

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **CEMETERY ADVISORY BOARD**

**4:00 PM**

**Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**March 28, 2024**

### **AGENDA**

#### **CALL TO ORDER**

#### **INVOCATION/FLAG SALUTE**

#### **ROLL CALL**

#### **ORDER OF BUSINESS**

##### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consideration of Approval of January 19, 2023, meeting

##### **2. Consider Items Removed from Consent**

##### **3. Information Items**

- a. Cemetery Director's Report

##### **4. Administration**

##### **5. New Business**

## **ADJOURNMENT**

### CERTIFICATE

This is to certify that, in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October, 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 28th day of March 2024.

*Melody Mealor*

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Melody Mealor, City of Durant



# The City of Durant

## Memorandum

**Date:** 3/28/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration of Approval of January 19, 2023, meeting

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### Council Information / Action Requested

**City Staff Information / Action Follow-up, if Council authorizes this action:**

### ATTACHMENTS:

1. Cemetery Advisory Board Minutes 01-19-2023

**MINUTES OF THE MEETING OF CEMETERY ADVISORY BOARD  
January 19, 2023 AT 4:00 PM, Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**CALL TO ORDER**

Vice Chairman McWilliams called the meeting to order at 4:10 p.m.

**ROLL CALL**

Present:

Board Member Tom Garner  
Board Member Phillip Hightower  
Vice Chairman Jodi McWilliams

Absent:

Board Member Oden Grube  
Chairman Crystal Maynard

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Meeting Minutes of October 20, 2022

Motion was made by Board Member Board Member Tom Garner and seconded by Board Member Phillip Hightower to approve the Regular Meeting Minutes of October 20, 2022.

Motion Passed with the following vote:

Ayes: Garner, Hightower, McWilliams

Nays: None

Abstain: None

**2. Consider Items Removed from Consent**

**3. Information Items**

- a. Cemetery Administrator's Report

**4. Administration**

**5. New Business**

**ADJOURNMENT**

Motion was made by Board Member Phillip Hightower and seconded by Board Member Tom Garner to adjourn.

Motion Passed with the following vote:

Ayes: Garner, Hightower, McWilliams,

Nays: None

Abstain: None



# The City of Durant

## Memorandum

**Date:** 3/28/2024  
**To:** Mayor and City Council  
**From:**  
**Re:** Information Items

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 3/28/2024  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Cemetery Director's Report

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 3/28/2024  
**To:** Mayor and City Council  
**From:**  
**Re:** Administration

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**