

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **DURANT CITY COUNCIL**

**4:00 PM**

**AGENDA**

**November 10, 2015**

**DURANT CITY HALL  
300 W. EVERGREEN, DURANT, OK  
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

### **CALL TO ORDER**

### **INVOCATION**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Minutes
  - i. Special Council Meeting of October 9, 2015
  - ii. Regular Council Meeting of October 13, 2015
  - iii. Special Council Meeting of October 23, 2015
  - iv. Special Council Meeting of October 29, 2015
- b. Consider Approval of October 2015 Claims
- c. Consider Approval of Regular Meeting Schedule of the Following Boards and Authorities for Calendar Year 2016
  - i. Durant City Utilities Authority (DCUA)
  - ii. Durant Airport Authority (DAA)
  - iii. Durant Development Authority (DDA)
  - iv. Durant Airport Advisory Board
  - v. Board of Adjustment (BOA)
  - vi. Durant Community Facilities Authority (DCFA)
  - vii. Durant Industrial Authority (DIA)
  - viii. Durant Economic Development Council
  - ix. Cemetery Advisory Board

- x. Municipal Planning Commission
- xi. Donald W. Reynolds Community Center & Library Board
- xii. Keep Durant Beautiful
- xiii. Parks and Recreation Advisory Board
- xiv. Organized Sports Committee
- d. Consider Approval of Regular Meeting Schedule of Durant City Council for Calendar Year 2016
- e. Consider Approval of 2016 City of Durant Holiday Schedule
- f. Consider Approval of 2015 Annual Employee Bonus
- g. Consider Acceptance of Corrected Easement from Durant Industrial Authority for Construction of Country Club Road Improvements
- h. Consider Acceptance of Temporary Drainage Easement from the Durant Industrial Authority to Direct Drainage Water from Country Club Roadway
- i. Consider Approval of Updated Agreement with Oklahoma Tax Commission for Administration of Sales & Use Taxes for the City of Durant Including Reduced Retention Fees
- j. Consider Approval of Request for Authorization to Purchase (RFAP # 2015-137) to Purchase Materials for Westside Drive Street Repair in the Amount up to \$40,000
- k. Consider Approval of Request for Authorization to Purchase (RFAP#2015-144) to Pay for Labor and Materials Necessary for Ongoing Crack Sealing and Patching of City Streets in the Amount of \$240,000
- l. Consider Approval of BUDGET AMENDMENT 2016-03 Amending the Fiscal Year 2015-16 Budget to Adjust Budgeted Revenue and Make Corrections
- m. Consider Approval of Proposed Oklahoma Municipal League By-Law Amendments
- n. Consider Acceptance of Donation from XTO Energy in the Amount of \$1,000.00
- o. Consideration To Accept Technical Support from the 2016 Rivers, Trails and Conservation Assistance (RTCA) Program of the National Park Service To Create a Trail Master Plan Within The City of Durant.
- p. Consider Authorization to Apply for Federal Emergency Management Administration (FEMA) 2015 Assistance to Firefighters Grant (AFG) for Fire Department Equipment

## **2. Consider Items Removed from Consent**

## **3. Information Items**

- a. Update on Recent Efforts to Improve Citizen Engagement & Transparency
- b. SEPTEMBER 2015 FINANCIAL STATEMENTS
- c. September 2015 Police Monthly Report
- d. Fire Department October 2015 Report
- e. October 2015 Library Statistics
- f. October 2015 Street Department Monthly Reports
- g. Durant Community Development Monthly Activity Report- October 2015

#### **4. Administration**

- a. Consider Authorization to Contract with InterAct (Harris) for Geographic Information System (GIS) Services to Provide 911 Addressing & Mapping for the City of Durant and Bryan County in the Amount of \$24,000 per Year
- b. Consider Approval of Budget Amendment (BA-2016-02) to Fund Big Five Community Services/Southern Oklahoma Rural Transportation System (C-2015-62) for Transportation Services in the Amount of \$22,000 for Fiscal Year 2015-16
- c. Consider Approval of Contract with Big Five Community Services/Southern Oklahoma Rural Transportation System (C-2015-62) for Transportation Services in the Amount of \$22,000 for Fiscal Year 2015-16
- d. Consider Approval of Request for Authorization to Purchase (RFAP# 2015-140) to Spend Funds in the Amount of \$22,000 for Transportation Services Provided by Big Five Community Services/Southern Oklahoma Rural Transportation System
- e. Consideration To Accept Economic Development Administration (EDA) Grant Award 08-01-05038 In The Amount Of \$ 1. 5 Million To Be Utilized Towards Construction of By-Pass On / Off Ramps Supporting The Commercial Metals Company Necessary To Create New Jobs. (C-2015-65)

### **PRESENTATIONS, PUBLIC HEARINGS AND CITIZEN REQUESTS - 5:00 P.M.**

#### **5. Presentations**

#### **6. Public Hearings**

- a. PC2015-11-Consideration: Ordinance # 1770, requesting a zoning change from the Medium Industrial (I-2) District to the Highway Commercial and Commercial Recreation (C-2) District for property located between Big Lots Pkwy and Enterprise Blvd.
- b. Consider Ordinance No. 1771 - Annexation to City, Establishing Zoning and Service Plan

- c. Public Hearing for Resolution 2015-38 to Adjust the Utility Rate Structure Adopted by Resolution 2015-24 and Suspend Scheduled Utility Rate Increases for the Fiscal Years 2016-17 and 2017-18

## **7. CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

## **8. Executive Session**

## **9. New Business**

## **ADJOURNMENT**





# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 11/5/2015  
**To:** Mayor and City Council  
**From:** Barbara Lilley, Executive Assistant  
**Re:** Consider Approval of Minutes-  
i. Special Council Meeting of October 9, 2015  
ii. Regular Council Meeting of October 13, 2015  
iii. Special Council Meeting of October 23, 2015  
iv. Special Council Meeting of October 29, 2015

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Minutes for the Council Meeting listed above are attached for your review and approval.

### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description                                    | Type            | Upload Date |
|------------------------------------------------|-----------------|-------------|
| Minutes of Special Meeting of October 9, 2015  | Backup Material | 11/5/2015   |
| Minutes of Regular Meeting of October 13, 2015 | Backup Material | 11/5/2015   |
| Minutes of Special Meeting of October 23, 2015 | Backup Material | 11/5/2015   |
| Minutes of Special Meeting of October 29, 2015 | Backup Material | 11/5/2015   |

**MINUTES OF THE SPECIAL CALLED MEETING OF THE DURANT CITY  
COUNCIL ON OCTOBER 9, 2015 AT 8:30 A.M., ROSCOE J. HATFIELD  
COUNCIL CHAMBERS, DURANT CITY HALL**

**CALL TO ORDER**

Meeting was called to order at 8:39 a.m. by Mayor Stewart Hoffman.

**INVOCATION**

Invocation was delivered by Tommy Kramer, Executive Director of the Durant Industrial Authority.

**ROLL CALL**

|          |                               |                                      |
|----------|-------------------------------|--------------------------------------|
| Present: | Council Member Chad Hitchcock | City Attorney Pat Phelps             |
|          | Council Member Billy L. Orr   | City Clerk Cynthia Price             |
|          | Vice-Mayor Destry Hawthorne   | <i>(*denotes partial attendance)</i> |
|          | Mayor Stewart Hoffman         |                                      |

Absent: Council Member Jerry L. Tomlinson

Mayor Hoffman stated that for the record they did have a quorum.

**ORDER OF BUSINESS**

1. Discussion of Resolution 2015-32 Establishing Discounted Rates for Basic Water, Sanitary Sewer and Solid Waste Services for Durant City Utility Authority Residential Customers Who Satisfy Eligibility Criteria

Mayor Hoffman asked that this item be tabled as Council Member Jerry Tomlinson was not present due to illness and he felt that Council Member Tomlinson needed to participate in this discussion.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to table this item until all Council Members are present to discuss. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

Mayor Hoffman stated that they would now recess the meeting until 9:45 and at that time they would come back and go into Executive Session.

Mayor Hoffman stated that they would now come out of recess and enter back into regular session.

Motion made by Council Member Orr and seconded by Vice-Mayor Hawthorne to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

Motion made by Council Member Hitchcock and seconded by Council Member Orr to enter back into Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

## 2. Executive Session

- a. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1), to Discuss the Employment of a City Manager
- i. Consider Action Pursuant to 2.a. Above

Motion made by Council Member Orr and seconded by Council Member Hitchcock to continue the Special Council Meeting to Tuesday, October 13, 2015 at 9:45 a.m. in the City Manager's office, 2<sup>nd</sup> floor of City Hall. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

**MINUTES OF THE CONTINUED SPECIAL CITY COUNCIL MEETING**  
**Tuesday, October 13, 2015, 9:45 a.m.**

*(Continued from Friday, October 9, 2015, 8:30 a.m.)*

The continuation of the Special Meeting of the Durant City Council was held on Tuesday, October 13, 2015, at 8:30 a.m. in the City Manager's Office, 2<sup>nd</sup> Floor of City Hall.

Mayor Stewart Hoffman called the continued meeting of October 9, 2015 to order at 9:58 a.m.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to reenter the Regular Session from October 9, 2015. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

Motion made by Council Member Orr and seconded by Council Member Hitchcock to go into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

2. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager
  - a. Consider Action Pursuant to 2.a. Above

Motion made by Council Member Orr and seconded by Council Member Hitchcock to enter back into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to return to Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

Mayor Hoffman stated that no action was taken at this time.

**ADJOURNMENT**

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to adjourn. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

**MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT  
CITY COUNCIL OF OCTOBER 13, 2015 AT 4:00 P.M., ROSCOE J. HATFIELD  
COUNCIL CHAMBERS, DURANT CITY HALL**

**CALL TO ORDER**

Meeting was called to order at 4:08 p.m. by Mayor Stewart Hoffman.

**INVOCATION**

Invocation was delivered by James Dalton, Emergency Management Director.

**ROLL CALL**

|                                        |                               |
|----------------------------------------|-------------------------------|
| Present: Council Member Chad Hitchcock | City Attorney Pat Phelps      |
| Council Member Billy L. Orr            | City Clerk Cynthia Price      |
| Council Member Jerry L. Tomlinson      | (*denotes partial attendance) |
| Vice-Mayor Destry Hawthorne            |                               |
| Mayor Stewart Hoffman                  |                               |

Absent: None

Mayor Hoffman stated that they did have a quorum.

**ORDER OF BUSINESS**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to four (4) minutes.*

Several citizens stepped to the podium to speak on non-agenda topics.

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Minutes
  - i. City Council Special Meeting of August 31, 2015
  - ii. City Council Regular Meeting of September 8, 2015
  - iii. City Council Special Meeting of September 10, 2015
  - iv. City Council Special Meeting of September 15, 2015
  - v. City Council Special Meeting of September 24, 2015
- b. Consider Approval of Claims
- c. Consider Approval of Budget Amendment (BA 2016-01)

- d. Consider Application for Grant from Oklahoma Department of Libraries for Network Remediation (RFAP #2015-126)
- e. Consider Approval of Legal Service Charges for FY 2015-2016 (RFAP #2015-122)
- f. Consider Authorization to Purchase Materials, Surveying, Engineering, Permitting, Legal and Administration for Southeastern Oklahoma State University (SOSU) 7<sup>th</sup> Street Water Line Extension (RFAP 2015-125)
- g. Consider Appointment of Donnalla Miller as Authorized Agent to Administer All City of Durant Employee Benefit Plans: Employee Defined Benefit Retirement Plan, Employee Defined Contribution Retirement Plan, Customized Manager Option Retirement Plan, Risk Management Plan, and Employee Healthcare Benefit Plan.
- h. Consider Approval of Legal Retainer for Commercial Metals Company Tax Increment Financing in the Amount of \$70,000 (RFAP #2015-130)

Council Member Hitchcock asked that Item 1.c. be removed for further discussion.

Motion made by Council Member Hitchcock and seconded by Council Member Orr to approve the remaining Consent Items as presented. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

## 2. Consider Items Removed from Consent

- c. Consider Approval of Budget Amendment (BA 2016-01)

Interim City Manager Sarah Sherrer explained this budget amendment stating that this will adjust the balance forward in the accounts for the start of FY15-16.

Motion made by Council Member Hitchcock and seconded by Council Member Orr to approve Budget Amendment (BA 2016-01). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

## 3. Information Items

- a. Department Reports for September, 2015
- b. City Boards, Committees, and Commissions Minutes for September, 2015
- c. City Projects Update

This was information only; no action necessary.

## 4. Administration

- a. Consider Approval of Contract with InterAct (Harris) for GIS services

Interim Police Chief David Houser addressed the Council regarding this item. He said he still hasn't received a contract from the company. He stated that the City has partnered with InterAct for GIS 911 mapping services for several years and the contract is now up for renewal. InterAct has since been acquired by Harris Technology and there is now a price increase from \$21,450 to \$28,020. Chief Houser stated he has been in negotiations with the company regarding the cost increase. He has verbally negotiated the contract down to \$24,000 for 12 months however he has not yet received the contract.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to table this item until a contract has been provided from InterAct (Harris). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

- b. Consider Approval of Contract with Continuum Energy Providing for Natural Gas Purchase for Wastewater Treatment Plant (C-2015-53A) and Public Works Complex (C-2015-53B)

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve the contract with Continuum Energy to provide natural gas for the Wastewater Treatment Plant (C-2015-53A) and the Public Works Complex (C-2015-53B). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

Mayor Hoffman stated that it was now 5:00 so Council would move to the Presentations section of the agenda.

### **PRESENTATIONS, PUBLIC HEARINGS AND CITIZEN REQUESTS – 5:00 P.M.**

#### **5. Presentations**

- a. Employee Service Awards (3<sup>rd</sup> Quarter)

Mayor Hoffman stated that he wanted to thank those employees who have dedicated so many years to the City. This quarter there were ten (10) employees with a total of 120 years of service.

#### **6. Public Hearings**

- a. Consider Ordinance No. 1765 Extending the City Limits, Annexing to and Including Within the Corporate Limits of the City of Durant, Oklahoma, and Territories Contiguous to the City Limits, Adopting Service Plan, Zoning and Declaring an Emergency

Several citizens addressed the Council to voice their concerns regarding this annexation.

Council Member Tomlinson stated that he would like to thank the citizens who have spoken this evening and he wanted them to know that due diligence has been performed regarding the proposed CMC Project. Things have been done to protect the air quality, water issues, and the Department of Environmental Quality has been all over this to be certain that all safety and quality assurance has been done.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Ordinance No. 1765, Sections 1-5. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Ordinance No. 1765, Section 6. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

It was noted that there was a scrivener's error and no Section 5 was included in the ordinance but was approved as presented.

At this time, the Mayor said that they would move to Item 6.c.

- c. Public Hearing for FY15 CDBG-EDIF Community Development Block Grant Economic Development Infrastructure Financing Grant: Application Phase for Water and Sewer Infrastructure Improvements Benefitting Commercial Metals Company to Create New Jobs

Becca Collins, Grants Coordinator for the City of Durant, introduced herself and stated that the grant requires that a public hearing to be held to let the public know what the grant involves. The Community Development Block Grant (CDBG) does promote job creations and because Commercial Metals Company (CMC) is proposing to create 300 new jobs, that qualifies us for this type of grant.

The grant is for \$1,000,000 and this does not require any cash match from the City. The grant is based upon what the company invests as far as private investment dollars and because Commercial Metals Company (CMC) is committing to over \$300,000,000 towards their plant, this exceeds the 1 to 1 grant requirement for the match. The \$1,000,000 will be used to complete water and sewer infrastructure improvements benefitting the Commercial Metals Company (CMC) to support new job creations.

- b. Public Hearing – Altering Terms for Basic Water, Sanitary Sewer and Solid Waste Rates for Residential Customers who Satisfy Eligibility Criteria

There was considerable discussion about how they were going to come up with the eligibility criteria. Vice-Mayor Hawthorne said he had researched about 50 cities across the country to see how those cities offered the discounts.

Vice-Mayor Hawthorne that on the proposed resolution presented on October 6, he felt that Nos. 1 thru 3, could be done without any time limits; On No. 4 use the HUD guidelines and also provide veterans and families during deployment, and anyone that turns 65 would get the permanent discount.

Council Member Tomlinson spoke on his ideas of how we can protect those who are in need of the discount.

There were a couple of residents who also commented on possible discounted rates.

At this time, Mayor Hoffman stated the Public Hearing section was closed and they would take a five-minute break before moving back to where they left off before the Presentations and Public Hearings section of the agenda.

Mayor Hoffman called the meeting back to order, stating they would pick up on Administration Item 4.c.

- c. Consider Request by Big Five Transportation Services for Funding Assistance

Allen Leaird, Director of Transportation, Housing and Division Leader of Big Five, addressed the Council, stating that he had asked to be placed on the agenda because basically they need money. Southern Oklahoma Rural Transit System (SORTS) has been the only public transportation program since 1984, providing thousands of rides per year for citizens needing their services. He stated that they haven't received funding from the City in the past two years. Mr. Leaird stated that it is getting to the point now that they are going to have to start cutting back services if they can't come up with some funding assistance. He is asking the City for funding in the amount of \$30,000 to help fund their transportation program.



Mayor Hoffman stated that it would take some time for the City Manager and City Treasurer to look at the City's financial status to see if they would be able to fund anything to the transportation system.

Council Member Tomlinson stated that the City typically has representation to the entities that we financially support, such as Durant Main Street, Imagine Durant, the Chamber of Commerce, Three Valley Museum, and the City has no representation on the Big Five Board of Directors. He felt that the City should be a part of their board if we are providing funding for them.

No action was taken.

- d. Consider Approval of Lease Agreement with Rise Communications d/b/a Rhino Communications for Placement of Communication Antenna Equipment on City of Durant Water Towers (C-2015-31)

Motion was made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve the lease agreement with Rise Communications d/b/a Rhino Communications (C-2015-31). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- e. Consider Approval of Resolution 2015-32 Establishing Discounted Rates for Basic Water, Sanitary Sewer and Solid Waste Services for Durant City Utility Authority Residential Customers Who Satisfy Eligibility Criteria

No action taken.

- f. Consider Acceptance of Roadway and Utility Easement between the Durant Industrial Authority and the City of Durant for Additional Easement along Country Club Road

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to accept the Roadway and Utility Easement between the Durant Industrial Authority and the City of Durant for additional easement along Country Club Road. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- g. Consider Approval of Lump Sum Payment from City of Durant Employee Defined Benefit Plan

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve the lump sum payment to a former employee from the City of Durant Employee Defined Benefit Plan. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- h. Consider Approval of Resolution No. 2015-29 Approving Oklahoma Department of Transportation Right-of-Way, Public Utility and Encroachment Agreement (C-2015-52) in Connection with Construction of a Public Project Known as Project No. STPY-107C(158), Job No. 24389(04)Construction, (05)R/W, (06)Utilities – Grade, Draining, Bridge and Surface on SH-78 for Relocation of 24" Force Main on Highway 78

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Resolution No. 2015-29. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- i. Consider Proposal from Barker Engineering for the Design of the Relocation of the 24" Force Main in Reference to Oklahoma Department of Transportation Project No. STPY-107C(158), Job No. 24389(04)Construction, (05)R/W, (06)Utilities – Grade, Draining, Bridge and Surface on SH-78

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to accept the proposal from Barker Engineering for the design of the relocation of the 24" force main in reference to Oklahoma Department of Transportation Project No. STPY-107C(158) for an amount not to exceed \$14,680.00. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- j. Consider Approval of Resolution No. 2015-37 Ratifying Resolution No. 2015-25 – Creation of Tax Increment Financing (TIF) Review Committee

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Resolution No. 2015-37. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- k. Consider Acceptance of 2015 Edward Byrne Memorial Local Justice Assistance Grant (JAG) from the Bureau of Justice for \$13,475 to be Utilized toward the Electronic Citation System – 2015-DJ-BX-0694 (C-2015-59)

Motion made by Council Member Hitchcock and seconded by Council Member Orr to accept the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$13,475 to be utilized toward the E-Ticketing System. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- l. FY15 CDBG (16436 CDBG 15) Small Cities Grant Award – Water System SCADA and Controls Upgrade Project #624

- i. Consider Acceptance of the 16436 CDBG 15 Grant in the Amount of \$138,986 for the Water System Improvements (C-2015-56)

Motion made by Council Member Tomlinson and seconded by Council Member Orr to accept the 16436 CDBG 15 grant for water system SCADA and controls upgrade (Project #624). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- ii. Consider Approval of the Residential Anti-Displacement and Relocation Plan for the 16436 CDBG 15 Small Cities Grant

Motion made by Council Member Tomlinson and seconded by Council Member Orr to approve the Residential Anti-Displacement and Relocation Plan for the 16436 CDBG 15 Small Cities Grant. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- iii., Consider Approval of Wall Engineering, LLC Work Order DU-15-02 for the 16436 CDBG 15 Grant (C-2015-57)

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to approve the Wall Engineering, LLC Work Order DU-15-02 for the 16436 CDBG 15 Grant (C-2015-57). Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- m. Consider Authorization to Submit the FY15 CDBG-EDIF Application for Infrastructure Improvements at the Commercial Metals Company Site to Support New Job Creations

- i. Consider Approval of Resolution No. 2015-36 Authorizing Submission of FY2015 Community Development Block Grant (CDBG) Economic Development Infrastructure Financing (EDIF) Grant Application

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to approve Resolution No. 2015-36. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- ii. Consider Authorization for the Mayor to Sign the CDBG-EDIF Application Documents

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to authorize the Mayor to sign the CDBG-EDIF application documents. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- n. Consider Approval of Items Necessary for 16423 CDBG ED 15 Grant Award for the Facility Improvements Benefitting The Tile Shop Expansion at 1800 W. Arkansas Street to Create New Jobs

- i. Consider Approval of the Residential Anti-Displacement and Relocation Plan for the 16423 ED 15 Grant – The Tile Shop, Inc.

Motion made by Council Member Tomlinson and seconded by Council Member Orr to approve the Residential Anti-Displacement and Relocation Plan for the 16423 ED 15 Grant – The Tile Shop, Inc. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- ii. Consider Approval of Resolution No. 2015-35 Providing for Job Tracking to Support the 2015 Community Development Block Grant – Economic Development Infrastructure Financing Grant in the Amount of \$1,000,000

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Resolution No. 2015-35. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- iii. Consider Approval of Ordinance No. 1769 – An Ordinance Relating to Economic Development within the City of Durant, Oklahoma, Providing for Mandatory Provision of Employment and Beneficiary Information to be furnished by any Entity Using Community Development Block (CDBG) Funded Infrastructure Improvements

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to approve Ordinance No. 1769, Sections 1 and 2. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve Ordinance No. 1769, Section 3. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

iv. Consider Approval of Statement of Compliance – to Ensure Compliance with Specific Grant Conditions

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to approve the Statement of Compliance – to Ensure Compliance with Specific Grant Conditions.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to recess out of Regular City Council Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to reconvene to Regular City Council Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to reconvene to Regular City Council Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

## 7. Executive Session

- a. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1), to Discuss the Employment of a City Manager
  - i. Consider Action Pursuant to 7.a. Above

Mayor Hoffman stated that no action was taken on Item 7.a. i. in Executive Session.

Motion was made by Council Member Orr and seconded by Council Member Hitchcock to continue the Regular Council Meeting to Monday, October 19, 2015 at 5:30 p.m. in the Roscoe J. Hatfield Council Chambers of Durant City Hall. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None            Abstain: None

## 8. New Business

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

No New Business at this time.

**MINUTES OF THE CONTINUED REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 19, 2015, 5:30 P.M.**

***(Continued from Tuesday, October 13, 2015, 4:00 p.m.)***

The continuation of the Regular Meeting of the Durant City Council was held on Monday, October 19, 2015, at 5:30 p.m. in the Roscoe J. Hatfield Council Chambers of Durant City Hall.

Mayor Stewart Hoffman called the continued meeting of October 13, 2015 to order at 5:30 p.m.

Motion made by Council Member Hitchcock and seconded by Council Member Orr to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager
  - a. Consider Action Pursuant to 1.a. Above

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to reconvene in Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

Motion made by Council Member Orr and seconded by Council Member Hitchcock to continue the meeting to Thursday, October 22, 2015 at 5:30 p.m. in the City Manager's office, 2<sup>nd</sup> floor of City Hall. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

**MINUTES OF THE CONTINUED REGULAR COUNCIL MEETING  
THURSDAY, OCTOBER 22, 2015, 5:30 P.M.**

***(Continued from Regular Meeting of Tuesday, October 13, 2015 and Monday, October 19, 2015)***

Mayor Stewart Hoffman called the meeting to order at 5:30 p.m.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Orr to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager
  - a. Consider Action Pursuant to 1.a. Above

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to enter back into Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

Mayor Hoffman stated that no action was taken at this time.

**ADJOURNMENT**

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to adjourn. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

**MINUTES OF THE SPECIAL CALLED MEETING OF THE DURANT CITY COUNCIL ON OCTOBER 23, 2015 AT 8:45 A.M., ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

**CALL TO ORDER**

Meeting was called to order at 8:45 a.m. by Mayor Stewart Hoffman.

**ROLL CALL**

|          |                               |                                      |
|----------|-------------------------------|--------------------------------------|
| Present: | Council Member Chad Hitchcock | City Attorney Pat Phelps             |
|          | Council Member Billy L. Orr   | City Clerk Cynthia Price             |
|          | Vice-Mayor Destry Hawthorne   | <i>(*denotes partial attendance)</i> |
|          | Mayor Stewart Hoffman         |                                      |

Absent: None

Mayor Hoffman stated that for the record we have a quorum.

**ORDER OF BUSINESS**

1. Consider Request of St. Williams Catholic Church to Close North Eighth Street between West University Boulevard and Hill Street on Saturday, October 24, 2015 from 8:00 A.M. through 8:00 p.m. for Oktoberfest

Motion made by Council Member Hitchcock and seconded by Council Member Orr to approve the request to close N. 8<sup>th</sup> Street between W. University Blvd. and Hill Street on Saturday, October 24, 2015 from 8:00 a.m. through 8:00 p.m. for Oktoberfest. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

2. Consider Request of Remington Hills Homeowners to Close the Following Streets: University Boulevard West of Cornell Drive through Springfield Court; Browning Boulevard; and Winchester Boulevard on Saturday, October 31, 2015 from 6:00 P.M. to 10:00 P.M. for Halloween

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Orr to approve the request to close the streets as requested on Saturday, October 31, 2015 from 6:00 p.m. to 10 p.m. for Halloween. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None

**ADJOURNMENT**

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to adjourn. Motion carried with the following vote:

Aye: Hitchcock, Orr, Hawthorne, Hoffman

Nay: None Abstain: None



**MINUTES OF THE SPECIAL CALLED MEETING OF THE DURANT CITY COUNCIL ON OCTOBER 29, 2015 AT 5:30 P.M., ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

**CALL TO ORDER**

Meeting was called to order at 5:31 p.m. by Mayor Stewart Hoffman.

**ROLL CALL**

|          |                                   |                                      |
|----------|-----------------------------------|--------------------------------------|
| Present: | Council Member Chad Hitchcock     | City Attorney Pat Phelps             |
|          | Council Member Billy L. Orr       | City Clerk Cynthia Price             |
|          | Council Member Jerry L. Tomlinson | <i>(*denotes partial attendance)</i> |
|          | Vice-Mayor Destry Hawthorne       |                                      |
|          | Mayor Stewart Hoffman             |                                      |

Absent: None

Mayor Hoffman stated that for the record we have a quorum.

**ORDER OF BUSINESS**

1. Consider Request by Boys & Girls Club of Durant to Block N. 6<sup>th</sup> Avenue from Cedar to Beech Street on Saturday, October 31, 2015 from 10 a.m. to 5 p.m. to Host Bike Show and Bikers Ball

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve the request by the Boys & Girls Club of Durant to block N. 6<sup>th</sup> Avenue from Cedar to Beech Street on Saturday, October 31, 2015 from 10 am to 5 pm. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

2. Consider Approval of Excess Loss Reinsurance Treaty with United States Fire Company to be Effective November 1, 2015 and Expire October 31, 2016

Motion made by Council Member Tomlinson and seconded by Council Member Orr to approve the Excess Loss Reinsurance Treaty with United States Fire Company to be effective November 1, 2015 and expire October 31, 2016. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman  
Nay: None Abstain: None

3. Consider Approval of the Following Amendments to the Master Plan Document for the City of Durant Healthcare Benefit Plan Effective November 1, 2015:
  - a. To the Pharmacy Coverage, add all Required ACA Medications

- b. To the Pharmacy Coverage, add the ScriptCare Therapeutic Alternative Tier Pricing
- c. To the Pharmacy Coverage, add the ScriptCare Specialty Drug Program and Limit Specialty Drugs to a 30-Day Supply
- d. To the Pharmacy Coverage, Exclude Duexis, Vimovo, Acthar, and all HEP C Medications
- e. Pharmacy Coverage will be Limited to Pharmacies within a Specified Pharmacy Network
- f. Implement Member Pay the Difference on Medications where a Brand Name is Chosen when a Generic is Available
- g. In the Event a Network Provider refers a Participant to a non-Network Provider, including an emergency room Physician, for emergency care, diagnostic testing, x-rays, laboratory services or anesthesia, then charges of the non-Network Provider will be paid as though the services were provided by a Network Provider
- h. Add a Lab Card benefit at \$0 co-pay/co-insurance to incentivize participants to utilize lower-cost labs
- i. Amend the current OneCall benefit to \$0 co-pay/co-insurance to incentivize participants to utilize lower-cost MRIs/CTs
- j. Increase In-Network Deductible from \$600 to \$800 individual and \$1,800 to \$2,400 max per family
- k. Increase Non-Network Deductible from \$1,125 to \$1,600 individual and \$3,375 to \$4,800 max per family
- l. Increase the In-Network Maximum out of pocket limit from \$3,000 to \$3,200 individual and \$9,000 to \$9,600 per family for medical services and add a \$3,500 individual and \$4,000 family maximum out of pocket for prescription medications
- m. Increase the Non-Network Maximum out of pocket limit from \$6,000 to \$8,500 individual and \$18,000 to \$25,500 per family for medical services only
- n. Increase the physician office co-pay by \$5.00, from \$30.00 to \$35.00
- o. Implement a voluntary Diabetes Management Program through the Plan's existing Case Management provider – MedWatch/US Med
- p. Implement CallMD at a cost of \$3.00 per employee per month (approximately \$600/month)
- q. Implement a Wellness Program that will allow participants to earn up to \$200 per individual and \$600 maximum per family in deductible credits for participation

Motion made by Council Member Tomlinson and seconded by Council Member Orr for approval of Amendments a – q of the Master Plan Document for the City of Durant Healthcare Benefit Plan effective November 1, 2015. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

- 4. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager
  - a. Consider Action Pursuant to 4.a. Above

Motion made by Council Member Hitchcock and seconded by Council Member Orr to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to reconvene in Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                  Abstain: None

Motion made by Council Member Orr and seconded by Council Member Hitchcock to continue the Special Called Council Meeting to Monday, November 2, 2015 at 5:30 p.m. in the City Manager's office, 2<sup>nd</sup> floor of City Hall. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                  Abstain: None

**MINUTES OF THE CONTINUED SPECIAL COUNCIL MEETING  
MONDAY, NOVEMBER 2, 2015, 5:30 P.M.**

*(Continued from Special Council Meeting of Thursday, October 29, 2015)*

The continuation of the Special Meeting of the Durant City Council was held on Monday, November 2, 2015, at 5:30 p.m. in the Roscoe J. Hatfield Council Chambers of Durant City Hall.

Mayor Stewart Hoffman called the meeting to order at 5:30 p.m.

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to enter back into Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager
  - a. Consider Action Pursuant to 1.a. Above

Motion made by Mayor Hoffman and seconded by Council Member Hitchcock to continue the meeting to Wednesday, November 4, 2015 at 12:00 noon in the City Manager's office, 2<sup>nd</sup> floor of City Hall. Motion carried with the following vote:

Aye: Hitchcock, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

**MINUTES OF THE CONTINUED SPECIAL COUNCIL MEETING  
WEDNESDAY, NOVEMBER 4, 2015, 12:00 NOON**

***(Continued from Special Council Meeting of October 29, 2015 and November 2, 2015)***

The continuation of the Special Meeting of the Durant City Council was held on Wednesday, November 4, 2015, at 12:00 noon in the City Manager's office, 2<sup>nd</sup> floor of City Hall.

Mayor Stewart Hoffman called the meeting to order at 12:04 p.m.

Motion made by Council Member Hitchcock and seconded by Vice-Mayor Hawthorne to enter into Executive Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

Motion made by Council Member Orr and seconded by Vice-Mayor Hawthorne to enter back into Regular Session. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager

a. Consider Action Pursuant to 1.a. Above

Motion made by Mayor Hoffman and seconded by Council Member Hitchcock to continue the meeting to Monday, November 9, 2015 at 1:00 p.m. in the City Manager's office, 2<sup>nd</sup> floor of City Hall. Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None                      Abstain: None



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 10/28/2015  
**To:** Mayor and City Council  
**From:** Cynthia J. Price, City Clerk  
**Re:** Consider Approval of Regular Meeting Schedule of the Following Boards and Authorities for Calendar Year 2016-

- i. Durant City Utilities Authority (DCUA)
- ii. Durant Airport Authority (DAA)
- iii. Durant Development Authority (DDA)
- iv. Durant Airport Advisory Board
- v. Board of Adjustment (BOA)
- vi. Durant Community Facilities Authority (DCFA)
- vii. Durant Industrial Authority (DIA)
- viii. Durant Economic Development Council
- ix. Cemetery Advisory Board
- x. Municipal Planning Commission
- xi. Donald W. Reynolds Community Center & Library Board
- xii. Keep Durant Beautiful
- xiii. Parks and Recreation Advisory Board
- xiv. Organized Sports Committee

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Please review the regular meeting schedules for Calendar Year 2016.

Your consideration for approval of this request is recommended.

### **Council Information / Action Requested**

Approve Regular Meeting Schedules for Calendar Year 2016.

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

City Clerk - Sign, seal and post all approved regular meeting schedules.

City Clerk - Notify each board and authority that their meeting schedule is approved.

City Clerk - File approved regular meeting schedules with Secretary of State.

### **ATTACHMENTS:**

| Description                                                                                             | Type    | Upload Date |
|---------------------------------------------------------------------------------------------------------|---------|-------------|
| Durant City Utilities Authority Schedule of Regular Meetings for Calendar Year 2016                     | Exhibit | 10/28/2015  |
| Durant Airport Authority Schedule of Regular Meetings for Calendar Year 2016                            | Exhibit | 10/28/2015  |
| Durant Development Authority Schedule of Regular Meetings for Calendar Year 2016                        | Exhibit | 10/28/2015  |
| Airport Advisory Board Schedule of Regular Meetings for Calendar Year 2016                              | Exhibit | 10/28/2015  |
| Board of Adjustment Schedule of Regular Meetings for Calendar Year 2016                                 | Exhibit | 10/28/2015  |
| Durant Community Facility Authority Schedule of Regular Meetings for Calendar Year 2016                 | Exhibit | 10/28/2015  |
| Durant Industrial Authority Schedule of Regular Meetings for Calendar Year 2016                         | Exhibit | 10/28/2015  |
| Economic Development Council Schedule of Regular Meetings for Calendar Year 2016                        | Exhibit | 10/28/2015  |
| Cemetery Advisory Board Schedule of Regular Meetings for Calendar Year 2016                             | Exhibit | 10/28/2015  |
| Durant Planning Commission Schedule of Regular Meetings for Calendar Year 2016                          | Exhibit | 10/28/2015  |
| Donald W. Reynolds Community Center & Library Board Schedule of Regular Meetings for Calendar Year 2016 | Exhibit | 10/28/2015  |
| Keep Durant Beautiful Schedule of Regular Meetings for Calendar Year 2016                               | Exhibit | 10/29/2015  |
| Parks and Recreation Advisory Board Schedule of Regular Meetings for Calendar Year 2016                 | Exhibit | 10/29/2015  |
| Organized Sports Committee Schedule of Regular Meetings for Calendar Year 2016                          | Exhibit | 10/29/2015  |

# Schedule of Regular Meetings for The Durant City Utilities Authority (DCUA)

## Calendar Year 2016

*Second Tuesday each month, unless otherwise noted*

| DATE         | TIME      | LOCATION                                      |
|--------------|-----------|-----------------------------------------------|
| January 12   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| February 9   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| March 8      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| April 12     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| May 10       | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| June 14      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| July 12      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| August 9     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| September 13 | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| October 11   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| November 8   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| December 13  | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

# 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |



# Schedule of Regular Meetings for

## Durant Airport Authority (DAA)

### Calendar Year 2016

*Second Tuesday each month, unless otherwise noted*

| DATE         | TIME      | LOCATION                                      |
|--------------|-----------|-----------------------------------------------|
| January 12   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| February 9   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| March 8      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| April 12     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| May 10       | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| June 14      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| July 12      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| August 9     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| September 13 | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| October 11   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| November 8   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| December 13  | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

# 2016

Filed By:  
 Sarah Sherrer, Interim City Manager  
 Durant City Hall  
 P.O. Box 578  
 Durant, OK 74702-0578  
 (580) 931-6641

Filed in the office of the Durant City  
 Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
 Cynthia J. Price, City Clerk

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |

# Schedule of Regular Meetings for Durant Development Authority (DDA)

## Calendar Year 2016

*Second Tuesday quarterly, unless otherwise noted*

| DATE       | TIME      | LOCATION                                      |
|------------|-----------|-----------------------------------------------|
| January 12 | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| April 12   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| July 12    | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| October 11 | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

\* Durant Development Authority Only  
Meets Quarterly

# 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |

# Schedule of Regular Meetings for Airport Advisory Board Durant Regional Airport - Eaker Field

## Calendar Year 2016

*Monday one week prior to regular city council meeting\**

| DATE         | TIME      | LOCATION                      |
|--------------|-----------|-------------------------------|
| January 4    | 4:00 P.M. | Eaker Field Terminal Building |
| February 1   | 4:00 P.M. | Eaker Field Terminal Building |
| February 29  | 4:00 P.M. | Eaker Field Terminal Building |
| April 4      | 4:00 P.M. | Eaker Field Terminal Building |
| May 2        | 4:00 P.M. | Eaker Field Terminal Building |
| June 6       | 4:00 P.M. | Eaker Field Terminal Building |
| July 5*      | 4:00 P.M. | Eaker Field Terminal Building |
| August 1     | 4:00 P.M. | Eaker Field Terminal Building |
| September 6* | 4:00 P.M. | Eaker Field Terminal Building |
| October 3    | 4:00 P.M. | Eaker Field Terminal Building |
| October 31   | 4:00 P.M. | Eaker Field Terminal Building |
| December 5   | 4:00 P.M. | Eaker Field Terminal Building |

# 2016

Filed By:  
Cynthia Price, City Clerk  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6645

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

\*The July and September meeting dates fell on holidays and were re-scheduled to the following day (first Tuesday of the Month)



**Schedule of Regular Meetings for  
Durant Board of Adjustment  
Calendar Year 2016**

| <b><u>Date</u></b> |    |      | <b><u>Time</u></b> | <b><u>Location</u></b>              |
|--------------------|----|------|--------------------|-------------------------------------|
| January            | 28 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| February           | 25 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| March              | 24 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| April              | 28 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| May                | 26 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| June               | 23 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| July               | 28 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| August             | 25 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| September          | 22 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| October            | 27 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| November           | 24 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |
| December           | 22 | 2016 | 6:00               | Roscoe J. Hatfield Council Chambers |

Filed By:

Darla Smith  
Board of Adjustment Secretary  
PO Box 578  
Durant, OK 74702-0578

Filed in the office of the Durant City Clerk  
On \_\_\_\_\_, 2015.

---

Cynthia Price, City Clerk

# Schedule of Regular Meetings for The Durant Community Facilities Authority (DCFA)

## Calendar Year 2016

*Quarterly on the First Tuesday of the month, unless otherwise noted*

| DATE        | TIME      | LOCATION                                      |
|-------------|-----------|-----------------------------------------------|
| March 1     | 3:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| June 6      | 3:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| September 6 | 3:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| December 6  | 3:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

Filed By:  
Cynthia J. Price, Secretary of the  
Durant Community Facilities Authority  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6645

# 2016

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

| January                                                                                                                                                                                                                 | February                                                                                                                                                                                                                 | March                                                                                                                                                                                                                   | April                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>27 28 29 30 31 1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>31 1 2 3 4 5 6</div> | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>31 1 2 3 4 5 6</div> <div>7 8 9 10 11 12 13</div> <div>14 15 16 17 18 19 20</div> <div>21 22 23 24 25 26 27</div> <div>28 29 1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div>     | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>28 29 1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28 29 30 31 1 2</div> <div>3 4 5 6 7 8 9</div>    | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>27 28 29 30 31 1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>1 2 3 4 5 6 7</div> |
| May                                                                                                                                                                                                                     | June                                                                                                                                                                                                                     | July                                                                                                                                                                                                                    | August                                                                                                                                                                                                                 |
| <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>1 2 3 4 5 6 7</div> <div>8 9 10 11 12 13 14</div> <div>15 16 17 18 19 20 21</div> <div>22 23 24 25 26 27 28</div> <div>29 30 31 1 2 3 4</div> <div>5 6 7 8 9 10 11</div>    | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>29 30 31 1 2 3 4</div> <div>5 6 7 8 9 10 11</div> <div>12 13 14 15 16 17 18</div> <div>19 20 21 22 23 24 25</div> <div>26 27 28 29 30 1 2</div> <div>3 4 5 6 7 8 9</div>     | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>26 27 28 29 30 1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>31 1 2 3 4 5 6</div> | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>31 1 2 3 4 5 6</div> <div>7 8 9 10 11 12 13</div> <div>14 15 16 17 18 19 20</div> <div>21 22 23 24 25 26 27</div> <div>28 29 30 31 1 2 3</div> <div>4 5 6 7 8 9 10</div>   |
| September                                                                                                                                                                                                               | October                                                                                                                                                                                                                  | November                                                                                                                                                                                                                | December                                                                                                                                                                                                               |
| <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>28 29 30 31 1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30 1</div> <div>2 3 4 5 6 7 8</div>   | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>25 26 27 28 29 30 1</div> <div>2 3 4 5 6 7 8</div> <div>9 10 11 12 13 14 15</div> <div>16 17 18 19 20 21 22</div> <div>23 24 25 26 27 28 29</div> <div>30 31 1 2 3 4 5</div> | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>30 31 1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28 29 30 1 2 3</div> <div>4 5 6 7 8 9 10</div>    | <div>Sun Mon Tue Wed Thu Fri Sat</div> <div>27 28 29 30 1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30 31</div> <div>1 2 3 4 5 6 7</div> |

**Durant Industrial Authority**  
**Schedule of Regular Meetings**  
**Calendar Year 2016**

January 12, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
February 9, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
March 8, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
April 12, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
May 10, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
June 14, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
July 12, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
August 9, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
September 13, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
October 11, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
November 8, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room  
December 13, 2016 ..... 7:00 AM ..... Durant Industrial Authority Conference Room

Filed by:

Cynthia J. Price, City Clerk  
P.O. Box 578  
Durant, OK 74702-0578

Filed in the office of Durant City Clerk  
on \_\_\_\_\_, 2015

---

Cynthia J. Price, City Clerk

**Economic Development Council**  
**Schedule of Regular Meetings**  
**Calendar Year 2016**

January 12, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
February 9, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
March 8, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
April 12, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
May 10, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
June 14, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
July 12, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
August 9, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
September 13, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
October 11, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
November 8, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room  
December 13, 2016 .....8:00 AM ..... Durant Industrial Authority Conference Room

Filed by:

Cynthia J. Price, City Clerk  
P.O. Box 578  
Durant, OK 74702-0578

Filed in the office of Durant City Clerk  
on \_\_\_\_\_, 2015

---

Cynthia J. Price, City Clerk



# Schedule of Regular Meetings for The Highland Cemetery Board

## Calendar Year 2016

*Quarterly on the Third Thursday of the month, unless otherwise noted*

| DATE       | TIME      | LOCATION                         |
|------------|-----------|----------------------------------|
| January 21 | 4:00 P.M. | Durant City Hall Conference Room |
| April 21   | 4:00 P.M. | Durant City Hall Conference Room |
| July 21    | 4:00 P.M. | Durant City Hall Conference Room |
| October 20 | 4:00 P.M. | Durant City Hall Conference Room |

Filed By:  
Cynthia Price, Cemetery Administrator  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6645

# 2016

| January |     |     |     |     |     |     | February |     |     |     |     |     |     | March |     |     |     |     |     |     | April |     |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|
| Sun     | Mon | Tue | Wed | Thu | Fri | Sat | Sun      | Mon | Tue | Wed | Thu | Fri | Sat | Sun   | Mon | Tue | Wed | Thu | Fri | Sat | Sun   | Mon | Tue | Wed | Thu | Fri | Sat |
| 27      | 28  | 29  | 30  | 31  | 1   | 2   | 31       | 1   | 2   | 3   | 4   | 5   | 6   | 28    | 29  | 1   | 2   | 3   | 4   | 5   | 27    | 28  | 29  | 30  | 31  | 1   | 2   |
| 3       | 4   | 5   | 6   | 7   | 8   | 9   | 7        | 8   | 9   | 10  | 11  | 12  | 13  | 6     | 7   | 8   | 9   | 10  | 11  | 12  | 3     | 4   | 5   | 6   | 7   | 8   | 9   |
| 10      | 11  | 12  | 13  | 14  | 15  | 16  | 14       | 15  | 16  | 17  | 18  | 19  | 20  | 13    | 14  | 15  | 16  | 17  | 18  | 19  | 10    | 11  | 12  | 13  | 14  | 15  | 16  |
| 17      | 18  | 19  | 20  | 21  | 22  | 23  | 21       | 22  | 23  | 24  | 25  | 26  | 27  | 20    | 21  | 22  | 23  | 24  | 25  | 26  | 17    | 18  | 19  | 20  | 21  | 22  | 23  |
| 24      | 25  | 26  | 27  | 28  | 29  | 30  | 28       | 29  | 1   | 2   | 3   | 4   | 5   | 27    | 28  | 29  | 30  | 31  | 1   | 2   | 24    | 25  | 26  | 27  | 28  | 29  | 30  |
| 31      | 1   | 2   | 3   | 4   | 5   | 6   | 6        | 7   | 8   | 9   | 10  | 11  | 12  | 3     | 4   | 5   | 6   | 7   | 8   | 9   | 1     | 2   | 3   | 4   | 5   | 6   | 7   |

| May |     |     |     |     |     |     | June |     |     |     |     |     |     | July |     |     |     |     |     |     | August |     |     |     |     |     |     |
|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|--------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun  | Mon | Tue | Wed | Thu | Fri | Sat | Sun  | Mon | Tue | Wed | Thu | Fri | Sat | Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
| 1   | 2   | 3   | 4   | 5   | 6   | 7   | 29   | 30  | 31  | 1   | 2   | 3   | 4   | 26   | 27  | 28  | 29  | 30  | 1   | 2   | 31     | 1   | 2   | 3   | 4   | 5   | 6   |
| 8   | 9   | 10  | 11  | 12  | 13  | 14  | 5    | 6   | 7   | 8   | 9   | 10  | 11  | 3    | 4   | 5   | 6   | 7   | 8   | 9   | 7      | 8   | 9   | 10  | 11  | 12  | 13  |
| 15  | 16  | 17  | 18  | 19  | 20  | 21  | 12   | 13  | 14  | 15  | 16  | 17  | 18  | 10   | 11  | 12  | 13  | 14  | 15  | 16  | 14     | 15  | 16  | 17  | 18  | 19  | 20  |
| 22  | 23  | 24  | 25  | 26  | 27  | 28  | 19   | 20  | 21  | 22  | 23  | 24  | 25  | 17   | 18  | 19  | 20  | 21  | 22  | 23  | 21     | 22  | 23  | 24  | 25  | 26  | 27  |
| 29  | 30  | 31  | 1   | 2   | 3   | 4   | 26   | 27  | 28  | 29  | 30  | 1   | 2   | 24   | 25  | 26  | 27  | 28  | 29  | 30  | 28     | 29  | 30  | 31  | 1   | 2   | 3   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  | 3    | 4   | 5   | 6   | 7   | 8   | 9   | 31   | 1   | 2   | 3   | 4   | 5   | 6   | 4      | 5   | 6   | 7   | 8   | 9   | 10  |

| September |     |     |     |     |     |     | October |     |     |     |     |     |     | November |     |     |     |     |     |     | December |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| Sun       | Mon | Tue | Wed | Thu | Fri | Sat | Sun     | Mon | Tue | Wed | Thu | Fri | Sat | Sun      | Mon | Tue | Wed | Thu | Fri | Sat | Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
| 28        | 29  | 30  | 31  | 1   | 2   | 3   | 25      | 26  | 27  | 28  | 29  | 30  | 1   | 30       | 31  | 1   | 2   | 3   | 4   | 5   | 27       | 28  | 29  | 30  | 1   | 2   | 3   |
| 4         | 5   | 6   | 7   | 8   | 9   | 10  | 2       | 3   | 4   | 5   | 6   | 7   | 8   | 6        | 7   | 8   | 9   | 10  | 11  | 12  | 4        | 5   | 6   | 7   | 8   | 9   | 10  |
| 11        | 12  | 13  | 14  | 15  | 16  | 17  | 9       | 10  | 11  | 12  | 13  | 14  | 15  | 13       | 14  | 15  | 16  | 17  | 18  | 19  | 11       | 12  | 13  | 14  | 15  | 16  | 17  |
| 18        | 19  | 20  | 21  | 22  | 23  | 24  | 16      | 17  | 18  | 19  | 20  | 21  | 22  | 20       | 21  | 22  | 23  | 24  | 25  | 26  | 18       | 19  | 20  | 21  | 22  | 23  | 24  |
| 25        | 26  | 27  | 28  | 29  | 30  | 1   | 23      | 24  | 25  | 26  | 27  | 28  | 29  | 27       | 28  | 29  | 30  | 1   | 2   | 3   | 25       | 26  | 27  | 28  | 29  | 30  | 31  |
| 2         | 3   | 4   | 5   | 6   | 7   | 8   | 30      | 31  | 1   | 2   | 3   | 4   | 5   | 4        | 5   | 6   | 7   | 8   | 9   | 10  | 1        | 2   | 3   | 4   | 5   | 6   | 7   |

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

**ITEM VI.  
10/15/2015**

**Schedule of Regular Meetings for  
Durant Planning Commission  
Calendar Year 2016**

| <b><u>Date</u></b> |    |      | <b><u>Time</u></b> | <b><u>Location</u></b>              |
|--------------------|----|------|--------------------|-------------------------------------|
| January            | 19 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| February           | 16 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| March              | 15 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| April              | 19 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| May                | 17 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| June               | 21 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| July               | 19 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| August             | 16 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| September          | 20 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| October            | 18 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| November           | 15 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |
| December           | 20 | 2016 | 5:30               | Roscoe J. Hatfield Council Chambers |

Filed By:

Darla Smith  
Planning Commission Secretary  
PO Box 578  
Durant, OK 74702-0578

Filed in the office of the Durant City Clerk  
On \_\_\_\_\_, 2015.

---

Cynthia Price, City Clerk

**Schedule of Regular Meetings**  
**Donald W. Reynolds CC & Library Board**  
**Calendar Year 2016**

Quarterly on the Third Wednesday, unless otherwise noted

| <u>Date</u>        | <u>Time</u> | <u>Location</u>                                  |
|--------------------|-------------|--------------------------------------------------|
| *March 9, 2016     | 3:00 pm     | Donald W Reynolds CC & Library – Conference Room |
| June 15, 2014      | 3:00 pm     | Donald W Reynolds CC & Library – Conference Room |
| September 21, 2014 | 3:00 pm     | Donald W Reynolds CC & Library – Conference Room |
| December 21, 2014  | 3:00 pm     | Donald W Reynolds CC & Library – Conference Room |

\*changed to March 9 to accommodate for Spring Break

Filed By:

Ms. Robbee Tonubbee  
Library Director  
P.O. Box 578  
Durant, OK 74702-0578

Filed in the office of the Durant City Clerk

On \_\_\_\_\_, 2015.

---

Cynthia Price, City Clerk

# Schedule of Regular Meetings for Keep Durant Beautiful Calendar Year 2016

*Second Thursday each month, unless otherwise noted*

| DATE        | TIME      | LOCATION                                      |
|-------------|-----------|-----------------------------------------------|
| January 14  | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| February 11 | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| March 10    | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| April 14    | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| May 12      | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| June 9      | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| July 14     | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| August 11   | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| September 8 | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| October 13  | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| November 10 | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| December 8  | 4:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

## 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

|                                                                                                                                                              |                                                                                                                                                               |                                                                                                                                                              |                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>January</b>                                                                                                                                               | <b>February</b>                                                                                                                                               | <b>March</b>                                                                                                                                                 | <b>April</b>                                                                                                                                                |
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| <b>May</b>                                                                                                                                                   | <b>June</b>                                                                                                                                                   | <b>July</b>                                                                                                                                                  | <b>August</b>                                                                                                                                               |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| <b>September</b>                                                                                                                                             | <b>October</b>                                                                                                                                                | <b>November</b>                                                                                                                                              | <b>December</b>                                                                                                                                             |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |

# Schedule of Regular Meetings for Parks and Recreation Advisory Board Calendar Year 2016

*First Tuesday each month, unless otherwise noted*

| DATE        | TIME      | LOCATION                  |
|-------------|-----------|---------------------------|
| January 5   | 4:00 P.M. | City Hall Conference Room |
| February 2  | 4:00 P.M. | City Hall Conference Room |
| March 1     | 4:00 P.M. | City Hall Conference Room |
| April 5     | 4:00 P.M. | City Hall Conference Room |
| May 3       | 4:00 P.M. | City Hall Conference Room |
| June 7      | 4:00 P.M. | City Hall Conference Room |
| July 5      | 4:00 P.M. | City Hall Conference Room |
| August 2    | 4:00 P.M. | City Hall Conference Room |
| September 6 | 4:00 P.M. | City Hall Conference Room |
| October 4   | 4:00 P.M. | City Hall Conference Room |
| November 1  | 4:00 P.M. | City Hall Conference Room |
| December 6  | 4:00 P.M. | City Hall Conference Room |

## 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

|                                                                                                                                                                                                                   |                                                                                                                                                                                                                    |                                                                                                                                                                                                                 |                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>January</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>27 28 29 30 31 1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31 1 2 3 4 5 6</p> | <p><b>February</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>31 1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p>    | <p><b>March</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>28 29 1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31 1 2</p> <p>3 4 5 6 7 8 9</p>    | <p><b>April</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>27 28 29 30 31 1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>1 2 3 4 5 6 7</p>    |
| <p><b>May</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31 1 2 3 4</p> <p>5 6 7 8 9 10 11</p>        | <p><b>June</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>29 30 31 1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 1 2</p> <p>3 4 5 6 7 8 9</p>        | <p><b>July</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>26 27 28 29 30 1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31 1 2 3 4 5 6</p>  | <p><b>August</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>31 1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31 1 2 3</p> <p>4 5 6 7 8 9 10</p>     |
| <p><b>September</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>28 29 30 31 1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 1</p> <p>2 3 4 5 6 7 8</p> | <p><b>October</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>25 26 27 28 29 30 1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31 1 2 3 4 5</p> | <p><b>November</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>30 31 1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 1 2 3</p> <p>4 5 6 7 8 9 10</p> | <p><b>December</b></p> <p>Sun Mon Tue Wed Thu Fri Sat</p> <p>27 28 29 30 1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p> <p>1 2 3 4 5 6 7</p> |

# Schedule of Regular Meetings for Organized Sports Committee Calendar Year 2016

*Fourth Monday every other month, unless otherwise noted*

| DATE         | TIME      | LOCATION                  |
|--------------|-----------|---------------------------|
| January 25   | 4:00 P.M. | City Hall Conference Room |
| March 28     | 4:00 P.M. | City Hall Conference Room |
| May 23       | 4:00 P.M. | City Hall Conference Room |
| July 25      | 4:00 P.M. | City Hall Conference Room |
| September 26 | 4:00 P.M. | City Hall Conference Room |
| November 28  | 4:00 P.M. | City Hall Conference Room |

## 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 10/28/2015  
**To:** Mayor and City Council  
**From:** Cynthia J. Price, City Clerk  
**Re:** Consider Approval of Regular Meeting Schedule of Durant City Council for Calendar Year 2016-

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Please review Durant City Council Schedule of Regular Meetings for Calendar Year 2016.

Consideration of this request for approval is recommended.

### Council Information / Action Requested

Approval of Durant City Council Schedule of Regular Meetings for Calendar Year 2016.

### City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Sign and Seal approved schedule of regular meetings for 2016.

City Clerk - Post approved schedule of regular meetings for 2016.

City Clerk - File approved schedule with Oklahoma Secretary of State.

### ATTACHMENTS:

| Description                                                             | Type    | Upload Date |
|-------------------------------------------------------------------------|---------|-------------|
| Durant City Council Schedule of Regular Meetings for Calendar Year 2016 | Exhibit | 10/28/2015  |

# Schedule of Regular Meetings for Durant City Council Calendar Year 2016

*Second Tuesday each month, unless otherwise noted*

| DATE         | TIME      | LOCATION                                      |
|--------------|-----------|-----------------------------------------------|
| January 12   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| February 9   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| March 8      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| April 12     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| May 10       | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| June 14      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| July 12      | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| August 9     | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| September 13 | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| October 11   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| November 8   | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |
| December 13  | 6:00 P.M. | Roscoe J. Hatfield Council Chambers, Room 110 |

## 2016

Filed By:  
Sarah Sherrer, Interim City Manager  
Durant City Hall  
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(580) 931-6641

Filed in the office of the Durant City  
Clerk on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Cynthia J. Price, City Clerk

| January                                                                                                                                                      | February                                                                                                                                                      | March                                                                                                                                                        | April                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12     | Sun Mon Tue Wed Thu Fri Sat<br>28 29 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 31 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>1 2 3 4 5 6 7 |
| May                                                                                                                                                          | June                                                                                                                                                          | July                                                                                                                                                         | August                                                                                                                                                      |
| Sun Mon Tue Wed Thu Fri Sat<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11    | Sun Mon Tue Wed Thu Fri Sat<br>29 30 31 1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9     | Sun Mon Tue Wed Thu Fri Sat<br>26 27 28 29 30 1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 1 2 3 4 5 6 | Sun Mon Tue Wed Thu Fri Sat<br>31 1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10   |
| September                                                                                                                                                    | October                                                                                                                                                       | November                                                                                                                                                     | December                                                                                                                                                    |
| Sun Mon Tue Wed Thu Fri Sat<br>28 29 30 31 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8   | Sun Mon Tue Wed Thu Fri Sat<br>25 26 27 28 29 30 1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 1 2 3 4 5 | Sun Mon Tue Wed Thu Fri Sat<br>30 31 1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10    | Sun Mon Tue Wed Thu Fri Sat<br>27 28 29 30 1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31<br>1 2 3 4 5 6 7 |





# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 10/28/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Interim City Manager  
**Re:** Consider Approval of 2016 City of Durant Holiday Schedule-

---

The holidays listed on the 2016 City of Durant Holiday Schedule remain unchanged from approved holidays for 2013, 2014 and 2015 calendar years.

The proposed holiday schedule will apply to all city employees. Holiday leave will not be granted until after the holiday has been accrued.

### Council Information / Action Requested

Approval of 2016 City of Durant Holiday Schedule.

### City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Coordinate notification to all city employees of approved 2016 City of Durant Holiday Schedule.

### ATTACHMENTS:

| Description                          | Type    | Upload Date |
|--------------------------------------|---------|-------------|
| 2016 City of Durant Holiday Schedule | Exhibit | 10/28/2015  |



# THE CITY OF DURANT

## Office of the City Manager

### Memorandum

**Date:** October 28, 2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Interim City Manager  
**Re:** 2016 City of Durant Holiday Schedule  
**Mtg:** November 10, 2015

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The holidays listed below remain unchanged from approved holidays for 2013, 2014 and 2015 calendar years.

The proposed holiday schedule will apply to all city employees. Holiday leave will not be granted until after the holiday has been accrued.

### City of Durant Holidays for 2016

|     |                        |          |             |                                                     |
|-----|------------------------|----------|-------------|-----------------------------------------------------|
| 1.  | New Year's Holiday     | Friday   | January 1   |                                                     |
| 2.  | Martin Luther King Jr. | Monday   | January 18  | <i>Observed 3<sup>rd</sup> Monday in January</i>    |
| 3.  | President's Day        | Monday   | February 15 | <i>Observed 3<sup>rd</sup> Monday in February</i>   |
| 4.  | Good Friday            | Friday   | March 25    | <i>Observed Friday before Easter</i>                |
| 5.  | Memorial Day           | Monday   | May 30      | <i>Observed the last Monday in May</i>              |
| 6.  | Independence Day       | Monday   | July 4      |                                                     |
| 7.  | Labor Day              | Monday   | September 5 | <i>Observed 1<sup>st</sup> Monday in September</i>  |
| 8.  | Veterans Day           | Friday   | November 11 |                                                     |
| 9.  | Thanksgiving           | Thursday | November 24 | <i>Observed 4<sup>th</sup> Thursday in November</i> |
| 10. | Day After Thanksgiving | Friday   | November 25 |                                                     |
| 11. | Christmas Eve Day      | Friday   | December 23 | <i>Observed</i>                                     |
| 12. | Christmas Day          | Monday   | December 26 | <i>Observed</i>                                     |



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 11/9/2015  
**To:** Mayor and City Council  
**From:** Human Resources  
**Re:** Consider Approval of 2015 Annual Employee Bonus-

---

#### Council Information / Action Requested

- The proposed bonus amount per employee for 2015 is \$350 dollars. In most recent years, the same amount (\$350) has been approved as an annual bonus for full-time and continuing part-time employees. Seasonal part-time employees will not be included.
- The current total number of full-time and continuing part-time positions equals 217; 207 full-time and 6 part-time.
- The cost of this proposal is \$75,950, and \$80,150 was set aside in the event a bonus for city employees was approved.
- An annual bonus for any full-time employee currently off work on total temporary disability due to a work related injury has been included in the above figures.
- Only employees hired prior to November 1, 2015 have been included in these totals.

#### City Staff Information / Action Follow-up, if Council authorizes this action:

- Notify Payroll Department if proposal is approved.



# The City of Durant

## City Attorney

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** P. L. Pat Phelps, City Attorney  
**Re:** Consider Acceptance of Corrected Easement from Durant Industrial Authority for Construction of Country Club Road Improvements-

Last month the Council accepted an easement from the Durant Industrial Authority (DIA) in order to reconstruct Country Club Road. Unfortunately there was an error in the legal description which we have now corrected. I anticipate that DIA will or has already executed the corrected easement. I have attached a copy of the corrected easement to this memorandum.

### Council Information / Action Requested

- Accept the easement from DIA

### City Staff Information / Action Follow-up, if Council authorizes this action:

- City Clerk to file corrected easement with the County Clerk
- Furnish a copy of the corrected easement to Aaron Walkup (GIS Mapping)

### ATTACHMENTS:

| Description                              | Type    | Upload Date |
|------------------------------------------|---------|-------------|
| Corrected Easement for Country Club Road | Exhibit | 11/5/2015   |

**CORRECTIVE  
ROADWAY AND UTILITY EASEMENT**

INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, 2015, between the **Durant Industrial Authority**, an Oklahoma public trust, Grantor and the **City of Durant**, a municipal corporation, 300 West Evergreen Street Durant, Oklahoma 74701, Grantee.

WHEREAS, Grantor is seized of an estate in fee simple of a parcel of land described as N/2 of the NE/4, Section 9, Township 7 South, Range 9 East of the IBM, Bryan County, Oklahoma, LESS that part of taking by the State of Oklahoma for improvement of State Highway 78.

WHEREAS, Grantor has agreed, in consideration of the sum of \$10.00 and other valuable consideration, paid by the Grantee to Grantor, the receipt whereof is hereby acknowledged, does hereby grant to the Grantee, its assigns and successors, a perpetual easement and a right-of-way in and to the following described property, to-wit:

The North 38 feet of the N/2 of Section 9, Township 7 South, Range 9 East of the IBM, Bryan County, Oklahoma, according to the Government Survey thereof. LESS that part of taking by the State of Oklahoma for improvement of State Highway 78.

The right-of-way easement herewith granted shall be used for the benefit of the Grantee to construct a roadway and public utilities in accordance with the City requirements for the use and benefit of the general public.

That as additional consideration, and in the event the fence on the property must be moved, Grantee agrees to move and replace the fence located within the easement property, at Grantee's expense. That the replacement fence shall be of like quality and kind.

That in the event the Grantee shall abandon the right-of-way herein granted and cease to use the same, all right, title and interest hereunder granted shall cease and terminate, and the grantor shall hold said premises as the same may then be free from this right-of-way.

Grantor warrants that it has full right and lawful authority to make the grant herein contained,

and promises and agrees to defend the Grantee in its exercise of rights hereunder against any defect in his title to the land involved or the right to make the grant herein above contained.

IN WITNESS WHEREOF, the grantor has executed the within agreement as of the day and year first above written.

DURANT INDUSTRIAL AUTHORITY

By: \_\_\_\_\_  
Greg Massey, Chairman

**ACKNOWLEDGMENT**

STATE OF OKLAHOMA, BRYAN COUNTY, ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, personally appeared **Greg Massey** to me known to be the identical person who signed the name of **Durant Industrial Authority**, a public trust, to the within and foregoing instrument, as its chairman, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said trust, for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

My Commission No.

\_\_\_\_\_



# The City of Durant

## City Attorney

### Memorandum

**Date:** 11/5/2015  
**To:** Mayor and City Council  
**From:** P. L. Pat Phelps, City Attorney  
**Re:** Consider Acceptance of Temporary Drainage Easement from the Durant Industrial Authority to Direct Drainage Water from Country Club Roadway-

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### Council Information / Action Requested

I have attached for your approval and acceptance a Temporary Easement from the Durant Industrial Authority (DIA) to the City. This temporary easement is necessary, according to the engineer, in order to properly control surface water drainage.

### City Staff Information / Action Follow-up, if Council authorizes this action:

- Accept temporary easement.
- City Clerk to maintain temporary easement in Clerk's office. **Do not** file with County Clerk.

### ATTACHMENTS:

| Description        | Type            | Upload Date |
|--------------------|-----------------|-------------|
| Temporary Easement | Backup Material | 11/5/2015   |
| Engineer's Report  | Backup Material | 11/5/2015   |

## TEMPORARY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That Durant Industrial Authority, an Oklahoma public trust 215 North Fourth Avenue, Durant, Bryan County, State of Oklahoma, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, has this day sold to the City of Durant a temporary easement over the following described land, to wit:

A tract of land described as commencing at the Northwest Corner of the NE/4 of Section 9, Township 7 South, Range 9 East, Bryan County, Oklahoma; Thence North 88 degrees 54 minutes 32 seconds East along the North line of the NE/4 of said Section 9 a distance of 799.19 feet to the True Point of Beginning; Thence North 88 degrees 54 minutes 32 seconds East continuing along the North line of the NE/4 of said Section 9 a distance of 200.00 feet; thence South 01 degrees 05 minutes 28 seconds East a distance of 153.49 feet; thence South 88 degrees 54 minutes 32 seconds West parallel with the North line of the NE/4 of said Section 9 a distance of 200.00 feet; thence North 01 degrees 05 minutes 28 seconds West a distance of 153.49 feet back to the point of beginning.

It is a condition of this easement that it shall not be filed for record and that all rights conveyed to the City of Durant by this instrument shall terminate upon completion of roadway and drainage improvements to Country Club Roadway but no later than the \_\_\_\_ day of \_\_\_\_\_, 2016.

Grantor does hereby covenant and warrant that at the time of the execution of this easement it is the owner in fee simple of the above described tract and that said tract is free and clear of all liens of any nature whatsoever.

IN WITNESS WHEREOF, the Grantor herein has hereunto set its hand and seal this the day of November, 2015.

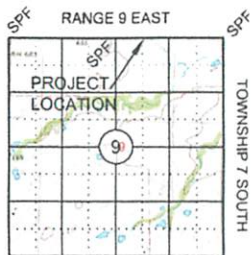
DURANT INDUSTRIAL AUTHORITY

By: \_\_\_\_\_  
Greg Massey, Chairman



Before me, \_\_\_\_\_ in and for this State, on this \_\_\_\_\_ day of \_\_\_\_\_, November, personally appeared Greg Massey to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Chairman, and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of the Authority for the uses and purposes therein set forth.

My Commission Expires: \_\_\_\_\_  
My Commission Number: \_\_\_\_\_



LOCATION MAP

-BASIS OF BEARINGS-  
BEARINGS OBTAINED FROM G.P.S. OBSERVATIONS  
(SPC NAD 83)  
CONTROLLING CORNERS ARE EXISTING CORNERS FOUND  
AT THE SECTION CORNERS AND 1/4 CORNERS OF SECTION  
9, TOWNSHIP 7 SOUTH, RANGE 9 EAST, BRYAN COUNTY,  
OKLAHOMA.

BILLY D. SPROUSE  
CARMEN Y. SPROUSE  
BOOK 988 PAGE 490

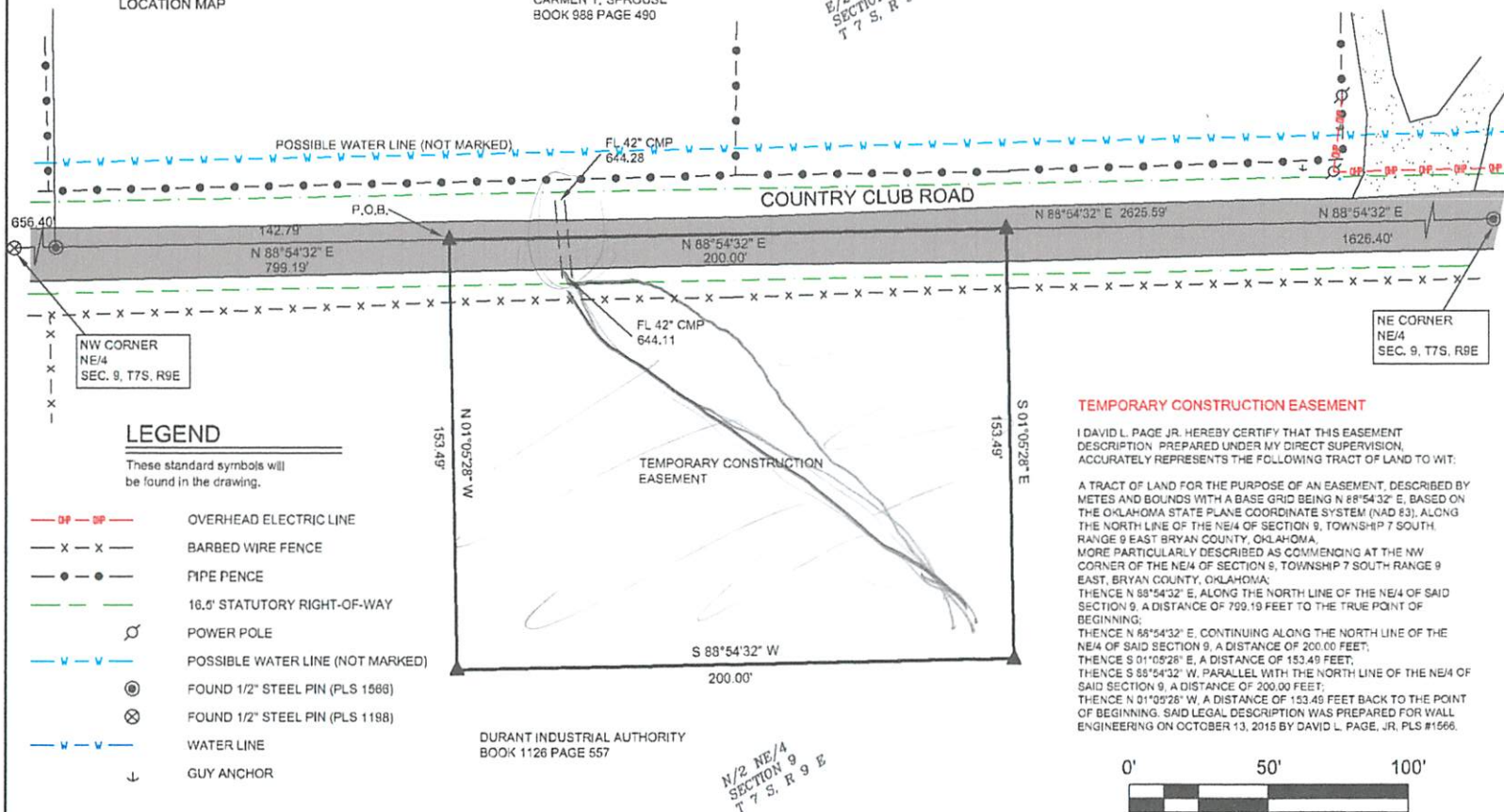
# LEGAL DESCRIPTION EXHIBIT

DURANT INDUSTRIAL AUTHORITY  
SECTION 9, TOWNSHIP 7 SOUTH, RANGE 9 EAST  
BRYAN COUNTY, STATE OF OKLAHOMA.

## NOTE

ALL TOPOGRAPHIC AND BOUNDARY DATA IS  
FROM DATA COLLECTED ON 5-12-15. NO  
ADDITIONAL FIELD WORK HAS BEEN  
PERFORMED.

E/2 SW/4 SE/4  
SECTION 4  
T 7 S, R 9 E



## LEGEND

These standard symbols will  
be found in the drawing.

- — — — — OVERHEAD ELECTRIC LINE
- x — x — BARBED WIRE FENCE
- • — • — PIPE FENCE
- — — — — 16.0' STATUTORY RIGHT-OF-WAY
- ⊙ POWER POLE
- w — w — POSSIBLE WATER LINE (NOT MARKED)
- ⊙ FOUND 1/2" STEEL PIN (PLS 1568)
- ⊗ FOUND 1/2" STEEL PIN (PLS 1188)
- w — w — WATER LINE
- ↓ GUY ANCHOR

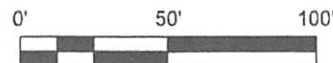
DURANT INDUSTRIAL AUTHORITY  
BOOK 1126 PAGE 557

N/2 NE/4  
SECTION 9  
T 7 S, R 9 E

## TEMPORARY CONSTRUCTION EASEMENT

I DAVID L. PAGE JR. HEREBY CERTIFY THAT THIS EASEMENT  
DESCRIPTION PREPARED UNDER MY DIRECT SUPERVISION,  
ACCURATELY REPRESENTS THE FOLLOWING TRACT OF LAND TO WIT:

A TRACT OF LAND FOR THE PURPOSE OF AN EASEMENT, DESCRIBED BY  
METES AND BOUNDS WITH A BASE GRID BEING N 88°54'32" E, BASED ON  
THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG  
THE NORTH LINE OF THE NE/4 OF SECTION 9, TOWNSHIP 7 SOUTH,  
RANGE 9 EAST BRYAN COUNTY, OKLAHOMA,  
MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE NW  
CORNER OF THE NE/4 OF SECTION 9, TOWNSHIP 7 SOUTH RANGE 9  
EAST, BRYAN COUNTY, OKLAHOMA;  
THENCE N 88°54'32" E, ALONG THE NORTH LINE OF THE NE/4 OF SAID  
SECTION 9, A DISTANCE OF 799.19 FEET TO THE TRUE POINT OF  
BEGINNING;  
THENCE N 88°54'32" E, CONTINUING ALONG THE NORTH LINE OF THE  
NE/4 OF SAID SECTION 9, A DISTANCE OF 200.00 FEET;  
THENCE S 01°05'28" E, A DISTANCE OF 153.49 FEET;  
THENCE S 88°54'32" W, PARALLEL WITH THE NORTH LINE OF THE NE/4 OF  
SAID SECTION 9, A DISTANCE OF 200.00 FEET;  
THENCE N 01°05'28" W, A DISTANCE OF 153.49 FEET BACK TO THE POINT  
OF BEGINNING. SAID LEGAL DESCRIPTION WAS PREPARED FOR WALL  
ENGINEERING ON OCTOBER 13, 2015 BY DAVID L. PAGE, JR. PLS #1566.

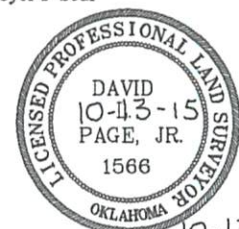


**PAGE**  
SURVEYING

124 SOUTH 8th AVENUE  
DURANT, OKLAHOMA 74701  
(580) 920-5101 OR (580) 259-0178  
FAX (580) 920-5101

DAVID L. PAGE JR. © 2015  
PROFESSIONAL LAND SURVEYOR #1566  
C.A. # 1991, EXPIRES 6-30-2017

Surveyor's Seal



10-13-15  
DATE SIGNED

*David L. Page Jr.*  
DAVID L. PAGE, JR. P.L.S. #1566

## GENERAL NOTES

SUBJECT TO EASEMENTS AND/OR RIGHTS-OF-WAY, EITHER RECORDED, OR  
IMPLIED, THEREOF.

NO UTILITIES OF ANY KIND HAVE BEEN LOCATED EXCEPT THOSE SHOWN  
ON THE ABOVE PLAT

CONTROLLING CORNERS FOR THIS SURVEY ARE AS SHOWN ON THE  
LOCATION MAP

THIS IS NOT A VALID SURVEY WITHOUT THE SURVEYORS ORIGINAL  
SIGNATURE AND ORIGINAL SEAL

PORTIONS OF THIS PLAT ARE IN COLOR, PHOTO AND ELECTRONIC COPIES  
OF THIS PLAT MAKE IT INVALID AND MAY ALTER ITS MEANING

THIS PLAT AND SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR  
THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA  
STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND  
SURVEYORS.

## SURVEY INFORMATION

FIELD WORK PERFORMED: 5-12-15  
DATE OF LAST SITE VISIT: 5-12-15  
PLAT COMPLETED: 10-13-15

## Project Name and Address

COUNTRY CLUB ROAD  
SECTION 9, TOWNSHIP 7 SOUTH, RANGE 9 EAST  
BRYAN COUNTY, STATE OF OKLAHOMA.

SCALE 1"=50'

DATE 10-13-15



# The City of Durant

## Office of City Treasurer

### Memorandum

**Date:** 10/29/2015  
**To:** Mayor and City Council  
**From:** Michelle Hall, Assistant Treasurer  
**Re:** Consider Approval of Updated Agreement with Oklahoma Tax Commission for Administration of Sales & Use Taxes for the City of Durant Including Reduced Retention Fees-

---

Please approve the attached agreement with the Oklahoma Tax Commission for administration of the sales and use tax ordinances of Durant and an agreement to engage in compliance activities by the City of Durant.

This updated annual contract will also reduce the retention fees of the OTC from 1% to 0.5% of our collected sales and use tax revenues.

### Council Information / Action Requested

Council authorization to approve agreement with Oklahoma Tax Commission

### City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk -

Obtain necessary signatures on two copies and affix City Seal.

Submit both signed agreements to the Oklahoma Tax Commission.

Submit a copy to the Treasurer's office until the fully executed copy is returned by the OTC to the City.

Notify Treasurer's office when fully executed copy is received and filed with the City.

### ATTACHMENTS:

| Description                     | Type       | Upload Date |
|---------------------------------|------------|-------------|
| OTC CITY SALES/USE TAX CONTRACT | Cover Memo | 10/29/2015  |

AGREEMENT FOR ADMINISTRATION  
OF THE SALES AND USE TAX ORDINANCES  
OF THE CITY/TOWN AND AN AGREEMENT TO ENGAGE IN COMPLIANCE  
ACTIVITIES BY THE CITY/TOWN OF  

---

THIS AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ pursuant to the provisions of Sections 2701 et seq. of Title 68 of the Oklahoma Statutes, between the Oklahoma Tax Commission, hereinafter referred to as "Commission," and the City/Town of \_\_\_\_\_, Oklahoma, hereinafter referred to as "Municipality," for the administration of effective sales and use tax ordinances on file with the Commission hereinafter referred to as "Ordinances," levying a municipal sales or use tax of \_\_\_\_\_ percent (\_\_\_\_%) upon sales within or outside of the Municipality and to authorize Municipality to engage in compliance activities as hereinafter defined.

1. This Agreement is based upon the Ordinances for the collection of sales and uses taxes by the Municipality, certified copies of which are attached hereto and made a part hereof. The Municipality may, at any time and from time to time, amend or repeal the Ordinances and, to the extent that the Municipality amends or repeals the Ordinances, the Municipality shall promptly provide the Commission with a certified copy of the ordinance effecting such amendment or such repeal.

An increase or a decrease in the municipal sales or use tax rate shall become effective only on the first day of a calendar quarter. Provided, however, the sales and use tax rates levied by the Municipality if the Municipality levies both a sales and use tax, must be identical. The Municipality shall notify the Commission of an increase or a decrease at least seventy-five (75) days prior to the close of the current calendar quarter and shall provide the Commission with a certified copy of the ordinance affecting such increase or such decrease.

2. A. The Commission shall administer and shall enforce the Ordinances and shall collect the municipal sales and use tax, and the interest and penalties with respect thereto as provided in the Ordinances except as provided, in paragraph 16 below. It is recognized and acknowledged that:

(a) the Ordinances levy municipal sales tax upon all sales within the Municipality as authorized by Section 2701 of Title 68 of the Oklahoma Statutes; and

(b) the term "sale" as used in the Ordinances has the same meaning as the term "sale" has in the Oklahoma Sales Tax Code; and

(c) the Ordinances levy municipal use tax upon all transactions within or without the Municipality as authorized by Section 1411 of Title 68 of the Oklahoma Statutes; and

(d) the term "use" as used in the Ordinances have the same

meaning as the term "use" has in the Oklahoma Use Tax Code; and

(e) the permits for sales and use tax issued by the Commission shall be the sales and use tax permits used by the municipality for the enforcement and collection of sales and use taxes within and without the municipality and said permits, as issued by the Commission, shall include the zip code plus the four digit location code commonly called the zip plus 4, when available.

To facilitate such administration, such collection and such enforcement of local taxes, the Commission shall designate a Local Tax Coordinator of the Commission who shall be generally responsible for matters related to the collection of local taxes and, with respect to such matters, shall directly advise the Administrator of the Commission. The duties which may be performed by the Local Tax Coordinator and/or other employees of the Commission under his or her supervision, shall include, without limitation,

- B. (a) acting as liaison between the Commission and municipalities with respect to the administration, the collection and the enforcement of local taxes,
- (b) addressing concerns of the Commission and/or taxpayers with respect to the administration, the collection and the enforcement of municipal taxes by municipalities,
- (c) consulting with municipalities concerns and trends with respect to local taxes,
- (d) coordinating collection and enforcement actions by the Commission and municipalities with respect to local taxes,
- (e) coordinating the provision by the Commission to municipalities of information and
- (f) providing educational and other support to municipalities in their collection and enforcement efforts.

In making decisions with respect to the administration of local taxes, the Commission will consider the view expressed by the Municipality.

The Municipality shall not request that the Local Tax Coordinator perform any duties which are the sole responsibility of the Municipality.

3. The method of computing sales tax to be used by vendors in collecting both state and municipal sales tax is prescribed in Section 1362 of the Oklahoma Sales Tax Code. The method of computing use tax to be used by vendors in collecting both state and municipal use tax is prescribed in Section 1401 of the Oklahoma Use Tax Code.

4. The discount (deduction) allowed to vendors in Section 1367.1 of the Oklahoma Sales Tax Code shall be applicable to both state and local sales tax remittances. Monetary allowances provided for in 68 O.S. § 1354.31 shall also be applicable to both state and local sales tax remittances. The discount (deduction) allowed to vendors in Section 1410.1 of the Oklahoma Use Tax Code shall be applicable to both state and local use tax remittances. Monetary allowances provided for in 68 O.S. § 1354.31 shall also be applicable to both state

and local use tax remittances.

5. The Commission shall retain, as its sole compensation for its services rendered hereunder, an amount not to exceed one-half of one percent (0.5%) of the municipal sales or use taxes collected for services rendered in connection with such collections and the interest and penalties with respect thereto, collected by the Commission hereunder. The applicable percentage is set forth in Exhibit A as incorporated herein.

6. Except as otherwise provided herein, the Commission shall give no preference in applying an amount received for state, municipal and county sales or use taxes owed by a taxpayer to the extent that such amount is less than the aggregate state, municipal and county sales or use tax liability of the taxpayer. Any such amount shall be applied pro rata to the satisfaction of the claims of the Commission, the claims of the Municipality and the claims of other municipalities and counties based on the portions of the aggregate state, municipal and county sales or use tax liability of the taxpayer represented by their respective claims.

7. The municipal sales or use tax received and collected by the Commission pursuant to this Agreement shall be deposited in the State Treasury as required by law. The Commission shall use its best efforts to cause to be paid to the Municipality no later than the tenth day of each calendar month all municipal sales and use tax, and the interest and the penalties with respect thereto, received and collected by the Commission during the immediately preceding calendar month, less any amount withheld by the Commission under Paragraph 5 and less any amounts deducted by the Commission in connection with refunds hereunder.

8. The Commission shall require reports of municipal sales and use tax from vendors, shall maintain records of reports, receipts and collections from vendors. The Commission shall maintain the records in such a manner that the amount due the Municipality each month by a vendor can be determined by the Commission and can be provided to the Municipality. The requirement for the Commission to maintain its records in a verifiable form is intended to require the Commission to maintain its records in a form capable of producing reports that can be electronically downloaded into, at a minimum, an excel spreadsheet or its equivalent; the Commission will use a form which is capable of being understood by a person reviewing such records. The Commission shall make available to the Municipality a monthly statement of the municipal sales and use tax, and interest and penalties with respect thereto, received and collected by the Commission during the immediately preceding calendar month, the amounts, if any, refunded by the Commission to taxpayers during the immediately preceding calendar month and the amount withheld by the Commission under Paragraph 5. The Commission shall allow an annual review of the Commission's expenditures associated with the collection and enforcement of municipal sales and use taxes.

9. In the event a vendor remits sales or use taxes due but fails to submit city attachments, or submits a report from which the sales or use tax due Municipality cannot be determined, the Commission will allocate to Municipality such sales or use tax received pro rata based on the vendor's percentage allocation for the most recent report filed or, if no report has been filed, according to the best information available to the Commission. Such amount, and any interest and penalty as provided in Section 217 of Title 68 of the Oklahoma Statutes with respect thereto, shall be paid to the Municipality in accordance with Paragraph 7. Interest will begin as of the date the vendor remittance is deposited to the State Treasury.

10. The Municipality acknowledges that the Commission is responsible for making

refunds to taxpayers of municipal sales and use taxes previously collected by the Commission on behalf of the Municipality. The term "refunds" as used herein shall include payments made pursuant to filed claim for refund(s) or amended return(s) approved by the Commission. The Commission's determination of any taxpayer's liability for sales and use taxes shall be binding as between the Municipality and the taxpayer.

Any refund of municipal sales and use tax previously paid by the Commission to the Municipality shall be paid from subsequent collections of the municipal sales and use tax. Such refund shall be deducted from the collections payable by the Commission to the Municipality, in the immediately following calendar month following the notice requirements set out in paragraph eleven (11).

11. The Commission shall provide notice to the Municipality via the OKTap user Account to municipalities so that a municipality may view all the requests for refunds that have been filed, processed and recommended approval. All claims for refund shall be documented as outlined in OAC 710:65-11-1 upon discovery of a remittance error by the vendor. Commission, through the Local Tax Coordinator, will notify Municipality at such time the Commission determines the final amount to be refunded pursuant to a claim or remittance error. The Commission shall make available to a municipality, upon request, copies of the claims processed and recommended for approval in the amount of two thousand dollars (\$2000.00) or more and related supporting documents prior to the claim being considered for approval by the Commission. The Commission shall post the requested claim documents on the municipality's OKTap user account to comply with this requirement. Municipality agrees that any amount contained in the notice given pursuant to this section will be considered as advisory only until such time as a final determination has been made by the Commission. Any municipal sales or use tax, and/or any interest and penalties with respect thereto, paid under protest by a taxpayer to the Commission during the immediately preceding calendar month shall be paid by the Commission to the Municipality as part of the payment being made by the Commission to the Municipality. If the protested municipal sales or use tax, interest or penalties are required to be refunded, such amount and any interest required to be paid thereon will be paid out of subsequent collections by the Commission.

The municipality may request by a blanket advisement to the Commission that it be notified of any hearing wherein the Commission hears a claim for refund of a protest of an assessment. If an affected municipality shall have requested such notice in writing, the Commission shall, at the same time the parties are notified of the scheduled hearing, provide written notice of the hearing date and time via electronic mail, e-mail, or mail through the United States Postal Service to the municipality affected.

12. In the event a municipality is notified as required and set out in paragraph 11, above, that it has been paid sales or use tax funds that should have been paid to another municipality, the Tax Commission shall adhere to repayment provisions of the provisions of paragraph 10.

13. The Commission shall provide to the Municipality a full and complete list of the names and the addresses of the persons and the entities which or who report doing business within the boundary of the Municipality during the preceding calendar year via the OKTap user Account. In addition the Commission shall via OKTap provide the following:

A. additions to, and deletions from, the full and complete list of the names and the addresses of persons and entities which or who report doing business during the

preceding calendar year within the boundary of the Municipality;

B. a full and complete list of the persons and the entities specified in paragraph 12(a) which or who are more than sixty (60) days delinquent in filing and/or remitting municipal sales and use taxes pursuant to the Ordinances; and

C. a full and complete, list of all persons and all entities paying municipal sales and use tax under the Ordinances, and/or interest and penalties with respect thereto, and the amount of such remittances.

D. the number of audits completed and assessments determined by the Commission with respect to municipal sales and use taxes, and/or interest and penalties with respect thereto, under the Ordinances during the preceding calendar year; and

Commission also agrees to provide Municipality reports in addition to those outlined above under the following terms:

A. The report is requested in writing or via e-mail, outlining the information required and regularity of the report.

B. The report complies with all terms and statutes outlined within this agreement.

C. The information requested is available to the Commission.

D. Commission will be provided a minimum of thirty (30) days to compile new requests unless otherwise agreed.

E. Commission shall provide the requested report(s) within ninety (90) days unless otherwise agreed.

14. The Commission shall monitor the administration, the collection and the enforcement of municipal sales and use taxes, and/or interest and penalties with respect thereto, under the Ordinances. The Commission shall provide the Municipality such information as may be requested by the Municipality with respect to any protest or any refund of municipal sales or use taxes levied by the Municipality. The Municipality shall also be entitled to consult with the Commission's legal staff about protests and refunds and, to the extent that a protest or a refund involves one or more hearings, the Municipality shall, through legal counsel or other designated staff employed by the Municipality, be entitled to be present and observe such hearing(s); provided, however, the administrative law judge or the Commission may limit the number of counsel or other designated staff, if any, who may be present to the extent necessary to permit the hearing to be conducted in an orderly fashion and without undue trepidation on the part of the taxpayer.

To the extent that such documents and/or such information relates to municipal sales or use taxes, and/or interest and penalties with respect thereto, and is requested, at any time and from time to time by the Municipality, the Commission shall promptly provide to the Municipality (a) copies of applications for sales tax permits, (b) copies of sales or use tax reports, (c) copies of installment or other payment plans, if any, with taxpayers and (d) other documents and other information.



The Commission shall promptly notify the Municipality of any conduct which the Commission believes might be the basis for a criminal prosecution by the Municipality under the Ordinances and shall provide to the Municipality all of the documents and the information in the possession of the Commission with respect thereto, including, without limitation, the names of employees of the Commission who might be witnesses with respect thereto.

The Municipality acknowledges that Section 205 of Title 68 of the Oklahoma Statutes, which makes the records and the files of the Commission confidential (subject to specified exceptions) and which prohibits disclosure of such records and such files (subject to specified exceptions), includes the Commission's records and files with respect to the receipt and the collection of municipal sales and use tax. Nothing contained herein is intended to require the Commission to disclose to the Municipality any information whose disclosure to the Municipality is prohibited by Section 205.

The Commission acknowledges that (a) Section 205(c)(7) of Title 68 of the Oklahoma Statutes permits the Commission to furnish information disclosed by the records and the files of the Commission to an official person or body of this state who is concerned with the administration or the assessment of certain taxes, such as the Municipality, (b) Section 205(c)(22) of Title 68 permits the disclosure to the governing body or municipal attorney, if so designated by the governing body, of information directly involved in the resolution of issues arising out of the enforcement of a municipal sales and use tax ordinance, such as the Ordinances, pursuant to a municipal tax collection agreement, such as this Agreement, and (c) Section 22-107 of Title 11 of the Oklahoma Statutes and Section 205.1 of Title 68 of the Oklahoma Statutes permits the Commission to release specified information to municipalities.

The Municipality acknowledges that Section 205 of Title 68 of the Oklahoma Statutes may prevent the disclosure by the Municipality and persons associated with the Municipality of information which is provided by the Commission to the Municipality and that improper disclosure by the Municipality or any such person of such Information may result in civil and criminal liability. The Municipality shall comply with the restrictions imposed by Section 205.

15. The Commission has the authority to enter into an installment or other payment agreement with any taxpayer, including a taxpayer prosecuted under a municipal sales or use tax ordinance, for state and local taxes owed by the taxpayer. Commission will, through its use of a pay plan in order to keep a delinquent business open, collect the liability as quickly as possible by requiring a significant down payment and completion of the pay plan in as short a period as possible. The Municipality shall be entitled to consult with the Commission's legal staff about an installment or other payment agreement prior to negotiation of such an agreement. The installment or other payment agreement shall be void if the taxpayer becomes delinquent in future tax liability or payment under the agreement becomes delinquent. The Commission shall furnish a list of all sales and use taxpayers which have entered into agreements with the Commission on a monthly basis along with the terms, conditions and status of each such installment or payment agreement.

16. In the event of termination of this Agreement, the Commission will cause to be paid over to the Municipality, all municipal sales and use tax funds in its possession then due and payable under this Agreement. The Municipality shall thereafter be liable for and shall pay any refunds of municipal sales or use tax required by law to be made, including refunds of municipal sales or use tax, penalty and interest paid under protest that must be refunded and any interest required thereon. After such termination, the Commission's liability shall extend only to the amount of such funds being held by it. The Municipality agrees to pay any interest

required by law to be paid on such refunds.

17. The Commission shall have the authority to assess and to collect, on behalf of the Municipality, the municipal sales and use taxes levied by the Ordinances, and the interest and the penalties with respect thereto, including, without limitation, any municipal sales or use tax, interest and/or penalty existing on the date hereof except as provide in paragraph 18 below.

The Municipality agrees to refrain from contacting directly persons or entities doing business within the boundary of the Municipality subject to the requirements of paragraph 19. Municipality does have the inherent authority to contact vendors within and without the municipality concerning the vendor's alleged violation of municipal ordinances prior to the initiation of criminal prosecution.

The Municipality may inquire of the Commission into the compliance of persons and entities with the Ordinances and, to the extent that the Municipality determines that any person or any entity has not complied with the Ordinances, the Municipality may request the Commission to issue a proposed assessment against such person or such entity. To the extent that the Commission receives any such request, the Commission shall review such request within 45 days. If, after said review, Commission believes that such request presents a basis for a proposed assessment, Commission shall issue a proposed assessment. Any such proposed assessment shall be resolved as provided in Sections 201 et seq. of Title 68 and the procedural rules promulgated by the Commission.

The Municipality may, at the option of the Municipality, request the Commission to initiate a show cause proceeding against a person or an entity which the Municipality believes, in good faith, not to be in compliance with the Ordinances or any provision thereof. To the extent that the Commission receives any such request, the Commission shall review such request within 45 days. If after said review, Commission believes that such request presents a basis for a show cause proceeding, Commission shall initiate a show cause proceeding. Such show cause proceeding shall be conducted as provided in the procedural rules promulgated by the Commission.

The Commission and the Municipality acknowledge the mutual interest of the Commission and the Municipality in maximizing compliance with the Ordinances and the collection of local taxes thereunder. The Municipality may, at any time and from time to time, either alone or in conjunction with other municipalities, submit a written proposal for collection and enforcement activities for consideration by the Commission; provided, however, it is expressly understood that any such written proposal must provide for coordination with the collection and enforcement activities of the Commission, provide for the use of the then applicable audit standards of the Commission and otherwise be in form and in substance to the Commission. In the event that Municipality's proposal is accepted by Commission, Municipality will be authorized to conduct the activities included in such proposal on behalf of Commission and no other action will be authorized by the Commission by a municipality or municipalities not included in the accepted proposal.

Provided further that upon the request of the municipality, either alone or in conjunction with other municipalities, the Commission shall enter into contractual agreements with the municipality or group of municipalities whereby the municipality or group of municipalities are authorized to implement or augment the Commission's enforcement through a contract with a private auditor(s) or audit firm(s) of the municipal tax. The auditor(s) or audit firm(s) shall first be approved by the Commission and once approved shall be appointed as an agent of the

Oklahoma Tax Commission for purposes of the audit. Contracts with a private auditor or audit firm are not subject to the limitations of Section 262 of title 68 of the Oklahoma Statutes, and the parties, the municipality, private auditor or audit firm and the Commission, are authorized to exchange necessary information to effectively perform the contracted audit. The municipality, its officers and employees and the private auditors or audit firms may receive all information necessary to perform the audit and shall preserve the confidentiality of such information as required by Section 205, title 68, of the Oklahoma Statutes, including the penalties set out therein. The Commission shall be furnished the audit results and all relevant supporting documentation. The municipalities shall pay for the private auditor(s) or audit firm(s) by deduction from the tax assessment resulting from said audit unless another method of payment is set out in the contract with the private auditor or audit firm. Any municipal sales and use tax funds recovered as a result of the use by the municipality of a private auditor or audit firm shall not be subject to the retention calculated by the Commission as provided in Paragraph 5 of this agreement, in addition the Commission shall pay to the municipality any retainage that the Commission shall be entitled to for collection of county sales and use tax and shall pay to the municipality the state's pro rata share of the expenses of the auditor. Provided further, the Commission shall have no obligation to any municipality that does not participate in an audit conducted under subsection D of Section 2702 of Title 68 of the Oklahoma Statutes or an audit conducted pursuant to this section.

Notice of a proposed independent audit shall be provided to the municipality and the municipality shall within 30 days provide acceptance or rejection of participation in the audit. Failure to act within the 30 day time period shall mean that the municipality shall not be included in the audit. Failure to act with respect to a particular independent audit within the 30 day time period shall relieve the Commission of its obligation to audit on behalf of the municipality with respect to that particular audit.

18. The Commission acknowledges the need for municipalities to have input into rulings made by the Commission regarding requests for waivers of penalties and interest assessed on municipal sales and use taxes. Therefore, the Commission agrees to provide municipalities with the opportunity to make recommendations regarding such waiver requests. Such notification shall not include waiver requests received by the Commission through its Voluntary Disclosure Agreement Program.

The Account Maintenance Division or the General Counsel's Office of the Commission will notify municipalities at least two weeks prior to submission of a waiver request to the Commission. The notification will apply to all waiver requests for penalties and interest that was assessed on state and local sales and use taxes in excess of Two Thousand Dollars (\$2,000.00). Any recommendation made by the municipality will be presented to the Commission at the time of consideration of the request. If the municipality fails to make a recommendation in the time allotted, the Division will present the request to the Commission without a municipal recommendation. The Division will notify the municipality of the Commission decision.

19. A City/town may commence compliance activities under the following conditions:

A. The following words and terms, when used in this Agreement, shall have the following meaning, unless the context clearly indicates otherwise:

1. "Agent" means an employee of the Municipality or person or entity acting under contract with the Municipality and certified by the Commission as an agent

for the purpose of compliance activities as set out in this agreement except for municipal criminal prosecution.

2. "Compliance activities" means all actions to assist or induce a delinquent seller to comply with applicable laws, rules and regulations, to accurately and timely collect, source, report and remit sales and use taxes within the municipality's jurisdiction and shall include:

a. The identification of and reporting to the Tax Commission any unregistered sellers making sales sourced to the municipality under the laws of this state. "Unregistered seller" shall mean any delinquent seller which has failed to apply for a sales or use tax permit with the Tax Commission. Provided, the term shall not include any out-of-state seller that does not have a legal requirement to register with the state;

b. The prosecution of any criminal violations of a municipal ordinance related to the payment of sales or use taxes. "Prosecution" shall mean the initiation of legal proceedings by the filing of a complaint in a municipal criminal court of record pursuant to Section 28-113 of Title 11 or by the filing of a complaint in a municipal court not of record pursuant to the provisions of Section 27-115 of Title 11; and

c. Any additional compliance activities that may be performed by the agent of the municipality on accounts of delinquent sellers that were assigned to the agent at the request of the municipality that do not result in a duplication of compliance activities.

Compliance activities **shall not include** the following activities, over which the Tax Commission shall have sole authority:

- a. Registering new taxpayer accounts,
- b. Issuing and administering taxpayer permits,
- c. Receiving returns,
- d. Receiving remittances of sales and use taxes,
- e. Issuing assessments,
- f. Conducting hearings under Section 212 of Title 68,
- g. Developing pay plans in consultation with the municipality as provided in the Agreement for Administration of the Sales and Use Tax Ordinances,
- h. Revoking permits,
- i. Taking legal action to close a business,
- j. Issuing refunds and credits,
- k. Managing audits, and
- l. Determination of taxability of sales transactions.

3. "Delinquent seller" means any person making sales of tangible personal property or services in this state, the gross receipts or gross proceeds from which are taxed by law and fails to obtain a permit, file a sales tax return as required by law, or is delinquent in whole or in part in the collection and remittance of sales or use taxes.

4. "Enhanced collections" means any remittance of past due or unpaid state sales or use taxes, including penalty and interest, obtained from a delinquent seller that was not registered, underreported, failed to report or remit, failed to comply with a payment plan, or arising from liens filed by the Tax Commission following documented compliance activity of a municipality or person or entity acting under contract with such municipality.

B. Municipality elects to engage in the compliance activities designated by notice to the Commission; provided that Municipality may change its designation upon timely notice.

C. This Agreement shall include appointment of persons or entities approved by the Commission conducting compliance activities on behalf of Municipality as agents of the Commission. No appointment shall be necessary or required for Municipality to engage in prosecution of any criminal violations of its ordinance related to the payment of sales or use taxes.

All persons, including municipal employees and employees of entities acting under contract with a municipality, that will be performing compliance activities for Municipality must meet minimum qualifications provided herein and undergo training provided by the Tax Commission. The minimum qualifications shall consist of a bachelor's degree; or an equivalent combination of education and experience, substituting one year of experience in business management, tax revenue, credit collections, or investigative work for each year of the required degree. Provided, the minimum qualifications provided herein shall not apply to employees of municipalities seeking appointment as an agent if the municipality has a population less than 25,000.

Contracts with a private auditor or audit firm are not subject to the limitations of Section 262 of title 68 of the Oklahoma Statutes, and the parties, the municipality, private auditor or audit firm and the Commission, are authorized to exchange necessary information to effectively perform the contracted audit. The municipality, its officers and employees and the private auditors or audit firms may receive all information necessary to perform the audit and shall preserve the confidentiality of such information as required by Section 205, title 68, of the Oklahoma Statutes, including the penalties set out therein.

With the execution of this Agreement, Municipality shall provide the names of all persons, including employees of Municipality, who will be performing compliance activities on behalf of Municipality. The Commission shall issue letters of appointment for all persons who meet or are exempt from the minimum requirements.

Municipality agrees to notify the Commission when additional persons are added by Municipality to conduct compliance activities on behalf of Municipality. Municipality further agrees to immediately notify the Commission of the termination of employment or cancellation of contract of any person appointed as an agent for the purposes of conducting compliance activities.

D. The Commission shall provide to Municipality and agents appointed by the Commission to perform compliance activities all information necessary to perform compliance activities. Municipality and agent shall preserve the confidentiality of the information as required by Section 205 of Title 68 of the Oklahoma Statutes. Failure to comply with the statutory confidentiality requirements shall result in immediate

withdrawal of appointment of any person to perform compliance activities and may result in civil and criminal liability.

Nothing herein shall limit Municipality's use of information provided by the Commission in prosecution of violations of Municipality's tax ordinances.

E. As provided in Section 2702(E)(3) of Title 68, the Tax Commission shall reimburse a municipality performing any of the compliance activities defined above as follows:

1. The Tax Commission shall pay to the municipality an amount equal to three-fourths of one percent ( $\frac{3}{4}$  of 1%) of enhanced collections from any unregistered seller identified and reported to the Commission by a municipality for any sales made during the period the seller was unregistered with the Tax Commission;
2. The Tax Commission shall not retain any fee and refund any fee retained from the collection of city sales and use taxes remitted as a result of the prosecution of any criminal violations of a municipal ordinance; and
3. The Tax Commission shall pay to the municipality an amount equal to three-fourths of one percent ( $\frac{3}{4}$  of 1%) of enhanced collections from any delinquent seller as a result of other compliance activities documented by the municipality or person acting under contract with such municipality.

To receive compensation, Municipality shall provide documentation of compliance activities which generated the enhanced collections. Documentation shall consist of reports, on forms prescribed by the Commission, listing the name of the delinquent seller, date of compliance activity, type of activity, and such other information as may be necessary to identify the delinquent seller, compliance activity, or enhanced collections.

The Commission shall provide reimbursements on a monthly basis and provide a monthly report to Municipality indicating, at a minimum, the name of the delinquent seller, amount of enhanced collections, and date of remittance by the delinquent seller in the previous month.

The Commission shall use its best efforts to cause reimbursements as a separate distribution to be paid to Municipality no later than the tenth day of each calendar month following the month of receipt of the report of enhanced collections filed with the Commission.

20. It is recognized and acknowledged that the Municipal Ordinances include criminal sanctions for violation of the Ordinances. Notwithstanding anything else contained herein, the Municipality shall have the exclusive authority to prosecute any criminal violations of the Ordinances and the Commission shall refrain from taking any such action. Nothing contained herein shall prevent the State of Oklahoma from prosecuting persons for crimes under state law, including, without limitation, embezzlement by a vendor of a municipal sales tax.

21. To the extent that the Municipality decides to prosecute criminally any action under this Agreement, the Commission and the Municipality shall cooperate, in good faith, to

maximize collections under the Ordinances and to minimize duplicative effort by the Commission and the Municipality.

22. Where the municipality takes the action recognized by paragraph 20 of this Agreement for prosecution to enforce its sales or use tax ordinance, all taxes shall be paid by the taxpayer directly to the Commission. Any resulting payment of municipal tax shall not be subject to the retention calculated by the Commission for the collection of city sales and use taxes as provided in Paragraph 5 of this agreement, subject to the implementation plan established in paragraph 2B of this agreement.

23. The Municipality agrees that, if there is a challenge to the constitutionality or the legality of the Ordinances or any provision thereof (other than a challenge based on the application by the Commission of the Ordinances or any provision thereof), the Municipality shall be responsible for the resolution of such challenge. If such a challenge is based on the application by the Commission of the Ordinances or any provision thereof, the Commission shall be responsible for the resolution of such challenge. The party responsible for the resolution of any challenge shall make all decisions with respect to the prosecution and the settlement of any litigation with respect to such challenge and the other party shall cooperate with the responsible party with respect to the resolution of such challenge. The Commission shall provide notice to the Municipality of any challenge. Notice will be provided within seven (7) business of the receipt of the challenge and the municipality shall be allowed to participate in any decision.

24. The change in the boundary of Municipality shall be effective for sales tax purposes only, on the first day of a calendar quarter following the enlargement of the municipal city limits. If a municipality should de-annex a territory the sales tax from business or firms located in the de-annexed area shall cease on the effective date of the de-annexation ordinance. Municipality shall give the Commission notice in writing of any annexation or de-annexation of territory to the municipality at least as required by Title 68 Oklahoma Statutes Section 2701. The notice shall include a verified copy of the boundaries of the newly annexed or de-annexed territory. In addition all Municipality limit lines shall be shown in map form, and certified to the Commission by the municipal clerk.

25. Neither Municipality nor Commission has entered into this Agreement with the intention of violating state law or the provisions of the Streamlined Sales Tax Agreement. If it is determined by either party that any provision violates either state law or the Streamlined Sales Tax Agreement, such provision of the Agreement shall be null and void. The remaining provision of the Agreement shall be in effect until the expiration or termination of the Agreement.

26. If a dispute arises from the application of paragraph nineteen (19) of this Agreement, and if the dispute cannot be settled through negotiation, the Commission and Municipality agree first to try in good faith to settle the dispute by mediation. Either party may request mediation before the Director of the Office of Management and Enterprise Services in the manner the Director deems appropriate.

27. This Agreement shall be in effect from \_\_\_\_\_, \_\_\_\_ until \_\_\_\_\_, \_\_\_\_\_, and shall renew without action of the parties for additional terms of one (1) year provided that the current rate has not been changed and neither party has given written notice to the other party of its intent to terminate this Agreement prior to the expiration of the then current term. Either party may terminate this contract for any reason upon thirty (30) days written notice of its intent to terminate to the other party.

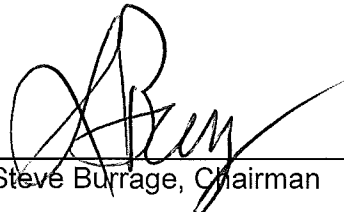
IN WITNESS WHEREOF, the parties have set their hands and affixed their official seals the day and year first above written.

THE MUNICIPALITY OF

OKLAHOMA TAX COMMISSION

\_\_\_\_\_  
A Municipal Corporation

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Steve Burrage, Chairman

  
\_\_\_\_\_  
Dawn Cash, Vice-Chairman

ATTEST: (CITY SEAL)

\_\_\_\_\_  
Municipal Clerk

  
\_\_\_\_\_  
Thomas E. Kemp Jr., Secretary-Member

ATTEST: (STATE SEAL)

\_\_\_\_\_  
Assistant Secretary – OTC

APPROVED BY THE CITY OF \_\_\_\_\_ LEGAL DEPARTMENT

BY \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_  
City Attorney



## EXHIBIT A

Retention Fee = 0.5%



# The City of Durant

## Office of the Street Department

### Memorandum

**Date:** 10/27/2015  
**To:** Mayor and City Council  
**From:** James Young; Street Department Superintendent  
**Re:** Consider Approval of Request for Authorization to Purchase (RFAP # 2015-137) to Purchase Materials for Westside Drive Street Repair in the Amount up to \$40,0000-

---

Approval is requested to repair Westside Dr. in front of Taco Bell, between Braums and Quick Chek. Concrete is busted and washed out. Project # 625

Estimated costs for repair total \$36,100. Bids will be solicited for materials which are not under state contract purchasing agreements.

Up until now, we have been waiting for the FEMA damage assessment to be completed to ascertain if funding could be obtained to make this repair. Due to the high traffic nature of this area and the uncertainty of possible FEMA funding, staff has decided that this area should be addressed now.

Approximate start date December 1, 2015 Approximate finish date February 1, 2016.

Estimates for materials total \$36,100 however the request has been made to spend up to \$40,000 to cover unforeseen circumstances.

### Council Information / Action Requested

- Approve RFAP#2015-137 to purchase materials needed for street repairs.

### City Staff Information / Action Follow-up, if Council authorizes this action:

- City Clerk-If approved by council, City Clerk will assist in publication of bidding if necessary concrete will go out for bids and when it's awarded the Street Department will begin repairs.

### ATTACHMENTS:

| Description                                 | Type            | Upload Date |
|---------------------------------------------|-----------------|-------------|
| Westside Dr. Street Repair Project # 625    | Cover Memo      | 10/27/2015  |
| West Side Drive Street Repair Cost Estimate | Backup Material | 11/3/2015   |

**REQUEST FOR AUTHORIZATION TO SPEND/CONTRACT**

SPEND / CNTRCT.#:

INCODE PROJ#

ref: OS Titles §11 10 114 (B) and 61 §61-103 (D) and &amp; City of Durant Code: § 37.005

Item #

- 1 Item planned for spending (provide details):

Concrete for Westside Drive Street Repair Project # 625

ALL Materials including rock, concrete, steel.

- 2 Department requesting authorization:

Street Department

- 3 Bidding recommendation (award or reject along with name and contact information of vendor):

- 4 Estimated Purchase Date (M/D/Y):

Oct-15

- 5 What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)

- 6 Is this item included in the current FY budget (Yes/No)

NO

(If approved budget is zero or less than estimated cost or contract price, an Amendment to Budget Form must be attached.)

- 7 GL account code:

015-705-555-61-20

- 8 Spending / purchase request details (complete below blanks):

- 8a Amount requested to spend

\$40,000.00

- 8b Item (new or replacement, if a capital item complete fixed asset form)?

Replacement

- 8c Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?

*If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)*

- 8d Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review

- 8e Does the purchase involve Grant Funding (Yes or No)

No

- 8f What is the City Cash Match for the Grant

- 8g What other match or financial obligation is involved with the City accepting this Grant (explain with details)

- 9 Purchase is Planned By (complete appropriate item(s) below):

- 9a
- Informal Quotes**
- Purchases of \$2000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over \$5,000 (city manager can require quotes for below \$5,000), unless purchase price is below state contract price. The spend authorization tab / form is required but only to be signed by the city manager. Include quoter name, address, phone number, fax number and email address of recommended vendor & state contract vendor:

- 9b
- Formal Bids**
- Purchases with an estimated cost over \$15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor or state contract vendor:

Rustin Concrete 50E Main Durant, Ok 924-2222 Dolese Concrete 3305 N. Washington Durant, Ok. 924-4647 Hope Concrete PO Box 489 Bonham TX. 903-583-2422

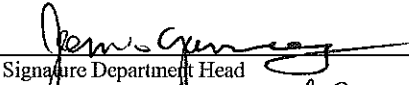
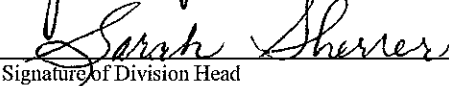
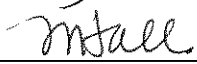
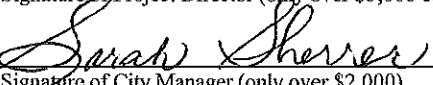
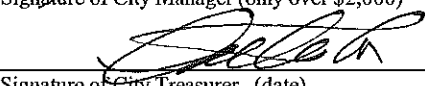
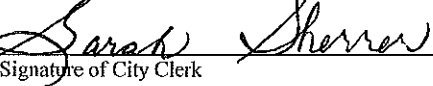
- 9c
- State Contract**
- Purchases of \$2,000-\$15,000 City Manager approval required. Purchases over \$10,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

- 9d
- Buy Board**
- Purchases of \$2,000-\$15,000 City Manager approval required. Purchases more than \$15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

## Spend &amp; Contract Form

- 9e **Professional Services Agreement** – Purchases over \$2,000 and less than \$15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required. If item has been budgeted and adequate funds are available, prior council approval is not required. Over \$15,000 council approval required. Include name, address, phone number, fax number, email address of professional service provider:
- 9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed. Attach to this request form 2 quotes and a memo detailing the nature of the emergency situation, your signature below is a certification that an emergency exists, per OS 61 (see Instruction tab). If item has been budgeted and adequate funds are available, prior council approval is not required. Over \$15,000 council approval required. Include name, address, phone number, fax number, email address of vendor:
- 9g **Sole Source Purchase** – Purchases of \$2,000-\$10,000 City Manager approval required. Purchases with an estimated cost over \$10,000 Council approval required. Attach to this request a memo detailing the nature of the Sole source designation, that is explain why the supplies, materials, equipment or contractual services which can be furnished only by this sole source. Include name, address, phone number, fax number, email address of vendor:

10 Signature & date blocks (complete appropriate sections):

|     |                                                                                     |               |
|-----|-------------------------------------------------------------------------------------|---------------|
| 10s | Signature of Grants Administrator (if applicable)                                   | date (M/D/Y): |
|     |   | 10-26-15      |
| 10b | Signature Department Head                                                           | date (M/D/Y): |
|     |  | 10.27.2015    |
| 10c | Signature of Division Head                                                          | date (M/D/Y): |
|     |  | 10-27-15      |
| 10d | Signature of Compliance / Budget Administrator                                      | date (M/D/Y): |
|     | N/A                                                                                 |               |
| 10e | Signature of Project Director (only over \$5,000 capital projects)                  | date (M/D/Y): |
|     |  | 10.27.2015    |
| 10e | Signature of City Manager (only over \$2,000)                                       | date (M/D/Y): |
|     |  | 10-27-2015    |
| 10f | Signature of City Treasurer (date)                                                  | date (M/D/Y): |
|     | N/A                                                                                 |               |
| 10g | Signature of Mayor or Vice Mayor (only over \$15,000)                               | date (M/D/Y): |
|     |  | 10.27.2015    |
| 11g | Signature of City Clerk                                                             | date (M/D/Y): |

11h City Manager Comments:

12 Routing:

Sign it as the requestor

Deliver to city clerks office for routing to others for signatures / approvals.

Original copy to remain in city clerks office, you should instruct the clerk below if you require additional copy distribution



# THE CITY OF DURANT

## Office of the Street Superintendent

### West side dr. street repair estimate 236'x32'x 8" and curb

.10/05/15

|                                           |             |
|-------------------------------------------|-------------|
| 1. 200 yards of concrete                  | \$21,000.00 |
| 2. 400 tons of base rock                  | \$5,600.00  |
| 3. 5/8 rebar                              | \$ 2,000.00 |
| 4. geo grid, form material, sealer, epoxy | \$ 2,500.00 |
| 5. Contingency                            | \$5,000.00  |

Total \$36,100.00



# The City of Durant

## Office of the Street Department

### Memorandum

**Date:** 10/30/2015  
**To:** Mayor and City Council  
**From:** James Young; Street Department Superintendent  
**Re:** Consider Approval of Request for Authorization to Purchase (RFAP#2015-144) to Pay for Labor and Materials Necessary for Ongoing Crack Sealing and Patching of City Streets in the Amount of \$240,000-

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### Council Information / Action Requested

Requesting to continue with the on going Patching and Crack Sealing Project.

### City Staff Information / Action Follow-up, if Council authorizes this action:

This is a on going Project ; there wasn't a new RFAP made at the beginning of this new fiscal year 15/16. It's all the same vendors and they are either state contract or sole source.

### ATTACHMENTS:

| Description   | Type    | Upload Date |
|---------------|---------|-------------|
| Project # 186 | Exhibit | 10/30/2015  |

SPEND/CNTRCT#  
 INCODE PROJ# 186  
 RFAP# 2015-144

## REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and & City of Durant Code: § 37.003-37.010

Item #

- 1 Item planned for spending (provide details):

Project # 186 Patching, Crack Sealing and Contract Labor.  
 Due to amount of damage to street infrastructure resulting from excessive rains in the spring, we do not anticipate that \$240,000 will last until July 2016. *88*

- 2 Department requesting authorization:  
 Street Department

- 3 Bidding recommendation (award or reject along with name and contact information of vendor):

Using state contract pricing therefore bidding isn't necessary. *88*

- 4 Estimated Purchase Date (M/D/Y): Throughout fiscal year 2015-16. *88*

October 30, 2015

- 5 What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)

- 6 Is this item included in the current FY budget (Yes/No) Funds are budgeted to *88*  
 come from the 2010 Utility System Sales Tax Revenue Note.

Yes

- 7 GL account code:

015-605-555-61-71

- 8 Spending / purchase request details (complete below blanks):

- 8a Amount requested to spend

\$240,000.00

- 8b Item (new or replacement, if a capital item complete fixed asset form)?

- 8c Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?

*If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)*

- 8d Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review

No

- 8e Does the purchase involve Grant Funding (Yes or No)

No

- 8f What is the City Cash Match for the Grant

- 8g What other match or financial obligation is involved with the City accepting this Grant (explain with details)

- 9 Purchase is Planned By (complete appropriate item(s) below):

- 9a **Informal Quotes** – Purchases of \$2000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over \$5,000 (city manager can require quotes for below \$5,000):

- 9b **Formal Bids** – Purchases with an estimated cost over \$15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor:

- 9c **State Contract** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases over \$15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

Texoma Business Staffing- Donna Powell Durant, Ok. 924-2564 Fax: 931-0805 ~~~PMSI State Contract # SW 816 Ken Overland Materiald & Manufacturing, Inc. SW 081 Mike Hope 580-223-8432 Fax: 580-223-8454. McBride 405-340-1438~~~

9d **Buy Board** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases more than \$15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

9e **Professional Services Agreement** – Purchases over \$2,000 and less than \$15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed.

9g **Sole Source Purchase** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation, that is explain how this purchase fulfills the requirements to be considered a sole source purchase:

10 Signature & date blocks (complete appropriate sections):

N/A

10a Signature of Grants Administrator (if applicable)

date (M/D/Y):

10-30-15

10b Signature Department Head

date (M/D/Y):

Sarah Sherrer

10-30-2015

10c Signature of Division Head

date (M/D/Y):

M Hall

10/30/15

10d Signature of Budget Administrator

date (M/D/Y):

10e Signature of Project Director (only over \$5,000 capital projects)

date (M/D/Y):

Sarah Sherrer

10-30-2015

10f Signature of City Manager (only over \$2,000)

date (M/D/Y):

Sarah Sherrer

10-30-2015

10g Signature of City Treasurer (date)

date (M/D/Y):

11h City Manager Comments:



205-144



State of Oklahoma  
Department of Central Services  
Central Purchasing

Awarded Vendors Information

PAGE 9 OF 12

Vendor Name: Overland Materials & Manufacturing, Inc.

Vendor ID#: 0000076479

Vendor Address: Address: PO Box 1947

City: Ardmore

State: OK

Zip Code: 73402

Contact Person Name: Mike Hope

Phone #: 1 - 580 - 223 - 8432

Title: Vice President

Fax #: 1 - 580 - 223 - 8454

Email: [estimator@overlandcorporation.com](mailto:estimator@overlandcorporation.com)

Website:

Authorized Location: ☐ Locations list attached as (attachment title)

☐ Address:

City:

State:

Zip Code:

Contract ID #: 0-3302

Delivery:

Minimum Order:

P/Card Accepted ☒ Yes

☐ No

Other:

Vendor Name: Paving Maintenance Supply

Vendor ID#: 0000298476

Vendor Address: Address: 6600 N. Industrial Blvd.

City: Edmond

State: OK

Zip Code: 73034

Contact Person Name: Ken McBride

Phone #: 1 - 405 - 340 - 1438

Title: Branch Manager

Fax #: 1 - 405 - 340 - 1461

Email: [mcbridek@pmsi-usa.net](mailto:mcbridek@pmsi-usa.net)

Website: [www.pmsi-usa.net](http://www.pmsi-usa.net)

Authorized Location: ☐ Locations listing attached as (attachment title)

☐ Address:

City:

State:

Zip Code:

Contract ID #: 0-3303

Delivery:

Minimum Order:

P/Card Accepted: ☒ Yes

☐ No

Other:



**State of Oklahoma  
Office of Management and Enterprise  
Services  
Central Purchasing**

**Statewide Contract Addendum**

*This addendum is added to and is to be considered part of the subject contract.*

**Contract Issuance Date:** 02-26-2013  
**Statewide Contract #:** SW 816  
**Contract Title:** Bituminous Pavement / Crack Joint Sealant  
**Addendum Date:** 03-19-2015  
**Addendum #:** 4

The final renewal option of this contract has been exercised. Both awarded supplies have agreed to a one year option to renew.

The amended expiration date of this contract shall be 02-25-2016.

|                                                                       |                                                                               |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Keystone Services, Inc.                                               | Paving Maintenance Supply A Division of Craftco, Inc.                         |
| PO Box 218                                                            | 6600 N Industrial Blvd                                                        |
| Bixby, OK 74008                                                       | Edmond, OK 73034                                                              |
| Vendor ID# 0000073669   Contract ID# 0-3951                           | Vendor ID# 0000388005   Contract ID# 0-4059                                   |
| 918-366-4578   <a href="mailto:keystone@olp.net">keystone@olp.net</a> | 405-340-1438   <a href="mailto:mcbride@pmsi-usa.net">mcbride@pmsi-usa.net</a> |

If you have any questions, please contact me

Lisa Bradley, CPO  
SW Initiative Contract Officer  
OMES/Central Purchasing Division  
405-522-4480  
[Lisa.Bradley@omes.ok.gov](mailto:Lisa.Bradley@omes.ok.gov)



# The City of Durant

## Office of City Treasurer

### Memorandum

**Date:** 10/30/2015  
**To:** Mayor and City Council  
**From:** Michelle Hall, Assistant City Treasurer  
**Re:** Consider Approval of BUDGET AMENDMENT 2016-03 Amending the Fiscal Year 2015-16 Budget to Adjust Budgeted Revenue and Make Corrections-

---

The proposed budget amendment is procedural in nature; necessary to carry out motions previously approved or pending by the City Council and/or to recognize revenue received.

All of the proposed budget changes have been reviewed with the City Manager and the amendment is recommended for Approval.

Below is a brief description of each pending budget amendment.

BA 2016-03

#1541 ADJUSTMENT TO COMPENSATE FOR LOST SALES TAX REVENUE DUE TO LOSS OF DELAWARE NORTH CORPORATION

#1542 REPAIR OF DURANT MULTI SPORTS COMPLEX MARQUEE PAID FOR BY DURANT CITY FACILITIES AUTHORITY

#1543 ACCOMMODATION OF XTO DONATION TO FIRE DEPARTMENT APPROVED IN SEPTEMBER COUNCIL MEETING

#1544 ACCOMMODATION TO PURCHASE VIDEO EQUIPMENT FOR COUNCIL CHAMBERS TO BE REIMBURSED BY INTERNET PROVIDER VIA CONTRACT

#1545 REIMBURSEMENT BY INSURANCE COMPANY FOR DAMAGE TO WATER SEWER LINE MAINTENANCE BACKHOE

#1546 AM SCHEDULES SLIGHTLY DIFFERING BETWEEN BANKS SO BUDGET DID NOT MATCH ACTUALS

#1547 ACCOMMODATION OF OKLAHOMA DEPARTMENT OF LIBRARIES GRANT REVENUE AND EXPENSE APPROVED IN SEPTEMBER COUNCIL MEETING

#1548 ADDITIONAL REVENUE FROM FORFEITURE FOR DRUG ENFORCEMENT FUND

#1549 ACCOMMODATION OF FY 16 OHS GRANT 550.063 REVENUE AND EXPENSE FOR EMERGENCY MANAGEMENT COMMUNICATION TRAILER

#1550 CARRY FORWARD FROM LAST YEAR UNSPENT GRANT FUNDS FOR SAFE OK GRANT CRIMINAL ANALYST SOFTWARE PURCHASE

### Council Information / Action Requested

Your authorization to approve Budget Amendment 2016-03 is requested.

**City Staff Information / Action Follow-up, if Council authorizes this action:**

Treasurer's office will continue to process and finalize the pending amendment and update the existing budget.

**ATTACHMENTS:**

| Description                                  | Type       | Upload Date |
|----------------------------------------------|------------|-------------|
| INCODE REGISTER FOR BUDGET AMENDMENT 2016-03 | Cover Memo | 10/30/2015  |

PACKET: 00240-2016-03

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT                                                                          | DATE       | DESCRIPTION         | ADJUSTMENT  | ORIGINAL<br>BUDGET | PREVIOUS<br>ADJUSTMENTS | NEW<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------------------------------------------------------|------------|---------------------|-------------|--------------------|-------------------------|---------------|-------------------|
| Budget Adj. # 001541 -----                                                            |            |                     |             |                    |                         |               |                   |
| 015 000-364.15-00<br>TRSF FROM 1% S.T. REV. FUND                                      | 10/30/2015 | ADJ SALES TAX REVEN | 150,000.00- | 377,599.00-        | 37,378.00               | 264,977.00-   | 129,725.82-       |
| 015 019-569.61-99<br>FUND RESERVE<br>DEPT: GENERAL GOVERNMENT                         | 10/30/2015 | ADJ SALES TAX REVEN | 150,000.00- | 440,532.00         | 209,645.00              | 500,177.00    | 500,177.00        |
| 105 038-518.99-16<br>TRSF TO CAPITAL IMPROVE. FUND<br>DEPT: 1% REVENUE                | 10/30/2015 | ADJ SALES TAX REVEN | 150,000.00- | 377,599.00         | 37,378.00               | 264,977.00    | 129,725.82        |
| 105 000-311.10-00<br>SALES TAX REVENUE (1%)                                           | 10/30/2015 | ADJ SALES TAX REVEN | 150,000.00- | 3,449,007.00-      | 0.00                    | 3,299,007.00- | 2,401,661.33-     |
| Budget Adj. # 001542 -----                                                            |            |                     |             |                    |                         |               |                   |
| 015 072-522.61-14<br>DMSC MARQUE SIGN REPAIR<br>DEPT: MULTI-SPORTS COMPLEX            | 10/30/2015 | REPAIR DMSC MARQUEE | 7,150.00    | 0.00               | 0.00                    | 7,150.00      | 0.00              |
| 015 000-364.34-00<br>TRSF FROM DCFA FUND-MISC                                         | 10/30/2015 | REPAIR DMSC MARQUEE | 7,150.00    | 20,000.00-         | 0.00                    | 27,150.00-    | 27,150.00-        |
| 215 078-528.99-14<br>TRFER TO CAPITAL IMPROVEMENTS<br>DEPT: GEN. GOVT. & DEBT SERVICE | 10/30/2015 | REPAIR DMSC MARQUEE | 7,150.00    | 20,000.00          | 0.00                    | 27,150.00     | 27,150.00         |
| 215 078-528.70-99<br>RESERVE FROM G.R.ACCT. INT.<br>DEPT: GEN. GOVT. & DEBT SERVICE   | 10/30/2015 | REPAIR DMSC MARQUEE | 7,150.00-   | 1,175,537.00       | 11,543.00-              | 1,156,844.00  | 1,156,844.00      |
| Budget Adj. # 001543 -----                                                            |            |                     |             |                    |                         |               |                   |
| 001 000-361.40-00<br>MISC. REVENUE                                                    | 10/30/2015 | XTO DONATION TO FD  | 1,000.00    | 44,000.00-         | 0.00                    | 45,000.00-    | 22,686.91-        |
| 001 008-522.70-72<br>TRAINING AND TRAVEL<br>DEPT: FIRE DEPARTMENT                     | 10/30/2015 | XTO DONATION TO FD  | 1,000.00    | 15,000.00          | 0.00                    | 16,000.00     | 14,444.97         |
| Budget Adj. # 001544 -----                                                            |            |                     |             |                    |                         |               |                   |
| 010 020-560.80-06<br>COUNCIL CHAMBERS VIDEO EQUIP<br>DEPT: INFO. TECH. SERVICE DEPT.  | 10/30/2015 | CONCIL CHAMB VIDEO  | 11,800.00   | 0.00               | 0.00                    | 11,800.00     | 3,821.08          |
| 010 000-361.40-00<br>MISC. REVENUE                                                    | 10/30/2015 | CONCIL CHAMB VIDEO  | 11,800.00   | 0.00               | 0.00                    | 11,800.00-    | 11,542.89-        |



PACKET: 00240-2016-03

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT                | DATE       | DESCRIPTION         | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|-----------------------------|------------|---------------------|------------|-----------------|----------------------|------------|----------------|
| Budget Adj. # 001549 -----  |            |                     |            |                 |                      |            |                |
| 015 000-362.20-05           | 10/30/2015 | FY16 OHS GRANT 550. | 17,840.00  | 0.00            | 0.00                 | 17,840.00- | 17,840.00-     |
| FY16 OHSO EM COMM TRLR      |            |                     |            |                 |                      |            |                |
| 015 018-519.62-43           | 10/30/2015 | FY16 OHS GRANT 550. | 17,840.00  | 0.00            | 0.00                 | 17,840.00  | 102.40-        |
| FY16 OHSO EM COMM TRLR EXP  |            |                     |            |                 |                      |            |                |
| DEPT: CIVIL EMERGENCY MGMT. |            |                     |            |                 |                      |            |                |

|                                |            |                     |           |      |      |           |          |
|--------------------------------|------------|---------------------|-----------|------|------|-----------|----------|
| Budget Adj. # 001550 -----     |            |                     |           |      |      |           |          |
| 001 005-521.50-90              | 10/30/2015 | CARRY FORWD GRANT F | 44,951.00 | 0.00 | 0.00 | 44,951.00 | 2,531.00 |
| SAFE OK GRANT ANALYST SOFTWARE |            |                     |           |      |      |           |          |
| DEPT: POLICE - LAW ENFORCEMENT |            |                     |           |      |      |           |          |

|                                                              |            |                     |            |              |           |              |              |
|--------------------------------------------------------------|------------|---------------------|------------|--------------|-----------|--------------|--------------|
| 001 019-569.70-17                                            | 10/30/2015 | CARRY FORWD GRANT F | 44,951.00- | 1,500,000.00 | 25,876.00 | 1,480,925.00 | 1,480,925.00 |
| FUND RESERVE                                                 |            |                     |            |              |           |              |              |
| DEPT: GENERAL GOVERNMENT                                     |            |                     |            |              |           |              |              |
| PACKET NOTES:                                                |            |                     |            |              |           |              |              |
| BA 2016-03                                                   |            |                     |            |              |           |              |              |
| #1541 ADJUSTMENT TO COMPENSATE FOR LOST SALES TAX REVENUE    |            |                     |            |              |           |              |              |
| DUE TO LOSS OF DNC                                           |            |                     |            |              |           |              |              |
| #1542 REPAIR OF DURANT MULTI SPORTS COMPLEX MARQUEE PAID FOR |            |                     |            |              |           |              |              |
| BY DURANT CITY FACILITIES AUTHORITY                          |            |                     |            |              |           |              |              |
| #1543 ACCOMODATION OF XTO DONATION TO FIRE DEPARTMENT        |            |                     |            |              |           |              |              |
| APPROVED IN SEPTEMBER COUNCIL MEETING                        |            |                     |            |              |           |              |              |
| #1544 ACCOMODATION TO PURCHASE VIDEO EQUIPMENT FOR COUNCIL   |            |                     |            |              |           |              |              |
| CHAMBERS TO BE REIMBURSED BY INTERNET PROVIDER VIA CONTRACT  |            |                     |            |              |           |              |              |
| #1545 REIMBURSEMENT BY INSURANCE COMPANY FOR DAMAGE TO WATER |            |                     |            |              |           |              |              |
| SEWER LINE MAINTENANCE BACKHOE                               |            |                     |            |              |           |              |              |
| #1546 AM SCHEDULES SLIGHTLY DIFFERING BETWEEN BANKS SO       |            |                     |            |              |           |              |              |
| BUDGET DID NOT MATCH ACTUALS                                 |            |                     |            |              |           |              |              |
| #1547 ACCOMODATION OF OKLAHOMA DEPARTMENT OF LIBRARIES GRANT |            |                     |            |              |           |              |              |
| REVENUE AND EXPENSE APPROVED IN SEPTEMBER COUNCIL MEETING    |            |                     |            |              |           |              |              |
| #1548 ADDITIONAL REVENUE FROM FORFEITURE FOR DRUG            |            |                     |            |              |           |              |              |
| ENFORCEMENT FUND                                             |            |                     |            |              |           |              |              |
| #1549 ACCOMODATION OF FY16 OHS GRANT 550.063 REVENUE AND     |            |                     |            |              |           |              |              |
| EXPENSE FOR EMERGENCY MANAGEMENT COMMUNICATION TRAILER       |            |                     |            |              |           |              |              |
| #1550 CARRY FORWARD FROM LAST YEAR UNSPENT GRANT FUNDS FOR   |            |                     |            |              |           |              |              |
| SAFE OK GRANT CRIMINAL ANALYST SOFTWARE PURCHASE             |            |                     |            |              |           |              |              |

|                                 |    |             |
|---------------------------------|----|-------------|
| TOTAL NO. ADJUSTMENTS--REVENUE: | 11 | 253,018.00- |
| TOTAL NO. ADJUSTMENTS--EXPENSE: | 16 | 253,018.00- |

|                   |             |
|-------------------|-------------|
| TOTAL IN PACKET-- | 506,036.00- |
|-------------------|-------------|

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

| FUND ACCOUNT      | NAME                       | BALANCE |
|-------------------|----------------------------|---------|
| 015 018-519.62-43 | FY16 OHSO EM COMM TRLR EXP | 102.40- |

PACKET: 00240-2016-03

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT         | DATE | DESCRIPTION | ADJUSTMENT | ORIGINAL<br>BUDGET | PREVIOUS<br>ADJUSTMENTS | NEW<br>BUDGET | BUDGET<br>BALANCE |
|----------------------|------|-------------|------------|--------------------|-------------------------|---------------|-------------------|
| Budget Adj. # 001550 |      |             |            |                    |                         |               |                   |

TOTAL WARNINGS: 1

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*





# The City of Durant

## Office of City Manager

### Memorandum

**Date:** 11/2/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Consider Approval of Proposed Oklahoma Municipal League By-Law Amendments-

During the recent Oklahoma Municipal League annual business meeting on September 24, 2015, the OML By-Laws Committee submitted a proposal to amend the OML By-laws. Enclosed is a copy of the proposed bylaws with the changes. According to Section 3-9 of the bylaws, the mayor or the official appointed by the mayor is the voting delegate.

The most notable changes include:

- Addition of a new student membership class.
- Elective term limits for members of the Board of Directors have been expanded to allow a maximum of four consecutive three-year terms instead of three.
- Ending dates for the term of office for each of the districts have been updated.
- Duties of the Board of Directors have been clarified.
- Addition of a mission statement.

### Council Information / Action Requested

- Approve proposed OML by-law amendments and complete enclosed ballot.

### City Staff Information / Action Follow-up, if Council authorizes this action:

- City Clerk- Once vote is recorded on the enclosed ballot, please return to the Oklahoma Municipal League, 201 NE 23rd Street, Oklahoma City, OK 73105 or email a scanned copy to [Nancee@oml.org](mailto:Nancee@oml.org). No ballot can be considered if it reaches the OML office later than **November 23, 2015**.



# The City of Durant

## Durant Fire Department

### Memorandum

**Date:** 11/3/2015  
**To:** Mayor and City Council  
**From:** Roger Joines Fire Chief  
**Re:** Consider Acceptance of Donation from XTO Energy in the Amount of \$1,000.00-

---

XTO would like to donate \$1000. to the Durant Fire Department. XTO has made donations in the past to Durant and other surrounding departments where they have active lines. This donation is not for goods or services.

#### **Council Information / Action Requested**

Approve to accept donation

#### **City Staff Information / Action Follow-up, if Council authorizes this action:**

Present to treasures office for proper documentation and accounting activities.



# The City of Durant

## Grants Department

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** Becca Collins, Grants Coordinator  
**Re:** Consideration To Accept Technical Support from the 2016 Rivers, Trails and Conservation Assistance (RTCA) Program of the National Park Service To Create a Trail Master Plan Within The City of Durant.-

---

**Re: FY 16 US Department of the Interior**

**National Park Service**

**Rivers, Trails and Conservation Assistance (RTCA) Program**

**City Contract #: This project is not awarded in the form of a monetary contract**

**Proj: Technical Support Assistance from the 2016 Rivers, Trails , and Conservation Assistance (RTCA) Program of the National Park Service to create a Trail Master Plan within the City of Durant.**

**Proj #: 627**

**Performance Period: October 1, 2015 thru September 30, 2016**

---

### **Council Information / Action Requested**

#### **Enclosures:**

Award letter from the US Department of Interior National Park Service

#### **Council Information / Action Requested:**

Approve and Accept the Technical Assistance Award from the 2016 Rivers, Trails , and Conservation Assistance (RTCA) Program of the National Park Service

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

Imagine Durant and numerous other community individuals / entities are partners in this project, who will work together with the city and the National Park Service to create the Trails Master Plan.

#### **ATTACHMENTS:**

Description

Type

Upload Date

Award Letter from the US Dept of Interior Trail Plan  
NPS MEETING SUMMARY 29 OCT 2015

Exhibit  
Backup Material

11/4/2015  
11/4/2015



United States Department of the Interior  
NATIONAL PARK SERVICE  
INTERMOUNTAIN REGION  
12795 West Alameda Parkway



Post Office Box 25287

Denver, Colorado 80225-0287

October 27, 2015

Stewart Hoffman  
City of Durant  
P.O. Box 578,  
Durant OK 74702-0578

Dear Mr. Hoffman:

I am pleased to inform you that your project has been selected for support from the Rivers, Trails, and Conservation Assistance (RTCA) program of the National Park Service for fiscal year 2016. This support is anticipated to begin in October 2015 and will continue through September 2016. The City of Durant's application for assistance scored very well among those received by the Intermountain Region. The goals outlined for the project—to design and develop an extensive master trail system to connect destinations within the City of Durant, and provide better quality of life improvements for citizens of all ages—are ones that the National Park Service strongly supports.

We look forward to working with your organization and its partners to expand recreational opportunities in Durant. Erich Melville from our Texas Field Office will be your primary point of contact during the assistance period. He may be reached at 512-688-0652 or by email at [erich\\_melville@nps.gov](mailto:erich_melville@nps.gov).

RTCA requests that our partners agree to a scope of work for the year. This is for NPS accountability purposes and to ensure that project roles and responsibilities are well understood. The assistance to be provided by RTCA this year will include:

1. Providing technical assistance in developing trail standards, development guidelines, and maintenance strategies
2. Engaging members of the public and stakeholder groups in identification of preferred trail designs and locations
3. Helping to define project goals and vision in developing the trails system
4. Assisting with identification of funding sources for park and trail development

RTCA expects the City of Durant and other partners to contribute in-kind and financial support to the success of the project. Such contributions could include staff time, volunteer time, meeting space (as necessary and available), printing and reproduction, and other activities, products, and services to enhance the project's visibility. If printed materials, signage, reports, or publications are part of the project, we request appropriate recognition by using the NPS arrowhead symbol and mention of the Rivers, Trails, and Conservation Assistance program.

Please contact Erich if you have any questions or concerns about the offered assistance and mutual responsibilities listed above. We look forward to working with you on this important effort.

Regards,

A handwritten signature in dark ink, appearing to read "Alan Ragins". The signature is fluid and cursive, with a large, stylized "A" and "R".

Alan Ragins

cc:     The Honorable Jim Inhofe, United States Senator  
          The Honorable James Lankford, United States Senator  
          The Honorable Markwayne Mullin, U.S. Congress, District 2  
          Mr. Greg Massey, CEO, First United Bank  
          Mr. Tim Boatmun, Chair, Walking Trail Committee  
          Mr. Paul Buntz, Former City Manager, City of Durant  
          Mrs. Lenzie Knight, Director, Creative  
          Mrs. Rebecca Collins, Grants Writer, City of Durant  
          Mrs. Sarah Sherrer, Interm City Manager, City of Durant

**City of Durant Trails Master Plan**  
**October 29, 2015 (2:00 – 5:00 pm)**  
**Meeting Notes**

**Attendees:** Stewart Hoffman, Tim Boatman, Paul Buntz, Stuart Rustin, Kara Hendrickson, Greg Massey, Ryan Garner, Shane Knight, Greg Phillips, Janet Reed, Rebecca Collins, Sarah Sherrer, Denny Hall, Keach Ballard, William Maquire, Brandi Maynes, D'Ann Marcum, Jenilee Hitchcock, Charla Hall, Erich Melville, Kathryn Nichols

**I. Welcome/Introductions**

Erich Melville and Kathryn Nichols from the National Parks Service welcomed the group and introduced themselves. After a brief “get to know you” icebreaker, all attendees were asked to introduce themselves and state which organization/agency they represent.

**II. Desired Outcomes of Meeting**

- ✓ Get to know one another
- ✓ Develop realistic expectations
- ✓ Determine desired project outcomes
- ✓ Establish task items and next steps
- ✓ Identify project roles and responsibilities

**III. Rivers, Trails, and Conversation Assistance (RTCA) Program Overview**

Erich Melville went over what the RTCA program does and the type of assistance that is available. He explained that RTCA is a community assistance branch of the National Park Service (NPS) that aims to pursue the mission of NPS at a community level. NPS’s mission is to extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world. Not all communities are fortunate enough to live in close proximity to NPS units such as Yosemite or Yellowstone National Parks. RTCA aims to extend the benefits of such parks to communities across the country.

Erich explained that the planning and technical assistance that RTCA provides will vary depending upon the project, the community and the RTCA staff member’s skillset. Types of assistance provided include: building consensus, defining project vision and goals, inventorying community resources, public engagement, convening of stakeholders, and developing concept plans for trails, parks, and natural areas, among other things. Erich emphasized the importance of community-based projects and that RTCA is NOT a grants program. Instead of issuing money, RTCA provides assistance in the form of staff expertise and time. Given the demands of other projects, however, Erich’s time to this project will be limited to an average of one full day per week. With that said, it is critical that this is a team effort and that all committed members are contributing to their best ability.

Erich then briefly described two projects: *San Marcos River Corridor Management Plan* and *Northeast Texas Trail* in order to demonstrate examples of roles RTCA has performed in past projects and what the end results were. In the case of the *San Marcos River Corridor Management Plan*, RTCA staff helped conduct surveys to understand user experience, formulate a team of scientists to assess environmental concerns and feasibility, facilitate community workshops and stakeholder meetings, and acquire grant funding for the development of youth and adult stewardship programs. In the case of the *Northeast Texas Trail*, RTCA staff members helped facilitate community workshops and meetings, acquire grant monies, develop trail building volunteer teams and events, and form a 501c3 to promote and implement the successful development of the 130 mile rails-to-trails project.

#### **IV. Desired Outcomes of this Project**

Erich posed a few questions to the group to encourage dialogue about specific goals and desired end results of this particular project. Those questions/answers are below:

What kind of plan is this intended to be?

- o Way to connect parts of town to downtown, schools, parks, university, neighborhoods, and other destinations.
- o Recruit people to town.
- o Safe places to walk, bike.
- o Focus on wellness.
- o Don't have trail facilities.
- o Sustainable outcomes (not saddle city, ex. use SOSU). Fiscal, low maintenance, cover maintenance costs.
- o Utilizing unused resources (ex. blighted, abandoned railroad).
- o Trail system like a hub and spokes.
- o Connect to nature.
- o Prioritized trail locations.

What type of trail do you want (define trail)? What trail uses are you planning on?

- o Multi-use trails on/along streets (signed routes, lanes, sharrows, sidewalks, mapped walking routes/themed).
- o Cross country track.
- o Natural surface along creeks.
- o System would include some of all types of trails.
- o Bike, walk, run, healthful exercise.
- o Closed loops, system of loops (ex. old golf course).
- o Both – recreation and transportation (without cars).
- o Not planning for motorized usage.
- o Maybe paddle trails.
- o Maybe horses – no consensus yet.



What would the final product look like? Any other desired programs/activities to develop?

- o Are we determining an experience for each type of user group? Included tactile component.
- o Recommendations.
- o City adoptable plan (meld with urban master plan/comprehensive plan – 2009 for 20 yrs).
- o Could do school programs to use trails.
- o Create sense of neighborhood community. Maybe activity related to trails; neighborhood pride/identity).
- o Naming trails to create identity/fun.

## **V. Decision-Making Process**

Kathryn Nichols posed a few questions to the group to encourage dialogue about anticipated decision-making process for this project. Questions include: What's your experience with consensus-based decision making and does it work? How are decisions made in this committee and for this project? What is the role of committee members and people that wrote letters of support that are not currently here? Answers to questions are:

- Yes, consensus-based decision making works.
- o Walking Trails Committee makes recommendations to the City.
- o Parks and Recreation Committee is currently defunct. This committee needs to be filled and would have a role in helping implement this plan.
- o Walking Trails Committee was formed voluntarily. The idea came about in Imagine Durant dialogue.
- o Walking Trails Committee is open to all.
- o Owner of proposed trail corridors needs to be involved in recommendations.
- o Funding through diverse means.
- o Having too many decision makers could be challenging.
- o Choctaw Nation is open to the idea of trails on their property but need more details.
- o Some partners that have written support letters and are not in the room currently; need to find if they prefer to be involved in the committee or only in certain phases of the project.
- o In Imagine Durant discussions, they often ask: Who's not at the table that needs to be? This applies to this project too.

## **VI. Work Plan Development and Roles**

At this point in the meeting, the group collectively brainstormed task items that would be important to accomplish our desired project outcomes. Individuals that have already began and/or are interested in committing time to particular task items are also included below:

- o Mapping routes (Tim Boatman, Shane)
- o Researching property ownership (Paul)
- o Compare to comprehensive plan
- o Study feasibility of routes (Tim Boatman)

- o Focus on Chuckwa Creek (Greg P., Ryan, Shane)
- o Focus on Mineral Bayou
- o Focus on abandoned rail corridor (Paul)
- o Find engineering services (Shane)
- o Explore use agreements for private land used for trails
- o Explore trail connections in master planned new developments (include in code?)
- o Identify low hanging fruit (ex. wide sidewalks) (Tim Boatman, Stuart Rustin)
- o Identify resources/assets
- o “Dots” to be connected (origins & destinations). (Tim Boatman, Stuart Rustin)
- o Promote low-hanging fruit (after doing few improvements) (Greg P., D’Ann)
- o Where can physical barriers be added for safe bike/ped facilities
- o Cross-department info sharing (ex. Public Works – Street Improvements)
- o Identify neighborhoods to enhance, connect, create identity (Greg P., D’Ann)
- o Outreach activities, community engagement (survey, at running events) (D’Ann)
- o Imagine Durant dialogue meeting
- o Engage students in where trails and routes should go (University Get Fit Program, Healthy Halls – encourage active activities, ribbon cutting) (Charla Hall)
- o Instagram outreach (Greg P., D’Ann)
- o Identify uses/types for each route/portion of route.
- o Develop partnerships for trail segments (volunteer stewardship, clean up)
- o Connect to new tribal headquarters (Ryan)
- o Connect to airport
- o Programs to promote use (especially in low-income neighborhoods) (Becca Collins)
- o Bring people in from trail areas to weigh in
- o What’s needed for safe experience (hogs and dogs, design, promote, maintenance) (Ryan, Jenilee)
- o Make early successes
- o Runner route (Gail Farrow Dr. and neighborhoods) (Jenilee)
- o Economic development (ex. bike rental)
- o Briefing from original trail committee
- o Focus on university to Carl Albert Park
- o Identify access points, trailheads (Shane)
- o Focus on 5<sup>th</sup> and 6<sup>th</sup> Ave plan (Greg P)
- o Trail design (Jenilee, Stuart)
- o Old golf course/cemetery as trail location
- o Bring in project managers (Greg, Ryan, Shane)
- o Seek grants (Becca)

## **VII. Next Steps**

- o People will work on tasks they have signed up for leading up to the next meeting. Everyone is encouraged to seek assistance from fellow committee members, Erich, Kathryn, and/or other knowledgeable parties.
- o Next meeting will be in January 2016. To which we must determine the date and time.



# The City of Durant

## Durant Fire Department

### Memorandum

**Date:** 11/3/2015  
**To:** Mayor and City Council  
**From:** Roger Joines Fire Chief  
**Re:** Consider Authorization to Apply for Federal Emergency Management Administration (FEMA) 2015 Assistance to Firefighters Grant (AFG) for Fire Department Equipment-

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The fire department would like to apply for the FEMA Assistance to Firefighters Grant. We are looking at purchasing a Turnout Gear Dryer. This will allow us to dry our turnout gear, gloves and boots after washing our gear. Drying the gear in the proper manner will complete our Personal Protective Equipment Program that we recently updated. This grant requires a 10% match from the city. The total cost of the project is \$20,000.00. The fire department will assume the matching funds requirement.

#### **Council Information / Action Requested**

Approve request to apply for 2015 AFG Grant

#### **City Staff Information / Action Follow-up, if Council authorizes this action:**

If approved, the fire department will work with the Grants Coordinator to write the grant on their behalf.



# The City of Durant

## Office of City Manager

### Memorandum

**Date:** 11/5/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Update on Recent Efforts to Improve Citizen Engagement & Transparency-

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#### **Durant Diners, Districts and Dialogues Event**

The City of Durant in conjunction with the Durant Area Chamber of Commerce and Imagine Durant will be hosting a Diners, Districts and Dialogues event presented by the Oklahoma Municipal League. The program, "Funding the Gap: Strong Cities, Strong State", will be held at the Donald W. Reynolds Library and Community Center on December 16 at 6pm. The public is invited to attend to learn of the unique funding challenges faced by Oklahoma municipalities. A brochure created by the Oklahoma Municipal League is enclosed for more details of this presentation.

#### **City Council Meetings**

In an effort to conduct city business in the most efficient manner possible, beginning at the November 10th city council meeting, citizens wishing to address the council regarding matters which are not listed on the agenda will be asked to sign-up no later than five minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

This portion of the meeting will be conducted after public hearings and limited to ten speakers- each allowed to speak for a maximum of four minutes. Citizens will also be reminded that the city council will be unable to take action on topics presented at this time.

Proposed 2016 city council meeting times have been changed from the traditional time of 4pm to 6pm. City Council will consider the new meeting time at the November 10th meeting.

City staff has been trained and will begin utilization of new agenda preparation software for the November 10th city council meeting. This software will streamline the agenda preparation process and ultimately saving time and money. Additionally, it will now be possible provide public access to the entire agenda packet via the internet.

#### **City Hall Council Chamber Upgrades**

In the course of negotiations to renew the city's contract with Rise Broadband for use of city water towers, the company agreed to pay for technology equipment and installation in the council chambers as partial payment. Large screen televisions will be mounted from the ceiling to present agenda information to the audience. Installation should be completed for the regularly scheduled meeting in December.

Arrangements have been made to begin live video streaming of city council meetings accessible through an internet connection. Remote access will allow citizens to stay informed . KLBC has offered to provide this service free of charge and plans to begin at the November 10th city council meeting.

In response to recent difficulties with the audio system in the council chambers, city staff researched possible solutions. Replacement costs for the sound system were estimated at \$40,000. Unfortunately, the city does not have the funds for this purpose at this time. This project will be added to the capital improvement needs list for future possible funding. Staff will continue to explore possible solutions.

#### **City of Durant Website**

Preliminary work is ongoing to revitalize the city website. The objective is to organize department information and other relevant content more effectively and to promote citizen engagement. Please email any suggestions for improvements or added features to me at [ssherrer@durant.org](mailto:ssherrer@durant.org).

#### **Council Information / Action Requested**

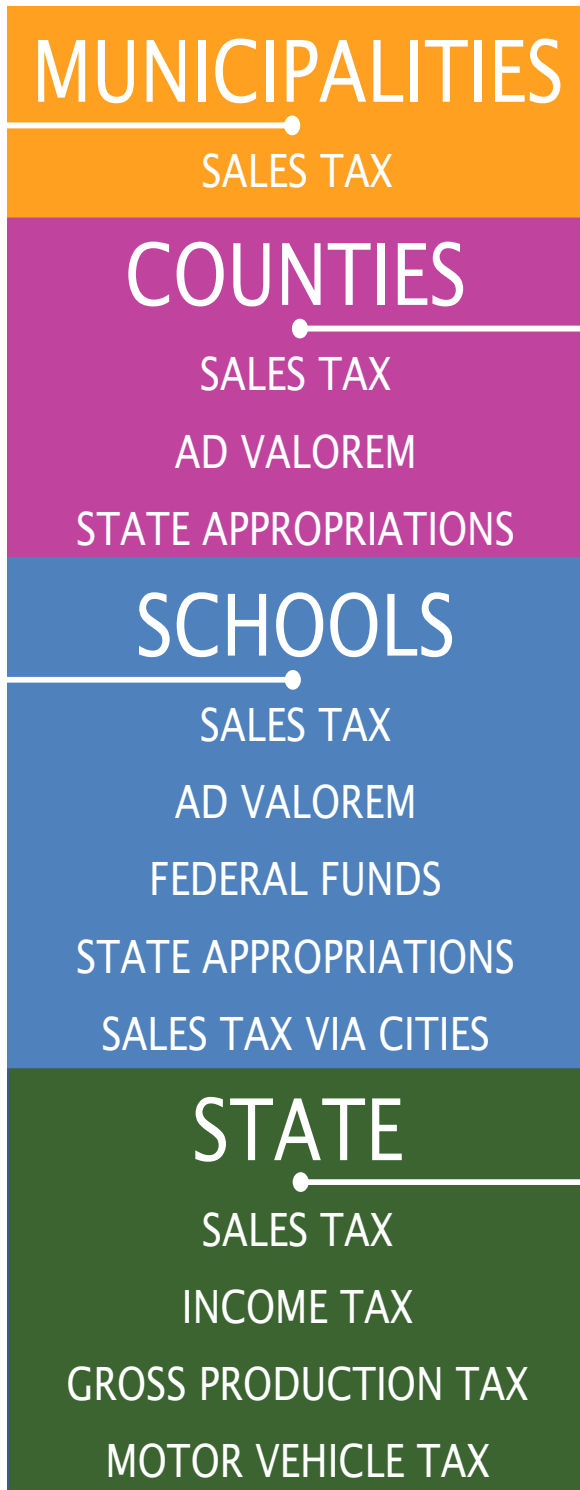
#### **City Staff Information / Action Follow-up, if Council authorizes this action:**

#### **ATTACHMENTS:**

| Description     | Type         | Upload Date |
|-----------------|--------------|-------------|
| FUNDING THE GAP | Presentation | 11/6/2015   |

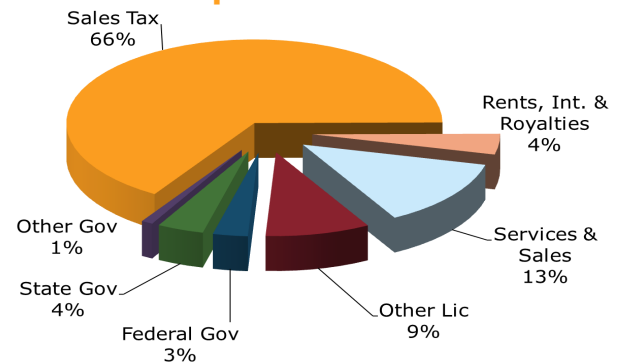
# Funding the Gap

*Strong Cities, Strong State*  
A look at Municipal Revenue



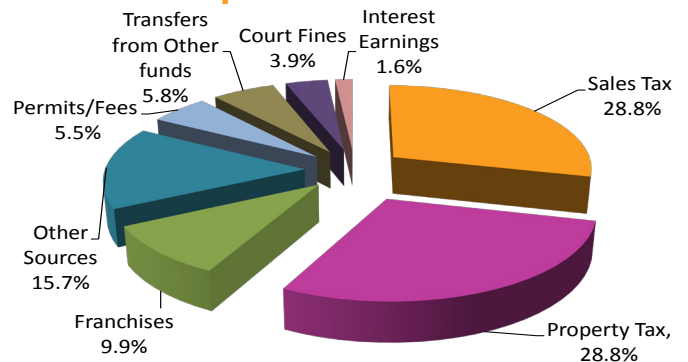
**Oklahoma is the only state in which municipalities are almost entirely dependent on sales tax for general operations**

## Oklahoma Municipal Revenues FY 2013



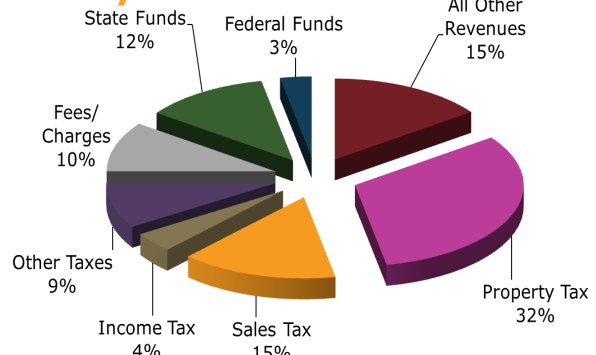
Source: FY 2013 SA&I forms, Oklahoma State Auditor

## Texas Municipal Revenues FY 2010



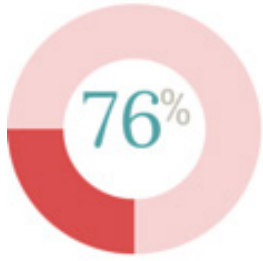
Source: Texas Municipal League

## U.S. City Revenues FY 2010



Source: National League of Cities

# Cities and Towns Manage Infrastructure, Support New Businesses, Spur Innovation, and Attract Talent & Investment



76% of Oklahomans live in Municipalities



91% of STATE sales tax is generated from sales within Municipalities



80% of Oklahoma citizens & businesses receive water from Municipal Water Sources

## Issues In Municipal Revenue

- Oklahoma is the “only” state where cities and towns do not receive “ad valorem” money for general operations
- 150 sales tax exemptions currently on the books with new ones introduced every legislative session
- Internet/Catalog “Tax Haven”: \$81.5 million loss to the state and \$66.7 million loss to local entities in 2015
- Sales tax is a volatile source of revenue
- Now Counties have sales tax option (76 of 77)
- Municipal Sales tax earmarked for local schools, hospitals, economic development, colleges
- Consumers switching to untaxed Internet sales

### Motor Vehicle Fees

41% of state highway miles are driven within municipalities, yet cities and towns only receive 3.1% of the motor vehicle fees.



For every \$1.00 in motor vehicle fees



Municipalities receive just over \$.03

**“I certainly believe the people should have an opportunity to voice their opinion about using alternative revenue streams other than sales tax exclusively. It is just too vulnerable a source. I would like to see the state constitution amended to allow people to at least vote on it.”**

**“Internet sales have had a serious impact on our cities’ ability to grow our sales tax in order to maintain necessary services. We cannot change that without the federal government’s blessing to Oklahoma’s legislators to allow Internet sales tax to be collected.”**

**-Mayor Dewey Bartlett, Tulsa**

**“Cities shouldn’t be so reliant on sales tax. It affects our planning. If you see a Wal-Mart on this side of the street or that side of the street, it greatly affects a particular municipality. We’re going to get to a point here where the municipalities that have a Wal-Mart are going to make it and the ones that don’t are not going to make it.”**

**“When you see that we spend two-thirds of our tax dollars on police and fire service, it becomes a public safety issue. Oklahoma cities are too reliant on sales tax. We need a way to figure out some sort of revenue neutral, I am not saying we need more money, I am just saying it needs to be derived from different sources.”**

**- Mayor Mick Cornett, OKC**



# The City of Durant

## Office of City Treasurer

### Memorandum

**Date:** 10/30/2015  
**To:** Mayor and City Council  
**From:** An-Chen Lai , City Treasurer  
**Re:** SEPTEMBER 2015 FINANCIAL  
STATEMENTS-

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Department Reports for September 2015

1. General Fund
2. Capital Improvements Fund
3. Durant Utilities Authority Fund
4. Pooled Cash Summary

### Council Information / Action Requested

For Your Information

**City Staff Information / Action Follow-up, if Council authorizes this action:**

### ATTACHMENTS:

| Description                 | Type       | Upload Date |
|-----------------------------|------------|-------------|
| September Financial Reports | Cover Memo | 10/30/2015  |



# City of Durant, Oklahoma

## General Fund

### Monthly Revenue and Expense Report SEPTEMBER 2015 - 25% of Fiscal Year Lapsed

| Revenue Type:                               | This Period         | Year-To-Date        | Total %        | %             | Current<br>FY15/16 Budget ** | % TLT BDG      |
|---------------------------------------------|---------------------|---------------------|----------------|---------------|------------------------------|----------------|
| Sales Tax (2%)                              | 620,824.43          | 1,794,691.36        | 67.08%         | 27.20%        | 6,598,014                    | 53.92%         |
| Use Tax                                     | 44,155.24           | 229,125.16          | 8.56%          | 30.55%        | 750,000                      | 6.13%          |
| Alcoholic Beverage Tax                      | 13,430.88           | 29,662.13           | 1.11%          | 29.66%        | 100,000                      | 0.82%          |
| Tobacco Excise Tax (first receipt Feb 2005) | 15,973.13           | 47,701.30           | 1.78%          | 31.80%        | 150,000                      | 1.23%          |
| Telephone Franchise Tax                     | 118.98              | 839.39              | 0.03%          | 3.36%         | 25,000                       | 0.20%          |
| Electric Service Franchise Tax              | 71,089.98           | 142,978.80          | 5.34%          | 23.83%        | 600,000                      | 4.90%          |
| Natural Gas Franchise Tax                   | 2,860.33            | 66,532.39           | 2.49%          | 110.89%       | 60,000                       | 0.49%          |
| Cable TV Service Franchise Tax              | -                   | -                   | 0.00%          | 0.00%         | 85,000                       | 0.69%          |
| Vehicle Tax                                 | 10,863.07           | 32,447.16           | 1.21%          | 29.50%        | 110,000                      | 0.90%          |
| Gasoline Excise Tax                         | 2,794.99            | 8,262.02            | 0.31%          | 27.54%        | 30,000                       | 0.25%          |
| Licenses - All Types                        | 15,900.00           | 20,745.00           | 0.78%          | 129.66%       | 16,000                       | 0.13%          |
| Permits - All Types                         | 21,661.00           | 45,061.00           | 1.68%          | 22.03%        | 204,500                      | 1.67%          |
| Swimming Pool Revenues                      | 1,292.00            | 40,306.25           | 1.51%          | 111.04%       | 36,300                       | 0.30%          |
| Reimb. Engineering & Publication Fees       | 225.90              | 497.85              | 0.02%          | 49.79%        | 1,000                        | 0.01%          |
| Sidewalk & Curb Repair Fees                 | 240.00              | 884.25              | 0.03%          | 0.00%         | -                            | 0.00%          |
| Police Bonds & Fines                        | 28,355.51           | 82,378.53           | 3.08%          | 37.44%        | 220,000                      | 1.80%          |
| Interest Earnings                           | 375.28              | 1,205.84            | 0.05%          | 40.19%        | 3,000                        | 0.02%          |
| Civil Defense Reimbursement - County/State  | 20,000.00           | 20,000.00           | 0.75%          | 30.77%        | 65,000                       | 0.53%          |
| Grant Revenues                              | 18,058.55           | 69,885.55           | 2.61%          | 57.25%        | 122,081                      | 1.00%          |
| Miscellaneous Revenues                      | 17,834.67           | 42,097.02           | 1.57%          | 27.25%        | 154,500                      | 1.26%          |
| <b>Sub-Total Revenues</b>                   | <b>906,053.94</b>   | <b>2,675,301.00</b> | <b>100.00%</b> | <b>28.67%</b> | <b>9,330,395</b>             | <b>76.25%</b>  |
| Transfer from Home Program                  | -                   | -                   | -              | 0.00%         | -                            | 0.00%          |
| Transfer from Utility Authority             | 242,175.08          | 726,525.24          | -              | 25.00%        | 2,906,101                    | 23.75%         |
| Transfer from Airport (Temporary)           | -                   | -                   | -              | 0.00%         | -                            | -              |
| Transfer from Capital Improvement Fund      | -                   | -                   | -              | 0.00%         | -                            | -              |
| Transfer from OHFA#1287 Admins.             | -                   | -                   | -              | 0.00%         | -                            | -              |
| Premium Rebate - Transfer from Ins. Cash Fu | -                   | -                   | -              | 0.00%         | -                            | -              |
| <b>Subtotal Current Year Receipts</b>       | <b>1,148,229.02</b> | <b>3,401,826.24</b> | -              | <b>27.80%</b> | <b>12,236,496</b>            | <b>100.00%</b> |
| Balance Forward from FY15 (unaudited)       | N/A                 | -                   | -              | 0.00%         | 2,372,549                    | -              |
| <b>Total General Funds Available</b>        | <b>1,148,229.02</b> | <b>3,401,826.24</b> | -              | <b>23.29%</b> | <b>14,609,045</b>            | -              |

| Expense Type:                         | Month             | Year-To-Date        | Total %        | %             | Current<br>FY15/16 Budget ** | % TLT BDG      |
|---------------------------------------|-------------------|---------------------|----------------|---------------|------------------------------|----------------|
| City Administration                   | 62,303.47         | 162,921.12          | 5.03%          | 28.05%        | 580,768                      | 4.51%          |
| City Clerk                            | 13,843.92         | 49,434.76           | 1.53%          | 23.06%        | 214,368                      | 1.66%          |
| City Treasurer                        | 14,545.45         | 50,251.46           | 1.55%          | 24.48%        | 205,242                      | 1.59%          |
| Legal Services - Attorney             | 15,678.55         | 27,527.74           | 0.85%          | 24.90%        | 110,537                      | 0.86%          |
| Law Enforcement - Police Dept         | 324,067.49        | 1,057,723.85        | 32.65%         | 24.53%        | 4,311,191                    | 33.46%         |
| Animal Control                        | 7,456.38          | 24,395.78           | 0.75%          | 24.36%        | 100,141                      | 0.78%          |
| Fire Dept                             | 208,534.90        | 778,460.66          | 24.03%         | 25.72%        | 3,026,927                    | 23.50%         |
| Parks, Rec & General Services         | 54,751.80         | 184,482.96          | 5.70%          | 25.33%        | 728,321                      | 5.65%          |
| Swimming Pool                         | 9,390.81          | 55,565.60           | 1.72%          | 47.63%        | 116,654                      | 0.91%          |
| Municipal Court                       | 8,568.90          | 26,444.74           | 0.82%          | 24.11%        | 109,699                      | 0.85%          |
| Community Development                 | 31,610.57         | 101,147.97          | 3.12%          | 23.18%        | 436,451                      | 3.39%          |
| Public Library                        | 42,907.15         | 162,673.27          | 5.02%          | 24.83%        | 655,221                      | 5.09%          |
| Street Department                     | 57,967.21         | 221,460.64          | 6.84%          | 25.37%        | 872,767                      | 6.77%          |
| Civil Emergency Mgmt                  | 18,351.49         | 63,297.46           | 1.95%          | 21.88%        | 289,283                      | 2.25%          |
| General Government                    | 27,470.59         | 130,997.90          | 4.04%          | 23.85%        | 549,309                      | 4.26%          |
| City Garage                           | 30,316.48         | 91,524.27           | 2.83%          | 25.18%        | 363,440                      | 2.82%          |
| Senior Citizens Center                | 1,424.05          | 4,513.66            | 0.14%          | 19.84%        | 22,750                       | 0.18%          |
| <b>Sub-Total Operating Expenses</b>   | <b>929,189.01</b> | <b>3,192,823.84</b> | <b>98.56%</b>  | <b>25.15%</b> | <b>12,693,069</b>            | <b>98.52%</b>  |
| Expense Type:                         | Month             | Year-to Date        | Total %        | %             | FY15/16 Budget **            | % TLT BDG      |
| Transfer to Insurance Cash Fund       | 8,753.83          | 26,261.49           | 0.81%          | 25.00%        | 105,046                      | 0.82%          |
| Transfer to Cemetery Operations Fund  | 6,087.83          | 18,263.49           | 0.56%          | 25.00%        | 73,054                       | 0.57%          |
| Transfer to DAA for EOC Lease         | -                 | 2,000.00            | 0.06%          | 16.67%        | 12,000                       | 0.09%          |
| <b>Sub-total of Transfer Expenses</b> | <b>14,841.66</b>  | <b>46,524.98</b>    | <b>1.44%</b>   | <b>24.47%</b> | <b>190,100</b>               | <b>1.48%</b>   |
| <b>Total Expenses</b>                 | <b>944,030.67</b> | <b>3,239,348.82</b> | <b>100.00%</b> | <b>25.14%</b> | <b>12,883,169.00</b>         | <b>100.00%</b> |
| Reserve - Personal Services (Payroll) | -                 | -                   | -              | 0%            | 1,725,876                    | -              |
| <b>General Fund Expense Totals:</b>   | <b>944,030.67</b> | <b>3,239,348.82</b> | -              | <b>22.17%</b> | <b>14,609,045</b>            | -              |

Net Gain / (Loss) - Excluding Balance Forward

204,198.35

162,477.42

0 MH 10/14/15



# City of Durant, Oklahoma

## Capital Improvements Fund

### Monthly Revenue and Expense Report SEPTEMBER 2015 - 25% of Fiscal Year Lapsed

| Revenue Type:                              | This Period       | Year-To-Date      | Tot %         | %             | Current<br>FY15/16 Budget ** | % In Bdg       |
|--------------------------------------------|-------------------|-------------------|---------------|---------------|------------------------------|----------------|
| Interest Earnings                          | 94.21             | 320.20            | 0.05%         | 0.00%         | 0.00                         | 0.00%          |
| Miscellaneous Revenues                     | 0.00              | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| 2012 OFP-Bulletproof                       | 0.00              | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| 2013 OFP-Bulletproof                       | 0.00              | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| FEMA/EOC Grant                             | -                 | -                 | 0.00%         | 0.00%         | 886,707.00                   | 15.27%         |
| FAA GRANT REV ODALS FY16                   | -                 | -                 | 0.00%         | 0.00%         | 400,000.00                   | 6.89%          |
| FY13 EDA GRANT REV                         | -                 | -                 | 0.00%         | 0.00%         | 566,777.00                   | 9.76%          |
| FAA GRANT ASPH OVRLY RNWY17                | -                 | -                 | 0.00%         | 0.00%         | 150,000.00                   | 2.58%          |
| FY12 OK REC TRAILS GRANT                   | -                 | -                 | 0.00%         | 0.00%         | 160,000.00                   | 2.76%          |
| Grant Revenues                             | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Reimbursements Rev.                        | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Donation for PD Equipment                  | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Equipment Financing                        | 0.00              | -                 | 0.00%         | 0.00%         | 170,000.00                   | 2.93%          |
| <b>Sub-Total Revenues</b>                  | <b>94.21</b>      | <b>320.20</b>     |               |               | <b>2,333,484.00</b>          |                |
| Transfer from General Fund                 | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Transfer from GF for FBI Remodel           | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Transfer from 1% S.T. Rev. Fund            | 81,299.38         | 135,251.18        | 23.04%        | 32.59%        | 414,977.00                   | 7.15%          |
| Transfer from Utility Authority            | 16,666.67         | 50,000.01         | 0.00%         | 0.00%         | 200,000.00                   | 3.44%          |
| Transfer from DCFA Fund(DMSC MISC)         | 4,310.20          | 12,930.60         | 0.00%         | 0.00%         | 51,724.00                    | 0.89%          |
| Transfer from 110 Crawford St              | -                 | -                 | 0.00%         | 0.00%         | 87,812.00                    | 1.51%          |
| Transfer from DCFA Fund(DMSC TRAILS MTCH)  | -                 | -                 | 0.00%         | 0.00%         | 89,310.00                    | 1.54%          |
| Transfer from DCUA 2009A STRN              | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Transfer from DCUA 2009B STRN              | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| Transfer from DCUA 2010 STRN               | 243,675.67        | 381,923.81        | 65.05%        | 26.59%        | 1,436,389.00                 | 24.74%         |
| Transfer from DCUA 2012A STRN              | 6,704.47          | 6,704.47          | 1.14%         | 0.57%         | 1,172,147.00                 | 20.19%         |
| Transfer from DCFA Fund(DMSC Projctct)     | -                 | -                 | 0.00%         | 0.00%         | 20,000.00                    | 0.34%          |
| Transfer from DCFA Fund                    | -                 | -                 | 0.00%         | 0.00%         | 0.00                         | 0.00%          |
| <b>Subtotal Current Year Receipts</b>      | <b>352,750.60</b> | <b>587,130.27</b> | <b>89.28%</b> | <b>10.11%</b> | <b>5,805,843.00</b>          | <b>100.00%</b> |
| Balance Forward from FY15 (Unaudited)      | N/A               | -                 | 0.00%         | 0.00%         | 1,064,762.00                 |                |
| <b>Total Capital Improvement Available</b> | <b>352,750.60</b> | <b>587,130.27</b> |               | <b>8.55%</b>  | <b>6,870,605.00</b>          |                |

| Expense Type:                       | Month             | Year-To-Date      | %              | Current<br>FY15/16 Budget ** |                |
|-------------------------------------|-------------------|-------------------|----------------|------------------------------|----------------|
| Law Enforcement - Police Dept       | 0.00              | 0.00              | 0.00%          | 171,483.00                   | 2.76%          |
| Communication CTR. (PD)             | 0.00              | 0.00              | 0.00%          | 36,238.00                    | 0.58%          |
| Fire Department                     | 0.00              | 0.00              | 0.00%          | 0.00                         | 0.00%          |
| Parks, Rec. & Gen Svcs              | 0.00              | 0.00              | 0.00%          | 50,000.00                    | 0.80%          |
| Street                              | 23,464.70         | 53,617.20         | 6.88%          | 87,812.00                    | 1.41%          |
| Civil Emergency Management          | 89,838.00         | 118,147.45        | 15.17%         | 884,203.00                   | 14.21%         |
| General Government                  | 64,545.24         | 260,458.23        | 33.44%         | 795,622.00                   | 12.79%         |
| City Garage                         | 0.00              | 0.00              | 0.00%          | 0.00                         | 0.00%          |
| Water Sewer Line Maintenance        | 368.00            | 368.00            | 0.05%          | 0.00                         | 0.00%          |
| Water Treatment Plant               | 4,761.13          | 168,661.77        | 21.66%         | 677,158.00                   | 10.89%         |
| Collection-Solid Waste              | 0.00              | 0.00              | 0.00%          | 200,000.00                   | 3.22%          |
| Disposal- Solid Waste               | 0.00              | 3,536.00          | 0.45%          | 65,569.00                    | 1.05%          |
| Highland Cemetery                   | 0.00              | 0.00              | 0.00%          | 0.00                         | 0.00%          |
| Eaker Field Airport                 | 0.00              | 0.00              | 0.00%          | 621,720.00                   | 9.99%          |
| Multi-Sports Complex                | 42,275.00         | 49,425.00         | 6.35%          | 243,241.00                   | 3.91%          |
| 2007 U.S.S.T.R.N. Exp.              | 0.00              | 0.00              | 0.00%          | 162,307.00                   | 2.61%          |
| 2009A U.S.S.T.R.N. Exp.             | 0.00              | 0.00              | 0.00%          | 0.00                         | 0.00%          |
| 2009B U.S.S.T.R.N. Exp.             | 0.00              | 0.00              | 0.00%          | 0.00                         | 0.00%          |
| 2010 U.S.S.T.R.N. Exp.              | 45,793.96         | 124,617.12        | 16.00%         | 1,059,757.00                 | 17.04%         |
| 2012A U.S.S.T.R.N. Exp.             | 0.00              | 0.00              | 0.00%          | 1,165,318.00                 | 18.73%         |
| <b>Sub-Total Operating Expenses</b> | <b>271,046.03</b> | <b>778,830.77</b> | <b>100.00%</b> | <b>6,220,428.00</b>          | <b>100.00%</b> |

| Expense Type:                            | Month             | Year-to Date      | %             | Current<br>FY15/16 Budget |  |
|------------------------------------------|-------------------|-------------------|---------------|---------------------------|--|
| Transfer to General Fund                 | -                 | -                 | 0.00%         | -                         |  |
| Transfer to UASF                         | -                 | -                 | 0.00%         | -                         |  |
| Transfer to DLA                          | -                 | -                 | 0.00%         | -                         |  |
| <b>Sub-total of Transfer Expenses</b>    | <b>-</b>          | <b>-</b>          | <b>0.00%</b>  | <b>-</b>                  |  |
| <b>Total Expenses</b>                    | <b>271,046.03</b> | <b>778,830.77</b> | <b>12.52%</b> | <b>6,220,428.00</b>       |  |
| Reserve - CI, 2010 USSTRN                | -                 | -                 | 0.00%         | 650,177                   |  |
| <b>Capital Improvement Expense Total</b> | <b>271,046.03</b> | <b>778,830.77</b> | <b>11.34%</b> | <b>6,870,605</b>          |  |

|                                               |           |              |   |  |  |
|-----------------------------------------------|-----------|--------------|---|--|--|
| Net Gain / (Loss) - Excluding Balance Forward | 81,704.57 | (191,700.50) | - |  |  |
|-----------------------------------------------|-----------|--------------|---|--|--|

MH 10/16/15



# City of Durant, Oklahoma

## Durant City Utilities Authority Fund 405

### Monthly Revenue and Expense Report SEPTEMBER 2015 - 25% of Fiscal Year Lapsed

| Revenue Type:                                | Month             | Year-To-Date        | ACTRL %        | %             | Current<br>FY15/16 Budget *** | % IN BDGT      |
|----------------------------------------------|-------------------|---------------------|----------------|---------------|-------------------------------|----------------|
| Water Service - city-wide                    | 289,672.15        | 717,965.52          | 26.93%         | 28.72%        | 2,500,000.00                  | 26.10%         |
| Water Sales - RW Dist. #2                    | 2,527.99          | 7,583.97            | 0.28%          | 21.67%        | 35,000.00                     | 0.37%          |
| Water Sales - RW Dist. #5                    | 83,329.19         | 176,209.82          | 6.61%          | 29.37%        | 600,000.00                    | 6.26%          |
| Sewer Service Fees                           | 166,653.25        | 455,498.24          | 17.09%         | 26.03%        | 1,750,000.00                  | 18.27%         |
| Sanitation Service Fees                      | 221,517.50        | 665,946.74          | 24.98%         | 26.64%        | 2,500,000.00                  | 26.10%         |
| Sanitation - Rolloff Bins Revenue            | 85,871.99         | 268,578.71          | 10.07%         | 29.84%        | 900,000.00                    | 9.39%          |
| Sanitation - Compactor Revenue               | 18,887.24         | 52,064.63           | 1.95%          | 41.65%        | 125,000.00                    | 1.30%          |
| Landfill Gate Fees (excluding Xfer ST.)      | 25,868.31         | 87,831.18           | 3.29%          | 35.13%        | 250,000.00                    | 2.61%          |
| Transfer Station Fees Revenue                | 29,497.38         | 87,182.40           | 3.27%          | 29.06%        | 300,000.00                    | 3.13%          |
| Late Payment Penalties                       | 9,006.87          | 25,139.00           | 0.94%          | 25.14%        | 100,000.00                    | 1.04%          |
| Non Payment Fee                              | 16,638.60         | 40,439.82           | 1.52%          | 26.96%        | 150,000.00                    | 1.57%          |
| Water & Sewer Tap Fees                       | 19,194.95         | 37,864.65           | 1.42%          | 18.93%        | 200,000.00                    | 2.09%          |
| Interest Earnings                            | 80.17             | 250.98              | 0.01%          | 0.00%         | -                             | 0.00%          |
| Interest Earnings in 2007 USSTRN Proj. Acct. | 80.20             | 303.93              | 0.01%          | 0.00%         | -                             | 0.00%          |
| Lab Tests Revenue                            | 2,035.00          | 6,135.00            | 0.23%          | 30.68%        | 20,000.00                     | 0.21%          |
| Recyclable Products SW Disposal              | -                 | -                   | 0.00%          | 0.00%         | 6,000.00                      | 0.06%          |
| 2009A STRN Financing                         | -                 | -                   | 0.00%          | 0.00%         | -                             | 0.00%          |
| Miscellaneous Revenues                       | 9,240.17          | 37,040.22           | 1.39%          | 25.77%        | 143,750.00                    | 1.50%          |
| <b>Sub-Total Operating Revenues</b>          | <b>980,100.96</b> | <b>2,666,034.81</b> | <b>100.00%</b> | <b>27.83%</b> | <b>9,579,750.00</b>           | <b>100.00%</b> |
| <b>Sub-Total All Current-Year Revenues</b>   | <b>980,100.96</b> | <b>2,666,034.81</b> | <b>100.00%</b> | <b>27.83%</b> | <b>9,579,750.00</b>           | <b>100.00%</b> |
| Balance Forward from FY14-15                 | N/A               | -                   |                | 0.00%         | 2,515,327.00                  |                |
| <b>Total DCUA Funds Available</b>            | <b>980,100.96</b> | <b>2,666,034.81</b> |                | <b>22.04%</b> | <b>12,095,077.00</b>          |                |

| Expense Type:                                   | Month             | Year-To-Date        |                | %             | Current<br>FY15/16 Budget *** |                |
|-------------------------------------------------|-------------------|---------------------|----------------|---------------|-------------------------------|----------------|
| Public Works Administration                     | 8,287.68          | 27,519.85           | 1.17%          | 24.97%        | 110,203.00                    | 1.09%          |
| Utility Billing                                 | 28,882.66         | 90,973.60           | 3.86%          | 29.41%        | 309,323.00                    | 3.06%          |
| Water/Sewer Line Maintenance                    | 84,816.27         | 218,706.78          | 9.29%          | 21.77%        | 1,004,764.00                  | 9.94%          |
| Water Treatment Plant                           | 61,588.66         | 231,900.70          | 9.85%          | 22.65%        | 1,023,834.00                  | 10.13%         |
| Wastewater Treatment Plant                      | 52,888.51         | 167,750.56          | 7.12%          | 20.14%        | 833,114.00                    | 8.24%          |
| Solid Waste - Collections                       | 105,602.93        | 382,145.69          | 16.22%         | 27.77%        | 1,376,301.00                  | 13.62%         |
| Utility General Administration                  | 3,372.49          | 16,583.58           | 0.70%          | 6.49%         | 255,438.00                    | 2.53%          |
| Lake Durant                                     | 2,198.87          | 8,583.55            | 0.36%          | 22.47%        | 38,200.00                     | 0.38%          |
| Solid Waste - Disposals                         | 36,484.99         | 123,761.38          | 5.25%          | 25.44%        | 486,491.00                    | 4.81%          |
| <b>Sub-Total Operating Expenses</b>             | <b>384,123.06</b> | <b>1,267,925.69</b> |                | <b>23.32%</b> | <b>5,437,668.00</b>           |                |
| Econ. Dev./Infrastructure                       | 33,333.33         | 99,999.99           | 4.25%          | 25.00%        | 400,000.00                    | 3.96%          |
| Transfer to INSURANCE CASH FUND                 | 7,877.83          | 23,633.49           | 1.00%          | 25.00%        | 94,534.00                     | 0.94%          |
| Transfer to GENERAL FUND                        | 242,175.08        | 726,525.24          | 30.85%         | 25.00%        | 2,906,101.00                  | 28.75%         |
| Transfer to CAPITAL IMPROVEMENT FUND            | 16,666.67         | 50,000.01           | 2.12%          | 25.00%        | 200,000.00                    | 1.98%          |
| Transfer to AIRPORT AUTHORITY                   | 12,702.50         | 38,107.50           | 1.62%          | 25.00%        | 152,430.00                    | 1.51%          |
| Transfer to DMSC                                | 36,740.50         | 110,221.50          | 4.68%          | 27.71%        | 397,808.00                    | 3.94%          |
| Transfer to 911 FUND                            | 39,630.33         | 118,890.99          | 5.05%          | 27.02%        | 440,001.00                    | 4.35%          |
| Transfer to DWRF MAINTENANCE FUND               | 6,666.67          | 20,000.01           | 0.85%          | 25.00%        | 80,000.00                     | 0.79%          |
| <b>Sub-Total Transfer Expenses</b>              | <b>362,459.58</b> | <b>1,087,378.74</b> | <b>104.25%</b> | <b>23.28%</b> | <b>4,670,874.00</b>           | <b>100.00%</b> |
| <b>Total Operating Expenses</b>                 | <b>746,582.64</b> | <b>2,355,304.43</b> |                | <b>23.30%</b> | <b>10,108,542.00</b>          |                |
| Reserve - Contingency                           | -                 | -                   |                |               | 1,736,185.00                  |                |
| Reserve for Personal Services - Payroll         | -                 | -                   |                | 0.00%         | 250,350.00                    |                |
| <b>DCUA Fund Expense &amp; Transfer Totals:</b> | <b>746,582.64</b> | <b>2,355,304.43</b> |                | <b>19.47%</b> | <b>12,095,077.00</b>          |                |

|                                                      |                   |                   |          |
|------------------------------------------------------|-------------------|-------------------|----------|
| <b>Net Gain / (Loss) - Excluding Balance Forward</b> | <b>233,518.32</b> | <b>310,730.38</b> | <b>-</b> |
|------------------------------------------------------|-------------------|-------------------|----------|

| Expenditures for Capital<br>Improvements Fund : (1) | Month      | Year-To-Date | %      | Current<br>FY15/16 Budget *** |
|-----------------------------------------------------|------------|--------------|--------|-------------------------------|
|                                                     | 271,046.03 | 778,830.77   | 11.34% | 6,870,605.00                  |

MH 10/14/15

**Pooled Cash Summary**  
as of September 30, 2015

|               |                          | <b>Claim on Pooled Cash</b> |                        |
|---------------|--------------------------|-----------------------------|------------------------|
| <b>Fund #</b> | <b>Fund</b>              | <b>09/30/2015</b>           | <b>Balance</b>         |
| 001           | Gen Fund                 | \$ 2,762,494.54             | \$ 126,348.17          |
| 002           | Holiday Light            | \$ 350.27                   | \$ -                   |
| 003           | Insurance Fund           | \$ 230,063.60               | \$ -                   |
| 004           | Fed Bldg                 | \$ 0.65                     | \$ -                   |
| 005           | Employee Insurance       | \$ 346,040.68               | \$ 32,241.69           |
| 008           | Beautification           | \$ 29,109.07                | \$ -                   |
| 010           | Info Tech                | \$ 59,138.41                | \$ 13,270.24           |
| 012           | Risk Mgmt                | \$ 211,559.06               | \$ -                   |
| 015           | Capital Improvements     | \$ 693,491.86               | \$ 270,399.92          |
| 020           | DIA                      | \$ 333,018.67               | \$ 50,884.47           |
| 050           | Home/FEIMA Program       | \$ 10.51                    | \$ -                   |
| 101           | 911 Fund                 | \$ 94,623.69                | \$ 13,618.82           |
| 105           | 1% Sales Tax             | \$ 126,555.96               | \$ -                   |
| 110           | 1/4% Eco Dev             | \$ 2,309,541.40             | \$ -                   |
| 115           | 1/4% ST M.S. Fund        | \$ -                        | \$ -                   |
| 120           | 14% ST SOSU Fund         | \$ -                        | \$ -                   |
| 202           | Library Authority        | \$ -                        | \$ -                   |
| 206           | Airport Authority        | \$ 113,124.55               | \$ 52,628.07           |
| 210           | UA Bond Sinking Fund     | \$ (970,528.20)             | \$ 248,623.18          |
| 215           | DCFA                     | \$ (214,074.71)             | \$ 45.79               |
| 250           | CDBG                     | \$ (123,271.64)             | \$ 32,288.40           |
| 305           | Drug Enforcement Fund    | \$ (10.00)                  | \$ -                   |
| 315           | RL Williams Library Fund | \$ (9,096.11)               | \$ 185.00              |
| 350           | Com Ctr & Library Fund   | \$ 934.68                   | \$ -                   |
| 405           | Utilities Authority      | \$ 590,159.99               | \$ 191,947.00          |
| 500           | Multi-Sports Complex     | \$ 80,488.64                | \$ 15,647.35           |
| 610           | Cemetery Operations      | \$ 17,446.33                | \$ 20,202.21           |
| 615           | Cemetery Care            | \$ 163,874.48               | \$ -                   |
| 650           | Educ Sales Tax Fund      | \$ -                        | \$ -                   |
| <b>Totals</b> |                          | <b>\$ 6,845,046.38</b>      | <b>\$ 1,068,330.31</b> |

|  |  | <b>Pooled Cash Bank Accounts</b> | <b>Balance as of 9/30/15</b> |
|--|--|----------------------------------|------------------------------|
|  |  | FUB Pooled Cash - Checking       | \$ 3,042,113.60              |
|  |  | FTNB Pooled Cash-Checking        | \$ 1,282,714.75              |
|  |  | FTNB - Payroll Acct              | \$ 110,905.22                |
|  |  | FUB CD#781169                    | \$ 465,463.70                |
|  |  | FUB CD#787132                    | \$ -                         |
|  |  | Landmark - Checking              | \$ 1,943,849.11              |
|  |  | FUB CD#3877                      | \$ -                         |
|  |  | FUB CD#813869                    | \$ -                         |
|  |  | FUB CD#813850                    | \$ -                         |
|  |  | FUB CD#831514                    | \$ -                         |
|  |  | <b>Total Cash in Bank</b>        | <b>\$ 6,845,046.38</b>       |

**\*\*The highlight amount means restricted fund .**  
**\$ 2,473,415.88**

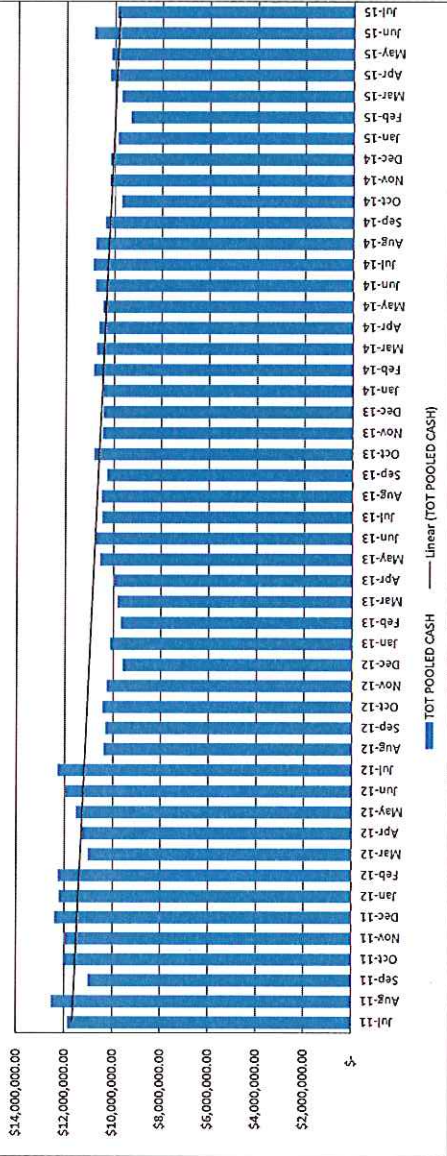
|                             |                        |
|-----------------------------|------------------------|
| Total Pooled Cash in Bank   | \$ 6,845,046.38        |
| Plus: Due from Funds        | \$ 1,068,330.31        |
| <b>Total Available Cash</b> | <b>\$ 7,913,376.69</b> |
| Due to Funds                | \$ 6,845,046.38        |
| Accounts Payable            | \$ 1,068,330.31        |
| <b>Total Expenses</b>       | <b>\$ 7,913,376.69</b> |
| <b>Net Cash</b>             | <b>\$ -</b>            |

at 10/27/15



| MM/YY  | TOT POOLED CASH  |
|--------|------------------|
| Jul-11 | \$ 11,879,393.71 |
| Aug-11 | \$ 12,556,438.35 |
| Sep-11 | \$ 11,021,339.03 |
| Oct-11 | \$ 12,060,992.51 |
| Nov-11 | \$ 11,995,766.89 |
| Dec-11 | \$ 12,427,769.86 |
| Jan-12 | \$ 12,251,583.93 |
| Feb-12 | \$ 12,283,859.60 |
| Mar-12 | \$ 11,037,951.19 |
| Apr-12 | \$ 11,324,449.58 |
| May-12 | \$ 11,539,232.61 |
| Jun-12 | \$ 11,976,446.46 |
| Jul-12 | \$ 12,310,131.31 |
| Aug-12 | \$ 10,396,776.14 |
| Sep-12 | \$ 10,333,790.11 |
| Oct-12 | \$ 10,454,115.07 |
| Nov-12 | \$ 10,285,498.84 |
| Dec-12 | \$ 9,623,114.29  |
| Jan-13 | \$ 10,149,577.43 |
| Feb-13 | \$ 9,696,077.41  |
| Mar-13 | \$ 9,837,345.89  |
| Apr-13 | \$ 9,992,169.39  |
| May-13 | \$ 10,571,966.89 |
| Jun-13 | \$ 10,769,923.02 |
| Jul-13 | \$ 10,491,294.85 |
| Aug-13 | \$ 10,524,652.67 |
| Sep-13 | \$ 10,297,140.88 |
| Oct-13 | \$ 10,834,463.32 |
| Nov-13 | \$ 10,491,327.21 |
| Dec-13 | \$ 10,465,724.13 |
| Jan-14 | \$ 10,467,752.84 |
| Feb-14 | \$ 10,868,718.36 |
| Mar-14 | \$ 10,751,694.97 |
| Apr-14 | \$ 10,658,941.97 |
| May-14 | \$ 10,492,986.85 |
| Jun-14 | \$ 10,805,991.96 |
| Jul-14 | \$ 10,505,276.41 |
| Aug-14 | \$ 10,796,236.12 |
| Sep-14 | \$ 10,406,503.04 |
| Oct-14 | \$ 9,727,181.30  |
| Nov-14 | \$ 10,213,141.52 |
| Dec-14 | \$ 10,195,989.17 |
| Jan-15 | \$ 9,893,323.96  |
| Feb-15 | \$ 9,352,787.04  |
| Mar-15 | \$ 9,735,441.41  |
| Apr-15 | \$ 10,232,141.21 |
| May-15 | \$ 10,175,629.19 |
| Jun-15 | \$ 10,890,414.91 |
| Jul-15 | \$ 9,936,816.16  |
| Aug-15 | \$ 6,735,678.87  |
| Sep-15 | \$ 6,845,046.38  |
| Oct-15 |                  |
| Nov-15 |                  |
| Dec-15 |                  |
| Jan-16 |                  |
| Feb-16 |                  |
| Mar-16 |                  |
| Apr-16 |                  |
| May-16 |                  |
| Jun-16 |                  |

## TOT POOLED CASH



|                 | Available cash         | Cash on hand    | Reserve          | Available cash |
|-----------------|------------------------|-----------------|------------------|----------------|
| Average FY10-11 | \$ 11,876,456.37       | Average FY10-11 | \$ 11,876,456.37 |                |
| Average FY11-12 | \$ 11,860,268.64       | Average FY11-12 | \$ 11,860,268.64 |                |
| Average FY12-13 | \$ 10,348,371.82       | Average FY12-13 | \$ 10,348,371.82 |                |
| Average FY13-14 | \$ 10,595,974.17       | Average FY13-14 | \$ 10,595,974.17 |                |
| Average FY14-15 | \$ 10,210,672.11       | Average FY14-15 | \$ 10,210,672.11 |                |
| Average FY15-16 | \$ 7,839,180.47        | Average FY15-16 | \$ 7,839,180.47  |                |
|                 | <b>\$ 2,473,415.88</b> |                 |                  |                |
|                 | <b>\$ 4,371,630.50</b> |                 |                  |                |
|                 | <b>\$ 1,460,905.00</b> |                 |                  |                |
|                 | <b>\$ 2,910,725.50</b> |                 |                  |                |

|        | Available cash | Cash on hand   | Reserve        | Available cash |
|--------|----------------|----------------|----------------|----------------|
| Jun-14 | \$5,164,174.44 | \$5,164,174.44 | \$5,141,094.21 | \$3,723,080.23 |
| Jul-14 | \$5,180,796.53 | \$5,180,796.53 | \$5,142,464.40 | \$3,748,332.13 |
| Aug-14 | \$5,000,440.26 | \$5,000,440.26 | \$5,142,464.40 | \$3,567,984.86 |
| Sep-14 | \$4,994,957.25 | \$4,994,957.25 | \$5,174,263.70 | \$3,520,693.55 |
| Oct-14 | \$4,904,792.36 | \$4,904,792.36 | \$5,174,263.70 | \$3,430,528.66 |
| Nov-13 | \$4,624,168.95 | \$4,624,168.95 | \$5,184,938.90 | \$3,139,238.05 |
| Dec-14 | \$4,519,406.25 | \$4,519,406.25 | \$5,184,938.90 | \$3,034,410.75 |
| Jan-15 | \$4,132,935.91 | \$4,132,935.91 | \$5,184,938.90 | \$2,640,940.41 |
| Feb-15 | \$3,499,005.11 | \$3,499,005.11 | \$5,184,938.90 | \$2,014,009.61 |
| Mar-15 | \$3,999,542.16 | \$3,999,542.16 | \$5,184,938.90 | \$2,599,673.16 |
| Apr-15 | \$3,906,296.86 | \$3,906,296.86 | \$5,184,938.90 | \$2,437,127.86 |
| May-15 | \$4,277,828.61 | \$4,277,828.61 | \$5,184,938.90 | \$2,787,959.61 |
| Jun-15 | \$4,008,620.70 | \$4,008,620.70 | \$5,184,938.90 | \$3,418,251.70 |
| Jul-15 | \$4,384,760.74 | \$4,384,760.74 | \$5,184,938.90 | \$2,794,891.74 |
| Aug-15 | \$4,440,319.53 | \$4,440,319.53 | \$5,184,938.90 | \$2,779,414.53 |
| Sep-15 | \$4,371,630.50 | \$4,371,630.50 | \$5,184,938.90 | \$2,810,725.50 |



# The City of Durant

## Durant Police Department

### Memorandum

**Date:** 10/27/2015  
**To:** Mayor and City Council  
**From:** David Houser, Chief of Police  
**Re:** September 2015 Police Monthly Report-

---

Please see/review attached reports

### Council Information / Action Requested

Information only

### City Staff Information / Action Follow-up, if Council authorizes this action:

None

### ATTACHMENTS:

| Description          | Type       | Upload Date |
|----------------------|------------|-------------|
| Monthly Dept Totals  | Cover Memo | 10/27/2015  |
| Yearly Report Totals | Cover Memo | 10/27/2015  |



# Durant Police Department

3104 Carl Albert Drive  
 Durant, Ok 74701-5015  
 Phone 580-924-3737 Fax 580-924-8928  
 Durward Cook, Chief of Police

## MONTHLY DEPARTMENTAL REPORT SEPTEMBER 2015

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

| <b>OFFENSES</b>                                                                                 | <b>Sep-15</b> | <b>Sep-14</b> | <b>YTD 2015</b> |
|-------------------------------------------------------------------------------------------------|---------------|---------------|-----------------|
| <i>UCR PART 1 CRIMES</i>                                                                        |               |               |                 |
| Criminal Homicide                                                                               | 0             | 0             | 0               |
| Forcible Rape                                                                                   | 1             | 2             | 10              |
| Robbery                                                                                         | 0             | 1             | 1               |
| Aggravated Assaults                                                                             | 5             | 10            | 23              |
| Burglary                                                                                        | 11            | 16            | 148             |
| Larceny-Theft                                                                                   | 61            | 85            | 651             |
| Motor Vehicle Theft                                                                             | 6             | 4             | 29              |
| Arson                                                                                           | 0             | 0             | 2               |
| <i>UCR Part 1 Crimes - TOTAL</i>                                                                | 84            | 118           | 864             |
| <i>UCR PART 2 CRIMES</i>                                                                        |               |               |                 |
| Other Assaults (Simple)                                                                         | 17            | 9             | 127             |
| Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; |               |               |                 |
| Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice;             |               |               |                 |
| Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children;        |               |               |                 |
| Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy;            |               |               |                 |
| All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways**          |               |               |                 |
| <i>**UCR Part 2 Crimes**-TOTAL</i>                                                              | 268           | 207           | 2,112           |
| <b>TOTAL OFFENSES</b> (UCR Part 1 & Part 2 Crimes)                                              | 369           | 334           | 3,103           |

| <b>Domestic Violence Cases</b>                                                                  | <b>Sep-15</b> | <b>Sep-14</b> | <b>YTD 2015</b> |
|-------------------------------------------------------------------------------------------------|---------------|---------------|-----------------|
| *This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults* | 15            | 5             | 94              |



# Durant Police Department

3104 Carl Albert Drive  
 Durant, Ok 74701-5015  
 Phone 580-924-3737 Fax 580-924-8928  
 Durward Cook, Chief of Police

## MONTHLY DEPARTMENTAL REPORT SEPTEMBER 2015

| <b>ARRESTS</b>       | <b>Sep-15</b> | <b>Sep-14</b> | <b>YTD 2015</b> |
|----------------------|---------------|---------------|-----------------|
| UCR Part 1 Crimes    | 19            | 10(FEL)       | 212             |
| UCR Part 2 Crimes    | 148           | 154(MISD)     | 1,167           |
| Juvenile Crimes      | 8             | 4             | 71              |
| <b>TOTAL ARRESTS</b> | 175           | 168           | 1,450           |

|                    |    |    |     |
|--------------------|----|----|-----|
| <b>EOD Actions</b> | 18 | 14 | 155 |
|--------------------|----|----|-----|

Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

| <b>MOTOR VEHICLE COLLISIONS</b> | <b>Sep-15</b> | <b>Sep-14</b> | <b>YTD 2015</b> |
|---------------------------------|---------------|---------------|-----------------|
| Injury Accidents                | 8             | 10            | 85              |
| Property Damage Accidents       | 30            | 50            | 309             |
| Private Property Accidents      | 27            | 18            | 147             |
| Fatality Accidents              | 0             | 0             | 6               |
| <b>TOTAL ACCIDENTS</b>          | 65            | 78            | 547             |

| <b>CITATIONS</b>      | <b>Sep-15</b> | <b>Sep-14</b> | <b>YTD 2015</b> |
|-----------------------|---------------|---------------|-----------------|
| Traffic Citations     | 175           | 182           | 2,543           |
| Non-Traffic Citations | 68            | 75            | 673             |
| Warnings              | 154           | 368           | 903             |
| DUI                   | 11            | 10            | 85              |
| <b>TOTAL</b>          | 408           | 635           | 4,204           |





# Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

Durward Cook, Chief of Police

## MONTHLY DEPARTMENTAL REPORT SEPTEMBER 2015

| <b><i>CALLS FOR SERVICE</i></b> | <b><i>Sep-15</i></b> | <b><i>Sep-14</i></b> | <b><i>YTD 2015</i></b> |
|---------------------------------|----------------------|----------------------|------------------------|
| Durant Police Department        | 2,045                | 1,965                | 18,919                 |
| Bryan County*                   | 1,650                | 1,529                | 16,317                 |
| <b>TOTAL CALLS FOR SERVICE</b>  | 3,695                | 3,494                | 35,236                 |

\*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

|                             |     |     |          |
|-----------------------------|-----|-----|----------|
| <b><i>RESERVE HOURS</i></b> | 233 | 340 | 2,405.50 |
|-----------------------------|-----|-----|----------|

| <b><i>ANIMAL CONTROL</i></b> | <b><i>Sep-15</i></b> | <b><i>Sep-14</i></b> | <b><i>YTD 2015</i></b> |
|------------------------------|----------------------|----------------------|------------------------|
| Calls for Service            | 157                  | 112                  | 1,323                  |
| Citations Issued             | 2                    | 2                    | 28                     |
| Fees Collected               | \$0                  | \$60                 | \$365                  |
| Adoptions                    | 20                   | 17                   | 189                    |

MONTHLY DEPARTMENT REPORT TOTALS

| 2015   | >>> >>> >>> MISC OFFENSES <<< <<< <<< |      |              |                 |      |             |              |             |            |             |             |              | DOM VIOL | >>> ARRESTS <<< |             |     |       | EOD | > COLLISIONS (MVC) < |             |              |                 |       |              | >>> > CITATIONS < <<< |      |     |       |        | CALLS FOR SERVICE |        |         | RESERVE HOURS | >> ANIMAL CONTROL << |              |                |  |
|--------|---------------------------------------|------|--------------|-----------------|------|-------------|--------------|-------------|------------|-------------|-------------|--------------|----------|-----------------|-------------|-----|-------|-----|----------------------|-------------|--------------|-----------------|-------|--------------|-----------------------|------|-----|-------|--------|-------------------|--------|---------|---------------|----------------------|--------------|----------------|--|
|        | MUR-<br>DER                           | RAPE | ROB-<br>BERY | ASSAULTS<br>AGG | SIMP | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON | UCR<br>PT 1 | UCR<br>PT 2 | TOTAL<br>OFF |          | UCR<br>PT 1     | UCR<br>PT 2 | JUV | TOTAL |     | INJU-<br>RIES        | PROP<br>DAM | PRIV<br>PROP | FATAL-<br>ITIES | TOTAL | TRAF-<br>FIC | NON-<br>TRAF          | WARN | DUI | TOTAL | DURANT | BRYAN<br>CO       | TOTAL  | CFS     |               | CITA-<br>TIONS       | FEES<br>COLL | ADOP-<br>TIONS |  |
|        |                                       |      |              |                 |      |             |              |             |            |             |             |              |          |                 |             |     |       |     |                      |             |              |                 |       |              |                       |      |     |       |        |                   |        |         |               |                      |              |                |  |
| JAN    | 0                                     | 2    | 0            | 1               | 9    | 16          | 75           | 3           | 0          | 97          | 245         | 351          | 7        | 25              | 120         | 6   | 151   | 21  | 9                    | 36          | 9            | 2               | 56    | 422          | 62                    | 62   | 9   | 555   | 2,247  | 1,730             | 3,977  | 248.5   | 123           | 0                    | \$57         | 20             |  |
| FEB    | 0                                     | 1    | 0            | 2               | 14   | 23          | 80           | 1           | 0          | 107         | 235         | 356          | 11       | 24              | 114         | 12  | 150   | 11  | 11                   | 36          | 12           | 0               | 59    | 373          | 89                    | 96   | 14  | 572   | 1,857  | 1,443             | 3,300  | 250.0   | 152           | 3                    | \$162        | 21             |  |
| MAR    | 0                                     | 1    | 0            | 1               | 18   | 22          | 95           | 4           | 2          | 125         | 243         | 386          | 8        | 32              | 138         | 10  | 180   | 12  | 5                    | 42          | 15           | 1               | 63    | 148          | 90                    | 91   | 6   | 335   | 1,957  | 1,875             | 3,832  | 284.5   | 160           | 12                   | \$109        | 25             |  |
| APR    | 0                                     | 0    | 0            | 5               | 15   | 23          | 75           | 5           | 0          | 108         | 216         | 339          | 12       | 27              | 119         | 6   | 152   | 20  | 12                   | 32          | 13           | 1               | 58    | 163          | 70                    | 67   | 6   | 306   | 1,950  | 1,991             | 3,941  | 306.5   | 117           | 5                    | \$20         | 13             |  |
| MAY    | 0                                     | 1    | 0            | 3               | 15   | 14          | 78           | 4           | 0          | 100         | 211         | 326          | 12       | 27              | 111         | 14  | 152   | 18  | 5                    | 33          | 17           | 1               | 56    | 283          | 79                    | 78   | 9   | 449   | 2,002  | 1,967             | 3,969  | 392.0   | 143           | 1                    | \$17         | 15             |  |
| JUNE   | 0                                     | 2    | 1            | 2               | 14   | 10          | 61           | 3           | 0          | 79          | 211         | 304          | 7        | 16              | 119         | 6   | 141   | 17  | 10                   | 39          | 15           | 0               | 64    | 326          | 74                    | 117  | 10  | 527   | 2,196  | 1,984             | 4,180  | 149.0   | 171           | 3                    | \$0          | 27             |  |
| JULY   | 0                                     | 2    | 0            | 4               | 16   | 18          | 55           | 3           | 0          | 82          | 230         | 328          | 15       | 23              | 147         | 5   | 175   | 19  | 13                   | 26          | 19           | 1               | 59    | 362          | 75                    | 113  | 12  | 562   | 2,312  | 1,860             | 4,172  | 330.0   | 161           | 1                    | \$0          | 23             |  |
| AUG    | 0                                     | 0    | 0            | 0               | 9    | 11          | 71           | 0           | 0          | 82          | 253         | 344          | 7        | 19              | 151         | 4   | 174   | 19  | 12                   | 35          | 20           | 0               | 67    | 291          | 66                    | 125  | 8   | 490   | 2,353  | 1,817             | 4,170  | 212.0   | 139           | 1                    | \$0          | 25             |  |
| SEPT   | 0                                     | 1    | 0            | 5               | 17   | 11          | 61           | 6           | 0          | 84          | 268         | 369          | 15       | 19              | 148         | 8   | 175   | 18  | 8                    | 30          | 27           | 0               | 65    | 175          | 68                    | 154  | 11  | 408   | 2,045  | 1,650             | 3,695  | 233.0   | 157           | 2                    | \$0          | 20             |  |
| OCT    |                                       |      |              |                 |      |             |              |             |            | 0           |             | 0            |          |                 |             |     | 0     |     |                      |             |              |                 | 0     |              |                       |      |     |       |        | 0                 |        |         |               |                      |              |                |  |
| NOV    |                                       |      |              |                 |      |             |              |             |            | 0           |             | 0            |          |                 |             |     | 0     |     |                      |             |              |                 | 0     |              |                       |      |     |       |        | 0                 |        |         |               |                      |              |                |  |
| DEC    |                                       |      |              |                 |      |             |              |             |            | 0           |             | 0            |          |                 |             |     | 0     |     |                      |             |              |                 | 0     |              |                       |      |     |       |        | 0                 |        |         |               |                      |              |                |  |
| Totals | 0                                     | 10   | 1            | 23              | 127  | 148         | 651          | 29          | 2          | 864         | 2,112       | 3,103        | 94       | 212             | 1,167       | 71  | 1,450 | 155 | 85                   | 309         | 147          | 6               | 547   | 2,543        | 673                   | 903  | 85  | 4,204 | 18,919 | 16,317            | 35,236 | 2,405.5 | 1,323         | 28                   | \$365        | 189            |  |

| 2014   | >>> >>> >>> MISC OFFENSES <<< <<< <<< |      |              |          |      |             |              |             |            |             |             |              | DOM<br>VIOL | >>> ARRESTS <<< |       |     |       | EOD | > COLLISIONS (MVC) < |             |              |                 |       | >>> > CITATIONS < <<< |              |       |     |       | CALLS FOR SERVICE |             |        | RESERVE<br>HOURS | >> ANIMAL CONTROL << |                |              |                |
|--------|---------------------------------------|------|--------------|----------|------|-------------|--------------|-------------|------------|-------------|-------------|--------------|-------------|-----------------|-------|-----|-------|-----|----------------------|-------------|--------------|-----------------|-------|-----------------------|--------------|-------|-----|-------|-------------------|-------------|--------|------------------|----------------------|----------------|--------------|----------------|
|        | MUR-<br>DER                           | RAPE | ROB-<br>BERY | ASSAULTS |      | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON | UCR<br>PT 1 | MISC<br>OFF | TOTAL<br>OFF |             | FEL-<br>ONIES   | MISD  | JUV | TOTAL |     | INJU-<br>RIES        | PROP<br>DAM | PRIV<br>PROP | FATAL-<br>ITIES | TOTAL | TRAF-<br>FIC          | NON-<br>TRAF | WARN  | DUI | TOTAL | DURANT            | BRYAN<br>CO | TOTAL  |                  | CFS                  | CITA-<br>TIONS | FEES<br>COLL | ADOP-<br>TIONS |
|        |                                       |      |              | AGG      | SIMP |             |              |             |            |             |             |              |             |                 |       |     |       |     |                      |             |              |                 |       |                       |              |       |     |       |                   |             |        |                  |                      |                |              |                |
| JAN    | 0                                     | 0    | 0            | 8        | 0    | 12          | 66           | 6           | 0          | 92          | 239         | 331          | 6           | 42              | 142   | 9   | 193   | 21  | 11                   | 28          | 14           | 0               | 53    | 324                   | 63           | 8     | 14  | 409   | 2,164             | 1,473       | 3,637  | 348.0            | 122                  | 0              | \$188        | 28             |
| FEB    | 0                                     | 0    | 0            | 2        | 0    | 12          | 77           | 3           | 0          | 94          | 184         | 278          | 5           | 50              | 79    | 11  | 140   | 11  | 10                   | 43          | 16           | 0               | 69    | 169                   | 57           | 7     | 8   | 241   | 1,748             | 1,374       | 3,122  | 259.5            | 103                  | 4              | \$91         | 13             |
| MAR    | 0                                     | 1    | 0            | 4        | 0    | 20          | 71           | 4           | 0          | 100         | 210         | 310          | 9           | 41              | 70    | 9   | 120   | 16  | 11                   | 41          | 10           | 1               | 63    | 128                   | 43           | 18    | 6   | 195   | 1,947             | 1,587       | 3,534  | 447.5            | 152                  | 1              | \$154        | 22             |
| APR    | 0                                     | 0    | 0            | 7        | 1    | 14          | 60           | 3           | 0          | 84          | 236         | 321          | 13          | 45              | 110   | 3   | 158   | 13  | 6                    | 23          | 9            | 1               | 39    | 138                   | 101          | 0     | 18  | 257   | 2,041             | 1,652       | 3,693  | 472.0            | 151                  | 7              | \$50         | 15             |
| MAY    | 0                                     | 1    | 2            | 3        | 1    | 28          | 71           | 6           | 1          | 112         | 257         | 371          | 9           | 53              | 129   | 9   | 191   | 13  | 5                    | 46          | 13           | 0               | 64    | 291                   | 97           | 43    | 13  | 444   | 2,322             | 1,907       | 4,229  | 459.5            | 113                  | 0              | \$111        | 27             |
| JUNE   | 0                                     | 1    | 0            | 4        | 15   | 16          | 65           | 7           | 0          | 93          | 257         | 365          | 10          | 51              | 137   | 6   | 194   | 13  | 6                    | 32          | 7            | 1               | 46    | 112                   | 63           | 7     | 8   | 190   | 2,060             | 1,671       | 3,731  | 246.5            | 93                   | 1              | \$214        | 22             |
| JULY   | 0                                     | 0    | 0            | 5        | 11   | 29          | 60           | 8           | 0          | 102         | 215         | 328          | 10          | 49              | 109   | 5   | 163   | 18  | 5                    | 30          | 14           | 0               | 49    | 136                   | 47           | 221   | 8   | 412   | 2,089             | 1,531       | 3,620  | 217.5            | 113                  | 0              | \$70         | 24             |
| AUG    | 0                                     | 1    | 1            | 4        | 18   | 29          | 67           | 7           | 0          | 109         | 250         | 377          | 9           | 60              | 126   | 6   | 192   | 7   | 9                    | 30          | 11           | 0               | 50    | 175                   | 86           | 332   | 15  | 608   | 1,938             | 1,578       | 3,516  | 425.0            | 87                   | 0              | \$70         | 13             |
| SEPT   | 0                                     | 2    | 1            | 10       | 9    | 16          | 85           | 4           | 0          | 118         | 207         | 334          | 5           | 10              | 154   | 4   | 168   | 14  | 10                   | 50          | 18           | 0               | 78    | 182                   | 75           | 368   | 10  | 635   | 1,965             | 1,529       | 3,494  | 340.0            | 112                  | 2              | \$60         | 17             |
| OCT    | 0                                     | 0    | 0            | 5        | 16   | 21          | 82           | 8           | 0          | 116         | 234         | 366          | 10          | 62              | 103   | 7   | 172   | 11  | 6                    | 57          | 26           | 0               | 89    | 80                    | 72           | 2     | 10  | 164   | 1,820             | 1,664       | 3,484  | 333.5            | 119                  | 2              | \$74         | 19             |
| NOV    | 0                                     | 0    | 0            | 5        | 8    | 13          | 50           | 3           | 0          | 71          | 201         | 280          | 8           | 44              | 98    | 4   | 146   | 17  | 16                   | 41          | 11           | 0               | 68    | 157                   | 58           | 278   | 7   | 500   | 1,643             | 1,587       | 3,230  | 188.5            | 96                   | 0              | \$122        | 17             |
| DEC    | 0                                     | 2    | 0            | 0        | 14   | 11          | 77           | 2           | 0          | 92          | 227         | 333          | 6           | 56              | 83    | 7   | 146   | 13  | 10                   | 30          | 14           | 0               | 54    | 161                   | 45           | 162   | 6   | 374   | 1,708             | 1,693       | 3,401  | 266.5            | 115                  | 1              | \$64         | 19             |
| Totals | 0                                     | 8    | 4            | 57       | 93   | 221         | 831          | 61          | 1          | 1,183       | 2,717       | 3,994        | 100         | 563             | 1,340 | 80  | 1,983 | 167 | 105                  | 451         | 163          | 3               | 722   | 2,053                 | 807          | 1,446 | 123 | 4,429 | 23,445            | 19,246      | 42,691 | 4,004.0          | 1,376                | 18             | \$1,268      | 236            |

MONTHLY DEPARTMENT REPORT TOTALS

| 2013   | >>> >> >>>  |      |              | MISC OFFENSES   |      |             |              |             |            | <<< |             | <<<          |             | <<< | >>> ARRESTS <<< |      |       |       | <<< | > COLLISIONS (MVC) < |               |             |              |                 |       | >>> > CITATIONS < <<< |              |       |        |        | CALLS FOR SERVICE |             |       | <<< | >> ANIMAL CONTROL << |     |                |              |
|--------|-------------|------|--------------|-----------------|------|-------------|--------------|-------------|------------|-----|-------------|--------------|-------------|-----|-----------------|------|-------|-------|-----|----------------------|---------------|-------------|--------------|-----------------|-------|-----------------------|--------------|-------|--------|--------|-------------------|-------------|-------|-----|----------------------|-----|----------------|--------------|
|        | MUR-<br>DER | RAPE | ROB-<br>BERY | ASSAULTS<br>AGG | SIMP | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON |     | MISC<br>OFF | TOTAL<br>OFF | DOM<br>VIOL |     | FEL-<br>ONIES   | MISD | JUV   | TOTAL |     | EOD                  | INJU-<br>RIES | PROP<br>DAM | PRIV<br>PROP | FATAL-<br>ITIES | TOTAL | TRAF-<br>FIC          | NON-<br>TRAF | WARN  | DUI    | TOTAL  | DURANT            | BRYAN<br>CO | TOTAL |     | RESERVE<br>HOURS     | CFS | CITA-<br>TIONS | FEES<br>COLL |
| JAN    | 0           | 1    | 1            | 10              | 9    | 20          | 64           | 4           | 1          |     | 180         | 290          | 9           | 50  | 128             | 6    | 184   | 10    | 11  | 34                   | 11            | 1           | 57           | 277             | 40    | 144                   | 6            | 467   | 1,705  | 1,390  | 3,095             | 564.5       | 114   | 1   | \$67                 | 20  |                |              |
| FEB    | 0           | 0    | 0            | 9               | 9    | 11          | 50           | 1           | 0          |     | 221         | 301          | 9           | 49  | 137             | 3    | 189   | 13    | 9   | 36                   | 26            | 0           | 71           | 255             | 43    | 36                    | 7            | 341   | 1,566  | 1,220  | 2,786             | 502.0       | 121   | 1   | \$213                | 27  |                |              |
| MAR    | 0           | 0    | 1            | 20              | 12   | 25          | 73           | 2           | 1          |     | 188         | 322          | 11          | 54  | 111             | 6    | 171   | 13    | 10  | 32                   | 11            | 0           | 53           | 271             | 32    | 52                    | 7            | 362   | 1,705  | 1,584  | 3,289             | 424.0       | 164   | 1   | \$203                | 29  |                |              |
| APR    | 0           | 0    | 2            | 16              | 13   | 32          | 63           | 4           | 1          |     | 208         | 339          | 12          | 35  | 115             | 4    | 154   | 18    | 10  | 40                   | 13            | 0           | 63           | 203             | 27    | 21                    | 4            | 255   | 1,658  | 1,428  | 3,086             | 506.5       | 185   | 1   | \$164                | 43  |                |              |
| MAY    | 0           | 1    | 0            | 9               | 10   | 28          | 72           | 3           | 0          |     | 208         | 330          | 10          | 20  | 157             | 7    | 177   | 17    | 17  | 37                   | 13            | 0           | 67           | 236             | 41    | 49                    | 11           | 337   | 1,986  | 1,400  | 3,386             | 377.0       | 164   | 3   | \$105                | 27  |                |              |
| JUNE   | 0           | 0    | 0            | 19              | 4    | 27          | 71           | 0           | 0          |     | 192         | 313          | 14          | 32  | 129             | 14   | 175   | 20    | 10  | 24                   | 7             | 0           | 41           | 145             | 41    | 39                    | 7            | 232   | 1,726  | 1,471  | 3,197             | 356.5       | 137   | 0   | \$189                | 33  |                |              |
| JULY   | 0           | 3    | 0            | 11              | 8    | 14          | 84           | 5           | 0          |     | 164         | 289          | 9           | 54  | 121             | 3    | 178   | 25    | 12  | 35                   | 17            | 0           | 64           | 144             | 46    | 35                    | 10           | 235   | 1,906  | 1,475  | 3,381             | 491.5       | 123   | 0   | \$174                | 32  |                |              |
| AUG    | 0           | 2    | 1            | 9               | 9    | 17          | 92           | 6           | 1          |     | 211         | 348          | 8           | 97  | 138             | 8    | 243   | 11    | 10  | 39                   | 11            | 0           | 60           | 187             | 55    | 30                    | 8            | 280   | 1,960  | 1,540  | 3,500             | 479.0       | 170   | 1   | \$192                | 29  |                |              |
| SEPT   | 0           | 0    | 2            | 13              | 8    | 34          | 96           | 0           | 0          |     | 250         | 403          | 11          | 71  | 102             | 7    | 180   | 17    | 13  | 32                   | 13            | 0           | 58           | 117             | 131   | 5                     | 10           | 263   | 1,808  | 1,831  | 3,639             | 339.5       | 150   | 2   | \$67                 | 26  |                |              |
| OCT    | 0           | 1    | 1            | 5               | 9    | 27          | 69           | 6           | 0          |     | 237         | 355          | 10          | 47  | 108             | 4    | 155   | 23    | 16  | 23                   | 16            | 0           | 55           | 48              | 57    | 2                     | 5            | 112   | 1,607  | 1,504  | 3,111             | 402.5       | 140   | 1   | \$40                 | 23  |                |              |
| NOV    | 0           | 0    | 0            | 10              | 12   | 19          | 67           | 3           | 0          |     | 203         | 314          | 6           | 37  | 105             | 8    | 150   | 13    | 11  | 39                   | 13            | 0           | 63           | 192             | 54    | 28                    | 13           | 287   | 1,861  | 1,535  | 3,396             | 341.5       | 123   | 1   | \$105                | 18  |                |              |
| DEC    | 0           | 2    | 2            | 17              | 3    | 23          | 58           | 5           | 0          |     | 195         | 305          | 8           | 26  | 109             | 11   | 146   | 10    | 10  | 44                   | 13            | 0           | 67           | 138             | 47    | 25                    | 5            | 215   | 1,755  | 1,451  | 3,206             | 411.5       | 85    | 1   | \$51                 | 10  |                |              |
| Totals | 0           | 10   | 10           | 148             | 106  | 277         | 859          | 39          | 4          |     | 2,457       | 3,909        | 117         | 572 | 1,460           | 81   | 2,102 | 190   | 139 | 415                  | 164           | 1           | 719          | 2,213           | 614   | 466                   | 93           | 3,386 | 21,243 | 17,829 | 39,072            | 5,196.0     | 1,676 | 13  | \$1,570              | 317 |                |              |

| 2012   | >>> >> >>>  |      |              | MISC OFFENSES   |      |             |              |             |            | <<< |             | <<<          |               | DOM<br>VIOL | >>> ARRESTS <<< |     |       |               | EOD | > COLLISIONS (MVC) < |              |                 |       |              |              | >>> > CITATIONS < <<< |     |       |        |             | CALLS FOR SERVICE |         |                | RESERVE<br>HOURS | >> ANIMAL CONTROL << |                |  |  |
|--------|-------------|------|--------------|-----------------|------|-------------|--------------|-------------|------------|-----|-------------|--------------|---------------|-------------|-----------------|-----|-------|---------------|-----|----------------------|--------------|-----------------|-------|--------------|--------------|-----------------------|-----|-------|--------|-------------|-------------------|---------|----------------|------------------|----------------------|----------------|--|--|
|        | MUR-<br>DER | RAPE | ROB-<br>BERY | ASSAULTS<br>AGG | SIMP | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON |     | MISC<br>OFF | TOTAL<br>OFF | FEL-<br>ONIES |             | MISD            | JUV | TOTAL | INJU-<br>RIES |     | PROP<br>DAM          | PRIV<br>PROP | FATAL-<br>ITIES | TOTAL | TRAF-<br>FIC | NON-<br>TRAF |                       |     |       | DURANT | BRYAN<br>CO | TOTAL             | CFS     | CITA-<br>TIONS |                  | FEES<br>COLL         | ADOP-<br>TIONS |  |  |
| JAN    | 0           | 1    | 0            | 7               | 9    | 11          | 55           | 3           | 0          |     | 175         | 261          | 8             | 31          | 135             | 8   | 174   | 11            | 11  | 24                   | 14           | 0               | 49    | 225          | 37           | 213                   | 12  | 487   | 1,957  | 1,672       | 3,629             | 541.0   | 163            | 0                | \$342                | 28             |  |  |
| FEB    | 0           | 0    | 0            | 3               | 4    | 10          | 43           | 2           | 0          |     | 203         | 265          | 4             | 29          | 115             | 2   | 146   | 10            | 8   | 27                   | 12           | 0               | 47    | 230          | 31           | 178                   | 12  | 451   | 1,752  | 1,348       | 3,100             | 580.0   | 181            | 2                | \$349                | 56             |  |  |
| MAR    | 0           | 0    | 0            | 9               | 4    | 5           | 41           | 0           | 0          |     | 194         | 253          | 6             | 36          | 143             | 5   | 184   | 10            | 11  | 31                   | 11           | 0               | 53    | 230          | 35           | 139                   | 16  | 420   | 2,044  | 1,368       | 3,412             | 570.5   | 181            | 0                | \$224                | 51             |  |  |
| APR    | 0           | 0    | 2            | 14              | 10   | 7           | 37           | 4           | 0          |     | 210         | 284          | 16            | 34          | 169             | 6   | 209   | 10            | 8   | 36                   | 5            | 0               | 49    | 220          | 47           | 46                    | 21  | 334   | 1,907  | 1,564       | 3,471             | 697.5   | 138            | 1                | \$463                | 19             |  |  |
| MAY    | 0           | 1    | 1            | 9               | 12   | 17          | 37           | 3           | 1          |     | 215         | 296          | 9             | 32          | 132             | 7   | 171   | 9             | 9   | 33                   | 9            | 0               | 51    | 145          | 27           | 34                    | 13  | 219   | 1,852  | 1,643       | 3,495             | 845.0   | 127            | 0                | \$185                | 20             |  |  |
| JUNE   | 0           | 0    | 0            | 19              | 14   | 15          | 53           | 3           | 0          |     | 158         | 262          | 12            | 35          | 109             | 7   | 151   | 8             | 12  | 34                   | 11           | 0               | 57    | 200          | 27           | 93                    | 9   | 329   | 1,925  | 1,555       | 3,480             | 914.5   | 164            | 1                | \$178                | 23             |  |  |
| JULY   | 0           | 0    | 2            | 22              | 4    | 20          | 75           | 5           | 0          |     | 239         | 367          | 11            | 44          | 151             | 25  | 220   | 13            | 9   | 28                   | 12           | 0               | 49    | 189          | 52           | 298                   | 18  | 557   | 2,176  | 1,740       | 3,916             | 591.0   | 147            | 0                | \$158                | 28             |  |  |
| AUG    | 0           | 4    | 1            | 19              | 4    | 22          | 67           | 0           | 0          |     | 214         | 331          | 9             | 41          | 142             | 6   | 189   | 17            | 12  | 38                   | 15           | 0               | 65    | 128          | 45           | 54                    | 5   | 232   | 1,804  | 1,468       | 3,272             | 547.5   | 167            | 0                | \$352                | 44             |  |  |
| SEPT   | 0           | 2    | 0            | 16              | 9    | 17          | 54           | 3           | 1          |     | 209         | 311          | 9             | 50          | 164             | 8   | 222   | 10            | 14  | 39                   | 17           | 0               | 70    | 297          | 73           | 12                    | 8   | 390   | 1,968  | 1,406       | 3,374             | 514.5   | 177            | 1                | \$130                | 44             |  |  |
| OCT    | 0           | 1    | 1            | 11              | 3    | 27          | 51           | 7           | 0          |     | 215         | 316          | 9             | 35          | 172             | 8   | 215   | 22            | 14  | 39                   | 12           | 0               | 65    | 282          | 70           | 15                    | 7   | 374   | 1,708  | 1,478       | 3,186             | 722.0   | 173            | 1                | \$316                | 30             |  |  |
| NOV    | 0           | 1    | 1            | 7               | 12   | 21          | 66           | 3           | 0          |     | 184         | 295          | 9             | 44          | 160             | 12  | 216   | 8             | 16  | 25                   | 20           | 0               | 61    | 206          | 58           | 55                    | 8   | 327   | 1,646  | 1,438       | 3,084             | 479.0   | 124            | 2                | \$237                | 33             |  |  |
| DEC    | 0           | 1    | 1            | 7               | 6    | 22          | 56           | 3           | 0          |     | 156         | 252          | 9             | 31          | 94              | 5   | 130   | 6             | 21  | 42                   | 17           | 0               | 80    | 132          | 31           | 37                    | 5   | 205   | 1,646  | 1,395       | 3,041             | 507.0   | 86             | 2                | \$20                 | 15             |  |  |
| Totals | 0           | 11   | 9            | 143             | 91   | 194         | 635          | 36          | 2          |     | 2,372       | 3,493        | 111           | 442         | 1,686           | 99  | 2,227 | 134           | 145 | 396                  | 155          | 0               | 696   | 2,484        | 533          | 1,174                 | 134 | 4,325 | 22,385 | 18,075      | 40,460            | 7,509.5 | 1,828          | 10               | \$2,954              | 391            |  |  |

MONTHLY DEPARTMENT REPORT TOTALS

| 2011   | >>> >> >>>  |      |              | MISC OFFENSES   |      |             |              |             |            |  | <<<         |              | <<<         |               | <<<   | >>> ARRESTS <<< |       |       |     | <<< | > COLLISIONS (MVC) < |             |              |                 |     |       | >>> > CITATIONS < <<< |              |        |        |        | CALLS FOR SERVICE |             |       | <<<     | >> ANIMAL CONTROL << |     |                |              |
|--------|-------------|------|--------------|-----------------|------|-------------|--------------|-------------|------------|--|-------------|--------------|-------------|---------------|-------|-----------------|-------|-------|-----|-----|----------------------|-------------|--------------|-----------------|-----|-------|-----------------------|--------------|--------|--------|--------|-------------------|-------------|-------|---------|----------------------|-----|----------------|--------------|
|        | MUR-<br>DER | RAPE | ROB-<br>BERY | ASSAULTS<br>AGG | SIMP | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON |  | MISC<br>OFF | TOTAL<br>OFF | DOM<br>VIOL | FEL-<br>ONIES |       | MISD            | JUV   | TOTAL | EOD |     | INJU-<br>RIES        | PROP<br>DAM | PRIV<br>PROP | FATAL-<br>ITIES |     | TOTAL | TRAF-<br>FIC          | NON-<br>TRAF |        |        |        | DURANT            | BRYAN<br>CO | TOTAL |         | RESERVE<br>HOURS     | CFS | CITA-<br>TIONS | FEES<br>COLL |
| JAN    | 0           | 3    | 1            | 4               | 14   | 14          | 46           | 3           | 1          |  | 149         | 235          | 8           | 43            | 168   | 4               | 215   | 11    | 8   | 15  | 41                   | 0           | 64           | 428             | 40  | 109   | 22                    | 599          | 1,625  | 1,680  | 3,305  | 646.5             | 187         | 0     | \$404   | 50                   |     |                |              |
| FEB    | 0           | 1    | 0            | 8               | 5    | 8           | 35           | 6           | 1          |  | 180         | 244          | 6           | 36            | 118   | 1               | 155   | 7     | 9   | 50  | 16                   | 0           | 75           | 215             | 39  | 54    | 9                     | 317          | 1,441  | 1,439  | 2,880  | 681.5             | 185         | 0     | \$310   | 51                   |     |                |              |
| MAR    | 0           | 0    | 0            | 7               | 18   | 18          | 39           | 5           | 0          |  | 260         | 347          | 17          | 41            | 157   | 6               | 204   | 6     | 13  | 38  | 14                   | 0           | 65           | 199             | 40  | 95    | 19                    | 353          | 1,722  | 1,676  | 3,398  | 758.5             | 228         | 1     | \$451   | 52                   |     |                |              |
| APR    | 0           | 2    | 1            | 6               | 17   | 17          | 25           | 2           | 0          |  | 259         | 329          | 10          | 29            | 164   | 9               | 202   | 7     | 13  | 49  | 20                   | 0           | 82           | 224             | 42  | 69    | 17                    | 352          | 1,633  | 1,568  | 3,201  | 1,043.0           | 166         | 3     | \$281   | 45                   |     |                |              |
| MAY    | 0           | 0    | 1            | 12              | 6    | 21          | 31           | 3           | 1          |  | 270         | 345          | 9           | 42            | 205   | 3               | 250   | 9     | 14  | 45  | 9                    | 0           | 68           | 451             | 35  | 82    | 15                    | 583          | 1,950  | 1,709  | 3,659  | 527.5             | 219         | 1     | \$272   | 58                   |     |                |              |
| JUNE   | 0           | 0    | 1            | 16              | 12   | 13          | 33           | 3           | 0          |  | 253         | 331          | 19          | 39            | 158   | 6               | 203   | 9     | 11  | 28  | 15                   | 0           | 54           | 328             | 45  | 59    | 20                    | 452          | 1,912  | 1,694  | 3,606  | 732.0             | 152         | 1     | \$124   | 32                   |     |                |              |
| JULY   | 0           | 2    | 2            | 11              | 12   | 15          | 41           | 5           | 0          |  | 173         | 261          | 17          | 30            | 113   | 2               | 145   | 12    | 10  | 30  | 19                   | 0           | 59           | 370             | 24  | 83    | 6                     | 483          | 1,832  | 1,849  | 3,681  | 379.5             | 191         | 1     | \$324   | 50                   |     |                |              |
| AUG    | 0           | 2    | 1            | 22              | 14   | 16          | 45           | 5           | 0          |  | 129         | 234          | 21          | 49            | 118   | 2               | 169   | 7     | 10  | 23  | 19                   | 0           | 52           | 171             | 25  | 36    | 7                     | 239          | 1,854  | 1,832  | 3,686  | 306.0             | 206         | 0     | \$340   | 49                   |     |                |              |
| SEPT   | 0           | 3    | 1            | 13              | 11   | 19          | 46           | 8           | 0          |  | 250         | 351          | 14          | 46            | 139   | 1               | 186   | 17    | 12  | 31  | 20                   | 0           | 63           | 123             | 49  | 42    | 15                    | 229          | 2,050  | 1,812  | 3,862  | 458.0             | 279         | 1     | \$466   | 39                   |     |                |              |
| OCT    | 0           | 6    | 1            | 6               | 8    | 26          | 57           | 4           | 0          |  | 229         | 337          | 10          | 42            | 159   | 6               | 207   | 4     | 10  | 35  | 16                   | 0           | 61           | 148             | 45  | 112   | 16                    | 321          | 2,068  | 1,749  | 3,817  | 523.5             | 194         | 1     | \$359   | 40                   |     |                |              |
| NOV    | 0           | 2    | 2            | 8               | 12   | 33          | 53           | 1           | 0          |  | 186         | 297          | 9           | 30            | 123   | 8               | 161   | 15    | 8   | 24  | 15                   | 0           | 47           | 81              | 34  | 129   | 12                    | 256          | 1,545  | 1,586  | 3,131  | 397.0             | 164         | 1     | \$362   | 59                   |     |                |              |
| DEC    | 0           | 1    | 0            | 13              | 11   | 23          | 52           | 2           | 0          |  | 189         | 291          | 15          | 29            | 126   | 9               | 164   | 11    | 11  | 43  | 17                   | 0           | 71           | 135             | 42  | 85    | 8                     | 270          | 1,512  | 1,713  | 3,225  | 597.0             | 162         | 0     | \$481   | 58                   |     |                |              |
| Totals | 0           | 22   | 11           | 126             | 140  | 223         | 503          | 47          | 3          |  | 2,527       | 3,602        | 155         | 456           | 1,748 | 57              | 2,261 | 115   | 129 | 411 | 221                  | 0           | 761          | 2,873           | 460 | 955   | 166                   | 4,454        | 21,144 | 20,307 | 41,451 | 7,050.0           | 2,333       | 10    | \$4,174 | 583                  |     |                |              |

| 2010   | >>> >> >>>  |      |              | MISC OFFENSES   |      |             |              |             |            |  | <<<         |              | <<<         |               | <<<   | >>> ARRESTS <<< |       |       |     |               | <<< | > COLLISIONS (MVC) < |              |                 |       |              |              | >>> > CITATIONS < <<< |        |        |        |             | CALLS FOR SERVICE |                  |         | <<< | >> ANIMAL CONTROL <<< |              |                |  |  |
|--------|-------------|------|--------------|-----------------|------|-------------|--------------|-------------|------------|--|-------------|--------------|-------------|---------------|-------|-----------------|-------|-------|-----|---------------|-----|----------------------|--------------|-----------------|-------|--------------|--------------|-----------------------|--------|--------|--------|-------------|-------------------|------------------|---------|-----|-----------------------|--------------|----------------|--|--|
|        | MUR-<br>DER | RAPE | ROB-<br>BERY | ASSAULTS<br>AGG | SIMP | BURG<br>B&E | LAR-<br>CENY | MV<br>THEFT | AR-<br>SON |  | MISC<br>OFF | TOTAL<br>OFF | DOM<br>VIOL | FEL-<br>ONIES |       | MISD            | JUV   | TOTAL | EOD | INJU-<br>RIES |     | PROP<br>DAM          | PRIV<br>PROP | FATAL-<br>ITIES | TOTAL | TRAF-<br>FIC | NON-<br>TRAF |                       |        |        | DURANT | BRYAN<br>CO | TOTAL             | RESERVE<br>HOURS | CFS     |     | CITA-<br>TIONS        | FEES<br>COLL | ADOP-<br>TIONS |  |  |
| JAN    | 0           | 2    | 1            | 5               | 0    | 24          | 44           | 4           | 0          |  | 191         | 271          | 10          | 30            | 107   | 9               | 146   | 4     | 8   | 36            | 15  | 0                    | 59           | 662             |       |              |              |                       | 1,961  | 1,533  | 3,494  | 385.5       | 215               | 0                | \$326   | 14  |                       |              |                |  |  |
| FEB    | 0           | 1    | 0            | 14              | 1    | 4           | 30           | 1           | 0          |  | 250         | 301          | 13          | 25            | 96    | 4               | 125   | 7     | 11  | 38            | 17  | 0                    | 66           | 284             | 50    | 245          | 15           | 594                   | 1,796  | 1,520  | 3,316  | 573.0       | 188               | 3                | \$279   | 22  |                       |              |                |  |  |
| MAR    | 0           | 0    | 0            | 6               | 0    | 21          | 23           | 1           | 0          |  | 362         | 413          | 8           | 36            | 148   | 1               | 185   | 10    | 10  | 42            | 13  | 0                    | 65           | 313             | 46    | 201          | 20           | 580                   | 1,831  | 1,578  | 3,409  | 686.0       | 233               | 0                | \$497   | 49  |                       |              |                |  |  |
| APR    | 1           | 0    | 1            | 4               | 14   | 16          | 30           | 3           | 1          |  | 266         | 335          | 11          | 120           | 32    | 7               | 159   | 4     | 10  | 32            | 15  | 0                    | 57           | 588             | 45    | 155          | 9            | 797                   | 2,063  | 1,581  | 3,644  | 717.0       | 188               | 2                | \$421   | 26  |                       |              |                |  |  |
| MAY    | 0           | 1    | 0            | 7               | 7    | 23          | 47           | 4           | 0          |  | 238         | 327          | 12          | 23            | 145   | 3               | 171   | 4     | 11  | 37            | 18  | 0                    | 66           | 444             | 43    | 126          | 22           | 635                   | 2,000  | 1,800  | 3,800  | 466.0       | 193               | 0                | \$194   | 15  |                       |              |                |  |  |
| JUNE   | 0           | 0    | 0            | 7               | 16   | 10          | 52           | 1           | 0          |  | 252         | 338          | 14          | 25            | 115   | 10              | 150   | 7     | 6   | 27            | 6   | 0                    | 39           | 238             | 43    | 57           | 10           | 348                   | 1,715  | 1,628  | 3,343  | 892.5       | 205               | 0                | \$236   | 9   |                       |              |                |  |  |
| JULY   | 0           | 1    | 1            | 15              | 3    | 28          | 67           | 3           | 0          |  | 267         | 385          | 12          | 31            | 120   | 5               | 156   | 3     | 9   | 37            | 15  | 0                    | 61           | 334             | 50    | 95           | 13           | 492                   | 1,886  | 1,639  | 3,525  | 325.5       | 228               | 0                | \$274   | 19  |                       |              |                |  |  |
| AUG    | 0           | 0    | 0            | 18              | 4    | 18          | 52           | 4           | 1          |  | 287         | 384          | 11          | 28            | 142   | 6               | 176   | 8     | 11  | 33            | 14  | 0                    | 58           | 135             | 66    | 23           | 17           | 241                   | 1,832  | 1,709  | 3,541  | 353.0       | 209               | 0                | \$148   | 9   |                       |              |                |  |  |
| SEPT   | 0           | 6    | 0            | 9               | 6    | 34          | 27           | 5           | 1          |  | 251         | 339          | 5           | 22            | 140   | 5               | 167   | 14    | 11  | 34            | 13  | 1                    | 59           | 134             | 51    | 33           | 14           | 232                   | 1,714  | 1,494  | 3,208  | 643.5       | 197               | 3                | \$382   | 24  |                       |              |                |  |  |
| OCT    | 0           | 0    | 0            | 9               | 20   | 33          | 51           | 2           | 0          |  | 269         | 384          | 6           | 53            | 208   | 4               | 265   | 6     | 13  | 37            | 13  | 1                    | 64           | 228             | 76    | 112          | 14           | 430                   | 1,865  | 1,587  | 3,452  | 672.5       | 207               | 2                | \$342   | 22  |                       |              |                |  |  |
| NOV    | 0           | 1    | 1            | 5               | 13   | 16          | 39           | 2           | 0          |  | 215         | 292          | 16          | 50            | 168   | 8               | 226   | 12    | 16  | 53            | 16  | 0                    | 85           | 530             | 38    | 115          | 20           | 703                   | 1,576  | 1,624  | 3,200  | 591.5       | 162               | 0                | \$351   | 37  |                       |              |                |  |  |
| DEC    | 0           | 2    | 0            | 12              | 9    | 27          | 44           | 1           | 0          |  | 288         | 383          | 6           | 49            | 158   | 6               | 213   | 8     | 13  | 39            | 9   | 0                    | 61           | 282             | 57    | 38           | 16           | 393                   | 1,569  | 1,491  | 3,060  | 707.5       | 107               | 0                | \$164   | 25  |                       |              |                |  |  |
| Totals | 1           | 14   | 4            | 111             | 93   | 254         | 506          | 31          | 3          |  | 3,136       | 4,152        | 124         | 492           | 1,579 | 68              | 2,139 | 87    | 129 | 445           | 164 | 2                    | 740          | 4,172           | 565   | 1,200        | 170          | 5,445                 | 21,808 | 19,184 | 40,992 | 7,013.5     | 2,332             | 10               | \$3,614 | 271 |                       |              |                |  |  |



# The City of Durant

## Durant Fire Department

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** Roger Joines Fire Chief  
**Re:** Fire Department October 2015 Report-

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Monthly report for October, 2015.

### Council Information / Action Requested

Accept Report

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description                          | Type            | Upload Date |
|--------------------------------------|-----------------|-------------|
| Fire Department Report for Oct. 2015 | Backup Material | 11/4/2015   |

[illegible]

[illegible]



# Durant Fire Department

## Monthly Report

October 2015

| Type of Response                                                                               | Month      | Year to Date |             |
|------------------------------------------------------------------------------------------------|------------|--------------|-------------|
|                                                                                                | October    | 2015         | 2014        |
| Medical Calls & Rescue                                                                         | 98         | 984          | 1,010       |
| Motor Vehicle Accidents                                                                        | 8          | 75           | 86          |
| Fire Related Calls                                                                             | 12         | 132          | 148         |
| Smoke Investigation & False Alarms                                                             | 9          | 94           | 54          |
| Misc. (Lift Assist) (Odor Investigation) (Good Intent)<br>(Cancelled En Route) (Service Calls) | 30         | 117          | 165         |
| <b>Total Responses</b>                                                                         | <b>157</b> | <b>1402</b>  | <b>1463</b> |

| Type of Service Performed | Month     | Year to Date |            |
|---------------------------|-----------|--------------|------------|
|                           | October   | 2015         | 2014       |
| Permits                   | 18        | 280          | 325        |
| Inspections               | 20        | 236          | 248        |
| Plans Review              | 1         | 35           | 8          |
| Smoke Alarm Installed     | 3         | 16           | 9          |
| Public Education          | 1         | 9            | 10         |
| Fire Investigations       | 2         | 21           | 14         |
| Pre-Fire Plans            | 5         | 40           | 51         |
| <b>Total Services</b>     | <b>50</b> | <b>637</b>   | <b>665</b> |

### Comments :

Fire Prevention month was a big success in October. Close to five hundred children took part in tours and fire prevention programs.

All Pumpers/Engines were service tested and met all requirements by ISO specifications.

The Fire Marshal and three officers from DFD attended an 80 hour National Fire Academy

Arson and Investigation class in Stillwater and passed with great scores.

Six firefighters attended the EMS bridge class offered by OSU. This will allow in house instruction and eliminate the need to get CE's from another entity.

Firefighters attended the explosive recognition class offered by OHP.

Met with Safety committee from Choctaw Nation and are working on updating evacuation plans.

Implemented our first in house OSU certified Fire Academy for two new recruits. Our hope is to have the new recruits trained to the firefighter level II in a more timely manner and reduce training cost.

Presentation and demonstration for SOSU Safety Students.



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## Durant Fire Department

## Monthly Report

## August 2015

| Type of Response                                                                               | Month      | Year to Date |             |
|------------------------------------------------------------------------------------------------|------------|--------------|-------------|
|                                                                                                | August     | 2015         | 2014        |
| Medical Calls & Rescue                                                                         | 102        | 795          | 800         |
| Motor Vehicle Accidents                                                                        | 7          | 59           | 66          |
| Fire Related Calls                                                                             | 24         | 102          | 127         |
| Smoke Investigation & False Alarms                                                             | 6          | 51           | 38          |
| Misc. (Lift Assist) (Odor Investigation) (Good Intent)<br>(Cancelled En Route) (Service Calls) | 19         | 190          | 164         |
| <b>Total Responses</b>                                                                         | <b>158</b> | <b>1197</b>  | <b>1195</b> |

**Avg Response Time: 5:40**

| Type of Service Performed | Month    | Year to Date |          |
|---------------------------|----------|--------------|----------|
|                           | August   | 2015         | 2014     |
| Permits                   |          |              |          |
| Inspections               |          |              |          |
| Plans Review              |          |              |          |
| Smoke Alarm Installed     |          |              |          |
| Public Education          |          |              |          |
| Fire Investigations       |          |              |          |
| Pre-Fire Plans            |          |              |          |
| <b>Total Services</b>     | <b>0</b> | <b>0</b>     | <b>0</b> |

**Comments :**

[illegible]



[illegible]

## 4 Swift Water Rescues

[illegible]

[illegible]





# Durant Fire Department

Monthly Report

February 2015

| Type of Response                                                                               | Month      | Year to Date |            |
|------------------------------------------------------------------------------------------------|------------|--------------|------------|
|                                                                                                | February   | 2015         | 2014       |
| Medical Calls & Rescue                                                                         | 64         | 155          | 131        |
| Motor Vehicle Accidents                                                                        | 17         | 20           | 11         |
| Fire Related Calls                                                                             | 9          | 33           | 21         |
| Smoke Investigation & False Alarms                                                             | 10         | 20           | 12         |
| Misc. (Lift Assist) (Odor Investigation) (Good Intent)<br>(Cancelled En Route) (Service Calls) | 9          | 21           |            |
| <b>Total Responses</b>                                                                         | <b>109</b> | <b>249</b>   | <b>175</b> |

Avg Response Time: \_\_\_\_\_

| Type of Service Performed | Month    | Year to Date |          |
|---------------------------|----------|--------------|----------|
|                           | February | 2015         | 2014     |
| Permits                   |          |              |          |
| Inspections               |          |              |          |
| Plans Review              |          |              |          |
| Smoke Alarm Installed     |          |              |          |
| Public Education          |          |              |          |
| Fire Investigations       |          |              |          |
| Pre-Fire Plans            |          |              |          |
| <b>Total Services</b>     | <b>0</b> | <b>0</b>     | <b>0</b> |

Comments :

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# The City of Durant

## Donald W. Reynolds Community Center and Library

### Memorandum

**Date:** 11/3/2015  
**To:** Mayor and City Council  
**From:** Donald W. Reynolds Community Center & Library  
**Re:** October 2015 Library Statistics-

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Statistics for the library in October 2015.

### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

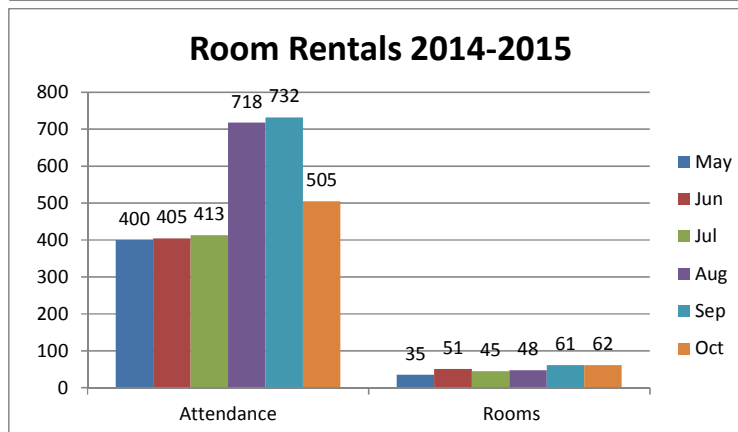
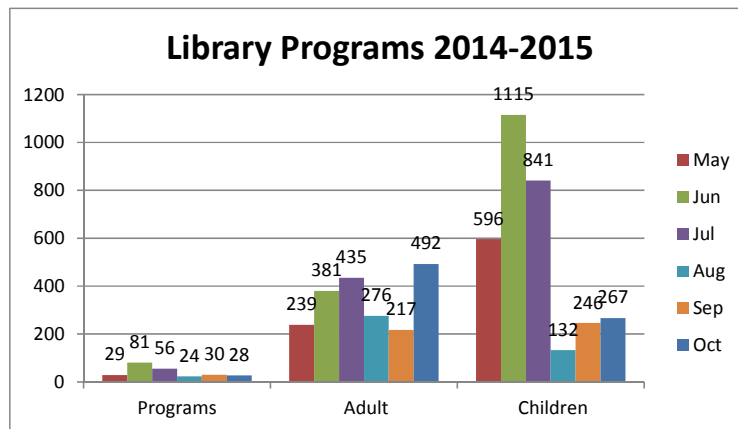
| Description        | Type       | Upload Date |
|--------------------|------------|-------------|
| October 2015 stats | Cover Memo | 11/3/2015   |

# Donald W Reynolds Community Center & Library

October 2015

## Statistical Report

|                                    |        |
|------------------------------------|--------|
| Attendance monthly total -----     | 9237   |
| Attendance daily average -----     | 342    |
| Circulation monthly -----          | 8260   |
| Circulation average daily -----    | 306    |
| Computer usage total -----         | 919    |
| Computer usage average daily ----- | 34     |
| Computer usage average time -----  | 38 min |
| Database access -----              | 3765   |
| Website access -----               | 12,025 |
| Overdrive book collection -----    | 1,901  |



## Library Promotion

Library Website – [www.donaldwreynolds.okpls.org](http://www.donaldwreynolds.okpls.org)

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

Electronic Bulletin Board is being utilized to make announcements of library programs and services.

“Check it out at the Library” - weekly column with the Sunday edition of the Durant Daily Democrat.



# The City of Durant

## Office of the Street Department

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** James Young Street Superintendent  
**Re:** October 2015 Street Department Monthly Reports-

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description | Type       | Upload Date |
|-------------|------------|-------------|
| report      | Cover Memo | 11/4/2015   |
| work orders | Cover Memo | 11/4/2015   |



# THE CITY OF DURANT

## Office of the Street Department

### Street Department Project Schedule October 1st 2015 thru October 30th 2015

#### A. Work Completed:

1. Back filled and graded ditches on Crawford rd project
2. Repaired SOSU water line cut from nth 7<sup>th</sup> on Montgomery/ Dunlap to nth 4th
3. Leveled patched Rodeo rd, Country Club, and Cemetery rd
4. Replaced sidewalk nth 1<sup>st</sup> and beech( joint property owner's agreement)
5. Hauled clay and graded and compacted parking area at the new EOC building
6. Dug out and base rocked bad spots on Robin hood
7. Cleaned drainage grates City wide
8. Crack sealed Washington from west side dr. to valley view, Larry, Shirley, Gershwin and Mocking bird Ln. from Washington to dead end.
9. Patched street cuts
10. Ran Sweeper
11. Sign Maintenance.
12. Ran Patch Truck

#### B. Work Planned For November 2015

Replace washed out culverts Wilson and four seasons.  
Level patch Robin Hood, Sunny side, Wilson, and University  
Haul clay and base rock EOC parking area.

#### C. Work Planned For July. 2015 Thru July 2016 Approx. start date – Finish date

|                                              |            |
|----------------------------------------------|------------|
| SOSU water line parking lot repair           | Dec./Jan.  |
| County Club RD. reconstruction               | Nov./ Jan. |
| Repair drainage pipe at Durant Middle School |            |
| Repair concrete on Westside Dr.              | Dec./Feb.  |

#### D. Projects Planned and Requested for Authorization:

|                                  |            |
|----------------------------------|------------|
| Repair concrete on West side dr. | Dec./ Feb. |
|----------------------------------|------------|



## Work Order Detail Report

10/01/2015 - 11/04/2015

| Work Order # | Work Date | Location                    | Requested By    | Work Description  | Problem Code            | Project Code             |
|--------------|-----------|-----------------------------|-----------------|-------------------|-------------------------|--------------------------|
| 8364         | 11/4/2015 | 1900 BLOCK OF MISSISSIPPI   | SCOTT UNDERWOOD | 7 POT HOLES       | 001: Maintenance Repair | 001: Routine Maintenance |
| 8363         | 11/4/2015 | 500 BLOCK S 19TH            | SCOTT UNDERWOOD | PATCH EDGE OF RD. | 001: Maintenance Repair | 001: Routine Maintenance |
| 8362         | 11/4/2015 | 202 S 13TH                  | SCOTT UNDERWOOD | 4 POT HOLES       | 001: Maintenance Repair | 001: Routine Maintenance |
| 8361         | 11/4/2015 | FLAMINGO DR.                | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8360         | 11/4/2015 | E MAIN/ NTH 6TH             | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8359         | 11/4/2015 | PHEASANT RUN                | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8358         | 11/4/2015 | MARTIN CIR.                 | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8357         | 11/4/2015 | 716/ RODEO RD.              | TONY BAEZA      | 10 LEVEL PATCHES  | 001: Maintenance Repair | 001: Routine Maintenance |
| 8356         | 11/4/2015 | 1601 RODEO RD.              | TONY BAEZA      | 5 POT HOLES       | 001: Maintenance Repair | 001: Routine Maintenance |
| 8355         | 11/4/2015 | SILVERADO DR.               | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8354         | 11/4/2015 | MULLIGAN DR.                | JAMES SCOTT     | SWEEP STREET      | 003: Road               | 001: Routine Maintenance |
| 8353         | 11/4/2015 | UNIVERSITY/ PARKVEIW        | SCOTT UNDERWOOD | 1 POT HOLE        | 001: Maintenance Repair | 001: Routine Maintenance |
| 8352         | 11/4/2015 | HARMONY DR.                 | SCOTT UNDERWOOD | 22 POT HOLES      | 001: Maintenance Repair | 001: Routine Maintenance |
| 8351         | 11/4/2015 | ROBIN RD.                   | JAMES SCOTT     | SWEEP STREET      | 001: Maintenance Repair | 001: Routine Maintenance |
| 8350         | 11/4/2015 | ROAD RUNNER COURT           | JAMES SCOTT     | SWEEP STREET      | 001: Maintenance Repair | 001: Routine Maintenance |
| 8349         | 11/4/2015 | WEST SIDE DR. / WASHINGTON  | TONY BAEZA      | 2 POT HOLES       | 001: Maintenance Repair | 001: Routine Maintenance |
| 8348         | 11/4/2015 | WESTSIDE DRIVE / WASHINGTON | TONY BAEZA      | 2 POT HOLES       | 001: Maintenance Repair | 001: Routine Maintenance |



|      |           |                         |                  |                          |                             |                          |
|------|-----------|-------------------------|------------------|--------------------------|-----------------------------|--------------------------|
| 8347 | 11/4/2015 | 12TH /MAIN              | TONY BAEZA       | 5 POT HOLES              | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8346 | 11/4/2015 | EVERGREEN/ 21/ 22ND     | CALVIN PATTERSON | NEW SPEED LIMIT SIGN     | Citizen Complaint/Sig n     | 001: Routine Maintenance |
| 8345 | 11/4/2015 | FISHERMANS LN./ ONEIDA  | CALVIN PATTERSON | NEW SPEED LIMIT SIGN     | Citizen Complaint/Sig n     | 001: Routine Maintenance |
| 8344 | 11/4/2015 | WASHINGTON / FISHERMANS | CALVIN PATTERSON | NEW SPEED LIMIT SIGN     | Citizen Complaint/Sig n     | 001: Routine Maintenance |
| 8343 | 11/4/2015 | EAST MAIN/ NTH 10TH     | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8342 | 11/4/2015 | ROAD RUNNER             | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8341 | 11/3/2015 | HARMONEY                | SCOTT UNDERWOOD  | 15 POT HOLES             | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8340 | 11/3/2015 | 120 RADIO RD            | SCOTT UNDERWOOD  | 4 POT HOLES              | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8339 | 11/3/2015 | GERSHWIN DR.            | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8338 | 11/3/2015 | SHIRLEY                 | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8337 | 11/3/2015 | LARRY                   | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8336 | 11/3/2015 | WILSON/ WEST5SIDE/      | JAMES SCOTT      | SWEEP STREET             | 003: Road                   | 001: Routine Maintenance |
| 8335 | 11/3/2015 | FOLSOM/ MELISSA         | CALVIN PATTERSON | MISSING STREET MARKER    | Citizen Complaint/Sig n     | 001: Routine Maintenance |
| 8334 | 11/3/2015 | S 1ST/ MISSISSIPPI      | CALVIN PATTERSON | STREET MARKERS FADED OUT | Citizen Complaint/Sid ewalk |                          |
| 8333 | 11/3/2015 | 5427 JERRY              | TONY BAEZA       | 3 POT HOLES              | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8332 | 11/3/2015 | 1019 FOUR SEASONS       | TONY BAEZA       | LEVEL PATCH              | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8331 | 11/3/2015 | 1607 KAY                | TONY BAEZA       | 1 POT HOLE               | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8330 | 11/3/2015 | 1104 GAIL FARRELL       | TONY BAEZA       | LEVEL PATCH              | 001: Maintenance Repair     | 001: Routine Maintenance |
| 8329 | 11/3/2015 | LOUISIANNA/ 9TH         | TONY BAEZA       | 3 POT HOLES              | 001: Maintenance Repair     | 001: Routine Maintenance |

|      |           |                        |                  |                          |                         |                          |
|------|-----------|------------------------|------------------|--------------------------|-------------------------|--------------------------|
| 8328 | 11/3/2015 | 1946 ELM               | CALVIN PATTERSON | LEANING NO PARKING SIGNS | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8327 | 11/3/2015 | 1925 ELM ST.           | CALVIN PATTERSON | LEANING NO PARKING SIGNS | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8326 | 11/3/2015 | ROAD RUNNER DR.        | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8325 | 11/3/2015 | HARMONY                | SCOTT UNDERWOOD  | 17 POT HOLES             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8324 | 11/3/2015 | S TH 9TH/ RODEO        | SCOTT UNDERWOOD  | 11 POT HOLES             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8323 | 11/3/2015 | E MAIN/ 6TH/ MAIN      | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8322 | 11/3/2015 | FISHERMAN LN.          | JAMES SCOTT      | SWEEP STREET             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8321 | 11/3/2015 | FALON DR.              | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8320 | 11/3/2015 | MALLARD DR.            | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8319 | 11/3/2015 | CANARY DR.             | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8318 | 11/3/2015 | KIMBER                 | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8317 | 11/3/2015 | STONE BRIAR CIR.       | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8316 | 11/3/2015 | BRIARCREEK DR.         | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8315 | 11/3/2015 | WOOD LAND CIRCLE       | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8314 | 11/3/2015 | MELISSA                | JAMESW SCOTT     | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8313 | 11/3/2015 | FOLSOM                 | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8312 | 11/3/2015 | ONEIDA                 | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8311 | 11/3/2015 | OSAGE                  | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8310 | 11/3/2015 | OSPREY                 | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8309 | 11/3/2015 | WASHINGTON /MAIN/ FOUR | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |
| 8308 | 11/3/2015 | S 9THY/ RODEO RD.      | SCOTT UNDERWOOD  | 17 POT HOLES             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8307 | 11/3/2015 | ROBIN HOOD PL.         | JAMES SCOTT      | SWEEP STREET             | 003: Road               | 001: Routine Maintenance |

|      |           |                 |                 |              |                         |                          |
|------|-----------|-----------------|-----------------|--------------|-------------------------|--------------------------|
| 8306 | 11/3/2015 | SLEEPY HOLLOW   | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8305 | 11/3/2015 | ROBIN HOOD DR.  | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8304 | 11/3/2015 | EPPLER DR.      | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8303 | 11/3/2015 | E. MAIN/10TH    | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8302 | 11/3/2015 | FORREST CIR.    | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8301 | 11/2/2015 | CHRISTY CIR.    | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8300 | 11/2/2015 | MISTY CIR.      | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8299 | 11/2/2015 | ENGLEWOOD DR.   | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8298 | 11/2/2015 | LORRI LN.       | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8297 | 11/2/2015 | HARMONY         | SCOTT UNDERWOOD | 14 POT HOLES | 001: Maintenance Repair | 001: Routine Maintenance |
| 8296 | 11/2/2015 | LYNNWOOD        | SCOTT UNDERWOOD | 6 POT HOLES  | 001: Maintenance Repair | 001: Routine Maintenance |
| 8295 | 11/2/2015 | LARRY AVE.      | SCOTT UNDERWOOD | 4 POT HOLES  | 001: Maintenance Repair | 001: Routine Maintenance |
| 8294 | 11/2/2015 | LYNNWOOD        | GARY UNDERWOOD  | 11 POT HOLES | 001: Maintenance Repair | 001: Routine Maintenance |
| 8293 | 11/2/2015 | ESTELLE         | SCOTT UNDERWOOD | 2 POT HOLES  | 001: Maintenance Repair | 001: Routine Maintenance |
| 8292 | 11/2/2015 | KANDE LN.       | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8291 | 11/2/2015 | ROBIN HOOD DR.  | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8290 | 11/2/2015 | MEAGAN AVE.     | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8289 | 11/2/2015 | MEAGAN CT.      | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8288 | 11/2/2015 | E MAIN/ NTH 6TH | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8287 | 11/2/2015 | LORRI LN.       | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8286 | 11/2/2015 | BUTLAN CIRCLE   | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |
| 8285 | 11/2/2015 | BLADES CIR.     | JAMES SCOTT     | SWEEP STREET | 003: Road               | 001: Routine Maintenance |

|      |            |                           |                  |                           |                         |                          |
|------|------------|---------------------------|------------------|---------------------------|-------------------------|--------------------------|
| 8284 | 11/2/2015  | FISHERMANS LN./ OSPREY    | CALVIN PATTERSON | FADED STOP SIGN           | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8283 | 11/2/2015  | SLEEPY HOLLOW/ ROBIN HOOD | CALVIN PATTERSON | STREET MARKERS MISSING    | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8282 | 11/2/2015  | LARRY/ SHIRLEY            | SCOTT UNDERWOOD  | 1 POT HOLE                | 001: Maintenance Repair | 001: Routine Maintenance |
| 8281 | 10/26/2015 | SHIRLEY                   | SCOTT UNDERWOOD  | 11 POTHOLES               | 001: Maintenance Repair | 001: Routine Maintenance |
| 8280 | 10/26/2015 | 11TH/ LOUISIANA           | CALVIN PATTERSON | MISSING STREET MARKERS    | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8279 | 10/26/2015 | 611 S 4TH                 | SCOTT UNDERWOOD  | 1 LEVEL PATCH             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8278 | 10/26/2015 | S 3RD/ ALABAMA            | SCOTT UNDERWOOD  | 1 POT HOLE/ 1 LEVEL PATCH | 001: Maintenance Repair | 001: Routine Maintenance |
| 8277 | 10/26/2015 | ALLEY/ ALABAMA / GEORGIA  | SCOTT UNDERWOOD  | 4 POT HOLES               | 001: Maintenance Repair | 001: Routine Maintenance |
| 8276 | 10/26/2015 | MAIN/ NE 3RD/ NE 4TH      | SOTT UNDERWOOD   | 7 POT HOLES               | 001: Maintenance Repair | 001: Routine Maintenance |
| 8275 | 10/26/2015 | LOCUST/ KATY              | CALVIN PATTERSON | STREET MARKERS            | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8274 | 10/26/2015 | ALABAMA/ S, 13TH          | CALVIN PATTERSON | MISSING STREET MARKER     | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8273 | 10/26/2015 | S 14TH/ BYERS             | CALVIN PATTERSON | MISSING STREET MARKERS    | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8272 | 10/26/2015 | NTH 1ST/ NTH 15TH         | JAMES SCOTT      | SWEEP STREET              | 003: Road               | 001: Routine Maintenance |
| 8271 | 10/26/2015 | UNIVERSITY/ CHUCKWA       | JAMES SCOTT      | SWEEP STREET              | 003: Road               | 001: Routine Maintenance |
| 8270 | 10/26/2015 | 6TH/ MULBERRY             | SCOTT UNDERWOOD  | 1 POT HOLE                | 001: Maintenance Repair | 001: Routine Maintenance |
| 8269 | 10/26/2015 | 1002 N. WASHINGTON        | SCOTT UNDERWOOD  | 16 POTHOLES               | 001: Maintenance Repair | 001: Routine Maintenance |
| 8268 | 10/26/2015 | 6TH/ BEECH                | SCOTT UNDERWOOD  | 2 LEVEL PATCHES           | 001: Maintenance Repair | 001: Routine Maintenance |

|      |            |                         |                  |                        |                         |                          |
|------|------------|-------------------------|------------------|------------------------|-------------------------|--------------------------|
| 8267 | 10/26/2015 | 3820 UNIVERSITY         | SCOTT UNDERWOOD  | 5 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8266 | 10/26/2015 | PARKVEIW DR.            | SCOTT UNDERWOOD  | 6 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8265 | 10/26/2015 | 2024 UNIVERSITY         | TONY BAEZA       | 1 POT HOLE             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8264 | 10/26/2015 | 1000 PARKLAND DR.       | TONY BAEZA       | LEVEL PATCH            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8263 | 10/8/2015  | HAMBY LN/ 49TH          | TONY BAEZA       | LEVEL PATCH            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8262 | 10/8/2015  | 21 ST/ BRYAN            | TONY BAEZA       | 1 POT HOLE             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8261 | 10/8/2015  | 104 NTH WASHINGTON      | SCOTT UNDERWOOD  | 1 POT HOLE             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8260 | 10/8/2015  | WACO                    | SCOTT UNDERWOOD  | 3 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8259 | 10/5/2015  | WASHINGTON              | SCOTT UNDERWOOD  | 9 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8258 | 10/5/2015  | 910 WASHINGTON          | SCOTT UNDERWOOD  | 7 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |
| 8257 | 10/2/2015  | OLIVE/NTH 15TH          | SCOTT UNDERWOOD  | 1 POT HOLE             | 001: Maintenance Repair | 001: Routine Maintenance |
| 8256 | 10/2/2015  | SE 4TH/ E MAIN          | CALVIN PATTERSON | FADED STREET MARKERS   | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8255 | 10/2/2015  | NE 2ND/EVERGREEN        | CALVIN PATTERSON | STREET MARKER MISSING  | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8254 | 10/2/2015  | NE 2ND/ E MULBERRY      | CALVIN PATTERSON | STREET MARKERS MISSING | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8253 | 10/2/2015  | WASHINGTON / FOLSOM     | CALVIN PATTERSON | STOP SIGN DOWN         | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8252 | 10/2/2015  | 1 ST/ CEDAR             | CALVIN PATTERSON | STOP SIGN DOWN         | Citizen Complaint/Sig n | 001: Routine Maintenance |
| 8251 | 10/2/2015  | ALLEY 100 BLK/ 4TH/ 5TH | SCOTT UNDERWOOD  | 5 POT HOLES            | 001: Maintenance Repair | 001: Routine Maintenance |

|      |           |                                  |                     |                     |                               |                             |
|------|-----------|----------------------------------|---------------------|---------------------|-------------------------------|-----------------------------|
| 8250 | 10/2/2015 | ALLEY/ 4TH/<br>5TH               | SCOTT<br>UNDERWOOD  | 2 POT HOLES         | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8249 | 10/2/2015 | MAPLE/ NTH<br>15TH               | SCOTT<br>UNDERWOOD  | 1 POT HOLE          | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8248 | 10/2/2015 | BERNE BLVD                       | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8247 | 10/2/2015 | LIONEI LANE                      | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8246 | 10/2/2015 | CASTLE CT                        | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8245 | 10/2/2015 | E MAIN TO<br>NTH 5TH             | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8244 | 10/2/2015 | ARKANSAS/<br>NTH 1ST/<br>NTH 2ND | SCOTT<br>UNDERWOOD  | 1 POT HOLE          | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8243 | 10/2/2015 | 105 S. 1ST                       | SCOTT<br>UNDERWOOD  | 5 POT HOLES         | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8242 | 10/2/2015 | ELM/ 21ST                        | TONY BAEZA          | 1 POT HOLE          | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8241 | 10/2/2015 | BRIARWOOD/<br>BROOK SIDE         | TONY BAEZA          | LEVEL PATCH         | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8240 | 10/2/2015 | 53 E MAIN                        | TONY BAEZA          | PATCH<br>STREET CUT | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8239 | 10/2/2015 | ELM/ 21ST                        | TONY BAEZA          | LEVEL PATCH         | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8238 | 10/2/2015 | 10TH/ HILL                       | CALVIN<br>PATTERSON | FADED STOP<br>SIGN  | Citizen<br>Complaint/Sig<br>n | 001: Routine<br>Maintenance |
| 8237 | 10/2/2015 | 3515 W<br>ARKANSAS               | TONY BAEZA          | LEVEL PATCH         | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8236 | 10/2/2015 | CASTLE CT.                       | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8235 | 10/2/2015 | JOHN<br>JUNCTION                 | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8234 | 10/2/2015 | JERRY                            | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8233 | 10/2/2015 | WEST                             | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8232 | 10/2/2015 | KAY ST                           | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |
| 8231 | 10/2/2015 | BROOK<br>HAVEN                   | JAMES SCOTT         | SWEEP<br>STREET     | 003: Road                     | 001: Routine<br>Maintenance |

|      |           |                                 |                    |                                  |                               |                             |
|------|-----------|---------------------------------|--------------------|----------------------------------|-------------------------------|-----------------------------|
| 8230 | 10/2/2015 | E MAIN / NTH<br>15TH            | JAMES SCOTT        | SWEEP<br>STREET                  | 003: Road                     | 001: Routine<br>Maintenance |
| 8229 | 10/2/2015 | 49TH                            | SCOTT<br>UNDERWOOD | LOW<br>SHOULDER<br>LEVEL PATCH   | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8228 | 10/2/2015 | KATY /<br>EVERGREEN/<br>CEDAR   | SCOTT<br>UNDERWOOD | 3 POT HOLES                      | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8227 | 10/2/2015 | 1st /LIVEOAK/<br>ELM            | SCOTT<br>UNDERWOOD | 3 POT HOLES                      | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
| 8226 | 10/1/2015 | E CEDAR/<br>MALONE4 /<br>NE 2ND | SCOTT<br>UNDERWOOD | FIXED THE<br>EDGE OF THE<br>ROAD | 001:<br>Maintenance<br>Repair | 001: Routine<br>Maintenance |
|      |           |                                 |                    |                                  |                               |                             |

**Total Records: 139**

| Status Code | Work Start Date | Work End Date |
|-------------|-----------------|---------------|
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/5/2015       | 10/5/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |
| Closed      | 10/2/2015       | 10/2/2015     |



|                      |           |           |
|----------------------|-----------|-----------|
| Assigned To<br>James | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/2/2015 | 10/2/2015 |
| Closed               | 10/1/2015 | 10/1/2015 |
| Closed               | 10/1/2015 | 10/1/2015 |
| Closed               | 9/2/2015  | 9/2/2015  |
| Closed               | 9/2/2015  | 9/2/2015  |
| Closed               | 9/2/2015  | 9/2/2015  |
| Closed               | 9/2/2015  | 9/2/2015  |
| Closed               | 9/2/2015  | 9/2/2015  |
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Assigned To<br>James | 9/28/2015 | 9/28/2015 |

|                      |           |           |
|----------------------|-----------|-----------|
| Closed               | 9/28/2015 | 9/28/2015 |
| Closed               | 9/28/2015 | 9/28/2015 |
| Assigned To<br>James | 9/25/2015 | 9/25/2015 |
| Closed               | 9/22/2015 | 9/22/2015 |
| Closed               | 9/22/2015 | 9/22/2015 |
| Closed               | 9/25/2015 | 9/25/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Assigned To<br>James | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Assigned To<br>James | 9/24/2015 | 9/24/2015 |
| Closed               | 9/24/2015 | 9/24/2015 |
| Closed               | 9/23/2015 | 9/23/2015 |

|        |           |           |
|--------|-----------|-----------|
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/22/2015 | 9/22/2015 |
| Closed | 9/22/2015 | 9/22/2015 |
| Closed | 9/23/2015 | 9/23/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |

|        |           |           |
|--------|-----------|-----------|
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/21/2015 | 9/21/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/18/2015 | 9/18/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/16/2015 | 9/16/2015 |
| Closed | 9/17/2015 | 9/17/2015 |

|        |           |           |
|--------|-----------|-----------|
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/17/2015 | 9/17/2015 |
| Closed | 9/16/2015 | 9/16/2015 |
| Closed | 9/16/2015 | 9/16/2015 |
| Closed | 9/16/2015 | 9/16/2015 |
| Closed | 9/16/2015 | 9/16/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |

|        |           |           |
|--------|-----------|-----------|
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/15/2015 | 9/15/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/14/2015 | 9/14/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |

|        |           |           |
|--------|-----------|-----------|
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
| Closed | 9/11/2015 | 9/11/2015 |
|        |           |           |

**11/4/2015**



# The City of Durant

## Office of Community Development

### Memorandum

**Date:** 10/29/2015  
**To:** Mayor and City Council  
**From:** Marty Cook  
**Re:** Durant Community Development Monthly Activity Report- October 2015-

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October, 2015 Monthly Report of Activity for Community Development.

### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description       | Type       | Upload Date |
|-------------------|------------|-------------|
| Comm-Dev Oct 2015 | Cover Memo | 11/2/2015   |





# The City of Durant

## Office of Community Development

### Monthly Activity Report, October 2015

#### Community Development Department

|                             |            |
|-----------------------------|------------|
| <b>1. Inspections</b>       | <b>131</b> |
| Building                    | 41         |
| Electrical                  | 36         |
| Mechanical                  | 18         |
| Plumbing                    | 31         |
| Other                       | 5          |
|                             |            |
| <b>2. Code Enforcements</b> | <b>39</b>  |
| Other Contacts Made         | 1          |
| Grass & Weeds               | 16         |
| Junk Vehicles               | 2          |
| Junk Appliances             | 0          |
| Dilapidated Structures      | 2          |
| Trash & Debris              | 8          |
| Trees & Shrubs              | 10         |
| Other                       | 0          |
| Noticed Posted              | 38         |
| Condemned                   | 0          |
|                             |            |
| <b>3. New Construction</b>  | <b>3</b>   |
| SFR                         | 0          |
| MFR                         | 0          |
| Commercial                  | 2          |
| Industrial                  | 1          |
|                             |            |
|                             |            |
|                             |            |

|                           |           |
|---------------------------|-----------|
| <b>4. Permits Issued</b>  | <b>44</b> |
| Building                  | 28        |
| Electrical                | 10        |
| Plumbing                  | 3         |
| Mechanical                | 1         |
| Floodplain                | 2         |
|                           |           |
|                           |           |
| <b>5. Public Hearings</b> | <b>0</b>  |
| Board of Adjustment       | 0         |
| Planning Commission       | 0         |
| City Council              | 0         |
|                           |           |
| <b>6. Letters Mailed</b>  | <b>84</b> |
| Code Enforcement          | 38        |
| Public Hearings           | 46        |
| Other                     | 0         |
|                           |           |
| <b>7. GIS / Mapping</b>   | <b>71</b> |
| Maps printed              | 55        |
| 911 Addresses Requested   | 16        |
|                           |           |
| <b>8. Licenses Issued</b> | <b>2</b>  |
| Electrical                | 1         |
| Plumbing                  | 0         |
| Mechanical                | 1         |
|                           |           |

[illegible][illegible]

## BUILDING PERMITS FOR OCTOBER 2015

| DATE       | PERMIT # | NAME                | ADDRESS               | FEE       | EST COST       | TYPE          | SQ.FT   |
|------------|----------|---------------------|-----------------------|-----------|----------------|---------------|---------|
| 10/01/2015 | 026124   | JEDDIE STEEL        | 701 MEADOWLARK        | 79.00     | 7,000.00       | ROOF          |         |
| 10/01/2015 | 026125   | TERI ARMSTRONG      | 1201 N 49TH           | 79.00     | 7,800.00       | ROOF          |         |
| 10/06/2015 | 026129   | VISION BANK         | 1310 N 1ST            | 204.00    | 65,000.00      | NEW SIGN      |         |
| 10/06/2015 | 026130   | LANKFORD ROOFING    | 515 GAIL FARRELL      | 79.00     | 95,749.00      | ROOF          |         |
| 10/13/2015 | 026134   | R&R SIGNS           | 3324 N 1ST            | 204.00    | 75,000.00      | SIGN          |         |
| 10/14/2015 | 026137   | NTS SIGNS           | 2425 UNIVERSITY       | 79.00     | 4,000.00       | SIGN          |         |
| 10/14/2015 | 026139   | CN - DATA CENTER    | 2754 BIG LOTS PARKWAY | 1,004.00  | 5,350,179.00   | NEW COMM      | 9,670   |
| 10/14/2015 | 026140   | VICTORY LIFE CHURCH | 3412 UNIVERSITY       | 79.00     | 2,500.00       | SIGN REMODEL  |         |
| 10/14/2015 | 026141   | TURNER SIGN SYSTEM  | 1001 WESTSIDE DR      | 204.00    | 15,000.00      | SIGN          |         |
| 10/14/2015 | 026142   | BILL WADDELL        | 200 W MOCKINGBORD     | 79.00     | 2,400.00       | CARPORT       |         |
| 10/14/2015 | 026143   | FEATHERSTONE        | 1919 UNIVERSITY       | 154.00    | 65,000.00      | ROOF          |         |
| 10/14/2015 | 026144   | NORTHSTAR SIGN      | 3902 W MAIN           | 79.00     | 5,300.00       | SIGN REMODEL  |         |
| 10/15/2015 | 026145   | CLAY TOMA           | 1020 W MAIN           | 79.00     | 500.00         | SIGN REMODEL  |         |
| 10/15/2015 | 026147   | STEPHEN GARNER      | 3614 CEMETERY RD      | 79.00     | 3,000.00       | CARPORT       |         |
| 10/26/2015 | 026154   | KELSO DEMO          | 1523 W EVERGREEN      | 100.00    | 2,500.00       | DEMO          |         |
| 10/26/2015 | 026157   | WINDRIVER ROOFING   | 5025 KIMBER LANE      | 79.00     | 6,000.00       | ROOF          |         |
| 10/26/2015 | 026158   | WINDRIVER ROOFING   | 5027 KIMBER LANE      | 79.00     | 6,000.00       | ROOF          |         |
| 10/26/2015 | 026159   | WINDRIVER ROOFING   | 5028 KIMBER LANE      | 79.00     | 6,000.00       | ROOF          |         |
| 10/27/2015 | 026163   | G & G ROOFING       | 302 W ELM             | 79.00     | 4,000.00       | ROOF          |         |
| 10/27/2015 | 026164   | LANKFORD ROOFING    | 3004 QUAIL RIDGE CIR  | 79.00     | 10,000.00      | ROOF          |         |
| 10/28/2015 | 026165   | SUPERIOR SIGNS      | 1610 UNIVERSITY       | 79.00     | 179.00         | SIGN REMODEL  |         |
| 10/28/2015 | 026166   | WILLOW CREEK SIGNS  | 2516 UNIVERSITY       | 204.00    | 18,500.00      | NEW SIGN      |         |
| 10/28/2015 | 026167   | PHOENIX RESTORATION | 2425 UNIVERSITY #104  | 504.00    | 25,000.00      | COMM. REMODEL |         |
| 10/28/2015 | 026168   | PRIME SOURCE CONST. | 205 W MAIN            | 154.00    | 34,000.00      | ROOF          |         |
| 10/29/2015 | 026171   | SIG ENTERPRISES     | 602 N 9TH             | 79.00     | 700.00         | CARPORT       |         |
| 10/29/2015 | 026172   | SIGN DEPOT          | 2117 W MAIN           | 79.00     | 1,500.00       | ROOF          |         |
| 10/30/2015 | 026173   | COMMERCIAL METALS   | 584 OLD HWY 70        | 33,264.00 | 250,000,000.00 | NEW INDUST.   | 199,768 |
| 10/30/2015 | 026175   | CITY OF DURANT      | 1500 SE 3RD           | 4.00      | 25,000.00      | NEW COMM      | 720     |
|            |          |                     |                       |           |                |               |         |
|            |          |                     |                       |           |                |               |         |
|            |          |                     |                       | 37,343.00 | 255,837,807.00 |               |         |
|            |          |                     |                       |           |                |               |         |
|            |          | BUILDING            | 28.00                 |           |                |               |         |
|            |          | PLUMBING            | 3.00                  |           |                |               |         |
|            |          | ELECTRICAL          | 10.00                 |           |                |               |         |
|            |          | MECHANICAL          | 1.00                  |           |                |               |         |
|            |          |                     |                       |           |                |               |         |
|            |          | TOTAL               | 42.00                 |           |                |               |         |

# OCTOBER 2015 PLUMBING PERMITS

[illegible]



# OCTOBER 2015 ELECTRICAL PERMITS

[illegible]

October-15

## Monthly Code Report

| No. | Date       | Address              | Type of Nuisance | Decision |
|-----|------------|----------------------|------------------|----------|
| 1   | 10/05/2015 | 610 N 1ST            | GRASS AND WEEDS  | CITY     |
| 2   | 10/05/2015 | 1109 N 2ND           | TRASH AND DEBRIS | CITY     |
| 3   | 10/05/2015 | 607 W BEECH          | JUNK VEHICLE     | 2 WEEK   |
| 4   | 10/05/2015 | 414 N 8TH            | GRASS AND WEEDS  | OWNER    |
| 5   | 10/05/2015 | 1416 N 9TH           | GRASS AND WEEDS  | OWNER    |
| 6   | 10/05/2015 | 1508 N 10TH          | TRASH AND DEBRIS | OWNER    |
| 7   | 10/05/2015 | 1124 W WILLOW        | JUNK VEHICLE     | 30 DAYS  |
| 8   | 10/05/2015 | 1614 W LOCUST        | GRASS AND WEEDS  | 2 WEEK   |
| 9   | 10/05/2015 | 1614 W LOCUST        | TRASH AND DEBRIS | 2 WEEK   |
| 10  | 10/05/2015 | 1614 W LOCUST        | JUNK VEHICLE     | OWNER    |
| 11  | 10/05/2015 | 1503 W TEXAS         | GRASS AND WEEDS  | OWNER    |
| 12  | 10/05/2015 | 1503 W TEXAS         | TRASH AND DEBRIS | OWNER    |
| 13  | 10/05/2015 | 1424 W ALABAMA       | GRASS AND WEEDS  | CITY     |
| 14  | 10/05/2015 | 1424 W ALABAMA       | TREES AND SHRUBS | CITY     |
| 15  | 10/05/2015 | 601 S 14TH           | GRASS AND WEEDS  | OWNER    |
| 16  | 10/05/2015 | 1316 W TEXAS         | GRASS AND WEEDS  | OWNER    |
| 17  | 10/05/2015 | 1316 W TEXAS         | TREES AND SHRUBS | OWNER    |
| 18  | 10/05/2015 | 223 S 13TH           | GRASS AND WEEDS  | OWNER    |
| 19  | 10/05/2015 | 1116 W LOUISIANA     | TRASH AND DEBRIS | OWNER    |
| 20  | 10/05/2015 | 1116 W LOUISIANA     | JUNK VEHICLE     | OWNER    |
| 21  | 10/05/2015 | 508 W LOUISIANA      | GRASS AND WEEDS  | OWNER    |
| 22  | 10/05/2015 | 508 W LOUISIANA      | TREES AND SHRUBS | OWNER    |
| 23  | 10/05/2015 | 317 S 5TH            | GRASS AND WEEDS  | OWNER    |
| 24  | 10/05/2015 | 317 S 5TH            | TREES AND SHRUBS | OWNER    |
| 25  | 10/05/2015 | 319 W LOUISIANA      | GRASS AND WEEDS  | CITY     |
| 26  | 10/05/2015 | 308 S 4TH            | GRASS AND WEEDS  | OWNER    |
| 27  | 10/05/2015 | 312 S 3RD            | GRASS AND WEEDS  | CITY     |
| 28  | 10/05/2015 | 221 W LOUISIANA      | GRASS AND WEEDS  | OWNER    |
| 29  | 10/09/2015 | 115 E MULBERRY       | GRASS AND WEEDS  | POSTED   |
| 30  | 10/09/2015 | 115 E MULBERRY       | TRASH AND DEBRIS | POSTED   |
| 31  | 10/09/2015 | 222 S 3RD            | GRASS AND WEEDS  | POSTED   |
| 32  | 10/09/2015 | 222 S 3RD            | TRASH AND DEBRIS | POSTED   |
| 33  | 10/09/2015 | 222 S 3RD            | TREES AND SHRUBS | POSTED   |
| 34  | 10/09/2015 | 222 S 3RD            | DILAPIDATED      | POSTED   |
| 35  | 10/09/2015 | 714 S 3RD            | GRASS AND WEEDS  | POSTED   |
| 36  | 10/09/2015 | 714 S 3RD            | TREES AND SHRUBS | POSTED   |
| 37  | 10/09/2015 | 1224 W MISSISSIPPI   | GRASS AND WEEDS  | POSTED   |
| 38  | 10/09/2015 | 610 N 18TH           | GRASS AND WEEDS  | POSTED   |
| 39  | 10/09/2015 | LOTS 5-6 WILSON      | GRASS AND WEEDS  | POSTED   |
| 40  | 10/09/2015 | LOTS 5-6 WILSON      | TREES AND SHRUBS | POSTED   |
| 41  | 10/09/2015 | LOTS 1-5 WILSON      | GRASS AND WEEDS  | POSTED   |
| 42  | 10/09/2015 | LOTS 1-5 WILSON      | TREES AND SHRUBS | POSTED   |
| 43  | 10/09/2015 | LOTS 1/3, 7/12 MAXEY | GRASS AND WEEDS  | POSTED   |
| 44  | 10/09/2015 | LOTS 1/3, 7/12 MAXEY | TREES AND SHRUBS | POSTED   |
| 45  | 10/09/2015 | 5618 STONE CREEK     | GRASS AND WEEDS  | POSTED   |
| 46  | 10/09/2015 | 5618 STONE CREEK     | TREES AND SHRUBS | POSTED   |
| 47  | 10/09/2015 | 1703 CEDAR RIDGE     | TRASH AND DEBRIS | POSTED   |
| 48  | 10/09/2015 | 1606 N 10TH          | GRASS AND WEEDS  | POSTED   |
| 49  | 10/09/2015 | 423 N 7TH            | GRASS AND WEEDS  | POSTED   |
| 50  | 10/09/2015 | 424 W LOCUST         | GRASS AND WEEDS  | POSTED   |
| 51  | 10/09/2015 | 424 W LOCUST         | TREES AND SHRUBS | POSTED   |

|    |            |                      |                  |        |
|----|------------|----------------------|------------------|--------|
| 52 | 10/09/2015 | 1013 N 5TH           | TRASH AND DEBRIS | POSTED |
| 53 | 10/09/2015 | 1013 N 5TH           | JUNK VEHICLE     | POSTED |
| 54 | 10/09/2015 | 1025 N 5TH           | GRASS AND WEEDS  | POSTED |
| 55 | 10/09/2015 | 1025 N 5TH           | TRASH AND DEBRIS | POSTED |
| 56 | 10/09/2015 | 302 W ELM            | GRASS AND WEEDS  | POSTED |
| 57 | 10/19/2015 | 115 E MULBERRY       | GRASS AND WEEDS  | CITY   |
| 58 | 10/19/2015 | 115 E MULBERRY       | TRASH AND DEBRIS | CITY   |
| 59 | 10/19/2015 | 222 S 3RD            | GRASS AND WEEDS  | OWNER  |
| 60 | 10/19/2015 | 222 S 3RD            | TRASH AND DEBRIS | OWNER  |
| 61 | 10/19/2015 | 222 S 3RD            | TREES AND SHRUBS | OWNER  |
| 62 | 10/19/2015 | 222 S 3RD            | DILAPIDATED      | OWNER  |
| 63 | 10/19/2015 | 714 S 3RD            | GRASS AND WEEDS  | CITY   |
| 64 | 10/19/2015 | 714 S 3RD            | TREES AND SHRUBS | CITY   |
| 65 | 10/19/2015 | 1224 W MISSISSIPPI   | GRASS AND WEEDS  | CITY   |
| 66 | 10/19/2015 | 610 N 18TH           | GRASS AND WEEDS  | OWNER  |
| 67 | 10/19/2015 | LOTS 5-6 WILSON      | GRASS AND WEEDS  | 2 WEEK |
| 68 | 10/19/2015 | LOTS 5-6 WILSON      | TREES AND SHRUBS | 2 WEEK |
| 69 | 10/19/2015 | LOTS 1-5 WILSON      | GRASS AND WEEDS  | 2 WEEK |
| 70 | 10/19/2015 | LOTS 1-5 WILSON      | TREES AND SHRUBS | 2 WEEK |
| 71 | 10/19/2015 | LOTS 1/3, 7/12 MAXEY | GRASS AND WEEDS  | 2 WEEK |
| 72 | 10/19/2015 | LOTS 1/3, 7/12 MAXEY | TREES AND SHRUBS | 2 WEEK |
| 73 | 10/19/2015 | 5618 STONE CREEK     | GRASS AND WEEDS  | 2 WEEK |
| 74 | 10/19/2015 | 5618 STONE CREEK     | TREES AND SHRUBS | 2 WEEK |
| 75 | 10/19/2015 | 1703 CEDAR RIDGE     | TRASH AND DEBRIS | OWNER  |
| 76 | 10/19/2015 | 1606 N 10TH          | GRASS AND WEEDS  | OWNER  |
| 77 | 10/19/2015 | 423 N 7TH            | GRASS AND WEEDS  | OWNER  |
| 78 | 10/19/2015 | 424 W LOCUST         | GRASS AND WEEDS  | OWNER  |
| 79 | 10/19/2015 | 424 W LOCUST         | TREES AND SHRUBS | OWNER  |
| 80 | 10/19/2015 | 1013 N 5TH           | TRASH AND DEBRIS | 2 WEEK |
| 81 | 10/19/2015 | 1013 N 5TH           | JUNK VEHICLE     | 2 WEEK |
| 82 | 10/19/2015 | 1025 N 5TH           | GRASS AND WEEDS  | 2 WEEK |
| 83 | 10/19/2015 | 1025 N 5TH           | TRASH AND DEBRIS | 2 WEEK |
| 84 | 10/19/2015 | 302 W ELM            | GRASS AND WEEDS  | OWNER  |
| 85 | 10/23/2015 | 4102 HWY 70 W        | JUNK VEHICLE     | POSTED |
| 86 | 10/23/2015 | 4102 HWY 70 W        | TRASH AND DEBRIS | POSTED |
| 87 | 10/23/2015 | 2023 W ELM           | GRASS AND WEEDS  | POSTED |
| 88 | 10/23/2015 | 1933 W LOCUST        | GRASS AND WEEDS  | POSTED |
| 89 | 10/23/2015 | 1933 W LOCUST        | TREES AND SHRUBS | POSTED |
| 90 | 10/23/2015 | 1933 W LOCUST        | DILAPIDATED      | POSTED |
| 91 | 10/23/2015 | 603 W BEECH          | TRASH AND DEBRIS | POSTED |
| 92 | 10/23/2015 | 724 N 13TH           | TREES AND SHRUBS | POSTED |
| 93 | 10/23/2015 | 716 N 13TH           | TREES AND SHRUBS | POSTED |
| 94 | 10/23/2015 | 216 W POPLAR         | TRASH AND DEBRIS | POSTED |



City of Durant  
Community Development Department  
GIS/Mapping  
October 2015

City of Durant  
Community Development Department  
GIS/Mapping  
October 2015

| Date             | Maps Printed |
|------------------|--------------|
| 10/2/15          | 7            |
| 10/5/15          | 2            |
| 10/6/15          | 1            |
| 10/7/15          | 1            |
| 10/12/15         | 7            |
| 10/13/15         | 7            |
| 10/14/15         | 1            |
| 10/15/15         | 1            |
| 10/19/15         | 6            |
| 10/21/15         | 2            |
| 10/22/15         | 6            |
| 10/26/15         | 5            |
| 10/28/15         | 8            |
| 10/29/15         | 1            |
| <b>Total qty</b> | 55           |



# The City of Durant

## Durant Police Department

### Memorandum

**Date:** 10/27/2015  
**To:** Mayor and City Council  
**From:** David Houser, Chief of Police  
**Re:** Consider Authorization to Contract with InterAct (Harris) for Geographic Information System (GIS) Services to Provide 911 Addressing & Mapping for the City of Durant and Bryan County in the Amount of \$24,000 per Year-

---

This item was tabled at last months agenda due to no actual contract information in hand.

City of Durant has partnered with InterAct for Geographical Information Services (GIS) 911 mapping services for several years now (4-5) and the contract is now up for renewal.

The contract details regarding statement of work is identical to last year's contract, however since the Harris has acquired InterAct, there is a price increase from \$21,450 to \$24,000.

It is my recommendation that this contract be approved as a twelve month project and City Officials to research the feasibility to either continue to contract for this service in subsequent years or opt to purchase equipment and software and provide training to conduct the service in house.

### Council Information / Action Requested

- City Attorney - Review contract
- Durant City Council - Authorize or deny contract
- Mayor or City Manager - Sign contract

### City Staff Information / Action Follow-up, if Council authorizes this action:

- Police Department / IT / City Manager - Discuss and plan for eliminating this expense in the next fiscal year by conducting service in-house by city staff.
- Create purchase order for services to be provided in the remainder of fiscal year.

### ATTACHMENTS:

| Description                                              | Type    | Upload Date |
|----------------------------------------------------------|---------|-------------|
| InterAct Harris Bi-monthly (1 year) GIS Service Contract | Exhibit | 11/4/2015   |



## GIS Quotation/Sales Order - 12

**Date:** 11/04/15

**Customer:** City of Durant, OK

**Attn:** Sarah Sherrer

**Address:** 300 W Evergreen

**City/State/Zip:** Durant, OK 74701

**Phone:** (580) 931-6622

**Email:** [ssherrer@durant.org](mailto:ssherrer@durant.org)

**Description of Project Services to be performed ("Project"):** The following Quotation/Sales order includes such steps as necessary to provide Bryan County, OK with a complete map maintenance solution consisting of one (1) year of bi-monthly (once every two months) GIS map maintenance.

This Quotation/Sales Order, hereinafter known as "Sales Order," is based on all work and costs included on a per hour basis to perform the Project described above. This Sales Order is based on information provided by the Customer and the scope of work to be provided as outlined in the Technical Proposal section of this Sales Order. Any increase or change in the scope of work must be agreed upon in writing between the Customer and InterAct. Such scope of work changes will likely result in schedule and Project costs changes. Any timelines quoted do not represent any delays in time due to acts of God (such as inclement weather) or receiving requested feedback from the Customer. At InterAct's discretion, a more detailed schedule and timeline will be developed in conjunction with the Project Manager upon signing of the Sales Order. InterAct makes no data or spatial accuracy claims. Pricing is valid for 60 days from the date of this Sales Order.

### **Technical Proposal**

InterAct's GIS Maintenance is designed to provide Bryan County with complete map maintenance solution on a bi-monthly basis for one (1) year.

InterAct's GIS Maintenance will provide GPS field collection once every two months for up to 45 structures along with implementation into Bryan County's master GIS database. The first collection period will take place in November of 2015 with the last collection period to take place in September of 2016.

Once InterAct updates the master GIS database, it will be transferred and loaded into the Bryan County dispatch center for utilization in InterActGIS map display.

### **Statement of Work Responsibilities**

This section lists the responsibilities upon which this Statement of work is based, defines the tasks to be performed by InterAct and Customer.

Requested changes to this Statement of Work will be processed in the form of authorized written Change Orders. Investigation and implementation of changes may result in changes in the estimated schedule, charges, or other terms of this Statement of Work.

The data to be delivered consists of bi-monthly new address GPS collection to include updated road centerline file and updated structure point file.



## GIS Quotation/Sales Order - 12

### ***InterAct's Responsibilities:***

- Receive new addresses to be collected from City of Durant/Bryan County via email attachment in Excel format.
- Prepare new addresses to be collected.
- Travel to Bryan County on or within one week of the 15<sup>th</sup> every other month (total of 6 times) for one (1) year and perform GPS data collection. The first data collection will take place in November 2015 with the last collection to take place in September 2016.
- GPS collect new addresses provided by City of Durant/Bryan County.
- Process newly collected GPS data and merge into existing Bryan County GIS map data.
- Provide updated information to City of Durant/Bryan County via email.
- Remotely update Bryan County dispatch Map Display Projects.
- Provide reports to Bryan County for dispersion to Telco's for implementation of required data if applicable (i.e. new roads).

### ***Customer's Responsibilities:***

Customer will provide InterAct with the following in order to carry out the Project:

- Provide new addresses to be collected for each bi-monthly collection period.
- Bryan County residents must have driveways clearly marked by two (2) wooden stakes. Stake placement shall be one on each side of the driveway (or driveway location to be), where easily viewable from intersecting road.
- Any resident location that cannot be found will be the responsibility of Bryan County to discern and will be GPS collected and addressed the following bi-monthly period.
- Bryan County will require all residents to provide adequate information to allow InterAct quick discernment of the new address location. This information will include address location, road name (per County road signs), road intersections on both ends of the road in which request is made, and placement of wooden stakes.
- Update CAD MSAG as applicable.
- Notify residents of new addresses.

The Customer will be responsible for the identification and interpretation of any applicable laws, regulations, statutes and ordinances concerning road names.

### **Payment Schedule**

InterAct shall submit invoices to Customer for payment upon completion of each of the following payment milestones:

|                                                              |         |
|--------------------------------------------------------------|---------|
| November 2015 Collection/Implementation (Part #DS-MAP-DATA)  | \$4,000 |
| January 2015 Collection/Implementation (Part #DS-MAP-DATA)   | \$4,000 |
| March 2016 Collection/Implementation (Part #DS-MAP-DATA)     | \$4,000 |
| May 2016 Collection/Implementation (Part #DS-MAP-DATA)       | \$4,000 |
| July 2016 Collection/Implementation (Part #DS-MAP-DATA)      | \$4,000 |
| September 2016 Collection/Implementation (Part #DS-MAP-DATA) | \$4,000 |



## GIS Quotation/Sales Order - 12

**Total Project Cost     \$24,000**

This Sales Order and the prices quoted herein are issued under and incorporated into the Project Services Terms and Conditions, attached hereto and made a part hereof. Customer's signature below acknowledges its agreement to said terms and conditions. Any applicable sales tax due will be charged for services delivered in a jurisdiction wherein they are due. Sales tax will be added to an invoice at the time of issuance.

### **Sales Order Acceptance:**

COLOSSUS, Incorporated d/b/a  
InterAct Public Safety

CUSTOMER: City of Durant, OK

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## GIS Quotation/Sales Order - 12

### PROJECT SERVICES – TERMS & CONDITIONS

The Parties hereby agree the following terms and conditions shall govern the Project Services to be delivered by InterAct to Customer as described in the attached Sales Order. InterAct represents that it has the expertise, knowledge, ability, and is qualified to render certain Project Services and that it is willing to provide such Project Services under the terms and conditions contained herein for a sum of no less than the Total Project Cost.

**Terms & Termination:** The term of this Agreement will commence upon the Effective Date and shall continue until the Project Services described herein have been fulfilled and Customer's full and complete payment has been received by InterAct ("Term"). Customer, in consideration of the services to be provided to Customer, agrees to pay InterAct the prices set forth herein with regard to Project Services described in the attached Sales Order. Payment for all Project Services furnished to Customer during the contract period shall be made in accordance with the Payment Schedule outlined in the attached Sales Order. The total purchase price of the Project Services ordered shall be paid either by cashier's check, or by Customer check, wire transfer or credit card, unless the Parties agree otherwise in writing. All amounts are due thirty (30) days from date of invoice. In the event of default in any payment, Customer agrees to reimburse to InterAct, InterAct's costs of collection including but not limited to reasonable attorney's fees and costs. Modifications of this Sales Order must be in writing and executed by both Parties prior to such change actually becoming effective. Customer may, at their convenience and with thirty (30) days written notice to InterAct, terminate the Project Services prior to the expiration of the Term ("Early Termination"). If such Early Termination is requested by Customer, Customer agrees that the bi-monthly price of the Project Services set forth on the attached Sales Order will increase to \$4,670 per bi-monthly invoice, and InterAct may invoice, and Customer agrees to pay, for the difference of \$670 per bi-monthly invoice previously invoiced through the date of Early Termination, which for purposes of clarification, will be the expiration of the 30-day written notice period.

**Confidential Information:** The Parties agree to maintain in strict confidence and, except as provided herein, not to disclose, reproduce or copy any materials, or specifications which are marked confidential or proprietary and are provided to either Party hereunder.

**Warranty:** InterAct warrants that it shall perform its services as described in the Sales Order in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of competent contractors, and in accordance with the practice of the industry, exercising competent professional knowledge, judgment, and skill. InterAct's obligations hereunder and liability, if any, shall be limited to the Customer and no third party may make claims based upon this Sales Order, regardless of the basis or legal theory of such claims.

**Delivery & Acceptance of Project Services:** The Parties explicitly agree that Customer will own all data resulting from the Project Services and provided by InterAct to Customer in accordance with the Sales Order, attachments and amendments made hereto, and Customer is entitled to use all data as it deems appropriate. Furthermore, both Parties expressly recognize that all data provided under the Sales Order may be located at various sites throughout the Customer's agency, and can be so distributed at Customer's discretion. The Parties agree that InterAct may use the data for demonstration purposes unless the Customer advises InterAct otherwise in writing.

**Force Majeure:** Neither Party shall be liable to the other party for any alleged loss or damages resulting from delays in performance (including for InterAct, loss or damages resulting from delivery of the Products being delayed) caused by any act of God, fire, casualty, flood, war, failure of public utilities, injunction or any act, exercise, assertion or requirement of governmental authority, earthquake, labor strike, riot, accident, shortage, delay in transportation or any other cause beyond the reasonable control of the party invoking this provision, and if such party shall have used its best efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's performance shall be excused and the time for performance shall be extended for the period of delay or inability to perform due to such occurrence.

**Governing Law:** This Contract shall be governed by the laws of the State of North Carolina. Any disputes hereunder will be heard in the appropriate federal and state courts located in Forsyth County, North Carolina.

**Entire Agreement:** This Sales Order supersedes any or all other agreements or understandings (oral or written) between the Parties hereto with respect to the subject matter hereof, and no other agreement, statement or provision related to the Project Services which is not contained herein shall be valid or binding.



# The City of Durant

## Office of City Manager

### Memorandum

**Date:** 10/26/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Consider Approval of Budget Amendment (BA-2016-02) to Fund Big Five Community Services/Southern Oklahoma Rural Transportation System (C-2015-62) for Transportation Services in the Amount of \$22,000 for Fiscal Year 2015-16-

---

Because this item was not included in the original budget as approved, a budget amendment is necessary. Staff has identified a line item in the Community Development Department for nuisance abatement services to be decreased by \$22,000 in order to fund transportation services provided by SORTS.

#### **Council Information / Action Requested**

- Approve Budget Amendment (BA-2016-02) to fund transportation services.

#### **City Staff Information / Action Follow-up, if Council authorizes this action:**

- Assistant City Treasurer- Process budget amendment if approved.



# The City of Durant

## Office of City Manager

### Memorandum

**Date:** 10/26/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Consider Approval of Contract with Big Five Community Services/Southern Oklahoma Rural Transportation System (C-2015-62) for Transportation Services in the Amount of \$22,000 for Fiscal Year 2015-16-

The attached draft agreement with Big Five Community Services/Southern Oklahoma Rural Transportation System in the amount of \$22,000 represents funding for two years. The City of Durant did not contribute during fiscal year 2014-15. Traditionally, the annual amount has been \$11,000. Perhaps the funding request for \$30,000 can be considered in the spring when the 2016-17 fiscal year budget is prepared.

### Council Information / Action Requested

- Approve C-2015-62 for transportation services provided by SORTS in the amount of \$22,000.
- Approve Request for Authorization to Purchase (RFAP# 2015-140) to spend funds fulfilling contract # C-2015-62

### City Staff Information / Action Follow-up, if Council authorizes this action:

- **City Clerk Office:** Obtain appropriate signatures from City Officials and Kent Watson, Executive Director of Big Five Community Services and file accordingly.
- **City Clerk Office:** Once approved, track and monitor that required reporting is completed prior to approval of payment to Big Five Community Services.
- **Assistant City Treasurer:** Please process budget amendment upon approval.
- **Purchasing Coordinator:** Upon approval of contract, budget amendment, and request for authorization to purchase (RFAP) please create a purchase order for Big Five Community Services in the amount of \$22,000.

### ATTACHMENTS:

| Description                                          | Type       | Upload Date |
|------------------------------------------------------|------------|-------------|
| BIG FIVE REQUEST FOR FUNDING LETTER                  | Cover Memo | 11/2/2015   |
| BIG FIVE FUNDING HISTORY                             | Cover Memo | 11/2/2015   |
| C-2015-62 BIG FIVE CONTRACT & COVER LETTER C-2015-62 | Cover Memo | 11/2/2015   |



# BIG FIVE COMMUNITY SERVICES, INC.



1502 North 1<sup>st</sup> Ave.  
DURANT, OKLAHOMA 74701  
Phone: (580) 924-5331  
Fax: (580) 920-2004



David Mordy, Esq.  
Chairman of the Board

Kent Watson, Esq.  
Executive Director

9/23/15

I want to thank you for the opportunity to speak to the board on a vital need concerning Public Transportation services.

SORTS has been your public transportation program since 1984, providing thousands rides per year for people going to work, shop, school and other important needs. Funding for our program in your community is only matched 50% by the Federal Transit Authority. To be eligible for these Federal funds we must match them dollar for dollar. These funds must come from the local resources that insure the program has the financial support of the community. With cuts in grant programs we have used to match these funds, SORTS is now faced with requesting support for local governments such as yours. Without increase support to meet the match needs, our program will have to be reduced or move those dollars and resources to other communities that will support the program. I will be asking the board to fund our needed match and level of operations.

In closing, I will say that these transit funds budgeted for this are greatly wanted by other cities and counties across the state and those dollars will be re-allocated to them and once they are gone they will never come back.

I hate to be as frank as I am, but I have never been one to mince words or dampen the truth.

Thank you again for the opportunity to appeal to your board for the funding to continue this very valuable service.

Sincerely,

Allen M. Leaird  
Southern Oklahoma Rural Transit System



Account 001 019-569.70-65

Fiscal Year 2015-2016 Current

Account Name BIG FIVE TRANSPORTION SERVICE

General | Balance | Budget | Budget Adjustments | History | Detail

Grid Graph



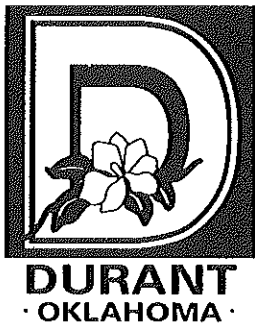
| Year      | Beginning Balance | Activity  | Ending Balance | Original Budget | Adjustments | Ending Budget |
|-----------|-------------------|-----------|----------------|-----------------|-------------|---------------|
| 1998-1999 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 1999-2000 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2000-2001 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2001-2002 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2002-2003 | 0.00              | 9,900.00  | 9,900.00       | 9,900.00        | 0.00        | 9,900.00      |
| 2003-2004 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2004-2005 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2005-2006 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2006-2007 | 0.00              | 8,250.00  | 8,250.00       | 11,000.00       | 0.00        | 11,000.00     |
| 2007-2008 | 0.00              | 13,750.00 | 13,750.00      | 11,000.00       | 2,750.00    | 13,750.00     |
| 2008-2009 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2009-2010 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2010-2011 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2011-2012 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2012-2013 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2013-2014 | 0.00              | 11,000.00 | 11,000.00      | 11,000.00       | 0.00        | 11,000.00     |
| 2014-2015 | 0.00              | 0.00      | 0.00           | 0.00            | 0.00        | 0.00          |
| 2015-2016 | 0.00              | 0.00      | 0.00           | 0.00            | 0.00        | 0.00          |

Edit This Record

Clear

View

ssherr



# THE CITY OF DURANT

## Office of the City Manager

October 26, 2015

Kent Watson  
Executive Director  
Big Five Community Services  
1502 N. First Ave.  
Durant, OK 74701-2814

Dear Mr. Watson:

Please find enclosed two copies of the agreement between the City of Durant and Big Five Community Services for FY 2015-2016. Please sign and return one copy to my attention at your earliest convenience.

Should you have any questions or need additional information, please feel free to contact me.

Sincerely,

Sarah Sherrer  
Assistant City Manager

encl

**AGREEMENT BETWEEN THE CITY OF DURANT  
AND THE BIG FIVE COMMUNITY SERVICES  
FOR FY 2015-16**

STATE OF OKLAHOMA     §  
COUNTY OF BRYAN §

THIS AGREEMENT, made this 10<sup>th</sup> day of November, 2015, between the City of Durant, an Oklahoma municipal corporation (hereinafter referred to as "*City*"), and the Big Five Community Services (hereinafter referred to as "*Big Five*").

WITNESSETH:

WHEREAS, the City of Durant desires to support Big Five Community Services and the Southern Oklahoma Rural Transportation System (SORTS) that provides vital transportation services for many citizens of our community.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto, for and in consideration of the following mutual covenants and promises:

Section 1. Big Five Community Services agrees to continue to provide vital transportation services to the citizens of our community through the SORTS program.

Section 2. Big Five Community Services agrees to provide sufficient staff to operate and maintain the SORTS program with a level of service necessary to provide essential transportation opportunities for our citizens.

Section 3. The City agrees to pay Big Five Community Services \$22,000 for transportation services to be provided by Southern Oklahoma Rural Transportation System (SORTS) during Fiscal Year 2015-2016 in quarterly payments. Big Five understands and agrees that the funds provided herein must be expended for the benefit of the City and its inhabitants by providing vital transportation services. Big Five further agrees that it will file with the City a fully itemized report or receipt and disbursement following the guidelines for expenditure of municipal funds outlined in 11 O.S. 17-101 et. seq. and 11 O. S. 17-201 et seq.

Section 4. In the event of any default in or breach of this agreement or any of its terms or conditions, by any party hereto, such party shall, upon written notice from the other, proceed immediately to cure or remedy such default or breach and, in any event, within ten (10) days after receipt of such notice. In case such action is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach.

Section 5. No member, official, or employee of the City or Big Five Community Services shall have any personal interest, direct or indirect, in this agreement; nor shall any member, official, or employee participate in any decision relating to this agreement which affects his personal interests or the interest of any corporation, partnership, or association in which he is directly or indirectly interested.

Section 6. No member, official, or employee of the City shall be personally liable to Big Five

Community Services in the event of any default or breach by the City or for any amount which may become due to Big Five Community Services or any obligation under the terms of this agreement.

Section 7. Big Five Community Services shall provide the City of Durant a copy of its annual budget for the Fiscal Year 2015-2016 along with quarterly financial statements, which shall be provided by the 25th day of the month following the last day of each quarter. Upon receipt of quarterly payments the City shall approve the invoice or claim form submitted by Big Five for payment and process according to approved purchasing procedures established for the City of Durant.

Section 8. Big Five Community Services covenants and agrees that any funds unspent or unencumbered shall not be carried over into the next fiscal year.

Section 9. As a result of receiving municipal funding, Big Five Community Services agrees and understands that it must follow the Open Meeting Act (25 O.S. §304, Public Body).

IN WITNESS WHEREOF, parties have caused this agreement to be executed this 10<sup>th</sup> day of November, 2015.

ATTEST:

CITY OF DURANT

By: \_\_\_\_\_  
Cynthia Price, City Clerk                      Date

By: \_\_\_\_\_  
Stewart Hoffman, Mayor                      Date

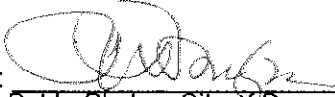
ATTEST:

BIG FIVE COMMUNITY SERVICES

By: \_\_\_\_\_  
Secretary                                              Date

By: \_\_\_\_\_  
President                                              Date

CITY OF DURANT LEGAL REVIEW:

By:  \_\_\_\_\_  
Pat L. Phelps, City of Durant Attorney                      10-26-2015  
Date



# The City of Durant

## Office of City Manager

### Memorandum

**Date:** 10/26/2015  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Consider Approval of Request for Authorization to Purchase (RFAP# 2015-140) to Spend Funds in the Amount of \$22,000 for Transportation Services Provided by Big Five Community Services/Southern Oklahoma Rural Transportation System-

---

Per City of Durant Ordinance § 37.005, "every contract for, or purchase of, supplies, materials, equipment or contractual services for more than \$15,000 shall require the prior approval of the City Council".

Consequently, RFAP#2015-140 or Request for Authorization to Purchase for transportation services provided by Southern Oklahoma Rural Transportation Services is hereby presented for your approval during fiscal year 2015-16.

### Council Information / Action Requested

- Approve Request for Authorization to Purchase (RFAP# 2015-140) to spend funds fulfilling contract # C-2015-6

### City Staff Information / Action Follow-up, if Council authorizes this action:

- **Purchasing Coordinator:** Upon approval of contract, budget amendment, and request for authorization to purchase (RFAP) please create a purchase order for Big Five Community Services in the amount of \$22,000.



# The City of Durant

## Grants Department

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** Becca Collins, Grants Coordinator  
**Re:** Consideration To Accept Economic Development Administration (EDA) Grant Award 08-01-05038 In The Amount Of \$ 1. 5 Million To Be Utilized Towards Construction of By-Pass On / Off Ramps Supporting The Commercial Metals Company Necessary To Create New Jobs. (C-2015-65)-

**Re: FY 15 US Department of Commerce Economic Development  
Grant # 08-01-05038**

**Administration (EDA)**

**City Contract #: (C-2015-65)**

**Proj: On / Off Ramps at Old E. Main Street supporting the  
Metals Company facility**

**Commercial**

**Proj #: 626**

On October 14, the city received written award notification from the U.S. Department of Commerce announcing an EDA Grant Investment. The grant award in the amount of \$1.5 million will provide funding towards the construction of on/off ramps (eastbound and westbound) to and from US Highway 70 at Old East Main Street in Durant necessary for new job creations. Oklahoma Department of Transportation is also contributing \$1.5 million towards the project.

### Council Information / Action Requested

Approve the Acceptance of the EDA Grant 08-01-05038.

### City Staff Information / Action Follow-up, if Council authorizes this action:

Southern Oklahoma Development Association (SODA) is administering this grant project. Becca will work with them to complete necessary requirements as soon as possible for the contract release of funds to expedite the infrastructure construction schedule.

### ATTACHMENTS:

Description

EDA Award 08-01-05038 CMC Proj

Type

Exhibit

Upload Date

11/4/2015



U.S. DEPARTMENT OF COMMERCE  
Economic Development Administration  
Austin Regional Office  
903 San Jacinto, Suite 206  
Austin, TX 78701

09/28/2015

In Reply to  
Investment No.: 08-01-05038

The Honorable Stewart Hoffman  
Mayor of Durant  
300 W. Evergreen  
Durant, Oklahoma 74702-0578

J. Michael Patterson  
Executive Director  
Oklahoma Department of Transportation  
200 N.E. 21<sup>st</sup> Street  
Oklahoma City, OK 74702-0578

Dear Mayor Hoffman and Mr. Patterson:

I am pleased to inform you that the Department Of Commerce's Economic Development Administration (EDA) has approved your application for a \$1,500,000 EDA investment to the City of Durant, Oklahoma. The scope of work includes the construction of on/off ramps (eastbound and westbound) to/from US Highway 70 at Old East Main Street in Durant, OK.

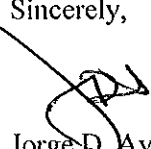
Enclosed are three signed copies of the Financial Assistance Award. Your agreement to the terms and conditions of the award should be indicated by the signature of your principal official on each of the signed copies of the Financial Assistance Award. Two of the executed copies should be returned to Richard Sebenoler, Project Officer, Economic Development Administration, 903 San Jacinto, Suite 206, Austin, TX 78701. If not signed and returned within 30 days from the date the Grants Officer signs the agreement, EDA may declare the Award null and void.

Please do not make any commitments in reliance on this award until you have carefully reviewed and accepted the terms and conditions. Any commitments entered into prior to obtaining the approval of EDA in accordance with its regulations and requirements will be at your own risk.

EDA's mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. EDA implements this mission by making strategic investments in the nation's most economically distressed regions that encourage private sector collaboration and the creation of jobs. EDA investments are results driven, embracing the principles of technological innovation, entrepreneurship and regional development.

I share your expectations regarding the impact of this investment and look forward to working with you to meet the economic development needs of your community.

Sincerely,



Jorge D. Ayala  
Acting Regional Director

Enclosures





## FINANCIAL ASSISTANCE AWARD

AWARD PERIOD

60 Months

RECIPIENT NAME

City of Durant

AWARD NUMBER

08-01-05038

STREET ADDRESS

300 W. Evergreen

FEDERAL SHARE OF COST

\$

1,500,000.00

CITY, STATE, ZIP CODE

Durant, Oklahoma 74702-0578

RECIPIENT SHARE OF COST

\$

1,500,000.00

RECIPIENT NAME

Oklahoma Department of Transportation

TOTAL ESTIMATED COST

\$

3,000,000.00

STREET ADDRESS

200 NE 21st Street

CITY, STATE, ZIP CODE

Oklahoma City, OK 73105-3204

AUTHORITY

Public Works and Economic Development Act of 1965, as amended (42 U.S.C. § 3121 et seq.)

CFDA NO. AND PROJECT TITLE

Durant Access Ramp

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

- ☒ DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS (DEC. 2014)
- ☐ R & D AWARD
- ☐ FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- ☒ SPECIAL AWARD CONDITIONS
- ☒ LINE ITEM BUDGET
- ☒ 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- ☐ 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- ☐ MULTI-YEAR AWARD: PLEASE SEE THE MULTI-YEAR SPECIAL AWARD CONDITION.
- ☒ Other(s):

## EDA Standard Terms and Condition for Construction Projects

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Jorge D. Ayala, Acting Regional Director

TITLE

Regional Director

DATE

08/28/2015

PRINTED NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

TITLE

DATE

PRINTED NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

TITLE

DATE

SPECIAL AWARD CONDITIONS  
U.S. DEPARTMENT OF COMMERCE  
Economic Development Administration (EDA)

---

**CONSTRUCTION PROJECTS:** Public Works and Economic Adjustment Assistance under  
Section 201 and 209 of PWEDA Programs

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Public Works and Economic Adjustment Assistance Programs

|                                                                                              |
|----------------------------------------------------------------------------------------------|
| <b>Project Title: Construct on/off ramps (eastbound and westbound) to/from US Highway 70</b> |
|----------------------------------------------------------------------------------------------|

|                                           |                                    |
|-------------------------------------------|------------------------------------|
| <b>Recipient Name: City of Durant, OK</b> | <b>Project Number: 08-01-05038</b> |
|-------------------------------------------|------------------------------------|

1. The Recipient Contact's name, title, address, and telephone number are:

|                                                                                                              |                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Stewart Hoffman<br>Mayor of Durant<br>300 W. Evergreen<br>Durant, Oklahoma 74702-0578<br>Phone: 580-931-6600 | J. Michael Patterson, Executive Director<br>Oklahoma Department of Transportation<br>200 N.E. 21 <sup>st</sup> Street<br>Oklahoma city, Oklahoma 74702-0578<br>(405) 522-1800 |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. The Grants Officer is authorized to award, amend, suspend, and terminate financial assistance awards. The Grants Officer is:

|                                                                     |                                                                                                                 |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Mathew P. Giannini<br>Acting Regional Director<br>Fax: 512-381-8177 | Economic Development Administration<br>Austin Regional Office<br>903 San Jacinto, Suite 206<br>Austin, TX 78701 |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|

3. The Federal Program Officer (Area Director) oversees the programmatic aspects of this Award. The Federal Program Officer is:

|                                                                                             |                                                                                                                 |
|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Matthew P. Giannini<br>Phone: 512-381-8171<br>Fax: 512-381-8177<br>Email: mgiannini@eda.gov | Economic Development Administration<br>Austin Regional Office<br>903 San Jacinto, Suite 206<br>Austin, TX 78701 |
|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|

4. The Project Officer is responsible for day-to-day administration and liaison with the Recipient and receives all reports and payment requests. The Project Officer is:

|                                                                                            |                                                                                                                 |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Richard Sebenoler<br>Phone: 512-381-8155<br>Fax: 512-381-8177<br>Email: rsebenoler@eda.gov | Economic Development Administration<br>Austin Regional Office<br>903 San Jacinto, Suite 206<br>Austin, TX 78701 |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|

5. **SCOPE OF WORK:** This EDA Award supports the work described in the approved final scope of work, which is incorporated by reference into this Award, as the Authorized Scope of Work. All work on this project should be consistent with this Authorized Scope of Work, unless the Grants Officer has authorized a modification of the scope of work in writing through an amendment memorialized through execution of a Form CD-451.

*The EDA project will construct on/off ramps (eastbound and westbound) to/from US Highway 70 at Old East Main Street in Durant, OK.*

6. **ALLOWABLE COSTS AND AUTHORIZED BUDGET:** Total allowable costs will be determined at the conclusion of the award period in accordance with 2 C.F.R. Part 200, after Final Financial Documents are submitted.

Except as otherwise expressly provided for within these Special Award Conditions, the Investment Rate for the award (see 13 C.F.R. §§ 300.3 and 301.4) shall apply to allowable costs incurred by the Recipient in connection with the project. The Federal share in the allowable costs shall be based upon the Investment Rate (see 2 C.F.R. § 200.43). In the event of an under run in total allowable costs for this project, the Federal share of allowable costs shall be determined by the Investment Rate established in the Form CD-450, or previously executed Form CD-451. The Federal share of total allowable costs shall not exceed the dollar amount of the original Award and subsequent amendments, if any, absent a determination by the Assistant Secretary (see 13 C.F.R. § 308.1).

Line Item Budget:

A. Under the terms of the Award, the total approved authorized budget is:

|                            |    |           |
|----------------------------|----|-----------|
| Federal Share (EDA Amount) | \$ | 1,500,000 |
| Non-Federal Matching Share | \$ | 1,500,000 |
| Total Project Cost         | \$ | 3,000,000 |

B. Under the terms of this Award, the total approved line item budget is:

| Cost Classification                      | Proposed (\$)        | Approved (\$)      | Notes |
|------------------------------------------|----------------------|--------------------|-------|
| Administrative and legal expenses        | \$ 135,000           | \$ 40,000          | (1)   |
| Land, structures, rights-of-way, etc.    | 4,000,000            | 0                  | (1)   |
| Relocation expenses and payments         | 0                    | 0                  |       |
| Architectural and engineering fees       | 0                    | 0                  |       |
| Other architectural and engineering fees | 0                    | 0                  |       |
| Project inspection fees                  | 0                    | 0                  |       |
| Site work                                | 1,500,000            | 0                  | (1)   |
| Demolition and removal                   | 0                    | 0                  |       |
| Construction                             | 342,000,000          | 2,960,000          | (1)   |
| Equipment                                |                      | 0                  |       |
| Miscellaneous                            | 2,365,000            | 0                  | (1)   |
| Contingencies                            | 0                    | 0                  |       |
| <b>Total Project Costs</b>               | <b>\$350,000,000</b> | <b>\$3,000,000</b> |       |

Explanation of Changes:

Reduced line items to include only the construction of the on/off ramps (eastbound and westbound) to/from US Highway 70 at Old East Main Street in Durant, OK.

7. **PROJECT DEVELOPMENT TIME SCHEDULE:** The Recipient agrees to the following Project development time schedule:

|                                                      |                                                      |
|------------------------------------------------------|------------------------------------------------------|
| Return of Executed Financial Assistance Award.....   | 30 calendar days after receipt of Form CD-450/CD-451 |
| Start of Construction.....                           | 24 Months from Date of Award                         |
| Construction Completed.....                          | 36 Months from Date of Award                         |
| Authorized Award End Date.....                       | 60 Months from Date of Award                         |
| Submission of Final Financial Documents (SF-425) ... | No later than 90 calendar days from Award End Date   |
| Useful Life.....                                     | 20 Years                                             |

The Recipient shall diligently pursue the development of the Project so as to ensure completion within this time schedule. Moreover, the Recipient shall promptly notify EDA in writing of any event that could substantially delay meeting any of the proscribed time limits for the Project as set forth above. The Recipient further acknowledges that failure to meet the development time schedule may result in EDA's taking action to terminate the Award in accordance with the regulations set forth at 2 C.F.R. § 200.339.

Construction Completion - In keeping with prudent grants management policy, EDA construction projects must be completed within five (5) years from the date the Form CD-450 is signed by the Recipient accepting the Award. If construction is not completed by this date and the Grants Officer determines, after consultation with the Grant Recipient, that construction to completion cannot reasonably be expected to proceed promptly and expeditiously, the grant may be terminated. Extensions beyond the five year project period are exceedingly rare and can only be authorized by the Assistant Secretary. Nothing in this paragraph is intended to alter the Project Development Time Schedule set forth above.

Project Closeout – All Project closeout documents, including final financial reports (Form SF-425) and any required program reports, shall be submitted to EDA not more than 90 calendar days after the date the Recipient accepts the completed project from the contractor(s).

8. **FINANCIAL ASSISTANCE AWARD:** This Financial Assistance Award, subject to the other Special Award Conditions and the EDA Standard Terms and Conditions - Construction Program, dated March 12, 2013, shall constitute an obligation to make such Award. If the Recipient fails to affirm its intention to use the Award in accordance with the terms and conditions of this Special Award Conditions of this Financial Assistance Award, it will be terminated without further cause. By signing and returning two of the three original Financial Assistance Award documents within 30 calendar days from receipt, the Recipient hereby affirms that it intends to use the Award in accordance with the and conditions as above-referenced.
9. **REAFFIRMATION OF APPLICATION:** The Recipient acknowledges that the Recipient's application for this Award may have been submitted to the Government and signed by the Recipient, or by an authorized representative of the Recipient, electronically. Regardless of the means by which the Recipient submitted its application to the Government or whether the Recipient, or an authorized representative of the Recipient, submitted its application to the Government, the Recipient hereby reaffirms and states that:
- all data in said application and documents submitted with the application are true and correct as of the date of this Award and were true and correct as of the date of said submission;
  - said application was, as of the date of this Award and as of the date of said application, duly authorized as required by local law by the governing body of the Recipient; and

- c. the Recipient confirms that it will comply with the Assurances and Certifications submitted with or attached to said application.

The term “application” includes all documentation and any information provided to the Government as part of, and in furtherance to, the request for funding, including submissions made in response to information requested by the Government after submission of the initial application.

10. **EVIDENCE OF GOOD TITLE:** In accordance with Section L of the U.S. Department of Commerce Standard Terms and Conditions, prior to the initial disbursement of funds by EDA, the Recipient shall provide opinion of counsel, satisfactory to the Government, that the Recipient has acquired good and marketable title to land, free of all encumbrances, as well as rights-of-way, and easements necessary for the completion of the project, or of a long-term leasehold interest in accordance with 13 C.F.R. § 314.
11. **MATCHING SHARE:** The Recipient agrees to provide the Recipient’s non-Federal Matching Share contribution for eligible project expenses in proportion to the Federal share requested for such project expenses. (See 13 C.F.R. § 300.3) The Recipient also certifies that, in accepting the Financial Assistance Award, the Recipient’s Matching Share of the project costs is committed and unencumbered, from authorized sources, and shall be available as needed for the project. The Recipient further acknowledges that, prior to award of any construction contracts, it will be required to provide evidence satisfactory to the Government that all funds necessary to complete the Project are available. Any substitution of the non-Federal share shall be submitted in writing and approved by EDA.
12. **AWARD DISBURSEMENTS - REIMBURSABLE BASIS ONLY:** EDA will make disbursements under this Award on a reimbursement basis only, based on actual costs when specific milestones have been met. The EDA Project Engineer will provide these milestones.
  - a. The “Request for Reimbursement” (Form SF-271) is used to request a disbursement, which shall be approved in writing by the Post Approval Engineer.
  - b. Please note that prior to the initial disbursement, Recipients must complete the attached Form SF-3881, “ACH Vendor/Miscellaneous Payment Enrollment Form” and submit it to the Austin Regional Office Project Engineer. The form must be completed by the respective parties (EDA, Recipient Bank, and Recipient) at the start of each new award.
13. **REFUND CHECKS, INTEREST, OR UNUSED FUNDS:** Treasury has given the EDA two options for having payments deposited to EDA’s account:
  - a. The first one is Pay.Gov. This option allows the payee to pay EDA through the Internet. The payee will have the option to make a one-time payment or to set up an account to make regular payments.
  - b. The second option is Paper Check conversion. All checks must identify on their face the name of the DOC agency funding the award, award number, and no more than a two-word description to identify the reason for the refund or check. A copy of the check should be provided to the EDA Project Officer. This option allows the payee to send a check to NOAA’s Accounting Office, who processes EDA’s accounting functions at the following address:

*U.S. Department of Commerce  
National Oceanic and Atmospheric Administration  
Finance Office, AOD, EDA Grants  
20020 Century Boulevard, Germantown, MD 20874*

The accounting staff will scan the checks in to an encrypted file and transfer to the Federal Reserve Bank, where the funds will be deposited in EDA's account. While this process will not be an issue with most payees, there are occasionally issues for entities remitting funds to EDA via check. If you are remitting funds to EDA via check, please make note of the following:

If a check is sent to EDA, it will be converted into an electronic funds transfer by copying the check and using the account information to electronically debit your account for the amount of the check. The debit from your account will usually occur within 24 hours and will appear on your regular account statement.

EDA will not return your original check; the original will be destroyed and a copy will be maintained in our office. If the Electronic Funds Transfer (EFT) cannot be processed for technical reasons, the copy will be processed in place of the original check. If the EFT cannot be completed because of insufficient funds, EDA will charge you a one-time fee of \$25.00, which will be collected by EFT.

14. **REPORTING UNLIQUATED OBLIGATIONS:** All Recipients of an EDA Grant Award of more than \$100,000 whose grant has not been fully disbursed as of the end of each reporting period are required to submit a financial report to EDA annually on the status of unreimbursed obligations. The report will provide information on the amount of allowable Project expenses that have been incurred by the Recipient but not claimed for reimbursement as of the end of the reporting period. The report will be as of September 30 of each year and must be submitted annually until the final grant payment is made to EDA. The report shall be submitted to EDA no later than October 30 of each year. Noncompliance with this requirement may result in the suspension of EDA grant disbursements. Standard Form SF-425 ("Federal Financial Report") or Standard Form SF-425A ("Federal Financial Report Attachment" for reporting multiple grants), whichever is applicable, will be used for this purpose.
15. **PERFORMANCE MEASURES:** The Recipient agrees to report on program performance measures and program outcomes in such a form and at such intervals as may be prescribed by EDA in compliance with the Government Performance and Results Act (GPRA) of 1993, and the Government Performance and Results Modernization Act of 2010.

At this time, all Awards for construction assistance require Recipients to report actual job creation/retention and private investment leverage three (3), six (6), and nine (9) years after an EDA investment. Recipients are to retain sufficient documentation so that they can submit these required reports. Failure to submit this required report can adversely impact the ability of the Recipient to secure future funding from EDA.

Performance measures and reporting requirements that apply to program activities funded by this investment will be provided in a separate GPRA information collection document. EDA staff will contact Recipients in writing within a reasonable period prior to the time of submission of the

reports with information on how this data should be submitted. Recipients should ensure adequate and sufficient records are kept to support the methodology for computing initial job and private investment estimates and all subsequent actual performance data calculations so that this information can be made available to EDA in the event of an audits or performance site visits.

16. **REPORTS:**

- a. **Project Progress Reports:** The Recipient shall submit project progress reports to the Project Officer on a quarterly basis for the periods ending January 31, April 30, July 31, and October 30, or any portion thereof until the final grant payment is made by EDA. Reports should be submitted using the approved EDA template, which will be provided by the Project Officer and discussed during the project kick-off meeting. Reports are due no later than 1 month following the end of the quarterly period.
- b. **Financial Reports:** The Recipient shall submit a "Federal Financial Report" (Form SF-425) on a semi-annual basis for the periods ending March 31 and September 30, or any portion thereof, for the entire project period. Form SF-425 (and instructions for completing this form) is available at:  
[http://www.whitehouse.gov/omb/grants/grants\\_forms.html](http://www.whitehouse.gov/omb/grants/grants_forms.html).
- c. **Form SF-425:** A final Form SF-425 must be submitted no more than 90 calendar days after the expiration date of the Award (e.g., the Award end date specified on the Form CD-450 or Form CD-451). Final Financial reports should follow the guidance outlined by the form instructions for submitting mid-term financial reports, but should ensure that all fields accurately reflect the total outlays for the entire project period, and that all matching and program income (if applicable) is fully reported. Final grant rate and determinations of final balances owed to the government will be determined by the information on the final Form SF-425, so it is imperative that this final financial form is submitted in a timely and accurate manner.

17. **PROCUREMENT:** The Recipient agrees that all procurement transactions shall be in accordance with Regulations at 2 C.F.R §§ 200.317-200.326, as applicable.

18. **NONRELOCATION:** In signing this award of financial assistance, the Recipient(s) attests that the EDA funded project will not be used to induce the relocation or the movement of existing jobs from one Region to another Region by a primary beneficiary of the Award. (See 13 C.F.R. § 300.3) In the event that EDA determines that its assistance was used for such relocation purposes, EDA reserves the right to pursue all rights and remedies, including suspension of disbursements and termination of the award for convenience or cause, and disallowance of any costs attributable, directly or indirectly, to the relocation and the recovery of the Federal share thereof.

For purposes of ensuring that EDA assistance will not be used for relocation purposes, each applicant must inform EDA of all employers that constitute primary beneficiaries of the project assisted by EDA. EDA considers an employer to be a "primary beneficiary" if, in seeking EDA assistance, the applicant estimates that such employer will create or save 100 or more permanent jobs as a result of the investment assistance and specifically names the employer in its application to EDA to make the Award. In smaller communities, EDA may consider a primary beneficiary to be an employer of 50 or more jobs permanent jobs so identified.

- 19 GOALS FOR WOMEN AND MINORITIES IN CONSTRUCTION:** Department of Labor regulations set forth in 41 C.F.R. § 60-4 establishes goals and timetables for participation of minorities and women in the construction industry. These regulations apply to all federally assisted construction contracts in excess of \$10,000. The Recipient shall comply with these regulations and shall obtain compliance with 41 C.F.R. § 60-4 from contractors and subcontractors employed in the completion of the Project by including such notices, clauses and provisions in the Solicitations for Offers or Bids as required by 41 C.F.R. § 60-4. The goal for the participation of women in each trade area shall be as follows: From April 1, 1981, until further notice: 6.9 percent.

All changes to this goal, as published in the Federal Register in accordance with the Office of Federal Contract Compliance Programs regulations at 41 C.F.R. § 60-4.6, or any successor regulations, shall hereafter be incorporated by reference into these Special Award Conditions.

Goals for minority participation shall be as prescribed by Appendix B-80, Federal Register, Volume 45, No. 194, October 3, 1980, or subsequent publications. The Recipient shall include the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" (or cause them to be included, if appropriate) in all Federally-assisted contracts and subcontracts. The goals and timetables for minority and female participation may not be less than those published pursuant to 41 C.F.R. § 60-4.6. The minority participation goal for this project is 17.2 percent.

- 20** Based on the FONSI and EA (Reference FHWA Project No. NHY-22N(091) the applicant will adhere to FHWA approved EA and the future conditions set forth in said document dated 01/02/2003 will all be applicable to EDA grant. All applicable conditions in said EA will be met prior to conclusion of the Grant.



Omit this page unless Engr & Envir SAC needs to be added:

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

20. **xxSTATE HISTORIC PRESERVATION OFFICE (SHPO) CONSULTATION:** Prior to the approval of the expenditure of any Federal funds, the Recipient shall provide satisfactory evidence to the EDA that a National Historic Preservation Act Section 106 consultation has been conducted with the SHPO.
21. **xxREQUIREMENT TO COMPLETE CULTURAL RESOURCES SURVEY:** Prior to advertisement for bids, the Recipient shall provide evidence satisfactory to the cultural resources survey requested by the State Historic Preservation Officer (SHPO) in the letter dated May 27, 2015 - or any subsequent date, from May 27, 2015 has been performed, reviewed by SHPO, and that SHPO has provided written final approval of the project. The Recipient agrees to comply with any and all conditions of the final SHPO approval. If the Recipient does not or cannot provide the SHPO approval as required in this Special Award Condition, the Recipient agrees, at the discretion of EDA, to terminate this Award for convenience.
22. **xxU.S. ARMY CORPS OF ENGINEERS PERMITTING CLEARANCE:** Prior to advertisement for bids, the Recipient shall provide a copy of a valid Section 404 permit from the US Army Corps of Engineers (USACE) and satisfactory evidence that any mitigation set forth by the permit has been completed. If no Section 404 permit is required, the Recipient shall provide written verification from USACE that no Section 404 permit is required.
23. **xxU.S. FISH AND WILDLIFE SERVICE (FWS):** Prior to the advertisement of the construction bid(s), the Recipient shall provide evidence satisfactory to the EDA that: 1) consultations under the Endangered Species Act/Migratory Bird Treaty Act/Marine Mammal Protection Act have been concluded with the FWS; and 2) all recommendations resulting from the consultations have been incorporated into the construction plans and specifications.



# The City of Durant

## Office of Community Development

### Memorandum

**Date:** 11/4/2015  
**To:** Mayor and City Council  
**From:** Jerry Yandell, Director  
**Re:** PC2015-11-Consideration: Ordinance # 1770, requesting a zoning change from the Medium Industrial (I-2) District to the Highway Commercial and Commercial Recreation (C-2) District for property located between Big Lots Pkwy and Enterprise Blvd.-

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On October 13, 2015 Choctaw Nation, filed an application for the approval of a zoning change from Medium Industrial (I-2) District to Highway Commercial (C-2) District for property located South of Big Lots Parkway and East of Enterprise Blvd.

This request is consistent with the surrounding properties and the intended use for this area.

Staff has reviewed this request and finds no discrepancy, nor have we received any calls or letters regarding this request.

Planning Commission heard this case on November 3, 2015 and approved the zoning change request.

### Council Information / Action Requested

City Council to approve or deny this rezoning request.

### City Staff Information / Action Follow-up, if Council authorizes this action:

Community Development to notify applicant  
City Clerk to file and ensure any publication requirements are met.

### ATTACHMENTS:

| Description | Type       | Upload Date |
|-------------|------------|-------------|
| PC2015-11   | Cover Memo | 11/4/2015   |

# REZONING APPLICATION

Petition # 2015-11  
 Fee \$ 300

## APPLICANT INFORMATION

|                                                        |                 |                       |
|--------------------------------------------------------|-----------------|-----------------------|
| Name: The Choctaw Nation of Oklahoma                   | Email: N/A      | Phone #1 800-522-6170 |
| Mailing Address: P.O. Box 1210                         |                 | Phone #2              |
| City: Durant                                           | State: Oklahoma | Zip: 74702-1210       |
| Applicant's Interest in Property:<br>Owner & Developer |                 | Fax # N/A             |

☐ Please use attached addendum if there is more than one applicant.

|                                                                                      |             |     |       |
|--------------------------------------------------------------------------------------|-------------|-----|-------|
| Physical Address of Rezoning Request:                                                |             |     |       |
| <input type="checkbox"/> Platted<br><input checked="" type="checkbox"/> Un-Platted   | Subdivision | Lot | Block |
| Legal Description: A PART OF THE NE/4 NE/4 SECTION 12 T-7-S R-8-E<br>(If Un-platted) |             |     |       |

☐ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

|                                                                                                                               |                        |                                                           |                                        |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------|----------------------------------------|
| Request Rezoning From: <u>I-12</u>                                                                                            |                        | Request Rezoning To: <u>C-2</u>                           |                                        |
| Present Use:<br>PASTURE                                                                                                       |                        | Proposed Use:<br>OFFICE, FLEET VEHICLE STORAGE BUILDINGS, |                                        |
| Parcel Width:<br>485'                                                                                                         | Parcel Length:<br>557' | Acres:<br>4.90 ACRES M/L                                  | Street/Road Frontage:<br>BIG LOTS PKWY |
| <input checked="" type="checkbox"/> City Water (If City Water will be extended or improvements will be made, please explain:) |                        |                                                           |                                        |
| <input checked="" type="checkbox"/> City Sewer (If City Sewer will be extended or improvements will be made, please explain:) |                        |                                                           |                                        |
| <input type="checkbox"/> Private Water <input type="checkbox"/> Private Sewer                                                 |                        |                                                           |                                        |
| Is Property in the Floodplain?<br>NO                                                                                          |                        | Is property in the Airport Zone.<br>NO                    |                                        |

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Signature of Applicant

Date 10/13/15

### Office Use Only

|                                                                                                                    |  |                                                                                                                 |  |                                                                   |  |                                    |  |
|--------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------|--|------------------------------------|--|
| Date Filed                                                                                                         |  | Date Payment Received                                                                                           |  | Notification Mailed                                               |  | Comments                           |  |
| Initial                                                                                                            |  | Initial                                                                                                         |  | Date                                                              |  | Initial                            |  |
| Proof of Publication Received                                                                                      |  |                                                                                                                 |  | Property Posting Verified                                         |  | Comprehensive Plan Recommendations |  |
| Date Initial                                                                                                       |  | Date Initial                                                                                                    |  | City Council Action                                               |  | Ordinance #                        |  |
| <input type="checkbox"/> Staff Recommendation<br><input type="checkbox"/> Approve<br><input type="checkbox"/> Deny |  | <input type="checkbox"/> PC Recommendation<br><input type="checkbox"/> Approve<br><input type="checkbox"/> Deny |  | <input type="checkbox"/> Approve<br><input type="checkbox"/> Deny |  |                                    |  |

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.  
Properties adjacent to this site has been developed with office, daycare and community center functions.

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2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

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3. List any other reasons to support this zone change.

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DAVID L. FAY

|   |    |
|---|----|
| 7 | 12 |
|---|----|

[illegible]

TOWNSHIP 7 SOUTH, RANGE 8 EAST  
SECTION 7  
TOWNSHIP 7 SOUTH, RANGE 8 EAST

|     |    |   |
|-----|----|---|
| 100 | 00 | 0 |
| 100 | 00 | 0 |

SALES OF RECORDS  
STAFF PLAYS RECORDS INC. (76)

LOCATIONS OF AIRCRAFT AND OTHER LOCATIONS OF INTEREST

**Contract**  
 10/1/00 to 9/30/01, \$1,000,000.00. The contract was awarded to the lowest bidder.

BEFORE  
YOU DIG ...  
1-800-522-1343

| NO. | REVISION/ISSUE | DATE |
|-----|----------------|------|
|     |                |      |
|     |                |      |

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|                          |         |
|--------------------------|---------|
| DATE OF LAST SITE VISIT: | 3-10-15 |
| PLAT COMPLETED:          | 10-9-16 |

DURANT, OKLAHOMA  
BRYAN COUNTY

1" = 30'

[illegible]



# Zoning Map

Petition # 2015-11 - Big Lots Pkwy

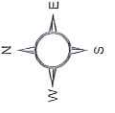
|                                                                                    |                                         |
|------------------------------------------------------------------------------------|-----------------------------------------|
|   | A1 - Agriculture                        |
|   | C0 - Professional and Business Office   |
|   | C1 - Convenient Commercial              |
|   | C2 - Highway Commercial                 |
|   | C3 - General Commercial                 |
|   | CBD - Central Business District         |
|   | H1 - Health Facilities                  |
|   | I1 - Light Industrial                   |
|   | I2 - Medium Industrial                  |
|   | R1 - Single Family Residential          |
|   | R2 - Two Family Residential             |
|  | R3 - General Residential - Multi-Family |

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant  
Community Development

Printed: October 13, 2015





# Zoning Map

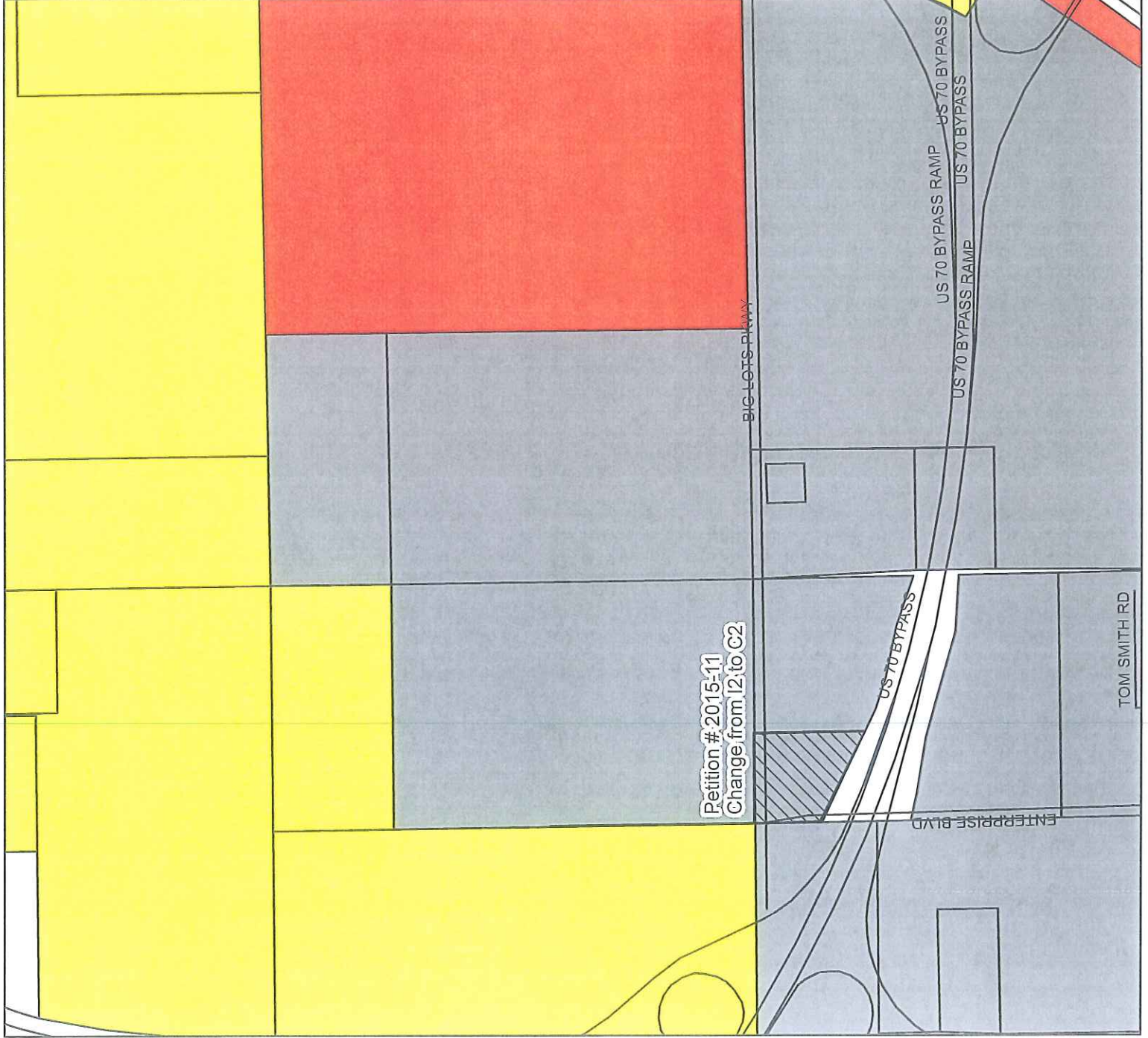
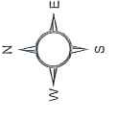
Petition # 2015-11 - Big Lots Pkwy

- A1 - Agriculture
- C0 - Professional and Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
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City of Durant  
Community Development  
Printed: October 13, 2015



**ORDINANCE NO. 1770**

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE  
AND DECLARING AN EMERGENCY**

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**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA**

**SECTION 1.** That the zoning map is hereby amended as to replace the Medium Industrial "I-2" District with the Highway Commercial and Commercial Recreation "C-2" District for the following described real property:

TRACT OF LAND BEING A PART OF THE NE/4 OF SECTION 12, TOWNSHIP 7 SOUTH, RANGE 8 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE BEARING BEING S 89°12'58" W, ALONG THE NORTH LINE OF THE NE/4 OF SECTION 12, TOWNSHIP 7 SOUTH, RANGE 8 EAST, BEING FURTHER DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 7 SOUTH, RANGE 8 EAST OF THE INDIAN MERIDIAN AND BASE LINE; THENCE S 89°12'58" W, ALONG THE NORTH LINE OF THE NE/4 OF SAID SECTION 12, A DISTANCE OF 836.84 FEET TO THE TRUE POINT OF BEGINNING; THENCE S 00°00'00" E, A DISTANCE OF 557.11 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY OF U.S. HIGHWAY NO. 70 BYPASS; THENCE N 66°38'25" W, ALONG THE NORTH RIGHT-OF-WAY OF U.S. HIGHWAY NO. 70 BYPASS, A DISTANCE OF 425.02 FEET; THENCE N 38°27'07" W, CONTINUING ALONG THE NORTH RIGHT-OF-WAY OF U.S. HIGHWAY NO. 70 BYPASS, A DISTANCE OF 135.45 FEET; THENCE N 59°59'46" W, CONTINUING ALONG THE NORTH RIGHT-OF-WAY OF U.S. HIGHWAY NO. 70 BYPASS, A DISTANCE OF 7.65 FEET TO A POINT ON THE WEST LINE OF THE NE/4 OF THE NE/4 OF SAID SECTION 12; THENCE N 00°53'18" W, ALONG THE WEST LINE OF THE NE/4 OF THE NE/4 OF SAID SECTION 12, A DISTANCE OF 272.08 FEET TO THE NW CORNER OF THE NE/4 OF THE NE/4 OF SAID SECTION 12; THENCE N 89°12'58" E, ALONG THE NORTH LINE OF THE NE/4 OF THE NE/4 OF SAID SECTION 12, A DISTANCE OF 485.31 FEET; BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 4.90 ACRES MORE OR LESS. SAID LEGAL DESCRIPTION WAS PREPARED BY DAVID L. PAGE, JR. PLS 1566 ON OCTOBER 9, 2015.

**SECTION 2.** For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

**PASSED AND APPROVED** by the Mayor and City Council of the City of Durant this 10th day of November, 2015.

\_\_\_\_\_  
Stewart Hoffman, Mayor  
City Of Durant, Oklahoma

ATTEST:

\_\_\_\_\_  
Cynthia Price, City Clerk





# The City of Durant

## City Attorney

### Memorandum

**Date:** 11/3/2015  
**To:** Mayor and City Council  
**From:** P. L. Pat Phelps  
**Re:** Consider Ordinance No. 1771 - Annexation to City, Establishing Zoning and Service Plan-

Last month the council passed Ordinance No. 1765 which annexed several acres to the City at the request of the Durant Industrial Authority on behalf of Commercial Metal Company for their new plant. After passage it was noted that some of the intended acreage was omitted from the ordinance. As a result the statutory requirement of notice was published informing of this hearing which allows the public to comment on passage or denial of the annexation. I have prepared an ordinance which describes the omitted property, sets details of the Service Plan and zones the property I-2 Medium Industrial District.

### Council Information / Action Requested

- City Attorney requests passage and approval of Ordinance 1771

### City Staff Information / Action Follow-up, if Council authorizes this action:

- If passed a copy of the ordinance should be sent to the Oklahoma Tax Commission and filed with the Bryan County Clerk.
- A copy of this ordinance should also be sent to Aaron Walkup for posting on the city zoning map, ward map and other necessary placements in order to identify the corporate limits.
- City Clerk: Ensure publication requirements are met.

### ATTACHMENTS:

| Description        | Type      | Upload Date |
|--------------------|-----------|-------------|
| Ordinance No. 1771 | Ordinance | 11/4/2015   |

## ORDINANCE NO. 1771

AN ORDINANCE EXTENDING THE CITY LIMITS, ANNEXING TO AND INCLUDING WITHIN THE CORPORATE LIMITS OF THE CITY OF DURANT, OKLAHOMA, TERRITORIES CONTIGUOUS TO THE CITY LIMITS, ADOPTING SERVICE PLAN, ZONING AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That a Petition has been filed with the municipality from three-fourths of the registered voter and three-fourths of the owners (in value) of the property in the territory adjacent or contiguous to the municipality requesting annexation to the City of Durant;

SECTION 2. That public notice was given in accordance with 11 O.S. § 21-105 by publishing notice of the Petition for two (2) successive weeks in a newspaper of general circulation in the municipality where the Petition had been presented.

SECTION 3: The territories hereinafter described lie adjacent or contiguous to the City of Durant, Oklahoma. That the City Council has determined that it is in the best interest of the inhabitants thereof and will redound to the benefit of the City of Durant and the inhabitant thereof for the same to be annexed and become a part of and included within the corporate limits of the City of Durant, Oklahoma.

THEREFORE, the City Council of Durant hereby annexes and zones the following properties, to-wit:

Lot 2 and Lot 3 in Section 3 , Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, and the SW/4 SE/4 of Section 34, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma.

SECTION 4. All of the above described territories shall be zoned Industrial-II (I-II).

SECTION 5. Service Plan. The City of Durant shall provide the following services to the annexed property, to-wit:

a. Police and fire response services shall be provided immediately upon annexation.

b. Animal control services shall be provided immediately upon annexation.

c. Planning, zoning, building inspection, code enforcement, and other Community

Development services shall be provided immediately upon annexation.

d. Maintenance of infrastructure dedicated to and accepted by the City of Durant shall

immediately be available upon annexation.

e. City sanitary sewer service be provided as soon as extended to the annexed property.

f. Water service shall continue to be provided by the current public water service provider.

g. City trash service shall be provided immediately upon annexation.

h. Durant 911 emergency addressing has already been assigned prior to annexation.

i. All other City services shall be provided immediately upon annexation.

j. All other rights and privileges afforded to the citizens of Durant, except as may be excluded or limited by the Constitution and Statutes of the State of Oklahoma, are immediately granted upon annexation.

SECTION 6. Emergency. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and Approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
STEWART HOFFMAN, Mayor  
City of Durant, Oklahoma

ATTEST:

\_\_\_\_\_  
CYNTHIA J. PRICE, City Clerk

Approved as to legality this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
P. L. Pat Phelps, City Attorney



# The City of Durant

## Office of City Manager

### Memorandum

**Date:**  
**To:** Mayor and City Council  
**From:** Sarah Sherrer, Assistant City Manager  
**Re:** Public Hearing for Resolution 2015-38 to Adjust the Utility Rate Structure Adopted by Resolution 2015-24 and Suspend Scheduled Utility Rate Increases for the Fiscal Years 2016-17 and 2017-18-

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

- City Clerk- Ensure publication requirements are met if approved.
- Utility Billing Manager- Update and implement new rate structure if approved.

### ATTACHMENTS:

| Description                       | Type              | Upload Date |
|-----------------------------------|-------------------|-------------|
| RESOLUTION 2015-38                | Resolution Letter | 11/9/2015   |
| RESOLUTION 2015-38 - ATTACHMENT A | Resolution Letter | 11/9/2015   |

**RESOLUTION NO. 2015-38**

**A RESOLUTION TO ADJUST THE UTILITY RATE STRUCTURE ADOPTED BY  
RESOLUTION 2015-24 AND SUSPEND SCHEDULED UTILITY RATE INCREASES  
FOR THE FISCAL YEARS 2016-17 AND 2017-18**

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**WHEREAS**, on September 8, 2015 the Durant City Utilities Authority approved Resolution 2015-24 increasing the water, sanitary sewer, and solid waste rates for customers of the Durant City Utilities Authority over three consecutive years; and

**WHEREAS**, after careful consideration, the Durant City Utilities Authority Trustees wish to amend Resolution 2015-24 by suspending scheduled utility rate increases for the fiscal years of 2016-17 and 2017-18; and

**WHEREAS**, the last utility rate increase adopted by the Durant City Utilities Authority Trustees was effective July 1, 2011 as prescribed by Resolution 2007-29; and

**WHEREAS**, examination of audited financial reports for the last five years reveals that it is necessary to increase utility rates charged by the Durant City Utilities Authority to cover the costs associated with providing services; and

**WHEREAS**, the adjusted utility rate table has been structured to relieve any undue burden on residential customers inside city limits, therefore, no formal discount program will be adopted in conjunction with this amended resolution; and

**WHEREAS**, The Durant City Utilities Authority, an Oklahoma Public Trust, has independently contracted with Rural Water and Sewer District No. 2, Bryan County and Rural Water and Sewer District No. 5, Bryan County, to furnish water; forthcoming rate changes will be made according to the specific terms set forth in the most recent contract executed with both parties respectively.

**WHEREAS**, Durant City Code, Chapter 51, § 51.45(A) requires that a public hearing be held prior to fixing rates and then such resolution setting forth new rates be published, in the same manner as an ordinance, before the new rates become effective.

**NOW, THEREFORE BE IT RESOLVED** by the Trustees of the Durant City Utilities Authority that the following rate increases shall apply to the current utility rate schedules for water, sanitary sewer, and solid waste collection and disposal, and all other related fees for utility related services as detailed in the new rate schedule labeled "Attachment A" and will be attached to this resolution:

1. *Water Rates of the Durant City Utilities Authority*: The base rate for the first two thousand gallons consumed by residential customers inside city limits will remain the same at \$12.45 with the exception of the base rate for sprinkler meters which will increase by 20% inside and outside city limits. The base rate for the first two thousand gallons consumed by commercial customers inside and outside city limits in addition to residential customers outside city limits

will be increased by 20%. The volumetric rates charged per thousand gallons after the first two thousand gallons used by all customers will be increased by 20%.

2. *Sanitary Sewer Rates of the Durant City Utilities Authority:* Sanitary sewer rates shall be adjusted to equal water rates for each respective customer class.
3. *Solid Waste Collection and Disposal Rates of the City Utilities Authority:* Rates applicable to the following sanitation service categories will remain unchanged from the current rate structure in effect as of November 10, 2015:
  - Residential Polycart Service Inside City Limits (first polycart only)
  - All Construction and Demolition Landfill rates with the exception of Transfer Station Fees
  - Excess Waste Collection ChargesRates applicable to the following sanitation service categories will be increased by the following percentages:
  - All Rolloff Rates - 15%.
  - Transfer Station Fees, Dumpster Rates and Compactor Rates - 20%.
  - Residential Polycart Service Outside City Limits and All Commercial Polycart Service- 20%
4. *Water and Sanitary Sewer Distribution System Related Service Rates of the Durant City Utilities Authority:* Increase rates by 25% on all water and sanitary sewer distribution system related service rates across the board.
5. *Industrial Pretreatment Service Rates of the Durant City Utilities Authority:* Increase rates by 25%.

**AND BE IT FURTHER RESOLVED** that the effective date of all rate increases specified in this Resolution shall be January 1, 2016.

**PASSED AND APPROVED** this **10th** day of November, 2015, by the Trustees of The Durant City Utilities Authority.

---

STEWART HOFFMAN, Chairman  
The Durant City Utilities Authority

ATTEST:

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Cynthia J. Price, Secretary  
The Durant City Utilities Authority



**Durant City Utility Authority**  
**Utility Rates Effective January 1, 2016**  
**Resolution No. 2015-38**

Attachment A

| <b>Section 1 - Water Rates:</b>                                                                                                                                                                      | <b>Current</b> | <b>PROPOSED</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------|
| <b>Residential Inside City Limits:</b>                                                                                                                                                               |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$12.45        | \$12.45         |
| Next 1000 gallons                                                                                                                                                                                    | \$3.00         | \$3.60          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.15         | \$3.80          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.25         | \$3.90          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$3.15         | \$3.80          |
| <b>Commercial Inside City Limits AND All Sprinkler Meters:</b>                                                                                                                                       |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$12.45        | \$14.95         |
| Next 1000 gallons                                                                                                                                                                                    | \$3.00         | \$3.60          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.15         | \$3.80          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.25         | \$3.90          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$3.15         | \$3.80          |
| <b>Commercial &amp; Residential Outside City Limits</b>                                                                                                                                              |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$14.95        | \$17.95         |
| Next 1000 gallons                                                                                                                                                                                    | \$3.55         | \$4.25          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.75         | \$4.50          |
| Next 1000 gallons                                                                                                                                                                                    | \$3.90         | \$4.70          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$3.75         | \$4.50          |
| <b>***Rural Water District Rates: Set by Contract***</b>                                                                                                                                             |                |                 |
| <b>Industrial Water Rate (Ref. Resolution No. 2005-33)</b>                                                                                                                                           |                |                 |
| 1. If usage is less than one (1) million gallons per month, the customer will be charged the regular commercial water rate.                                                                          |                |                 |
| 2. If usage is one (1) million gallons or more per month, all water usage will be charged at a 20% discount off the regular commercial rates.                                                        |                |                 |
| 3. Industrial rate customers shall agree to purchase a minimum of 500,000 gallons of water per month in order to qualify for the industrial water rate.                                              |                |                 |
| <b>Conditions for Industrial Water Rate (Ref. Resolution No. 2005-33)</b>                                                                                                                            |                |                 |
| 1. The industrial customer is located within the city limits of the City of Durant.                                                                                                                  |                |                 |
| 2. The industrial customer utilizes all available city services, which are in addition to water service, to include sanitary sewer service and solid waste collection service.                       |                |                 |
| 3. The industrial customer is located in an industrial zone and is engaged in manufacturing or processing.                                                                                           |                |                 |
| <b>Section 2 - Sanitary Sewer Rates:</b>                                                                                                                                                             | <b>Current</b> | <b>PROPOSED</b> |
| <b>Residential Inside City Limits:</b>                                                                                                                                                               |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$12.20        | \$12.45         |
| Next 1000 gallons                                                                                                                                                                                    | \$1.90         | \$3.60          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.00         | \$3.80          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.10         | \$3.90          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$2.00         | \$3.80          |
| <b>Commercial Inside City Limits:</b>                                                                                                                                                                |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$12.20        | \$14.95         |
| Next 1000 gallons                                                                                                                                                                                    | \$1.90         | \$3.60          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.00         | \$3.80          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.10         | \$3.90          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$2.00         | \$3.80          |
| <b>Commercial &amp; Residential Outside City Limits</b>                                                                                                                                              |                |                 |
| First 2000 gallons                                                                                                                                                                                   | \$14.70        | \$17.95         |
| Next 1000 gallons                                                                                                                                                                                    | \$2.35         | \$4.25          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.55         | \$4.50          |
| Next 1000 gallons                                                                                                                                                                                    | \$2.70         | \$4.70          |
| All over 5,000 gallons, rate per 1000 gallons                                                                                                                                                        | \$2.55         | \$4.50          |
| <b>Summer Residential Sewer Rates:</b>                                                                                                                                                               |                |                 |
| Residential sewer customers whose sewer bill is based on water consumption, sewer charges shall be based on a maximum water usage of 10,000 gallons for the months of <b>May, June, July, August</b> |                |                 |
| <b>Sanitary Sewer Rates for Customers Not Connected to City Water Service:</b> Customers shall be charged based on RWD reported water usage.                                                         | <b>Current</b> | <b>PROPOSED</b> |
| <b>If water usage information is not available, a flat charge shall apply as follows:</b>                                                                                                            |                |                 |
| -residential customers <b>inside</b> the city limits of Durant.                                                                                                                                      | \$19.40        | \$23.30         |
| -residential customers <b>outside</b> the city limits of Durant.                                                                                                                                     | \$23.30        | \$27.95         |

Resolution 2015-38



| <b>Minimum Utility Bills:</b><br>(Less than 2000 gallons per month, includes water and sewer service, and one polycart) |  | Current<br>Minimum Bill | PROPOSED<br>@2000gpa |
|-------------------------------------------------------------------------------------------------------------------------|--|-------------------------|----------------------|
| Residential Inside City Limits                                                                                          |  | \$45.00                 | \$45.25              |
| Commercial Inside City Limits                                                                                           |  | \$45.00                 | \$54.75              |
| Residential Outside City Limits                                                                                         |  | \$54.05                 | \$65.20              |

| <b>Section 3 - Water &amp; Sewer Distribution System Rates:</b>                                                                                                                                                                                                                                                                                                                                                                                                       |  | Current    | PROPOSED   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|------------|
| <b>Water Tap Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |            | @ 25%      |
| 3/4"                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | \$700.00   | \$875.00   |
| 1"                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | \$810.00   | \$1,012.50 |
| 1 1/2"                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  | \$1,370.00 | \$1,712.50 |
| 2"                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | \$1,530.00 | \$1,912.50 |
| (1) All Water Tap Fees are in addition to the current cost of the meter.<br>(2) Less \$75.00 charge for any new waterline with an open ditch (New Subdivision with prior approval only).<br>(3) Street Cut or Road Bore Fees shall be in addition to Water Tap Fees and equal to \$6.00 per inch/foot for 2" through 10" diameter, plus current cost of encasement.<br>(4) Fees for Water Taps over 2" and meter costs will be set by the Water M & O Superintendent. |  |            |            |

| <b>Sewer Tap Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | Current    | PROPOSED   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |            | @ 25%      |
| 4"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | \$745.00   | \$931.25   |
| 6"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | \$1,115.00 | \$1,393.75 |
| 8"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | \$1,485.00 | \$1,856.25 |
| (1) Plus a Maintenance Fee of \$13.00 per foot (from tap to service line).<br>(2) Excessive Depth Fee: \$13.00 per linear foot for each 5 feet, or portion thereof,<br>(3) Less \$75.00 charge for any new sewer line with an open ditch (applies to new<br>(4) All users connecting to a sewer line extension which is funded in part by the City of Durant, either by cash expenditure or the furnishing of labor in constructing said extension, shall pay a connection fee of \$1,061.00 for connecting to said sewer line extension. |  |            |            |

| FEE DESCRIPTION                                                    | REPEALING<br>RESOLUTION | DATE<br>RESOLUTION<br>PASSED | ORDINANCE | DATE<br>ORDINANCE<br>PASSED | Current | PROPOSED |
|--------------------------------------------------------------------|-------------------------|------------------------------|-----------|-----------------------------|---------|----------|
|                                                                    |                         |                              |           |                             |         | @ 25%    |
| Subdivision Development Water/Sewer Connection Inspection- Per Tap | 2007-17                 | 03/13/2007                   | 54.002    | 04/10/2007                  | 150     | \$188.00 |
| Water Main & Sub-main Installation Permit Fee                      | NONE                    | N/A                          | 52.004    | 1993                        | 0       | \$100.00 |
| Water Main & Sub-main Installation Plan Review- Per Hour           | NONE                    | N/A                          | 52.005    | 1993                        | 0       | \$50.00  |
| Water Main & Sub-main Installation Testing- Per Hour               | NONE                    | N/A                          | 52.005    | 1993                        | 0       | \$50.00  |
| Water Main & Sub-main Installation Inspection- Per Hour            | NONE                    | N/A                          | 52.005    | 1993                        | 0       | \$50.00  |
| Collection Line Cleaning- Excessive Grease- Per Hour               | 2000-31                 | 06/13/2000                   | 54.002    | 04/10/2007                  | 100.00  | \$125.00 |
| Meter On/Off- After Hours                                          | 2012-06                 | 03/13/2012                   | 50.001    | 1993                        | 0.00    | \$50.00  |
| Pop-off Valve Installation & Inspection                            | 2009-10                 | 04/14/3009                   | 54.043    | 04/10/3007                  | 30.00   | \$38.00  |

| <b>Section 4 - Solid Waste Collection and Disposal Rates:</b> |                    | Current | PROPOSED |
|---------------------------------------------------------------|--------------------|---------|----------|
| <b>Monthly Polycart Rates Inside City Limits:</b>             |                    |         |          |
| Residential Polycart (first cart)                             |                    | \$20.35 | \$20.35  |
| Residential Polycart (additional carts - each)                |                    | \$9.55  | \$11.45  |
| Commercial Polycart (first cart)                              |                    | \$20.70 | \$24.85  |
| Commercial Polycart (additional carts - each)                 |                    | \$9.55  | \$11.45  |
| <b>Monthly Polycart Outside City Limits:</b>                  |                    | Current | PROPOSED |
| Residential Polycart (first cart)                             |                    | \$24.40 | \$29.30  |
| Residential Polycart (additional carts - each)                |                    | \$11.40 | \$13.70  |
| Commercial Polycart (first cart)                              |                    | \$24.90 | \$29.90  |
| Commercial Polycart (additional carts - each)                 |                    | \$11.40 | \$13.70  |
| Polycart Replacement Fee Approved 10/18/2010                  |                    | \$75.00 | \$90.00  |
| Polycart Out of Place Fee Approved 10/18/2010                 | Resolution 2015-38 | \$5.00  | \$6.00   |
| Extra Dump on Polycart Ref. Resolution 2011-30                |                    | \$21.50 | \$25.80  |

ment A

| Landfill and Transfer Station Rates:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                             | Current  | PROPOSED          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------|----------|-------------------|
| Transfer Station Rate (minimum charge)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                             | \$15.25  | \$18.30           |
| Transfer Station Charge per Ton (incl DEQ fee)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                             | \$60.60  | \$72.72           |
| C&D Landfill (minimum charge)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                             | \$14.50  | \$14.50           |
| C&D Landfill Charge per Ton (incl DEQ fee)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                             | \$37.95  | \$37.95           |
| Concrete Disposal Fee Per Ton                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                             | \$15.00  | \$15.00           |
| Appliance w/ Freon                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                             | \$31.45  | \$31.45           |
| Freon Evacuation & Reclamation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                             | \$25.00  | \$25.00           |
| Appliance w/out Freon                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                             | \$15.75  | \$15.75           |
| Tires (Each up to 17")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                             | \$3.90   | \$3.90            |
| Tires (Each 17" and larger)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                             | \$9.50   | \$9.50            |
| Fill Dirt Disposal- Per Ton                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                             | \$10.80  | \$10.80           |
| Landfill Gate Fees- Governmental & Non-Profit Rate- Ref. Resolution 1999-17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                             | \$18.98  | \$18.98           |
| Free collection (limited quantities and types) of excess household and yard wastes are offered to residential customers (single home dwellings and duplexes) on a scheduled basis twice monthly. Residences must be currently occupied to be eligible for free collection service. Multi-family housing units (four or more) are not considered eligible. Excess household and yard waste placed curbside for pickup by city personel will result in the following charges and are not considered eligible items for the free collection service referenced above. |  |                             |          |                   |
| Excess Waste Collection Charges- Ref. Resolutions 2000-35 & 2011-45                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                             | Current  | No Change         |
| Excess Refuse Collection (Upon Request or Other than Regularly Scheduled Extra Hauling Day or Amounts of Refuse which Exceed a 1-ton flat bed truck load) - Flat Rate Per Trip                                                                                                                                                                                                                                                                                                                                                                                     |  |                             | \$49.50  | \$49.50           |
| Solid Waste Collection Extra Hauling Fee- Tires (Up to 17")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                             | \$6.00   | \$6.00            |
| Solid Waste Collection Extra Hauling Fee- Tires (17" and Larger)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                             | \$13.00  | \$13.00           |
| Solid Waste Collection Extra Hauling Fee- Furniture Per Piece                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                             | \$27.70  | \$27.70           |
| Solid Waste Collection Extra Hauling Fee- Appliances (Per Unit)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                             | \$27.70  | \$27.70           |
| Solid Waste Collection Extra Hauling Fee- Freon Laden Appliances (Per Unit)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                             | \$30.40  | \$30.40           |
| Scheduled Collection<br>Monthly Dumpster Rates- (Inside & Outside City Limits)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | No. Collections<br>Per Week | Current  | PROPOSED<br>@ 20% |
| 2-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 1                           | \$57.60  | \$69.10           |
| 2-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 2                           | \$115.20 | \$138.25          |
| 2-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 3                           | \$172.80 | \$207.35          |
| 2-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 4                           | \$230.40 | \$276.50          |
| 2-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 5                           | \$288.00 | \$345.60          |
| 4-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 1                           | \$115.20 | \$138.25          |
| 4-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 2                           | \$230.40 | \$276.50          |
| 4-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 3                           | \$345.60 | \$414.70          |
| 4-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 4                           | \$460.80 | \$552.95          |
| 4-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 5                           | \$576.00 | \$691.20          |
| 6-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 1                           | \$172.80 | \$207.35          |
| 6-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 2                           | \$345.60 | \$414.70          |
| 6-YD Dumpster- Per Container                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | 3                           | \$518.40 | \$622.10          |

| 6-YD Dumpster- Per Container                                                                                                     | 4                           |  | \$691.20   | \$829.45   |
|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|------------|------------|
| 6-YD Dumpster- Per Container                                                                                                     | 5                           |  | \$864.00   | \$1,036.80 |
| 10-YD Dumpster- Per Container                                                                                                    | 1                           |  | \$288.00   | \$345.60   |
| 10-YD Dumpster- Per Container                                                                                                    | 2                           |  | \$576.00   | \$691.20   |
| 10-YD Dumpster- Per Container                                                                                                    | 3                           |  | \$864.00   | \$1,036.80 |
| 10-YD Dumpster- Per Container                                                                                                    | 4                           |  | \$1,152.00 | \$1,382.40 |
| 10-YD Dumpster- Per Container                                                                                                    | 5                           |  | \$1,440.00 | \$1,728.00 |
| Additional Collection for 2-YD Dumpster- Per Event                                                                               |                             |  | \$70.50    | \$84.60    |
| Additional Collection for 4-YD Dumpster- Per Event                                                                               |                             |  | \$141.00   | \$169.20   |
| Additional Collection for 6-YD Dumpster- Per Event                                                                               |                             |  | \$211.50   | \$253.80   |
| Additional Collection for 10-YD Dumpster- Per Event                                                                              |                             |  | \$352.50   | \$423.00   |
| Cardboard Disposal Dumpster Rates:2-YD. Dumpster (1 dump/wk - Clean - Rate Per Month)                                            |                             |  | \$28.00    | \$33.60    |
| Cardboard Disposal Dumpster Rates:2-YD. Dumpster (1 dump/wk - Unclean - Rate Per Month)                                          |                             |  | \$56.00    | \$67.20    |
| Cardboard Disposal Dumpster Rates:2-YD. Dumpster (1 dump/wk - Clean - Rate Per Month)- <b>Governmental &amp; Non-Profit Rate</b> |                             |  | \$14.00    | \$16.80    |
| Scheduled Collection of Municipal Solid Waste<br>Monthly Rolloff Rates- (Inside & Outside City Limits)                           | No. Collections<br>Per Week |  | Current    | PROPOSED   |
|                                                                                                                                  |                             |  |            | @ 15%      |
| 20-YD Rolloff- Per Container                                                                                                     | 1                           |  | \$549.45   | \$631.85   |
| 20-YD Rolloff- Per Container                                                                                                     | 2                           |  | \$1,098.90 | \$1,263.75 |
| 20-YD Rolloff- Per Container                                                                                                     | 3                           |  | \$1,648.35 | \$1,895.60 |
| 20-YD Rolloff- Per Container                                                                                                     | 4                           |  | \$2,197.80 | \$2,527.45 |
| 20-YD Rolloff- Per Container                                                                                                     | 5                           |  | \$2,747.25 | \$3,159.35 |
| 30-YD Rolloff- Per Container                                                                                                     | 1                           |  | \$824.17   | \$947.80   |
| 30-YD Rolloff- Per Container                                                                                                     | 2                           |  | \$1,648.34 | \$1,895.60 |
| 30-YD Rolloff- Per Container                                                                                                     | 3                           |  | \$2,472.51 | \$2,843.40 |
| 30-YD Rolloff- Per Container                                                                                                     | 4                           |  | \$3,296.68 | \$3,791.20 |
| 30-YD Rolloff- Per Container                                                                                                     | 5                           |  | \$4,120.85 | \$4,739.00 |
| 40-YD Rolloff- Per Container                                                                                                     | 1                           |  | \$1,098.90 | \$1,263.75 |
| 40-YD Rolloff- Per Container                                                                                                     | 2                           |  | \$2,197.80 | \$2,527.45 |
| 40-YD Rolloff- Per Container                                                                                                     | 3                           |  | \$3,296.70 | \$3,791.20 |
| 40-YD Rolloff- Per Container                                                                                                     | 4                           |  | \$4,395.60 | \$5,054.95 |
| 40-YD Rolloff- Per Container                                                                                                     | 5                           |  | \$5,494.50 | \$6,318.65 |
| ON DEMAND Collection of C&D Waste<br>Rolloff FLAT RATE Per Collection*<br>VARIABLE BILLING- (Inside & Outside City Limits)       |                             |  | Current    | PROPOSED   |
|                                                                                                                                  |                             |  |            | @ 15%      |
| 20-YD Rolloff- Per Collection Event                                                                                              |                             |  | \$362.20   | \$416.55   |
| 30-YD Rolloff- Per Collection Event                                                                                              |                             |  | \$543.30   | \$624.80   |
| 40-YD Rolloff- Per Collection Event                                                                                              |                             |  | \$648.35   | \$745.60   |

| <b>ON DEMAND Collection of C&amp;D Waste<br/>LARGE SCALE CONSTRUCTION PRICING<br/>Rolloff FLAT RATE Per Collection**</b><br><small>VARIABLE BILLING- (Inside &amp; Outside City Limits)<br/>Ref. Resolution 2013-24</small>                                                                                                                                    | Current  | PROPOSED |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
|                                                                                                                                                                                                                                                                                                                                                                |          | @ 15%    |
| 20-YD Rolloff- Per Collection Event                                                                                                                                                                                                                                                                                                                            | \$267.00 | \$307.05 |
| 30-YD Rolloff- Per Collection Event                                                                                                                                                                                                                                                                                                                            | \$400.00 | \$460.00 |
| 40-YD Rolloff- Per Collection Event                                                                                                                                                                                                                                                                                                                            | \$535.00 | \$615.25 |
| <b>**Special rate for large scale construction (spending in excess of \$200,000 per year for rolloff / disposal charges). Rolloff / disposal unit prices shall be based on per month or per dump whichever occurs first and are subject to weight limits only to the extent to enable the rolloff to be picked up and transported. Ref. Resolution 2013-24</b> |          |          |
| <b>*One Dump or Pick-up for Each Rolloff Container Must be made Every 30 Days or the Following Equipment Fee will be Applied: Ref. Resolution 2005-31</b>                                                                                                                                                                                                      |          |          |
| 20-yd Rolloff                                                                                                                                                                                                                                                                                                                                                  | \$181.20 | \$208.40 |
| 30-yd Rolloff                                                                                                                                                                                                                                                                                                                                                  | \$271.65 | \$312.40 |
| 40-yd Rolloff                                                                                                                                                                                                                                                                                                                                                  | \$324.20 | \$372.85 |
| <b>Charge for Relocating Rolloff Container for Customer- Ref. Resolution 2005-31</b>                                                                                                                                                                                                                                                                           | \$60.00  | \$69.00  |

| <b>ON DEMAND Collection<br/>COMMERCIAL SELF-CONTAINED WASTE COMPACTOR<br/>FLAT RATE Per Collection*</b><br><small>VARIABLE BILLING- (Inside &amp; Outside City Limits)<br/>Ref. Resolution 2008-40</small> | Current  | PROPOSED |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
|                                                                                                                                                                                                            |          | @ 20%    |
| Compactor Pricing- 20-yd Self Contained                                                                                                                                                                    | \$380.40 | \$456.50 |
| Compactor Pricing- 30-yd Self Contained                                                                                                                                                                    | \$570.55 | \$684.65 |
| Compactor Pricing- 40-yd Self Contained                                                                                                                                                                    | \$760.75 | \$912.90 |
| <b>*One Dump or Pick-up Must be made Every 30 Days or Minimum Equipment Fee Applies</b>                                                                                                                    |          |          |

| <b>ON DEMAND Collection<br/>PRIVATELY OWNED WASTE COMPACTOR<br/>FLAT RATE Per Collection*</b><br><small>VARIABLE BILLING- (Inside &amp; Outside City Limits)<br/>Ref. Resolution 2013-10</small> | Current  | PROPOSED |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
|                                                                                                                                                                                                  |          | @ 20%    |
| Owner Provided Compactor Pricing- 4-yd                                                                                                                                                           | \$57.60  | \$69.10  |
| Owner Provided Compactor Pricing- 8-yd                                                                                                                                                           | \$115.20 | \$138.25 |
| Owner Provided Compactor Pricing- 16-yd                                                                                                                                                          | \$230.40 | \$276.50 |
| Owner Provided Compactor Pricing- 20-yd                                                                                                                                                          | \$288.00 | \$345.60 |
| Owner Provided Compactor Pricing- 30-yd                                                                                                                                                          | \$432.00 | \$518.40 |
| Owner Provided Compactor Pricing- 40-yd                                                                                                                                                          | \$575.86 | \$691.05 |
| <b>*One Dump or Pick-up Must be made Every 30 Days or Minimum Equipment Fee Applies</b>                                                                                                          |          |          |

**Section 5 - Industrial Pretreatment Rates:**

| FEE DESCRIPTION                                                                                  | REPEALING<br>RESOLUTION | DATE<br>RESOLUTION<br>PASSED | ORDINANCE | DATE<br>ORDINANCE<br>PASSED | Current     | PROPOSED    |
|--------------------------------------------------------------------------------------------------|-------------------------|------------------------------|-----------|-----------------------------|-------------|-------------|
|                                                                                                  |                         |                              |           |                             |             | @ 25%       |
| Bacteriological Total Coliform Water Testing- 1 Sample                                           | 2010-22                 | 10/12/2010                   | 50.001    | 1993                        | 25          | \$31.25     |
| Bacteriological Total Coliform Water Testing- 2 or more Samples                                  | 2010-22                 | 10/12/2010                   | 50.001    | 1993                        | 20          | \$25.00     |
| Industrial Pretreatment Wastewater Discharge Permit Application Fee                              | 2010-22                 | 10/12/2010                   | 50.001    | 1993                        | 250         | \$312.50    |
| Annual Industrial Pretreatment Permit Fee                                                        | 2010-22                 | 10/12/2010                   | 50.001    | 1993                        | 100         | \$125.00    |
| Industrial Pretreatment Permit Modification Fee                                                  | 2010-14                 | 06/08/2010                   | 53.048    | 11/12/2002                  | 25          | \$31.25     |
| Accidental Discharge Procedure/Construction Plan Review- Per Plan                                | 2010-14                 | 06/08/2010                   | 53.032    | 11/12/2002                  | 25          | \$31.25     |
| Industrial Pretreatment Appeal Filing Fee                                                        | 2010-14                 | 06/08/2010                   | 53.067    | 11/12/2002                  | 25          | \$31.25     |
| Routine Pretreatment Facility Inspection                                                         | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 75          | \$93.75     |
| Requested Pretreatment Facility Inspection                                                       | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 100         | \$125.00    |
| Industrial Pretreatment Onsite Consultations                                                     | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 40          | \$50.00     |
| Night, Weekend, Holiday Pretreatment Inspection Fee                                              | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 75          | \$93.75     |
| After Hours Industrial Visit                                                                     | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 50          | \$62.50     |
| Industrial Pretreatment Grab Sample Collection                                                   | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 25          | \$31.25     |
| Industrial Pretreatment 24-Hr Composite Sample Collection                                        | 2010-14                 | 06/08/2010                   | 53.110    | 11/12/2002                  | 25          | \$31.25     |
| Industrial Pretreatment Analytical Testing/ Shipping                                             | 2010-14                 | 06/08/2010                   | 53.045    | 11/12/2002                  | Actual Cost | Actual Cost |
| Industrial Pretreatment Code Enforcement Administrative Fee                                      | 2010-14                 | 06/08/2010                   | 53.125    | 11/12/2002                  | 200         | \$250.00    |
| Excessive Strength <b>FOG</b> Surcharge- Per lb.                                                 | 2010-14                 | 06/08/2010                   | 53.190    | 11/12/2002                  | 0.50        | \$0.65      |
| Excessive Strength <b>BOD<sub>5</sub></b> Surcharge- Per lb.                                     | 2010-14                 | 06/08/2010                   | 53.190    | 11/12/2002                  | 0.40        | \$0.50      |
| Excessive Strength <b>TSS</b> Surcharge- Per lb.                                                 | 2010-14                 | 06/08/2010                   | 53.190    | 11/12/2002                  | 0.30        | \$0.40      |
| Commercial Septic Waste Disposal <b>Permit</b>                                                   | 2013-19                 | 08/13/2013                   | 53.033    | 11/12/2002                  | 250.00      | \$312.50    |
| Commercial Septic Waste Disposal <b>Discharge- Flat Rate or 0.05/gal. (whichever is greater)</b> | 2013-19                 | 08/13/2013                   | 53.033    | 11/12/2002                  | 100.00      | \$125.00    |