

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

January 9, 2024

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

1. Presentation of Employee Services Awards for 4th Quarter 2023

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Special Called Meeting Minutes of December 12, 2023
- b. Consider Approval of Regular Meeting Minutes of December 12, 2023
- c. Consider Approval of Budget Supplements BA-24-7

- d. Consider Approval of Mayoral Recommendation of Taylor Downs to Fill the Position of Education Advisory Trustee on the Durant Industrial Authority Board
- e. Consider Approval of Mayoral Recommendation to the Durant Industrial Authority Board
- f. Discussion, Consideration and Possible Action to Consider Adoption of the 2024 Citizen Participation Plan – Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.

2. Consider Items Removed from Consent

3. Information Items

- a. Financial Statements November 2023 and Sales Tax Reports December 2023

4. Administration

- a. Consider Approval of Police Department Policies as Part of the Collective Bargaining Agreement with the Fraternal Order of Police
- b. Consideration for Approval of Purchasing a Chevy 4WD 1500 Crew Cab for \$43,402 from Joe Cooper Chevrolet State Contract SW0035, #25101507
- c. Consideration Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services
- d. Discussion, Consideration and Possible Action on Allowing the Residence at 17 Engles Drive To Extend Sewer To the City of Durant Sewer System
- e. Discussion, Consideration and Possible Action on Allowing Developer TURPI LLC to Connect to City Sewer Service
- f. Discussion, Consideration and Possible Action on Allowing Developer Derick Brewer to Connect to City Water and City Sewer off of McLean Road
- g. Consider Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Traffic Signals at the US-69/75 Frontage Road and Choctaw Road Intersection (C-2024-02)
- h. Consider Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Highway Illumination Along US-69/75 from Rose Hill Bridge to US-70 (C-2024-03)
- i. Consideration and Approval for Preliminary Plat Request for Goad Construction Inc and Dale Goad Construction Inc.

5. Executive Session

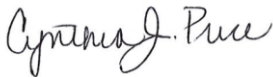
- a. Consider Entering Into Executive Session to Discuss Protected Information as It Pertains to Clarola Rose's OkMRF Retirement Benefits. This Executive Session Authorized by Title 25, Section 307 B(7) of the Oklahoma States Statutes.
- b. Consider Action Pursuant to Executive Session Item 5(a)
- c. Considering Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B(1) to Discuss Possible Hiring of City Manager
- d. Consider Action Pursuant to Executive Session Item 5(c)

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:10 p.m. on the 5th day of January 2024.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of December 12, 2023

Council Information / Action Requested

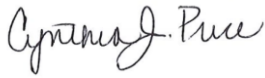
Approval of Special Called Meeting Minutes of December 12, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant City Council Minutes 12122023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 4th day of December, 2023 and that an agenda of said meeting was posted at the place of such meeting at 10:29 a.m. on the 8th day of December, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT CITY COUNCIL
December 12, 2023 at 9:00 AM
Choctaw Nation Headquarters
1802 Chukka Hina
Durant, Oklahoma**

CALL TO ORDER

Mayor Tucker called the meeting to order at 9:05 a.m.

ROLL CALL

Present:

Council Member Lauran Fuller

Council Member Humphrey Miller

Council Member Danny Sherrer

Vice Mayor Mike Simulescu

Mayor Martin Tucker

Interim City Manager Rick Rumsey

City Clerk Cynthia J. Price

Absent:

City Attorney Tom Marcum

ORDER OF BUSINESS

1. Executive Session

- a. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B(1) to Discuss the Employment of a City Manager and/or Hiring of City Manager and/or Interview Candidates for City Manager

Motion To: Enter Into Executive Session

Motion By: Mike Simulescu

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

b. Consider Action Pursuant to 1(a) Above

No action.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Lauran Fuller

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 12, 2023

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 12, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 12122023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:15 p.m. on the 8th day of December, 2023.



Cynthia J. Price, City of Durant

MINUTES OF THE MEETING OF DURANT CITY COUNCIL

December 12, 2023 AT 6:00 PM

Roscoe J. Hatfield

Council Chambers

300 West Evergreen

Durant, Oklahoma

CALL TO ORDER

Mayor Tucker called the meeting to order at 6:00 p.m.

INVOCATION/FLAG SALUTE

Mayor Tucker provided the invocation and led the flag salute.

ROLL CALL

Present:

Council Member Lauran Fuller

Council Member Humphrey Miller

Council Member Danny Sherrer

Vice Mayor Mike Simulescu

Mayor Martin Tucker

City Attorney Tom Marcum

Interim City Manager Rick Rumsey

City Clerk Cynthia J. Price

Absent:

None

PRESENTATIONS

1. Special Presentation of Employee Service Award for Rick Mote

Rick Mote received a service award for 45 years of dedicated service.

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the

meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

Dolores Cole - Animal Shelter

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of November 14, 2023
- b. Consider Approval of Special Called Meeting Minutes of December 7, 2023
- c. Consider Approval of Budget Supplements 2024-6
- d. Consider Approval of Renewal Invoices from Oklahoma Municipal Assurance Group (OMAG) for Property Insurance in the Amount of \$192,233.00 and General Liability Auto and Equipment in the Amount of \$251,604.00 for the 2024 Calendar Year
- e. Discussion, Consideration, and Possible Action to Approve Change Order No. 1 to Modify Contract C-2021-19 GEN LIB CC REV with Native Energy Source, LLC - Extending Contract Completion Date for the Generator Project at the Donald W. Reynolds Library site from December 31, 2023 to March 30, 2024.

Motion To: Remove Agenda Item 1a for Further Discussion and Approve Consent Items 1b, 1c, 1d, 1e, as Presented

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

Agenda Item 1a was removed for further discussion by unanimous council vote. Item 1a contained a scrivener's error as there was an additional motion/vote format following the vote taken. This additional motion/vote format was in error as no additional vote was taken. Clerk's Note: The November 14, 2023 minutes were corrected and reposted on December 13, 2023.

Motion To: Approve Removed Consent Item With Correction of Scrivener's Error to Remove Additional Motion/Vote Format

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

3. Information Items

- a. Financial Statements October 2023 and Sales Tax Reports November 2023

4. Administration

- a. Consider Approval of the Equipment Financing with American Nation Bank for
 1. Two Trailers (\$216,400) for Solid Waste Disposal Department
 2. Two Trash Trucks (\$560,267.70) for the Solid Waste Collection Department

Motion To: Approve Equipment Financing with American Nation Bank for Two Trailers for the Solid Waste Disposal Department in the Amount of \$216,400

Motion By: Martin Tucker

Seconded By: Lauren Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Equipment Financing with American Nation Bank for Two Trash Trucks for the Solid Waste Collection Department in the Amount of \$560,267.70

Motion By: Martin Tucker

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- b. Discuss and Consider City Owned Property Located at 301 N. Sixteenth, Durant, OK and Take Possible Action

Motion To: Re-Bid City Owned Property Located at 301 N. Sixteenth, Durant, OK Without a Minimum Bid

Motion By: Mike Simulescu

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- c. Consider Approval of Lights to be Installed at Dixon Durant Park by Palco Supply for \$49,976.51. Buyboard Contract #690-23

Motion To: Approve Lights to be Installed at Dixon Durant Park by Palco Supply for \$49,976.51 Buyboard Contract #690-23

Motion By: Lauren Fuller

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- d. Consider Approval of Lights to be Installed at Carl Albert Park by Palco Supply for \$49,911.54. Buyboard Contract #690-23

Motion To: Approve Lights to be Installed at Carl Albert Park by Palco Supply for \$49,911.54 Buyboard Contract #690-23

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- e. Consider Approval of Two Remaining Small Business Grant Applicants in the Amount of \$5000 Each for a Total of \$10,000

Motion To: Approve Final Two Small Business Grant Applications in the Amount of \$5,000 Each for a Total of \$10,000

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA-24-7

#226 Appropriate Funds for GF Operation Expenditure,
#227 Appropriate Funds for CI Projects include FAA, Tennis Court Refurbish, 23 WWTP Prj-II
#228 Appropriate Funds for Adjust Allied Stone Incentive GL
#229 Appropriate Funds for CHEROKEE Payments Reserve
#230 Appropriate Funds for 2023 OWRB Loan for WWTP Prj-II
#231 Appropriate Funds for DCFA Reimburse SE Projects
#232 Appropriate Funds for Drug Enforcement Narcotic Project
#233 Appropriate Funds for DWRF Library Pendleton Monthly Payment
#234 Appropriate Funds for DCUA Line Leak Repair & Maint.

Council Information / Action Requested

Approval of Budget Supplements BA-24-7

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 24-7 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT06185 - BA 24-7 46-54

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000226	FY 23/24 ORIGINAL BUDGET	BA24-7 GF OPERAT. ADJ	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-301-1000	BEGINNING UNENCUMBERED	BA24-7 GF OPERAT. ADJ PD PRIOR Y PAYMNT	-2,951,192.56	-150,352.00	-3,101,544.56
January: -150,352.00					
001-000-361-4000	MISC. REVENUE	BA24-7 GF OPERAT. ADJ DONATION	-106,412.00	-8,500.00	-114,912.00
January: -8,500.00					
001-000-361-5608	DONATIONS TO FIRE DEPARTM...	BA24-7 GF OPERAT. ADJ FD DONATION	0.00	-500.00	-500.00
January: -500.00					
001-000-362-2103	EMG HOMELAND SECURITY GR...	BA24-7 GF OPERAT. HOMELAND SEC. GRANT ...	-8,500.00	-1,200.00	-9,700.00
January: -1,200.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ	55,000.00	32,935.00	87,935.00
January: 32,935.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ	55,000.00	38,095.00	93,095.00
January: 38,095.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ	55,000.00	25,935.00	80,935.00
January: 25,935.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ FLEX CAD 23-24	55,000.00	20,004.00	75,004.00
January: 20,004.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ LICENSE PLATE 23-24	55,000.00	1,906.00	56,906.00
January: 1,906.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ WATCHGARD 23-25	55,000.00	16,185.00	71,185.00
January: 16,185.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ LICENSE PLATE PRIOR Y	55,000.00	1,782.00	56,782.00
January: 1,782.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ PRIOR Y WATCHGARD	55,000.00	32,370.00	87,370.00
January: 32,370.00					
001-005-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ FLEX CARD PRIOR Y	55,000.00	19,235.00	74,235.00
January: 19,235.00					
001-008-510-1202	SPECIAL PAY-LEAVE & BONUS ...	BA24-7 GF OPERAT. ADJ HOLIDAY BUYBACK	100,000.00	43,000.00	143,000.00
January: 43,000.00					
001-008-530-3051	CONTRACT LABOR	BA24-7 GF OPERAT. JANITORIAL SERVICE ADM...	0.00	4,200.00	4,200.00
January: 4,200.00					
001-008-550-5051	OFFICE SUPPLIES	BA24-7 GF OPERAT. ADJ	6,844.00	500.00	7,344.00
January: 500.00					
001-008-550-5849	COMPUTER SOFTWARE & ACCE...	BA24-7 GF OPERAT. ADJ SOFTWARE INCREASE ...	6,800.00	3,500.00	10,300.00
January: 3,500.00					
001-008-550-5854	UNIFORMS	BA24-7 GF OPERAT. ADJ SOFTWARE INCREASE ...	28,320.00	-3,500.00	24,820.00
January: -3,500.00					
001-008-550-5861	MINOR TOOLS AND EQUIPMENT	BA24-7 GF OPERAT. ADJ DONATION	44,214.00	8,500.00	52,714.00
January: 8,500.00					
001-008-570-7200	TRAINING AND TRAVEL	BA24-7 GF OPERAT. JANITORIAL SERVICE ADM...	67,075.00	-4,200.00	62,875.00
January: -4,200.00					
001-016-550-5074	SAFETY SUPPLIES	BA24-7 GF OPERAT. ADJ STREET RESPIRATORS...	7,000.00	5,000.00	12,000.00
January: 5,000.00					
001-016-550-5671	DRAINAGE MAINTENANCE	BA24-7 GF OPERAT. ADJ STREET RESPIRATORS...	36,000.00	-5,000.00	31,000.00

Budget Adjustment Register
Packet: GLPKT06185 - BA 24-7 46-54

January:	-5,000.00				
001-018-530-3031	PHONE & TELECOMMUNICATI...	BA24-7 GF OPERAT. HOMELAND SEC. GRANT S...	13,300.00	1,200.00	14,500.00
January:	1,200.00				
001-018-550-5509	EQUIP MAINT & PARTS	BA24-7 GF OPERAT. ADJ	10,400.00	-3,000.00	7,400.00
January:	-3,000.00				
001-018-550-5861	MINOR TOOLS AND EQUIPMENT	BA24-7 GF OPERAT. ADJ	2,500.00	3,000.00	5,500.00
January:	3,000.00				
001-019-510-1096	V,S, & H BUYBACK RESERVE	BA24-7 GF OPERAT. ADJ FD HOLIDAY BUYBACK	110,000.00	-43,000.00	67,000.00
January:	-43,000.00				
001-019-570-7800	FUND RESERVE	BA24-7 GF OPERAT. ADJ PRIOR Y PD SOFTWARE	140,750.00	-38,095.00	102,655.00
January:	-38,095.00				
001-022-520-2800	VETERINARY SERVICES	BA24-7 GF OPERAT. ADJ	5,000.00	3,000.00	8,000.00
January:	3,000.00				
001-022-550-5861	MINOR TOOLS AND EQUIPMENT	BA24-7 GF OPERAT. ADJ	4,000.00	-2,000.00	2,000.00
January:	-2,000.00				
001-022-550-5869	EQUIPMENT & FURNISHINGS	BA24-7 GF OPERAT. ADJ	2,100.00	-1,000.00	1,100.00
January:	-1,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000227	FY 23/24 ORIGINAL BUDGET	BA 24-7-47 CI PROJ ADJ	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	BA 24-7-47 CI PROJ ADJ BA6-38 AWOS ENG.	-3,843,412.00	-3,213.00	-3,846,625.00
January:	-3,213.00				
015-000-361-9900	PRIVATE DONATION	BA 24-7-47 CI PROJ DISD 1/2 TENNIS CORT RE...	0.00	-12,533.00	-12,533.00
January:	-12,533.00				
015-000-364-4055	TRS FM 2023 CWSRF 210-058	BA 24-7-47 CI PROJ ADJ 2023 OWRB LOAN AM...	0.00	-22,534,500.00	-22,534,500.00
January:	-22,534,500.00				
015-009-560-5657	GENERAL PARK IMPROVEMENTS	BA 24-7-47 CI PROJ ADJ FOR 2 TENNIS COURTS...	94,534.00	-12,533.00	82,001.00
January:	-12,533.00				
015-009-560-9542	REHAB TENNIS COURTS PARK	BA 24-7-47 CI PROJ ADJ FOR 2 TENNIS COURTS...	0.00	25,066.00	25,066.00
January:	25,066.00				
015-019-570-7800	FUND RESERVE	BA 24-7-47 CI PROJ ADJ AIRP. AWOS ADJ	823,595.00	-22,500.00	801,095.00
January:	-22,500.00				
015-019-570-7800	FUND RESERVE	BA 24-7-47 CI PROJ ADJ	823,595.00	-17,789.00	805,806.00
January:	-17,789.00				
015-065-520-2136	PROFESSIONAL SERVICES	BA 24-7-47 CI PROJ ADJ MARKING ENG.	95,081.00	12,000.00	107,081.00
January:	12,000.00				
015-065-520-2136	PROFESSIONAL SERVICES	BA 24-7-47 CI PROJ ADJ MARKING ENG.	95,081.00	25,000.00	120,081.00
January:	25,000.00				
015-065-520-2136	PROFESSIONAL SERVICES	BA 24-7-47 CI PROJ ADJ DRAINAGE STUDY	95,081.00	10,500.00	105,581.00
January:	10,500.00				
015-065-520-2136	PROFESSIONAL SERVICES	BA 24-7-47 CI PROJ ADJ AWOS ADJ	95,081.00	21,002.00	116,083.00
January:	21,002.00				
015-065-560-6400	AIRPORT IMPROVEMENTS	BA 24-7-47 CI PROJ ADJ MARKING ENG.	33,744.00	-25,000.00	8,744.00
January:	-25,000.00				
015-910-560-6005	2023 WWTP CONTINGENCY	BA 24-7-47 CI PROJ ADJ WWTP PRJ II	0.00	22,534,500.00	22,534,500.00
January:	22,534,500.00				

Adjustment Number	Budget Code	Description	Adjustment Date
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Budget Adjustment Register

Packet: GLPKT06185 - BA 24-7 46-54

BA0000228 FY 23/24 ORIGINAL BUDGET BA 24-7-48 DIA ALLIED STONE INCENTIVE

1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-067-560-9232	ALLIED STONE PROJECT	BA 24-7-48 DIA ALLIED STONE INCENTIVE	0.00	20,000.00	20,000.00
January:					
020-067-580-8517	ALLIED STONE INC. LOAN	BA 24-7-48 DIA ALLIED STONE INCENTIVE	20,000.00	-20,000.00	0.00
January:					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000229	FY 23/24 ORIGINAL BUDGET	BA 24-7-49 911 RESERVE CHEROKEE PYMNT 3RD Y	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
101-000-301-1000	BEGINNING UNENCUMBERED	BA 24-7-49 911 RESERVE CHEROKEE PYMNT 3...	-90,993.55	-109,950.00	-200,943.55
January:					
101-007-530-3031	PHONE & TELECOMMUNICATI...	BA 24-7-49 911 RESERVE CHEROKEE PYMNT 3...	68,500.00	109,950.00	178,450.00
January:					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000230	FY 23/24 ORIGINAL BUDGET	BA 24-7-50 2023OWRB FOR WWPT PRJ	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
210-000-361-1509	2023 CWSRF OWRB FINANCING	BA 24-7-50 2023OWRB FOR WWPT PRJ	0.00	-23,000,000.00	-23,000,000.00
January:					
210-058-580-8705	COST OF ISSUANCE 2023 CWSRF	BA 24-7-50 2023OWRB FOR WWPT PRJ	0.00	465,500.00	465,500.00
January:					
210-058-599-0150	TRSF TO CAPITAL IMPR. FUND	BA 24-7-50 2023OWRB FOR WWPT PRJ	0.00	22,534,500.00	22,534,500.00
January:					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000231	FY 23/24 ORIGINAL BUDGET	BA 24-7-51 DCFA TO SE REIMBURSE PROJECT	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
215-078-570-7045	REIMBURSE TO SE PROJECTS	BA 24-7-51 DCFA TO SE REIMBURSE PROJECT	0.00	300,000.00	300,000.00
January:					
215-078-570-7809	RESERVE FROM G.R.ACCT. INT.	BA 24-7-51 DCFA TO SE REIMBURSE PROJECT	1,000,000.00	-300,000.00	700,000.00
January:					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000232	FY 23/24 ORIGINAL BUDGET	BA 24-7-52 DRUG ENFORCEMENT NAROCOTICS INVESTG PRJ	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
305-000-361-1900	REVENUE FROM FORFEITURES	BA 24-7-52 DRUG ENFORCEMENT NAROCOTICS..	0.00	-4,000.00	-4,000.00
January:					
305-005-550-5869	DRUG ENFORCEMENT EXPENSES	BA 24-7-52 DRUG ENFORCEMENT NAROCOTICS..	0.00	4,000.00	4,000.00
January:					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000233	FY 23/24 ORIGINAL BUDGET	BA 24-7-53 DWRF LIBRY PENDLETON TRUST MONTHLY REV	1/9/2024

Summary Description:

Budget Adjustment Register
Packet: GLPKT06185 - BA 24-7 46-54

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-363-1000	PENDLETON TRUST	BA 24-7-53 DWRF LIBRY PENDLETON MONTHLY..	-30,117.00	-6,972.00	-37,089.00
January:	-6,972.00				
350-000-363-1000	PENDLETON TRUST	BA 24-7-53 DWRF LIBRY PENDLETON REV CITA...	-30,117.00	-480.00	-30,597.00
January:	-480.00				
350-015-550-5605	PENDLETON TRUST MAINT/PR...	BA 24-7-53 DWRF LIBRY PENDLETON TRUST M...	307,543.00	7,452.00	314,995.00
January:	7,452.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000234	FY 23/24 ORIGINAL BUDGET	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	1/9/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-026-520-2180	LINE LEAK STUDY & REPAIRS	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	10,000.00	10,000.00	20,000.00
January:	10,000.00				
405-026-550-5678	HYDRANT MAINT & REPAIR	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	12,000.00	-10,000.00	2,000.00
January:	-10,000.00				
405-029-550-5062	JANITORIAL SUPPLIES	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	800.00	1,300.00	2,100.00
January:	1,300.00				
405-029-550-5883	POLYCARTS	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	60,000.00	-1,300.00	58,700.00
January:	-1,300.00				
405-049-550-5074	SAFETY SUPPLIES	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	2,500.00	2,000.00	4,500.00
January:	2,000.00				
405-049-550-5859	LANDFILL EQUIP. REPAIR	BA 24-7-54 DCUA REPAIR AND MAINTENANCE	260,000.00	-2,000.00	258,000.00
January:	-2,000.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
24	FY 23/24 ORIGINAL BUDGET	001-000-301-1000	BEGINNING UNENCUMBERED	-2,951,192.56	-150,352.00	-3,101,544.56
		001-000-361-4000	MISC. REVENUE	-106,412.00	-8,500.00	-114,912.00
		001-000-361-5608	DONATIONS TO FIRE DEPARTMENT	0.00	-500.00	-500.00
		001-000-362-2103	EMG HOMELAND SECURITY GRANT	-8,500.00	-1,200.00	-9,700.00
		001-005-550-5849	COMPUTER SOFTWARE & ACCES.	55,000.00	188,447.00	243,447.00
		001-008-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	100,000.00	43,000.00	143,000.00
		001-008-530-3051	CONTRACT LABOR	0.00	4,200.00	4,200.00
		001-008-550-5051	OFFICE SUPPLIES	6,844.00	500.00	7,344.00
		001-008-550-5849	COMPUTER SOFTWARE & ACCES.	6,800.00	3,500.00	10,300.00
		001-008-550-5854	UNIFORMS	28,320.00	-3,500.00	24,820.00
		001-008-550-5861	MINOR TOOLS AND EQUIPMENT	44,214.00	8,500.00	52,714.00
		001-008-570-7200	TRAINING AND TRAVEL	67,075.00	-4,200.00	62,875.00
		001-016-550-5074	SAFETY SUPPLIES	7,000.00	5,000.00	12,000.00
		001-016-550-5671	DRAINAGE MAINTENANCE	36,000.00	-5,000.00	31,000.00
		001-018-530-3031	PHONE & TELECOMMUNICATION	13,300.00	1,200.00	14,500.00
		001-018-550-5509	EQUIP MAINT & PARTS	10,400.00	-3,000.00	7,400.00
		001-018-550-5861	MINOR TOOLS AND EQUIPMENT	2,500.00	3,000.00	5,500.00
		001-019-510-1096	V,S, & H BUYBACK RESERVE	110,000.00	-43,000.00	67,000.00
		001-019-570-7800	FUND RESERVE	140,750.00	-38,095.00	102,655.00
		001-022-520-2800	VETERINARY SERVICES	5,000.00	3,000.00	8,000.00
		001-022-550-5861	MINOR TOOLS AND EQUIPMENT	4,000.00	-2,000.00	2,000.00
		001-022-550-5869	EQUIPMENT & FURNISHINGS	2,100.00	-1,000.00	1,100.00
		015-000-301-1000	BEGINNING UNENCUMBERED	-3,843,412.00	-3,213.00	-3,846,625.00
		015-000-361-9900	PRIVATE DONATION	0.00	-12,533.00	-12,533.00
		015-000-364-4055	TRS FM 2023 CWSRF 210-058	0.00	-22,534,500.00	-22,534,500.00
		015-009-560-5657	GENERAL PARK IMPROVEMENTS	94,534.00	-12,533.00	82,001.00
		015-009-560-9542	REHAB TENNIS COURTS PARK	0.00	25,066.00	25,066.00
		015-019-570-7800	FUND RESERVE	823,595.00	-40,289.00	783,306.00
		015-065-520-2136	PROFESSIONAL SERVICES	95,081.00	68,502.00	163,583.00
		015-065-560-6400	AIRPORT IMPROVEMENTS	33,744.00	-25,000.00	8,744.00
		015-910-560-6005	2023 WWTP CONTINGENCY	0.00	22,534,500.00	22,534,500.00
		020-067-560-9232	ALLIED STONE PROJECT	0.00	20,000.00	20,000.00
		020-067-580-8517	ALLIED STONE INC. LOAN	20,000.00	-20,000.00	0.00
		101-000-301-1000	BEGINNING UNENCUMBERED	-90,993.55	-109,950.00	-200,943.55
		101-007-530-3031	PHONE & TELECOMMUNICATION	68,500.00	109,950.00	178,450.00
		210-000-361-1509	2023 CWSRF OWRB FINANCING	0.00	-23,000,000.00	-23,000,000.00
		210-058-580-8705	COST OF ISSUANCE 2023 CWSRF	0.00	465,500.00	465,500.00
		210-058-599-0150	TRSF TO CAPITAL IMPR. FUND	0.00	22,534,500.00	22,534,500.00
		215-078-570-7045	REIMBURSE TO SE PROJECTS	0.00	300,000.00	300,000.00
		215-078-570-7809	RESERVE FROM G.R.ACCT. INT.	1,000,000.00	-300,000.00	700,000.00
		305-000-361-1900	REVENUE FROM FORFEITURES	0.00	-4,000.00	-4,000.00
		305-005-550-5869	DRUG ENFORCEMENT EXPENSES	0.00	4,000.00	4,000.00
		350-000-363-1000	PENDLETON TRUST	-30,117.00	-7,452.00	-37,569.00
		350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	307,543.00	7,452.00	314,995.00
		405-026-520-2180	LINE LEAK STUDY & REPAIRS	10,000.00	10,000.00	20,000.00
		405-026-550-5678	HYDRANT MAINT & REPAIR	12,000.00	-10,000.00	2,000.00
		405-029-550-5062	JANITORIAL SUPPLIES	800.00	1,300.00	2,100.00
		405-029-550-5883	POLYCARTS	60,000.00	-1,300.00	58,700.00
		405-049-550-5074	SAFETY SUPPLIES	2,500.00	2,000.00	4,500.00
		405-049-550-5859	LANDFILL EQUIP. REPAIR	260,000.00	-2,000.00	258,000.00
24 Total:				-3,603,027.11	0.00	-3,603,027.11
Grand Total:				-3,603,027.11	0.00	-3,603,027.11

Fund Summary

Fund	Before	Adjustment	After
Budget Code:24 - FY 23/24 ORIGINAL BUDGET Fiscal: 2023-2024			
001	-2,426,801.56	0.00	-2,426,801.56
015	-2,796,458.00	0.00	-2,796,458.00
020	20,000.00	0.00	20,000.00
101	-22,493.55	0.00	-22,493.55
210	0.00	0.00	0.00
215	1,000,000.00	0.00	1,000,000.00
305	0.00	0.00	0.00
350	277,426.00	0.00	277,426.00
405	345,300.00	0.00	345,300.00
Budget Code 24 Total:	-3,603,027.11	0.00	-3,603,027.11
Grand Total:	-3,603,027.11	0.00	-3,603,027.11



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Paul Buntz, Interim Director of Economic Development
Re: Consider Approval of Mayoral Recommendation of Taylor Downs to Fill the Position of Education Advisory Trustee on the Durant Industrial Authority Board

This appointment would be for the remainder of the existing term which expires July 1, 2024. The position was vacated by Dr. Thomas Newsom when he was designated by First Texoma National Bank as their voting member. The position of Education Advisory Trustee is a non-voting position.

Council Information / Action Requested

Approval of Mayoral Recommendation of Taylor Downs to Fill the Position of Education Advisory Trustee on the Durant Industrial Authority Board

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Paul Buntz, Interim Director of Economic Development
Re: Consider Approval of Mayoral Recommendation to the Durant Industrial Authority Board

This seat is currently held by Mike Davis whose term expires on February 1, 2024. This appointment is for a four-year term.

Council Information / Action Requested

Approval of Mayoral Recommendation to the Durant Industrial Authority Board

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration and Possible Action to Consider Adoption of the 2024 Citizen Participation Plan – Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.

This document is required annually for each CDBG application to implement identified activities at the time of grant application, including public hearings to inform citizens of any proposed CDBG grant project and encourage citizen participation.

The approved 2024 Citizen Participation Plan will meet necessary action for all CDBG applications applied for during 2024. For any CDBG eligible project applied for during 2024, the approved FY24 Citizen Participation Plan activities will be implemented as part of the application process. When a CDBG grant is complete, the Citizen Participation Plan elements are also to be included for the closeout public hearing.

Council Information / Action Requested

Adopt the 2024 Citizen Participation Plan – Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants Department will ensure the FY 2024 Citizen Participation Plan elements are part of any CDBG application and closeout process throughout 2024.

ATTACHMENTS:

1. 2024 Durant Citizen Participation Plan

2024 CITIZEN PARTICIPATION PLAN

Community Development Block Grant (CDBG) Projects

City of Durant

The City of Durant intends to implement a **Citizen Participation Plan** to participate in the CDBG application process during 2024 to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notices of the 2024 CDBG program activities by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the appropriate City Council Agenda, City of Durant's Facebook page and City website - <https://www.durant.org>
 - 2. Adopting a comprehensive CDBG Statement of Needs with an approved Resolution.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed 2024 CDBG project and requesting authorization in a council meeting for the appropriate authorized official to sign CDBG application documents.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities which may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate-income persons.
 - 4. Any of the proposed 2024 CDBG activities likely to result in displacement and any anti-displacement and relocation plans would be developed by the City of Durant in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Durant may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Durant and does not necessarily include providing funding to such groups.

This requirement will be accomplished by discussing the 2024 CDBG proposal during regular or specially called Council meetings and in one formal public hearing prior to the submittal of the City of Durant's 2024 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2024 CDBG process will be maintained in the Durant City Hall by the City Clerk and will be available upon request for review by the public. A brief summary of the proposed 2024 CDBG project will be available for public review after the Durant City Council has considered project approval.

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application requesting funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions. The application stage hearing will include discussion of CDBG needs and the development of activities being proposed for CDBG funding. If the City of Durant receives CDBG funding, a second public hearing will be conducted at the end of the grant performance period during the closeout process, to discuss the City of Durant's accomplishments in relation to initial plans. There will be reasonable notice of all hearings, which will be scheduled for times and locations with intent for convenience to the potential and actual beneficiaries and every effort will be made to the best of the City's ability to accommodate for ADA accessibility and language interpretations.
 - 1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Durant's 2024 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited.
 - 2. Notice will be given within a minimum of seven (7) to ten (10) business days in advance of the public hearings by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the City of Durant's Facebook page and official website. Notices for both public hearings will be posted in the same locations and length of time, as stated above.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2024 CDBG process. The City of Durant does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens, who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Durant's funding request and on activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) business day notice for all public hearings in connection with the City of Durant's 2024 CDBG application or project closeout process is believed by the City of Durant to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project, or if the CDBG project budget changes by more than 25%, the public will be notified and provided an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens may submit written complaints or grievances, and the process which the City of Durant will use to provide a timely, written response to such complaints or grievances. Citizens with comments or grievances on the 2024 CDBG process may submit them in writing, in person at Durant City Hall or may call the City Clerk at 580.931.6645, during regular business hours. When feasible, The City of Durant will respond to such comments or grievances within fifteen (15) working days.

By formally adopting this 2024 Citizen Participation Plan, the City Council accepts the responsibility for implementing its provisions. The City of Durant directs all employees and contractors with the responsibility of implementing this plan and achieving the citizen participation requirements of the 2024 CDBG Funds Program.

Adopted this 9th day of January 2024 by the City Council of the City of Durant.

Martin Tucker, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Financial Statements November 2023 and Sales Tax Reports December 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. December 2023 Sales Tax 10-Y Spreadsheet
2. December 2023 Sales Tax Breakdown
3. December 2023 Sales Tax Monthly Average
4. November 2023 CI REV and Expenses
5. November 2023 DCUA Revenue & Expense Report
6. November 2023 General Fund (001) Revenue & Expense Report

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	% Change	Single Month Period
July	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	428,333	-0.36%	June / July
August	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	445,870	2.13%	July / Aug.
September	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	426,408	4.82%	Aug. / Sept.
October	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	423,692	440,473	3.96%	Sept. / Oct.
November	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	417,467	415,755	-0.41%	Oct. / Nov.
December	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	411,863	415,785	0.95%	Nov. / Dec.
January	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	411,980			Dec. / Jan.
February	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	422,394			Jan. / Feb.
March	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947	381,905			Feb. / March
April	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097	406,036			March / Aprl.
May	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741	446,047			Aprl. / May
June	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495	\$413,350			May / June
Total	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$5,007,988	\$2,572,622		8,868,979.72
FY Monthly Average	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$417,332	\$428,770		
% change from prior yr.	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	4.76%	2.62%		
\$ change from prior yr.	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	227,683	129,084		

Current Month Sales Tax Revenue Detail		
1/4% Economic Development (effective 1/1/23)	\$103,946.18	
1/4% Multi-Sports Facilities (effective 1/1/23)	\$103,946.18	
1/4% SOSU Improvements (effective 1/1/23)	\$103,946.18	
1% Capital Improvements (effective 1/1/23)	\$415,784.72	
2% General Operations	\$831,569.43	
5/8% DISD Improvements (effective 1/1/23)	\$259,865.45	
Total Sales Tax Rev. Dec. 2023 @ 1%	\$1,819,058.14	
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)		

Use Tax	
\$41,469.21	\$301,334.66

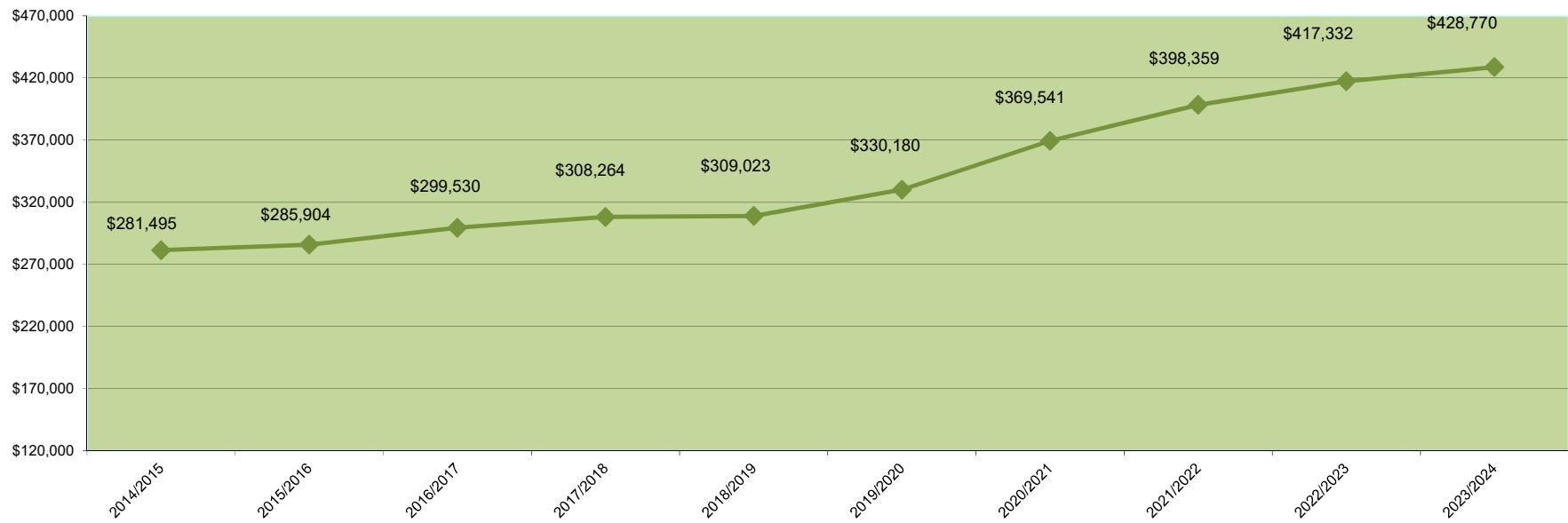
1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,925,249	\$5,054,333	2.62%

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1% Capital Improvements - for Debt Services/Payment	\$415,784.72
2% General Operations-For General Operation	\$831,569.43
1/4% Economic Development- Fund 110 for Indurstry Improvr	\$103,946.18
1/4% Multi-Sports Facilities -For DMSC	\$103,946.18
1/4% SOSU Improvements-For SOSU Football Field & Arena	\$103,946.18
5/8% DISD Improvements - for High School	\$259,865.45
Total Sales Tax Rev.Dec. 2023@ 4-3/8%	\$1,819,058.14

\$571,703.99

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**



City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report NOVEMBER 30, 2023

Revenue Type:	This Period	Year-To-Date	Current FY23/24 Budget
Interest Earnings	503	5,579	-
Miscellaneous	-	-	-
CCPF Donation	81,600	158,800	300,000
FAA Grant	-	-	161,858
ODOT Streetscape V Grant	-	-	399,968
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	6,000
2021 ARPA Grant	-	-	-
OWBR Loan Proceeds	-	-	2,146,003
Grant-2019 BOR-WEEG	-	-	-
Grant-2018 BOR-SWEP	-	-	-
FEDERAL & STATE GRANT REIMB	-	-	-
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	-	189,678
County Fire Tax Fund	-	-	-
Sub-Total Revenues	82,103	164,379	3,203,507
TRSF From General Fund	-	-	7,800
TRSF From 1% S.T. Rev. Fund	202,936	1,092,745	2,000,000
TRSF From Airport Authority	-	-	-
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	125,000	625,000	1,500,000
TRSF FROM DCFA- TRAILS MATCH	-	-	-
REIMB FROM CDBG	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	9,901,608
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	625,000	2,459,000
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	327,936	2,342,745	28,539,208
Balance Forward from FY20 (Unaudited)			4,194,833
Total Revenue & Other Financing Sources	410,039	2,507,123	35,937,548

Expenditure Type:	This Period	Year-To-Date	Current FY23/24 Budget
Law Enforcement - Police Dept	-	29,020	277,173
Animal Control Facility	-	-	104,028
Neighborhood Services	-	-	8,950
Communication Ctr.	-	-	100,500
Fire Dept	-	868,479	980,031
Parks, Rec, & Gen Services	232,116	261,015	961,914
Pool	-	2,829	150,000
Community Development	-	-	25,000
Street	-	1,467,706	2,357,730
Economic Development	-	-	-
Civil Emergency Management	4,613	61,543	888,220
General Government	33,646	186,322	3,849,187
Information Technology	-	-	212,050
City Garage	-	4,012	104,212
Senior Citizens Center	-	-	-
Public Works Administration	-	-	18,192
Water / Sewer Line Maintenance	-	586,539	3,627,580
Water Treatment Plant	130	21,589	528,108
Wastewater Treatment Plant	-	-	284,205
Collection-Solid Waste	-	818,259	1,100,000
Lake Durant	-	14,662	35,000
Disposal- Solid Waste	-	489,328	972,442
Eaker Field Airport	-	52,904	1,255,702
Sub-Total Expenditures	270,505	4,864,206	17,840,224
Sub-total of Transfer Expenses	-	-	-
Total Expenses	270,505	4,864,206	17,840,224
2020 U.S.S.T.R.N. Exp.	-	1,224,875	6,026,952
2020 CWSRF Exp.	-	-	12,070,372
Total Fund Expenditures	270,505	6,089,081	35,937,548
Net Gain / (Loss) - Excluding Balance Forward	139,534	(3,581,958)	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
NOVEMBER 2023 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 23/24 Budget
Licenses and Permits	125	6,908	9,000
Laboratory Test Performed	1,476	8,670	20,000
Water Service - City-Wide	326,166	1,766,493	4,000,000
Water Sales - RW Dist. #2	3,034	15,168	37,000
Water Sales - RW Dist. #5	89,184	457,445	1,250,000
Sewer Service Fees	281,160	1,397,367	2,800,000
Sewer Excessive Strength Fees	(554)	2,623	-
Sanitation Service Fees	289,085	1,471,359	3,700,000
Sanitation - Roll off Bins Revenue	59,010	322,315	700,000
Sanitation - Compactor Revenue	50,007	237,803	500,000
Landfill Gate Fees (excluding Xfer ST.)	15,009	17,550	300,000
Transfer Station Fees Revenue	11,618	58,175	250,000
Interest Earnings	1,562	9,208	20,000
Agri. Lease Revenue	-	-	4,500
Late Payment Penalties	8,305	46,242	110,000
Non Payment Fee	11,678	58,313	155,000
Bad Debt Collect Fees Revenue	609	3,202	4,200
Water Tower Lease	1,800	30,579	120,000
DCUA Service Initiation Fee	2,340	14,290	27,000
Tap Fees: Water & Sewer	9,559	133,118	110,000
Recyclable Products SW Dis.	881	5,808	7,000
Interest Earnings in 2007 USSTRN Proj. Acct.	-	858	450
Miscellaneous Revenues	7,718	22,817	5,000
2020 Airport Tank Principal Pymt	-	21,357	21,357
2020 Airport Tank Interest Pymt	-	722	722
2020 LED Proj. Principal FM GF	-	51,747	51,747
2020 LED Proj. Interest FM GF	-	200	200
Trans from emp insurance 005	-	99,000	99,000
Trans from General Fund	-	600,000	600,000
Sub-Total Operating Revenues	1,169,771	6,859,337	14,902,176

USE OF FUND BALANCE			80,390
Total Revenues & Other Financing Sources	1,169,771	6,859,337	14,982,566

Expense Type:	This Period	Year-To-Date	Current FY 23/24 Budget
Public Works Administration	15,850	98,581	256,790
Utility Billing	40,134	227,190	618,025
Water/Sewer Line Maintenance	89,009	437,241	1,193,673
Water Treatment Plant	70,465	574,576	1,933,338
Wastewater Treatment Plant	55,036	449,650	1,412,711
Solid Waste - Collections	92,480	487,453	1,305,924
Utility General Administration	15,679	195,890	1,849,828
Lake Durant	3,422	21,589	68,550
Solid Waste - Disposals	94,691	729,316	2,179,665
Sub-Total Operating Expenses	476,768	3,221,486	10,818,504

Transfer to Insurance Cash Fund	-	194,562	194,562
Transfer to I.T. service Fund 010	-	-	-
Transfer to General Fund	191,667	958,335	2,300,000
Transfer to Risk MGT. Fund	-	-	-
Transfer to Capital Improvement Fund	125,000	625,000	1,500,000
Transfer 2007 USSTRN To CI Fund 015	-	-	-
Transfer to DMSC Fund 500	-	-	-
Transfer to Airport Authority	13,375	66,875	160,500
Transfer to DCUA Sinking Fund	750	3,750	9,000
Sub-Total Transfer Expenses	330,792	1,848,522	4,164,062

Reserve - Contingency			-
Reserve for Payroll			-
DCUA Fund Expense & Transfer Totals:	330,792	1,848,522	4,164,062
Total Fund Expenses & Transfers	807,560	5,070,008	14,982,566
Net Gain / (Loss) - Excluding Balance Forward	362,211	1,789,329	-

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
NOVEMBER 2023 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY23/24 Budget	% of Budget Y-T-D
Sales Tax (2%)	831,509	4,313,675	9,107,643	47.36%
Use Tax	233,689	1,254,772	2,036,880	61.60%
Alcoholic Beverage Tax	16,356	86,887	220,000	39.49%
Tobacco Excise Tax	11,292	60,958	170,000	35.86%
Telephone Franchise Tax	2	116	75,000	0.15%
Electric Service Franchise Tax	113,112	701,629	1,945,000	36.07%
Natural Gas Franchise Tax	3,993	19,375	512,000	3.78%
Cable TV Service Franchise Tax	13,082	30,152	150,000	20.10%
Vehicle Tax	12,537	55,067	135,000	40.79%
Gasoline Excise Tax	2,865	14,941	50,000	29.88%
Licenses - All Types	1,400	13,185	17,000	77.56%
Permits - All Types	54,448	195,700	346,000	56.56%
Swimming Pool Revenues	-	38,617	65,500	58.96%
Library Café Revenues	309	1,589	3,000	52.98%
Parks & Rec. Facility Rent Rev	-	145	-	0.00%
Charges For Services	245	56,765	34,000	166.96%
Police Bonds & Fines	62,474	257,836	581,400	44.35%
Interest Earnings	2,477	14,402	35,000	41.15%
Grant Revenues	50	26,278	93,553	28.09%
Miscellaneous Revenues	99,885	156,542	169,512	92.35%
Sub-Total Revenues	1,459,726	7,298,630	15,746,488	46.35%
Transfer from Emp Insurance	-	-	- %	
Transfer from Utility Authority	191,667	766,668	2,300,000	33.33%
	191,667	958,335	2,300,000	41.67%
USE OF FUND BALANCE		0	2,952,205	
Total Revenues & Other Financing Sources	1,651,393	8,256,965	20,998,693	39.32%
Department:	This Period	Year-To-Date	Current FY23/24 Budget	% of Budget Y-T-D
City Administration	118,384	436,140	791,426	55.11%
City Clerk	8,105	33,329	106,086	31.42%
City Treasurer	31,087	161,543	406,007	39.79%
Legal Services - Attorney	6,423	50,208	100,000	50.21%
Law Enforcement - Police Dept	414,980	2,269,891	5,990,116	37.89%
Neighborhood Services	23,321	149,794	569,238	26.31%
Fire Dept	305,170	1,806,086	4,249,079	42.51%
Parks, Rec & General Services	52,181	341,070	956,891	35.64%
Swimming Pool	4,784	64,999	221,619	29.33%
Municipal Court	9,975	93,050	190,523	48.84%
Community Development	30,554	128,807	525,068	24.53%
Public Library	65,226	337,758	812,600	41.57%
Street Department	100,860	488,886	1,842,576	26.53%
Economic Development	446	66,351	192,197	34.52%
Civil Emergency Management	38,242	183,832	569,387	32.29%
General Government	28,779	274,651	1,252,772	21.92%
City Garage	18,771	110,667	335,336	33.00%
Senior Citizens Center	8,785	43,384	158,092	27.44%
Sub-Total Operating Expenditures	1,266,071	7,040,442	19,269,014	36.54%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	-	
Transfer to Insurance Cash Fund	-	131,879	131,879	100.00%
Transfer to Airport Authority	-	-	300,000	0.00%
Transfer to 911 Tax Fund	33,333	166,665	400,000	41.67%
Transfer to DMSC Fund	-	-	200,000	0.00%
Transfer to Capital Impr. Fund	-	-	7,800	0.00%
Transfer to Cemetery Operations Fund	7,500	37,500	90,000	41.67%
Transfer to DCUA Fund	-	600,000	600,000	
Sub-Total Transfers Out	40,833	936,044	1,729,679	54.12%
Total Expenditures & Other Financing Sources	1,306,904	7,976,486	20,998,693	37.99%
Net Gain / (Loss) - Excluding Balance Forward	344,489	280,479	0	



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Joe Clark, Interim Police Chief
Re: Consider Approval of Police Department Policies as Part of the Collective Bargaining Agreement with the Fraternal Order of Police.

Council Information / Action Requested

Approval of Police Department Policies as Part of the Collective Bargaining Agreement with the Fraternal Order of Police.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 3-100_Traffic Division_Duties_and_Responsibilities v06DEC
2. Evid tech (1)

DURANT POLICE DEPARTMENT POLICY:

#3-100

POLICY TITLE: Duties of Traffic Unit

Subject: Duties and responsibilities of persons assigned to Traffic Unit.

Date Approved:

Approved By:

Previous Date:

Standard Reference:

Purpose:

To describe in greater detail the specific duties, responsibilities and expectations of those persons assigned to the Traffic Unit.

Policy:

The Traffic Unit of the Durant Police Department will be part of the Patrol Division and will be overseen and supervised by the [B-Shift Captain](#). The Traffic Unit is responsible for educating the public on traffic-related issues, enforcing traffic laws and working traffic collisions up to fatalities, which will require Oklahoma Highway Patrol's assistance. The Traffic Unit will emphasize the enforcement of violations that contribute to traffic collisions, and will also consider the hours and locations where traffic collisions tend to occur. Other efforts of enforcement will be driven by such factors as citizen complaints, traffic volume, traffic conditions, construction zones, school zones and other traffic-related needs. The goal of the Traffic Unit is to educate the public and enforce traffic laws to increase public safety within the City of Durant.

Duties and Responsibilities:

- A. The Duties and Responsibilities of a Traffic Officer are as follows:
- B. The primary responsibility will be to enforce the traffic laws within the City of Durant.
- C. Educate the public on traffic-related issues within the City of Durant.
- D. Upon availability, will act as the primary investigators on traffic collisions during their duty hours.
- E. Be prepared to advise Patrol Officers or be recalled to work as needed during off duty hours. Off duty request will be made by on duty supervisors.
- F. Perform traffic control duties when needed.
- G. Conduct compliance checkpoints.

- H. Positioning traffic control devices (signage) in areas of need.
- I. Assist Patrol Division and Canine Units with patrol functions as needed and available.
- J. Backfill Patrol Division shifts as needed. Change to work schedules will be coordinated through B-Shift Captain.

Requirements:

The following will be requirements for those assigned to the Traffic Unit:

- A. Off Probation.
- B. No disciplinary action of Written Reprimand or greater.
- C. Able to work a flexible schedule and non-standard hours. (Such as working weekends and holidays)
- D. Need to be Radar and Lidar certified.
- E. Rank in the top 10 Patrol Officers for traffic enforcement contacts.
- F. SFST and Intoxilyzer certified.

Assignment:

The Traffic Unit is a one (1) year assignment that will begin at the first of the year, on January 1st through December 31st. Upon completion of assignment, the officer will be assigned to a regular Patrol Division shift at the discretion of the Chief and deployed by that shift Captain. If a position in the Traffic Unit comes open prior to the end of the year, the officer that ranked 3rd from the selection process will be offered to fill the position for the remainder of the year. If that officer declines then it will be offered to the 4th ranked officer, and so on until the position is filled.

Enforcement:

Officers assigned to the Traffic Unit will be expected to conduct approximately 3 traffic stops an hour during normal traffic enforcement conditions. The Oklahoma Highway Safety Grant requires 2 an hour; however, the City of Durant has a considerable amount of traffic and therefore 3 stops is not unreasonable. Upon stopping the violators, the Traffic Officer will have the discretion of what type of enforcement action to take; however, verbal warnings will not count towards the minimum 3 stops an hour.

Deployment:

The B-Shift Captain will be responsible for conducting analysis of traffic collisions to help with the deployment for traffic enforcement. The Traffic Officers should not only use the analysis from the Captain but also themselves, be aware and observant of the traffic issues within the City of Durant and focus their attentions to those areas of need.

Selection Process:

A selection process will be conducted once a year to fill the open positions within the Traffic Unit. The selection process will begin with the Chief of Police posting the open positions along with a ranking (list) of the top 10 patrol officers, based on traffic enforcement contacts (citations & warnings) for the previous year. Officers from the list, interested in being part of the Traffic Unit will submit a letter of interest along with their qualifications to the Chief of Police through his/her chain of command. Those applying for the positions will take a pass or fail knowledge based test. Those officers who score a 70 percent or above will proceed on in the process and will be ranked in each of the following categories: Traffic Contacts, Moving Violations, Reports Taken, DUIs, and Arrests. The officers with the lowest total score from all categories will be chosen for the Traffic Unit. In case of a tie, the officer with the best ranking in the category of Moving Violations will be chosen. If there is still a tie then DUI rankings will be used to break the tie. Officers who were assigned as an FTO to train a recruit(s) will be given credit for the recruit's activity.

The statistics used for the selection process will be calculated from November 1st through October 31st. The selection process will occur prior to the end of the year, giving those who were selected at least 2 weeks notice prior to the start of their new assignment.

Example of Scoring Process:

Traffic Selection Scores

NAME	CONTACTS	RANK	MOVING V.	RANK	REPORTS	RANK	DUIs	RANK	ARRESTS	RANK	SCORE
Officer A	489	5	205	6	100	9	25	2	50	10	32
Officer B	355	8	311	4	144	8	14	3	60	9	32
Officer C	526	4	390	2	160	6	27	1	65	8	21
Officer D	311	9	100	10	200	1	8	9	88	7	36
Officer E	248	10	133	9	175	4	10	7	101	5	35
Officer F	680	1	405	1	90	10	12	4	120	3	19
Officer G	644	2	350	3	166	5	3	10	150	1	21
Officer H	585	3	290	5	188	3	9	8	112	4	23
Officer I	380	7	170	8	152	7	11	5	142	2	29
Officer J	450	6	204	7	189	2	11	5	99	6	26

In the example Officer F would be selected due to having the lowest score.

Officer C and Officer G tied with a score of 21; however, Officer C had the better ranking under Moving Violations and therefore would be selected.

DURANT POLICE DEPARTMENT POLICY:

#3-100

POLICY TITLE: Evidence Technician/~~Fleet Manager~~

Subject: Duties of the Evidence Technician/~~Fleet Manager~~

Date Approved: March 18, 2014

Approved By: Durward A. Cook, Chief of Police

Previous Date: July 1, 2006

Standard Reference:

Purpose:

To provide a list of duties and responsibilities for the position of Evidence technician/~~Fleet manager~~ as it serves within the Durant Police Department.

Policy:

The position of Evidence technician/~~Fleet Manager~~ is one that serves in a support role within the Durant Police Department. This position is a civilian position but may require that the person serving in that position complete Reserve Officer training in order to more effectively and professionally handle the evidence issues within the department. Additionally, this position is responsible for the care and custody of the department fleet and its inventory.

The Evidence Technician will report to the CID Commander for supervision.

Procedures:

- I. Duties and responsibilities for the position of Evidence technician/~~Fleet Manager~~ shall include but not be limited to:
 - ~~A. To maintain a department inventory of all fixed assets (fleet) purchased by the department and to submit such inventory lists to the City treasurer's office on a yearly basis or upon demand~~
 - ~~B. To maintain the department vehicle fleet in good order and to arrange for necessary repairs, regular maintenance, upkeep and to order necessary equipment for outfitting police vehicles.~~
 - ~~C. To assist in the development of bid specifications for annual purchases of field assets including but not limited to police vehicles and equipment.~~
 - D. To gather and inventory all evidence on a regular basis as is submitted by police officers and to record such information on the official records of the department.

- E. To conduct a yearly audit of evidence and property within the custody and control of the police department as ordered by the Chief of Police.
- F. To submit to the Court and to testify as to the chain of custody for evidence submitted to and in the custody and control of the Durant Police Department.
- G. To assist in the regular maintenance and repairs of equipment inside or on the police department facility. To serve as an assistant in the repair and maintenance of the police facilities.
- H. Will assist the Fleet Manager when the need arises.
- I. Unless certified as a Reserve Police Officer, no person serving in the position of Evidence/Equipment Technician will perform any duties or actions, which could be construed as those of a certified police officer. Civilian positions are not sworn employees and may not make any custodial arrest or take enforcement actions on behalf of the Durant Police Department outside what is allowed by law for any other private citizen.



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Consideration for Approval of Purchasing a Chevy 4WD 1500 Crew Cab for \$43,402 from Joe Cooper Chevrolet State Contract SW0035, #25101507

Council Information / Action Requested

Approval of Purchasing a Chevy 4WD 1500 Crew Cab for \$43,402 from Joe Cooper Chevrolet State Contract SW0035, #25101507

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Quote For Chevy 1500 Truck # 20942611A -Durant

Joe Cooper Chevrolet Quote

For More Information Contact:
Dee Roberson or Ryan Roberson
405-737-3389
Dee@cooperfleet.com
Ryan@cooperfleet.com

State Contract SW0035, #25101507

Date: 12-18-2023
Quote Number: 20942611 A

Quote Total is \$43,402.00

This is quote for City of Durant

Contact: Ryan Brewer
Email: rbrewer@durant.org
Phone:

Quoting Folder New

Quoting a Chevy 4WD 1500 Crew Cab with 5.5' Bed

Color: Summit White --- **Seats:** Cloth

Standard Contract Equipment and Optionson the Chevy 1500 Base Truck:

Power Locks, Windows and Mirrors, Keyless Entry, AM/FM with 7" Screen and Bluetooth, Tilt Wheel and Cruise, Air conditioning, single-zone , Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. include: Bluetooth, Seats, front 40/20/40 split-bench with covered armrest storage Cloth, CornerStep, rear bumper Cargo tie downs (12), Wheels, 17" x 8" Ultra Silver painted steel Tires, 255/70R17 all-season, blackwall, Power outlet, front auxiliary, 12-volt USB ports, Rear Vision Camera, Airbags, dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger:

Quote Summary

Item Description	Quantity	Amount
Chevy 4WD 1500 Crew Cab with 5.5' Bed	1	\$41,014.00
Engine, 5.3L EcoTec3 V8 (355 hp Transmission, 6-speed automatic, \$0.00	1	\$0.00
Auto-locking rear differential Require with V8 Engine \$385.00	1	\$385.00
Tires, 265/70R17 all-terrain, blackwall \$195.00	1	\$195.00
Trailer Package includes trailer hitch, Z82 \$385.00	1	\$385.00
Glass, deep-tinted AK0	1	\$195.00
Chevytec spray-on bedliner, CGN MSRP \$545.00Less 5%	1	\$517.00
Seat adjuster, driver 10-way power / lumbar A2X	1	\$285.00
**Power outlet, 120-volt in Cab and Bed MSRP \$225.00 Less 5%	1	\$213.00
Rear Window Defogger C49 MSRP \$225.00	1	\$213.00
Quote Total		\$43,402.00



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Consideration Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services

Adding in a pavilion rental fee of \$10.00 per hour; adding a daily Lake Durant boat launching fee of \$5.00; changing the Adult Recreational League sign up fee for an individual to \$20.00; changing the Adult Recreational League sign up fee for teams of 2 to \$50.00.

Council Information / Action Requested

Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. R-2024-01 Fee Schedule Unsigned

RESOLUTION NO. R-2024-01

**A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF DURANT,
AND DURANT CITY UTILITY AUTHORITY FOR DURANT SERVICES.**

WHEREAS, the City Council of the City of Durant and the Trustees for the Durant City Utility Authority have reviewed various fees charged for daily boat ramp fee, pavilion rental and adult recreational league for singles and teams of two, and other services provided by Durant as set forth on the Exhibit A attached hereto; and,

WHEREAS, the costs charged for various fees are in need of adjustment to ensure the City of Durant and the Durant City Utility Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Durant, Oklahoma, that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Durant for the specific services enumerated.

PASSED AND APPROVED by the Durant City Council on this 9th day of January, 2024, all rates will become effective February 1, 2024.

Mayor

ATTEST:

Cynthia Price, City Clerk

Exhibit A

Fees and Other Charges

Fee Schedule

Section	Fee Description	Amount (in dollars)	
Administration			
Public Records Requests	Photocopy Costs, per page up to 8.5 x 14	\$0.25	
	Photocopy Costs, per page larger than 8.5 x 14	\$1.00	
	Certified Photocopy Costs, per page	\$1.00	
	Items on CD-ROM or DVD-ROM (additional charge of time to copy to media will apply if employee time exceeds 60 minutes)	\$5.00	
	Items on citizen supplied media (charge of time to copy to media will apply if employee time exceeds 60 minutes)	TBD /First HR-\$15.00/per additional HR \$20/per	
	Returned Check Fee	\$45.00	
	Fingerprint Fee	\$25.00	
	Deferment Fee	\$40.00 plus the amount of ticket	
	Property Abatement Fee	Actual Costs	
	Property Condemnation Fee	Actual Costs	
	Asbestos Inspection Fee (per structure)	Actual cost of materials and shipping plus \$25.00	
Equipment Costs	See Current FEMA Schedule of Equipment Rates: https://www.fema.gov/assistance/public/schedule-equipment-rates & Actual Cost of Labor		
Airport			
Hangar Rental Monthly Rates			
Building #	Hangar Type & Number	Monthly Rate	Discounted Annual Rate*
	4 Box Hangar (1-2)	\$400.00	\$4,400.00
	4 Box Hangar (3-12)	\$310.00	\$3,410.00
	8 Box Hangar (1-4)	\$440.00	\$4,840.00
	8 Box Hangar (5-12)	\$350.00	\$3,850.00
	10 T-Hangar (1-9)	\$230.00	\$2,530.00
	10 T-Hangar (10)	\$340.00	\$3,740.00
	12 T-Hangar (1)	\$230.00	\$2,530.00
	12 T-Hangar (2)	\$340.00	\$3,740.00
	12 T-Hangar (3-8)	\$230.00	\$2,530.00
	12 T-Hangar (9)	\$260.00	\$2,860.00
	12 T-Hangar (10)	\$310.00	\$3,410.00
	24 Corp Hangar (A-D)	\$730.00	\$8,030.00
			*For Annual payments, one year in advance, one month discount has been given (Discount does not apply for late payments)
After Hours Call Out Fees	After Hours Call Out Fee	\$100.00 initial; plus \$50.00 per person	
Overnight Parking Fees	Single/Twin Engine Overnight Parking	\$5.00 - \$10.00/night – 3 nights Waived with 100-gallon fuel purchase	
	Turbine/Jet Overnight Parking	\$5.00 - \$10.00/night – 3 nights Waived with 200-gallon fuel purchase	
Ramp Fees	General Aviation Aircraft Ramp Fee	\$25.00 per night	
All ramp fees can be waived with a 200-gallon fuel purchase and at the discretion of the Airport Director	Small Turbo Props/Large Piston Ramp Fee	\$50.00 per night	

	Relocation of Aircraft	\$25.00 - \$100.00 based on size and type	
Lavatory Charges	Airport Facility Fee/Conference Room Fee	\$100.00 per day	
	Lavatory Service Fee (new service)	\$150 per service	
Animal Control			
Impound Fees and Costs	Impound Fee	First/ \$10.00	
		Second-\$20	
		Third-\$40	
	Redemption Fee	\$10.00	
	Boarding Fee	Regular Size- \$10	
		Large (40lb up) \$25	
	Publication of Notice and Animal Care (including veterinary)	Actual Cost	
	Pet Adoption Fees	\$50 Includes Neuter/Spay	
License Fees	Dangerous Animals – additional license surcharge	\$10.00	
	Kennels, Catteries, and Pet Shops – Annual	\$100.00	
	Exotic Animal Owner Permit	\$2,400.00	
Buildings and Building Regulations (All permits are subject to an additional \$4.00 State Fee)			
Residential Permit Fees	New Construction	\$0.35 per square foot	
	(Does not include Floodplain permit or MEP's; pulled separate)	(\$250.00 minimum)	
	Remodel Construction	\$0.35 per square foot	
	(Does not include Floodplain permit or MEP's; pulled separate)	(\$100.00 minimum)	
Commercial Permit Fees	New Commercial, Industrial, Warehouse Construction	\$0.35 per square foot	
	(Does not include Floodplain permit or MEP's; pulled separate)	(\$250.00 minimum)	
	Remodel Commercial, Industrial, Warehouse Construction	\$0.35 per square foot	
	(Does not include Floodplain permit or MEP's; pulled separate)	(\$100.00 minimum)	
Other Charges and Fees	Certificate of Occupancy	\$150.00	
	Fencing	\$50.00	
	Accessory Buildings	\$75.00	
	Swimming Pools	\$150.00	
	Roofing Residential	\$75.00	
	Roofing Commercial	\$150.00	
	Demolition	\$100.00	
	Building/Structure Relocation Fee	\$50.00	
	Electrical Permit	\$0.05 per square foot	
	Plumbing Permit	\$0.05 per square foot	
	Mechanical Permit	\$0.05 per square foot	
	Fire, Health/Safety Code Compliance Certification Fee	\$50.00	
	Zoning Code Compliance Certification Fee	\$50.00	
	Antenna & Antenna Support Permit Fee	\$500.00	
	Roll Off Permit Fee (Annual)	\$100.00 annually	
	Non-Permanent Structure	N/A	
	Permanent Structure	\$300.00	
	Residential Building Inspection Fee	\$50.00/trade per inspection	
	Commercial Inspection Fee	\$50.00/trade per inspection	
	Re-inspection Fee	\$50/Trade per Inspect	
	Electrical Inspection Fee	\$50.00/trade per inspection	
	Plumbing or Mechanical Inspection Fee	\$50.00/trade per inspection	
	Red Tag Fee	\$100.00 per visit	
	Onsite Consultations	\$50.00 per labor hour	
		(2 hour minimum)	
	Night, Weekend, Holiday Inspections	\$75.00 per hour	
		(2 hour minimum)	

	Contractor License—Electrical, Mechanical, Plumbing, Roofing	\$100.00 annually (expires June 30 each year)	
Signs	New Sign Construction Permit	\$200.00	
	Sign Modification Permit	\$75.00	
	Temporary Sign Permit	\$40.00	
	Billboard Sign Permit	\$500.00	
Floodplain Development			
	Floodplain Development Review	\$300.00	
	Flood Hazard Development Review	\$100.00	
	Floodplain Development Inspection	\$100.00	
	The floodplain fee schedule shall not exceed a cumulative amount of \$500.00, in accordance with the Title 82, Section 1604, Item 4.		
Engineering Review			
	In-House Engineering Review	\$500.00	
	Consultant Engineering Review	\$50.00 plus invoiced cost	
Plan Review Fee			
		25% of permit fee	
Cemetery			
	Burial Plot	\$425.00	
	Maintenance Fee (one time only, due at time of each burial)	\$75.00	
	Highland Cemetery Chapel Rental Fee	\$200.00	
	Pavilion Rental (if deceased will not be buried at Highland Cemetery)	\$100.00	
	Deed Transfer Fee	\$25.00	
Emergency Response Rate Schedule			
Structure Fire (Including Mobile Homes and Outbuilding)	*Minimum charge for first hour, first assignment (three apparatus typical with staff vehicle)	\$750.00*	
	For each additional apparatus for the first hour	\$250.00	
	For each apparatus for each additional hour or portion thereof	\$250.00	
Hazardous Material Response	*Minimum charge for first hour, first alarm assignment (three apparatus typical with staff vehicle) Hourly rate as listed plus actual replacement cost of materials to include, but not limited to: disposable supplies, personal protective equipment, monitoring equipment, and other contaminated unusable equipment. Additional charges may be incurred for specialized equipment and contractors	\$750.00*	
	For each additional apparatus for the first hour	\$250.00	
	For each apparatus for each additional hour or portion thereof	\$250.00	
Vehicle Fire	*minimum charger for the first hour, first alarm assignment (one apparatus typical)	\$250.00*	
Wildland Fire	*minimum charge for first hour, first alarm assignment (two apparatus typical)	\$300.00*	
Trash Fire	*minimum charge for first hour, first assignment (one apparatus typical)	\$200.00*	
Motor Vehicle Collision	*minimum charge for first hour, first alarm assignment (two apparatus typical with staff vehicle)	\$650.00*	
	For each additional apparatus for the first hour	\$250.00*	
	For each apparatus for each additional hour or portion thereof	\$250.00*	
Other Charges and Fees	Firefighter Stand-by	\$50.00 per hour	

	Brush Truck Stand-by	\$150.00 per hour	
	Engine Stand-by	\$250.00 per hour	
Fire Department Permits and Plan Review			
Residential Burn Permit	2 Day Permit	\$10.00	
	30 Day Permit	\$25.00	
	1 Year Permit	\$100.00	
Commercial Burn Permit	1 Year Permit	\$100.00	
	Fire Suppression Plan Review	\$300.00/min per .03 sqft/	
	Fire Alarm Plan Review	\$300.00/min per .03 sqft/	
	Fire Sprinkler Plan Review	\$300/min per .03 sqft/	
Legal Publications in newspaper or periodicals			
		Invoiced cost of publication	
Library			
Late Fees	Books & Audiobooks	\$0.10 per day	
	DVDs	\$0.25 per day	
	Video Games & Launch Pads	\$1.00 per day	
Room Rentals	Children's Story Room	\$60	
(room set up free)	Conference Room	\$75	
	Black Box Theater	\$300	
	CC Meeting Room	\$150	
	Computer Lab	\$75.00	
Private Rentals	Deposit	\$200.00	
Library Services	Copies	B&W \$0.10	
		Color \$0.50	
	Fax Sending	\$1.00 per page;	
		additional \$0.25 after 1 page	
	Fax Receiving	\$0.10 per page	
	Library Card Replacement	\$3.00	
	Family (up to /3 years	\$40- up to 3yrs	
	Interlibrary Loan (first loan free per month)	\$1.50	
	Proctor	\$15.00 per hour	
	Laminating	\$1.00 per business card	
		\$2.00 per 8.5 x 11 sheet	
		\$1.50 per foot	
	3-D printing & resin printing	\$0.10/gram or mL	
Licenses			
Business	Business License – Annual (January 1st-December 31st)	No Charge	
	Family Amusement Center License – Base Fee (Annual)	\$75.00	
	Additional for each pool or billiard table	\$15.00	
	Additional for each card table	\$5.00	
	Additional for each coin-operated amusement device	\$15.00	
Caterer	Caterer License – Initial	\$1,000.00	
	Caterer License – Renewal	\$900.00	
Winemaker	Winemaker License	\$625.00	
	Small Farm Winery License (Oklahoma Grown)	\$25.00	
Brewer	Brewer License	\$1,250.00	
	Small Brewer License	\$50.00	
Distiller	Distiller License	\$3,125.00	
Retail Alcohol	On Premise Beer License – Initial	\$500.00	
	On Premise Beer License – Renewal	\$450.00	
	Retail Beer	\$500.00	
	Retail Wine	\$1,000.00	
	Retail Alcohol	\$1,500.00	
Retail Spirits Store	Retail Spirits Store	\$900.00	
Mixed Beverage Establishment (Bars)	Mixed Beverage Establishment – Initial	\$1,000.00	
	Mixed Beverage Establishment – Renewal	\$900.00	
Wholesaler	Wholesaler License	\$2,500.00	

	Class B Wholesaler License	\$625.00	
Itinerant Merchant	Itinerant Merchant License (1-3 Days)	\$250.00	
	Itinerant Merchant License (4-7 Days)	\$500.00	
	Itinerant Merchant License (Annual)	\$1,000.00	
	Locally Grown Produce Vendor License (Annual)	\$100.00	
Mobile Home Park	Mobile Home Park License	\$500.00	
Pawn Shop	Pawn Shop License	\$25.00	
Taxicab	Taxicab Business License	\$125.00	
Manufactured Housing and Mobile Homes			
	Manufactured Housing Development License – Initial	\$1,500.00	
	Manufactured Housing Development License – Renewal	\$500.00	
	Manufactured Housing Development License Transfer	\$500.00	
	Manufactured Housing Development Review	\$500.00	
	Manufactured Housing Placement Inspection	\$50.00 per home	
	Manufactured Housing Development Annual Inspection Fee	\$500.00	
	Mobile Home Alteration or Accessory Building Permit Fee	\$75.00	
	Mobile Home Permit Fee	\$100.00	
Maps and Digital Data			
	8 ½ x 11 Prints	\$5.00	
	11 x 17 Prints	\$6.00	
	8 ½ x 11 Prints with Aerial Background	\$20.00	
	11 x 17 Prints with Aerial Background	\$24.00	
	Plots	\$25.00 plus 3.00/linear foot	
	Plots with Aerial Background	\$50.00 plus 3.00/linear foot	
	Digital Aerial Photos	\$75.00 per section	
	Customer Map & Data Research and Preparation	\$50.00 per hour (2 hour minimum)	
	Mapping & Electronic Fees	\$25.00	
	911 Information and Shape Files	\$1,000.00 per shape file	
Oil/Gas and Associated Facilities			
	Oil/Gas Drilling Permit	\$1,000.00/Well	
	Oil/Gas Well Drilling Inspection	\$100.00/Site	
	Oil/Gas Construction (Tank Batteries, Booster Pumps, Compressor, Pipeline)	\$1,000.00/Site	
	Oil/Gas Injection Well and Secondary Recovery Program Permit	\$1,000.00/Site	
	Oil/Gas License – Initial	\$7,500.00 applicable structure	
	Oil/Gas License – Annual Renewal	\$1,000.00 applicable structure	
	Oil/Gas Well Operation Inspection Fee	\$250.00/Site	
Parks			
Facility Rental	Field Rental All Day	\$50.00	
	Field Rental Hourly w/ Lights	\$30.00/Hour	
	Pavilion rental	\$10.00/Hour	
	Disc Golf Tournament Fee	\$50.00/Day	
	Parks Special Permit	\$25.00	
Sponsorships	1 Field Banner	\$400.00	
	4 Field Banner	\$1,200.00	
	9 Field Banner	\$3,000.00	
	Individual Movie	\$100.00	
	Movie Package	\$500.00	
	Entire Package 9 Banners and all special event sponsorship	\$3,400.00	

Lake			
Camping	Lake Durant RV Camping Fees – Daily (28 day max.)	\$25.00/Day	
	Lake Durant RV Camping Fees – Weekly (4 week max.)	\$150.00/Week	
	Lake Durant RV Camping Monthly Fee (1 Month Max)	\$500.00/Month	
	RV Camping Cancellation Fee	\$10.00	
	Lake Durant RV Domestic Sewage Disposal Fee	\$25.00 per disposal	
	Lake Durant Tent Camping	\$10.00/ Day	
	Lake Durant Pavilion Reservation Fee	\$10.00 per hour	
Facility Rental	Disc Golf Course Tournament Fee	\$50.00/Day	
Fish Regulations	Durant Lake Fish Regulations should coincide with the Oklahoma Department of Wildlife's Regulations.		
Boating	Daily Boat Launch Fee	\$5.00	
	Boat Launch Fee Annual Permit	\$25.00	
	Fishing Guide Annual Permit	\$50.00	
Recreation	Tournament Individual Fee	\$25.00	
	Tournament Team Fee	\$50.00	
Multi-Sports Complex			
Field Rentals	Field Deposit (Refundable upon satisfactory inspection)	\$25.00/hour	
	Field Rental Fee with lights	\$30.00/hour	
	Tournament Rental Use Fee	\$250.00 per field	
	Tournament Rental Deposit	\$100.00 per day	
	Youth League Use Fee (Regular Season Only)	\$12.00 / kid	
Recreation	Adult Recreation League Fee (Large Teams of 10 or more)	\$300.00/ Team	
	Adult Recreation League Fee (Small Teams between 5 and 9 players)	\$150.00/ Team	
	Adult Recreation League Fee (Teams of 2)	\$50	
	Adult Recreation League Fee Individual	\$20.00/ Person	
	Camp Fee	\$50.00/ Patron	
	Tournament Large Team Entry Fee (more than 10 players on a team)	\$400.00	
	Tournament Small Team Entry Fee (teams that have between 3 and 9 players)	\$200.00	
	Tournament Individual or pairs entry fee	\$50.00	
	Gate Fee Students (5-15)	\$5.00	
Gate Fee	Gate Fee Adult (16-64)	\$10.00	
	Gate Fee Senior 65 +	\$4.00	
	Gate Fee Weekend pass	\$25.00	
Sponsorships	1 Field Banner	\$400.00	
	4 Field Banner	\$1,200.00	
	9 Field Banner	\$3,000.00	
	Individual Movie	\$100.00	
	Movie Package	\$500.00	
	Entire Package 9 Banners and all Special Event Sponsorship	\$3,400.00	
Pool			
Daily Admission	Children (0 – 3 years)	\$0.00	
	Students (4– 15 years)	\$4.00	
	Adults (16 – 64 years)	\$5.00	
	Seniors (65+ years)	\$4.00	
Season Pass	Individual Pass	\$100.00	
	Family (up to 3 members)	\$250.00	
	Family Additional members	\$50.00 additional person after 3	
Swim Lessons	Group Lessons (4 lessons Monday-Thursday)	\$100.00	

	Private Lessons (4 lessons Monday-Thursday)	\$150.00	
	Private Lesson (1 lesson)	\$50.00	
Pool Party	Pool Party non- refundable deposit	\$100.00 deposit (non-refundable)	
	2 hour pool party (up to 60 guests)	\$200.00	
	Additional 30 guest	\$50.00	
Petitions to the Board of Adjustments (does not include legal publication and engineering review fees)			
	Variances	\$300.00	
	Appeals	\$500.00	
	Expedited Hearing Fee	\$500.00	
Petitions to the Planning Commission (does not include legal publication and engineering review fees)			
	Zoning Amendments	\$300.00	
	Conditional Use Permits	\$300.00	
	Planned Unit Developments	\$500.00	
	Expedited Hearing Fee	\$500.00	
Platting/Development (does not include legal publication and engineering review fees)			
	Platting/Subdivision Fee	\$300.00	
	Airport Zone Permit	\$50.00	
	Zoning Verification Letter	\$50.00	
	Zoning Clearance	\$500.00 plus actual cost of inspection	
	Street Improvement Inspection Fee	\$500.00 plus actual cost of inspection	
	Water Line Improvement Inspection Fee	\$500.00 plus actual cost of inspection	
	Sanitary Sewer Improvement Inspection Fee	\$500.00 plus actual cost of inspection	
	Storm Drainage Improvement Inspection Fee	\$500.00 plus actual cost of inspection	
Permits			
Special Event Permit	Special Event Permit	\$25.00	
Beverage Garden Permit	Beverage Garden Permit	\$50.00	
Food Truck	Food Truck Permit (1 Day)	\$10.00	
	Food Truck Permit (90 Days)	\$50.00	
	Food Truck Permit (1 Year)	\$100.00	
Firework Stand	Firework Stand Permit	\$25.00	
Farmer's Market	Farmer's Market Permit	\$25.00	
Mobile Boutique	Mobile Boutique Permit (3 Day)	\$25.00	
	Mobile Boutique Permit (1 Month)	\$70.00	
	Mobile Boutique Permit (Annual)	\$250.00	
	Mobile Boutique Permit when associated with a permitted special event for which the Mobile Boutique has been included and identified.		
Produce	Produce Permit	\$25.00	
Street Cut/Excavation Permit			
Street Cut/Excavation Permit	Minimum Application Deposit	\$70.00	
	Inspection Fee	\$2.00 per square foot	
Type of Surface	Asphalt	\$2.00 per square foot	
	Concrete	\$0.25 per square foot	
	Earth	\$1.00 per linear foot	
	Directional Boring	50% upcharge	
	Work conducted without a permit additional 50% of cost of the permit	50% upcharge	
Sanitation			
Residential Poly Cart (once per week)	Inside City Limits	\$20.96 each	
	Additional Cart	\$11.79	
	Outside City Limits	30.18	
	Additional Cart	\$14.11	
	Extra Dump Poly Cart	\$26.58	

Commercial Poly Cart (once per week)	Inside City Limits	\$25.60 each	
	Additional Cart	\$11.79	
	Outside City Limits	\$30.80	
	Additional Cart	\$14.11	
	Poly Cart Replacement (if missing)	\$150.00	
	Extra Dump Poly Cart	\$26.58	
City Waste Collection Rates	Tires	\$15.00 each, 16" and below \$20.00 each, 17" and up	
	One Ton Flat-Bed Load	\$49.90 per trip	
	Furniture requiring 1-2 workers to collect	\$27.70 per piece	
	Appliances requiring 1-2 workers to collect	\$27.70 per unit	
	Freon laden appliances (refrigerators, freezers, AC units, etc.)	\$30.40 per unit	
Landfill – Durant City Residents	Residential Customer C&D Landfill (min charge)	\$15.00	
	Once per month City Residential customers may dump up to 1,500 lbs with the presentation of a current residential City Utility bill and Valid ID	Free	
	Residential Customer C&D Landfill Charge per Ton (including DEQ fee)	\$30.00	
Landfill – Commercial and Non-Durant City Residents	Commercial and Out of City Customer C&D Landfill (min charge)	\$25.00	
	Commercial and Out of City Customer C&D Landfill Charge per Ton (including DEQ fee)	\$45.00	
Landfill – Other Charges and Fees	Transfer Station MSW	\$19.30 minimum Charge	
	Transfer Station MSW	\$75.00 per ton	
	Concrete Disposal	\$16.00 per ton	
	Appliance w/ Freon	\$31.45	
	Appliance w/o Freon	\$15.75	
	Tires 16" and below	\$4.90	
	Tires 17" and above	\$9.80	
	Clean Dirt	\$10.80	
	Unsecured Loads additional 50% of the cost of the load	50% upcharge	
Roll Off Charge	Roll Off (container)	\$30.00 per container dumped	
Roll Off \$30 one time delivery fee per container	20 yd. per dump on demand (you call)	\$307.05	
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$208.40	
	20 yd. 1x per week scheduled	\$631.85	
	20 yd. 2x per week scheduled	\$1,263.75	
	20 yd. 3x per week scheduled	\$1,895.60	
	20 yd. 4x per week scheduled	\$2,527.45	
	20 yd. 5x per week scheduled	\$3,159.35	
Roll Off \$30 one time delivery fee per container	30 yd. per dump on demand (you call)	\$460.00	
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$312.40	
	30 yd. 1x per week scheduled	\$947.80	
	30 yd. 2x per week scheduled	\$1,895.60	
	30 yd. 3x per week scheduled	\$2,843.40	
	30 yd. 4x per week scheduled	\$3,791.20	
	30 yd. 5x per week scheduled	\$4,739.00	
Roll Off \$30 one time delivery fee per container	40 yd. per dump on demand (you call)	\$615.25	
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$372.85	
	40 yd. 1x per week scheduled	\$1,263.75	
	40 yd. 2x per week scheduled	\$2,527.45	
	40 yd. 3x per week scheduled	\$3,791.20	

	40 yd. 4x per week scheduled	\$5,054.95	
	40 yd. 5x per week scheduled	\$6,318.65	
	Relocating Roll Off Container fee	\$69.00	
Commercial Rate Compactor per collection – City Owned	20 yd. self-contained	\$456.50	
	30 yd. self-contained	684.65	
	40 yd. self-contained	\$912.90	
Commercial Rate Compactor per collection– Privately Owned	20 yd. compactor	\$345.60	
	30 yd. compactor	\$518.40	
	40 yd. compactor	\$691.05	
Scheduled Collection Monthly Dumpster Rates	2 yd. dumpster (1 Collection per week)	\$69.10	
	2 yd. dumpster (2 Collection per week)	\$138.25	
	2 yd. dumpster (3 Collection per week)	\$207.35	
	2 yd. dumpster (4 Collection per week)	\$276.50	
	2 yd. dumpster (5 Collection per week)	\$345.60	
	Additional pick up of 2 yd. dumpster	\$84.60	
	3 yd. dumpster (1 Collection per week)	\$103.65	
	3 yd. dumpster (2 Collection per week)	\$207.30	
	3 yd. dumpster (3 Collection per week)	\$310.95	
	3 yd. dumpster (4 Collection per week)	\$414.60	
	3 yd. dumpster (5 Collection per week)	\$518.25	
	Additional pick up of 3 yd. dumpster	\$126.90	
Utilities			
Residential Water Inside City Limits	First 2000 gallons	\$12.82	
	Next 1000 gallons	\$3.71	
	Next 1000 gallons	\$3.91	
	Next 1000 gallons	\$4.02	
	Over 5000 gallons, rate per 1000 gallons	\$3.91	
Residential Sewer Inside City Limits	First 2000 gallons	\$12.82	
	Next 1000 gallons	\$3.71	
	Next 1000 gallons	\$3.91	
	Next 1000 gallons	\$4.02	
	Over 5000 gallons, rate per 1000 gallons	\$3.91	
Commercial Water and Sewer Inside City Limits	First 2000 gallons	\$18.49	
	Next 1000 gallons	\$4.38	
	Next 1000 gallons	\$4.64	
	Next 1000 gallons	\$4.84	
	Over 5000 gallons, rate per 1000 gallons	\$4.64	
Residential and Commercial Water and Sewer Outside City Limits	First 2000 gallons	\$18.49	
	Next 1000 gallons	\$4.38	
	Next 1000 gallons	\$4.64	
	Next 1000 gallons	\$4.84	
	Over 5000 gallons, rate per 1000 gallons	\$4.64	
Summer Residential Sewer Rates	Residential sewer customers whose sewer bill is based on water consumption, sewer charges shall be based on a maximum water usage of 10,000 gallons for the months of May, June, July, & August		
Sanitary Sewer Rates for customers not connected to City water service	Customers shall be charged based on RWD reported water usage		
Surcharges for Industrial Wastewater	Surcharge for BOD (Biochemical Oxygen Demand)	\$0.50 per lb.	
	Surcharge for TSS (Total Suspended Solids)	\$0.40 per lb.	
	Surcharge for FOG (Fats, Oil, Grease)	\$0.65 per lb.	
	Surcharge for Nitrogen, Ammonia	N/A	

	Table II & III Metals plus Molly	Monitored	
Water and Sewer Distribution System Rates	Water Tap ¾-inch Fee	\$1,150.00	
	Water Tap 1-inch Fee	\$1,500.00	
	Water Tap 2-inch Fee ALL WATER TAP FEES ARE IN ADDITION TO THE CURRENT COST OF THE METER.LESS \$75.00 CHARGE FOR ANY NEW WATERLINE WITH AN OPEN DITCH NEW SUBDIVISION WITH PRIOR APPROVAL ONLY).STREET CUT FOR ROAD BORE FEES SHALL BE IN ADDITION TO WATER AND TAP FEES AND EQUAL TO \$6.00 PER INCH/FOOT FOR 2" THROUGH 10" DIAMETER PLUS CURRENT COST OF ENCASEMENT. FEES FOR WATER TAPS OVER 2" AND METER COSTS WILL BE SET BY THE M&O SUPERINTENDENT.	\$2,500.00	
	Sewer Tap 4-inch Fee	\$3,000	
	Sewer Tap 6-inch Fee	\$4,000	
	Sewer Tap 8-inch Fee PLUS, A MAINTENANCE FEE OF \$25.00 PER FOOT (FROM TAP TO SERVICE LINE) EXCESSIVE DEPTH FEE \$25.00 PER LINEAR FOOT FOR EACH 5 FEET OR PORTION THEREOF LESS \$75.00 CHARGE FOR ANY NEW SEWER LINE WITH AN OPEN DITCH ALL USERS CONNECTED TO A SEWER LINE EXTENSION WHICH IS FUNDED IN PART BY THE CITY OF DURANT, EITHER BY CASH EXPENDITURE OR THE FURNISHING OF LABOR IN CONSTRUCTING SAID EXTENSION, SHALL PAY A CONNECTION FEE OF \$1061.00 \$2000.00 FOR CONNECTING TO SAID SEWER LINE EXTENSION		
	Subdivision Development Water/Sewer Connection Inspection	\$188.00 per tap	
	Water Main and Sub Main Installation Permit Fee	\$100 per hour	
	Water Main and Sub Main Installation Plan Review	\$50.00 per hour	
	Water Main and Sub Main Installation Testing	\$50.00 per hour	
	Water Main and Sub Main Installation Inspection	\$50.00 per hour	
	Collection Line Cleaning (Excessive Grease)	\$125.00 per hour	
	Meter On/Off After Hours	\$100.00	
	Pop Off Valve Installation & Inspection	\$38.00	
Deposits	Residential Water/Sewer and Garbage	\$100.00	
	Residential Garbage (only)	\$85.00	
	Commercial Accounts	\$300.00	
Miscellaneous Fees	Penalty if not paid by the due date (10% of the balance)	10%	
	Nonpayment fee & Past Due must be paid before services are restored	\$50.00	
	Transfer Service Fee	\$30.00	
	Clean Up Fee (5 business day clean-up for property owner/landlord)	\$30.00	
	Hydrant Meter	\$1,350.00 deposit	
	Hydrant Meter Monthly Fee	\$75.00	
	Tampering with Meter Fee	\$100.00	
	Bacteriological Total Coliform Water Testing - 1 sample	\$36.00	
	Bacteriological Total Coliform Water Testing - 2 samples or more	\$36.00	
	Bacteriological Total Coliform Water Testing – 2 or more samples	\$36.00	
	Accurate Labs	\$40.00	
	Friday Test Date	\$90.00	

	ODEQ	\$29.65	
	ERT	\$50.00	
	ERT- 2 or more	\$30.00 per test	
	Industrial Pretreatment Wastewater Discharge Permit Application Fee	\$312.50	
	Annual Industrial Pretreatment Permit Fee	\$125.00	
	Industrial Pretreatment Permit Modification Fee	\$31.25	
	Accidental Discharge Procedure/Construction Plan Review	\$31.25 per plan	
	Industrial Pretreatment Appeal Filing Fee	\$31.25	
	Routine Pretreatment Facility Inspection	\$93.75	
	Requested Pretreatment Facility Inspection	\$125.00	
	Industrial Pretreatment Onsite Consultations	\$50.00	
	Night, Weekend, Holiday Pretreatment Inspection Fee	\$93.75	
	After Hours Industrial Visit	\$62.50	
	Industrial Pretreatment Grab Sample Collection	\$31.25	
	Industrial Pretreatment 24-hour Composite Sample Collection	\$31.25	
	Industrial Pretreatment Analytical Testing/Shipping	Actual Cost	
	Industrial Pretreatment Code Enforcement Administrative Fee	\$250.00	
	Excessive Strength FOG Surcharge	\$0.65 per lb.	
	Excessive Strength BOD Surcharge	\$0.50 per lb.	
	Excessive Strength TSS Surcharge	\$0.40 per lb.	
	Commercial Septic Disposal Permit	\$312.50	
	Commercial Septic Waste Disposal Discharge	\$125.00 flat rate or \$0.05/gallon(whichever is greater)	



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration and Possible Action on Allowing the Residence at 17 Engles Drive To Extend Sewer To the City of Durant Sewer System

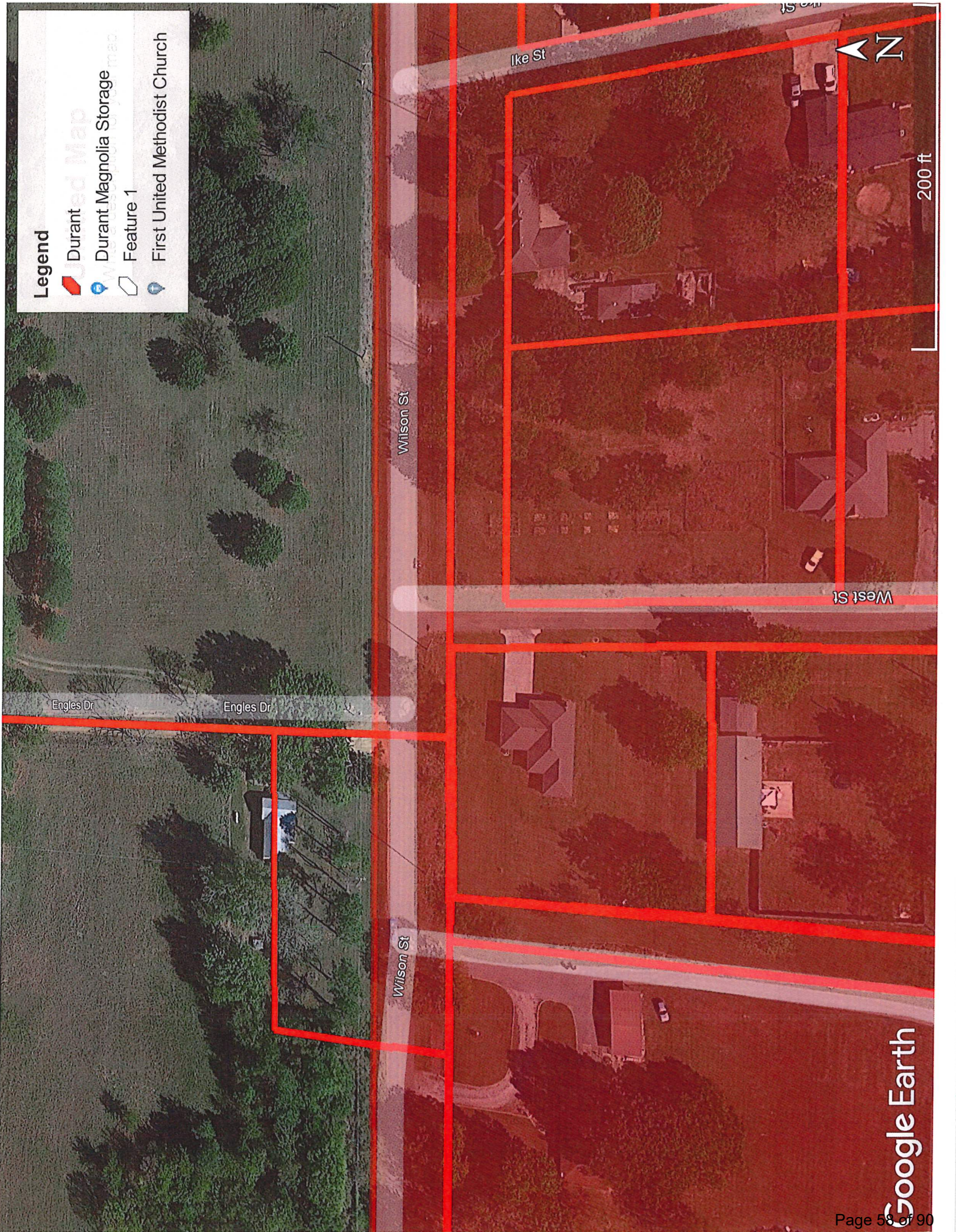
The property owner at 17 Engles Drive is remodeling a home and would like to connect to city sewer. His property is outside the city limits. He will be bringing his sewer line to a manhole on West Street. City staff have confirmed there is enough capacity on this sewer line.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 17 Engles Drive Sewer



Legend

-  Durant
-  Durant Magnolia Storage
-  Feature 1
-  First United Methodist Church



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration and Possible Action on Allowing Developer TURPI LLC to Connect to City Sewer Service

This developer is planning on developing triplexes west of Mercury Road west of the subdivision on Mercury Road. This is outside the city limits. The developer does have a lift station that they installed on Mercury Road, and this is where they intend to connect to the city sewer. The City staff did determine there is capacity at this site.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Wu Development Sewer



Google Earth

W Main St

Mercury Rd

Jupiter Rd

Saturn Ave

Venus Rd

Neptune Ave

Pluto Road

Mars Ave

Legend

- Durant
- Durant Magnolia Storage
- Feature 1
- First United Methodist Church

700 ft





The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration and Possible Action on Allowing Developer Derick Brewer to Connect to City Water and City Sewer off of McLean Road.

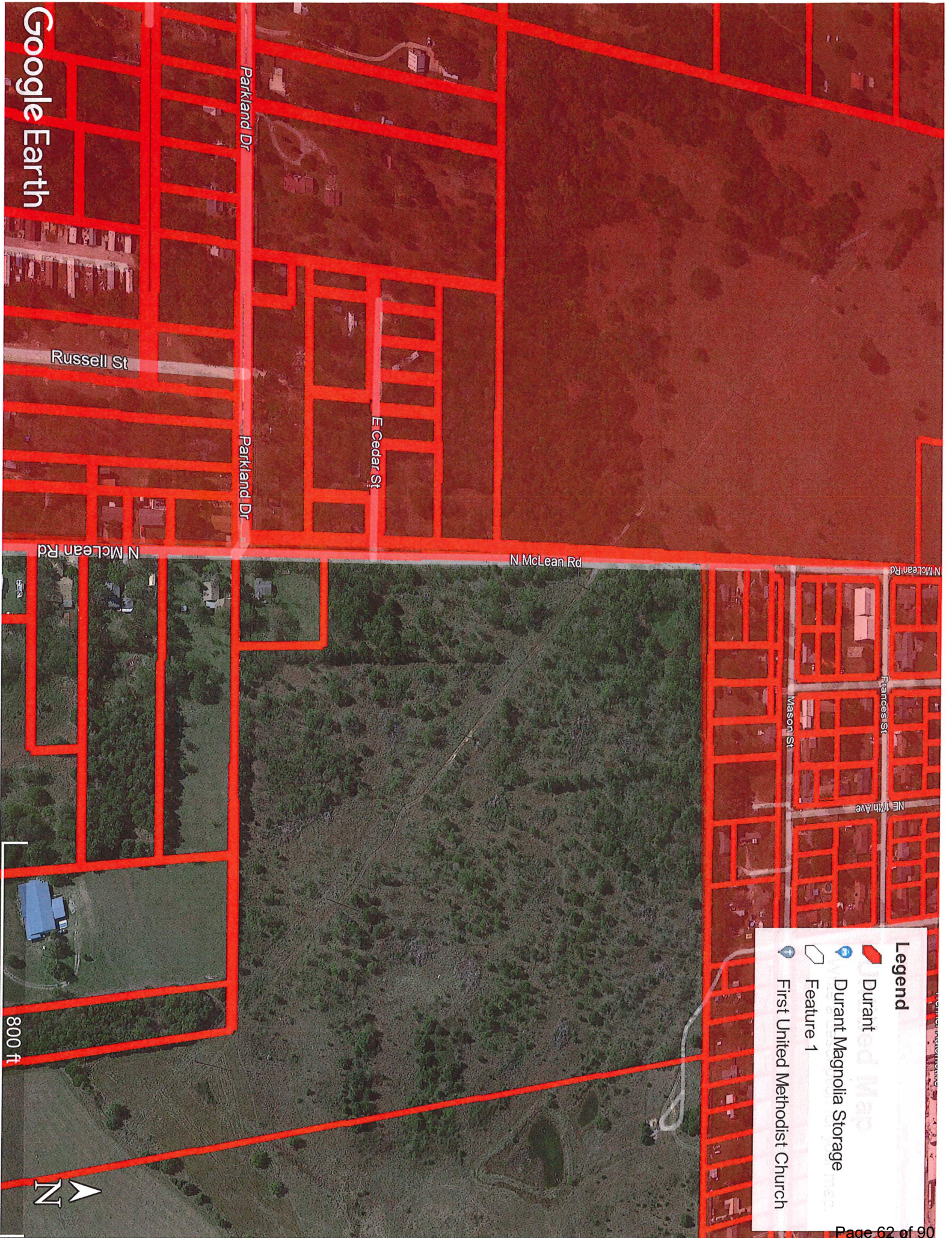
This development has been before the Council in the past and was tabled. Mr. Brewer has since acquired the property and wants to move forward. This property is outside the city limits. We will have sewer and water because Rural Water District #5 does not have water lines in the area. Mr. Brewer is going to build this subdivision to City codes.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Brewer Development Sewer and Water



Legend

-  Durant
-  Durant Magnolia Storage
-  Feature 1
-  First United Methodist Church

800 ft





The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Rick Rumsey, Interim City Manager
Re: Consider Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Traffic Signals at the US-69/75 Frontage Road and Choctaw Road Intersection (C-2024-02)

Council Information / Action Requested

Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Traffic Signals at the US-69/75 Frontage Road and Choctaw Road Intersection (C-2024-02)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. C-2024-02

PROJECT
MAINTENANCE AGREEMENT
FOR
FEDERAL-AID PROGRAM PROJECT
PROJECT NUMBER NHPP-207N(085)FP
JOB PIECE NO. 31855(04)
FOR THE
INSTALLATION OF TRAFFIC SIGNALS AT THE US-69/75 FRONTAGE RD
& CHOCTAW RD INTERSECTION
IN THE CITY OF DURANT
BRYAN COUNTY
BY AND BETWEEN
THE CITY OF DURANT
AND
THE OKLAHOMA DEPARTMENT OF TRANSPORTATION

AGREEMENT

This AGREEMENT, made the day and year last written below, by and between the CITY of DURANT, herein after referred to as the CITY, and the Department of Transportation of the State of Oklahoma, herein after referred to as the DEPARTMENT, for the following intents and purposes and subject to the following terms and conditions, to wit:

WITNESSETH:

THAT the DEPARTMENT proposes to make certain traffic improvements as directed by the Oklahoma Transportation Commission at their meeting of September 2015, authorizing State apportioned Federal-aid Project funds for participation in the project for a Traffic Signal in the CITY of DURANT designated as Federal-aid Project NHPP-207N(085)FP, JP#31855(04) consisting of the actual traffic improvements as follows:

1. INSTALLATION OF TRAFFIC SIGNALS AT THE US-69/75 FRONTAGE RD & CHOCTAW RD INTERSECTION

All construction is to be in accordance with the plans and by reference made a part of this AGREEMENT. Such plans are to be in accordance with the Oklahoma Standard Specifications for Highway Construction, Edition of 2019 and current updates.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The DEPARTMENT agrees to provide the plans, specifications, and construction cost estimates for this project.
2. The DEPARTMENT shall appoint competent supervision of the construction work to the end of obtaining work strictly in accordance with the approved plans and specifications.
3. The CITY shall, by resolution or letter of concurrence, duly authorize the execution of this AGREEMENT by proper officials, and attach copies of such resolution or letter of concurrence to this AGREEMENT.
4. It is understood and agreed that the roadway improvements and all devices specified herein shall not be altered, removed, or cease to be operative without mutual written consent

of the DEPARTMENT and the CITY.

5. The CITY agrees that upon completion of construction of said project, final inspection, and acceptance of the project by the DEPARTMENT, the CITY will be responsible for the maintenance and cost of operation of all traffic signal equipment erected and installed pursuant to this agreement and all the devices, as per Oklahoma Admin Code §730:35-1-11b1C.
6. The CITY and the DEPARTMENT hereby agrees to periodically review the adequacy of the aforesaid project to ensure the safety and efficiency of the traveling public and should the DEPARTMENT determine that further modifications or improvement are required to achieve said goals as traffic patterns and volumes change over time, the CITY shall take such actions as are necessary to make such modification or improvement. When maintenance and/or operational modifications are required which in the opinion of the DEPARTMENT exceed the capabilities of the CITY staff, the CITY agrees to retain, at the sole expense of the CITY, competent personnel for the purpose of bringing the improvement up to the proper standard of operation.
7. In the event that any hardware installed hereunder is no longer needed for the purposes designated herein, then the hardware installed hereunder shall not be removed by the CITY to any point other than that which is approved by the DEPARTMENT prior to such removal.
8. If the CITY should fail to fulfill its responsibilities under this AGREEMENT, the DEPARTMENT will evaluate the improvements on a case-by-case basis and take appropriate steps, which may result in complete removal of the system.
9. Operational parameters including, but not limited to, signal phasing, timing, coordination, detection zone adjustments, and other traffic controller functions shall be the sole responsibility of the DEPARTMENT. If circumstances arise in which operational adjustments are needed, the CITY shall request changes from the DEPARTMENT'S TRAFFIC DIVISION.

IN WITNESS WHEREOF, the Deputy Director of the Department of Transportation, pursuant to authority vested in her by the Transportation Commission, has hereunto subscribed her name as Deputy Director of the Department of Transportation, and the CITY has executed same pursuant to authority prescribed by law.

SIGNED by the CITY on _____ / _____ / 20____

and the STATE on _____.

THE CITY OF DURANT

BY: _____
Mayor or CITY Manager

ATTEST:

APPROVED AS TO FORM AND LEGALITY

BY: _____
CITY Attorney

Title

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

BY: _____
Division Engineer

BY: _____
State Traffic Engineer

By: _____
Deputy Director

APPROVED AS TO FORM AND LEGALITY

BY: _____
General Counsel



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Rick Rumsey, Interim City Manager
Re: Consider Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Highway Illumination Along US-69/75 from Rose Hill Bridge to US-70 (C-2024-03)

Council Information / Action Requested

Approval of Maintenance Agreement By and Between City of Durant and the Oklahoma Department of Transportation for Federal-Aid Program Project Number NHPP-207N(085)FP, Job Piece Number 31855(04) for the Installation of Highway Illumination Along US-69/75 from Rose Hill Bridge to US-70 (C-2024-03)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. C-2024-03

PROJECT
MAINTENANCE AGREEMENT
FOR
FEDERAL-AID PROGRAM PROJECT
PROJECT NUMBER NHPP-207N(085)FP
JOB PIECE NO. 31855(04)
FOR THE
INSTALLATION OF HIGHWAY ILLUMINATION
ALONG US-69/75 FROM ROSE HILL BRIDGE TO US-70
IN THE CITY OF DURANT
BRYAN COUNTY
BY AND BETWEEN
THE CITY OF DURANT
AND
THE OKLAHOMA DEPARTMENT OF TRANSPORTATION

AGREEMENT

This AGREEMENT, made the day and year last written below, by and between the CITY of DURANT, herein after referred to as the CITY, and the Department of Transportation of the State of Oklahoma, herein after referred to as the DEPARTMENT, for the following intents and purposes and subject to the following terms and conditions, to wit:

WITNESSETH:

THAT the DEPARTMENT proposes to make certain traffic improvements as directed by the Oklahoma Transportation Commission at their meeting of September 2015, authorizing State apportioned Federal-aid Project funds for participation in the project for Highway Illumination in the CITY of DURANT designated as Federal-aid Project NHPP-207N(085)FP, JP#31855(04) consisting of the actual traffic improvements as follows:

1. INSTALLATION OF HIGHWAY ILLUMINATION ALONG US-69/75 FROM ROSE HILL BRIDGE TO US-70

All construction is to be in accordance with the plans and by reference made a part of this AGREEMENT. Such plans are to be in accordance with the Oklahoma Standard Specifications for Highway Construction, Edition of 2019 and current updates.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The DEPARTMENT agrees to provide the plans, specifications, and construction cost estimates for this project.
2. The DEPARTMENT shall appoint competent supervision of the construction work to the end of obtaining work strictly in accordance with the approved plans and specifications.
3. The CITY shall, by resolution or letter of concurrence, duly authorize the execution of this AGREEMENT by proper officials, and attach copies of such resolution or letter of concurrence to this AGREEMENT.
4. It is understood and agreed that the roadway improvements and all devices specified herein shall not be altered, removed, or cease to be operative without mutual written consent

of the DEPARTMENT and the CITY.

5. The CITY agrees that upon completion of construction of said project, final inspection, and acceptance of the project by the DEPARTMENT, the CITY will be responsible for the maintenance and cost of operation of all highway illumination equipment erected and installed pursuant to this agreement and all the devices, as per Oklahoma Admin Code §730:35-1-11b1C.
6. The CITY and the DEPARTMENT hereby agrees to periodically review the adequacy of the aforesaid project to ensure the safety and efficiency of the traveling public and should the DEPARTMENT determine that further modifications or improvement are required to achieve said goals as traffic patterns and volumes change over time, the CITY shall take such actions as are necessary to make such modification or improvement. When maintenance and/or operational modifications are required which in the opinion of the DEPARTMENT exceed the capabilities of the CITY staff, the CITY agrees to retain, at the sole expense of the CITY, competent personnel for the purpose of bringing the improvement up to the proper standard of operation.
7. In the event that any hardware installed hereunder is no longer needed for the purposes designated herein, then the hardware installed hereunder shall not be removed by the CITY to any point other than that which is approved by the DEPARTMENT prior to such removal.
8. If the CITY should fail to fulfill its responsibilities under this AGREEMENT, the DEPARTMENT will evaluate the improvements on a case-by-case basis and take appropriate steps, which may result in complete removal of the system.

IN WITNESS WHEREOF, the Deputy Director of the Department of Transportation, pursuant to authority vested in her by the Transportation Commission, has hereunto subscribed her name as Deputy Director of the Department of Transportation, and the CITY has executed same pursuant to authority prescribed by law.

SIGNED by the CITY on _____ / _____ / 20____

and the STATE on _____.

THE CITY OF DURANT

BY: _____
Mayor or CITY Manager

ATTEST:

APPROVED AS TO FORM AND LEGALITY

BY: _____
CITY Attorney

Title

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

BY: _____
Division Engineer

BY: _____
State Traffic Engineer

By: _____
Deputy Director

APPROVED AS TO FORM AND LEGALITY

BY: _____
General Counsel



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Reed Aichholz, Community Development Director/Planner
Re: Consideration and Approval for Preliminary Plat Request for Goad Construction Inc and Dale Goad Construction Inc.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. PC2024-01 DALE GOAD STAFF REPORT CC
2. PC2024-01 Maps
3. Prelim Plat Application
4. Warranty Deed
5. Rural Water Letter
6. Plat



THE CITY OF DURANT

Office of Community Development

Date: 01/09/2024
To: City Council
Case: PC 2024-01
From: Reed Aichholz, Community Development Director
Re:

Preliminary Plat request for property located near 49th Street and West Main Street.

Request: Consider a request from Goad Construction Inc and Dale Goad Construction Inc, for a Preliminary Plat of the property located near 49th Street and West Main Street.

Current Zoning: I-1 Industrial

Surrounding Properties:

Direction	Zoning	Use
North	I-1	Industrial Uses
East	R-3	Residential
South	C-2	Commercial Uses
West	C-2	Commercial Uses

Lot Characteristics: (Proposed Lot)

Width	~ 1145 ft.
Depth	~450 ft.
Total Area	~9.01 acres (~392,475.6 sq. ft.)

Applicant: Goad Construction Inc. and Dale Goad Construction Inc.

Background: The applicant approached staff regarding the preliminary plat of this property with the desire to develop the property into multiple light industrial lots serviced by 1 cul de sac street. Secondary access would be by way of existing cell tower servicing easement in the back of the property for emergency purposes. The proposed cul-de-sac diameter is 96' instead of 100' but has been approved by the fire marshal. Fire hydrants serviced by rural water 2 are proposed to be 300 feet apart.

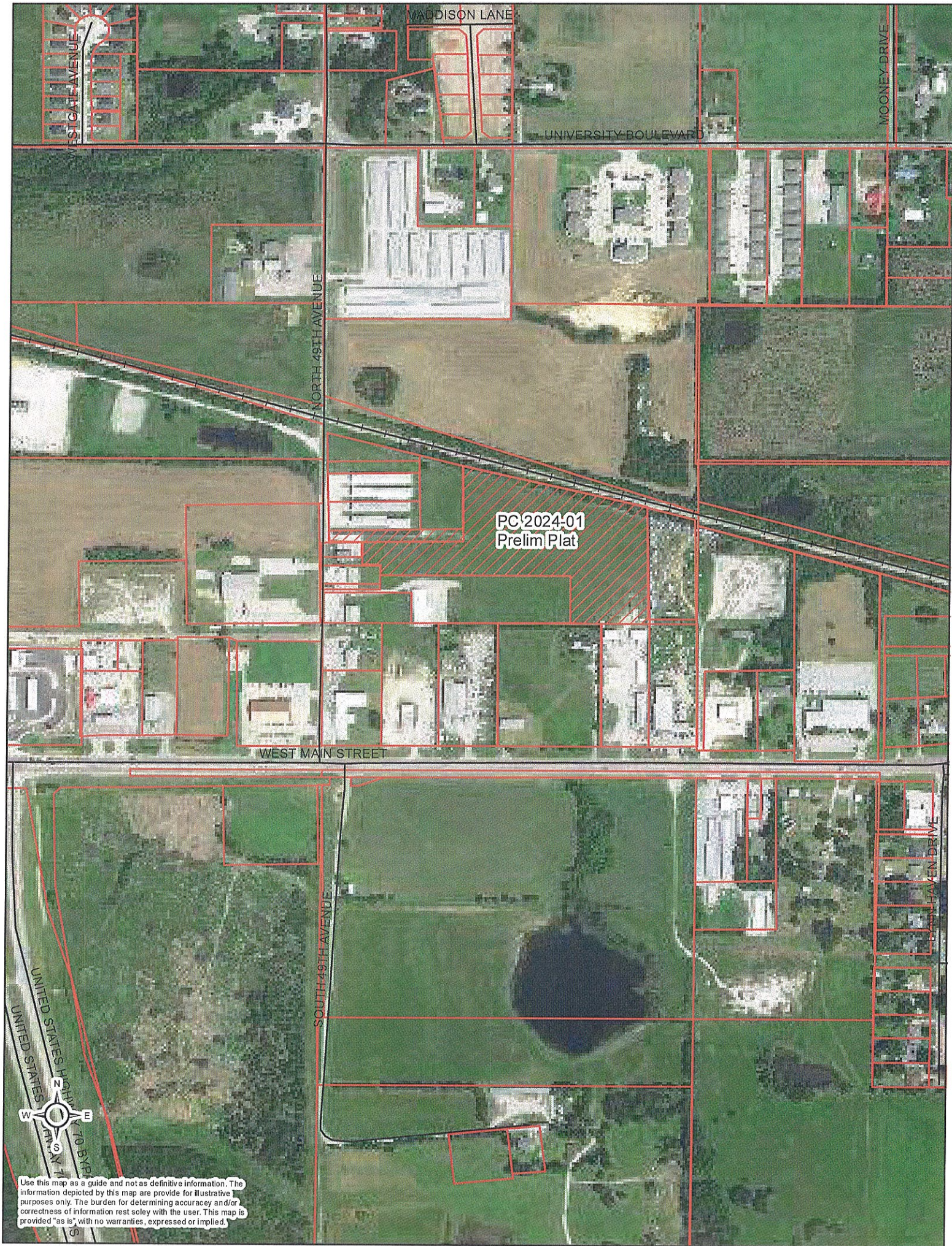
Notifications have been made to the surrounding property owners and at the time of this report, there have not been any letters or emails received by staff.

Analysis: The aforementioned property is approximately 9.01 acres and currently has an industrial use on the property. The area is made up of a mix of Residential, Commercial and Industrial Zoned properties.

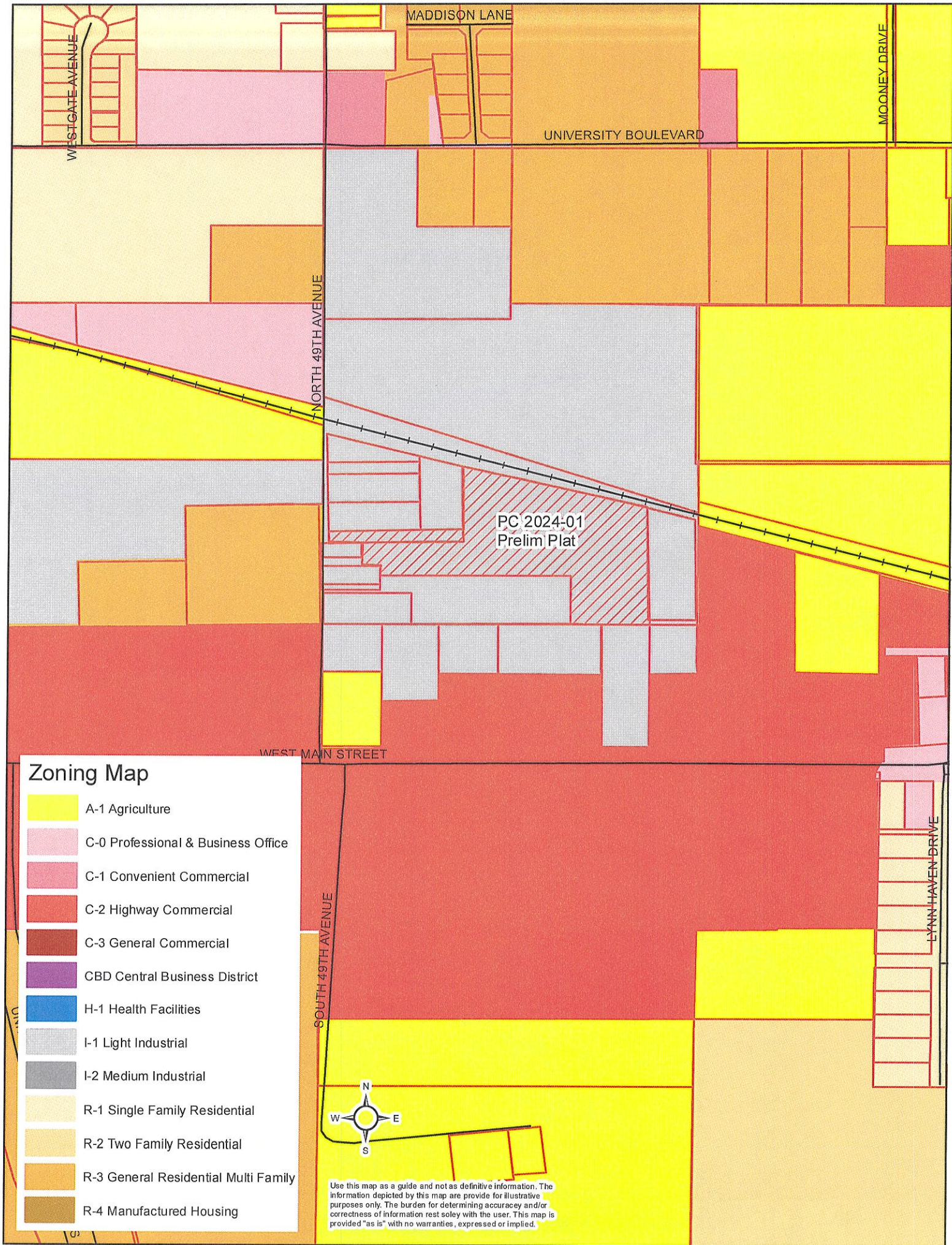
The current Future Land Use Map has this area as Industrial land uses; therefore, this preliminary plat request is in line with the Future Land Use Map.

Staff Recommendation: Staff recommends approval and has signed off supporting the approval of the preliminary plat. Planning Commission wanted to note that the cul de sac is slightly under legal diameter but deemed safe by the fire marshal. In addition, there was question on whether or not the access easement is legally recorded.

Required Action: Hold a public hearing to recommend approval or denial of the preliminary plat request for the property located near 49th Street and West Main Street. Any specific conditions imposed by the Commission should be read into any approval motion.

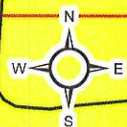


Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. The burden for determining accuracy and/or correctness of information rests solely with the user. This map is provided "as is" with no warranties, expressed or implied.



Zoning Map

- A-1 Agriculture
- C-0 Professional & Business Office
- C-1 Convenient Commercial
- C-2 Highway Commercial
- C-3 General Commercial
- CBD Central Business District
- H-1 Health Facilities
- I-1 Light Industrial
- I-2 Medium Industrial
- R-1 Single Family Residential
- R-2 Two Family Residential
- R-3 General Residential Multi Family
- R-4 Manufactured Housing



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NORTH 49TH AVENUE

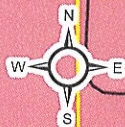
PC 2024-01
Prelim Plat

WEST MAIN STREET

LYNN HAVEN DRIVE

Future Land Use

-  City
-  Recreation
-  Agriculture
-  Hospital/Health
-  CBD
-  Industrial
-  Commercial
-  Mixed Use - Commercial/Industrial
-  Mixed Use - Commercial/Residential
-  Mixed Residential
-  Residential - Low Density
-  Residential - Low to Medium Density



Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.

Subdivision/Plat Application

Sketch Plat: ☐
 Preliminary Plat: ☒
 Final Plat: ☐
 Re-Plat: ☐

Petition: PC 2024-01
 Fee \$ 300.00
 Expedited Fee \$ _____

APPLICANT INFORMATION

Name: <u>DALE GOAD CONSTRUCTION, LLC</u>	Email: <u>DALE.GOAD@GMAIL.COM</u>	Phone #1: <u>580 725-4723</u>
Mailing Address: <u>P.O. Box 5101</u>		Phone #2: _____
City: <u>DURANT</u> State: <u>OK</u> Zip: <u>74702</u>		Fax #: _____
Applicant's Interest in Property: <u>OWNER</u>		

SURVEYOR INFORMATION

Name: <u>DOUG UNDERWOOD</u>	Email: <u>DWU@UNDERWOODSURVEYING.COM</u>	Phone #1: <u>903 465-2151</u>
Mailing Address: <u>3404 INTERURBAN ROAD</u>		Phone #2: _____
City: <u>DENISON TX</u> State: <u>TX</u> Zip: <u>75021</u>		Fax #: _____
Surveyor Oklahoma License Number: <u>#1307</u>		

ENGINEER INFORMATION

Name: <u>LEAGUE NALL AND PERKINS</u>	Email: <u>C.SCHMIDT@TNP-ONLINE.COM</u>	Phone #1: <u>903 870-1089</u>
Mailing Address: <u>200 N. TRAILS M.</u>		Phone #2: _____
City: <u>SHERMAN TX</u> State: <u>TX</u> Zip: <u>75090</u>		Fax #: _____
Engineer Oklahoma License Number: <u>#22028</u>		

LAND INFORMATION

Legal Description: <u>PART 4 SEC. 25-765-RBE</u> <u>BRYAN COUNTY, OKLAHOMA</u>	Parcel Number: <u>A-399-25-065-08E-</u> <u>3-002-00</u>
Proposed Subdivision Name: <u>DALE GOAD INDUSTRIAL ADDITION</u>	Current Zone: <u>I-1</u>
Proposed Use: <u>INDUSTRIAL DEVELOPMENT</u>	Proposed Zone: <u>I-1</u>
Current Property Owner's Name: <u>DALE GOAD CONSTRUCTION, LLC</u>	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: Dale Goad, Owner Date: 11/20/23

Office Use Only

Date Filled	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date Initial	Date Initial	Date Initial	

Staff Recommendation Approve Deny	PC Recommendation Approve Deny	City Council Action Approve Deny	Ordinance #
---	--------------------------------------	--	-------------

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

INDUSTRIAL DEVELOPMENT, USES PERMITTED IN I-1

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking: DECK TREES, SEALED PARKING AS REQUIRED BY
DURANT CITY CODE

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).
AS NEEDED / PROPERTY DOES NOT ADJOIN
RESIDENTIAL

3. Traffic Impacts: MINIMAL - ACCESS FROM 49TH

4. Protection of Neighborhoods:
NORTH - RAILROAD
EAST - COMMERCIAL / INDUSTRIAL
SOUTH - COMMERCIAL
WEST - 5TH / I-1 ACROSS 49TH

What licenses and permits (if any) are required for this proposed use?

BUILDING PERMITS

Please list or describe any other reasons to support this application.

CONVENIENT LOCATION TO ENLARGE DURANTS
INDUSTRIAL NEEDS AND ATTRACT NEW INDUSTRY

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

MELBA JOYCE PARKER EDELEN a/k/a MELBA JOYCE PARKER party of the first part, in consideration of the sum of TEN DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATIONS (\$10.00), in hand paid, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto GOAD CONSTRUCTION, INC. and DALE GOAD CONSTRUCTION, INC., 400 W. Main Durant, Oklahoma of Bryan County, State of Oklahoma, parties of the second part, the following described real property and premises, situated in the County of Bryan, State of Oklahoma, to-wit:

A part of the SW/4 of Section 25, Township 6 South, Range 8 East, BEGINNING at a point 418 feet North of the SW corner of SW/4 of said Section 25; thence East 209 feet; Thence South 317.42 feet; thence East 1112.783 feet; Thence North 935.58 feet; Thence North 73 degrees 54 minutes 31 seconds West 1383.33 feet; Thence South 1025.00 feet to the point of beginning containing 33.10 acres more or less as the case may be.

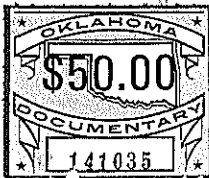
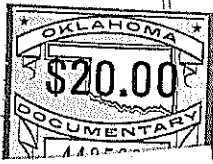
LESS AND EXCEPT THE FOLLOWING:

A part of the SW/4 SW/4 of Section 25, Township 6 South, Range 8 East of the Indian Base and Meridian, Bryan County, Oklahoma; Beginning at a point 103.64 feet North of the Southeast corner of the SW/4 SW/4 of said Section 25; thence North 515.48 feet; thence West 168.48 feet; thence South 516.24 feet; thence North 89 degrees, 53 minutes East 168.37 feet to the point of beginning.

A part of the SW/4 SW/4 of Section 25, Township 6 South, Range 8 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a point 336.74 feet West and 102.12 feet North of the Southeast corner of the SW/4 SW/4 of said Section 25, on North Highway Right-of-Way for the point of beginning; Thence North 517.02 feet; Thence West 365.58 feet; Thence South 517.42 feet to the Highway Right-of-Way; Thence North 89 degrees 53 minutes East 365.58 feet along Highway Right-of-Way to the point of beginning.

A part of the SW/4 SW/4 of Section 25, Township 6 South, Range 8 East, of the Indian Base and Meridian, Bryan County, Oklahoma; BEGINNING at a point 409.0 feet East and 100.70 feet North of the Southwest Corner of the SW/4 of said Section 25, on the North Highway Right of Way; Thence North 517.42 feet; thence East 210.46 feet; Thence South 516.84 feet; thence South 89 degrees 53 minutes West 210.46 feet to the point of beginning.

A part of the SW/4 SW/4 of Section 25, Township 6 South, Range 8 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a point 336.74 feet West and 102.12 feet North of the Southeast corner of SW/4 SW/4 of said Section 25 on North Highway Right-of-Way; Thence North 517.02 feet; Thence East 168.48 feet; thence South 516.24 feet to Highway Right-of-Way; Thence South 89 degrees 53 minutes West 168.37 feet along Highway Right-of-Way to the Point of Beginning.



LAW OFFICES OF
WEBSTER & ROBISON
124 NORTH THIRD
DURANT, OKLA. 74701
14051 924-9200
FAX 14051 924-2156

INDEXED

000425

STATE OF OKLAHOMA } SS:
COUNTY OF BRYAN } 470127
I hereby certify that this instrument was
filed for Record in
my office this 24 day of Oct 1994 at 1:05
o'clock P.M. and is duly recorded in
record 860 page 428-429
Glenda Williams County Clerk
Deputy

A part of Section 25, Township 6 South, Range 8 East BEGINNING at a point 418 feet North of SW corner of said Section 25 for a point of beginning; Thence 200 feet North; Thence East 409 feet; Thence South 517.42 feet; Thence West 200 feet; Thence North 317.42 feet; Thence West 209 feet to point of beginning, containing approximately 3.335 acres.

together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, their heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages, and other liens and encumbrances of whatsoever nature.

SIGNED AND DELIVERED this the 9 day of December, 1994.

Melba Joyce Parker
MELBA JOYCE PARKER EDELEN
a/k/a MELBA JOYCE PARKER

ACKNOWLEDGMENT

STATE OF Florida)
COUNTY OF Santa Rosa)

Before me, the undersigned, a Notary Public in and for said County and State, on this 9 day of December, 1994, personally appeared MELBA JOYCE PARKER EDELEN a/k/a MELBA JOYCE PARKER, to me known to be the identical person who executed the above and foregoing instrument and acknowledged to me that she executed the same as her free and voluntary act and deed for the uses and purposes therein set forth.

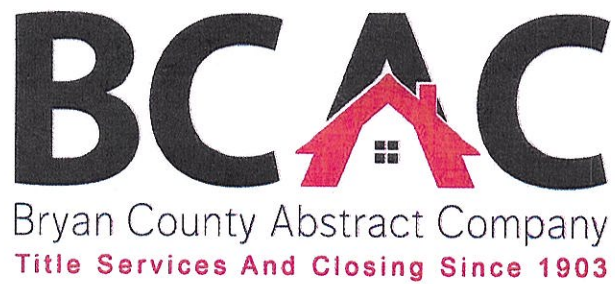
WITNESS MY HAND AND SEAL the day and year last above written.

Lynn Affleck
NOTARY PUBLIC

My Commission Expires: 7-12-98



LYNN AFFLECK
My Comm Exp. 7-12-98
Bonded By Service Ins
No. CC391871
☒ Personally Known ☐ Other I.D.



October 6, 2023

To Whom It May Concern:

Goad Construction, Inc. does not appear to own any properties in the SW/4 of Section 25, Township 6 South, Range 8 East. However, Dale Goad Construction, LLC formerly Dale Goad Construction, Inc. does own multiple parcels.

Thank you,

Chris Adams
Bryan County Abstract Company

Bryan County Abstract Company, Inc.
P. O. Box 557, Durant, OK 74702
580-924-0306

Dale Goad Industrial Park

4 messages

rwd2@totalnet.us <rwd2@totalnet.us>
Reply-To: rwd2@totalnet.us
To: jhenderson.304technical@gmail.com
Cc: Dale.Goad@gmail.com

Mon, Aug 28, 2023 at 2:08 PM

Jason,

Dale Goad came by to visit with me today in order to get a status on his 3 phase Industrial Park. He informed me that these will only be warehouses and their water use should be around 2,000 gallons per month per building. He had planned to attend the Durant City Council Meeting in September, but he has to have a letter from us stating that we will serve this area before they allow him to do anything. Can you give me a status and possibly a letter?

Thanks for all you do,
Regina

**RURAL WATER
BRYAN COUNTY
DISTRICT #2**

Dale Goad New Sub..png
3782K

Jason 304 Technical <jhenderson.304technical@gmail.com>
To: rwd2@totalnet.us
Cc: Dale.Goad@gmail.com

Mon, Aug 28, 2023 at 9:21 PM

Regina,

Please see attached letter for Dale Goad. Please note the fire protection in this area is 500 gpm at the moment and I am approving the service to the lots. Should the waterline be extended into the property that the District will maintain then we will need to review those plans. I was not sure if this property had a master meter at 49th or if the water line was being extended that will be owned and maintained by the District.

Please let me know if you have any questions.

Thank You,
Jason Henderson, P.E.
304 Technical Services, LLC.
12515 Carriage Way
Oklahoma City, OK 73142
Jhenderson.304Technical@gmail.com
405-365-0952



CONSULTING ENGINEERS
405-365-0952
Jhenderson.304Technical@gmail.com

August 28, 2023

Mrs. Regina Clinton, Manager
Bryan County RWS & SWMD No. 2
P.O. Box 119
Mead, OK 73449

RE: Dale Goad Industrial Park Phase III
49th and South of Railroad
Hydraulic and Plan Review

File: 2023.05

Dear Regina:

We recommend approval of the Dale Goad Industrial Park Phase III that includes eight (8) lots. This project will be serving minimal usage water customers in a warehousing condition. The owner indicates less than 2,000 gallons per month will be used per building.

The property will have 500 gpm fire protection available that is currently set aside in the hydraulics of the area. The property lot map does not show waterlines extending into the property so if a master meter is set at 49th Street to serve this property no further review will be required by engineering. Should the developer extend the waterline in which the District will maintain then we will need to review the design and easements for the project within the boundaries of the property.

Please let me know if you have any questions.

Sincerely,

304 TECHNICAL SERVICES, LLC.

A handwritten signature in black ink, appearing to read 'Jason E. Henderson', is written over the company name.

Jason E. Henderson, P.E.



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Brandi Nelson, HR Manager
Re: Consider Entering Into Executive Session to Discuss Protected Information as It Pertains to Clarola Rose's OkMRF Retirement Benefits. This Executive Session Authorized by Title 25, Section 307 B(7) of the Oklahoma States Statutes.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Action Pursuant to Executive Session Item 5(a)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Considering Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B(1) to Discuss Possible Hiring of City Manager

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/9/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Action Pursuant to Executive Session Item 5(c)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: