

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 2:40 p.m. on the 9th day of September, 2016.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF September 13, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall

CALL TO ORDER

Mayor Hoffman called the meeting to order at 6:03 pm.

INVOCATION

ROLL CALL

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of August 9, 2016
- b. Consider Approval of Special Called Meeting Minutes of August 17, 2016
- c. Consider Approval of Special Called Meeting Minutes of August 22, 2016
- d. Consider Approval of Special Called Meeting Minutes of August 23, 2016
- e. Consider Approval of Special Called Meeting Minutes of August 30, 2016
- f. Consider Approval of Special Called Meeting Minutes of August 31, 2016

- g. Consider Approval of Special Event Permit Application by Destry Hawthorne for Halloween Trick or Treat Event (SEP-2016-030)
- h. Consider Approval of Special Called Meeting Minutes of September 1, 2016
- i. Consider Approval of Claims for August 2016
- j. Budget Amendment BA 2016-08 FINAL
- k. Consider Approval of Special Event Permit Application by Cub Scout Pack 615 for Cub Scout Mobile on September 17, 2016
- l. Consider Approval of Special Event Permit Application by Durant Main Street for Fall Carnival & Zombie Crawl on October 29, 2016
- m. Consider Acceptance of Oklahoma Homeland Security Grant #750.065 for \$4200 for Annual Broadwidth Service for the RDT 2 Communications Trailer
- n. Consider Acceptance of Oklahoma Homeland Security Grant #750.067 for \$375 for Annual Cellular Service for the RDT 2 Communications Trailer
- o. Consider Approval of Contract (C-2016-67) with Interact/Harris for 911 Addressing and Mapping
- p. Consider Approval of RFAP (2016-153) for the Purchase of Services with Interact/Harris
- q. Consider Change Order For Digiticket Contract C-2015-72
- r. Consider Approval of Request For Authorization To Purchase/Spend (RFAP #2016-169) for Electronic Citation Monthly Service Fees For Ten (10) Devices In The Amount Of \$2,050 Per Month
- s. Consider Acceptance of Oklahoma Highway Safety Office Traffic Safety Grant
- t. Consider Recommendation of Durant Independent School District for Robert Bokies to Fill Vacated Seat on Durant Community Facilities

Authority Board and Take Possible Action

- u. Consider Acceptance of Donation from Discount Liquor in the Amount of \$500.00 to Fire Department
- v. Consideration To Void Contract C-2015-43 With Southern Oklahoma Development Association (SODA) For Grant Administration Services Relating To The Awarded US Department Of Economic Development (EDA) Grant # 08-01-05038 Project For The US Hwy 69 Bypass On / Off Ramps Serving The Commercial Metals Company Facility.

Tabled

Motion was made by and seconded by to Motion. Motion with the following vote:

- w. Consider Adoption of the 2016-2017 Durant / Bryan County Emergency Operations Plan Update
- x. Consideration To Accept The 2016 Local Edward Byrne - Justice Assistance Grant (JAG) GMS Award 2016-DJ-BX-0601 From The Office Of Justice Programs In The Amount Of \$11,995 For An HVAC System To Be Installed At The Durant Police Department Firing Range. (C-2016-77)
- y. Consideration To Accept The 2016 Land And Water Conservation Grant (LWCF) Award From The Oklahoma Department of Tourism And Recreation In The Amount Of \$ 182,900 For Park Improvements At Carl Albert Park. (C-2016-78)
- z. Consider Approval of Request For Authorization To Purchase/Spend(RFAP#2016-170)For \$248,000. For Replacement of Drainage Pipe At Durant Middle School
- aa. Consider Approval To Accept Low Bid For Concrete Drainage Pipe For The Durant Middle School Project #632
- ab. Consideration For Approval To Apply For Grant Funding Through The Federal Emergency Management Administration (FEMA) 2016 Assistance To Firefighters (AFG) Grant.
 - 1. Consideration For Approval To Apply For Grant Funding For Approximately \$382,500 Through The Federal Emergency Management Administration (FEMA) 2016 Assistance To Firefighters

(AFG) Vehicle Acquisition Grant Program To Purchase A 1500 GPM Pumper/ Engine

2. Consideration For Approval To Apply For Grant Funding For Approximately \$25,000 Through The Federal Emergency Management Administration (FEMA) 2016 Assistance To Firefighters (AFG) Micro Grant Program To Purchase Turnout Gear Dryers.

ac. Consider Approval of Permanent Electric Utility Line Easement Parcel 11

ad. Consider Approval of Temporary Electric Utility Line Pulling Easement for Parcel 11

Approved

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve remaining consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

2. Consider Items Removed from Consent

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Special Event Permit Application for Halloween Trick or Treat Event (SEP-2016-030). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Special Event Permit Application for Fall Carnival & Zombie Crawl on October 29, 2016. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to table item. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

3. Administration

- a. Consider Request for Funding by Big Five Community Services Inc. for SORTS Public Transportation Program and Take Possible Action

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve funding in the amount of \$15,000 to Big Five Community Services Inc. for SORTS Public Transportation Program for FY 2016-17 to be paid quarterly. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

- b. Consider Recommendation To Remove East Bound Stop Sign From The Intersection of University and Cornell Drive

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve removal of east bound stop sign from the intersection of University and Cornell Drive. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

- c. Consider Approval of Ordinance 1807 Adopting Supplement 2016 S-8 to the Code of Ordinances for the City of Durant

Approved

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Ordinance 1807, Sections 1 and 2, adopting Supplement 2016 S-8 to the Code of Ordinances for the City of Durant. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Section 3 of Ordinance 1807. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

- d. Consider Approval of the Agreement for Services between the City of Durant and the Durant Main Street Board of Directors (C-2016-65)

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve agreement for services between the City of Durant and the Durant Main Street Board of Directors .. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

- e. Consider Approval of Government Services Administration (GSA) Lease

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Government Services Administration (GSA) lease. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

4. Public Hearings

- a. Consideration Ordinance # 1800- Rezoning from C-2 Highway Commercial to R-2 Two-Family Residential

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1800, Section 1, rezoning from C-2 Highway Commercial to R-2 Two Family Residential. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Section 2 of Ordinance 1800. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

5. Information Items

- a. Financial Statements - July 2016
- b. Planning Commission Meeting Minutes - July 19, 2016
- c. Fire Department Monthly Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

- d. Police Department Monthly Report - July 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

- e. Parks Department Monthly Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

- f. Community Development Monthly Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

- g. Library Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

h. Street Department Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

i. Grant Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

j. Emergency Management Services Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

k. Human Resources Department Report - August 2016

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

6. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

7. Executive Session

- a. Consider Executive Session to Discuss Hiring of City Manager (This Executive Session Authorized by Title 25, Section B(1) of the Oklahoma State Statutes

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to enter into executive session to discuss hiring of city manager as authorized by Title 25, Section B(1). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to re-enter regular session. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

- b. Consider Action Pursuant to 7(a) Above

No Action Taken

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

8. New Business

Motion was made by and seconded by to Motion. Motion with the following vote:

Absent: Orr

ADJOURNMENT

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr