

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the Nth day of MONTH, YEAR and that an agenda of said meeting was posted at the place of such meeting at HH:MM a.m. on the Nth day of MONTH, YEAR.

Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DONALD W. REYNOLDS CC & LIBRARY BOARD
September 20, 2023 AT 3:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Gloria Hodge called the meeting to order at 3:17 pm.

ROLL CALL

Board Members Present: Gloria Hodge, Jane Hicks, Kaylee Curry, Marion Hill, and Melissa Brewer

Robbee Tonubbee, Library Director, and Jennifer Simpkins, Library Board secretary, also attended the meeting.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Board members reviewed the minutes from the March 15, 2023, meeting. Marion Hill made the motion to approve the minutes. Melissa Brewer seconded the motion. All members agreed, and the motion was passed.

2. Consider Items Removed from Consent

3. Information Items

a. Monthly Reports

Robbee Tonubbee, Library Director, shared a library report:

I. In late August and early September, the library made some changes to computer

use policy. Previously, all patrons could have one computer session per day, with library card users having a two-hour session and guest pass users having a one-hour session. All patrons can now access the public computers for two hours at a time with the option to extend their session for up to one more hour, and they can log on multiple times each day. Identification must still be shown for guest passes, but guest passes are no longer being logged. The only remaining limitation is that patrons will not be able to access the public computers if they have excessive late fees or overdue or lost items.

- II. The library is also trying to be a little more lenient about children's library card use. Now, as long as the adult has their library card or photo ID and the children's accounts are attached to the adult's account, the children will be able to check out items on their accounts. Children must still be present for their accounts to be used for check out.
- III. The MyLibro app is starting to take off. Patrons can download and use the app to manage their own library accounts and their children's accounts.
- IV. The library staff has been making an effort to make sure people know that they can come to the drive thru window to have things printed or have copies made.
- V. The library is the first library to have a Narcan vending machine. Robbee was recently featured on the news to explain how access to Narcan and fentanyl test strips will be beneficial for the community.
- VI. Work on installing the backup generator in the south parking lot continues.
- VII. After school programs resumed at the beginning of September. The Lego Club had a good turnout on Tuesday. Dungeons & Dragons for teens continued through the summer, and a beginner's Dungeons & Dragons is also being offered on Mondays.

b. FOL Report

Robbee Tonubbee also shared a report from the Friends of the Library (FOL):

- I. The FOL helped with the Summer Reading Program and the Very Hungry Reader food program by signing in kids for their class sessions and serving meals to kids.
- II. The next big event will be the Book Sale. The FOL has been sorting books in preparation for the sale. The lobby office is now being utilized for their sorting in addition to being a satellite office for some organizations.

4. New Business

Gloria Hodge proposed having a new chairperson for the library board and asked new members to consider assuming the position. Melissa Brewer will be the new chairperson, and Gloria Hodge will be the vice chairperson.

ADJOURNMENT

Melissa Brewer made the motion to adjourn the meeting. Kaylee Curry seconded the motion. All members agreed, and the motion was passed. The meeting adjourned at 3:46 pm.

