The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM | **Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma** | **August 11, 2020**

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of July 14, 2020

b. Consider Approval of Payroll Claims - July 2020

c. Consider Approval of Budget Amendment 2020-15

d. Consider Appointment of James Bishop to the Parks and Recreation Advisory Board.

e. Consider Approval of School Resource Officer Contract for the Durant Independant School District

f. Consider Change Order to Grant AL-20-03-08-17 Initiated by the Oklahoma Highway Safety Office to Purchase Educational Equipment Partnering with the Southeastern Oklahoma Traffic Safety Coalition

2. Consider Items Removed from Consent

3. Information Items

a. City Clerk Report - July 2020

b. City Manager Monthly Report - July 2020

c. Community Development Monthly Report - July 2020

d. Economic Development Monthly Report - July 2020

e. Emergency Management Monthly Report - July 2020

f. Financial Statements and Sales Tax Breakdown-June 2020

g. Fire Department Monthly Report - July, 2020

h. Human Resources Monthly Report - July 2020

i. Library Report for July 2020

j. Police Department Monthly Report - June 2020

k. Street Department Monthly Report - July 2020

4. Administration

a. Consider Approval of Resolution 2020-30 Extending the State of Emergency Until September 9th, 2020 Due to the COVID-19 Pandemic

b. Consider Approval of Ordinance 1913 Amending Section 110:023, Itinerant Merchants Regulated and Licensed of the Durant Code of Ordinances; and Declaring an Emergency:

A. Consider Section 1. Enactment.
B. Consider Section 2. Emergency Clause.

c. Consider Purchase of Watchguard Vehicle and/or Body Mounted Cameras

d. Consider Award of Bid for Retail Development Services to Retail Strategies, Inc. in the Amount of $140,000 for Three Year Contract

e. Consider Approval of Expenditure of Economic Development Sales Tax Funds in the Amount of $25,000 to Pay for Permanent Infrastructure for the Industrial Building Located at 115 Lost Street, Currently Occupied by Lost Street Brewing Company

f. Consideration to Approve Leverage Resolution 2020-31 to Replace Resolution 2020-22 Committing Cash Leverage (Match) to Include the Required 1:1 Match to Successfully Complete the FY 2020 Community Development Block Grant (CDBG) Small Cities Project for the Publicly-Owned Water Treatment Plant Improvements.

g. Consider Approval of Ordinance 1914 Establishing Limits on Noise Associated with Construction and Repair Work; Establishing Hours of Operation Within Which Certain Noise Levels are Prohibited; Amending the Code of Ordinances of the City of Durant, Oklahoma; and Declaring an Emergency

5. Public Hearings

a. Public Hearing: 2020 Community Development Block Grant

(CDBG) Small Cities Application Requesting Funding For Water Treatment Plant Improvements

b. Consideration of PC2020-13 Ordinance 1908, Rezoning for Property Near the Intersection of Peppernut Lane & Redbud Lane

c. Consideration of PC2020-14 Ordinance Number 1909, Rezoning for Property at 227 S 1st Avenue

6. Executive Session

a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Sullivan, et al v. City of Durant, Oklahoma CJ-2019-55 (This Executive Session Authorized by 25 O.S. 307 (B)(4) of the Oklahoma State Statutes)

b. Consider Action Pursuant to Agenda Item 6(a)

7. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 11:41 a.m. on the 7th day of August, 2020.

_____

Cynthia J. Price, City of Durant

Agenda Item: 1.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 7/30/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of July 14, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of July 14, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 7.14.2020	Exhibit	7/30/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 2:30 p.m. on the 10th day of July, 2020.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF July 14, 2020 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Mayor Grube called the meeting to order at 6:03 p.m.

INVOCATION/FLAG SALUTE

Michael Clements provided the invocation. Council Member Morris led the flag salute.

ROLL CALL

Present: Council Member Mike Morris
Council Member Danny Sherrer
Council Member Jerry Tomlinson
Vice Mayor Steve Brittingham
Mayor Oden Grube

City Manager John Dean
City Clerk Cynthia J. Price

City Attorney Tom Marcum appeared remotely via Zoom.

Absent: None (*denotes partial attendance)

Mayor Grube declared a quorum.

1. Presentations

a. Presentation of Proclamation to Asian Gourmet Chinese Restaurant

Mayor Grube was joined by Council Member Morris, Council Member Sherrer, Council Member Tomlinson, Vice Mayor Brittingham and City Manager John Dean as she presented a Proclamation to Wu Ye, owner of Asian Gourmet Chinese Restaurant, in appreciation for the generous donation of personal protective equipment and hand sanitizer to first responders.

b. Presentation of Employee Service Awards for 2nd Quarter 2020

Mayor Grube was joined by Council Member Morris, Council Member Sherrer, Council Member Tomlinson, Vice Mayor Brittingham and City Manager John Dean as she

presented the employee service awards for a combined 145 years of dedicated service to the City of Durant!

FIVE YEARS:

Paige Laprise, Utility Department, Certificate, Pin, $50

Raven Swigart, 911 Dispatch, Certificate, Pin, $50

TWENTY YEARS:

Lieutenant Christopher Marcy, Police Department, Plaque, Certificate, Pin, $200;

Lieutenant Jesse Petty, Police Department, Plaque, Certificate, Pin, $200;

Robert Gibson, Water Treatment Plant, Plaque, Certificate, Pin, $200

TWENTY-FIVE YEARS:

Michael Stinson, Utility Line Maintenance, Plaque, Certificate, Pin, $250;

Lieutenant Stacey Loper, Fire Department, Plaque, Certificate, Pin, $250;

Battalion Chief Steven Wilson, Fire Department, Plaque, Certificate, Pin, $250.

c. Steve Kelso - Retirement

Fire Chief Roger Joines introduced Steve Kelso who recently retired from the City of Durant after 27 years of dedicated service. Mr. Kelso addressed the council to express his appreciation and offer words of support for the City of Durant.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of June 9, 2020

b. Consider Approval of Special Called Meeting Minutes of June 16, 2020

c. Consider Approval of Special Called Meeting Minutes of June 30, 2020

d. Consider Approval of Payroll Claims - June 2020

e. Consider Approval of Durant, OK- VX Migration Quote. Tyler Technologies to Migrate to Incode 10 Web Hosted Solution.

f. Consider Approval of Budget Amendment 2020-14

Approved

Motion was made by Steve Brittingham and seconded by Mike Morris to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

3. Consider Items Removed from Consent

4. Information Items

a. City Clerk Monthly Report - June 2020

b. City Manager Monthly Report - June 2020

c. Community Development Monthly Report - June 2020

d. Economic Development Monthly Report - June 2020

e. Emergency Management Monthly Report - June 2020

f. Financial Statements and Sales Tax Breakdown

g. Fire Department Monthly Report - June 2020

h. Human Resources Report June 2020

i. Library Monthly Report - June 2020

j. Parks Department Monthly Report - July 2020

k. Planning Commission Minutes from June 2020

l. Police Department Monthly Report - May 2020

m. Street Department Monthly Report - June 2020

5. Administration

a. Consider Approval for Permanent Memorial Marker for Hunter Ford, Jack Sarver, Fernando Flores and Kaleb Foster

Approved

Police Chief David Houser provided a description of the proposed memorial marker for Hunter Ford, Jack Sarver, Fernando Flores and Kaleb Foster who lost their lives as victims of a drunk driving accident on May 25, 2020. The proposed location of the permanent memorial marker is at the site of the temporary memorials. Police Chief Houser stated a rendering of the proposed memorial marker would be provided but was not available at the time of his presentation. Police Chief Houser further stated the families of Hunter Ford, Jack Sarver, Fernando Flores and Kaleb Foster requested the City of Durant waive any permit fees in connection with the installation of the proposed permanent memorial marker. Rick Ford, parent of Hunter Ford, addressed council and spoke in favor of the memorial.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve a permanent memorial marker for Hunter Ford, Jack Sarver, Fernando Flores and Kaleb Foster and approve request for waiver of any city fees related to its installation.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

b. Consider Acceptance of Motorola Public Safety Systems Computer Aided Dispatch Systems and Service Agreement in the Amount of $195,433 (C-2020-44)

Approved

Police Chief Houser stated the current computer aided dispatch (CAD) system is antiquated and in need of replacement. City Council previously approved a grant application to purchase a new CAD system at a cost of $195,000. The remainder of the cost not covered by grant funds would be paid from fire tax monies. This is a twelve month project. Police Chief Houser circulated among council a copy of an Addendum to Exhibit B to be included with the contract. The IT Director and City Attorney Marcum have reviewed the contract. Police Chief Houser recommends approval.

Motion was made by Mike Morris and seconded by Steve Brittingham to accept Motorola Public Safety Systems Computer Aided Dispatch Systems and Service Agreement in the amount of $195,433 (C-2020-44).

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

c. Consider Approval of Resolution 2020-29 to Rename Sections of Old Highway 70

Approved

Economic Development Director Lisa Taylor addressed council and stated it has been brought to their attention by local companies that there has been confusion relating to addressing for companies and residences ever since the bypass was constructed. The proposal asks that the section of Old Highway 70 between First Street and the Highway 70 Bypass be renamed Magnolia Street; and the section of Old Highway 70 between McLean Road and the Highway 70 Bypass be named East Main Street effective November 1, 2020. Ms. Taylor stated the Oklahoma Department of Transportation has recommended approval.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Resolution 2020-29 to rename old sections of Highway 70 as recommended.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

d. Consider, Discuss and Approve Collective Bargaining Agreement FY 2020-21 between the City of Durant and IAFF Local 3061 or Take Any Other Appropriate Action

Approved

Human Resources Supervisor Kari Jones addressed council and stated the following changes were made to the proposed agreement: Section 3 of Article 18 was changed to read negotiations would re-open if non-uniformed employees receive an across-the-board living increase; Section 4 was changed to read if a driver, lieutenant or captain come in and work in a higher pay classification then they will receive an additional $20 for the shift as long as they've worked in that position for longer than 10 hours; an adjustment was made to the last step of the pay scale for lieutenants, captains and crew chiefs to make room for at minimum a 5% increase if someone is promoted. The agreement, if approved, would be effective July 1, 2020.

Motion was made by Steve Brittingham and seconded by Jerry Tomlinson to approve Collective Bargaining Agreement FY 2020-2021 between the City of Durant and IAFF Local 3061 to be effective July 1, 2020.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

e. Consider Approval of Resolution 2020-28 extending the state of emergency due to the COVID-19 pandemic until August 12, 2020.

Approved

The proposed resolution would extend the State of Emergency to August 12, 2020 at 10:00 a.m.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Resolution 2020-28 to extend the State of Emergency due to the COVID-19 Pandemic; establishing public meeting practices for city council, authorities, trusts, commissions, advisory boards and committees of the City of Durant; directing the city manager to not issue permits for events with certain limitations; authorizing the city manager to adjust operations and services in response to COVID-19 as necessary; and follow the State Open Up and Recover Safely Three-Phase Approach.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

f. Consider Approval to Support a Proposal for Additional Lighting in the Downtown Business District.

Approved

Curtis Armor addressed council and provided an overview of a proposed project for additional lighting in the downtown business district. Mr. Armor stated "this is tourism" and "one of our few options to get people to come to town from the casino". City Manager John Dean stated the street department could maintain the LED bulbs. Mr. Armor further stated he presented this same proposal to the Durant Tourism Economic Development Authority at their meeting last week and will present an expanded proposal at their August 2020 meeting. Mr. Armor stated the Durant Tourism Economic Development Authority Tourism tabled the proposal pending a legal opinion regarding the lighting project.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to support a proposal for additional lighting in the Downtown Business District.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

g. Consider Approval of Ordinance 1910 Amending the Code of Ordinances of the City of Durant, Section 110.018, Expiration; Collection; License Issued and Declaring an Emergency

A. Consider SECTION 1. ENACTMENT.
B. Consider SECTION 2. EMERGENCY CLAUSE.

Approved

City Manager John Dean addressed council and stated the city code currently allows for a business license with an annual expiration date of May 31. City Manager Dean stated the city would like to put the business license requirement into practice. City Manager Dean proposes extending the annual deadline to December 31st to carry through to the end of the calendar year and start on January 1.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Ordinance 1910, Section 1, amending the Code of Ordinances of the City of Durant, Section 110.018, Expiration; Collection; License Issued.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Ordinance 1910, Section 2, emergency clause.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

h. Consideration To Approve Professional Services Agreement No. DU-19-03b To Wall Engineering Firm (C-2020-41) For Engineering Services Related To The U.S. Department of Interior-Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant (WEEG) Program R19AP00124 for a City-Wide AMR Smart Meter Conversion and Advanced Metering Infrastructure Project (C-2020-18) Contingent Upon Legal Counsel Review

   Approved

Public Works Director Marty Cook addressed council and stated he advertised for a letter of interest from engineers. Three letters of interest were received in response. A request for qualifications was sent out. Two statements of qualifications were received in response. An interview committee was formed consisting of Mr. Cook, Utility Billing Supervisor Stephanie Barfield and Water and Sewer Line Maintenance Senior Crew Leader Randy Cantrell. The committee selected and recommends Wall Engineering.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Professional Services Agreement No. DU-19-03b to Wall Engineering Firm (C-2020-41) for engineering services related to the U.S. Department of Interior - Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant (WEEG) Program R19AP00124 for a City-Wide AMR Smart Meter Conversion and Advanced Metering Infrastructure Project (C-2020-18) contingent upon legal counsel review.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. Public Hearings

a. Consideration of PC2020-10 Ordinance Number 1904. Rezoning for Property Near the Intersection of Hwy. 70 Bypass and Cemetery Road

   Approved

Community Development Director Danielle Barker addressed council and stated the Planning Commission recommended denial of the rezoning request. Ms. Barker stated staff recommends denial of the rezoning request.

Public Hearing opened.

Call for comment three times.

No public comment.

Public hearing closed.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to deny Ordinance 1904 rezoning for property near the intersection of Highway 70 Bypass and Cemetery Road.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

7. New Business

Police Chief David Houser presented a rendering of the proposed permanent memorial marker for Hunter Ford, Jack Sarver, Fernando Flores and Kaleb Foster which was discussed under Agenda Item 4(a) and just now provided to him.

ADJOURNMENT

Motion was made by Steve Brittingham and seconded by Mike Morris to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Agenda Item: 1.b.

The City of Durant

Office of City Clerk

Memorandum

Date: 7/30/2020
To: Mayor and City Council
From: Teresa Taylor, Human Resources
Re: Consider Approval of Payroll Claims - July 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Payroll Claims - July 2020	Exhibit	7/30/2020

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

001-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
CITY ADMINISTRATION	516,090.85	28,957.22	28,957.22	5.61	0.00	487,133.63
CITY CLERK	108,559.52	3,345.23	3,345.23	3.08	0.00	105,214.29
CITY TREASURER	345,181.22	20,832.62	20,832.62	6.04	0.00	324,348.60
LAW ENFORCEMENT (PD)	4,853,476.89	296,143.87	296,143.87	6.10	0.00	4,557,333.02
ANIMAL CONTROL (PD)	96,376.66	5,182.87	5,182.87	5.38	0.00	91,193.79
FIRE DEPARTMENT	3,287,548.06	219,007.52	219,007.52	6.66	0.00	3,068,540.54
PARKS, REC. & GEN. SVCS.	569,267.84	38,585.12	38,585.12	6.78	0.00	530,682.72
SWIMMING POOL	83,007.79	26,625.48	26,625.48	32.08	0.00	56,382.31
MUNICIPAL COURT	54,407.70	3,151.42	3,151.42	5.79	0.00	51,256.28
COMMUNITY DEVELOPMENT	501,290.35	33,459.25	33,459.25	6.67	0.00	467,831.10
PUBLIC LIBRARY	499,920.14	25,757.09	25,757.09	5.15	0.00	474,163.05
STREET DEPARTMENT	831,108.53	37,617.67	37,617.67	4.53	0.00	793,490.86
ECONOMIC DEVELOPMENT	62,568.00	7,170.08	7,170.08	11.46	0.00	55,397.92
CIVIL EMERGENCY MGMT.	187,727.45	6,410.67	6,410.67	3.41	0.00	181,316.78
GENERAL GOVERNMENT	160,800.00	0.00	0.00	1.52	2,450.00	158,350.00
CITY GARAGE	258,084.59	15,109.78	15,109.78	5.85	0.00	242,974.81
SENIOR CITIZENS CENTER	19,961.04	0.00	0.00	0.00	0.00	19,961.04
TOTAL SALARIES AND BENEFITS	12,435,376.63	767,355.89	767,355.89	6.19	2,450.00	11,665,570.74

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

001-GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

010-INFO. TECH. SERVICE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
INFO. TECH. SERVICE FUND	212,400.61	15,214.75	15,214.75	7.16	0.00	197,185.86
TOTAL SALARIES AND BENEFITS	212,400.61	15,214.75	15,214.75	7.16	0.00	197,185.86

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

010-INFO. TECH. SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
ECON. DEV. ADMIN.	0.00	93.69	93.69	0.00	0.00	(93.69)
TOTAL SALARIES AND BENEFITS	0.00	93.69	93.69	0.00	0.00	(93.69)

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

020-DURANT INDUSTRIAL AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PD COMM CENTER	758,075.81	40,595.04	40,595.04	5.36	0.00	717,480.77
TOTAL SALARIES AND BENEFITS	758,075.81	40,595.04	40,595.04	5.36	0.00	717,480.77

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

101-SPECIAL 911 TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

206-DURANT AIRPORT AUTHORITY

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
EAKER FIELD	108,461.50	8,443.48	8,443.48	7.78	0.00	100,018.02
TOTAL SALARIES AND BENEFITS	108,461.50	8,443.48	8,443.48	7.78	0.00	100,018.02

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

206-DURANT AIRPORT AUTHORITY
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

405-DURANT UTILITIES AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PUBLIC WORKS ADMINISTRATI	178,506.08	20,611.39	20,611.39	11.55	0.00	157,894.69
UTILITY BILLING	450,763.63	15,331.93	15,331.93	3.40	0.00	435,431.70
WATER/SEWER LINE MAINT.	547,831.59	32,938.96	32,938.96	6.01	0.00	514,892.63
WATER TREATMENT PLANT	489,500.01	27,639.32	27,639.32	5.65	0.00	461,860.69
WASTEWATER TREATMENT	386,514.16	23,198.68	23,198.68	6.00	0.00	363,315.48
COLLECTION - SOLID WASTE	772,008.25	40,335.59	40,335.59	5.22	0.00	731,672.66
UTILITY GENERAL ADMIN.	200,000.00	0.00	0.00	0.00	0.00	200,000.00
DISPOSAL - SOLID WASTE	591,371.47	41,581.80	41,581.80	7.03	0.00	549,789.67
TOTAL SALARIES AND BENEFITS	3,616,495.19	201,637.67	201,637.67	5.58	0.00	3,414,857.52

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

405-DURANT UTILITIES AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

500-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
RECREATIONAL MARKETING	96,092.59	9,280.56	9,280.56	9.66	0.00	86,812.03
DURANT MULTI-SPORT COMP	365,215.65	17,879.39	17,879.39	4.90	0.00	347,336.26
TOTAL SALARIES AND BENEFITS	461,308.24	27,159.95	27,159.95	5.89	0.00	434,148.29

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

500-MULTI-SPORTS COMPLEX
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

610-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						

PAYROLL CLAIMS SUMMARY
AS OF: JULY 31ST, 2020

610-CEMETERY OPERATIONS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

*** END OF REPORT ***

Agenda Item: 1.c.

The City of Durant

Office of City Treasurer

Memorandum

Date: 7/30/2020
To: Mayor and City Council
From: An-chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Amendment 2020-15

Your authorization to approve Budget Amendment BA 2020-015 is requested.
All of the adjustments are procedural in nature, necessary to carry out the activities of the city.
All of the proposed budget changes have been reviewed by the City Manager and the amendment is recommended for approval.

Council Information / Action Requested

Your authorization to approve Budget Amendment, BA 2020-15
#1922 To transfer to CDBG to cover Market Square Expenses
#1923 To adjust 2020 DCUA 2020 Misc. Note Transfer & expenses
#1924 To adjust DCUA 2020 Misc Note Issuance Fees & 2007 Payment
#1925 Transfer from Capital Improvements to cover Market Square Expenses
#1926 To adjust Safe OK Attrny Gen Grant

City Staff Information / Action Follow-up, if Council authorizes this action:

The City Treasurer's Office will install the approved budget amendment in the city's accounting software and ensure that all funds are still in balance.

ATTACHMENTS:

Description	Type	Upload Date
BA 2020-15	Cover Memo	7/30/2020

PACKET: 00402-BA 2020-015

BUDGET CODE: CB-Current Budget

FUND	ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001922								
015	019-569.61-99	6/30/2020	BA2020-015 TRS MKT	230.25-	3,026.00	2,520.00-	275.75	275.75
	FUND RESERVE							
	DEPT: GENERAL GOVERNMENT							
015	009-532.61-08	6/30/2020	BA2020-015 TRS MKT	230.25	0.00	94,341.00	94,571.25	0.00
	TRSF TO 17CDBG MARKET SQUARE							
	DEPT: PARKS & GENERAL SERVICES							
Budget Adj. # 001923								
015	000-364.28-05	6/30/2020	BA2020-15 TRS UA 20	278,600.00-	0.00	13,280,000.00	13,001,400.00-	13,001,400.00-
	TRSF FR UA 2020 STRN 210-052							
015	805-555.61-02	6/30/2020	BA2020-15 TRS UA 20	222,880.00-	0.00	8,182,205.00	7,959,325.00	7,959,325.00
	2020 STREETS PROJECT							
	DEPT: 2020 USSTRN EXPENSE							
015	805-555.61-90	6/30/2020	BA2020-15 TRS UA 20	55,720.00-	0.00	1,798,665.00	1,742,945.00	1,742,945.00
	2020 STREETS IMPROVEMENTS							
	DEPT: 2020 USSTRN EXPENSE							
Budget Adj. # 001924								
210	052-528.99-23	6/30/2020	BA2020-15 UA2020 NO	278,600.00-	0.00	13,280,000.00	13,001,400.00	13,001,400.00
	TRSF 2020 TO CAP IMPR FUND 15							
	DEPT: DCUA 2020 MISC. NOTE							
210	052-528.90-93	6/30/2020	BA2020-15 UA2020 NO	278,600.00	0.00	0.00	278,600.00	278,600.00
	COST OF ISSUANCE 2020 USSTN							
	DEPT: DCUA 2020 MISC. NOTE							
210	000-361.10-00	6/30/2020	BA2020-15 UA2020 NO	1,500.00	8,000.00-	0.00	9,500.00-	5,523.21
	INTEREST EARNED							
210	046-528.90-95	6/30/2020	BA2020-15 UA2020 NO	5,167.00-	132,907.07	0.00	127,740.07	485.95
	INTEREST EXPENSE							
	DEPT: DCUA 2007 MISC NOTE							
210	046-528.90-96	6/30/2020	BA2020-15 UA2020 NO	6,667.00	295,000.00	0.00	301,667.00	0.34
	PRINCIPAL PYMTS 2007 US ST RN							
	DEPT: DCUA 2007 MISC NOTE							
Budget Adj. # 001925								
250	000-364.29-08	6/30/2020	BA2020-15 CDBG MKT	230.25	0.00	94,341.00	94,571.25-	0.00
	TRSF FRM 015 17CDBG MRKT SQR							

PACKET: 00402-BA 2020-015

BUDGET CODE: CB-Current Budget

FUND	ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001925								
250	000-362.40-15	6/30/2020	BA2020-15 CDBG MKT 17CDBG MRKT SQR GRANT REV	230.25-	0.00	87,887.00	87,656.75-	70,149.35-
Budget Adj. # 001926								
001	000-362.31-03	6/30/2020	BA2020-15 ADJ GRANT SAFE OK ATTRNY GEN GRANT	30,000.00-	50,000.00-	0.00	20,000.00-	20,000.00-
001	019-569.70-17	6/30/2020	BA2020-15 ADJ GRANT FUND RESERVE	30,000.00-	300,000.00	150,150.95-	119,849.05	119,849.05

DEPT: GENERAL GOVERNMENT

PACKET NOTES:

#1922 TO TRANSFER TO CDBG TO COVER MARKET SQUARE EXPENSES

#1923 TO ADJUST 2020 MISC NOTE TRANSFER & EXPENSES

#1924 TO ADJUST DCUA 2020 MISC NOTE ISSUANCE FEES & 2007 PAYMENT

#1925 TRASFR FROM CI TO COVER MARKET SQUARE EXPENSES

#1926 TO ADJUST SAFE OK ATTRNY GEN GRANT

TOTAL NO. ADJUSTMENTS--REVENUE:	5	307,100.00-
TOTAL NO. ADJUSTMENTS--EXPENSE:	9	307,100.00-
TOTAL IN PACKET--		614,200.00-

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

Agenda Item: 1.d.

The City of Durant

Office of City Manager

Memorandum

Date:	8/4/2020
To:	Mayor and City Council
From:	John R. Dean, City Manager
Re:	Consider Appointment of James Bishop to the Parks and Recreation Advisory Board.

The Parks and Recreation Advisory Board recommended James Bishop to fill the seat vacated by Jimmy Grube.

Council Information / Action Requested

Appoint James Bishop to the Parks and Recreation Advisory Board.

City Staff Information / Action Follow-up, if Council authorizes this action:

Agenda Item: 1.e.

The City of Durant

Durant Police Department

Memorandum

Date:	8/4/2020
To:	Mayor and City Council
From:	David Houser, Chief of Police
Re:	Consider Approval of School Resource Officer Contract for the Durant Independant School District

For several years now the City of Durant and Durant Public Schools have entered into a contract for the Durant Police Department to provide a school resource officer to Durant Schools. The contract includes a daily reimbursement rate applicable to the current benefit package of the assigned officer and billed to Durant ISD monthly for reimbursement.

This contract must be approved and signed by the Durant ISD School Board Officials as well.

Council Information / Action Requested

Consider Approval or Denial of Contract/ Recommend Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Obtain Required Signatures
Mayor - Signature Required
City Manager - Signature Required
Police and City - Submit Monthly Billing

ATTACHMENTS:

Description	Type	Upload Date
SRO Contract Year 2020-21	Cover Memo	8/4/2020

C-2020-____

Durant Police Department

3104 Carl Albert Drive
Durant, Oklahoma 74701
Phone: (580) 924-3737 Fax: (580) 924-8928
David R. Houser, Chief of Police

City of Durant/Durant School District

School Resource Officer (S.R.O.) Agreement

This Agreement is entered into by and between the City of Durant (Oklahoma) and the Durant School District (Oklahoma) (hereinafter referred to as "Agreement") and shall become effective upon approval of both parties represented by their governing bodies. This agreement shall remain effective year to year until June 30, 2021 or until such time as one or both parties terminate the agreement in writing. If either governing body fails to appropriate sufficient monies in any fiscal year for any payment due under this agreement and other funds are not available for such payment and the non-appropriation of funds did not result from any act or failure to act on either party, then a “non-appropriation” shall be deemed to have occurred.

The City of Durant agrees to provide one full-time police officer to act as School Resource Officer (S.R.O.) to the Durant High School for the 2020-2021 school year beginning the first day students report in August 2020 and ending the last day of school in May, 2021.

The Durant School District agrees to pay the total cost of the Officers salary, benefits and overtime for the days worked within the Durant Public School System. Costs billed to the Durant School System by the City of Durant will be calculated in the following way:

School Year >	2020-2021
Yearly Salary	$61,520.20
Education Benefit	$2,400.00
Uniform Allowance	$900.00
Footwear Allowance	$120.00
Longevity Benefit	$1,987.96
CLEET Instructor Benefit	$120.00
Total Annual Salary	**$67,084.16**
Police Pension	$7,952.13
Health Insurance	$6,705.00
Worker’s Compensation	$1,500.00
FICA	$4679.52
Unemployment Insurance	$136.00
Total Benefit Pkg.	**$20,972.65**
Combined Salary	**$88,020.81**
Daily Cost	**$338.54**

The combined salary divided by 260 workdays creates a daily cost of $338.54 for year 2020/2021. Any overtime accrued by the officer above 8.25 hours in a work day will be calculated at one and one-half of the officer's base pay.

The above listed costs will be invoiced to the Durant Public School System monthly and will be based on the cost per day multiplied by the number of days worked in that month and any overtime accrued during that month.

While working within the Durant Public School System the Officer will report to the Administrator/Principal of the facility in which the officer is working and the day shift Captain/Supervisor on duty as appropriate. The officer will make every effort to keep these Administrators informed of any action taken by the officer and the circumstances surrounding the incident. This may include written documentation as requested by the Administrator. In the event that the officer must take enforcement action the officer will document that action on an official Durant Police Report and submit it through regular channels to the day shift Captain for further investigation, criminal charges or referral to the Juvenile Services Unit.

Overtime, attendance, scheduling and leave requests will be coordinated with the needs of the Administrator/Principal and the day shift Captain of the Durant Police Department.

For administrative and procedural purposes, the officer will remain a fulltime sworn police officer whose primary employer will be the City of Durant, Durant Police Department. The officer will comply with the duties, policies, procedures and guidelines of the State of Oklahoma, City of Durant and the Durant Police Department. Nothing in this agreement should be interpreted as relieving the Officer of these responsibilities.

Agreed to the _____ day of _____, 2020.

X_____
Brian Bond
School Board President

X_____
Oden Grube
Mayor, City of Durant

X_____
Duane Merideth
Durant School Superintendent

X_____
John Dean
City Manager, City of Durant

Agenda Item: 1.f.

The City of Durant

Durant Police Department

Memorandum

Date:	8/4/2020
To:	Mayor and City Council
From:	David Houser, Chief of Police
Re:	Consider Change Order to Grant AL-20-03-08-17 Initiated by the Oklahoma Highway Safety Office to Purchase Educational Equipment Partnering with the Southeastern Oklahoma Traffic Safety Coalition

---

The Oklahoma Highway Safety Office proposes a change order to our existing OHSO Grant. The grant is primarily for overtime traffic enforcement and for out of state travel. Two safety conferences were either cancelled or will be held online; therefore there are dollars in milestone areas that are not on track to be spent.

OHSO suggests that they move those dollars and possibly others within the grant in order to purchase educational equipment to be used for DUI deterrence through community engagement.

The OHSO would like the Durant Police Department to purchase "Fatal Vision" DUI goggles and Marijuana goggle campaign kits. In addition the grant would fund four "pedal cars" to use for impaired driving education training and demonstrations.

An enclosed cargo trailer with law enforcement decals will be included to store the items and for ease of transportation.

The cost of the project is in its final stages and is estimated at $16,500. (not an exact figure - allow for margin of adjustment)

The grant through this modification would continue to be a 100% reimbursable grant. OHSO would assure that the dollars were available prior to offering the modification for electronic signatures.

This is a unique opportunity to use the grant dollars that may have been forfeited while at the same time obtaining worthwhile educational tools to use throughout southeast Oklahoma.

Council Information / Action Requested

Consider Approval/Denial of OSHO Grant Modification / Recommend Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Mayor - Authorize electronic signature of grant modification
Durant Police Department - Order Equipment and submit reimbursement request

ATTACHMENTS:

Description	Type	Upload Date
Goggle Quote	Cover Memo	8/4/2020

Innocorp, Ltd. Quotation

Quote m4790
Quote Date: Aug 4, 2020

To: Durant Police Department
David Houser
3104 Carl Albert Drive
Durant, OK 74701
USA

Phone: (580)924-3737
Fax:
E:Mail: dhouser@durant.org

From: Mr. Jamie Stebbeds
Innocorp, Ltd.
PO Box 930064
Verona, WI 53593
Phone: (608)848-5570
Fax: (608)848-5558
E-Mail: jamie.stebbeds@fatalvision.com
Tax ID#: 39-1851710

RE: Price quote for Innocorp products

Please include a copy of this quote with your order or reference the quote number. m4790

Customer ID	Good Thru	Payment Terms	Sales Rep
C1919	9/3/20	Net Due	JS00-SR

Quantity	Item	Description	Unit Price	Extension
		(GSA Contract #: GS02F0062R)		
1.00	FV CAMP	Fatal Vision Goggle Campaign Kit	3,586.25	3,586.25
1.00	TVL LP COMBO	TVL Lens Pack Combo		
1.00	BackPack	Fatal Vision Backpack		
1.00	tag fv	Back Pack Tag for FV Kits		
1.00	Tape	Y & B Walk the Line Tape		
1.00	Gdwipes	Germicidal Disposable Wipes		
1.00	FV EB	Fatal Vision Evidence Based		
1.00	SMASHMATCH	Smash Match Game		
1.00	DIES ROADSIDE	DIES ROADSIDE MAT		
1.00	DIES SIDEWALK	DIES WINDING SIDEWALK MAT		
1.00	DIES BALCONY	DIES BALCONY DANGER MAT		
1.00	LD	Line Detector		
2.00	W	Fatal Vision White Label Clear Goggle		
2.00	B	Fatal Vision Bronze Label Clear Goggle		
2.00	R	Fatal Vision Red Label Clear Goggle		
2.00	S	Fatal Vision Silver Label Clear Goggle		
2.00	BK	Fatal Vision Black Label Clear Goggle		
1.00	MARI STARTER	Fatal Vision Marijuana Simulation Experience Starter Kit	660.00	660.00
1.00	MARI v2	Fatal Vision Marijuana Goggle		

Innocorp, Ltd. extends a 30-day money back guarantee on any of our Fatal Vision® products if you are not totally satisfied. Allow two weeks to process and ship your order.

Subtotal	Continued
Sales Tax	Continued
Total	Continued

Innocorp, Ltd. Quotation

Quote m4790
Quote Date: Aug 4, 2020

To: Durant Police Department
David Houser
3104 Carl Albert Drive
Durant, OK 74701
USA

Phone: (580)924-3737
Fax:
E:Mail: dhouser@durant.org

From: Mr. Jamie Stebbeds
Innocorp, Ltd.
PO Box 930064
Verona, WI 53593
Phone: (608)848-5570
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E-Mail: jamie.stebbeds@fatalvision.com
Tax ID#: 39-1851710

RE: Price quote for Innocorp products

Please include a copy of this quote with your order or reference the quote number. m4790

Customer ID	Good Thru	Payment Terms	Sales Rep
C1919	9/3/20	Net Due	JS00-SR

Quantity	Item	Description	Unit Price	Extension
1.00	MARI MATLITES	Grid Mat Activity		
2.00	MARI BALLS	Activity Balls		
1.00	MARI MAZE Program	Executive Function Maze Packs		
3.00	mari cube	Mari Cloth Cube		
1.00	mari box	White box/handle Marijuana		
1.00	mari box label	FV Mari Box Label		
1.00	mari qs label	Marijuana Quick Start Label		
1.00	MARIUSB Starter	Marijuana Starter USB		
1.00	Gdwipes	Germicidal Disposable Wipes		
2.00	MARI	Fatal Vision Marijuana Goggle	225.00	450.00
1.00	BackPack	Fatal Vision Backpack	125.00	125.00
4.00	FV Roadster	Fatal Vision Roadster Pedal Kart (light assembly required)	799.00	3,196.00
1.00	FV ROADSTER MJ PROG	Marijuana Impaired Driving Course	1,600.00	1,600.00
1.00	MARDE LIGHTS	MARDE Light Kit		
1.00	MARDE CONE	MARDE Cone Setup		
1.00	MARDE EDUC	MARDE Educational Materials		
1.00	MARI v2	Fatal Vision Marijuana Goggle		
1.00	roadster horn	Roadster Horn		
1.00	BackPack	Fatal Vision Backpack		
1.00	tag mari	Back Pack Tag for Mari Kits		

Innocorp, Ltd. extends a 30-day money back guarantee on any of our Fatal Vision® products if you are not totally satisfied. Allow two weeks to process and ship your order.

Subtotal	Continued
Sales Tax	Continued
Total	Continued

Innocorp, Ltd. Quotation

Quote m4790
Quote Date: Aug 4, 2020

To: Durant Police Department
David Houser
3104 Carl Albert Drive
Durant, OK 74701
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PO Box 930064
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E-Mail: jamie.stebbeds@fatalvision.com
Tax ID#: 39-1851710

RE: Price quote for Innocorp products

Please include a copy of this quote with your order or reference the quote number. m4790

Customer ID	Good Thru	Payment Terms	Sales Rep
C1919	9/3/20	Net Due	JS00-SR

Quantity	Item	Description	Unit Price	Extension
1.00	Gdwipes	Germicidal Disposable Wipes		
2.00	Helmet	Helmet		
1.00	SDsfcaps	Sanitary Fabric Caps		
2.00	Safety glasses	Safety Glasses		
1.00	ROADSTERSHIP	Roadster Freight: Includes lift gate to assist with offload only. Contact your sales rep for a requote if inside delivery or additional services are required.	427.90	427.90

Innocorp, Ltd. extends a 30-day money back guarantee on any of our Fatal Vision® products if you are not totally satisfied. Allow two weeks to process and ship your order.

Subtotal	10,045.15
Sales Tax	
Total	10,045.15

Agenda Item: 3.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 8/5/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: City Clerk Report - July 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Clerk Report - July 2020	Exhibit	8/5/2020

CITY CLERK MONTHLY INFORMATION REPORT

JULY 2020

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

LICENSES -

The following licenses were issued in June 2020:

Mixed Beverage -2

Food Trucks – 2

Farmers Market – 4

Fireworks - 1

SPECIAL EVENT PERMIT APPLICATIONS -

There was one Special Event Permit Application received in July 2020.

Events Held in City of Durant in July - August 2020:

City Wide Sing Along – July 18, 2020

Back 2 School Bash - August 1, 2020

Upcoming Events To Be Held in City of Durant in August-September 2020:

None scheduled at this time.

NOTE: Conditional permits are issued upon event approval subject to compliance with State of Emergency Order in effect on event date.

RECORD REQUESTS -

There were seven (7) record requests received and processed in July, 2020.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE -

I have created the attached spreadsheets which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

CEMETERY -

The ground penetrating radar work performed by Texas Cemetery Restoration is complete. I am continuing to integrate the new information with the existing records. I have taken this time to also convert from paper-based records to electronic records beginning with those sections that underwent radar. All records of death occurring after August 1, 2020 will only be recorded electronically.

The cemetery chapel roof has sustained hail damage and is in need of replacement. I filed an insurance claim and requested quotes from commercially licensed roofers. Two commercial roofing companies declined. One company provided a quote. Roof work should begin later this month.

The cemetery statue which is being refurbished by a local sculptor is nearing completion. The sculptor invited me to her gallery to view the statue in its final form. Arrangements are being made to relocate the statue back to Highland Cemetery. Once final arrangements are in place and a transport date has been set, a ceremony will be scheduled with personal invitations going out to all donors and the media.

BIDS -

There were three bids advertised in July 2020.

Retail Development Services; Bid Closed July 23, 2020.

2000 Dodge Durango; Bid Awarded July 9, 2020.

Horizontal Transfer Trailers; Bid Deadline – August 6, 2020.

Quote Only -

Highland Cemetery Chapel Roof – Accepted July 31, 2020.

BOARD SECRETARY -

I served functions of the secretary for the following council and authorities in the month of July 2020:

Durant City Council;
Durant City Utility Authority;

<u>BOARD SECRETARY</u> – (cont.)

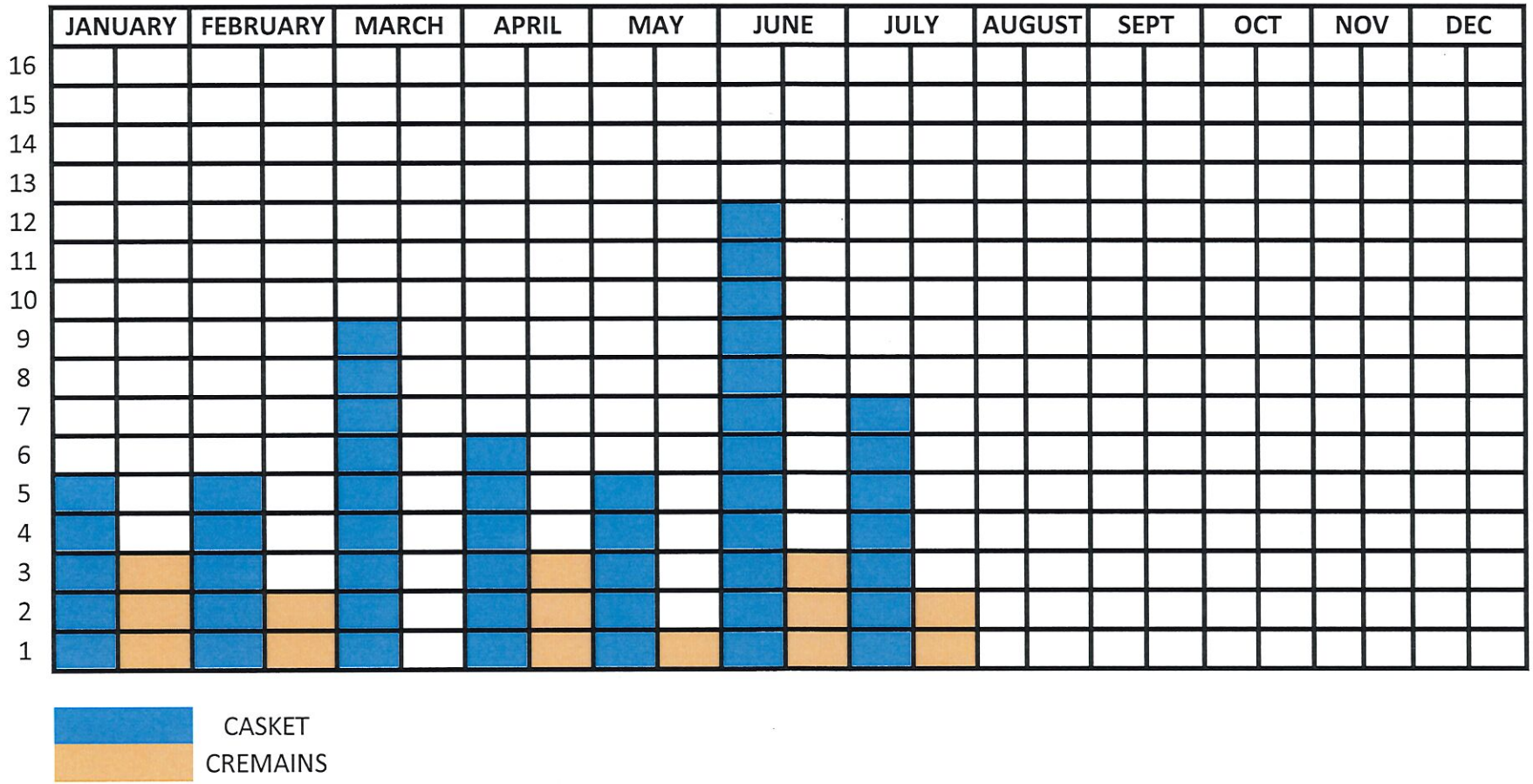
Durant Airport Authority;
Durant Development Authority;
Durant Tourism Economic Development Authority (2 meetings);
Durant Industrial Authority;
Airport Advisory Board;
Cemetery Advisory Board.

CITY OF DURANT MUNICIPAL COURT

2020	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared			Fine Suspended			Transfer to County		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July	609	35	39	341	21	30	545	64	95	120	12	30	0	0	0	0	0	2
Jun	478	48	49	245	20	20	114	13	30	94	18	27	7	12	8	0	0	0
May	415	46	45	86	9	13	0	0	0	60	7	15	6	12	13	0	0	0
Apr	38	13	18	125	6	13	0	0	0	57	4	4	3	1	0	0	0	0
Mar	260	26	43	296	16	16	135	16	13	129	18	23	19	0	2	0	0	0
Feb	435	30	47	296	16	22	134	17	21	145	16	27	11	3	2	0	0	0
Jan	546	28	32	139	13	37	126	22	36	105	17	34	9	6	2	0	1	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

	DISMISSED CASES																	
2020	Completed Deferred			Dismissed by Complainant			Presented Insurance			Dismissed by Judge's Order			Dismissed Compliance			Prosecutor's Motion		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July	4	0	0	0	0	0	10	0	0	18	0	7	4	0	0	0	0	0
Jun	11	0	1	0	0	0	7	0	0	27	4	1	21	0	0	1	0	0
May	24	1	1	2	1	0	14	0	0	0	0	0	0	0	0	0	0	0
Apr	27	0	1	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0
Mar	16	0	1	0	0	0	10	0	0	20	2	4	0	0	0	0	0	0
Feb	7	1	2	1	0	0	10	0	0	20	3	1	0	0	0	0	0	0
Jan	28	0	0	2	0	0	14	0	0	13	0	2	1	0	0	1	0	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2020 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY



2020 CEMETERY SALES
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

2020 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

Agenda Item: 3.b.

The City of Durant

Office of City Manager

Memorandum

Date:
To: Mayor and City Council
From: John R Dean
Re: City Manager Monthly Report - July 2020

City Manager Monthly Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Manager Monthly Report - July 2020	Cover Memo	8/4/2020

CITY OF DURANT
Office of the City Manager

DURANT
· OKLAHOMA ·

August 03, 2020

Mayor Grube and members of the City Council:

July, 2020 City Manager Monthly Report

Attended the Ward meeting.

Attended City Council meeting.

Began street improvements.

Worked on fuel issues at the Airport. Tank bid awarded. Contracted for fuel truck.

Met with Commissioner Boyer regarding a number of items.

Met with members of various press organizations.

Received a proposal on Body Cameras and Vehicle cameras.

Conducted interviews for various positions.

Handled various concerns of residents.

Met with Main Street Director regarding a proposal for additional lighting on Main Street.

Attended DTEDA regular meeting.

Met with Truss Works representative regarding concerns with the building and lease.

Met with Cardinal Glass regarding several items.

Met with Scott Dewald regarding Lost Street Brewery.

Met with Imagine Durant Executive Director regarding several items.

Met with Shane Knight regarding the Senior Center project.

Met with Vyve representatives regarding establishing the local government channel.

Respectfully Submitted,

John R. Dean Jr.

John R. Dean, Jr., City Manager

300 West Evergreen • P.O. Box 578 • Durant, Oklahoma 74702 • Fax (580) 924-8955
City Manager (580) 931-6606 • City Clerk (580) 931-6645 • Accounts Payable (580) 931-6644 • Accounts Receivable (580) 931-6646 •
Payroll (580) 931-6642 • Municipal Court (580) 931-6646 • Water Billing (580) 931-6630 • Cemetery (580) 931-6641
www.durant.org

Agenda Item: 3.c.

The City of Durant

Office of Community Development

Memorandum

Date: 8/3/2020
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Community Development Monthly Report - July 2020

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of July:

- Staff continues to investigate and talk with other cities regarding software companies to help with building inspections, permits and code enforcement.
- A Planning Commission meeting was held with three cases being heard. The cases included a re-plat, a re-plat with a rezoning and a rezoning. Two of these cases will be heard by City Council at their regular meeting in August. For August, we have two cases for Planning Commission. There are currently several other cases that are in various stages of being prepared for Planning Commission and City Council.
- Staff continues helping citizens and developers as they come in with various projects or concerns.
- A new building inspector / code enforcement officer was hired and is currently working, training and learning.
- Community Development is down two staff members (Code Enforcement Officer and Office Clerk). Staff is currently taking applications and holding interviews for both positions.
- Staff remains working on ordinance issues that have been discovered and working to find solutions.
- Staff remains working on the various code enforcement issues and working with the contractors for abatements and demolitions. We are getting to each concern as quickly as possible, while getting caught up on where various complaints/concerns have been.
- Staff has been working on various drafts for a 9-1-1 addressing policy, which should help solve some of the issues we are dealing with.
- Staff is working on notifying the residents and businesses that are included in the street re-naming that is in the process of being completed.
- Staff is working to coordinate a meeting with the Regional Planning Commission.

Council Information / Action Requested

No Action Required.

City Staff Information / Action Follow-up, if Council authorizes this action:

No Follow-up Required.

ATTACHMENTS:

Description	Type	Upload Date
Community Development Monthly Report - July 2020	Cover Memo	8/4/2020

The City of Durant

Office of Community Development

DURANT
· OKLAHOMA ·

Monthly Activity Report, July 2020

1. Inspections	
Building	78
Electrical	59
Mechanical	22
Plumbing	37
Other	6
TOTAL	202

2. Code Enforcement	
Other Contacts Made	
Grass & Weeds	37
Junk Vehicles	9
Junk Appliances	15
Dilapidated Structures	8
Trash & Debris	66
Trees & Shrubs	19
Other	35
Notices Posted	
Condemned	3
TOTAL	192

3. New Construction	
SFR	4
MFR	0
Commercial	0
Industrial	0
TOTAL	4

4. Permits Issued	
Building	17
Electrical	11
Plumbing	8
Mechanical	11
Floodplain	4
TOTAL	51

5. Public Hearings	
Board of Adjustment	0
Planning Commission	3
City Council	1
TOTAL	4

6. Letters Mailed	
Code Enforcement	50
Public Hearings	101
Other	0
TOTAL	151

7. GIS / Mapping	
Maps Printed	106
911 Addresses Requested	47
TOTAL	153

8. Licenses Issued	
Electrical	1
Plumbing	4
Mechanical	8
Roofing	0
TOTAL	13

08/03/2020 4:01 PM PROJECT VALUATION AND FEE REPORT

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 7/01/2020 THRU 7/31/2020
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
030872	7/01/2020	LITTRELL, LEONARD	1205 W ALABAMA ST	OWNER	ADDITION PERMIT
030873	7/01/2020	LANE, BRENT	5050 WASHINGTON	OWNER	ENTRANCE GATE
030874	7/01/2020	BRETT LANE ELECTRIC	5050 N WASHINGTON	OWNER	ELECTRIC PERMIT
030875	7/01/2020	BROWN, ABE I	219 S 12TH	OWNER	FENCING PERMIT
030876	7/02/2020	PEOPLE FIRST INC	3324 ENTERPRISE BLVD	OWNER	SHOP PERMIT
030877	7/02/2020	CRAWFORD ELECTRIC	1218 DENISON	OWNER	CHANGE OUT
030879	7/06/2020	HH DEMOLITION	1301 N 7TH	OWNER	ROLL OFF
030880	7/06/2020	HH DEMOLITION	1311 N 7TH AVE	OWNER	TRASH VENDOR
030881	7/06/2020	HH DEMOLITION	1315 N 7TH AVE	OWNER	ROLL OFF
030882	7/06/2020	HH DEMOLITION	1321 N 7TH AVE	OWNER	ROLL OFF
030888	7/07/2020	CAPSEAL ROOFING SOLUTIONS	221 S 7TH AVE	OWNER	ROOFING PERMIT
030889	7/07/2020	BLACKBURN BUILT LLC	3625 W ARKANSAS ST	OWNER	PLUMBING PERMIT
030890	7/08/2020	PEARSON, CHRIS	106 W GEORGIA ST	OWNER	METER BASE PERMIT
030891	7/09/2020	HH DEMOLITION	1321 N 7TH AVE	OWNER	ROLL OFF
030895	7/09/2020	HH DEMOLITION	1321 N 7TH AVE	OWNER	ROLL OFF
030896	7/09/2020	WESTSIDE BAPTIST CHURCH	1805 E HIGHWAY 70	OWNER	REMODEL HOME PERMIT
030898	7/09/2020	BROWN, MELISSA A	201 CORNELL DR	OWNER	STORAGE SHED PERMIT
030900	7/09/2020	STEWARD, JIMMY	2432 W MAIN ST	OWNER	NEW SIGN PERMIT
030901	7/09/2020	TUCKER, KYLE	304 NE 5TH AVE	OWNER	GAS PRESSURE PERMIT
030902	7/10/2020	R & R SIGNS	523 W MAIN ST	OWNER	NEW SIGN PERMIT
030903	7/10/2020	LEWIS ELECTRIC	304 NE 5TH AVE	OWNER	GEN INSTALL PERMIT
030904	7/10/2020	SHINE SOLAR LLC	208 LYNN HAVEN DR	OWNER	SOLAR PANEL PERMIT
030905	7/10/2020	TLC POOLS AND SPAS	5007 FALCON DR	OWNER	POOL PERMIT
030906	7/14/2020	HH DEMOLITION	1315 N 7TH AVE	OWNER	ROLL OFF

PROJECTS: 0 -ZZZZZZZZZZ
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EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I
030907	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030908	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030909	7/14/2020	HH DEMOLITION	1315 N 7TH AVE	OWNER	ROLL OFF	I
030910	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030911	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030912	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030913	7/14/2020	HH DEMOLITION	1315 N 7TH	OWNER	ROLL OFF	I
030914	7/14/2020	CUMMINS, TASHA	3020 AARON CT	OWNER	POOL PERMIT	I
030916	7/15/2020	THE SIGN DEPOT	306 W MAIN ST	OWNER	NEW SIGN PERMIT	I
030917	7/16/2020	AMAYA, OLIVIA	211 E TEXAS ST	OWNER	CAR PORT PERMIT	I
030918	7/16/2020	THE SIGN DEPOT	2516 W UNIVERSITY	OWNER	SIGN PERMIT	I
030919	7/17/2020	SAVAGE, KELLY	3301 LITTLE JOHN DR	OWNER	STORAGE SHED PERMIT	I
030920	7/20/2020	YOUNG, JAMES M	813 W MAIN ST	OWNER	DRIVEWAY PERMIT	I
030921	7/20/2020	YOUNG, JAMES M	1323 W ELM ST	OWNER	2 CAR GARAGE PERMIT	I
030922	7/20/2020	CHRIS'S HEATING AND AIR	1015 N 1ST AVE	OWNER	NEW MECHANICAL PERMIT	N
030923	7/21/2020	PEARSON, CHRIS	1015 N 1ST AVE	OWNER	REMODEL ELECTRIC PERMIT	I
030925	7/21/2020	PEARSON, CHRIS	2105 W ARKANSAS ST	OWNER	NEW ELECTRIC PERMIT	I
030926	7/21/2020	CAPSEAL ROOFING SOLUTIONS	1949 W ELM ST	OWNER	ROOFING PERMIT	I
30928	7/22/2020	R & R SIGN	316 W MAIN	OWNER	SIGN PERMIT	I
30930	7/22/2020	THE SIGN DEPOT	2828 W UNIVERSITY BLVD 116	OWNER	NEW SIGN PERMIT	I
30931	7/23/2020	HH DEMOLITION	1301 N 7TH	OWNER	ROLL OFF	I
30932	7/23/2020	HH DEMOLITION	1301 N 7TH	OWNER	ROLL OFF	I
30933	7/23/2020	HH DEMOLITION	1301 N 7TH	OWNER	ROLL OFF	I
30934	7/23/2020	HH DEMOLITION	1301 N 7TH	OWNER	ROLL OFF	I

08/03/2020 4:01 PM PROJECT VALUATION AND FEE REPORT

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STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
030936	7/23/2020	CENTRAL ELECTRIC	534 S 5TH	OWNER	NEW HOME PERMIT
030937	7/23/2020	CENTRAL ELECTRIC	534 S 5TH	OWNER	FLOOD PLAIN MANAGEMENT
030938	7/23/2020	CENTRAL ELECTRIC	534 S 5TH	OWNER	NEW MECHANICAL PERMIT
030939	7/23/2020	CENTRAL ELECTRIC	534 S 5TH	OWNER	NEW ELECTRIC PERMIT
030940	7/23/2020	CENTRAL ELECTRIC	534 S 5TH	OWNER	NEW PLUMBING PERMIT
030941	7/24/2020	SMITH, AMANDA	801 N 5TH AVE	OWNER	POOL
030943	7/24/2020	SMITH, AMANDA & PHILIP	801 N 5TH AVE	OWNER	NEW ELECTRIC PERMIT
030944	7/27/2020	STOP 'N SHOP	3824 W UNIVERSITY BLVD	OWNER	COMM REMODEL PERMIT
030945	7/27/2020	MILLER, JARED	1002 W MAIN	OWNER	COMM ADDITION PERMIT
030946	7/27/2020	LEGACY CUSTOM	4938 CASTELLO DR	OWNER	NEW HOME PERMIT
030947	7/27/2020	LEGACY CUSTOM	4938 CASTELLO DR	OWNER	FLOOD PLAIN MANAGEMENT
030948	7/27/2020	TOP TECH	4938 CASTELLO DR	OWNER	NEW MECHANICAL PERMIT
030949	7/27/2020	FELTMAN, TIMOTHY L	4938 CASTELLO DR	OWNER	NEW ELECTRIC PERMIT
030950	7/27/2020	K&D PLUMBING	4938 CASTELLO DR	OWNER	NEW PLUMBING PERMIT
030951	7/27/2020	TEXOMA BUILDING SERVICES	1525 WEST ST	OWNER	RESID REMODEL PERMIT
030952	7/27/2020	STEVENSON CONSTRUCTION	1400 SAN ANGELO LN	OWNER	NEW HOME PERMIT
030953	7/27/2020	STEVENSON CONSTRUCTION	1400 SAN ANGELO LN	OWNER	FLOOD PLAIN MANAGEMENT
030954	7/27/2020	SHELBURNE HEATING&AIR LLC	1400 SAN ANGELO LN	OWNER	NEW MECHANICAL PERMIT
030955	7/27/2020	EVERSOLE ELECTRIC	1400 SAN ANGELO LN	OWNER	NEW ELECTRIC PERMIT
030956	7/27/2020	BLACKBURN PLUMBING	1400 SAN ANGELO LN	OWNER	NEW PLUMBING PERMIT
030957	7/27/2020	CAPSEAL ROOFING SOLUTIONS	902 N 6TH AVE	OWNER	ROOFING PERMIT
030960	7/27/2020	PALMER, ADAM	208 LYNN HAVEN DR	OWNER	SWAP OUT MECHANICAL PERMIT
030961	7/27/2020	BOLLIER, ALYSSE	523 WASHINGTON	OWNER	SIGN PERMIT
030962	7/27/2020	BOLLIER, ALYSSE	523 WASHINGTON	OWNER	ROOF PERMIT

PROJECTS: 0 -ZZZZZZZZZZ
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STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
030963	7/29/2020	PUTMAN, BILLY J	208 SE 5TH AVE	OWNER	NEW HOME PERMIT	I
030964	7/29/2020	PUTMAN, BILLY J	208 SE 5TH AVE	OWNER	FLOOD PLAIN MANAGEMENT	I
030965	7/29/2020	PUTMAN, BILLY J	208 SE 5TH AVE	OWNER	NEW ELECTRIC PERMIT	I
030966	7/29/2020	WIGINGTON, RICK	114 N 3RD AVE	OWNER	COMMERCIAL PERMIT	I
030968	7/29/2020	STEVENSON CONSTRUCTION	1400 SAN ANGELO LN	OWNER	NEW MECHANICAL PERMIT	N
030969	7/30/2020	ALL SEASONS CONTRACTING	1904 W EVERGREEN ST	OWNER	ROOFING PERMIT	I
030970	7/31/2020	TUCKER, KYLE	114 N 3RD AVE	OWNER	PLUMBING REMODEL PERMIT	I
030973	7/31/2020	HUNTER HEAT AND AIR	2302 MASON ST	OWNER	GAS PERMIT	I
030974	7/31/2020	SHELBURNE HEATING & AIR LLC	202 W EVERGREEN	OWNER	CHANGEOUT MECHANICAL PERMIT	N
030975	7/31/2020	SHELBURNE HEATING & AIR LLC	1220 N WASHINGTON AV	OWNER	CHANGE OUT MECHANICAL PERMI	N
030977	7/31/2020	SHELBURNE HEATING & AIR LLC	1218 W EVERGREEN ST	OWNER	CHANGE OUT MECHANICAL PERMI	N
030978	7/31/2020	SHELBURNE HEATING & AIR LLC	122 QUAIL RIDGE RD	OWNER	CHANGE OUT MECHANICAL PERMI	N
030980	7/31/2020	SHELBURNE HEATING & AIR LLC	1915 W LIVEOAK ST	OWNER	CHANGE OUTMECHANICAL PERMIT	N
30981	7/31/2020	WILKEY PLUMBING	135 W MAIN	OWNER	COMMERCIAL ALTERATION	I

** TOTALS *** NUMBER OF PROJECTS: 86 VALUATION: 2,478,470.96 FEES: 1

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 7/01/2020 THRU 7/31/2020
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDG - NEW BUILDING PERMIT	34	1,678,433.96	10,756.00
ELEC - NEW ELECTRIC PERMIT	11	8.00	814.00
FPM - FLOOD PLAIN MANAGEMENT	4	3.00	400.00
MECH - NEW MECHANICAL PERMIT	11	800,010.00	1,664.00
PLUMB - NEW PLUMBING PERMIT	8	8.00	702.00
ROL - ROLLOFF DUMPSTER	18	8.00	550.00
*** TOTALS ***	86	2,478,470.96	14,886.00

PROJECTS: 0 -ZZZZZZZZZZ
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EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	
BLANK - *BLANK*	4	4	0.00	
ACCS - SIGNS/ACCESSORY STRUCTURES	17	17	186,961.96	2
C - COMMERCIAL	3	3	3.00	
CA - COMMERCIAL ALTERATION	7	7	62,504.00	2
MFGH - MANUFACTURED HOMES	1	1	60,000.00	1
REFUSE - OUTSIDE REFUSE COLLECTORS	4	4	2.00	
ROOF - ROOFING PERMIT	5	5	23,051.00	
SFR - SINGLE FAMILY RESIDENTIAL	22	22	2,104,435.00	6
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	13	13	41,508.00	1
SWD - SOLID WASTE	10	10	6.00	
*** TOTALS ***	86	86	2,478,470.96	14

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 07/01/2020 THROUGH 07/31/2020
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***

Demo / Demo Checks	7
Trash and Debris	66
Grass and Weeds	37
Dilapidated Structure	8
Junk Vehicles	9
Junk Appliance	15
Trees and Shrubs	19
Condemed	3
Other	35

Monthly Code Report - July 2020

No.	Location/Address	Violation	Action Taken	Initials
1	1224 W MISSISSIPPI	DS	BEGAN THE DEMO TODAY	DS
2	1111 W BEECH	CURB DEBRIS	VACANT - SPOKE WITH LANDLORD/OWNER, HE STATED THEY MOVED OUT WITHOUT NOTICE AND HE WILL GET OVER THERE AND GET IT CLEANED UP.	DS
3	1117 W BEECH	CURB DEBRIS	NO CONTACT	DS
4	1123 W BEECH	CURB DEBRIS	NO CONTACT, THIS ADDRESS IS ON A EXTRA HAUL LIST (UNDER MONDAYS ROUTE)	DS
5	317 S 5th	CONDEMNED	WENT AND REPOSTED WITH NOTICE, SPOKE TO PEOPLE CLEANING IT OUT, NEW OWNER STATED HE WOULD BE IN NEXT WEEK TO GET A REMODEL PERMIT AND DISCUSS EVERYTHING THAT WILL NEED TO BE DONE BEFORE THE STICKER CAN BE REMOVED.	DS
6	217 S 15TH	DEMO	MET WITH PD TO DO A PREMIS CHECK OF HOUSE, BEFORE DEMO . SPOKE WITH DEMO CONTRACTOR.	DS
7	VACANT LOT SE 7TH-SE 8TH	GW	POSTED	DS
8	1222 HILLCREST	GW, TD, TS	POSTED	DS
9	1221 HILLCREST	GW, TD, TS	POSTED	DS
10	1216 HILLCREST	GW, TS, JA	POSTED	DS
11	822 HILLCREST	TD, RV IN FRONT YARD	POSTED	DS
12	902 HILLCREST	TD, POOL NO FENCE	POSTED	DS
13	802 E FLORIDA	TD	POSTED	DS
14	1003 E MAIN	TD	POSTED	DS
15	1005 E MAIN	TD	POSTED	DS
16	1412 E MAIN	TD, TS	POSTED	DS
17	1206 PARKLAND	GW, TD, TS	POSTED	DS
18	1202 PARKLAND	TG, JA	POSTED	DS
19	1003 PARKLAND	TD,	POSTED	DS
20	929 PARKLAND	TD	POSTED	DS
21	921 PARKLAND	TD	POSTED	DS
22	217 LEE AVE	TD, JV	POSTED	DS
23	101 PARKLAND	JV	POSTED	DS
24	1526 REMINGTON W CIRCLE	GW	POSTED	DS
25	307 N 13TH	GW, TS	POSTED	DS
26	509 MEADOWLARK	GW, TS	POSTED	DS
27	511 ARKANSAS	TD, JV	POSTED	DS
28	513 W ARKANSAS	TD, JV	POSTED	DS
29	519 W ARKANSAS	TD	POSTED	DS
30	529 W ARKANSAS	POOL NO FENCE	POSTED	DS
31	619 W MULBERRY	GW, TD, GWALLEY	POSTED	DS
32	415 N 12TH	GW, TD	POSTED	DS
33	2205 HILLCREST COURT	TD	POSTED	DS
34	2206 HILLCREST COURT	TD	POSTED	DS
35	1620 N 10TH	TD	POSTED	DS
36	402 N 12TH	GW	POSTED	DS
37	626 W TENNESSEE	TD	POSTED	DS
38	719 S 6TH	POOL NO FENCE	POSTED	DS
39	201 S 5TH	TD	POSTED	DS
40				DS

41	433 S 10TH	DS, TS, TD	OPEN DOOR, VACANT HOUSE, UNSECURED, TRASH, SHRUBS, CONDEMNED. NO CONTACT, LOOKS LIKE SOMEONE MAY BE TRYING TO REMODEL THIS HOUSE.	DS
42	1302 W ALABAMA	FOOD TRUCK	RECEIVED CALL OVER THE WEEKEND THAT THEY HAD A SNACK TRUCK SET UP AND LOTS OF SIGNAGE. WENT BY TODAY, IT WAS NOT IN USE AND THERE WERE NO SIGNS POSTED.	DS
43	1220 W MISSISSIPPI	TD	NO CONTACT, LEFT NOTICE	DS
44	1412 W TEXAS	TD	CITY ABATEMENT, SOLID WASTE DEPARTMENT CLEANED UP TRASH AND DEBRIS, WILL SEND INVOICE TO PROPERTY OWNER.	DS
45	811 N 18TH	TRAVEL TRAILER	NO CONTACT WITH PROPERTY OWNER, WILL SEND LETTER CONCERNING THE TRAVEL TRAILER IN THE FRONT YARD.	DS
46	915 W LIVEOAK	TD, JA	NO CONTACT WILL SEND CERTIFIED LETTER TODAY CONCERNING THE DEBRIS	DS
47	518 N 8TH	CURB TREES AND SHRUBS	NO CONTACT WITH TENANT, LEFT NOTICE WILLSEND LETTER TO PROPERTY OWNER	DS
48	604 N 9TH	TD, POLYCART	NO CONTACT, WILL SEND CERTIFIED LETTER TO PROPERTY OWNER	DS
49	619 S 12TH	DEMO	DID A PREMIS CHECK WITH PD PRIOR TO STARTING DEMO, CALLED FOR TOW TRUCK TO OLD CAR IN YARD.	DS
50	VACANT LOT SE 7TH-SE 8TH	GW	code hearing - OA	DS
51	1222 HILLCREST	GW, TD, TS	code hearing - 2 wks	DS
52	1221 HILLCREST	GW, TD, TS	code hearing - 2 wks	DS
53	1216 HILLCREST	GW, TS, JA	code hearing - 2 wks	DS
54	822 HILLCREST	TD, RV IN FRONT YARD	OA - 10 days for RV	DS
55	902 HILLCREST	TD, POOL NO FENCE	OA	DS
56	802 E FLORIDA	TD	OA	DS
57	1003 E MAIN	TD	OA	DS
58	1005 E MAIN	TD	OA	DS
59	1412 E MAIN	TD, TS	2 wks	DS
60	1206 PARKLAND	GW, TD, TS	OA	DS
61	1202 PARKLAND	TG, JA	OA	DS
62	1003 PARKLAND	TD,	CTA	DS
63	929 PARKLAND	TD	OA	DS
64	921 PARKLAND	TD	OA	DS
65	217 LEE AVE	TD, JV	CTA	DS
66	101 PARKLAND	JV	OA	DS
67	1526 REMINGTON W CIRCLE	GW	OA	DS
68	307 N 13TH	GW, TS	10 days	DS
69	509 MEADOWLARK	GW, TS	CTA	DS
70	511 ARKANSAS	TD, JV	OA	DS
71	513 W ARKANSAS	TD, JV	OA	DS
72	519 W ARKANSAS	TD	CTA	DS
73	529 W ARKANSAS	POOL NO FENCE	OA	DS
74	619 W MULBERRY	GW, TD, GWALLEY	OA	DS
75	415 N 12TH	GW, TD	CTA	DS

76	2205 HILLCREST COURT	TD	OA	DS
77	2206 HILLCREST COURT	TD	OA	DS
78	1620 N 10TH	TD	OA	DS
79	402 N 12TH	GW	OA	DS
80	626 W TENNESSEE	TD	OA	DS
81	719 S 6TH	POOL NO FENCE	2 wks	DS
82	201 S 5TH	TD	CTA	DS
83	906 Hillcrest Ave	Fence - over 6ft in front yard	No contact with owner, did speak with persons building the fence. Handed the information to Marc Hall, he will look into it.	DS
84	East main and NE 4th- NE 5th	Grass and Weeds	Spoke with owner, he will get it taken care of.	DS
85	509 Meadowlark	Abandoned/DS	Did a premis check to make sure house was secure	DS-SJ
86	206 W Texas	DS/GW, TD, TS - condemened	Condenmed this property, will issue letters this week	DS-SJ
87	10 E Alabama	DS, no water, RV, TD, JV, JA,	Made contact with 2 occupants, was allowed entry into the home, roof is bad, ceiling is caving in, floors are weak, no elec. lots of health and safety issues. unable to make contact with the occupant of the RV, took pics of sewer hookup and extention cord used that is being used to power the AC. posted the house as condemned, gave them 24 hours to get water on, told them they would be receiving code letters and would have approx. 10 days to take care of the issues, or they will need to come to the hearing.	DS-SJ
88	619 W Mulberry	T/D	Code hearing	mp
89	415 N 12th	T/D	Code hearing	mp
90	2206 Hillcrest	T/D	Code hearing	mp
91	2205 Hillcrest	T/D	Code hearing	mp
92	723 W Elm	G/W T/D	Code hearing	mp
93	719 S 6th	Pool no fence	Code hearing	mp
94	1111 W Beech	T/D	No one home	mp
95	1117 W Beech	T/D	No one home	mp
96	1123 W Beech	T/D	No one home	mp
97	411 W Mulberry	T/D	Spoke with occupant	mp
98	619 W Mulberry	T/D	Posted	mp
99	415 N 12th	T/D G/W	Posted	mp
100	2205 Hillcrest ct	T/D	Posted	mp
101	2206 Hillcrest	T/D	Posted	mp
102	1620 N 10th	T/D	Posted	mp
103	402 N 12th	G/W	Posted	mp
104	626 W Tennessee	T/D	Posted	mp
105	719 S 6th	Pool no fence	Posted	mp
106	201 S 5th		Posted	mp
107	3615 W Arkansas	T/D	Spoke with occupant	mp
108	1721 W Arkansas	Limbs	Left flyer	mp
109	623 N Washington	Pool no fence	Code hearing	mp
110	801 N 8th	T/D	Owner cleaned	mp
111	202 Meadowlark	G/W	Code hearing	mp
112	3105 Blades Cir	G/W	Code hearing	mp
113	2709 Forrest	G/W	Code hearing	mp
114	3624 Rock Bluff	G/W	Code hearing	mp
115	1019 N 3rd	Tree down	Code hearing	mp
116	NE corner Sycamore & N 3rd	G/W	Code hearing	mp
117	1316N 3rd	G/W	Code hearing	mp
118	509 Mockingbird	G/W	Code hearing	mp

119	319 NE 5th	G/W	Code hearing	mp
120	SW corner NE 4th & Elm	G/W	Code hearing	mp
121	1509 Olive	G/W	Code hearing	mp
122	1603 Olive	Pool no fence no one home	Code hearing	mp
123	202 Meadowlark	G/W	Code hearing	mp
124	423 N 17th	Demo check		mp
125	1602 N 10th	J/A		mp
126	1019 N 3rd	T/S		mp
127	720 W Mulberry	G/W		mp
128	812 N 10th	G/W		mp
129	315 N 13th	G/W		mp
130	809 N 8th	T/D		mp
131	206 W Texas	G/W T/D T/S D/S		mp
132	10 E Alabama	T/D J/V D/S Travel trailer		mp
133	401 N 12th	Travel trailer		mp
134	100 E Pine	G/W		mp
135	102 E Pine	T/D J/V		mp
136	321 E Florida	G/W in alley		mp
137	311 E Florida	G/W in alley T/D J/A		mp
138	315 E Florida	G/W in alley		mp
139	403 E Florida	G/W in alley		mp
140	407 E Florida	G/W		mp
141	1415 W Locust	G/W		mp
142	505 S 2nd	G/W		mp
143	1123 W Beech	G/W		mp
144	415 N 12th	G/W		mp
145	1102 W Locust	J/A		mp
146	1419 W Miss	Ck on abatement	OK	mp
147	1023 W Elm	Ck on abatement	OK	mp
148	619 S 12th	Ck on abatement	OK	mp
149	2302 SE 2nd	Water leak	Talked to owner	mp
150	906 Hillcrest	Fence in front yard	Talked to owner	mp
151	3508 Lazy Ln	G/W	Hearing	mp
152	517 W Beech	Vehicle blocking mail box	Owner moved	mp
153	214 SE 1st	Condemed house	Remodeling	mp
154	411 Westside	Drainage	Met with owner	mp
155	223 S 14th	T/D	Contacted owner	mp
156	1222 Hillcrest	T/D	Owner cleaned	mp
157	217 Lee	J/V T/D	Met with owner	mp
158	3625 Rock Bluff	Water leak	Met with owner	mp
159	202 Meadowlark	G/W		SJ
160	423 N 17th	Demo check		SJ
161	1602 N 10th	J/A		SJ
162	1019 N 3rd	T/S		SJ
163	720 W Mulberry	G/W		SJ
164	812 N 10th	G/W		SJ
165	315 N 13th	G/W		SJ
166	809 N 8th	T/D		SJ
167	206 W Texas	G/W T/D T/S D/S		SJ
168	10 E Alabama	T/D J/V D/S Travel trailer		SJ
169	401 N 12th	Travel trailer		SJ
170	100 E Pine	G/W		SJ
171	102 E Pine	T/D J/V		SJ
172	321 E Florida	G/W in alley		SJ
173	311 E Florida	G/W in alley T/D J/A		SJ
174	315 E Florida	G/W in alley		SJ
175	403 E Florida	G/W in alley		SJ
176	407 E Florida	G/W		SJ
177	1415 W Locust	G/W		SJ
178	505 S 2nd	G/W		SJ
179	1123 W Beech	G/W		SJ
180	415 N 12th	G/W		SJ
181	1102 W Locust	J/A		SJ
182	1419 W Miss	Ck on abatement	OK	SJ

183	1023 W Elm	Ck on abatement	OK	SJ
184	619 S 12th	Ck on abatement	OK	SJ
185	2302 SE 2nd	Water leak	Talked to owner	SJ
186	906 Hillcrest	Fence in front yard	Talked to owner	SJ
187	3508 Lazy Ln	G/W	Hearing	SJ
188	517 W Beech	Vehicle blocking mail box	Owner moved	SJ
189	214 SE 1st	Condemed house	Remodeling	SJ
190	411 Westside	Drainage	Met with owner	SJ
191	223 S 14th	T/D	Contacted owner	SJ
192	1222 Hillcrest	T/D	Owner cleaned	SJ
193	217 Lee	J/V T/D	Met with owner	SJ
194	3625 Rock Bluff	Water leak	Met with owner	SJ
195	311 E Florida	GW/JA/TD	hearing	SJ
196	407 E Florida	G/W	hearing	SJ
197	1415 W Locust	GW/JA/TD	hearing	SJ
198	1123 W Beech	GW/JA/TD	hearing	SJ
199	1603 Olive	Pool no fence	hearing	SJ
200	623 N Washington	Pool no fence	hearing	SJ
201	415 N 12th	GW/JA/TD	hearing	SJ
202	10 E Alabama	Trailer/DS	hearing	SJ
203	100 E Pine	GW/JA/TD	hearing	SJ
204	102 E Pine	TD/JA	hearing	SJ
205	401 N 12th	Trailer/DS	hearing	SJ
206	3005 Blades	GW/JA/TD	hearing	SJ
207	315 E Florida	GW-Ally	hearing	SJ
208	403 E Florida	GW-Ally	hearing	SJ
209	1306 E Florida	GW	hearing	SJ
210	505 S 2nd	GW	hearing	SJ
211	1102 W Locust	JA	hearing	SJ
212	321 E Florida	GW	hearing	SJ
213	302 S 22nd	GW/TD	Spoke wih owner	SJ
214	416 N 3rd	GW/TD	Spoke wih owner	SJ
215	420 N 3rd	TD/JA		SJ
216	1825 W Main	Limbs		SJ
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Agenda Item: 3.d.

The City of Durant

Durant Industrial Authority

Memorandum

Date: 8/5/2020
To: Mayor and City Council
From: Lisa Taylor, Economic Development Director
Re: Economic Development Monthly Report - July 2020

Economic Development Report, July 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Economic Development Report	Cover Memo	8/5/2020

Monthly Economic Development Report

July 2020

To: Mayor and City Council Members

From: Lisa Taylor, Director

Date: August 11, 2020

Requests for Information: We received one Request for Information for July. Durant Industrial Authority did not have a property to meet the minimum requirements for that project, and no proposal was submitted.

Projects: I am working with representatives from Cardinal Glass to recruit a company for the adjacent property. A Phase 1 Environmental Site Assessment will be required, and has been ordered ($2,350). Property is currently grown up, and will need to be cleaned up before site visit (brush hog). The Oklahoma Department of Commerce has been made aware of local recruitment efforts, and a project manager has been assigned.

Real Estate Committee: The committee met to discuss DIA owned property, and property that may be considered for purchase in the future. Next meeting will take place on August 25th.

Business Retention & Expansion Services: Contract has been signed, and invoice has been submitted. The Chamber of Commerce, Durant Main Street and DIA will provide information about local companies for the database. Training will be scheduled once that step is complete.

Retail Development: One proposal was received in response to the Retail Development Services RFP. Year one = $50,000. Years two and three are optional, and cost will depend on selection of annual or three year contract.

Other activity: I visited with local business owners, and provided guidance related to business resources. Assisted the State Director of the Oklahoma Department of Commerce with a visit to local businesses in Durant. Currently working on our first application for Site Certification with the Oklahoma Department of Commerce ($1,000). Visited DIA-owned properties to assess condition.

Agenda Item: 3.e.

The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 8/3/2020
To: Mayor and City Council
From: Kenneth Eppler, Emergency Management Director
Re: Emergency Management Monthly Report - July 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Monthly Report -July 2020	Exhibit	8/3/2020

DURANT/BRYAN COUNTY
EMERGENCY MANAGEMENT
PUBLIC SAFETY, PUBLIC TRUST

TO: City Manager and City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: July 31, 2020

SUBJECT: Monthly Report for July 2020

7/1/2020 0600 Coordinated communications for Statue Protest.

7/6/2020 Conducted After Action Review of Statue Protest response with all involved parties at Durant Fire Department.

7/7/2020 Replaced defective radio at landfill scale house.

7/8/2020 Repaired storm siren.

7/9/2020 Storm Siren Test, all Durant sirens in working condition.

7/12/2020 Severe Storms, EOC activated at 0105 and spotters deployed.

7/21/2020 Zoom meeting with LDS to discuss what they can bring in a disaster.

7/24/2020 Troubleshoot and repair storm siren.

7/30/2020 Severe Storm, EOC activated at 1845, spotters deployed.

7/31/2020 Received grant application for EMPG from OEM, due by 8/31.

We still have $10,000 due from OEM for the 4th quarter 2019 EMPG. This runs on the State's fiscal year.

Kenneth Eppler, Director

Agenda Item: 3.f.

The City of Durant

Office of City Treasurer

Memorandum

Date: 7/30/2020
To: Mayor and City Council
From: An-chen Lai, Finance Director/Treasurer
Re: Financial Statements and Sales Tax Breakdown-June 2020

I have attached the following statements:
June 2020
General Fund
Capital Improvements Fund
Durant City Utilities Authority fund
AND
July 2020 Sales Tax Breakdown

Council Information / Action Requested

Information only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
June 2020 General Fund	Cover Memo	7/30/2020
June 2020 Capital Improvements Fund	Cover Memo	7/30/2020
June 2020 DCUA Fund	Cover Memo	7/30/2020
July 2020 Sales Tax Breakdown	Cover Memo	7/30/2020

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
JUNE 2020 - 100.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-D
Sales Tax (2%)	665,905	7,924,329	7,400,000	107.09%
Use Tax	149,657	1,846,244	1,600,000	115.39%
Alcoholic Beverage Tax	15,841	182,366	125,000	145.89%
Tobacco Excise Tax	14,571	160,994	140,000	115.00%
Telephone Franchise Tax	7	5,320	15,000	35.46%
Electric Service Franchise Tax	56,741	853,943	850,000	100.46%
Natural Gas Franchise Tax	3,420	52,403	60,000	87.34%
Cable TV Service Franchise Tax	-	70,609	75,000	94.14%
Vehicle Tax	8,535	126,747	120,000	105.62%
Gasoline Excise Tax	0	19,729	35,000	56.37%
Licenses - All Types	5,645	40,970	41,000	99.93%
Permits - All Types	5,951	202,079	240,000	84.20%
Swimming Pool Revenues	46,452	78,815	54,900	143.56%
Library Café Revenues	-	490	-	
Charges For Services	4,859	19,037	25,600	74.36%
Police Bonds & Fines	39,245	361,522	325,900	110.93%
Interest Earnings	1,241	33,457	28,000	119.49%
Grant Revenues	30,000	122,267	210,857	57.99%
Miscellaneous Revenues	9,858	343,805	297,312	115.64%
Sub-Total Revenues	**1,057,928**	**12,445,125**	**11,643,569**	**106.88%**
Transfer from Emp Insuance	16,667	200,004	200,004	100.00%
Transfer from Utility Authority	216,667	2,600,000	2,600,000	100.00%
	233,334	**2,800,004**	**2,800,004**	**100.00%**
USE OF FUND BALANCE			1,875,301	
Total Revenues & Other Financing Sources	**1,291,262**	**15,245,129**	**16,318,875**	**93.42%**

Department:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-D
City Administration	30,571	518,076	600,373	86.29%
City Clerk	9,545	126,912	133,729	94.90%
City Treasurer	35,653	411,264	446,739	92.06%
Legal Services - Attorney	10,010	60,357	100,350	60.15%
Law Enforcement - Police Dept	425,246	5,082,043	5,579,717	91.08%
Animal Control	7,521	98,590	115,127	85.64%
Fire Dept	260,909	3,419,543	3,551,475	96.29%
Parks, Rec & General Services	79,968	818,143	850,097	96.24%
Swimming Pool	34,161	109,704	117,485	93.38%
Municipal Court	11,199	134,927	141,629	95.27%
Community Development	44,619	562,191	579,186	97.07%
Public Library	42,902	659,834	702,285	93.96%
Street Department	111,623	1,130,734	1,266,734	89.26%
Economic Development	14,516	81,593	120,908	67.48%
Civil Emergency Management	23,315	259,465	296,232	87.59%
General Government	48,257	576,616	999,106	57.71%
City Garage	27,374	305,787	344,827	88.68%
Senior Citizens Center	427	10,073	54,321	18.54%
Sub-Total Operating Expenditures	**1,217,816**	**14,365,852**	**16,000,320**	**89.78%**
Other Financing Uses:				
P. TRSF to I.T. service Fund	23,860	23,860	23,860	
Transfer to Insurance Cash Fund	7,603	160,607	160,607	100.00%
Transfer to Capital Impr. Fund	39,087	39,087	39,087	
Transfer to Cemetery Operations Fund	7,917	95,000	95,000	100.00%
Sub-Total Transfers Out	**78,467**	**318,554**	**318,554**	**100.00%**
Total Expenditures & Other Financing Sources	**1,296,282**	**14,684,406**	**16,318,875**	**89.98%**
Net Gain / (Loss) - *Excluding Balance Forward*	**(5,020)**	**560,723**	**0**	**0**

City of Durant, Oklahoma
Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report
JUNE 30 2020

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget
Interest Earnings	637	16,194	13,000
Miscellaneous	10,925	53,355	67,711
CCPF Donation	-	236,500	210,000
ODOT Streetscape V Grant	-	-	399,968
Private Donation	-	4,337	
OPJ-BVP Bullet Proof Vest	-	6,347	10,166
OWBR Loan Proceeds	-	50,500	4,000,000
Grant-2019 BOR-WEEG	-	-	1,498,000
Grant-2018 BOR-SWEP	-	-	73,724
FEMA Special Project Grant-FD Truck	952,381	952,381	952,381
FY17 Land and Water Grant CA Park	-	-	108,861
OEM/911 MNGMNT AUTH GRANT	-	-	156,346
EDA 08-01-05284 WWTP IMP 69%	93,466	93,466	1,500,000
Choctaw WWTP IMP Contribution	-	700,000	700,000
Sub-Total Revenues	**1,057,410**	**2,113,080**	**9,690,157**
TRSF From General Fund	39,087	39,087	39,087
Transfer from DCFA Fund-MISC			750,000
Transfer from PD Drug Enforcement	-	12,501.00	12,501
Reimb. From DIA (Project)	15,700.00	15,700.00	15,700
Transfer from Utility Authority	211,633	1,678,300	1,678,300
Transfer from DCUA 2010 STRN	-	224,119	224,500
Transfer from DCUA 2012A STRN	474,225	594,721	827,255
Transfer from UA 2020 STRN 210-052			13,280,000
Transfer from 2020 CWSRF 210-053			12,670,800
Sub-Total Transfers In	**740,646**	**2,564,428**	**29,498,143**
Balance Forward from FY19 (Unaudited)			**936,571**
Total Revenue & Other Financing Sources	**1,798,055**	**4,677,509**	**40,124,871**

Expenditure Type:	This Period	Year-To-Date	Current FY19/20 Budget
Law Enforcement - Police Dept	-	118,211	161,192
Animal Control	-	14,472	80,000
Communication Ctr.	-	2,500	215,433
Fire Dept	-	1,060,993	1,084,631
Parks, Rec, & Gen Services	122,516	179,894	342,297
Street	22,626	570,734	972,559
Civil Emergency Management	-	33,720	33,720
General Government	88,161	497,676	1,038,110
City Garage	-	9,295	10,000
Senior Cityzens Center	16,000	35,855	761,856
Public Works Administration	-	5,790	27,500
Water / Sewer Line Maintenance	61,655	379,852	5,851,384
Water Treatment Plant	14,800	382,974	420,922
Wastewater Treatment Plant	6,000	135,458	2,509,243
Collection-Solid Waste	-	299,900	299,900
Disposal- Solid Waste	-	286,969	365,324
Sub-Total Expenditures	**331,758**	**4,014,293**	**14,174,071**
Sub-total of Transfer Expenses	**-**	**-**	**-**
Total Expenses	**331,758**	**4,014,293**	**14,174,071**
2020U.S.S.T.R.N. Exp.	135,881	135,881	13,280,000
2020 CWSRF Exp.	-	-	12,670,800
Total Fund Expenditures	**467,639**	**4,150,174**	**40,124,871**
Net Gain / (Loss) - *Excluding Balance Forward*	**1,330,416**	**527,334**	**-**

Claim on Pooled Cash 6-30-2020 $2,106,169

Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
JUNE 2020 - 100.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-I
Licenses and Permits	1,475	30,825	10,000	308.25%
Laboratory Test Performed	1,406	21,047	25,000	84.19%
Water Service - City-Wide	222,938	2,475,648	2,800,000	88.42%
Water Sales - RW Dist. #2	3,034	36,403	36,000	101.12%
Water Sales - RW Dist. #5	114,349	1,132,987	950,000	119.26%
Sewer Service Fees	213,741	2,347,754	2,500,000	93.91%
Sewer Excessive Strength Fees	(57,957)	(54,274)	-	0.00%
Sanitation Service Fees	276,081	3,197,348	3,100,000	103.14%
Sanitation - Roll off Bins Revenue	54,482	916,726	1,000,000	91.67%
Sanitation - Compactor Revenue	22,000	284,597	270,000	105.41%
Landfill Gate Fees (excluding Xfer ST.)	95,860	735,390	500,700	146.87%
Transfer Station Fees Revenue	37,720	430,736	425,000	101.35%
Interest Earnings	1,271	35,765	9,200	388.75%
Agri. Lease Revenue	-	3,427	3,750	91.39%
Late Payment Penalties	(341)	92,711	122,000	75.99%
Non Payment Fee	1,261	110,414	140,000	78.87%
Bad Debt Collect Fees Revenue	717	6,582	1,500	438.82%
Water Tower Lease	8,646	103,476	108,000	95.81%
DCUA Service Initiation Fee	2,500	28,750	25,000	115.00%
Tap Fees: Water & Sewer	29,314	204,600	110,000	186.00%
Recyclable Products SW Dis.	-	9,838	5,000	196.77%
Interest Earnings in 2007 USSTRN Proj. Acct.	30	1,865	-	0.00%
Miscellaneous Revenues	771	8,234	5,000	164.69%
Sub-Total Operating Revenues	**1,029,298**	**12,160,851**	**12,146,150**	100.12%
USE OF FUND BALANCE			69,000	
Total Revenues & Other Financing Sources	**1,029,298**	**12,160,851**	**12,215,150**	**99.56%**

Expense Type:	This Period	Year-To-Date	Current FY19/20 Budget	
Public Works Administration	14,117	183,110	215,325	85.04%
Utility Billing	47,052	638,400	744,216	85.78%
Water/Sewer Line Maintenance	65,149	873,026	938,440	93.03%
Water Treatment Plant	76,195	1,117,306	1,206,781	92.59%
Wastewater Treatment Plant	67,170	857,507	890,263	96.32%
Solid Waste - Collections	63,320	966,933	1,111,328	87.01%
Utility General Administration	61,747	178,360	440,538	40.49%
Lake Durant	3,669	38,067	39,600	96.13%
Solid Waste - Disposals	114,986	1,402,681	1,493,480	93.92%
Sub-Total Operating Expenses	**513,404**	**6,255,390**	**7,079,970**	88.35%
Transfer to Insurance Cash Fund	-	114,000	114,000	100.00%
Transfer to I.T. service Fund 010	15,918	15,918	15,918	0.00%
Transfer to General Fund	216,667	2,600,000	2,600,000	100.00%
Transfer to Capital Improvement Fund	211,633	1,678,300	1,678,300	100.00%
Transfer to Airport Authority	20,427	159,822	159,822	100.00%
Transfer to DMSC	26,928	323,140	323,140	100.00%
Transfer to 911 Fund	13,667	164,000	164,000	100.00%
Transfer to DWRF Maintenance Fund	6,667	80,000	80,000	100.00%
Sub-Total Transfer Expenses	**511,907**	**5,135,180**	**5,135,180**	100.00%
Total Fund Expenses & Transfers	**1,025,311**	**11,390,570**	**12,215,150**	**93.25%**
Net Gain / (Loss) - *Excluding Balance Forward*	**3,986**	**770,281**	**(0)**	

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	$94,113.67
1/4% Multi-Sports Facilities (eff	$94,113.67
1/4% SOSU Improvements (effe	$94,113.67
1% Capital Improvements (effect	$376,454.68
2% General Operations	$752,909.36
5/8% DISD Improvements (effec	$235,284.17
Total Sales Tax Rev. July 2020 (	**$1,646,989.22**

Agenda Item: 3.g.

The City of Durant

Durant Fire Department

Memorandum

Date: 8/5/2020
To: Mayor and City Council
From: Roger Joines Fire Chief
Re: Fire Department Monthly Report - July, 2020

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report	Cover Memo	8/5/2020

Durant Fire Department

Monthly Report

July 2020

Type of Response	Month	Year to Date	
	July	2020	2019
Fires & Fire Related Calls	21	104	82
Rescue (MVC's) & Medical Calls	25	510	966
Hazardous Condition (No Fire)	9	47	31
Service Calls	3	28	25
Good Intent Calls	11	122	89
False Alarm & False Calls	13	65	45
Special Incident Type	1	4	10
Total Responses	**83**	**880**	**1248**

Type of Service Performed	Month	Year to Date	
	July	2020	2019
Permits	40	201	235
Inspections	33	317	337
Plans Review	18	105	121
Smoke Alarm Installed	1	4	9
Public Education	0	0	11
Fire Investigations	1	26	9
Pre-Fire Plans	0	5	16
Total Services	**93**	**658**	**738**

Comments :

Training for July 2020:

•First Week of July, all three shifts finished up the yearly Hydrant Testing

•Second Week- we had our three new hires starting, we worked on basic PPE, Air-Pack skill checkoffs.

•Third Week - All three shifts worked on Search & Rescue Skills, they participated in multiple company level drillls using those skills and radio communication.

•Fourth Week - All three shifts reviewed over hose advancement techniques, all three shifts ended the training day with a Live Fire Scenario.

•Amkus Rescue Tools sent a representative down to let us demo a new set of cordless extrication tools. We spent two hours cutting up two different cars, testing the performance of the tools. They performed outstanding.

•Fire Alarm monitoring changeover was completed this month for all city buildings currently monitored.

Comments Continued:

•We are in the process of updating the city hydrant map for ISO (Insurance service Office). This is done from time to time in order to ensure community members receive the full benefit available, for property insurance premium discounts.

•Three new firefighters were hired to fill vacancies in July. We were able to hire two firefighters who were previously certified, which saved us several thousand dollars in training and allows us to put them to work much quicker.

Agenda Item: 3.h.

The City of Durant

Human Resources Department

Memorandum

Date: 8/5/2020
To: Mayor and City Council
From: Kari Jones, Human Resources Supervisor
Re: Human Resources Monthly Report - July 2020

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9 Terminations (5 Full- time, 4 Part-time)
11 New Hires (7 Full-time, 3 Temporary, 1 Part-Time)

254 Total Employees as of July 31st.
(211 Full-time, 4 Part-time, 39 Temporary)

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
July Report	Cover Memo	8/5/2020

THE CITY OF DURANT

Administration/ Human Resources

Date: 08/05/2020

To: Mayor and City Council

From: Human Resources

Re: HR Report, July 2020

Staffing info for July 2020:

9 Terminations (5 Full- time, 4 Part-time)
11 New Hires (7 Full-time, 3 Temporary, 1 Part-Time)

254 Total Employees as of July 31st.

(211 Full-time, 4 Part-time, 39 Temporary)

Agenda Item: 3.i.

The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 8/4/2020
To: Mayor and City Council
From: Robbee Tonubbee Library Director
Re: Library Report for July 2020

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Library Monthly Report July 2020	Cover Memo	8/4/2020

Donald W Reynolds Community Center & Library

July 2020

Library is open w/limited access, services, & hours

Statistical Report

Attendance monthly total ----------*only 8 computers open & up to 30 in library to check out*------2,918
Attendance daily average ----------116
Circulation monthly (physical units)---------- 4,285
Circulation average daily ---------- 171
Computer usage total ----------422
Computer users average daily----------*only allowed 60 min max sessions*---------- 16
Computer usage average time---------- 32 min
Computer guest passes----------
Computer guest passes average daily----------
New Library card holders---------- 74
Materials donated ---------- 966
(21 put in collection)

Interesting Statistics

Attendance: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and SA 10:00am to 2:00pm. There are 8 computers open still and we've not had anyone who needed to wait to use a computer. The community center saw four events in July with one paying rental of the theater. The rooms inside the library, sans the conference room, are now open to the public. Patrons must check in at the west desk to gain entrance into the library and all the tables and chairs are available for patrons who need to work on laptops or use the wifi (that use is limited to an hr at a time and up to two times a day.) Areas are sanitized after use.
The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: $1016.87 for July. There are NO payments for meeting rooms; $450 in faxes and copies, $200 in fines, 9 notary signatures for $45, and about $250 in lost items.

What's Happened

-The library had no programming in May and will not do any "in person" programming in June or July. SRP bags were handed out weekly, mainly on Mondays, with at least 100 per week. We gave out **339** bags in July with an average age of 7 years old. We will continue a small scale version of this program in the fall in lieu of in person programming for kids.

- There was one private event in the meeting rooms – a 50th wedding anniversary for a local couple, attendance <60. The library hosted a census training (which will continue into early August), a deposition and multiple medations.

-The library saw its new janitor start on July 7th and he is a veteran and will be working 30 hours per week.

What's Coming Up

-The SRP continued to be "take away" and will consist of bags of crafts & activities tied to a weekly theme for July with the week of 7/20 being the last week. There were many community sponsors who donate funds and/or prizes for the kids (gift cards for snow cones from two vendors, coupons for Applebee's and Freddy's.) There is a banner on Main St. with a list of the vendors/sponsors for this summer's SRP.

- The Program Director and Program Assistant (Children's Librarian) will work on "take away" bags to begin in September to help supplement due to the suspension of in person programming for kids after school. The scale will be smaller, 40-50 bags per week, and will focus on two groups: school aged children and preschool children. There will also be a teen program that will focus on helping coordinate volunteer opportunities for the teens in the community. Projects like "Blankets for Shelter Pets" will help keep the teens engaged with their community while performing outreach in a time where they cannot volunteer in person. This program will be supported by the Friends of the Library & local businesses.

-The library handed out **319** meals to children and families in July for an average of 13 per day. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library's "Very Hungry Reader" program that is in its 3rd year. The meals are picked up in the drive thru and are available from 4:00-6:00pm.

Projects

- The library began work on removing dead/diseased trees, shrubs, and bushes in July. There are several crepe myrtles, bushes and shrubs that have died out this year and they will be removed. The landscaper and city workers helped remove the items in July. After removal we will wait for 1-2 years before replanting based on the advice of SE's master gardener and the local OSU Extension Office rep.

-The library will begin work on wrapping the west covered entrance to cover flaking paint. The wrap will have books on it and be a vinyl wrap designed for the "elements." We also added an extra trash can at the main, west, entrance to cut down on trash left at the picnic table and it has helped decrease the mess tremendously.

- The library will seek bids on a new camera/security system for the library. There are not enough cameras to monitor the outside of the library, not one in the children's reading area, and the original cameras are not adequate. Bids will be collected in July/August. Funding will come from the library's building & maintenance fund.

- The library is also working on installing large, commercial fans in the black box theater and circulation area to help with the increase of airflow. We will also reach out to get quotes on tinting the upper windows in the circ area to cut down on the heat and then look into grant opportunities to get the other, ground level windows tinted.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

http://www.facebook.com/home.php?#!/rlwpubliclibrary

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.

Agenda Item: 3.j.

The City of Durant

Durant Police Department

Memorandum

Date: 8/4/2020
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthly Report - June 2020

See/Review Attached Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Police Department Monthly Report - June 2020	Cover Memo	8/4/2020

Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
June 2020

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	***Jun-20***	***Jun-19***	***YTD 2020***
UCR PART 1 CRIMES			
Criminal Homicide	0	0	2
Forcible Rape	1	4	5
Robbery	0	1	2
Aggravated Assaults	2	3	15
Burglary	17	9	75
Larceny-Theft	37	54	202
Motor Vehicle Theft	4	6	23
Arson	0	0	1
UCR Part 1 Crimes - TOTAL	61	77	325
UCR PART 2 CRIMES **			
Other Assaults (Simple)	19	12	68
**Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing;			
Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice;			
Sex Offenses; Drug Abuse Violations; Gambling: Offenses Against the Family and Children;			
Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy;			
All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways**			
***UCR Part 2 Crimes**-TOTAL*	332	250	1,533
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	393	327	1,858

Domestic Violence Cases	***Jun-20***	***Jun-19***	***YTD 2020***
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	11	10	36

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
June 2020

ARRESTS	Jun-20	Jun-19	YTD 2020
UCR Part 1 Crimes	3	15	37
UCR Part 2 Crimes	148	139	751
Juvenile Crimes	1	1	14
TOTAL ARRESTS	152	155	802

EOD Actions	33	23	152

Emergency **O**rder of **D**etentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Jun-20	Jun-19	YTD 2020
Injury Accidents	5	9	39
Property Damage Accidents	31	30	177
Private Property Accidents	14	22	59
Fatality Accidents	0	0	1
TOTAL ACCIDENTS	50	61	276

CITATIONS	Jun-20	Jun-19	YTD 2020
Traffic/Non-Traffic Citations	645	367	2,879
Warnings	374	192	890
DUI	6	7	51
TOTAL	1025	566	3,820

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
June 2020

CALLS FOR SERVICE	Jun-20	Jun-19	YTD 2020
Durant Police Department	2,430	2,304	13,195
Bryan County*	2,073	1,946	10,516
TOTAL CALLS FOR SERVICE	4,503	4,250	23,711

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achille PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

RESERVE HOURS	204	123	899.50
CHAPLAIN HOURS	23.25	3	106

ANIMAL CONTROL	Jun-20	Jun-19	YTD 2020
Calls for Service	194	191	1,129
Citations Issued	23	2	41
Adoptions	1	11	9

Department Report Totals (OSBI-UCR)

2020	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF/NON-TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FELS COU	ADOP-TIONS
JAN	0	2	0	1	9	19	41	4	0	67	283	350	5	10	161	0	171	29	11	36	11	0	58	655	151	11	817	2,592	1,646	4,238	134.5	17.75	207	0		3
FEB	0	1	1	1	10	3	32	5	1	44	270	314	3	5	152	2	159	16	11	41	11	0	63	569	118	12	699	2,263	1,633	3,896	90.0	26.25	172	1		2
MAR	2	0	0	2	11	9	30	5	0	48	213	261	5	7	111	1	119	24	4	34	10	0	48	293	57	5	355	1,773	1,776	3,549	134.0	7.50	112	3		1
APR	0	0	1	0	10	13	28	4	0	46	151	197	6	6	54	9	69	23	2	12	2	0	16	95	35	4	134	1,402	1,395	2,797	130.0	8.50	205	9		1
MAY	0	1	0	9	9	14	34	1	0	59	284	343	6	6	125	1	132	27	6	23	11	1	41	622	155	13	790	2,735	1,993	4,728	207.0	22.75	239	5		1
JUNE	0	1	0	2	19	17	37	4	0	61	332	393	11	3	148	1	152	33	5	31	14	0	50	645	374	6	1,025	2,430	2,073	4,503	204.0	23.25	194	23		1
JULY										0							0						0				0			0						
AUG										0							0						0				0			0						
SEPT										0							0						0				0			0						
OCT										0							0						0				0			0						
NOV										0							0						0				0			0						
DEC										0							0						0				0			0						
TOTAL	2	5	2	15	68	75	202	23	1	325	1,533	1,858	36	37	751	14	802	152	39	177	59	1	276	2,879	890	51	3,820	13,195	10,516	23,711	899.50	106.00	1,129	41		9

2019	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF/NON-TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FELS COU	ADOP-TIONS
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2		11
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2		7
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3		12
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3		22
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11		22
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6		8
DEC	0	1	2	1	8	30	46	4	0	84	272	356	4	10	164	1	175	31	13	30	11	1	55	244	122	14	380	2,141	1,797	3,938	528.0	8.00	222	4		41
TOTAL	1	7	5	52	142	190	534	57	2	848	2,923	3,771	96	144	1,629	21	1,794	256	140	377	185	5	707	3,856	2,107	152	6,115	25,085	21,961	47,046	2,617.50	108.25	2,372	40		144

Department Report Totals (OSBI-UCR)

2018	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF/NON-TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FELS COLL	ADOP-TIONS
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220

2017	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF/NON-TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FELS COLL	ADOP-TIONS
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379

Department Report Totals (OSBI-UCR)

2016	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333	53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435	200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348	196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6		123
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445

2015	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	$57	20
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	$162	21
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	$109	25
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	$20	13
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	$17	15
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	$0	27
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	$0	23
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	$0	25
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	$0	20
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	$0	27
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	$0	31
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	$0	40
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	$365	287

Department Report Totals (OSBI-UCR)

2014	>>> >>> >>> MISC OFFENSES <<<									<<<	<<<		>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	$188	28
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	$91	13
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	$154	22
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	$50	15
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	$111	27
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	$214	22
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	$70	24
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	$70	13
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	$60	17
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	$74	19
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	$122	17
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	$64	19
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	$1,268	236

2013	>>> >>> >>> MISC OFFENSES <<<									<<<	<<<		>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	$67	20
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	$213	27
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	$203	29
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	$164	43
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	$105	27
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	$189	33
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	$174	32
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	$192	29
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	$67	26
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	$40	23
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	$105	18
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	$51	10
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	$1,570	317

Department Report Totals (OSBI-UCR)

2012	>>> >>> >>> MISC OFFENSES <<<									<<< <<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	$342	28
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	$349	56
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	$224	51
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	$463	19
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	$185	20
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	$178	23
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	$158	28
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	$352	44
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	$130	44
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	$316	30
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	$237	33
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	$20	15
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	$2,954	391

2011	>>> >>> >>> MISC OFFENSES <<<									<<< <<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	$404	50
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	$310	51
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	$451	52
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	$281	45
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	$272	58
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	$124	32
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	$324	50
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	$340	49
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	$466	39
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	$359	40
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	$362	59
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	$481	58
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	$4,174	583

Department Report Totals (OSBI-UCR)

2010	>>> MISC OFFENSES <<<												>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	$326	14
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	$279	22
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	$497	49
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	$421	26
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	$194	15
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	$236	9
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	$274	19
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	$148	9
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	$382	24
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	$342	22
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	$351	37
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	$164	25
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	$3,614	271

Agenda Item: 3.k.

The City of Durant

Office of the Street Department

Memorandum

Date: 8/3/2020
To: Mayor and City Council
From: John Cain - Street Superintendent
Re: Street Department Monthly Report - July 2020

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Street Department activities for July 2020.

ATTACHMENTS:

Description	Type	Upload Date
Street Department Monthly Report - July 2020	Exhibit	8/3/2020
Street Department Stats - July 2020	Exhibit	8/3/2020
Completed Work Orders - July 2020	Exhibit	8/3/2020

THE CITY OF DURANT
Office of the Street Department

Monthly Report
July 1, 2020 – July 31, 2020

Tasks Completed:

1. Pothole patching & utility cut patching at various locations
2. Street sign repair and replacement
3. Number of work request completed 131
4. Street light replacement and traffic signal repair
5. Street sweeping was done at various locations within the community
6. Tree trimming was done for the upcoming milling/overlay project
7. Prepared empty lot at Public Works for asphalt millings

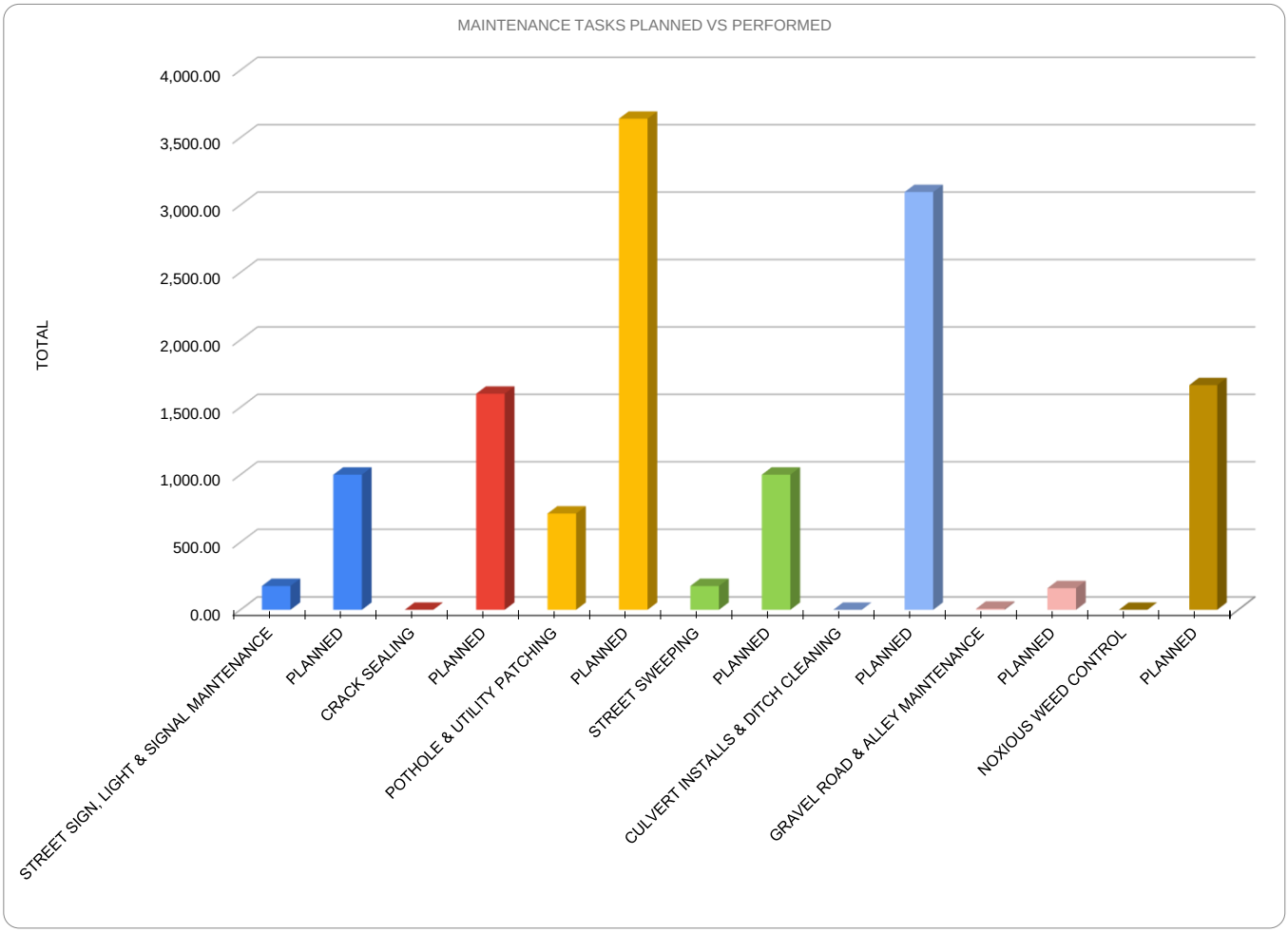
Planned Tasks:

1. Startup crack seal program
2. Startup noxious weed program
3. City wide pothole repair program
4. Continue street maintenance
5. Assist the Parks Department with pouring a concrete pad 20’ x 90’ at Carl Albert Memorial Park

Respectfully Submitted,

MAINTENANCE TASKS PLANNED VS PERFORMED (HOURS)

TYPE OF TASK	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
STREET SIGN, LIGHT & SIGNAL MAINTENANCE							176						**176.00**
PLANNED							176	168	168	176	144	168	**1,000.00**
CRACK SEALING							0						**0.00**
PLANNED							0	320	320	320	320	320	**1,600.00**
POTHOLE & UTILITY PATCHING							712						**712.00**
PLANNED							712	600	648	592	504	584	**3,640.00**
STREET SWEEPING							176						**176.00**
PLANNED							176	168	168	168	152	168	**1,000.00**
CULVERT INSTALLS & DITCH CLEANING							0						**0.00**
PLANNED							528	504	504	528	528	504	**3,096.00**
GRAVEL ROAD & ALLEY MAINTENANCE							8						**8.00**
PLANNED							0	32	32	32	32	32	**160.00**
NOXIOUS WEED CONTROL							0						**0.00**
PLANNED							0	336	336	352	304	336	**1,664.00**



Work Order Report

7/1/20 - 7/31/20

Work Order Date	Location	Work Description	Work Start Date	Work End Date
7/31/2020	GAIL FARRELL	SWEPT	7/30/2020	7/30/2020
7/31/2020	BRIARWOOD AVE	SWEPT	7/30/2020	7/30/2020
7/31/2020	CROOKED OAK DR	SWEPT	7/30/2020	7/30/2020
7/31/2020	N 12TH (MAIN TO CHUCKWA)	SWEPT	7/30/2020	7/30/2020
7/31/2020	MOCKINGBIRD (94TH TO WASHINGTON)	5 POT HOLES 4 LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	4804 WILSON	POT HOLE & 1 LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	N 21ST BETWEEN ELM & LIVE OAK	3 POT HOLES 1 LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	N 17TH & CEDAR	LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	N 18TH & CEDAR	POT HOLE	7/30/2020	7/30/2020
7/31/2020	WASHINGTON & ELM	POT HOLE & 1 LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	N 14TH & ELM	2 POT HOLES & 2 LEVEL PATCHS	7/30/2020	7/30/2020
7/31/2020	100 BLK OF S 13TH	POT HOLE & 1 LEVEL PATCH	7/30/2020	7/30/2020
7/31/2020	868 COUNTRY CLUB RD	POT HOLE	7/30/2020	7/30/2020
7/30/2020	SYCAMORE	SWEPT	7/29/2020	7/29/2020
7/30/2020	POPULAR	SWEPT	7/29/2020	7/29/2020
7/30/2020	MAIN (N 21ST TO N 6TH)	SWEPT	7/29/2020	7/29/2020
7/30/2020	DIXON	SWEPT	7/29/2020	7/29/2020
7/30/2020	MAIN (N 1ST TO N 15TH)	SWEPT	7/29/2020	7/29/2020
7/30/2020	S 3RD & TEXAS	2 POT HOLES	7/29/2020	7/29/2020
7/30/2020	715 TEXAS	POT HOLE	7/29/2020	7/29/2020
7/30/2020	S 7TH & MISSISSIPPI	4 POT HOLES 4 LEVEL PATCHS	7/29/2020	7/29/2020
7/30/2020	516 S 7TH	LEVEL PATCH	7/29/2020	7/29/2020
7/30/2020	ELM BETWEEN 7TH & 8TH	REFILLED WATER CUT WITH ROCK	7/29/2020	7/29/2020
7/30/2020	711 MISSISSIPPI	3 POT HOLES	7/29/2020	7/29/2020
7/30/2020	GEORGIA & 7TH	2 LEVEL PATCHS	7/29/2020	7/29/2020
7/30/2020	1328 N 4TH	POT HOLE	7/29/2020	7/29/2020
7/29/2020	STONEBROOK WAY	SWEPT	7/28/2020	7/28/2020

Work Order Date	Location	Work Description	Work Start Date	Work End Date
7/29/2020	S 9TH (MAIN TO CHOCTAW RD)	SWEPT	7/28/2020	7/28/2020
7/29/2020	500 BLK OF PLUM	CUT OUT SANK	7/28/2020	7/28/2020
7/29/2020	1110 PLUM	GAS CUT	7/28/2020	7/28/2020
7/29/2020	1005 N 5TH	POT HOLE	7/28/2020	7/28/2020
7/29/2020	308 WALNUT	POT HOLE & 1 LEVEL PATCH	7/28/2020	7/28/2020
7/29/2020	N 10TH & MAIN	4 POT HOLES	7/28/2020	7/28/2020
7/29/2020	N 7TH & WALNUT	2 POT HOLES 5 LEVEL PATCHS	7/28/2020	7/28/2020
7/29/2020	1125 STONEBROOK	WATER CUT	7/28/2020	7/28/2020
7/29/2020	212E EVERGREEN	WATER CUT	7/28/2020	7/28/2020
7/28/2020	124 N 2ND	WATER CUT	7/27/2020	7/27/2020
7/28/2020	124 N 2ND	WATER CUT	7/27/2020	7/27/2020
7/28/2020	NE 2ND (HWY 70 TO E GEORGIA)	SWEPT	7/27/2020	7/27/2020
7/28/2020	MAIN (N 1 ST TO N 15TH)	SWEPT	7/27/2020	7/27/2020
7/28/2020	918 ALABAMA	WATER CUT	7/27/2020	7/27/2020
7/28/2020	922 NE 3RD	WATER CUT	7/27/2020	7/27/2020
7/28/2020	S 13TH & GEORGIA	WATER CUT	7/27/2020	7/27/2020
7/28/2020	500 BLK OF ARKANSAS	WATER CUT	7/27/2020	7/27/2020
7/28/2020	502 S 5TH	WATER CUT	7/27/2020	7/27/2020
7/28/2020	1713 N 10TH	WATER CUT	7/27/2020	7/27/2020
7/28/2020	KATY & LIVE OAK	2 POT HOLES	7/27/2020	7/27/2020
7/28/2020	POPULAR & N 4TH	3 POT HOLES 1 LEVEL PATCH	7/27/2020	7/27/2020
7/27/2020	PINE (N 1ST TO N 10TH)	SWEPT	7/24/2020	7/24/2020
7/27/2020	MAIN (N 1ST TO N 21ST)	SWEPT	7/24/2020	7/24/2020
7/27/2020	WILLOW	SWEPT	7/24/2020	7/24/2020
7/27/2020	922 NE 4TH	WATER CUT	7/24/2020	7/24/2020
7/27/2020	603 N 10TH	WATER CUT	7/24/2020	7/24/2020
7/27/2020	947 N 10TH	WATER CUT	7/24/2020	7/24/2020
7/27/2020	615 N 7TH	WATER CUT	7/24/2020	7/24/2020
7/27/2020	724 N 7TH	WATER CUT	7/24/2020	7/24/2020
7/27/2020	54 LOCUST	WATER CUT	7/24/2020	7/24/2020
7/24/2020	ARKANSAS (S 9TH TO RADIO RD)	SWEPT	7/23/2020	7/23/2020
7/24/2020	BLANCHARD	2 POT HOLES 1 LEVEL PATCH	7/23/2020	7/23/2020
7/24/2020	MAIN & 49TH	POT HOLE	7/23/2020	7/23/2020

Work Order Date	Location	Work Description	Work Start Date	Work End Date
7/24/2020	WASHINGTON	4 POT HOLES	7/23/2020	7/23/2020
7/24/2020	BLANCHARD & S 9TH	LEVEL PATCH	7/23/2020	7/23/2020
7/23/2020	PINE (N 1ST TO N 10TH)	SWEPT	7/22/2020	7/22/2020
7/23/2020	MAIN (E MAIN TO N 15TH)	SWEPT	7/22/2020	7/22/2020
7/22/2020	PINE (N 1ST TO N 6TH)	SWEPT	7/21/2020	7/21/2020
7/22/2020	EVERGREEN (N 1ST TO N 21ST)	SWEPT	7/21/2020	7/21/2020
7/22/2020	501 S 3RD	POT HOLE	7/21/2020	7/21/2020
7/22/2020	S 2ND & ALABAMA	4 POT HOLES	7/21/2020	7/21/2020
7/22/2020	WILSON (N 10TH TO FOUR SEASONS)	6 POT HOLES	7/21/2020	7/21/2020
7/22/2020	FOLSOM	5 POT HOLES	7/21/2020	7/21/2020
7/22/2020	SANDSTONE (78/48 TO SILVERADO)	16 POT HOLES	7/21/2020	7/21/2020
7/21/2020	MAIN (N 1ST TO N 15TH)	SWEPT	7/20/2020	7/20/2020
7/21/2020	N 3RD & MULBERRY	LEVEL PATCH	7/20/2020	7/20/2020
7/21/2020	LORRI LN & ENGLEWOOD	LEVEL PATCH	7/20/2020	7/20/2020
7/21/2020	719 RODEO RD	2 LEVEL PATCHS	7/20/2020	7/20/2020
7/21/2020	515 NE 4TH	POT HOLE & 1 LEVEL PATCH	7/20/2020	7/20/2020
7/20/2020	N 2ND & PINE	2 POT HOLES & 2 LEVEL PATCHS	7/17/2020	7/17/2020
7/20/2020	N 8TH & ELM	POT HOLE	7/17/2020	7/17/2020
7/20/2020	N 6TH & BEECH	POT HOLE & 1 LEVEL PATCH	7/17/2020	7/17/2020
7/20/2020	600 BLK N 13TH	2 POT HOLES	7/17/2020	7/17/2020
7/20/2020	EVERGREEN	POT HOLE & 1 LEVEL PATCH	7/17/2020	7/17/2020
7/20/2020	S 10TH & GEORGIA	POT HOLE	7/16/2020	7/16/2020
7/20/2020	S 1ST 7 MISSISSIPPI	POT HOLE	7/16/2020	7/16/2020
7/20/2020	S 7TH & ALABAMA	LEVEL PATCH	7/16/2020	7/16/2020
7/20/2020	1400 & 1500 BLK N 10TH	3 LEVEL PATCHS	7/16/2020	7/16/2020
7/20/2020	LOCUST (N 1ST TO N 21ST)	SWEPT	7/17/2020	7/17/2020
7/20/2020	MAIN (N 1ST TO N 21ST)	SWEPT	7/17/2020	7/17/2020
7/17/2020	UNIVERSITY (N 1ST TO UNIVERSITY PL)	SWEPT	7/16/2020	7/16/2020
7/16/2020	LOCUST (n 1ST TO N 19TH)	SWEPT	7/15/2020	7/15/2020
7/16/2020	MAIN (N 1ST TO N 21ST)	SWEPT	7/15/2020	7/15/2020
7/15/2020	LOCUST	SWEPT	7/14/2020	7/14/2020

Work Order Date	Location	Work Description	Work Start Date	Work End Date
7/15/2020	WASHINGTON (MAIN TO FOUR SEASONS)	SWEPT	7/14/2020	7/14/2020
7/15/2020	LIVE OAK (N 9TH TO N 1ST)	SWEPT	7/14/2020	7/14/2020
7/14/2020	MAIN (N 1ST TO N 15TH)	SWEPT	7/13/2020	7/13/2020
7/14/2020	LIVE OAK (8TH TO 15TH)	SWEPT	7/13/2020	7/13/2020
7/14/2020	N 1ST (MAIN TO MULBERRY)	SWEPT	7/13/2020	7/13/2020
7/13/2020	LIVE OAK (N 1ST TO N 15TH)	SWEPT	7/10/2020	7/10/2020
7/13/2020	N 1ST & MULBERRY	SWEPT	7/10/2020	7/10/2020
7/13/2020	MAIN (N 1ST TO N 15TH)	SWEPT	7/10/2020	7/10/2020
7/10/2020	MULBERRY (N 1ST TO WASHINGTON)	SWEPT	7/9/2020	7/9/2020
7/10/2020	LARK SPUR & WILSON	WATER CUT	7/9/2020	7/9/2020
7/10/2020	407 MEADOW LARK	WATER CUT	7/9/2020	7/9/2020
7/10/2020	427 S 12TH	WATER CUT	7/9/2020	7/9/2020
7/10/2020	S 3 RD & TEXAS	WATER CUT	7/9/2020	7/9/2020
7/10/2020	429 S 6TH	WATER CUT	7/9/2020	7/9/2020
7/10/2020	615 N 6TH	WATER CUT	7/9/2020	7/9/2020
7/9/2020	MAIN (N 1ST TO N 21 ST)	SWEPT	7/8/2020	7/8/2020
7/9/2020	LIVE OAK (N 1ST TO N 11TH)	SWEPT	7/8/2020	7/8/2020
7/9/2020	S 9TH 7 GEORGIA	2 POT HOLES	7/8/2020	7/8/2020
7/9/2020	910 TO 916 GEORGIA	2 LEVEL PATCHS	7/8/2020	7/8/2020
7/9/2020	WILSON	POT HOLE	7/8/2020	7/8/2020
7/9/2020	S 10TH & GEORGIA	POT HOLE	7/8/2020	7/8/2020
7/8/2020	ELM (N 1ST TO N 21ST)	SWEPT	7/7/2020	7/7/2020
7/8/2020	609 TO 613 S 12TH	2 LEVEL PATCHS	7/7/2020	7/7/2020
7/8/2020	218 PINE	POT HOLE	7/7/2020	7/7/2020
7/8/2020	N 6TH & UNIVERSITY	3 POT HOLES 1 LEVEL PATCH	7/7/2020	7/7/2020
7/7/2020	BILLY MILLER & KEITHLEY PARK	SWEPT	7/6/2020	7/6/2020
7/7/2020	MULBERRY	SWEPT	7/6/2020	7/6/2020
7/7/2020	MAIN (N 1ST TO N 21ST)	SWEPT	7/6/2020	7/6/2020
7/6/2020	MAIN (N 1ST TO N 21ST)	SWEPT	7/2/2020	7/2/2020
7/6/2020	CEDAR	SWEPT	7/2/2020	7/2/2020
7/2/2020	BEECH (N 1ST TO N 15TH)	SWEPT	7/1/2020	7/1/2020
7/2/2020	MAIN (N 1ST TO N 9TH)	SWEPT	7/1/2020	7/1/2020

Work Order Date	Location	Work Description	Work Start Date	Work End Date
7/1/2020	S 9TH (MAIN TO CHOCTAW RD)	SWEPT	6/30/2020	6/30/2020
7/1/2020	1015 TEXAS	LEVEL PATCH	6/30/2020	6/30/2020
7/1/2020	515 S 10TH	4 POT HOLES 2 LEVEL PATCHS	6/30/2020	6/30/2020
7/1/2020	S 5TH & LOUISIANA	LEVEL PATCH	6/30/2020	6/30/2020
7/1/2020	S 5TH & ALABAMA	POT HOLE 2 LEVEL PATCHS	6/30/2020	6/30/2020
7/1/2020	200 BLK OF TEXAS	POT HOLE	6/30/2020	6/30/2020
7/1/2020	HARMONY	11 POT HOLES & 4 LEVEL PATCHS)	6/30/2020	6/30/2020
7/1/2020	UNIVERSITY & LARKSPUR	LEVEL PATCH	6/30/2020	6/30/2020

Total Records: 131 **8/3/2020**

Agenda Item: 4.a.

The City of Durant

Office of City Manager

Memorandum

Date:	8/4/2020
To:	Mayor and City Council
From:	John R. Dean, City Manager
Re:	Consider Approval of Resolution 2020-30 Extending the State of Emergency Until September 9th, 2020 Due to the COVID-19 Pandemic

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This resolution extends the state of emergency until September 9th, 2020. This resolution continues to follow the state guidance on COVID-19.

Council Information / Action Requested

Approval of the resolution.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2020-30	Cover Memo	8/4/2020

RESOLUTION NO. 2020-30

A RESOLUTION TO EXTEND THE STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC; ESTABLISHING PUBLIC MEETING PRACTICES FOR CITY COUNCIL, AUTHORITIES, TRUSTS, COMMISSIONS, ADVISORY BOARDS AND COMMITTEES OF THE CITY OF DURANT; DIRECTING THE CITY MANAGER TO NOT ISSUE PERMITS FOR EVENTS WITH CERTAIN LIMITATIONS; AUTHORIZING THE CITY MANAGER TO ADJUST OPERATIONS AND SERVICES IN RESPONSE TO COVID-19 AS NECESSARY; AND FOLLOW THE STATE OPEN UP AND RECOVER SAFELY THREE-PHASE APPROACH.

WHEREAS, on March 11, 2020, the World Health Organization (WHO) declared the coronavirus COVID-19 disease to be a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the COVID-19 virus pandemic; and

WHEREAS, on March 15, 2020, the Governor of the State of Oklahoma has declared an emergency caused by the impending threat of COVID-19 to the people of this State and the public's peace, health and safety; and

WHEREAS, the Centers for Disease Control (CDC) has advised certain American cities and counties to limit public gatherings of 10 people; and

WHEREAS, health professionals and researchers have determined that COVID-19 is spread by human contact and interaction, and that avoidance of human contact through methods such as social distancing is believed to stop or slow the spread of COVID-19; and

WHEREAS, the spread of COVID-19 is a disaster threatening or resulting in the death or injury of persons in the City of Durant to such an extent that extraordinary measures must be taken to protect the public health, safety and welfare; and

WHEREAS, Title 11 of the Oklahoma State Statutes, Section 22-120 provides for Public Health, Hospitals, and Quarantine; and

WHEREAS, on March 20, 2020 the Mayor issued a Proclamation declaring the existence of a civil emergency in the City of Durant to protect the public health, safety and welfare; and

WHEREAS, on March 31, 2020 the City Council of Durant adopted Ordinance 1900 establishing the Durant Emergency Task Force; and

WHEREAS, the Governor of the State of Oklahoma has amended the emergency declaration of March 15, 2020 caused by the threat of COVID-19 to the people of this State and the public's peace, health and safety which remains in effect; and

WHEREAS, the Governor of the State of Oklahoma began implementing the “Open Up and Recover Safely” (OURS) a three-phase approach to open Oklahoma’s economy starting April 24, 2020; and

WHEREAS, the Governor of the State of Oklahoma revised the “Open Up and Recover Safely” (OURS) a three-phase approach to open Oklahoma’s economy on May 28, 2020; and

NOW THEREFORE, BE IT RESOLVED by the Durant City Council as follows:

1. A state of emergency continues to exist within the City of Durant.

2. This state of emergency shall remain in effect within the City of Durant until 10:00 a.m. on Wednesday, September 9, 2020, when the pandemic emergency will be reassessed.

3. All social events or social gatherings in or on a City-owned or City operated facilities or property, are required to follow social distancing guidelines until the expiration of this state of emergency; and

4. The City Manager shall neither issue special event permits nor other permits that do not allow for social distancing for any public or private event until the expiration of this state of emergency. Other adjustments may be made by the City Manager to the administrative operations of city facilities and services.

5. Meetings of all City of Durant authorities, commissions, and trusts may be held via video or tele conferencing at City Hall. All meetings of the Durant City Council, Durant City Utilities Authority, and Durant Airport Authority will be conducted as scheduled but may be conducted by video conferencing in accordance with the Open Meetings Act. Meetings will remain open to the public but steps will be taken to ensure social distancing of attendees. Open public body meetings will be broadcast live in accordance with the Open Meeting Act. All meetings conducted via video or tele conferencing shall be conducted in accordance with the Open Meeting Act. All Advisory Board and committee meetings may be held but must practice social distancing.

6. Durant Municipal Court dockets shall continue. Steps will continue to be taken to ensure social distancing of attendees.

7. All in-person social gatherings shall follow the social distancing procedures and protocols.

8. The City of Durant will continue to follow the State of Oklahoma “Open Up and Recover Safely” (OURS) approach as implemented by the State of Oklahoma.

PASSED AND APPROVED this 11th day of August, 2020 by the Durant City Council.

Approved: _____
Oden Grube, Mayor

Attest: _____
Cynthia J. Price, City Clerk

Agenda Item: 4.b.

The City of Durant

Office of City Manager

Memorandum

Date:	8/4/2020
To:	Mayor and City Council
From:	John R. Dean, City Manager
Re:	Consider Approval of Ordinance 1913 Amending Section 110:023, Itinerant Merchants Regulated and Licensed of the Durant Code of Ordinances; and Declaring an Emergency: A. Consider Section 1. Enactment. B. Consider Section 2. Emergency Clause.

This Ordinance establishes a Locally Grown Produce Category license category. Currently vendors that wish to sell locally grown produce are considered the same as any other itinerant vendor that comes to the City. This Ordinance establishes that local produce vendors wishing to sell locally grown produce in the City must procure a license for the same cost as a business license for local businesses.

Council Information / Action Requested

Approval of Ordinance 1913.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance 1913	Cover Memo	8/4/2020

ORDINANCE NO. 1913

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, SECTION 110.023 AND DECLARING AN EMERGENCY

WHEREAS, the City currently regulates and licenses itinerant merchants; and

WHEREAS, the Council seeks to establish regulations for locally grown produce vendors,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. ENACTMENT.

That the Code of Ordinances, Section 110.023 is amended to read as follows:

§110.023 ITINERANT MERCHANTS REGULATED AND LICENSED.

(I) Locally Grown Produce Vendor includes only persons who reside in Bryan County, Oklahoma and are selling produce grown in Bryan County, Oklahoma. Sellers of produce grown outside of Bryan County are deemed to be itinerant vendors and NOT Locally Grown Produce Vendors.

(1) It shall be unlawful for any person to conduct a sell locally grown produce in the city without first obtaining a license pursuant to this article.

(2) An application for a Locally Grown Produce Vendor license shall be made to the community development, on a form provided by the city, not less than 48 hours prior to any actual selling activity by the applicant. The application shall be accompanied by the permit fee of one hundred dollars ($100).

(3) A Locally Grown Produce Vendor License shall be valid for a period of one year.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 11th day of August, 2020, with the Emergency Clause passed separately.

CITY OF DURANT

_____
Oden Grube, Mayor

ATTEST:

_____
Cynthia J. Price, City Clerk

Agenda Item: 4.c.

The City of Durant

Durant Police Department

Memorandum

Date: 8/4/2020
To: Mayor and City Council
From: David Houser, Chief of Police Brenton Rucker, IT Director
Re: Consider Purchase of Watchguard Vehicle and/or Body Mounted Cameras

---

Watchguard is a trusted brand in police camera systems and is listed on state contract as an award recipient. (NASPO OK-MA-145-010)

Integrated vehicle and body camera systems is listed as a high priority by City Manager John Dean in the wake of recent nation-wide police/citizen interactions. It is well known that these systems, when used properly have the potential to increase employee protection, decrease citizen complaints as well as decrease employee and city liability.

IT Director Brenton Rucker arranged demonstrations and conversations with WatchGuard to consider their products for implementation in both the Police Department and Community Development. Both are departments that have the potential for citizen interaction in less than amenable situations.

The quote from WatchGuard in the amount of $259,715 is for hardware (cameras, docking stations, chargers etc...) and for software, to download and manage video. An additional quote in the amount of $24,435.00 is for a server to facilitate storage of video data. Total Project cost is estimated at $284,150.

Considered for purchase are 31 integrated camera systems; in-car mounted systems with body worn cameras. In addition to the integrated systems, 19 body worn cameras are included. The integrated systems would be used in patrol vehicles while the stand alone body cameras would be used in special assignments, for reserve officers and for community development.

WatchGuard submitted lease options to assist with the purchase of these systems. Four different options were listed for your consideration.The Treasurer suggests that option #2 would be best suited for the City. This is a three year lease at 2.92% with three yearly payments of $97,455.48. This lease option includes the server.

Chief Houser has submitted an application to the Oklahoma Municipal Assurance Group (OMAG) for a grant in the amount up to $10,000 to go toward the purchase of the camera systems.

Council Information / Action Requested

Consider Approval or Denial

Staff Recommends Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Info Tech - Place Order
Info Tech - Manage/Oversee IT install
Police - Facilitate Vehicle Hardware Install
Treasurer - Budget Adjustment

ATTACHMENTS:

Description	Type	Upload Date
Watchguard Camera Systems Quote	Cover Memo	8/4/2020
Watchguard Data Storage Server Quote	Cover Memo	8/5/2020
State Contract NASPO OK MA 145-010	Cover Memo	8/4/2020
Watchguard Camera Systems Finance Options	Cover Memo	8/6/2020

4RE/VISTA Price Quote

CUSTOMER: Durant Police Department

ISSUED: 7/21/2020 3:47 PM

EXPIRATION: 10/31/2020 8:00 PM

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,,,

TOTAL PROJECT ESTIMATED AT: $259,715.00

ATTENTION: NASPO Contract Number OK-MA-145-010

SALES CONTACT: Izzy Valdovino

PHONE: 580-924-3737

DIRECT:

E-MAIL:

E-MAIL: izzy.v@motorolasolutions.com

V300 Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-300-BWC-001	V300, Body Worn Camera, 1080P, WiFi/Bluetooth with Removable Battery	19.00	$995.00	$0.00	$18,905.00
VIS-300-VTS-KIT	Transfer Station II Kit, Incl. Power & AC Cables, Label and Docs	3.00	$1,495.00	$0.00	$4,485.00
VIS-300-CHG-001	V300, USB Dock, D300, Desktop Charge/Upload Kit Incl. Power and USB Cables	50.00	$95.00	$0.00	$4,750.00
VIS-300-BAT-RMV	V300, Battery, Removable and Rechargable, 3.8V, 4180mAh	50.00	$99.00	$0.00	$4,950.00
4RE-STD-GPS-RV2	V300 and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the V300 Continuous Use Wearable Camera with 12 hours continuous HD recording, one camera mount, 128 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	31.00	$5,550.00	$0.00	$172,050.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-300-CAM-1ST	Warranty, V300 1st Year (Months 1-12) Included	50.00	$0.00	$0.00	$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL50SRV-001	Evidence Library, Web Server Site License Key	1.00	$1,000.00	$0.00	$1,000.00
SFW-4RE-DEV-FEE	Evidence Library, 4RE Annual Device License & Support Fee	31.00	$195.00	$0.00	$6,045.00
SFW-BWC-DEV-FEE	Evidence Library, VISTA/V300 Annual Device License & Support Fee	50.00	$195.00	$0.00	$9,750.00

4RE Hardware Warranties

4RE/VISTA Price Quote

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	31.00	$0.00	$0.00	$0.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	$1,585.00	$1,585.00	$0.00
					$221,935.00

4RE and VISTA Proposal

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	31.00	$200.00	$0.00	$6,200.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	31.00	$200.00	$0.00	$6,200.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	31.00	$475.00	$0.00	$14,725.00
SVC-4RE-ONS-400	.	1.00	$2,500.00	$2,500.00	$0.00
BRK-DV1-MIC-100	Table Top Rack	1.00	$115.00	$0.00	$115.00
DV1-AOH-GPS-RFB	Rack mount brackets for transfer stations	3.00	$50.00	$0.00	$150.00
DV1-BMD-GPS-RFB	Software deployment on customer provided VM. No existing in-car equipment to remove. Customer provided WAPs.	1.00	$0.00	$0.00	$0.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	$0.00	$0.00	$0.00
					$27,390.00

Technical Services Calculator

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	Tier 2 Full-Service Onsite Installation. Includes Project Coordination, Project Mangement, Three Pre-Deployment IT Calls, Network and Security Configuration, Provisioning of ELC and Azure AD, Install OS and SQL, Racking of Server Equipment, EL Client Installations, Cofiguring of 4RE Units, MDC App Installations, Interview Room Configuration, Configuration of Body Worn Cmaeras, Full Testing of WatchGaurd Systems, Installation of Evidence Library, Training of Officer and Admin Staff, Advanced troubleshooting	1.00	$10,000.00	$0.00	$10,000.00

4RE/VISTA Price Quote

$10,000.00

V300 Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-300-BWC-001	V300, Body Worn Camera, 1080P, WiFi/Bluetooth with Removable Battery	2.00	$995.00	$995.00	$0.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-300-CAM-1ST	Warranty, V300 1st Year (Months 1-12) Included	2.00	$0.00	$0.00	$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-BWC-DEV-FEE	Evidence Library, VISTA/V300 Annual Device License & Support Fee	2.00	$195.00	$0.00	$390.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	$30.00	$30.00	$0.00

$390.00

Total Estimated Tax, may vary from State to State $0.00

Configuration Discounts	**$6,105.00**
Additional Quote Discount	**$0.00**
Total Amount	**$259,715.00**

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com

4RE/VISTA Price Quote

CUSTOMER: Durant Police Department

ISSUED: 8/4/2020 11:13 PM

EXPIRATION: 8/30/2020 5:00 AM

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,,,

TOTAL PROJECT ESTIMATED AT: $24,435.00

ATTENTION: Brenton Rucker

SALES CONTACT: Izzy Valdovino

PHONE: 580-924-3737

DIRECT:

E-MAIL:

E-MAIL: izzy.v@motorolasolutions.com

Server Hardware and Options

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-EL5-SRV-217	Server, EL5, 16 HDD, RAID 6, 3U, 26-75 Concurrent Devices, 5CAL, Gen 4.	1.00	$11,095.00	$0.00	$11,095.00
HDW-SRV-HDD-16T	Hard Drive, Server, EL5, 16TB, 6GB/s 7,200 RPM, 256MB, Enterprise, 4KN.	12.00	$995.00	$0.00	$11,940.00
WAR-SRV-RCK-5YR	Extended Warranty, Rack Server (WGA00421-116,-216,-117,-217)) Full Service On Site, 5-Year	1.00	$1,175.00	$0.00	$1,175.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	$225.00	$0.00	$225.00
					$24,435.00

Total Estimated Tax, may vary from State to State **$0.00**

Configuration Discounts	**$0.00**
Additional Quote Discount	**$0.00**
Total Amount	**$24,435.00**

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

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To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

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www.WatchGuardVideo.com

https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2369

MSN | Outlook, Office, Skype, ... | Central Purchasing: Division... | NovusAGENDA

- Open/Pending Solicitations Search
- Awarded Solicitations Search
- Cancelled Solicitations Search
- Statewide Contract Search
- Agency Login
- Central Purchasing
- Helpful Hints
- Contact Us
- State of Oklahoma Website

Agency:
Central Purchasing Division

Contract Type
Mandatory Statewide

Solicitation Number:
OK-MA-145

SW Number:
SW145

Status:
Awarded

Closing Date Status:
Changed

Description:
Body Cameras, Dash Cameras, Vehicle Equipment, Public Safety, Law Enforcement,SW145

Buyer:
Lisa Bradley

Closing Date:
07/11/2016

Award Date:
07/06/2017

Contract Period Starting Date:
02/01/2017

Contract Period Ending Date:
01/31/2022

Agreement Period Starting Date:
02/01/2017

Agreement Period Ending Date:
01/31/2022

Pre-Bid Date:
05/06/2016

Pre-Bid Mandatory?
Yes No

Pre-Bid Details:
Email: Lisa.Bradley@omes.ok.gov to RSVP. Meeting Invitation with webinar log in information will be emailed. Please reserve by: 4/29/2016. Reference Section 2.3 of RFP package.

Attachments:

Attachment Title	Attachment Type	File Type	Comments
OK_MA_145_RFP	Solicitation	pdf	Request for Proposal Package
Attachment D - Cost Proposal, Band 1	Solicitation	xlsx	Pricing Template - Band 1 - Body Camera
Attachment D - Cost Proposal, Band 2	Solicitation	xlsx	Pricing Template - Band 2 - In Car Video Equipment
Attachment D - Cost Proposal, Band 3	Solicitation	xlsx	Pricing Template - Band 3 - Data Storage, Security, Software and Peripherals
Attachment D - Cost Proposal, Band 4	Solicitation	xlsx	Pricing Template - Band 4 - Vehicle Mounted Equipment

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https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2369

MSN | Outlook, Office, Skype, ... | Central Purchasing: Division... | NovusAGENDA

Attachments:

Attachment Title	Attachment Type	File Type	Comments
OK_MA_145_RFP	Solicitation	pdf	Request for Proposal Package
Attachment D - Cost Proposal, Band 1	Solicitation	xlsx	Pricing Template - Band 1 - Body Camera
Attachment D - Cost Proposal, Band 2	Solicitation	xlsx	Pricing Template - Band 2 - In Car Video Equipment
Attachment D - Cost Proposal, Band 3	Solicitation	xlsx	Pricing Template - Band 3 - Data Storage, Security, Software and Peripherals
Attachment D - Cost Proposal, Band 4	Solicitation	xlsx	Pricing Template - Band 4 - Vehicle Mounted Equipment
Attachment E - Administrative and Technical Response Template	Solicitation	xlsx	Administrative and Technical Response Template
Attachment H - Question Template	Solicitation	xlsx	Question Template
Pre-Proposal.May6	Pre-Bid Conference	pptx	Presentation for Pre-Proposal May 6th.
RespondingBidder	Solicitation	pdf	Separate Form -RFP Pg 56 _Responding Bidder
NonCollusion	Solicitation	pdf	Separate Form - RFP Pg 57 _ Non Collusion
Amendment #1	Amendment	pdf	Amendment-Extenstion-Q&A
Attachment D - Cost Proposal, Band 2Revised052016	Solicitation	xlsx	Revised Band 2 Pricing
Attachment D - Band 4 Revised 052016	Solicitation	xlsx	Revised Band 4 Pricing
Attachment I - NASPO ValuePoint Detailed-Sales Reporting Template-(Rev_6-2015)	Solicitation	xlsx	Revised NASPO Usage Reporting
Attachment M - Illinois Packet for Public Safety Video Systems Cooperative Procurement	Solicitation	pdf	State of Illinois Intent to Participate
Attachment N -Montana2016_Public_Safety_Video_ITP_MT	Solicitation	pdf	State of Montant Intent to Participate
Amendment #2	Addendum	pdf	Amendment #2 - Clarification and Additional Items
Attachment E -Revision 2 Administrative and Technical Response Template	Solicitation	xlsx	Revision to Attachment E -Business and Technical Response
Amendment #3	Amendment	pdf	Strike Band 4 Revision, Additional Question
OK_MA_145_RFP	Solicitation	docx	RFP package in Word Format
1.30.17 Body Camera-TASER Master Agreement (Final) Signed	Other	pdf	Taser Master Agreement
FULLY EXECUTED - Taser International - NASPO Participating Addendum - 170217	Other	pdf	Oklahoma-Taser Participating Addendum
WatchGuard Master Agreement_OK-MA-145-010	Other	pdf	WatchGuard Master Agreement
FULLY EXECUTED - WatchGuard Video - NASPO Participating Addendum - 170217 (1)	Other	pdf	Oklahoma-Watchguard Participating Addendum
Coban Technologies OK-MA-145-035	Other	pdf	Coban Technologies Master Agreement
FULLY EXECUTED - Coban Technologies - NASPO ValuePoint Participating Addendum - 170316	Other	pdf	Oklahoma - Coban Participating Addendum
Change of Address Addendum	Addendum	pdf	OMES Change of Address

Comments
**July 6, 2016. Amendment 3 posted. Strike Attachment D - Band 4, Revision. Additional Questions NASPO ValuePoint Cooperative Contract. All 50 states are eligible to participate. Scope of contract is for body worn cameras, in-car video, data storage, data security, software and peripherals, and vehicle mounted equipment for public safety/law enforcement patrols. Suppliers may submit responses for one band or all four bands. Multiple awards are anticipated. Once awarded at the State level, all policitical subsidiaries are elgible to purchase from this contract; which includes cities, counties, and higher educational facilities. **July 7, 2016. Copy of RFP posted in Word format Body Cameras, Dash Cameras, Vehicle Equipment, Public Safety, Law Enforcement, SW145 ##### OKLAHOMA users will need to reference IT StateWide Contracts 1057. This portfolio is for the Master Agreements Only. ##### (Official contract posted at: https://www.naspovaluepoint.org/portfolio/public-safety-video-systems-2017-2022/)" rel="nofollow">https://www.naspovaluepoint.org/portfolio/public-safety-video-systems-2017-2022/">https://www.naspovaluepoint.org/portfolio/public-safety-video-systems-2017-2022/)

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MOTOROLA SOLUTIONS

Date: August 6, 2020

Financing proposal for: **City of Durant, OK**

Motorola Customer Financing recognizes that each opportunity presents unique issues and characteristics. Therefore, our approach involves understanding our customer's operational goals and financial objectives. ***Should you feel another financing structure is required, Motorola Customer Financing would welcome the opportunity to work with you.***

Transaction Type: Municipal Lease-Purchase Agreement / Tax Exempt Financing

Lessor: Motorola Solutions, Inc. (or its Assignee)

Lessee: **City of Durant, OK**

Amount: $284,150.00
Down Payment: $0.00
Balance to Finance: $284,150.00

Equipment: As per the Motorola Solutions (WatchGuard) equipment proposal.

Title, Insurance, & Maintenance Title to the equipment will vest with the Lessee, and the Lessee will be responsible to insure & maintain the equipment as outlined in the lease contract.

Taxes: Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option One	**Option Two**	**Option Three**
Lease Term:	Two Years	Three Years	Four Years
Payment Frequency:	Annual	Annual	Annual
Lease Rate:	2.88%	2.92%	2.99%
Lease Factor:	0.507098	0.342972	0.261154
Lease Payment:	$144,091.84	$97,455.48	$74,206.97
Payment Structure:	Advance	Advance	Advance
Payment Commencement:	First payment due upon contract execution.	First payment due upon contract execution.	First payment due upon contract execution.

Please be advised the rates and payment streams above are valid for lease purchase contracts executed and returned NO LATER than: **9/15/2020**

Program Highlights: Lease Payments are subject to annual appropriation, so the Lessee ***DOES NOT*** pledge its full faith and credit.

Low, tax exempt financing interest rates…the most ***cost effective & convenient*** way for State & Locals to raise cash.

No pre-payment penalties provided payment is made in-full on a regularly scheduled lease payment date.

Eliminate miscellaneous financing costs associated with bonding…***NO*** special counsel fees, underwriter's fees, origination costs, or reserve fund requirements. ***Every dollar you borrow gets allocated towards your project.***

Qualifications: Receipt of a properly executed documentation package.

The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last 2 year's audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final credit approval.

For questions concerning this quote, please contact:

Paul Mecaskey
Motorola Solutions Credit Company LLC
847-538-3707
pjm@motorolasolutions.com

Agenda Item: 4.d.

The City of Durant

Durant Industrial Authority

Memorandum

Date:	8/5/2020
To:	Mayor and City Council
From:	Lisa Taylor, Economic Development Director
Re:	Consider Award of Bid for Retail Development Services to Retail Strategies, Inc. in the Amount of $140,000 for Three Year Contract

---

Only one bid was received. Contract attached.

Council Information / Action Requested

Award of Bid for Retail Development Services to Retail Strategies, Inc. in the Amount of $140,000 for Three Year Contract

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Retail Development Proposal	Cover Memo	8/5/2020
Retail Development Contract	Cover Memo	8/5/2020

retail strategies

Retail Development Services

City Of Durant, Oklahoma

Strictly Private and Confidential

Pricing Valid for 90 Days

retailstrategies.com | [205] 314-0386 | info@retailstrategies.com

2200 Magnolia Ave South, Suite 100 Birmingham, AL

RETAIL STRATEGIES

Submittal Letter

From our team at Retail Strategies, thank you for allowing our firm the opportunity to present our service to your community.

Retail Strategies understands and confirms the ability to execute the scope of services outlined within your RFP. Further, our team has experience and a track record of success working with similar communities in Oklahoma to create a more vibrant retail marketplace.

If given the privilege of being your retail partner, Retail Strategies will work closely with your team and will provide the tools, manpower, relationships, and experience needed enhance your economic development efforts.

Thank you for your time and consideration,

Matt Petro, CDO
matt@retailstrategies.com

Robert Jolly, Principal & CEO
robert@retailstrategies.com

Lacy Beasley, President
lacy@retailstrategies.com

Dennis Maher, Business Development
dmaher@retailstrategies.com

TABLE OF CONTENTS

1	Executive Summary ……	4
2	Scope & Approach: Retail & Restaurant Analysis & Recruitment ……..	6
3	Scope & Approach: Downtown / Main Street……	14
4	Dedicated Team……..	22
5	Detailed Pricing……	30
6	References……..	31

RETAIL STRATEGIES

Executive Summary

Retail Strategies, founded in 2011, is the national expert in recruiting businesses on behalf of communities. Retail Strategies exists to give communities across the United States an advantage in attracting businesses. Our mission is to provide the real estate expertise, tools, and human effort that position deserving towns as alluring locations for national businesses.

With confidence, we pursue this mission by delivering unparalleled customer service as a unified team with unmatched real estate expertise. Attracting new retail to a community is a complex, connection critical, and time-consuming endeavor. We give communities the option to outsource retail recruitment services to well-connected, experienced, and licensed retail real estate professionals. Our activities pay a return in sales taxes, added jobs, and businesses that enhance and add to the unique qualities of your community.

For our Client communities, we identify and aggressively execute a tailored strategy to attract new retailers, restaurants, and hotels. We attend more than ten International Council of Shopping Centers (ICSC) and multiple RetailLive! retail real estate trade shows across the country to meet with industry professionals to showcase opportunities.

Our Beliefs
Much of our success is the result of our shared beliefs. These truths drive our team every day and remind us that the citizens of every client community are the true beneficiaries of our efforts.

We Believe
…every community deserves a place for neighbors to catch up over a cup of coffee

…it takes a community to build a community, and every client, partner, broker, developer and retail representative we connect should be treated as our own neighbors

…honesty is our most important asset, and it will pay off for everyone in the long run

RETAIL STRATEGIES

Executive Summary

Our team has extensively reviewed the City of Durant's trade area and identified retail, restaurant, and hospitality potential. To be successful working the spectrum of opportunities in Durant, we will deploy specific strategies that we have successfully integrated in similar communities.

Through our partnership, we will not only identify the key properties, but ensure that these properties visible to targeted businesses and tailored to their site selection criteria to give Durant the greatest opportunity to capture new business.

In any economic endeavor, it is important to take a "rising tide" approach. We take time to identify who you are, what you need, and which businesses provide the appropriate mix of goods and services to enhance the quality of life and bolster the tax base in each community.

RETAIL STRATEGIES

Scope & Approach: Retail Recruitment

discover

We are an investment for your community.

We believe that every community is unique, so we take time to engage our Client's to understand your story of opportunity to leverage your attributes towards expanding businesses.

Our activities pay a return in sales tax, added jobs, and businesses that enhance and add to the unique qualities of your community.

connect

We make sure your community's story is heard.

As a conduit between communities and national retailers, we ensure that your stories of opportunity, culture, values and people are perfected to resonate with the right retail audiences.

Aggressively taking your communities story and information to expanding businesses, property owners, brokers, developers, and other industry players to create economic growth in your community.

advance

We multiply and enhance your staff.

We work as an extension of your staff, adding specific expertise, and amplifying your efforts and visibility many times over.

Being your partner and consistently providing feedback, answering questions, and solving complex problems to position your market for growth.

RETAIL STRATEGIES

Scope & Approach: Retail Recruitment

Discover: Research

The cycle begins with market analysis. We take the deep dive into data, advanced analytics, and proprietary tools developed in-house to uncover and define the potential in your community.

After interviewing dozens of firms, Retail Strategies has assembled a series of data providers that are industry-trusted leaders in analytics. These are the same providers used by the majority of national pharmacy, grocery, and restaurant brands conducting research on your community.

This data source consistently delivers the highest level of accuracy and allows our team to analyze and deliver over 3,365 individual variables (per geography) providing the deepest, most reliable, information possible to our Clients.

Trade Area Identification
By utilizing mobile data collection, data and analytics, and real estate acumen, our team will identify shopping patterns within your community that will answer key questions for retailers.

Real Estate Assets
An in-market study which identifies within the community various opportunities: strategic focus properties, underutilized assets, development zones, and redevelopment zones.

Mobile Data Collection
An industry leading report which utilizes cell phone data to identify the home and work location of consumers that visit a defined shopping area within the community.

Retailer Void Analysis
Identifying businesses that have entered similar communities but have not yet entered your market. This provides an initial list of realistic retail prospects that should be considering your market for expansion.

GAP Analysis
Examining the market supply and market demand within the trade area to uncover the categories of retail being desired by your community.

Consumer Expenditures
Drilling down into each retail segment to identify and understand what your consumers spending patterns are.

Psychographic Analysis
Defines the type of consumers in your market by breaking down consumers demographic characteristics, consumer preferences, consumer expenditures, and cultural ideals.

Peer Community Analysis
Identification and comparison of similar communities to measure your retail base and identify opportunities from a categorical perspective.

RETAIL STRATEGIES

Scope & Approach: Retail Recruitment

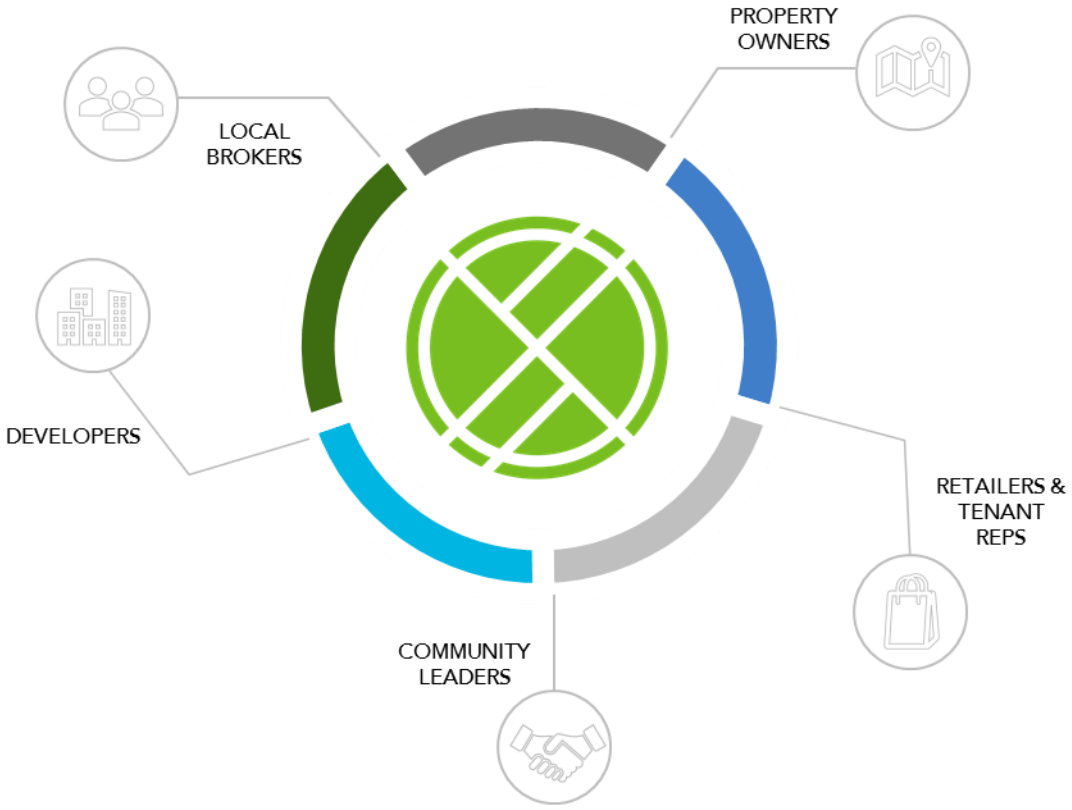
Discover: Real Estate Analysis

Real Estate is the key to every business expansion. Our team features over 150+ years of retail real estate experience and we utilize our collective experience to provide the most thorough, and creative, assessment of your community.

To accomplish this we bring our team of retail real estate professionals to your community to uncover your strategic and underutilized real estate assets.

The inventory of properties our team believes is viable for new development, redevelopment highest and best use or vacancies that need to be filled are logged and recorded in our custom software program to be used by your team during the recruitment process.

The information we gather is immediately put to work through making outreach to the property owners, developers, and brokers who represent these properties to learn their goals for the property and how Retail Strategies can assist them on behalf of the community leaders.



RETAIL STRATEGIES

Scope & Approach: Retail Recruitment

Discover: Community Input

Throughout the life of our partnership we will always be ready to listen to your feedback, suggestions, opinions, and requests. Below are items and actions we take to ensure we are providing information and action toward the betterment of the community.

Communication: The Key to Our Partnerships

During our onboarding process we will be scheduling a time to speak with you to get a first- hand understanding of your goals, desired businesses, past experiences, etc. In addition, we send a questionnaire that can be filled out by one, or many, Community Leaders to provide Retail Strategies further information on your goals and vision.

From Day 1 our process is built around creating a relationship with you and getting communication and information flowing to one another. This is partnership. We know that no one knows your community better than you. Through our partnership we will be able to harness your local knowledge and pair it with our resources and connections to make an economic impact. In addition, this free flow of communication will allow you to always share feedback with our team which we will utilize on your behalf.

RETAIL STRATEGIES

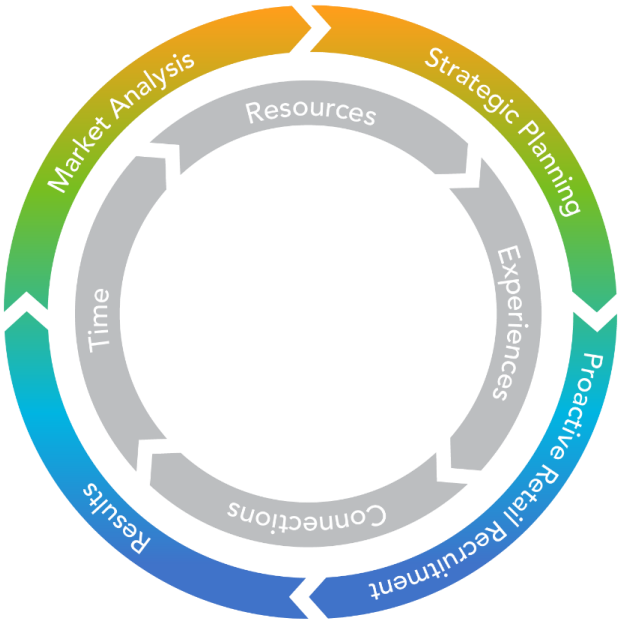
Scope & Approach: Retail Recruitment

Connect: Retail Recruitment

Retail Recruitment is not an event, it is a process. While your team at Retail Strategies will provide a thorough analysis and Strategy within the first 100 days of our partnership, we will constantly be running new data sets, assessing the changing real estate environment within the community, researching new prospective businesses, assessing retailers changing expansion plans, etc.

Our Commitment to Success

Retail Strategies is constantly searching for new tools, hiring retail real estate professionals, and covering the Country with outreach to build the best network and service for our Clients. This relentless pursuit of success will position your community for growth today and in the future.



Scope & Approach: Retail Recruitment

Connect: Retail Recruitment

This is where the rubber meets the road. This is where we take the information we have collected for your community, package it in the appropriate format, and begin showcasing opportunities in your community. The Benefit of partnering with Retail Strategies is that we do not just hand you fancy gadgets and a CRM tool to conduct recruitment, our real estate professionals will conduct every piece of outreach to the appropriate contact on your behalf.

Recruitment

Your team will be reaching out to property owners, brokers, developers, retailers, restaurants, and all other industry players to connect the dots to your market. We utilize the resources we have gathered and will continue to seek additional information throughout our partnership to further define the opportunities in your market.

Representation

Each year our team attends more than a dozen retail real estate conferences. For Durant, the key retail conference include ICSC Red River States, Retail Live Austin, and ICSC RECON. Retail Strategies attends all of these shows annually and vows to continue to attend to meet with industry leaders and market the opportunities in Durant.

At the conferences we will set up and have meetings with targeted retailers, restaurants, brokers, and developers on your behalf. Following the conference you will receive an update on who we met with, what was said, and what our next steps are.

Scope & Approach: Retail Recruitment

Advance: Reporting and Collaboration

Reporting and Communicating is the key to any partnership. We dedicate multiple points of contact to you so that we ensure 1) effective outreach and 2) that your questions, feedback, and other information can be answered, collected, and utilized.

Reporting

Through our partnership we will establish regular communication with you. We report to you regularly with updates from our recruitment efforts, industry news, and other information that will allow you to become more of an expert on your market and the industry.

Your team will be reaching out to property owners, brokers, developers, retailers, restaurants, and other industry players on your behalf. These conversations will be summarized and provided to you to keep you in the know on our efforts.

In addition, through our experience we know we can learn as much from a “no” as we can from the “yes”. We provide you information on why it is a yes and why it was a no so that your community can better understand how prospective businesses and industry leaders view your community.

Basecamp

Retail Strategies utilizes Basecamp, a project management and collaboration web platform, to record and store conversations and information shared with our Clients. This platform is username and password protected and keeps our partnership organized.

We understand that your team will adjust and grow overtime and Basecamp allows new members of your team the ability to get up to speed quickly with our efforts.

RETAIL STRATEGIES

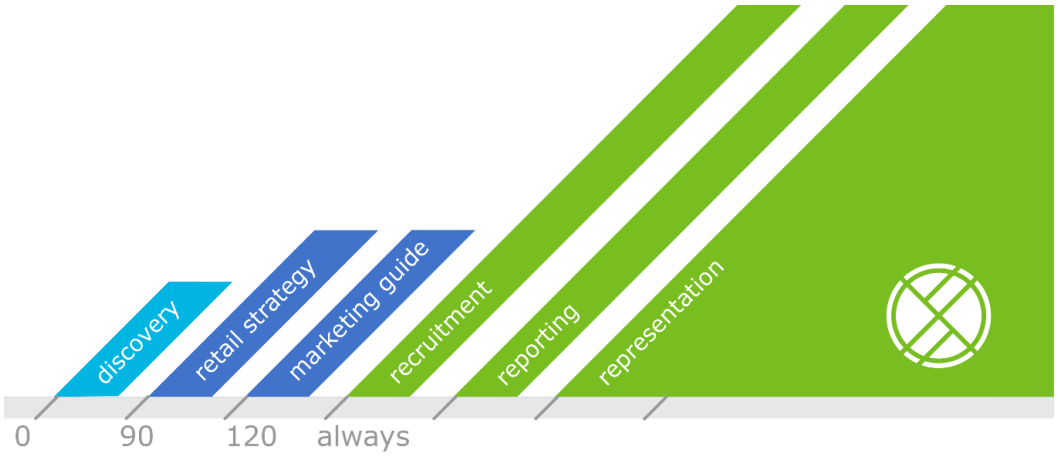
Scope of Services

DATA & ANALYTICS | REAL ESTATE ANALYSIS | COMMUNITY INPUT | RETAIL STRATEGY

- Retail Real Estate Analysis performed by Licensed Retail Real Estate Professionals
- Identify and Evaluate priority commercial properties for development, re-development and higher and best use opportunities
- Identification of priority business categories for recruitment and/or local expansion
- Target List of Retailers and Restaurants (minimum of 30)
- Customized Marketing Guide (four pages)
- Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
- Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
- Analyze community's growth potential through the peer analysis and GAP analysis
- Analysis of future retail space requirements in relation to the peer markets and retail opportunities
- Conduct retail peer market analysis
- Identify and evaluate competing shopping areas
- Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
- Consumer Spending Pattern Reports
- Market Outlook Reports
- Aerial imagery of trade area(s)
- Provide updates on retail industry trends
- Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

RECRUITMENT | REPRESENTATION | OUTREACH | CONNECTIVITY

- Pro-active retail recruitment for targeted zones
- Will contact a minimum of 30 overall retailers, restaurants, brokers and/or developers each year
- Updates on new activity will be provided to Client's designated primary point of contact via Basecamp, telephone, or email on a regular basis
- ICSC and Retail Live conference representation-
  updates provided according to the yearly conference schedule
- Active outreach to local brokers and land owners



RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

Through our Downtown Strategic Visioning Workshop, we assess the five pillars of your downtown's mix: Market Analysis, Design, Tourism & Promotion, Economic Vitality, and Policy & Administration to provide a true road map to revitalization.

market analysis

we help you uncover and define the economic potential in your Downtown area.

design

thoughtful design supports a community's transformation.

tourism & promotion

power your economic engine.

economic vitality

creating opportunity for investment.

policy & administration

set the foundation for smart growth.

"Jenn believes in the crucial nature of a vibrant Downtown to the viability of any city and worked tirelessly and effectively to revitalize, rebrand, and rejuvenate Downtown Starkville.

Her efforts have yielded an incredible return as our Main Street is currently booming with retailers, restaurants, condos, events, public art, and the realization of a unique and special place in our community."

Mayor Lynn Spruill
Starkville, Mississippi

MAIN STREET AMERICA
2019 Allied Member

Downtown Strategies is proud to be an Allied Member of Main Street America

RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

For your Downtown, we begin by assessing your consumers from multiple geographies.

Using our advanced analytics, and proprietary tools, we **uncover** and **define** the **economic potential** in your Downtown area.

Trade Area Identification
By utilizing mobile data collection, data and analytics, and real estate acumen, our team will identify shopping patterns within your community that will answer key questions for retailers.

Business Recruitment Categories
After reviewing key demographic information, we will deliver a list of uses, businesses, and opportunities for your community. These potential businesses will elevate your downtown.

Mobile Data Collection
An industry leading report which utilizes cell phone data to identify the home and work location of consumers that visit a defined shopping area within the community.

Psychographic Analysis
Defines the type of consumers in your market by breaking down consumers demographic characteristics, consumer preferences, consumer expenditures, and cultural ideals.

GAP Analysis
Examining the market supply and market demand within the trade area to uncover the categories of retail being desired by your community.

Consumer Expenditures
Drilling down into each retail segment to identify and understand what your consumers spending patterns are.

RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

Thoughtful design supports a community's transformation by enhancing the physical and visual assets that set the commercial district apart.

Connectivity & Walkability

Good connectivity between your Downtown and other districts within your community provides the framework for multi-modal access to the heart of your city and can include crosswalk improvements and other streetscape installations that encourage visitation, reduce traffic speeds, improve the pedestrian experience and expand green spaces and other public areas.

Landscaping & Streetscapes

Streetscape elements such as adjacent buildings and land uses, street furniture, landscaping, trees, sidewalks, and pavement treatments not only enhance the visual perspective on your Downtown, but also can provide functional amenities such as stormwater preservation and shade and canopy.

Public Art

Communities gain value through public art – cultural, social, and economic. Incorporating public art installations, murals, and artistic experiences in Downtowns furthers economic prosperity and the vibrancy of the area while strengthening community cohesion and connectivity.

Historic Preservation

Preservation represents commitment to remembering the past and preparing for a sustainable future. Historic buildings help create vibrant, cultural downtowns that draw tourism, art, festivals, and other activities which in turn draw investment, revenue, and economic growth.

Scope & Approach: Downtown / Main Street

Smart promotion initiatives position your Downtown or commercial district as the center of the community and hub of economic activity, while creating a positive image that showcases a community's unique characteristics.

Special Event Assessment

Events draw new visitors and new money into your Downtown, where dollars flow through purchases and wages, creating ripples of commerce through your whole community.

Wayfinding Signage

Properly and strategically placed wayfinding signage provides a fool proof system for anyone that stumbles upon your area to find where YOU want them to go.

Transportation & Parking

Shared use agreements, multi-modal transportation options, sidewalks, walkability, and safely lit parking areas are critical to developing your place. We'll look at unique solutions for addressing some of these common yet frustrating challenges almost every Downtown faces.

Retail & Restaurant Mix

Culinary clusters and shopping destinations position Downtowns as unique places, but also as economic strongholds.

Messaging

You've established a brand and image for your Downtown, but is everyone telling the same story and does your Downtown's story exist seamlessly with your City and Tourism agency's messaging?

We'll look at a wholistic approach that will be win-win for your entire community development team.

RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

Economic Vitality focuses on capital, incentives, and other economic and financial tools to assist new and existing businesses, catalyze property development, and create a supportive environment for entrepreneurs and innovators that drive local economies.

Additionally, urban design best practices, even in rural Downtowns, such as mixing of use and granularity can address difficult challenges while delivering long-term economic returns to both the public and private sectors.

Incentives & Other Financial Tools

Offering financial incentive tools to Downtown property owners and investors enhances and increases investment dollars in your Downtown. Tools such as façade grants, New Market Tax Credits, Business and Community Improvement Districts, and Redevelopment Authorities can take investment to the next level in your Downtown.

Catalyst Funding & Project Identification

Catalytic development is a place-based response to changing demands that facilitates large-scale investment in concentrated, walkable downtown areas. Let's identify what those course altering projects are and identify partners that can make it happen.

Identifying Partnerships

Besides sparking the public's interest in making Downtown a better place to live, work, and play, public-private partnerships between your community and developers, non-profits or universities make huge progress possible with new investment.

Entrepreneurship & Maker Spaces

Creating hubs in your Downtown to support the creative class fosters communities of entrepreneurship. Makerspaces provide ecosystems in which individuals can develop the workforce skills needed in today's manufacturing sector.

RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

Policy & Administration involves creating a strong foundation for a sustainable revitalization effort, including cultivating partnerships, community involvement, and resources for the district. We'll provide you with a roadmap to revitalization and a host of recommendations for every step along the way.

Committees & Work Plans

Our Strategic Visioning Workshop gives you the roadmap to revitalization your Downtown area, but community buy-in is critical. We'll look at your boots on the ground structure and make recommendations for shoring up opportunities for community members, merchants, and stakeholders to have a part in your revitalization efforts.

Building & Business Inventory

What might take staff days and weeks to collect property owner and business owner data in your Downtown area takes us minutes. We provide you with an actual inventory of buildings and businesses within your Downtown, complete with property and tax information.

Fundraising & Other Resources

Private fundraising in a community and Downtown is a given, but is your organization looking at other funding opportunities to give your merchants and property owners more skin in the game? Business Improvement Districts, special tourism taxes, and economic development revenue should be considered and a plan should be made for making the case for your Downtown as an eligible benefactor.

Public/Private Partnerships (P3)

Most states have laws that allow cities and counties to partner with private entities to design, build, operate, and maintain a facility for public use. The private sector can typically make development projects happen more quickly while public entities are eligible for grants and unique funding opportunities. The marriage of both can sometimes be a game changer for communities.

RETAIL STRATEGIES

Scope & Approach: Downtown / Main Street

Small businesses are hurting and cities are looking for answers.

We've compiled resources for city leaders and downtown developers that provide **immediate answers** and **strategies** for local government and non-profits acting as a conduit to local owners and operators of those businesses that **make up the fabric of our communities.**

CARES Act Economic Relief Plan Overview

Congress' $2 trillion coronavirus stimulus bill provides direct payments to Americans, loan packages for small businesses, and funding opportunities for many economic programs.

CARES Act FAQs

The CARES Act is overwhelming and can be ambiguous as it relates to cities. We break down the top questions from cities and management to simplify this enormous bill.

Small Business Resource: Navigating your Future

Small businesses are the core of every Downtown. We've assembled creative marketing strategies for gaining customers during quarantine.

Small Business Financial Resources

We've assembled financial resources that are available now, in addition to Congress' Paycheck Protection Program, for small businesses to hang on during this uncertain time.

Is your City Open for Business?

Being intentional with time allocation during this pandemic is critical. This guide includes steps to take to be prepared safely and securely for the future of your city.

Community to Community

We understand how important supporting local businesses is to your city. In this guide, find best practices from peer communities that you can implement for success.

Scope & Approach: Downtown / Main Street

We will leverage multiple online platforms for our team to engage stakeholders, merchants, and community leaders in online surveys, combined with independent discovery and market analysis, to provide a strategic, asset-based and market driven plan, with **transformation strategies** defined and developed based on the following considerations:

MARKET ANALYSIS

- Downtown Trade Area Analysis Using Custom Geographies, Radius, and Drivetime Geographies
- Mobile Data Study for Downtown Merchants
- Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
- Consumer Spending Pattern Reports
- Market and retail GAP analysis for trade area (i.e. leakage and surplus)
- Identification of Categories for Business Recruitment
- Identification of Geographic Areas of Development and Redevelopment

DESIGN

- Connectivity Analysis: Assessing Gateway Signage, Roadway, Landscaping, Walkability, & Pedestrian & Bike Accessibility
- Historic Preservation Assessment & Recommendations
- Assessment Parking, Lighting, Façade, Windows, Public Art, Uniformity of Character and Design, & Architectural Standards

TOURISM & PROMOTION

- Special Event Assessment
- Hotel & Adjacent Lodging Analysis
- Transportation & Parking Accessibility Analysis
- Wayfinding Signage Analysis
- Placemaking & Beautification Techniques

ECONOMIC VITALITY

- Entrepreneurship & Maker Spaces
- Catalyst Funding & Project Identification
- Incentives, Special Revenue Generators, & Other Financial Tools
- Assess Brand, Messaging, and Image

POLICY & ADMINISTRATION

- Strategy Board
- Investment Strategy Assessment & Recommendation
- Business Inventory & Maximization
- Building Inventory & Maximization

COVID-19

- CARES Act Overview
- CARES Act FAQs
- Small Business – Navigation Your Future
- Small Business Financial Resource
- Is Your City Open for Business
- Community to Community Resource Sharing

Dedicated Team

DEDICATED RETAIL REAL ESTATE PROFESSIONALS & STAFF

Retail Strategies maintains a 5:1 client to staff ratio. Of the 30+ professionals on staff, for our partnership, we will dedicate a team of 15+ Retail Real Estate Professionals to support marketing, research, real estate and executive oversight.

From the start of our partnership your team will be performing all aspects to build the Retail Strategy and will execute that Strategy on your behalf.

Most importantly, your team will be building a relationship with you so that we can leverage your local knowledge with our network of industry professionals.

Primary Points of Contact

Research & Marketing

Executive Support

RETAIL STRATEGIES

Dedicated Team

Robert Jolly
Principal & CEO
[205] 913-0276
robert@retailstrategies.com

Robert Jolly co-founded Retail Strategies in 2011 and since then has overseen development of numerous retail projects and has assisted some of the most well-known tenants in the United States with their expansion into new markets.

Robert brings years of experience with previous sales and management positions at Eason, Graham, and Sandner, Inc. and Black and Decker Corporation. He was the Birmingham Commercial Rookie of the Year in 1998, named one of the "Top 40 Under 40" in 2004, and "Who's Who of Commercial Real Estate" in 2005 and 2010. Over the course of his career Robert has leased, managed, and developed millions of square feet of retail space.

Robert graduated from the University of Alabama majoring in marketing and English. He is a member of ICSC and in 2008 earned the coveted Certified Commercial Investment Member (CCIM) designation from the Commercial Real Estate Investment Institute. Robert holds a broker's license in Alabama, Mississippi, Georgia, Florida, Tennessee, Louisiana, South Carolina and Oklahoma

Mead Silsbee
Principal & CFO
[205] 410-9456
mead@retailstrategies.com

Mead Silsbee co-founded Retail Strategies in 2011 and brings over a decade of real estate experience to the company. Most recently Mead worked on the retail team at Eason, Graham, and Sandner, Inc. in Birmingham, Alabama. Over the course of his career Mead has leased, managed, and developed millions of square feet of retail space.

Mead graduated from the Randolph-Macon College in Ashland, Virginia where he earned a bachelor's degree in history and economics. In 2008, he earned the coveted Certified Commercial Investment Member (CCIM) designation from the Commercial Real Estate Investment Institute and is a member of the International Council of Shopping Centers (ICSC).

RETAIL STRATEGIES

Dedicated Team

Lacy Beasley
President
[615] 330-7987
lacy@retailstrategies.com

Lacy serves as President of Retail Strategies. She has been involved in retail real estate since 2005. Her experience with The Shopping Center Group and the Dickson County Chamber of Commerce prior to joining Retail Strategies provides her with the insight to understand the connections needed from the public and private side of the conversation.

A graduate of Lipscomb University, she earned her double major in Marketing and Management. Beasley is the ICSC TN Government Relations Chair and has served on committees with CCIM, EDAA, and multiple ICSC planning committees. Her articles have been published in Shopping Centers Today, Site Selection Magazine and AL Retail Federation.

Lacy has spoken on retail trends and best practices in retail recruitment at more than 75 events including ICSC, American Association of Retirement Communities, American Public Power Association, Tennessee Valley Authority, ElectriCities of NC, Georgia Power, Southeastern Economic Development Council and state-wide economic development and municipal associations in AZ, LA, OK, TN, AL, MS, KY and GA.

Matt Petro
CDO
[205] 427-7030
matt@retailstrategies.com

As Chief Development Officer, Matt Petro works with elected and city officials to make a positive impact on communities nationwide. His primary focus is understanding the needs of communities and providing solutions that help them achieve their goals. Over the course of his career at Retail Strategies he has served and excelled in numerous positions on the team, gaining experience in business attraction and development, market research, marketing, and relationship management. Matt's passion to succeed, willingness to help others, and relentless work ethic brings tremendous value to our team and the communities we serve.

Matt has been a featured speaker for organizations such as National League of Cities, the Community Development Institute, and the Alabama Association of Regional Councils.

Matt completed his undergraduate work at the University of Alabama (Roll Tide) receiving a bachelor's degree in marketing with a specialization sales. A 2018 recipient of "Rising Stars in Commercial Real Estate" by the Business Journal, Matt is a licensed Real Estate Professional and a member of the International Council of Shopping Centers (ICSC).

RETAIL STRATEGIES

Dedicated Team

Scott vonCannon
COO
[205] 482-1347
scott@retailstrategies.com

Scott vonCannon came to Retail Strategies from Nashville, TN with an extensive background handling economic and community development marketing initiatives. He brings over 6 years of experience working with State officials, Economic Developers, Chambers of Commerce, and municipalities to help promote business growth within Cities, States and Regions around the Country. Scott graduated from Auburn University with a bachelor's degree in Business Administration with a concentration on Marketing. Scott has been an ICSC member for over 3 years and serves as the ICSC P3 Retail Private Sector Chair in Alabama. He also serves on the AL EDAA Retail Committee. Scott is a licensed real estate professional and has completed working to obtain his CCIM designation.

Scott has presented on retail trends and best practices to over 50 municipal, economic development, chamber of commerce and regional groups throughout the Southeast. He has worked with numerous developer, retailers and brokers throughout the Southeast and Sun Belt region. He and his team has assisted in the recruitment of over 45 retailers to our client markets.

Joe Strauss
Vice President of Retail Development
[205] 393-3215
jstrauss@retailstrategies.com

Joe joined Retail Strategies in 2014 with a background in real estate. He specializes in retail recruitment and focuses on the identification of companies to fill the product and service gaps within each city's trade area. He brings over 9 years of real estate experience to Retail Strategies. Joe has represented over 60 municipal, economic development, Chambers of Commerce, and regional groups throughout the Southeast and Midwest. Joe has worked with numerous developers, retailers, brokers, and property owners assisting in finding retail tenants in his territory. He and his team has assisted in the recruitment of over 60 retailers to our client markets and have many more in the pipeline for 2017.

Joe graduated from the University of Alabama with a bachelor's degree in Finance and a concentration in Real Estate and got into the business when he was a sophomore at the University. Joe is a licensed real estate professional and is also working on getting his CCIM designation, which is a Certified Commercial Investment Member.

RETAIL STRATEGIES

Dedicated Team

Courtney Hall
Chief Marketing Officer
[214] 356-9920
chall@retailstrategies.com

Courtney joined the Retail Strategies team in 2019. In her role as Chief Marketing Officer, she is responsible for overseeing the planning, development and execution of the company's marketing initiatives.

Prior to working for Retail Strategies, Courtney worked for Buxton where she worked with city officials as well as retail and healthcare executives to help with site selection and real estate growth. She graduated from Texas Tech University with a degree in Marketing. She is an avid running and enjoys spending time with her twin daughters.

Clay Craft
Portfolio Director
[205] 516-3204
ccraft@retailstrategies.com

As *Portfolio Director*, Clay serves as the face of the company for *Retail Strategies* clients in the Midwest. He began his career with Retail Strategies in Retail Development where he has assisted retailers in opening new stores in 12 states and now leverages that deal making experience to find new opportunities for development and redevelopment in his client cities. Clay's experience and contacts within the industry allows him to strategically identify retail users that will not only prosper within his engaged cities, but also make them better places to live.

Clay has a passion for sustainable growth and design and combines those skills with a deep understanding of the needs of his clients to make responsible retail growth happen.

Clay graduated with honors from *Auburn University* with a *Master's Degree in Landscape Architecture* in 2010. Clay is a licensed *Real Estate Professional* and a member of the *International Council of Shopping Centers* (ICSC).

RETAIL STRATEGIES

Dedicated Team

Reid Reinagel

Retail Development Coordinator
[205] 905-5715
rreinagel@retailstrategies.com

As Retail Development Coordinator, Reid specializes in retail recruitment and focuses on the identification of retail, restaurant, and hospitality companies to fill the product and service gaps within each city's trade area. His primary role is to leverage industry relationships with the brokerage and development community to assist retailers' expansion into Florida.

Prior to joining the Retail Strategies team, Reid worked in residential real estate for Door Real Estate in Houston, where he gained hands-on experience in the real estate industry negotiating contracts and marketing properties.

Dennis Maher

Business Development
[817] 205-9980
dmaher@retailstrategies.com

Dennis Maher is a business developer for Retail Strategies. He is a trusted adviser for communities in Oklahoma, Colorado, Ohio, Kansas, and Missouri, guiding city leaders to understand the process of retail recruitment and development. Prior to working at Retail Strategies, Dennis was the vice president of sales at Buxton, a customer analytics consulting firm that provides data and analytics to city governments.

Throughout Dennis' career he has been a featured speaker at events including the ICSC Downstate Illinois Alliance Program, the Illinois Municipal League's annual conference, and the Retail Development Workshop for the Alliance for Innovation. He has also worked with ICMA to educate their City Manager membership through webinars on retail recruitment. He is a member of the International Council of Shopping Centers (ICSC) and holds his Texas Real Estate License.

Dennis and his wife, Angie, live in Fort Worth where they stay busy raising their two children, Brady and Abigail. He enjoys camping and will gladly challenge you to a game of cornhole any day.

RETAIL STRATEGIES

Dedicated Team

Jenn Gregory
President of Downtown Strategies
[662] 617-1711
jgregory@retailstrategies.com

Jenn is the president of **Downtown Strategies**, where her focus is on the revitalization of downtowns for our client communities. Through her **Downtown Vision and Strategy Workshop** process, Jenn advises communities on market analysis, tourism, economic vitality, and design updates for downtown areas.

She joined **Retail Strategies** with a 10 year career in community development and downtown revitalization. She previously served as the Chief Executive Officer of the **Greater Starkville Development Partnership**, a community development umbrella organization that consists of the Starkville Area Chamber of Commerce, Starkville Visitors & Convention Council, Oktibbeha County Economic Development Authority, and Starkville Main Street Association. She first joined the Partnership in 2009, where she was Vice President for Tourism Development. She held the positions of Chief Operating Officer and Interim Chief Executive Officer before assuming the CEO position full-time in January 2013.

Jenn was named a "Top 50 under 40" professional by *Mississippi Business Journal* in 2016. She serves as President of Parents for Public Schools Starkville and is the Executive Director/Vice President of Operations for Bully Bloc, a non-partisan political action committee supporting Mississippi State University alumni in political positions within Mississippi. She is a board member of the non-profit group Mississippi 30 Day Fund, an organization focusing on the private sector supporting small businesses the state.

Jenn is a graduate of Mississippi State University where she received a bachelor's degree in marketing and was honored with the inaugural *Spirit of State* leadership award.

RETAIL STRATEGIES

Dedicated Team

Ryder Richards

Creative Director
[806] 790-5508

Ryder specializes in design and web development. Creating marketing, printed matter, social media, video, and all forms of digital or new media his role allows for a unique combination of a creativity and technical wizardry. Yes, that's right, Ryder just said he is a wizard.

Charlene Capps

Director of Research
[205] 905-5708

As a Data Scientist for Retail Strategies, Charlene increases efficiencies by creating standardized practices. She finds best ways to tell the story through numbers and data-driven insights that assist with deal making decisions. She has a strong analytic background focused on corporate supply chain that she brings from her past roles at Sam's Club, Amazon.com and Milo's Tea Co.

Laura Marinos

Marketing Director
[205] 314-0386

As the Director of Marketing for Retail Strategies, Laura specializes in GIS mapping, market research, market development plans, site submittal marketing packages, project coordination, event management, and team operations. Laura also assists in database management, client communication, advanced research and the organization of all digital media.

Madeline Farr

Marketing Coordinator
[205] 490-2825

As Marketing Coordinator, Madeline assists in creating market development plans, site submittal packages, GIS reports and aerial maps. She interacts directly with several retail clients and helps in coordinating the efforts of multiple Retail Specialists producers. She is also responsible for helping create marketing packages and other advertising materials for third party property listings.

Michelle Moultrie

Marketing Coordinator
[205] 314-0398

Michelle brings multiple years of marketing experience to our team at Retail Strategies. In her role, Michelle creates marketing materials, GIS reports, aerial maps, and additional reports to accurately define opportunities. Michelle's excellent interpersonal skills brings value to our clients and allows easy coordination of efforts internally and externally.

RETAIL STRATEGIES

Detail Pricing

Retail Strategies offers two investment options for our Recruitment service:

Annual Agreement
An annual contract with pricing defined for three years of service. This partnership includes an annual opt-out with no penalty.

Three-Year Agreement
A three-year contract that allows Retail Strategies to offer a discount to our service. The lead time on a real estate transaction is typically 18-36 months. We plant a lot of seeds in year one that come to fruition in years two and three. To fully realize the benefits of the investment, three years is the suggested option.

retail recruitment

	Annual Agreement	Three Year Agreement
Total Contract Value	**$140,000**	**$130,000**
Year 1	$50,000	$50,000
Year 2	$45,000	$40,000
Year 3	$45,000	$40,000

downtown strategies

	Investment
Downtown / Main Street	**Included**

References

John Feary
Executive Director
Claremore Industrial & Economic Development Authority
(918)283-8241
john@growclaremore.com
Partnership Start: 2017

Matt Sandidge
El Reno, Oklahoma
Assistant City Manager
(405)262-4070
msandidge@cityofelreno.com
Partnership Start: 2016

Tom Leatherbee
Del City, Oklahoma
Planning Director
(405)677-5741
tleatherbee@cityofdelcity.org
Partnership Start: 2014

Vickie Patterson
Broken Bow, Oklahoma City Manager
(580)584-2282
citymgr@pine-net.com
Partnership Start: 2019

Rodger Kerr
Altus, Oklahoma
CEO Altus Chamber of Commerce
Director of Altus SW Area Economic Development Corp
(580)482-0210
rkerr@altuschamber.com
Partnership Start: 2017

retail strategies

retailstrategies.com | [205] 314-0386 | info@retailstrategies.com

2200 Magnolia Ave South, Suite 100 Birmingham, AL

PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES

This Professional Services Agreement to Provide Consulting Services (this "Agreement") sets forth the mutual understanding of (the "Client") City of Durant, Oklahoma and Retail Strategies, LLC, an Alabama limited liability company (the "Consultant") on this the _____ day of _____, 2020 (the "Execution Date"), for the provision of professional consulting services as more fully set forth below.

R E C I T A L S:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client and the Consultant, intending to be legally bound, do hereby agree as follows:

1. CONSULTING SERVICES. The Consultant agrees to provide the following professional consulting services to the Client (the "Services"):

A. Research. The Consultant will identify the Client's retail trade area using a blend of demographics, political boundaries, drive times and/or custom boundaries. The Consultant will perform market and retail analysis based on current industry standards at the time such reports are run. The Consultant will map retail locations and analyze opportunities given local and macro retail trends.

B. In-Market Real Estate Analysis. The Consultant will analyze existing shopping centers and retail corridors and actively reach out to local brokers and real estate owners. The Consultant will identify, evaluate and catalogue priority commercial properties for development or redevelopment based on their highest-and-best-use. The Consultant will identify priority business categories to expand locally and to recruit to the area.

C. Retail Recruitment. The Consultant will proactively recruit businesses for targeted zones through the contact of a minimum of 30 retailers, restaurants, brokers or developers. The Consultant will regularly update the Client Representative on retail recruitment efforts via email, telephone and the Consultant's client web portal known as "Basecamp." One market visit per calendar year is included in this agreement, additional travel outside of this agreement and requested by the Client shall be approved and paid for by the Client. The Consultant will represent the Client at International Council of Shopping Center conferences and provide updates according to the yearly conference schedule.

D. Updates. The Consultant will provide the Client Representative with updates within three business days of receipt of a request from the Client Representative (as defined in Section 4 below).

2. TERM. The Consultant's engagement and provision of Services will commence upon the Execution Date as set forth above. The Consultant's engagement and this Agreement will terminate automatically on the third anniversary of the Execution Date (the "Term") unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive one year periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

3. CONSULTING FEE.

A. Consulting Fee. In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the "Consulting Fee"). The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year One	Upon execution of this agreement	$50,000
Year Two	On or before the 1st anniversary of the Execution Date	$40,000
Year Three	On or before the 2nd anniversary of the Execution Date	$40,000

B. Payment Default. If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, the Consultant will immediately cease all Services, including but not limited to: (1) negotiation of incentive agreements; (2) all recruiting and marketing efforts; (3) representation of the Client at trade shows; (4) booking meetings for the Client with prospective retailers; and (5) including the Client in marketing materials.

4. CLIENT INFORMATION AND ACCESS.

A. To the extent permitted by law, the Client will provide the Consultant with access to relevant personnel, facilities, records, reports and other information (including any information specified in the Consultant's proposal to the Client) accessible by the Client that the Consultant may reasonably request from time-to-time during the Term. The Client acknowledges and agrees that the Consultant's scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information.

B. To facilitate such access and Consultant's delivery of the Services, the Client designates the Executive Director (the "Client Representative"), currently Lisa Taylor. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative's communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant increases or

decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants' activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, and Chamber of Commerce etc.).

C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver, on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

5. <u>INTELLECTUAL PROPERTY.</u> As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions or other written documents prepared or used by the Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant, such as specifics related to retailers, developers, site information or other "confidential information" for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

6. <u>TERMINATION.</u>

A. **<u>By the Client At-Will.</u>** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

B. **<u>By the Client Upon the Consultant's Default.</u>** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.

C. <u>By the Consultant At-Will.</u> The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.

D. <u>By the Consultant Upon the Client's Default.</u> The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day

period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. NOTICES. Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: City of Durant, Oklahoma
300 W. Evergreen
Durant, Oklahoma 74701
ltaylor@durant.org
Attention: Lisa Taylor

Consultant: Retail Strategies, LLC
2200 Magnolia Ave. South, Suite 100
Birmingham, AL 35205
Email: sleara@retailstrategies.com
Fax: (205) 313-3677
Attention: Stephen P. Leara, Esq – EVP | General Counsel

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

8. INDEPENDENT CONTRACTOR. The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

9. STANDARD TERMS.

A. **Affiliated Services:** The Client acknowledges that certain affiliates of the Consultant provide real estate brokerage and management services for which they are paid brokerage, development, leasing, management and similar fees. In connection with the Services and with the prior written permission of the Client, such affiliates may be engaged to provide such services in consideration for the payment of such fees.

B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.

C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.

D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

E. **Publicity:** The Client agrees that the Consultant may, from time-to-time, use the Client's name, logo and other identifying information on the Consultant's website and in marketing and sales materials.

F. **Entire Agreement:** This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.

G. **Further Assurances**: Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.

H. **Force Majeure:** Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.

I. **Limitation on Liability; Sole Remedy:** Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure and refund provisions of Section 6(B) of this Agreement.

J. **Amendment in Writing**: This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.

K. **Binding Effect**: This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.

L. **Captions**: The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.

M. **Construction:** This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.

N. **Prohibition on Assignment:** No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.

O. **Waiver:** Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.

P. **Survival:** Section 5 and Section 9(H) will survive termination of this Agreement.

Q. **Counterparts; Electronic Transmission:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Effective Date.

CLIENT:
City of Durant, Oklahoma

By: _____
Name:
Title:
Date:

CONSULTANT:
RETAIL STRATEGIES, LLC

By: _____
Name:
Title:
Date

EXHIBIT A

I. CONSULTANT AGREEMENT

This section outlines what Retail Strategies (the "consultant") will provide to City of Durant (the "client").

A. Research

1. Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
2. Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
3. Conduct retail peer market analysis
4. Competition analysis of identified target zones trade area(s)
5. Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
6. Customized retail market guide including aerial map with existing national retailer brands and traffic counts
7. Retail competitor mapping/analysis
8. Analysis of future retail space requirements in relation to the retail market analysis, the market's growth potential and trends in the retail industry
9. Identification of at minimum 30 retail prospects to be targeted for recruitment over three-year engagement
10. Updates provided on retail industry trends
11. Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

B. Boots on the Ground Analysis

1. Identify/Evaluate/Catalog priority commercial properties for development, re-development and higher and best use opportunities
2. Identification of priority business categories for recruitment and/or local expansion
3. Perform competitive analysis of existing shopping centers and retail corridors
4. Active outreach to local brokers and land owners

C. Retail Recruitment

1. Pro-active retail recruitment for targeted zones
2. Will contact a minimum of 30 retailers, restaurants, brokers and/or developers
3. Updates on new activity will be provided to Client's designated primary point of contact (Sec. II-A) via Basecamp, telephone, or email on a monthly and/or as needed basis
4. One market visit per calendar year included in agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
5. ICSC conference representation- updates provided according to the yearly conference schedule

DOWNTOWN STRATEGIC VISIONING ASSESSMENT

Assessment of the following to produce a report with implementable solutions and recommendations for revitalizing and redeveloping your Downtown, including but not limited to:

A. Market Analysis

1. Downtown Trade Area Analysis Using Custom Geographies, Radius, and Drivetime Geographies
2. Mobile Data Study for Downtown Merchants
3. Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
4. Consumer Spending Pattern Reports
5. Market and retail GAP analysis for trade area (i.e. leakage and surplus)
6. Identification of Categories for Business Recruitment
7. Identification of Geographic Areas of Development and Redevelopment

B. Economic Vitality

Assessment of the Downtown's economy and recommendations for opportunities and improvements considering the following:

1. Entrepreneurship & Maker Spaces
2. Catalyst Funding & Project Identification
3. Incentives, Special Revenue Generators, & Other Financial Tools
4. Assess Brand, Messaging, and Image

C. Tourism & Promotion

Assessment of the community's tourism efforts and their branding, marketing, and messaging, specifically related to the Downtown, with recommendations for opportunities and improvements considering the following:

1. Special Event Assessment
2. Hotel & Adjacent Lodging Analysis
3. Transportation & Parking Accessibility Analysis
4. Wayfinding Signage Analysis
5. Placemaking & Beautification Techniques

D. Design

Assessment of the Downtown's streetscapes and aesthetic appeal and recommendations for opportunities and improvements considering the following:

1. Connectivity Analysis: Assessing Gateway Signage, Roadway, Landscaping, Walkability, & Pedestrian & Bike Accessibility
2. Historic Preservation Assessment & Recommendations

3. Assessment Parking, Lighting, Façade, Windows, Public Art, Uniformity of Character and Design, & Architectural Standards

E. Policy & Administration

Assessment of organizational capacity for implementing recommendations, committee and volunteer structure and capacity and recommendations for opportunities and improvements considering the following:

1. Strategy Board
2. Investment Strategy Assessment and Recommendation
3. Business Inventory & Maximization
4. Building Inventory & Maximization
5. Public/Private Partnerships (P3)

Agenda Item: 4.e.

The City of Durant

Durant Industrial Authority

Memorandum

Date:	8/5/2020
To:	Mayor and City Council
From:	Lisa Taylor, Economic Development Director
Re:	Consider Approval of Expenditure of Economic Development Sales Tax Funds in the Amount of $25,000 to Pay for Permanent Infrastructure for the Industrial Building Located at 115 Lost Street, Currently Occupied by Lost Street Brewing Company

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Funding has been approved by the Durant Industrial Authority members at their regularly scheduled meeting on August 4, 2020. The building is zoned Industrial, and funding would be used only for permanent infrastructure.

Council Information / Action Requested

Approval of Expenditure of Economic Development Sales Tax Funds in the Amount of $25,000 to Pay for Permanent Infrastructure for the Industrial Building Located at 115 Lost Street, Currently Occupied by Lost Street Brewing Company.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Lost Street Letter	Cover Memo	8/6/2020
Lost Street Photos	Cover Memo	8/6/2020
Lost Street Flooding	Cover Memo	8/6/2020

July 29, 2020

Lisa Taylor, Executive Director
Durant Industrial Authority
215 N 4th Ave
Durant, Oklahoma 74701

Director Taylor,

I am reaching out to you today on behalf of our real estate holding company; Bluestem Ventures, LLC and our operating company; Lost Street Brewing Company, LLC. As you know, we are in the process of developing a manufacturing enterprise in the two buildings we recently acquired on Lost Street in downtown Durant. The purpose of this letter is to provide you with an overview of our project and to discuss existing infrastructure concerns we have.

In terms of a project overview, we have been working for nearly three years and are pleased to have been able to acquire the historical buildings consisting of 18,000 square feet. As you can imagine, we are making a sizable investment in this project. Earlier this year we invested over $495,000.00 in the real estate and we will invest an additional $750,000.00 to $1,000,000.00 in renovations and equipment. Renovations are underway and we anticipate opening in the fall of this year. At full capacity, we will be manufacturing up to 5,000 barrels (10,000 kegs) of beer per year.

Our manufacturing facility will consists of a 10 barrel, two vessel, handcrafted, natural gas powered, stainless steel brewhouse, two liquor tanks, five fermentation tanks, four brite tanks, heat exchangers, glycol chiller system, kegging system, canning line, and a 600 square foot walk in cooler/cellar for finished product. This manufacturing facility will produce 90% of our revenues. We will have ancillary profit centers including food service and merchandise sales. Our project architect is Mark Seibold, AIA, AICP, of Crafton Tull, and our general contractor is Thomas Seidel, CCM, of Mid-Plains Construction of Durant, OK.

Scott Dewald
115 Lost Street (business)
904 Crooked Oak Drive (mailing)
Durant, OK 74701
scott@loststreetbrewing.com
580-380-1413

In year one, we plan to employ four full time salaried employees. These positions will have benefits and will have an average salary of $40,000. We also plan to hire up to three (FTE) part time team members with an average starting wage of $15.00 per hour.

In year two, we plan to employ one to two additional full time salaried employees. These positions will have benefits and will have an average salary of $40,000. We also plan to hire up to four (FTE) part time team members with an average starting wage of $15.00 per hour.

In year three, we plan to employ one to two additional full time salaried employees. These positions will have benefits and will have an average salary of $40,000. We also plan to hire up to five (FTE) part time team members with an average starting wage of $15.00 per hour.

In year four, and beyond, we plan to employ one to two additional full time salaried employees. These positions will have benefits and will have an average salary of $40,000. We also plan to hire up to six (FTE) part time team members with an average starting wage of $15.00 per hour.

As mentioned earlier, we have identified several infrastructure concerns. They are as follows:

Sidewalks: The sidewalks on the east side of the building are in disrepair and are not safe for pedestrian use. We believe the old walks need removed and new walks and curbs installed. Please see figures 1-3

Street Flooding: First Street, at the railroad crossing, chronically floods when it rains. We do understand the city may already have plans, or may be making plans, to address this issue and we appreciate it. The flooding concerns us because of public safety issues and because we will have semi-trucks, delivering grains and other manufacturing inputs needed for our operations. Please see figures 4 and 5

Lost Street Curbing: We believe it would be prudent to add curbing on the north side of the building. The curbing would run parallel with Lost Street, approximately four feet north of the wall. Once completed, gravel and/or stepping-stones could be re-installed. This would provide a pedestrian friendly path and the utilities that run under the area would be accessible and protected. Please see figures 6-9

Pedestrian Access: We believe, for safety reasons, it is important to improve the existing pedestrian access on the east side of the building. This access would be from the proposed new sidewalks on First Street. There is currently a set of stairs on the east side of the building (south edge) that go from the sidewalk to the buildings. The existing concrete steps need replaced and handrails installed for safety reasons. Please see figure 10

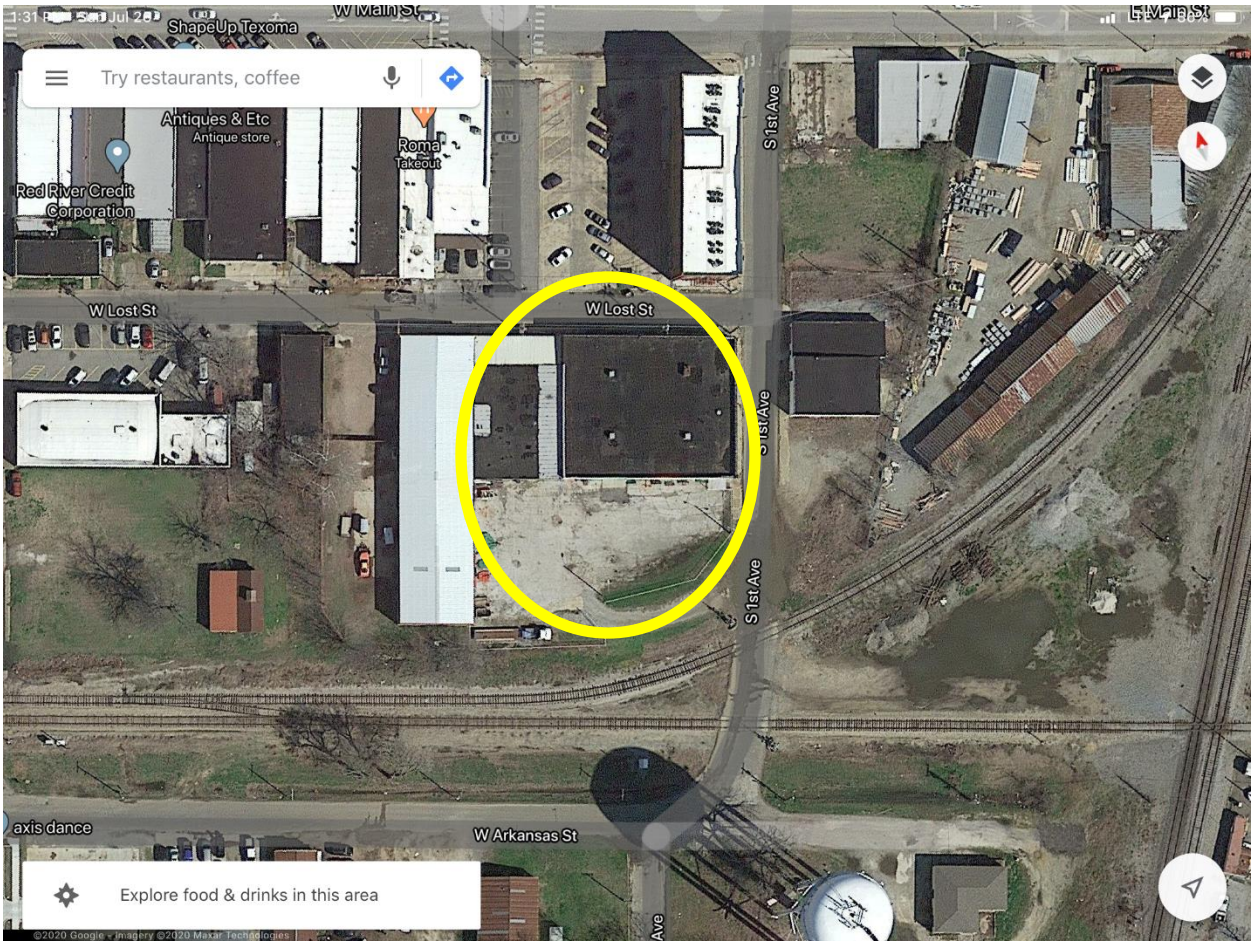
South Drive Way: There is a possibility that in the future, we will need to put in a new driveway, on the south side, off First Street. This drive way would provide truck and other vehicular access to the manufacturing facility and parking lots. Please see figure 11

We appreciate any advice, counsel or financial support the authority can provide to address these concerns. With the exception of the drainage issue, we believe the combined material costs for addressing the other concerns should not exceed $25,000.00. This does not include engineering, or labor.

Thank you for allowing us to provide you with this information, and with this request. Please let us know if you have any questions or if we can provide any additional information.

Respectfully,

Scott Dewald
Lost Street Brewing Company



Google Maps overhead of brewery building and parking area

Figure 1 – East side, First Street, south looking north

Figure 2 – East side, First Street, north end of sidewalk, south looking north

Figure 3 – East side, First Street sidewalk, north looking south

Figure 4 – First Street at railroad track, this area chronically floods when it rains

Figure 5 – First Street at railroad track, flooding

Figure 6 – North side of building on Lost Street, east looking west

Figure 7 – North side of building on Lost Street, east looking west

Figure 8 – North side of building on Lost Street, west looking east

Figure 9 – Northeast corner (First and Lost Streets) utilities

Figure 10 – Pedestrian access to property from First Street

Figure 11 – Potential new drive access from First Street

R
R

Agenda Item: 4.f.

The City of Durant

Grants Department

Memorandum

Date:	8/5/2020
To:	Mayor and City Council
From:	Rebecca Payne, Grants Coordinator
Re:	Consideration to Approve Leverage Resolution 2020-31 to Replace Resolution 2020-22 Committing Cash Leverage (Match) to Include the Required 1:1 Match to Successfully Complete the FY 2020 Community Development Block Grant (CDBG) Small Cities Project for the Publicly-Owned Water Treatment Plant Improvements.

Department of Commerce has requested a new resolution to reflect the entire proposed project budget. Resolution 2020-31 will replace 2020-22.

ATTACHMENTS:

RESOLUTION 2020-22
RESOLUTION 2020-31
ENGINEER COST ESTIMATE
PROJECT BUDGET

Council Information / Action Requested

Approve Leverage Resolution 2020-31

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will complete the grant application revisions to be submitted by August 19.

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2020-22	Cover Memo	8/5/2020
Resolution 2020-31	Cover Memo	8/5/2020
2020 CDBG Engineer Cost Estimate	Cover Memo	8/5/2020
2020 CDBG Project Budget	Cover Memo	8/5/2020

ATTACHMENT

Resolution No. 2020 – 022

A RESOLUTION FOR LEVERAGED FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FY 20 Small Cities Program

The City of Durant has determined the critical need for improvements at the publicly owned Water Treatment Plant to benefit the entire Durant community. Proposed improvements include an upgrade of the electrical and controls system (SCADA); and

WHEREAS, the City of Durant is submitting a grant application to the Oklahoma Department of Commerce through the FY20 CDBG Small Cities Program requesting funds in the approved allocation amount of **$ 152,222.22** - for the necessary Water Treatment Plan improvements; and

WHEREAS, the City of Durant is committing local funds, which includes the required 1:1 ratio leverage source, in the form of city budget cash funds to support the FY20 CDBG Small Cities application budget for a successful project.

NOW THEREFORE, BE IT RESOLVED, the City of Durant commits a minimum of **$ 152,222.22** - as cash match for the 2020 CDBG Small Cities grant budget towards the Water Treatment Plant improvements.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this June 16, 2020, at a specially scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

Oden Grube

Oden Grube, Mayor

ATTEST:

Cynthia Price

Cynthia Price, City Clerk

CITY OF DURANT
OFFICIAL
SEAL
STATE OF OKLAHOMA

ATTACHMENT

Resolution No. 2020 – 31

A RESOLUTION FOR LEVERAGED FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FY 20 Small Cities Program

The City of Durant has determined the critical need for improvements at the publicly owned Water Treatment Plant to benefit the entire Durant community. Proposed improvements include an upgrade of the electrical and controls system (SCADA); and

WHEREAS, the City of Durant is submitting a grant application to the Oklahoma Department of Commerce through the FY20 CDBG Small Cities Program requesting funds in the approved allocation amount of **$ 152,222.22** - for the necessary Water Treatment Plant improvements; and

WHEREAS, the City of Durant is committing local funds, which includes the required 1:1 ratio leverage source, in the form of city budget cash funds to support the FY20 CDBG Small Cities application budget.

NOW THEREFORE, BE IT RESOLVED, as identified in the proposed project budget, the City will provide **$ 522,298** or necessary funds exceeding the 1:1 match requirement to successfully complete the 2020 CDBG Small Cities Water Treatment Plant improvements.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this August 11, 2020, at a regular scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

_____
Oden Grube, Mayor

ATTEST:

_____
Cynthia Price, City Clerk

WALL ENGINEERING, LLC
P.O. Box 1457
Durant, OK 74702
Ph: 580-924-1800 Fax: 580-924-1801

City of Durant
2020 CDBG WTP Electrical & Controls Improvements
Preliminary Cost Estimate
June 2, 2020

ITEM	UNIT	QUANTITY	UNIT	AMOUNT
Mobilization	L.S.	1	$ 15,000.00	$ 15,000.00
Electrical & Controls System Upgrade	L.S.	1	$ 588,310.00	$ 588,310.00
			Construction SubTotal	$ 603,310.00
			Engineering	$ 49,431.00
			Construction Inspection	$ 18,059.00
			Preliminary Engineering, Report, & Data Collection	$ 3,720.00
			Project Total	$ 674,520.00

REGISTERED PROFESSIONAL ENGINEER
BRANDON WALL
21108
OKLAHOMA

06/02/20

CDBG-SC-2020-DURANT CI-00116

CDBG Detailed Line Item Budget

	Funding Source	Funding Source City - includes 1:1 requirement	Funding Source	Funding Source	Funding Source	Funding Source	Total Project Expenditures
Itemized Description of Construction Activity:							
Electrical & Control System Upgrade	$152,222.00	$451,088.00					**$603,310.00**
Total Construction Activity:	**$152,222.00**	**$451,088.00**	**$0**	**$0**	**$0**	**$0**	**$603,310.00**
Professional & Non Construction							
Engineering/Architect Funds		$49,431.00					**$49,431.00**
Inspection Funds		$18,059.00					**$18,059.00**
Other							
Preliminary Eng Report & Data Collection		$3,720.00					**$3,720.00**
Total Professional & Non Const:	**$0**	**$71,210.00**	**$0**	**$0**	**$0**	**$0**	**$71,210.00**
Administrative Costs							
Public Administrative Funds							**$0**
Direct Administrative Funds							
Total Administration	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Planning (CIP Participants only)							**$0**

CDBG-SC-2020-DURANT CI-00116

CDBG Detailed Line Item Budget

Phase I Engineering	**NOTE: Phase I Engineering Section Completed ONLY in Conjuction with WW Engineering Applications!**						
Engineering							
Testing/Survey/Other							
Public Administrative Funds - 25% Max							
Direct Administrative Funds							
Total Phase I Engineering:							
Total Project Costs:	**$152,222.00**	**$522,298.00**	**$0**	**$0**	**$0**	**$0**	**$674,520.00**

Agenda Item: 4.g.

The City of Durant

Office of City Clerk

Memorandum

Date:	8/7/2020
To:	Mayor and City Council
From:	Thomas Marcum, City Attorney
Re:	Consider Approval of Ordinance 1914 Establishing Limits on Noise Associated with Construction and Repair Work; Establishing Hours of Operation Within Which Certain Noise Levels are Prohibited; Amending the Code of Ordinances of the City of Durant, Oklahoma; and Declaring an Emergency

---

Council Information / Action Requested

Approval of Ordinance 1914 Establishing Limits on Noise Associated with Construction and Repair Work; Establishing Hours of Operation Within Which Certain Noise Levels are Prohibited; Amending the Code of Ordinances of the City of Durant, Oklahoma; and Declaring an Emergency

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance 1914	Exhibit	8/7/2020

ORDINANCE NO. 1914

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA; ESTABLISHING LIMITS ON NOISE ASSOCIATED WITH CONSTRUCTION AND REPAIR WORK; ESTABLISHING HOURS OF OPERATION WITHIN WHICH CERTAIN NOISE LEVELS ARE PROHIBITED; AMENDING THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, AND DECLARING AN EMERGENCY

WHEREAS, the City of Durant recognizes that construction and repair work must be performed; and

WHEREAS, certain construction and repair work may create noise levels that disturb residents near the construction area; and,

WHEREAS, construction and repair work resulting in high noise levels in or near residential areas should be limited to protect the peace of city residents.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1.

That a new section shall be inserted into the Durant City Code to read as follows:

A. It shall be unlawful for any person to operate equipment or perform any construction or repair work on buildings, structures, or projects or to operate any pile driver, power shovel, pneumatic hammer, derrick, power hoist, or any other construction type device between the hours of 8:00 p.m. and 7:00 a.m. so as to create unnecessary, excessive or offensive noise as defined herein, unless beforehand a special permit therefor has been duly obtained from the Community Development Office.
B. For purposes of this provision, unnecessary, excessive or offensive noise shall include, but not be limited to, sound that exceeds sixty-five (65) decibels (dBA) or when the same is audible to a person of reasonably sensitive hearing at a distance of two hundred (200) feet from its source.
C. This section shall apply to noise audible from property zoned residential (R-1, R-2, or R-3) regardless of the zoning classification of the property from which the noise originates.
D. No special permit shall be required to perform emergency work, defined as work necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from an imminent exposure to danger or work by private or public utilities when restoring utility service.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 11th day of August, 2020, with the Emergency Clause passed separately.

CITY OF DURANT

_____

Oden Grube, Mayor

ATTEST:

_____

Cynthia J. Price, City Clerk

Agenda Item: 5.a.

The City of Durant

Grants Department

Memorandum

Date:	8/5/2020
To:	Mayor and City Council
From:	Rebecca Payne, Grants Coordinator
Re:	Public Hearing: 2020 Community Development Block Grant (CDBG) Small Cities Application Requesting Funding For Water Treatment Plant Improvements

---

Due to unforeseen circumstances, the public hearing notice for the June 16 special council meeting did not meet the required 7-business day period and ODOC requested a second public hearing to be conducted to encourage public participation.

Durant is eligible for the annual **CDBG Small Cities Grant** in the amount of **$ 152,222.22** with a required 1:1 cash match leverage. The estimated cost of the total project is $674,520; therefore, the city's proposed match amount is $522,298 - as noted in Resolution 2020-31 to be presented to council.

City Manager and staff members determined the need for Water Treatment Plant improvements and the cash match is identified in the current approved budget.

Per the grant requirement, projects must be completed within areas that serve at least 51% low to moderate to low income (LMI) residents. According to the HUD Income Guidelines, Durant qualifies with a current 54.07% LMI rate.

Becca will conduct the Public Hearing per the grant guidelines and the approved 2020 Citizen Participation Plan.

ATTACHMENT: PUBLIC HEARING NOTICE

Council Information / Action Requested

No Action required for the Public Hearing

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will provide the requested revisions to ODOC by August 19. The grant should be awarded by October 2020.

ATTACHMENTS:

Description	Type	Upload Date
Aug 11 Public Hearing Notice - 2020 CDBG	Cover Memo	8/5/2020

NOTICE OF PUBLIC HEARING

TO DISCUSS A PROPOSAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

FY 20 OK Department of Commerce Small Cities Program

The City of Durant submitted a grant application on June 30, 2020 to the Oklahoma Department of Commerce for a Community Development Block Grant (CDBG) through the Small Cities Set Aside Program. The City of Durant will hold an Application Phase Public Hearing presenting the grant proposal information for the electrical and controls system improvements necessary for the city-owned Water Treatment Plant, to benefit all Durant citizens. If funded, the proposed project would be partially financed with FY 20 Community Development Block Grant funds.

Tuesday ▪ August 11, 2020 at 6:00 PM
City Council Chambers at Durant City Hall
300 West Evergreen ▪ Durant, Oklahoma.
Public Hearing will also be live-streamed through the
City of Durant website at www.durant.org
within the GOVERNMENT tab: Live Stream - Youtube Channel link
▪ OR connect directly at - https://durant.org/live ▪

The purpose of the public hearing is to provide a clear explanation of the proposed project and to give an opportunity for citizens to discuss the FY 20 CDBG Small Cities project, community needs and community development priorities concerning assistance to low and moderate income persons in the community, with city officials and fellow citizens. According to the Oklahoma Department of Commerce's Income guidelines, the project will benefit at least 51% low and moderate-income residents.

All interested citizens are invited to attend the public hearing. Topics of discussion will include: OK State CDBG Program purpose, design and emphasis; the proposed City of Durant FY 20 CDBG Small Cities Project, to include project purpose and description.

If you will be unable to attend the Application Phase Public Hearing at the scheduled time, and you would like more information, please write or call the City Clerk, 300 West Evergreen Street, Durant, Oklahoma 74701 or (580) 931.6645 to comment on the proposed project. A City of Durant official attending the Public Hearing will answer your comments or questions.

Posted Friday, July 31, 2020 before 2:00 p.m. on the City of Durant website (www.durant.org), City of Durant Facebook, Durant City Hall, Durant County Courthouse and Annex, Donald W. Reynolds Public Library, and Durant Chamber Of Commerce.

Agenda Item: 5.b.

The City of Durant

Office of Community Development

Memorandum

Date: 8/3/2020
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Consideration of PC2020-13 Ordinance 1908, Rezoning for Property Near the Intersection of Peppernut Lane & Redbud Lane

---

Request: Consider a request from Steffany Sawyers and Jack Sawyers, for a rezoning of the property located near Peppernut Ln. and Redbud Ln. from A-1, General Agricultural to R-1, Single Family Residential.

The applicant originally applied for R-3, General Residential; however, during the Planning Commission meeting, the applicant agreed to request R-1 instead.

Current Zoning: A-1, General Agricultural

Requested Zoning: R-1 Single Family Residential

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Single Family Uses
West	R-3	Vacant Property
South	A-1	Single Family Uses
East	A-1	Single Family Uses

Applicant: Steffany Sawyers and Jack Sawyers

Background: Applicants approached staff regarding the rezoning of this property to build new housing in that area. The applicants are also wanting to re-plat the area to create four lots that will be about one acre each. There is no city sewer in the area and this is Rural Water District 2.
Notifications have been made to the surrounding property owners and at the time of this report no emails/letters have been received by staff.

Analysis: The aforementioned property is currently approximately 5 acres and is a vacant piece of property. The area is made up of a mixture of Agricultural Zoned and Residential Zoned properties. The subject property will meet the lot size requirements of the proposed zoning request. Peppernut is a dedicated City Street, but it is currently a gravel dead end road.

The current Land Use Map has this area as low density residential land uses; therefore, this rezoning request is

in compliance with the Comprehensive Plan.

It should be noted that the re-plat approval made by the Planning Commission is contingent upon the rezoning approval of City Council.

Staff Recommendation: Staff recommends Council to follow the Planning Commission recommendation and rezone the property to R-1.

Required Action: Hold a public hearing and approve or deny the rezoning request for the property located near Peppernut Ln. and Redbud Ln. Any specific conditions imposed by the City Council should be read into any approval motion.

Council Information / Action Requested

To approve or deny rezoning request. Staff recommends Council to follow the Planning Commission recommendation and rezone the property to R-1.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance
GIS to update City Maps
Community Development to notify applicant

ATTACHMENTS:

Description	Type	Upload Date
PC2020-13 Information	Cover Memo	8/5/2020

REZONING APPLICATION

Petition # PC2020-13
Fee $ 300

APPLICANT INFORMATION

Name: Steffany Sawyers	Email: southwest1940@yahoo.com	Phone #1 580-920-8884
Mailing Address: P.O. Box 876		Phone #2
City: Durant State: OK Zip: 74702		Fax # 580-920-2667
Applicant's Interest in Property: OWNER		

___Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request:			
___Platted ___Un-Platted	Subdivision NO	Lot	Block
Legal Description: (If Un-platted)			

__ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: A-1		Request Rezoning To: R-3	
Present Use:		Proposed Use: HOUSING	
Parcel Width:	Parcel Length:	Acres:	Street/Road Frontage:

_____City Water (If City Water will be extended or improvements will be made, please explain:)
Rural Water # 2

No City Sewer (If City Sewer will be extended or improvements will be made, please explain:)

_____Private Water ✓ Private Sewer

Is Property in the Floodplain?	Is property in the Airport Zone.

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Signature of Applicant _____ Date 6-9-20

Office Use Only

Date Filed Initial	Date Payment Received Initial	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial		Property Posting Verified Date Initial	Comprehensive Plan Recommendations
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

New Homes being built in Area

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

3. List any other reasons to support this zone change.

Return to:
David W. Kelly
512 W. Evergreen
Durant, OK 74701

I-2012-650675 Book 1308 Pg: 938
05/01/2012 1:26 pm Pg 0938-0938
Fee: $ 13.00 Doc: $ 71.25
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That NORMA ANN ARGO, a single person, party of the first part, in consideration of the sum of TEN ($10.00) DOLLARS in hand paid, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto STEFFANY SAWYERS, of 311 North Washington, Durant, Oklahoma 74701 party of the second part, the following described real property and premises situate in Bryan County, State of Oklahoma, to-wit:

RS $71.25

Tract I: A part of the SE/4 SE/4 NW/4 of Section 17, Township 6 South, Range 9 East, of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, more particularly described as BEGINNING at the Southwest corner of said SE/4 SE/4 NW/4 of Section 17; thence East 210 feet; thence North 210 feet; thence West 210 feet; thence South 210 feet to the point of beginning, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the SE/4 SE/4 NW/4 of Section 17, being described by metes and bounds as BEGINNING at a point on the South line of said SE/4 SE/4 NW/4, 454.6 feet West of the SE corner of said SE/4 SE/4 NW/4; thence West along said South line a distance of 130.4 feet; thence North a distance of 25 feet; thence North 79 degrees 03' East a distance of 133 feet; thence South a distance of 51.1 feet to point of beginning.

STATE OF OKLAHOMA
Bryan County
Documentary Stamps $ 71.25

Tract II: The W/2 SE/4 SE/4 NW/4 of Section 17, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a tract described as BEGINNING at the Southwest Corner of SE/4 SE/4 NW/4 of Section 17; thence East 210 feet; thence North 210 feet; thence West 210 feet; thence South 210 feet to the point of beginning, AND LESS AND EXCEPT a strip, piece or parcel of land lying in part of the SE/4 SE/4 NW/4 of Section 17 described by metes and bounds as follows: BEGINNING at a point on the South line of said SE/4 SE/4 NW/4, 332.3 feet West of the Southeast Corner of said SE/4 SE/4 NW/4; thence West along said South line a distance of 122.3 feet; thence North a distance of 51.1 feet; thence North 79 degrees 03 minutes East a distance of 124.7 feet; thence South a distance of 75.5 feet to point of beginning.

Less and Except all the oil, gas and other minerals outstanding of record. And reserving unto NORMA ANN ARGO an undivided 1/2 interest in and to any minerals she may own.

together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, her heirs, successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

SIGNED AND DELIVERED this 1st day of May, 2012.

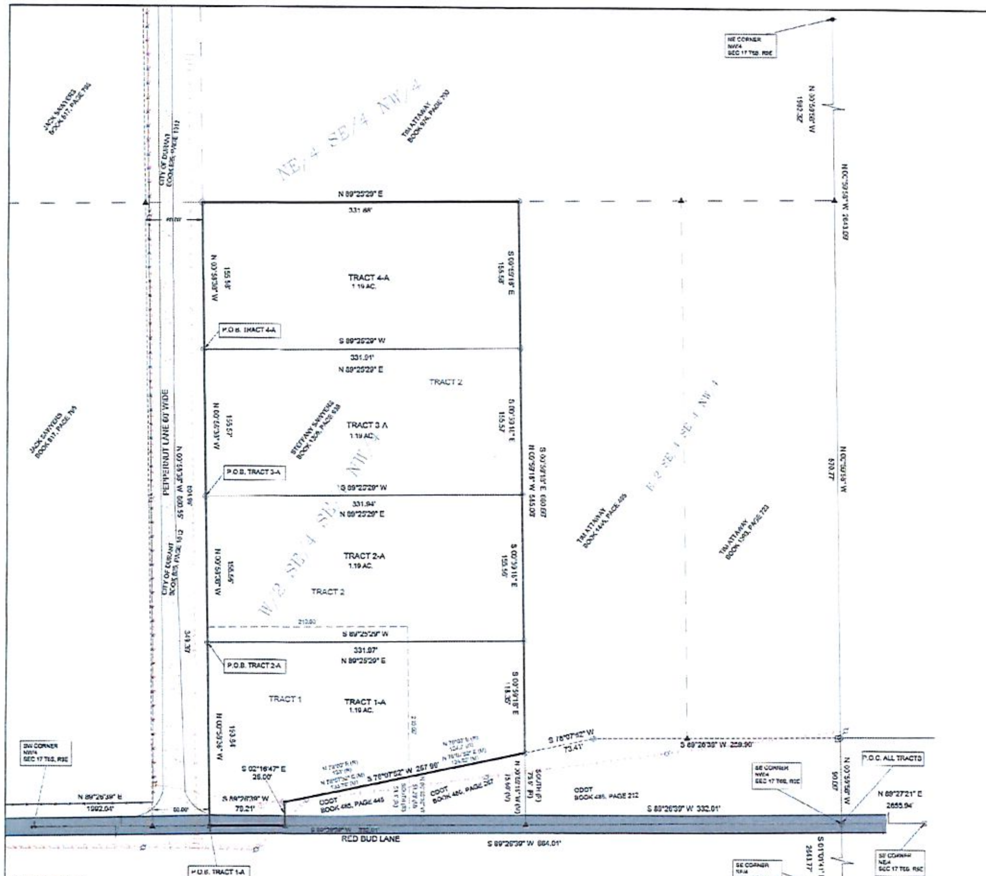
Norma ann Argo
NORMA ANN ARGO

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) ss.
COUNTY OF BRYAN)

COUNTY CLERK BRYAN COUNTY, OK

Before me, the undersigned, a Notary Public in and for said County and State, on this 1st day of May, 2012, personally



LOT SPLIT PLAT

JACK SAWYERS
SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA

I, DAVID L. PAGE JR., HEREBY CERTIFY THAT THIS PLAT OF SURVEY, PREPARED UNDER MY DIRECT SUPERVISION, ACCURATELY REPRESENTS THE FOLLOWING TRACT OF LAND DESCRIBED TO WIT:

LEGAL DESCRIPTION

BOOK 1308, PAGE 938:

TRACT 1: A PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST, OF THE INDIAN BASE AND MERIDIAN, BRYAN COUNTY, OKLAHOMA, ACCORDING TO THE GOVERNMENT SURVEY THEREOF, MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID SE/4 SE/4 NW/4 OF SECTION 17; THENCE EAST 210 FEET; THENCE NORTH 210 FEET; THENCE WEST 210 FEET; THENCE SOUTH 210 FEET TO THE POINT OF BEGINNING, LESS AND EXCEPT A STRIP, PIECE OR PARCEL OF LAND LYING IN PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, BEING DESCRIBED BY METES AND BOUNDS AS BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SE/4 SE/4 NW/4, 454.5 FEET WEST OF THE SE CORNER OF SAID SE/4 SE/4 NW/4; THENCE WEST ALONG SAID SOUTH LINE A DISTANCE OF 130.4 FEET; THENCE NORTH A DISTANCE OF 23 FEET; THENCE NORTH 79 DEGREES 03 EAST A DISTANCE OF 133 FEET; THENCE SOUTH A DISTANCE OF 51.1 FEET TO A POINT OF BEGINNING.

TRACT 2: THE W/2 SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN BASE AND MERIDIAN, BRYAN COUNTY, OKLAHOMA, ACCORDING TO THE GOVERNMENT SURVEY THEREOF, LESS AND EXCEPT A TRACT DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SE/4 SE/4 NW/4 OF SECTION 17; THENCE EAST 210 FEET; THENCE WEST 210 FEET; THENCE SOUTH 210 FEET TO THE POINT OF BEGINNING, AND LESS AND EXCEPT A STRIP, PIECE OR PARCEL OF LAND LYING IN PART OF THE SE/4 SE/4 NW/4 OF SECTION 17 DESCRIBED BY METES AND BOUNDS AS FOLLOWS: BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SE/4 SE/4 NW/4, 333.5 FEET WEST OF THE SOUTHEAST CORNER OF SAID SE/4 SE/4 NW/4; THENCE WEST ALONG SAID SOUTH LINE A DISTANCE OF 122.3 FEET; THENCE NORTH A DISTANCE OF 51.1 FEET; THENCE NORTH 79 DEGREES 03 MINUTES EAST A DISTANCE OF 124.7 FEET; THENCE SOUTH A DISTANCE OF 73.3 FEET TO POINT OF BEGINNING.

I, DAVID L. PAGE, JR., HEREBY CERTIFY THAT THIS PLAT ACCURATELY REPRESENTS A SURVEY UNDER MY DIRECT SUPERVISION OF THE FOLLOWING TRACT OF LAND DESCRIBED TO WIT:

NEW LEGAL DESCRIPTION:

TRACT 1-A: A TRACT OF LAND, BEING PART OF AN ORIGINAL TRACT OF LAND DESCRIBED IN BOOK 1308, PAGE 938, BEING A PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING S 89°26'39" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE SOUTH LINE OF THE NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA.

COMMENCING AT THE SOUTHEAST CORNER OF THE NW/4 OF SAID SECTION 17;

THENCE, S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, A DISTANCE OF 664.01 FEET TO THE POINT OF BEGINNING;

THENCE, N 00°58'34" E, ALONG THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 153.64 FEET TO A POINT;

THENCE, N 89°25'29" E, A DISTANCE OF 331.97 FEET TO A POINT ON THE EAST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 00°53'18" E, ALONG THE EAST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 118.38 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF US HIGHWAY 69/75;

THENCE, S 76°07'52" W, ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF US HIGHWAY 69/75, A DISTANCE OF 257.96 FEET TO THE NORTHWESTERLY CORNER OF THE NORTHERLY RIGHT-OF-WAY LINE OF US HIGHWAY 69/75;

THENCE, S 02°16'47" E, ALONG THE WESTERLY RIGHT-OF-WAY LINE OF US HIGHWAY 69/75, A DISTANCE OF 26.00 FEET TO A POINT ON THE SOUTH LINE OF THE NW/4 OF SAID SECTION 17;

THENCE, S 89°26'39" W, ALONG THE SOUTH LINE OF THE NW/4 OF SAID SECTION 17, A DISTANCE OF 79.21 FEET BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 1.19 ACRES MORE OR LESS.

BASIS OF BEARINGS: S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA BY R.T.K G.P.S. OBSERVATION, REFERENCED TO THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD83). THE AFORESAID PARCEL OF LAND DESCRIBED BY DAVID L. PAGE JR., PLS NO. 1566, ON JUNE 3, 2020.

TRACT 2-A: A TRACT OF LAND, BEING PART OF AN ORIGINAL TRACT OF LAND DESCRIBED IN BOOK 1308, PAGE 938, BEING A PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING S 89°26'39" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE SOUTH LINE OF THE NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA.

COMMENCING AT THE SOUTHEAST CORNER OF THE NW/4 OF SAID SECTION 17;

THENCE, S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, A DISTANCE OF 664.01 FEET TO A POINT;

THENCE, N 00°58'39" W, ALONG THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 193.84 FEET TO THE POINT OF BEGINNING;

THENCE, N 00°58'34" W, ALONG THE WEST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.50 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, N 89°25'29" E, A DISTANCE OF 331.94 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 00°53'18" E, ALONG THE EAST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.56 FEET TO A POINT ON THE EAST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 89°25'29" W, A DISTANCE OF 331.97 FEET BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 1.19 ACRES MORE OR LESS.

BASIS OF BEARINGS: S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BY R.T.K G.P.S. OBSERVATION, REFERENCED TO THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD83). THE AFORESAID PARCEL OF LAND DESCRIBED BY DAVID L. PAGE JR., PLS NO. 1566, ON JUNE 3, 2020.

TRACT 3-A: A TRACT OF LAND, BEING PART OF AN ORIGINAL TRACT OF LAND DESCRIBED IN BOOK 1308, PAGE 938, BEING A PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING S 89°26'39" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE SOUTH LINE OF THE NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA.

COMMENCING AT THE SOUTHEAST CORNER OF THE NW/4 OF SAID SECTION 17;

THENCE, S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, A DISTANCE OF 664.01 FEET TO A POINT;

THENCE, N 00°58'39" W, ALONG THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 349.35 FEET TO THE POINT OF BEGINNING;

THENCE, N 00°58'39" W, ALONG THE WEST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.57 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, N 89°25'29" E, A DISTANCE OF 331.91 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 00°53'18" E, ALONG THE EAST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.57 FEET TO A POINT ON THE EAST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 89°25'29" W, A DISTANCE OF 331.94 BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 1.19 ACRES MORE OR LESS.

BASIS OF BEARINGS: S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA BY R.T.K G.P.S. OBSERVATION, REFERENCED TO THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD83). THE AFORESAID PARCEL OF LAND DESCRIBED BY DAVID L. PAGE JR., PLS NO. 1566, ON JUNE 3, 2020.

TRACT 4-A: A TRACT OF LAND, BEING PART OF AN ORIGINAL TRACT OF LAND DESCRIBED IN BOOK 1308, PAGE 938, BEING A PART OF THE SE/4 SE/4 NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING S 89°26'39" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE SOUTH LINE OF THE NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA.

COMMENCING AT THE SOUTHEAST CORNER OF THE NW/4 OF SAID SECTION 17;

THENCE, S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, A DISTANCE OF 664.01 FEET TO A POINT;

THENCE, N 00°58'39" W, ALONG THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 504.96 FEET TO THE POINT OF BEGINNING;

THENCE, N 00°58'39" W, ALONG THE WEST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.58 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, N 89°25'29" E, A DISTANCE OF 331.88 FEET TO A POINT ON THE WEST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 00°53'18" E, ALONG THE EAST LINE OF THE W/2 SE/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 155.58 FEET TO A POINT ON THE EAST LINE OF THE W/2 SE/4 SE/4 NW/4 OF SAID SECTION 17;

THENCE, S 89°25'29" W, A DISTANCE OF 331.91 BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 1.19 ACRES MORE OR LESS.

BASIS OF BEARINGS: S 89°26'39" W, ALONG THE SOUTH LINE OF NW/4 OF SAID SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA; BY R.T.K G.P.S. OBSERVATION, REFERENCED TO THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD83). THE AFORESAID PARCEL OF LAND DESCRIBED BY DAVID L. PAGE JR., PLS NO. 1566, ON JUNE 3, 2020.

SURVEYOR'S NOTES:

1. SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT ABSTRACT, COMMITMENT OR TITLE OPINION. NO EASEMENTS OR RIGHTS-OF-WAY WERE PROVIDED TO THE SURVEYOR.

2. ALL MEASUREMENTS AS SHOWN ARE IN GRID (SPC NAD 83) BEARINGS, AND GROUND DISTANCES UNLESS OTHERWISE NOTED.

3. THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

4. ALL LATITUDE AND LONGITUDE COORDINATES ARE SHOWN AS WGS 84. DERIVED BY DIFFERENTIAL G.P.S. BASED ON DURANT CONTROL NETWORK BY PAGE SURVEYING AND ASSOCIATES, AND GRID (SPC NAD 83) BEARINGS.

5. THIS FIRM WAS NOT CONTRACTED TO RESEARCH EASEMENTS OR ENCUMBRANCES OF RECORD. A LIMITED ATTEMPT WAS MADE TO RESEARCH COUNTY RECORDS OR OTHER RECORD OFFICES, THEREFORE EASEMENTS AFFECTING THE SUBJECT TRACT MAY NOT REFLECTED BY THIS PLAT.

6. SUBJECT PROPERTY IS SUBJECT TO STATUTORY SECTION LINE ROAD EASEMENTS WHERE APPLICABLE AND AS SHOWN ON SURVEY PLAT.

7. SURVEY PERFORMED USING RTK GPS, COORDINATE SYSTEM IS WGS 84. ALL BEARING ARE REFERENCED TO GRID (SPC NAD 83) BEARINGS.

DOCUMENTS USED IN PREPARATION FOR THIS SURVEY:

1. WARRANTY DEED FROM NORMA ARGO TO STEFFANY SAWYERS, FILED ON MAY 1, 2013 IN BOOK 1308, PAGE 938 IN THE RECORDS OF BRYAN COUNTY, OKLAHOMA.

2. OKLAHOMA CERTIFIED CORNER RECORDS FILED WITH THE OKLAHOMA DEPARTMENT OF LIBRARIES FOR SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE.

3. GLO PLAT WITH FIELD NOTES.

4. STATE OF OKLAHOMA DEPARTMENT OF HIGHWAYS RIGHTS-OF-WAY PLANS FOR U.S. HIGHWAY NO. 69, OKLAHOMA FEDERAL AID PROJECT NO. F-015-(2)(10).

ACCEPTANCE BY CITY

I, ______________________ Director of the Department of Community Development of the City of Durant, Oklahoma, hereby certify that the said Lot Split Plat in the City of Durant, Oklahoma, is hereby accepted on behalf of the Durant Planning Commision. Action by the Council of the City of Durant, Oklahoma is not required.

Signed by the Director of Community Development this

__________ day of ____________________

____
Director of Community Development

STATE OF OKLAHOMA
SS
COUNTY OF BRYAN

Before me, the undersigned, a Notary Public in and for said County and State on the _______ day of __________, __________, personally appeared ______________________ to me known to be the identical person who executed the within and foregoing instrument as its president, and duly acknowledged to me that he executed the same as his free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

My Commission Expires: ______________

____
Date Notary Public

COUNTY TREASURER'S CERTIFICATE

I, ______________________

Do hereby certify that I am the duly qualified and acting County Treasurer of Bryan County, Oklahoma. That the tax records of said County, show all taxes for the year 2019 and prior years are paid on the land shown on this Lot Split Plat in the City of Durant, Oklahoma; and that the required statutory security has been deposited in the office of the County Treasurer guaranteeing the 2020 taxes.

Witness my hand and seal of office this __________ day of ______________, 20________

BRYAN COUNTY CLERK CERTIFICATION

State of Oklahoma
County of Bryan
This instrument was filed on the __________
day of ______________, 20________ at ______________ and duly recorded in Book Number ______
Page __________

____
Bryan County Clerk

LEGEND
These standard symbols may be found in the drawing

- SET 1/2" STEEL PIN WITH CAP (PLS1566)
- SET P.K NAIL WITH ALUM. WASHER (LS 1566)
- FOUND 1/2" STEEL PIN WITH CAP (PLS1760)
- FOUND 1/2" STEEL PIN
- FOUND MAG NAIL
- FOUND 1/2" STEEL PIN WITH CAP (PLS1566)
- FOUND RAILROAD SPIKE
- FOUND STEEL PIN WITH CAP (PLS1324)
- FOUND RIGHT-OF-WAY MARKER
- CALCULATED CORNER (NOT SET)
- (M) MEASURED FIELD DATA
- (R) RECORD DEED DATA
- POWER POLE
- GUY ANCHOR
- TELEPHONE PEDESTAL
- COMMUNICATIONS VAULT
- BOUNDARY LINE
- UNDERGROUND FIBER OPTIC LINE
- UNDERGROUND TELEPHONE LINE
- UNDERGROUND ELECTRIC
- WIRE FENCE
- LINE NOT TO SCALE
- 16.5' STATUTORY R/W
- ASPHALT SURFACE
- GRAVEL

G.P.S. BASE POINT INFORMATION:

NAD 83 COORDINATE
NORTHING: [illegible]
EASTING: [illegible]
ELEV. [illegible]

WGS 84 DATA
LAT: [illegible] N
LONG: [illegible] W
HT. [illegible]

PAGE SURVEYING

124 SOUTH 5th AVENUE
DURANT, OKLAHOMA 74701
(580) 920-0101 OR (580) 920-0574
FAX (580) 920-0121

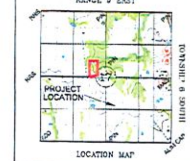
DAVID L. PAGE JR. © 2020
PROFESSIONAL LAND SURVEYOR #1566
C.A. # 1961, EXPIRES 6-30-2021

Surveyor's Seal

LICENSED PROFESSIONAL LAND SURVEYOR
DAVID 6-3-20 PAGE JR. 1566
OKLAHOMA

6-3-20
DATE SIGNED

David L. Page Jr.
DAVID L. PAGE JR. P.L.S. #1566



LOCATION

SECTION 17
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY

0' 60' 120'

-BASIS OF BEARINGS-
BASED ON THE OKLAHOMA STATE PLANE COORDINATES SYSTEM (NAD 83) AND THE DURANT CONTROL NETWORK BY PAGE SURVEYING.

CONTROLLING CORNERS ARE EXISTING SECTION CORNERS AND 1/4 CORNERS FOUND IN SECTION 1, TOWNSHIP 7 SOUTH, RANGE 8 EAST OF THE INDIAN MERIDIAN AND BASE LINE

GENERAL NOTES

SUBJECT TO EASEMENTS AND/OR RIGHTS-OF-WAY, EITHER RECORDED OR IMPLIED, THEREOF.

NO UTILITIES OF ANY KIND HAVE BEEN LOCATED EXCEPT THOSE SHOWN ON THE ABOVE PLAT.

CONTROLLING CORNERS FOR THIS SURVEY ARE AS SHOWN ON THE TOPOGRAPHIC SURVEY PLAT.

THIS IS NOT A VALID SURVEY WITHOUT THE SURVEYORS ORIGINAL SIGNATURE AND ORIGINAL SEAL.

PORTIONS OF THIS PLAT ARE IN COLOR, PHOTO AND ELECTRONIC COPIES OF THIS PLAT MAKE IT INVALID AND MAY ALTER ITS MEANING.

THIS PLAT AND SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

BEFORE YOU DIG ... CALL OKIE

NO.	REVISION/ISSUE	DATE

SURVEY INFORMATION

FIELD WORK PERFORMED: 5-7-20
DATE OF LAST SITE VISIT: 6-3-20
PLAT COMPLETED: 6-3-20

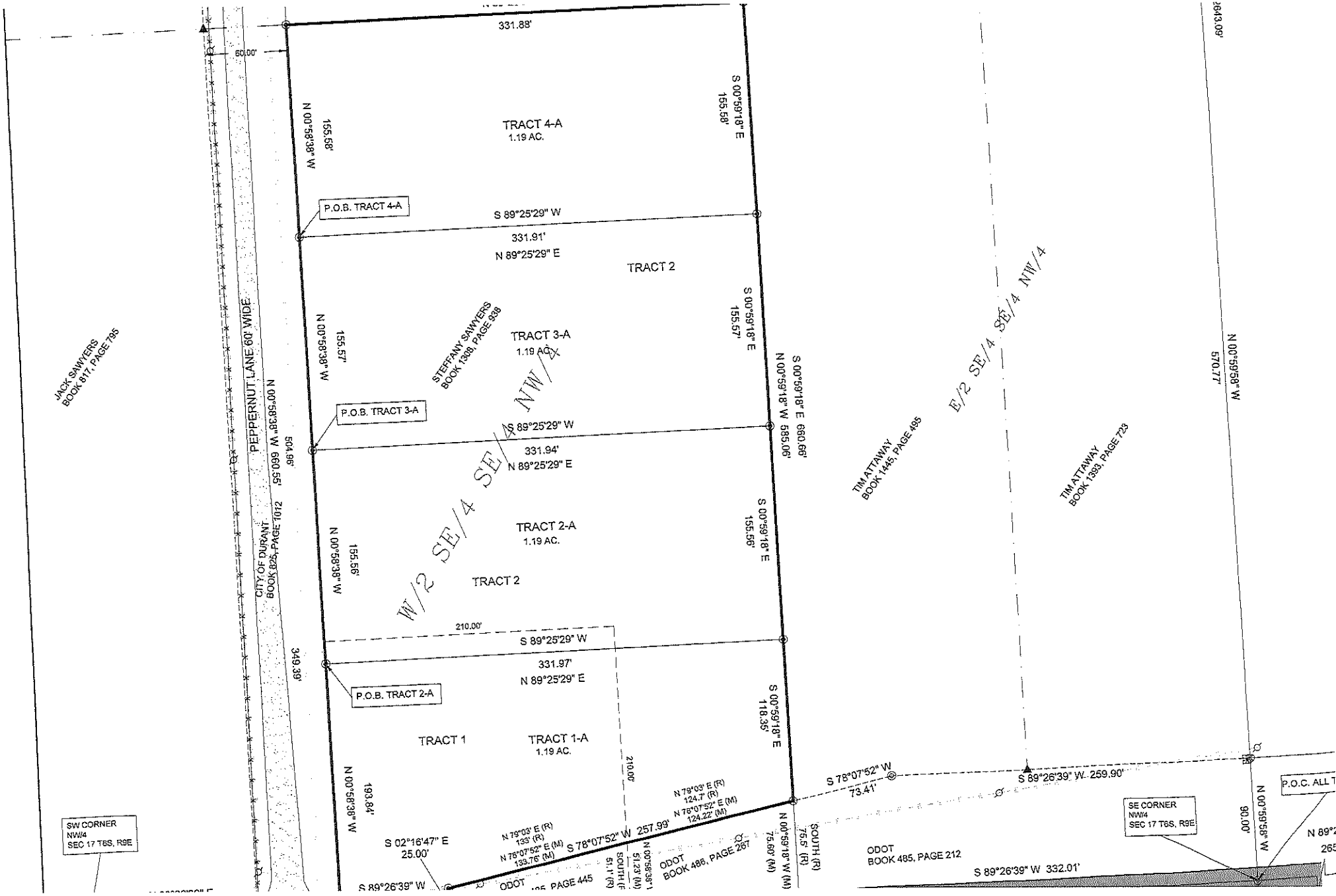
Project Name and Address

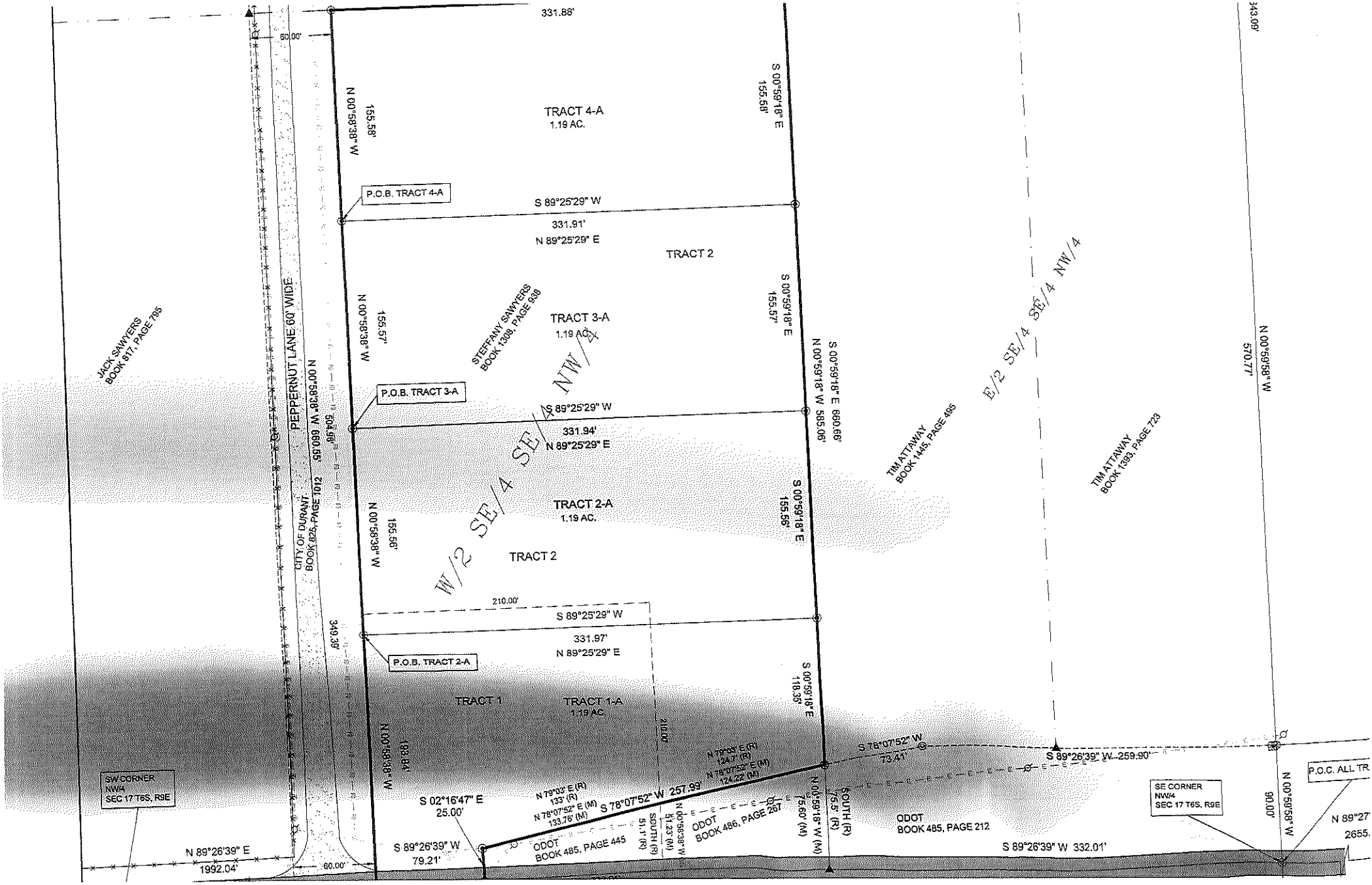
JACK SAWYERS
SECTION 17
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY

DATE: 6-3-20

SCALE: 1" = 60'

SHEET NO. 1 OF 1


331.88'
50.00'
TRACT 4-A
1.19 AC.
155.58'
N 00°58'38" W
S 00°59'18" E
155.58'
P.O.B. TRACT 4-A
S 89°25'29" W
331.91'
N 89°25'29" E
TRACT 2
TRACT 3-A
1.19 AC.
155.57'
N 00°58'38" W
S 00°59'18" E
155.57'
STEFFANY SAWYERS
BOOK 1368, PAGE 938
P.O.B. TRACT 3-A
S 89°25'29" W
331.94'
N 89°25'29" E
S 00°59'18" E 660.66'
N 00°59'18" W 585.06'
TRACT 2-A
1.19 AC.
155.56'
N 00°58'38" W
S 00°59'18" E
155.56'
TRACT 2
W/2 SE/4 SE/4 NW/4
210.00'
S 89°25'29" W
331.97'
N 89°25'29" E
P.O.B. TRACT 2-A
S 00°59'18" E
118.35'
TRACT 1
TRACT 1-A
1.19 AC.
210.00'
193.84'
N 00°58'38" W
S 02°16'47" E
25.00'
N 79°03' E (R)
133' (R)
N 78°07'52" E (M)
139.76' (M)
S 78°07'52" W 257.99'
N 79°03' E (R)
124.7' (R)
N 78°07'52" E (M)
124.22' (M)
N 00°58'39"
51.23' (M)
SOUTH (R)
51.1' (R)
ODOT
BOOK 486, PAGE 267
N 00°59'18" W (M)
75.60' (M)
SOUTH (R)
75.5' (R)
S 78°07'52" W
73.41'
S 89°26'39" W 259.90'
ODOT
BOOK 485, PAGE 212
S 89°26'39" W 332.01'
SE CORNER
NW/4
SEC 17 T6S, R9E
90.00'
N 00°59'58" W
570.77'
E/2 SE/4 SE/4 NW/4
TIM ATTAWAY
BOOK 1445, PAGE 495
TIM ATTAWAY
BOOK 1393, PAGE 723
JACK SAWYERS
BOOK 917, PAGE 795
PEPPERNUT LANE 60' WIDE
N 00°58'38" W 690.66'
594.96'
CITY OF DURANT
BOOK 825, PAGE 1012
349.39'
SW CORNER
NW/4
SEC 17 T6S, R9E
S 89°26'39" W
ODOT
BOOK 485, PAGE 445
P.O.C. ALL T


331.88'
343.09'
60.00'
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1.19 AC.
S 00°59'18" E
155.58'
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CITY OF DURANT
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S 89°25'29" W
331.94'
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NW/4
E/2 SE/4 SE/4 NW/4
TIM ATTAWAY
BOOK 1445, PAGE 495
TIM ATTAWAY
BOOK 1393, PAGE 723
W/2 SE/4 SE/4
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P.O.B. TRACT 2-A
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S 89°26'39" W 259.90'
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SW CORNER
NW/4
SEC 17 T6S, R9E
N 79°03' E (R)
133' (R)
N 78°07'52" E (M)
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S 78°07'52" W 257.99'
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81.23' (M)
SOUTH (R)
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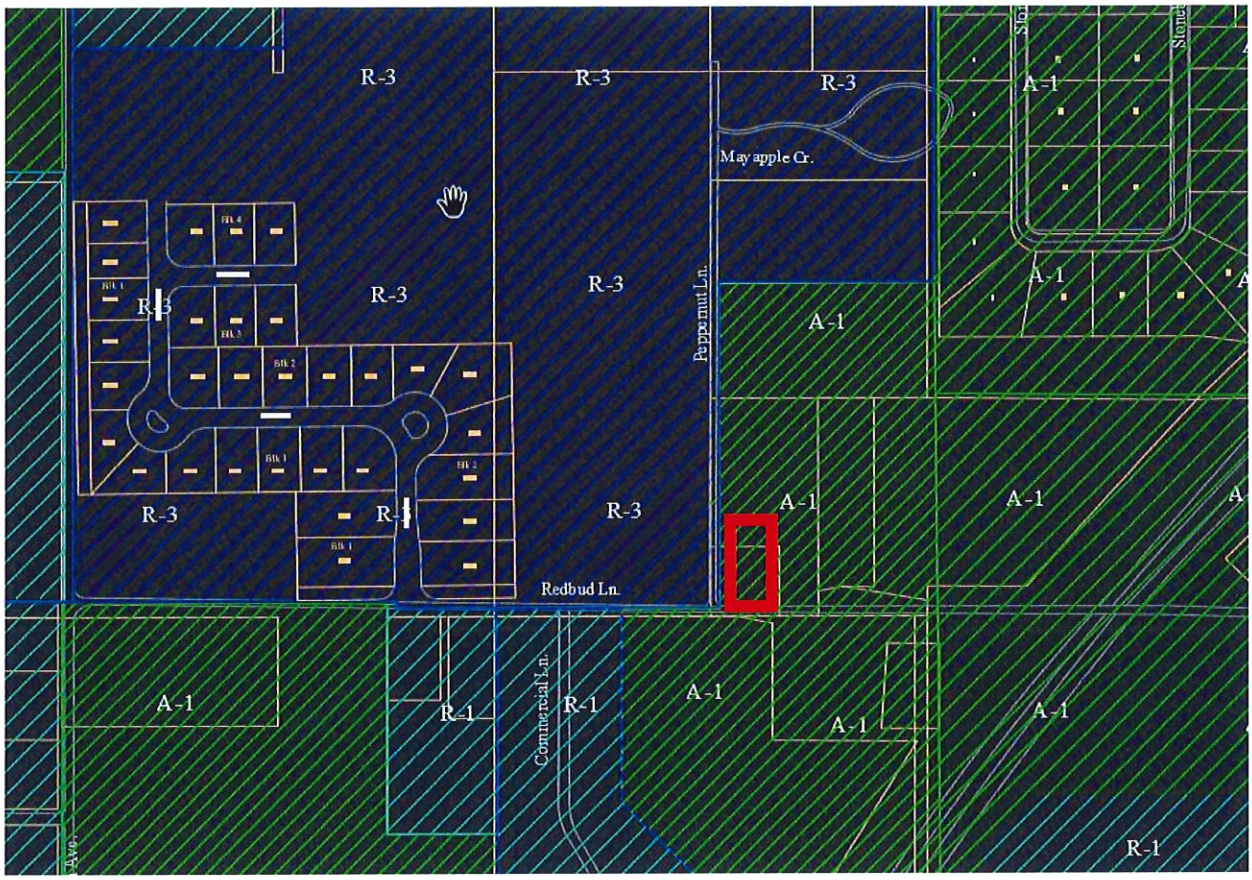
BOOK 486, PAGE 267
N 00°59'18" W (M)
75.60' (M)
SOUTH (R)
75.5' (R)
ODOT
BOOK 485, PAGE 212
SE CORNER
NW/4
SEC 17 T6S, R9E
90.00'
N 00°59'58" W
N 89°27'
2655.
S 89°26'39" W
79.21'
ODOT
BOOK 485, PAGE 445
S 89°26'39" W 332.01'
N 89°26'39" E
1992.04'
60.00'

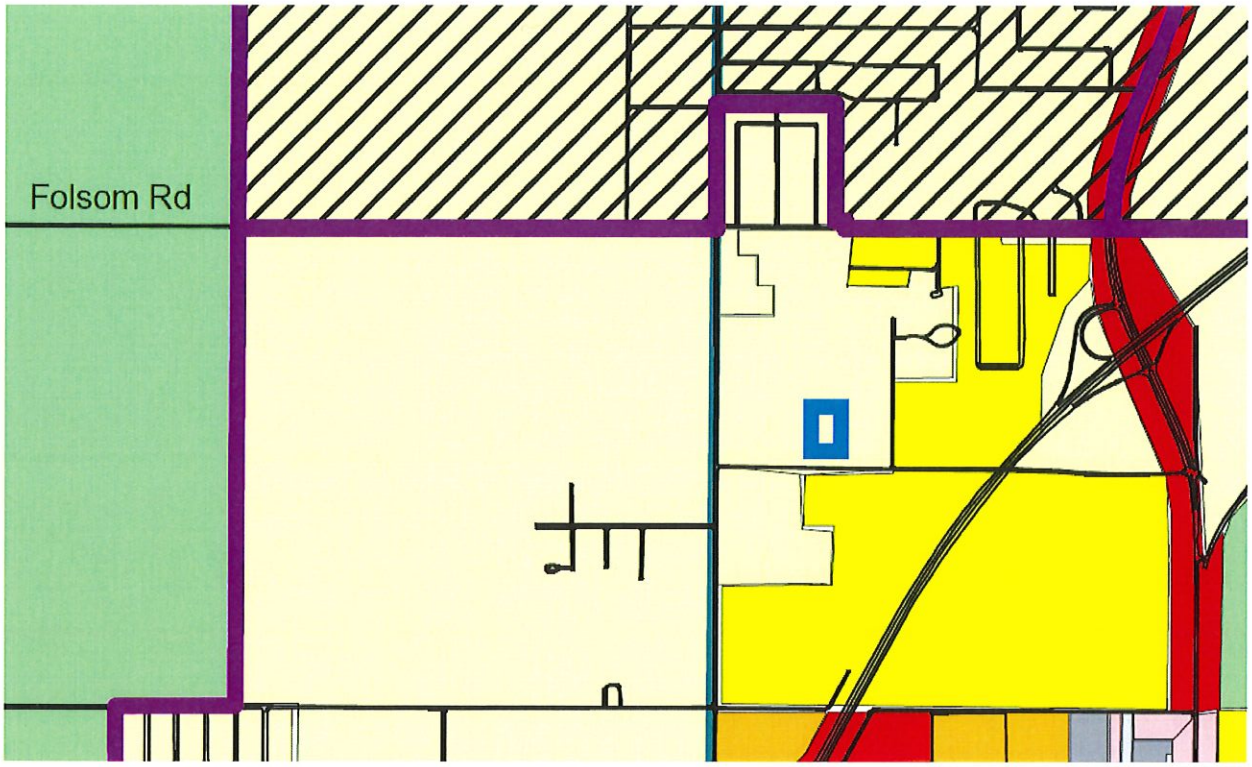
Aerial Map

Bella Cir
Peppermint Ln
Red Bud Ln
69
Bella Dr
Felice Ln
N3720 Rd

Zoning Map


R-3
R-3
R-3
A-1
May apple Cr.
R-3
R-3
R-3
Peppermint Ln.
A-1
A-1
R-3
R-3
R-3
A-1
A-1
Redbud Ln.
A-1
R-1
R-1
Commercial Ln.
A-1
A-1
A-1
R-1

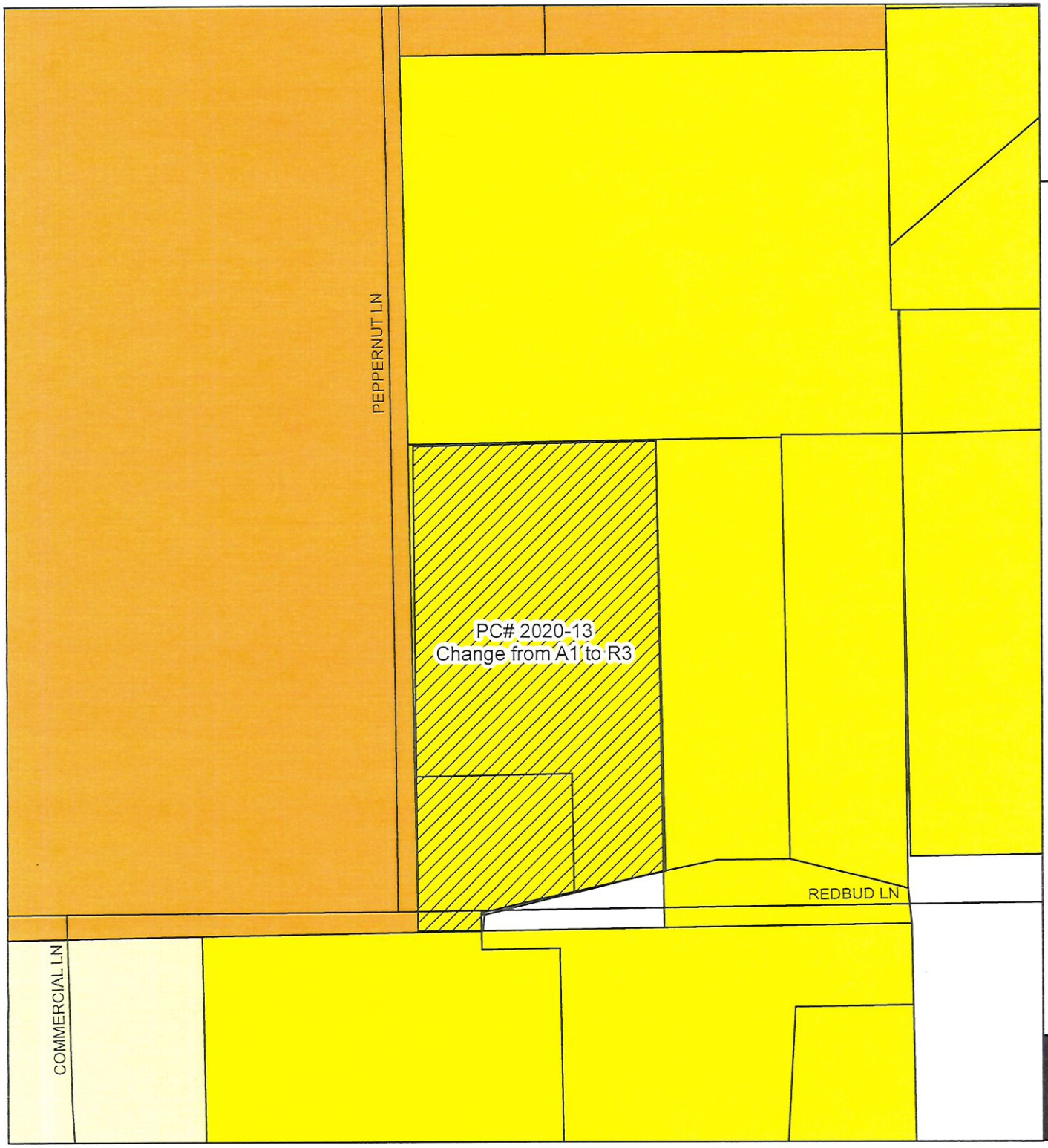
Future Land Use Map



- Durant City Limits
- Calera City Limits
- Roads and Highways
- Railroads
- School District Boundaries
- Agriculture
- Low-density Residential
- Medium-density Residential
- High-density Residential
- Public & Open Space
- General Commercial
- Central Business District
- Highway Commercial
- Light Industrial
- Medium Industrial
- Outside City Limits
- Parks

Zoning Map

Petition # Peppernut Ln - 2020-13



- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracey and/or correctness of information rest soley with the user. This map is provided "as is" with no warranties, expressed or implied.

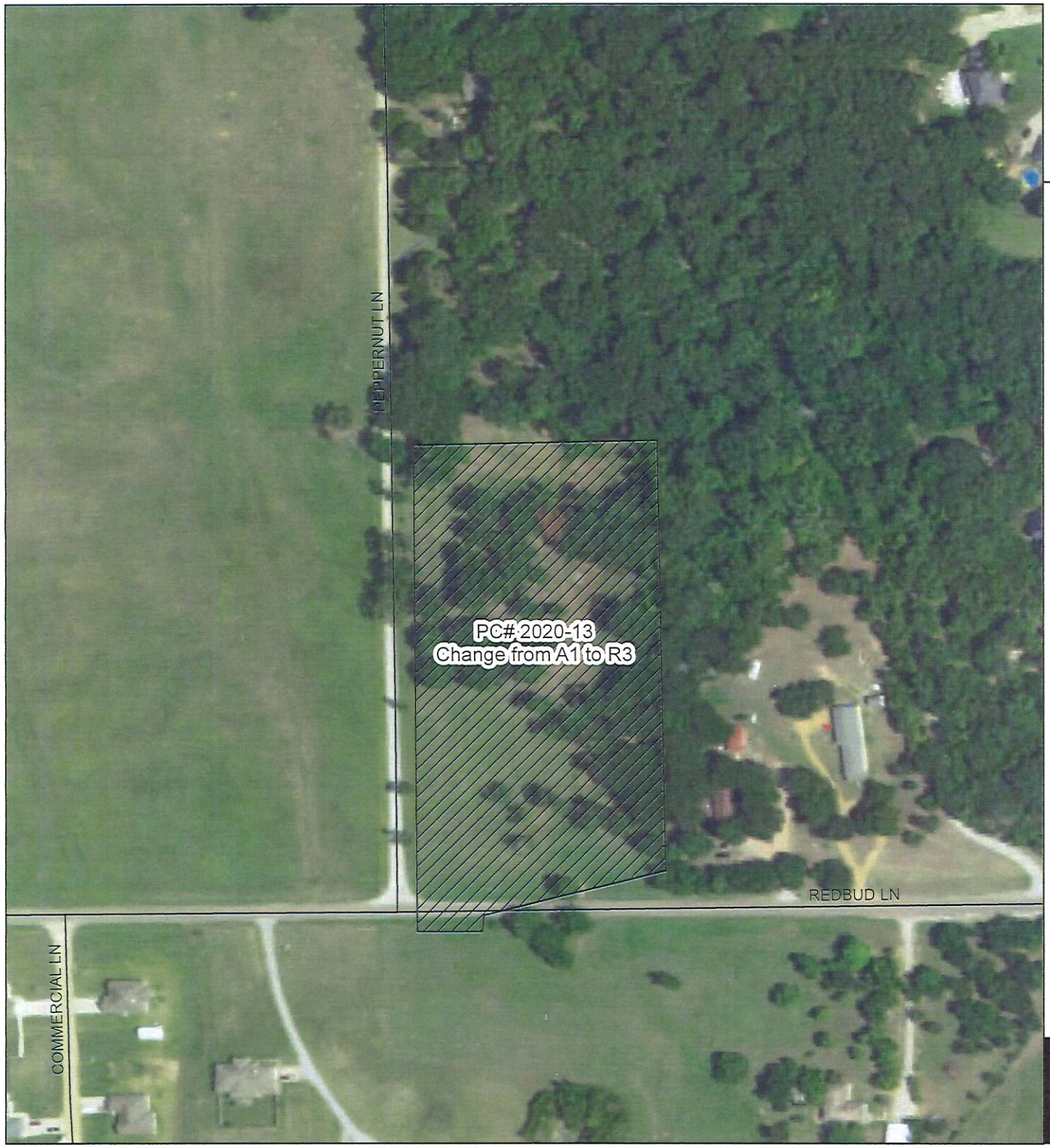
City of Durant
Community Development

Printed: June 11, 2020

N
W E
S

Zoning Map

Petition # Peppernut Ln - 2020-13



- A1 - Agriculture
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City of Durant
Community Development

Printed: June 11, 2020

N
W E
S

§ 157.021 R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT.

The R-1 Single-Family District is established as a district in which the use of the land is for single-family dwellings, except as noted. It is the purpose and intent of this district to promote the development of and the continued use of the land for single-family dwellings and to prohibit commercial and industrial use or any other use which would substantially interfere with the development or continuation of single-family dwellings in this district. The intent is to further discourage any use in this district which would generate traffic or create congestion on neighborhood streets other than the normal traffic which serves the residents in the area. This district further encourages only those uses which because of character or size would not create additional requirements and costs for public services which are in excess of such requirements and costs if the district was not developed solely for single-family dwellings.

(`93 Code, § 12-208) (Ord. 1040, passed 4-12-83)

§ 157.032 DISTRICT REGULATIONS.

Zoning Districts	*Lot Area Min.*	*Lot Width at Front Building Line (A)*	*Building Coverage (%)*	*Impervious Coverage (%)*	*Front (B)*	*Yards Min. Setback Side Interior*		*Exterior*	*Rear*	*Height Max.*
						Adj. Res. District	*Adj. Non-Res. District*			
R-1 Single-Family Residential	8,400 sq. ft.	70'	30%	None	30' incl. dbl. front.	5'C	5'C	15'	20'	35'

ORDINANCE NO. 1908

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE AN DECLARING AND EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1 Agriculture District to the R-1, Single Family Residential for property located at Near the Redbud Lane and Peppernut Lane, in Durant and more particularly described as;

Tract I: A part of the SE/4 SE/4 NW/4 of Section 17, Township 6 South, Range 9 East, of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, more particularly described as BEGINNING at the Southwest corner of said SE/4 SE/4 NW/4 of Section 17; thence East 210 feet; thence North 210 feet; thence West 210 feet; thence South 210 feet to the point of beginning, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the SE/4 SE/4 NW/4 of Section 17, being described be metes and bounds as BEGINNING at a point on the South line of said SE/4 SE/4 NW/4 454.6 feet West of the SE corner of said SE/4 SE/4 NW/4; thence West along said South line a distance of 130.4 feet; thence North a distance of 25 feet; thence North 79 degrees 03' East a distance of 133 feet; thence South a distance of 51/1 feet to point of beginning.

Tract II: The W/2 SE/4 SE/4 NW/4 of Section 17, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a tract described as BEGINNING at the Southwest Corner of SE/4 SE/4 NW/4 of Section 17; thence East 210 feet; thence North 210 feet; thence West 210 feet; thence south 210 feet to the point of beginning, AND LESS AND EXCEPT a strip, piece or parcel of land lying in part of the SE/4 SE/4 NW/4 of Section 17 described be metes and bounds as follows: BEGINNING at a point on the South line of said SE/4 SE/4 NW/4, 332.3 feet West of the Southeast Corner of said SE/4 SE/4 NW/4; thence West along said South line a distance of 122.3 feet; thence North a distance of 51/1 feet; thence North 79 degrees 03 minutes East a distance of 124.7 feet; thence South a distance of 75.5 feet to point of beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of Aug, 2020.

_____
Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, July 21, 2020 Roscoe J. Hatfield, City Council Chambers, Durant City Hall

CALL TO ORDER:
Planning Commission Chair Kevin Keener called the meeting to order at 5:34 p.m.

INVOCATION:
Drew Jackson

Roll Call:
Planning Commission Members:
Present: Kerr, KNIGHT, Jackson, Keener, Horner
Absent:

1. **CONSIDERATION APPROVAL OF MINUTES**
   - Planning Commission Meeting of June 30, 2020

Motion was made by Commission Member Jackson and seconded by Commission Member Knight to approve the minutes of June 30, 2020 as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Knight, Jackson,
Nay:
Abstain

2. **CONSIDERATION PC2020-12**

Danielle Barker reviewed with the Planning Commission members a re-platting case to combine two lots into one lot. The re-platted lot will meet the lot size requirements. This item if approved would not proceed to Council. There have been no letters or phones calls for or against this request.

The Planning Commission asked if this was the correct process and that there was no other way to complete what the applicant requested. Staff stated ordinances require this project to be considered a re-plat.

S. Knight stated he would be abstaining from this vote.

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to Approve the request as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson
Nay:
Abstain: Knight

3. **CONSIDERATION PC2020-13**

Danielle Barker reviewed with the Planning Commission members a re-platting and rezoning case to go from Ag to General Residential. The re-plat is to adjust the lot lines to allow for the desired four lots. The re-platted lots will meet the lot size requirements should the rezoning be approved. Peppernut is a public street, but was never paved by the City. Staff requests that the re-plat be contingent upon the rezoning being approved since the lots would not meet the lot size requirements for Ag. The immediate area is primarily Ag and General Residential. There have been no letters or phones calls for or against this request.

The Commission Members had some conversation about the zoning request and the intended use of the lots. They also asked if the applicant would be against R1. The applicant stated the intended use was for single family homes and was not opposed to R1.

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to Approve the request with R-1 and approve the re-plat contingent upon the approval of rezoning from City Council.
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson, Knight
Nay:
Abstain:

4. **CONSIDERATION PC2020-14**

Danielle Barker reviewed with the Planning Commission members a rezoning case to go from General Residential to Medium Industrial. The applicant wishes to place a warehouse to store appliances and furniture for his business. The immediate area contains mostly Medium Industrial or General Residential. Additionally, warehouses are only allowed within the Industrial zoning categories.

The Commission Members had some conversation about the zoning request, parking requirements and asked the applicant if he would have any issues going to Light Industrial instead of Medium Industrial. There was some conversation regarding the two zoning categories. The applicant stated that he would not be opposed to having Light Industrial so long as he would be able to place his warehouse there.

Motion was made by Commission Member Jackson and seconded by Commission Member Horner to Approve the request with I-1.

Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson, Knight
Nay:
Abstain:

OLD BUSINESS:
NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Knight and seconded by Commission Member Horner to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Knight, Jackson, Horner
Nay:

The meeting was adjourned at 6:10 p.m.

Agenda Item: 5.c.

The City of Durant

Office of Community Development

Memorandum

Date: 8/3/2020
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Consideration of PC2020-14 Ordinance Number 1909, Rezoning for Property at 227 S 1st Avenue

---

Request: Consider a request from Mackey Home Appliance, for a rezoning of the property located 227 S 1st Ave from R-3, General Residential to I-1, Light Industrial.

The original application requested I-2, Medium Industrial; however, during the Planning Commission the applicant agreed to I-1, Light Industrial instead.

Current Zoning: R-3, General Residential

Requested Zoning: I-1, Light Industrial

Surrounding Properties:

Direction	Zoning	Use
North	I-2	Commercial/Industrial Uses
West	R-3	Commercial/Industrial Uses
South	R-3	Single Family Uses
East	I-2	Commercial/Industrial Uses

Applicant: Mackey Home Appliance

Background: Applicants approached staff regarding the rezoning of this property to build a new warehouse for their business to store appliances and furniture. It does appear that there is city water and sewer in the area.
Notifications have been made to the surrounding property owners and at the time of this report no emails/letters have been received by staff.

Analysis: The aforementioned property is currently approximately 14,000 square feet and is currently a vacant piece of property. The area is made up of a mixture of Industrial, Commercial and Residential Zoned properties. The subject property does meet the requirements for lot area that is required within the requested zoning type.

The current Land Use Map has this area as high density residential land uses; therefore, this rezoning request is not in compliance with the Comprehensive Plan. It should be noted that the Future Land Use Map is in the process of being updated, which could affect this particular area.

Staff Recommendation: Staff recommends Council to follow the Planning Commission recommendation and rezone the property to I-1, Light Industrial.

Required Action: Hold a public hearing and approve or deny of the rezoning request for the property located at 227 S 1st Ave. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

To approve or deny rezoning request.
Staff recommends Council to follow the Planning Commission recommendation and rezone the property to I-1, Light Industrial.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance
GIS to update City maps
Community Development to notify applicant

ATTACHMENTS:

Description	Type	Upload Date
PC2020-14 Information	Cover Memo	8/5/2020

REZONING APPLICATION

Petition # 2020-14
Fee $ 300

APPLICANT INFORMATION

Name: MACKEY HOME APPLIANCE	Email:	Phone #1 (580) 924-0864
Mailing Address: 320 W. MAIN		Phone #2 (580) 920-8422
City: DURANT State: OK Zip: 74701		Fax # (580) 920-0182
Applicant's Interest in Property: OWNER		

___Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: ~~[illegible] DURANT~~			
___Platted ___Un-Platted	Subdivision 227 S 1ST AVE DURANT	Lot 012	Block 225
Legal Description: (If Un-platted)			

__ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: R3 URBAN RESIDENTAL		Request Rezoning To: ~~COMMERCIAL~~ I2	
Present Use: VACANT LOT		Proposed Use:	
Parcel Width: 70 ft	Parcel Length: 200 ft	Acres:	Street/Road Frontage:

_____City Water (If City Water will be extended or improvements will be made, please explain:)

_____City Sewer (If City Sewer will be extended or improvements will be made, please explain:)

_____Private Water _____Private Sewer

Is Property in the Floodplain? NO	Is property in the Airport Zone. NO

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Rick Mackey
Signature of Applicant

6/22/20
Date

Office Use Only

Date Filed 6/22/20 Initial DS	Date Payment Received 6/22/20 Initial DS	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial		Property Posting Verified Date Initial	Comprehensive Plan Recommendations
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

WE ARE WANTING TO BUILD A 8000 ft WAREHOUSE FOR APPLIANCES AND FURNITURE. THIS IS IN A COMMERCIAL AREA. THE AREA IS ALSO USED FOR INDUSTRIAL USE ALSO. THE LOT NORTH IS CURRENTLY ZONED COMMERCIAL ~~WE WOULD LIKE THE LOT TO BE ALSO COMMERCIAL~~.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

N/A

3. List any other reasons to support this zone change.

IN ORDER TO BUILD A WAREHOUSE TO BE USED AS A WAREHOUSE.

COUNTY CLERK
BRYAN COUNTY, OK

I-2020-724627 Book 1530 Pg: 1,006
06/26/2020 8:57 am Pg 1006-1006
Fee: $ 18.00 Doc: $ 0.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

CORRECTIVE QUIT CLAIM DEED
(To Correct Errors in a Previous Conveyance)

KNOW ALL PERSONS BY THESE PRESENTS:

That, **JOE M. HARP, a/k/a Joe Harp,** a single person, party of the first part, in consideration of the sum of **TEN or more DOLLARS** ($10.00), the receipt of which is hereby acknowledged, do by these presents quit claim, grant, bargain, sell and convey unto **MACKEY HOME APPLIANCE, LLC,** 320 W. Main, Durant, Oklahoma, 74701, party of the second part, all his right, title and interest in and to the following described real property and premises, situated in the County of Bryan, State of Oklahoma, to wit:

S/2 of Lot 12 in Block 225, and the S/2 of Lot 13 in Block 225, in the City of Durant, Bryan County, State of Oklahoma;

together with all improvements thereon and the appurtenances thereunto belonging.

TO HAVE AND HOLD the described premises unto party of the second part, its grantees, trustees and assigns, forever.

THIS DEED WAS PREPARED BY MARK A. MORRISON, P.C., ATTORNEY AT LAW, FROM INFORMATION NAMELY, LEGAL DESCRIPTION THAT WAS PROVIDED BY GRANTOR(S). THE PREPARER MAKES NO OPINION OR WARRANTY AS TO BOUNDARIES OR THE MERCHANTABILITY OF TITLE AS NO TITLE EVIDENCE WAS PRESENTED TO THE PREPARER UPON WHICH TO RENDER AN OPINION AND ANYONE RELYING ON THIS DEED TO ASSESS THE QUALITY OF THE TITLE OR BOUNDARY MATTERS DOES SO AT THEIR OWN PERIL.

THIS DEED IS BEING EXECUTED AND DELIVERED TO CORRECT AN ERRONIOUS LEGAL DESCRIPTION IN THAT CERTAIN WARRANTY DEED THAT WAS FILED OF RECORD ON MARCH 16, 2020, IN BOOK 1522, AT PAGE 65 IN THE OFFICE OF THE BRYAN COUNTY CLERK.

NO REVENUE STAMPS REQUIRED-CORRECTIVE INSTUMENT

SIGNED AND DELIVERED this the 25th day of June, 2020.

Joe M. Harp
JOE M. HARP

STATE OF OKLAHOMA)
) ss.
COUNTY OF BRYAN)

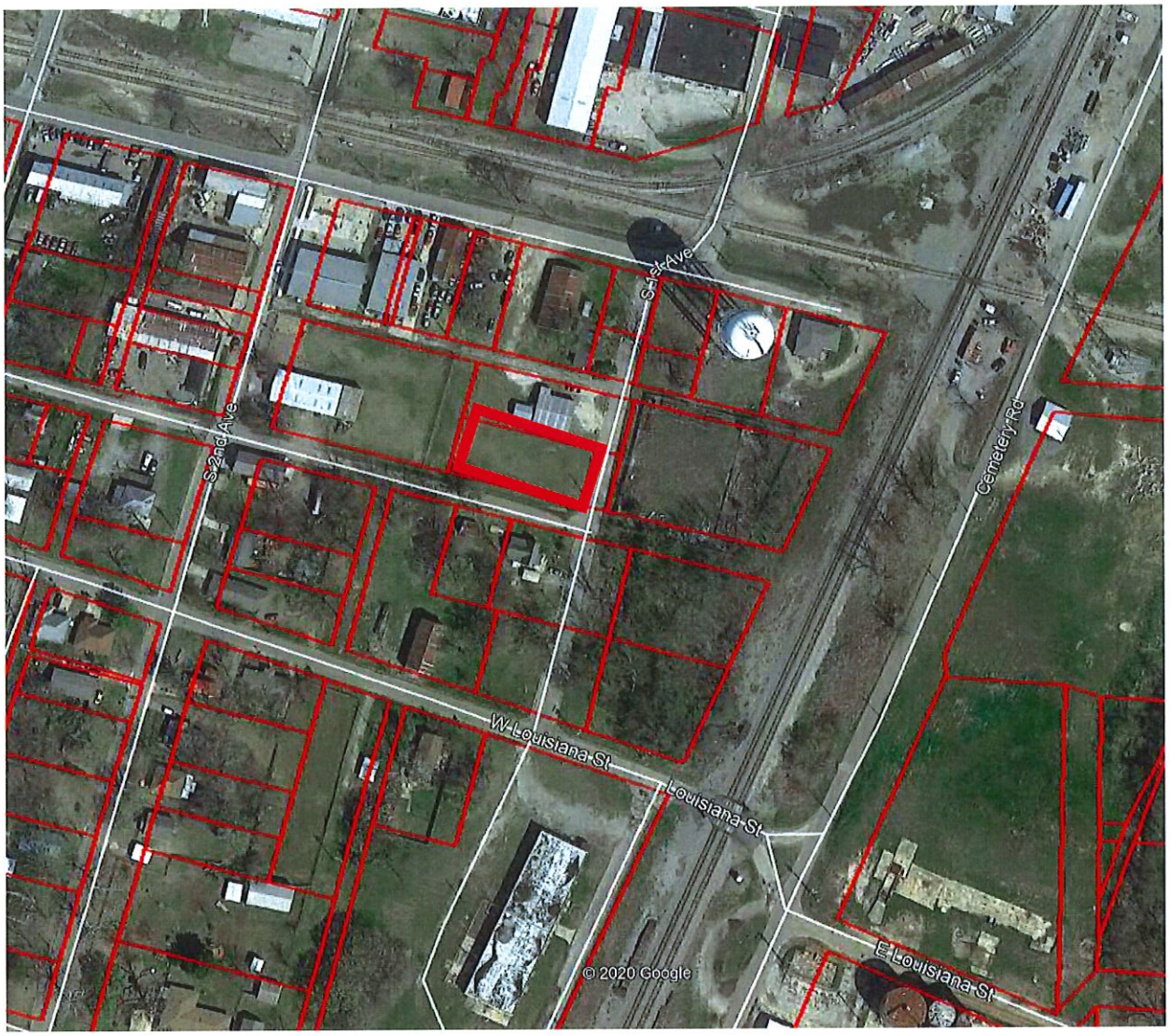
Before me, a Notary Public in and for said County and State, on this 25th day of June, 2020, personally appeared JOE M. HARP, a single person, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.

My commission number
2500208214
My commission expires: 02-04-2022

Notary Public

Aerial Map


S 2nd Ave
S 4th Ave
W Louisiana St
Louisiana St
E Louisiana St
Cemetery Rd
© 2020 Google

Zoning Map

CBD
W Main St.
C-3
I-2
R-3
R-2
I-1
Arkansas St.
Louisiana St.
S 1st Ave.
S 2nd Ave.
S 3rd Ave.
S 4th Ave.
Malone St.
Blk 195
Blk 196 A
Blk 196 B
Blk 197
Blk 198
Blk 223
Blk 224
Blk 225
Blk 241
Blk 242
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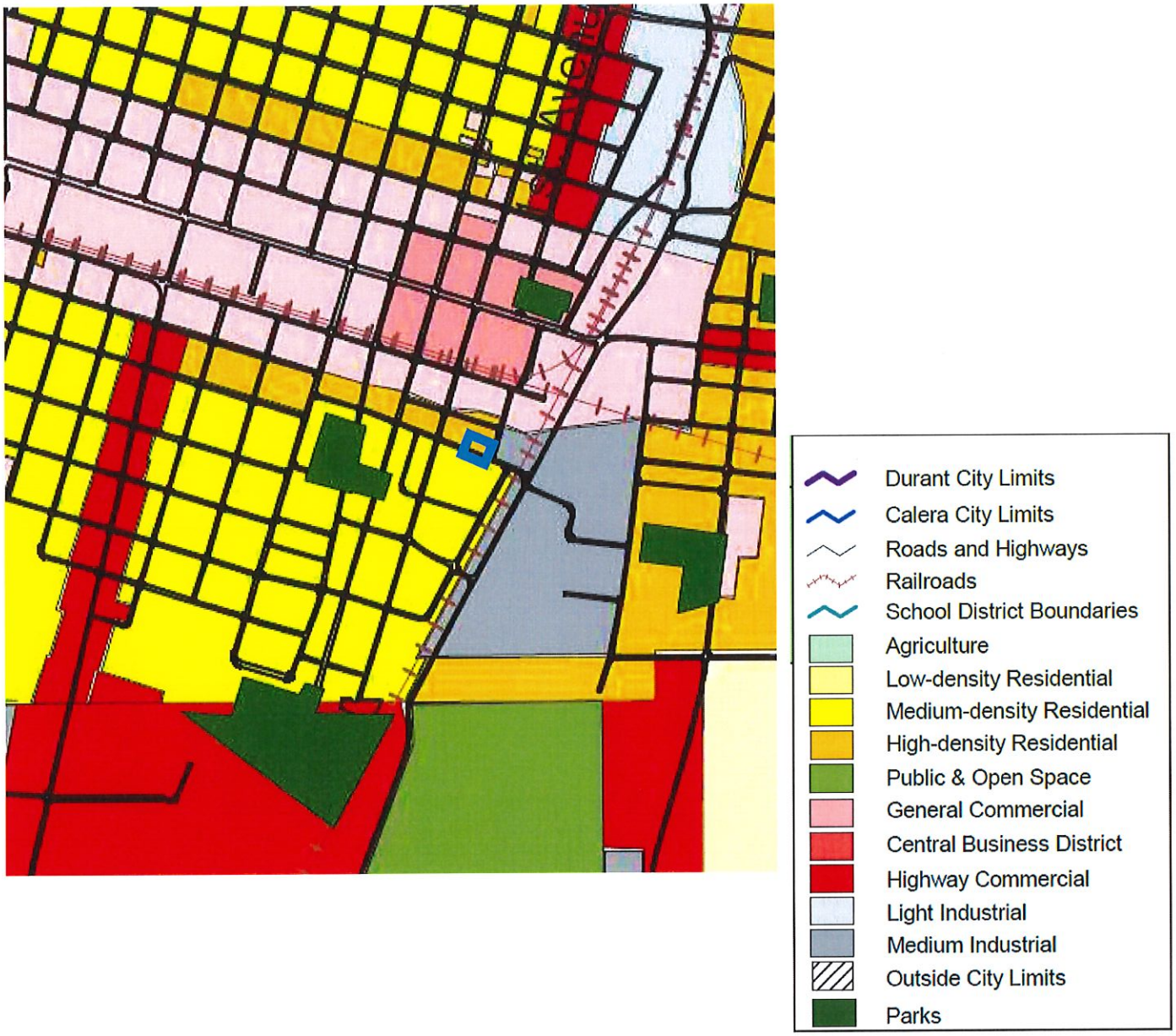
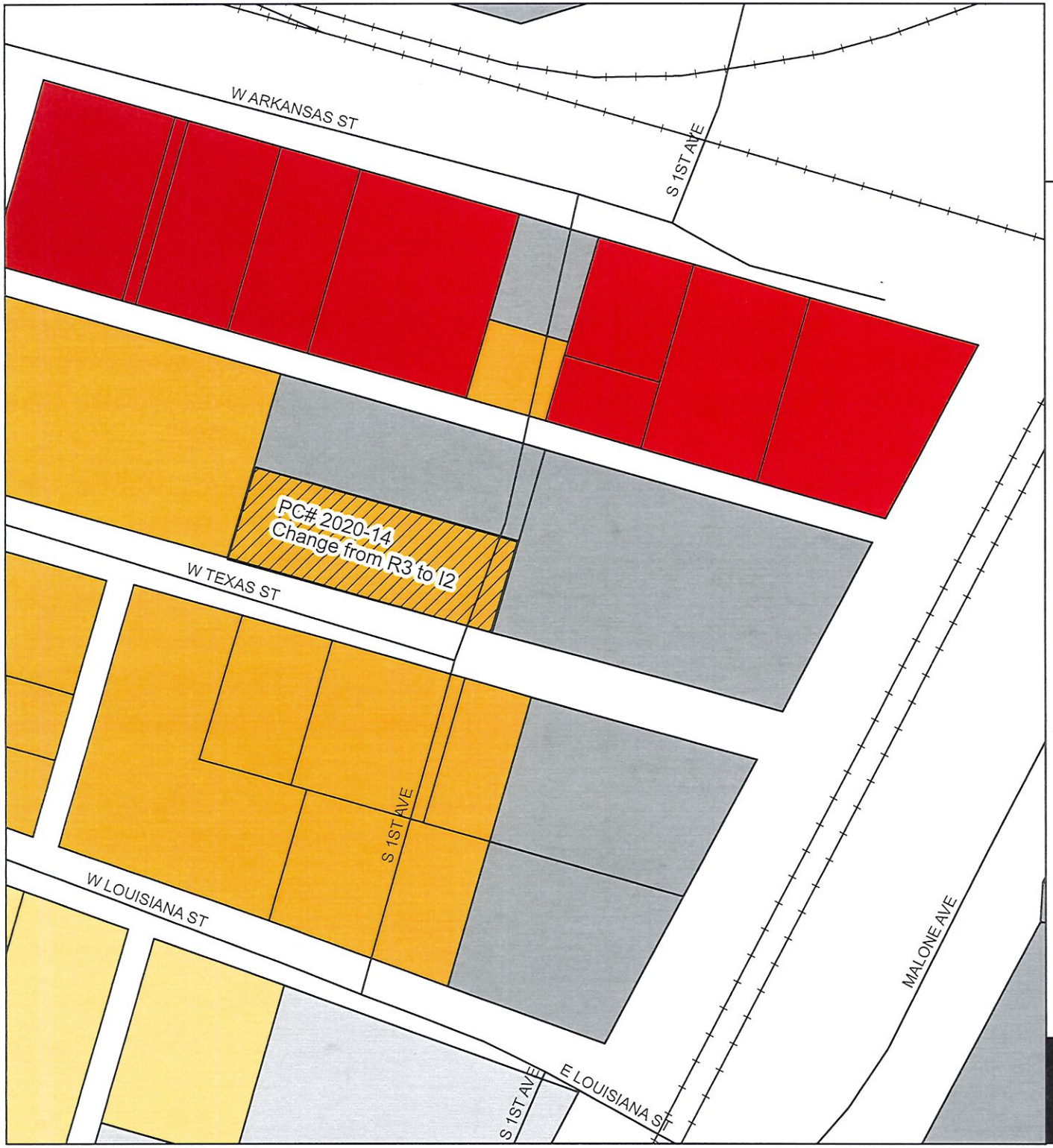
Blk 286
Blk 287
Blk 288

Future Land Use Map



Zoning Map

Petition # 2020-14 - S 1st Ave



- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracey and/or correctness of information rest soley with the user. This map is provided "as is" with no warranties, expressed or implied.

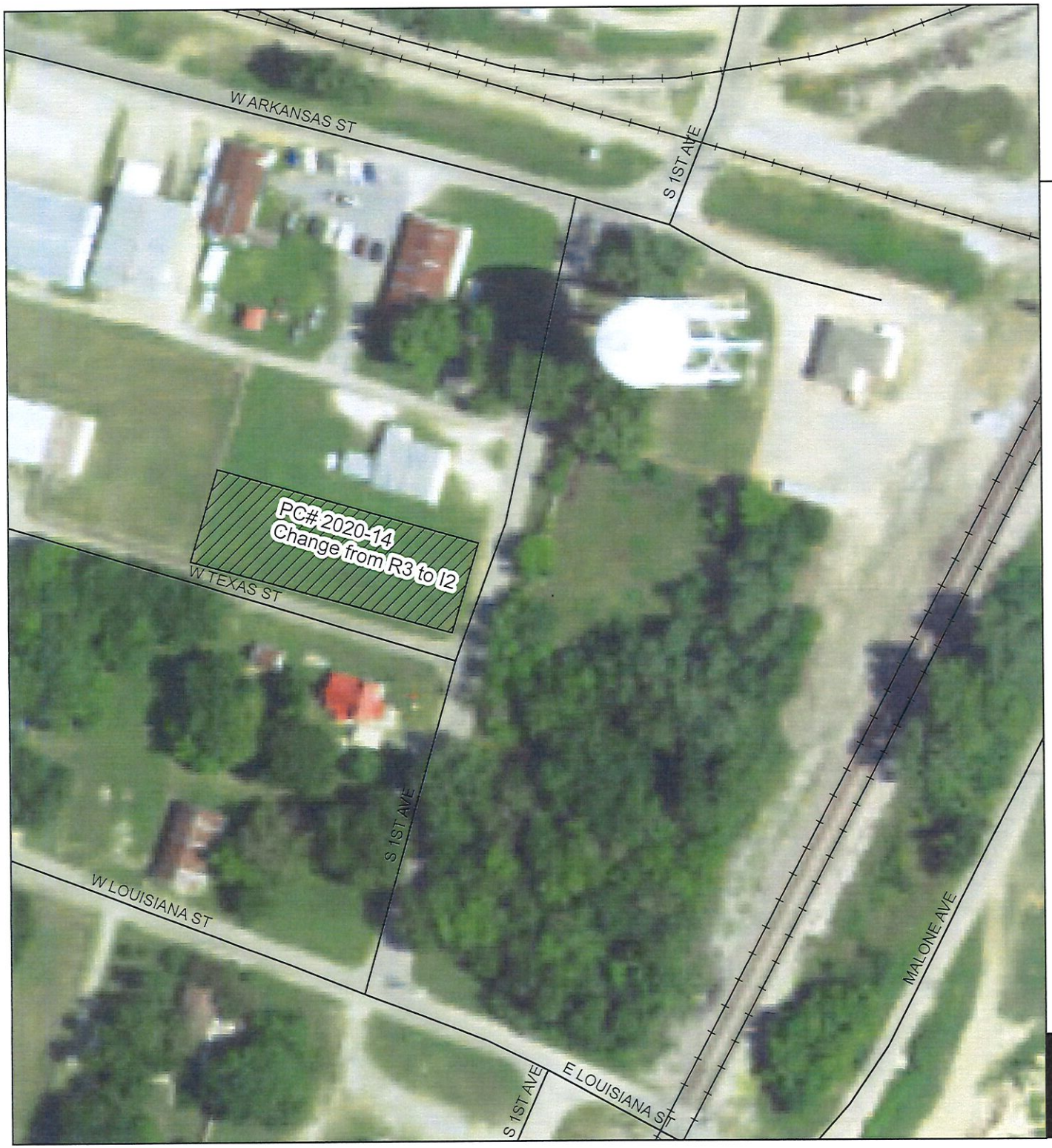
City of Durant
Community Development

Printed: June 24, 2020

N
W E
S

Zoning Map

Petition # 2020-14 - S 1st Ave



- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
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- R3 - General Residential - Multi-Family

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City of Durant
Community Development

Printed: June 24, 2020

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§ 157.028 I-1 LIGHT INDUSTRIAL DISTRICT.

The purpose of the I-1 Industrial District is to provide a location for industries. The intent is to preserve this land especially for industry in locations with access to major streets, as well as locations generally accessible to railroad transportation. Because of possible objectionable influences that may be created in this district, it is necessary to locate I-1 carefully in relation to other districts and provide such features as buffers or setback strips between this district and other zoning districts.

(`93 Code, § 12-215) (Ord. 1040, passed 4-12-83)

§ 157.031 USES PERMITTED IN DISTRICTS.

Permitted Uses	*Special Provisions*		*Residential Districts*					*Commercial Districts*					*Industrial Districts*		*Other*
	Special Conditions See §	*Parking Spaces Required*	*A1*	*R1*	*R2*	*R3*	*R4*	*C0*	*C1*	*C2*	*C3*	*CBD*	*I1*	*I2*	*H1*
Warehouse and storage	157.053	1/4,000 sq. ft. + 1berth/25,000 sq. ft.											X	X	

§ 157.053 INDUSTRIAL DISTRICT STANDARDS.

(A) Any use constructed, established, altered or enlarged in the I-1 Light Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards:

(1) Any building used for residential purposes shall comply with restrictions set down in R-3;

(2) No noise from any operation conducted on the premises, other than that emanating from the vehicular traffic, either continuous or intermittent, shall be detectable at any boundary line of the I-1 District;

(3) No toxic matter, noxious matter, smoke, gas or odorous or particulate matter shall be emitted that is detectable beyond the lot lines of the zoning lot on which the use is located;

(4) No vibrations shall be detectable beyond the lot lines of the zoning lot on which the use is located;

(5) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;

(6) The manufacture of flammable materials which produce explosive vapors or gases is prohibited; and

(7) Any operation that produces intense glare or heat shall be performed within a completely enclosed building, and exposed sources of light shall be screened so as not to be detectable beyond the lot lines.

(B) Any use constructed, established, altered or enlarged in the I-2 Medium Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards. No use already established on the effective date of these regulations shall be so altered or modified as to conflict with, or further conflict with, the applicable standards established hereinafter for the I-2 Medium Industrial District:

(1) Any building used for residential purposes shall comply with the restrictions set forth in R-3;

(2) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;

(3) All manufacturing, fabricating, assembly, disassembly, repairing, storing, cleaning, servicing and testing of goods, water and merchandise shall be carried on in such a manner as not to be injurious or offensive by reason of the emission or creating of noise, vibration, smoke, dust or other particulate matter, toxic or noxious matter, odorous, glare or heat, fire or explosive hazards; and

(4) No activities involving storage, utilization or manufacture of materials or products which decompose by detonation shall be permitted.

(C) Permitted use in the I-2 Medium Industrial District shall include manufacturing, fabricating, assembling, repairing, storing and cleaning, servicing or testing any of the following materials, goods or merchandise:

(1) Apparel;

(2) Beverages (nonalcoholic), processing and bottling;

(3) Building materials specialties;

(4) Clothing;

(5) Compounding and packaging of chemicals;

(6) Cosmetics and toiletries;

(7) Dairy products;

(8) Drugs and pharmaceutical products;

(9) Electrical and acoustic products and components;

(10) Food products (except fish, sauerkraut, vinegar and yeast);

(11) Furniture;

(12) Glass products;

(13) Ice, dry and natural;

(14) Jewelry;

(15) Medical laboratory supplies, equipment and specialties;

(16) Metal products and utensils;

(17) Musical instruments;

(18) Optical goods;

(19) Paper products, including boxes and containers;

(20) Radio, phonograph recorder and television sets and parts;

(21) Textiles;

(22) Toys and children's vehicles;

(23) Trailers and carts; and

(24) Wood products, including wooden boxes and containers.

(`93 Code, § 12-240) (Ord. 1040, passed 4-12-83)

§ 157.058 SCREENING REQUIREMENTS.

(A) Definition. For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

COMMERCIAL OR INDUSTRIAL FACILITY.

(a) A structure or facility which is zoned as or located within an R-3, R-4, C-0, C-1, C-2, C-3, H-1, H-2, I-1, or I-2 zoning district shall be considered a ***COMMERCIAL OR INDUSTRIAL FACILITY*** unless otherwise provided in this section.

(b) Electric, cable television, or telephone poles, pedestals, or overhead lines, natural gas regulators or meters, sanitary sewer manholes, lift stations, water fire hydrants, water towers, standpipes, and other similar public utility structures or equipment shall not be considered a ***COMMERCIAL OR INDUSTRIAL FACILITY***.

(B) *Screening requirements.* A solid and opaque fence or wall screening shall provide visual separation of the zoning districts throughout the year as described below.

(1) The rear and sides of any commercial or industrial facility shall be screened from any adjoining R-1 or R-2 zoned property.

(2) The rear of complexes or facilities zoned as C-1, C-2, C-3, I-1, or I-2 which are separated from any residentially zoned property (R-1, R-2, R-3, or R-4) by only an alley or easement shall be considered as abutting or adjoining the residential property.

(3) The sides of complexes or facilities zoned as C-1, C-2, C-3, I-1, or I-2 which are separated by only an alley or easement shall be considered as abutting or adjoining residential property.

(4) The rear or sides of complexes or facilities zoned as R-3, R-4, C-0, H-1, or H-2 shall be considered as abutting only when adjoining or abutting R-1 or R-2 zoned property.

(5) Said screening fences or walls shall be maintained in a neat, sturdy, and safe condition without advertising thereon.

(6) Any commercial or industrial facility in existence before March 12, 1996 which is in violation hereof shall be deemed a nonconforming use. Such nonconforming uses shall not in any manner be enlarged, extended, altered, or rebuilt except that such uses may be changed so as to comply with the provisions of this section. Existing nonconforming uses shall be permitted to continue in their present configuration and use unless such use is terminated for any reason whatsoever for a period of 30 days or more, thereafter such nonconforming use shall be permanently terminated or come into compliance.

(C) *Specifications.*

(1) The screening structure shall be constructed with customarily used fencing materials (including plastic, polyurethane, or fiberglass), and shall be designed and arranged to provide visual separation of uses and sound reduction.

(2) The screening structure shall not be less than eight feet in height.

(3) The screening structure shall be constructed with all braces and supports on the interior of the property of the use required to be screened, except when both sides are of the same design and appearance.

(4) The screen structure shall be erected and approved by the Community Development

Director or his or her designee prior to the occupancy of the building or initiation of the use required to be screened.

(5) The screen structure shall be uniform in height, except for significant changes in topography, and shall be designed to conform to the same standards as adjoining screening fence, where appropriate.

(6) The screen structure shall have a consistency of design.

(7) The screen structure shall, if painted, be earth-tone in color when abutting a R-1, R-2, R-3, or R-4 District.

(8) The screen structure shall not be chain link fencing which utilizes inserts of metal or other materials.

(D) *Maintenance of screening wall or fence.* The screening wall or fence shall be maintained by the owner of the property containing the use requiring the screening.

Failure to maintain the screening, after a 30-day notice by the Community Development Director to correct such deficiency, shall constitute an offense as stated in § 150.998.

(E) *Modification of the screening wall, fence, or alternative.* The Municipal Planning Commission may recommend any of the following to the City Council, as a special exception:

(1) Modification or removal of the screening where existing physical features provide visual separation of uses and sound reduction;

(2) Grant an extension of time to erect a screen where properties which are to be benefitted by the screen are undeveloped; and/or

(3) Removal of the screening requirement where the purposes of the screening requirement cannot be achieved, or are prohibited by other ordinances and/or regulations.

(Am. Ord. 1219, passed 3-12-96; Am. Ord. 1378, passed 8-13-02; Am. Ord. 1872, passed 12-11-18)

ORDINANCE NO. 1909

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE AN DECLARING AND EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the R-3 General Residential District to the I-1 Light Industrial District for property located at 227 S. 1st, in Durant and more particularly described as;

The S/2 of Lot 12 in Block 225, and the S/2 of Lot 13 in Block 225, in the City of Durant, Bryan County, State of Oklahoma.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of August, 2020.

_____
Oden Grube, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, July 21, 2020 Roscoe J. Hatfield, City Council Chambers, Durant City Hall

CALL TO ORDER:
Planning Commission Chair Kevin Keener called the meeting to order at 5:34 p.m.

INVOCATION:
Drew Jackson

Roll Call:
Planning Commission Members:
Present: Kerr, KNIGHT, Jackson, Keener, Horner
Absent:

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   - Planning Commission Meeting of June 30, 2020

Motion was made by Commission Member Jackson and seconded by Commission Member Knight to approve the minutes of June 30, 2020 as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Knight, Jackson,
Nay:
Abstain

2. **CONSIDERATION PC2020-12**

Danielle Barker reviewed with the Planning Commission members a re-platting case to combine two lots into one lot. The re-platted lot will meet the lot size requirements. This item if approved would not proceed to Council. There have been no letters or phones calls for or against this request.

The Planning Commission asked if this was the correct process and that there was no other way to complete what the applicant requested. Staff stated ordinances require this project to be considered a re-plat.

S. Knight stated he would be abstaining from this vote.

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to Approve the request as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson
Nay:
Abstain: Knight

3. **CONSIDERATION PC2020-13**

Danielle Barker reviewed with the Planning Commission members a re-platting and rezoning case to go from Ag to General Residential. The re-plat is to adjust the lot lines to allow for the desired four lots. The re-platted lots will meet the lot size requirements should the rezoning be approved. Peppernut is a public street, but was never paved by the City. Staff requests that the re-plat be contingent upon the rezoning being approved since the lots would not meet the lot size requirements for Ag. The immediate area is primarily Ag and General Residential. There have been no letters or phones calls for or against this request.

The Commission Members had some conversation about the zoning request and the intended use of the lots. They also asked if the applicant would be against R1. The applicant stated the intended use was for single family homes and was not opposed to R1.

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to Approve the request with R-1 and approve the re-plat contingent upon the approval of rezoning from City Council.
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson, Knight
Nay:
Abstain:

4. **CONSIDERATION PC2020-14**

Danielle Barker reviewed with the Planning Commission members a rezoning case to go from General Residential to Medium Industrial. The applicant wishes to place a warehouse to store appliances and furniture for his business. The immediate area contains mostly Medium Industrial or General Residential. Additionally, warehouses are only allowed within the Industrial zoning categories.

The Commission Members had some conversation about the zoning request, parking requirements and asked the applicant if he would have any issues going to Light Industrial instead of Medium Industrial. There was some conversation regarding the two zoning categories. The applicant stated that he would not be opposed to having Light Industrial so long as he would be able to place his warehouse there.

Motion was made by Commission Member Jackson and seconded by Commission Member Horner to Approve the request with I-1.

Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson, Knight
Nay:
Abstain:

OLD BUSINESS:
NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Knight and seconded by Commission Member Horner to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Knight, Jackson, Horner
Nay:

The meeting was adjourned at 6:10 p.m.

Agenda Item: 6.a.

The City of Durant

Office of City Clerk

Memorandum

Date:	7/1/2020
To:	Mayor and City Council
From:	Cynthia J. Price, City Clerk
Re:	Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Sullivan, et al v. City of Durant, Oklahoma CJ-2019-55 (This Executive Session Authorized by 25 O.S. 307 (B)(4) of the Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Agenda Item: 6.b.

The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to Agenda Item 6(a)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: