

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

AIRPORT ADVISORY BOARD

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

September 6, 2023

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of July 5, 2023 Meeting Minutes

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Director Report

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of December, 2022 and that an agenda of said meeting was posted at the place of such meeting at 02:30 p.m. on the 30th day of August 2023.

A small, square image showing a handwritten signature in dark ink on a light-colored background. The signature appears to be 'M. Gilles'.

Margaret Gilles, City of Durant



The City of Durant

Memorandum

Date: 9/6/2023
To: Mayor and City Council
From: Joshua Matekovic, Airport Manager
Re: Consider Approval of July 5, 2023 Meeting Minutes

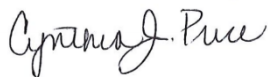
Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Advisory 07.05.2023 Minutes

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of December, 2022 and that an agenda of said meeting was posted at the place of such meeting at 9:15 a.m. on the 2nd day of July, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD
July 5, 2023 AT 5:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Board Member Moore called the meeting to order at 5:05 p.m.

INVOCATION/FLAG SALUTE

Board Member Moore provided the invocation. Board Member Dufur led the flag salute.

ROLL CALL

Present:

Board Member Dufur
Board Member Lambert
Board Member Moore
Board Member Olsen
Board Member Stuteville
Board Member Thomas

*Chairman Dan Craige entered the meeting at 5:10 p.m.

Absent:

Vice Chairman Sherrer

ORDER OF BUSINESS

1. Consent Items

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- a. Consider Approval of Regular Meeting Minutes of June 7, 2023

Motion To: Approve of Regular Meeting Minutes of June 7, 2023

Motion By: Board Member Dufur

Seconded By: Board Member Moore

Ayes: Dufur, Lambert, Moore, Olsen, Stuteville, Thomas

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Report - June 2023

4. Administration

5. New Business

ADJOURNMENT

Motion To: Adjourn

Motion By: Board Member Stuteville

Seconded By: Board Member Dufur

Ayes: Dufur, Lambert, Moore, Olsen, Stuteville, Thomas, Craig

Nays: None

Abstain: None

Durant Airport Monthly Report – August 2023

- 1) We received the Benefit Cost Analysis back in regards to the Contract Tower Program. The minimum needed to qualify for the program was a 1.0. Our airport came in at a 1.10 rating. This rating system is based off of the annual number of operations as well as projected growth at an airport. With this BCA showing we qualify for the program we are now able to pursue the application process to be accepted into the Contract Tower Program. If we are accepted into the contract program then the FAA will pay for the operational expenses of the tower. We are also currently working on trying to find funding sources to help build the tower.
- 2) We have gotten all the documentation and bids for the AWOS project to finally start moving forward. All grant documents have been signed and we are now waiting on the bonding information from the selected contractor. We will be holding a Pre-Construction meeting prior to the project actually starting. With this meeting all elements of the project will be discussed and time frames will be finalized.
- 3) On August 21, 2023 at approximately 10:47am we had a Piper Navajo land at the Durant Airport with its right engine on fire. We did not receive an emergency call on the radio nor was Fort Worth Center notified. We immediately called 911 and started emergency response to the airport for the fire. Thankfully the pilot was able to make it out of the aircraft safe and unharmed. Durant Fire Department was able to put out the fire although a majority of the aircraft was destroyed. We are waiting for the company and their insurance to work out the removal of the aircraft from the airport. We will also be working on some pavement repair work that will be needed on the asphalt and concrete at A1. At this time the stub is closed until all the metal, plastic and rubber is cleared off. The pavement can still be used but will continue to degrade due to the heat from the fire and other chemicals that got into the pavement. There is no threat of contamination as the chemicals were is such a small amount it is simply breaking down the asphalt.