

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

July 9, 2019

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Presentations

- a. Presentation of Employee Service Awards for 2nd Quarter 2019

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of June 11, 2019
- b. Consider Approval of Special Called Meeting Minutes of June 17, 2019
- c. Consider Approval of Special Called Meeting Minutes of June 27, 2019
- d. Consider Approval of Claims - June 2019
- e. Consider Approval of Budget Adjustments for FY 19-20
- f. Consider Approval of Special Event Permit Application by Durant Boys and Girls Club for the 2nd Annual Color Run (SEP-2019-08)

- g. Consider Approval of Year 3 of 5 Years Ricoh Master Lease Agreement (C-2018-40) Year 2 of 5 Year (C-2017-53) +
- h. Consider Approval of Tyler Technologies Yearly Renewal for Tyler Technologies " Municipal and Accounting Software"
- i. Consider Approval of Two Z930 John Deere Mowers in the Amount of \$17,315.76 from United Ag and Turf for the Durant Multi Sports Complex and of Three Z930 John Deere Mowers in the Amount of \$25,973.64 from United Ag and Turf for the Parks Department (State Contract SW0190)
- j. Consider Approval to Purchase 2020 Ford F350 Cab Chassis in the Amount of \$37,847.00 from Bob Moore Ford LLC for the Parks Department (State Contract SW035)
- k. Consider Approval of an Easement to OG&E for Adding Facilities on the Road Right of Way Located at Cemetery Road
- l. Consider Approval of an Easement to OG&E for Adding Facilities on the Road Right of Way Located at Country Club Road

3. Consider Items Removed from Consent

4. Information Items

- a. Airport Manager Monthly Report - June 2019
- b. City Clerk Report - June 2019
- c. Community Development Monthly Report - June 2019
Including requested information regarding outdoor seating downtown.
- d. Emergency Management Report - June 2019
- e. Financial Statements May 2019 & Sales Tax July 2019
- f. Fire Department Monthly Report - June 2019
- g. Grants Department Report - June 2019
- h. Landfill Information and Reports - June 2019
- i. Library Report for June 2019
- j. Parks Department Monthly Report - June 2019
- k. Planning Commission Minutes of May 21, 2019
- l. Police Department Monthly Report - May 2019
- m. Solid Waste Department Monthly Report - June 2019
- n. Street Department report June 2019
- o. Utility Department Monthly Report - June 2019

- p. Water Treatment Plant Operation Reports - June 2019

5. Administration

- a. Consider, Discuss and Approve Collective Bargaining Agreement FY 2019-20 between the City of Durant and IAFF Local 3061 or Take Any Other Appropriate Action
- b. Consider Approval of Resolution # 2019-19 Establishing the Durant Senior Citizens Advisory Committee for the City of Durant
- c. Consider Approval of Agreement with Arledge and Associates PC, for FY 18-19 Annual Auditing Services and Single Audit.
- d. Consider Approval of Request from Durant Industrial Authority for Reimbursement from Economic Development Sales Tax Fund 110 for Costs of Assisting Tubacex Durant in Establishing Tax Increment Financing District No. 3 for Project Development Costs
- e.
 1. Consider Approval of Contract # 2019-36 and Award of Bid for Overland Corporation in the Amount of \$645,446.70 for the Larkspur Lane Extension Contingent Approval of a Change Order #1
 2. Consider Approval of Change Order #1 to Reduce the Overall Cost of this Project from \$645,446.70 Down to \$585,015.70 as a Part of Contract # 2019-36
- f. 2018 Community Development Block Grant - Economic Development Infrastructure Finance Grant Award 17488 CDBG-ED 18 In The Amount Of \$ 939,366 For Water and Wastewater Infrastructure Improvements (C-2019-32) Benefitting Tubacex Durant, Inc. Facility To Create New Jobs At 362 Country Club Road.
 - 1. Consideration To Approve The Residential Anti-Displacement And Relocation Assistance Plan Relating To the Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
 - 2. Consideration To Approve The Statement Of Compliance To Ensure Compliance With Specific Grant Award Conditions Relating To The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
 - 3. Consideration To Approve Resolution No. 2019-20 Relating To The Tubacex Durant, Inc. Job Creations Benefitted By The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
 - 4. Consideration To Approve Ordinance No. 1883 Relating To**

The Tubacex Durant, Inc. Job Creations Benefitted By The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.

5. Consideration To Authorize The Mayor To Sign Documents Relating To The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.

6. Public Hearings

- a. Consideration PC2019-10 - Ordinance 1881 Rezoning Request at 724 W Texas from R-3 to C-3

7. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

8. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 2:10 p.m. on the 5th day of July, 2019.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 6/19/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Presentation of Employee Service Awards for 2nd Quarter 2019

A combined 55 years of dedicated service to the City of Durant!

FIVE YEARS:

Chris Coder, Durant Multi Sports Complex, Certificate, Pin, \$50

Ryan Jones, Street Department, Certificate, Pin, \$50

TEN YEARS

Miles Gooding, Police Department, Certificate, Pin, \$100

FIFTEEN YEARS

Marie Goolsby, IT, Certificate, Pin, \$150

TWENTY YEARS

Phillip Hightower, Water Treatment Plant, Certificate, Pin, \$200

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/26/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of June 11, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of June 11, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 6.11.2019	Exhibit	6/26/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 5:10 p.m. on the 7th day of June, 2019.. An amended agenda of such meeting was posted at the place of such meeting at 3:45 p.m. on the 10th day of June, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF June 11, 2019 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma AMENDED

CALL TO ORDER

Mayor Grube called the meeting to order at 6:02 p.m.

INVOCATION/FLAG SALUTE

Fire Chief Roger Joines provided the invocation. Mike Davis led the flag salute.

ROLL CALL

Present: Council Member Mike Morris	City Manager Tim Rundel
Council Member Danny Sherrer	City Attorney Tom Marcum
Council Member Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Mayor Steve Brittingham	
Mayor Oden Grube	

Absent: None

(*denotes partial attendance)

Mayor Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of May 14, 2019
- b. Consider Approval of Special Called Meeting Minutes of May 29, 2019
- c. Consider Approval of Claims - May 2019
- d. Consider Approval of Year End Budget Supplements for FY 18-19

- e. Consider Approval of Special Event Permit Application by Bryan County Turning Point Coalition for the Back 2 School Bash (SEP-2019-06)
- f. Consider Approval of Special Event Permit Application by Durant Main Street for Colton's Run (SEP-2019-07)
- g. Consideration Appointment of David Rhynes to the Board of Adjustment

Consideration re-appointment of Elizabeth Brittingham to the Board of Adjustment
- h. Consider Re-Appointment of Dr. Sean Burrage and Kelly Dillard to the Durant Community Facilities Authority Board
- i. Consider Approval of Year 1 of 2 Year Mowing Contract for Durant Library with Greenbelt Turf Management in the Amount of \$6576 (C-2019-26)
- j. Consider Approval of Agreement Between Durant Historical Society and City of Durant FY 2019-20, or Take Any Other Appropriate Action
- k. Consider Approval of Agreement Between Big Five Community Services (SORTS) and City of Durant FY 2019-20, or Take Any Other Appropriate Action
- l. Consider Approval of Agreement Between the Durant Main Street Board of Directors and the City of Durant FY 2019-20, or Take Any Other Appropriate Action
- m. Consideration To Approve Administrative Contract To RedAnt, LLC. C-2019-27 Related To U.S. Department Of Commerce Economic Development Administration (EDA) Public Works Grant Award No. 08-01-05284 For The Wastewater Treatment Plant Sludge Press Improvements Project (C-2019-22)

Approved

Motion was made by Danny Sherrer and seconded by Jerry Tomlinson to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - May 2019
- b. City Clerk Report - May 2019
- c. Community Development Monthly Report - May 2019
- d. Durant Industrial Authority Monthly Report - May 2019
- e. Emergency Management Report - May 2019
- f. Financial Statements (April 2019) & Sales Tax (June 2019)
- g. Fire Department Monthly Report May 2019
- h. Grants Department Report - May 2019
- i. Landfill Information and Reports - May 2019
- j. Library Report for May 2019
- k. Parks Department Monthly Report May 2019
- l. Planning Commission Minutes of April 16, 2019
- m. Police Department Monthly Report - April 2019
- n. Solid Waste Department Monthly Report - May 2019
- o. Street Department Monthly Report May 2019
- p. Utility Department Monthly Report - May 2019
- q. Utility Line Maintenance Report- May 2019
- r. Water Treatment Plant Monthly Reports - May 2019

4. Administration

- a. Consideration To Authorize City Manager and Staff To Develop Guidelines For Creating A Durant Senior Citizens Advisory Committee

Approved

City Manager Tim Rundel addressed council and stated the purchase of the property is now complete. City Manager Rundel recommended the creation of a Senior Citizens Advisory Committee that could come before city council and make recommendations for programs and other things within the center.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to authorize city manager and staff to develop guidelines for creating a Durant Senior Citizens Advisory Committee.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- b. Consider Approval of Renaming the Durant Senior Center to The Ron Cross Activity Center "Honoring Durant Senior Citizens"

Approved

City Manager Tim Rundel addressed council and stated the Cross Family Foundation made a sizable donation to the purchase of the new senior center in the name of former Council Member Ron Cross. Gaye Cunningham requested the new senior citizen center be named The Ron Cross Activity Center in honor of his service to the city.

Motion was made by Mike Morris and seconded by Steve Brittingham to approve renaming the Durant Senior Center to The Ron Cross Activity Center "Honoring Durant Senior Citizens".

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- c. Consider Award of Bid for Library HVAC System & Controls Repair to Farris Electric for \$119,743.87 Without Exclusions

Approved

Library Director Robbee Tonubbee addressed council and stated the air conditioning system is controlled through computers and has never worked properly since it was installed eight years ago. Bids were solicited and three companies refused. Ms. Tonubbee stated there was no one locally certified or qualified to work on this type of system. Farris Electric brought in two technicians from Dallas who determined the wiring system needs to be replaced. The fire marshal was then brought in and stated the repairs must be made by

July 2019 or the facility could possibly be shut down. Ms. Tonubbee stated there are adequate funds in the Maintenance Reserve Account to cover the repair costs. The repair work would be done by the Dallas technicians through Farris Electric with oversight by the Public Works Director and the Fire Marshal.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to award of bid for Library HVAC System and Controls repair to Farris Electric in the amount of \$119,743.87 without exclusions.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- d. Consider Approval of Agreement Between Francis EVC, LLC and the City of Durant for the Installation of Electric Vehicle Charging Stations at No Costs to the City at 300 W. Evergreen & Lost Street Parking Lot Approved

City Manager Tim Rundel introduced Mick Walsh of Francis EVC, LLC. Mr. Walsh stated this project is based on a tax credit from the Oklahoma State Income Tax which his company has monetized so there is no cost to the city. Francis EVC, LLC will supply all the equipment, install it and operate it. It is hoped it will attract people to Durant who drive electric cars. Once the charging stations are installed, this information will appear on databases frequented by owners of electric vehicles. The charging stations would be separately metered. Francis EVC, LLC will pay for the electricity costs and would retain ownership of the equipment.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve agreement between Francis EVC, LLC and the City of Durant for the installation of electric vehicle charging stations at no cost to the city at 300 West Evergreen and Lost Street parking lot.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- e. Consider Approval of Resolution 2019-16 Adopting Proposed Budget for Fiscal 2019-2020
Approved

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Resolution 2019-16 adopting proposed budget for Fiscal Year 2019-2020.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

5. Public Hearings

- a. Public Hearing Regarding Resolution 2019-16; Requests Approval of FY19/20 Budget
No Action Taken

Assistant City Manager Greg Buckley addressed council and provided a highlight of the proposed FY 2019-2020 budget.

Public hearing opened.

Call for public comment three times.

No public comment.

Public hearing closed.

- b. Consideration Ordinance #1879: PC2019-09 a Rezoning from R-3 to I-1 for Property Located at 2925 North 1st Street
Approved

Community Development Director Doug Moore addressed council and stated the adjacent property is already zoned I-1 and used for the same purpose. Staff recommends approval. The Planning Commission voted in favor of approval. No comments in opposition received from citizens.

Public hearing opened.

Call for public comment three times.

No public comment.

Public hearing closed.

Motion was made by Mike Morris and seconded by Danny Sherrer to approve Ordinance 1879, Section 1, PC2019-09 - A rezoning from R-3 to I-1 for property located at 2925 North 1st Street.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Steve Brittingham and seconded by Mike Morris to approve Ordinance 1879, Section 2, Emergency Clause.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- c. Public Hearing For Closeout Of 15421 CDBG-ED 12 Community Development Block Grant Economic Development Infrastructure Grant (C-2013-05) In The Amount Of \$500,000 For The Waldron Drive

Industrial Roadway Improvements Serving PharmcareOK Of Durant, Inc. Facility Operations To Create 15 New Jobs Located At 102 Waldron Drive.

Public hearing for the 15421 CDBG-ED 12 (C-2013-05) closeout will be led by Becca Collins. Upon closeout of the Public Hearing, the following items will be presented for consideration:

1. Consideration To Accept The Waldron Drive Industrial Roadway Improvements Project# 613 As Successfully Complete.
2. Consideration To Approve The 15421 CDBG-ED 12 Closeout Documents

Tabled

Grants Coordinator Rebecca Collins addressed council and stated the City of Durant received a Community Development Block Grant - Economic Development Infrastructure Grant in the amount of \$500,000 to complete Waldron Drive up to PharmCare. The Durant Industrial Authority (DIA) worked with PharmCare and decided the entire Waldron Drive needed to be widened and made into an industrial roadway. The DIA contributed \$630,000 towards that project. The roadway project was completed \$53,000 below budget. PharmCare exceeded their 1:1 required company investment towards the project. The 15 new jobs requirement has been met.

Public hearing opened.

Call for public comment three times.

No public comment.

Public hearing closed.

- d. Public Hearing For Closeout Of 16246 CDBG-ED 14 Community Development Block Grant Economic Development Infrastructure Grant (C-2015-05) In The Amount Of \$525,000 For The Country Club Industrial Roadway Improvements Serving The Overland Corporation, Inc. - Overland Materials and Manufacturing Asphalt Plant Facility Operations To Create 18 New Jobs Located At 868 Country Club Road.

Public hearing for the 16246 CDBG-ED 14 (C-2015-05) closeout will be led by Becca Collins. Upon closeout of the Public Hearing, the following items will be presented for consideration:

1. Consideration To Accept The Country Club Road - Industrial Roadway Improvements Project# 613 As Successfully Complete.
2. Consideration To Approve The 16246 CDBG-ED 14 Closeout Documents

Tabled

Grants Coordinator Rebecca Collins addressed council and stated the City of Durant received a Community Development Block Grant - Economic Development Infrastructure

Grant in the amount of \$525,000 with the Durant Industrial Authority's contribution of \$500,000 to widen the full length of Country Club Road from Highway 78 to McLean and make it an industrial roadway. The project came in \$50,000 under budget. The Overland Corporation exceeded their required company investment towards the project. The 18 new jobs requirement has been met.

Public hearing opened.

Call for public comment three times.

No public comment.

Public hearing closed.

6. Citizen Comments on Non-Agenda Items

Jean Masoner - Reminder letter received from NLC Utility Line Insurance Program.

Nancy Ferris - Greg Phillips - Thank you for partnering in bringing Wall that Heals to Durant. 11,646 visitors. 1600 students. No injuries or mishaps from visitors or 200+ volunteers.

Jim Thorpe - 1) Durant Tourism Economic Development Authority granted \$24,000 to The Wall That Heals. 2) Advertising for city airport manager.

7. Executive Session

- a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Tort Claim of Dempsey Keach Ballard; (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes) Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- b. Consider Action Pursuant to 7(a) Above
No Action Taken
- c. Consider Executive Session to Discuss Hiring of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)
Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- d. Consider Action Pursuant to 7(c) Above

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to appoint Judy Siemens as Acting City Treasurer.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- e. Consider Executive Session for Discussion of Purchase of Property Related to Lawsuit (City of Durant vs. Joan Griffith, Case # CS-2019-241 (This Executive Session Authorized by 25 O.S. 307 (B)(3) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- f. Consider Action Pursuant to 7 (e) Above

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to allow the city attorney to negotiate the purchase of the property of Joan Griffith as described in CS-2019-241 in an amount not to exceed \$165,000.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- g. Consider Executive Session for Discussion of Purchase of Property Related to Lawsuit (City of Durant vs. Juan Acosta, et al., Case # CS-2019-242 (This Executive Session Authorized by 25 O.S. 307 (B)(3) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

h. Consider Action Pursuant to 7 (g) Above

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to allow the city attorney to negotiate the purchase of the property of Juan Acosta as described in CS-2019-242 in an amount not to exceed \$24,000.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

i. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Dempsy Keach Ballard v. City of Durant, Oklahoma CV-2019-58 (This Executive Session Authorized by 25 O.S. 307 (B)(4) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

j. Consider Action Pursuant to Item 7 (i)

No Action Taken

k. Consider Executive Session to Discuss the Employment and Performance Review of City Manager (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

I. Consider Action Pursuant to 7(k) Above

No Action Taken

8. New Business

There was no new business.

ADJOURNMENT

Motion was made by Steve Brittingham and seconded by Mike Morris to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 6/26/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of June 17, 2019

Council Information / Action Requested

Approval of Special Called Meeting Minutes of June 17, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 6.17.2019	Exhibit	6/26/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant prior to 1:00 p.m. on Thursday, June 13, 2019 and that an agenda of said meeting was posted at the place of such meeting at 12:45 p.m. on the 14th day of June, 2019.

**MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting
OF June 17, 2019 AT 1:00 PM, Roscoe J. Hatfield Council Chambers, 300 West
Evergreen, Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 1:00 p.m.

INVOCATION/FLAG SALUTE

Marty Cook provided the invocation and led the flag salute.

ROLL CALL

Present: Council Member Mike Morris	City Manager Tim Rundel
Council Member Danny Sherrer	City Attorney Tom Marcum
Council Member Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Mayor Steve Brittingham	
Mayor Oden Grube	

Absent: None (*denotes partial attendance)

Mayor Grube declared a quorum.

1. Consider and Take Action with Respect to Resolution 2019-18 of the City Council of the City of Durant, Oklahoma (the "City") Approving Action Taken by The Durant City Utilities Authority (the "Authority") Authorizing Issuance, Sale and Delivery of Its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; Ratifying and Confirming a Lease Agreement, as Amended; Ratifying, Confirming, and Approving the Sales Tax Agreement By and Between the City and the Authority Pertaining to a Year-to-Year Pledge of Certain Sales Tax Revenue; and Containing Other Provisions Related Thereto

Approved

Assistant City Manager Greg Buckley introduced Allan Brooks and Chris Yander of Public Finance Law Group, LLC. (PLLC). Mr. Buckley stated the city has not been able to make any significant headway using city staff to install meters. Mr. Buckley further stated the Oklahoma Water Resources Board (OWRB) loan is a draw down. Mr. Buckley reviewed grant options and how it could impact the proposed note. Grants Coordinator Rebecca Collins stepped forward to answer questions from council regarding grants. Public Works Director Marty Cook stepped forward to answer questions from council regarding determination of

costs. Allan Brooks of PLLC stepped forward to answer questions regarding the loan and loan rate. Chris Yander of PLLC stepped forward and discussed the pros and cons of moving forward with the project.

Mayor Grube asked council if any member wanted to change their vote. No vote changed.

Allen Brooks of PLLC stated there must be a minimum of four yes votes for approval. Mr. Brooks and City Attorney Tom Marcum stated they would further research the number of votes needed for approval and report back to the council later in the meeting.

City Attorney Tom Marcum addressed council and stated Title 60, Section 176, Paragraph F of the Oklahoma State Statutes allows for a three-fifths vote if the municipality's governing body has fewer than seven members.

Mayor Grube asked council if any member wanted to change their vote. No vote changed.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Resolution 2019-18 of the City Council of the City of Durant, Oklahoma (the "City") approving action taken by the Durant City Utilities Authority (the "Authority") authorizing issuance, sale and delivery of Its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement, as amended; ratifying, confirming, and approving the sales tax agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; and containing other provisions related thereto.

Motion Passed with the following vote:

Ayes: Brittingham, Sherrer, Tomlinson
Nays: Grube, Morris

2. Consider Approval of Budget Adjustments for FY 18-19

Approved

Assistant Greg Buckley stepped forward to answer questions from council.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve budget adjustments for FY 18-19.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

3. Consider Appointment of Lloyd Sauls to the Airport Advisory Board

Approved

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to appoint Lloyd Sauls to the Airport Advisory Board to replace George Jacox.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

4. Consideration To Accept Cash Donation Funds From Cardinal Glass, A Community Partner, In The Amount Of \$2500 To Be Utilized Specifically Towards The Kids And Cops Dream Court - COPS Programming Initiatives For Community Youth Basketball Activities With The Durant Police Department.

Approved

Police Chief David Houser addressed council and stated Cardinal Glass has agreed to partner with the City of Durant and donate \$2500 to be used specifically towards the Kids and Cops Dream Court.

Motion was made by Mike Morris and seconded by Steve Brittingham to accept cash donation from Cardinal Glass in the amount of \$2500 to be utilized specifically towards the Kids and Cops Dream Court - COPS Programming Initiatives for Community Youth Basketball Activities with the Durant Police Department.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

5. Consideration To Accept The Community Development Block Grant Infrastructure Financing Grant Award 17488 CDBG-ED 18 From Oklahoma Department Of Commerce In The Amount Of \$ 939,366 For Water And Wastewater Infrastructure Improvements To Serve Tubacex Durant, Inc. Necessary To Create New Jobs At 362 Country Club Road (C-2019-32).

Approved

Grants Coordinator Rebecca Collins addressed council and stated the grant was awarded on June 14, 2019.

Motion was made by Danny Sherrer and seconded by Steve Brittingham to accept the Community Development Block Grant Infrastructure Financing Grant Award 17488 CDBG-ED 18 from the Oklahoma Department of Commerce in the amount of \$939,366 for water and wastewater infrastructure improvements to serve Tubacex Durant Inc. necessary to create new jobs at 362 Country Club Road (C-2019-32).

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. Consideration To Approve Professional Services Work Order No. DU-18-04 To Wall Engineering, LLC (C-2019-33) For Engineering Services Related To The Water And Wastewater Infrastructure Improvements To Serve Tubacex Durant, Inc. (C-2019-32).

Approved

Grants Coordinator Rebecca Collins addressed council and stated the staff conducted the solicitation process for the engineer for the Tubacex Project and recommends Wall Engineering. This will be 100% funded by the grant which was awarded on June 14, 2019 and accepted earlier in this meeting.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Professional Services Work Order No. DU-18-04 to Wall Engineering LLC (C-2019-33) for engineering services related to the water and wastewater infrastructure improvements to serve Tubacex Durant, Inc. (C-2019-32) contingent upon approval of the SAM Review.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

7. Executive Session

- a. Consider Executive Session to Discuss Hiring of City Manager (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Danny Sherrer and seconded by Mike Morris to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Mike Morris to re-enter executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- b. Consider Action Pursuant to 7(a) Above
No Action Taken

Adjournment

Motion was made by Steve Brittingham and seconded by Jerry Tomlinson to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 6/28/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of June 27, 2019

Council Information / Action Requested

Approval of Special Called Meeting Minutes of June 27, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 6.27.2019	Exhibit	6/28/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant at 8:50 a.m. on Tuesday, June 18, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:45 a.m. on the 25th day of June, 2019.

MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting OF June 27, 2019 AT 1:00 PM,

CALL TO ORDER

Mayor Grube called the meeting to order at 1:02 p.m.

INVOCATION/FLAG SALUTE

Police Chief David Houser provided the invocation. Vice Mayor Steve Brittingham led the flag salute.

ROLL CALL

Present: Council Member Danny Sherrer	City Manager Tim Rundel
Council Member Jerry Tomlinson	City Attorney Tom Marcum
Vice Mayor Steve Brittingham	City Clerk Cynthia J. Price
Mayor Oden Grube	

Absent: Council Member Mike Morris

Mayor Grube declared a quorum.

1. Executive Session

- a. Consider Executive Session to Discuss Hiring of City Manager (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Sherrer, Tomlinson

Absent: Morris

Motion was made by Steve Brittingham and seconded by Danny Sherrer to re-enter regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Sherrer, Tomlinson

Absent: Morris

b. Consider Action Pursuant to 1(a) Above

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to authorize the mayor to enter into a contractual agreement with Oklahoma Municipal Management Services for the details they have outlined in their proposal upon final approval from legal counsel.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Sherrer, Tomlinson

Absent: Morris

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Sherrer, Tomlinson

Absent: Morris



The City of Durant

Office of City Clerk

Memorandum

Date: 6/27/2019
To: Mayor and City Council
From: Teresa Taylor - Human Resources; Betty Willhite - Accounts Payable
Re: Consider Approval of Claims - June 2019

Council Information / Action Requested

Approval of Claims - June 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Payroll Claims - June 2019	Exhibit	6/27/2019
Electronic Payments Department Register - June 2019	Exhibit	7/1/2019
Check Payments Department Register - June 2019	Exhibit	7/1/2019

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

001-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
CITY ADMINISTRATION	510,184.11	36,082.26	514,178.49	100.78	0.00	(3,994.38)
CITY CLERK	107,261.89	7,413.59	95,316.47	88.86	0.00	11,945.42
CITY TREASURER	270,408.17	22,561.13	268,274.30	99.21	0.00	2,133.87
LAW ENFORCEMENT (PD)	4,479,418.08	307,721.22	4,208,132.95	93.94	0.00	271,285.13
ANIMAL CONTROL (PD)	94,873.51	6,553.31	93,025.02	98.05	0.00	1,848.49
FIRE DEPARTMENT	3,177,456.96	228,663.61	3,166,539.17	99.66	0.00	10,917.79
PARKS, REC. & GEN. SVCS.	514,633.81	42,039.84	513,734.53	99.83	0.00	899.28
SWIMMING POOL	71,221.36	25,951.24	76,560.48	107.50	0.00	(5,339.12)
MUNICIPAL COURT	54,835.23	3,720.99	50,746.74	92.54	0.00	4,088.49
COMMUNITY DEVELOPMENT	259,911.94	23,537.47	283,806.49	109.19	0.00	(23,894.55)
PUBLIC LIBRARY	530,097.04	30,408.58	473,791.35	89.38	0.00	56,305.69
STREET DEPARTMENT	885,140.59	56,676.48	777,930.02	87.89	0.00	107,210.57
CIVIL EMERGENCY MGMT.	231,491.65	12,699.03	183,316.26	79.19	0.00	48,175.39
GENERAL GOVERNMENT	210,000.00	0.00	8,805.07	4.23	77.83	201,117.10
CITY GARAGE	<u>248,264.72</u>	<u>14,084.94</u>	<u>185,481.94</u>	<u>74.71</u>	<u>0.00</u>	<u>62,782.78</u>
TOTAL SALARIES AND BENEFITS	11,645,199.06	818,113.69	10,899,639.28	93.60	77.83	745,481.95
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

001-GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

010-INFO. TECH. SERVICE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
INFO. TECH. SERVICE FUND	<u>213,326.09</u>	<u>15,302.43</u>	<u>213,219.86</u>	<u>99.95</u>	<u>0.00</u>	<u>106.23</u>
TOTAL SALARIES AND BENEFITS	<u>213,326.09</u> =====	<u>15,302.43</u> =====	<u>213,219.86</u> =====	<u>99.95</u> =====	<u>0.00</u> =====	<u>106.23</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

010-INFO. TECH. SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
ECON. DEV. ADMIN.	<u>131,822.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>131,822.00</u>
TOTAL SALARIES AND BENEFITS	<u>131,822.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>131,822.00</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

020-DURANT INDUSTRIAL AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
PD COMM CENTER	<u>768,244.82</u>	<u>39,483.58</u>	<u>544,645.05</u>	<u>70.89</u>	<u>0.00</u>	<u>223,599.77</u>
TOTAL SALARIES AND BENEFITS	<u>768,244.82</u> =====	<u>39,483.58</u> =====	<u>544,645.05</u> =====	<u>70.89</u> =====	<u>0.00</u> =====	<u>223,599.77</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

101-SPECIAL 911 TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

206-DURANT AIRPORT AUTHORITY

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

206-DURANT AIRPORT AUTHORITY
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

405-DURANT UTILITIES AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
PUBLIC WORKS ADMINISTRATI	172,554.32	8,058.07	167,450.25	97.04	0.00	5,104.07
UTILITY BILLING	431,550.31	28,358.82	429,252.22	99.47	0.00	2,298.09
WATER/SEWER LINE MAINT.	572,764.03	39,582.29	564,644.64	98.58	0.00	8,119.39
WATER TREATMENT PLANT	374,663.12	33,103.35	454,213.46	121.23	0.00	(79,550.34)
WASTEWATER TREATMENT	390,631.45	20,417.04	356,826.20	91.35	0.00	33,805.25
COLLECTION - SOLID WASTE	774,796.42	39,911.92	625,949.07	80.79	0.00	148,847.35
UTILITY GENERAL ADMIN.	200,000.00	0.00	0.00	0.00	0.00	200,000.00
DISPOSAL - SOLID WASTE	<u>604,520.61</u>	<u>35,056.95</u>	<u>509,250.98</u>	<u>84.24</u>	<u>0.00</u>	<u>95,269.63</u>
TOTAL SALARIES AND BENEFITS	3,521,480.26	204,488.44	3,107,586.82	88.25	0.00	413,893.44
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

405-DURANT UTILITIES AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

500-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
RECREATIONAL MARKETING	91,806.19	8,104.86	90,721.89	98.82	0.00	1,084.30
DURANT MULTI-SPORT COMP	<u>309,149.56</u>	<u>23,246.63</u>	<u>305,535.25</u>	<u>98.83</u>	<u>0.00</u>	<u>3,614.31</u>
 TOTAL SALARIES AND BENEFITS	 400,955.75 =====	 31,351.49 =====	 396,257.14 =====	 98.83 =====	 0.00 =====	 4,698.61 =====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

500-MULTI-SPORTS COMPLEX
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

610-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: JUNE 30TH, 2019

610-CEMETERY OPERATIONS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

6/29/2019 1:13 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09904 AVFUEL DRAFT 6-28-19
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-003734	AVFUEL CORPORATION					
		I-012276056	206-065-503.70-84	CREDIT CARD E CREDIT CARD EXPENSE	000000	40.00
		I-012276056	206-065-503.70-86	JET FUEL PURC JET FUEL PURCHASES	000000	0.00
		I-012276056	206-065-503.70-87	AVIATION GASO AV GAS PURCHASES	000000	0.00
			DEPARTMENT 065	EAKER FIELD	TOTAL:	40.00

			FUND	206	DURANT AIRPORT AUTHORITY TOTAL:	40.00
					REPORT GRAND TOTAL:	40.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	206-065-503.70-84	CREDIT CARD EXPENSE	40.00	15,000	2,218.51				
	206-065-503.70-86	JET FUEL PURCHASES	0.00	300,000	18,151.88-	Y			
	206-065-503.70-87	AVIATION GASOLINE PURCHASE	0.00	150,000	49,986.87				
** 2018-2019 YEAR TOTALS **			40.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
206-065	EAKER FIELD	40.00
206 TOTAL	DURANT AIRPORT AUTHORITY	40.00
** TOTAL **		40.00

NO ERRORS

** END OF REPORT **

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 002 CITY CLERK DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-002-514.50-64 FUEL	IT/CITY CLERK-FUEL	000000	0.00
				DEPARTMENT 002 CITY CLERK DEPARTMENT	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 2

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-005-521.50-52	FUEL POLICE DEPT-FUEL	000000	169.92
		I-06/2019-BG159577	001-005-521.50-63	VEHICLE MAINT POLICE-VEHICLE MAINTENANCE	000000	0.00
				DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:		169.92

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 006 POLICE - ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 3
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-006-523.50-52	FUEL ANIMAL CONTROL FUEL	000000	0.00
		I-06/2019-BG159577	001-006-523.50-63	VEHICLE MAINT VEHICLE MAINT-ANIMAL CONTROL	000000	0.00
				DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL:		0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 4
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-008-522.50-52	FUEL	FIRE DEPT-FUEL	000000 60.48
				DEPARTMENT 008	FIRE DEPARTMENT	TOTAL: 60.48

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-003100	FUELMAN						
		I-06/2019-BG159577	001-009-532.50-52	FUEL	PARKS-FUEL	000000	0.00
				DEPARTMENT 009	PARKS, REC. & GEN. SVCS. TOTAL:		0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 014 COMMUNITY DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 6
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-014-525.50-52	FUEL	FUEL-COMMUNITY DEVELOPMENT	000000 0.00
				DEPARTMENT 014	COMMUNITY DEVELOPMENT	TOTAL: 0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 7
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-016-541.50-52	FUEL STREET-FUEL	000000	0.00
				DEPARTMENT 016 STREET DEPARTMENT	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 8
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-003100	FUELMAN	I-06/2019-BG159577	001-018-519.50-52	FUEL	EMERGENCY MANAGEMENT	000000	8.82
DEPARTMENT 018 CIVIL EMERGENCY MGMT. TOTAL:						8.82	

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 9
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-019-569.50-52	GENERAL GOV C FUEL STATEMENT CHARGES	000000	0.00
		I-06/2019-BG159577	001-019-569.50-52	GENERAL GOV C FUEL-GEN GOVERNMENT	000000	0.00
		I-06/2019-BG159577	001-019-569.50-52	GENERAL GOV C CREDIT	000000	0.00
			DEPARTMENT 019	GENERAL GOVERNMENT	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 10

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	001-021-541.50-52	FUEL FUEL -GARAGE	000000	0.00
				DEPARTMENT 021 CITY GARAGE	TOTAL:	0.00
				FUND 001 GENERAL FUND	TOTAL:	239.22

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 017 ECON. DEV. ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 11

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	020-017-537.50-52	FUEL	FUEL-ECONOMIC DEVELOPMENT	000000 0.00
				DEPARTMENT 017	ECON. DEV. ADMINISTRATION	TOTAL: 0.00
				FUND 020	DURANT INDUSTRIAL AUTH.	TOTAL: 0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 12

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	206-065-503.50-52	FUEL FOR SERV FUEL-AIRPORT	000000	61.95
				DEPARTMENT 065 EAKER FIELD	TOTAL:	61.95
				FUND 206 DURANT AIRPORT AUTHORITY	TOTAL:	61.95

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 024 PUBLIC WORKS ADMIN.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 13
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	405-024-565.50-52	FUEL	PUBLIC WORKS	000000 0.00
				DEPARTMENT 024	PUBLIC WORKS ADMIN.	TOTAL: 0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 026 WATER/SEWER LINE MAINT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN	I-06/2019-BG159577	405-026-551.50-52 FUEL	WATER/SEWER-FUEL	000000	0.00
DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:						0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	405-027-552.50-52	FUEL FUEL-WTP	000000	0.00
				DEPARTMENT 027 WATER TREATMENT PLANT	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 028 WWTP
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN						
		I-06/2019-BG159577	405-028-553.50-52	FUEL	FUEL-WWTP	000000	0.00
				DEPARTMENT 028	WWTP	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 031 "LAKE DURANT"
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN					
		I-06/2019-BG159577	405-031-552.50-52	FUEL	FUEL-LAKE DURANT	000000 0.00
				DEPARTMENT 031	"LAKE DURANT"	TOTAL: 0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 049 DISPOSAL - SOLID WASTE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN	I-06/2019-BG159577	405-049-554.50-52	FUEL	FUEL-LANDFILL	000000	0.00
DEPARTMENT 049 DISPOSAL - SOLID WASTE						TOTAL:	0.00
FUND 405 DURANT UTILITIES AUTH.						TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 011 DURANT MULTI-SPORTS CMLX
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01-003100	FUELMAN								
		I-06/2019-BG159577		500-011-535.50-52	FUEL	FUEL-MULTISPORTS COMPLEX	000000	0.00	
					DEPARTMENT 011	DURANT MULTI-SPORTS CMLX	TOTAL:	0.00	
					FUND	500	MULTI-SPORTS COMPLEX	TOTAL:	0.00

6/29/2019 1:04 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09903 FUELMAN DRAFT 06-11-19
VENDOR SET: 01
FUND : 610 CEMETERY OPERATIONS FUND
DEPARTMENT: 050 HIGHLAND CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN						
		I-06/2019-BG159577	610-050-572.50-52	FUEL	CEMETERY-FUEL	000000	0.00
				DEPARTMENT 050	HIGHLAND CEMETERY	TOTAL:	0.00
				FUND	610 CEMETERY OPERATIONS FUND	TOTAL:	0.00
						REPORT GRAND TOTAL:	301.17

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	001-002-514.50-64	FUEL	0.00	0	0.00				
	001-005-521.50-52	FUEL	169.92	69,000	1,421.17-	Y			
	001-005-521.50-63	VEHICLE MAINTENANCE	0.00	60,000	15,997.76				
	001-006-523.50-52	FUEL	0.00	6,000	2,605.73				
	001-006-523.50-63	VEHICLE MAINTENANCE	0.00	1,000	699.77				
	001-008-522.50-52	FUEL	60.48	17,500	3,705.09				
	001-009-532.50-52	FUEL	0.00	20,000	1,502.80-	Y			
	001-014-525.50-52	FUEL	0.00	1,500	122.06				
	001-016-541.50-52	FUEL	0.00	52,000	8,973.69				
	001-018-519.50-52	FUEL	8.82	5,000	1,836.56				
	001-019-569.50-52	GENERAL GOV COMMON FUEL CO	0.00	200	584.98-	Y			
	001-021-541.50-52	FUEL	0.00	2,200	823.90				
	020-017-537.50-52	FUEL	0.00	1,000	1,000.00				
	206-065-503.50-52	FUEL FOR SERVICE TRUCK	61.95	2,000	490.56				
	405-024-565.50-52	FUEL	0.00	750	125.13				
	405-026-551.50-52	FUEL	0.00	20,000	670.41-	Y			
	405-027-552.50-52	FUEL	0.00	3,500	1,118.20				
	405-028-553.50-52	FUEL	0.00	3,500	1,632.33				
	405-029-554.50-52	FUEL	0.00	90,000	20,960.41				
	405-031-552.50-52	FUEL	0.00	500	87.06-	Y			
	405-049-554.50-52	FUEL	0.00	95,000	7,758.47-	Y			
	500-011-535.50-52	FUEL	0.00	2,500	1,942.94				
	610-050-572.50-52	FUEL	0.00	0	0.00				
** 2018-2019 YEAR TOTALS **			301.17						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-002	CITY CLERK DEPARTMENT	0.00
001-005	POLICE - LAW ENFORCEMENT	169.92
001-006	POLICE - ANIMAL CONTROL	0.00
001-008	FIRE DEPARTMENT	60.48
001-009	PARKS, REC. & GEN. SVCS.	0.00
001-014	COMMUNITY DEVELOPMENT	0.00
001-016	STREET DEPARTMENT	0.00
001-018	CIVIL EMERGENCY MGMT.	8.82
001-019	GENERAL GOVERNMENT	0.00
001-021	CITY GARAGE	0.00

001 TOTAL	GENERAL FUND	239.22

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
020-017	ECON. DEV. ADMINISTRATION	0.00

020 TOTAL	DURANT INDUSTRIAL AUTH.	0.00

206-065	EAKER FIELD	61.95

206 TOTAL	DURANT AIRPORT AUTHORITY	61.95

405-024	PUBLIC WORKS ADMIN.	0.00
405-026	WATER/SEWER LINE MAINT.	0.00
405-027	WATER TREATMENT PLANT	0.00
405-028	WWTP	0.00
405-029	COLLECTION - SOLID WASTE	0.00
405-031	"LAKE DURANT"	0.00
405-049	DISPOSAL - SOLID WASTE	0.00

405 TOTAL	DURANT UTILITIES AUTH.	0.00

500-011	DURANT MULTI-SPORTS CMPLX	0.00

500 TOTAL	MULTI-SPORTS COMPLEX	0.00

610-050	HIGHLAND CEMETERY	0.00

610 TOTAL	CEMETERY OPERATIONS FUND	0.00

** TOTAL **		301.17

NO ERRORS

** END OF REPORT **

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-7789-1418-060519	001-001-513.50-51	OFFICE SUPPLI 10-BINDERS, TAPE, PENS	000000	44.18
		I-8665-4664-060519	001-001-513.50-51	OFFICE SUPPLI BATTERIES	000000	9.29
		I-8665-4664-060519	001-001-513.70-72	TRAINING AND CMAO CONF. REGISTRATION/HOTEL	000000	260.00
				DEPARTMENT 001 CITY ADMINISTRATION	TOTAL:	313.47

PACKET: 09894 JPMORGAN DRAFT 06-21-19

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 005 POLICE - LAW ENFORCEMENT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2749-5278-060519	001-005-521.50-54	UNIFORMS COMMENDATION/AWARD BARS	000000	128.00
		I-3843-4032-060519	001-005-521.50-63	VEHICLE MAINT WAL-MART BULBS, WIPERS, SOAP	000000	10.64
		I-3843-4032-060519	001-005-521.50-58	BUILDING MAIN WEBSTRAURANT - TABLE for Evide	000000	368.11
		I-3843-4032-060519	001-005-521.50-62	JANITORAL SUP WEBSTAIRANT - TRASH BAGS, TP	000000	85.49
		I-3843-4032-060519	001-005-521.50-51	OFFICE SUPPLI WAL-MART, COPY PAPER, PENS, ET	000000	102.51
		I-3843-4032-060519	001-005-521.50-62	JANITORAL SUP WAL-MART, BLEACH,VINEGAR, WIND	000000	80.48
		I-3843-4032-060519	001-005-521.50-69	OTHER EQUIP P WAL-MART, BATTERIES, ETC	000000	45.26
		I-3843-4032-060519	001-005-521.50-56	RANGE MAINT, LED LIGHT / SAM'S CLUB	000000	119.96
		I-3843-4032-060519	001-005-521.50-58	BUILDING MAIN WAL-MART BUILDING MAINT	000000	44.70
		I-3843-4032-060519	001-005-521.50-58	BUILDING MAIN YARD MAINT SUPPLIES	000000	14.97
		I-3843-4032-060519	001-005-521.50-62	JANITORAL SUP CARPET & HARD FLOOR SWEEPER	000000	39.99
		I-3843-4032-060519	001-005-521.50-56	RANGE MAINT, WAL-MART- PAINT, STAPLES,ROUND	000000	43.09
		I-3843-4032-060519	001-005-521.50-51	OFFICE SUPPLI WAL-MART, PENS, PAPER, NOTE PA	000000	170.91
				DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:		1,254.11

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 006 POLICE - ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		I-2749-5278-060519	001-006-523.70-72	TRAINING & TR LODGING OACA SPRING SEMINAR	000000	193.98
		I-3843-4032-060519	001-006-523.50-58	BUILDING MAIN RUBBER WATER BOWLS	000000	47.94
		I-3843-4032-060519	001-006-523.50-69	OTHER EQUIP P CLEANING, ETC SUPPLIES WAL-MAR	000000	55.08
		I-3843-4032-060519	001-006-523.50-58	BUILDING MAIN WAL-MART-HOSE, NOZZLES, WIRE	000000	49.67
DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL:						346.67

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		C-0845-9168-062119CR	001-008-522.70-72	TRAINING AND JP MORGAN CHASE - BANK ONE	000000	186.00-
		I-0845-9168-060519	001-008-522.70-72	TRAINING AND REGISTRATION FEES X 5 EMPLOYEE	000000	250.00
		I-0845-9168-060519	001-008-522.50-62	JANITORAL SUP CLEANERS, COFFEE, LAUNDRY, ETC	000000	331.98
		I-2290-3789-060519	001-008-522.50-61	MINOR TOOLS A REPLACE SUCTION CANISTERS #E2	000000	97.14
		I-2290-3789-060519	001-008-522.50-51	OFFICE SUPPLI PHONE BATTERIES	000000	29.96
DEPARTMENT 008 FIRE DEPARTMENT						523.08
TOTAL:						523.08
=====						

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS.
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2313-4871-060519	001-009-532.50-69	OTHER EQUIP P POLY STRAINER FOR SPRAYER	000000	21.99
		I-2313-4871-060519	001-009-532.50-71	RECREATIONAL BENCH FOR JACOB'S PARK	000000	128.00
				DEPARTMENT 009 PARKS, REC. & GEN. SVCS. TOTAL:		149.99

PACKET: 09894 JPMORGAN DRAFT 06-21-19

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 012 CITY SWIMMING POOL

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2313-4871-060519	001-012-536.50-51	OFFICE SUPPLI SCISSORS, TAPE, PENS, BOARD,	000000	209.14
		I-2313-4871-060519	001-012-536.50-69	OTHER EQUIP P RADIO/MICROPHONE BOOM BOX	000000	149.00
		I-2313-4871-060519	001-012-536.50-69	OTHER EQUIP P SHELF, SURGE STRIP	000000	74.94
		I-2313-4871-060519	001-012-536.50-53	CHEMICALS, DR POOL TESTER KITS	000000	48.15
		I-2313-4871-060519	001-012-536.50-58	BUILDING AND 3-SLIDING GLASS WINDOWS	000000	461.66
		I-2313-4871-060519	001-012-536.50-81	POOL CONCESSI CONCESSION FOOD	000000	1,163.53
		I-2313-4871-060519	001-012-536.50-69	OTHER EQUIP P PUMP, ID CARD, HOSE HANGER	000000	21.82
		I-2313-4871-060519	001-012-536.50-69	OTHER EQUIP P POOL EQUIPMENT	000000	16.98
		I-2313-4871-060519	001-012-536.50-81	POOL CONCESSI HOT DOGS FOR CONCESSION	000000	28.68
		I-2313-4871-060519	001-012-536.50-69	OTHER EQUIP P STORAGES, HOSE HANGER	000000	33.46
		I-2313-4871-060519	001-012-536.50-81	POOL CONCESSI COKE, DUCT TAPE	000000	120.44
		I-2313-4871-060519	001-012-536.50-81	POOL CONCESSI CONCESSION DRINKS	000000	103.48
		I-2313-4871-060519	001-012-536.50-51	OFFICE SUPPLI STOOL, CORD, CLOTH, BASKET, TI	000000	159.24
				DEPARTMENT 012 CITY SWIMMING POOL	TOTAL:	2,590.52

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 014 COMMUNITY DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-8665-4664-060519	001-014-525.70-72	TRAINING AND ICC RESIDENTIAL STUDY GUIDE BK 000000		77.25
				DEPARTMENT 014 COMMUNITY DEVELOPMENT	TOTAL:	77.25

PACKET: 09894 JPMORGAN DRAFT 06-21-19

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 015 PUBLIC LIBRARY

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		I-0338-3322-060519	001-015-571.30-31	PHONE & TELECOM DRAW DOWN--EFAX--ONLINE FAXING	000000	142.00
		I-2521-9340-060519	001-015-571.50-32	POSTAGE & FRE ONLINE POSTAGE STAMPS SERVICE	000000	17.99
		I-2521-9340-060519	001-015-571.50-56	CIRCULATION SUB. RENEW 5/31/19 TO 5/31/20	000000	50.00
		I-2521-9340-060519	001-015-571.70-35	STATE AID EXP PALLET OF RED MULCH	000000	170.00
		I-2521-9340-060519	001-015-571.70-35	STATE AID EXP PEDESTAL STAND 3-SPEED	000000	77.08
		I-2521-9340-060519	001-015-571.50-99	HUMANITIES PR SUMMER READING PRO. SUPPLIES	000000	129.87
		I-2521-9340-060519	001-015-571.50-56	CIRCULATION PS4 & X BOX ONE GAMES	000000	138.37
		I-2521-9340-060519	001-015-571.70-35	STATE AID EXP TWO PALLETS OF RED MULCH	000000	340.00
		I-2521-9340-060519	001-015-571.50-56	CIRCULATION NEWSPAPER SUB. RENEWAL 1 YR.	000000	255.00
DEPARTMENT 015 PUBLIC LIBRARY					TOTAL:	1,320.31

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-6993-0767-060519	001-016-541.50-63	VEHICLE MAINT TOWING #30 TO TULSA	000000	1,150.00
				DEPARTMENT 016 STREET DEPARTMENT	TOTAL:	1,150.00

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2275-4257-060519	001-018-519.50-61	MINOR TOOLS & SMALL FREEZER/DOOR BELL BUTTON	000000	291.83
				DEPARTMENT 018 CIVIL EMERGENCY MGMT.	TOTAL:	291.83

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-8665-4664-060519	001-019-569.70-75	EMPLOYEE EVEN BLOOD DRIVE DECORATIONS	000000	99.30
		I-8665-4664-060519	001-019-569.70-23	COUNCIL MEMBE COUNCIL BUDGET MEETING	000000	75.02
			DEPARTMENT 019	GENERAL GOVERNMENT	TOTAL:	174.32
			FUND	001 GENERAL FUND	TOTAL:	8,191.55

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		I-0338-3322-060519	010-020-560.30-50	SOFTWARE/SERV VISUAL CUT SOFTWARE WASTEWOR	000000	360.00
		I-0338-3322-060519	010-020-560.50-69	OTHER EQUIP P BATTERIES, USB & HARD DRIVES	000000	791.88
		I-0338-3322-060519	010-020-560.50-49	NETWORK PRINT TONER AND PRINTER SUPPLIES	000000	341.86
DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:						1,493.74

FUND 010 INFO. TECH. SERVICE FUND TOTAL:						1,493.74

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 101 SPECIAL 911 TAX FUND
DEPARTMENT: 007 911 COMMUNICATIONS CTR.
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-3843-4032-060519	101-007-527.50-51	OFFICE SUPPLI WAL-MART, TAPE, STAPLER,ETC	000000	73.42
				DEPARTMENT 007 911 COMMUNICATIONS CTR.	TOTAL:	73.42
				FUND 101 SPECIAL 911 TAX FUND	TOTAL:	73.42

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 026 WATER/SEWER LINE MAINT.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 14

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		I-7789-1418-060519	405-026-551.50-63	VEHICLE MAINT CONTROLS FOR DUMP BED #330	000000	41.99
		I-8295-6928-060519	405-026-551.50-61	MINOR TOOLS A PHONE CHARGERS, CORDS, MISC.	000000	76.45
DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:						118.44

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 15

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
		I-9469-0317-060519	405-027-552.50-51	OFFICE SUPPLI OFFICE & JANITORIAL SUPPLIES	000000	45.25
		I-9469-0317-060519	405-027-552.50-62	JANITORAL SUP OFFICE & JANITORIAL SUPPLIES	000000	45.24
DEPARTMENT 027 WATER TREATMENT PLANT TOTAL:						90.49

6/24/2019 1:11 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09894 JPMORGAN DRAFT 06-21-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 028 WWTP
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 16

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-7793-6577-060519	405-028-553.50-62	JANITORAL SUP PAPER TOWELS, PINESOL, SANITIZ	000000	110.46
		I-7793-6577-060519	405-028-553.50-69	OTHER EQUIP P TOOL PRESSURE SWITCH FOR GBT	000000	179.65
			DEPARTMENT 028	WWTP	TOTAL:	290.11
			FUND	405	DURANT UTILITIES AUTH.	TOTAL: 499.04
					REPORT GRAND TOTAL:	10,257.75

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	001-001-513.50-51	OFFICE SUPPLIES	53.47	3,000	177.60				
	001-001-513.70-72	TRAINING AND TRAVEL	260.00	9,000	3,992.10				
	001-005-521.50-51	OFFICE SUPPLIES	273.42	7,500	4,376.07				
	001-005-521.50-54	UNIFORMS	128.00	20,000	3,042.86				
	001-005-521.50-56	RANGE MAINT, WEAPONS, AMMO	163.05	24,000	251.87				
	001-005-521.50-58	BUILDING MAINTENANCE	427.78	10,000	913.16				
	001-005-521.50-62	JANITORAL SUPPLIES	205.96	5,000	1,761.33				
	001-005-521.50-63	VEHICLE MAINTENANCE	10.64	60,000	16,546.59				
	001-005-521.50-69	OTHER EQUIP PARTS & MAINT	45.26	7,610	3,699.15				
	001-006-523.50-58	BUILDING MAINTENANCE	97.61	1,500	261.46				
	001-006-523.50-69	OTHER EQUIP PARTS & MAINT	55.08	2,000	907.34				
	001-006-523.70-72	TRAINING & TRAVEL	193.98	2,500	274.52				
	001-008-522.50-51	OFFICE SUPPLIES	29.96	2,500	936.86				
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	97.14	35,000	22,788.82				
	001-008-522.50-62	JANITORAL SUPPLIES	331.98	6,000	1,192.81				
	001-008-522.70-72	TRAINING AND TRAVEL	64.00	15,000	7,167.30				
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	21.99	8,000	5,478.41				
	001-009-532.50-71	RECREATIONAL EQUIP. & MAIN	128.00	4,000	3,872.00				
	001-012-536.50-51	OFFICE SUPPLIES	368.38	200	204.06-	Y			
	001-012-536.50-53	CHEMICALS, DRUGS, AND LAB	48.15	18,000	5,544.68				
	001-012-536.50-58	BUILDING AND MAINTENANCE	461.66	6,000	3,643.84				
	001-012-536.50-69	OTHER EQUIP PARTS & MAINT	296.20	3,000	1,174.45-	Y			
	001-012-536.50-81	POOL CONCESSION	1,416.13	5,500	4.11				
	001-014-525.70-72	TRAINING AND TRAVEL	77.25	2,500	1,271.39				
	001-015-571.30-31	PHONE & TELECOMMUNICATION	142.00	4,800	2,077.79-	Y			
	001-015-571.50-32	POSTAGE & FREIGHT	17.99	2,000	804.53				
	001-015-571.50-56	CIRCULATION	443.37	50,000	9,346.09				
	001-015-571.50-99	HUMANITIES PROGRAMS	129.87	2,800	472.85				
	001-015-571.70-35	STATE AID EXPENDITURES	587.08	21,177	2,472.00				
	001-016-541.50-63	VEHICLE MAINTENANCE	1,150.00	45,000	15,929.66				
	001-018-519.50-61	MINOR TOOLS & EQUIP	291.83	11,305	3,546.45				
	001-019-569.70-23	COUNCIL MEMBER RELATED EXP	75.02	2,500	1,188.05				
	001-019-569.70-75	EMPLOYEE EVENT PROGRAM	99.30	7,500	5,928.84				
	010-020-560.30-50	SOFTWARE/SERVER MAINT	360.00	26,600	5,973.50				
	010-020-560.50-49	NETWORK PRINTER SUPPLIES	341.86	9,000	4,446.85				
	010-020-560.50-69	OTHER EQUIP PARTS & MAINT	791.88	12,000	991.73				
	101-007-527.50-51	OFFICE SUPPLIES EXPENSE	73.42	2,000	1,378.80				
	405-026-551.50-61	MINOR TOOLS AND EQUIPMENT	76.45	7,000	915.18				
	405-026-551.50-63	VEHICLE MAINTENANCE	41.99	10,000	12,970.90-	Y			
	405-027-552.50-51	OFFICE SUPPLIES	45.25	1,000	251.73				
	405-027-552.50-62	JANITORAL SUPPLIES	45.24	800	359.01				
	405-028-553.50-62	JANITORAL SUPPLIES	110.46	1,000	523.65				
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	179.65	100,000	13,189.34				
**	2018-2019 YEAR TOTALS	**	10,257.75						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-001	CITY ADMINISTRATION	313.47
001-005	POLICE - LAW ENFORCEMENT	1,254.11
001-006	POLICE - ANIMAL CONTROL	346.67
001-008	FIRE DEPARTMENT	523.08
001-009	PARKS, REC. & GEN. SVCS.	149.99
001-012	CITY SWIMMING POOL	2,590.52
001-014	COMMUNITY DEVELOPMENT	77.25
001-015	PUBLIC LIBRARY	1,320.31
001-016	STREET DEPARTMENT	1,150.00
001-018	CIVIL EMERGENCY MGMT.	291.83
001-019	GENERAL GOVERNMENT	174.32

001 TOTAL	GENERAL FUND	8,191.55
010-020	INFO. TECH. SERVICE DEPT.	1,493.74

010 TOTAL	INFO. TECH. SERVICE FUND	1,493.74
101-007	911 COMMUNICATIONS CTR.	73.42

101 TOTAL	SPECIAL 911 TAX FUND	73.42
405-026	WATER/SEWER LINE MAINT.	118.44
405-027	WATER TREATMENT PLANT	90.49
405-028	WWTP	290.11

405 TOTAL	DURANT UTILITIES AUTH.	499.04

** TOTAL **		10,257.75

NO ERRORS

** END OF REPORT **

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005304	RICOH USA, INC. (FINANCIAL)							
	I-102125438	IT COPIER LEASE MAY'19	D	6/05/2019		199.06CR	000001	199.06
005304	RICOH USA, INC. (FINANCIAL)							
	I-102125440	IT COPIER LEASE MAY'19	D	6/05/2019		385.69CR	000002	385.69

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	584.75	584.75
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	584.75	584.75

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

6/20/2019 3:26 PM
PACKET: 09886 RICOH DRAFT PYMT 6-5-19
VENDOR SET: 01
BANK : 601 POOLED CASH FUND

A / P CHECK REGISTER

PAGE: 2

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
010	6/2019	584.75CR
=====		
ALL		584.75CR

PACKET: 09902 RICOH DRAFT 06-26-19

VENDOR SET: 01

FUND : 010 INFO. TECH. SERVICE FUND

DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005304	RICOH USA, INC. (FINANC	I-102191614	010-020-560.30-35	COPIER LEASE COPIER LEASE & USE FEES	000000	2,398.00
DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:						2,398.00
FUND 010 INFO. TECH. SERVICE FUND TOTAL:						2,398.00
REPORT GRAND TOTAL:						2,398.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	010-020-560.30-35	COPIER LEASE & USE FEES	2,398.00	32,000	8,612.80-	Y			
** 2018-2019 YEAR TOTALS **			2,398.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
010-020	INFO. TECH. SERVICE DEPT.	2,398.00

010 TOTAL	INFO. TECH. SERVICE FUND	2,398.00

** TOTAL **		2,398.00

NO ERRORS

** END OF REPORT **

DEPARTMENT: 017 ECON. DEV. ADMINIS.
BUDGET TO USE: CB-CURRENT BUDGET

BANK: DIA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-000346	DURANT AREA	CHAMBER OF					
		I-5-2019-RENT	020-017-537.30-15	OFFICE SPACE	MONTHLY OFFICE RENT	176280	1,225.00
		I-5/2019-COPY	020-017-537.50-50	PHOTOCOPIES	MONTHLY USAGE OF COPY MACH	176280	160.00
01-000620	AT&T MOBILITY	(CINGULA					
		I-X06012019	020-017-537.30-31	PHONE & TELEC DIA	MONTHLY CELL PHONE BILLING	176277	55.53
01-005783	PAUL S. BUNTZ						
		I-19	020-017-537.30-51	CONTRACT LABO	PROFESSIONAL SERVICES	176289	4,282.00
01-005807	LOUCINDA FRENCH						
		I-04.13.19-04.28.19	020-017-537.50-62	JANITORIAL SE DIA	JANITORIAL CLEANING	176281	30.00
01-006015	JENNIFER TAYLOR						
		I-MAY 2019	020-017-537.30-51	CONTRACT LABO DIA	CONTRACT LABOR	176282	150.00
				DEPARTMENT 017	ECON. DEV. ADMINISTRATION	TOTAL:	5,902.53

6/05/2019 3:59 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09869 DIA AP CLAIMS 6-5-19
 VENDOR SET: 01
 FUND : 020 DURANT INDUSTRIAL AUTH.
 DEPARTMENT: 067 INDUSTRIAL PROJECTS
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 2

BANK: DIA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001602	OKLAHOMA DEPARTMENT OF					
		I-5/2019-10712	020-067-596.66-12	BL - CDBG LOA CDBG LOAN 10712	176284	2,083.34
		I-5/2019-11124ED87	020-067-596.66-13	CG - CDBG LOA 11124 ED 87	176285	1,666.67
		I-5/2019-12491ES	020-067-596.66-17	ES - CDBG LOA CDBG #12491 - EAGLE SUSPENSION	176286	1,666.48
		I-5/2019-9131CDBG	020-067-596.66-11	CMP - CDBG LO 9131CDBG-EDIF99-	176287	1,250.00
		I-5/2019-CDBG#1210	020-067-596.66-15	EB - CDBG LOA EARTH BIOFUELS CDBG	176288	354.17
01-001922	CENTER ECONOMIC DEV LAW					
		I-13521	020-067-596.72-01	HICKORY TIF P PROJECT HICKORY LEGAL SERVICES	176278	905.00
01-005269	CHERYL JACKSON					
		I-5/2019-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	176279	447.79
		I-5/2019-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDINAL GLASS LAND PRINCIPAL	176279	1,959.82
01-005270	JOHN JACKSON					
		I-5/2019-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	176283	447.78
		I-5/2019-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDNIAL LAND PURCHASE	176283	1,959.82
DEPARTMENT 067 INDUSTRIAL PROJECTS TOTAL:						12,740.87

FUND 020 DURANT INDUSTRIAL AUTH. TOTAL:						18,643.40
REPORT GRAND TOTAL:						18,643.40

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	020-017-537.30-15	OFFICE SPACE RENT	1,225.00	14,700	1,225.00				
	020-017-537.30-31	PHONE & TELECOMMUNICATION	55.53	900	288.19				
	020-017-537.30-51	CONTRACT LABOR	4,432.00	40,000	21,004.20	-	Y		
	020-017-537.50-50	PHOTOCOPIES	160.00	2,200	280.00				
	020-017-537.50-62	JANITORIAL SERVICES	30.00	360	30.00	-	Y		
	020-067-596.66-11	CMP - CDBG LOAN PMT. EXP.	1,250.00	15,000	1,250.00				
	020-067-596.66-12	BL - CDBG LOAN PMT. EXP.	2,083.34	25,000	2,083.26				
	020-067-596.66-13	CG - CDBG LOAN PMT. EXP.	1,666.67	20,000	1,666.63				
	020-067-596.66-15	EB - CDBG LOAN PMT. EXP.	354.17	4,250	354.13				
	020-067-596.66-17	ES - CDBG LOAN PMT. EXP.	1,666.48	20,000	1,668.72				
	020-067-596.68-01	CG LAND ACQUISITION COSTS	4,815.21	57,783	4,815.69				
	020-067-596.72-01	HICKORY TIF PROJECT	905.00	55,000	6,382.79	-	Y		
** 2018-2019 YEAR TOTALS **			18,643.40						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
020-017	ECON. DEV. ADMINISTRATION	5,902.53
020-067	INDUSTRIAL PROJECTS	12,740.87

020 TOTAL	DURANT INDUSTRIAL AUTH.	18,643.40

** TOTAL **		18,643.40

NO ERRORS

** END OF REPORT **

6/04/2019 3:36 PM
 REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
 BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001752	OKLAHOMA STATE BUREAU O					
		I-APR 2019	001-000-203.50-01	DUE TO OSBI COURT FORENSIC FEES	176221	893.00
		I-APR 2019 AFIS	001-000-203.50-01	DUE TO OSBI COURT COLLECTION FEES	176221	982.59
01-002989	C.L.E.E.T.					
		I-APR 2019	001-000-203.50-00	DUE TO C.L.E. COURT PENALTY ASSESS FEE	176144	1,032.60
01-1	MISCELLANEOUS VENDOR					
	TAMMY BURKETT	I-0132 DEP REFUND	001-000-361.40-00	MISC. REVENUE TAMMY BURKETT:SPAY/NEUT RFD	176247	35.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						2,943.19

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 2
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-005430	VERIZON WIRELESS					
		I-05/2019-5457-0005	001-001-513.30-31	PHONE & TELECOM KARI DOSH 580- 634-1710	176264	52.95
		I-05/2019-5457-0005	001-001-513.30-31	PHONE & TELECOM JETPACK 580-579-5347 COURT	176264	40.01
		I-05/2019-5457-0005	001-001-513.30-31	PHONE & TELECOM QALERT 580-579-5943	176264	52.95
		I-05/2019-5457-0005	001-001-513.30-31	PHONE & TELECOM TIM RUNDEL 580-579-6064	176264	52.95
				DEPARTMENT 001 CITY ADMINISTRATION	TOTAL:	198.86

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 002 CITY CLERK DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 3
 BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000451	OKLAHOMA MUNICIPAL LEAG	I-071598	001-002-514.50-57	MMBRSHIP/LICN UPDATES TO HANDBOOKS	176224	67.26
01-000540	AT&T	I-05/2019-7608 1	001-002-514.30-31	PHONE & TELEC CITY CLERK	176116	12.43
DEPARTMENT 002 CITY CLERK DEPARTMENT					TOTAL:	79.69

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 003 CITY TREASURER DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 4
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	001-003-515.30-31	PHONE & TELECOM TREASURER	176116	0.00
				DEPARTMENT 003 CITY TREASURER DEPT.	TOTAL:	0.00

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 004 LEGAL SERVICES-ATTORNEY
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 5
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004546	MARCUM, THOMAS	I-25	001-004-516.30-77	INTERNAL LEGA LEGAL SERVICES	176206	6,734.12
DEPARTMENT 004 LEGAL SERVICES-ATTORNEY TOTAL:						6,734.12

6/04/2019 3:36 PM	REGULAR DEPARTMENT PAYMENT REGISTER	PAGE: 6
PACKET: 09825 AP CLAIMS 06-05-19		
VENDOR SET: 01		
FUND : 001	GENERAL FUND	
DEPARTMENT: 005	POLICE - LAW ENFORCEMENT	BANK: 601
BUDGET TO USE:	CB-CURRENT BUDGET	

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057	BRYAN AGRI PRODUCTS					
		I-646131	001-005-521.50-74	(D) DRUG DOG, K-9 FOOD, VET SUPPLIES, ETC	176127	48.00
		I-647137	001-005-521.50-74	(D) DRUG DOG, K-9 DOG FOOD & SUPPLIES	176127	48.00
01-000164	DURANT TRUE VALUE LUMBE					
		I-623585	001-005-521.50-58	BUILDING MAIN PLUMBING SUPPLIES, BREAK ROOM	176164	35.55
01-000214	APPLIED CONCEPTS INC					
		I-348343	001-005-521.50-63	VEHICLE MAINT TAHOE RADAR TRANS MOUNT	176115	888.00
01-000253	GENE'S TIRE SERVICE INC					
		I-165663	001-005-521.50-63	VEHICLE MAINT 203 BATTERY	176180	150.00
01-000274	O'REILLY AUTO PARTS					
		C-0345-402527	001-005-521.50-63	VEHICLE MAINT CORE CREDIT	176215	18.00-
		C-0345-440976	001-005-521.50-63	VEHICLE MAINT CORE CREDIT	176215	38.00-
		I-0345-449366	001-005-521.50-63	VEHICLE MAINT IDLER PULLEY	176215	37.50
		I-0345-450129	001-005-521.50-63	VEHICLE MAINT 429 / MOTOR MOUNT	176215	37.10
01-000309	US CELLULAR					
		I-0309216061	001-005-521.30-31	PHONE & TELEC PD NARCOTICS 580-775-3782	176261	0.00
		I-0309216061	001-005-521.30-31	PHONE & TELEC PIO 580-775-3783	176261	0.00
		I-0309216061	001-005-521.30-31	PHONE & TELEC ANIMAL CONTROL 580-775-5235	176261	68.28
		I-0309216061	001-005-521.30-31	PHONE & TELEC MARK LASITER 580-775-4111	176261	0.00
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-295438	001-005-521.50-63	VEHICLE MAINT 527 STARTER	176192	170.27
		I-295752	001-005-521.50-63	VEHICLE MAINT 724 TURN ROTORS, BRAKE PADS	176192	178.90
		I-295950	001-005-521.50-63	VEHICLE MAINT PD - DRAW DOWN@JIMMIE'S AUTO	176192	38.43
		I-296957	001-005-521.50-63	VEHICLE MAINT 422 HUB ASSEMBLY	176192	277.64
		I-296977	001-005-521.50-63	VEHICLE MAINT PD - DRAW DOWN@JIMMIE'S AUTO	176192	22.76
01-000381	OKLAHOMA NATURAL GAS					
		I-MAY 2019	001-005-521.30-33	UTILITIES POLICE 210476717 1434922 91	176225	22.09
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019-35948044	001-005-521.30-33	UTILITIES POLICE	176216	230.11
01-000540	AT&T					
		I-05/2019-7608 1	001-005-521.30-31	PHONE & TELEC POLICE	176116	438.70
01-000790	SIRCHIE FINGER PRINT					
		I-0399810-IN	001-005-521.50-54	UNIFORMS NARK KITS + SHIPPING	176242	262.04
01-000820	OK DEPT OF PUBLIC SAFET					
		I-31-1900398	001-005-521.50-49	COMPUTER SOFT PD GEOSAFE MOBILE LICENSES	176220	700.00
		I-32-1900292	001-005-521.50-49	COMPUTER SOFT PD GEOSAFE MOBILE LICENSES	176220	105.00
01-001587	A*B*C OCCUPATIONAL SAFE					

DEPARTMENT: 005 POLICE - LAW ENFOR
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001587	A*B*C OCCUPATIONAL SAFE	continued				
		I-54454	001-005-521.50-58	BUILDING MAIN BUILDING FIRE EXTINGUISHERS	176107	156.00
		I-54454	001-005-521.50-62	JANITORAL SUP FIRST AID RE-STOCK	176107	100.25
		I-54454	001-005-521.50-63	VEHICLE MAINT VEHICLE FIRE EXTINGUISHERS	176107	80.00
01-002736	BRYAN COUNTY SHERIFF'S					
	I-MAY 2019		001-005-521.70-81	BRYAN CO. JAI MONTHLY JAIL INVOICE BILLING	176129	8,560.00
01-002937	J & I MANUFACTURING, IN					
	I-I000811009		001-005-521.50-56	RANGE MAINT, C PURLINS 3" & 4 ", SCREWS	176191	324.20
01-002989	C.L.E.E.T.					
	I-A1803-1014		001-005-521.70-72	TRAINING AND REGISTRATION - SMITH	176143	1,770.00
01-003345	BRANDON LAXTON					
	I-EBAY		001-005-521.50-63	VEHICLE MAINT 260 HEADLAMP RECEPTACLE REPLAC	176202	21.67
01-004980	DOUGLASS DISTRIBUTING					
	I-MAY07-2019		001-005-521.50-52	FUEL POLICE	176158	1,506.37
	I-MAY14-2019		001-005-521.50-52	FUEL POLICE	176158	1,871.64
	I-MAY21-2019		001-005-521.50-52	FUEL POLICE	176158	1,754.41
	I-MAY30-2019		001-005-521.50-52	FUEL POLICE	176158	1,584.80
01-005168	CASTEEL'S TIRE (CALERA)					
	I-1-GS67963		001-005-521.50-63	VEHICLE MAINT 684 2 TAHOE TIRES	176132	249.92
01-005430	VERIZON WIRELESS					
	I-05/2019-5457-0002		001-005-521.30-53	COMMUNICATION PD AIR CARDS	176264	1,664.21
01-005546	STUTEVILLE CHEVROLET OF					
	I-CVCS52709		001-005-521.50-63	VEHICLE MAINT 063 ABS TRACTION CTL REPAIR	176246	386.36
01-005674	IN SYNCH SYSTEMS, LLC					
	I-4869		001-005-521.50-90	SAFEOKGRANT A ATACRAIDS ANNUAL SUPPORT &	176187	595.00
01-005794	BRADFORD S. NELSON					
	I-22630451 CONF#		001-005-521.70-72	TRAINING AND LODGING CHARGED TO PERS CARD I	176213	282.00
01-005916	TEXOMACARE					
	I-05.20.19		001-005-521.20-24	MEDICAL/PHYSI RESP FIT TESTS	176253	80.00
01-005929	NETWORKFLEET, INC					
	I-OSV000001750822		001-005-521.30-54	PD VEHICLE GP GLOBAL POSITIONING UNITS POLIC	176214	880.85
01-006003	CHERRY CLEANING Solutio					
	I-2238		001-005-521.30-48	JANITORIAL SE JANITORIAL CLEANING	176138	2,024.12
				DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:		27,594.17

DEPARTMENT: 000 POLICE - ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-623508	001-006-523.50-58	BUILDING MAIN NOZZLES, REPLACEMENT PARTS, ET	176164	13.48
01-000948	CENTRAL ELECTRIC	I-13029	001-006-523.50-58	BUILDING MAIN CHANGE PLUG FOR HEAT/AIR UNIT	176136	94.20
01-001105	BRYAN COUNTY ANIMAL	I-05.21.19	001-006-523.30-15	VETERINARY SE EUTHANASIA's	176128	20.00
		I-05.30.19	001-006-523.30-15	VETERINARY SE EUTHANASIA's	176128	20.00
01-004980	DOUGLASS DISTRIBUTING	I-MAY07-2019	001-006-523.50-52	FUEL ANIMAL CONTROL	176158	77.37
		I-MAY14-2019	001-006-523.50-52	FUEL ANIMAL CONTROL	176158	96.13
		I-MAY21-2019	001-006-523.50-52	FUEL ANIMAL CONTROL	176158	90.11
		I-MAY30-2019	001-006-523.50-52	FUEL ANIMAL CONTROL	176158	81.40
				DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL:		492.69

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 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 008 FIRE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000148	TUCKER PLUMBING					
		I-05.22.19	001-008-522.50-58	BUILDING AND ADMIN PLUMBING PROBLEM	176258	100.00
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-287521	001-008-522.50-63	VEHICLE MAINT BATTERIES ARU, STA 1 HOSE REEL	176192	110.57
		I-287558	001-008-522.50-63	VEHICLE MAINT BATTERIES ARU, STA 1 HOSE REEL	176192	101.99
		I-289984	001-008-522.50-69	OTHER EQUIP P MISC. PARTS FOR EQPT REPAIR	176192	22.84
		I-293040	001-008-522.50-69	OTHER EQUIP P MISC. PARTS FOR EQPT REPAIR	176192	18.99
01-000381	OKLAHOMA NATURAL GAS					
		I-MAY 2019	001-008-522.30-33	UTILITIES FIRE122 212845862 2523315 45	176225	35.34
		I-MAY 2019	001-008-522.30-33	UTILITIES FIRE124 212845862 2523317 45	176225	113.01
		I-MAY 2019	001-008-522.30-33	UTILITIES FIRE#3 212762353 2514273 00	176225	108.91
01-000445	BEMAC SUPPLY					
		I-S2143031.001	001-008-522.50-58	BUILDING AND HAND OPERATED AUGER FOR SEWER	176121	17.35
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019-35948044	001-008-522.30-33	UTILITIES FIRE DEPT	176216	631.53
01-000500	RAYMOND'S AUTO SUPPLY I					
		I-514527	001-008-522.50-63	VEHICLE MAINT WIPERS FOR APPARATUS 501	176234	74.69
01-000540	AT&T					
		I-05/2019-7608 1	001-008-522.30-31	PHONE & TELECOM FIRE	176116	205.98
01-000613	SHIPMAN COMMUNICATIONS					
		I-67499	001-008-522.50-61	MINOR TOOLS A RADIO INSTALLATION & PARTS #R1	176240	111.40
		I-67501	001-008-522.50-61	MINOR TOOLS A RADIO INSTALLATION & PARTS #R1	176240	95.00
01-000925	OVERHEAD DOOR COMPANY					
		I-69932	001-008-522.50-58	BUILDING AND DOOR BRACING STA 2 W SIDE DOOR	176227	216.50
01-002831	BLACKBURN PLUMBING					
		I-300842	001-008-522.50-58	BUILDING AND STOPPED UP LINE AT FIRE ADMIN.	176122	910.00
01-004901	BRUCE'S APPLIANCE REPAIR					
		I-02.20.19 STA #3	001-008-522.50-58	BUILDING AND DISHWASHER REPAIR #STA 3	176125	69.50
01-004950	FIREWORKS FIRE APPARATUS					
		I-5281	001-008-522.50-63	VEHICLE MAINT REPAIRS TO #T-1	176171	54.90
		I-5291	001-008-522.50-63	VEHICLE MAINT REPAIRS TO #T-1	176171	913.75
01-004980	DOUGLASS DISTRIBUTING					
		I-MAY07-2019	001-008-522.50-52	FUEL FIRE	176158	301.08
		I-MAY14-2019	001-008-522.50-52	FUEL FIRE	176158	374.09
		I-MAY21-2019	001-008-522.50-52	FUEL FIRE	176158	350.66
		I-MAY30-2019	001-008-522.50-52	FUEL FIRE	176158	316.76

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005168	CASTEEL'S TIRE (CALERA)	I-1-68057	001-008-522.50-63	VEHICLE MAINT FLAT REPAIR #R-1	176132	30.00
01-005430	VERIZON WIRELESS	I-05/2019-542025457	001-008-522.30-31	PHONE & TELECOM FD 775- 4911	176264	10.46
01-006003	CHERRY CLEANING SOLUTIONS	I-2238	001-008-522.30-48	JANITORIAL SE JANITORIAL CLEANING	176138	382.05
DEPARTMENT 008 FIRE DEPARTMENT					TOTAL:	5,677.35

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000164	DURANT TRUE VALUE LUMBE					
	I-623095	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN MISC.	176164	35.74
	I-623271	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN MISC.	176164	2.00
	I-623307	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	20.99
	I-623364	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	46.97
	I-623442	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	8.49
	I-623518	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	34.98
	I-623525	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	10.98
	I-623526	001-009-532.50-69	OTHER EQUIP P	BOLTS, NUTS, SCREWS, TAPE	176164	6.99
	I-623554	001-009-532.50-69	OTHER EQUIP P	BOLTS, NUTS, SCREWS, TAPE	176164	6.76
	I-623564	001-009-532.50-61	MINOR TOOLS A	DRAW DOWN	176164	44.25
	I-623611	001-009-532.50-69	OTHER EQUIP P	BOLTS, NUTS, SCREWS, TAPE	176164	8.19
	I-623818	001-009-532.50-69	OTHER EQUIP P	BOLTS, NUTS, SCREWS, TAPE	176164	4.49
	I-623823	001-009-532.50-69	OTHER EQUIP P	BOLTS, NUTS, SCREWS, TAPE	176164	2.36
=====						
01-000309	US CELLULAR					
	I-0309216061	001-009-532.30-31	PHONE & TELEC	DMSC #580-775-1412	176261	0.00
=====						
01-000328	JIMMIE'S AUTO SUPPLY LL					
	I-291775	001-009-532.50-68	TRACTOR & MOW	DRIVE LINE TUBING #20	176192	72.41
	I-296163	001-009-532.50-68	VEHICLE MAINT	MASTER DISCONNECT	176192	108.20
	I-296222	001-009-532.50-68	TRACTOR & MOW	INNER AND OUTER PTO SHAFT #K20	176192	170.45
	I-296315	001-009-532.50-68	TRACTOR & MOW	INNER AND OUTER PTO SHAFT #K20	176192	24.95
	I-296354	001-009-532.50-68	TRACTOR & MOW	DRIVE LONE YOKE K20	176192	50.89
=====						
01-000380	LOCKE SUPPLY COMPANY					
	I-37291822-00	001-009-532.50-70	PARK FURN & E	LIGHT BULB AT CARL ALBERT PARK	176204	22.35
=====						
01-000381	OKLAHOMA NATURAL GAS					
	I-MAY 2019	001-009-532.30-33	UTILITIES	PARKS 211474003 2123338 91	176225	180.69
=====						
01-000450	OKLAHOMA GAS AND ELECTR					
	I-05/2019- 35948058	001-009-532.30-33	UTILITIES	PARKS	176216	211.45
	I-05/2019-129166792	001-009-532.30-33	UTILITIES	801 N 1ST #TRAFFI	176216	40.46
	I-05/2019-129217298	001-009-532.30-33	UTILITIES	902 S 5TH	176216	25.69
	I-05/2019-129626704	001-009-532.30-33	UTILITIES	OG&E 313 NE 4 SPLASH PAD	176216	25.69
	I-05/2019-35948044	001-009-532.30-33	UTILITIES	PARKS	176216	52.98
	I-05/2019-35948044	001-009-532.30-33	UTILITIES	CEMETERY	176216	29.61
=====						
01-000540	AT&T					
	I-05/2019-7608 1	001-009-532.30-31	PHONE & TELEC	PARKS	176116	133.86
=====						
01-001263	LYNCH LAWN & LANDSCAPE					
	I-7003	001-009-532.30-65	MOWING CONTRA	(10) MOWINGS MEDIAN GROUP #1	176205	658.30
=====						
01-001884	TEXOMA JANITORIAL SUPPL					
	I-9627	001-009-532.50-62	JANITORIAL SUP	TOILET PAPER, PINESOL, TOWELS	176250	881.15
=====						
01-004272	FASTENAL					

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 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 012 CITY SWIMMING POOL
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE					
		I-623456	001-012-536.50-69	OTHER EQUIP P SLIP RESISTENT TAPE FOR STEPS	176164	123.66
		I-623573	001-012-536.50-58	BUILDING AND ANCHORS, BOLTS, PLUG, TAPE	176164	16.52
		I-623597	001-012-536.50-58	BUILDING AND ANCHORS, BOLTS, PLUG, TAPE	176164	102.95
		I-623679	001-012-536.50-58	BUILDING AND ANCHORS, BOLTS, PLUG, TAPE	176164	16.99
01-000380	LOCKE SUPPLY COMPANY					
		I-37179145-00	001-012-536.50-69	OTHER EQUIP P SQT COIL FOR POOL	176204	90.22
		I-37189199-00	001-012-536.50-69	OTHER EQUIP P SQT COIL FOR POOL	176204	4.00
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019-35948044	001-012-536.30-33	UTILITIES POOL	176216	17.63
01-000540	AT&T					
		I-05/2019-7608 1	001-012-536.30-31	PHONE & TELEC SWIMMING POOL	176116	84.84
01-000898	INDIAN NATION WHOLESALE					
		I-7119085	001-012-536.50-81	POOL CONCESSI CONCESSION ITEMS	176188	370.61
		I-7121295	001-012-536.50-81	POOL CONCESSI CONCESSION ITEMS	176188	142.18
01-001587	A*B*C OCCUPATIONAL SAFE					
		I-54488	001-012-536.50-58	BUILDING AND POOL FIRE EXT RENEWAL	176107	25.00
01-001884	TEXOMA JANITORIAL SUPPL					
		I-9593	001-012-536.50-62	JANITORIAL SU PAPER TOWELS	176250	63.90
		I-9607	001-012-536.50-62	JANITORIAL SU PAPER TOWELS	176250	163.75
01-002059	MUNICIPAL INDUSTRIES IN					
		I-38134	001-012-536.50-53	CHEMICALS, DR STABILIZER, CHLORINE	176211	1,933.52
01-002097	RACING J SIGNS & DESIGN					
		I-1917A	001-012-536.50-54	UNIFORMS T-SHIRTS	176232	636.00
		I-1919A	001-012-536.50-54	UNIFORMS T-SHIRTS	176232	76.00
01-002347	WHOLESALE EQUIPMENT					
		I-055144	001-012-536.50-69	OTHER EQUIP P CYLINDER EXCHANGE	176273	110.00
01-004541	THE LIFEGUARD STORE INC					
		I-INV832348	001-012-536.50-69	OTHER EQUIP P RESCUE TUBES, SLEEVES	176254	109.00
		I-INV832524	001-012-536.50-69	OTHER EQUIP P WHISTLES, UMBRELLA, TUBE, SLEE	176254	616.30
				DEPARTMENT 012 CITY SWIMMING POOL	TOTAL:	4,703.07

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002545	KENNETH D RAINBOLT					
		I-04.24.19-05.21.19	001-013-512.30-37	MUNICIPAL JUD COURT JUDGE COMPENSATION	176233	2,525.00
01-003458	AMERICAN MUNICIPAL SERV					
		I-42381	001-013-512.30-78	MC BAD DEBT BAD DEBT COLLECTION FEES 18/19	176114	2,056.22
				DEPARTMENT 013 MUNICIPAL COURT	TOTAL:	4,581.22

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	001-014-525.30-31	PHONE & TELECOM COMMUNITY DEVELOPMENT	176116	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-MAY07-2019	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	176158	32.20
		I-MAY14-2019	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	176158	40.00
		I-MAY21-2019	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	176158	37.50
		I-MAY30-2019	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	176158	33.87
01-005949	GRAYSTONE MEDIA GROUP					
	I-6675		001-014-525.30-39	LEGAL PUBLIC PLANNING COM AD CASE#PC2019-09	176184	81.15
01-006095	POWERS ROCKY					
	I-05.24.19		001-014-525.30-51	GENERAL CONTR MAY AND JUNE	176231	500.00
				DEPARTMENT 014 COMMUNITY DEVELOPMENT	TOTAL:	724.72

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 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 015 PUBLIC LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019-129612836	001-015-571.30-33	UTILITIES LIBRARY 1515 W MAIN #1	176216	29.24
		I-05/2019-35948044	001-015-571.30-33	UTILITIES LIBRARY	176216	0.00
01-000540	AT&T					
		I-05/2019-7608 1	001-015-571.30-31	PHONE & TELECOM LIBRARY	176116	101.80
		I-05/2019-LIBRARY	001-015-571.30-31	PHONE & TELECOM DWR LIBRARY	176116	363.84
01-000948	CENTRAL ELECTRIC					
		I-13039	001-015-571.50-58	BUILDING AND ROOM UNITS RESET & MAINTENANCE	176136	599.05
01-001610	AMAZON.COM CREDIT PLAN					
		I-436986757467	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	6.48
		I-437653466989	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	7.50
		I-439968944979	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	121.46
		I-449685978599	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	9.20
		I-454678758486	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	17.29
		I-455387448894	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	77.08
		I-466737983787	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	28.97
		I-473469993963	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	17.49
		I-497597979984	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	49.99
		I-536746534747	001-015-571.50-99	HUMANITIES PR SR PROGRAM SUPPLIES	176111	75.02
		I-577855846438	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	5.99
		I-769379889764	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	50.88
		I-867497769687	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	37.99
		I-867985577964	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	118.01
		I-887639697483	001-015-571.50-99	HUMANITIES PR SR PROGRAM SUPPLIES	176111	13.95
		I-959344976779	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	15.40
		I-994739689886	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176111	33.93
01-001884	TEXOMA JANITORIAL SUPPL					
		I-9605	001-015-571.50-62	JANITORIAL SU CLEANING & MAINT. SUPPLIES	176250	180.95
		I-9696	001-015-571.50-62	JANITORIAL SU CLEANING & MAINT. SUPPLIES	176250	282.35
01-002631	INGRAM LIBRARY SERVICES					
		I-40131848	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176189	215.82
		I-40153959	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176189	13.52
		I-40171432	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176189	14.06
		I-40343021	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176189	123.55
01-004546	MARCUM, THOMAS					
		I-25	001-015-571.30-51	GENERAL CONTR LEGAL SERVICES	176206	105.00
01-004971	MULLEN, ANGIE					
		I-04.26.19-05.28.19	001-015-571.70-72	TRAINING AND 4TH QTR. BANK & CITY HALL	176210	44.08
01-004976	ALPHA CARD SYSTEMS, LLC					
		I-INV6278505	001-015-571.50-56	CIRCULATION ID MACHINE 1 YR. SUPPORT	176110	298.00

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PACKET: 09825 AP CLAIMS 06-05-19
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005454	GALE/ CENGAGE LEARNING,					
		I-67072604	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176179	271.11
		I-67115760	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176179	103.16
		I-67122569	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176179	44.98
		I-67122825	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176179	59.22
		I-67123849	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176179	89.24
01-005642	VYVE					
		I-MAY 2019	001-015-571.30-33	UTILITIES LIB. 301109243 1515 W MAIN ST	176268	131.18
01-005749	PEAK UPTIME					
		I-54940e	001-015-571.70-35	STATE AID EXP MIBS MANAGED INTERNET	176229	82.71
01-006110	TEXOMA LAWN SOLUTIONS					
		I-1145	001-015-571.70-35	STATE AID EXP SPREAD WEED PREVENTION MULCH	176251	210.00
DEPARTMENT 015 PUBLIC LIBRARY					TOTAL:	4,049.49

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 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 016 STREET DEPARTMENT
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE					
		I-623343	001-016-541.50-61	MINOR TOOLS A PAINT, ROUND UP	176164	196.47
		I-623490	001-016-541.50-61	MINOR TOOLS A BOLTS, NUTS, WASHERS	176164	23.78
		I-623762	001-016-541.50-58	BUILDING AND TOILET SEAT	176164	24.99
		I-623805	001-016-541.50-71	DRAINAGE MAIN SACK CRETE CONCRETE	176164	18.80
01-000180	WARREN CAT POWER & MACH					
		I-PS140292042	001-016-541.50-63	VEHICLE MAINT ABS SENSOR #31	176270	207.55
01-000260	GRAHAM INTERNATIONAL IN					
		I-8007063	001-016-541.50-69	OTHER EQUIP P COMPUTER, RESET CODES #30	176182	422.50
01-000275	OVERLAND CORP					
		I-1187	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	176228	344.85
		I-1204	001-016-541.50-95	PAVING MAINT ASPHALT--DOMINOES PIZZA GRANT	176228	4,061.15
		I-1204	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	176228	366.27
01-000309	US CELLULAR					
		I-0309216061	001-016-541.30-31	PHONE & TELEC STREET ON CALL #580-775-3415	176261	58.05
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-291948	001-016-541.50-61	MINOR TOOLS A DRILL BITS	176192	119.95
		I-293324	001-016-541.50-63	VEHICLE MAINT WINDSHIELD WIPERS #82	176192	27.58
		I-295161	001-016-541.50-69	OTHER EQUIP P HYD HOSE #K19	176192	50.35
		I-295451	001-016-541.50-63	VEHICLE MAINT LOWER RADIATOR HOSE #31	176192	24.46
		I-296373	001-016-541.50-69	OTHER EQUIP P 2-BATTERIES #650H	176192	235.98
		I-296760	001-016-541.50-63	VEHICLE MAINT AIRLINE CONNECTORS #71	176192	31.98
01-000540	AT&T					
		I-05/2019-7608 1	001-016-541.30-31	PHONE & TELEC STREET DEPT	176116	12.46
01-001059	DUB ROSS COMPANY INC					
		I-0115115-IN	001-016-541.50-71	DRAINAGE MAIN 40' OF 48" PIPE FOR FOLSOM ST	176160	2,023.92
01-001108	DOLESE BROS COMPANY					
		I-RM19022909	001-016-541.50-71	DRAINAGE MAIN CONCRETE DRAINAGE AT FOLSOM	176157	284.00
01-001906	VULCAN INC					
		I-339284	001-016-541.50-67	SIGNS SIGN HARDWARE	176267	418.75
		I-339287	001-016-541.50-67	SIGNS SIGN HARDWARE	176267	95.50
01-001984	B J'S TIRE, INC.					
		I-085324	001-016-541.50-69	OTHER EQUIP P 2-FLATS #BACKHOE 410K	176120	125.00
01-002317	DURANT POWER EQUIPMENT					
		I-216773	001-016-541.50-61	MINOR TOOLS A CHAINSAW CHAIN	176163	22.44
		I-216774	001-016-541.50-61	MINOR TOOLS A CHAINSAW CHAIN	176163	16.83
01-003435	AUTOZONE COMMERCIAL CRE					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003435	AUTOZONE COMMERCIAL CRE	continued				
	I-0345-449303	001-016-541.50-63	VEHICLE MAINT FUEL PUMP #1		176119	239.91
01-004203	MCCRAW'S OIL & PROPANE					
	I-257746	001-016-541.50-95	PAVING MAINT PROPANE		176207	61.16
01-004272	FASTENAL					
	I-OKDUR84707	001-016-541.70-74	SAFETY EQUIPM GLOVES, VESTS, SAFETY GLASSES		176169	32.55
01-004980	DOUGLASS DISTRIBUTING					
	I-MAY07-2019	001-016-541.50-52	FUEL STREET		176158	983.82
	I-MAY14-2019	001-016-541.50-52	FUEL STREET		176158	1,222.38
	I-MAY21-2019	001-016-541.50-52	FUEL STREET		176158	1,145.81
	I-MAY30-2019	001-016-541.50-52	FUEL STREET		176158	1,035.05
01-005168	CASTEEL'S TIRE (CALERA)					
	I-1-67778	001-016-541.50-63	VEHICLE MAINT 2-TIRES #TRACKHOE		176132	837.00
01-006024	CLEAN UNIFORM COMPANY					
	I-5006601-3	001-016-541.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS		176139	204.30
	I-50067668-3	001-016-541.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS		176139	204.40
	I-50068755-3	001-016-541.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS		176139	204.42
	I-50069906-3	001-016-541.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS		176139	204.43
			DEPARTMENT 016 STREET DEPARTMENT	TOTAL:		15,588.84

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000262	JERRY TOMLINSON					
		I-05.14.19	001-019-569.70-22	COUNCIL MEMBE MAYOR COMPENSATION	176256	100.00
		I-05.29.19	001-019-569.70-22	COUNCIL MEMBE MAYOR COMPENSATION	176256	50.00
01-000381	OKLAHOMA NATURAL GAS					
		I-MAY 2019	001-019-569.30-33	UTILITIES CITY HALL 210476745 1434958 91	176225	163.35
		I-MAY 2019	001-019-569.30-33	UTILITIES DPS BLDG 211474141 2123450 27	176225	50.06
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019-129501066	001-019-569.30-33	UTILITIES 4201 N SERVICE ROAD	176216	39.43
		I-05/2019-129652900	001-019-569.30-33	UTILITIES 206 N 3 #STREETSCAP	176216	29.42
		I-05/2019-129780045	001-019-569.30-33	UTILITIES 2797 S 9TH SIGNAL	176216	40.46
		I-05/2019-129780066	001-019-569.30-33	UTILITIES 2615 S 9 SIGNAL	176216	41.28
		I-05/2019-129780346	001-019-569.30-33	UTILITIES 2801 SE 3 AV SIGNAL	176216	36.33
		I-05/2019-129780364	001-019-569.30-33	UTILITIES 5276 W MAIN SIGNAL	176216	36.33
		I-05/2019-129826738	001-019-569.30-33	UTILITIES 1.5 MS HWY 78 W.2	176216	25.69
		I-05/2019-130283888	001-019-569.30-33	UTILITIES 1608 N 9TH GG	176216	218.32
		I-05/2019-130327858	001-019-569.30-33	UTILITIES LIGHTS 16715 US HIGHWAY 70	176216	114.18
		I-05/2019-130534609	001-019-569.30-33	UTILITIES 1500 SE 3	176216	65.77
		I-05/2019-130960195	001-019-569.30-33	UTILITIES 2595 S 9 #TRAFF	176216	121.99
		I-05/2019-35948044	001-019-569.30-33	UTILITIES GEN GOV.	176216	15,312.50
		I-05/2019-35948044	001-019-569.30-33	UTILITIES GENERAL GOV	176216	65.76
		I-05/2019-35948044	001-019-569.30-33	UTILITIES SIRENS/16 ACCTS	176216	412.48
01-000540	AT&T					
		I-05/2019-229-2594	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	176116	2.68
		I-05/2019-229-2602	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	176116	91.80
		I-05/2019-7608 1	001-019-569.30-31	PHONE SERVICE COMMON COSTS	176116	1,936.19
01-000944	CRAWFORD & ASSOCIATES P					
		I-12440	001-019-569.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	64.32
01-000948	CENTRAL ELECTRIC					
		I-12985	001-019-569.50-58	BUILDING MAIN UPSTAIRS FBI A/C REPAIRS	176136	87.50
01-001587	A*B*C OCCUPATIONAL SAFE					
		I-54487	001-019-569.50-58	BUILDING MAIN CITY HALL FIRE EXT RENEWAL	176107	253.00
01-001671	SOUTHEASTERN ELECTRIC					
		I-MAY 2019	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-001	176243	74.07
		I-MAY 2019	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-002	176243	10.58
		I-MAY 2019	001-019-569.30-33	UTILITIES GG CAMELOT ENTRANCE 16370-021	176243	10.58
		I-MAY 2019	001-019-569.30-33	UTILITIES GG REMINGTON STR LT 16370-015	176243	84.66
		I-MAY 2019	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-019	176243	21.16
		I-MAY 2019	001-019-569.30-33	UTILITIES GG SIREN RIDGEMONT 16370-009	176243	30.00
		I-MAY 2019	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-020	176243	21.16
		I-MAY 2019	001-019-569.30-33	UTILITIES REMINGTON SEC. LIGHT 16370-013	176243	10.58
01-001748	THE PIN CENTER					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001748	THE PIN CENTER		continued			
	I-0519074		001-019-569.70-77	A & G MISCELL 250---CITY SEAL LAPEL PINS	176230	457.00
01-001855	AMERICAN LEGAL PUBLISHI					
	I-0128191		001-019-569.30-69	MUNICIPAL COD ANNUAL INTERNET RENEWAL	176113	495.00
	I-0128441		001-019-569.30-69	MUNICIPAL COD CODE OF ORDINANCES & UPDATES	176113	20.00
01-001884	TEXOMA JANITORIAL SUPPL					
	I-9625		001-019-569.50-62	JANITORIAL SU TRASH BAGS, CUPS	176250	57.90
01-002043	ADVANTECH PEST SERVICES					
	I-0066843		001-019-569.30-41	PEST CONTROL EXTRA SPRAYING AT CITY HALL	176109	300.00
01-003144	OTIS ELEVATOR COMPANY					
	I-TD65036319		001-019-569.30-42	CITY HALL ELE ELEVATOR INSPECTION	176226	320.22
	I-TD65036619		001-019-569.30-42	CITY HALL ELE ELEVATOR SERVICE CHARGES	176226	320.22
01-003189	BRYAN CO RWD #2					
	I-MAY 2019		001-019-569.30-33	UTILITIES BOY SCOUTS ACCT #3093	176126	9.25
	I-MAY 2019		001-019-569.30-33	UTILITIES REMINGTON HILLS ACCT#3801	176126	9.25
01-003677	DURANT MAIN STREET					
	I-CACTUS GYPSIES		001-019-569.70-45	MAIN STREET P FACADE GRANT---CACTUS GYPSIES	176162	248.33
	I-DURANT MERCANTILE		001-019-569.70-45	MAIN STREET P FACADE GRANT--DURANT MERCANTIL	176162	118.85
01-004735	OKLAHOMA UNIFORM BUILDI					
	I-05/2019-TITLE 748		001-019-569.70-60	UBCC FEES DUE TITLE 748 MONTHLY COLLECTION	176222	192.00
01-004980	DOUGLASS DISTRIBUTING					
	I-MAY07-2019		001-019-569.50-52	GENERAL GOV C GEN GOV	176158	0.63
	I-MAY14-2019		001-019-569.50-52	GENERAL GOV C GEN GOV	176158	0.78
	I-MAY21-2019		001-019-569.50-52	GENERAL GOV C GEN GOV	176158	0.73
	I-MAY30-2019		001-019-569.50-52	GENERAL GOV C GEN GOV	176158	0.66
01-005568	SIMPLY SAFE COMPLIANCE					
	I-D10028		001-019-569.20-24	EMPL. PHYSICA DRUG SCREENS	176241	1,910.00
01-005917	ODEN GRUBE					
	I-05.14.19		001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	176186	200.00
	I-05.29.19		001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	176186	50.00
01-005949	GRAYSTONE MEDIA GROUP					
	I-6713		001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	176184	57.60
	I-6826		001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	176184	16.75
	I-6827		001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	176184	13.50
01-006003	CHERRY CLEANING SOLUTIO					
	I-2238		001-019-569.30-48	JANITORIAL SE JANITORIAL CLEANING	176138	1,915.20

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PACKET: 09825 AP CLAIMS 06-05-19
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006054	FILE THIRTEEN					
		I-51189	001-019-569.30-51	CONTRACT LABO RENTING OF SHREDDERS	176170	120.00
01-006055	WORKERS ASSISTANCE PROG					
		I-INV00070460	001-019-569.10-91	EMPLOYEE "WHO ANNUAL COST OF EAP PROGRAM	176275	398.20
01-006102	MORRIS, MICHAEL					
		I-05.14.19	001-019-569.70-22	COUNCIL MEMBE CITY COUNCILMAN COMPENSATION	176209	100.00
		I-05.29.19	001-019-569.70-22	COUNCIL MEMBE CITY COUNCILMAN COMPENSATION	176209	50.00
01-006103	BRITTINGHAM STEVEN					
		I-05.14.19	001-019-569.70-22	COUNCIL MEMBE CITY COUNCILMAN COMPENSATION	176124	100.00
		I-05.29.19	001-019-569.70-22	COUNCIL MEMBE CITY COUNCILMAN COMPENSATION	176124	50.00
01-006104	SHERRER DANNY					
		I-05.14.19	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	176239	100.00
		I-05.29.19	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	176239	50.00
				DEPARTMENT 019 GENERAL GOVERNMENT	TOTAL:	27,303.70

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-295963	001-021-541.50-71	OIL AND LUBRI DRAW DOWN FOR LUBRICANTS	176192	148.35
		I-295999	001-021-541.50-63	VEHICLE MAINT RIGHT UPPER CONTROL ARM #333	176192	66.61
		I-296223	001-021-541.50-63	VEHICLE MAINT STEERING SHIFT TUBE #332	176192	40.31
		I-296324	001-021-541.50-61	MINOR TOOLS A BALL JOINT, REMOVER TOOL	176192	210.63
		I-296503	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176192	67.99
		I-296761	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176192	10.71
		I-296960	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176192	69.48
		I-297117	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176192	15.42
		I-297207	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176192	9.90
01-000540	AT&T					
		I-05/2019-7608 1	001-021-541.30-31	PHONE & TELECOM GARAGE	176116	18.52
01-000751	MC GEE COMPANY					
		I-40234476-00	001-021-541.50-69	OTHER EQUIP P TIRE REPAIR, PATCHES, PLUGS	176208	146.17
01-002010	DAVIS FLEET PARTS					
		I-684900	001-021-541.50-71	OIL AND LUBRI FILTERS	176151	242.95
01-004980	DOUGLASS DISTRIBUTING					
		I-MAY07-2019	001-021-541.50-52	FUEL GARAGE	176158	32.15
		I-MAY14-2019	001-021-541.50-52	FUEL GARAGE	176158	39.95
		I-MAY21-2019	001-021-541.50-52	FUEL GARAGE	176158	37.45
		I-MAY30-2019	001-021-541.50-52	FUEL GARAGE	176158	33.83
01-006009	UNITED AG & TURF					
		I-10453648	001-021-541.50-71	OIL AND LUBRI HYD FILTERS	176259	273.75
01-006024	CLEAN UNIFORM COMPANY					
		I-50066601-6	001-021-541.50-54	UNIFORMS DRAW DOWN PO--UNIFORMS	176139	54.62
		I-50067668-6	001-021-541.50-54	UNIFORMS DRAW DOWN PO--UNIFORMS	176139	54.66
		I-50068755-6	001-021-541.50-54	UNIFORMS DRAW DOWN PO--UNIFORMS	176139	54.66
		I-50069906-6	001-021-541.50-54	UNIFORMS DRAW DOWN PO--UNIFORMS	176139	54.66
DEPARTMENT 021 CITY GARAGE					TOTAL:	1,682.77

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 PACKET: 09825 AP CLAIMS 06-05-19
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 FUND : 001 GENERAL FUND
 DEPARTMENT: 023 SENIOR CITIZENS CENTER
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-623303	001-023-592.50-58	BUILDING AND THERMOSTAT FOR HOT WATER HTR	176164	27.98
01-000381	OKLAHOMA NATURAL GAS	I-MAY 2019	001-023-592.30-33	UTILITIES SR BLDG 210474645 1433280 27	176225	79.88
01-000450	OKLAHOMA GAS AND ELECTR	I-05/2019-35948044	001-023-592.30-33	UTILITIES SENIOR CENTER	176216	0.00
				DEPARTMENT 023 SENIOR CITIZENS CENTER	TOTAL:	107.86
				FUND 001 GENERAL FUND	TOTAL:	133,521.32

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 003 INSURANCE CASH FUND
DEPARTMENT: 034 INSURANCE - RISK POOL
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000780	OKLAHOMA MUNICIPAL					
		I-BND 2082630 04	003-034-569.70-47	AUTO & GEN. L RENEWAL OF BOND----	CINDY PRICE 176223	175.00
				DEPARTMENT 034	INSURANCE - RISK POOL	TOTAL: 175.00
				FUND 003	INSURANCE CASH FUND	TOTAL: 175.00

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 005 EMPLOYEE INSURANCE FUND
DEPARTMENT: 066 EMPLOYEE HEALTH INS.
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005952	DEARBORN NATIONAL LIFE					
		I-JUNE 2019	005-066-569.20-10	LIFE INSURANC EMP LIFE INSURANCE	176154	1,561.33
				DEPARTMENT 066 EMPLOYEE HEALTH INS.	TOTAL:	1,561.33
				FUND 005 EMPLOYEE INSURANCE FUND	TOTAL:	1,561.33

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309	US CELLULAR					
		I-0309041274	010-020-560.30-31	PHONE & TELEC MONTHLY RECURRING CHARGES	176261	485.00
		I-0309216061	010-020-560.30-31	PHONE & TELEC IT DUWAYNE #580-775-3780	176261	0.00
01-002246	COMPUTER SERVICES OF DU					
		I-70634	010-020-560.30-51	CONTRACT LABO SCADA TROUBLESHOOT & DIAGNO	176146	375.00
01-003739	CDW GOVERNMENT, INC.					
		I-SDX0877	010-020-560.50-49	NETWORK PRINT TONER	176134	181.92
		I-SFB6072	010-020-560.30-52	GIS SERVICES GIS SUPP INK, DVD'S, ROLL PAPE	176134	174.34
		I-SFH5349	010-020-560.30-52	GIS SERVICES GIS SUPP INK, DVD'S, ROLL PAPE	176134	41.00
		I-SFP1103	010-020-560.50-49	NETWORK PRINT TONER	176134	642.75
01-003910	DELL INC.					
		I-10314451920	010-020-560.80-01	HARDWARE PURC 27" DOUBLE MONITORS FOR JUDY	176155	433.98
01-005303	RICOH USA, INC.					
		I-5056728880	010-020-560.30-35	COPIER LEASE COPIER USAGE & ADD IMAGE FEES	176237	28.88
01-005430	VERIZON WIRELESS					
		I-05/2019-5457 0003	010-020-560.30-40	INTERNET SERV IT DATA PLAN/TABLETS	176264	398.39
		I-05/2019-5457-0002	010-020-560.80-03	NETWORK HARDW EQUIPMENT CHARGES	176264	0.00
		I-05/2019-5457-0005	010-020-560.30-31	PHONE & TELEC MARIE GOOLSBY 580-579-4480	176264	52.95
		I-05/2019-5457-0005	010-020-560.30-31	PHONE & TELEC D WINGFIELD 580-775-3780	176264	53.05
		I-05/2019-5457-0005	010-020-560.30-31	PHONE & TELEC EQUIPMENT CHARGES	176264	37.49
		I-05/2019-545700006	010-020-560.10-25	VEHICLE & CEL 911 CENTER	176264	40.01
01-005642	VYVE					
		I-MAY 2019	010-020-560.30-40	INTERNET SERV FD 301020649 1200 GAIL FARRELL	176268	88.62
		I-MAY 2019	010-020-560.30-40	INTERNET SERV IT 301027153 300 W EVERGREEN	176268	80.90
		I-MAY 2019	010-020-560.30-40	INTERNET SERV EM 301084275 2808 ENTERPRISE	176268	71.02
		I-MAY 2019	010-020-560.30-40	INTERNET SERV FD 301086688 120 N 1ST AVE	176268	0.00
		I-MAY 2019	010-020-560.30-40	INTERNET SERV PD 301178940 3200 CARL ALBERT	176268	216.92
		I-MAY 2019	010-020-560.30-40	INTERNET SERV FD 301019440 120 N 1ST AVE B	176268	50.04
		I-MAY 2019	010-020-560.30-40	INTERNET SERV GG 301082830 3801 N 1ST AVE	176268	66.96
		I-MAY 2019	010-020-560.30-40	INTERNET SERV GG 301316440 300 EVER UPSTAIRS	176268	4.01
		I-MAY 2019	010-020-560.30-88	VYVE SRVC AGR IT 301386077 LANDFILL FIBER	176268	500.00
		I-MAY 2019	010-020-560.30-40	INTERNET SERV IT 303386073 INTERNET WTP	176268	325.00
		I-MAY 2019	010-020-560.30-88	VYVE SRVC AGR IT 301386084 PD FIBER OPTIC	176268	400.00
		I-MAY 2019	010-020-560.30-88	VYVE SRVC AGR IT 301386088 CITY HALL FIBER	176268	1,000.00
		I-MAY 2019	010-020-560.30-88	VYVE SRVC AGR IT 301386081 FIRE DEPT	176268	500.00
01-005674	IN SYNCH SYSTEMS, LLC					
		I-4808	010-020-560.80-01	HARDWARE PURC RMS SERVER :RECORD MGMT SYSTEM	176187	4,200.00
01-005959	BUTTON 108, LLC					
		I-1714	010-020-560.80-03	NETWORK HARDW FIBER RUNS-ADMIN SWITCH TO SER	176131	1,395.00
DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:						11,843.23
FUND 010 INFO. TECH. SERVICE FUND TOTAL:						11,843.23

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 012 SWIMMING POOL
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006075	CAVINS CONSTRUCTION GRO					
		I-PAY APP #6	015-012-536.61-07	PHASE II POOL POOL RENOVATION PHASE #2	176133	42,004.21
		I-PAY APP#5	015-012-536.61-07	PHASE II POOL POOL RENOVATION PHASE #2	176133	51,926.85
01-006112	TOTAL PUMP & SUPPLY					
		I-174020	015-012-536.61-07	PHASE II POOL POOL PUMP & MOTOR	176257	3,385.86
				DEPARTMENT 012 SWIMMING POOL	TOTAL:	97,316.92

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 016 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000180	WARREN CAT POWER & MACH	I-A7098301	015-016-541.61-04	VEHICLES AND RENTAL OF WHEELED EXCAVATOR	176270	9,086.18
01-005949	GRAYSTONE MEDIA GROUP	I-6714	015-016-541.62-97	PHASE II LARK ADVERTISING OF BIDS--LARKSPUR	176184	107.95
				DEPARTMENT 016 STREET DEPARTMENT	TOTAL:	9,194.13

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DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001313	LANDMARK BANK					
		I-05/2019-140500578	015-019-569.85-65	SWC TRUCKS PK INT 2 2016 FREIGHTLINER TRUCKS	176197	348.72
		I-05/2019-140500578	015-019-569.85-65	SWC TRUCKS PK PRIN 2016 FREIGHTLINER TRUCKS	176197	6,258.72
		I-05/2019-40500588	015-019-569.85-69	SWC 2016 MACK INT. 2017 MACK ROLL OFF	176198	186.71
		I-05/2019-40500588	015-019-569.85-69	SWC 2016 MACK PRIN. 2017 MACK ROLL OFF	176198	3,065.74
		I-05/2019-414050049	015-019-569.85-63	PD TAHOES/ W PRINCIPAL 4 2015 TAHOES PD	176199	2,813.72
		I-05/2019-414050049	015-019-569.85-63	PD TAHOES/ W INTEREST 4 2015 TAHOES PD	176199	53.14
		I-05/2019-414050057	015-019-569.85-67	SWC MACK SIDE INT. 2017 MACK SIDELOAD TRUCKS	176200	279.76
		I-05/2019-414050057	015-019-569.85-67	SWC MACK SIDE PRIN 2017 MACK SIDELOAD TRUCKS	176200	4,698.69
01-002229	FIRST UNITED BANK & TRU					
		I-05/2019-402677793	015-019-569.85-68	SWC 2-FORD F- PRIN. 2- 2016 FORD F-350	176176	1,431.60
		I-05/2019-402677793	015-019-569.85-68	SWC 2-FORD F- INT. 2- 2016 FORD F-350	176176	103.03
				DEPARTMENT 019 GENERAL GOVERNMENT	TOTAL:	19,239.83

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 028 WASTEWATER TREATMENT PLT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005949	GRAYSTONE MEDIA GROUP	I-6823	015-028-553.61-87	WWTP IMPROVEM PUBLICATION EDA GRANT	176184	31.30
DEPARTMENT 028 WASTEWATER TREATMENT PLT.TOTAL:						31.30
FUND 015 CAPITAL IMPROVEMENTS FUNDTOTAL:						125,782.18

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 020 DURANT INDUSTRIAL AUTH.
 DEPARTMENT: 017 ECON. DEV. ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	020-017-537.30-31	PHONE & TELECOM ECONOMIC DEVELOPMENT	176116	0.00
01-000944	CRAWFORD & ASSOCIATES P					
		I-12440	020-017-537.20-21	AUDIT FEES (P AUDIT CONSULTING & PREPARATION	176149	23.94
				DEPARTMENT 017 ECON. DEV. ADMINISTRATION	TOTAL:	23.94
				FUND 020 DURANT INDUSTRIAL AUTH.	TOTAL:	23.94

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 101 SPECIAL 911 TAX FUND
 DEPARTMENT: 007 911 COMMUNICATIONS CTR.
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	101-007-527.30-31	PHONE & TELECOM 911 COMM CENTER	176116	1,095.50
		I-05/2019-E 911	101-007-527.30-31	PHONE & TELECOM E-911 PHONE	176116	1,715.36
		I-05/2019-E911 WIRE	101-007-527.30-31	PHONE & TELECOM E911 DURANT WIRELESS	176116	212.79
01-000613	SHIPMAN COMMUNICATIONS					
		I-66547	101-007-527.50-65	COMM. EQUIP. 911 RADIO CONSOLE REPAIR	176240	1,350.00
01-000820	OK DEPT OF PUBLIC SAFETY					
		I-31-1900519	101-007-527.30-53	COMMUNICATION CAD- ANNUAL USER FEE SERVICES	176220	300.00
		I-31-1900639	101-007-527.30-53	COMMUNICATION MESSENGER ANNUAL USER FEE LITE	176220	300.00
01-000944	CRAWFORD & ASSOCIATES P					
		I-12440	101-007-527.20-21	PRORATED AUDIT AUDIT CONSULTING & PREPARATION	176149	2.41
01-001671	SOUTHEASTERN ELECTRIC					
		I-MAY 2019	101-007-527.30-33	UTILITIES 911TWR #303-294-6712 16370-016	176243	38.55
		I-MAY 2019	101-007-527.30-33	UTILITIES BOSWELL 1PH 16370-018	176243	0.00
01-001903	INTERACT PUBLIC SAFETY					
		I-MN0000015365	101-007-527.30-53	COMMUNICATION CAD Classic - 1 License June19	176190	182.33
		I-XT0000002290	101-007-527.30-35	COUNTY 911 AD GIS 911 ADDRESSING & MAPPING	176190	5,000.00
01-004826	CHEROKEE TELEPHONE COMP					
		I-052019-2226878	101-007-527.30-31	PHONE & TELECOM 911 DLS ACHILLE TOWER	176137	40.14
DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL:						10,237.08
FUND 101 SPECIAL 911 TAX FUND TOTAL:						10,237.08

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 125 5% LODGING TOURISM TAX
 DEPARTMENT: 070 ECONOMIC DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000346	DURANT AREA CHAMBER OF	I-6024	125-070-518.70-40	CONFERENCE SH FT. WORTH & IRVING SHOWS	176161	799.12
01-000525	THE SIGN DEPOT,LLC	I-23817	125-070-518.70-38	PROMOTIONS/AD TOPPER FOR THE EVENT SIGN	176255	310.14
		I-23858	125-070-518.70-20	EVENT BOARDS TEXOMA GARDEN SHOW EVENT BD.	176255	92.12
		I-24020	125-070-518.70-38	PROMOTIONS/AD 2000--STRESS BALL PEANUTS	176255	3,129.80
01-000919	A & M ENGRAVING & TROPH	I-03.13.19	125-070-518.70-23	TRUSTEE RELAT PLAQUE FOR DARRELL MENDEZ	176106	40.00
01-000944	CRAWFORD & ASSOCIATES P	I-12440	125-070-518.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	1.07
01-004546	MARCUM, THOMAS	I-26	125-070-518.30-51	CONTRACT LABO LEGAL SERVICES	176206	192.50
			DEPARTMENT 070	ECONOMIC DEVELOPMENT	TOTAL:	4,564.75
			FUND	125 5% LODGING TOURISM TAX	TOTAL:	4,564.75

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000381	OKLAHOMA NATURAL GAS					
	I-MAY 2019		206-065-503.30-33	UTILITIES AIRPORT 210477682 1435694 64	176225	119.43
01-000450	OKLAHOMA GAS AND ELECTR					
	I-05/2019- 35948058		206-065-503.30-33	UTILITIES AIRPORT	176216	552.85
	I-05/2019-129313772		206-065-503.30-33	UTILITIES DURANT AIRPORT	176216	25.69
	I-05/2019-130578288		206-065-503.30-33	UTILITIES 10 WALDRON DR #N HAN	176216	48.30
	I-05/2019-35948044		206-065-503.30-33	UTILITIES AIRPORT	176216	91.36
01-000540	AT&T					
	I-05/2019-7608 1		206-065-503.30-31	PHONE & TELECOM AIRPORT	176116	127.49
	I-05/2019-920-0574		206-065-503.30-31	PHONE & TELECOM AIRPORT 580-920-0574	176116	291.43
01-000944	CRAWFORD & ASSOCIATES P					
	I-12440		206-065-503.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	3.75
01-001204	COUSINS ELECTRONIC SERV					
	I-5062019		206-065-503.30-55	AWOS TELECOM LIGHTNING STRIKE ON AWOS	176148	487.50
	I-5152019		206-065-503.30-55	AWOS TELECOM AWOS MAINTENANCE	176148	250.00
01-001587	A*B*C OCCUPATIONAL SAFE					
	I-54499		206-065-503.50-58	TERMINAL BLDG FIRE EXT RENEWALS	176107	535.00
01-001861	D/W AVIATION					
	I-127		206-065-503.30-66	OPERATOR'S SH 6-MONTH PAYMENTS TO FBO	176150	10,000.00
	I-MAY 2019		206-065-503.30-66	OPERATOR'S SH 6-MONTH PAYMENTS TO FBO	176150	1,102.66
01-001884	TEXOMA JANITORIAL SUPPL					
	I-9625		206-065-503.50-58	TERMINAL BLDG TRASH BAGS, CENTER PULL TOWELS	176250	76.90
01-003224	VISION BANK					
	I-05/2019-428002756		206-065-503.90-90	FY16 10 T HAN INT. 2016 AIRPORT 10-T-HANGAR	176266	1,016.64
	I-05/2019-428002756		206-065-503.90-89	FY16 10 T HAN PRIN. 2016 AIRPORT 10-T-HANGAR	176266	3,476.78
01-004546	MARCUM, THOMAS					
	I-25		206-065-503.30-51	CONTRACT LABO LEGAL SERVICES	176206	1,470.00
01-004980	DOUGLASS DISTRIBUTING					
	I-MAY07-2019		206-065-503.50-52	FUEL FOR SERV AIRPORT	176158	19.17
	I-MAY14-2019		206-065-503.50-52	FUEL FOR SERV AIRPORT	176158	23.82
	I-MAY21-2019		206-065-503.50-52	FUEL FOR SERV AIRPORT	176158	22.33
	I-MAY30-2019		206-065-503.50-52	FUEL FOR SERV AIRPORT	176158	20.17
01-004988	DIRECTTV					
	I-36281635252		206-065-503.30-33	UTILITIES MONTHLY SERVICE AIRPORT	176156	171.23
01-005904	DBT TRANSPORTATION SERV					
	I-2540643		206-065-503.30-55	AWOS TELECOM WEATHER DATA SERVICE QUARTERLY	176152	250.00

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005947	CORE & MAIN LP					
		I-J901782	206-065-503.50-69	EQUIPMENT & G WALL CASING	176147	6,650.00
01-006003	CHERRY CLEANING SOLUTIO					
		I-2238	206-065-503.30-48	JANITORIAL SE JANITORIAL CLEANING	176138	575.82
				DEPARTMENT 065 EAKER FIELD	TOTAL:	27,408.32
				FUND 206 DURANT AIRPORT AUTHORITY	TOTAL:	27,408.32

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-05/2019-SER 2009A	210-000-101.06-04	2009A INT. A SERIES 2009A INTEREST	176172	14,221.46
		I-05/2019-SER 2009A	210-000-101.06-03	2009A PRIN. SERIES 2009A PRINCIPAL	176172	24,166.67
		I-05/2019-SER 2009B	210-000-101.06-10	2009B INT. AC DCUA SALES/TAX REV 2009B INT	176173	4,914.05
		I-05/2019-SER 2009B	210-000-101.06-09	2009B PRIN. A DCUA SALES/TAX REV 2009B PRIN	176173	8,333.34
01-002229	FIRST UNITED BANK & TRU					
		I-05/2019-400695201	210-000-101.06-13	2010 DCUA INT INT UTILITY SYS SALES TAX REV	176175	13,476.08
		I-05/2019-400695201	210-000-101.06-12	2010 DCUA PRI PRINCIPAL UTILITY SYS SALES TA	176175	23,333.33
		I-05/2019-DCUA 2013	210-000-101.24-03	2013 PRIN. AC 2013 DCUA USSTR NOTE PRINCIPAL	176177	40,000.00
		I-05/2019-DCUA 2013	210-000-101.24-04	2013 INT. ACT 2013 DCUA USSTR NOTE INTEREST	176177	2,120.08
		I-05/2019-DCUA2012A	210-000-101.23-04	2012A INT. AC DCUA 2012A NOTE INTEREST	176178	4,670.63
		I-05/2019-DCUA2012A	210-000-101.23-03	2012A PRIN. A DCUA 2012A NOTE PRINCIPAL	176178	77,500.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 212,735.64

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 210 U A BONDS SINKING FUND
DEPARTMENT: 046 DCUA 2007 MISC NOTE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-05/2019-USSTRN07	210-046-528.90-95	INTEREST EXPE 2007 SALES TAX REVENUE INT	176174	11,243.71
		I-05/2019-USSTRN07	210-046-528.90-96	PRINCIPAL PYM 2007 SALES TAX REVENUE PRIN	176174	24,166.67
				DEPARTMENT 046 DCUA 2007 MISC NOTE	TOTAL:	35,410.38
				FUND 210 U A BONDS SINKING FUND	TOTAL:	248,146.02

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 215 D.C.F.A. REVENUE FUND
 DEPARTMENT: 078 GEN. GOVT. & DEBT SERVICE
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000944	CRAWFORD & ASSOCIATES P	I-12440	215-078-528.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	9.11
				DEPARTMENT 078 GEN. GOVT. & DEBT SERVICE	TOTAL:	9.11
			FUND 215	D.C.F.A. REVENUE FUND	TOTAL:	9.11

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 220 DURANT TIF AUTHORITY
DEPARTMENT: 067 2017 CMC TIF A/B
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000944	CRAWFORD & ASSOCIATES P	I-12440	220-067-596.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	3.86
DEPARTMENT 067 2017 CMC TIF A/B TOTAL:						3.86
FUND 220 DURANT TIF AUTHORITY TOTAL:						3.86

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISCELLANEOUS VENDOR					
	LACROIX KENNETH	I-3301 N 1ST AVE	405-000-361.23-00	DCUA SERVICE LACROIX KENNETH:CREDIT ON ACCT 176196		25.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 25.00

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PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 024 PUBLIC WORKS ADMIN.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	405-024-565.30-31	PHONE & TELECOM PUBLIC WORKS	176116	31.15
01-004980	DOUGLASS DISTRIBUTING					
		I-MAY07-2019	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	176158	14.60
		I-MAY14-2019	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	176158	18.14
		I-MAY21-2019	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	176158	17.00
		I-MAY30-2019	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	176158	15.36
01-005929	NETWORKFLEET, INC					
		I-OSV000001757500	405-024-565.50-64	GPS FOR PW VEHICLE GPS TRACKING SYSTEM	176214	758.00
DEPARTMENT 024 PUBLIC WORKS ADMIN.					TOTAL:	854.25

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DEPARTMENT: 029 OFFICIAL BILLING
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001093	TEXOMA BUSINESS SERVICE					
	I-95632	405-025-550.30-51	CONTRACT LABO	TEMP METER READER X 15 WKS	176248	620.00
	I-95659	405-025-550.30-51	CONTRACT LABO	TEMP METER READER X 15 WKS	176248	476.63
	I-95684	405-025-550.30-51	CONTRACT LABO	TEMP METER READER X 15 WKS	176248	620.00
01-003458	AMERICAN MUNICIPAL SERV					
	I-42380	405-025-550.30-58	BAD DEBT COLL	BAD DEBT COLLECTION FEES 18/19	176114	172.28
01-005430	VERIZON WIRELESS					
	I-05/2019-542025457	405-025-550.30-31	PHONE & TELEC	UTILITY 8168 8175 8203	176264	142.85
01-006024	CLEAN UNIFORM COMPANY					
	I-5006601-2	405-025-550.50-54	UNIFORMS	DRAW DOWN PO-----UNIFORMS	176139	48.52
	I-50067668-2	405-025-550.50-54	UNIFORMS	DRAW DOWN PO-----UNIFORMS	176139	48.55
	I-50068755-2	405-025-550.50-54	UNIFORMS	DRAW DOWN PO-----UNIFORMS	176139	48.56
	I-50069906-2	405-025-550.50-54	UNIFORMS	DRAW DOWN PO-----UNIFORMS	176139	48.55
			DEPARTMENT 025	UTILITY BILLING	TOTAL:	2,225.94

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-623356	405-026-551.50-58	BUILDING AND KEYS, DOOR KNOB, ETC.	176164	16.90
		I-623808	405-026-551.50-58	BUILDING AND KEYS, DOOR KNOB, ETC.	176164	35.88
01-000309	US CELLULAR	I-0309216061	405-026-551.30-31	PHONE & TELEC M/O ON CALL#580-775-2973& 3180	176261	116.10
01-000540	AT&T	I-05/2019-7608 1	405-026-551.30-31	PHONE & TELEC W/S LINE MAINTENANCE	176116	514.56
01-004272	FASTENAL	I-OKDUR83756	405-026-551.70-74	SAFETY EQUIPM GLOVES, VESTS, HATS	176169	67.28
		I-OKDUR83802	405-026-551.70-74	SAFETY EQUIPM GLOVES, VESTS, HATS	176169	66.25
		I-OKDUR84427	405-026-551.70-74	SAFETY EQUIPM GLOVES, VESTS, HATS	176169	89.88
01-004339	LANDMARK EQUIPMENT	I-M170879	405-026-551.50-63	VEHICLE MAINT BOOM LIFT CYL REBUILD KIT #K18	176201	117.40
01-004980	DOUGLASS DISTRIBUTING	I-MAY07-2019	405-026-551.50-52	FUEL M & O	176158	482.98
		I-MAY14-2019	405-026-551.50-52	FUEL M & O	176158	600.09
		I-MAY21-2019	405-026-551.50-52	FUEL M & O	176158	562.51
		I-MAY30-2019	405-026-551.50-52	FUEL M & O	176158	508.13
01-005430	VERIZON WIRELESS	I-05/2019-542025457	405-026-551.30-31	PHONE & TELEC M/O JAY NEAL 579-0867	176264	52.95
		I-05/2019-581700003	405-026-551.30-31	PHONE & TELEC M/O DATA LIFT STATIONS	176264	574.16
01-005947	CORE & MAIN LP	C-K514612	405-026-551.50-76	WATER MAIN MA CTS GRIP/JT NUT ASSM	176147	41.10-
		I-K445095	405-026-551.50-79	METER MAINT & NEPTUNE MACH 10 WATER METERS	176147	15,900.00
		I-K501994	405-026-551.50-76	WATER MAIN MA STOCK PARTS WATER & SEWER	176147	225.50
		I-K510731	405-026-551.50-79	METER MAINT & NEPTUNE METERS	176147	9,400.00
		I-K514292	405-026-551.50-77	SEWER MAIN MA STOCK PARTS SEWER LINE REPAIR	176147	6.70
01-005960	WILKEY PLUMBING, LLC	I-3987	405-026-551.50-77	SEWER MAIN MA LAMP HOLE	176274	3,483.75
01-005976	RICKS BOOTS AND OUTFITT	I-05.03.19 M/O	405-026-551.70-74	SAFETY EQUIPM WORK/SAFETY BOOTS	176236	1,462.94
01-006024	CLEAN UNIFORM COMPANY	I-5006601-8	405-026-551.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	141.75
		I-50067668-8	405-026-551.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	141.82
		I-50068755-8	405-026-551.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	141.83
		I-50069906-8	405-026-551.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	141.83
01-006100	4 FEATHERS UNDERGROUND	I-101	405-026-551.50-76	WATER MAIN MA ROAD BORE FOR LEGACY VILLA	176105	14,500.00
DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:						49,310.09

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS					
		I-453471/453487CM	405-027-552.50-63	VEHICLE MAINT ALTERNATOR #600	176215	180.41
01-000309	US CELLULAR					
		I-0309216061	405-027-552.30-31	PHONE & TELEC WTP ON CALL 580-774-4774	176261	58.05
01-000445	BEMAC SUPPLY					
		I-S2143142.001	405-027-552.50-69	OTHER EQUIP P PIPE & FITTINGS	176121	33.28
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019- 35948058	405-027-552.30-33	UTILITIES WTP	176216	12,142.61
01-000540	AT&T					
		I-05/2019-7608 1	405-027-552.30-31	PHONE & TELEC WTP	176116	12.46
01-002841	ACCURATE ENVIRONMENTAL					
		I-BE07098	405-027-552.50-53	CHEMICALS, DR NEW SAMPLE TESTING FOR UCMR4	176108	1,400.00
01-004980	DOUGLASS DISTRIBUTING					
		I-MAY07-2019	405-027-552.50-52	FUEL WTP	176158	55.65
		I-MAY14-2019	405-027-552.50-52	FUEL WTP	176158	69.15
		I-MAY21-2019	405-027-552.50-52	FUEL WTP	176158	64.82
		I-MAY30-2019	405-027-552.50-52	FUEL WTP	176158	58.55
01-005430	VERIZON WIRELESS					
		I-05/2019-581700003	405-027-552.30-31	PHONE & TELEC WTP DATA	176264	624.38
		I-05/2019-581700004	405-027-552.30-31	PHONE & TELEC WTP DATA USAGE SOSU WATER	176264	75.06
01-005440	BRENNTAG SOUTHWEST, INC					
		I-BSW097727	405-027-552.50-53	CHEMICALS, DR CHLORINE	176123	3,580.20
01-005889	WATER TECH, INC.					
		I-76313	405-027-552.50-53	CHEMICALS, DR ALUM	176271	3,153.84
		I-76533	405-027-552.50-53	CHEMICALS, DR ALUM	176271	2,976.17
01-005916	TEXOMACARE					
		I-03.20.19	405-027-552.20-24	ANNUAL PHYSIC MARK GIBSON, JOHN ROSS, LBAGBY	176253	55.00
		I-04.22.19	405-027-552.20-24	ANNUAL PHYSIC OHPHR PHYSICAL REVIEW	176253	60.00
01-005947	CORE & MAIN LP					
		I-K562213	405-027-552.50-69	OTHER EQUIP P PIPE ADAPTER KITS OLD PLANT	176147	138.11
01-006024	CLEAN UNIFORM COMPANY					
		I-5006601-7	405-027-552.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	83.76
		I-50067668-7	405-027-552.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	83.80
		I-50068755-7	405-027-552.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	83.83
		I-50069906-7	405-027-552.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	83.82
01-006066	WESTECH ENGINEERING INC					

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PACKET: 09825 AP CLAIMS 06-05-19
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DEPARTMENT: 027 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006066	WESTECH ENGINEERING INC	continued				
	I-72287		405-027-552.50-69	OTHER EQUIP P REPLACE #2 OLD FILTER DRAINS	176272	30,000.00
01-006089	NATIVE CONSTRUCTION & R					
	I-1373		405-027-552.50-58	BUILDING AND ROOF REPLACE ON TRANSFER BLDG	176212	14,000.00
				DEPARTMENT 027 WATER TREATMENT PLANT	TOTAL:	69,072.95

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007	DEALERS ELECTRICAL SUPP	I-4603205-00	405-028-553.50-69	OTHER EQUIP P CONDUIT FITTING	176153	1.45
01-000309	US CELLULAR	I-0309216061	405-028-553.30-31	PHONE & TELEC WWTP ON CALL 580-775-4812	176261	0.00
01-000381	OKLAHOMA NATURAL GAS	I-MAY 2019	405-028-553.30-33	UTILITIES WWTP 211477529 2126160 64	176225	368.28
01-000450	OKLAHOMA GAS AND ELECTR	I-05/2019- 35948058	405-028-553.30-33	UTILITIES WWTP	176216	9,268.06
		I-05/2019-131336785	405-028-553.30-33	UTILITIES 760 COUNTRY CLUB RD #LIFT	176216	71.47
		I-05/2019-35948044	405-028-553.30-33	UTILITIES WWTP -1124 DAVIS	176216	196.32
01-000540	AT&T	I-05/2019-7608 1	405-028-553.30-31	PHONE & TELEC WWTP	176116	67.77
01-001671	SOUTHEASTERN ELECTRIC	I-MAY 2019	405-028-553.30-33	UTILITIES WWTP 3P.SEWERLIFT 16370-014	176243	35.99
01-002840	THE UPS STORE - #4911	I-1Z8E037F0354696344	405-028-553.30-32	FREIGHT AND P SHIP IDABEL BACT'S	176260	16.53
01-003452	ESBENSHADE INC	I-0401	405-028-553.30-36	SLUDGE DISPOS SLUDGE DISPOSAL FY 18/19	176168	4,500.00
01-004980	DOUGLASS DISTRIBUTING	I-MAY07-2019	405-028-553.50-52	FUEL WWTP	176158	43.64
		I-MAY14-2019	405-028-553.50-52	FUEL WWTP	176158	54.22
		I-MAY21-2019	405-028-553.50-52	FUEL WWTP	176158	50.83
		I-MAY30-2019	405-028-553.50-52	FUEL WWTP	176158	45.91
01-005430	VERIZON WIRELESS	I-05/2019-581700003	405-028-553.30-31	PHONE & TELEC WWTP DATA	176264	124.84
01-005811	CENTERPOINT ENERGY SERV	I-05/2019-63266327	405-028-553.30-33	UTILITIES USAGE WWTP ACCT.#6327	176135	1,068.59
01-006024	CLEAN UNIFORM COMPANY	I-5006601-9	405-028-553.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	66.93
		I-50067668-9	405-028-553.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	66.97
		I-50068755-9	405-028-553.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	57.58
		I-50069906-9	405-028-553.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	176139	61.56
				DEPARTMENT 028 WWTP	TOTAL:	16,166.94

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000260	GRAHAM INTERNATIONAL IN	I-60095701	405-029-554.50-63	VEHICLE MAINT FOOT PEDAL ACCELERATOR	176182	215.25
		I-60110584/60110615C	405-029-554.50-63	VEHICLE MAINT HI-PRESSURE PUMP #13	176182	1,043.25
		I-60110648/60110684	405-029-554.50-63	VEHICLE MAINT IPR SENSOR TRUCK #13	176182	460.09
01-000328	JIMMIE'S AUTO SUPPLY LL	I-294384	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	11.44
		I-294476	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	235.98
		I-294530	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	9.71
		I-294723	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	24.32
		I-294978	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	12.99
		I-295295	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	7.89
		I-295343	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	37.48
		I-295410	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	25.39
		I-295472	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	16.74
		I-295547	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176192	54.80
01-000540	AT&T	I-05/2019-7608 1	405-029-554.30-31	PHONE & TELEC SANITATION	176116	18.69
01-000559	START-RITE AUTO ELECTRI	I-62886	405-029-554.50-63	VEHICLE MAINT REBUILD ALTERANTOR #13	176245	200.00
01-001093	TEXOMA BUSINESS SERVICE	I-95632	405-029-554.30-51	CONTRACT LABO TEMP EMPLOYEE X 3 MONTHS	176248	496.00
		I-95659	405-029-554.30-51	CONTRACT LABO TEMP EMPLOYEE X 3 MONTHS	176248	620.00
		I-95684	405-029-554.30-51	CONTRACT LABO TEMP EMPLOYEE X 3 MONTHS	176248	643.25
01-002010	DAVIS FLEET PARTS	I-684896	405-029-554.50-63	VEHICLE MAINT SPITTER REBUILD KIT #11	176151	57.17
01-003102	ROLL OFFS USA OF AMERIC	I-0045086-IN	405-029-554.50-79	DUMPSTERS 4-2 YD DUMPSTERS	176238	1,772.00
		I-0045087-IN	405-029-554.50-79	DUMPSTERS 3-THREE YD DUMPSTERS	176238	1,914.00
01-004272	FASTENAL	I-OKDUR84074	405-029-554.70-74	SAFETY EQUIPM SAFETY GLASSES, GLOVES, VESTS	176169	91.76
		I-OKDUR84426	405-029-554.70-74	SAFETY EQUIPM SAFETY GLASSES, GLOVES, VESTS	176169	143.69
		I-OKDUR84537	405-029-554.70-74	SAFETY EQUIPM 4-SAFETY VESTS	176169	61.96
		I-OKDUR84709	405-029-554.70-74	SAFETY EQUIPM SAFETY GLOVES, GLASSES	176169	47.96
01-004980	DOUGLASS DISTRIBUTING	I-MAY07-2019	405-029-554.50-52	FUEL SW COLLECTION	176158	1,584.21
		I-MAY14-2019	405-029-554.50-52	FUEL SW COLLECTION	176158	1,968.36
		I-MAY21-2019	405-029-554.50-52	FUEL SW COLLECTION	176158	1,845.08
		I-MAY30-2019	405-029-554.50-52	FUEL SW COLLECTION	176158	1,666.70
01-005168	CASTEEL'S TIRE (CALERA)	I-1-67970	405-029-554.50-63	VEHICLE MAINT 2-DRIVE TIRES #130	176132	677.46

DEPARTMENT: 029 COLLECTION SOLID
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005976	RICKS BOOTS AND OUTFITT					
		I-05.14.19	405-029-554.70-74	SAFETY EQUIPM SAFETY BOOTS J BRYANT/A PIERCE	176236	300.00
01-006024	CLEAN UNIFORM COMPANY					
		I-5006601-1	405-029-554.50-54	UNIFORMS	176139	156.02
		I-50067668-1	405-029-554.50-54	UNIFORMS	176139	156.11
		I-50068755-1	405-029-554.50-54	UNIFORMS	176139	155.12
		I-50069906-1	405-029-554.50-54	UNIFORMS	176139	155.12
				DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL:		16,885.99

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 DEPARTMENT: 030 UTILITY GENERAL ADMIN.
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000103	LIBERTY FLAGS INC					
		I-89309	405-030-555.70-77	A & G MISCELL 12 US, 20 OK, 12 DURANT FLAGS	176203	707.56
		I-89310	405-030-555.70-77	A & G MISCELL 12 US, 20 OK, 12 DURANT FLAGS	176203	804.00
01-000944	CRAWFORD & ASSOCIATES P					
		I-12440	405-030-555.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	54.63
01-006003	CHERRY CLEANING SOLUTIO					
		I-2238	405-030-555.30-48	JANITORIAL SE JANITORIAL CLEANING	176138	576.37
01-006023	BRYAN COUNTY TAG AGENCY					
		I-04.29.19	405-030-555.70-79	CDL RENEWAL F EMPLOYEE CDL RENEWALS	176130	41.00
		I-05.22.19	405-030-555.70-79	CDL RENEWAL F EMPLOYEE CDL RENEWALS	176130	180.00
		I-L2054103248	405-030-555.70-79	CDL RENEWAL F EMPLOYEE CDL RENEWALS	176130	30.00
				DEPARTMENT 030 UTILITY GENERAL ADMIN.	TOTAL:	2,393.56

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 PACKET: 09825 AP CLAIMS 06-05-19
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 DEPARTMENT: 031 "LAKE DURANT"
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001671	SOUTHEASTERN ELECTRIC					
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE GATE TRAILER 16370-003	176243	106.19
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE 16370-004	176243	206.20
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE PICNIC AREA 16370-006	176243	44.55
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE CG WATER TOWER 16370-010	176243	220.92
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE RV PADS 16370-012	176243	444.83
01-003189	BRYAN CO RWD #2					
	I-MAY 2019	405-031-552.30-33	UTILITIES	LAKE DURANT ACCT #1833	176126	72.80
	I-MAY 2019	405-031-552.30-33	UTILITIES	WARD ACCT #1834	176126	24.50
01-003402	MICHAEL WARD					
	I-193680	405-031-552.30-51	CONTRACT LABO	LAKE DURANT CONTRACT LABOR	176269	1,520.85
01-004980	DOUGLASS DISTRIBUTING					
	I-MAY07-2019	405-031-552.50-52	FUEL	LAKE DURANT	176158	2.74
	I-MAY14-2019	405-031-552.50-52	FUEL	LAKE DURANT	176158	3.40
	I-MAY21-2019	405-031-552.50-52	FUEL	LAKE DURANT	176158	3.19
	I-MAY30-2019	405-031-552.50-52	FUEL	LAKE DURANT	176158	2.88
DEPARTMENT 031 "LAKE DURANT"					TOTAL:	2,653.05

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000180	WARREN CAT POWER & MACH					
		C-CS140031081	405-049-554.70-59	LANDFILL EQUI CREDIT ON FREIGHT	176270	33.00-
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-294622	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176192	93.41
		I-294974	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176192	23.90
		I-294988	405-049-554.70-59	LANDFILL EQUI HYD FITTINGS #38	176192	12.48
01-000450	OKLAHOMA GAS AND ELECTR					
		I-05/2019- 35948058	405-049-554.30-33	UTILITIES LANDFILL	176216	0.00
01-000540	AT&T					
		I-05/2019-7608 1	405-049-554.30-31	PHONE & TELECOM LANDFILL	176116	0.00
01-001081	TEXOMA GEAR CO					
		I-7599	405-049-554.70-59	LANDFILL EQUI REBUILD REAR END #390	176249	1,161.90
		I-7606	405-049-554.70-59	LANDFILL EQUI REAR END #39	176249	2,600.00
01-001108	DOLESE BROS COMPANY					
		I-AG19054606	405-049-554.50-66	ROCK & GRAVEL GRAVEL FOR ROADS	176157	873.14
01-001884	TEXOMA JANITORIAL SUPPL					
		I-9662	405-049-554.50-62	JANITORIAL SUPPLY TOILET PAPER, CUPS, TRASH BAGS	176250	178.70
01-002010	DAVIS FLEET PARTS					
		I-583382	405-049-554.70-59	LANDFILL EQUI MUD FLAPS, LUG NUTS, LIGHTS	176151	9.65
		I-683413	405-049-554.70-59	LANDFILL EQUI HYDRAULIC PUMP #38	176151	468.26
		I-683790	405-049-554.70-59	LANDFILL EQUI STARTER SOLENOID #38	176151	25.97
		I-683893	405-049-554.70-59	LANDFILL EQUI BY PASS VALVE #38	176151	204.43
		I-684043	405-049-554.70-59	LANDFILL EQUI MUD FLAPS, LUG NUTS, LIGHTS	176151	34.20
		I-684289	405-049-554.70-59	LANDFILL EQUI FITINGS, GROMMETS, MUD FLAPS	176151	77.57
01-004203	MCCRAW'S OIL & PROPANE					
		I-256004	405-049-554.50-65	OILS & LUBRIC HYDRAULIC FLUID & MOTOR OIL	176207	3,121.25
01-004980	DOUGLASS DISTRIBUTING					
		I-002465358	405-049-554.50-52	FUEL DIESEL EXHAUST FLUID	176158	295.94
		I-MAY07-2019	405-049-554.50-52	FUEL LANDFILL/SW DISP	176158	106.54
		I-MAY07-2019LANDFILL	405-049-554.50-52	FUEL DIESEL FUEL	176158	1,535.22
		I-MAY14-2019	405-049-554.50-52	FUEL LANDFILL/SW DISP	176158	132.37
		I-MAY14-2019LANDFILL	405-049-554.50-52	FUEL DIESEL FUEL	176158	1,487.40
		I-MAY21-2019	405-049-554.50-52	FUEL LANDFILL/SW DISP	176158	124.08
		I-MAY21-2019LANDFILL	405-049-554.50-52	FUEL DIESEL FUEL	176158	2,161.08
		I-MAY30-2019	405-049-554.50-52	FUEL LANDFILL/SW DISP	176158	112.09
		I-MAY30-2019LANDFILL	405-049-554.50-52	FUEL DIESEL FUEL	176158	3,336.39
01-005073	GRAHAM TRUCK TIRE CENTE					
		I-5161591	405-049-554.70-59	LANDFILL EQUI 8-DRIVE TIRES #3	176183	3,356.00

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09825 AP CLAIMS 06-05-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 049 DISPOSAL - SOLID WASTE
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005433	RD TRUCKING & DOZER, IN					
	I-5957		405-049-554.50-66	ROCK & GRAVEL GRAVEL FOR ROADS	176235	446.51
01-006024	CLEAN UNIFORM COMPANY					
	I-5006601-10		405-049-554.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS	176139	172.68
	I-50067668-10		405-049-554.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS	176139	155.54
	I-50068755-10		405-049-554.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS	176139	155.56
	I-50069906-10		405-049-554.50-54	UNIFORMS DRAW DOWN FOR UNIFORMS	176139	155.55
DEPARTMENT 049 DISPOSAL - SOLID WASTE					TOTAL:	22,584.81

FUND 405 DURANT UTILITIES AUTH.					TOTAL:	182,172.58

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 500 MULTI-SPORTS COMPLEX
 DEPARTMENT: 010 RECREATIONAL MARKETING
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000898	INDIAN NATION WHOLESALE					
		I-7115467	500-010-534.55-01	CONCESSION PR CONCESSION CANDY, WATER, ETC.	176188	649.09
		I-7119357	500-010-534.55-01	CONCESSION PR CONCESSION CANDY, WATER, ETC.	176188	497.15
01-004099	US FOODS					
		I-4099708	500-010-534.55-01	CONCESSION PR CONCESSION SUPPLIES	176263	892.40
01-005897	COCA-COLA SOUTHWEST BEV					
		I-7521201252	500-010-534.55-01	CONCESSION PR COKE SYRUP	176145	366.35
		I-7521201367	500-010-534.55-01	CONCESSION PR CONCESSION ITEMS	176145	691.54
01-005960	WILKEY PLUMBING, LLC					
		I-3936	500-010-534.55-03	CONCESSION MI REPAIR 3 DRINKING FOUNTAINS	176274	451.90
				DEPARTMENT 010 RECREATIONAL MARKETING	TOTAL:	3,548.43

6/04/2019 3:36 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09825 AP CLAIMS 06-05-19
 VENDOR SET: 01
 FUND : 500 MULTI-SPORTS COMPLEX
 DEPARTMENT: 011 DURANT MULTI-SPORTS CMLX
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-623533	500-011-535.50-69	OTHER EQUIP P 20 BAGS OF FIELD MARKER	176164	159.00
01-000309	US CELLULAR	I-0309041274	500-011-535.30-31	PHONE & TELEC DMSC 580-775-2390	176261	12.47
01-000450	OKLAHOMA GAS AND ELECTR	I-05/2019- 35948058	500-011-535.30-33	UTILITIES EXP MULTI-SPORTS	176216	876.21
01-000540	AT&T	I-05/2019-7608 1	500-011-535.30-31	PHONE & TELEC DMSC	176116	115.69
01-000944	CRAWFORD & ASSOCIATES P	I-12440	500-011-535.20-21	PRORATED AUDI AUDIT CONSULTING & PREPARATION	176149	1.91
01-004980	DOUGLASS DISTRIBUTING	I-MAY07-2019	500-011-535.50-52	FUEL DMSC	176158	13.02
		I-MAY14-2019	500-011-535.50-52	FUEL DMSC	176158	16.17
		I-MAY21-2019	500-011-535.50-52	FUEL DMSC	176158	15.16
		I-MAY30-2019	500-011-535.50-52	FUEL DMSC	176158	13.69
01-006009	UNITED AG & TURF	I-10429090	500-011-535.50-72	TRACTOR MAINT BLADES BELTS JOHN DEER MOWER	176259	835.38
		I-10429283	500-011-535.50-72	TRACTOR MAINT BOLTS, BUSHINGS FOR MOWERS	176259	89.42
01-006024	CLEAN UNIFORM COMPANY	I-5006601-4	500-011-535.50-54	UNIFORMS DRAW DOWN PO-----UNIFORMS	176139	73.38
		I-50067668-4	500-011-535.50-54	UNIFORMS DRAW DOWN PO-----UNIFORMS	176139	73.41
		I-50068755-4	500-011-535.50-54	UNIFORMS DRAW DOWN PO-----UNIFORMS	176139	82.20
		I-50069906-4	500-011-535.50-54	UNIFORMS DRAW DOWN PO-----UNIFORMS	176139	86.46
DEPARTMENT 011 DURANT MULTI-SPORTS CMLXTOTAL:						2,463.57
FUND 500 MULTI-SPORTS COMPLEX TOTAL:						6,012.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-05/2019-7608 1	610-050-572.30-31	PHONE & TELECOM CEMETERY	176116	0.00
01-001671	SOUTHEASTERN ELECTRIC					
	I-MAY 2019		610-050-572.30-33	UTILITIES CMTRY SEC. LIGHT 16370-007	176243	10.58
01-005321	BLAKE GOODE & FANNIN BA					
	I-2-PIONEER CEMETARY		610-050-572.30-51	MOWING CONTRA (10) MOWINGS--PIONEER CEMETERY	176181	850.00
01-006107	GREENBELT TURF MANAGEME					
	I-05.25.19		610-050-572.30-51	MOWING CONTRA (10) MOWINGS HIGHLAND CEMETERY	176185	10,353.34
				DEPARTMENT 050 HIGHLAND CEMETERY	TOTAL:	11,213.92
				FUND 610 CEMETERY OPERATIONS FUND	TOTAL:	11,213.92
				REPORT GRAND TOTAL:		762,674.64

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
PRIOR	405-029-554.50-63	VEHICLE MAINTENANCE	215.25						
	** PRIOR YEAR TOTALS **		215.25						
2018-2019	001-000-203.50-00	DUE TO C.L.E.E.T.	1,032.60						
	001-000-203.50-01	DUE TO OSBI	1,875.59						
	001-000-361.40-00	MISC. REVENUE *NON-EXPENS	35.00	75,000-	32,580.54-				
	001-001-513.30-31	PHONE & TELECOMMUNICATION	198.86	2,220	108.76-	Y			
	001-002-514.30-31	PHONE & TELECOMMUNICATION	12.43	700	7.16				
	001-002-514.50-57	MMBERSHIP/LICNSE/CRTFCATION	67.26	150	52.74				
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.00	40	27.43				
	001-004-516.30-77	INTERNAL LEGAL SVCS	6,734.12	90,000	0.00				
	001-005-521.20-24	MEDICAL/PHYSICALS	80.00	2,000	570.00-	Y			
	001-005-521.30-31	PHONE & TELECOMMUNICATION	506.98	10,000	3,134.14				
	001-005-521.30-33	UTILITIES	252.20	30,000	5,271.53				
	001-005-521.30-48	JANITORIAL SERVICES CONTRA	2,024.12	26,130	183.49-	Y			
	001-005-521.30-53	COMMUNICATION SERVICE FEE	1,664.21	21,000	2,978.15-	Y			
	001-005-521.30-54	PD VEHICLE GPS HARDWARE &	880.85	13,450	234.00				
	001-005-521.50-49	COMPUTER SOFTWARE & ACCES.	805.00	2,200	1,210.00-	Y			
	001-005-521.50-52	FUEL	6,717.22	69,000	1,251.25-	Y			
	001-005-521.50-54	UNIFORMS	262.04	20,000	2,641.61				
	001-005-521.50-56	RANGE MAINT, WEAPONS, AMMO	324.20	24,000	194.92				
	001-005-521.50-58	BUILDING MAINTENANCE	191.55	10,000	781.60				
	001-005-521.50-62	JANITORIAL SUPPLIES	100.25	5,000	1,769.61				
	001-005-521.50-63	VEHICLE MAINTENANCE	2,482.55	60,000	17,503.38				
	001-005-521.50-74	(D) DRUG DOG, EQUIP., SUPP	96.00	2,000	207.00				
	001-005-521.50-90	SAFEOKGRANT ANALYST SFTWR/	595.00	600	5.00				
	001-005-521.70-72	TRAINING AND TRAVEL	2,052.00	25,000	3,213.95				
	001-005-521.70-81	BRYAN CO. JAIL PAYMENT	8,560.00	80,000	0.00				
	001-006-523.30-15	VETERINARY SERVICES	40.00	1,000	315.00				
	001-006-523.50-52	FUEL	345.01	6,000	2,605.73				
	001-006-523.50-58	BUILDING MAINTENANCE	107.68	1,500	259.40				
	001-008-522.30-31	PHONE & TELECOMMUNICATION	216.44	4,500	2,163.85				
	001-008-522.30-33	UTILITIES	888.79	26,000	5,327.43				
	001-008-522.30-48	JANITORIAL SERVICES CONTRA	382.05	1,260	3,706.69-	Y			
	001-008-522.50-52	FUEL	1,342.59	17,500	3,765.57				
	001-008-522.50-58	BUILDING AND MAINTENANCE	1,313.35	12,000	9,755.80-	Y			
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	206.40	35,000	22,914.82				
	001-008-522.50-63	VEHICLE MAINTENANCE	1,285.90	20,000	5,197.71-	Y			
	001-008-522.50-69	OTHER EQUIP PARTS & MAINT	41.83	6,000	647.64-	Y			
	001-009-532.30-31	PHONE & TELECOMMUNICATION	133.86	1,900	456.57				
	001-009-532.30-33	UTILITIES	907.71	20,000	2,066.02				
	001-009-532.30-65	MOWING CONTRACTS	22,021.71	163,740	2,532.64				
	001-009-532.50-52	FUEL	2,240.44	20,000	1,502.80-	Y			
	001-009-532.50-54	UNIFORMS	365.86	5,700	261.63-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-009-532.50-61	MINOR TOOLS AND EQUIPMENT	204.40	5,000	3,368.22				
	001-009-532.50-62	JANITORIAL SUPPLIES	881.15	2,500	356.06				
	001-009-532.50-63	VEHICLE MAINTENANCE	108.20	5,000	3,606.88				
	001-009-532.50-68	TRACTOR & MOWER MAINTENANC	1,862.01	25,000	10,467.86				
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	28.79	8,000	5,767.08				
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	22.35	20,000	15,778.13				
	001-009-532.70-74	SAFETY EQUIPMENT	93.56	1,000	231.64				
	001-012-536.30-31	PHONE & TELECOMMUNICATION	84.84	1,000	66.76				
	001-012-536.30-33	UTILITIES	17.63	3,000	2,805.69				
	001-012-536.50-53	CHEMICALS, DRUGS, AND LAB	1,933.52	18,000	8,060.68				
	001-012-536.50-54	UNIFORMS	712.00	500	212.00-	Y			
	001-012-536.50-58	BUILDING AND MAINTENANCE	161.46	6,000	3,551.07				
	001-012-536.50-62	JANITORIAL SUPPLIES	227.65	500	364.05-	Y			
	001-012-536.50-69	OTHER EQUIP PARTS & MAINT	1,053.18	3,000	1,176.17-	Y			
	001-012-536.50-81	POOL CONCESSION	512.79	5,500	1,505.53				
	001-013-512.30-37	MUNICIPAL JUDGE SERVICES	2,525.00	30,000	4,025.00				
	001-013-512.30-78	MC BAD DEBT COLLECTION FE	2,056.22	18,000	3,635.00				
	001-014-525.30-31	PHONE & TELECOMMUNICATION	0.00	400	277.10				
	001-014-525.30-39	LEGAL PUBLICATIONS REIMB	81.15	5,000	3,070.80				
	001-014-525.30-51	GENERAL CONTRACT LABOR	500.00	211,942	10,601.96-	Y			
	001-014-525.50-52	FUEL	143.57	1,500	122.06				
	001-015-571.30-31	PHONE & TELECOMMUNICATION	465.64	4,800	2,068.03-	Y			
	001-015-571.30-33	UTILITIES	160.42	8,000	2,600.26				
	001-015-571.30-51	GENERAL CONTRACT LABOR	105.00	6,000	894.77-	Y			
	001-015-571.50-56	CIRCULATION	1,830.32	50,000	9,624.42				
	001-015-571.50-58	BUILDING AND MAINTENANCE	599.05	15,000	692.05-	Y			
	001-015-571.50-62	JANITORIAL SUPPLIES	463.30	5,000	1,876.10				
	001-015-571.50-99	HUMANITIES PROGRAMS	88.97	2,800	408.87				
	001-015-571.70-35	STATE AID EXPENDITURES	292.71	21,177	2,882.62				
	001-015-571.70-72	TRAINING AND TRAVEL	44.08	4,500	1,037.80				
	001-016-541.30-31	PHONE & TELECOMMUNICATION	70.51	800	65.81				
	001-016-541.50-52	FUEL	4,387.06	52,000	9,163.86				
	001-016-541.50-54	UNIFORMS	817.55	8,200	779.18-	Y			
	001-016-541.50-58	BUILDING AND MAINTENANCE	24.99	1,000	90.06-	Y			
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	379.47	7,000	713.39-	Y			
	001-016-541.50-63	VEHICLE MAINTENANCE	1,368.48	45,000	16,125.14				
	001-016-541.50-67	SIGNS	514.25	15,000	441.94				
	001-016-541.50-69	OTHER EQUIP PARTS & MAINT	833.83	15,000	6,998.55-	Y			
	001-016-541.50-71	DRAINAGE MAINTENANCE	2,326.72	8,000	5,203.95-	Y			
	001-016-541.50-95	PAVING MAINTENANCE	4,833.43	65,000	16,807.03-	Y			
	001-016-541.70-74	SAFETY EQUIPMENT	32.55	3,500	560.23				
	001-018-519.30-31	PHONE & TELECOMMUNICATION	1,574.70	5,000	2,638.31-	Y			
	001-018-519.30-33	UTILITIES	225.08	12,000	8,763.87				
	001-018-519.50-52	FUEL	321.72	5,000	1,845.38				
	001-018-519.50-69	EQUIP MAINT & PARTS	68.04	4,000	489.12-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-019-569.10-91	EMPLOYEE "WHOLE YOU" PROGR	398.20	10,000	1,117.10				
	001-019-569.20-21	PRORATED AUDIT & FIN. CONS	64.32	44,831	471.76				
	001-019-569.20-24	EMPL. PHYSICALS & DRUG TES	1,910.00	15,000	4,715.00				
	001-019-569.30-31	PHONE SERVICE - COMMON COS	2,030.67	22,000	395.97				
	001-019-569.30-33	UTILITIES	17,054.64	240,000	32,820.82				
	001-019-569.30-38	ADVERTISING- GEN FUND	87.85	6,000	3,880.00				
	001-019-569.30-41	PEST CONTROL SERVICES	300.00	1,000	399.61				
	001-019-569.30-42	CITY HALL ELEVATOR MAINTEN	640.44	2,250	764.46				
	001-019-569.30-48	JANITORIAL SERVICES CONTRA	1,915.20	18,500	6,397.48-	Y			
	001-019-569.30-51	CONTRACT LABOR	120.00	22,500	10,976.00-	Y			
	001-019-569.30-69	MUNICIPAL CODE UPDATE	515.00	5,000	2,605.00				
	001-019-569.50-52	GENERAL GOV COMMON FUEL CO	2.80	200	584.98-	Y			
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	340.50	15,000	199.02-	Y			
	001-019-569.50-62	JANITORIAL SUPPLIES	57.90	3,000	760.47				
	001-019-569.70-22	COUNCIL MEMBER COMPENSATIO	850.00	12,000	3,000.00				
	001-019-569.70-45	MAIN STREET PROGRAM MATCH	367.18	30,000	9,715.12-	Y			
	001-019-569.70-60	UBCC FEES DUE TO STATE OF	192.00	2,500	888.00-	Y			
	001-019-569.70-77	A & G MISCELLANEOUS	457.00	20,000	3,017.20-	Y			
	001-021-541.30-31	PHONE & TELECOMMUNICATION	18.52	100	101.54-	Y			
	001-021-541.50-52	FUEL	143.38	2,200	823.90				
	001-021-541.50-54	UNIFORMS	218.60	4,500	1,150.31				
	001-021-541.50-61	MINOR TOOLS AND EQUIPMENT	210.63	6,000	1,780.61				
	001-021-541.50-63	VEHICLE MAINTENANCE	106.92	3,500	2,532.75				
	001-021-541.50-69	OTHER EQUIP PARTS & MAINT	146.17	6,000	4,347.95				
	001-021-541.50-71	OIL AND LUBRICANTS	838.55	40,000	17,712.97				
	001-023-592.30-33	UTILITIES	79.88	15,000	3,705.38				
	001-023-592.50-58	BUILDING AND MAINTENANCE	27.98	7,000	2,442.10				
	003-034-569.70-47	AUTO & GEN. LIAB. INSURANC	175.00	280,000	12,609.00-	Y			
	005-066-569.20-10	LIFE INSURANCE PREMIUM EXP	1,561.33	0	18,310.75-	Y			
	010-020-560.10-25	VEHICLE & CELL PHONE ALLOW	40.01	4,471	71.07				
	010-020-560.30-31	PHONE & TELECOMMUNICATIONS	628.49	3,300	772.80				
	010-020-560.30-35	COPIER LEASE & USE FEES	28.88	32,000	8,612.80-	Y			
	010-020-560.30-40	INTERNET SERVICE / GMAIL	1,301.86	17,500	602.13				
	010-020-560.30-51	CONTRACT LABOR	375.00	11,000	4,500.00				
	010-020-560.30-52	GIS SERVICES	215.34	2,845	568.40				
	010-020-560.30-88	VYVE SRVC AGRMT FIBER OPTI	2,400.00	28,800	4,151.07				
	010-020-560.50-49	NETWORK PRINTER SUPPLIES	824.67	9,000	4,446.85				
	010-020-560.80-01	HARDWARE PURCHASES - PC's	4,633.98	60,000	18,940.92				
	010-020-560.80-03	NETWORK HARDWARE UPGRADE	1,395.00	8,500	3,017.00				
	015-012-536.61-07	PHASE II POOL REHAB	97,316.92	500,000	66,183.14				
	015-016-541.61-04	VEHICLES AND EQUIPMENT	9,086.18	143,500	25,995.82				
	015-016-541.62-97	PHASE II LARKSPUR EXTENSIO	107.95	560,000	504,792.05				
	015-019-569.85-63	PD TAHOES/ W EQUIP	2,866.86	34,403	2,867.54				
	015-019-569.85-65	SWC TRUCKS PKG. DEBT SVC	6,607.44	79,290	6,608.16				
	015-019-569.85-67	SWC MACK SIDELOAD TRUCK	4,978.45	59,742	4,979.05				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	015-019-569.85-68	SWC 2-FORD F-350 TRUCKS	1,534.63	18,416	1,535.07				
	015-019-569.85-69	SWC 2016 MACK ROLLOFF TRU	3,252.45	39,030	3,253.05				
	015-028-553.61-87	WWTP IMPROVEMENTS	31.30	2,200,000	2,199,942.80				
	020-017-537.20-21	AUDIT FEES (PRORATED)	23.94	16,690	177.62				
	020-017-537.30-31	PHONE & TELECOMMUNICATION	0.00	900	343.72				
	101-007-527.20-21	PRORATED AUDIT FEES	2.41	1,678	16.52				
	101-007-527.30-31	PHONE & TELECOMMUNICATION	3,063.79	45,600	5,433.43-	Y			
	101-007-527.30-33	UTILITIES	38.55	750	321.23				
	101-007-527.30-35	COUNTY 911 ADDRESSING	5,000.00	30,000	18,500.00-	Y			
	101-007-527.30-53	COMMUNICATION SERVICE FEES	782.33	63,000	42,428.24				
	101-007-527.50-65	COMM. EQUIP. PARTS & MAIN	1,350.00	5,150	284.00-	Y			
	125-070-518.20-21	PRORATED AUDIT FEES	1.07	744	4.30				
	125-070-518.30-51	CONTRACT LABOR	192.50	75,000	24,807.50				
	125-070-518.70-20	EVENT BOARDS	92.12	1,000	231.21				
	125-070-518.70-23	TRUSTEE RELATED EXPENSES	40.00	0	40.00-	Y			
	125-070-518.70-38	PROMOTIONS/ADVERTISING/SPO	3,439.94	28,000	1,633.64				
	125-070-518.70-40	CONFERENCE SHOWS	799.12	15,000	3,916.67				
	206-065-503.20-21	PRORATED AUDIT FEES	3.75	2,605	21.74				
	206-065-503.30-31	PHONE & TELECOMMUNICATION	418.92	4,000	236.55-	Y			
	206-065-503.30-33	UTILITIES	1,008.86	24,000	6,488.88				
	206-065-503.30-48	JANITORIAL SERVICES	575.82	3,500	3,985.61-	Y			
	206-065-503.30-51	CONTRACT LABOR	1,470.00	23,000	235.00				
	206-065-503.30-55	AWOS TELECOM & MAINT CONTR	987.50	6,000	1,069.50-	Y			
	206-065-503.30-66	OPERATOR'S SHARE IN SALES	11,102.66	144,000	0.00				
	206-065-503.50-52	FUEL FOR SERVICE TRUCK	85.49	2,000	552.51				
	206-065-503.50-58	TERMINAL BLDG. MAINTENANCE	611.90	4,000	420.63-	Y			
	206-065-503.50-69	EQUIPMENT & GROUNDS MAINT.	6,650.00	21,113	6,239.42-	Y			
	206-065-503.90-89	FY16 10 T HANGAR PRNCP PYM	3,476.78	40,843	3,324.07				
	206-065-503.90-90	FY16 10 T HANGAR INT EXPEN	1,016.64	13,079	1,170.31				
	210-000-101.06-03	2009A PRIN. ACT- FBI 1010	24,166.67						
	210-000-101.06-04	2009A INT. ACT- FBI 10106	14,221.46						
	210-000-101.06-09	2009B PRIN. ACT- FBI 10115	8,333.34						
	210-000-101.06-10	2009B INT. ACT- FBI 10116	4,914.05						
	210-000-101.06-12	2010 DCUA PRINCIPAL ACT101	23,333.33						
	210-000-101.06-13	2010 DCUA INTREST ACT FBI1	13,476.08						
	210-000-101.23-03	2012A PRIN. ACT- FBI 10173	77,500.00						
	210-000-101.23-04	2012A INT. ACT.- FBI 10174	4,670.63						
	210-000-101.24-03	2013 PRIN. ACT- FBI 10193	40,000.00						
	210-000-101.24-04	2013 INT. ACT. FBI 10194	2,120.08						
	210-046-528.90-95	INTEREST EXPENSE	11,243.71	140,313	12,310.58				
	210-046-528.90-96	PRINCIPAL PYMTS 2007 US ST	24,166.67	288,334	23,333.96				
	215-078-528.20-21	PRORATED AUDIT FEES	9.11	6,344	62.24				
	220-067-596.20-21	PRORATED AUDIT FEES	3.86	2,690	27.08				
	405-000-361.23-00	DCUA SERVICE IN*NON-EXPENS	25.00	25,000-	3,550.00				
	405-024-565.30-31	PHONE & TELECOMMUNICATION	31.15	2,500	2,118.25				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	405-024-565.50-52	FUEL	65.10	750	125.13				
	405-024-565.50-64	GPS FOR PW VEHICLES	758.00	10,000	0.00				
	405-025-550.30-31	PHONE & TELECOMMUNICATION	142.85	0	1,571.47-	Y			
	405-025-550.30-51	CONTRACT LABOR	1,716.63	15,000	3,600.00				
	405-025-550.30-58	BAD DEBT COLLECTION FEES	172.28	12,000	4,500.00				
	405-025-550.50-54	UNIFORMS	194.18	3,000	82.60				
	405-026-551.30-31	PHONE & TELECOMMUNICATION	1,257.77	9,000	4,897.40-	Y			
	405-026-551.50-52	FUEL	2,153.71	20,000	670.41-	Y			
	405-026-551.50-54	UNIFORMS	567.23	7,000	438.16				
	405-026-551.50-58	BUILDING AND MAINTENANCE	52.78	2,000	278.09-	Y			
	405-026-551.50-63	VEHICLE MAINTENANCE	117.40	10,000	12,249.87-	Y			
	405-026-551.50-76	WATER MAIN MAINT & REPAIR	14,684.40	55,428	3,816.28-	Y			
	405-026-551.50-77	SEWER MAIN MAINT & REPAIR	3,490.45	20,000	15,536.87-	Y			
	405-026-551.50-79	METER MAINT & REPAIR	25,300.00	60,000	8,740.15				
	405-026-551.70-74	SAFETY EQUIPMENT	1,686.35	5,000	2,009.83-	Y			
	405-027-552.20-24	ANNUAL PHYSICAL/FIT TESTS	115.00	800	430.00				
	405-027-552.30-31	PHONE & TELECOMMUNICATION	769.95	2,500	3,762.49-	Y			
	405-027-552.30-33	UTILITIES	12,142.61	310,000	123,943.68				
	405-027-552.50-52	FUEL	248.17	3,500	1,118.20				
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	11,110.21	310,000	7,319.43-	Y			
	405-027-552.50-54	UNIFORMS	335.21	4,500	208.61				
	405-027-552.50-58	BUILDING AND MAINTENANCE	14,000.00	25,000	9,302.75				
	405-027-552.50-63	VEHICLE MAINTENANCE	180.41	2,500	828.02				
	405-027-552.50-69	OTHER EQUIP PARTS & MAINT	30,171.39	165,000	20,629.43				
	405-028-553.30-31	PHONE & TELECOMMUNICATION	192.61	1,180	4,141.98-	Y			
	405-028-553.30-32	FREIGHT AND POSTAGE	16.53	1,600	1,278.51				
	405-028-553.30-33	UTILITIES	11,008.71	183,000	39,247.00				
	405-028-553.30-36	SLUDGE DISPOSAL	4,500.00	115,000	0.00				
	405-028-553.50-52	FUEL	194.60	3,500	1,632.33				
	405-028-553.50-54	UNIFORMS	253.04	4,500	552.77				
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	1.45	100,000	11,281.40				
	405-029-554.30-31	PHONE & TELECOMMUNICATION	18.69	500	282.66				
	405-029-554.30-51	CONTRACT LABOR	1,759.25	30,000	11,880.50				
	405-029-554.50-52	FUEL	7,064.35	90,000	20,960.41				
	405-029-554.50-54	UNIFORMS	622.37	16,000	5,403.54				
	405-029-554.50-63	VEHICLE MAINTENANCE	2,874.71	65,000	7,947.95				
	405-029-554.50-79	DUMPSTERS	3,686.00	30,000	3,224.99				
	405-029-554.70-74	SAFETY EQUIPMENT	645.37	5,000	1,401.27				
	405-030-555.20-21	PRORATED AUDIT FEES	54.63	38,079	399.82				
	405-030-555.30-48	JANITORIAL SERVICES CONTRA	576.37	430	7,062.72-	Y			
	405-030-555.70-77	A & G MISCELLANEOUS	1,511.56	8,000	2,422.00				
	405-030-555.70-79	CDL RENEWAL FEES ALL DEPTS	251.00	1,000	1,019.00-	Y			
	405-031-552.30-33	UTILITIES	1,119.99	12,000	362.58-	Y			
	405-031-552.30-51	CONTRACT LABOR	1,520.85	18,000	250.20-	Y			
	405-031-552.50-52	FUEL	12.21	500	87.06-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.00	0	1.31-	Y			
	405-049-554.30-33	UTILITIES	0.00	1,000	217.23				
	405-049-554.50-52	FUEL	9,291.11	95,000	7,758.47-	Y			
	405-049-554.50-54	UNIFORMS	639.33	7,200	1,120.44-	Y			
	405-049-554.50-62	JANITORIAL SUPPLIES	178.70	1,000	26.60-	Y			
	405-049-554.50-65	OILS & LUBRICANTS	3,121.25	7,500	2,923.99-	Y			
	405-049-554.50-66	ROCK & GRAVEL	1,319.65	25,000	23,680.35				
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	8,034.77	100,000	2,352.03-	Y			
	500-010-534.55-01	CONCESSION PRODUCT INVENTO	3,096.53	35,000	8,319.12				
	500-010-534.55-03	CONCESSION MINOR TOOLS & E	451.90	5,000	3,819.41				
	500-011-535.20-21	PRORATED AUDIT FEES	1.91	1,339	18.93				
	500-011-535.30-31	PHONE & TELECOMMUNICATIONS	128.16	2,500	1,116.60				
	500-011-535.30-33	UTILITIES EXPENSE	876.21	18,000	3,505.20				
	500-011-535.50-52	FUEL	58.04	2,500	1,942.94				
	500-011-535.50-54	UNIFORMS	315.45	3,300	818.90-	Y			
	500-011-535.50-69	OTHER EQUIP PARTS & MAINT	159.00	4,000	1,808.77				
	500-011-535.50-72	TRACTOR MAINT	924.80	3,469	1,207.08				
	610-050-572.30-31	PHONE & TELECOMMUNICATION	0.00	0	0.00				
	610-050-572.30-33	UTILITIES	10.58	150	33.20				
	610-050-572.30-51	MOWING CONTRACTS	11,203.34	99,780	16,059.20-	Y			
**	2018-2019 YEAR TOTALS	**	762,459.39						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001	NON-DEPARTMENTAL	2,943.19
001-001	CITY ADMINISTRATION	198.86
001-002	CITY CLERK DEPARTMENT	79.69
001-003	CITY TREASURER DEPT.	0.00
001-004	LEGAL SERVICES-ATTORNEY	6,734.12
001-005	POLICE - LAW ENFORCEMENT	27,594.17
001-006	POLICE - ANIMAL CONTROL	492.69
001-008	FIRE DEPARTMENT	5,677.35
001-009	PARKS, REC. & GEN. SVCS.	28,870.04
001-012	CITY SWIMMING POOL	4,703.07
001-013	MUNICIPAL COURT	4,581.22
001-014	COMMUNITY DEVELOPMENT	724.72
001-015	PUBLIC LIBRARY	4,049.49
001-016	STREET DEPARTMENT	15,588.84
001-018	CIVIL EMERGENCY MGMT.	2,189.54

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-019	GENERAL GOVERNMENT	27,303.70
001-021	CITY GARAGE	1,682.77
001-023	SENIOR CITIZENS CENTER	107.86

001 TOTAL	GENERAL FUND	133,521.32
003-034	INSURANCE - RISK POOL	175.00

003 TOTAL	INSURANCE CASH FUND	175.00
005-066	EMPLOYEE HEALTH INS.	1,561.33

005 TOTAL	EMPLOYEE INSURANCE FUND	1,561.33
010-020	INFO. TECH. SERVICE DEPT.	11,843.23

010 TOTAL	INFO. TECH. SERVICE FUND	11,843.23
015-012	SWIMMING POOL	97,316.92
015-016	STREET DEPARTMENT	9,194.13
015-019	GENERAL GOVERNMENT	19,239.83
015-028	WASTEWATER TREATMENT PLT.	31.30

015 TOTAL	CAPITAL IMPROVEMENTS FUND	125,782.18
020-017	ECON. DEV. ADMINISTRATION	23.94

020 TOTAL	DURANT INDUSTRIAL AUTH.	23.94
101-007	911 COMMUNICATIONS CTR.	10,237.08

101 TOTAL	SPECIAL 911 TAX FUND	10,237.08
125-070	ECONOMIC DEVELOPMENT	4,564.75

125 TOTAL	5% LODGING TOURISM TAX	4,564.75

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
206-065	EAKER FIELD	27,408.32

206 TOTAL	DURANT AIRPORT AUTHORITY	27,408.32
210	NON-DEPARTMENTAL	212,735.64
210-046	DCUA 2007 MISC NOTE	35,410.38

210 TOTAL	U A BONDS SINKING FUND	248,146.02
215-078	GEN. GOVT. & DEBT SERVICE	9.11

215 TOTAL	D.C.F.A. REVENUE FUND	9.11
220-067	2017 CMC TIF A/B	3.86

220 TOTAL	DURANT TIF AUTHORITY	3.86
405	NON-DEPARTMENTAL	25.00
405-024	PUBLIC WORKS ADMIN.	854.25
405-025	UTILITY BILLING	2,225.94
405-026	WATER/SEWER LINE MAINT.	49,310.09
405-027	WATER TREATMENT PLANT	69,072.95
405-028	WWTP	16,166.94
405-029	COLLECTION - SOLID WASTE	16,885.99
405-030	UTILITY GENERAL ADMIN.	2,393.56
405-031	"LAKE DURANT"	2,653.05
405-049	DISPOSAL - SOLID WASTE	22,584.81

405 TOTAL	DURANT UTILITIES AUTH.	182,172.58
500-010	RECREATIONAL MARKETING	3,548.43
500-011	DURANT MULTI-SPORTS CMPLX	2,463.57

500 TOTAL	MULTI-SPORTS COMPLEX	6,012.00
610-050	HIGHLAND CEMETERY	11,213.92

610 TOTAL	CEMETERY OPERATIONS FUND	11,213.92

** TOTAL **		762,674.64

NO ERRORS

** END OF REPORT **

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE	COMMUNICATION				
		I-499947	001-001-513.30-31	PHONE & TELECOMUNICATIONS	176365	2.84
				DEPARTMENT 001 CITY ADMINISTRATION	TOTAL:	2.84

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 002 CITY CLERK DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE	COMMUNICATION				
		I-499947	001-002-514.30-31	PHONE & TELECLERK	176365	10.10
		I-499947	001-002-514.30-31	PHONE & TELECLERK COMMON COST	176365	30.30
				DEPARTMENT 002 CITY CLERK DEPARTMENT	TOTAL:	40.40

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 003 CITY TREASURER DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION	I-499947	001-003-515.30-31	PHONE & TELECOM TREASURY	176365	0.29
DEPARTMENT 003 CITY TREASURER DEPT.					TOTAL:	0.29

PACKET: 09880 AP CLAIMS 6-14-19

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 005 POLICE - LAW ENFORCEMENT

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000263	GRAINGER INC					
		I-9189972541	001-005-521.50-69	OTHER EQUIP P POLY TUBING 6", 12", SEALER	176323	348.79
		I-9189972558	001-005-521.50-58	BUILDING MAIN 10' LADDER FOR EVIDENCE ROOM	176323	141.67
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-296352	001-005-521.50-63	VEHICLE MAINT PD - DRAW DOWN@JIMMIE'S AUTO	176329	13.72
		I-296428	001-005-521.50-63	VEHICLE MAINT PD - DRAW DOWN@JIMMIE'S AUTO	176329	64.80
		I-296748	001-005-521.50-63	VEHICLE MAINT PD - DRAW DOWN@JIMMIE'S AUTO	176329	12.38
01-001105	BRYAN COUNTY ANIMAL					
		I-05.20.19	001-005-521.50-74	(D) DRUG DOG, VET CARE, MEDS, VACC, ETC - K9	176299	101.88
01-001367	OKLAHOMA ASSOCIATION OF					
		I-OACP-13160	001-005-521.70-73	OACP ACCREDIT ACCREDITATION 2019 RENEWAL	176342	800.00
01-004143	TOUCHTONE COMMUNICATION					
		I-499947	001-005-521.30-31	PHONE & TELECOM POLICE DEPT	176365	11.94
01-005576	TRANSUNION RISK & ALTER					
		I-41011-201905-1	001-005-521.50-80	FORENSIC EQUI ANNUAL SERVICE FEE PAID MONTHLY	176366	50.00
01-005972	SECURE OKLAHOMA CC					
		I-340	001-005-521.50-58	BUILDING MAIN POLICE DEPT. ALARM SERVICES	176353	41.50
01-006114	NAPA AUTO PARTS					
		I-513846	001-005-521.50-63	VEHICLE MAINT HEADLIGHT CONNECTOR #398	176339	32.25
		I-514963	001-005-521.50-63	VEHICLE MAINT INTERIOR DOOR HANDLE #698	176339	87.99
		I-516167	001-005-521.50-63	VEHICLE MAINT OIL, WIPERS, BULBS, ETC	176339	16.37
DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:						1,723.29

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000613	SHIPMAN COMMUNICATIONS					
	I-64739	001-008-522.70-80	PAGERS & RADI	MOTOROLA 2100 BATTERIES	176355	366.00
01-000898	INDIAN NATION WHOLESALE					
	I-7123966	001-008-522.50-62	JANITORAL SUP	COFFEE FILTERS	176326	12.40
01-002010	DAVIS FLEET PARTS					
	I-685284	001-008-522.50-63	VEHICLE MAINT	CAB LATCH #T-1	176308	295.28
01-002097	RACING J SIGNS & DESIGN					
	I-1924A	001-008-522.50-54	UNIFORMS	STATION UNIFORM TOPS	176348	1,048.00
01-002554	ROGER JOINES					
	I-06.04.19	001-008-522.70-72	TRAINING AND	MILEAGE REIMBURSE FOR CONF.	176332	248.24
01-003649	DURANT ROTARY CLUB					
	I-06.01.19	001-008-522.50-57	MMBRSHIP/LCNS	ROTARY CLUB DUES	176314	275.00
01-004203	MCCRAW'S OIL & PROPANE					
	I-262512	001-008-522.50-69	OTHER EQUIP P	PROPANE BOTTLE REFILLS	176337	13.90
01-005168	CASTEEL'S TIRE (CALERA)					
	I-1-GS68086	001-008-522.50-63	VEHICLE MAINT	4-REAR TIRES #R-1	176301	1,653.20
01-005596	AMERICAN TEST CENTER					
	I-2191003	001-008-522.50-63	VEHICLE MAINT	ANNUAL LADDER TESTING	176292	951.50
01-005743	TCH PROPERTIES, INC. DB					
	I-4444	001-008-522.50-63	VEHICLE MAINT	DOOR HANDLE REPLACEMENT #B-1	176349	90.00
01-005972	SECURE OKLAHOMA CC					
	I-340	001-008-522.30-34	ANNUAL FIRE A	FIRE STATION #1, #2, #3	176353	166.00
				DEPARTMENT 008 FIRE DEPARTMENT	TOTAL:	5,119.52

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01-006009 UNITED AG & TURF					
I-10474925	001-009-532.50-68	TRACTOR & MOW SCALP WHEELS #C6	176367		71.71
I-10474925	001-009-532.50-68	TRACTOR & MOW HAZARD LIGHT SWITCH #109	176367		38.39

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000898	INDIAN NATION WHOLESALE	I-7124871	001-012-536.50-81	POOL CONCESSI CONCESSION ITEMS	176326	432.93
01-001197	THE SHERWIN WILLIAMS CO	I-2545-2	001-012-536.50-58	BUILDING AND AQUATIC PAINT FOR POOL FLOOR	176354	195.57
01-001884	TEXOMA JANITORIAL SUPPL	I-9702	001-012-536.50-62	JANITORIAL SU BROOMS, TRASH BAGS, PINE SOL	176360	189.40
				DEPARTMENT 012 CITY SWIMMING POOL	TOTAL:	817.90

6/13/2019 3:10 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003458	AMERICAN MUNICIPAL SERV	I-42508	001-013-512.30-78 MC	BAD DEBT BAD DEBT COLLECTION FEES 18/19	176291	932.00
DEPARTMENT 013 MUNICIPAL COURT					TOTAL:	932.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION	I-499947	001-014-525.30-31	PHONE & TELECOM COMMUNITY DEVELOPEMENT	176365	11.89
01-005949	GRAYSTONE MEDIA GROUP	I-7040	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	43.25
		I-7041	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	43.55
		I-7042	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	42.95
		I-7043	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	44.00
		I-7044	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	42.95
		I-7045	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	43.85
		I-7046	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	55.85
		I-7047	001-014-525.30-39	LEGAL PUBLICA LEGAL PUBS FOR DEMOLITIONS	176324	44.30
01-005958	INSTITUTE FOR BUILDING	I-DUR-0519	001-014-525.30-51	GENERAL CONTR AGREEMENT PROFESSIONAL SERVIC	176328	18,170.33
DEPARTMENT 014 COMMUNITY DEVELOPMENT TOTAL:						18,542.92

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 PACKET: 09880 AP CLAIMS 6-14-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 015 PUBLIC LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007	DEALERS ELECTRICAL SUPP					
	I-4603449-01	001-015-571.50-61	MINOR TOOLS A LIB. BUILD. REPLACEMENT BULBS	176309	81.69	
01-001596	THE LIBRARY STORE, INC.					
	I-410621	001-015-571.50-56	CIRCULATION CATALOGING BOOK MATERIALS	176334	1,247.28	
01-001610	AMAZON.COM CREDIT PLAN					
	I-454755573948	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176290	14.96	
	I-467949894578	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176290	34.95	
	I-844656963397	001-015-571.50-62	JANITORIAL SU BUILD. CLEANING SUPPLIES	176290	19.52	
	I-874369858944	001-015-571.50-62	JANITORIAL SU BUILD. CLEANING SUPPLIES	176290	80.94	
01-002631	INGRAM LIBRARY SERVICES					
	I-40382267	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176327	9.19	
	I-40392353	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176327	48.80	
	I-40426244	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176327	10.27	
	I-40476889	001-015-571.50-56	CIRCULATION 4TH QTR. MISC. LIB. MATERIALS	176327	37.44	
01-003248	FIVE STAR OFFICE SUPPLY					
	C-0239763-001	001-015-571.50-51	OFFICE SUPPLI PAPER EXCHANGE	176319	10.48-	
01-004016	COAST TO COAST SOLUTION					
	I-IVC0091758	001-015-571.50-99	HUMANITIES PR LIBRARY PROMOTIONAL CALENDARS	176303	279.15	
01-004143	TOUCHTONE COMMUNICATION					
	I-499947	001-015-571.30-31	PHONE & TELECOM LIBRARY	176365	9.76	
01-005454	GALE/ CENGAGE LEARNING,					
	I-67215571	001-015-571.50-56	CIRCULATION LPF STANDING ORDERS	176320	241.52	
01-005972	SECURE OKLAHOMA CC					
	I-340	001-015-571.50-58	BUILDING AND LIBRARY FIRE ALARM SERVICES	176353	41.50	
01-006053	FINDAWAY WORLD LLC					
	I-288413	001-015-571.50-56	CIRCULATION 5/ PRE-K - K PLAYAWAYS	176318	619.95	
01-006074	NORTHWEST CONTROLS SYST					
	I-SVC0014666	001-015-571.70-35	STATE AID EXP FRONTEND UPGRADE/COMPASS GUI	176340	3,650.00	
01-006110	TEXOMA LAWN SOLUTIONS					
	I-1149	001-015-571.70-35	STATE AID EXP SPREAD WEED PREVENTION MULCH	176361	340.00	
DEPARTMENT 015 PUBLIC LIBRARY				TOTAL:	6,756.44	

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 PACKET: 09880 AP CLAIMS 6-14-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 016 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000180	WARREN CAT POWER & MACH	I-PS140292930	001-016-541.50-63	VEHICLE MAINT RADIATOR HOSE #31	176373	21.40
01-000253	GENE'S TIRE SERVICE INC	I-165681	001-016-541.50-69	OTHER EQUIP P BACKHOE STEER TIRE #K14	176321	250.00
01-000275	OVERLAND CORP	I-1217	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	176343	337.69
01-000328	JIMMIE'S AUTO SUPPLY LL	I-297549	001-016-541.50-63	VEHICLE MAINT TRANSMISSION LINE/FLUID #31	176329	307.90
01-000579	CASTEEL'S TIRE BARN INC	I-1-68192	001-016-541.50-63	VEHICLE MAINT TUBE FOR WHEELED EXCAVATOR	176302	141.00
01-001984	B J'S TIRE, INC.	I-085391	001-016-541.50-69	OTHER EQUIP P 2-FLATS #BACKHOE 410K	176294	85.00
01-002010	DAVIS FLEET PARTS	I-685272	001-016-541.50-63	VEHICLE MAINT EXHAUST CLAMPS/PIPE #41	176308	85.50
01-002317	DURANT POWER EQUIPMENT	I-217028	001-016-541.50-61	MINOR TOOLS A CHAINSAW COIL & SPARK PLUG	176313	93.06
01-002347	WHOLESALE EQUIPMENT	I-055162	001-016-541.50-69	OTHER EQUIP P OXYGEN & ACETYLENE	176375	56.94
01-004143	TOUCHTONE COMMUNICATION	I-499947	001-016-541.30-31	PHONE & TELECOM STREET	176365	3.03
01-005035	MIKE'S A-PLUS AUTO SERV	I-0000454	001-016-541.50-63	VEHICLE MAINT TOWING TRUCK #31	176338	350.00
01-005437	YELLOWHOUSE MACHINERY C	I-434048	001-016-541.50-69	OTHER EQUIP P STARTER #544H LOADER	176376	736.13
01-005654	HOYTE CHRYSLER JEEP DOD	I-1018084	001-016-541.50-63	VEHICLE MAINT TRANSMISSION MODULE #1	176325	376.00
01-005879	R K HALL LLC / DBA RUST	I-192985	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	176347	556.96
				DEPARTMENT 016 STREET DEPARTMENT	TOTAL:	3,400.61

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057	BRYAN AGRI PRODUCTS					
		I-648364	001-018-519.50-58	BUILDING AND WEED CONTROL/FERTILIZER	176298	51.00
01-000164	DURANT TRUE VALUE LUMBE					
		I-623926	001-018-519.50-63	VEHICLE MAINT LED LIGHTS ----KAWASAKI MULE	176315	79.98
01-005972	SECURE OKLAHOMA CC					
		I-340	001-018-519.50-58	BUILDING AND EMER. MGMT. ALARM SERVICES	176353	41.50
01-005990	TELECOM PLUS, LLC					
		I-3603	001-018-519.50-49	COMPUTER SOFT PHONE SYSTEM HARD DRIVE	176358	1,505.00
DEPARTMENT 018 CIVIL EMERGENCY MGMT.					TOTAL:	1,677.48

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 PACKET: 09880 AP CLAIMS 6-14-19
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 019 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007	DEALERS ELECTRICAL SUPP	C-4602989-00	001-019-569.50-58	BUILDING MAIN CREDIT	176309	22.40-
01-000476	PARKER & MITCHELL INC	I-25149	001-019-569.50-58	BUILDING MAIN A/C REPAIRS	176344	327.00
01-001884	TEXOMA JANITORIAL SUPPL	I-9715	001-019-569.50-62	JANITORIAL SU PAPER, BAGS, SPOONS, FORKS	176360	213.70
01-002763	BRYAN COUNTY HEALTH DEP	I-05.01.19	001-019-569.20-24	EMPL. PHYSICA HEP VACCINATIONS FOR EMPLOYEES	176300	85.00
01-005972	SECURE OKLAHOMA CC	I-292	001-019-569.50-58	BUILDING MAIN CITY HALL KEYLESS ENTRY	176353	9,500.00
		I-340	001-019-569.50-58	BUILDING MAIN DURANT DMV	176353	41.50
		I-340	001-019-569.50-58	BUILDING MAIN CITY HALL FIRE ALARM SERVICES	176353	41.50
01-006054	FILE THIRTEEN	I-51386	001-019-569.30-51	CONTRACT LABO RENTING OF SHREDDERS	176317	240.00
01-1	MISCELLANEOUS VENDOR					
	DIAMOND JOHNATHON	I-E19823	001-019-569.70-77	A & G MISCELL DIAMOND JOHNATHON: CASH REFUND	176311	486.00
				DEPARTMENT 019 GENERAL GOVERNMENT	TOTAL:	10,912.30

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS					
		I-0345-456208	001-021-541.50-71	OIL AND LUBRI SPRAY LUBRICANTS	176341	495.58
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-297522	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176329	68.00
		I-298002	001-021-541.50-71	OIL AND LUBRI DRAW DOWN	176329	5.38
		I-298053	001-021-541.50-71	OIL AND LUBRI MOTOR & GEAR OILS	176329	1,381.60
		I-298059	001-021-541.50-71	OIL AND LUBRI 1 PALLET OF ANTIFREEZE	176329	1,941.84
01-002010	DAVIS FLEET PARTS					
		I-685121	001-021-541.50-71	OIL AND LUBRI FILTERS	176308	71.04
01-004143	TOUCHTONE COMMUNICATION					
		I-499947	001-021-541.30-31	PHONE & TELECOM GARAGE	176365	0.00
				DEPARTMENT 021 CITY GARAGE	TOTAL:	3,963.44

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 023 SENIOR CITIZENS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000476	PARKER & MITCHELL INC	I-25165	001-023-592.50-58	BUILDING AND A/C REPAIR WEST END OF BLDG.	176344	122.00
01-005972	SECURE OKLAHOMA CC	I-340	001-023-592.30-58	SECURITY MAIN SR. CITIZENS FIRE ALARM SERVIC	176353	41.50
DEPARTMENT 023 SENIOR CITIZENS CENTER					TOTAL:	163.50
FUND 001 GENERAL FUND					TOTAL:	54,518.12

6/13/2019 3:10 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002246	COMPUTER SERVICES OF DU					
		I-70673	010-020-560.30-51	CONTRACT LABO SCADA TROUBLESHOOT & DIAGNO	176304	1,500.00
		I-70683	010-020-560.30-50	SOFTWARE/SERV VAULT EMAIL ARCHIVING	176304	1,938.00
01-003910	DELL INC.					
		I-10319702946	010-020-560.80-03	NETWORK HARDW BACK UP SOLUTION	176310	1,190.00
01-005303	RICOH USA, INC.					
		I-5056758540	010-020-560.30-35	COPIER LEASE COPIER USAGE & ADD IMAGE FEES	176350	50.00
DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:						4,678.00
FUND 010 INFO. TECH. SERVICE FUND TOTAL:						4,678.00

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004887	COPS	I-201810286	015-005-521.61-05	BODY ARMOR VE 19 BALLASTIC VEST (BODY ARMOR)	176305	14,345.00
DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:						14,345.00

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006096	JOE GODDARD ENTERPRISES					
		I-INV-000156	015-018-519.62-42	FEMA/EOC GRAN 6-SIRENS TO BE REPAIRED	176331	23,258.00
				DEPARTMENT 018 CIVIL EMERGENCY MGMT.	TOTAL:	23,258.00
				FUND 015 CAPITAL IMPROVEMENTS FUND	TOTAL:	37,603.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006105	LUMENSERVE					
		I-INV-0714	101-007-527.50-64	TOWER PARTS & TOWER LED LIGHTING,MONITORING,	176336	304.00
DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL:						304.00
FUND 101 SPECIAL 911 TAX FUND TOTAL:						304.00

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 PACKET: 09880 AP CLAIMS 6-14-19
 VENDOR SET: 01
 FUND : 125 5% LODGING TOURISM TAX
 DEPARTMENT: 070 ECONOMIC DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000346	DURANT AREA CHAMBER OF					
		I-5964	125-070-518.30-51	CONTRACT LABO JUNE MANAGEMENT FEE	176312	6,250.00
		I-6030	125-070-518.70-40	CONFERENCE SH IRVING TRAVEL SHOW REIMBURSEMT	176312	733.66
01-000484	PRICE'S PRINTING					
		I-58749	125-070-518.70-38	PROMOTIONS/AD LODGING & RESTRANT GUIDE PRINT	176346	235.00
01-000525	THE SIGN DEPOT,LLC					
		I-23979	125-070-518.70-20	EVENT BOARDS WINE WALK EVENT BOARD	176364	93.14
		I-24375	125-070-518.70-20	EVENT BOARDS MAGNOLIA FARMER MARKET SIGN	176364	90.30
		I-24375	125-070-518.70-38	PROMOTIONS/AD DRAGGIN CAR SHOW & CRUISE SIGN	176364	90.30
				DEPARTMENT 070 ECONOMIC DEVELOPMENT	TOTAL:	7,492.40

				FUND 125 5% LODGING TOURISM TAX	TOTAL:	7,492.40

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005879	R K HALL LLC / DBA RUST	I-192837	206-065-503.50-69	EQUIPMENT & G CONCRETE SLAB AND SIDEWALK	176347	388.00
DEPARTMENT 065 EAKER FIELD					TOTAL:	388.00
FUND 206 DURANT AIRPORT AUTHORITY TOTAL:						388.00

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 250 C. D. B. G.
DEPARTMENT: 136 17CDBG STEELFAB
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003976	W BROWN ENTERPRISES, IN					
	I-PAY APP #4		250-136-596.60-02	CDBG STEELFAB WATERMAIN & SEWER FORCEMAIN	176372	177,693.72
01-006021	SOONER SITE UTILITY & C					
	I-PAY APP #3		250-136-596.60-02	CDBG STEELFAB LIFT STATION UTILITY INFR IMPR	176356	17,362.50
				DEPARTMENT 136 17CDBG STEELFAB	TOTAL:	195,056.22
				FUND 250 C. D. B. G.	TOTAL:	195,056.22

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 024 PUBLIC WORKS ADMIN. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION					
		I-499947	405-024-565.30-31	PHONE & TELECOM PUBLIC WORKS	176365	0.08
				DEPARTMENT 024 PUBLIC WORKS ADMIN.	TOTAL:	0.08

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PACKET: 09880 AP CLAIMS 6-14-19
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 025 UTILITY BILLING BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-297516	405-025-550.50-63	VEHICLE MAINT WIPER B LADES #501	176329	13.58
01-001093	TEXOMA BUSINESS SERVICE					
		I-95709	405-025-550.30-51	CONTRACT LABO TEMP METER READER X 15 WKS	176359	569.63
01-003248	FIVE STAR OFFICE SUPPLY					
		I-0246110-001	405-025-550.50-51	OFFICE SUPPLI FINGERTIP MOISTENER	176319	30.90
01-005598	DATAPROSE, LLC					
		I-DP1901594	405-025-550.30-32	FREIGHT & POS FREIGHT & POSTAGE BILLING SERV	176307	542.94
		I-DP1901594	405-025-550.30-33	UTILITY BILLI UTILITY BILLING SERVICES	176307	2,129.02
DEPARTMENT 025 UTILITY BILLING					TOTAL:	3,286.07

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-297762	405-026-551.50-63	VEHICLE MAINT SERP BELT, IDLER PULLEY #330	176329	60.25
01-004143	TOUCHTONE COMMUNICATION					
		I-499947	405-026-551.30-31	PHONE & TELEC INFORMATION TECHNOLOGY	176365	0.00
		I-499947	405-026-551.30-31	PHONE & TELEC M\O	176365	0.03
01-005437	YELLOWHOUSE MACHINERY C					
		I-437365	405-026-551.50-63	VEHICLE MAINT LOWER DOOR WINDOW #K15	176376	295.31
DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:						355.59

VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000263	GRAINGER	INC				
		I-9193582963	405-027-552.50-62	JANITORAL SUP PAPER TOWELS, CHEM WIPES	176323	276.70
01-000445	BEMAC	SUPPLY				
		I-S2144476.001	405-027-552.50-69	OTHER EQUIP P PIPE & FITTINGS	176295	69.73
01-004143	TOUCHTONE	COMMUNICATION				
		I-499947	405-027-552.30-31	PHONE & TELEC WTP	176365	0.62
01-005230	ENVIRONMENTAL	RESOURCE				
		I-50105	405-027-552.50-53	CHEMICALS, DR TOC'S FOR MAY 2019	176316	80.00
01-005440	BRENNTAG	SOUTHWEST, INC				
		I-BSW104502	405-027-552.50-53	CHEMICALS, DR CHLORINE	176297	3,221.40
01-005889	WATER TECH, INC.					
		I-76825	405-027-552.50-53	CHEMICALS, DR ALUM	176374	3,171.46
		I-77003	405-027-552.50-53	CHEMICALS, DR ALUM	176374	2,920.74
01-005947	CORE & MAIN	LP				
		I-K543362	405-027-552.50-69	OTHER EQUIP P PIPE ADAPTER KITS OLD PLANT	176306	2,739.00
01-006065	UNIVAR USA	INC				
		I-DA280047	405-027-552.50-53	CHEMICALS, DR CAUSTIC	176368	5,802.12
				DEPARTMENT 027 WATER TREATMENT PLANT	TOTAL:	18,281.77

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL	I-298458	405-028-553.50-69	OTHER EQUIP P BATTERY FOR MOWER	176329	107.99
01-001434	SCHAEFFER MFG. CO.	I-AFH42557	405-028-553.50-69	OTHER EQUIP P GEAR LUBE OIL FOR SBR BLOWERS	176352	447.60
01-001511	USA BLUE BOOK	I-906270	405-028-553.50-53	CHEMICALS, DR LAB GLOVES	176371	431.31
01-002317	DURANT POWER EQUIPMENT	I-217147	405-028-553.50-61	MINOR TOOLS A WEEDEATER HEAD	176313	27.99
01-002840	THE UPS STORE - #4911	I-1Z8E037F0355024835	405-028-553.30-32	FREIGHT AND P IDABEL SHIPPING CONTAINERS	176369	31.26
01-005972	SECURE OKLAHOMA CC	I-340	405-028-553.50-58	BUILDING AND WWTP FIRE ALARM SERVICE	176353	41.50
DEPARTMENT 028 WWTP					TOTAL:	1,087.65

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL	I-297594	405-029-554.50-63	VEHICLE MAINT LIGHTS, BELTS, GREASE, MISC.	176329	44.40
01-000380	LOCKE SUPPLY COMPANY	I-37379148-00	405-029-554.50-61	MINOR TOOLS A 20 AMP PLUG PRESSURE WASHER	176335	13.14
01-001093	TEXOMA BUSINESS SERVICE	I-95709	405-029-554.30-51	CONTRACT LABO TEMP EMPLOYEE X 3 MONTHS	176359	790.50
01-003102	ROLL OFFS USA OF AMERIC	I-0044729-IN	405-029-554.50-79	DUMPSTERS 2-3 YD DUMPSTERS	176351	2,648.00
01-004143	TOUCHTONE COMMUNICATION	I-499947	405-029-554.30-31	PHONE & TELEC SW	176365	2.72
01-005751	PREMIER TRUCK GROUP	I-121150323	405-029-554.50-63	VEHICLE MAINT WATER PUMP #10	176345	166.13
01-006048	THE CART GUY	I-1682	405-029-554.50-83	POLYCARTS POLYCART WHEELS & AXLES	176363	853.75
DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL:						4,518.64

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PACKET: 09880 AP CLAIMS 6-14-19							
VENDOR SET: 01							
FUND : 405 DURANT UTILITIES AUTH.							
DEPARTMENT: 049 DISPOSAL - SOLID WASTE			BANK: 601				
BUDGET TO USE: CB-CURRENT BUDGET							
VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
=====							
01-000328	JIMMIE'S AUTO SUPPLY LL						
		I-295485	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	29.73	
		I-295739	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	12.20	
		I-296369	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	38.49	
		I-297696	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	4.00	
		I-297909	405-049-554.70-59	LANDFILL EQUI 2-SWAY BAR LINKS #21	176329	94.16	
		I-298113	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	239.75	
		I-298114	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	111.80	
		I-298155	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	27.95	
		I-298199	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	2.00	
		I-298226	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	27.95	
		I-298251	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES	176329	72.20	
=====							
01-002010	DAVIS FLEET PARTS						
		I-684724	405-049-554.70-59	LANDFILL EQUI FITINGS, GROMMETS, MUD FLAPS	176308	61.16	
		I-68522	405-049-554.70-59	LANDFILL EQUI BRAKE SHOES & BEARINGS TRK 390	176308	544.80	
		I-685227	405-049-554.70-59	LANDFILL EQUI FITINGS, GROMMETS, MUD FLAPS	176308	23.52	
		I-685274	405-049-554.70-59	LANDFILL EQUI ADJUSTERS/2 BRAKE DRUMS #390	176308	359.32	
		I-685287	405-049-554.70-59	LANDFILL EQUI ADJUSTERS/2 BRAKE DRUMS #390	176308	320.52	
		I-685421	405-049-554.70-59	LANDFILL EQUI ADJUSTERS/2 BRAKE DRUMS #390	176308	145.00	
		I-685522	405-049-554.70-59	LANDFILL EQUI 2 FILTERS & CONTROL VALVE #39	176308	277.64	
=====							
01-002388	ATCO INTERNATIONAL						
		I-I0530626	405-049-554.50-62	JANITORIAL SU DEGREASER	176293	126.05	
=====							
01-002961	SOUTHERN OK REGIONAL DI						
		I-747167	405-049-554.30-44	SOLID WASTE D DISPOSAL FEES FOR FY 18/19	176357	47,221.18	
=====							
01-003102	ROLL OFFS USA OF AMERIC						
		I-0045149-IN	405-049-554.70-59	LANDFILL EQUI ALUMINUM SUB PLATE	176351	92.00	
		I-0045150-IN	405-049-554.70-59	LANDFILL EQUI ALUMINUM SUB PLATE	176351	218.00	
=====							
01-004143	TOUCHTONE COMMUNICATION						
		I-499947	405-049-554.30-31	PHONE & TELECOM LANDFILL	176365	0.00	
=====							
01-004339	LANDMARK EQUIPMENT						
		I-M170438	405-049-554.70-59	LANDFILL EQUI KEY SWITCH #D85	176333	62.95	
=====							
01-004918	THE CAREL CORPORATION						
		I-11471	405-049-554.30-51	CONTRACT LABO FINAL REVISION ON STORM WATER	176362	215.00	
		I-11533	405-049-554.30-40	METHANE GAS T GAS MONITORING	176362	1,260.00	
		I-11596	405-049-554.30-40	METHANE GAS T EXPLOSIVE GAS MONIT, VIOLATION	176362	4,885.00	
		I-11612	405-049-554.30-40	METHANE GAS T PREP OF GAS REMEDIATION PLAN	176362	1,295.00	
=====							
01-005073	GRAHAM TRUCK TIRE CENTE						
		I-508468	405-049-554.70-59	LANDFILL EQUI 10 RECAPS FOR TRAILERS	176322	2,000.00	
=====							
				DEPARTMENT 049 DISPOSAL - SOLID WASTE	TOTAL:	59,767.37	

				FUND 405 DURANT UTILITIES AUTH.	TOTAL:	87,297.17	

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000898	INDIAN NATION WHOLESALE					
		C-7102968	500-010-534.55-01	CONCESSION PR RETURNED ITEMS	176326	105.20-
		I-7096015	500-010-534.55-01	CONCESSION PR CANDY SUPPLIES, DRINK BAG SYRU	176326	1,002.64
		I-7122491	500-010-534.55-01	CONCESSION PR CANDY SUPPLIES	176326	372.90
01-001884	TEXOMA JANITORIAL SUPPL					
		I-9650	500-010-534.55-01	CONCESSION PR TOILET PAPER, TOWELS, TRASH BA	176360	258.55
01-004099	US FOODS					
		I-4369XX8	500-010-534.55-01	CONCESSION PR PRETZELS, PICKLES, CHEESE SAUC	176370	570.40
				DEPARTMENT 010 RECREATIONAL MARKETING	TOTAL:	2,099.29

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-623923	500-011-535.50-58	BUILDING & GR 20--FIELD MARKER	176315	159.00
01-002831	BLACKBURN PLUMBING	I-301251	500-011-535.50-58	BUILDING & GR PORTA JOHNS FOR DMSC	176296	130.00
		I-301252	500-011-535.50-58	BUILDING & GR PORTA JOHNS	176296	100.00
				DEPARTMENT 011 DURANT MULTI-SPORTS CMLXTOTAL:		389.00

			FUND	500 MULTI-SPORTS COMPLEX	TOTAL:	2,488.29

						REPORT GRAND TOTAL: 389,825.20

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	001-001-513.30-31	PHONE & TELECOMMUNICATION	2.84	2,220	111.60-	Y			
	001-002-514.30-31	PHONE & TELECOMMUNICATION	40.40	700	33.24-	Y			
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.29	40	27.14				
	001-005-521.30-31	PHONE & TELECOMMUNICATION	11.94	10,000	3,122.20				
	001-005-521.50-58	BUILDING MAINTENANCE	183.17	10,000	789.93				
	001-005-521.50-63	VEHICLE MAINTENANCE	227.51	60,000	17,423.07				
	001-005-521.50-69	OTHER EQUIP PARTS & MAINT	348.79	7,610	3,699.15				
	001-005-521.50-74	(D) DRUG DOG, EQUIP., SUPP	101.88	2,000	207.00				
	001-005-521.50-80	FORENSIC EQUIPMENT	50.00	2,000	1,298.12				
	001-005-521.70-73	OACP ACCREDITATION	800.00	3,000	2,200.00				
	001-008-522.30-34	ANNUAL FIRE ALARM MONITORI	166.00	1,450	193.99-	Y			
	001-008-522.50-54	UNIFORMS	1,048.00	12,000	9,253.32				
	001-008-522.50-57	MMBERSHIP/LCNSE/CRTFCATION/	275.00	3,000	58.36-	Y			
	001-008-522.50-62	JANITORIAL SUPPLIES	12.40	6,000	1,197.17				
	001-008-522.50-63	VEHICLE MAINTENANCE	2,989.98	20,000	5,139.67-	Y			
	001-008-522.50-69	OTHER EQUIP PARTS & MAINT	13.90	6,000	661.54-	Y			
	001-008-522.70-72	TRAINING AND TRAVEL	248.24	15,000	6,856.30				
	001-008-522.70-80	PAGERS & RADIOS	366.00	6,000	571.79				
	001-009-532.30-31	PHONE & TELECOMMUNICATION	0.00	1,900	456.57				
	001-009-532.50-68	TRACTOR & MOWER MAINTENANC	110.10	25,000	10,357.76				
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	200.09	8,000	5,595.94				
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	155.00	20,000	15,623.13				
	001-012-536.50-58	BUILDING AND MAINTENANCE	195.57	6,000	3,555.50				
	001-012-536.50-62	JANITORIAL SUPPLIES	189.40	500	364.05-	Y			
	001-012-536.50-81	POOL CONCESSION	432.93	5,500	405.53				
	001-013-512.30-78	MC BAD DEBT COLLECTION FE	932.00	18,000	2,640.00				
	001-014-525.30-31	PHONE & TELECOMMUNICATION	11.89	400	265.21				
	001-014-525.30-39	LEGAL PUBLICATIONS REIMB	360.70	5,000	2,710.10				
	001-014-525.30-51	GENERAL CONTRACT LABOR	18,170.33	211,942	10,601.96-	Y			
	001-015-571.30-31	PHONE & TELECOMMUNICATION	9.76	4,800	2,077.79-	Y			
	001-015-571.50-51	OFFICE SUPPLIES	10.48-	10,000	2,866.05				
	001-015-571.50-56	CIRCULATION	2,264.36	50,000	9,324.46				
	001-015-571.50-58	BUILDING AND MAINTENANCE	41.50	15,000	1,209.55-	Y			
	001-015-571.50-61	MINOR TOOLS AND EQUIPMENT	81.69	2,500	833.81				
	001-015-571.50-62	JANITORIAL SUPPLIES	100.46	5,000	1,775.64				
	001-015-571.50-99	HUMANITIES PROGRAMS	279.15	2,800	417.72				
	001-015-571.70-35	STATE AID EXPENDITURES	3,990.00	21,177	2,469.08				
	001-016-541.30-31	PHONE & TELECOMMUNICATION	3.03	800	62.78				
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	93.06	7,000	696.45-	Y			
	001-016-541.50-63	VEHICLE MAINTENANCE	1,281.80	45,000	15,807.99				
	001-016-541.50-69	OTHER EQUIP PARTS & MAINT	1,128.07	15,000	7,635.70-	Y			
	001-016-541.50-95	PAVING MAINTENANCE	894.65	65,000	16,713.99-	Y			
	001-018-519.50-49	COMPUTER SOFTWARE & ACCES.	1,505.00	7,000	4,206.13				
	001-018-519.50-58	BUILDING AND MAINTENANCE	92.50	6,000	1,693.39-	Y			
	001-018-519.50-63	VEHICLE MAINT	79.98	6,000	2,430.84				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-019-569.20-24	EMPL. PHYSICALS & DRUG TES	85.00	15,000	4,715.00				
	001-019-569.30-51	CONTRACT LABOR	240.00	22,500	10,976.00-	Y			
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	9,887.60	15,000	391.77-	Y			
	001-019-569.50-62	JANITORIAL SUPPLIES	213.70	3,000	546.77				
	001-019-569.70-77	A & G MISCELLANEOUS	486.00	20,000	3,753.36-	Y			
	001-021-541.30-31	PHONE & TELECOMMUNICATION	0.00	100	101.54-	Y			
	001-021-541.50-71	OIL AND LUBRICANTS	3,963.44	40,000	13,797.07				
	001-023-592.30-58	SECURITY MAINTENANCE	41.50	360	138.00-	Y			
	001-023-592.50-58	BUILDING AND MAINTENANCE	122.00	7,000	2,420.10				
	010-020-560.30-35	COPIER LEASE & USE FEES	50.00	32,000	8,612.80-	Y			
	010-020-560.30-50	SOFTWARE/SERVER MAINT	1,938.00	26,600	3,749.50				
	010-020-560.30-51	CONTRACT LABOR	1,500.00	11,000	4,625.00				
	010-020-560.80-03	NETWORK HARDWARE UPGRADE	1,190.00	8,500	3,156.22				
	015-005-521.61-05	BODY ARMOR VESTS	14,345.00	15,000	655.00				
	015-018-519.62-42	FEMA/EOC GRANT EXPENSE	23,258.00	144,000	100,378.00				
	101-007-527.50-64	TOWER PARTS & MAINTENANCE	304.00	5,150	2,934.56				
	125-070-518.30-51	CONTRACT LABOR	6,250.00	75,000	12,500.00				
	125-070-518.70-20	EVENT BOARDS	183.44	1,000	232.01				
	125-070-518.70-38	PROMOTIONS/ADVERTISING/SPO	325.30	28,000	1,643.34				
	125-070-518.70-40	CONFERENCE SHOWS	733.66	15,000	3,916.67				
	206-065-503.50-69	EQUIPMENT & GROUNDS MAINT.	388.00	21,113	6,127.42-	Y			
	250-136-596.60-02	CDBG STEELFAB CONSTRUCTION	195,056.22	924,991	110,249.22-	Y			
	405-024-565.30-31	PHONE & TELECOMMUNICATION	0.08	2,500	2,118.17				
	405-025-550.30-32	FREIGHT & POSTAGE	542.94	45,000	6,392.36				
	405-025-550.30-33	UTILITY BILLING SERVICES	2,129.02	20,000	139.17				
	405-025-550.30-51	CONTRACT LABOR	569.63	15,000	3,600.00				
	405-025-550.50-51	OFFICE SUPPLIES	30.90	2,500	1,417.54				
	405-025-550.50-63	VEHICLE MAINTENANCE	13.58	2,000	879.39-	Y			
	405-026-551.30-31	PHONE & TELECOMMUNICATION	0.03	9,000	4,897.43-	Y			
	405-026-551.50-63	VEHICLE MAINTENANCE	355.56	10,000	12,979.91-	Y			
	405-027-552.30-31	PHONE & TELECOMMUNICATION	0.62	2,500	3,763.11-	Y			
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	15,195.72	310,000	20,901.39-	Y			
	405-027-552.50-62	JANITORIAL SUPPLIES	276.70	800	354.26				
	405-027-552.50-69	OTHER EQUIP PARTS & MAINT	2,808.73	165,000	17,749.70				
	405-028-553.30-32	FREIGHT AND POSTAGE	31.26	1,600	1,247.25				
	405-028-553.50-53	CHEMICALS, DRUGS, AND LAB	431.31	77,000	44,296.15				
	405-028-553.50-58	BUILDING AND MAINTENANCE	41.50	13,500	10,083.15				
	405-028-553.50-61	MINOR TOOLS AND EQUIPMENT	27.99	4,500	4,037.39				
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	555.59	100,000	8,905.34				
	405-029-554.30-31	PHONE & TELECOMMUNICATION	2.72	500	279.94				
	405-029-554.30-51	CONTRACT LABOR	790.50	30,000	11,880.50				
	405-029-554.50-61	MINOR TOOLS AND EQUIPMENT	13.14	3,000	2,191.27				
	405-029-554.50-63	VEHICLE MAINTENANCE	210.53	65,000	6,424.03				
	405-029-554.50-79	DUMPSTERS	2,648.00	30,000	1,874.99				
	405-029-554.50-83	POLYCARTS	853.75	50,000	2,528.52				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.00	0	1.31-	Y			
	405-049-554.30-40	METHANE GAS TESTING	7,440.00	5,000	5,382.05-	Y			
	405-049-554.30-44	SOLID WASTE DISPOSAL FEES	47,221.18	500,000	0.00				
	405-049-554.30-51	CONTRACT LABOR	215.00	10,000	2,180.00				
	405-049-554.50-62	JANITORIAL SUPPLIES	126.05	1,000	7.50				
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	4,765.14	100,000	6,686.63-	Y			
	500-010-534.55-01	CONCESSION PRODUCT INVENTO	2,099.29	35,000	5,273.23				
	500-011-535.50-58	BUILDING & GROUNDS MAINTEN	389.00	20,000	6,093.92-	Y			
** 2018-2019 YEAR TOTALS **			389,825.20						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-001	CITY ADMINISTRATION	2.84
001-002	CITY CLERK DEPARTMENT	40.40
001-003	CITY TREASURER DEPT.	0.29
001-005	POLICE - LAW ENFORCEMENT	1,723.29
001-008	FIRE DEPARTMENT	5,119.52
001-009	PARKS, REC. & GEN. SVCS.	465.19
001-012	CITY SWIMMING POOL	817.90
001-013	MUNICIPAL COURT	932.00
001-014	COMMUNITY DEVELOPMENT	18,542.92
001-015	PUBLIC LIBRARY	6,756.44
001-016	STREET DEPARTMENT	3,400.61
001-018	CIVIL EMERGENCY MGMT.	1,677.48
001-019	GENERAL GOVERNMENT	10,912.30
001-021	CITY GARAGE	3,963.44
001-023	SENIOR CITIZENS CENTER	163.50

001 TOTAL	GENERAL FUND	54,518.12
010-020	INFO. TECH. SERVICE DEPT.	4,678.00

010 TOTAL	INFO. TECH. SERVICE FUND	4,678.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
015-005	POLICE - LAW ENFORCEMENT	14,345.00
015-018	CIVIL EMERGENCY MGMT.	23,258.00

015 TOTAL	CAPITAL IMPROVEMENTS FUND	37,603.00

101-007	911 COMMUNICATIONS CTR.	304.00

101 TOTAL	SPECIAL 911 TAX FUND	304.00

125-070	ECONOMIC DEVELOPMENT	7,492.40

125 TOTAL	5% LODGING TOURISM TAX	7,492.40

206-065	EAKER FIELD	388.00

206 TOTAL	DURANT AIRPORT AUTHORITY	388.00

250-136	17CDBG STEELFAB	195,056.22

250 TOTAL	C. D. B. G.	195,056.22

405-024	PUBLIC WORKS ADMIN.	0.08
405-025	UTILITY BILLING	3,286.07
405-026	WATER/SEWER LINE MAINT.	355.59
405-027	WATER TREATMENT PLANT	18,281.77
405-028	WWTP	1,087.65
405-029	COLLECTION - SOLID WASTE	4,518.64
405-049	DISPOSAL - SOLID WASTE	59,767.37

405 TOTAL	DURANT UTILITIES AUTH.	87,297.17

500-010	RECREATIONAL MARKETING	2,099.29
500-011	DURANT MULTI-SPORTS CMPLX	389.00

500 TOTAL	MULTI-SPORTS COMPLEX	2,488.29

** TOTAL **		389,825.20

NO ERRORS

** END OF REPORT **



The City of Durant

Office of City Treasurer

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Judy Siemens, Finance Director - Treasurer
Re: Consider Approval of Budget Adjustments for FY 19-20

Your authorization to approve the following Budget Adjustments is requested. All of the adjustments are procedural in nature: necessary to carry out the activities of the city. A detailed explanation is on each of the attached request.

BA-07-09-2019

#1785 - Capital Items appropriated in FY 18-19 that did not get purchased or completed by fiscal year end June 30, 2019.

#1786 - Appropriation for the Automated Meter Reading System. To be funded from a loan thru the Oklahoma Water Resources Board and Bureau of Reclamation Grants.

#1789 - Appropriation for increased cost of backhoe and (2) refuse transfer trailers from time of budget preparation to purchase request.

Council Information / Action Requested

Approve Budget Amendments previously listed and detail attached.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
BUDGET SUPPLEMENT FOR FY 18-19 ROLL OF CAPITAL ITEMS FUND 15	Cover Memo	7/3/2019
BUDGET SUPPLEMENT FOR THE AUTOMATED METER READING SYSTEM	Cover Memo	7/3/2019
BUDGET SUPPLEMENT FOR INCREASED COST ON LANDFILL EQUIPMENT	Cover Memo	7/3/2019

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET
Budget Adj. # 001785						
015 008-522.61-46 ROOF REPAIRS MAIN STATION DEPT: FIRE DEPARTMENT	7/09/2019	FY 18-19 FUNDING RO	35,000.00	10,250.00	0.00	45,250.00
015 009-532.61-08 TRSF TO 17CDBG MARKET SQUARE DEPT: PARKS & GENERAL SERVICES	7/09/2019	FY 18-19 FUNDING RO	91,114.00	0.00	0.00	91,114.00
015 009-532.61-09 RAILS/TRAILS-ODOT CONSTRU DEPT: PARKS & GENERAL SERVICES	7/09/2019	FY 18-19 FUNDING RO	69,518.00	0.00	0.00	69,518.00
015 009-532.62-16 L&W GRANT EXP CA PARK DEPT: PARKS & GENERAL SERVICES	7/09/2019	FY 18-19 FUNDING RO	113,865.00	0.00	0.00	113,865.00
015 016-541.62-97 PHASE II LARKSPUR EXTENSION DEPT: STREET DEPARTMENT	7/09/2019	FY 18-19 FUNDING RO	606,759.00	0.00	0.00	606,759.00
015 019-569.61-49 CITY HALL RENOVATION DEPT: GENERAL GOVERNMENT	7/09/2019	FY 18-19 FUNDING RO	32,645.00	48,000.00	0.00	80,645.00
015 026-551.61-42 MOONEY LIFT STATION UPGRADE DEPT: WATER/SEWER LINE MAINT.	7/09/2019	FY 18-19 FUNDING RO	249,660.00	0.00	0.00	249,660.00
015 028-553.61-48 RELOCATE 24" FORCE MAIN DEPT: WASTEWATER TREATMENT PLT.	7/09/2019	FY 18-19 FUNDING RO	289,436.00	10,564.00	0.00	300,000.00
015 028-553.61-87 WWTP IMPROVEMENTS DEPT: WASTEWATER TREATMENT PLT.	7/09/2019	FY 18-19 FUNDING RO	2,199,943.00	0.00	0.00	2,199,943.00
015 049-554.61-65 ENGINEERING STUDY - LANDFILL * DEPT: DISPOSAL - SOLID WASTE	7/09/2019	FY 18-19 FUNDING RO	28,075.00	0.00	0.00	28,075.00
015 049-554.61-71 LANDFILL CELL PREPARATION DEPT: DISPOSAL - SOLID WASTE	7/09/2019	FY 18-19 FUNDING RO	46,600.00	0.00	0.00	46,600.00
015 049-554.61-74 TRANSFER STATION IMPROVEMENTS DEPT: DISPOSAL - SOLID WASTE	7/09/2019	FY 18-19 FUNDING RO	24,522.00	0.00	0.00	24,522.00
015 019-569.61-53 STREETSCAPE V GRANT EXPENSE DEPT: GENERAL GOVERNMENT	7/09/2019	FY 18-19 FUNDING RO	485,215.00	0.00	0.00	485,215.00

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET

Budget Adj. # 001785						
015 005-521.61-04	7/09/2019	FY 18-19 FUNDING RO	21,235.00	63,000.00	0.00	84,235.00
PATROL CARS & EQUIPMENT						
DEPT: POLICE - LAW ENFORCEMENT						
015 027-552.61-45	7/09/2019	FY 18-19 FUNDING RO	317,731.00	0.00	0.00	317,731.00
FLOURIDE EQUIPMENT						
DEPT: WATER TREATMENT PLANT						
015 000-362.64-01	7/09/2019	FY 18-19 FUNDING RO	1,500,000.00	0.00	0.00	1,500,000.00-
EDA 08-01-05284 WWTP IMP 69%						
015 000-362.64-02	7/09/2019	FY 18-19 FUNDING RO	700,000.00	0.00	0.00	700,000.00-
CHOCTAW WWTP IMP CONTRIBUTION						
015 000-364.28-04	7/09/2019	FY 18-19 FUNDING RO	606,759.00	0.00	0.00	606,759.00-
TRSF FR DCUASF 12-STRN 210-050						
015 000-361.51-07	7/09/2019	FY 18-19 FUNDING RO	399,968.00	0.00	0.00	399,968.00-
ODOT STREETSCAPE V GRANT						
015 000-362.40-01	7/09/2019	FY 18-19 FUNDING RO	108,861.00	0.00	0.00	108,861.00-
FY17 LAND&WATER GRANT CA PARK						
PACKET NOTES:						
FUND 015 - CAPITAL IMPROVEMENTS - GOVERNMENTAL AND						
PROPRIETARY FUND BUDGETS FOR FY 18-19 THAT DID NOT GET						
COMPLETED. THIS ALLOWS THE ROLLING OF THE ALREADY						
APPROPRIATED FUNDS TO FY 19-20.						
TOTAL NO. ADJUSTMENTS--REVENUE:					5	3,315,588.00
TOTAL NO. ADJUSTMENTS--EXPENSE:					15	4,611,318.00
TOTAL IN PACKET--						7,926,906.00

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

PACKET: 00357-AUTOMATED METER SYSTEM

BUDGET CODE: DR-DEPT. REQUESTED BUDGET

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET

Budget Adj. # 001786						
015 026-551.61-44	7/09/2019	WATER METER REPLACE	4,000,000.00	0.00	0.00	4,000,000.00
AMR / AMI METER REPLACEMENT						
DEPT: WATER/SEWER LINE MAINT.						
015 000-362.10-15	7/09/2019	WATER METER REPLACE	2,500,000.00	0.00	0.00	2,500,000.00-
OWRB LOAN PROCEEDS						
015 000-362.10-16	7/09/2019	WATER METER REPLACE	1,500,000.00	0.00	0.00	1,500,000.00-
GRANT-BUREAU OF RECLAMATION						
015 000-362.10-17	7/09/2019	WATER METER REPLACE	75,000.00	0.00	0.00	75,000.00-
GRANT-BUREAU OF RECLAMATION						
PACKET NOTES:						
BUDGET FOR AUTOMATED METER SYSTEM. FUNDING IS AS FOLLOWS:						
OWRB LOAN PROCEEDS: Up to \$4,000,000						
BUREAU OF RECLAMATION: WaterSMART - WEEG GRANT \$1,500,000						
BUREAU OF RECLAMATION: WaterSMART - SWEP GRANT \$ 75,000						
OWRB LOAN PROCEEDS: Up to \$4,000,000 \$2,500,000						
TOTAL NO. ADJUSTMENTS--REVENUE:					3	4,075,000.00
TOTAL NO. ADJUSTMENTS--EXPENSE:					1	4,000,000.00
TOTAL IN PACKET--						<u>8,075,000.00</u>

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

PACKET: 00359-INCREASE COST LANDFILL CAPITAL
BUDGET CODE: DR-DEPT. REQUESTED BUDGET

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET

Budget Adj. # 001789						
015 049-554.61-32	7/09/2019	INCREASED COST BACKHOE DEPT: DISPOSAL - SOLID WASTE	6,307.00	104,000.00	0.00	110,307.00
015 049-554.61-53	7/09/2019	INCREASED COST REFUSE TRANSFER TRAILERS DEPT: DISPOSAL - SOLID WASTE PACKET NOTES: WHEN BUDGET PREP STARTS IN THE 1ST QUARTER OF THE CLAENDAR YEAR (JAN THRU MARCH), PRICING ON CAPITAL ITEMS ARE REQUESTED FOR THE FISCAL YEAR STARTING IN JULY. QUOTES ARE NORMALLY GOOD FOR 30 DAYS. THE LAPSE OF TIME HAS CAUSED THESE ITEMS TO HAVE INCREASED IN PRICE. THIS SUPPLEMENT IS REQUESTED TO COVER THE INCREASE. FUNDING TO COME FROM FUND BALANCE.	5,820.00	150,000.00	0.00	155,820.00
TOTAL NO. ADJUSTMENTS--EXPENSE:					2	12,127.00
TOTAL IN PACKET--						<u>12,127.00</u>

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Office of City Clerk

Memorandum

Date: 7/5/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Event Permit Application by Durant Boys and Girls Club for the 2nd Annual Color Run (SEP-2019-08)

The Boys and Girls Club of Durant will host the 2nd Annual Color Run on Saturday, August 17, 2019. The Color Run is an untimed 2 mile fun run for all ages and fitness abilities. Along the route, participants pass through vibrant color zones, making it a "colorful experience". Each pre-registered participant is provided with a single powder color packet that will be thrown in the air at the final color celebration at the finish line.

Council Information / Action Requested

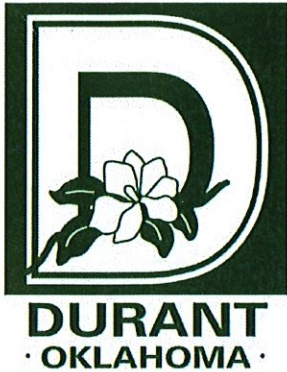
Approval of Special Event Permit Application by Durant Boys and Girls Club for the 2nd Annual Color Run (SEP-2019-08)

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Notify event organizer of council decision.

ATTACHMENTS:

Description	Type	Upload Date
SEP-2019-08 Special Event Permit Application	Exhibit	7/5/2019



Special Event Permit Application

Return Completed Application to City Clerk

◆ City Hall Room 103 ◆ 300 W. Evergreen St. ◆

PO Box 578 Durant, OK 74702

General Information

- Event organizers are required to register all public special events (outdoor festivals, walks/runs, parades, carnivals, tournaments, etc.) with the City of Durant.
- Organizers must submit the Special Event Permit Application form a **minimum of 60 days prior** to the event.
- Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services and scheduling of other events.
- All applications must be signed. Those applications not signed will be considered incomplete and will not be processed. Upon approval of your event, you will receive written or electronic notification of confirmation.

Location

Name of Event:

Type of Event: ☒ Run/Walk ☐ Bicycle ☐ Parade ☐ Sporting Event ☐ Tailgate Party ☐ Festival

☐ Motorcycle Ride ☐ Concert ☐ Wedding ☐ Car Show ☐ other:

Choose pre-designated Run/Walk route: ☒ Route 1 ☐ Route 2 ☐ Route 3 ☐ N/A

Choose pre-designated Parade route: ☐ Route 1 ☐ Route 2 ☐ Route 3 ☐ N/A

Location of Event: Boys + Girls Club Address of Event: 415 N. 5th St.

Event located at a City facility or park? ☐ Yes ☒ No General public invited? ☒ Yes ☐ No

Sponsoring Organization

Organization/Group/Individual Name:

Boys + Girls Club

Is organization Non-Profit or For-Profit?

☒ Non-Profit

☐ For-Profit

Primary Contact Person: Larry Coyle

Phone: 580-579-2423

director@be
rea+duant.ok
Email:

Secondary Contact Person:

Phone:

Email:

Fundraiser? ☒ Yes ☐ No

Organization to Benefit from Proceeds:

Boys + Girls Club

Event Summary

Set Up Date: Click here to enter a date.

8/17

Set Up Time:

8 am

Event Start Date: Click here to enter a date.

8/17

Event Start Time:

9 am

Event End Date: Click here to enter a date.

8/17

Event End Time:

10 am

Dismantle Date: Click here to enter a date.

8/17

Dismantle Time:

11 am

Expected Attendance:

Admission/Registration Fee for public:

Special arrangements necessary for:Dumpsters ☐ Yes ☒ No

Detail:

Trash Receptacles ☐ Yes ☒ No

Detail:

Water Service ☐ Yes ☒ No

Detail:

Electrical Service ☐ Yes ☒ No

Detail:

Restroom Facilities ☐ Yes ☒ No

Detail:

Site Cleanup ☐ Yes ☒ No

Detail:

Food Sales/Service ☐ Yes ☒ No

Detail:

Beverage Sales/Service ☐ Yes ☒ No

Detail:

Will there be an event stage? ☐ Yes ☒ NoWill tents be used on-site? ☐ Yes ☒ NoHave adjacent property/business owners been notified? ☐ Yes ☐ No**Site Plan**☐ Attach a site plan to the application. Application is not complete without a site plan.

- Outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area.
- If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures. Describe any kind of signage to be used.
- The location of fencing, barriers and/or barricades.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters and any other temporary structures. Include source or provider for each one.
- Generator locations and/or source of electricity

Food/Beverage/SalesWill there be sales associated with the event? ☐ Yes ☒ NoAre you charging vendors for participating or booths? ☐ Yes ☒ No If "yes", Amount?Will alcoholic beverages or low point beer be served or sold at the event? ☐ Yes ☒ NoIf "yes", check all that apply: ☐ Free/Host alcohol ☐ Sale of alcohol ☐ Beer ☐ Liquor ☐ Beer & liquorDid you obtain an alcohol license or permit? ☐ Yes ☒ NoWill food be prepared in the event area? ☐ Yes ☒ NoHave all county health department permits been obtained? ☐ Yes ☐ No *N/A*

Note: Other permits from the City of Durant, Bryan County or State of Oklahoma may be required. Please review the section in the guidelines for additional information. An application to the Oklahoma Tax Commission for a special event permit at least twenty (20) days prior to the event is required per O.S. Title 68 Section 1364.2.

Traffic and ParkingNormal traffic flow to be disrupted? ☒ Yes ☐ No Street closing(s) requested? ☒ Yes ☐ NoIs there a need for traffic control from our Police Department? ☐ Yes ☒ NoParking arrangements necessary? ☐ Yes ☒ No On-site parking control? ☐ Yes ☒ No

If "yes", indicate the following on the attached site plan: proposed area detailing names of all streets, time frame involved, requested street closure(s), entry and exit for event traffic and/or pedestrian crossings, type of traffic control requested, and possible impact on traffic patterns. Describe how the route will be marked and the type of police service is needed (ie. front escort, rear escort, traffic control, security). Describe parking arrangements and/or on-site parking control.

Security/MedicalWill this event require Event Security? ☐ Yes ☒ No On-site Medical/First Aid care? ☒ Yes ☐ NoWill the event involve any type of fireworks or pyrotechnics? ☐ Yes ☒ NoWill there be any type of hazardous materials on-site during the event? ☐ Yes ☒ NoWill the event involve any type of firearms or replica firearms? ☐ Yes ☒ No

If "yes", indicate the following on the attached site plan: description of proposed type of event security and list type of direct communication equipment to be used; outline of on-site medical/first aid care to be provided; details related to fireworks and/or pyrotechnics (including what will be utilized and by whom); and explain how firearms (replica or otherwise) are involved with the event. Attach material safety data sheets for any hazardous material on-site during the event. **Note:** the City of Durant may impose requirements for event security based on the type of event, anticipated crowds, location or other factors.

Assurance

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Durant Municipal Code. Host Organization will be responsible for any damages to city equipment or facilities. Applicant agrees to comply with all other requirements of the City, County, State and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Durant.

Street closings will require approved traffic control devices including barricades and signs. State Law requires that in most cases, state certified police officers must be used for traffic control on public streets **The cost to provide any services shall be paid in advance** including, but not limited to traffic control devices or services provided by the Durant Police Department.

Applicant Name: Larry Long Application Date: Click here to enter a date. 7/8/19
 Applicant Signature: [Signature]

Checklist

Thank you for completing your Special Event Permit Application. Before you submit your application to the City of Durant, please make sure that the following steps have been completed.

Have you?

- ☒ Signed and dated your application
- ☒ Attached your event site plan including any applicable traffic, security, or parking plans
- ☐ Attached a list of your vendors and a copy of applicable health permits
- ☐ Attached a Certificate of Insurance
- ☐ Attached a copy of your IRS 501(c) tax exemption letter
- ☐ Included and attached any Bryan County, State, or City permits that may be required

Return Completed Application to DURANT CITY CLERK
 ♦ City Hall Room 103 ♦ 300 W. Evergreen St. ♦
 PO Box 578 Durant, OK 74702

Reviewed: POLICE ✓ FIRE ✓ STREET ✓ SANITATION ✓
 Approved: POLICE ✓ FIRE ✓ STREET ✓ SANITATION ✓

A map of the Southeastern Oklahoma State University campus. A blue line with arrows indicates a route starting from the bottom left, going north on N 5th Ave, then east on W University Blvd, and finally south on N 5th Ave. A yellow star is placed at the intersection of N 5th Ave and W Cedar St, with the address "415 North 5th Avenue" written next to it. Various campus streets are labeled, including N 1st Ave through N 9th Ave and W 1st St through W 10th St. Landmarks like "Love's Country Store" and "Jalapeno's Mexican" are also visible.



The City of Durant

Information Technology

Memorandum

Date: 6/23/2019
To: Mayor and City Council
From: Information Technology
Re: Consider Approval of Year 3 of 5 Years Ricoh Master Lease Agreement (C-2018-40) Year 2 of 5 Year (C-2017-53) +

Approval of lease agreements yr 3 of 5 Years (C-2018-40) and yr 2 of 5 Years (C-2017-53). The City of Durant has 15 Ricoh Copiers/Scanners on lease with Ricoh at various locations throughout our city.

Council Information / Action Requested

Approval of Contracts (C-2018-40) + (C-2017-53) .

City Staff Information / Action Follow-up, if Council authorizes this action:

Information Technology will be requesting a Purchase Order in the amount of 35,689

ATTACHMENTS:

Description	Type	Upload Date
C-2018-40 Ricoh Lease Agreement	Cover Memo	6/26/2019
C-2017-53 Ricoh lease Agreement	Cover Memo	6/26/2019
Site Reference	Cover Memo	6/26/2019



Ricoh USA, Inc.

C-2017-53
For Correspondence Only:

Ricoh USA, Inc.
PO Box 9115
Macon GA 31210

Customer Service:
Telephone 1-800-595-1011

Customer Name: DURANT CITY OF

Account Number: 1047620-1033146USC

Agreement Dates:

Description	Date
Term Begin Date	8/22/2017
First Payment Due Date	9/22/2017
Initial Term End Date	8/21/2022

Payment

Remit Payments as follows:

Address:

**RICOH USA, INC.
PO BOX 650016
DALLAS,
TX 75265 001616**

**W-9 Fed TAX PAYER
ID NUMBER:**

42-1074725
Please access MyAccounts (www.getmyaccounts.com) for a copy of the W-9 form.

Equipment Description: Make and model number can be found on copy of attached executed agreement. Please access MyAccounts (www.getmyaccounts.com) for equipment serial numbers(s).

Property Taxes: Property Taxes are assessed based on the equipment location on the tax assessment date and determined by your county or state. Each county or state determines its own tax assessment date.

Customer Service: In the event of any discrepancies contact Customer Service immediately at 1-800-595-1011.

Please note that this notice is subject in all respects to the terms and conditions of your agreement and does not constitute an amendment or any other change to any of the terms or conditions of such agreement. To the extent of any conflict between the contents of this notice and the terms or conditions of such agreement, the terms and conditions of such agreement shall control.

NOTICE: The information contained in this letter and any attachments ("this letter") may contain confidential information for the sole use of the intended recipient(s). Any unauthorized use, disclosure, viewing, copying, alteration, dissemination or distribution of, or reliance on this letter is strictly prohibited. If you have received this letter in error, or you are not an authorized recipient, please notify the sender immediately, delete all copies from your e-mail system and destroy any printed copies.

Product Schedule Number: _____
Master Lease Agreement Number: _____

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and _____, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

DURANT CITY OF				Marie Goolsby			
Customer (Bill To)				Billing Contact Name			
300 W EVERGREEN ST				PO BOX 578			
Product Location Address				Billing Address (if different from location address)			
DURANT		OK	74701-4742	DURANT		OK	74702-0578
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number (580) 920-0024			Billing Contact Facsimile Number		Billing Contact E-Mail Address marieg@burant.org		

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
2	RICOH MPC4504EX BRANDING SET
1	RICOH MPC2004EX BRANDING SET
1	RICOH AFICIO MPC4502-RM
1	RICOH AFICIO MPC4502-RM

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Minimum Term (months) 60	Minimum Payment (Without Tax) \$ 2,398.00	Minimum Payment Billing Frequency ☒ Monthly ☐ Quarterly ☐ Other: _____	Advance Payment ☐ 1 st Payment ☐ 1 st & Last Payment ☐ Other: _____								
Guaranteed Minimum Images* <table border="1"> <tr> <th>Black/White</th> <th>Color</th> </tr> <tr> <td>28,500</td> <td>8,200</td> </tr> </table>	Black/White	Color	28,500	8,200	Cost of Additional Images* <table border="1"> <tr> <th>Black/White</th> <th>Color</th> </tr> <tr> <td>\$0.0076</td> <td>\$0.0485</td> </tr> </table>	Black/White	Color	\$0.0076	\$0.0485	Meter Reading/Billing Frequency ☐ Monthly ☒ Quarterly ☐ Other: _____	
Black/White	Color										
28,500	8,200										
Black/White	Color										
\$0.0076	\$0.0485										

* Based upon Minimum Payment Billing Frequency

* Based upon standard 8 1/2" x 11" paper size. Paper sizes greater than 8 1/2" x 11" may count as more than one image.

Sales Tax Exempt: ☒ YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #, etc.) _____
Addendum(s) attached: ☒ YES (check if yes and indicate total number of pages: 1)

TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Rico") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.
3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
4. Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>X</u> <u>Jerry L. Tomlinson</u> Authorized Signer Signature Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u>	Accepted by: RICOH USA, INC. By: _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____
--	---



2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Rico") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.
3. **Image Charges/Meters:** In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
4. Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u><i>Jerry L. Tomlinson</i></u> Authorized Signer Signature Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Doran</u> Date: <u>8-8-2017</u>		Acceptance DocuSigned by: By: <u><i>SHIVANI VERMA</i></u> Au: <u>CCAD4AB728DD45F...</u> Printed Name: <u>SHIVANI VERMA</u> Title: <u>Funding Specialist</u> Date: <u>09-01-2017</u>	
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07/24/2017 13:20 PM

2261131

RICOH USA, INC.
IMAGE MANAGEMENT COMMITMENTS

The below service commitments (collectively, the "Service Commitments") are brought to you by Ricoh USA, Inc., an Ohio corporation having its principal place of business at 70 Valley Stream Parkway, Malvern, PA 19355 ("Rico"). The words "you" and "your" refer to you, our customer. You agree that Ricoh alone is the party to provide all of the services set forth below and is fully responsible to you, the customer, for all of the Service Commitments. Ricoh or, if Ricoh assigns the Product Schedule to which this page is attached in accordance with the Lease Agreement (as defined in such Product Schedule), Ricoh's assignee, is the party responsible for financing and billing the Image Management Product Schedule. The Service Commitments are only applicable to the equipment ("Product") described in the Image Management Product Schedule to which these Service Commitments are attached, excluding facsimile machines, single-function and wide-format printers and production units. The Service Commitments are effective on the date the Product is accepted by you and apply during Ricoh's Normal Business Hours (as defined below). They remain in effect for the Minimum Term so long as no ongoing default exists on your part.

TERM PRICE PROTECTION

The Image Management Minimum Payment and the Cost of Additional Images, as described on the Image Management Product Schedule, will not increase in price during the Minimum Term of the Image Management Product Schedule, unless agreed to in writing and signed by both parties.

PRODUCT SERVICE AND SUPPLIES

Ricoh will provide full coverage maintenance services, including replacement parts, drums, labor and all service calls, during Normal Business Hours. "Normal Business Hours" are between 8:00 a.m. and 5:00 p.m., Monday to Friday excluding holidays (i) New Year's Day; (ii) Memorial Day; (iii) 4th of July; (iv) Labor Day; (v) Thanksgiving; (vi) Day after Thanksgiving; and (vii) Christmas Day). Ricoh will also provide the supplies required to produce images on the Product covered under the Image Management Product Schedule (other than non-metered Product and soft-metered Product). The supplies will be provided according to manufacturer's specifications. Ricoh reserves the right to assess a reasonable charge for supply shipments if you request overnight delivery. If Ricoh determines that you have used more supplies than the manufacturer's recommended specifications, you will pay reasonable charges for those excess supplies and/or Ricoh may refuse you additional supply shipments, or as otherwise agreed to by the parties. Optional supply items such as paper and transparencies are not included, unless otherwise agreed to by the parties in writing. Charges are based on standard 8.5x11 images. Ricoh reserves the right to assess additional images charges for non-standard images, including 11x17 images.

RESPONSE TIME COMMITMENT

Ricoh will provide a one hour (1) phone response to service calls measured from receipt of your call. Ricoh will provide a four (4) business hour response time for all service calls located within a major metropolitan area, and an eight (8) business hour average response time for service calls located fifty (50) miles or greater from a Ricoh service center for the term of the Image Management Product Schedule. Response time is measured in aggregate for all Product covered by the Image Management Product Schedule.

UPTIME PERFORMANCE COMMITMENT

Ricoh will service the Product to be Operational with a quarterly uptime average of 95% during Normal Business Hours, excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to Ricoh and will end when the Product is again Operational. You agree to make the Product available to Ricoh for scheduled preventative and interim maintenance. You further agree to give Ricoh advance notice of any critical and specific uptime needs you may have so that Ricoh can schedule with you interim and preventative maintenance in advance of such needs. As used in these Service Commitments, "Operational" means substantial compliance with the manufacturer's specifications and/or performance standards and excludes customary end-user corrective actions.

IMAGE VOLUME FLEXIBILITY AND PRODUCT ADDITIONS

At any time after the expiration of the initial ninety day period of the original term of the Image Management Product Schedule to which these Service Commitments relate, Ricoh will, upon your request, review your image volume. If the image volume has moved upward or downward in an amount sufficient for you to consider an alternative plan, Ricoh will present pricing options to conform to a new image volume. If you agree that additional product is required to satisfy your increased image volume requirements, Ricoh will include the product in the pricing options. The addition of product and/or increases/decreases to the Guaranteed Minimum Images requires an amendment ("Amendment") to the Image Management Product Schedule that must be agreed to and signed by both parties to the Schedule. The term of the Amendment may not be less than the remaining term of the existing Image Management Product Schedule but may extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. Adjustments to the Guaranteed Minimum Images commitment and/or the addition of product may result in a higher or lower minimum payment. Images decreases are limited to 25% of the Guaranteed Minimum Images in effect at the time of Amendment.

PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

At any time after the expiration of one-half of the original term of the Image Management Product Schedule to which these Service Commitments relate, you may reconfigure the Product by adding, exchanging, or upgrading to an item of Product with additional features or enhanced technology. A new Image Management Product Schedule or Amendment must be agreed to and signed by the parties to the Schedule, for a term not less than the remaining term of the existing Image Management Product Schedule but may, in the case of an Amendment, extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. The Cost of Additional Images and the Minimum Payment of the new Image Management Product Schedule will be based on any obligations remaining on the Product, the added product and new image volume commitment. Your Ricoh Account Executive will be pleased to work with you on a Technology Refresh prior to the end of your Image Management Product Schedule or Amendment.

PERFORMANCE COMMITMENT

Ricoh is committed to performing these Service Commitments and agrees to perform its services in a manner consistent with the applicable manufacturer's specifications. Should a Product or an accessory not be able to be maintained in conformance with manufacturer's specifications, Ricoh shall, at its own expense, replace such Product with another unit of the same product designation as that Product and Ricoh shall bear all installation, transportation, removal and rigging charges in connection with the installation of such replacement unit; provided, however that (a) the replacement unit may be a reconditioned or otherwise used unit rather than a new unit; and (b) if a replacement unit of the same product designation as the unit of Product it replaces is not available, the replacement unit may be a product of substantially similar or greater capabilities. Ricoh shall re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than 30 days after such Services are performed. If you are dissatisfied with Ricoh's performance, you must send a registered letter outlining your concerns to the address specified below in the "Quality Assurance" section. Please allow 30 days for resolution.

ACCOUNT MANAGEMENT

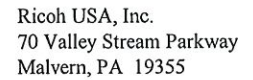
Your Ricoh sales professional will, upon your request, be pleased to review your product performance metrics on a quarterly basis and at a mutually convenient date and time. Ricoh will, upon your request, be pleased to annually review your business environment and discuss ways in which Ricoh may improve efficiencies and reduce costs relating to your document management processes.

QUALITY ASSURANCE

Please send all correspondence relating to the Service Commitments via registered letter to the Quality Assurance Department located at: 3920 Arkwright Road, Macon, GA 31210, Attn: Quality Assurance. The Quality Assurance Department will coordinate resolution of any performance issues concerning the above Service Commitments with your local Ricoh office. *To ensure the most timely response please call 1-888-275-4566.*

MISCELLANEOUS

These Service Commitments do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh and you each acknowledge that these Service Commitments represent the entire understanding of the parties with respect to the subject matter hereof and that your sole remedy for any Service Commitments not performed in accordance with the foregoing is as set forth under the section hereof entitled "Performance Commitment". The Service Commitments made herein are service and/or maintenance warranties and are not product warranties. Except as expressly set forth herein, Ricoh makes no warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. Neither party hereto shall be liable to the other for any consequential, indirect, punitive or special damages. Customer expressly acknowledges and agrees that, in connection with the security or accessibility of information stored in or recoverable from any Product provided or serviced by Ricoh, Customer is solely responsible for ensuring its own compliance with legal requirements or obligations to third parties pertaining to data security, retention and protection. These Service Commitments shall be governed according to the laws of the State where your principal place of business or residence is located without regard to its conflicts of law principles. These Service Commitments are not assignable by the Customer. Unless otherwise stated in your Implementation Schedule, your Product will ONLY be serviced by a "Rico Certified Technician". If any software, system support or related connectivity services are included as part of these Service Commitments as determined by Ricoh, Ricoh shall provide any such services at your location set forth in the Product Schedule as applicable, or on a remote basis. You shall provide Ricoh with such access to your facilities, networks and systems as may be reasonably necessary for Ricoh to perform such services. You acknowledge and agree that, in connection with its performance of its obligations under these Service Commitments, Ricoh may place automated meter reading units on imaging devices, including but not limited to the Product, at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. Ricoh agrees that such units will be used by Ricoh solely for such purpose. Once transmitted, all meter read data shall become the sole property of Ricoh and will be utilized for billing purposes.



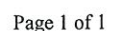
This ADDITIONAL EQUIPMENT/PRODUCT and/or MULTIPLE LOCATION ADDENDUM (this "Addendum"), dated as of the 24 day of July, 2017, is to that certain agreement/product schedule no. _____ - _____ (the "Agreement"), between Ricoh USA, Inc. ("we" or us") and _____ DURANT CITY OF _____ as customer ("Customer" or "you").

1. The equipment/product description and location set forth in the Agreement shall refer to, and/or include, the equipment/product and locations listed below:

[illegible]

- IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

Print Authorized Signer Name	Title
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RICOH

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

Additional Equipment/Product and/or Multiple Location Addendum

This ADDITIONAL EQUIPMENT/PRODUCT and/or MULTIPLE LOCATION ADDENDUM (this "Addendum"), dated as of the 24 day of July, 2017, is to that certain agreement/product schedule no. 1047620 - 1033146USC (the "Agreement"), between Ricoh USA, Inc. ("we" or "us") and DURANT CITY OF as customer ("Customer" or "you").

The parties, intending to be legally bound, agree that the Agreement shall be modified as follows:

1. The equipment/product description and location set forth in the Agreement shall refer to, and/or include, the equipment/product and locations listed below:

EQUIPMENT/PRODUCT DESCRIPTION & LOCATION

[illegible]

2. Except to the extent modified by this Addendum, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER

x/ Henry L. Combs Date _____
Authorized Signature

Jerril Tomlinson, Mayor

— DocuSigned by:

09-01-2017

SHIVANI VERMA

CCAD4AB728DD45F..

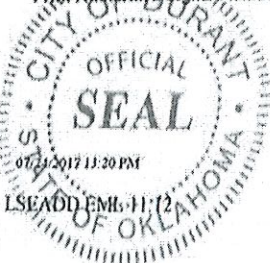
SHIVANI VERMA

Date _____

Funding Specialist

Print Authorized Signer Name _____

Title



22611191

Ricoh® and the Ricoh Logo are registered trademarks of Ricoh Company, Ltd.



U.S. Communities Master Lease Agreement

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

Number: _____

CUSTOMER INFORMATION

Full Legal Name DURANT CITY OF				
Address PO BOX 578				
City DURANT	State OK	Zip 74702-0578	Contact Marie Goolsby	Telephone Number (580) 920-0024
Federal Tax ID Number 73 - 6021019 (Do Not Insert Social Security Number)		Facsimile Number		E-mail Address marieg@burant.org

This U.S. Communities Master Lease Agreement ("Lease Agreement") has been written in clear, easy to understand English. When we use the words "you", "your" or "Customer" in this Lease Agreement, we mean you, our customer, as indicated above. When we use the words "we", "us" or "our" in this Lease Agreement, we mean Ricoh USA, Inc. ("Ricoh") or, if we assign this Lease Agreement or any Schedules executed in accordance with this Lease Agreement, pursuant to Section 13 below, the Assignee (as defined below). Our corporate office is located at 70 Valley Stream Parkway, Malvern, Pennsylvania 19355.

1. **Agreement.** This Lease Agreement is executed pursuant to the contract by and between Ricoh USA, Inc. (successor-in-interest to Ricoh Americas Corporation) and Fairfax County (the "County") on behalf of the U.S. Communities Government Purchasing Alliance and all public agencies, non-profits and higher education entities ("Participating Public Agencies"), having a Contract ID number of 4400003732 and the contract period is from February 11, 2013 to June 30, 2019, with the option to renew for no more than three (3) years (the "Contract Period"), one year at a time, or any combination thereof (the "Contract"). Notwithstanding the foregoing, any Schedule entered into during the Contract Period shall continue in full force and effect for the entire lease term set forth in the Schedule. We agree to lease or rent, as specified in any equipment schedule executed by you and us and incorporating the terms of this Lease Agreement by reference (a "Schedule"), to you, and you agree to lease or rent, as applicable, from us, subject to the terms of this Lease Agreement and such Schedule, the personal and intangible property described in such Schedule. The personal and intangible property described on a Schedule (together with all attachments, replacements, parts, substitutions, additions, repairs, and accessories incorporated in or affixed to the property and any license or subscription rights associated with the property) will be collectively referred to as "Product." The manufacturer of the tangible Product shall be referred to as the "Manufacturer." To the extent the Product includes intangible property or associated services such as periodic software licenses and prepaid data base subscription rights, such intangible property shall be referred to as the "Software."
2. **Schedules: Delivery and Acceptance.** This Lease Agreement shall consist of the terms and conditions of the Contract and this Lease Agreement and any Schedule issued pursuant thereto. As it pertains to this Lease Agreement, the order of precedence of the component parts of the Lease Agreement shall be as follows: (a) the terms and conditions of this Lease Agreement and Schedule issued pursuant thereto, and (b) the terms and conditions of the Contract. The foregoing order of precedence shall govern the interpretation of this Lease Agreement in cases of conflict or inconsistency therein. Each Schedule that incorporates this Lease Agreement shall be governed by the terms and conditions of this Lease Agreement and the Contract, as well as by the terms and conditions set forth in such individual Schedule. Each Schedule shall constitute a complete agreement separate and distinct from this Lease Agreement and any other Schedule. In the event of a conflict between the terms of this Lease Agreement and any Schedule, the terms of such Schedule shall govern and control, but only with respect to the Product subject to such Schedule. The termination of this Lease Agreement will not affect any Schedule executed prior to the effective date of such termination. When you receive the Product and it is installed, you agree to inspect it to determine it is in good working order. Scheduled Payments (as specified in the applicable Schedule) will begin on or after the Product acceptance date ("Effective Date"). You agree to sign and return to us a delivery and acceptance certificate (which may be done electronically) within five (5) business days after any Product is installed confirming that the Product has been delivered, installed, and is in good condition and accepted for all purposes under the Lease Agreement.
3. **Term: Payments.**
 - (a) The first scheduled Payment (as specified in the applicable Schedule) ("Payment") will be due on the Effective Date or such later date as we may designate. The remaining Payments will be due on the same day of each subsequent month, unless otherwise specified on the applicable Schedule. To the extent not prohibited by applicable law, if any Payment or other amount payable under any Schedule is not received within ten (10) days of its due date, you will pay to us, in addition to that Payment, a one-time late charge of 5% of the overdue Payment (but in no event greater than the maximum amount allowed by applicable law). To the extent not prohibited by applicable law, you agree to pay \$25.00 for each check returned for insufficient funds or for any other reason.
 - (b) In the event that Customer terminates the Maintenance Agreement (as hereunder defined) between Customer and the Servicer relating to the Product provided hereunder due to a material breach by Servicer of its service obligations, including any Product service levels specified therein, which remained uncured for thirty (30) days following written notice of breach (in the manner expressly permitted by and in accordance with such Maintenance Agreement), Ricoh shall use reasonable efforts to assist Customer in selecting a replacement Servicer. This Section 3(b) shall not alter, restrict, diminish or waive the rights, remedies or benefits that Customer may have against Servicer under the Maintenance Agreement.
 - (c) A Schedule may be terminated in whole or in part by the Customer in accordance with this Section 3(c) whenever the Customer shall determine that such a termination is in the best interest of the Customer. Any such termination shall be effected by delivery to Ricoh, at least thirty (30) working days prior to the effective date of such termination date, of a notice of termination specifying the extent to which performance shall be terminated. In the event of such termination, Customer agrees to return the Product to us in the manner required under Section 14 of this Lease Agreement and to pay to us (as compensation for loss of our bargain and not as a penalty), with respect to such terminated Product, financed Software and any Software Licenses, an amount which shall be equal to the monthly Payment for such Product, financed Software and/or Software License, as applicable, times the number of months remaining in the term of such Schedule (or any renewal of such Schedule) and/or any financing agreement with respect to the financed Software and/or Software License, plus any other amounts then due and payable under this Lease Agreement, Schedule and/or financing agreement with respect to such Product, Software and/or Software License, including, but not limited to, any lease payments and maintenance payments. Ricoh shall supply the Customer with the actual number of Payments remaining and the total amount due, and the Customer shall be relieved of all unpaid amounts for anticipated profit on unperformed services under any Maintenance Agreement (including any amount included in the monthly Payment that is attributable to maintenance, supplies, or any other service cost).
 - (d) You also agree that, except (a) as set forth in Section 18 below entitled "State and Local Government Provisions" and (b) for the best interest of the Customer as set forth in Section 3(c), THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ON ANY SCHEDULE TO THIS LEASE AGREEMENT. All Payments to us are "net" and unconditional and are not subject to set off, defense, counterclaim or reduction for any reason. You agree that you will remit payments to us in the form of company checks (or personal checks in

the case of sole proprietorships), direct debit or wires only. You also agree that cash and cash equivalents are not acceptable forms of payment for this Lease Agreement or any Schedule and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us.

4. **Product Location; Use and Repair.** You will keep and use the Product only at the Product Location shown in the applicable Schedule. You will not move the Product from the location specified in the applicable Schedule or make any alterations, additions or replacements to the Product without our prior written consent, which consent will not be unreasonably withheld. At your own cost and expense, you will keep the Product eligible for any Manufacturer's certification as to maintenance and in compliance with applicable laws and in good condition, except for ordinary wear and tear. You shall engage Ricoh, its subsidiaries or affiliates, or an independent third party (the "Servicer") to provide maintenance and support services pursuant to a separate agreement for such purpose ("Maintenance Agreement"). You may make alterations, additions or replacements (collectively, "Additions") and add Software to the Product provided that such Additions and Software do not impair the value or originally intended function or purpose of the Product and is not subject to any lien or security interest in favor of any other party; provided, further, that you remove such Additions and Software at your own cost and expense at the expiration or termination of the applicable Schedule. All Additions and Software which are not removed at the expiration or termination of the applicable Schedule will become part of the Product and our property at no cost or expense to us. We may inspect the Product upon proper notice to the customer at any reasonable time during normal working hours.
5. **Taxes and Fees.** To the extent not prohibited by applicable law and unless and to the extent you are exempt and provide a valid exemption certificate to us, in addition to the payments under this Lease Agreement, you agree to pay all taxes (other than property taxes), assessments, fees and charges governmentally imposed upon our purchase, ownership, possession, leasing, renting, operation, control or use of the Product. If we are required to pay upfront sales or use tax and you opt to pay such tax over the term of the lease and not as a lump sum at lease inception, then you agree to pay us a "Sales Tax Administrative Fee" equal to 3.5% of the total tax due per year, to be included as part of the Payment. A valid sales and use tax exemption certificate must be provided to us within ninety (90) days of the first invoice to receive a credit/waiver of sales tax.
6. **Warranties.** We transfer to you, without recourse, for the term of each Schedule, any written warranties made by the Manufacturer or Software Supplier (as defined in Section 10 of this Lease Agreement) with respect to the Product leased or rented pursuant to such Schedule. YOU ACKNOWLEDGE THAT YOU HAVE SELECTED THE PRODUCT BASED ON YOUR OWN JUDGMENT AND YOU HEREBY AFFIRMATIVELY DISCLAIM RELIANCE ON ANY ORAL REPRESENTATION CONCERNING THE PRODUCT MADE TO YOU. However, if you enter into a Maintenance Agreement with Servicer with respect to any Product, no provision, clause or paragraph of this Lease Agreement shall alter, restrict, diminish or waive the rights, remedies or benefits that you may have against Servicer under such Maintenance Agreement. WE MAKE NO WARRANTY, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The only warranties, express or implied, made to you are the warranties (if any) made by the Manufacturer and/or Servicer to you in any documents, other than this Lease Agreement, executed by and between the Manufacturer and/or Servicer and you. YOU AGREE THAT, NOTWITHSTANDING ANYTHING TO THE CONTRARY, WE ARE NOT RESPONSIBLE FOR, AND YOU WILL NOT MAKE ANY CLAIM AGAINST US FOR, ANY CONSEQUENTIAL, SPECIAL, OR INDIRECT DAMAGES.
7. **Loss or Damage.** You are responsible for any theft of, destruction of, or damage to the Product (collectively, "Loss") from any cause at all, whether or not insured, from the time of Product acceptance by you until it is delivered to us at the end of the term of the Schedule. You are required to make all Payments even if there is a Loss. You must notify us in writing immediately of any Loss. Then, you shall be responsible to either (a) repair the Product so that it is in good condition and working order, eligible for any Manufacturer's certification, (b) pay us the amounts specified in Section 12 below, or (c) replace the Product with equipment of like age and capacity.
8. **Liability and Insurance.** You agree to maintain insurance, through self-insurance or otherwise, to cover the Product for all types of loss, including, without limitation, theft, in an amount not less than the full replacement value and you will name us as an additional insured and loss payee on your insurance policy. In addition, you agree to maintain comprehensive public liability insurance, which, upon our request, shall be in an amount acceptable to us and shall name us as an additional insured. Such insurance will provide that we will be given thirty (30) days advance notice of any cancellation. Upon our request, you agree to provide us with evidence of such insurance in a form reasonably satisfactory to us. If you fail to maintain such insurance or to provide us with evidence of such insurance, we may (but are not obligated to) obtain insurance in such amounts and against such risks as we deem necessary to protect our interest in the Product. Such insurance obtained by us will not insure you against any claim, liability or loss related to your interest in the Product and may be cancelled by us at any time. You agree to pay us an additional amount each month to reimburse us for the insurance premium and an administrative fee, on which we or our affiliates may earn a profit. In the event of loss or damage to the Product, you agree to remain responsible for the Payment obligations under this Lease Agreement until the Payment obligations are fully satisfied.
9. **Title; Recording.** We are the owner of and will hold title to the Product (except for any Software). You will keep the Product free of all liens and encumbrances. Except as reflected on any Schedule, you agree that this Lease Agreement is a true lease. However, if any Schedule is deemed to be intended for security, you hereby grant to us a purchase money security interest in the Product covered by the applicable Schedule (including any replacements, substitutions, additions, attachments and proceeds) as security for the payment of the amounts under each Schedule. You authorize us to file a copy of this Lease Agreement and/or any Schedule as a financing statement, and you agree to promptly execute and deliver to us any financing statements covering the Product that we may reasonably require; provided, however, that you hereby authorize us to file any such financing statement without your authentication to the extent permitted by applicable law.
10. **Software or Intangibles.** To the extent that the Product includes Software, you understand and agree that we have no right, title or interest in the Software, and you will comply throughout the term of this Lease Agreement with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Effective Date; provided, however, if you do not enter into the Software License, then we may choose not to lease such Software to you under this Lease Agreement.
11. **Default.** Each of the following is a "Default" under this Lease Agreement and all Schedules: (a) you fail to pay any Payment or any other amount within thirty (30) days of its due date, (b) any representation or warranty made by you in this Lease Agreement is false or incorrect and/or you do not perform any of your other obligations under this Lease Agreement or any Schedule and/or under any other agreement with us or with any of our affiliates and this failure continues for thirty (30) days after we have notified you of it, (c) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law or a trustee, receiver or liquidator is appointed for you, any guarantor or any substantial part of your assets, (d) you or any guarantor makes an assignment for the benefit of creditors, (e) any guarantor dies, stops doing business as a going concern or transfers all or substantially all of such guarantor's assets, or (f) you stop doing business as a going concern or transfer all or substantially all of your assets.
12. **Remedies.** If a Default occurs, we may do one or more of the following: (a) we may cancel or terminate this Lease Agreement and/or any or all Schedules; (b) we may require you to immediately pay to us, as compensation for loss of our bargain and not as a penalty, a sum equal to: (i) all past due Payments and all other amounts then due and payable under this Lease Agreement or any Schedule; and (ii) the present value of all unpaid Payments for the remainder of the term of each Schedule plus the present value of our anticipated value of the Product at the end of the initial term of any Schedule (or any renewal of such Schedule), each discounted at a rate equal to 3% per year to the date of default, and we may charge you interest on all amounts due us from the date of default until paid at the rate of 1.5% per month, but in no event more than the maximum rate permitted by applicable law. We agree to apply the net proceeds (as specified below in this Section) of any disposition of the Product to the amounts that you owe us; (c) we may require you to deliver the Product to us as set forth in Section 14; (d) to the extent not prohibited by applicable law, we or our representative may peacefully repossess the Product without a court order (it being agreed that we will provide you with written notice of Default prior to initiating recovery of the Product and will endeavor to contact you telephonically to schedule a convenient time to recover the Product); (e) we may exercise any and all other rights or remedies available to a lender, secured party or lessor under the Uniform Commercial Code ("UCC"), including, without limitation, those set forth in Article 2A of the UCC, and at law or in equity; (f) we may immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any

Software; (g) we may demand the immediate return and obtain possession of the Software and re-license the Software at a public or private sale; (h) we may cause the Software Supplier to terminate the Software License, support and other services under the Software License, and/or (i) at our option, we may sell, re-lease, or otherwise dispose of the Product under such terms and conditions as may be acceptable to us in our discretion. If we take possession of the Product (or any Software, if applicable), we may sell or otherwise dispose of it with or without notice, at a public or private disposition, and to apply the net proceeds (after we have deducted all costs, including reasonable attorneys' fees) to the amounts that you owe us. You agree that, if notice of sale is required by law to be given, ten (10) days notice shall constitute reasonable notice. If applicable, you will remain responsible for any deficiency that is due after we have applied any such net proceeds. To the extent permitted by applicable law, in the event an action is brought to enforce or interpret this Lease Agreement, the prevailing party shall be entitled to reimbursement of all costs including, but not limited to, reasonable attorney fees and court costs incurred.

13. Ownership of Product; Assignment. YOU HAVE NO RIGHT TO SELL, TRANSFER, ENCUMBER, SUBLET OR ASSIGN THE PRODUCT OR THIS LEASE AGREEMENT OR ANY SCHEDULE WITHOUT OUR PRIOR WRITTEN CONSENT (which consent shall not be unreasonably withheld). You agree that we may sell or assign all or a portion of our interests, but not our obligations, in the Product and/or this Lease Agreement or any Schedule without notice to you even if less than all the Payments have been assigned. In the event the remit to address for Payments is changed during the term of this Lease Agreement or any Schedule, then Ricoh or the Assignee will provide notice to you. In that event, the assignee (the "Assignee") will have such rights as we assign to them but none of our obligations (we will keep those obligations) and the rights of the Assignee will not be subject to any claims, defenses or set offs that you may have against us. No assignment to an Assignee will release Ricoh from any obligations Ricoh may have to you hereunder. The Maintenance Agreement you have entered into with a Servicer will remain in full force and effect with Servicer and will not be affected by any such assignment. You acknowledge that the Assignee did not manufacture or design the Product and that you have selected the Manufacturer, Servicer and the Product based on your own judgment.

14. Renewal; Return of Product. UNLESS EITHER PARTY NOTIFIES THE OTHER IN WRITING AT LEAST THIRTY (30) DAYS, BUT NOT MORE THAN ONE HUNDRED TWENTY (120) DAYS, PRIOR TO THE EXPIRATION OF THE MINIMUM TERM OR EXTENSION OF SUCH SCHEDULE, AFTER THE MINIMUM TERM OR ANY EXTENSION OF ANY SCHEDULE TO THIS LEASE AGREEMENT, SUCH SCHEDULE WILL AUTOMATICALLY RENEW ON A MONTH-TO-MONTH BASIS; PROVIDED, HOWEVER, THAT AT ANY TIME DURING ANY MONTH-TO-MONTH RENEWAL, WE HAVE THE RIGHT, UPON THIRTY (30) DAYS NOTICE, TO DEMAND THAT THE PRODUCT BE RETURNED TO US IN ACCORDANCE WITH THE TERMS OF THIS SECTION 14. Notwithstanding the foregoing, nothing herein is intended to provide, nor shall be interpreted as providing, (a) you with a legally enforceable option to extend or renew the terms of this Lease Agreement or any Schedule, or (b) us with a legally enforceable option to compel any such extension or renewal. At the end of or upon termination of each Schedule, you shall immediately make arrangements to have the Product subject to such expired Schedule picked up by us (or our designee), in as good condition as when you received it, except for ordinary wear and tear. Ricoh (or our designee) shall bear shipping charges. You must pay additional monthly Payments at the same rate as then in effect under a Schedule, until (i) you provide notice to us prior to the expiration of the minimum term or extension of any Schedule and (ii) the Product is picked up by us or our designees and is received in good condition and working order by us or our designees. Notwithstanding anything to the contrary set forth in this Lease Agreement, the parties acknowledge and agree that we shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by or resident in any Products leased by you hereunder, whether through a digital storage device, hard drive or other electronic medium ("Data Management Services"). If desired, you may engage Ricoh to perform Data Management Services at then-prevailing contracted rates pursuant to your Maintenance Agreement or other agreement with Ricoh. You acknowledge that you are responsible for ensuring your own compliance with legal requirements in connection with data retention and protection and that we do not provide legal advice or represent that the Products will guarantee compliance with such requirements. The selection, use and design of any Data Management Services, and any decisions arising with respect to the deletion or storage of data, as well as the loss of any data resulting therefrom, shall be your sole and exclusive responsibility.

15. Miscellaneous. It is the intent of the parties that this Lease Agreement and any Schedule shall be deemed and constitute a "finance lease" as defined under and governed by Article 2A of the UCC. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. YOU AGREE THAT THE TERMS AND CONDITIONS CONTAINED IN THE CONTRACT, THIS LEASE AGREEMENT, AND IN EACH SCHEDULE MAKE UP THE ENTIRE AGREEMENT BETWEEN US REGARDING THE LEASING OR RENTAL OF THE PRODUCT AND SUPERSEDE ALL PRIOR WRITTEN OR ORAL COMMUNICATIONS, UNDERSTANDINGS OR AGREEMENTS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER CONTAINED HEREIN, INCLUDING, WITHOUT LIMITATION, PURCHASE ORDERS. Any purchase order, or other ordering documents, will not modify or affect this Lease Agreement or any Schedule and shall serve only the purpose of identifying the equipment ordered. You authorize us to supply any missing "configure to order" number ("CTO"), other equipment identification numbers (including, without limitation, serial numbers), agreement/schedule identification numbers and/or dates in this Lease Agreement or any Schedule. You acknowledge that you have not been induced to enter into this Lease Agreement by any representation or warranty not expressly set forth in this Lease Agreement. Neither this Lease Agreement nor any Schedule is binding on us until we sign it. ANY CHANGE IN ANY OF THE TERMS AND CONDITIONS OF THIS LEASE AGREEMENT OR ANY SCHEDULE MUST BE IN WRITING AND SIGNED BY BOTH PARTIES. If we delay or fail to enforce any of its rights under this Lease Agreement with respect to any or all Schedules, we will still be able to enforce those rights at a later time. All notices shall be given in writing and sent either (a) by certified mail, return receipt requested, or recognized overnight delivery service, postage prepaid, addressed to the party receiving the notice at the address shown on the front of this Lease Agreement, or (b) by facsimile transmission, with oral confirmation, to the facsimile number shown below such party's signature on this Lease Agreement. Either party may change its address or facsimile number by giving written notice of such change to the other party. Notices shall be effective on the date received. Each of our respective rights and indemnities will survive the termination of this Lease Agreement and each Schedule. If more than one customer has signed this Lease Agreement or any Schedule, each customer agrees that its liability is joint and several. It is the express intent of the parties not to violate any applicable usury laws or to exceed the maximum amount of time price differential or interest, as applicable, permitted to be charged or collected by applicable law, and any such excess payment will be applied to payments in the order of maturity, and any remaining excess will be refunded to you. We make no representation or warranty of any kind, express or implied, with respect to the legal, tax or accounting treatment of this Lease Agreement and any Schedule and you acknowledge that we are an independent contractor and not your fiduciary. You will obtain your own legal, tax and accounting advice related to this Lease Agreement or any Schedule and make your own determination of the proper accounting treatment of this Lease Agreement or any Schedule. We may receive compensation from the Manufacturer or supplier of the Product in order to enable us to reduce the cost of leasing or renting the Product to you under this Lease Agreement or any Schedule below what we otherwise would charge. If we received such compensation, the reduction in the cost of leasing or renting the Product is reflected in the Minimum Payment specified in the applicable Schedule. To the fullest extent permitted by applicable law, you authorize us or our agent to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our assignee and third parties having an economic interest in this Lease Agreement, any Schedule or the Product.

16. Governing Law; Jurisdiction; Waiver of Trial By Jury and Certain Rights and Remedies Under The Uniform Commercial Code. YOU AGREE THAT THIS LEASE AGREEMENT AND ANY SCHEDULE WILL BE GOVERNED UNDER THE LAW FOR THE STATE WHERE YOUR PRINCIPAL PLACE OF BUSINESS OR RESIDENCE IS LOCATED. YOU ALSO CONSENT TO THE VENUE AND NON-EXCLUSIVE JURISDICTION OF ANY COURT LOCATED IN THE STATE WHERE YOUR PRINCIPAL PLACE OF BUSINESS OR RESIDENCE IS LOCATED TO RESOLVE ANY CONFLICT UNDER THIS LEASE AGREEMENT. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, THE PARTIES TO THIS LEASE AGREEMENT EACH WAIVE THE RIGHT TO TRIAL BY JURY IN THE EVENT OF A LAWSUIT. TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES CONFERRED UPON A CUSTOMER OR LESSEE BY SECTIONS 508-522 OF ARTICLE 2A OF THE UCC THAT YOU MAY HAVE AGAINST US (BUT NOT AGAINST THE

MANUFACTURER OF THE PRODUCT). TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ASK TO SEE IDENTIFYING DOCUMENTS.

17. Counterparts; Facsimiles. Each Schedule may be executed in counterparts. The counterpart which has our original signature and/or is in our possession or control shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation, (a) any hearing, trial or proceeding with respect to such Schedule, and (b) any determination as to which version of such Schedule constitutes the single true original item of chattel paper under the UCC. If you sign and transmit a Schedule to us by facsimile or other electronic transmission, the facsimile or such electronic transmission of such Schedule, upon execution by us (manually or electronically, as applicable), shall be binding upon the parties. You agree that the facsimile or other electronic transmission of a Schedule containing your facsimile or other electronically transmitted signature, which is manually or electronically signed by us, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. You agree to deliver to us upon our request the counterpart of such Schedule containing your original manual signature.

18. State and Local Government Provisions. If the Customer is a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code, the following additional terms and conditions shall apply:

(a) Essentiality. During the term of this Lease Agreement and any Schedule, the Product will be used solely for the purpose of performing one or more governmental or proprietary functions consistent with the permissible scope of your authority. You represent and warrant that the use of the Product is essential to performing such governmental or proprietary functions.

(b) Non-Appropriation/Non-Substitution. (i) If your governing body fails to appropriate sufficient monies in any fiscal period for rentals and other payments coming due under a Schedule to this Lease Agreement in the next succeeding fiscal period for any equipment which will perform services and functions which in whole or in part are essentially the same services and functions performed by the Product covered by any such Schedule, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation, (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof, and (C) any Schedule to this Lease

Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make available to us (or our designee) the Product as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation.

(c) Funding Intent. You represent and warrant to us that you presently intend to continue this Lease Agreement and any Schedule hereto for the entire term of such Schedule and to pay all rentals relating to such Schedule and to do all things lawfully within your power to obtain and maintain funds from which the rentals and all other payments owing under such Schedule may be made. The parties acknowledge that appropriation for rentals is a governmental function to which you cannot contractually commit yourself in advance and this Lease Agreement shall not constitute such a commitment. To the extent permitted by law, the person or entity in charge of preparing your budget will include in the budget request for each fiscal year during the term of each Schedule, respectively, to this Lease Agreement an amount equal to the rentals (to be used for such rentals) to become due in such fiscal year, and will use all reasonable and lawful means available to secure the appropriation of money for such fiscal year sufficient to pay all rentals coming due during such fiscal year.

(d) Authority and Authorization. (i) You represent and warrant to us that: (A) you are a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code; (B) you have the power and authority to enter into this Lease Agreement and all Schedules to this Lease Agreement; (C) this Lease Agreement and all Schedules to this Lease Agreement have been duly authorized, executed and delivered by you and constitute valid, legal and binding agreement(s) enforceable against you in accordance with their terms; and (D) no further approval, consent or withholding of objections is required from any governmental authority with respect to this Lease Agreement or any Schedule to this Lease Agreement. (ii) If and to the extent required by us, you agree to provide us with an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us) confirming the foregoing and other related matters, in form and substance acceptable to us. (iii) You agree to take all required actions and to file all necessary forms, including IRS Forms 8038-G or 8038-GC, as applicable, to preserve the tax exempt status of this Lease Agreement and all Schedules thereto. (iv) You agree to provide us with any other documents that we may reasonably request in connection with the foregoing and this Lease Agreement.

(e) Assignment. You agree to acknowledge any assignment to the Assignee in writing, if so requested, and, if applicable, to keep a complete and accurate record of all such assignments in a manner that complies with Section 149(a) of the Internal Revenue Code and the regulations promulgated thereunder.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the dates set forth below.

THE PERSON SIGNING THIS LEASE AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>X</u> <u>Jerry L. Tomlinson</u> <i>Authorized Signer Signature</i> Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u> Facsimile Number: <u>800.901.4204</u>	Accepted by: RICOH USA, INC. By: _____ <i>Authorized Signer Signature</i> Printed Name: _____ Title: _____ Date: _____ Facsimile Number: _____
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MANUFACTURER OF THE PRODUCT) TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES. FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ASK TO SEE IDENTIFYING DOCUMENTS.

17. **Counterparts; Facsimiles.** Each Schedule may be executed in counterparts. The counterpart which has our original signature and/or is in our possession or control shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation, (a) any hearing, trial or proceeding with respect to such Schedule, and (b) any determination as to which version of such Schedule constitutes the single true original item of chattel paper under the UCC. If you sign and transmit a Schedule to us by facsimile or other electronic transmission, the facsimile or such electronic transmission of such Schedule, upon execution by us (manually or electronically, as applicable), shall be binding upon the parties. You agree that the facsimile or other electronic transmission of a Schedule containing your facsimile or other electronically transmitted signature, which is manually or electronically signed by us, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. You agree to deliver to us upon our request the counterpart of such Schedule containing your original manual signature.

18. **State and Local Government Provisions.** If the Customer is a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code, the following additional terms and conditions shall apply:

- (a) **Essentiality.** During the term of this Lease Agreement and any Schedule, the Product will be used solely for the purpose of performing one or more governmental or proprietary functions consistent with the permissible scope of your authority. You represent and warrant that the use of the Product is essential to performing such governmental or proprietary functions.
- (b) **Non-Appropriation/Non-Substitution.** (i) If your governing body fails to appropriate sufficient monies in any fiscal period for rentals and other payments coming due under a Schedule to this Lease Agreement in the next succeeding fiscal period for any equipment which will perform services and functions which in whole or in part are essentially the same services and functions performed by the Product covered by any such Schedule, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation; (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof; and (C) any Schedule to this Lease

Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make available to us (or our designee) the Product as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation.

- (c) **Funding Intent.** You represent and warrant to us that you presently intend to continue this Lease Agreement and any Schedule hereto for the entire term of each Schedule and to pay all rentals relating to such Schedule and to do all things lawfully within your power to obtain and maintain funds from which the rentals and all other payments owing under such Schedule may be made. The parties acknowledge that appropriation for rentals is a governmental function to which you cannot contractually commit yourself in advance and this Lease Agreement shall not constitute such a commitment. To the extent permitted by law, the person or entity in charge of preparing your budget will include in the budget request for each fiscal year during the term of each Schedule, respectively, to this Lease Agreement an amount equal to the rentals (to be used for such rentals) to become due in such fiscal year, and will use all reasonable and lawful means available to secure the appropriation of money for such fiscal year sufficient to pay all rentals coming due during such fiscal year.
- (d) **Authority and Authorization.** (i) You represent and warrant to us that: (A) you are a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code; (B) you have the power and authority to enter into this Lease Agreement and all Schedules to this Lease Agreement; (C) this Lease Agreement and all Schedules to this Lease Agreement have been duly authorized, executed and delivered by you and constitute valid, legal and binding agreement(s) enforceable against you in accordance with their terms; and (D) no further approval, consent or withholding of objections is required from any governmental authority with respect to this Lease Agreement or any Schedule to this Lease Agreement. (ii) If and to the extent required by us, you agree to provide us with an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us) confirming the foregoing and other related matters, in form and substance acceptable to us. (iii) You agree to take all required actions and to file all necessary forms, including IRS Forms 8038-G or 8038-GC, as applicable, to preserve the tax exempt status of this Lease Agreement and all Schedules thereto. (iv) You agree to provide us with any other documents that we may reasonably request in connection with the foregoing and this Lease Agreement.
- (e) **Assignment.** You agree to acknowledge any assignment to the Assignee in writing, if so requested, and, if applicable, to keep a complete and accurate record of all such assignments in a manner that complies with Section 149(a) of the Internal Revenue Code and the regulations promulgated thereunder.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the dates set forth below.

THE PERSON SIGNING THIS LEASE AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>[Signature]</u> Printed Name: <u>Sekou L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u> Facsimile Number: <u>800.901.4204</u>	Accepted by: RICOH USA, INC. By: <u>[Signature]</u> Authorized Signer Signature Printed Name: <u>YOLANDA RADFORD</u> Title: _____ Date: <u>AUG 30 2017</u> Facsimile Number: _____
OPERATIONS SPECIALIST	





EQUIPMENT REMOVAL/BUYOUT AUTHORIZATION

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	300 W EVERGREEN ST	City:	DURANT
State:	OK	Zip:	74701-4742
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC3502	W502L600723
	MPC3502	W502L600122
	MP5002SP	W533L301008
	MP4002SP	W523LA00772

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	3104 CARL ALBERT DR	City:	DURANT
State:	OK	Zip:	74701-1052
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC4503	E173MA10632
	MPC2503	E214R600365
	MPC2051	V9725000965
	MPC2051	V9725000958

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	120 SE 2ND AVE	City:	DURANT
State:	OK	Zip:	74701-5904
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MP3352SP	W433L400209

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	2808 ENTERPRISE DR	City:	DURANT
State:	OK	Zip:	74701-1978
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC2003	E204R600758



This Authorization applies to the equipment identified above and to the following Removal/Buy Out Option

This Authorization will confirm that Customer desires to engage Ricoh USA, Inc. ("Ricoh") to pick-up and remove certain items of equipment that are currently (i) owned by Customer or (ii) leased from Ricoh or other third party (as specified below), and that you intend to issue written or electronic removal requests (whether such equipment is identified in this Authorization, in a purchase order, in a letter or other written form) to Ricoh from time to time for such purpose. Such removal request will set forth the location, make, model and serial number of the equipment to be removed by Ricoh. By signing below, you confirm that, with respect to every removal request issued by Customer (1) Ricoh may rely on the request, (2) the request shall be governed by this Authorization, and (3) Ricoh may accept this Authorization by either its signature or by commencing performance (e.g. equipment removal, initiating Services, etc.). Each party agrees that electronic signatures of the parties on this Authorization will have the same force and effect as manual signature. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium ("Data Management Services"). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this Authorization to the contrary, (i) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (ii) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the customer's business or data retention, and any actions required to comply with such laws, (iii) Ricoh does not provide legal advice or represent or warrant that its services or products will guarantee or ensure compliance with any law, regulation or requirement, and (iv) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) (collectively, "Losses") arising therefrom or related thereto.

☒ **Equipment Removal (Owned by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for Customer - owned equipment removals: Customer confirms that (1) Customer has good, valid and marketable title to such equipment and has satisfied all payment and other obligations relating to such equipment which may be owing to any third party under applicable lease, financing, sale or other agreements, (2) Customer has obtained any and all necessary consents and approvals required to authorize Ricoh to remove such items of equipment and to take title thereto, and (3) by this Authorization, Customer hereby transfers good and valuable title and ownership to Ricoh to the equipment, free and clear of any and all liens and encumbrances of any nature whatsoever and Customer will cause to be done, executed and delivered all such further instruments of conveyance as may be reasonably requested for the vesting of good title in Ricoh.

☒ **Equipment Removal (Leased by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for equipment removals of equipment leased by Customer: Except for the obligations of Ricoh to pick up and remove the identified equipment, Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. As a material condition to the performance by Ricoh, Customer hereby releases Ricoh from, and shall indemnify, defend and hold Ricoh harmless from and against, any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of Customer's representations or obligations in this Authorization or of any obligation owing by Customer under its lease agreement.

CUSTOMER

Signature: Marie Goolsby
Name: Marie Goolsby
Title: IT
Date: 7-31-17

RICOH USA, INC.

Signature: _____
Name: _____
Title: _____
Date: _____





LEASE AMENDMENT

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

CUSTOMER INFORMATION

Customer Legal Name	DURANT CITY OF	Date	07/24/2017
Contact Name	Marie Goolsby	Phone	(580) 920-0024
Email	marieg@burant.org	Fax	

AMENDMENT

This LEASE AMENDMENT (this "Amendment"), dated above, is to the agreements and/or product schedules associated with the equipment/product and agreement/product schedule numbers listed on Exhibit A attached to this Amendment and by this reference made a part of this Amendment (each such agreement and/or product schedule, an "Existing Agreement"; and such equipment/product, collectively, the "Existing Equipment"), in each case between Ricoh USA, Inc. or, if applicable, the party identified below ("we" or "us") and the customer identified above ("Customer" or "you").

As of the date of this Amendment, the parties have entered or intend to enter into new agreements and/or product schedules (each such new agreement and/or product schedule, a "Replacement Agreement") either (a) with respect to equipment/product in replacement of, or addition to, or in exchange for, the Existing Equipment (such equipment/product referred to in clause (a) of this paragraph, the "Replacement Equipment") or (b) with respect to the Existing Equipment, reflecting the terms of a refinancing of the applicable Existing Agreement and Existing Equipment (a "Refinancing Transaction").

The parties wish to confirm the removal of the Existing Equipment (except with respect to Existing Equipment subject to a Refinancing Transaction) and any payment changes that will occur under the Existing Agreement(s) on the Effective Date (as defined below) of the Replacement Agreement(s).

The parties, intending to be legally bound, agree as follows:

- On the Effective Date, the minimum periodic payment(s) due and payable under the Existing Agreement(s) shall be modified to delete the portion(s) thereof attributable to the Existing Equipment as reflected on Exhibit A attached hereto and, except with respect to Existing Equipment subject to a Refinancing Transaction, we hereby authorize you to return the Existing Equipment to us or our designee. As used in this Amendment, "Effective Date" means, as applicable, (a) the delivery and acceptance date reflected in the delivery and acceptance certificate signed by you with respect to the Replacement Equipment under the Replacement Agreement(s), or (b), in the case of a Refinancing Transaction, the date we accept the applicable Replacement Agreement. By signing below, you hereby confirm that we may retain any payments made by you for amounts owed on the Existing Agreement(s), including, without limitation, the portion(s) of the minimum periodic payment(s) attributable to the Existing Equipment as reflected on Exhibit A, through the Effective Date, regardless of when such payments were received by us.
- You authorize us or our designee to pick up and remove the Existing Equipment. By signing below, you confirm that we or our designee may rely on this request and the request will be governed by this Amendment. Except for our and our designee's obligations to pick up and remove the Existing Equipment, neither us nor any of our designees assumes any obligation, payment or otherwise, under your lease agreement(s), which shall remain your sole responsibility through the Effective Date. As a material condition to our or our designee's performance to pick up and remove the Existing Equipment, you hereby release us and such designee from, and shall indemnify, defend and hold harmless us and such designee from and against any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of your representations or obligations in relation to your Existing Agreement(s). This paragraph shall not apply to Existing Equipment subject to a Refinancing Transaction.
- If the Replacement Agreement(s) is/are not accepted by us for any reason whatsoever, then (a) this Amendment shall be of no force or effect and the Existing Agreement(s) shall remain in full force and effect, (b) you shall continue to lease or rent the Existing Equipment for the remaining term of the Existing Agreement(s) in accordance with the terms and conditions of the Existing Agreement(s), and (c) you will be liable for all payments and obligations under the Existing Agreement(s) including, without limitation, the portion(s) of the minimum periodic payment attributable to the Existing Equipment as reflected on Exhibit A, for the entire term set forth in the Existing Agreement(s).
- Except to the extent modified by this Amendment, the terms and conditions of the Existing Agreement(s) will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Amendment, as of the date first written above.

CUSTOMER

 Authorized Signature	8-8-2017 Date		
Jerry L. Tomlinson, Mayor Print Authorized Signer Name	City of Durant Title		



22611131



EXHIBIT A

EQUIPMENT INFORMATION

Make, Model, Serial Number	MPC2051/V9725501226		Contact	Marie Goolsby
Contract Number	1047620-102188USC1	Portion of Minimum Payment Attributable to Existing Equipment	\$73.72	
Pick-Up Address**	300 W EVERGREEN ST STE 107 COMMUNITY DEVELOPMENT		Phone	(580) 920-0024
City	DURANT	State	OK	Zip Code 74701-4742

Make, Model, Serial Number	MPC4503/E173MB10071		Contact	Marie Goolsby
Contract Number	1047620-102385USC1	Portion of Minimum Payment Attributable to Existing Equipment	\$242.70	
Pick-Up Address**	122 N 1ST AVE		Phone	(580) 920-0024
City	DURANT	State	OK	Zip Code 74701-4702

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

** Except for Refinancing Transactions



RICOH

Ricoh USA, Inc.
 70 Valley Stream Parkway
 Malvern, PA 19355

THIS ADDENDUM (this "Addendum"), dated as of the ____ day of _____, is to that certain US Communities Master Lease Agreement no. _____ (the "Agreement"), dated as of the ____ day of _____, between Ricoh USA, Inc. ("we" or "us") and _____, as customer ("Customer" or "you"). **DURANT CITY OF**

The parties, intending to be legally bound, agree that the Agreement shall be modified as follows:

- Section 18(b) of the Agreement shall be amended and restated to read as follows:

"(b) Non-Appropriation. (i) If your governing body fails to appropriate sufficient monies in any fiscal year for any Payment or other payments due under any Schedule to this Lease Agreement, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation, (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof; and (C) any Schedule to this Lease Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make the Product available to us (or our designee) as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation."

- Except to the extent modified by this Addendum, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER**Ricoh USA, Inc.**

Authorized Signature

Date

Authorized Signature

Date

Jerry L. Tomlinson
 Print Authorized Signer Name

Mayor, City of Durant
 Title

Print Authorized Signer Name

Title



Ricoh USA, Inc.

For Correspondence Only:

Ricoh USA, Inc.
PO Box 9115
Macon GA 31210

Customer Service:
Telephone 1-800-595-1011

Sept 01, 2017

**JERRY L TOMLINSON
DURANT CITY OF
PO BOX 578
DURANT, OK 74702-0578**

RE: Account Number: **1047620-1033146USC**

Dear Valued Customer:

Thank you for allowing Ricoh USA, Inc. to finance your recent contract. This packet contains copies of your executed documents. Please review the enclosed documents and notify us immediately should you feel there is any discrepancy in the documents or should you have any other concerns.

We are happy to assist you with any questions regarding your account and we are committed to providing the highest quality of customer service possible. For your convenience your account number is referenced in this letter and should be used when calling about your account. For account assistance, please call Customer Service at 1-800-595-1011. Our customer service representatives are available 8:00 AM to 5:30 PM EST, Monday through Friday to assist you.

Did you know we now offer online account management? View your account history, make payments online, and ***Go Green*** with our invoice E-Delivery program. Call Customer Service or visit www.getmyaccounts.com to get started today!

Sincerely,

Customer Service

Enclosures

RICOH USA, INC.
Albert Galarza
Major Account Executive
Phone: 903-328-1044

This unique solution was designed to meet the needs of **City of Durant**. The total quote is outlined below followed by details of system service.

Equipment:

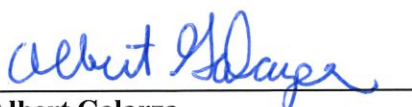
- 4 – Ricoh MPC4504	pol 911
3 – Paper Feed Unit	Court/Fire Dept/Utility
3 – Finishers	
3 – Hole Punch	
4 – Fax Board	
1 – Stand	
1 – One Bin Tray	
1 – Postscript	
1 – Internal Finisher	
- 3 – Ricoh MPC4502 Certified Series	Grant/Admin/Public Works
3 – Paper Feed Units	
3 – Finishers	
3 – Fax Boards	
- 5 – Ricoh MPC2004	Police/Fire/Community
5 – Internal Finisher SR3130	
5 – Fax Boards	
5 – Stands	

Monthly Pricing:

60 Months

\$2,398.00 Per Month

The above pricing includes all service and supplies (including all service calls, parts, labor, toner, developer, drums and staples) for 28,500 black & white copies per month, and 8,200 color copies per month. All additional b/w images will be billed at \$.0076 per image quarterly. All additional color copies will be billed at \$.0485 per image quarterly.


Albert Galarza
Major Account Executive

July 24, 2017
Date

City of Durant Current Copier Summary

LEASE	\$295.24
LEASE	\$413.56
LEASE	\$128.49
LEASE	\$125.00
LEASE	\$136.71
LEASE	\$269.11
LEASE	\$169.00
LEASE	\$465.50
COLOR OVERAGE 1650 X .0525=	\$86.22
BLACK&WHITE OVERAGE 3407X .0068=	\$21.16
BLACK&WHITE OVERAGE 3100X .0087=	\$26.97
M/A FOR THE TWO COPIERS AT POLICE	\$141.76
FAX SUPPLIES	\$30.00
TOTALS	\$2308.72

Advantages of New Solution

- All on one agreement and copy together
- Newer technology and fax
- Faster speeds
- Color overage rate lowered to \$0.0489 and Black& White \$0.0076

S	03/04/2016	7722
S	03/05/2016	7724
S	03/08/2016	7742
S	03/09/2016	7747
S	03/10/2016	7752
S	03/10/2016	7753
S	03/11/2016	7764
S	03/13/2016	7768
S	03/14/2016	7768
S	03/15/2016	7773
S	03/16/2016	7773
S	03/17/2016	7776
S	03/18/2016	7776
S	03/20/2016	7795
S	03/21/2016	7795
S	03/22/2016	7801
S	03/23/2016	7812
S	03/24/2016	7823
S	03/25/2016	7845
S	03/27/2016	7845
S	03/28/2016	7845
S	03/29/2016	7850
S	03/30/2016	7859
S	03/31/2016	7863
S	04/01/2016	7863
S	04/03/2016	7864
S	04/04/2016	7864
S	04/06/2016	7875
S	04/07/2016	7881
S	04/08/2016	7897
S	04/09/2016	7897
S	04/11/2016	7907
S	04/12/2016	7914
S	04/13/2016	7922
S	04/17/2016	7960
S	04/18/2016	7960
S	04/19/2016	7962
S	04/20/2016	7985
S	04/21/2016	8004
S	04/22/2016	8006
S	04/24/2016	8007
S	04/25/2016	8007
S	04/26/2016	8035
S	04/27/2016	8038
S	04/28/2016	8048
S	04/29/2016	8053
S	05/01/2016	8084



Ricoh USA, Inc.

C-2017-53
For Correspondence Only:

Ricoh USA, Inc.
PO Box 9115
Macon GA 31210

Customer Service:
Telephone 1-800-595-1011

Customer Name: DURANT CITY OF

Account Number: 1047620-1033146USC

Agreement Dates:

Description	Date
Term Begin Date	8/22/2017
First Payment Due Date	9/22/2017
Initial Term End Date	8/21/2022

Payment

Remit Payments as follows:

Address:

**RICOH USA, INC.
PO BOX 650016
DALLAS,
TX 75265 001616**

**W-9 Fed TAX PAYER
ID NUMBER:**

42-1074725
Please access MyAccounts (www.getmyaccounts.com) for a copy of the W-9 form.

Equipment Description: Make and model number can be found on copy of attached executed agreement. Please access MyAccounts (www.getmyaccounts.com) for equipment serial numbers(s).

Property Taxes: Property Taxes are assessed based on the equipment location on the tax assessment date and determined by your county or state. Each county or state determines its own tax assessment date.

Customer Service: In the event of any discrepancies contact Customer Service immediately at 1-800-595-1011.

Please note that this notice is subject in all respects to the terms and conditions of your agreement and does not constitute an amendment or any other change to any of the terms or conditions of such agreement. To the extent of any conflict between the contents of this notice and the terms or conditions of such agreement, the terms and conditions of such agreement shall control.

NOTICE: The information contained in this letter and any attachments ("this letter") may contain confidential information for the sole use of the intended recipient(s). Any unauthorized use, disclosure, viewing, copying, alteration, dissemination or distribution of, or reliance on this letter is strictly prohibited. If you have received this letter in error, or you are not an authorized recipient, please notify the sender immediately, delete all copies from your e-mail system and destroy any printed copies.

Product Schedule Number: _____
Master Lease Agreement Number: _____

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and _____, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

DURANT CITY OF				Marie Goolsby			
Customer (Bill To)				Billing Contact Name			
300 W EVERGREEN ST				PO BOX 578			
Product Location Address				Billing Address (if different from location address)			
DURANT		OK	74701-4742	DURANT		OK	74702-0578
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number (580) 920-0024			Billing Contact Facsimile Number		Billing Contact E-Mail Address marieg@burant.org		

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
2	RICOH MPC4504EX BRANDING SET
1	RICOH MPC2004EX BRANDING SET
1	RICOH AFICIO MPC4502-RM
1	RICOH AFICIO MPC4502-RM

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Minimum Term (months) 60	Minimum Payment (Without Tax) \$ 2,398.00	Minimum Payment Billing Frequency ☒ Monthly ☐ Quarterly ☐ Other: _____	Advance Payment ☐ 1 st Payment ☐ 1 st & Last Payment ☐ Other: _____								
Guaranteed Minimum Images* <table border="1"> <tr> <th>Black/White</th> <th>Color</th> </tr> <tr> <td>28,500</td> <td>8,200</td> </tr> </table>	Black/White	Color	28,500	8,200	Cost of Additional Images* <table border="1"> <tr> <th>Black/White</th> <th>Color</th> </tr> <tr> <td>\$0.0076</td> <td>\$0.0485</td> </tr> </table>	Black/White	Color	\$0.0076	\$0.0485	Meter Reading/Billing Frequency ☐ Monthly ☒ Quarterly ☐ Other: _____	
Black/White	Color										
28,500	8,200										
Black/White	Color										
\$0.0076	\$0.0485										

* Based upon Minimum Payment Billing Frequency

* Based upon standard 8 1/2" x 11" paper size. Paper sizes greater than 8 1/2" x 11" may count as more than one image.

Sales Tax Exempt: ☒ YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #, etc.) _____
Addendum(s) attached: ☒ YES (check if yes and indicate total number of pages: 1 _____)

TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Rico") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.
3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
4. Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>X</u> <u>Jerry L. Tomlinson</u> Authorized Signer Signature Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u>	Accepted by: RICOH USA, INC. By: _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____
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2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Rico") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.
3. **Image Charges/Meters:** In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
4. Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u><i>Jerry L. Tomlinson</i></u> Authorized Signer Signature Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Doraville</u> Date: <u>8-8-2017</u>	Accepted DocuSigned by: By: <u><i>SHIVANI VERMA</i></u> Au: <u>CCAD4AB728DD45F...</u> Printed Name: <u>SHIVANI VERMA</u> Title: <u>Funding Specialist</u> Date: <u>09-01-2017</u>
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07/24/2017 13:20 PM

2261131

RICOH USA, INC.
IMAGE MANAGEMENT COMMITMENTS

The below service commitments (collectively, the "Service Commitments") are brought to you by Ricoh USA, Inc., an Ohio corporation having its principal place of business at 70 Valley Stream Parkway, Malvern, PA 19355 ("Rico"). The words "you" and "your" refer to you, our customer. You agree that Ricoh alone is the party to provide all of the services set forth below and is fully responsible to you, the customer, for all of the Service Commitments. Ricoh or, if Ricoh assigns the Product Schedule to which this page is attached in accordance with the Lease Agreement (as defined in such Product Schedule), Ricoh's assignee, is the party responsible for financing and billing the Image Management Product Schedule. The Service Commitments are only applicable to the equipment ("Product") described in the Image Management Product Schedule to which these Service Commitments are attached, excluding facsimile machines, single-function and wide-format printers and production units. The Service Commitments are effective on the date the Product is accepted by you and apply during Ricoh's Normal Business Hours (as defined below). They remain in effect for the Minimum Term so long as no ongoing default exists on your part.

TERM PRICE PROTECTION

The Image Management Minimum Payment and the Cost of Additional Images, as described on the Image Management Product Schedule, will not increase in price during the Minimum Term of the Image Management Product Schedule, unless agreed to in writing and signed by both parties.

PRODUCT SERVICE AND SUPPLIES

Ricoh will provide full coverage maintenance services, including replacement parts, drums, labor and all service calls, during Normal Business Hours. "Normal Business Hours" are between 8:00 a.m. and 5:00 p.m., Monday to Friday excluding holidays (i) New Year's Day; (ii) Memorial Day; (iii) 4th of July; (iv) Labor Day; (v) Thanksgiving; (vi) Day after Thanksgiving; and (vii) Christmas Day). Ricoh will also provide the supplies required to produce images on the Product covered under the Image Management Product Schedule (other than non-metered Product and soft-metered Product). The supplies will be provided according to manufacturer's specifications. Ricoh reserves the right to assess a reasonable charge for supply shipments if you request overnight delivery. If Ricoh determines that you have used more supplies than the manufacturer's recommended specifications, you will pay reasonable charges for those excess supplies and/or Ricoh may refuse you additional supply shipments, or as otherwise agreed to by the parties. Optional supply items such as paper and transparencies are not included, unless otherwise agreed to by the parties in writing. Charges are based on standard 8.5x11 images. Ricoh reserves the right to assess additional images charges for non-standard images, including 11x17 images.

RESPONSE TIME COMMITMENT

Ricoh will provide a one hour (1) phone response to service calls measured from receipt of your call. Ricoh will provide a four (4) business hour response time for all service calls located within a major metropolitan area, and an eight (8) business hour average response time for service calls located fifty (50) miles or greater from a Ricoh service center for the term of the Image Management Product Schedule. Response time is measured in aggregate for all Product covered by the Image Management Product Schedule.

UPTIME PERFORMANCE COMMITMENT

Ricoh will service the Product to be Operational with a quarterly uptime average of 95% during Normal Business Hours, excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to Ricoh and will end when the Product is again Operational. You agree to make the Product available to Ricoh for scheduled preventative and interim maintenance. You further agree to give Ricoh advance notice of any critical and specific uptime needs you may have so that Ricoh can schedule with you interim and preventative maintenance in advance of such needs. As used in these Service Commitments, "Operational" means substantial compliance with the manufacturer's specifications and/or performance standards and excludes customary end-user corrective actions.

IMAGE VOLUME FLEXIBILITY AND PRODUCT ADDITIONS

At any time after the expiration of the initial ninety day period of the original term of the Image Management Product Schedule to which these Service Commitments relate, Ricoh will, upon your request, review your image volume. If the image volume has moved upward or downward in an amount sufficient for you to consider an alternative plan, Ricoh will present pricing options to conform to a new image volume. If you agree that additional product is required to satisfy your increased image volume requirements, Ricoh will include the product in the pricing options. The addition of product and/or increases/decreases to the Guaranteed Minimum Images requires an amendment ("Amendment") to the Image Management Product Schedule that must be agreed to and signed by both parties to the Schedule. The term of the Amendment may not be less than the remaining term of the existing Image Management Product Schedule but may extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. Adjustments to the Guaranteed Minimum Images commitment and/or the addition of product may result in a higher or lower minimum payment. Images decreases are limited to 25% of the Guaranteed Minimum Images in effect at the time of Amendment.

PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

At any time after the expiration of one-half of the original term of the Image Management Product Schedule to which these Service Commitments relate, you may reconfigure the Product by adding, exchanging, or upgrading to an item of Product with additional features or enhanced technology. A new Image Management Product Schedule or Amendment must be agreed to and signed by the parties to the Schedule, for a term not less than the remaining term of the existing Image Management Product Schedule but may, in the case of an Amendment, extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. The Cost of Additional Images and the Minimum Payment of the new Image Management Product Schedule will be based on any obligations remaining on the Product, the added product and new image volume commitment. Your Ricoh Account Executive will be pleased to work with you on a Technology Refresh prior to the end of your Image Management Product Schedule or Amendment.

PERFORMANCE COMMITMENT

Ricoh is committed to performing these Service Commitments and agrees to perform its services in a manner consistent with the applicable manufacturer's specifications. Should a Product or an accessory not be able to be maintained in conformance with manufacturer's specifications, Ricoh shall, at its own expense, replace such Product with another unit of the same product designation as that Product and Ricoh shall bear all installation, transportation, removal and rigging charges in connection with the installation of such replacement unit; provided, however that (a) the replacement unit may be a reconditioned or otherwise used unit rather than a new unit; and (b) if a replacement unit of the same product designation as the unit of Product it replaces is not available, the replacement unit may be a product of substantially similar or greater capabilities. Ricoh shall re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than 30 days after such Services are performed. If you are dissatisfied with Ricoh's performance, you must send a registered letter outlining your concerns to the address specified below in the "Quality Assurance" section. Please allow 30 days for resolution.

ACCOUNT MANAGEMENT

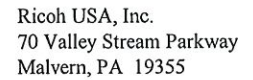
Your Ricoh sales professional will, upon your request, be pleased to review your product performance metrics on a quarterly basis and at a mutually convenient date and time. Ricoh will, upon your request, be pleased to annually review your business environment and discuss ways in which Ricoh may improve efficiencies and reduce costs relating to your document management processes.

QUALITY ASSURANCE

Please send all correspondence relating to the Service Commitments via registered letter to the Quality Assurance Department located at: 3920 Arkwright Road, Macon, GA 31210, Attn: Quality Assurance. The Quality Assurance Department will coordinate resolution of any performance issues concerning the above Service Commitments with your local Ricoh office. *To ensure the most timely response please call 1-888-275-4566.*

MISCELLANEOUS

These Service Commitments do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh and you each acknowledge that these Service Commitments represent the entire understanding of the parties with respect to the subject matter hereof and that your sole remedy for any Service Commitments not performed in accordance with the foregoing is as set forth under the section hereof entitled "Performance Commitment". The Service Commitments made herein are service and/or maintenance warranties and are not product warranties. Except as expressly set forth herein, Ricoh makes no warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. Neither party hereto shall be liable to the other for any consequential, indirect, punitive or special damages. Customer expressly acknowledges and agrees that, in connection with the security or accessibility of information stored in or recoverable from any Product provided or serviced by Ricoh, Customer is solely responsible for ensuring its own compliance with legal requirements or obligations to third parties pertaining to data security, retention and protection. These Service Commitments shall be governed according to the laws of the State where your principal place of business or residence is located without regard to its conflicts of law principles. These Service Commitments are not assignable by the Customer. Unless otherwise stated in your Implementation Schedule, your Product will ONLY be serviced by a "Rico Certified Technician". If any software, system support or related connectivity services are included as part of these Service Commitments as determined by Ricoh, Ricoh shall provide any such services at your location set forth in the Product Schedule as applicable, or on a remote basis. You shall provide Ricoh with such access to your facilities, networks and systems as may be reasonably necessary for Ricoh to perform such services. You acknowledge and agree that, in connection with its performance of its obligations under these Service Commitments, Ricoh may place automated meter reading units on imaging devices, including but not limited to the Product, at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. Ricoh agrees that such units will be used by Ricoh solely for such purpose. Once transmitted, all meter read data shall become the sole property of Ricoh and will be utilized for billing purposes.



This ADDITIONAL EQUIPMENT/PRODUCT and/or MULTIPLE LOCATION ADDENDUM (this "Addendum"), dated as of the 24 day of July, 2017, is to that certain agreement/product schedule no. _____ - _____ (the "Agreement"), between Ricoh USA, Inc. ("we" or us") and _____ DURANT CITY OF _____ as customer ("Customer" or "you").

1. The equipment/product description and location set forth in the Agreement shall refer to, and/or include, the equipment/product and locations listed below:

[illegible]

- IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER

 X _____
 Authorized Signature Date

Authorized Signature

Date _____

Jerry L. Tomlinson, Mayor
Print Authorized Signer Name Title

Print Authorized Signer Name

Title



22611131

RICOH

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

Additional Equipment/Product and/or Multiple Location Addendum

This ADDITIONAL EQUIPMENT/PRODUCT and/or MULTIPLE LOCATION ADDENDUM (this "Addendum"), dated as of the 24 day of July, 2017, is to that certain agreement/product schedule no. 1047620 - 1033146USC (the "Agreement"), between Ricoh USA, Inc. ("we" or us") and DURANT CITY OF as customer ("Customer" or "you").

The parties, intending to be legally bound, agree that the Agreement shall be modified as follows:

1. The equipment/product description and location set forth in the Agreement shall refer to, and/or include, the equipment/product and locations listed below:

EQUIPMENT/PRODUCT DESCRIPTION & LOCATION

[illegible]

2. Except to the extent modified by this Addendum, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER

x/ Henry L. Combs
Authorized Signature Date

Jerry L. Tomlinson, Mayor
Prior Authorized Signer Name Title
City of Durant

— DocuSigned by:

09-01-2017

SHIVANI VERMA

CCAD4AB728DD45F..

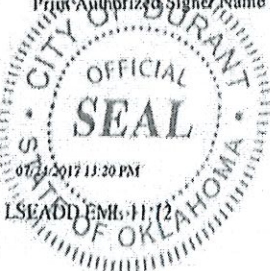
SHIVANI VERMA

Print Authorized Signer Name

Date _____

Funding Specialist

Title



22611131

Ricoh® and the Ricoh Logo are registered trademarks of Ricoh Company, Ltd.



U.S. Communities Master Lease Agreement

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

Number: _____

CUSTOMER INFORMATION

Full Legal Name DURANT CITY OF				
Address PO BOX 578				
City DURANT	State OK	Zip 74702-0578	Contact Marie Goolsby	Telephone Number (580) 920-0024
Federal Tax ID Number 73 - 6021019 (Do Not Insert Social Security Number)		Facsimile Number		E-mail Address marieg@burant.org

This U.S. Communities Master Lease Agreement ("Lease Agreement") has been written in clear, easy to understand English. When we use the words "you", "your" or "Customer" in this Lease Agreement, we mean you, our customer, as indicated above. When we use the words "we", "us" or "our" in this Lease Agreement, we mean Ricoh USA, Inc. ("Ricoh") or, if we assign this Lease Agreement or any Schedules executed in accordance with this Lease Agreement, pursuant to Section 13 below, the Assignee (as defined below). Our corporate office is located at 70 Valley Stream Parkway, Malvern, Pennsylvania 19355.

1. **Agreement.** This Lease Agreement is executed pursuant to the contract by and between Ricoh USA, Inc. (successor-in-interest to Ricoh Americas Corporation) and Fairfax County (the "County") on behalf of the U.S. Communities Government Purchasing Alliance and all public agencies, non-profits and higher education entities ("Participating Public Agencies"), having a Contract ID number of 4400003732 and the contract period is from February 11, 2013 to June 30, 2019, with the option to renew for no more than three (3) years (the "Contract Period"), one year at a time, or any combination thereof (the "Contract"). Notwithstanding the foregoing, any Schedule entered into during the Contract Period shall continue in full force and effect for the entire lease term set forth in the Schedule. We agree to lease or rent, as specified in any equipment schedule executed by you and us and incorporating the terms of this Lease Agreement by reference (a "Schedule"), to you, and you agree to lease or rent, as applicable, from us, subject to the terms of this Lease Agreement and such Schedule, the personal and intangible property described in such Schedule. The personal and intangible property described on a Schedule (together with all attachments, replacements, parts, substitutions, additions, repairs, and accessories incorporated in or affixed to the property and any license or subscription rights associated with the property) will be collectively referred to as "Product." The manufacturer of the tangible Product shall be referred to as the "Manufacturer." To the extent the Product includes intangible property or associated services such as periodic software licenses and prepaid data base subscription rights, such intangible property shall be referred to as the "Software."
2. **Schedules: Delivery and Acceptance.** This Lease Agreement shall consist of the terms and conditions of the Contract and this Lease Agreement and any Schedule issued pursuant thereto. As it pertains to this Lease Agreement, the order of precedence of the component parts of the Lease Agreement shall be as follows: (a) the terms and conditions of this Lease Agreement and Schedule issued pursuant thereto, and (b) the terms and conditions of the Contract. The foregoing order of precedence shall govern the interpretation of this Lease Agreement in cases of conflict or inconsistency therein. Each Schedule that incorporates this Lease Agreement shall be governed by the terms and conditions of this Lease Agreement and the Contract, as well as by the terms and conditions set forth in such individual Schedule. Each Schedule shall constitute a complete agreement separate and distinct from this Lease Agreement and any other Schedule. In the event of a conflict between the terms of this Lease Agreement and any Schedule, the terms of such Schedule shall govern and control, but only with respect to the Product subject to such Schedule. The termination of this Lease Agreement will not affect any Schedule executed prior to the effective date of such termination. When you receive the Product and it is installed, you agree to inspect it to determine it is in good working order. Scheduled Payments (as specified in the applicable Schedule) will begin on or after the Product acceptance date ("Effective Date"). You agree to sign and return to us a delivery and acceptance certificate (which may be done electronically) within five (5) business days after any Product is installed confirming that the Product has been delivered, installed, and is in good condition and accepted for all purposes under the Lease Agreement.
3. **Term: Payments.**
 - (a) The first scheduled Payment (as specified in the applicable Schedule) ("Payment") will be due on the Effective Date or such later date as we may designate. The remaining Payments will be due on the same day of each subsequent month, unless otherwise specified on the applicable Schedule. To the extent not prohibited by applicable law, if any Payment or other amount payable under any Schedule is not received within ten (10) days of its due date, you will pay to us, in addition to that Payment, a one-time late charge of 5% of the overdue Payment (but in no event greater than the maximum amount allowed by applicable law). To the extent not prohibited by applicable law, you agree to pay \$25.00 for each check returned for insufficient funds or for any other reason.
 - (b) In the event that Customer terminates the Maintenance Agreement (as hereunder defined) between Customer and the Servicer relating to the Product provided hereunder due to a material breach by Servicer of its service obligations, including any Product service levels specified therein, which remained uncured for thirty (30) days following written notice of breach (in the manner expressly permitted by and in accordance with such Maintenance Agreement), Ricoh shall use reasonable efforts to assist Customer in selecting a replacement Servicer. This Section 3(b) shall not alter, restrict, diminish or waive the rights, remedies or benefits that Customer may have against Servicer under the Maintenance Agreement.
 - (c) A Schedule may be terminated in whole or in part by the Customer in accordance with this Section 3(c) whenever the Customer shall determine that such a termination is in the best interest of the Customer. Any such termination shall be effected by delivery to Ricoh, at least thirty (30) working days prior to the effective date of such termination date, of a notice of termination specifying the extent to which performance shall be terminated. In the event of such termination, Customer agrees to return the Product to us in the manner required under Section 14 of this Lease Agreement and to pay to us (as compensation for loss of our bargain and not as a penalty), with respect to such terminated Product, financed Software and any Software Licenses, an amount which shall be equal to the monthly Payment for such Product, financed Software and/or Software License, as applicable, times the number of months remaining in the term of such Schedule (or any renewal of such Schedule) and/or any financing agreement with respect to the financed Software and/or Software License, plus any other amounts then due and payable under this Lease Agreement, Schedule and/or financing agreement with respect to such Product, Software and/or Software License, including, but not limited to, any lease payments and maintenance payments. Ricoh shall supply the Customer with the actual number of Payments remaining and the total amount due, and the Customer shall be relieved of all unpaid amounts for anticipated profit on unperformed services under any Maintenance Agreement (including any amount included in the monthly Payment that is attributable to maintenance, supplies, or any other service cost).
 - (d) You also agree that, except (a) as set forth in Section 18 below entitled "State and Local Government Provisions" and (b) for the best interest of the Customer as set forth in Section 3(c), THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ON ANY SCHEDULE TO THIS LEASE AGREEMENT. All Payments to us are "net" and unconditional and are not subject to set off, defense, counterclaim or reduction for any reason. You agree that you will remit payments to us in the form of company checks (or personal checks in

the case of sole proprietorships), direct debit or wires only. You also agree that cash and cash equivalents are not acceptable forms of payment for this Lease Agreement or any Schedule and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us.

4. **Product Location; Use and Repair.** You will keep and use the Product only at the Product Location shown in the applicable Schedule. You will not move the Product from the location specified in the applicable Schedule or make any alterations, additions or replacements to the Product without our prior written consent, which consent will not be unreasonably withheld. At your own cost and expense, you will keep the Product eligible for any Manufacturer's certification as to maintenance and in compliance with applicable laws and in good condition, except for ordinary wear and tear. You shall engage Ricoh, its subsidiaries or affiliates, or an independent third party (the "Servicer") to provide maintenance and support services pursuant to a separate agreement for such purpose ("Maintenance Agreement"). You may make alterations, additions or replacements (collectively, "Additions") and add Software to the Product provided that such Additions and Software do not impair the value or originally intended function or purpose of the Product and is not subject to any lien or security interest in favor of any other party; provided, further, that you remove such Additions and Software at your own cost and expense at the expiration or termination of the applicable Schedule. All Additions and Software which are not removed at the expiration or termination of the applicable Schedule will become part of the Product and our property at no cost or expense to us. We may inspect the Product upon proper notice to the customer at any reasonable time during normal working hours.
5. **Taxes and Fees.** To the extent not prohibited by applicable law and unless and to the extent you are exempt and provide a valid exemption certificate to us, in addition to the payments under this Lease Agreement, you agree to pay all taxes (other than property taxes), assessments, fees and charges governmentally imposed upon our purchase, ownership, possession, leasing, renting, operation, control or use of the Product. If we are required to pay upfront sales or use tax and you opt to pay such tax over the term of the lease and not as a lump sum at lease inception, then you agree to pay us a "Sales Tax Administrative Fee" equal to 3.5% of the total tax due per year, to be included as part of the Payment. A valid sales and use tax exemption certificate must be provided to us within ninety (90) days of the first invoice to receive a credit/waiver of sales tax.
6. **Warranties.** We transfer to you, without recourse, for the term of each Schedule, any written warranties made by the Manufacturer or Software Supplier (as defined in Section 10 of this Lease Agreement) with respect to the Product leased or rented pursuant to such Schedule. YOU ACKNOWLEDGE THAT YOU HAVE SELECTED THE PRODUCT BASED ON YOUR OWN JUDGMENT AND YOU HEREBY AFFIRMATIVELY DISCLAIM RELIANCE ON ANY ORAL REPRESENTATION CONCERNING THE PRODUCT MADE TO YOU. However, if you enter into a Maintenance Agreement with Servicer with respect to any Product, no provision, clause or paragraph of this Lease Agreement shall alter, restrict, diminish or waive the rights, remedies or benefits that you may have against Servicer under such Maintenance Agreement. WE MAKE NO WARRANTY, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The only warranties, express or implied, made to you are the warranties (if any) made by the Manufacturer and/or Servicer to you in any documents, other than this Lease Agreement, executed by and between the Manufacturer and/or Servicer and you. YOU AGREE THAT, NOTWITHSTANDING ANYTHING TO THE CONTRARY, WE ARE NOT RESPONSIBLE FOR, AND YOU WILL NOT MAKE ANY CLAIM AGAINST US FOR, ANY CONSEQUENTIAL, SPECIAL, OR INDIRECT DAMAGES.
7. **Loss or Damage.** You are responsible for any theft of, destruction of, or damage to the Product (collectively, "Loss") from any cause at all, whether or not insured, from the time of Product acceptance by you until it is delivered to us at the end of the term of the Schedule. You are required to make all Payments even if there is a Loss. You must notify us in writing immediately of any Loss. Then, you shall be responsible to either (a) repair the Product so that it is in good condition and working order, eligible for any Manufacturer's certification, (b) pay us the amounts specified in Section 12 below, or (c) replace the Product with equipment of like age and capacity.
8. **Liability and Insurance.** You agree to maintain insurance, through self-insurance or otherwise, to cover the Product for all types of loss, including, without limitation, theft, in an amount not less than the full replacement value and you will name us as an additional insured and loss payee on your insurance policy. In addition, you agree to maintain comprehensive public liability insurance, which, upon our request, shall be in an amount acceptable to us and shall name us as an additional insured. Such insurance will provide that we will be given thirty (30) days advance notice of any cancellation. Upon our request, you agree to provide us with evidence of such insurance in a form reasonably satisfactory to us. If you fail to maintain such insurance or to provide us with evidence of such insurance, we may (but are not obligated to) obtain insurance in such amounts and against such risks as we deem necessary to protect our interest in the Product. Such insurance obtained by us will not insure you against any claim, liability or loss related to your interest in the Product and may be cancelled by us at any time. You agree to pay us an additional amount each month to reimburse us for the insurance premium and an administrative fee, on which we or our affiliates may earn a profit. In the event of loss or damage to the Product, you agree to remain responsible for the Payment obligations under this Lease Agreement until the Payment obligations are fully satisfied.
9. **Title; Recording.** We are the owner of and will hold title to the Product (except for any Software). You will keep the Product free of all liens and encumbrances. Except as reflected on any Schedule, you agree that this Lease Agreement is a true lease. However, if any Schedule is deemed to be intended for security, you hereby grant to us a purchase money security interest in the Product covered by the applicable Schedule (including any replacements, substitutions, additions, attachments and proceeds) as security for the payment of the amounts under each Schedule. You authorize us to file a copy of this Lease Agreement and/or any Schedule as a financing statement, and you agree to promptly execute and deliver to us any financing statements covering the Product that we may reasonably require; provided, however, that you hereby authorize us to file any such financing statement without your authentication to the extent permitted by applicable law.
10. **Software or Intangibles.** To the extent that the Product includes Software, you understand and agree that we have no right, title or interest in the Software, and you will comply throughout the term of this Lease Agreement with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Effective Date; provided, however, if you do not enter into the Software License, then we may choose not to lease such Software to you under this Lease Agreement.
11. **Default.** Each of the following is a "Default" under this Lease Agreement and all Schedules: (a) you fail to pay any Payment or any other amount within thirty (30) days of its due date, (b) any representation or warranty made by you in this Lease Agreement is false or incorrect and/or you do not perform any of your other obligations under this Lease Agreement or any Schedule and/or under any other agreement with us or with any of our affiliates and this failure continues for thirty (30) days after we have notified you of it, (c) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law or a trustee, receiver or liquidator is appointed for you, any guarantor or any substantial part of your assets, (d) you or any guarantor makes an assignment for the benefit of creditors, (e) any guarantor dies, stops doing business as a going concern or transfers all or substantially all of such guarantor's assets, or (f) you stop doing business as a going concern or transfer all or substantially all of your assets.
12. **Remedies.** If a Default occurs, we may do one or more of the following: (a) we may cancel or terminate this Lease Agreement and/or any or all Schedules; (b) we may require you to immediately pay to us, as compensation for loss of our bargain and not as a penalty, a sum equal to: (i) all past due Payments and all other amounts then due and payable under this Lease Agreement or any Schedule; and (ii) the present value of all unpaid Payments for the remainder of the term of each Schedule plus the present value of our anticipated value of the Product at the end of the initial term of any Schedule (or any renewal of such Schedule), each discounted at a rate equal to 3% per year to the date of default, and we may charge you interest on all amounts due us from the date of default until paid at the rate of 1.5% per month, but in no event more than the maximum rate permitted by applicable law. We agree to apply the net proceeds (as specified below in this Section) of any disposition of the Product to the amounts that you owe us; (c) we may require you to deliver the Product to us as set forth in Section 14; (d) to the extent not prohibited by applicable law, we or our representative may peacefully repossess the Product without a court order (it being agreed that we will provide you with written notice of Default prior to initiating recovery of the Product and will endeavor to contact you telephonically to schedule a convenient time to recover the Product); (e) we may exercise any and all other rights or remedies available to a lender, secured party or lessor under the Uniform Commercial Code ("UCC"), including, without limitation, those set forth in Article 2A of the UCC, and at law or in equity; (f) we may immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any

Software; (g) we may demand the immediate return and obtain possession of the Software and re-license the Software at a public or private sale; (h) we may cause the Software Supplier to terminate the Software License, support and other services under the Software License, and/or (i) at our option, we may sell, re-lease, or otherwise dispose of the Product under such terms and conditions as may be acceptable to us in our discretion. If we take possession of the Product (or any Software, if applicable), we may sell or otherwise dispose of it with or without notice, at a public or private disposition, and to apply the net proceeds (after we have deducted all costs, including reasonable attorneys' fees) to the amounts that you owe us. You agree that, if notice of sale is required by law to be given, ten (10) days notice shall constitute reasonable notice. If applicable, you will remain responsible for any deficiency that is due after we have applied any such net proceeds. To the extent permitted by applicable law, in the event an action is brought to enforce or interpret this Lease Agreement, the prevailing party shall be entitled to reimbursement of all costs including, but not limited to, reasonable attorney fees and court costs incurred.

13. Ownership of Product; Assignment. YOU HAVE NO RIGHT TO SELL, TRANSFER, ENCUMBER, SUBLET OR ASSIGN THE PRODUCT OR THIS LEASE AGREEMENT OR ANY SCHEDULE WITHOUT OUR PRIOR WRITTEN CONSENT (which consent shall not be unreasonably withheld). You agree that we may sell or assign all or a portion of our interests, but not our obligations, in the Product and/or this Lease Agreement or any Schedule without notice to you even if less than all the Payments have been assigned. In the event the remit to address for Payments is changed during the term of this Lease Agreement or any Schedule, then Ricoh or the Assignee will provide notice to you. In that event, the assignee (the "Assignee") will have such rights as we assign to them but none of our obligations (we will keep those obligations) and the rights of the Assignee will not be subject to any claims, defenses or set offs that you may have against us. No assignment to an Assignee will release Ricoh from any obligations Ricoh may have to you hereunder. The Maintenance Agreement you have entered into with a Servicer will remain in full force and effect with Servicer and will not be affected by any such assignment. You acknowledge that the Assignee did not manufacture or design the Product and that you have selected the Manufacturer, Servicer and the Product based on your own judgment.

14. Renewal; Return of Product. UNLESS EITHER PARTY NOTIFIES THE OTHER IN WRITING AT LEAST THIRTY (30) DAYS, BUT NOT MORE THAN ONE HUNDRED TWENTY (120) DAYS, PRIOR TO THE EXPIRATION OF THE MINIMUM TERM OR EXTENSION OF SUCH SCHEDULE, AFTER THE MINIMUM TERM OR ANY EXTENSION OF ANY SCHEDULE TO THIS LEASE AGREEMENT, SUCH SCHEDULE WILL AUTOMATICALLY RENEW ON A MONTH-TO-MONTH BASIS; PROVIDED, HOWEVER, THAT AT ANY TIME DURING ANY MONTH-TO-MONTH RENEWAL, WE HAVE THE RIGHT, UPON THIRTY (30) DAYS NOTICE, TO DEMAND THAT THE PRODUCT BE RETURNED TO US IN ACCORDANCE WITH THE TERMS OF THIS SECTION 14. Notwithstanding the foregoing, nothing herein is intended to provide, nor shall be interpreted as providing, (a) you with a legally enforceable option to extend or renew the terms of this Lease Agreement or any Schedule, or (b) us with a legally enforceable option to compel any such extension or renewal. At the end of or upon termination of each Schedule, you shall immediately make arrangements to have the Product subject to such expired Schedule picked up by us (or our designee), in as good condition as when you received it, except for ordinary wear and tear. Ricoh (or our designee) shall bear shipping charges. You must pay additional monthly Payments at the same rate as then in effect under a Schedule, until (i) you provide notice to us prior to the expiration of the minimum term or extension of any Schedule and (ii) the Product is picked up by us or our designees and is received in good condition and working order by us or our designees. Notwithstanding anything to the contrary set forth in this Lease Agreement, the parties acknowledge and agree that we shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by or resident in any Products leased by you hereunder, whether through a digital storage device, hard drive or other electronic medium ("Data Management Services"). If desired, you may engage Ricoh to perform Data Management Services at then-prevailing contracted rates pursuant to your Maintenance Agreement or other agreement with Ricoh. You acknowledge that you are responsible for ensuring your own compliance with legal requirements in connection with data retention and protection and that we do not provide legal advice or represent that the Products will guarantee compliance with such requirements. The selection, use and design of any Data Management Services, and any decisions arising with respect to the deletion or storage of data, as well as the loss of any data resulting therefrom, shall be your sole and exclusive responsibility.

15. Miscellaneous. It is the intent of the parties that this Lease Agreement and any Schedule shall be deemed and constitute a "finance lease" as defined under and governed by Article 2A of the UCC. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. YOU AGREE THAT THE TERMS AND CONDITIONS CONTAINED IN THE CONTRACT, THIS LEASE AGREEMENT, AND IN EACH SCHEDULE MAKE UP THE ENTIRE AGREEMENT BETWEEN US REGARDING THE LEASING OR RENTAL OF THE PRODUCT AND SUPERSEDE ALL PRIOR WRITTEN OR ORAL COMMUNICATIONS, UNDERSTANDINGS OR AGREEMENTS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER CONTAINED HEREIN, INCLUDING, WITHOUT LIMITATION, PURCHASE ORDERS. Any purchase order, or other ordering documents, will not modify or affect this Lease Agreement or any Schedule and shall serve only the purpose of identifying the equipment ordered. You authorize us to supply any missing "configure to order" number ("CTO"), other equipment identification numbers (including, without limitation, serial numbers), agreement/schedule identification numbers and/or dates in this Lease Agreement or any Schedule. You acknowledge that you have not been induced to enter into this Lease Agreement by any representation or warranty not expressly set forth in this Lease Agreement. Neither this Lease Agreement nor any Schedule is binding on us until we sign it. ANY CHANGE IN ANY OF THE TERMS AND CONDITIONS OF THIS LEASE AGREEMENT OR ANY SCHEDULE MUST BE IN WRITING AND SIGNED BY BOTH PARTIES. If we delay or fail to enforce any of its rights under this Lease Agreement with respect to any or all Schedules, we will still be able to enforce those rights at a later time. All notices shall be given in writing and sent either (a) by certified mail, return receipt requested, or recognized overnight delivery service, postage prepaid, addressed to the party receiving the notice at the address shown on the front of this Lease Agreement, or (b) by facsimile transmission, with oral confirmation, to the facsimile number shown below such party's signature on this Lease Agreement. Either party may change its address or facsimile number by giving written notice of such change to the other party. Notices shall be effective on the date received. Each of our respective rights and indemnities will survive the termination of this Lease Agreement and each Schedule. If more than one customer has signed this Lease Agreement or any Schedule, each customer agrees that its liability is joint and several. It is the express intent of the parties not to violate any applicable usury laws or to exceed the maximum amount of time price differential or interest, as applicable, permitted to be charged or collected by applicable law, and any such excess payment will be applied to payments in the order of maturity, and any remaining excess will be refunded to you. We make no representation or warranty of any kind, express or implied, with respect to the legal, tax or accounting treatment of this Lease Agreement and any Schedule and you acknowledge that we are an independent contractor and not your fiduciary. You will obtain your own legal, tax and accounting advice related to this Lease Agreement or any Schedule and make your own determination of the proper accounting treatment of this Lease Agreement or any Schedule. We may receive compensation from the Manufacturer or supplier of the Product in order to enable us to reduce the cost of leasing or renting the Product to you under this Lease Agreement or any Schedule below what we otherwise would charge. If we received such compensation, the reduction in the cost of leasing or renting the Product is reflected in the Minimum Payment specified in the applicable Schedule. To the fullest extent permitted by applicable law, you authorize us or our agent to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our assignee and third parties having an economic interest in this Lease Agreement, any Schedule or the Product.

16. Governing Law; Jurisdiction; Waiver of Trial By Jury and Certain Rights and Remedies Under The Uniform Commercial Code. YOU AGREE THAT THIS LEASE AGREEMENT AND ANY SCHEDULE WILL BE GOVERNED UNDER THE LAW FOR THE STATE WHERE YOUR PRINCIPAL PLACE OF BUSINESS OR RESIDENCE IS LOCATED. YOU ALSO CONSENT TO THE VENUE AND NON-EXCLUSIVE JURISDICTION OF ANY COURT LOCATED IN THE STATE WHERE YOUR PRINCIPAL PLACE OF BUSINESS OR RESIDENCE IS LOCATED TO RESOLVE ANY CONFLICT UNDER THIS LEASE AGREEMENT. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, THE PARTIES TO THIS LEASE AGREEMENT EACH WAIVE THE RIGHT TO TRIAL BY JURY IN THE EVENT OF A LAWSUIT. TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES CONFERRED UPON A CUSTOMER OR LESSEE BY SECTIONS 508-522 OF ARTICLE 2A OF THE UCC THAT YOU MAY HAVE AGAINST US (BUT NOT AGAINST THE

MANUFACTURER OF THE PRODUCT). TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ASK TO SEE IDENTIFYING DOCUMENTS.

17. Counterparts; Facsimiles. Each Schedule may be executed in counterparts. The counterpart which has our original signature and/or is in our possession or control shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation, (a) any hearing, trial or proceeding with respect to such Schedule, and (b) any determination as to which version of such Schedule constitutes the single true original item of chattel paper under the UCC. If you sign and transmit a Schedule to us by facsimile or other electronic transmission, the facsimile or such electronic transmission of such Schedule, upon execution by us (manually or electronically, as applicable), shall be binding upon the parties. You agree that the facsimile or other electronic transmission of a Schedule containing your facsimile or other electronically transmitted signature, which is manually or electronically signed by us, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. You agree to deliver to us upon our request the counterpart of such Schedule containing your original manual signature.

18. State and Local Government Provisions. If the Customer is a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code, the following additional terms and conditions shall apply:

(a) Essentiality. During the term of this Lease Agreement and any Schedule, the Product will be used solely for the purpose of performing one or more governmental or proprietary functions consistent with the permissible scope of your authority. You represent and warrant that the use of the Product is essential to performing such governmental or proprietary functions.

(b) Non-Appropriation/Non-Substitution. (i) If your governing body fails to appropriate sufficient monies in any fiscal period for rentals and other payments coming due under a Schedule to this Lease Agreement in the next succeeding fiscal period for any equipment which will perform services and functions which in whole or in part are essentially the same services and functions performed by the Product covered by any such Schedule, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation, (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof, and (C) any Schedule to this Lease

Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make available to us (or our designee) the Product as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation.

(c) Funding Intent. You represent and warrant to us that you presently intend to continue this Lease Agreement and any Schedule hereto for the entire term of such Schedule and to pay all rentals relating to such Schedule and to do all things lawfully within your power to obtain and maintain funds from which the rentals and all other payments owing under such Schedule may be made. The parties acknowledge that appropriation for rentals is a governmental function to which you cannot contractually commit yourself in advance and this Lease Agreement shall not constitute such a commitment. To the extent permitted by law, the person or entity in charge of preparing your budget will include in the budget request for each fiscal year during the term of each Schedule, respectively, to this Lease Agreement an amount equal to the rentals (to be used for such rentals) to become due in such fiscal year, and will use all reasonable and lawful means available to secure the appropriation of money for such fiscal year sufficient to pay all rentals coming due during such fiscal year.

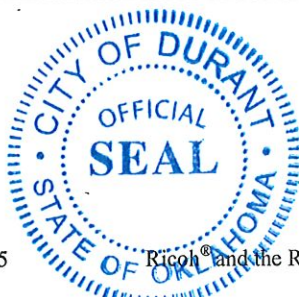
(d) Authority and Authorization. (i) You represent and warrant to us that: (A) you are a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code; (B) you have the power and authority to enter into this Lease Agreement and all Schedules to this Lease Agreement; (C) this Lease Agreement and all Schedules to this Lease Agreement have been duly authorized, executed and delivered by you and constitute valid, legal and binding agreement(s) enforceable against you in accordance with their terms; and (D) no further approval, consent or withholding of objections is required from any governmental authority with respect to this Lease Agreement or any Schedule to this Lease Agreement. (ii) If and to the extent required by us, you agree to provide us with an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us) confirming the foregoing and other related matters, in form and substance acceptable to us. (iii) You agree to take all required actions and to file all necessary forms, including IRS Forms 8038-G or 8038-GC, as applicable, to preserve the tax exempt status of this Lease Agreement and all Schedules thereto. (iv) You agree to provide us with any other documents that we may reasonably request in connection with the foregoing and this Lease Agreement.

(e) Assignment. You agree to acknowledge any assignment to the Assignee in writing, if so requested, and, if applicable, to keep a complete and accurate record of all such assignments in a manner that complies with Section 149(a) of the Internal Revenue Code and the regulations promulgated thereunder.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the dates set forth below.

THE PERSON SIGNING THIS LEASE AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>X</u> <u>Jerry L. Tomlinson</u> <i>Authorized Signer Signature</i> Printed Name: <u>Jerry L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u> Facsimile Number: <u>800.901.4204</u>	Accepted by: RICOH USA, INC. By: _____ <i>Authorized Signer Signature</i> Printed Name: _____ Title: _____ Date: _____ Facsimile Number: _____
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MANUFACTURER OF THE PRODUCT) TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES. FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ASK TO SEE IDENTIFYING DOCUMENTS.

17. **Counterparts; Facsimiles.** Each Schedule may be executed in counterparts. The counterpart which has our original signature and/or is in our possession or control shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation, (a) any hearing, trial or proceeding with respect to such Schedule, and (b) any determination as to which version of such Schedule constitutes the single true original item of chattel paper under the UCC. If you sign and transmit a Schedule to us by facsimile or other electronic transmission, the facsimile or such electronic transmission of such Schedule, upon execution by us (manually or electronically, as applicable), shall be binding upon the parties. You agree that the facsimile or other electronic transmission of a Schedule containing your facsimile or other electronically transmitted signature, which is manually or electronically signed by us, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. You agree to deliver to us upon our request the counterpart of such Schedule containing your original manual signature.

18. **State and Local Government Provisions.** If the Customer is a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code, the following additional terms and conditions shall apply:

- (a) **Essentiality.** During the term of this Lease Agreement and any Schedule, the Product will be used solely for the purpose of performing one or more governmental or proprietary functions consistent with the permissible scope of your authority. You represent and warrant that the use of the Product is essential to performing such governmental or proprietary functions.
- (b) **Non-Appropriation/Non-Substitution.** (i) If your governing body fails to appropriate sufficient monies in any fiscal period for rentals and other payments coming due under a Schedule to this Lease Agreement in the next succeeding fiscal period for any equipment which will perform services and functions which in whole or in part are essentially the same services and functions performed by the Product covered by any such Schedule, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation; (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof; and (C) any Schedule to this Lease

Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make available to us (or our designee) the Product as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation.

- (c) **Funding Intent.** You represent and warrant to us that you presently intend to continue this Lease Agreement and any Schedule hereto for the entire term of each Schedule and to pay all rentals relating to such Schedule and to do all things lawfully within your power to obtain and maintain funds from which the rentals and all other payments owing under such Schedule may be made. The parties acknowledge that appropriation for rentals is a governmental function to which you cannot contractually commit yourself in advance and this Lease Agreement shall not constitute such a commitment. To the extent permitted by law, the person or entity in charge of preparing your budget will include in the budget request for each fiscal year during the term of each Schedule, respectively, to this Lease Agreement an amount equal to the rentals (to be used for such rentals) to become due in such fiscal year, and will use all reasonable and lawful means available to secure the appropriation of money for such fiscal year sufficient to pay all rentals coming due during such fiscal year.
- (d) **Authority and Authorization.** (i) You represent and warrant to us that: (A) you are a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code; (B) you have the power and authority to enter into this Lease Agreement and all Schedules to this Lease Agreement; (C) this Lease Agreement and all Schedules to this Lease Agreement have been duly authorized, executed and delivered by you and constitute valid, legal and binding agreement(s) enforceable against you in accordance with their terms; and (D) no further approval, consent or withholding of objections is required from any governmental authority with respect to this Lease Agreement or any Schedule to this Lease Agreement. (ii) If and to the extent required by us, you agree to provide us with an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us) confirming the foregoing and other related matters, in form and substance acceptable to us. (iii) You agree to take all required actions and to file all necessary forms, including IRS Forms 8038-G or 8038-GC, as applicable, to preserve the tax exempt status of this Lease Agreement and all Schedules thereto. (iv) You agree to provide us with any other documents that we may reasonably request in connection with the foregoing and this Lease Agreement.
- (e) **Assignment.** You agree to acknowledge any assignment to the Assignee in writing, if so requested, and, if applicable, to keep a complete and accurate record of all such assignments in a manner that complies with Section 149(a) of the Internal Revenue Code and the regulations promulgated thereunder.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the dates set forth below.

THE PERSON SIGNING THIS LEASE AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: <u>[Signature]</u> Printed Name: <u>Sekou L. Tomlinson</u> Title: <u>Mayor, City of Durant</u> Date: <u>8-8-2017</u> Facsimile Number: <u>800.901.4204</u>	Accepted by: RICOH USA, INC. By: <u>[Signature]</u> Authorized Signer Signature Printed Name: <u>YOLANDA RADFORD</u> Title: _____ Date: <u>AUG 30 2017</u> Facsimile Number: _____ OPERATIONS SPECIALIST
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EQUIPMENT REMOVAL/BUYOUT AUTHORIZATION

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	300 W EVERGREEN ST	City:	DURANT
State:	OK	Zip:	74701-4742
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC3502	W502L600723
	MPC3502	W502L600122
	MP5002SP	W533L301008
	MP4002SP	W523LA00772

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	3104 CARL ALBERT DR	City:	DURANT
State:	OK	Zip:	74701-1052
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC4503	E173MA10632
	MPC2503	E214R600365
	MPC2051	V9725000965
	MPC2051	V9725000958

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	120 SE 2ND AVE	City:	DURANT
State:	OK	Zip:	74701-5904
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MP3352SP	W433L400209

Customer Name:	DURANT CITY OF		
Contact Name:	Goolsby,Marie	Phone:	(580) 920-0024
Address:	2808 ENTERPRISE DR	City:	DURANT
State:	OK	Zip:	74701-1978
		Fax/Email:	marieg@burant.org

Make	Model	Serial Number
	MPC2003	E204R600758



This Authorization applies to the equipment identified above and to the following Removal/Buy Out Option

This Authorization will confirm that Customer desires to engage Ricoh USA, Inc. ("Rico") to pick-up and remove certain items of equipment that are currently (i) owned by Customer or (ii) leased from Ricoh or other third party (as specified below), and that you intend to issue written or electronic removal requests (whether such equipment is identified in this Authorization, in a purchase order, in a letter or other written form) to Ricoh from time to time for such purpose. Such removal request will set forth the location, make, model and serial number of the equipment to be removed by Ricoh. By signing below, you confirm that, with respect to every removal request issued by Customer (1) Ricoh may rely on the request, (2) the request shall be governed by this Authorization, and (3) Ricoh may accept this Authorization by either its signature or by commencing performance (e.g. equipment removal, initiating Services, etc.). Each party agrees that electronic signatures of the parties on this Authorization will have the same force and effect as manual signature. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium ("Data Management Services"). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this Authorization to the contrary, (i) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (ii) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the customer's business or data retention, and any actions required to comply with such laws, (iii) Ricoh does not provide legal advice or represent or warrant that its services or products will guarantee or ensure compliance with any law, regulation or requirement, and (iv) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) (collectively, "Losses") arising therefrom or related thereto.

☒ **Equipment Removal (Owned by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for Customer - owned equipment removals: Customer confirms that (1) Customer has good, valid and marketable title to such equipment and has satisfied all payment and other obligations relating to such equipment which may be owing to any third party under applicable lease, financing, sale or other agreements, (2) Customer has obtained any and all necessary consents and approvals required to authorize Ricoh to remove such items of equipment and to take title thereto, and (3) by this Authorization, Customer hereby transfers good and valuable title and ownership to Ricoh to the equipment, free and clear of any and all liens and encumbrances of any nature whatsoever and Customer will cause to be done, executed and delivered all such further instruments of conveyance as may be reasonably requested for the vesting of good title in Ricoh.

☒ **Equipment Removal (Leased by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for equipment removals of equipment leased by Customer: Except for the obligations of Ricoh to pick up and remove the identified equipment, Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. As a material condition to the performance by Ricoh, Customer hereby releases Ricoh from, and shall indemnify, defend and hold Ricoh harmless from and against, any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of Customer's representations or obligations in this Authorization or of any obligation owing by Customer under its lease agreement.

CUSTOMER

Signature: Marie Goolsby
Name: Marie Goolsby
Title: IT
Date: 7-31-17

RICOH USA, INC.

Signature: _____
Name: _____
Title: _____
Date: _____





LEASE AMENDMENT

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

CUSTOMER INFORMATION

Customer Legal Name	DURANT CITY OF	Date	07/24/2017
Contact Name	Marie Goolsby	Phone	(580) 920-0024
Email	marieg@burant.org	Fax	

AMENDMENT

This LEASE AMENDMENT (this "Amendment"), dated above, is to the agreements and/or product schedules associated with the equipment/product and agreement/product schedule numbers listed on Exhibit A attached to this Amendment and by this reference made a part of this Amendment (each such agreement and/or product schedule, an "Existing Agreement"; and such equipment/product, collectively, the "Existing Equipment"), in each case between Ricoh USA, Inc. or, if applicable, the party identified below ("we" or "us") and the customer identified above ("Customer" or "you").

As of the date of this Amendment, the parties have entered or intend to enter into new agreements and/or product schedules (each such new agreement and/or product schedule, a "Replacement Agreement") either (a) with respect to equipment/product in replacement of, or addition to, or in exchange for, the Existing Equipment (such equipment/product referred to in clause (a) of this paragraph, the "Replacement Equipment") or (b) with respect to the Existing Equipment, reflecting the terms of a refinancing of the applicable Existing Agreement and Existing Equipment (a "Refinancing Transaction").

The parties wish to confirm the removal of the Existing Equipment (except with respect to Existing Equipment subject to a Refinancing Transaction) and any payment changes that will occur under the Existing Agreement(s) on the Effective Date (as defined below) of the Replacement Agreement(s).

The parties, intending to be legally bound, agree as follows:

- On the Effective Date, the minimum periodic payment(s) due and payable under the Existing Agreement(s) shall be modified to delete the portion(s) thereof attributable to the Existing Equipment as reflected on Exhibit A attached hereto and, except with respect to Existing Equipment subject to a Refinancing Transaction, we hereby authorize you to return the Existing Equipment to us or our designee. As used in this Amendment, "Effective Date" means, as applicable, (a) the delivery and acceptance date reflected in the delivery and acceptance certificate signed by you with respect to the Replacement Equipment under the Replacement Agreement(s), or (b), in the case of a Refinancing Transaction, the date we accept the applicable Replacement Agreement. By signing below, you hereby confirm that we may retain any payments made by you for amounts owed on the Existing Agreement(s), including, without limitation, the portion(s) of the minimum periodic payment(s) attributable to the Existing Equipment as reflected on Exhibit A, through the Effective Date, regardless of when such payments were received by us.
- You authorize us or our designee to pick up and remove the Existing Equipment. By signing below, you confirm that we or our designee may rely on this request and the request will be governed by this Amendment. Except for our and our designee's obligations to pick up and remove the Existing Equipment, neither us nor any of our designees assumes any obligation, payment or otherwise, under your lease agreement(s), which shall remain your sole responsibility through the Effective Date. As a material condition to our or our designee's performance to pick up and remove the Existing Equipment, you hereby release us and such designee from, and shall indemnify, defend and hold harmless us and such designee from and against any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of your representations or obligations in relation to your Existing Agreement(s). This paragraph shall not apply to Existing Equipment subject to a Refinancing Transaction.
- If the Replacement Agreement(s) is/are not accepted by us for any reason whatsoever, then (a) this Amendment shall be of no force or effect and the Existing Agreement(s) shall remain in full force and effect, (b) you shall continue to lease or rent the Existing Equipment for the remaining term of the Existing Agreement(s) in accordance with the terms and conditions of the Existing Agreement(s), and (c) you will be liable for all payments and obligations under the Existing Agreement(s) including, without limitation, the portion(s) of the minimum periodic payment attributable to the Existing Equipment as reflected on Exhibit A, for the entire term set forth in the Existing Agreement(s).
- Except to the extent modified by this Amendment, the terms and conditions of the Existing Agreement(s) will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Amendment, as of the date first written above.

CUSTOMER

 Authorized Signature	8-8-2017 Date		
Jerry L. Tomlinson, Mayor Print Authorized Signer Name	City of Durant Title		



22611131



EXHIBIT A

EQUIPMENT INFORMATION

Make, Model, Serial Number	MPC2051/V9725501226		Contact	Marie Goolsby
Contract Number	1047620-102188USC1	Portion of Minimum Payment Attributable to Existing Equipment	\$73.72	
Pick-Up Address**	300 W EVERGREEN ST STE 107 COMMUNITY DEVELOPMENT		Phone	(580) 920-0024
City	DURANT	State	OK	Zip Code 74701-4742

Make, Model, Serial Number	MPC4503/E173MB10071		Contact	Marie Goolsby
Contract Number	1047620-102385USC1	Portion of Minimum Payment Attributable to Existing Equipment	\$242.70	
Pick-Up Address**	122 N 1ST AVE		Phone	(580) 920-0024
City	DURANT	State	OK	Zip Code 74701-4702

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

Make, Model, Serial Number			Contact	
Contract Number		Portion of Minimum Payment Attributable to Existing Equipment		
Pick-Up Address**			Phone	
City		State		Zip Code

** Except for Refinancing Transactions



RICOH

Ricoh USA, Inc.
 70 Valley Stream Parkway
 Malvern, PA 19355

THIS ADDENDUM (this "Addendum"), dated as of the ____ day of _____, is to that certain US Communities Master Lease Agreement no. _____ (the "Agreement"), dated as of the ____ day of _____, between Ricoh USA, Inc. ("we" or "us") and _____, as customer ("Customer" or "you"). **DURANT CITY OF**

The parties, intending to be legally bound, agree that the Agreement shall be modified as follows:

- Section 18(b) of the Agreement shall be amended and restated to read as follows:

"(b) Non-Appropriation. (i) If your governing body fails to appropriate sufficient monies in any fiscal year for any Payment or other payments due under any Schedule to this Lease Agreement, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation, (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall make available to us (or our designee) all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at your sole expense, in accordance with the terms hereof; and (C) any Schedule to this Lease Agreement shall terminate on the Return Date without penalty or expense to you and you shall not be obligated to pay the rentals beyond such fiscal year, provided that (x) you shall pay any and all rentals and other payments due up through the end of the last day of the fiscal year for which appropriations were made and (y) you shall pay month-to-month rent at the rate set forth in any such Schedule for each month or part thereof that you fail to make the Product available to us (or our designee) as required herein. (iii) Upon any such Non-Appropriation, upon our request, you will provide an opinion of independent counsel or other legally designated authority (who shall be reasonably acceptable to us), in form reasonably acceptable to us, confirming the Non-Appropriation and providing reasonably sufficient proof of such Non-Appropriation."

- Except to the extent modified by this Addendum, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER**Ricoh USA, Inc.**

Authorized Signature

Date

Authorized Signature

Date

Jerry L. Tomlinson
 Print Authorized Signer Name

Mayor, City of Durant
 Title

Print Authorized Signer Name

Title



Ricoh USA, Inc.

For Correspondence Only:

Ricoh USA, Inc.
PO Box 9115
Macon GA 31210

Customer Service:
Telephone 1-800-595-1011

Sept 01, 2017

**JERRY L TOMLINSON
DURANT CITY OF
PO BOX 578
DURANT, OK 74702-0578**

RE: Account Number: **1047620-1033146USC**

Dear Valued Customer:

Thank you for allowing Ricoh USA, Inc. to finance your recent contract. This packet contains copies of your executed documents. Please review the enclosed documents and notify us immediately should you feel there is any discrepancy in the documents or should you have any other concerns.

We are happy to assist you with any questions regarding your account and we are committed to providing the highest quality of customer service possible. For your convenience your account number is referenced in this letter and should be used when calling about your account. For account assistance, please call Customer Service at 1-800-595-1011. Our customer service representatives are available 8:00 AM to 5:30 PM EST, Monday through Friday to assist you.

Did you know we now offer online account management? View your account history, make payments online, and ***Go Green*** with our invoice E-Delivery program. Call Customer Service or visit www.getmyaccounts.com to get started today!

Sincerely,

Customer Service

Enclosures

RICOH USA, INC.
Albert Galarza
Major Account Executive
Phone: 903-328-1044

This unique solution was designed to meet the needs of **City of Durant**. The total quote is outlined below followed by details of system service.

Equipment:

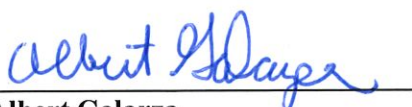
- 4 – Ricoh MPC4504	pol 911
3 – Paper Feed Unit	Court/Fire Dept/Utility
3 – Finishers	
3 – Hole Punch	
4 – Fax Board	
1 – Stand	
1 – One Bin Tray	
1 – Postscript	
1 – Internal Finisher	
- 3 – Ricoh MPC4502 Certified Series	Grant/Admin/Public Works
3 – Paper Feed Units	
3 – Finishers	
3 – Fax Boards	
- 5 – Ricoh MPC2004	Police/Fire/Community
5 – Internal Finisher SR3130	
5 – Fax Boards	
5 – Stands	

Monthly Pricing:

60 Months

\$2,398.00 Per Month

The above pricing includes all service and supplies (including all service calls, parts, labor, toner, developer, drums and staples) for 28,500 black & white copies per month, and 8,200 color copies per month. All additional b/w images will be billed at \$.0076 per image quarterly. All additional color copies will be billed at \$.0485 per image quarterly.


Albert Galarza
Major Account Executive

July 24, 2017
Date

City of Durant Current Copier Summary

LEASE	\$295.24
LEASE	\$413.56
LEASE	\$128.49
LEASE	\$125.00
LEASE	\$136.71
LEASE	\$269.11
LEASE	\$169.00
LEASE	\$465.50
COLOR OVERAGE 1650 X .0525=	\$86.22
BLACK&WHITE OVERAGE 3407X .0068=	\$21.16
BLACK&WHITE OVERAGE 3100X .0087=	\$26.97
M/A FOR THE TWO COPIERS AT POLICE	\$141.76
FAX SUPPLIES	\$30.00
TOTALS	\$2308.72

Advantages of New Solution

- All on one agreement and copy together
- Newer technology and fax
- Faster speeds
- Color overage rate lowered to \$0.0489 and Black& White \$0.0076

S	03/04/2016	7722
S	03/05/2016	7724
S	03/08/2016	7742
S	03/09/2016	7747
S	03/10/2016	7752
S	03/10/2016	7753
S	03/11/2016	7764
S	03/13/2016	7768
S	03/14/2016	7768
S	03/15/2016	7773
S	03/16/2016	7773
S	03/17/2016	7776
S	03/18/2016	7776
S	03/20/2016	7795
S	03/21/2016	7795
S	03/22/2016	7801
S	03/23/2016	7812
S	03/24/2016	7823
S	03/25/2016	7845
S	03/27/2016	7845
S	03/28/2016	7845
S	03/29/2016	7850
S	03/30/2016	7859
S	03/31/2016	7863
S	04/01/2016	7863
S	04/03/2016	7864
S	04/04/2016	7864
S	04/06/2016	7875
S	04/07/2016	7881
S	04/08/2016	7897
S	04/09/2016	7897
S	04/11/2016	7907
S	04/12/2016	7914
S	04/13/2016	7922
S	04/17/2016	7960
S	04/18/2016	7960
S	04/19/2016	7962
S	04/20/2016	7985
S	04/21/2016	8004
S	04/22/2016	8006
S	04/24/2016	8007
S	04/25/2016	8007
S	04/26/2016	8035
S	04/27/2016	8038
S	04/28/2016	8048
S	04/29/2016	8053
S	05/01/2016	8084

Site Reference	Model	Location	S/N	Cust # 1047620	mthly
PUBLIC WORKS	MPC4502-RM	1201 Ne 2nd Ave, Durant OK 74701-2355	C85134950	1033146USC	
FIRE	MPC4504EX	122 N 1st Ave, Durant OK 74701-4702	C85134999	1033146USC	
EMERGENCY M.	MPC2004EX	5861 Cessna Rd	C85134912	1033146USC	
ADMIN&HR	MPC4502-RM	300 W Evergreen St, Durant OK 74701-4742	C85134948	1033146USC	
GRANTS	MPC4502-RM	300 W Evergreen St, Durant OK 74701-4742	C85134949	1033146USC	
COM,DEV	MPC2004EX	300 W Evergreen St, Durant OK 74701-4742	C85134966	1033146USC	
UTILITY OFFICE	MPC4504EX	300 W Evergreen St, Durant OK 74701-4742	C85134978	1033146USC	
COURT CLERK	MPC4504EX	300 W Evergreen St, Durant OK 74701-4742	C85134979	1033146USC	
P.D C.I.D	MPC2004EX	3104 Carl Albert Dr, Durant OK 74701-1052	C85134910	1033146USC	
P.D REPORTS	MPC2004EX	3104 Carl Albert Dr, Durant OK 74701-1052	C85134911	1033146USC	
P.D ADMIN	MPC2004EX	3104 Carl Albert Dr, Durant OK 74701-1052	C85134913	1033146USC	
P.D 911 Dispatch	MPC4504EX	3104 Carl Albert Dr, Durant OK 74701-1052	C85134921	1033146USC	
Treasurers Office	MPC4503	300 W Evergreen St, Durant OK 74701-4742	C85157923	1033146USC	\$2,398
Library Staff	MPC4503	1515 West Main, Durant OK 74701-1052	C85157589	1033146USA1	\$199
Library Public	MPC4503	1515 West Main, Durant OK 74701-1052	C85157588	1033146USA2	\$377



The City of Durant

Information Technology

Memorandum

Date: 6/26/2019
To: Mayor and City Council
From: Information Technologies
Re: Consider Approval of Tyler Technologies Yearly Renewal for Tyler Technologies "Municipal and Accounting Software"

Requesting approval of Tyler Technologies (Incode) yearly renewal. This is our municipal software that is used throughout all departments, Listed below are just a few of the Incode modules **Accounting, Court, Utility Billing, Human Resources and Payroll - support and maintenance for all modules with all departments.**

Council Information / Action Requested

Requesting approval of Tyler Technologies (Incode) yearly renewal.

City Staff Information / Action Follow-up, if Council authorizes this action:

IT department will request a purchase order in the amount of \$65,558.66

ATTACHMENTS:

Description	Type	Upload Date
Tyler Technologies Yearly Renewal Quote for Year 19/20	Cover Memo	6/26/2019



Renewals Quote

Customer No.	Date	Page
42853	03/31/2019	1 of 2

Customer :

Durant, City of OK
Durant, City of
Office of the City Clerk
P.O. Box 578
DURANT OK, 74702-0578

Ship To : STX-AR-MST

Durant, City of OK
Durant, City of
Office of the City Clerk
P.O. Box 578
DURANT OK, 74702-0578

	Quantity	Current Fee	Renewal Fee
Secure Signatures Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$491.99	\$516.59
Basic Network Support Services Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,153.90	\$1,211.60
Additional Signature Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$55.84	\$58.63
Accounts Payable Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$2,471.78	\$2,595.37
Accounts Receivable Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,923.65	\$2,019.83
Budget Preparation Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$0.00	\$0.00
Business License Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,538.91	\$1,615.86
Cemetery Records Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$833.06	\$874.71
Check Reconciliation Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$0.00	\$0.00
General Ledger Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$3,708.41	\$3,893.83
U/SQL Data Dictionary Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,044.04	\$1,096.24
Court Case Management Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$7,309.86	\$7,675.35
Payroll/Personnel Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$3,092.31	\$3,246.93
Permits & Inspections Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,538.91	\$1,615.86
Project Accounting Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,993.47	\$2,093.14
Central Purchasing Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$2,353.58	\$2,471.26
Utility CIS System Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$5,290.05	\$5,554.55

THIS IS NOT AN INVOICE



Renewals Quote

Customer No.	Date	Page
42853	03/31/2019	2 of 2

Customer :

Durant, City of OK
Durant, City of
Office of the City Clerk
P.O. Box 578
DURANT OK, 74702-0578

Ship To : STX-AR-MST

Durant, City of OK
Durant, City of
Office of the City Clerk
P.O. Box 578
DURANT OK, 74702-0578

	Quantity	Current Fee	Renewal Fee
Central Cash Collection Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$2,565.92	\$2,694.22
Service Order Management Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,998.11	\$2,098.02
Fixed Assets Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,229.25	\$1,290.71
Forms Overlay Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$735.79	\$772.58
INCODE Utility Billing Online Component - Annual Fee Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$3,360.00	\$3,360.00
INCODE Court Online Component - Annual Fee Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,200.00	\$1,200.00
INCODE Accounts Receivable Online Component - Annual Fee Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,200.00	\$1,200.00
Tyler OnDemand - Application Availabilty Service - Disaster Recovery Service Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$7,500.00	\$7,500.00
Incode Personnel Management Suite - Human Resource Maintenance Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$3,342.64	\$3,509.77
Incode Personnel Management Suite - Distributed Time Sheet Entry Maintenance Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,504.81	\$1,580.05
Incode Customer Relationship Suite - Utility Meter-Reader Interface Maintenance Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$701.97	\$737.07
Incode Court Case Management Suite - Citation Issuing Device Interface Mainten: Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,102.50	\$1,157.63
Utility Handheld Meter-Reader Interface - Maintenance Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$577.50	\$606.38
Utility Payment Import - Maintenance Maintenance Period: 9/1/2018 to 8/31/2019	1.00	\$1,250.00	\$1,312.50
Does not include any applicable taxes			Quote Total: \$65,558.66

THIS IS NOT AN INVOICE



The City of Durant

Parks

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Marty Pope, Parks Department Superintendent
Re: Consider Approval of Two Z930 John Deere Mowers in the Amount of \$17,315.76 from United Ag and Turf for the Durant Multi Sports Complex and of Three Z930 John Deere Mowers in the Amount of \$25,973.64 from United Ag and Turf for the Parks Department (State Contract SW0190)

This purchase will be used to replace five old mowers. Two of which will be donated to the M&O Department and Emergency Management. The remaining three have been placed in the auction barn for sale. I am requesting the purchase of two Z930 John Deere Mowers in the Amount of \$17,315.76 from United Ag and Turf for the DMSC and three Z930 mowers in the amount of \$25,973.64 from United Ag and Turf for the Parks Department to replace these five mowers. The purchase price is based on State Contract SW0190.

Council Information / Action Requested

Approve Purchase

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
United Ag and Turf	Cover Memo	7/1/2019
United Ag and Turf #2	Cover Memo	7/1/2019
United Ag and Turf #3	Cover Memo	7/1/2019



JOHN DEERE

UNITED
Ag & Turf

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

United Ag & Turf
3610 North 1st Avenue
Durant, OK 74701
580-924-4698

Prepared For:

City Of Durant
300 W Evergreen St
Durant, OK 74701
Business: 580-931-6644
MPOPE@DURANT.ORG

Delivering Dealer:

United Ag & Turf
Timmy Newton
3610 North 1st Avenue
Durant, OK 74701
Phone: 580-924-4698
timmynewton@unitedagt.com

Quote Summary

3) PARKS 25,979.64
2) DWSC 17,315.76

Quote ID: 19937295
Created On: 27 June 2019
Last Modified On: 27 June 2019
Expiration Date: 25 July 2019

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z930M ZTrak	\$ 11,244.00	\$ 8,657.88 X	5 =	\$ 43,289.40

Contract: OK Mowers and Hand Held Equip SW0190(PG 1L CG 22)

Price Effective Date: June 27, 2019

Equipment Total **\$ 43,289.40**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 43,289.40
Trade In	
SubTotal	\$ 43,289.40
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 43,289.40
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 43,289.40

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment



Quote Id: 19937295

Customer Name: CITY OF DURANT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

United Ag & Turf
3610 North 1st Avenue
Durant, OK 74701
580-924-4698

JOHN DEERE Z930M ZTrak

Contract: OK Mowers and Hand Held Equip SW0190(PG 1L
CG 22)

Suggested List *

\$ 11,244.00

Price Effective Date: June 27, 2019**Selling Price ***

\$ 8,657.88

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2167TC	Z930M ZTrak	5	\$ 11,049.00	23.00	\$ 2,541.27	\$ 8,507.73	\$ 42,538.65
Standard Options - Per Unit							
001A	United States/Canada	5	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	5	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60 In. Side Discharge Mower Deck	5	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2001	Deluxe Comfort Seat with Armrests and Isolation	5	\$ 195.00	23.00	\$ 44.85	\$ 150.15	\$ 750.75
Standard Options Total			\$ 195.00		\$ 44.85	\$ 150.15	\$ 750.75
Value Added Services							
Total			\$ 0.00			\$ 0.00	\$ 0.00
Suggested Price							\$ 43,289.40
Total Selling Price			\$ 11,244.00		\$ 2,586.12	\$ 8,657.88	\$ 43,289.40



JOHN DEERE

YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.

**Ensure your equipment arrives with no delay.
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

For any questions, please contact:

☐ Shipping address

☐ Billing address

Vendor: John Deere Company

☐ 2000 John Deere Run Cary,
NC 27513

☐ Contract name and/or number

☐ Signature

☐ Tax exempt certificate, if applicable

Timmy Newton

United Ag & Turf
3610 North 1st Avenue
Durant, OK 74701

Tel: 580-924-4698

Fax: 580-924-5931

Email: timmynewton@unitedagt.com

The John Deere Government Sales Team



The City of Durant

Parks

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Marty Pope Parks Department
Re: Consider Approval to Purchase 2020 Ford F350 Cab Chassis in the Amount of \$37,847.00 from Bob Moore Ford LLC for the Parks Department (State Contract SW035)

This purchase will be used to replace a 2003 1ton. The 2003 1ton will be placed in the auction barn for sale. I am requesting the purchase of one 2020 Ford F350 Cab Chassis in the amount of \$37,847.00 from Bob Moore Ford LLC for the Parks Department to replace the 2003 1 ton. The purchase price is based on State Contract SW035. This is a budgeted capital improvement item for the Parks Department for this fiscal year and is based on a State Contract Price.

Council Information / Action Requested

Approve Purchase

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Bob Moore Ford LLC Quote	Cover Memo	7/3/2019

BOB MOORE FORD LLC
 8948 S I-35 SERVICE ROAD
 OKLAHOMA CITY, OK 73149

PHONE: 405-246-2356
 FAX: 405-246-2320

Proposal State Contract SW035

Date 7/2/2019

Category# 25101507
Item # 100009341
Description: 2020 Ford F350 Cab chassis

REVISED

Order	X
Stock	

Customer

Marty Pope
 City of Durant
 Durant, OK

Phone: 580-775-2615

E-mail: mpope@durant.org

Contract Base Price		F3G		\$26,000	\$26,000
Contract Optional Items		Code		\$0	\$0
Gasoline Engine		996		\$0	\$0
Limited Slip		X4L		\$400	\$400
NO Power group		(90L)		-\$750	-\$750
All Terrain Tires		TBM		\$200	\$200
Ford Brake Controller		52B		\$260	\$260
84" CA		WB169		\$200	\$200
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
Options not listed		Code	MSRP	4% discount	\$0
11' Smooth Steel floor flatbed with hoist and solid sides no tail gate SW Trailers		SWT	\$12,018	\$481	\$11,537
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
FOB: your location					\$37,847
Thank You					
Robert Wilson					



The City of Durant

Public Works Director

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Consider Approval of an Easement to OG&E for Adding Facilities on the Road Right of Way Located at Cemetery Road

OG&E are needing an extended easement from the City, and the now defunct Highland Cemetery Association, for portions of Cemetery Road to help service the new Industrial Businesses located in the area. These easements are located along the roadway.

Council Information / Action Requested

Approve Easement

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Easement	Cover Memo	7/1/2019
Property Deed	Cover Memo	7/1/2019



June 28, 2019

City of Durant and Highland Cemetery Association
Oden Grube, Mayor

mcook@durant.org

Dear Mayor Grube,

OG&E is upgrading facilities on Country Club Road and proposing to extend the 3-phase facilities west across Cemetery Road. The line will extend south to US Highway Bypass 70. We will be boring under 70 and extending the new line west. This project and the location of facilities on the property require the easement for legal purposes.

If it is agreeable to you, please obtain the proper signature on the enclosed form. Please review the following instructions to ensure that this easement will be legally correct and that there will be no delay in processing:

- The **date of signing** must match the **date of notarizing**.
- The notary must fill in all **blanks** in the acknowledgement, and add the **notary seal**.
- The **notary expiration date** must be later than the **date of notarizing**.

Should you have any questions about this letter or the enclosed easement, please feel free to call me at (580) 220-2843 or on my mobile at (580) 515-3049 and I will do my best to answer your questions. I appreciate your time and consideration. Have a great day!

Sincerely,

A handwritten signature in black ink that reads 'Ida Norman'.

Ida Norman
Field Service Agent
Ardmore Service Center
OG&E Corp Services

AFTER RECORDING RETURN TO:
LAND MANAGEMENT COORDINATOR
OGH ELECTRIC SERVICES
2214 W. BROADWAY
ARDMORE, OK 73401

EASEMENT

Work Order No: 7382502

KNOW ALL MEN BY THESE PRESENTS: THAT The City of Durant and Highland Cemetery Association, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto OKLAHOMA GAS AND ELECTRIC COMPANY, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in BRYAN County, State of Oklahoma, and is described as follows:

A part of the NE/4 NW/4 Section 8, T7S, R9E, I.M., Bryan County, Oklahoma, being a part of a tract described in a deed recorded in Book 665, Page 520 at the County Clerk, as shown and described on Exhibit "A", attached hereto and hereby made a part of this easement.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (2011) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of July, 2019.

The City of Durant and Highland Cemetery Association

By: _____
Oden Grube, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF _____ SS;
Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of July, 2019, personally appeared Oden Grube, Mayor, of The City of Durant and Highland Cemetery Association, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor, and acknowledged to me that she executed the same as her free and voluntary act and deed of such corporation, for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My Commission Expires: _____

Commission # _____

Notary Public

25 FOOT WIDE OG&E EASEMENT IN A PART
OF THE NE/4 NW/4 SECTION 8, T7S-R9E,
BRYAN COUNTY, OKLAHOMA

EASEMENT SKETCH

CENTERLINE DESCRIPTION OF A 25 FOOT WIDE OG&E EASEMENT IN
A PART OF THE NE/4 NW/4 SECTION 8, T7S-R9E OF THE I.M., BRYAN
COUNTY, OKLAHOMA:

COMMENCING at the Northeast Corner of the Northwest Quarter of said
Section, Thence S00°30'E with the East Line of the Northwest Quarter of said
Section, 946 feet,

Thence S89°30'W perpendicular to the East Line of the Northwest Quarter of
said Section, 17 feet to the POINT OF BEGINNING, said point also being on
U.S. Highway 70 R/W Line,

Thence N00°23'W 946 feet to and ending on the North Line of said Section from
which the Northeast Corner of the Northwest Quarter bears N89°19'E with the
North Line of said Section, 15 feet. Basis of Bearings are Grid North. Said being
described by Jared A. Wiley L.P.L.S No. 1820 on 5-27-19.

TOTAL LENGTH= 946' OR 57.33 RODS

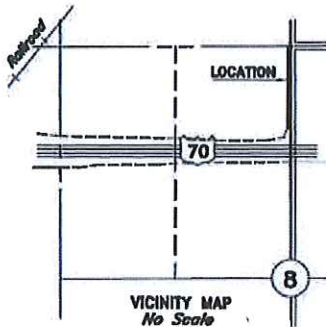
SURVEYOR'S CERTIFICATE

I, Jared A. Wiley, Licensed Professional Land Surveyor, hereby state this plat
depicts an accurate representation of the easement description, as shown hereon, it
is not a Land or Boundary Survey.

NE/4 NW/4
SECTION 8
T 7 S - R 9 E

CENTERLINE
OF A 25 FOOT WIDE
OG&E EASEMENT

N00°23'W-946'



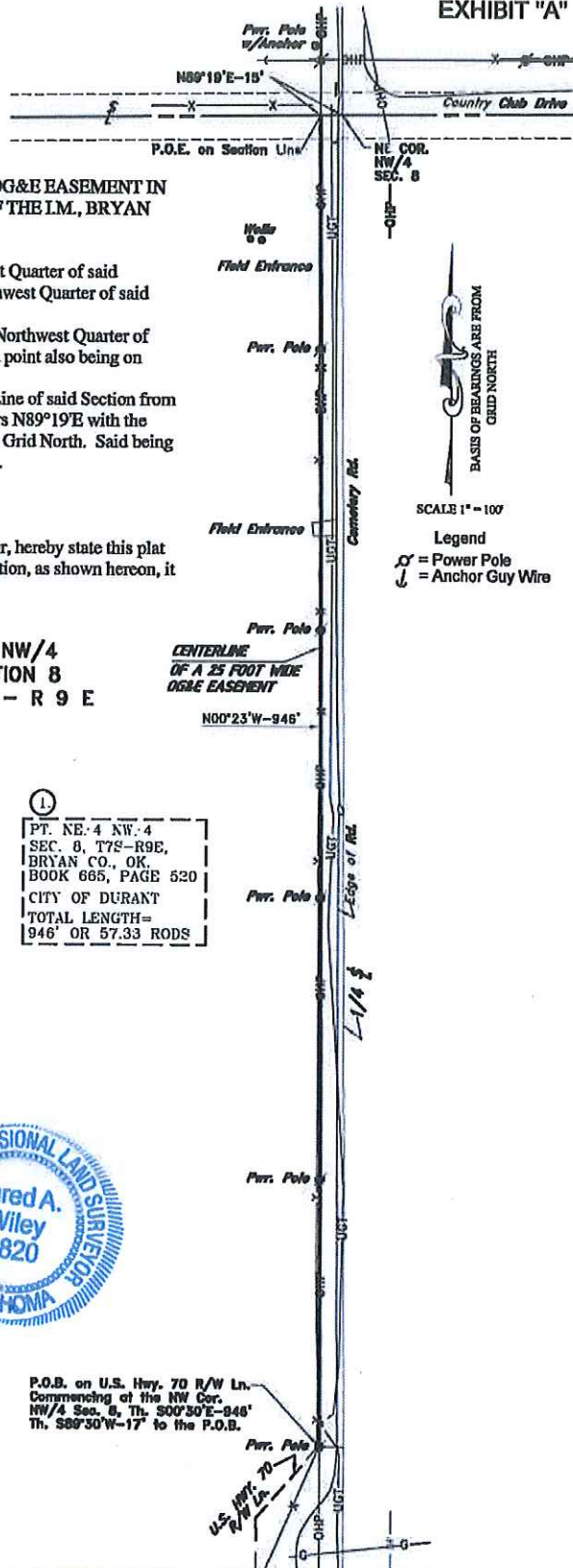
①
PT. NE:4 NW:4
SEC. 8, T7S-R9E,
BRYAN CO., OK.
BOOK 665, PAGE 520
CITY OF DURANT
TOTAL LENGTH=
946' OR 57.33 RODS

Jared A. Wiley 6-26-2019
Jared A. Wiley L.P.L.S No. 1820
Phone (580) 226-5108
Fax (888) 662-7778
1010 Northwest Blvd.
Ardmore, OK 73401



P.O.B. on U.S. Hwy. 70 R/W Ln.
Commencing at the NW Cor.
NW/4 Sec. 8, Th. S00°30'E-946'
Th. S89°30'W-17' to the P.O.B.

EXHIBIT "A"



OKLAHOMA GAS AND ELECTRIC COMPANY

Bennett-Morris And Associates Land Surveying, P.C. ARDMORE, OKLAHOMA Surveying, P.C. - C.A. No. 5975 (LS)	OG&E EASEMENT SKETCH W.O. #7382502 Tubacex Feeder-Phase II	REVISIONS:
DRAWN BY: M. Sweeney	FILE #: 193008 DATE: 5-27-19	SCALE: 1in = 100ft
APPROVED BY: Jared A. Wiley	DRWG #: 193008-1.DWG DATE: 5-27-19	SHEET 1

INDEXED #354,277

OKLAHOMA STATUTORY FORM

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS: That;

C. J. Prater and Ollie B. Prater,
husband and wife,

STATE OF OKLAHOMA, Bryan COUNTY, ss.
This instrument was filed for record on the 3 day of March
A. D. 1980, at 2:05 o'clock P. M., and duly re-
corded in Book No. 665 at Page 520, Fee \$
Bessie Ruth Roberts County Clerk
By Donnie McDonald Deputy

of Bryan County, State of Oklahoma, parties of the first part, in consideration of the sum of
Ten dollars and other good and valuable consideration, to-wit: 10.00 DOLLARS,
in hand paid, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto
The City of Durant, Durant, Oklahoma and Highland Cemetery Association
of Bryan County, State of
Oklahoma, Parties of the second part, the following described real property and premises, situated in the County of
Bryan State of Oklahoma, to-wit:

NE/4 of NW/4 of Section 8, Township 7 South, Range 9 East,
Bryan County, Oklahoma containing 40 acres, more or less,
as the case may be, according to the Government Survey
thereof, less and except an undivided one-half of the
oil and gas and other minerals outstanding in prior owners
and less and except an undivided one-fourth interest in the
oil, gas and other minerals which are hereby reserved unto
the grantors.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said Parties of the second part, their heirs and
assigns, forever free, clear, and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens
and encumbrances of whatsoever nature.

SIGNED AND DELIVERED this the 22 day of February, 1980.

C. J. Prater
C. J. PRATER

Ollie B. Prater
OLLIE B. PRATER

ACKNOWLEDGMENT

STATE OF OKLAHOMA, BYRAN County, ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this 22 day of February, 1980, personally appeared
C. J. Prater and Ollie B. Prater, husband and wife
to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same
as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.

My Commission Expires 4-29-83 Elyde Hallings Notary Public

ACKNOWLEDGMENT BY CORPORATION

ST * OKLAHOMA *
Ad to \$50.00
and \$50.00
cor. DOCUMENTARY
My * 288065 *
ST * OKLAHOMA *
Ad to \$50.00
and \$50.00
cor. DOCUMENTARY
My * 288065 *
ST * OKLAHOMA *
Ad to \$50.00
and \$50.00
cor. DOCUMENTARY
My * 288065 *
day of _____, 1980, personally
going instrument as its _____ President
deed and as the free and voluntary act and deed of such

Notary Public

P-520

Meeting
9th
3rd



The City of Durant

Public Works Director

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Consider Approval of an Easement to OG&E for Adding Facilities on the Road Right of Way Located at Country Club Road

OG&E are needing an extended easement from the City for portions of Country Club Road to help service the new Industrial Businesses located in the area. These easements are located along the roadway.

Council Information / Action Requested

Approve Easement

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Easement	Cover Memo	7/1/2019



June 28, 2019

City of Durant
Oden Grube, Mayor

mcook@durant.org

Dear Mayor Grube,

As part of an upgrade to facilities on Country Club Road, we need to obtain an easement from The City of Durant, granting us the right to place our facilities on the property. This project and the location of facilities on the property require the easement for legal purposes.

If it is agreeable to you, please obtain the proper signature on the enclosed form. Please review the following instructions to ensure that this easement will be legally correct and that there will be no delay in processing:

- The **date of signing** must match the **date of notarizing**.
- The notary must fill in **all blanks** in the acknowledgement, and add the **notary seal**.
- The **notary expiration date** must be later than the **date of notarizing**.

Should you have any questions about this letter or the enclosed easement, please feel free to call me at (580) 220-2643 or on my mobile at (580) 515-3049 and I will do my best to answer your questions. **I appreciate your time and consideration.** Have a great day!

Sincerely,

A handwritten signature in black ink that reads "Ida Norman". The signature is written in a cursive, flowing style.

Ida Norman
Field Service Agent
Ardmore Service Center
OG&E Corp Services

AFTER RECORDING RETURN TO:
LAND MANAGEMENT COORDINATOR
OGE ELECTRIC SERVICES
2214 W. BROADWAY
ARDMORE, OK 73401

EASEMENT

Work Order No: 7382502

KNOW ALL MEN BY THESE PRESENTS: THAT **The City of Durant**, a municipal corporation, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto **OKLAHOMA GAS AND ELECTRIC COMPANY**, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in **BRYAN** County, State of Oklahoma, and is described as follows:

A part of the **SW/4 SE/4 Section 5, T7S, R9E, I.M.**, Bryan County, Oklahoma, being a part of a tract described in a deed recorded in Book 377, Page 313 at the County Clerk, as shown and described on Exhibit "A", attached hereto and hereby made a part of this easement.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (2011) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of July, 2019.

The City of Durant,
a municipal corporation

By: _____
Oden Grube, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF _____ SS;
Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of July, 2019, personally appeared **Oden Grube, Mayor, of The City of Durant**, a municipal corporation, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor, and acknowledged to me that she executed the same as her free and voluntary act and deed of such corporation, for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My Commission Expires: _____

Commission # _____

Notary Public

25 FOOT WIDE OG&E EASEMENT IN A PART
OF THE SW/4 SE/4 SECTION 5, T7S-R9E,
BRYAN COUNTY, OKLAHOMA

EASEMENT SKETCH

EXHIBIT "A"

CENTERLINE DESCRIPTION OF A 25 FOOT WIDE OG&E EASEMENT IN A PART OF THE
SW/4 SE/4 SECTION 5, T7S-R9E OF THE I.M.L. BRYAN COUNTY, OKLAHOMA:

SW/4 SE/4
SECTION 5
T 7 S - R 9 E

COMMENCING at the Southwest Corner of the Southeast Quarter of said Section 5, Thence
N00°41'W with the West Line of the Southeast Quarter of said Section, 39 feet to the POINT OF
BEGINNING,
Thence N89°49'E 913 feet to and ending on a Property Line from which the Southwest Corner of the
Southeast Quarter of said Section bears S00°30'E perpendicular to the South Line of said Section, 34 feet
and S89°30'W with the South Line of said Section, 912 feet. Basis of Bearings are Grid North. Said being
described by Jared A. Wiley, L.P.L.S. No. 1820 on 5-27-19.
TOTAL LENGTH=913 OR 55.33 RODS

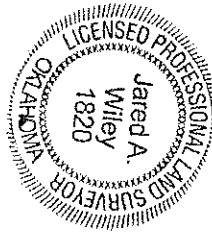
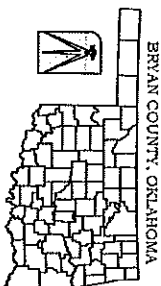
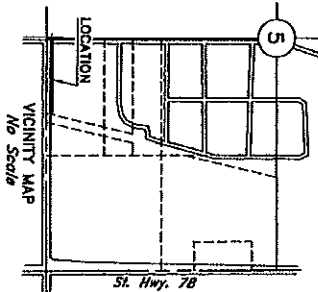
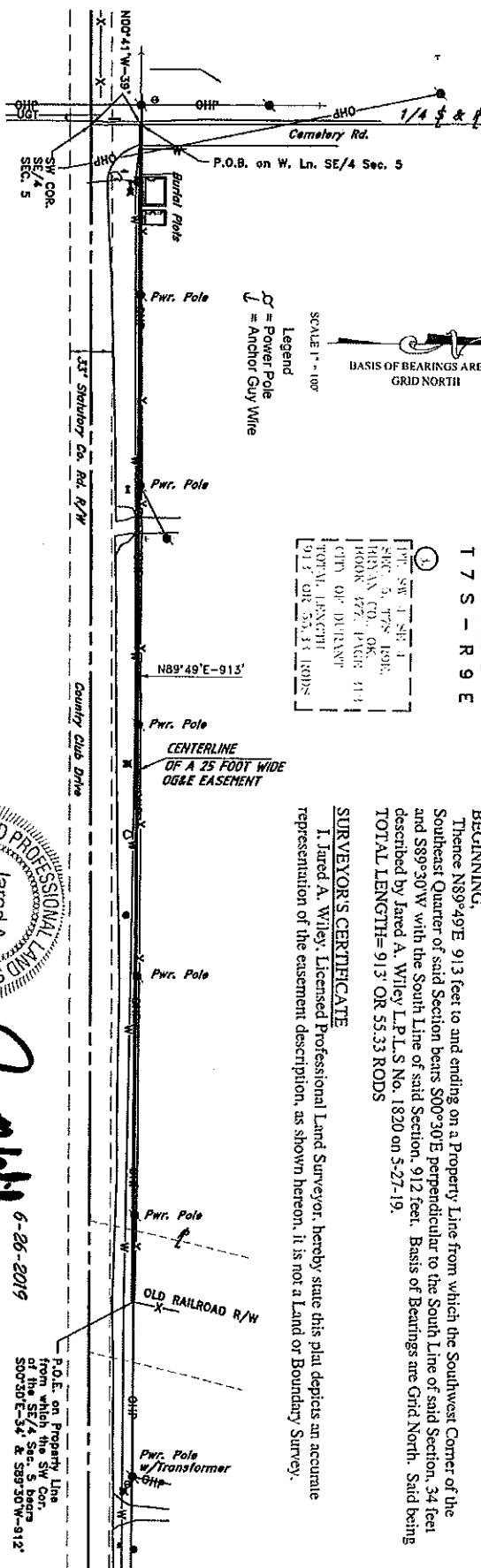
SURVEYOR'S CERTIFICATE

I, Jared A. Wiley, Licensed Professional Land Surveyor, hereby state this plan depicts an accurate
representation of the easement description, as shown hereon, it is not a Land or Boundary Survey.

1. SW 1/4 SH 1
SEC 5, T7S, R9E,
BRYAN CO., OK
BOOK 177, PAGE 113
CITY OF DEWENT
TOTAL LENGTH
913 OR 55.33 RODS

Legend
Pwr. Pole
Anchor Guy Wire

SCALE 1" = 100'
BASIS OF BEARINGS ARE FROM
GRID NORTH



Jared A. Wiley, L.P.L.S. No. 1820
6-26-2019

Phone (580) 226-5108
Fax (888) 662-7778
1010 Northwest Blvd.
Ardmore, OK 73401

OKLAHOMA GAS AND ELECTRIC COMPANY			
Bennett-Morris And Associates Land Surveying, P.C. ARDMORE, OKLAHOMA Surveying, P.C. - C.A. No. 5975 (LS)		OG&E EASEMENT SKETCH W.O. #7382502 Tubacex Feeder-Phase II	
DRAWN BY: M. Sweeney	FILE #: 193008	DATE: 5-27-19	SCALE: 1in = 100 ft
APPROVED BY: Jared A. Wiley	DRWG #: 193008-3.DWG	DATE: 5-27-19	SHEET 1



The City of Durant

Office of City Clerk

Memorandum

Date: 7/5/2019
To: Mayor and City Council
From: Dewayne Williams, Airport Manager
Re: Airport Manager Monthly Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - June 2019	Exhibit	7/5/2019



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

July 9, 2019

Dewayne Williams, F.B.O.

- **Fuel Sales – June 2019**

Avgas 100 Low Lead (100LL)

June 2019 – **2,687 Gallons**

Jet A w/prist (Deicing additive)

June 2019 – **5,335 Gallons**

50% reduction in Jet A fuel sales due to Ten Point Tours business jet (a Gulfstream GIV managed by Hangar 10 LLC.) to **not** purchase fuel at Durant Regional Airport.

- **Hangars – 100% Occupancy**

Need to explore options to build additional Hangars to meet demand for permanent and transit customers.

- **Ramp Space Parking Issues**

This project needs to become a priority issue due to increase in traffic and limited parking for existing transit traffic.

- **Maintenance Issues**

Weed control is on-going at this time.

Normal minor issues with hangars, (roofs and doors.)

No major issues currently.

Plan for AWOS complete system upgrade within four (4) years.

- **Equipment Upgrades Needed**

100 LL Self-Service Fuel Terminal needs to be upgraded soon.

QTpod will ~~discontinue all product support for M3000 Self-Serve Fueling Terminals~~ that were installed prior to January 1, 2008, after June 30, 2019.

Questions/Concerns/Comments?

- Thank you.



The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: City Clerk Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Clerk Report - June 2019	Exhibit	7/1/2019

CITY CLERK MONTHLY INFORMATION REPORT

JUNE 2019

MUNICIPAL COURT

Total Violations issued: 309

Traffic: 261
City Ordinance: 28
State Law: 20

Total Cases Heard by Judge: 263

Traffic: 207
City Ordinance: 33
State Law: 23

Dismissed Cases: 45

Dismissed (Successfully Completed Deferred Sentence): 9

Traffic: 7
City Ordinance: 1
State Law: 1

Dismissed Due to Providing Proof of Insurance: 8

Traffic: 8

Dismissed by Judge's Order: 27

Traffic: 25
City Ordinance: 2
State Law: 0

Dismissed by Prosecutor's Motion: 1

Traffic: 0
City Ordinance: 1
State Law: 0

Fine Suspended: 3

Traffic: 3
City Ordinance: 0
State Law: 0

Warrants Issued: 181

Traffic: 124
City Ordinance: 37
State Law: 20

Warrants Cleared: 120

Traffic: 77
City Ordinance: 37
State Law: 6

LICENSES -

Food Truck - 2

Farmers Market - 1

Mixed Beverage License - 23

Pawn Shop - 1

Itinerant Merchant - 1

Fireworks - 1

SPECIAL EVENT PERMIT APPLICATIONS -

There was 1 Special Event Permit Application received in June 2019.

Events Held in City of Durant in June 2019:

Magnolia Farmers Market - Every Saturday

Magnolia Festival - May 30, 2019 - June 1, 2019

Magnolia Run 5K and Fun Run - June 1, 2019

Draggin Main Car Show and Cruise - June 15, 2019

Upcoming Events To Be Held in City of Durant in June 2019:

Magnolia Farmers Market - Every Saturday

RECORD REQUESTS -

There were ten (10) record requests received and processed in June, 2019.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE -

Burials: 4 (4 casket burials) (0 cremains burials).

Sales: 0

Transfers: 1 (2 spaces)

BIDS -

Airport Fixed Base Operator (Pending)

Mowing of Police Department Grounds

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities and boards in the month of June 2019:

Durant City Council (3 meetings);

Durant City Utility Authority (2 meetings);

Durant Airport Authority;

Streets and Infrastructure Task Force (4 meetings)

Parks and Recreation Advisory Board

Durant Community Facilities Authority



The City of Durant

Office of Community Development

Memorandum

Date: 6/16/2019
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Community Development Monthly Report - June 2019 Including requested information regarding outdoor seating downtown.

Monthly Report:

Please find attached monthly activity report.

Requested information regarding outdoor seating

City Staff has examined ordinances, ADA regulations, ABLE Commission regulations and spoke to the Public Works Director regarding outdoor seating downtown. This portion of the report will indicate what Staff discovered.

Regulations pertaining to outdoor seating

City ordinances does allow for outdoor seating within all of the Commercial Zoning Districts. Public Works Director Marty Cook explained that as long as there are no permanent structures, has room for people to walk by and is ADA accessible then from his perspective he has no problems with having tables/chairs on the sidewalk outside of a business.

Examining Section 206.2.5 of the ADA regulations for restaurants and cafeterias, it states that there shall be an accessible route provided to all dining areas including outdoor areas. ABLE Commission regulations 37A provides rules for both beer and mixed beverage establishments. The regulations states two different procedures for on premise and off premise sale/consumption. The way staff has interpreted on premise is that if the outdoor area is included on the same property as the restaurant. Off premise was interpreted by staff as areas not on the same property, for example, sidewalk areas not enclosed. Therefore, this would likely be a hindrance for most establishments that would like to have outdoor seating not on their premises (i.e. on the sidewalk outside their door) that also serve beer or mixed beverages as they will have to have two different applications go through the ABLE Commission.

Additional Findings

Staff walked areas downtown to gain some perspective as to the current status of outdoor seating and tried to identify potential reasons that may be hindering outdoor seating and potential areas where outdoor seating

could occur. Attached is a document of pictures that were taken with explanation captions beneath them.

There are currently areas being utilized for outdoor seating, with a few potential areas that could be used. However, there are some hindering factors as is shown in the attached document.

Council Information / Action Requested

No action required

City Staff Information / Action Follow-up, if Council authorizes this action:

No follow-up required

ATTACHMENTS:

Description	Type	Upload Date
Pictures for Outdoor Seating Conversation	Cover Memo	7/2/2019
Community Development Monthly Report - June 2019	Cover Memo	7/3/2019

Pictures of Outdoor Seating Areas



Opera House Coffee



Opera House Coffee



Caked Up!

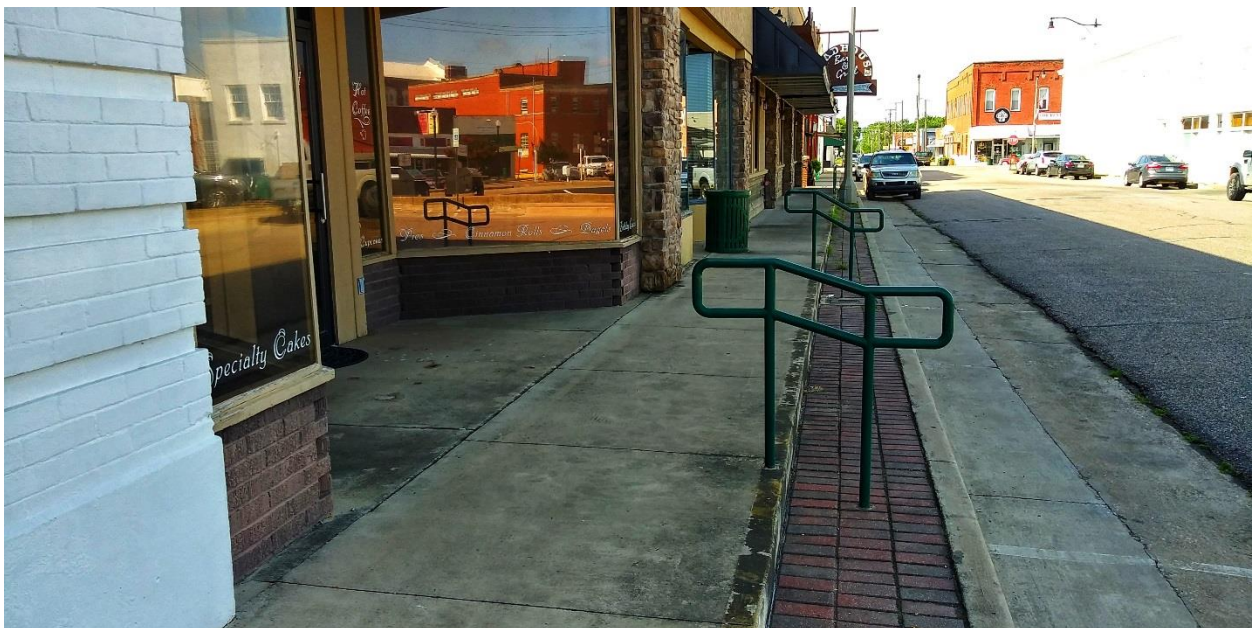


Ice House

Difficult Areas for Outdoor Seating



Areas along Main Street would be difficult for outdoor seating due to width of sidewalk and other features currently in place. Some features are ADA accessible ramps into stores or onto the sidewalk, benches or other beautifying features.



This particular picture shows there is just not enough space on the sidewalk to allow for outdoor seating.



Another area where outdoor seating would be difficult.



With added features for beautification, safety, ADA accessibility, other than benches outdoor seating is difficult in some areas.

Possible Areas for Outdoor Seating



Some storefronts are set back far enough with little enclaves where they could potentially have outdoor seating.



Potentially utilizing other areas for outdoor seating for events, etc.



The City of Durant

Office of Community Development

Monthly Activity Report, June 2019

1. Inspections	
Building	75
Electrical	61
Mechanical	28
Plumbing	47
Other	2
TOTAL	213

2. Code Enforcement	
Other Contacts Made	
Grass & Weeds	38
Junk Vehicles	4
Dilapidated Structures	3
Trash & Debris	1
Trees & Shrubs	13
Other	4
Notices Posted	
Condemned	
TOTAL	63

3. New Construction	
SFR	3
MFR	0
Commercial	1
Industrial	0
TOTAL	4

4. Permits Issued	
Building	19
Electrical	11
Plumbing	6
Mechanical	5
Floodplain	4
TOTAL	45

5. Public Hearings	
Board of Adjustment	1
Planning Commission	2
City Council	1
TOTAL	4

6. Letters Mailed	
Code Enforcement	63
Public Hearings	0
Other	0
TOTAL	63

7. GIS / Mapping	
Maps Printed	49
911 Addresses Requested	23
TOTAL	72

8. Licenses Issued	
Electrical	2
Plumbing	1
Mechanical	1
TOTAL	4

Total	63
Other contacts made	
Trash and Debris	13
Grass and Weeds	38
Dilapidated Structure	1
Junk Vehicles	4
Junk Appliance	3
Trees and Shrubs	4

TOTAL VISITS 189

June-19

Monthly Code Report

No.	Date	Address	Type of Nuisance	Decision
1	06/03/2019	611 N 5TH	GRASS AND WEEDS	CITY
2	06/03/2019	618 W LOCUST	TRASH AND DEBRIS	CITY
3	06/03/2019	618 W LOCUST	JUNK VEHICLE	CITY
4	06/03/2019	701 W LOCUST	GRASS AND WEEDS	CITY
5	06/03/2019	513 N 8TH	TRASH AND DEBRIS	CITY
6	06/03/2019	708 N 13TH	GRASS AND WEEDS	CITY
7	06/03/2019	708 N 13TH	TRASH AND DEBRIS	CITY
8	06/03/2019	315 N 13TH	GRASS AND WEEDS	CITY
9	06/03/2019	310 N 13TH	GRASS AND WEEDS	CITY
10	06/03/2019	310 N 13TH	TRASH AND DEBRIS	CITY
11	06/03/2019	307 N 13TH	GRASS AND WEEDS	OWNER
12	06/03/2019	307 N 13TH	TRASH AND DEBRIS	CITY
13	06/03/2019	217 S 15TH	DILPIDATED STRUC.	CITY
14	06/03/2019	407 S 16TH	GRASS AND WEEDS	OWNER
15	06/03/2019	1224 W TEXAS	GRASS AND WEEDS	OWNER
16	06/03/2019	1224 W TEXAS	TREES AND SHRUBS	OWNER
17	06/03/2019	219 S 12TH	GRASS AND WEEDS	CITY
18	06/03/2019	219 S 12TH	TRASH AND DEBRIS	CITY
19	06/03/2019	219 S 12TH	JUNK VEHICLE	CITY
20	06/03/2019	633 S 3RD	GRASS AND WEEDS	CITY
21	06/03/2019	633 S 3RD	TRASH AND DEBRIS	CITY
22	06/03/2019	615 S 2ND	GRASS AND WEEDS	CITY
23	06/03/2019	417 KATY	DILPIDATED STRUC.	CITY
24	06/03/2019	1700 MASON	TRASH AND DEBRIS	60 DAYS
25	06/03/2019	1700 MASON	DILPIDATED STRUC.	60 DAYS
26	06/03/2019	622 MCLEAN	GRASS AND WEEDS	OWNER
27	06/03/2019	205 SE 5TH	TRASH AND DEBRIS	OWNER
28	06/07/2019	609 S 2ND	GRASS AND WEEDS	POSTED
29	06/07/2019	615 S 2ND	GRASS AND WEEDS	POSTED
30	06/07/2019	626 S 2ND	GRASS AND WEEDS	POSTED
31	06/07/2019	626 S 2ND	TRASH AND DEBRIS	POSTED
32	06/07/2019	626 S 2ND	JUNK VEHICLE	POSTED
33	06/07/2019	702 S 2ND	GRASS AND WEEDS	POSTED
34	06/07/2019	723 S 2ND	TRASH AND DEBRIS	POSTED
35	06/07/2019	723 S 2ND	JUNK VEHICLE	POSTED
36	06/07/2019	738 S 2ND	GRASS AND WEEDS	POSTED
37	06/07/2019	738 S 2ND	TREES AND SHRUBS	POSTED
38	06/07/2019	801 S 2ND	GRASS AND WEEDS	POSTED
39	06/07/2019	801 S 2ND	TREES AND SHRUBS	POSTED
40	06/07/2019	731 S 3RD	GRASS AND WEEDS	POSTED
41	06/07/2019	732 S 3RD	TRASH AND DEBRIS	POSTED
42	06/07/2019	732 S 3RD	JUNK APPLIANCES	POSTED
43	06/07/2019	403 S 5TH	GRASS AND WEEDS	POSTED
44	06/07/2019	403 S 5TH	TRASH AND DEBRIS	POSTED
45	06/07/2019	403 S 5TH	DILPIDATED STRUC.	POSTED
46	06/07/2019	1025 W TEXAS	GRASS AND WEEDS	POSTED
47	06/07/2019	417 S 11TH	GRASS AND WEEDS	POSTED
48	06/07/2019	426 S 12TH	GRASS AND WEEDS	POSTED
49	06/07/2019	121 SUNNY MEADOW	GRASS AND WEEDS	POSTED
50	06/07/2019	121 SUNNY MEADOW	TRASH AND DEBRIS	POSTED
51	06/07/2019	202 LYNN HAVEN	TRASH AND DEBRIS	POSTED

52	06/07/2019	5301 STONEBRIAR CIR	GRASS AND WEEDS	POSTED
53	06/07/2019	5301 STONEBRIAR CIR	TREES AND SHRUBS	POSTED
54	06/07/2019	5317 STONEBRIAR CIR	GRASS AND WEEDS	POSTED
55	06/07/2019	5105 ARMSTRONG RD	GRASS AND WEEDS	POSTED
56	06/07/2019	311 NE 18TH	GRASS AND WEEDS	POSTED
57	06/07/2019	311 NE 18TH	TRASH AND DEBRIS	POSTED
58	06/07/2019	311 NE 18TH	JUNK APPLIANCES	POSTED
59	06/07/2019	1912 MASON	GRASS AND WEEDS	POSTED
60	06/07/2019	2001 MASON	JUNK VEHICLE	POSTED
61	06/07/2019	2002 MASON	GRASS AND WEEDS	POSTED
62	06/07/2019	2101 MASON	GRASS AND WEEDS	POSTED
63	06/17/2019	609 S 2ND	GRASS AND WEEDS	OWNER
64	06/17/2019	615 S 2ND	GRASS AND WEEDS	OWNER
65	06/17/2019	626 S 2ND	GRASS AND WEEDS	OWNER
66	06/17/2019	626 S 2ND	TRASH AND DEBRIS	OWNER
67	06/17/2019	626 S 2ND	JUNK VEHICLE	OWNER
68	06/17/2019	702 S 2ND	GRASS AND WEEDS	OWNER
69	06/17/2019	723 S 2ND	TRASH AND DEBRIS	OWNER
70	06/17/2019	723 S 2ND	JUNK VEHICLE	OWNER
71	06/17/2019	738 S 2ND	GRASS AND WEEDS	OWNER
72	06/17/2019	738 S 2ND	TREES AND SHRUBS	OWNER
73	06/17/2019	801 S 2ND	GRASS AND WEEDS	OWNER
74	06/17/2019	801 S 2ND	TREES AND SHRUBS	OWNER
75	06/17/2019	731 S 3RD	GRASS AND WEEDS	OWNER
76	06/17/2019	732 S 3RD	TRASH AND DEBRIS	10 DAY
77	06/17/2019	732 S 3RD	JUNK APPLIANCES	10 DAY
78	06/17/2019	403 S 5TH	GRASS AND WEEDS	CITY
79	06/17/2019	403 S 5TH	TRASH AND DEBRIS	CITY
80	06/17/2019	403 S 5TH	DILPIDATED STRUC.	CITY
81	06/17/2019	1025 W TEXAS	GRASS AND WEEDS	CITY
82	06/17/2019	417 S 11TH	GRASS AND WEEDS	OWNER
83	06/17/2019	426 S 12TH	GRASS AND WEEDS	CITY
84	06/17/2019	121 SUNNY MEADOW	GRASS AND WEEDS	OWNER
85	06/17/2019	121 SUNNY MEADOW	TRASH AND DEBRIS	CITY
86	06/17/2019	202 LYNN HAVEN	TRASH AND DEBRIS	CITY
87	06/17/2019	5301 STONEBRIAR CIR	GRASS AND WEEDS	OWNER
88	06/17/2019	5301 STONEBRIAR CIR	TREES AND SHRUBS	OWNER
89	06/17/2019	5317 STONEBRIAR CIR	GRASS AND WEEDS	OWNER
90	06/17/2019	5105 ARMSTRONG RD	GRASS AND WEEDS	CITY
91	06/17/2019	311 NE 18TH	GRASS AND WEEDS	OWNER
92	06/17/2019	311 NE 18TH	TRASH AND DEBRIS	CITY
93	06/17/2019	311 NE 18TH	JUNK APPLIANCES	CITY
94	06/17/2019	1912 MASON	GRASS AND WEEDS	OWNER
95	06/17/2019	2001 MASON	JUNK VEHICLE	OWNER
96	06/17/2019	2002 MASON	GRASS AND WEEDS	OWNER
97	06/17/2019	2101 MASON	GRASS AND WEEDS	OWNER
98	06/21/2019	SE 7TH/ROBINSON	GRASS AND WEEDS	POSTED
99	06/21/2019	210 W ELM	TRASH AND DEBRIS	POSTED
100	06/21/2019	517 N 3RD	GRASS AND WEEDS	POSTED
101	06/21/2019	508 N 3RD	GRASS AND WEEDS	POSTED
102	06/21/2019	316 W ELM	TRASH AND DEBRIS	POSTED
103	06/21/2019	316 W ELM	JUNK APPLIANCES	POSTED
104	06/21/2019	601 N 5TH	GRASS AND WEEDS	POSTED
105	06/21/2019	611 N 5TH	GRASS AND WEEDS	POSTED
106	06/21/2019	615/617 N 5TH	GRASS AND WEEDS	POSTED

107	06/21/2019	615/617 N 5TH	GRASS AND WEEDS	POSTED
108	06/21/2019	615/617 N 5TH	JUNK VEHICLE	POSTED
109	06/21/2019	619 N 5TH	GRASS AND WEEDS	POSTED
110	06/21/2019	621/623 N 5TH	GRASS AND WEEDS	POSTED
111	06/21/2019	1303 N 5TH	GRASS AND WEEDS	POSTED
112	06/21/2019	1303 N 5TH	TRASH AND DEBRIS	POSTED
113	06/21/2019	1311 N 5TH	GRASS AND WEEDS	POSTED
114	06/21/2019	1311 N 5TH	TRASH AND DEBRIS	POSTED
115	06/21/2019	606 N 6TH	GRASS AND WEEDS	POSTED
116	06/21/2019	1250 W MAIN	GRASS AND WEEDS	POSTED
117	06/21/2019	701 N 13TH	GRASS AND WEEDS	POSTED
118	06/21/2019	701 N 13TH	TRASH AND DEBRIS	POSTED
119	06/21/2019	708 N 13TH	GRASS AND WEEDS	POSTED
120	06/21/2019	708 N 13TH	TRASH AND DEBRIS	POSTED
121	06/21/2019	1415 W LOCUST	GRASS AND WEEDS	POSTED
122	06/21/2019	911 CROOKED OAK	GRASS AND WEEDS	POSTED
123	06/21/2019	902 BRIARWOOD PL	GRASS AND WEEDS	POSTED
124	06/21/2019	4213 W MAIN	GRASS AND WEEDS	POSTED
125	06/21/2019	4213 W MAIN	TREES AND SHRUBS	POSTED



The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Emergency Management Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Report - June 2019	Cover Memo	7/3/2019



TO: Durant City Council

FROM: James Dalton, Emergency Management Director

DATE: June 30, 2019

SUBJECT: Monthly Report for June 2019

ADMINISTRATION:

The Outdoor Warning Siren Test scheduled for June 6th was not conducted due to cloudy skies. The test was conducted on Thursday, June 13th.

The next scheduled test is Thursday July 4th. When the test date falls on July 4th holiday, we defer the test to the next Thursday, weather permitting. The 2nd Thursday will be July 11th. We will continue to test these outdoor warning sirens on the 1st Thursday of each month at 1400 hours, provided that conditions are acceptable for the test. This allows for schools, SOSU, nursing facilities, Alliance, and other entities to practice their Tornado Drill during their normal day.

Grant Information:

NOTE: Throughout the remainder of this document, when **EMPG-SLA** is referenced, it is referring to the **Emergency Management Performance Grant for State & Local Assistance**.

NOTE: Throughout the remainder of this document, when **OEM** is referenced, it will be referring to **Oklahoma Emergency Management**.

For each of the past few years we have received an initial award of Forty Thousand dollars (\$10,000 / Quarter) based on our quarterly performance, plus additional funding for supplemental projects. Quarterly reports and a payment request must be made to OEM .

The FY 2018 1st Quarter payment request was electronically submitted to OEM in July 2018.

The FY 2018 2nd Quarter payment request was electronically submitted to OEM on August 18.

The FY 2018 3rd Quarter payment request was electronically submitted to OEM on August 31.

The FY 2018 4th Quarter payment request will be electronically submitted to OEM following the end of the Quarter and the Federal Fiscal Year, which will be September 30.

The FY 2018 1st Quarter payment was received by EFT on August 28, 2018

The FY 2018 2nd Quarter payment was received by EFT on September 26, 2018

The FY 2018 3rd Quarter payment was received by EFT on September 26, 2018

On July 27, 2018 we received an email that applications for FY **2019** (based on the Federal Fiscal Year October 1 – September 30) EMPG Grant.

Following Council authorization to apply and accept the EMPG Grant if awarded at the September 11 Council meeting, I submitted the FY 2019 EMPG Application and supporting documentation electronically to Oklahoma Emergency Management on September 18, 2018.

We have also received the following FY 2018 Supplemental Grants to date:

January 18, 2018 \$2163. Handheld Radio Batteries and Accessories

January 18, 2018 \$1232.50 Ready to Go Bags

June 22, 2018 \$2295.48 Digital Mobile Radio Equipment
August 28, 2018 \$3479.82 Retractable Radio Tower and Digital Mobile Radios
September 11, 2018 \$1409. 14' Utility Trailer
September 11, 2018 \$10400. 2019 UTV – Kawasaki Mule SE 4010
September 26, 2018 \$20364. DREOC Security Entry and Camera system

NOTE: 4 of 4 Quarters of the FY 2018 EMPG Grant have been paid. (\$40,000 of \$40,000)
The 4th Quarter payment was received March 23, 2019. OEM is going through an administration change and is behind in their reimbursements. All of our documentation has been submitted and approved, just waiting on the reimbursement.

SAFETY:

EM / Safety Wednesday, June 12th, OMAG presented Hazard Identification and Recognition Safety training classes for Public Works employees. In total, 80 City Employees attended 1 of the 4 sessions offered. The July Safety Training will be doing with Dealing with Workplace Violence and How to React. DPD Lt. Jesse Petty will present 4 sessions on July 17. This will be a refresher for the C.R.A.S.E.(Civilian Response to Active Shooter Events) Program that was presented multiple times in 2016, 17, and 18.

EMERGENCY MANAGEMENT:

NOTE: Throughout the rest of this document, when **DREOC** is referenced, it will be referring to the Durant Regional Emergency Operations Center located at 5861 Cessna.

NOTE: Throughout the rest of this document, when **NWS** is referenced, it will be referring to the National Weather Service.

NOTE: Throughout the rest of this document, when **WWTP** is referenced, it will be referring to the Waste Water Treatment Plant.

NOTE: Throughout the rest of this document, when **PW** is referenced, it will be referring to Public Works.

Saturday, June 1 Kenneth Eppler on duty / call back. Work was done on the DREOC. Ran small engines and generators.

Sunday, June 2 Kenneth Eppler on duty / call back. Mowed DREOC property, painted and worked with the siren repair company.

Monday, June 3 Kenneth Eppler attended the pre-agenda meeting.
At 1100 the EOC was activated for Severe Weather in the area. EOC was deactivated at 1630.

Tuesday, June 4 0900 Kenneth Eppler attended the weekly Public Safety Meeting.
1500 repaired internet link to the WWTP.

Wednesday, June 5 0900 James Dalton attended the weekly Public Works Meeting.

Thursday, June 6 Noon-1430 James Dalton presented Weather Awareness at KTC for the Calera ISD Summer Program.
1500 James attended the Infrastructure Committee meeting.

Saturday, June 8 James Dalton on duty / call back. Work was done on the DREOC.

Sunday, June 9 James Dalton on duty / call back. Work was done on the DREOC. The EOC was activated for Severe Weather at 0924 and spotters were deployed. At 1052 NWS – Norman issued a Severe Thunderstorm Warning until noon. At 1157 NWS – Norman issued a Severe Thunderstorm Warning until 1245.

Tuesday, June 11 0900 James Dalton attended the weekly Public Safety Meeting. 1800 James Dalton attended the Monthly City Council Meeting.

Wednesday, June 12 0500 James Dalton helped OMAG with the presentation of Hazard Identification and Recognition safety training at Public Works. Other sessions were held at 0730, 1300, and 1500. 1030 James Dalton attended the Post Agenda meeting at City Hall.

Thursday, June 13 1400 Kenneth Eppler conducted the monthly Outdoor Siren Test. 1500 James Dalton attended the Infrastructure Committee meeting.

Friday, June 14 1010 Kenneth Eppler was dispatched to a truck accident on South 9th Ave which involved a diesel spill. 1300 Kenneth Eppler programmed a radio for the Durant Fire Department.

Saturday, June 15 Kenneth Eppler on duty / call back, work was done on the DREOC. Kenneth Eppler mowed the DREOC property. At 2152 the NWS – Norman issued a Severe Thunderstorm Watch for Bryan Co. until 0400.

Sunday, June 16 Kenneth Eppler on duty / call back. Ran generators and small engines. 0045 EOC activated for Severe Thunderstorm. EOC deactivated at 0345. 1300 EOC activated for Severe Thunderstorm. EOC deactivated at 1615.

Monday, June 17 0800-1600 James Dalton participated in FEMA Situation Leader Training at Choctaw Nation Public Safety. Kenneth Eppler was called to the WWTP to program a new HydroRanger level sensor.

Tuesday, June 18 0800-1600 James Dalton participated in FEMA Situation Leader Training class at Choctaw Nation Public Safety. 1200 James Dalton gave a presentation for the Bryan County Democratic Women. 1200 Kenneth Eppler met with members of the Bryan County Board of Equalization to discuss County funding of EM for the upcoming budget year.

Wednesday, June 19 0900 Kenneth Eppler attended a meeting with Motorola representatives at the Durant Police Department. 0800-1600 James Dalton continued the FEMA Situation Leader training class at Choctaw Nation Public Safety. 1600 EOC was activated for a Tornado Watch. 1600 Kenneth Eppler changed batteries on a storm siren. EOC was deactivated at 2000.

Thursday, June 20 0800-1300 James Dalton continued FEMA Situation Leader training at Choctaw Nation Public Safety. 1500 James Dalton attended the Infrastructure Committee meeting.

Saturday, June 22 James Dalton on duty / call back. Work was done on the DREOC. 1600 EOC activated for severe weather and EM Storm Spotter deployed. EOC was deactivated at 1747.

Sunday, June 23 James Dalton on duty / call back. Work was done on the DREOC. 1700 EOC was activated for a Thunderstorm Watch. There was a Severe Thunderstorm Warning and spotters were deployed. The EOC was deactivated at 2025.

Monday, June 24 0800 Kenneth Eppler and James Dalton attended a meeting with Tim Rundel and Ron Boyer regarding surplus radio towers.

Wednesday, June 26 1000 James Dalton attended a meeting regarding Future Land Use in the City.

Thursday, June 27 0900 James Dalton attended the Southeast Oklahoma Emergency Management meeting in Durant.
1300 James Dalton met with Marc Gower, Steve Paladino, Annie Vest and Danielle from Community Development regarding possible mitigation projects for the City of Durant.

Saturday, June 29 Kenneth Eppler on duty / call back. Work was done on the DREOC. Started all small engines and generators.
At 1445 EOC was activated for Severe Thunderstorm Warning on a storm coming from Atoka County. EOC deactivated at 1820.

Sunday, June 30 Kenneth Eppler on duty / call back. Work was done on the DREOC.

James Dalton, Director



The City of Durant

Office of City Treasurer

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Judy Siemens, Finance Director-Treasurer
Re: Financial Statements May 2019 & Sales Tax July 2019

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

N/A

ATTACHMENTS:

Description	Type	Upload Date
General Fund - May 2019	Cover Memo	7/1/2019
Capital Improvement Fund - May 2019	Cover Memo	7/1/2019
DCUA Fund - May 2019	Cover Memo	7/1/2019
Sales Tax for July 2019	Cover Memo	7/1/2019

City of Durant, Oklahoma

General Fund - UNAUDITED

Monthly Revenue and Expense Report MAY 2019 - 91.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY18/19 Budget	% of Budget Y-T-D
Sales Tax (2%)	665,401	6,779,989	7,620,000	88.98%
Use Tax	148,166	1,442,797	1,525,000	94.61%
Alcoholic Beverage Tax	13,341	138,601	115,000	120.52%
Tobacco Excise Tax	12,949	126,345	185,000	68.29%
Telephone Franchise Tax	3,299	5,139	15,000	34.26%
Electric Service Franchise Tax	51,692	788,401	750,000	105.12%
Natural Gas Franchise Tax	5,180	55,905	60,000	93.17%
Cable TV Service Franchise Tax		74,739	85,000	87.93%
Vehicle Tax	10,766	114,525	135,000	84.83%
Gasoline Excise Tax	2,251	29,300	35,000	83.71%
Licenses - All Types	1,830	40,503	41,000	98.79%
Permits - All Types	7,279	251,965	233,000	108.14%
Swimming Pool Revenues	12,142	35,876	80,000	44.84%
Charges For Services	123	52,586	33,500	156.97%
Police Bonds & Fines	20,502	237,881	355,500	66.91%
Interest Earnings	2,315	26,335	25,000	105.34%
Grant Revenues	5,937	135,843	112,409	120.85%
Miscellaneous Revenues	56,397	255,749	294,469	86.85%
Sub-Total Revenues	1,019,570	10,591,235	11,699,878	90.52%
Transfer from Utility Authority	158,333	1,741,667	1,900,000	91.67%
Total Revenues & Other Financing Sources	1,177,903	12,332,907	13,599,878	90.68%

Department:	This Period	Year-To-Date	Current FY18/19 Budget	% of Budget Y-T-D
City Administration	60,007	518,055	562,504	92.10%
City Clerk	12,102	104,855	130,662	80.25%
City Treasurer	38,039	357,975	384,007	93.22%
Legal Services - Attorney	6,734	53,879	103,400	52.11%
Law Enforcement - Police Dept	530,411	4,587,516	5,258,899	87.23%
Animal Control	11,012	94,744	109,874	86.23%
Fire Dept	348,245	3,114,120	3,416,502	91.15%
Parks, Rec & General Services	105,588	694,263	835,059	83.14%
Swimming Pool	18,668	75,666	116,921	64.72%
Municipal Court	15,273	124,157	148,045	83.86%
Community Development	69,602	516,787	564,554	91.54%
Public Library	69,434	614,725	730,249	84.18%
Street Department	114,877	988,051	1,200,441	82.31%
Civil Emergency Management	26,814	229,893	330,282	69.60%
General Government	67,600	496,279	921,669	53.85%
City Garage	27,064	218,475	331,565	65.89%
Senior Citizens Center	271	16,707	23,860	70.02%
Sub-Total Operating Expenditures	1,521,742	12,806,147	15,168,493	84.43%
Other Financing Uses:				
Transfer to Insurance Cash Fund	-	80,366	80,366	100.00%
Transfer to Cemetery Operations Fund	5,327	58,599	63,926	91.67%
Sub-Total Transfers Out	5,327	138,965	144,292	96.31%

Total Expenditures & Other Financing Sources	1,527,069	12,945,115	15,312,785	84.54%
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Net Gain / (Loss) - Excluding Balance Forward	(349,166)	(612,208)	(1,712,907)
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FUND BALANCE AVAILABLE FOR BUDGET-AUDITED AT 6-30-2018	3,454,453
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May had three (3) pay periods.

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report MAY 2019

Revenue Type:	This Period	Year-To-Date	Current FY18/19 Budget
Interest Earnings	1,225	13,969	8,000
Miscellaneous	-	3,694	-
CCPF Donation	54,700	109,800	109,800
ODOT Streetscape V Grant	-	-	399,968
Private Donation	-	9,000	14,500
OPJ-BVP Bullet Proof Vest	-	-	13,520
EMPG17 AEL#12VE-00-SPEC	-	10,400	10,400
FEMA/EOC Grant	-	20,364	108,000
NEA Grant S 9th Arts District	-	-	21,441
FY17 Land & Water Grant Carl Albert Park	-	-	121,797
EDA Pass Thru Grant	-	1,500,000	1,500,000
Community Reimbursement Rails to Trails	-	69,518	69,518
EDA 08-01-05284 WWTP IMP	-	-	1,500,000
Choctaw WWTP IMP Contribution	-	-	700,000
Reimburse from DCFA (Paving)	-	5,886	5,886
Sub-Total Revenues	55,925	1,742,631	4,582,830
Transfer from Utility Authority	125,000	1,375,000	1,500,000
Transfer from DCUA 2009A STRN	-	-	-
Transfer from DCUA 2010 STRN	-	-	220,664
Transfer from DCUA 2012A STRN	-	-	744,555
Sub-Total Transfers In	125,000	1,375,000	2,465,219
BALANCE FORWARD-UNAUDITED	-	-	900,000
Total Revenue & Other Financing Sources	180,925	3,117,631	7,948,049

Expenditure Type:	This Period	Year-To-Date	Current FY18/19 Budget
Law Enforcement - Police Dept	45,049	45,049	106,260
Animal Control	-	-	40,000
Fire Dept	-	-	35,000
Parks, Rec, & Gen Services	-	15,970	295,216
Swimming Pool	179,979	407,655	500,000
Street	159,432	1,873,390	2,638,850
Civil Emergency Management	-	30,764	154,400
General Government	19,240	277,305	840,399
City Garage	-	3,995	6,000
Senior Citizens Center	100,000	100,000	100,000
Water / Sewer Line Maintenance	2,454	54,490	311,110
Water Treatment Plant	-	14,529	332,260
Wastewater Treatment Plant	31	53,031	2,545,585
Collection-Solid Waste	-	168,000	170,000
Disposal- Solid Waste	-	124,833	238,100
Total Fund Expenditures	506,185	3,169,011	8,313,180

Net Gain / (Loss) - Excluding Balance Forward	(325,261)	(51,380)	(365,131)
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06/27/2019

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - UNAUDITED

Monthly Revenue and Expense Report
MAY 2019 - 91.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY18/19 Budget	% of Budget Y-T-D
Licenses and Permits	2,535	23,381	20,000	116.91%
Laboratory Test Performed	1,431	18,128	25,000	72.51%
Water Service - City-Wide	199,819	2,443,685	3,000,000	81.46%
Water Sales - RW Dist. #2	3,034	33,369	36,000	92.69%
Water Sales - RW Dist. #5	98,596	1,059,844	800,000	132.48%
Sewer Service Fees	183,386	2,244,819	2,500,000	89.79%
Sanitation Service Fees	258,781	2,854,412	3,100,000	92.08%
Sanitation - Roll off Bins Revenue	82,616	858,094	1,050,000	81.72%
Sanitation - Compactor Revenue	27,589	270,251	270,000	100.09%
Landfill Gate Fees (excluding Xfer ST.)	96,883	568,466	501,000	113.47%
Transfer Station Fees Revenue	86,634	442,287	500,000	88.46%
Interest Earnings	2,489	17,638	8,500	207.51%
Late Payment Penalties	7,775	110,064	120,000	91.72%
Non Payment Fee	15,915	150,130	120,000	125.11%
Water Tower Lease	8,574	91,713	108,000	84.92%
Service Initiation Fee	2,575	28,225	25,000	112.90%
Water & Sewer Tap Fees	49,917	171,293	125,428	136.57%
Reimburse Debt Payments from EDA	-	306,100	306,100	100.00%
Miscellaneous Revenues	1,560	25,720	17,250	149.10%
Sub-Total Operating Revenues	1,130,109	11,717,621	12,632,278	92.76%

Balance Forward 2,092,922

Total	1,130,108	11,717,620	14,725,200
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Expense Type:	This Period	Year-To-Date	Current FY18/19 Budget	
Public Works Administration	21,461	178,480	201,304	88.66%
Utility Billing	66,132	588,034	681,400	86.30%
Water/Sewer Line Maintenance	149,646	802,386	879,977	91.18%
Water Treatment Plant	166,259	1,055,897	1,233,963	85.57%
Wastewater Treatment Plant	67,434	723,249	961,311	75.24%
Solid Waste - Collections	94,004	824,784	1,093,346	75.44%
Utility General Administration	5,647	66,417	299,674	22.16%
Lake Durant	4,559	33,367	37,500	88.98%
Solid Waste - Disposals	199,313	1,236,144	1,463,721	84.45%
Sub-Total Operating Expenses	774,455	5,508,758	6,852,197	80.39%

Transfer to Insurance Cash Fund	-	68,263	68,263	100.00%
Transfer to General Fund	158,333	1,741,666	1,900,000	91.67%
Transfer to Capital Improvement Fund	125,000	1,375,000	1,500,000	91.67%
Transfer to Airport Authority	12,672	139,395	152,067	91.67%
Transfer to DMSC	16,667	183,333	200,000	91.67%
Transfer to 911 Fund	16,667	183,333	200,000	91.67%
Transfer to DWRP Maintenance Fund	6,667	73,333	80,000	91.67%
Sub-Total Transfer Expenses	336,006	3,764,323	4,100,330	91.81%

Est. Reserve Available from Fund Balance 3,448,835

Total Fund Expenses & Transfers	1,110,461	9,273,082	14,401,362
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Net Gain / (Loss) - Excluding Balance Forward	19,647	2,444,539	323,838
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FUND BALANCE AVAILABLE FOR BUDGET-AUDITED AT 6-30-2018 \$996,130

City of Durant, Oklahoma

4.375% Sales Tax Revenue Breakdown

July 2019 Sales Tax with Interest	
1/4% Economic Development	\$0.00
1/4% Multi-Sports Facilities	\$0.00
1/4% SOSU Improvements	\$0.00
1% Capital Improvements	\$0.00
2% General Operations	\$0.00
5/8% DISD Improvements	\$0.00
Total Sales Tax	\$0.00



The City of Durant

Durant Fire Department

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Roger Joines Fire Chief
Re: Fire Department Monthly Report - June 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report	Cover Memo	7/2/2019



Durant Fire Department

Monthly Report

June 2019

Type of Response	Month	Year to Date	
	June	2019	2018
Medical Calls & Rescue	149	736	621
Motor Vehicle Accidents	16	79	93
Fire Related Calls	11	59	100
Smoke Investigation & False Alarms	12	79	67
Misc. (Lift Assist) (Odor Investigation) (Good Intent) (Cancelled En Route) (Service Calls)	15	108	144
Total Responses	203	1061	1025

Type of Service Performed	Month	Year to Date	
	June	2019	2018
Permits	49	187	190
Inspections	50	281	266
Plans Review	15	98	86
Smoke Alarm Installed	0	7	10
Public Education	1	5	6
Fire Investigations	1	7	17
Pre-Fire Plans	0	15	15
Total Services	116	600	590

Comments :

- Marc Hall a 28-yr. veteran of the Fire Department retired at the end of June. He has been a great asset to the department throughout his career.
- Jeff Langford has been with the department for Twenty-One years has been chosen to take over the Deputy Chief position for the Fire Department. Jeff has been very active in training along with serving on many committees throughout the years. Jeff will continue to make sure each crew is trained to the level that is needed to ensure for the safety of the firefighters and citizens we serve.
- Durant Firefighters participated in KTC's Summer School Field Trip, where students learned about fire safety along with many other topics that day.
- DFD is in the process of filling the position that is vacant as a result of Marc Hall's retirement. We received thirty- five applications and hope to have a new recruit selected by the first of August.
- DFD hosted a car seat class and recertification course for law enforcement and firefighters. Anyone wishing to have their car seat checked for correct installation are encouraged to stop by the Fire Department.
- Durant Fire Department was recognized and awarded a plaque for 100 yrs. of membership in the Oklahoma State Firefighters Association.



The City of Durant

Grants Department

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Grants Department Report - June 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Grants Department Report June 2019	Cover Memo	7/3/2019

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2018	Bureau of Reclamation	WaterSMART - SWEP	300 Automatic Meter AMR Units	Awarded: Pending Agrmt			75,000
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System (Announcement late summer)	App submitted: March 19 Group I - Pending Award			300,000
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System (Announcement late summer)	App submitted: March 19 Group II - Pending Award			1,500,000
2018	Homeland Security - FEMA	Assistance to Firefighters	95 FT 1550 GPM Aerial	App submitted Oct 26, 2018			1,000,000
2015	OK Dept of Transportation	Streetscape V	Downtown sidewalk enhancements - 4th & Evergreen	Completing ODOT documentation		399,968	
2015	ODOC / CDBG	Small Cities	SCADA, PLCs, tower valves	Complete: Closeout Nov 18	138,986		
2016	ODOC / CDBG	Small Cities	Street Improvements	Complete: Closeout Nov 18	85,707		
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Preparing for construction		91,114	
2012	ODOC / CDBG-ED	Econ Dev Infrastructure	Pharmcare (Waldron Dr)	Closeout prep	500,000		
2014	ODOC / CDBG-ED	Econ Dev Infrastructure	Overland Asphalt Plant (CC Road)	Closeout prep	525,000		
2016	ODOC / CDBG-ED	Econ Dev Infrastructure	Commercial Metals Company	Water, W-Water, roadway complete; job tracking		1,000,000	
2017	ODOC / CDBG-ED	Econ Dev Infrastructure	SteelFab, Inc.	Water & W-Water Const; job tracking		1,000,000	
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Grant Award 06-14-19		939,366	
2018	OMAG	Public Works Safety Equip	(4) Gas monitors w/ case	Purchased		2,000	
2012	OK Tourism / Trails	Recreational Trail	DMSC Multi-Purpose trail	Grant Complete. City to complete utilities/concrete	160,000		
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018; combining w/ Rails To Trails		240,000	
2016	OK Tourism / LWCF	Outdoor Recreation	Carl Albert Park	Modification planning		182,900	
2018	Nancy Lieberman Charities	Dream Court	Outdoor basketball court with police initiative to engage youth	Dream Court - successful installation	30,000		
2018	Nancy Lieberman Charities	Dream Court	Additional funding for youth programming efforts	Awarded 11-13-18. 2nd QTR Funds rcvd April 2019		5,000	
2016	National Endowment for the Arts	Our Town	Develop a Master Plan & Design to Create Arts District	Closeout complete Dec 2018	50,000		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Project moving forward		1,500,000	
2016	Federal Highway / ODOT	Transportation Alternative-	Rails to Trails	Design; ODOT approval		396,630	
2017	Env Protection Agency (EPA)	Brownfields Assessment	Community Brownfields Assessment: specifically southside	On hold			
2017	Office of Justice	Bulletproof Vests Partnership	Vests (36 @ \$755)	Purchasing; Complete 8/31		13,519	
2019	Office of Justice	Bulletproof Vests Partnership	Vests (11 @ \$800)	New app submitted 5/23			4,400
2017	Radio Systems Corp/ PetSafe®	PetSafe® Bark For Your Park™	Community Dog Park	Considering application			
2018	Fit Radio	National Fitness Campaign	Outdoor Fitness Court	Awarded 11-27-18; raise \$\$		30,000	
TOTALS					1,489,693	5,800,497	2,879,400



The City of Durant

Office of City Clerk

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Kenny Cooper, Supervisor, Solid Waste
Landfill
Re: Landfill Information and Reports - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Project Schedule - June 2019	Exhibit	7/3/2019
DEQ Monthly Report - June 2019	Exhibit	7/3/2019





MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)

Due by the 10th of the month following the reporting month

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

Report month/year: JUNE 2019

Facility Name: CITY OF DURANT C/D LANDFILL
Mailing Address: PO BOX 578
DURANT, OK 74702-0578

Permit Number: 3507001

Phone Number: 580-931-6606

Total # of Days open: 25

COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

D A Y	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1	85.93									
2										
3	183.86									
4	100.53									
5	100.92									
6	103.71									
7	163.26									
8	45.85									
9										
10	158.7									
11	166.12									
12	55.09									
13	237.38									
14	84.69									
15	54.97									
16										
17	11.72									
18	46.19									
19	9.7									
20	88.64									
21	58.66									
22	61.17									
23										
24	11.23									
25	101.99									
26	205.72									
27	143.11									
28	86.42									
29	8.74									
30										
31										
Total	2374.3	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: Nenny Cooper

Phone #: 580-924-8358

Date: 7-1-19



The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Robbee Tonubbee Library Director
Re: Library Report for June 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Library Monthly Report Jun 2019	Cover Memo	7/1/2019

Donald W Reynolds Community Center & Library

June 2019

Statistical Report

Attendance monthly total -----	9,751
Attendance daily average -----	390
Circulation monthly (physical units)-----	7,375
Circulation average daily -----	295
Computer usage total -----	1,048
Computer users average daily-----	42
Computer usage average time-----	42 min
Computer guest passes-----	239
Computer guest passes average daily-----	9
New Library card holders-----	167
Materials donated -----	1,640
(53 put in collection)	

Interesting Statistics

Attendance: The numbers for June were down from previous years, 9,751. In previous years June has had attendance of 11,000 but in those years the Summer Reading Program was held inside the library for the bulk of the program. This year ALL the SRP is being held in the theater which means the kids aren't counted in the gates entering the circulation area. This means we aren't counting all the kids who attend the program, unless they enter the library every Tues & Thurs, their parents or siblings. No extra programming or rentals inside the library this month also affected the count.

Revenue: \$2,801.35 was the total for June and this is down significantly from previous months in 2019 as well as the summer of 2018. This is due to there being no paying room rentals for June due to the AC not working in the community center part of the library. Fines were up significantly, to over \$1,000 for the month. The increase in fines has helped to combat the lost revenue of the community center rooms.

What's Happened and What's Coming up!

- Summer Reading attendance hit 624 for ages 5-8, 9-12, & teens. This is an increase over 2018's number of 617 for June. We feel this is largely due to a significant increase in teens signed up for the program. There are currently 18 different teens signed up for the SRP with a daily average of 10.
- This month the community center's air conditioning went out, partially, so the rooms were unable to be cooled to a decent temperature so all remaining events in the theater for the end of May plus all of June, July, & August were cancelled. The HVAC & the computerized control system was evaluated for repair and a whole new control system will need to be installed. This work will begin in July and is projected to be completed sometime in August.
- Several of the local Big 5 Headstart classes visited the library for programming in June. Rock Creek's Summer School Program also visited the library in mid-June for a movie & snacks. The Boys & Girls Club brought groups on Monday mornings for a movie & snacks and will continue to come through the summer.
- The librarian attended the ALA National Conference in June. Part of the travel costs were paid by ALA as a part of a grant for a traveling exhibit titled "Thinking Money for Kids" which will make its to the library in the spring of 2021. The

library is one of 50 stops for the exhibit. The exhibit will live in the library's meeting room for 4 weeks and be open to the public while the library is open. There will be special programming for local schools, county schools, families, and online/homeschool groups. This exhibit is made possible through FINRA and the ALA.

Community Partnerships

OHAI – The Financial Literacy grant finished up this month with an advanced Tai Chi class on Mondays and Wednesdays than a Diabetes Education Class on Friday mornings. This program was funded by a grant through the Oklahoma Dept of Library's Literacy Group. The program was administered through OHAI & targeted seniors.

Summer Reading Program – Local businesses are helping with the Summer Reading Program through sponsorships. All the local banks and many businesses help the library provide programming for kids in June & July. Some businesses help financially and others help with their services or products. "Freddy's", "Applebee's" and "Whataburger" give out restaurant coupons, "Buddy's Home Furnishings" usually lets us use a chest freezer for the food for the Summer Feeding Program and "Sonic" give coupons and bags for the program. "Big Cats Gym" is going to come out to do Jedi Training with the kids and "Anytime Fitness" is doing Astronaut Training with the program attendees.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.



The City of Durant

Parks

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Marty Pope Parks Department
Re: Parks Department Monthly Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Parks Department Monthly Report - July 2019	Exhibit	7/1/2019



THE CITY OF DURANT

Parks and General Services

7-1-19

RE: City Council Report for July 2019

Mowing and maintaining Jacobs Park, Leonard Morgan Park, Keithly Park, City Hall, Airport, Schuler Park, Old Highway Patrol Building, Plyler Park and Ball fields, Senior Citizens, Market Square, Public Works Division, Viaduct, Water Tower, lots on University, Country Estates, Entry Signs, Wall at Whataburger and in front of Jimmy's Egg. Hump back Bridge and the New Senior Citizen Building.

Brush cutting right of ways, Highway 70 East, flood plain lots, Gayle Farrell.

Durant Swimming Pool kept in running order, shade covers installed.

Running Parks and Opening Cemetery gates everyday.

Sprayed fields at DMSC.

Finishing airport fence.

Brush cut Airport, driving range, and roadways.

Finished ADA swings at Carl Albert Park and Keithly Park.

Trimmed all trees at Plyler Park.

Maintaining and Mowing DMSC.

Marty Pope Parks Superintendent.

Marty Pope

Marty Pope



The City of Durant

Office of Community Development

Memorandum

Date: 6/25/2019
To: Mayor and City Council
From: Danielle Barker, Community Development
Director
Re: Planning Commission Minutes of May 21, 2019

Council Information / Action Requested

No action required

City Staff Information / Action Follow-up, if Council authorizes this action:

No action required

ATTACHMENTS:

Description	Type	Upload Date
Planning Commission Minutes	Cover Memo	6/25/2019

**Minutes of the Durant Municipal Special Planning Commission Meeting of Tuesday,
May 21, 2019 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Member Whitney Kerr called the meeting to order at 5:35p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:

Planning Commission Members:

Present: Kerr, Horner, Jackson

Absent: Keener, Whitehurst

1. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of April 16, 2019

Motion was made by Commission Member Jackson and seconded by Commission Member Horner to approve the minutes of April 16, 2019 as presented

Motion carried by the following vote:

Aye: Kerr, Horner, Jackson

Nay:

Abstain

2. CONSIDERATION PC2019-09

Doug Moore reviewed with Planning Commission members stating that this is a pretty straight forward case. The applicant is looking to expand his business of Self Storage. Being there is I-1 next to this property, this would not be considered spot zoning. Staff recommends approval being it is consistent with the zoning in the area

David Kelly: I am here to represent Mr. Keener who was not available tonight. I will be glad to answer any questions you might have. There was no opposition to this request.

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to approve the this request as presented

Motion carried by the following vote:

Aye: Kerr, Horner, Jackson

Nay:

Abstain

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT:

Motion made by Commission Member Jackson and seconded by Commission Member Horner to adjourn.

Motion Carried by the following vote:

Aye: Kerr, Horner, Jackson

Nay:

Abstain:

The meeting was adjourned at 6:00 p.m.



The City of Durant

Durant Police Department

Memorandum

Date: 6/28/2019
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthly Report - May 2019

Review attached Report

The City of Durant was host to the 2019 Oklahoma Association of Chiefs of Police Conference. The conference had 107 vendors, the largest law enforcement vendor show in Oklahoma and experienced a record number of attendees with 170 registrations consisting of Police Chiefs and law enforcement executive from across the State. Many of those inquired about and indulged in our City and its amenities, mostly retail shopping and restaurants.

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Police Department Monthly Report - May 2019	Cover Memo	6/28/2019



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT May 2019

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	May-19	May-18	YTD 2019
<i>UCR PART 1 CRIMES</i>			
Criminal Homicide	0	0	1
Forcible Rape	0	1	0
Robbery	0	0	1
Aggravated Assaults	8	4	33
Burglary	15	19	74
Larceny-Theft	66	86	194
Motor Vehicle Theft	8	5	17
Arson	1	1	1
<i>UCR Part 1 Crimes - TOTAL</i>	98	116	321
<i>UCR PART 2 CRIMES</i>			
Other Assaults (Simple)**	20	10	65
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
<i>**UCR Part 2 Crimes**-TOTAL</i>	280	254	1,151
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	378	370	1,472

Domestic Violence Cases	May-19	May-18	YTD 2019
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	16	8	49



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT May 2019

ARRESTS	May-19	May-18	YTD 2019
UCR Part 1 Crimes	19	15	57
UCR Part 2 Crimes	153	124	642
Juvenile Crimes	6	1	8
TOTAL ARRESTS	178	140	707

EOD Actions	22	27	98
--------------------	----	----	----

Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	May-19	May-18	YTD 2019
Injury Accidents	17	13	58
Property Damage Accidents	38	31	181
Private Property Accidents	15	11	64
Fatality Accidents	0	0	1
TOTAL ACCIDENTS	70	55	304

CITATIONS	May-19	May-18	YTD 2019
Traffic/Non-Traffic Citations	422	239	1,465
Warnings	132	120	790
DUI	15	7	56
TOTAL	569	366	2,311



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT May 2019

<i>CALLS FOR SERVICE</i>	<i>May-19</i>	<i>May-18</i>	<i>YTD 2019</i>
Durant Police Department	2,409	2,010	9,810
Bryan County*	2,039	2,268	9,469
TOTAL CALLS FOR SERVICE	4,448	4,278	19,279

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	329	178	724.00
<i>CHAPLAIN HOURS</i>	15.5	17.25	54.75

<i>ANIMAL CONTROL</i>	<i>May-19</i>	<i>May-18</i>	<i>YTD 2019</i>
Calls for Service	161	142	887
Citations Issued	1	0	9
Adoptions	4	41	21

MONTHLY DEPARTMENT REPORT TOTALS

2019	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL			ADOP- TIONS			
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4			
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3			
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6			
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4			
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4			
JUNE										0							0						0						0										
JULY										0							0						0						0										
AUG										0							0						0						0										
SEPT										0							0						0						0										
OCT										0							0						0						0										
NOV										0							0						0						0										
DEC										0							0						0						0										
TOTAL	1	0	1	33	65	74	194	17	1	321	1,151	1,472	49	57	642	8	707	98	58	181	64	1	304	1,465	790	56	2,311	9,810	9,469	19,279	724.00	54.75	887	9		21			

2018	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL			ADOP- TIONS				
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31				
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29				
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42				
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38				
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41				
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5				
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3				
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4				
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7				
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12				
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2				
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6				
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220				

MONTHLY DEPARTMENT REPORT TOTALS

2017	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	COLLISIONS (MVC)						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		PT 1	PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1			51
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5			27
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1			40
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5			34
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0			24
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1			31
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0			37
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3			28
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3			38
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0			20
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2			18
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0			31
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21			379

2016	>>> >>> >>>			MISC OFFENSES								<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC		NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS									
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2			31						
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2			26						
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11			46						
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6			22						
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4			25						
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1			51						
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3			39						
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2			52						
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6			30						
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37			322						
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2			67						
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4			28						
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0			28						
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6			123							
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43			445							

MONTHLY DEPARTMENT REPORT TOTALS

2015	>>> >>> >>>			MISC OFFENSES								<<<		<<<		<<<	>>> ARRESTS <<<					<<<	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE	Chaplain	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2		JUV	TOTAL	EOD	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	HOURS	Hours	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20					
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21					
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25					
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13					
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15					
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27					
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23					
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25					
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20					
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27					
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31					
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40					
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287					

2014	>>> >>> >>>			MISC OFFENSES							<<<			<<<			DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF	FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS						
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28				
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13				
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22				
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15				
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27				
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22				
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24				
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13				
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17				
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19				
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17				
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19				
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236				

MONTHLY DEPARTMENT REPORT TOTALS

2013	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL	DURANT	BRYAN CO				CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20	
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27	
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29	
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43	
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27	
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33	
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32	
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29	
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26	
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23	
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18	
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10	
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317	

2012	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES	MISD	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL				BRYAN CO			CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28		
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56		
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51		
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19		
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20		
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23		
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28		
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44		
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44		
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30		
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33		
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15		
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391		

MONTHLY DEPARTMENT REPORT TOTALS

2011	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES			MISD	JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES		TRAF- FIC	NON- TRAF					BRYAN CO		CFS	CITA- TIONS	FEES COLL			ADOP- TIONS			
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50				
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51				
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52				
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45				
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58				
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32				
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50				
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49				
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39				
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40				
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59				
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58				
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583				

2010	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES			MISD	JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF					DURANT	BRYAN CO	TOTAL					CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662						1,961	1,533	3,494	385.5		215	0	\$326	14				
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22					
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49					
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26					
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15					
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9					
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19					
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9					
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24					
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22					
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37					
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25					
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271					

MONTHLY DEPARTMENT REPORT TOTALS



The City of Durant

Office of City Clerk

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Albert Pierce, Solid Waste Department
Superintendent
Re: Solid Waste Department Monthly Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Report - June 2019	Exhibit	7/3/2019



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS SCHEDULE ***June 2019***

A. Work Completed:

1. Hauled 116.93 tons of extra hauling
2. Hauled 111 loads of extra hauling
3. Picked up and delivered 17 sharps
4. One abatement this month
5. Cleaned Sunny Side rd. 2 time
6. Refurbished dumpsters
7. Replaced 8 dumpsters with new
8. Cleaned dead ends of Cemetery rd. 2 time

B. Work Planned For July

1. Refurbish. dumpsters
- 2.

C. Work Planned For Jan. '1-19 – Dec. 31-19

1. Pick up trash

D. Projects Planned And Requested For Authorization:

1. None.



The City of Durant

Office of the Street Department

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: James Young Street Superintendent
Re: Street Department report June 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly report	Cover Memo	7/1/2019
Work Orders	Cover Memo	7/1/2019



THE CITY OF DURANT

Office of the Street Department

Street Department Project Schedule June 1st 2019 thru May 30th 2019

A. Work Completed:

1. Cleaned drains city wide
2. Patched utility cuts
3. Bladed Sunny side, Davis, Cale Switch And Pepper nut
4. Installed culvert on meadow lark lane
5. Cleaned ditches on 49th from University to Wilson
6. Resurfaced Alley between 8th and 9th and Live oak and Locust
7. Cleaned ditches on University from 49th to Larkspur lane
8. Cleaned ditches on Gates from University to Main
9. Ran patch truck
10. Sign Maintenance
11. Light Maintenance
12. Ran Sweeper
13. Extended culvert on Folsom

B. Work Planned In July

Level patch on University from 49th to University Pl.
Level patch on W. Main from 10th to Washington
Clean ditches on Washington, 49th, Kimberly, Mocking bird, Folsom, and Red bud,
Level patches Sth 5th and Arkansas, nth 7th ave.
Pour slab at Land fill transfer station
Patch Folsom culvert cut out

C. Work Planned For July. 2019 Thru July 2020 Approx. start date – Finish date

Level patch Sunny side rd, Cale Switch, Choctaw rd, and Rodeo rd	Aug.
Repair curb and bad road sections Walnut rd and Pecan rd	Sep.
Level patch Mocking bird, Washington, and Bryan Rd	Oct.
Level patch Folsom and Red bud	Nov.
Level patch Rodeo Rd	Dec.
Install new drainage pipe on Lohoma Cir. and Waco	Dec.

D. Projects Planned and Requested for Authorization:



Work Order Report

06/01/2019 - 06/30/2019

Work Order Date	Location	Requested By	Work Description	Work Start Date	Work End Date
6/24/2019	MCLEAN	SETH MYRON	16 POT HOLES	6/21/2019	6/21/2019
6/24/2019	520 LEE AVE	SETH MYRON	POT HOLE	6/21/2019	6/21/2019
6/24/2019	WILSON	SETH MYRON	3 POT HOLES	6/21/2019	6/21/2019
6/24/2019	13TH & LOCUST	SETH MYRON	2 POT HOLES	6/21/2019	6/21/2019
6/24/2019	614 S 7TH	SETH MYRON	4 POT HOLES	6/21/2019	6/21/2019
6/24/2019	SUNNYSIDE	SETH MYRON	3 POT HOLES	6/21/2019	6/21/2019
6/24/2019	ARKANSAS	SETH MYRON	LEVEL PATCH	6/20/2019	6/20/2019
6/24/2019	5429 ROAD RUNNER	SETH MYRON	CUT OUT AND FIX IN FRONT OF MAILBOX	6/20/2019	6/20/2019
6/24/2019	14TH & MULBERRY	SETH MYRON	2 POT HOLES	6/20/2019	6/20/2019
6/24/2019	13TH & MULBERRY	SETH MYRON	2 POT HOLES	6/20/2019	6/20/2019
6/24/2019	MULBERRY	SETH MYRON	POT HOLE	6/20/2019	6/20/2019
6/21/2019	1319 GRAND	SETH MYRON	CUTOUT	6/20/2019	6/20/2019
6/21/2019	10TH & EVERGREEN	SETH MYRON	CUTOUT	6/20/2019	6/20/2019
6/21/2019	312 N 5TH	SETH MYRON	CUTOUT	6/20/2019	6/20/2019
6/21/2019	423 CEDAR	SETH MYRON	CUT OUT	6/20/2019	6/20/2019
6/20/2019	14TH & MAIN	SETH MYRON	POT HOLE	6/18/2019	6/18/2019
6/20/2019	BRYAN DR (LOCKS TO UNIVERSITY)	SETH MYRON	11 POT HOLES	6/18/2019	6/18/2019
6/20/2019	2ND & 3RD IN ALLEY	SETH MYRON	2 POT HOLES	6/18/2019	6/18/2019
6/20/2019	49TH BY TRACKS	SETH MYRON	3 POT HOLES	6/18/2019	6/18/2019
6/20/2019	NE 2ND (BY RUSTIN)	SETH MYRON	POT HOLE	6/18/2019	6/18/2019
6/20/2019	MAIN	SETH MYRON	4 POT HOLES	6/18/2019	6/18/2019
6/20/2019	5TH (TEXAS TO ARKANSAS)	SETH MYRON	4 POT HOLES	6/18/2019	6/18/2019

Work Order Date	Location	Requested By	Work Description	Work Start Date	Work End Date
6/20/2019	ELM & WASHINGTON	SETH MYRON	2 POT HOLES	6/18/2019	6/18/2019
6/20/2019	16TH & MAIN	SETH MYRON	2 LEVEL PATCHS	6/18/2019	6/18/2019
6/20/2019	WASHINGTON & MAIN	SETH MYRON	5 POT HOLES	6/18/2019	6/18/2019
6/20/2019	EVERGREEN & WASHINGTON	SETH MYRON	2 POT HOLES	6/18/2019	6/18/2019
6/20/2019	7TH & UNIVERSITY	SETH MYRON	3 POT HOLES	6/18/2019	6/18/2019
6/18/2019	N 3RD (MAIN TO PLUM)	JAMES SCOTT	SWEPT	6/14/2019	6/14/2019
6/18/2019	7TH & PLUM	SETH MYRON	2 POT HOLES	6/14/2019	6/14/2019
6/18/2019	UNIVERSITY (RADIO TO GATES)	SETH MYRON	5 POT HOLES	6/14/2019	6/14/2019
6/18/2019	2ND & PINE	SETH MYRON	2 LEVEL PATCHS	6/14/2019	6/14/2019
6/18/2019	MAIN	JAMES SCOTT	SWEPT	6/14/2019	6/14/2019
6/18/2019	MAIN (N 21ST TO N 5TH)	JAMES SCOTT	SWEPT	6/13/2019	6/13/2019
6/18/2019	N 2ND (MAIN TO UNIVERSITY)	JAMES SCOTT	SWEPT	6/13/2019	6/13/2019
6/18/2019	MAIN	JAMES SCOTT	SWEPT	6/12/2019	6/12/2019
6/18/2019	ELM	JAMES SCOTT	SWEPT	6/12/2019	6/12/2019
6/12/2019	STONE CREEK	RYAN JONES	CUT OUT FOR TIN HORN	6/12/2019	6/12/2019
6/12/2019	2200 BLK OF WILSON	CALVIN PATTERSON	CUT OUT	6/12/2019	6/12/2019
6/12/2019	1300 BLK OF GRAND	RYAN JONES	CUT OUT	6/12/2019	6/12/2019
6/12/2019	ARKANSAS	JAMES SCOTT	SWEPT	6/11/2019	6/11/2019

Work Order Date	Location	Requested By	Work Description	Work Start Date	Work End Date
6/12/2019	CROOKED OAK	SETH MYRON	4 POT HOLES	6/11/2019	6/11/2019
6/12/2019	9TH & TEXAS	SETH MYRON	POT HOLE	6/11/2019	6/11/2019
6/12/2019	KATY	SETH MYRON	POT HOLE	6/11/2019	6/11/2019
6/12/2019	KATY	SETH MYRON	3 POT HOLES	6/11/2019	6/11/2019
6/12/2019	1000 BLK N 5TH	SETH MYRON	POT HOLE / CUT OUT	6/11/2019	6/11/2019
6/12/2019	821 EVERGREEN	SETH MYRON	POT HOLE	6/11/2019	6/11/2019
6/12/2019	10 TH & MAIN	SETH MYRON	14 POT HOLES	6/11/2019	6/11/2019
6/12/2019	421 N 4TH	JAMES SCOTT	SWEPT	6/10/2019	6/10/2019
6/12/2019	TEXAS	SETH MYRON	3 POT HOLES	6/10/2019	6/10/2019
6/12/2019	BEECH (BETWEEN 11TH & 12TH)	SETH MYRON	SINK HOLE	6/10/2019	6/10/2019
6/12/2019	5TH & ARKANSAS	SETH MYRON	POT HOLE	6/10/2019	6/10/2019
6/12/2019	BETWEEN 1ST & 2ND IN ALLEY	SETH MYRON	6 POT HOLES	6/10/2019	6/10/2019
6/12/2019	SAND PIPER CIR.	JAMES SCOTT	SWEPT	6/7/2019	6/7/2019
6/12/2019	REMINGTON HILLS	JAMES SCOTT	SWEPT	6/7/2019	6/7/2019
6/12/2019	EAST MAIN TO N 15TH	JAMES SCOTT	SWEPT	6/7/2019	6/7/2019
6/7/2019	REMINGTON HILLS	JAMES SCOTT	SWEPT	6/6/2019	6/6/2019
6/7/2019	ARKANSAS	JAMES SCOTT	SWEPT	6/6/2019	6/6/2019
6/7/2019	49TH (MOCKINGBIRD TO MAIN)	SETH MYRON	5 POT HOLES	6/6/2019	6/6/2019
6/7/2019	LYNNWOOD & HARMONY	SETH MYRON	16 POT HOLES	6/6/2019	6/6/2019
6/7/2019	SANDSTONE	SETH MYRON	11 POT HOLES	6/6/2019	6/6/2019
6/7/2019	WASHINGTON	SETH MYRON	POT HOLE	6/6/2019	6/6/2019
6/7/2019	EPPLER LN	SETH MYRON	4 POT HOLES	6/6/2019	6/6/2019

Work Order Date	Location	Requested By	Work Description	Work Start Date	Work End Date
6/7/2019	805 N 3RD	SETH MYRON	FIX DIP IN FRONT OF DRIVEWAY	6/6/2019	6/6/2019
6/7/2019	14TH & LOUISIANA	SETH MYRON	3 POT HOLES	6/6/2019	6/6/2019
6/6/2019	REMINGTON HILLS	JAMES SCOTT	SWEPT	6/5/2019	6/5/2019
6/6/2019	EVERGREEN	JAMES SCOTT	SWEPT	6/5/2019	6/5/2019
6/6/2019	MOCKINGBIRD	SETH MYRON	2 LEVEL PATCHS	6/5/2019	6/5/2019
6/6/2019	MOCKINGBIRD	SETH MYRON	LEVEL PATCH	6/5/2019	6/5/2019
6/6/2019	REMINGTON HILLS	JAMES SCOTT	SWEPT	6/4/2019	6/4/2019
6/6/2019	618 N 6TH	JAMES SCOTT	SWEPT	6/4/2019	6/4/2019
6/6/2019	E MAIN TO N 21ST	JAMES SCOTT	SWEPT	6/4/2019	6/4/2019
6/6/2019	MOCKINGBIRD	SETH MYRON	11 POT HOLES	6/4/2019	6/4/2019
6/6/2019	1000 BLK OF TEXAS	SETH MYRON	3 POT HOLES	6/4/2019	6/4/2019
6/6/2019	18TH & MISSISSIPPI	SETH MYRON	3 POT HOLES	6/4/2019	6/4/2019
6/6/2019	E ELM	SETH MYRON	POT HOLE	6/4/2019	6/4/2019
6/6/2019	MISSISSIPPI (AT AVALON APT)	SETH MYRON	POT HOLE	6/4/2019	6/4/2019
6/6/2019	CHOCTAW RD	SETH MYRON	3 POT HOLES	6/4/2019	6/4/2019
6/6/2019	S 9TH BY CHOCTAW	SETH MYRON	POT HOLE	6/4/2019	6/4/2019
6/6/2019	DALLAS	SETH MYRON	5 POT HOLES	6/4/2019	6/4/2019
6/4/2019	CROOKED OAK DR	JAMES SCOTT	SWEPT	6/3/2019	6/3/2019
6/4/2019	EAST MAIN TO N 21ST	JAMES SCOTT	SWEPT	6/3/2019	6/3/2019
6/4/2019	BRIARWOOD PLACE	JAMES SCOTT	SWEPT	6/3/2019	6/3/2019
6/4/2019	BRIARWOOD AVE	JAMES SCOTT	SWEPT	6/3/2019	6/3/2019

Work Order Date	Location	Requested By	Work Description	Work Start Date	Work End Date
6/4/2019	2HD & SYCAMORE	SETH MYRON	POT HOLE	6/3/2019	6/3/2019
6/4/2019	1000 BLK N 4TH	SETH MYRON	POT HOLE	6/3/2019	6/3/2019
6/4/2019	5TH & LOCUST	SETH MYRON	2 POT HOLES	6/3/2019	6/3/2019
6/4/2019	5TH & MULBERRY TO UNIVERSITY	SETH MYRON	7 POT HOLES	6/3/2019	6/3/2019
6/4/2019	WILSON & BRIARWOOD	SETH MYRON	2 POT HOLES	6/3/2019	6/3/2019
6/4/2019	EVERGREEN & KATY	SETH MYRON	9 POT HOLES	6/3/2019	6/3/2019
6/4/2019	5TH & MISSISSIPPI	SETH MYRON	2 POT HOLES	6/3/2019	6/3/2019
6/4/2019	S 9TH & TEXAS	SETH MYRON	3 POT HOLES	6/3/2019	6/3/2019
6/3/2019	BROOKSIDE / BROOKSIDE COURT	JAMES SCOTT	SWEPT	5/31/2019	5/31/2019
6/3/2019	BRIARWOOD PL	JAMES SCOTT	SWEPT	5/31/2019	5/31/2019
6/3/2019	BRIARWOOD DR	JAMES SCOTT	SWEPT	5/31/2019	5/31/2019
6/3/2019	EAST MAIN TO N 5TH	JAMES SCOTT	SWEPT	5/31/2019	5/31/2019

Total Records: 95

7/1/2019



The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Stephanie Barfield, Utility Billing Supervisor
Re: Utility Department Monthly Report - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Utility Department Monthly Report - June 2019	Exhibit	7/1/2019



Monthly Utility Billing,
Cash Collection,
And Consumption Summary

JUNE 2019

	WATER		SANITARY SEWER		SANITATION	
	Month	YTD	Month	YTD	Month	YTD
Number of Bills - Active Accounts	6865		6040		6394	
Total Revenue Billed	\$317,812.86	\$1,186,710.44	\$224,760.35	\$827,467.19	\$365,833.65	\$4,654,146.32
Adjustments in Dollar	(\$6,285.65)	(\$50,592.99)	(\$3,629.47)	(\$153,376.26)	(\$21,025.84)	(\$97,859.55)
TOTAL CASH RECEIPTS	\$232,583.57	\$3,408,746.59	\$125,018.68	\$2,130,721.99	\$230,876.82	\$3,855,394.81

	CONSUMPTION IN GALLONS
	86,611,500

NEW SERVICE APPLICATIONS	132
NUMBER OF WALK IN/PHONE PAYMENTS	1,536
MAIL PAYMENTS	1,277
CREDIT CARD PAYMENTS	943
WEB PAYMENTS	893
DROP BOX PAYMENTS	397
BANK DRAFT PAYMENTS	813
CREDIT CARD DRAFT PAYMENTS	196
KIOSK	737
OTHERS	



The City of Durant

Office of City Clerk

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Phillip Hightower, Water Treatment Plant
Re: Water Treatment Plant Operation Reports - June 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
MOR #1 June 2019	Exhibit	7/3/2019
MOR #2 June 2019	Exhibit	7/3/2019
CLO2 and Chlorite Report - June 2019	Exhibit	7/3/2019
Monthly Report - June 2019	Exhibit	7/3/2019
2019 Year End Report	Exhibit	7/3/2019

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT (MOR)- LT2 ADDENDUM NEEDED
CONVENTIONAL OR DIRECT FILTRATION (Free Chlorine)

Plant: Durant WTP
PWSID: 1010601
County: Bryan
Month: Jun-19

Durant City Utilities Authority										PO Box 578										Durant										74702										
System										Address										City										ZIP										
Day	WATER TREATED (in 1,000 gal)	FILTER OPERATION								WASH WATER IN 1000 GALS.	CHEMICALS USED-LBS.								ALKALINITY - RAW				ALKALINITY - FILTERED				pH			CaCO3 STABILITY Method:	HARDNESS (ppm)		Special Test		REMARK					
		FILTERS USED-HOURS									ALUM	LIME	POLYMER Name:	NAOH	Chlorite	Fluoride Name:	CHLORINE				AM	PM			AM	PM	AM	AM	PM		AM	AM	RAW	FILT						
		1	2	3	4	5	6	7	8								PRE	POST																						
1	4308.0	24	0	24	24	24	24	23	23	70.0	1700.0	0.0	40.0	688.0	280.0	0.0	150.0	110.0			250.0	260.0			234.0	220.0	8.1	7.6	8.1	176.0	286.00	262.00								
2	4779.0	23	0	23	23	24	24	24	24	105.0	2100.0	0.0	40.0	825.0	300.0	0.0	160.0	120.0			258.0	260.0			228.0	246.0	7.8	7.6	7.5	194.0	262.00	258.00								
3	4781.0	24	0	24	24	23	23	24	24	70.0	1800.0	0.0	40.0	0.0	300.0	0.0	140.0	100.0			250.0	240.0			230.0	222.0	7.9	7.6	7.3	230.0	254.00	258.00								
4	4714.0	24	0	24	24	24	24	23	23	70.0	5200.0	0.0	40.0	0.0	300.0	0.0	180.0	120.0			258.0	120.0			242.0	212.0	7.7	6.9	6.9	232.0	274.00	270.00								
5	4484.0	23	0	23	23	24	24	24	24	105.0	4600.0	0.0	40.0	1513.0	280.0	0.0	220.0	120.0			80.0	134.0			132.0	106.0	6.7	6.6	7.6	230.0	128.00	200.00								
6	4001.0	24	0	24	24	24	24	24	24		4400.0	0.0	40.0	1650.0	280.0	0.0	240.0	120.0			106.0	120.0			88.0	82.0	7.0	7.0	7.3	158.0	144.00	148.00								
7	3851.0	24	0	24	24	23	23	24	24	70.0	4500.0	0.0	40.0	1788.0	300.0	0.0	240.0	120.0			156.0	150.0			88.0	90.0	7.6	7.4	7.8	92.0	156.00	124.00								
8	4114.0	24	0	24	24	24	24	24	24		4400.0	0.0	40.0	1513.0	300.0	0.0	220.0	120.0			110.0	130.0			100.0	102.0	7.3	7.4	7.7	80.0	144.00	164.00								
9	4639.0	24	0	24	24	24	23	23	23	70.0	5100.0	0.0	40.0	1650.0	300.0	0.0	270.0	130.0			134.0	154.0			102.0	102.0	7.4	7.5	7.3	102.0	144.00	142.00								
10	4727.0	23	0	23	23	24	24	24	24	105.0	4800.0	0.0	40.0	1650.0	300.0	0.0	250.0	100.0			154.0	150.0			112.0	124.0	7.4	7.3	7.3	90.0	168.00	160.00								
11	4749.0	24	0	24	24	23	23	24	24	70.0	4200.0	0.0	40.0	1788.0	300.0	0.0	250.0	120.0			180.0	210.0			136.0	136.0	7.3	7.0	6.8	146.0	182.00	176.00								
12	4615.0	24	0	24	24	24	24	23	23	70.0	2400.0	0.0	40.0	1375.0	300.0	0.0	180.0	120.0			236.0	258.0			164.0	198.0	7.7	7.5	7.3	124.0	230.00	190.00								
13	4699.0	23	0	23	23	24	24	24	24	105.0	2400.0	0.0	40.0	1512.0	300.0	0.0	200.0	120.0			250.0	252.0			210.0	204.0	7.7	7.9	6.9	162.0	242.00	228.00								
14	4585.0	24	0	24	24	24	24	24	24		2300.0	0.0	40.0	275.0	300.0	0.0	160.0	100.0			262.0	256.0			226.0	240.0	7.4	7.3	7.2	208.0	244.00	240.00								
15	4660.0	24	0	24	24	23	23	24	24	70.0	2300.0	0.0	40.0	413.0	300.0	0.0	180.0	120.0			260.0	260.0			240.0	240.0	7.6	7.7	7.4	226.0	250.00	254.00								
16	4127.0	24	0	24	24	24	24	23	23	70.0	3900.0	0.0	40.0	688.0	300.0	0.0	200.0	100.0			252.0	248.0			234.0	240.0	7.7	7.5	7.6	220.0	260.00	266.00								
17	3927.0	23	0	23	23	24	24	24	24	105.0	4300.0	0.0	40.0	1375.0	300.0	0.0	180.0	100.0			86.0	110.0			188.0	152.0	7.2	7.6	7.4	220.0	90.00	226.00								
18	3882.0	24	0	24	24	23	23	24	24	70.0	2200.0	0.0	40.0	1100.0	300.0	0.0	180.0	100.0			150.0	196.0			100.0	114.0	7.4	7.3	6.5	180.0	154.00	138.00								
19	4080.0	24	0	24	24	24	24	23	23	70.0	4400.0	0.0	40.0	1375.0	300.0	0.0	180.0	100.0			208.0	122.0			140.0	168.0	6.9	7.8	7.9	106.0	192.00	170.00								
20	4098.0	24	0	24	24	24	24	24	24		3600.0	0.0	40.0	1100.0	300.0	0.0	200.0	120.0			162.0	184.0			120.0	114.0	7.0	7.4	7.3	138.0	158.00	150.00								
21	4575.0	23	0	23	23	24	24	24	24	105.0	3300.0	0.0	40.0	825.0	300.0	0.0	200.0	100.0			192.0	190.0			130.0	144.0	7.2	7.6	7.2	126.0	178.00	166.00								
22	5298.0	24	0	24	24	24	24	24	24		3300.0	0.0	0.0	1375.0	320.0	0.0	250.0	130.0			186.0	194.0			166.0	178.0	7.4	7.4	7.5	134.0	220.00	198.00								
23	5059.0	24	0	24	24	23	23	24	24	70.0	4000.0	0.0	0.0	1375.0	320.0	0.0	200.0	120.0			240.0	236.0			186.0	200.0	7.8	7.8	7.7	150.0	248.00	210.00								
24	4560.0	24	0	24	24	24	24	23	23	70.0	4700.0	0.0	0.0	1513.0	320.0	0.0	200.0	120.0			188.0	130.0			216.0	216.0	7.7	7.9	7.9	176.0	206.00	230.00								
25	4565.0	23	0	23	23	24	24	24	24	105.0	4300.0	0.0	0.0	1375.0	320.0	0.0	200.0	120.0			226.0	200.0			148.0	150.0	7.9	7.3	7.4	190.0	230.00	194.00								
26	4547.0	24	0	24	24	24	24	24	24		3000.0	0.0	0.0	1650.0	320.0	0.0	200.0	160.0			224.0	220.0			162.0	184.0	7.7	7.5	7.6	148.0	242.00	218.00								
27	4540.0	24	0	24	24	23	23	24	24	70.0	3100.0	0.0	0.0	1100.0	320.0	0.0	260.0	120.0			182.0	198.0			180.0	180.0	7.6	7.7	7.4	166.0	232.00	230.00								
28	4618.0	24	0	24	24	24	24	23	23	70.0	2400.0	0.0	24	825.0	320.0	0.0	200.0	120.0			208.0	232.0			190.0	168.0	7.4	7.2	7.3	184.0	208.00	244.00								
29	4572.0	23	0	23	23	24	24	24	24	105.0	1900.0	0.0	0.0	963.0	320.0	0.0	200.0	120.0			240.0	250.0			210.0	210.0	7.7	7.3	7.5	184.0	254.00	244.00								
30	4784.0	24	0	24	24	24	24	24	24		2600.0			550.0	320.0		140.0	100.0			250.0	264.0			222.0	234.0	8.0	7.5	7.5	190.0	250.00	242.00								
31																										232.8	223.1	222.5	4966.0											
Tot	134938.0	712		712	712	713	713	712	712	1890.0	103200.0		840.0	33829.0	9120.0		6030.0	3470.0			5938.0	5928.0			5124.0	5206.0				6230.00	6200.00									
Avg	4498.0	24	0	24	24	24	24	24	24	63.0	3440.0	0.0		28.0	1128.0	304.0		201.0	116.0			198.0	198.0			171.0	174.0	7.8	7.4	7.4	166.0	208.00	207.00							
Power Costs	\$18,084.34																																							
Labor Costs	\$49,250.80										Ave Rate of Wash (Vert. in/min)																				I hereby certify the above to be correct to the best of my knowledge.									
Chemicals	\$26,093.56																																							
Supplies	\$731.52										Ave Wash Period (Minutes)																													
Repairs	\$3,949.95																														Signed									
Testing Cost	\$485.00										% Wash Water Used										1.40%																			
TOTAL	\$98,595.17										Ave. Head Loss for Washing																				Title									
Cost per thousand gallons	\$0.73																														DEQ Form # 630-577 Revised 5/21/2018 Oper. Cert. No.									

KS





OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT (MOR)- LT2 ADDENDUM NEEDED
CONVENTIONAL OR DIRECT FILTRATION (Free Chlorine)

Plant: Durant WTP

PWSID: 1010601

County: Bryan

Month/Year: Jun-19

Durant City Utilities Authority
System

PO Box 578
Address

Durant
City

74702
Zip

Instructions:

If there are no combined filter turbidity readings or free chlorine residual sample results at the entry point to the distribution system due to the plant not running, write **OFF** in the box.

Two (2) distribution chlorine residuals **must be taken daily**, even if the plant is not running.

Mail the original by the 10th of the following month to:

Oklahoma DEQ, Water Quality Division, P.O. Box 1677, Oklahoma City, OK 73101

Combined Filter Turbidity	
Total number of turbidity readings required	180
Total number of turbidity readings	180
Number of turbidity readings above 1.49 NTU	0
HIGHEST turbidity reading	0.14
Number of turbidity readings above 0.15 NTU	0
Percent of turbidity readings above 0.15 NTU	0.00%
Free Chlorine-Entry Point to Distribution	
Total number of chlorine residual samples	180
Number of samples below 1.0 mg/L	0
Free Chlorine-Distribution	
Total number of chlorine residual samples	60
Number of samples below 0.2 mg/L	0

Individual Filter Turbidity - Complete Entire Checklist
1. Was Each Filter Monitored continuously while the plant was running? ☐ No ☒ Yes
2. Was each filter monitored every 15 minutes while the plant was running? ☐ No ☒ Yes
3. Was there a failure of the continuous monitoring equipment? ☒ No ☐ Yes
4. Did the same filter exceed 1.49 NTU in two consecutive 15 minute readings? ☒ No ☐ Yes* (Complete the Turbidity Trigger Form and attach it to this MOR)
5. Was individual filter level greater than 0.54 NTU in two consecutive measurements after being on line for more than four hours? ☒ No ☐ Yes
6. Did the same filter exceed 1.49 NTU in two consecutive 15 minute readings for three months in a row? ☒ No ☐ Yes* (Submit a Self-Assessment of the filter(s) within 14 days of the exceedance)
7. Did the same filter exceed 2.49 NTU in two consecutive 15 minute readings for two months in a row? ☒ No ☐ Yes* (Contact DEQ to schedule a Comprehensive Performance Evaluation)

* If you answered Yes to questions 4, 6, or 7, you must complete the Turbidity Trigger Form and attach it to this MOR.

				# of Readings***	COMBINED FILTER TURBIDITY						FREE CHLORINE RESIDUAL								COMMENTS
DAY	RAW	SET	SET		2400-0400	0400-0800	0800-1200	1200-1600	1600-2000	2000-2400	ENTRY POINT TO DISTRIBUTION						DISTRIBUTION SYSTEM		
											12am	4am	8am	12pm	4pm	8pm			
1	28.55	2.90	2.60	6	0.07	0.06	0.04	0.04	0.04	0.04	2.78	3.30	3.29	2.86	2.82	2.83	1.53	1.40	
2	22.97	2.30	2.80	6	0.06	0.04	0.03	0.03	0.03	0.03	3.10	3.54	3.60	3.20	2.89	2.82	2.17	1.72	
3	30.80	2.10	2.90	6	0.04	0.03	0.03	0.03	0.03	0.03	3.00	3.27	3.22	2.93	2.71	2.63	2.40	2.12	
4	25.50	2.40	2.30	6	0.04	0.03	0.03	0.03	0.05	0.06	2.78	3.09	3.05	3.05	2.86	2.49	1.80	1.76	
5	195.60	2.50	2.60	6	0.07	0.07	0.07	0.07	0.07	0.07	2.42	2.37	2.26	2.07	1.89	1.98	1.55	1.83	
6	180.20	2.10	2.70	6	0.07	0.09	0.10	0.10	0.09	0.09	2.01	2.21	2.21	2.37	2.39	2.19	1.56	1.11	
7	66.43	2.40	2.70	6	0.08	0.14	0.14	0.13	0.10	0.10	2.24	2.38	2.59	2.40	2.38	3.05	0.90	0.88	
8	126.00	3.00	3.10	6	0.08	0.07	0.08	0.07	0.06	0.06	2.92	3.20	3.35	3.44	2.56	2.36	1.30	1.37	
9	99.22	1.80	3.10	6	0.14	0.10	0.06	0.06	0.05	0.05	2.59	3.29	3.31	3.03	3.09	3.19	1.34	1.66	
10	87.74	2.00	2.30	6	0.07	0.05	0.04	0.04	0.04	0.05	3.24	3.34	3.40	3.12	2.84	2.74	2.11	1.63	
11	66.67	2.50	2.70	6	0.10	0.07	0.05	0.04	0.04	0.05	2.88	3.26	3.25	3.02	2.78	2.76	0.83	1.70	
12	47.70	1.70	2.30	6	0.09	0.06	0.04	0.04	0.04	0.04	2.95	3.40	3.41	3.30	2.88	2.52	1.15	1.88	
13	35.77	2.40	2.70	6	0.06	0.04	0.04	0.04	0.04	0.04	2.70	3.37	3.35	3.54	3.09	2.71	1.28	2.10	
14	29.99	2.10	3.10	6	0.04	0.04	0.04	0.04	0.04	0.04	2.88	3.41	3.47	3.22	3.05	2.60	2.23	1.54	
15	26.10	2.30	2.70	6	0.04	0.06	0.04	0.03	0.04	0.03	2.74	3.21	3.28	3.24	3.05	2.56	1.84	1.91	
16	23.46	1.80	2.20	6	0.04	0.04	0.04	0.03	0.03	0.03	2.66	3.27	3.29	3.27	2.98	2.81	2.06	1.92	
17	132.30	1.80	1.90	6	0.07	0.04	0.03	0.04	0.04	0.04	2.88	2.61	2.48	2.63	2.63	2.59	1.70	2.08	
18	41.96	1.90	2.10	6	0.05	0.04	0.04	0.05	0.07	0.09	2.61	3.03	3.04	2.77	2.54	2.33	1.17	1.54	
19	24.65	2.20	2.70	6	0.12	0.10	0.08	0.08	0.06	0.08	2.36	2.71	2.68	2.63	2.28	2.09	1.60	1.41	
20	91.00	2.00	2.60	6	0.08	0.08	0.08	0.06	0.05	0.05	2.13	2.35	2.37	2.45	2.41	2.43	1.21	1.40	
21	33.14	1.90	2.80	6	0.08	0.07	0.05	0.04	0.05	0.05	2.54	3.62	3.12	2.87	2.62	2.56	1.43	1.59	
22	39.92	2.00	3.40	6	0.05	0.05	0.05	0.05	0.05	0.05	2.78	3.02	3.07	2.93	2.68	2.87	1.32	1.90	
23	43.64	2.00	3.80	6	0.12	0.10	0.07	0.05	0.05	0.05	2.94	3.36	3.36	2.94	2.80	2.63	0.96	1.93	
24	100.90	2.20	3.00	6	0.06	0.05	0.05	0.05	0.07	0.13	2.81	3.09	3.06	3.14	3.02	2.29	1.90	2.05	
25	78.53	1.60	2.30	6	0.13	0.08	0.06	0.05	0.05	0.05	2.25	2.60	2.65	2.61	2.31	2.22	1.81	1.48	
26	46.27	1.40	3.10	6	0.05	0.05	0.05	0.04	0.05	0.05	2.28	2.76	2.79	2.84	2.63	2.56	1.26	1.42	
27	42.55	2.80	5.90	6	0.09	0.08	0.07	0.06	0.06	0.07	2.57	3.09	3.13	2.95	2.89	2.40	1.59	1.51	
28	38.35	2.90	4.20	6	0.13	0.11	0.07	0.06	0.06	0.06	2.50	2.64	3.06	2.92	2.67	2.49	1.57	1.48	
29	30.15	3.10	4.00	6	0.11	0.07	0.05	0.05	0.05	0.05	2.83	3.74	3.23	2.54	2.20	2.21	1.68	1.99	
30	23.00	2.50	3.60	6	0.05	0.05	0.05	0.05	0.05	0.05	2.44	2.65	2.66	2.71	2.67	2.54	1.88	1.07	
31																			

*** Number of Readings: You are required to sample the combined effluent for every four hours that the filters are in operation. You must fill out Filter Operation on the 'Chemical and Process Control tab.'

CHLORINE DIOXIDE AND CHLORITE MOR

Section 1: Data Entry

Date	ClO2 Used?	ClO2 POE	ClO2 Dist.			Chlorite POE	Chlorite Dist.			
			1st	2nd	3rd		1st	2nd	3rd	Avg
1	yes	0.1				0.8				####
2	yes	0.1				0.7				####
3	yes	0.1				0.6				####
4	yes	0.1				0.6				####
5	yes	0.1				0.6				####
6	yes	0.2				0.5				####
7	yes	0.1				0.6				####
8	yes	0.1				0.6				####
9	yes	0.1				0.5				####
10	yes	0.1				0.5				####
11	yes	0.2				0.5				####
12	yes	0.1				0.5				####
13	yes	0.1				0.4				####
14	yes	0.1				0.5				####
15	yes	0.1				0.5				####
16	yes	0.1				0.5				####
17	yes	0.1				0.6				####
18	yes	0.2				0.6				####
19	yes	0.1				0.6				####
20	yes	0.1				0.5				####
21	yes	0.1				0.6				####
22	yes	0.1				0.7				####
23	yes	0.1				0.7				####
24	yes	0.1				0.6				####
25	yes	0.1				0.4				####
26	yes	0.2				0.5				####
27	yes	0.2				0.4				####
28	yes	0.2				0.5				####
29	yes	0.2				0.4				####
30	yes	0.1				0.6				####
31										####

Month JUNE Year 2019
 PWS Name Durant Water Plant PWSID 1010601
 Plant Name WTP
 Total 30

Section 2: Summary of Chlorine Dioxide Daily Monitoring

a. Number of Samples Collected 30.0
 b. Number of Point of Entry Samples Exceeded MRDL of 0.8 mg/L 0.0

*For every day the MRDL is exceeded, three chlorine dioxide samples must be taken the next day in the distribution system. Notify your PWS Engineer. Samples results need to be recorded in ClO2 Dist. columns.*Refer to CHLORINE DIOXIDE MONITORING AND COMPLIANCE FACT SHEET for further instructions.*

c. Number of Distribution Samples Exceeding MRDL of 0.8 mg/L 0.0

****VERY IMPORTANT. THIS IS A TIER 1 VIOLATION. THIS VIOLATION MUST BE IMMEDIATELY REPORTED TO DEQ AND TO ALL PERSON SERVED BY THE SYSTEM WITHIN 24 HOURS.****

Section 3: Summary of Chlorite Daily Monitoring

a. Number of Samples Collected 30.0
 b. Number of Point of Entry Samples Exceeded MCL of 1.0 mg/L 0.0

*For every day the MCL exceeded, three chlorite samples must be taken the next day in the distribution system. Enter sample results in Chlorite Dist. columns and then average. *Refer to CHLORITE MONITORING AND COMPLIANCE FACT SHEET for further instructions.*

c. Number of Distribution Average exceeding MCL of 1.0 mg/L 0.0

Signature of owner or operator

Date

Printed name

Operator License #

Send Form by 10th of Following Month to:
 Water Quality Division Attn DBP Coord.
 P.O. Box 1677 Oklahoma City, Oklahoma 73101-1677





THE CITY OF DURANT

Office of the Water Treatment Plant

Water Treatment Plant Projects Schedule June 2019 Monthly Report

A. Work Completed

1. Calibrate lab instruments daily
2. Maintained Water Plant
3. Cleaned all buildings weekly
4. Backwashed filters as needed
5. Backwashed raw pumps weekly
6. Hooked up chlorine tanks and checked for leaks
7. Unload chemicals as they arrived
8. Pulled sludge as needed
9. Run daily chlorine dioxide samples on raw line
10. Flushed alum pumps
11. Inspected fire extinguishers
12. Pulled required water samples and send to ODEQ
13. Clean turbidity meters as needed
14. Cleaned screens on CLO2 generator as needed
15. Mowed Plant Grounds
16. Weed eated around Plant
17. Cut old walkway braces and poles off Air Blower, dug piers up and filled holes in with dirt
18. Cut down tree at the corner of the shop and removed from plant
19. Dug up the stump from tree we cut down
20. Sprayed fences and buildings at Plant
21. Mowed, weed eated and sprayed at Chuckwa, Big Lots, First and Arkansas and Thirteen and Arkansas towers
22. Installed new door handle in 4x4 truck
23. Cleaned raw pump station
24. Removed cylinder off back hoe and took to garage to be repaired
25. Installed repaired cylinder on back hoe
26. Pumped out all the vaults at water towers
27. Installed new VFD on east flocculator on the old plant clarifier and programmed VFD
28. Replaced u-joint on new plant rapid mixer
29. Had to weld in braces on new plant rapid mixer motor mounts
30. Blew out Sample site A on raw water line
31. Treated 134,938,000 gallons of water

B. Work Planned for January-December

Approx Start/Finish Date

- | | |
|-----------------------------------|-----------------|
| 1. Paint buildings | Time permitting |
| 2. Put Gravel at Chuckwa Tower | Time Permitting |
| 3. Put Gravel at Raw Pump Station | Time Permitting |
| 4. Fix #2 filter underdrain | Time permitting |
| 5. Build new Fluoride Building | |

C. Projects Planned and Requested for Authorization

- A. Upgrade raw pump building at the water plant
- B. Upgrade Scada system on Old and New Plant Filters



THE CITY OF DURANT

Office of the Water Treatment Plant

_2019 Yearend Report

A. Projects Completed

- 1) Produced 1,612,729,000 gallons of water
- 2) Used the following chemicals to treat the water
 - a. Alum –103,200 lbs.
 - b. Poly - 9200 lbs
 - c. Cl₂ –89,420 lbs
 - d. Chlorites –105,150 lbs.
 - e. NAOH –154,357 lbs.
- 3) Maintained and operated water treatment plant and performed routine maintenance 24/7
- 4) Average costs per 1,000 gallons of water produced were 0.66 cents including labor, chemicals, utilities and repairs.
- 5) Performed walk thru inspections on daily basis
- 6) Pulled TOC and Chlorites samples for required analysis monthly.
- 7) Pulled HAA5 & THM samples for required analysis quarterly
- 8) Submitted annual Water Rights Permit for Oklahoma resource Board
- 9) Attended the following classes:
 - a. OWPCA certification renewal class
- 10) Passed all lab tests required by EPA and DEQ, costs for analysis of TOC, THM, HAA5, Chlorites, Fluoride, Bac T's, Nitrates, VOCS, Lead and Copper and Radioactive chemicals, UCMR3 samples
- 11) Hired 2 new employee's
- 12) Painted Raw water line at the plant
- 13) Performed up keep on Lake Durant
- 14) Performed yearly inspection on Dam with engineer
- 15) Installed rebuilt motor on #4 High Service pump
- 16) ebuilt #2 pump at South 9th pump station
- 17) Replaced DP in Finished water vault
- 18) Replaced PLC in transfer pump building for scada control
- 19) Replaced DP in Old Plant raw water vault
- 20) Installed valve actuator on #6 filter Backwash valve
- 21) Installed valve actuator on #5 filter backwash valve
- 22) Replacing lights around plant to LED's as they go out
- 23) Installed new chlorinator in chlorine room

- 24) Installed new motor on South flocculator on the old plant clarifier
- 25) Had roof's repaired on the Transfer building and raw pump station
- 26) Removed static mixer in caustic vault and put pipe in its place
- 27) Installed new motor on New plant rapid mixer
- 28) Installed a new VFD on east flocculator on the old plant clarifier
- 29) Installed rebuilt pump in lagoon wet well



The City of Durant

Human Resources Department

Memorandum

Date: 6/26/2019
To: Mayor and City Council
From: Greg Buckley, Assistant City Manager
Re: Consider, Discuss and Approve Collective Bargaining Agreement FY 2019-20 between the City of Durant and IAFF Local 3061 or Take Any Other Appropriate Action

The City of Durant and IAFF Local 3061 began Fiscal Year 2019-20 negotiation on February 26, 2019. Both parties had an opportunity to open Articles for negotiation. Several Articles were presented for negotiation by both the City and the Union. A few of the Articles had some simple language changes for clarification. There are two key changes: 1. Wage table will be adjusted 1.5% and employees will be allowed Step increase if eligible; 2. Promotion Policy will remain open for continued negotiations to update or amend the Promotional Policy.

The Promotion Policy will require several more meetings and discussion about best practices, review of other cities policies and how to best change our practice/program for promotions. The parties felt we could continue open negotiations without unduly holding up the passage of an Agreement, since all other issues have been tentatively agreed to.

IAFF Local 3061 met and ratified the Agreement on June 17, 2019. City Administration is presenting and proposing approval of the FY 2019-20 Agreement.

Council Information / Action Requested

Approve Collective Bargaining Agreement FY 2019-20 between the City of Durant and IAFF Local 3061.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
CBA FY 2019-20 IAFF Local 3061	Exhibit	6/26/2019

AGREEMENT BETWEEN

CITY OF DURANT, OKLAHOMA, EMPLOYER

AND

LOCAL 3061, INTERNATIONAL ASSOCIATION

OF FIREFIGHTERS, UNION

AFL-CIO/CLC, BARGAINING AGENT

FISCAL YEAR 2019 - 2020

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ARTICLE 1 PURPOSE OF AGREEMENT

It is the intent and purpose of this Agreement, entered into by and between the CITY OF DURANT, OKLAHOMA, hereinafter referred to as EMPLOYER, and LOCAL NO. 3061, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, AFL-CIO/CLC, hereinafter referred to as UNION, to achieve and maintain harmonious relations between the parties hereto and to provide for the equitable and orderly adjustment of grievances which may arise during the term of this agreement.

ARTICLE 2 AUTHORITY AND TERM

Section 1. The Employer and the Union have, by these presents, reduced to writing the collective bargaining agreement resulting from negotiations entered into by the Employer and the Union.

Section 2. This Agreement shall become effective on July 1, 2019, and shall have a one-year term, through June 30, 2020.

Section 3. Whenever wages, rate of pay, or any other matters requiring appropriation of monies by the Employer are included as a matter of collective bargaining, it shall be the obligation of the Union to serve written notice of request for collective bargaining on the Employer at least one hundred twenty (120) days prior to the last day on which monies can be appropriated by the Employer to cover the Agreement period which is the subject of the collective bargaining procedure.

Section 4. It shall be the obligation of the Employer and the Union to meet at a reasonable time and confer in good faith with representatives of the Union or the Employer requesting a meeting for purpose of collective bargaining.

Section 5. In the event the Union and the Employer are unable, within thirty (30) business days from and including the date of the first meeting, to reach an agreement, any and all unresolved issues may be submitted to arbitration at the request of either party.

ARTICLE 3 RECOGNITION

Section 1. The Employer recognizes the Union as the sole and exclusive Bargaining Agent for all permanent firefighters of the Fire Department, except the Fire Chief and one designated Administrative Assistant.

Title II Article LI Sec. 51-102-1. Definition of a Firefighter:

“Fire fighters and police officers” shall mean the permanent paid members of any fire department or police department in any municipality within the State of Oklahoma but shall not include the chief of police and an administrative assistant and the chief of the fire department and an administrative assistant. The administrative assistant shall be that person so designated by the chief of the police department. “Police officers” as used herein shall be those persons as defined in Section 11-50-101 of this title.

ARTICLE 4 GRIEVANCE PROCEDURE

Section 1. The Union or any employee covered under this Agreement may file a grievance within ten (10) business days of alleged occurrence, as hereinafter defined, and shall be afforded the full protection of this Agreement.

Section 2. The Union President or his designated representative may report an impending grievance to the Fire Chief in an effort to forestall its occurrence; however the timeframes for filing a grievance under Section 1 shall only be waived or delayed through an agreement in writing between the parties.

Section 3. Any controversy between the Employer and the Union or any employee concerning the interpretation, enforcement or application of any provision of this Agreement and/or concerning any of the terms or conditions of employment contained in this Agreement, including discipline and discharge, shall be adjusted in the following manner.

- 3.A. The grievance shall be discussed by the employee(s) involved with the Chief or his designated representative. Said employee's Union President or his designated representative may be present at said discussion. The answer to the grievance shall be orally submitted by the Chief or his designated representative within ten (10) business days to the employee(s) involved and to the Union President.

- 3.B. If the grievance is not settled by the provisions of Section 3A, it shall be submitted in writing to the Union Grievance Committee. Within five (5) business days from the oral answer rendered by the Chief or his designated representative, the Union Grievance Committee shall determine, in their sole discretion and judgment, whether or not a grievance exists within the terms and conditions of this Agreement.
- 3.B.(1) If the Union Grievance Committee finds a grievance does exist, the Committee shall submit the grievance in writing to the Fire Chief for adjustment within seven (7) business days of the Chief's oral grievance response.
- 3.B.(2) If the Union Grievance Committee finds a grievance does not exist, no further proceedings shall be necessary.
- 3.C. The Fire Chief shall submit his answer in writing to the employee(s) involved and to the Union Grievance Committee within five (5) business days after receipt of the written grievance, (if any). If the grievance is not settled by the Chief's written grievance response, the grievance shall be sent in writing to the City Manager for an answer within five (5) business days after the date of the Chief's written response.
- 3.D. The City Manager shall submit his answer to the grievance in writing to the Fire Chief, the employee(s) involved, and the Union Grievance Committee within five (5) business days after receipt of the Union Grievance Committee's written grievance. If the Union Grievance Committee determines the City Manager's response has not resolved the grievance, the Union shall, within five (5) business days of the City Manager's response, provide written notice of intent to submit the grievance dispute to grievance arbitration for adjustment as follows:
- 3.D.(1) The parties shall request a list of seven (7) arbitrators from the Federal Mediation and Conciliation Service within five (5) business days from the date of the Union's notice to arbitrate the issue.
- 3.D.(2) Within ten (10) business days from the receipt of such list, a representative of the Union and Employer shall meet and alternately strike arbitrator names until the last arbitrator's name remains. That arbitrator shall be selected as the impartial arbitrator. Employer shall strike the first name.
- 3.D.(3) The parties shall provide notice to the FMCS of the arbitrator's selection within five (5) business days of the above arbitrator

selection process and a hearing shall be requested to be held within no more than sixty (60) days from the FMCS notice.

- 3.D.(4) Within twenty (20) business days after the conclusion of the hearing, the arbitrator shall issue a written opinion containing findings and recommendations with respect to the issues presented. A copy of the opinion shall be mailed, emailed or delivered to the Union and the Employer.
- 3.D.(5) With respect to the interpretation, enforcement or application of the provisions of this Agreement, the decision, findings, and recommendations of the arbitrator shall be final and binding on the parties to this Agreement.
- 3.D.(6) The arbitrator's authority shall be limited to the interpretation and application of the terms of this Agreement and/or any supplement thereto. The arbitrator shall have no jurisdiction to establish provisions of a new agreement or variation of the present Agreement or to arbitrate away, in whole or in part, any provisions or amendments thereof. This shall not preclude individual wage grievances.
- 3.D.(7) The cost of the impartial arbitrator shall be shared equally between the Union and the Employer. If a transcript of the proceedings is requested, then the party requesting the transcript shall pay for it or the parties may agree to share in the costs and both receive a copy of the transcript.

Section 4. All time limits set forth in this Article may be extended in writing by mutual consent, but if not so extended, they must be strictly observed. Unless the time limits are mutually extended by the parties, in the event the Union misses a time limit then the matter shall be considered settled/closed, if the City misses a time limit the grievance shall be considered denied and if appropriate be advanced to the next step.

Section 5. It is specifically and expressly understood that filing a grievance under this Article which has as its last step, final and binding arbitration, constitutes an election of remedies and a waiver of any and all rights by both parties to litigate or otherwise contest the last answer rendered through the Grievance Procedure in any Court or other appeal forum.

Section 6. In the event the City should find it necessary to file a grievance against the Union, then the City shall present the grievance to the President of the Union, or his designee, in writing. The Union shall respond in writing within ten (10) business days of receipt. If the grievance is not settled by the Union's response, the City may proceed to Step 3 D. (Except City and Union roles shall reverse.)

ARTICLE 5

MANAGEMENT RIGHTS AND RESPONSIBILITIES

Section 1. The Union recognizes the prerogative of the Employer to operate and manage its affairs in all respects and in accordance with its responsibilities and the powers or authority which the Employer has not officially abridged, delegated, granted or modified by this Agreement are retained by the Employer, and all rights, powers and authority the Employer had prior to the signing of this Agreement are retained by the Employer and remain exclusively without limitations within the rights of the Employer.

Section 2. Except as may be limited herein, the Employer retains its rights in accordance with the laws of the State of Oklahoma and the responsibilities and duties contained in the ordinances and regulations promulgated by the City of Durant. These rights include, but are not limited to:

- 2.A. The determination of Fire Department policy, including the right to manage the affairs of the Fire Department in all respects;
- 2.B. The right to assign working hours, including overtime;
- 2.C. The right to establish, modify or change work schedules, manning of shifts, assignments, etc.;
- 2.D. The right to direct the members of the Fire Department, including the right to hire, terminate, suspend, demote, promote, transfer or take any other disciplinary action against employees of the Fire Department for just cause;
- 2.E. The determination of the table of organization of the Fire Department, including the right to organize and reorganize the Fire Department in any manner it chooses, including the size of the Fire Department, and the determination of job classification, ranks and positions based upon duties assigned;
- 2.F. The determination of safety, health and property protection measures for the Fire Department;
- 2.G. The allocation and assignment of work to all members within the Fire Department;
- 2.H. The sole judge to the qualifications of applicants and training of employees;
- 2.I. The scheduling of operations and the determination of the number and duration of hours of assigned duty per working period;
- 2.J. The establishment and enforcement of Fire Department rules, regulations, and orders;

- 2.K. The introduction of new, improved or different methods and techniques of operation of the Fire Department or changes in existing methods and techniques;
- 2.L. The determination of the amount of supervision necessary;
- 2.M. The control of the departmental budget;
- 2.N. The right to take whatever actions may be necessary to carry out the mission of the City in situations of emergency;
- 2.O. The right to relieve employees from duties because of lack of work, funds, or other legitimate reasons;
- 2.P. Organization of City government;
- 2.Q. Other matters as covered by the Personnel Manual that are not in conflict with provisions of this Agreement.

ARTICLE 6 PREVAILING RIGHTS

Section 1. All rules, regulations, fiscal procedures, working conditions, departmental practices and manner of conducting the operation and administration of the fire department currently in effect on the effective date of any negotiated agreement shall be deemed a part of said agreement unless and except as modified or changed by the specific terms of such agreement.

ARTICLE 7 PROHIBITION OF STRIKES

Section 1. During the term of this Agreement, the Union agrees to a prohibition of any job action, i.e., strikes, work slowdowns, mass absenteeism, or being a party to such activities.

Section 2. Upon notification confirmed in writing by the Employer to the Union that certain of its members are engaged in a job action, the Union shall immediately, in writing, order such members to cease the job action and return to work at once and provide the Employer with a copy of such an order. Additionally, a responsible official of the Union shall publicly order all employees participating in a job action to cease such action.

Section 3. Nothing contained in this Article shall be construed to limit, impair, or affect the right of the Union or any other member of the bargaining unit to the express or communication of a view, grievance, complaint or opinion on any matter related to conditions or compensation of employment, or their betterment so long as the same does not interfere with the full, faithful, and proper performance of duties of employment.

ARTICLE 8 PERSONNEL FILES

Section 1. A copy of all personnel records for a Fire Fighter concerning an investigation, complaint, reprimand, counseling sessions for violations of any rule, regulation, or policy within the City or Department or any other information or documentation which might be considered as being detrimental to the Fire Fighter's position advancement or future With the Department shall be furnished to the employee within three (3) days from the date of such action.

Section 2. A Fire Fighter shall be allowed to review his personnel file under supervision at any reasonable time upon written request to the Fire Chief.

ARTICLE 9 SENIORITY

Section 1. Seniority shall be defined as the length of service in the Fire Department of an employee calculated from the most recent date of his employment. If two or more employees began employment on the same date, then their seniority shall be determined by the composite score when hired.

Section 2. Article 38 provides a summary of job descriptions, responsibilities, duties and requirements for all positions within the bargaining unit. Any changes in the job descriptions will be by mutual Agreement.

ARTICLE 10 SUCCESSORS AND ASSIGNS

Section 1. This Agreement shall be binding upon the successors and assigns of the parties hereto during the term of this Agreement; and no provisions, terms or obligations herein contained shall be affected, modified, altered or changed in any respect whatsoever by the consolidations, merger or annexation, transfer or assignment of either party hereto, or affected, modified, altered or changed in any respect whatsoever by any change of any kind in the ownership or management of either party hereto, or by any change geographically of place of business of either party hereto.

ARTICLE 11 REGULAR AND SPECIAL MEETINGS

Section 1. The Union will be permitted to hold one regular monthly meeting and three special meetings each fiscal year on the Employer's premises, with the understanding that permission, time and location of such meetings must be approved by the Fire Chief or his designee prior to said meeting, said approval shall not be unreasonably denied.

Section 2. The Union and the Employer agree that bargaining unit members on duty at the sub-stations shall be allowed to attend all regular and special Union meetings.

Section 3. All regular and special meetings shall be set for 5:00 p.m. or later, and shall end by or prior to 10:00 p.m.

ARTICLE 12 DUES CHECK OFF

Section 1. The Employer agrees to deduct, each month, Union dues in an amount certified to be correct by the Secretary-Treasurer of the Union from the pay of those employees who individually request in writing that deductions be made; and such deductions shall continue until the employee requests in writing that deductions cease. All deductions will be for the month in which they are taken.

Section 2. The Employer shall remit, each month, the total amount of deductions to the Secretary-Treasurer of the Union. The Union shall pay the Employer a reasonable bookkeeping fee each month of five percent (5%) of the total amount of deductions.

Section 3. As to the deductions for dues the Union agrees: to be responsible for refunding any deductions which are refundable when an employee terminates or resigns; to be responsible for making a proper adjustment with the employee affected if the Employer makes an error or improper deduction; to indemnify, defend and hold the Employer harmless as to claims made, or suits instituted, against the Employer on account of payroll deductions for Union dues.

ARTICLE 13 BULLETIN BOARDS

Section 1. The Employer shall allow the Union to maintain a bulletin board at the Durant Central Fire Station not to exceed 48" x 48" in size. This board shall be used only for the following materials:

- 1.A. Union meetings;
- 1.B. Union elections;
- 1.C. Recreational and social affairs;
- 1.D. Reports of Union committees;
- 1.E. International Association of Fire Fighters and State Association notices;
- 1.F. Legislative enactments and judicial decisions affecting employees;
- 1.G. Minutes of Union meetings which do not violate the provisions of the following paragraph.

Section 2. Materials shall not contain anything reflecting upon the Employer or any of its employees.

ARTICLE 14 SAFETY AND HEALTH COMMITTEE

Section 1. The Union agrees to appoint two (2) members and the Employer agrees to appoint two (2) members to comprise the Joint Safety and Health Committee. The Union and the Employer agree to cooperate to the fullest extent in the promotion of safety and health through full disclosure of any information, results or surveys and/or studies, new forms, procedures, materials, equipment and any new concept in safety and health applicable to the Joint Safety and Health Committee.

Section 2. The Joint Safety and Health Committee shall meet quarterly and at such other times as deemed necessary by the Fire Chief and the Union.

Section 3. Committee members shall also be granted time off with pay to conduct investigations of safety and health problems with permission of the Fire Chief.

Section 4. All recommendations and reports from the Joint Safety and Health Committee shall be in writing and copies submitted to the Employer and Union.

ARTICLE 15 TRAINING POLICY

Section 1. Training will be conducted primarily on Tuesdays, Wednesdays and Thursdays at a minimum to consist of: one (1) hour of map study on streets, hydrants and addresses; two (2) hours on subject matter of the month, including practical factors training; and one (1) hour of physical fitness program. A committee to set the training policy will consist of the Executive Board and two (2) members appointed by the Employer.

Section 2. Apparatus and streets tests will only be given to those with less than three (3) years service, except and unless there is an unusual, observed or notified potential safety or operational issue. For those with more than three (3) years service, the Fire Chief, with input and or discussion with the Union President or designee(s) of the Executive Board, shall determine the appropriate additional and/or remedial training. In such cases, the reasons for such training shall be able to be articulated to the employee and/or Union upon inquiry and such reasons shall not be arbitrary, capricious or discriminatory. All other activities will continue after training has been completed.

ARTICLE 16 UNION BUSINESS

Section 1. It is understood that Union business shall not be conducted on the Employer's premises during regular working hours except to investigate grievances, attend negotiation meetings and/or Labor/Management meetings. The above activities will be permitted provided there are not uncompleted duties or work and provided it does not interfere with the operations of the Fire Department.

Section 2. The Union shall be granted time not to exceed four (4) shifts with pay per year to perform Union functions, including attendance at conventions, conferences and seminars. Two additional shifts shall be granted for the IAFF Convention to be held in August of each year. This time shall not interfere with the normal operations of the Fire Department.

ARTICLE 17 UNIFORMS

Section 1. The Employer shall provide bunker gear, station uniforms and safety clothing to members of the bargaining unit at no cost to the employee and bunker gear and safety clothing shall meet NFPA standards as approved by the Safety and Health Committee. Station uniforms provided by the Employer at no cost to the employee shall be 100% cotton or other material as approved by the Safety and Health Committee.

Section 2. The Employer will additionally provide shorts and t-shirts to each member of the bargaining unit. These may be worn after 5:00 p.m. Monday through Friday and on weekends. An allowance for footwear has been included in wages and shall be provided by the employee.

Section 3. The City and the bargaining unit are in agreement that, as budgetary resources are specifically made available/appropriated by action of the City Manager and City Council, Class A Uniforms are desired to be added to the clothing provided by the City to Employees.

Section 4 The Chief or his designee shall provide replacement clothing items when current bunker gear, pants, shorts or shirts are torn or damaged through normal wear and tear and/or job duties. Additionally, these same replacement clothing items shall be made available to the employee when clothing items become worn to the point that discoloration or department standards are not being maintained as determined by the Chief or his designee.

ARTICLE 18 WAGE ADJUSTMENT

Section 1. The Employer agrees to pay 0.7% longevity of completed years of service, with a cap of twenty (20) years for all bargaining unit members as of July 1, 1999.

Section 2. Incentive and Bonus Pay – A schedule listing for incentive and bonus pay is listed in Article 19.

Section 3. Wages are identified on the Wage Table (Appendix B).

ARTICLE 19

INCENTIVE AND EDUCATION PAY AND OTHER ALLOWANCES

Section 1. The Fire Marshal shall receive a cell phone allowance of \$35 per month.

Section 2. Eligible members of the Bargaining Unit shall receive incentive pay and education pay as benchmarks are met in accordance with the following schedule:

City of Durant and Firefighters Local 3061 Incentive and Education Pay for Benchmarks Met and Other Allowances One Year Contract

Monthly Incentive Pay	<u>FY 2018-19</u>
¹ Instructor Level 1 *	50
¹ Instructor Level 2 *	50
Arson Investigation	50
¹ Fire Officer 1 *	50
¹ Fire Officer 2 *	50
HazMat Tech	50
² NFA Leadership I, II, III: Strategies for Company Success	50
Confined Space Operations	50
Confined Space Technician	50
Structural Collapse Operations	50
Structural Collapse Technician	50
Swiftwater Rescue Technician	50
Swiftwater Rescue Operations	50
Trench Rescue Technician	50
Trench Rescue Operations	50
Vehicle Rescue Technician	50
Vehicle Rescue Operations	50
INCENTIVE PAY CAP	350 /month**

Monthly Education Pay	
EMT Basic	100
EMT Intermediate	125
EMT Paramedic	200
³ Associate or 62 hrs ***	25
³ BS or BA ***	50
³ Fire Service Degree (BS) ***	75

Other Allowances	
Fire Marshal Cell Phone Allowance	\$35/month

- ¹ Incentive pay for these training incentives limited to the first six Fire Department bargaining unit members per year to be certified, who have been authorized for this training by the Fire Chief.
- ² All three NFA Leadership classes must be completed in order to earn \$50/month.
- ³ Education bonus pay shall be paid for highest level of education achieved only.
- ⁴ Effective FY 2011-12 (*Memorandum of Understanding 2011-12-1 approved by the City Council*), the following shall apply to the Fire Marshal position. The Fire Marshal shall ONLY receive incentive pay for Cleet Certification. Additionally, the Fire Marshal position shall be the only member of the bargaining unit eligible for incentive pay for Cleet Certification. Bonus pay will be granted to the Fire Marshal in the amounts stated above for Associates, BS, BA, BS in Fire Service, Advanced Arson Investigation, EMT Basic or Intermediate/Advanced, or EMT Paramedic. The Fire Marshal shall be the only member of the bargaining unit eligible for bonus pay for Advanced Arson Investigation. Advanced Arson Investigation course curriculum to be approved by the Fire Chief prior to enrollment.

Note: Incentive pay for categories without an asterisk (*) are not limited in number, but scheduling of training for Fire Department bargaining unit members shall be approved by the Fire Chief to maintain constant manning and in accordance with the training priorities of the department. Maximum monthly incentive pay shall be \$350.

Section 3. In the event an employee receives discipline which results in time-off without pay, Incentive and Education pay shall be prorated by the number of shifts not worked within the month not worked. If the time-off occurs following the payment of Incentive and Education pay the following months payment shall be adjusted.

ARTICLE 20 SAVINGS CLAUSE

Section 1. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are severable.

Section 2. It is understood that the foregoing is a complete understanding of all the terms and conditions of employment to be governed by this Agreement during the contract period and it cannot be altered in any manner, save by the complete written concurrence of the parties subscribing hereto.

Section 3. Any appendices of this Agreement shall be numbered, dated and signed by the Employer and the Union and shall be subject to the provisions of this Agreement unless the terms of said Appendices specifically delete or change a provision of this Agreement, and all appendices shall become a part of this Agreement as if specifically set forth herein.

Section 4. It is understood that all time limits found in this Agreement may be extended by mutual concurrence, but if not extended, they must be strictly adhered to.

ARTICLE 21 CALLBACK

Section 1. All members of the bargaining unit will be paid overtime and callback for emergencies, and will be paid at the rate of one and one-half (1 ½) times their regular hourly rate of pay in accordance with FLSA regulations. Voluntary overtime for constant manning will be paid at one and one-half (1 ½) times their regular hourly rate.

Section 2. Required off-duty training of Fire Department meetings will be paid at one and one-half (1 ½) times their regular hourly rate of pay in accordance with FLSA regulations.

Section 3. Department personnel assigned to "on-call status" shall be compensated at the rate of one and one-half (1 ½) times his time worked, for a minimum of two (2) hours if called back. Compensation shall be paid in accordance with FLSA regulations.

ARTICLE 22 INSURANCE

Section 1. It is agreed that members of the bargaining unit will, at all times, receive coverage and benefits under the City of Durant health insurance program equal to the coverage and benefits provided other City employees.

ARTICLE 23 CONSTANT MANNING

Section 1. Constant manning levels will be maintained on each shift at all times when more than three (3) members of the bargaining unit are off due to holiday, vacation, training leave, sick leave, and/or other approved leave.

Section 2. A voluntary constant manning list will be used to call from when manning drops below the eight (8) fire fighters per shift.

Section 3. Constant manning pay will be paid at the rate of one and one-half (1 ½) times their regular hourly rate of pay.

Section 4. These rules and regulations will be followed when using constant manning list to call in personnel.

The first person eligible to work whose name is on the voluntary constant manning list is to be notified by phone or other City approved notification system and asked to come in for call back time. If that person does not notify the Fire Department within five minutes and confirm that he/she is in route, they will be dropped to the bottom of the list and the next person will be notified. The first person who is contacted by the department will be required to standby to work in the event that no one on the list wishes to work. Anyone who is on vacation, holiday or any other scheduled department leave will be eligible to work, but will not be dropped for failure to work or for not responding to the notification. Definition for eligibility to work shall be defined as any person who is on the voluntary constant manning list and is not on duty that day.

ARTICLE 24

WORKING ON PERSONAL PROPERTY

Section 1. The Employer and the Union agree that members will not pull vehicles (cars, trucks), boats, or trailers inside the fire station. It is also agreed that bargaining unit members shall not use hand tools owned by the City to work on personal property.

ARTICLE 25

PURCHASING COMMITTEE

Section 1. On the effective date of this Agreement the Union will notify the Fire Chief of their selection of representatives to participate in a five-member Purchasing Committee, which will include three (3) members selected by the bargaining unit and two (2) members selected by the Fire Chief. The Committee is to study, advise, and make recommendations for the purchase of any new firefighting equipment.

ARTICLE 26 PROMOTIONAL POLICY

For Contract Year FY 19-20, Article 26 shall remain open for continued discussion and amendment to promotional policy for ratification upon agreement.

Section 1. Promotional qualifications for each position in the bargaining unit are as follows:

1.A. Rank	<u>Certification Required</u>
Firefighter	Firefighter I & II Certification required before end of probationary period
Driver	Successful completion of Apparatus Operation Driving Course
Lieutenant	Instructor I & Fire Officer I
Captain	Instructor Level II or Public Information Officer & Fire Officer II & Arson Investigation (minimum 40hrs)
Battalion Chief	All the above.

Note: To promote to the next higher rank, candidate must have satisfied all preceding prerequisites. For rank of Captain, an option is given between Instructor Level II or Public Information Officer. Fire Officer II & Arson Investigation is required. As of the approval date of the FY 2013-2016 contract, officers currently holding the position of Battalion Chief are exempt from the requirements stated above.

- 1.B. All promotional requirements for Lieutenant, Captain, and Battalion Chief positions shall be based on completion of the certification for the rank as administered by the Oklahoma State University Fire Training Service or other nationally accredited fire service program approved by the Fire Chief. Up to one year from date of appointment will be allowed to complete required certifications. If certifications are not completed by the end of one year, that member will drop back to the previous rank and the next senior member with time in rank will be promoted. Upon Promotion to one of these ranks, there shall be an increase in salary to the promoted individual of not less than 5%.
- 1.C. In the event OSU required courses are not available for candidate to take within one year of appointment to new rank, candidates will be allowed to complete required courses as they become available. If candidate is unable to enroll in courses due to capacity limitations or course is cancelled because of lack of students, candidate will be allowed to retain position until courses become available.

Section 2. No fire fighters having exercised his right to decline a promotion prior to the approval date of this contract shall be penalized for that decision in the next available

promotion offered him. Seniority for promotion with the above-described exception shall be determined by continuous time in rank. The individual having the longest continuous time in the highest rank shall have seniority over those having discontinuous, nonconcurrent, or lower ranking positions.

ARTICLE 27 WORK SCHEDULE

Section 1. All members of the bargaining unit who work 24-hour shifts shall be scheduled to work nine (9) shifts each 27-day pay period. Each member of the bargaining unit shall be paid one-half ($\frac{1}{2}$) hour over time for all hours actually worked greater than two hundred four (204) hours, up to two hundred sixteen (216) hours per pay period. All hours actually worked in excess of two hundred sixteen (216) hours shall be paid at one and one-half ($1\frac{1}{2}$) times their regular rate of pay for each hour worked. All overtime shall be in compliance with the Fair Labor Standards Act.

The Fire Marshal position shall retain exempt status as defined by the Fair Labor Standards Act for administrative personnel. The regular work schedule for the Fire Marshal shall be Monday through Friday, 8:00am to 5:00pm with a one-hour lunch in order to best serve the needs of the community. The Fire Marshal shall conduct investigations and/or other departmental activity outside the above mentioned work schedule as necessary or as directed by the Fire Chief.

ARTICLE 28 COMPENSATORY TIME

Section 1. All compensatory time shall be in accordance with the Fair Labor Standards Act as administered by the U.S. Department of Labor.

ARTICLE 29 HOLIDAYS

Section 1. Bargaining unit members shall receive twelve (12) paid holidays during each year of service to the Fire Department.

ARTICLE 30 SICK LEAVE

Section 1. On January 1st of each year the Employer agrees that all bargaining unit members shall receive two hundred sixteen (216) hours of banked sick leave for use during the calendar year, with the exception of the Fire Marshal who shall accrue sick leave at a rate of eighty (80) hours per year.

Section 2. Bargaining unit members shall be allowed to carry over or accumulate unused sick leave from year to year. The maximum carry over or accumulation allowed at year end, December 31st, shall be eight hundred (800) hours for the Fire Marshal, and two thousand, one hundred sixty (2,160) hours for all other members of the bargaining unit.

Section 3. The Employer agrees to buy all accumulated leave in excess of eight hundred (800) hours for the Fire Marshal, and two thousand, one hundred sixty (2,160) hours for all other members, as recorded on December 31st at a rate of one (1) hour pay for every three (3) hours of excess accumulated sick leave. The Employer shall pay bargaining unit members for excess sick leave on the pay period following on the 1st day of January.

Section 4. The Employer agrees to buy back sick leave for employees retiring with over twenty (20) years of service at the rate of one (1) hour of buy-back credit for each five (5) hours of accumulated sick leave [four hundred and eighty (480) hours or two (2) months pay possible].

Section 5. The Fire Marshal shall accrue sick leave at a rate of 80 hours per year. Any unused sick leave accumulated over 800 hours shall be converted to pay at a rate of three (3) hours of sick leave for one (1) hour of pay at the employee's current rate.

ARTICLE 31 VACATION LEAVE

Sections 1 and 2 of this Article shall apply to all bargaining unit members with the exception of the Fire Marshal. Section 3 of this Article shall address vacation leave for the Fire Marshal.

Section 1. The parties agree that bargaining unit employees shall be granted the following shifts and hours of vacation leave with pay each complete year in which they have been in municipal service:

Bargaining Unit Employees' Years of Service	Each complete year in municipal service shall	
	...receive Shifts	... receive hours of Vacation Leave with pay
New Employee	--	<i>Not eligible to take earned vacation time off until completion of 9 months' service</i>
Less than 10 years	9	216 hours
More than 10 years (<i>but less than 15 years</i>)	12	288 hours
Over 15 years	15	360 hours

Section 2. Vacation leave shall not accrue to more than sixty (60) days.

Section 3. The Fire Marshal shall receive vacation leave with pay each complete year in which he or she has been in service:

Fire Marshal's Municipal Years of Service	Each complete year in service shall	
	... receive hours of	Vacation Leave with pay
New Employee		<i>Not eligible to take earned vacation time off until completion of 9 months' service</i>
Less than 10 years		80 hours
More than 10 years (<i>but less than 15 years</i>)		120 hours
Over 15 years		160 hours

Section 4. Guidelines for all employee vacation leave are as follows:

- 4.A. Earned vacation leave shall accrue bi-weekly; however, new employees shall not be eligible to take earned vacation time off until after completion of nine (9) months' service.
- 4.B. Vacation leave shall not accrue to more than 480 hours (60 days)

- 4.C. The Fire Chief shall approve all vacation requests, provided that operating requirements of the Fire Department are met.

Section 5. As soon as possible after January 1st of each year, the department head of each department shall post a sign-up sheet for employees to schedule their vacation for the calendar year. The department head shall approve all vacation requests, provided that operating requirements of the Employer are met. In case of conflict where two (2) or more employees desire to schedule vacations at the same time and not all requests can be granted, the employee with the most seniority shall have priority.

Section 6. An authorized Employer holiday shall not constitute a vacation day and whenever an authorized holiday falls within an employee's vacation, he will be entitled to one additional day off.

Section 7. Bargaining unit members shall be allowed to schedule vacation leave at their discretion subject to the above requirements and that leave be taken in twenty-four (24) hour increments or one (1) shift up to a maximum of seven (7) shifts at any one time.

Section 8. When minimum staffing requirements are exceeded, a member of the bargaining unit will be able to take vacation leave in one (1) hour increments (2 hours minimum) with the approval of officer in charge.

ARTICLE 32

WORKERS' COMPENSATION

Section 1. Members of the bargaining unit shall be entitled to the same workers' compensation program as other City employees. In the event that the Employer establishes a Certified Workplace Plan for Workers' Compensation for City employees, all members of the Fire Department bargaining unit shall be included in this plan. The bargaining unit shall have the right to approve the provider network before implementation of this section.

ARTICLE 33

PROBATIONARY PERIOD FOR FIRE FIGHTERS

Section 1. Probationary employees are employees working toward regular status and will become a regular classified employee at the end of one (1) year unless terminated on receiving an unfavorable recommendation by the Fire Chief. Probationary employees shall not move above the rank of fire fighter. This period should be used to observe and evaluate new employees. The probationary fire fighter shall receive an evaluation every three (3) months for the duration of his or her probationary period. This evaluation will be documented and placed on file.

Section 2. During the probationary period, the Fire Chief may remove a probationary employee who is unable or unwilling to perform the duties of the position satisfactorily or whose habits and dependability do not merit his continuance in the service. No appeal right shall be allowed, and the terminated probationary employee will not be eligible for rehire. A probationary employee is excluded from the bargaining unit for one (1) year, until the employee is given regular status.

Section 3. At the end of one (1) year, the employee shall be given regular status. The employee will be eligible for a step increase at the end of twelve (12) months.

ARTICLE 34

DRESS CODE

Section 1. The parties agree that in line with law under OSHA Standards, Employees must not have facial hair or haircuts in general that would allow hair grooming and growth that "interferes with the use of SCBA". Employees shall be allowed to have short haircut styles, mustaches, sideburns and small goatees that are trimmed in such a manner so that no hair interferes with the sealing surface of a SCBA respirator when in use. The parties agree the objective of this requirement is that trimmed hair shall present no hazard and does not violate OSHA standards.

Section 2. Body puncture/jewelry and non-offensive tattoos are allowed by the DFD so long as the body puncture/jewelry is not visible outside of clothing and the tattoos are not on an Employee's face or upper neck. Further, if the Chief or designee unilaterally determine that a tattoo does not generally meet DFD management's determination of being "non-offensive," the employee will be required to keep the tattoo covered with a sleeve and/or have the tattoo removed/modified at the choice of the employee. (However, the sleeve order would remain in effect unless and until removal/modification is completed by the employee). The Fire Chief or designee while determining if a tattoo meets management's determination of being "non-offensive" will seek input or have discussion with the Union President or designee(s) of the Executive Board.

ARTICLE 35 LAUNDRY

Section 1. The members of the bargaining unit agree to do all laundering of linens in the station. Laundry day shall be Monday. The Employer will provide a washer and dryer for the bargaining unit to use.

ARTICLE 36 DRUG TESTING AND ASSISTANCE PROGRAM

Section 1. The City of Durant Drug and Alcohol Free Workplace Policy in effect on the date of this Agreement shall become part of this Agreement as Appendix "A" and be in full force for all employees of the Durant Fire Department with the following modifications.

1.A. If testing is requested upon reasonable cause or suspicion, the employer may require the employee to provide a urine sample, but shall allow a due process type hearing prior to having the sample tested. The hearing shall provide an opportunity for the employee to rebut any evidence of reasonable suspicion. The employee shall have the right to a representative at the hearing.

1.B. **Employee Testing:** The city shall not permit an employee to perform or continue to perform job functions, until an alcohol test is administered and the employee's breath concentration measures less than 0.04 percent.

1.C. **Return to Duty Testing:** An Employee who is not terminated is prohibited from working in a safety sensitive function after a positive drug test result, or an alcohol test result indicating a breath alcohol concentration of 0.04 or more, regardless of when the drug or alcohol was ingested and regardless of whether or not the employee is under the influence of alcohol or drugs, as defined by Federal, State or Local law. Employees are subject to the following return-to-duty guidelines:

Before an employee returns to duty, following a positive alcohol and/or drug test result, the employee shall undergo a return-to-duty alcohol test with a result indicating a breath alcohol concentration of less than 0.04 if the conduct involved alcohol, or a controlled substance test with a verified negative result if the conduct involved a controlled substance.

ARTICLE 37

EMERGENCY MEDICAL SERVICES

Section 1. The Durant Fire Department provides emergency medical service (EMS) assistance in line with those guidelines established within the EMS procedures of the DFD Rules and Regulations.

Section 2. Medical assist responses will be made to those emergencies where the life of our citizens are at stake and rapid intervention can make a difference in the outcome and/or calls that due to information given cannot be ruled out as life threatening emergencies.

**ARTICLE 38
JOB DESCRIPTIONS**

City of Durant Fire Department

- 38.1. Fire Marshal
- 38.2 Battalion Chief
- 38.3. Captain
- 38.4. Lieutenant
- 38.5. Driver
- 38.6. Firefighter

38.1. Fire Marshal

(City of Durant Fire Department)

Job Summary

Class specifications are intended to present a descriptive list of the range of duties performed by employee in the class. Specifications are not intended to reflect all duties performed within the job.

Definition

To provide a pro-active fire prevention program to include building inspection, enforcement of applicable codes and ordinances, conducting fire safety classes, and fire investigations.

Supervision Received

The Fire Marshal shall receive direction from the Fire Chief. This position has exempt status under the Fair Labor Standards Act.

Responsibilities and Duties

Essential & Marginal Function Statements

Essential and other important responsibilities and duties may include but are not limited to the following:

1. Perform and coordinate inspections of fire protection systems and equipment; inspection activities for various new construction projects; inspection of businesses prior to issuance of business Certificate of Occupancy; prepare a variety of reports as required.
2. Review and evaluate construction plans for various buildings, architectural plans, and fire protection systems to ensure compliance with applicable fire codes and regulations.
3. Address compliance issues with Federal, State and local codes applicable to fire safety; recommend policies, procedures and ordinance revisions as necessary.
4. Verify through on-site inspections that required facilities have prepared pre-fire plans which meet fire safety standards.
5. Develop and implement procedural methods and practices for reviewing plans, conducting inspections, investigating incidents and related activities as required.
6. Conduct fire and arson investigations to determine the origin and cause of fire incidents that cannot be determined or of incendiary nature. Follow proper chain-of-custody procedures for evidence collection and participate in prosecution activities as required.
7. Conduct interviews with bystanders and personnel at fire scenes; document fire scenes with photographs, sketches and diagrams.
8. Conduct follow-up investigations as required. Prepare reports on investigation activities performed; assist in the prosecution of violators.
9. Coordinate and maintain a variety of fire safety and prevention programs.

10. Prepare and present educational presentations regarding general fire safety, proper use of fire extinguishers, alarm systems and chemical storage safety precautions.

Job Requirements

Knowledge of

1. Fire Behavior and building construction
2. Fire investigation and documentation
3. Pertinent Federal, State, and local laws codes and regulations including those pertaining to fire prevention.
4. Department policies, rules and regulations.

Ability to

1. Prepare clear and concise operational work records and reports.
2. Properly interpret and enforce applicable laws, regulations and policies.
3. Review and interpret new construction and remodel plans, emergency plans and calculate occupancy loads.
4. Conduct thorough fact-finding investigations and enforce regulations firmly, tactfully and impartially. Communicate clearly and concisely, both orally and in writing.
5. Establish and maintain effective working relationships with those contacted in the course of work.
6. Establish and maintain cooperative working relationships with public safety and emergency service agencies.
7. Properly plan, implement, and evaluate effective fire prevention programs.
8. File, record, and document reports.
9. Maintain effective audio-visual discrimination and perception needed for:
 - 9.A. Making observations
 - 9.B. Communicating with others
 - 9.C. Reading and writing
 - 9.D. Operating assigned equipment and vehicles
 - 9.E. Exercising sound judgment and rational thinking
 - 9.F. Evaluating various options and alternatives, choose an appropriate and reasonable course of action

Other Significant Facts

Work Environment & Physical Requirements

Work is performed in both inside and outside environments. Work may require frequent standing, walking and bending. May be exposed to repetitive motion, vision to monitor, hazardous materials, dangerous machinery and potential physical harm when responding to fire and rescue emergencies. Must have ability to wear SCBA.

Education and Experience

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Experience

Five years of increasingly responsible fire fighting or investigation experience.

Training

Education equivalent to High School Diploma.

Advanced training in fire fighting and prevention, fire investigation, safety, or related field is desirable.

Licensure or Certification

1. Possession of or ability to obtain, an appropriate, valid Oklahoma driver's license.
2. Possession of or ability to obtain, an appropriate, valid Fire Inspector I Certification within two years.
3. Possession of or ability to obtain, an appropriate, valid CPR Certification and First Responder Certification within two years.
4. Possession of certification in Fire Cause and Determination
5. Possession of or ability to obtain Cleet Certification if requested.

38.2. Battalion Chief (City of Durant Fire Department)

Job Summary

Under the supervision of the Fire Chief, coordinates and supervises all operations of one 24- hour shift including fire prevention, maintenance and inspection of equipment and station, staffing and pre-fire planning.

Responsibilities and Duties

1. Directs all activities of all fire companies on duty in saving of life and property during fires and may assist in performing these activities as necessary.
2. Coordinates training of all men on one 24-hour shift and conducts drills on a monthly basis.
3. Establishes and coordinates standardized operating procedures for department.
4. Responsible for maintenance and upkeep of all fire equipment and fire stations and inspects stations once a week.
5. Performs supervisory duties including performance evaluations, staffing, disciplinary action and execution of personnel policies and procedures.
6. Assists Fire Marshal in developing and coordinating pre-fire planning to establish appropriate firefighting procedures.
7. Establishes and enforces all safety policies and procedures.
8. Oversee purchasing for all supplies and equipment for the general maintenance and operations of the stations.
9. Maintains all departmental records on a daily basis.
10. Maintains continuous public relations.
11. Assists Fire Chief and Deputy Fire Chief in the preparation of the annual budget requests.
12. Calls for mutual aid from other fire departments and directs Durant Fire Department to provide mutual aid to other cities as necessary.
13. Responsible for keeping up with literature, advances in firefighting and fire prevention and actions by other departments in order to evaluate and improve departmental operations and self.
14. Assists with fire prevention activities as necessary.

15. Performs duties of Fire Chief in the absence of the Fire Chief and Deputy Fire Chief.
16. Performs other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting and rescue techniques.
2. Knowledge of principles of supervision.
3. Knowledge of fire department operations.
4. Knowledge of departmental regulations and other personnel policies and procedures.
5. Knowledge of other City departments and how they relate to the Fire Department.
6. Knowledge of correct safety policies, procedures, and regulations.
7. Knowledge of purchasing policies and procedures.
8. Knowledge of City building, hydrants and private fire fighting facilities.
9. Knowledge of the fire resistant properties of various building materials.
10. Skill in effective oral and written communication.
11. Skill in the utilization of pre-fire plans.
12. Ability to coordinate fire fighting and rescue activities in emergency situations.
13. Ability to prepare accurate and informative reports.
14. Ability to plan, organize and direct the work of others.
15. Ability to establish and maintain effective working relationships with subordinates, peers, other agencies and the public.
16. Ability to give clear, concise instructions in stressful situations.
17. Ability to make command decisions using good judgment and assume responsibility for their impact.
18. Ability to organize work and perform duties independently of close supervision.
19. Ability to use initiative in performing duties and suggesting improvements.

20. Employee must possess valid Oklahoma driver's license.

Other Significant Facts

Difficulty of Work

Work is managerial and supervisory in nature, requiring the employee to coordinate personnel and equipment to accomplish performance of overall goals. Employee must possess extensive knowledge of fire fighting skills and operations and be able to coordinate the activities of others performing skilled tasks.

Interpersonal Relations

Employee comes in frequent contact with the public, both in public relations activities and in stressful situations. Employee often must coordinate actions with Police Department, Fleet Maintenance and other City departments, as well as with utility companies and other fire departments. Social skills are very important in this position.

Working Conditions

Employee is based in an office at the Central Fire Station and makes regular rounds of all stations on one 24-hour shift. Employee assumes command at fire and usually directs fire-fighting operations. Employee may, at times, engage directly in fire fighting or rescue activities and is therefore occasionally subject to severe job hazards.

Physical Effort

Employee's job routinely requires minimal physical activity, although moderate to heavy activity may be required at times during fire fighting or rescue activities.

Supervision

Employee is responsible for one of three 24-hour shifts of fire-fighting personnel. Employee directly supervises one captain and one lieutenant at each substation and is responsible for all operations on that shift. Employee is subject to general review and direction by the Fire Chief.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of eight (8) continuous years' service and must have held the position of Captain for two (2) years. Employees must be certified in Arson Investigation within two (2) years of appointment. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.3. Captain **(City of Durant Fire Department)**

Job Summary

Under the supervision of the Battalion Chief, employee is responsible for the supervision and training of a company of firefighters, and the maintenance and upkeep of equipment.

Responsibilities and Duties

1. Directs activities of a fire company in saving lives and property during fires, emergency rescues, natural disasters, bomb threats and any other emergency situation.
2. Performs routine supervisory duties of one company, including performance evaluations, recommendation of disciplinary actions and execution of personnel policies and procedures.
3. Supervises the maintenance and upkeep of fire station and equipment.
4. Maintains company records including daily and monthly reports.
5. Assists Deputy Fire Chief in coordinating and conducting an on-going training program for a company of firefighters.
6. Developing pre-fire plans monthly.
7. Supervises one company, and assists in the performance of salvage and overhaul of fire damaged property.
8. Enforces all safety policies and procedures.
9. Responsible for keeping up with literature, advances in fire fighting and fire prevention in order to improve company and departmental operations.
10. Performs other duties as required. (Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of principles of supervision.
3. Knowledge of departmental regulations and other personnel policies and procedures.
4. Knowledge of other City Departments and how they relate to the Fire Department.
5. Knowledge of correct safety policies, procedures and regulations.

6. Skill in planning, directing and evaluating the work of others.
7. Skill in the orientation and training of others in the operation of fire fighting equipment and the conduct of rescue operations.
8. Ability to coordinate fire fighting and rescue activities in emergency situations.
9. Ability to utilize pre-fire plans.
10. Ability to prepare accurate and informative reports.
11. Ability to establish and maintain effective working relationships with subordinates, peers, and other agencies and the public.
12. Ability to give clear, concise instructions in stressful situations.
13. Ability to make command decisions using good judgment.
14. Ability to perform duties independently of close supervision.
15. Ability to withstand heavy physical activity.
16. Employee must possess a valid Oklahoma driver's license.

Other Significant Facts

Difficulty of work

Work is supervisory in nature requiring employee to coordinate and supervise personnel and equipment in the performance of skilled tasks. Employee must possess knowledge of fire fighting skills and operations.

Interpersonal Relations

Employee comes in frequent contact with the public in stressful situations. Employee must coordinate actions with Police Department, and other City departments. Social skills are important in this position.

Working Conditions

Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subjected to severe job hazards and mental stress.

Physical Effort

Moderate to heavy physical activity is required during fire fighting, rescue and training activities.

Supervision

Employee is responsible for the supervision of one company of firefighters and is subject to review and direction by the Battalion Chief.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of six (6) continuous years' service and must have held the position of Lieutenant for two (2) years. Employee must be certified in Arson Investigation within two (2) years of appointment. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.4. Lieutenant (City of Durant Fire Department)

Job Summary

Under the supervision of the Battalion Chief, employee is responsible for the supervision and training of a company of firefighters, and the maintenance and upkeep of equipment.

Responsibilities and Duties

1. Directs activities of an engine company in saving lives and property during fires, emergency rescues, natural disasters, bomb threats and any other emergency situation.
2. Performs routine supervisory duties of an engine company, including performance evaluations, recommendation of disciplinary actions and execution of personnel policies and procedures.
3. Supervises the maintenance and upkeep of sub-station and equipment.
4. Maintains station records including daily and monthly reports.
5. Supervises an engine company, and assists in the performance of salvage and overhaul of fire damaged property.
6. Enforces all safety policies and procedures.
7. Performs other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of principles of supervision.
3. Knowledge of departmental regulations and other personnel policies and procedures.
4. Knowledge of other City Departments and how they relate to the Fire Department.
5. Knowledge of correct safety policies, procedures and regulations.
6. Skill in planning, directing and evaluating the work of others.

7. Skill in the orientation and training of others in the operation of fire fighting equipment and the conduct of rescue operations.
8. Ability to coordinate fire fighting and rescue activities in emergency situations.
9. Ability to utilize pre-fire plans.
10. Ability to prepare accurate and informative reports.
11. Ability to establish and maintain effective working relationships with subordinates, peers, and other agencies and the public.
12. Ability to give clear, concise instructions in stressful situations.
13. Ability to make command decisions using good judgment.
14. Ability to perform duties independently of close supervision.
15. Ability to withstand heavy physical activity.
16. Employee must possess a valid Oklahoma driver's license.

Other Significant Facts

Difficulty of work

Work is supervisory in nature requiring employee to coordinate and supervise personnel and equipment in the performance of skilled tasks. Employee must possess knowledge of fire fighting skills and operations.

Interpersonal Relations

Employee comes in frequent contact with the public in stressful situations. Employee must coordinate actions with Police Department, and other City departments. Social skills are important in this position.

Working Conditions

Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subjected to severe job hazards and mental stress.

Physical Effort

Moderate to heavy physical activity is required during fire fighting, rescue and training activities.

Supervision

Employee is responsible for the supervision of all personnel at the sub-station and is subject to review and direction by the Battalion Chief or Captain.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of four (4) continuous years' service and must have held the position of Driver (Apparatus Operator) for two (2) years. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.5. Driver **(City of Durant Fire Department)**

Job Summary

Under the supervision of the Captain or Lieutenant, employee is responsible for the driving, operation and upkeep of apparatus and equipment for one station.

Responsibilities and Duties

1. Drives assigned fire fighting apparatus to and from fires and is responsible for proper operation of equipment at the fire scene.
2. Responsible for the maintenance and upkeep of equipment and apparatus including daily and weekly equipment checks, service testing equipment, recording and reporting mechanical failures or difficulties to supervisor and performing minor maintenance on apparatus as necessary.
3. Assists in the preparation of various company reports including daily and monthly training reports and injury reports. Attends fire training and drill sessions to receive instructions in all aspects of fire fighting.
4. Instructs relief drivers in the operation and maintenance of equipment.
5. Operates two-way radio to inform dispatcher of actions being taken.
6. Participates in pre-fire planning.
7. Assists in fire prevention activities as necessary.
8. Performs salvage and overhaul of fire damaged property as required.
9. Performs duties of Captain in that individual's absence.
10. Performs other duties as required. (Any change to this job description shall be made only by mutual agreement by the parties.)

Driver Assignments

1. The Senior Driver will drive lead from the Central Station.
2. The 2nd Senior Driver will drive back up to the Senior Driver.
3. The 3rd Senior Driver will be assigned to Sub-Station #2 as Driver.
4. The 4th Senior Driver will be assigned to Sub-Station #3 as Driver.

This will be the general rule on each shift unless other circumstances arise, such as disciplinary action or etc.

Any person working as duty exchange or on call back will work as assigned by the Battalion Chief in charge of that shift.

(Any changes to driver assignments shall be made only by mutual agreement between both parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of equipment maintenance standards.
3. Knowledge of other City departments and how they relate to the Fire Department.
4. Knowledge of City streets and hydrant locations.
5. Knowledge of correct safety policies, procedures and regulations.
6. Skill in the operation of apparatus and equipment.
7. Skill in the operation of a two-way radio.
8. Ability to utilize pre-fire plans.
9. Ability to prepare accurate and informative reports.
10. Ability to establish and maintain effective working relationships with peers, subordinates, other City departments and the public.
11. Ability to make decisions using good judgment.
12. Ability to control emotion and actions, in stressful situations.
13. Ability to withstand heavy physical activity.
14. Employee must possess valid Oklahoma driver's license.

Other Significant Facts

Difficulty of Work

Tasks are skilled in nature and are acquired prior to assuming the position. Work is generally standardized but worker is required to make quick, accurate decisions in dealing with variables at the scene of a fire.

Interpersonal Relations

Employee often comes in contact with the public in stressful situations. Worker has frequent contact with fleet maintenance personnel and other departments regarding the maintenance and upkeep of apparatus and equipment.

Working Conditions

Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subject to severe job hazards and mental stress.

Physical Effort

Moderate to heavy physical activity is required during fire fighting, rescue, equipment maintenance and training activities.

Supervision

Employee is subject to review and direction by the Captain and supervises a company in the absence of the Captain.

Education and Experience

Applicants shall be required to have been employed with the Durant Fire Department for a period of eighteen (18) continuous months performing the duties as Fire Fighters and must be certified as Firefighter II. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.6. Firefighter

(City of Durant Fire Department)

Job Summary

1. Under the direction of the Battalion Chief or Captain, firefighters respond to all alarms and calls to which their company is assigned, operate fire fighting equipment, and aid in protection of life and property.
2. For the first six (6) months after firefighter's hire date, s/he cannot act as a Driver. After six (6) months, firefighter will act as a Driver on vehicles without air breaks and only when assigned by the Battalion Chief or Captain. After eighteen (18) months, Driver can drive all other vehicles after passing the driving and pumping test(s) on the assigned apparatus.
3. In a reasonable length of time, firefighter shall learn all phases of fire service practices and keep abreast of fire fighting methods.
4. Perform other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Education and Experience

Must receive Firefighter I & II Certification before end of probationary period.

Appendix A

7.00 DRUG AND ALCOHOL FREE WORKPLACE POLICY AND EMPLOYEE ASSISTANCE PROGRAM

7.01 POLICY STATEMENT

1. The City of Durant considers its employees to be its most valuable resource and is concerned about the health, safety, well being, and satisfactory work performance of all employees. The use, abuse, and dependence on alcohol and/or drugs can seriously affect the health of employees, jeopardize their own safety and that of others, as well as impair job performance.
2. It is the policy of the City of Durant to comply with all applicable state and/or federal laws in the administration of creating and sustaining a drug and alcohol free workplace.
3. It is the policy of the City of Durant that the unlawful manufacture, distribution, dispensing, possession, use of, or being under the influence of, a controlled substance or alcohol is prohibited in the workplace. Any employee determined to be in violation of this policy while on duty, on or in City property, or when wearing a City of Durant uniform, whether on or off duty, is subject to disciplinary action, which may include termination.
4. The City of Durant, pursuant to the Oklahoma Standards for Workplace Drug and Alcohol Testing Act, effective June, 1993, and as amended, and the Omnibus Transportation Employee Testing Act, effective 1991, and as amended, hereby declares and establishes the following Drug and Alcohol Free Workplace Policy for employees of the City of Durant (hereinafter referred to as the City).
5. This policy also applies to the abuse of alcoholic beverages. A person is under the influences of alcohol or drugs when that person does not have the normal use of mental or physical faculties by reasons of the introduction of alcohol or a drug or a combination of two or more such substances into the body.
6. Full details of the rules and procedures for drug and alcohol policy and testing are available from the Personnel Office or any City Department Head.

7. The City of Durant Drug and Alcohol Free Workplace Policy was implemented on February 15, 1999, and a period of 30 days notice was given to employees before implementation. At such time as changes to the policy may become necessary, the City will give at least 30 days notice before the changes shall take effect. The City shall post a copy of this policy as amended in a prominent employee access area and shall give a copy of this policy as amended to each employee and to each applicant for employment upon his or her receipt of a conditional offer of employment from the City.

7.02 GENERAL POLICY PROVISIONS

Any of the following actions are grounds for discipline, up to and including, termination of employment:

1. The use, sale, purchase, or possession of illegal drugs on or off the job, or the misuse of prescription drugs in a manner that affects the employee's work;
2. Possessing or using alcoholic beverages on the job or on the premises of the City, or in City vehicles or equipment;
3. Reporting to work under the influence of an illegal drug or alcohol. An employee may attend work under the influence of a prescription drug for which he or she has a valid prescription, and use of the drug will not affect the employee's job performance or endanger others.

7.03 TOBACCO USE

In keeping with the City's intent to provide a safe work environment, smoking and the use of smokeless tobacco is prohibited throughout the workplace and extends to 25 feet beyond any portion of City buildings or facilities. Any tobacco use in City-owned or leased vehicles is also prohibited.

This policy applies equally to all employees, customers, and visitors.

7.04 DRUG AND ALCOHOL TESTING

1. DEFINITIONS. As Used in this policy, the defining terms are as follows:

- A. "Alcohol: means ethyl alcohol or ethanol;
- B. "Applicant" means a person who has applied for a position with the City.
- C. "Breath alcohol technician 'BAT'" - an individual who instructs and assists in the alcohol testing process and operates an evidential breath-testing device (EBT).
- D. "Commercial Motor Vehicle" - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:
 - 1) Has a gross combination weight of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds, or
 - 2) Has a gross vehicle weight rating of 26,001 or more pounds; or
 - 3) Is designed to transport 16 or more passengers, including the driver; or
 - 4) Is of any size and is used in the transportation of hazardous materials requiring placards.
- E. "Confirmation test" means a drug or alcohol test on a sample to substantiate the results of a prior drug or alcohol test on the same sample and which uses different chemical principles and is of equal or greater accuracy than the prior drug or alcohol test.
- F. "Driver" - any person who operates a commercial motor vehicle (CMV). For the purposes of pre-employment testing, the term driver includes a person applying to drive a commercial motor vehicle.

- G. "Drug" means amphetamines, cannabinoids, cocaine, phencyclidine (PCP), hallucinogens, methaqualone, opiates, barbiturates, benzodiazepines, propoxyphen, synthetic narcotics, designer drugs, or a metabolite of any of the substances listed herein, and includes all substances, which are illegal under federal, State, or local laws, except that FHA/DOT required testing shall only test for marijuana metabolites, cocaine metabolites, amphetamines, opiate metabolites and phencyclidine (or other substances as may be permitted by the FHA/DOT for drivers of commercial motor vehicles);
- H. "Drug or alcohol test" means a chemical test administered for the purpose of determining the presence or absence of a drug or its metabolites or alcohol in a person's bodily tissue, fluids or products.
- I. "Employee Assistance Program" or "EAP" means an in-house or contracted program, which, at a minimum, provides drug and alcohol dependency evaluation and referral services for substance abuse counseling, treatment or rehabilitation.
- J. "Employee" means any person who is an employee of the City.
- K. "City" means the City.
- L. "Random selection basis" means a mechanism for selecting employees for drug or alcohol testing that:
- 1) Results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and
 - 2) Does not give the City discretion to waive the selection of any employee selected under the mechanism.
- M. "Reasonable suspicion" means a belief that an employee is using or has used drugs or alcohol in violation of the City's written policy drawn from specific objective and articulated facts and reasonable inferences drawn from those facts in light of experience, and may be based upon, among other things:

- 1) Observable phenomena, such as,
 - a) Physical symptoms or manifestations of being under the influence of a drug or alcohol while at work, on duty, or wearing a City uniform; or
 - b) Direct observation of drug or alcohol use while at work or on duty, or wearing a City uniform.
 - 2) A report of drug or alcohol use while at work or on duty, provided by reliable and credible sources and which has been independently corroborated,
 - 3) Evidence that an individual has tampered with a drug or alcohol test during his employment with the City, or
 - 4) Evidence that an employee is involved in the use, possession, sale, solicitation or transfer of drugs or alcohol while on duty or while on the City's premises or operating the City's vehicle, machinery or equipment.
- N. "Medical Review Officer (MRO)" means a person, qualified by the State Board of Health, who is responsible for receiving results from a testing facility which have been generated by the City's drug or alcohol testing program, and who has knowledge and training to interpret and evaluate an individual's test results together with the individual's medical history and any other relevant information.
- O. "Sample" means tissue, fluid or product of the human body chemically capable of revealing the presence of drugs or alcohol in the human body.
- P. "Safety-sensitive function"
- 1) All time waiting to be dispatched, unless the commercial motor vehicle driver has been relieved from duty by the employer.

- 2) All time inspecting equipment, or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time.
 - 3) All time spent at the driving controls of a commercial motor vehicle.
 - 4) All time loading or unloading a commercial motor vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded.
 - 5) All time spent performing the driver requirements associated with an accident.
 - 6) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.
- Q. "Screening test" in alcohol testing it means an analytical procedure to determine whether an employee may have a prohibited concentration of alcohol in his or her system. In controlled substance testing it means an immunoassay screen to eliminate "negative" urine specimens from further consideration.
- R. "Substance abuse professional (SAP)" - a licensed physician (Medical Doctor or Doctor of Osteopathy), or a licensed or certified psychologist, social worker employee assistance professional, or addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission) with knowledge of a clinical experience in the diagnosis and treatment of alcohol and controlled substances related disorders.
- S. "Testing Facility" means any person, including any laboratory, hospital, clinic, or either, on or off the premises of the City, which provides laboratory services to test for the presence of drugs or alcohol in the human body.

2. CIRCUMSTANCES UNDER WHICH TESTING WILL BE DONE AND PERSONS WHO ARE SUBJECT TO BE TESTED.

A. Applicant Testing. The City will require all applicants, upon receiving a conditional offer of employment, to undergo drug and/or alcohol testing, and will use a refusal to undergo such testing or a confirmed positive test result as a base for refusal to hire provided that such testing does not violate the Americans with Disabilities Act of 1990, 42 U.S.C. §121010 et seq., (hereinafter referred to as ADA). The ADA does not, in any way, preclude or interfere with the City's compliance with the Department of Transportation (hereafter referred to as DOT) new or existing drug and alcohol testing regulations. Such testing will be required of all applicants who have received a conditional offer of employment regardless of employment classification.

1) Tests required under the Department of Transportation regulations:

a) The City is not required to administer an alcohol test or controlled substances test if-

(i) The applicant has participated in a drug testing program within the previous thirty (30) days, that meets the requirements of the DOT, and

(ii) While participating in that program, either:

(A) Was tested for controlled substances within the past six (6) months from the date of application, or

(B) Participated in a random controlled substances testing program for the previous twelve (12) months from the date of application, and

(C) The City will check that no prior employer of the driver, of whom the City has knowledge, has records of a violation of another DOT agency within the previous six (6) months.

B. Employee Testing. Employees of the City will be subject to drug and/or alcohol testing under the applicable circumstances:

1. Reasonable Suspicion Testing. The City will require an employee to submit to drug and/or alcohol testing if there is reasonable suspicion that the employee is violating the City Drug and Alcohol Free Workplace Policy.
 - a) Observations of employee conduct while the employee is at work or on duty, which cause the City to require reasonable suspicion testing of an employee, shall be made by a supervisor or department head who has received training for the detection of symptoms or manifestations of being under the influence of a drug or alcohol. Testing will be required of all employees, regardless of classification when reasonable suspicion exists.
 - b) The driver of a commercial motor vehicle may be directed to undergo reasonable suspicion testing while the driver is performing safety sensitive functions, just before the driver is to perform safety sensitive functions, or just after the driver has ceased performing such functions.
 - c) If an alcohol test is not administered to a driver of a commercial motor vehicle within two (2) hours following the determination that reasonable suspicion exists, the Department Head shall prepare and maintain on file a record stating the reasons the alcohol test was not promptly administered. If an alcohol test is not administered to a driver of a commercial motor vehicle within eight (8) hours following the determination, the City shall cease attempts to administer an alcohol test and shall cite in the record the reasons for not administering the test.
 - d) The City shall not permit an employee to perform or continue to perform job functions, until:
 - 1) An alcohol test is administered and the employee's breath alcohol concentration measures less than 0.02; or
 - 2) Twenty-four (24) hours have elapsed following the determination that there is reasonable suspicion to believe that the employee has violated the rules concerning the use of alcohol.
 - e) A written record shall be made of the observations leading to a controlled substance reasonable suspicion test and signed by the supervisor or department head who made the observations, within twenty-four (24) hours of the observed behavior or

before the results of the controlled substances test are released, whichever is earlier.

2. Post-Accident-Testing. The City will require an employee to undergo drug and/or alcohol testing if there is a reasonable suspicion the employee or another person sustained a work-related injury or the City's property was damaged as a direct result of use of drugs and/or alcohol by an employee in the workplace while performing job duties, operating a City vehicle or equipment, or wearing a City uniform. This includes damage to the City's equipment. Post-accident testing will be conducted when the amount of damage is reasonably estimated at the time of the accident to exceed \$500.00. An employee who is subject to post-accident testing shall remain readily available for such testing or may be deemed, by the City, to have refused to submit to testing. Nothing in this policy shall be construed to require the delay of necessary medical attention for injured people following an accident or to prohibit a driver from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care,

a. Drivers of commercial motor vehicles:

- 1) As soon as practical following an accident involving a commercial motor vehicle, the City shall test for alcohol substances, the surviving driver:
 - (A) Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved the loss of human life; or
 - (B) Who receives a citation within 8 hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved: (i) bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or (ii) one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.
- 2) As soon as practicable following an occurrence involving a commercial motor vehicle, the City shall test for controlled substances, the surviving driver:
 - (A) Who was performing safety-sensitive functions with respect to the vehicle, if the accident involves loss of human life; or

(B) Who receives a citation within 32 hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved: (i) bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or (ii) one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.

- 3) No driver of a commercial motor vehicle required to take a post accident alcohol test shall use alcohol for eight (8) hours following the accident or until he/she undergoes a post-accident alcohol test, whichever occurs first.
- 4) If an alcohol test is not administered within two (2) hours following the determination that reasonable suspicion exists, the Department Head shall prepare and maintain on file a record stating the reason the alcohol test was not promptly administered.
- 5) If a controlled substance test is not administered within thirty-two (32) hours following the accident, the City shall cease attempts to administer a controlled substance test; and the Department Head will prepare and maintain on file, a record stating the reasons the test was not promptly administered.

3. Random Testing.

- a. The City requires drug and/or alcohol testing on a random selection basis, and shall be restricted to employees who perform safety sensitive functions in the following classifications and/or positions:
 - 1) Vehicle and equipment operator employees who are required to maintain a Commercial Drivers License (hereafter referred to as "CDL") and operate vehicles and/or equipment in excess of 26,001 pounds; or
 - 2) Mechanic employees who maintain equipment in excess of 26, 001 pounds; or

- 3) Any other employees involved in the repair, operation, or dispatching of vehicles and/or equipment (or as may be required by federal law), including employees operating their personal vehicle on city business as a part of their normal job duties.
- b. Random controlled substances testing shall be conducted in accordance with the following requirements:
- 1) The City will randomly select employees for testing at the highest minimum annual percentage rate established for the calendar year by the DOT rules to which the City is subject.
 - 2) The City will use a scientific valid method of random selection, which is matched with the driver's social security number or employee number.
 - 3) The City will ensure that random testing is unannounced and spread reasonably throughout the calendar year.
 - 4) The City will ensure that employees selected for random testing proceed immediately to the, testing site upon notification of being selected.
 - 5) In the event an employee, who is selected for random controlled substances testing, is on vacation or an extended medical absence, the City will select another driver for testing.
 - 6) No driver of a CMV shall report for duty, or remain on duty, requiring the performance of safety-sensitive functions while having a breath alcohol concentration of 0.04 or greater. The City, having actual knowledge that a driver has a breath alcohol concentration of 0.04 or greater shall not permit an employee to perform or continue to perform safety-sensitive functions.
 - 7) No driver of a CMV shall perform safety-sensitive functions within four (4) hours after using alcohol. The City, having actual knowledge that a driver has used alcohol within four (4) hours shall not permit a driver to perform or continue to perform safety-sensitive functions.

- 8) No driver of a CMV shall report for duty, or remain on duty, requiring the Performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle.
 - 9) The City, having actual knowledge that a driver has used a controlled substance shall not permit the driver to perform or continue to perform safety sensitive functions except as outlined in (H) above.
 - 10) No driver of a CMV shall report for duty, or remain on duty, requiring the performance of safety-sensitive functions if the driver tests positive for controlled substances. The City, having actual knowledge that a driver has tested positive for controlled substance shall not permit an employee to perform or continue to perform safety-sensitive functions except as outlined in (H) above.
 - 11) The City may require a driver to inform the City of any therapeutic drug use.
4. Post-Rehabilitation Testing. The City will require an employee to undergo drug and/or alcohol testing, without prior notice, for a period of up to two (2) years, commencing with the employee's return to work, in the following situations:
 - a. After the employee tested positive on a drug and/or alcohol test required by City; or
 - b. After having participated in a drug or alcohol treatment program.
 5. Return-To-Duty Testing for drivers of commercial motor vehicles. If the City decides to permit a driver of a commercial motor vehicle to return to a DOT safety sensitive duty following a positive test result for alcohol or controlled substances, the driver must receive an evaluation by a Substance Abuse Professional (SAP) and successfully comply with the SAP evaluation recommendation. A verified positive DOT drug test result, a DOT alcohol test with a result indicating an alcohol concentration of 0.04 or greater, a refusal to test (including by adulterating or substituting a urine specimen) or any other violation of the prohibition on the use of alcohol or drugs under a DOT agency regulation constitutes a DOT drug and alcohol regulation violation.

- a. An employee shall be evaluated by a Substance Abuse Professional who shall determine what assistance, if any, the employee needs in resolving problems associated with alcohol misuse and/or controlled substance abuse. The Substance Abuse Professional shall determine that the employee has properly followed any rehabilitation program prescribed.
- b. Before an employee returns to duty, following a positive alcohol and/or drug test result, the employee shall undergo a return-to-duty alcohol test with a result indicating a breath alcohol concentration of less than 0.02 if the conduct involved alcohol, or a controlled substances test with a verified negative result if the conduct involved a controlled substance.
- c. The employee shall be subject to unannounced follow-up alcohol and controlled substances tests, ordered by the Employees Department Head or his/her designee, following the employees return to duty. The number and frequency of such follow-up testing shall be as recommended by the Substance Abuse Professional and may consist of at least six (6) tests in the first twelve (12) months following the employee's return to duty. Follow-up tests also may be required for another 48 months of safety-sensitive duty following this first (12) month period. The Employees Department Head or his/her designee may direct the employee to undergo return-to-duty and follow-up testing for both alcohol and controlled substances if the Substance Abuse Professional determines that such testing is necessary.

3. TESTING DEFINED.

- A. All Drug and Alcohol Free Workplace testing of employees and applicants shall be conducted at a laboratory selected by the City, which has been approved, by the Substance Abuse and Mental Health Services Administration (hereafter referred to as "SAMHSA"), pursuant to federal and state law requirements.

1. The facility will be responsible for:

- a. Employing testing procedures that ensure privacy to employees and job applicants consistent with prevention tampering.

- b. Employing the split sample method of testing; in the event results of the test are challenged. Without a split sample, a challenged test is considered negative.
 - c. Employing methods of analysis that ensure reliable test results, including the use of gas chromatography/mass spectrometry to confirm positive test results.
 - d. Employing chain-of-custody procedures that ensure proper identification, labeling and handling of test samples.
 - e. Employing retention and storage procedures that ensure reliable results on confirmatory tests of original samples,
 - f. Employing alcohol-screening tests using approved evidential testing devices that test for prohibited alcohol concentration.
 - g. Maintaining SAMHSA approval of their facility.
2. The City, shall not permit a driver who refuses to submit to a post-accident alcohol or controlled substance test, a random post-accident or controlled substance test, a reasonable suspicion alcohol or controlled substance test, or a follow-up alcohol or controlled substance test to perform or continue to perform safety-sensitive functions,
- B. Employee consent will be obtained for each test. Refusal of an employee to consent and submit to testing will subject that employee to disciplinary action, which may include termination of employment.
- C. The City shall pay all costs of testing for drugs or alcohol required by the City, including confirmation tests required by this Policy. Provided however, an individual who requests a retest of a sample in order to challenge the results of a positive test shall pay all costs of their retest, unless the retest reverses the findings of the challenged positive test. In such case, the City shall reimburse the individual for the costs of the retest.

4. TESTING METHODS AND COLLECTION PROCEDURES TO BE USED:

A. Applicant Drug/or Alcohol Screening Process: The job application form of the City contains Notification of Drug/Alcohol Testing Policy of the City, in accordance with federal and state law. The applicant must sign the application form, acknowledging receipt of Notice of City's Drug and Alcohol Free Workplace Policy.

1. In order to achieve the City's goal in providing and maintaining a drug and alcohol free work environment for the safety and protection of employees and others, the following procedures are hereby established:

- a. Upon notification of the selected applicant the Human Resource Director will schedule the applicant for the drug screen/alcohol test.
- b. The applicant shall complete the "Applicant/Employee Consent for Drug Screen/Alcohol Test" form. The completed form shall be placed in an envelope with directions to the Medical facility.
- c. Applicants refusing to submit to the drug screen and/or alcohol test will be considered to have withdrawn their application for employment.
- d. The sample collection site will obtain the specimen from the applicant of sufficient quantity to allow for split sample testing. The specimen will be sent to the laboratory.
- e. The laboratory designated by the City shall perform an initial drug screen, which shall be a form of chemical identification with confirmation testing of any positive results with Gas Chromatography/Mass Spectrometry (GC/MS) or other reliable confirmation testing.
- f. The alcohol screening tests will be done using approved evidential testing devices that test for prohibited alcohol concentration.

5. APPLICANT TEST RESULTS.

A. Upon completion of testing, results of the drug screen/alcohol test shall be communicated to the Human Resource Director, after compliance with the procedures listed below:

1. Negative test result from drug screen and/or alcohol test.

- a) The collection site will notify the Human Resource Director the drug screen and or alcohol test was negative.
- b) The Human Resource Director will schedule the applicant for a pre-employment physical.

2. Positive test result from drug screen and/or alcohol test.

- a) The collection site Medical Review Officer shall compare the test results to the list of prescribed medications applicant identified as having taken.
- b) If a drug screen reveals a drug present which is questionable, the applicant will be contacted by the Medical Review Officer in order for the applicant to explain, in confidence, and/or provide additional documentation as the Medical Review Officer deems necessary to satisfy the Medical Review Officer that the presence of such drug is not unlawful.
- c) The applicant must provide the requested explanation and/or documentation as requested by the collection site Medical Review Officer within forty-eight (48) hours of time of request. Failure to provide information within the forty-eight (48) hours will result in applicant's drug screen being reported to the Human Resource Director as positive.
- d) If the applicant provides explanation and/or documentation within forty-eight (48) hours of the request, sufficient to satisfy the Medical Review Officer that the presence of the drug is lawful, the result of the drug screen test shall be reported to the Human Resource Director as negative.

6. EMPLOYEE DRUG/ALCOHOL TESTING PROCESS.

- A. Any drug or alcohol testing shall occur during or immediately after the regular work period of current employees and shall be deemed work time for purposes of compensation and benefits for current employees.
- B. A supervisor who has reasonable suspicion to believe an employee has ingested, inhaled or injected an illegal or unlawful drug, or has ingested an alcoholic beverage when reporting for duty, while on duty, or during standby or callback duty must act promptly to insure the following:
 - 1. Prohibit the employee from working or continuing to work.
 - 2. Notify the Department Head or the City Manager and request a personal observation of an employee's conduct to confirm that reasonable suspicion exists.
 - 3. Based on reasonable suspicion. Employees shall be required to submit to drug or alcohol testing. Prior to requiring such testing, the basis for the reasonable suspicion shall be communicated to the City Manager or his designee.
 - 4. The Supervisor or Department Head will immediately take the employee, to a collection facility selected by the City in compliance with state and federal regulations.
 - 5. Before testing, an employee shall sign a form consenting to testing. Failure or refusal to sign the consent form and to submit to testing will result in disciplinary action, which may include termination.
 - 6. Supervisors are prohibited from demanding or encouraging drug or alcohol testing without reasonable suspicion and without confirmation from a Department Head or the City Manager/designee.

7. Harassment, by any Supervisor or Department Head, of any employee who has, been requested or required to undergo a drug screen will subject the Supervisor or Department Head employees to disciplinary action, which may include termination.

7. EMPLOYEE TEST RESULTS:

- A. Upon completion of testing, results of the drug screen and/or alcohol test shall be communicated to the Personnel Director, after compliance with the procedures listed below.

1. Negative test result from drug screen and/or alcohol test.

- a) Collection site will notify Human Resource Director that drug screen and/or alcohol test was negative,

2. Positive test result from drug screen and/or alcohol test.

- a) The collection site Medical Review Officer shall compare the test results to the list of prescribed medications the employee identified as having taken.

- b) If a drug screen reveals a drug present which is questionable, the employee will be contacted by the Medical Review Officer in order for the employee to explain, in confidence, and/or provide additional documentation as the Medical Review Officer deems necessary to satisfy the Medical Review Officer that the presence of such drug is not unlawful. An employee shall be given the opportunity to explain, in confidence, the results of the test.

- c) The employee must provide the requested explanation and/or documentation as requested by the collection site Medical Review Officer within forty-eight (48) hours of time of request. Failure to provide information within the forty-eight (48) hours will result in employee's drug screen results as correct.

- d) If the employee provides explanation and/or documentation within forty-eight (48) hours of the request, sufficient to satisfy the Review Officer that the presence of the

drug is lawful, the result of the drug screen test shall be reported to the Human Resource Director as negative.

- e) An employee testing positive, to a drug screen and/or alcohol test shall result in the employee being subject to disciplinary action, which may include termination.
- f) The test results will not be disclosed to any person other than the employee, Human Resource Director, Department Head, City Manager and those involved directly on a need to know basis.
- g) Any employee tampering with the results of a drug screen/alcohol test will be terminated.

8. PERSONNEL ACTION FOLLOWING TESTING:

- A. Applicants who test positive for alcohol or drugs, or otherwise violate this policy, are subject to having their conditional offers of employment revoked. Employees who test positive for alcohol or drugs, or otherwise violated this policy, are subject to discipline, up to and including termination.
- B. No disciplinary action, except a temporary suspension or temporary transfer to another department, may be taken by the City against an employee based upon a positive test result unless the test result is confirmed by a second test, using gas chromatography-mass spectroscopy, or an equivalent scientifically accepted method of equal or greater accuracy as approved by rule of the State Board of Health at the cutoff levels determined by Board rule,
- C. The City may take disciplinary action against an employee who refuses to undergo drug or alcohol testing conducted in accordance with the provisions of the City's Policy, the Standards for Workplace Drug and Alcohol Free Workplace Free Act and/or the Omnibus Transportation Employee Testing Act.
- D. An employee discharged on the basis of a refusal to undergo drug and/or alcohol testing or a confirmed positive drug or alcohol test conducted in accordance with the provision of the City's Policy, the Standards for Workplace Drug and Alcohol Free Workplace Free Act and/or the Omnibus Transportation Employee Testing Act shall be considered to have been discharged for misconduct for purposes of unemployment compensation benefits.

E. An employee may appeal his/her disciplinary action or termination to the City Manager.

9. SUPERVISORS TRAINING AND EMPLOYEE EDUCATION:

A. Supervisors will be trained:

1. To recognize employees when they appear unfit for duty because of drugs or alcohol and how to determine reasonable suspicion.
2. To effectively and appropriately intervene in reasonable suspicious instances.
3. To understand the methods of the City Drug and Alcohol Free Workplace procedures.
4. To effectively and appropriately document reasonable suspicion cases prior to the test, and after the initial hearing.
5. In proper disciplinary measures.
6. In issues relative to privacy, search and seizure, and employee representation rights during investigations.

B. Employee education shall consist of:

1. Educating employees concerning the harmful effects of drugs and alcohol in the workplace.
 - a. The City shall provide educational materials that explain the City's policies and procedures with respect to meeting the requirements of this policy.

- b. The City shall ensure that a copy of these materials are distributed to each employee prior to the start of drug and/or alcohol testing and to each driver hired or transferred into a position requiring driving a commercial motor vehicle.
2. Encouraging employees to voluntarily seek assistance through the Employees Assistance Program;
3. Informing employees concerning the City's concern for correcting drug and alcohol use or dependency before it adversely affects an employee's work record and causes irreparable harm to the employee and the residents of the City.
4. The City shall provide written notice to representatives of employee organization s of the availability of this information.
5. The City Manager and/or his designee are designated by the City to answer questions concerning distributed materials and City Policies.

10. RECORD KEEPING AND CONFIDENTIALITY.

- A. City shall maintain all drug and alcohol test results and related information, including, but not limited to, interviews, reports, statements and memoranda, as confidential records, separate from other personnel records. Such records, including the records of the testing facility, shall not be used in any criminal proceeding, or any civil or administrative proceeding except in those actions taken by City or in any action involving the individual tested and the City or unless such records are ordered released pursuant to a valid court order.
- B. The records described in Paragraph I above, and maintained by the City, shall be the property of the City and, upon the request of the applicant or employee tested, shall be made available for inspection and copying to the applicant or employee. The City shall not release such records to any person other than the applicant, employee or the City's Medical Review Officer, unless the applicant or employee, in writing, following receipt of the test results, has expressly granted permission for the City to release such records or pursuant to a valid court order.

- C. A testing facility, or any agent, representative or designee of the facility, or any Medical Review Officer, shall not disclose to the City, based on the analysis of a sample collected from an applicant or employee for the purpose of testing for the presence of drugs or alcohol, any information relating to:
1. The general health, pregnancy or other physical or mental condition of the applicant or employee; or
 2. The presence of any drug other than the drug or its metabolites that the City requested be identified and for which a Medically acceptable explanation of the positive results, other than the use of drugs, has not been forthcoming from the applicant or employee, provided, however, a testing facility shall release the results of the drug or alcohol test and any analysis and information related thereto, to the individual tested upon his request and only after presenting proof of identification.

11. CITY RESPONSIBILITIES UNDER LAW.

- A. The City Manager is responsible for notification of the drug testing policy and procedure to employees as specified, and educating and training of employees, department heads, and supervisors as outlined.
- B. The City provides an Employee Assistance Program and will coordinate city education and training relative to drug testing and the benefits of voluntary admission into the EAP.

12. EMPLOYEE'S NOTICE TO THE CITY. It is mandatory that an employee notifies the City Manager, within five (5) working days, if he/she has been convicted of a criminal drug status violation.

13. CITY NOTICE TO FEDERAL GOVERNMENT. The City as a recipient of a grant from the Community Development Block Grant Program from the United States Department of Housing and Urban Development (HUD) and any other Federal grant that requires such notice shall notify the prospective agency within ten (10) days after receiving notice of any employee convicted of a criminal drug statute.

7.05 EMPLOYEE ASSISTANCE PROGRAM

1. Employees who violate the City's Drug and Alcohol Free Workplace Policy and have been with the City for more than three (3) years will be given the opportunity to participate in a drug and alcohol abuse treatment program:

- a. The treatment will be agreed to by the City Manager.
- b. The employee will be removed from his/her current position and immediately placed on a leave of absence. If an employee has earned days available, he/she must first utilize all available time accrued, then vacation, and then apply for additional unpaid leave, if necessary. In no case may the combination of paid and unpaid leave exceed six (6) consecutive months. Any employee seeking medical attention for drug or alcohol abuse will be entitled to benefits as described in the medical insurance plan.
- c. The employee will not be returned to active status until such time as a Medical Review Officer or Substance Abuse Professional certifies that the employee has successfully completed the appropriate treatment.
- d. When the employee is allowed to return to work, attempts will be made to place the employee back into his/her previously held position.
- e. No employee will be eligible for drug or alcohol abuse treatment, as described under this policy, more than once.
- f. The recurrence of a positive test or drug or alcohol problem may result in termination of employment.

2. Any employee who feels he/she has developed an addiction to, dependence upon, or problem with alcohol or drugs (legal or illegal), is encouraged to voluntarily seek assistance. The City supports sound treatment efforts. Whenever feasible, the City will assist employees in overcoming drug or alcohol abuse.

3. Any employee seeking medical attention for drug or alcohol abuse will be entitled to benefits as specified in the medical insurance plan. For qualified employees voluntarily enrolled in a formal treatment program, the City will grant paid rehabilitation leave of up to five (5) additional days of paid leave. For continued treatment, an employee must use his/her available leave balances. If the employee continues to require additional time off, he/she should request to be placed on unpaid leave. In order to receive the five (5) days paid rehabilitation leave, the employee must provide certifiable proof of enrollment in an approved treatment program.

4. Upon successful, certified completion of a rehabilitation program, attempts will be made to place the employee back into his/her previous position, if it is still available, or the next available position for which the employee is qualified.

APPENDIX B		Durant Fire Department						
		Pay Chart Rates Effective July 1, 2019						
Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
FD -01 (P)	Annual	\$ 30,436.35						
(Probationary)	Pay Period	\$ 1,170.63						
	Hourly	10.45						
FD -01	Annual		\$39,682.95	\$43,293.88	\$43,950.64	\$44,666.64	\$45,383.19	
Firefighter	Pay Period		1,526.27	1,665.15	1,690.41	1,717.95	1,745.51	
	Hourly		13.63	14.87	15.09	15.34	15.58	
FD -02	Annual	\$44,269.28	\$44,972.22	\$45,709.83	\$46,447.86	\$47,216.24	\$48,015.49	
Driver	Pay Period	1,702.66	1,729.70	1,758.07	1,786.46	1,816.01	1,846.75	
	Hourly	15.20	15.44	15.70	15.95	16.21	16.49	
FD -03	Annual	\$45,456.23	\$46,231.44	\$46,980.21	\$47,759.76	\$48,570.67	\$49,443.72	
Lieutenant	Pay Period	1,748.32	1,778.13	1,806.93	1,836.91	1,868.10	1,901.68	
	Hourly	15.61	15.88	16.13	16.40	16.68	16.98	
FD -04	Annual	\$47,485.14	\$48,303.29	\$49,125.85	\$50,006.04	\$50,992.11	\$51,941.01	
Captain	Pay Period	1,826.35	1,857.82	1,889.46	1,923.31	1,961.23	1,997.73	
	Hourly	16.31	16.59	16.87	17.17	17.51	17.84	
FD -05	Annual	\$50,397.43	\$51,496.30	\$52,567.33	\$53,670.67	\$54,806.64	\$56,007.28	
Crew Chief	Pay Period	1,938.36	1,980.63	2,021.82	2,064.26	2,107.95	2,154.13	
	Hourly	17.31	17.68	18.05	18.43	18.82	19.23	
FD -06	Annual	\$63,019.93	\$64,449.21	\$65,915.88	\$67,420.13	\$68,962.96	\$70,545.34	
Fire Marshal	Pay Period	2,423.84	2,478.82	2,535.23	2,593.08	2,652.42	2,713.28	
	Hourly	21.64	22.13	22.64	23.15	23.68	24.23	
Salary rates shown do not include longevity pay. Longevity pay for bargaining unit covered employees is calculated by multiplying the base pay rate								
times the number of years of service time of an employee times 0.7% up to a maximum of 20 years (14%).								
The probationary position is not included in or covered by this agreement during an employee's first year.								
(Chart includes the carryover monies from Article 17 included in Uniform proposal- FY 18-19)								
(Chart includes the carryover monies from Article 19 - Training and is considered job requirement, Firefighter II Certification, HazMat Ops, OSU Sticker courses- FY 18-19)								
Increase	1.50%							

IN WITNESS THEREOF, the parties have hereunto set their hands this ____ day of July, 2019.

THE CITY OF DURANT, OKLAHOMA

BY _____
Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk

INTERNATIONAL ASSOCIATION OF
FIRE FIGHTERS, LOCAL 3061 AFL-CIO/CLC

BY _____
Colin Gordon, President

ATTEST:

Jay Bergner, Secretary

APPROVED as to form:

Tom Marcum, City Attorney



The City of Durant

Office of City Manager

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Tim Rundel, City Manager
Re: Consider Approval of Resolution # 2019-19 Establishing the Durant Senior Citizens Advisory Committee for the City of Durant

City Council voted unanimously on June 11, 2019 to authorize the City Manager to move forward with staff to develop the guidelines and identifying participating committee members. The City Manager and Staff have developed the rules, duties, goals and purposes of the Durant Senior Citizens Advisory Committee specifically set forth in Exhibit A in order to align the Committee's function to best address the needs of the City of Durant.

Council Information / Action Requested

Approval of Resolution # 2019-19 Establishing the Durant Senior Citizens Advisory Committee for the City of Durant

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2019-19 Senior Citizen Adv Comm	Cover Memo	7/3/2019

RESOLUTION NO. 2019-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DURANT PROCEDURES AND FUNCTIONS FOR THE SENIOR CITIZEN ADVISORY COMMITTEE

WHEREAS, the Durant City Council directs that a Senior Citizen Advisory Committee be and is hereby created; and

WHEREAS, it is necessary to clarify certain items relating to methods of appointment, terms of Office, functions; etc.

NOW, THEREFORE, BE IT RESOLVED, that the Durant City Council does hereby specify the following as it relates to the Durant Senior Citizens Advisory Committee.

1. **MEMBERSHIP:** The membership shall consist of seven (7) members appointed by the City Council. All members shall be residents of Durant and senior citizens (a senior citizen being anyone fifty-five (55) years of age or older.)

2. **TERM OF MEMBERS:** The term of office of all members of said Committee shall be three (3) years; provided that such members first appointed shall so classify themselves by lot that three (3) members shall terminate their office on the first day of September, 2021 and four (4) members shall terminate their office on the first day of September, 2022. Each member shall serve at the pleasure of the Mayor and the City Council until his or her successor is appointed and qualified.

3. **VACANCY:** Vacancies on said Committee, for whatever cause, shall be filled by the City Council. Any member missing three (3) consecutive regular meetings without approval of the Committee shall be deemed as having vacated his or her seat on the Committee.

4. **OFFICERS OF THE COMMITTEE:** The Durant Senior Advisory Committee shall select one of its members as Chairman and one of its members as Vice- Chairman whose terms of office for said positions shall be one year.

5. **OFFICE OF THE COMMITTEE:** The Durant Senior Advisory Committee shall meet monthly at the Ron Cross Activity Senior Center, 1421 Chuckwa Street, or as the Committee may establish from time to time following proper notice and shall hold at least one (1) regular meeting every two months. Special meetings of the Committee may be called at any time by the Chairman, or by any four (4) or more members of the committee, by providing notice of said meeting as required by law.

6. **ORGANIZATION AND PROCEDURE:** The Committee may make and alter all rules and regulations governing its organization and procedure not inconsistent with this resolution or any other Ordinance of the City. Minutes shall be summary minutes. Meetings do not need to be recorded. Minutes shall be signed by Senior Citizens Advisory Committee Chairperson and the Secretary appointed to the committee.

7. SECRETARY TO THE SENIOR CITIZENS ADVISORY COMMITTEE: The City Manager shall appoint an officer or an employee of the City who shall act as Secretary to the Senior Citizen Advisory Committee and who shall provide clerical assistance.

8. FUNCTIONS OF THE SENIOR CITIZENS ADVISORY COMMITTEE: The functions of the Senior Citizens Advisory Committee shall be to advise the City Council and City Manager on all matters relating to policies and programs which will serve all senior citizens of this community and shall include:

- a. Identifying the needs of Durant's senior residents and create a citizen awareness of these needs.
- b. Advising the City Council on all matters affecting Durant's senior residents.
- c. Render advice and assistance to other City boards and committees, to City departments and to private agencies on matters affecting Durant's senior residents.
- d. Support existing services to Durant's senior residents, both public and private, and encourage coordination among organizations providing such services.
- e. In cooperation with other organizations, disseminate information on services available to Durant senior citizens.
- f. Perform such other functions and duties as may be directed by the City Council.
- g. Serve as an advocate for the needs of senior citizens
- h. Coordinate efforts with other governmental entities, private citizens, institutions, centers, and agencies.

BE IT FURTHER RESOLVED, that it is the intention of the Durant City Council that the Senior Citizens Advisory Committee shall function in an advisory capacity and shall not be an administrative body, and shall direct its activities to the service of all senior citizens, whether they be as individuals or groups, within the City of Durant.

NOW, THEREFORE, be it resolved that the Durant Mayor and City Council support the Durant Senior Citizens and its dedicated efforts to improving the quality of life of its senior citizens.

PASSED AND ADOPTED this 9th day of July, 2019.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Office of City Treasurer

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Judy Siemens, Finance Director - Treasurer
Re: Consider Approval of Agreement with Arledge and Associates PC, for FY 18-19 Annual Auditing Services and Single Audit.

Presenting Arledge & Associates PC, Letters of Engagement for Audit Services FY 2018 - 2019.

State law requires the city engage an auditor within 30 days after fiscal year end which was June 30, 2019.

Engagement Letter for Audit Services to Include:

* Audit of Financial Statements of the governmental activities, business-type activities, aggregate discretely presented component units, each major fund and aggregate remaining fund information for the year ended June 30, 2019.

* Assist in application to qualify under the local government financial test to provide the Oklahoma Department of Environmental Quality with certain assurance for the closure and post-closure costs associated with the City's Landfill for the year ending June 30, 2019.

Council Information / Action Requested

Approval of Arledge & Associates PC, engagement letters for auditing services for period ending June 30, 2019.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk: Obtain applicable signatures and return signed copies to Arledge & Associates PC.

ATTACHMENTS:

Description	Type	Upload Date
FY - 2019 AGREED-UPON PROCEDURES ENGAGEMENT LETTER	Cover Memo	7/3/2019
FY - 2019 SINGLE AUDIT ENGAGEMENT LETTER	Cover Memo	7/3/2019



FY-2019 AGREED-UPON PROCEDURES ENGAGEMENT LETTER

July 2, 2019

To the Governance and Management
City of Durant, Oklahoma

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Durant, Oklahoma (the "City").

We will apply the agreed-upon procedures which the City has specified, listed in the attached schedule. This engagement is solely to assist the City with respect to the City's application to qualify under the local government financial test to provide the Oklahoma Department of Environmental Quality ("DEQ"). Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on those specified elements. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the City, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the presentation of the DEQ application and for selecting the criteria and procedures and determining that such criteria and procedures are appropriate for your purposes.

LaDonna Sinning, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the DEQ application.

Our fee for this service is \$1,975. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of procedures.

Sincerely,

Arledge & Associates, P.C.

Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Durant, Oklahoma.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

City of Durant, Oklahoma
Schedule of Agreed-upon Procedures

1. Verify the reasonableness of the City's estimated construction and demolition landfill closure and post-closure costs by inquiry of City officials and personnel or correspondence from DEQ.
2. Verify the City's ratio of cash plus marketable securities to total expenditures is greater than or equal to .05 by reviewing the June 30, 2019, audited financial statements.
3. Verify the City's ratio of annual debt service to total expenditures is less than or equal to .20 by reviewing the June 30, 2019, audited financial statements.
4. Determine whether the City's basic financial statements as of and for the year ended June 30, 2019, were prepared in conformity with accounting principles generally accepted in the United States of America by reviewing the independent auditor's report on the City's basic financial statements for the year ended June 30, 2019.
5. Determine whether the City is currently in default on any of its general obligation debt by examining debt service transactions in the underlying financial statements and making inquiries of the City personnel and bond trustees.
6. Determine whether the City operated at a deficit equal to 5% or more of total revenue for the fiscal years ended June 30, 2019 and 2018 by reviewing the basic financial statements for those two years.
7. Determine whether the City received an unmodified opinion on its latest basic financial statements as of and for the year ended June 30, 2019 by reviewing the independent auditor's report.
8. Determine that the total environmental obligations of the City do not exceed 45% of the City's total annual revenues for the year ended June 30, 2019 by reviewing the City's audited basic financial statements.
9. Determine whether the current municipal finance test materials have been placed in the City's landfill operating records. Management will ensure that a reference to the closure and post-closure costs will be assured through the financial tests and will be included in the City's audited financial statements.



FY-2019 SINGLE AUDIT ENGAGEMENT LETTER

June 10, 2019

To the Governance and Management of the City of Durant, Oklahoma

We are pleased to confirm our understanding of the services we are to provide the City of Durant, Oklahoma (the “City”) for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the City’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis;
- 2) Budgetary Comparison Information;
- 3) Pension Plan Fund Schedules; and
- 4) Other Post Employment Benefit Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the City’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor’s report on the financial statements:

- 1) Combining Schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City of Durant, Oklahoma. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of

management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the schedule of expenditures of federal awards and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the

services in accordance with applicable professional standards. The other services are limited to the schedule of expenditures of federal awards and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are

responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Governance and Management of the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Arledge & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and

appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Auditor and Inspector or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Arledge & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

LaDonna Sinning, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$35,000. This fee includes our miscellaneous charges, such as travel, meals, and copies. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. The fee is also based on the assistance of Crawford & Associates, P.C. in preparing the City's financial statements. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our fee includes Single Audit services, as described above, for two major programs. Should the number of major programs identified increase and/or the mix in CFDA numbers change in such a way as to require further work, the audit will be subject to an additional price negotiation, including an Addendum to the Engagement Letter and agreed upon payment terms, before the additional services are performed.

Because our Engagement Letter provides ongoing access to the accounting and business advice you need on a fixed-price basis, you are not inhibited from seeking timely advice from us. While the fixed price entitles you to unlimited consultation with us, if your questions or issues require additional research and analysis beyond consultation, that work will be subject to an additional price negotiation before the service is to be performed, an Addendum to the Engagement Letter will be issued before delivery of the additional service is to be performed, with payment terms agreed to in advance. By virtue of signing this document, you have indicated that your reporting entity has been appropriately defined, all trial balances will be reasonably adjusted, your key accounts will be reconciled, unusual transactions, significant financial estimates and disclosures have been communicated to us prior to the date at the top of this letter. Also, you have indicated that the entity has competent personnel in key financial positions and there has been no turnover in the accounting/finance department. If we find that the facts are different for any of the preceding assumptions, we will negotiate an Addendum to the Engagement Letter and negotiate a new engagement fee before we issue our final report.

To the extent that you utilize outside consultants to supplement your accounting and finance department and produce various schedules and reports, please note that by virtue of signing this document you have indicated that their work will be timely and reliable. Should we find that their work is other than timely and/or reliable, we will negotiate an Addendum to the Engagement Letter and determine a new engagement fee and payment arrangement before we issue our final report.

Cost of Consequential Damages

Any liability of Arledge & Associates, P.C. and its personnel to City is limited to the amount of the annual fee the City paid for this external audit engagement as liquidated damages.

The City agrees that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if both Arledge & Associates, P.C. and the City agree to be bound. Arledge & Associates, P.C. and the City will share any cost of mediation equally.

We appreciate the opportunity to be of service to the City of Durant, Oklahoma and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Durant, Oklahoma.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



The City of Durant

Office of City Clerk

Memorandum

Date: 7/2/2019
To: Mayor and City Council
From: Paul Buntz, Interim Executive Director of the Durant Industrial Authority
Re: Consider Approval of Request from Durant Industrial Authority for Reimbursement from Economic Development Sales Tax Fund 110 for Costs of Assisting Tubacex Durant in Establishing Tax Increment Financing District No. 3 for Project Development Costs

Please see attached memo.

Council Information / Action Requested

Approve/Deny Request from Durant Industrial Authority for Reimbursement from Economic Development Sales Tax Fund 110 for Costs of Assisting Tubacex Durant in Establishing Tax Increment Financing District No. 3 for Project Development Costs

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Durant Industrial Authority Memorandum	Exhibit	7/2/2019

Durant Industrial Authority

Memorandum

To: Mayor and City Council Members

From: Paul Buntz, Interim Director, DIA

RE: Reimbursement of Costs of Assisting Tubacex Durant in Establishing Tax Increment Financing District No. 3 for Project Development Costs.

Date: July 7, 2019

The Durant Industrial Authority requests reimbursement from the Economic Development Sales Tax Fund 110 for all expenses to date billed from the Economic Development Center for Economic Development Law to provide services related to the creation of Tax Increment Financing District 3 for Tubacex Durant (Project Hickory). Please see the attached in the amount of \$50,716.74. The DIA has paid for these expenses to-date from the DIA Operating Account Fund 20. At the time initial expenses were incurred, the project was prospective in nature, and there was no assurance of the project moving forward until Tax Increment Financing District 3 was approved by the City Council. The Tubacex Durant project meets the criteria for expenditures from the Economic Development Sales Tax as listed in Section 37.032, Paragraph C, of the Durant Municipal Code:

(C) Purpose of Revenues. It is hereby declared to be the purpose of this section to provide revenues to create jobs or expand existing jobs in the city by paying costs directly or by paying debt service on obligations issued to finance the costs of assisting in the establishment of business and/or industries, to include the cost of financing facilities to be owned or used by the businesses and/or industries. The excise tax shall be made available and expended for the above purposes for no consideration other than the economic benefit to be provided to the citizens of the city by establishment of the facilities and/or by the creation or retention of the jobs, as will be further specified in agreements to be negotiated. Proceeds of the excise tax shall be administered by the Durant Industrial Authority, provided no proceeds of the excise tax shall be committed or expended without the prior consent and approval by the Durant City Council. None of the excise tax proceeds shall be used to pay administrative costs or salaries of the Durant Industrial Authority or the city. It is the intent of the city to provide assistance and/or incentives to businesses and/or industries that shall (i) pay their employees 1.5 times the federally-mandated minimum wage, and allow the entity a period of five years or less to attain the wage rate for its workforce. Any change of this provision (ii) shall require a 2/3 majority vote of the Durant Industrial Authority, and (ii) offer health insurance benefits to their employees in compliance with 68 O.S. § 3603.

**Invoices Paid by DIA to Econ Law Firm for Services on Tubacex
Durant (Projecct Hickory) TIF-- Through June 30,
2019**

Date of Invoice	Services Month Ending	Amount	Invoice No.
June 20, 2018	May 31, 2018	6,214.84	12845
July 12, 2018	June 30, 2018	11,539.45	12874
August 17, 2018	July 31, 2018	8,072.20	12932
September 12, 2018	August 31, 2018	8,701.50	12997
October 15, 2018	September 30, 2018	4,342.30	13086
November 13, 2018	October 31, 2018	5,905.45	13132
December 17, 2018	November 30, 2018	5,035.60	13162
May 13, 2019	April 30, 2019	905.00	13521
Total Paid thru 6/30/19		50,716.34	



The City of Durant

Public Works Director

Memorandum

Date: 7/1/2019
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: 1. Consider Approval of Contract # 2019-36 and Award of Bid for Overland Corporation in the Amount of \$645,446.70 for the Larkspur Lane Extension Contingent Approval of a Change Order #1
2. Consider Approval of Change Order #1 to Reduce the Overall Cost of this Project from \$645,446.70 Down to \$585,015.70 as a Part of Contract # 2019-36

The Larkspur Lane Extension is a longstanding project that we have received bids on and is now ready to award. This project has been planned and budgeted for construction. The Change Order #1 will bring this project to within the acceptable scope of work and cost for the project to continue.

Council Information / Action Requested

Approve Award of Bid to Overland Corporation Contract # 2019-36
Approve Change Order #1

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Contract # 2019-36 Award Letter	Cover Memo	7/1/2019
Change Order #1	Cover Memo	7/2/2019

NOTICE OF CONTRACT AWARD**A. Contractor Information:**

To: Overland Corporation

Contract No.: 2019-36

Address: PO Box 1947
Ardmore, Ok 7340

Project Description: Larkspur Lane Extension

Phone: (580)223-8432 / (580)223-8454

FEI #: _____

B. Acceptance of Bid:

The Owner has considered the bid submitted by you for the described work in response to the Advertisement for Bids and in the Information for Bidders, and opened on the 30th day of May, 2019. You are hereby notified that your bid has been accepted for bid items in the amount of \$ 645,446.70. If you fail to execute said agreement and furnish applicable bonds and insurance within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award to the Owner. Dated this _____ day of _____, 2019.

Owner: City of Durant

By: _____

Typed Name & Title: _____

C. Contractor Eligibility

Receipt of this Notice of Contract Award is hereby acknowledged by _____ this day of _____, 2019, and I hereby certify that this firm does not appear on the List of Parties excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: _____ Title: _____ Date: _____

(<http://epls.arnet.gov>)

SECTION 00600

CHANGE ORDER

PROJECT: Larkspur Lane Extension

CHANGE ORDER NUMBER: 1

CONTRACT DATE: _____

DATE: _____

TO CONTRACTOR: Overland Corporation

CONTRACT FOR: _____

The Contract is changed as follows:
Modifying bid quantities to fit within city available funds.
See Attachment A

Not valid until signed by the Owner and Contractor

The original Contract Sum was	\$	645,446.70
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	645,446.70
The Contract Sum will be (decreased) by		
this Change Order in the amount of	\$	60,431.00
The new Contract Sum including this Change Order will be	\$	585,015.70
The Contract Time will be (unchanged) by	(<u> 0 </u>)	days.
The date of Substantial Completion as of the date of this Change		
Order therefore is _____.		

NOTE: This summary does not reflect changes in the Contract Sum Time which have been authorized by Construction Change Directive.

Overland Corporation
CONTRACTOR

City of Durant
OWNER

PO Box 1947 Ardmore, Ok 73402
ADDRESS

300 W. Evergreen, Durant, Ok 74701
ADDRESS

BY _____

BY _____

DATE _____

DATE _____

Change Order # 1

Attachment A

Larkspur Lane Extension

Owner : City of Durant

July 2 - 2019

Contractor: Overland Corporation
P.O. Box 1947
Ardmore, Ok 73402
Phone: 580-223-8432
Fax: 580-223-8454

		Base Bid				Change Order No.1				Revised Contract						
No.	Description	Quantity	Units		U. Price	Total Cost	Quantity Change	U. Price	Deduct	Total Deduction	Quantity	Units		U. Price	Total Cost	
1	CLEARING AND GRUBBING	1	LSUM		\$ 18,500.00	\$ 18,500.00	0	\$	-	\$ -	1	LSUM		\$ 18,500.00	\$ 18,500.00	
2	UNCLASSIFIED EXCAVATION	1	LSUM		\$ 35,650.00	\$ 35,650.00	0	\$	-	\$ -	1	LSUM		\$ 35,650.00	\$ 35,650.00	
3	SELECT BORROW	850	CY		\$ 8.00	\$ 6,800.00	-850	\$	-	\$ 6,800.00	0	CY		\$ 8.00	\$ -	
4	TYPE A-SALVAGED TOPSOIL	1	LSUM		\$ 12,750.00	\$ 12,750.00	0	\$	-	\$ -	1	LSUM		\$ 12,750.00	\$ 12,750.00	
5	TEMPORARY SILT FENCE	2000	LF		\$ 1.80	\$ 3,600.00	0	\$	-	\$ -	2000	LF		\$ 1.80	\$ 3,600.00	
6	TEMPORARY SILT DIKE	500	LF		\$ 12.00	\$ 6,000.00	0	\$	-	\$ -	500	LF		\$ 12.00	\$ 6,000.00	
7	SOLID SLAB SODDING	9280	SY		\$ 3.50	\$ 32,480.00	-9280	\$	-	\$ 32,480.00	0	SY		\$ 3.50	\$ -	
8	AGGREGATE BASE TYPE A	1550	CY		\$ 67.50	\$ 104,625.00	0	\$	-	\$ -	1550	CY		\$ 67.50	\$ 104,625.00	
9	LIME STABILIZED SUBGRADE	7810	SY		\$ 4.95	\$ 38,659.50	0	\$	-	\$ -	7810	SY		\$ 4.95	\$ 38,659.50	
10	TACK COAT	850	GAL		\$ 1.00	\$ 850.00	0	\$	-	\$ -	850	GAL		\$ 1.00	\$ 850.00	
11	PRIME COAT	1500	GAL		\$ 1.00	\$ 1,500.00	0	\$	-	\$ -	1500	GAL		\$ 1.00	\$ 1,500.00	
12	SUPERPAVE, TYPE S3(PG 76-28 OK)	750	TON		\$ 89.50	\$ 67,125.00	0	\$	(22.70)	\$ 17,025.00	750	TON		\$ 66.80	\$ 50,100.00	
13	SUPERPAVE, TYPE S4(PG 76-28 OK)	600	TON		\$ 103.10	\$ 61,860.00	0	\$	(22.71)	\$ 13,626.00	600	TON		\$ 80.39	\$ 48,234.00	
14	CLASS (C) CONCRETE	45	CY		\$ 850.00	\$ 38,250.00	0	\$	-	\$ -	45	CY		\$ 850.00	\$ 38,250.00	
15	CONCRETE DRIVEWAY	960	SY		\$ 69.70	\$ 66,912.00	0	\$	-	\$ -	960	SY		\$ 69.70	\$ 66,912.00	
16	28"X18" R.C. ARCH PIPE	60	LF		\$ 123.40	\$ 7,404.00	0	\$	-	\$ -	60	LF		\$ 123.40	\$ 7,404.00	
17	36"X22" R.C. ARCH PIPE	96	LF		\$ 132.75	\$ 12,744.00	0	\$	-	\$ -	96	LF		\$ 132.75	\$ 12,744.00	
18	22"X13" R.C. ARCH PIPE	216	LF		\$ 82.95	\$ 17,917.20	0	\$	-	\$ -	216	LF		\$ 82.95	\$ 17,917.20	
19	28"X18" PREFAB. CULVERT END SECTION, ARCH	2	EA		\$ 985.00	\$ 1,970.00	0	\$	-	\$ -	2	EA		\$ 985.00	\$ 1,970.00	
20	36"X22" PREFAB. CULVERT END SECTION, ARCH	4	EA		\$ 1,395.00	\$ 5,580.00	0	\$	-	\$ -	4	EA		\$ 1,395.00	\$ 5,580.00	
21	22"X13" PREFAB. CULVERT END SECTION, ARCH	8	EA		\$ 740.00	\$ 5,920.00	0	\$	-	\$ -	8	EA		\$ 740.00	\$ 5,920.00	
22	REMOVAL OF ASPHALT PAVEMENT	1	LSUM		\$ 2,500.00	\$ 2,500.00	0	\$	-	\$ -	1	LSUM		\$ 2,500.00	\$ 2,500.00	
23	REMOVAL OF CONCRETE PAVEMENT	1	LSUM		\$ 3,100.00	\$ 3,100.00	0	\$	-	\$ -	1	LSUM		\$ 3,100.00	\$ 3,100.00	
24	REMOVAL OF EXISTING PIPE	1	LSUM		\$ 1,550.00	\$ 1,550.00	0	\$	-	\$ -	1	LSUM		\$ 1,550.00	\$ 1,550.00	
25	FENCE, STYLE SWF	1400	LF		\$ 5.70	\$ 7,980.00	0	\$	-	\$ -	1400	LF		\$ 5.70	\$ 7,980.00	
26	GATE, GALVANIZED STEEL	1	EA		\$ 700.00	\$ 700.00	0	\$	-	\$ -	1	EA		\$ 700.00	\$ 700.00	
27	CONSTRUCTION SIGN 4 SF	1	EA		\$ 700.00	\$ 700.00	0	\$	-	\$ -	1	EA		\$ 700.00	\$ 700.00	
28	TYPE III BARRICADES	2	EA		\$ 710.00	\$ 1,420.00	0	\$	-	\$ -	2	EA		\$ 710.00	\$ 1,420.00	
29	CONSTRUCTION STAKING LEVEL II	1	LSUM		\$ 9,200.00	\$ 9,200.00	0	\$	-	\$ -	1	LSUM		\$ 9,200.00	\$ 9,200.00	
30	ENVIRONMENTAL PROTECTION & SITE MANAGEMENT	1	LSUM		\$ 7,900.00	\$ 7,900.00	0	\$	-	\$ -	1	LSUM		\$ 7,900.00	\$ 7,900.00	
31	MOBILIZATION	1	LSUM		\$ 63,300.00	\$ 63,300.00	0	\$	-	\$ -	1	LSUM		\$ 63,300.00	\$ 63,300.00	
32	Seeding Method A	0	AC		\$ 2,500.00	\$ -	+1.9	\$	-	\$ (4,750.00)	1.9	AC		\$ 2,500.00	\$ 4,750.00	
33	Wood Cellulose Fiber Mulch	0	AC		\$ 2,500.00	\$ -	+1.9	\$	-	\$ (4,750.00)	1.9	AC		\$ 2,500.00	\$ 4,750.00	
	TOTAL BID	Base Bid Amount				\$ 645,446.70	Change Order Amount				\$ -60,431.00	Revised Contract Amount				\$ 585,015.70



The City of Durant

Grants Department

Memorandum

Date: 7/3/2019
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: 2018 Community Development Block Grant - Economic Development Infrastructure Finance Grant Award 17488 CDBG-ED 18 In The Amount Of \$ 939,366 For Water and Wastewater Infrastructure Improvements (C-2019-32) Benefitting Tubacex Durant, Inc. Facility To Create New Jobs At 362 Country Club Road.

- 1. Consideration To Approve The Residential Anti-Displacement And Relocation Assistance Plan Relating To the Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
- 2. Consideration To Approve The Statement Of Compliance To Ensure Compliance With Specific Grant Award Conditions Relating To The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
- 3. Consideration To Approve Resolution No. 2019-20 Relating To The Tubacex Durant, Inc. Job Creations Benefitted By The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
- 4. Consideration To Approve Ordinance No. 1883 Relating To The Tubacex Durant, Inc. Job Creations Benefitted By The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**
- 5. Consideration To Authorize The Mayor To Sign Documents Relating To The Community Development Block Grant-Economic Development Infrastructure Finance (CDBG-ED) Award 17488 CDBG-ED 18.**

On June 17, 2019, at a special council meeting, the city council accepted **17488 CDBG-ED 18** in the amount of \$ 939,366 and the contract was fully executed by OK Department of Commerce on July 1.

The grant will provide funding for water and wastewater infrastructure improvements to benefit the Tubacex

Durant, Inc. facility for 126 new job creations. All construction expenditures are contingent upon receiving Oklahoma Department Of Commerce approval of the removal of Contract Conditions to achieve Release of Funds for **17488 CDBG-ED 18**.

The following items, as listed above, require council action for the grant award, Release of Funds and city procurement requirements:

Anti-Displacement Plan
Statement of Compliance
Resolution No. 2019-20
Ordinance No. 1883

Council Information / Action Requested

Approve items listed individually per the council agenda for **17488 CDBG-ED 18**.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will complete the Removal of Contract Conditions - Release of Funds requirements for **17488 CDBG-ED 18** as soon as possible to prepare for infrastructure construction schedule.

ATTACHMENTS:

Description	Type	Upload Date
Tubacex 17488 Residential Anti-Displacement Plan	Cover Memo	7/3/2019
Tubacex 17488 Statement of Compliance	Cover Memo	7/3/2019
Tubacex 17488 Res 2019-20 Job Tracking	Cover Memo	7/3/2019
Tubacex 17488 Ord 1883 Job Tracking	Cover Memo	7/3/2019

**RESIDENTIAL ANTI-DISPLACEMENT
AND
RELOCATION ASSISTANCE PLAN
17488 CDBG-ED 18**

The **City of Durant** will undertake a public infrastructure improvements project, funded through the 2018 Community Development Block Grant-Economic Development Infrastructure Financing Program grant contract No. **17488 CDBG-ED 18**, for water and wastewater infrastructure improvements to serve the Tubacex Durant, Inc. facility located at 362 Country Club Road - Durant, OK.

No demolition or conversion of low / moderate-income dwelling units is anticipated by the **City of Durant** in conjunction with the activities assisted with these funds. Under Section 104 (d) of the Housing and Community Development Act of 1974, as amended (the Act), if such demolition occurs, before obligating or expending funds that will directly result in such demolition or conversion, the **City of Durant** will make public and submit to the Oklahoma Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low / moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low / moderate-income dwelling unit for at least 10 years from the date of initial occupancy;
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low / moderate-income household in the jurisdiction.

If displacement of low / moderate-income households occurs in conjunction with the public infrastructure improvements funded with CDBG funds, the **City of Durant** will provide relocation assistance, as described in 570.496 (b) (2) to each low / moderate-income household displaced by the demolition of housing or by the conversion of a low / moderate-income dwelling to another use as a direct result of assisted activities.

Adopted this 9th day of July 2019.

City of Durant, A Municipal Corporation

ATTEST

Cynthia Price, City Clerk

Oden Grube, Mayor

Tubacex Durant, Inc.
17488 CDBG-ED 18

STATEMENT OF COMPLIANCE

17488 CDBG-ED 18

AS REQUIRED BY THE 2018 OKLAHOMA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT - ECONOMIC DEVELOPMENT INFRASTRUCTURE FINANCE (CDBG-EDIF) CONTRACT NO. 17488 CDBG-ED 18 SPECIAL CONDITIONS

It is the determination and decision of the City of Durant, Oklahoma that:

1. The City of Durant has and will comply with all Federal and Oklahoma Procurement Procedures requirements for all professional service contracts (including administration and engineering contracts) and public infrastructure construction contracts funded either in part or in whole by the **17488 CDBG-ED 18** grant contract.
2. The City of Durant has not and will not use the funds from the **17488 CDBG-ED 18** grant contract to reimburse the City for ineligible costs incurred prior to or after the release of funds date as determined by the Oklahoma Department of Commerce. The City of Durant has not and will not start construction of the **17488 CDBG-ED 18** grant contract funded components with other funds and then reimburse those funds when the 2018 CDBG-EDIF assistance begins. The City of Durant has not and will not use **17488 CDBG-ED 18** grant contract funds for force account work.
3. The City of Durant has all easements, right-of-ways and real property required for the construction of the public infrastructure as identified in the **17488 CDBG-ED 18** grant contract and related documents.
4. The City of Durant will comply with all items listed in the Specific Terms and Special Conditions of the **17488 CDBG-ED 18** grant contract.

**CERTIFIED THIS 9TH DAY OF JULY 2019 AT A REGULAR CITY COUNCIL
MEETING.**

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk

TUBACEX DURANT, INC.
17488 CDBG-ED 18

RESOLUTION No. 2019 - 20

A RESOLUTION FOR PROVIDING JOB TRACKING TO SUPPORT THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT – ECONOMIC DEVELOPMENT INFRASTRUCTURE FINANCING GRANT 17488 CDBG-ED 18 IN THE AMOUNT OF \$ 939,366

WHEREAS, on Monday, June 17, 2019 at a Special Council meeting, the City of Durant City Council accepted grant contract **17488 CDBG-ED 18** from the Oklahoma Department of Commerce for funding to assist with the water and wastewater infrastructure improvements benefitting the Tubacex Durant, Inc. project for new job creations; and

WHEREAS, the Oklahoma Department of Commerce requires the City of Durant to track jobs created by Tubacex Durant, Inc., as beneficiary of the 2018 CDBG-EDIF funded infrastructure improvements, beginning June 14, 2019, the date Oklahoma Department of Commerce awarded the **17488 CDBG-ED 18** grant, until all the projected jobs have been created and the project has been closed out per grant conditions. For any other beneficiaries of the infrastructure improvements, the City of Durant job tracking requirements will be for a period of time starting with the date the state awarded the **17488 CDBG-ED 18** grant and ending one year after the physical completion of the infrastructure improvements project.

NOW THEREFORE, BE IT RESOLVED, the City of Durant City Council does hereby approve and commit to assist with the conditions established by the Oklahoma Department of Commerce until all the proposed jobs have been created by **Tubacex Durant, Inc.** and upon the project being complete and closed out. The beneficiaries of the project shall be required to provide job tracking information to the City of Durant for the period of time beginning with the date the State of Oklahoma awarded the **17488 CDBG-ED 18** funds to the City of Durant, until all proposed jobs have been created.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma, during a regular city council meeting, on this **9th day of July 2019**.

Oden Grube, Mayor

ATTEST

Cynthia Price, City Clerk

Tubacex Durant, Inc.
17488 CDBG-ED 18

ORDINANCE NO. 1883

AN ORDINANCE RELATING TO ECONOMIC DEVELOPMENT WITHIN THE CITY OF DURANT, OKLAHOMA, PROVIDING FOR MANDATORY PROVISION OF EMPLOYMENT AND BENEFICIARY INFORMATION TO BE FURNISHED BY ANY ENTITY USING COMMUNITY DEVELOPMENT BLOCK (CDBG) FUNDED INFRASTRUCTURE IMPROVEMENTS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA, THAT:

SECTION 1. The Community Development Block Grant – Economic Development Infrastructure Financing (CDBG-EDIF) funds are intended to provide assistance to support the establishment and operation of new and expanding business ventures. Any entity using infrastructure improvements financed by CDBG-EDIF funds must agree to, and shall provide employment and beneficiary information as required by the specific terms and contract conditions.

SECTION 2. The employment and beneficiary information shall be provided on a monthly basis during a period of time beginning with the date the Oklahoma Department of Commerce, on behalf of the State of Oklahoma **17488 CDBG-ED 18** awarded grant contract to the City of Durant, Oklahoma, and ending when all proposed jobs have been created and the closeout of the project is complete.

SECTION 3. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its approval.

APPROVED this **9th day of July 2019** by the Mayor and City Council of the City of Durant, at a regular city council meeting.

Oden Grube, Mayor

ATTEST

Cynthia Price, City Clerk



The City of Durant

Office of Community Development

Memorandum

Date: 6/25/2019
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Consideration PC2019-10 - Ordinance 1881 Rezoning Request at 724 W Texas from R-3 to C-3

Legal Description: Lots 2 and 9 in Block 219 in the City of Durant, Bryan County, Oklahoma

Surrounding Zoning:

Direction	Zoning	Use
East	R-3	Residential
South	C-3 / R-3	Residential
West	C-3	Religious Institution

Proposal

The applicant is requesting a rezoning of the property located at 724 W. Texas from R-3, Multi-Family Residential, to C-3 General Commercial, for the purposes of permitting a multi-purpose recreational facility.

Analysis

The subject property is part of the recently platted Monterey Addition and is the only portion of the plat that is not zoned C-3, General Commercial. The applicant replatted the lots largely due to existing structures being built over lot lines. One of the structures being the gymnasium that is on the subject lot. Therefore, leaving this lot dual zone as C-3 and R-3. With the replatting complete, the applicant is requesting the rezoning in order for the plat to be consistently zoned commercial. After reviewing the Comprehensive Plan and Zoning Ordinances staff has not found any outstanding issues with the proposed request. Staff believes that the proposed use will not be detrimental to the public's health, safety and welfare and is in line with the future vision of the community.

At the time of this report no opposition has been received.

Council Information / Action Requested

To Approve/Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to record Ordinance

GIS to update City maps

Community Development to notify applicant

ATTACHMENTS:

Description	Type	Upload Date
PC2019-10	Cover Memo	6/25/2019

REZONING APPLICATION

Petition # PC 2019-10
 Fee \$ 300 -

APPLICANT INFORMATION

Brandyrundel@gmail.com

Name: <i>Tice Realty, Inc.</i>	Email: <i>.com</i>	Phone #1: <i>405.990.5337</i>
Mailing Address: <i>724 W. Texas Street</i>	Phone #2:	
City: <i>Durant</i>	State: <i>Oklahoma</i>	Zip: <i>74701</i>
Applicant's Interest in Property: <i>Owner / Buyer</i>		

☒ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: <i>724 W. Texas Street</i>			
☒ Platted ☐ Un-Platted	Subdivision: <i>The Monterey Addition</i>	Lot: <i>6A / 2A</i>	Block: <i>219</i>

Legal Description:
 (If Un-platted)

☐ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: <i>R-3</i>	Request Rezoning To: <i>C-3</i>		
Present Use: <i>Gymnasium</i>	Proposed Use: <i>Sorting, packaging & Training recreational</i>		
Parcel Width:	Parcel Length:	Acres:	Street/Road Frontage: <i>Texas St</i>
_____ City Water (If City Water will be extended or improvements will be made, please explain:) <i>N/A</i>			
_____ City Sewer (If City Sewer will be extended or improvements will be made, please explain:) <i>N/A</i>			
_____ Private Water _____ Private Sewer			
Is Property in the Floodplain? <i>No</i>	Is property in the Airport Zone? <i>No</i>		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Brandy J. Rundel
 Signature of Applicant

5/13/19
 Date

5/13/19

Office Use Only		Date Payment Received		Notification Mailed		Comments	
Date Filed: <i>5/14/19</i>	Initial: <i>[Signature]</i>	Date: <i>5/14/19</i>	Initial: <i>[Signature]</i>	Date:	Initial:		
Proof of Publication Received				Property Posting Verified		Comprehensive Plan Recommendations	
Date:	Initial:	Date:	Initial:	City Council Action		Ordinance #	
Staff Recommendation ☐ Approve ☐ Deny		PC Recommendation ☐ Approve ☐ Deny		City Council Action ☐ Approve ☐ Deny			

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone-change necessary.

facility has been used in same capacity
40+ years. Ownership changing hands
so we are cleaning up multiple lots
in which structures were built over
lot lines.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

Yes, remaining half of gymnasium
already gone C-3 40+ years ago.

3. List any other reasons to support this zone change.

cleaning up legal descriptions to comply
with City of Durant recent plat guidelines.

BM SURVEYING, INC.
 10000 W. 10th Avenue
 Suite 100
 Denver, CO 80202
 (303) 733-8444
 FAX (303) 733-8444
 BLS.BENTON@BM-SURVEYING.COM

THE MONTEREY ADDITION
 A PORTAL OF LOTS 20 OF BLOCK 20
 IN THE CITY OF DENVER
 DISTRICT 10, COLORADO

NEIGHBORHOOD MAP
 NEARBY MAP

NORTH
 NORTH
 THE PLANNING
 NORTH
 THE PLANNING

David L. Smith
 Professional Engineer
 No. 10000
 State of Colorado

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DENVER COUNTY CITY
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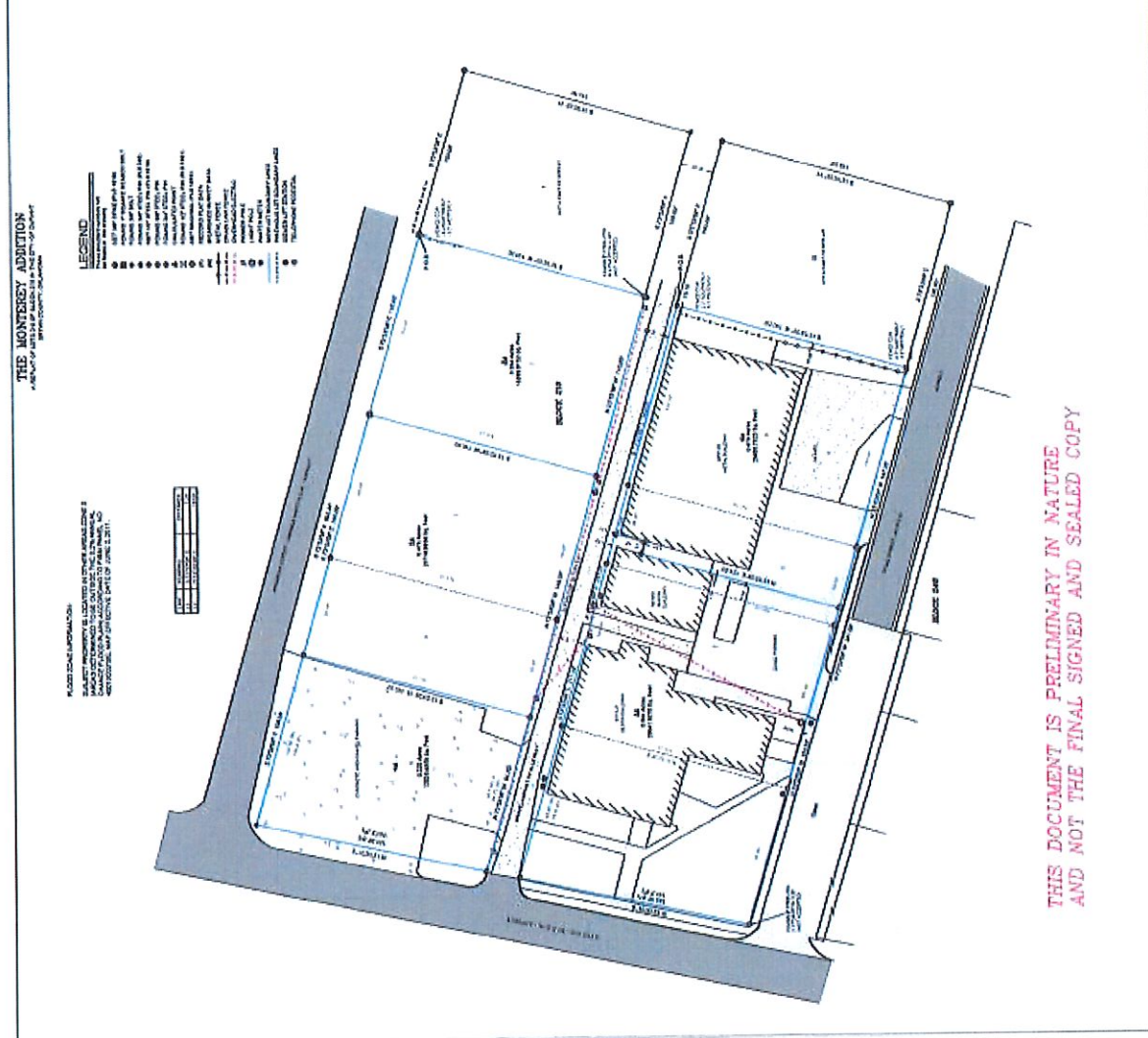
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Zoning Map

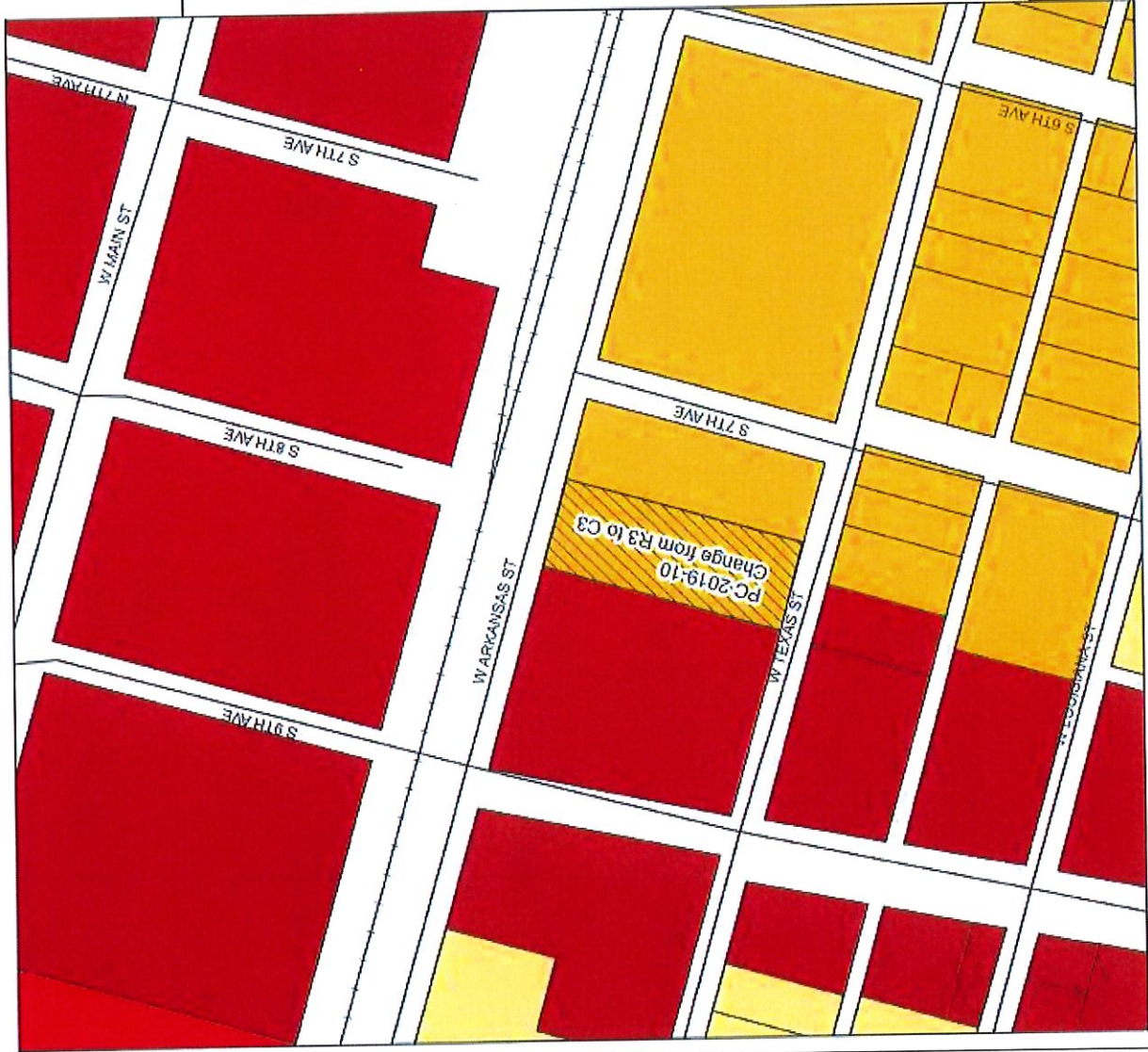
Petition # 2019-10 - W Texas St

- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information displayed by this map is provided for reference purposes only. The City of Durant does not warrant the accuracy of the information displayed on this map. The City of Durant is not responsible for any errors or omissions on this map. The City of Durant is not responsible for any damages or losses resulting from the use of this map. The City of Durant is not responsible for any actions taken by the user of this map. The City of Durant is not responsible for any actions taken by the user of this map.



City of Durant
Community Development
Printed: May 22, 2019



Zoning Map

Petition # 2019-10 - W Texas St

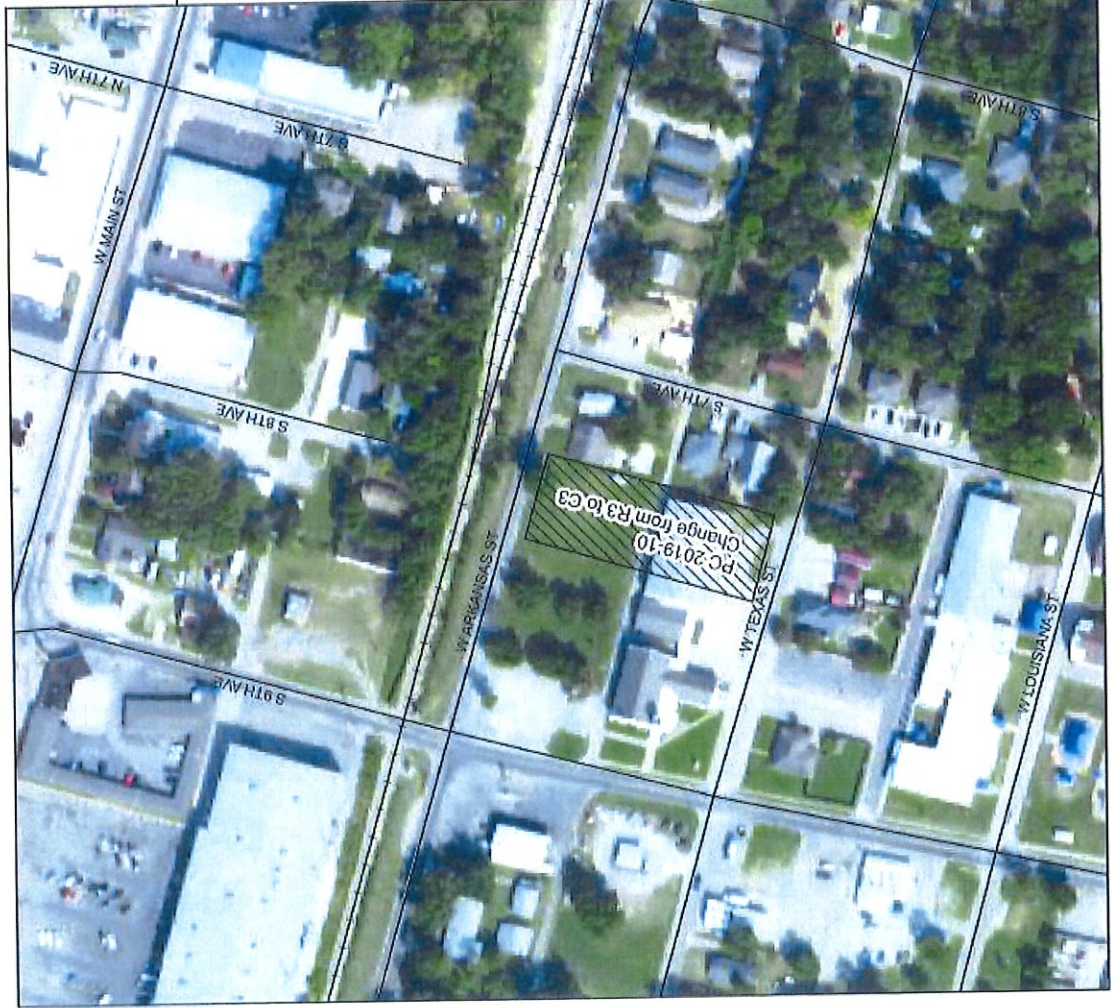
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City of Durant
Community Development

Printed: May 22, 2019



ORDINANCE NO. 1881

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AN DECLARING AND EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the R-3 Multi-Family Residential District to the C-3 General Commercial District for property 724 W Texas Durant and more particularly described as;

Lots 2 and 9 in Block 219 City of Durant, Bryan County, Oklahoma according to the official plat and survey thereof.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 9th day of July, 2019.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia Price, City Clerk

**Minutes of the Durant Municipal Planning Commission Meeting of Tuesday,
June 18, 2019 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Chair Kevin Keener called the meeting to order at 5:30p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

OATH OF OFFICE:

Planning Commission Chair Kevin Keener proceeded with the Oath of Office for new member Shane Knight

Roll Call:

Present:

Planning Commission Members:

Present: Keener, Kerr, Knight, Horner, Jackson

Absent:

1. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of May 21, 2019

Motion was made by Commission Member Jackson and seconded by Commission Member Horner to approve the minutes of May 21, 2019 as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Knight, Horner, Jackson

Nay:

Abstain

2. CONSIDERATION PC2019-10

Laura Bergey with IBTS reviewed with Planning Commission members stating that this is a rezoning request from R-3 to C-3. The property was recently re-platted and Lots 2A and 6A are the only lots that are not zoned commercial. The existing buildings were built over property lines. Applicant is asking to get the zoning consistent with the rest of the surrounding zones.

Kevin Keener: This is open to the public for discussion. There was no opposition to this request.

Motion was made by Commission Member Jackson and seconded by Commission Member Horner to approve the this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Knight, Horner, Jackson

Nay:

Abstain

3. CONSIDERATION PC2019-11

Laura Bergey with IBTS reviewed with Planning Commission members stating that this is a request to allow the placement of an additional single-family home on the same property. The reason for this request is the applicant will be the family care giver for his grandmother. The future land use shows this area to be Industrial so the request of R-1 single family is not consistent with the plan. The R-1 would create a spot zoning, completely different than the zoning of the area. The applicant has already purchased the home, however staff recommends denial.

K. Keener: is the home on the property already?

Laura: It is purchased, but not on the property.

D. Jackson: Spot zoning? Are there other R-1 zonings in the area?

Laura: No

K. Keener: is the applicant here?

Christopher Morales, Applicant, I purchased the home to place on family land and for the future needs of my mother and grandmother.

K. Keener: Is the mobile home going to be placed directly behind the current house?

C. Morales: yes

K. Keener: I feel like we are kind of caught, even if it is zoned R-1 you can't place a MH there, you have to abut a public street, you can only have 1 residence per lot. I'm just looking for a mutual agreement that will work for everyone. This is a tough situation.

D. Jackson: Are there any other solutions?

Marty Cook: There is a possibility that they could place it as an accessory structure?

D. Jackson: will they need to rezone?

M. Cook: Shouldn't, if it is tied to the original.

D. Jackson: Can we table this?

S. Knight: I don't think that R-1 will work, may cause more trouble.

K. Keener: I agree

D. Jackson: If we table this can they come back with R-3?

M. Cook: No, has to come back as R-1. There are options that could be looked into such as a CUP... I am not sure that you can use a MH as an accessory structure. Best option would be to work with staff on this.

K. Keener: Do you mind tabling it?

C. Morales: No I don't

Motion was made by Commission Member Jackson and seconded by Commission Member Horner

to Table this request as presented till the July Planning Commission meeting
Motion carried by the following vote:
Aye: Keener, Kerr, Knight, Horner, Jackson
Nay:
Abstain

OLD BUSINESS: None

NEW BUSINESS: Marty Cook introduced Danielle Barker as our new Community Development Director.

ADJOURNMENT:

Motion made by Commission Member Jackson and seconded by Commission Member Horner to adjourn.

Motion Carried by the following vote:

Aye: Keener, Kerr, Knight, Horner, Jackson

Nay:

Abstain:

The meeting was adjourned at 5:55 p.m.

DRAFT