

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

July 11, 2023

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of June 13, 2023
- b. Consider Approval of Special Called Meeting Minutes of June 23, 2023

2. Consider Items Removed from Consent

3. Information Items

4. Administration

- a. Automated Weather Observing System (AWOS) Replacement and Relocation at the Durant Regional-Eaker Field (DUA)
 - 1. Discussion, Consideration, and Possible Action to Consider Submission of a Federal Aviation Agency (FAA) Airport Improvement Program Grant Request for \$325,000 Which Includes a 10% Match to Replace and Relocate the Automated Weather Observing System (AWOS) at the Durant Regional-Eaker Field. (C-2023-36)
 - 2. Discussion, Consideration, and Possible Action for Acceptance of a Grant Award Contingent Upon Funding Through the Federal Aviation Agency (FAA) Airport Improvement Program.

3. Discussion, Consideration, and Possible Action to Consider Authorization for the Mayor / City Manager to Sign all Related Application and Award Documents for the 2023 Federal Aviation Agency (FAA) Airport Improvement Program Grant Submission.

- b. Consider Approval of Airport Hangar Lease Agreement Between Durant Airport Authority and Air Evac EMS, Inc. (C-2023-48)

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 2:55 p.m. on the 7th day of July, 2023.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of June 13, 2023

Council Information / Action Requested

Approval of Regular Meeting Minutes of June 13, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Airport Authority Minutes 06132023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 5:20 p.m. on the 9th day of June, 2023. An amended agenda was posted at the place of such meeting at 3:15 p.m. on the 12th day of June, 2023.



Cynthia J. Price, City of Durant

MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
June 13, 2023 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma

CALL TO ORDER

Chairman Tucker called the meeting to order at 7:24 p.m.

ROLL CALL

Present:

Trustee Lauran Fuller
Trustee Humphrey Miller
Trustee Danny Sherrer
Vice Chairman Mike Simulescu
Chairman Martin Tucker
City Attorney Tom Marcum
City Manager Lisa Taylor
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of May 9, 2023

- b. Consider Approval of Special Called Meeting Minutes of May 17, 2023
- c. Consider Approval of Temporary Ground Lease Between Oklahoma Gas and Electric Company and Durant Airport Authority (C-2023-41)

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Michael Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Administration

4. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of June 23, 2023

Council Information / Action Requested

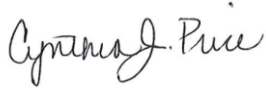
Approval of Special Called Meeting Minutes of June 23, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant Airport Authority Minutes 06232023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 19th day of June, 2023 and that an agenda of said meeting was posted at the place of such meeting at 5:50 p.m. on the 22nd day of June, 2023.



Cynthia J. Price, City of Durant

MINUTES OF THE SPECIAL CALLED MEETING OF DURANT AIRPORT AUTHORITY

June 23, 2023 AT 6:00 PM

Roscoe J. Hatfield

Council Chambers

300 West Evergreen

Durant, Oklahoma

CALL TO ORDER

Chairman Tucker called the meeting to order at 6:08 p.m.

ROLL CALL

Present:

Trustee Lauran Fuller

Trustee Humphrey Miller

Trustee Danny Sherrer

Vice Chairman Mike Simulescu

Chairman Martin Tucker

City Attorney Tom Marcum

City Manager Lisa Taylor

City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Administration

- a. Consider Approval of Durant Airport Authority FY 2023-2024 Financial Plan with Durant City Council as Beneficiary

Motion To: Approval of Durant Airport Authority FY 2023-2024 Financial Plan with Durant City Council as Beneficiary

Motion By: Michael Simulescu

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- b. Consider Approval of Resolution Amending Certain Fees on the Fee Schedule; Directing Posting (R-2023-08)

Motion To: Approve Resolution Amending Certain Fees on the Fee Schedule, Directing Posting (R-2023-08)

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From: Joshua Matekovic, Operations Supervisor
Re: Automated Weather Observing System (AWOS) Replacement and Relocation at the Durant Regional-Eaker Field (DUA)

1. Discussion, Consideration, and Possible Action to Consider Submission of a Federal Aviation Agency (FAA) Airport Improvement Program Grant Request for \$325,000 Which Includes a 10% Match to Replace and Relocate the Automated Weather Observing System (AWOS) at the Durant Regional-Eaker Field. (C-2023-36)
2. Discussion, Consideration, and Possible Action for Acceptance of a Grant Award Contingent Upon Funding Through the Federal Aviation Agency (FAA) Airport Improvement Program.
3. Discussion, Consideration, and Possible Action to Consider Authorization for the Mayor / City Manager to Sign all Related Application and Award Documents for the 2023 Federal Aviation Agency (FAA) Airport Improvement Program Grant Submission.

The AWOS project budget of \$ 325,000 includes the KSA professional services Task Order No. 100853 previously approved in the amount of \$73,713.

Council Information / Action Requested

1. Approve Submission of a Federal Aviation Agency (FAA) Airport Improvement Program Grant Request for \$325,000 to Replace and Relocate the Automated Weather Observing System (AWOS) at the Durant Regional-Eaker Field. (C-2023-36)
2. Approve Acceptance of a Grant Award Contingent Upon Funding Through the Federal Aviation Agency (FAA) Airport Improvement Program.
3. Authorize the Mayor/ City Manager to Sign all Related Application Documents for the 2023 Federal Aviation Agency (FAA) Airport Improvement Program Grant Submission.

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Dept and Airport staff will work with KSA to complete the application and submit to FAA in July.

ATTACHMENTS:

1. 100853 - Durant AWOS Bidding (1)

July 3, 2023

Josh Matekovic
Airport Director
Durant Regional Airport – Eaker Field
10 Waldron Rd.
Durant, OK 74701

via email

Re: Durant Regional Airport AWOS Relocation and Replacement

Mr. Matekovic:

Sealed bid proposals were received on Wednesday, June 7th, 2023, at 11:00 a.m. and publicly opened and read aloud for the Durant Regional Airport AWOS Replacement and Relocation at City Hall, as duly advertised. One bid was misplaced at City Hall but received in accordance with the project advertisement and opened after the initial opening. A total of two (2) bids were received. Consultation with City management indicated the desire to re-bid the project. As shown on the bid tabulation sheets, the low total bid for the project was submitted by DBT Transportation Services, LLC. of Houston, TX. A summary of the bids is as follows:

Contractor	Wise Electric Company	DBT Transportation Services, LLC
Base Bid:	\$255,400.00	\$198,765.00

KSA has consulted with the Federal Aviation Administration (FAA) project manager assigned to Durant (Lauren Kennedy). The FAA has recommended that the City proceed with the submission of the grant application based on estimates and provide a schedule for rebidding. The grant application would need to be submitted to the FAA before July 21st, 2023 in order to receive funds allocated for FY 23. Any further delay could result in the project being pushed to FY 24. KSA has prepared preliminary grant documentation. Please let us know how you would like to proceed.

Sincerely,

KSA



Michael Mitchell, C.M.
Senior Aviation Planner

pc:



The City of Durant

Memorandum

Date: 7/11/2023
To: Mayor and City Council
From: Joshua Matekovic, Operations Supervisor
Re: Consider Approval of Airport Hangar Lease Agreement Between Durant Airport Authority and Air Evac EMS, Inc. (C-2023-48)

Council Information / Action Requested

Approval of Airport Hangar Lease Agreement Between Durant Airport Authority and Air Evac EMS, Inc. (C-2023-48)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: