

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

PARKS AND RECREATION ADVISORY BOARD

4:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

May 16, 2023

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of February 21, 2023

2. Consider Items Removed from Consent

3. Information Items

- a. Parks and Recreation Directors Report

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 9:25 a.m. on the 3rd day of May, 2023.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 5/16/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Called Meeting Minutes of February 21, 2023

Council Information / Action Requested


Approval of Regular Called Meeting Minutes of February 21, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks and Recreation Advisory Board Minutes 02212023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 2:15 p.m. on the 17th day of February, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF PARKS AND RECREATION ADVISORY BOARD
February 21, 2023 AT 4:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

SWEARING IN CEREMONY OF RONALD DAVIS AND DAVID HERRON

Ronald Davis did not appear. David Herron was sworn in.

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:03 p.m.

ROLL CALL

Present:
Board Member Brittingham
Board Member Herron
Board Member Hightower
Board Member Delloro
Chairman Bishop

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Special Called Minutes of October 27, 2022
- b. Consider Approval of Regular Called Meeting Minutes of November 15, 2022

Motion To: Approve Consent Items as Presented

Motion By: Steve Brittingham

Seconded By: Phillip Hightower

Ayes: Brittingham, Herron, Hightower, Delloro, Bishop

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Parks and Recreation Report

4. Administration

- a. Discuss Amenities Being Requested to Use at Parks for Serve Durant in March 2023 and Take Possible Action

No action.

- b. Discussion, Consideration, and Possible Action Which Could Include Recommendation to City Council for Approval of the Parks and Recreation Master Plan

Motion To: Approve Recommendation to City Council for Approval of the Parks and Recreation Master Plan

Motion By: James Bishop

Seconded By: Mike Delloro

Ayes: Brittingham, Herron, Hightower, Delloro, Bishop

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Mike Delloro

Seconded By: Steve Brittingham

Ayes: Brittingham, Herron, Hightower, Delloro, Bishop

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/16/2023
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 5/16/2023
To: Mayor and City Council
From:
Re: Parks and Recreation Directors Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks and Recreation Directors Report



THE CITY OF DURANT

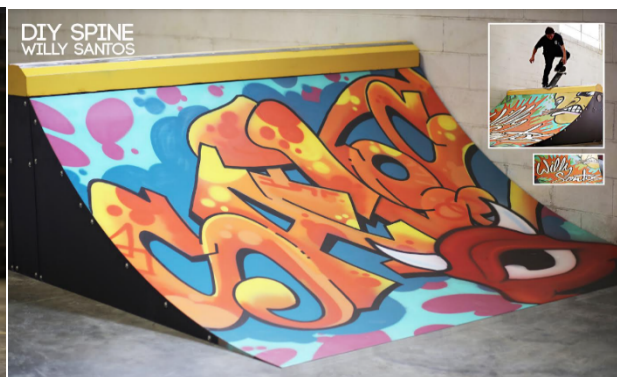
Parks and Recreation Department

TO: Durant Parks Advisory Board
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: May 3, 2023
SUBJECT: FY 23 3rd Quarter Report

Parks Department

The following projects in the months February, March, April.

1. Keithley Park Playground should be installed mid to Late May depending on contractor finishing another project. They are projected to be done May 1st depending on weather.
2. Fitness Park installed at Dixon Durant. Rotary Club donated equipment.
3. Carl Albert Creek erosion control. So far, we have added more topsoil with added concrete to stop the bulk of it but will have to build a retaining wall under the bridge area. After the retaining wall is built, we will repave and connect the current paths.
4. Skate Park-New structures have been ordered will be installed Mid-June to early July. There are three new structures coming 1 ramp, 1 quarter pipe, and 1 spine transfer.
5. Unity Statue- waiting for sidewalk, lights to be installed and to make a plan for the safety of people wanting to go visit the statue.
 - a. Lights- being installed the week of 4-24-23 to 4-30-23
 - b. Sidewalk- getting quotes to install an ADA compliant sidewalk.
6. Horseshoe pits installing up to 6 courts at Carl Albert. Will have 2 completed by end of May
7. Pickleball Courts at Senior Center waiting until I have manpower to build the courts
8. Civic Rec data: does not reflect special permits or teams that did not book.
 - a. Reservations during third quarter- 137 reservations/ \$40.00 in Revenue
 - b. Reservations during Fiscal Year 23 to date- 174 reservations/ \$100 in Revenue
9. General Park Maintenance for parks and other city grounds



Durant Multisport Complex

The following projects in the months February, March, April.

1. Installed shade structure on Softball Field 8. Will work on Baseball fields next.
2. Working on a Softball Showcase with Southeastern to take place July 6-9
3. Need to repair outfield fence on Field 1
4. Sprayed and Fertilized fields
5. General Park Maintenance
6. Civic Rec Data: does not incorporate special events, recreation league bookings or tournaments booked and paid for in person at City Hall
 - a. Bookings during month of April- 18 reservations/\$2410 in Revenue
 - b. Reservations during FY 23 Year to date- 59 reservations/\$4525 in Revenue

The following special events/tournaments held during quarter

- March 6-7- Caddo Lady Bruins Softball tournament
- April 8- 7v7 Football tournament

Upcoming tournaments/special events

- May 6- Rugby youth tournament 42 teams (Rescheduled)
- May 13- Softball tournament
- May 13 soccer end of season tournament
- July 6-9 Battle of the Borders Softball Showcase and camp three teams paid 10 plus teams verbally committed.
- July 22- 7v7 National Rugby Tournament

Lake Durant

The following work was completed or started during the previous months

1. Signs installed off of Highway 78 in front of lake and off of Highway 48/78
2. Signs installed to indicate walking trail
 - a. Gravel will be ordered soon to help distinguish the trail.
3. If Council Approves installing self serving Kayaks before summer starts
4. Civic Rec Data: does not include patrons that show up without reserving
 - a. Lake RV reservations during quarter-20 reservations/ \$575 in Revenue
 - b. Lake RV Reservations during Fiscal Year 23- 35 reservations/\$940 in Revenue

Durant City Pool

The following work was completed or started during the previous quarter

1. Replaced all steps to the ladders entering the pool

2. Put foam on the stairs for the slide to prevent steps getting to hot
3. Sealed cracks and repaired lining in and around the pool.
4. Civic rec data: up and running open for booking for parties and swim lessons
 - a. Private lessons booked: 26 Lessons \$3900 in Revenue
 - b. Group Lessons Booked 7 lessons \$700 in Revenue
 - c. Memberships: none bought so far
5. Pool is filled now and chemicals are being added to get the correct levels
6. New pool vacuum has been purchased
7. New pump was installed to hopefully get the chlorinator up and running
8. Opening day or Splash Day will be May 26



The City of Durant

Memorandum

Date: 5/16/2023
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: