

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

April 11, 2023

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 14, 2023

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Director Monthly Report - March 2023

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 1:00 p.m. on the 6th day of April, 2023.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 4/11/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of March 14, 2023

Council Information / Action Requested

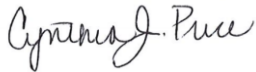
Approval of Regular Meeting Minutes of March 14, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Airport Authority Minutes 03142023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 2:10 p.m. on the 10th day of March, 2023.



Cynthia J. Price, City of Durant

MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY

March 14, 2023 AT 6:00 PM

Roscoe J. Hatfield Council Chambers

300 West Evergreen

Durant, Oklahoma

CALL TO ORDER

Acting Chairman Danny Sherrer called the meeting to order at 6:49 p.m.

ROLL CALL

Present:

Trustee Steve Brittingham

Trustee Humphrey Miller

Trustee Curtis Morris

Acting Chairman Danny Sherrer

City Attorney Tom Marcum

City Manager Lisa Taylor

City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 14, 2023

Motion To: Approve Consent Item as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - February 2023

4. Administration

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 4/11/2023
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/11/2023
To: Mayor and City Council
From: Joshua Matekovic, Operations Supervisor
Re: Airport Director Monthly Report - March 2023

Airport Director Monthly Report

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Monthly Report March 2023

Durant Airport Monthly Report – March 2023

Airport Monthly Sales	March 2023	
Avgas 100LL -	3,727.42G	\$17,987.07
Self-Serve 100LL -	1,148.1G	\$5740.50
Jet A W/Additive -	18,399G	\$92,594.23
Total Sales -	23,274.52G	\$116,321.80
Total Number of Sales -	208	
Parking/Misc. -	\$1,060	\$117,381.80

Current Fuel Prices

2023 100LL Full-Serve - \$5.30

2023 100LL Self-Serve - \$5.00

2023 Jet A W/Additive - \$5.10 then dropped to \$4.60

Current Projects

- 1) Working with the National Weather Service out of Norman Oklahoma to put in a Terminal Aerodrome Forecast (TAF) system at the airport. This is a major step for the airport as we were one of many southern airport being looked at for this system. This will give the airport and pilots a weather system that is updated every 6 hours and lists all major weather updates. Most times you only see this type of system at major airports.
- 2) Still waiting for FAA to send out the grants for the AWOS relocation and replacement project. This is also the same for the Taxiway marking project.
- 3) We are currently preparing for a Fly-in Event with the Commemorative Air Force for June 17th. We are expecting approximately 8 Aircraft that Commemorative Air Force will be flying in. They will be offering rides on some of these aircraft. We are currently working on a public announcement of the event as we are getting details ironed out.
- 4) We are currently working on becoming CAA members at the airport. This will help to increase traffic to the airport as well as taking steps to become preferred fuel stops for many of the charter and corporate flight companies.

- 5) We have started to offer Lavatory Service at the airport, this service had been requested several times in the past. We have currently conducted a few "Lav" services already. This service tends to be utilized by our corporate traffic especially during events.

We have had approximately 3,600 operations occur at the airport during the month of March. The aviation industry is always an unknowable industry in the terms of operations and flights. We can see days and weeks of high operations and days and weeks of low operations. This is due to several factors that come into play. These factors are inclement weather, Wind (both high winds and wind direction), temperature and fuel pricing.

The other issue that we are facing is the lack of a rental car service here in Durant. We have had many flights that have gone to other airports due to the simple fact they have rental cars. We try to offer our Courtesy Cars but as we have limited radius these cars can go we lose customers on this basis.



The City of Durant

Memorandum

Date: 4/11/2023
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: