

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AMENDED AGENDA**

March 14, 2023

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Amended Special Called Meeting Minutes of January 20, 2023
- b. Consider Approval of Regular Called Meeting Minutes of February 14, 2023
- c. Consider Approval of Budget Supplements BA 23-10

2. Consider Items Removed from Consent

3. Information Items

- a. City Clerk Monthly Report - February 2023
- b. Community Development Monthly Report - February 2023
- c. Economic Development Report- February 2023

- d. Emergency Management Monthly Report - February 2023
- e. Finance Monthly Reports - January 2023 and February 2023 Sales Tax Reports
- f. Fire Department Monthly Report - February 2023
- g. Grants Department Monthly Report - February 2023
- h. Human Resources Monthly Report- February 2023
- i. Library Monthly Report - February 2023
- j. Neighborhood Services Monthly Report - February 2023
- k. Parks and Recreation Monthly Report February 2023
- l. Police Department Monthly Reports - January 2023

4. Administration

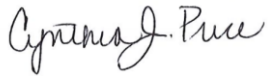
- a. Approval of Ordinance O-2023-02 Amending the Durant Code of Ordinances Section 51.42 Monthly Residential Collection of Tree Limbs, Brush, Bulky Waste, and Yard Waste; Modifying Collection Day
- b. Discussion, Consideration and Possible Action on Ordinance O-2023-03 Amending Section 156.034 (District Regulations) of the Durant Code of Ordinances.
 - 1) Ordinance O-2023-03 Section 1.
 - 2) Ordinance O-2023-03 Section 2. Emergency Clause.
- c. Discussion, Consideration and Possible Action on a Planned Unit Development Request for Property Near Gerlach Drive and Carl Albert Drive (PC2023-02)
- d. Discussion, Consideration and Possible Action on a Final Plat Request for Property Near Cemetery Road and State Highway 70 (Bypass) (PC2023-04)
- e. Discussion, Consideration and Possible Action on a Final Plat Request for Property Near Washington Avenue and Mockingbird Lane (PC2023-06).
- f. Discussion, Consideration and Possible Action on Resolution R-2023-05, Adoption of the Bryan County Hazard Mitigation Plan- Update
- g. Discussion, Consideration and Possible Action to Approve Parks Master Plan
- h. Discussion, Consideration and Possible Action in Accepting Change Order #5 From Schiralli Construction
- i. Discussion, Consideration, and Possible Action to Consider Award of Bid for Generator and Installation at the Donald W. Reynolds Library Funded by 18114 CDBG-CR 20 Grant Contingent Upon Legal Review and OK Department of Commerce Approval. (C-2021-19 GEN LIBRARY)
- j. Discussion, Consideration, and Possible Action to Consider Support and a 5% Match Commitment for a 2023 FEMA Assistance to Firefighters Fire Prevention and Safety Grant Request for Funding to Purchase a Mobile Fire Safety Education Trailer and Materials for the Durant Fire Department.
- k. Discussion, Consideration, and Possible Action Regarding the Donation of a SCBA Compressor to the Colbert Fire Department in Exchange for a Mutual Aid Agreement
- l. Discussion, Consideration, and Possible Action Regarding the Donation of a HAZMAT Trailer to Calera Fire Department in Exchange for a Mutual Aid Agreement
- m. Discussion, Consideration, and Possible Action to Declare Identified Property of the City of Durant as Surplus and Dispose of Accordingly

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 5:20 p.m. on the 10th day of March, 2023. An amended agenda was posted at the place of such meeting at 4:30 p.m. on the 13th day of March, 2023.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Amended Special Called Meeting Minutes of January 20, 2023

It came to my attention after council approval of the January 20, 2023 special called meeting minutes that there was an error pattern contained within those minutes. The roll call correctly reflected Council Member Curtis Morris was absent, however the name of Council Member Morris appeared in the vote rolls. Council Member Morris' name has been removed from the vote rolls for this meeting. The amended minutes are now being presented for approval.

Council Information / Action Requested

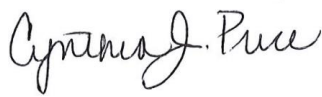
Approval of Amended Special Called Meeting Minutes of January 20, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Amended Special Called Durant City Council Minutes 01202023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of January, 2023 and that an agenda of said meeting was posted at the place of such meeting at 7:35 a.m. on the 19th day of January, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT CITY COUNCIL
January 20, 2023 AT 12:30 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Acting Mayor Danny Sherrer called the meeting to order at 12:30 p.m.

INVOCATION/FLAG SALUTE

A moment of silent prayer was observed. Council Member Steve Brittingham led the flag salute.

ROLL CALL

Present:
Council Member Steve Brittingham
Council Member Humphrey Miller
Acting Mayor Danny Sherrer
City Attorney Tom Marcum
City Manager Lisa Taylor
City Clerk Cynthia J. Price

Absent:
Council Member Curtis Morris

ORDER OF BUSINESS

1. Administration

- a. Update, Discussion and Possible Action Regarding University Boulevard from Westside Drive to Gates Avenue Construction Project. Possible Action May Include Approval of Amended Change Order #4 and Amended Contract Conditions Included with Change Order #4

Motion To: Approve Amended Change Order #4 and Amended Contract Conditions Included with Change Order #4 to Include the Date Changes for Number One (1) Milestone to March 23, 2023, for the Second Milestone to May 12, 2023 and the Third Milestone to July 11, 2023 and No Change to the Fourth Milestone

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Sherrer

Nays: None

Abstain: None

- b. Consider Approval of Resolution Modifying the Non-Collective Bargaining Unit Wage and Salary Plan; Providing Effective Date (R-2023-01)

Motion To: Approve Resolution Modifying the Non-Collective Bargaining Unit Wage and Salary Plan; Providing Effective Date (R-2023-01)

Motion By: Humphrey Miller

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Sherrer

Nays: None

Abstain: None

- c. Consider Approval of Amended Resolution No. 2022-19 Calling for Non-Partisan General Election of Council Member for Ward Two, Ward Three, Ward Four and At Large in the City of Durant, Oklahoma

Motion To: Approve Amended Resolution No. 2022-19 Calling for Non-Partisan General Election of Council Member for Ward Two, Ward Three, Ward Four and At Large in the City of Durant, Oklahoma

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Sherrer

Nays: None

Abstain: None

d. Consideration and Possible Approval of Contract with City Manager Lisa Taylor

Motion To: Approve Contract with City Manager Lisa Taylor

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Sherrer

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Sherrer

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Called Meeting Minutes of February 14, 2023

Council Information / Action Requested

Approval of Regular Called Meeting Minutes of February 14, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 02142023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 3:00 p.m. on the 10th day of February, 2023. An amended agenda was posted at the place of such meeting at 2:50 p.m. on the 13th day of February, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
February 14, 2023 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Acting Mayor Danny Sherrer called the meeting to order at 6:06 p.m.

INVOCATION/FLAG SALUTE

Police Chaplain Brent Smith provided the invocation. Council Member Steve Brittingham led the flag salute.

ROLL CALL

Present:
Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Acting Mayor Danny Sherrer
City Attorney Tom Marcum
City Manager Lisa Taylor
City Clerk Cynthia J. Price

Absent:
None

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of January 10, 2023
- b. Consider Approval of Special Called Meeting Minutes of January 20, 2023
- c. Consider Approval of Budget Supplements BA 23-9
- d. Consider Action on Appointment of Municipal Court Judge and Alternate Municipal Court Judge
- e. Consider Approval of Security Systems Service and Maintenance Agreement with Secure Oklahoma (C-2023-11)
- f. Consider Approval of Memorandum of Agreement Between the Choctaw Nation of Oklahoma and City of Durant, Oklahoma for Sunnyside Road Project (C-2023-08)

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. City Clerk Monthly Report - January 2023
- b. City Manager Report - January 2023
- c. Community Development Monthly Report - January 2023
- d. Economic Development Monthly Report-January 2023
- e. Emergency Management Monthly Report - January 2023
- f. Finance Monthly Reports - December 2022 and January 2023 Sales Tax Reports
- g. Fire Department Monthly Report - January 2023
- h. Grants Department - January 2023 Report

- i. Human Resources Monthly Report- January 2023
- j. Library Monthly Report - January 2023
- k. Neighborhood Services Monthly Report - January 2023
- l. Parks and Rec Monthly Report-January 2023
- m. Police Department Monthly Report - December 2022
- n. Street Department Monthly Report - January 2023

4. Administration

- a. Discussion, Consideration, and Possible Action to Consider Approval of the Project Maintenance, Financing, and Right-Of-Way Agreement for the Phase 5 Durant Downtown Enhancement Project No. STP-107E (176) EH State Job No.: 28808(04)(05) Related to the Streetscape V Project. (C-2023-10 Streetscape V)

Motion To: Approve Project Maintenance, Financing, and Right-of-Way Agreement for the Phase 5 Durant Downtown Enhancement Project No. STP-107E (176) EH State Job No.: 28808(04)(05) Related to the Streetscape V Project (C-2023-10 Streetscape V)

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- b. Discussion, Consideration, and Possible Action to Consider Award of Bid for Generator and Installation at the Donald W. Reynolds Library Funded by 18114 CDBG-CR 20 Grant Contingent Upon Legal Review and OK Department of Commerce Approval. (C-2021-19 GEN LIBRARY)

No action.

- c. Discussion, Consideration and Possible Action on Ordinance O-2023-01, a Request to Vacate and Close a Portion of N. 9th Avenue of University Boulevard Between Block Nine (9) and Block (8) in Twin Oaks, an Addition to the City of Durant, Oklahoma.
 - (1) Ordinance O-2023-01. Sections 1-3.
 - (2) Ordinance O-2023-XX. Section 4. Emergency Clause.

Motion To: Approve Ordinance O-2023-01, Sections 1-3

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2023-01, Section 4, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- d. 1. Consider Award of Bid for Former Country Club Agricultural Hay Lease;
- 2. Consider Approval of Agricultural Hay Lease for Former Country Club (C-2023-03).

Motion To: Award Bid for Former Country Club Agricultural Hay Lease to Rex Williams III in the Amount of \$2,000.00 Annually

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Agricultural Hay Lease for Former Country Club Between City of Durant and Rex Williams III (C-2023-03)

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- e.
 - 1. Consider Award of Bid for Durant Multi Sports Complex Agricultural Hay Lease;
 - 2. Consider Approval of Durant Multi Sports Complex Agricultural Hay Lease (C-2023-04).

Motion To: Award Bid for Durant Multi Sports Complex Agricultural Hay Lease to Michael Forbis in the Amount of \$2,685.00 Annually

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Durant Multi Sports Complex Agricultural Hay Lease Between City of Durant and Michael Forbis (C-2023-04i)

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- f.
 - 1. Consider Award of Bid for Lake Durant Agricultural Hay Lease;
 - 2. Consider Approval of Agricultural Hay Lease for Lake Durant (C-2023-05).

Motion To: Award Bid for Lake Durant Agricultural Hay Lease to Rex Williams III in the Amount of \$3,800.00 Annually

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Agricultural Hay Lease for Lake Durant Between City of Durant and Rex Williams III (C-2023-05)

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- g. 1. Consider Award of Bid for Durant Regional Airport Agricultural Hay Lease;
2. Consider Approval of Agricultural Hay Lease for Durant Regional Airport (C-2023-06).

Motion To: Award Bid for Durant Regional Airport Agricultural Hay Lease to Rex Williams III in the Amount of \$20,000.00 Annually

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Agricultural Hay Lease for Durant Regional Airport Between the City of Durant and Rex Williams III (C-2023-06)

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- h. 1. Consider Award of Bid for Durant Multi Sports Complex Parking Lot Resealing;
2. Consider Approval of Durant Multi Sports Complex Parking Lot Resealing Contract (C-2023-09).

Motion To: Award Bid for Durant Multi Sports Complex Parking Lot Resealing to J & L Paving LLC in the Amount of \$366,485.96

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

Motion To: Approve Durant Multi Sports Complex Parking Lot Resealing Contract Between City of Durant and J & L Paving LLC (C-2023-09)

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- i. Consider Action on the Expenditure of Economic Development Sales Tax Funds in the Amount of \$80,000 to United Manufacturing and Distribution, LLC for the Remediation of Property owned by Durant Industrial Authority at 68 Waldron Road.

Motion To: Approve Expenditure of Economic Development Sales Tax Funds in the Amount of \$80,000 to United Manufacturing and Distribution, LLC for the Remediation of Property Owned by Durant Industrial Authority at 68 Waldron Road

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- j. Consider Approval of Resolution R-2023-03 Establishing an Annual Fee for Local Businesses Operating as Mobile Boutiques at Special Events; Adding to Fee Schedule

Motion To: Approve Resolution R-2023-03 Establishing an Annual Fee for Local Businesses Operating as Mobile Boutiques at Special Events; Adding to Fee Schedule

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- k. Consider Approval of Resolution R-2023-02 Amending Certain Fees on the Fee Schedule; Directing Posting

Motion To: Approve Resolution R-2023-02 Amending Certain Fees on the Fee Schedule; Directing Posting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

EXECUTIVE SESSION

1. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Litigation Involving the City of Durant Where Disclosure Will Impair the Ability of the Public Body to Discuss and Analyze the Litigation: Hammond v. City of Durant (In the District Court of Bryan County, Case No. CJ-2022-165); (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

Motion To: Enter Into Executive Session

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

2. Consider Action Pursuant to Executive Session Item 1

No action.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 23-10

Consider Approval of Budget Supplements BA 23-10

#55 Appropriate Funds for Transfer from Employee Insu. to cover General Fund Departments' Health Insurance

#56 Appropriate Funds for Transfer to General Fund to Cover Health Insurance

#57 Appropriate Funds from TIF#3 TURBACEX Revenue and repayments.

#58 Appropriate Funds for DWRF COM CTR & LIBRARY Pendleton Trust Revenue From Citation Oil Gas Corp.

#59 Appropriate Fund for DUCA WasteWater Treatment Plant Building & Maint. Expenses.

Council Information / Action Requested

Approval the BA 23-10

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 23-10 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT03092 - BA 23-10-55-59

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000125	FY 22/23 ORIGINAL BUDGET	BA23-10-55 HEALTH INSURANCE	3/14/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-364-1105	TRANS FROM EMP INSURANCE 0...	BA23-10-55 HEALTH INSURANCE	0.00	-223,254.00	-223,254.00
March:	-223,254.00				
001-001-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	76,562.23	25,644.00	102,206.23
March:	25,644.00				
001-002-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	5,098.49	4,520.00	9,618.49
March:	4,520.00				
001-003-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	30,590.90	21,000.00	51,590.90
March:	21,000.00				
001-005-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	477,218.08	89,233.00	566,451.08
March:	89,233.00				
001-008-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	367,090.33	90,000.00	457,090.33
March:	90,000.00				
001-009-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	129,716.34	882.00	130,598.34
March:	882.00				
001-013-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	10,196.93	-1,443.00	8,753.93
March:	-1,443.00				
001-014-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	20,393.93	17,152.00	37,545.93
March:	17,152.00				
001-015-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	91,772.40	18,501.00	110,273.40
March:	18,501.00				
001-016-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	142,757.07	11,010.00	153,767.07
March:	11,010.00				
001-017-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	10,196.88	561.00	10,757.88
March:	561.00				
001-018-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	65,690.83	-17,152.00	48,538.83
March:	-17,152.00				
001-021-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	40,787.74	-25,644.00	15,143.74
March:	-25,644.00				
001-022-510-1600	LIFE & HEALTH INSURANCE	BA23-10-55 HEALTH INSURANCE	50,984.68	-11,010.00	39,974.68
March:	-11,010.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000126	FY 22/23 ORIGINAL BUDGET	BA 23-10-56 EMPLOY HEALTH INS TRSF	3/14/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
005-000-301-1000	BEGINNING UNENCUMBERED	BA 23-10-56 EMPLOY HEALTH INS TRSF	-102,245.00	-223,254.00	-325,499.00
March:	-223,254.00				
005-066-599-9911	PREMIUM REBATES TO GF	BA 23-10-56 EMPLOY HEALTH INS TRSF	0.00	223,254.00	223,254.00
March:	223,254.00				

Adjustment Number	Budget Code	Description	Adjustment Date
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Budget Adjustment Register

Packet: GLPKT03092 - BA 23-10-55-59

BA0000127 FY 22/23 ORIGINAL BUDGET BA 23-10-57 DIA TIF#3 TURBACEX

3/14/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-000-375-0602	TIF#3-19 TUBACEX TAX REFND R...	BA 23-10-57 DIA TIF#3 TURBACEX	-302,339.00	-30,610.00	-332,949.00
March:	-30,610.00				
020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	BA 23-10-57 DIA TIF#3 TURBACEX	-3,054.00	-309.00	-3,363.00
March:	-309.00				
020-067-530-3502	TIF#3 19 TUBACEX REIMB PYMNT	BA 23-10-57 DIA TIF#3 TURBACEX	302,339.00	30,610.00	332,949.00
March:	30,610.00				
020-067-570-7400	CONTINGENCY RESERVE	BA 23-10-57 DIA TIF#3 TURBACEX	18,973.00	309.00	19,282.00
March:	309.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000128	FY 22/23 ORIGINAL BUDGET	BA 23-10-58 PENDLETON TRUST CITATION	3/14/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-363-1000	PENDLETON TRUST	BA 23-10-58 PENDLETON TRUST CITATION	-4,150.00	-867.00	-5,017.00
March:	-867.00				
350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	BA 23-10-58 PENDLETON TRUST CITATION	320,195.00	867.00	321,062.00
March:	867.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000129	FY 22/23 ORIGINAL BUDGET	BA 23-10-59	3/14/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-028-550-5658	BUILDING AND MAINTENANCE	BA 23-10-59 WWTP MAINT.	40,500.00	9,500.00	50,000.00
March:	9,500.00				
405-028-550-5836	SLUDGE DISPOSAL	BA 23-10-59 WWTP MAINT.	29,500.00	-9,500.00	20,000.00
March:	-9,500.00				
405-030-530-3171	OKLA SOLID WASTE DISPOSAL FEE	BA 23-10-59	60,300.00	8,150.00	68,450.00
March:	8,150.00				
405-030-530-3375	WATER & WASTEWATER PERMIT...	BA 23-10-59 LF DEQ FEES	28,000.00	-8,150.00	19,850.00
March:	-8,150.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
23	FY 22/23 ORIGINAL BUDGET	001-000-364-1105	TRANS FROM EMP INSURANCE 005	0.00	-223,254.00	-223,254.00
		001-001-510-1600	LIFE & HEALTH INSURANCE	76,562.23	25,644.00	102,206.23
		001-002-510-1600	LIFE & HEALTH INSURANCE	5,098.49	4,520.00	9,618.49
		001-003-510-1600	LIFE & HEALTH INSURANCE	30,590.90	21,000.00	51,590.90
		001-005-510-1600	LIFE & HEALTH INSURANCE	477,218.08	89,233.00	566,451.08
		001-008-510-1600	LIFE & HEALTH INSURANCE	367,090.33	90,000.00	457,090.33
		001-009-510-1600	LIFE & HEALTH INSURANCE	129,716.34	882.00	130,598.34
		001-013-510-1600	LIFE & HEALTH INSURANCE	10,196.93	-1,443.00	8,753.93
		001-014-510-1600	LIFE & HEALTH INSURANCE	20,393.93	17,152.00	37,545.93
		001-015-510-1600	LIFE & HEALTH INSURANCE	91,772.40	18,501.00	110,273.40
		001-016-510-1600	LIFE & HEALTH INSURANCE	142,757.07	11,010.00	153,767.07
		001-017-510-1600	LIFE & HEALTH INSURANCE	10,196.88	561.00	10,757.88
		001-018-510-1600	LIFE & HEALTH INSURANCE	65,690.83	-17,152.00	48,538.83
		001-021-510-1600	LIFE & HEALTH INSURANCE	40,787.74	-25,644.00	15,143.74
		001-022-510-1600	LIFE & HEALTH INSURANCE	50,984.68	-11,010.00	39,974.68
		005-000-301-1000	BEGINNING UNENCUMBERED	-102,245.00	-223,254.00	-325,499.00
		005-066-599-9911	PREMIUM REBATES TO GF	0.00	223,254.00	223,254.00
		020-000-375-0602	TIF#3-19 TUBACEX TAX REFND REV	-302,339.00	-30,610.00	-332,949.00
		020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	-3,054.00	-309.00	-3,363.00
		020-067-530-3502	TIF#3 19 TUBACEX REIMB PYMNT	302,339.00	30,610.00	332,949.00
		020-067-570-7400	CONTINGENCY RESERVE	18,973.00	309.00	19,282.00
		350-000-363-1000	PENDLETON TRUST	-4,150.00	-867.00	-5,017.00
		350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	320,195.00	867.00	321,062.00
		405-028-550-5658	BUILDING AND MAINTENANCE	40,500.00	9,500.00	50,000.00
		405-028-550-5836	SLUDGE DISPOSAL	29,500.00	-9,500.00	20,000.00
		405-030-530-3171	OKLA SOLID WASTE DISPOSAL FEE	60,300.00	8,150.00	68,450.00
		405-030-530-3375	WATER & WASTEWATER PERMIT FE...	28,000.00	-8,150.00	19,850.00
23 Total:				1,907,075.83	0.00	1,907,075.83
Grand Total:				1,907,075.83	0.00	1,907,075.83

Fund Summary

Fund	Before	Adjustment	After
Budget Code:23 - FY 22/23 ORIGINAL BUDGET Fiscal: 2022-2023			
001	1,519,056.83	0.00	1,519,056.83
005	-102,245.00	0.00	-102,245.00
020	15,919.00	0.00	15,919.00
350	316,045.00	0.00	316,045.00
405	158,300.00	0.00	158,300.00
Budget Code 23 Total:	1,907,075.83	0.00	1,907,075.83
Grand Total:	1,907,075.83	0.00	1,907,075.83



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Monthly Report - February 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. CITY CLERK REPORT -FEBRUARY 2023 CJP

CITY CLERK MONTHLY INFORMATION REPORT

MARCH 2023

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

I have created an additional attached spreadsheet which will allow you to track the court collection activities of Perdue Law Firm

SPECIAL EVENT PERMIT APPLICATIONS -

There were no Special Event Permit Applications received in February, 2023.

Events Held in City of Durant in February 2023:

First Friday – February 3, 2023;

Maker's Market – In connection with Late Night Shopping Nights designated by Durant Main Street.

Events To Be Held in City of Durant in March 2023:

First Friday – March 3, 2023;

United Way 'Be a Hero' 5K and Fun Run – March 4, 2023

Maker's Market – In connection with Late Night Shopping Nights designated by Durant Main Street.

RECORD REQUESTS -

There were eighteen (18) record requests received and processed in February 2023.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets, which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

If you have left floral arrangements/decorations on a gravesite that are now out of season or deteriorated, please take a few minutes to clear them away. There is a dumpster in front of the maintenance building as you exit the cemetery on Drive 2. The mowing crew is not responsible for removing deteriorated floral arrangements or out of season decorations. Grass/weeds will eventually grow around and through the arrangements/decorations and attract fire ant mounds which will eventually take over the area if given the opportunity.

A dumpster has been placed in front of the cemetery maintenance building as a courtesy for visitors to place old flowers or deteriorated grave decorations. Visitors are respectfully requested not to place these items on the roadside within the cemetery. The city sanitation trucks do not travel up and down the roads within the cemetery. Please stop by the dumpster provided as you exit the cemetery and dispose of these items at that location. Your cooperation in this effort is greatly appreciated and contributes to the overall appearance of the cemetery grounds for the benefit of all families, friends and loved ones who enter its gates.

BIDS -

Airport Hay Lease – Bid Award Date: February 14, 2023.

Durant Multi Sports Complex Hay Lease – Bid Award Date: February 14, 2023.

Former Country Club Hay Lease – Bid Award Date: February 14, 2023.

Lake Durant Hay Lease – Bid Award Date: February 14, 2023.

Durant Multi Sports Parking Lot Resealing – Rescheduled Bid Opening: February 6, 2023;
Bid Award Date: February 14, 2023.

Remediation of 68 Waldron Road Facility Interior – Pre-Bid Meeting: February 28, 2023;
Bid Opening: March 13, 2023.

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of February 2023:

Durant City Council (Regular Scheduled Meeting, 2 Special Called Meetings);

Durant City Utility Authority;

Durant Airport Authority;

Parks and Recreation Advisory Board.

CITY OF DURANT MUNICIPAL COURT

2023	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared		
Jan	242	10	30	90	20	18	116	12	30	144	21	38
Feb	188	11	43	164	10	20	199	23	71	183	20	42
Mar												
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2023	Uncollectable Fees & Fines			Fine Suspended			Under Advisement (Minors)		
Jan	1	0	0	0	0	0	0	0	0
Feb	1	0	0	0	2	0	6	0	2
Mar									
Apr									
May									
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

CITY OF DURANT MUNICIPAL COURT

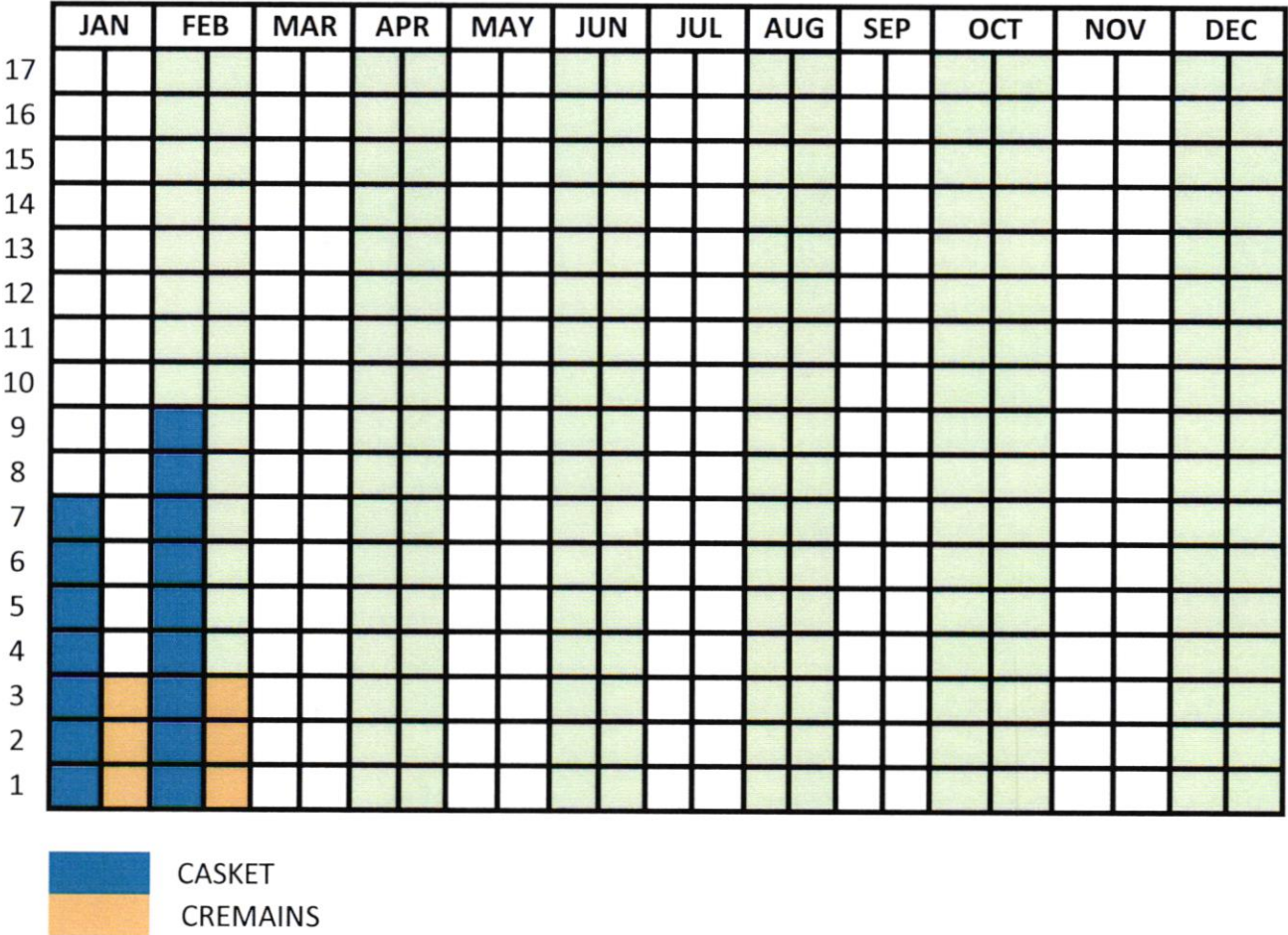
DISMISSED CASES									
2023	Prosecutor's Motion			Completed Deferred			Dismissed by Judge's Order		
	0	0	0	0	0	0	17	1	2
	0	0	0	0	0	0	17	0	2
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

PERDUE LAW FIRM COLLECTION REPORT

2023	Letters	Address Correction	Phone Number Changes	Phone Contacts	New Accounts	New Accounts Total	Amount Collected
Jan	1,030	310	15	69	92	\$17,696.88	\$8,458.30
Feb	659	290	55	1463	186	\$54,915.85	\$2,062.10
Mar							
April							
May							
June							
July							
Aug							
Sept							
Oct							
Nov							
Dec							

2023	Adjustment Total Disposed	Adjustment Amount Disposed	Discharged Case at Court Total	Discharged Case at Court Amount Total	Amount Outstanding
Jan	168	\$32,281.42	26	\$8,839.35	\$1,304,014.26
Feb	4	\$602.75	8	\$2,347.00	\$1,353,755.51
Mar					
April					
May					
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					

2023 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY



2023 CEMETERY SALES
HIGHLAND CEMETERY

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
18												
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

2023 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Community Development Monthly Report - February 2023

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of February:

- There was not a Municipal Planning Commission meeting held in February since there were no cases submitted or ready. For the March Planning Commission meeting, there are five items on the agenda as well as a presentation from Crafton Tull regarding the Land Use Ordinance update. Several cases are in various stages of being prepared for Planning Commission and City Council.
- The Board of Adjustment did not hold a meeting in February since there were no cases submitted. There is nothing scheduled to be on the agenda for the regular scheduled meeting in March. A couple of other applications are in the process, but are not currently scheduled for a meeting date.
- Staff met with citizens and developers to discuss various projects and/or issues they may have. Staff held several pre-development meetings for various projects.
- Staff held several meetings with staff regarding upcoming projects and help with any concerns.
- Staff attended a meeting with planners from across the nation to talk about various legislative efforts that are starting to take place within our nation's capital and conferring about what is happening within our own states.
- Staff scheduled a meeting for Crafton Tull to come discuss with Planning Commission updates and recommendations for moving forward for the March Planning Commission meeting.
- Staff attended the South Central Oklahoma Regional Transportation Planning Organization (SCORTPO) Meeting as well as the Ward Meeting.
- Staff attended the annual Oklahoma Emergency Management Association Conference (OEMA) that was held in Durant.
- Staff continues training and working on many different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff remains examining and working through some ordinance or policy issues that we are facing.

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Community Development Monthly Report 2023

2. BP Valuation Report

The City of Durant				
Office of Community Development				
Monthly Activity Report, February 2023				
Community Development Department				
1. Permits Issued			3. Licenses Issued	
Accessory	0		Electrical	4
Commercial (New & Remodel)	1		Mechanical	2
Demolition	0		Plumbing	2
Excavation	0		Roofing	0
Floodplain	15		Alcohol	0
Electrical	20		Farmers Market	0
Mechanical	18		Food Truck	1
Plumbing	19		Garage Sale	2
Residential (New & Remodel)	16		Pawn Shop	0
Roof	3		Total	11
Sign	1			
Swimming Pool	0		4. Letters Mailed	
Total	93		Public Hearings	0
			Other	0
2. Public Hearings			Total	0
Board of Adjustment	0			
Planning Commission	0			
City Council	0			
Administrative Items (PC & Council)	1			
Total	1			

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032970	2/06/2023	ABEL ALEMAN ROOFING COMPANY	1415 WENDELL DR	OWNER	ROOF PERMIT	ROOF
032971	2/06/2023	ABEL ALEMAN ROOFING COMPANY	1120 UNIVERSITY BLVD	OWNER	ROOF PERMIT	ROOF
032972	2/06/2023	ALLEN PROPERTY MAINTENANCE	619 W MISSISSIPPI ST	OWNER	DUPLEX PERMIT	RES BLDG
032973	2/06/2023	ALLEN PROPERTY MAINTENANCE	621 W MISSISSIPPI ST	OWNER	DUPLEX PERMIT	RES BLDG
032974	2/13/2023	SUNSTAR, LLC	2533 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032975	2/13/2023	SUNSTAR, LLC	2603 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032976	2/13/2023	SUNSTAR, LLC	2611 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032977	2/13/2023	SUNSTAR, LLC	2619 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032978	2/13/2023	SUNSTAR, LLC	2627 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032979	2/13/2023	SUNSTAR, LLC	2635 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
032980	2/13/2023	SUNSTAR, LLC	3732 HEDEMAN RD	OWNER	NEW HOME PERMIT	RES BLDG
032981	2/13/2023	SUNSTAR, LLC	2525 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
032982	2/13/2023	SUNSTAR, LLC	2717 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
032983	2/13/2023	SUNSTAR, LLC	2725 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
032984	2/14/2023	CITY OF DURANT	110 N 1ST AVE	OWNER	FIRE DEPT REMODEL PERMIT	COMM BLDG
032985	2/14/2023	PERMACOLD ENGINEERING INC	1915 HWY 70 W	OWNER	NEW MECHANICAL PERMIT	MECH
032986	2/14/2023	TREK ELECTRIC	1302 W LOUISIANA ST	OWNER	ELECTRICAL REPAIR DUE TO FI ELEC	
032987	2/15/2023	TREK ELECTRIC	1309 N 2ND AVE	OWNER	SERVICE UPGRADE	ELEC
032988	2/15/2023	FOSSIL RIDGE ROOFING & CONS	2009 W LIVEOAK ST	OWNER	ROOF PERMIT	ROOF
032989	2/17/2023	GENUINE HOMES LLC	814 N 6TH AVE	OWNER	NEW HOME PERMIT	RES BLDG
032990	2/17/2023	WILLCO PLUMBING	214 N 1ST AVE	OWNER	SEWER LINE REPLACEMENT	PLUMB
032991	2/17/2023	OTEX ELECTRIC	1600 N WASHINGTON AVE	OWNER	TEMP POWER	ELEC
032992	2/21/2023	THE SIGN DEPOT	119 S 2ND AVE	OWNER	TEMP BANNER SIGN PERMIT	SIGN
032993	2/23/2023	TUCKER PLUMBING CO	615 N 7TH AVE	OWNER	GAS TEST	PLUMB

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032994	2/27/2023	COLLABORATIVE GENERATORS	515 GAIL FARRELL DR	OWNER	INSTALL HOME GENERATOR	RES BLDG
032995	2/27/2023	BLACKBURN PLUMBING LLC	1114 W WILLOW ST	OWNER	REPIPE GAS LINE	PLUMB
032996	2/28/2023	MITCHELL ENT	615 SILVERADO DR	OWNER	NEW HOME PERMIT	RES BLDG
032997	2/28/2023	MONROY, ALFREDO	708 S 2ND AVE	OWNER	NEW HOME PERMIT	RES BLDG
*** TOTALS ***				NUMBER OF PROJECTS:	28	
				VALUATION:	2,405,033.43	FEE:
						27,014.50

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDG - NEW BUILDING PERMIT	17	2,382,577.00	12,953.25
ELEC - NEW ELECTRIC PERMIT	20	900.00	4,360.75
FPM - FLOOD PLAIN MANAGEMENT	15	0.00	1,560.00
MECH - NEW MECHANICAL PERMIT	18	0.00	3,802.75
PLUMB - NEW PLUMBING PERMIT	19	4,000.00	4,056.75
ROOF - ROOF PERMIT	3	17,453.63	237.00
SIGN - SIGN PERMIT	1	102.80	44.00
*** TOTALS ***	93	2,405,033.43	27,014.50

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
CA - COMMERCIAL ALTERATION	4	7	41,577.00	712.00
ROOF - ROOFING	3	3	17,453.63	237.00
SFR - SINGLE FAMILY RESIDENTIAL	13	65	2,065,000.00	22,741.50
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	5	7	30,900.00	324.00
SIGN - SIGN PERMIT	1	1	102.80	44.00
TFR - TWO FAMILY RESIDENTIAL	2	10	250,000.00	2,956.00
*** TOTALS ***	28	93	2,405,033.43	27,014.50

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 02/01/2023 THROUGH 02/28/2023
ISSUED RANGE FROM: 02/01/2023 THROUGH 02/28/2023
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Nichole Tucker, Economic Development Director
Re: Economic Development Report- February 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA Director Report February 2023

Memorandum

Date: March 7, 2023
To: Council
From: Nichole Tucker, Economic Development Director
RE: Monthly Report

Property Updates:

- SW Pickling – Final report to be submitted for final review to close out work on 68 Waldron Rd. New bid packet has been released for remediation of the interior and bids will be opened March 13 at 10am.
- West Industrial Park – Mead & Hunt have expressed their concern with water mitigation for the West Industrial Park project. Conversations continue with Mead & Hunt over proposals for proper land for mitigation.

Project Updates:

- Project Lift – Conversations continue with Project Lift representatives. Members of KSA provided a project proposal for possible Airport facility.
- Small Business Bootcamp-Bootcamp is up and running. Nineteen local small business are participating. There are five of the bootcamp participants who have submitted applications for the Tech Grant.
- BrucePac – BrucePac was just approved for a Quality Job Incentive to invest 22 million and provide 63 new jobs at an average salary of 54K a year. BrucePac site visit with OK Commerce Director Brent Kisling.
- Project Stone- Conversations have begun with a local manufacture and distribution center for expansion and to relocate a Texas location to Durant.
- Project Brain: A new corporation has scheduled a site visit with Team Durant on March 10th. This project has an average wage of \$45K and expects to grow from 100 to 300 over 3 years. Their estimated capital investment is around \$2M.

Other Activities:

- Small Business- Seven bootcamp participants have turned Tech Grant applications.
- Retail Strategies-Conversations continue with Retail Strategies on recruitment of national retail and restaurant chains. Appropriate sites available for development continue to be a topic of discussion.



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - February 2023

Monthly EM Report February 2023

Council Information / Action Requested

Information Only. No action requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Information Only. No action requested

ATTACHMENTS:

1. Monthly EM Report February 2023-Council



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: February 28, 2022

SUBJECT: Monthly Report for February 2023

We performed the Monthly Outdoor Warning Siren Test on February 2nd. We had two defective sirens of the 19 sirens within the City limits. We have received parts for one of the defective sirens from January and had another siren go down in February. This siren has a defective motor in the head and we have a service call in to the siren repair company.

The Q1 Emergency Management Performance Grant (EMPG) quarterly payment of \$10,000 has been received. The Q2 report and payment request is due on April 10th. These quarters are based on the State fiscal year, which begins October 1st as opposed to the City fiscal year which starts July 1st.

Radar installation is ongoing. The radar should be operational within 3 weeks.

February 1- Winter weather operations and weekly HF radio check-in with the State Emergency Operations Center (EOC). Received FCC license for the radar frequency after sending in two modifications to accommodate the FCC.

February 2- Continued winter weather operations which included updating staff on conditions and assisting City administration in decision-making.

February 3- Held after-action review of winter weather operations with Bryan County Emergency and the Choctaw Nation participating.

February 6- Held on-air interview with KTEN and KXII TV stations regarding EOC operations during the winter weather event. Participated in staff meeting at City Hall.

February 6- Received new 2023 EM ¾ ton pickup truck which was budgeted for in our capital budget request for FY 22-23. This truck was purchased on State Contract pricing.

February 7- Worked on generator quote for Grants department.

February 8- Met generator vendor at Cardinal water tower to receive transfer switch for the radar generator.

February 9- Conducted monthly Outdoor Warning Siren Test. Conducted monthly IPAWS test. Assembled new chairs for EOC training room.

February 10- Ran generators and small engines. Worked on plan for clearing “snow routes” on city streets during winter weather, which will identify primary and secondary priorities for de-icing and gravel chips.

February 13- Met with Public Works director and Street Department superintendent to discuss Snow Routes plan. Worked on UHF to VHF cross band repeater for emergency communications with surrounding emergency operation centers. Met new Information Technology director at the EOC and discussed improvements that need to be made.

February 14- Attended quarterly Local Emergency Planning Committee (LEPC) meeting. Attended City Council meeting at City Hall.

February 15- Participated in WebEx video meeting with CivicReady to discuss concerns about our mass notification system. Activated the EOC for a severe weather event.

February 16- Deputy Director attended the required Southeast Area Oklahoma Emergency Management Association meeting in Ardmore. Attended Staff Meeting at City Hall.

February 17- Applied for supplemental Emergency Management Performance Grant (EMPG) for \$800 to cover some future training expenses. Deputy Director attended the Oklahoma Emergency Management Association (OEMA) board meeting as regional vice president.

February 20- Holiday – Kenneth On-Call.

February 21- Prepared Emergency Management department 5-year capital budget plan worksheet. Met with OG&E area manager regarding staging areas for power-line crews in the event of a disaster. Repaired siren E12, which had been struck by lightning, by replacing electronic control boards.

February 22- Deputy Director held on-air interviews with KLBC and The BUZZ.

February 23- Attended NWS storm spotter training class in Madill.

February 24- Cleaned EOC, assembled more chairs for the training room and participated in WebEx video presentation from the National Weather Service regarding possible severe weather for Sunday night (2/26). Met with Choctaw Nation Environmental Protection staff regarding equipment and training for EOC and EOC staff.

February 25-28- Participated in OEMA annual conference, which was held in Durant at the Choctaw Conference Center. There were 510 attendees registered for the event.

February 26- Activated EOC for severe weather.

February 27- Parts for the radar installation were delivered.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Finance Monthly Reports - January 2023 and February 2023 Sales Tax Reports

January 2023
General Fund (001)
Capital Improvements Fund (015)
DCUA Fund (405)
AND
February 2023
Sales Tax Breakdown
1% Sales Tax 10-Year Sheet and Average Chart

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Jan. 2023 General Fund (001) Revenue & Expense Report
2. Jan. 2023 CI REV and Expenses
3. Jan. 2023 DCUA Revenue & Expense Report
4. February 2023 Sales Tax Breakdown
5. February 2023 Sales Tax
6. February 2023 Sales Tax-10-Y Average

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
JANUARY 2023 - 58.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY22/23 Budget	% of Budget Y-T-D
Sales Tax (2%)	823,959	5,876,514	8,355,636	70.33%
Use Tax	259,620	1,533,876	1,771,200	86.60%
Alcoholic Beverage Tax	20,295	129,611	210,000	61.72%
Tobacco Excise Tax	14,477	92,140	180,000	51.19%
Telephone Franchise Tax	17,259	67,740	16,000	423.37%
Electric Service Franchise Tax	103,744	793,653	950,000	83.54%
Natural Gas Franchise Tax	7,373	140,037	120,000	116.70%
Cable TV Service Franchise Tax	-	3,778	110,000	3.43%
Vehicle Tax	11,349	76,450	150,000	50.97%
Gasoline Excise Tax	2,762	33,285	55,000	60.52%
Licenses - All Types	300	11,050	21,000	52.62%
Permits - All Types	51,503	296,106	271,630	109.01%
Swimming Pool Revenues	-	31,312	101,500	30.85%
Library Café Revenues	-	1,964	2,500	78.56%
Parks & Rec. Facility Rent Rev	-	25	-	0.00%
Charges For Services	6,245	29,248	85,500	34.21%
Police Bonds & Fines	45,276	295,076	477,000	61.86%
Interest Earnings	3,244	20,548	18,000	114.15%
Proceeds From Sale of Assets	-	-	-	-
Grant Revenues	27,567	86,813	138,886	62.51%
Miscellaneous Revenues	22,783	155,618	205,223	75.83%
Sub-Total Revenues	1,417,757	9,674,846	13,239,075	73.08%
Transfer from Emp Insurance	-	-	-	%
Transfer from Utility Authority	333,333	2,333,333	4,000,000	58.33%
Transfer from CDBG Fund (Reimb)	-	-	-	-
Transfer from Capital Improvement	-	-	56,362	-
Transfer From DCFA Reimbur	-	-	-	-
	333,333	2,333,333	4,056,362	57.52%
USE OF FUND BALANCE			1,968,119	
Total Revenues & Other Financing Sources	1,751,090	12,008,179	19,263,556	62.34%
Department:	This Period	Year-To-Date	Current FY22/23 Budget	% of Budget Y-T-D
City Administration	55,632	523,461	888,687	58.90%
City Clerk	8,553	44,960	61,221	73.44%
City Treasurer	28,356	215,185	372,485	57.77%
Legal Services - Attorney	-	42,442	100,000	42.44%
Law Enforcement - Police Dept	423,377	2,947,666	5,491,156	53.68%
Neighborhood Services	31,114	207,173	506,409	40.91%
Fire Dept	341,091	2,198,562	3,759,619	58.48%
Parks, Rec & General Services	55,320	509,016	1,203,815	42.28%
Swimming Pool	1,325	61,648	230,031	26.80%
Municipal Court	3,229	99,511	215,761	46.12%
Community Development	22,171	178,586	375,792	47.52%
Public Library	59,298	433,777	778,927	55.69%
Street Department	75,257	595,812	1,591,796	37.43%
Economic Development	9,004	118,340	253,181	46.74%
Civil Emergency Management	25,183	196,646	408,795	48.10%
General Government	34,989	275,413	881,507	31.24%
City Garage	7,865	103,329	355,086	29.10%
Senior Citizens Center	17,195	66,243	198,501	33.37%
Sub-Total Operating Expenditures	1,198,960	8,817,770	17,672,769	49.89%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	-	-
Transfer to Insurance Cash Fund	-	156,157	156,157	100.00%
Transfer to Risk MGMNT Fund	-	-	-	-
Transfer to Airport Authority	-	-	58,000	0.00%
Transfer to 911 Tax Fund	43,500	304,500	522,000	58.33%
Transfer to DMSC Fund	-	-	-	-
Transfer to Capital Impr. Fund	50,000	350,000	684,630	51.12%
Transfer to Drug Enforcement Fund	-	-	75,000	-
Transfer to Cemetery Operations Fund	7,917	55,417	95,000	58.33%
Transfer to DCUA Fund	-	-	-	-
Sub-Total Transfers Out	101,417	866,074	1,590,787	54.44%
Total Expenditures & Other Financing Sources	1,300,376	9,683,844	19,263,556	50.27%
Net Gain / (Loss) - Excluding Balance Forward	450,713	2,324,335	(0)	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report JANUARY 31, 2023

Revenue Type:	This Period	Year-To-Date	Current FY22/23 Budget
Interest Earnings	2,185	15,557	24,969
Miscellaneous	-	44,326	40,000
CCPF Donation	-	155,600	250,000
FAA Grant	-	121,130	282,988
ODOT Streetscape V Grant	-	-	399,968
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	6,000
2021 ARPA Grant	-	1,646,129	1,630,669
OWBR Loan Proceeds	-	440,621	2,470,686
Grant-2019 BOR-WEEG	-	177,252	177,252
Grant-2018 BOR-SWEP	-	-	-
FEDERAL & STATE GRANT REIMB	25,000	50,000	58,630
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	226,327	416,005
County Fire Tax Fund	-	-	-
Sub-Total Revenues	27,185	2,876,942	5,757,167
TRSF From General Fund	50,000	350,000	684,630
TRSF From 1% S.T. Rev. Fun	208,683	1,515,178	1,738,245
TRSF From Airport Authority	8,500	59,500	116,574
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	29,583	207,083	839,000
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	10,280,066
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	133,805	2,179,566
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	296,766	2,265,566	28,508,881
Balance Forward from FY20 (Unaudited)			1,002,179
Total Revenue & Other Financing Sources	323,951	5,142,508	35,268,227

Expenditure Type:	This Period	Year-To-Date	Current FY22/23 Budget
Law Enforcement - Police Dept	2,042	190,238	553,394
Neighborhood Services	-	58,363	163,528
Communication Ctr.	-	-	501,221
Fire Dept	45,265	62,290	824,190
Parks, Rec, & Gen Services	-	23,872	473,282
Community Development	-	-	25,000
Street	-	1,124,252	3,969,641
Economic Development	-	-	-
Civil Emergency Management	46,715	77,008	1,490,588
General Government	42,305	297,618	3,095,756
Information Technology	-	-	207,050
City Garage	-	7,326	106,538
Senior Citizens Center	-	-	-
Public Works Administration	-	-	36,384
Water / Sewer Line Maintenance	-	363,860	3,645,278
Water Treatment Plant	-	245,815	530,420
Wastewater Treatment Plant	-	4,649	288,854
Collection-Solid Waste	-	-	800,000
Disposal- Solid Waste	-	215,258	912,700
Eaker Field Airport	-	206,453	373,516
Sub-Total Expenditures	136,327	2,877,001	17,997,340
Sub-total of Transfer Expenses	-	-	-
Total Expenses	136,327	2,877,001	17,997,340
2020 U.S.S.T.R.N. Exp.	3,816	1,393,012	5,193,972
2020 CWSRF Exp.	6,543	6,543	12,076,915
Total Fund Expenditures	146,686	4,276,557	35,268,227
Net Gain / (Loss) - Excluding Balance Forward	177,264	865,951	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
JANUARY 2023 - 58.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 22/23 Budget
Licenses and Permits	-	1,633	21,100
Laboratory Test Performed	1,313	10,713	22,000
Water Service - City-Wide	283,522	2,305,824	3,300,000
Water Sales - RW Dist. #2	3,034	21,235	37,000
Water Sales - RW Dist. #5	87,586	696,457	1,250,000
Sewer Service Fees	237,336	1,681,169	2,510,000
Sewer Excessive Strength Fees	4,197	(522,776)	250,000
Sanitation Service Fees	294,448	2,055,704	3,350,000
Sanitation - Roll off Bins Revenue	60,835	409,116	1,001,000
Sanitation - Compactor Revenue	34,656	248,955	350,000
Landfill Gate Fees (excluding Xfer ST.)	3,611	156,767	955,000
Transfer Station Fees Revenue	23,934	145,217	450,000
Interest Earnings	2,142	14,276	14,002
Agri. Lease Revenue	-	-	3,500
Late Payment Penalties	8,506	58,726	110,000
Non Payment Fee	9,813	88,862	130,000
Bad Debt Collect Fees Revenue	97	2,403	20,000
Water Tower Lease	15,416	73,953	106,000
DCUA Service Initiation Fee	2,000	15,350	28,000
Tap Fees: Water & Sewer	13,634	62,459	120,000
Recyclable Products SW Dis.	-	2,189	18,000
Interest Earnings in 2007 USSTRN Proj. Acct.	125	360	200
Miscellaneous Revenues	260	8,189	1,000
2020 Airport Tank Principal Pymt	-	51,606	21,357
2020 Airport Tank Interest Pymt	-	1,751	722
2020 LED Proj. Principal FM GF	-	73,292	51,747
2020 LED Proj. Interest FM GF	-	299	200
Trans from emp insurance 005	-	-	99,245
Trans from General Fund	-	-	-
Sub-Total Operating Revenues	1,086,464	7,663,729	14,220,073

USE OF FUND BALANCE			963,054
Total Revenues & Other Financing Sources	1,086,464	7,663,729	15,183,127

Expense Type:	This Period	Year-To-Date	Current FY 22/23 Budget
Public Works Administration	22,500	252,196	413,105
Utility Billing	33,897	291,459	621,483
Water/Sewer Line Maintenance	72,088	539,012	1,242,650
Water Treatment Plant	108,336	835,347	1,362,967
Wastewater Treatment Plant	110,062	679,887	1,256,569
Solid Waste - Collections	82,020	667,013	1,318,073
Utility General Administration	4,409	196,963	1,532,401
Lake Durant	2,537	20,222	56,950
Solid Waste - Disposals	137,936	1,122,938	2,123,630
Sub-Total Operating Expenses	573,785	4,605,038	9,927,827

Transfer to Insurance Cash Fund	-	221,103	221,103
Transfer to I.T. service Fund 010	-	-	-
Transfer to General Fund	333,333	2,333,333	4,000,000
Transfer to Risk MGT. Fund	-	-	-
Transfer to Capital Improvement Fund	29,583	207,083	839,000
Transfer 2007 USSTRN To CI Fund 015	-	-	-
Transfer to DMSC Fund 500	-	-	25,657
Transfer to Airport Authority	12,957	90,697	155,481
Transfer to DCUA Sinking Fund	1,172	8,201	14,059
Sub-Total Transfer Expenses	377,045	2,860,418	5,255,300

Reserve - Contingency

Reserve for Payroll

DCUA Fund Expense & Transfer Totals:	377,045	2,860,418	5,255,300
Total Fund Expenses & Transfers	950,830	7,465,456	15,183,127
Net Gain / (Loss) - Excluding Balance Forward	135,635	198,273	(0)

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$105,598.39
1/4% Multi-Sports Facilities (eff	\$105,598.39
1/4% SOSU Improvements (effe	\$105,598.39
1% Capital Improvements (effect	\$422,393.56
2% General Operations	\$844,787.11
5/8% DISD Improvements (effec	\$263,995.97
Total Sales Tax Rev. Feb. 2023@	\$1,847,971.81

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

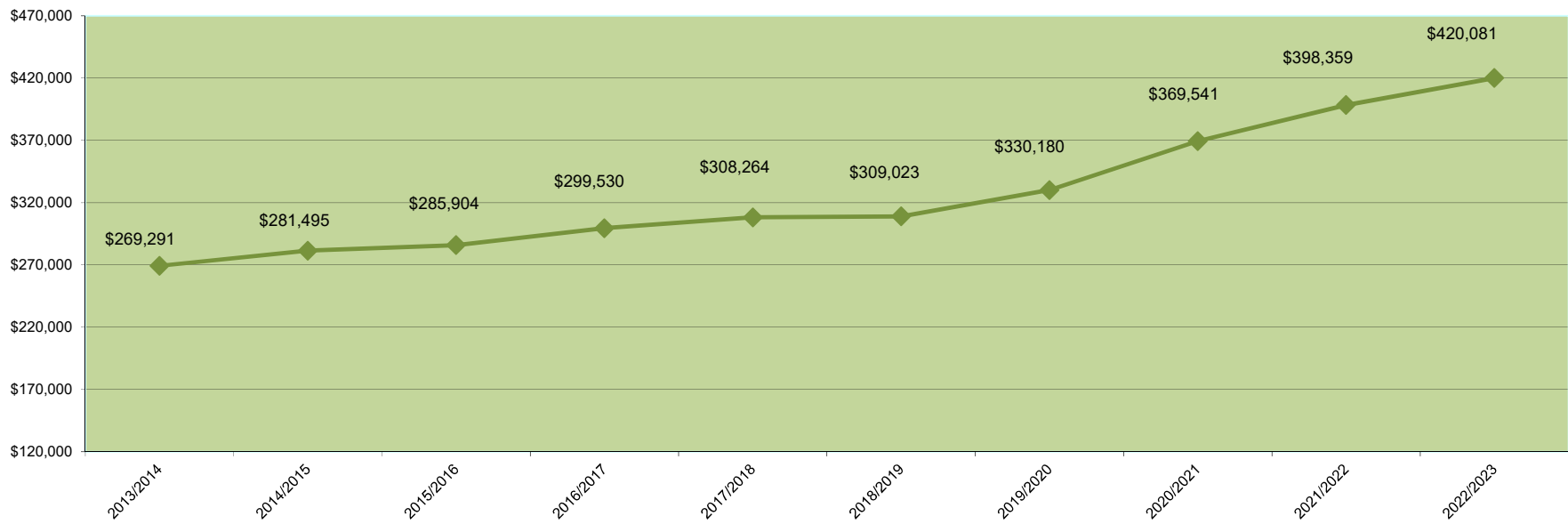
	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	% Change	Single Month Period
July	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	4.47%	June / July
August	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	7.66%	July / Aug.
September	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	2.57%	Aug. / Sept.
October	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	423,692	7.31%	Sept. / Oct.
November	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	417,467	8.78%	Oct. / Nov.
December	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	411,863	5.85%	Nov. / Dec.
January	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	411,980	3.16%	Dec. / Jan.
February	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	422,394	-1.84%	Jan. / Feb.
March	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947			Feb. / March
April	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097			March / April
May	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741			April / May
June	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495			May / June
Total	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$3,360,650		8,868,979.72
FY Monthly Average	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$420,081		
% change from prior yr.	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	3.57%		
\$ change from prior yr.	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	170,021		

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (effective)	\$105,598.39
1/4% Multi-Sports Facilities (effective)	\$105,598.39
1/4% SOSU Improvements (effective)	\$105,598.39
1% Capital Improvements (effective)	\$422,393.56
2% General Operations	\$844,787.11
5/8% DISD Improvements (effective)	\$263,995.97
Total Sales Tax Rev. Feb. 2023 @ 4%	\$1,847,971.81
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)	

Use Tax	
\$49,189.29	\$313,185.26

1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,759,910	\$4,929,931	3.57%

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**





The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Fire Department Monthly Report - February 2023

Fire Department Monthly Report - February 2023

Council Information / Action Requested

Information Item Only

City Staff Information / Action Follow-up, if Council authorizes this action:

N/A

ATTACHMENTS:

1. DFD Monthly Report February 2023
2. DFD - Breakdown by Major Incident Types for January 2023



**Durant Fire Department
Monthly Report
February 2022**

Type of Response	Month				Year to Date							
	February				2022				2023			
	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls
Fires & Fire Related Calls	12	2	0	14	52	12	2	66	22	6	0	28
Rescue (MVC's) & Medical Calls	111	5	0	116	260	4	5	269	197	11	0	208
Hazardous Condition (No Fire)	10	1	0	11	10	1	0	11	15	1	0	16
Service Calls	8	0	0	8	12	1	0	13	18	1	0	19
Good Intent Calls	17	3	0	20	39	7	0	46	36	5	0	41
False Alarm & False Calls	4	0	0	4	24	1	0	25	9	0	0	9
Special Incident Type	1	0	0	1	0	0	0	0	2	1	0	3
Total Responses	163	11	0	174	397	26	7	430	299	25	0	324

Type of Service Performed	Month	Year to Date	
	Feb	2023	2022
Burn Permits	8	11	8
Building Permits	93		
Inspections	17	33	60
Plans Review	4	9	17
Smoke Alarm Installed	4	7	1
Public Education	3	8	0
Fire Investigations	4	5	3
Pre-Fire Plans	0	0	2
Total Services	133	73	149

Training:

Week 1: SCBA(Self Contained Breathing Appartus) re-familiarzation and annual training

Week 2: Each shift participated in company training per shift needs.

Week 3: Continued SCBA re-familiarzation and Rapid Intravention Team training

Week 4: New driver pumping operations. Preparing new drivers obtaining driver status with different scenarios and situations.

DFD held our last weekend of EMT Annual refresher training, this training is required to maintain our EMT license.

Noteable Incidents:

Snow and Ice Event - The FD responded to multiple incidents during this time and I am happy to report that we did not have any accidents involving department vehicles and also had zero personnel injuries during this time.

Department Activities:

Members from the department participated Dodge Ball event that raised money for a young man in the Silo school. We have several members that their children go to Silo or even have a spouse that teaches there. Durant Firefighters support the Durant community and also the surrounding communities when we have the oppurtunity.

The DFD started our first ever in-house EMT Basic class. We have 9 personnel that are taking the course.

Deputy Chief Rudolf and Chief Langford participated as judges for the Skills USA Leadership Contest held at KTC in Durant

Fire Marshal's Office Activities:

Busy month of fire investigations. 3 abandoned structures and 1 commercial.

Completed many inspections. The City has done a great job with creating grants for small businesses. With that comes an increase of Occupancy Inspections.

Continued work on education of IFC, plan review process, fire investigation tactics, ect.

Durant Fire Department

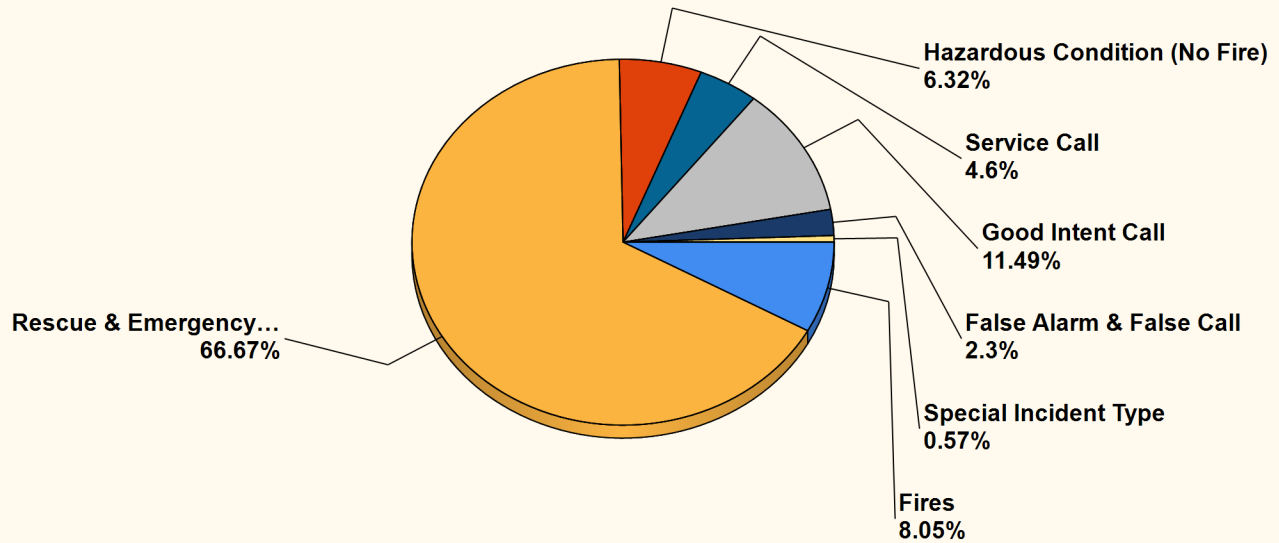
Durant, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	8.05%
Rescue & Emergency Medical Service	116	66.67%
Hazardous Condition (No Fire)	11	6.32%
Service Call	8	4.6%
Good Intent Call	20	11.49%
False Alarm & False Call	4	2.3%
Special Incident Type	1	0.57%
TOTAL	174	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	2.3%
113 - Cooking fire, confined to container	1	0.57%
114 - Chimney or flue fire, confined to chimney or flue	1	0.57%
131 - Passenger vehicle fire	2	1.15%
142 - Brush or brush-and-grass mixture fire	2	1.15%
143 - Grass fire	2	1.15%
151 - Outside rubbish, trash or waste fire	2	1.15%
300 - Rescue, EMS incident, other	1	0.57%
311 - Medical assist, assist EMS crew	102	58.62%
321 - EMS call, excluding vehicle accident with injury	1	0.57%
322 - Motor vehicle accident with injuries	8	4.6%
324 - Motor vehicle accident with no injuries.	3	1.72%
353 - Removal of victim(s) from stalled elevator	1	0.57%
412 - Gas leak (natural gas or LPG)	3	1.72%
440 - Electrical wiring/equipment problem, other	1	0.57%
444 - Power line down	6	3.45%
462 - Aircraft standby	1	0.57%
551 - Assist police or other governmental agency	1	0.57%
553 - Public service	1	0.57%
554 - Assist invalid	1	0.57%
561 - Unauthorized burning	5	2.87%
611 - Dispatched & cancelled en route	12	6.9%
622 - No incident found on arrival at dispatch address	3	1.72%
651 - Smoke scare, odor of smoke	3	1.72%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.57%
671 - HazMat release investigation w/no HazMat	1	0.57%
733 - Smoke detector activation due to malfunction	2	1.15%
735 - Alarm system sounded due to malfunction	1	0.57%
744 - Detector activation, no fire - unintentional	1	0.57%
911 - Citizen complaint	1	0.57%
TOTAL INCIDENTS:	174	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Monthly Report - February 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grants Department Monthly Report - March 2023

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2015	OK Dept of Transportation	Streetscape V	DT sidewalks - 4th & Evergreen	Moving forward with ODOT		399,968	
2016	Federal Highway / ODOT	Transp. Alternative - TAP	Rails to Trails (grant rcvd Oct 2016)	Phase I - without bridge		396,630	
2022	Federal Highway / ODOT	Transp. Alternative - TAP	Bridge to complete Rails to Trails project (match committed by DCFA)	Phase II - App Submitted for Chuckwa Creek Bridge 11.30.22			674,080
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018 - Merged with Rails To Trails project		240,000	
2018	FEMA-Assist to Firefighters	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial purchased Fall 2019	952,380		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Operational. Determining additional items w/ balance		1,500,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System	Proj complete. Additional meters purchased.	1,500,000		
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Const Complete; job tracking		939,366	
2020	ODOC / CDBG	Small Cities	SCADA / WTP Improvements	Awarded 9-2020; Proj. begun - delayed due to backordered generators; proceeding		152,222	
2020	ODOC / CDBG	CARES Act Funding	Residential Utility Assistance	Scope Change: Bus arrived 1.20.23 (Generators, Library Drive-Thru, Plyler Park sidewalks, water disps)		638,300	
2020	State of OK - CARES Forward	CARES Act Funding	COVID Related & PubSafety Salary	Complete Fall 2020	1,439,319		
2021	FEMA-Homeland Security - AFG	Assistance to Firefighters	SCBAs (17 units) & RIT Pak	App Submitted to FEMA 1.2022 Denied 12.2022			0
2020	FAA 2020-014	CARES Act Funding	Install Windcone @ airport	Complete	23,020		
2020	FAA 2020-015	CARES Act Funding	Personnel and Fuel expenditures	Complete	69,000		
2020	OMAG	Public Safety Grant	Confined Space Safety Equip	Complete	3,000		
2020	OK Emergency Mgmt 9-1-1	CAD Project	CAD System for Communications Ctr	Complete	195,433		
2020	OK Emergency Mgmt 9-1-1	GIS System Project	GIS Addressing	Complete	79,000		
2021	US Dept of Justice	Bulletproof Vests	15 vests	Purchasing additional vests		6,000	
2021	OK State Emgcy Mgmt	Weather Radar	Weather Radar (award 6.30.21)	Arrived on site 2.27.23		1,600,000	
2021	FAA 2021-016	CARES Act Funding	CRRSA - Personnel costs	Closeout		23,000	
2021	FAA 2021-017	Aviation Improvements	Airport Layout Plan (award 8.26)	KSA - Project development		194,220	
2021	FAA 2021-018	American Rescue Plan	Personnel expenditures	Complete		59,000	
2021	Texoma Health	Ron Cross Sr Center	Nutrition - meal services	Food Pantry is operational.		40,000	
2021	US Dept of Justice	Rural Law Enforcement	License Plate Reader Patrol Units	Equip ordered 1.6.23		33,630	
2021	US Treasury	American Rescue Plan	WW Infrastructure	More \$\$\$ rcvd 10.20.22		3,276,798	
2022	OK ARPA	State Additional ARPA	Water Distribution Lines	Prop Submitted - OML 2.18.22			16,521,720
2022	OK ARPA	State Additional ARPA	Durant Lake: expand water storage	Prop Submitted - OML 2.18.22			15,175,000
2022	OMAG	Sanitary Sewer Equip Prog	Sanitary Sewer Equipment	Equip & Reimb received	9,930		
2022	OMAG	Public Safety Grant Prog	Work Zone Safety Equipment	Equipment Received		1,850	
2022	FAA 019-2022	Airport Improvements	Pavement Analysis	Award: 6.17.22; ongoing		130,923	
2022	OK Tourism & Recreation	Park Improvements	B.Miller, Carl Albert, Dixon, Plyler	Submitted 9.30.22			219,630
2022	US DOT	ReConnect Communities	Roadway Improvements Plan	Submitted 10.13.22; Denied 2.28.23			0
2022	US DOT	SMART Program	City-Wide Traffic Signalization Plan	Submitted 11.18.22			684,000
2023	Dept of Environ Quality	Equipment Program	Brush Chipper for Landfill	Equipment rcvd Dec 2022		25,000	
2023	OK Attorney General	SAFE OK	License Plate Reader Trailer	Equipment ordered 1.6.23		25,000	
TOTALS					4,271,082	9,681,907	33,274,430



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Kari Jones, Manager
Re: Human Resources Monthly Report- February 2023

Staffing info for February 2023:

5 Terminations (5 Full-time)
7 New Hires (7 Full-time)

230 Total Employees as of February 28, 2023.
(219 Full-time, 4 Part-time, 7 Temporary)

Recruitment Information

Interviews Scheduled- **13**
Interviews Conducted- **11**
No Call Back/ No Show by Candidates- **2**
Interviews Cancelled by Candidates- **0**
Ineligible for Hire (pre-employment screenings) - **1**
Did not accept offer of employment - **0**
Hired- **7**

February Projects

- Updated job postings for new and current positions. Job boards used include SGR (Strategic Government Resources), Texas Municipal League, Oklahoma Municipal League, Government Jobs, Indeed, and various position-specific associations.
- Continued in-house audit of various payroll processes. (Ongoing)
- Submitted annual worker's compensation reports to the state.
- Continued configuration for time clock implementation (i.e., built required Incode and ExecuTime system codes and processes).
- Attended OML's Human Resources Expo.
- Advised Department Heads on various personnel issues.

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Monthly Report - February 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Feb2023

Donald W Reynolds Community Center & Library

February 2023

Statistical Report

Attendance monthly total -----library stats only, no community center-----	3,246
<i>We were open 21 days this month, were closed on 2/1 & 2/2 due to weather.</i>	
Attendance daily average -----	155
Circulation monthly (physical units)-----	3,563
Circulation average daily -----	170
Computer usage total -----	363
Computer users average daily-----	17
Computer usage average time-----	38 min
Computer guest passes-----	114
Computer guest passes average daily-----	5
New Library card holders-----	93
Materials donated -----	697
(15 put in collection)	

Statistics

Revenue : \$1936.40 for February. The room revenue was \$250 with payments for: Life Line Health Screening in March. Revenue breakdown: \$417 in copies, \$111 in faxes, \$445 in fines, \$36 in replacement cards, \$175 in out-of-county memberships, \$130 in lost/damaged item fees, \$23 in misc., \$121.75 in restitution, & \$220 from the public printer/coin-op. The café revenue is separate and that was \$254 for the month.

There was a variety of community events this month: Court ordered mediations, Feeding Hope board meeting, AARP Tax Aide tax prep services, OSU Extension/Bryan County 4-H Speech contest, Bryan County Federation of Democratic Women meeting, Blood Drives, City Ward Meeting, Congressman Breechen Meet & Greet, HiSet testing, Sustainable Durant series, Girl Scout meeting, Daughters of the American Revolution meeting, Texoma Audubon Awards ceremony & Equip Durant community meeting.

FOL

- The FOL & LuLu& Hazel's Quilt Shop will be hosting the annual Quilt Show in the summer, taking over for the Heritage Quilters. This event showcases local quilt makers and offers the community the opportunity to learn about quilting and other sewing crafts. FOL funds go towards supporting programming and the new library park.

- The Friends of the DWR Library Literacy Program has a woman who is testing for her citizenship this Spring. Tutor Glenn Price has helped her with the application, studying for the exam, and traveling to appointments. The local Big 5 Services awarded the FOL an adult education grant and some of these funds will help those seeking citizenship as the program is quite costly and requires travel to the Dallas and OKC areas.

Programming/Community Engagement

- The library is working with MyLibro to launch an app that would allow patrons to access many library features from their smart phones. They will have a virtual card, be able to see their items checked out & fines, connect to Libby from Overdrive for virtual items, see the items they have on hold, see the library events coming up, and be able to book sessions/pick ups with library staff. We hope to have the app ready in the early Spring.
- The Health Literacy grant was funded for 2022-2023. We will receive \$4000 for free classes for the community. In February we had Yoga, Zumba, Cooking for One or Two, and Self Defense class.
- The library displays for March are: Oscar winners – Best Picture – for the past ten years; Dr. Seuss children's books; Posters advertising the most popular items checked out in the library from the last decade (DVDs, fiction, non-fiction, biographies, and more); Movies w/women who kick butt & books about famous women for Women's History month.
- The AARP & SE Tax Crew has filed around 300 returns for the month of February. The final numbers will be reported in May. There are about 12-14 AARP volunteers and SE staff/students. This tax program is FREE for the community w/some a small number of ineligible filings like farm and business. The community provides lunch for the volunteers as they work 10:00am to 5:00pm on Tuesdays and Thursdays.

Library Programs

Health Literacy Grant programming – 1 time Cooking for One or Two class w/4 attendees; 4 yoga classes w/60 attendees; & 3 zumba classes w/11 attendees
Lego Club – 4 classes w/9 kids; Teen Lounge – 3 classes w/6 kids; After School – 3 classes w/10 kids
Story Time – 4 classes w/23 adults & 27 kids
Chess Club – 4 adult & teen classes w/41 attendees; 4 youth classes w/30 attendees



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Neighborhood Services Monthly Report - February 2023

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Neighborhood Services Monthly Report 2023
2. BP Valuation Report w Segments
3. Neighborhood Services Daily Bldg Insp Log 2023 (Jackson)
4. Code Enforcement Daily Log 2023 (Cottrell)
5. Code Enforcement Daily Log 2023 (Davis)
6. Animal Control Daily Log 2023 (Beckham)

The City of Durant

Neighborhood Services Department

Monthly Activity Report, February 2023

1. Inspections			3. Animal Control	
Building	35		Calls for Service	20
Electrical	22		Citations Issued	2
Mechanical	9		Warnings Issued	10
Plumbing	26		Dogs Picked Up	8
Drainage Issues	0		Cats Picked Up	0
Other	0		Dog Adoptions	0
Total	92		Cat Adoptions	0
2. Code Enforcements			Dog Rescue	0
Contact Made	34		Cat Rescue	0
Trees & Shrubs	1		Claimed by Owner	2
Grass & Weeds	1		Animals Euthanized	0
Junk Vehicles	16		Parvo Deaths	0
Junk Appliances	15		Total	42
Dilapidated Structures	19		4. Letters Mailed	
Trash & Debris	75		Court Letters	11
Other	57		Courtesy Letters	7
24 Hour Nuisances Posted	4			
PD 24 Hour Nuisances Posted	0		Total	18
Code Enforcement	0		5. New Construction	
Notices Posted	8		SFR	15
Citations Issued	0		MFR	0
Warnings Issued	0		Commercial	0
Animal Control	8		Industrial	0
Total	238		Total	15

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032970	2/06/2023	ABEL ALEMAN ROOFING COMPANY	1415 WENDELL DR	OWNER	ROOF PERMIT	ROOF
ROOF	2/06/2023	ROOF PERMIT	ROOF - ROOFING	OWNER	5,668.00	79.00
032971	2/06/2023	ABEL ALEMAN ROOFING COMPANY	1120 UNIVERSITY BLVD	OWNER	ROOF PERMIT	ROOF
ROOF	2/06/2023	ROOF PERMIT	ROOF - ROOFING	OWNER	0.00	79.00
032972	2/06/2023	ALLEN PROPERTY MAINTENANCE	619 W MISSISSIPPI ST	OWNER	DUPLEX PERMIT	RES BLDG
BLDG	2/06/2023	NEW BUILDING PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	125,000.00	699.60
FPM	2/06/2023	FLOOD PLAIN MANAGEMENT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	104.00
ELEC	2/06/2023	NEW ELECTRIC PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	274.80
MECH	2/06/2023	NEW MECHANICAL PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	174.80
PLUMB	2/06/2023	NEW PLUMBING PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	224.80
TOTAL VALUE					125,000.00	TOTAL FEE 1,478.00
032973	2/06/2023	ALLEN PROPERTY MAINTENANCE	621 W MISSISSIPPI ST	OWNER	DUPLEX PERMIT	RES BLDG
BLDG	2/06/2023	NEW BUILDING PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	125,000.00	699.60
FPM	2/06/2023	FLOOD PLAIN MANAGEMENT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	104.00
ELEC	2/06/2023	NEW ELECTRIC PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	274.80
MECH	2/06/2023	NEW MECHANICAL PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	174.80
PLUMB	2/06/2023	NEW PLUMBING PERMIT	TFR - TWO FAMILY RESIDENTIA	OWNER	0.00	224.80
TOTAL VALUE					125,000.00	TOTAL FEE 1,478.00
032974	2/13/2023	SUNSTAR, LLC	2533 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	858.95
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	261.85
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	211.85
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	261.85
TOTAL VALUE					125,000.00	TOTAL FEE 1,698.50
032975	2/13/2023	SUNSTAR, LLC	2603 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	903.75
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	268.25
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	218.25
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	268.25
TOTAL VALUE					125,000.00	TOTAL FEE 1,762.50
032976	2/13/2023	SUNSTAR, LLC	2611 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	855.45
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	261.35
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	211.35
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	261.35
TOTAL VALUE					125,000.00	TOTAL FEE 1,693.50
032977	2/13/2023	SUNSTAR, LLC	2619 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	780.55

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	250.65
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	200.65
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>250.65</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,586.50
032978	2/13/2023	SUNSTAR, LLC	2627 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	830.60
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	257.80
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	207.80
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>257.80</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,658.00
032979	2/13/2023	SUNSTAR, LLC	2635 TIBBS TRL	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	903.75
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	268.25
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	218.25
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>268.25</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,762.50
032980	2/13/2023	SUNSTAR, LLC	3732 HEDEMAN RD	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	867.35
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	263.05
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	213.05
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>263.05</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,710.50
032981	2/13/2023	SUNSTAR, LLC	2525 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	780.55
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	250.65
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	200.65
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>250.65</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,586.50
032982	2/13/2023	SUNSTAR, LLC	2717 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	780.55
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	250.65
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	200.65
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>250.65</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,586.50
032983	2/13/2023	SUNSTAR, LLC	2725 LEDOUX ST	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/13/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	780.55
FPM	2/13/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 2/01/2023 THRU 2/28/2023
 ISSUED DATES: 2/01/2023 THRU 2/28/2023
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
ELEC	2/13/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	250.65
MECH	2/13/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	200.65
PLUMB	2/13/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>250.65</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,586.50
032984	2/14/2023	CITY OF DURANT	110 N 1ST AVE	OWNER	FIRE DEPT REMODEL PERMIT	COMM BLDG
BLDG	2/14/2023	NEW BUILDING PERMIT	CA - COMMERCIAL ALTERATION	OWNER	37,577.00	0.00
ELEC	2/14/2023	NEW ELECTRIC PERMIT	CA - COMMERCIAL ALTERATION	OWNER	0.00	0.00
MECH	2/14/2023	NEW MECHANICAL PERMIT	CA - COMMERCIAL ALTERATION	OWNER	0.00	0.00
PLUMB	2/14/2023	NEW PLUMBING PERMIT	CA - COMMERCIAL ALTERATION	OWNER	<u>0.00</u>	<u>0.00</u>
TOTAL VALUE					37,577.00	TOTAL FEE 0.00
032985	2/14/2023	PERMACOLD ENGINEERING INC	1915 HWY 70 W	OWNER	NEW MECHANICAL PERMIT	MECH
MECH	2/14/2023	NEW MECHANICAL PERMIT	CA - COMMERCIAL ALTERATION	OWNER	0.00	604.00
032986	2/14/2023	TREK ELECTRIC	1302 W LOUISIANA ST	OWNER	ELECTRICAL REPAIR DUE TO FI	ELEC
ELEC	2/14/2023	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00
032987	2/15/2023	TREK ELECTRIC	1309 N 2ND AVE	OWNER	SERVICE UPGRADE	ELEC
ELEC	2/15/2023	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	900.00	54.00
032988	2/15/2023	FOSSIL RIDGE ROOFING & CONS	2009 W LIVEOAK ST	OWNER	ROOF PERMIT	ROOF
ROOF	2/15/2023	ROOF PERMIT	ROOF - ROOFING	OWNER	11,785.63	79.00
032989	2/17/2023	GENUINE HOMES LLC	814 N 6TH AVE	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	2/17/2023	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	125,000.00	538.70
FPM	2/17/2023	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	2/17/2023	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	266.10
MECH	2/17/2023	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	166.10
PLUMB	2/17/2023	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	<u>0.00</u>	<u>216.10</u>
TOTAL VALUE					125,000.00	TOTAL FEE 1,291.00
032990	2/17/2023	WILLCO PLUMBING	214 N 1ST AVE	OWNER	SEWER LINE REPLACEMENT	PLUMB
PLUMB	2/17/2023	NEW PLUMBING PERMIT	CA - COMMERCIAL ALTERATION	OWNER	4,000.00	54.00
032991	2/17/2023	OTEX ELECTRIC	1600 N WASHINGTON AVE	OWNER	TEMP POWER	ELEC
ELEC	2/17/2023	NEW ELECTRIC PERMIT	CA - COMMERCIAL ALTERATION	OWNER	0.00	54.00
032992	2/21/2023	THE SIGN DEPOT	119 S 2ND AVE	OWNER	TEMP BANNER SIGN PERMIT	SIGN
SIGN	2/21/2023	SIGN PERMIT	SIGN - SIGN PERMIT	OWNER	102.80	44.00
032993	2/23/2023	TUCKER PLUMBING CO	615 N 7TH AVE	OWNER	GAS TEST	PLUMB
PLUMB	2/23/2023	NEW PLUMBING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00
032994	2/27/2023	COLLABORATIVE GENERATORS	515 GAIL FARRELL DR	OWNER	INSTALL HOME GENERATOR	RES BLDG
BLDG	2/27/2023	NEW BUILDING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	30,000.00	0.00
ELEC	2/27/2023	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00
MECH	2/27/2023	NEW MECHANICAL PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	<u>0.00</u>	<u>54.00</u>
TOTAL VALUE					30,000.00	TOTAL FEE 108.00

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 2/01/2023 THRU 2/28/2023
 ISSUED DATES: 2/01/2023 THRU 2/28/2023
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE			
032995 PLUMB	2/27/2023 2/27/2023	BLACKBURN PLUMBING LLC NEW PLUMBING PERMIT	1114 W WILLOW ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	REPIPE GAS LINE 0.00	PLUMB 54.00			
032996 BLDG FPM ELEC MECH PLUMB	2/28/2023 2/28/2023 2/28/2023 2/28/2023 2/28/2023	MITCHELL ENT NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	615 SILVERADO DR SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 600,000.00 0.00 0.00 0.00 <u>0.00</u>	RES BLDG 1,907.15 104.00 454.45 354.45 <u>404.45</u>			
					TOTAL VALUE	600,000.00	TOTAL FEE	3,224.50	
032997 BLDG FPM ELEC MECH PLUMB	2/28/2023 2/28/2023 2/28/2023 2/28/2023 2/28/2023	MONROY, ALFREDO NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	708 S 2ND AVE SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 90,000.00 0.00 0.00 0.00 <u>0.00</u>	RES BLDG 766.15 104.00 291.45 191.45 <u>241.45</u>			
					TOTAL VALUE	90,000.00	TOTAL FEE	1,594.50	
*** TOTALS ***				NUMBER OF PROJECTS:	28	VALUATION:	2,405,033.43	FEE:	27,014.50

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDG - NEW BUILDING PERMIT	17	2,382,577.00	12,953.25
ELEC - NEW ELECTRIC PERMIT	20	900.00	4,360.75
FPM - FLOOD PLAIN MANAGEMENT	15	0.00	1,560.00
MECH - NEW MECHANICAL PERMIT	18	0.00	3,802.75
PLUMB - NEW PLUMBING PERMIT	19	4,000.00	4,056.75
ROOF - ROOF PERMIT	3	17,453.63	237.00
SIGN - SIGN PERMIT	1	102.80	44.00
*** TOTALS ***	93	2,405,033.43	27,014.50

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 2/01/2023 THRU 2/28/2023
ISSUED DATES: 2/01/2023 THRU 2/28/2023
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
CA - COMMERCIAL ALTERATION	4	7	41,577.00	712.00
ROOF - ROOFING	3	3	17,453.63	237.00
SFR - SINGLE FAMILY RESIDENTIAL	13	65	2,065,000.00	22,741.50
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	5	7	30,900.00	324.00
SIGN - SIGN PERMIT	1	1	102.80	44.00
TFR - TWO FAMILY RESIDENTIAL	2	10	250,000.00	2,956.00
*** TOTALS ***	28	93	2,405,033.43	27,014.50

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 02/01/2023 THROUGH 02/28/2023
ISSUED RANGE FROM: 02/01/2023 THROUGH 02/28/2023
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

City of Durant								
Neighborhood Services								
Daily Building Inspections Log (Jackson)								
February 2023								
Date	Name	Location/Address	Inspection Type	Abr	Pass	Fail	Initials	Comments
2/3/2023	Mike Wingfield	3706 Frost Ln	Inside rough in	B/E/P	*		S.J.	
	Mike Wingfield	3644 Frost Ln	Inside rough in	B/E/P	*		S.J.	
	Blackburn	3212 University	Top out final	P	*		S.J.	
2/6/2023	Mike Wingfield	3706 Frost Ln	Inside rough in	M		*	S.J.	Duct not tied up
	Mike Wingfield	3644 Frost Ln	Inside rough in	M		*	S.J.	Duct not tied up
	Plyer	1915 Bus 70	Ground Plumbing	P	*		S.J.	
	Mike Wingfield	2610 LeDoux	Rebar	B	*		S.J.	
	Mike Wingfield	2602 LeDoux	Rebar	B	*		S.J.	
	Wilkey	723 N 3rd	Gas Meter	P	*		S.J.	
2/7/2023	ADT	4298 Commercial Ln	Solar Meter	E	*		S.J.	
		2520 Wilson St	Pool/Bonding	B	*		S.J.	
		1434 University	Final	B	*		S.J.	
	Kurt Walker	127 W Main	Final	B	*		S.J.	
	Chris Gibson	420 N 1st	Site Inspection	B			S.J.	
2/8/2023	Marlow	2904 Cemetery Rd	Inside rough in	B/M/P	*	*	S.J.	
	Red Line	414 W Alabama	Final	B/M/E/P	*		S.J.	
	Red Line	416 W Alabama		B/M/E/P	*		S.J.	
2/9/2023	Marlow	N 3rd and W Evergreen	Predevelopment meeting				S.J.	
		2904 Cemetery	Predevelopment meeting	E	*	*	S.J.	Numerous electrical violations, GC and Lewis Electric notified
			ACO Interview				S.J.	
		104 E Texas	Wall Electrical	E	*		S.J.	
	Crawford	1901 Radio Rd	Temp Pole	E	*		S.J.	
		720 S 2nd	Assist PD/CO				S.J.	
	Innovative	822 W Elm	Gas release	P	*		S.J.	
2/10/2023			ACO Interview				S.J.	
	Blackburn	1409 Bryan Dr	Rough in	P	*		S.J.	
	Wilkey	910 N 7th	Wall rough in	P/E	*		S.J.	
	Marlow	2904 Cemetery	Follow up	E		*	S.J.	Electricians not complete
	Mike Wingfield	3706 Frost Ln	Follow up	M		*	S.J.	Duct not complete
	Mike Wingfield	3644 Frost Ln	Follow up	M		*	S.J.	
2/13/2023	Church of Christ	6312 N 1st	Pick up bagged trash				S.J.	Church bagged trash from ROW
	Blackburn	1502 N 1st Ave	Gas release	P	*		S.J.	
			ACO Interview				S.J.	
		504 N 4th	Site Inspection				S.J.	Assisted PD and ACO
		601 S 9th	Questions over building				S.J.	
2/14/2023		720 S 2nd	Home Inspection				S.J.	House condemned, owner requested a letter stating violations
	Trek	1302 W Louisiana	Meter Release	E	*		S.J.	Bad riser, no ground
2/15/2023	Trek	1309 N 2nd	Meter Release	E	*		S.J.	House condemned, exposed wires inside, exposed wires on hot water heater
		1600 N Washington	Assist fire marshal on fire investigation				S.J.	
		5388 N 1st	Pick up bagged trash				S.J.	Eye doctor bagged trash from ROW
	BrucePac	1915 Bus 70	Water test	P	*		S.J.	Phase II 80' line off lift station
2/16/2023			Meeting over mowing city property				S.J.	
	Marlow	2904 Cemetery	Removed red tags	E	*		S.J.	Lewis corrected violations
	Trek	1309 N 2nd	Meter Upgrade	E	*		S.J.	
	Mike Wingfield	3706 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3644 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3636 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3631 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3645 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3707 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	3715 Frost Ln	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	2601 LeDoux St	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	2710 LeDoux St	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	2610 LeDoux St	Driveway Inspection	B	*		S.J.	
	Mike Wingfield	2602 LeDoux St	Driveway Inspection	B	*		S.J.	
2/17/2023	Choctaw	1600 N Washington	Plan of action with Choctaw				S.J.	
	Will Smith	214 N 1st Ave	Sewer line	P	*		S.J.	
		1408 Byers	Site Inspection				S.J.	
		3418 Lionel	Update on gas				S.J.	
2/20/2023	Blackburn	3418 Lionel	Gas release	P	*		S.J.	
	Homes by House	1425 St Ives	Slab Inspection	B	*		S.J.	Post Tension
	HT&O	221 Radio Rd	Sign pier	B	*		S.J.	
	Main St Laundromat	1101 W Main	Car vs Building				S.J.	No report
2/21/2023			Predevelopment meeting (Altaway)				S.J.	
	Blackburn	6224 Martin Circle	Meter Release	E	*		M.P.	
	R&A Plumbing	4652 Gamco Pl	Gas release	P	*		M.P.	
			Predevelopment meeting (Lindenwoods)				S.J.	
	HT&O	221 Radio Rd	Sidewalk and part drive (rebar)	B	*		S.J.	
	Patnot (Choctaw)	2746 Haven Blvd	Ground plumbing	P	*		S.J.	Building 1, Permit # 032892
2/22/2023			Predevelopment meeting (Family Feeding Families)				S.J.	
	Tucker Plumbing	615 N 7th	Gas release	P	*		S.J.	
	Innovative	402 N 1st	Ground plumbing (sewer)	P	*		S.J.	
			Worked on CIP				S.J.	
	K & D Plumbing	509 S 5th	Fire suppression (Trixplex)	P	*		M.P.	
	K & D Plumbing	511 S 5th	Fire suppression (Trixplex)	P	*		M.P.	
	K & D Plumbing	513 S 5th	Fire suppression (Trixplex)	P	*		M.P.	
2/23/2023	Blackburn	5232 Martin Circle	Ground plumbing	P	*		M.P.	
	EST, INC	124 N 12th	CO Inspection with Fire Marshal	B	*		S.J.	Need fire extinguishers
	La Gruta	119 S 2nd	CO Inspection with Fire Marshal	B	*		S.J.	
	Main St Chiropractic	417 W Main	CO Inspection with Fire Marshal	B	*		S.J.	Need fire extinguishers, exit signs replaced
	Big Box Auto Repair	1222 S S 9th	CO Inspection with Fire Marshal	B	*		S.J.	
	TOP Donuts	115 N 10th	CO Inspection with Fire Marshal	B	*		S.J.	
	Ray Jennings	32 W Locust	Car vs Building				S.J.	Moderate damage
2/24/2023	Kut Link	3509 W Arkansas	Wall Rough In	B/M/E/P	*		S.J.	
	Shine Solar	5303 Roadrunner	Solar meter release	E	*		S.J.	
	Blackburn	1114 W Willow	Gas line	P	*		S.J.	Meter to house
	Schmitt Construction	3650 University Blvd	Meter release	E	*		S.J.	Temp pole for construction trailer
2/26/2023	HT&O	221 Radio Rd	Driveway pour	B	*		S.J.	
2/27/2023	Blackburn	1114 W Willow	Gas release	P	*		S.J.	
			Triplex meeting with CM/FM				S.J.	
		601 S 9th	Questions over drive through window				S.J.	
2/28/2023	Plyer (BrucePac)	1915 Bus 70	Main panel change over	E	*		S.J.	
	Plyer (BrucePac)	1915 Bus 70	Overhead electrical	E	*		S.J.	Phase 4 (breakroom)
	OTEX	1600 N Washington	Temp Service	E	*		S.J.	
	Mike Wingfield	2710 LeDoux St	Driveway pour	B	*		S.J.	
	Mike Wingfield	2634 LeDoux St	Driveway pour	B	*		S.J.	
	Mike Wingfield	2626 LeDoux St	Driveway pour	B	*		S.J.	
	Mike Wingfield	2618 LeDoux St	Driveway pour	B	*		S.J.	
	Jeff Pater	475 Country Club	Site Inspection				S.J.	
	Victory Academy	1524 LeRoux (High School)	Overhead	EMP			S.J.	
		601 S 19th	Assist FM with inspection				S.J.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
2/3/2023		515 W Mulberry	Trash	Checked for CE		OA		TD	P.C.	
		312 S 2nd	Large brush	Checked for CE		Moved to 2/28		TD	P.C.	Moved due to weather issues
		1822 W Elm	Trash	Checked for CE		OA		TD	P.C.	
		719 N 12th	Dilapidated, trash	Checked for CE		OA		D/TD/MC	P.C.	
		1201 University	Dilapidated	Checked for CE		OA		D/MC	P.C.	
		1514 N 10th	Parking	Checked for CE		OA		O/MC	P.C.	
		824 N 1st	Temp sign no permit	Owner removed				O/MC	P.C.	
		318 W Pine	Trash, unsafe structure	Courtesy letter	CL			TD/D	P.C.	
		1025 Grand	Report of trash, trailer and jv	No violation found				TD/JV	P.C.	
		206 Houston	Report of trash and debris	No violation found				TD	P.C.	
2/6/2023		402 N 4th	Complaint of Animals, Trash, junk vehicles	Called owner				ACO/TD/D/JV	P.C.	
		110 S Mclean	Report of no water	Outside of city limits				O	P.C.	
		723 N 12th	F/U on no water	Water on				O/MC	P.C.	
		601 N 2nd	F/U on no water	tenant left				O	P.C.	
		707 S 5th	Large pile of debris	Courtesy letter				TD	P.C.	
	Animal Control	518 W Texas	Animal neglect report	Assisted ACO				ACO	P.C.	
		705 N 11th	Vacant, trash and debris	Courtesy letter				TD	P.C.	
		Hauled Dog Food For ACO						O	P.C.	
2/7/2023		5444 Roadrunner	Report of trash	Outside city limits				TD	P.C.	
		1801 Foote	Complaint of parking at curb	No violation				O	P.C.	
		1721 Foote	Complaint of parking at curb, possible using camper for living	Reached out to owner				O	P.C.	
		N 2nd & Elm	Complaint of truck blocking sidewalk	No violation				O	P.C.	
		415 W Plum	Junk cars and appliances	Court letter	L			JV/JA	P.C.	
		Alma Dr & Asberry	Report of trees and shrubbery	City maintained				TS	P.C.	
		625 NE 2nd	Pile of debris at curb	Owner removed				TD	P.C.	
		512 W Locust	Complaint of trash	No violation				TD	P.C.	
		713 N 5th	Complaint of junk car and debris	One junk vehicle, told owner to tarp				TD/JV/MC	P.C.	
	Out Sick								P.C.	
2/9/2023		321 Business 70	No water	Has until monday at noon				O/MC	P.C.	
		1401 Wendell	Complaint of trash and appliances	Courtesy letter				TD/JA	P.C.	
		720 S 2nd	Trash, junk car, dilapidated	Condemned				TD/JV/D/MC	P.C.	
		Camp behind 720 S 2nd	Homeless, trash	vacated				MC/TD/O	P.C.	PD Assisted
		Interviews for new ACO		Assisted in questions				O	P.C.	Assisted PD
		Training New Code Officer		Went over codes, and boundaries				O	P.C.	
2/10/2023		1120 W Locust	Complaint of sewage smell	No sewage found				O/MC	P.C.	
		1102 W Locust	Junk appliances and trash	Owner removing				TD/JA/MC	P.C.	
		603 N 13th	F/U on junk appliances at curb	Owner removed				JA	P.C.	
		708 N 13th	Condemned house, frequent homeless	Secured				O	P.C.	
		2707 Lorrie	Dilapidated home, limbs down	Courtesy letter	CL			D/TD	P.C.	
	Slaton Park	500 E Locust	Homeless behind field	No contact will F/U monday				O	P.C.	
		42 W Main	Lights causing sight issues	Owner will turn lights off				O/MC	P.C.	
		3533 Carriage Point Dr	Donations for ACO	Picked up food and beds				O/MC	P.C.	
		301 N 16th	Donations for ACO	Dropped off food and beds				O	P.C.	
		222 W Elm	Junk vehicle, blocking sidewalks	Courtesy letter	CL			JV/O	P.C.	
2/13/2022		1302 Carol Cir	Donations for ACO	Picked up				O/MC	P.C.	
		1315 Carol Cir	Car and camper at curb	Owner leaving soon				O/MC	P.C.	
		301 N 16th	Donations for ACO	Dropped off				O	P.C.	
		419 N 17th	F/U on trash in alley	Owner removed				TD	P.C.	
		1316 N 2nd	F/U on no water	Water on				O/MC	P.C.	
		317 Business 70	F/U on no water	Water on				O/MC	P.C.	
		824 NE 4th	Junk appliances and trash	Courtesy letter	CL			JA/TD	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		504 N 4th	No water	Has until Tuesday at 5				O/MC	P.C.	PD Assisted
		310 S 2nd	inside unsanitary, trash, excessive amount of dogs, junk cars	Notified APS investigation to begin				D/TD/JV/JA/ACO	P.C.	PD Assisted
		312 S 2nd	Incorrect owner lettered for brush	Spoke with new owner issue will be resolved				TD/MC	P.C.	
2/14/2023		1220 W Cedar	Tv, trash and dresser in yard	Warning				TD	P.C.	
		724 W Evergreen	Couches stacked at curb	Owner has 48 hrs				TD/MC	P.C.	
		513 N 2nd	Debris in yard	Remodeling owner will remove				TD/MC	P.C.	
		Thomas Cir East	Trash and furniture around dumpster	Will notify property manager				TD	P.C.	
		Thomas Cir West	Trash and furniture around dumpster	Will notify property manager				TD	P.C.	
		723 W Beech	Condemned house, report of homeless living in it	No signs of someone staying				D	P.C.	
		1306 W Louisiana	F/U on JV, TD, burnt structure	Owner still making steady progress				D/TD/JV/MC	P.C.	
2/15/2023		924 W Texas	Dilapidated, trash	Mailed for CE				O	P.C.	
		303 Holcomb	Trash piled in yard	Mailed for CE				O	P.C.	
		415 W Plum	Junk car, junk appliances	Mailed for CE				O	P.C.	
		401 N 10th	Dilapidated, trash	Mailed for CE				O	P.C.	
		713 W Beech	Burnt, trash	Mailed for CE				O	P.C.	
		614 N 2nd	Burnt structure	Mailed for CE				O	P.C.	
		310 S 2nd	Unsanitary house, junk cars, junk appliances, to many dogs	Signed over animals, APS is working with owner to correct the other issues				ACO/D/JA/JV/TD/MC	P.C.	
		1309 N 2nd	Asking to have electric turned on	Rejected				D	P.C.	
		210 W Live Oak	Boxes piled at curb	Warning				TD	P.C.	
2/16/2023		Maxey Dr	Dead cow	Assisted ACO				ACO	P.C.	
		3601 Carriage Point	Complaint of drainage	Civil matter				O/MC	P.C.	
		702 N 4th	Complaint of violations	No violations				TD	P.C.	
		324 W Mulberry	Complaints of violations	No violations				TD	P.C.	
		321 N 2nd	Dilapidated structure, trash	Condemned, contacted owner				D/TD/MC	P.C.	
		323 N 2nd	Dilapidated structure, trash	Condemned, contacted owner				D/TD/MC	P.C.	
		1126 W Mulberry	Dishwasher at curb	F/U monday				JA	P.C.	
		1715 W Beech	Couch and mattress at curb	F/U monday				TD	P.C.	
		4102 Hwy 70	Trash and junk vehicles	Letter	L			TD/JV	P.C.	
		911 N 6th	Water leak on property	Owner was contacted				O	P.C.	
2/17/2023		S 15th & Sunnyside	F/U on debris in flood zone	Owner has not addressed will reach out to DEQ				O	P.C.	
		614 N 2nd		Posted for CE				O	P.C.	
		415 W Plum		Posted for CE				O	P.C.	
		401 N 10th		Posted for CE				O	P.C.	
		713 W Beech		Posted for CE				O	P.C.	
		924 W Texas		Posted for CE				O	P.C.	
		310 S 2nd		Posted for CE				O	P.C.	
		303 Holcomb		Posted for CE				O	P.C.	
		3529 Bennett Ln	Complaint of road being blocked	No violations				O	P.C.	
		1615 W Elm	Unsafe structure	Condemned				D/MC	P.C.	
2/21/2023		720 W Mulberry	F/U on Couch at curb	Owner removed				TD	P.C.	
		721 W Live Oak	Complaint of debris and car on sidewalk	Warning				TD/O	P.C.	
		623 N 14th	Junk appliance and mattress	Warning				JA/TD	P.C.	
		1322 W Locust	Trash and junk car	Owner will remove				TD/JV/MC	P.C.	
		723 N 12th	Trash at curb	Owner will remove				TD/MC	P.C.	
		1715 W Beech	F/U on couch and mattress at curb	Owner removed				TD	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		1818 W Cedar	Couch at curb	Warning				TD	P.C.	
		707 S 5th	Trash at curb	Owner removed				TD	P.C.	
		416 W Louisiana	Appliance and debris	Courtesy letter	CL			JA/TD	P.C.	
		N 1st Street	Tires all down sidewalk	Removed				TD	P.C.	
2/22/2023	Animal Control	404 N 4th	Complaint of chickens, dogs, parking	Owner warned will F/U				ACO/TD/O/MC	P.C.	
		721 W Evergreen	Complaint of couches at curb	Owner getting picked up				TD/MC	P.C.	
		407 N 9th	Complaint of mattress at curb	Warning				TD	P.C.	
		411 N 9th	Complaint of debris at curb	Warning				TD	P.C.	
		University	Complaint of trash along road	On city				TD	P.C.	
		1126 W Mulberry	F/U on dishwasher at curb	Owner removed				TD	P.C.	
		1324 W Locust	F/U on trash	Owner removed				TD	P.C.	
		205 W Alabama	Large limb down in road	Removed					P.C.	
	Animal Control	2201 S 9th	Cow out	Owner removing				ACO/MC	P.C.	
2/23/2022		623 NE 5th	Large pile of brush on lot	Courtesy letter	CL			TD	P.C.	
		407 E Mulberry	Multiple junk vehicles and trash	Court letter	L			JV/TD	P.C.	
		414 E Mulberry	Dilapidated structures, trash	Court letter	L			D/TD	P.C.	
		824 NE 4th	Multiple junk vehicles, appliances and trash	Court letter	L			TD/JV/JA	P.C.	
		816 NE 4th	Multiple junk vehicles, appliances and trash	Court letter	L			TD/JV/JA	P.C.	
		225 E Poplar	Dilapidated structures, trash junk appliances	Court letter	L			D/TD/JA	P.C.	
		922 NE 4th	Grass/weeds, trash, dilapidated, junk vehicles	Court letter	L			GW/D/TD/JV	P.C.	
		217 Lee Ave	Loads of junk vehicles and trash	Court letter	L			TD/JV	P.C.	
		1 Gamco Pl	Multiple complaints of trash blowing from business	Courtesy letter	CL			TD	P.C.	
2/24/2023		721 W Live Oak	F/U pile of debris in yard	24hr				TD	P.C.	
		407 N 9th	F/U on mattress at curb	Owner removed				TD	P.C.	
		411 N 9th	F/U on debris at curb	24hr				TD	P.C.	
		1818 W Cedar	F/U on Couch at curb	Owner removed				TD	P.C.	
		415 S S 19th	Pile of brush, trash, appliances, dilapidated fence	Letter	L			TD/JA/D	P.C.	
		419 S 19th	Dilapidated House	Letter	L			D	P.C.	
		321 N 2nd	F/U on trash	Owner removed				TD	P.C.	
		323 N 2nd	F/U on trash	Owner removed				TD	P.C.	
		1407 Wendell	F/U on large pile of debris and appliances	In prog				TD/JA	P.C.	
		604 N 12th	Met with sewer maint. to determine where a leak was coming from	Owner responsible				O/MC	P.C.	
	Animal Control	551 Wilson	Dog on dog attack	Civil matter				ACO	P.C.	
2/27/2023		421 S 12th	Burnt Structure, Trash behind	Courtesy letter				TD/D	P.C.	
		411 N 9th	F/U on 24hr notice	Owner removed				TD	P.C.	
		517 N 3rd	Large pile of debris at curb	24hr				TD	P.C.	
		1514 N 10th	Parking in yard	24hr				O	P.C.	
		424 W Mulberry	Door open on vacant house	Cleared house secured door				O	P.C.	
		Class						O	P.C.	
		Sunnyside Rd	Tree down	Notify PW				O	P.C.	
		312 N 8th	Trash	On list				TD/MC	P.C.	
		1007 N 49th	Report of unsafe structure	No violation				D	P.C.	
2/28/2023		310 S 10th	D/TD	Checked for CE		OA		O	P.C.	
		303 Holcomb	TD	Checked for CE		OA		O	P.C.	
		614 N 2nd	D/TD	Checked for CE		OA		O	P.C.	
		713 W Beech	D/TD	Checked for CE		CTA		O	P.C.	
		924 W Texas	D/TD	Checked for CE		OA		O	P.C.	
		415 W Plum	JV/JA	Checked for CE		OA		O	P.C.	
		401 N 10th	D/TD	Checked for CE		OA		O	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		2200 Briarwood	Inquire about a property they own	No contact				O	P.C.	
		1103 N 6th	Large pile of brush	On list				TD/MC	P.C.	
		621 W Pine	Large pile of trash at curb	Warning				TD	P.C.	

City of Durant
Neighborhood Services
Daily Code Enforcement Log (Davis)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
2/9/2023		321 Business 70	No water	Has until monday at noon				O	T.D.	
		1401 Wendell	Complaint of trash and appliances	Courtesy letter	CL			TD/JA	T.D.	
		720 S 2nd	Trash, junk car, dilapidated	Condemned				TD/JV/D	T.D.	Assisted PD
		Camp behind 702 S 2nd	Homeless, trash	Vacated				O	T.D.	
		Filled out new hire paperwork						O	T.D.	
2/10/2023		1120 W Locust	Complaint of sewage	No sewage found				O/MC	T.D.	
		1102 W Locust	Junk appliances and trash	Owner removing				TD/JA/MC	T.D.	
		603 N 13th	F/U on junk appliances at curb	Owner removed				JA	T.D.	
		708 N 13th	Condemned house, frequent homeless	Secured				O	T.D.	
		2707 Lorrie	Dilapidated home, limbs down	Courtesy letter	CL			D/TD	T.D.	
		500 E Locust	Homeless behind field	No contact will F/U monday				O	T.D.	
		42 W Main	Lights causing sight issues	Owner will turn lights off				O/MC	T.D.	
		3533 Carriage Point Dr	Donations for ACO	Picked up food and beds				O/MC	T.D.	
		301 N 16th	Donations for ACO	Dropped off food and beds				O	T.D.	
		222 W Elm	Junk vehicle, blocking sidewalks	Courtesy letter	CL			JV/O	T.D.	
2/13/2023		1302 Carol Cir	Donations for ACO	Picked up				O/MC	T.D.	
		1315 Carol Cir	Car and camper at curb	Owner leaving soon				O/MC	T.D.	
		301 N 16th	Donations for ACO	Dropped off				O	T.D.	
		419 N 17th	F/U on trash in alley	Owner removed				TD	T.D.	
		1316 N 2nd	F/U on no water	Water on				O/MC	T.D.	
		317 Business 70	F/U on no water	Water on				O/MC	T.D.	
		824 NE 4th	Junk appliances and trash	Courtesy letter	CL			JA/TD	T.D.	
		504 N 4th	No water	Has until Tuesday at 5				O/MC	T.D.	PD Assisted
		310 S 2nd	inside unsanitary, trash, excessive amount of dogs, junk cars	Notified APS investigation to begin				D/TD/JV/JA/ACO	T.D.	PD Assisted
		312 S 2nd	Incorrect owner lettered for brush	Spoke with new owner issue will be resolved				TD/MC	T.D.	
2/14/2023		Service road off Highway 48	trash & bags	pick up					T.D.	
		314 E. Main St.		SODA meeting - discussed homeless encampments					T.D.	
		behind Roby's on Arkansas St.	homeless encampment inspection						T.D.	
		behind Jimmy's Egg	homeless encampment inspection						T.D.	
		1220 W Cedar	Tv, trash and dresser in yard	Warning				TD	T.D.	
		724 W Evergreen	Couches stacked at curb	Owner has 48 hrs				TD/MC	T.D.	
		513 N 2nd	Debris in yard	Remodeling owner will remove				TD/MC	T.D.	
		Thomas Cir East	Trash and furniture around dumpster	Will notify property manager				TD	T.D.	
		Thomas Cir West	Trash and furniture around dumpster	Will notify property manager				TD	T.D.	
		723 W Beech	Condemned house, report of homeless living in it	No signs of someone staying				D	T.D.	
		1306 W Louisiana	F/U on JV, TD, burnt structure	Owner still making steady progress				D/TD/JV/MC	T.D.	
2/15/2023		924 W Texas	Dilapidated, trash	Mailed for CE				O	T.D.	
		303 Holcomb	Trash piled in yard	Mailed for CE				O	T.D.	
		415 W Plum	Junk car, junk appliances	Mailed for CE				O	T.D.	
		401 N 10th	Dilapidated, trash	Mailed for CE				O	T.D.	
		713 W Beech	Burnt, trash	Mailed for CE				O	T.D.	
		614 N 2nd	Burnt structure	Mailed for CE				O	T.D.	
		310 S 2nd	Unsanitary house, junk cars, junk appliances, to many dogs	Signed over animals, APS is working with owner to correct the other issues				ACO/D/JA/JV/TD/MC	T.D.	
		1309 N 2nd	Asking to have electric turned on	Rejected				D	T.D.	

City of Durant
Neighborhood Services
Daily Code Enforcement Log (Davis)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		210 W Live Oak	Boxes piled at curb	Warning				TD	T.D.	
2/16/2023		Maxey Dr	Dead cow	Assisted ACO				ACO	T.D.	
		3601 Carriage Point	Complaint of drainage	Civil matter				O/MC	T.D.	
		702 N 4th	Complaint of violations	No violations				TD	T.D.	
		324 W Mulberry	Complaints of violations	No violations				TD	T.D.	
		321 N 2nd	Dilapidated structure, trash	Condemned, contacted owner				D/TD/MC	T.D.	
		323 N 2nd	Dilapidated structure, trash	Condemned, contacted owner				D/TD/MC	T.D.	
		1126 W Mulberry	Dishwasher at curb	F/U monday				JA	T.D.	
		1715 W Beech	Couch and mattress at curb	F/U monday				TD	T.D.	
		4102 Hwy 70	Trash and junk vehicles	Letter	L			TD/JV	T.D.	
		911 N 6th	Water leak on property	Owner was contacted				O	T.D.	
2/17/2023		S 15th & Sunnyside	F/U on debris in flood zone	Owner has not addressed will reach out to DEQ				O	T.D.	
		614 N 2nd		Posted for CE				O	T.D.	
		415 W Plum		Posted for CE				O	T.D.	
		401 N 10th		Posted for CE				O	T.D.	
		713 W Beech		Posted for CE				O	T.D.	
		924 W Texas		Posted for CE				O	T.D.	
		310 S 2nd		Posted for CE				O	T.D.	
		303 Holcomb		Posted for CE				O	T.D.	
		3529 Bennett Ln	Complaint of road being blocked	No violations				O	T.D.	
		1615 W Elm	Unsafe structure	Condemned				D/MC	T.D.	
2/21/2023		720 W Mulberry	F/U on Couch at curb	Owner removed				TD	T.D.	
		721 W Live Oak	Complaint of debris and car on sidewalk	Warning				TD/O	T.D.	
		623 N 14th	Junk appliance and mattress	Warning				JA/TD	T.D.	
		1322 W Locust	Trash and junk car	Owner will remove				TD/JV/MC	T.D.	
		723 N 12th	Trash at curb	Owner will remove				TD/MC	T.D.	
		1715 W Beech	F/U on couch and mattress at curb	Owner removed				TD	T.D.	
		1818 W Cedar	Couch at curb	Warning				TD	T.D.	
		707 S 5th	Trash at curb	Owner removed				TD	T.D.	
		416 W Louisiana	Appliance and debris	Courtesy letter	CL			JA/TD	T.D.	
		N 1st Street	Tires all down sidewalk	Removed				TD	T.D.	
2/22/2023	Animal Control	404 N 4th	Complaint of chickens, dogs, parking	Owner warned will F/U				ACO/TD/O/MC	T.D.	
		721 W Evergreen	Complaint of couches at curb	Owner getting picked up				TD/MC	T.D.	
		407 N 9th	Complaint of mattress at curb	Warning				TD	T.D.	
		411 N 9th	Complaint of debris at curb	Warning				TD	T.D.	
		University	Complaint of trash along road	On city				TD	T.D.	
		1126 W Mulberry	F/U on dishwasher at curb	Owner removed				TD	T.D.	
		1324 W Locust	F/U on trash	Owner removed				TD	T.D.	
		205 W Alabama	Large limb down in road	Removed					T.D.	
	Animal Control	2201 S 9th	Cow out	Owner removing				ACO/MC	T.D.	
2/23/2023		1401 N Washington Ave	Complaint political signage was not in compliance with ordinance	No action needed/ sign(s) in compliance				Other	T.D.	
		623 NE 5th	Large pile of brush on lot	Courtesy letter	CL			TD	T.D.	
		407 E Mulberry	Multiple junk vehicles and trash	Court letter	L			JV/TD	T.D.	
		414 E Mulberry	Dilapidated structures, trash	Court letter	L			D/TD	T.D.	
		824 NE 4th	Multiple junk vehicles, appliances and trash	Court letter	L			TD/JV/JA	T.D.	
		816 NE 4th	Multiple junk vehicles, appliances and trash	Court letter	L			TD/JV/JA	T.D.	
		225 E Poplar	Dilapidated structures, trash junk appliances	Court letter	L			D/TD/JA	T.D.	

City of Durant
Neighborhood Services
Daily Code Enforcement Log (Davis)

February-2023

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		922 NE 4th	Grass/weeds, trash, dilapidated, junk vehicles	Court letter	L			GW/D/TD/JV	T.D.	
		217 Lee Ave	Loads of junk vehicles and trash	Court letter	L			TD/JV	T.D.	
		1 Gamco Pl	Multiple complaints of trash blowing from business	Courtesy letter	CL			TD	T.D.	
2/24/2023		721 W Live Oak	F/U pile of debris in yard	24hr				TD	T.D.	
		407 N 9th	F/U on mattress at curb	Owner removed				TD	T.D.	
		411 N 9th	F/U on debris at curb	24hr				TD	T.D.	
		1818 W Cedar	F/U on Couch at curb	Owner removed				TD	T.D.	
		415 S S 19th	Pile of brush, trash, appliances, dilapidated fence	Letter	L			TD/JA/D	T.D.	
		419 S 19th	Dilapidated House	Letter	L			D	T.D.	
		321 N 2nd	F/U on trash	Owner removed				TD	T.D.	
		323 N 2nd	F/U on trash	Owner removed				TD	T.D.	
		1407 Wendell	F/U on large pile of debris and appliances	In progress				TD/JA	T.D.	
		604 N 12th	Met with sewer maint. to determine where a leak was coming from	Owner responsible				O/MC	T.D.	
	Animal Control	551 Wilson	Dog on dog attack	Civil matter				ACO	T.D.	
2/27/2023		421 S 12th	Burnt Structure, Trash behind	Courtesy letter				TD/D	T.D.	
		411 N 9th	F/U on 24hr notice	Owner removed				TD	T.D.	
		517 N 3rd	Large pile of debris at curb	24hr				TD	T.D.	
		1514 N 10th	Parking in yard	24hr				O	T.D.	
		424 W Mulberry	Door open on vacant house	Cleared house secured door				O	T.D.	
		Class						O	T.D.	
		Sunnyside Rd	Tree down	Notify PW				O	T.D.	
		312 N 8th	Trash	On list				TD/MC	T.D.	
		1007 N 49th	Report of unsafe structure	No violation				D	T.D.	
2/28/2023		310 S 10th	D/TD	Checked for CE		OA		O	T.D.	
		303 Holcomb	TD	Checked for CE		OA		O	T.D.	
		614 N 2nd	D/TD	Checked for CE		OA		O	T.D.	
		713 W Beech	D/TD	Checked for CE		CTA		O	T.D.	
		924 W Texas	D/TD	Checked for CE		OA		O	T.D.	
		415 W Plum	JV/JA	Checked for CE		OA		O	T.D.	
		401 N 10th	D/TD	Checked for CE		OA		O	T.D.	
		2200 Briarwood	Inquire about a property they own	No contact				O	T.D.	
		1103 N 6th	Large pile of brush	On list				TD/MC	T.D.	
		621 W Pine	Large pile of trash at curb	Warning				TD	T.D.	

City of Durant

Neighborhood Services

Daily Animal Control Log (Beckham)

February-2023

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	N 13th	Multiple chickens in yard	left door hanger follow up	2W	DB	
	East main	dog hit by car	picked up dog tool it to vet	N/A	DB	
	310 S 2nd	multiple dogs in house	told owner to get the amount of dogs down to 4 follow up	2W	DB	
	N 1st	Animal at large	picked up 2 dogs	N/A	DB	
	Lindenwoods DR	Animal at large	talked to owner	2W	DB	
	4th/ Louisiana	animal at large	Called owner wrote citation	1C	DB	
	Dixon St	Animal at large	UTL	N/A	DB	
	619 S 15th	Animal Complaint	Talked to RP	N/A	DB	
	111 Sunny meadows Dr	Animal at large	Took dog home talked to owner	1W	DB	
	818 S 3rd	trap request	Gave RP a trap	N/A	DB	
	Maxey Dr	Animal Complaint	Talked to RP	N/A	DB	
	Lorri Dr	Animal at large	UTL	N/A	DB	
	413 E Cedar	Animal at large	got dog home	1W	DB	
	1301 Dallas St	Animal complaint	talked to RP and owners of dog	1W	DB	
	119 E Texas	welfare check dog ok	Dog ok	N/A	DB	
	1000 Chuckwa	Animal at large	Took dog home talked to owner	N/A	DB	
	724 N 5th	Trap request	gave Rp a trap	N/A	DB	
	1100 Oakridge Dr	Animal complaint	Talked to RP and dog owner	2W	DB	
	1224 N 1st	Animal at large	1 dog picked up	N/A	DB	
	912 N 6th	Animal complaint	Talked to RP	N/A	DB	
	1201 N 3rd	Trap request	dropped off trap	N/A	DB	
	Boys and girls club	Donation pick up	picked up donations	N/A	DB	
	622 W Georgia	Animal at large	Took dog home talked to owner	2W	DB	
	1108 N 4th	Animal at large	UTL	N/A	DB	
	409 W Georgia	Trap request	gave Rp a trap	N/A	DB	
	8th/Elm	Animal at large	Called owner got dogs put up	1W	DB	
	2611 W Eppler	Animal bite	did report	N/A	DB	
	3405 Englewood Dr	Animal bite	Talked to owner about getting dog coroteened dog got coronteened	N/A	DB	
	1302 Carol Cir	potential adoption	waiting for a call back	N/A	DB	
	310 S 2nd	Welfare check	picked up 7 dogs	2C	DB	
	Elm/N 13th	Animal at large	left door hanger follow up	1W	DB	
	N 5th	animal complaint	talked to owner follow up	2W	DB	



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks and Recreation Monthly Report February 2023

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks and Recreation Monthly Report February 2023



THE CITY OF DURANT

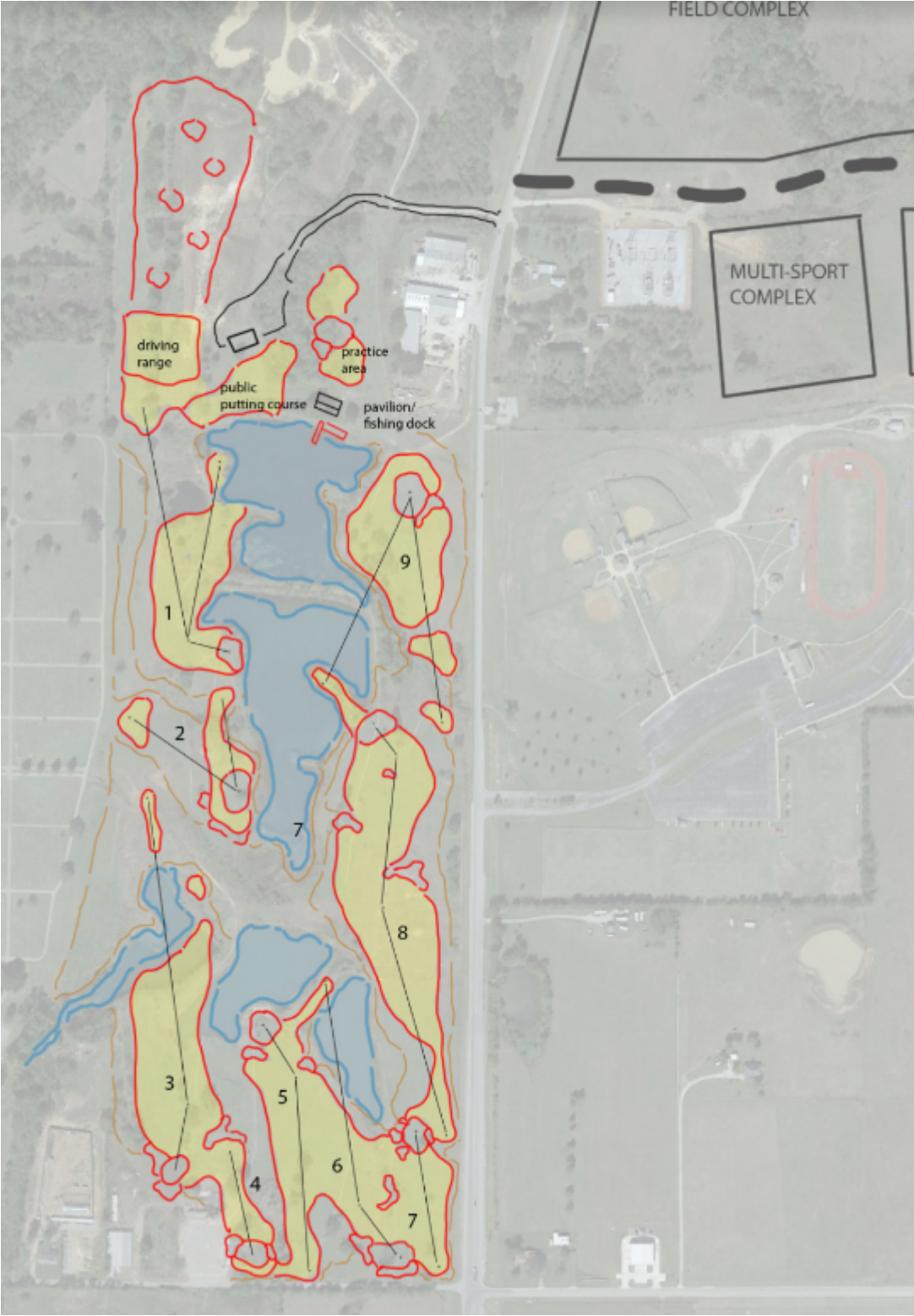
Parks and Recreation Department

TO: Durant City Council
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: March 7, 2023
SUBJECT: Monthly Report for February 2023

Parks Department

The following work was completed or started during the previous month.

1. Continued work for the Unity Statue area at Carl Albert.
 - a. Concrete completed around the statue now needing to install the ADA compliant walkway up to the statue and pads for benches. Lights are being installed by a 3rd party
2. Keithley Park Playground has been removed and the new playground is being built
3. Met with Oliphant Golf Company about turning the old country club back into a golf course. To continue with their help they need to come out and look at the property it will run around \$3000 to get their evaluation. Proposed layout is attached at the end
4. Removed stumps in various parks and trimmed trees.
5. Updated all fees on civic rec.



Durant Multi Sports Complex

The following work has been completed or started during the previous month at the Sports complex

1. Built shade structure over Softball stands
2. Repairing down field one outfield fence.
3. Working on having a 30 team softball showcase to be held in July partnered with Southeastern.
4. Will hold a 40-50 team youth rugby tournament in May.
5. Updated all fees on civic rec

Swimming Pool

1. Replaced all ladder steps into the pool
2. Repaired cracks in the pool foundation
3. Replace pool pump for chlorinator
4. Getting Civic Rec ready to start booking pool parties and swim lessons

Lake Durant

1. General Park maintenance
2. Camping season is starting up.
3. Updated all fees on civic rec

Parks Department Fee Schedule Justifications
Parks

Item	Current Price	Average within 50 Miles	Proposed Fee	Reason
Field Rentals Daily	\$50 per field per day	\$0	No Change	We only take payment when someone is renting the field for all day
Field Rental Hourly w/ lights	0	\$0	\$30.00 per hour	This will offset the cost of us having to go out and turn on and off the lights
Pavilion Rental	0	\$18.96	\$10/Hour	This is just so people can reserve the pavilion for parties. We are not looking to make a bunch of money just something so they can hold the pavilion for their own activities.

Lake- We make the lake fee the same no matter if they are residents or nonresidents. Our lake has the minimum amount of amenities but the goal is to get people at the lake. Length of stay stays the same we are just average the two categories together.

Item	Resident	Non Res	Average within 50 miles	Proposed Change	Reasoning
RV Daily	15.00	30.00	25.86	25.00	We just go to the average. With the amount of amenities we currently have we just have pads with electric and water. Until we get more amenities at the lake to justify having, hire prices we just offer what the going rate is around Texoma.
RV Weekly	87.50	175.00	140.00	169.00	This is they daily rate with a 20% discount if they stay for 7 nights
RV Monthly	0	0	0	\$500	For those campers that want to stay for the full length they are allowed 28 nights they get a 20% discount of their overall stay
RV sewage	15.00	15.00		25.00	Campers usually dispose of their tanks at minimum once during their stay and is on average 45 gallons per RV we fill our 2000-gallon waste tank

				for each 44 campers. It cost \$500 a month to have the tank emptied so 20 campers covers the cost to have it emptied with the new fee.
Tent Camping	N/A	N/A	\$10/Day	We actually have designated tent sites available at the park that is not on the RV Pads
Cancelation Fee	\$10.00	N/A	N/A	
Rec Description	Current	Average within 50 miles	Proposed Fee	
Disc Golf Course Tournament fee	0	10/person playing in tournament	\$50/Day	We are not looking to make money from the course. We also do not have the labor to count how many people that are playing in the tournament. If we just do a 50 per day for a tournament rate that will cover the cost for patrons roughly taking over the park to play in the tournament. This will also give them Pavilion Rental to run their tournament.
Pavilion Rental	\$5/hour Min \$25.00	18.96/hour	\$10.00/Hr.	We keep the lake and city park pavilions reservations the same and we remove the minimum of 5 hours or \$25.00

DMSC-Most of the supplies needed to maintain the fields like fertilizer, spraying chemicals, turf, ballfield clay and recreation equipment (bases pitching rubbers and more) have increase at minimum 20% over the past year. With the average field rental taken account plus the materials needed a increase is needed.

Description	Current	Average within 50 Miles	Proposed Fee	Reasoning
Ball Fields Field Deposit	\$25.00	N/A	N/A	
Hourly Rental	\$15.00	Free	\$30	Even though most places around do not charge for hourly rentals. We need to keep this for our complex and field lights usage. Other cities only charge if they need field lights and the minimum is all day or a tournament fee. This way we

				meet in the middle justify us renting out per hour but also covering the cost for someone turning the lights on and off. The overall goal is to get practices to take place on in city fields and games only at the complex.
Daily Rental	\$150.00	225.00	250.00	We have one of the nicest complexes in around with the best grass. We are currently trying to fix the problem with water not properly draining by adding a layer of top dressing to help add the topsoil so water can properly drain. The Average time we take per field to get ready for a tournament is 2 hours per field with 5 guys with labor cost being 23.52 per hour per employee we lose 85.20 per field for a tournament in just labor cost that does not include chalk, paint or equipment. Raising it to 250.00 will get us making 15.00 per field
Tournament Deposit	\$100.00	N/A	N/A	Deposit ranges from being 50% for 1 field to 20% for 4 fields
Recreation League Fee	\$10.00	N/A	\$12.00	Recreation leagues use the fields 60-70% during the seasons. Out of the year, they roughly have games 8 out of 12 months of the year. Raising the rates by \$2 per kid will help bring in more revenue to help repair the damage caused by the constant traffic on the field areas. This will cover fertilizing the fields 2 times per year to help develop thicker grass.
Camp Fee	N/A	N/A	\$50.00	We are going to host a camp this year and if we get on the books that camper, fees are \$50 per kid we can start planning more camps with a fee already in place.
Tournament Team Fee	N/A	N/A	\$400	The average tournament fee for teams is anywhere between \$300-

				\$500 per team depending on what sport.
Gate Fees: Adult	N/A	N/A	\$10.00/Per	
Students			\$5.00/Per	
Senior 65+	N/A	N/A	\$6.00/Per	
Weekend Pass	N/A	N/A	\$25/per	

Pool: Every year pool chemicals have risen by 30% Last pool season May 22-Sept 22 (100-day pool season) we made roughly \$82,000 and had \$86,000 in expenses. This is a \$4,000 difference. On average, we spend \$86 per day and make \$82 per day the following changes will get us to a point we should make a profit. Hours of the pool will change as well as the general pool schedule for swim lessons and pool parties. The breakdown of our revenue is General Admissions and Member Passes are 46%, Concession 25%, Swim Lessons 15% and Pool Parties 15%. According to state health code, we have to have one lifeguard on deck and one relief lifeguard per 75 patrons at the pool plus one lifeguard per attraction. So on any given day we have to have a minimum of four lifeguards on the schedule and no more than six on busier days. Pool Parties get the minimum of 4 lifeguards unless they have more than 60 patrons then one additional lifeguard is added for the party. We also have two concession workers, one gatekeeper, and one supervisor at the pool during pool open swim hours and pool parties.

Daily Admissions the average rate is at minimum \$1 per person more than what we currently charge. Raising the rates will help cover these costs and possibly get the pool back in the green.

Description Daily Admissions	Current	Average within 50 Miles	Proposed Description Change	Proposed Fee	Reason
Children 0-5	\$1.00	\$4.25	Child 0-3	\$0.00	In this age group should be accompanied by a guardian that is within arm's reach of their child. They are one of the lower risks to have at the pool since they are usually in the kiddy pool area. Therefore, eliminating this cost and raising the adult rate makes the most sense.
Student 6-18	\$3.50	\$4.88	Student 4-15	\$4.00	This is the majority of our clientele and if we raise their rate by 50 cents along with the adult rate, it will cover the cost needed. If we also make the minimum age of 16 that has to be accompanied by an adult so we have more accountability for the

					patrons that like to horseplay and cause damage this will help a ton.
Adult 19-54	\$4.00	\$5.38	Adult 16- 54	\$5.00	We will still be lower than other pools in the area but we will have to have adults for anyone younger to help with accountability.
Seniors 55 & up	\$1.00	\$4.50	Seniors 55& up	\$4.00	This demographic usually just buys season passes other than those that bring their grandchild occasionally.
After 5pm	\$2.50	N/A	Remove	Remove	After 5pm is where we get the majority of our patrons having their cost be less than what we spend per hour to keep the pool open does not make sense

Season Passes: Season Passes average around us is \$100 more than what we are currently charging. The following data is on the assumption a person with a pass coming to the pool at minimum of 3 times a week out of the 100-day pool season, which is 43 days of them coming to the pool.

Season Passes	Current	Average w/in 50 miles	Proposed Fee	Reasoning
Individual	\$40.00	\$117.50	\$100	With current admission fees compared to pass fees a patron only has to visit the pool 10 times before getting their money worth in the pass. We miss more than 30 admission fees. With the current proposal for both admission fees and pass fee a patron will have to visit 20 times to get their money back and will most likely visit double that amount. We are not overcharging residents but it covers half of their visits.
Family up to 3 member	\$120.00	\$253.75	\$250	The max amount of admission fees charged with current fees for a family of 3 is \$9.50 per visit so a family

				has to come to the pool 13 times to start making their money back. With the new prices, it drops to 8 visits. The new price is a roughly 18 visits.
Additional Family member	\$25.00	\$32.50	\$50.00	This will still be half of what an individual price will be but will give people a chance to add a member.

Swim Lessons: The reasoning to raise these rates is so we have the chance to raise the wages of lifeguards to a competitive rate and possibly hire more lifeguards at the same time to cover the amount of lessons given. Swim lessons are roughly 15% of all our revenue

Swim Lessons	Current	Average w/in 50 miles	Proposed Fee	Reasoning
Group Lessons (4 lessons) No more than 4 individuals in a group	\$65.00/ individual	\$55.00/lesson	\$100 4-1 hour lessons	Most places charge up to 50 per lesson if we do the proposed amount we will still be cheaper. Our cost for group sessions are \$20-\$40 per group per lesson depending on what level and age range the lesson is taking place giving us up to \$160 per group.
Private Lessons (4 lessons) 1 on 1 lessons	\$120.00	\$360.00	\$150	With the rising cost in labor for every private lesson, we have to dedicate 1-2 lifeguards per child depending on the age and swim level. To continue doing Private lessons we will need to hire more lifeguards and we need to offer them a competitive pay so lifeguards stay with us all summer long
Private Lesson (1 lesson)	N/A	N/A	\$50.00	This is for people just wanting to get a refresher or if they feel that, the participant needs additional help and there is no more dates available.

Pool Parties: Pool parties are 2 hours long with a minimum five lifeguards on deck, two concession workers, one gate, and one supervisor. General labor cost is on average is \$180.00 with current pay scales. We have an issue keeping lifeguards and concession/gate workers to stay all season long. We need to raise the rate of pay to keep them on board but to do that we need to raise the rates of the all aspects of the pool

Pool Parties	Current	Average w/in 50 miles	Proposed fee	Reasoning
2 hour party 60 guest	\$220 includes \$100 deposit	\$257.5	\$300 includes \$100 deposit	This will help offset the cost to get more lifeguards to be on staff so we don't have anyone work more than 40 hours a week
Additional 30 Guest	\$20	N/A	\$50	This will cover the additional lifeguard needed to cover the pool



THE CITY OF DURANT

Police Department

Memorandum

Date: March 6, 2023
To: City Manager, Mayor and City Council
From: Joe Clark, Interim Chief of Police
Re: Police Department Monthly Report - December 2023

Please see/review attached report.

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. NIBRS December 2022

GROUP "A" OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTAL
ARSON	0												0
ASSAULT	12												12
BRIBERY	0												0
BURGLARY/B&E	9												9
COUNTFT/FORGERY	4												4
DESTRN/DAMG/VAND	17												17
DRUG/NARCOTIC	26												26
EMBEZZLEMENT	0												0
EXTORTION/BLKMAIL	0												0
FRAUD	7												7
GAMBLING	0												0
HOMICIDE	0												0
KIDNAP/ABDUCT	0												0
LARCENY/THEFT	22												22
MTR VEH THEFT	7												7
PORN/OBSC MATERIAL	0												0
PROSTITUTION	0												0
ROBBERY	0												0
SEX OFF/FORCIBLE	1												1
SEX OFF/NON-FORCE	0												0
STOLEN PROPERTY	4												4
WEAPONS	2												2
Group "A" TOTAL	111	0	0	0	0	0	0	0	0	0	0	0	111
GROUP "B" OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTAL
BAD CHECKS	0												0
CURFEW/LOITER/VAGRA	0												0
DISORDERLY CONDUCT	8												8
DUI	16												16
DRUNKENNESS	7												7
FAMILY OFFENSES/NON-	4												4
LIQUOR	1												1
PEEPING TOM	0												0
RUNAWAY	3												3
TRESPASS OF REAL PROP	3												3
ALL OTHER OFFENSES	64												64
Group "B" TOTAL	106	0	0	0	0	0	0	0	0	0	0	0	106
DURANT PD CFS	2102												2102
BRYAN COUNTY LE CFS	1837												1837
Calls For Service TOTAL	3939												3939
ARRESTS-ADULT	145												145
ARRESTS-JUVENILE	3												3
Arrests TOTAL	148	0	0	0	0	0	0	0	0	0	0	0	148
CITATIONS	356												356
WARNINGS	142												142
MVC INJURY	5												5
MVC PROP DAMAGE	29												29
MVC PRIVATE PROP	8												8
MVC UNKNOWN	0												0
MVC FATALITY	1												1
MVC TOTAL	43	0	0	0	0	0	0	0	0	0	0	0	43
DOMESTIC VIOLENCE (ASSL	7												7
EOD	9												9
RESERVE HOURS	96												96
CHAPLAIN HOURS	37.25												37.25



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Approval of Ordinance O-2023-02 Amending the Durant Code of Ordinances Section 51.42 Monthly Residential Collection of Tree Limbs, Brush, Bulky Waste, and Yard Waste; Modifying Collection Day

Council Information / Action Requested

Approve Ordinance O-2023-02 Amending the Durant Code of Ordinances Section 51.42 Monthly Residential Collection of Tree Limbs, Brush, Bulky Waste, and Yard Waste; Modifying Collection Day

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ordinance O-2023- Modify Bulky Waste Collection Schedule

ORDINANCE NO. O-2023-02

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES §51.42
MONTHLY RESIDENTIAL COLLECTION OF TREE LIMBS, BRUSH, BULKY WASTE,
AND YARD WASTE; MODIFYING COLLECTION DAY

BE IT ORDAINED BY THE COUNCIL OF DURANT, OKLAHOMA:

Section 1 – Section 51.42 of the Durant City Code shall be amended as follows:

§51.42 MONTHLY RESIDENTIAL COLLECTION OF TREE LIMBS, BRUSH,
BULKY WASTE, AND YARD WASTE.

The city shall provide collection of up to six cubic yards of tree limbs, brush, bulky waste, yard waste, or combination of the aforementioned items once per month at no additional cost to residential solid waste customers. This collection will be conducted on the first ~~Saturday~~ Wednesday of each month. Items may not be placed at the curb for collection greater than 24 hours prior to the scheduled collection day. The resident must contact the Sanitation Department ~~at least three days~~ not later than 3:00 p.m. Monday prior to the collection date to schedule collection. Items for collection must be placed curbside no later than 6:00 a.m. on the scheduled day of collection. If the first ~~Saturday~~ Wednesday of the month falls on a holiday or if the first Wednesday of the month is unavailable due to inclement weather, collection will occur the following Saturday.

Passed and approved this 14th day of February, 2023, in regular session of the Durant City Council.

CITY OF DURANT

MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

CYNTHIA J. PRICE
CITY CLERK



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2023-03 Amending Section 156.034 (District Regulations) of the Durant Code of Ordinances.
1) Ordinance O-2023-03 Section 1.
2) Ordinance O-2023-03 Section 2. Emergency Clause.

Information: In fall 2021, Planning Commission and City Council asked staff to research and bring back to them how other cities handle permitted uses and more particularly how other cities handle allowing more restrictive uses within the less restrictive zoning categories. In October 2021, the Planning Commission requested that staff draft an ordinance to change where the more restrictive use would be allowed only in the less restrictive zoning category. Meaning that only the residential uses would be allowed in the residential zoning categories and the commercial uses allowed in commercial categories, etc. The Planning Commission and City Council heard this in November but the item failed at that time.

The Planning Commission has requested this item be brought back to the Planning Commission and City Council for consideration again. The proposed language changes are attached to this staff report.

Planning Commission Recommendation: The Planning Commission recommended approval of the amendment to Section 156.034 (District Regulation).

Staff Recommendation: Staff does not have any issues with this change. However, one thing that will need to be addressed at some point will be the mixed-use areas that are within the Comprehensive Plan and Future Land Use Map.

Required Action: Hear the item and approve or deny Ordinance O-2023-03. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

Planning Commission and Staff recommend approval of this ordinance.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development

ATTACHMENTS:

1. Ordinance O-2023-03

ORDINANCE NO. O-2023-03

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, SECTIONS 156.034(A) (I) AND DECLARING AN EMERGENCY

WHEREAS, the Planning Commission desires to limit the types of development that can occur within specific zoning districts and establish specific zoning categories; and

WHEREAS, the Council understands the need to limit the types of development that can occur within specific zoning districts and the benefit of establishing specific zoning categories,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION I. ENACTMENT.

That the Code of Ordinances, Sections 156.034 (A)(I) is amended to read as follows:

§156.034 Uses Permitted in Districts

(A) (1) The uses permitted in the various districts are shown in division (C) of this section. The uses permitted in a more restricted district may be permitted in a less restricted district within the same zoning category; provided, however, that the yard space and other requirements of the more restricted district shall apply. For purposes of applying this rule the following shall apply:

a each district shown in the subsequent list shall be considered to be more restrictive than the one listed to the right; and,

b zoning categories shall consist of the following:

1. Residential - Districts A-1, R-1, R-2, R-3, and R-4.
2. Commercial - Districts C-0, C-1, C-2, C-3, and CBD.
3. Industrial- Districts I-1, and I-2.
4. Other - District H-1.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 14th day of March 2023, with the Emergency Clause passed separately.

CITY OF DURANT

Danny Sherrer, Acting Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on a Planned Unit Development Request for Property Near Gerlach Drive and Carl Albert Drive (PC2023-02)

Request: Consider a request from Mark Cope, for a Planned Unit Development for property located near the intersection of Gerlach Drive and Carl Albert Drive.

Current Zoning: R-3, General Residential

Surrounding Properties:

Direction	Zoning	Use
North	R-1 / A-1	School / Vacant
West	R-1 / R-3	Single Family & Multi Family Residential
South	R-3 / R-1	Single Family Residential / Vacant
East	I-2 / A-1 / R-3	Vacant / Single Family & Two Family Residential

Applicant: Mark Cope

Background: The applicant approached staff regarding a request for a Planned Unit Development (PUD) to place a mixed residential type development that will include townhomes and multi-family homes. The applicant would like to develop the property where the townhomes would be along Gerlach and the multi-family units would be further back to the South on the property. The concept plan shows the townhome development containing about seven buildings and the applicant stated there would be 36 units. The concept plan shows 5 multi-family buildings and the applicant stated there would be 144 units. The timing of development hinges upon whether the approval occurs, and then they will go out and get the engineering for the project completed.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters regarding this request.

Analysis: The aforementioned property is approximately 22 acres and is currently a vacant lot. The surrounding area is made up of a mix of Residential, Agriculture and Industrial Zoned properties. The subject property does meet the requirements for the lot area that is required within the requested Planned Unit Development. This development will meet the required setbacks, parking as well as having sidewalks and streetlights as required within ordinance. The applicant is having discussions with the Streets Department with regards to a traffic study that was conducted in this area. They also talked with the Water & Sewer Line Maintenance Department, regarding the possibility of moving a public water line that runs through the property as shown on the plat.

Staff members reviewed and signed off on this project with the following provisions being requested. The Maintenance and Operations Supervisor is asking that the water and sewer easements state the length and as the lines lay, which has

been marked on the plat. Community Development and Neighborhood Services has a comment that the applicant will be required to obtain a Stormwater Permit from the Oklahoma Department of Environmental Quality (ODEQ) and provide a copy of their permit and Stormwater Pollution Prevention Program (SW3P) plans to city staff before a building permit can be obtained should they disturb greater than 1 acre.

The current Future Land Use Map has this area as mixed residential land uses; therefore, this PUD request is in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended approval of this PUD request.

Staff Recommendation: Staff does recommend approval of the above requests since it is in line with ordinances and requirements. There is a concern from the Street Department regarding traffic impacts of the area. Staff does recommend that the above requests be considered in this request.

Required Action: Hear the item and approve or deny the Planned Unit Development request for the property located near the intersection of Gerlach Drive and Carl Albert Drive. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

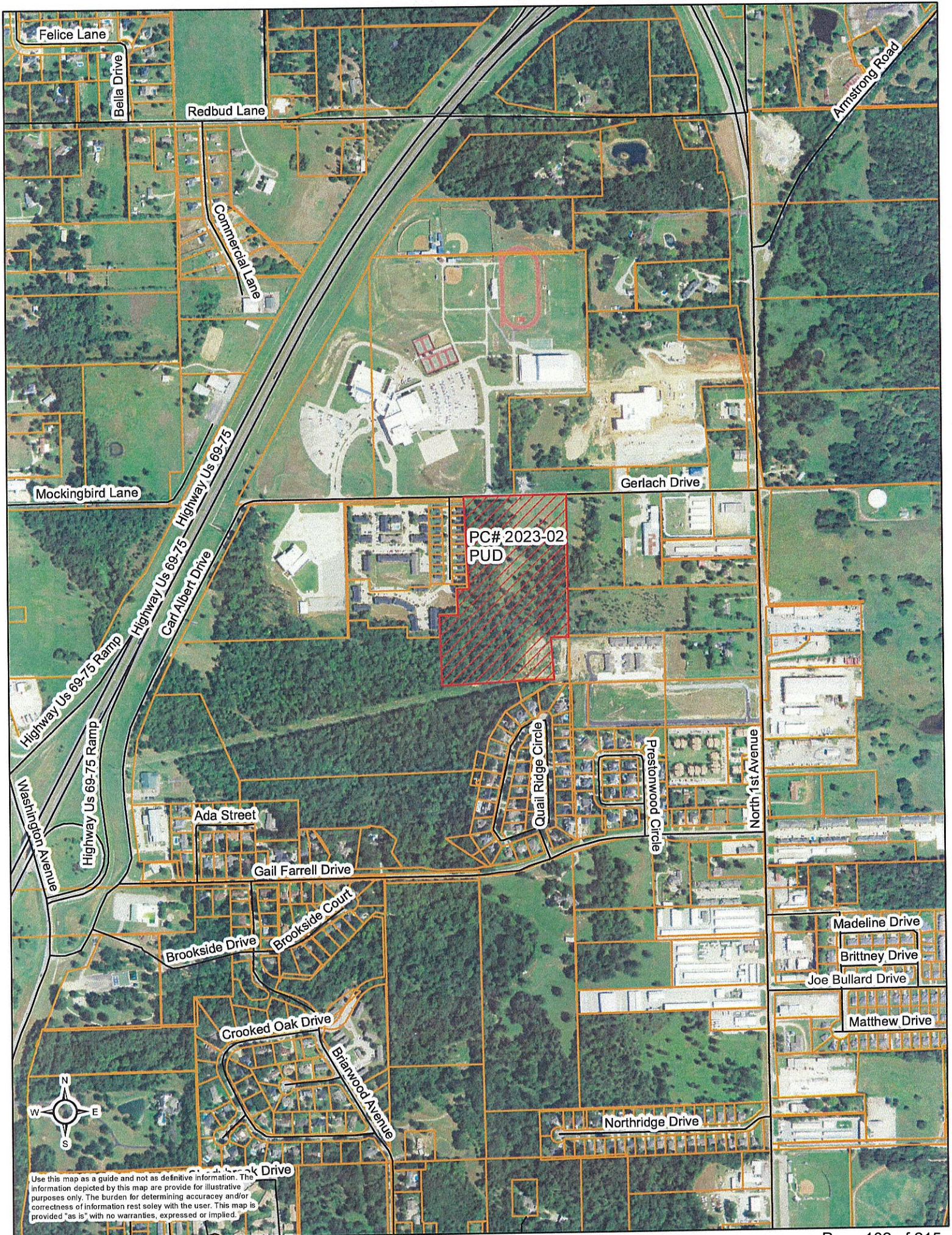
Planning Commission and Staff recommend approval because it does meet all ordinance requirements.

City Staff Information / Action Follow-up, if Council authorizes this action:

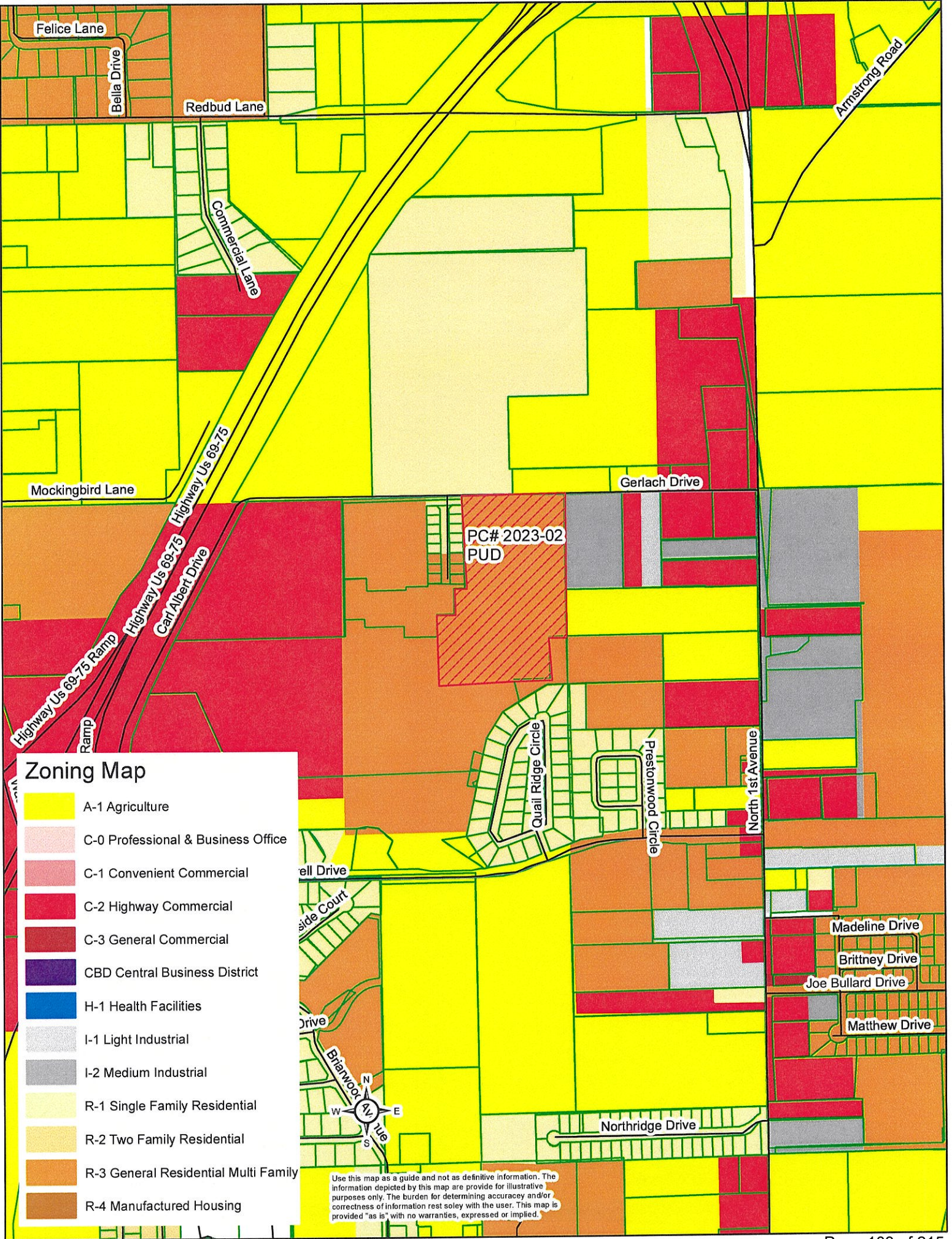
City Clerk
Community Development
GIS

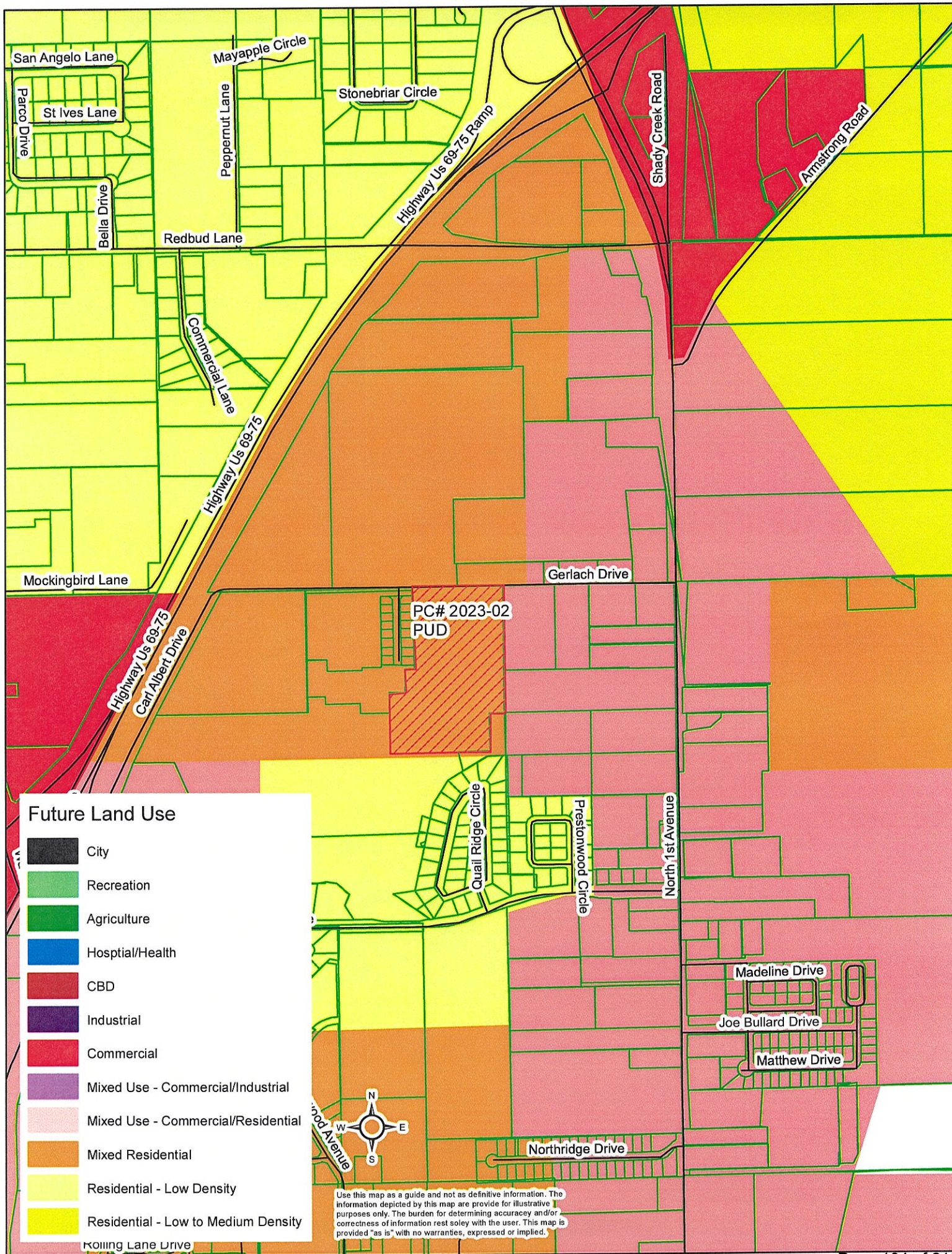
ATTACHMENTS:

1. Maps PC2023-02
2. Staff Sign Off Sheet
3. PUD Application
4. Warranty Deed
5. _Final Plat ver20 2023-03-01
6. Concept Plan
7. Comment Response Letter
8. Building Elevations (Townhomes)
9. Building Elevations (Multi-Family)
10. PUD Ordinance



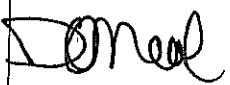
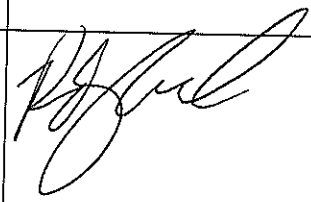
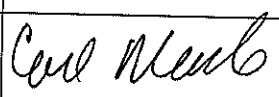
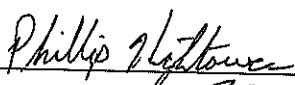
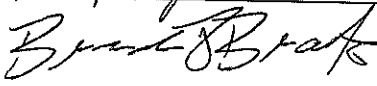
Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.





COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

The Grove PC2023-02

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		2/25/23	there will need to be a stormwater permit if 1 acre is disturbed
M&O Randy Cantrell		02-09-2023	Easements for water and waste water needs to say 25 ft. over water/wastewater lines lay
Streets Carl Meade		2-9-23	
Public Works Director Phillip Hightower		2-9-23	
Fire Marshal Brandon Brooks		2/9/23	
Building Official Shawn Jackson		2-9-23	
Engineer Brandon Wall	see attached		



Danielle O'Neal <doneal@durant.org>

The Grove PUD - Potential Development

brandon@wallengineering.com <brandon@wallengineering.com>
To: Danielle O'Neal <doneal@durant.org>

Tue, Jan 31, 2023 at 11:45 AM

We have no comments on concept plan.

Thanks,

Brandon Wall, P.E., President

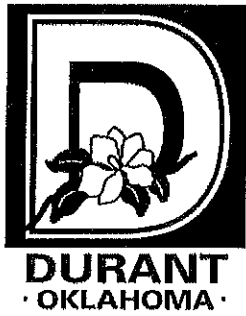
Wall Engineering, LLC

PO Box 1457, Durant, OK 74702 (mailing)

223 N Washington, Durant, OK 74701 (physical)

(c) 580.931.7998

[Quoted text hidden]



THE CITY OF DURANT

Office of Community Development

Explanation of Procedures for Planned Unit Development (PUD)

If you desire to make application for a Planned Unit Development, the procedure is as follows:

1. Check with the Community Development Department to see what your present zoning is in order to determine whether your proposed PUD is allowed in that zoning district. The Community Development Department will be happy to help you with this.
2. Contact Community Development to set up a pre-development meeting prior to submitting an application.
3. The City of Durant's Zoning Ordinance requires Planned Unit Development applicants to submit with their applications a certified list of the names and addresses of all property owners of record within three hundred (300) feet of their radiuses, which are provided by a Bonded Abstract Company. A map detailing the three hundred (300) foot notice area can be furnished by the Community Development Department to be used to complete the ownership list if required and if requested by the applicant.
4. The applicant is responsible for providing an accurate legal description of the property for which the Planned Unit Development is requested. A bonded abstractor or a registered land surveyor can provide this to you.
5. A complete site plan, drawn to scale, showing the location and dimensions of boundary lines with distances and bearings, easements, required yards any setbacks, and all existing and proposed buildings must be submitted with the Planned Unit Development application. The site plan must also meet the requirements within the current Planned Unit Development Ordinance.
6. In order to properly evaluate the proposed PUD, the Community Development Director may require the following additional information.
 - Location and intended use of existing and proposed buildings on the site, and the approximate location of existing buildings on abutting sites within fifty (50) feet.
 - Preliminary building elevations for all new or renovated structures, indicating height, bulk, and general appearance.
 - Preliminary improvement plans for any alteration of existing watercourses or drainage features, proposed streets and alleys, and the location of the 100-year floodplain.
 - The location of existing and proposed site improvements including parking and loading areas, pedestrian and vehicular access, landscaped areas, utility or service areas, fencing and screening, signs and lighting.
 - The number of existing off-street parking and loading spaces.
 - The relationship of the site and the proposed use to surroundings uses, including pedestrian and vehicular circulation, current use of nearby parcels, and any proposed off-site improvements to be made.
7. Complete the Planned Unit Development application, and bring it and the above required material to the Community Development Department at 300 W. Evergreen, located in City Hall. The Community Development Staff will make sure your application is complete, and will calculate the filing fee according to the following schedule.
 - PUD: \$300.00 plus cost of publication.

Your application, along with the filing fee, must be filed at the Community Development Department before noon (12:00 p.m.), at least thirty-six (36) days prior to the next Planning Commission Meeting.

8. After your application and required materials are filed, legal notice of the request will be published in the Durant Daily Democrat, as required by State Law. You are responsible for the cost of publication. Also at this time, every property owner within three hundred (300) feet of the exterior boundaries of your PUD request will be notified by letter, as required by State Law. These owners, and any other citizens, may protest if they so desire. Should the owners of fifty percent (50%) of the land within the notice area protest your request, it will take an affirmative vote of three (3) of the five (5) members of City Council to approve the PUD for your property.
9. The applicant for the PUD request must be the property owner. Please contact the Community Development Director for any questions.
10. The Community Development Staff will research and analyze your request and prepare a staff report with recommendations, which will be delivered to each Planning Commission Member.
11. The Zoning Code requires at a minimum, the following seven conditions be considered as a part of the Planned Unit Development:
 - The use is specifically identified and conforms to conditions listed in the zoning regulations;
 - The proposed use is not injurious to the present use of land nor prevents enjoyment of uses already permitted;
 - The change should not impede normal or orderly development or improvements of surrounding property;
 - Adequate utilities, access roads, drainage and other necessary facilities are provided;
 - Sufficient off-street parking and loading spaces are available;
 - The proposed use does not create a nuisance (odors, fumes, dust, noise and the like) in the area; and
 - If the use requires the applicant to obtain a license or permit from any other regulatory or governmental entity, such permit or license has been obtained.
12. At the next scheduled Planning Commission Meeting (the first Tuesday of each month) your request will be considered at a public hearing. You and/or your representative should be present. Staff will introduce your request, and you and any interested citizens will have the opportunity to speak to the Commission concerning your request.
13. At the conclusion of this public hearing the Planning Commission, by majority vote, will recommend that the Resolution to accomplish your requested Planned Unit Development either be approved or denied. The Planning Commission may recommend that the City Council establish conditions of approval. Conditions may include requirements for special yards, open spaces, buffers, fences, walls and screenings, requirements for installation and maintenance of landscaping and erosion control measures, requirements for street improvements and dedications, regulation of vehicular ingress and egress, and traffic circulation, and such other conditions that may be necessary to insure compatibility with surrounding uses, and preservation of the public health, safety and welfare. This recommendation along with your application and PUD Resolution will be transmitted to the City Council.
14. At the following City Council meeting (the second Tuesday of each month), the City Council will vote either to adopt or reject the proposed PUD Resolution. You or your representative should be present. At that time the City Council will have reviewed the Planning Commission minutes and recommendation. If the Resolution is approved by the City Council, it will become effective immediately.

The Planning Commission and City Council Meetings are held in the Roscoe J. Hatfield, Council Chambers, Durant City Hall, 300 West Evergreen St., Durant, Oklahoma. If you have any further questions, please call the Community Development Department at 580-931-6610.

The PUD process is independent from all other site development processes. All other applicable building and use permits must be obtained prior to construction. Please check with the Community Development Department concerning additional development requirements.

PLANNED UNIT DEV. APPLICATION (PUD)

Petition # _____
Fee \$ _____

APPLICANT INFORMATION

Name: Mark Cope	Email: james@copedfw.com	Phone #1: 972-208-2673
Mailing Address: Allen	Phone #2: 801-368-6646	
City: Allen	State: Texas	Zip: 75013
Applicant's Interest in Property: Owner		

____ Please use attached addendum if there is more than one applicant.

Physical Address of proposed PUD:		Name of Project: The Grove	
☐ Platted ☐ Un-Platted	Subdivision	Lot	Block
Legal Description: (If Un-platted) Part of the N/2 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian in Bryan County, OK			

Existing Zoning: R3	Proposed Use: 3 story Apts, 2 story Townhomes		
Present Use:	Parking Spaces Required: 1 bed - 1.5 spaces 2 bed - 2 spaces 3 bed - 2.5 spaces	Parking Spaces Provided:	
Parcel Width:	Parcel Length:	Acres:	Street/Road Frontage:
____ City Water (If City Water will be extended or improvements will be made, please explain:)			
____ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)			
____ Private Water ____ Private Sewer			
Explain in your own words why your property should be a Planned Unit Development. Current ordinance does not allow multiple buildings on one single lot for Apartments. Townhome zoning doesn't exist.			

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: *Mark Cope* Date: *11/28/2022*

Office Use Only

Date Filed		Date Payment Received		Notification Mailed		Comments
Initial		Initial		Date Initial		
Proof of Publication Received			Property Posting Verified			Comprehensive Plan Recommendations
Date Initial			Date Initial			
Staff Recommendation ____ Approve ____ Deny	PC Recommendation ____ Approve ____ Deny	City Council Action ____ Approve ____ Deny				Ordinance #

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

The Apartments will be managed by a 3rd party management company. Townhomes will be fee simple lots.

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

The multi family will provide parking for units per the table below. Townhomes will provide two minimum parking spots in a covered garage, with driveways suitable for parking

1 bed - 1.5 spaces

2 bed - 2 spaces

3 bed - 2.5 spaces

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

Trash Enclosures will be screened with CMU and metal gate frames

3. Traffic Impacts:

The subject property is adjacent to the high school and will have minimal impact to the surrounding area as there is no through traffic.

4. Protection of Neighborhoods:

Perimeter fencing between uses shall be either ornamental iron or wood fence.

Multi Family apartments will have an onsite management company.

What licenses and permits (if any) are required for this proposed use?

Building Permits required for each building type (residential, amenity), irrigation permits, fire suppression and other specific use permits as required

Please list or describe any other reasons to support this Planned Unit Dev. Permit Application.

This development provides permanent housing for the city of Durant that provides more tax revenue to the city and long term families to the school district.

Bryan County Abstract Company
Serving Bryan County Since 1903

After recording, return to:

Cope Equities, LLC

900 W. Bellamy Ste 230
Allen, TX 75013



I-2022-746723 Book 1605 Pg: 340
07/19/2022 3:05 pm Pg 0340-0343
Fee: \$ 24.00 Doc: \$ 1,650.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

WARRANTY DEED STATUTORY CORPORATION

Documentary Stamps: \$1,650.00

That Patco, Inc., an Oklahoma corporation, (the "Grantor"), in consideration of the sum of TEN & NO/100 Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto Cope Equities, LLC, (the "Grantee"), the following described real property and premises situate in Bryan County, Oklahoma, to wit:

A part of the N/2 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at the Northeast Corner of NW/4 NE/4 of said Section 20; Thence South 00 degrees 35 minutes 32 seconds East a distance of 1322.77 feet to a found 1/2" steel rod; Thence South 89 degrees 51 minutes 07 seconds West a distance of 148.22 feet to a found 1/2" steel rod; Thence South 59 degrees 32 minutes 37 seconds West a distance of 364.18 feet to a found 1/2" steel rod; Thence South 32 degrees 32 minutes 32 seconds West a distance of 215.54 feet to a found 1/2" steel rod; Thence South 13 degrees 00 minutes 19 seconds West a distance of 293.73 feet to a found railroad spike; Thence South 67 degrees 12 minutes 52 seconds West a distance of 39.46 feet to a found railroad spike; Thence South 21 degrees 13 minutes 38 seconds East a distance of 26.63 feet to a found railroad spike; Thence North 67 degrees 11 minutes 46 seconds East a distance of 21.00 feet to a found railroad spike; Thence South 13 degrees 00 minutes 19 seconds West a distance of 356.94 feet to a found 1/2" steel rod; Thence South 32 degrees 59 minutes 03 seconds East a distance of 266.31 feet to a set 1/2" steel rod; Thence South 88 degrees 20 minutes 10 seconds West a distance of 56.53 feet to a found 1/2" steel rod; Thence South 79 degrees 26 minutes 40 seconds West a distance of 54.23 feet to a set 1/2" steel rod; Thence North 89 degrees 56 minutes 20 seconds West a distance of 275.00 feet to a set 1/2" steel rod; Thence North 78 degrees 37 minutes 20 seconds West a distance of 101.98 feet to a set 1/2" steel rod; Thence North 89 degrees 56 minutes 20 seconds West a distance of 135.53 feet to a set 1/2" steel rod; Thence North 31 degrees 46 minutes 55 seconds West a distance of 13 1.35 feet to a set 1/2" steel rod; Thence North 22 degrees 44 minutes 43 seconds East a distance of 91.73 feet to a found 3/8" steel rod; Thence North 47 degrees 24 minutes 57 seconds West a distance of 130.72 feet to a found 3/8" steel rod; Thence North 81 degrees 23 minutes 20 seconds West a distance of 84.21 feet to a set 1/2" steel rod; Thence South 29 degrees 32 minutes 09 seconds West a distance of 10.83 feet to a set 1/2" steel rod; Thence South 89 degrees 25 minutes 36 seconds West a distance of 492.00 feet to a set 1/2" steel rod; Thence North 00 degrees 03 minutes 12 seconds East a distance of 203.71 feet to a found 3/8" steel rod; Thence South 89 degrees 47 minutes 46 seconds West a distance of 405.88 feet to a set 1/2" steel rod; Thence North 00 degrees 12 minutes 01 seconds West a distance of 149.70 feet to a set 1/2" steel rod; Thence North 12 degrees 59 minutes 19 seconds West a distance of 61.58 feet to a set 1/2" steel rod; Thence North 23 degrees 51 minutes 40 seconds West a distance of 605.53 feet to a set 1/2" steel rod; Thence North 90 degrees 00 minutes 00 seconds West a distance of 319.44 feet to a set 1/2" steel rod; Thence North 25 degrees 09 minutes 34 seconds East a distance of 57.08 feet to a set 1/2" steel rod; Thence North 28 degrees 01 minutes 34 seconds East a distance of 342.30 feet to a set 1/2" steel rod; Thence North 89 degrees 13 minutes 33 seconds East a distance of 1 180.00 feet to a set 1/2" steel rod; Thence North 00 degrees 28 minutes 01 seconds West a distance of 950.00 feet to a set 1/2" steel rod; Thence North 89 degrees 40 minutes 34 seconds East a distance of 192.53 feet to a set 1/2" steel rod; Thence North 89 degrees 59 minutes 26 seconds East a distance of 1338.78 feet to the point of beginning; LESS AND EXCEPT THE FOLLOWING TRACTS DESCRIBED AS:

A part of the NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at the Southwest corner of Lot 9 in Block I of the Quail Creek Addition to the City of Durant; Thence North 13 degrees 09 minutes 12 seconds East 15.60 feet to the point of beginning; Thence South 68 degrees 16 minutes 12 seconds West 21.50 feet; Thence North 21 degrees 25 seconds 25 seconds West 26.74 feet; Thence North 68 degrees 16 minutes 12 seconds East 40 feet; Thence South 13 degrees 09 minutes 12 seconds East 32.61 feet to the point of beginning.

STATE OF OKLAHOMA

Bryan County

Documentary Stamps \$ 1,650.00

A part of the SW/4 NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a ½" steel rod found at the Southwest Corner of Lot 10 in Block 1 of Quail Creek Addition to the City of Durant; Thence North 77 degrees 06 minutes 18 seconds West a distance of 65.13 feet to a set ½" steel rod; Thence North 13 degrees 08 minutes 59 seconds East a distance of 120.25 feet to a set ½" steel rod; Thence South 71 degrees 29 minutes 18 seconds East a distance of 65.41 feet to a found ½" steel rod; Thence South 13 degrees 08 minutes 59 seconds West a distance of 113.85 feet to the point of beginning.

A part of the SW/4 NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a 1/2" steel rod found at the Southwest Corner of Lot 5 in Block 1 of the Quail Creek Addition to the City of Durant; Thence South 56 degrees 31 minutes 40 seconds West a distance of 71.21 feet to a set 1/2" steel rod; Thence North 54 degrees 34 minutes 01 seconds West a distance of 219.14 feet to a set 1/2" steel rod; Thence North 82 degrees 49 minutes 33 seconds East a distance of 168.42 feet to a found 1/2 steel rod; Thence South 33 degrees 04 minutes 18 seconds East a distance of 129.84 feet to the point of beginning.

A part of the SW/4 NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a 1/2" steel rod found at the Southwest corner of Lot 4 in Block 1 of the Quail Creek Addition to the City of Durant; Thence with a curve to the right having a radius of 1085.52 feet (chord bears South 88 degrees 03 minutes 14 seconds West, 29.83 feet) an arc length of 29.83 feet to a set 1/2" steel rod; Thence North 54 degrees 34 minutes 01 seconds West a distance of 124.65 feet to a set 1/2" steel rod; Thence North 56 degrees 31 minutes 40 seconds East a distance of 71.21 feet to a found 1/2" steel rod; Thence South 33 degrees 04 minutes 18 seconds East a distance of 131.90 feet to the point of beginning.

A tract of land in the Northeast Quarter of the Northeast Quarter of the Northwest Quarter (NE/4 NE/4 NW/4) and in the Northwest Quarter of the Northwest Quarter of the Northeast Quarter (NW/4 NW/4 NE/4) of Section Twenty (20), Township Six (6) South, Range Nine (9) East of the Indian Meridian, Bryan County, Oklahoma, more particularly described as: Being the North 613.76 feet of the East 192.53 feet of the Northeast Quarter of the Northeast Quarter of the Northwest Quarter (NE/4 NE/4 NW/4) of said Section Twenty (20) and the North 613.76 feet of the West 629.11 feet of the Northwest Quarter of the Northwest Quarter of the Northeast Quarter (NW/4 NW/4 NE/4) of Section Twenty (20).

Said tract being described by metes and bounds as follows:

A tract of land in the Northeast Quarter of the Northeast Quarter of the Northwest Quarter (NE/4 NE/4 NW/4) and in the Northwest Quarter of the Northwest Quarter of the Northeast Quarter (NW/4 NW/4 NE/4) of Section Twenty (20), Township Six (6) South, Range Nine (9) East of the Indian Meridian. Bryan County, Oklahoma, more particularly described by metes and bounds as follows:

COMMENCING at the Northeast corner of the Northeast Quarter of said Section;
THENCE South 89 degrees 23 minutes 23 seconds West, along the north line of said Northeast Quarter, a distance of 2028.83 feet to the POINT OF BEGINNING;
THENCE South 00 degrees 43 minutes 32 seconds East, parallel with the west line of said Northeast Quarter, a distance of 613.76 feet;
THENCE South 89 degrees 23 minutes 23 seconds West, parallel with the north line of said Northeast Quarter, a distance of 629.11 feet to a point on the west line of said Northeast Quarter,
THENCE South 89 degrees 31 minutes 8 seconds West, parallel with the North line of the Northwest Quarter of said Section, a distance of 192.53 feet;
THENCE North 00 degrees 4 minutes 32 seconds West, parallel with the east line of said Northwest Quarter, a distance of 613.76 feet to a point on the north line of said Northwest Quarter;
THENCE North 89 degrees 31 minutes 38 seconds East, along said north line, a distance of 192.53 feet to the Northeast corner of said Northwest Quarter;
THENCE North 89 degrees 23 minutes 23 seconds East, along the North line of said Northeast Quarter, a distance of 629.11 feet to the POINT OF BEGINNING.

A part of the SW/4 NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at the Southwest Corner of Lot 10 in Block 1, Quail Creek Addition, an addition to the City of Durant, Thence South 13 degrees 09 minutes 12 seconds West 65.7 feet; Thence South 68 degrees 16 minutes 12 seconds West 40.0 feet; Thence South 21 degrees 25 minutes 25 seconds East 26.74 feet; Thence North 68 degrees 16 minutes 12 seconds East 21.5 feet; Thence South 13 degrees 09 minutes 12 seconds West 15.6 feet; Thence North 82 degrees 46 minutes 40 seconds West 65.23 feet; Thence

North 13 degrees 01 minutes 47 seconds East 120.35 feet; Thence South 77 degrees 06 minutes 18 seconds East 65.13 feet to the point of beginning.

A tract of land lying in the North half of Section Twenty (20), Township Six (6) South, Range Nine (9) East of the Indian Meridian, Bryan County, State of Oklahoma, being more particularly described by metes and bounds as follows:

Commencing at the North Quarter corner of said Section 20; Thence South 89 degrees 31 minutes 38 seconds West along the North line of said Section a distance of 192.53 feet; Thence South 00 degrees 43 minutes 32 seconds a distance of 613.76 feet to the Point of Beginning; Thence North 89 degrees 31 minutes 38 seconds East a distance of 192.53 feet to a point on the East line of the Northwest Quarter of said Section 20; Thence North 89 degrees 23 minutes 23 seconds East a distance of 554.60 feet; Thence South 00 degrees 00 minutes 00 seconds West a distance of 180.33 feet; Thence South 90 degrees 00 minutes 00 seconds West a distance of 124.09 feet; Thence South 00 degrees 00 minutes 00 seconds West a distance of 154.40 feet; Thence South 90 degrees 00 minutes 00 seconds West a distance of 225.21 feet; Thence North 00 degrees 06 minutes 09 seconds West a distance of 76.00 feet; Thence South 90 degrees 00 minutes 00 seconds West a distance of 201.93 feet to a point on the East line of the Northwest Quarter of said Section 20; Thence continuing South 90 degrees 00 minutes 00 seconds West a distance of 68.34 feet; Thence North 00 degrees 00 minutes 00 seconds West a distance of 56.66 feet; Thence South 90 degrees 00 minutes 00 seconds West a distance of 124.92 feet; Thence North 00 degrees 43 minutes 32 seconds West a distance of 194.59 feet to the Point of Beginning.

A part of the N/2 of Section 20, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma further described as: Beginning at the Northwest corner of Lot 9, Block 1 of Quail Creek Subdivision to the City of Durant, Oklahoma, according to the recorded plat thereof; Thence South 13 degrees 00 minutes 19 seconds West, along the West line of Quail Creek Subdivision, a distance of 65.89 feet; Thence South 67 degrees 12 minutes 52 seconds West a distance of 39.46 feet; Thence South 21 degrees 13 minutes 38 seconds East a distance of 26.63 feet; Thence North 67 degrees 11 minutes 46 seconds East a distance of 21.00 feet; Thence South 13 degrees 00 minutes 19 seconds West, along the West line of Quail Creek Subdivision, a distance of 356.94 feet; Thence South 82 degrees 35 minutes 37 seconds West a distance of 168.42 feet; Thence South 54 degrees 31 minutes 51 seconds East a distance of 348.95 feet; Thence South 88 degrees 20 minutes 10 seconds West a distance of 28.72 feet; Thence South 79 degrees 26 minutes 40 seconds West a distance of 54.23 feet; Thence North 89 degrees 56 minutes 20 seconds West a distance of 275.00 feet; Thence North 78 degrees 37 minutes 20 seconds West a distance of 101.98 feet; Thence North 89 degrees 56 minutes 20 seconds West a distance of 135.53 feet; Thence North 31 degrees 46 minutes 55 seconds West a distance of 131.35 feet; Thence North 22 degrees 44 minutes 43 seconds East a distance of 91.73 feet; Thence North 47 degrees 24 minutes 57 seconds West a distance of 130.72 feet; Thence North 81 degrees 23 minutes 20 seconds West a distance of 84.21 feet; Thence South 29 degrees 32 minutes 09 seconds West a distance of 10.83 feet; Thence South 89 degrees 25 minutes 36 seconds West a distance of 492.00 feet; Thence North 00 degrees 03 minutes 12 seconds East a distance of 203.71 feet; Thence South 89 degrees 47 minutes 46 seconds West a distance of 405.88 feet; Thence North 00 degrees 12 minutes 01 seconds West a distance of 149.70 feet; Thence North 89 degrees 12 minutes 29 seconds East a distance of 1694.79 feet; back to the point of beginning.

A tract of land situated in a part of the NE/4 of Section 20, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County Oklahoma, more particularly described by metes and bounds as follows;

COMMENCING at a ½" pin found at the SW Corner of the S/2 of the SW/4 of NE/4 of the NE/4 of said Section 20, said point also being the NE Corner of Lot 11 in Block 3 of Quail Creek Addition the City of Durant, Bryan County, Oklahoma, and the true POINT OF BEGINNING; Thence South 88 degrees 36 minutes 46 seconds West along the North line of Lot 11 in Block 3 and the North line of Lot 16 in Block 1 of Quail Creek Addition, a distance of 148.22 feet to a found ½" steel pin; Thence South 59 degrees 25 minutes 48 seconds West, along the Northerly line of Lots 16 and 15 in Block 1 of Quail Creek, Addition, a distance of 216.99 feet to set ½" steel pin with PLS 1819 ID cap; Thence North 12 degrees 14 minutes 00 seconds West a distance of 154.24 feet to a set ½" steel pin with PLS 1819 ID cap; Thence North 89 degrees 28 minutes 31 seconds a distance of 249.34 feet to a set ½" steel pin with 1819 ID cap; Thence North 00 degrees 31 minutes 29 seconds West a distance of 290.15 feet a set ½" steel pin with PLS 1819 ID cap; Thence North 89 degrees 32 minutes 55 seconds a distance of 118.00 feet to the NW Corner of the S/2 of the SW/4 of the NE/4 of said Section 20, occupied by a found 3/8" steel pin with CA 4450 ID cap; Thence South 00 degrees 31 minutes 29 seconds along the West line of the S/2 of the SW/4 of the NE/4 of the NE/4, a distance of 330.15 feet back to the true Point of Beginning.

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto said Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this 15th day of July, 2022.

Patco, Inc.

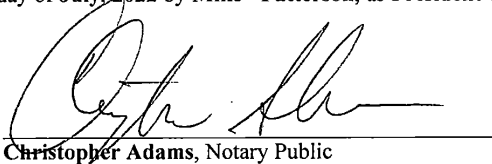


By: Mike Patterson, President

ACKNOWLEDGMENT - OKLAHOMA FORM

STATE OF OKLAHOMA }
 } ss.
COUNTY OF BRYAN }

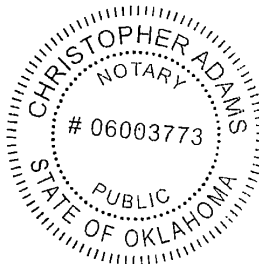
This instrument was acknowledged before me on this 15th, day of July, 2022 by Mike Patterson, as President of Patco, Inc., a Corporation.


Christopher Adams, Notary Public

My Commission Expires: April 12, 2026

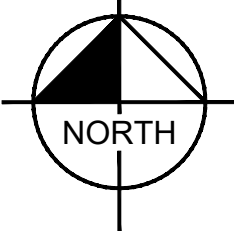
Commission No.:

File No.: 2022030160
Name of Title Insurer:



I-2022-746723 Book 1605 Pg: 343
07/19/2022 3:05 pm Pg 0340-0343
Fee: \$ 24.00 Doc: \$ 1,650.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

604 NAIL FND.
(NORTHWEST CORNER OF
SECTION 20, TOWNSHIP 6
SOUTH, RANGE 9 EAST, 1M.)



GRAPHIC SCALE IN FEET
0 50 100 200
1" = 100' @ 24X36

FUSION BIBLE CHURCH, INC.
BOOK 1358, PG. 133

U. S. HIGHWAY 69 / 75
CARL ALBERT DRIVE

LINE TABLE		
NO.	BEARING	LENGTH
L1	S00°47'50"E	51.17'
L2	S44°12'10"W	34.99'
L3	S89°23'23"W	15.50'
L4	S44°23'23"W	34.84'
L5	N45°36'39"W	34.88'
L6	N17°32'50"W	106.70'
L7	N49°18'03"E	21.75'
L8	S17°32'50"E	110.26'
L9	S45°36'39"E	21.60'
L10	N44°23'23"E	18.27'
L11	N89°23'23"E	7.18'
L12	N44°12'10"E	18.39'
L13	N00°47'50"W	26.16'
L14	N49°18'03"E	26.07'
L15	S89°23'18"W	25.34'

CURVE TABLE					
NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	41°50'26"	84.00'	61.34'	S68°28'10"W	59.99'
C2	25°05'06"	184.00'	80.56'	S11°55'56"W	79.92'
C3	25°05'06"	204.00'	89.31'	S11°55'56"W	88.60'
C4	41°50'26"	104.00'	75.95'	S68°28'10"W	74.27'

FROM PATCO, INC.
BOOK 945, PG. 191
TO COPE EQUITIES, LLC
BOOK 1605, PG. 340

EASEMENT TO OKLAHOMA
GAS AND ELECTRIC CO.
CASE NO. CS-2016-779
BOOK 1465, PAGE 716

STATE OF OKLAHOMA
DEPARTMENT OF PUBLIC SAFETY
BOOK 982, PG. 604

FRANCES J. MICKLE
BOOK 1128, PG. 43

GAIL FARRELL DRIVE

TRACT 2
INDEPENDENT SCHOOL DISTRICT NO. 72, BRYAN COUNTY,
STATE OF OKLAHOMA, AKA DURANT INDEPENDENT SCHOOL
DISTRICT, AKA DURNT PUBLIC SCHOOLS
BOOK 1358, PG. 133

GERLACH DRIVE

16.5' STATUTORY
ROADWAY EASEMENT

P.O.B.
1/2" IRFC
"DEPAGE, JR. PLS. 4566"

ALUM. DISK FND.
(NORTHEAST CORNER OF
SECTION 20, TOWNSHIP 6
SOUTH, RANGE 9 EAST, 1M.)

16.5' STATUTORY
ROADWAY EASEMENT

25' SANITARY SEWER
EASEMENT AS THE LINE LIES
(BY THIS PLAT)

25' SANITARY SEWER EASEMENT
BOOK 736, PAGE 599 (THE PORTIONS
OF THE EASEMENT WITHIN THE LIMITS
OF THIS PLAT ARE ABANDONED BY
THIS PLAT)

LOT 1, BLOCK A
22.249 ACRES
969,166 SQ. FT.

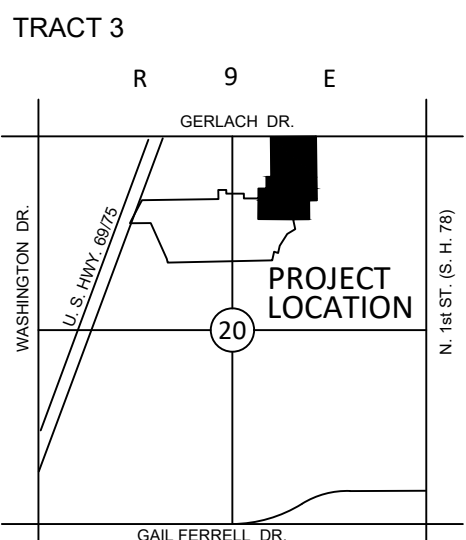
20' WATER EASEMENT
AS THE LINE LIES
(BY THIS PLAT)

J. SCOTT CRAIN AND
CAROL S. CRAIN
BOOK 1337, PG. 67

CRAIG MCLERRAN
BOOK 1149, PG. 790

15' EASEMENT TO OKLAHOMA
GAS AND ELECTRIC CO.
BOOK 750, PAGE 250

ARCHEY DEVELOPMENT
TRACT PLAT
BOOK 1488, PAGE 743



LOCATION MAP
NOT TO SCALE

FINAL PLAT
DURANT WEST ADDITION
LOT 1, BLOCK A

22.249 ACRES
SITUATED IN
N/2 OF SECTION 20, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF
THE INDIAN MERIDIAN
CITY OF DURANT, BRYAN COUNTY, OKLAHOMA

Kimley»Horn

6160 Warren Parkway, Suite 210
Frisco, Texas 75034 FIRM # CA 2740

Tel. No. (972) 335-3580
Fax No. (972) 335-3779

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 100'	MBM	KHA	03/01/2023	064512320	1 OF 2

OWNER:
Cope Equities, LLC
900 W. Bethany, Suite 230
Allen, Texas 75013
Phone: 972-908-2673
Contact: James Crusier

APPLICANT:
Kimley-Horn and Associates, Inc.
12750 Merit Drive, Suite 1000
Dallas, Texas 75251
Phone: 972-770-1376
Contact: Jonathan Kerby, PE

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That Cope Equities, LLC, is the owner of a portion of the N/2 of Section 20, Township 6 South, Range 9 East of the Indian Meridian, City of Durant, Bryan County, Texas, same being a portion of that tract of land described in a Warranty Deed to Cope Equities, LLC., recorded in Book 1605, Page 340, Public Records of Bryan County, Oklahoma, same being the remaining portion of that tract of land described in a Warranty Deed to Patco, Inc., recorded in Book 945, Page 191, Public Records of Bryan County, Oklahoma, and being more particularly described as follows:

BEGINNING at a 1/2-inch iron rod with a plastic cap, stamped "DEPAGE JR PLS 4566", found in Gerlach Drive, for the northeast corner of said Patco, Inc., tract, and the northwest corner of that tract of land, described in a deed to J. Scott Crain and Carol S. Crain, recorded in Book 1337, Page 67, Public Records of said county, same also being the northeast corner of the NW/4 of the NE/4 of said Section 20;

THENCE South 00°36'42" East, departing said Gerlach Drive, along the easterly line of said Patco, Inc., tract, the westerly line of said Crain tract, passing a 1/2-inch iron rod with a plastic cap, stamped "DEPAGE JR PLS 4566", found for the southwest corner of said Crain tract and the northwest corner of that tract of land, described in a deed to Craig McLerran, recorded in Book 1149, Page 760, Public Records of said county, continuing along the westerly line of said McLerran tract, a total distance of 986.73 feet to a 3/8-inch iron rod with a plastic cap, stamped "CA4455" found for the southwest corner of said McLerran tract, same being the northeast corner of Tract 5 as depicted in Archey Development Tract Plat, an addition of the City of Durant, according to the Map or Plat, recorded in Book 1488, Page 743, Public Records of said county;

THENCE South 89°33'04" West, along a northerly line of said Tract 5, a distance of 118.00 feet to a 5/8-inch iron rod with a red plastic cap, stamped "PLS1767" set for the northerly, northwest corner of said Tract 5;

THENCE South 00°31'29" East, along a westerly line of said Tract 5, a distance of 290.15 feet to a 5/8-inch iron rod with a red plastic cap, stamped "PLS1767" set for corner;

THENCE South 89°28'31" West, along a northerly line of said Tract 5, passing at a distance of 249.34 feet to a 1/2-inch iron rod found for the westerly, northwest corner of said Tract 5, continuing across said Patco, Inc., tract, a total distance of 785.91 feet to a 5/8-inch iron rod with a red plastic cap, stamped "PLS1767" set for corner;

THENCE North 00°0'00" East, continuing across said Patco, Inc., tract, passing at a distance of 328.16 feet, a 5/8-inch iron rod with a red plastic cap, stamped "PLS1767" set for the southerly, southeast corner of Parkridge Addition Phase II, an addition to the City of Durant, according to the Map or Plat, recorded in Book 1126, Page 55, Public Records of said county, continuing along an easterly line of said Parkridge Addition Phase II, a total distance of 482.56 feet to a 1/2-inch iron rod found for corner;

THENCE along the southerly lines of said Parkridge Addition Phase II, the following:

North 90°0'00" East, a distance of 124.09 feet to a 1/2-inch iron rod found for corner;

North 00°0'00" East, a distance of 180.33 feet to a 1/2-inch iron rod with a plastic cap, stamped "RPLS 3948" found for corner;

North 89°23'23" East, a distance of 74.51 feet to a 1/2-inch iron rod with a plastic cap, stamped "DEPAGE LS 1324" found for easterly, southeast corner of said Parkridge Addition Phase II;

THENCE North 00°43'32" West, along the easterly line of said Parkridge Addition Phase II, passing a found 1/2-inch iron rod found for the northeast corner of said Parkridge Addition Phase II and the southeast corner of Parkridge Addition, an addition to the City of Durant, according to the Map or Plat, recorded in Book 583, Page 713, Public Records of said county, continuing along the easterly line of said Parkridge Addition, a distance of 613.76 feet to a PK nail found for the northeast corner of said Parkridge Addition, same being on the northerly line of said Section 20 and being in aforesaid Gerlach Drive;

THENCE North 89°22'57" East, along the northerly line of said Section 20 and said Gerlach Drive, a distance of 699.90 feet to the **POINT OF BEGINNING** and containing 22.249 acres (969,166 square feet) of land, more or less.

I hereby offer for dedication all streets and easements as shown on this plat of Durant West Addition to the City of Durant, Bryan County, Oklahoma.

GIVEN under my hand, this the _____ day of _____, 2023

By: Cope Equities, LLC, a Texas limited liability company

By: _____
Name: _____
Title: _____

STATE OF _____ **\$**
COUNTY OF _____ **\$**

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the _____ day of _____, 2023.

Notary Public in and for the State of _____

My commission expires: _____

NOTES:

All bearings shown are based on grid north of the Oklahoma State Plane Coordinates (NAD 83 South Zone) utilizing the state HARN. All dimensions shown are ground distances. To obtain a grid distance, multiply the ground distance by the Project Combined Factor (PCF) of 0.999955357671.

FLOOD STATEMENT:

According to Federal Emergency Management Agency's Flood Insurance Rate Map No. 40013C0170E, for Bryan County, Oklahoma and incorporated areas, dated June 2, 2011, this property is located within Zone X (unshaded) defined as "Areas determined to be outside the 0.2% annual chance floodplain"

If this site is not within an identified special flood hazard area, this flood statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. This flood statement shall not create liability on the part of the surveyor.

SURVEYOR'S CERTIFICATE

That I, Michael B. Marx, a Registered Professional Land Surveyor in the State of Oklahoma, do hereby certify that I have made a careful survey of the foregoing property designated as the Plat of Durant West Addition, an addition to the City of Durant, Bryan County, Oklahoma, and that this plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineer and Land Surveyors.

Witness my hand and seal, this the _____ day of _____, 2023

Michael B. Marx, P.L.S. 1767

PRELIMINARY
THIS DOCUMENT SHALL NOT BE
RECORDED FOR ANY PURPOSE

STATE OF TEXAS **\$**

COUNTY OF COLLIN **\$**

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Michael B. Marx, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the _____ day of _____, 2023.

Notary Public in and for the State of Texas

My commission expires: _____

BONDED ABTRACTOR'S CERTIFICATE

The undersigned, duly qualified and lawfully bonded abstractor of title in and for Bryan County and the State of Oklahoma, certifies that the records of said County show that the title to the land shown on the Plat of Durant West Addition, an addition to the City of Durant, Bryan, Oklahoma, is vested in Choctaw Nation of Oklahoma, and that on this the ____ day of _____, 2022, there ore no actions pending or judgements of any nature in any court or on file with the clerk of said land or owner thereof, that the taxes are paid for the year _____ and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, mortgages, or other encumbrances of any kind against the land included in the annexed plat, except mortgages and liens of record.

In witness whereof, said Bonded Abstractor has caused this instrument to be executed, this the _____ day of _____, 2023

By: Modern Abstract & Title, LP.

Signature

Printed Name

Title

STATE OF _____ **\$**
COUNTY OF _____ **\$**

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the _____ day of _____, 2023.

Notary Public in and for the State of _____

My commission expires: _____

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified and acting County Treasurer of Bryan County, State of Oklahoma; that the tax records of said county show all taxes are paid for the year _____ and prior years on the land shown on the Final Plat of Durant West Addition, an addition to the City of Durant, Bryan County, Oklahoma; that the required statutory security has been deposited in the office of County Treasurer, guaranteeing the payment of the current year's taxes.

In witness whereof, said County Treasurer has caused this instrument to be executed, this the _____ day of _____, 2023

Prudy Sullivan-Holt, County Treasurer

STATE OF OKLAHOMA **\$**

COUNTY OF BRYAN **\$**

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Oklahoma, on this day personally appeared Prudy Sullivan-Holt, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the _____ day of _____, 2023.

Notary Public in and for the State of _____

My commission expires: _____

CITY PLANNING COMMISSION APPROVAL

It is acknowledged by the City of Durant Planning Commission that the Plat of Durant West Addition, an addition to the City of Durant, Bryan County, Oklahoma has been approved at a meeting on the ____ day of _____, 2023.

Planning Commission Chair

Planning Commission Secretary

Printed Name

Printed Name

CITY OF DURANT COUNCIL APPROVAL

BE IT HEREBY RESOLVED by the Council of the City of Durant, that the Plat of Durant West Addition, an addition to the City of Durant, Bryan County, Oklahoma is hereby approved and the dedications shown hereon are hereby approved and accepted.

ADOPTED by the Council of the City of Durant, Oklahoma this ____ day of _____, 2023.

Cynthia Price, City Clerk

Mayor

Printed Name

COUNTY CLERK CERTIFICATE

STATE OF OKLAHOMA **\$**
COUNTY OF BRYAN **\$**

The Instrument _____ was filed on the ____ day of _____, 2023 at _____ and duly recorded in Book _____, Page _____.

County Clerk

STATE OF OKLAHOMA **\$**

COUNTY OF BRYAN **\$**

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Oklahoma, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the _____ day of _____, 2023.

Notary Public in and for the State of _____

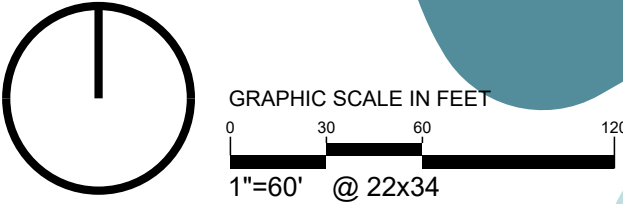
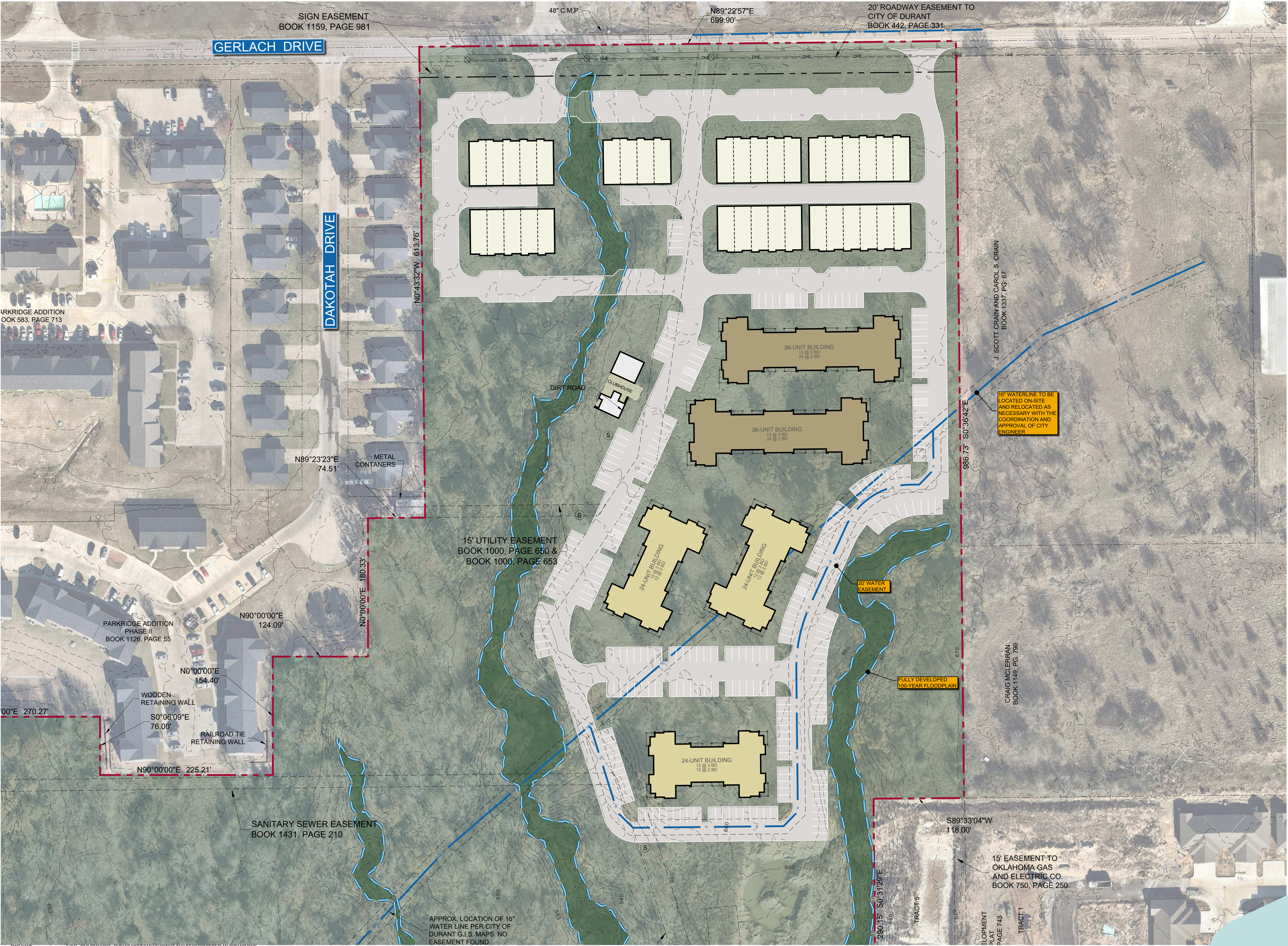
My commission expires: _____

FINAL PLAT
DURANT WEST ADDITION
LOT 1, BLOCK A
22.249 ACRES
SITUATED IN
N/2 OF SECTION 20, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF
THE INDIAN MERIDIAN
CITY OF DURANT, BRYAN COUNTY, OKLAHOMA

Kimley»Horn					
6160 Warren Parkway, Suite 210 Frisco, Texas 75034 FIRM # CA 2740					
Tel. No. (972) 335-3580 Fax No. (972) 335-3779					
Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	MBM	KHA	03/01/2023	064512320	2 OF 2

OWNER:
Cope Equities, LLC
900 W. Bethany, Suite 230
Allen, Texas 75013
Phone: 972-908-2673
Contact: James Cruser

APPLICANT:
Kimley-Horn and Associates, Inc.
12750 Merit Drive, Suite 1000
Dallas, Texas 75251
Phone: 972-770-1376
Contact: Jonathan Kerby, PE



Lot Summary - Phase 1

Towhomes	36	20.0%
MF - 24	72	40.0%
MF - 36	72	40.0%
Total	180	

Parking Summary

Regular Parking Spaces	296
Handicapped Parking Spaces	14
Total Parking Spaces	311

- NOTES:
1. THIS PLAN IS CONCEPTUAL IN NATURE AND MAY HAVE BEEN PRODUCED WITHOUT THE BENEFIT OF A SURVEY OR CONTACT WITH THE CITY, COUNTY, ETC.
 2. FLOOD PLAIN SHOWN IS SUBJECT TO CHANGE BASED ON A MORE DETAILED FULLY DEVELOPED FLOOD STUDY ANALYSIS.
 3. AERIAL IMAGE BY NEARMAP, COPYRIGHT 2022.

CONCEPT PLAN

Durant West
Durant, Oklahoma

Kimley»Horn

13455 Noel Road
Two Galleria Office Tower, Suite 700
Dallas, TX 75240
P 972-770-1300, F 972-239-3820
State of Texas Registration No. F-928

November 2022



January 31, 2023

City of Durant
300 West Evergreen
Durant, OK 74701
508-931-6613
doneal@durant.org

RE: ***The Grove - PUD
Response to Review Comments #1***

To whom it may concern:

This letter is in response to the reviews dated December 16, 2022, and January 5, 2023, regarding The Grove PUD. Your comment is listed first, followed by the response in bold italics.

1. Is there a second entrance/exit? Fire Code does require two ways in and out.
Response: A second access driveway was added to the Concept Plan.
2. There was a question regarding the existing waterline that is on the property and where that is in comparison to the buildings that are planned.
Response: The proposed re-alignment of the existing waterline was added to the Concept Plan.
3. All utilities / easements will need to be shown.
Response: The proposed water easement was added to the Plat and Concept Plan.
4. How many total units are being planned for both types of residential units?
Response: 180 units total. Townhomes – 36 units. Multi-Family – 144 units. Please reference Concept Plan table for more detail.
5. There were some questions as to the traffic impacts and the question if a traffic study has been done in this area.
Response: As discussed in the PUD comments meeting, Kimley-Horn is working on a traffic study to provide before the Planning and Zoning meeting per the direction of the City.
6. What are the plans for drainage?
Response: The plan is to capture stormwater in an underground storm sewer system and outfall into the existing drainage channel on-site.
7. We will only need a plat that shows the PUD area. The two lots that are being shown on the plat are large enough to be separated via warranty deed and is not required to go through the platting process. I've added the ordinance for your reference.
Response: Revised per comment.
8. Are the roads expected to be private or public? What about the sewer connection?
Response: The roads will be private. The proposed sewer lines on-site will be private.

9. Once you have the corrected legal and corrected warranty deed, please let me know. That is what we will use for the publications.

Response: The warranty has been provided with this submittal. Revised per comment.

10. The plat that will be used for the PUD will need to meet the subdivision requirements. The Planning Commission Signature block will need the secretary next to the chairman (how the City Council is).

Response: Revised per comment.

11. The signature blocks need to be added - County Treasurer notary & County Clerk w/ notary.

Response: Revised per comment.

12. They typically want to see an idea of what the buildings could look like. So that might be something to consider.

Response: Noted. The building elevations has been provided with this submittal.

13. Will there be any topographic changes made?

Response: The grading plan that will be submitted with the engineering plans will show the proposed topographic changes. The grading plan has not been produced at this time.

14. Any open space, etc. can be shown on the concept plan too.

Response: It is the developers plan to have open space amenity areas to serve the development.

15. Will need the expected schedule of development.

Response: The schedule of the development is contingent on the proposed Plat and PUD zoning. The engineering plans will be submitted after plat and zoning are approved.

16. If there will be any covenants on the property, those will need to be listed on the plat.

Response: There are no covenants proposed at this time.

17. Here is something to ensure while designing – PUD Perimeter Requirements.

Response: Noted.

18. Whether the proposal is consistent with the Comprehensive Plan.

Response: The Comprehensive Plan shows that the PUD area is for mixed residential and aligns with the proposal.

19. Whether the proposal harmonizes with the existing and expected development of surrounding areas.

Response: The proposal is adjacent to residential on the west and harmonizes with the development of the surrounding area.

20. Whether the proposal is a unified treatment of the development possibilities of the project site.

Response: Kimley-Horn and Cope Equities believe that the proposal is a unified treatment of the project site.

21. Whether the proposal would benefit orderly and proper development of the city.

Response: Kimley-Horn and Cope Equities believe that the proposal would benefit the overall development of the City.

22. Whether the sidewalks and streets provide a traffic flow compatible with the development and surrounding street pattern.

Response: As discussed in the PUD comments meeting, Kimley-Horn is working on a traffic study to provide before the Planning and Zoning meeting per the direction of the City.

23. Our Street Supervisor is wanting to ensure the development will not have any negative impacts to traffic there, especially since that is a very congested and highly traveled area with having the high school across the street and the new elementary school just down the road. The City has already received complaints about the amount of traffic in that area.

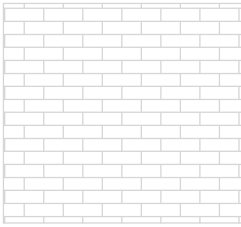
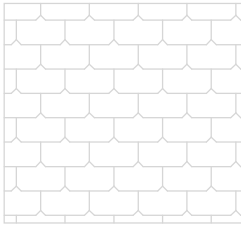
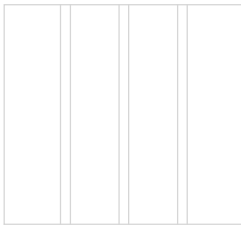
Response: As discussed in the PUD comments meeting, Kimley-Horn is working on a traffic study to provide before the Planning and Zoning meeting per the direction of the City.

Regards,

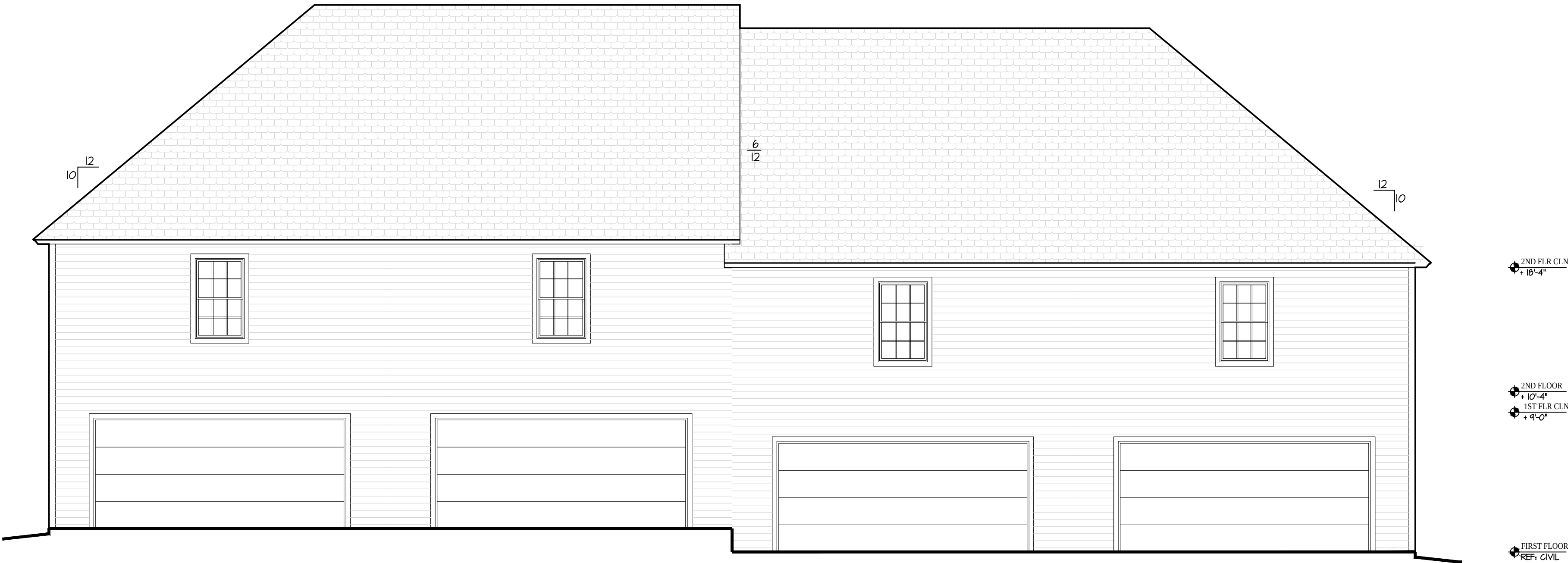
KIMLEY-HORN AND ASSOCIATES, INC.



Jonathan Kerby, P.E. – Project Manager

MATERIALS LEGEND			
BRICK	COMPOSITION ROOF		
			
HORIZONTAL COMPOSITE SIDING	VERTICAL COMPOSITE SIDING		
			

GENERAL NOTES			
NO.	DESCRIPTION	NO.	DESCRIPTION
A.	Consult Architect upon the investigation of any condition inconsistent to the intent of these drawings.	J.	Paint all equipment panels, conduit, and piping on exterior to match adjacent surface color. Refer to Exterior Materials Package for paint colors.
B.	DO NOT SCALE DRAWINGS. Contact Architect for clarification for any missing or unclear dimension or note.	K.	REF: CIVIL for all Finish Floor Elevations. Finish Floor Elevations vary by UNIT.
C.	Provide vertical masonry expansion joints as shown and no more than 25' O.C.		
D.	Herringbone brick veneer edged with stacked bond header course at sides.		



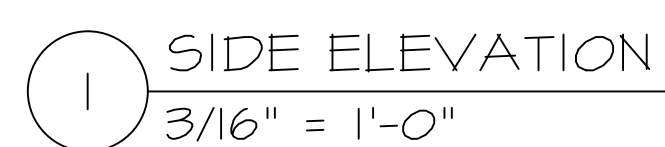
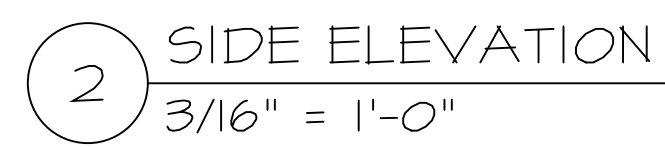
2 REAR ELEVATION
3/16" = 1'-0"

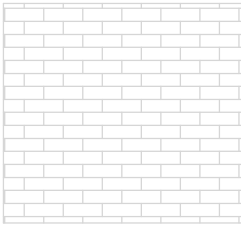
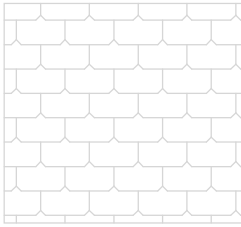
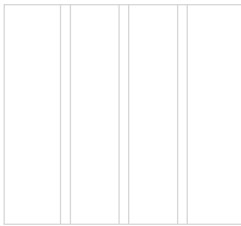


1 FRONT ELEVATION
3/16" = 1'-0"

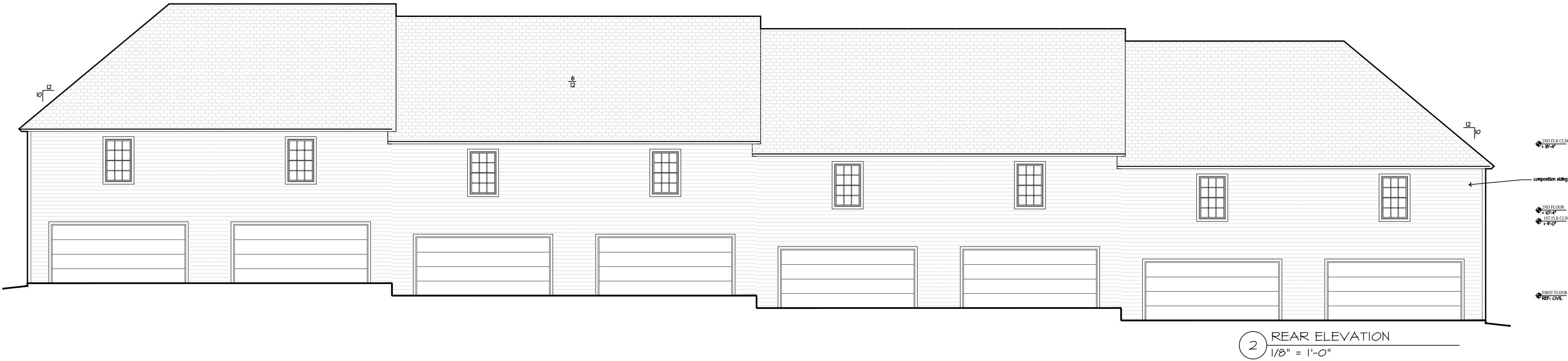
M A T E R I A L S L E G E N D	
BRICK	COMPOSITION ROOF
HORIZONTAL COMPOSITE SIDING	VERTICAL COMPOSITE SIDING

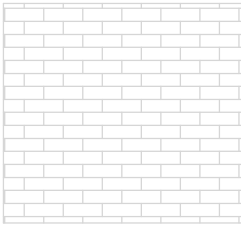
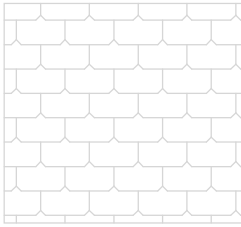
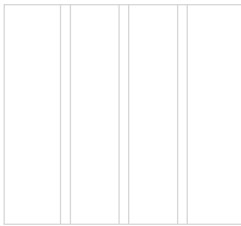
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C.	Provide vertical masonry expansion joints as shown and no more than 25' O.C.		
D.	Herringbone brick veneer edged with stacked bond header course at sides.		



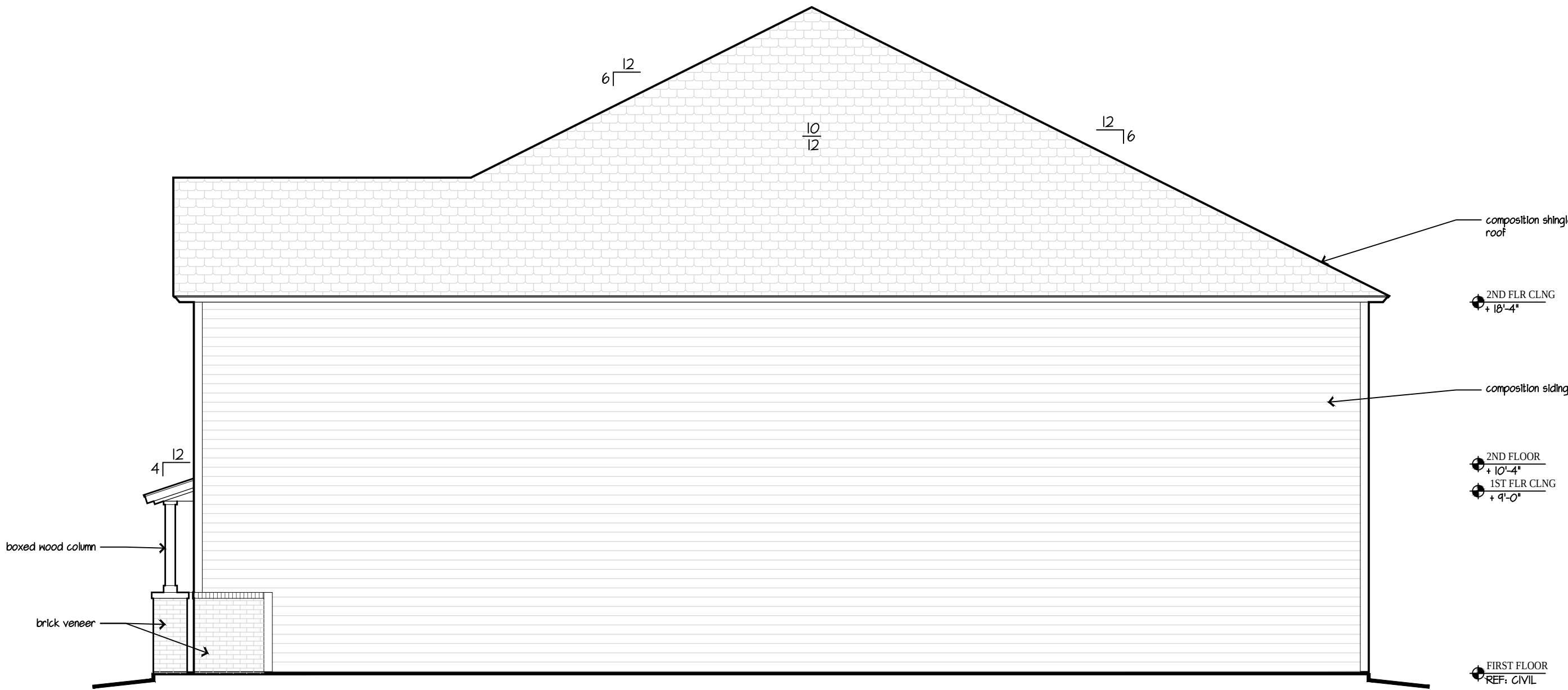
MATERIALS LEGEND			
BRICK		COMPOSITION ROOF	
			
HORIZONTAL COMPOSITE SIDING		VERTICAL COMPOSITE SIDING	
			

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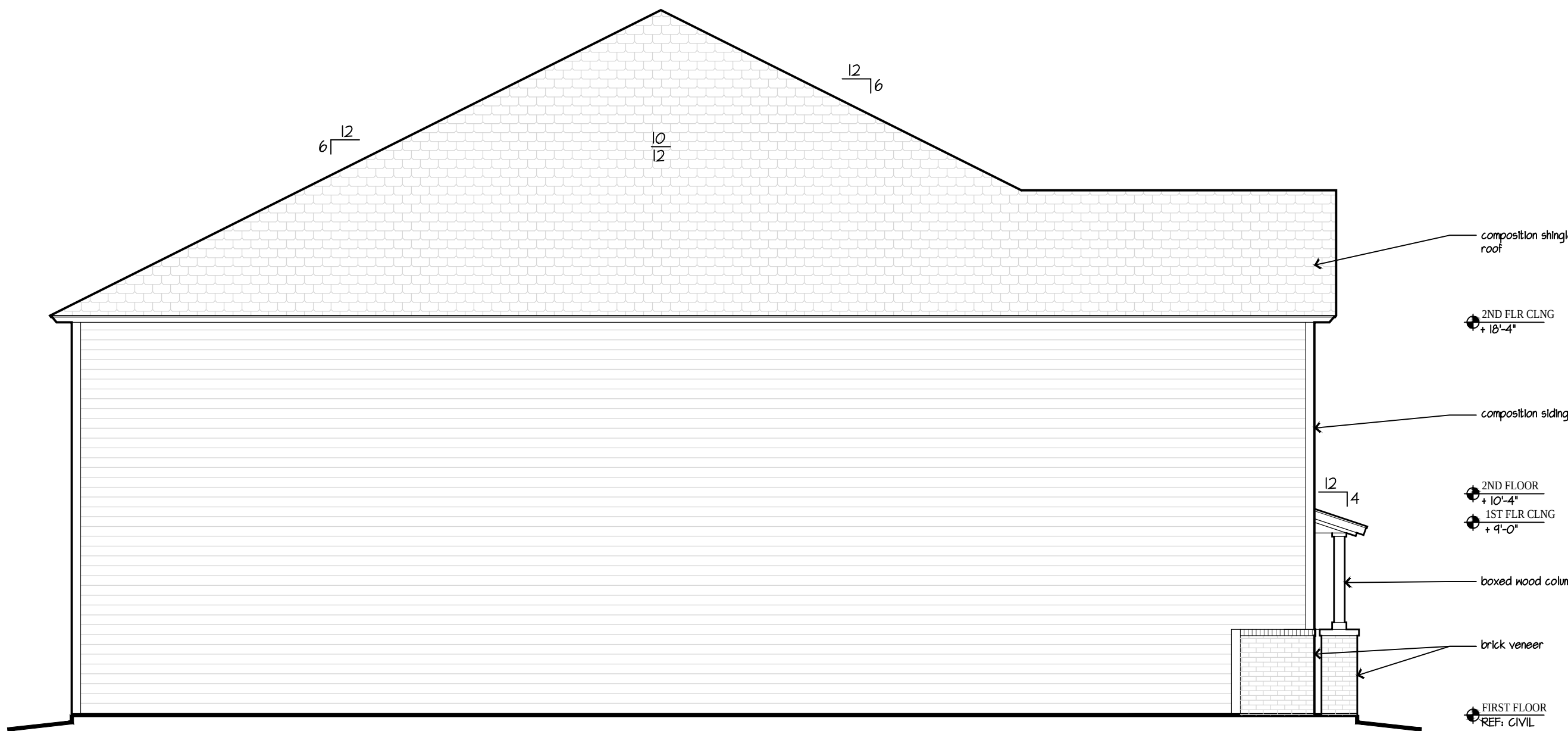


MATERIALS LEGEND	
BRICK	COMPOSITION ROOF
	
HORIZONTAL COMPOSITE SIDING	VERTICAL COMPOSITE SIDING
	

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2 SIDE ELEVATION
3/16" = 1'-0"



1 SIDE ELEVATION
3/16" = 1'-0"



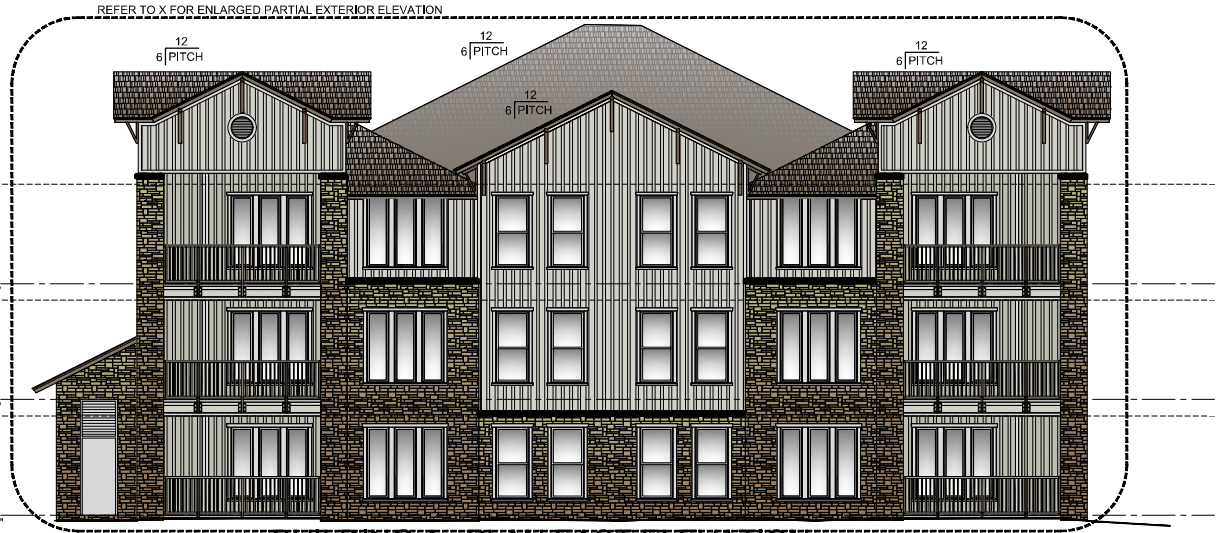
01 BUILDING 1 - PLAN NORTH ELEVATION



02 BUILDING 1 - PLAN SOUTH ELEVATION



03 BUILDING 1 - PLAN WEST ELEVATION



04 BUILDING 1 - PLAN EAST ELEVATION

0 4 8 16 24
graphic scale in feet (scale: 1/8" = 1'-0")

LEGEND

STONE & HORIZONTAL SIDING
THIN-SET STONE SYSTEM
EQUAL TO HORIZON STONE
CRAFTSMAN COTTAGE
STONE - "HARBOR BLUFF"

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ACME BRICK
3024 ACME BRICK PLAZA
FORT WORTH, TX 76109
817-332-4101
JASON HAMILTON
jhamilton@acmebrick.com
214-586-4554

3/4-INCH CEMENT PLASTER
ON GALVANIZED METAL
LATH OVER VAPOR BARRIER

GLASS AS SCHEDULED
REFER TO WINDOW AND
DOOR TYPES

ARCHITECTURAL
COMPOSITION SHINGLE
SYSTEM EQUAL TO GAF
TIMBERLINE HD29 SHINGLES
COLOR = "WEATHERED
WOOD"

APPLY OVER GAF
SHINGLE - MATES ROOF
DECK PROTECTION

BOARD & BATTEN SIDING
SYSTEM EQUAL TO JAMES
HARDIE®
HARDIE® PANEL VERTICAL
SIDING PRODUCTS
SELECT CEDARMILL®
COLOR = "LIGHT MIST"

MATCHING COLOR BATTEN
BOARDS AT 16 INCHES ON
CENTER WILL BE HARDIE®
TRIM BOARDS RUSTIC
GRAIN® BATTEN BOARDS

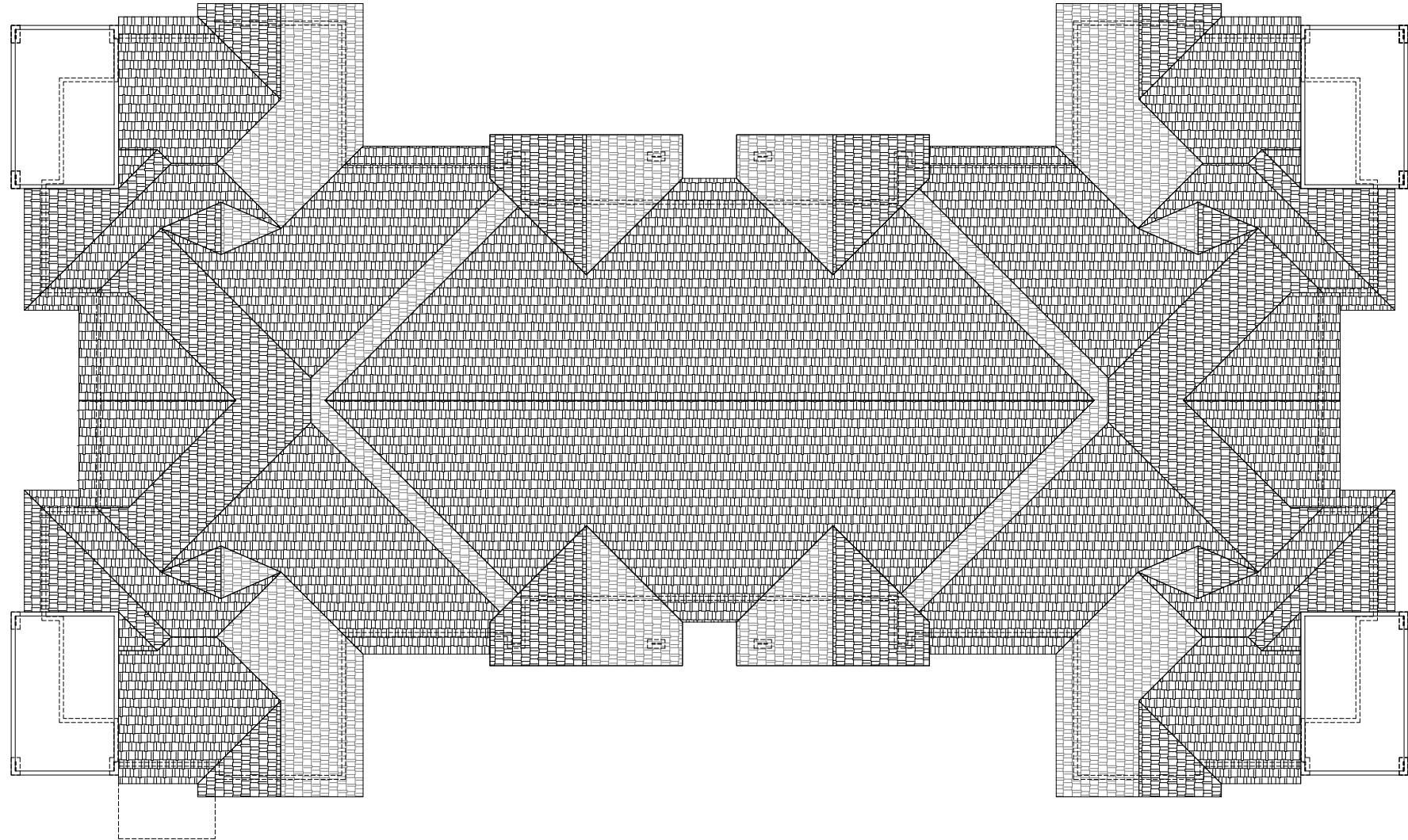
GENERAL NOTES

- GUTTERS, DOWNSPOUTS AND ANY EXPOSED METAL TRIM WILL BE PRE-FINISHED METAL EQUAL TO KYNAR 500 FINISH, COLOR = "OLD TOWN ZINC V29P".
- TRIM BOARDS AT CORNERS, ABUTTING MASONRY, DOOR / WINDOW TRIM AND OTHER TRIM WILL BE EQUAL TO HARDIE 1 X 4 TRIM, SELECT CEDAR MILL, COLOR = "ARTIC WHITE".
- FASCIA & GABLE TRIM BOARDS WILL BE EQUAL TO HARDIE 1 X 6 TRIM, ROUGH CEDAR TEXTURE, COLOR = "ARTIC WHITE".
- SOFFIT PANELS WILL BE EQUAL TO HARDIE 1 X 2 SILL TRIM WITH 1 X 4 APRON TRIM, SELECT CEDAR MILL, COLOR = "ARTIC WHITE".
- WINDOW SILLS WILL BE EQUAL TO HARDIE 1 X 2 SILL TRIM WITH 1 X 4 APRON TRIM, SELECT CEDAR MILL, COLOR = "ARTIC WHITE".

Revisions

1	
2	
3	
4	
5	

SHEET CONTENTS
BUILDING 1 EXTERIOR
ELEVATIONS



PLAN NORTH
REFER TO SITE
PLAN FOR
TRUE NORTH



01

BUILDING TYPE 1 ROOF PLAN

0 4 8 16 24
graphic scale in feet (scale: 1/8" = 1'-0")

GENERAL NOTES

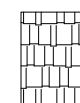
- A. ROOFING SYSTEMS ALONG WITH UNDERLAYMENTS WILL BE INSTALLED AS PER THE SPECIFICATIONS.
- B. MAINTAIN 6 TO 12 ROOF PITCH
- C. FLASHINGS WILL BE CONSTRUCTED AND INSTALLED AS PER THE LATEST SMACNA STANDARDS & ANSI SRP1 REQUIREMENTS
- D. GUTTERS, DOWNSPOUTS AND ANY EXPOSED METAL TRIM & FLASHINGS WILL BE

- PRE-FINISHED METAL EQUAL TO KYNAR 500 FINISH, COLOR = "OLD TOWN ZINC W29". FLASHINGS NOT IN VIEW FROM GRADE MAY BE LEFT UN-PAINTED GALVANIZED OR COLOR COATED. SEE REFERENCED DETAILS FOR PROFILES, DIMENSIONS AND ADDITIONAL INFORMATION.
- E. DOWNSPOUTS WILL BE PRE-FINISHED METAL WITH SUPPORT STRAPS AT 48-INCHES ON CENTER
- F. REFER TO WALL SECTIONS FOR BENDS IN DOWNSPOUTS
- G. PROVIDE REQUIRED FITTINGS

- AND ACCESSORIES TO FULLY FURNISH DOWNSPOUTS
- H. PROVIDE PRE-CAST CONCRETE SPLASH BLOCKS AT EACH DOWNSPOUT DISCHARGE
- I. PROVIDE ALL COMPONENTS, PARTS AND ACCESSORIES FOR A COMPLETE ROOF SYSTEM
- J. PLUMBING VENT THRU ROOF STACKS WILL BE FLASHED WITH METAL AND NOT RUBBER OR OTHER NON-METALIC BOOTS.
- K. PROVIDE PRE-FINISHED METAL END CAPS AT GUTTERS.
- L. PROVIDE THE APPROPRIATE CLOSURE, CAP, SILL, CHANNEL

- AND CORNER PRE-FINISHED METAL TRIM TO COMPLETE ENCLOSURE FOR AN UNIFORM SYSTEM.
- M. FASCIA & GABLE TRIM BOARDS WILL BE EQUAL TO HARDIE 1 X 6 TRIM, ROUGH CEDAR TEXTURE, COLOR = "ARTIC WHITE"
- N. SOFFIT PANELS WILL BE EQUAL TO HARDIE, VENTED SELECT CEDAR MILL, 24-INCH WIDE, COLOR = "ARTIC WHITE"

LEGEND



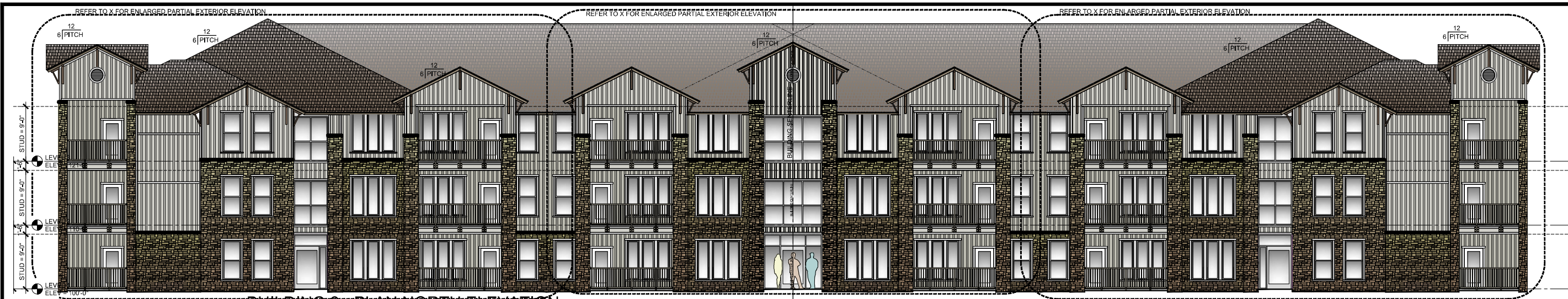
ARCHITECTURAL COMPOSITION SHINGLE SYSTEM EQUAL TO GAF TIMBERLINE HDZ® SHINGLES COLOR = "WEATHERED WOOD"

APPLY OVER GAF SHINGLE MATE® ROOF DECK PROTECTION

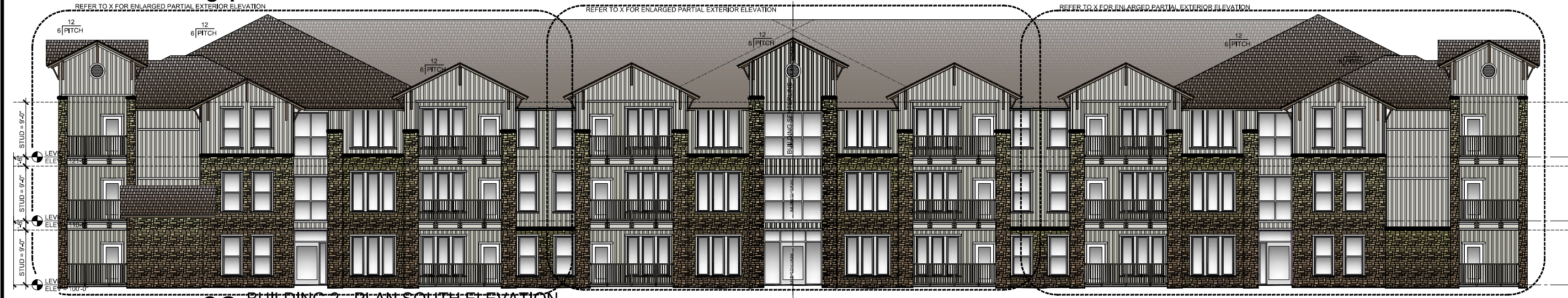
Revisions

1	
2	
3	
4	
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SHEET CONTENTS
BUILDING TYPE 1
ROOF PLAN



01 BUILDING 2 - PLAN NORTH ELEVATION

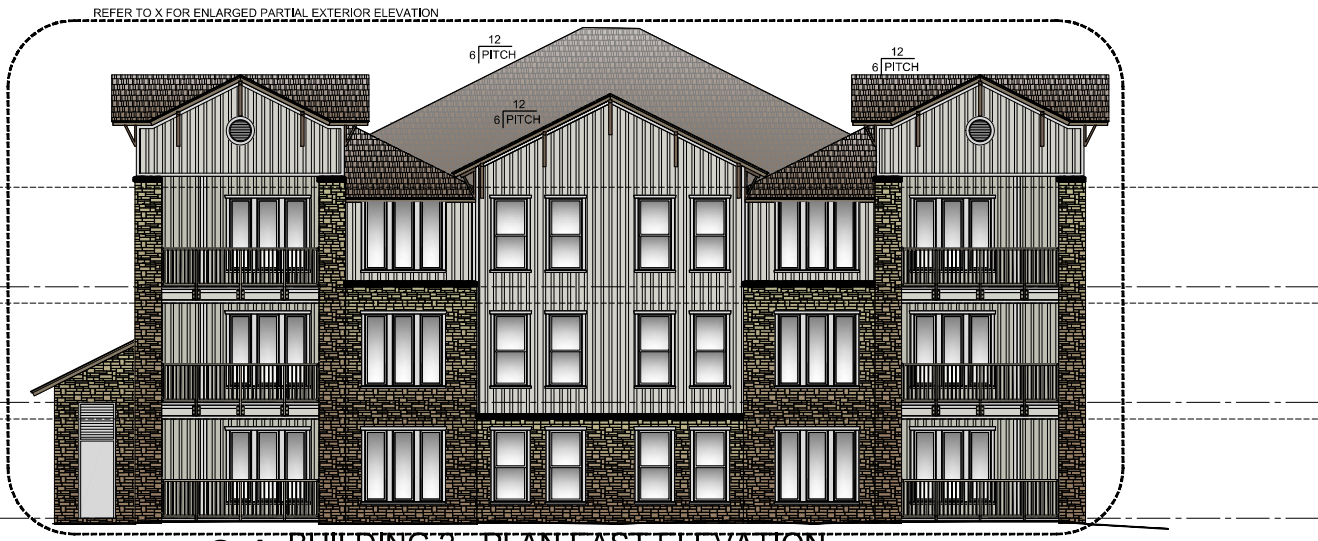


02 BUILDING 2 - PLAN SOUTH ELEVATION



03 BUILDING 2 - PLAN WEST ELEVATION

0 4 8 16 24
graphic scale in feet (scale: 1/8" = 1'-0")



04 BUILDING 2 - PLAN EAST ELEVATION

LEGEND

STONE & HORIZONTAL SIDING
THIN-SET STONE SYSTEM
EQUAL TO HORIZON STONE
CRAFTSMAN COTTAGE
STONE - "HARBOR BLUFF"

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HARDIE® PANEL VERTICAL
SIDING PRODUCTS
SELECT CEDARMILL®
COLOR = "LIGHT MIST"

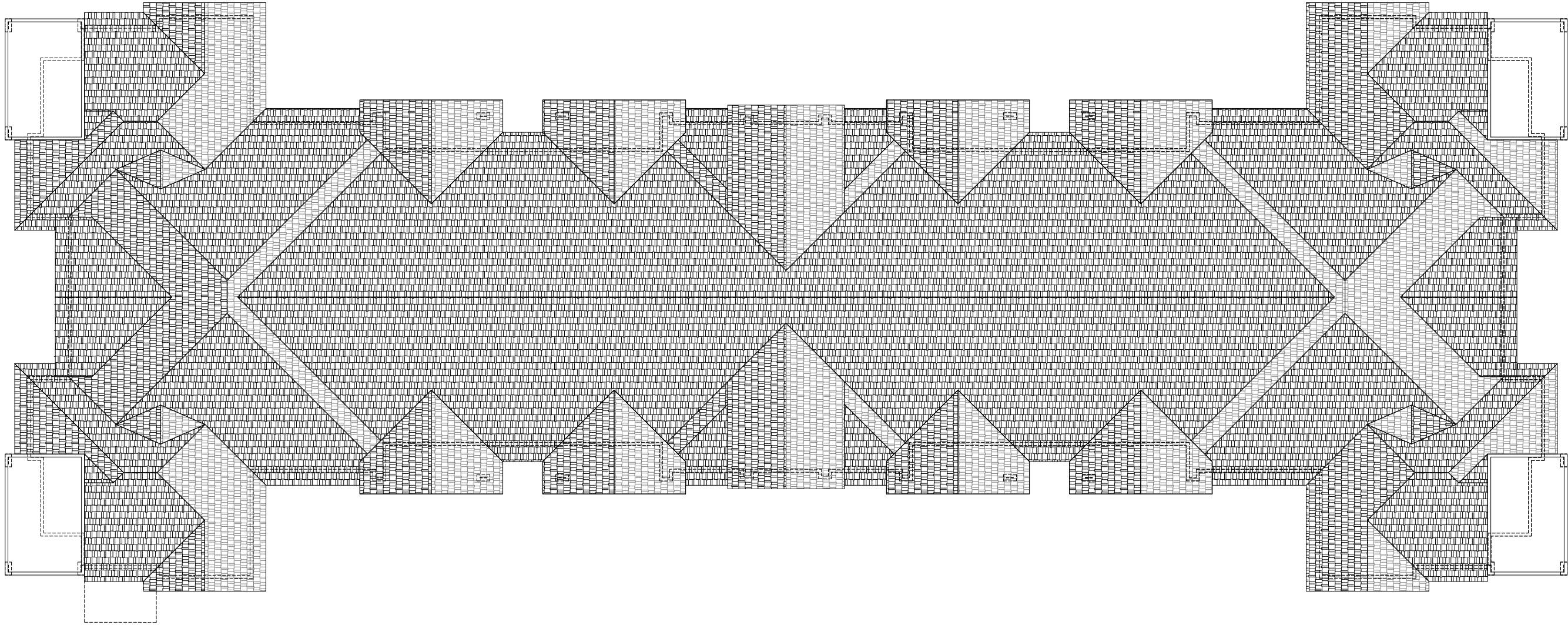
MATCHING COLOR BATTEN
BOARDS AT 16 INCHES ON
CENTER WILL BE HARDIE®
TRIM BOARDS RUSTIC
GRAIN® BATTEN BOARDS

GENERAL NOTES

- GUTTERS, DOWNSPOUTS AND ANY EXPOSED METAL TRIM WILL BE PRE-FINISHED METAL EQUAL TO KYNAR 500 FINISH, COLOR = "OLD TOWN ZINC V22P"
- TRIM BOARDS AT CORNERS, ABUTTING MASONRY, DOOR / WINDOW TRIM AND OTHER TRIM WILL BE EQUAL TO HARDIE 1 X 4 TRIM, SELECT CEDAR MILL, COLOR = "ARTIC WHITE"
- FASCIA & GABLE TRIM BOARDS WILL BE EQUAL TO HARDIE 1 X 6 TRIM, ROUGH CEDAR TEXTURE, COLOR = "ARTIC WHITE"
- SOFFIT PANELS WILL BE EQUAL TO HARDIE - VENTED SELECT CEDAR MILL, 24-INCH WIDE, COLOR = "ARTIC WHITE"
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Revisions

SHEET CONTENTS
BUILDING 2 EXTERIOR
ELEVATIONS



PLAN NORTH
REFER TO SITE
PLAN FOR
TRUE NORTH



01

BUILDING TYPE 2 ROOF PLAN

0 4 8 16 24
graphic scale in feet (scale: 1/8" = 1'-0")

GENERAL NOTES

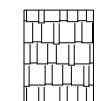
- A. ROOFING SYSTEMS ALONG WITH UNDERLAYMENTS WILL BE INSTALLED AS PER THE SPECIFICATIONS.
- B. MAINTAIN 6 TO 12 ROOF PITCH
- C. FLASHINGS WILL BE CONSTRUCTED AND INSTALLED AS PER THE LATEST SMACNA STANDARDS & ANSI SRP1 REQUIREMENTS
- D. GUTTERS, DOWNSPOUTS AND ANY EXPOSED METAL TRIM & FLASHINGS WILL BE

- PRE-FINISHED METAL EQUAL TO KYNAR 500 FINISH, COLOR = "OLD TOWN ZINC W29". FLASHINGS NOT IN VIEW FROM GRADE MAY BE LEFT UN-PAINTED GALVANIZED OR COLOR COATED. SEE REFERENCED DETAILS FOR PROFILES, DIMENSIONS AND ADDITIONAL INFORMATION.
- E. DOWNSPOUTS WILL BE PRE-FINISHED METAL WITH SUPPORT STRAPS AT 48-INCHES ON CENTER
- F. REFER TO WALL SECTIONS FOR BENDS IN DOWNSPOUTS
- G. PROVIDE REQUIRED FITTINGS

- AND ACCESSORIES TO FULLY FURNISH DOWNSPOUTS
- H. PROVIDE PRE-CAST CONCRETE SPLASH BLOCKS AT EACH DOWNSPOUT DISCHARGE
- I. PROVIDE ALL COMPONENTS, PARTS AND ACCESSORIES FOR A COMPLETE ROOF SYSTEM
- J. PLUMBING VENT THRU ROOF STACKS WILL BE FLASHED WITH METAL AND NOT RUBBER OR OTHER NON-METALIC BOOTS.
- K. PROVIDE PRE-FINISHED METAL END CAPS AT GUTTERS.
- L. PROVIDE THE APPROPRIATE CLOSURE, CAP, SILL, CHANNEL

- M. FASCIA & GABLE TRIM BOARDS WILL BE EQUAL TO HARDIE 1 X 6 TRIM, ROUGH CEDAR TEXTURE, COLOR = "ARTIC WHITE"
- N. SOFFIT PANELS WILL BE EQUAL TO HARDIE, VENTED SELECT CEDAR MILL, 24-INCH WIDE, COLOR = "ARTIC WHITE"

LEGEND



ARCHITECTURAL COMPOSITION SHINGLE SYSTEM EQUAL TO GAF TIMBERLINE HDZ® SHINGLES COLOR = "WEATHERED WOOD"

APPLY OVER GAF SHINGLE MAT® ROOF DECK PROTECTION

Revisions

1	
2	
3	
4	
5	

SHEET CONTENTS
BUILDING TYPE 2
ROOF PLAN



01 BUILDINGS 1 & 2 - PARTIAL ENLARGED PLAN NORTH & SOUTH ELEVATION

LEGEND

STONE & HORIZONTAL SIDING

THIN-SET STONE SYSTEM
EQUAL TO HORIZON STONE
CRAFTSMAN COTTAGE
STONE - "HARBOR BLUFF"

DISTRIBUTED BY
ACME BRICK
3024 ACME BRICK PLAZA
FORT WORTH, TX 76109
817-332-4101
JASON HAMILTON
jhamilton@brick.com
214-586-4654

3/4-INCH CEMENT PLASTER
ON GALVANIZED METAL
LATH OVER VAPOR BARRIER

GLASS AS SCHEDULED
REFER TO WINDOW AND
DOOR TYPES

ARCHITECTURAL
COMPOSITION SHINGLE
SYSTEM EQUAL TO GAF
TIMBERLINE HDZ SHINGLES
COLOR = "WEATHERED
WOOD"

APPLY OVER GAF
SHINGLE - MAT® ROOF
DECK PROTECTION

BOARD & BATTEN SIDING
SYSTEM EQUAL TO JAMES
HARDIE®
HARDIE® PANEL VERTICAL
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SELECT CEDARMILL®
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Revisions

1	
2	
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4	
5	

SHEET CONTENTS
BUILDINGS 1 & 2 - PARTIAL
ENLARGED PLAN NORTH &
SOUTH ELEVATION



01 BUILDING 2 - PARTIAL ENLARGED PLAN NORTH & SOUTH ELEVATION

0 2 4 8 12
graphic scale in feet (scale: 1/4" = 1'-0")

LEGEND

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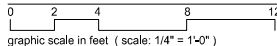
Revisions

NO.	DATE	DESCRIPTION

SHEET CONTENTS
BUILDING 2 - PARTIAL
ENLARGED PLAN NORTH &
SOUTH ELEVATION



01 BUILDINGS 1 & 2 - PARTIAL ENLARGED PLAN EAST & WEST ELEVATION



LEGEND

STONE & HORIZONTAL SIDING

THIN-SET STONE SYSTEM
EQUAL TO HORIZON STONE
CRAFTSMAN COTTAGE
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Revisions

NO.	DESCRIPTION	DATE

SHEET CONTENTS
BUILDINGS 1 & 2 - PARTIAL
ENLARGED PLAN NORTH &
SOUTH ELEVATION

PLANNED DEVELOPMENTS

§ 156.090 PUD PURPOSES.

(A) The purposes of Planned Unit Development are:

(1) To permit flexibility that will encourage a more creative approach in the development of land and will result in a more efficient use of open area or will facilitate orderly land use transitions, while maintaining density and area coverage permitted in the general zoning district or districts in which the project is located; and

(2) To permit flexibility in design, placement of buildings, and use of open spaces, circulation facilities, and off-street parking areas, and to best utilize the potential of sites characterized by special features of geography, topography, parcel size, or shape or proximity to sensitive land use areas.

(B) It is the intent of this section to provide for a change in the size of tracts in which a Planned Unit Development is permitted.

(1) Eligible properties must normally be two acres or larger in size (gross acreage).

(2) Slightly smaller parcels, between one and two acres, may be eligible, provided the applicant can show that the proposed Planned Unit Development can meet the intent and regulation of this subchapter without injury to the public health safety and welfare.

(C) In every instance, the PUD is to be reviewed as to the proposed location and character of the uses and the treatment of the development of the tract. The regulations of the general zoning district or districts remain applicable except as specifically modified pursuant to the provisions of this section. No modification of use or bulk and area requirements of the applicable general use district or districts shall be permitted unless a subdivision plat or replat incorporating the provisions and requirements of this section is submitted to and approved by the Planning Commission and the City Council and filed of record in the office of the County Clerk.

(Prior Code, § 157.070) (Ord. 1040, passed 4-12-1983; Ord. 1454, passed 11-9-2004)

§ 156.091 USES PERMITTED IN PUDS.

The primary uses in a Planned Unit Development shall be those permitted in the zoning districts involved or those uses permitted in more restrictive zoning districts (for example, in a commercial district, a Planned Unit Development could be dominated by shopping facilities or apartments, but in a multi-family residential district, the predominate land use would have to be housing). In predominantly residential PUDs, certain other principal uses, other than dwellings, which are permitted by right or exception in the residential districts may be included within a PUD, if such uses do not occupy more than 10% of the gross area of the PUD and are designed and located to be compatible with the residential uses of the PUD and with the residential use of adjacent properties. It is intended that the PUD provisions may be used as an alternative approach in the processing of all types of developments.

(Prior Code, § 157.071) (Ord. 1040, passed 4-12-1983)

§ 156.092 PUD ACCESSORY USES.

(A) Accessory uses customarily incident to the principal uses included within the PUD are permitted. Accessory signs shall comply with the provisions of the zoning districts, except as hereafter provided for accessory commercial uses.

(B) Within a PUD in a residential district, accessory commercial facilities may be included in accordance with the following provisions.

(1) In considering commercial uses as a part of a Planned Unit Development in a residential district, the Planning Commission shall consider:

(a) The relationship of the proposed commercial use to:

1. The land parcel (both as to boundary shape and topographic and other physical features);
2. The land and land uses outside the proposed development; and
3. The arrangement of the other portions of the proposed development.

(b) The nature of the commercial use included in the proposal.

(2) In developments proposing more than one business, the aggregate floor area of the commercial facilities shall not exceed 50 square feet per dwelling unit nor a total of 30,000 square feet.

(3) Each commercial establishment shall be limited to a maximum of 3,500 square feet of floor area.

(4) Commercial signs shall be limited to one nameplate or not more than 16 square feet for each establishment. Nameplates shall be attached flat against a building wall and shall not be animated, flashing, or have other than indirect illumination. Window signs shall not be permitted.

(5) The commercial area shall be designed primarily for the service, convenience, and benefit of the residents of the PUD. The Planning Commission may permit a commercial establishment designed to serve patrons both inside and outside

the development if it is determined that a land use problem is not likely upon consideration of the items listed in division (B) (1)(a) above.

(Prior Code, § 157.072) (Ord. 1040, passed 4-12-1983)

§ 156.093 PUD AREA REQUIREMENTS.

The space required in a Planned Unit Development project, including lot area, area per unit, and percent of lot coverage, exclusive of the area of public or private streets, shall meet the requirements of the districts wherein the project is located (as set out in § 156.022 of this chapter); provided, however, that upon a finding that the PUD proposal is so designed as to provide the best use of the land with, at the same time, a good and full protection of the public welfare and the general intent and spirit of the Comprehensive Plan and the zoning ordinance, the Planning Commission may award an increase in the density of development not to exceed 10% of that otherwise allowable in the districts in which the PUD is located. If the project area falls in two or more zoning districts, the space requirements of the project shall be established by calculating the requirements of the various districts as applied to the amount of area in each district. In a Planned Unit Development, all area used for development purposes, including recreating areas, open space areas, parking lots, and similar space may be counted as part of the aggregate development area for computation of space requirements. The area of Planned Unit Development shall be considered as one parcel regardless of the extent to which the area may be divided by interior streets or other features.

(Prior Code, § 157.073) (Ord. 1040, passed 4-12-1983)

§ 156.094 PUD HEIGHT REQUIREMENTS.

The height of buildings shall not be more than one and one-half times the distance between the building line and the edge of pavement of the nearest street. The building measurement shall be from the ground floor level to the eave or top of the vertical wall should there be no eave. The Planning Commission upon review of plans for a Planned Unit Development may approve buildings of greater height than otherwise permitted in the zoning district.

(Prior Code, § 157.074) (Ord. 1040, passed 4-12-1983)

§ 156.095 PUD PERIMETER REQUIREMENTS.

The building setback from the exterior boundaries of the PUD shall not be less than the minimum yards customarily required for the district or districts in which located; provided that within 200 feet of any abutting property in a residential district, structures exceeding ten feet in height measured from the ground floor to the eave or top of vertical wall if there is no eave shall conform to the setback requirements of the zoning district, plus two feet of setback for each one-foot of building height exceeding ten feet measured from the ground floor level to the eave or top of vertical wall if there is no eave. An unenclosed off-street parking area, containing five or more spaces, shall be screened from adjoining areas in a residential district by the erection of a screening wall, fence, or hedge of acceptable design along the lot line or lines in common with the residential district, provided that if the parking area is located more than 50 feet from the residential district, the Planning Commission may waive screening requirements.

(Prior Code, § 157.075) (Ord. 1040, passed 4-12-1983)

§ 156.096 PUD OFF-STREET PARKING AND LOADING.

Off-street parking and loading spaces shall be provided as specified for the applicable use. The Planning Commission may consider designs providing for reasonable sharing of parking spaces by land uses which have inherently compatible time demands for parking. Required spaces may be provided on the lot containing the units for which it is intended to serve or in common areas. A common parking area shall be designed and located so as to be accessible to the units it is intended to serve. Provisions for the ownership and maintenance of a common parking space as will ensure its continuity and conservation shall be incorporated in the subdivision plat.

(Prior Code, § 157.076) (Ord. 1040, passed 4-12-1983)

§ 156.097 ADMINISTRATION OF PUD.

(A) Procedural steps include:

- (1) Outline development plan;
- (2) Supplemental designation PUD; and
- (3) Subdivision plat.

(B) The following may apply for PUD.

(1) Any person, corporation, partnership, association, or combination thereof owning or possessing a property right or interest in or to a tract of not less than five acres in size may make application for the approval of an outline development plan as provided in divisions (B)(2) and (B)(3) below.

(2) Any person, corporation, partnership, association, or combination thereof owning or possessing a property right or interest in or to a tract of not less than one acre in size may make application for the supplemental district designation PUD. Such application shall be accompanied by an outline development plan processed in the manner set forth in this division (B)

(2) and divisions (C)(3) and (C)(4) below.

(3) In areas of existing development, any person, corporation, partnership, association, or combination thereof may propose the redevelopment or reuse of land through the processing of a PUD application. Due to the previous division of land areas in already developed areas, the Planning Commission shall determine if a proposed site is suitable for development as a PUD. The Planning Commission and City Council may place the supplemental designation PUD upon locations through the established zoning amendment process.

(C) An application for a Planned Unit Development shall be filed with the Planning Commission. The application shall be accompanied by the payment of a fee equal to that for rezoning applications which shall include advertising and sign costs. The application shall be in such form and content as the Planning Commission may by resolution establish, provided that three copies of an outline development plan shall accompany the filing of the application. The outline development plan shall consist of maps or text which contain:

- (1) Existing topographic character of the land and any topographic changes which are proposed;
- (2) Proposed land uses, including public uses and open space and the approximate location of buildings and other structures;
- (3) The character and approximate density of development. Density shall be expressed in numbers of dwelling units and quantitative areas of each identifiable segment of the development;
- (4) The approximate location of thoroughfares;
- (5) Sufficient surrounding area to demonstrate the relationship of the development to adjoining uses, both existing and proposed;
- (6) An explanation of the character of the planned development; and
- (7) The expected schedule of development.

(D) (1) The Planning Commission, upon the filing of an application for the supplemental district designation PUD or the filing of an application for the approval of an outline development plan, shall set the matter for public hearing and give 15 days' notice thereof by publication in a newspaper of general circulation. Where deemed necessary by the Planning Commission, additional notice shall be given by the posting of a sign or signs on the property. Within 60 days after the filing of an application, the Planning Commission shall conduct the public hearing and shall determine:

- (a) Whether the proposal is consistent with the Comprehensive Plan;
- (b) Whether the proposal harmonizes with the existing and expected development of surrounding areas;
- (c) Whether the proposal is a unified treatment of the development possibilities of the project site;
- (d) Whether the proposal would benefit orderly and proper development of the city; and
- (e) Whether the sidewalks and streets provide a traffic flow compatible with the development and surrounding street pattern.

(2) Where a supplemental district designation PUD is required for the processing of a Planned Unit Development, the Planning Commission shall forward its recommendation, the application, and the outline development plan to the City Council for further hearing as provided in divisions (D)(1)(d) and (D)(1)(3) above and this division (D)(2). Where Planned Unit Development may be processed without the supplemental designation PUD (five acres or larger), the Planning Commission shall approve, approve with modification, or disapprove the outline development plan. Approval by the Planning Commission shall be authorization for the processing of a subdivision plat incorporating the provisions of the outline development plan. The Planning Commission, upon approval of the outline development plan, may direct that a notation indicating the boundaries of the PUD be made on the zoning map.

(E) Upon receipt of the application, outline development plan, and Planning Commission recommendation, the City Council shall hold a hearing, review the outline development plan, approve, disapprove, modify, or return the outline development plan to the Planning Commission for further consideration. Upon approval, the zoning map shall be amended to reflect the supplemental designation PUD, and the applicant shall be authorized to process a subdivision plat incorporating the provisions of the outline development plan.

(F) A Planned Unit Development subdivision plat shall be filed with the Planning Commission and shall be processed in accordance with the subdivision regulations shall include:

- (1) Details as to the location of uses and street arrangement;
- (2) Provisions for the ownership and maintenance of any common open space as will reasonably ensure its continuity and conservation. Open space may be dedicated to a private association or to the public, provided that a dedication to the public shall not be accepted without the approval of the City Council; and
- (3) Such covenants as will reasonably ensure the continued compliance with the approved outline development plan. In order that the public interest may be protected, the city shall be made beneficiary of the covenants pertaining to such matters as location of uses, height of structures, setbacks, screening, and access. Such covenants shall provide that the city may enforce compliance therewith.

(G) After the filing of an approved PUD subdivision plat, and notice thereof to the Building Inspector, no building permits shall be issued on lands within the PUD except in accordance with the approved plat. A building permit in a residential PUD for a freestanding or separate commercial structure shall not be issued until significant progress has been made on other aspects of the proposed development as follows:

- (1) Completion of one-third of the noncommercial features in a project of less than five acres;
- (2) Completion of one-half of the noncommercial features in a project of more than five acres; and
- (3) The Commission has received a satisfactory progress report.

(H) Minor changes in the platted PUD may be authorized by the Planning Commission upon a review of a proposed amended subdivision plat, incorporating such changes, so long as substantial compliance is maintained with the outline development plan and the purposes and standards of the PUD provisions hereof. Changes which would represent a significant departure from the outline development plan shall require formal abandonment and the subsequent filing of a new application for a Planned Unit Development.

(I) Where a Planned Unit Development has been processed pursuant to the supplemental designation of PUD, its abandonment shall require the City Council's approval, after recommendation by the Planning Commission, of an application for amendment to the zoning map repealing the supplemental designation of PUD. Where a Planned Unit Development has been processed by reason of being more than ten acres, its abandonment shall require the approval of the Planning Commission and vacation of the plat.

(J) Any person aggrieved may appeal the final action of the Planning Commission on a proposed outline development plan or on a proposed subdivision plat to the district court by filing with the Secretary of the Planning Commission within ten days after the action appealed from a notice of appeal stating the grounds thereof. There shall be no right of appeal from any act of the Planning Commission taken in its advisory capacity to the City Council.

(Prior Code, § 157.077) (Ord. 1040, passed 4-12-1983)



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on a Final Plat Request for Property Near Cemetery Road and State Highway 70 (Bypass) (PC2023-04)

Request: Consider a request from Randi and Tyler Burkham for a Final Plat Request for property located near Cemetery Road and Highway 70 (Bypass).

Current Zoning: A-1, General Agriculture

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Single-Family Residential
West	A-1	Vacant
South	A-1	Vacant

Lot Characteristics (Current Lot):

Width	~438 ft.
Depth	~1,048 ft.
Total Area	~10 acres (~459,024 sq. ft.)

Applicant: Randi & Tyler Burkham

Background: The applicant approached staff regarding the platting of this property with the desire to build a single family home and garage.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters of support or protest regarding this rezoning request.

Analysis: The subject property is approximately a total of 10 acres as shown on the plat. There is city water nearby but there is no city sewer available. The applicant will work with City Staff for any connections that will be needed. The applicant will need to work with the Oklahoma Department of Environmental Quality for septic/aerobic systems. Staff has signed off supporting the approval of this plat.

The current Future Land Use map shows this area as industrial; therefore, this request is not in line with the Future Land Use Map. However, with the newer residential development that is occurring in this area, the request does fit the current development pattern.

Planning Commission Recommendation: The Planning Commission recommended approval of this final plat.

Staff Recommendation: Staff recommends approval of the final plat since the plat does meet all requirements.

Required Action: Hear the item and approve or deny the Final Plat request for Randi and Tyler Burkham, property located near Cemetery Road and Highway 70 (Bypass). Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

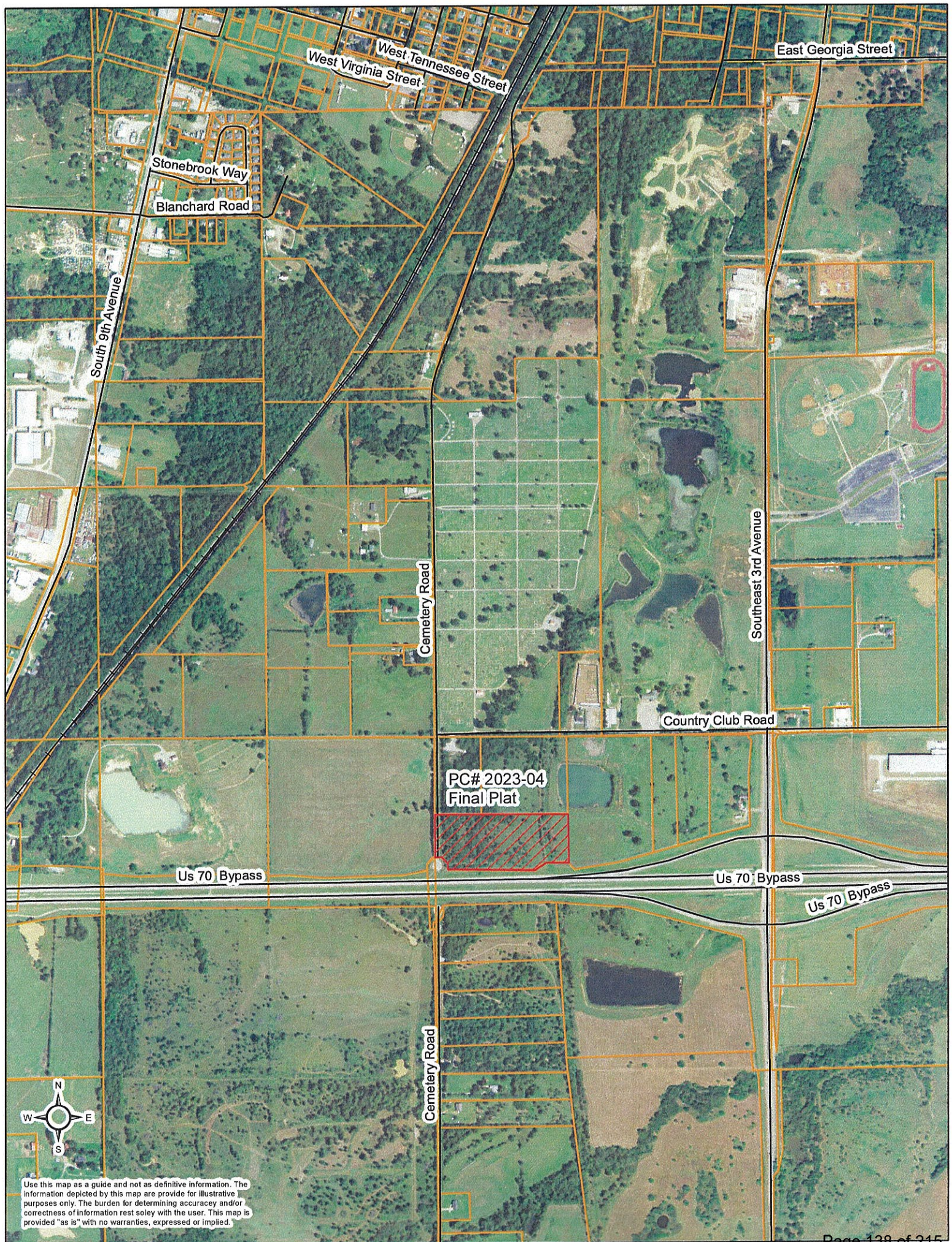
Planning Commission and City Staff recommend approval of the Final Plat since it does meet all subdivision and zoning requirements.

City Staff Information / Action Follow-up, if Council authorizes this action:

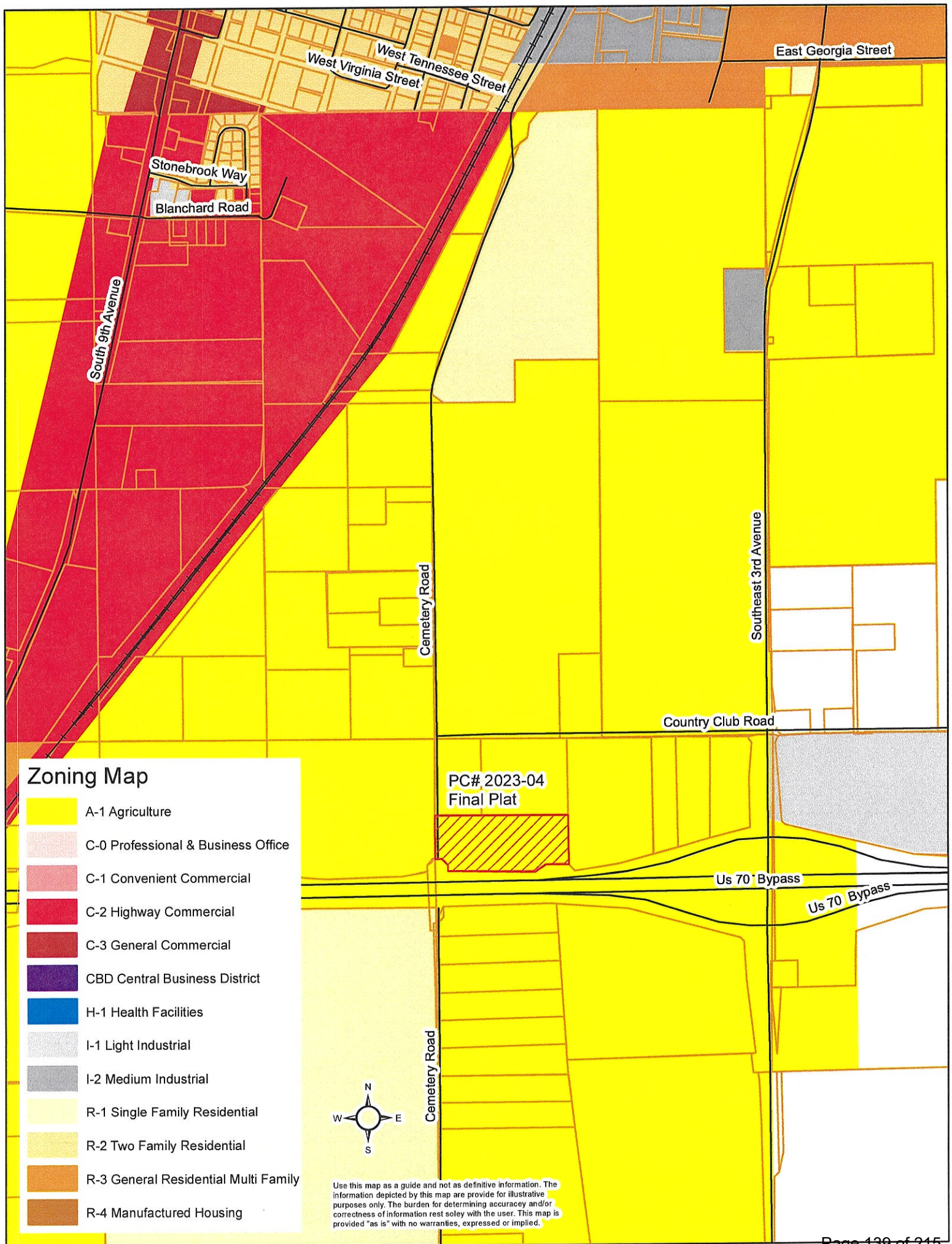
City Clerk
Community Development
GIS

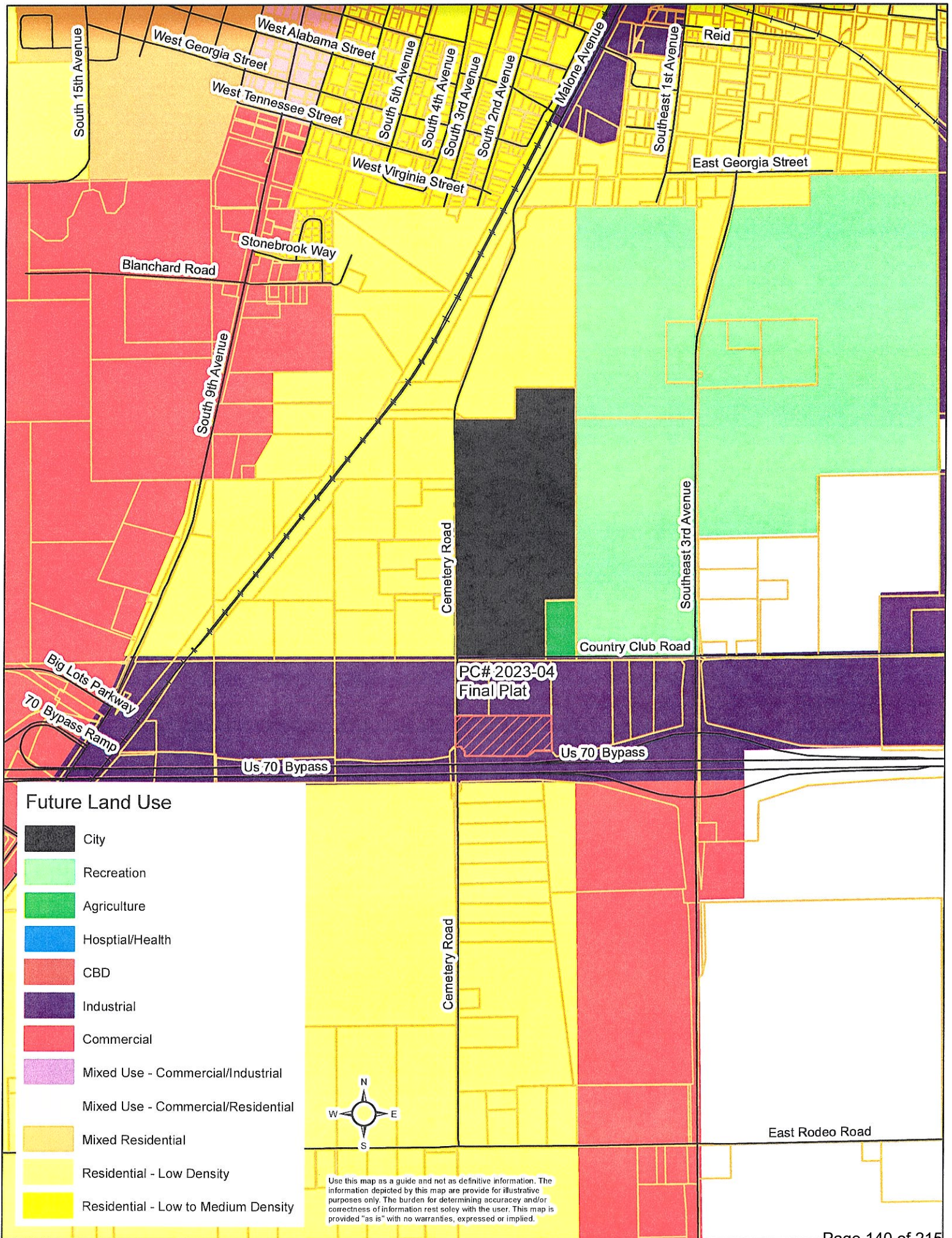
ATTACHMENTS:

1. Maps PC2023-04
2. Staff Sign Off Sheet
3. Final Plat Application
4. Warranty Deed
5. Final Plat



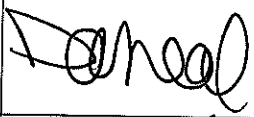
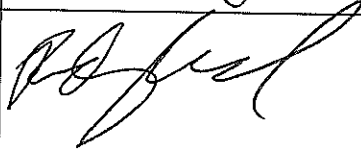
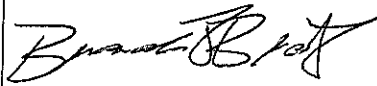
Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.





COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

Randi Burkham Cemetery & Hwy. 70 Bypass

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		2/25/23	
M&O Randy Cantrell		02-09-2023	
Streets Carl Meade		02-09-2023	
Public Works Director Phillip Hightower		2-9-23	
Fire Marshal Brandon Brooks		2/9/23	
Building Official Shawn Jackson			
Engineer Brandon Wall	see attached		



Danielle O'Neal <doneal@durant.org>

Burkham Plat

brandon@wallengineering.com <brandon@wallengineering.com>
To: Danielle O'Neal <doneal@durant.org>

Tue, Jan 10, 2023 at 7:18 AM

We have no issues.

Thanks,

Brandon Wall, P.E., President

Wall Engineering, LLC

PO Box 1457, Durant, OK 74702 (mailing)

223 N Washington, Durant, OK 74701 (physical)

(c) 580.931.7998

[Quoted text hidden]

Subdivision/Plat Application

Sketch Plat: ☐
Preliminary Plat: ☐
Final Plat: ☒
Re-Plat: ☐

Petition # PC 2023-04
Fee \$ 300
Expedited Fee \$ _____

APPLICANT INFORMATION

Name: <u>Randi & Tyler Burkham</u>	Email:	Phone #1 <u>580-916-8041</u>
Mailing Address: <u>42 Elizabeth Aly</u>		Phone #2 <u>903-267-8093</u>
City: <u>Mead</u> State: <u>OK</u>	Zip: <u>73449</u>	Fax # <u>NA</u>
Applicant's Interest in Property: <u>single family home</u>		

SURVEYOR INFORMATION

Name: <u>Marcus Heilman</u>	Email: <u>marcus@section-37.com</u>	Phone #1 <u>580-786-4363</u>
Mailing Address: <u>P.O. Box 1876</u>		Phone #2
City: <u>Duncan</u> State: <u>OK</u>	Zip: <u>73534</u>	Fax #
Surveyor Oklahoma License Number: <u>1827</u>		

ENGINEER INFORMATION

Name: <u>NA</u>	Email: <u>NA</u>	Phone #1 <u>NA</u>
Mailing Address: <u>NA</u>		Phone #2 <u>NA</u>
City: <u>NA</u> State: <u>NA</u>	Zip: <u>NA</u>	Fax # <u>NA</u>
Engineer Oklahoma License Number: <u>NA</u>		

LAND INFORMATION

Legal Description: <u>see attached</u>	Parcel Number:
Proposed Subdivision Name:	Current Zone:
Proposed Use:	Proposed Zone:
Current Property Owner's Name:	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: Randi Burkham Date: 12/15/22

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received	Property Posting Verified	Comprehensive Plan Recommendations	
Date Initial	Date Initial		

Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #
---	--	--	-------------

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

single family home

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking: drive way & garage

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).
have existing screen / N/A

3. Traffic Impacts: NA

4. Protection of Neighborhoods:
add street lighting

What licenses and permits (if any) are required for this proposed use?
will obtain any necessary licences and permits from city and state

Please list or describe any other reasons to support this application.
trying to correct a lot that was not legally and properly divided

Bryan County Abstract Company
Serving Bryan County Since 1903

I-2021-737166 Book 1572 Pg: 1,035
09/09/2021 2:35 pm Pg 1035-1035
Fee: \$ 18.00 Doc: \$ 159.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma



**WARRANTY DEED
STATUTORY INDIVIDUAL**

Doc Stamps: \$159.00

That B. R. Yandell and Mecky J Yandell, husband and wife, (the "Grantor"), in consideration of the sum of TEN & NO/100 Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do (es) hereby, grant, bargain, sell and convey unto Randi J Burkham, 1314 N 2nd Ave., Durant, OK 74701 (the "Grantee"), the following described real property and premises situate in Bryan County, State of Oklahoma, to wit:

A part of the NE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: Commencing at the Northwest corner of the NE/4 of said Section 8; Thence South 00 degrees 29 minutes 46 seconds East along the West line of said NE/4 a distance of 603.34 feet to the Point of Beginning; Thence North 89 degrees 30 minutes 16 seconds East parallel with the North line of said NE/4 a distance of 1027.67 feet; Thence South 00 degrees 00 minutes 00 seconds East a distance of 414.75 feet to a point on the State of Oklahoma Right-of-Way; Thence along said Right-of-Way for the following 7 courses: North 74 degrees 07 minutes 07 seconds West a distance of 34.15 feet; Thence South 89 degrees 10 minutes 55 seconds West a distance of 150.00 feet; Thence South 72 degrees 28 minutes 58 seconds West a distance of 104.40 feet; Thence South 89 degrees 10 degrees 55 minutes West a distance of 664.00 feet; Thence North 00 degrees 49 minutes 04 seconds West a distance of 50.00 feet; Thence North 41 degrees 17 minutes 47 seconds West a distance of 65.74 feet; Thence South 89 degrees 10 minutes 37 West a distance of 34.27 feet to a point on the West line of said NE/4; Thence North 00 degrees 29 minutes 46 seconds West along said West line a distance of 340.67 feet back to the Point of Beginning.

STATE OF OKLAHOMA
Bryan County

Documentary Stamps \$ 159.00

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same

TO HAVE AND TO HOLD said described premises unto said Grantee, and to the heirs, successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this date this 7th day of September, 2021.

X B. R. Yandell
B. R. Yandell

X Mecky J. Yandell
Mecky J Yandell



ACKNOWLEDGMENT - OKLAHOMA FORM

State of: Oklahoma)
County Of: Delaware)SS.

STATE OF OKLAHOMA
BRYAN COUNTY
I hereby certify that the foregoing is a true, correct and full copy of the instrument herewith set out, as shown of record in this office this 10th day of Sept 20 22
Tammy Reynolds County Clerk

Before me, the undersigned, a Notary Public, in and for said County and State, on this 7th day of September, 2021 personally appeared B. R. Yandell and Mecky J Yandell, husband and wife to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth

Given under my hand and seal the day and year last above written.

Abh
Notary Public

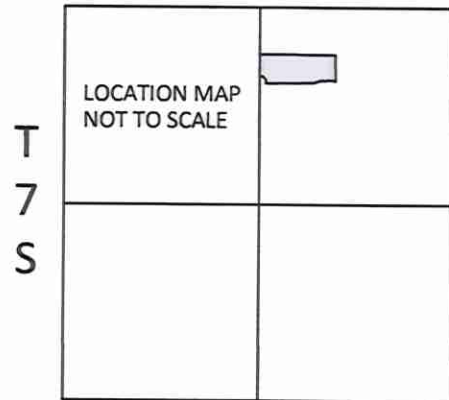
My Commission Expires: 05/20/2023



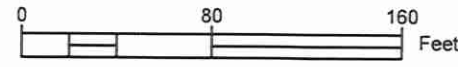
File No.: 2021070063
Name of Title Insurer: First American Title Insurance Company

FINAL PLAT
BURKHAM
AN ADDITION TO THE CITY OF DURANT,
BRYAN COUNTY, OKLAHOMA

SECTION 8



R 9 E



SECTION LINE
N 89°30'16" E
2660.56'

NE/4 NE/4
8-75-9E, I.M.
BRYAN CO, OK
MAG NAIL
W/1566 DISC

CERTIFICATE OF SURVEY:

I, Marcus T. Heilman, a Professional Land Surveyor in the State of Oklahoma, hereby certify that I have made a careful survey of the foregoing described property designated as the Final Plat of Burkham, an addition to the City of Durant, Bryan County, Oklahoma, and that the foregoing plat represents said survey and that monuments, as described on this plat, have been located or placed at all tract corners unless noted. This plat of survey meets the Oklahoma Minimum Standards for the practice of land surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors. Witnessed by my hand and seal on the 27 day of October, 2022.

Marcus T. Heilman, PLS #1827



STATE OF OKLAHOMA
COUNTY OF STEPHENS

Before me, the undersigned, a notary public in and for said county and state on the 27 day of October, 2022, personally appeared Marcus T. Heilman, to me known to be the identical person who the name of the maker thereof to the foregoing instrument, and duly acknowledged to me that he executed the same as his free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

My Commission Expires: 12-29-22
Date

Natalie Cole
Notary Public



OWNER'S CERTIFICATE & DEDICATION:

Know all men by these presents that Randi J. Burkham, hereby certifies that she is the owner of, and the only person, firm or corporation having any right, title, or interest in and to the land shown on the Final Plat of Burkham, an addition to the City of Durant, Bryan County, Oklahoma. That she has caused the same to be platted into lots, streets and easements as shown on said Final Plat, which said Final Plat represents a careful survey of all property included therein under the Final Plat of Burkham, an addition to the City of Durant, Bryan County, Oklahoma.

Randi J. Burkham does hereby dedicate public streets and easements, as shown on said Final Plat, to the use of the public, for public highways, streets, fire protection, utility and drainage easements for her heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this 15 day of December, 2022.

STATE OF OKLAHOMA
COUNTY OF BRYAN

Before me, the undersigned, a notary public in and for said county and state on the 15th day of December, 2022, personally appeared Randi J. Burkham, to me known to be the identical person who the name of the maker thereof to the foregoing instrument, and duly acknowledged to me that she executed the same as her free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

My Commission Expires: March 16, 2025
Date

Constance Mesercher
Notary Public



CERTIFICATE OF COUNTY TREASURER:

I, Prudy Sullivan-Holt, do hereby certify that I am duly elected, qualified and acting County Treasurer of Bryan County, State of Oklahoma, that the tax records of said county show all taxes are paid for the year 2021 and prior years on the land shown as the Final Plat of Burkham, an addition to the City of Durant, Bryan County, Oklahoma, that the required statutory security has been deposited in the Office of the County Treasurer, guaranteeing payment of the taxes for the current year. In witness, whereof, said County Treasurer has caused the instrument to be executed at Durant, Oklahoma, this ____ day of _____, 2022.

County Treasurer

CERTIFICATE OF ACCEPTANCE:

Pursuant to Durant subdivision regulations, this document was given approval by the Durant City Council at a meeting held on the ____ day of _____, 2022. All of the conditions for approval having been completed, this document is hereby accepted and this certificate executed under authority of such regulations.

Planning Commission Chairman

Attest, Planning Secretary

Date of Execution

Mayor

Attest, City Clerk

Date of Execution

CERTIFICATE OF RECORDING:

This document, number _____, filed for record on the ____ day of _____, 2022 at _____ in Plat Book _____ at Page _____.

County Clerk

LEGAL DESCRIPTION:

A tract of land described as: Commencing at the NW/C of the NE/4 of Section 8, Township 7 South, Range 9 East of the Indian Meridian in Bryan County, Oklahoma; Thence S00°29'46"E, along the West Line of said NE/4, a distance of 603.34 feet to the Point of Beginning; Thence N89°30'16"E, parallel with the North Line of said NE/4, a distance of 1027.67 feet; Thence S00°00'00"E a distance of 414.75 feet to a point on the State of Oklahoma R/W; Thence along said R/W for the following 7 courses: N74°07'07"W a distance of 34.15 feet; Thence S89°10'55"W a distance of 150.00 feet; Thence S72°28'58"W a distance of 104.40 feet; Thence S89°10'55"W a distance of 664.00 feet; Thence N00°49'04"W a distance of 50.00 feet; Thence N41°17'47"W a distance of 65.74 feet; Thence S89°10'37"W a distance of 34.27 feet to a point on the West Line of said NE/4; Thence N00°29'46"W, along said West Line, a distance of 340.67 feet back to the Point of Beginning.

FLOOD HAZARD INFORMATION:

Subject property is not in a Special Flood Hazard Area subject to inundation by the 1% annual chance flood according to Flood Insurance Rate Map #40013C0310E, dated June 2, 2011.

NOTICE:

Selling a portion of this addition by metes and bounds is a violation of city ordinance and state law and is subject to fines and withholding of utilities and building permits.

SECTION 37 SURVEYING & MAPPING

P.O. Box 1876, DUNCAN, OK 73534
(580) 786-4363 surveyor@section-37.com
Certificate of Authorization #7984



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on a Final Plat Request for Property Near Washington Avenue and Mockingbird Lane (PC2023-06).

Request: Consider a request from Durant First Church of the Nazarene, for a Final Plat Request for Lifesong Subdivision, property located near Washington Avenue and Mockingbird Lane.

Current Zoning: A-1, General Agriculture

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant
West	A-1 / R-1	Vacant / Single-Family Residential
South	R-1 / C-2	Single-Family Residential / Commercial
East	A-1	Church / Single-Family Residential

Lot Characteristics (Current Lot):

Width	~1,000 ft.
Depth	~700 ft.
Total Area	~16.5 acres (700,000 sq. ft.)

Applicant: Durant First Church of the Nazarene

Background: The applicant approached staff regarding platting the property as well as gaining a Conditional Use Permit with the desire to separate the property into three lots and use the corner approximately 6 acre lot for a new church site. They are expecting to leave the house on the approximate acre lot as is until the church decides what they will do with it. Staff published the platting case and the Conditional Use Permit case separately in hopes of lessening any confusion. The final plat shows three total lots. Two of the lots are over 5 acres, but one of the lots is just over 1 acre. They did not wish to go through a rezoning at this time for the other two lots until the church decided what to do with them later. They were provided with the materials needed for a rezoning, but they decided at that time not to move forward with a rezoning.

Notifications have been made to the surrounding property owners and at the time of this report, staff has not received any phone calls or letters of support or protest regarding this final plat request. At the Planning Commission meeting, there was a couple there that spoke in support of the church being constructed.

Analysis: The subject property is approximately a total of 16.5 acres and has a house on the property. The applicant has

three lots on the plat. The plat indicates that two of the lots will be over 5 acres, but one of the lots will be just over 1 acre. Rural Water District 2 serves the area, and the applicants did obtain a letter from the water district stating that they would be able to serve water to this location. They were recently notified that they would have to find an alternative source for fire suppression and this will be covered by the fire marshal during the plan review. There is no sewer in the area, so they will need to work with the Oklahoma Department of Environmental Quality for septic/aerobic systems. The lots will not need any public infrastructure. Staff has signed off supporting the approval of this plat. The only note made was regarding the alternative source for a fire suppression system as well as that one of the lots being under an acre. The zoning category does require a 5-acre minimum for the current zoning; therefore, one of the lots does not confirm to zoning regulations.

The current Land Use Map has this area as low-density residential uses; therefore, this request is generally in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission was supportive of what the church was wanting to do; however, they did not want to create a nonconforming lot. Therefore, they recommended denial of the final plat.

The Conditional Use Permit had no action taken.

Staff Recommendation: Staff does not recommend approval of the plat because one of the lots does not conform to zoning regulations. Staff has signed off supporting the approval of the final plat, but there is a note that the lot does not meet zoning requirements since it is under 5 acres.

Required Action: Hear the item and approve or deny the Final Plat request for Lifesong Subdivision, property located near Washington Avenue and Mockingbird Lane. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

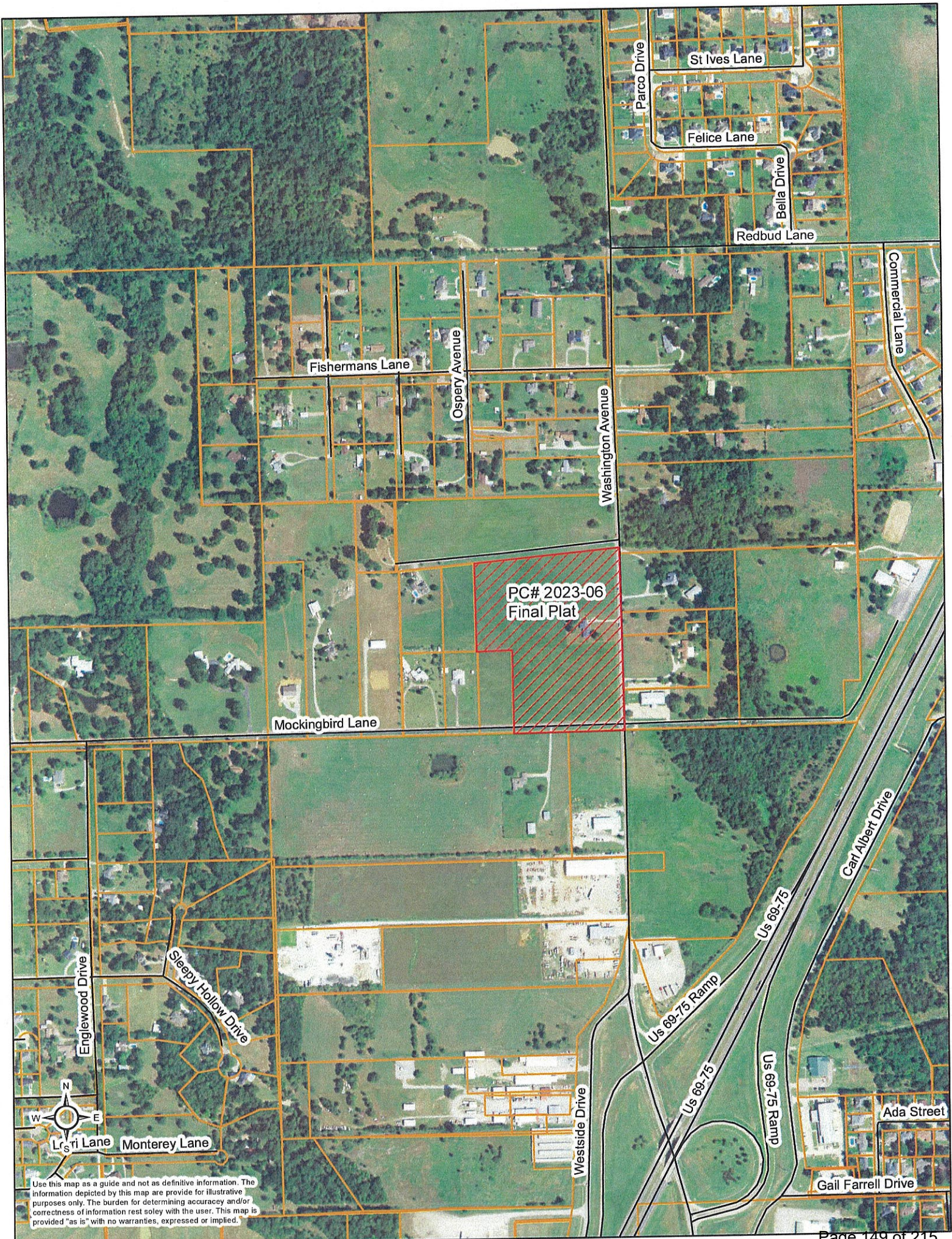
Planning Commission and City Staff recommend denial of the final plat since not all of the lots meet current zoning requirements.

City Staff Information / Action Follow-up, if Council authorizes this action:

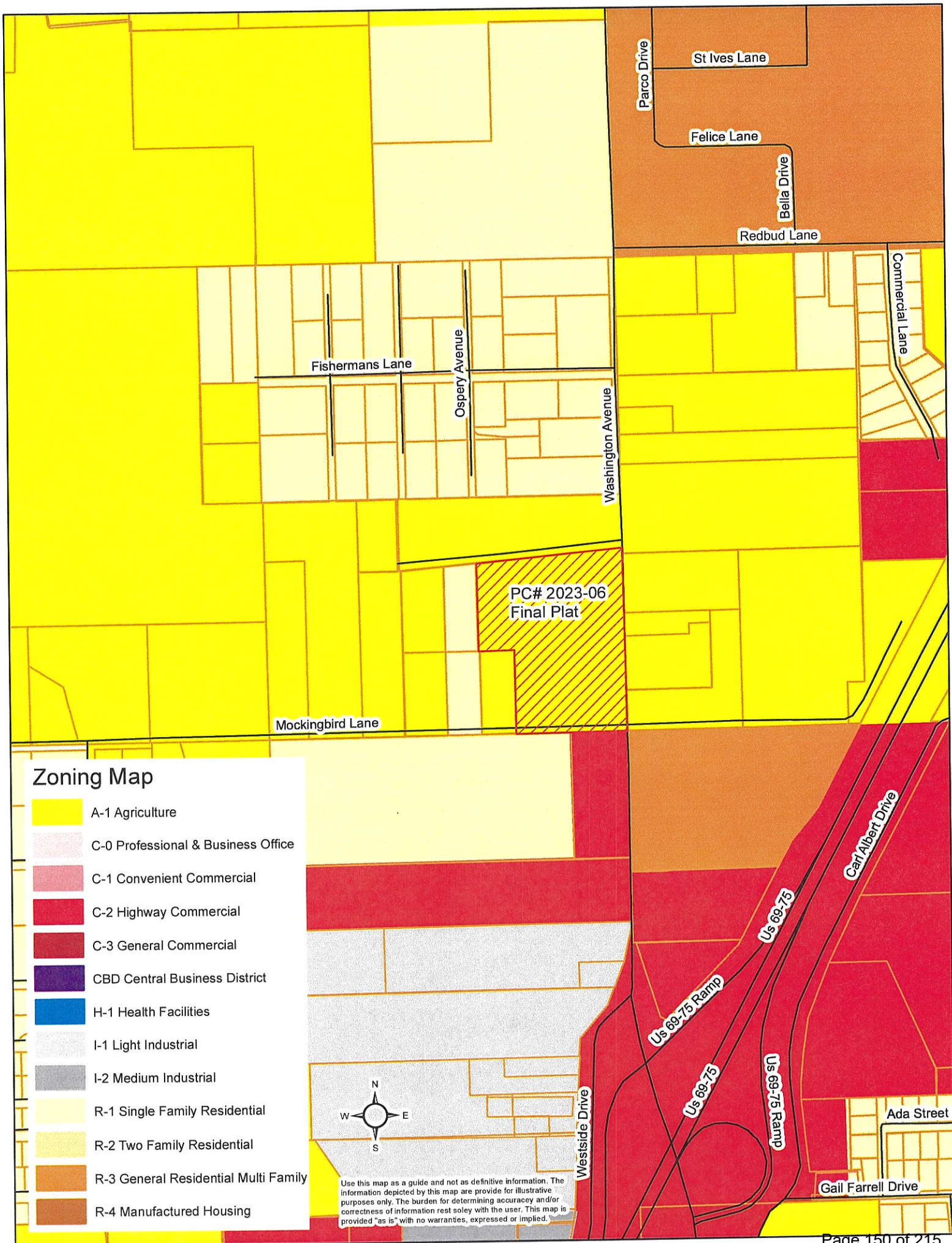
City Clerk
Community Development
GIS

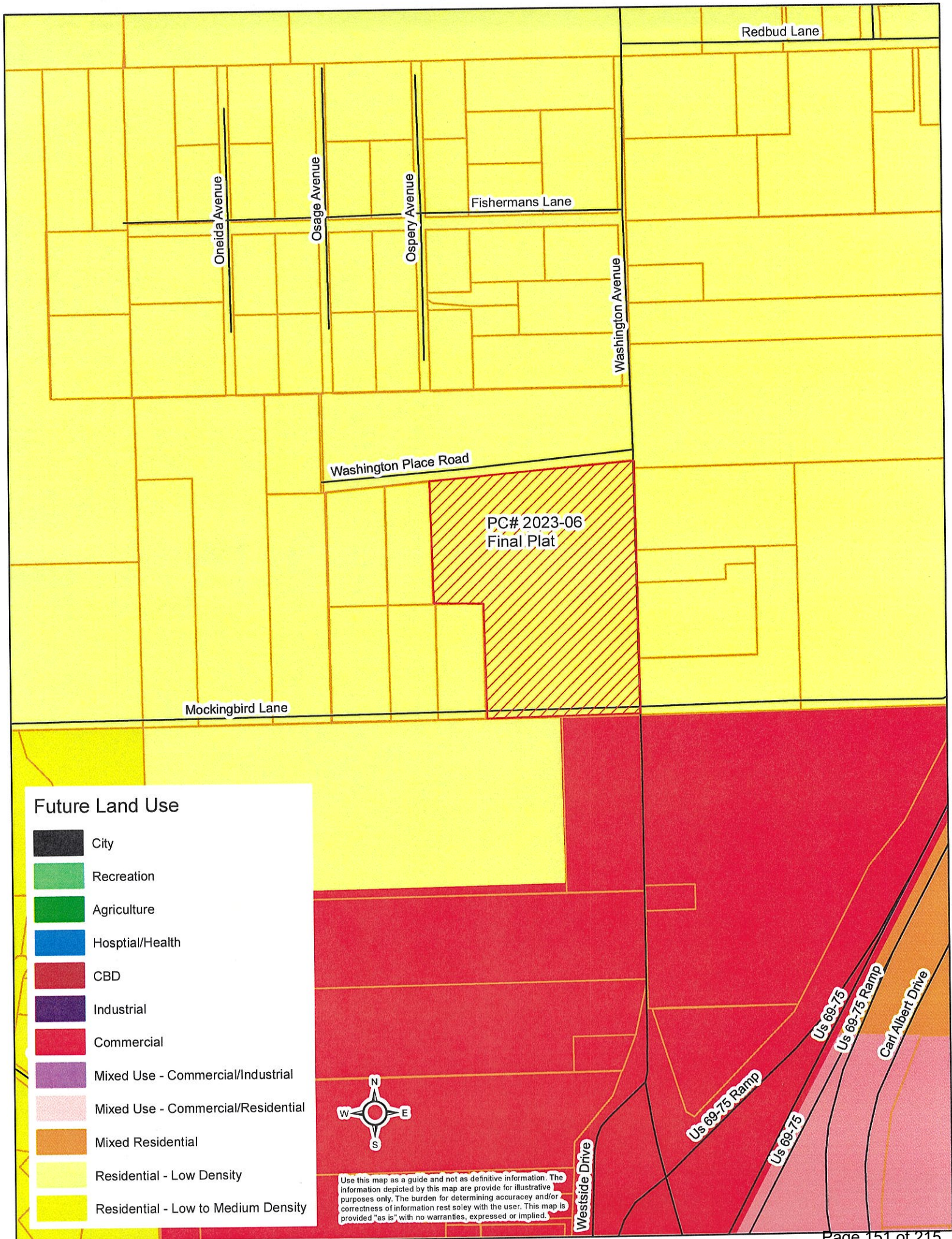
ATTACHMENTS:

1. Maps PC2023-06
2. Staff Sign Off Sheet
3. Final Plat Application
4. Warranty Deed
5. Rural Water Letter
6. Final Plat



Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.

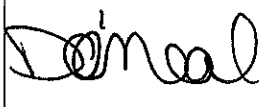
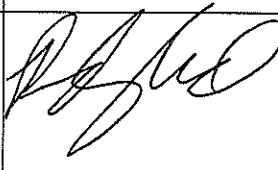




COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

LSNC Washington Ave.

PL 2023-06

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		2/25/23	* correct to legal/plot numbers needed * one lot is under one acre
M&O Randy Cantrell		0-2-09-2023	
Streets Carl Meade		02-09-2023	
Public Works Director Phillip Hightower		2-9-23	
Fire Marshal Brandon Brooks		2-9-23	City can not provide water to this site. FS system will have to be provided by another source. Contact Fire marshal office
Building Official Shawn Jackson		2-9-23	If disturb greater than 1 acre a stormwater permit will be required from ODESQ and copy given to City.
Engineer Brandon Wall	See attached		none

fire suppression



Danielle O'Neal <doneal@durant.org>

LifeSong Nazarene Church Plat

brandon@wallengineering.com <brandon@wallengineering.com>
To: Danielle O'Neal <doneal@durant.org>

Tue, Jan 24, 2023 at 4:30 PM

No we have no comments.

Thanks,

Brandon Wall, P.E., President

Wall Engineering, LLC

PO Box 1457, Durant, OK 74702 (mailing)

223 N Washington, Durant, OK 74701 (physical)

(c) 580.931.7998

[Quoted text hidden]

Subdivision/Plat Application

Sketch Plat: ☐
 Preliminary Plat: ☐
 Final Plat: ☒
 Re-Plat: ☐

Petition # PC-1023-06
 Fee \$ _____
 Expedited Fee \$ _____

APPLICANT INFORMATION

Name: DURANT FIRST CHURCH OF THE NAZARENE		Email: HUNTER1BSMITH@GMAIL.COM	Phone #1 918-839-2321
Mailing Address: P.O. BOX 1227		Phone #2	
City: DURANT	State: OKLAHOMA	Zip: 74702	Fax #
Applicant's Interest in Property: OWNER/USER			

SURVEYOR INFORMATION

Name: B.J. McININCH / BM SURVEYING, INC		Email: BM.SURVEYING@YAHOO.COM	Phone #1 580-279-9544
Mailing Address: 2836 W. TWIN OAKS RD		Phone #2	
City: CANEY	State: OKLAHOMA	Zip: 74533	Fax #
Surveyor Oklahoma License Number: PLS #1819 / CA #7076			

ENGINEER INFORMATION

Name: H. WAYNE BARKER / BARKER & ASSOCIATES, INC.		Email: WBARKER@BARKERENGINEERS.COM	Phone #1 580-931-9045
Mailing Address: 3902 UNIVERSITY BOULEVARD		Phone #2	
City: DURANT	State: OKLAHOMA	Zip: 74701	Fax #
Engineer Oklahoma License Number: PE #18513 / CA #3998			

LAND INFORMATION

Legal Description: SEE ATTACHED EXHIBIT 'A'	Parcel Number: N/A
Proposed Subdivision Name: LifeSong	Current Zone: A-1
Proposed Use: CHURCH / PLACE OF WORSHIP, EXISTING PASTURE & RESIDENCE	Proposed Zone: A-1
Current Property Owner's Name: DURANT FIRST CHURCH OF THE NAZARENE	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: [Signature] PRESIDENT Date: 1/30/2023

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date Initial	Date Initial		

Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #
---	--	--	-------------

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

CHURCH / PLACE OF WORSHIP

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

PAVED PARKING IN COMPLIANCE WITH CITY OF DURANT REQUIREMENTS WILL BE PROVIDED.

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

a. DUMPSTER AREA WILL BE SCREENED.

b. PROPANE TANK, ELECTRICAL TRANSFORMER, AND CONDENSING UNITS WILL BE EXPOSED TO VIEW.

c. STORMWATER DETENTION AREAS WILL BE EXPOSED TO VIEW.

3. Traffic Impacts:

VEHICLE ACCESS TO PROPERTY IS FROM WASHINGTON AVENUE AND MOCKINGBIRD LANE. SOME TRAFFIC INCREASE IS ANTICIPATED ON SUNDAY MORNINGS AND EVENINGS AND WEDNESDAY EVENINGS.

4. Protection of Neighborhoods:

REFER TO EXHIBIT 'B'

What licenses and permits (if any) are required for this proposed use?

NONE

Please list or describe any other reasons to support this application.

THE PROPERTY IN DISCUSSION IS PREDOMINANTLY BOUNDED BY EXISTING A-1, R-1 AND C-2 ZONED PROPERTY. THE PLACEMENT OF A PLACE OF WORSHIP IN A-1 IS COMPLEMENTARY AND LOW IMPACT TO A-1, C-2, AND RESIDENTIAL ZONES.

LAND BOUNDARY & TOPOGRAPHIC SURVEY PLAT

A PART OF SE/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 9 EAST, BRYAN COUNTY, OKLAHOMA

I, B.J. MCININCH, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT THIS BOUNDARY SURVEY PLAT, PREPARED UNDER MY DIRECT SUPERVISION, ACCURATELY REPRESENTS THE FOLLOWING DESCRIBED TRACT(S) OF LAND TO-WIT:

TRACT 1 LEGAL DESCRIPTION:

A tract of land being a part of a parent tract filed in Book 1596 at Page(s) 107-108 being situated in the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma, more particularly described as follows:

- Commencing at the SE Corner of the SE/4 of said Section 18;
- Thence N 00°55'16" W, along the East line of the SE/4 of said Section 18, a distance of 613.84 feet to the true POINT OF BEGINNING;
- Thence S 89°03'17" W a distance of 262.00 feet;
- Thence S 00°55'16" E a distance of 153.00 feet;
- Thence S 89°05'22" W a distance of 360.26 feet to the NE corner of a tract of land conveyed to Jerry W. and Linda K. Combrink by Warranty Deed filed in Book 1284 at Page 892 in the records of the Bryan County Clerk;
- Thence S 89°06'16" W, along the North line of said Combrink tract and the North line of a tract of land conveyed to Jerry W. and Linda K. Combrink by Warranty Deed filed in Book 1104 at Page 762 in the records of the Bryan County Clerk, a distance of 199.05 feet to the SE corner of a tract of land conveyed to Donna C. Clarkson by Warranty Deed filed in Book 1390 at Page 218 in the records of the Bryan County Clerk;
- Thence N 00°51'17" W, along the East line of said Clarkson tract, a distance of 493.83 feet to the NE corner of said Clarkson tract also being a point on the South line of a tract of land conveyed to Ronald and Becky Morrison by Warranty Deed filed in Book 860 at Page 627 in the records of the Bryan County Clerk;
- Thence N 84°32'07" E, along the South line of said Morrison tract, a distance of 823.33 feet to a point on the East line of the SE/4 of said Section 18;
- Thence S 00°55'16" E, along the East line of the SE/4 of said Section 18, a distance of 406.10 feet back to the Point of Beginning.
- Containing 9.00 acres, more or less, as the case may be.

The above legal description was prepared by B.J. McIninch, PLS 1819 in the State of Oklahoma, on July 19, 2022. The basis of bearings for the above described tract being a Record Deed Bearing (Book 1596 at Page(s) 107-108) of N 00°55'16" W along the East line of the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma.

TRACT 2 LEGAL DESCRIPTION:

A tract of land being a part of a parent tract filed in Book 1596 at Page(s) 107-108 being situated in the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma, more particularly described as follows:

- Commencing at the SE Corner of the SE/4 of said Section 18;
- Thence N 00°55'16" W, along the East line of the SE/4 of said Section 18, a distance of 460.84 feet to the true POINT OF BEGINNING;
- Thence S 89°03'17" W a distance of 262.00 feet;
- Thence N 00°55'16" W a distance of 153.00 feet;
- Thence N 89°03'17" E a distance of 262.00 feet to a point on the East line of the SE/4 of said Section 18;
- Thence S 00°55'16" E, along the East line of the SE/4 of said Section 18, a distance of 153.00 feet back to the Point of Beginning.
- Containing 0.92 acres, more or less, as the case may be.

The above legal description was prepared by B.J. McIninch, PLS 1819 in the State of Oklahoma, on July 19, 2022. The basis of bearings for the above described tract being a Record Deed Bearing (Book 1596 at Page(s) 107-108) of N 00°55'16" W along the East line of the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma.

TRACT 3 LEGAL DESCRIPTION:

A tract of land being a part of a parent tract filed in Book 1596 at Page(s) 107-108 being situated in the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma, more particularly described as follows:

- Beginning at the SE Corner of the SE/4 of said Section 18;
- Thence N 00°55'16" W, along the East line of the SE/4 of said Section 18, a distance of 460.84 feet;
- Thence S 89°03'17" W a distance of 262.00 feet;
- Thence S 89°05'22" W a distance of 360.26 feet to the NE corner of a tract of land conveyed to Jerry W. and Linda K. Combrink by Warranty Deed filed in Book 1284 at Page 892 in the records of the Bryan County Clerk;
- Thence S 00°51'25" E, along the East line of said Combrink tract, a distance of 460.69 feet to the SE corner of said Combrink tract also being a point on the South line of the SE/4 of said Section 18;
- Thence N 89°05'21" E, along the South line of the SE/4 of said Section 18, a distance of 622.78 feet back to the Point of Beginning.
- Containing 6.51 Acres, more or less, as the case may be.

The above legal description was prepared by B.J. McIninch, PLS 1819 in the State of Oklahoma, on July 19, 2022. The basis of bearings for the above described tract being a Record Deed Bearing (Book 1596 at Page(s) 107-108) of N 00°55'16" W along the East line of the SE/4 of Section 18, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma.

PROTECTION OF NEIGHBORHOODS

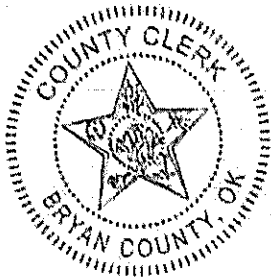
The property Owner's desire is to split the current ±16.5 acre parcel into 3 separate parcels, of ±9.0 acres, ±0.9 acres, and ±6.6 acres. This project does not propose a housing subdivision/addition/neighborhood, and none currently exist adjacent to the property.

The property is surrounded primarily by property zoned A-1. Small parcels zoned R-1 and C-2 abut portions of the property. The surrounding A-1 and R-1 parcels consist of pasture with single-family residences on acreages.

The proposed use of this property as a Church worship facility is complementary and low impact to the surrounding A-1 and R-1 uses.

The dumpster area will be screened from view. No new fencing or other screening is being proposed at this time. There is no existing fencing along the property lines. Existing chain link fencing around an existing residential structure on the proposed ±0.9 acre parcel will remain.

This project does not propose any new streets or alleys.



1-2022-744094 Book 1596 Pg: 107
04/28/2022 2:23 pm Pg 0107-0109
Fee: \$ 22.00 Doc: \$ 1,198.50
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

PERSONAL REPRESENTATIVE'S DEED

This indenture, made this 21st day of April, 2022, by and between Annita Burkhalter, the duly qualified and acting Personal Representative of the Estate of Ludie Iva Sullivan, Deceased, Grantor, and First Church of the Nazarene a/k/a Church of the Nazarene of Durant, Oklahoma, a not-for-profit corporation, Grantees.

WITNESSETH:

That whereas, under and by virtue of authority and power granted by the District Court for the County of Bryan, State of Oklahoma, in the estate of Ludie Iva Sullivan, Case No. PB-2020-73, Bryan County District Court, State of Oklahoma, in an Order Authorizing Sale of Real Property Pursuant to 58 O.S. § 239 dated April 5, 2022, which authorized Grantor to sell certain real property of the estate of Ludie Iva Sullivan, Deceased, situated in Bryan County, State of Oklahoma, specified and particularly described in said Order which has been recorded in the records of the County Clerk of Bryan County, Oklahoma, Grantor did sell the hereinafter described real property, at private sale, to Grantees for the sum of \$ 799,000.

Now, therefore, Annita Burkhalter, Personal Representative of the Estate of Ludie Iva Sullivan, Deceased, Grantor, pursuant to authority and power granted in the above-referenced Order, for and in consideration of the sum of \$ 799,000 to her paid by Grantees, the receipt of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantees, their heirs and assigns forever, all the right, title, interest and estate of the said Ludie Iva Sullivan, Deceased, at the time of her death, and also all the right, title and interest that the said estate may have acquired by operation of law or otherwise, in and to the following described real property situate in Bryan County, State of Oklahoma, to-wit:

TRACT 1: A TRACT OF LAND, BEING PART OF AN ORIGINAL TRACT OF LAND DESCRIBED IN BOOK 1211, PAGE 561, BEING A PART OF THE SE/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING S 89°05'21" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE SOUTH LINE OF THE SE/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA;

BEGINNING AT THE SOUTHEAST CORNER OF THE SE/4 OF SAID SECTION 18;

THENCE, S 89°05'21" W, ALONG THE SOUTH LINE OF SE/4 OF SAID SECTION 18, A DISTANCE OF 622.78 FEET TO THE SOUTHEAST CORNER OF A PARCEL DESCRIBED IN BOOK 1284, PAGE 899 AS SHOWN IN THE BRYAN COUNTY CLERKS OFFICE;

STATE OF OKLAHOMA

Bryan County

Documentary Stamps \$ 1,198.50



I hereby certify that the foregoing is a true, correct and full copy of the instrument herewith set out as appears of record in this office this 13 day of January, 2023
Tammy Reynolds County Clerk

THENCE, N 00°51'25" W, ALONG THE EAST LINE OF A PARCEL DESCRIBED IN BOOK 1284, PAGE 892 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE, A DISTANCE OF 460.69 FEET TO THE NORTHEAST CORNER OF A PARCEL DESCRIBED IN BOOK 1284, PAGE 892 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE;

THENCE, S 89°06'16" W, ALONG THE NORTH LINE OF A PARCEL DESCRIBED IN BOOK 1284, PAGE 892, AND IN BOOK 1104, PAGE 762 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE, A DISTANCE OF 199.05 FEET TO THE SOUTHEAST CORNER OF A PARCEL DESCRIBED IN BOOK 1390, PAGE 815 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE;

THENCE, N 00°51'17" W, ALONG THE EAST LINE OF A PARCEL DESCRIBED IN BOOK 1390, PAGE 218 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE, A DISTANCE OF 493.83 FEET TO THE NORTHEAST OF A PARCEL DESCRIBED IN BOOK 1390, PAGE 218 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE;

THENCE, N 84°32'07" E, ALONG THE SOUTH LINE OF A PARCEL DESCRIBED IN BOOK 860, PAGE 627 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE, A DISTANCE OF 823.32 FEET TO SOUTHEAST CORNER OF A PARCEL DESCRIBED IN BOOK 860, PAGE 627 AS FILED IN THE BRYAN COUNTY CLERKS OFFICE;

THENCE, S 00°55'16" E, ALONG THE EAST LINE OF THE SE/4 OF SAID SECTION 18, A DISTANCE OF 1019.94 FEET BACK TO THE POINT OF BEGINNING, SAID TRACT OF LAND CONTAINS 16.51 ACRES;

BASIS OF BEARINGS: S 89°05'21" W, ALONG THE SOUTH LINE OF THE SE/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA; BY R.T.K G.P.S. OBSERVATION, REFERENCED TO THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD83). THE AFORESAID PARCEL OF LAND DESCRIBED BY DAVID L. PAGE JR., PLS NO. 1566, ON DECEMBER 31, 2020;

together with the tenements, hereditaments, and appurtenances thereunto belonging or in any wise appertaining.

To have and to hold, all the singular, the above-described premises, together with the appurtenances, unto the Grantees, their heirs and assigns forever.

GRANTOR RESERVES in and to all of the oil, gas and all other minerals of every kind or character in and under and that may be produced from the above described lands is hereby reserved by said GRANTOR, together with the right of ingress and egress at all times for the purpose of mining, drilling, exploring, operating and developing said lands for oil, gas and other minerals and all other rights and privileges necessary for the economical operation of said land for the production and removal of said minerals

1-2022-744094 Book 1596 Pg: 108
04/26/2022 2:23 pm Pg 0107-0109
Fee: \$ 22.00 Doc: \$ 1,198.50
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

In witness whereof, Grantor, Personal Representative as aforesaid, has hereunto set his hand the day and year first above written.



Annita Burkhalter,
Personal Representative of the Estate of
Ludie Iva Sullivan

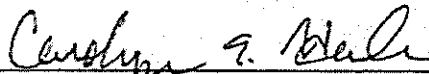
ACKNOWLEDGMENT

STATE OF Arkansas)
) ss.
COUNTY OF Benton)

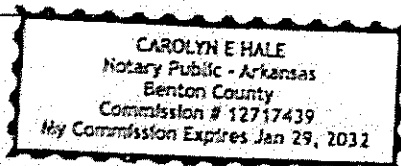
Before me, the undersigned, a Notary Public in and for said County and State on this 21 day of April, 2022, personally appeared Annita Burkhalter, to me known to be the identical person who executed the within and foregoing instrument in his capacity as the duly and acting Personal Representative of the Estate of Ludie Iva Sullivan, deceased and acknowledged to me that she executed the same as his free and voluntary act and deed.

Given under my hand and seal the day and year last above written.

My commission expires: Jun 29, 2032


Notary Public

Commission no. _____



I-2022-744084 Book 1596 Pg 109
04/26/2022 2:23 pm Pg 0107-0109
Fee: \$ 22.00 Doc: \$ 1,198.50
Tammy Reynolds - Bryan County Clerk
State of Oklahoma



CONSULTING ENGINEERS
405-365-0952
Jhenderson.304Technical@gmail.com

January 9, 2023

Mrs. Regina Clinton, Manager
Bryan County RWS & SWMD No. 2
P.O. Box 119
Mead, OK 73449

RE: Life Song of Nazarene Church
Mockingbird Lane and Washington Ave.
Hydraulic and Plan Review

File: 2022.23

Dear Regina:

We recommend approval of the single meter request noting the property appears to be undivided with a house currently being served with water from the District. The District has set aside enough capacity to serve the existing lots with a single meter request. In this instance there will be one (1) additional meter added if the District agrees to serve the property (See Exhibit 1).

Pending the Board of Director's considerations above, the District can serve the request hydraulically with 95 psi available and capacity for a single set meter. Approval will need to include revisions to the proposed plans that we have markup for modifications from the plan review from December.

We also recommend if this building has a fire service line for internal fire suppression that the following apply: On service lines supplying fire sprinkler systems only, the service line must be protected by a minimum of two approved Check Valves. One of these check valves may be the Alarm Check provided as part of the sprinkler system. The other may be a Detector Check, Double Check Valve Assembly or an approved Single Check Valve that is UL approved. The property will have 500 gpm fire protection available that is currently set aside in the hydraulics of the area.

The property will also need to incorporate easements for the waterlines if the District intends to maintain the lines within the boundaries of the property. I would not recommend maintaining the service line past the meter set or the internal fire suppression system past the added valve I placed on the fire line for sprinkler service.

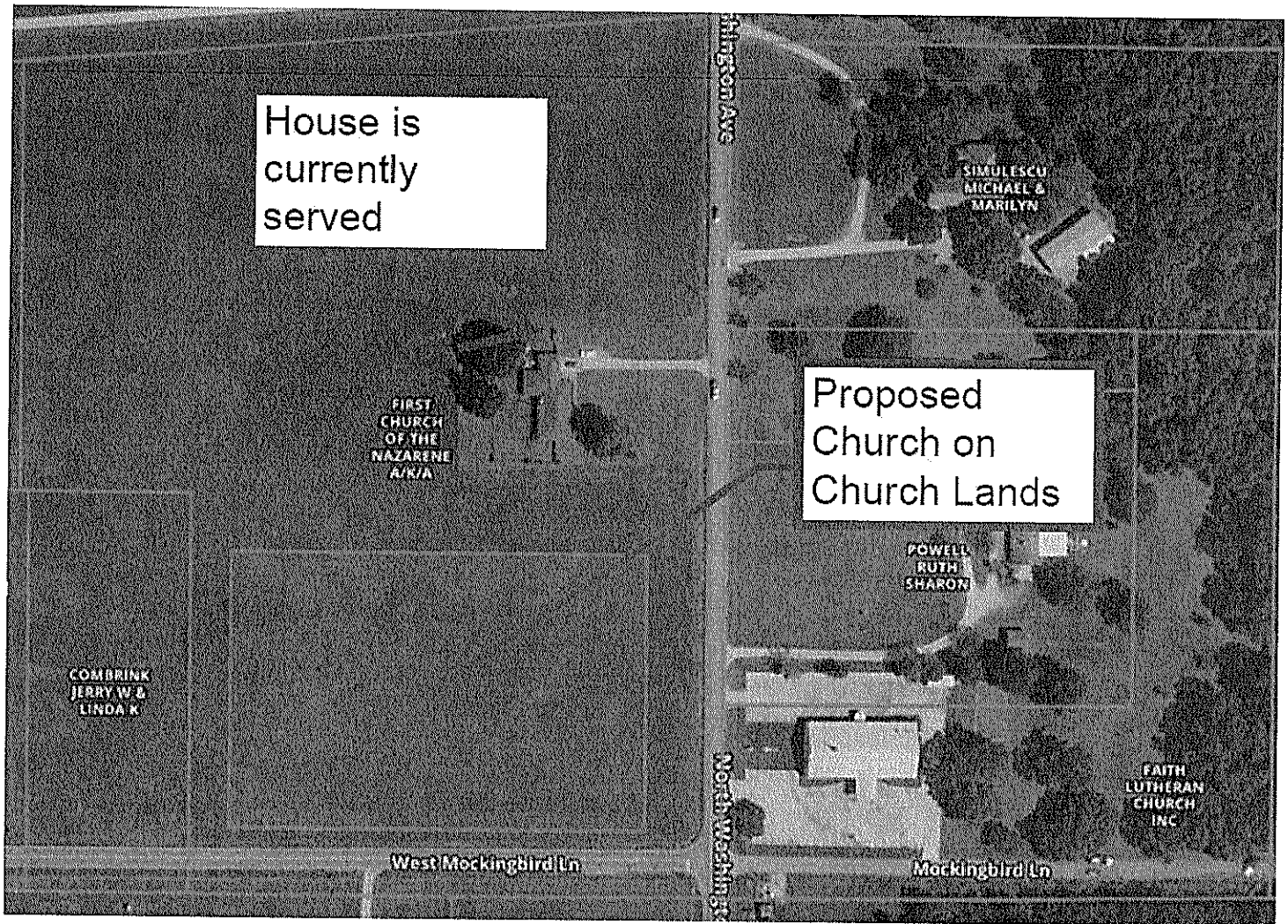
Please let me know if you have any questions.

Sincerely,

304 TECHNICAL SERVICES, LLC.

A handwritten signature in black ink, appearing to read 'Jason E. Henderson', is written over the company name.

Jason E. Henderson, P.E.





The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Ken Eppler, Director
Re: Discussion, Consideration and Possible Action on Resolution R-2023-05, Adoption of the Bryan County Hazard Mitigation Plan- Update

Discussion, Consideration and Possible Action on Resolution R-2023-05, Adoption of the Bryan County Hazard Mitigation Plan- Update

Council Information / Action Requested

Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

If Council authorizes, we request signatures by City Clerk and Acting Mayor

ATTACHMENTS:

1. RESOLUTION - Adoption of HMP 03-14-23 by Durant Resolution #2023-05

RESOLUTION NO. 2023 - 05

RE: Bryan County Hazard Mitigation Plan Adoption

WHEREAS, Bryan County Emergency Management, with assistance from the Oklahoma Emergency Management Hazard Mitigation Planning Team, has gathered information and prepared the Bryan County Hazard Mitigation Plan; and

WHEREAS, The Bryan County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, The City of Durant is a local unit of government that has afforded its citizens an opportunity to comment and provide input to the Bryan County Hazard Mitigation Plan, and the actions in the Plan; and

WHEREAS, The City of Durant has reviewed the Bryan County Hazard Mitigation Plan and affirms that the Plan will be updated no less than every five years (September 2027);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Durant, Ok; that the City of Durant declares its desire and intent to adopt the Bryan County Hazard Mitigation Plan as the jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan. With this adoption, the City of Durant, OK is therefore deemed to be eligible for the benefits of the Plan.

ADOPTED by Resolution #2023-05 this 14th day of March 2023 at the Durant City Council Meeting; located at 300 West Evergreen, in the City of Durant, OK.

The City of Durant, Oklahoma
A Municipal Corporation

Danny Sherrer, Acting Mayor

Kenneth Eppler, Emergency Management Director

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Discussion, Consideration and Possible Action to Approve Parks Master Plan

Council Information / Action Requested

Approve Parks Master Plan

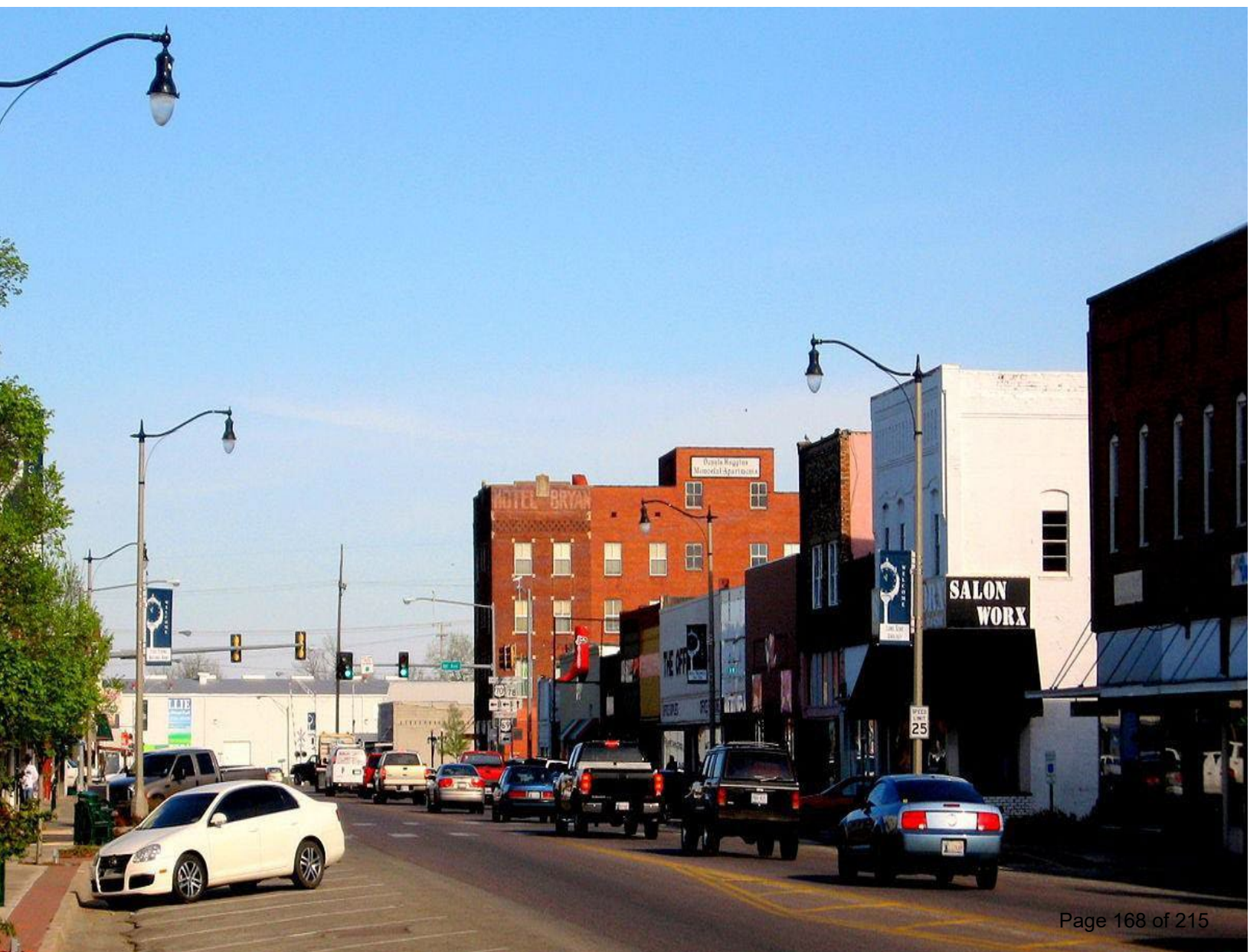
City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks and Recreation Master Plan 1-9-23



Durant Parks Master Plan



City of Durant Marketing Plan

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Executive Summary

The City of Durant Parks and Recreation Department (DPRD) is responsible for coordinating, developing, implementing and maintaining park programs, policies, facilities, special events and leisure services for the City of Durant, Oklahoma. The management and staff of the DPRD are committed to a set of key performance goals and objectives, which includes a marketing plan. This marketing plan will outline the general marketing strategy of the department. This marketing plan will also cover opportunities, challenges, and issues that the department has identified as important. Moving forward, this marketing plan will act as a guideline for the department but is subject to change.

City and Department Summary

The City of Durant is located approximately 90 miles north of Dallas/Fort Worth situated on approximately 17,152 acres (26.8 square miles) in Bryan County. Durant is the largest city within the Choctaw Nation and offers abundant recreational and entertainment choices. This includes the city-owned facilities of the DPRD, which spread across roughly 1000 acres of developed public parkland. These parklands include facilities like Lake Durant and the Durant Multi-Sports Complex. The system of parks in Durant design is to support a range of active and passive recreation experiences. Additionally, the DPRD is responsible for the maintenance of Durant City Hall, the Donald W. Reynolds Community Center and Library and a few other facilities throughout Durant.

Purpose of Durant Parks and Recreation

The DPRD exists to provide five key purposes:

1. Improve health of citizens
2. Enhance quality of life for citizens through programs, facilities, and events
3. Create opportunities for development and growth
4. Provide consumer specific recreational activities and services
5. Maximize use of city-maintained recreational facilities

Market Segmentation

Demographics play a large role in recreational needs and interests. As community demographics such as age, income and ethnicity change, recreational activity interest will change.

Population

In 2020, the US Census indicated a total population of roughly 18,589 in Durant, with a median age of 33.2 years. The population breakdown for the city is 51.8% Female and 48.2% Male and the average household size is roughly 2.5, which is slightly lower than the average in Oklahoma (2.58) and nationally (2.62). However, the City of Durant features the Choctaw Casino & Resort (CC&R). The result is that the City of Durant experiences large fluctuations in visitors on weekends, holidays, and any time the CC&R has events. This means that when the CC&R pulls people to Durant, the DPRD may see

an uptick in the number of people who are looking for recreational opportunities and can benefit from the increased traffic.

Race, Housing and Poverty

In 2020, 70.4% of Durant citizens identified as white alone. In the same year, 14.3% of citizens identified as American Indian and Alaska Native, 8.5% as Hispanic or Latino, 2.3% as Black or African American, 0.8% as Asian and 8.3% of citizens identified as being two or more races. Additionally, the estimated median household income in Durant in 2020 was \$38,603, which was quite a bit lower than Oklahoma's national median household income of \$52,919 and the national median household income of \$62,843. The City of Durant also has 22.7% of people who are living in poverty (compared to Oklahoma at 15.2%; and the U.S. average of 11.4%). These trends display that the City of Durant has a unique market segmentation. The median citizen who lives in Durant is below the state and national household income level, but the city sees an influx of visitors who are at a higher likelihood for discretionary income. In general, Durant citizens expect affordable prices regarding the programs and services the DPRD offers. Ultimately, this segmentation provides a unique challenge and opportunity for the DPRD to provide programs and services that meet the needs of varied populations.

Department Overview

The DPRD is responsible for planning, developing, implementing, and managing the parks, facilities, events, leisure services, programs and policies established under the leadership of the City Council and City Administration.

Other responsibilities include:

- Providing equal opportunity for all residents to participate in recreational programs and to fully use the facilities of the department
- Providing trained and qualified personnel for facility maintenance
- Welcoming public input into planning and evaluation of recreation programs, facilities, and services

The DPRD's mission and leadership guides the efforts to evaluate the needs of citizens and work towards providing amenities that improve the quality of life of citizens and visitors to Durant.

Mission

"The City of Durant Parks and Recreation Department will provide programs, parks and facilities that positively impact quality of life and meet community needs for opportunities in recreation and wellness."

Vision

"The vision of the City of Durant Parks and Recreation Department is to enhance the health, well-being and quality of life of our community through recreation and wellness."

Values

Innovation – The DPRD encourages an organizational culture that values new ideas and is unopposed to changing the way things have been done. We want to do things the right way, not just any way.

Connected - The DPRD works to connect and collaborate with the citizens of Durant and find out how we can make your recreational experiences better.

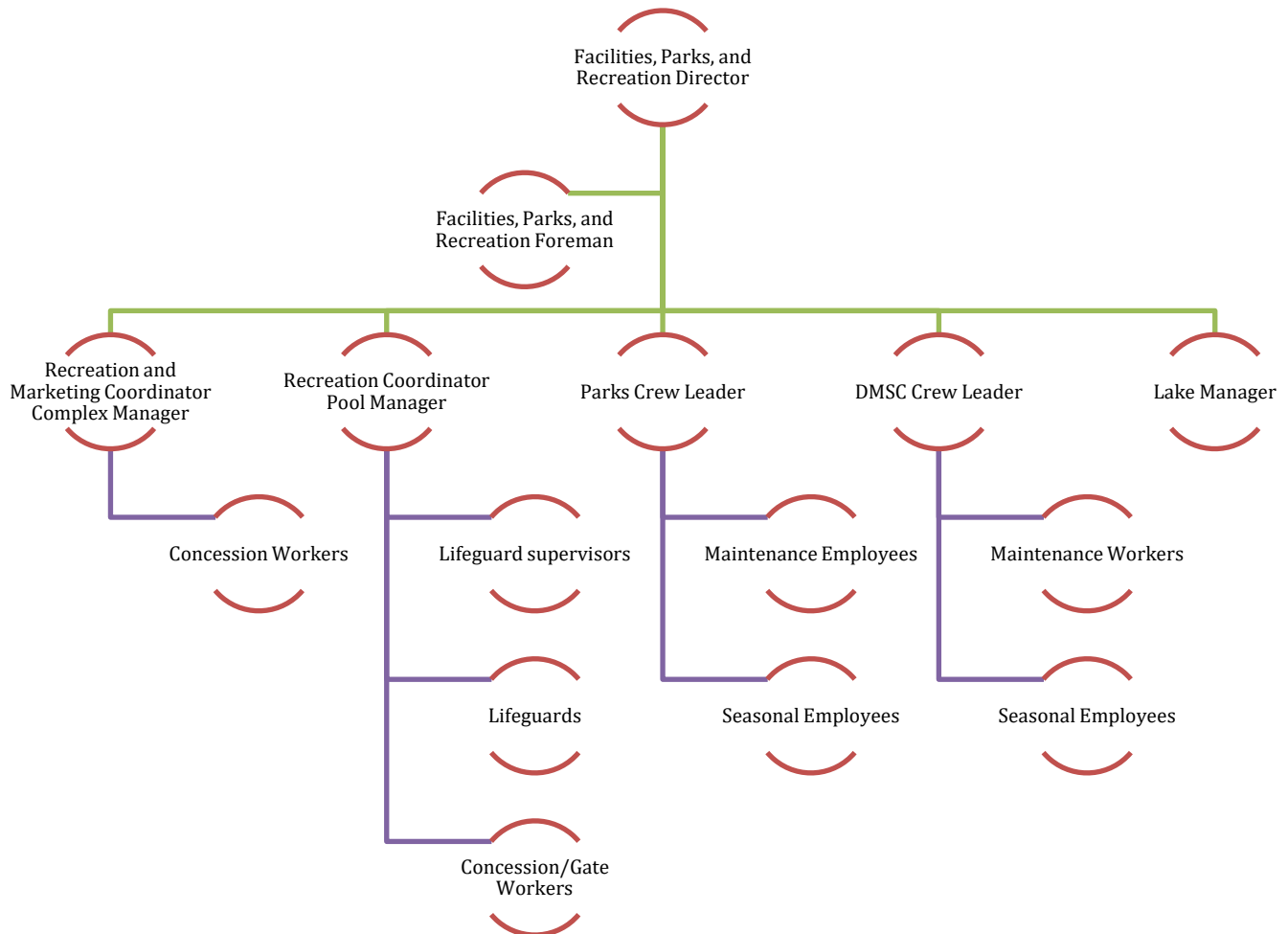
Prepared - The DPRD aims to provide quality programs and facilities. We should be held accountable for our actions and this means that we are open to feedback from our citizens if we are not ready or performing at a high standard.

Goals

The DPRD has identified three goals for our marketing plan:

1. Increase and diversify our efforts
2. Reach as many people as we can
3. Offer quality products, services and programs

Organizational Chart



Parks Overview

The DPRD has 14 parks within city limits categorized into 3 categories; substantial, community, and mini parks. In the city parks there are a variety of amenities that can be used for recreational and leisure. The park amenities include but are not limited to

- Twelve pavilions
- Eleven playground structures
- Ten RV campsites
- Seven baseball fields
- Seven softball fields
- Six tennis courts
- Six tee ball fields
- Three basketball courts
- Three multipurpose fields
- Two disc golf courses
- Skate Park
- Lake
- Football field and track
- Splash pad
- Community pool
- Over 3 miles of walking trails

Substantial Parks

These parks are the recreational areas with sizeable acreage measuring more than 50 acres. These parks have developed land with a sports complex with various fields, campgrounds and more. Durant Parks that are included in this category is

Lake Durant

Durant Multisport Complex

Eco Park (old Country Club)

Community Parks

These parks are the recreational and social hubs of the community and include open space areas, ball fields and/or developed recreation facilities. The developed land portion of these parks are less than 50 acres in size but more than 5 acres that are located within walking distance for community members. The parks that are included in community parks are:

Slaton Park

Carl Albert

Billy Miller

Dixon Durant

Leonard Morgan

Lloyd Plyler

Heritage Park

Mini Parks

These are the smallest designation of city-designated parks. Mini parks defined as less than 5 acres in size and are designed to address a location specific recreation need.

Parks listed as Mini Parks include

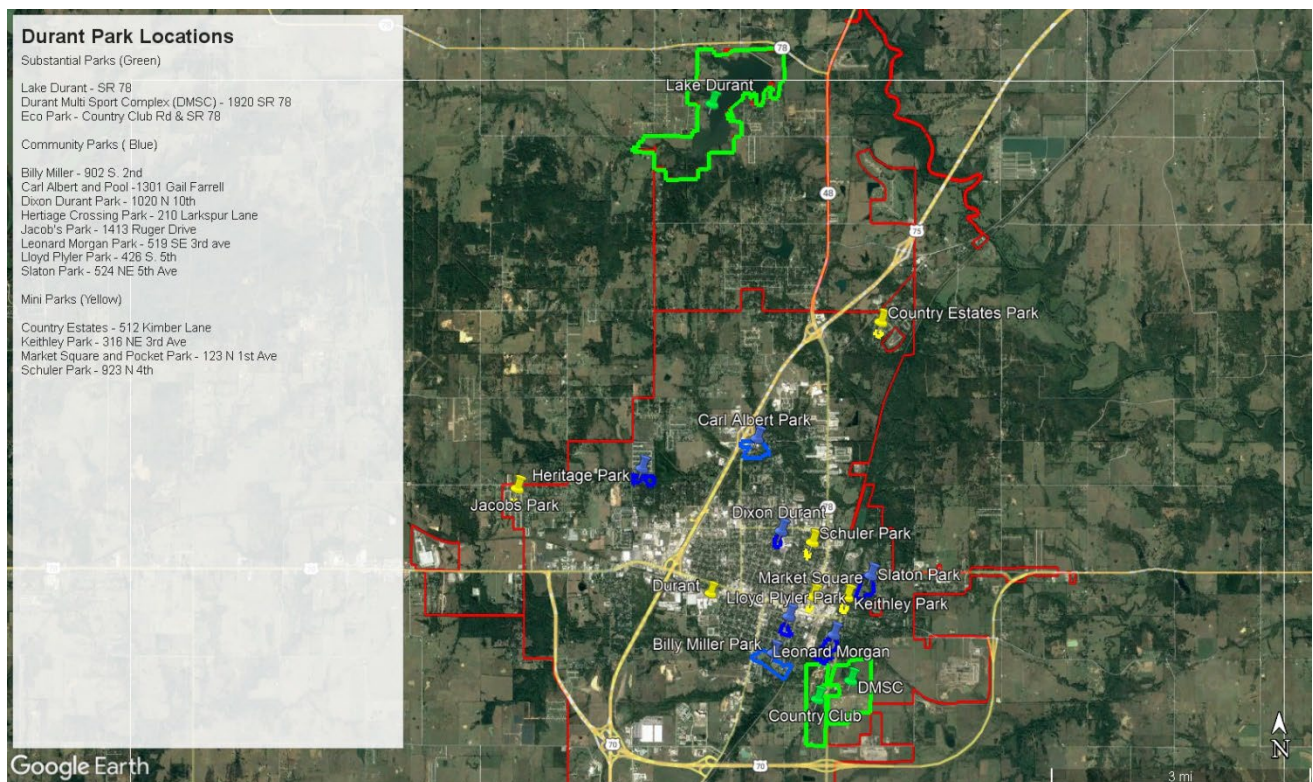
Country Crossing

Keithley Park

Schuler Park

Market Square/Pocket Park

Country Estates



Products and Services

The DPRD offer a number of services throughout Durant which include:

- Maintenance of parks including athletic and multi-purpose fields
- Maintenance of aquatic facilities including the pool at Carl Albert Park and the splash pad at Keithley Park
- Maintenance and operation of a variety of courts including tennis and basketball
- Maintenance and operation of the Carl Albert skate park
- Maintaining outlets for boating and fishing at Lake Durant and RVs for camping
- Development of capital improvements including the construction, maintenance, and enhancements of facilities
- Operation of the Durant Multi-Sports Complex
- Athletic services include youth sports such as football, softball, soccer and baseball through staff, contracted vendors or third party contracted organizations
- Concession services for athletic fields and aquatic facilities
- Rental facilities for use by the community

Community Relations

The DPRD participates in regular meetings with other agencies, special-interest organizations, committees, and boards. These provide valuable insight into community issues and interests. The meetings also provide the opportunity to explain upcoming projects, programs, and actions with interested citizens. Some of these groups include:

- Durant Disc Golf
- Bryan County Sports
- Durant Football and Cheerleading
- Durant Girls Softball
- Durant Independent School District Athletics
- Durant Lacrosse
- Durant OK Kids Baseball
- Durant Soccer Club
- Southeastern Oklahoma State University (SE-OSU) Athletics

The DPRD also coordinates focus groups and/or public meetings for specific projects, such as the Parks Master Plan and capital improvement projects. The DPRD provides reports to the following commissions or committees that help make decisions about Parks and Recreation priorities, projects, funding and help build community support and excitement for projects and issues:

- Durant City Council (DCC)
- Durant City Facilities Authority (DCFA)
- Parks and Recreation Advisory Board (PRAB)
- Durant Main Street
- Imagine Durant

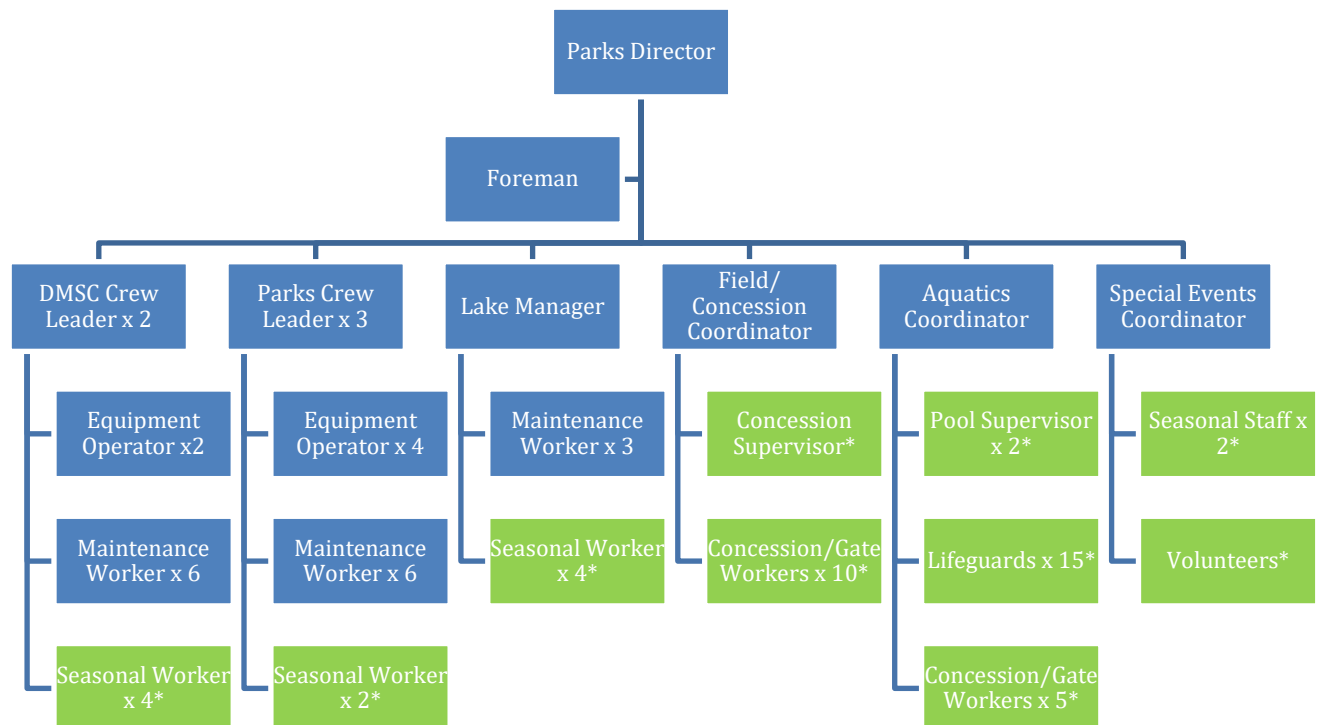
Situational Analysis

Strengths

- A. Durant Multi-Sports Complex (DMSC) - The DMSC is a large sports complex that is close to the Dallas metro area. This provides plenty of opportunities to run camps, tournaments or special events that range throughout the state of Oklahoma and into Texas.
- B. Country Club- The old country club has the potential to add multiple amenities that will benefit the city of Durant. Starting out with building a community center so citizens have the option to rent out for gatherings.
- C. Space: The city of Durant has the potential to add multiple amenities to the existing parks. We have the opportunity to bring the entire community the same amenities no matter where they are in the city.

Weaknesses

- A. Modernization - The Parks department and the DMSC recently purchased software to help citizens be able to book ball fields, pavilions, pool parties and more all on one site. The staff is still learning the system to work out any issues but so far, it has made things simpler.
- B. Recreation activities- The Parks department does not offer any recreation leagues or activities for community members. We are also missing out on having amenities available for all residents without having to travel across town.
- C. Staffing- The Parks Department currently has 16 staff members to maintain over 1000 acres in parks and over 500 acres in right of ways and other city grounds. With only having 16 staff, the City currently contracts out large mowing areas and park amenities to break down without having staff being able to have time to fix it. During the growing season (March-September) all staff are in constant battle to keep grounds maintained. Ideally, we would need to have 32 full time employees and 48 seasonal part time staff. Example hierarchy chart is shown on the next page.



*Positions are part time or seasonal employees.

Opportunities

- A. Updating Facilities - Many of the facilities have projects going on including the DMSC and Carl Albert Park. All of the parks have needed updates to be completed. Most of the projects are rather large but there are small projects as well.
- B. Collaborating with City Organizations - There are some organizations throughout the city that would be interested in collaborating with the DPRD to create better opportunities for citizens. A couple of examples would be Imagine Durant and Durant Main Street.
- C. New Programs- The city is lacking city sponsored adult recreation programming. The DPRD has the opportunity to create adult recreation leagues and fitness programming to the city that could provide a majority of the citizen's activities to invest in.
- D. Special Events- The city is lacking in offering city sponsored special events. The DPRD has the opportunity to create special events to take place in the city parks that could provide a majority of citizens with low cost activities.

Threats

- A. Funding - The budget can be an issue when it comes to park improvements. Many DPRD projects are not cheap and money has to be managed wisely.

- B. Local Talent Pool - The Choctaw Nation and Choctaw Casino can take reliable workers away from the city. They hire similar positions as the DPRD.
- C. Close Competitors - Texoma Health Foundation Park is just thirty minutes away from the DMSC and provides similar services. There are other competitors within an hour as well like Atoka Sports Complex and the North Dallas area.

Market Analysis

The City of Durant has a variety of public and private recreation opportunities available to residents and visitors. This includes a variety of recreation service providers, including private non-profits like club sports (Durant Softball League, OK Kids Baseball, etc.), private for-profit businesses (Nautilus Family Fitness, Workout Anytime Durant, etc.) and other governmental agencies like the Durant School District. Since the DPRD shares many of the same priorities and goals as these providers, we are often attempting to attract the same audience. Therefore, it is important for the DPRD to be aware of nearby recreation providers and the services they provide. Some of the other major recreation providers in the larger Texoma area include Texoma Health Foundation Park, Atoka Sports Complex, Sherman Parks & Recreation and Denison Parks & Recreation. When setting our pricing, events, and marketing strategies, the DPRD will always investigate outside programs, resources, and fees before developing a final plan. This is essential because the DPRD must remain competitive and market our current programs and new events to inform the community and separate our offerings from other providers.

Individual Park Master Plan

Lake Durant

A 713.7 acre plot that includes a 296-acre lake that is a great fishing spot for local citizens. Lake Durant features covered pavilions with picnic tables, restrooms and RV campers. Lake Durant also features a two-mile-long nature hiking trail and a disc golf course.

Recommended improvements at Lake Durant

- Canoes, Kayaks, Paddleboards
- Gravel Walking Trail
- Refurbish 10 Current RV Pads
- Pave RV access Road
- Fishing Dock
- New Parking Lot
- New Playground structure
- 5 tent sites
- Add 10 RV Pads
- New bathroom by RV site
- LED Park Lights
- Rebuild 2 existing bathrooms

- Horse Shoe Pits Optional
- Ropes Course* Optional
- Dog Park* Optional
- Splash Pad* Optional



Above: Lake Durant has potential to offer more amenities to help attract people to the lake. First, we need to upgrade current amenities before we start adding new items. All items are subject to change depending on community needs and funding.

Durant Multi-Sports Complex (DMSC)

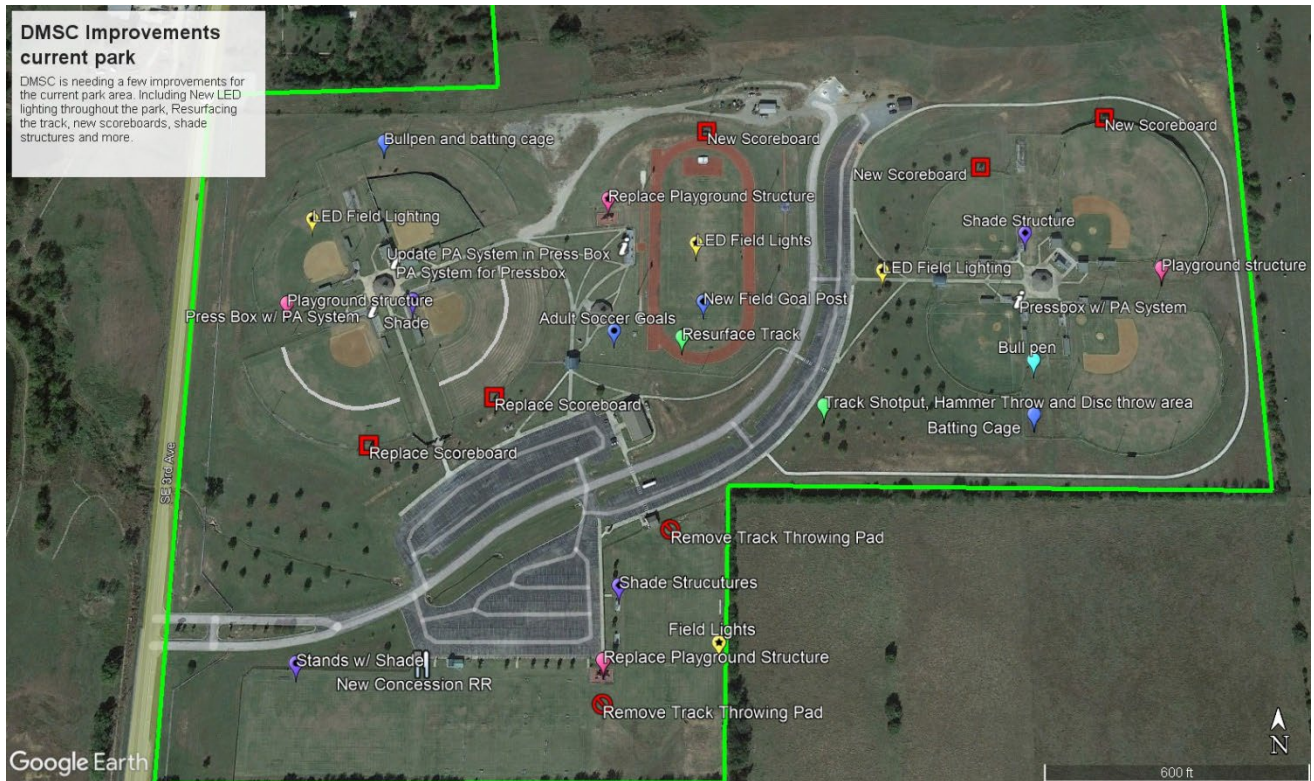
A 187-acre facility situated just outside of downtown Durant. The DMSC not only draws visitors from Bryan County but also attracts tourists from outside the county and state. It serves as a large, active recreation hub for team sports and recreational activities. The sports complex consists of four baseball fields, four softball fields, eight soccer fields and a football stadium/track field.

Recommended Improvements at DMSC

- LED lighting in Parking Lots
- LED Field Lights
- Repave/resealing Parking Lot
- Build Workers Shop
- Replace broken Concrete & New Walking Trail
- Shade Structures for softball, soccer, and baseball stands 12 in total
- Bullpens & Batting Cages x 8
- Bring in softball outfield fences
- Playground structures at baseball and softball
- Replace Scoreboards
- Resurface Track
- New Field goal Post
- New Bathroom and Concession in Soccer
- Optional: Turf Football Field
- Expansion: 4 Adult Softball fields
- Expansion: 4 Adult Baseball Fields
- Expansion: 12 Multi-purpose Fields
- Expansion: up to 6 Pickle ball Courts
- Expansion: up to 4 Full Size Basketball Courts
- Expansion: an Indoor Recreation Facility

DMSC Improvements current park

DMSC is needing a few improvements for the current park area. Including New LED lighting throughout the park, Resurfacing the track, new scoreboards, shade structures and more.

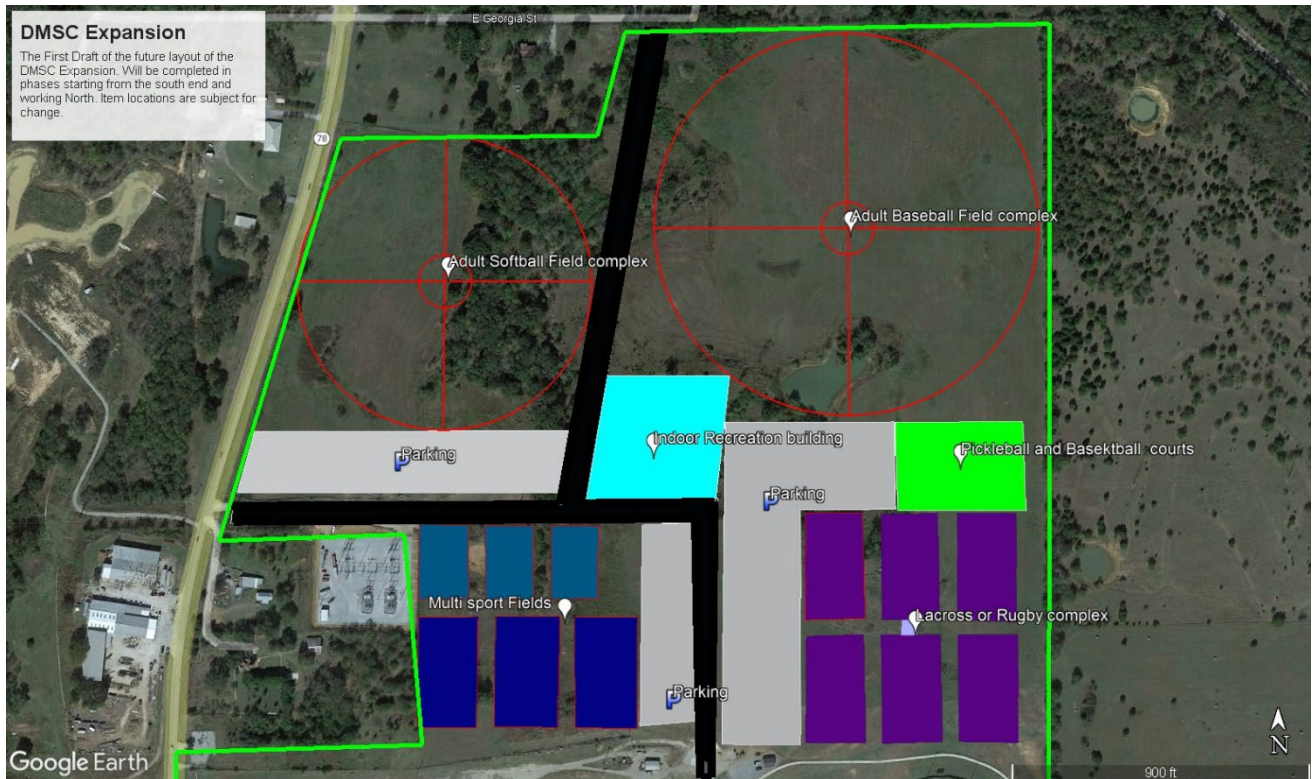


Above: The Sports Complex needs some improvements from its original layout including updating all lights to LED, Replacing Scoreboards, Additional Playground Equipment, Refurbishing Track, building press boxes, lights on soccer field area. All projects are subject to change depending on community needs and funding.

Below: The City owns additional 100-acres to the north. With the expansion, we have room to have the eight more baseball/softball fields, an indoor recreational building, up to 12 multipurpose fields, a pickle ball complex and some basketball courts. The layout is subject to change depending on community needs and funding.

DMSC Expansion

The First Draft of the future layout of the DMSC Expansion. Will be completed in phases starting from the south end and working North. Item locations are subject for change.

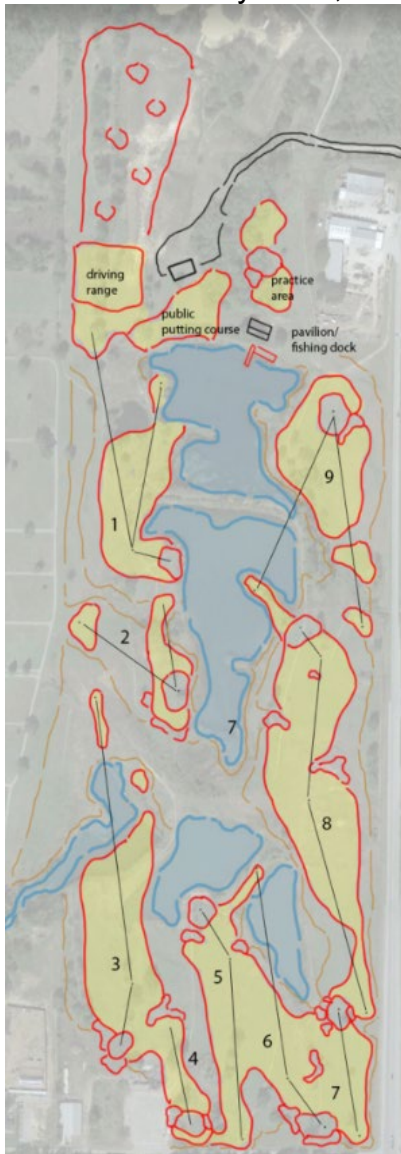


Eco Park

The Country Club (CC) is a 142-acre plot that has not been used in over a decade but was previously used as a golf course and it is situated directly across from the DMSC. Previously, it featured several small hazard ponds, a paved golf cart track, a clubhouse and storage sheds.

Recommended Ideas at Eco Park

- Rebuild into a golf course with Driving Range, 9 hole Golf Course, Club house with a community room, Disc Golf holes, Fishing Dock, and walking trail.



Left: Oliphant Golf Management has provided Layout. This is a rough sketch of how it could look and depends on actual ground layout that cannot be done until they lay eyes on the property. They suggest building it in phases

Phase 1: Driving Range, Clubhouse, Putting course, Practice area, Pavilion and Fishing Dock.

Phase 2: building the 9 Hole Golf Course and Disc Golf Course

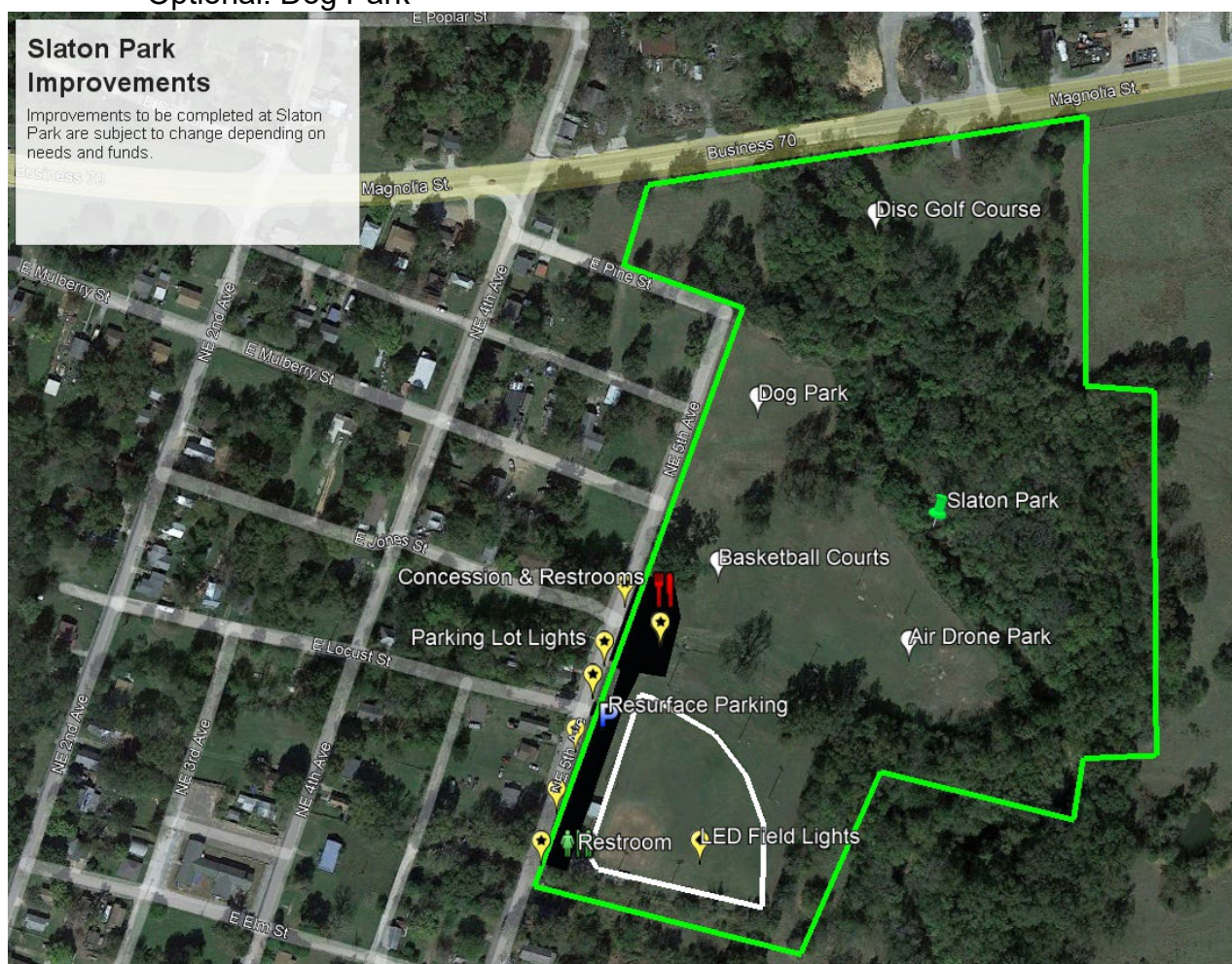
By doing it in phases this will help determine if, there is a desire to have a golf course in city limits while providing a revenue.

Slaton Park

A 26-acre plot that includes 8 acres of developed city land. The park includes a lighted adult softball field, concession stand, public restrooms, and a set of covered bleachers.

Recommended Improvements at Slaton Park

- Rebuild Concession & Bathrooms
- Parking lot lights
- Resurface Parking Lot
- Replace Chain Link Fence
- LED Field Lights
- Park LED Lighting
- Optional: Disc Golf course
- Optional: Drone Air Park
- Optional: Basketball Courts
- Optional: Dog Park



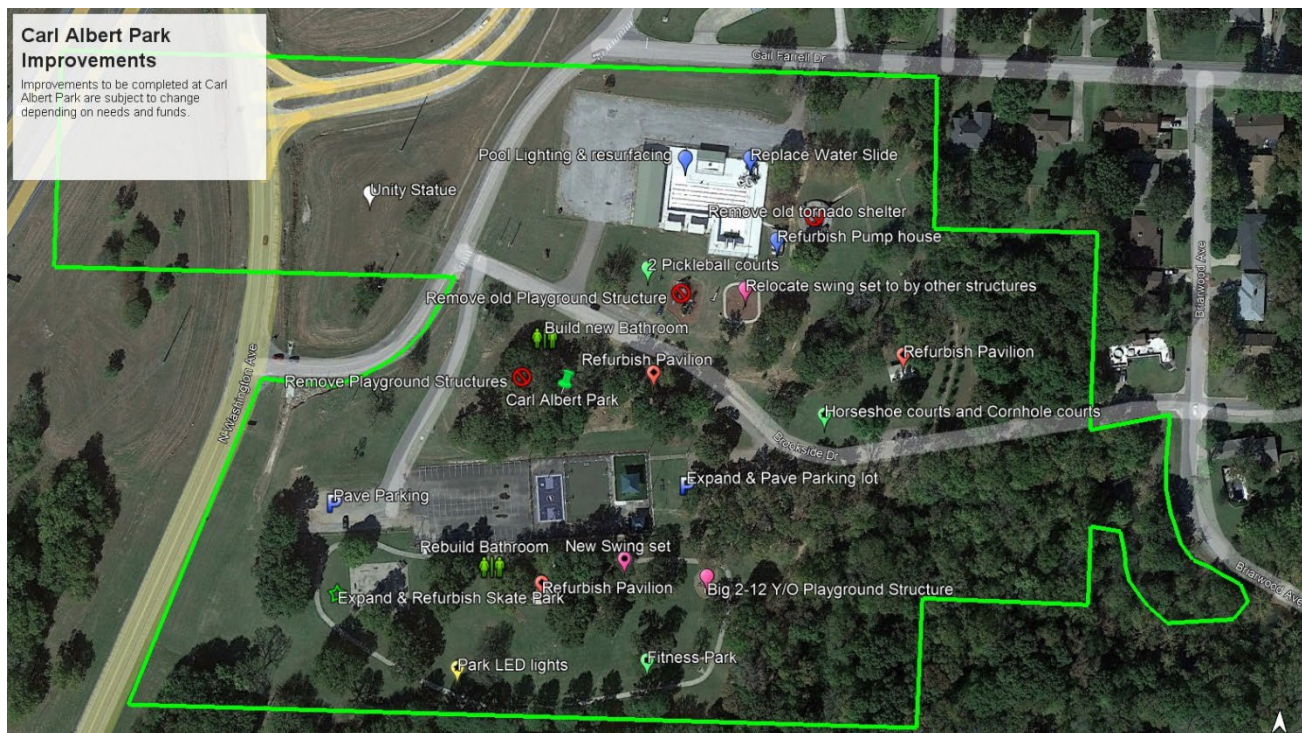
Above: Slaton Park has only a fraction of its property being utilized. The old football field has been grown over and lights don't currently work. With this area we have the opportunity to bring new amenities to the area that is not offered in the surrounding communities. All amenities are subject to change depending on community needs and funding.

Carl Albert Park and Pool

A 23-acre park that is designed to meet the recreational needs of multiple neighborhoods or larger sections of the Durant community. The park includes multiple picnic facilities, a dream basketball court, a netted turf multi-purpose area, a walking trail, multiple playgrounds, a disc golf course and a swimming pool.

Recommended improvements at Carl Albert Park and Pool

- Replace old Playground structures
- Refurbish Pool pump house
- Rebuild bathroom
- Expand and Refurbish Skate Park
- Resurface Parking Lots
- Refurbish Pavilions
- New Parking lot and Security Lights
- New Pool Water slide
- Install Pool Lights
- Resurface Pool
- 2 new bathrooms
- Pickle ball courts
- Horseshoe pits
- Corn hole pits



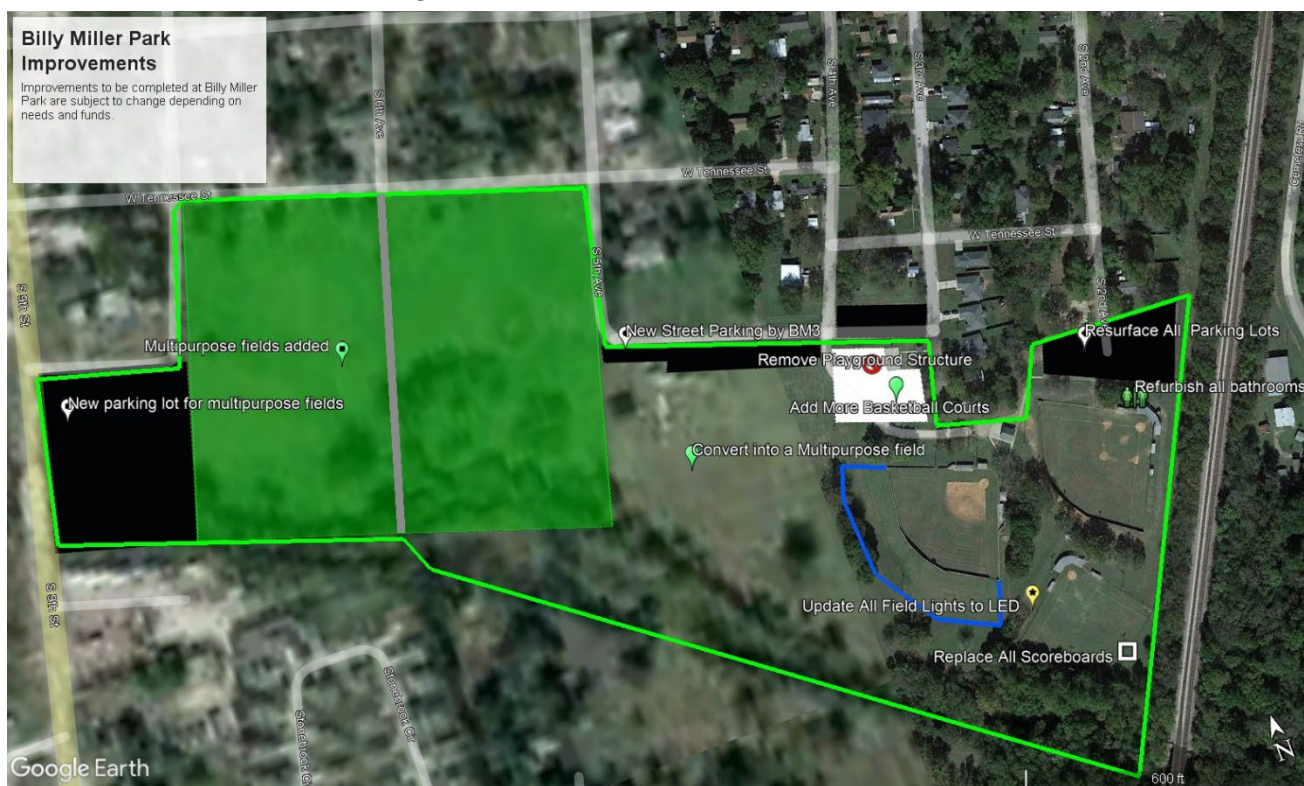
Above: Carl Albert Park is one of our most utilized parks offering the pool, Skate Park, multiple playground structures, and a disc golf course. Our biggest focus is to update and refurbish the area to make it better for the community. By moving our playground structures into the same area, it will help with the safety of the kids for staying in the same area and will open the park up for new amenities. The Community pool needs major renovation to the pool house, putting lights back into the pool so we can have night swims, and replacing our water slide that is cracking and the seals are breaking

Billy Miller Park

A 19-acre plot that includes 7 acres of developed city land. The park has four lighted ball fields (2 softball and 2 baseball), concession stands, restrooms, covered spectator seating, playground equipment and a paved basketball goal.

Recommended improvements at Billy Miller Park

- Resurface Parking Lots
- Put up BM3 fence
- Fix Field Lighting for all fields
- Rebuild Concession and Bathrooms X 3
- New Scoreboards for Baseball/Softball fields x 4
- Resize BM 1, BM 2, BM Annex to Adult size fields
- Refurbish Pavilion
- Street Parking for Billy Miller 3
- New Multipurpose fields for Soccer and Lacrosse
- Parking lot off of 9th street for Multipurpose fields
- Additional Basketball Courts



Above: The plan for Billy Miller Park is to make it an adult sport complex. We convert BM 3 into a lighted multipurpose field, the flood plan on the west has enough room to have multiple football size fields plus parking on the west side. If space allows expand the three baseball/softball fields to adult size. We will also remove playground and install several Full Size Basketball Courts and Pickle ball courts if space allows.

Heritage Crossing

A 10 acre plot of land, donated by a local developer after the city agreed to install a roadway, located at the Heritage Crossing neighborhood. The current developed park size is less than a .5 acre and it includes a few picnic tables. The DPRD cannot install major projects here due to the majority of the park lies in a flood zone.



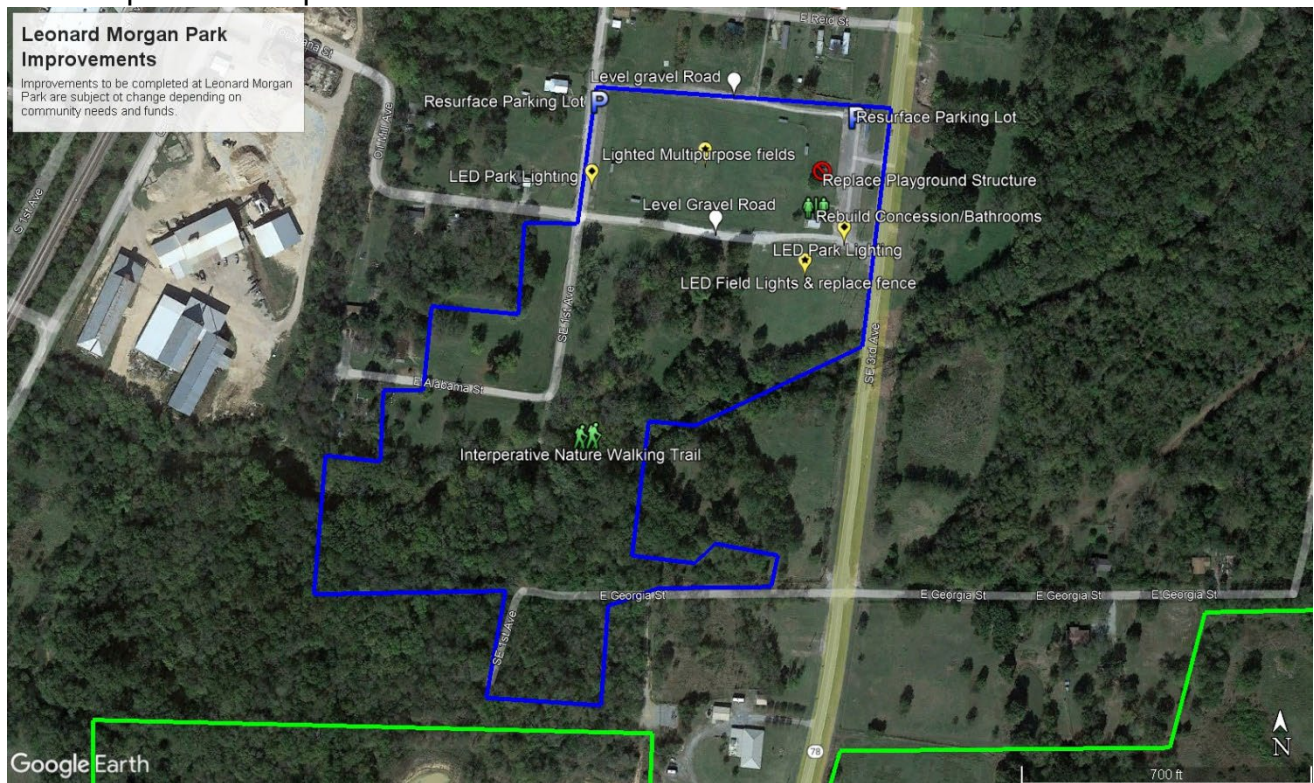
Above: Heritage Park lying in a flood plain the only thing we could possibly do is install an interpretive nature trail. The park currently has a picnic table, trashcan and a couple benches. At this time, there are no plans to add to the park because there is no parking available.

Leonard Morgan Park

A 8-acre park that includes multipurpose fields, lighted baseball field, playground equipment and restrooms.

Recommended Improvements at Leonard Morgan Park

- Remove Playground Structure
- Rebuild Concession and bathroom
- Repave Parking Lots
- Park Lighting
- LED Field Lights
- Turn green space into 2 or more multipurpose fields with lighting
- Optional: Interpretative Nature Trail



Above: Leonard Morgan Park, located off South OK Highway 78, currently needs many improvements. The bathrooms need to be rebuilt. I believe if we remove the playground at this location and make a lighted multipurpose field in where the 2 tee ball fields are to the north are located it would serve a better purpose. We also need to resurface the parking lots on the west and east end as well as install parking lights. All improvements are subject to change due to need and or funding.

Lloyd Plyler Park

A 6 acre park that includes three lighted baseball fields, batting cages, concession, restrooms, playground equipment, a covered pavilion and street parking.

Recommended Improvements at Lloyd Plyler Park

- Extend sidewalk round the park North and East side
- Street parking North and East side
- Expand Pavilion
- Replace Playground structure
- Concrete batting cages ground
- Park Lighting around Park
- Work on Concession stand
- Basketball court
- Pickle ball Courts
- Splash pad with shade
- Parking lot
- Lights in new Parking lot



Above: Lloyd Plyler Park has the opportunity to be a great community destination for all the south side residents of Durant. To improve current Amenities we need to replace the current play structure with a larger one, LED field lighting and lights around the park, adding a sidewalk to go around the rest of the park. Then for new amenities, we install a large splash pad with shade structures and additional parking around the park and on the city owned vacant lot on the east side. This will help service a great number of residents in the surrounding neighborhoods.

Dixon Durant Park (Rocket Park)

Also known as Rocket Park is a 5-acre park that includes a covered pavilion, ADA accessible restrooms, six lighted tennis courts, a small basketball court, a 1/4 mile walking track and playground equipment.

Recommended Improvements at Dixon Durant Park

- Lighting around walking trail and around the park
- Build new pavilion and rebuild existing
- Refurbish Tennis courts
- Convert Tennis courts to Basketball courts
- Replace old playground structures
- Immobilize Rocket and seal it off
- Rebuild Bathrooms
- Pickle ball courts x 2
- Fitness Park
- Splash Pad
- New Bathroom by splash pad



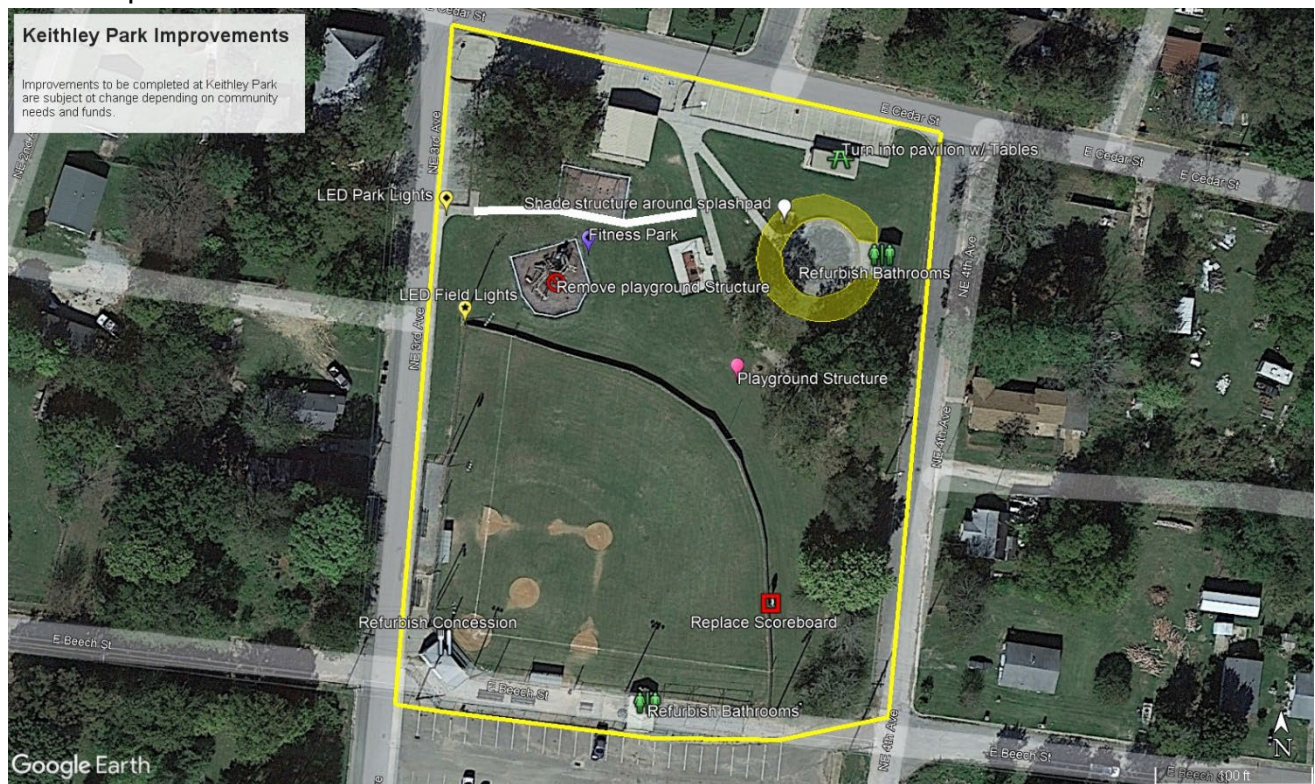
Above: Dixon Durant is centrally located and is another one of our most visited parks. The park is in need of major improvements including refurbishing the four of the six tennis courts. The other two courts we convert to two full size basketball courts. We also need to replace the outdated playground structures. When doing so we will close and repaint the rocket. As for new amenities, we install a fitness park, pickle ball courts and a splash pad with shade on the north end.

Keithley Park and Splash Pad

A 2.6 acre park that includes playground equipment, a pavilion, a paved walking track, ADA accessible restrooms, a lighted little league baseball diamond and a splash pad.

Recommended Improvements at Keithley Park And Splash Pad

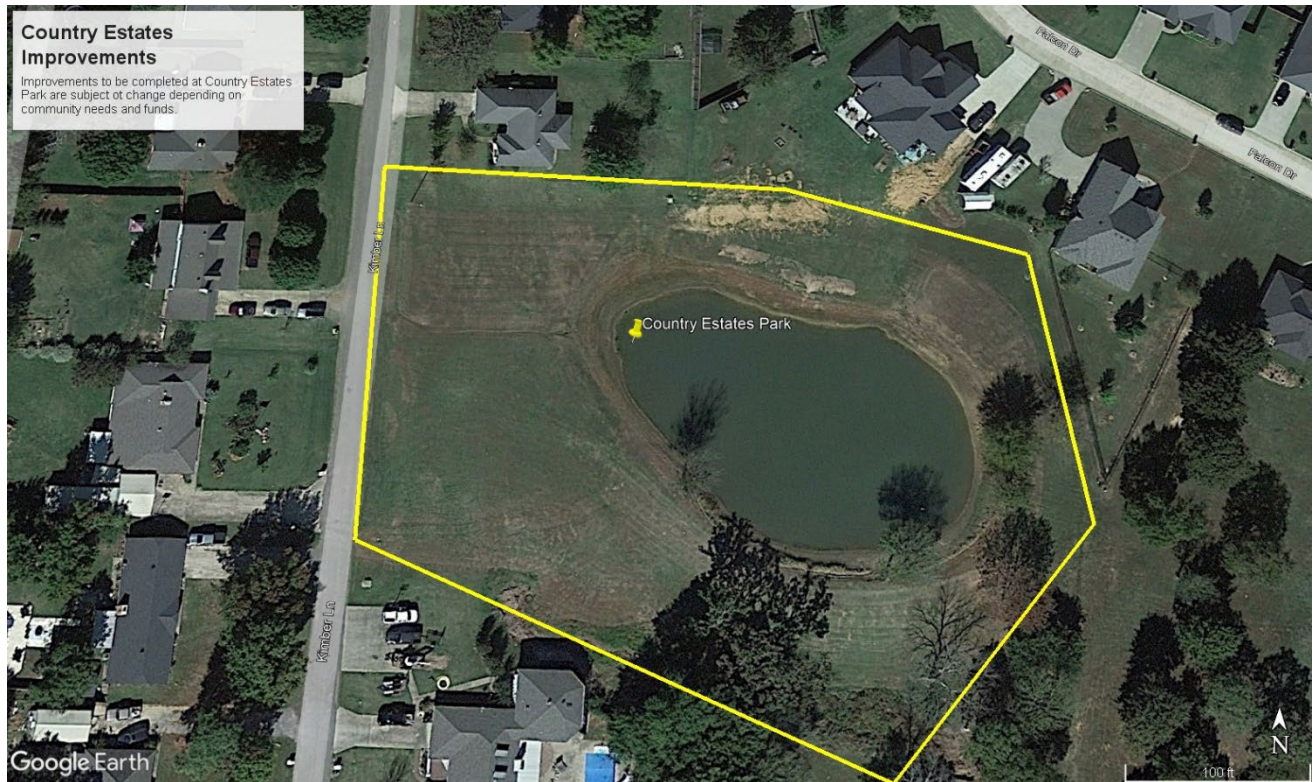
- Replace Playground Structure
- Rebuild Bathrooms and Concession Stands
- Shade structure around splash pad
- Turn Shade structure by splash pad into a full pavilion with tables.
- Park Lighting
- LED field lighting
- Replace netting at Batting Cage
- Replace Scoreboard
- Optional: Fitness Park



Above: Keithley Park improvements focuses on bringing everything back up to date. The park size does not give us a lot of room to add extra amenities.

Country Estates

A 2 acre undeveloped park that currently has a pond. The land was donated by a citizen and is maintained by the DRPD. As of right now there are no plans to add amenities into the park.

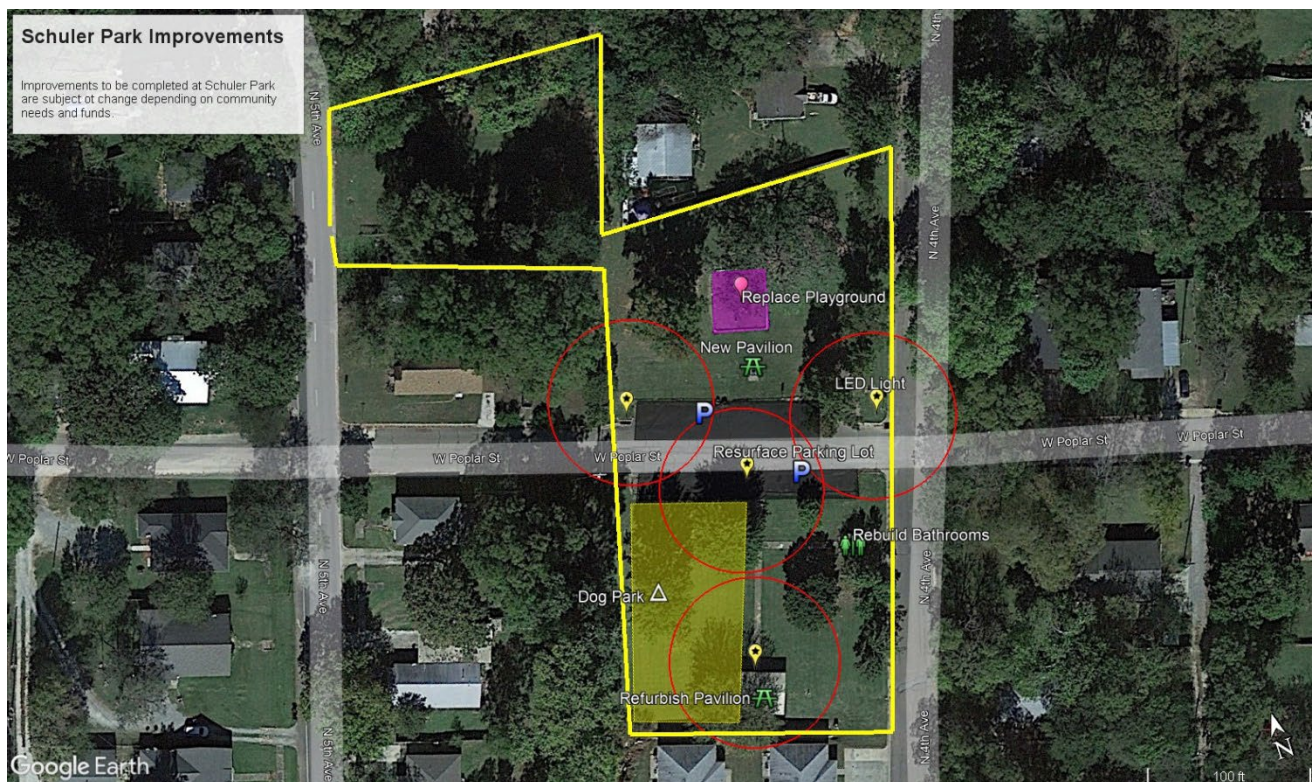


Schuler Park

A 1.5 acre park that includes a pavilion, ADA accessible public restrooms, playground equipment and grills.

Recommended Improvements at Schuler Park

- Rebuild bathroom
- New LED park lighting
- Replace Playground
- Refurbish Pavilion
- Dog Park



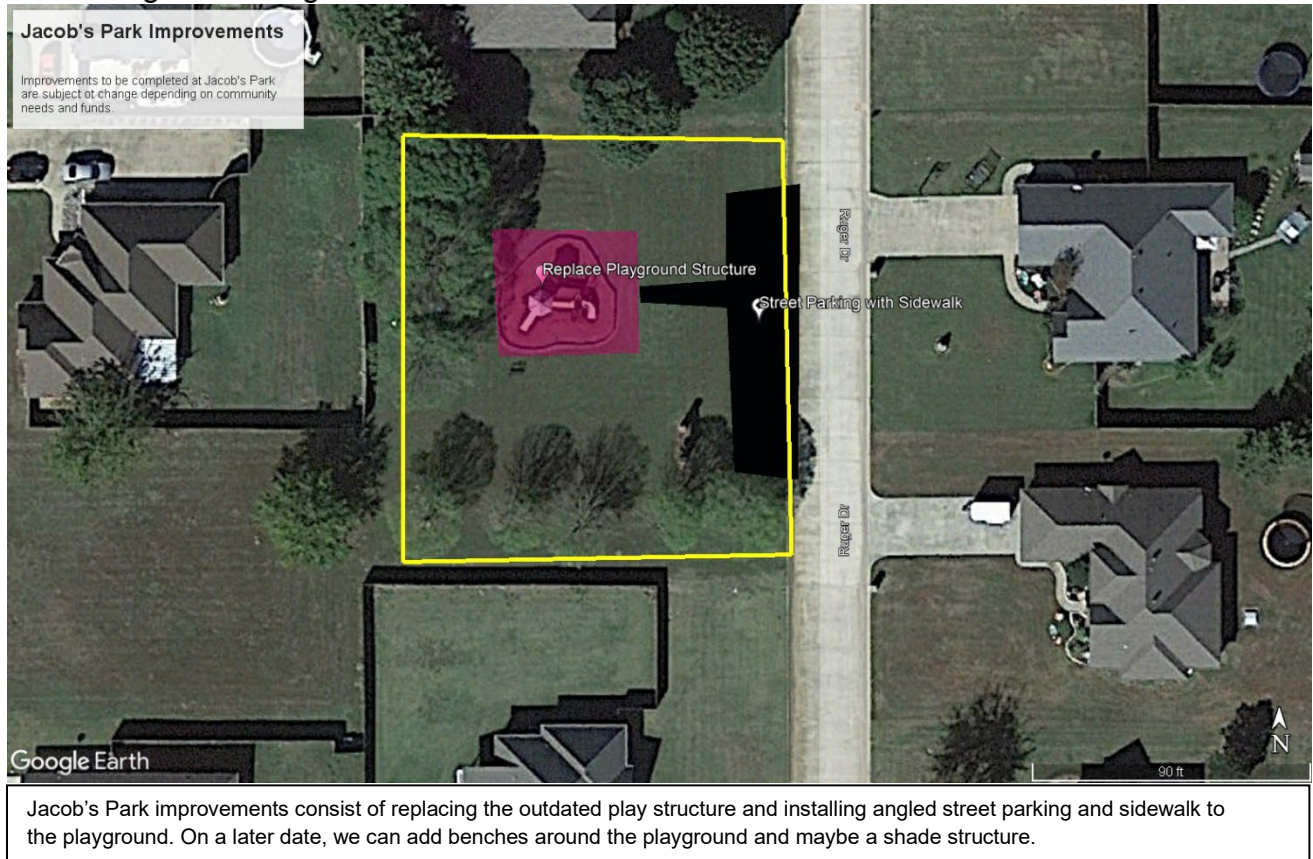
Above: Schuler Park is another centralized park with room to add amenities without overcrowding the park. Before we add the new amenities, we need to replace the playground and rebuild the bathrooms. Once the parks current amenities are up to date, we install a dog park, resurface the parking lots, add LED park lighting and install a pavilion on the North side.

Jacob's Park

Jacob's Park is a .51-acre plot that includes one playground in the middle of Remington Hills neighborhood.

Recommended Improvements at Jacob's Park

- Replace Playground Structure
- Angled Parking



Market Square/Pocket Park

An urban Park with a concert stage, shaded parking, restrooms, tables, and benches

Recommended Improvements at Market Square Park

- Shade Structure



Market square and Pocket park has very low priority improvements that need to take place. The biggest concern is to make sure it is maintained properly. The only thing the DPRD is proposing to do is add a big shade canopy into Pocket Park for outdoor dining from one of the local restaurants.

Recreation/Special Event Plan

The DPRD has had a lackluster showcase of special events and recreation activities for families. The DPRD has a plan to add in recreation activities and special events over the future of the department. The goal with these special events is to offer families in the Durant area a low cost activity to all events are subject to change depending on staffing, community needs, and desire.

Tournaments

The Durant Multi Sport complex is capable of hosting a minimum a tournament a month. As the DPRD, we only have the staffing to host our own tournament once to twice a year. With the amount of planning and contacting teams, it takes roughly 6 months for one person to plan a tournament. We are going to focus on doing high school showcases to give high school students to meet college coaches. We are starting with a softball showcase followed by baseball, football, and soccer. Once the resurfacing of the track is completed, we can host a track event as well. The DPRD also has outside organizations host tournaments for various sports including, Lacrosse, Disc Golf, Rugby, and Baseball.

Large Special Events

Large special events have a wide variety of options of both locations and types of events. We are planning four per year at minimum. These events goal is to bring the community together and show the recreational opportunities at the various locations. These special events will rely heavily on community partnership to help get funding and advertising to help draw people to the event. Ideas for large special events include

- Daddy Daughter Dance
- Mom Son Event
- Splash Day (Pool Opening Day)
- Christmas Light Display
- Youth Fishing Tournament
- Sports Camps
- Mud run
- Iron Man competitions
- Football Competition Throwing, Punting, Kicking
- Disc Golf tournaments
- 3v3 basketball tournament at Carl Albert Park

Small Special Events

These events are typically low cost and are just to give community members something to do that is at no cost to the patron. These events can be

- Movies in the Park various locations
- Dive competition at the pool
- Belly Flop Competition at the pool

Recreation Leagues

The DPRD currently setting itself up to start running its own adult recreation leagues. We have enough space that we can run softball, basketball, kickball, flag football and once amenities have been built pickleball, horseshoes, and cornhole.



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration and Possible Action in Accepting Change Order #5 From Schiralli Construction

This change order is to change the control system in the new signal light that will be installed at University Blv. and University Place to a radar detection System instead of having a Video Detection System. This change was requested by City Staff because we want to install Radar Detection on all of the Signal Lights in the City to this system. The Radar System will work in all weather conditions, where the video system will sometimes fail due to weather.

Council Information / Action Requested

To Accept the change order

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 030923 Schiralli Durant Change Order 5

Date of Issuance:	Effective Date:
March 9, 2023	March 14, 2023
Owner: City of Durant	Owner's Contract No.: DU-20-03
Contractor: Schiralli Construction Corp.	Contractor's Project No.: DU-20-03
Engineer: Wall Engineering, LLC	Engineer's Project No.: DU-20-03
Project: University Blvd Improvements	Contract Name: One

The Contract is modified as follows upon execution of this Change Order:

Description: Radar Detection System for traffic signal at University Place.

Attachments: *[List documents supporting change]* Proposal

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>3,096,505.16</u>	Original Contract Times: Substantial Completion: <u>210 Days</u> Ready for Final Payment: <u>240 Days</u> days or dates
[Increase] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : \$ <u>722,249.54</u>	[Increase] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : Substantial Completion: <u>133 days</u> Ready for Final Payment: <u>133 days</u> days
Contract Price prior to this Change Order: \$ <u>3,818,754.70</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 18, 2023</u> Ready for Final Payment: <u>September 17, 2023</u> dates
[Increase] of this Change Order: \$ <u>37,627.37</u>	[Increase] of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days or dates
Contract Price incorporating this Change Order: \$ <u>3,856,382.07</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 18, 2023</u> Ready for Final Payment: <u>September 17, 2023</u> dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: _____	By: _____	By: _____	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)		Contractor (Authorized Signature)		
Title: _____	Title: _____		Title: _____		
Date: _____	Date: _____		Date: _____		

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Contract ID _____

Oklahoma Department of Transportation

Cost Breakdown For Differing Site Conditions, Changes & Extra Work

Project No. DU-20-03 Date 02/15/2023

County Bryan County - City of Durant Contractor Schiralli Construction Corp

Description of Work Wavetronix Radar Detection Upgrade

1. Labor Total (Refer to Attachment A)		\$0.00
a) Labor Overhead & Profit	% 25.00	\$0.00

2. Material Total (Refer to Attachment B)		\$0.00
a) Material Overhead & Profit	% 20.00	\$0.00

3. Equipment Total (Refer to Attachment C)		\$0.00
a) Equipment Additional Administrative Cost & Profit	% 20.00	\$0.00

4. a) Bonds	% 1.00	\$0.00
b) Property Damage & Liability Insurance	Rate / \$1000 of Payroll 223.80	\$0.00
c) Workers Compensation	Rate / \$100 of Payroll 21.48	\$0.00
d) Unemployment Insurance Contribution	% 3.80	\$0.00
e) Social Security Taxes	% 7.65	\$0.00
f) Employment Fringe Benefits	% 20.00	\$0.00

5. Subcontracted Work Total		\$34,206.70
a) Prime Contractor Overhead on Subcontracted Work	% 10.00	\$3,420.67

6. Work of a Non-Highway Construction Nature		\$0.00
a) Prime Contractor Overhead on Subcontracted Work	% 10.00	\$0.00

7. Total Cost of Work		\$37,627.37
a) Unit Price \$37,627.37	Quantity 1 Units LSUM	\$37,627.37



Contract ID _____

Oklahoma Department of Transportation

Cost Breakdown For Differing Site Conditions, Changes & Extra Work

Project No. DU-20-03 Date 03/08/2023

County Bryan County - City of Durant Contractor Midstate Traffic Control, Inc.

Description of Work Wavetronix Radar Detection Upgrade

1.	Labor Total (Refer to Attachment A)					\$0.00
	a) Labor Overhead & Profit	%	25.00			\$0.00
2.	Material Total (Refer to Attachment B)					\$28,270.00
	a) Material Overhead & Profit	%	20.00			\$5,654.00
3.	Equipment Total (Refer to Attachment C)					\$0.00
	a) Equipment Additional Administrative Cost & Profit	%	20.00			\$0.00
4.	a) Bonds	%	1.00			\$282.70
	b) Property Damage & Liability Insurance	Rate / \$1000 of Payroll	223.80			\$0.00
	c) Workers Compensation	Rate / \$100 of Payroll	21.48			\$0.00
	d) Unemployment Insurance Contribution	%	3.80			\$0.00
	e) Social Security Taxes	%	7.65			\$0.00
	f) Employment Fringe Benefits	%	20.00			\$0.00
5.	Subcontracted Work Total					\$0.00
	a) Prime Contractor Overhead on Subcontracted Work	%	10.00			\$0.00
6.	Work of a Non-Highway Construction Nature					\$0.00
	a) Prime Contractor Overhead on Subcontracted Work	%	10.00			\$0.00
7.	Total Cost of Work					\$34,206.70
	a) Unit Price	\$34,206.70	Quantity	1	Units	LSUM
						\$34,206.70

Quote Number

QUO-13954-B4F8G7

Date

1/12/2023

Sales Rep

John Ford

Bill To:

Midstate Traffic Control, Inc.
Attn: Len Scantling
12501 N. Santa Fe Ave.
Oklahoma City, OK 73114
USA
405-751-6227

Ship To:

Midstate Traffic Control, Inc.
Attn: Len Scantling
12501 N. Santa Fe Ave.
Oklahoma City, OK 73114
USA
405-751-6227

Details:

Project #:

Description: OK - Bryan Co. - University Blvd
and University Place

Location: Durant, OK

Special Terms

Payment Terms: Net 30

Shipping Terms: EXW Wavetronix' Loading
Dock

Shipping Method: Best Way

Please call John Ford if you have any questions or concerns.

+1 (405) 441-4890 or email heartland@wavetronix.com

Bid Item	Description/Part #	Qty	Unit Price	Ext Price
	Radar Detection System	1	\$28,045.00	\$28,045.00
	SmartSensor Matrix SS-225	4		
	SmartSensor Mount SS-611	4		
	Sensor Cable Junction Box Mini 102-0453	4		
	Cable, 60ft, 12-8 pin, 6 conductor SS-704-060	4		
	Click 650 SDLC Cabinet Interface Device 102-0416	1		
	Cable, 4', Male Male Female, SDLC Y-Cable 310-0413	1		
	SmartSensor 6-conductor cable, 500' spool 101-0448	1		

Subtotal:	\$28,045.00
Freight:	\$225.00
Total:	\$28,270.00

This quote does not include sales tax.
Sales tax will be added on final invoice.

Notes:

- Quote provided based on Traffic Signal pages T001 dated 12-09-2020
- This project contains either the Click 650, Click 656, or both. This item currently has a longer than normal lead time. Wavetronix can offer partial shipments or alternate cabinet interface options if applicable to your project. If you would like to discuss further please contact your local support team for details.

- Wavetronix wants to offer you the most current lead times when you are ready to place an order. Please feel free to contact your team at Heartland@Wavetronix.com to receive this information.
 - Prices contained in this quote are applicable to this project only.
 - This quote includes 500 ft of home-run cable. It is the responsibility of the customer or contractor to verify the amount of cable needed for this project and adjust accordingly.
 - If this project is tax exempt, please indicate tax exempt status on PO and include tax exempt certificate.
- Please send purchase orders and correspondence to Heartland@wavetronix.com.

Price is valid for shipment and use within the region designated on this quote. If other destination is required, please call John Ford for any concerns and questions.

- *Quotation is valid for 45 days from date as quoted.
- *Mount banding is not included and is to be provided by others.
- *Wavetronix is not responsible for system integration or design.
- *Price is based on standard sensor configuration and subject to change if bill of material changes.
- *Contractor is responsible for determining whether additional sensor cable is required.
- *Price provided is for material only.
- *Poles for installation are not included.
- *Ethernet switch, patch cable, Ethernet cable and other devices not specifically listed are not included.
- *Bulk cable is Non-Cancellable Non-Returnable.
- *Subject to Wavetronix standard terms and conditions.

Wavetronix terms and conditions apply, with the noted exceptions, if any, as stated above.

By accepting this quote, you accept our terms and conditions, which can be found at: www.wavetronix.com/legal



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Action to Consider Award of Bid for Generator and Installation at the Donald W. Reynolds Library Funded by 18114 CDBG-CR 20 Grant Contingent Upon Legal Review and OK Department of Commerce Approval. (C-2021-19 GEN LIBRARY)

Two Sealed Bids were received for the Generator project and publicly opened on Friday, February 10 at 1:00 pm.

With generator backorder delays and due to the grant time frame, we are waiting on some additional information from OK Department of Commerce to proceed with an award. The agenda item motion may require a "contingency approval" based upon legal review and approval by Department of Commerce.

A letter of recommendation and bid tab will be provided.

Council Information / Action Requested

Approve Award of Bid for Generator and Installation at the Donald W. Reynolds Library Funded by 18114 CDBG-CR 20 Grant Contingent Upon Legal Review and OK Department of Commerce Approval. (C-2021-19 GEN LIBRARY)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Library Generator 18114 CDBG-CR 20 BID C-2021-19 BID TAB 2.10.23

CITY OF DURANT
CDBG GRANT: 18114 CDBG-CR 20
BID C-2021-19 GEN LIBRARY
LIBRARY - 1515 W. MAIN STREET

600 KW GENERATOR & INSTALLATION
SEALED BID OPENING @ CITY HALL
FRIDAY, FEBRUARY 10, 2023 @ 1:00 PM
BID TABULATION

Vendor / Contractor	Base Turn-Key Bid
Brett Lane Electric LLC	NO BID
189 Shady Ln.	
Durant, OK 74701	
580.217.7775	
Clifford Power	NO BID
9310 E. 46th St. N.	
Tulsa, OK 74117	
918.836.0066	
Dave's Electrical Service	556,112.00
116 W. Jackson St.	
Hugo, OK 74743	
580.326.7700	
Native Energy Source, LLC	266,384.00
117 Church Drive	
Tecumseh, OK 74873	
405.481.1982	
Jett Solutions, LLC	NO BID
7322 US-81	
Duncan, OK 73533	
580.251.9858	
MESA Products, Inc	NO BID
4445 S. 74th E Ave.	
Tulsa, OK 74145	
888.800.6372	
Pro Circuit, Inc.	NO BID
4925 Deramus Avenue	
Kansas City, MO 64120-1105	
816.327.2822	



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Action to Consider Support and a 5% Match Commitment for a 2023 FEMA Assistance to Firefighters Fire Prevention and Safety Grant Request for Funding to Purchase a Mobile Fire Safety Education Trailer and Materials for the Durant Fire Department.

The Fire Marshall has an estimate of \$109,000 for the mobile trailer. Brandon will also need to include some educational materials. The exact grant budget will be presented at the council meeting.

The trailer and materials will be utilized locally with the schools, Boys and Girls Club, and events. The Fire Marshall will develop a plan for regional partnerships.

The application is due March 31. Equipment brochure attached.

Council Information / Action Requested

Approve Support and a 5% Match Commitment for a 2023 FEMA Assistance to Firefighters Fire Prevention and Safety Grant Request for Funding to Purchase a Mobile Fire Safety Education Trailer and Materials for the Durant Fire Department.

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Department will work with the Durant Fire Department to complete the application.

ATTACHMENTS:

1. LION Fire Safety Trailer Overview Sheet



Take realistic interactive fire safety training on the road

EXPAND YOUR COMMUNITY FIRE SAFETY EDUCATION REACH WITH MOBILE TRAINING CENTERS

FIRE SAFETY TRAILER

LION Fire Safety Trailers are interactive and highly realistic fire prevention training aids that can be tailored to both children and adults.

Train adults with simulated fire situations that are intense, realistic, and completely safe. Features include digital flames, smoke, heat, and integrated sound effects that simulate emergencies in the home or at the workplace.

Provide children with important fire safety lessons including EDITH drills and hazard recognition. Add a severe weather package to train everyone in your community how to respond to a weather emergency.

COMPREHENSIVE TRAINING

Comprehensive response training should include multiple elements involving environmental assessment, decision making, action, and reaction. The combination of these elements in LION Fire Safety Trailers are designed to incorporate each of these key elements:

- **SITUATIONAL SIMULATION:**
mimic appropriate environment/props
- **DECISION-MAKING SIMULATION:**
size-up environment assess multiple options
- **COMMUNICATION SIMULATION:**
when and how to share information
- **EMOTIONAL SIMULATION:**
create stress and uncertainty
- **PHYSICAL SIMULATION:**
develop required physical skills





KITCHEN FIRE SCENARIO

The Kitchen Fire Scenario begins as an oven fire and spreads to a pan on top of the stove. If left unchecked, the fire can spread to the trash can next to the stove. Heat and smoke intensify, triggering smoke alarms and requiring the appropriate action of the trainee to call 911, extinguish the flames or evacuate if necessary.

The optional kitchen hazard recognition package adds a smoking toaster, smoking outlet, chemical cabinet and a mounted TV/DVD player for safety videos.



BEDROOM FIRE SCENARIO

In the Bedroom Fire Scenario, teach how to feel for heat and stop smoke from coming into the room with the heated, smoking door. Show children how to find a second way out with the EDITH (Exit Drills In The Home) map and escape window.

For adult learning, the Interactive Bedroom Fire package adds a smoldering trashcan and interactive 911 phone. Trainees must call 911 and use a BullsEye laser extinguisher to put out the flames before the fire grows too large, forcing evacuation.

Intense infrared heaters, smoke effects, sound effects, and LION's Digital Flames create a realistic, yet completely safe training environment. A briefing room, embedded video cameras and wireless video transmission that depicts live interior action enable robust education and training opportunities for your community.

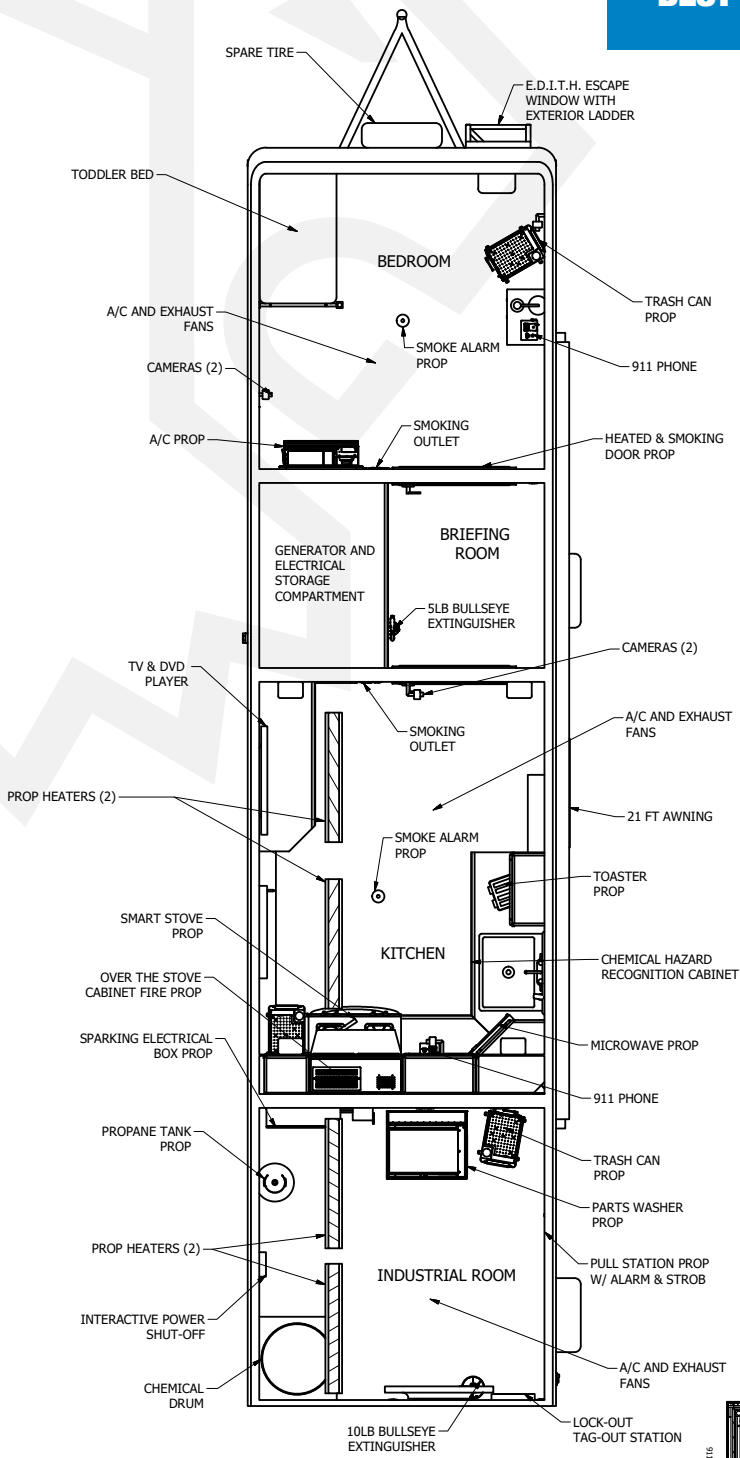


INDUSTRIAL FIRE SCENARIO

The Industrial Fire Scenario begins as an electrical box shorts causing sparks to ignite the adjacent parts washer. The parts washer creates a hot, smoky fire which then ignites the nearby trash can resulting in a full scale industrial emergency.

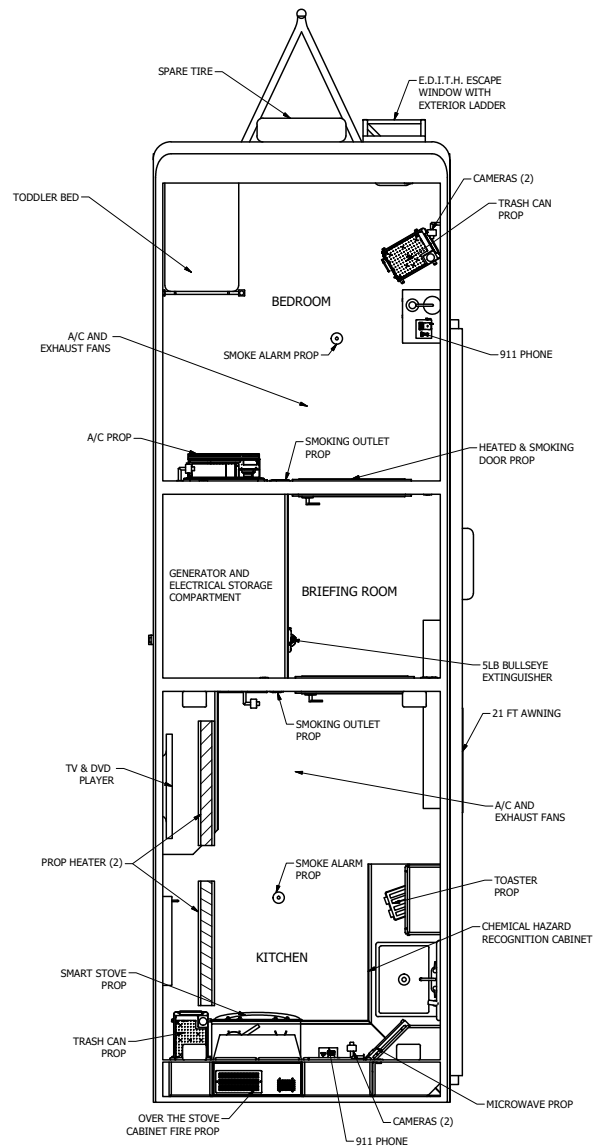
As smoke, heat and digital flames intensify, trainees must pull down the alarm, call 911, shut-down the power and use an extinguisher to successfully control the emergency. The optional paint locker fire prop with integrated flames, smoke and sound effects can be added to further challenge trainees.

The industrial hazard recognition package option adds interchangeable placard and chemical drum prop, gas leak prop, lock-out tag-out prop, smoking outlet and a mounted TV/DVD player for safety videos.

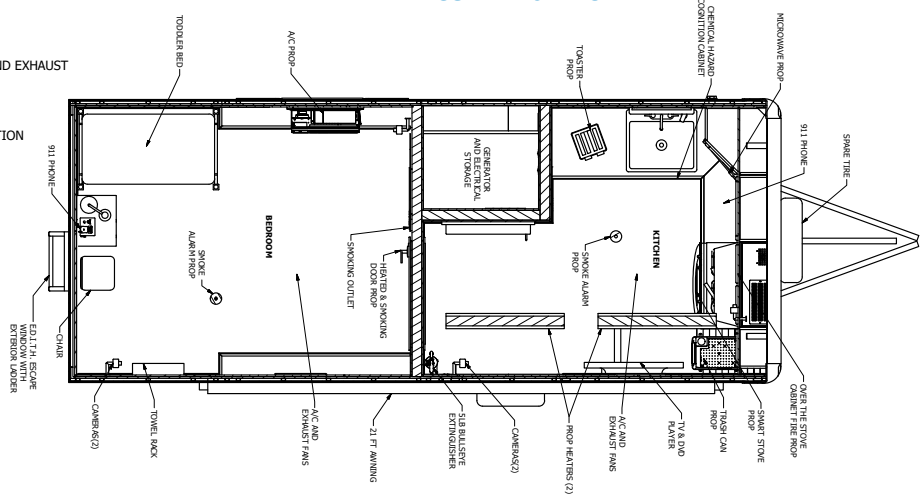


**34 FT FIRE SAFETY TRAILER
BEDROOM, KITCHEN & INDUSTRIAL**

**21 FT FIRE SAFETY TRAILER
BEDROOM & KITCHEN**



**27 FT FIRE SAFETY TRAILER
INDUSTRIAL & KITCHEN**





The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Tom Marcum, City Attorney
Re: Discussion, Consideration, and Possible Action Regarding the Donation of a SCBA Compressor to the Colbert Fire Department in Exchange for a Mutual Aid Agreement

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Asset Retirement (Disposal) Form for SCBA Compressor

ASSET RETIREMENT (DISPOSAL) FORM

(This form must be completed whenever any fixed asset is disposed of or otherwise removed from service.)

	DISPOSED OR RETIRED FROM:
Department:	<i>Fire</i>
Location:	<i>Station 1 122 N. 1st</i>

EQUIPMENT DETAILS:	
Asset #: <i>2573</i>	Make/Model #: <i>Bauer / MV10H-F1</i> mfg <i>07/2003</i>
V.I.N. or Serial #: <i>038029</i>	Number of Miles or <u>Hours</u> : <i>920 hours</i>
Description: <i>Bauer compressor & fill station for filling SCBA bottles.</i>	
Means of Disposal: (to be auctioned, was traded-in, was scrapped, etc.) <i>Donation to Colbert F.D.</i>	
Date on which asset was taken out of service: <i>8-15-2022</i>	

Signature of Department Head: <i>[Signature]</i>	Date: <i>1-19-2023</i>
Additional Comments and/or Disposal Details:	

CITY OF DURANT-CITY CLERK AND CITY TREASURER OFFICE USE ONLY		
Form Received from Department By: _____	Date: _____	
Disposal Complete in the Following Records (initial and date)		
Insurance: _____	Fixed Assets: _____	General Ledger: _____
G.L. Fund and Department Numbers: _____		



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Tom Marcum, City Attorney
Re: Discussion, Consideration, and Possible Action Regarding the Donation of a HAZMAT Trailer to Calera Fire Department in Exchange for a Mutual Aid Agreement

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

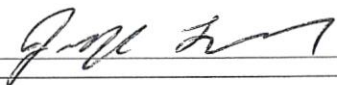
1. Asset Retirement (Disposal) Form for HAZMAT Trailer

ASSET RETIREMENT (DISPOSAL) FORM

(This form must be completed whenever any fixed asset is disposed of or otherwise removed from service.)

	DISPOSED OR RETIRED FROM:
Department:	Fire
Location:	Station 1 122 N. 1 st

EQUIPMENT DETAILS:	
Asset #:	2893
Make/Model #:	Mass Beacon Trailer donated from OKC F.D.
V.I.N. or Serial #:	1A9VHG33451247008
Number of Miles or Hours:	N/A
Description:	Old OKC F.D. Mass Beacon Trailer / Donated to us, not to be used as a beacon unit.
Means of Disposal: (to be auctioned, was traded-in, was scrapped, etc.)	Donate to Calera F.D.
Date on which asset was taken out of service:	was never put into service, been sitting since 2017

Signature of Department Head:		Date:	1-19-2023
Additional Comments and/or Disposal Details: The Durant Fire Department never really had a specific use for this trailer, the Calera F.D. has shown interest into turning it into their Dive trailer. This could improve their fleet, and still be a resource for our area!			

CITY OF DURANT-CITY CLERK AND CITY TREASURER OFFICE USE ONLY		
Form Received from Department By:	Date:	
Disposal Complete in the Following Records (initial and date)		
Insurance:	Fixed Assets:	General Ledger:
G.L. Fund and Department Numbers:		



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Discussion, Consideration, and Possible Action to Declare Identified Property of the City of Durant as Surplus and Dispose of Accordingly

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

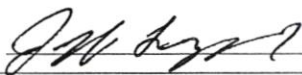
1. Asset Retirement (Disposal) Forms for Items to be Auctioned

ASSET RETIREMENT (DISPOSAL) FORM

(This form must be completed whenever any fixed asset is disposed of or otherwise removed from service.)

	DISPOSED OR RETIRED FROM:
Department:	Durant Fire Department
Location:	122 N. First Street Durant, OK. 74701

EQUIPMENT DETAILS:	
Asset #: # 33	Make/Model #: International Navistar / 4900 4x2
V.I.N. or Serial #: 1HTSDA0R2XH689842	Number of <u>Miles</u> or Hours: 114,697
Description: International Conventional Cab Pumper with walk through pump panel	
Means of Disposal: (to be auctioned, was traded-in, was scrapped, etc.) To be auctioned.	
Date on which asset was taken out of service: 4-1-2021	

Signature of Department Head: 	Date: 1-19-2023
Additional Comments and/or Disposal Details:	

CITY OF DURANT-CITY CLERK AND CITY TREASURER OFFICE USE ONLY		
Form Received from Department By: _____		Date: _____
Disposal Complete in the Following Records (initial and date)		
Insurance: _____	Fixed Assets: _____	General Ledger: _____
G.L. Fund and Department Numbers: _____		

ASSET RETIREMENT (DISPOSAL) FORM

(This form must be completed whenever any fixed asset is disposed of or otherwise removed from service.)

	DISPOSED OR RETIRED FROM:
Department:	Fire
Location:	Station 1

EQUIPMENT DETAILS:	
Asset #: # 32	Make/Model #: International / 4900 4x2
V.I.N. or Serial #: 1HTSDA0R4XH689843	Number of <u>Miles</u> or Hours: 114,894
Description: 1999 International Conventional Cab Pumper with cross walk Pump Panel.	
Means of Disposal: (to be auctioned, was traded-in, was scrapped, etc.) To be auctioned.	
Date on which asset was taken out of service: 8-1-2022	

Signature of Department Head: <u>[Signature]</u>	Date: 1-19-2023
Additional Comments and/or Disposal Details: Will schedule to have vehicle sold in the Ritchie Bros. Auction.	

CITY OF DURANT-CITY CLERK AND CITY TREASURER OFFICE USE ONLY	
Form Received from Department By:	Date:
Disposal Complete in the Following Records (initial and date)	
Insurance:	Fixed Assets: General Ledger:
G.L. Fund and Department Numbers:	

ASSET RETIREMENT (DISPOSAL) FORM

(This form must be completed whenever any fixed asset is disposed of or otherwise removed from service.)

	DISPOSED OR RETIRED FROM:
Department:	<i>Fire</i>
Location:	<i>122 N. First</i>

EQUIPMENT DETAILS:	
Asset #: _____	Make/Model #: <i>Evinrude 25 H.P.</i>
V.I.N. or Serial #: <i>SN- G03601594</i>	Number of Miles or Hours: <i>N/A</i>
Description: <i>Evinrude 25 H.P. Boat Motor (outboard) 1993 MFD.</i>	
Means of Disposal: (to be auctioned, was traded-in, was scrapped, etc.) <i>to be auctioned.</i>	
Date on which asset was taken out of service: <i>11-4-2021</i>	

Signature of Department Head: <i>[Signature]</i>	Date: <i>1-19-2023</i>
Additional Comments and/or Disposal Details: <i>old 29 year old boat motor / replaced with a new motor in 2021. Needs to be removed from storage.</i>	

CITY OF DURANT-CITY CLERK AND CITY TREASURER OFFICE USE ONLY		
Form Received from Department By: _____		Date: _____
Disposal Complete in the Following Records (initial and date)		
Insurance: _____	Fixed Assets: _____	General Ledger: _____
G.L. Fund and Department Numbers: _____		