

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

March 14, 2023

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 14, 2023

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - February 2023

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 2:10 p.m. on the 10th day of March, 2023.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of February 14, 2023

Council Information / Action Requested

Approval of Regular Meeting Minutes of February 14, 2023

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Airport Authority Minutes 02142023 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 8th day of November, 2022 and that an agenda of said meeting was posted at the place of such meeting at 1:45 p.m. on the 10th day of February, 2023.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
February 14, 2023 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Acting Chairman Sherrer called the meeting to order at 7:13 p.m.

ROLL CALL

Present:

Trustee Steve Brittingham
Trustee Humphrey Miller
Trustee Curtis Morris
Acting Chairman Danny Sherrer
City Attorney Tom Marcum
City Manager Lisa Taylor
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of January 10, 2023

Motion To: Approve Consent Item as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - January 2023

4. Administration

- a. Consider Approval of Request to Oklahoma Aeronautics Commission to Act as Its Agent for Purposes of Developing a Preliminary Engineering Report for the Apron Expansion Construction Project at Durant Eaker Field Airport and Authorize City Manager to Execute Request Letter

Motion To: Approve Request of Oklahoma Aeronautics Commission to Act as Its Agent for Purposes of Developing a Preliminary Engineering Report for the Apron Expansion Construction Project at Durant Eaker Field Airport and Authorize City Manager to Execute Request Letter

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- b. Consider Approval of KSA Professional Services Fee Proposal for the AWOS Relocation/Replacement Project at the Durant Regional Airport

Motion To: Approve KSA Professional Services Fee Proposal for the AWOS Relocation/Replacement Project at the Durant Regional Airport

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- c. Consider Approval of KSA Professional Services Fee Proposal for the Taxiway and Taxilane Markings at the Durant Regional Airport

Motion To: Approve KSA Professional Services Fee Proposal for the Taxiway and Taxilane Markings at the Durant Regional Airport

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

- d. Discussion, Consideration, and Possible Action to Consider a Real Property Exchange with Southeastern Oklahoma State University Near Durant Regional Airport - Eaker Field

Motion To: Direct Staff to Continue Negotiations for Real Property Exchange with Southeastern Oklahoma State University Near Durant Regional Airport - Eaker Field

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From: Joshua Matekovic, Operations Supervisor
Re: Airport Monthly Report - February 2023

Airport Director Monthly Report

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Monthly Report February 2023

Durant Airport Monthly Report – February 2023

Airport Monthly Sales	Feb. 2023		Feb. 2022	
Avgas 100LL -	1,911.12G	\$9,315.99	1779.48G	\$8,855.81
Self-Serve 100LL -	1,213.15G	\$6,065.75	957.77G	\$4,757.29
Jet A W/Additive -	16,202G	\$80,267.72	17,988G	\$81,001.35
Total Sales -	19,326.27G	\$95,649.46	20,725.25G	\$94,614.45
Total Number of Sales -	129		152	
Parking/Misc. -	\$1,900	\$97,549.46	\$300	\$94,914.45

Current Fuel Prices

2023 100LL Full-Serve - \$5.30	2022 100LL Full-Serve - \$5.34
2023 100LL Self-Serve - \$5.00	2022 100LL Self-Serve - \$5.14
2023 Jet A W/Additive - \$5.10	2022 Jet A W/ Additive - \$4.59

Current Projects

- 1) Working with the National Weather Service out of Norman Oklahoma to put in a Terminal Aerodrome Forecast (TAF) system at the airport. This is a major step for the airport as we were one of many southern airport being looked at for this system. This will give the airport and pilots a weather system that is updated every 6 hours and lists all major weather updates. Most times you only see this type of system at major airports.
- 2) Still waiting for FAA to send out the grants for the AWOS relocation and replacement project. This is also the same for the Taxiway marking project.

Airport Incidents

- 1) On February 23rd, at approximately 8pm. I received a call from Fort Worth Center advising of a mayday issued from an aircraft within vicinity of the airport. I proceeded to head into the airport; while driving I was informed the aircraft had gone down south of the airfield. This ended up in a property approximately 1 mile southwest of the airfield in Calera. Both pilots in aircraft were unharmed and minor damage was sustained by the aircraft. Recovery is still ongoing as OHP and the insurance company are handling everything. This aircraft had not been serviced at the airport.

2023 Vs. 2022 fuel numbers

100LL Full-Serve Increase by 131.64g

100LL Self-Serve increase by 255.38g

Jet-A Decrease by 1,786g

The biggest issue in regards to this decrease is due to the abnormal weather we had in February. We had about a week towards the beginning of the month where there was ice on the runway. The random storms that were coming through the area also played havoc on our traffic. We have also noticed that more of the events at the airport are coming in by ground traffic as well as not as many attendees are arriving by aircraft.



The City of Durant

Memorandum

Date: 3/14/2023
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: