

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the Nth day of MONTH, YEAR and that an agenda of said meeting was posted at the place of such meeting at HH:MM a.m. on the Nth day of MONTH, YEAR.

Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DONALD W. REYNOLDS CC & LIBRARY BOARD
December 14, 2022 AT 3:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Gloria Hodge called the meeting to order at 3:05 pm.

ROLL CALL

Board Members Present: Carolyn Mabry, Gloria Hodge, Joe Littlejohn, Marion Hill, and Mike Morris.

Robbee Tonubbee, Library Director, and Jennifer Simpkins, Library Board secretary, also attended the meeting.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Board members voted on two consent items: the schedule of library board meetings for 2023, and approval of meeting minutes from the June 15, 2022, library board meeting. Mike Morris made the motion to accept both items, and Joe Littlejohn seconded the motion. All members agreed, and the motion was passed.

- a. Schedule of Meetings for 2023.
- b. Consider Approval of Regular Called Meeting Minutes of June 15, 2022.

2. Information Items

a. Library Monthly Reports - June, July, August, September, October, November
In addition to the information included in the monthly library reports, Robbee Tonubbee updated the board members on the Pendleton trust, which would bequeath oil and gas royalties to the library after the passing of the primary heir. The primary heir passed

away in late October or early November 2022. The library is due to start receiving monthly royalties in December 2022, and the amount could be between \$4000 and \$5000.

Robbee also updated the board members on the progress of the reading park. It is currently at 75% completion on engineering, and she hopes it could be done by summer 2023. The next step will be adding dirt to the park and building up the land before other things can be done. Robbee is working on purchasing a pickup truck for the library, which will be helpful in the work she expects the engineering report will recommend.

The library has hosted school visits from county schools, and the kids do holiday activities such as crafts or a movie with hot chocolate. The library is also hosting the "Pioneer Spirit" traveling exhibit this week in the CC meeting room.

b. FOL Report

Carolyn Mabry shared a Friends of the Library report. The FOL held its two biggest fundraisers of the year in October and December. The October book sale earned \$3,097.45, and the December holiday craft sale earned \$3,597.50, for a total of \$6,694.95. Carolyn thanked Sandy Wright, chairperson of the book sale, and Joni Smith, co-chairperson of the book sale, for all their hard work and dedication. She also thanked Brenda Monroe for her hard work chairing the holiday craft sale. The FOL's booth at the craft sale had many beautiful crafts for sale thanks to Brenda and a dedicated "crafty" group of Friends of the Library. She also thanked all the volunteers who helped make both sales a success.

3. New Business

Carolyn Mabry asked if the library is collecting supplies for the local animal shelter, and Robbee Tonubbee confirmed that the library is accepting supplies and has an "angel tree" to let people know what supplies are currently needed. Mike Morris shared that the city is planning to remodel the local animal shelter, hopefully in the first half of 2023.

The library has been accepting water bill payments at the drive thru window. Robbee hopes the library will be able to get an awning for the window soon that will hopefully extend to the drive thru dropbox slots, too.

ADJOURNMENT

Marion Hill made the motion to adjourn the meeting, and Joe Littlejohn seconded the motion. All members agreed, and the motion was passed. The meeting adjourned at 3:25 pm.