

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

January 14, 2020

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Presentations

- a. Presentation of Employee Service Awards for 4th Quarter 2019

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of December 10, 2019
- b. Consider Approval of Payroll Claims - December 2019
- c. Consider Approval of Budget Amendment 2020-07
- d. Consider Approval of Revised 2020 City Holiday Schedule
- e. Consider Adoption of the 2020 Citizen Participation Plan - Required for 2020 Community Development Block Grant (CDBG) Applications and Projects.
- f. Consideration to Reject Construction Bids (No.17031-A) Determined by 2nd Bid Opening on Monday, December 9 - Related

to 17031 CDBG Grant Project (C-2017-65) for the Market Square Improvements at 123 N 1st Avenue.

- g. Consider Approval to Pay Continuing Annual Maintenance for Police Records Management System Software in the Amount of \$24,000
- h. Consider Approval of Oklahoma Department of Transportation Agreement with Municipality for Landscaping (C-2020-01)
- i. Consider Approval of Ashley Stuteville to Serve a New Four Year Term on the Durant Industrial Authority Board

3. Consider Items Removed from Consent

4. Information Items

- a. Airport Manager Monthly Report - December 2019
- b. City Clerk Report - December 2019
- c. City Manager Monthly Report - December 2019
- d. Community Development Monthly Report - December 2019
- e. Durant Industrial Authority Monthly Report - December 2019
- f. Emergency Management Report - December 2019
- g. Financial Statements and Sales Tax Breakdown-November 2019
- h. Fire Department Monthly Report - December 2019
- i. Grants Department Report - December 2019
- j. Human Resources Department Monthly Report - December 2019
- k. Landfill Information and Reports - December 2019
- l. Library Report for December 2019
- m. Parks Department Monthly Report - December 2019
- n. Planning Commission Minutes of October 15, 2019
- o. Police Department Monthly Report- November 2019

- p. Solid Waste Department Monthly Report - December 2019
- q. Street Department Monthly Report - December 2019
- r. Utility Department Monthly Report - December 2019
- s. Waste Water Treatment Plant Monthly Reports - December 2019
- t. Water Treatment Plant Monthly Reports - December 2019

5. Administration

- a. Consider Acceptance of the 2016 Land and Water Conservation Fund (LWCF) Grant Project Amendment 40-1229.1 from the Oklahoma Department of Tourism and Recreation Related to Time

Extension and Scope Change Necessary to Complete Carl Albert
Park Project Improvements. (C-2016-78)

6. Public Hearings

- a. Consideration Ordinance #1892 - PC2019-20 a Rezoning from C-2 to R-2 for Property Located between Bryan Drive and University Blvd

7. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

8. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:35 p.m. on the 9th day of January, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Presentation of Employee Service Awards for 4th Quarter 2019

A combined 40 years of dedicated service to the City of Durant!

TEN YEARS:

Alvin Bagby, Water Treatment Plant, Certificate, Pin, \$100

THIRTY YEARS

Rickie McGinnis, Street Department, Plaque, Certificate, Pin, \$300;

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 1/3/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 10, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 10, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 12.10.2019	Exhibit	1/3/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 11:45 a.m. on the 6th day of December, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF December 10, 2019 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Mayor Grube called the meeting to order at 6:03 p.m.

INVOCATION/FLAG SALUTE

The invocation will be provided by the Choctaw District 9 Senior Miss and Junior Miss under 'Presentations'. Assistant City Manager James Dalton led the flag salute.

ROLL CALL

Present: Council Member Mike Morris	City Manager John Dean
Council Member Danny Sherrer	City Attorney Tom Marcum
Council Member Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Mayor Steve Brittingham	
Mayor Oden Grube	

Absent: None (*denotes partial attendance)

Mayor Grube declared a quorum.

1. Presentations

a. Christmas Program

Choctaw District 9 Senior Miss Haleigh Gibson and Junior Miss Kenzie Wilson presented 'The Lord's Prayer' using sign language. They were accompanied by an audio track of 'The Lord's Prayer' performed in the Choctaw Native American language.

b. Presentation of Oklahoma Municipal League Honor Roll of Service Award to Fire Battalion Chief Dustin Rudolf

Fire Chief Roger Joines, joined by city council members and City Manager John Dean, presented the Oklahoma Municipal League Honor Roll of Service Certificate and lapel pin to Fire Battalion Chief Dustin Rudolf for twenty five years of municipal service.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of November 12, 2019
- b. Consider Approval of Special Called Meeting Minutes of December 2, 2019
- c. Consider Approval of Claims - November 2019
- d. Consider Approval of Budget Amendment 2020-06
- e. Consideration of Second Addendum to Employment Agreement of City Manager John R. Dean, Jr.
- f. Consider Accepting Oklahoma Homeland Security Grant #1050.065
RDT 2 Communications Trailer Satellite Broadband Service Grant

Approved

Council Member Tomlinson requested Agenda Item 2(d) be pulled for further discussion.

Motion was made by Mike Morris and seconded by Steve Brittingham to approve remaining consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

3. Consider Items Removed from Consent

3(d) - Finance Director and Treasurer AnChen Lai stepped forward and answered questions from Council Member Tomlinson regarding the Durant Industrial Authority portion and the Durant Tourism Economic Development Authority portion.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Budget Amendment 2020-06.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

4. Information Items

- a. Airport Monthly Report - November 2019
- b. City Clerk Report - November 2019
- c. Community Development Monthly Report - November 2019
- d. Durant Industrial Authority Monthly Report - November 2019
- e. Emergency Management Report - November 2019
- f. Financial Statements and Sales Tax Breakdown
- g. Fire Department Monthly Report - November 2019
- h. Grants Department Report - November 2019
- i. Landfill Information and Reports - November 2019
- j. Library Monthly Report - November 2019
- k. Parks Department Monthly Report - November 2019
- l. Police Department Monthly Report - October 2019
- m. Solid Waste Department Monthly Report - November 2019
- n. Street Department Report November 2019
- o. Utility Department Monthly Report - November 2019
- p. Waste Water Treatment Plant Lab Monthly Report - November 2019
- q. Water Treatment Plant Monthly Reports - November 2019

5. Administration

- a. Consider Approval of Resolution No. 2019-27 Authorizing Participation in the OMAG Recognition Program

Approved

City Clerk Cynthia Price addressed council and stated this resolution is being presented for approval as a result of the successful completion of the 2019 Recognition Program through the Oklahoma Municipal Assurance Group (OMAG) on November 19, 2019. This is the third year that the City of Durant has participated in this program. OMAG will provide the city with payment of \$10,000 for their successful participation. Pursuant to Resolution 2017-27, these funds are earmarked for projects/services that will improve communication and transparency between the city council, staff and citizens.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Resolution 2019-27 authorizing participation in the OMAG Recognition Program.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- b. Consideration to Approve Resolution 2019-29 for Support and Match Commitment Necessary for the OK 9-1-1 Authority Grant Application to Purchase and Implement New or Upgraded 9-1-1 Computer Aided Dispatch (CAD) System.

Approved

Grants Coordinator Rebecca Payne addressed council and stated that in October 2019 a grant application was submitted for the CAD and GIS Systems. Ms. Payne stated there have been some changes and the State has asked that the grant application be resubmitted. This Resolution is for the CAD System only. The grant application for the GIS System will be resubmitted in February 2020. Resolution 2019-25 previously approved to support the initial application has been voided.

Motion was made by Jerry Tomlinson and seconded by Mike Morris to approve Resolution 2019-29 for support and match commitment necessary for the OK 9-1-1 Authority Grant Application to purchase and implement new or upgraded 9-1-1 Computer Aided Dispatch (CAD) System.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- c. Consideration to Award or Reject Construction Bids (No.17031-A) Determined by Bid Opening on Monday, December 9 - Related to the Market Square Improvements at 123 N. 1st Avenue - Project 17031 CDBG (C-2017-65) Upon Completion of all Grant Requirements and Legal Counsel Approval.

No Action Taken

- d. Consider Authorization to Purchase Approximately Two Acres of Property for the Purpose of Extending Larkspur Lane and Directing the City Manager and City Attorney to Take Necessary Action to Facilitate Purchase

Approved

City Attorney Tom Marcum addressed council and stated this is the final piece to complete the city's obligation to build the extension north on Larkspur Lane. It is an 80 foot wide by 1100 foot long strip of land north of the existing street. The negotiated purchase price is \$40,000. Approval of this purchase would allow the City to take ownership and finish the project.

Motion was made by Steve Brittingham and seconded by Danny Sherrer to authorize purchase of approximately two acres of property for the purpose of extending Larkspur Lane and directing the city manager and city attorney to take necessary action to facilitate purchase.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. Citizen Comments on Non-Agenda Items

Brad Stanley - In opposition to mailer issued by the Community Development Department regarding requirements for junk yards, salvage yards and non running vehicles.

Wally Tucker - In opposition to mailer issued by the Community Development Department regarding requirements for junk yards and non running vehicles.

7. New Business

There was no new business.

ADJOURNMENT

Motion was made by Danny Sherrer and seconded by Mike Morris to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: Teresa Taylor, Human Resources
Re: Consider Approval of Payroll Claims - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Payroll Claims - December 2019	Exhibit	1/9/2020

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

001-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
CITY ADMINISTRATION	545,595.85	26,211.11	256,514.46	47.02	0.00	289,081.39
CITY CLERK	108,659.52	6,346.59	50,673.23	46.63	0.00	57,986.29
CITY TREASURER	346,206.22	20,218.70	171,522.62	49.54	0.00	174,683.60
LAW ENFORCEMENT (PD)	4,858,476.89	284,114.56	2,173,558.96	44.74	0.00	2,684,917.93
ANIMAL CONTROL (PD)	96,376.66	4,841.10	44,274.22	45.94	0.00	52,102.44
FIRE DEPARTMENT	3,287,548.06	219,332.80	1,579,340.73	48.04	0.00	1,708,207.33
PARKS, REC. & GEN. SVCS.	525,751.84	33,950.94	278,501.95	52.97	0.00	247,249.89
SWIMMING POOL	71,934.79	0.00	48,178.02	66.97	0.00	23,756.77
MUNICIPAL COURT	54,407.70	5,238.38	35,358.52	64.99	0.00	19,049.18
COMMUNITY DEVELOPMENT	477,984.35	31,774.64	242,750.06	50.79	0.00	235,234.29
PUBLIC LIBRARY	505,008.14	26,197.57	238,964.59	47.32	0.00	266,043.55
STREET DEPARTMENT	838,448.53	46,099.64	375,130.02	44.74	0.00	463,318.51
ECONOMIC DEVELOPMENT	72,568.00	0.00	0.00	0.00	0.00	72,568.00
CIVIL EMERGENCY MGMT.	193,143.45	11,494.73	87,292.18	45.20	0.00	105,851.27
GENERAL GOVERNMENT	160,800.00	0.00	1,511.35	1.18	388.65	158,900.00
CITY GARAGE	258,084.59	14,646.72	115,368.87	44.70	0.00	142,715.72
SENIOR CITIZENS CENTER	<u>19,961.04</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.04</u>
 TOTAL SALARIES AND BENEFITS	 12,420,955.63 =====	 730,467.48 =====	 5,698,939.78 =====	 45.88 =====	 388.65 =====	 6,721,627.20 =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

001-GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

010-INFO. TECH. SERVICE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
INFO. TECH. SERVICE FUND	<u>219,427.61</u>	<u>9,181.48</u>	<u>98,259.08</u>	<u>44.78</u>	<u>0.00</u>	<u>121,168.53</u>
TOTAL SALARIES AND BENEFITS	<u>219,427.61</u> =====	<u>9,181.48</u> =====	<u>98,259.08</u> =====	<u>44.78</u> =====	<u>0.00</u> =====	<u>121,168.53</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

010-INFO. TECH. SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

020-DURANT INDUSTRIAL AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
PD COMM CENTER	<u>758,075.81</u>	<u>35,451.15</u>	<u>326,111.29</u>	<u>43.02</u>	<u>0.00</u>	<u>431,964.52</u>
TOTAL SALARIES AND BENEFITS	<u>758,075.81</u> =====	<u>35,451.15</u> =====	<u>326,111.29</u> =====	<u>43.02</u> =====	<u>0.00</u> =====	<u>431,964.52</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

101-SPECIAL 911 TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

206-DURANT AIRPORT AUTHORITY

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
BEAKER FIELD	<u>143,877.50</u>	<u>8,237.68</u>	<u>33,181.50</u>	<u>23.06</u>	<u>0.00</u>	<u>110,696.00</u>
TOTAL SALARIES AND BENEFITS	<u>143,877.50</u> =====	<u>8,237.68</u> =====	<u>33,181.50</u> =====	<u>23.06</u> =====	<u>0.00</u> =====	<u>110,696.00</u> =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

206-DURANT AIRPORT AUTHORITY
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

405-DURANT UTILITIES AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
PUBLIC WORKS ADMINISTRATI	178,506.08	7,191.42	77,970.80	43.68	0.00	100,535.28
UTILITY BILLING	450,763.63	17,721.86	203,982.24	45.25	0.00	246,781.39
WATER/SEWER LINE MAINT.	602,331.59	30,428.30	285,534.06	47.40	0.00	316,797.53
WATER TREATMENT PLANT	489,500.01	27,682.42	230,767.62	47.14	0.00	258,732.39
WASTEWATER TREATMENT	386,514.16	22,431.92	182,381.35	47.19	0.00	204,132.81
COLLECTION - SOLID WASTE	785,008.25	38,837.29	297,586.16	37.91	0.00	487,422.09
UTILITY GENERAL ADMIN.	200,000.00	0.00	0.00	0.00	0.00	200,000.00
DISPOSAL - SOLID WASTE	<u>591,371.47</u>	<u>28,249.82</u>	<u>271,155.34</u>	<u>45.85</u>	<u>0.00</u>	<u>320,216.13</u>
 TOTAL SALARIES AND BENEFITS	 3,683,995.19 =====	 172,543.03 =====	 1,549,377.57 =====	 42.06 =====	 0.00 =====	 2,134,617.62 =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

405-DURANT UTILITIES AUTH.
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

500-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
RECREATIONAL MARKETING	96,092.59	4,325.16	42,004.39	43.71	0.00	54,088.20
DURANT MULTI-SPORT COMP	<u>372,045.65</u>	<u>18,757.64</u>	<u>167,779.77</u>	<u>45.10</u>	<u>0.00</u>	<u>204,265.88</u>
 TOTAL SALARIES AND BENEFITS	 468,138.24 =====	 23,082.80 =====	 209,784.16 =====	 44.81 =====	 0.00 =====	 258,354.08 =====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

500-MULTI-SPORTS COMPLEX
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

610-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2019

610-CEMETERY OPERATIONS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***



The City of Durant

Office of City Treasurer

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: An-chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Amendment 2020-07

Your Authorization to approve Budget Amendment BA 2020-07

All of the Adjustments are procedural in nature: necessary to carry out the activities of the city.

All of the proposed budget changes have been reviewed by the City Manager and the adjustment and the amendment are recommended for approval.

Council Information / Action Requested

Your authorization to approve Budget Amendment BA 2020-07

#1837 RECLASS EXPENDITURE TO PURCHASE 10 STREET LIGHT POLES

#1838 TRACK EDA & CHOCTAW GRANT REVENUE & EXPENDITURE

#1839 INCREASE BUILDING MAINT. & NOTE TRSF TO COVER 2009B LOAN PAYMENT

#1840 TO ADJUST TRSF FOR TERMINAL DEBT PAYMENT

#1841 TRSF & COVER EDA ADM EXP & TERMINAL NOTE PAYMENT

#1842 TO ADJUST DUMPSTERS EXPENSES

#1843 TO REPLACE CEMETERY GATE DOOR

#1844 TO ADJUST CIVIL EMERGENCY VEHICLES EXPENSE & STREET EQUIPMENT

#1845 TO ADJUST DMSC BUILDING & GROUND MAINTENANCE EXPENSES

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
BA 2020-07	Cover Memo	1/6/2020

PACKET: 00385-BA 2020-07

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001837 -----							
001 019-569.70-40	1/14/2020	BA 2020-07 STRT LIG DOWNTOWN LANDSCAPING DEPT: GENERAL GOVERNMENT	7,000.00-	20,000.00	0.00	13,000.00	11,976.00
001 019-569.50-64	1/14/2020	BA 2020-07 STRT LIG BUILDING EQUIP & FURN DEPT: GENERAL GOVERNMENT	7,000.00	2,500.00	0.00	9,500.00	2,500.00
Budget Adj. # 001838 -----							
015 028-553.61-87	1/14/2020	A2020-07 EDA & CHOC WWTP IMPROVEMENTS DEPT: WASTEWATER TREATMENT PLT.	700,000.00-	0.00	2,199,943.00	1,499,943.00	1,300,391.20
015 028-553.61-83	1/14/2020	A2020-07 EDA & CHOC WWTP IMPROVMNT CHOCTAW MATCH DEPT: WASTEWATER TREATMENT PLT.	700,000.00	0.00	0.00	700,000.00	620,522.00
015 028-553.61-82	1/14/2020	A2020-07 EDA & CHOC WWTP IMPRV GRAND ADM UA MATCH DEPT: WASTEWATER TREATMENT PLT.	9,300.00	0.00	0.00	9,300.00	1,860.00
015 000-364.27-00	1/14/2020	A2020-07 EDA & CHOC TRSF FROM UTILITY AUTHORITY	9,300.00	1,600,000.00-	0.00	1,609,300.00-	942,633.30-
Budget Adj. # 001839 -----							
206 065-503.50-60	1/14/2020	BA2020-07 BULDING M BUILDING MAINTENANCE DEPT: EAKER FIELD	7,000.00	0.00	0.00	7,000.00	6,901.11
206 000-301.10-00	1/14/2020	BA2020-07 BULDING M BEGINNING UNENCUMBERED	7,000.00	298,023.04-	20,500.00	325,523.04-	325,523.04-
206 000-364.27-00	1/14/2020	BA2020-07 BULDING M TRSF. FROM DCUA -TERMINAL NOTE	5,200.00	152,067.00-	2,555.00	159,822.00-	96,460.75-
206 065-503.99-17	1/14/2020	BA2020-07 BULDING M TRSF TO UASF FOR TERMINAL DEBT DEPT: EAKER FIELD	5,200.00	152,067.00	2,555.00	159,822.00	96,460.75
Budget Adj. # 001840 -----							
210 000-364.40-03	1/14/2020	BA2020-07 2009B TRS TRSF FROM DAA- TERMINAL DEBT	5,200.00	152,067.00-	2,555.00	159,822.00-	96,460.75-

Budget Adj. # 001841 -----

PACKET: 00385-BA 2020-07

BUDGET CODE: CB-Current Budget

FUND ACCOUNT				DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001841 -----										
405	030-555.70-17	1/14/2020	BA2020-07	ADJ TRANS	9,300.00-	58,670.98	2,555.00-	41,615.98	41,615.98	
CONTINGENCY RESERVE										
DEPT: UTILITY GENERAL ADMIN.										
405	030-555.99-16	1/14/2020	BA2020-07	ADJ TRANS	9,300.00	1,600,000.00	0.00	1,609,300.00	942,633.30	
TRSF TO CAPITAL IMPROVE. FUND										
DEPT: UTILITY GENERAL ADMIN.										
405	030-555.70-17	1/14/2020	BA2020-07	ADJ TRANS	5,200.00-	58,670.98	2,555.00-	41,615.98	41,615.98	
CONTINGENCY RESERVE										
DEPT: UTILITY GENERAL ADMIN.										
405	030-555.99-26	1/14/2020	BA2020-07	ADJ TRANS	5,200.00	152,067.00	2,555.00	159,822.00	96,460.75	
TRSF. TO AIRPORT AUTHORITY										
DEPT: UTILITY GENERAL ADMIN.										
Budget Adj. # 001842 -----										
405	029-554.10-11	1/14/2020	BA2020-07	INCRE DUP	13,000.00-	472,070.80	0.00	459,070.80	266,600.91	
SALARIES AND WAGES										
DEPT: COLLECTION - SOLID WASTE										
405	029-554.50-79	1/14/2020	BA2020-07	INCRE DUP	13,000.00	30,000.00	0.00	43,000.00	3,060.13-	
DUMPSTERS										
DEPT: COLLECTION - SOLID WASTE										
Budget Adj. # 001843 -----										
615	000-301.10-00	1/14/2020	BA2020-07	CEMET GAT	2,200.00	10,625.00-	33,000.00	45,825.00-	45,825.00-	
BEGINNING UNENCUMBERED										
615	050-572.60-54	1/14/2020	BA2020-07	CEMET GAT	2,200.00	0.00	0.00	2,200.00	37.00	
FENCE REPAIR										
DEPT: HIGHLAND CEMETERY										
Budget Adj. # 001844 -----										
015	016-541.61-10	1/14/2020	BA2020-007	ST RENT,	10,100.00	30,000.00	0.00	40,100.00	3,717.23	
EQUIPMENT RENTAL										
DEPT: STREET DEPARTMENT										
015	029-554.61-04	1/14/2020	BA2020-007	ST RENT,	10,100.00-	310,000.00	0.00	299,900.00	0.00	
RESIDENTIAL SIDE LOAD TRUCK										
DEPT: COLLECTION - SOLID WASTE										
015	018-519.61-04	1/14/2020	BA2020-007	EM VE	1,720.00	32,000.00	0.00	33,720.00	0.00	
VEHICLES & EQUIPMENT										
DEPT: CIVIL EMERGENCY MGMT.										

PACKET: 00385-BA 2020-07

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
--------------	------	-------------	------------	--------------------	-------------------------	---------------	-------------------

Budget Adj. # 001844 -----

015	019-569.61-99	1/14/2020 BA2020-007 EM VE	1,720.00-	3,026.00	0.00	1,306.00	1,306.00
FUND RESERVE							
DEPT: GENERAL GOVERNMENT							

Budget Adj. # 001845 -----

500	011-535.50-58	1/14/2020 BA2020-007 DMSC BUL	4,834.00	20,000.00	0.00	24,834.00	3,417.19
BUILDING & GROUNDS MAINTENANCE							
DEPT: DURANT MULTI-SPORTS CMPLX							

500	011-535.50-64	1/14/2020 BA2020-007 DMSC BUL	2,000.00-	6,000.00	0.00	4,000.00	2,600.84
AGRICULTURAL SUPPLIES							
DEPT: DURANT MULTI-SPORTS CMPLX							

500	011-535.50-65	1/14/2020 BA2020-007 DMSC BUL	2,000.00-	3,000.00	0.00	1,000.00	1,000.00
CONCRETE & AGGREGATE							
DEPT: DURANT MULTI-SPORTS CMPLX							

500	011-535.61-04	1/14/2020 BA2020-007 DMSC BUL	834.00-	18,500.00	0.00	17,666.00	0.00
MACHINERY, VEHICLES & EQUIP							
DEPT: DURANT MULTI-SPORTS CMPLX							

PACKET NOTES:

#1837 RECLASS EXPENDITURE TO PURCHASE 10 STREET LIGHT POLES

#1838 TRACK EDA & CHOCTAW GRANT REVENUE AND EXPENDITURE

#1839 INCREASE BUILDING MAINT. & NOTE TRSF TO COVR 2009B

PAYMENT

#1840 TO ADJUST TRANSFER FOR TERMINAL DEBT PAYMENT

#1841 TRANSFER & COVER EDA ADM EXP & TERMINAL NOTE PAYMNT

#1842 TO ADJUST DUMPSTERS EXPENSES

#1843 TO REPLACE CEMETERY GATE DOOR

#1844 TO ADJ CIVIL EMERGENCY VEHICLES EXPENSE & STREET EQUIP

RENTAL

#1845 TO ADJ DMSC BUILDING & GROUND MAINTENANCE EXPENSES

TOTAL NO. ADJUSTMENTS--REVENUE: 5 28,900.00

TOTAL NO. ADJUSTMENTS--EXPENSE: 22 23,700.00

TOTAL IN PACKET-- 52,600.00

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
405	029-554.50-79	DUMPSTERS
		3,060.13-

PACKET: 00385-BA 2020-07

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001845							

TOTAL WARNINGS: 1

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Office of City Clerk

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: John Dean, City Manager
Re: Consider Approval of Revised 2020 City Holiday Schedule

See attached memo.

Council Information / Action Requested

Approval of Revised 2020 City Holiday Schedule

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Memo and Revised 2020 City Holiday Schedule	Exhibit	1/9/2020



THE CITY OF DURANT

Office of the City Manager

Memorandum

Date: January 9, 2020
To: Mayor and City Council
From: John R. Dean, Jr., City Manager
Re: Revised 2020 City of Durant Holiday Schedule

The proposed revised holiday schedule will apply to all city employees. Holiday leave will not be granted until after the holiday has been accrued.

City of Durant Holidays for 2020

New Year's Holiday	Wednesday	January 1	<i>Observed</i>
Martin Luther King Jr.	Monday	January 20	<i>Observed 3rd Monday in January</i>
President's Day	Monday	February 17	<i>Observed 3rd Monday in February</i>
Good Friday	Friday	April 10	<i>Observed Friday before Easter</i>
Memorial Day	Monday	May 25	<i>Observed the last Monday in May</i>
Independence Day	Friday	July 3	<i>Observed</i>
Labor Day	Monday	September 7	<i>Observed 1st Monday in September</i>
Veterans Day	Wednesday	November 11	<i>Observed</i>
Thanksgiving	Thursday-Friday	November 26-27	<i>Observed 4th Thursday in November</i>
Christmas Eve	Thursday	December 24	<i>Observed</i>
Christmas Holiday	Friday	December 25	<i>Observed</i>



The City of Durant

Grants Department

Memorandum

Date: 12/23/2019
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Consider Adoption of the 2020 Citizen Participation Plan - Required for 2020 Community Development Block Grant (CDBG) Applications and Projects.

This document is required annually for each CDBG application to implement identified activities at time of grant application, including public hearings to inform citizens of any proposed CDBG grant project and encourage citizen participation.

The approved 2020 Citizen Participation Plan will meet necessary action for all CDBG applications applied for during 2020.

For any CDBG eligible project applied for during 2020, the approved FY20 Citizen Participation Plan activities will be implemented, as part of the application process. When a CDBG grant is complete, the Citizen Participation Plan elements are to also be included for the closeout public hearing.

Council Information / Action Requested

Adopt the 2020 Citizen Participation Plan - Required for 2020 Community Development Block Grant (CDBG) Applications and Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will ensure the FY20 Citizen Participation Plan elements are part of any CDBG application and closeout process throughout 2020.

ATTACHMENTS:

Description	Type	Upload Date
2020 CDBG Citizen Participation Plan	Cover Memo	12/23/2019

2020 CITIZEN PARTICIPATION PLAN

Community Development Block Grant (CDBG) Projects

City of Durant

The City of Durant intends to implement a **Citizen Participation Plan** to participate in the CDBG application process during 2020 to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate-income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notices of the 2020 CDBG program activities by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the appropriate City Council Agenda and City of Durant's website - <http://www.durant.org/>
 - 2. Adopting a comprehensive CDBG Statement of Needs.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed 2020 CDBG project and authorizing the Mayor to sign CDBG application documents in a formal City Council meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities that may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate-income persons.
 - 4. The proposed 2020 CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Durant in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Durant may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Durant and does not necessarily include providing funding to such groups.

This requirement will be accomplished by discussing the 2020 CDBG proposal during regular or specially called Council meetings and in one formal public hearing prior to the submittal of the City of Durant's 2020 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2020 CDBG process will be maintained in the Durant City Hall by the City Clerk and will be available upon request for review by the public. A brief summary of the proposed 2020 CDBG project will be available for public review after the Durant City Council has considered project approval.

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and one (1) at the end of the grant period if the City of Durant receives funding, that discusses the City of Durant's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped.
 - 1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Durant's 2020 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited.
 - 2. Notice will be given approximately seven (7) to ten (10) days in advance of this hearing by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the City of Durant's website. A second hearing will be held at the end of the grant period if the City of Durant is funded in the 2020 CDBG process. Notices for second public hearing will be posted in the same locations as the application public hearing.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2020 CDBG process. The City of Durant does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Durant's funding request and on activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) day notice for all public meetings and hearings in connection with the City of Durant's 2020 CDBG application or project closeout process is believed by the City of Durant to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Durant will use to provide a timely, written response to such complaints or grievances. Citizens with comments or grievances on the 2020 CDBG process may submit them in writing or in person at the Durant City Hall during regular business hours or may call the City Clerk at 580.931.6645. The City of Durant will respond to such comments or grievances within fifteen (15) working days, when practicable.

By formally adopting this 2020 Citizen Participation Plan, the City Council accepts the responsibility for implementing its provisions. The City of Durant further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2020 CDBG Funds Program.

Adopted this 14th day of January 2020 by the City Council of the City of Durant.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Grants Department

Memorandum

Date: 12/23/2019
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Consideration to Reject Construction Bids (No.17031-A) Determined by 2nd Bid Opening on Monday, December 9 - Related to 17031 CDBG Grant Project (C-2017-65) for the Market Square Improvements at 123 N 1st Avenue.

There have been two sealed bid openings - Nov 11 and Dec 9. The two bids received on November 11 were over budget and rejected by council on November 12.

The results for the December 9 re-bid of this project were presented at the December 10 council meeting. At that time, it was undetermined if either of the bid proposals could work within budget. Council took no action.

Per the project architect, only one eligible bid was received December 9 and did not produce options to work within budget. The second bid received had incorrect information. See attached letter of recommendation from Shane Knight - Theorem, LLC

Over the past few weeks, the City Manager, staff and project architect have determined the only way the project can be completed within budget by June is to purchase materials, utilizing necessary contractors and city in-kind, following CDBG procurement and construction guidelines.

Architect Shane Knight made contact with each bidder and emailed a letter on January 7 to them stating a recommendation to reject bids would be presented to council on Jan 14.

See attached Recommendation Letter from Architect and Letter of Notice sent to bidders.

Council Information / Action Requested

Reject Construction Bids (No.17031-A) Determined by 2nd Bid Opening on Monday, December 9 - Related to 17031 CDBG Grant Project (C-2017-65) for the Market Square Improvements at 123 N 1st Avenue.

City Staff Information / Action Follow-up, if Council authorizes this action:

Rebecca will coordinate with architect and Parks / Public Works Dept to expedite construction projects.

ATTACHMENTS:

Description	Type	Upload Date
17031 CDBG - Architect Recommends Bid Rejection Letter	Cover Memo	1/8/2020



January 6, 2020

Becca Payne
City of Durant
300 W Evergreen St
Durant, OK 74701

Re: Durant Market Square Bid Review and Recommendation
17031 CDBG 17

Ms. Payne,

A summary of the bids received on the above noted project, as well as our recommendation is noted below.

Two bids were received on December 9th, 2019. Bidders and a summary of why we recommend that rejection are noted below.

MidPlains Construction Inc: Bids received were over budget and after discussions with MidPlains, it was determined that value engineering options and modifications to a variety of the scopes of work would render the project incomplete against the scopes of work for which the funding was received.

Built Right Construction: The bids received were over budget and it was determined by our office and verified with Built Right Construction, that a mistake in value was submitted in their bid.

Upon review of the bids received and discussing options with City staff, the bid proposals will be presented with a recommendation to the City Council, on January 14, 2020, with a request for council to reject the bids.

126 North Fourth Avenue
Durant OK 74701

office : (580) 745-9418
fax : (580) 745-9662

www.theoremdb.com

Sincerely,

Shane Knight, AIA





January 7, 2019

All Bidders

Re: Durant Market Square Bid Review and Recommendation

To Whom it May Concern,

We would like to thank you for your time and efforts in submitting bids for the above referenced project.

Upon reviewing the bids and discussing options with City staff, the bid proposals will be presented, to City Council on January 14, 2020, with a recommendation to decline all bids.

Sincerely,

Shane Knight, AIA



126 North Fourth Avenue
Durant OK 74701

office : (580) 745-9418
fax : (580) 745-9662

www.theoremdb.com



The City of Durant

Durant Police Department

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Consider Approval to Pay Continuing Annual Maintenance for Police Records Management System Software in the Amount of \$24,000

Our current vendor for police records management (writing police reports, data collection, case management and storage etc...) is provided by In-Synch Systems. We currently have 74 active licenses. The annual maintenance is \$24,000 per year. The maintenance allows for upgrades, service and other needs.

Council Information / Action Requested

Consider Approval to Renew Annual Maintenance/Recommend Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Police - Obtain Purchase Order
Police - Submit Purchase Order
Accounts Payable - Pay Invoice

ATTACHMENTS:

Description	Type	Upload Date
Invoice	Cover Memo	1/7/2020

5674

001-004-521.50-49
Budget Line item**In-Synch Systems, LLC**508 South Main Street
Suite 101
Zelienople, PA 16063**Invoice**Durant Police Department
3104 Carl Albert Drive
Durant, OK 74701

DATE	INVOICE #
12/15/2019	5094

P.O. NO.	TERMS	DUE DATE	SUPPORT PERIOD COVERED
	Upon Support Renewal	2/7/2020	02/08/2020 to 02/07/2021
ITEM	QUANTITY	DESCRIPTION	AMOUNT
RMS SUPPORT	1	Annual Support and Maintenance for In-Synch RMS Annual Support for 74 active licenses	24,000.00
Received DEC 23 2019 Durant Police Dept.			
We appreciate your business			Subtotal USD 24,000.00
Phone #	Fax #	E-mail	Sales Tax (0.0%) USD 0.00
724-452-8611	724-452-8922	kim.giuliano@in-synch.com	Total USD 24,000.00
Add 1% finance charge per month for all balances past 30 days.			Balance Due USD 24,000.00



The City of Durant

Office of City Clerk

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: John Dean, City Manager
Re: Consider Approval of Oklahoma Department of Transportation Agreement with Municipality for Landscaping (C-2020-01)

Council Information / Action Requested

Approval of Oklahoma Department of Transportation Agreement with Municipality for Landscaping

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Oklahoma Department of Transportation Agreement with Municipality for Landscaping (C-2020-01)	Exhibit	1/9/2020

**OKLAHOMA DEPARTMENT OF TRANSPORTATION
AGREEMENT WITH MUNICIPALITY FOR LANDSCAPING**

This agreement is entered into this 14th day of January, 2020, between the Department of Transportation of the State of Oklahoma, hereinafter known as the DEPARTMENT, and the City of Durant, Oklahoma, hereinafter known as the MUNICIPALITY:

WITNESSETH:

Whereas the MUNICIPALITY requests permission to construct landscaping on the highway right-of-way located at:
see attached exhibit

and the Department is willing to allow such landscaping. Now, therefore the parties do mutually agree as follows; to-wit:

The DEPARTMENT agrees to permit the MUNICIPALITY to construct said landscaping on the site located as described above, in accordance with the plans and specifications hereto attached and made a part hereof and as further provided herein.

THE MUNICIPALITY HEREBY AGREES:

1. That the terms and conditions of this agreement are binding upon its successors, grantees and tenants, and it will advise those parties of their obligations.
2. That all expenses associated with the construction and maintenance of the landscaping on the highway right-of-way shall be borne by the MUNICIPALITY.
3. That all construction will be in accordance with the plans hereby attached to the agreement.
4. That all maintenance (to include mowing, trimming, litter pick-up, and care and watering of all plant materials) will be in accordance with the initial five-year plan attached hereto and made a part hereof. After the initial five-year maintenance period, the MUNICIPALITY will retain an additional responsibility for perpetual vegetation management as follows: Vegetation maintenance including mowing and erosion control will be the responsibility of the MUNICIPALITY inside the designated planting areas. A minimum of four times per year the MUNICIPALITY will control erosion and undesirable vegetation around the base of the items in the designated planting area approved in this agreement. The MUNICIPALITY will also, a minimum of once per year, prune the approved vegetation in the designated planting area for esthetics and to allow MUNICIPALITY'S mowing equipment easy accessibility around the trees and shrubs approved by this agreement to prevent encroachment of such vegetation into the right-of-way outside of the designated planting areas. The MUNICIPALITY may perform such trimming more often at the MUNICIPALITY'S discretion. Vegetation maintenance and erosion control will be the responsibility of the DEPARTMENT outside the designated planting areas as required by applicable Transportation Commission Rules. If the MUNICIPALITY elects to remove the landscaping permitted by this agreement, the MUNICIPALITY will no longer be responsible for maintenance to the DEPARTMENT'S property once the Right-of-Way is restored to a condition acceptable to the DEPARTMENT.
5. Whereas the MUNICIPALITY is a political subdivision of the State of Oklahoma, the DEPARTMENT recognizes that the MUNICIPALITY is vested with the experience and responsibility to serve and protect the best interests of its citizens as a whole such that there will be no requirement to obtain concurrence from any adjacent property owners.
6. The MUNICIPALITY'S workers and equipment may ingress and egress the site from a municipal street whether or not said street is a continuation of a State or Federal Highway. The MUNICIPALITY is responsible for setting up and maintaining traffic control and/or warning signage or devices in accordance with the current Manual of Uniform Traffic Control Devices (MUTCD). Where Federal Interstate Highway right-of-way is involved, such ingress and egress should not be from the Interstate mainline or ramps.
7. That upon completion of the landscaping, any fences or physical barriers, including a maintenance gate, required to control access onto the highway right-of-way will be placed by the MUNICIPALITY in accordance with the approved plan. Security of the maintenance gate shall be the sole responsibility of the MUNICIPALITY.
8. That adequate vegetation will be provided to prevent erosion. In the event that seasonal limitations delay the planting of said vegetation, appropriate temporary erosion control will be provided.
9. To assume all liability for damage of any kind to any persons or property resulting from said landscaping. In the event of damage to highway property or facilities resulting from the construction of said landscaping, the MUNICIPALITY agrees to repair such damage or reimburse the DEPARTMENT for such damage at the election of the DEPARTMENT.
10. That should it become necessary for the DEPARTMENT to make improvements to the roadway or the ditch to maintain proper drainage to the highway, the DEPARTMENT shall not be held responsible for any damage to the vegetation or other landscaping thereon and reserves the right to require the MUNICIPALITY to alter the design of the landscaping or remove it completely, if necessary.
11. That public utilities can occupy the highway right-of-way, and the DEPARTMENT shall not be held responsible for damage to the vegetation or other landscaping during the installation or maintenance of these utility facilities. It is the City's responsibility to verify the location of existing utilities and to obtain their consent for the proposed landscaping.

12. That no trees will be permitted within 30 feet (or a greater distance, if clear zone requires) of the edge of the roadway surface or upon inslopes, ditches or within the first 5 feet up the backslope, and all vegetation will be trimmed or removed, if necessary, to provide an adequate sight distance triangle at all intersections.

13. The MUNICIPALITY will provide a Statement of Self-Insurance or an insurance policy providing coverage for liabilities set out in the Governmental Tort Claims Act, Title 51 O.S. § 151, et seq., and the MUNICIPALITY shall have the DEPARTMENT endorsed as an additional named insured on the liability insurance policy to the extent of the State's liability under the provisions of the Governmental Tort Claims Act. The insurance policy will be maintained for as long as the landscape project exists. A Statement of Self-Insurance or a certificate of insurance indicating such coverage will be sent to the DEPARTMENT by the MUNICIPALITY attached to this Agreement. As an additional insured under this Agreement, DEPARTMENT does not waive its sovereign immunity and any coverage afforded it under this Agreement is limited both in coverage limits as well as in the scope of coverage as provided for in the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq.

14. "Sponsorship" signs within the landscaping may not list the names of business, nor private non-public entities, clubs or other organizations.

If the landscape project involves re-configuration or replacement of a limited access fence, then the MUNICIPALITY hereby further agrees:

15. To install the fence, pursuant to the attached specifications and shop drawings that have been pre-approved by the DEPARTMENT, on private property near the Right-of-Way (R/W) line. After MUNICIPALITY's installation of the fence is inspected and approved by the DEPARTMENT, the MUNICIPALITY shall remove the DEPARTMENT'S existing "Limits of No Access" fence along the R/W line and dispose of all fencing materials in an appropriate manner.

16. The MUNICIPALITY will fill post holes and repair any damage caused by the fence replacement operation. The MUNICIPALITY will set corner/stretcher posts as needed to secure the adjacent fencing on either end of the project work area.

17. The MUNICIPALITY will ingress and egress the highway R/W during construction of the project only when necessary and only from the MUNICIPALITY'S property. Any gates required to access the project area will be secured during times when no work is being conducted on the project and will be permanently secured at the completion of the project. The MUNICIPALITY'S equipment shall not ingress and egress the project work area from the driving lanes of the highway, except in areas that physical barriers prohibit such ingress and egress from the adjoining property.

18. The MUNICIPALITY shall place appropriate "Road Work" warning signs on the highway when equipment or personnel are within (30) feet of the edge of the paved shoulder, including when entering and exiting the project site.

19. The MUNICIPALITY shall be solely responsible to maintain the new fence, in accordance with this agreement. Should the MUNICIPALITY refuse or neglect to make repairs to the fence in a timely manner, the DEPARTMENT reserves the right to place standard "Limits of No Access" fencing at locations of breaches in said fence to maintain the "Limits of No Access". Any material later removed and replaced at such locations by the MUNICIPALITY shall be returned to the DEPARTMENT.

20. The DEPARTMENT reserves the right to replace the "Limits of No Access" fence on the R/W line to insure that the original design and function of the fence is maintained if the MUNICIPALITY'S fence fails for any reason and is not repaired or replaced to the DEPARTMENT'S satisfaction. At such time the DEPARTMENT will void and discontinue this agreement.

DEPARTMENT OF TRANSPORTATION

CITY OF _____

Field Division Engineer

MAYOR

Roadway Design Division Engineer

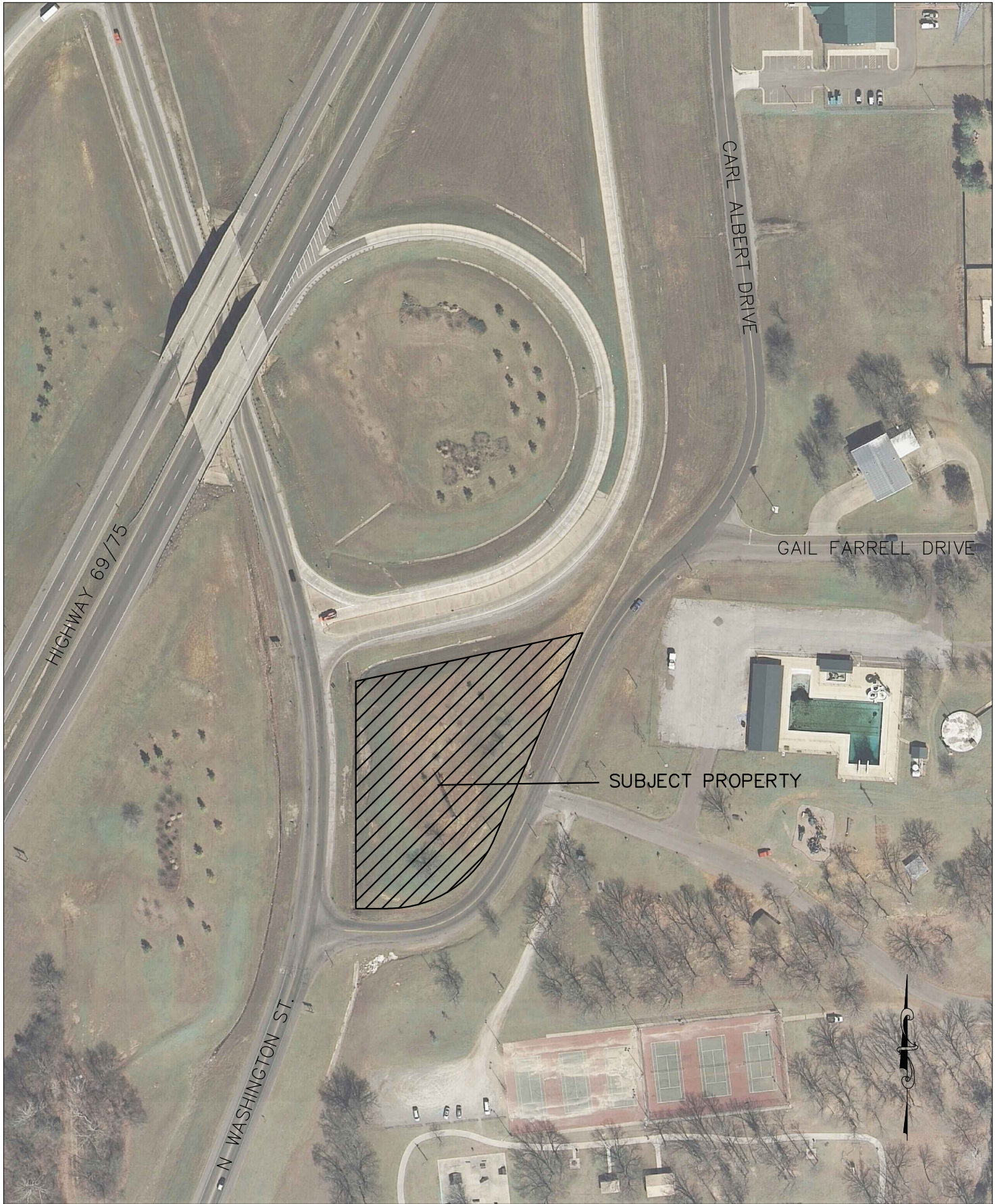
Attested By: City Clerk

State Maintenance Engineer

Approved as to Form and Legality:

Municipal Attorney

Director of Operations



DRAWN

TA

SCALE

N.T.S.

CITY OF DURANT
BRYAN COUNTY, OKLAHOMA



EXHIBIT

1

PROJECT NO.

TBD

DATE

01/20

SUBJECT PROPERTY

PO BOX 1457, DURANT, OK 74702
OKLAHOMA CA #5413 EXP. JUNE 30, 2021

THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL, SIGNED AND SEALED DOCUMENT.



The City of Durant

Office of City Clerk

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: Paul Buntz, Interim Director of the Durant Industrial Authority
Re: Consider Approval of Ashley Stuteville to Serve a New Four Year Term on the Durant Industrial Authority Board

Please see attached memo.

Council Information / Action Requested

Approval of Ashley Stuteville to Serve a New Four Year Term on the Durant Industrial Authority Board

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Memo to Council	Cover Memo	1/9/2020



DURANT INDUSTRIAL AUTHORITY

215 North 4th Ave • Durant, OK 74701

(580) 924-7254 | (580) 924-4570

Email: pbuntz@durant.org

www.ok-durant.org



MEMORANDUM

To: Mayor, and City Council Members,
John Dean, City Manager

From: Paul Buntz, Interim Director, DIA

RE: Reappointment of Designee Trustee

The term of Trustee Ashley Stuteville on the DIA Board of Trustees will expire February 1, 2020. She was appointed early last year to fulfill the remaining portion of the 4 year term of Billy Blackburn, who resigned. Appointments are made by the Mayor with the concurrence of the City Council.

Mayor Grube recommends Ashley Stuteville to serve a new 4 year term. Ms. Stuteville has confirmed she is willing to serve a new 4 year term if appointed and approved.

The wording from the DIA bylaws is below.

Section 2. Terms of Office the terms of the office of the two designee Trustees (appointed by the Mayor of Durant) shall be for staggered four (4) year terms beginning on February 1 of each even numbered year. Upon the occurrence of a vacancy in the office of a "designated" Trustee, a successor Trustee to serve for the remainder of the unexpired term of office shall be appointed in the manner prescribed in the Trust Indenture, as supplemented and amended. Each such successor in office shall without any further act, deed or conveyance, automatically become a Trustee of this Trust and become fully vested with all the estate, properties, rights, powers, duties and obligations of his predecessor hereunder with like effect as if originally named as a Trustee herein.

From the 2016 Supplement to the Trust Indenture:

The remaining two (2) Trustees shall be persons designated by the Mayor of the City of Durant, Oklahoma, subject to the approval of a majority of the members of the governing body of said City. Each Trustee shall serve a four (4) year term.



The City of Durant

Office of City Clerk

Memorandum

Date: 1/8/2020
To: Mayor and City Council
From: Katie Hefner, Airport Manager
Re: Airport Manager Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - December 2019	Exhibit	1/8/2020

Durant Airport Monthly Report – December 2019

OCTOBER 2019 FUEL SALES

- Avgas 100LL – 436 gallons and \$1,735 in sales
- Jet A/prist – 1,460 gallons and \$5,402 in sales

*Special Note: Avgas 100LL currently unavailable. Construction project decreasing fuel sales.

Hangars

- 100% Occupancy.
- Hangar door repairs 100% completed.

Maintenance Issues

- Fuel tanks and truck in need of service, replacement of hoses, filters and nozzle. Parts and equipment on order and due to arrive in 2 weeks.
- Concrete repairs completed behind large hangar.
- Ongoing issues with electric vehicle gate. Repairs estimated at \$2,300. New fencing scheduled to be installed with 2024 CIP grants.
- Avgas 100LL out of compliance and fuel contamination. Receiving estimations and specifications from vendors for new AST. Bid requests will be brought to City Council for approval.

Safety Issues

- Fuel truck and tanks received new Purple K Fire Extinguishers. First aid kits received and installed in terminal.
- Ongoing vandalism on the airfield. Working on estimates for upgrades to security cameras, back gate repairs, and access upgrades.

Construction Update

Runway and taxiway extension project to be completed no later than January 23rd. Date for re-opening ceremony on January 17th.





The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: City Clerk Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Clerk Report - December 2019	Exhibit	1/6/2020

CITY CLERK MONTHLY INFORMATION REPORT

DECEMBER 2019

MUNICIPAL COURT

Total Violations issued: 188

Traffic: 147

City Ordinance: 24

State Law: 17

Total Cases Heard by Judge: 149

Traffic: 113

City Ordinance: 27

State Law: 9

Dismissed Cases:

Dismissed (Successfully Completed Deferred Sentence): 33

Traffic: 30

City Ordinance: 2

State Law: 1

Dismissed (By Officer): 1

Traffic: 1

City Ordinance: 0

State Law: 0

Dismissed (Provided Proof of Insurance): 4

Traffic: 4

City Ordinance: 0

State Law: 0

Dismissed (By Judge's Order): 12

Traffic: 11

City Ordinance: 0

State Law: 1

Fine Suspended: 10

Traffic: 5
City Ordinance: 5
State Law: 0

Warrants Issued: 206

Traffic: 144
City Ordinance: 43
State Law: 19

Warrants Cleared: 148

Traffic: 117
City Ordinance: 23
State Law: 8

LICENSES -

There were no licenses of any type issued in December 2019.

SPECIAL EVENT PERMIT APPLICATIONS -

There were no Special Event Permit Applications received in December 2019.

Events Held in City of Durant in December 2019:

Christmas Parade (12/2/2019)

Christmas Tree Lighting Ceremony at City Hall (12/6/2019)

Upcoming Events To Be Held in City of Durant in January 2020:

None

RECORD REQUESTS -

There were five (5) record requests received and processed in December, 2019.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE -

Burials: 8 (8 casket burials) (0 cremains burials).

Sales: 14

Transfers: 0

CEMETERY TREE TRIMMING -

All trees in Highland Cemetery are being trimmed in December 2019.

BIDS -

City Hall Roof Phase 1 (Awarded)

City Hall Roof Phase 2 (Pending)

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities and boards in the month of December 2019:

Durant City Council;

Durant City Utility Authority;

Durant Airport Authority;

Durant Community Facilities Authority;

Parks Advisory Board.



The City of Durant

Office of City Manager

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: John Dean, City Manager
Re: City Manager Monthly Report - December 2019

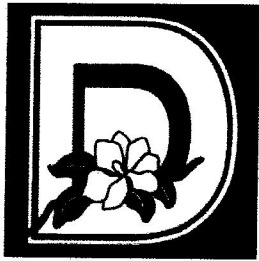
Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Manager Monthly Report - December 2019	Exhibit	1/9/2020



DURANT
OKLAHOMA.

CITY OF DURANT

Office of the City Manager

January 09, 2019

Mayor Grube and members of the City Council:

December, 2019 City Manager Monthly Report

DIA Executive Director search: 20 plus persons submitted for the position. The field was narrowed to 5 by the search committee. Two rounds of interviews were conducted. A candidate was selected and accepted the position and will begin on February 3rd, 2020.

Attended local service club and other meetings to introduce myself and discuss various topics.

Researched ordinance and the current process for private roll-off collections in the City.

Identified RWD customers that are not being billed for sewer or garbage. Working with City Attorney on procedures to rectify the issue.

Identified that the City currently requires a business license to operate within the city limits that has never been implemented. We intend to notify the businesses and begin to require businesses to comply effective April 1, 2020 as outlined in the Code of Ordinances.

We worked to identify and report street light outages. We reported over 120 street light outages during the month.

Worked on a potential project utilizing ODOT right of way.

Began researching our ability to effectively provide 2 extra hauls of bulk waste for each residence monthly.

Demolition and construction began in the previous admin area of City Hall to relocate Municipal Billing, Court and IT into the area. This will allow better ADA access to Municipal Billing and Court. The goal to have the move completed is the end of February, 2020.

Staff reviewed the next phase of the Streetscape project and we will proceed with the project.

Staff began researching our ability and associated costs to email utility bills and payroll statements.

Researched the Code of Ordinances and current process for private roll-off collections in the City.

Researched and identified potential funding for future street improvements.

Respectfully Submitted,


John R. Dean, Jr.
City Manager



The City of Durant

Office of Community Development

Memorandum

Date: 12/23/2019
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Community Development Monthly Report - December 2019

Please find the attached monthly report for Community Development.

Staff held the first public review meeting for the Comprehensive Plan on Thursday, December 12. Staff is working to hold workshops with other stakeholders in Durant, including City committees.

Community Development is still working through Phase 2 of the approach aimed to help bring the locations that are considered salvage/junk yards based upon the definition within the ordinances into compliance.

Council Information / Action Requested

Information Only.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

Description	Type	Upload Date
Community Development Monthly Report - December 2019	Cover Memo	1/7/2020



The City of Durant

Office of Community Development

Monthly Activity Report, December 2019

1. Inspections	
Building	92
Electrical	82
Mechanical	111
Plumbing	121
Other	0
TOTAL	406

2. Code Enforcement	
Other Contacts Made	
Grass & Weeds	
Junk Vehicles	
Junk Appliances	
Dilapidated Structures	4
Trash & Debris	21
Trees & Shrubs	2
Other	
Notices Posted	
Condemned	3
TOTAL	30

3. New Construction	
SFR	9
MFR	0
Commercial	0
Industrial	0
TOTAL	9

4. Permits Issued	
Building	32
Electrical	13
Plumbing	18
Mechanical	12
Floodplain	9
TOTAL	84

5. Public Hearings	
Board of Adjustment	0
Planning Commission	1
City Council	0
TOTAL	1

6. Letters Mailed	
Code Enforcement	27
Public Hearings	11
Other	
TOTAL	38

7. GIS / Mapping	
Maps Printed	47
911 Addresses Requested	13
TOTAL	60

8. Licenses Issued	
Electrical	1
Plumbing	3
Mechanical	2
Roofing	0
TOTAL	6

Total	27
Other contacts made	
Trash and Debris	21
Grass and Weeds	
Dilapidated Structure	4
Junk Vehicles	
Junk Appliance	
Trees and Shrubs	2

TOTAL VISITS 81

December-19

Monthly Code Report

No.	Date	Address	Type of Nuisance	Decision
1	12/02/2019	1102 W EVERGREEN	TRASH AND DEBRIS	OWNER
2	12/02/2019	514 N 15TH	TRASH AND DEBRIS	CITY
3	12/02/2019	514 N 15TH	DILAPIDATED	CITY
4	12/02/2019	518 N 15TH	TRASH AND DEBRIS	CITY
5	12/02/2019	518 N 15TH	TREES AND SHRUBS	CITY
6	12/02/2019	602 N 15TH	TRASH AND DEBRIS	OWNER
7	12/02/2019	602 N 15TH	JUNK APPLIANCES	OWNER
8	12/02/2019	1607 MAPLE	TRASH AND DEBRIS	OWNER
9	12/02/2019	1803 W ELM	TRASH AND DEBRIS	CITY
10	12/02/2019	1803 W ELM	JUNK VEHICLES	6 MONTH
11	12/02/2019	VACANT LAND-ELNORA	TRASH AND DEBRIS	OWNER
12	12/02/2019	1503 W TEXAS	TRASH AND DEBRIS	CITY
13	12/02/2019	1503 W TEXAS	JUNK VEHICLES	CITY
14	12/02/2019	312 S 15TH	TRASH AND DEBRIS	OWNER
15	12/02/2019	312 S 15TH	JUNK APPLIANCES	OWNER
16	12/02/2019	407 S 15TH	TRASH AND DEBRIS	OWNER
17	12/02/2019	416 S 13TH	JUNK VEHICLES	OWNER
18	12/02/2019	1012 W LOUISIANA	TRASH AND DEBRIS	OWNER
19	12/02/2019	924 W LOUISIANA	TRASH AND DEBRIS	OWNER
20	12/02/2019	919 W LOUISIANA	TRASH AND DEBRIS	OWNER
21	12/07/2019	424 W CEDAR	TRASH AND DEBRIS	POSTED
22	12/07/2019	314 W ELM	TRASH AND DEBRIS	POSTED
23	12/07/2019	824 N 4TH	TRASH AND DEBRIS	POSTED
24	12/07/2019	424 W PINE	TRASH AND DEBRIS	POSTED
25	12/07/2019	624 W LOCUST	TRASH AND DEBRIS	POSTED
26	12/07/2019	610 W CEDAR	TRASH AND DEBRIS	POSTED
27	12/07/2019	915 W LIVEOAK	TRASH AND DEBRIS	POSTED
28	12/07/2019	803 N 19TH	TREES AND SHRUBS	POSTED
29	12/07/2019	803 N 19TH	DILAPIDATED	POSTED
30	12/07/2019	1119 W MAIN	TREES AND SHRUBS	POSTED
31	12/07/2019	1119 W MAIN	TRASH AND DEBRIS	POSTED
32	12/07/2019	900-1000 BLK W MAIN	TRASH AND DEBRIS	POSTED
33	12/07/2019	124 S 9TH	DILAPIDATED	POSTED
34	12/07/2019	403 S 6TH	TRASH AND DEBRIS	POSTED
35	12/07/2019	519 W ARKANSAS	TRASH AND DEBRIS	POSTED
36	12/07/2019	515 W ARKANSAS	TRASH AND DEBRIS	POSTED
37	12/07/2019	511 W ARKANSAS	TRASH AND DEBRIS	POSTED
38	12/07/2019	317 S 5TH	TRASH AND DEBRIS	POSTED
39	12/07/2019	403 S 5TH	TRASH AND DEBRIS	POSTED
40	12/07/2019	624 S 5TH	TRASH AND DEBRIS	POSTED
41	12/07/2019	416 S 4TH	TRASH AND DEBRIS	POSTED
42	12/07/2019	311 S 4TH	TRASH AND DEBRIS	POSTED
43	12/07/2019	621 S 3RD	TRASH AND DEBRIS	POSTED
44	12/07/2019	633 S 3RD	TRASH AND DEBRIS	POSTED
45	12/07/2019	644 S 3RD	TRASH AND DEBRIS	POSTED
46	12/07/2019	135 W MAIN	DILAPIDATED	POSTED
47	12/07/2019	998 PARKLAND	DILAPIDATED	POSTED
48	12/16/2019	424 W CEDAR	TRASH AND DEBRIS	OWNER
49	12/16/2019	314 W ELM	TRASH AND DEBRIS	OWNER
50	12/16/2019	824 N 4TH	TRASH AND DEBRIS	2 WKS
51	12/16/2019	424 W PINE	TRASH AND DEBRIS	OWNER

52	12/16/2019	624 W LOCUST	TRASH AND DEBRIS	OWNER
53	12/16/2019	610 W CEDAR	TRASH AND DEBRIS	OWNER
54	12/16/2019	915 W LIVEOAK	TRASH AND DEBRIS	OWNER
55	12/16/2019	803 N 19TH	TREES AND SHRUBS	CITY
56	12/16/2019	803 N 19TH	DILAPIDATED	CITY
57	12/16/2019	1119 W MAIN	TREES AND SHRUBS	2 WKS
58	12/16/2019	1119 W MAIN	TRASH AND DEBRIS	2 WKS
59	12/16/2019	900-1000 BLK W MAIN	TRASH AND DEBRIS	CITY
60	12/16/2019	124 S 9TH	DILAPIDATED	30 DAYS
61	12/16/2019	403 S 6TH	TRASH AND DEBRIS	CITY
62	12/16/2019	519 W ARKANSAS	TRASH AND DEBRIS	OWNER
63	12/16/2019	515 W ARKANSAS	TRASH AND DEBRIS	OWNER
64	12/16/2019	511 W ARKANSAS	TRASH AND DEBRIS	OWNER
65	12/16/2019	317 S 5TH	TRASH AND DEBRIS	OWNER
66	12/16/2019	403 S 5TH	TRASH AND DEBRIS	CITY
67	12/16/2019	624 S 5TH	TRASH AND DEBRIS	OWNER
68	12/16/2019	416 S 4TH	TRASH AND DEBRIS	2 WKS
69	12/16/2019	311 S 4TH	TRASH AND DEBRIS	OWNER
70	12/16/2019	621 S 3RD	TRASH AND DEBRIS	OWNER
71	12/16/2019	633 S 3RD	TRASH AND DEBRIS	OWNER
72	12/16/2019	644 S 3RD	TRASH AND DEBRIS	OWNER
73	12/16/2019	734 S 3RD	TRASH AND DEBRIS	OWNER
74	12/16/2019	135 W MAIN	DILAPIDATED	30 DAYS
75	12/16/2019	998 PARKLAND	DILAPIDATED	30 DAYS

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
030372 BLDG	12/02/2019 12/02/2019	THE SIGN DEPOT NEW BUILDING PERMIT	1705 N WASHINGTON C ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN PERMIT 574.95	BLDG 204.00
030373 BLDG	12/02/2019 12/02/2019	REDLINE BUILDERS LLC NEW BUILDING PERMIT	510 S 5TH AVE SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 90,000.00	BLDG 1,254.00
030378 BLDG	12/02/2019 12/02/2019	REDLINE BUILDERS LLC NEW BUILDING PERMIT	502 S 5TH SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 90,000.00	BLDG 1,254.00
030383 BLDG	12/02/2019 12/02/2019	REDLINE BUILDERS LLC NEW BUILDING PERMIT	415 W MISSISSIPPI SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 90,000.00	BLDG 1,254.00
030389 BLDG	12/02/2019 12/02/2019	REDLINE BUILDERS LLC NEW BUILDING PERMIT	421 W MISSISSIPPI SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 90,000.00	BLDG 1,254.00
030394 BLDG	12/02/2019 12/02/2019	TURNER, KENNETH NEW BUILDING PERMIT	127 E MULBERRY ST ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SHOP PERMIT 5,600.00	BLDG 79.00
030398 BLDG	12/02/2019 12/02/2019	CAGLE, DAVID J NEW BUILDING PERMIT	2811 LORRIE LN ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	STORM SHELTER PERMIT 2,550.00	BLDG 79.00
030399 BLDG	12/03/2019 12/03/2019	METRO SIGN CORPORATION NEW BUILDING PERMIT	900 W MAIN ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN PERMIT 26,800.00	BLDG 204.00
030400 BLDG	12/03/2019 12/03/2019	TINNEY, PEGGY NEW BUILDING PERMIT	916 N 12TH ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 1,000.00	BLDG 79.00
030406 BLDG	12/05/2019 12/05/2019	KIAMICHI TECHNOLOGY CENTER NEW BUILDING PERMIT	314 EAST MAIN CA - COMMERCIAL ALTERATION	OWNER OWNER	COMM REMODEL PERMIT 1,200,000.00	BLDG 504.00
030407 BLDG	12/05/2019 12/05/2019	VAPE ESCAPE NEW BUILDING PERMIT	218 N WASHINGTON AVE ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	ACC. STRUCTURE PERMIT 500.00	BLDG 79.00
030410 BLDG	12/05/2019 12/05/2019	ABEL ALEMAN ROOFING NEW BUILDING PERMIT	1702 ASBERRY ST ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 9,800.00	BLDG 79.00
030416 BLDG	12/09/2019 12/09/2019	THE SIGN DEPOT NEW BUILDING PERMIT	816 W MAIN ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	NEW SIGN PERMIT 205.60	BLDG 79.00
030417 BLDG	12/09/2019 12/09/2019	THE SIGN DEPOT NEW BUILDING PERMIT	1011 W MAIN ST ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN PERMIT 1,834.00	BLDG 79.00
030418 BLDG	12/10/2019 12/10/2019	MAYFIELD ROOFING NEW BUILDING PERMIT	924 N 12TH 1 ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 4,000.00	BLDG 79.00
030419 BLDG	12/10/2019 12/10/2019	THE SIGN DEPOT NEW BUILDING PERMIT	495 RADIO RD ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN PERMIT 5,657.33	BLDG 204.00

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 12/01/2019 THRU 12/31/2019
 ISSUED DATES: 0/00/0000 THRU 99/99/9999
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
030420 BLDG	12/10/2019 12/10/2019	METRO SIGN CORPORATION NEW BUILDING PERMIT	2611 UNIVERSITY BLVD ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN PERMIT 26,800.00	BLDG 204.00
030423 BLDG	12/12/2019 12/12/2019	COOK, BRENDA L NEW BUILDING PERMIT	1524 W EVERGREEN ST ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	TEMP SIGN PERMIT 600.00	BLDG 44.00
030425 BLDG	12/12/2019 12/12/2019	THE SIGN DEPOT NEW BUILDING PERMIT	124 W EVERGREEN EAST ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	NEW SIGN - EAST SIDE 47,000.00	BLDG 204.00
030427 BLDG	12/16/2019 12/16/2019	SUNSTAR, LLC NEW BUILDING PERMIT	3424 PRAIRIE CROSSING SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 85,000.00	BLDG 1,254.00
030432 BLDG	12/16/2019 12/16/2019	SUNSTAR, LLC NEW BUILDING PERMIT	3425 PRAIRIE CROSSING SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 85,000.00	BLDG 1,254.00
030437 BLDG	12/16/2019 12/16/2019	SUNSTAR, LLC NEW BUILDING PERMIT	3432 PRAIRIE CROSSING SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 85,000.00	BLDG 1,254.00
030442 BLDG	12/16/2019 12/16/2019	SUNSTAR, LLC NEW BUILDING PERMIT	3433 PRAIRIE CROSSING SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 85,000.00	BLDG 1,254.00
030447 BLDG	12/16/2019 12/16/2019	CAPSEAL ROOFING SOLUTIONS NEW BUILDING PERMIT	412 N 5TH ST ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 7,500.00	BLDG 79.00
030449 BLDG	12/18/2019 12/18/2019	SUNSTAR, LLC NEW BUILDING PERMIT	3500 PRAIRIE CROSSING SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	NEW HOME PERMIT 85,000.00	BLDG 1,254.00
030456 BLDG	12/18/2019 12/18/2019	MCCULLOUGH COUNTRY HOMES NEW BUILDING PERMIT	705 S 9TH CA - COMMERCIAL ALTERATION	OWNER OWNER	COMM REMDOEL PERMIT 4,500.00	BLDG 504.00
030457 BLDG	12/18/2019 12/18/2019	APJ PROPERITES NEW BUILDING PERMIT	520 W TEXAS SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	RESIDENTIAL REMODEL PERMIT 15,000.00	BLDG 104.00
030459 BLDG	12/18/2019 12/18/2019	FLOCH, JEFF NEW BUILDING PERMIT	528 S 14TH AVE ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	DECK PERMIT 1,600.00	BLDG 79.00
030461 BLDG	12/23/2019 12/23/2019	MAYFIELD ROOFING NEW BUILDING PERMIT	1618 OLIVE ST ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 1,650.00	BLDG 79.00
030462 BLDG	12/23/2019 12/23/2019	MAYFIELD ROOFING NEW BUILDING PERMIT	738 S 3RD ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 900.00	BLDG 79.00
030464 BLDG	12/23/2019 12/23/2019	DURANT SCHOOL SYSTEM NEW BUILDING PERMIT	950 GERLACH DR CA - COMMERCIAL ALTERATION	OWNER OWNER	COMMERCIAL REMODEL PERMIT 250,000.00	BLDG 504.00
030465 BLDG	12/23/2019 12/23/2019	TEXOMA MANUFACTURING LLC NEW BUILDING PERMIT	2510 W MAIN ST ACCS - SIGNS/ACCESSORY STRU	OWNER OWNER	SIGN RELOCATION PERMIT 25,000.00	BLDG 79.00

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 12/01/2019 THRU 12/31/2019
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
SEGMENT	SEGMENT DT	DESCRIPTION	BUILDING CODE	SEG. CONT.	VALUATION	FEE

*** TOTALS ***	NUMBER OF PROJECTS:	32		VALUATION:	2,424,071.88	FEE:	14,993.00
----------------	---------------------	----	--	------------	--------------	------	-----------

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
-----	-----	-----	-----
BLDG - NEW BUILDING PERMIT	32	2,424,071.88	14,993.00
*** TOTALS ***	32	2,424,071.88	14,993.00

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 12/01/2019 THRU 12/31/2019
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEE\$
ACCS - SIGNS/ACCESSORY STRUCTURES	13	13	144,721.88	1,617.00
CA - COMMERCIAL ALTERATION	3	3	1,454,500.00	1,512.00
ROOF - ROOFING PERMIT	6	6	24,850.00	474.00
SFR - SINGLE FAMILY RESIDENTIAL	9	9	785,000.00	11,286.00
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	1	1	15,000.00	104.00
*** TOTALS ***	32	32	2,424,071.88	14,993.00

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: Include: BLDG
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 12/01/2019 THROUGH 12/31/2019
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Office of City Clerk

Memorandum

Date: 1/8/2020
To: Mayor and City Council
From: Paul Buntz, Interim Director of the Durant Industrial Authority
Re: Durant Industrial Authority Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Durant Industrial Authority Monthly Report - December 2019	Exhibit	1/8/2020

Monthly Economic Development Report for December, 2019
For City Council Meeting of January 14, 2020

To: Mayor and City Council Members

From: Paul Buntz, DIA Interim Director

Date: January 8, 2020

Tubacex Durant: The Tubacex Durant Project was scheduled to be complete on by December 31, and production will now begin ramping up. A Grand Opening of the plant is tentatively scheduled for March. I will be working with the company to finalize these plans.

Infrastructure of Tubacex Durant project: Bids were awarded for \$661,357 water and sewer improvements to serve the new Tubacex Durant plant. The grant award was close to \$1,000,000, and the low bid on the project was approximately \$200,000 under the engineer's estimate. Improvements include upgrading the city's water service in the area and providing a new meter vault for Rural Water 5 which actually will be serving the plant. A sewer line extension will also be constructed. As mentioned last month, an encroachment in the easement due to placement of a gas riser and transformer pad has caused an obstruction which will require boring under these facilities or moving them in order to lay the sanitary sewer line. Becca Payne is checking with the Department of Commerce to determine if boring under these structures would be grant-eligible.

Cardinal Glass Plant Entry: I have been working with ODOT and the Plant Manager of Cardinal Glass, Mr. Shawn Banner, on redesigning the width of the entry road into the Cardinal Glass property. Mr. Anthony Echelle, Division Engineer for ODOT, has determined that the curb radius is too small which causes traffic to reduce speed greatly to make the turn into the plant. This in turn causes a hazard to traffic that is following the vehicles that are turning into the plant, resulting in rear-end collisions. Mr. Echelle has provided some design information and I am working with him to determine the best way to move forward on these safety improvements.

Working with ODOC on Earth Bio-Fuels Loan Repayment: The Earth Bio-Fuels Project ceased operating several years ago and the DIA has been working with the Department of Commerce to write-down the loan payments. I requested that the Department of Commerce permanently write-down the loans rather than having to do it each year. I am awaiting a response from ODOC on this request.



The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 1/7/2020
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Emergency Management Report - December 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Report - December 2019	Cover Memo	1/7/2020



TO: Durant City Council

FROM: James Dalton, Emergency Management Director

DATE: December 31, 2019

SUBJECT: Monthly Report for December 2019

ADMINISTRATION:

The Outdoor Warning Siren Test scheduled for December was conducted on December 12th due to unfavorable weather on Thursday December 5th.

The next scheduled test is Thursday January 2nd. We will continue to test these outdoor warning sirens on the 1st Thursday of each month at 1400 hours, provided that conditions are acceptable for the test. This allows for schools, SOSU, nursing facilities, Alliance, and other entities to practice their Tornado Drill during their normal day.

Grant Information:

NOTE: Throughout the remainder of this document, when **EMPG-SLA** is referenced, it is referring to the **Emergency Management Performance Grant for State & Local Assistance**.

NOTE: Throughout the remainder of this document, when **OEM** is referenced, it will be referring to Oklahoma **Emergency Management**.

For each of the past few years we have received an initial award of Forty Thousand dollars (\$10,000 / Quarter) based on our quarterly performance, plus additional funding for supplemental projects. Quarterly reports and a payment request must be made to OEM .

The FY 2019 1st Quarter payment request was electronically submitted to OEM in Sept. 2019.

The FY 2019 2nd Quarter payment request was electronically submitted to OEM in Sept. 2019

The FY 2019 3rd Quarter payment request was electronically submitted to OEM in Sept. 2019.

The FY 2019 4th Quarter payment request will be electronically submitted to OEM following the end of the Quarter and the Federal Fiscal Year, which will be September 30.

OEM has been going through a FEMA audit on the EMPG funds that ended in August 2019.

EMPG FY 2019 grant funds could not be released until the audit was completed. The reimbursement for the FY 2019 EMPG grant should be paid within the next 60 days.

On August 20, 2019 we received an email that applications for FY **2020** (based on the Federal Fiscal Year October 1 – September 30) EMPG Grant were being taken.

Following Council authorization to apply and accept the EMPG Grant if awarded at the September 10 Council meeting, I submitted the FY **2020** EMPG Grant Application and supporting documentation electronically to Oklahoma Emergency Management on September 27, 2019.

EMERGENCY MANAGEMENT:

NOTE: Throughout the rest of this document, when **DREOC** is referenced, it will be referring to the Durant Regional Emergency Operations Center located at 5861 Cessna.

NOTE: Throughout the rest of this document, when **NWS** is referenced, it will be referring to the National Weather Service.

NOTE: Throughout the rest of this document, when **WWTP** is referenced, it will be referring to the Waste Water Treatment Plant.

NOTE: Throughout the rest of this document, when **PW** is referenced, it will be referring to Public Works.

Sunday, December 1 Kenneth Eppler on duty / call back. Ran generators and small engines. Kenneth installed new monitor on airport AWOS.

Monday, December 2 James Dalton attended the Executive Team meeting at 0900. James Dalton attended the Pre-Agenda meeting at 1000. James Dalton attended the Special City Council meeting at 1330. Kenneth Eppler worked on airport AWOS. Kenneth printed commission cards for three new DPD recruits.

Tuesday, December 3 Kenneth Eppler installed radio in DPD Tahoe. Kenneth worked on Sports Complex siren.

At 1430 James Dalton a “Preparing for Severe Storms” training for Guardian Hospice.

Wednesday, December 4 Kenneth Eppler assisted airport manager with disabled aircraft on runway.

Thursday, December 5 at 0900 James Dalton attended the Future Land Use Planning meeting. At 1300 James Dalton met with DISD Administration regarding Hazard Mitigation Planning for DISD facilities.

Saturday, December 6 James Dalton on duty / call back.

Sunday, December 7 James Dalton on duty / call back.

Monday, December 11 Holiday, James Dalton worked and on call.

Tuesday, December 10 at 1000 James Dalton attended the SE Oklahoma Weather Radar Taskforce meeting at the Choctaw Nation Public Safety Headquarters.

At 1800 James Dalton attended the Durant City Council meeting.

Wednesday, December 11 0930 Kenneth replaced battery in Sports Complex siren. Kenneth Eppler assisted airport with fire extinguisher installation on fuel truck. Kenneth opened Chuckwa water tower for RISE Broadband. Kenneth worked on RAVE Panic Button implementation.

At 0900 James Dalton attended the Public Works meeting.

Thursday, December 12 James Dalton participated in the Region 6 FEMA Advisory Council meeting in Denton, Texas. Kenneth Eppler conducted the monthly Outdoor Warning Siren Test at 1400.

Friday, December 13 Kenneth Eppler worked on Rave Panic Button implementation.

Saturday, December 14 Kenneth Eppler on duty / call back. Work was done at the DREOC. Kenneth programmed two radios for County Commissioner District 1.

Sunday, December 15 Kenneth Eppler on duty / call back. Work was done at the DREOC. Ran generators and small engines. Kenneth set up a notification group for the airport manager in CivicReady. Kenneth started planning for airport tabletop exercise.

Monday, December 16 Kenneth Eppler participated in a RAVE Panic Button webinar.

Tuesday, December 17 Kenneth Eppler started entering user information into the RAVE system.

Saturday, December 21 James Dalton on duty / call back.

Sunday, December 22 James Dalton on duty / call back.

Monday, December 23 Kenneth Eppler continued work on RAVE setup.

Tuesday, December 24 Christmas Eve holiday. James Dalton on duty / call back.

Wednesday, December 25 Christmas Day holiday. Kenneth Eppler on duty / call back.

Thursday, December 26 Kenneth Eppler installed a temporary battery charger on Sports Complex siren.

Friday, December 27 Kenneth Eppler conducted successful IPAWS test.

Saturday December 28 Kenneth Eppler on duty / call back. Work was done at the DREOC. Worked on airport tabletop exercise.

Sunday, December 29 Kenneth Eppler on duty / call back. Work was done at the DREOC. Ran small engines and generators. Worked on airport tabletop exercise.

Monday, December 30 Kenneth Eppler continued work on airport tabletop exercise planning.

Tuesday, December 31 Kenneth Eppler met with Oklahoma Emergency Management Field Services. Kenneth continued work on airport tabletop exercise.

James Dalton, Director



The City of Durant

Office of City Treasurer

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: An-chen Lai, Finance Director/City Treasurer
Re: Financial Statements and Sales Tax Breakdown-November 2019

I have included the following statements:
November 2019
General Fund
Capital Improvement Fund
Durant City Utilities Authority Fund
And
December 2019 Sales Tax Breakdown

Council Information / Action Requested

No Action is Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
General Fund Financial Report - November 2019	Cover Memo	1/6/2020
Capital Improvement Fund Financial Report - November 2019	Cover Memo	1/6/2020
Durant City Utilities Authority Financial Report - November 2019	Cover Memo	1/6/2020
Sales Tax Breakdown December 2019	Cover Memo	1/6/2020

City of Durant, Oklahoma

General Fund - UNAUDITED

Monthly Revenue and Expense Report NOVEMBER 2019 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-D
Sales Tax (2%)	644,725	3,331,900	7,400,000	45.03%
Use Tax	182,756	799,258	1,600,000	49.95%
Alcoholic Beverage Tax	15,800	76,851	125,000	61.48%
Tobacco Excise Tax	12,795	67,632	140,000	48.31%
Telephone Franchise Tax	8	1,123	15,000	7.49%
Electric Service Franchise Tax	71,930	436,123	850,000	51.31%
Natural Gas Franchise Tax	3,900	16,956	60,000	28.26%
Cable TV Service Franchise Tax		0	75,000	0.00%
Vehicle Tax	10,363	55,096	120,000	45.91%
Gasoline Excise Tax	3,285	14,140	35,000	40.40%
Licenses - All Types	470	28,490	41,000	69.49%
Permits - All Types	20,481	96,977	240,000	40.41%
Swimming Pool Revenues	-	32,363	54,900	58.95%
Charges For Services	209	7,111	25,600	27.78%
Police Bonds & Fines	30,290	148,735	325,900	45.64%
Interest Earnings	2,864	16,447	28,000	58.74%
Grant Revenues	-	19,664	210,857	9.33%
Miscellaneous Revenues	10,519	121,496	223,887	54.27%
Sub-Total Revenues	1,010,393	5,270,360	11,570,144	45.55%
Transfer from Emp Insurance	16,667	83,335	200,004	41.67%
Transfer from Utility Authority	216,667	1,083,334	2,600,000	41.67%
	233,334	1,166,669	2,800,004	41.67%

USE OF FUND BALANCE

			1,875,301	
Total Revenues & Other Financing Sources	1,243,726	6,437,029	16,245,450	39.62%

Department:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-D
City Administration	50,446	276,027	600,373	45.98%
City Clerk	13,606	53,131	133,729	39.73%
City Treasurer	42,171	173,853	446,739	38.92%
Legal Services - Attorney	0	17,254	100,350	17.19%
Law Enforcement - Police Dept	523,177	2,116,795	5,566,730	38.03%
Animal Control	11,220	44,028	115,127	38.24%
Fire Dept	383,579	1,432,591	3,551,475	40.34%
Parks, Rec & General Services	73,264	370,134	850,097	43.54%
Swimming Pool	1,353	60,759	117,485	51.72%
Municipal Court	14,961	77,171	141,629	54.49%
Community Development	62,882	249,204	579,186	43.03%
Public Library	74,941	292,994	700,401	41.83%
Street Department	98,121	517,665	1,198,661	43.19%
Economic Development	11,995	14,755	151,168	9.76%
Civil Emergency Management	21,656	111,842	294,732	37.95%
General Government	25,467	206,471	1,094,421	18.87%
City Garage	32,165	124,238	344,827	36.03%
Senior Citizens Center	312	5,697	54,321	10.49%
Sub-Total Operating Expenditures	1,441,313	6,144,608	16,041,450	38.30%
Other Financing Uses:				
Transfer to Insurance Cash Fund	-	109,000	109,000	100.00%
Transfer to Cemetery Operations Fund	7,917	39,583	95,000	41.67%
Sub-Total Transfers Out	7,917	148,583	204,000	72.83%

Total Expenditures & Other Financing Sources	1,449,230	6,293,191	16,245,450	38.74%
---	------------------	------------------	-------------------	---------------

Net Gain / (Loss) - Excluding Balance Forward	(205,504)	143,838	(0)	0
--	------------------	----------------	------------	----------

NOV 19 HAD 3 PAYROLLS

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report NOVEMBER 30 2019

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget
Interest Earnings	1,602	11,257	13,000
Miscellaneous	500	42,430	67,711
CCPF Donation	62,900	122,700	210,000
ODOT Streetscape V Grant	-	-	399,968
Private Donation	-	4,337	
OPJ-BVP Bullet Proof Vest			10,166
OWBR Loan Proceeds	-	50,500	4,000,000
Grant-2019 BOR-WEEG			1,500,000
Grant-2018 BOR-SWEP	-	-	73,724
FEMA Special Project Grant-FD Truck			952,381
FY17 Land and Water Grant CA Park	-	-	108,861
EDA 08-01-05284 WWTP IMP		700,000	1,500,000
Choctaw WWTP IMP Contribution	-	-	700,000
Sub-Total Revenues	65,002	931,224	9,535,811
Transfer from PD Drug Enforcement			12,501
Transfer from Utility Authority	133,333	666,667	1,600,000
Transfer from DCUA 2010 STRN		224,119	224,500
Transfer from DCUA 2012A STRN		120,496	827,255
Sub-Total Transfers In	133,333	1,011,282	2,664,256
USE OF FUND BALANCE			1,005,571
Total Revenue & Other Financing Sources	198,335	1,942,506	13,205,638

Expenditure Type:	This Period	Year-To-Date	Current FY19/20 Budget
Law Enforcement - Police Dept		71,546	161,192
Animal Control	-	-	80,000
Communication Ctr.		2,500	20,000
Fire Dept	-	-	1,084,631
Parks, Rec, & Gen Services	-	26,505	341,497
Street	11,904	445,324	946,759
Civil Emergency Management	-	-	32,000
General Government	38,091	158,278	1,040,630
City Garage	-	9,295	10,000
Senior Cityzens Center			11,856
Public Works Administration		5,790	27,500
Water / Sewer Line Maintenance		88,301	5,853,384
Water Treatment Plant	21,597	190,692	420,922
Wastewater Treatment Plant		6,090	2,499,943
Collection-Solid Waste		299,900	310,000
Disposal- Solid Waste		131,067	365,324
Total Fund Expenditures	71,593	1,435,287	13,205,638

Net Gain / (Loss) - Excluding Balance Forward	126,743	507,219	-
--	----------------	----------------	----------

Claim on Pooled Cash 11-30-19

\$1,979,900

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
NOVEMBER 2019 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY19/20 Budget	% of Budget Y-T-
Licenses and Permits	2,540	16,000	10,000	160.00%
Laboratory Test Performed	1,572	9,624	25,000	38.49%
Water Service - City-Wide	216,838	1,196,162	2,800,000	42.72%
Water Sales - RW Dist. #2	3,034	15,168	36,000	42.13%
Water Sales - RW Dist. #5	83,793	512,210	950,000	53.92%
Sewer Service Fees	206,397	1,046,805	2,500,000	41.87%
Sanitation Service Fees	260,808	1,315,247	3,100,000	42.43%
Sanitation - Roll off Bins Revenue	76,940	429,899	1,000,000	42.99%
Sanitation - Compactor Revenue	25,936	131,375	270,000	48.66%
Landfill Gate Fees (excluding Xfer ST.)	22,244	277,616	500,700	55.45%
Transfer Station Fees Revenue	243	182,389	425,000	42.91%
Interest Earnings	3,350	18,529	9,200	201.40%
Agri. Lease Revenue	-	-	3,750	0.00%
Late Payment Penalties	9,877	53,945	122,000	44.22%
Non Payment Fee	6,250	59,293	140,000	42.35%
Bad Debt Collect Fees Revenue	397	2,713	1,500	180.88%
Water Tower Lease	8,574	42,870	108,000	39.69%
DCUA Service Initiation Fee	1,750	12,975	25,000	51.90%
Tap Fees: Water & Sewer	50,852	89,211	110,000	81.10%
Recyclable Products SW Dis.	209	3,936	5,000	78.71%
Miscellaneous Revenues	241	1,918	5,000	38.36%
Sub-Total Operating Revenues	981,845	5,417,882	12,146,150	44.61%

USE OF FUND BALANCE

Total Revenues & Other Financing Sources	981,845	5,417,882	12,146,150	44.61%
---	----------------	------------------	-------------------	---------------

Expense Type:	This Period	Year-To-Date	Current FY19/20 Budget	
Public Works Administration	18,098	81,239	215,325	37.73%
Utility Billing	58,198	286,868	744,216	38.55%
Water/Sewer Line Maintenance	107,960	397,315	926,440	42.89%
Water Treatment Plant	137,944	492,377	1,206,781	40.80%
Wastewater Treatment Plant	75,651	359,908	890,263	40.43%
Solid Waste - Collections	85,656	387,711	1,111,328	34.89%
Utility General Administration	(584)	76,275	490,511	15.55%
Lake Durant	3,002	16,656	39,600	42.06%
Solid Waste - Disposals	117,591	603,062	1,493,480	40.38%
Sub-Total Operating Expenses	603,515	2,701,410	7,117,943	37.95%

Transfer to Insurance Cash Fund		109,000	109,000	100.00%
Transfer to General Fund	216,667	1,083,333	2,600,000	41.67%
Transfer to Capital Improvement Fund	133,333	666,667	1,600,000	41.67%
Transfer to Airport Authority	12,672	63,361	152,067	41.67%
Transfer to DMSC	26,928	134,642	323,140	41.67%
Transfer to 911 Fund	13,667	68,333	164,000	41.67%
Transfer to DWRf Maintenance Fund	6,667	33,333	80,000	41.67%
Sub-Total Transfer Expenses	409,934	2,158,670	5,028,207	42.93%

Total Fund Expenses & Transfers	1,013,449	4,860,080	12,146,150	40.01%
--	------------------	------------------	-------------------	---------------

Net Gain / (Loss) - Excluding Balance Forward	(31,604)	557,802	(0)	
--	-----------------	----------------	------------	--

***NOV 2019 HAD 3 PAYROLLS

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$84,231.89
1/4% Multi-Sports Facilities (eff	\$84,231.89
1/4% SOSU Improvements (effe	\$84,231.89
1% Capital Improvements (effect	\$336,927.57
2% General Operations	\$673,855.16
5/8% DISD Improvements (effec	\$210,579.73
Total Sales Tax Rev. Dec. 2019 (	\$1,474,058.13



The City of Durant

Durant Fire Department

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Roger Joines Fire Chief
Re: Fire Department Monthly Report - December 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report	Cover Memo	1/8/2020



Durant Fire Department

Monthly Report

December 2019

Type of Response	Month	Year to Date	
	December	2019	2018
Medical Calls & Rescue	150	1570	1273
Motor Vehicle Accidents	12	172	184
Fire Related Calls	22	175	179
Smoke Investigation & False Alarms	11	171	150
Misc. (Lift Assist) (Odor Investigation) (Good Intent) (Cancelled En Route) (Service Calls)	22	259	269
Total Responses	217	2347	2055

Type of Service Performed	Month	Year to Date	
	December	2019	2018
Permits	39	389	305
Inspections	52	595	511
Plans Review	7	204	233
Smoke Alarm Installed	1	11	18
Public Education	0	29	27
Fire Investigations	3	24	27
Pre-Fire Plans	1	24	28
Total Services	103	1276	1149

Comments :

Training for the month of December:

- Captains from all three shifts and the Deputy Chief attended FF Tactics for Apartments and Townhomes in Chicago Illinois Dec. 3-5,2019
- New Recruit Bryce Steele attended and passed the two week course of FF 1 through OSU-FST
- All three shifts participated in Introduction to large building search tactics class
- All three shifts participated in EMS continuing education training covering TBI (Traumatic Brain Injury)



The City of Durant

Grants Department

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Report - December 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Grants Department Report Dec 2019	Cover Memo	1/6/2020

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2018	Bureau of Reclamation	WaterSMART - SWEP	300 Automatic Meter AMR Units	Preparing for bidding		75,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System (Announcement late summer)	Group II - Awarded July 1; Grant Contract is pending			1,500,000
2018	FEMA-Homeland Security -AFG	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial delivered Dec 27, 2019		952,380	
2015	OK Dept of Transportation	Streetscape V	Downtown sidewalk enhancements - 4th & Evergreen	Completing ODOT documentation		399,968	
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Re-Bid: Opening Dec 9		91,114	
2012	ODOC / CDBG-ED	Econ Dev Infrastructure	Pharmcare (Waldron Dr)	Closeout	500,000		
2014	ODOC / CDBG-ED	Econ Dev Infrastructure	Overland Asphalt Plant (CC Road)	Closeout	525,000		
2016	ODOC / CDBG-ED	Econ Dev Infrastructure	Commercial Metals Company	Water, W-Water, McLean Rd complete. Prepare closeout		1,000,000	
2017	ODOC / CDBG-ED	Econ Dev Infrastructure	SteelFab, Inc.	Water & W-Water Const complete; job tracking		1,000,000	
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Construction process		939,366	
2017	Office of Justice	Bulletproof Vests Partnership	Vests (36 @ \$755)	Purchase Complete 8/31		13,519	
2019	Office of Justice	Bulletproof Vests Partnership	Vests (11 @ \$800)	Awarded 9-18-19		3,819	
2018	OMAG	Public Works Safety Equip	(4) Gas monitors w/ case	Complete 9-27-19	2,000		
2012	OK Tourism / Trails	Recreational Trail	DMSC Multi-Purpose trail	Grant Complete. City to complete utilities/concrete	160,000		
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018; Design with Rails To Trails		240,000	
2016	OK Tourism / LWCF	Outdoor Recreation	Carl Albert Park	Modification Req submitted Nov 2019 for time extension		182,900	
2018	Nancy Lieberman Charities	Dream Court	Outdoor basketball court with police initiative to engage youth	Dream Court - successful installation	30,000		
2018	Nancy Lieberman Charities	Dream Court	Additional funding for youth programming efforts	PD created & coached a youth Upward BB team		5,000	
2016	National Endowment for the Arts	Our Town	Develop a Master Plan & Design to Create Arts District	Closeout complete Dec 2018	50,000		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Engineer design		1,500,000	
2016	Federal Highway / ODOT	Transportation Alternative-	Rails to Trails	Design; ODOT approval		396,630	
2017	Env Protection Agency (EPA)	Brownfields Assessment	Community Brownfields Assessment: specifically southside	On hold			
2019	Texoma Health Foundation	Community Grant	Improvements to Sr Citiz Center	Submitted Sept 6 - pending			250,000
2017	Radio Systems Corp/ PetSafe®	PetSafe® Bark For Your Park™	Community Dog Park	Considering application			
2018	Fit Radio	National Fitness Campaign	Outdoor Fitness Court	Not pursuing			
TOTALS					1,267,000	6,799,696	1,750,000



The City of Durant

Office of City Clerk

Memorandum

Date: 1/8/2020
To: Mayor and City Council
From: Kari Jones, Human Resources Department Supervisor
Re: Human Resources Department Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Human Resources Department Monthly Report - December 2019	Exhibit	1/10/2020



THE CITY OF DURANT

Administration/ Human Resources

Date: 01/03/2020

To: Mayor and City Council

From: Human Resources

Re: HR Report, December 2019

Staffing info for December 2019:

4 New Hires

4 Terminations

219 Total Employees as of December 31st.

(213 Full-time, 4 Part-time, 2 Part-time Temporary)



The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Kenny Cooper, Supervisor, Solid Waste Landfill
Re: Landfill Information and Reports - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
DEQ Report - December 2019	Exhibit	1/6/2020
Project Schedule - December 2019	Exhibit	1/6/2020



MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)

Due by the 10th of the month following the reporting month

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

Report month/year: DECEMBER

Facility Name: CITY OF DURANT C/D LANDFILL
Mailing Address: PO BOX 578
DURANT, OK 74702-0578

Permit Number: 3507001

Phone Number: 580-931-6606

Total # of Days open: 23

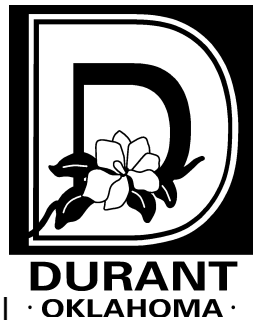
COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

D A Y	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1										
2	71.26									
3	90.95									
4	76.34									
5	129.17									
6	106.94									
7	36.53									
8										
9	78.25									
10	56.35									
11	53.26									
12	68.15									
13	380.16									
14	64.23									
15										
16	38.35									
17	75.54									
18	52.8									
19	100.9									
20	130.97									
21	42.05									
22										
23	94.31									
24										
25										
26	91.76									
27	105.81									
28	2.87									
29										
30	50.96									
31	50.59									
Total	2048.5	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: Anneth Cooper Phone #: 580-924-8358

Date: 1-2-20



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE DISPOSAL PROJECTS SCHEDULE ***December 2019***

A. Work Completed for :

1. Covered C & D Site
2. Hauled MSW To SORD
3. Number of rolloff containers in service end of month 108
4. Number of rolloff containers added to service during month 11
5. Number of rolloff containers removed from service during month 20
6. Number of loaded rolloff containers emptied during month 333

B. Work Planned For January 20 :

1. Continue Covering C&D site
2. Have new C&D cell 10C inspected and approved
3. Haul MSW To SORD
4. Continue Picking up, Delivering

C. Work Planned For Jan. '20 – Dec. '20:

Approx. Start – Finish Date:

1. Haul trash to Ardmore 1-2020 thru 12-2020

D. Projects Planned And Requested For Authorization:

1. None.



The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 1/2/2020
To: Mayor and City Council
From: Robbee Tonubbee Library Director
Re: Library Report for December 2019

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Library Monthly Report Dec 2019	Cover Memo	1/3/2020

Donald W Reynolds Community Center & Library

December 2019

Statistical Report

Attendance monthly total -----	8,833
Attendance daily average -----	384
Circulation monthly (physical units)-----	5,154
Circulation average daily -----	224
Computer usage total -----	723
Computer users average daily-----	31
Computer usage average time-----	42 min
Computer guest passes-----	176
Computer guest passes average daily-----	7
New Library card holders-----	103
Materials donated -----	583
(70 put in collection)	

Interesting Statistics

Attendance: December was up from previous years, 14% from 2018. This number was down a bit from November but that is a normal trend. We are closed over the holidays and many people are out of town for the holidays.

Revenue: \$2030.69 for 2019 was a 65% increase from December 2018. Fines were up about 35% from November despite still taking non-perishables for the “Food for Fines” program.

What’s Happened and What’s Coming up!

- The library offered free “SCHOOL’S OUT” programming for kids during Christmas Break. Due to the holiday being in the middle of the week we only had a program on Friday, December 27th which was bingo & crafts with holiday music. There were about 20 in attendance. We had a group of Kindergarteners come before the break from Calera for the movie “The Polar Express” and hot chocolate. The 75 kids and teachers also had a pizza lunch before going back to school.
- There were only 3 paying events in the meeting rooms in December: a Blue Cross & Blue Shield insurance sign up event, a training for a local hospice, and a holiday party for a local organization. This accounted for \$450 of our monthly revenue (\$75 in November’s revenue). The library also hosted many profit & non-profit organizations: Epic Charter Schools, Oklahoma Department of Wildlife, Girl Scout troop, Bryan County Federation of Democratic Women, City of Durant’s Comprehensive Plan update, local attorneys and clients for court ordered mediations, and a deposition.

Community Partnerships

FOL – The Friends of the Library hosted their “Holiday Craft Show” in early December in the meeting room, theater, & lobby. We had a food truck for 2 of the 3 days and holiday performances by a local school. This is the 7th year for the

craft show and the attendance and interest grows every year. The group also hosted two holiday cookie classes for the public. The classes were well attended and a big hit so we are planning on more for 2020.

Salvation Army & Lions Club – The library signed up 250 families for the Salvation Army Holiday Food Baskets and over 300 families for the Toys for Tots programs. We also helped collect over 500 food items for the food baskets.

Health Literacy – The ODL has offered grants for programming for Health Literacy and the library has taken advantage of this opportunity. This month we hosted the Bryan County Health Department's TSET division for a presentation over tobacco usage. In January the grant will provide for "Healthy Cooking Classes" & "Zumba and Yoga Fitness Classes" which are all free to the public and taught by local professionals.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.



The City of Durant

Parks

Memorandum

Date: 1/2/2020
To: Mayor and City Council
From: Marty Pope Parks Department
Re: Parks Department Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
2019 December Monthly Report	Cover Memo	1/2/2020



THE CITY OF DURANT

Parks and General Services

1-2-20

RE: City Council Report for December, 2019

Brush cutting right of ways, Highways and flood plain lots.

Running Parks and Opening Cemetery gates everyday.

Maintaining DMSC cutting ball fields out, edging side walks.

DMSC employees installed RIP RAP and 3 “ rock in ditch lines that were washing fences out and eroded areas.

Parks department have been working on City Hall renovations on Admin area, tearing out walls, installing sheet rock, new door ways, electrical.

Trimmed all trees on Rocket Park installed new lights on walking track and by bathrooms.

Painted basketball poles and light poles at Rocket Park.

Cleaned up trash on medians, clover leafs .

Marty Pope



The City of Durant

Office of Community Development

Memorandum

Date: 12/23/2019
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Planning Commission Minutes of October 15, 2019

Council Information / Action Requested

No Action Required.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

Description	Type	Upload Date
Planning Commission Minutes	Cover Memo	12/23/2019

**Minutes of the Durant Municipal Planning Commission Meeting of Tuesday,
October 15, 2019 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Chair Kevin Keener called the meeting to order at 5:34p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:

Planning Commission Members:

Present: Keener, Knight, Jackson, Kerr

Absent: Horner

1. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of September 17, 2019

Motion was made by Commission Member Jackson and seconded by Commission Member Knight to approve the minutes of September 17, 2019 as presented

Motion carried by the following vote:

Aye: Knight, Jackson, Keener

Nay:

Abstain

2. CONSIDERATION APPROVAL OF 2020 CALENDAR

- 2020 Calendar

Motion was made by Commission Member Knight and seconded by Commission Member Jackson to approve the 2020 Calendar as presented

Motion carried by the following vote:

Aye: Knight, Jackson, Keener

Nay:

Abstain

3. CONSIDERATION TO CHANGE AGENDA ORDER

Motion was made by Commission Member Jackson and seconded by Commission Member Knight to change Agenda Order as presented

Motion carried by the following vote:

Aye: Knight, Jackson, Keener

Nay:

Abstain

4. CONSIDERATION PC2019-19

Danielle Barker reviewed with the Planning Commission members stating that this property is rezoning from A1 to C2. The property is behind the bank and across from the daycare on Radio Rd and is 1 acre in size. She also stated that the future land use is low density residential and commercial.

S. Knight: What property is North?

D. Barker: There is a church and zoning wise it is Ag currently.

K. Keener: Are churches allowed with CUP in any zone?

D. Barker: Yes

D. Jackson: Are there any Commercial uses in the area?

D. Barker: The Bank to the South and the rest is in the strip center. There is physical therapy, nail places, Marcos pizza and several more.

D. Jackson: What zone is the daycare?

K. Keener: It is Ag right now.

D. Jackson: Did the City have a recommendation on this case?

D. Barker: We had no issues with the proposed use. But it doesn't mean it cannot fit in since there's commercial near it, it does make sense for it to fit.

K. Keener: What's the position of posture being zoned Commercial?

D. Barker: Commercial and Residential are abutting each other.

K. Keener: It is a good scenario for a conditional use permit.

D. Baker: Not sure if a conditional use is allowed. We would have to go through the process.

K. Keener: So you cannot get a conditional use for a dance hall?

D. Barker: Has to be a specific use for that and make special stipulations as well.

K. Keener: I guess I'm not following the special use.

D. Barker: Only certain uses would be allowed for the CUP. It could likely be changed at a later date. And if they happen to sell it then there could be another rezone.

K. Keener: I don't think it could happen.

S. Knight: Under C-2 and C-3 which is more restricted?

D. Barker: Should be C-2

K. Keener: Would the applicant like to step up and explain what all he is wanting to do?

D. Duncan: I would like to rezone from Ag to Commercial. My plans are to get a building permit to construct a commercial building 40 foot by 90 foot facing Radio Rd. And put in a music hall. A Country music hall. Music performed from the golden age, 40's 50's and 60's. It would black topped and paved. We would have to get water and electric and sewer.

S. Knight: Thank You

D. Duncan: Thank You

K. Keener: On the map does it show the parking requirements.

D. Smith: It will be based on square foot.

K. Keener: Was there any one for or against this?

D. Jackson: Any letters or calls?

D. Barker: No letters or calls.

K. Keener: What are the uses in C-2 next to a church or across to the daycare? Would there be a restriction with what could go in?

D. Barker: Yes. If a dispensary or if serving alcohol or a club it has to be within so many feet.

K. Keener: Could a liquor store fall into that zone?

D. Barker: Yes

D. Jackson: I'm concerned about how deep commercial goes into the residential areas.

D. Barker: Staff is currently looking into transition zoning.

D. Jackson: What would be included?

D. Barker: In this type of are possibly lighter commercial use. Downstairs shop upstairs residential. Green Buffer.

D. Jackson: I'm still concerned what exactly can go into C-2.

K. Keener: Are reception halls restrictive in C-2 or C-3? Is what their wanting to do fall in R-2 or R-3? It could help us with the transition.

D. Jackson: Are there any additional recommendations to the committee?

K. Keener: Looking to reclassify. Instead of dance hall can we classify as a banquet hall or reception hall? If we can then it would be easy to get it approved with the future land use map and fit the zoning map. If we can accommodate in R-2 or R-3 would the applicant be willing to reconsider?

D. Jackson: Could the City Council approve this change without running through us?

D. Barker: No not with CUP.

K. Keener: If we recommend it go to R-3 can it still go to council?

D. Smith: It has to go back through Planning Commission first before it would make it to council.

S. Knight: You could give a recommendation to council but to do the CUP would have to come back through Planning Commission?

D. Barker: It can go to council but has to come back to you for the CUP.

K. Keener: Possibly recommend C-1?

D. Barker: It butts a C-1 property as well which is the bank.

W. Kerr: Does it count as a hobby shop?

D. Barker: Not sure. Staff would have to use best judgment.

D. Jackson: Did the applicant give the hours of operation?

S. Knight: Mr. Duncan did you give the hours of operation?

D. Duncan: Saturday night 7 to 10 pm.

S. Knight: Is the facility something that you would rent if you went out of business?

D. Duncan: No I wouldn't rent it.

W. Kerr: Is the country music place in Mead similar to what he is wanting to do? Is C-1 restrictive with keeping out certain stuff?

K. Keener: If a tavern was allowed in C-1 then it would have to be in a certain range right?

D. Barker: Yes it has a certain range per ABLE.

S. Knight: Is there an ordinance concerning noise?

D. Barker: Yes it comes from the police department and is handled by the police department. It is disturbing the peace ordinance. If police get called they have to turn down the music and if its continued then it could end up before a judge if the person complaining signs a ticket.

K. Keener: It has Ag around it and has to have screening between commercial and residential not commercial and Ag?

D. Barker: Correct they would have to comply with any screening requirements.

Motion was made by Commission Member Knight and seconded by Commission Member Jackson to deny this request as presented.

Motion carried by the following vote:

Aye: Kerr, Knight, Jackson, Keener

Nay:

Abstain

K. Keener: This is just a recommendation to council.

S. Knight: The plan needs to be developed further. C-2 is just too wide open. It is another case and more expense but it can be done and worth it.

D. Barker: We can see what CUP process can do and help him through that route if needed.

K. Keener: Community Development can assist with further help if denied at City Council. It does go to City Council but they could still approve or deny.

5. CONSIDERATION PC2019-17

Danielle Barker reviewed with Planning Commission that the chairman is the applicant. She stated that he is wanting to rezone from A-1 to I-1. She advised that the surrounding uses is a

hodge podge of uses. She also stated that they were doing renovations for the property and discovered that it was not zoned right. So here he is to rezone the property. The proposed use is a cabinet shop. The future land use is commercial and residential.

D. Jackson: Were there any letters?

D. Barker: No letter or phone calls.

K. Keener: It doesn't show it but when we started the application the map showed it was commercial. We got a permit to add onto it and Aaron pulled up the map and the other map showed it to be in Ag. The reason I'm wanting to go to Industrial is because I'm in the storage business.

D. Jackson: Is the actual use changing?

K. Keener: No its not changing. We are hauling dirt there. There was also a cabinet shop and mattress shop. We are adding onto it. The attempt is to move construction stuff over there.

S. Knight: The C-2 to the east of it is where your hauling dirt onto?

K. Keener: Coles is the C-2. C-2 is in front of his house. C-2 is what he is using it as. It is the east neighbor.

S. Knight: No issues with what's surrounding it.

Motion was made by Commission Member Knight and seconded by Commission Member Kerr to Approve this request as presented.

Motion carried by the following vote:

Aye: Kerr, Knight, Jackson

Nay:

Abstain: Keener

OLD BUSINESS:

D. Barker: Concerning last month's cases City Council did deny the concrete plant and approved the rest.

NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Jackson and seconded by Commission Member Knight to adjourn.

Motion Carried by the following vote:

Aye: Kerr, Knight, Jackson, Keener

Nay:

The meeting was adjourned at 6:45 p.m.



The City of Durant

Durant Police Department

Memorandum

Date: 12/10/2019
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthly Report- November 2019

See/Review Attached Reports

I would like to congratulate Captain Brock Jones on his graduation from the FBI National Academy Session 278. The experience is unparalleled and it truly is the finest training available to law enforcement officers. During his 10-week stay at Quantico, he made many new friends from all over the United States and several other countries and formed a unique bond that will last a lifetime.

Captain Jones is now a member of "The World's Strongest Law Enforcement Network"! The FBINAA Network affords many opportunities unique to only those who have graduated from the prestigious National Academy program.

Captain Jones is the 7th officer of the Durant Police Department to graduate the FBI National Academy. The first was Captain Charlie Stiefer (Ret) who attended in 1992.

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Capt. Brock Jones, FBINA Graduate	Cover Memo	1/7/2020
Police Department Monthly Report- Nov-2019	Cover Memo	12/10/2019





Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2019

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Nov-19	Nov-18	YTD 2019
<i>UCR PART 1 CRIMES</i>			
Criminal Homicide	0	0	1
Forcible Rape	0	1	6
Robbery	0	1	3
Aggravated Assaults	2	2	51
Burglary	20	16	160
Larceny-Theft	48	55	488
Motor Vehicle Theft	8	2	53
Arson	1	1	2
<i>UCR Part 1 Crimes - TOTAL</i>	79	78	764
<i>UCR PART 2 CRIMES</i>			
Other Assaults (Simple)**	11	10	134
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
<i>**UCR Part 2 Crimes**-TOTAL</i>	236	261	2,651
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	315	339	3,415

Domestic Violence Cases	Nov-19	Nov-18	YTD 2019
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	5	6	92



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2018

ARRESTS	Nov-19	Nov-18	YTD 2019
UCR Part 1 Crimes	14	15	134
UCR Part 2 Crimes	138	112	1,465
Juvenile Crimes	1	1	20
TOTAL ARRESTS	153	128	1,619

EOD Actions	16	20	225
--------------------	----	----	-----

Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Nov-19	Nov-18	YTD 2019
Injury Accidents	13	12	127
Property Damage Accidents	26	42	347
Private Property Accidents	14	11	174
Fatality Accidents	2	0	4
TOTAL ACCIDENTS	55	65	652

CITATIONS	Nov-19	Nov-18	YTD 2019
Traffic/Non-Traffic Citations	221	231	3,612
Warnings	29	275	1,985
DUI	20	6	138
TOTAL	270	512	5,735



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2018

<i>CALLS FOR SERVICE</i>	<i>Nov-19</i>	<i>Nov-18</i>	<i>YTD 2019</i>
Durant Police Department	1,938	1,851	22,944
Bryan County*	1,607	1,897	20,164
TOTAL CALLS FOR SERVICE	3,545	3,748	43,108

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	310	104	2,089.50
<i>CHAPLAIN HOURS</i>	13.5	4	100.25

<i>ANIMAL CONTROL</i>	<i>Nov-19</i>	<i>Nov-18</i>	<i>YTD 2019</i>
Calls for Service	235	178	2,150
Citations Issued	6	3	36
Adoptions	8	2	103

MONTHLY DEPARTMENT REPORT TOTALS

2019	>>> >>> >>>			MISC OFFENSES								<<<				<<<				DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI		TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS											
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4									
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3									
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6									
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4									
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4									
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2		11									
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2		7									
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3		12									
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3		22									
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11		22									
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6		8									
DEC										0							0						0																						
TOTAL	1	6	3	51	134	160	488	53	2	764	2,651	3,415	92	134	1,465	20	1,619	225	127	347	174	4	652	3,612	1,985	138	5,735	22,944	20,164	43,108	2,089.50	100.25	2,150	36		103									

2018	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL			ADOP- TIONS			
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31			
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29			
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42			
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38			
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41			
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5			
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3			
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4			
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7			
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12			
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2			
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6			
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220			

MONTHLY DEPARTMENT REPORT TOTALS

2017	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	COLLISIONS (MVC)						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		PT 1	PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1			51
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5			27
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1			40
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5			34
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0			24
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1			31
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0			37
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3			28
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3			38
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0			20
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2			18
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0			31
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21			379

2016	>>> >>> >>>			MISC OFFENSES								<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC		NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS									
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2			31						
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2			26						
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11			46						
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6			22						
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4			25						
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1			51						
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3			39						
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2			52						
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6			30						
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37			322						
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2			67						
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4			28						
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0			28						
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6			123							
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43			445							

MONTHLY DEPARTMENT REPORT TOTALS

2015	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20	
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21	
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25	
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13	
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15	
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27	
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23	
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25	
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20	
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27	
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31	
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40	
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287	

2014	>>> >>> >>>			MISC OFFENSES									<<<				<<<	DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS		BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	MISC OFF	TOTAL OFF	FEL-ONIES	MISD	JUV	TOTAL			INJURIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL		TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS								
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28							
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13							
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22							
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15							
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27							
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22							
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24							
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13							
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17							
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19							
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17							
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19							
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236							

MONTHLY DEPARTMENT REPORT TOTALS

2013	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20	
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27	
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29	
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43	
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27	
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33	
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32	
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29	
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26	
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23	
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18	
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10	
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317	

2012	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES	MISD	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL				BRYAN CO			CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28		
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56		
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51		
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19		
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20		
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23		
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28		
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44		
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44		
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30		
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33		
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15		
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391		

MONTHLY DEPARTMENT REPORT TOTALS

2011	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES			MISD	JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL		BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50				
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51				
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52				
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45				
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58				
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32				
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50				
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49				
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39				
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40				
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59				
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58				
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583				

2010	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES			MISD	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF		WARN	DUI	TOTAL		BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662						1,961	1,533	3,494	385.5		215	0	\$326	14		
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22			
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49			
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26			
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15			
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9			
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19			
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9			
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24			
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22			
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37			
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25			
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271			



The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Albert Pierce, Solid Waste Department Superintendent
Re: Solid Waste Department Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Department Monthly Report - December 2019	Exhibit	1/6/2020



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS

December 2019

A. Work Completed:

1. Hauled 64.84 tons of extra hauling
2. Hauled 72 loads of extra hauling
3. Picked up and delivered 21 sharps
4. no abatement this month
5. Cleaned Sunny Side rd. 1 time
6. Refurbished dumpsters
7. Replaced 8 dumpsters with new
8. Cleaned dead ends of Cemetery rd. 1 time

B. Work Planned For January

1. Refurbish. dumpsters
- 2.

C. Work Planned For Jan. '1-20 – Dec. 31-20

1. Pick up trash

D. Projects Planned And Requested For Authorization:

1. None.



The City of Durant

Office of the Street Department

Memorandum

Date: 1/3/2020
To: Mayor and City Council
From: James Young, Street Superintendent
Re: Street Department Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Work Orders	Cover Memo	1/3/2020
Monthly report	Cover Memo	1/3/2020



Work Order Detail Report

12/01/2019 - 12/31/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	429 Tennessee	CANDICE MONTERO	1 POT HOLE	12/16/2019	12/16/2019
12/23/2019	4TH/ PLUM	CANDICE MONTERO	4 POTHOLES	12/16/2019	12/16/2019
12/23/2019	WASHINGTON/ LOCUST	CANDICE MONTERO	3 POTHOLES	12/16/2019	12/16/2019
12/23/2019	NTH 14TH /LOCUST	CANDICE MONTERO	LEVEL PATCH	12/16/2019	12/16/2019
12/23/2019	EVERGREEN/ NTH 4TH	CANDICE MONTERO	1 POT HOLE	12/16/2019	12/16/2019
12/23/2019	EVERGREEN/ NTH 3RD	CANDICE MONTERO	1 POT HOLE	12/16/2019	12/16/2019
12/23/2019	BEECH/ NTH 5TH	CANDICE MONTERO	1 POT HOLE	12/16/2019	12/16/2019
12/23/2019	DALLAS	CANDICE MONTERO	2 POT HOLES/ LEVEL PATCH	12/16/2019	12/16/2019
12/23/2019	HARMONY	CANDICE MONTERO	3 POTHOLES	12/5/2019	12/5/2019
12/23/2019	HARMONY	CANDICE MONTERO	2 POT HOLES	12/5/2019	12/5/2019
12/23/2019	1629 TO 1636 ON N. 9TH	JEREMY WOLF	LEVEL PATCH	12/6/2019	12/6/2019
12/23/2019	N. 7TH AND BROWNWOOD APTS.	JEREMY WOLF	LEVEL PATCH	12/6/2019	12/6/2019
12/23/2019	617 WILLOW	JEREMY WOLF	LEVEL MATCH	12/6/2019	12/6/2019
12/23/2019	1100 BLOCK OF MAIN	CANDICE MONTERO	2 POT HOLES	12/16/2019	12/16/2019
12/23/2019	16TH AND MAPLE	JEREMY WOLF	15 POTHOLES	12/6/2019	12/6/2019
12/23/2019	ENTRANCE TO CARL ALBERT PARK	JEREMY WOLF	LEVEL PATCH	12/6/2019	12/6/2019
12/23/2019	49TH	CANDICE MONTERO	LEVEL PATCH	12/16/2019	12/16/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	CROOKED OAK AND BRIARWOOD	JEREMY WOLF	2 POTHOLES	12/6/2019	12/6/2019
12/23/2019	WILSON ST.	JEREMY WOLF	2 POTHOLES	12/6/2019	12/6/2019
12/23/2019	LAURA AND ROLLING LANE	JEREMY WOLF	LEVEL PATCH	12/6/2019	12/6/2019
12/23/2019	UNIVERSITY/ 7TH	CANDICE MONTERO	1 POT HOLE	12/16/2019	12/16/2019
12/23/2019	QUAIL AND WILSON	JEREMY WOLF	4 POT HOLES	12/6/2019	12/6/2019
12/23/2019	MISSISSIPPI AND S. 22ND	JAMES SCOTT	STREET SWEPT	12/6/2019	12/6/2019
12/23/2019	LIVEOAK N 1ST. TO WASHINGTON	JAMES SCOTT	STREET SWEPT	12/6/2019	12/6/2019
12/23/2019	UNIVERSITY/ NTH 10TH	CANDICE MONTERO	LEVEL PATCH	12/16/2019	12/16/2019
12/23/2019	MAIN ST. N 1ST. TO N 5TH AND E. MAIN	JAMES SCOTT	STREET SWEPT	12/6/2019	12/6/2019
12/23/2019	MAIN ST.	JAMES SCOTT	STREET SWEPT	12/5/2019	12/5/2019
12/23/2019	CROOKED OAK DR.	JAMES SCOTT	STREET SWEPT	12/5/2019	12/5/2019
12/23/2019	CAROL CIR	JAMES SCOTT	SWEEP STREET	12/16/2019	12/16/2019
12/23/2019	RODEO RD	JEREMY WOLF	4 POTHOLES	12/5/2019	12/5/2019
12/23/2019	3600 LINWOOD	JEREMY WOLF	5 POTHOLES	12/5/2019	12/5/2019
12/23/2019	1010 HARMONY AND DONA	JEREMY WOLF	7 POTHOLES	12/5/2019	12/5/2019
12/23/2019	HARMONY PEARL	JEREMY WOLF	5 POTHOLES	12/5/2019	12/5/2019
12/23/2019	LINWOOD AND HARMONY	JEREMY WOLF	POT HOLE	12/5/2019	12/5/2019
12/23/2019	1023 LINWOOD	JEREMY WOLF	POT HOLE	12/5/2019	12/5/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	WOODLAND AND FOLSOM	JEREMY WOLF	5 POTHOLES	12/5/2019	12/5/2019
12/23/2019	FOLSOM	JEREMY WOLF	4 POTHOLES	12/5/2019	12/5/2019
12/23/2019	CHOCTAW RD	JEREMY WOLF	POT HOLE	12/5/2019	12/5/2019
12/23/2019	WILSON AND BRIARWOOD	JEREMY WOLF	POT HOLE	12/5/2019	12/5/2019
12/23/2019	WILSON	JEREMY WOLF	5 POTHOLES	12/5/2019	12/5/2019
12/23/2019	WILSON AND WOOD MANNOR	JEREMY WOLF	POT HOLE	12/5/2019	12/5/2019
12/23/2019	RODEO RD AND HWY 78	JEREMY WOLF	2 POTHOLES	12/5/2019	12/5/2019
12/23/2019	STONEBRIAR AND FOLSOM	JEREMY WOLF	8 POTHOLES	12/4/2019	12/4/2019
12/23/2019	5302 STONEBRIAR	JEREMY WOLF	POT HOLE	12/4/2019	12/4/2019
12/23/2019	5305 STONEBRIAR	JEREMY WOLF	2 POTHOLES	12/4/2019	12/4/2019
12/23/2019	5306 STONEBRIAR	JEREMY WOLF	3 POTHOLES	12/4/2019	12/4/2019
12/23/2019	5318 STONEBRIAR	JEREMY WOLF	4 POTHOLES	12/4/2019	12/4/2019
12/23/2019	5335 STONEBRIAR	JEREMY WOLF	3 POTHOLES	12/4/2019	12/4/2019
12/23/2019	5324 STONEBRIAR	JEREMY WOLF	LEVEL PATCH	12/4/2019	12/4/2019
12/23/2019	5354 STONEBRIAR	JEREMY WOLF	POT HOLE	12/4/2019	12/4/2019
12/23/2019	5366 STONEBRIAR	JEREMY WOLF	26 POTHOLES	12/4/2019	12/4/2019
12/23/2019	RODEO RD AND ST. HWY 78	JEREMY WOLF	3 POTHOLES	12/4/2019	12/4/2019
12/23/2019	RODEO RD	JEREMY WOLF	7 POTHOLES	12/4/2019	12/4/2019
12/23/2019	CHOCTAW RD	JEREMY WOLF	POT HOLE	12/4/2019	12/4/2019
12/23/2019	11TH AND MISSISSIPPI	JEREMY	7 POTHOLES	12/4/2019	12/4/2019
12/23/2019	S. 14TH	JEREMY WOLF	3 POT HOLES	12/4/2019	12/4/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	11TH AND MISSISSIPPI	JEREMY WOLF	POTHOLE	12/4/2019	12/4/2019
12/23/2019	CROOKED OAK DR.	JAMES SCOTT	STREET SWEPT	12/4/2019	12/4/2019
12/23/2019	MAIN ST. N. 1ST TO N. 15TH	JAMES SCOTT	STREET SWEPT	12/4/2019	12/4/2019
12/23/2019	QUAIL RIDGE CIRCLE	JAMES SCOTT	STREET SWEPT	12/4/2019	12/4/2019
12/23/2019	BRIERWOOD AVE.	JAMES SCOTT	STREET SWEPT	12/3/2019	12/3/2019
12/23/2019	BROOKSIDE COURT	JAMES SCOTT	STREET SWEPT	12/3/2019	12/3/2019
12/23/2019	3800 W. MAIN	JEREMY WOLF	POTHOLE	12/3/2019	12/3/2019
12/23/2019	5100-5302 W. UNIVERSITY	JEREMY WOLF	5 POTHOLE	12/3/2019	12/3/2019
12/23/2019	ESTELLE AND MICHELLE	JEREMY WOLF	15 POTHOLE	12/3/2019	12/3/2019
12/23/2019	2701 E. UNIVERSITY	JEREMY WOLF	POTHOLE	12/3/2019	12/3/2019
12/23/2019	1328 N. 4TH ST	JEREMY WOLF	6 POTHOLE	12/3/2019	12/3/2019
12/23/2019	1215 N. 4TH	JEREMY WOLF	2 POTHOLE	12/3/2019	12/3/2019
12/23/2019	PINE AND 5TH	JEREMY WOLF	LEVEL PATCH	12/3/2019	12/3/2019
12/23/2019	1955 N. 20TH	JEREMY WOLF	2 POTHOLE	12/3/2019	12/3/2019
12/23/2019	SUNNY MEADOWS AND MEADOW LARK	JEREMY WOLF	2 LEVEL PATCHES	12/3/2019	12/3/2019
12/23/2019	9TH AND ARKANSAS	JEREMY WOLF	4 POTHOLE	12/3/2019	12/3/2019
12/23/2019	611 ARKANSAS	JEREMY WOLF	POTHOLE	12/3/2019	12/3/2019
12/23/2019	1019 TEXAS	JEREMY WOLF	3 POTHOLE	12/3/2019	12/3/2019
12/23/2019	QUAIL RIDGE CIRCLE	JAMES SCOTT	STREET SWEPT	12/3/2019	12/3/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	N. 3RD AND EVERGREEN	JAMES SCOTT	STREET SWEPT	12/3/2019	12/3/2019
12/23/2019	1300 DENISON ST	JAMES SCOTT	STREET SWEPT	12/3/2019	12/3/2019
12/23/2019	MAIN ST. N.1ST TO N.15TH	JAMES SCOTT	STREET SWEPT	12/2/2019	12/2/2019
12/23/2019	BERNE AND MOCKINGBIRD	JEREMY WOLF	3 POTHOLES	12/2/2019	12/2/2019
12/23/2019	JOHN JUNCTION AND MOCKINGBIRD	JEREMY WOLF	3 POTHOLES	12/2/2019	12/2/2019
12/23/2019	BROOKSIDE COURT	JAMES SCOTT	STREET SWEEP	11/27/2019	11/27/2019
12/23/2019	BRIARWOOD	JAMES SCOTT	STREET SWEPT	11/27/2019	11/27/2019
12/23/2019	CAROL CIRCLE	JAMES SCOTT	STREET SWEPT	11/27/2019	11/27/2019
12/23/2019	ESTELLE	JAMES SCOTT	STREET SWEPT	11/27/2019	11/27/2019
12/23/2019	MAIN ST. N 1ST TO N 15TH	JAMES SCOTT	STREET SWEPT	11/27/2019	11/27/2019
12/23/2019	200 N. KATY	SETH MYRON	CUTOUT	11/27/2019	11/27/2019
12/23/2019	206 W. EVERGREEN	SETH MYRON	2 CUTOUTS	11/27/2019	11/27/2019
12/23/2019	10TH AND MIAN	SETH MYRON	3 POT HOLES	11/27/2019	11/27/2019
12/23/2019	415 E ARKANSAS	SETH MYRON	CUTOUT	11/27/2019	11/27/2019
12/23/2019	421 S. 6TH	SETH MYRON	CUTOUT	11/27/2019	11/27/2019
12/23/2019	MAIN AND WASHINGTON	SETH MYRON	CUTOUT	11/27/2019	11/27/2019
12/23/2019	5210 KIMBERLY RD	SETH MYRON	3 POT HOLES	11/27/2019	11/27/2019
12/23/2019	5217 KIMBERLY RD	SETH MYRON	LEVEL PATCH	11/27/2019	11/27/2019

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/23/2019	5112 KIMBERLY RD	SETH MYRON	2 POTHOLES	11/27/2019	11/27/2019
12/23/2019	4920 KIMBERLY RD	SETH MYRON	6 POT HOLES	11/27/2019	11/27/2019

Total Records: 95

1/3/2020



THE CITY OF DURANT

Office of the Street Department

Street Department Project Schedule December 1st 2019 thru December 31 st ²⁰¹⁹

A. Work Completed:

1. Cleaned drains city wide
2. Patched utility cuts
3. Paved south Mclean
4. Tore out and replaced concrete in front of big Hanger
5. Repair Westside dr.
6. Ran patch truck
7. Sign Maintenance
8. Light Maintenance
9. Ran Sweeper

B. Work Planned In January 2020

Pave alley Cedar to beech behind 1st Christian Church (Joint Property Owner agreement)
Repair curb and bad road sections Walnut rd and Pecan rd
Pour slab at Land fill transfer station
Install new drainage pipe on Lohoma Cir. and Waco
Install culverts 4021 University

C. Work Planned For July. 2019 Thru July 2020 Approx. start date – Finis

Level patch on W. Main from 10 th to Washington	Feb.
Level patch Washington, and Bryan Rd	Mar/April
Level patch Sunny side rd, Choctaw rd, and Rodeo rd	May /June
Level patch Folsom and Red bud	June



The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Stephanie Barfield, Utility Billing Supervisor
Re: Utility Department Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Utility Department Monthly Report - December 2019	Exhibit	1/6/2020



Monthly Utility Billing,
Cash Collection,
And Consumption Summary

DECEMBER 2019

	WATER		SANITARY SEWER		SANITATION	
	Month	YTD	Month	YTD	Month	YTD
Number of Bills - Active Accounts	6988		6077		6415	
Total Revenue Billed	\$254,574.80	\$1,803,418.60	\$174,975.05	\$1,308,367.56	\$377,190.42	\$2,242,272.55
Adjustments in Dollar	(\$20,346.11)	(\$25,556.98)	(\$3,729.61)	(\$72,257.17)	(\$7,561.98)	(\$46,811.95)
TOTAL CASH RECEIPTS	\$197,323.02	\$3,202,113.44	\$142,392.37	\$855,526.96	\$231,835.55	\$1,429,400.37

CONSUMPTION IN GALLONS	67,276,600
------------------------	------------

NEW SERVICE APPLICATIONS	69
NUMBER OF WALK IN/PHONE PAYMENTS	1,540
MAIL PAYMENTS	1,231
CREDIT CARD PAYMENTS	926
WEB PAYMENTS	913
DROP BOX PAYMENTS	407
BANK DRAFT PAYMENTS	840
CREDIT CARD DRAFT PAYMENTS	197
KIOSK	821
OTHERS	



The City of Durant

Office of City Clerk

Memorandum

Date: 1/9/2020
To: Mayor and City Council
From: Ray Anthony, Waste Water Treatment Plant Superintendent
Re: Waste Water Treatment Plant Monthly Reports - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Waste Water Treatment Plant Monthly Reports - December 2019	Exhibit	1/10/2020



The City of Durant

Office of the Wastewater Treatment Plant

PROJECTS SCHEDULE

A: WORK PLANNED FOR

- 1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
- 2: CLEAN CLARIFIER WEIRS 12-11
- 3: CLEAN BLEND TANK MIXER - off for repair
- 4: CLEAN EFFLUENT PUMP STATION -----
- 5: CLEAN RAW WATER PUMP STATION -----
- 6: CLEAN SCUM PUMP STATION 12-19
- 7: CLEAN DRAIN LIFT STATION 12-20
- 8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER 12-5
- 9: CALIBRATE DISCHARGE DO & PH METER 12-5
- 10: CHECK CALIBRATION OF DISCHARGE FLOW METER 12-9
- 11: RESET SBR PLC - not needed
- 12: WASH DOWN STEP SCREEN 12-10
- 13: CLEAN UV TROUGHS AND FLUME 12-10
- 14: CHECK ELECTRIC MANHOLES 12-13
- 15: CLEAN OUT BUILDINGS 12-4, 12-5
- 16: MANUALLY CHECK U.V. BULBS 12-17
- 17: WASH DOWN CASINO STEPSCREEN 12-19
- 18: CHECK ALL AUTOMATIC VALVES weekly
- 19: VEHICLE INSPECTION 12-3
- 20: WALK-THRU INSPECTION 12-3
- 21: CLEAN ALL PLC's - not needed
- 22: CLEAN D.O. METERS //
- 23: CHECK CLARIFIER OIL WEEKLY 12-4, 12-12 12-27
- 24: REPAIR DIGESTER FLOW METER - ongoing
- 26: CLEAN UV MODULES - not needed



THE CITY OF DURANT

Office of the Wastewater Treatment Plant

Lab Report

12/01/19 to 12/30/19

Tests Processed

<u>90</u>	Bac-t's
<u>4</u>	BOD's
<u>20</u>	TSS's
<u>4</u>	NH3's
<u>31</u>	DO's
<u>31</u>	Ph's
<u>0</u>	Fecal Coliforms (May 1 st – Sept. 30 th) * 6 per set
<u>1</u>	FOG's

Work Projects

- Data entry
- Reports (water test results), Make copies and envelope
- Purchase Orders, copy, file
- Equipment calibrations and maintenance
- Sampling and process readings
- Quality Assurance, Quality Control tests
- Laboratory Testing
- Filing
- Daily/Weekly laboratory and WWTP building cleaning
- Monthly, Quarterly, Bi-annual, Yearly reports
- Ordering Lab chemicals and supplies
- Water Billing
- Storm water monitoring
- Storm water Report
- Pre-Treatment



The City of Durant

Office of City Clerk

Memorandum

Date: 1/6/2020
To: Mayor and City Council
From: Phillip Hightower, Water Treatment Plant
Re: Water Treatment Plant Monthly Reports - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Operation Report #1 - December 2019	Exhibit	1/6/2020
Monthly Operation Report #2 - December 2019	Exhibit	1/6/2020
CL O2 MOR - December 2019	Exhibit	1/6/2020
Project Schedule - December 2019	Exhibit	1/6/2020

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT (MOR)
CONVENTIONAL OR DIRECT FILTRATION (Free Chlorine)

Plant: DWT
PWSID: OK1010601
County: Bryan
Month: December

Durant City Utilities Authority

P.O. Box 578

Durant

74702

System	Address	City	ZIP																																											
Day	WATER	FILTER OPERATION								WASH WATER IN 1000 GALS.	CHEMICALS USED-LBS.						ALKALINITY - RAW				ALKALINITY - FILTERED				pH			CaCO3	HARDNESS		Special Test		REMARKS													
	TREATED (in 1,000 gal)	FILTERS USED-HOURS									ALUM	POLYMER	Caustic	Fluoride	Chlorite	OTHER	CHLORINE				AM	PM			AM	PM	STABILITY			Method:	(ppm)			Fe, Mn or Other												
		1	2	3	4	5	6	7	8								PRE	POST									"P"	"P"	TOTAL		TOTAL	"P"		"P"	TOTAL	TOTAL	AM	AM	PM	RAW	FILT	FILT	RAW	FILT	RAW	FILT

1	3692.0	24	24	24	0	24	24	23	23	70.0	2500.0	40.0	1100.0	0.0	260.0		100.0	80.0	0.0	0.0	168.0	178.0	0.0	0.0	116.0	128.0	7.5	7.1	7.4	136.0	188.00	168.00			
2	3755.0	24	24	24	0	23	23	24	24	55.0	1700.0	40.0	825.0	0.0	260.0		100.0	80.0	0.0	0.0	208.0	212.0	0.0	0.0	154.0	158.0	7.8	7.9	7.5	140.0	232.00	190.00			
3	3922.0	23	23	23	0	24	24	24	24	100.0	1300.0	40.0	550.0	0.0	260.0		120.0	80.0	0.0	0.0	214.0	232.0	0.0	0.0	174.0	204.0	7.8	7.3	7.5	150.0	214.00	198.00			
4	4149.0	24	24	24	0	24	24	24	24		1300.0	40.0	0.0	0.0	260.0		100.0	60.0	0.0	0.0	238.0	256.0	0.0	0.0	194.0	202.0	8.0	7.5	7.2	182.0	228.00	232.00			
5	4361.0	23	24	23	0	24	24	23	23	135.0	1400.0	40.0	0.0	0.0	260.0		120.0	80.0	0.0	0.0	252.0	252.0	0.0	0.0	212.0	240.0	8.0	7.2	7.4	200.0	250.00	242.00			
6	4374.0	24	23	24	0	23	23	24	24	94.0	1300.0	40.0	0.0	0.0	260.0		100.0	60.0	0.0	0.0	270.0	258.0	0.0	0.0	230.0	236.0	8.0	7.4	7.2	198.0	256.00	250.00			
7	4343.0	23	24	23	0	24	24	24	24	70.0	1400.0	40.0	0.0	0.0	260.0		110.0	70.0	0.0	0.0	270.0	262.0	0.0	0.0	240.0	248.0	7.6	7.3	7.2	240.0	262.00	276.00			
8	4330.0	24	24	24	0	24	24	23	23	60.0	1200.0	40.0	0.0	0.0	260.0		80.0	60.0	0.0	0.0	270.0	264.0	0.0	0.0	240.0	252.0	7.8	7.3	7.1	230.0	288.00	296.00			
9	4331.0	23	23	23	0	23	23	24	24	150.0	1200.0	40.0	0.0	0.0	260.0		100.0	60.0	0.0	0.0	266.0	262.0	0.0	0.0	242.0	254.0	7.8	7.3	7.2	234.0	292.00	294.00			
10	4158.0	24	24	24	12	24	24	23	23	90.0	1300.0	40.0	0.0	0.0	260.0		100.0	60.0	0.0	0.0	270.0	270.0	0.0	0.0	246.0	260.0	7.7	7.3	7.4	252.0	250.00	266.00			
11	4154.0	23	24	23	24	23	23	24	24	120.0	1200.0	40.0	0	0.0	260.0		80.0	60.0	0.0	0.0	258.0	288.0	0.0	0.0	240.0	260.0	7.9	7.3	7.5	250.0	234.00	266.00			
12	4064.0	24	24	24	24	24	24	23	23	60.0	1200.0	40.0	0.0	0.0	260.0		80.0	60.0	0.0	0.0	280.0	270.0	0.0	0.0	250.0	250.0	8.0	7.5	7.2	236.0	260.00	276.00			
13	4177.0	23	23	23	24	24	24	24	24	75.0	1100.0	40.0	0.0	0.0	260.0		80.0	40.0	0.0	0.0	280.0	270.0	0.0	0.0	246.0	256.0	7.9	7.3	7.2	248.0	270.00	268.00			
14	4124.0	23	24	24	24	23	23	23	23	155.0	1300.0	40.0	0.0	0.0	240.0		50.0	70.0	0.0	0.0	278.0	274.0	0.0	0.0	252.0	260.0	8.0	7.4	7.3	262.0	266.00	274.00			
15	3812.0	24	24	23	23	23	23	23	24	135.0	1000.0	40.0	0.0	0.0	240.0		60.0	60.0	0.0	0.0	268.0	268.0	0.0	0.0	248.0	260.0	7.9	7.5	7.2	242.0	300.00	294.00			
16	3757.0	24	24	24	24	24	24	24	24		1000.0	40.0	0.0	0.0	240.0		60.0	80.0	0.0	0.0	278.0	270.0	0.0	0.0	244.0	254.0	7.8	7.3	7.3	246.0	286.00	276.00			
17	3950.0	23	23	23	24	24	23	23	24	132.0	1000.0	40.0	0.0	0.0	240.0		80.0	40.0	0.0	0.0	280.0	284.0	0.0	0.0	252.0	262.0	7.7	7.3	7.2	250.0	258.00	274.00			
18	4118.0	24	24	24	24	23	24	24	23	60.0	1200.0	40.0	0.0	0.0	240.0		80.0	40.0	0.0	0.0	282.0	286.0	0.0	0.0	262.0	266.0	7.7	7.3	7.2	256.0	260.00	280.00			
19	4363.0	23	24	24	23	23	23	23	24	135.0	1200.0	40.0	0.0	0.0	260.0		100.0	80.0	0.0	0.0	292.0	280.0	0.0	0.0	260.0	256.0	7.7	7.2	7.5	238.0	270.00	284.00			
20	4374.0	23	23	23	24	23	23	23	23	154.0	1100.0	40.0	0.0	0.0	260.0		80.0	40.0	0.0	0.0	280.0	274.0	0.0	0.0	256.0	264.0	7.9	7.3	7.4	234.0	264.00	282.00			
21	4359.0	24	24	23	23	23	24	24	24	90.0	1300.0	40.0	0.0	0.0	260.0		80.0	80.0	0.0	0.0	276.0	274.0	0.0	0.0	260.0	256.0	7.8	7.4	7.3	258.0	266.00	282.00			
22	4387.0	23	24	23	24	23	23	23	23	150.0	1000.0	40.0	0.0	0.0	260.0		60.0	60.0	0.0	0.0	280.0	274.0	0.0	0.0	260.0	258.0	7.8	7.6	7.2	258.0	296.00	288.00			
23	4038.0	23	23	23	23	24	23	23	24	140.0	900.0	40.0	0.0	0.0	240.0		60.0	60.0	0.0	0.0	268.0	270.0	0.0	0.0	248.0	260.0	7.7	7.3	7.2	250.0	300.00	274.00			
24	3944.0	24	24	24	24	23	24	24	23	50.0	1000.0	80.0	0.0	0.0	240.0		60.0	40.0	0.0	0.0	274.0	282.0	0.0	0.0	258.0	266.0	8.0	7.4	7.3	288.0	260.00	274.00			
25	3952.0	24	24	23	24	24	23	23	24	75.0	1000.0	80.0	0.0	0.0	240.0		60.0	60.0	0.0	0.0	270.0	286.0	0.0	0.0	260.0	266.0	7.4	7.2	7.0	256.0	264.00	274.00			
26	3958.0	23	24	24	24	23	24	24	23	75.0	1000.0	80.0	0.0	0.0	240.0		0.0	80.0	0.0	0.0	282.0	270.0	0.0	0.0	256.0	256.0	7.6	7.2	7.2	234.0	264.00	280.00			
27	3965.0	24	24	24	24	24	24	23	24	30.0	1000.0	80.0	0.0	0.0	240.0		0.0	80.0	0.0	0.0	276.0	268.0	0.0	0.0	260.0	256.0	7.8	7.3	7.2	262.0	280.00	284.00			
28	3971.0	24	23	23	23	24	24	24	24	120.0	1400.0	80.0	0.0	0.0	240.0		70.0	90.0	0.0	0.0	280.0	266.0	0.0	0.0	248.0	254.0	7.7	7.3	7.4	262.0	264.00	276.00			
29	3724.0	24	24	24	24	23	24	24	23	50.0	3900.0	40.0	825.0	0.0	240.0		140.0	100.0	0.0	0.0	130.0	116.0	0.0	0.0	228.0	230.0	7.5	7.2	7.1	244.0	190.00	268.00			
30	3755.0	24	24	24	24	24	24	24	24		2500.0	40.0	1375.0	0.0	240.0		120.0	80.0	0.0	0.0	120.0	172.0	0.0	0.0	172.0	158.0	7.5	7.8	8.0	238.0	164.00	196.00			
31	3893.0	24	24	23	24	23	23	23	23	160.0	1500.0	40.0	1238.0	0.0	240.0		120.0	80.0	0.0	0.0	200.0	230.0	0.0	0.0	152.0	166.0	7.6	7.7	7.0	158.0	228.00	194.00			
Tot	126254.0	731.0	736.0	729.0	510.5	729.0	731.0	729.0	731.0	2790.0	42400.0	1440.0	5913.0		7780.0		2550.0	2070.0																	
Avg	4072.7	23.6	23.7	23.5	16.5	23.5	23.6	23.5	23.6	99.6	1367.7	46.5	190.7		251.0		82.3	66.8			253.5	255.4			231.0	238.6	7.8	7.4	7.3	230.1	255.0	260.5			

Power Costs

Labor Costs

Chemicals

Supplies

Repairs

Testing Cost

TOTAL

Cost per thousand gallons

\$14,673.21

\$49,250.80

\$13,478.45

\$1,596.90

\$788.72

\$80.00

\$79,868.08

\$0.63

Ave Rate of Wash (Vert. in/min)

Ave Wash Period (Minutes)

% Wash Water Used

Ave. Head Loss for Washing

2.21%

I hereby certify the above to be correct to the best of my knowledge.

Signed

Print

Title

Phillip Hightower

Phillip Hightower

DEQ Form # 630-577
Revised 5/21/2018

Oper. Cert. No. B90404



OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT (MOR)- LT2 ADDENDUM NEEDED
CONVENTIONAL OR DIRECT FILTRATION (Free Chlorine)

Plant: **DWT**

PWSID: **OK1010601**

County: **Bryan**

Month/Year: **Dec-19**

Durant City Utilities Authority
System

P.O. Box 578
Address

Durant
City

74702
Zip

Instructions:

If there are no combined filter turbidity readings or free chlorine residual sample results at the entry point to the distribution system due to the plant not running, write **OFF** in the box.

Two (2) distribution chlorine residuals **must be taken daily**, even if the plant is not running.

Mail the original by the 10th of the following month to:

Oklahoma DEQ, Water Quality Division, P.O. Box 1677, Oklahoma City, OK 73101

Combined Filter Turbidity	
Total number of turbidity readings required	186
Total number of turbidity readings	186
Number of turbidity readings above 1 NTU	0
HIGHEST turbidity reading	0.14
Number of turbidity readings above 0.15 NTU	0
Percent of turbidity readings above 0.15 NTU	0.00%
Free Chlorine-Entry Point to Distribution	
Total number of chlorine residual samples	186
Number of samples below 1.0 mg/L	0
Free Chlorine-Distribution	
Total number of chlorine residual samples	62
Number of samples below 0.2 mg/L	0

Individual Filter Turbidity - Complete Entire Checklist
1. Was Each Filter Monitored continuously while the plant was running? ☐ No ☒ Yes
2. Was each filter monitored every 15 minutes while the plant was running? ☐ No ☒ Yes
3. Was there a failure of the continuous monitoring equipment? ☒ No ☐ Yes
4. Did the same filter exceed 1.0 NTU in two consecutive 15 minute readings? ☒ No ☐ Yes*
5. Was individual filter level greater than 0.5 NTU in two consecutive measurements after being on line for more than four hours? ☒ No ☐ Yes*
6. Did the same filter exceed 1.0 NTU in two consecutive 15 minute readings for three months in a row? ☒ No ☐ Yes* (Submit a Self-Assessment of the filter(s) within 14 days of the exceedance)
7. Did the same filter exceed 2.0 NTU in two consecutive 15 minute readings for two months in a row? ☒ No ☐ Yes* (Contact DEQ to schedule a Comprehensive Performance Evaluation)

* If you answered Yes to questions 4, 5 (>10,000 population only), 6, or 7, you must complete the Turbidity Trigger Form, follow instruction on the form, and attach it to this MOR.

				# of Readings**	COMBINED FILTER TURBIDITY						FREE CHLORINE RESIDUAL								COMMENTS
DAY	RAW	SET	SET		2400-0400	0400-0800	0800-1200	1200-1600	1600-2000	2000-2400	ENTRY POINT TO DISTRIBUTION						DISTRIBUTION SYSTEM		
											12am	4am	8am	12pm	4pm	8pm			
1	27.03	2.40	2.70	6	0.04	0.04	0.05	0.14	0.07	0.06	2.0	2.1	2.2	2.3	2.4	2.4	1.8	1.2	
2	23.10	2.30	2.90	6	0.11	0.07	0.04	0.04	0.04	0.04	2.4	2.6	2.7	2.8	2.7	2.5	1.1	2.0	
3	14.41	3.90	3.50	6	0.04	0.07	0.05	0.08	0.05	0.05	2.5	2.7	2.8	2.9	2.7	2.5	1.1	1.7	
4	12.26	3.90	3.30	6	0.05	0.05	0.05	0.05	0.06	0.06	2.5	2.6	2.6	2.6	2.5	2.5	1.5	1.7	
5	10.74	2.60	2.80	6	0.07	0.08	0.09	0.09	0.04	0.04	2.6	2.7	2.8	2.8	2.6	2.6	1.5	1.4	
6	10.87	2.20	2.90	6	0.05	0.08	0.05	0.12	0.06	0.07	2.8	2.8	3.0	3.0	2.7	2.3	1.1	2.0	
7	9.77	2.80	2.70	6	0.08	0.04	0.04	0.04	0.05	0.11	2.4	2.7	2.7	2.7	2.6	2.5	1.9	1.9	
8	8.74	2.20	2.50	6	0.10	0.05	0.04	0.05	0.06	0.09	2.6	2.9	2.9	2.9	2.9	2.7	1.7	1.2	
9	8.44	2.20	2.40	6	0.09	0.03	0.03	0.03	0.03	0.05	2.7	3.1	3.1	3.1	3.0	3.0	2.0	2.0	
10	8.37	2.00	2.10	6	0.06	0.04	0.04	0.05	0.09	0.04	3.0	3.2	3.2	3.2	3.2	3.0	1.7	2.3	
11	7.82	1.70	1.80	6	0.07	0.05	0.03	0.03	0.03	0.04	3.0	3.4	3.4	3.2	2.9	2.8	2.2	1.4	
12	7.14	2.70	3.10	6	0.05	0.03	0.03	0.03	0.03	0.03	2.8	3.2	3.2	3.2	3.0	2.8	1.2	1.9	
13	6.77	2.80	3.00	6	0.07	0.07	0.11	0.05	0.09	0.11	2.8	2.9	3.0	3.0	3.0	2.8	2.3	2.3	
14	6.60	2.40	2.90	6	0.14	0.07	0.08	0.10	0.10	0.09	2.8	3.1	3.1	3.0	2.9	2.7	2.4	2.7	
15	13.92	3.20	2.70	6	0.13	0.04	0.04	0.05	0.03	0.03	2.7	2.8	2.7	2.6	2.7	2.6	1.6	1.6	
16	5.35	2.50	3.30	6	0.03	0.03	0.03	0.03	0.03	0.03	2.6	2.7	2.8	2.9	2.9	3.0	1.8	2.0	
17	5.18	2.40	3.30	6	0.03	0.04	0.07	0.07	0.13	0.08	3.1	3.2	3.2	3.1	3.0	2.9	2.0	2.2	
18	4.89	3.20	2.60	6	0.10	0.06	0.07	0.09	0.13	0.08	2.9	3.0	3.0	2.9	2.7	2.7	2.3	2.2	
19	4.85	2.50	2.70	6	0.12	0.06	0.08	0.08	0.03	0.04	2.7	2.9	3.1	2.8	2.6	2.9	1.7	1.2	
20	5.13	2.30	2.70	6	0.05	0.07	0.12	0.08	0.10	0.10	3.0	3.2	3.2	2.9	2.9	2.8	0.3	2.7	
21	4.95	2.40	3.20	6	0.08	0.10	0.06	0.04	0.04	0.06	2.9	3.0	3.0	2.9	2.8	2.8	2.3	2.4	
22	4.94	2.10	3.60	6	0.12	0.04	0.03	0.07	0.05	0.05	2.8	3.3	3.1	2.9	2.8	2.6	2.1	2.1	
23	5.03	2.20	2.90	6	0.10	0.08	0.04	0.03	0.04	0.06	2.7	2.8	3.0	2.8	2.6	2.5	2.5	2.2	
24	5.62	1.50	2.70	6	0.08	0.03	0.07	0.05	0.05	0.08	2.5	2.8	2.8	2.7	2.6	2.5	2.2	1.9	
25	4.99	1.60	3.60	6	0.05	0.03	0.03	0.05	0.05	0.04	2.5	2.7	2.7	2.7	2.6	2.4	2.0	2.3	
26	5.35	1.80	2.20	6	0.04	0.03	0.04	0.03	0.04	0.04	2.4	2.6	2.7	2.9	3.1	2.8	2.1	1.9	
27	5.21	1.40	2.50	6	0.05	0.04	0.04	0.06	0.04	0.05	2.8	2.7	2.7	2.6	2.5	2.4	2.0	2.4	
28	5.55	1.60	2.90	6	0.09	0.06	0.03	0.03	0.04	0.06	2.4	2.4	2.5	2.4	2.3	2.2	2.1	1.8	
29	37.15	3.00	3.50	6	0.07	0.04	0.04	0.04	0.04	0.04	2.3	2.5	2.4	2.7	2.6	2.4	2.0	1.7	
30	51.70	2.40	2.60	6	0.04	0.04	0.03	0.09	0.05	0.05	2.4	2.4	2.4	2.5	2.1	2.2	1.9	1.9	
31	22.19	2.50	2.50	6	0.10	0.07	0.06	0.06	0.09	0.10	2.3	2.9	2.7	2.8	2.7	2.6	1.8	1.5	

*** Number of Readings: You are required to sample the combined effluent for every four hours that the filters are in operation. You must fill out Filter Operation on the 'Chemical and Process Control tab.'

CHLORINE DIOXIDE AND CHLORITE MOR

Section 1: Data Entry

Date	ClO2 Used?	ClO2 POE	ClO2 Dist.			Chlorite POE	Chlorite Dist.			
			1st	2nd	3rd		1st	2nd	3rd	Avg
1	yes	0.1				0.7				####
2	yes	0.1				0.8				####
3	yes	0.2				0.7				####
4	yes	0.2				0.9				####
5	yes	0.2				0.9				####
6	yes	0.1				0.8				####
7	yes	0.2				0.8				####
8	yes	0.2				0.8				####
9	yes	0.2				0.7				####
10	yes	0.2				0.8				####
11	yes	0.1				0.7				####
12	yes	0.2				0.7				####
13	yes	0.2				0.6				####
14	yes	0.1				0.6				####
15	yes	0.1				0.8				####
16	yes	0.1				0.8				####
17	yes	0.2				0.7				####
18	yes	0.2				0.7				####
19	yes	0.2				0.7				####
20	yes	0.2				0.7				####
21	yes	0.3				0.7				####
22	yes	0.3				0.8				####
23	yes	0.3				0.7				####
24	yes	0.1				0.7				####
25	yes	0.1				0.6				####
26	yes	0.1				0.5				####
27	yes	0.3				0.4				####
28	yes	0.2				0.8				####
29	yes	0.2				0.7				####
30	yes	0.3				0.8				####
31	yes	0.4				0.9				####

Month December Year 2019
PWS Name Durant City Utilities Authority

PWSID OK1010601
Plant Name DWT
Total 31

Section 2: Summary of Chlorine Dioxide Daily Monitoring

- a. Number of Samples Collected 31.0
b. Number of Point of Entry Samples Exceeded MRDL of 0.8 mg/L 0.0

*For every day the MRDL is exceeded, three chlorine dioxide samples must be taken the next day in the distribution system. Notify your PWS Engineer. Samples results need to be recorded in ClO2 Dist. columns.*Refer to CHLORINE DIOXIDE MONITORING AND COMPLIANCE FACT SHEET for further instructions.*

- c. Number of Distribution Samples Exceeding MRDL of 0.8 mg/L 0.0

****VERY IMPORTANT. THIS IS A TIER 1 VIOLATION. THIS VIOLATION MUST BE IMMEDIATELY REPORTED TO DEQ AND TO ALL PERSON SERVED BY THE SYSTEM WITHIN 24 HOURS.****

Section 3: Summary of Chlorite Daily Monitoring

- a. Number of Samples Collected 31.0
b. Number of Point of Entry Samples Exceeded MCL of 1.0 mg/L 0.0

*For every day the MCL exceeded, three chlorite samples must be taken the next day in the distribution system. Enter sample results in Chlorite Dist. columns and then average. *Refer to CHLORITE MONITORING AND COMPLIANCE FACT SHEET for further instructions.*

- c. Number of Distribution Average exceeding MCL of 1.0 mg/L 0.0

Phillip Hightower

Signature of owner or operator

Phillip Hightower

Printed name

1/2/2020

Date

B90404

Operator License #

Send Form by 10th of Following Month to:
Water Quality Division Attn DBP Coord.
P.O. Box 1677 Oklahoma City, Oklahoma 73101-1677





THE CITY OF DURANT

Office of the Water Treatment Plant

Water Treatment Plant Projects Schedule December 2019 Monthly Report

A. Work Completed

1. Calibrate lab instruments daily
2. Maintained Water Plant
3. Cleaned all buildings weekly
4. Backwashed filters as needed
5. Backwashed raw pumps weekly
6. Hooked up chlorine tanks and checked for leaks
7. Unload chemicals as they arrived
8. Pulled sludge as needed
9. Run daily chlorine dioxide samples on raw line
10. Flushed alum pumps
11. Inspected fire extinguishers
12. Pulled required water samples and send to ODEQ
13. Clean turbidity meters as needed
14. Cleaned screens on CLO2 generator as needed
15. Fixed water leak on Np Poly feed line
16. Tried to fix leak on flange on chlorite tank
17. Fixed fence at High service Pump Station
18. Fixed leak on poly line
19. Switched burnt out lights in alum room to LED's
20. #4 filter PLC fixed and put online
21. Got Scada hooked up to new VFD's at raw pump station and put #2 raw pump online
22. Changed out bad tubing in caustic pump
23. treated 126,254,000 gallons of water

B. Work Planned for January-December

Approx Start/Finish Date

- | | |
|---|-----------------|
| 1. Paint buildings | Time permitting |
| 2. Put Gravel at Chuckwa Tower | Time Permitting |
| 3. Put Gravel at Raw Pump Station | Time Permitting |
| 4. Install two surface wash valve actuators | Time permitting |

C. Projects Planned and Requested for Authorization

- A. Upgrade raw pump building at the water plant
- B. Upgrade Scada system on Old and New Plant Filters



The City of Durant

Grants Department

Memorandum

Date: 1/3/2020
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Consider Acceptance of the 2016 Land and Water Conservation Fund (LWCF) Grant Project Amendment 40-1229.1 from the Oklahoma Department of Tourism and Recreation Related to Time Extension and Scope Change Necessary to Complete Carl Albert Park Project Improvements. (C-2016-78)

The Land and Water Conservation Fund (LWCF) Grant Program is funded by the National Park Service (NPS). Due to several delays throughout the Carl Albert Park project, we requested a 12-month extension and proposed changes to provide additional amenities, benefiting all age groups. The NPS has approved our request and the grant has been extended to December 31, 2020, with an approved Change of Scope, as follows:

1. The previously requested National Fitness Campaign Fitness Court has been deleted from the project. An additional \$90,000 was required for the court.
2. Develop **two different playground areas with shade canopies** to provide age appropriate equipment and shade canopies within separate fenced areas. This will create a more safe environment for the pre-school age children and increase the life of the equipment.
3. Build a **Multi-Purpose Field / Court** area, approximately 50 x 90 SF between the playgrounds and basketball court - to be surfaced with a low nap multi-purpose product. The field would be fenced with black powder coated chain link fence, and planned to include an approximate 5 ft net installed on the fence surrounding the field, which will assist in keeping sports balls within the court. This space can be utilized for numerous activities, such as, soccer, hockey, Lacrosse, volleyball, as well as for a possible portable ice rink during the winter. If the court is not being used for an organized event, it would provide a large area for children to play when the grass is wet in the park. The field would be designed to provide seating areas around the field for watching the events or children play.

NOTE: The design and layout of the project scope, allows for visual for most parts of the improvements, so that parents or guardians can keep an eye on their children. As well, the fenced areas give an extra protection for more safe playgrounds.

4. If project funds are remaining, the City will purchase some type of adult fitness equipment; however, if not, the other project requests, will allow for more youth play areas, bocce ball and horse shoe pits. Adults will be able to utilize the Multi-Purpose Field for yoga or other outdoor exercise activities.

5. New light poles are not needed; however, funds would be used to purchase light heads and installation.
6. City crews plan to build bocce ball lanes and horse shoe pits.

See attached schematic.

Council Information / Action Requested

Accept of the 2016 Land and Water Conservation Fund (LWCF) Grant Project Amendment 40-1229.1 from the Oklahoma Department of Tourism and Recreation Related to Time Extension and Scope Change Necessary to Complete Carl Albert Park Project Improvements. (C-2016-78)

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will forward executed Amended Agreement to the OK Tourism & Recreation Dept.

Becca and Parks Department will expedite a plan to complete successfully within the new timeline.

ATTACHMENTS:

Description	Type	Upload Date
LWCF Amended Agreement 40-1229.1	Cover Memo	1/8/2020
Revised Carl Albert Park schematic	Cover Memo	1/8/2020



AMENDMENT TO PROJECT AGREEMENT
Oklahoma Tourism and Recreation Department
Land & Water Conservation Fund Project Agreement

Sponsor: _____

Project Amendment #: _____

THIS AMENDMENT to Project Agreement No. _____ is hereby made and agreed upon by the _____, Grant Sub-recipient/Sponsor and the Oklahoma Tourism and Recreation Department.

The Oklahoma Tourism and Recreation Department and the Sub-Recipient/Sponsor, in mutual consideration of the promises made herein and in the agreement of which this is an amendment, do promise as follows:

That the above mentioned agreement is amended by the following:

In all other respects the agreement of which this is an amendment, and the plans and specifications relevant thereto, shall remain in full force and effect. In witness thereof the parties hereto have executed this amendment as of the date entered below.

Oklahoma Tourism & Recreation Dept.

By: _____
(Signature)

(Title)

Date: _____

Sub-Recipient / Sponsor

By: _____
(Sponsor Name)

Name: _____
(Signature)

Title: _____

Date: _____

CITY OF DURANT, OK

Carl Albert Park

Nov 2019

★ Skate Park

★ Horseshoes & Bocce Ball Court TBD

OG&E overhead power lines have been buried (approx. 790')

New Driveway complete

Basketball Court Complete

75 x 90 – Multi-Purpose Field

Children's 50 x 70 Playground

Existing Parking

Pre-School 20 x 30 Playground

ADA Swing

Pavilion & Restrooms

Paved Multi-Purpose Trail

© 2013 Google

34°01'04.16" N 96°23'15.43" W elev 633 ft

Imagery Date: 4/18/2012 1995



The City of Durant

Office of Community Development

Memorandum

Date: 11/19/2019
To: Mayor and City Council
From: Danielle Barker, Community Development Director
Re: Consideration Ordinance #1892 - PC2019-20 a Rezoning from C-2 to R-2 for Property Located between Bryan Drive and University Blvd

Request: Consider a request from Bryan Drive Investors, for a rezoning request for the property located between Bryan Dr. and University Blvd. from C-2, Commercial Highway and Commercial Recreation to R-2, Two – Family Residential.

Current Zoning: C-2, Highway Commercial and Commercial Recreation

Requested Zoning: R-2, Two Family Residential

Surrounding Properties:

Direction	Zoning	Use
North	C-2 / R-3	Vacant / Multi – Family Residential
East	C-2	Office / Commercial Use
South	R-2	Residential Use
West	C-2	Commercial Property

Applicant: Bryan Drive Investors

Background: Applicants approached staff regarding the rezoning of this property in hopes to place an additional residential development. The applicants discussed dividing this piece of property into 3 lots and placing duplexes.

Notifications have been made to the surrounding property owners and at the time of this report no emails/letters have been received by staff.

Analysis: The subject property is approximately an acre and is currently a vacant piece of property. The subject property currently has commercial and residential zoning categories abutting the property. The subject property does meet the requirements for lot area that is required within the requested zoning type.

The current Land Use Map has this area as commercial; therefore, this rezoning request is not in compliance

with the Comprehensive Plan.

Planning Commission Recommendation: The Planning Commission recommended denial of this rezoning request due to the request not following the Comprehensive Plan.

Required Action: Hold a public hearing and approve or deny the rezoning request for the property located between Bryan Dr. and University Blvd, East of the First United Bank branch. Any specific conditions imposed by Council should be read into any approval motion.

Council Information / Action Requested

To Approve/Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance

GIS to update maps

ComDev to notify owners

ATTACHMENTS:

Description	Type	Upload Date
PC2019-20	Cover Memo	12/23/2019
PowerPoint Presentation for Rezoning Application near Bryan Dr	Cover Memo	1/8/2020

Subdivision/Plat Application

Petition # PC2019-20
 Fee \$ 300
 Expedited Fee \$ _____

Preliminary Plat: ☐
 Final Plat: ☐

APPLICANT INFORMATION

Name: <u>BRYAN DRIVE INVESTORS</u>	Email: <u>BRYAN@BDRIVEINVESTORS.COM</u>	Phone #1: <u>580-916-0773</u>
Mailing Address: <u>1400 W. MAIN ST.</u>		Phone #2: _____
City: <u>DURANT</u>	State: <u>OKLAHOMA</u>	Zip: <u>74701</u>
Applicant's Interest in Property: <u>OWNER- AGENT</u>		Fax # <u>580-931-3401</u>

SURVEYOR INFORMATION

Name: <u>B.M. SURVEYING, LLC</u>	Email: <u>BM.SURVEYING@GMAIL.COM</u>	Phone #1: <u>580-279-9544</u>
Mailing Address: <u>320 WEST TOWN OKS ROAD</u>		Phone #2: <u>N/A</u>
City: <u>CANEY</u>	State: <u>OKLAHOMA</u>	Zip: <u>74533</u>
Surveyor Oklahoma License Number: <u>B.J. MCINCH RS # 1819</u>		Fax # <u>N/A</u>

ENGINEER INFORMATION

Name: <u>BARKER ASSOCIATES</u>	Email: <u>WBARKER@BARKERASSOCIATES.COM</u>	Phone #1: <u>580-931-9015</u>
Mailing Address: <u>3902 UNIVERSITY BLVD.</u>		Phone #2: <u>N/A</u>
City: <u>DURANT</u>	State: <u>OKLAHOMA</u>	Zip: <u>74701</u>
Engineer Oklahoma License Number: <u>H. WAYNE BARKER #18513</u>		Fax # <u>580-931-9099</u>

LAND INFORMATION

Legal Description: <u>A PART OF THE S/2 OF SECTION 30, T.6S., R9E, BEAUFORT COUNTY, OKLAHOMA</u>	Parcel Number: _____
Proposed Subdivision Name: _____	Current Zone: <u>C-2</u>
Proposed Use: <u>MULTI-FAMILY DUPLEX</u>	Proposed Zone: <u>R-2</u>
Current Property Owner's Name: <u>BRYAN DRIVE INVESTORS</u>	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

X Applicant: [Signature] Date: 10-23-2019

Office Use Only

Date Filed: <u>10/23/19</u>	Date Payment Received: <u>10/23/19</u>	Notification Mailed: _____	Comments: _____
Initial: <u>DB</u>	Initial: <u>DB</u>	Date: _____	Initial: _____
Proof of Publication Received: _____		Property Posting Verified: _____	Comprehensive Plan Recommendations: _____
Date: _____	Initial: _____	Date: _____	Initial: _____
Staff Recommendation: <u>Approve</u>	PC Recommendation: <u>Approve</u>	City Council Action: <u>Approve</u>	Ordinance #: _____
<u>Deny</u>	<u>Deny</u>	<u>Deny</u>	

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

THE ADDITION OF TWO (2) MULTI-FAMILY RESIDENTIAL DUPLEXES SOUTH & EAST OF THE FIRST DOTTED BACK PROPERTY & A CONTINUATION OF THE MASSER DUPLEX DEVELOPMENT CURRENTLY UNDER CONSTRUCTION.

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

ONSITE / OFF-STREET PARKING AT EACH UNIT.

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

TYPICAL RESIDENTIAL LANDSCAPE LAYOUT.

3. Traffic Impacts:

LOW IMPACT TO AREA. AN ADDITION OF FOUR FAMILIES UTILIZING BRYAN DRIVE FOR INGRESS / EGRESS DAILY WITH EMERGENCY VEHICLE ACCESS TO NORTH AT UNIVERSITY BLVD.

4. Protection of Neighborhoods:

LOCAL LAW ENFORCEMENT W/ DAILY PATROLS.

What licenses and permits (if any) are required for this proposed use?

ODEC WATER & SEWER / APPROPRIATE BUILDING & CONSTRUCTION PERMITS & CERTIFICATE OF OCCUPANCY

Please list or describe any other reasons to support this Subdivision/Final Plat Application.

THE NEED FOR AFFORDABLE RESIDENTIAL RENTAL HOUSING IN DORSET.

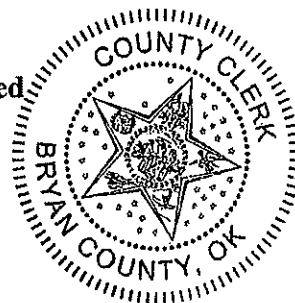
WARRANTY DEED

I-2018-705717 Book 1472 Pg: 278
07/11/2018 11:54 am Pg 0278-0280
Fee: \$ 17.00 Doc: \$ 0.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

Effective Date: **September 1, 2017**

Grantor: **MASSEY INVESTMENT COMPANY, L.P., an Oklahoma Limited Partnership**

Grantor's Mailing Address: **P.O. Box 130
Durant, Oklahoma 74702-0130
Bryan County, Oklahoma**



Grantee: **BRYAN DRIVE INVESTORS, LLC, an Oklahoma limited liability company**

Grantee's Mailing Address: **P.O. Box 130
Durant, Oklahoma 74702-0130
Bryan County, Oklahoma**

Consideration: Ten and 00/100 Dollars (\$10.00) and other valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged.

Property (including any improvements):

A tract of land being a part of the S/2 of Section 30, Township 6 South, Range 9 East of the Indian Meridian and Baseline, in Bryan County, Oklahoma, being more particularly described by metes and bounds as follows:

Commencing at a cut "X" for the NW Corner of the SE/4 of said Section 30;
Thence N 89°06'22" E, along the North line of the SE/4, a distance of 374.79 feet;
Thence S 00°27'13" E a distance of 101.93 feet to the True POINT OF BEGINNING on the South Right-of-Way Line of University Blvd;
Thence S 00°27'13" E a distance of 474.23 feet to a point on the Northerly line of University Park Subdivision;
Thence N 73°56'26" W, along the Northerly line of University Park Subdivision, a distance of 337.86 feet to the NW corner of said University Park Subdivision;
Thence N 27°47'53" E a distance of 141.87 feet;
Thence S 89°00'37" W a distance of 177.85 feet;
Thence N 27°51'46" E a distance of 57.79 feet;
Thence N 89°09'42" E a distance of 170.64 feet;
Thence N 00°24'17" W a distance of 201.06 feet to a point on the South Right-of-Way Line of University Blvd;
Thence N 89°06'22" E, along the South Right-of-Way Line of University Blvd a distance of 236.40 feet back to the Point of Beginning.
Containing 120807.086 Sq. Feet or 2.773 Acres, more or less

No Documentary Stamps required 68O.S. 3201(c)(3).

Reservations from and Exceptions to Conveyance and Warranty:

This conveyance is made and accepted subject to: (i) any and all outstanding minerals, mineral leases, restrictions, covenants, conditions and easements, to the extent that they are in force and effect; (ii) all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, to the extent that they are applicable and enforceable; (iii) any and all easements, rights of way and encroachments that are apparent, including any utilities buried beneath the surface of the ground; and (iv) all rights of parties in possession of any part of the Property.

Grantor, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty.

GRANTOR:

MASSEY INVESTMENT COMPANY, L.P.,
an Oklahoma limited partnership

BY: MASSEY CAPITAL, INC., an Oklahoma
corporation, General Partner

BY: 
JOHN MASSEY, President

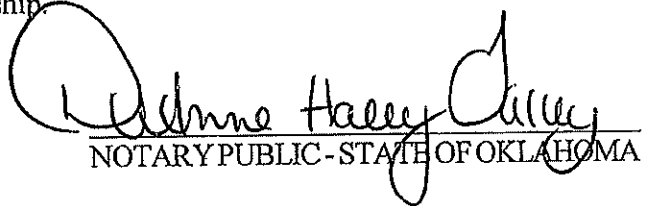
ACKNOWLEDGMENT

STATE OF OKLAHOMA

COUNTY OF BRYAN

This instrument was acknowledged before me on this 1st day of September, 2017, by JOHN MASSEY, President of MASSEY CAPITAL, INC., an Oklahoma corporation, in its capacity as General Partner of MASSEY INVESTMENT COMPANY, L.P., an Oklahoma limited partnership, on behalf of said limited partnership.




NOTARY PUBLIC - STATE OF OKLAHOMA

Commission Expires Oct. 19, 2020

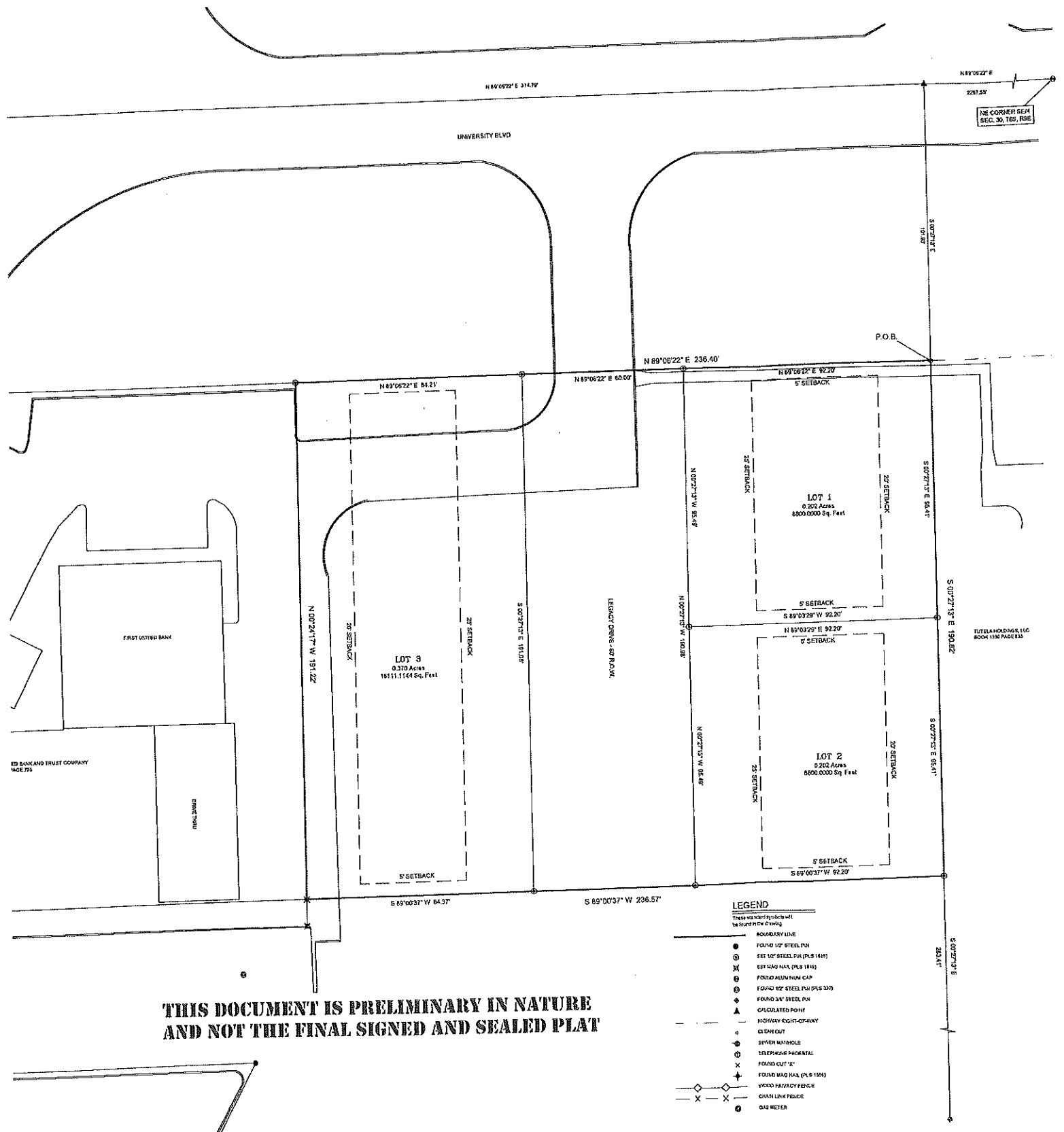
AFTER RECORDING RETURN TO:

Bryan Drive Investors, LLC
Attn: John Massey
P.O. Box 130
Durant, Oklahoma 74702-0130

1-2018-705717 Book 1472 Pg: 280
07/11/2018 11:54 am Pg 0278-0280
Fee: \$ 17.00 Doc: \$ 0.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

AN ADDITION TO THE CITY OF DURANT, SITUATED IN A PART OF THE S/2 OF SECTION 30, TOWNSHIP 8 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA.

ICATED IN OTHER AREAS ZONE X
IE OUTSIDE THE 0.2% ANNUAL
CORDING TO FIRM PANEL NO.
IVE DATE OF JUNE 2, 2011.

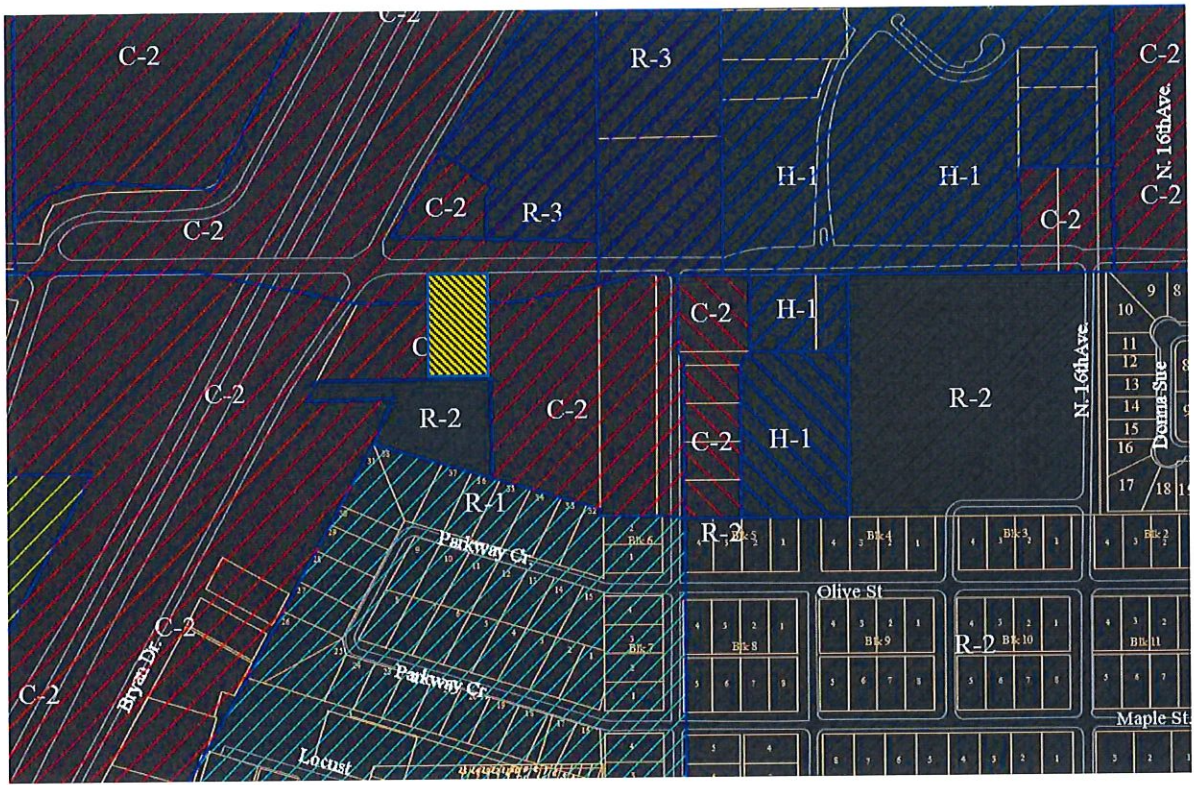


§ 157.022 R-2 TWO-FAMILY RESIDENTIAL DISTRICT.

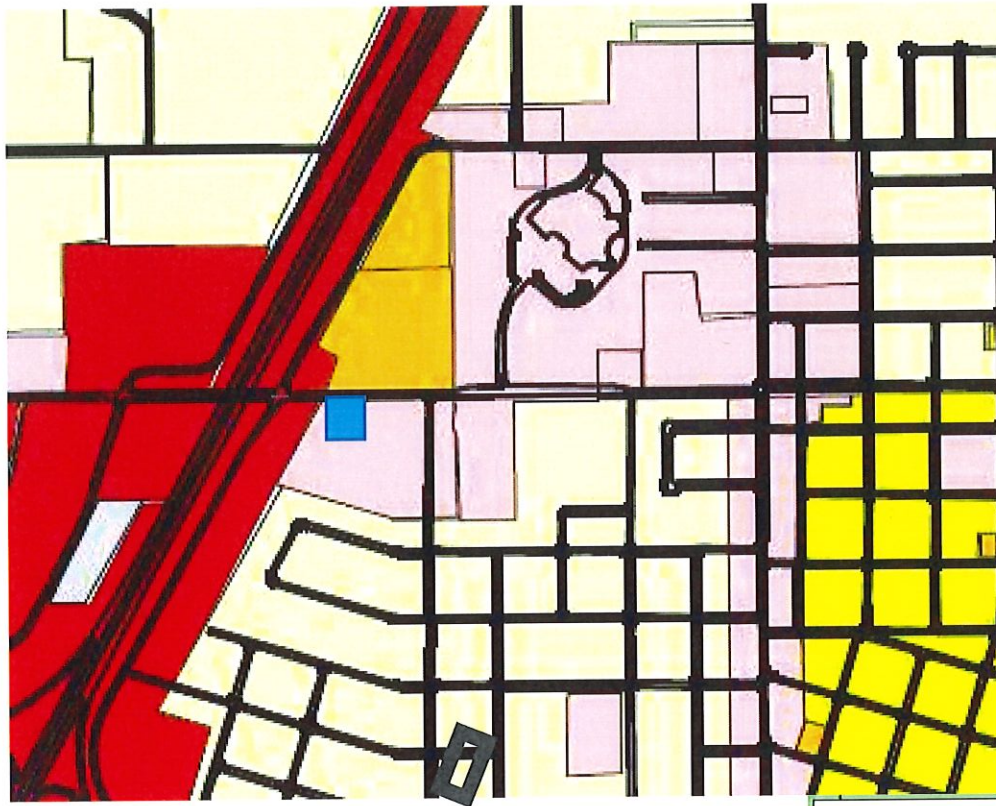
This residential district is intended to provide for both low and moderate population density. The density and yard space requirements are so arranged as to provide general compatibility with the uses found in the R-1 Single-Family District. Therefore, this classification may reasonably be placed in positions which are adjacent to single-family areas or may be used as a transitional zone. This district shall have the same restrictions concerning nonresidential uses as apply in the R-1 Single-Family District.

(`93 Code, § 12-209) (Ord. 1040, passed 4-12-83)

Zoning Map

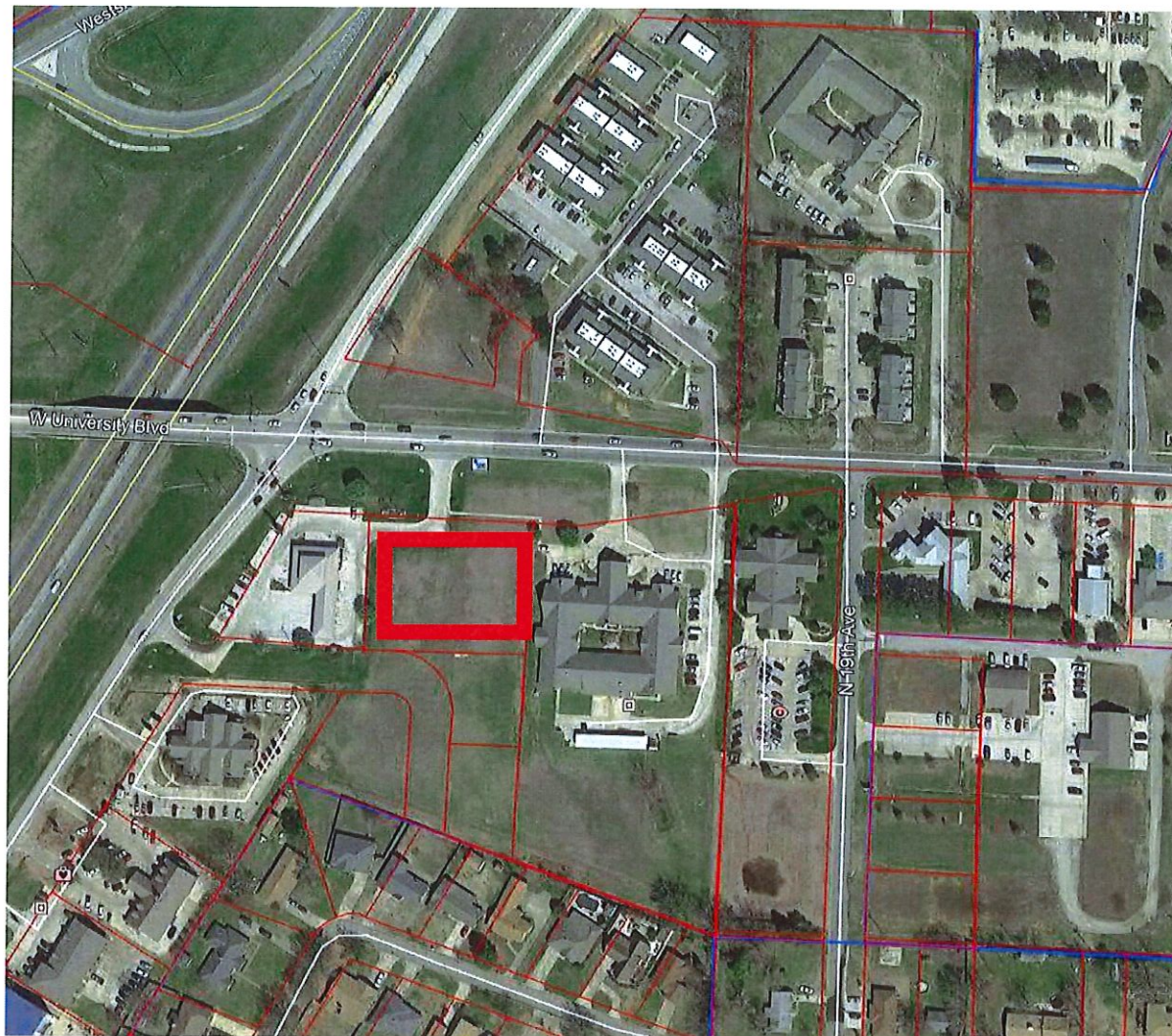


Future Land Use Map



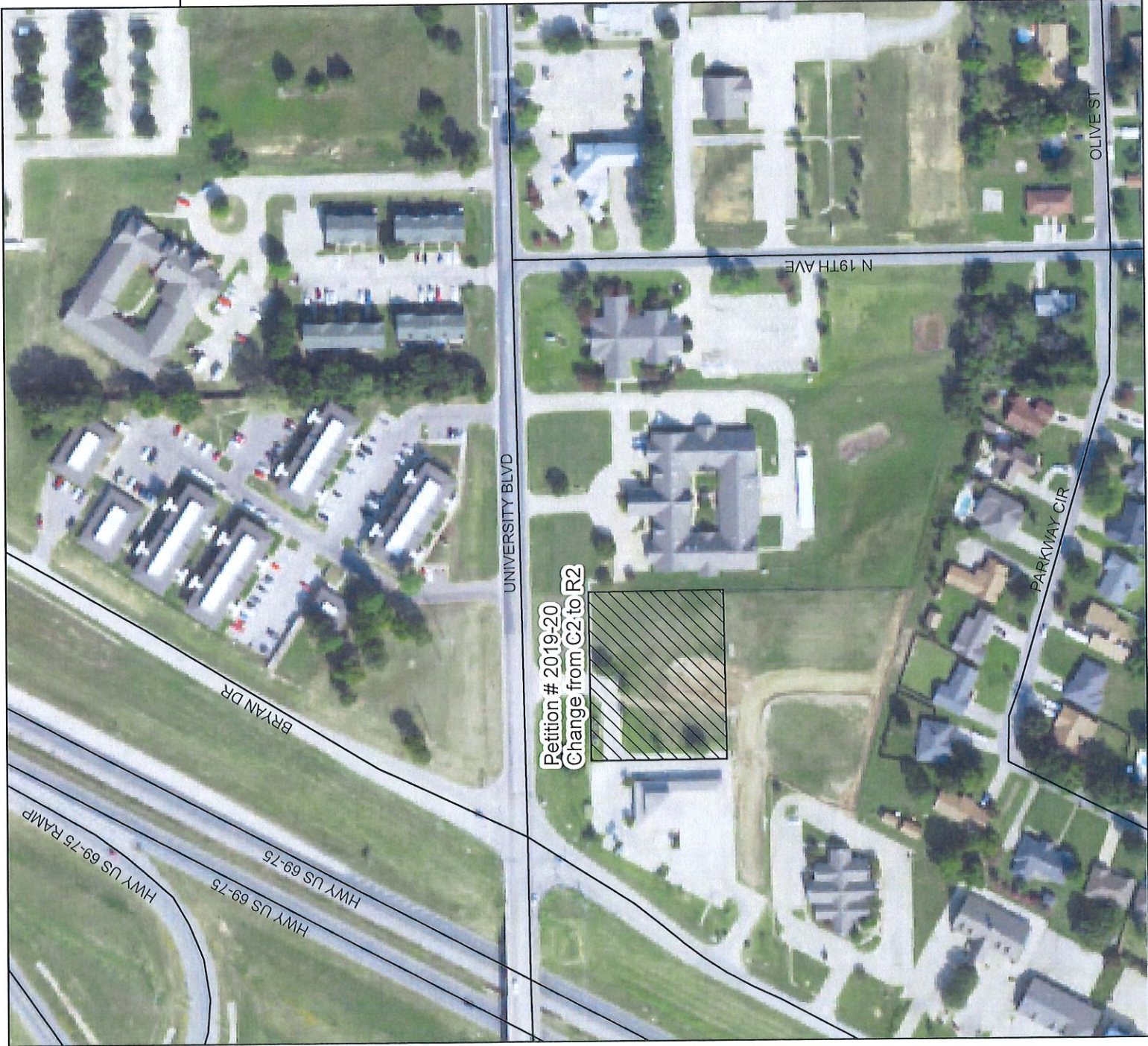
-  Durant City Limits
-  Calera City Limits
-  Roads and Highways
-  Railroads
-  School District Boundaries
-  Agriculture
-  Low-density Residential
-  Medium-density Residential
-  High-density Residential
-  Public & Open Space
-  General Commercial
-  Central Business District
-  Highway Commercial
-  Light Industrial
-  Medium Industrial
-  Outside City Limits
-  Parks

Aerial Photo



Zoning Map

Petition # 2019-20 - University Blvd



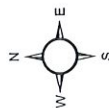
- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development

Printed: November 15, 2019



Zoning Map

Petition # 2019-20 - University Blvd

- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as property ownership, acreage, property values, and other information are not guaranteed by the Planning Department. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development

Printed: November 15, 2019

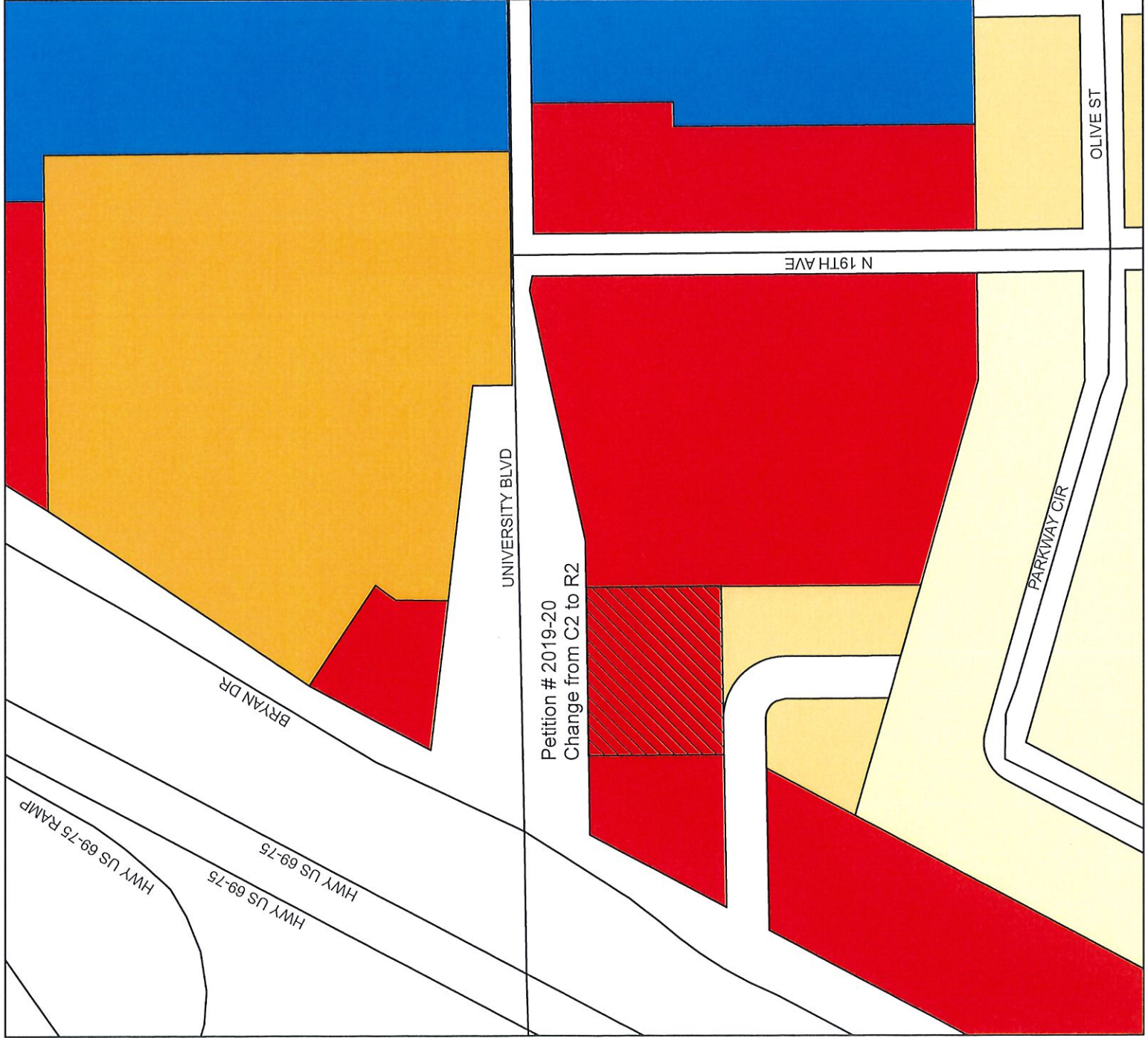
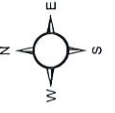
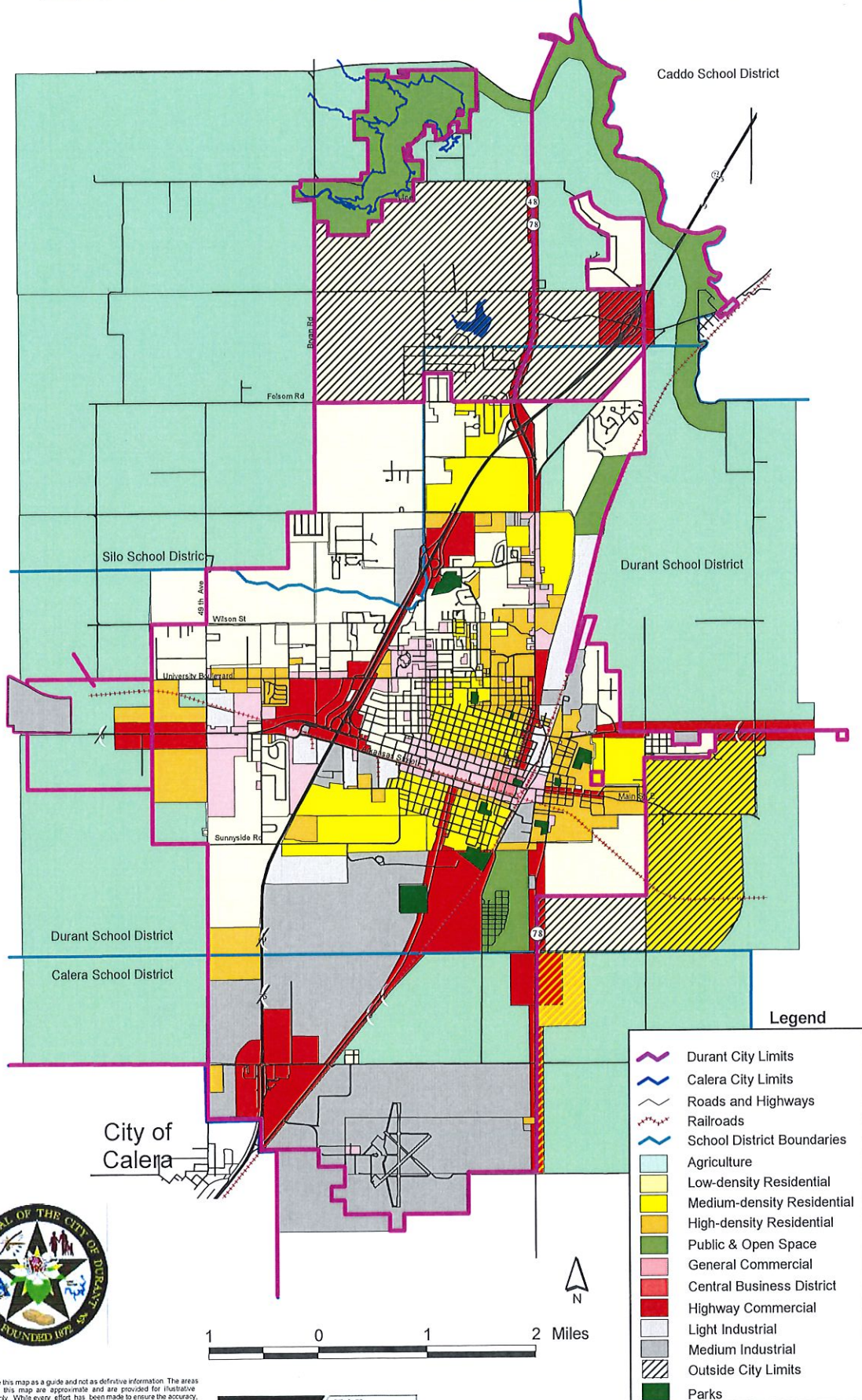


Exhibit 30 - Future Land Use



Please use this map as a guide and not as definitive information. The areas depicted by this map are approximate and are provided for illustrative purposes only. While every effort has been made to ensure the accuracy, completeness, correctness, and timeliness of information presented within this map, the burden for determining appropriateness for use rests solely with the user. This map is provided "as is" with no warranties, express or implied.

PLANNING WORKS

Nov. 14, 2002

source: City of Durant

ORDINANCE NO. 1892

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AN DECLARING AND EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the C-2 Highway Commercial and Commercial Recreation District to the R-2 Two-Family Residential District for property located between Bryan Dr, and University Blvd, East of the First United Bank, branch bank in Durant and more particularly described as;

A part of the NW/4 SE/4 of Section 30, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as: Commencing at a cut "X" for the Northwest corner of the SE/4 of said Section 30: Thence North 89 degrees 06 minutes 22 seconds East 374.79 feet; Thence South 00 degrees 27 minutes 13 seconds East 101.93 feet to the Point of Beginning; Thence South 00 degrees 27 minutes 13 seconds East 190.82 feet; Thence South 89 degrees 00 minutes 37 seconds West 236.57 feet; Thence North 00 degrees 24 minutes 17 seconds West 191.22 feet; Thence North 89 degrees 06 minutes 22 seconds East 236.40 feet back to the Point of Beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 12th day of January, 2020.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia Price, City Clerk

**Minutes of the Durant Municipal Planning Commission Meeting of Tuesday,
December 17, 2019 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Chair Kevin Keener called the meeting to order at 5:35p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:

Planning Commission Members:

Present: Horner, Knight, Jackson, Keener

Absent: Kerr

1. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of October 15, 2019

Motion was made by Commission Member Knight and seconded by Commission Member Jackson to approve the minutes of October 15, 2019 as presented

Motion carried by the following vote:

Aye: Horner, Knight, Jackson, Keener

Nay:

Abstain

2. CONSIDERATION PC2019-20

Danielle Barker reviewed with the Planning Commission members stating that this property is rezoning from C-2 Highway Commercial to R-2 two- Family Residential district. There is a mix of Commercial and Residential. The land around it is vacant. Hwy 69 is west to this property. First United is on the corner. To give a reference the future land use is Commercial until you get further down. Their idea is to use current driveway of the bank for this property. They would like to build two or three duplex's. They would do a lot split later. Legacy Drive is a residential piece.

K. Keener: The drive off of University will serve both residential and the bank?

D. Barker: Yes have all of it connecting.

K. Keener: So there will be no issue from one owner to the next?

D. Barker: Yes no issue. They will have a easement.

D. Jackson: The drive through would be a inconsistent use. You or the staff feel it is inconsistent?

D. Barker: With the current land use calling for Commercial that is my only concern. I don't know if it will work or not. It would not be spot zoning.

D. Jackson: Both maps?

D. Barker: The current one we are working on is not complete. But I don't see it changing that much.

D. Jackson: I don't know if it is right or wrong but you have to drive into the property. It is going to be different.

S. Knight: If it gets approved to R-2 do we get into the C-2 on each side and will they be putting up a privacy fence?

D. Barker: I believe it will. There will be a gate off University so that you cannot just drive through.

D. Jackson: Will that street be connected to the bank entry and existing R-2? Is the burden of the fence on the owner of the Commercial property?

D. Barker: It depends upon which one comes in last. So it will be up to the Residential people to put up the fence.

K. Keener: It's up to by choice or is it required?

D. Jackson: Do we have that ordinance? I don't want to create a burden. I would like to know if it is required or not.

D. Barker: No I do not have that ordinance but I can get it.

K. Keener: By looking at it having the R-2 seems off but the lot facing University is not wide enough for Commercial if it stays zoned that way.

D. Barker: I do have a larger version. This small version is if they were going to do a lot split.

K. Keener: I see its a 60 foot right of way.

D. Jackson: Does this lot come all the way to University?

K. Keener: So the 100 foot setback is to the center. Once they get back to the set back will they have to have another 25 foot?

D. Barker: Yes how it is laid out is 105 foot from the center of University.

K. Keener: Looks like the right of way is wide enough.

D. Barker: Yes 60 foot would be public right of way.

D. Jackson: The new apartment drive versus the public street seems a different stand.

K. Keener: If they split to build they will have to abut a road.

D. Barker: Yes public

J. Buchanan: Coming in off of University is an emergency entrance. It is not open for the public. It will be gated for fire trucks and emergency personnel. There will be a road that comes down all through to the units and joins the units to Bryan Drive.

C. Horner: Will Bryan Drive have a gate?

J. Buchanan: Yes. We don't feel like the C-2 zoning will be the best use for the property. We think that adding a couple of duplexes will be the best use.

K. Keener: I have no issue with adding R-2. The zoning is supposed to go with the future land use map.

J. Buchanan: We want it to be nice. There would be a fence all around the piece of property. I think it would fit in nice with the community. We fixed the draining system. Ask Drew. He lived behind it. The system was terrible.

K. Keener: The entrance off of University will not be use by the bank?

J. Buchanan: The bank will still use it but there will be a gate further back for the residence. Nothing changes with the bank.

K. Keener: Okay. Mrs. Barker this part on North 16th and University is R-2 is this where the school is?

S. Knight: How do you take a existing driveway and turn it into a public street?

J. Buchanan: Which one are you talking about?

S. Knight: The one off of University. Your street will be a dead in street?

J. Buchanan: The only entrance is off of Bryan Drive.

S. Knight: So to exit north is for Emergency. How will they be able to enter?

J. Buchanan: It's all Emergency and only Emergency.

K. Keener: Are duplexes on separate lots or one?

J. Buchanan: On separate

K. Keener: That portion should be public.

J. Buchanan: Yes it is

D. Jackson: Was the drive off of Bryan created as a new street to meet standards?

J. Buchanan: No its a new street. The drive into First United is off of Legacy not Bryan.

K. Keener: The drive going to University how is this going to work on parking and the gate?

J. Buchanan: Parking is at the end of the gate. We plan to tweak our plans a little. We just wanted to show you what we're proposing and wanted your blessing before we started.

K. Keener: So you developed the other part and now want to do the rest since lot 3 is the size it is?

J. Buchanan: I don't know if it can fit but will tweak it. Its unusual. We should of rezoned the whole thing. Since 2016 its changed. And in 2017 we got some of it rezoned.

D. Jackson: Is there any recommendation from the staff?

D. Barker: Just concerned with it not being in compliance with the future land use map.

S. Knight: Were there any comments, letters, or phone calls?

D. Barker: No

D. Jackson: The City Council has the approving authority. I'm having a hard time to saying yes.

K. Keener: Here's something to look at its butting R-2 and there's R-3 across the street.

D. Jackson: Wrapping Bryan Dr and University is Commercial. Breaks up Commercial uses and it goes against the future land use map.

K. Keener: Aesthetically it looks different but I don't think it will disrupt the neighborhood. That's what is compelling to me. It won't negatively affect anything.

J. Buchanan: There is Residential right next door to the East and across the street to the north. the only Commercial is the bank and the dentist office.

S. Knight: I have a hard time thinking the R-3 won't be there in 20 to 30 years. The future land use of University is Commercial and it's what it is designed to be.

K. Keener: Zoning for assisted living is restricted in R-3. It doesn't change anything but can be a restricted use. It is 100 feet off of University and I like that. We stay away from spot zoning and this doesn't qualify as spot zoning.

C. Horner: I've heard they wanted to put Commercial up front and Residential in the back. Residential is in demand not Commercial.

K. Keener: With the guidelines it don't fit. But with practical use it could.

D. Jackson: It's a difficult decision. I understand the thought process and desire but the guidelines don't match up.

Motion was made by Commission Member Jackson and seconded by Commission Member Knight to Deny this request as presented.

Motion carried by the following vote:

Aye: Knight, Jackson, Keener

Nay:

Abstain: Horner

OLD BUSINESS:

NEW BUSINESS:

D. Barker: So there is a new face in here our new City Manager John Dean. Also here is a reminder of the training coming up on January 6th. So we are moving on the Comp plan. There is a BOA workshop as well. The January meeting will be pretty busy.

S. Knight: How was the meeting for the Comp plan? Was it pretty well attended?

D. Barker: Yes about ten.

K. Keener: How long does training last?

D. Barker: A couple of hours. It is open to other communities as well, so if you know anyone else in another community that might want to attend please let them know. We do have one

Rezoning Request

located between Bryan Dr and
University

Durant City Council January 14, 2019

Property Details

- Current Zoning: C-2
- Requested Zoning: R-2
- Surrounding Zoning: East/West: C-2

South: R-2

North: C-2 / R-3

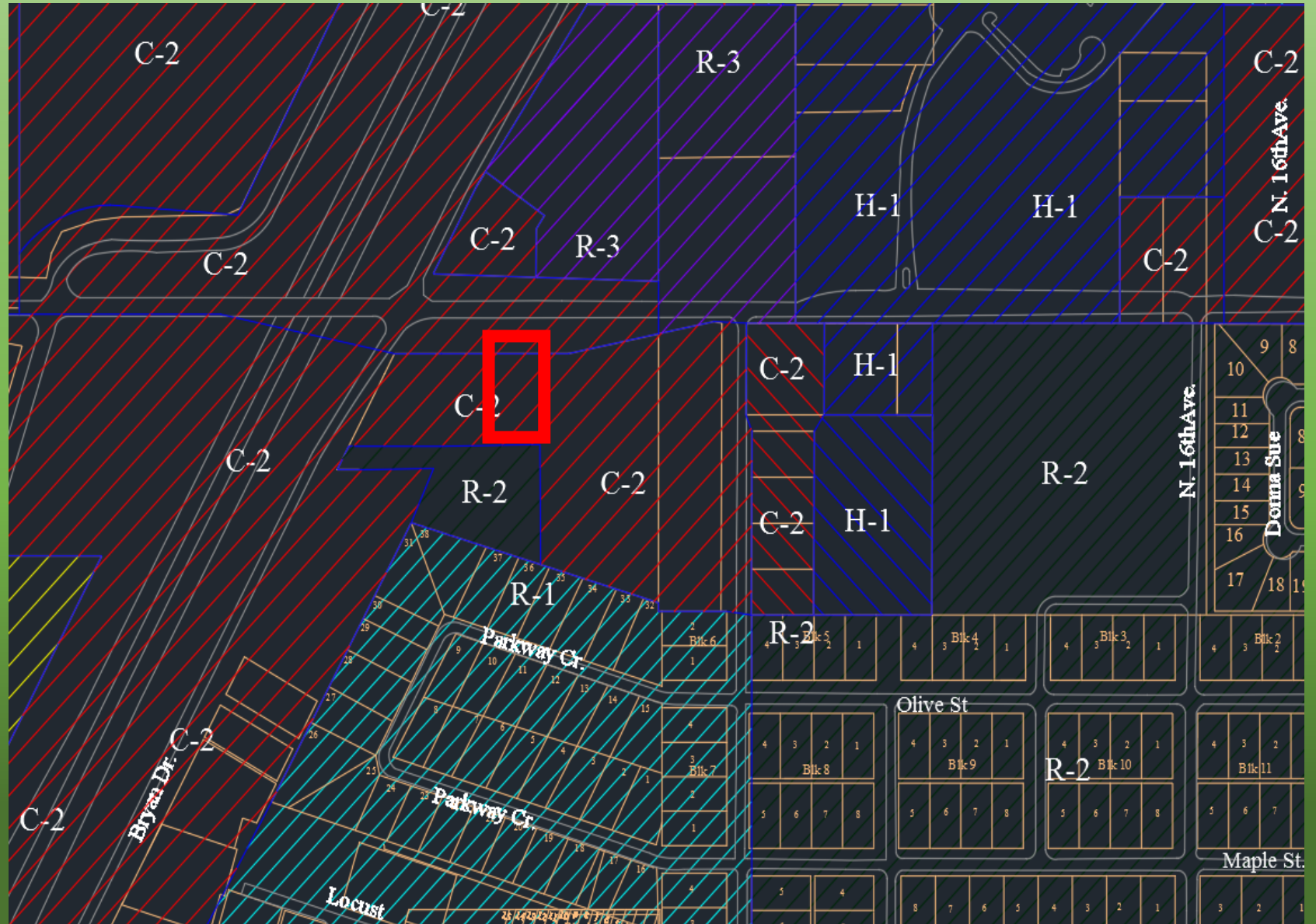
- Total Lot Area: ~1 Acre
- Existing Structure: Vacant

Ordinances

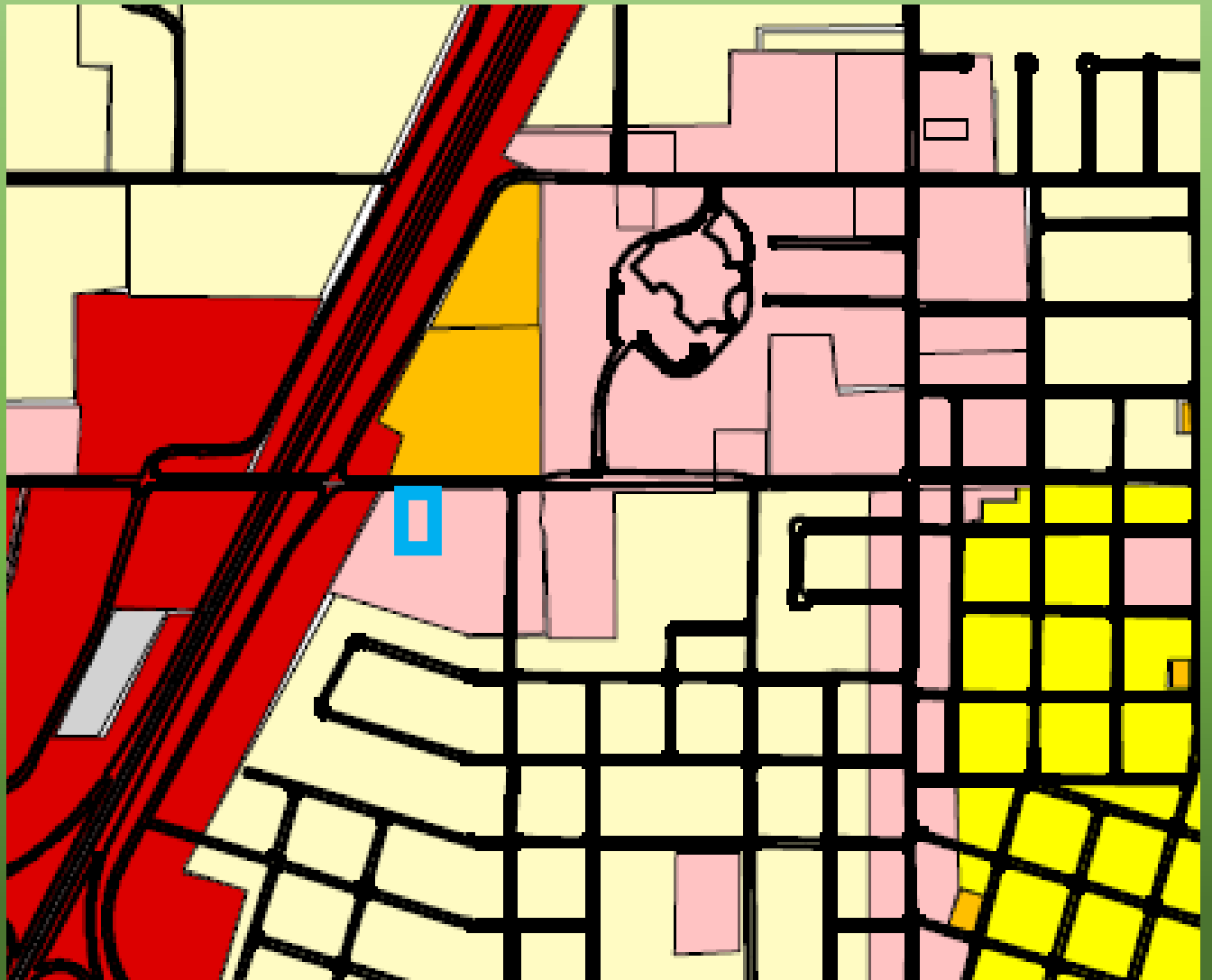
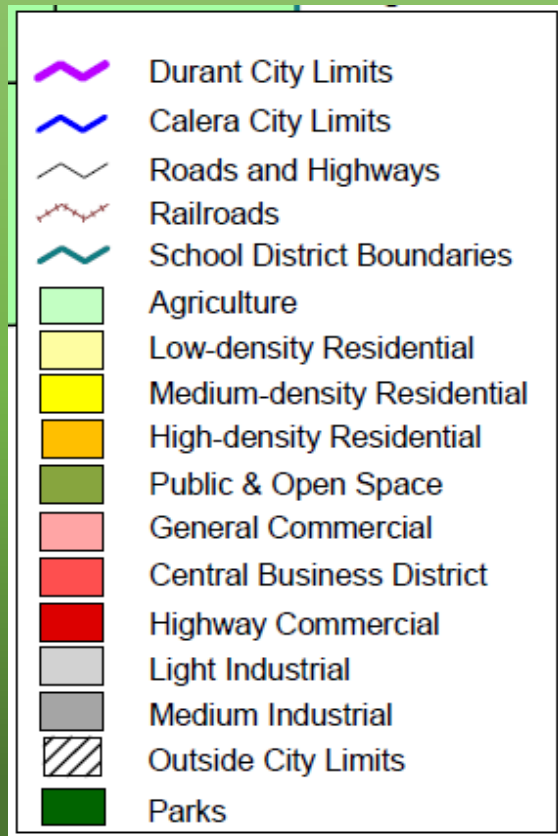
- **§ 157.022 R-2 TWO-FAMILY RESIDENTIAL DISTRICT.**

This residential district is intended to provide for both low and moderate population density. The density and yard space requirements are so arranged as to provide general compatibility with the uses found in the R-1 Single-Family District. Therefore, this classification may reasonably be placed in positions which are adjacent to single-family areas or may be used as a transitional zone. This district shall have the same restrictions concerning nonresidential uses as apply in the R-1 Single-Family District.

Zoning Map



Future Land Use Map



Aerial Photo



Planning Commission Recommendation

- The Planning Commission recommended denial of this rezoning request at their regularly scheduled meeting in December.
- The main reason was because the rezoning request did not follow the Comprehensive Plan.