This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 5:25 p.m..on the 5th day of January, 2018. An amended agenda was posted at the place of such meeting at 5:00 p.m. on the 8th day of January, 2018.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF January 9, 2018 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma AMENDED

CALL TO ORDER

Mayor Tomlinson called the meeting to order at 6:08 p.m.

INVOCATION/FLAG SALUTE

James Dalton provided the invocation. Destry Hawthorne led the flag salute.

ROLL CALL

Present: Council Member Destry Hawthorne
Council Member Oden Grube
Council Member Mike Dills
Vice-Mayor Chad Hitchcock
Mayor Jerry Tomlinson
City Attorney Tom Marcum
City Manager Tim Rundel
City Clerk Cynthia J. Price

Absent: None (*denotes partial attendance)

Mayor Tomlinson declared a quorum.

1. Presentations

a. Presentation of Employee Service Awards 4th Quarter 2017

Mayor Tomlinson was joined by City Council Members Mike Dills, Oden Grube, Destry Hawthorne, and City Manager Tim Rundel in presenting the following employee service awards for the 4th Quarter of 2017:

TEN YEARS
Jimmy Vandevander, Parks Department
Jordan Ward, Street Department
Albert (Drew) Hale, Police Department
Brandon Laxton, Police Department

TWENTY YEARS
Mike Bush, Police Department

b. Recognition of Jeff Ballew and John Wyatt For Their Efforts With Shop With A Cop

Police Chief David Houser commended Deputy Chief Jeff Ballew and Captain John Wyatt for their efforts with 'Shop With A Cop'.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of December 12, 2017

b. Consider Approval of Claims - December 2017

c. Consider Approval of the 2018 Citizen Participation Plan

d. Consider Approval of Resolution 2017-31 Determining Need for and Authorizing Acquisition of Call Taking Equipment Via A Lease-Purchase Agreement in Order to Update City of Durant, OK 911 Communications Systems for the Benefit of the Citizens of City of Durant, OK

e. Consideration For Support And Approval To Submit 2017 Assistance To Firefighters Grant (AFG) Applications For Both The Vehicle Acquisition And Operational and Firefighter Safety Equipment Categories.

f. Consider Approval To Designate The Director Of Administrative Services As The City's OMRF Authorized Agent

Approved

Council Member Grube asked that Agenda Item 2(a) be removed for further discussion.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve remaining consent items as presented. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

3. Consider Items Removed from Consent

3(a).

Council Member Grube stated she is unable to verify the minutes for accuracy because there was no audio during a portion of the meeting that would allow her to prove which set of minutes were correct. Mayor Tomlinson stated audio is not a requirement. Council Member Hawthorne stated the December 12, 2017 minutes as presented correctly reflects his recollection of the motion he gave on Agenda Item 7(b) . Mayor Tomlinson stated the minutes are not official until they are voted on. Mayor Tomlinson stated he believes the minutes as presented reflect the action taken that evening. City Attorney Marcum stated according to Oklahoma Statutes the clerk produces the written minutes, there can be numerous drafts and until council votes there are no minutes.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve minutes as presented. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

4. Administration

a. Consider Approval of IAFF, Local 3061 Fiscal Year 2017-18 Collective Bargaining Agreement and Authorize Mayor to Sign, or Take Any Other Appropriate Action

Approved

Motion was made by Oden Grube and seconded by Destry Hawthorne to approve IAFF, Local 3061 Fiscal Year 2017-18 Collective Bargaining Agreement as presented and authorize Mayor to sign or take any other appropriate action. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Approval of Memorandum of Understanding Between the City of Durant and the Durant International Fire Fighters Association Local 3061

Approved

City Manager Tim Rundel stated an agreement has been reached to close out the 2017-18 year. In lieu of a wage adjustment, a $1000 stipend would be paid to each

member for 2017-18. City Manager Rundel further stated it should be noted that the Firefighters Union did not receive any cost of living for the past two years.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Memorandum of Understanding between the City of Durant and the Durant International Fire Fighters Association Local 3061. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

c. Consider Approval of Request to Declare Excess for Property Located at South 22nd and Mississippi Street

Approved

Marty Cook, Public Works Director, addressed council and stated this property is unoccupied city property. Mr. Cook stated he was approached by a citizen who wanted to purchase the property. Maps were displayed showing the location of the property. If declared excess, the property would be put out for bid. Mayor Tomlinson stated the importance of retaining any right of ways or easements on the property.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve request to declare excess for property located at South 22nd and Mississippi Street. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

d. Consider Approval of Contract Between the City of Durant and the Durant Industrial Authority

No Action Taken

e. Consider Approval of Memorandum Of Understanding (MOU) C-2018-02 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated a grant application has been submitted to the Department of Commerce for infrastructure improvements to support the new SteelFab Inc. facility which is partially located in Rural Water District 5. This memorandum outlines the responsibilities and funding of the application. Ms. Collins recommended approval. If approved by city council, this Memorandum of Understanding will then be placed before the Rural Water District 5 Board for approval.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Memorandum of Understanding (MOU) C-2018-02 with Rural Water

and Sewer District #5 relating to the Proposed Infrastructure Improvements serving the SteelFab, Inc. facility located at 446 Country Club Road. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

f. Consider Approval of Inter-Local Cooperation Agreement C-2018-03 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated this document more defines responsibilities of both parties to the agreement.

Motion was made by Destry Hawthorne and seconded by Oden Grube to approve Inter-Local Cooperation Agreement C-2018-03 with Rural Water and Sewer District #5 relating to the proposed infrastructure improvements serving the SteelFab, Inc. facility located at 446 Country Club Road. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

g. Consider Approval Resolution No. 2018-01 A Resolution of the City of Durant Supporting the Durant Industrial Authority Incentive Packages for Project Hickory Available from Federal, State, and Local Sources Approved

Paul Buntz, Interim Executive Director of the Durant Industrial Authority, addressed council and stated this is a high tech international company who will be making their second site visit to Durant and is looking for support. The average employee wage would be $45,000 per year with a projected staff of 160 employees after 3 years. If Durant is selected, it would serve as the national headquarters for this company. The Durant Industrial Authority approved their own resolution of support at their meeting on January 8, 2018.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Resolution No. 2018-01, a Resolution of the City of Durant supporting the Durant Industrial Authority incentive packages for Project Hickory available from federal, state and local sources. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

5. Public Hearings

a. Consideration PC 2017-14 - A Final Plat for Property Located Near Delivery Lane

Approved

Marty Cook, Public Works Director, addressed council and stated Dr. Whittington filed an application requesting approval of the final plat in November 2017. This division of property is to facilitate the construction of multiple commercial structures. Staff has reviewed the final plat and found no discrepancies. Planning Commission recommended this plat for approval with a 4-0 vote on December 19, 2017 with one member absent. Mr. Cook stated there have been a few citizens visits and phone calls expressing concern. Mr. Cook answered questions from council. Hearing opened to public.

Charles Bachmann - inquired as to specific complaints received

Raylee Dill, employee of Dr. Whittington

Public hearing closed.

Motion was made by Chad Hitchcock and seconded by Mike Dills to approve PC 2017-14 final plat for property located near Delivery Lane. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consideration: PC 2017-16 - A Preliminary Plat for Property Located Near Washington Avenue and Mockingbird Lane

Approved

Motion was made by Chad Hitchcock and seconded by Mike Dills to table Item 5(b) Consideration of PC 2017-16. Motion Withdrawn.

Mayor Tomlinson stated the developer requested the item be tabled. City Attorney Marcum stated it would be proper for the item to be continued rather than tabled resulting in the first motion being withdrawn.

Motion was made by Chad Hitchcock and seconded by Mike Dills to continue Item 5(b) to next council meeting on February 13, 2018. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

6. Information Items

a. **Airport FBO Monthly Report - December 2017**

b. **City Clerk Monthly Report - December 2017**

c. **Community Development Monthly Report - December 2017**

d. **Emergency Management Report - December 2017**

e. **Financial Statements and Sales Tax Breakdown**

f. **Fire Department Monthly Report December 2017**

g. **Grants Department Report December 2017**

h. **Landfill Information & Reports - December 2017**

i. **Library Report - December 2017**

j. **Parks Department Monthly Report - December 2017**

Marty Pope, Parks Superintendent, was asked to step forward to address questions from Council Member Hitchcock regarding status of Carl Albert Project.

Marty Cook, Public Works Director, addressed council and provided update on the city pool and park projects.

Council Member Grube asked about roof leakage at city hall.

Council Member Hawthorne asked about the resurfacing of city hall.

Council Member Hitchcock asked City Manager Rundel about a community survey.

k. **Planning Commission Regular Meeting Minutes - October 17, 2017**

l. **Police Department Monthly Report - November 2017**

m. **Public Works Director - Monthly Report of Projects for December 2017**

n. **Solid Waste Department Monthly Report - December 2017**

o. **Street Department Report December 2017**

p. Waste Water Treatment Plant and Lab Monthly Report - December 2017

q. Waste Water Treatment Plant Projects Schedule - December 2017

r. Water Treatment Plant - Monthly Operation Reports - December 2017

s. Off-Street Residential Parking Ordinances - Information Only

7. Citizen Comments on Non-Agenda Items

Carolyn Choate - Topic: condition of roads.

8. Executive Session

a. Consider Executive Session to Discuss the Appraisal and Possible Purchase of Real Estate in the City of Durant (This Executive Session Authorized by Title 25, Section 307 B(3) of the Oklahoma State Statutes)

Approved

Motion was made by Chad Hitchcock and seconded by Mike Dills to enter into executive session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to re-enter regular session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Action Pursuant to 8(a) Above

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to direct the city manager and city attorney to move forward with the purchase of ten acres adjoining Public Works for $100,000. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

9. New Business

There was no new business.

ADJOURNMENT

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson