The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM | **Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma** | **January 9, 2018**

AMENDED AGENDA

DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Presentations

a. Presentation of Employee Service Awards 4th Quarter 2017

b. Recognition of Jeff Ballew and John Wyatt For Their Efforts With Shop With A Cop

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of December 12, 2017

b. Consider Approval of Claims - December 2017

c. Consider Approval of the 2018 Citizen Participation Plan

d. Consider Approval of Resolution 2017-31 Determining Need for and Authorizing Acquisition of Call Taking Equipment Via A Lease-Purchase Agreement in Order to Update City of Durant, OK 911 Communications Systems for the Benefit of the Citizens of City of

Durant, OK

e. Consideration For Support And Approval To Submit 2017 Assistance To Firefighters Grant (AFG) Applications For Both The Vehicle Acquisition And Operational and Firefighter Safety Equipment Categories.

f. Consider Approval To Designate The Director Of Administrative Services As The City's OMRF Authorized Agent

3. Consider Items Removed from Consent

4. Administration

a. Consider Approval of IAFF, Local 3061 Fiscal Year 2017-18 Collective Bargaining Agreement and Authorize Mayor to Sign, or Take Any Other Appropriate Action

b. Consider Approval of Memorandum of Understanding Between the City of Durant and the Durant International Fire Fighters Association Local 3061

c. Consider Approval of Request to Declare Excess for Property Located at South 22nd and Mississippi Street

d. Consider Approval of Contract Between the City of Durant and the Durant Industrial Authority

e. Consider Approval of Memorandum Of Understanding (MOU) C-2018-02 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

f. Consider Approval of Inter-Local Cooperation Agreement C-2018-03 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

g. Consider Approval Resolution No. 2018-01 A Resolution of the City of Durant Supporting the Durant Industrial Authority Incentive Packages for Project Hickory Available from Federal, State, and Local Sources

5. Public Hearings

a. Consideration PC 2017-14 - A Final Plat for Property Located Near Delivery Lane

b. Consideration: PC 2017-16 - A Preliminary Plat for Property Located Near Washington Avenue and Mockingbird Lane

6. Information Items

a. Airport FBO Monthly Report - December 2017

b. City Clerk Monthly Report - December 2017

c. Community Development Monthly Report - December 2017

d. Emergency Management Report - December 2017

e. Financial Statements and Sales Tax Breakdown

f. Fire Department Monthly Report December 2017

g. Grants Department Report December 2017

h. Landfill Information & Reports - December 2017

i. Library Report - December 2017

j. Parks Department Monthly Report - December 2017

k. Planning Commission Regular Meeting Minutes - October 17, 2017

l. Police Department Monthy Report - November 2017

m. Public Works Director - Monthly Report of Projects for December 2017

n. Solid Waste Department Monthly Report - December 2017

o. Street Department Report December 2017

p. Waste Water Treatment Plant and Lab Monthly Report - December 2017

q. Waste Water Treatment Plant Projects Schedule - December 2017

r. Water Treatment Plant - Monthly Operation Reports - December 2017

s. Off-Street Residential Parking Ordinances - Information Only

7. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

8. Executive Session

a. Consider Executive Session to Discuss the Appraisal and Possible Purchase of Real Estate in the City of Durant (This Executive Session Authorized by Title 25, Section 307 B(3) of the Oklahoma State Statutes)

b. Consider Action Pursuant to 8(a) Above

9. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 5:25 p.m..on the 5th day of January, 2018. An amended agenda was posted at the place of such meeting at 5:00 p.m. on the 8th day of January, 2018.

_____

Cynthia J. Price, City of Durant

Agenda Item: 1.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 12/22/2017
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Presentation of Employee Service Awards 4th Quarter 2017

A combined 60 years of dedicated service to the City of Durant!

TEN YEARS
Jimmy Vandevander, Parks Department, Certificate, Pin, $100
Jordan Ward, Street Department, Certificate, Pin, $100
Albert Hale, Police Department, Certificate, Pin, $100
Brandon Laxton, Police Department, Certificate, Pin, $100

TWENTY YEARS
Mike Bush, Police Department, Plaque, Certificate, Pin, $200

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Agenda Item: 1.b.

The City of Durant

Durant Police Department

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	David Houser, Chief of Police
Re:	Recognition of Jeff Ballew and John Wyatt For Their Efforts With Shop With A Cop

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As most are aware, the Durant Police Department hosted Shop With A Cop again this year. It was a tremendous success with approximately $30,000 dollars raised and more than 300 citizens served.

2017 marks the tenth (10th) year that the Durant Police Department has hosted Shop With A Cop. Although this event could not be possible without community support through donations and volunteers from many agencies, private companies and individuals, the event's DRIVING FORCE has been Deputy Chief Jeff Ballew and Captain John Wyatt.

Over the past ten years they have raised more than $200,000 bringing about JOY and ASSISTANCE to approximately 2500 citizens throughout the Christmas seasons.

I would like to commend each one of them for their desire and dedication and reinforce the need for volunteers, like Jeff and John, who serve the people of Durant through the Durant Police Department and the Durant Police Reserves.

Jeff Ballew has been with the Durant Police Department for nearly 34 uninterrupted years in either a full time or reserve capacity.

John Wyatt has served collectively for over 21 years as a reserve officer.

Their commitment is World Class.

Council Information / Action Requested

Information only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

Agenda Item: 2.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 12/20/2017
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 12, 2017

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 12, 2017

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 12.12.2017.	Exhibit	1/4/2018

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 8th day of December, 2017.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF December 12, 2017 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Mayor Tomlinson called the meeting to order at 6:08 p.m.

INVOCATION/FLAG SALUTE

Robert Holliday with OG&E provided the invocation. City Council Member Destry Hawthorne led the flag salute.

ROLL CALL

Present: Council Member Destry Hawthorne
Council Member Oden Grube
Council Member Mike Dills
Vice-Mayor Chad Hitchcock
Mayor Jerry Tomlinson

City Attorney Tom Marcum
City Manager Tim Rundel
City Clerk Cynthia J. Price

Absent: None (*denotes partial attendance)

Mayor Tomlinson declared a quorum.

1. Presentations

a. Citizen Commendation for Humberto Vasquez
Citizen Commendation for Humberto Vasquez

Mayor Tomlinson, City Council Members and City Manager Tim Rundel presented Humberto Vasquez with a Citizen Commendation for his quick action following the electrocution of an employee of Karr Tuckpointing who was working on the exterior of Durant City Hall.

b. Presentation of Proclamation for People First Industries

Mayor Tomlinson, City Council Members and City Manager Tim Rundel presented a proclamation to Dr. Charles 'Chip' Weiner, Executive Director of People First Industries. December 12, 2017 was declared People First Industries Day in the City of Durant. Dr.

Weiner expressed his appreciation and recognized several employees of People First Industries seated in the audience.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of November 14, 2017

b. Consider Approval of Claims - November 2017

c. Consider Approval of Budget Amendment 2018-03

d. Consider Acceptance of Grant to Donald W. Reynolds Library from Oklahoma Literacy Coalition

e. Consideration To Enter Into Lease Purchase (C-2017-80) With Motorola Solution Inc. For CallWorks 911 Software/Hardware Equipment

1. Consider approval of Lease/Purchase **Contract C-2017-80** with Motorola Solutions Inc for CallWorks 911 solution

2. Consider approval of Request For Authorization to Purchase (**RFAP# 2018-096**) in the amount of $318,157 for Motorola Solutions Inc for CallWorks 911 solution

f. Consider Recommendations for Appointment to the Durant Community Facilities Authority

g. Consider Recommendation for Appointment to the Durant Parks Advisory Board

h. Consider Approval of Resolution # 2017-28 Authorizing a Mural Project for the Durant Main Street Organization

i. Consideration To Approve The Revised Dream Court License Agreement C-2017-55R With The Nancy Lieberman Charities To Provide A New Outdoor Basketball "Dream Court" And Hoops System To Be Installed At Carl Albert Park.

Approved

Council Member Grube requested Items E(1) and E(2) be removed for further

discussion.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve remaining items as presented. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

3. Consider Items Removed from Consent

Item E(1). Police Chief David Houser stepped forward. Council Member Grube stated she found an internet link which discussed the government offering grants for 911 Systems. Police Chief Houser confirmed with Rebecca Collins, City Grants Coordinator, and Darryl Maggard, Chairman of the Oklahoma 9-1-1 Management Authority, that the federal government has not made a decision to allocate funds to the states for the 911 grant money. Police Chief Houser relayed Mr. Maggard's prediction that it would be late 2018 or 2019 before any funds could possibly be made available. At that time, the focus will be on five other counties in the State of Oklahoma that have little to no 911 capabilities. Police Chief Houser read aloud a statement from Mr. Maggard in this regard. Police Chief Houser then read aloud an email from the current vendor, Solacom, who stated the existing Solacom Guardian System is not in a recommended state due to the age and support agreement should a failure occur. Police Chief Houser recommended approval of the lease purchase agreement with Motorola Solution Inc. Chris Howard and Bryan Pike of Motorola Solutions addressed council and answered questions regarding the interest percentage on the contract and the non-appropriation language.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Lease/Purchase Contract C-2017-80 with Motorola Solutions Inc for CallWorks 911 Solution contingent upon review and approval by city attorney. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Item E(2).

Motion was made by Chad Hitchcock and seconded by Oden Grube to approve Request for Authorization to Purchase (RFAP# 2018-096) in the amount of $318,157 for Motorola Solutions Inc.for CallWorks 911 Solution. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

4. Administration

a. Consider Approval of Employee Holiday Checks for 2017

Approved

City Manager Tim Rundel addressed council and stated this is a budgeted item and recommended approval. City of Durant employees would each receive a check in the amount of $350.00. There was discussion about disbursing the checks in November next year so that employees could take advantage of post-Thanksgiving sales.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve employee holiday checks for 2017. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Award of Bids for Parks and Grounds Maintenance Services for 2018-2020 Growing Seasons

Approved

Marty Pope, Parks Superintendent, addressed council and recommended award of bids as follows: **True Grit Works** - Carl Albert Park (low bid), Slaton Park (low bid), Donald W. Reynolds Community Center and Library (best bid), Clover Leaf Group #1 (best bid), US 69/75 Brush Hogging (sole bidder), Highway 70 Bypass Brush Hogging (sole bidder); **Elite Six LLC** - Dixon Durant Park (low bid), Billy Miller Park (low bid), Clover Leaf Group #2 (low bid); **Lynch Lawn & Landscape LLC** - Median Group 1 (best bid).

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to award bids for Parks and Grounds Maintenance Services for 2018-2020 Growing Seasons to:True Grit Works - Carl Albert Park, Slaton Park, Donald W. Reynolds Community Center and Library, Clover Leaf Group #1, US 69/75 Brush Hogging, Highway 70 Bypass Brush Hogging; Elite Six LLC - Dixon Durant Park, Billy Miller Park, Clover Leaf Group #2; Lynch Lawn & Landscape LLC - Median Group 1. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

c. Consider Approval of Request for Authorization to Purchase for Parks and Grounds Maintenance Services for 2018 Mowing Season (RFAP No. 2018-81)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Request for Authorization to Purchase for Parks and Grounds Maintenance Services for

2018 Mowing Season to: True Grit Works in the amount of $143,200; Elite Six LLC in the amount of $17,300; and Lynch Lawn & Landscape LLC in the amount of $3,240 (RFAP No. 2018-81). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

d. Consider Approval of Contracts for Parks and Grounds Maintenance Service for 2018 Mowing Season

1. Consider Approval of Contract Between City of Durant and True Grit Works for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-78);
2. Consider Approval of Contract Between City of Durant and Elite Six LLC for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-76);
3. Consider Approval of Contract Between City of Durant and Lynch Lawn & Landscape LLC for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-77).

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve contract between City of Durant and True Grit Works for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-78). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve contract between City of Durant and Elite Six LLC for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-76). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Oden Grube and seconded by Chad Hitchcock to approve contract between City of Durant and Lynch Lawn & Landscape LLC for Parks and Grounds Maintenance Services for 2018 Growing Season (C-2017-77). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

e. Consider Award of Bids for Cemetery Lawn Maintenance Services for 2018-2020 Mowing Seasons

Approved

Motion was made by Oden Grube and seconded by Mike Dills to award bids for Cemetery Lawn Maintenance Services to: Lynch Lawn & Landscape LLC for Highland Cemetery and True Grit Works for Pioneer Cemetery. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

f. Consider Approval of Request for Authorization to Purchase for Cemetery Lawn Maintenance Services for 2018 Mowing Season (RFAP No. 2018-74)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Request for Authorization to Purchase for Cemetery Lawn Maintenance Services for 2018 Mowing Season to Lynch Lawn & Landscape LLC in the amount of $94,680 and True Grit Works in the amount of $5,100 (RFAP No. 2018-74). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

g. Consider Approval of Contracts for Cemetery Lawn Maintenance Services for 2018-2020 Growing Seasons

1. Consider Approval of Contract Between City of Durant and Lynch Lawn & Landscaping LLC for Cemetery Lawn Maintenance Services for 2018-2020 Mowing Seasons (C-2017-74);
2. Consider Approval of Contract Between City of Durant and True Grit Works for Cemetery Lawn Maintenance Services for 2018-2020 Mowing Seasons (C-2017-75);

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve contract between City of Durant and Lynch Lawn & Landscape LLC for Cemetery Lawn Maintenance Services at Highland Cemetery for 2018-2020 Mowing Season (C-2017-74). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Oden Grube to approve contract between City of Durant and True Grit Works for Cemetery Lawn Maintenance Services at Pioneer Cemetery for 2018-2020 Mowing Seasons (C-2017-75). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

h. 2015 Community Development Block Grant 16436 Water System Improvements (C-2015-56)

1. Consideration To Approve The Request For Authorization To Purchase RFAP # 2018-091 In The Amount of $ 87,052 For Altitude Valves And Installation Relating To The 2015 Community Development Block Grant 16436 CDBG 15 (C-2015-56).

2. Consideration To Approve Staff And Engineer Recommendation For Bid No. 2018-091 Award For Altitude Valves And Installation Relating To The 2015 Community Development Block Grant 16436 CDBG 15 (C-2015-56).

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the grant was awarded in 2015 and included altitude valves to improve our water system. City staff conducted bids. This Request for Authorization to Purchase will complete the project for the new valves.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Request for Authorization to Purchase RFAP #2018-0901 in the amount of $87,052 for altitude valves and installation relating to the 2015 Community Development Block Grant 16436 CDBG 15 (C-2015-56). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Rebecca Collins, Grants Coordinator, addressed council and stated there was only one bidder. Ms. Collins further stated she received approval from the Oklahoma Department of Commerce to award to a single bidder. Ms Collins recommended the bid be awarded to Worth Hydrochem of Oklahoma.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve award of bid to Worth Hydrochem of Oklahoma for Bid No. 2018-091 Award for Altitude Valves and Installation relating to the 2015 Community Development Block Grant 16436 CDBG 15 (C-2015-56). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

i. Consider Approval of Resolution #2017-30 of Support for the Durant Industrial Authority

Approved

City Manager Tim Rundel addressed council and stated Paul Buntz has been serving as the Interim Executive Director of the Durant Industrial Authority since the retirement of Tommy Kramer. The Durant Industrial Authority is now in the process of hiring a new executive director. City Manager Rundel stated the Durant Industrial Authority requested a resolution in support of their efforts to recruit new businesses and industry. City Manager Rundel further stated a new agreement will be created between the City of Durant and the Durant Industrial Authority whereby whomever is hired as the executive director will be under the purview of the city manager city and working with the Durant Industrial Authority Board. There is also discussion that as a cost saving measure, the office of the Durant Industrial Authority could be relocated to city hall rather than renting their current office space and looking at other funding sources to help offset the operation.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Resolution of Support for the Durant Industrial Authority (Resolution 2017-30). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

j. Consider Approval of Ordinance 1840 - An Ordinance Amending the Durant Code of Ordinances, Adding Section 110.035 and 110.036; "Mobile Boutique"; Providing for Emergency.

Approved

Matt Nahrstedt, City Planner, and Marty Cook, Public Works Director, addressed council. Mr. Cook stated he has been working along with Stephanie Gardner of Durant Main Street. This is a similar concept to food trucks except pertains to merchandise and could serve as an incubator program for new business. Discussion followed.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1840, Section 1, amending the Durant Code of Ordinances adding Section 110.035 and 110.036 "Mobile Boutique". Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1840, Section 2, emergency clause. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

k. Consider Approval of Ordinance 1841 - An Ordinance Amending the

Durant Code of Ordinances Section 110.023 Exempting Mobile Boutiques from This Section; Providing for Emergency.

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1841, Section 1, amending the Durant Code of Ordinances Section 110.023 exempting mobile boutiques from this section. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1841, Section 2, emergency clause. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

l. Consider Approval of Resolution # 2017-29 Updating the City of Durant Fee Schedule

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Resolution #2017-29 updating the City of Durant Fee Schedule. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson
Nays: Grube

m. Consider Approval of Agreements with Oklahoma Natural Gas Company to Grant Three Right of Way Agreements Across City Properties and Grant One Temporary Access and Workspace Agreement Located Between Mississippi Street and Georgia Street and Between South East 1st and South East 3rd

1. Parcel One is located in a part of Lot 4 Block 326
   And will be a Permanent Easement

2. Parcel Two is located in a part of Lot 5 Block 313
   And will be a Permanent Easement

3. Parcel Three is located in a part of Lot 2 Block 313
   And will be a Permanent Easement

4. Parcel Four is located within a part of Lots 2 and 3 Block 313
   And will be a Temporary Access and Workspace Easement

Approved

Marty Cook, Public Works Director, addressed council and stated Oklahoma Natural

Gas is requesting three permanent gas easements to gain access to the sand plant on Cemetery Road to supply them with enough natural gas to dry sand.

Motion was made by Destry Hawthorne and seconded by Oden Grube to approve permanent easement for Parcel One located in a part of Lot 4, Block 326. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve permanent easement for Parcel Two located in a part of Lot 5, Block 313. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve permanent easement for Parcel Three located in a part of Lot 2, Block 313. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Marty Cook, Public Works Director, addressed council and stated this is a temporary access and workspace agreement. Oklahoma Natural Gas would rent for $1200 for the first six months and then $200 per month thereafter.

Motion was made by Destry Hawthorne and seconded by Oden Grube to approve temporary access and workspace agreement for Parcel Four located within a part of Lots 2 and 3, Block 313 with an initial payment of $1,200.00 for six months rental and then $200 per month for each month thereafter. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

n. OK Department Of Transportation 2016 Transportation Alternative Project (TAP) Rails to Trails Phase I - Grant No. TAPS-2983-(004)TP (C-2017-25)

1. Consideration To Accept Match Funds In The Amount Of $20,000 From Durant Trails And Open Space (DTOS), A Local Community Partner, To Be Utilized Specifically Towards The Cash Match Requirement For The 2016 Transportation Alternative Project (TAP) Rails To Trails Phase 1 Grant Award TAPS-2983-(004)TP State Job No. 32983 (04) From The OK Department Of Transportation In The Amount Of $ 396,630. (C-2017-25)

2. Consideration To Approve The Request For Authorization To Purchase RFAP # 2018-100 In The Amount of $ 29,140 For Cash Match Applied To The Engineering Services Agreement (C-2017-81) Relating To The 2016 Rails To Trails Phase I Project TAP3-2893(004) TP (C-2017-25).

3. Consideration To Approve Engineering Contract Funding Agreement JOB PIECE 32983(04) with OK Department Of Transportation (C-2017-81) Relating To The 2016 Rails To Trails Phase I Project TAP3-2893(004) TP (C-2017-25).

Approved

Rebecca Colllins, Grants Coordinator, addressed council and stated earlier this year the City of Durant received a grant from the Oklahoma Department of Transportation TAPS Program for the Rails to Trails Project. The requirement for the grant was 20% match in the amount of $99,158. Durant Trails and Open Space committed to go through the community and solicit funds towards this project to help with the match. Derek Hines from Durant Trails and Open Space was in attendance to present $20,000 towards the match so that the project can move forward.

Motion was made by Destry Hawthorne and seconded by Mike Dills to accept match funds in the amount of $20,000 from Durant Trails and Open Space (DTOS) to be utilized specifically towards the cash match requirement for the 2016 Transportation Alternative Project (TAP) Rails to Trails Phase 1 Grant Awards TAPS-2983-(004) TP State Job No. 32983 (04) from the Oklahoma Department of Transportation in the amount of $396,630 (C-2017-25). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Rebecca Collins, Grant Coordinator, addressed council and stated this is a partnership with the Oklahoma Department of Transportation. Halff Associates is the engineering firm that was selected. Due to the complexity of the project, engineering costs significantly increased. The Oklahoma Department of Transportation is allowing part of the grant funds to be allocated towards additional engineering costs. The original required match amount of $99,158 does not change.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Request for Authorization to Purchase RFAP #2018-100 in the amount of $29,140 for cash match applied to the Engineering Services Agreement (C-2017-81) relating to the 2016 Rails to Trails Phase I Project TAP3-2893(004) TP. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Rebecca Collins, Grants Coordinator, addressed council and stated this engineering contract funding agreement is for the full amount of $145,700. The $29,140 cash match will be applied to that amount. The balance of $116,560 will be taken from the grant funds. Halff Associates has projected the design will take ten months to complete.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Engineering Contract Funding Agreement with Halff Associates JOB PIECE 32983(04) with Oklahoma Department of Transportation (C-2017-81) relating to the 2016 Rails to Trails Phase 1 Project TAP3-2893(004) TP (C-2017-25). Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

5. Information Items

a. Airport Manager Monthly Report - November 2017

b. City Clerk Report - November 2017

c. Community Development Monthly Report - November 2017

d. Financial Reports, October, 2017 & Sales Tax Report, November, 2017

e. Fire Department Monthly Report November 2017

f. Grants Department Report November 2017

g. Landfill Information & Reports - November 2017

h. Library Report for November 2017

i. Parks Department Monthly Report - November 2017

j. Police Department Monthly Report - October 2017

k. Public Works Director Monthly Projects Report - November 2017

l. Solid Waste Department Monthly Report - November 2017

m. Street Department Report November 2017

n. Utility Billing Office Monthly Summary Report - October 2017

Administrative Services Director Greg Buckley gave a presentation to address several questions from the public regarding late fees versus reconnect fees and commercial deposits. A question/answer period with the council followed.

o. Water/Sewer Line Maintenance & Operations Monthly Report - November 2017

p. Water Treatment Plant Monthly Reports - November 2017

6. Citizen Comments on Non-Agenda Items

There were no citizen comments.

7. Executive Session

a. Consider Executive Session to Discuss the Employment and Performance Review of City Manager (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to enter executive session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to reconvene into regular session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Action Pursuant to 7(a) Above

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve First Amended and Restated Employment Agreement between City of Durant and Timothy L. Rundel. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson

Nays: Grube

c. Consider Executive Session to Discuss International Association of Firefighters Collective Bargaining Agreement (This Executive Session Authorized by Title 25, Section 307 B(2) of the Oklahoma State Statutes)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to enter executive session. Motion Passed with the following vote:

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to reconvene into regular session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

d. Consider Action Pursuant to 7(c) Above

Approved

Motion was made by Destry Hawthorne and seconded by Oden Grube to authorize city manager to continue negotiations. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

e. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant by Former Employee Keach Ballard (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to enter executive session. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to reconvene into regular session. Motion Passed with the following vote:

f. Consider Action Pursuant to 7(e) Above

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to have the city attorney and the city manager continue to defend the suit. Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson

Abstain: Grube

8. New Business

There was no new business.

ADJOURNMENT

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Agenda Item: 2.b.

The City of Durant

Office of City Clerk

Memorandum

Date: 12/20/2017
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Claims - December 2017

Council Information / Action Requested

Approval of claims

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Payroll Claims - December 2017	Exhibit	12/20/2017
Regular Department Payment Register - December 2017	Exhibit	1/4/2018
Off Cycle Department Payment Register - December 2017	Exhibit	1/4/2018

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

001-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
CITY ADMINISTRATION	460,605.00	28,872.15	186,001.04	40.38	0.00	274,603.96
CITY CLERK	127,989.00	9,898.38	56,803.68	44.38	0.00	71,185.32
CITY TREASURER	152,275.00	11,901.93	71,947.58	47.25	0.00	80,327.42
LAW ENFORCEMENT (PD)	4,414,892.00	310,998.23	1,960,465.83	44.41	0.00	2,454,426.17
ANIMAL CONTROL (PD)	83,610.00	6,628.15	28,249.01	33.79	0.00	55,360.99
FINANCE DEPARTMENT	132,735.00	5,970.32	35,133.97	26.47	0.00	97,601.03
FIRE DEPARTMENT	2,832,563.00	228,360.44	1,336,824.21	47.19	0.00	1,495,738.79
PARKS, REC. & GEN. SVCS.	527,605.00	34,039.50	232,223.38	44.01	0.00	295,381.62
SWIMMING POOL	56,895.00	0.00	43,118.70	75.79	0.00	13,776.30
MUNICIPAL COURT	85,022.00	6,829.00	38,547.51	45.34	0.00	46,474.49
COMMUNITY DEVELOPMENT	385,269.00	19,460.83	152,760.99	39.65	0.00	232,508.01
PUBLIC LIBRARY	488,681.00	36,320.87	207,549.90	42.47	0.00	281,131.10
STREET DEPARTMENT	722,853.00	65,226.34	334,018.26	46.21	0.00	388,834.74
CIVIL EMERGENCY MGMT.	220,395.00	16,972.43	97,927.00	44.43	0.00	122,468.00
GENERAL GOVERNMENT	215,000.00	0.00	429.84	0.20	0.00	214,570.16
CITY GARAGE	211,175.00	17,655.08	90,964.42	43.08	0.00	120,210.58
TOTAL SALARIES AND BENEFITS	11,117,564.00	799,133.65	4,872,965.32	43.83	0.00	6,244,598.68

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

010-INFO. TECH. SERVICE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
INFO. TECH. SERVICE FUND	210,992.00	15,686.26	90,269.29	42.78	0.00	120,722.71
TOTAL SALARIES AND BENEFITS	210,992.00	15,686.26	90,269.29	42.78	0.00	120,722.71

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
ECON. DEV. ADMIN.	154,350.00	5,742.56	112,553.04	72.92	0.00	41,796.96
TOTAL SALARIES AND BENEFITS	154,350.00	5,742.56	112,553.04	72.92	0.00	41,796.96

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PD COMM CENTER	600,152.00	38,069.44	220,559.96	36.75	0.00	379,592.04
TOTAL SALARIES AND BENEFITS	600,152.00	38,069.44	220,559.96	36.75	0.00	379,592.04

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

206-DURANT AIRPORT AUTHORITY

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

405-DURANT UTILITIES AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PUBLIC WORKS ADMINISTRATI	160,933.00	11,923.55	49,804.12	30.95	0.00	111,128.88
UTILITY BILLING	329,749.00	36,182.36	171,223.01	51.93	0.00	158,525.99
WATER/SEWER LINE MAINT.	490,553.00	41,584.66	208,621.11	42.53	0.00	281,931.89
WATER TREATMENT PLANT	406,975.00	33,953.72	192,680.39	47.34	0.00	214,294.61
WASTEWATER TREATMENT	350,541.00	27,866.67	165,705.24	47.27	0.00	184,835.76
COLLECTION - SOLID WASTE	717,324.00	56,227.87	282,226.35	39.34	0.00	435,097.65
UTILITY GENERAL ADMIN.	200,000.00	0.00	0.00	0.00	0.00	200,000.00
DISPOSAL - SOLID WASTE	327,680.00	43,746.15	227,588.96	69.45	0.00	100,091.04
TOTAL SALARIES AND BENEFITS	2,983,755.00	251,484.98	1,297,849.18	43.50	0.00	1,685,905.82

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

500-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
RECREATIONAL MARKETING	89,388.00	5,842.76	38,077.68	42.60	0.00	51,310.32
DURANT MULTI-SPORT COMP	291,576.00	14,085.44	113,373.66	38.88	0.00	178,202.34
TOTAL SALARIES AND BENEFITS	380,964.00	19,928.20	151,451.34	39.75	0.00	229,512.66

PAYROLL CLAIMS SUMMARY
AS OF: DECEMBER 31ST, 2017

610-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
HIGHLAND CEMETERY	31,453.00	0.00	20,288.78	64.51	0.00	11,164.22
TOTAL SALARIES AND BENEFITS	31,453.00	0.00	20,288.78	64.51	0.00	11,164.22

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242 JP MORGAN CHASE - BANK					
	I-3209-5170-1217	001-001-513.50-51	OFFICE SUPPLI ACA FORMS & ENVELOPES	000000	204.77
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0230877-001	001-001-513.50-51	OFFICE SUPPLI PLANNERS, CLIPS, BANK BAGS	169585	25.31
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-001-513.30-31	PHONE & TELEC LONG DISTANCE CHGS ADMIN	169688	6.80
	I-12/2017-809247222	001-001-513.30-31	PHONE & TELEC LONG DISTANCE COMMON COST	169688	26.28
01-005430 VERIZON WIRELESS					
	I-12/2017-5457-0005	001-001-513.30-31	PHONE & TELEC KARI DOSH 580- 634-1710	169696	53.17
	I-12/2017-5457-0005	001-001-513.30-31	PHONE & TELEC 580-579-5347	169696	40.01
	I-12/2017-5457-0005	001-001-513.30-31	PHONE & TELEC EMILY BRITTINGHAM 580-579-5943	169696	53.17
	I-12/2017-5457-0005	001-001-513.30-31	PHONE & TELEC TIM RUNDEL 580-579-6064	169696	53.17
			DEPARTMENT 001 CITY ADMINISTRATION TOTAL:		462.68

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 002 CITY CLERK DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 AT&T					
	I-12/2017-7608 1	001-002-514.30-31	PHONE & TELEC CITY CLERK	169525	12.43
01-001169 PITNEY BOWES GLOBAL FIN					
	I-3304971798	001-002-514.30-32	FREIGHT AND P POSTAGE FOR 12 MONTHS	169653	686.70
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-002-514.50-64	FUEL IT/CITY CLERK-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-002-514.30-31	PHONE & TELEC LONG DISTANCE CHGS FINANCE	169688	15.05
01-005430 VERIZON WIRELESS					
	I-12/2017-5457-0005	001-002-514.30-31	PHONE & TELEC CINDY PRICE 580-579-4471	169696	37.02
			DEPARTMENT 002 CITY CLERK DEPARTMENT TOTAL:		751.20

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 003 CITY TREASURER DEPT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-12/2017-7608 1	001-003-515.30-31	PHONE & TELEC TREASURER	169525	0.00
01-003248	FIVE STAR OFFICE SUPPLY					
		I-0230877-001	001-003-515.50-51	OFFICE SUPPLI PLANNERS, CLIPS, BANK BAGS	169585	7.41
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	001-003-515.30-31	PHONE & TELEC LONG DISTANCE CHGS TREAS	169688	0.89
01-005545	RANDY HOLLAR, LLC					
		I-1539	001-003-515.70-72	TRAINING AND UTILITY/AR INCODE TRAINING	169660	819.27
				DEPARTMENT 003 CITY TREASURER DEPT. TOTAL:		827.57

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 004 LEGAL SERVICES-ATTORNEY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004546	MARCUM, THOMAS					
		I-#7 GENERAL	001-004-516.30-77	INTERNAL LEGA LEGAL SERVICES ATTORNEY	169617	5,442.50
		I-#7 LITIGATION	001-004-516.30-77	INTERNAL LEGA LEGAL SERVICES ATTORNEY	169617	1,190.00
		I-#7 MUNICIPAL	001-004-516.30-77	INTERNAL LEGA LEGAL SERVICES ATTORNEY	169617	140.00
				DEPARTMENT 004 LEGAL SERVICES-ATTORNEY TOTAL:		6,772.50

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057	BRYAN AGRI PRODUCTS					
		I-620743	001-005-521.50-74	(D) DRUG DOG, K-9 FOOD, SUPPLIES	169536	42.00
01-000274	O'REILLY AUTO PARTS					
		I-0345-336232	001-005-521.50-63	VEHICLE MAINT BLANKET PO	169626	54.97
		I-0345-339528	001-005-521.50-63	VEHICLE MAINT HUB ASSY, BALL JOINTS #374	169626	594.26
01-000309	US CELLULAR					
		I-DEC 2017	001-005-521.30-31	PHONE & TELEC PD NARCOTICS 580-775-3782	169692	45.03
		I-DEC 2017	001-005-521.30-31	PHONE & TELEC PIO 580-775-3783	169692	55.44
		I-DEC 2017	001-005-521.30-31	PHONE & TELEC ANIMAL CONTROL 580-775-5235	169692	55.44
		I-DEC 2017	001-005-521.30-31	PHONE & TELEC MARK LASITER 580-775-4111	169692	55.44
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-233828	001-005-521.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	55.82
		I-234495	001-005-521.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	17.74
		I-234624	001-005-521.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	55.23
		I-234763	001-005-521.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	74.99
		I-235136	001-005-521.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	99.99
		I-235165	001-005-521.50-63	VEHICLE MAINT BLANKET PO	169604	107.46
		I-235521	001-005-521.50-63	VEHICLE MAINT BLANKET PO	169604	32.58
		I-235811	001-005-521.50-63	VEHICLE MAINT BLANKET PO	169604	129.86
01-000381	OKLAHOMA NATURAL GAS					
		I-DEC 2017	001-005-521.30-33	UTILITIES POLICE 210476717 1434922 91	169644	31.37
01-000450	OKLAHOMA GAS AND ELECTR					
		I-12/2017-129232856	001-005-521.30-33	UTILITIES 3104 CARL ALBERT DR	169628	1,256.04
		I-12/2017-35948044	001-005-521.30-33	UTILITIES POLICE-ELECTRIC	169628	354.84
01-000540	AT&T					
		I-12/2017-7608 1	001-005-521.30-31	PHONE & TELEC POLICE	169525	436.63
01-001367	OKLAHOMA ASSOCIATION OF					
		I-OACP-11645	001-005-521.50-57	MMBRSHIP/LCNS 2018 MEMBERSHIP-SEBOURN	169633	90.00
		I-OACP-11645	001-005-521.50-57	MMBRSHIP/LCNS 2018 MEMBERSHIP - HOUSER	169633	90.00
		I-OACP-11645	001-005-521.50-57	MMBRSHIP/LCNS 2018 MEMBERSHIP - CLARK	169633	90.00
01-001951	BETTY ROBERTSON					
		I-105	001-005-521.30-48	JANITORIAL SE DETECTIVE, POLICE JANITORIAL	169529	2,170.00
01-001984	B J'S TIRE, INC.					
		I-083505	001-005-521.50-63	VEHICLE MAINT PD TIRE REPAIR BLANKET P.O.	169528	10.00
01-002242	JP MORGAN CHASE - BANK					
		I-8820-3809-1217	001-005-521.50-62	JANITORAL SUP PD JANITORIAL SUPPLIES	000000	151.31
		I-8820-3809-1217	001-005-521.50-51	OFFICE SUPPLI PD OFFICE SUPPLIES	000000	201.72
		I-8820-3809-1217	001-005-521.70-72	TRAINING AND LODGING ALERRT	000000	313.95

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002736	BRYAN COUNTY SHERIFF'S					
		I-DEC 2017	001-005-521.70-81	BRYAN CO. JAI ANNUAL JAIL EXPENSE ESTIMATE	169538	5,290.00
01-003045	SOUTHEASTERN ALARM CO					
		I-1860-9810	001-005-521.50-58	BUILDING MAIN CAMERA AND DOOR MAINTENANCE	169675	105.00
01-003100	FUELMAN OF SOUTHERN OKL					
		I-12/2017-BG159577	001-005-521.50-52	FUEL POLICE DEPT-FUEL	000000	125.63
		I-12/2017-BG159577	001-005-521.50-63	VEHICLE MAINT POLICE-VEHICLE MAINTENANCE	000000	0.00
01-003248	FIVE STAR OFFICE SUPPLY					
		I-0230736-001	001-005-521.50-51	OFFICE SUPPLI OFFICE SUPPLIES	169585	143.95
01-003817	TEXOMA MAINTENANCE &					
		I-20812	001-005-521.50-58	BUILDING MAIN SERV AGRMT, CHG FILTERS, TUNE	169682	139.17
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	001-005-521.30-31	PHONE & TELEC LONG DISTANCE CHGS POLICE	169688	11.94
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	001-005-521.50-52	FUEL POLICE	169565	4,960.69
01-005035	MIKE'S A-PLUS AUTO SERV					
		I-12.08.17	001-005-521.50-63	VEHICLE MAINT CITY GARAGE	169620	65.00
01-005070	G & K PRINTING COMPANY					
		I-12.12.17	001-005-521.50-51	OFFICE SUPPLI RECEIPT BOOKS (PD)	169588	164.95
01-005168	CASTEEL'S TIRE (CALERA)					
		I-1-GS60221	001-005-521.50-63	VEHICLE MAINT 2 TIRES #975	169541	234.22
01-005546	STUTEVILLE CHEVROLET OF					
		I-19298CVR	001-005-521.50-63	VEHICLE MAINT PD BLANKET P.O. STUTEVILLE	169679	84.24
01-005576	TRANSUNION RISK & ALTER					
		I-NOV 2017	001-005-521.50-80	FORENSIC EQUI MONTHLY SERVICE FEE	169689	31.10
01-005929	NETWORKFLEET, INC					
		I-OSV000001238708	001-005-521.30-54	PD VEHICLE GP POLICE UNITS GLOBAL POSITIONIN	169623	634.50

DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL: 18,662.50

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 006 POLICE - ANIMAL CONTROL BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001105 BRYAN COUNTY ANIMAL					
	I-09.22.17	001-006-523.30-15	VETERINARY SE EUTHANASIA's	169537	20.00
	I-09.28.17	001-006-523.30-15	VETERINARY SE EUTHANASIA's	169537	20.00
	I-10.31.17	001-006-523.30-15	VETERINARY SE EUTHANASIA's	169537	40.00
	I-12.20.17	001-006-523.30-15	VETERINARY SE EUTHANASIA's	169537	20.00
01-002242 JP MORGAN CHASE - BANK					
	I-8820-3809-1217	001-006-523.50-69	OTHER EQUIP P POUND SUPPLIES, ACC, ETC	000000	58.23
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-006-523.50-52	FUEL ANIMAL CONTROL FULE	000000	0.00
	I-12/2017-BG159577	001-006-523.50-63	VEHICLE MAINT VEHICLE MAINT-ANIMAL CONTROL	000000	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-006-523.50-52	FUEL ANIMAL CONTROL	169565	254.79

DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL: 413.02

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 007 FINANCE DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005890	CHOCTAW PRINT SERVICES					
		I-71191	001-007-517.50-51	OFFICE SUPPLI A/R ENVELOPES & CANARY PAPER	169548	280.14
				DEPARTMENT 007 FINANCE DEPARTMENT TOTAL:		280.14

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000253 GENE'S TIRE SERVICE INC					
	I-164632	001-008-522.50-63	VEHICLE MAINT BLANKET PO	169590	180.00
	I-164642	001-008-522.50-63	VEHICLE MAINT BLANKET PO	169590	10.00
01-000274 O'REILLY AUTO PARTS					
	I-0345-335074	001-008-522.50-63	VEHICLE MAINT BLANKET PO	169626	23.24
	I-0345-339685	001-008-522.50-63	VEHICLE MAINT BLANKET PO	169626	2.99
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-234924	001-008-522.50-61	MINOR TOOLS A BLANKET PO	169604	53.95
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	001-008-522.30-33	UTILITIES FIRE122 212845862 2523315 45	169644	127.69
	I-DEC 2017	001-008-522.30-33	UTILITIES FIRE124 212845862 2523317 45	169644	268.36
	I-DEC 2017	001-008-522.30-33	UTILITIES FIRE#3 212762353 2514273 00	169644	237.36
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017-35948044	001-008-522.30-33	UTILITIES FIRE DEPT-ELECTRIC	169628	1,206.66
01-000540 AT&T					
	I-12/2017-7608 1	001-008-522.30-31	PHONE & TELEC FIRE	169525	205.01
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-GS169987	001-008-522.50-63	VEHICLE MAINT 4-TIRES #BATTALION 1	169542	590.60
01-000613 SHIPMAN COMMUNICATIONS					
	I-63725	001-008-522.70-80	PAGERS & RADI BLANKET PO - SHIPMAN COMM	169671	140.00
01-000925 OVERHEAD DOOR COMPANY					
	I-68611	001-008-522.50-58	BUILDING AND BLANKET PO	169645	180.00
01-001566 WILSON ROSS FLORIST					
	I-5878	001-008-522.30-32	FREIGHT & POS BLANKET PO---POSTAGE & FREIGHT	169709	22.38
	I-5908	001-008-522.30-32	FREIGHT & POS BLANKET PO---POSTAGE & FREIGHT	169709	21.69
01-001951 BETTY ROBERTSON					
	I-105	001-008-522.30-48	JANITORIAL SE FIRE DEPT JANITORIAL SERVICES	169529	104.96
01-002010 DAVIS FLEET PARTS					
	I-651308	001-008-522.50-63	VEHICLE MAINT BLANKET PO	169559	42.83
01-002242 JP MORGAN CHASE - BANK					
	I-0845-9168-1217	001-008-522.50-62	JANITORAL SUP MONTHLY JANITORIAL SUPPLIES	000000	309.18
	I-0845-9168-1217	001-008-522.50-61	MINOR TOOLS A VIDEO CAMERA FOR TESTING	000000	298.80
	I-2290-3789-1217	001-008-522.50-61	MINOR TOOLS A MULTIMETER & COAX STAPLES	000000	29.13
	I-2290-3789-1217	001-008-522.70-72	TRAINING AND FD- ALERRT TRAINING LODGING	000000	439.30
	I-2290-3789-1217	001-008-522.50-62	JANITORAL SUP BLANKET PO--JANITORIAL SUPPLIE	000000	217.01
01-003100 FUELMAN OF SOUTHERN OKL					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100 FUELMAN OF SOUTHERN OKL continued					
	I-12/2017-BG159577	001-008-522.50-52 FUEL	FIRE DEPT-FUEL	000000	87.63
01-003466 CASCO INDUSTRIES INC					
	I-189290	001-008-522.50-61 MINOR TOOLS A	BLANKET PO	169540	108.00
01-003482 DASH MEDICAL GLOVES					
	I-INV1083464	001-008-522.50-68 SAFETY CLOTHI	BLANKET PO	169557	121.80
01-003649 DURANT ROTARY CLUB					
	I-12.01.17	001-008-522.50-57 MMBRSHIP/LCNS	MEMBERSHIP	169570	165.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-008-522.30-31 PHONE & TELEC	LONG DISTANCE CHGS FIRE DEPT	169688	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-008-522.50-52 FUEL	FIRE	169565	991.50
01-004998 FOUR FEATHERS ALARM, LL					
	I-27293	001-008-522.30-34 ANNUAL FIRE A	FIRE STATION #1	169586	39.95
	I-27293	001-008-522.30-34 ANNUAL FIRE A	FIRE STATION #2	169586	39.95
	I-27293	001-008-522.30-34 ANNUAL FIRE A	FIRE STATION #3	169586	39.95
01-005430 VERIZON WIRELESS					
	I-12/2017-542025457	001-008-522.30-31 PHONE & TELEC	FD 775- 4911	169696	10.54
01-005521 NORTHERN SAFETY & INDUS					
	I-902708874	001-008-522.50-61 MINOR TOOLS A	TIC CHARGER REPAIR #R-1	169625	294.75
	I-902712975	001-008-522.50-61 MINOR TOOLS A	TIC BATTERY	169625	297.52
	I-902720858	001-008-522.50-61 MINOR TOOLS A	TIC BATTERY	169625	135.80

DEPARTMENT 008 FIRE DEPARTMENT TOTAL: 7,043.53

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606837	001-009-532.50-58	BUILDING AND PARKS BLANKET T.V	169571	89.99
01-000309 US CELLULAR					
	I-DEC 2017	001-009-532.30-31	PHONE & TELEC DMSC #580-775-1412	169692	0.00
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-233433	001-009-532.50-63	VEHICLE MAINT NON CONDUCTIVE HYD HOSE #227	169604	70.53
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	001-009-532.30-33	UTILITIES PARKS 211474003 2123338 91	169644	243.36
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	001-009-532.30-33	UTILITIES PARKS	169628	215.75
	I-12/2017-129166792	001-009-532.30-33	UTILITIES 801 N 1ST #TRAFI	169628	43.65
	I-12/2017-129217298	001-009-532.30-33	UTILITIES 902 S 5TH	169628	25.68
	I-12/2017-129626704	001-009-532.30-33	UTILITIES OG&E 313 NE 4 SPLASH PAD	169628	25.68
	I-12/2017-35948044	001-009-532.30-33	UTILITIES PARKS-ELECTRIC	169628	30.69
	I-12/2017-35948044	001-009-532.30-33	UTILITIES CEMETERY-ELECTRIC	169628	32.27
01-000540 AT&T					
	I-12/2017-7608 1	001-009-532.30-31	PHONE & TELEC PARKS	169525	133.23
01-000624 CINTAS CORP					
	I-618799230	001-009-532.50-54	UNIFORMS PARKS UNIFORMS	169549	72.57
	I-618799931	001-009-532.50-54	UNIFORMS PARKS UNIFORMS	169549	74.91
01-000816 PUSH & PULL POWER					
	I-11539	001-009-532.50-63	VEHICLE MAINT REBUILD CYLINDER #227	169656	460.00
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-51646	001-009-532.50-58	BUILDING AND YEARLY FIRE EXT.	169520	61.00
01-002317 DURANT POWER EQUIPMENT					
	I-209045	001-009-532.50-61	MINOR TOOLS A PARKS	169569	30.20
01-002831 BLACKBURN PLUMBING					
	I-P121017.27	001-009-532.50-70	PARK FURN & E PORTABLE TOILETS	169530	130.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-009-532.50-52	FUEL PARKS-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-009-532.30-31	PHONE & TELEC LONG DISTANCE CHGS PARKS	169688	3.94
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-009-532.50-52	FUEL PARKS	169565	1,654.58
01-005437 YELLOWHOUSE MACHINERY C					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005437	YELLOWHOUSE MACHINERY C	continued				
		I-286255	001-009-532.50-69	OTHER EQUIP P DIAGNOSTICS, SERVICE CALL #55	169710	1,999.26
01-005811	CENTERPOINT ENERGY SERV					
		I-12/2017-63266327	001-009-532.30-33	UTILITIES USAGE PW ACCT. #6326	169544	580.72
				DEPARTMENT 009 PARKS, REC. & GEN. SVCS. TOTAL:		5,978.01

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 012 CITY SWIMMING POOL BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000450	OKLAHOMA GAS AND ELECTR					
		I-12/2017-35948044	001-012-536.30-33	UTILITIES POOL-ELECTRIC	169628	18.74
01-000540	AT&T					
		I-12/2017-7608 1	001-012-536.30-31	PHONE & TELEC SWIMMING POOL	169525	84.84
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	001-012-536.30-31	PHONE & TELEC LONG DISTANCE POOL	169688	0.00
				DEPARTMENT 012 CITY SWIMMING POOL TOTAL:		103.58

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003458	AMERICAN MUNICIPAL SERV					
		I-36456	001-013-512.30-78	MC BAD DEBT BAD DEBT COLLECTION FEES	169524	921.50
01-005777	SALTUS TECHNOLOGIES, LL					
		I-1712-16	001-013-512.30-79	DIGITICKET SE DIGITICKET MONTHLY SERV FEE	169562	2,050.00
				DEPARTMENT 013 MUNICIPAL COURT	TOTAL:	2,971.50

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 014 COMMUNITY DEVELOPMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484 PRICE'S PRINTING					
	I-54974	001-014-525.50-51	OFFICE SUPPLI CARDS FOR MATTHEW NAHRSTEDT	169655	39.00
01-000540 AT&T					
	I-12/2017-7608 1	001-014-525.30-31	PHONE & TELEC COMMUNITY DEVELOPMENT	169525	0.00
01-001850 JACK R SKAGGS					
	I-DEC 2017	001-014-525.20-55	NUISANCE ABAT CODE ENFORCEMENT OFFICER	169673	500.00
01-002242 JP MORGAN CHASE - BANK					
	I-0338-3322-1217	001-014-525.30-31	PHONE & TELEC EFAX FOR COMM. DEV.	000000	61.80
	I-7793-6577-1217	001-014-525.50-57	MMBRSHIP/LCNS INTERNATIONAL CODE COUNCIL MEM	000000	135.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-014-525.50-52	FUEL FUEL-COMMUNITY DEVELOPMENT	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-014-525.30-31	PHONE & TELEC LONG DISTANCE CHGS COM DEV	169688	5.73
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	169565	106.03
			DEPARTMENT 014 COMMUNITY DEVELOPMENT TOTAL:		847.56

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000071 MICROMARKETING LLC					
	I-700045	001-015-571.50-56	BOOKS AND PUB AUDIO BOOK TITLES	169619	35.00
	I-700192	001-015-571.50-56	BOOKS AND PUB AUDIO BOOK TITLES	169619	172.45
01-000154 CENTER POINT LARGE PRIN					
	I-1536734	001-015-571.50-56	BOOKS AND PUB LP DISCOUNT BK ORDER	169543	196.22
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017-35948044	001-015-571.30-33	UTILITIES LIBRARY-ELECTRIC	169628	0.00
01-000540 AT&T					
	I-12/2017-7608 1	001-015-571.30-31	PHONE & TELEC LIBRARY	169525	101.80
	I-12/2017-LIBRARY	001-015-571.30-31	PHONE & TELEC DWR LIBRARY	169525	269.79
01-000948 CENTRAL ELECTRIC					
	I-11808	001-015-571.50-58	BUILDING AND ROOFTOP A/C MAINT. & REPAIR	169545	67.50
01-001610 AMAZON.COM CREDIT PLAN					
	I-433466757697	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	29.73
	I-434694456938	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	34.96
	I-458556364668	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	7.50
	I-469486553959	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	84.10
	I-667586489344	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	22.46
	I-695683698693	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	32.92
	I-933383757437	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	32.92
	I-955934776835	001-015-571.50-56	BOOKS AND PUB LIBRARY MATERIALS	169522	35.95
01-001884 TEXOMA JANITORIAL SUPPL					
	I-6327	001-015-571.50-58	BUILDING AND JANITORIAL SUPPLIES	169681	189.33
01-002242 JP MORGAN CHASE - BANK					
	I-0338-3322-1217	001-015-571.30-31	PHONE & TELEC EFAX FOR LIBRARY	000000	61.80
	I-2521-9340-1217	001-015-571.50-56	BOOKS AND PUB CURRENT MONTHLY MOVIE TITLES	000000	108.62
	I-2521-9340-1217	001-015-571.50-32	POSTAGE & FRE MONTHLY FEE PRO PLAN	000000	15.99
	I-2521-9340-1217	001-015-571.70-35	STATE AID EXP SM TOOL DESIGN & COLLABORATE	000000	119.40
	I-2521-9340-1217	001-015-571.50-56	BOOKS AND PUB WALL ST. SUB. RENEWAL	000000	443.88
	I-2521-9340-1217	001-015-571.50-61	MINOR TOOLS A LIBRARY PROJECTS	000000	79.20
01-002586 GALE (A PART OF CENGAGE					
	I-62292360	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION TITLES	169589	46.50
	I-62325692	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION TITLES	169589	120.76
	I-62333601	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION TITLES	169589	47.25
	I-62387461	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION TITLES	169589	76.77
	I-62395795	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION TITLES	169589	90.71
01-002631 INGRAM LIBRARY SERVICES					
	I-31500272	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	10.81
	I-31726817	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	15.63
	I-31751279	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	123.23

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002631	INGRAM LIBRARY SERVICES continued					
		I-31765645	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	9.73
		I-32118776	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	9.73
		I-32245194	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY MATERIALS	169601	78.43
01-003248	FIVE STAR OFFICE SUPPLY					
		I-0230350-001	001-015-571.50-51	OFFICE SUPPLI MISC. OFFICE SUPPLIES	169585	86.52
01-003719	DEMCO INCORPORATED					
		I-6262605	001-015-571.70-35	STATE AID EXP DREAMPAK BLACK MAGNETIC KEY	169561	154.76
		I-6265908	001-015-571.50-51	OFFICE SUPPLI MISC. LIBRARY, CATALOGING	169561	281.22
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	001-015-571.30-31	PHONE & TELEC LONG DISTANCE CHGS LIBRARY	169688	3.46
01-004394	REBA TITSWORTH					
		I-05.05.17- 12.15.17	001-015-571.70-72	TRAINING AND LIBRARY TRAVEL TO BANK & CH	169684	20.52
01-004971	MULLEN, ANGIE					
		I-11.22.17- 12.21.17	001-015-571.70-72	TRAINING AND LIBRARY TRAVEL TO BANK & CH	169621	40.18
01-004998	FOUR FEATHERS ALARM, LL					
		I-27293	001-015-571.50-58	BUILDING AND FIRE ALARM MONITORING	169586	39.95
		I-27293	001-015-571.50-58	BUILDING AND SECURITY ALARM MONITORING	169586	29.95
01-005422	TONUBBEE, ROBBEE					
		I-11.10.17	001-015-571.70-72	TRAINING AND MILEAGE REIMBURSEMENT	169687	176.04
01-005642	VYVE					
		I-DEC 2017	001-015-571.30-33	UTILITIES LIB. 301109243 1515 W MAIN ST	169701	113.04

DEPARTMENT 015 PUBLIC LIBRARY TOTAL: 3,716.71

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057 BRYAN AGRI PRODUCTS					
	I-621684	001-016-541.50-71	DRAINAGE MAIN GRASS SEED	169536	41.00
01-000164 DURANT TRUE VALUE LUMBE					
	I-606515	001-016-541.50-61	MINOR TOOLS A BLANKET PO	169571	5.58
	I-606886	001-016-541.50-61	MINOR TOOLS A BLANKET PO	169571	16.99
	I-607007	001-016-541.50-61	MINOR TOOLS A BLANKET PO	169571	48.99
	I-607200	001-016-541.50-63	VEHICLE MAINT PAINT #70	169571	16.93
01-000275 OVERLAND CORP					
	I-10866	001-016-541.50-95	PAVING MAINTE ASPHALT FOR PATCHING & PROJECT	169646	968.49
	I-65	001-016-541.50-95	PAVING MAINTE ASPHALT FOR PATCHING & PROJECT	169646	273.09
01-000309 US CELLULAR					
	I-DEC 2017	001-016-541.30-31	PHONE & TELEC STREET ON CALL #580-775-3415	169692	45.03
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-233593	001-016-541.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	90.99
	I-234208	001-016-541.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	102.52
	I-234815	001-016-541.50-63	VEHICLE MAINT BLANKET PO	169604	16.50
	I-234908	001-016-541.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	146.99
	I-234954	001-016-541.50-63	VEHICLE MAINT BLANKET PO FOR GARAGE	169604	115.84
	I-235719	001-016-541.50-63	VEHICLE MAINT BLANKET PO	169604	14.52
	I-235754	001-016-541.50-63	VEHICLE MAINT BLANKET PO	169604	10.36
01-000380 LOCKE SUPPLY COMPANY					
	I-33058017-00	001-016-541.50-73	SIGNAL LIGHT PHOTO CELLS, BULBS, FUSES	169616	260.16
	I-33114139-00	001-016-541.50-73	SIGNAL LIGHT LIGHT BULBS	169616	148.27
01-000540 AT&T					
	I-12/2017-7608 1	001-016-541.30-31	PHONE & TELEC STREET DEPT	169525	12.40
01-000624 CINTAS CORP					
	I-618798534	001-016-541.50-54	UNIFORMS BLANKET PO----UNIFORMS	169549	131.84
	I-618799228	001-016-541.50-54	UNIFORMS BLANKET PO----UNIFORMS	169549	131.84
	I-618799929	001-016-541.50-54	UNIFORMS BLANKET PO----UNIFORMS	169549	141.70
01-001093 TEXOMA BUSINESS SERVICE					
	I-93718	001-016-541.30-51	CONTRACT LABO (1) TEMP WORKER	169680	372.00
	I-93752	001-016-541.30-51	CONTRACT LABO (1) TEMP WORKER	169680	868.00
	I-93785	001-016-541.30-51	CONTRACT LABO (1) TEMP WORKER	169680	62.00
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-51643	001-016-541.70-74	SAFETY EQUIPM FIRE EXT MAINTENANCE	169520	49.00
01-002010 DAVIS FLEET PARTS					
	I-651686	001-016-541.50-63	VEHICLE MAINT BRAKE JUNCTION BLOCK #70	169559	19.48
01-002152 PINKLEY SALES CO					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002152	PINKLEY SALES CO continued					
		I-20385	001-016-541.50-73	SIGNAL LIGHT BACK UP BATTERIES	169652	942.00
		I-20445	001-016-541.50-73	SIGNAL LIGHT BATTERIES	169652	942.00
01-002242	JP MORGAN CHASE - BANK					
		I-2275-0461-1217	001-016-541.50-61	MINOR TOOLS A CONCRETE SUPPLIES	000000	17.94
		I-2275-0461-1217	001-016-541.70-74	SAFETY EQUIPM SAFETY JACKETS	000000	392.00
		I-2532-5980-1217	001-016-541.50-58	BUILDING AND REFRIGERATOR	000000	224.14
01-002960	IWORQ SYSTEMS INC					
		I-9708	001-016-541.50-49	COMPUTER SOFT STREET MAINTENANCE SOFTWARE	169602	1,800.00
01-003100	FUELMAN OF SOUTHERN OKL					
		I-12/2017-BG159577	001-016-541.50-52	FUEL STREET-FUEL	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	001-016-541.30-31	PHONE & TELEC LONG DISTANCE CHGS STREET	169688	1.11
01-004272	FASTENAL					
		I-OKDUR71379	001-016-541.70-74	SAFETY EQUIPM SAFETY ITEMS FOR THE MACHINE	169576	135.83
01-004954	PETERSON, WILL					
		I-532107	001-016-541.30-51	CONTRACT LABO BRICK WORK------99 JOE BULLARD	169650	150.00
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	001-016-541.50-52	FUEL STREET	169565	3,239.85
01-005382	HERC RENTALS INC.					
		I-29724755-001	001-016-541.50-61	MINOR TOOLS A TOOL RENTAL	169597	137.67
01-005437	YELLOWHOUSE MACHINERY C					
		I-293079	001-016-541.50-63	VEHICLE MAINT 2 SETS OF BUCKET TEETH #14	169710	193.00
01-005879	R K HALL LLC / DBA RUST					
		I-111254	001-016-541.50-95	PAVING MAINTE CONCRETE FOR STREET REPAIRS	169659	93.75
		I-118323	001-016-541.50-95	PAVING MAINTE CONCRETE FOR STREET REPAIRS	169659	354.25
		I-118726	001-016-541.50-95	PAVING MAINTE CONCRETE FOR STREET REPAIRS	169659	136.25
		I-119591	001-016-541.50-83	SIDEWALK & CU CONCRETE	169659	70.00

DEPARTMENT 016 STREET DEPARTMENT TOTAL: 12,940.30

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309 US CELLULAR					
	I- DEC 2017	001-018-519.30-31	PHONE & TELEC E7776 4398 4613 8758 8759 8760	169692	148.31
	I-DEC 2017	001-018-519.30-31	PHONE & TELEC EM JAMES DALTON 580-775-3661	169692	54.85
	I-DEC 2017	001-018-519.30-31	PHONE & TELEC EM UNPUBLISHED #580-775-5888	169692	64.48
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	001-018-519.30-33	UTILITIES DEOC BLDG 211473996 2579350 36	169644	37.29
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017-130624979	001-018-519.30-33	UTILITIES 5861 CESSNA RD DEOC BUILDING	169628	138.55
01-000540 AT&T					
	I-12/2017-7608 1	001-018-519.30-31	PHONE & TELEC EMERGENCY MANAGEMENT	169525	76.56
01-002242 JP MORGAN CHASE - BANK					
	I-2275-4257-1217	001-018-519.50-69	EQUIP MAINT & BLANKET PO	000000	10.11
	I-2275-4257-1217	001-018-519.50-61	MINOR TOOLS & BLANKET PO----MISC. ITEMS	000000	299.96
	I-2275-4257-1217	001-018-519.50-58	BUILDING AND BLANKET PO	000000	352.57
	I-2275-4257-1217	001-018-519.50-70	NEW SIREN MAI BLANKET FOR SIREN REPAIRS	000000	286.69
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-018-519.50-52	FUEL EMERGENCY MANAGEMENT	000000	65.45
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-018-519.30-31	PHONE & TELEC LONG DISTANCE CHGS EMGT	169688	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-018-519.50-52	FUEL EM MGMT	169565	237.59
01-004998 FOUR FEATHERS ALARM, LL					
	I-27293	001-018-519.50-58	BUILDING AND EM FIRE ALARM MONITORING	169586	39.95
01-005024 VERSITELL COMMUNICATION					
	I-M90525	001-018-519.50-49	COMPUTER SOFT READY WARN SOFTWARE INTERFACE	169698	179.40
	I-M90650	001-018-519.50-49	COMPUTER SOFT READY WARN SOFTWARE INTERFACE	169698	179.40
01-005430 VERIZON WIRELESS					
	I-12/2017-02 015817	001-018-519.30-31	PHONE & TELEC DATA PLAN EM NEW TRAILER	169696	31.21

DEPARTMENT 018 CIVIL EMERGENCY MGMT. TOTAL: 2,202.37

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606583	001-019-569.50-58	BUILDING MAIN 1000 WATT INFRA HEATER	169571	39.99
	I-607020	001-019-569.50-58	BUILDING MAIN BLANKET PO	169571	24.10
	I-607060	001-019-569.50-58	BUILDING MAIN BLANKET PO	169571	113.94
	I-607072	001-019-569.50-58	BUILDING MAIN BLANKET PO	169571	70.20
01-000262 JERRY TOMLINSON					
	I-DEC 2017	001-019-569.70-22	COUNCIL MEMBE MAYOR COMPENSATION	169686	200.00
01-000346 DURANT AREA CHAMBER OF					
	I-4388	001-019-569.30-53	C OF C TOURIS OPERATION OF TOURISM	169567	1,250.00
	I-4540	001-019-569.30-53	C OF C TOURIS OPERATION OF TOURISM	169567	1,250.00
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	001-019-569.30-33	UTILITIES CITY HALL 210476745 1434958 91	169644	177.11
	I-DEC 2017	001-019-569.30-33	UTILITIES DPS BLDG 211474141 2123450 27	169644	89.60
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017-129501066	001-019-569.30-33	UTILITIES 4201 N SERVICE ROAD	169628	35.68
	I-12/2017-129652900	001-019-569.30-33	UTILITIES 206 N 3 #STREETSCAP	169628	30.22
	I-12/2017-129780045	001-019-569.30-33	UTILITIES 2797 S 9TH SIGNAL	169628	43.65
	I-12/2017-129780066	001-019-569.30-33	UTILITIES 2615 S 9 SIGNAL	169628	44.66
	I-12/2017-129780346	001-019-569.30-33	UTILITIES 2801 SE 3 AV SIGNAL	169628	38.64
	I-12/2017-129780364	001-019-569.30-33	UTILITIES 5276 W MAIN SIGNAL	169628	38.64
	I-12/2017-129826738	001-019-569.30-33	UTILITIES 1.5 MS HWY 78 W.2	169628	25.68
	I-12/2017-130283888	001-019-569.30-33	UTILITIES 1608 N 9TH GG	169628	309.34
	I-12/2017-130327858	001-019-569.30-33	UTILITIES LIGHTS 16715 US HIGHWAY 70	169628	133.31
	I-12/2017-130534609	001-019-569.30-33	UTILITIES 1500 SE 3	169628	68.42
	I-12/2017-130960195	001-019-569.30-33	UTILITIES 2595 S 9 #TRAFF	169628	143.20
	I-12/2017-35948044	001-019-569.30-33	UTILITIES GEN GOVT-ELECTRIC	169628	18,232.01
	I-12/2017-35948044	001-019-569.30-33	UTILITIES GENERAL GOV.	169628	70.11
	I-12/2017-35948044	001-019-569.30-33	UTILITIES SIRENS/16 ACCTS	169628	412.48
01-000540 AT&T					
	I-12/2017-229-2594	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	169525	2.47
	I-12/2017-229-2602	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	169525	98.36
	I-12/2017-7608 1	001-019-569.30-31	PHONE SERVICE COMMON COSTS	169525	1,754.51
01-000944 CRAWFORD & ASSOCIATES P					
	I-11128	001-019-569.20-21	PRORATED AUDI AUDIT PREPARATION	169555	4,115.04
	I-11128 OTHER SERV.	001-019-569.20-21	PRORATED AUDI AUDIT PREPARATION	169555	564.02
01-001136 MIKE BUSH					
	I-20 YEAR	001-019-569.70-73	EMPLOYEE AWAR 20 YEAR SERVICE AWARD	169539	200.00
01-001671 SOUTHEASTERN ELECTRIC					
	I-DEC 2017	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-001	169676	64.11
	I-DEC 2017	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-002	169676	10.69
	I-DEC 2017	001-019-569.30-33	UTILITIES GG CAMELOT ENTRANCE 16370-021	169676	10.69

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001671 SOUTHEASTERN ELECTRIC continued					
	I-DEC 2017	001-019-569.30-33	UTILITIES GG REMINGTON STR LT 16370-015	169676	85.49
	I-DEC 2017	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-019	169676	21.37
	I-DEC 2017	001-019-569.30-33	UTILITIES GG SIREN RIDGEMONT 16370-009	169676	30.00
	I-DEC 2017	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-020	169676	21.37
01-001752 OKLAHOMA STATE BUREAU O					
	I-NOV 2017	001-019-569.70-61	C.L.E.E.T. LA AFIS & FORENSIC FEES	169642	661.20
	I-NOV 2017 AFIS	001-019-569.70-61	C.L.E.E.T. LA AFIS & FORENSIC FEES	169642	699.52
01-001790 TUCKER'S SLAUGHTER HOUS					
	I-005780	001-019-569.70-75	EMPLOYEE EVEN 2017 THANKSGIVING STEAKS	169690	600.00
01-001855 AMERICAN LEGAL PUBLISHI					
	I-0119260	001-019-569.30-69	MUNICIPAL COD CODE ORDINANCE UPDATES	169523	20.00
	I-0119753	001-019-569.30-69	MUNICIPAL COD CODE ORDINANCE UPDATES	169523	20.00
01-001884 TEXOMA JANITORIAL SUPPL					
	I-6230	001-019-569.50-62	JANITORIAL SU BLANKET PO	169681	447.72
01-001951 BETTY ROBERTSON					
	I-105	001-019-569.30-48	JANITORIAL SE CITY HALL JANITORIAL SERVICES	169529	1,540.49
01-002242 JP MORGAN CHASE - BANK					
	I-0338-3322-1217	001-019-569.70-24	CITIZEN TRANS COUNCIL BROADCASTING UPGRADE	000000	1,286.70
	I-0338-3322-1217	001-019-569.70-24	CITIZEN TRANS GG-UPGRADE COUNCIL EQUIPMENT	000000	7,314.20
	I-2313-4871-1217	001-019-569.70-75	EMPLOYEE EVEN THANKSGIVING 2017 MEAT & ETC.	000000	656.95
	I-2313-4871-1217	001-019-569.70-75	EMPLOYEE EVEN CREAMER, COCOA, COFFEE, SPLEND	000000	178.04
	I-2313-4871-1217	001-019-569.70-77	A & G MISCELL SAMS CLUB MEMBERSHIP	000000	45.00
	I-2313-4871-1217	001-019-569.50-58	BUILDING MAIN BULLETPROOF PANELING CHAMBERS	000000	2,751.00
01-002989 C.L.E.E.T.					
	I-NOV 2017	001-019-569.70-61	C.L.E.E.T. LA PENALTY FEES COLLECTED	169552	1,253.60
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-019-569.70-77	A & G MISCELL FUEL STATEMENT CHARGES	000000	18.00
	I-12/2017-BG159577	001-019-569.50-52	GENERAL GOV C FUEL-GEN GOVERMENT	000000	0.00
01-003189 BRYAN CO RWD #2					
	I-DEC 2017	001-019-569.30-33	UTILITIES BOY SCOUTS ACCT #3093	169535	8.25
	I-DEC 2017	001-019-569.30-33	UTILITIES REMINGTON HILLS ACCT#3801	169535	8.25
01-003677 DURANT MAIN STREET					
	I-10.22.17	001-019-569.70-45	MAIN STREET P ELEMENTS ART CENTER FACADE	169568	350.00
01-004537 HALE, ALBERT A (DREW)					
	I-10 YEAR	001-019-569.70-73	EMPLOYEE AWAR 10 YEAR SERVICE AWARD	169595	100.00
01-004604 WARD, JORDAN					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004604	WARD, JORDAN continued					
		I-10 YEAR	001-019-569.70-73	EMPLOYEE AWAR 10 YEAR SERVICE AWARD	169704	100.00
01-004735	OKLAHOMA UNIFORM BUILDI					
		I-12/2017-TITLE 748	001-019-569.70-60	UBCC FEES DUE TITLE 748 MONTHLY COLLECTION	169643	104.00
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	001-019-569.50-52	GENERAL GOV C GEN GOV	169565	2.07
01-004998	FOUR FEATHERS ALARM, LL					
		I-27293	001-019-569.50-58	BUILDING MAIN CITY HALL FIRE ALARM MONITORIN	169586	39.95
		I-27293	001-019-569.50-58	BUILDING MAIN DMV BUILDING ON S. 5TH	169586	39.95
01-005108	BRANDON LAXTON					
		I-10 YEAR	001-019-569.70-73	EMPLOYEE AWAR 10 YEAR SERVICE AWARD	169533	100.00
01-005411	VANDEVANDER, JIMMY					
		I-10 YEAR	001-019-569.70-73	EMPLOYEE AWAR 10 YEAR SERVICE AWARD	169695	100.00
01-005568	SIMPLY SAFE COMPLIANCE					
		I-D8014	001-019-569.20-24	EMPL. PHYSICA BLANKET PO--------DRUG SCREENS	169672	2,022.00
01-005700	DESTRY K HAWTHORNE					
		I-DEC 2017	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	169596	100.00
01-005701	CHAD HITCHCOCK					
		I-DEC 2017	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	169598	100.00
01-005723	PEOPLEFACTS, LLC					
		I-2017090643	001-019-569.20-24	EMPL. PHYSICA BLANKET PO-BACKGROUND CHECKS	169649	126.67
		I-2017100781	001-019-569.20-24	EMPL. PHYSICA BLANKET PO-BACKGROUND CHECKS	169649	89.17
		I-2017110588	001-019-569.20-24	EMPL. PHYSICA BLANKET PO-BACKGROUND CHECKS	169649	56.67
01-005791	RDS					
		I-INV05-000322	001-019-569.30-90	SALES TAX REV SALES TAX COMPLIANCE AUDIT AGR	169662	621.00
01-005917	ODEN GRUBE					
		I-DEC 2017	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	169594	100.00
01-005930	MIKE DILLS					
		I-DEC 2017	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	169563	100.00
01-005934	RED RIVER TAX AGENCY					
		I-002	001-019-569.70-21	VEHICLE REGIS VEHICLE REGISTRATION FEES	169664	7.56
01-005949	GRAYSTONE MEDIA GROUP					
		I-272	001-019-569.30-38	ADVERTISING- BLANKET PO----LEGAL PUBLISHING	169593	115.01
		I-289	001-019-569.30-38	ADVERTISING- BLANKET PO----LEGAL PUBLISHING	169593	818.85

DEPARTMENT 019 GENERAL GOVERNMENT TOTAL: 52,520.92

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-1860884	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	64.99
	I-233775	001-021-541.50-71	OIL AND LUBRI BLANKET PO--OILS & FILTERS	169604	11.58
	I-234245	001-021-541.50-71	OIL AND LUBRI BLANKET PO--OILS & FILTERS	169604	11.97
	I-234440	001-021-541.50-54	UNIFORMS WORK BOOTS	169604	129.50
	I-234927	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	22.49
	I-234953	001-021-541.50-69	OTHER EQUIP P BLANKET PO	169604	64.99
	I-235162	001-021-541.50-71	OIL AND LUBRI BLANKET PO--OILS & FILTERS	169604	119.76
	I-235377	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	129.95
	I-235548	001-021-541.50-71	OIL AND LUBRI BLANKET PO	169604	15.98
	I-235710	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	3.13
	I-235810	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	159.99
	I-235822	001-021-541.50-61	MINOR TOOLS A BLANKET PO----TOOLS	169604	14.45
01-000484 PRICE'S PRINTING					
	I-55105	001-021-541.50-58	BUILDING AND GARAGE WORK ORDERS	169655	65.00
01-000529 SHARE CORPORATION					
	I-40248	001-021-541.50-71	OIL AND LUBRI RUST CONVERTOR	169669	294.12
01-000540 AT&T					
	I-12/2017-7608 1	001-021-541.30-31	PHONE & TELEC GARAGE	169525	6.20
01-000624 CINTAS CORP					
	I-618798535	001-021-541.50-54	UNIFORMS GARAGE UNIFORMS	169549	56.09
	I-618799229	001-021-541.50-54	UNIFORMS GARAGE UNIFORMS	169549	56.09
	I-618799930	001-021-541.50-54	UNIFORMS GARAGE UNIFORMS	169549	57.65
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-51644	001-021-541.50-58	BUILDING AND FIRE EXT. INSPECTION	169520	25.00
01-002010 DAVIS FLEET PARTS					
	I-651887	001-021-541.50-71	OIL AND LUBRI BLANKET PO----------FILTERS	169559	243.09
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	001-021-541.50-52	FUEL FUEL -GARAGE	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	001-021-541.30-31	PHONE & TELEC LONG DISTANCE GARAGE	169688	0.00
01-004203 MCCRAW'S OIL & PROPANE					
	I-136592	001-021-541.50-71	OIL AND LUBRI GARAGE HYDRAULIC OIL	169618	673.75
	I-136670	001-021-541.50-71	OIL AND LUBRI 2-BARRELS OF MOTOR OIL	169618	1,347.50
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	001-021-541.50-52	FUEL GARAGE	169565	105.89

DEPARTMENT 021 CITY GARAGE TOTAL: 3,679.16

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 023 SENIOR CITIZENS CENTER BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000381	OKLAHOMA NATURAL GAS					
		I-DEC 2017	001-023-592.30-33	UTILITIES SR BLDG 210474645 1433280 27	169644	57.81
01-000450	OKLAHOMA GAS AND ELECTR					
		I-12/2017-35948044	001-023-592.30-33	UTILITIES SENIOR CENTER-ELECTRIC	169628	729.49
01-000624	CINTAS CORP					
		I-618798538	001-023-592.50-58	BUILDING AND SENIOR CITIZENS	169549	25.43
		I-618799232	001-023-592.50-58	BUILDING AND SENIOR CITIZENS	169549	25.43
		I-618799933	001-023-592.50-58	BUILDING AND SENIOR CITIZENS	169549	25.43
01-004998	FOUR FEATHERS ALARM, LL					
		I-27293	001-023-592.30-58	SECURITY MAIN SECURITY ALARM MONITORING	169586	29.95
		I-27293	001-023-592.50-58	BUILDING AND FIRE ALARM MONITORING	169586	39.95

DEPARTMENT 023 SENIOR CITIZENS CENTER TOTAL: 933.49

FUND 001 GENERAL FUND TOTAL: 121,106.74

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309 US CELLULAR					
	I-DEC 2017	010-020-560.30-31	PHONE & TELEC IT DUWAYNE #580-775-3780	169692	58.50
01-001952 OFFICE DEPOT					
	I-986490658001	010-020-560.50-70	PHOTOCOPY PAP 10 CASES OF 8 REAM PAPER	169627	249.90
01-002242 JP MORGAN CHASE - BANK					
	I-0338-3322-1217	010-020-560.30-40	INTERNET SERV INTERNET SERVICE/GMAIL	000000	283.27
	I-0338-3322-1217	010-020-560.30-31	PHONE & TELEC EFAX FOR CITY CLERK	000000	179.50
	I-0338-3322-1217	010-020-560.80-03	NETWORK HARDW UPGRADE FOR LIVE STREAMING	000000	518.49
	I-0338-3322-1217	010-020-560.50-69	OTHER EQUIP P BLANKET PO	000000	511.08
	I-0338-3322-1217	010-020-560.30-35	COPIER LEASE RENT OVERAGE FEES	000000	565.90
01-002246 COMPUTER SERVICES OF DU					
	I-703103	010-020-560.30-51	CONTRACT LABO NETWORK CONTRACT LABOR	169553	1,500.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	010-020-560.30-31	PHONE & TELEC LONG DISTANCE IT INFO	169688	0.96
01-005303 RICOH USA, INC.					
	I-5051358019	010-020-560.30-35	COPIER LEASE COPIER LEASE, IMAGES & USE FEE	169665	50.00
01-005430 VERIZON WIRELESS					
	I-12/2017-5457 0003	010-020-560.30-40	INTERNET SERV IT DATA PLAN/TABLETS	169696	226.84
	I-12/2017-5457-0002	010-020-560.80-03	NETWORK HARDW EQUIPMENT CHARGES	169696	0.00
	I-12/2017-5457-0005	010-020-560.30-31	PHONE & TELEC MARIE GOOLSBY 580-579-4480	169696	53.17
01-005642 VYVE					
	I-DEC 2017	010-020-560.30-40	INTERNET SERV FD 301020649 1200 GAIL FARRELL	169701	81.78
	I-DEC 2017	010-020-560.30-40	INTERNET SERV IT 301027153 300 W EVERGREEN	169701	0.00
	I-DEC 2017	010-020-560.30-40	INTERNET SERV EM 301084275 2808 ENTERPRISE	169701	63.57
	I-DEC 2017	010-020-560.30-40	INTERNET SERV FD 301086688 120 N 1ST AVE	169701	67.95
	I-DEC 2017	010-020-560.30-40	INTERNET SERV PD 301178940 3200 CARL ALBERT	169701	221.20
	I-DEC 2017	010-020-560.30-40	INTERNET SERV FD 301019440 120 N 1ST AVE B	169701	40.90
	I-DEC 2017	010-020-560.30-40	INTERNET SERV GG 301082830 3801 N 1ST AVE	169701	60.67
	I-DEC 2017	010-020-560.30-40	INTERNET SERV GG 301316440 300 EVER UPSTAIRS	169701	3.72
01-005921 IMAGENET CONSULTING LLC					
	I-CNIN192259BMI	010-020-560.30-80	WORK FLOW SOF IMAGE NET CONSULTING	169599	1,405.00
	I-CNIN192571BMI	010-020-560.30-80	WORK FLOW SOF IMAGE NET CONSULTING	169599	1,405.00
	I-CNIN192909BMI	010-020-560.30-80	WORK FLOW SOF IMAGE NET CONSULTING	169599	249.56

DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL: 7,796.96

FUND 010 INFO. TECH. SERVICE FUND TOTAL: 7,796.96

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 009 PARKS & GENERAL SERVICES BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000115 OG&E ELECTRIC SERVICES					
	I-8432283	015-009-532.62-16	FY17 L&W GRAN ELECTRICAL RELOCATE UNDERGROUN	169632	68,997.00
01-000754 OKLA DEPT TRANSPORTATIO					
	I-32983(04)	015-009-532.61-09	FY17 RAILS TO ENGINEERING SERVICES	169641	29,140.00
			DEPARTMENT 009 PARKS & GENERAL SERVICES TOTAL:		98,137.00

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 012 SWIMMING POOL BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004287	WALL ENGINEERING					
		I-2017-96	015-012-536.61-06	FY18 PHASE 1 POOL REHAB PROJECT PHASE 1	169702	10,542.00
				DEPARTMENT 012 SWIMMING POOL	TOTAL:	10,542.00

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 019 GENERAL GOVERNMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551 FIRST UNITED BANK & TRU					
	I-12/2017-SER 2006	015-019-569.85-23	NOTE PAYABLE- PRIN. USSTR SERIES 2006	169577	13,500.00
	I-12/2017-SER 2006	015-019-569.85-23	NOTE PAYABLE- INT. USSTR SERIES 2006	169577	278.46
01-001313 LANDMARK BANK					
	I-12/2017-140500578	015-019-569.85-65	FY17 SWC TRUC INT 2 2016 FREIGHTLINER TRUCKS	169612	551.63
	I-12/2017-140500578	015-019-569.85-65	FY17 SWC TRUC PRIN 2016 FREIGHTLINER TRUCKS	169612	6,055.81
	I-12/2017-40500588	015-019-569.85-69	FY17 SWC 2016 INT. 2017 MACK ROLL OFF	169613	300.79
	I-12/2017-40500588	015-019-569.85-69	FY17 SWC 2016 PRIN. 2017 MACK ROLL OFF	169613	2,951.66
	I-12/2017-414050049	015-019-569.85-63	FY15 (4) PD T PRINCIPAL 4 2015 TAHOES PD	169614	2,715.95
	I-12/2017-414050049	015-019-569.85-63	FY15 (4) PD T INTEREST 4 2015 TAHOES PD	169614	150.91
	I-12/2017-414050057	015-019-569.85-67	FY17 SWC MACK INT. 2017 MACK SIDELOAD TRUCKS	169615	442.07
	I-12/2017-414050057	015-019-569.85-67	FY17 SWC MACK PRIN 2017 MACK SIDELOAD TRUCKS	169615	4,536.38
01-002229 FIRST UNITED BANK & TRU					
	I-12/2017-402677793	015-019-569.85-68	FY17 SWC 2-FO PRIN. 2- 2016 FORD F-350	169582	1,376.28
	I-12/2017-402677793	015-019-569.85-68	FY17 SWC 2-FO INT. 2- 2016 FORD F-350	169582	158.35
01-003224 VISION BANK					
	I-12/2017-428001469	015-019-569.85-62	FY14 STREET D PRIN2 DUMP TRUCKS STREET DEPT	169699	4,672.68
	I-12/2017-428001469	015-019-569.85-62	FY14 STREET D INT 2 DUMP TRUCKS STREET DEPT	169699	164.39
01-005498 RONALD F. ARNETT					
	I-12/2017-C-2013-38	015-019-569.85-61	FY14 OLD COUN COUNTRY CLUB PROPERTY INTEREST	169667	113.58
	I-12/2017-PC201338	015-019-569.85-61	FY14 OLD COUN COUNTRY CLUB PRIN. C-2013-38	169667	5,886.60
01-005935 KARR TUCKPOINTING, LLC					
	I-17099	015-019-569.61-55	FY17 CITY HAL RESURFACING CITY HALL	169611	104,095.00
01-005943 BLUE STAR INTEGRATIVE S					
	I-1705.01.02	015-019-569.61-56	FY17 S.9TH AR ARCHITECTURAL SERVICES	169532	8,162.87
			DEPARTMENT 019 GENERAL GOVERNMENT TOTAL:		156,113.41

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 049 DISPOSAL - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005188	SHEPHERD ENGINEERING DE					
		I-2017-1942	015-049-554.61-65	ENGINEERING S STUDY FOR RECYCLING	169670	3,500.00
				DEPARTMENT 049 DISPOSAL - SOLID WASTE TOTAL:		3,500.00

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 065 EAKER FIELD AIRPORT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005904	DBT TRANSPORTATION SERV					
		I-3247	015-065-503.80-53	FY17 UPGRADE CEILOMETER UDGRADE KIT	169560	26,788.00
				DEPARTMENT 065 EAKER FIELD AIRPORT TOTAL:		26,788.00
				FUND 015 CAPITAL IMPROVEMENTS FUNDTOTAL:		295,080.41

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 017 ECON. DEV. ADMINISTRATION BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-000346 DURANT AREA CHAMBER OF						
	I-DEC 2017 RENT	020-017-537.30-15	OFFICE SPACE	DIA MONTHLY OFFICE RENT	169567	1,225.00
	I-DEC 2017 COPIER	020-017-537.50-50	PHOTOCOPIES	MONTHLY COPIER RENT	169567	160.00
01-000540 AT&T						
	I-12/2017-7608 1	020-017-537.30-31	PHONE & TELEC	ECONOMIC DEVELOPMENT	169525	12.40
01-000620 AT&T MOBILITY (CINGULA						
	I-752164X01012018	020-017-537.30-31	PHONE & TELEC	DIA MONTHLY CELL PHONE BILLING	169527	53.01
01-000944 CRAWFORD & ASSOCIATES P						
	I-11128	020-017-537.20-21	AUDIT FEES (P	AUDIT PREPARATION	169555	909.35
	I-11128 OTHER SERV.	020-017-537.20-21	AUDIT FEES (P	AUDIT PREPARATION	169555	124.64
01-002242 JP MORGAN CHASE - BANK						
	I-0997-9158-1217	020-017-537.50-51	OFFICE SUPPLI	OFFICE SUPPLIES	000000	114.97
	I-0997-9158-1217	020-017-537.70-72	TRAINING & TR	ROADHOUSE--BUSINESS LUNCH	000000	40.29
01-003100 FUELMAN OF SOUTHERN OKL						
	I-12/2017-BG159577	020-017-537.50-52	FUEL	FUEL-ECONOMIC DEVELOPMENT	000000	39.36
01-004143 TOUCHTONE COMMUNICATION						
	I-12/2017-809247222	020-017-537.30-31	PHONE & TELEC	LONG DISTANCE CHGS ECON DEV	169688	0.00
01-005783 PAUL S. BUNTZ						
	I-#2	020-017-537.30-51	CONTRACT LABO	DIA CONSULTANT SERVICES	169648	4,781.25
01-005807 LOUCINDA FRENCH						
	I-DEC 2017	020-017-537.50-62	JANITORIAL SE	BLANKET PO FOR CLEANING	169587	30.00

DEPARTMENT 017 ECON. DEV. ADMINISTRATIONTOTAL: 7,490.27

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 067 INDUSTRIAL PROJECTS BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001602	OKLAHOMA DEPARTMENT OF					
		I-12/2017-10712	020-067-596.66-12	BL - CDBG LOA LOAN 10712 PMT 167 OF 240	169634	2,083.34
		I-12/2017-11124ED87	020-067-596.66-13	CG - CDBG LOA 11124 ED 87	169635	1,666.67
		I-12/2017-12491ES	020-067-596.66-17	ES - CDBG LOA CDBG #12491 - EAGLE SUSPENSION	169636	1,666.48
		I-12/2017-9131CDBG	020-067-596.66-11	CMP - CDBG LO 9131CDBG-EDIF99-	169637	1,250.00
		I-12/2017-CDBG#1210	020-067-596.66-15	EB - CDBG LOA EARTH BIOFUELS CDBG	169638	354.17
01-005269	CHERYL JACKSON					
		I-12/2017-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	169547	594.36
		I-12/2017-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDINAL GLASS LAND PRINCIPAL	169547	1,813.25
01-005270	JOHN JACKSON					
		I-12/2017-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	169610	594.36
		I-12/2017-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDNIAL LAND PURCHASE	169610	1,813.24

DEPARTMENT 067 INDUSTRIAL PROJECTS TOTAL: 11,835.87

FUND 020 DURANT INDUSTRIAL AUTH. TOTAL: 19,326.14

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 101 SPECIAL 911 TAX FUND
DEPARTMENT: 007 911 COMMUNICATIONS CTR. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 AT&T					
	I-12/2017-7608 1	101-007-527.30-31	PHONE & TELEC 911 COMM CENTER	169525	1,261.75
	I-12/2017-E 911	101-007-527.30-31	PHONE & TELEC E-911 PHONE	169525	2,000.36
	I-12/2017-E911 WIRE	101-007-527.30-31	PHONE & TELEC E911 DURANT WIRELESS	169525	212.79
01-000820 OK DEPT OF PUBLIC SAFET					
	I-01-1801175	101-007-527.30-53	COMMUNICATION MONTHLY USER ACCESS FEE	169640	350.00
01-000944 CRAWFORD & ASSOCIATES P					
	I-11128	101-007-527.20-21	PRORATED AUDI AUDIT PREPARATION	169555	151.40
	I-11128 OTHER SERV.	101-007-527.20-21	PRORATED AUDI AUDIT PREPARATION	169555	20.75
01-001671 SOUTHEASTERN ELECTRIC					
	I-DEC 2017	101-007-527.30-33	UTILITIES 911TWR #303-294-6712 16370-016	169676	38.70
	I-DEC 2017	101-007-527.30-33	UTILITIES BOSWELL 1PH 16370-018	169676	0.00
01-002242 JP MORGAN CHASE - BANK					
	I-8820-3809-1217	101-007-527.50-51	OFFICE SUPPLI 911 MISC OFFICE SUPPLY	000000	2.71
01-004826 CHEROKEE TELEPHONE COMP					
	I-12/2017-19791SD91	101-007-527.30-31	PHONE & TELEC PD-911 COMM	169546	281.00
	I-12/2017-2226878	101-007-527.30-31	PHONE & TELEC 911 DLS ACHILLE TOWER	169546	43.25
01-005430 VERIZON WIRELESS					
	I-12/2017-5457-0002	101-007-527.30-53	COMMUNICATION PD AIR CARDS	169696	1,720.51

DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL: 6,083.22

FUND 101 SPECIAL 911 TAX FUND TOTAL: 6,083.22

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274 O'REILLY AUTO PARTS					
	I-0345-336538	206-065-503.50-63	VEHICLE MAINT RADIATOR #DODGE MINI VAN	169626	121.01
	I-0345-336600	206-065-503.50-63	VEHICLE MAINT RADIATOR #DODGE MINI VAN	169626	27.65
	I-0345-336656	206-065-503.50-63	VEHICLE MAINT RADIATOR #DODGE MINI VAN	169626	8.94
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	206-065-503.30-33	UTILITIES AIRPORT 210477682 1435694 64	169644	356.93
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	206-065-503.30-33	UTILITIES AIRPORT	169628	707.90
	I-12/2017-129313772	206-065-503.30-33	UTILITIES DURANT AIRPORT	169628	25.68
	I-12/2017-130578288	206-065-503.30-33	UTILITIES 10 WALDRON DR #N HAN	169628	47.39
	I-12/2017-35948044	206-065-503.30-33	UTILITIES AIRPORT-ELECTRIC	169628	114.44
01-000540 AT&T					
	I-12/2017-7608 1	206-065-503.30-31	PHONE & TELEC AIRPORT	169525	126.89
	I-12/2017-920-0574	206-065-503.30-31	PHONE & TELEC AIRPORT 580-920-0574	169525	200.90
01-000898 INDIAN NATION WHOLESALE					
	I-6818478	206-065-503.50-69	EQUIPMENT & G ICE BAGS	169600	61.90
01-000944 CRAWFORD & ASSOCIATES P					
	I-11128	206-065-503.20-21	PRORATED AUDI AUDIT PREPARATION	169555	271.54
	I-11128 OTHER SERV.	206-065-503.20-21	PRORATED AUDI AUDIT PREPARATION	169555	37.22
01-001204 COUSINS ELECTRONIC SERV					
	I-12152017	206-065-503.30-55	AWOS TELECOM BLANKET PO--AWOS MAINTENANCE	169554	250.00
	I-12152017	206-065-503.50-69	EQUIPMENT & G CEILOMETER INSTALLATION FEE	169554	475.00
01-001861 D/W AVIATION					
	I-110	206-065-503.30-66	OPERATOR'S SH OPERATOR SHARE IN SALES	169556	10,000.00
	I-DEC 2017	206-065-503.30-66	OPERATOR'S SH OPERATOR SHARE IN SALES	169556	1,014.40
01-001951 BETTY ROBERTSON					
	I-105	206-065-503.30-48	JANITORIAL SE AIRPORT JANITORIAL SERVICES	169529	289.33
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	206-065-503.50-52	FUEL FOR SERV FUEL-AIRPORT	000000	58.35
01-003224 VISION BANK					
	I-12/2017-428002756	206-065-503.90-90	FY16 10 T HAN INT. 2016 AIRPORT 10-T-HANGAR	169700	1,233.33
	I-12/2017-428002756	206-065-503.90-89	FY16 10 T HAN PRIN. 2016 AIRPORT 10-T-HANGAR	169700	3,260.09
01-003734 AVFUEL CORPORATION					
	I-DEC 2017	206-065-503.70-84	CREDIT CARD E CREDIT CARD EXPENSE	000000	40.00
	I-DEC 2017	206-065-503.70-86	JET FUEL PURC JET FUEL PURCHASES	000000	34,880.27
	I-DEC 2017	206-065-503.70-87	AVIATION GASO AV GAS PURCHASES	000000	0.00
01-004980 DOUGLASS DISTRIBUTING					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004980	DOUGLASS DISTRIBUTING continued					
		I-DEC 2017	206-065-503.50-52	FUEL FOR SERV AIRPORT	169565	63.14
01-004988	DIRECTTV					
		I-33089439032	206-065-503.30-33	UTILITIES MONTHLY SERVICE AIRPORT	169564	176.23
01-004998	FOUR FEATHERS ALARM, LL					
		I-27293	206-065-503.50-58	TERMINAL BLDG AIRPORT FIRE ALARM MONITORING	169586	39.95
01-005639	QTPOD					
		I-67721	206-065-503.50-58	TERMINAL BLDG 12 ROLLS OF RECEIPT PAPER	169657	86.29
01-005703	BLACKSHARE ENVIRONMENTA					
		I-16090	206-065-503.80-10	FY18 AIRPORT NEPA ENVIRONMENT ASSESSMENT	169531	4,500.00
01-005956	MUNICIPAL CONSULTING G					
		I-DUR1217	206-065-503.80-10	FY18 AIRPORT CONSULTING FEES- RUNWAY	169622	450.00

DEPARTMENT 065 EAKER FIELD TOTAL: 58,924.77

FUND 206 DURANT AIRPORT AUTHORITY TOTAL: 58,924.77

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 210 U A BONDS SINKING FUND
DEPARTMENT: N/A NON-DEPARTMENTAL BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-12/2017-SER 2009A	210-000-101.06-04	2009A INT. A SERIES 2009A INTEREST	169578	15,741.88
		I-12/2017-SER 2009A	210-000-101.06-03	2009A PRIN. SERIES 2009A PRINCIPAL	169578	22,500.00
		I-12/2017-SER 2009B	210-000-101.06-10	2009B INT. AC DCUA SALES/TAX REV 2009B INT	169579	5,430.32
		I-12/2017-SER 2009B	210-000-101.06-09	2009B PRIN. A DCUA SALES/TAX REV 2009B PRIN	169579	7,500.00
01-002229	FIRST UNITED BANK & TRU					
		I-12/2017-400695201	210-000-101.06-13	2010 DCUA INT INT UTILITY SYS SALES TAX REV	169581	14,580.35
		I-12/2017-400695201	210-000-101.06-12	2010 DCUA PRI PRINCIPAL UTILITY SYS SALES TA	169581	21,666.67
		I-12/2017-DCUA 2013	210-000-101.24-03	2013 PRIN. AC 2013 DCUA USSTR NOTE PRINCIPAL	169583	39,166.67
		I-12/2017-DCUA 2013	210-000-101.24-04	2013 INT. ACT 2013 DCUA USSTR NOTE INTEREST	169583	3,338.92
		I-12/2017-DCUA2012A	210-000-101.23-04	2012A INT. AC DCUA 2012A NOTE INTEREST	169584	7,382.92
		I-12/2017-DCUA2012A	210-000-101.23-03	2012A PRIN. A DCUA 2012A NOTE PRINCIPAL	169584	75,833.33

DEPARTMENT NON-DEPARTMENTAL TOTAL: 213,141.06

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 210 U A BONDS SINKING FUND
DEPARTMENT: 046 DCUA 2007 MISC NOTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-12/2017-USSTRN07	210-046-528.90-95	INTEREST EXPE 2007 SALES TAX REVENUE INT	169580	12,815.21
		I-12/2017-USSTRN07	210-046-528.90-96	PRINCIPAL PYM 2007 SALES TAX REVENUE PRIN	169580	22,500.00
				DEPARTMENT 046 DCUA 2007 MISC NOTE TOTAL:		35,315.21
				FUND 210 U A BONDS SINKING FUND TOTAL:		248,456.27

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 215 D.C.F.A. REVENUE FUND
DEPARTMENT: 078 GEN. GOVT. & DEBT SERVICE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000944	CRAWFORD & ASSOCIATES P					
		I-11128	215-078-528.20-21	PRORATED AUDI AUDIT PREPARATION	169555	559.68
		I-11128 OTHER SERV.	215-078-528.20-21	PRORATED AUDI AUDIT PREPARATION	169555	76.71
				DEPARTMENT 078 GEN. GOVT. & DEBT SERVICETOTAL:		636.39
				FUND 215 D.C.F.A. REVENUE FUND TOTAL:		636.39

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 250 C. D. B. G.
DEPARTMENT: 133 16CDBG-ED-CMC-RWD#5 BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002285	OWNER-OPERATORS, INC.					
		I-32005	250-133-596.60-01	16CDBG-ED-CMC BASE ROCK PROJECT631	169647	1,627.69
				DEPARTMENT 133 16CDBG-ED-CMC-RWD#5 TOTAL:		1,627.69

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 250 C. D. B. G.
DEPARTMENT: 134 ODOC16753 STREET IMP BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606639	250-134-596.60-01 16CDBG 16753	FORM MATERIALS #646	169571	51.80
	I-606816	250-134-596.60-01 16CDBG 16753	FORM MATERIALS #646	169571	69.93
	I-606994	250-134-596.60-01 16CDBG 16753	FORM MATERIALS #646	169571	11.33
01-002285 OWNER-OPERATORS, INC.					
	I-31986	250-134-596.60-01 16CDBG 16753	ALABAMA 650 TONS BASEROCK	169647	2,775.96
	I-32004	250-134-596.60-01 16CDBG 16753	ALABAMA 650 TONS BASEROCK	169647	364.85
01-005879 R K HALL LLC / DBA RUST					
	I-119075	250-134-596.60-01 16CDBG 16753	100 YARDS CONCRETE-----ALABAMA	169659	872.00
	I-119643	250-134-596.60-01 16CDBG 16753	100 YARDS CONCRETE-----ALABAMA	169659	30.00
	I-120054	250-134-596.60-01 16CDBG 16753	100 YARDS CONCRETE-----ALABAMA	169659	926.50

DEPARTMENT 134 ODOC16753 STREET IMP TOTAL: 5,102.37

FUND 250 C. D. B. G. TOTAL: 6,730.06

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 315 R.L.WILLIAMS LIBRARY FUND
DEPARTMENT: 015 R.L.WILLIAMS LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2521-9340-1217	315-015-571.50-56	BOOKS, TAPES, SITE LIB. 12/10/17 TO 12/09/18	000000	438.00
				DEPARTMENT 015 R.L.WILLIAMS LIBRARY TOTAL:		438.00
				FUND 315 R.L.WILLIAMS LIBRARY FUNDTOTAL:		438.00

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 024 PUBLIC WORKS ADMIN. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484	PRICE'S PRINTING					
		I-54975	405-024-565.50-51	OFFICE SUPPLI BUSINESS CARDS FOR MARTY COOK	169655	49.00
01-000540	AT&T					
		I-12/2017-7608 1	405-024-565.30-31	PHONE & TELEC PUBLIC WORKS	169525	31.00
01-003100	FUELMAN OF SOUTHERN OKL					
		I-12/2017-BG159577	405-024-565.50-52	FUEL PUBLIC WORKS	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	405-024-565.30-31	PHONE & TELEC LONG DISTANCE CHGS PUB WKS	169688	1.90
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	169565	48.08
01-005430	VERIZON WIRELESS					
		I-12/2017-542025457	405-024-565.30-31	PHONE & TELEC UTILITY 8168 8175 8195 8203	169696	180.38
01-005929	NETWORKFLEET, INC					
		I-OSV000001258307	405-024-565.50-64	GPS FOR PW VE TRACKING SYSTEMS	169623	758.00

DEPARTMENT 024 PUBLIC WORKS ADMIN. TOTAL: 1,068.36

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 025 UTILITY BILLING BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-169956	405-025-550.50-63	VEHICLE MAINT FLAT REPAIR	169542	10.00
01-000624 CINTAS CORP					
	I-618798530	405-025-550.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	15.05
	I-618799224	405-025-550.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	15.05
	I-618799925	405-025-550.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	16.22
01-000919 A & M ENGRAVING & TROPH					
	I-12.06.17	405-025-550.50-51	OFFICE SUPPLI DROP 1 STAMP - MAIL & DROP BOX	169519	22.00
01-001093 TEXOMA BUSINESS SERVICE					
	I-93718	405-025-550.30-51	CONTRACT LABO (1) TEMP WORKER FOR 12 WEEKS	169680	496.00
	I-93752	405-025-550.30-51	CONTRACT LABO (1) TEMP WORKER FOR 12 WEEKS	169680	620.00
	I-93785	405-025-550.30-51	CONTRACT LABO (1) TEMP WORKER FOR 12 WEEKS	169680	449.50
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4871-1217	405-025-550.50-51	OFFICE SUPPLI UTILTIY PAPER SHREDDER	000000	99.88
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0230877-001	405-025-550.50-51	OFFICE SUPPLI PLANNERS, CLIPS, BANK BAGS	169585	103.16
01-005545 RANDY HOLLAR, LLC					
	I-1539	405-025-550.70-72	TRAINING & TR UTILITY/AR INCODE TRAINING	169660	3,999.98
01-005598 DATAPROSE, LLC					
	I-DP1703589	405-025-550.30-32	FREIGHT & POS FREIGHT & POSTAGE	169558	3,932.69
			DEPARTMENT 025 UTILITY BILLING	TOTAL:	9,779.53

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 026 WATER/SEWER LINE MAINT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606128	405-026-551.50-58	BUILDING AND BUILDING MATERIAL, LOCK, LUMBE	169571	13.99
	I-606155	405-026-551.50-58	BUILDING AND BUILDING MATERIAL, LOCK, LUMBE	169571	127.44
	I-606699	405-026-551.50-58	BUILDING AND MISCELLANOUS	169571	58.06
	I-606972	405-026-551.50-58	BUILDING AND MISCELLANOUS	169571	10.56
	I-607092	405-026-551.50-58	BUILDING AND MISCELLANOUS	169571	67.47
	I-607208	405-026-551.50-58	BUILDING AND MISCELLANOUS	169571	20.99
01-000309 US CELLULAR					
	I-DEC 2017	405-026-551.30-31	PHONE & TELEC M/O ON CALL#580-775-2973& 3180	169692	70.70
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-235969	405-026-551.50-63	VEHICLE MAINT BATTERY #74	169604	88.99
01-000540 AT&T					
	I-12/2017-7608 1	405-026-551.30-31	PHONE & TELEC W/S LINE MAINTENANCE	169525	512.13
01-000624 CINTAS CORP					
	I-618798532	405-026-551.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	86.45
	I-618799226	405-026-551.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	86.45
	I-618799927	405-026-551.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	89.96
01-000627 R&D ENT. USED CARS & SA					
	I-12.18.17	405-026-551.50-63	VEHICLE MAINT TAIL LIGHT #METER CAR TAURUS	169658	25.00
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-51645	405-026-551.70-74	SAFETY EQUIPM INSPECTION OF FIRE EXT.	169520	61.00
01-002242 JP MORGAN CHASE - BANK					
	I-8295-6928-1217	405-026-551.50-62	JANITORAL SUP BLANKET	000000	62.46
01-002285 OWNER-OPERATORS, INC.					
	I-32003	405-026-551.50-65	CONCRETE AND STOCK PILE BASE ROCK	169647	1,648.41
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	405-026-551.50-52	FUEL WATER/SEWER-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	405-026-551.30-31	PHONE & TELEC LONG DISTANCE WTR/SWR LN	169688	0.00
01-004272 FASTENAL					
	I-OKDUR71132	405-026-551.70-74	SAFETY EQUIPM STOCKING OF THE MACHINE	169576	1,287.36
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	405-026-551.50-52	FUEL M & O	169565	1,590.52
01-005430 VERIZON WIRELESS					
	I-12/2017-542025457	405-026-551.30-31	PHONE & TELEC M/O JAY NEAL 579-0867	169696	53.17
	I-12/2017-581700003	405-026-551.30-31	PHONE & TELEC M/O DATA LIFT STATIONS	169696	366.18

DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL: 6,327.29

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000263 GRAINGER INC					
	I-9647461780	405-027-552.50-53	CHEMICALS, DR CHEM WIPES	169592	322.60
01-000309 US CELLULAR					
	I-DEC 2017	405-027-552.30-31	PHONE & TELEC WTP ON CALL 580-774-4774	169692	45.03
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-235040	405-027-552.50-63	VEHICLE MAINT BATTERY #600	169604	99.99
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	405-027-552.30-33	UTILITIES WTP	169628	22,528.34
01-000540 AT&T					
	I-12/2017-7608 1	405-027-552.30-31	PHONE & TELEC WTP	169525	12.40
01-000559 START-RITE AUTO ELECTRI					
	I-57616	405-027-552.50-63	VEHICLE MAINT REBUILD ALTERNATOR #600	169678	68.00
01-000624 CINTAS CORP					
	I-618798531	405-027-552.50-54	UNIFORMS WTP UNIFORMS	169549	78.36
	I-618799225	405-027-552.50-54	UNIFORMS WTP UNIFORMS	169549	77.76
	I-618799926	405-027-552.50-54	UNIFORMS WTP UNIFORMS	169549	110.35
01-001080 PETTIT MACHINERY INC					
	I-P30041	405-027-552.50-71	LAKE DURANT R QUICK ATTACH FOR LOADER	169651	150.99
01-002242 JP MORGAN CHASE - BANK					
	I-9469-0317-1217	405-027-552.50-51	OFFICE SUPPLI BLANKET PO-----OFFICE SUPPLIES	000000	120.39
	I-9469-0317-1217	405-027-552.50-61	MINOR TOOLS A MISC. TOOLS	000000	74.76
	I-9469-0317-1217	405-027-552.50-54	UNIFORMS WINTER COATS	000000	209.99
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	405-027-552.50-52	FUEL FUEL-WTP	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	405-027-552.30-31	PHONE & TELEC LONG DISTANCE CHGS WTP	169688	0.08
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	405-027-552.50-52	FUEL WTP	169565	183.27
01-005230 ENVIRONMENTAL RESOURCE					
	I-41117	405-027-552.50-53	CHEMICALS, DR LAB TESTING	169573	195.00
01-005430 VERIZON WIRELESS					
	I-12/2017-581700004	405-027-552.30-31	PHONE & TELEC WTP DATA USAGE SOSU WATER	169696	75.06
01-005440 BRENNTAG SOUTHWEST, INC					
	I-BSW910394	405-027-552.50-53	CHEMICALS, DR WTP CHEMICALS	169534	2,983.73

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005565	EVOQUA WATER TECHNOLOGI					
		I-903351885	405-027-552.50-53	CHEMICALS, DR BLANKET PO--SODIUM CHLORITES	169575	550.00
01-005574	ACCURATE ENVIRONMENTAL					
		I-7L12175	405-027-552.50-53	CHEMICALS, DR LAB TESTING FOR CRYPTO, ECOLI	169521	430.00
01-005889	WATER TECH INC. DBA SOU					
		I-108881	405-027-552.50-53	CHEMICALS, DR BLANKET PO	169705	3,083.14
				DEPARTMENT 027 WATER TREATMENT PLANT TOTAL:		31,399.24

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 028 WWTP BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606969	405-028-553.50-61	MINOR TOOLS A SHOP SUPPLIES	169571	66.97
01-000263 GRAINGER INC					
	I-9643190698	405-028-553.50-69	OTHER EQUIP P WWTP FUSES	169592	333.28
01-000309 US CELLULAR					
	I-DEC 2017	405-028-553.30-31	PHONE & TELEC WWTP ON CALL 580-775-4812	169692	0.00
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-234460	405-028-553.50-63	VEHICLE MAINT HOSE FOR AUX TANK #35	169604	54.99
01-000381 OKLAHOMA NATURAL GAS					
	I-DEC 2017	405-028-553.30-33	UTILITIES WWTP 211477529 2126160 64	169644	351.51
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	405-028-553.30-33	UTILITIES WWTP	169628	11,024.72
	I-12/2017-35948044	405-028-553.30-33	UTILITIES WWTP-1124 DAVIS	169628	244.58
01-000500 RAYMOND'S AUTO SUPPLY I					
	I-474694	405-028-553.50-69	OTHER EQUIP P BLANKET PO---WWTP PARTS	169661	15.12
01-000540 AT&T					
	I-12/2017-7608 1	405-028-553.30-31	PHONE & TELEC WWTP	169525	67.45
01-000624 CINTAS CORP					
	I-618798539	405-028-553.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	65.89
	I-618799233	405-028-553.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	65.29
	I-618799934	405-028-553.50-54	UNIFORMS BLANKET PO FOR UNIFORMS	169549	67.63
01-001132 NORTH CENTRAL LABORATOR					
	I-398833	405-028-553.50-53	CHEMICALS, DR LAB CHEMICALS	169624	1,463.49
01-001511 USA BLUE BOOK					
	I-430074	405-028-553.50-53	CHEMICALS, DR BOD PROBE, MEMBRANE KIT	169694	790.72
01-001671 SOUTHEASTERN ELECTRIC					
	I-DEC 2017	405-028-553.30-33	UTILITIES WWTP 3P.SEWERLIFT 16370-014	169676	32.87
01-002242 JP MORGAN CHASE - BANK					
	I-6993-0767-1217	405-028-553.50-69	OTHER EQUIP P BLOCK HEATERS (KATS HEATERS)	000000	115.89
01-002422 POLYDYNE, INC.					
	I-1191730	405-028-553.50-53	CHEMICALS, DR WWTP CHEMICALS	169654	513.00
01-002840 THE UPS STORE - #4911					
	I-1149	405-028-553.30-32	FREIGHT AND P BLANKET PO--SHIPPING CHARGES	169691	29.98
01-003100 FUELMAN OF SOUTHERN OKL					

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 028 WWTP BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN OF SOUTHERN OKL continued					
		I-12/2017-BG159577	405-028-553.50-52 FUEL	FUEL-WWTP	000000	0.00
01-003452	ESBENSHADE INC					
		I-426565	405-028-553.30-36 SLUDGE DISPOS	SLUDGE DISPOSAL FY 17/18	169574	4,500.00
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	405-028-553.30-31 PHONE & TELEC	LONG DISTANCE CHGS WWTP	169688	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	405-028-553.50-52 FUEL	WWTP	169565	143.71
01-004998	FOUR FEATHERS ALARM, LL					
		I-27293	405-028-553.50-58 BUILDING AND	WWTP ALARM MONITORING	169586	39.95
01-005230	ENVIRONMENTAL RESOURCE					
		I-41088	405-028-553.50-53 CHEMICALS, DR	WWTP	169573	855.00
		I-41284	405-028-553.50-53 CHEMICALS, DR	WWTP	169573	240.00
		I-41425	405-028-553.50-53 CHEMICALS, DR	WWTP	169573	755.00
01-005811	CENTERPOINT ENERGY SERV					
		I-12/2017-63266327	405-028-553.30-33 UTILITIES	USAGE WWTP ACCT.#6327	169544	1,081.87

DEPARTMENT 028 WWTP TOTAL: 22,918.91

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 029 COLLECTION - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-233848	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	55.80
	I-233854	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	11.99
	I-234233	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	22.67
	I-234446	405-029-554.50-63	VEHICLE MAINT BLANKET PO FOR CITY GARAGE	169604	53.30
	I-234682	405-029-554.50-63	VEHICLE MAINT BLANKET PO FOR CITY GARAGE	169604	65.26
	I-234926	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	75.30
	I-234942	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	11.46
	I-235580	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	16.38
	I-235607	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	74.98
	I-235698	405-029-554.50-63	VEHICLE MAINT BLANKET PO	169604	114.97
01-000380 LOCKE SUPPLY COMPANY					
	I-33032556-00	405-029-554.50-58	BUILDING AND LIGHTS, TIMER FOR TRUCK BARN	169616	102.06
01-000540 AT&T					
	I-12/2017-7608 1	405-029-554.30-31	PHONE & TELEC SANITATION	169525	18.60
01-000624 CINTAS CORP					
	I-618798533	405-029-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	169549	133.79
	I-618799227	405-029-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	169549	134.18
	I-618799928	405-029-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	169549	234.00
01-001093 TEXOMA BUSINESS SERVICE					
	I-93718	405-029-554.30-51	CONTRACT LABO (2) TEMP WORKERS	169680	1,139.25
	I-93752	405-029-554.30-51	CONTRACT LABO (2) TEMP WORKERS	169680	1,116.00
	I-93785	405-029-554.30-51	CONTRACT LABO (2) TEMP WORKERS	169680	1,240.00
	I-93815	405-029-554.30-51	CONTRACT LABO (2) TEMP WORKERS	169680	1,240.00
01-002010 DAVIS FLEET PARTS					
	I-651466	405-029-554.50-63	VEHICLE MAINT RADIATOR & BELT TENSIONER #13	169559	962.83
	I-651965	405-029-554.50-63	VEHICLE MAINT ENGINE MOUNT #5	169559	386.20
01-002068 RED RIVER FORD LINCOLN					
	I-5030389	405-029-554.50-63	VEHICLE MAINT BRAKE LINE #230	169663	24.50
01-002242 JP MORGAN CHASE - BANK					
	I-2532-5980-1217	405-029-554.70-74	SAFETY EQUIPM SAFETY JACKETS	000000	476.00
	I-2532-5980-1217	405-029-554.50-58	BUILDING AND REFRIGERATOR	000000	224.14
01-002347 WHOLESALE EQUIPMENT					
	I-053478	405-029-554.50-61	MINOR TOOLS A WELDING SUPPLIES	169707	109.90
	I-053479	405-029-554.50-61	MINOR TOOLS A WELDING SUPPLIES	169707	4.89
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	405-029-554.50-52	FUEL SOLID WASTE COLLECTION-FUEL	000000	0.00
01-003102 ROLL OFFS USA OF AMERIC					
	I-0041419-IN	405-029-554.50-79	DUMPSTERS (4) 2 YD DUMPSTERS	169666	1,740.00

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 029 COLLECTION - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003490	WILLIAMS REFUSE EQUIPME					
		I-4596	405-029-554.50-83 POLYCARTS	POLYCART WHEELS & LIDS	169708	1,768.79
01-004143	TOUCHTONE COMMUNICATION					
		I-12/2017-809247222	405-029-554.30-31 PHONE & TELEC	LONG DISTANCE SANITATION	169688	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-DEC 2017	405-029-554.50-52 FUEL	SW COLLECTION	169565	5,217.04
				DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL:		16,774.28

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 030 UTILITY GENERAL ADMIN. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000493 OK DEPT OF ENVIRONMENTA					
	I-61013435	405-030-555.70-18	OKLA SOLID WA DEQ QUARTERLY FEES	169639	4,620.54
01-000944 CRAWFORD & ASSOCIATES P					
	I-11128	405-030-555.20-21	PRORATED AUDI AUDIT PREPARATION	169555	3,650.11
	I-11128 OTHER SERV.	405-030-555.20-21	PRORATED AUDI AUDIT PREPARATION	169555	500.29
01-001112 RURAL WATER DIST #5					
	I-NOV 2017	405-030-555.30-10	RURAL WATER C RWD #5 COLLECTION FEE	169668	459.93
01-001951 BETTY ROBERTSON					
	I-105	405-030-555.30-48	JANITORIAL SE STREET & S/W JANITORIAL	169529	35.82
			DEPARTMENT 030 UTILITY GENERAL ADMIN. TOTAL:		9,266.69

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 031 "LAKE DURANT" BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-001671	SOUTHEASTERN ELECTRIC						
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE GATE TRAILER 16370-003	169676	192.04
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE 16370-004	169676	209.80
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE PICNIC AREA 16370-006	169676	40.94
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE CG WATER TOWER 16370-010	169676	199.20
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE RV PADS 16370-012	169676	141.72
01-003100	FUELMAN OF SOUTHERN OKL						
		I-12/2017-BG159577	405-031-552.50-52	FUEL	FUEL-LAKE DURANT	000000	0.00
01-003189	BRYAN CO RWD #2						
		I-DEC 2017	405-031-552.30-33	UTILITIES	LAKE DURANT ACCT #1833	169535	201.85
		I-DEC 2017	405-031-552.30-33	UTILITIES	WARD ACCT #1834	169535	29.30
01-003402	MICHAEL WARD						
		I-970190	405-031-552.30-51	CONTRACT LABO	LAKE DURANT CONTRACT LABOR	169703	1,520.85
01-004980	DOUGLASS DISTRIBUTING						
		I-DEC 2017	405-031-552.50-52	FUEL	LAKE DURANT	169565	9.01

DEPARTMENT 031 "LAKE DURANT" TOTAL: 2,544.71

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 049 DISPOSAL - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000322 TNM AUTOMOTIVE					
	I-45049	405-049-554.70-59	LANDFILL EQUI RESURFACE FLYWHEEL #8	169685	55.00
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-233427	405-049-554.70-59	LANDFILL EQUI U BOLTS #68	169604	136.60
	I-233591	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	77.22
	I-233767	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	21.87
	I-233771	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	86.74
	I-233988	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	175.68
	I-234197	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	3.00
	I-234247	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	85.29
	I-234301	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	11.21
	I-234572	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	335.97
	I-235690	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	39.28
	I-235695	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	10.45
	I-235697	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	95.21
	I-235702	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	104.14
	I-235747	405-049-554.70-59	LANDFILL EQUI BLANKET PO	169604	4.32
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	405-049-554.30-33	UTILITIES LANDFILL	169628	0.00
01-000540 AT&T					
	I-12/2017-7608 1	405-049-554.30-31	PHONE & TELEC LANDFILL	169525	0.00
01-000624 CINTAS CORP					
	I-618798540	405-049-554.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	121.46
	I-618799234	405-049-554.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	120.26
	I-618799935	405-049-554.50-54	UNIFORMS BLANKET PO--UNIFORMS	169549	124.55
01-000816 PUSH & PULL POWER					
	I-11558	405-049-554.70-59	LANDFILL EQUI REBUILD HOOK CYLINDER #20	169656	900.00
01-000909 WESTSIDE TRUCK REPAIR					
	I-1215171	405-049-554.70-59	LANDFILL EQUI PARTS AND LABOR #38	169706	644.87
	I-128173	405-049-554.70-59	LANDFILL EQUI REPAIRS #39	169706	1,179.25
01-001059 DUB ROSS COMPANY INC					
	I-0107402-IN	405-049-554.50-58	BUILDING AND 30X18 CULVERT FOR LANDFILL	169566	328.50
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-51612	405-049-554.70-74	SAFETY EQUIPM RECERTIFICATION ON FIRE EXT.	169520	99.00
01-002010 DAVIS FLEET PARTS					
	I-650933	405-049-554.70-59	LANDFILL EQUI PTO AND PUMP #33	169559	1,597.00
	I-651288	405-049-554.70-59	LANDFILL EQUI FRONT SPRING STACK #68	169559	468.02
	I-652023	405-049-554.70-59	LANDFILL EQUI BLANKET PO FOR TRAILERS	169559	697.42
	I-652051	405-049-554.70-59	LANDFILL EQUI BLANKET PO FOR TRAILERS	169559	215.92
	I-652139	405-049-554.70-59	LANDFILL EQUI CLUTCH KIT #8	169559	634.28

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 049 DISPOSAL - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002010 DAVIS FLEET PARTS continued					
	I-652296	405-049-554.70-59	LANDFILL EQUI YOKE, UJOINT, SEAL #16	169559	50.00
01-002961 SOUTHERN OK REGIONAL DI					
	I-0000642751	405-049-554.30-44	SOLID WASTE D DISPOSAL FEES	169674	40,480.09
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	405-049-554.50-52	FUEL FUEL-LANDFILL	000000	0.00
01-003102 ROLL OFFS USA OF AMERIC					
	I-0041185-IN	405-049-554.70-59	LANDFILL EQUI BLANKET PO--TRANSFER STATION R	169666	515.25
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	405-049-554.30-31	PHONE & TELEC LONG DISTANCE LANDFILL	169688	0.01
01-004203 MCCRAW'S OIL & PROPANE					
	I-138073	405-049-554.50-65	OILS & LUBRIC 130 GALLONS HYDRAULIC OIL	169618	715.00
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	405-049-554.50-52	FUEL LANDFILL/SW DISP	169565	350.85
	I-DEC 2017 LANDFILL	405-049-554.50-52	FUEL FUEL FOR TANKS AT LANDFILL	169565	5,511.45
01-005035 MIKE'S A-PLUS AUTO SERV					
	I-0001994	405-049-554.70-59	LANDFILL EQUI TOWING #8	169620	207.01
01-005073 GRAHAM TRUCK TIRE CENTE					
	I-505328	405-049-554.70-59	LANDFILL EQUI TIRES #38	169591	794.72
01-005437 YELLOWHOUSE MACHINERY C					
	I-290652	405-049-554.70-59	LANDFILL EQUI RADIATOR CAP #1050C DOZER	169710	122.58

DEPARTMENT 049 DISPOSAL - SOLID WASTE TOTAL: 57,119.47

FUND 405 DURANT UTILITIES AUTH. TOTAL: 157,198.48

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 010 RECREATIONAL MARKETING BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
		I-2313-4871-1217	500-010-534.55-03	CONCESSION MI HOT DOG RIGHT SIDE ROLLER MOTO	000000	163.81
				DEPARTMENT 010 RECREATIONAL MARKETING TOTAL:		163.81

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 011 DURANT MULTI-SPORTS CMPLX BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-606544	500-011-535.50-58	BUILDING & GR DMSC	169571	26.72
	I-606812	500-011-535.50-58	BUILDING & GR DMSC	169571	4.29
	I-606825	500-011-535.50-58	BUILDING & GR DMSC	169571	17.47
01-000309 US CELLULAR					
	I- DEC 2017	500-011-535.30-31	PHONE & TELEC DMSC 580-775-2390	169692	37.22
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-233640	500-011-535.50-69	OTHER EQUIP P 16 HP MOTOR FOR GROOM MACHINE	169604	1,385.00
01-000450 OKLAHOMA GAS AND ELECTR					
	I-12/2017- 35948058	500-011-535.30-33	UTILITIES EXP MULTI-SPORTS	169628	1,276.65
01-000525 THE SIGN DEPOT,LLC					
	I-20167	500-011-535.50-58	BUILDING & GR DMSC GATE SIGNS	169683	199.74
01-000540 AT&T					
	I-12/2017-7608 1	500-011-535.30-31	PHONE & TELEC DMSC	169525	115.14
01-000624 CINTAS CORP					
	I-618798537	500-011-535.50-54	UNIFORMS DMSC UNIFORMS	169549	27.41
	I-618799231	500-011-535.50-54	UNIFORMS DMSC UNIFORMS	169549	27.41
	I-618799932	500-011-535.50-54	UNIFORMS DMSC UNIFORMS	169549	28.19
01-000944 CRAWFORD & ASSOCIATES P					
	I-11128	500-011-535.20-21	PRORATED AUDI AUDIT PREPARATION	169555	110.36
	I-11128 OTHER SERV.	500-011-535.20-21	PRORATED AUDI AUDIT PREPARATION	169555	15.12
01-002831 BLACKBURN PLUMBING					
	I-P121017.26	500-011-535.50-58	BUILDING & GR BLANKET FOR PORTABLE TOILETS	169530	130.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	500-011-535.50-52	FUEL FUEL-MULTISPORTS COMPLEX	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	500-011-535.30-33	UTILITIES EXP LONG DISTANCE DMSC	169688	0.00
01-004203 MCCRAW'S OIL & PROPANE					
	I-135079	500-011-535.50-58	BUILDING & GR PROPANE HEATER ON PUMP HOUSE	169618	134.00
01-004980 DOUGLASS DISTRIBUTING					
	I-DEC 2017	500-011-535.50-52	FUEL DMSC	169565	42.86

DEPARTMENT 011 DURANT MULTI-SPORTS CMPLXTOTAL: 3,577.58

FUND 500 MULTI-SPORTS COMPLEX TOTAL: 3,741.39

PACKET: 08887 AP CLAIMS 01/10/2017
VENDOR SET: 01
FUND : 610 CEMETERY OPERATIONS FUND
DEPARTMENT: 050 HIGHLAND CEMETERY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000378 JAMES' GLASS OF DURANT					
	I-9214	610-050-572.50-58	BUILDING AND REPAIR BUILDING WINDOW	169603	50.61
01-000540 AT&T					
	I-12/2017-7608 1	610-050-572.30-31	PHONE & TELEC CEMETERY	169525	0.00
01-001671 SOUTHEASTERN ELECTRIC					
	I-DEC 2017	610-050-572.30-33	UTILITIES CMTRY OFFICE/SHOP 16370-005	169676	0.00
	I-DEC 2017	610-050-572.30-33	UTILITIES CMTRY SEC. LIGHT 16370-013	169676	10.69
01-003100 FUELMAN OF SOUTHERN OKL					
	I-12/2017-BG159577	610-050-572.50-52	FUEL CEMETERY-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-12/2017-809247222	610-050-572.30-31	PHONE & TELEC LONG DISTANCE CHGS CEMTRY	169688	0.00
01-005842 3B GRAVE SERVICE, LLC					
	I-MOTE LOT 2191,SP 6	610-050-572.70-60	PRE-PAID DIST PRE-PAID OPEN/CLOSE CASKET	169518	300.00

DEPARTMENT 050 HIGHLAND CEMETERY TOTAL: 361.30

FUND 610 CEMETERY OPERATIONS FUND TOTAL: 361.30

REPORT GRAND TOTAL: 925,880.13

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	OVER BUDG
2017-2018	001-001-513.30-31	PHONE & TELECOMMUNICATION	232.60	2,200	779.63		509,905	289,752.43	
	001-001-513.50-51	OFFICE SUPPLIES	230.08	4,000	2,500.97		509,905	289,752.43	
	001-002-514.30-31	PHONE & TELECOMMUNICATION	64.50	900	622.45		153,289	84,720.39	
	001-002-514.30-32	FREIGHT AND POSTAGE	686.70	5,000	2,165.77		153,289	84,720.39	
	001-002-514.50-64	FUEL	0.00	0	0.00		153,289	84,720.39	
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.89	20	0.70-	Y	178,495	88,295.31	
	001-003-515.50-51	OFFICE SUPPLIES	7.41	1,300	796.78		178,495	88,295.31	
	001-003-515.70-72	TRAINING AND TRAVEL	819.27	13,000	4,956.40		178,495	88,295.31	
	001-004-516.30-77	INTERNAL LEGAL SVCS	6,772.50	60,000	1,837.50-	Y	73,350	8,531.00	
	001-005-521.30-31	PHONE & TELECOMMUNICATION	659.92	10,000	6,051.53		5,004,522	2,593,263.76	
	001-005-521.30-33	UTILITIES	1,642.25	30,000	13,313.97		5,004,522	2,593,263.76	
	001-005-521.30-48	JANITORIAL SERVICES CONTRA	2,170.00	26,130	90.00		5,004,522	2,593,263.76	
	001-005-521.30-54	PD VEHICLE GPS HARDWARE &	634.50	11,500	0.00		5,004,522	2,593,263.76	
	001-005-521.50-51	OFFICE SUPPLIES	510.62	7,500	4,035.05		5,004,522	2,593,263.76	
	001-005-521.50-52	FUEL	5,086.32	65,000	24,013.41		5,004,522	2,593,263.76	
	001-005-521.50-57	MMBRSHIP/LCNSE/CRTFCATION/	270.00	3,500	1,877.00		5,004,522	2,593,263.76	
	001-005-521.50-58	BUILDING MAINTENANCE	244.17	10,000	2,903.95		5,004,522	2,593,263.76	
	001-005-521.50-62	JANITORAL SUPPLIES	151.31	5,000	2,600.00		5,004,522	2,593,263.76	
	001-005-521.50-63	VEHICLE MAINTENANCE	1,616.36	60,000	30,378.39		5,004,522	2,593,263.76	
	001-005-521.50-74	(D) DRUG DOG, EQUIP., SUPP	42.00	2,000	1,300.00		5,004,522	2,593,263.76	
	001-005-521.50-80	FORENSIC EQUIPMENT	31.10	2,000	300.00-	Y	5,004,522	2,593,263.76	
	001-005-521.70-72	TRAINING AND TRAVEL	313.95	25,000	20,676.98		5,004,522	2,593,263.76	
	001-005-521.70-81	BRYAN CO. JAIL PAYMENT	5,290.00	80,000	0.00		5,004,522	2,593,263.76	
	001-006-523.30-15	VETERINARY SERVICES	100.00	750	270.00-	Y	101,360	63,477.86	
	001-006-523.50-52	FUEL	254.79	6,000	3,939.84		101,360	63,477.86	
	001-006-523.50-63	VEHICLE MAINTENANCE	0.00	1,500	1,324.76		101,360	63,477.86	
	001-006-523.50-69	OTHER EQUIP PARTS & MAINT	58.23	4,000	3,497.75		101,360	63,477.86	
	001-007-517.50-51	OFFICE SUPPLIES	280.14	1,500	401.86		151,685	108,670.10	
	001-008-522.30-31	PHONE & TELECOMMUNICATION	215.55	4,500	3,212.00		3,104,643	1,573,567.44	
	001-008-522.30-32	FREIGHT & POSTAGE	44.07	400	138.29		3,104,643	1,573,567.44	
	001-008-522.30-33	UTILITIES	1,840.07	25,000	12,386.83		3,104,643	1,573,567.44	
	001-008-522.30-34	ANNUAL FIRE ALARM MONITORI	119.85	1,400	327.00-	Y	3,104,643	1,573,567.44	
	001-008-522.30-48	JANITORIAL SERVICES CONTRA	104.96	1,260	0.49		3,104,643	1,573,567.44	
	001-008-522.50-52	FUEL	1,079.13	15,000	5,441.47		3,104,643	1,573,567.44	
	001-008-522.50-57	MMBRSHIP/LCNSE/CRTFCATION/	165.00	3,500	955.00		3,104,643	1,573,567.44	
	001-008-522.50-58	BUILDING AND MAINTENANCE	180.00	12,000	8,009.20		3,104,643	1,573,567.44	
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	1,217.95	51,000	41,314.57		3,104,643	1,573,567.44	
	001-008-522.50-62	JANITORAL SUPPLIES	526.19	5,700	2,851.52		3,104,643	1,573,567.44	
	001-008-522.50-63	VEHICLE MAINTENANCE	849.66	20,000	9,493.71		3,104,643	1,573,567.44	
	001-008-522.50-68	SAFETY CLOTHING	121.80	25,000	21,520.00		3,104,643	1,573,567.44	
	001-008-522.70-72	TRAINING AND TRAVEL	439.30	15,000	3,228.41		3,104,643	1,573,567.44	
	001-008-522.70-80	PAGERS & RADIOS	140.00	6,000	1,184.67		3,104,643	1,573,567.44	
	001-009-532.30-31	PHONE & TELECOMMUNICATION	137.17	1,900	1,099.01		823,290	396,124.44	
	001-009-532.30-33	UTILITIES	1,197.80	20,000	14,230.99		823,290	396,124.44	
	001-009-532.50-52	FUEL	1,654.58	20,000	6,532.10		823,290	396,124.44	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	001-009-532.50-54	UNIFORMS	147.48	5,700	1,413.00-	Y	823,290	396,124.44	
	001-009-532.50-58	BUILDING AND MAINTENANCE	150.99	5,000	455.71-	Y	823,290	396,124.44	
	001-009-532.50-61	MINOR TOOLS AND EQUIPMENT	30.20	5,000	3,338.44		823,290	396,124.44	
	001-009-532.50-63	VEHICLE MAINTENANCE	530.53	5,000	3,367.02		823,290	396,124.44	
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	1,999.26	7,000	1,174.61		823,290	396,124.44	
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	130.00	30,000	28,500.00		823,290	396,124.44	
	001-012-536.30-31	PHONE & TELECOMMUNICATION	84.84	1,000	490.96		90,660	32,023.49	
	001-012-536.30-33	UTILITIES	18.74	3,000	2,891.04		90,660	32,023.49	
	001-013-512.30-78	MC BAD DEBT COLLECTION FE	921.50	20,000	40.00		152,097	58,806.40	
	001-013-512.30-79	DIGITICKET SERVICE AGREEME	2,050.00	25,000	195.00-	Y	152,097	58,806.40	
	001-014-525.20-55	NUISANCE ABATEMENT SERVICE	500.00	18,000	1,900.00		445,419	251,291.70	
	001-014-525.30-31	PHONE & TELECOMMUNICATION	67.53	400	135.20-	Y	445,419	251,291.70	
	001-014-525.50-51	OFFICE SUPPLIES	39.00	1,500	1,015.34		445,419	251,291.70	
	001-014-525.50-52	FUEL	106.03	2,000	1,142.69		445,419	251,291.70	
	001-014-525.50-57	MMBRSHIP/LCNSE/CRTFCATION/	135.00	3,000	472.26		445,419	251,291.70	
	001-015-571.30-31	PHONE & TELECOMMUNICATION	436.85	5,000	2,220.66		681,631	346,694.99	
	001-015-571.30-33	UTILITIES	113.04	8,000	3,653.48		681,631	346,694.99	
	001-015-571.50-32	POSTAGE & FREIGHT	15.99	2,500	900.00		681,631	346,694.99	
	001-015-571.50-51	OFFICE SUPPLIES	367.74	10,000	1,502.90		681,631	346,694.99	
	001-015-571.50-56	BOOKS AND PUBLICATIONS	1,866.26	50,000	12,780.56		681,631	346,694.99	
	001-015-571.50-58	BUILDING AND MAINTENANCE	326.73	20,000	2,312.09		681,631	346,694.99	
	001-015-571.50-61	MINOR TOOLS AND EQUIPMENT	79.20	2,500	1,500.00		681,631	346,694.99	
	001-015-571.70-35	STATE AID EXPENDITURES	274.16	19,000	14,513.60		681,631	346,694.99	
	001-015-571.70-72	TRAINING AND TRAVEL	236.74	4,500	3,272.02		681,631	346,694.99	
	001-016-541.30-31	PHONE & TELECOMMUNICATION	58.54	500	151.31		1,007,603	453,565.74	
	001-016-541.30-51	CONTRACT LABOR	1,452.00	30,000	8,947.00		1,007,603	453,565.74	
	001-016-541.50-49	COMPUTER SOFTWARE & ACCES.	1,800.00	4,200	600.00		1,007,603	453,565.74	
	001-016-541.50-52	FUEL	3,239.85	45,000	18,801.77		1,007,603	453,565.74	
	001-016-541.50-54	UNIFORMS	405.38	7,500	1,327.92-	Y	1,007,603	453,565.74	
	001-016-541.50-58	BUILDING AND MAINTENANCE	224.14	1,000	368.43		1,007,603	453,565.74	
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	227.17	7,000	1,669.36		1,007,603	453,565.74	
	001-016-541.50-63	VEHICLE MAINTENANCE	727.13	30,000	7,865.88-	Y	1,007,603	453,565.74	
	001-016-541.50-71	DRAINAGE MAINTENANCE	41.00	8,000	962.64		1,007,603	453,565.74	
	001-016-541.50-73	SIGNAL LIGHT MAINTENANCE	2,292.43	32,000	17,147.63		1,007,603	453,565.74	
	001-016-541.50-83	SIDEWALK & CURB REPAIR	70.00	750	701.00-	Y	1,007,603	453,565.74	
	001-016-541.50-95	PAVING MAINTENANCE	1,825.83	60,000	19,106.35		1,007,603	453,565.74	
	001-016-541.70-74	SAFETY EQUIPMENT	576.83	3,500	1,559.00		1,007,603	453,565.74	
	001-018-519.30-31	PHONE & TELECOMMUNICATION	375.41	9,000	6,730.43		305,595	175,142.00	
	001-018-519.30-33	UTILITIES	175.84	12,000	10,634.66		305,595	175,142.00	
	001-018-519.50-49	COMPUTER SOFTWARE & ACCES.	358.80	1,500	1,141.20		305,595	175,142.00	
	001-018-519.50-52	FUEL	303.04	4,000	1,829.37		305,595	175,142.00	
	001-018-519.50-58	BUILDING AND MAINTENANCE	392.52	5,000	2,331.20		305,595	175,142.00	
	001-018-519.50-61	MINOR TOOLS & EQUIP	299.96	6,500	5,485.74		305,595	175,142.00	
	001-018-519.50-69	EQUIP MAINT & PARTS	10.11	2,000	565.00		305,595	175,142.00	
	001-018-519.50-70	NEW SIREN MAINT	286.69	10,000	9,000.00		305,595	175,142.00	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	OVER BUDG
	001-019-569.20-21	PRORATED AUDIT & FIN. CONS	4,679.06	42,129	167.52		3,039,947	2,643,928.83	
	001-019-569.20-24	EMPL. PHYSICALS & DRUG TES	2,294.51	5,000	3,000.00-	Y	3,039,947	2,643,928.83	
	001-019-569.30-31	PHONE SERVICE - COMMON COS	1,855.34	20,000	8,805.57		3,039,947	2,643,928.83	
	001-019-569.30-33	UTILITIES	20,152.97	220,000	100,174.43		3,039,947	2,643,928.83	
	001-019-569.30-38	ADVERTISING- GEN FUND	933.86	6,000	1,785.90		3,039,947	2,643,928.83	
	001-019-569.30-48	JANITORIAL SERVICES CONTRA	1,540.49	18,500	14.08		3,039,947	2,643,928.83	
	001-019-569.30-53	C OF C TOURISM CONTRACT	2,500.00	5,000	0.00		3,039,947	2,643,928.83	
	001-019-569.30-69	MUNICIPAL CODE UPDATE	40.00	5,000	2,035.70		3,039,947	2,643,928.83	
	001-019-569.30-90	SALES TAX REV COMPLIANCE A	621.00	5,000	0.00		3,039,947	2,643,928.83	
	001-019-569.50-52	GENERAL GOV COMMON FUEL CO	2.07	200	161.59		3,039,947	2,643,928.83	
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	3,079.13	15,000	6,101.27		3,039,947	2,643,928.83	
	001-019-569.50-62	JANITORIAL SUPPLIES	447.72	3,000	1,000.00		3,039,947	2,643,928.83	
	001-019-569.70-21	VEHICLE REGISTRATION FEES	7.56	500	300.00		3,039,947	2,643,928.83	
	001-019-569.70-22	COUNCIL MEMBER COMPENSATIO	600.00	12,000	4,500.00		3,039,947	2,643,928.83	
	001-019-569.70-24	CITIZEN TRANSPARENCY	8,600.90	10,000	1,290.00-	Y	3,039,947	2,643,928.83	
	001-019-569.70-45	MAIN STREET PROGRAM MATCH	350.00	30,000	3,650.00		3,039,947	2,643,928.83	
	001-019-569.70-60	UBCC FEES DUE TO STATE OF	104.00	2,500	1,056.00		3,039,947	2,643,928.83	
	001-019-569.70-61	C.L.E.E.T. LAW ENF. TRAINI	2,614.32	0	12,917.00-	Y	3,039,947	2,643,928.83	
	001-019-569.70-73	EMPLOYEE AWARDS PROGRAM	600.00	2,500	206.68		3,039,947	2,643,928.83	
	001-019-569.70-75	EMPLOYEE EVENT PROGRAM	1,434.99	7,500	5,730.14		3,039,947	2,643,928.83	
	001-019-569.70-77	A & G MISCELLANEOUS	63.00	20,000	16,681.00		3,039,947	2,643,928.83	
	001-021-541.30-31	PHONE & TELECOMMUNICATION	6.20	100	62.96		292,125	155,908.68	
	001-021-541.50-52	FUEL	105.89	2,200	1,343.82		292,125	155,908.68	
	001-021-541.50-54	UNIFORMS	299.33	4,000	151.61		292,125	155,908.68	
	001-021-541.50-58	BUILDING AND MAINTENANCE	90.00	7,000	5,154.75		292,125	155,908.68	
	001-021-541.50-61	MINOR TOOLS AND EQUIPMENT	395.00	6,000	4,900.00		292,125	155,908.68	
	001-021-541.50-69	OTHER EQUIP PARTS & MAINT	64.99	6,000	2,497.10		292,125	155,908.68	
	001-021-541.50-71	OIL AND LUBRICANTS	2,717.75	40,000	19,348.82		292,125	155,908.68	
	001-023-592.30-33	UTILITIES	787.30	15,000	6,807.27		23,250	9,762.32	
	001-023-592.30-58	SECURITY MAINTENANCE	29.95	250	110.00-	Y	23,250	9,762.32	
	001-023-592.50-58	BUILDING AND MAINTENANCE	116.24	6,500	1,719.00		23,250	9,762.32	
	010-020-560.30-31	PHONE & TELECOMMUNICATIONS	292.13	3,300	2,022.56		612,271	244,789.69	
	010-020-560.30-35	COPIER LEASE & USE FEES	615.90	35,000	2,950.00-	Y	612,271	244,789.69	
	010-020-560.30-40	INTERNET SERVICE / GMAIL	1,049.90	17,500	8,539.78		612,271	244,789.69	
	010-020-560.30-51	CONTRACT LABOR	1,500.00	11,000	3,000.00		612,271	244,789.69	
	010-020-560.30-80	WORK FLOW SOFTWARE	3,059.56	25,000	5,145.28		612,271	244,789.69	
	010-020-560.50-69	OTHER EQUIP PARTS & MAINT	511.08	12,000	7,601.00		612,271	244,789.69	
	010-020-560.50-70	PHOTOCOPY PAPER	249.90	3,000	2,039.22		612,271	244,789.69	
	010-020-560.80-03	NETWORK HARDWARE UPGRADE	518.49	8,500	4,537.47		612,271	244,789.69	
	015-009-532.61-09	FY17 RAILS TO TRAILS	29,140.00	99,158	70,018.00		373,172	253,830.57	
	015-009-532.62-16	FY17 L&W GRANT EXP CA PARK	68,997.00	182,900	92,698.57		373,172	253,830.57	
	015-012-536.61-06	FY18 PHASE 1 POOL REHABILI	10,542.00	305,000	255,270.00		305,000	255,270.00	
	015-019-569.61-55	FY17 CITY HALL BRICK V. RE	104,095.00	150,000	45,905.00		2,016,449	1,322,250.54	
	015-019-569.61-56	FY17 S.9TH ARTS DIST.NEA G	8,162.87	75,000	0.00		2,016,449	1,322,250.54	
	015-019-569.85-23	NOTE PAYABLE-LANDFILL PROP	13,778.46	165,004	68,798.93		2,016,449	1,322,250.54	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	OVER BUDG
	015-019-569.85-61	FY14 OLD COUNTRY CLUB PROP	6,000.18	72,002	30,000.74		2,016,449	1,322,250.54	
	015-019-569.85-62	FY14 STREET DUMP TRUCKS (2	4,837.07	58,045	24,185.51		2,016,449	1,322,250.54	
	015-019-569.85-63	FY15 (4) PD TAHOES/ W EQUI	2,866.86	34,403	14,334.98		2,016,449	1,322,250.54	
	015-019-569.85-65	FY17 SWC TRUCKS PKG. DEBT	6,607.44	79,290	33,037.92		2,016,449	1,322,250.54	
	015-019-569.85-67	FY17 SWC MACK SIDELOAD TRU	4,978.45	59,741	24,891.85		2,016,449	1,322,250.54	
	015-019-569.85-68	FY17 SWC 2-FORD F-350 TRCU	1,534.63	18,416	7,673.59		2,016,449	1,322,250.54	
	015-019-569.85-69	FY17 SWC 2016 MACK ROLLOFF	3,252.45	39,030	16,262.85		2,016,449	1,322,250.54	
	015-049-554.61-65	ENGINEERING STUDY - LANDFI	3,500.00	35,000	0.00		73,396	38,396.00	
	015-065-503.80-53	FY17 UPGRADE AWOS CEILOMET	26,788.00	26,788	0.00		2,741,310	2,509,287.80	
	020-017-537.20-21	AUDIT FEES (PRORATED)	1,033.99	10,000	473.68		274,192	101,335.22	
	020-017-537.30-15	OFFICE SPACE RENT	1,225.00	14,700	5,965.00		274,192	101,335.22	
	020-017-537.30-31	PHONE & TELECOMMUNICATION	65.41	900	508.30		274,192	101,335.22	
	020-017-537.30-51	CONTRACT LABOR	4,781.25	0	15,070.00-	Y	274,192	101,335.22	
	020-017-537.50-50	PHOTOCOPIES	160.00	2,500	1,540.00		274,192	101,335.22	
	020-017-537.50-51	OFFICE SUPPLIES	114.97	1,000	745.08		274,192	101,335.22	
	020-017-537.50-52	FUEL	39.36	1,000	670.07		274,192	101,335.22	
	020-017-537.50-62	JANITORIAL SERVICES	30.00	360	0.00		274,192	101,335.22	
	020-017-537.70-72	TRAINING & TRAVEL	40.29	5,000	3,944.19		274,192	101,335.22	
	020-067-596.66-11	CMP - CDBG LOAN PMT. EXP.	1,250.00	15,000	6,250.00		4,260,356	4,177,399.90	
	020-067-596.66-12	BL - CDBG LOAN PMT. EXP.	2,083.34	25,000	10,416.62		4,260,356	4,177,399.90	
	020-067-596.66-13	CG - CDBG LOAN PMT. EXP.	1,666.67	20,000	8,333.31		4,260,356	4,177,399.90	
	020-067-596.66-15	EB - CDBG LOAN PMT. EXP.	354.17	4,250	1,770.81		4,260,356	4,177,399.90	
	020-067-596.66-17	ES - CDBG LOAN PMT. EXP.	1,666.48	20,000	8,334.64		4,260,356	4,177,399.90	
	020-067-596.68-01	CG LAND ACQUISITION COSTS	4,815.21	57,783	24,076.52		4,260,356	4,177,399.90	
	101-007-527.20-21	PRORATED AUDIT FEES	172.15	1,550	6.20		868,723	533,120.86	
	101-007-527.30-31	PHONE & TELECOMMUNICATION	3,799.15	42,000	19,241.39		868,723	533,120.86	
	101-007-527.30-33	UTILITIES	38.70	1,100	862.60		868,723	533,120.86	
	101-007-527.30-53	COMMUNICATION SERVICE FEES	2,070.51	40,000	15,839.76		868,723	533,120.86	
	101-007-527.50-51	OFFICE SUPPLIES EXPENSE	2.71	2,000	1,600.00		868,723	533,120.86	
	206-065-503.20-21	PRORATED AUDIT FEES	308.76	2,778	9.12		1,348,679	853,189.44	
	206-065-503.30-31	PHONE & TELECOMMUNICATION	327.79	3,500	1,536.29		1,348,679	853,189.44	
	206-065-503.30-33	UTILITIES	1,428.57	21,000	9,209.10		1,348,679	853,189.44	
	206-065-503.30-48	JANITORIAL SERVICES	289.33	4,000	528.00		1,348,679	853,189.44	
	206-065-503.30-55	AWOS TELECOM & MAINT CONTR	250.00	10,000	90.00		1,348,679	853,189.44	
	206-065-503.30-66	OPERATOR'S SHARE IN SALES	11,014.40	120,000	0.00		1,348,679	853,189.44	
	206-065-503.50-52	FUEL FOR SERVICE TRUCK	121.49	2,000	1,170.98		1,348,679	853,189.44	
	206-065-503.50-58	TERMINAL BLDG. MAINTENANCE	126.24	4,000	2,362.41		1,348,679	853,189.44	
	206-065-503.50-63	VEHICLE MAINTENANCE	157.60	1,000	475.33		1,348,679	853,189.44	
	206-065-503.50-69	EQUIPMENT & GROUNDS MAINT.	536.90	15,000	5,903.94		1,348,679	853,189.44	
	206-065-503.70-84	CREDIT CARD EXPENSE	40.00	17,000	11,351.71		1,348,679	853,189.44	
	206-065-503.70-86	JET FUEL PURCHASES	34,880.27	300,000	173,490.09		1,348,679	853,189.44	
	206-065-503.70-87	AVIATION GASOLINE PURCHASE	0.00	150,000	102,326.60		1,348,679	853,189.44	
	206-065-503.80-10	FY18 AIRPORT PRJ MISC. EXP	4,950.00	0	5,750.00-	Y	1,348,679	853,189.44	
	206-065-503.90-89	FY16 10 T HANGAR PRNCP PYM	3,260.09	39,339	16,654.45		1,348,679	853,189.44	
	206-065-503.90-90	FY16 10 T HANGAR INT EXPEN	1,233.33	14,583	5,813.61		1,348,679	853,189.44	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	210-000-101.06-03	2009A PRIN. ACT- FBI 1010	22,500.00						
	210-000-101.06-04	2009A INT. ACT- FBI 10106	15,741.88						
	210-000-101.06-09	2009B PRIN. ACT- FBI 10115	7,500.00						
	210-000-101.06-10	2009B INT. ACT- FBI 10116	5,430.32						
	210-000-101.06-12	2010 DCUA PRINCIPAL ACT101	21,666.67						
	210-000-101.06-13	2010 DCUA INTREST ACT FBI1	14,580.35						
	210-000-101.23-03	2012A PRIN. ACT- FBI 10173	75,833.33						
	210-000-101.23-04	2012A INT. ACT.- FBI 10174	7,382.92						
	210-000-101.24-03	2013 PRIN. ACT- FBI 10193	39,166.67						
	210-000-101.24-04	2013 INT. ACT. FBI 10194	3,338.92						
	210-046-528.90-95	INTEREST EXPENSE	12,815.21	152,773	62,056.29		428,607	177,890.29	
	210-046-528.90-96	PRINCIPAL PYMTS 2007 US ST	22,500.00	273,334	115,834.00		428,607	177,890.29	
	215-078-528.20-21	PRORATED AUDIT FEES	636.39	5,731	23.92		3,284,459	2,555,319.37	
	250-133-596.60-01	16CDBG-ED-CMC-RWD#5	1,627.69	138,304	124,592.92		138,304	124,592.92	
	250-134-596.60-01	16CDBG 16753 STREET IMP	5,102.37	194,800	118,155.57		194,800	118,155.57	
	315-015-571.50-56	BOOKS, TAPES, VIDEOS	438.00	6,368	5,479.73		52,447	51,558.73	
	405-024-565.30-31	PHONE & TELECOMMUNICATION	213.28	350	932.67-	Y	188,183	118,448.99	
	405-024-565.50-51	OFFICE SUPPLIES	49.00	1,000	951.00		188,183	118,448.99	
	405-024-565.50-52	FUEL	48.08	750	361.24		188,183	118,448.99	
	405-024-565.50-64	GPS FOR PW VEHICLES	758.00	12,000	31.46		188,183	118,448.99	
	405-025-550.30-32	FREIGHT & POSTAGE	3,932.69	45,000	9,833.95		545,149	238,932.06	
	405-025-550.30-51	CONTRACT LABOR	1,565.50	0	7,564.00-	Y	545,149	238,932.06	
	405-025-550.50-51	OFFICE SUPPLIES	225.04	2,500	164.28		545,149	238,932.06	
	405-025-550.50-54	UNIFORMS	46.32	1,400	19.90-	Y	545,149	238,932.06	
	405-025-550.50-63	VEHICLE MAINTENANCE	10.00	0	110.00-	Y	545,149	238,932.06	
	405-025-550.70-72	TRAINING & TRAVEL	3,999.98	5,000	1,926.16-	Y	545,149	238,932.06	
	405-026-551.30-31	PHONE & TELECOMMUNICATION	1,002.18	9,000	2,750.01		836,728	467,130.58	
	405-026-551.50-52	FUEL	1,590.52	7,000	5,886.44-	Y	836,728	467,130.58	
	405-026-551.50-54	UNIFORMS	262.86	7,000	145.02		836,728	467,130.58	
	405-026-551.50-58	BUILDING AND MAINTENANCE	298.51	1,000	1,484.82-	Y	836,728	467,130.58	
	405-026-551.50-62	JANITORAL SUPPLIES	62.46	1,000	200.00		836,728	467,130.58	
	405-026-551.50-63	VEHICLE MAINTENANCE	113.99	20,000	13,452.63		836,728	467,130.58	
	405-026-551.50-65	CONCRETE AND AGGREGATE	1,648.41	10,000	3,964.53		836,728	467,130.58	
	405-026-551.70-74	SAFETY EQUIPMENT	1,348.36	5,000	2,851.64		836,728	467,130.58	
	405-027-552.30-31	PHONE & TELECOMMUNICATION	132.57	2,500	1,701.93		1,090,025	467,364.40	
	405-027-552.30-33	UTILITIES	22,528.34	250,000	96,975.37		1,090,025	467,364.40	
	405-027-552.50-51	OFFICE SUPPLIES	120.39	1,000	80.91		1,090,025	467,364.40	
	405-027-552.50-52	FUEL	183.27	5,000	3,518.13		1,090,025	467,364.40	
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	7,564.47	300,000	60,224.39		1,090,025	467,364.40	
	405-027-552.50-54	UNIFORMS	476.46	5,000	387.98-	Y	1,090,025	467,364.40	
	405-027-552.50-61	MINOR TOOLS AND EQUIPMENT	74.76	6,000	5,292.73		1,090,025	467,364.40	
	405-027-552.50-63	VEHICLE MAINTENANCE	167.99	3,000	1,865.30		1,090,025	467,364.40	
	405-027-552.50-71	LAKE DURANT REPAIR & MAINT	150.99	4,000	3,699.01		1,090,025	467,364.40	
	405-028-553.30-31	PHONE & TELECOMMUNICATION	67.45	2,500	2,097.00		825,991	349,709.17	
	405-028-553.30-32	FREIGHT AND POSTAGE	29.98	1,000	200.00		825,991	349,709.17	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	OVER BUDG
	405-028-553.30-33	UTILITIES	12,735.55	150,000	56,936.62		825,991	349,709.17	
	405-028-553.30-36	SLUDGE DISPOSAL	4,500.00	90,000	0.00		825,991	349,709.17	
	405-028-553.50-52	FUEL	143.71	3,500	2,322.41		825,991	349,709.17	
	405-028-553.50-53	CHEMICALS, DRUGS, AND LAB	4,617.21	60,000	30,613.48		825,991	349,709.17	
	405-028-553.50-54	UNIFORMS	198.81	4,500	418.70-	Y	825,991	349,709.17	
	405-028-553.50-58	BUILDING AND MAINTENANCE	39.95	13,500	11,450.72		825,991	349,709.17	
	405-028-553.50-61	MINOR TOOLS AND EQUIPMENT	66.97	4,500	3,628.25		825,991	349,709.17	
	405-028-553.50-63	VEHICLE MAINTENANCE	54.99	3,000	2,399.75		825,991	349,709.17	
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	464.29	80,000	17,034.70		825,991	349,709.17	
	405-029-554.30-31	PHONE & TELECOMMUNICATION	18.60	500	388.87		974,524	510,639.69	
	405-029-554.30-51	CONTRACT LABOR	4,735.25	15,000	7,958.57-	Y	974,524	510,639.69	
	405-029-554.50-52	FUEL	5,217.04	70,000	26,514.68		974,524	510,639.69	
	405-029-554.50-54	UNIFORMS	501.97	9,500	2,803.28-	Y	974,524	510,639.69	
	405-029-554.50-58	BUILDING AND MAINTENANCE	326.20	6,000	5,002.37		974,524	510,639.69	
	405-029-554.50-61	MINOR TOOLS AND EQUIPMENT	114.79	3,000	2,006.64		974,524	510,639.69	
	405-029-554.50-63	VEHICLE MAINTENANCE	1,875.64	60,000	20,298.23		974,524	510,639.69	
	405-029-554.50-79	DUMPSTERS	1,740.00	30,000	16,026.50		974,524	510,639.69	
	405-029-554.50-83	POLYCARTS	1,768.79	40,000	21,767.06		974,524	510,639.69	
	405-029-554.70-74	SAFETY EQUIPMENT	476.00	5,000	2,547.67		974,524	510,639.69	
	405-030-555.20-21	PRORATED AUDIT FEES	4,150.40	37,367	146.48		7,569,836	5,223,565.63	
	405-030-555.30-10	RURAL WATER COLLECTION FEE	459.93	6,000	0.00		7,569,836	5,223,565.63	
	405-030-555.30-48	JANITORIAL SERVICES CONTRA	35.82	430	0.13		7,569,836	5,223,565.63	
	405-030-555.70-18	OKLA SOLID WASTE DISPOSAL	4,620.54	12,500	12,587.22-	Y	7,569,836	5,223,565.63	
	405-031-552.30-33	UTILITIES	1,014.85	10,000	4,049.00		37,500	11,620.86	
	405-031-552.30-51	CONTRACT LABOR	1,520.85	18,000	250.20-	Y	37,500	11,620.86	
	405-031-552.50-52	FUEL	9.01	2,000	1,927.15		37,500	11,620.86	
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.01	0	0.05-	Y	1,154,530	254,476.11	
	405-049-554.30-33	UTILITIES	0.00	1,000	346.53		1,154,530	254,476.11	
	405-049-554.30-44	SOLID WASTE DISPOSAL FEES	40,480.09	500,000	0.00		1,154,530	254,476.11	
	405-049-554.50-52	FUEL	5,862.30	80,000	54,902.28		1,154,530	254,476.11	
	405-049-554.50-54	UNIFORMS	366.27	5,500	1,780.00-	Y	1,154,530	254,476.11	
	405-049-554.50-58	BUILDING AND MAINTENANCE	328.50	11,000	797.27-	Y	1,154,530	254,476.11	
	405-049-554.50-65	OILS & LUBRICANTS	715.00	5,000	445.00-	Y	1,154,530	254,476.11	
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	9,268.30	70,000	9,851.00-	Y	1,154,530	254,476.11	
	405-049-554.70-74	SAFETY EQUIPMENT	99.00	1,000	331.22		1,154,530	254,476.11	
	500-010-534.55-03	CONCESSION MINOR TOOLS & E	163.81	5,000	3,623.19		142,026	73,262.71	
	500-011-535.20-21	PRORATED AUDIT FEES	125.48	1,128	6.13		551,340	391,488.84	
	500-011-535.30-31	PHONE & TELECOMMUNICATIONS	152.36	3,000	2,066.58		551,340	391,488.84	
	500-011-535.30-33	UTILITIES EXPENSE	1,276.65	18,000	10,154.27		551,340	391,488.84	
	500-011-535.50-52	FUEL	42.86	3,000	2,653.44		551,340	391,488.84	
	500-011-535.50-54	UNIFORMS	83.01	1,800	1,298.04-	Y	551,340	391,488.84	
	500-011-535.50-58	BUILDING & GROUNDS MAINTEN	512.22	25,000	14,666.11		551,340	391,488.84	
	500-011-535.50-69	OTHER EQUIP PARTS & MAINT	1,385.00	4,000	2,015.00		551,340	391,488.84	
	610-050-572.30-31	PHONE & TELECOMMUNICATION	0.00	0	0.00		54,300	28,950.26	
	610-050-572.30-33	UTILITIES	10.69	150	68.81		54,300	28,950.26	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
	610-050-572.50-52	FUEL	0.00	500	500.00	54,300	28,950.26
	610-050-572.50-58	BUILDING AND MAINTENANCE	50.61	1,000	171.59	54,300	28,950.26
	610-050-572.70-60	PRE-PAID DISTRIBUT TO GRVE	300.00	7,200	6,150.00	54,300	28,950.26
	** 2017-2018 YEAR TOTALS **		925,880.13				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-001	CITY ADMINISTRATION	462.68
001-002	CITY CLERK DEPARTMENT	751.20
001-003	CITY TREASURER DEPT.	827.57
001-004	LEGAL SERVICES-ATTORNEY	6,772.50
001-005	POLICE - LAW ENFORCEMENT	18,662.50
001-006	POLICE - ANIMAL CONTROL	413.02
001-007	FINANCE DEPARTMENT	280.14
001-008	FIRE DEPARTMENT	7,043.53
001-009	PARKS, REC. & GEN. SVCS.	5,978.01
001-012	CITY SWIMMING POOL	103.58
001-013	MUNICIPAL COURT	2,971.50
001-014	COMMUNITY DEVELOPMENT	847.56
001-015	PUBLIC LIBRARY	3,716.71
001-016	STREET DEPARTMENT	12,940.30
001-018	CIVIL EMERGENCY MGMT.	2,202.37
001-019	GENERAL GOVERNMENT	52,520.92
001-021	CITY GARAGE	3,679.16
001-023	SENIOR CITIZENS CENTER	933.49
001 TOTAL	GENERAL FUND	121,106.74
010-020	INFO. TECH. SERVICE DEPT.	7,796.96
010 TOTAL	INFO. TECH. SERVICE FUND	7,796.96
015-009	PARKS & GENERAL SERVICES	98,137.00
015-012	SWIMMING POOL	10,542.00
015-019	GENERAL GOVERNMENT	156,113.41
015-049	DISPOSAL - SOLID WASTE	3,500.00
015-065	EAKER FIELD AIRPORT	26,788.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
015 TOTAL	CAPITAL IMPROVEMENTS FUND	295,080.41
020-017	ECON. DEV. ADMINISTRATION	7,490.27
020-067	INDUSTRIAL PROJECTS	11,835.87
020 TOTAL	DURANT INDUSTRIAL AUTH.	19,326.14
101-007	911 COMMUNICATIONS CTR.	6,083.22
101 TOTAL	SPECIAL 911 TAX FUND	6,083.22
206-065	EAKER FIELD	58,924.77
206 TOTAL	DURANT AIRPORT AUTHORITY	58,924.77
210	NON-DEPARTMENTAL	213,141.06
210-046	DCUA 2007 MISC NOTE	35,315.21
210 TOTAL	U A BONDS SINKING FUND	248,456.27
215-078	GEN. GOVT. & DEBT SERVICE	636.39
215 TOTAL	D.C.F.A. REVENUE FUND	636.39
250-133	16CDBG-ED-CMC-RWD#5	1,627.69
250-134	ODOC16753 STREET IMP	5,102.37
250 TOTAL	C. D. B. G.	6,730.06
315-015	R.L.WILLIAMS LIBRARY	438.00
315 TOTAL	R.L.WILLIAMS LIBRARY FUND	438.00
405-024	PUBLIC WORKS ADMIN.	1,068.36
405-025	UTILITY BILLING	9,779.53
405-026	WATER/SEWER LINE MAINT.	6,327.29
405-027	WATER TREATMENT PLANT	31,399.24
405-028	WWTP	22,918.91

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
405-029	COLLECTION - SOLID WASTE	16,774.28
405-030	UTILITY GENERAL ADMIN.	9,266.69
405-031	"LAKE DURANT"	2,544.71
405-049	DISPOSAL - SOLID WASTE	57,119.47
405 TOTAL	DURANT UTILITIES AUTH.	157,198.48
500-010	RECREATIONAL MARKETING	163.81
500-011	DURANT MULTI-SPORTS CMPLX	3,577.58
500 TOTAL	MULTI-SPORTS COMPLEX	3,741.39
610-050	HIGHLAND CEMETERY	361.30
610 TOTAL	CEMETERY OPERATIONS FUND	361.30
	** TOTAL **	925,880.13

NO ERRORS

** END OF REPORT **

PACKET: 08880 AP MANUAL 12/12/17

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 002 CITY CLERK DEPARTMENT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000616	US POST OFFICE					
		I-2018 PO BOX	001-002-514.30-32	FREIGHT AND P ANNULA PO BOX MAIL SERVICE	169490	236.00
				DEPARTMENT 002 CITY CLERK DEPARTMENT	TOTAL:	236.00
				FUND 001 GENERAL FUND	TOTAL:	236.00

PACKET: 08880 AP MANUAL 12/12/17

VENDOR SET: 01

FUND : 020 DURANT INDUSTRIAL AUTH.

DEPARTMENT: 017 ECON. DEV. ADMINISTRATION BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005783	PAUL S. BUNTZ					
		I-#1	020-017-537.30-51	CONTRACT LABO DIA CONSULTANT SERVICES	169489	5,366.41
				DEPARTMENT 017 ECON. DEV. ADMINISTRATIONTOTAL:		5,366.41
				FUND 020 DURANT INDUSTRIAL AUTH. TOTAL:		5,366.41
				REPORT GRAND TOTAL:		260,751.53

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2017-2018	001-002-514.30-32	FREIGHT AND POSTAGE	236.00	5,000	2,165.77		153,289	93,034.63	
	005-066-569.20-05	HEALTH INSURANCE PREMIUM	255,149.12	0	248,863.52-	Y	4,140,450	2,372,195.05	
	020-017-537.30-51	CONTRACT LABOR	5,366.41	0	15,070.00-	Y	274,192	109,747.09	
	** 2017-2018 YEAR TOTALS **		260,751.53						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-002	CITY CLERK DEPARTMENT	236.00
001 TOTAL	GENERAL FUND	236.00
005-066	EMPLOYEE HEALTH INS.	255,149.12
005 TOTAL	EMPLOYEE INSURANCE FUND	255,149.12
020-017	ECON. DEV. ADMINISTRATION	5,366.41
020 TOTAL	DURANT INDUSTRIAL AUTH.	5,366.41
	** TOTAL **	260,751.53

NO ERRORS

** END OF REPORT **

Agenda Item: 2.c.

The City of Durant

Grants Department

Memorandum

Date: 12/15/2017
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Consider Approval of the 2018 Citizen Participation Plan

This document is required annually for each CDBG application to implement identified activities at time of grant application, including public hearings to inform citizens of the proposed grant project and encourage citizen participation.

The approved 2018 Citizen Participation Plan will meet necessary action for all CDBG applications applied for during 2018.

For any CDBG eligible project applied for during 2018, the approved FY 18 Citizen Participation Plan activities will be implemented, as part of the application process. When a CDBG grant is funded, the Citizen Participation Plan elements are to also be included for the closeout public hearing.

Council Information / Action Requested

Consider Adoption Of The 2018 Citizen Participation Plan - Required For 2018 Community Development Block Grant (CDBG) Applications And Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will ensure the FY 18 Citizen Participation Plan elements are part of any CDBG application and closeout process throughout 2018.

ATTACHMENTS:

Description	Type	Upload Date
2018 Citizen Participation Plan	Cover Memo	1/2/2018

2018 CITIZEN PARTICIPATION PLAN
Community Development Block Grant (CDBG) Projects

City of Durant

The City of Durant intends to implement a **Citizen Participation Plan** to participate in the CDBG application process during 2018 to accomplish the following objectives:

A. Provide for and encourage citizen participation, particularly by low and moderate-income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:

1. Providing frequent and timely public notices of the 2018 CDBG program activities by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the appropriate City Council Agenda and City of Durant's website - **http://www.durant.org/**

2. Adopting a comprehensive CDBG Statement of Needs.

3. Conducting a Special Public Hearing to inform citizens of the proposed 2018 CDBG project and authorizing the Mayor to sign CDBG application documents in a formal City Council meeting.

B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:

1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.

2. The range of activities that may be undertaken with those funds.

3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate-income persons.

4. The proposed 2018 CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Durant in accordance with Section 104(d)(1) and (2) of the Act.

5. The basis on which the City of Durant may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Durant and does not necessarily include providing funding to such groups.

This requirement will be accomplished by discussing the 2018 CDBG proposal during regular or specially called Council meetings and in one formal public hearing prior to the submittal of the City of Durant's 2018 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2018 CDBG process will be maintained in the Durant City Hall by the City Clerk and will be available upon request for review by the public. A brief summary of the proposed 2018 CDBG project will be available for public review after the Durant City Council has considered project approval.

C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and one (1) at the end of the grant period if the City of Durant receives funding, that discusses the City of Durant's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped.

1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Durant's 2018 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited.

2. Notice will be given seven (7) to ten (10) days in advance of this hearing by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the City of Durant's website. A second hearing will be held at the end of the grant period if the City of Durant is funded in the 2018 CDBG process. Notices for second public hearing will be posted in the same locations as the application public hearing.

D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2018 CDBG process. The City of Durant does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.

E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Durant's funding request and on activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) day notice for all public meetings and hearings in connection with the City of Durant's 2018 CDBG application or project closeout process is believed by the City of Durant to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Durant will use to provide a timely, written response to such complaints or grievances. Citizens with comments or grievances on the 2018 CDBG process may submit them in writing or in person at the Durant City Hall during regular business hours or may call the City Clerk at 580.931.6645. The City of Durant will respond to such comments or grievances within fifteen (15) working days, when practicable.

By formally adopting this 2018 Citizen Participation Plan, the City Clerk accepts the responsibility for implementing its provisions. The City of Durant further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2018 CDBG Funds Program.

Adopted this 9th day of January 2018 by the City Council of the City of Durant.

_____
Jerry L. Tomlinson, Mayor

ATTEST:

_____
Cynthia Price, City Clerk

Agenda Item: 2.d.

The City of Durant

Office of City Clerk

Memorandum

Date:	12/20/2017
To:	Mayor and City Council
From:	David Houser, Chief of Police
Re:	Consider Approval of Resolution 2017-31 Determining Need for and Authorizing Acquisition of Call Taking Equipment Via A Lease-Purchase Agreement in Order to Update City of Durant, OK 911 Communications Systems for the Benefit of the Citizens of City of Durant, OK

Council Information / Action Requested

Approval of Resolution 2017-31 Determining Need for and Authorizing Acquisition of Call Taking Equipment Via A Lease-Purchase Agreement in Order to Update City of Durant, Oklahoma 911 Communications Systems for the Benefit of the Citizens of City of Durant, Oklahoma

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Obtain signatures and place of record.

ATTACHMENTS:

Description	Type	Upload Date
Resolution #2017-31	Exhibit	12/21/2017

RESOLUTION 2017-31

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA DETERMINING NEED FOR AND AUTHORIZING ACQUISITIONOF CALL- TAKING EQUIPMENT VIA A LEASE-PURCHASE AGREEMENT IN ORDER TO UPDATE CITY OF DURANT, OKLAHOMA 911 COMMUNICATIONS SYSTEMS FOR THE BENEFIT OF THE CITIZENS OF CITY OF DURANT, OKLAHOMA.

WHEREAS, on the 12th day of December, 2017, City of Durant, Oklahoma met in regular session with the following members:

Jerry Tomlinson, Mayor and Council Member Ward 1, Chad Hitchcock, Vice Mayor and Council Member At Large; Destry Hawthorne, Council Member Ward 4; Mike Dills, Council Member Ward 3; and Oden Grube, Council Member Ward 2, and;

WHEREAS, this Council has determined that a true and very real need exists for the acquisition of the Equipment or other personal property described in the Lease between **CITY OF DURANT, OKLAHOMA** (Lessee) and Motorola Solutions, Inc. (Lessor) which equipment will improve and enhance emergency communications within City of Durant, Oklahoma, and;

WHEREAS, this Council has further determined that the Lease, substantially in the form presented to this meeting, is in the best interests of the Lessee for the acquisition of such Equipment or other personal property, and that sufficient financial resources exist to meet the Lessee's obligations thereunder, and;

WHEREAS, the signatures referenced in the Lease from the designated individuals for the Governing Body of the Lessee evidence the adoption by the Governing Body of this Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA, THAT:

1. Need having been determined, and the Lease-Purchase Agreement, Communications System Agreement and other pertinent documents with exhibits and schedules having been reviewed and approved by counsel, the Governing Board hereby approves the entering into of the Lease by the Lessee and hereby designates and authorizes execution of the Lease and other related documents as required by Oklahoma law, including any escrow agreement, necessary to the consummation of the transactions contemplated by the Lease.

2. Signature(s) appearing on the Lease and other documents shall be evidence of this Board's approval of the terms and conditions therein and of authorization by this Board through this Resolution to enter into said agreement(s).

RESOLVED THIS THE 9TH DAY OF JANUARY, 2018
CITY OF DURANT, OKLAHOMA CITY COUNCIL

_____
Jerry L. Tomlinson – Mayor

Attest: _____
Cynthia J. Price - City Clerk

Agenda Item: 2.e.

The City of Durant

Grants Department

Memorandum

Date:	1/3/2018
To:	Mayor and City Council
From:	Rebecca Collins, Grants Coordinator
Re:	Consideration For Support And Approval To Submit 2017 Assistance To Firefighters Grant (AFG) Applications For Both The Vehicle Acquisition And Operational and Firefighter Safety Equipment Categories.

The 2017 Homeland Security FEMA **Assistance to Firefighters Grant (AFG)** application was released on December 26 and is due February 2, 2018.

A fire department is allowed to submit an application for: (1) Vehicle Acquisition AND (2) Operational and Firefighter Safety Equipment. Even though the program is extremely competitive, it is possible to receive an award in both categories during the same grant cycle.

Chief Joines is requesting support to apply for SCBA air pack equipment and a 1500 GPM Pumper vehicle through the 2017 AFG program. Upon an award, the grant and FEMA calculated cash match will provide funding for the following:

1500 GPM Custom Pumper Truck -

Cost estimate: $425,000 Cash Match: $ 38,636 (source to be determined upon award)

SCBA Air Packs (18 Units) -

Cost estimate: $120,000 Cash Match: $10,909 (utilize County Fire Tax)

- FEMA has 12 months beyond Feb 2 to award the grants.
- Upon an award, there is a 12 month grant performance period to expend the funds, with an allowance for an extension if necessary.
- With awards expected to begin mid-year 2018, it would be highly unlikely there would be any expenditure related to these projects before July 1.
- The project expenditures could potentially over-lap two (2) fiscal budget years.

Council Information / Action Requested

Consideration For Support And Approval To Submit 2017 Assistance To Firefighters Grant (AFG) Applications For Both The Vehicle Acquisition And Operational and Firefighter Safety Equipment Categories.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca to complete both applications to submit electronically by Feb 2, 2018.

Excerpt from Section 9.1 (b) of the Master Defined Benefit Plan

Authorized Agent: An Authorized Agent shall be designated in writing by the Committee and shall act as the agent of the Employer (but not the agent of the Trustees or the Trust Service Provider of the Fund) in matters pertaining to the Plan and the Fund, to centralize in one person the local administration and coordination thereof, and to file payroll and contribution information, to file claims, forms and applications for Employees, and to advise Employees, the Employer and the Committee. The Authorized Agent, under the control and direction of the Committee, shall have such general duties as the Employer and the Committee may deem necessary and proper for such purposes, which duties shall include but not be limited to, the following:

1. To coordinate the deduction of Employee contributions and to see that Employer and Employee contributions are properly received as such by the City Treasurer of the Plan and by him forwarded promptly to the Fund for management and investment;

2. To forward any communications directed to Employees and Beneficiaries by the Trustees, the Trust Service Provider or the Fund;

3. To lend assistance to Employees and Beneficiaries in filing applications for benefits, and in communicating with the Employer, the Committee and the Trustees or the Trust Service Provider of the Fund and to forward such communications to the addressees;

4. To keep the Employer and Committee informed regarding Employer contribution rates and funds required to meet the costs of the Plan;

5. To assist the Committee in determining whether or not Employees are eligible for participation in the Plan;

6. To certify at the direction of the Committee that an Employee is on an Authorized Leave of Absence, paid or unpaid; and

7. To file at the direction of the Committee a petition or nomination, and cast a ballot for election of Trustees of the Fund.

OKLAHOMA MUNICIPAL RETIREMENT FUND

NOTICE OF AUTHORIZED AGENT

An Authorized Agent shall be designated in writing by the Plan's Retirement Committee (governing body) and shall act as the agent of the Employer in matters pertaining to the Plan and the Fund to centralize in one person the local administration and coordination of Plan activities including contribution and payroll information, forms and applications for Plan participants, and to assist Participants, the Employer and Committee regarding Plan matters. Refer to the back of this form or the plan document for specific duties.

Name of Municipality or Municipal Entity	City of Durant
Federal Tax I.D. Number	736005186
Approved Authorized Agent (please print)	J. Gregory Buckley
Title	Administrative Services Director
Authorized Agent's Signature	
Effective Date	12-4-17
Mailing Address	P.O. Box 578, Durant OK 74701
Phone Number	580-931-6649
Fax Number	580-924-8955
E-Mail Address	gbuckley@durant.org

Other Correspondents, title and phone number if different than above:

_____

_____

_____

The undersigned hereby certifies that the foregoing information was introduced before the _____ governing body) of _____, Oklahoma, and was duly approved on the _____ day of _____, 20_____.

City of _____

By: _____

Title: _____
(Mayor or Chairman)

_____ Certified by: _____

Date (Seal) City Clerk

The City of Durant

Deputy City Manager of Administration

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: Greg Buckley, Administrative Services Director
Re: Consider Approval of IAFF, Local 3061 Fiscal Year 2017-18 Collective Bargaining Agreement and Authorize Mayor to Sign, or Take Any Other Appropriate Action

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The IAFF, Local 3061 representatives and the City met to discuss and reach agreement on Fiscal Year 2017-18 Collective Bargaining Agreement. The parties tentatively agreed to roll, or make no changes, to Fiscal Year 2016-17 Collective Bargaining Agreement. The Union made a request for a one-time stipend of $1,000.00, with no permanent adjustment to wages or the wage scale.

At the December 2017 Council meeting, City Council authorized the City Manager to continue to negotiate with IAFF, Local 3061 on terms for new Fiscal Year Agreement and a one-time stipend.

Both City Manager and IAFF, Local 3061 have reached agreement on rolling the terms of the FY 2016-17 CBA with a one-time stipend of $1,000.00 per firefighter/employee. Presented within this agenda item is the FY 2017-18 CBA with new term of July 1, 2017 to June 30, 2018. A separate agenda item will present a Memorandum of Understanding approving the $1,000.00 one-time stipend.

Council Information / Action Requested

Approve IAFF, Local 3061 Fiscal Year 2017-18 Collective Bargaining Agreement and Authorize Mayor to Sign.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
IAFF CBA FY 17-18	Cover Memo	1/3/2018

AGREEMENT BETWEEN

CITY OF DURANT, OKLAHOMA, EMPLOYER

AND

LOCAL 3061, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, UNION

AFL-CIO/CLC, BARGAINING AGENT

FISCAL YEAR 2017 - 2018

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ARTICLE 1
PURPOSE OF AGREEMENT

It is the intent and purpose of this Agreement, entered into by and between the CITY OF DURANT, OKLAHOMA, hereinafter referred to as EMPLOYER, and LOCAL NO. 3061, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, AFL-CIO/CLC, hereinafter referred to as UNION, to achieve and maintain harmonious relations between the parties hereto and to provide for the equitable and orderly adjustment of grievances which may arise during the term of this agreement.

ARTICLE 2
AUTHORITY AND TERM

Section 1. The Employer and the Union have, by these presents, reduced to writing the collective bargaining agreement resulting from negotiations entered into by the Employer and the Union.

Section 2. This Agreement shall become effective on July 1, 2017, and shall have a one-year term, through June 30, 2018.

Section 3. Whenever wages, rate of pay, or any other matters requiring appropriation of monies by the Employer are included as a matter of collective bargaining, it shall be the obligation of the Union to serve written notice of request for collective bargaining on the Employer at least one hundred twenty (120) days prior to the last day on which monies can be appropriated by the Employer to cover the Agreement period which is the subject of the collective bargaining procedure.

Section 4. It shall be the obligation of the Employer and the Union to meet at a reasonable time and confer in good faith with representatives of the Union or the Employer requesting a meeting for purpose of collective bargaining.

Section 5. In the event the Union and the Employer are unable, within thirty (30) business days from and including the date of the first meeting, to reach an agreement, any and all unresolved issues may be submitted to arbitration at the request of either party.

ARTICLE 3
RECOGNITION

Section 1. The Employer recognizes the Union as the sole and exclusive Bargaining Agent for all permanent firefighters of the Fire Department, except the Fire Chief and one designated Administrative Assistant.

Title II Article LI Sec. 51-102-1. Definition of a Firefighter:

> "Fire fighters and police officers" shall mean the permanent paid members of any fire department or police department in any municipality within the State of Oklahoma but shall not include the chief of police and an administrative assistant and the chief of the fire department and an administrative assistant. The administrative assistant shall be that person so designated by the chief of the police department. "Police officers" as used herein shall be those persons as defined in Section 11-50-101 of this title.

ARTICLE 4
GRIEVANCE PROCEDURE

Section 1. The Union or any employee covered under this Agreement may file a grievance within ten (10) business days of alleged occurrence, as hereinafter defined, and shall be afforded the full protection of this Agreement.

Section 2. The Union President or his designated representative may report an impending grievance to the Fire Chief in an effort to forestall its occurrence.

Section 3. Any controversy between the Employer and the Union or any employee concerning the interpretation, enforcement or application of any provision of this Agreement concerning any of the terms or conditions of employment contained in this Agreement, including discipline and discharge, shall be adjusted in the following manner.

3.A. The grievance shall be discussed by the employee(s) involved with the Chief or his designated representative. Said employee's Union President or his designated representative may be present at said discussion. The answer shall be orally submitted by the Chief or his designated representative within five (5) business days to the employee(s) involved and to the Union President.

DAY 1
Fire Chief - answer – 5 business days
Union Grievance Committee – determination - 5 business days

Fire Chief - answer – 5 business days
City Manager – answer – 5 business days

3.B. If the grievance is not settled by the provisions of Section 3A, it shall be submitted in writing to the Union Grievance Committee. Within five (5) business days from the oral answer rendered by the Chief or his designated representative, the Union Grievance Committee shall determine, in their sole discretion and judgment, whether or not a grievance exists within the terms and conditions of this Agreement.

3.B.(1) If the Union Grievance Committee finds a grievance does exist, the Committee shall submit in writing the grievance to the Fire Chief for adjustment.

3.B.(2) If the Union Grievance Committee finds a grievance does not exist, no further proceedings shall be necessary.

3.C. The Fire Chief shall submit his answer in writing to the employee(s) involved and to the Union Grievance Committee within five (5) business days. If the grievance has not been settled within that time, it then shall be sent to the City Manager for adjustment.

3.D. The City Manager shall submit his answer in writing to the Fire Chief, the employee(s) involved, and the Union Grievance Committee within five (5) business days. If the City Manager and the Union Grievance Committee have not settled the grievance within that time, it shall be submitted to arbitration for adjustment as follows:

3.D.(1) Either party may request a list of seven (7) arbitrators from the Federal Mediation and Conciliation Service.

3.D.(2) Within ten (10) business days from the receipt of such list, a representative of the Union and Employer shall meet and alternately arbitrator remains, who shall be selected as the impartial arbitrator. Employer shall strike the first name.

3.D.(3) Upon notification to the Federal Mediation and Conciliation Service of the selection of the arbitrator and the arbitrator is contacted, the date for the arbitration hearing shall be set within ten (10) business days from the date the arbitrator is notified of his selection.

3.D.(4) Within twenty (20) business days after the conclusion of the hearing, the arbitrator shall issue a written opinion containing findings and recommendations with respect to the issues presented. A copy of the opinion shall be mailed or delivered to the Union and the Employer.

3.D.(5) With respect to the interpretation, enforcement or application of the provisions of this Agreement, the decision, findings, and recommendations of the arbitrator shall be final and binding on the parties to this Agreement.

3.D.(6) The arbitrator's authority shall be limited to the interpretation and application of the terms of this Agreement and/or any supplement thereto. The arbitrator shall have no jurisdiction to establish provisions of a new agreement or variation of the present Agreement or to arbitrate away, in whole or in part, any provisions or amendments thereof. This shall not preclude individual wage grievances.

3.D.(7) The cost of the impartial arbitrator shall be shared equally between the Union and the Employer. If a transcript of the proceedings is requested, then the party so requesting shall pay for it.

Section 4. All time limits set forth in this Article may be extended by mutual consent, but if not so extended, they must be strictly observed.

Section 5. It is specifically and expressly understood that filing a grievance under this Article which has as its last step, final and binding arbitration, constitutes an election of remedies and a waiver of any and all rights by both parties to litigate or otherwise contest the last answer rendered through the Grievance Procedure in any Court or other appeal forum.

ARTICLE 5
MANAGEMENT RIGHTS AND RESPONSIBILITIES

Section 1. The Union recognizes the prerogative of the Employer to operate and manage its affairs in all respects and in accordance with its responsibilities and the powers or authority which the Employer has not officially abridged, delegated, granted or modified by this Agreement are retained by the Employer, and all rights, powers and authority the Employer had prior to the signing of this Agreement are retained by the Employer and remain exclusively without limitations within the rights of the Employer.

Section 2. Except as may be limited herein, the Employer retains its rights in accordance with the laws of the State of Oklahoma and the responsibilities and duties contained in the ordinances and regulations promulgated by the City of Durant. These rights include, but are not limited to:

2.A. The determination of Fire Department policy, including the right to manage the affairs of the Fire Department in all respects;

2.B. The right to assign working hours, including overtime;

2.C. The right to establish, modify or change work schedules, manning of shifts, assignments, etc.;

2.D. The right to direct the members of the Fire Department, including the right to hire, terminate, suspend, demote, promote, transfer or take any other disciplinary action against employees of the Fire Department for just cause;

2.E. The determination of the table of organization of the Fire Department, including the right to organize and reorganize the Fire Department in any manner it chooses, including the size of the Fire Department, and the determination of job classification, ranks and positions based upon duties assigned;

2.F. The determination of safety, health and property protection measures for the Fire Department;

2.G. The allocation and assignment of work to all members within the Fire Department;

2.H. The sole judge to the qualifications of applicants and training of employees;

2.I. The scheduling of operations and the determination of the number and duration of hours of assigned duty per working period;

2.J. The establishment and enforcement of Fire Department rules, regulations, and orders;

2.K. The introduction of new, improved or different methods and techniques of operation of the Fire Department or changes in existing methods and techniques;

2.L. The determination of the amount of supervision necessary;

2.M. The control of the departmental budget;

2.N. The right to take whatever actions may be necessary to carry out the mission of the City in situations of emergency;

2.O. The right to relieve employees from duties because of lack of work, funds, or other legitimate reasons;

2.P. Organization of City government;

2.Q. Other matters as covered by the Personnel Manual that are not in conflict with provisions of this Agreement.

ARTICLE 6
PREVAILING RIGHTS

Section 1. All rules, regulations, fiscal procedures, working conditions, departmental practices and manner of conducting the operation and administration of the fire department currently in effect on the effective date of any negotiated agreement shall be deemed a part of said agreement unless and except as modified or changed by the specific terms of such agreement.

ARTICLE 7
PROHIBITION OF STRIKES

Section 1. During the term of this Agreement, the Union agrees to a prohibition of any job action, i.e., strikes, work slowdowns, mass absenteeism, or being a party to such activities.

Section 2. Upon notification confirmed in writing by the Employer to the Union that certain of its members are engaged in a job action, the Union shall immediately, in writing, order such members to cease the job action and return to work at once and provide the Employer with a copy of such an order. Additionally, a responsible official of the Union shall publicly order all employees participating in a job action to cease such action.

Section 3. Nothing contained in this Article shall be construed to limit, impair, or affect the right of the Union or any other member of the bargaining unit to the express or communication of a view, grievance, complaint or opinion on any matter related to conditions or compensation of employment, or their betterment so long as the same does not interfere with the full, faithful, and proper performance of duties of employment.

ARTICLE 8
PERSONNEL FILES

Section 1. A copy of all personnel records for a Fire Fighter concerning an investigation, complaint, reprimand, counseling sessions for violations of any rule, regulation, or policy within the City or Department or any other information or documentation which might be considered as being detrimental to the Fire Fighter's position advancement or future With the Department shall be furnished to the employee within three (3) days from the date of such action.

Section 2. A Fire Fighter shall be allowed to review his personnel file under supervision at any reasonable time upon written request to the Fire Chief.

ARTICLE 9
SENIORITY

Section 1. Seniority shall be defined as the length of service in the Fire Department of an employee calculated from the most recent date of his employment. If two or more employees began employment on the same date, then their seniority shall be determined by the composite score when hired.

Section 2. Article 38 provides a summary of job descriptions, responsibilities, duties and requirements for all positions within the bargaining unit. Any changes in the job descriptions will be by mutual Agreement.

ARTICLE 10
SUCCESSORS AND ASSIGNS

Section 1. This Agreement shall be binding upon the successors and assigns of the parties hereto during the term of this Agreement; and no provisions, terms or obligations herein contained shall be affected, modified, altered or changed in any respect whatsoever by the consolidations, merger or annexation, transfer or assignment of either party hereto, or affected, modified, altered or changed in any respect whatsoever by any change of any kind in the ownership or management of either party hereto, or by any change geographically of place of business of either party hereto.

ARTICLE 11
REGULAR AND SPECIAL MEETINGS

Section 1. The Union will be permitted to hold one regular monthly meeting and three special meetings each fiscal year on the Employer's premises, with the understanding that permission, time and location of such meetings must be approved by the Fire Chief or his designee prior to said meeting, said approval shall not be unreasonably denied.

Section 2. The Union and the Employer agree that bargaining unit members on duty at the sub-stations shall be allowed to attend all regular and special Union meetings.

Section 3. All regular and special meetings shall be set for 5:00 p.m. or later, and shall end by or prior to 10:00 p.m.

ARTICLE 12
DUES CHECK OFF

Section 1. The Employer agrees to deduct, each month, Union dues in an amount certified to be correct by the Secretary-Treasurer of the Union from the pay of those employees who individually request in writing that deductions be made; and such deductions shall continue until the employee requests in writing that deductions cease. All deductions will be for the month in which they are taken.

Section 2. The Employer shall remit, each month, the total amount of deductions to the Secretary-Treasurer of the Union. The Union shall pay the Employer a reasonable bookkeeping fee each month of five percent (5%) of the total amount of deductions.

Section 3. As to the deductions for dues the Union agrees: to be responsible for refunding any deductions which are refundable when an employee terminates or resigns; to be responsible for making a proper adjustment with the employee affected if the Employer makes an error or improper deduction; to indemnify, defend and hold the Employer harmless as to claims made, or suits instituted, against the Employer on account of payroll deductions for Union dues.

ARTICLE 13
BULLETIN BOARDS

Section 1. The Employer shall allow the Union to maintain a bulletin board at the Durant Central Fire Station not to exceed 48" x 48" in size. This board shall be used only for the following materials:

1.A. Union meetings;

1.B. Union elections;

1.C. Recreational and social affairs;

1.D. Reports of Union committees;

1.E. International Association of Fire Fighters and State Association notices;

1.F. Legislative enactments and judicial decisions affecting employees;

1.G. Minutes of Union meetings which do not violate the provisions of the following paragraph.

Section 2. Materials shall not contain anything reflecting upon the Employer or any of its employees.

ARTICLE 14
SAFETY AND HEALTH COMMITTEE

Section 1. The Union agrees to appoint two (2) members and the Employer agrees to appoint two (2) members to comprise the Joint Safety and Health Committee. The Union and the Employer agree to cooperate to the fullest extent in the promotion of safety and health through full disclosure of any information, results or surveys and/or studies, new forms, procedures, materials, equipment and any new concept in safety and health applicable to the Joint Safety and Health Committee.

Section 2. The Joint Safety and Health Committee shall meet quarterly and at such other times as deemed necessary by the Fire Chief and the Union.

Section 3. Committee members shall also be granted time off with pay to conduct investigations of safety and health problems with permission of the Fire Chief.

Section 4. All recommendations and reports from the Joint Safety and Health Committee shall be in writing and copies submitted to the Employer and Union.

ARTICLE 15
TRAINING POLICY

Section 1. Training will be conducted on Tuesdays, Wednesdays and Thursdays at a minimum to consist of: one (1) hour of map study on streets, hydrants and addresses; two (2) hours on subject matter of the month, including practical factors training; and one (1) hour of physical fitness program. A committee to set the training policy will consist of the Executive Board and two (2) members appointed by the Employer.

Section 2. Apparatus and streets tests will only be given to those with less than three (3) years service. All other activities will continue after training has been completed.

ARTICLE 16
UNION BUSINESS

Section 1. It is understood that Union business shall not be conducted on the Employer's premises during regular working hours except to investigate grievances, attend negotiation meetings and/or Labor/Management meetings. The above activities will be permitted provided there are not uncompleted duties or work and provided it does not interfere with the operations of the Fire Department.

Section 2. The Union shall be granted time not to exceed four (4) shifts with pay per year to perform Union functions, including attendance at conventions, conferences and seminars. Two additional shifts shall be granted for the IAFF Convention to be held in August of each year. This time shall not interfere with the normal operations of the Fire Department.

ARTICLE 17
UNIFORMS

Section 1. The Employer shall provide bunker gear and safety clothing to members of the bargaining unit at no cost to the employee and said bunker gear and safety clothing (this excludes in-station uniforms) shall meet NFPA standards as approved by the Safety and Health Committee. Station uniforms shall be provided by the Employer to members of the bargaining unit at no cost to the employee and said in-station uniforms shall be 100% cotton or other material as approved by the Safety and Health Committee.

Section 2. The Employer will provide a clothing allowance of $60 per month ($55 designated for cleaning and $5 designated for footwear).

Section 3. The Employer will provide shorts and t-shirts to each member of the bargaining unit. These may be worn after 5:00 p.m. Monday through Friday and on weekends, as of July 1, 1998.

Section 4. The Employer will pay each bargaining unit member a clothing purchase allowance of $150 per year to purchase uniform pants. Pants shall be navy blue, 100% cotton, blue jeans are permissible. Payment shall be made in a lump sum check for each member payable on or before December 31st.

ARTICLE 18
WAGE ADJUSTMENT

Section 1. The Employer agrees to pay 0.7% longevity of completed years of service, with a cap of twenty (20) years for all bargaining unit members as of July 1, 1999.

Section 2. Incentive and Bonus Pay – A schedule listing for incentive and bonus pay is listed in Article 19.

DURANT FIRE DEPARTMENT

Bargaining Unit Rates Effective July 1, 2016 per contract approved

FOR FISCAL YEAR 2016-17 W/ COLA

Grade/ Job No.	Position	Step 1 (start)	Step 2 (1 year)	Step 3 (2 years)	Step 4 (3 years)	Step 5 (4 years)	Step 6 (5 years)
1 FD-1	Firefighter[1] (1st yr)	26,912.86 1,035.11					
1 FD-1	Firefighter (after 1st yr)		35,888.18 1,380.31	39,393.17 1,515.12	40,030.66 1,539.64	40,725.66 1,566.37	41,421.18 1,593.12
2 FD-2	Driver	40,339.95 1,551.54	41,022.28 1,577.78	41,738.25 1,605.32	42,454.62 1,632.87	43,200.45 1,661.56	43,976.26 1,691.39
3 FD-3	Lieutenant	41,492.08 1,595.85	42,244.55 1,624.79	42,971.35 1,652.74	43,728.03 1,681.85	44,515.15 1,712.12	45,362.58 1,744.71
4 FD-4	Captain	43,461.47 1,671.60	44,255.62 1,702.14	45,054.04 1,732.85	45,908.40 1,765.71	46,865.55 1,802.52	47,786.61 1,837.95
5 FD-5	Crew Chief	46,288.32 1,780.32	47,354.95 1,821.34	48,394.55 1,861.33	49,465.53 1,902.52	50,568.17 1,944.93	51,733.59 1,989.75
6 FD-6	Fire Marshal	57,949.36 2,228.82	59,336.71 2,282.18	60,760.34 2,336.94	62,220.46 2,393.09	63,718.03 2,450.69	65,253.99 2,509.77
DOES NOT INCLUDE LONGEVITY PAY*							

* Salary does not include longevity pay. Longevity pay for bargaining unit is calculated by multipling the base pay times the number of years of service time 0.7% up to a maximum of 20 years (14%).

[1] Position is not included in Firefighter contract for first year.

ARTICLE 19
INCENTIVE AND BONUS PAY AND OTHER ALLOWANCES

Section 1. The Fire Marshal shall receive a cell phone allowance of $35 per month.

Section 2. Eligible members of the Bargaining Unit shall receive incentive pay and bonus pay as benchmarks are met in accordance with the following schedule:

City of Durant and Firefighters Local 3061
Incentive and Bonus Pay for Benchmarks Met
and Other Allowances
One Year Contract

Monthly Incentive Pay	**FY 2016-17**
[1]Instructor Level 1 *	50
[1]Instructor Level 2 *	50
Arson Investigation	50
Firefighter II Certification	50
[1]Fire Officer 1 *	50
[1]Fire Officer 2 *	50
HazMat Ops	50
HazMat Tech	50
[2]NFA Leadership I: Strategies for Company Success	-
[2]NFA Leadership II: Strategies for Personal Success	-
[2]NFA Leadership III: Strategies for Supervisory Success	50
OSU Stickers $5 per sticker	50
INCENTIVE PAY CAP	350 /month**

Monthly Bonus Pay	
EMT Basic	100
EMT Intermediate	125
EMT Paramedic	200
[3]Associate or 62 hrs ***	25
[3]BS or BA ***	50
[3]Fire Service Degree (BS) ***	75

Other Allowances	
Fire Marshal Cell Phone Allowance	$35/month

[1] Incentive pay for these training incentives limited to the first six Fire Department

bargaining unit members per year to be certified, who have been authorized for this training by the Fire Chief.

[2] All three NFA Leadership classes must be completed in order to earn $50/month.

[3] Education bonus pay shall be paid for highest level of education achieved only.

[4] Effective FY 2011-12 *(Memorandum of Understanding 2011-12-1 approved by the City Council)*, the following shall apply to the Fire Marshal position. The Fire Marshal shall ONLY receive incentive pay for Cleet Certification. Additionally, the Fire Marshal position shall be the only member of the bargaining unit eligible for incentive pay for Cleet Certification. Bonus pay will be granted to the Fire Marshal in the amounts stated above for Associates, BS, BA, BS in Fire Service, Advanced Arson Investigation, EMT Basic or Intermediate/Advanced, or EMT Paramedic. The Fire Marshal shall be the only member of the bargaining unit eligible for bonus pay for Advanced Arson Investigation. Advanced Arson Investigation course curriculum to be approved by the Fire Chief prior to enrollment.

Note: Incentive pay for categories without an asterisk (*) are not limited in number, but scheduling of training for Fire Department bargaining unit members shall be approved by the Fire Chief to maintain constant manning and in accordance with the training priorities of the department. Maximum monthly incentive pay shall be $350.

ARTICLE 20
SAVINGS CLAUSE

Section 1. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are severable.

Section 2. It is understood that the foregoing is a complete understanding of all the terms and conditions of employment to be governed by this Agreement during the contract period and it cannot be altered in any manner, save by the complete written concurrence of the parties subscribing hereto.

Section 3. Any appendices of this Agreement shall be numbered, dated and signed by the Employer and the Union and shall be subject to the provisions of this

Agreement unless the terms of said Appendices specifically delete or change a provision of this Agreement, and all appendices shall become a part of this Agreement as if specifically set forth herein.

Section 4. It is understood that all time limits found in this Agreement may be extended by mutual concurrence, but if not extended, they must be strictly adhered to.

ARTICLE 21
CALLBACK

Section 1. All members of the bargaining unit will be paid overtime and callback for emergencies, and will be paid at the rate of one and one-half (1 ½) times their regular hourly rate of pay in accordance with FLSA regulations. Voluntary overtime for constant manning will be paid at one and one-half (1 ½) times their regular hourly rate.

Section 2. Required off-duty training of Fire Department meetings will be paid at one and one-half (1 ½) times their regular hourly rate of pay in accordance with FLSA regulations.

Section 3. Department personnel assigned to "on-call status" shall be compensated at the rate of one and one-half (1 ½) times his time worked, for a minimum of two (2) hours if called back. Compensation shall be paid in accordance with FLSA regulations.

ARTICLE 22
INSURANCE

Section 1. It is agreed that members of the bargaining unit will, at all times, receive coverage and benefits under the City of Durant health insurance program equal to the coverage and benefits provided other City employees.

ARTICLE 23
CONSTANT MANNING

Section 1. Constant manning levels will be maintained on each shift at all times when more than three (3) members of the bargaining unit are off due to holiday, vacation, training leave, sick leave, and/or other approved leave.

Section 2. A voluntary constant manning list will be used to call from when manning drops below the eight (8) fire fighters per shift.

Section 3. Constant manning pay will be paid at the rate of one and one-half (1 ½) times their regular hourly rate of pay.

Section 4. These rules and regulations will be followed when using constant manning list to call in personnel.

The first person eligible to work whose name is on the voluntary constant manning list is to be notified by Blackboard Connect and asked to come in for call back time. In the event Blackboard Connect is not operational, a telephone call may be used for notification of call back members. If that person does not notify the Fire Department within five minutes and confirm that he/she is in route, they will be dropped to the bottom of the list and the next person will be notified. The first person who is contacted by the department will be required to standby to work in the event that no one on the list wishes to work. Anyone who is on vacation, holiday or any other scheduled department leave will be eligible to work, but will not be dropped for failure to work or for not responding to the notification. Definition for eligibility to work shall be defined as any person who is on the voluntary constant manning list and is not on duty that day.

ARTICLE 24
WORKING ON PERSONAL PROPERTY

Section 1. The Employer and the Union agree that members will not pull vehicles (cars, trucks), boats, or trailers inside the fire station. It is also agreed that bargaining unit members shall not use hand tools owned by the City to work on personal property.

ARTICLE 25
PURCHASING COMMITTEE

Section 1. On the effective date of this Agreement the Union will notify the Fire Chief of their selection of representatives to participate in a five-member Purchasing Committee, which will include three (3) members selected by the bargaining unit and two (2) members selected by the Fire Chief. The Committee is to study, advise, and make recommendations for the purchase of any new firefighting equipment.

ARTICLE 26
PROMOTIONAL POLICY

Section 1. Promotional qualifications for each position in the bargaining unit are as follows:

1.A.

Rank	Certification Required
Firefighter	Firefighter I Certification required before end of probationary period
Driver	Firefighter II Certification
Lieutenant	Instructor I & Fire Officer I
Captain	Instructor Level II or Public Information Officer & Fire Officer II & Arson Investigation (minimum 40hrs)
Battalion Chief	All the above.

Note: To promote to the next higher rank, candidate must have satisfied all preceding prerequisites. For rank of Captain, an option is given between Instructor Level II or Public Information Officer. Fire Officer II & Arson Investigation is required. As of the approval date of the FY 2013-2016 contract, officers currently holding the position of Battalion Chief are exempt from the requirements stated above.

1.B. All promotional requirements for Lieutenant, Captain, and Battalion Chief positions shall be based on completion of the certification for the rank as administered by the Oklahoma State University Fire Training Service or other nationally accredited fire service program approved by the Fire Chief. Up to one year from date of appointment will be allowed to complete required certifications. If certifications are not completed by the end of one year, that member will drop back to the previous rank and the next senior member with time in rank will be promoted.

1.C. In the event OSU required courses are not available for candidate to take within one year of appointment to new rank, candidates will be allowed to complete required courses as they become available. If candidate is unable to enroll in courses due to capacity limitations or course is cancelled because of lack of students, candidate will be allowed to retain position until courses become available.

Section 2. No fire fighters having exercised his right to decline a promotion prior to the approval date of this contract shall be penalized for that decision in the next available promotion offered him. Seniority for promotion with the above-described exception shall be determined by continuous time in rank. The individual having the longest continuous time in the highest rank shall have seniority over those having discontinuous, nonconcurrent, or lower ranking positions.

ARTICLE 27
WORK SCHEDULE

Section 1. All members of the bargaining unit who work 24-hour shifts shall be scheduled to work nine (9) shifts each 27-day pay period. Each member of the bargaining unit shall be paid one-half (½) hour over time for all hours actually worked greater than two hundred four (204) hours, up to two hundred sixteen (216) hours per pay period. All hours actually worked in excess of two hundred sixteen (216) hours shall be paid at one and one-half (1 ½) times their regular rate of pay for each hour worked. All overtime shall be in compliance with the Fair Labor Standards Act.

The Fire Marshal position shall retain exempt status as defined by the Fair Labor Standards Act for administrative personnel. The regular work schedule for the Fire Marshal shall be Monday through Friday, 8:00am to 5:00pm with a one-hour lunch in order to best serve the needs of the community. The Fire Marshal shall conduct investigations and/or other departmental activity outside the above mentioned work schedule as necessary or as directed by the Fire Chief.

ARTICLE 28
COMPENSATORY TIME

Section 1. All compensatory time shall be in accordance with the Fair Labor Standards Act as administered by the U.S. Department of Labor.

ARTICLE 29
HOLIDAYS

Section 1. Bargaining unit members shall receive twelve (12) paid holidays during each year of service to the Fire Department.

ARTICLE 30
SICK LEAVE

Section 1. On January 1st of each year the Employer agrees that all bargaining unit members shall receive two hundred sixteen (216) hours of banked sick leave for use during the calendar year, with the exception of the Fire Marshal who shall accrue sick leave at a rate of eighty (80) hours per year.

Section 2. Bargaining unit members shall be allowed to carry over or accumulate unused sick leave from year to year. The maximum carry over or accumulation allowed at year end, December 31st, shall be eight hundred (800) hours for the Fire Marshal, and two thousand, one hundred sixty (2,160) hours for all other members of the bargaining unit.

Section 3. The Employer agrees to buy all accumulated leave in excess of eight hundred (800) hours for the Fire Marshal, and two thousand, one hundred sixty (2,160) hours for all other members, as recorded on December 31st at a rate of one (1) hour pay for every three (3) hours of excess accumulated sick leave. The Employer shall pay bargaining unit members for excess sick leave on the pay period following on the 1st day of January.

Section 4. The Employer agrees to buy back sick leave for employees retiring with over twenty (20) years of service at the rate of one (1) hour of buy-back credit for each five (5) hours of accumulated sick leave [four hundred and eighty (480) hours or two (2) months pay possible].

Section 5. The Fire Marshal shall accrue sick leave at a rate of 80 hours per year. Any unused sick leave accumulated over 800 hours shall be converted to pay at a rate of three (3) hours of sick leave for one (1) hour of pay at the employee's current rate.

ARTICLE 31
VACATION LEAVE

Sections 1 and 2 of this Article shall apply to all bargaining unit members with the exception of the Fire Marshal. Section 3 of this Article shall address vacation leave for the Fire Marshal.

Section 1. The parties agree that bargaining unit employees shall be granted the following shifts and hours of vacation leave with pay each complete year in which they have been in municipal service:

	Each complete year in municipal service shall	
Bargaining Unit Employees' Years of Service	…receive Shifts	… receive hours of Vacation Leave with pay
New Employee	--	*Not eligible to take earned vacation time off until completion of 9 months' service*
Less than 10 years	9	216 hours
More than 10 years *(but less than 15 years)*	12	288 hours
Over 15 years	15	360 hours

Section 2. Vacation leave shall not accrue to more than sixty (60) days.

Section 3. The Fire Marshal shall receive vacation leave with pay each complete year in which he or she has been in service:

Fire Marshal's Municipal Years of Service	Each complete year in service shall … receive hours of Vacation Leave with pay
New Employee	*Not eligible to take earned vacation time off until completion of 9 months' service*
Less than 10 years	80 hours
More than 10 years *(but less than 15 years)*	120 hours
Over 15 years	160 hours

Section 4. Guidelines for all employee vacation leave are as follows:

4.A. Earned vacation leave shall accrue bi-weekly; however, new employees shall not be eligible to take earned vacation time off until after completion of nine (9) months' service.

4.B. Vacation leave shall not accrue to more than 480 hours (60 days)

4.C. The Fire Chief shall approve all vacation requests, provided that operating requirements of the Fire Department are met.

Section 5. As soon as possible after January 1st of each year, the department head of each department shall post a sign-up sheet for employees to schedule their vacation for the calendar year. The department head shall approve all vacation requests, provided that operating requirements of the Employer are met. In case of conflict where two (2) or more employees desire to schedule vacations at the same time and not all requests can be granted, the employee with the most seniority shall have priority.

Section 6. An authorized Employer holiday shall not constitute a vacation day and whenever an authorized holiday falls within an employee's vacation, he will be entitled to one additional day off.

Section 7. Bargaining unit members shall be allowed to schedule vacation leave at their discretion subject to the above requirements and that leave be taken in twenty-four (24) hour increments or one (1) shift up to a maximum of seven (7) shifts at any one time.

Section 8. When minimum staffing requirements are exceeded, a member of the bargaining unit will be able to take vacation leave in one (1) hour increments (2 hours minimum) with the approval of officer in charge.

ARTICLE 32
WORKERS' COMPENSATION

Section 1. Members of the bargaining unit shall be entitled to the same workers' compensation program as other City employees. In the event that the Employer establishes a Certified Workplace Plan for Workers' Compensation for City employees, all members of the Fire Department bargaining unit shall be included in this plan. The bargaining unit shall have the right to approve the provider network before implementation of this section.

ARTICLE 33
PROBATIONARY PERIOD FOR FIRE FIGHTERS

Section 1. Probationary employees are employees working toward regular status and will become a regular classified employee at the end of one (1) year unless terminated on receiving an unfavorable recommendation by the Fire Chief. Probationary employees shall not move above the rank of fire fighter. This period should be used to observe and evaluate new employees. The probationary fire fighter shall receive an evaluation every three (3) months for the duration of his or her probationary period. This evaluation will be documented and placed on file.

Section 2. During the probationary period, the Fire Chief may remove a probationary employee who is unable or unwilling to perform the duties of the position satisfactorily or whose habits and dependability do not merit his continuance in the service. No appeal right shall be allowed, and the terminated probationary employee will not be eligible for rehire. A probationary employee is excluded from the bargaining unit for one (1) year, until the employee is given regular status.

Section 3. At the end of one (1) year, the employee shall be given regular status. The employee will be eligible for a step increase at the end of twelve (12) months.

ARTICLE 34
DRESS CODE

Section 1. The Employer agrees to allow bargaining unit members to wear a FuManchu style and/or goatee mustache not to interfere with the use of a self-contained breathing apparatus (SCBA).

ARTICLE 35
LAUNDRY

Section 1. The members of the bargaining unit agree to do all laundering of linens in the station. Laundry day shall be Monday. The Employer will provide a washer and dryer for the bargaining unit to use.

ARTICLE 36
DRUG TESTING AND ASSISTANCE PROGRAM

Section 1. The City of Durant Drug and Alcohol Free Workplace Policy in effect on the date of this Agreement shall become part of this Agreement as Appendix "A" and be in full force for all employees of the Durant Fire Department with the following modifications.

1.A. If testing is requested upon reasonable cause or suspicion, the employer may require the employee to provide a urine sample, but shall allow a due process type hearing prior to having the sample tested. The hearing shall provide an opportunity for the employee to rebut any evidence of reasonable suspicion. The employee shall have the right to a representative at the hearing.

1.B. **Employee Testing**: The city shall not permit an employee to perform or continue to perform job functions, until an alcohol test is administered and the employee's breath concentration measures less than 0.04 percent.

1.C**.** **Return to Duty Testing**: An Employee who is not terminated is prohibited from working in a safety sensitive function after a positive drug test result, or an alcohol test result indicating a breath alcohol concentration of 0.04 or more, regardless of when the drug or alcohol was ingested and regardless of whether or not the employee is under the influence of alcohol or drugs, as defined by Federal, State or Local law. Employees are subject to the following return-to-duty guidelines:

Before an employee returns to duty, following a positive alcohol and/or drug test result, the employee shall undergo a return-to-duty alcohol test with a result indicating a breath alcohol concentration of less than 0.04 if the conduct involved alcohol, or a controlled substance test with a verified negative result if the conduct involved a controlled substance.

ARTICLE 37
MEDICAL ASSIST RUNS

Section 1. The Parties agree that the following policy with respect to medical assist runs shall be effective July 1, 2002:

1.A. Beginning July 1, 2002 this department shall begin making limited medical assist calls. Medical assist runs shall not be made on every run that an ambulance responds to, and officers must use discretion as to whether or not a medical assist response is made.

1.B. Medical assist responses will be made to those emergencies where the life of our citizens are at stake and rapid intervention can make a difference in the outcome. As time grows closer the Fire Chief will assemble a group of Fire Department personnel, who along with the aid of members of the Bryan County Ambulance Authority will develop a set of guidelines to which we must follow. During FY2002, the Fire Chief shall appoint a medical assist task force which shall include members of the bargaining unit, representatives of the Bryan County Ambulance Authority, and others to develop guidelines which will be followed with respect to medical assist runs.

ARTICLE 38
JOB DESCRIPTIONS

City of Durant Fire Department

38.1. Fire Marshal

38.2 Battalion Chief

38.3. Captain

38.4. Lieutenant

38.5. Driver

38.6. Firefighter

38.1. Fire Marshal

(City of Durant Fire Department)

Job Summary

Class specifications are intended to present a descriptive list of the range of duties performed by employee in the class. Specifications are not intended to reflect all duties performed within the job.

Definition
To provide a pro-active fire prevention program to include building inspection, enforcement of applicable codes and ordinances, conducting fire safety classes, and fire investigations.

Supervision Received
The Fire Marshal shall receive direction from the Fire Chief. This position has exempt status under the Fair Labor Standards Act.

Responsibilities and Duties

Essential & Marginal Function Statements
Essential and other important responsibilities and duties may include but are not limited to the following:

1. Perform and coordinate inspections of fire protection systems and equipment; inspection activities for various new construction projects; inspection of businesses prior to issuance of business Certificate of Occupancy; prepare a variety of reports as required.
2. Review and evaluate construction plans for various buildings, architectural plans, and fire protection systems to ensure compliance with applicable fire codes and regulations.
3. Address compliance issues with Federal, State and local codes applicable to fire safety; recommend policies, procedures and ordinance revisions as necessary.
4. Verify through on-site inspections that required facilities have prepared pre-fire plans which meet fire safety standards.
5. Develop and implement procedural methods and practices for reviewing plans, conducting inspections, investigating incidents and related activities as required.
6. Conduct fire and arson investigations to determine the origin and cause of fire incidents that cannot be determined or of incendiary nature. Follow proper chain-of-custody procedures for evidence collection and participate in prosecution activities as required.
7. Conduct interviews with bystanders and personnel at fire scenes; document fire scenes with photographs, sketches and diagrams.
8. Conduct follow-up investigations as required. Prepare reports on investigation activities performed; assist in the prosecution of violators.
9. Coordinate and maintain a variety of fire safety and prevention programs.

10. Prepare and present educational presentations regarding general fire safety, proper use of fire extinguishers, alarm systems and chemical storage safety precautions.

Job Requirements

Knowledge of

1. Fire Behavior and building construction
2. Fire investigation and documentation
3. Pertinent Federal, State, and local laws codes and regulations including those pertaining to fire prevention.
4. Department policies, rules and regulations.

Ability to

1. Prepare clear and concise operational work records and reports.
2. Properly interpret and enforce applicable laws, regulations and policies.
3. Review and interpret new construction and remodel plans, emergency plans and calculate occupancy loads.
4. Conduct thorough fact-finding investigations and enforce regulations firmly, tactfully and impartially. Communicate clearly and concisely, both orally and in writing.
5. Establish and maintain effective working relationships with those contacted in the course of work.
6. Establish and maintain cooperative working relationships with public safety and emergency service agencies.
7. Properly plan, implement, and evaluate effective fire prevention programs.
8. File, record, and document reports.
9. Maintain effective audio-visual discrimination and perception needed for:
   - 9.A. Making observations
   - 9.B. Communicating with others
   - 9.C. Reading and writing
   - 9.D. Operating assigned equipment and vehicles
   - 9.E. Exercising sound judgment and rational thinking
   - 9.F. Evaluating various options and alternatives, choose an appropriate and reasonable course of action

Other Significant Facts

Work Environment & Physical Requirements

Work is performed in both inside and outside environments. Work may require frequent standing, walking and bending. May be exposed to repetitive motion, vision to monitor, hazardous materials, dangerous machinery and potential physical harm when responding to fire and rescue emergencies. Must have ability to wear SCBA.

Education and Experience

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Experience
Five years of increasingly responsible fire fighting or investigation experience.

Training
Education equivalent to High School Diploma.

Advanced training in fire fighting and prevention, fire investigation, safety, or related field is desirable.

Licensure or Certification

1. Possession of or ability to obtain, an appropriate, valid Oklahoma driver's license.
2. Possession of or ability to obtain, an appropriate, valid Fire Inspector I Certification within two years.
3. Possession of or ability to obtain, an appropriate, valid CPR Certification and First Responder Certification within two years.
4. Possession of certification in Fire Cause and Determination
5. Possession of or ability to obtain Cleet Certification if requested.

38.2. Battalion Chief
(City of Durant Fire Department)

Job Summary

Under the supervision of the Fire Chief, coordinates and supervises all operations of one 24- hour shift including fire prevention, maintenance and inspection of equipment and station, staffing and pre-fire planning.

Responsibilities and Duties

1. Directs all activities of all fire companies on duty in saving of life and property during fires and may assist in performing these activities as necessary.
2. Coordinates training of all men on one 24-hour shift and conducts drills on a monthly basis.
3. Establishes and coordinates standardized operating procedures for department.
4. Responsible for maintenance and upkeep of all fire equipment and fire stations and inspects stations once a week.
5. Performs supervisory duties including performance evaluations, staffing, disciplinary action and execution of personnel policies and procedures.
6. Assists Fire Marshal in developing and coordinating pre-fire planning to establish appropriate firefighting procedures.
7. Establishes and enforces all safety policies and procedures.
8. Oversee purchasing for all supplies and equipment for the general maintenance and operations of the stations.
9. Maintains all departmental records on a daily basis.
10. Maintains continuous public relations.
11. Assists Fire Chief and Deputy Fire Chief in the preparation of the annual budget requests.
12. Calls for mutual aid from other fire departments and directs Durant Fire Department to provide mutual aid to other cities as necessary.
13. Responsible for keeping up with literature, advances in firefighting and fire prevention and actions by other departments in order to evaluate and improve departmental operations and self.
14. Assists with fire prevention activities as necessary.

15. Performs duties of Fire Chief in the absence of the Fire Chief and Deputy Fire Chief.

16. Performs other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting and rescue techniques.

2. Knowledge of principles of supervision.

3. Knowledge of fire department operations.

4. Knowledge of departmental regulations and other personnel policies and procedures.

5. Knowledge of other City departments and how they relate to the Fire Department.

6. Knowledge of correct safety policies, procedures, and regulations.

7. Knowledge of purchasing policies and procedures.

8. Knowledge of City building, hydrants and private fire fighting facilities.

9. Knowledge of the fire resistant properties of various building materials.

10. Skill in effective oral and written communication.

11. Skill in the utilization of pre-fire plans.

12. Ability to coordinate fire fighting and rescue activities in emergency situations.

13. Ability to prepare accurate and informative reports.

14. Ability to plan, organize and direct the work of others.

15. Ability to establish and maintain effective working relationships with subordinates, peers, other agencies and the public.

16. Ability to give clear, concise instructions in stressful situations.

17. Ability to make command decisions using good judgment and assume responsibility for their impact.

18. Ability to organize work and perform duties independently of close supervision.

19. Ability to use initiative in performing duties and suggesting improvements.

20. Employee must possess valid Oklahoma driver's license.

Other Significant Facts

Difficulty of Work

Work is managerial and supervisory in nature, requiring the employee to coordinate personnel and equipment to accomplish performance of overall goals. Employee must possess extensive knowledge of fire fighting skills and operations and be able to coordinate the activities of others performing skilled tasks.

Interpersonal Relations

Employee comes in frequent contact with the public, both in public relations activities and in stressful situations. Employee often must coordinate actions with Police Department, Fleet Maintenance and other City departments, as well as with utility companies and other fire departments. Social skills are very important in this position.

Working Conditions

Employee is based in an office at the Central Fire Station and makes regular rounds of all stations on one 24-hour shift. Employee assumes command at fire and usually directs fire-fighting operations. Employee may, at times, engage directly in fire fighting or rescue activities and is therefore occasionally subject to severe job hazards.

Physical Effort

Employee's job routinely requires minimal physical activity, although moderate to heavy activity may be required at times during fire fighting or rescue activities.

Supervision

Employee is responsible for one of three 24-hour shifts of fire-fighting personnel. Employee directly supervises one captain and one lieutenant at each substation and is responsible for all operations on that shift. Employee is subject to general review and direction by the Fire Chief.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of eight (8) continuous years' service and must have held the position of Captain for two (2) years. Employees must be certified in Arson Investigation within two (2) years of appointment. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.3. Captain
(City of Durant Fire Department)

Job Summary

Under the supervision of the Battalion Chief, employee is responsible for the supervision and training of a company of firefighters, and the maintenance and upkeep of equipment.

Responsibilities and Duties

1. Directs activities of a fire company in saving lives and property during fires, emergency rescues, natural disasters, bomb threats and any other emergency situation.
2. Performs routine supervisory duties of one company, including performance evaluations, recommendation of disciplinary actions and execution of personnel policies and procedures.
3. Supervises the maintenance and upkeep of fire station and equipment.
4. Maintains company records including daily and monthly reports.
5. Assists Deputy Fire Chief in coordinating and conducting an on-going training program for a company of firefighters.
6. Developing pre-fire plans monthly.
7. Supervises one company, and assists in the performance of salvage and overhaul of fire damaged property.
8. Enforces all safety policies and procedures.
9. Responsible for keeping up with literature, advances in fire fighting and fire prevention in order to improve company and departmental operations.
10. Performs other duties as required. (Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of principles of supervision.
3. Knowledge of departmental regulations and other personnel policies and procedures.
4. Knowledge of other City Departments and how they relate to the Fire Department.

5. Knowledge of correct safety policies, procedures and regulations.

6. Skill in planning, directing and evaluating the work of others.

7. Skill in the orientation and training of others in the operation of fire fighting equipment and the conduct of rescue operations.

8. Ability to coordinate fire fighting and rescue activities in emergency situations.

9. Ability to utilize pre-fire plans.

10. Ability to prepare accurate and informative reports.

11. Ability to establish and maintain effective working relationships with subordinates, peers, and other agencies and the public.

12. Ability to give clear, concise instructions in stressful situations.

13. Ability to make command decisions using good judgment.

14. Ability to perform duties independently of close supervision.

15. Ability to withstand heavy physical activity.

16. Employee must possess a valid Oklahoma driver's license.

Other Significant Facts

Difficulty of work
Work is supervisory in nature requiring employee to coordinate and supervise personnel and equipment in the performance of skilled tasks. Employee must possess knowledge of fire fighting skills and operations.

Interpersonal Relations
Employee comes in frequent contact with the public in stressful situations. Employee must coordinate actions with Police Department, and other City departments. Social skills are important in this position.

Working Conditions
Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subjected to severe job hazards and mental stress.

Physical Effort
Moderate to heavy physical activity is required during fire fighting, rescue and training activities.

Supervision
Employee is responsible for the supervision of one company of firefighters and is subject to review and direction by the Battalion Chief.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of six (6) continuous years' service and must have held the position of Lieutenant for two (2) years. Employee must be certified in Arson Investigation within two (2) years of appointment. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.4. Lieutenant
(City of Durant Fire Department)

Job Summary

Under the supervision of the Battalion Chief, employee is responsible for the supervision and training of a company of firefighters, and the maintenance and upkeep of equipment.

Responsibilities and Duties

1. Directs activities of an engine company in saving lives and property during fires, emergency rescues, natural disasters, bomb threats and any other emergency situation.
2. Performs routine supervisory duties of an engine company, including performance evaluations, recommendation of disciplinary actions and execution of personnel policies and procedures.
3. Supervises the maintenance and upkeep of sub-station and equipment.
4. Maintains station records including daily and monthly reports.
5. Supervises an engine company, and assists in the performance of salvage and overhaul of fire damaged property.
6. Enforces all safety policies and procedures.
7. Performs other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of principles of supervision.
3. Knowledge of departmental regulations and other personnel policies and procedures.
4. Knowledge of other City Departments and how they relate to the Fire Department.
5. Knowledge of correct safety policies, procedures and regulations.
6. Skill in planning, directing and evaluating the work of others.

7. Skill in the orientation and training of others in the operation of fire fighting equipment and the conduct of rescue operations.

8. Ability to coordinate fire fighting and rescue activities in emergency situations.

9. Ability to utilize pre-fire plans.

10. Ability to prepare accurate and informative reports.

11. Ability to establish and maintain effective working relationships with subordinates, peers, and other agencies and the public.

12. Ability to give clear, concise instructions in stressful situations.

13. Ability to make command decisions using good judgment.

14. Ability to perform duties independently of close supervision.

15. Ability to withstand heavy physical activity.

16. Employee must possess a valid Oklahoma driver's license.

Other Significant Facts

Difficulty of work
Work is supervisory in nature requiring employee to coordinate and supervise personnel and equipment in the performance of skilled tasks. Employee must possess knowledge of fire fighting skills and operations.

Interpersonal Relations
Employee comes in frequent contact with the public in stressful situations. Employee must coordinate actions with Police Department, and other City departments. Social skills are important in this position.

Working Conditions
Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subjected to severe job hazards and mental stress.

Physical Effort
Moderate to heavy physical activity is required during fire fighting, rescue and training activities.

Supervision
Employee is responsible for the supervision of all personnel at the sub-station and is subject to review and direction by the Battalion Chief or Captain.

Education and Experience

Employee is required to have been employed with the Durant Fire Department for a period of four (4) continuous years' service and must have held the position of Driver (Apparatus Operator) for two (2) years. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.5. Driver
(City of Durant Fire Department)

Job Summary

Under the supervision of the Captain or Lieutenant, employee is responsible for the driving, operation and upkeep of apparatus and equipment for one station.

Responsibilities and Duties

1. Drives assigned fire fighting apparatus to and from fires and is responsible for proper operation of equipment at the fire scene.
2. Responsible for the maintenance and upkeep of equipment and apparatus including daily and weekly equipment checks, service testing equipment, recording and reporting mechanical failures or difficulties to supervisor and performing minor maintenance on apparatus as necessary.
3. Assists in the preparation of various company reports including daily and monthly training reports and injury reports. Attends fire training and drill sessions to receive instructions in all aspects of fire fighting.
4. Instructs relief drivers in the operation and maintenance of equipment.
5. Operates two-way radio to inform dispatcher of actions being taken.
6. Participates in pre-fire planning.
7. Assists in fire prevention activities as necessary.
8. Performs salvage and overhaul of fire damaged property as required.
9. Performs duties of Captain in that individual's absence.
10. Performs other duties as required. (Any change to this job description shall be made only by mutual agreement by the parties.)

Driver Assignments

1. The Senior Driver will drive lead from the Central Station.
2. The 2nd Senior Driver will drive back up to the Senior Driver.
3. The 3rd Senior Driver will be assigned to Sub-Station #2 as Driver.
4. The 4th Senior Driver will be assigned to Sub-Station #3 as Driver.

This will be the general rule on each shift unless other circumstances arise, such as disciplinary action or etc.

Any person working as duty exchange or on call back will work as assigned by the Battalion Chief in charge of that shift.

(Any changes to driver assignments shall be made only by mutual agreement between both parties.)

Job Requirements

1. Knowledge of fire fighting, rescue techniques and fire department operations.
2. Knowledge of equipment maintenance standards.
3. Knowledge of other City departments and how they relate to the Fire Department.
4. Knowledge of City streets and hydrant locations.
5. Knowledge of correct safety policies, procedures and regulations.
6. Skill in the operation of apparatus and equipment.
7. Skill in the operation of a two-way radio.
8. Ability to utilize pre-fire plans.
9. Ability to prepare accurate and informative reports.
10. Ability to establish and maintain effective working relationships with peers, subordinates, other City departments and the public.
11. Ability to make decisions using good judgment.
12. Ability to control emotion and actions, in stressful situations.
13. Ability to withstand heavy physical activity.
14. Employee must possess valid Oklahoma driver's license.

Other Significant Facts

Difficulty of Work

Tasks are skilled in nature and are acquired prior to assuming the position. Work is generally standardized but worker is required to make quick, accurate decisions in dealing with variables at the scene of a fire.

Interpersonal Relations

Employee often comes in contact with the public in stressful situations. Worker has frequent contact with fleet maintenance personnel and other departments regarding the maintenance and upkeep of apparatus and equipment.

Working Conditions
Employee is based at an assigned station and works a 24-hour shift. Worker engages directly in fire fighting and rescue activities and is therefore intermittently subject to severe job hazards and mental stress.

Physical Effort
Moderate to heavy physical activity is required during fire fighting, rescue, equipment maintenance and training activities.

Supervision
Employee is subject to review and direction by the Captain and supervises a company in the absence of the Captain.

Education and Experience

Applicants shall be required to have been employed with the Durant Fire Department for a period of eighteen (18) continuous months performing the duties as Fire Fighters and must be certified as Firefighter II. Candidate must have completed prerequisites as outlined in Article 26 - Promotional Policy.

38.6. Firefighter
(City of Durant Fire Department)

Job Summary

1. Under the direction of the Battalion Chief or Captain, firefighters respond to all alarms and calls to which their company is assigned, operate fire fighting equipment, and aid in protection of life and property.

2. For the first six (6) months after firefighter's hire date, s/he cannot act as a Driver. After six (6) months, firefighter will act as a Driver on vehicles without air breaks and only when assigned by the Battalion Chief or Captain. After eighteen (18) months, Driver can drive all other vehicles after passing the driving and pumping test(s) on the assigned apparatus.

3. In a reasonable length of time, firefighter shall learn all phases of fire service practices and keep abreast of fire fighting methods.

4. Perform other duties as required.

(Any changes to this job description shall be made only by mutual agreement by the parties.)

Education and Experience

Must receive Firefighter I Certification before end of probationary period.

Appendix A

7.00 DRUG AND ALCOHOL FREE WORKPLACE POLICY

AND

EMPLOYEE ASSISTANCE PROGRAM

7.01 POLICY STATEMENT

1. The City of Durant considers its employees to be its most valuable resource and is concerned about the health, safety, well being, and satisfactory work performance of all employees. The use, abuse, and dependence on alcohol and/or drugs can seriously affect the health of employees, jeopardize their own safety and that of others, as well as impair job performance.

2. It is the policy of the City of Durant to comply with all applicable state and/or federal laws in the administration of creating and sustaining a drug and alcohol free workplace.

3. It is the policy of the City of Durant that the unlawful manufacture, distribution, dispensing, possession, use of, or being under the influence of, a controlled substance or alcohol is prohibited in the workplace. Any employee determined to be in violation of this policy while on duty, on or in City property, or when wearing a City of Durant uniform, whether on or off duty, is subject to disciplinary action, which may include termination.

4. The City of Durant, pursuant to the Oklahoma Standards for Workplace Drug and Alcohol Testing Act, effective June, 1993, and as amended, and the Omnibus Transportation Employee Testing Act, effective 1991, and as amended, hereby declares and establishes the following Drug and Alcohol Free Workplace Policy for employees of the City of Durant (hereinafter referred to as the City).

5. This policy also applies to the abuse of alcoholic beverages. A person is under the influences of alcohol or drugs when that person does not have the normal use of mental or physical faculties by reasons of the introduction of alcohol or a drug or a combination of two or more such substances into the body.

6. Full details of the rules and procedures for drug and alcohol policy and testing are available from the Personnel Office or any City Department Head.

7. The City of Durant Drug and Alcohol Free Workplace Policy was implemented on February 15, 1999, and a period of 30 days notice was given to employees before implementation. At such time as changes to the policy may become necessary, the City will give at least 30 days notice before the changes shall take effect. The City shall post a copy of this policy as amended in a prominent employee access area and shall give a copy of this policy as amended to each employee and to each applicant for employment upon his or her receipt of a conditional offer of employment from the City.

7.02 GENERAL POLICY PROVISIONS

Any of the following actions are grounds for discipline, up to and including, termination of employment:

1. The use, sale, purchase, or possession of illegal drugs on or off the job, or the misuse of prescription drugs in a manner that affects the employee's work;

2. Possessing or using alcoholic beverages on the job or on the premises of the City, or in City vehicles or equipment;

3. Reporting to work under the influence of an illegal drug or alcohol. An employee may attend work under the influence of a prescription drug for which he or she has a valid prescription, and use of the drug will not affect the employee's job performance or endanger others.

7.03 TOBACCO USE

In keeping with the City's intent to provide a safe work environment, smoking and the use of smokeless tobacco is prohibited throughout the workplace and extends to 25 feet beyond any portion of City buildings or facilities. Any tobacco use in City-owned or leased vehicles is also prohibited.

This policy applies equally to all employees, customers, and visitors.

7.04 DRUG AND ALCOHOL TESTING

1. DEFINITIONS. As Used in this policy, the defining terms are as follows:

   A. "Alcohol: means ethyl alcohol or ethanol;

   B. "Applicant" means a person who has applied for a position with the City.

   C. "Breath alcohol technician 'BAT'" - an individual who instructs and assists in the alcohol testing process and operates an evidential breath-testing device (EBT).

   D. "Commercial Motor Vehicle" - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

      1) Has a gross combination weight of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 1 0,000 pounds, or

      2) Has a gross vehicle weight rating of 26,001 or more pounds; or

      3) Is designed to transport 16 or more passengers, including the driver; or

      4) Is of any size and is used in the transportation of hazardous materials requiring placards.

   E. "Confirmation test" means a drug or alcohol test on a sample to substantiate the results of a prior drug or alcohol test on the same sample and which uses different chemical principles and is of equal or greater accuracy than the prior drug or alcohol test.

F. "Driver" - any person who operates a commercial motor vehicle (CMV). For the purposes of pre-employment testing, the term driver includes a person applying to drive a commercial motor vehicle.

G. "Drug" means amphetamines, cannabinoids, cocaine, phencyclidine (PCP), hallucinogens, methaqualone, opiates, barbiturates, benzodiazepines, propoxyphen, synthetic narcotics, designer drugs, or a metabolite of any of the substances listed herein, and includes all substances, which are illegal under federal, State, or local laws, except that FHA/DOT required testing shall only test for marijuana metabolites, cocaine metabolites, amphetamines, opiate metabolites and phencyclidine (or other substances as may be permitted by the FHA/DOT for drivers of commercial motor vehicles);

H. "Drug or alcohol test' means a chemical test administered for the purpose of determining the presence or absence of a drug or its metabolites or alcohol in a person's bodily tissue, fluids or products.

I. "Employee Assistance Program" or "EAP" means an in-house or contracted program, which, at a minimum, provides drug and alcohol dependency evaluation and referral services for substance abuse counseling, treatment or rehabilitation.

J. "Employee" means any person who is an employee of the City.

K. "City" means the City.

L. "Random selection basis" means a mechanism for selecting employees for drug or alcohol testing that:

1) Results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and

2) Does not give the City discretion to waive the selection of any employee selected under the mechanism.

M. "Reasonable suspicion" means a belief that an employee is using or has used drugs or alcohol in violation of the City's written policy drawn from specific objective and

articulated facts and reasonable inferences drawn from those facts in light of experience, and may be based upon, among other things:

1) Observable phenomena, such as,

   a) Physical symptoms or manifestations of being under the influence of a drug or alcohol while at work, on duty, or wearing a City uniform; or

   b) Direct observation of drug or alcohol use while at work or on duty, or wearing a City uniform.

2) A report of drug or alcohol use while at work or on duty, provided by reliable and credible sources and which has been independently corroborated,

3) Evidence that an individual has tampered with a drug or alcohol test during his employment with the City, or

4) Evidence that an employee is involved in the use, possession, sale, solicitation or transfer of drugs or alcohol while on duty or while on the City's premises or operating the City's vehicle, machinery or equipment.

N. "Medical Review Officer (MRO)" means a person, qualified by the State Board of Health, who is responsible for receiving results from a testing facility which have been generated by the City's drug or alcohol testing program, and who has knowledge and training to interpret and evaluate an individual's test results together with the individual's medical history and any other relevant information.

O. "Sample" means tissue, fluid or product of the human body chemically capable of revealing the presence of drugs or alcohol in the human body.

P. "Safety-sensitive function"

1) All time waiting to be dispatched, unless the commercial motor vehicle driver has been relieved from duty by the employer.

2) All time inspecting equipment, or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time.

3) All time spent at the driving controls of a commercial motor vehicle.

4) All time loading or unloading a commercial motor vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded.

5) All time spent performing the driver requirements associated with an accident.

6) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Q. "Screening test" in alcohol testing it means an analytical procedure to determine whether an employee may have a prohibited concentration of alcohol in his or her system. In controlled substance testing it means an immunoassay screen to eliminate “negative" urine specimens from further consideration.

R. "Substance abuse professional (SAP)" - a licensed physician (Medical Doctor or Doctor of Osteopathy), or a licensed or certified psychologist, social worker employee assistance professional, or addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission) with knowledge of a clinical experience in the diagnosis and treatment of alcohol and controlled substances related disorders.

S. "Testing Facility" means any person, including any laboratory, hospital, clinic, or either, on or off the premises of the City, which provides laboratory services to test for the presence of drugs or alcohol in the human body.

2. CIRCUMSTANCES UNDER WHICH TESTING WILL BE DONE AND PERSONS WHO ARE SUBJECT TO BE TESTED.

A. Applicant Testing. The City will require all applicants, upon receiving a conditional offer of employment, to undergo drug and/or alcohol testing, and will use a refusal to undergo such testing or a confirmed positive test result as a base for refusal to hire provided that such testing does not violate the Americans with Disabilities Act of 1990, 42 U.S.C. §121010 et seq., (hereinafter referred to as ADA). The ADA does not, in any way, preclude or interfere with the City's compliance with the Department of Transportation (hereafter referred to as DOT) new or existing drug and alcohol testing regulations. Such testing will be required of all applicants who have received a conditional offer of employment regardless of employment classification.

1) Tests required under the Department of Transportation regulations:

a) The City is not required to administer an alcohol test or controlled substances test if-

(i) The applicant has participated in a drug testing program within the previous thirty (30) days, that meets the requirements of the DOT, and

(ii) While participating in that program, either:

(A) Was tested for controlled substances within the past six (6) months from the date of application, or

(B) Participated in a random controlled substances testing program for the previous twelve (12) months from the date of application, and

(C) The City will check that no prior employer of the driver, of whom the City has knowledge, has records of a violation of another DOT agency within the previous six (6) months.

B. Employee Testing. Employees of the City will be subject to drug and/or alcohol testing under the applicable circumstances:

1. Reasonable Suspicion Testing. The City will require an employee to submit to drug and/or alcohol testing if there is reasonable suspicion that the employee is violating the City Drug and Alcohol Free Workplace Policy.

   a) Observations of employee conduct while the employee is at work or on duty, which cause the City to require reasonable suspicion testing of an employee, shall be made by a supervisor or department head who has received training for the detection of symptoms or manifestations of being under the influence of a drug or alcohol. Testing will be required of all employees, regardless of classification when reasonable suspicion exists.

   b) The driver of a commercial motor vehicle may be directed to undergo reasonable suspicion testing while the driver is performing safety sensitive functions, just before the driver is to perform safety sensitive functions, or just after the driver has ceased performing such functions.

   c) If an alcohol test is not administered to a driver of a commercial motor vehicle within two (2) hours following the determination that reasonable suspicion exits, the Department Head shall prepare and maintain on file a record stating the reasons the alcohol test was not promptly administered. If an alcohol test is not administered to a driver of a commercial motor vehicle within eight (8) hours following the determination, the City shall cease attempts to administer an alcohol test and shall cite in the record the reasons for not administering the test.

   d) The City shall not permit an employee to perform or continue to perform job functions, until:

      1) An alcohol test is administered and the employee's breath alcohol concentration measures less than 0.02; or

      2) Twenty-four (24) hours have elapsed following the determination that there is reasonable suspicion to believe that the employee has violated the rules concerning the use of alcohol.

e. A written record shall be made of the observations leading to a controlled substance reasonable suspicion test and signed by the supervisor or department head who made the observations, within twenty-four (24) hours of the observed behavior or before the results of the controlled substances test are released, whichever is earlier.

2. Post-Accident-Testing. The City will require an employee to undergo drug and/or alcohol testing if there is a reasonable suspicion the employee or another person sustained a work-related injury or the City's property was damaged as a direct result of use of drugs and/or alcohol by an employee in the workplace while performing job duties, operating a City vehicle or equipment, or wearing a City uniform. This includes damage to the City's equipment. Post-accident testing will be conducted when the amount of damage is reasonably estimated at the time of the accident to exceed $500.00. An employee who is subject to post-accident testing shall remain readily available for such testing or may be deemed, by the City, to have refused to submit to testing. Nothing in this policy shall be construed to require the delay of necessary medical attention for injured people following an accident or to prohibit a driver from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care,

a. Drivers of commercial motor vehicles:

1) As soon as practical following an accident involving a commercial motor vehicle, the City shall test for alcohol substances, the surviving driver:

(A) Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved the loss of human life; or

(B) Who receives a citation within 8 hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved: (i) bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or (ii) one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.

2) As soon as practicable following an occurrence involving a commercial motor vehicle, the City shall test for controlled substances, the surviving driver:

(A) Who was performing safety-sensitive functions with respect to the vehicle, if the accident involves loss of human life; or

(B) Who receives a citation within 32 hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved: (i) bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or (ii) one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.

3) No driver of a commercial motor vehicle required to take a post accident alcohol test shall use alcohol for eight (8) hours following the accident or until he/she undergoes a post-accident alcohol test, whichever occurs first.

4) If an alcohol test is not administered within two (2) hours following the determination that reasonable suspicion exits, the Department Head shall prepare and maintain on file a record stating the reason the alcohol test was not promptly administered.

5) If a controlled substance test is not administered within thirty-two (32) hours following the accident, the City shall cease attempts to administer a controlled substance test; and the Department Head will prepare and maintain on file, a record stating the reasons the test was not promptly administered.

3. <u>Random Testing</u>.

a. The City requires drug and/or alcohol testing on a random selection basis, and shall be restricted to employees who perform safety sensitive functions in the following classifications and/or positions:

1) Vehicle and equipment operator employees who are required to maintain a Commercial Drivers License (hereafter referred to as "CDL") and operate vehicles and/or equipment in excess of 26,001 pounds; or

2) Mechanic employees who maintain equipment in excess of 26, 001 pounds; or

3) Any other employees involved in the repair, operation, or dispatching of vehicles and/or equipment (or as may be required by federal law), including employees operating their personal vehicle on city business as a part of their normal job duties.

b. Random controlled substances testing shall be conducted in accordance with the following requirements:

1) The City will randomly select employees for testing at the highest minimum annual percentage rate established for the calendar year by the DOT rules to which the City is subject.

2) The City will use a scientific valid method of random selection, which is matched with the driver's social security number or employee number.

3) The City will ensure that random testing is unannounced and spread reasonably throughout the calendar year.

4) The City will ensure that employees selected for random testing proceed immediately to the, testing site upon notification of being selected.

5) In the event an employee, who is selected for random controlled substances testing, is on vacation or an extended medical absence, the City will select another driver for testing.

6) No driver of a CMV shall report for duty, or remain on duty, requiring the performance of safety-sensitive functions while having a breath alcohol concentration of 0.04 or greater. The City, having actual knowledge that a

driver has a breath alcohol concentration of 0.04 or greater shall not permit an employee to perform or continue to perform safety-sensitive functions.

7) No driver of a CMV shall perform safety-sensitive functions within four (4) hours after using alcohol. The City, having actual knowledge that a driver has used alcohol within four (4) hours shall not permit a driver to perform or continue to perform safety-sensitive functions.

8) No driver of a CMV shall report for duty, or remain on duty, requiring the Performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle.

9) The City, having actual knowledge that a driver has used a controlled substance shall not permit the driver to perform or continue to perform safety sensitive functions except as outlined in (H) above.

10) No driver of a CMV shall report for duty, or remain on duty, requiring the performance of safety-sensitive functions if the driver tests positive for controlled substances. The City, having actual knowledge that a driver has tested positive for controlled substance shall not permit an employee to perform or continue to perform safety-sensitive functions except as outlined in (H) above.

11) The City may require a driver to inform the City of any therapeutic drug use.

4. Post-Rehabilitation Testing. The City will require an employee to undergo drug and/or alcohol testing, without prior notice, for a period of up to two (2) years, commencing with the employee's return to work, in the following situations:

a. After the employee tested positive on a drug and/or alcohol test required by City; or

b. After having participated in a drug or alcohol treatment program.

5. Return-To-Duty Testing for drivers of commercial motor vehicles. If the City decides to permit a driver of a commercial motor vehicle to return to a DOT safety sensitive duty following a positive test result for alcohol or controlled substances, the driver must receive an evaluation by a Substance Abuse Professional (SAP) and successfully comply with the SAP evaluation recommendation. A verified positive DOT drug test result, a DOT alcohol test with a result indicating an alcohol concentration of 0.04 or greater, a refusal to test (including by adulterating or substituting a urine specimen) or any other violation of the prohibition on the use of alcohol or drugs under a DOT agency regulation constitutes a DOT drug and alcohol regulation violation.

   a. An employee shall be evaluated by a Substance Abuse Professional who shall determine what assistance, if any, the employee needs in resolving problems associated with alcohol misuse and/or controlled substance abuse. The Substance Abuse Professional shall determine that the employee has properly followed any rehabilitation program prescribed.

   b. Before an employee returns to duty, following a positive alcohol and/or drug test result, the employee shall undergo a return-to-duty alcohol test with a result indicating a breath alcohol concentration of less than 0.02 if the conduct involved alcohol, or a controlled substances test with a verified negative result if the conduct involved a controlled substance.

   c. The employee shall be subject to unannounced follow-up alcohol and controlled substances tests, ordered by the Employees Department Head or his/her designee, following the employees return to duty. The number and frequency of such follow-up testing shall be as recommended by the Substance Abuse Professional and may consist of at least six (6) tests in the first twelve (12) months following the employee's return to duty. Follow-up tests also may be required for another 48 months of safety-sensitive duty following this first (12) month period. The Employees Department Head or his/her designee may direct the employee to undergo return-to-duty and follow-up testing for both alcohol and controlled substances if the Substance Abuse Professional determines that such testing is necessary.

3. TESTING DEFINED.

   A. All Drug and Alcohol Free Workplace testing of employees and applicants shall be conducted at a laboratory selected by the City, which has been approved, by the

Substance Abuse and Mental Health Services Administration (hereafter referred to as "SAMHSA"), pursuant to federal and state law requirements.

1. The facility will be responsible for:

    a. Employing testing procedures that ensure privacy to employees and job applicants consistent with prevention tampering.

    b. Employing the split sample method of testing; in the event results of the test are challenged. Without a split sample, a challenged test is considered negative.

    c. Employing methods of analysis that ensure reliable test results, including the use of gas chromatography/mass spectrometry to confirm positive test results.

    d. Employing chain-of-custody procedures that ensure proper identification, labeling and handling of test samples.

    e. Employing retention and storage procedures that ensure reliable results on confirmatory tests of original samples,

    f. Employing alcohol-screening tests using approved evidential testing devices that test for prohibited alcohol concentration.

    g. Maintaining SAMHSA approval of their facility.

2. The City, shall not permit a driver who refuses to submit to a post-accident alcohol or controlled substance test, a random post-accident or controlled substance test, a reasonable suspicion alcohol or controlled substance test, or a follow-up alcohol or controlled substance test to perform or continue to perform safety-sensitive functions,

B. Employee consent will be obtained for each test. Refusal of an employee to consent and submit to testing will subject that employee to disciplinary action, which may include termination of employment.

C. The City shall pay all costs of testing for drugs or alcohol required by the City, including confirmation tests required by this Policy. Provided however, an individual who requests a retest of a sample in order to challenge the results of a positive test shall pay all costs of their retest, unless the retest reverses the findings of the challenged positive test. In such case, the City shall reimburse the individual for the costs of the retest.

4. TESTING METHODS AND COLLECTION PROCEDURES TO BE USED:

A. Applicant Drug/or Alcohol Screening Process: The job application form of the City contains Notification of Drug/Alcohol Testing Policy of the City, in accordance with federal and state law. The applicant must sign the application form, acknowledging receipt of Notice of City's Drug and Alcohol Free Workplace Policy.

1. In order to achieve the City's goal in providing and maintaining a drug and alcohol free work environment for the safety and protection of employees and others, the following procedures are hereby established:

a. Upon notification of the selected applicant the Human Resource Director will schedule the applicant for the drug screen/alcohol test.

b. The applicant shall complete the "Applicant/Employee Consent for Drug Screen/Alcohol Test" form. The completed form shall be placed in an envelope with directions to the Medical facility.

c. Applicants refusing to submit to the drug screen and/or alcohol test will be considered to have withdrawn their application for employment.

d. The sample collection site will obtain the specimen from the applicant of sufficient quantity to allow for split sample testing. The specimen will be sent to the laboratory.

e. The laboratory designated by the City shall perform an initial drug screen, which shall be a form of chemical identification with confirmation testing of any positive results with Gas Chromatography/Mass Spectrometry (GC/MS) or other reliable confirmation testing.

f. The alcohol screening tests will be done using approved evidential testing devices that test for prohibited alcohol concentration.

5. APPLICANT TEST RESULTS.

A. Upon completion of testing, results of the drug screen/alcohol test shall be communicated to the Human Resource Director, after compliance with the procedures listed below:

1. Negative test result from drug screen and/or alcohol test.

a) The collection site will notify the Human Resource Director the drug screen and or alcohol test was negative.

b) The Human Resource Director will schedule the applicant for a pre-employment physical.

2. Positive test result from drug screen and/or alcohol test.

a) The collection site Medical Review Officer shall compare the test results to the list of prescribed medications applicant identified as having taken.

b) If a drug screen reveals a drug present which is questionable, the applicant will be contacted by the Medical Review Officer in order for the applicant to explain, in confidence, and/or provide additional documentation as the Medical Review Officer deems necessary to satisfy the Medical Review Officer that the presence of such drug is not unlawful.

c) The applicant must provide the requested explanation and/or documentation as requested by the collection site Medical Review Officer within forty-eight (48) hours of time of request. Failure to provide information within the forty-eight (48) hours will result in applicant's drug screen being reported to the Human Resource Director as positive.

d) If the applicant provides explanation and/or documentation within forty-eight (48) hours of the request, sufficient to satisfy the Medical Review Officer that the presence of the drug is lawful, the result of the drug screen test shall be reported to the Human Resource Director as negative.

6. EMPLOYEE DRUG/ALCOHOL TESTING PROCESS.

A. Any drug or alcohol testing shall occur during or immediately after the regular work period of current employees and shall be deemed work time for purposes of compensation and benefits for current employees.

B. A supervisor who has reasonable suspicion to believe an employee has ingested, inhaled or injected an illegal or unlawful drug, or has ingested an alcoholic beverage when reporting for duty, while on duty, or during standby or callback duty must act promptly to insure the following:

1 Prohibit the employee from working or continuing to work.

2. Notify the Department Head or the City Manager and request a personal observation of an employee's conduct to confirm that reasonable suspicion exists.

3. Based on reasonable suspicion. Employees shall be required to submit to drug or alcohol testing. Prior to requiring such testing, the basis for the reasonable suspicion shall be communicated to the City Manager or his designee.

4. The Supervisor or Department Head will immediately take the employee, to a collection facility selected by the City in compliance with state and federal regulations.

5. Before testing, an employee shall sign a form consenting to testing. Failure or refusal to sign the consent form and to submit to testing will result in disciplinary action, which may include termination.

6. Supervisors are prohibited from demanding or encouraging drug or alcohol testing without reasonable suspicion and without confirmation from a Department Head or the City Manager/designee.

7. Harassment, by any Supervisor or Department Head, of any employee who has, been requested or required to undergo a drug screen will subject the Supervisor or Department Head employees to disciplinary action, which may include termination.

7. <u>EMPLOYEE TEST RESULTS</u>:

A. Upon completion of testing, results of the drug screen and/or alcohol test shall be communicated to the Personnel Director, after compliance with the procedures listed below.

1. Negative test result from drug screen and/or alcohol test.

a) Collection site will notify Human Resource Director that drug screen and/or alcohol test was negative,

2. Positive test result from drug screen and/or alcohol test.

a) The collection site Medical Review Officer shall compare the test results to the list of prescribed medications the employee identified as having taken.

b) If a drug screen reveals a drug present which is questionable, the employee will be contacted by the Medical Review Officer in order for the employee to explain, in confidence, and/or provide additional documentation as the Medical Review Officer deems necessary to satisfy the Medical Review Officer that the presence of such drug is not unlawful. An employee shall be given the opportunity to explain, in confidence, the results of the test.

c) The employee must provide the requested explanation and/or documentation as requested by the collection site Medical Review Officer within forty-eight (48) hours of time of request. Failure to provide information within the forty-eight (48) hours will result in employee's drug screen results as correct.

d) If the employee provides explanation and/or documentation within forty-eight (48) hours of the request, sufficient to satisfy the Review Officer that the presence of the drug is lawful, the result of the drug screen test shall be reported to the Human Resource Director as negative.

e) An employee testing positive, to a drug screen and/or alcohol test shall result in the employee being subject to disciplinary action, which may include termination.

f) The test results will not be disclosed to any person other than the employee, Human Resource Director, Department Head, City Manager and those involved directly on a need to know basis.

g) Any employee tampering with the results of a drug screen/alcohol test will be terminated.

8. PERSONNEL ACTION FOLLOWING TESTING:

A. Applicants who test positive for alcohol or drugs, or otherwise violate this policy, are subject to having their conditional offers of employment revoked. Employees who test positive for alcohol or drugs, or otherwise violated this policy, are subject to discipline, up to and including termination.

B. No disciplinary action, except a temporary suspension or temporary transfer to another department, may be taken by the City against an employee based upon a positive test result unless the test result is confirmed by a second test, using gas chromatography-mass spectroscopy, or an equivalent scientifically accepted method of equal or greater

accuracy as approved by rule of the State Board of Health at the cutoff levels determined by Board rule,

C. The City may take disciplinary action against an employee who refuses to undergo drug or alcohol testing conducted in accordance with the provisions of the City's Policy, the Standards for Workplace Drug and Alcohol Free Workplace Free Act and/or the Omnibus Transportation Employee Testing Act.

D. An employee discharged on the basis of a refusal to undergo drug and/or alcohol testing or a confirmed positive drug or alcohol test conducted in accordance with the provision of the City's Policy, the Standards for Workplace Drug and Alcohol Free Workplace Free Act and/or the Omnibus Transportation Employee Testing Act shall be considered to have been discharged for misconduct for purposes of unemployment compensation benefits.

E. An employee may appeal his/her disciplinary action or termination to the City Manager.

9. SUPERVISORS TRAINING AND EMPLOYEE EDUCATION :

A. Supervisors will be trained:

1. To recognize employees when they appear unfit for duty because of drugs or alcohol and how to determine reasonable suspicion.

2. To effectively and appropriately intervene in reasonable suspicious instances.

3. To understand the methods of the City Drug and Alcohol Free Workplace procedures.

4. To effectively and appropriately document reasonable suspicion cases prior to the test, and after the initial hearing.

5. In proper disciplinary measures.

6. In issues relative to privacy, search and seizure, and employee representation rights during investigations.

B. Employee education shall consist of:

1. Educating employees concerning the harmful effects of drugs and alcohol in the workplace.

   a. The City shall provide educational materials that explain the City's policies and procedures with respect to meeting the requirements of this policy.

   b. The City shall ensure that a copy of these materials are distributed to each employee prior to the start of drug and/or alcohol testing and to each driver hired or transferred into a position requiring driving a commercial motor vehicle.

2. Encouraging employees to voluntarily seek assistance through the Employees Assistance Program;

3. Informing employees concerning the City's concern for correcting drug and alcohol use or dependency before it adversely affects an employee's work record and causes irreparable harm to the employee and the residents of the City.

4. The City shall provide written notice to representatives of employee organization s of the availability of this information.

5. The City Manager and/or his designee are designated by the City to answer questions concerning distributed materials and City Policies.

10. RECORD KEEPING AND CONFIDENTIALITY.

A. City shall maintain all drug and alcohol test results and related information, including, but not limited to, interviews, reports, statements and memoranda, as confidential records,

separate from other personnel records. Such records, including the records of the testing facility, shall not be used in any criminal proceeding, or any civil or administrative proceeding except in those actions taken by City or in any action involving the individual tested and the City or unless such records are ordered released pursuant to a valid court order.

B. The records described in Paragraph I above, and maintained by the City, shall be the property of the City and, upon the request of the applicant or employee tested, shall be made available for inspection and copying to the applicant or employee. The City shall not release such records to any person other than the applicant, employee or the City's Medical Review Officer, unless the applicant or employee, in writing, following receipt of the test results, has expressly granted permission for the City to release such records or pursuant to a valid court order.

C. A testing facility, or any agent, representative or designee of the facility, or any Medical Review Officer, shall not disclose to the City, based on the analysis of a sample collected from an applicant or employee for the purpose of testing for the presence of drugs or alcohol, any information relating to:

1. The general health, pregnancy or other physical or mental condition of the applicant or employee; or

2. The presence of any drug other than the drug or its metabolites that the City requested be identified and for which a Medically acceptable explanation of the positive results, other than the use of drugs, has not been forthcoming from the applicant or employee, provided, however, a testing facility shall release the results of the drug or alcohol test and any analysis and information related thereto, to the individual tested upon his request and only after presenting proof of identification.

11. CITY RESPONSIBILITIES UNDER LAW.

A. The City Manager is responsible for notification of the drug testing policy and procedure to employees as specified, and educating and training of employees, department heads, and supervisors as outlined.

B. The City provides an Employee Assistance Program and will coordinate city education and training relative to drug testing and the benefits of voluntary admission into the EAP.

12. EMPLOYEE'S NOTICE TO THE CITY. It is mandatory that an employee notifies the City Manager, within five (5) working days, if he/she has been convicted of a criminal drug status violation.

13. CITY NOTICE TO FEDERAL GOVERNMENT. The City as a recipient of a grant from the Community Development Block Grant Program from the United States Department of Housing and Urban Development (HUD) and any other Federal grant that requires such notice shall notify the prospective agency within ten (10) days after receiving notice of any employee convicted of a criminal drug statute.

7.05 EMPLOYEE ASSISTANCE PROGRAM

1. Employees who violate the City's Drug and Alcohol Free Workplace Policy and have been with the City for more than three (3) years will be given the opportunity to participate in a drug and alcohol abuse treatment program:

a. The treatment will be agreed to by the City Manager.

b. The employee will be removed from his/her current position and immediately placed on a leave of absence. If an employee has earned days available, he/she must first utilize all available time accrued, then vacation, and then apply for additional unpaid leave, if necessary. In no case may the combination of paid and unpaid leave exceed six (6) consecutive months. Any employee seeking medical attention for drug or alcohol abuse will be entitled to benefits as described in the medical insurance plan.

c. The employee will not be returned to active status until such time as a Medical Review Officer or Substance Abuse Professional certifies that the employee has successfully completed the appropriate treatment.

d. When the employee is allowed to return to work, attempts will be made to place the employee back into his/her previously held position.

e. No employee will be eligible for drug or alcohol abuse treatment, as described under this policy, more than once.

f. The recurrence of a positive test or drug or alcohol problem may result in termination of employment.

2. Any employee who feels he/she has developed an addiction to, dependence upon, or problem with alcohol or drugs (legal or illegal), is encouraged to voluntarily seek assistance. The City supports sound treatment efforts. Whenever feasible, the City will assist employees in overcoming drug or alcohol abuse.

3. Any employee seeking medical attention for drug or alcohol abuse will be entitled to benefits as specified in the medical insurance plan. For qualified employees voluntarily enrolled in a formal treatment program, the City will grant paid rehabilitation leave of up to five (5) additional days of paid leave. For continued treatment, an employee must use his/her available leave balances. If the employee continues to require additional time off, he/she should request to be placed on unpaid leave. In order to receive the five (5) days paid rehabilitation leave, the employee must provide certifiable proof of enrollment in an approved treatment program.

4. Upon successful, certified completion of a rehabilitation program, attempts will be made to place the employee back into his/her previous position, if it is still available, or the next available position for which the employee is qualified.

IN WITNESS THEREOF, the parties have hereunto set their hands this _____ day of January, 2018.

THE CITY OF DURANT, OKLAHOMA

BY _____
Jerry Tomlinson, Mayor

ATTEST:

_____
Cynthia Price, City Clerk

INTERNATIONAL ASSOCIATION OF
FIRE FIGHTERS, LOCAL 3061 AFL-CIO/CLC

BY _____
Colin Gordon, President

ATTEST:

_____
Jay Bergner, Secretary

APPROVED as to form:

_____
Tom Marcum, City Attorney

Agenda Item: 4.b.

The City of Durant

Office of City Manager

Memorandum

Date:	1/2/2018
To:	Mayor and City Council
From:	Tim Rundel, City Manager
Re:	Consider Approval of Memorandum of Understanding Between the City of Durant and the Durant International Fire Fighters Association Local 3061

Since the FY 2015-16, unlike the non-union and the Durant Police union (FOP) employees, the Durant firefighters have not received a Cost of Living Adjustment. The Durant IAFF Local 3061 agreed to the following Article 18: Section 3. A one-time stipend of $1,000 per member shall be paid for the FY 2017-18 in lieu of any wage adjustments.

Council Information / Action Requested

Approval of Memorandum of Understanding Between the City of Durant and the Durant International Fire Fighters Association Local 3061

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
MOU IAFF 2017-18	Cover Memo	1/5/2018

MEMORANDUM OF UNDERSTANDING
TO COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF DURANT, OKLAHOMA AND
THE DURANT INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 3061

THIS AMENDMENT to the original Collective Bargaining Agreement (hereinafter referred to as "CBA"), entered into on the 12th of July, 2016, by and between:

CITY OF DURANT, OK
300 W. Evergreen
Durant, OK 74701

and
International Association of Fire Fighters
LOCAL 3061

WHEREAS, both the City of Durant ("City') and the Durant International Association of Fire Fighters ("Union") desire to implement changes to the current CBA; and

WHEREAS, the Durant City Council believes it is in the best interests of the citizens to the City of Durant to ratify this Memorandum of Understanding (hereinafter "MOU") to the CBA.

NOW, THEREFORE, the parties agree to this MOU for the purpose of modifying the original CBA as follows:

Article 18: Section 3. A one-time stipend of $1,000 per member shall be paid for the FY 2017-18 in lieu of any wage adjustments.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of
_____, 2017.

THE CITY OF DURANT, OKLAHOMA
BY_____
Mayor

ATTEST:
_____
City Clerk

International Association of Fire Fighters Bargaining Agent BY
_____
President

_____
IAFF Secretary

Agenda Item: 4.c.

The City of Durant

Public Works Director

Memorandum

Date:	1/3/2018
To:	Mayor and City Council
From:	Marty Cook - Public Works Director
Re:	Consider Approval of Request to Declare Excess for Property Located at South 22nd and Mississippi Street

---

This is a piece of property located on the North East corner of S 22nd and Mississippi St. It is identified in the attached survey and as shown on the attached maps. The property contains some floodplain as shown in the attached map. The City does not have any immediate goal for this property. This property is currently zoned Light Industrial (I-1).

Council Information / Action Requested

Approve / Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to put out for sealed bid.

ATTACHMENTS:

Description	Type	Upload Date
Survey and Maps	Cover Memo	1/4/2018

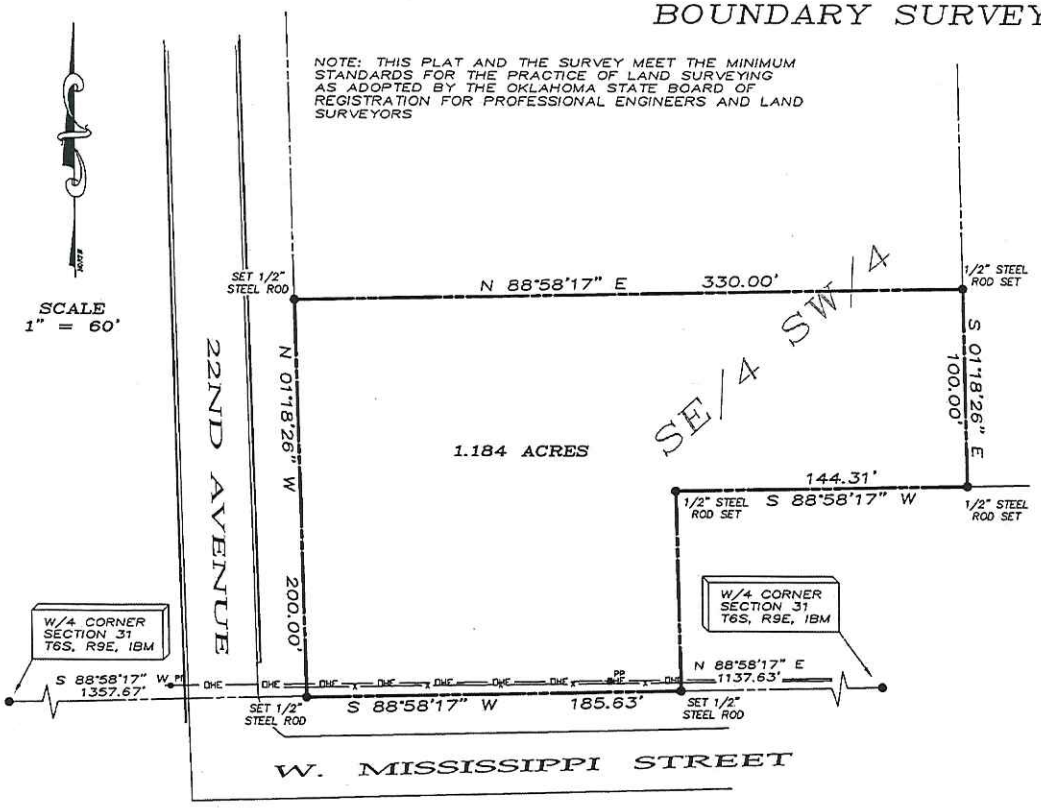
BOUNDARY SURVEY PLAT

JOB NO. 17121030
FW: SM — DFT: JC/JBM

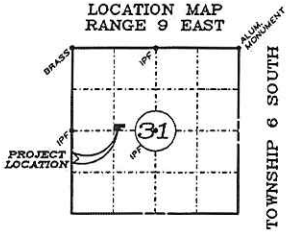
NOTE: THIS PLAT AND THE SURVEY MEET THE MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

~BASIS OF BEARINGS~
OKLAHOMA STATE PLANE (NAD 83)
BEARINGS DERIVED BY DIFFERENTIAL G.P.S.
CONTROLLING CORNERS ARE EXISTING MONUMENTS FOUND AT THE SECTION CORNERS AND THE QUARTER CORNERS OF SECTION 31, TOWNSHIP 6 SOUTH, RANGE 9 EAST INDIAN BASE AND MERIDIAN, BRYAN COUNTY, OKLAHOMA

SCALE
1" = 60'



LOCATION MAP
RANGE 9 EAST



BRYAN COUNTY, OKLAHOMA
(NOT TO SCALE)

LEGAL DESCRIPTION

Being a part of the SE/4 NW/4 of Section 31, Township 6 South, Range 9 East, of the Indian Base and Meridian, Bryan County, Oklahoma and being more particularly described by metes and bounds as follows:

Commencing at a 1/2" steel rod found maintaining the W/4 corner of said Section 31;
Thence North 88°58'17" East, along the south line of the NW/4, a distance of 1357.67 feet to a 1/2" steel rod set with a cap marked RPLS 1307 for the southwest corner of the SE/4 NW/4;

Thence North 01°18'26" West, along the west line of said SE/4 NW/4, a distance of 200.00 feet to a 1/2" steel rod set with a cap marked RPLS 1307;
Thence North 88°58'17" East, a distance of 330.00 feet to a 1/2" steel rod set with a cap marked RPLS 1307;
Thence South 01°18'26" East, a distance of 100.00 feet to a 1/2" steel rod set with a cap marked RPLS 1307;
Thence South 88°58'17" West, a distance of 144.31 feet to a 1/2" steel rod set with a cap marked RPLS 1307;
Thence South 01°16'01" East, a distance of 100.00 feet to a 1/2" steel rod set with a cap marked RPLS 1307 in the south line of said SE/4 NW/4;
Thence South 88°58'17" West, along the south line of said SE/4 NW/4, a distance of 185.63 feet to the Point-of-Beginning and containing 1.184 acres of land.

NO CERTIFICATION IS MADE AS TO THE EXISTENCE OR EFFECT OF EASEMENTS, RIGHTS-OF-WAY, COVENANTS, APPURTENANCES, OR ENCUMBRANCES EMBRACED BY THE SUBJECT PROPERTY.

ONLY VISIBLE UTILITIES HAVE BEEN SHOWN ON THE ABOVE PLAT, OTHERS MAY EXIST.

CONTROLLING CORNERS FOR THIS BOUNDARY SURVEY ARE AS SHOWN ON THE LOCATION MAP

LEGEND

- PP — POWER POLE
- BOUNDARY LINE
- PROPERTY LINE
- BARBWIRE FENCE
- OHE — OVERHEAD ELECTRIC LINE

I, Douglas W. Underwood, Professional Land Surveyor, hereby certify that a boundary survey was made on the ground on the property legally described herein, prepared under my direct supervision, and that the plat herewith is a true, correct and accurate representation of the property legally described hereinabove.

LICENSED PROFESSIONAL LAND SURVEYOR
DOUGLAS W. UNDERWOOD
1307
OKLAHOMA

Douglas W. Underwood
Licensed Professional
Land Surveyor No. 1307
C.A. No. 2315

This survey contains information that is proprietary to Underwood Drafting & Surveying, Inc. Its use or disclosure in whole or part without the express written permission of Underwood Drafting & Surveying, Inc. is prohibited.

This survey is also unpublished work protected under the copyright laws of the United States of America. If this work becomes published, the following notice shall apply:

Copyright ©2017
Underwood Drafting & Surveying, Inc.
All rights reserved.

DATE OF LAST SITE VISIT:
12-13-17

UNDERWOOD
DRAFTING & SURVEYING
801 W. MAIN ST, SUITE D DURANT, OKLAHOMA 74701 (580)924-

Hwy 75
N 20th Ave
S 21st Ave
S 22nd Ave
S 19th Ave
© 2017 Google

S 22nd Ave
S 21st Ave

Lavola St
Dixon St
Waco St
Denison St
Baltimore St
Houston St
Dallas St
Lenore St
Olive St
Maple St
N Washington Ave
Grant Ave
Larkspur Ln
Estelle St
Criswell Blvd
Harm
Dawna St
University Pl
Radio Rd
Gates Ave
Bryan Dr
N 21st Ave
N 20th Ave
N 18th Ave
N 16th Ave
N 15th Ave
N 14th Ave
N 13th Ave
N 12th Ave
N 11th Ave
N 10th Ave
W Elm St
70
S 21st Ave
Durant
S 19th Ave
S 14th Ave
S 13th Ave
S 12th Ave
S 11th Ave
W Texas
S 7th Ave
S 6th Ave
Chaparral Dr
75
Sunny Meadows Dr
Meadowlark Ln
Quail Ridge Rd
Hwy 75

Agenda Item: 4.d.

The City of Durant

Office of City Manager

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	Tim Rundel, City Manager
Re:	Consider Approval of Contract Between the City of Durant and the Durant Industrial Authority

---

Due to budgetary constraints, during the 2017-18 budget process, the City Council (Durant City Utilities Authority) did not approve the funding or renew the annual contract with the Durant Industrial Authority.

Since that time, staff has been able to locate funding that would assist in the annual operations of the DIA. The proposed contract between the City and the DIA would fund one position (the DIA Executive Director). The funding for this position would come from new revenues created by the DIA and reimbursements.

The new contract also stipulates that the new Executive Director would be placed directly under the supervision of the Durant City Manager.

Staff feels like this compromise would be in the best interest of the City, the DIA and the long-term viability of economic development for Durant.

Council Information / Action Requested

Approve Contract Between the City of Durant and the Durant Industrial Authority

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Contract between City of Durant and DIA	Cover Memo	1/5/2018

CONTRACT
between the
CITY OF DURANT, OK
and the
DURANT INDUSTRIAL AUTHORITY

WHEREAS, The City of Durant, hereinafter "City", is in continuous need of services for the Durant community and its economic development; and

WHEREAS, the Durant Industrial Authority, hereinafter "DIA", has been identified as the organization capable of performing the necessary tasks and responsibilities related to community improvement and economic development for the City of Durant, being the beneficiary of the Authority, a public trust.

NOW THEREFORE, the City and DIA mutually agree as follows:

1. **Purpose**

a. The purpose of this contract is to assist in the promotion of economic and community development of the City and the Authority. For the purpose of this contract, economic and community development is defined as encompassing all aspects of promoting business, commercial and industrial developments.

b. It is the intention of both Authority and DIA to work together and primarily through the Executive Director and Trustees of DIA in the efforts to acquire new jobs within the City of Durant, thus creating a centralized organization to effectuate the goals described in the agreement.

2. **Scope of Services**

DIA agrees to provide the following services to the Authority through this contract agreement:

a. To promote and support established businesses and industries resulting in community growth and prosperity for its citizens;

b. The recruitment of new business and industry that will result in the enhancement of the local economy, i.e., new jobs, capital investment, increased sales tax revenue, payroll, etc.;

c. The development of and management of business and industrial parks, and other properties deemed effectual and necessary for economic development growth;

d. A community awareness and public relations program regarding economic development;

e. Maintain inventory of commercial and industrial property;

f. Maintain a good working relationship with the Oklahoma State Department of Commerce, and other state and local agencies;

g. Continue to research, develop and implement a multi-faceted leveraged funding source for economic development to include public, private and philanthropic sources;

h. Assist the City in obtaining federal, state, and private grants for the funding of industry and industry related projects.

3. **Proportionate Cost of Expenses**

a. DIA agrees that it shall pay its proportionate part of the annual general liability insurance premium and cost of audit expense as reflected in the annual budget;

b. DIA further agrees to pay for the insurance premium on any assigned vehicle used and operated by its director in the course of the director's employment and all insurance premiums attributed to the furnished vehicle, office furniture and furnishing and other physical assets used by DIA; and liability insurance coverage on real property owned by DIA;

c. DIA further agrees to pay for its use of software, internet technology and Incode access.

4. **Program Statement**

a. DIA shall submit an annual program of work and annual economic development budget request to City by April 30 of each year;

b. DIA may make modifications to the program of work and budget throughout the year as deemed necessary, with appropriate revisions to meet the needs of both the City of Durant and the Authority, provided, however, that such budget revisions shall not exceed available funding;

5. **Reporting Requirements**

a. The City agrees to provide all accounting and financial services for DIA including accounts payable and receivable, budgetary accounting, payroll, general ledger, fixed asset accounting, and such other services as may be necessary for compliance with Generally Accepted Accounting Principles (GAAP);

b. The DIA shall provide a monthly status report to the City as beneficiary of the Authority at each regular scheduled monthly City Council meeting reflecting the actions taken by the DIA (less confidentiality described in paragraph 9).

6. **Employees and Benefits**

The DIA may assist in the recruitment, selection and hiring process for an Executive Director to carry out the program and goals of the DIA. The Executive Director shall be under the supervision of the Durant City Manager for day-to-day operations of the DIA. The City agrees to provide such fringe benefits as are normally provided to employees of the City of Durant, including retirement, health insurance, unemployment insurance, workers compensation, and any other benefits currently provided or which may be provided in the future.

7. **Funding**

The City agrees to provide funding to DIA from sources of new revenues/reimbursements created by the DIA to carry out the programs and goals of the DIA as herein set forth. Funding shall be delivered to DIA based on actual monthly expenditures not to exceed the budget appropriation for fiscal year 2017-2018. Available budgeted funds that are not expended at the close of the fiscal year shall be credited to the DCUA fund.

8. **Operating Expenses**

Funds for salaries, wages or other operating expenses shall be provided from contributions as may be budgeted from the DCUA, contributions from economic development partners, grants, and available reserves of DIA.

9. **Statement of Confidentiality**

Both The City and DIA recognize the need for confidentiality in negotiating with prospective business and industry. Accordingly, the names of prospects may be omitted from written or verbal reports whenever deemed advisable by DIA.

10. **Miscellaneous**

This agreement shall be controlled by laws of the State of Oklahoma and shall not be assigned without written consent of the parties hereto.

11. **Contract Term**

The term of this contract shall be effective beginning January 9, 2018, and ending June 30, 2018.

THIS AGREEMENT being dated and approved this 9th day of January, 2018, at the City Council meeting.

THE CITY OF DURANT

By:_____
JERRY TOMLINSON, Mayor

Attested:

_____
CYNTHIA PRICE, Secretary

DURANT INDUSTRIAL AUTHORITY

By:_____
GREG MASSEY, Chair

Agenda Item: 4.e.

The City of Durant

Grants Department

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	Rebecca Collins, Grants Coordinator
Re:	Consider Approval of Memorandum Of Understanding (MOU) C-2018-02 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

A Community Development Block Grant (CDBG-ED) application is being submitted by the City for funding to construct proposed water and sewer infrastructure improvements to serve the SteelFab facility at 446 Country Club Road.

Because some of the improvements are within the Rural Water and Sewer District #5 area, the MOU document is necessary for a grant award.

Council Information / Action Requested

Consideration To Approve Memorandum Of Understanding (MOU) C-2018-02 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

City Staff Information / Action Follow-up, if Council authorizes this action:

Approved document will be forwarded to Rural Water and Sewer District # 5 for consideration.

ATTACHMENTS:

Description	Type	Upload Date
SteelFab - City & RWSD #5 MOU 2018-02	Cover Memo	1/5/2018

C-2018-02
MEMORANDUM OF AGREEMENT
CITY OF DURANT & BRYAN COUNTY RURAL WATER AND SEWER DISTRICT # 5

For and in consideration of the mutual promises and benefits to each party this Memorandum of Agreement is entered into by and between the City of Durant (hereinafter referred to as "**City**"), and the Bryan County Rural Water and Sewer District # 5 (hereinafter referred to as **RWSD # 5**) relating to the SteelFab, Inc. (hereinafter referred to as "**Company**") water line improvements project (hereinafter referred to as "**Improvements**"); and

WHEREAS, **Company** has initiated construction of a steel fabrication facility on property owned by **Company** at 446 Country Club Road**,** within the **RWSD # 5** service area; and

WHEREAS, the **Company** properties require water service for the safety and convenience of the **Company's** employees and to support operations, and

WHEREAS, with **RWSD # 5** being the owner of the water lines in the area of the **Improvements** required for the **Company**, it is necessary that permission be granted by **RWSD # 5** to allow **City** to complete construction thereon and connection thereto; and

WHEREAS, the construction of **Improvements** to serve the **Company** properties will inure to **Company's** exclusive benefit.

In consideration of the mutual covenants and conditions contained herein, and for other good and valuable consideration, the parties hereto agree to the following terms and understandings:

1. WHEREAS, the **City** needs assistance in constructing **Improvements** to serve the **Company**, located at 446 Country Club Road, Durant, OK 74701.

Proposed Improvements Identified Below:

- Lift Station – Owned by City in easement (from DIA) and maintained by City.
- 6" Sewer Forcemain – Owned by City in easement (from DIA / SteelFab) and maintained by City
- 12" Sewer Gravity Main – Same as 6"
- 12" Watermain, west of Hwy 78 - Owned by City in street ROW and maintained by City
- 12 Watermain, east of Hwy 78 – Owner by RWSD in easement (from DIA / SteelFab) and maintained by RWSD

2. WHEREAS, it is deemed feasible that this local assistance be obtained, through a 2017 Community Development Block Grant Economic Development Infrastructure (hereinafter referred to as **CDBG-ED**) grant from the Oklahoma Department of Commerce for funding of the public facilities project.

3. The **City** shall prepare and submit the **CDBG-ED** grant application for the **SteelFab, Inc.** public infrastructure project, which encompasses **Improvements** within the **RWSD # 5** jurisdiction.

4. The **CDBG-ED** grant funds will be utilized for all materials and any construction contract(s) required for the **Improvements** to complete the public facilities project, benefitting the **Facility,** which are necessary for the new job creations.

5. The **City,** as agreed upon through the executed Industrial Water Purchase Memorandum of Understanding, shall provide treated water to the **RWSD # 5,** upon completion of the **Improvements** constructed pursuant to this Agreement.

6. The **RWSD # 5** will be responsible for delivering the water supplied by this Agreement to its own customers.

7. The **RWSD # 5** shall be responsible for delivering the water supplied by the Agreement to its own customers at such a time as it accepts delivery of water from the **City.**
8. The maintenance and responsibility of those certain portions of the Improvements consisting of new water lines, are the sole responsibility of the **RWSD # 5**.

THEREFORE, we have set our hand and seal the day and year indicated with our signatures.

CITY OF DURANT	**RURAL WATER AND SEWER DISTRICT NO. 5**
By: _____	By: _____
Jerry L. Tomlinson, Mayor	Stan Presley, Chairman
Date: _____	Date: _____
ATTEST:	**ATTEST:**
_____	_____
Cynthia Price, City Clerk	Betty Patton, Secretary

Agenda Item: 4.f.

The City of Durant

Grants Department

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	Rebecca Collins, Grants Coordinator
Re:	Consider Approval of Inter-Local Cooperation Agreement C-2018-03 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

A Community Development Block Grant (CDBG-ED) application is being submitted by the City for funding to construct proposed water and sewer infrastructure improvements to serve the SteelFab, Inc. facility at 446 Country Club Road.

Because some of the improvements are within the Rural Water and Sewer District #5 area, the Inter-Local Cooperation Agreement document is necessary for a grant award.

Council Information / Action Requested

Consideration To Approve Inter-Local Agreement C-2018-03 With Rural Water And Sewer District # 5 Relating To The Proposed Infrastructure Improvements Serving The SteelFab, Inc. Facility Located At 446 Country Club Road.

City Staff Information / Action Follow-up, if Council authorizes this action:

Approved document will be forwarded to Rural Water and Sewer District # 5 for consideration.

ATTACHMENTS:

Description	Type	Upload Date
SteelFab: City & RWSD #5 Inter-local Agreement 2018-03	Cover Memo	1/5/2018

INTER-LOCAL COOPERATION AGREEMENT

C-2018-03

THIS AGREEMENT, entered into on the _____ day of _____, 2018, between the **City of Durant** and **Rural Water and Sewer District # 5** of the State of Oklahoma.

ARTICLE I

DURATION

This Agreement will be in full force and binding upon the parties thereto upon the execution of the Agreement and shall continue in full force and effect for one (1) year with the option of being renewed on a yearly basis. However, any participating party may withdraw from this agreement at any time during the first year or any additional term of the Agreement as provided in the Section on Termination and Dissolution set out in Article VIII of the agreement.

ARTICLE II

PURPOSE

The parties hereto, through their respective governing bodies, hereby find and declare:

1. WHEREAS, the above-named parties need assistance in constructing water system improvements to serve SteelFab, Inc, located at 446 Country Club Road, Durant, OK 74701.
2. WHEREAS, it is deemed feasible that this local assistance be obtained, through a Community Development Block Grant Economic Development (CDBG-ED) Infrastructure grant from the Oklahoma Department of Commerce for funding of a public facilities project.
3. WHEREAS, the parties are in agreement to cooperate and share in the grant funds received in order to obtain the needed assistance that they are unable to acquire individually.

NOW, THEREFORE, in consideration of the foregoing and in compliance with and pursuant to the provisions, terms and conditions of Title 74 O.S. 1991, Sections 1001, et seq., the parties agree to participate as hereinafter set forth.

ARTICLE III

ORGANIZATION & RESPONSIBILITIES

1. Through this Interlocal Agreement, the **Rural Water and Sewer District # 5** agrees to partner with the **City of Durant**, for a CDBG-ED grant application to provide funding for the **SteelFab, Inc.** public infrastructure project, which includes service areas within the **Rural Water and Sewer District # 5** jurisdiction.

2. The **City of Durant** shall prepare and submit the CDBG-ED grant application for the **SteelFab, Inc.** public infrastructure project, which encompasses lines within the **Rural Water and Sewer District # 5** jurisdiction.
3. Upon a grant award, the **City of Durant** shall administer the CDBG-ED grant project through its entirety.
4. The **City of Durant** shall be the administrative body for administering the water improvements project serving the **SteelFab, Inc.**, with efforts to support the new job creations.
5. The **City of Durant** will be responsible for soliciting and employing the engineer services, conducting the bid process and awarding the construction contract(s), as required by the CDBG Program guidelines for the administration of the CDBG-ED grant and shall provide the **Rural Water and Sewer District # 5**, with such data and information as may be required by the terms of the CDBG-ED grant contract.
6. The **City of Durant,** as agreed upon through the executed Industrial Water Purchase Memorandum of Understanding, shall provide treated water to the **Rural Water and Sewer District # 5,** upon completion of the water system constructed pursuant to this Agreement.
7. The **Rural Water and Sewer District # 5** will be responsible for delivering the water supplied by this Agreement to its own customers.
8. The **Rural Water and Sewer District # 5** shall be responsible for delivering the water supplied by the Agreement to its own customers at such a time as it accepts delivery of water from the **City of Durant.**

ARTICLE IV

FINANCING

1. The **City of Durant** is submitting a CDBG-ED grant request in the amount of $1,000,000 which shall be provided to utilize towards the aforesaid water system improvements.
2. Upon a grant award, the **City of Durant** will adhere to all local and OK Department of Commerce CDBG grant guidelines for all procurement procedures regarding the aforesaid water system improvements as set forth in the grant application.

ARTICLE V

ADMINISTRATION

The **City of Durant**, as the administrative agency for the CDBG-ED grant, shall ensure that all parties to the Agreement comply with the rules and regulations issued by the Oklahoma Department of Commerce for the implementation of the grant project as set forth in the grant contract between the **City of Durant** and the Oklahoma Department of Commerce.

ARTICLE VI

POWERS AND DUTIES OF THE PARTIES

The **City of Durant** shall advise the other parties to this Agreement of those rules and regulations governing the project and shall file with the Oklahoma Department of Commerce such reports and documents required by the CDBG grant contract. The **Rural Water and Sewer District # 5** shall provide

to the **City of Durant**, as required, such data and information as may be necessary for the grant application or implementation of the construction of the water system improvements.

ARTICLE VII

ADDITIONAL PARTIES

Upon unanimous approval of all parties, additional local government entities may be made part of this Agreement. Any new parties shall have the same rights and obligations under this Agreement as do the original parties.

ARTICLE VIII

TERMINATION AND DISSOLUTION

If participating parties wish to withdraw from this Agreement during the term of the Agreement, they may do so by notifying all other parties in writing at least thirty (30) days prior to their selected withdrawal date. The withdrawal from this Agreement shall be subject to the approval of the **City of Durant** and the State Attorney General's Office. However, the withdrawing party or parties shall not be relieved of any obligations, responsibility or liability imposed by other agreements executed in conjunction with their Interlocal Cooperation Agreement unless said other agreements are negotiated satisfactory to all parties concerned.

IN WITNESS WHEREOF, the said parties have caused this instrument to be executed by their respective officers, the day and year first above written.

CITY OF DURANT	**RURAL WATER AND SEWER DISTRICT NO. 5**
By: _____	By: _____
Jerry L. Tomlinson, Mayor	Stan Presley, Chairman
Date: _____	Date: _____
ATTEST:	**ATTEST:**
_____	_____
Cynthia Price, City Clerk	Betty Patton, Secretary

Agenda Item: 4.g.

The City of Durant

Office of City Manager

Memorandum

Date: 1/8/2018
To: Mayor and City Council
From: Mayor Jerry Tomlinson
Re: Consider Approval Resolution No. 2018-01 A Resolution of the City of Durant Supporting the Durant Industrial Authority Incentive Packages for Project Hickory Available from Federal, State, and Local Sources

---

On January 8, 2018, The Durant Industrial Authority passed a Resolution of Support of Incentive Packages for Project Hickory available from Federal, State, and Local Sources. A request was made to have the Durant City Council support the DIA's effort in providing necessary coordination of federal, state and local incentives. This company would initially invest $42,000,000 in buildings and equipment and would employ over 160 employees within their first 5 years.

Council Information / Action Requested

Approve Resolution No. 2018-01

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2018-01	Exhibit	1/8/2018

Resolution No. 2018-01

A Resolution of the City of Durant Supporting the Durant Industrial Authority Incentive Packages for Project Hickory Available from Federal, State, and Local Sources

Whereas, Project Hickory is considering locating a manufacturing facility in Durant on Land currently owned by the Durant Industrial Authority, and

Whereas, the Project would result in the construction of a new building with an initial investment of $12,000,000 with the possibility of future expansion, and

Whereas, Investment of Equipment is estimated to be $30,000,000, for a total investment of building and equipment of $42,000,000, with an additional $2,000,000 of equipment per year thereafter, and

Whereas, job creation at the new manufacturing plant of Project Hickory is projected to reach 160 workers within 5 years, at an average pay of over $46,000 per year per job, plus benefits.

Now, therefore, be it resolved, by the Mayor and City Council, the City of Durant supports the available incentives available for this economic development expansion from federal, state, and local sources, including negotiations for an industrial site on land owned by the Authority, and

Be it further resolved, that the Mayor, City Manager and other City staff are hereby authorized and strongly encouraged to continue working with the Durant Industrial Authority and negotiations with the representatives of Project Hickory to facilitate the location of Project Hickory's new manufacturing facility in the Durant Community to provide good- paying, quality jobs to citizens of Durant and neighboring communities.

PASSED AND ADOPTED this 9th day of January, 2018.

_____

Jerry Tomlinson, Mayor

ATTEST:

_____

Cynthia Price, City Clerk

Agenda Item: 5.a.

The City of Durant

Office of Community Development

Memorandum

Date:	12/20/2017
To:	Mayor and City Council
From:	Matthew Nahrstedt, LEED GA, Community Development Director and City Planner
Re:	Consideration PC 2017-14 - A Final Plat for Property Located Near Delivery Lane

---

On November 14, 2017 Kinion Whittington filed an application requesting approval of a Final plat for property located on Delivery Lane.

This division of property is to facilitate the construction of multiple commercial structures.

Staff has reviewed the final plat and found no discrepancy and will be happy to discuss any concerns regarding this request.

Staff has received two citizen visits and one phone call expressing concerns with this request at the time of this memo.

Planning Commission recommended this plat for approval with a 4-0-0 vote with one member absent on December 19th, 2017.

Council Information / Action Requested

To Approve/Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

Mayor to sign plats
City Clerk to notarize
Community Development to notify applicant
GIS to update map

ATTACHMENTS:

Description	Type	Upload Date
PC2017-14 Final Plat	Cover Memo	12/22/2017

Subdivision/Plat Application

Petition # PC 2017-14

Fee $ 300.00 plus advertisement

Expedited Fee $_____

Preliminary Plat: ☐

Final Plat: ☑

APPLICANT INFORMATION

Name: Kinion E. Whittington	Email: raylee.dill@yahoo.com	Phone #1 580-920-2122
Mailing Address: 1706 Delivery Ln		Phone #2
City: Durant State: OK Zip: 74701		Fax # 580-920-9976
Applicant's Interest in Property:		

SURVEYOR INFORMATION

Name: Page Surveying	Email: Pagesurveying@gmail.com	Phone #1 580-920-9101
Mailing Address: 124 S. 8th Ave		Phone #2
City: Durant State: OK Zip: 74701		Fax # 580-920-9121
Surveyor Oklahoma License Number:		

ENGINEER INFORMATION

Name:	Email:	Phone #1
Mailing Address:		Phone #2
City: State: Zip:		Fax #
Engineer Oklahoma License Number:		

LAND INFORMATION

Legal Description: SEC 30-6-9 PT SENWNE of said SEC, DES AS BEG NE/C SENWNE TH S 00-01486 445.93', S89.5801W, 454.49' TO THE E ROW OF US HWY 69/75, TH N28.42E along E ROW of US HWY 69/75. 508-51', N89.573E 210.06' POB	Parcel Number: A399-30-06S-09E-1-025-00
Proposed Subdivision Name: Oak Hills Professional Park	Current Zone:
Proposed Use: Commercial use / medical	Proposed Zone:
Current Property Owner's Name: Kinion E. Whittington	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: _____ Date: 11/14/17

Office Use Only

Date Filed Initial	Date Payment Received Initial	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial		Property Posting Verified Date Initial	Comprehensive Plan Recommendations
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

office park

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

as per city code / requirements

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

as per city code / requirements

3. Traffic Impacts:

There is ingress / egress off Bryan Drive and Chuckwa.
minimal impact of traffic is expected.

4. Protection of Neighborhoods:

Landscaping of the existing building is attractive, as will the landscaping of future buildings

What licenses and permits (if any) are required for this proposed use?

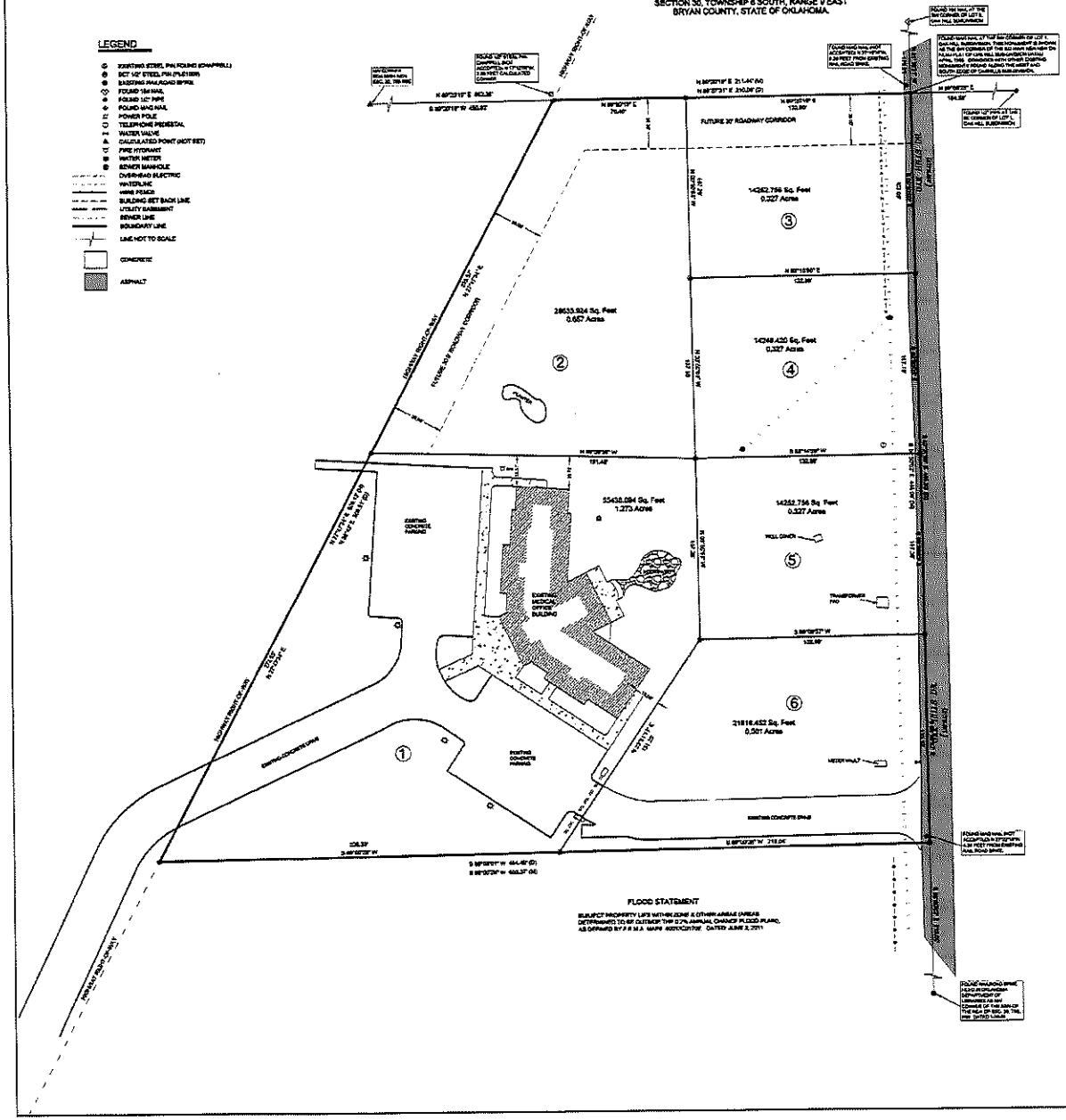
none

Please list or describe any other reasons to support this Subdivision/Final Plat Application.

- Improves appearance of Durant
- Need for additional medical offices in Durant.

OAK HILLS PROFESSIONAL PARK

SECTION 30, TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA.



OWNERS CERTIFICATE & DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

This SECOND SUBDIVISION being the sole owner of the platted tract or tracts of the following described property respectively, to-wit:

ORIGINAL PARENT TRACT:

OWNER

10-20-17
DATE SIGNED

STATE OF OKLAHOMA
COUNTY OF BRYAN

Before me, the undersigned Notary Public, in and for said county and state on this 20 day of October 2017 personally appeared Daniel L. Page, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as his OWNER and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public

My commission expires 01-21-2020

CERTIFICATE OF SURVEY

I, David L. Page Jr., a Professional Land Surveyor in the State of Oklahoma, do hereby certify that I have surveyed, subdivided and platted the above tract, described as OAK HILLS PROFESSIONAL PARK, an addition to the City of Durant, Bryan County, State of Oklahoma. To the best of my knowledge, the above and foregoing plat is an accurate representation of said survey. NOTE: All lot corners are set with 1/2" steel pin with PLS 1806 except as otherwise indicated. Bearings are based on Grid North of Oklahoma State Plane Coordinate System. This Plat of Survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.

Witness my hand and seal this 27th day of October, 2017.

10-27-17
DATE SIGNED

DAVID L. PAGE JR.
CERTIFICATE NO. 1806
OKLAHOMA

STATE OF OKLAHOMA
COUNTY OF BRYAN

Before me, the undersigned Notary Public, in and for said county and state on the 27th day of October 2017 personally appeared David L. Page Jr. to me known to be the identical person who subscribed his name as the maker thereof to the foregoing instrument as the LAND SURVEYOR and acknowledge to me that he subscribed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public

My commission expires August 26, 2018

DURANT CITY PLANNING COMMISSION APPROVAL

_____ Chairman of the Durant Planning Commission, for the City of Durant, State of Oklahoma, hereby certify that the final commission duly approved the attached plat of OAK HILLS PROFESSIONAL PARK, on the _____ day of _____, 2017 and voluntarily sub and dedicated for the uses and reasonably set and result of such information for the uses and purposes.

Chairman

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

As a minutes of the Council of the City of Durant, Oklahoma, has this subdivision shown on the plat of OAK HILLS PROFESSIONAL PARK, Bryan County, a formally accepted. Adopted by the Council of the City of Durant, Oklahoma, this _____ day of _____, 2017.

Mayor

This approved said of the approval is not endorsed by the City Clerk.

City Clerk

CERTIFICATE FOR CITY OF DURANT ACCEPTANCE

Acknowledgment of dedication by OWNER OF DURANT, the 8 represented by DURANT CITY COUNCIL that the undersigned shown on this approved plat of OAK HILLS PROFESSIONAL PARK, an addition.

Adopted by the Council of the City of Durant, Oklahoma this _____ day of _____, 2017.

City Clerk

COUNTY TREASURER'S CERTIFICATE

I, _____, The duly elected and qualified County Treasurer of Bryan County, Oklahoma, do hereby certify that there are no unpaid taxes up to and including the year _____ on the above described property known as OAK HILLS PROFESSIONAL PARK, a portion of Section 30, Township 6 South, Range 9 East, Bryan County, State of Oklahoma, and received the same for said addition in the office of the County Treasurer (pertaining parcel of another plat) taxes.

Witness my hand this _____ day of _____, 2017.

County Treasurer

TREASURER

BRYAN COUNTY CLERK CRETIFICATE

STATE OF OKLAHOMA
COUNTY OF BRYAN

This instrument was filed on the _____ day of _____, 2017 at _____ and duly recorded in Book Number _____, Page _____.

Bryan County Clerk

CLERK

DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL

The Oklahoma Department of Environmental Quality certifies that this plat is approved for the construction of a public sewage collection system and is hereby noted subject thereto. Dated this _____ day of _____, 2017.

Environmental Specialist

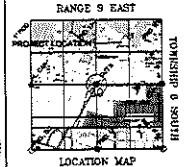
STATE OF OKLAHOMA
APPROVED
ENVIRONMENTAL
NOV 03 2017
DEPARTMENT OF ENVIRONMENTAL QUALITY

PAGE SURVEYING
124 SOUTH 3RD. AVENUE
DURANT, OKLAHOMA 74701
(580) 920-924 OR (580) 728-8194
FAX (580) 920-4121

DAVID L. PAGE JR. © 2017
PROFESSIONAL LAND SURVEYOR #1806
C.A. # 1881, EXPIRES 6-30-2018

OAK HILLS PROFESSIONAL PARK

SECTION 30,
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA.



LOCATION MAP

LOCATION
SECTION 30
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY

0' 30' 60'

BASIS OF BEARINGS
BEARINGS OBTAINED FROM G.P.S. OBSERVATIONS
(NAD 83)
CONTROLLING CORNERS ARE SHOWN AND DESCRIBED FOUND AT THE SECTION CORNERS AND 1/4 CORNERS OF SECTION 30, TOWNSHIP 6 SOUTH, RANGE 9 EAST, BRYAN COUNTY, OKLAHOMA.

GENERAL NOTES

SUBJECT TO EASEMENTS AND/OR RIGHTS OF WAY, IF ANY, OF RECORDS, OR PLAINLY VISIBLE.

NO UTILITIES HAVE BEEN LOCATED, OR PLAINLY VISIBLE EXCEPT AS SHOWN ON THE ABOVE PLAT.

CONTROLLING CORNERS FOR THIS SURVEY ARE AS SHOWN ON THE ABOVE PLAT.

THIS IS NOT A HOUSE SURVEY BUT THE SURVEYOR'S ORIGINAL NOTES ARE AVAILABLE FOR ORIGINAL REF.

NOTE: THE ORIGINAL PLAT AND ANY ADDITIONS, SHEETS AND ALTERATIONS OF THE PLAT MUST BE SIGNED AND MADE ON FILE FOR REVIEW.

THIS PLAT AND SURVEY MEETS THE MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

BEFORE YOU DIG CALL OKIE

NO.	REVISION/ISSUE	DATE

SURVEY INFORMATION

FIELD WORK PERFORMED: 2-28-16
DATE OF LAST SITE VISIT: 2-28-16
PLAT COMPLETED: 10-27-17

Project Name and Address
OAK HILLS PROFESSIONAL PARK
EDSON WESTBROOK
DURANT, OKLAHOMA

DATE 10-27-17

SCALE 1" = 30'

SHEET NO. 1 OF 1

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, December 19, 2017 Roscoe J. Hatfield, City Council Chambers, Durant City Hall

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:35pm

INVOCATION:

Planning Commission Member Clint Whitehurst offered the invocation.

Roll Call:

Present:
Planning Commission Members:
Present: Keener, Kerr, Horner, Whitehurst
Absent: Jackson

DRAFT

1. CONSIDERATION APPROVAL OF MINUTES
   - Planning Commission Meeting of October 17, 2017

   Motion made by Commission Member Clent Horner and seconded by Commission Member Whitney Kerr to approve the minutes as presented.
   Motion carried by the following vote:
   Aye: Keener, Kerr, Horner, Whitehurst
   Nay:
   Abstain:

2. CONSIDERATION OF CASE PC2017-14

   Marty Cook reviewed PC2017-14 with the Planning Commission,

   Martha Bryd: 1913 Oak Hill Dr, spoke with concerns of increased traffic.

   Kevin Keener: asked Marty Cook to speak to the final plat

   Marty Cook: explained the procedures of the preliminary plat thru to the final plat stage.

   Motion was made by Commission Member Clint Whitehurst and seconded by Commission Member Whitney Kerr to approve this request as presented
   Motion carried by the following vote:
   Aye: Keener, Kerr, Horner, Whitehurst
   Nay:
   Abstain

3. CONSIDERATION OF CASE PC2017-16

   Marty Cook reviewed PC2017-16 with the Planning Commission,

   Whitney Kerr: Was the petition that's included turned in before

   Marty Cook: Yes, it is the same one that was used in the rezoning case

Kevin Keener: Does this plat meet all the requirements for an R-1 zone

Marty Cook: Yes it does

Eric Schmitz: applicant spoke about the development, Phase 1 will be approx. 34 lots, there are only 2 entrances off of Mockingbird, these will be nicer homes and price range will be around 200K. We conducted soil analysis, drilled 4 holes to a depth of 6 feet and did not hit any rock for sewer. We will have a drainage study done, land is relatively flat and we do have a detention area. This will not be HUD approved houses. We want a 1st class neighborhood.

Whitney Kerr: the citizens are asking for fencing along Mockingbird. Will there be any?

Eric Schmitz: we will be doing a nice fence and landscaping facing Mockingbird

Jerry Combrink: 100 W Mockingbird Lane, spoke in protest of the development stating that he has heard that the developer has met all the requests of the citizens, well one of the issues is the lots are smaller than the rest of the area. If this goes thru it will greatly affect the value of our property. We are not against houses being constructed but we are against building so many, we want a country feel.

It was said that many of the names on the petition don't even live in the area, but those people all use Mockingbird Lane and the extra traffic of 100 to 200 more vehicles will be bad, the city only notifies you if you live within 300' radius, most people in the area didn't even know this was being heard.

The city just hired a City Planner and we ask that you postpone this case and give him a chance to find a better solution for everyone.

Kevin Keener: I understand and don't disagree with some of what you have stated. We have to make a recommendation to City Council and we are required to make sure that the items before us meet or exceed city requirements.

Billy Waddell: stated that he lives across the street and does not like the idea of that many homes would like to see at least ½ acre lots, but would be okay with ¼ acre lots. We will have 100 or 200 hundred sets of car lights shining into my house at night. The lots are too small for our area, reminds me of a mobile home park. Also how are those people who will be living in those houses going to feel about the noise and dust from the Dolese Concrete plant?

Kevin Keener: the Future Land Use map shows this area to be low density residential in which R-1 fits this use.

Martin Tucker: 308 Mockingbird stated we want a orderly development and one conducive to our area. Traffic is a concern; the density is a concern ¼ to ½ acre lots would be much better

Carroll Hutchins: We are doing this to help with medical care cost for my 98 year old mother in law, and if I were living there I think I would much rather see a area of nice new homes than have to look at the concrete plant, and if Mr. Combrink doesn't like it all that they to do is buy the property.

Baker Ray: I don't oppose, we need housing, would like to see larger lots, traffic is a huge problem and the city needs to do something about the road.

Marty Cook: I would like to introduce Matt, he is the new City Planner, he will be working on the zoning code, our comprehensive plan and the future land use map.

Matthew Narhstedt: as the City Planner, I plan on being very astute to the needs of the city and its

DRAFT

citizens. On this case I do stand behind our department and the current zoning requirements I recommend to approve the preliminary plat.

Whitney Kerr: Mockingbird is dangerous, traffic is an issue, but it is not something we can hold the developer or citizens responsible for, it's something the City will need to correct.

I am seeing that Mr. Schmitz has complied with everything the citizens have asked, they didn't want R-2 and duplexes, which has been fixed, they didn't want 5 entrances onto Mockingbird, he changed it to two, they want fencing and he has agreed to that. I make a motion to approve the request.

Motion was made by Commission Member Whitney Kerr and seconded by Commission Member Clint Whitehurst to approve this request as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Whitehurst
Nay:
Abstain

DRAFT

OLD BUSINESS: None

NEW BUSINESS: Matthew Narhstedt was introduced and there was a brief conversation about his hopes and expectations in his new position before the meeting was adjourned.

ADJOURNMENT:

Motion made by Commission Member Clent Horner and seconded by Commission Member Clint Whitehurst to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Horner, Whitehurst
Nay:
Abstain:

The meeting was adjourned at 6:40pm

Agenda Item: 5.b.

The City of Durant

Office of Community Development

Memorandum

Date:	12/20/2017
To:	Mayor and City Council
From:	Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re:	Consideration: PC 2017-16 - A Preliminary Plat for Property Located Near Washington Avenue and Mockingbird Lane

---

On November 17, 2017 Raquel Schmitz filed an application requesting approval of a Preliminary plat for property located near Washington Ave and Mockingbird Lane.

This division of property is to facilitate the construction of a phased neighborhood of single-family homes.

Staff has reviewed the preliminary plat and found no discrepancy and will be happy to discuss any concerns regarding this request.

Staff has received two citizen visits, three emails and one phone call expressing concerns with this request at the time of this memo. Additionally, staff received one petition with 94 signatures from last year's rezoning request at the time of this memo.

Planning Commission recommended this plat for approval with a 4-0-0 vote with one member absent on December 19th, 2017.

Council Information / Action Requested

To Approve/Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

Community Development to notify applicant

ATTACHMENTS:

Description	Type	Upload Date
PC2017-16 Preliminary Plat	Cover Memo	12/22/2017

Subdivision/Plat Application

Preliminary Plat: ☐

Final Plat: ☒

Petition # PC2017-16

Fee $ 300

Expedited Fee $ _____

APPLICANT INFORMATION

Name: RAQUEL SCHMITZ	Email: raquelschmitz@gmail.com	Phone #1
Mailing Address: 3505 Turtle Creek Blvd 11E		Phone #2 580-920-6603
City: DALLAS State: TX Zip: 75219		Fax #
Applicant's Interest in Property: TRUSTEE		

SURVEYOR INFORMATION

Name: Obert Bennett	Email: bennett1471@att.net	Phone #1 580-564-4458
Mailing Address: 303 N. Choctaw St.		Phone #2
City: Kingston State: OK Zip: 73439		Fax #
Surveyor Oklahoma License Number: RPLS NO. 1471		

ENGINEER INFORMATION

Name: BARKER ENGINEERING	Email: James@barkerengineers.com	Phone #1 580-931-9045
Mailing Address: 3902 W. University Blvd		Phone #2
City: DURANT State: OK Zip: 74701		Fax #
Engineer Oklahoma License Number: RPLS No. 1 – ON FILE with City of Durant		

LAND INFORMATION

Legal Description: 26.99 Acres SEE ATTACHMENT "A"	Parcel Number:
Proposed Subdivision Name: MULLINS ADDITION	Current Zone:
Proposed Use: RESIDENTIAL	Proposed Zone:
Current Property Owner's Name: NONA L. MULLINS TRUST	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: Raquel Schmitz Date: 11-17-17

Office Use Only

Date Filed Initial 11/20/17	Date Payment Received Initial	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial		Property Posting Verified Date Initial	Comprehensive Plan Recommendations
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

(Rev. 11/2006)

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:
Residential - 70ft Lots

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:
N/A

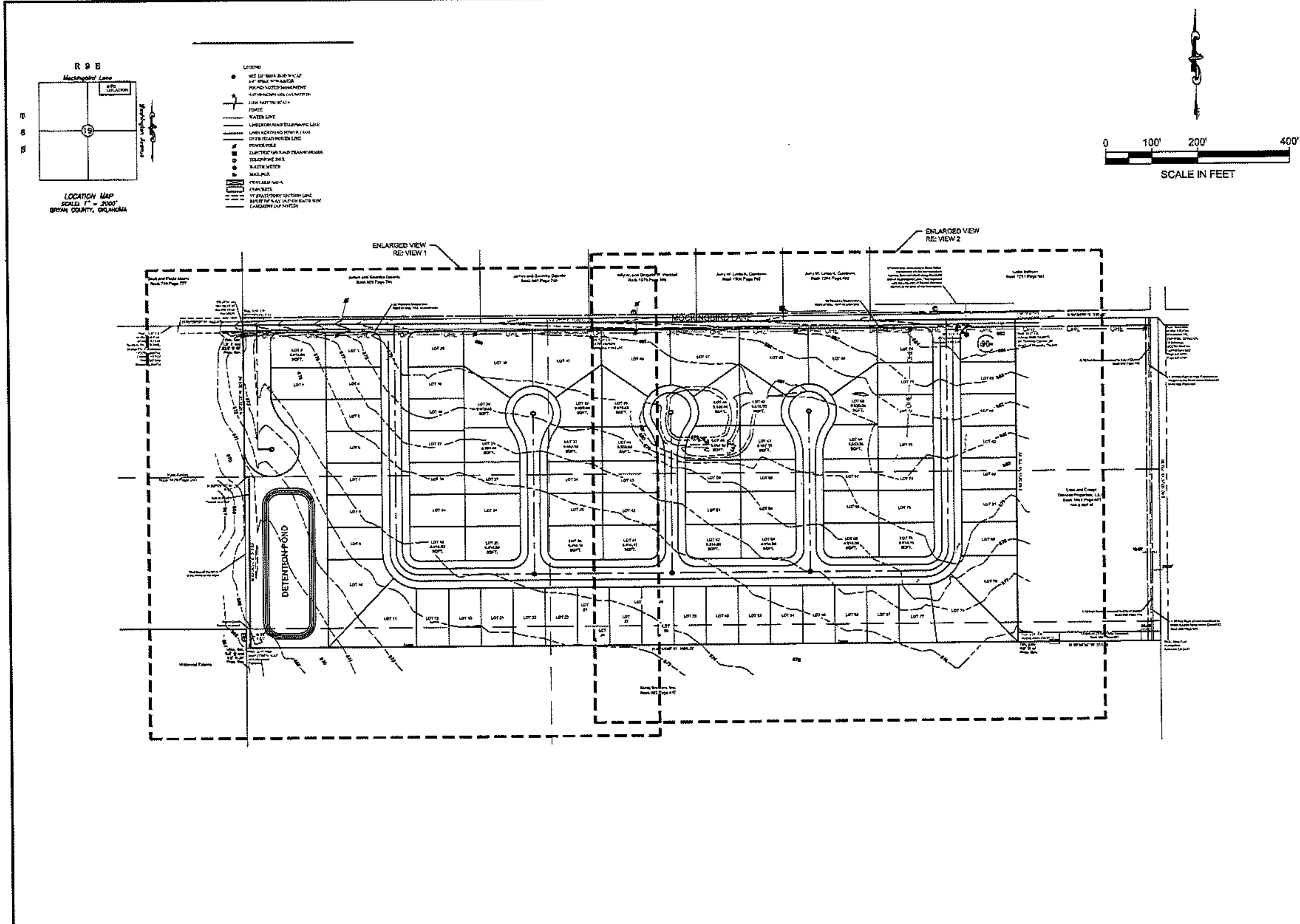
2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).
N/A

3. Traffic Impacts:
Revised Plan allows 2 access points versus 5. onto Mockingbird which was in original plan

4. Protection of Neighborhoods:
Dumant Police & Fire Departments

What licenses and permits (if any) are required for this proposed use?
N/A

Please list or describe any other reasons to support this Subdivision/Final Plat Application.
Already Approved by Council



Barker & Associates
3902 University Blvd.
Durant, OK 74701
580.931.9045
OK. CA. 3998
EXP. 06/30/2018

CHECKED BY: H. WAYNE BARKER, P.E.

SCHMITZ DEVELOPMENT

NONA L. MULLINS PROPERTY

DURANT, OKLAHOMA

PROPOSED PRE - PLAT

DESIGNED BY: LRD

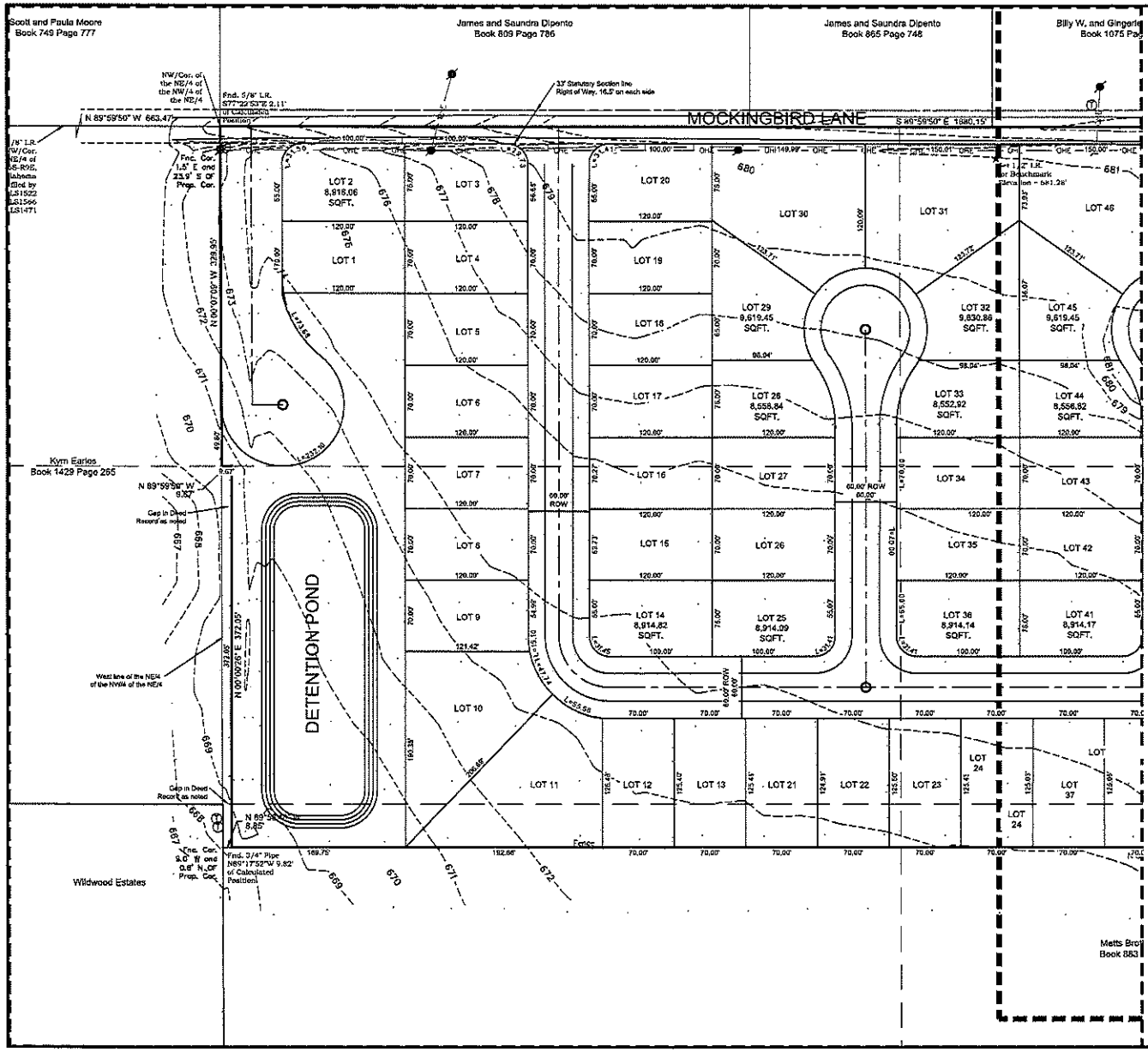
DRAWN BY: BARKER TEAM

RECORD OF REVISIONS

No.	DATE	DESCRIPTION

CONCEPTUAL LOT LAYOUT 86 LOTS W/ DETENTION

PROJECT NUMBER	
10444	
STATE	YEAR
OKLAHOMA	2017
SHEET NUMBER	TOTAL SHEETS
OVERALL	XX



Barker & Associates
3902 University Blvd.
Durant, OK 74701
580.931.5045
OK. CA. 3996
EXP. 06/30/2018

CHECKED BY: H. WAYNE BARKER, P.E.

SCHMITZ DEVELOPMENT

NONA L. MULLINS PROPERTY

DURANT, OKLAHOMA

PROPOSED PRE - PLAT

DESIGNED BY: LRD
DRAWN BY: BARKER TEAM

RECORD OF REVISIONS

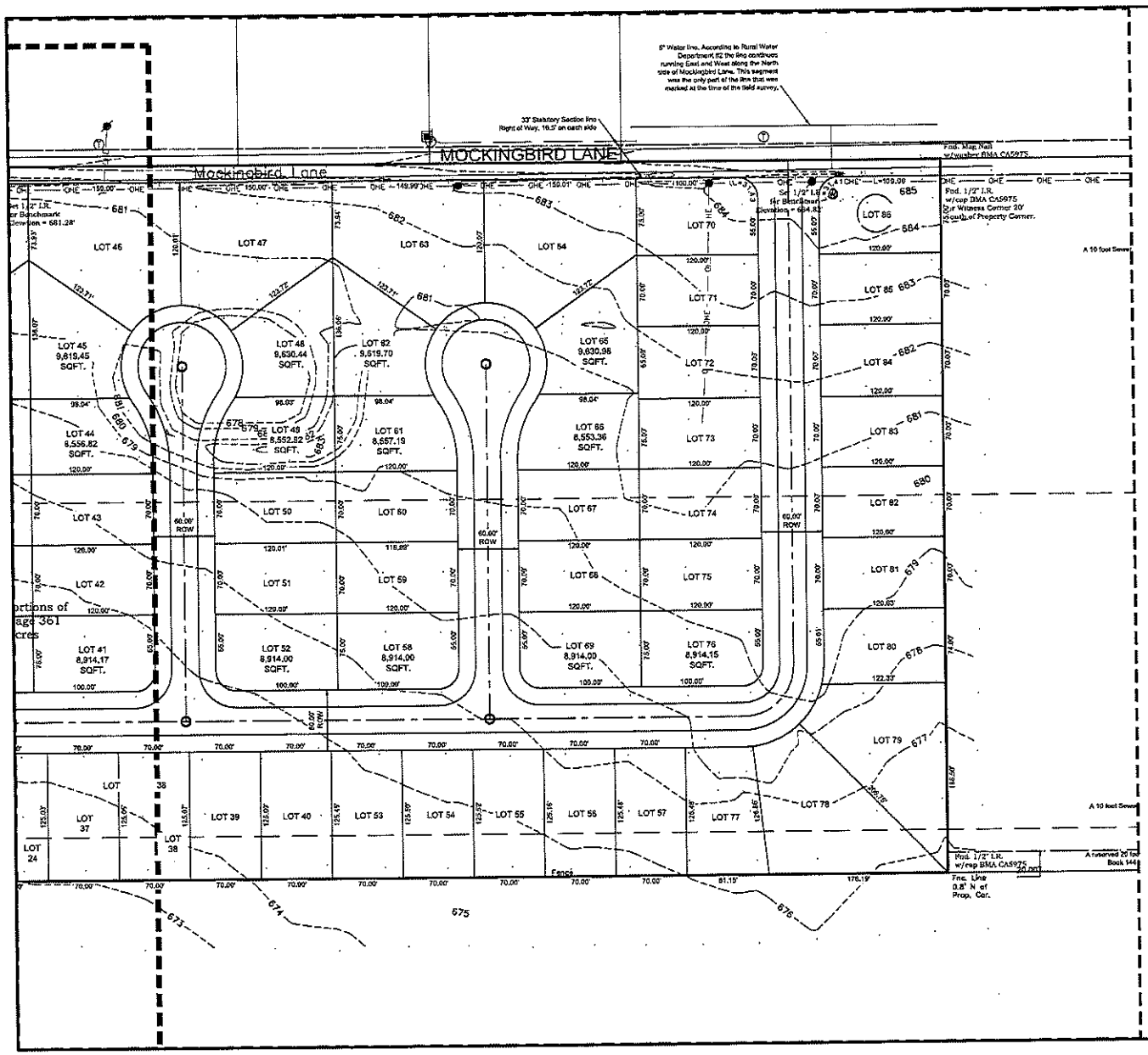
No.	DATE	DESCRIPTION

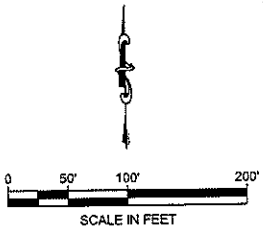
CONCEPTUAL LOT LAYOUT 86 LOTS W/ DETENTION

PROJECT NUMBER
10444

STATE	YEAR
OKLAHOMA	2017

SHEET NUMBER	TOTAL SHEETS
VIEW 1	XX





Barker & Associates
3902 University Blvd.
Durant, OK 74701
580.931.9045
OK. CA. 3998
EXP. 06/30/2018

CHECKED BY: H. WAYNE BARKER, P.E.

SCHMITZ DEVELOPMENT

NONA L. MULLINS PROPERTY

DURANT, OKLAHOMA

PROPOSED PRE - PLAT

DESIGNED BY: LRD

DRAWN BY: BARKER TEAM

RECORD OF REVISIONS

No.	DATE	DESCRIPTION

CONCEPTUAL LOT LAYOUT 86 LOTS W/ DETENTION

PROJECT NUMBER: 10444

STATE	YEAR
OKLAHOMA	2017

SHEET NUMBER	TOTAL SHEETS
VIEW 2	XX

Durant.org
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Darla Smith <dsmith@durant.org>

protest on plat for approval of property located near Washington Ave and Mockingbird Lane

1 message

Jerry Combrink <jwc100@yahoo.com> Fri, Dec 8, 2017 at 9:37 AM
Reply-To: Jerry Combrink <jwc100@yahoo.com>
To: "planning@durant.org" <planning@durant.org>, Jerry Combrink <jwc100@yahoo.com>

Thank you Marty Cook and the Community Development Department for asking for comments on the proposed housing development on Mockingbird Lane. I am Linda Combrink and live at 100 W. Mockingbird directly across from the land. I am very concerned about the additional traffic, Mockingbird being a narrow and somewhat rough road, flooding from the run off from the greatly increased cement; our road already has a major problem with flooding and standing water when we have a heavy rain, and the lowering in property values and enjoyment of the area that 35 houses on 70 foot lots in phase 1 and then 49 houses later for a total of 84 houses will produce. The property owners near and around this area worked long and hard to be able to purchase from 2, 4, 10, 20 and more acres to have a place to build a house in a country area for the enjoyment of being out away from many houses grouped together. Durant is a beautiful city people want to move to, we want to keep it that way by not mixing so closely many, many houses on small lots with houses on many acres. My husband, Jerry, and I had to sell our home in Caddo because of health problems caused by the tobacco smoke from the houses of either side of us. We bought the 4 acres on Mockingbird to build to solve the problem and because we liked Durant. I know 84 houses will produce many smokers and we will now have the same problem. We have talked to many other home owners around this proposed development and they feel the same way. Please consider these things as you think about approving the plat for 84 houses. Thank you very much for your consideration Marty and the Community Development Department. Sincerely Linda Combrink, 100 W. Mockingbird Lane, Durant, Oklahoma 74701, jwc100@yahoo.com, 580-745-9679, 580-380-5441.

December 10, 2017

To: Mr, Marty Cook and members of the Durant Community Development Department

I am a ten plus year resident of Durant, having built our house on 100 West Mockingbird Lane, moving into our h
ouse August of 2007. My wife and I selected this spot to have a "country feel" while enjoying the benefits of living in the city. We both are extremely allergic to second and third hand tobacco smoke, and chose a four acre plot to ensure freedom from the close associations present in a crowded setting.

I am not opposed to the development across the street from me in total, just in the way it has been presented by the developer. A single family zoning does not require that all houses must be built on seventy feet wide building sites, it merely means that seventy feet widths are the minimum. I was told by Darla Smith, when my wife and I went Friday to talk with Matt, the new city planner, that "it was a done deal, the single family zoning has passed, and there is nothing that can be done to hinder the development".

This is not correct! You, as members of the planning and zoning board, have the authority to stipulate a larger size lot, commensurate with the surrounding neighborhood. If this was not correct, all the houses in Durant would be on these small building lots. I realize that not everyone wants, or can afford, multi-acre building sites. However, we who have chosen to live in this area deserve consideration, in order that our property values are not adversely affected. You should not accommodate the wishes of a developer by degrading the property values and enjoyment of life of the ones neighboring the proposed development.

You also realize that as more and more people are situated in small areas, the incidents of crime, drugs, vandalism, theft, rowdy behavior, as well as a large number of the individuals probably being smokers, will adversely affect the existing neighborhood.

Also, Mockingbird Lane is at best a country lane, not suitable for a heavy incidence of traffic. The street is operating at capacity now, and with the addition of thirty-five to eighty four new houses, that traffic will increase drastically. Consider the students, beginning drivers, that will have to compete with rush hour traffic as they drive to school, and the adverse safety factor is increased.

I implore you to consider all these considerations and require at least one half acre lots for this single family dwelling development. Also, if the access road for the development was made at the south end of the property, directing all traffic to Washington Avenue, the traffic on Mockingbird Lane would not change.

Sincerely, Jerry Combrink, jwc100@yahoo.com; 580 380-5441

The City of Durant
Office of Community Development
Durant, OK 74701

Dear Mr. Cook:

I received your letter informing me that the proposed property development on Mockingbird Lane is about to be considered again. I live just north of the proposed development, and own property just across the road from it. I am opposed to the development as presented.

I am a ninety-five year old widow, and my deceased dear husband and I have lived here many, many years. We enjoyed the country feel to the neighborhood. It has changed a lot during this time. The traffic is very heavy. The road is narrow. All the houses and property near the area is larger homes on larger building sites. The neighborhood is really nice now. If the city allows the proposed development to go forward, we will have a lot of small houses in a crowded neighborhood, right next to the dust and noise of the cement plant.

I would support larger lots, at least a half acre, and houses in the 2000 to 2500 square foot range, with the streets opening on Washington, instead of Mockingbird. Otherwise you have allowed the property owner of the proposed development site to drastically degrade the property values of all the adjoining property, including mine.

Why enrich one at the expense of others, that have lived here for years, it's just not fair.

Thank you for your consideration of the wishes of an elderly widow.

Sincerely,

Ludie Sullivan

4001 N. Washington

Mockingbird Lane

94 Total signatures

(1)

Signatures on back please notice these also

We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

We would like to see the city consider a minimum of 100 foot lots along Mockingbird. Two outlets onto Mockingbird and one outlet onto Washington would help minimize the negative impact of traffic. Lots further back in the subdivision may be made smaller in increments. For example, 80, then 70, then 60ft lots.

The developer should install fencing along Mockingbird and a greenbelt next to the commercial areas. Mockingbird cannot handle the volume of traffic from 100 homes. Mockingbird is a substandard narrow county road which is heavily traveled. Even though only a few home owners on the North side of Mockingbird are impacted directly; the financial impact to them should be considered. Put yourselves in the shoes of the people living on 2-5 acre lots. Would you like a subdivision as proposed across from you? This will have a definite negative economic impact on them and the future development of the city.

Name:	Address:	Date:
1. Bill Waddell	200 W. Mockingbird Ln. Durant	2/27/17
2. Jerry Comosink	100 W. Mockingbird Ln.	2-27-17
3. Linda Comosink	" " " "	2-27-17
4. James J. DiSanto	308 W. Mockingbird	2-27-17
5. Saundra L. DiSanto	308 Mockingbird	2-27-17
6. Scott Moore	394 W. Mockingbird	2-27-17
7. [illegible]	501 Mockingbird	2-27-17
8. Mindy Swearengin	409 N. 4TH	2-27-17
9. Shane Powell	4012 N. Washington	2-27-17
10. [illegible]	1309 N 7th Durant OK	2-28-17
11. Tonya Ross		2-28-17
12. Clay [illegible]	P.O. Box 1164, Durant, OK 74702	2-28-17

Name:	Address:	Date:
13. Sherlei Caddell	200 W Mockingbird Ln Durant	2-28-17
14. [illegible]	86 Madeline Dr, Durant	2-28-17
15. Robert Mill	2944 Sandstone	3-1-17
16. Debbie Johnson	401 N. 12th	3-1-2017
17. Joe Ward	Durant, OK	3-2-2017
18. Walter Brearley	Durant	3-2-2017
19. [illegible]	200 W. Mockingbird Durant, OK	3-6-2017
20. Candy Hodgy	576 W Mockingbird	3-24-17
21. Judie Sullivan	4001 N Washington	3-28-17
22. Marilyn Semien	4008 N Washington Ave	3/28/17
23. Michael Semulen	4008 N Washington Ave	3/28/17
24. Britney Scharm	4012 N Washington	3/28/17
25. Sharon Powell	4012 N Washington	3/28/17

972-821-6213

We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

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Name:	Address:	Date:
1 Lisa McSwain	72 Rollingwood Hill	4-04-17
2 Mark Simmons	72 Rollingwood Hill	4-4-17
3 Kimberly Bouchard	1901 E Estelle St	4-4-17
4 Linda Lee	724 N. 5th	4-4-17
5 Ken Barthelmow	5907 N Washington	4-4-17
6 Trey Hedrick	2148 Kirsey Rd.	4-4-17
7 Quinna Lewis	1802 Fisherman	4-4-17
8 Jerry Lewis	1802 Fisherman	4-4-17
9 Anita Morgan	3512 John Junction	4-4-17
10 Steve Tucker	3301 CASTLE Ct	4-4-17
11 LINDA Tucker	3301 CASTLE Ct	4-4-17
12 Jenniffer Hendricks	247 Summit Drive	4-5-17
13 Mary E. Maurer	212 N.E. 18th Ave	4-5-17
14 Fiona Simpson	2908 W Mt Carmel Rd	4-5-17
15 Judy Rowland	1538 Nail Crossing Rd.	4-5-17
16 Linda Watson	15 Wildwood Dr	4-6-17

We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

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Name:	Address:	Date:
1 Connie Kingfield	Hendrix Ch	4-3-17
2 Janie DeSilva	649 Hill Top Hollow Rd	"
3 Kay Parham	1221 Dixon	4-3-17
4 Bobbie Kramer	2470 Folsom	4-3-17
5 Judy Russell	18 Sandwedge	4-3-17
6 Beverly Marcum	5011 SE 3rd	4-3-17
7 Carol Moore	936 Lake Durant Rd	4-3-17
8 Carol Coats	131 Englewood Dr.	4-3-17
9 Shirley Elliott	2716 W. Eppler DR	4-3-17
10 Shirley Ray	2812 W. Eppler Dr.	4/3/17
11 Baker Ray	2812 W. Eppler Dr.	4/3/17
12 Janet Medlock	4852 Robinson Rd	4/4/17
13 Tom French	2412 Sleepy Hollow	4-6-17
14 Ollie French	2412 Sleepy Hollow	4-6-17
15 Albert Reynolds	Durant	4-2-17
16 Mary Hamilton	710 N. 4th	4-2-17

972-821-6213

5

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Name:	Address:	Date:
1 Karen Dunham	113 Elm Ave	4-11-17
2 Barbara Crouse	601 W. Pine St	4-11-17
3 Linda Kennedy	2411 Sleepy Hollow	4-11-17
4 Rae Mary	320 W. Main	4-11-17
5 Paula Sullivan	1801 Estelle	4.11.17
6 Randy Sullivan	"	4.11.17
7 [illegible]	1900 Radio Rd	4/11/17
8 Ginger Green	2306 Little John Dr.	4/12/17
9 Suni Hart	1810 W. Evergreen	4/12/17
10 [illegible]	1819 N. Washington	4/12/17
11 [illegible]	902 Hickory Dr.	4-13-17
12 Geneva Beard	3901 W. Arkansas	4-14-17
13 Virginia Lewis	7412 Perfect Dr.	4-14-17
14 ~~[illegible]~~	~~308 W. Mockingbird~~	~~4-15-17~~
15 Thelma Kirkpatrick	2706 Forrest Dr Durant OK 74701	4-16-17
16 Randy Mullins	2207 Mason	Durant, OK

6

We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

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Name:	Address:	Date:
1 Don R Losawyer	73 Wildwood Dr	6-APR-17
2 Mike R Vinson	2422 Sleepy Hollow dr	4/6/17
3 Pamela Hodges Vinson	2422 Sleepy Hollow Dr	4-6-17
4 Donna Clarkson	119 N. Washington Pl. Rd	4-6-17
5 J.C. Curtis	5501 Kimsey Road	
6 Gary Cole	2918 N 1st	4-11-17
7 Michael Cambrink	100 W Mockingbird LN	4-15-17
8 Tyler Cambrink	100W Mockingbird Ln	4-15-17
9 Michelle Willis	100W Mockingbird LN.	4-15-17
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We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

7

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Name:	Address:	Date: 2017
1 Tony Winnenghan	P.O. Box 1105 Colbert OK	4-5 2017
2 Louise McGraw	307 S Choctaw CADDO	4-5. 2017
3 Barbara Freeny	405 AINSWORTH CADDO	4-5 2017
4 Mary Bryant	4819 Woodlawn	4-5-2017
5 Mark Estes	383 E. 4TH (S.C.O)	4-5-2017
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of Durant

We petition the City Council to deny the zoning request for the property on the south west corner of Mockingbird and Washington for either 60 or 70 foot lots.

8

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Name:	Address:	Date:
1	1790 Mockingbird Ln	4-9-17
2	1790 Mockingbird Ln	4-9-17
3	3611 Lionel Lane	4-10-17
4	3611 Lionel Lane	4-10-17
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#1. NO EXITS ON MOCKINGBIRD LANE,
ALL EXITS ON WASHINGTON AVENUE.

#2. LOT MINIMUM SIZE ONE-HALF ACRE.

We petition the Durant City Council to deny the zoning request for the property on the south west corner of Mockingbird Lane and Washington Avenue for either 60 or 70 foot lots. The proposed lots would be just under 1/5 acre, or just over 1/10 acre.

We would like to see the city consider a minimum of one half acre lots along Mockingbird Lane. We feel that a minimum of one acre lots would be much more in line with the already established homes and property along Mockingbird Lane. Their proposal calls for several streets opening on Mockingbird Lane, which is already severely congested at high traffic times. We ask the council to require any streets from the proposed housing addition to exit to the east on Washington Avenue. This would prevent any further congestion on Mockingbird.

The developer should develop a greenbelt next to the proposed commercial areas, and attractive fencing along Mockingbird. Mockingbird is a substandard narrow county road which is heavily traveled. Even though only a few home owners on the north side of Mockingbird are impacted directly, the financial impact on them should be considered. They should not suffer financial loss just to benefit the builder.

Put yourselves in the shoes of the people living on 2 to 5 acre lots. Would you like a subdivision as proposed across the street from you This will have a definite negative economic impact on them and the future development of the city. If it happens here, it can happen next to you in the future!

NAME	ADDRESS	DATE
1. PAUL D CONLEY	2079 SANDSTONE RD DURANT OK 74701	05/01/2017
2. Julia Hess	3031 Crestonwood	5-2-2017
3. Tommy J Edwards	6766 Robinson Rd	5-3-2017
4.		
5.		
6.		
7.		
8.		

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Darla Smith <dsmith@durant.org>

Proposed Development at Washington & Mockingbird

1 message

Mike Morris <cmm1111011@gmail.com> Thu, Dec 14, 2017 at 1:27 PM
To: planning@durant.org, trundel@durant.org

Dear Planning Commission Members and Others,

This note is in regard to the development proposed by Raquel Schmitz et al at the SW corner of Washington and Mockingbird.

I am a longtime resident of Durant currently living at 1106 W. Willow. Early in 2018 I plan to move to 576 W. Mockingbird. I would like to protest the selling of "small" lots for the purpose of equally and relatively small houses on that piece of land.

In the entire area, homes are typically on large plots, i.e., multi-acre, and many are retirement homes that were built years ago. I attended a planning commission meeting early in the year and lot sizes of 60' were approved , which are 10' smaller than the 70' limit imposed by the city. The following meeting of the city council denied the 60' request but did grant 70' lots with single-family occupancy.

That's been a few months and although things have seemed relatively quiet, apparently a new proposal is in the making. I respectfully request the planning commission to deny any development that allows crowding of the area. Homes with single family occupancy such as those in Madison Ridge or those that are being built on Wilson further west are the type of homes that "fit" this area and would be welcome at this site.

A very troubling situation is the inevitable traffic a small-plot development would generate. Mockingbird currently does not handle the traffic and is a disaster and embarrassment to the city. The road surface is narrow and is in extremely pitiful shape. It is hard to negotiate at walking speed and the addition of a couple of hundred extra vehicles would further this nightmare. In spite of that, traffic typically goes well beyond the 35mph speed limit and does not seem to be patrolled. If any of you would sit on the side of that road for a few minutes, you would no doubt be horrified and understand the concern.

In summary, I sincerely and again respectfully ask you to consider denying the current proposal and help us all to "imagine Durant" without developments like the proposed one. We are 100% in favor of making Durant a city of which we can be proud and do not think a crowded housing development will help this happen.

Mike Morris

1106 West Willow

580-916-5564

Cmm1111011@gmail.com

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Darla Smith <dsmith@durant.org>

Proposed Mockingbird Development

2 messages

candy horsley <cphorsley@gmail.com> Thu, Dec 14, 2017 at 2:10 PM
To: planning@durant.org

Dear Durant City Planner and Planning Commission members,

Mrs. Linda Combrink and I have spoken with dozens of Durant citizens who will be affected by this proposed Mockingbird project and I would like to share some of our findings with you.

Not one person objected to homes being built on the property.

Every person objected to the density of the proposal.

Several people suggested half acre lots instead of 70' lots.

I would urge you to consider the wishes of these citizens instead of the profits of out of town developers. They won't have to live with this.

I also wonder if the developers have experience with residential development. If so, I would like to see what their finished product looks like.

Are they setting aside monies for long term maintenance of the landscaping and fencing they plan to install?

Are they planning to sell lots to local investors so these homes will become rentals?

Is this the best for Durant in the long term? How attractive will this proposed development be in 10 years?

If Mr. Schmitz and his wife would develop half acre lots, Durant will have new housing of which it can be proud.

Thank you,
Candy Horsley
576 W. Mockingbird Lane

Darla Smith <dsmith@durant.org> Thu, Dec 14, 2017 at 3:51 PM
To: candy horsley <cphorsley@gmail.com>

Received Thank you
[Quoted text hidden]

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Darla Smith <dsmith@durant.org>

Notice of Public Hearing PC2017-16

2 messages

Donna Clarkson <ddc1056@yahoo.com> Thu, Dec 14, 2017 at 2:36 PM
To: planning@durant.org

To whom it may concern:

I am writing to you today to express my concerns and why I disprove of this plat being developed as they are proposing.

I've lived in Durant my entire life. I reside at 119 N Washington Place Road which is just directly North of the proposed plat. I am also a local business owner of an Accounting Firm in Durant and have been for 27 years. I've lived off of North Washington since December of 1997. Bought the land and built my home then. I have 4.5 acres here and paid top dollar of almost 12000 per acre to live here. When I considered this property I was told by the land owner that they only wanted specific type homes going up on no less than 2 acres to keep property values in line. I was happy to hear that and agreed. I realize this has nothing to do with the decision of the city but this was the decision of the land owners.

My concern is this. What type of housing will be developed, will it be government subsidized in any way? If the homes our comparable to the area homes then how would they fit so many in a small area? Traffic is bad enough already and this will take a lot of money to accommodate the amount of homes they are wanting to build. Also, we are in Silo school district and I know Silo School would have a hard time taking on many more students.

If housing is something Durant needs then there are other areas that won't devalue property that can be developed. I have a client right now that just closed on selling 171 acres east of town near the new Steel Plant to a developer who is building 150 homes on it. This will be a huge help to Durant for housing and the area is perfect. I can live with an area being built similar to Ridgemont Estates or Remington Hills but 90 lots in such a small area tells me these homes will not be that size. Besides myself, I have spoke with several other residents around me and they have those same concerns and we are not happy about this hurting what we've all worked hard for to achieve. The city of Durant I hope will consider its long term residents before making this decision.

I will be attending the meeting December 19th as well as my boyfriend Mark Swearengin to express our concerns.

Thank you,
Donna Clarkson

Darla Smith <dsmith@durant.org> Thu, Dec 14, 2017 at 3:50 PM
To: Donna Clarkson <ddc1056@yahoo.com>
Cc: Darla Smith <planning@durant.org>

Received, thank you.
[Quoted text hidden]

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, December 19, 2017 Roscoe J. Hatfield, City Council Chambers, Durant City Hall

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:35pm

INVOCATION:

Planning Commission Member Clint Whitehurst offered the invocation.

Roll Call:

Present:
Planning Commission Members:
Present: Keener, Kerr, Horner, Whitehurst
Absent: Jackson

DRAFT

1. CONSIDERATION APPROVAL OF MINUTES
   - Planning Commission Meeting of October 17, 2017

   Motion made by Commission Member Clent Horner and seconded by Commission Member Whitney Kerr to approve the minutes as presented.
   Motion carried by the following vote:
   Aye: Keener, Kerr, Horner, Whitehurst
   Nay:
   Abstain:

2. CONSIDERATION OF CASE PC2017-14

   Marty Cook reviewed PC2017-14 with the Planning Commission,

   Martha Bryd: 1913 Oak Hill Dr, spoke with concerns of increased traffic.

   Kevin Keener: asked Marty Cook to speak to the final plat

   Marty Cook: explained the procedures of the preliminary plat thru to the final plat stage.

   Motion was made by Commission Member Clint Whitehurst and seconded by Commission Member Whitney Kerr to approve this request as presented
   Motion carried by the following vote:
   Aye: Keener, Kerr, Horner, Whitehurst
   Nay:
   Abstain

3. CONSIDERATION OF CASE PC2017-16

   Marty Cook reviewed PC2017-16 with the Planning Commission,

   Whitney Kerr: Was the petition that's included turned in before

   Marty Cook: Yes, it is the same one that was used in the rezoning case

Kevin Keener: Does this plat meet all the requirements for an R-1 zone

Marty Cook: Yes it does

Eric Schmitz: applicant spoke about the development, Phase 1 will be approx. 34 lots, there are only 2 entrances off of Mockingbird, these will be nicer homes and price range will be around 200K. We conducted soil analysis, drilled 4 holes to a depth of 6 feet and did not hit any rock for sewer. We will have a drainage study done, land is relatively flat and we do have a detention area. This will not be HUD approved houses. We want a 1st class neighborhood.

Whitney Kerr: the citizens are asking for fencing along Mockingbird. Will there be any?

Eric Schmitz: we will be doing a nice fence and landscaping facing Mockingbird

Jerry Combrink: 100 W Mockingbird Lane, spoke in protest of the development stating that he has heard that the developer has met all the requests of the citizens, well one of the issues is the lots are smaller than the rest of the area. If this goes thru it will greatly affect the value of our property. We are not against houses being constructed but we are against building so many, we want a country feel.

It was said that many of the names on the petition don't even live in the area, but those people all use Mockingbird Lane and the extra traffic of 100 to 200 more vehicles will be bad, the city only notifies you if you live within 300' radius, most people in the area didn't even know this was being heard.

The city just hired a City Planner and we ask that you postpone this case and give him a chance to find a better solution for everyone.

Kevin Keener: I understand and don't disagree with some of what you have stated. We have to make a recommendation to City Council and we are required to make sure that the items before us meet or exceed city requirements.

Billy Waddell: stated that he lives across the street and does not like the idea of that many homes would like to see at least ½ acre lots, but would be okay with ¼ acre lots. We will have 100 or 200 hundred sets of car lights shining into my house at night. The lots are too small for our area, reminds me of a mobile home park. Also how are those people who will be living in those houses going to feel about the noise and dust from the Dolese Concrete plant?

Kevin Keener: the Future Land Use map shows this area to be low density residential in which R-1 fits this use.

Martin Tucker: 308 Mockingbird stated we want a orderly development and one conducive to our area. Traffic is a concern; the density is a concern ¼ to ½ acre lots would be much better

Carroll Hutchins: We are doing this to help with medical care cost for my 98 year old mother in law, and if I were living there I think I would much rather see a area of nice new homes than have to look at the concrete plant, and if Mr. Combrink doesn't like it all that they to do is buy the property.

Baker Ray: I don't oppose, we need housing, would like to see larger lots, traffic is a huge problem and the city needs to do something about the road.

Marty Cook: I would like to introduce Matt, he is the new City Planner, he will be working on the zoning code, our comprehensive plan and the future land use map.

Matthew Narhstedt: as the City Planner, I plan on being very astute to the needs of the city and its

DRAFT

citizens. On this case I do stand behind our department and the current zoning requirements I recommend to approve the preliminary plat.

Whitney Kerr: Mockingbird is dangerous, traffic is an issue, but it is not something we can hold the developer or citizens responsible for, it's something the City will need to correct.

I am seeing that Mr. Schmitz has complied with everything the citizens have asked, they didn't want R-2 and duplexes, which has been fixed, they didn't want 5 entrances onto Mockingbird, he changed it to two, they want fencing and he has agreed to that. I make a motion to approve the request.

Motion was made by Commission Member Whitney Kerr and seconded by Commission Member Clint Whitehurst to approve this request as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Whitehurst
Nay:
Abstain

DRAFT

OLD BUSINESS: None

NEW BUSINESS: Matthew Narhstedt was introduced and there was a brief conversation about his hopes and expectations in his new position before the meeting was adjourned.

ADJOURNMENT:

Motion made by Commission Member Clent Horner and seconded by Commission Member Clint Whitehurst to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Horner, Whitehurst
Nay:
Abstain:

The meeting was adjourned at 6:40pm

Agenda Item: 6.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/5/2018
To: Mayor and City Council
From: Dewayne Williams, FBO
Re: Airport FBO Monthly Report - December 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport FBO Monthly Report - December 2017	Exhibit	1/5/2018

D/W Aviation

Durant Regional Airport Eaker Field

Airport Managers Monthly Report Jan 9, 2017

Dewayne Williams, F.B.O.

- **Fuel Sales – 2017 Year to Date**

  Avgas 100 Low Lead (100LL)
  Year to Date – 35,816 Gallons
  Monthly Average – 2,984 Gallons
  December – 2,617 Gallons

  Jet A w/prist (Deicing additive)
  Year to Date – 113,370 Gallons
  Monthly Average – 9,447 Gallons
  December-4,673 Gallons

- **Hangars – 100% Occupancy**
  Interest is still high for both individual and corporate hangars.

- **Maintenance Issues**
  Runway edge lighting is still currently in temporary service. Wise electric is waiting on parts to return and complete the repair.
  AWOS (Automated Weather Observation System) is in operation. Ceilometer has been installed and working as it should

  Questions/Concerns/Comments?

- Thank you.

10 Waldron Drive • Phone 580.920.0574 • Fax 580.920.2744 • E-mail eakerfield@durant.org • www.eakerfield.com

Agenda Item: 6.b.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/5/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: City Clerk Monthly Report - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Clerk Monthly Report - December 2017	Exhibit	1/5/2018

CITY CLERK MONTHLY INFORMATION REPORT

DECEMBER 2017

MUNICIPAL COURT -

Regular court sessions are held every Monday at 5:30 p.m. except holidays.

Trial are held on the third Monday of the month at 4:30 p.m. except holidays.

The December 25, 2017 court session was cancelled due to the Christmas holiday.

LICENSES -

No licenses were issued in December 2017.

SPECIAL EVENT PERMIT APPLICATIONS -

No Special Event Permit Applications were received in December 2017.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE -

Burials: 8 (8 casket burials, 0 cremation burials).
Sales: 4 spaces
Transfers: 4

I made arrangements with both local funeral homes to contact me on my personal cell phone so that service would not be interrupted while the city was closed for the holiday break. I took numerous calls from funeral homes and citizens and scheduled three services (one with each of the local funeral homes and one out of town funeral home) during that week.

BOARD SECRETARY

I served functions of secretary for the following council, authorities and boards in the month of December 2017:

Durant City Council, Durant City Utility Authority, Durant Airport Authority;

Durant Tourism Economic Development Authority

Durant Community Facilities Authority

Parks and Recreation Advisory Board

Agenda Item: 6.c.

The City of Durant

Office of Community Development

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re:	Community Development Monthly Report - December 2017

Council Information / Action Requested

Approve or Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

Community Development Director will file monthly report in department office.

ATTACHMENTS:

Description	Type	Upload Date
ComDev Dec 2017 MR	Exhibit	1/5/2018

City of Durant

Community Development Department

Monthly Activity Report—December 2017

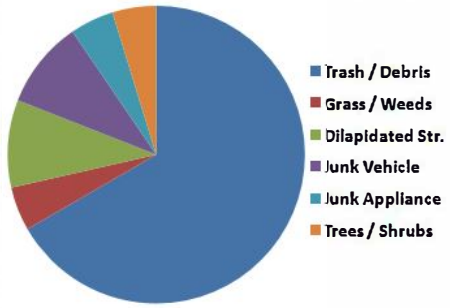
Building / Construction Permits

Type	Qty	Valuation
• Signs / Accessory Structures	4	$4,200
• Commercial	1	$120,000
• Commercial Alteration	1	$250,000
• Roofing Permit	3	$21,275
• Demolition	1	$25,000
• Industrial	1	$3,300,000
Total:	11	**$3,720,475**

Special points of interest:

The United Nations defines **Community Development** as:

"a process where community members come together to take collective action and generate solutions to common problems."



Code Enforcement

Type	Qty
• Trash / Debris	14
• Grass / Weeds	1
• Dilapidated Structure	2
• Junk Vehicle	2
• Junk Appliance	1
• Trees / Shrubs	1
Total	21

Mailed 21 Code enforcement Letters
Total of 63 Site Visits
0 Structures were Condemned

MEP Permits	Qty
• Electrical Permits	7
• Mechanical Permits	2
• Plumbing Permits	7

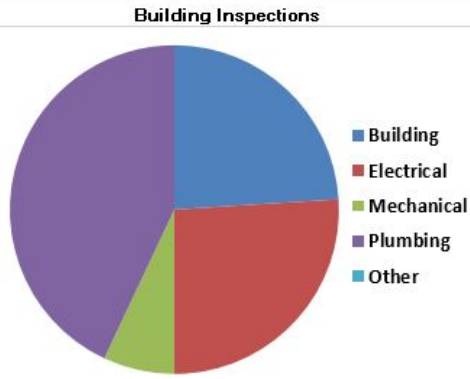
Public Hearings	Qty
• Board of Adjustment	0
• Planning Commission	0
• City Council	1

Mailed 30
Public Hearing Letters

Mapping/ Addressing

27 Maps Printed

18 New 911 Addresses
Assigned in Bryan Co.



Construction Inspections

Type	Qty
• Building	24
• Electrical	26
• Mechanical	7
• Plumbing	43
• Other	0
Total	100

December-17				
Monthly Code Report				
No.	Date	Address	Type of Nuisance	Decision
1	12/01/2017	125 SE 6TH	TRASH AND DEBRIS	POSTED
2	12/01/2017	505 E FLORIDA	TRASH AND DEBRIS	POSTED
3	12/01/2017	205 SE 5TH	TRASH AND DEBRIS	POSTED
4	12/01/2017	221 SE 5TH	TRASH AND DEBRIS	POSTED
5	12/01/2017	311 E ARKANSAS	TRASH AND DEBRIS	POSTED
6	12/01/2017	312 E ARKANSAS	TRASH AND DEBRIS	POSTED
7	12/01/2017	312 E ARKANSAS	JUNK VEHICLE	POSTED
8	12/01/2017	303 E ARKANSAS	TRASH AND DEBRIS	POSTED
9	12/01/2017	418 S 6TH	TRASH AND DEBRIS	POSTED
10	12/01/2017	529 W GEORGIA	TRASH AND DEBRIS	POSTED
11	12/01/2017	529 W GEORGIA	JUNK APPLIANCES	POSTED
12	12/01/2017	311 S 4TH	TRASH AND DEBRIS	POSTED
13	12/01/2017	626 W TENNESSEE	TRASH AND DEBRIS	POSTED
14	12/01/2017	1319 W LOUISIANA	GRASS AND WEEDS	POSTED
15	12/01/2017	1319 W LOUISIANA	TRASH AND DEBRIS	POSTED
16	12/01/2017	1319 W LOUISIANA	TREES AND SHRUBS	POSTED
17	12/01/2017	1319 W LOUISIANA	DILAPIDATED	POSTED
18	12/01/2017	701 UNIVERSITY	TRASH AND DEBRIS	POSTED
19	12/01/2017	701 UNIVERSITY	DILAPIDATED	POSTED
20	12/01/2017	603 N 3RD	JUNK VEHICLE	POSTED
21	12/01/2017	44 W LIVEOAK	TRASH AND DEBRIS	POSTED
22	12/11/2017	125 SE 6TH	TRASH AND DEBRIS	10 DAYS
23	12/11/2017	505 E FLORIDA	TRASH AND DEBRIS	10 DAYS
24	12/11/2017	205 SE 5TH	TRASH AND DEBRIS	OWNER
25	12/11/2017	221 SE 5TH	TRASH AND DEBRIS	OWNER
26	12/11/2017	311 E ARKANSAS	TRASH AND DEBRIS	OWNER
27	12/11/2017	312 E ARKANSAS	TRASH AND DEBRIS	OWNER
28	12/11/2017	312 E ARKANSAS	JUNK VEHICLE	OWNER
29	12/11/2017	303 E ARKANSAS	TRASH AND DEBRIS	OWNER
30	12/11/2017	418 S 6TH	TRASH AND DEBRIS	OWNER
31	12/11/2017	529 W GEORGIA	TRASH AND DEBRIS	OWNER
32	12/11/2017	529 W GEORGIA	JUNK APPLIANCES	10 DAYS
33	12/11/2017	311 S 4TH	TRASH AND DEBRIS	OWNER
34	12/11/2017	626 W TENNESSEE	TRASH AND DEBRIS	OWNER
35	12/11/2017	1319 W LOUISIANA	GRASS AND WEEDS	2 WKS
36	12/11/2017	1319 W LOUISIANA	TRASH AND DEBRIS	OWNER
37	12/11/2017	1319 W LOUISIANA	TREES AND SHRUBS	2 WKS
38	12/11/2017	1319 W LOUISIANA	DILAPIDATED	30 DAYS
39	12/11/2017	701 UNIVERSITY	TRASH AND DEBRIS	OWNER
40	12/11/2017	701 UNIVERSITY	DILAPIDATED	30 DAYS
41	12/11/2017	603 N 3RD	JUNK VEHICLE	OWNER
42	12/11/2017	44 W LIVEOAK	TRASH AND DEBRIS	2 WKS

Total	**21**
Other contacts made	
Trash and Debris	14
Grass and Weeds	1
Dilapidated Structure	2
Junk Vehicles	2
Junk Appliance	1
Trees and Shrubs	1

TOTAL VISITS 63

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 12/01/2017 THRU 12/31/2017
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
ACCS - SIGNS/ACCESSORY STRUCTURES	4	4	4,200.00	291.00
C - COMMERCIAL	1	1	120,000.00	1,004.00
CA - COMMERCIAL ALTERATION	1	1	250,000.00	504.00
DEMO - DEMOLITION	1	1	25,000.00	100.00
IND - INDUSTRIAL	1	1	3,300,000.00	11,442.34
ROOF - ROOFING PERMIT	3	3	21,275.00	312.00
*** TOTALS ***	11	11	3,720,475.00	13,653.34

Agenda Item: 6.d.

The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 1/4/2018
To: Mayor and City Council
From: James Dalton, Director
Re: Emergency Management Report - December 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Monthly Report - December 2017	Cover Memo	1/4/2018

DURANT/BRYAN COUNTY EMERGENCY MANAGEMENT

PUBLIC SAFETY, PUBLIC TRUST

TO: Bryan County Commissioners

FROM: James Dalton, Emergency Management Director

DATE: December 31, 2017

SUBJECT: Monthly Report for December 2017

ADMINISTRATION:

The Outdoor Warning Siren Test schedule for December 7th was not conducted due to overcast skies and the threat of weather in the area. However, the Durant Outdoor Warning Sirens have a systems check that is automatically performed each day at 0800. The automated system check immediately alerts EM in the EOC if there are any outages at any location. The Durant Warning Sirens did not indicate any outages. 8 of 11 Bryan County Sirens also have the automated system check. All 8 of those sirens indicated no outages.

The next scheduled test is Thursday January 4th . We will continue to test these outdoor warning sirens on the 1st Thursday of each month at 1400 hours, provided that conditions are acceptable for the test. This allows for schools, SOSU, nursing facilities, Alliance, and other entities to practice their Tornado Drill during their normal day.

Grant Information:

The **2018** Emergency Management Performance State and Local Assistance Grant (EMPG – SLA) application was submitted to Oklahoma Emergency Management on August 9, 2017
NOTE: *Throughout the remainder of this document, when* ***EMPG-SLA*** *is referenced, it is referring to the* ***E****mergency* ***M****anagement* ***P****erformance* ***G****rant for* ***S****tate &* ***L****ocal* ***A****ssistance.*
NOTE: *Throughout the remainder of this document, when* ***OEM*** *is referenced, it will be referring to Oklahoma* ***E****mergency* ***M****anagement.*
On August 9, 2017 we received an email that contracts for 2018 have been released and that Durant / Bryan County Emergency Management will receive an initial award of $40,000 ($10,000 / Quarter) for FY 2017. The Authority to Accept the EMPG – SLA Grant for FY 2018 was approved by Council on the October 10, 2017.
The 1st Quarter payment request will be electronically submitted to OEM in January 2018.
NOTE: 2 of the 4 Quarters of the 2017 EMPG Grant have been paid. ($20,000)
The 2017 3rd Qtr. $10,000 Payment Request has been submitted and should be received in early November.
The 4th Qtr. $10,000 Payment Request will be submitted in early January, and should be received in late January.
The 1st Qtr. (2018) $10,000 Payment Request will be submitted in the January 2018.

SAFETY:

EM / Safety, met with Bryan Hallmark, KTC – Durant and William Sheppard, Safety Coordinator from OMAG regarding the 2018 City of Durant Safety Training Calendar.

EMERGENCY MANAGEMENT:

NOTE: *Throughout the rest of this document, when* ***DREOC*** *is referenced, it will be referring to the Durant Regional Emergency Operations Center located at 5861 Cessna.*
NOTE: *Throughout the rest of this document, when* ***NWS*** *is referenced, it will be referring to the National Weather Service.*
NOTE: *Throughout the rest of this document, when* ***WWTP*** *is referenced, it will be referring to the Waste Water Treatment Plant.*
NOTE: *Throughout the rest of this document, when* ***PW*** *is referenced, it will be referring to Public Works.*

Friday, December 1st at 1000 I met with the Bryan Co. Sheriff regarding problems with the two-way radio system that the Sheriff's Office and other local first responders are using. The system is outdated and needs to be replaced.

Saturday, December 2nd Miles Gooding on phone duty and call back.
Sunday, December 3rd Miles Gooding on phone duty and call back.

Monday, December 4th at 0900 EM was dispatched to the Cardinal Glass Tower to assist RISE Communications in replacing the aircraft warning lights on top of the tower.
At 1000 EM was dispatched to the Big Lots Tower to assist RISE Communications in replacing the aircraft warning lights on top of the tower.
At 1030 Kenneth Eppler was dispatched to the WWTP to assist with a computer problem with the treatment system.

Tuesday, December 5th 0900 I attended the Public Safety meeting with the City Manager.
At 1030 EM was dispatched to the Big Lots Tower to assist RISE Communications in replacing the aircraft warning lights on top of the tower.

Thursday, December 7th at 0930 Kenneth Eppler attended the Kiamichi Technology Center Disaster Exercise Planning meeting at KTC-Durant.
At 1400 monthly Outdoor Warning Siren Test was cancelled. **(See details above in administration.)**

Saturday, December 9th Kenneth Eppler on phone duty and call back.
Sunday, December 10th Kenneth Eppler on phone duty and call back.

Monday, December 11th from 0900-1200 EM hosted a Durant Mass Causality Planning Team meeting at the EOC.
At 1400 EM met with Oklahoma Labor Commissioner Candidate Cathy Castello regarding her plan for improved workplace safety.
At 1600 I met with the Durant Mass Causality Training Sub-Committee regarding developing site plans, training protocols, and training plans for Mass Causality Incidents.

Tuesday, December 12th from 0800 – 1330 Kenneth Eppler assisted the WWTP program and re-configured a used Hydroranger 200 for use at the Headworks.
From 1400 – 1700, I met with OEM Officials regarding Mitigation and Training Grants.
At 1800 I attended the Durant City Council Meeting.

Friday, December 15th at 1216 EM issued a High Fire Danger. EOC at a Level 3.

Saturday, December 16th James Dalton on phone duty and call back.
Sunday, December 17th James Dalton on phone duty and call back.

Tuesday, December 19th 0900 I attended the Public Safety Meeting with the City Manager. At 1400 Kenneth Eppler was dispatched to the WWTP to assist with troubleshooting and repairing a communications issues at the Headworks.

Wednesday, December 20th from 0930 – 1230 EM personnel attended the monthly Bryan County 9-1-1 Meeting at the Library.

Thursday, December 21st from 0800 – 1030 Kenneth Eppler dispatched to the WWTP to troubleshoot and repair a Hydroranger 200 on the effluent flume at the main plant.
At 1154 EM posted a Winter Weather Outlook for the next 3 days. EOC activated to Level 3

Friday, December 22nd at 1050 EM posted a Winter Weather Outlook for today. EOC activated to Level 3.
At 1416 EM upgraded to Winter Weather Advisory for today. EOC activated to Level 3.

Saturday, December 23rd Miles Gooding on phone duty and call back.
Sunday, December 24th Miles Gooding on phone duty and call back.

Monday, December 25th at 1132 EM posted a Particularly Dangerous Situation due to extreme cold temperatures and windchills for the next 3 days. EOC activated to Level 4.

Tuesday, December 26th at 0803 EM posted a Freezing Rain / Winter Precipitation Warning that has developed in the area. EOC activated at a Level 3.

Saturday, December 30th Kenneth Eppler on phone duty and call back.
Sunday, December 31st Kenneth Eppler on phone duty and call back.
At 0236 EM activated on a Winter Weather Advisory from the NWS.

James Dalton, Director

Agenda Item: 6.e.

The City of Durant

Office of City Treasurer

Memorandum

Date: 12/21/2017
To: Mayor and City Council
From: An-Chen Lai, City Treasurer
Re: Financial Statements and Sales Tax Breakdown

For your information, I have included the following:

General Fund Financial Statement, November, 2017
Capital Improvement Fund Financial Statement, November, 2017
Durant City Utilities Authority Fund Financial Statement, November, 2017
Sales Tax Breakdown, December, 2017

Council Information / Action Requested

No action is requested as these reports are for informational purposes only.

City Staff Information / Action Follow-up, if Council authorizes this action:

No follow-up is needed as these reports are for informational purposes only.

ATTACHMENTS:

Description	Type	Upload Date
General Fund Financial Statement November 2017	Cover Memo	12/21/2017
Capital Improvement Financial Statement November 2017	Cover Memo	12/21/2017
Durant City Utilities Authority Financial Statement November 2017	Cover Memo	12/21/2017
Sales Tax Breakdown December 2017	Cover Memo	12/21/2017

General Fund - UNAUDITED

Monthly Revenue and Expense Report
NOVBER 2017 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY17/18 Budget **
Sales Tax (2%)	634,208.72	3,143,262.61	7,270,000
Use Tax	128,046.28	721,058.21	1,525,000
Alcoholic Beverage Tax	9,211.89	48,838.36	110,000
Tobacco Excise Tax (first receipt Feb 2005)	16,994.86	85,499.32	180,000
Telephone Franchise Tax	116.93	1,967.02	15,000
Electric Service Franchise Tax	60,808.54	340,666.88	600,000
Natural Gas Franchise Tax	3,225.89	15,553.80	50,000
Cable TV Service Franchise Tax	-	-	85,000
Vehicle Tax	9,588.82	52,107.53	120,000
Gasoline Excise Tax	3,016.11	14,745.28	30,000
Licenses - All Types	2,450.00	8,792.00	41,000
Permits - All Types	6,526.00	94,888.89	234,000
Swimming Pool Revenues	-	25,839.50	28,000
Reimb. Engineering & Publication Fees	197.10	657.00	1,500
Sidewalk & Curb Repair Fees	-	271.53	20,000
Police Bonds & Fines	28,801.89	155,429.47	350,500
Interest Earnings	2,338.34	9,423.50	10,000
Civil Defense Reimbursement - County/State	10,000.00	20,000.00	65,000
Grant Revenues	120,126.11	147,516.99	110,844
Miscellaneous Revenues	18,180.68	129,890.86	259,969
Sub-Total Revenues	**1,053,838.16**	**5,016,408.75**	**11,105,813**
Transfer from Utility Authority	208,610.58	1,043,052.90	2,503,327
Subtotal Current Year Receipts	**1,262,448.74**	**6,059,461.65**	**13,609,140**
Balance Forward from FY15 (unaudited)	N/A		2,529,726
Total General Funds Available	***1,262,448.74***	***6,059,461.65***	***16,138,866***

Expense Type:	Month	Year-To-Date	Current FY17/18 Budget **
City Administration	29,995.96	174,779.49	509,905
City Clerk	10,433.89	53,584.89	153,289
City Treasurer	12,668.35	69,456.62	178,495
Legal Services - Attorney	6,825.00	30,268.42	73,350
Law Enforcement - Police Dept	343,485.38	1,860,886.27	5,004,522
Animal Control	6,451.41	25,108.76	101,360
Finance Dept	6,777.69	34,339.02	151,685
Fire Dept	222,241.63	1,183,993.88	3,104,643
Parks, Rec & General Services	47,854.08	367,290.45	823,290
Swimming Pool	2,421.14	56,632.28	90,660
Municipal Court	11,243.50	53,693.90	152,097
Community Development	29,484.30	161,107.70	445,419
Public Library	43,981.09	248,254.06	681,631
Street Department	81,366.32	427,315.48	1,007,603
Civil Emergency Mgmt	19,196.36	99,572.68	305,595
General Government	36,863.27	188,397.91	630,348
City Garage	21,616.89	101,431.33	292,125
Senior Citizens Center	1,591.19	11,219.34	23,250
Sub-Total Operating Expenses	**934,497.45**	**5,147,332.48**	**13,729,267**
Expense Type:	**Month**	**Year-to Date**	**FY16/17 Budget ****
Transfer to Insurance Cash Fund	7,021.50	35,107.50	84,258
Transfer to Cemetery Operations Fund	-	-	0
Transfer to Beautification	-	-	0
Temp trsf to Employee Insurance	-	-	0
Transfer to Holiday Lighting	-	-	0
Sub-total of Transfer Expenses	**7,021.50**	**35,107.50**	**84,258**
Total Expenses	**941,518.95**	**5,182,439.98**	**13,813,525.00**
Reserve - Personal Services (Payroll)	-	-	**2,325,341**
General Fund Expense Totals:	***941,518.95***	***5,182,439.98***	***16,138,866***
Net Gain / (Loss) - *Excluding Balance Forward*	**320,929.79**	**877,021.67**	**0**

City of Durant, Oklahoma
Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report
NOVEMBER 2017 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY17/18 Budget **
Interest Earnings	1,113.96	4,019.60	9,000.00
Miscellaneous Revenues	15,534.31	15,534.31	15,535.00
ODOT STREETSCAPE V GRANT	0.00	-	399,968.00
NEA GRANT REV S 9TH ARTS DIST	0.00	-	50,000.00
C OF C CONTRIB S 9TH ARTS	0.00	13,500.00	13,500.00
FY17 LANDWATER GRANT	0.00	-	182,900.00
COMM REIMBURSE RAILS TO TRAILS	0.00	-	99,158.00
OAC GRANT REV S HANGAR	0.00	36,516.87	36,516.00
FAA GRANT ENG R17-35 REHAB	0.00	192,749.00	273,578.00
FAA GRANT R17-35 REHAB CON	0.00	-	2,243,056.00
FAA GRANT ENG R17-35	0.00	55,641.00	426,061.00
Miscellaneous Grant Revenues	-	11,995.00	31,220.00
Equipment Financing	0.00	200,230.00	200,250.00
Sub-Total Revenues	**16,648.27**	**530,185.78**	**3,980,742.00**
Transfer from Utility Authority	133,333.33	666,666.65	1,600,000.00
Transfer from DCFA Fund(DMSC MISC)	4,310.20	21,551.00	42,239.00
Transfer from 110 Crawford St	-	-	0.00
Transfer from DCFA Fund(DMSC TRAILS MTC	-	-	0.00
Transfer from DCUA 2007 STRN	-	2,540.00	260,045.00
Transfer from DCUA 2009A STRN	-	706.20	47,677.00
Transfer from DCUA 2010 STRN	-	32,740.80	547,587.00
Transfer from DCUA 2012A STRN	-	109.00	905,832.00
Transfer from DCFA Fund(DMSC Projetct)	-	-	20,000.00
Transfer from DCFA Fund Trails Match	-	-	0.00
Subtotal Current Year Receipts	**154,291.80**	**1,254,499.43**	**7,404,122.00**
Balance Forward from FY16 (Unaudited)	N/A	-	993,711.00
Total Capital Improvememt Availabl	***154,291.80***	***1,254,499.43***	***8,397,833.00***

Expense Type:	Month	Year-To-Date	Current FY17/18 Budget **
Law Enforcement - Police Dept	0.00	11,997.20	27,535.00
Fire Dept	19,046.22	19,074.72	55,517.00
Parks, Rec, & Gen Svcs	0.00	0.00	373,172.00
Swimmimg Pool	22,448.00	22,448.00	305,000.00
Street	0.00	0.00	320,000.00
General Government	51,301.27	478,747.92	1,478,772.00
Public Works Admin	0.00	7,902.00	69,126.00
Water Sewer Line Maintenance	0.00	0.00	0.00
Water Treatment Plant	0.00	0.00	5,831.00
WasteWater Treatment Plant	0.00	0.00	657,730.00
Collection-Solid Waste	0.00	0.00	0.00
Disposal- Solid Waste	0.00	0.00	73,396.00
Eaker Field Airport	0.00	0.00	2,741,310.00
Multi-Sports Complex	0.00	0.00	0.00
2007 U.S.S.T.R.N. Exp.	0.00	20,073.87	260,045.00
2009A U.S.S.T.R.N. Exp.	0.00	0.00	46,840.00
2009B U.S.S.T.R.N. Exp.	0.00	0.00	26,205.00
2010 U.S.S.T.R.N. Exp.	0.00	19,602.78	523,973.00
2012A U.S.S.T.R.N. Exp.	0.00	0.00	895,704.00
Sub-Total Operating Expenses	**92,795.49**	**579,846.49**	**7,860,156.00**

Expense Type:	Month	Year-to Date	Current FY17/18 Budget
Transfer to General Fund	-	-	-
Transfer to UASF			
Transfer to DLA		-	-
Sub-total of Transfer Expenses	-	-	-
Total Expenses	**92,795.49**	**579,846.49**	**7,860,156.00**
Reserve - CI	-	-	**537,677**
Capital Improvement Expense Totals	***92,795.49***	***579,846.49***	***8,397,833***
Net Gain / (Loss) - *Excluding Balance Forward*	**61,496**	**674,653**	-

12/19/2017

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - UNAUDITED

Monthly Revenue and Expense Report
NOVEMBER 2017 41.67% of Fiscal Year Lapsed

Revenue Type:	Month	Year-To-Date	Current FY17/18 Budget ***
Water Service - city-wide	232,736.21	1,321,456.28	3,000,000.00
Water Sales - RW Dist. #2	3,033.59	15,167.95	60,000.00
Water Sales - RW Dist. #5	62,172.42	366,223.28	600,000.00
Sewer Service Fees	202,786.92	1,133,737.84	2,500,000.00
Sanitation Service Fees	260,000.50	1,297,324.69	3,100,000.00
Sanitation - Rolloff Bins Revenue	96,112.00	437,813.01	1,000,000.00
Sanitation - Compactor Revenue	22,954.50	111,220.60	210,000.00
Landfill Gate Fees (excluding Xfer ST.)	31,404.49	218,590.46	437,000.00
Transfer Station Fees Revenue	40,296.42	210,324.92	400,000.00
Late Payment Penalties	9,404.39	48,538.37	130,000.00
Non Payment Fee	12,343.11	50,518.58	150,000.00
Water & Sewer Tap Fees	1,132.75	45,387.14	110,000.00
Interest Earnings	822.97	2,884.71	-
Interest Earnings in 2007 USSTRN Proj. Acct.	128.01	690.64	-
Lab Tests Revenue	1,580.63	9,301.62	25,000.00
Recyclable Products SW Disposal	188.80	2,986.65	-
Miscellaneous Revenues	13,037.03	153,192.78	129,850.00
Sub-Total Operating Revenues	**990,134.74**	**5,425,359.52**	**11,851,850.00**
Sub-Total All Current-Year Revenues	**990,134.74**	**5,425,359.52**	**11,851,850.00**
Balance Forward from FY15-16	N/A	-	1,599,108.00
Total DCUA Funds Available	**990,134.74**	**5,425,359.52**	**13,450,958.00**

Expense Type:	Month	Year-To-Date	Current FY17/18 Budget ***
Public Works Administration	1,769.37	47,561.12	188,183.00
Utility Billing	50,216.24	210,499.87	545,149.00
Water/Sewer Line Maintenance	50,045.69	241,308.34	836,728.00
Water Treatment Plant	70,366.47	414,376.16	1,090,025.00
Wastewater Treatment Plant	60,512.75	333,047.68	825,991.00
Solid Waste - Collections	65,665.32	354,119.76	974,524.00
Utility General Administration	4,430.16	27,900.71	120,297.00
Lake Durant	2,734.61	13,348.06	37,500.00
Solid Waste - Disposals	105,682.12	493,887.31	1,154,530.00
Sub-Total Operating Expenses	**411,422.73**	**2,136,049.01**	**5,772,927.00**
Transfer to INDUSTRIAL AUTH.	-	-	**228,492.00**
Transfer to INSURANCE CASH FUND	6,227.83	31,139.15	**74,734.00**
Transfer to GENERAL FUND	208,610.58	1,043,052.90	**2,503,327.00**
Transfer to CAPITAL IMPROVEMENT FUND	133,333.33	666,666.65	**1,600,000.00**
Transfer 2007 USSTRN TO CAP IMP FUND	-	2,540.00	**260,045.00**
Temp Transfer to CDBG Fund	-	(240,000.00)	**-**
Transfer to AIRPORT AUTHORITY	13,183.08	65,915.40	**158,197.00**
Transfer to DMSC	35,050.83	175,254.15	**420,610.00**
Transfer to 911 FUND	31,250.00	156,250.00	**375,000.00**
Temp Transfer to Employee Ins Fund	166,666.00	333,332.00	**1,500,000.00**
Transfer to DCUA SINKING FUND	-	-	**-**
Transfer to DWRF MAINTENANCE FUND	6,666.67	33,333.35	**80,000.00**
Sub-Total Transfer Expenses	**600,988.32**	**2,267,483.60**	**7,200,405.00**
Total Operating Expenses	**1,012,411.05**	**4,403,532.61**	**12,973,332.00**
Reserve - Contingency	-	-	**477,626.00**
DCUA Fund Expense & Transfer Totals:	**1,012,411.05**	**4,403,532.61**	**13,450,958.00**
Net Gain / (Loss) - *Excluding Balance Forward*	**(22,276.31)**	**1,021,826.91**	**-**

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue	
1/4% Economic Development (ef	$71,979.17
1/4% Multi-Sports Facilities (effe	$71,979.17
1/4% SOSU Improvements (effec	$71,979.17
1% Capital Improvements (effect	$287,916.67
2% General Operations	$575,833.35
5/8% DISD Improvements (effect	$179,947.92
Total Sales Tax Rev. Dec. 2017 (	**$1,259,635.45**

Agenda Item: 6.f.

The City of Durant

Durant Fire Department

Memorandum

Date: 12/22/2017
To: Mayor and City Council
From: Roger Joines Fire Chief
Re: Fire Department Monthly Report December 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report	Cover Memo	1/5/2018

Durant Fire Department

Monthly Report

December 2017

Type of Response	Month	Year to Date	
	December	2017	2016
Medical Calls & Rescue	103	1241	1151
Motor Vehicle Accidents	11	156	163
Fire Related Calls	14	177	160
Smoke Investigation & False Alarms	12	138	120
Misc. (Lift Assist) (Odor Investigation) (Good Intent) (Cancelled En Route) (Service Calls)	17	219	258
Total Responses	**157**	**1931**	**1852**

Type of Service Performed	Month	Year to Date	
	December	2017	2016
Permits	14	361	345
Inspections	20	444	322
Plans Review	23	209	132
Smoke Alarm Installed	1	59	29
Public Education	1	30	37
Fire Investigations	6	37	28
Pre-Fire Plans	3	60	46
Total Services	**68**	**1200**	**939**

Comments :

•Interviews for a replacement firefighter were held in December. Candidate was selected and should start work in January 2018.

•Fire crews participated in a walk through and pre incident plan for the New Choctaw Wellness Center.

•Accepted donation of $3125.00 from Midship Pipeline. Midship will be installing a new transmission gas line through a portion of Bryan County.

•Fire Marshal held fire Safety and fire extinguisher training for approximately 50 employees for the Department of Human Services.

•Hosted Alerrt training/Mass Casualty meeting at DFD.

Agenda Item: 6.g.

The City of Durant

Grants Department

Memorandum

Date: 1/3/2018
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Grants Department Report December 2017

See Attached

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Grants Dept Report Dec 2017	Cover Memo	1/3/2018

GRANTS DEPARTMENT **December 31, 2017**

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2011	FEMA / Homeland Security	EOC	Emgcy Operations Ctr (EOC)	COMPLETE 12/31/16 - EM staff completing interior	**950,000**		
2015	ODOC / CDBG	Small Cities	SCADA,PLCs, tower valves	SCADA Complete; Valves Install		**138,986**	
2016	ODOC / CDBG	Small Cities	Street Improvements	Construction		**85,707**	
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Award Oct 6, 2017 - environmental process		**91,114**	
2012	ODOC / CDBG-ED	Economic Development Infrastructure Financing	Pharmcare (Waldron Rd)	Roadway complete; Closeout		**500,000**	
2014	ODOC / CDBG-ED	Economic Development Infrastructure Financing	Overland Asphalt Plant (Country Club Road)	Const complete. Striping & signage. Job Tracking		**525,000**	
2016	ODOC / CDBG-ED	Economic Development Infrastructure Financing	Commercial Metals Company	Water/Sewer complete; road repair; job tracking		**1,000,000**	
2015	OK Dept of Env Quality	Brownfields	Asbestos Abatement for city hall	COMPLETE. Report 8-24-17; DEQ funding. No $$$ to city	**114,912**		
2014	OK TSET (Tobacco Settlement Endowment Trust Fund)	Healthy Community Incentive	Slaton Park Improvements	Grant Complete. City to complete utilities/concrete		**50,000**	
2012	OK Tourism / Trails	Recreational Trail	DMSC Multi-Purpose trail	Grant Complete. City to complete utilities/concrete		**160,000**	
2016	OK Tourism / LWCF	Outdoor recreation	Carl Albert Park	Trenches & Elec / Cable Utility relocation - Jan '18		**182,900**	
2016	National Endowment for the Arts	Our Town	Develop a Master Plan & Design to Create Arts District	2nd mtg scheduled - Jan		**50,000**	
2015	US Dept of Interior / National Park Service	Rivers, Trails & Conservation Assistance	Trail Master Plan: Technical Assistance	COMPLETE Feb 2014. Tech Support Only. No grant $$$			
2015	US Dept of Justice	JAG-Edward Byrne	E-Ticketing / Citation System	IMPLEMENTED	**13,450**		
2016	US Dept of Justice	JAG-Edward Byrne	HVAC System for Firearms range	HVAC Installed; Interior to be finished; funds rcvd		**11,995**	
2016	Federal Highway	Transportation Alternative (TAP)	Rails to Trails	DTOS provided $20K; eng contract approved; design		**396,630**	
2016	FEMA / Homeland Security	Assistance to Firefighters	(3) Gear Dryers	Equip rcvd; funds requested		**20,517**	
2017	FEMA / Homeland Security	Assistance to Firefighters	Equipment	Waiting on app to be released			
2017	OK Municipal League	OU Institute for Quality Communities	Communities Assistance Program: NEW city branding	Not funded: re-apply 2018			
2017	Env Protection Agency (EPA)	Brownfields Assessment	Community Brownfields Assessment: specifically southside	Discussions with EPA, KSU & DEQ			
2017	Office of Justice	Bulletproof Vests Partnership	Bulletproof Vests (over a 24 month period)	Award Oct 26, 2017		**13,519**	
2017	Radio Systems Corp/ PetSafe®	PetSafe® Bark For Your Park™	Community Dog Park	Not funded: re-apply 2018			
				TOTALS	**1,078,362**	**3,226,368**	**0**

Agenda Item: 6.h.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: Zefe Laborico, Supervisor, Solid Waste Landfill
Re: Landfill Information & Reports - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
DEQ Report - December 2017	Exhibit	1/2/2018
Project Schedule - December 2017	Exhibit	1/2/2018
Pic 1 - Multi-Use Building December 2017	Exhibit	1/5/2018
Pic 2 - Multi-Use Building December 2017	Exhibit	1/5/2018
Pic 3 - Multi-Use Building December 2017	Exhibit	1/5/2018
Pic 4 - Multi-Use Building December 2017	Exhibit	1/5/2018

OKLAHOMA
DEPARTMENT OF ENVIRONMENTAL QUALITY

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)
Due by the 10th of the month following the reporting month

Report month/year: **DECEMBER 2017**

Facility Name: CITY OF DURANT C/D LANDFILL
Mailing Address: PO BOX 578
DURANT, OK 74702-0578

Permit Number: **3507001**

Phone Number: 580-931-6606

Total # of Days open: 23

COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

DAY	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1	134.91									
2	19.69									
3	0									
4	63.71									
5	46.91									
6	47.37									
7	42.32									
8	33.81									
9	8.96									
10	0									
11	66.36									
12	107.42									
13	54.98									
14	73.43									
15	53.02									
16	5.04									
17	0									
18	36.95									
19	24.84									
20	12.1									
21	37.48									
22	25.69									
23	0.26									
24	0									
25	0									
26	0									
27	59.6									
28	38.4									
29	47.28									
30	2.82									
31	0									
Total	1043.35	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: _____ Phone #: 580-924-8358 Date: _____

THE CITY OF DURANT
Office of the Solid Waste Superintendent

DURANT
| · OKLAHOMA ·

SOLID WASTE DISPOSAL PROJECTS SCHEDULE
December 2017

A. <u>Work Completed for December:</u>

1. Covered C & D Site
2. Hauled MSW To SORD
3. picked up 313 rolloff's & 5 delivered

B. <u>Work Planned For January:</u>

1. Continue Covering C&D site
2. Have new C&D cell 10C inspected and approved
3. Haul MSW To SORD
4. Continue Picking up, Delivering

C. <u>Work Planned For Jan. '18 – Dec. '18</u>: <u>Approx. Start – Finish Date</u>:

1. Haul trash to Ardmore 1-2018 thru 12-2018

D. <u>Projects Planned And Requested For Authorization</u>:

1. None.

1620 Blanchard Rd. • Durant, Oklahoma 74701 • (580) 920-2579 • Fax (580) 924-8344
www.durant.org

STANLEY

RAM 1500

Kenny

Agenda Item: 6.i.

The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: Robbee Tonubbee Library Director
Re: Library Report - December 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Library Monthly Report Dec 2017	Cover Memo	1/3/2018

Donald W Reynolds Community Center & Library

December 2017

Statistical Report

Attendance monthly total ---------- 7,744
Attendance daily average ---------- 352
Circulation monthly (physical units)----------4,146
Circulation average daily ---------- 188
Computer usage total ---------- 847
Computer users average daily---------- 48
Computer usage average time---------- 50 min
Computer guest passes---------- 179
Computer guest passes average daily---------- 8
New Library card holders---------- 70
Materials donated ---------- 1,196
(68 put in collection)

Interesting Statistics

Revenue: The December 2017 revenue was $4200 which is almost 150% more than the 2016 revenue of $1735. This was largely due to meeting room revenue and copy machine revenue.

Outreach: The library now helps, with the support and donations from the community, provide books to the Bryan County Health Department in their "Reach Out and Read" program. Families who visit the department are encouraged to visit the reading nook where they can browse the donated books and take one home. This program reaches an average of 25-30 families per month.

The library also provides, with funding from the FOL and community, red bags with books through the "Raising A Reader" program to PreK and Headstart students at the Robert E. Lee Early Childhood Center and other Big 5 Headstart Centers. Children take home the bags with the books to read with their families. The bags are rotated throughout the school year. The library provides students with certificates at the end of the school year so they can pick up their own blue RAR book bag from the library. These bags are loaded with coupons, books, and goodies. This program is in 16 classrooms and serves over 300 children.

The library will add the Choctaw Independent Elder Housing to its route of outreach facilities. This facility has about 20-25 residents who are interested in the library programming and materials. In December the librarian registered residents for library cards and held an information session on what the library has to offer. The library will provide magazines to the community room as well as work with residents to deliver books, audiobooks, and DVDs like is being done at the local nursing homes.

What's Happened and What's Coming up!

- Meeting rooms and lobby were utilized by the Daughters of the American Revolution for their holiday meeting, lawyers and local patrons for mediations, tutoring and testing through EPIC Charter Schools, Rustin Concrete for training, The Rails to Trails Project, Connect Home Project, Spinal Clinic for a Ladies Night Out, Big 5 Headstart for a library tour and movie, Robert E. Lee Early Childhood's Pre-K and Headstart classes for a movie outing with over 150 children, local Baseball Board, Army Corps of Engineers, Lake Texoma Advisory Board, Bryan County Federation of Democratic Women,

local Girl Scout leaders, Midship Project County Fire Dept. donation event, a poetry reading by a local poet, Bryan Co. 911 Board meeting, Marshall County Health Department, and V.A. Service Officers serving veterans.

- The library was visited by a reporter from KTEN about the free food station where the homeless or hungry can get a free bite to eat when they warm up. The story aired on TH 12/27 and is archived on the KTEN website. The exposure has already netted some donations of food and supplies for the library.

Library Events & Programming

Literacy – The Durant Friends Literacy program received a $1000 grant for the new program which will be expended in the 2018 calendar year. The funds will help with more literacy materials as well as helping prepare tutors to work with more students. The program hopes to add citizenship study materials and offer this new program to the public.

Children's Programs – The SCHOOL'S OUT activities the week of 12/18 saw an average of 40 in attendance daily for movies, legos, bingo, and crafts. The activities were attended by families all over Bryan County as well as those who were visiting from out of the area. Movie posters were donated by the Choctaw Nation's District.

Friends of the Library – The Friends of the Library took in over $3000 in quilt ticket sales, café revenue, booth rentals, and craft sales during the Holiday Craft Show. All vendors were given the opportunity to sign up early for the 2018 event and 10 of the 23 vendors took advantage of the offer, securing their prime spot in the 2018 show. The next event is the Mini-Ture Masters Children's Art Show on Saturday, January 13th from 10:00am to 12:00pm. Come out and browse the art done by local children while helping raise money for the FOL's community needs project.

Community Partnerships

Food Center – The community, individuals and groups, have been donating food for the food center as well as coats, hats, gloves, socks, and clothing for the center. The need for food and coats has been great, already, this year and it will take the community coming together to help us make sure we take care of those in need.

Salvation Army – The library took donations for the food baskets and signed up families for the baskets up until the week of Dec. 11th. The organization had over 300 families signed up for food baskets and hopes this number will grow in coming years. This is the library's first year to help with this project and we are looking to do more in 2018.

Outside Heater – The library's main entrance has a patio heater that is set on a thermostat to come on when the temperature is below 40 degrees. This heater was utilized by patrons after hours who use the library's wi-fi and for those who wait outside during hours. The heater is a safe alternative to portable units that can be a fire hazard.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

http://www.facebook.com/home.php?#!/rlwpubliclibrary

Electronic Bulletin Board is being utilized to make announcements of library programs and services.

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.

Agenda Item: 6.j.

The City of Durant

Office of City Clerk

Memorandum

Date: 12/22/2017
To: Mayor and City Council
From: Marty Pope, Parks Superintendent
Re: Parks Department Monthly Report - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Parks Department Monthly Report - December 2017	Exhibit	12/22/2017

THE CITY OF DURANT
Parks and General Services

12-22-17

RE: City Council Report for December 2017

Working on the firing range for the Police Department building a new class room, office and bathroom

We are working on the Carl Albert Project, laying a thousand foot of pipe for electrical service and fiber optic lines.

Worked on the roof at City Hall.

Winterized all machinery for the winter.

Winterized the Swimming Pool and the Durant Multi Sports Complex.

Removed and hauled off nine trees at Carl Albert Park, hauled twelve loads to the Landfill.

Marty Pope

300 West Evergreen • P.O. Box 578 • Durant, Oklahoma 74702 • (580) 931-6610 • Fax (580) 924-3490
www.durant.org

Agenda Item: 6.k.

The City of Durant

Office of Community Development

Memorandum

Date:	12/20/2017
To:	Mayor and City Council
From:	Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re:	Planning Commission Regular Meeting Minutes - October 17, 2017

Council Information / Action Requested

To Approve or Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Planning Commission Minutes	Cover Memo	12/22/2017

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, October 17, 2017 Roscoe J. Hatfield, City Council Chambers, Durant City Hall

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:35pm

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:
Planning Commission Members: Keener, Kerr, Horner, Jackson
Absent: Whitehurst
Planning Commission Members:

1. CONSIDERATION APPROVAL OF MINUTES
   - Planning Commission Special Meeting of October 3, 2017

   Motion made by Commission Member Drew Jackson and seconded by Commission Member Clent Horner to approve the minutes as presented.
   Motion carried by the following vote:
   Aye: Keener, Kerr, Horner, Jackson
   Nay:
   Abstain:

2. CONSIDERATION OF CASE PC2017-13

   Marty Cook reviewed PC2017-13 with the Planning Commission,

   Keener: Application states he is looking to construct duplexes; a duplex has to be on its own lot even in R-3 correct?

   Cook: yes, he would need a lot split for duplexes

   Drew: why R-3 and not R-2?

   Cook: I assume it's because there is already R-3 on the surrounding properties, there is no benefit to R-3 except there is R-3 in the area

   Keener: Is there water and sewer available to support multiple houses?

   Cook: Yes, water and sewer are available in the area, this property had two houses on it that were in the wrong zone, so before he builds anything on it we need to get the correct property zone.

   Wayne Cotton: 807 SE 3rd, we don't want Mr. Walker to not be able to use his property, but we really don't want to see duplexes, single family homes would be pleasing to us. I feel that the duplexes would decrease our property value. Multi-family would not be complimentary to the area.

   Jackson: The future land use map shows this area to be commercial

Cook: yes the map does show the area along the SE 3rd/Hwy 78 to be commercial in the future.

Horner: Does he own anymore property?

Cook: Not that I am aware of, he does own some commercial property downtown in the CBD.

Kerr: so we are looking at approximately 4 single family homes or 2 duplexes?

Cook, yes or with the R-3 he could do an apartment style building with 8 or so units.

Motion was made by Commission Member Clent Horner and seconded by Commission Member Drew Jackson to approve this request as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson
Nay:
Abstain

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT:

Motion made by Commission Member Clent Horner and seconded by Commission Member Drew Jackson to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Horner, Jackson
Nay:
Abstain:

The meeting was adjourned at 6:00pm

Agenda Item: 6.I.

The City of Durant

Durant Police Department

Memorandum

Date: 12/26/2017
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthy Report - November 2017

Information Only/See Attachments

The Durant Police Department partnered in December with the National Highway Traffic Safety Administration (NHTSA) through a grant from the Oklahoma Highway Safety Office to participate in an impaired driving campaign to reduce DUIs during this holiday season. The event was coined "Drive Sober or Get Pulled Over". KLBC Radio recorded Public Safety announcements that featured Chief David Houser, Deputy Chief Joe Clark, Sergeant Randall Cheney and MPO Wesley Crank discouraging impaired driving and encouraging responsible behavior. The PSAs aired on KLBC, KSEO and the Buzz.

Shop with a Cop was a tremendous success as the Durant Police Department raised approximately $30,000 to treat families and over 300 children to a shopping spree. Reserve Captain John Wyatt and Reserve Deputy Chief Jeff Ballew have been the driving force behind this project for the past ten years.

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Monthy Report Nov 2017	Cover Memo	12/26/2017
Monthly Activity Report	Cover Memo	1/5/2018

Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
November 2017

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	***Nov 2017***	***Nov 2016***	***YTD 2017***
UCR PART 1 CRIMES			
Criminal Homicide	0	0	0
Forcible Rape	0	1	6
Robbery	1	0	3
Aggravated Assaults	3	3	45
Burglary	16	16	206
Larceny-Theft	57	85	602
Motor Vehicle Theft	5	4	47
Arson	0	0	0
UCR Part 1 Crimes - TOTAL	82	109	909
UCR PART 2 CRIMES			
Other Assaults (Simple)**	16	13	145
**Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing;			
Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice;			
Sex Offenses; Drug Abuse Violations; Gambling: Offenses Against the Family and Children;			
Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy;			
All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways**			
***UCR Part 2 Crimes**-TOTAL*	230	224	2,634
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	312	346	3,543

Domestic Violence Cases	***Nov 2017***	***Nov 2016***	***YTD 2017***
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	6	7	91

Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
November 2017

ARRESTS	Nov 2017	Nov 2016	YTD 2017
UCR Part 1 Crimes	13	23	164
UCR Part 2 Crimes	109	98	1,288
Juvenile Crimes	6	9	58
TOTAL ARRESTS	128	130	1,510

EOD Actions	19	26	213

Emergency **O**rder of **D**etentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Nov 2017	Nov 2016	YTD 2017
Injury Accidents	13	9	122
Property Damage Accidents	27	41	379
Private Property Accidents	14	14	153
Fatality Accidents	1	2	3
TOTAL ACCIDENTS	55	66	657

CITATIONS	Nov 2017	Nov 2016	YTD 2017
Traffic/Non-Traffic Citations	216	435	3,752
Warnings	103	200	2,611
DUI	4	7	79
TOTAL	323	642	6,442

Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
November 2017

CALLS FOR SERVICE	Nov 2017	Nov 2016	YTD 2017
Durant Police Department	1,681	1,919	22,168
Bryan County*	1,978	1,685	22,059
TOTAL CALLS FOR SERVICE	3,659	3,604	44,227

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achille PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

RESERVE HOURS	163	193	1,758.50
CHAPLAIN HOURS	8.75	18.5	216.25

ANIMAL CONTROL	Nov 2017	Nov 2016	YTD 2017
Calls for Service	174	110	1,831
Citations Issued	2	4	21
Adoptions	18	28	348

MONTHLY DEPARTMENT REPORT TOTALS

2017	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF/NON-TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COL	ADOP-TIONS
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18
DEC	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0.00	0	0		0
TOTAL	0	6	3	45	145	206	602	47	0	909	2,634	3,543	91	164	1,288	58	1,510	213	122	379	153	3	657	3,752	2,611	79	6,442	22,168	22,059	44,227	1,758.50	216.25	1,831	21		348

2016	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COL	ADOP-TIONS
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333	53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435	200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348	196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6		123
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445

MONTHLY DEPARTMENT REPORT TOTALS

2015	>>>	>>>	>>>	MISC OFFENSES					<<<		<<<	<<<		>>> ARRESTS	<<<				> COLLISIONS (MVC) <					>>> > CITATIONS <	<<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	$57	20
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	$162	21
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	$109	25
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	$20	13
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	$17	15
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	$0	27
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	$0	23
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	$0	25
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	$0	20
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	$0	27
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	$0	31
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	$0	40
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	$365	287

2014	>>>	>>>	>>>	MISC OFFENSES					<<<		<<<	<<<		>>> ARRESTS	<<<				> COLLISIONS (MVC) <					>>> > CITATIONS <	<<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	$188	28
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	$91	13
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	$154	22
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	$50	15
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	$111	27
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	$214	22
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	$70	24
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	$70	13
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	$60	17
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	$74	19
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	$122	17
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	$64	19
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	$1,268	236

MONTHLY DEPARTMENT REPORT TOTALS

2013	>>> MISC OFFENSES <<<										<<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	$67	20
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	$213	27
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	$203	29
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	$164	43
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	$105	27
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	$189	33
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	$174	32
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	$192	29
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	$67	26
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	$40	23
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	$105	18
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	$51	10
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	$1,570	317

2012	>>> MISC OFFENSES <<<										<<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	$342	28
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	$349	56
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	$224	51
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	$463	19
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	$185	20
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	$178	23
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	$158	28
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	$352	44
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	$130	44
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	$316	30
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	$237	33
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	$20	15
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	$2,954	391

MONTHLY DEPARTMENT REPORT TOTALS

2011	>>> MISC OFFENSES <<<										<<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	$404	50
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	$310	51
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	$451	52
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	$281	45
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	$272	58
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	$124	32
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	$324	50
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	$340	49
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	$466	39
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	$359	40
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	$362	59
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	$481	58
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	$4,174	583

2010	>>> MISC OFFENSES <<<										<<<			>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	$326	14
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	$279	22
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	$497	49
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	$421	26
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	$194	15
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	$236	9
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	$274	19
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	$148	9
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	$382	24
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	$342	22
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	$351	37
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	$164	25
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	$3,614	271

	Jul-17	Days Worked	Cases Assigned	Cases Closed Victim Refused	Cases Closed Leads Exhausted	Cases Cleared by Arrest or Affidavit	Call Outs	Public Relations Events	Reports Submited	Citations On Duty	Citations OHSO	Warnings On Duty	Warnings OHSO	Arrests
CID	Veenstra, Ben	17.75	3	0	0	0	0	1	2					0
	Marcy, Chris	21	29	0	0	0	0	0	0					0
	McDaniel, Rocky	13	28	0	0	2	0	1	2					2
	Laxton, Brandon	13.5	17	0	0	1	0	1	2					1
	Hale, Drew	13	13	0	4	1	2	1	7					1
	Faulkner, Buddy	14.75	37	0	0	1	0	2	1					1
	Ezell, Richard	15	19	0	0	9	2	4	3					2
	Jones, Billy	17	21	0	0	10	6	0	3					6
Shift B	Cicio, Chris	10							0	0	1	0	32	0
	Nelson, Brad	20							6	2	0	0	0	0
	Moore, Bryan	18.75							9	0	0	0	0	0
	Harkey, Russell	19							11	1	0	0	0	3
	Walker, Shane	18							13	7	0	1	0	2
	Carbaugh, Brandon	15							10	6	0	0	0	5
	Mitchell, Brandon	14.75							16	10	31	0	43	11
	Billy, Thomas	22							21	7	8	0	48	6
	Nelson, Bradley	16							28	2	0	1	0	1
	Spencer, Nick	20							23	4	0	3	0	7
Shift C	Clark, Joe	21							3	0	0	0	0	0
	Jones, Brock	15							13	2	16	2	33	4
	Cheney, Randall	19							8	0	0	0	0	1
	Chavez, Brian	22							13	6	0	1	0	4
	Crank, Wes	18							17	21	0	6	0	7
	Dill, Travis	19							18	1	0	0	0	6
	Brooks, Jeremy	16							22	3	0	0	0	9
	Polson, Matt	20							31	15	0	0	0	12
Shift A	Navid, Andy	21							4	2	2	0	9	2
	Wyrick, Carrie	21							11	10	4	0	16	6
	Petty, Jesse	21							9	17	0	0	0	5
	Ford, Rick	21							10	17	13	0	18	3
	Harkey, Shane	2							3	2	0	3	0	1
	Piper, Andrew	23							4	0	0	0	0	1
	Goodlow, Michael	21							16	18	0	7	0	12

	McCreary, Jared	0							0	0	0	0	0	0
	Seiber, Scott	21							13	15	28	10	16	9
	Mullins, Josh	21							11	2	0	0	0	7

	Aug-17	Days Worked	Cases Assigned	Cases Closed Victim Refused	Cases Closed Leads Exhausted	Cases Cleared by Arrest or Affidavit	Call Outs	Public Relations Events	Reports Submited	Citations On Duty	Citations OHSO	Warnings On Duty	Warnings OHSO	Arrests
CID	Veenstra, Ben	16	0	0	0	0	0	1	0					
	Marcy, Chris	22.5	4	0	0	0	0	0	0					
	McDaniel, Rocky	13	2	0	0	2	0	1	2					
	Laxton, Brandon	19	2	0	0	2	0	2	1					
	Hale, Drew	15.5	1	0	5	1	0	2	2					
	Faulkner, Buddy	18.5	1	0	0	1	0	2	2					
	Ezell, Richard	23	0	0	0	1	0	0	0					
	Jones, Billy	23	0	0	0	0	0	0	0					
Shift B	Cicio, Chris	22						0	0	1	2	0	62	0
	Nelson, Brad	19						0	6	6	0	0	0	6
	Moore, Bryan	23						0	14	0	0	2	0	4
	Harkey, Russell	23						0	18	0	0	0	0	1
	Walker, Shane	21						0	19	9	0	0	0	6
	Carbaugh, Brandon	0						0	0	0	0	0	0	0
	Mitchell, Brandon	21						0	22	21	81	3	96	22
	Nelson, Bradley	14						0	17	0	0	0	0	16
Shift C	Clark, Joe	16						1	7	0	0	1	0	0
	Jones, Brock	21						1	21	4	8	2	29	3
	Cheney, Randall	21						1	19	0	0	0	0	3
	Chavez, Brian	18						0	15	8	0	0	0	5
	Crank, Wes	20						1	14	43	0	22	0	5
	Dill, Travis	7						0	8	1	0	0	0	1
	Brooks, Jeremy	16						0	15	13	0	0	0	6
	Spencer, Nick	20						0	17	1	0	0	0	1
	Polson, Matt	21						1	24	15	0	0	0	10
Shift A	Navid, Andy	22						0	5	3	18	2	176	4
	Wyrick, Carrie	23						0	2	5	9	0	26	2
	Petty, Jesse	20						0	5	32	0	0	0	5
	Ford, Rick, SRO	22						0	3	13	0	23	23	3
	Harkey, Shane	2						0	0	0	0	0	0	0
	Piper, Andrew	23						0	2	13	0	3	0	2
	Goodlow, Michael	21						0	8	33	11	64	17	8
	Billy, Thomas	22						0	20	27	2	54	9	5

	McCreary, Jared	0						0	0	0	0	0	0	0
	Seiber, Scott	21						0	12	13	55	19	57	12
	Mullins, Josh	21						0	4	8	0	0	0	4

	Sep-17	Days Worked	Cases Assigned	Cases Closed Victim Refused	Cases Closed Leads Exhausted	Cases Cleared by Arrest or Affidavit	Call Outs	Public Relations Events	Reports Submited
CID	Veenstra, Ben		1					1	
	Marcy, Chris		5				2	1	
	McDaniel, Rocky		3			1		1	
	Laxton, Brandon		3	1		1		1	2
	Hale, Drew		1					1	3
	Faulkner, Buddy		1					1	
	Ezell, Richard								
	Jones, Billy								
Shift B	Cicio, Chris	21						0	1
	Nelson, Brad	20						0	4
	Moore, Bryan	21						0	2
	Harkey, Russell	21						0	3
	Walker, Shane	21						0	8
	Carbaugh, Brandon	20						0	10
	Mitchell, Brandon	20						0	10
	Nelson, Bradley	22						0	20
	Jones, Brock	20						1	22
	Cheney, Randall	23						1	13
	Chavez, Brian	19						0	17
	Crank, Wes	22						0	8
	Dill, Travis	0						0	0
	Brooks, Jeremy	20						0	18
	Spencer, Nick	22						0	21
	Polson, Matt	22						1	23
Shift A	Navid, Andy	14						0	7
	Wyrick, Carrie	18						1	10
	Petty, Jesse	19						1	15
	Ford, Rick, SRO							0	4
	Harkey, Shane	14						0	9
	Piper, Andrew	22						0	13
	Goodlow, Michael	17						0	19
	Billy, Thomas	22						0	16
	McCreary, Jared	0						0	0
	Seiber, Scott	21						0	28
	Mullins, Josh	22						0	23

Citations On Duty	Citations OHSO	Warnings On Duty	Warnings OHSO	Arrests
				1
				1
0	0	6	0	1
9	0	18	0	3
1	0	0	0	2
1	0	4	0	2
5	0	6	0	7
3	0	0	0	4
25	0	4	0	7
2	0	0	0	4
1	0	1	0	5
0	0	0	0	1
32	0	16	0	4
3	0	1	0	4
0	0	0	0	0
3	0	0	0	8
16	0	1	0	6
13	0	0	0	8
2	0	2	0	1
15	0	1	0	3
52	0	0	0	6
0	0	0	0	1
3	0	0	0	0
27	0	22	0	4
12	0	0	0	12
10	0	6	0	6
0	0	0	0	0
15	0	2	0	16
18	0	1	0	9

	Oct-17	Days Worked	Cases Assigned	Cases Closed Victim Refused	Cases Closed Leads Exhausted	Cases Cleared by Arrest or Affidavit	Call Outs	Public Relations Events	Reports Submited
CID	Veenstra, Ben	22	1	1	4	0	0	1	0
	Marcy, Chris	22	0	0	1	0	1	0	0
	McDaniel, Rocky	13	0	0	0	0	0	0	0
	Laxton, Brandon	15	0	0	0	2	1	0	0
	Hale, Drew	13	0	0	2	2	2	0	4
	Faulkner, Buddy	16.5	0	0	5	4	0	0	6
	Ezell, Richard	20	20	0	8	9	1	3	5
	Jones, Billy	22	24	0	8	12	2	0	5
Shift B	Cicio, Chris	20						0	0
	Nelson, Brad	21						0	4
	Moore, Bryan	0						0	0
	Harkey, Russell	21						0	7
	Walker, Shane	20						0	6
	Carbaugh, Brandon	21						0	9
	Mitchell, Brandon	18						0	8
	Nelson, Bradley	23						0	20
	Jones, Brock	23						2	20
	Cheney, Randall	21						1	21
	Chavez, Brian	21						2	14
	Crank, Wes	18						0	19
	Dill, Travis	0						0	0
	Brooks, Jeremy	19						0	9
	Spencer, Nick	19						2	25
	Polson, Matt	20						0	27
Shift A	Navid, Andy	18						0	5
	Wyrick, Carrie	22						0	17
	Petty, Jesse	18						1	21
	Ford, Rick, SRO	15						0	2
	Harkey, Shane	23						0	20
	Piper, Andrew	1						0	2
	Goodlow, Michael	23						0	12
	Billy, Thomas	21						0	21
	McCreary, Jared	0						0	0
	Seiber, Scott	21						0	31
	Mullins, Josh	22						0	24

Citations On Duty	Citations OHSO	Warnings On Duty	Warnings OHSO	Arrests
				0
				0
				0
				0
				0
				0
				1
				5
0	17	2	17	0
12		27	0	4
0	0	0	0	0
0	0	17	0	1
9	0	25	0	5
12	0	0	0	9
13	25	5	26	8
0	0	1	0	9
3	0	0	0	0
1	0	0	0	2
3	0	3	0	7
14	0	4	0	3
0	0	0	0	0
1	0	0	0	2
5	0	2	0	8
7	0	2	0	11
2	0	1	0	1
17	5	0	27	6
60	7	0	13	7
0	0	0	0	0
1	0	0	0	5
0	0	0	0	0
1	12	0	27	5
20	3	5	0	8
0	0	0	0	0
18	45	5	30	14
16	0	0	0	5

	Oct-17	Days Worked	Cases Assigned	Cases Closed Victim Refused	Cases Closed Leads Exhausted	Cases Cleared by Arrest or Affidavit	Call Outs	Public Relations Events	Reports Submited
CID	Veenstra, Ben	13	3	0	0	0	0	1	2
	Marcy, Chris	19	29	0	3	2	2	2	0
	McDaniel, Rocky	16	28	0	2	0	0	1	2
	Laxton, Brandon	16	17	0	0	5	5	1	3
	Hale, Drew	15	13	0	0	2	0	1	2
	Faulkner, Buddy	18	37	1	4	4	2	2	10
	Ezell, Richard	16	0	0	0	6	2	1	6
	Jones, Billy	21	0	0	0	7	4	0	7
Shift B	Cicio, Chris	18						0	0
	Nelson, Brad	19						0	3
	Moore, Bryan	0						0	0
	Harkey, Russell	19						0	6
	Walker, Shane	15						0	11
	Carbaugh, Brandon	21						0	8
	Mitchell, Brandon	21						0	10
	Nelson, Bradley	20						0	18
	Jones, Brock	19						0	19
	Cheney, Randall	22						0	10
	Chavez, Brian	20						0	17
	Crank, Wes	21						0	20
	Dill, Travis	0						0	0
	Brooks, Jeremy	16						0	16
	Spencer, Nick	10						0	8
	Polson, Matt	21						0	29
Shift A	Navid, Andy	17						0	13
	Wyrick, Carrie	22						1	18
	Petty, Jesse	21						1	16
	Ford, Rick, SRO	21						1	1
	Harkey, Shane	21						0	15
	Piper, Andrew	0						0	0
	Goodlow, Michael	16						0	17
	Billy, Thomas	21						0	20
	McCreary, Jared	0						0	0
	Seiber, Scott	15						0	22
	Mullins, Josh	20						0	21

Citations On Duty	Citations OHSO	Warnings On Duty	Warnings OHSO	Arrests
				0
				2
				2
				5
				2
				4
				11
				14
0	4	0	8	0
2	0	6	0	2
0	0	0	0	0
0	0	2	0	0
7	0	7	0	9
9	0	1	0	7
26	6	1	14	15
12	0	0	0	14
12	0	0	0	6
1	0	0	0	1
7	0	1	0	6
9	0	6	0	5
0	0	0	0	0
3	0	0	0	8
4	0	2	0	4
11	0	0	0	11
5	0	2	0	7
6	3	0	9	6
38	0	5	0	3
0	0	0	0	0
1	0	0	0	3
0	0	0	0	0
10	0	18	0	6
7	0	5	0	5
0	0	0	0	0
16	0	2	0	8
1	0	0	0	5

Agenda Item: 6.m.

The City of Durant

Public Works Director

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Public Works Director - Monthly Report of Projects for December 2017

Monthly Report of Projects within the City.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Projects Report	Cover Memo	1/2/2018

THE CITY OF DURANT
Office of Public Works

DURANT
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1/2/2018

RE : Monthly Projects Report

Swimming Pool Rehabilitation Project: Pre-Bid Meeting was held on Jan 4th, 2018. Bids will be opened on Jan 16th, 2018. Wall Engineering is administering this project.

Larkspur Street Extension Project: Waiting on Topographical Survey to be completed. Barker and Associates is administering this project.

24" Forced Sewer Line Relocation Project: Mobilization for Construction began 12-26-17 with a primary completion window of 75 days. Staging of materials and equipment is at the old Country Club. Barker and Associates is administering this project.

Airport Runway Extension Project: Design fees are negotiated, process has begun for acquiring property, and FAA requests are being continuously met with regards to the Airport Overlay Zone and relay of documentation for flight path changes. The environmental assessment is complete and being approved. OAC is acting as agent for the City of Durant to help administer this project.

Streetscape V: Working with Rebecca Collins in the Grants Department to get the proper documentation / easements in place to continue this project.

Durant City Hall: Karr Tuckpointing has completed the tuckpointing and sealing project at City Hall.

Respectfully,

Marty Cook
Public Works Director

Agenda Item: 6.n.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/3/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Solid Waste Department Monthly Report - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Department Monthly Report - December 2017	Exhibit	1/3/2018

THE CITY OF DURANT
Office of the Solid Waste Superintendent

DURANT
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SOLID WASTE PROJECTS SCHEDULE
December 2017

A. Work Completed:

1. Hauled 48.31 tons of extra hauling
2. Hauled 61 loads of extra hauling
3. Picked up and delivered 17 sharps
4. Helped with abatement
5. Cleaned Sunny Side rd.
6. Refurbished 9 dumpsters
7. Replaced 0 dumpsters with new
8.

B. Work Planned For December

1. Refurbish. dumpsters
2.

C. Work Planned For Jan. '1-17 – Dec. 31-17

1. Pick up trash

D. Projects Planned And Requested For Authorization:

1. None.

1202 1/2 N.E. 2nd • Durant, Oklahoma 74701 • (580) 924-2707 • Fax (580) 924-8344
www.durant.org

Agenda Item: 6.o.

The City of Durant

Office of the Street Department

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: James Young Street Superintendent
Re: Street Department Report December 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
work orders	Cover Memo	1/3/2018
report	Cover Memo	1/3/2018

Work Order Detail Report

12/1/2017 - 12/1/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/21/2017	NTH 1ST/MAIN TO MULBERRY	JAMES SCOTT	SWEEP STREET	12/13/2017	12/13/2017
12/21/2017	ARKANSAS/ S 9TH/ RADIO	JAMES SCOTT	SWEEP STREET	12/18/2017	12/18/2017
12/21/2017	E MAIN/ NTH 21ST/MAIN	JAMES SCOTT	SWEEP STREET	12/18/2017	12/18/2017
12/21/2017	WASHINGTON/MAIN/FOUR SEASONS	JAMES SCOTT	SWEEP STREET	12/19/2017	12/19/2017
12/21/2017	NTH 5TH/ MAIN/ POPULAR	JAMES SCOTT	SWEEP STREET	12/19/2017	12/19/2017
12/21/2017	LIVE OAK/NTH 21ST	JAMES SCOTT	SWEEP STREET	12/19/2017	12/19/2017
12/21/2017	ARKANSAS/S 21ST/S9TH	JAMES SCOTT	SWEEP STREET	12/15/2017	12/15/2017
12/21/2017	LYNN HAVEN	JAMES SCOTT	SWEEP STREET	12/15/2017	12/15/2017
12/21/2017	E MAIN 21ST/W MAIN	JAMES SCOTT	SWEEP STREET	12/15/2017	12/15/2017
12/21/2017	QU8AIL RIDGE CIR.	JAMES SCOTT	SWEEP STREET	12/12/2017	12/12/2017
12/21/2017	NTH 1ST/ SYCAMORE	JAMES SCOTT	SWEEP UP BUSTEDBAG OF CONCRETE	12/12/2017	12/12/2017
12/21/2017	MAIN/NTH 1ST/NTH21ST	JAMES SCOTT	SWEEP STREET	12/12/2017	12/12/2017
12/21/2017	PRESTON WOOD CIR,	JAMES YOUNG	SWEEP STREET	12/12/2017	12/12/2017
12/21/2017	E MAIN/NTH 6TH/MAIN	JAMES SCOTT	SWEEP STREET	12/11/2017	12/11/2017
12/21/2017	ARKANSAS/ 21ST/ RADIO RD.	JAMES SCOTT	SWEEP STREET	12/19/2017	12/19/2017

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/21/2017	LOUISIANA/1 ST/9TH	JAMES SCOTT	SWEEP STREET	12/13/2017	12/13/2017
12/18/2017	E MAIN/ NTH 6TH/MAIN	JAMES SCOTT	SWEEP STREET	12/11/2017	12/11/2017
12/18/2017	GEORGIA/S9 TH/S1ST	JAMES SCOTT	SWEEP STREET	12/11/2017	12/11/2017
12/18/2017	GEORGIA /S TH 9TH	JAMES SCOTT	SWEEP STREET	12/8/2017	12/8/2017
12/18/2017	MAIN/E MAIN/6TH	JAMES SCOTT	SWEEP STREET	12/8/2017	12/8/2017
12/18/2017	22ND/MISSIS SIPPI	DUSTY WIGGINS	1 POT HOLE	12/1/2017	12/1/2017
12/18/2017	MISSISSIPPI/ S19TH	DUSTY WIGGINS	1 POT HOLE	12/1/2017	12/1/2017
12/18/2017	1901 MISSISSIPPI	DUSTY WIGGINS	3 POTHOLES	12/1/2017	12/1/2017
12/18/2017	LYNN HAVEN	JAMES SCOTT	SWEEP STREET	12/14/2017	12/14/2017
12/18/2017	MISSISSIPPI	JAMES SCOTT	SWEEP STREET	12/14/2017	12/14/2017
12/18/2017	E MAIN /NTH 21ST/MAIN	JAMES SCOTT	SWEEP STREET	12/14/2017	12/14/2017
12/18/2017	TEXAS/S 1ST/S 9TH	JAMES SCOTT	SWEEP STREET	12/14/2017	12/14/2017
12/8/2017	S.11TH	DUSTY WIGGINS	POTHOLES	12/1/2017	12/1/2017
12/8/2017	22ND/ ARKANSAS	DUSTY WIGGINS	2 POTHOLES	12/1/2017	12/1/2017
12/8/2017	TENNESSEE ST.	JAMES SCOTT	SWEEP STREET	12/1/2017	12/1/2017
12/8/2017	E.MAIN/ N.15TH/ MAIN ST.	JAMES SCOTT	SWEEP STREET	12/1/2017	12/1/2017
12/8/2017	TENNESSEE ST./ S.9TH/ S.2ND	JAMES SCOTT	SWEEP STREET	12/4/2017	12/4/2017
12/8/2017	NE 2ND/ HWY 70E	JAMES SCOTT	SWEEP STREET	12/4/2017	12/4/2017
12/8/2017	E.MAIN/ N.21ST/ MAIN ST.	JAMES SCOTT	SWEEP STREET	12/4/2017	12/4/2017
12/8/2017	N.12TH./ MAIN ST. / CHUCKWA	JAMES SCOTT	SWEEP STREET	12/5/2017	12/5/2017

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
12/1/2017	E.CEDAR/ N.E. 4TH	DUSTY WIGGINS	POTHOLE	11/30/2017	11/30/2017
12/1/2017	E.BEECH/ E.4TH/ E.5TH	DUSTY WIGGINS	2 POTHOLES	11/30/2017	11/30/2017
12/1/2017	229 E.LOCUST	DUSTY WIGGINS	POTHOLE	11/30/2017	11/30/2017
12/1/2017	E.4TH/ E.ELM	DUSTY WIGGINS	POTHOLE	11/30/2017	11/30/2017
12/1/2017	S.E. 4TH/ E.FLORIDA	DUSTY WIGGINS	POTHOLE	11/30/2017	11/30/2017
12/1/2017	218 S.E.6TH	DUSTY WIGGINS	2 POTHOLES	11/30/2017	11/30/2017
12/1/2017	415 ARKANSAS	DUSTY WIGGINS	3 POTHOLES	11/30/2017	11/30/2017
12/1/2017	REMINGTON HILLS	JAMES SCOTT	SWEEP STREET	11/30/2017	11/30/2017
12/1/2017	EVERGREEN	JAMES SCOTT	SWEEP STREET	12/30/2017	12/30/2017

Total Records: 44 **1/3/2018**

THE CITY OF DURANT
Office of the Street Department

DURANT
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Street Department Project Schedule
DECEMBER 1st 2017 thru December 30th 2017

A. Work Completed:

1. 202 Northridge repaired drainage problem
2. Tore out and base rocked 100,200 and 300 block of Alabama street
3. Installed 250 feet of curb and gutter on Alabama street project
4. Cleaned drains city wide
5. Poured 2 drive approaches on Mississippi street project
6. Swept Airport 12/20
7. Ran patch truck
8. Sign Maintenance
9. Light Maintenance
10. Ran sweeper

B. Work Planned For July 2017

Mclean street repair for CMC waterline (grant)		Jan./Feb
Alabama from sth 1st to sth 3rd	(Reconstruction for grant)	Jan./ Feb.
904 Elm new Curb gutter	(Joint Property owner agreement)	Jan./ Feb
Se 3rd from E. Main to E. cedar	(Reconstruction for grant)	Feb./ Mar.
Nth 10TH and Beech drainage repair		Mar/Apr.
E Cedar from ne 2nd to ne 5th	(Reconstruction for grant)	Apr. / May.

C. Work Planned For July. 2017 Thru July 2018 Approx. start date – Finish date

D. Projects Planned and Requested for Authorization:

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Agenda Item: 6.p.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/3/2018
To: Mayor and City Council
From: Terry Condor, Waste Water Treatment Plant Superintendent
Re: Waste Water Treatment Plant and Lab Monthly Report - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
MOR - December 2017	Exhibit	1/5/2018
Sludge Report - December 2017	Exhibit	1/5/2018
Lab Report - December 2017	Exhibit	1/5/2018

The City of Durant

Office of the Wastewater Treatment Plant

DURANT
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PROJECTS SCHEDULE

A: WORK COMPLETED IN November 2017

1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
2: CLEAN CLARIFIER WEIRS 11-27-2017
3: CLEAN BLEND TANK MIXER 11-30-2017
4: CLEAN EFFLUENT PUMP STATION Not Needed
5: CLEAN RAW WATER PUMP STATION Not Needed
6: CLEAN SCUM PUMP STATION Not Needed
7: CLEAN DRAIN LIFT STATION 11-9-2017
8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER 11-1-2017
9: CALIBRATE DISCHARGE DO & PH METER 11-16-2017
10: CHECK CALIBRATION OF DISCHARGE FLOW METER 11-21-2017
11: RESET SBR PLC Not Needed
12: WASH DOWN STEP SCREEN 11-15-2017
13: CLEAN UV TROUGHS AND FLUME 11-9-2017
14: CHECK ELECTRIC MANHOLES 11-21-2017
15: CLEAN OUT BUILDINGS 11-6-2017
16: MANUALLY CHECK U.V. BULBS 11-21-20017
17: WASH DOWN CASINO STEPSCREEN 11-13-2017
18: CHECK ALL AUTOMATIC VALVES OK
19: VEHICLE INSPECTION 11-14-2017
20: WALK-THRU INSPECTION 11-14-2017
21: CLEAN ALL PLC's 11-13-2017
22: CLEAN D.O. METERS Not Needed
23: CHECK CLARIFIER OIL WEEKLY 11-14-2017
24: INSTALL VFD PUMP FOR GBT 11-3-2017

TREATED MG OF WASTEWATER 56.379
PROCESSED KG OF TREATED SLUDGE 1026.392

B: WORK PLANNED FOR December 2017

1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
2: CLEAN CLARIFIER WEIRS/220
3: CLEAN BLEND TANK MIXER/202
4: CLEAN EFFLUENT PUMP STATION not needed
5: CLEAN RAW WATER PUMP STATION not needed
6: CLEAN SCUM PUMP STATION 12/6
7: CLEAN DRAIN LIFT STATION 12/7
8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER 12/20/17
9: CALIBRATE DISCHARGE DO & PH METER
10: CHECK CALIBRATION OF DISCHARGE FLOW METER
11: RESET SBR PLC Not needed
12: WASH DOWN STEP SCREEN 12/22/17
13: CLEAN UV TROUGHS AND FLUME 12/7
14: CHECK ELECTRIC MANHOLES 12-19
15: CLEAN OUT BUILDINGS 12-7
16: MANUALLY CHECK U.V. BULBS/218
17: WASH DOWN CASINO STEPSCREEN 12-5-17
18: CHECK ALL AUTOMATIC VALVES —
19: VEHICLE INSPECTION 12-7-17
20: WALK-THRU INSPECTION 12-4-17
21: CLEAN ALL PLC's 12-4-17
22: CLEAN D.O. METERS not needed
23: CHECK CLARIFIER OIL WEEKLY 12/4

3 call Backs

Process Water and Sludge Flow Report

December 2017

Date	Influent Flow (MG)	Drain Lift Station Flow (MG)	Casino Lift Station Flow (MG)	Combined Infl (MG)	Effluent Flow (MG)	GBT #1 Flow (KG)	GBT #2 Flow (KG)	Sludge Flow Digester #1 (KG)	Sludge Flow Digester #2 (KG)
12/1/2017	1.469	0.077	0.255	1.801	1.642	55.188	0.000	9.562	9.874
12/2/2017	1.463	0.026	0.299	1.787	1.677	0.000	0.000	10.068	10.332
12/3/2017	1.615	0.030	0.267	1.912	1.782	0.000	0.000	10.090	10.410
12/4/2017	1.886	0.069	0.217	2.172	1.988	54.252	0.000	10.668	11.014
12/5/2017	1.559	0.068	0.169	1.796	1.713	54.391	0.000	10.707	10.926
12/6/2017	1.631	0.054	0.178	1.863	1.950	54.109	0.000	9.580	9.772
12/7/2017	1.630	0.075	0.195	1.900	1.836	54.748	0.000	10.032	10.223
12/8/2017	1.493	0.080	0.227	1.799	1.603	54.265	0.000	10.518	10.748
12/9/2017	1.453	0.025	0.277	1.754	1.752	0.079	0.000	10.124	10.293
12/10/2017	1.453	0.025	0.277	1.754	1.752	0.079	0.000	10.124	10.293
12/11/2017	1.711	0.075	0.182	1.968	2.099	57.600	0.000	10.188	10.335
12/12/2017	1.670	0.068	0.155	1.892	1.648	57.322	0.000	9.992	10.215
12/13/2017	1.538	0.078	0.196	1.812	1.706	56.792	0.000	11.250	11.492
12/14/2017	1.564	0.073	0.172	1.808	1.583	57.174	0.000	9.556	9.763
12/15/2017	1.465	0.068	0.219	1.752	1.488	52.133	0.000	10.528	10.726
12/16/2017	1.695	0.026	0.266	1.987	1.753	0.000	0.000	10.086	10.326
12/17/2017	1.693	0.028	0.272	1.993	2.531	0.000	0.000	9.533	9.745
12/18/2017	1.697	0.064	0.204	1.965	2.040	57.305	0.000	9.533	9.745
12/19/2017	2.565	0.084	0.264	2.912	2.548	57.367	0.000	21.024	21.178
12/20/2017	2.366	0.075	0.229	2.670	3.317	57.487	0.000	11.205	11.463
12/21/2017	2.000	0.076	0.204	2.280	2.463	56.927	0.000	10.683	10.922
12/22/2017	2.217	0.074	0.288	2.578	2.422	57.330	0.000	9.521	9.719
12/23/2017	1.744	0.023	0.269	2.035	2.516	0.000	0.000	10.150	10.328
12/24/2017	1.538	0.027	0.206	1.771	2.374	0.000	0.000	10.146	10.342
12/25/2017	1.502	0.070	0.266	1.839	2.392	53.624	0.000	9.546	9.996
12/26/2017	1.777	0.068	0.223	2.068	2.852	59.440	0.000	10.736	10.598
12/27/2017	1.783	0.071	0.244	2.098	2.600	57.346	0.000	11.515	11.813
12/28/2017	1.736	0.071	0.239	2.046	2.331	57.438	0.000	10.754	11.158
12/29/2017	1.626	0.070	0.261	1.957	2.415	57.763	0.000	10.843	11.267
12/30/2017	1.552	0.021	0.258	1.832	2.405	0.008	0.000	9.966	10.567

12/31/2017	1.499	0.045	0.261	1.805	1.755	0.016	0.000	10.018	10.278
Sum	*52.589*	*1.783*	*7.237*	*61.608*	*64.931*	*1180.186*	*0.000*	*328.243*	*335.860*
Avg	*1.696*	*0.058*	*0.233*	*1.987*	*2.095*	*38.071*	*0.000*	*10.588*	*10.834*
Min	*1.453*	*0.021*	*0.155*	*1.752*	*1.488*	*0.000*	*0.000*	*9.521*	*9.719*
Max	*2.565*	*0.084*	*0.299*	*2.912*	*3.317*	*59.440*	*0.000*	*21.024*	*21.178*

THE CITY OF DURANT

Office of the Wastewater Treatment Plant
Lab Report

12/1/17 to 12/30/17

Tests Processed

74 Bac-t's
84 BOD's
20 TSS's
27 NH3's
0 DO's
37 Ph's
0 Fecal Coliforms (May 1st – Sept. 30th)
0 FOG's

Work Projects

- Data entry
- Reports (water test results), Make copies and envelope
- Purchase Orders, copy, file
- Equipment calibrations and maintenance
- Sampling and process readings
- Quality Assurance, Quality Control tests
- Laboratory Testing
- Filing
- Daily/Weekly laboratory and WWTP building cleaning
- Monthly, Quarterly, Bi-annual, Yearly reports
- Ordering Lab chemicals and supplies
- Water Billing
- Storm water monitoring
- Pretreatment

Agenda Item: 6.q.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/5/2018
To: Mayor and City Council
From: Terry Condor, Waste Water Treatment Plant Superintendent
Re: Waste Water Treatment Plant Projects Schedule - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Projects Schedule - January 2018	Exhibit	1/5/2018

The City of Durant

Office of the Wastewater Treatment Plant

DURANT
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PROJECTS SCHEDULE

A: WORK COMPLETED IN DECEMBER 2017

1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
2: CLEAN CLARIFIER WEIRS 12-20-17
3: CLEAN BLEND TANK MIXER 12-22-17
4: CLEAN EFFLUENT PUMP STATION not needed
5: CLEAN RAW WATER PUMP STATION not needed
6: CLEAN SCUM PUMP STATION 12-6-17
7: CLEAN DRAIN LIFT STATION 12-7-17
8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER 12-20-17
9: CALIBRATE DISCHARGE DO & PH METER 12-14-17
10: CHECK CALIBRATION OF DISCHARGE FLOW METER 12-14-17
11: RESET SBR PLC not needed
12: WASH DOWN STEP SCREEN 12-22-17
13: CLEAN UV TROUGHS AND FLUME 12-7-17
14: CHECK ELECTRIC MANHOLES 12-19-17
15: CLEAN OUT BUILDINGS 12-7-17
16: MANUALLY CHECK U.V. BULBS 12-18-17
17: WASH DOWN CASINO STEPSCREEN 12-5-17
18: CHECK ALL AUTOMATIC VALVES -
19: VEHICLE INSPECTION 12-7-17
20: WALK-THRU INSPECTION 12-4-17
21: CLEAN ALL PLC's 12-4-17
22: CLEAN D.O. METERS not needed
23: CHECK CLARIFIER OIL WEEKLY 12-4-17
24: DISLODGE STOPPAGE BETWEEN SCUM PUMP STATION W/176

TREATED 61.608 MG OF WASTEWATER
PROCESSED 1.18186 MG OF TREATED SLUDGE

B: WORK PLANNED FOR JANUARY 2018

1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
2: CLEAN CLARIFIER WEIRS
3: CLEAN BLEND TANK MIXER
4: CLEAN EFFLUENT PUMP STATION -----
5: CLEAN RAW WATER PUMP STATION -----
6: CLEAN SCUM PUMP STATION
7: CLEAN DRAIN LIFT STATION
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15: CLEAN OUT BUILDINGS
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17: WASH DOWN CASINO STEPSCREEN
18: CHECK ALL AUTOMATIC VALVES
19: VEHICLE INSPECTION
20: WALK-THRU INSPECTION
21: CLEAN ALL PLC's
22: CLEAN D.O. METERS
23: CHECK CLARIFIER OIL WEEKLY
24: ODEQ REPORT DUE
25: REPAIR COMMUNICATIONS

Agenda Item: 6.r.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/2/2018
To: Mayor and City Council
From: Phillip Hightower, Water Treatment Plant
Re: Water Treatment Plant - Monthly Operation Reports - December 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
MOR #1 - December 2017	Exhibit	1/2/2018
MOR #2 - December 2017	Exhibit	1/2/2018
Chlorite and CL02 Report - December 2017	Exhibit	1/2/2018
Maintenance Report - December 2017	Exhibit	1/2/2018

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
WATER TREATMENT PLANTS

Mail original before the 10th of the following month
to the Department of Environmental Quality, Water Quality Division
P. O. Box 1677, Oklahoma City, OK 73101-1677

Plant: Durant Water Treatement F
PWSID: 1010601
Month: December 2017
Population: 19,491

System	Address	City	ZIP
Durant City Utilities Authority	PO Box 578	Durant OK	74702

DAY	WATER TREATED	FILTER OPERATION: FILTERS USED-HOURS 1	2	3	4	5	6	7	8	WASH WATER IN 1000 GALS.	CHEMICALS USED-LBS.: ALUM	LIME	POLYMER Name:	NAOH	CARBON	OTHER Name: NH2SIF6	OTHER Name: copper sult	CHLORINE PRE	CHLORINE POST	ALKALINITY "P" RAW	"P" FILT	TOTAL AM RAW	TOTAL AM FILT	CLO2 Residual RAW	CLO2 Residual FILT	TOTAL PM RAW	TOTAL PM FILT	pH AM RAW	pH AM FILT	pH PM FILT	CaCO3 STABILITY Method:	HARDNESS (ppm) AM RAW	HARDNESS (ppm) AM FILT	Chlorite residual	Chlorite lbs/day	REMARKS
1	4,650	24	24	24	24	24	24	24	24		1300	0	50	0	0	0	0	60	60			276	257		0.27	268	244	8.1	7.6	7.6	254	270	270	0.71	300	
2	4,499	23	23	23	23	24	24	24	24	280	1300	0	50	0	0	0	0	70	60			270	260		0.13	266	250	7.8	7.4	7.5	276	284	284	0.76	300	
3	4,286	24	24	24	24	23	23	24	24	70	1200	0	50	0	0	0	0	70	60			262	244		0.12	266	240	7.9	7.5	7.7	248	284	284	0.66	280	
4	4,158	24	24	24	24	24	24	23	23	80	1300	0	50	0	0	0	0	60	60			268	240		0.11	252	238	7.8	7.6	7.9	242	288	290	0.57	280	
5	4,257	23	24	24	23	24	24	24	24	70	1600	0	50	0	0	0	0	100	60			248	238		0.12	254	242	7.8	7.6	7.5	244	266	272	0.61	280	
6	4,024	24	23	23	24	24	24	24	24	70	1200	0	50	0	0	0	0	60	60			252	234		0.1	254	236	7.8	7.5	7.5	228	254	276	0.71	280	
7	3,856	24	24	24	24	23	23	24	24	60	1300	0	50	0	0	0	0	70	70			260	234		0.09	262	244	8.3	7.5	7.6	232	280	268	0.66	280	
8	4,062	24	24	24	24	24	24	23	23	64	1200	0	50	0	0	0	0	60	60			274	234		0.12	260	238	7.9	7.6	7.8	238	294	290	0.52	300	
9	4,196	23	24	24	23	24	24	24	24	70	1100	0	50	0	0	0	0	75	55			258	240		0.14	266	246	7.9	7.5	7.8	234	310	292	0.52	300	
10	4,252	24	23	23	24	23	23	23	23	180	1200	0	50	0	0	0	0	75	55			264	240		0.2	266	242	7.7	7	7.1	240	278	274	0.71	300	
11	4,411	23	23	23	23	24	24	24	24	110	1100	0	50	0	0	0	0	80	60			268	252		0.11	270	242	7.8	7.5	7.3	264	274	264	0.76	300	
12	4,686	23	23	23	23	23	23	23	23	224	1200	0	50	0	0	0	0	80	60			274	248		0.09	280	256	8.1	7.5	7.3	254	280	274	0.71	300	
13	4,745	24	24	24	24	24	24	24	24		1100	0	50	0	0	0	0	80	60			262	242		0.12	280	256	7.7	7.3	7.4	250	278	278	0.76	300	
14	4,395	23	23	23	23	23	23	23	23	265	1300	0	50	0	0	0	0	80	80			274	258		0.23	268	252	7.9	7.4	7.6	258	284	274	0.66	300	
15	4,362	23	23	23	23	24	24	24	24	100	1100	0	50	0	0	0	0	60	60			284	264		0.12	276	246	7.8	7.3	7.6	268	288	288	0.57	300	
16	4,136	23	23	23	24	23	23	23	23	150	1300	0	50	0	0	0	0	90	50			268	256		0.14	274	252	7.7	7	7.2	266	306	302	0.57	300	
17	3,219	24	24	24	23	24	24	24	24	30	900	0	50	0	0	0	0	70	50			258	250		0.14	260	242	7.8	7.3	7.4	256	268	280	0.66	300	
18	3,198	24	24	24	24	23	23	24	24	55	1000	0	50	0	0	0	0	60	40			258	252		0.11	266	244	7.7	7.3	7.6	252	260	260	0.76	300	
19	3,626	23	24	23	24	24	24	23	23	130	2000	0	50	0	0	0	0	70	50			264	254		0.23	250	248	7.8	7.3	7.5	260	272	266	0.71	270	
20	3,784	24	23	24	23	24	24	24	24	60	1800	0	50	0	0	0	0	90	50			226	224		0.17	236	220	7.7	7.3	7.4	242	232	262	0.76	270	
21	3,995	24	24	24	24	23	23	24	24	60	1000	0	50	0	0	0	0	90	50			230	222		0.12	248	228	7.7	7.2	7.3	230	260	260	0.95	270	
22	3,989	23	24	23	24	24	24	24	24	70	1200	0	50	0	0	0	0	90	50			230	222		0.11	244	212	7.8	7.5	7.5	208	248	244	0.8	270	
23	3,989	24	24	24	24	24	24	23	23	90	1300	0	50	0	0	0	0	90	50			230	218		0.11	244	220	7.9	7.4	7.7	224	284	276	0.8	270	
24	3,637	24	23	24	23	24	24	24	24	70	1000	0	50	0	0	0	0	80	50			240	220		0.1	254	214	7.6	7.2	7.6	220	256	250	0.66	270	
25	3,612	24	24	24	24	23	23	24	24	60	1100	0	50	0	0	0	0	60	50			246	228		0.09	254	224	7.8	7.3	7.4	218	260	254	0.47	270	
26	3,599	23	24	23	24	24	24	24	24	70	800	0	50	0	0	0	0	60	40			252	236		0.12	272	240	7.8	7.2	7.5	232	270	260	0.28	270	
27	3,566	24	24	24	24	24	24	23	23	70	1100	0	50	0	0	0	0	60	40			252	230		0.24	272	242	7.7	7.3	7.5	226	276	262	0.52	270	
28	3,639	24	23	24	23	23	23	24	24	120	1000	0	50	0	0	0	0	50	30			260	248		0.22	278	238	7.9	7.3	7.6	252	280	284	0.42	270	
29	4,134	23	24	23	24	24	24	24	24	65	1000	0	50	0	0	0	0	70	50			274	254		0.13	274	240	8	7.4	7.7	256	286	280	0.61	320	
30	4,518	23	23	23	23	23	23	23	23	250	1300	0	50	0	0	0	0	90	70			262	240		0.22	272	246	8	7.6	7.7	238	292	294	0.71	340	
31	4,073	23	23	23	23	10	23	23	23	225	1000	0	50	0	0	0	0	60	40			260	252		0.17	270	246	8.1	7.6	7.9	242	280	280	0.71	320	
TOT	125553	731	731	731	731	719	732	733	733	3218	37300		1550					2260	1680			8004	7491		4.49	8156	7428	243	229	234	7552	8542	8492	20.28	8980	
Avg	4050	24	24	24	24	24	24	24	24	104	1203		50.00					73	54			258	242		0	263	240	7.8	7.4	7.5	243.6	276	274	0.654	######	

Power Costs	**$22,528.34**
Labor Costs	**$30,110.25**
Chemicals	**$12,913.85**
Supplies	**$436.66**
Repairs	**$56.88**
TOTAL	**$66,045.98**

Cost per thousand Gallons $ 0.53

Ave. Rate of Wash (Vert. in/min.)

Ave Wash Period (Minutes)

% Wash Water Used 2.56%

Ave. Head Loss for Washing

I hereby certify the above to be correct to the best of my knowledge.

Signed PhillipHightower

Title Water Treatment Plant Supervisor

DEQ Form # 630-577A
Revised 9/1/2000

Oper. Cert. No. B 90404

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
WATER TREATMENT PLANTS

Plant: Durant Water Treatment Plant
PWSID: 1010601
Month: December 2017
Population: 19,491

Durant City Utilities Authority — *System*
PO Box 578 — *Address*
Durant — *City*
74702 — *ZIP*

☑ Rapid Rate Filter
☐ Slow Sand Filter

	No. OF SAMPLES	% OF TOTAL SAMPLES
TURBIDITY GREATER THAN 0.5 NTU:	0	0% ◄
TURBIDITY GREATER THAN 0.3 NTU:	0	0% ◄
TURBIDITY GREATER THAN 0.1 NTU:	8	4%
TOTAL NO. OF TURBIDITY ANALYSES:	186	

HIGHEST TURBIDITY READING	0.20	◄
NUMBER OF SAMPLES > 1 NTU	0	◄
NUMBER OF SAMPLES > 5 NTU	0	◄
95TH PERCENTILE OF FINISHED WATER TURBIDITY	0.09	◄ *NOT REQUIRED*
95TH PERCENTILE OF SETTLED WATER TURBIDITY	2.80	◄ *NOT REQUIRED*
CHLORINE RESIDUAL < 1.0 mg/l LEAVING PLANT *(# Samples)*		

INDIVIDUAL FILTER TURBIDITY CHECKLIST

1. IS TURBIDITY FROM EACH INDIVIDUAL FILTER RECORDED EVERY 15 MINUTES? ☑ Yes ☐ No

2. DID ANY SINGLE FILTER EXCEED 2.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?
   - ☑ No, Go to Question 3.
   - ☐ Yes, What date was the filter profile completed?

   DID THIS SAME FILTER EXCEED 2.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST MONTH?
   - ☐ No, Go to Question 3.
   - ☐ Yes, Schedule Comprehensive Perfomance Evaluation (CPE) with DEQ.

3. DID ANY SINGLE FILTER EXCEED 1.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?
   - ☑ No, Go to Question 4.
   - ☐ Yes, What date was the filter profile completed?

   DID THIS SAME FILTER EXCEED 1.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST 2 MONTHS?
   - ☐ No, Go to Question 4.
   - ☐ Yes, What date was the filter self-assessment completed?

4. DID ANY SINGLE FILTER EXCEED 0.5 NTU IN 2 CONSECUTIVE 15-MIN PERIODS AT THE END OF 4 HRS OF OPERATION?
   - ☑ No, You are finished with the checklist.
   - ☐ Yes, What date was the filter profile completed?

* IF ANY OF QUESTIONS 2 THROUGH 4 ARE CHECKED "YES", YOU MUST COMPLETE THE TURBIDITY TRIGGER EVALUATION FORM AND ATTACH TO THIS MOR.

	TURBIDITY									RESIDUAL DISINFECTANT								
										ENTRY POINT TO DISTRIBUTION						DISTRIBUTION		
DAY	RAW	SET	SET	2400-0400	0400-0800	0800-1200	1200-1600	1600-2000	2000-2400	12am	4am	8am	12pm	4pm	8pm	SYSTEM		COMMENTS
1	2.33	2	2	0.03	0.03	0.03	0.04	0.04	0.07	2.20	2.39	2.46	2.17	2.15	2.14	2.10	2.06	
2	2.65	0.9	3.1	0.05	0.06	0.03	0.04	0.04	0.05	2.30	2.51	2.70	2.53	2.40	2.17	2.09	2.48	
3	2.53	1	1.6	0.05	0.03	0.03	0.03	0.03	0.03	2.24	2.63	2.66	2.47	2.31	2.05	2.15	2.46	
4	2.74	1.2	1.8	0.05	0.03	0.03	0.03	0.03	0.03	2.12	2.35	2.54	2.52	2.35	2.01	2.13	2.08	
5	7.81	1.8	2.1	0.04	0.03	0.03	0.03	0.03	0.03	2.09	2.44	2.44	2.42	2.32	2.21	2.07	1.99	
6	3.43	0.9	1.4	0.05	0.03	0.03	0.03	0.03	0.03	2.26	2.51	2.52	2.49	2.40	2.15	1.95	2.02	
7	2.62	0.9	2.2	0.06	0.03	0.03	0.03	0.03	0.03	2.23	2.57	2.67	2.70	2.54	2.21	2.04	2.43	
8	2.33	1.2	2.3	0.03	0.05	0.03	0.03	0.03	0.03	2.30	2.54	2.50	2.74	2.52	2.08	2.10	2.25	
9	2.51	2	2.6	0.03	0.06	0.03	0.03	0.03	0.05	2.24	2.54	2.67	2.64	2.39	2.04	2.29	2.52	
10	2.38	2.5	2.3	0.09	0.11	0.12	0.07	0.04	0.05	2.16	2.54	2.70	2.58	2.18	2.18	2.31	2.45	
11	2.49	1.7	2.2	0.09	0.10	0.10	0.06	0.03	0.03	2.20	2.64	2.69	2.77	2.61	2.20	2.13	2.31	
12	2.76	1.7	1.9	0.04	0.05	0.05	0.06	0.06	0.09	2.34	2.72	2.81	2.66	2.50	2.09	2.35	2.71	
13	2.81	2.1	2.2	0.04	0.03	0.03	0.03	0.03	0.04	2.32	2.62	2.67	2.71	2.28	2.07	2.49	2.59	
14	2.82	2.2	2	0.06	0.17	0.04	0.05	0.03	0.03	2.31	2.71	2.92	2.74	2.53	2.22	2.50	2.51	
15	2.80	2.3	2.1	0.03	0.04	0.08	0.03	0.03	0.03	2.33	2.51	2.71	2.46	2.26	2.08	2.53	1.60	
16	2.33	2.9	2	0.03	0.05	0.07	0.07	0.04	0.03	2.16	2.37	2.54	2.76	2.33	2.12	2.56	2.35	
17	2.42	2	1.9	0.05	0.07	0.07	0.03	0.03	0.03	2.19	2.43	2.46	2.65	2.67	2.52	2.50	2.34	
18	2.65	1.3	1.8	0.04	0.03	0.04	0.04	0.04	0.04	2.48	2.59	2.66	2.66	2.61	2.48	1.84	2.54	
19	2.57	1.7	1.8	0.05	0.08	0.11	0.05	0.06	0.06	2.49	2.62	2.64	2.68	2.66	2.59	2.55	2.58	
20	12.66	2	2.1	0.07	0.03	0.03	0.03	0.03	0.03	2.56	2.61	2.60	2.30	2.07	1.96	2.57	2.54	
21	10.60	1.8	1.6	0.04	0.03	0.03	0.03	0.03	0.03	2.02	2.45	2.43	2.50	2.32	2.10	2.61	2.26	
22	5.68	1.7	2.3	0.05	0.03	0.03	0.03	0.03	0.03	2.18	2.43	2.48	2.55	2.54	2.50	2.43	2.26	
23	4.63	1.9	2.8	0.04	0.04	0.03	0.03	0.03	0.04	2.52	2.69	2.73	2.63	2.49	1.99	2.29	2.38	
24	2.69	2	1.8	0.08	0.03	0.03	0.03	0.03	0.03	2.05	2.44	2.52	2.70	2.71	2.35	2.44	2.27	
25	3.10	1.8	1.8	0.04	0.03	0.03	0.03	0.03	0.03	2.27	2.40	2.53	2.71	2.66	2.30	2.36	2.47	
26	2.82	1.9	1.9	0.06	0.03	0.03	0.04	0.03	0.04	2.31	2.53	2.63	2.81	2.80	2.70	2.45	2.47	
27	2.76	2.4	2.5	0.04	0.04	0.04	0.06	0.05	0.06	2.71	2.90	3.00	2.88	2.65	2.45	2.47	2.61	
28	2.17	1.7	2.5	0.08	0.06	0.03	0.03	0.03	0.03	2.48	2.93	2.99	2.97	2.92	2.63	2.54	2.81	
29	2.14	2	1.9	0.04	0.05	0.03	0.04	0.05	0.08	2.67	2.92	3.04	2.94	2.94	2.76	2.84	2.66	
30	3.32	1.8	2.8	0.20	0.06	0.09	0.04	0.05	0.07	2.83	3.16	3.16	3.09	2.93	2.80	2.96	3.11	
31	3.27	3.3	2.5	0.10	0.06	0.08	0.03	0.05	0.11	2.81	2.94	2.96	3.05	2.83	2.45	3.19	2.90	

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
. . . for a clean, attractive, prosperous Oklahoma

CHLORINE DIOXIDE AND CHLORITE MONITORING AND REPORTING FORM

1. Public Water System (PWS) Information:

PWSID: OK 1010601 PWS Name: City of Durant

2. Compliance Information:

Water System Facility ID: 1010601 Plant Name: Durant Water Plant

Month: DEC Year: 2017

3. Analytical Results & Summary Information:

Entry Point Monitoring		
Day	ClO_2 (mg/L)	Chlorite (mg/L)
1	0.27	0.71
2	0.13	0.76
3	0.12	0.66
4	0.11	0.57
5	0.12	0.61
6	0.1	0.71
7	0.09	0.66
8	0.12	0.52
9	0.14	0.52
10	0.2	0.71
11	0.11	0.76
12	0.09	0.71
13	0.12	0.76
14	0.23	0.66
15	0.12	0.57
16	0.14	0.57
17	0.14	0.66
18	0.11	0.76
19	0.23	0.71
20	0.17	0.76
21	0.12	0.95
22	0.11	0.8
23	0.11	0.8
24	0.1	0.66
25	0.09	0.47
26	0.12	0.28
27	0.24	0.52
28	0.22	0.42
29	0.13	0.61
30	0.22	0.71
31	0.17	0.71

Chlorine Dioxide Daily Monitoring (Summary Type: CLO2)

Number of Samples Required:	
Number of Samples Collected:	31
Was All Chlorine Dioxide Monitoring & Reporting Completed? Yes / No	Yes / No
Number of ClO_2 samples exceeded the MRDL of 0.8 mg/L?	0

If a routine sample exceeds the MRDL, the system is required to take (3) three more samples the next day.

Chlorite Daily Monitoring (Summary Type: $CLO2^-$)

Number of Samples Required:	
Number of Samples Collected:	31
Was All Chlorite Monitoring & Reporting Completed? Yes / No	Yes / No
Number of Chlorite samples exceeded the MCL of 1.0 mg/L?	

If a routine sample exceeds the MCL, the system is required to take (3) three more samples the next day.

*** If you didn't use Chlorine Dioxide for disinfection any day this month, please mark "n/a" in that day's box to prevent a Monitoring violation.**

Routine Chlorite Monthly Monitoring in Distribution System

Sampling Location	Lab Sample ID	Sampling Point ID	Collection Date	Certified Lab ID	Chlorite (mg/L)
Near 1st Customer					
Avg. Residence Time					
Max. Residence Time					

Monitoring Period Average:

Mark (X) if analytical results were reported electronically: _____

- If the arithmetic average of any three sample set exceeds the Chlorite MCL (1.0 mg/L), the system is in violation of the MCL.
- If more than one three-sample set was collected, attach additional copies of this form.

Signature of owner or operator: _____ Date: _____

Operator License Number _____

Send all documents to:

Joe Keeble
Disinfection Byproducts Compliance Coordinator
Water Quality Division, DEQ
P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

DEQ Form # 630-577D
Revision 06/01/2009

THE CITY OF DURANT
Office of the Water Treatment Plant

Water Treatment Plant Projects Schedule
December 2017 Monthly Report

A. Work Completed
1. Calibrate lab instruments daily
2. Maintained Water Plant
3. Cleaned all buildings weekly
4. Backwashed filters as needed
5. Backwashed raw pumps weekly
6. Hooked up chlorine tanks and checked for leaks
7. Unload chemicals as they arrived
8. Pulled sludge as needed
9. Run daily chlorine dioxide samples on raw line
10. Flushed alum pumps
11. Inspected fire extinguishers
12. Pulled required water samples and send to ODEQ
13. Clean turbidity meters as needed
14. Cleaned screens on CLO2 generator as needed
15. Fixed loader bracket on John Deer Tractor
16. Lights replaced on 1st and Ark tower and Big lot tower
17. Lake durant Dam Inspection
18. replaced water valve on raw water line coming into the lab sink
19. Replaced ethernet cable on #5 filter console
20. Lyles checked #4 High service pump motor
21. RLC here checking out old plant filter consoles
22. Gateway went bad on #6 new plant filter console
23. Treated 125,553,000 gallons of water

B. Work Planned for January-December — Approx Start/Finish Date
1. Paint buildings and clarifiers and hand rails around plant — Time permitting

C. Projects Planned and Requested for Authorization
A. Upgrade raw pump building at the water plant
B. Upgrade Scada system on Old and New Plant Filters

844 Caddo Hwy • Caddo, Oklahoma 74729 • (580) 924-1487 • Fax (580) 924-8566
www.durant.org

Agenda Item: 6.s.

The City of Durant

Office of Community Development

Memorandum

Date:	1/5/2018
To:	Mayor and City Council
From:	Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re:	Off-Street Residential Parking Ordinances - Information Only

The Community Development Director made an initial review of Durant's off-street parking requirements for residential areas as well as a review of similar requirements of the Oklahoman municipalities of Midwest City, Ada and Ardmore. Attached are the various ordinance findings along with a few visual examples of off-street parking.

Council Information / Action Requested

None

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Off-Street Residential Parking Ordinances	Backup Material	1/5/2018
Off-Street Residential Parking Photos	Cover Memo	1/5/2018

RESIDENTIAL OFF-STREET PARKING REQUIREMENTS
DURANT, OK

§ 157.047 OFF-STREET PARKING REQUIREMENTS.

(A) In all zoning districts, in connection with every industrial, commercial, institutional, recreational, residential or any other use, there shall be provided, at the time any building or structure is erected or enlarged or increased in capacity, or any other use is established, off-street parking spaces for automobiles in accordance with the requirements in the "parking spaces required" column in the table of permitted uses. Parking space used in connection with an existing and continuing use or building on the effective date of these regulations up to the number required by these regulations shall be continued and may not be counted as serving a new structure or addition; nor may a parking space be substituted for a loading space or a loading space substituted for a parking space.

(B) Off-street parking space may be a part of the required open space associated with the permitted use and shall not be reduced or encroached upon in any manner.

(C) The off-street parking lot shall be located within 200 feet, exclusive of street and alley widths, of the principal use and shall have direct access to a street or alley.

(E) The size of a parking space for one vehicle shall consist of a rectangular area having dimensions of not less than 9 feet by 20 feet, plus adequate area for ingress and egress.

(G) All off-street parking areas, including parking and loading spaces, driveways and aisles, shall be surfaced with concrete, asphalt or double bituminous asphalt in accordance with the Oklahoma State Department of Transportation specifications for materials and construction methods and approved by the City Engineer or other designee appointed by the City Manager.

(H) Whenever off-street parking lots for more than six vehicles are to be located within or adjacent to a residential district, the following provisions shall apply:

(1) No parking shall be permitted within a front yard setback line whenever the parking lot is located in a residential district or immediately abuts the front yard of a residential unit. In all other cases, a minimum five-foot setback shall be required;

(2) Driveways used for ingress and egress shall be confined to and shall not exceed 25 feet in width, exclusive of curb returns;

(3) All of the lot used for parking and driveway purposes shall be paved with a sealed surface pavement. Self-service storage facilities will have a sealed surface for the paved area in the front of the building line to the curb;

(4) Whenever lighting is provided, it shall be arranged so that all light is deflected from adjoining residential uses; and

(5) No sign of any kind shall be erected except information signs used to guide traffic and to state the condition and terms of the use of the lots. Only nonintermittent white lighting of signs shall be permitted.

(`93 Code, § 12-233) (Ord. 1040, passed 4-12-83; Am. Ord. 1233, passed 9-10-96; Am. Ord. 1470, passed 9-13-05; Am. Ord. 1562, passed 8-14-07)

MIDWEST CITY

Sec. 24-203. - Residential parking restrictions.

(a) All vehicles, including those defined in section 24-201, parked between the dwelling and the right-of-way, shall be parked in accordance with the following provisions:

(1) On lots, tracts or parcels of land containing less than one (1) acre in net area, all vehicles shall be parked upon an improved driveway or parallel to, and within ten (10) feet horizontal distance of, the improved driveway. Only one (1) side of the area parallel to, and within ten (10) feet horizontal distance of the improved driveway can be used as an additional parking area, provided such additional parking area is an allowable unimproved parking surface or improved driveway. The parking area within ten (10) feet horizontal distance of the improved driveway shall be located on the side nearest to the front door of the dwelling on the property.

(2) In cases where there is no improved driveway on lots, tracts or parcels of land containing less than one (1) acre in net area, all vehicles shall be parked upon an allowable unimproved parking surface in a location where the driveway is implied by the curb cut, approach or evidence of usage, as determined by the city manager, and/or parallel to and within ten (10) feet horizontal distance of the implied driveway. Only one (1) side of the area parallel to, and within ten (10) feet horizontal distance of the implied driveway can be used as an additional parking area, provided such additional parking area is an allowable unimproved parking surface or improved driveway. The parking area within ten (10) feet horizontal distance of the improved driveway shall be located on the side nearest to the front door of the dwelling on the property.

(b) It shall be unlawful and an offense for any person to park a vehicle in a manner contrary to the provisions of this section or for any person occupying such property to allow any person to park upon their property in violation of this section. A citation for a parking violation under this section may, at the discretion of the officer, be issued to the property owner, the property occupant, the owner of the vehicle or the operator of the vehicle parked in violation of this section. Any person who violates this section shall, upon conviction thereof, be guilty of an offense against the city and shall be punished by a fine of one hundred dollars ($100.00). Each day a vehicle is parked in violation of this section shall constitute a separate offense.

(c) Any previous waivers under this section are hereby revoked. Any allowable unimproved parking surface may be subject to inspection by an officer for compliance with section 24-200 and other provisions of this section at any time, and the officer shall be allowed upon the subject property for the purpose of conducting such inspection without permission from the property owner. In the event the allowable unimproved parking surface shall be deemed noncompliant or has failed, become disrupted or is unable to provided stabilization to the underlying soil as determined by an officer, such additional parking area shall no longer be allowed to be used as an additional parking area, subject to the penalties as prescribed under section (b) of this section.

(Ord. No. 2752, § 7, 8-24-99; Ord. No. 2851, § 1, 8-13-02; Ord. No. 2886A, § 1, 10-14-03; Ord. No. 3038, § 1, 11-13-07; Ord. No. 3109, § 2, 3-9-10)

ADA

Division 4. Subdivision II. - Off-Street Parking and Loading

Sec. 58-478. - Required space.

Off-street parking or loading space shall be a part of the required open space associated with the permitted use and shall not be reduced or encroached upon in any manner. The area required for off-street parking shall be in addition to the yard areas required, except that the front yard required in a C-1 neighborhood commercial district or I-1 restricted light industrial district may be used for uncovered parking area and the front yard of a residential district may be used for the uncovered parking area for six or less vehicles associated with a residential use when the area is surfaced with a pavement adequate to prevent the occurrence of mud and dust with continued use, and may be used for uncovered area for more than six vehicles in accordance with the provisions of section 58-483. (Code 1985, § 12-372)

Sec. 58-482. - Amount of off-street parking and loading.

(a) Off-street parking and loading facilities shall be provided in all districts in accordance with the following schedule:

(1) *Dwelling:* Two parking spaces for each separate dwelling unit within the structure; (Code 1985, § 12-376; Ord. No. 11-07, § 21, 5-2-2011)

Sec. 58-483. - Off-street parking lot construction and maintenance.

(e) Minimum surfacing, marking and drainage standards:

(2) All residential off-street parking spaces and the access roads or driveways connecting the approach to the parking area shall be paved with a minimum of four inches of 3,000 PSI concrete or four inches of Type C asphalt. (Code 1985, § 12-377; Ord. No. 13-13, § 1, 8-5-2013)

ARDMORE

Sec. 702 - Residential/Nonresidential Design Standards

C. *Residential Garages and Outdoor Parking.*

5. All on-site parking shall be on a paved surface; parking on the lawn or other unpaved areas is prohibited. (Ord. No. 2669, 1-2-01; Ord. No. 2723, 8-19-02; Ord. No. 2757, 12-15-03)

DODGE

Ardmore, OK
Google earth
N
100 ft

Agenda Item: 8.a.

The City of Durant

Office of City Clerk

Memorandum

Date:	1/4/2018
To:	Mayor and City Council
From:	Cynthia J. Price, City Clerk
Re:	Consider Executive Session to Discuss the Appraisal and Possible Purchase of Real Estate in the City of Durant (This Executive Session Authorized by Title 25, Section 307 B(3) of the Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Agenda Item: 8.b.

The City of Durant

Office of City Clerk

Memorandum

Date: 1/4/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to 8(a) Above

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: