

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

CEMETERY ADVISORY BOARD

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

October 20, 2022

AGENDA

SWEARING-IN CEREMONY OF TOM GARNER

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of April 21 2022
- b. Consider Approval of 2023 Meeting Schedule

2. Consider Items Removed from Consent

3. Information Items

- a. Cemetery Administrator's Report

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 21ST day of OCTOBER, 2021 and that an agenda of said meeting was posted at the place of such meeting at 4:55 p.m. on the 18th day of October, 2022.

Shawna Robbins
Shawna Robbins, City of Durant



The City of Durant

Memorandum

Date: 10/20/2022
To: Mayor and City Council
From: Shawna Robbins, Assistant to the City Manager
Re: Consider Approval of Regular Meeting Minutes of April 21 2022

Council Information / Action Requested

Approval of Regular Meeting Minutes of April 21 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Cemetery Advisory Board Minutes 04212022 cjp (1)

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 21st day of October, 2021 and that an agenda of said meeting was posted at the place of such meeting at 4:30 p.m. on the 13th day of April, 2022.

Ellie Flynn

Ellie Flynn, City of Durant

**MINUTES OF THE MEETING OF CEMETERY ADVISORY BOARD
April 21, 2022 AT 4:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Chairman Maynard called the meeting to order at 4:08 p.m.

INVOCATION/FLAG SALUTE

Chairman Maynard provided the invocation. Board Member Hightower led the flag salute.

ROLL CALL

Present:
Board Member Oden Grube
Board Member Phillip Hightower
Chairman Crystal Maynard

Absent:
Vice Chairman Jodi McWilliams

ORDER OF BUSINESS

1. Consent Items

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- a. Consider Approval of the Regular Meeting Minutes of October 14, 2021

Motion was made by Board Member Grube and seconded by Board Member Hightower to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Grube, Hightower, Maynard

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Cemetery Administrator Report

4. New Business

There was no new business.

ADJOURNMENT

Motion was made by Board Member Hightower and seconded by Board Member Grube to adjourn meeting.

Motion Passed with the following vote:

Ayes: Grube, Hightower, Maynard

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 10/20/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of 2023 Meeting Schedule

Council Information / Action Requested

Approval of 2023 Meeting Schedule

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Cemetery Advisory Board 2023

**Schedule of Regular Meetings for
Cemetery Advisory Board**

Calendar Year 2023

Quarterly on the Third Thursday of the month, unless otherwise noted

DATE	TIME	LOCATION
January 19	4:00 P.M.	Durant City Hall Council Chambers
April 20	4:00 P.M.	Durant City Hall Council Chambers
July 20	4:00 P.M.	Durant City Hall Council Chambers
October 19	4:00 P.M.	Durant City Hall Council Chambers

Filed By:
Cynthia Price, Cemetery Administrator
Durant City Hall
P.O. Box 578
Durant, OK 74702-0578
(580) 931-6641

Filed in the office of the Durant City
Clerk on October 20, 2022.

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 10/20/2022
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/20/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Cemetery Administrator's Report

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/20/2022
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: