

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

October 11, 2022

AMENDED AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

1. Presentation of Employee Service Awards for 3rd Quarter 2022

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of September 13, 2022
- b. Consider Approval of Special Called Meeting Minutes of September 16, 2022
- c. Consider Approval of Budget Supplements BA 23-2, BA 23-3 , BA 23-4 & BA 23-5
- d. Consider Approval of Annual Contract for Public Services Between the City of Durant and Durant Main Street Contract for FY2022-2023 in the Amount of \$35,000 (C-2022-67)

2. Consider Items Removed from Consent

3. Information Items

- a. City Clerk Monthly Report - September 2022
- b. Community Development Monthly Report - September 2022
- c. Economic Development Monthly Report - September 2022
- d. Emergency Management Report - September 2022
- e. Finance Monthly Report- August 2022 & Sales Tax Report- September 2022
- f. Fire Department Monthly Report - September 2022
- g. Grants Department Report - September 2022
- h. Human Resources Report- September 2022
- i. Interim City Manager Report - September 2022
- j. Library Monthly Report - September 2022
- k. Neighborhood Services Monthly Report - September 2022
- l. Parks, Recreation, Durant Multi Sports Complex, Lake and Pool Reports - September 2022
- m. Street Department Monthly Report - September 2022

4. Administration

- a. Consider Approval of Resolution Creating, Changing, and Abolishing Offices and Departments; Amending Organizational Chart to Conform; and Providing Effective Date (R-2022-14)
- b. Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action
- c. Discussion, Consideration and Possible Action on Acceptance of a Proposal for Renewal of Excess Insurance with Arch Insurance Company.
- d. Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action
- e. Discussion, Consideration and Possible Action on Ordinance O-2022-26, A Rezoning Request from A-1, General Agriculture to C-2, Highway Commercial and Commercial Recreation for property located near Southeast 3rd Avenue and Rodeo Road (PC2022-24).
 - (1) Ordinance O-2022-26. Section 1.
 - (2) Ordinance O-2022-26. Section 2. Emergency Clause.
- f. Discussion, Consideration and Possible Action on Ordinance O-2022-27, A Rezoning Request from A-1, General Agriculture to R-1, Single-Family Residential for property located near Southeast 3rd Avenue and Rodeo Road (PC2022-24).
 - (1) Ordinance O-2022-27. Section 1.
 - (2) Ordinance O-2022-27. Section 2. Emergency Clause.
- g. Discussion, Consideration and Possible Action on a Final Plat Request for Property Located Near Southeast 3rd Avenue and Rodeo Road (PC2022-24).
- h. Proposed US Department of Transportation 2022 Reconnecting Communities Pilot Program (RCP) Planning Grant Established Through the Bipartisan Infrastructure Law in the Amount of \$_____ (TBD).

1. Discussion, Consideration, and Possible Action to Authorize City Staff to Prepare and Submit the 2022 US Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application for Proposed Roadway Infrastructure Improvements.
 2. Discussion, Consideration, and Possible Action to Approve Resolution R-2022-13 for the Minimum of at Least 20% Non-Federal Match Commitment for the US Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application.
 3. Authorize the Mayor, Vice-Mayor or City Manager to Sign Grant Related Documents as Required within the RCP Program Grant Guidelines.
- i. Section 3 Resolution and Plan Necessary for Community Development Block Grant Requirements
 1. Discussion, Consideration and Possible Action to Approve Resolution R-2022-12 and Section 3 Plan Required for Housing and Urban Development (HUD) and Community Development Block Grant (CDBG) Projects. (C-2022-12 Plan)
 2. Discussion, Consideration and Possible Action to Appoint or Recruit an Executive Official as Equal Opportunity Officer (EOO) to Coordinate the Implementation of the Approved Section 3 Plan.
 - j. Discussion, Consideration, and Possible Action to Accept a Grant Award from the Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program Through the Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, Supported by the National White Collar Crime Center (NW3C) on Behalf of BJA and Approve Subrecipient Contract for Services Microgrant / Subaward Contract # 72-115 Related to BJA Grant Number 2020-MU-BX-K001 (C-2022-66) in the Amount of \$33,630 to Purchase License Plate Reader Equipment for the Durant Police Department.
 - k. Discussion, Consideration, Possible Action to Designate the City Manager as an Authorized Official to Execute Grant Program Documents and Submit Through the OKGrants System
 - l. Consider Approval of Resolution No. 2022-15 Proposing Amendments to the City Council Ward Boundaries Following the Decennial Census; Directing Publication

5. Executive Session

- a. Consider Executive Session to Discuss the Employment, Hiring, or Appointment of City Manager or Interim City Manager as Permitted by Title 25, Section 307 B(1) of the Oklahoma State Statutes Allowing Discussion of the Employment of an Individual Salaried Public Officer
- b. Consider Action Pursuant to Executive Session Item 5(a)

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 7th day of October, 2022. Amended agenda was posted at the place of such meeting at 11:10 a.m. on the 10th day of October, 2022.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of September 13, 2022

Council Information / Action Requested

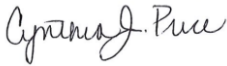
Approval of Regular Meeting Minutes of September 13, 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 09132022 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 9th day of September, 2022. Amended agenda posted at the place of such meeting at 3:00 p.m. on the 12th day of September, 2022.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
September 13, 2022 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 6:02 p.m.

INVOCATION/FLAG SALUTE

Police Chief David Houser provided the invocation. Council Member Steve Brittingham led the flag salute.

ROLL CALL

Present:
Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
Interim City Manager Lisa Taylor
City Clerk Cynthia J. Price

Absent:
None

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and

topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of August 9, 2022
- b. Consider Approval of Special Called Meeting Minutes of August 31, 2022
- c. Consider Approval of Budget Amendment BA 23-1
- d. Consider Approval of Mayoral Recommendation of Margaret Sandlin to the Senior Center Advisory Board
- e. Consider Acceptance of Grant Award in the Amount of \$15,000 for the Purchase of Two Police Canines
- f. Discussion and Consideration to Accept Award of Attorney General Safe Oklahoma Grant in the Amount of \$25,000 Toward the Purchase of a Mobile License Plate Reader Trailer, and Committing a Cash Match of \$22,380
- g. Discuss, Consider and Possible Action on Loan Forgiveness in the Amount of \$233,333.33 for Bruce Packing Company
- h. Consider Approval of Appointment of Interim City Manager Lisa Taylor to Southern Oklahoma Development Association Board
- i. Consider Approval of Agreement with Big Five Community Services for FY 2022-2023 in the Amount of \$15,000 (C-2022-57)
- j. Consider Approval of Annual Contract with Durant Historical Society/Three Valley Museum for FY 2022-2023 (C-2022-61)

Motion To: Approve Consent Items as Presented

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. City Clerk Monthly Report - August 2022
- b. City Manager Monthly Report - August 2022
- c. Community Development Monthly Report - August 2022
- d. Economic Development Monthly Report - August 2022
- e. Emergency Management Monthly Report - August 2022

- f. Fire Department Monthly Report - August 2022
- g. Grants Department Report August 2022
- h. Human Resources Monthly Report- August 2022
- i. Library Monthly Report - August 2022
- j. Neighborhood Services Monthly Report - August 2022
- k. Police Department Monthly Report - July 2022
- l. Street Department Monthly Report - August 2022

4. Administration

- a. Consider Approval of Resolution Canvassing the Results of the Special Election Conducted in the City of Durant, Oklahoma on the 23rd day of August, 2022 for the Approval of Ordinance of No. O-2022-15 Granting a Franchise to One Gas, Inc., Acting By and Through Its Oklahoma Natural Gas Company Division, and Its Successors and Assigns, for the Sale, Transportation and Distribution of Natural Gas, and Accepting the Results of Such Special Election and Declaring the Measure as Passed.

Motion To: Approve Resolution R-2022-10 Canvassing the Results of the Special Election Conducted in the City of Durnat, Oklahoma on the 23rd of August, 2022 for the Approval of Ordinance No. O-2022-15 Granting a Franchise to One Gas, Inc., Acting By and Through Its Oklahoma Natural Gas Company Division, and Its Successors and Assigns, for the Sale, Transportation and Distribution of Natural Gas, and Accepting the Results of Such Special Election and Declaring the Measure as Passed.

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration and Possible Action on Ordinance O-2022-21, A Rezoning Request from I-1, Light Industrial District to R-3 General Residential District for property located near Hillcrest Avenue and McLean Road (PC2022-19).
 - (1) Ordinance O-2022-21. Section 1.
 - (2) Ordinance O-2022-21. Section 2. (Emergency Clause).

Motion To: Approve Ordinance O-2022-21, Section 1

Motion By: Danny Sherrer

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-21, Section 2, Emergency Clause

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on a Planned Unit Development (PUD) for property located near Hillcrest Avenue and McLean Road (PC2022-19).

Motion To: Approve Planned Unit Development (PUD) for Property Located Near Hillcrest Avenue and McLean Road (PC 2022-19)

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration and Possible Action on Ordinance O-2022-22, A Rezoning Request from the R-2, Two-Family Residential District to the R-3, General Residential District for property located near South Twelfth Avenue and West Texas Street (PC 2022-20).

- (1) Ordinance O-2022-22. Section 1.

- (2) Ordinance O-2022-22. Section 2 (Emergency Clause).

Motion To: Approve Ordinance 2022-22, Section 1

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-22, Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration and Possible Action on a Re-Plat request for property located near South Twelfth Avenue and West Texas Street (PC2022-20).

Motion To: Approve Re-Plat Request for Property Located Near South Twelfth Avenue and West Texas Street (PC2022-20).

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- f. Discussion, Consideration and Possible Action on Ordinance O-2022-23, A Rezoning Request from the A-1 General Agricultural District to the R-1 Single-Family District for property along Cemetery Road (PC-2022-21).
 - (1) Ordinance O-2022-23. Section 1.
 - (2) Ordinance O-2022-23. Section 2 (Emergency Clause).

Motion To: Approve Ordinance O-2022-23, Section 1

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-23, Section 2, Emergency Clause

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- g. Discussion, Consideration and Possible Action on Ordinance O-2022-24, A Rezoning Request from the R-1 Single-Family Residential, C-2 Highway Commercial and Commercial Recreation and the I-1 Light Industrial District to the C-2 Highway Commercial and Commercial Recreation District for property located at 1903 North First Avenue (PC2022-22).
 - (1) Ordinance O-2022-24. Section 1.
 - (2) Ordinance O-2022-24. Section 2 (Emergency Clause).

Motion To: Approve Ordinance O-2022-24, Section 1

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-24, Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- h. Consider Approval of Resolution C-2022-09 City of Durant Emergency Operations Plan Update for 2022-2023

Motion To: Approve Resolution R-2022-09 City of Durant Emergency Operations Plan Update for 2022-2023

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- i. Discussion, Consideration and Possible Action to Accept the Bid for Peppernut Lane Road Reconstruction From J&L Paving
 1. \$480,172.05 With Curb and Gutter and Thermal Paint for Strips
 2. \$373,082.83 Without Curb and Gutter and Regular Striping Paint

Motion To: Accept Bid from J & L Paving in the Amount of \$480,172.05 With Curb and Gutter and Thermal Paint for Striping

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- j. Consider Approval of Resolution Establishing Certain Speed Limits on West Main Street; Directing Placement of Signage; Providing Effective Date (R-2022-11)

Motion To: Approve Resolution R-2022-11 Establishing Certain Speed Limits on West Main Street, Directing Placement of Signage; Providing Effective Date

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- k. Discussion, Consideration, and Possible Action to Approve the Brush Chipper Equipment Purchase from Vermeer Great Plains in the amount of \$69,824.18 plus a three-year extended warranty for a total project cost of \$78,881.18. (C-2022-55 Chipper) with \$25,000 Funded Through the Oklahoma Department of Environmental Quality (DEQ) Solid Waste Reimbursement Contract 103898 (C-2022-55 GC) to Purchase Brush Chipper Equipment.

Motion To: Approve the Brush Chipper Equipment Purchase from Vermeer Great Plains in the Amount of \$69,824.18 Plus a Three Year Extended Warranty for a Total Project Cost of \$78,881.18 (C-2022-55 Chipper) with \$25,000 Funded Through the Oklahoma Department of Environmental Quality (DEQ) Solid Waste Reimbursement Contract 103898 (C-2022-55 GC) to Purchase Brush Chipper Equipment

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- I. Discussion, Consideration, and Possible Action on the Updated Architectural Plans for City Staff to Proceed with Procurement to Complete the Donald W. Reynolds Library Drive-Thru Funded by 18114 CDBG-CR 20 Coronavirus Response Project Pending Release of Funds Approval by Oklahoma Department of Commerce. (C-2021-19)

Motion To: Approve Updated Architectural Plans for City Staff to Proceed with Procurement to Complete the Donald W. Reynolds Library Drive-Thru Funded by 18114 CDBG-CR 20 Coronavirus Response Project Pending Release of Funds Approval by Oklahoma Department of Commerce (C-2021-19)

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- m. Consider Approval of Federal-Aid Railroad Project Agreement STP-207B(115)RR, JP #: 35932(26) at the At-Grade Crossing of the Kiamichi Railroad at North 49th Street in Durant, Bryan County, Oklahoma DOT#: 671534T By and Between the City of Durant and the Oklahoma Department of Transportation (C-2022-63)

Motion To: Approve Federal Aid Railroad Project Agreement STP-207B(115)RR, JP#: 35932(26) at the At-Grade Crossing of the Kiamichi Railroad at North 49th Street in Durant, Bryan County, Oklahoma DOT#: 671534T By and Between the City of Durant and the Oklahoma Department of Transportation (C-2022-63)

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- n. Discussion, Consideration and Possible Action on Ordinance O-2022-19, Amending and Updating Sections of Chapter 96, (Animals) of the Code of Ordinances of the City of Durant, Oklahoma
 - (1) Ordinance O-2022-19. Section 1-3.
 - (2) Ordinance O-2022-19. Section 4 (Emergency Clause).

No action taken.

- o. Discussion Regarding the University Construction Project

Engineer Brandon Wall provided an update to council. Mr. Wall stated the project deadline has passed. City Attorney Tom Marcum stated there are options that will need to be discussed. A special called council meeting will be scheduled in the near future to further discuss and take possible action.

5. Public Hearings

- a. **Proposed 2022 Land & Water Conservation Fund (LWCF) Grant Application**

- 1. Public Hearing for the 2022 LWCF Application Phase.
- 2. Discussion, Consideration, and Possible Action to Approve Project Budget for the 2022 LWCF Grant Application.
- 3. Authorization for the Mayor or Vice-Mayor to sign 2022 LWCF Application Documentation.
- 4. Discussion, Consideration, and Possible Action to Authorize City Staff to Prepare and Submit the 2022 LWCF Grant Application.

Hearing Opened to Public.

Call for comment three times.

There was no public comment..

Hearing Closed to Public.

Motion To: Approve Project Budget for the 2022 Land & Water Conservation Fund Grant Application

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Authorize Mayor or Vice-Mayor to Sign 2022 Land & Water Conservation Fund Application Documentation

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Authorize City Staff to Prepare and Submit the 2022 Land & Water Conservation Fund Grant Application

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

6. Executive Session

- a. Consider Entering Into Executive Session to Discuss Collective Bargaining Agreement Between the City of Durant and the Fraternal Order of Police

Motion To: Enter Into Executive Session

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

b. Consider Action Pursuant to Executive Session Item 6(a)

Motion To: Authorize Interim City Manager to Approve Contract with Fraternal Order of
Police with Current Terms Adopted by the FOP

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

7. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of September 16, 2022

Council Information / Action Requested

Approval of Special Called Meeting Minutes of September 16, 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant City Council Minutes 09162022 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 11:30 a.m. on the 16th day of September, 2022.

Tamme Collins

Tamme Collins, City of Durant

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT CITY COUNCIL
September 16, 2022 AT 3:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 3:02 p.m.

INVOCATION/FLAG SALUTE

A moment of silent prayer was observed. Council Member Steve Brittingham led the flag salute.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
Interim City Manager Lisa Taylor
Secretary Tamme Collins

Absent:

Council Member Humphrey Miller
City Attorney Tom Marcum
City Clerk Cynthia Price

ORDER OF BUSINESS

1. Administration

- a. Discussion, Consideration, and Possible Action Regarding the University Boulevard Construction Project.

Motion To: Follow the City Attorney's Recommendation and Authorize Staff to Proceed with the Notice to the Performance Bonding Company Assuring the Performance of Schiralli Construction Corporation for the University Boulevard Project

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration, and Possible Action to Approve Purchase of an ADA Accessible Shuttle Bus From the Creative Bus Sales in Irving, Texas Through the Oklahoma State Contract No. _____ in the Amount of \$ 100,000 to Serve Senior Citizens and will be Funded by the Oklahoma Department of Commerce (ODOC) Community Development Block Grant Coronavirus Response 18114 CDBG-CR 20 (C-2019-GC) Contingent Upon ODOC Approval for Pending Release of Funds Process.

Motion To: Approve Purchase of an ADA Accessible Shuttle Bus from the Creative Bus Sales in Irving, Texas Through the Oklahoma State Contract No. SW0797C in the Amount of \$106,883.00 to Serve the Senior Citizens and Funded Through the Oklahoma Department of Commerce (ODOC) Community Development Block Grant Coronavirus Response 18114 CDBG-CR20 (C-2019-GC) Contingent Upon ODOC Approval for Pending Release of Funds Process and Authorize the Interim City Manager to Sign Necessary Documents

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Morris, Sherrer, Grube

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 23-2, BA 23-3 , BA 23-4 & BA 23-5

Considering Approval of Budget Supplemets
BA 23-2 ROLLOVER FY 21-22 DEPARTMENT OPERATION EXPENDITURE
BA 23-3 ROLLOVER FY 21-22 CAPITAL IMPROVEMENTS PROJECTS
BA 23-4 ADJUST FY 22-23 CAPITAL IMPROVEMENTS PROJECTS
BA 23-5 ROLLOVER FY 21-22 CDBG PROJECTS

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 23-2 Budget Adjustment Register
2. BA 23-4 Budget Adjustment Register
3. BA 23-5 Budget Adjustment Register
4. BA 23-3 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01548 - BA23-2-3 TO 12 ROLLOVR 21-22

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000060	FY 22/23 ORIGINAL BUDGET	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-301-1000	BEGINNING UNENCUMBERED	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	-1,795,000.00	-126,995.00	-1,921,995.00
October:	-126,995.00				
001-000-361-4000	MISC. REVENUE	ADJ FOR GF DEPT OPER ROLLOVER FM 21-22	0.00	-3,336.00	-3,336.00
October:	-3,336.00				
001-000-361-5608	DONATIONS TO FIRE DEPARTME...	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	0.00	-545.00	-545.00
October:	-545.00				
001-000-362-3605	ODL GRANT REV FOR LIBRARY	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	0.00	-4,000.00	-4,000.00
October:	-4,000.00				
001-001-510-1600	LIFE & HEALTH INSURANCE	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	76,477.23	85.00	76,562.23
October:	85.00				
001-008-530-3051	CONTRACT LABOR	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	0.00	60,000.00	60,000.00
October:	60,000.00				
001-008-550-5051	OFFICE SUPPLIES	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	2,066.00	545.00	2,611.00
October:	545.00				
001-008-550-5854	UNIFORMS	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	32,972.00	17,584.00	50,556.00
October:	17,584.00				
001-013-530-3079	DIGITICKET SERVICE AGREEMENT	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	50,000.00	13,400.00	63,400.00
October:	13,400.00				
001-015-550-5658	BUILDING AND MAINTENANCE	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	18,000.00	-3,000.00	15,000.00
October:	-3,000.00				
001-015-550-5861	MINOR TOOLS AND EQUIPMENT	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	0.00	3,000.00	3,000.00
October:	3,000.00				
001-015-570-7001	CIRCULATION	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	40,800.00	6,905.00	47,705.00
October:	6,905.00				
001-015-570-7057	STATE AID EXPENDITURES	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	17,928.00	2,376.00	20,304.00
October:	2,376.00				
001-017-530-3038	PUBLICATIONS & ADVERTISING	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	16,200.00	18,815.00	35,015.00
October:	18,815.00				
001-017-530-3051	CONTRACT LABOR	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	2,000.00	7,000.00	9,000.00
October:	7,000.00				
001-019-570-0017	MAIN STREET PROGRAM MATCH	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	38,000.00	915.00	38,915.00
October:	915.00				
001-019-570-7800	FUND RESERVE	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	5,094.00	3,251.00	8,345.00
October:	3,251.00				
001-019-570-7800	FUND RESERVE	ADJ FOR GF DEPT' OPER& ROLLOVER FM 21-22	5,094.00	4,000.00	9,094.00
October:	4,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000061	FY 22/23 ORIGINAL BUDGET	INSUR CASH FUND TRANSFER ADJ	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
003-000-364-9900	TRSF FROM ENT. FUNDS	INSUR CASH FUND TRANSFER ADJ	-36,740.00	-179.00	-36,919.00
October:	-179.00				

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003-034-570-7010	MISC. EXPENDITURES	INSUR CASH FUND TRANSFER ADJ	4,500.00	179.00	4,679.00
October:	179.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000062	FY 22/23 ORIGINAL BUDGET	IT FY21-22 ROLLOVER CI EXP.	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
010-000-301-1000	BEGINNING UNENCUMBERED	IT FY21-22 ROLLOVER CI EXP.	0.00	-47,993.00	-47,993.00
October:	-47,993.00				
010-000-301-1000	BEGINNING UNENCUMBERED	IT FY21-22 ROLLOVER CI EXP.	0.00	-227,261.00	-227,261.00
October:	-227,261.00				
010-020-550-5690	ACCOUNTING SOFTWARE & MA...	IT FY21-22 ROLLOVER CI EXP.	122,352.00	47,993.00	170,345.00
October:	47,993.00				
010-020-570-7801	FUND RESERVE FOR CAP. EXP.	IT FY21-22 ROLLOVER CI EXP.	0.00	227,261.00	227,261.00
October:	227,261.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000064	FY 22/23 ORIGINAL BUDGET	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-000-301-1000	BEGINNING BALANCE	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	-869,425.00	-70,420.00	-939,845.00
October:	-70,420.00				
020-000-301-1000	BEGINNING BALANCE	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	-869,425.00	-17,861.00	-887,286.00
October:	-17,861.00				
020-017-530-3036	CONSULTING FEES	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	5,000.00	25,991.00	30,991.00
October:	25,991.00				
020-017-530-3036	CONSULTING FEES	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	5,000.00	-5,000.00	0.00
October:	-5,000.00				
020-017-530-3051	CONTRACT LABOR	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	5,000.00	5,000.00	10,000.00
October:	5,000.00				
020-067-560-6003	DIA LANDS PURCHASE	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	0.00	586,203.00	586,203.00
October:	586,203.00				
020-067-570-7009	SMALL BUSINESS TECHNOLOGY	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	0.00	60,000.00	60,000.00
October:	60,000.00				
020-067-570-7011	SMALL BUSINESS GRANT	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	0.00	200,000.00	200,000.00
October:	200,000.00				
020-067-570-7400	CONTINGENCY RESERVE	ADJ DIA-020 21-22 ROLLOVER & OPERA EXP	783,913.00	-783,913.00	0.00
October:	-783,913.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000065	FY 22/23 ORIGINAL BUDGET	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
206-000-301-1000	BEGINNING UNENCUMBERED	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	-293,000.00	-199,662.00	-492,662.00
October:	-199,662.00				
206-000-301-1000	BEGINNING UNENCUMBERED	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	-293,000.00	-10,000.00	-303,000.00
October:	-10,000.00				
206-065-520-2141	ENGINEERING SERVICES	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	-34,400.00	-34,400.00
October:	-34,400.00				
206-065-520-2141	ENGINEERING SERVICES	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	15,250.00	15,250.00
October:	15,250.00				

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206-065-520-2141	ENGINEERING SERVICES	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	34,400.00	34,400.00
October:	34,400.00				
206-065-520-2141	ENGINEERING SERVICES	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	10,000.00	10,000.00
October:	10,000.00				
206-065-530-3055	AWOS TELECOM & MAINT CONT...	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	12,000.00	39,050.00	51,050.00
October:	39,050.00				
206-065-530-3055	AWOS TELECOM & MAINT CONT...	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	12,000.00	7,000.00	19,000.00
October:	7,000.00				
206-065-550-5051	OFFICE SUPPLIES	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	5,000.00	750.00	5,750.00
October:	750.00				
206-065-550-5509	EQUIPMENT & GROUNDS MAINT.	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	5,000.00	24,728.00	29,728.00
October:	24,728.00				
206-065-550-5660	BUILDING MAINTENANCE	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	25,000.00	25,000.00
October:	25,000.00				
206-065-560-5650	2020 12K GALLON 100-LL	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	28,440.00	28,440.00
October:	28,440.00				
206-065-580-8771	CI FROM EOC LAND PROCEEDS	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	0.00	44,870.00	44,870.00
October:	44,870.00				
206-065-599-0150	TRSF TO CAPITAL IMPR. FUND	ADJ AIRPORT OPERAT EXP & 21-22 ROLLOVR	102,000.00	14,574.00	116,574.00
October:	14,574.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000066	FY 22/23 ORIGINAL BUDGET	ADJ FUNDS TRANSFER TO DMSC	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
215-078-599-5000	TRSF TO DMSC-MIS REIMBURSE...	ADJ FUNDS TRANSFER TO DMSC	0.00	675,000.00	675,000.00
October:	675,000.00				
215-078-599-5001	TRSF TO CI -MISC REIMBURSEM...	ADJ FUNDS TRANSFER TO DMSC	675,000.00	-675,000.00	0.00
October:	-675,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000067	FY 22/23 ORIGINAL BUDGET	ADJ FOR DWRF COM CTR & LIBR BEGINNING BAL	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-301-1000	BEGINNING UNENCUMBERED	ADJ FOR DWRF COM CTR & LIBR BEGINNING BAL	-908,732.00	-23,800.00	-932,532.00
October:	-23,800.00				
350-015-570-7400	CONTINGENCY RESERVE	ADJ FOR DWRF COM CTR & LIBR BEGINNING BAL	596,593.00	23,800.00	620,393.00
October:	23,800.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000068	FY 22/23 ORIGINAL BUDGET	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	-355,000.00	-63,754.00	-418,754.00
October:	-63,754.00				
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	-355,000.00	-15,000.00	-370,000.00
October:	-15,000.00				
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	-355,000.00	-45,300.00	-400,300.00
October:	-45,300.00				
405-026-520-2180	LINE LEAK STUDY & REPAIRS	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	50,000.00	49,980.00	99,980.00
October:	49,980.00				

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405-026-550-5509	OTHER EQUIP PARTS & MAINT	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	8,000.00	750.00	8,750.00
October:	750.00				
405-027-550-5509	OTHER EQUIP PARTS & MAINT	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	85,000.00	-2,343.00	82,657.00
October:	-2,343.00				
405-027-550-5658	BUILDING AND MAINTENANCE	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	5,000.00	2,343.00	7,343.00
October:	2,343.00				
405-027-550-5852	FUEL	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	6,000.00	15,000.00	21,000.00
October:	15,000.00				
405-028-550-5509	OTHER EQUIP PARTS & MAINT	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	160,000.00	13,024.00	173,024.00
October:	13,024.00				
405-030-530-3171	OKLA SOLID WASTE DISPOSAL FEE	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	15,000.00	45,300.00	60,300.00
October:	45,300.00				
405-030-570-7400	CONTINGENCY RESERVE	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	14,847.00	100.00	14,947.00
October:	100.00				
405-030-599-9917	TRSF TO CAPITAL IMPROVE. FUND	ADJ 21-22 ROLLOV & OPER EXP, DEQ FEES	355,100.00	-100.00	355,000.00
October:	-100.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000069	FY 22/23 ORIGINAL BUDGET	ADJ 21-22 ROLLOVR & MAINT.	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
500-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 ROLLOVR & MAINT.	0.00	-90,000.00	-90,000.00
October:	-90,000.00				
500-000-361-4000	MISC REVENUE	ADJ 21-22 ROLLOVR & MAINT.	0.00	-5,053.00	-5,053.00
October:	-5,053.00				
500-010-550-5051	OFFICE SUPPLIES	ADJ 21-22 ROLLOVR & MAINT.	350.00	425.00	775.00
October:	425.00				
500-010-550-5801	CONCESSION PRODUCT INVENT...	ADJ 21-22 ROLLOVR & MAINT.	25,000.00	-425.00	24,575.00
October:	-425.00				
500-011-550-5658	BUILDING & GROUNDS MAINTEN...	ADJ 21-22 ROLLOVR & MAINT.	45,000.00	5,053.00	50,053.00
October:	5,053.00				
500-011-550-5671	RECREATION EQUIPMENT & MA...	ADJ 21-22 ROLLOVR & MAINT.	26,199.75	90,000.00	116,199.75
October:	90,000.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
23	FY 22/23 ORIGINAL BUDGET	001-000-301-1000	BEGINNING UNENCUMBERED	-1,795,000.00	-126,995.00	-1,921,995.00
		001-000-361-4000	MISC. REVENUE	0.00	-3,336.00	-3,336.00
		001-000-361-5608	DONATIONS TO FIRE DEPARTMENT	0.00	-545.00	-545.00
		001-000-362-3605	ODL GRANT REV FOR LIBRARY	0.00	-4,000.00	-4,000.00
		001-001-510-1600	LIFE & HEALTH INSURANCE	76,477.23	85.00	76,562.23
		001-008-530-3051	CONTRACT LABOR	0.00	60,000.00	60,000.00
		001-008-550-5051	OFFICE SUPPLIES	2,066.00	545.00	2,611.00
		001-008-550-5854	UNIFORMS	32,972.00	17,584.00	50,556.00
		001-013-530-3079	DIGITICKET SERVICE AGREEMENT	50,000.00	13,400.00	63,400.00
		001-015-550-5658	BUILDING AND MAINTENANCE	18,000.00	-3,000.00	15,000.00
		001-015-550-5861	MINOR TOOLS AND EQUIPMENT	0.00	3,000.00	3,000.00
		001-015-570-7001	CIRCULATION	40,800.00	6,905.00	47,705.00
		001-015-570-7057	STATE AID EXPENDITURES	17,928.00	2,376.00	20,304.00
		001-017-530-3038	PUBLICATIONS & ADVERTISING	16,200.00	18,815.00	35,015.00
		001-017-530-3051	CONTRACT LABOR	2,000.00	7,000.00	9,000.00
		001-019-570-0017	MAIN STREET PROGRAM MATCH	38,000.00	915.00	38,915.00
		001-019-570-7800	FUND RESERVE	5,094.00	7,251.00	12,345.00
		003-000-364-9900	TRSF FROM ENT. FUNDS	-36,740.00	-179.00	-36,919.00
		003-034-570-7010	MISC. EXPENDITURES	4,500.00	179.00	4,679.00
		010-000-301-1000	BEGINNING UNENCUMBERED	0.00	-275,254.00	-275,254.00
		010-020-550-5690	ACCOUNTING SOFTWARE & MAINT	122,352.00	47,993.00	170,345.00
		010-020-570-7801	FUND RESERVE FOR CAP. EXP.	0.00	227,261.00	227,261.00
		020-000-301-1000	BEGINNING BALANCE	-869,425.00	-88,281.00	-957,706.00
		020-017-530-3036	CONSULTING FEES	5,000.00	20,991.00	25,991.00
		020-017-530-3051	CONTRACT LABOR	5,000.00	5,000.00	10,000.00
		020-067-560-6003	DIA LANDS PURCHASE	0.00	586,203.00	586,203.00
		020-067-570-7009	SMALL BUSINESS TECHNOLOGY	0.00	60,000.00	60,000.00
		020-067-570-7011	SMALL BUSINESS GRANT	0.00	200,000.00	200,000.00
		020-067-570-7400	CONTINGENCY RESERVE	783,913.00	-783,913.00	0.00
		206-000-301-1000	BEGINNING UNENCUMBERED	-293,000.00	-209,662.00	-502,662.00
		206-065-520-2141	ENGINEERING SERVICES	0.00	25,250.00	25,250.00
		206-065-530-3055	AWOS TELECOM & MAINT CONTRA...	12,000.00	46,050.00	58,050.00
		206-065-550-5051	OFFICE SUPPLIES	5,000.00	750.00	5,750.00
		206-065-550-5509	EQUIPMENT & GROUNDS MAINT.	5,000.00	24,728.00	29,728.00
		206-065-550-5660	BUILDING MAINTENANCE	0.00	25,000.00	25,000.00
		206-065-560-5650	2020 12K GALLON 100-LL	0.00	28,440.00	28,440.00
		206-065-580-8771	CI FROM EOC LAND PROCEEDS	0.00	44,870.00	44,870.00
		206-065-599-0150	TRSF TO CAPITAL IMPR. FUND	102,000.00	14,574.00	116,574.00
		215-078-599-5000	TRSF TO DMSC-MIS REIMBURSEME...	0.00	675,000.00	675,000.00
		215-078-599-5001	TRSF TO CI -MISC REIMBURSEMENT	675,000.00	-675,000.00	0.00
		350-000-301-1000	BEGINNING UNENCUMBERED	-908,732.00	-23,800.00	-932,532.00
		350-015-570-7400	CONTINGENCY RESERVE	596,593.00	23,800.00	620,393.00
		405-000-301-1000	BEGINNING UNENCUMBERED	-355,000.00	-124,054.00	-479,054.00
		405-026-520-2180	LINE LEAK STUDY & REPAIRS	50,000.00	49,980.00	99,980.00
		405-026-550-5509	OTHER EQUIP PARTS & MAINT	8,000.00	750.00	8,750.00
		405-027-550-5509	OTHER EQUIP PARTS & MAINT	85,000.00	-2,343.00	82,657.00
		405-027-550-5658	BUILDING AND MAINTENANCE	5,000.00	2,343.00	7,343.00
		405-027-550-5852	FUEL	6,000.00	15,000.00	21,000.00
		405-028-550-5509	OTHER EQUIP PARTS & MAINT	160,000.00	13,024.00	173,024.00
		405-030-530-3171	OKLA SOLID WASTE DISPOSAL FEE	15,000.00	45,300.00	60,300.00
		405-030-570-7400	CONTINGENCY RESERVE	14,847.00	100.00	14,947.00
		405-030-599-9917	TRSF TO CAPITAL IMPROVE. FUND	355,100.00	-100.00	355,000.00
		500-000-301-1000	BEGINNING UNENCUMBERED	0.00	-90,000.00	-90,000.00
		500-000-361-4000	MISC REVENUE	0.00	-5,053.00	-5,053.00
		500-010-550-5051	OFFICE SUPPLIES	350.00	425.00	775.00
		500-010-550-5801	CONCESSION PRODUCT INVENTORY	25,000.00	-425.00	24,575.00
		500-011-550-5658	BUILDING & GROUNDS MAINTENAN...	45,000.00	5,053.00	50,053.00

Budget Adjustment Register[500-011-550-5671](#)**Packet: GLPKT01548 - BA23-2-3 TO 12 ROLLOVR 21-22**

RECREATION EQUIPMENT & MAINT	26,199.75	90,000.00	116,199.75
23 Total:	-846,505.02	0.00	-846,505.02
Grand Total:	-846,505.02	0.00	-846,505.02

Fund Summary

Fund	Before	Adjustment	After
Budget Code:23 - FY 22/23 ORIGINAL BUDGET Fiscal: 2022-2023			
001	-1,495,462.77	0.00	-1,495,462.77
003	-32,240.00	0.00	-32,240.00
010	122,352.00	0.00	122,352.00
020	-75,512.00	0.00	-75,512.00
206	-169,000.00	0.00	-169,000.00
215	675,000.00	0.00	675,000.00
350	-312,139.00	0.00	-312,139.00
405	343,947.00	0.00	343,947.00
500	96,549.75	0.00	96,549.75
Budget Code 23 Total:	-846,505.02	0.00	-846,505.02
Grand Total:	-846,505.02	0.00	-846,505.02



Durant, OK

Budget Adjustment Register

Adjustment Detail

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Adjustment Number	Budget Code	Description	Adjustment Date
BA0000075	FY 22/23 ORIGINAL BUDGET	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-301-1000	BEGINNING UNENCUMBERED	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	-1,795,000.00	-8,500.00	-1,803,500.00
October:	-8,500.00				
001-000-362-1000	MISC GRANTS-NON GOVERNME...	BA23-4-17 AJ OMAG GRANT	0.00	-1,850.00	-1,850.00
October:	-1,850.00				
001-001-510-1100	SALARIES AND WAGES	BA23-4-17 AJ ENG DIRCTR	488,537.50	120,000.00	608,537.50
October:	120,000.00				
001-001-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA23-4-17 AJ ENG DIRCTR	3,150.00	350.00	3,500.00
October:	350.00				
001-001-510-1300	UNEMPLOYMENT INSURANCE	BA23-4-17 AJ ENG DIRCTR &	1,496.00	187.00	1,683.00
October:	187.00				
001-001-510-1400	FICA TAXES	BA23-4-17 AJ ENG DIRCTR	39,384.32	9,206.78	48,591.10
October:	9,206.78				
001-001-510-1500	OMRF PENSION CONTRIBUTIONS	BA23-4-17 AJ ENG D	40,697.36	26.78	40,724.14
October:	26.78				
001-001-510-1700	WORKERS' COMPENSATION EXP	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	14,400.00	1,800.00	16,200.00
October:	1,800.00				
001-004-510-1100	SALARIES AND WAGES	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	120,000.00	-120,000.00	0.00
October:	-120,000.00				
001-004-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	350.00	-350.00	0.00
October:	-350.00				
001-004-510-1300	UNEMPLOYMENT INSURANCE	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	187.00	-187.00	0.00
October:	-187.00				
001-004-510-1500	OMRF PENSION CONTRIBUTIONS	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	26.78	-26.78	0.00
October:	-26.78				
001-004-510-1500	OMRF PENSION CONTRIBUTIONS	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	26.78	-9,206.78	-9,180.00
October:	-9,206.78				
001-004-510-1700	WORKERS' COMPENSATION EXP	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	1,800.00	-1,800.00	0.00
October:	-1,800.00				
001-015-550-5655	MAINTENANCE CONTRACT	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	6,996.00	-500.00	6,496.00
October:	-500.00				
001-015-550-5854	UNIFORMS	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	600.00	500.00	1,100.00
October:	500.00				
001-016-550-5861	MINOR TOOLS AND EQUIPMENT	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	8,550.00	2,775.00	11,325.00
October:	2,775.00				
001-019-570-0011	DURANT HISTORICAL SOCIETY	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	0.00	8,500.00	8,500.00
October:	8,500.00				
001-019-570-0017	MAIN STREET PROGRAM MATCH	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	38,000.00	-3,000.00	35,000.00
October:	-3,000.00				
001-019-570-7800	FUND RESERVE	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	5,094.00	3,000.00	8,094.00
October:	3,000.00				
001-019-570-7800	FUND RESERVE	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	5,094.00	-925.00	4,169.00
October:	-925.00				
001-022-550-5051	OFFICE SUPPLIES	BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT	1,500.00	300.00	1,800.00

Budget Adjustment Register
Packet: GLPKT01554 - BA 23-4-17-19 BA GF 015 &405 OPER

October: 300.00

[001-022-550-5854](#)

UNIFORMS

BA23-4-17 AJ ENG DIRCTR & CONTRACT & GRANT

1,800.00

-300.00

1,500.00

October: -300.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000076	FY 22/23 ORIGINAL BUDGET	ADJ 23 DEQ CHIPS MCH & CCPF FUND	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-361-4000	MISC. REVENUE	ADJ 23 DEQ CHIPS MCH & CCPF FUND	0.00	-25,000.00	-25,000.00
October:	-25,000.00				
015-000-361-4001	CCPF DONATION	ADJ CCPF REV	0.00	-250,000.00	-250,000.00
October:	-250,000.00				
015-000-364-4050	TRSF FROM UTILITY AUTHORITY	ADJ 23 DEQ CHIPS MACHINE MATCH	-355,000.00	-54,000.00	-409,000.00
October:	-54,000.00				
015-000-364-4050	TRSF FROM UTILITY AUTHORITY	ADJ 23 DEQ CHIPS MCH & CCPF FUND IT FIBER O...	-355,000.00	-205,000.00	-560,000.00
October:	-205,000.00				
015-016-560-6212	STREET PROJECTS	ADJ CCPF FUND	0.00	250,000.00	250,000.00
October:	250,000.00				
015-018-560-6324	VEHICLES & EQUIPMENT	ADJ ADDTL COST TRUCK	35,000.00	5,000.00	40,000.00
October:	5,000.00				
015-020-580-8052	FY17 FIBER OPTIC UPGRADE	ADJ 23 DEQ CHIPS MCH & CCPF FUND	0.00	100,000.00	100,000.00
October:	100,000.00				
015-049-560-6324	VEHICLES & EQUIPMENT	ADJ DEQ CHIPS MACHINE	300,000.00	79,000.00	379,000.00
October:	79,000.00				
015-049-560-6413	LANDFILL CELL PREPARATION	ADJ 23 DEQ CHIPS MCH & CCPF FUND	0.00	100,000.00	100,000.00
October:	100,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000077	FY 22/23 ORIGINAL BUDGET	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, EQUIP	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	-355,000.00	-54,000.00	-409,000.00
October:	-54,000.00				
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	-355,000.00	-5,000.00	-360,000.00
October:	-5,000.00				
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	-355,000.00	-100,000.00	-455,000.00
October:	-100,000.00				
405-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	-355,000.00	-100,000.00	-455,000.00
October:	-100,000.00				
405-027-550-5509	OTHER EQUIP PARTS & MAINT	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	85,000.00	-2,343.00	82,657.00
October:	-2,343.00				
405-027-550-5658	BUILDING AND MAINTENANCE	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	5,000.00	2,343.00	7,343.00
October:	2,343.00				
405-030-599-9917	TRSF TO CAPITAL IMPROVE. FUND	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	355,100.00	59,000.00	414,100.00
October:	59,000.00				
405-030-599-9917	TRSF TO CAPITAL IMPROVE. FUND	ADJ FUNDS FOR LF CHIP MCHINE COV CI EXP IT, ...	355,100.00	200,000.00	555,100.00
October:	200,000.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
23	FY 22/23 ORIGINAL BUDGET	001-000-301-1000	BEGINNING UNENCUMBERED	-1,795,000.00	-8,500.00	-1,803,500.00
		001-000-362-1000	MISC GRANTS-NON GOVERNMENT	0.00	-1,850.00	-1,850.00
		001-001-510-1100	SALARIES AND WAGES	488,537.50	120,000.00	608,537.50
		001-001-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	3,150.00	350.00	3,500.00
		001-001-510-1300	UNEMPLOYMENT INSURANCE	1,496.00	187.00	1,683.00
		001-001-510-1400	FICA TAXES	39,384.32	9,206.78	48,591.10
		001-001-510-1500	OMRF PENSION CONTRIBUTIONS	40,697.36	26.78	40,724.14
		001-001-510-1700	WORKERS' COMPENSATION EXP	14,400.00	1,800.00	16,200.00
		001-004-510-1100	SALARIES AND WAGES	120,000.00	-120,000.00	0.00
		001-004-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	350.00	-350.00	0.00
		001-004-510-1300	UNEMPLOYMENT INSURANCE	187.00	-187.00	0.00
		001-004-510-1500	OMRF PENSION CONTRIBUTIONS	26.78	-9,233.56	-9,206.78
		001-004-510-1700	WORKERS' COMPENSATION EXP	1,800.00	-1,800.00	0.00
		001-015-550-5655	MAINTENANCE CONTRACT	6,996.00	-500.00	6,496.00
		001-015-550-5854	UNIFORMS	600.00	500.00	1,100.00
		001-016-550-5861	MINOR TOOLS AND EQUIPMENT	8,550.00	2,775.00	11,325.00
		001-019-570-0011	DURANT HISTORICAL SOCIETY	0.00	8,500.00	8,500.00
		001-019-570-0017	MAIN STREET PROGRAM MATCH	38,000.00	-3,000.00	35,000.00
		001-019-570-7800	FUND RESERVE	5,094.00	2,075.00	7,169.00
		001-022-550-5051	OFFICE SUPPLIES	1,500.00	300.00	1,800.00
		001-022-550-5854	UNIFORMS	1,800.00	-300.00	1,500.00
		015-000-361-4000	MISC. REVENUE	0.00	-25,000.00	-25,000.00
		015-000-361-4001	CCPF DONATION	0.00	-250,000.00	-250,000.00
		015-000-364-4050	TRSF FROM UTILITY AUTHORITY	-355,000.00	-259,000.00	-614,000.00
		015-016-560-6212	STREET PROJECTS	0.00	250,000.00	250,000.00
		015-018-560-6324	VEHICLES & EQUIPMENT	35,000.00	5,000.00	40,000.00
		015-020-580-8052	FY17 FIBER OPTIC UPGRADE	0.00	100,000.00	100,000.00
		015-049-560-6324	VEHICLES & EQUIPMENT	300,000.00	79,000.00	379,000.00
		015-049-560-6413	LANDFILL CELL PREPARATION	0.00	100,000.00	100,000.00
		405-000-301-1000	BEGINNING UNENCUMBERED	-355,000.00	-259,000.00	-614,000.00
		405-027-550-5509	OTHER EQUIP PARTS & MAINT	85,000.00	-2,343.00	82,657.00
		405-027-550-5658	BUILDING AND MAINTENANCE	5,000.00	2,343.00	7,343.00
		405-030-599-9917	TRSF TO CAPITAL IMPROVE. FUND	355,100.00	259,000.00	614,100.00
23 Total:				-952,331.04	0.00	-952,331.04
Grand Total:				-952,331.04	0.00	-952,331.04

Fund Summary

Fund	Before	Adjustment	After
Budget Code:23 - FY 22/23 ORIGINAL BUDGET Fiscal: 2022-2023			
001	-1,022,431.04	0.00	-1,022,431.04
015	-20,000.00	0.00	-20,000.00
405	90,100.00	0.00	90,100.00
Budget Code 23 Total:	-952,331.04	0.00	-952,331.04
Grand Total:	-952,331.04	0.00	-952,331.04



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01557 - BA 23-5-20 21-22 CDBG ROLLOVER

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000078	FY 22/23 ORIGINAL BUDGET	21-22 CDBG PRJ ROLLOVER	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
250-000-301-1000	BEGINNING UNENCUMBERED	21-22 CDBG PRJ ROLLOVER	0.00	-271,119.00	-271,119.00
October: -271,119.00					
250-000-362-4017	CDBG TUBACEX GRANT	21-22 CDBG PRJ ROLLOVER	0.00	-76,886.00	-76,886.00
October: -76,886.00					
250-000-362-4018	20 CDBG 17980 WTP SCADA	21-22 CDBG PRJ ROLLOVER	0.00	-152,222.00	-152,222.00
October: -152,222.00					
250-000-362-4019	20 CDBG-CR 18114 UT. ASST.	21-22 CDBG PRJ ROLLOVER	0.00	-633,461.00	-633,461.00
October: -633,461.00					
250-137-520-2160	TUBACEX DURANT .- ENGINEERI...	21-22 CDBG PRJ ROLLOVER	0.00	18,624.00	18,624.00
October: 18,624.00					
250-137-520-2161	TUBACEX DURANT - CONSTRUCT...	21-22 CDBG PRJ ROLLOVER	0.00	58,220.00	58,220.00
October: 58,220.00					
250-138-520-2111	WTP SCADA PROFESSIONAL SERV...	21-22 CDBG PRJ ROLLOVER	0.00	14,831.00	14,831.00
October: 14,831.00					
250-138-560-6803	WTP SCADA CONSTRUCTION	21-22 CDBG PRJ ROLLOVER	0.00	405,000.00	405,000.00
October: 405,000.00					
250-139-530-3484	REIMB TO GF- PERSONNEL EXP.	21-22 CDBG PRJ ROLLOVER	0.00	36,720.00	36,720.00
October: 36,720.00					
250-139-530-3486	REIMB TO UA - UTILITY ASSIST.	21-22 CDBG PRJ ROLLOVER	0.00	598,715.00	598,715.00
October: 598,715.00					
250-139-570-7010	UTILITY ASST. MISC. EXPENSES	21-22 CDBG PRJ ROLLOVER	0.00	1,578.00	1,578.00
October: 1,578.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
23	FY 22/23 ORIGINAL BUDGET	250-000-301-1000	BEGINNING UNENCUMBERED	0.00	-271,119.00	-271,119.00
		250-000-362-4017	CDBG TUBACEX GRANT	0.00	-76,886.00	-76,886.00
		250-000-362-4018	20 CDBG 17980 WTP SCADA	0.00	-152,222.00	-152,222.00
		250-000-362-4019	20 CDBG-CR 18114 UT. ASST.	0.00	-633,461.00	-633,461.00
		250-137-520-2160	TUBACEX DURANT .- ENGINEERING	0.00	18,624.00	18,624.00
		250-137-520-2161	TUBACEX DURANT - CONSTRUCTION	0.00	58,220.00	58,220.00
		250-138-520-2111	WTP SCADA PROFESSIONAL SERVICE	0.00	14,831.00	14,831.00
		250-138-560-6803	WTP SCADA CONSTRUCTION	0.00	405,000.00	405,000.00
		250-139-530-3484	REIMB TO GF- PERSONNEL EXP.	0.00	36,720.00	36,720.00
		250-139-530-3486	REIMB TO UA - UTILITY ASSIST.	0.00	598,715.00	598,715.00
		250-139-570-7010	UTILITY ASST. MISC. EXPENSES	0.00	1,578.00	1,578.00
23 Total:				0.00	0.00	0.00
Grand Total:				0.00	0.00	0.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:23 - FY 22/23 ORIGINAL BUDGET Fiscal: 2022-2023			
250	0.00	0.00	0.00
Budget Code 23 Total:	0.00	0.00	0.00
Grand Total:	0.00	0.00	0.00



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01550 - BA 23-3-13 TO 16

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000070	FY 22/23 ORIGINAL BUDGET	ADJ FUND FROM 21-22 CI ROLLOV	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUND FROM 21-22 CI ROLLOV	-694,000.00	-4,827,615.00	-5,521,615.00
October: -4,827,615.00					
015-000-301-1000	BEGINNING UNENCUMBERED	ADJ FUND FROM 21-22 CI ROLLOV	-694,000.00	-55,004.00	-749,004.00
October: -55,004.00					
015-000-361-6000	ODOT STREETScape V GRANT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	-399,968.00	-399,968.00
October: -399,968.00					
015-000-362-1007	OPJ-BVP BULLET PROOF VEST	ADJ FUND FROM 21-22 CI ROLLOV	0.00	-6,000.00	-6,000.00
October: -6,000.00					
015-000-362-1014	2021 ARPA GRANT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	-1,630,669.00	-1,630,669.00
October: -1,630,669.00					
015-000-362-7716	FAA GRANT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	-152,065.00	-152,065.00
October: -152,065.00					
015-000-364-2060	TRSF FROM AIRPORT AUTHORITY	ADJ FUND FROM 21-22 CI ROLLOV	-102,000.00	-14,574.00	-116,574.00
October: -14,574.00					
015-000-364-3300	EQUIPMENT FINANCING	ADJ FUND FROM 21-22 CI ROLLOV	-1,659,000.00	-520,566.00	-2,179,566.00
October: -520,566.00					
015-005-550-5826	LAW ENFORCEMENT EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	26,163.00	26,163.00
October: 26,163.00					
015-005-550-5904	BODY ARMOR VESTS	ADJ FUND FROM 21-22 CI ROLLOV	0.00	12,000.00	12,000.00
October: 12,000.00					
015-005-560-5654	CAD FLEX SYSTEM	ADJ FUND FROM 21-22 CI ROLLOV	0.00	33,653.00	33,653.00
October: 33,653.00					
015-005-560-6306	CHEVY TAHOE(S)	ADJ FUND FROM 21-22 CI ROLLOV	240,000.00	50,163.00	290,163.00
October: 50,163.00					
015-006-530-3406	ANIMAL CONTROL FACILITY	ADJ FUND FROM 21-22 CI ROLLOV	0.00	104,028.00	104,028.00
October: 104,028.00					
015-007-550-5804	911 SOFTWARE & ACC UPGR	ADJ FUND FROM 21-22 CI ROLLOV	20,000.00	17,500.00	37,500.00
October: 17,500.00					
015-007-550-5806	BASE RADIO CONSOLETES	ADJ FUND FROM 21-22 CI ROLLOV	0.00	408,717.00	408,717.00
October: 408,717.00					
015-007-560-6430	RECORDER'S LINE INFRASTR. IMP...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	55,004.00	55,004.00
October: 55,004.00					
015-008-560-5670	REFURBISH TOWER	ADJ FUND FROM 21-22 CI ROLLOV	0.00	30,000.00	30,000.00
October: 30,000.00					
015-008-560-6305	TRUCK & EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	624,000.00	132,613.00	756,613.00
October: 132,613.00					
015-009-560-5657	GENERAL PARK IMPROVEMENTS	ADJ FUND FROM 21-22 CI ROLLOV	87,000.00	9,000.00	96,000.00
October: 9,000.00					
015-009-560-5663	PLAYGROUND EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	5,550.00	5,550.00
October: 5,550.00					
015-009-560-6402	BILLY MILLER PARK IMPROVEME...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	48,044.00	48,044.00
October: 48,044.00					
015-009-560-6405	DIXON PARK IMPROVEMENT	ADJ FUND FROM 21-22 CI ROLLOV	0.00	50,000.00	50,000.00

Budget Adjustment Register
Packet: GLPKT01550 - BA 23-3-13 TO 16

October:	50,000.00				
015-009-560-6421	RAILS/TRAILS-ODOT CONSTRU	ADJ FUND FROM 21-22 CI ROLLOV	0.00	69,518.00	69,518.00
October:	69,518.00				
015-014-560-6310	3/4 TON FULL SIZE PICKUP	ADJ FUND FROM 21-22 CI ROLLOV	0.00	25,000.00	25,000.00
October:	25,000.00				
015-016-560-5668	STREET SWEEPER	ADJ FUND FROM 21-22 CI ROLLOV	0.00	36,802.00	36,802.00
October:	36,802.00				
015-016-560-6026	TRACKHOE EXCAVATOR-NEW	ADJ FUND FROM 21-22 CI ROLLOV	0.00	20,000.00	20,000.00
October:	20,000.00				
015-016-560-6205	PAVING & MAINTENANCE	ADJ FUND FROM 21-22 CI ROLLOV	1,000,000.00	1,996,400.00	2,996,400.00
October:	1,996,400.00				
015-016-560-6206	LARKSPUR WIDENING @WILSON	ADJ FUND FROM 21-22 CI ROLLOV	0.00	25,000.00	25,000.00
October:	25,000.00				
015-016-560-6212	STREET PROJECTS	ADJ FUND FROM 21-22 CI ROLLOV	0.00	179,400.00	179,400.00
October:	179,400.00				
015-016-560-6324	VEHICLES & EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	300,000.00	68,000.00	368,000.00
October:	68,000.00				
015-016-560-6380	1-TON CAB & CHASSIS W/DUMP ...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	48,000.00	48,000.00
October:	48,000.00				
015-016-560-6418	PHASE II LARKSPUR EXTENSION	ADJ FUND FROM 21-22 CI ROLLOV	0.00	237,439.00	237,439.00
October:	237,439.00				
015-018-520-2133	EM DISTRIBUTION WAREHOUSE ...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	35,781.00	35,781.00
October:	35,781.00				
015-018-550-5832	EM EQUIPMENT & MISC.	ADJ FUND FROM 21-22 CI ROLLOV	24,000.00	18,112.00	42,112.00
October:	18,112.00				
015-018-560-6016	EOC BUILDING PROJECT COMPLE...	ADJ FUND FROM 21-22 CI ROLLOV	65,000.00	19,942.00	84,942.00
October:	19,942.00				
015-018-570-7009	DURANT WEATHER RADAR SP. P...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	1,287,753.00	1,287,753.00
October:	1,287,753.00				
015-019-560-6102	CITY HALL RENOVATION	ADJ FUND FROM 21-22 CI ROLLOV	0.00	139,000.00	139,000.00
October:	139,000.00				
015-019-560-6424	SPECIAL PROJECTS	ADJ FUND FROM 21-22 CI ROLLOV	0.00	19,189.00	19,189.00
October:	19,189.00				
015-019-560-6427	STREETSCAPE V GRANT EXPENSE	ADJ FUND FROM 21-22 CI ROLLOV	0.00	485,215.00	485,215.00
October:	485,215.00				
015-019-560-8083	2021 ARPA PROJECTS	ADJ FUND FROM 21-22 CI ROLLOV	0.00	1,630,669.00	1,630,669.00
October:	1,630,669.00				
015-019-570-7800	FUND RESERVE	ADJ FUND FROM 21-22 CI ROLLOV	0.00	23,172.00	23,172.00
October:	23,172.00				
015-020-550-5501	SECURITY DOOR LOCKS	ADJ FUND FROM 21-22 CI ROLLOV	0.00	13,700.00	13,700.00
October:	13,700.00				
015-020-550-5805	SOCIAL MEDIA EQUIP & SOFTW...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	27,850.00	27,850.00
October:	27,850.00				
015-020-580-8052	FY17 FIBER OPTIC UPGRADE	ADJ FUND FROM 21-22 CI ROLLOV	0.00	35,500.00	35,500.00
October:	35,500.00				
015-021-550-5861	MINOR TOOLS AND EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	50,000.00	56,538.00	106,538.00
October:	56,538.00				
015-065-520-2136	PROFESSIONAL SERVICES	ADJ FUND FROM 21-22 CI ROLLOV	0.00	80,596.00	80,596.00
October:	80,596.00				
015-065-550-5805	EQUIPMENT	ADJ FUND FROM 21-22 CI ROLLOV	52,000.00	5,450.00	57,450.00
October:	5,450.00				
015-065-560-6014	EMERGENCY BACK UP GENERAT...	ADJ FUND FROM 21-22 CI ROLLOV	0.00	40,000.00	40,000.00
October:	40,000.00				

Budget Adjustment Register

Packet: GLPKT01550 - BA 23-3-13 TO 16

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000072	FY 22/23 ORIGINAL BUDGET	ADJ 21-22 CI ROLLOVER	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 CI ROLLOVER	-694,000.00	4,470,459.00	3,776,459.00
October: 4,470,459.00					
015-000-362-1015	OWRB LOAN PROCEEDS	ADJ 21-22 CI ROLLOVER	0.00	-2,470,686.00	-2,470,686.00
October: -2,470,686.00					
015-000-362-1021	GRANT-2019 BOR-WEEG	ADJ 21-22 CI ROLLOVER	0.00	-177,252.00	-177,252.00
October: -177,252.00					
015-000-362-6401	EDA 08-01-05284 WWTP IMP	ADJ 21-22 CI ROLLOVER	0.00	-416,005.00	-416,005.00
October: -416,005.00					
015-000-364-4053	TRSF FR UA 2020 STRN 210-052	ADJ 21-22 CI ROLLOVER	0.00	-10,280,066.00	-10,280,066.00
October: -10,280,066.00					
015-000-364-4054	TRSF FM 2020 CWSRF 210-053	ADJ 21-22 CI ROLLOVER	0.00	-12,670,800.00	-12,670,800.00
October: -12,670,800.00					
015-024-560-6321	VEHICLE	ADJ 21-22 CI ROLLOVER	18,192.00	18,192.00	36,384.00
October: 18,192.00					
015-026-560-6007	2018 BOR-SWEP	ADJ 21-22 CI ROLLOVER	0.00	39,234.00	39,234.00
October: 39,234.00					
015-026-560-6597	AMR / AMI METER REPLACEMENT	ADJ 21-22 CI ROLLOVER	0.00	2,146,003.00	2,146,003.00
October: 2,146,003.00					
015-026-560-9490	NEW SEWER LINE EXTENSIONS	ADJ 21-22 CI ROLLOVER	0.00	1,148,954.00	1,148,954.00
October: 1,148,954.00					
015-027-560-5657	GENERATOR	ADJ 21-22 CI ROLLOVER	0.00	17,415.00	17,415.00
October: 17,415.00					
015-027-560-6018	FILTER UPGRADE/REPLACEMENT	ADJ 21-22 CI ROLLOVER	0.00	168,128.00	168,128.00
October: 168,128.00					
015-027-560-6804	WTP UPGRADE-2021	ADJ 21-22 CI ROLLOVER	0.00	14,062.00	14,062.00
October: 14,062.00					
015-027-570-7061	WTP PROJECT - OTHER COSTS	ADJ 21-22 CI ROLLOVER	0.00	165,815.00	165,815.00
October: 165,815.00					
015-028-550-5809	PICKUP	ADJ 21-22 CI ROLLOVER	25,000.00	18,000.00	43,000.00
October: 18,000.00					
015-028-560-6805	WWTP IMPROVEMENTS	ADJ 21-22 CI ROLLOVER	0.00	144,646.00	144,646.00
October: 144,646.00					
015-028-560-6806	WWTP IMPROVMNT CHOCTAW...	ADJ 21-22 CI ROLLOVER	0.00	92,161.00	92,161.00
October: 92,161.00					
015-028-560-6807	WWTP IMPRV GRAND ADM UA ...	ADJ 21-22 CI ROLLOVER	0.00	465.00	465.00
October: 465.00					
015-029-560-6308	NEW SWC PACKER TRUCK	ADJ 21-22 CI ROLLOVER	700,000.00	50,000.00	750,000.00
October: 50,000.00					
015-049-520-2165	ENGINEERING STUDY - LANDFILL...	ADJ 21-22 CI ROLLOVER	0.00	28,075.00	28,075.00
October: 28,075.00					
015-805-520-2103	2020 STREET PROFESSIONAL SER...	ADJ 21-22 CI ROLLOVER	0.00	362,431.00	362,431.00
October: 362,431.00					
015-805-520-2130	2020 WTP PRJ PROFESSIONAL SE...	ADJ 21-22 CI ROLLOVER	0.00	84,802.00	84,802.00
October: 84,802.00					
015-805-530-3903	STREETS STRIPING	ADJ 21-22 CI ROLLOVER	0.00	65,000.00	65,000.00
October: 65,000.00					
015-805-550-5800	CAMERAS MAIN & WASHINGTON	ADJ 21-22 CI ROLLOVER	0.00	65,000.00	65,000.00

Budget Adjustment Register

Packet: GLPKT01550 - BA 23-3-13 TO 16

October:	65,000.00					
015-805-560-6200		2020 STREETS PROJECT	ADJ 21-22 CI ROLLOVER	0.00	3,741,422.00	3,741,422.00
October:	3,741,422.00					
015-805-560-6204		CITY WIDE TRAFFIC SIGNAL PRJ.	ADJ 21-22 CI ROLLOVER	0.00	443,070.00	443,070.00
October:	443,070.00					
015-805-560-6802		WTP PRJ CONSTRUCTION	ADJ 21-22 CI ROLLOVER	0.00	432,247.00	432,247.00
October:	432,247.00					
015-905-560-6008		2020 WWTP PROJECT	ADJ 21-22 CI ROLLOVER	0.00	12,299,228.00	12,299,228.00
October:	12,299,228.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000073	FY 22/23 ORIGINAL BUDGET	ADJ FOR 21-22 REIMB GF POOL PARKING LOT PRJ	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-364-0150	TRSF FROM CAPITAL IMPROVEM...	ADJ FOR 21-22 REIMB GF POOL PARKING LOT PRJ	0.00	-48,862.00	-48,862.00
October:	-48,862.00				
001-019-570-7800	FUND RESERVE	ADJ FOR 21-22 REIMB GF POOL PARKING LOT PRJ	5,094.00	48,862.00	53,956.00
October:	48,862.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000074	FY 22/23 ORIGINAL BUDGET	ADJ 21-22 PK ROLLOV & PARKS GRNT MATCH CCPF FUND	10/11/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	ADJ 21-22 PARKS ROLLOV & PARKS GRNT MATCH...	-694,000.00	-223,732.00	-917,732.00
October:	-223,732.00				
015-009-560-5657	GENERAL PARK IMPROVEMENTS	ADJ 21-22 PK ROLLOV & PARKS GRNT MATCH CC...	87,000.00	50,000.00	137,000.00
October:	50,000.00				
015-009-560-5663	PLAYGROUND EQUIPMENT	ADJ 21-22 PK ROLLOV & PARKS GRNT MATCH CC...	0.00	89,870.00	89,870.00
October:	89,870.00				
015-019-560-6424	SPECIAL PROJECTS	ADJ 21-22 PK ROLLOV & PARKS GRNT MATCH CC...	0.00	35,000.00	35,000.00
October:	35,000.00				
015-019-599-0010	TRSF TO GENERAL FUND	ADJ 21-22 PK ROLLOV & PARKS GRNT MATCH CC...	0.00	48,862.00	48,862.00
October:	48,862.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
23	FY 22/23 ORIGINAL BUDGET	001-000-364-0150	TRSF FROM CAPITAL IMPROVEMENT	0.00	-48,862.00	-48,862.00
		001-019-570-7800	FUND RESERVE	5,094.00	48,862.00	53,956.00
		015-000-301-1000	BEGINNING UNENCUMBERED	-694,000.00	-635,892.00	-1,329,892.00
		015-000-361-6000	ODOT STREETScape V GRANT	0.00	-399,968.00	-399,968.00
		015-000-362-1007	OPJ-BVP BULLET PROOF VEST	0.00	-6,000.00	-6,000.00
		015-000-362-1014	2021 ARPA GRANT	0.00	-1,630,669.00	-1,630,669.00
		015-000-362-1015	OWRB LOAN PROCEEDS	0.00	-2,470,686.00	-2,470,686.00
		015-000-362-1021	GRANT-2019 BOR-WEEG	0.00	-177,252.00	-177,252.00
		015-000-362-6401	EDA 08-01-05284 WWTP IMP	0.00	-416,005.00	-416,005.00
		015-000-362-7716	FAA GRANT	0.00	-152,065.00	-152,065.00
		015-000-364-2060	TRSF FROM AIRPORT AUTHORITY	-102,000.00	-14,574.00	-116,574.00
		015-000-364-3300	EQUIPMENT FINANCING	-1,659,000.00	-520,566.00	-2,179,566.00
		015-000-364-4053	TRSF FR UA 2020 STRN 210-052	0.00	-10,280,066.00	-10,280,066.00
		015-000-364-4054	TRSF FM 2020 CWSRF 210-053	0.00	-12,670,800.00	-12,670,800.00
		015-005-550-5826	LAW ENFORCEMENT EQUIPMENT	0.00	26,163.00	26,163.00
		015-005-550-5904	BODY ARMOR VESTS	0.00	12,000.00	12,000.00
		015-005-560-5654	CAD FLEX SYSTEM	0.00	33,653.00	33,653.00
		015-005-560-6306	CHEVY TAHOE(S)	240,000.00	50,163.00	290,163.00
		015-006-530-3406	ANIMAL CONTROL FACILITY	0.00	104,028.00	104,028.00
		015-007-550-5804	911 SOFTWARE & ACC UPGR	20,000.00	17,500.00	37,500.00
		015-007-550-5806	BASE RADIO CONSOLETES	0.00	408,717.00	408,717.00
		015-007-560-6430	RECORDER'S LINE INFRASTR. IMPRV	0.00	55,004.00	55,004.00
		015-008-560-5670	REFURBISH TOWER	0.00	30,000.00	30,000.00
		015-008-560-6305	TRUCK & EQUIPMENT	624,000.00	132,613.00	756,613.00
		015-009-560-5657	GENERAL PARK IMPROVEMENTS	87,000.00	59,000.00	146,000.00
		015-009-560-5663	PLAYGROUND EQUIPMENT	0.00	95,420.00	95,420.00
		015-009-560-6402	BILLY MILLER PARK IMPROVEMENTS	0.00	48,044.00	48,044.00
		015-009-560-6405	DIXON PARK IMPROVEMENT	0.00	50,000.00	50,000.00
		015-009-560-6421	RAILS/TRAILS-ODOT CONSTRU	0.00	69,518.00	69,518.00
		015-014-560-6310	3/4 TON FULL SIZE PICKUP	0.00	25,000.00	25,000.00
		015-016-560-5668	STREET SWEEPER	0.00	36,802.00	36,802.00
		015-016-560-6026	TRACKHOE EXCAVATOR-NEW	0.00	20,000.00	20,000.00
		015-016-560-6205	PAVING & MAINTENANCE	1,000,000.00	1,996,400.00	2,996,400.00
		015-016-560-6206	LARKSPUR WIDENING @WILSON	0.00	25,000.00	25,000.00
		015-016-560-6212	STREET PROJECTS	0.00	179,400.00	179,400.00
		015-016-560-6324	VEHICLES & EQUIPMENT	300,000.00	68,000.00	368,000.00
		015-016-560-6380	1-TON CAB & CHASSIS W/DUMP BED	0.00	48,000.00	48,000.00
		015-016-560-6418	PHASE II LARKSPUR EXTENSION	0.00	237,439.00	237,439.00
		015-018-520-2133	EM DISTRIBUTION WAREHOUSE IM...	0.00	35,781.00	35,781.00
		015-018-550-5832	EM EQUIPMENT & MISC.	24,000.00	18,112.00	42,112.00
		015-018-560-6016	EOC BUILDING PROJECT COMPLETE	65,000.00	19,942.00	84,942.00
		015-018-570-7009	DURANT WEATHER RADAR SP. PRJ	0.00	1,287,753.00	1,287,753.00
		015-019-560-6102	CITY HALL RENOVATION	0.00	139,000.00	139,000.00
		015-019-560-6424	SPECIAL PROJECTS	0.00	54,189.00	54,189.00
		015-019-560-6427	STREETScape V GRANT EXPENSE	0.00	485,215.00	485,215.00
		015-019-560-8083	2021 ARPA PROJECTS	0.00	1,630,669.00	1,630,669.00
		015-019-570-7800	FUND RESERVE	0.00	23,172.00	23,172.00
		015-019-599-0010	TRSF TO GENERAL FUND	0.00	48,862.00	48,862.00
		015-020-550-5501	SECURITY DOOR LOCKS	0.00	13,700.00	13,700.00
		015-020-550-5805	SOCIAL MEDIA EQUIP & SOFTWARE	0.00	27,850.00	27,850.00
		015-020-580-8052	FY17 FIBER OPTIC UPGRADE	0.00	35,500.00	35,500.00
		015-021-550-5861	MINOR TOOLS AND EQUIPMENT	50,000.00	56,538.00	106,538.00
		015-024-560-6321	VEHICLE	18,192.00	18,192.00	36,384.00
		015-026-560-6007	2018 BOR-SWEP	0.00	39,234.00	39,234.00
		015-026-560-6597	AMR / AMI METER REPLACEMENT	0.00	2,146,003.00	2,146,003.00
		015-026-560-9490	NEW SEWER LINE EXTENSIONS	0.00	1,148,954.00	1,148,954.00
		015-027-560-5657	GENERATOR	0.00	17,415.00	17,415.00
		015-027-560-6018	FILTER UPGRADE/REPLACEMENT	0.00	168,128.00	168,128.00

Budget Adjustment Register

Packet: GLPKT01550 - BA 23-3-13 TO 16

015-027-560-6804	WTP UPGRADE-2021	0.00	14,062.00	14,062.00
015-027-570-7061	WTP PROJECT - OTHER COSTS	0.00	165,815.00	165,815.00
015-028-550-5809	PICKUP	25,000.00	18,000.00	43,000.00
015-028-560-6805	WWTP IMPROVEMENTS	0.00	144,646.00	144,646.00
015-028-560-6806	WWTP IMPROVMNT CHOCTAW MA...	0.00	92,161.00	92,161.00
015-028-560-6807	WWTP IMPRV GRAND ADM UA MA...	0.00	465.00	465.00
015-029-560-6308	NEW SWC PACKER TRUCK	700,000.00	50,000.00	750,000.00
015-049-520-2165	ENGINEERING STUDY - LANDFILL *	0.00	28,075.00	28,075.00
015-065-520-2136	PROFESSIONAL SERVICES	0.00	80,596.00	80,596.00
015-065-550-5805	EQUIPMENT	52,000.00	5,450.00	57,450.00
015-065-560-6014	EMERGENCY BACK UP GENERATOR	0.00	40,000.00	40,000.00
015-805-520-2103	2020 STREET PROFESSIONAL SERVI	0.00	362,431.00	362,431.00
015-805-520-2130	2020 WTP PRJ PROFESSIONAL SERV	0.00	84,802.00	84,802.00
015-805-530-3903	STREETS STRIPING	0.00	65,000.00	65,000.00
015-805-550-5800	CAMERAS MAIN & WASHINGTON	0.00	65,000.00	65,000.00
015-805-560-6200	2020 STREETS PROJECT	0.00	3,741,422.00	3,741,422.00
015-805-560-6204	CITY WIDE TRAFFIC SIGNAL PRJ.	0.00	443,070.00	443,070.00
015-805-560-6802	WTP PRJ CONSTRUCTION	0.00	432,247.00	432,247.00
015-905-560-6008	2020 WWTP PROJECT	0.00	12,299,228.00	12,299,228.00
23 Total:		755,286.00	0.00	755,286.00
Grand Total:		755,286.00	0.00	755,286.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:23 - FY 22/23 ORIGINAL BUDGET Fiscal: 2022-2023			
001	5,094.00	0.00	5,094.00
015	750,192.00	0.00	750,192.00
Budget Code 23 Total:	755,286.00	0.00	755,286.00
Grand Total:	755,286.00	0.00	755,286.00



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Lisa Taylor, Interim City Manager
Re: Consider Approval of Annual Contract for Public Services Between the City of Durant and Durant Main Street Contract for FY2022-2023 in the Amount of \$35,000 (C-2022-67)

Council Information / Action Requested

Approval of Annual Contract for Public Services Between the City of Durant and Durant Main Street Contract for FY2022-2023 in the Amount of \$35,000 (C-2022-67)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Main Street Proposed Contract 2022 23 FINAL

**CONTRACT FOR PUBLIC
SERVICES BETWEEN THE CITY
OF DURANT AND DURANT
MAIN STREET, INC.**

THIS CONTRACT is made and entered into by and between the City of Durant, Oklahoma, an Oklahoma Municipal Corporation, hereinafter called "City," and Durant Main Street, Inc., an Oklahoma Non-Profit Corporation, hereinafter called "Main Street."

WHEREAS, Durant Main Street was established in 1997 with the mission of promoting the quality of life in Durant by strengthening downtown as the center of the community; and,

WHEREAS, Main Street has the specific goal of revitalizing the central business district using the Main Street 4-Point Approach. Main Street seeks to improve the economic appeal of downtown by strengthening existing assets and encouraging the redevelopment of vacant and underutilized space for retail, profession, entertainment and cultural uses; and,

WHEREAS, the Mayor and Council Members of the City of Durant, Oklahoma, find that Main Street serves a proper public purpose.

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. Engagement of Main Street. The City hereby engages Main Street for Main Street to perform certain public services for the benefit of the residents of the City of Durant. Main Street accepts such engagement pursuant to the terms and conditions set forth herein.
2. Scope of Engagement. The purpose of this contract is for Main Street to coordinate and/or provide community services to the residents of the City of Durant. Main Street shall use its good faith and best efforts to fulfill the following work, goals, and priorities. Such scope of work shall include the following:
 - a. Continue using the Main Street 4-Point Approach to promote the quality of life in Durant. Main Street's activities will include:
 - 1) Promotion. Main Street will continue:
 - The promotion of the downtown area by creating a positive image to attract shoppers, investors and visitors to downtown and by developing well-planned promotional and special events to create community excitement and involvement;
 - To enhance the image of downtown Durant;
 - To encourage consumers and investors to shop, live, work, and invest in downtown Durant through advertising, retail promotions, special events, and marketing campaigns; and
 - Maintain and disperse an updated website and calendar of events for downtown Durant.
 - 2) Design. Main Street will continue to:
 - Capitalize on downtown's historic buildings and street walkability to create an inviting atmosphere through attractive storefronts, window displays and streetscapes;

- Promote good maintenance practices, rehabilitation of historic buildings, and appropriate new construction;
 - Facilitate a Façade Grant Program for downtown building improvements or renovations;
 - Coordinate monthly beautification/ clean up events such as Great American Cleanup, Paint Oklahoma Beautiful or other such events;
 - Coordinate and provide all season and holiday décor for Downtown Durant.
- 3) Economic Restructuring. Main Street will seek to:
- Strengthen downtown Durant’s economic assets while expanding and diversifying its economic base;
 - Recruit compatible new businesses and economic uses to make downtown more responsive to today’s consumers;
 - Assist with the expansion of existing public or private businesses through professional development resources;
 - Conduct and update building inventories to encourage the conversion of underutilized commercial space into economically productive property;
 - Assist the City in obtaining federal, state, and private grants for community development related projects;
 - Direct downtown businesses to the proper authorities in relation to building codes, zoning districts, safety codes, business licensing requirements, tax requirements, financial incentives, etc; and
 - Encourage business owners to participate in small business education opportunities.
- 4) Organization. Main Street will continue to:
- Employ a full-time (40 hours weekly), professional director to manage daily operations;
 - Conduct an annual community self-assessment, per Main Street America accreditation standards;
 - Keep the board, committees, staff, and program-of-work in good shape by attracting people and money to the organization;
 - Create a well-connected community of downtown businesses; and
 - Develop a variety of methods to secure the financial resources necessary for continued revitalization of Downtown Durant.
- b. Host at least four annual family-friendly events in downtown Durant.
- c. Promote downtown Durant by continuing to host the monthly “After Hours Events” events to draw people downtown to shop, dine and be entertained during the evening hours.
- d. Maintain Main Street designation by the Oklahoma Main Street Center.
3. Term. This contract shall be effective from the 1st day of July, 2022, through the 30th day of

June, 2023.

4. Compensation. The City and Main Street agree that Main Street will be compensated in the amount of Thirty Thousand Dollars (\$30,000.00) to provide services as described in Paragraph 2.
5. Payment to Main Street. Main Street shall present an invoice quarterly to the City of Durant in the amount of seven thousand five hundred dollars (\$7,500.00).
6. Façade Program Matching Funds: In addition to the City's contribution of \$30,000.00, the City of Durant shall match the facade renovation program up to \$5,000.00 (FY 2022-23) Furthermore, any facade funding furnished by the City, which is unexpended during the FY 2022- 2023 contract period, shall not be carried forward by Main Street to the next fiscal year and thus forfeited. Reimbursements granted by the City during the 2022-2023 fiscal year will be made for facade renovations completed between July 1, 2022 and June 30, 2023. All reimbursement requests must be submitted to the City with itemized receipts before June 30, 2023.
7. Non-Discrimination. The parties covenant that no person shall be excluded from participation in, denied the benefit of, or otherwise subjected to discrimination under the terms of this contract on the ground of race, color, age, sex, handicap, or national origin; and that, in carrying out the terms and conditions of this contract, no person shall be subjected to discrimination on the grounds of race, color, age, sex, handicap, or national origin.
8. Default. Under this contract, default occurs when either party fails to keep, observe, or perform any material agreement, term, or provision of this contract to be kept, observed, or performed by it and such conduct continues for a period of thirty days after written notice thereof by the other party.
9. Termination, Remedies upon Default.
 - a. Upon default and in addition to any other remedies available to it on account of such event of default, either party may terminate this contract without further notice.
 - b. A default by Main Street shall result in the requirement to return funds to the City and/or disqualification from future funding.

IN WITNESS WHEREOF, parties have caused this agreement to be executed this 11th day of October, 2022.

ATTEST:

CITY OF DURANT

BY: _____
Cynthia J. Price, City Clerk Date

BY: _____
Lisa J. Taylor, Interim City Manager Date

ATTEST:

DURANT MAIN STREET, INC

BY: _____
Secretary Date

BY: _____
President Date



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Monthly Report - September 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. CITY CLERK MONTHLY REPORT -OCTOBER 2022

CITY CLERK MONTHLY INFORMATION REPORT

OCTOBER 11, 2022

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

SPECIAL EVENT PERMIT APPLICATIONS -

There was one (1) Special Event Permit Application received in September, 2022.

Events Held in City of Durant in September 2022:

Magnolia Farmers Market – September 3, 10, 17, 24, 2022;

Tailgate Alley – SOSU Foundation – September 1, 24, 2022;

Pride of Durant Pep Rally – September 2, 16, 23, 2022;

Durant Potter House Concert – September 17, 2022;

Discover Durant Fall Concert Series #1 – September 22, 2022;

Cub Mobile Race – September 24, 2022;

Discover Durant Fall Concert Series #2 – September 29, 2022.

Events To Be Held in City of Durant in October 2022:

Fall Festival – October 1, 2022;

Magnolia Farmers Market – October 1, 8, 15, 22, 29, 2022;

Maker's Market – October 1, 8, 15, 22, 29, 2022;

Durant High School Homecoming Parade – October 4, 2022;

Discover Durant Fall Concert Series #3 – October 6, 2022;

First Friday – October 7, 2022;

Pride of Durant Pep Rally – October 7, 21, 2022;

Tailgate Alley – SOSU Foundation – October 8, 22, 2022;

Discover Durant Fall Concert Series #4 – October 13, 2022;

Colton's Run – October 15, 2022;

Monsters On Main – October 29, 2022;

Remington Hills Trick or Treat – October 31, 2022.

RECORD REQUESTS -

There were ten (10) record requests received and processed in September 2022.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets, which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

The Historical District has become the new preferred setting for families seeking to purchase cemetery plots. As the cemetery administrator, I appreciate the renewed interest in that area of the cemetery and the ability to offer this option to the community.

If you have left floral arrangements/decorations on a gravesite that are now out of season or deteriorated, please take a few minutes to clear them away. There is a dumpster in front of the maintenance building as you exit the cemetery on Drive 2. The mowing crew is not responsible for removing deteriorated floral arrangements or out of season decorations. Grass/weeds will eventually grow around and through the arrangements/decorations and attract fire ant mounds which will eventually take over the area if given the opportunity.

A dumpster has been placed in front of the cemetery maintenance building as a courtesy for visitors to place old flowers or deteriorated grave decorations. Visitors are respectfully requested not to place these items on the roadside within the cemetery. The city sanitation trucks do not travel up and down the roads within the cemetery. Please stop by the dumpster provided as you exit the cemetery and dispose of these items at that location. Your cooperation in this effort is greatly appreciated and contributes to the overall appearance of the cemetery grounds for the benefit of all families, friends and loved ones who enter its gates.

BIDS -

Bids processed in September 2022:

2022 Street Improvement Project Peppernut Lane – Awarded September 13, 2022;

Abatement Bids (4 Properties) – Awarded September 14, 2022

Abatement Bids (4 Properties) – Awarded September 21, 2022

Abatement Bids (2 Properties) – Awarded September 27, 2022

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of September 2022:

Durant City Council;

Durant City Utility Authority;

Durant Airport Authority;

Durant Community Facilities Authority.

CITY OF DURANT MUNICIPAL COURT

2022	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared		
Jan	265	20	39	202	13	10	118	17	20	147	21	16
Feb	323	33	36	178	10	19	139	18	35	135	20	24
Mar	261	32	44	247	17	29	291	37	59	161	19	33
Apr	279	28	32	174	15	13	212	26	34	179	27	29
May	389	35	35	181	10	18	228	30	26	257	20	39
Jun	367	35	37	245	17	16	302	54	52	275	45	50
Jul	190	19	8	143	13	16	147	13	25	158	18	26
Aug	325	47	53	242	18	16	496	57	73	344	42	64
Sep	407	35	36	211	17	7	145	35	40	220	28	36
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2022	Transfer to County			Uncollectable Fees & Fines			Fine Suspended		
Jan	0	0	0	10	5	4	5	0	1
Feb	0	0	0	4	1	0	7	0	3
Mar	0	0	0	0	0	0	6	2	8
Apr	0	0	0	0	0	0	7	9	3
May	0	0	0	0	0	0	25	3	9
Jun	0	0	0	0	2	1	48	4	5
Jul	0	0	0	0	0	0	47	10	12
Aug	0	0	0	7	2	5	74	13	22
Sep	0	0	0	0	0	2	43	11	7
Oct									
Nov									
Dec									
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

CITY OF DURANT MUNICIPAL COURT

2022	DISMISSED CASES											
	Prosecutor's Motion			Completed Deferred			Dismissed by Complainant			Presented Insurance		
Jan	2	0	0	7	0	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0	0	0	0	0	0
Mar	1	0	0	41	1	3	0	0	0	0	0	0
Apr	2	0	0	10	1	2	0	0	0	0	0	0
May	0	0	0	28	2	2	0	0	0	0	0	0
Jun	0	0	0	9	0	1	0	0	0	0	0	0
Jul	0	0	0	12	0	0	0	0	0	0	0	0
Aug	0	0	0	10	3	0	0	0	0	0	0	0
Sep	0	0	0	11	2	0	0	0	0	0	0	0
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

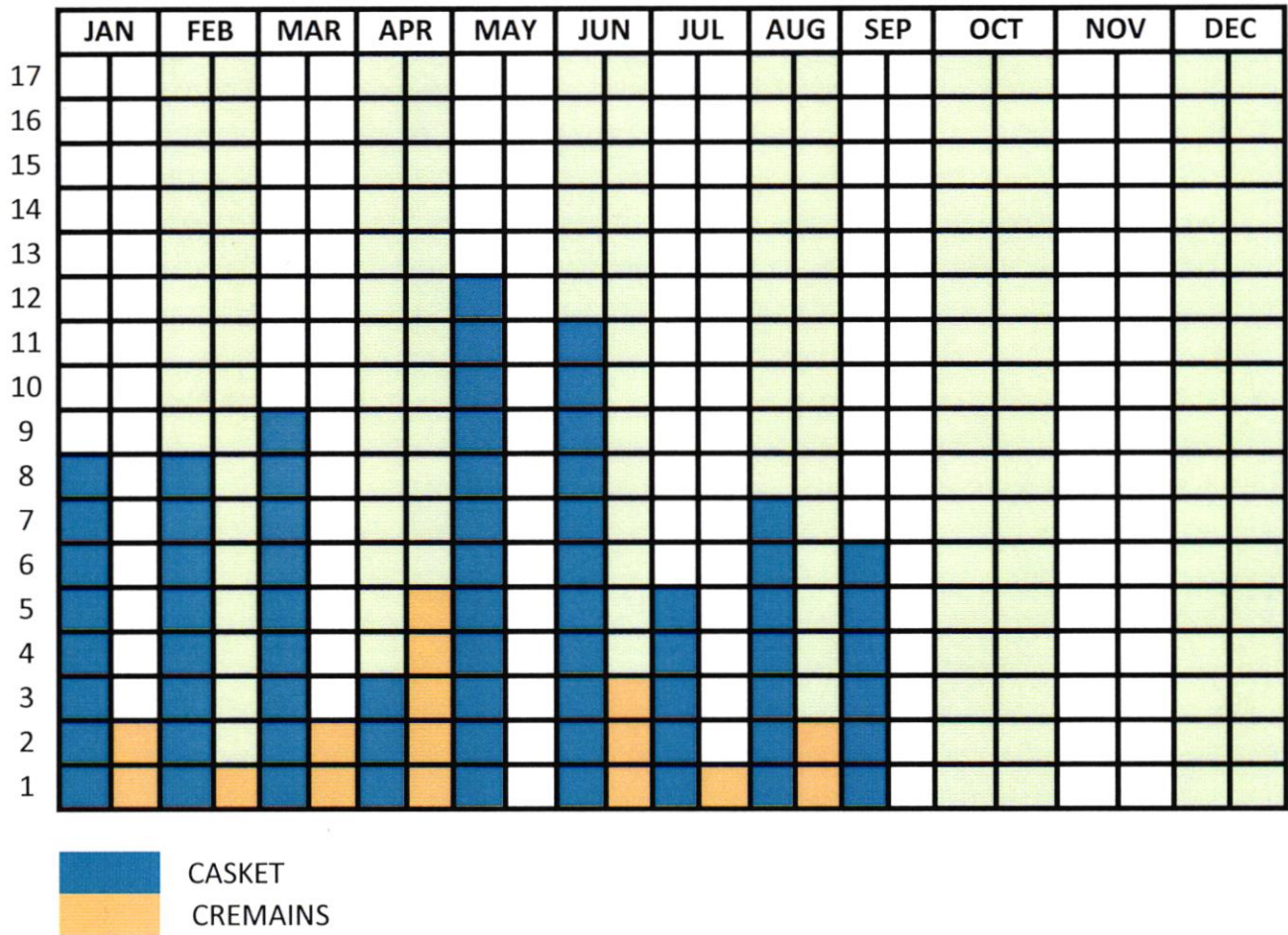
2022	Dismissed by Judge's Order			Dismissed Compliance		
Jan	33	1	5	0	0	0
Feb	26	7	9	0	0	0
Mar	23	4	3	0	0	0
Apr	17	0	3	0	0	0
May	33	2	1	0	0	0
Jun	38	3	4	0	0	0
Jul	17	0	1	0	0	0
Aug	44	1	3	0	0	0
Sep	46	5	8	0	0	0
Oct						
Nov						
Dec						
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

PERDUE LAW FIRM COLLECTION REPORT

2022	Letters	Address Correction	Phone Number Changes	Phone Contacts	New Accounts	New Accounts Total	Amount Collected
Jan	1,274	32	20	645	81	\$12,103.75	\$11,454.15
Feb	23	33	0	224	0	\$0.00	\$2,473.00
Mar	277	25	98	0	283	\$55,677.43	\$25,001.95
April	116	91	90	253	246	\$59,999.60	\$469.20
May	187	345	59	617	244	\$43,326.33	\$12,041.70
June	449	60	60	694	277	\$57,442.60	\$30,154.64
July	765	50	61	734	200	\$38,947.45	\$17,537.78
Aug	608	257	147	1089	470	\$98,183.55	\$28,681.88
Sept	480	522	64	686	254	\$50,845.60	\$1,818.85
Oct							
Nov							
Dec							

2022	Adjustment Total Disposed	Adjustment Amount Disposed	Discharged Case at Court Total	Discharged Case at Court Amount Total	Amount Outstanding
Jan	152	\$18,314.88	8	\$3,352.50	\$1,111,106.01
Feb	0	\$0.00	5	\$1,556.25	\$1,106,785.76
Mar	167	\$14,899.65	0	0	\$1,122,561.59
April	28	\$1,201.75	2	\$522.00	\$1,180,328.24
May	151	\$17,244.10	4	\$1,174.00	\$1,193,194.77
June	297	\$30,210.92	4	\$1,593.50	\$1,188,678.31
July	112	\$9,598.87	15	\$4,701.00	\$1,220,308.01
Aug	139	\$11,937.73	216	\$50,563.09	\$1,277,047.05
Sept	41	\$3,155.25	8	\$3,239.75	\$1,319,520.80
Oct					
Nov					
Dec					

**2022 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY**



2022 CEMETERY SALES
HIGHLAND CEMETERY

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
18												
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

**2022 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY**

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Community Development Monthly Report - September 2022

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of September:

- A Municipal Planning Commission meeting was held in September where four cases were heard and recommended for approval. One of the cases had a request for an industrial zoning classification, but during the meeting, the applicant and Commission agreed to a commercial zoning classification. These cases were heard at the regular City Council meeting in September. For the October Planning Commission meeting, there are four items on the agenda; two are dealing with the rezoning of property and two are dealing with platting of some land. Several cases are in various stages of being prepared for Planning Commission and City Council.
- The Board of Adjustment did not hold a meeting for September. The applicant withdrew his application; therefore, there was no meeting. There is another application that is in the process, but it is not currently scheduled for a meeting date.
- Staff met with citizens and developers to discuss various projects and/or issues they may have. Staff held several pre-development meetings for various projects.
- Staff held several meetings with staff regarding upcoming projects and help with any concerns. Staff remains working with Economic Development on several projects.
- Staff assisted Code Enforcement with some zoning questions and attended a Code Enforcement hearing.
- Staff reviewed applications for the Administrative Assistant position and began setting up interviews.
- Staff attended the South Central Oklahoma Regional Transportation Planning Organization (SCORTPO) meeting. Staff also attended the Keep Durant Beautiful Meeting.
- Staff put together and attended a meeting with OWRB (Oklahoma Water Resources Board) regarding some floodplain mapping that will be starting within the City of Durant.
- Staff attended the Oklahoma Municipal League (OML) Conference, the Oklahoma Floodplain Managers Association (OFMA) Conference and the American Planning Association (APA) Policy and Advocacy Virtual Conference. With this conference, staff was able to speak with staff members from Representative Mullen's office, Senator Lankford and Senator Inhofe's office.
- Staff continues training and working on many different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff remains examining and working through some ordinance or policy issues that we are facing.

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Community Development Monthly Report 2022 - Sept 2022
2. BP Valuation Report

The City of Durant			
Office of Community Development			
Monthly Activity Report, September 2022			
Community Development Department			
1. Permits Issued		3. Licenses Issued	
Accessory	3	Electrical	1
Commercial (New & Remodel)	1	Mechanical	4
Demolition	0	Plumbing	3
Excavation	1	Roofing	0
Electrical	20	Alcohol	1
Flood Plain	3	Farmers Market	0
Mechanical	7	Food Truck	0
Plumbing	6	Garage Sale	54
Residential (New & Remodel)	6	Pawn Shop	0
Roof	3	Total	63
Sign	4		
Swimming Pool	1	4. Letters Mailed	
Total	55	Public Hearings	63
		Other	0
2. Public Hearings		Total	63
Board of Adjustment	0		
Planning Commission	4		
City Council	0		
Administrative Items (PC & Council)	7		
Total	11		

09/03/2022 9:16 AM
PROJECTS: 0
APPLIED DATES: 9/01/2022 THRU 9/30/2022
ISSUED DATES: 9/01/2022 THRU 9/30/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032786	9/01/2022	TRISMART SOLAR LLC	5002 FALCON DRIVE	OWNER	SOLAR PANEL PERMIT	ELEC
032787	9/06/2022	TRISMART SOLAR LLC	5428 ROADRUNNER DR	OWNER	SOLAR PANEL PERMIT	ELEC
032788	9/06/2022	THE SIGN DEPOT	519 UNIVERSITY PL STE# 101	OWNER	(2) WALL SIGN MODIFICATIONS	SIGN
032789	9/06/2022	TRISMART SOLAR LLC	5310 ROADRUNNER DR	OWNER	SOLAR PANEL PERMIT	ELEC
032790	9/06/2022	TRISMART SOLAR LLC	5031 KIMBER LN	OWNER	SOLAR PANEL PERMIT	ELEC
032791	9/08/2022	KEYSER, LOUIS D	1511 REMINGTON E CIR	OWNER	DETACHED GARAGE PERMIT	ACC
032792	9/08/2022	CARDOZA, ANGELA	1120 HILL ST	OWNER	RESIDENTIAL REMODEL PERMIT	RES BLDG
032793	9/08/2022	TRISMART SOLAR LLC	3417 ROCK BLUFF DR	OWNER	SOLAR PANEL PERMIT	ELEC
032794	9/08/2022	MARLOW CONSTRUCTION	2089 W MISSISSIPPI ST	OWNER	NEW HOME PERMIT	RES BLDG
032795	9/12/2022	MASHORE POOLS	220 CORNELL DR	OWNER	SWIMMING POOL PERMIT	SWIMMING
032796	9/12/2022	SPECIALTY FITTERS INC	515 CARDINAL PKWY	OWNER	40' CONNEX BOX TO HOUSE PIP	ACC
032797	9/14/2022	BLACKBURN PLUMBING LLC	101 WALDRON	OWNER	EXCAVATION PERMIT (FIRE LIN	EXCAV
032798	9/14/2022	PREMIER FENCE & STAIN	5302 BRIARCREEK DR	OWNER	FENCE PERMIT	ACC
032799	9/15/2022	TRISMART SOLAR LLC	3432 ROCK BLUFF DR	OWNER	SOLAR PANEL PERMIT	ELEC
032800	9/15/2022	CRAWFORD ELECTRIC PROPERTIE	207 REID ST	OWNER	NEW POWER POLE METER	ELEC
032801	9/15/2022	NTS SIGNS	308 UNIVERSITY PLACE 102	OWNER	(3) SIGN MODIFICATIONS	SIGN
032802	9/19/2022	TRISMART SOLAR LLC	211 MEADOWLARK LN	OWNER	SOLAR PANEL PERMIT	ELEC
032803	9/19/2022	TRISMART SOLAR LLC	411 S 13TH AVE	OWNER	SOLAR PANEL PERMIT	ELEC
032804	9/19/2022	TRISMART SOLAR LLC	3417 LAZY LN	OWNER	SOLAR PANEL PERMIT	ELEC
032805	9/20/2022	DH MODERN CONSTRUCTION LLP	1118 W EVERGREEN ST	OWNER	RESIDENTIAL REMODEL PERMIT	RES BLDG
032806	9/20/2022	MARLOW CONSTRUCTION	2904 CEMETERY RD	OWNER	NEW HOME PERMIT	RES BLDG
032807	9/20/2022	REYNOLDS CONSTRUCTION	1205 FOUR SEASONS DR	OWNER	NEW HOME PERMIT	RES BLDG
032808	9/21/2022	ALL SEASONS CONTRACTING	301 W MAIN ST	OWNER	COMMERCIAL ROOF PERMIT	ROOF
032809	9/21/2022	THE SIGN DEPOT	306 W MAIN ST	OWNER	NEW WALL SIGN PERMIT	SIGN

09/03/2022 9:16 AM
PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 9/01/2022 THRU 9/30/2022
ISSUED DATES: 9/01/2022 THRU 9/30/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 2

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032810	9/26/2022	AMERICAN ELECTRIC	1304 DALLAS ST	OWNER	METER UPGRADE	ELEC
032811	9/27/2022	BT XTERIORS LLC	1714 W LOCUST ST	OWNER	ROOF PERMIT	ROOF
032812	9/27/2022	MCCULLOUGH COUNTRY HOMES	1224 N 6TH AVE	OWNER	REMODEL PERMIT	RES BLDG
032813	9/27/2022	GET ROOFED	1417 W MULBERRY ST	OWNER	ROOF PERMIT	ROOF
032814	9/27/2022	TEXOMA MAINTENANCE	402 W EVERGREEN ST	OWNER	HVAC CHANGE OUT	MECH
032815	9/28/2022	GRACE, SARAH	311 N 6TH AVE	OWNER	SIGN PERMIT	SIGN
032816	9/28/2022	GREEN LIGHT SOLAR	3409 HERITAGE DR	OWNER	SOLAR PANEL PERMIT	ELEC
032817	9/29/2022	PLYLER CONSTRUCTION CO	1915 HWY 70 W	OWNER	REMODEL PERMIT (PH 4 ADDITI	COMM BLDG
032818	9/30/2022	TRISMART SOLAR LLC	3102 BLADES CIR	OWNER	SOLAR PANEL PERMIT	ELEC
*** TOTALS ***				NUMBER OF PROJECTS:	33	
				VALUATION:	2,068,053.17	FEES: 11,956.90

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	3	133,995.00	387.00
BLDG - NEW BUILDING PERMIT	7	1,529,840.00	4,819.55
ELEC - NEW ELECTRIC PERMIT	20	325,946.70	2,192.45
EXCAV - EXCAVATION PERMIT	1	0.00	304.00
FPM - FLOOD PLAIN MANAGEMENT	3	0.00	312.00
MECH - NEW MECHANICAL PERMIT	7	0.00	1,290.45
PLUMB - NEW PLUMBING PERMIT	6	0.00	1,386.45
ROOF - ROOF PERMIT	3	52,500.00	312.00
SIGN - SIGN PERMIT	4	25,771.47	799.00
SWIMMING - SWIMMING POOL PERMIT	1	0.00	154.00
*** TOTALS ***	55	2,068,053.17	11,956.90

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEE\$
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	3	4	133,995.00	441.00
CA - COMMERCIAL ALTERATION	2	5	650,000.00	3,105.00
EXCAV - EXCAVATION PERMIT	1	1	0.00	304.00
ROOF - ROOFING	3	3	52,500.00	312.00
SFR - SINGLE FAMILY RESIDENTIAL	4	16	851,569.80	4,464.90
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	15	21	354,216.90	2,377.00
SIGN - SIGN PERMIT	4	4	25,771.47	799.00
SWIMMING - SWIMMING POOL	1	1	0.00	154.00
*** TOTALS ***	33	55	2,068,053.17	11,956.90

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 09/01/2022 THROUGH 09/30/2022
ISSUED RANGE FROM: 09/01/2022 THROUGH 09/30/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Lisa Taylor, Interim City Manager
Re: Economic Development Monthly Report - September 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Economic Development Report

Memorandum

Date: October 5, 2022
To: Mayor and Council Members
From: Lisa Taylor, Economic Development Director
RE: Monthly Report

Property Updates:

- SW Pickling – Staff met with DEQ and a representative of the business who formerly operated on the property. The plan moving forward is for the business owner to hire contractors to remove all debris, junk, storage tanks and chemicals from the property within 90 days. If the property owner fails to cooperate, DEQ may require them to do so on a much shorter timeline.
- West Industrial Park – Mead & Hunt has completed about a third of the mitigation planning.
- 21-acre property on Country Club – Project Defense is interested in the property and may submit a proposal to purchase the property in the coming weeks. They are a small metal fabrication company with DOD contracts.

Project Updates:

- SG Blocks – The former Wastequip Building on Waldron Road is almost complete. PUD plans for the housing portion of the South McLean development have been approved and construction should start in Q4 of 2022. Industrial Site Plans are being finalized and should be submitted soon.

Other:

- Small Business Tech Grants – Approved grants have been distributed and all corresponding documentation has been received from every grantee.
- Small Business Grants – Two applications were received by the deadline and are on the October agenda. One additional application was received but is incomplete. We are working with the applicant to gather the remaining information. Grant applications are currently being distributed by our Business Development partners.



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Report - September 2022

Monthly EM Report - September 2022

Council Information / Action Requested

Information Only - No Action Needed

City Staff Information / Action Follow-up, if Council authorizes this action:

Information Only - No Action Needed

ATTACHMENTS:

1. Monthly EM Report September 2022-Council



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: October 3, 2022

SUBJECT: Monthly Report for September 2022

We performed the Monthly Outdoor Warning Siren test on September 15th. One siren out of the 19 sirens in the City, located at the Fairgrounds, did not work properly. The new radio was received, but American Signal sent the wrong cable. They are in the process of building a new cable for us.

September 1- Worked on monthly reports. EM staff assisted the Bryan County Emergency Manager with a walk-through of Rolloffs manufacturing plant to advise them on tornado safety precautions to incorporate into their plant expansion. Met with contractors to look at roof leaks at the EOC.

September 2- Richard Ezell, the Durant EM Deputy Director and Regional Vice President elect of the Southeast Region of the Oklahoma Emergency Management Association, met with the outgoing Vice President, Daniel Nixon of Marshall County Emergency Management. Ran generators and small engines.

September 5- Labor Day holiday, Kenneth on call.

September 6- Worked on City owned facilities security project. Performed vehicle maintenance. Added employees to RAVE panic button system. Met with roofing contractor for quote.

September 7- Worked on 2 sirens. Participated in video meeting with Barron Radar to discuss progress on the project. Conducted meeting on City owned facilities security with focus on the Public Works department.

September 8- Worked on generator project. Worked on FCC licensing for radar.

September 10- Saturday – Participated in storm spotter exercise in coordination with Bryan County Emergency Management’s storm spotters. This exercise was held to enable the City and County storm spotters to coordinate better when spotting on the same weather event.

September 12- Responded to Rick Smith, Chief Warning Coordination Meteorologist at Norman NWS office regarding questions about the radar. He needed up to date information for a presentation to a meeting of broadcast meteorologists.

September 13- Worked on agenda for upcoming City facilities security meeting. Attended monthly City Council meeting. Met with Oklahoma Emergency Management SE Area Public Assistance manager.

September 14- Worked on Barron radar phone app purchase. Worked on integration of utility data into the CivicReady mass notification system.

September 15- Worked on handheld radio caches. Performed monthly outdoor warning siren test, which was delayed twice due to cloudy weather.

September 16- Ran generators and small engines. Met with insurance adjuster regarding EOC roof leaks.

September 19- Worked on siren. Equipment maintenance.

September 20- Participated in Southwest region communication drill. Performed monthly IPAWS test. Spoke at Rotary Club luncheon. Presented a program on digital radio to the Durant Amateur Radio Association meeting. This meeting was held at the airport at 7:30 pm.

September 21- Participated in the Bryan County Local Emergency Planning Committee meeting. Programmed digital radio for EM. Conducted City facilities security meeting. The focus of this meeting was the Donald W. Reynolds Library.

September 22- Attended staff meeting for City department heads at City Hall.

September 23- Cleaned EOC. Mowed grass at EOC and warehouse. Programmed radios.

September 25- Sunday – Worked on message board located near Wal-Mart.

September 26- Programmed radio. Worked on message boards. Created new group in CivicReady for Durant Fire Department. Trained Fire Department administrative assistant on use of CivicReady.

September 27- Worked on message boards.

September 28- Replaced batteries on message board.

September 29- Worked on message board with communication problems. Sent computer in for repairs. These four message boards were purchased in April of 2014. They have been a valuable asset to the City. They are now over 8 years old and beginning to have many issues. We have included new message boards in our 5 year capital budget proposal. If we are able to purchase new message boards in the future, we can use these old message boards for non-critical applications around the City. Performed maintenance on EOC building.

September 30- Replaced batteries in another message board. Ran generators and small engines. Vehicle maintenance.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Finance Monthly Report- August 2022 & Sales Tax Report- September 2022

August 2022
General Fund (001)
Capital Improvements Fund (015)
DCUA Fund (405)
AND
September 2022 Sales Tax Breakdown
1% Sales Tax 10-Year Sheet and Average Chart

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. August 2022 General Fund (001) Revenue & Expense Report
2. August 22 CI REV and Expenses.df
3. August 22 DCUA Revenue & Expense Report
4. September 2022 Sales Tax Breakdown
5. September 2022 1% Sales Tax 10-Y Sheet
6. 2022-2023 Sales Tax Average Chart

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
AUGUST 2022 - 16.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY22/23 Budget	% of Budget Y-T-D
Sales Tax (2%)	873,177	1,732,908	8,355,636	20.74%
Use Tax	196,375	406,273	1,771,200	22.94%
Alcoholic Beverage Tax	19,259	38,046	210,000	18.12%
Tobacco Excise Tax	10,188	23,889	180,000	13.27%
Telephone Franchise Tax	1	163	16,000	1.02%
Electric Service Franchise Tax	168,670	299,669	950,000	31.54%
Natural Gas Franchise Tax	-	4,763	120,000	3.97%
Cable TV Service Franchise Tax	3,778	3,778	110,000	3.43%
Vehicle Tax	2,721	15,098	150,000	10.07%
Gasoline Excise Tax	2,887	19,053	55,000	34.64%
Licenses - All Types	1,800	5,825	21,000	27.74%
Permits - All Types	44,556	76,860	271,630	28.30%
Swimming Pool Revenues	5,570	31,642	101,500	31.17%
Library Café Revenues	447	743	2,500	29.73%
Charges For Services	1,165	5,741	85,500	6.71%
Police Bonds & Fines	45,393	79,377	477,000	16.64%
Interest Earnings	2,817	5,374	18,000	29.85%
Proceeds From Sale of Assets	-	-	-	-
Grant Revenues	-	11,200	90,928	12.32%
Miscellaneous Revenues	12,956	24,186	84,000	28.79%
Sub-Total Revenues	1,391,757	2,784,587	13,069,894	21.31%
Transfer from Emp Insurance	-	-	-	%
Transfer from Utility Authority	333,333	333,333	4,000,000	8.33%
Transfer from CDBG Fund (Reimb)	-	-	-	-
Transfer from Capital Improvement	-	-	-	-
Transfer From DCFA Reimbur	-	-	-	-
	333,333	666,667	4,000,000	16.67%
USE OF FUND BALANCE			1,795,000	
Total Revenues & Other Financing Sources	1,725,091	3,451,253	18,864,894	18.29%
Department:	This Period	Year-To-Date	Current FY22/23 Budget	% of Budget Y-T-D
City Administration	115,105	184,161	756,986	24.33%
City Clerk	8,854	17,307	61,221	28.27%
City Treasurer	28,148	57,248	372,485	15.37%
Legal Services - Attorney	-	-	231,571	0.00%
Law Enforcement - Police Dept	371,125	736,845	5,484,117	13.44%
Neighborhood Services	37,972	69,232	504,889	13.71%
Fire Dept	278,438	553,181	3,680,990	15.03%
Parks, Rec & General Services	78,314	152,186	1,166,115	13.05%
Swimming Pool	18,885	50,604	230,031	22.00%
Municipal Court	6,399	44,423	222,241	19.99%
Community Development	26,492	44,353	375,792	11.80%
Public Library	63,588	117,863	762,511	15.46%
Street Department	101,421	171,109	1,586,446	10.79%
Economic Development	62,396	74,151	219,366	33.80%
Civil Emergency Management	25,950	55,953	408,795	13.69%
General Government	25,185	79,145	781,594	10.13%
City Garage	16,522	37,957	355,086	10.69%
Senior Citizens Center	9,469	17,418	158,501	10.99%
Sub-Total Operating Expenditures	1,274,264	2,463,135	17,358,737	14.19%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	-	-
Transfer to Insurance Cash Fund	-	156,157	156,157	100.00%
Transfer to Risk MGMNT Fund	-	-	-	-
Transfer to Airport Authority	-	-	58,000	0.00%
Transfer to 911 Tax Fund	43,500	87,000	522,000	16.67%
Transfer to DMSC Fund	-	-	-	-
Transfer to Capital Impr. Fund	50,000	100,000	600,000	16.67%
Transfer to Drug Enforcement Fund	-	-	75,000	-
Transfer to Cemetery Operations Fund	7,917	15,833	95,000	16.67%
Transfer to DCUA Fund	-	-	-	-
Sub-Total Transfers Out	101,417	358,990	1,506,157	23.83%
Total Expenditures & Other Financing Sources	1,375,680	2,822,126	18,864,894	14.96%
Net Gain / (Loss) - Excluding Balance Forward	349,410	629,128	(0)	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report AUGUST 31, 2022

Revenue Type:	This Period	Year-To-Date	Current FY22/23 Budget
Interest Earnings	2,183	4,260	1,514
Miscellaneous	476	29,326	-
CCPF Donation	-	-	-
FAA Grant	121,130	121,130	-
ODOT Streetscape V Grant	-	-	-
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	-
2021 ARPA Grant	-	-	-
OWBR Loan Proceeds	-	-	-
Grant-2019 BOR-WEEG	177,252	177,252	-
Grant-2018 BOR-SWEP	-	-	-
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	213,002	-
County Fire Tax Fund	-	-	-
Sub-Total Revenues	301,041	544,970	1,514
TRSF From General Fund	50,000	100,000	600,000
TRSF From 1% S.T. Rev. Fun	233,291	459,860	1,738,245
TRSF From Airport Authority	8,500	17,000	102,000
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	29,583	59,167	355,000
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	-
Transfer from 2020 CWSRF 210-053	-	-	-
Equipment Financing	133,805	133,805	1,659,000
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	455,180	769,832	4,454,245
Balance Forward from FY20 (Unaudited)			694,000
Total Revenue & Other Financing Sources	756,221	1,314,802	5,149,759

Expenditure Type:	This Period	Year-To-Date	Current FY22/23 Budget
Law Enforcement - Police Dept	-	19,395	240,000
Neighborhood Services	58,363	58,363	59,500
Communication Ctr.	-	-	20,000
Fire Dept	-	-	661,577
Parks, Rec, & Gen Services	-	-	87,000
Community Development	-	-	-
Street	460,248	460,248	1,300,000
Economic Development	-	-	-
Civil Emergency Management	2,197	2,197	124,000
General Government	86,465	179,770	722,821
Information Technology	-	-	30,000
City Garage	-	-	50,000
Senior Citizens Center	-	-	-
Public Works Administration	-	-	18,192
Water / Sewer Line Maintenance	62,398	62,398	86,087
Water Treatment Plant	205,815	205,815	165,000
Wastewater Treatment Plant	-	-	33,582
Collection-Solid Waste	-	-	750,000
Disposal- Solid Waste	-	-	700,000
Eaker Field Airport	27,649	120,053	102,000
Sub-Total Expenditures	903,133	1,108,237	5,149,759
Sub-total of Transfer Expenses	-	-	-
Total Expenses	903,133	1,108,237	5,149,759
2020 U.S.T.R.N. Exp.	2,901	188,656	-
2020 CWSRF Exp.	-	-	-
Total Fund Expenditures	906,034	1,296,893	5,149,759
Net Gain / (Loss) - Excluding Balance Forward	(149,814)	17,909	-

**** Prior Year CI will Rollover at October 2022**

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
AUGUST 2022 - 16.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 22/23 Budget
Licenses and Permits	410	1,158	21,100
Laboratory Test Performed	1,300	2,663	22,000
Water Service - City-Wide	426,342	765,895	3,300,000
Water Sales - RW Dist. #2	3,034	6,067	37,000
Water Sales - RW Dist. #5	121,904	228,715	1,250,000
Sewer Service Fees	261,177	503,424	2,510,000
Sewer Excessive Strength Fees	7,412	17,084	250,000
Sanitation Service Fees	296,138	587,386	3,350,000
Sanitation - Roll off Bins Revenue	66,292	123,352	1,001,000
Sanitation - Compactor Revenue	34,953	69,361	350,000
Landfill Gate Fees (excluding Xfer ST.)	549	39,985	955,000
Transfer Station Fees Revenue	19,418	51,985	450,000
Interest Earnings	2,053	4,088	14,002
Agri. Lease Revenue	-	-	3,500
Late Payment Penalties	8,521	15,958	110,000
Non Payment Fee	12,426	31,961	130,000
Bad Debt Collect Fees Revenue	302	966	20,000
Water Tower Lease	9,079	18,623	106,000
DCUA Service Initiation Fee	2,750	5,275	28,000
Tap Fees: Water & Sewer	20,161	25,697	120,000
Recyclable Products SW Dis.	-	501	18,000
Interest Earnings in 2007 USSTRN Proj. Acct.	81	104	200
Miscellaneous Revenues	299	4,177	1,000
2020 Airport Tank Principal Pymt	23,135	46,270	21,357
2020 Airport Tank Interest Pymt	784	1,568	722
2020 LED Proj. Principal FM GF	56,055	112,109	51,747
2020 LED Proj. Interest FM GF	221	442	200
Trans from emp insurance 005	-	-	-
Trans from General Fund	-	-	-
Sub-Total Operating Revenues	1,374,792	2,664,812	14,120,828

USE OF FUND BALANCE

355,000

Total Revenues & Other Financing Sources	1,374,792	2,664,812	14,475,828
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Expense Type:	This Period	Year-To-Date	Current FY 22/23 Budget
Public Works Administration	78,982	130,578	413,105
Utility Billing	32,877	70,298	616,082
Water/Sewer Line Maintenance	59,583	151,018	1,181,149
Water Treatment Plant	134,269	298,655	1,339,102
Wastewater Treatment Plant	102,450	180,161	1,194,994
Solid Waste - Collections	91,857	176,997	1,324,806
Utility General Administration	112,015	121,495	1,487,001
Lake Durant	2,310	5,261	56,950
Solid Waste - Disposals	150,032	265,980	2,116,897
Sub-Total Operating Expenses	764,375	1,400,443	9,730,085

Transfer to Insurance Cash Fund	221,103	442,206	221,103
Transfer to I.T. service Fund 010	-	-	-
Transfer to General Fund	333,333	666,667	4,000,000
Transfer to Risk MGT. Fund	-	-	-
Transfer to Capital Improvement Fund	29,583	59,167	355,100
Transfer 2007 USSTRN To CI Fund 015	-	-	-
Transfer to Airport Authority	12,957	25,914	155,481
Transfer to DCUA Sinking Fund	1,172	2,343	14,059
Sub-Total Transfer Expenses	598,148	1,196,296	4,745,743

Reserve - Contingency

Reserve for Payroll

DCUA Fund Expense & Transfer Totals:	598,148	1,196,296	4,745,743
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Total Fund Expenses & Transfers	1,362,523	2,596,739	14,475,828
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Net Gain / (Loss) - Excluding Balance Forward	12,270	68,073	(0)
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City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$101,700.25
1/4% Multi-Sports Facilities (eff	\$101,700.25
1/4% SOSU Improvements (effe	\$101,700.25
1% Capital Improvements (effect	\$406,801.01
2% General Operations	\$813,602.01
5/8% DISD Improvements (effec	\$254,250.63
Total Sales Tax Rev. Sept. 2022	\$1,779,754.40

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

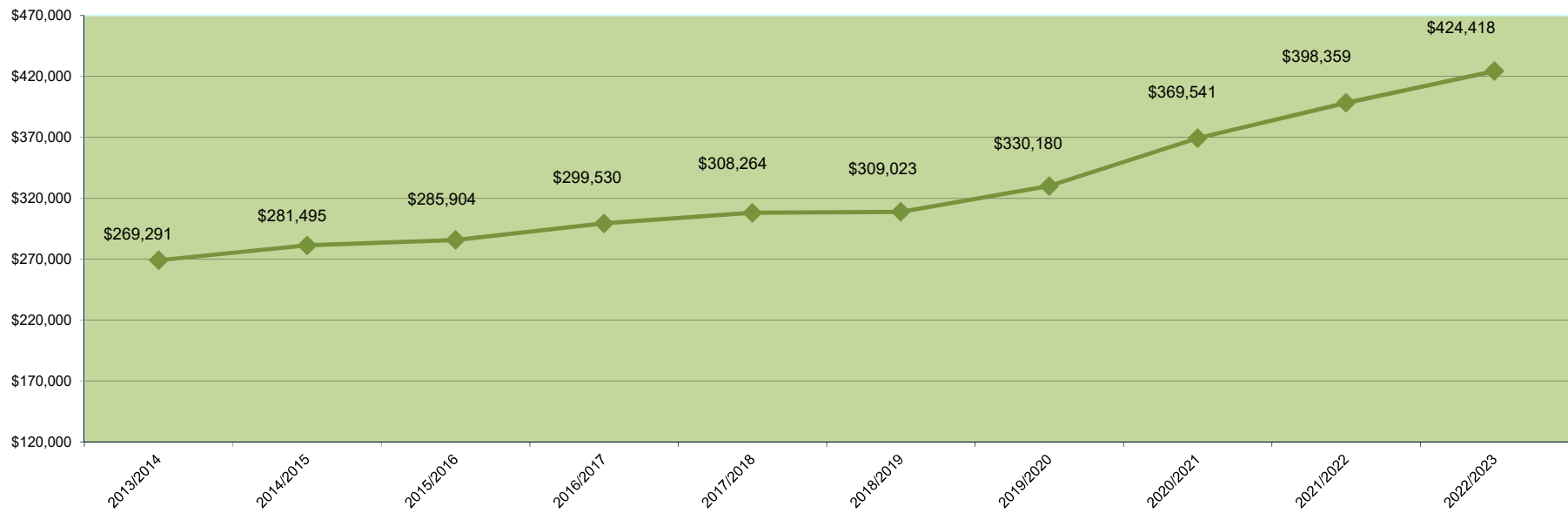
	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	% Change	Single Month Period
July	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	4.47%	June / July
August	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	7.66%	July / Aug.
September	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	2.57%	Aug. / Sept.
October	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840			Sept. / Oct.
November	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784			Oct. / Nov.
December	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101			Nov. / Dec.
January	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365			Dec. / Jan.
February	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326			Jan. / Feb.
March	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947			Feb. / March
April	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097			March / Aprl.
May	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741			Aprl. / May
June	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495			May / June
Total	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$1,273,255		8,868,979.72
FY Monthly Average	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$424,418		
% change from prior yr.	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	6.95%		
\$ change from prior yr.	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	314,680		

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (effective 12/1/21)	\$101,700.25
1/4% Multi-Sports Facilities (effective 12/1/21)	\$101,700.25
1/4% SOSU Improvements (effective 12/1/21)	\$101,700.25
1% Capital Improvements (effective 12/1/21)	\$406,801.01
2% General Operations (effective 12/1/21)	\$813,602.01
5/8% DISD Improvements (effective 12/1/21)	\$254,250.63
Total Sales Tax Rev. Sept. 2022 @ 1%	\$1,779,754.40
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)	

Use Tax	
\$40,815.78	\$295,066.41

1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,525,272	\$4,839,951	6.95%

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**





The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Fire Department Monthly Report - September 2022

Informational Item only

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

N/A

ATTACHMENTS:

1. Durant Fire Department Run Report - Sept. 2022
2. Durant Fire Department Monthly Report September 2022

Durant Fire Department

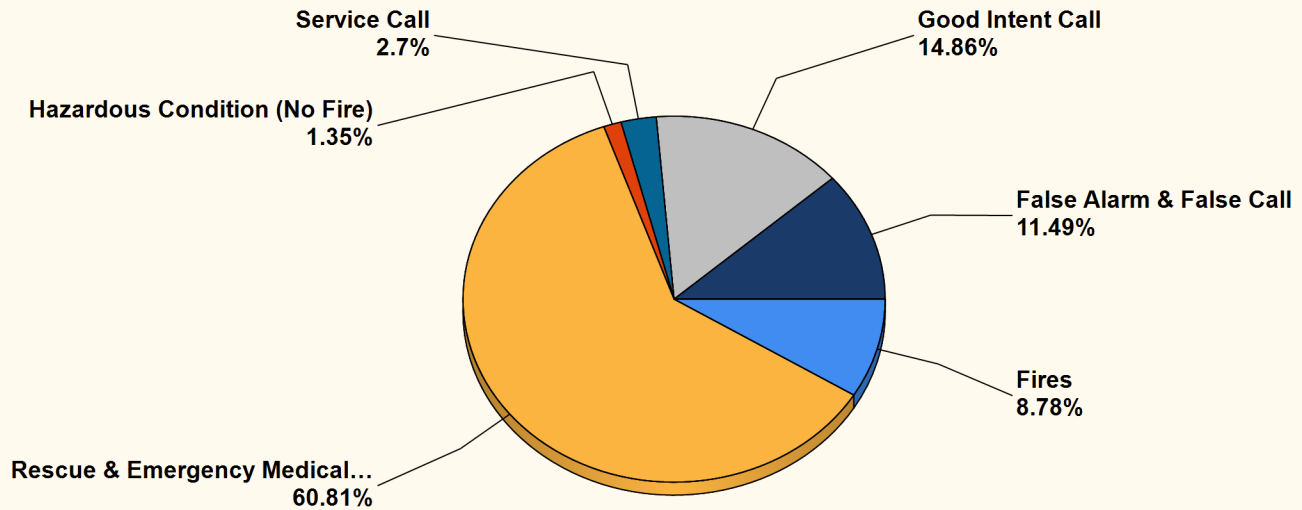
Durant, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2022 | End Date: 09/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	8.78%
Rescue & Emergency Medical Service	90	60.81%
Hazardous Condition (No Fire)	2	1.35%
Service Call	4	2.7%
Good Intent Call	22	14.86%
False Alarm & False Call	17	11.49%
TOTAL	148	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	2.7%
118 - Trash or rubbish fire, contained	1	0.68%
131 - Passenger vehicle fire	2	1.35%
132 - Road freight or transport vehicle fire	1	0.68%
140 - Natural vegetation fire, other	1	0.68%
142 - Brush or brush-and-grass mixture fire	1	0.68%
143 - Grass fire	2	1.35%
150 - Outside rubbish fire, other	1	0.68%
311 - Medical assist, assist EMS crew	60	40.54%
321 - EMS call, excluding vehicle accident with injury	16	10.81%
322 - Motor vehicle accident with injuries	6	4.05%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.68%
324 - Motor vehicle accident with no injuries.	7	4.73%
412 - Gas leak (natural gas or LPG)	1	0.68%
445 - Arcing, shorted electrical equipment	1	0.68%
500 - Service Call, other	1	0.68%
561 - Unauthorized burning	3	2.03%
600 - Good intent call, other	2	1.35%
611 - Dispatched & cancelled en route	12	8.11%
622 - No incident found on arrival at dispatch address	2	1.35%
631 - Authorized controlled burning	3	2.03%
651 - Smoke scare, odor of smoke	3	2.03%
700 - False alarm or false call, other	4	2.7%
711 - Municipal alarm system, malicious false alarm	3	2.03%
730 - System malfunction, other	2	1.35%
733 - Smoke detector activation due to malfunction	1	0.68%
735 - Alarm system sounded due to malfunction	1	0.68%
743 - Smoke detector activation, no fire - unintentional	1	0.68%
744 - Detector activation, no fire - unintentional	1	0.68%
745 - Alarm system activation, no fire - unintentional	4	2.7%
TOTAL INCIDENTS:	148	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





Durant Fire Department

Monthly Report

September 2022

Type of Response	Month				Year to Date							
	September				2021				2022			
	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls
Fires & Fire Related Calls	12	0	1	13	179	24	17	220	165	27	7	199
Rescue (MVC's) & Medical Calls	84	6	0	90	1513	54	0	1567	1045	22	1	1068
Hazardous Condition (No Fire)	2	0	0	2	79	11	5	95	43	3	0	46
Service Calls	4	0	0	4	67	6	0	73	52	4	1	57
Good Intent Calls	19	3	0	22	196	17	0	213	176	6	0	182
False Alarm & False Calls	17	0	0	17	94	1	0	95	72	3	0	75
Special Incident Type	0	0	0	0	0	0	0	0	14	0	0	14
Total Responses				148	2128	113	22	2263	1567	65	9	1641

Type of Service Performed	Month	Year to Date	
	Sep	2022	2021
Permits			139
Inspections			406
Plans Review			162
Smoke Alarm Installed			9
Public Education			9
Fire Investigations			15
Pre-Fire Plans			8
Total Services	0	0	748

Comments:

Training Sept 2022

Week 1: All 3 shifts led firefighter games at each DISD elementary school

Week 2: Hazardous Materials Decon tent set up and take down

Week 3: A Shift led the touch a truck at Victory Life Academy and discussed fire safety

B Shift did crew based rope rescue training

C Shift participated in an EMS exercise at Choctaw Event Center setting up tent and running decontamination ops

Week 4: All shifts toured the renovation of Choctaw high rise. A shift participated in Career Day on SE Campus

Brandon Brooks offered and accepted the Fire Marshal position left vacant by the retirement of long time Fire Marshal Wade Boyd.

John Vietta retired with 25 years of service to the Durant Fire Department.



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Report - September 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grants Dept Report Sept 2022

GRANTS DEPARTMENT

September 30, 2022

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2015	OK Dept of Transportation	Streetscape V	DT sidewalks - 4th & Evergreen	Completing ODOT info		399,968	
2016	Federal Highway / ODOT	Transp. Alternative-TAP	Rails to Trails	ODOT Proposing a Phase 1		396,630	
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018 - Merged with Rails To Trails project		240,000	
2018	FEMA-Homeland Security -AFG	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial purchased Fall 2019- waiting on FEMA closeout	952,380		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Operational. Determine additional items w/ fund bal		1,500,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System	Proj Complete. BOR Final Reimb rcvd; Addtl meters ordered with OWRB (\$\$\$)	1,500,000		
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Const Complete; job tracking		939,366	
2020	ODOC / CDBG	Small Cities	SCADA / WTP Improvements	Awarded 9-2020; Proj. begun - delayed due to backordered generators & parts		152,222	
2020	ODOC / CDBG	CARES Act Funding	Residential Utility Assistance	Change of Scope items (Generators, Library Drive-Thru, Shuttle Bus, Plyler Park sidewalks, water dispensers)		638,300	
2020	State of OK - CARES Forward	CARES Act Funding	COVID Related Expenditures & Public Safety Personnel Costs	Complete Fall 2020	1,439,319		
2021	FEMA-Homeland Security- AFG	Assistance to Firefighters	SCBAs (17 units) & RIT Pak	App Submitted to FEMA 1.21.22			163,750
2020	FAA 2020-014	CARES Act Funding	Install Windcone @ airport	FAA Closeout Approved	23,020		
2020	FAA 2020-015	CARES Act Funding	Personnel and Fuel expenditures	FAA Closeout Approved	69,000		
2020	OMAG	Public Safety Grant Prog	Confined Space Safety Equip	Received Reimb. Complete	3,000		
2020	OK Emergency Mgmt 9-1-1	CAD Project	CAD System- Durant Comm Ctr	Closeout complete	195,433		
2020	OK Emergency Mgmt 9-1-1	GIS System Project	GIS Addressing	Closeout complete	79,000		
2021	US Dept of Justice	Bulletproof Vests	15 vests	(5) vests rcvd July 2022		6,000	
2021	OK State Emgcy Mgmt	Weather Radar	Weather Radar (award 6.30.21)	FCC License; Generator/Prop Tank. Radar install - Dec		1,600,000	
2021	FAA 2021-016	CARES Act Funding	CRRSA - Personnel costs	Closeout Submitted to FAA		23,000	
2021	FAA 2021-017	Aviation Improvements	Airport Layout Plan (award 8.26)	KSA - Project development		194,220	
2021	FAA 2021-018	American Rescue Plan	Personnel expenditures	Closeout Submitted to FAA		59,000	
2021	Texoma Health	Ron Cross Sr Center	Nutrition - meal services	Procurement proceeding		40,000	
2021	US Dept of Justice	Rural Law Enforcement	License Plate Readers & Trailer	Award notification pending			149,920
2021	US Treasury	American Rescue Plan	WW Infrastructure	1st 50% rcvd 12.20.21		3,261,338	
2021	FEMA Hazard Mitigation	BRIC Building Resilience	Broadband Infrastructure	Denied funding Aug 4, 2022			
2023	Dept of Environmental Quality	Equipment Program	Brush Chipper for Landfill	Chipper machine ordered		25,000	
2022	OK ARPA	State Additional ARPA	Water Distribution Lines	Prop Submitted - OML 2.18.22			16,521,720
2022	OK ARPA	State Additional ARPA	Durant Lake: expand water storage	Prop Submitted - OML 2.18.22			15,175,000
2022	OMAG	Sanitary Sewer Equip Prog	Sanitary Sewer Equipment	Equip & Reimb received	9,930		
2022	OMAG	Public Safety Grant Prog	Work Zone Safety Equipment	Pending award			1,850
2022	FAA 019-2022	Airport Improvements	Pavement Analysis	Award: June 17, 2022; ongoing		130,923	
2022	OK Tourism & Recreation	Park Improvements	B.Miller, Carl Albert, Dixon, Plyler	Submitted 9.30.22			219,630
TOTALS					4,271,082	9,475,044	32,010,390



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Human Resources Report- September 2022

Staffing info for September 2022:

22 Terminations (9 Full-time, 1 Part-time, 12 Temporary)
5 New Hires (3 Full-time, 2 Temporary)
226 Total Employees as of September 30, 2022.
(214 Full-time, 5 Part-time, 7 Temporary)

September Completed Projects

- Held open enrollment for Health and Dental, Vision, American Fidelity, and Aflac. Representatives for each came on location, provided information regarding employee benefit options, and/or aided employees in completing their open enrollment.
- Held an employee health fair during open enrollment. TMC provided free onsite glucose, cholesterol, and blood sugar screenings. As well as information for selecting a primary care physicians if it was needed.
- Created a digital exit interview questionnaire that is emailed after separation. We're already seeing an improved response rate and we're obtaining analytics that can be measured and tracked.
- Implemented an online onboarding platform. This is not completed, but new-hires now have the ability to complete their new hire paperwork online. The goal is to eventually have a digital onboarding process that includes required new hire training/safety videos and information relevant to the employee's specific position.
- Conducted 3rd Quarter Drug Screens

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Lisa Taylor, Interim City Manager
Re: Interim City Manager Report - September 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. ICM Report 09 2022

Memorandum

Date: October 5, 2022
To: Mayor and Council Members
From: Lisa Taylor, Economic Development Director
RE: Monthly Report

Project Updates:

- University Blvd – The bond company was contacted, and all requested documentation has been provided by our team. The Street Department met with Wall Engineering to develop a short term plan to reopen access to businesses. University was cleared from Radio to University Place, and National Safety has begun to set barriers to allow two-way traffic while we await a solution for completion of the construction project. A temporary gravel driveway has been constructed so that customers can reach A-1 Storage. Our next meeting with the bond company has been set for the week of October 9th.
- West Main Street – A communication plan has been implemented for speed reduction on West Main Street. New posted speed limits will be enforced starting on October 14, 2022.
- 49th Street Rail Crossing – The contract has been signed and submitted to project representatives. The project is expected to start some time around nine months from now. The expectation is that the University Construction will be complete long before replacement of the rail crossing starts.

Other Activities:

- Negotiated Durant Main Street Contract
- Attended Oklahoma Municipal League Training
- Met with Durant ISD representatives to discuss school traffic

This month I participated in several public meetings, and handled many citizen complaints. Our team is working to push out notifications regarding water outages, service reduction, etc. as soon as we know about them. Our organization has an alarming number of vacancies, which is a problem we share with most employers in Durant. The team members we have do their best to work with the equipment they are provided. We still have several items on back order, such as transfer trucks, which mostly have a timeline of eight months or longer to delivery. I welcome all comments and suggestions.



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Monthly Report - September 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Sep2022

Donald W Reynolds Community Center & Library

September 2022

Statistical Report

Attendance monthly total -----library stats only, no community center----- 4,580
We were open 25 days this month. – For 9 days we were without internet (public computers & wifi) for the public. This is the reason for a drop in attendance, computer usage, computer guest passes, and such.

Attendance daily average -----	183
Circulation monthly (physical units)-----	4,274
Circulation average daily -----	170
Computer usage total -----	411
Computer users average daily-----	17
Computer usage average time-----	43 min
Computer guest passes-----	102
Computer guest passes average daily-----	4
New Library card holders-----	136
Materials donated -----	1,586

(18 put in collection)

Statistics

Revenue : \$3,902 for September. The room revenue was \$2525.00 with payments for: 3 Saturdays of OU Foster Parent/Resource Parent training in August, 2 days of Centric Home Health & Hospice training & beverage service, and Alliance Health's Leadership meeting.

Revenue breakdown: \$393 in copies, \$92 in faxes, \$429 in fines, \$42 in replacement cards, \$100 in out-of-county memberships, \$24 in laminating, \$98 in lost/damaged item fees, & \$188 from the public printer/copier coin-op. The café revenue is separate and that was \$256.25 for the month. Public printer/copier usage was down due to the internet outage. Café revenue was down due to the café being closed for 2 weeks while Hannah was training at the Water Dept.

There was a variety of community events this month: Court ordered mediations, DHS Foster Care meeting, FOL Quarterly meeting, Beta Sigma 5 meeting, Bryan County Big 5 Parent orientation, Social Security & Medicare information meeting, a deposition, City Ward meeting, Blood Drives, Genealogy class, Bryan County Federation of Democratic Women meeting, Sustainable Durant event, American Legion meeting, DHS area meeting, & an Examination under oath.

Community Engagement/FOL

- The Health Literacy grant was funded for 2022-2023. We will receive \$4000 for exercise classes, healthy cooking classes, and Diabetes education classes. For the Fall sessions we will have: Tai Chi via Zoom taught by OHAI, Yoga, Zumba, Self Defense, LEAD – Diabetes Education classes, & a Charcuterie class. The Tai Chi class was dropped after 3 sessions with only a staff member in attendance. LEAD, Yoga, & Zumba start in October.
- The FOL's annual book sale is slated for October 6 – 8th in the library lobby. The Friends have been sorting books weekly in the month of September.

Programming

Date	Event	Kids	Adults	Total
9/1/22	After School Program	8		8
9/2/22	Baby Lapsit	1	1	2
9/2/22	Story Time	11	9	20
9/3/22	Adult/Teen Chess		7	7
9/3/22	Youth Chess	6		6
9/6/22	Lego Club	4		4
9/7/22	Teen Lounge	2		2
9/8/22	Beginning Computers		5	5
9/8/22	After School Program	13		13
9/9/22	Baby Lapsit	0	0	0
9/9/22	Story Time	10	8	18
9/10/22	TM4K Kickoff - Simmons	23	12	35
9/10/22	Adult/Teen Chess		8	8
9/10/22	Youth Chess	6		6
9/13/22	Lego Club	0		0
9/14/22	Teen Lounge	3		3
9/15/22	Beginning Computers		5	5
9/15/22	Tai Chi – Zoom		1	1
9/15/22	After School Program	12		12
9/16/22	Baby Lapsit	0		0
9/16/22	Story Time	17	7	24
9/17/22	TM4K - FTNB	15	11	26
9/17/22	Adult/Teen Chess		8	8
9/17/22	Youth Chess	4		4
9/19/22	TM4K Calera 3 rd gr visit	49	5	54
9/20/22	Tai Chi – Zoom		1	1
9/20/22	TM4K Calera 1 st gr visit	80	9	89
9/20/22	Lego Club	0		0
9/21/22	Teen Lounge	0		0
9/22/22	Beginning Computers		2	2
9/22/22	Tai Chi – Zoom		1	1
9/22/22	After School Program	7		7
9/23/22	Baby Lapsit	2	2	4
9/23/22	Story Time	3	2	5
9/24/22	Adult/Teen Chess		7	7
9/24/22	Youth Chess	6		6
9/24/22	Movie Night – Prey	2	4	6
9/27/22	Lego Club	7		7
9/28/22	Teen Lounge	2		2
9/29/22	After School Program	10		10
9/30/22	Baby Lapsit	0	0	0
9/30/22	Story Time	12	9	21
	42 programs	315	124	439

- The library is hosting a traveling exhibit, Thinking Money for Kids, from September 10 through mid-October in the meeting room. This interactive exhibit is open to the public M-TH 10:00am to 7:00pm & FR/SA 10:00am to 4:00pm. Aside from the two TM4K events on 9/10 & 9/17, 62 adults & kids visited the exhibit from September 12th – 30th.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

“Check it out at the Library” - weekly column with the weekly edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Neighborhood Services Monthly Report - September 2022

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Neighborhood Services Monthly Report 2022 - Sept. 2022
2. Neighborhood Services Daily Bldg Insp Log 2022 (Pierce)_____ - Sept 2022
3. Neighborhood Services Daily Bldg Insp Log 2022 (Jackson)_____ - Sept 2022
4. BP Valuation Report w Segments
5. Code Enforcement Daily Log 2022 (Cottrell) - Sep 2022
6. Code Enforcement Daily Log 2022 (Rudolf) - Sep 2022
7. Animal Control Daily Log 2022 (Beckham) - Sep 2022
8. Animal Control Daily Count 2022 (Beckham) - Sep 2022

The City of Durant

Neighborhood Services Department

Monthly Activity Report, September 2022

1. Inspections			4. Animal Control	
Building	63		Calls for Service	172
Electrical	49		Citations Issued	4
Mechanical	27		Warnings Issued	18
Plumbing	37		Dogs Picked Up	22
Drainage Issues	0		Cats Picked Up	1
Other	9		Dog Adoptions	1
Total	185		Cat Adoptions	0
2. Code Enforcements			Dog Rescue	5
Contact Made	70		Cat Rescue	0
Trees & Shrubs	27		Claimed by Owner	6
Grass & Weeds	134		Animals Euthanized	2
Junk Vehicles	31		Parvo Deaths	0
Junk Appliances	16		Total	231
Dilapidated Structures	16		5. Letters Mailed	
Trash & Debris	41		Court Letters	31
Other	58		Courtesy Letters	21
24 Hour Nuisances Posted	3			
PD 24 Hour Nuisances Posted	0		Total	52
Code Enforcement	0		3. New Construction	
Notices Posted	0		SFR	3
Citations Issued	0		MFR	0
Warnings Issued	11		Commercial	0
Animal Control	19		Industrial	0
Total	426		Total	3

City of Durant

Neighborhood Services

Daily Building Inspections Log (Pierce)

September-2022

[illegible]

City of Durant

Neighborhood Services

Daily Building Inspections Log (Jackson)

September-2022

Date	Name	Location/Address	Inspection Type	Abr	Pass	Fail	Initials	Comments
9/1/2022	Legacy Villa	3423 N 1st Unit 401	Final Inspection	B/E	*		S.J.	OKIE SAFETY ON SITE
	Legacy Villa	3423 N 1st Unit 402	Final Inspection	B/E	*		S.J.	OKIE SAFETY ON SITE
	Legacy Villa	3423 N 1st Unit 403	Final Inspection	B/E	*		S.J.	OKIE SAFETY ON SITE
	Legacy Villa	3423 N 1st Unit 404	Final Inspection	B/E	*		S.J.	OKIE SAFETY ON SITE
	Victory Housing	608 Venus	Inside Roughin	B/M/E/P	*		S.J.	Walkway for AC unit, nail plates on dryer vents, ductwork resting on can lights
	Victory Housing	5565 Mars	Inside Roughin	B/M/E/P	*		S.J.	Ductwork pinched, dryer vent needs nail plates
	Victory Housing	5564 Neptune	Inside Roughin	B/M/E/P	*		S.J.	Dryer vent needs nail plates
9/2/2022	Redline	196 Gail Farrell	Rebar Inspection	B	*		S.J.	Post Tension
	Redline	202 Gail Farrell	Rebar Inspection	B	*		S.J.	Post Tension
	Blackburn	1309 N 4th	Meter Release	E	*		S.J.	
	Lighthouse	2425 University	Final Inspection	B	*		S.J.	
	Blackburn	3412 University	Ground Plumbing	P	*		S.J.	Head Test
9/6/2022	Blackburn	1421 Chuckwa	Gas Meter Inspection	P	*		S.J.	Ron Cross, ladies complaining about a gas leak, nothing found
	Victory School	3412 University	Rebar Inspection/Footing	B			S.J.	Was not ready
9/7/2022			Pre Development Meeting				S.J.	
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
	Victory School	3412 University	Framing	B	*		S.J.	
		5619 Mars	Inside Roughin	B/M/E/P	*		S.J.	
		5573 Mars	Rebar Inspection	B	*		S.J.	Post Tension
		325 S 5th	Ground Plumbing	P	*		S.J.	
9/8/2022		525 Pluto	Ground Plumbing	P	*		S.J.	
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
9/9/2022	Roger Ball	421 W Alabama	Inside Roughin	B/M/E/P	*		S.J.	Need to see firewall when put up
	Roger Ball	423 W Alabama	Inside Roughin	B/M/E/P	*		S.J.	Need to see firewall when put up
	Victory Housing	525 Pluto	Rebar Inspection	B	*		S.J.	Post Tension
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
	BrucePac/Plyler	1915 Bus. 70	Inside Roughin	B/M/E/P	*		S.J.	Rear add on
	Cardinal Glass	515 Cardinal Pkwy	Above Head Mechanical	M	*		S.J.	Pop Out add on
9/12/2022	Choctaw Print	2712 Enterprise Blvd	Meter Release	E	*		S.J.	
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
		104 Meadowlark Ln	Ground Plumbing	P			S.J.	Was not complete
	Luke Allen	519 W Mississippi	Meter Release	E	*		S.J.	
		Bus 70 & NE 4th	Abandoned Vehicle				S.J.	
9/13/2022	Redline	522 S 5th	Driveway Inspection	B	*		S.J.	
	Redline	524 S 5th	Driveway Inspection	B	*		S.J.	
	Redline	526 S 5th	Driveway Inspection	B	*		S.J.	
	Roger Ball	421 W Alabama	Firewall Inspection	B			S.J.	Not ready
	Roger Ball	423 W Alabama	Firewall Inspection	B			S.J.	Not ready
	Plyer	515 Cardinal Glass	Plumbing	P	*		S.J.	
	Victory Housing	5557 Neptune	Inside Roughin	B/M/E/P	*		S.J.	Pop Out add on
	Victory Housing	5619 Mars	Inside Roughin	B/M/E/P	*		S.J.	Pop Out add on
		Predevelopment Meeting					S.J.	
9/14/2022		104 Meadowlark Ln	Rebar Inspection	B	*		S.J.	Post tension
	Cardinal Glass	515 Cardinal Pkwy	Electrical Rough-in	E	*		S.J.	
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
		1815 Larkspur	Accessory/Final	B	*		S.J.	
	HTeaO	221 Radio Rd	Temp Pole	E	*		S.J.	
9/15/2022	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
9/16/2022	Redline	202 Gail Farrell	Temp Pole	E	*		S.J.	
	Crawford	207 Reid	Crossover/Permanent	E	*		S.J.	
		1502 San Angelo	Meter Release	E		*	S.J.	No ground
	Blackburn	1405 Four Seasons	Ground Plumbing	P	*		S.J.	
9/17/2022	Roger Ball	421 W Alabama	Fire Wall	B			S.J.	Bathtub was set, no fire wall behind, Owner notified

City of Durant

Neighborhood Services

Daily Building Inspections Log (Jackson)

September-2022

Date	Name	Location/Address	Inspection Type	Abr	Pass	Fail	Initials	Comments
	Roger Ball	423 W Alabama	Fire Wall	B			S.J.	Bathtub was set, no fire wall behind, Owner notified
	Blackburn	1531 W Arkansas	Meter Release	E	*		S.J.	
9/19/2022		1205 Four Seasons	Rebar Inspection	B	*		S.J.	Post tension
	Dinsmore	1502 San Angelo	Meter Release	E	*		S.J.	
	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
9/20/2022	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
		2089 W Mississippi	Ground Plumbing	P	*		S.J.	
9/21/2022	Victory School	3412 University	Rebar Inspection/Footing	B	*		S.J.	
	Victory Housing	5564 Mars	Inside Rough-In	B/M/E/P	*		S.J.	
	Victory Housing	5572 Mars	Inside Rough-In	B/M/E/P		*	S.J.	Called for inspection but was not ready
	Victory Housing	5610 Mars	Inside Rough-In	B/M/E/P		*	S.J.	Called for inspection but was not ready
9/22/2022	Victory Housing	5572 Mars	Inside Rough-In	B/M/E/P	*		S.J.	
	Victory Housing	5610 Mars	Inside Rough-In	B/M/E/P	*		S.J.	
		4714 Maddison Ln	Meter Release	E	*		S.J.	
		4716 Maddison Ln	Meter Release	E	*		S.J.	
		4718 Maddison Ln	Meter Release	E	*		S.J.	
		4720 Maddison Ln	Meter Release	E	*		S.J.	
		4722 Maddison Ln	Meter Release	E	*		S.J.	
		4724 Maddison Ln	Meter Release	E	*		S.J.	
9/23/2022		2089 Mississippi	Rebar Inspection	B	*		S.J.	
	D.I.A.	East of Cardinal	Inspect after abatement		*		S.J.	
9/24/2022		Animal Shelter	Feed/Clean				S.J.	Darren out on drills
9/26/2022		Billy Miller	Homeless camp/PD had them move				S.J.	
		S 18th near tracks	Homeless camp/PD had them move				S.J.	
	Choctaw	4717 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4718 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4709 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4710 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4701 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4702 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4633 Issi Ln	Final	B/M/E/P	*		S.J.	
	Choctaw	4625 Issi Ln	Final	B/M/E/P	*		S.J.	
		1304 Dallas	Meter Release	E	*		S.J.	
9/27/2022	Blackburn	3212 University	Sewer	P	*		S.J.	
	ODOT	Behind Roby's	Met with DEQ over drainage issues				S.J.	PD assisted, issue is from trash from homeless stopping drainage
	Victory Academy	3412 University (North)	Framing	B	*		S.J.	
	Victory Academy	3412 University (South)	Framing	B	*		S.J.	
	BrucePac/Plyer	1915 Bus 70 (Front)	Rebar	B	*		S.J.	
		214 E Texas	Rough-in	B/M/E/P	*		S.J.	
9/28/2022	Pure Medz	1028 Criswell Ste 102	COC		*		S.J.	
		1511 Remington East Circle	Final/Accessory	B/E	*		S.J.	
	Victory Housing	5626 Mars	Rough-in	B/M/E/P	*		S.J.	
9/29/2022	Redline	522 S 5th	Final	B/M/E/P	*		S.J.	
		3307 Castle Court	Meter Release	E	*		S.J.	
	DanRob	125 SE 6th	Gas Release	P	*		S.J.	
	DanRob	424 NE 2nd	Wanting to remove condensation	B		*	S.J.	
9/30/2022	BrucePac/Plyer	1915 Bus 70	Ground Plumbing/Head Test	P	*		S.J.	
		4925 Parco	Inside Rough-In	B/M/E/P	*		S.J.	

09/03/2022 9:17 AM
 PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 9/01/2022 THRU 9/30/2022
 ISSUED DATES: 9/01/2022 THRU 9/30/2022
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032786 ELEC	9/01/2022 9/01/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	5002 FALCON DRIVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 20,757.50	ELEC 54.00
032787 ELEC	9/06/2022 9/06/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	5428 ROADRUNNER DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 0.00	ELEC 54.00
032788 SIGN	9/06/2022 9/06/2022	THE SIGN DEPOT SIGN PERMIT	519 UNIVERSITY PL STE# 101 SIGN - SIGN PERMIT	OWNER OWNER	(2) WALL SIGN MODIFICATIONS 12,000.00	SIGN 162.00
032789 ELEC	9/06/2022 9/06/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	5310 ROADRUNNER DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 0.00	ELEC 54.00
032790 ELEC	9/06/2022 9/06/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	5031 KIMBER LN SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 0.00	ELEC 54.00
032791 ACC ELEC	9/08/2022 9/08/2022 9/08/2022	KEYSER, LOUIS D ACCESSORY PERMIT NEW ELECTRIC PERMIT	1511 REMINGTON E CIR ACCS - ACCESSORY STRUCTURES ACCS - ACCESSORY STRUCTURES	OWNER OWNER OWNER	DETACHED GARAGE PERMIT 8,000.00 0.00	ACC 129.00 54.00
				TOTAL VALUE	8,000.00 TOTAL FEE	183.00
032792 BLDG	9/08/2022 9/08/2022	CARDOZA, ANGELA NEW BUILDING PERMIT	1120 HILL ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	RESIDENTIAL REMODEL PERMIT 2,000.00	RES BLDG 204.00
032793 ELEC	9/08/2022 9/08/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	3417 ROCK BLUFF DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 55,932.70	ELEC 54.00
032794 BLDG FPM ELEC MECH PLUMB	9/08/2022 9/08/2022 9/08/2022 9/08/2022 9/08/2022	MARLOW CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	2089 W MISSISSIPPI ST SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 73,200.00 0.00 0.00 0.00 0.00	RES BLDG 360.20 104.00 190.60 140.60 190.60
				TOTAL VALUE	73,200.00 TOTAL FEE	986.00
032795 SWIMMING	9/12/2022 9/12/2022	MASHORE POOLS SWIMMING POOL PERMIT	220 CORNELL DR SWIMMING - SWIMMING POOL	OWNER OWNER	SWIMMING POOL PERMIT 0.00	SWIMMING 154.00
032796 ACC	9/12/2022 9/12/2022	SPECIALTY FITTERS INC ACCESSORY PERMIT	515 CARDINAL PKWY ACCS - ACCESSORY STRUCTURES	OWNER OWNER	40' CONNEX BOX TO HOUSE PIP 112,750.00	ACC 179.00
032797 EXCAV	9/14/2022 9/14/2022	BLACKBURN PLUMBING LLC EXCAVATION PERMIT	101 WALDRON EXCAV - EXCAVATION PERMIT	OWNER OWNER	EXCAVATION PERMIT (FIRE LIN 0.00	EXCAV 304.00
032798 ACC	9/14/2022 9/14/2022	PREMIER FENCE & STAIN ACCESSORY PERMIT	5302 BRIARCREEK DR ACCS - ACCESSORY STRUCTURES	OWNER OWNER	FENCE PERMIT 13,245.00	ACC 79.00
032799 ELEC	9/15/2022 9/15/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	3432 ROCK BLUFF DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 50,387.90	ELEC 54.00

09/03/2022 9:17 AM
 PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 9/01/2022 THRU 9/30/2022
 ISSUED DATES: 9/01/2022 THRU 9/30/2022
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 2

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032800 ELEC	9/15/2022 9/15/2022	CRAWFORD ELECTRIC PROPERTIE NEW ELECTRIC PERMIT	207 REID ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	NEW POWER POLE METER 250.00	ELEC 54.00
032801 SIGN	9/15/2022 9/15/2022	NTS SIGNS SIGN PERMIT	308 UNIVERSITY PLACE 102 SIGN - SIGN PERMIT	OWNER OWNER	(3) SIGN MODIFICATIONS 13,000.00	SIGN 229.00
032802 ELEC	9/19/2022 9/19/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	211 MEADOWLARK LN SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 52,595.40	ELEC 54.00
032803 ELEC	9/19/2022 9/19/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	411 S 13TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 44,130.10	ELEC 54.00
032804 ELEC	9/19/2022 9/19/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	3417 LAZY LN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	SOLAR PANEL PERMIT 41,729.80	ELEC 54.00
032805 BLDG ELEC MECH PLUMB	9/20/2022 9/20/2022 9/20/2022 9/20/2022 9/20/2022	DH MODERN CONSTRUCTION LLP NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	1118 W EVERGREEN ST SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER OWNER OWNER OWNER	RESIDENTIAL REMODEL PERMIT 50,000.00 0.00 0.00 0.00	RES BLDG 608.70 126.10 176.10 <u>126.10</u>
TOTAL VALUE					50,000.00 TOTAL FEE	1,037.00
032806 BLDG FPM ELEC MECH PLUMB	9/20/2022 9/20/2022 9/20/2022 9/20/2022 9/20/2022	MARLOW CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	2904 CEMETERY RD SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 536,640.00 0.00 0.00 0.00 0.00	RES BLDG 1,414.75 104.00 341.25 291.25 <u>341.25</u>
TOTAL VALUE					536,640.00 TOTAL FEE	2,492.50
032807 BLDG FPM ELEC MECH PLUMB	9/20/2022 9/20/2022 9/20/2022 9/20/2022 9/20/2022	REYNOLDS CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	1205 FOUR SEASONS DR SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 200,000.00 0.00 0.00 0.00 0.00	RES BLDG 204.00 104.00 224.80 174.80 <u>224.80</u>
TOTAL VALUE					200,000.00 TOTAL FEE	932.40
032808 ROOF	9/21/2022 9/21/2022	ALL SEASONS CONTRACTING ROOF PERMIT	301 W MAIN ST ROOF - ROOFING	OWNER OWNER	COMMERCIAL ROOF PERMIT 30,000.00	ROOF 154.00
032809 SIGN	9/21/2022 9/21/2022	THE SIGN DEPOT SIGN PERMIT	306 W MAIN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 363.47	SIGN 204.00
032810 ELEC	9/26/2022 9/26/2022	AMERICAN ELECTRIC NEW ELECTRIC PERMIT	1304 DALLAS ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	METER UPGRADE 1,200.00	ELEC 54.00

9/03/2022 9:17 AM
 PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 9/01/2022 THRU 9/30/2022
 ISSUED DATES: 9/01/2022 THRU 9/30/2022
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 3

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032811 ROOF	9/27/2022 9/27/2022	BT XTERIORS LLC ROOF PERMIT	1714 W LOCUST ST ROOF - ROOFING	OWNER OWNER	ROOF PERMIT 13,000.00	ROOF 79.00
032812 BLDG ELEC MECH PLUMB	9/27/2022 9/27/2022 9/27/2022 9/27/2022	MCCULLOUGH COUNTRY HOMES NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	1224 N 6TH AVE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER OWNER OWNER OWNER	REMODEL PERMIT 18,000.00 0.00 0.00 0.00 TOTAL VALUE 18,000.00	RES BLDG 154.40 111.20 111.20 111.20 TOTAL FEE 488.00
032813 ROOF	9/27/2022 9/27/2022	GET ROOFED ROOF PERMIT	1417 W MULBERRY ST ROOF - ROOFING	OWNER OWNER	ROOF PERMIT 9,500.00	ROOF 79.00
032814 MECH	9/27/2022 9/27/2022	TEXOMA MAINTENANCE NEW MECHANICAL PERMIT	402 W EVERGREEN ST CA - COMMERCIAL ALTERATION	OWNER OWNER	HVAC CHANGE OUT 0.00	MECH 54.00
032815 SIGN	9/28/2022 9/28/2022	GRACE, SARAH SIGN PERMIT	311 N 6TH AVE SIGN - SIGN PERMIT	OWNER OWNER	SIGN PERMIT 408.00	SIGN 204.00
032816 ELEC	9/28/2022 9/28/2022	GREEN LIGHT SOLAR NEW ELECTRIC PERMIT	3409 HERITAGE DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 6,800.00	ELEC 54.00
032817 BLDG ELEC MECH PLUMB	9/29/2022 9/29/2022 9/29/2022 9/29/2022	PLYLER CONSTRUCTION CO NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	1915 HWY 70 W CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER OWNER	REMODEL PERMIT (PH 4 ADDITI 650,000.00 0.00 0.00 0.00 TOTAL VALUE 650,000.00	COMM BLDG 1,873.50 442.50 342.50 392.50 TOTAL FEE 3,051.00
032818 ELEC	9/30/2022 9/30/2022	TRISMART SOLAR LLC NEW ELECTRIC PERMIT	3102 BLADES CIR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SOLAR PANEL PERMIT 52,163.30	ELEC 54.00
*** TOTALS ***		NUMBER OF PROJECTS: 33		VALUATION: 2,068,053.17	FEE: 11,956.90	

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 9/01/2022 THRU 9/30/2022
ISSUED DATES: 9/01/2022 THRU 9/30/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	3	133,995.00	387.00
BLDG - NEW BUILDING PERMIT	7	1,529,840.00	4,819.55
ELEC - NEW ELECTRIC PERMIT	20	325,946.70	2,192.45
EXCAV - EXCAVATION PERMIT	1	0.00	304.00
FPM - FLOOD PLAIN MANAGEMENT	3	0.00	312.00
MECH - NEW MECHANICAL PERMIT	7	0.00	1,290.45
PLUMB - NEW PLUMBING PERMIT	6	0.00	1,386.45
ROOF - ROOF PERMIT	3	52,500.00	312.00
SIGN - SIGN PERMIT	4	25,771.47	799.00
SWIMMING - SWIMMING POOL PERMIT	1	0.00	154.00
*** TOTALS ***	55	2,068,053.17	11,956.90

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 9/01/2022 THRU 9/30/2022
ISSUED DATES: 9/01/2022 THRU 9/30/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	3	4	133,995.00	441.00
CA - COMMERCIAL ALTERATION	2	5	650,000.00	3,105.00
EXCAV - EXCAVATION PERMIT	1	1	0.00	304.00
ROOF - ROOFING	3	3	52,500.00	312.00
SFR - SINGLE FAMILY RESIDENTIAL	4	16	851,569.80	4,464.90
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	15	21	354,216.90	2,377.00
SIGN - SIGN PERMIT	4	4	25,771.47	799.00
SWIMMING - SWIMMING POOL	1	1	0.00	154.00
*** TOTALS ***	33	55	2,068,053.17	11,956.90

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 09/01/2022 THROUGH 09/30/2022
ISSUED RANGE FROM: 09/01/2022 THROUGH 09/30/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
9/1/2022		519 W Arkansas	Trash, appliances, brush & dilapidated, tall grass	Letter	L			TD/JA/D/GW	P.C.	
		Maxey Dr	Report of a tree down	No tree found				TD	P.C.	
		1822 W Elm	Pile of debris next to house	Warning				TD	P.C.	
		401 N 10th	Holes in walls, unsecured shed, debris piled up, overloaded polycart	Vacant, letter	L			TD/D/O	P.C.	
		1020 W Cedar	Car at curb, flats	Certified letter sent				JV	P.C.	
	Animal Control	211 S 4th	Dog with improper collar	Dropped collar off				ACO/MC	P.C.	
		523 S 11th	2 dogs running loose	Warning/took dogs				ACO	P.C.	
	Animal Control	103 S 8th	Animal welfare check	3 verbal warnings				ACO/MC	P.C.	
		1125 Grand		Mailed for CE				JV	P.C.	
		1224 Dallas		Mailed for CE				GW/TD/TS	P.C.	
		1222 N 6th		Mailed for CE				GW/TD	P.C.	
		1303 N 5th		Mailed for CE				GW/TD	P.C.	
		409 N 4th		Mailed for CE				GW/TS	P.C.	
9/2/2022		409 N 4th		Posted for CE				GW/TS	P.C.	
		1303 N 5th		Posted for CE				GW/TD	P.C.	
		1222 N 6th		Posted for CE				GW/TD	P.C.	
		1224 Dallas		Posted for CE				GW/TD/TS	P.C.	
		1125 Grand		Posted for CE				JV	P.C.	
		519 W Arkansas		Posted for CE				D/TD/GW/JA	P.C.	
		924 W Texas	Report of unsecured building	Building was secured				D	P.C.	
		1525 larkspur	Complaint of car in road	No car found				JV	P.C.	
		1212 Alabama	F/U on 24hr/ice box at curb	Owner removed				JA	P.C.	
		1309 N 2nd	PD found people in condemned house with stolen items	Boarded up house, pulled water and electric meters				D/TD/JA/JV	P.C.	
		523 S 12th	Empty lot overgrown	Contact owner				GW	P.C.	
		Radio & University Apartments	Ice Box and stove in yard	24hr				JA	P.C.	
9/5/2022	LABOR DAY								P.C.	
9/6/2022		1231 N 9th	Polycart overloaded/ Trash piled beside it	Warning				TD	P.C.	
		1402 N 9th	Trees over roadway	Letter				TS	P.C.	
		1414 N 9th	Vacant, Tall grass	Courtesy Letter				GW	P.C.	
		1723 N 10th	Trees over roadway	Letter				TS	P.C.	
		1705 N 10th	Trees over roadway	Letter				TS	P.C.	
		1710 N 10th	Trees over roadway	Letter				TS	P.C.	
		1621 N 10th	Trees over roadway	Letter				TS	P.C.	
		1620 N 10th	Limbs down	Went over rules and free pick up				TD/MC	P.C.	
		1606 N 10th	Trees over roadway	Letter				TS	P.C.	
		1600 N 10th	Trees over roadway	Letter				TS	P.C.	
		1503 N 10th	Vacant, Tall grass	Courtesy Letter				GW	P.C.	
		1508 N 10th	Junk vehicle, tall grass, debris at curb	Possibly out for abatement				JV/TD/GW	P.C.	
		1513 N 10th	Tall grass	Owner mowing				GW/MC	P.C.	
9/7/2022		1023 W Mississippi	Overgrown lot	Send out for bid				GW	P.C.	
		631 S 12th	Met with contractor	Went over what needed done				GW/TS	P.C.	
		616 S 11th	Parking violation	Owner removed				O/MC	P.C.	
		Lot between 501 & 515 S 11th	Overgrown lot	Courtesy Letter				GW	P.C.	
		1221 Denison	Tall grass	Hanger				GW	P.C.	
		1218 Denison	Vehicle at curb for awhile	Contact owner				JV/MC	P.C.	
		1210 Denison	Tall grass	Hanger				GW	P.C.	
		1214 Denison	Tall grass, chair at curb	Warning				GW/TD	P.C.	
		1423 N 8th	Shrubs growing into road	Contact college				TS	P.C.	
		Lot across from 1423 N 8th	Shrubs growing into road	Contact college				TS	P.C.	
9/8/2022		211 W Poplar		Before pics of abatement				O	P.C.	
		522 W Locust		Before pics of abatement				O	P.C.	
		207 W Texas		Before pics of abatement				O	P.C.	
		1309 W Texas		Before pics of abatement				O	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		631 S 12th		Before pics of abatement				O	P.C.	
		905 N 2nd	Debris beside house, couch at curb	Warning				TD	P.C.	
		816 N 11th	Complaint of trash, junk appliances and vehicles	Attempted contact, will F/U with contact or letter				JV/JA/TD	P.C.	
		1309 N 2nd	trespass on condemned property	PD removed				D	P.C.	
		Redbud Ln	Complaint of low hanging limbs	Will find all properties and send letters				TS	P.C.	
9/9/2022	Animal Control	821 W Evergreen	Tall grass	Hanger				GW	P.C.	
		Mulberry & N 11th	Dog hit by car	Removed				ACO	P.C.	
		623 N 4th	Brush on sidewalk, unsecured house	Contact owner				TD/D	P.C.	
		616 N 4th	Complaint junk and trash	No violation				TD/MC	P.C.	
		702 N 4th	Complaint of tall grass	Owner mowing				GW/MC	P.C.	
		716 N 4th	Tall grass	Owner mowing				GW/MC	P.C.	
		708 N 13th	Tall grass, junk vehicle	Courtesy Letter				GW/JV	P.C.	
		723 N 7th	Tall grass	Mowing this weekend				GW/MC	P.C.	
		1309 N 2nd	Boards removed from secured structure	Reboarded up window				D	P.C.	
		Waco St	Report of trash at end of street	None found				TD	P.C.	
	Animal Control	S 6th & Louisiana	Dogs loose	Gave warning				ACO/MC	P.C.	
	Animal Control	318 Pine	F/U on dog call	Civil matter				ACO/MC	P.C.	
	Animal Control	130 N 8th	F/U on welfare check (dog)	3 Citations issued				ACO/MC	P.C.	
9/12/2022		2508 Stagecoach	Tall grass	Hanger				GW	P.C.	
		1532 Rockbluff	Tall grass	Hanger				GW	P.C.	
		2811 Lorrie Ln	Trash at curb	Owner removed				TD/MC	P.C.	
		2824 Little John	Tall grass, junk vehicle	Owner removing				GW/JV	P.C.	
		602 N 3rd	Complaint of tall grass	Owner mowing				GW/MC	P.C.	
		604 N 3rd	Complaint of tall grass	Owner Mowed				GW/MC	P.C.	
		606 N 3rd	Complaint of tall grass	Courtesy Letter				GW	P.C.	
		Signs						O	P.C.	
		21 E Mississippi	Complaint of tall grass, junk appliances, house falling in, trash everywhere	Meeting with owner to go over all violations				D/TD/GW/JA	P.C.	
	9/13/2022	519 W Arkansas		Checked for CE				GW/D/TD/JA	P.C.	
		2302 Mason		Checked for CE				GW/HN/AL	P.C.	
		1723 N 10th	Trees over roadway	Met owner to discuss issue				TS/MC	P.C.	
		717 N 49th	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		610 W Plum	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		606 W Plum	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		5324 University	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot University (Mackey)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot University (HSBM)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot University (Shipman)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot University & N 49th	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot N 49th (DHall)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot N 49th (Finley)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		Lot N 49th (Keener)	High grass in ROW	Courtesy Letter	CL			GW	P.C.	
		310 S 2nd	Assisted PD, Trash, debris and junk vehicles	Owner is in prog. of cleaning				JA/JV/TD/MC	P.C.	
9/14/2022		307 S 2nd	Couch at curb	Owner removing				TD/MC	P.C.	
		2302 Mason	Complaint of land use	Went over zoning				MC/O	P.C.	
		1101 N 1st	Vacant, trash and debris	Contacted owner				TD/MC	P.C.	
		Stonebriar & Folsom (Lot)	Overgrown lot	Courtesy Letter sent	CL			GW	P.C.	
		424 E Main	Overgrown lot	Owner will address				GW	P.C.	
		125 Redbud Ln	Complaint of low limbs	Owner Removing				TS/MC	P.C.	
		225 Redbud Ln	Complaint of low limbs	Owner removing				TS/MC	P.C.	
		Redbud Ln (Brown)	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	
		Redbud Ln (Brearley)	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	
		Redbud Ln (Church)	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		1525 Redbud Ln	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	
		1504 Redbud Ln	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	
		4624 Redbud Ln	Complaint of low limbs	Attempted contact/Letter sent				TS	P.C.	
		1405 Redbud Ln	Complaint of low limbs	Owner removing				TS/MC	P.C.	
		5389 N 1st	Complaint of tall grass	Owner mowing				GW/MC	P.C.	
9/15/2022		305 Radio Rd	Temp flag no permit	Removed				O/MC	P.C.	
		851 Westside Dr	Temp flag no permit	Removing				O/MC	P.C.	
		Signs		Removed				O	P.C.	
		3617 N 1st	Campaign signs in yard	Warning				O	P.C.	
		1902 W Main	Overgrown lot	Courtesy Letter				GW	P.C.	
		1615 W Main	Overgrown lot	Courtesy Letter				GW	P.C.	
		702 N 1st	Junk car at curb, damaged sign pole down	Attempted contact, will call owner				JV/O	P.C.	
		522 S 5th	Trash and tall grass	Owner mowing				TD/GW/MC	P.C.	
		1013 Donna Sue	Shelves at curb	Owner removed				TD/MC	P.C.	
		5203 Pheasant Run	Complaint of tall grass (Lot)	Courtesy letter sent	CL			GW	P.C.	
		5207 Pheasant Run	Complaint of tall grass (Lot)	Courtesy letter sent	CL			GW	P.C.	
		5224 Martin Cir	Complaint of tall grass (Lot)	Courtesy letter sent	CL			GW	P.C.	
9/16/2022		1213 W Live Oak	Tall grass	Owner is mowing				GW/MC	P.C.	
		604 N 12th	Complaint of sewage	Owner had plumber on way				O/MC	P.C.	
		820 W Elm	Complaint of ice box and condemn house	No violation found				D/JA/MC	P.C.	
	Animal Control	Billy Miller Park	Report of dog loose	ACO picked animal up				ACO	P.C.	
		824 NE 4th	Checked for owner	Removed condemned sticker				D/MC	P.C.	
		Signs		Removed				O	P.C.	
	Animal Control	624 S 4th	Attempted to find dog owner	No contact				ACO	P.C.	
		820 S 3rd	Mattress and brush	Owner removing				TD/MC	P.C.	
9/19/2022		920 W Elm	Complaint of Trash/ Junk vehicles/ Ice box	Attempted contact will F/U				JV/TD/JA	P.C.	
		1201 W Elm	Complaint Of weeds in road	Hanger				GW	P.C.	
		1215 W Elm	Debris in yard	Warning				TD	P.C.	
		1324 W Cedar	Grass blown into street	Warning				GW	P.C.	
		N 9th & Dixon	Bad water leak	Notified M&O				O	P.C.	
		522 W Locust	Checked abatement	Contact contractor				O	P.C.	
		1023 W Elm	Debris and high grass	Met with contractor to go over what we need done				O/MC	P.C.	
		W Elm & N 11th	Possible abandon vehicle	Will F/U in 48hrs				JV	P.C.	
		Sleepy Hollow (County) Lot	F/U on overgrown lot	Owner mowed				GW	P.C.	
		Gerlach (CYDCO)	Complaint of overgrowth	Courtesy letter	CL			GW	P.C.	
		Gerlach (PATCO)	Complaint of overgrowth	Will contact owner				GW	P.C.	
		1526 Remington Cir	Complaint of overgrown lot	already being addressed				GW	P.C.	
		407 E Florida	F/U on overgrown lot	Owner mowed				GW	P.C.	
		N 9th & Dixon	F/U on overgrown lot	Owner mowed				GW	P.C.	
9/20/2022		1702 Asberry	Complaint of weeds	Attempted contact will F/U				GW	P.C.	
		318 Katy	Overgrown lot	Will contact owner				GW	P.C.	
		201 E Cedar	Overgrown lot	Will contact owner				GW	P.C.	
		Public works	Picked up tools					O	P.C.	
		Ace Hardware	Picked up hardware					O	P.C.	
		1309 N 2nd	Boards missing from window	Boarded up window				D	P.C.	
		2022 W Evergreen	Complaint of tall grass	Alec already lettered				GW	P.C.	
		2611 University	Complaint of tall grass	Owner having mowed				GW/MC	P.C.	
		University (Davis)	Complaint of tall grass	Courtesy letter	CL			GW	P.C.	
		University (Stateline)	Complaint of tall grass	Will contact owner				GW	P.C.	
		Criswell & University	Construction equipment blocking sight tri.	Will contact company				Sight Tri.	P.C.	
9/21/2022		1415 W Mulberry	Trash piled at curb, ice box, broken missing windows	Courtesy letter	CL			D/TD/JA	P.C.	
		723 N Washington	Tall grass	Hanger				GW	P.C.	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
	Animal Control	1715 University	Raccoon in rain pipes	Couldn't confirm, left trap				ACO/MC	P.C.	
		209 W Elm	Report of camper in alley	No camper found				O	P.C.	
		Elm & 11th	Abandon vehicle	48hr tag				JV	P.C.	
		2010 W Elm	Tall grass	Warning				GW	P.C.	
		920 W Elm	Junk vehicles, trash, appliances	Letter	L			JV/JA/TD	P.C.	
		313 N 12th	Roof damage, junk vehicle	Owner giving plan of action				D/JV	P.C.	
		310 N 12th	Tall grass	Vacant, Courtesy letter	CL			GW	P.C.	
		1306 N 1st	Temp sign permit expired	Owner removing				O/MC	P.C.	
		1108 E Main	Unsecured & Unsafe structure	Condemned				D/TD	P.C.	PD Assisted
		Foote St	Report of homeless camp	No camp found				O	P.C.	
	Animal Control	Rodeo Rd	Report of dead animal	Removed				ACO	P.C.	
	Animal Control	818 W Beech	Cat in trap	Removed				ACO/MC	P.C.	
		Meeting	Over abated property	Owner abateing from now on				O/MC	P.C.	
9/22/2022		1928 Larkspur	Inquire about owners of property	Had sold property/ had info for new owner				O/MC	P.C.	
		301 N 9th	Report of no water	Gave 24hr notice				D/MC	P.C.	
		601 NE 4th	Report of no water	Gave 24hr notice				D/MC	P.C.	
		Billy Miller Park	Homeless sleeping in dugouts	Removed				O	P.C.	
		1201 W Elm	Complaint of tall weeds	Gave owner final notice				GW/MC	P.C.	
		4308 Ospray	Complaint of overgrown lot	Courtesy letter				GW	P.C.	
		1905 Fisherman Ln	Complaint of Tall grass	Courtesy letter				GW	P.C.	
		1215 W Elm	F/U on tall grass and debris	Vacant, Courtesy letter				GW/TD	P.C.	
	Animal Control	1201 4 Seasons	Report of hurt animal	Assisted ACO in removing				ACO/MC	P.C.	
	Animal Control	109 Meadowlark	Animal at large	Gave owner trap				ACO/MC	P.C.	
	Animal Control	2315 S 9th	Vet clinic	Assisted ACO				ACO	P.C.	
9/23/2022	Vacation								P.C.	
9/26/2022	Vacation								P.C.	
9/27/2022		Genes Tire	Tire low on truck	Patched tire				O	P.C.	
	Animal Control	1209 Radio Rd	Animal at large	Removed both dogs				ACO/MC	P.C.	
		424 NE 2nd	Ice box & stove on porch	Owner removing				JA	P.C.	
		418 NE 2nd	Ice box & stove at curb	Owner removing				JA	P.C.	
		677 NE 2nd	Tall grass, trees over road	Owner removing				GW/TS/MC	P.C.	
		1513 N 10th	Complaint of tall grass	No violation found				GW	P.C.	
		1516 N 10th	Complaint of trash	No violation found				TD	P.C.	
		1306 N 1st	Tmp signs	Owner removed				O/MC	P.C.	
		Radio & University	Report of junk vehicle	Owner removing				JV/MC	P.C.	
9/28/2022		222 S 3rd	Grass and trees over road	Mailed for CE				GW/TS	P.C.	
		920 W Elm	Junk vehicle, appliances and trash	Mailed for CE				JV/JA/TD	P.C.	
		1309 N 2nd	Trash, grass, appliances	Mailed for CE				GW/TD/JA	P.C.	
		704 Locust	Debris at curb	Owner on list				TD/MC	P.C.	
		701 Locust	Tall grass	Hanger				GW	P.C.	
		1102 W Cedar	Tall grass	Vacant, courtesy letter				GW	P.C.	
		312 N 5th	Stove and debris beside house	Attempted contact, will call owner				JA/TD	P.C.	
		700 W Evergreen	Tall grass	Tall weeds				GW	P.C.	
		109 Meadowlark	Junk vehicle, debris on car port	Owner removing				JV/TD/MC	P.C.	
9/29/2022	ACO Conference								P.C.	
9/30/2022	ACO Conference									

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Rudolf)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
9/1/2022		Out Sick								
9/2/2022										
9/5/2022 - 9/9/2022										
9/12/2022		21 E Mississippi	Complaint of Unlivable Home	Attempted Contact, No Reply				D	A.R.	
		1526 Remington Circle	Overgrown	Will Letter	L			GW	A.R.	
		1305 Dallas	Overgrown	No violation found				GW	A.R.	
		415 NorthRidge	Complaint of overgrowth and Junk	No issue				GW/JV	A.R.	
		614 N 2nd	Complaint of overgrowth	Will Letter	L			GW/D	A.R.	
		2508 Stagecoach	Complaint of overgrowth	Left Hanger				GW	A.R.	
		Rockbluff dr	Overgrown Yard	Left Hanger				GW	A.R.	
		2824 Little John	Complaint of an overgrowth and JV	Contacted Owner, No Reply				GW/JV	A.R.	
		2023 W Elm	Grass and Weeds overgrown	Will Letter	L			GW	A.R.	
		222 N Washington	Grass and Weeds overgrown	Will Letter	L			GW	A.R.	
		2022 Evergreen	Grass and Weeds overgrown	Will Letter	L			GW	A.R.	
		Corner lot of E Main and NE 5th	Overgrown grass and weeds	Will Letter	L			GW	A.R.	
		1225 Houston	Overgrown grass and weeds	Will Letter	L			GW	A.R.	
		1247 Waco	Overgrown grass and weeds	Will Letter	L			GW	A.R.	
9/13/2022		1800 Blk of Olive	Overgrown grass and weeds	Left Hanger				GW	A.R.	
		310 S 2nd	PD called for assist	Spoke with homeowner				D	A.R.	
		409 N 4th	Checked for CE					O	A.R.	
		1303 N 5th	Checked for CE					O	A.R.	
		1222 N 6th	Checked for CE					O	A.R.	
		1224 Dallas	Checked for CE					O	A.R.	
		1125 Grand	Checked for CE					O	A.R.	
		519 W Arkansas	Checked for CE					O	A.R.	
		2302 Mason	Checked for CE					O	A.R.	
		307 S 2nd	Couch at curb	Talked to owners				TD	A.R.	
9/14/2022		Stonebriar and Folsom	Complaint about overgrown Grass	Courtesy Letter	L			GW	A.R.	
		S 9th tire Shop	Cars in alley as well as sealed surface	Spoke with employees will Follow up				O	A.R.	
		801 N 5th	Complaint of sight triangle	spoke with owner				GW/MC	A.R.	
		501 S 13th	Trash and Debris around house	Court letter				TD/GW	A.R.	
		602 N 3rd	Complaint of tall grass	Courtesy Letter	L			GW	A.R.	
		604 N 3rd	Complaint of tall grass	Courtesy Letter	L			GW	A.R.	
		606 N 3rd	Complaint of tall grass	Courtesy Letter	L			GW	A.R.	
		Signs						O	A.R.	
9/15/2022		1023 W Elm	Checked for reabatement	Sent out for abatement				GW	A.R.	
		814 n 6th	Checked for reabatement	Sent out for abatement				GW	A.R.	
		527 S 14th	Checked for reabatement	Sent out for abatement				GW	A.R.	
		805 S 2nd	Checked for reabatement	Sent out for abatement				GW	A.R.	
		1609 W Main	Overgrown	Courtesy Letter	L			GW	A.R.	
		1314 W Elm	Overgrown	Courtesy Letter	L			GW	A.R.	
		Corner of N 14th	Overgrown	Courtesy Letter	L			GW	A.R.	
		1902 W Main	Overgrown	Courtesy Letter	L			GW	A.R.	
		Amos Fencing	Overgrown and Trash in alley	Court Letter				GW/TD	A.R.	
		3532 Rock Bluff Dr	Complaint of overgrowth	left hanger				GW	A.R.	
9/16/2022										
9/19/2022										
9/20/2022		522 W Locust	Follow up on abatement	Needs cleaned better				GW/TD	A.R.	
		723 N 13th	Overgrown	Spoke with owner				GW	A.R.	
		721 N 13th	Overgrown	Spoke with owner				GW	A.R.	
		315 N 13th	Overgrown/Welfare Check	No response				GW	A.R.	
		318 Katy	Overgrown Lot	Will contact owner				GW	A.R.	
		201 E Cedar	Overgrown Lot	Will contact owner				Gw	A.R.	
		1702 Asberry	Weeds Complaint	Will follow up				GW	A.R.	
		2022 W Evergreen	Follow up on complaint	Still unmowed				GW	A.R.	
		2611 University	Complaint of tall grass	Owner will mow				GW	A.R.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Rudolf)

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Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
9/21/2022		1415 W Mulberry	Trash piled at curb, ice box, broken missing windows	Courtesy letter	CL			D/TD/JA	A.R.	
		723 N Washington	Tall grass	Hanger				GW	A.R.	
		209 W Elm	Report of camper in alley	No camper found				O	A.R.	
		Elm & 11th	Abandon vehicle	48hr tag				JV	A.R.	
		2010 W Elm	Tall grass	Warning				GW	A.R.	
		920 W Elm	Junk vehicles, trash, appliances	Letter	L			JV/JA/TD	A.R.	
		313 N 12th	Roof damage, junk vehicle	Owner giving plan of action				D/JV	A.R.	
		310 N 12th	Tall grass	Vacant, Courtesy letter	CL			GW	A.R.	
		1306 N 1st	Temp sign permit expired	Owner removing				O/MC	A.R.	
		1108 E Main	Unsecured & Unsafe structure	Condemned				D/TD	A.R.	
		Foote St	Report of homeless camp	No camp found				O	A.R.	
			Over abated property	Owner abateing from now on				O/MC	A.R.	
9/22/2022		3532 Rockbluff	Follow up	Spoke with neighbor				GW	A.R.	
		Corner of E Main & NE 5th	Follow Up	Spoke with owner				GW/TS/MC	A.R.	
		824 Ne 4th	Follow up on Condemned house	Spoke with owner all good				D	A.R.	
		401 N 7th	Trailer parked on right of way	left sticker for 48 hr				JV	A.R.	
		313 N 13th	Complaint of tall grass	Left Hanger				GW	A.R.	
		723 N 13th	Complaint of tall grass	Left Hanger				GW	A.R.	
		713 N 13th	Complaint of tall grass	Left Hanger				GW	A.R.	
9/23/2022		313 N 13th	Follow up	Spoke with owner				GW	A.R.	
		2203 Dentwood	Complaint of trash under carport	All clear				TD	A.R.	
	Animal Control	McLean & Country Club Rd	Cow Out	No cow found				AC	A.R.	
		11th & Elm	Junk vehicle	Towed				JV	A.R.	
		1102 Cedar	Grass overgrown	Follow up				GW/FU	A.R.	
		911 W Alabama	Overgrown grass and trash in alley	Court Letter	CT			GW/TD	A.R.	
	Animal Control	S 6th	Animals at large covered ACO	Returned				AC	A.R.	
	Animal Control	3029 Kande Ln	Noise complaint from dogs	No dog found				AC	A.R.	
9/26/2022		724 University PL	Complaint of grass growing in road	Owner cleaned				GW	A.R.	
		Criswell and University	Complaint of overgrown grass	Spoke with owner				GW/MC	A.R.	
		49th and University	Sight triangle complaint	Follow up				GW	A.R.	
		7th and Cedar	Trailer parked on right of way	Follow up, OWner moved				JV/MC	A.R.	
		2725 Walnut	RV parked in road	Spoke with owner				MC	A.R.	
		South Cemetery Road across bypass	Dumping report	Hauled off mattress				O	A.R.	
	Animal Control	Hillcrest and McLean	Dogs loose	Returned and spoke with owner				O/AC/MC	A.R.	
		South 1st and Alabama	Homeless camp investigated	Abandoned				O	A.R.	
		Alley between Pine and Poplar	Trailer in alley	Spoke with owner				MC	A.R.	
		301 N 9th	Junk Vehicle no tags	Spoke with owner gave until Wednesday				JV/MC	A.R.	
9/27/2022		1822 W Elm	Complaint of trash dumped out window	Spoke with owner they are remodeling				TD	A.R.	
		1102 W Cedar	Complaint of grass and weeds	Will letter				GW	A.R.	
		1002 Washington	Homeless Tent	Nobody there informed PD				O	A.R.	
		1017 Wilson	Complaint of Grass	No violation found				GW	A.R.	
		1508 N 10th	Complaint of Trash and Debris	Will Court Letter				JV/TD	A.R.	
		1516 N 10th	Complaint of Trash and Debris	no violation found				TD	A.R.	
		1513 N 10th	Complaint of overgrown grass	no violation found				GW	A.R.	
		424 NE 2nd	Junk appliance at curb	owner took care of				JA/MC	A.R.	
		418 NE 2nd	Junk appliance at curb	owner took care of				JA/MC	A.R.	
		1526 Remington Circle	Overgrown lot	Will court letter				GW	A.R.	
		1408 Colt Dr	Overgrown lot	Will court letter				GW	A.R.	
		Stuteville	Signs in road	Spoke with owner				O	A.R.	
		2911 W University	Signs in road	Spoke with owner				O	A.R.	
9/28/2022		1005 E Main	Report of junk vehicles	Spoke with owner and PD				JV	A.R.	
		1503 E Texas	Grass and weeds	Follow Up				GW	A.R.	
		424 W Mulberry	Report of overgrowth	Spoke with tenant				O	A.R.	

City of Durant

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Daily Code Enforcement Log (Rudolf)

September-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		Zoom MRI	Banners by the road	Called owner employee will remove				O	A.R.	
		Stuteville Chevrolet	Banners by the road	Spoke with GM will be removed				O	A.R.	
		Elite Cars	Banners by the road	Met with owner and will be swapped out for real American flags				O	A.R.	
		1408 Chuckwa	Grass and weeds complaint	Will Letter				GW	A.R.	
		2524 University	Grass and weeds complaint	No violation found				GW	A.R.	
9/29/2022		Village Apartments Empty Lot	Complaint of Homeless Camp	Empty				O	A.R.	
		1702 Asberry	Complaint of overgrown yard	No violation found				GW	A.R.	
		1201 W Elm	Complaint of overgrown yard	No violation found				GW	A.R.	
		1005 E Main	Junk Vehicle Follow Up	Owner Took care of				JV/MC	A.R.	
		1325 N 9th	Junk vehicle in yard	Spoke with owner gave until next day				JV/MC	A.R.	
		603 N 5th	Report of mattress in yard	Spoke with owners				TD	A.R.	
		105 Meadowlark	Report of marijuana plants visible	Left Hanger will Follow up Friday				O	A.R.	
9/30/2022		105 Meadowlark	Follow up on marijuana plants	Spoke with owner and educated them on ordinances				O/MC	A.R.	
		1st and Mulberry	Report of temp flags	Spoke with owner				O/MC	A.R.	
		Ez Pawn on North 1st	Inflatable distracting drivers	Spoke with Manager and was removed				O/MC	A.R.	
		1508 N 10th	Posted for CE						A.R.	
		1526 Remington W Circle	Posted for CE						A.R.	
		1309 N 2nd	Posted for CE						A.R.	
		222 S 3rd	Posted for CE						A.R.	
		920 W Elm	Posted for CE						A.R.	
		911 W Alabama	Posted for CE						A.R.	
		S 1st and Alabama	Posted for CE						A.R.	
		Gerlach Dr	Report of overgrown	No Violation Found				GW	A.R.	

City of Durant

Neighborhood Services

Daily Animal Control Log (Beckham)

September-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
9/1/2022	13th/ Mulberry	Welfare check	unable to find dogs	N/A	DB	
	401 N 10th	Code enforcement	Unsecured structure	N/A	DB	
	1020 W Cedar	Code enforcement	Junk vehicle	N/A	DB	
	2115 4th	Public assistance	dropped off dog collar	N/A	DB	
	523 S 15th	Animals at large	2 dogs picked up	1W	DB	
	103 S 8th	Welfare check	Talked to owner	3W	DB	
9/2/2022	Winchester Way	Cat in trap	1 Cat picked up	N/A	DB	
	Vet	Cat drop off	1 cat dropped off	N/A	DB	
	Lindenwood	Animals at large	Talked to owner	1W	DB	
	511 S 13th	Animal complaint	Talked to owner	1W	DB	
	624 N 6th Ave	Dumped animals	2 dogs picked up	N/A	DB	
	200 Block W 3rd	Animal at large	UTL	N/A	DB	
	Shelter	owner pick up	2 dogs left	2W	DB	
	Shelter	Potential Adoption	Not Interested	N/A	DB	
	9th Ave/ W Beech	Animal at large	Talked to owner	1W	DB	
	501 N 8th	Animal at large	Talked to owner	1W	DB	
	205 5th Ave	Welfare check	Dogs ok	N/A	DB	
	1st/ University	Animal at Large	1 dog picked up	N/A	DB	
9/3/2022	812 Nth 11th	Animal at Large	UTL	N/A	DB	
	603 Nth 2nd	Welfare check	Dog ok	1W	DB	
	1702 Fisherman Ln	Animal complaint	Talked to owner follow up	2W	DB	
	Louisiana/5th	Animal at Large	UTL	N/A	DB	
	1411 W Elm	Welfare check	Dog ok	N/A	DB	
	1516 W Cedar	Dead Animal	Disposed of Animal	N/A	DB	
	Katy Ave	Animal at Large	UTL	N/A	DB	
	1095 Louisiana St	Animal at Large	Talked to owner	1W	DB	
9/8/2022	403 S 2nd	Animal at Large	UTL	N/A	DB	
	1015 four seasons Dr	Animal at Large	Talked to owner	1W	DB	
	1702 Fisherman Ln	Animal complaint	Talked to owner	2C	DB	
	905 Washington St	Dead Animal	Disposed of animal	N/A	DB	
	Cemetery Rd	Welfare check	Dog ok	N/A	DB	
	Nth 3rd Ave	Animal at Large	Talked to owner	1W	DB	
	318 W Pine	Needed to talk to Animal Control	Took information	N/A	DB	
	Shoe Department	Dog in Car	Looked for Car UTL	N/A	DB	
9/9/2022	11th/ Mulberry	Dog hit by car	picked up dog	N/A	DB	
	Vet	euthanasia	one dog euthanized	N/A	DB	
	West Beech	Animal at Large	one dog picked up	N/A	DB	
	1715 University	Animal at Large	1 dog picked up	N/A	DB	
	Shelter	Rescue pick up	4 dogs left	N/A	DB	
	318 W pine	Welfare check	Talked to owner	N/A	DB	
	130 S 8th	Welfare check	talked to owner	3C	DB	
	W Beech	Animal at Large	talked to owner	2W	DB	
	601 W Louisiana	Animal at Large	put note on door	2W	DB	
	Waco st	Report of trash/ Debris	UTL	N/A	DB	
	Shelter	Potential Adoption	Follow up	N/A	DB	
9/10/2022	Shelter	Potential Adoption	Follow up	N/A	DB	
	Shelter	Potential Adoption	Follow up	N/A	DB	
	Louisiana St	Animal at Large	UTL	N/A	DB	
	223 12th Ave	Welfare check	Dog ok	N/A	DB	
	Shelter	Potential Adoption	Follow up	N/A	DB	
	504 S 7th	Welfare check	Dog ok	N/A	DB	
	624 Alabama	Welfare check	Dog ok	N/A	DB	
9/11/2022	A and A storage	Assistance on traffic stop	picked up two dogs	N/A	DB	
9/12/2022	1942 W Locust	Animals at large	picked up two dogs	N/A	DB	
	905 W Beech st	Follow up	Gave citation	1C	DB	
	Shelter	Owner pick up	2 dogs taken	N/A	DB	
	Shelter	Owner pick up	2 dogs taken	1W	DB	
	Shelter	Rescue pick up Health certs	3 dogs picked up	N/A	DB	
	Shelter	Rescue pick up Health certs	2 dogs picked up	N/A	DB	

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Daily Animal Control Log (Beckham)

September-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
9/13/2022	1955 W Elm st	Animal Complaint	UTL	N/A	DB	
	123 Quail Ridge Rd	Animal Complaint	UTL	N/A	DB	
	Shelter	Health cert pickup	4 ogs taken	N/A	DB	
	Nth 12th	Welfare check	Dog ok	1W	DB	
	310 S 2nd	Welfare check	Dogs ok	1W	DB	
	307 S 2nd	Code call	T and D in yard	1W	DB	
	Vet	Needed to talk to Animal Control	talked to them	N/A	DB	
9/14/2022	710 Nth 19th	Trap request	attempted to make contact follow up	N/A	DB	
	2913 Thomas way	Animal Complaint	Talked to owners	N/A	DB	
	Grace Baptist Church	Animal at Large	UTL	N/A	DB	
	414 SE 1st	Animal Complaint	UTL	N/A	DB	
	4501 University	Animal at Large	UTL	N/A	DB	
	Apartments on first	Animal at Large	UTL	N/A	DB	
	Big Lots Distribution	Animal at large	Follow up	N/A	DB	
9/15/2022	904 NE Elm	oppossum in trap	picked up trap	N/A	DB	
	46 E Main	Animal at large	UTL	N/A	DB	
	Kande Ln	Animal at large	Talked to owner	1W	DB	
	Sonic on 1st	Animal at large	Talked to owner follow up	2W	DB	
	E 2nd Ave	Animal at large	UTL	N/A	DB	
	420 S 12th	Needed to talk to Animal Control	Talked to caller	N/A	DB	
9/16/2022	1st St	Animals at large	UTL	N/A	DB	
	Library	Animal Complaint	UTL	N/A	DB	
	706 S 9th	Animal Complaint	Talked to caller 2 dogs picked up	N/A	DB	
	820 S 3rd	Matris/brush	Made contact	N/A	DB	
	920 W Elm	trash and debris	Nade contact no complaint found	N/A	DB	
	604 Nth 12th	Raw sewage	Made contact O A	N/A	DB	
	Billy Miller Park	Animal at large	Located Dog 1 dog picked up	N/A	DB	
	624 S 4th	Attempted to locate dog owner	UTL	N/A	DB	
9/17/2022	4th/ Montgomery	raccoon in dumpster	got racoon out of dumpster	N/A	DB	
	5th/1st	assisted police with hawk in road	assisted police	N/A	DB	
	414 Meadow Lark LN	Animal complaint	picked up one dog/ follow up	1W	DB	
	1318 Plum st	Welfare check	dog ok	N/A	DB	
	Locust st	Welfare check	dog ok	N/A	DB	
9/18/2022	918 W Cedar	Welfare check	dog ok	N/A	DB	
	Bypass	Cow out	Put back in fence unable to locate owner	N/A	DB	
	Shelter	Rescue	dropped off meds	N/A	DB	
	Shelter	Owner pick up	1 dog taken	2W	DB	
9/20/2022	Shelter	Owner pick up	1 dog taken	N/A	DB	
	Shelter	Rescue Pick up	2 dogs taken	N/A	DB	
	2321 Mason	Animal complaint	Talked to caller; 1 statement taken	N/A	DB	
9/21/2022	818 W Beech	trap pick up	picked up cat in trap	N/A	DB	
	Vet	Animal drop off	dropped off one cat	N/A	DB	
	Shelter	Rescue pick up	4 dogs picked up	N/A	DB	
	1415 W Mulberry	Code Enforcement	D house TD JA	N/A	DB	
	1715 University	Raccoon at school	gave caller a trap	N/A	DB	
	1306 Nth 1st	temp signs	MC OA	N/A	DB	
	11th/ Elm	Junk Vehicle	put 48 hour tag on it	1W	DB	
	112 Cornell Dr	Trap request	gave caller a trap	N/A	DB	
9/22/2022	1614 Nth 10th	Animal at large	UTL	N/A	DB	
	16th/Locust	Animal at large	UTL	N/A	DB	
	109 Meadowlark	Animal complaint	gave caller a trap	N/A	DB	
	McLane/S Magnolia	Cow out	UTL	N/A	DB	
	SEOSU	Animal at large	1 dog picked up	N/A	DB	
	21st ST	Animal at large	UTL	N/A	DB	
	Casino	Animal at large	found owner	1W	DB	
	1201 Four Seasons Dr	Animal pick up for owner	1 dog picked up	N/A	DB	
	Vet	Euthanasia	1 dog dropped off	N/A	DB	
	4308 Osprey	Code Enforcement	Grass weeds	N/A	DB	
9/23/2022	NE 2nd	Animal at large	talked to owner	1W	DB	

City of Durant

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Daily Animal Control Log (Beckham)

September-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	McLean/ Mason st	Cow out	found owner cow put back in fence	1W	DB	
	1103 four seasons	Animal at large	picked up 2 dogs	N/A	DB	
	1459 HWY 70	Animal Complaint	out of jurisdiction advised to call deputies	N/A	DB	
	315 Nth 13th	Code call	Grass weeds	1W	DB	
	11th/ Elm	Code call	towed car	1W	DB	
	2203 Dentwood	Code call	Junk under carport follow up	N/A	DB	
	Country club Rd	Cow out	UTL	N/A	DB	
	911 Alabama	Code call	Follow up	N/A	DB	
	S 6th	Animal at large	UTL	N/A	DB	
	3029 Kande Ln	Animal complaint	Talked to owner	N/A	DB	
	301 S 9th	Code call	Condemned house	N/A	DB	
9/26/2022	211 S 4th	Animal at large	talked to owner	1W	DB	
	SE 3rd/ Rodeo Rd	Cow out	UTL	N/A	DB	
	S 4th	Animal at large	UTL	N/A	DB	
	E Main	Animal at large	UTL	N/A	DB	
	Goodwill	Animal at large	UTL	N/A	DB	
	211 W Main	Dead Animal	Disposed of animal	N/A	DB	
	Hwy 70	Cow out	Put back in fence unable to locate owner	N/A	DB	
	1003 Parkland Dr	Dog bite	1 dog picked up/ 1 statement picked up	N/A	DB	
	1st/Elm	Animal at large	2 Dogs picked up	N/A	DB	
	1418 Elm	trap request	gave caller a trap	N/A	DB	
	1209 Rodeo Rd	Needed to talk to Animal Control	9 puppies picked up	N/A	DB	
9/27/2022	Shelter	rescue	Animal drop off	N/A	DB	
	1209 Radeo road	PD assistants	2 dogs picked up	N/A	DB	
	W Arkansas	Animal at large	UTL	N/A	DB	
	Lowes	Dog in car	UTL	N/A	DB	
	Shelter	Owner pick up	1 dog left	1C	DB	
	Shelter	Foster pick up	one dog taken	N/A	DB	
	Police department	dog pick up	one dog picked up	N/A	DB	
9/28/2022	Rodeo Rd	Cow out	UTL	N/A	DB	
	109 Meadowlark	trap pick up, trash and debris, junk vehicle	talked to owner picked up trap	2W	DB	
	Shelter	Potential Adoption	Not Interested	N/A	DB	
	Alabama St	Welfare check	Dog ok	N/A	DB	
	416 S 15th	Animal at large	talked to owner	1W	DB	
	S 16th	Animal at large	UTL	N/A	DB	
	815 N 16th	Animal complaint	talked to owner	3W	DB	
9/29/2022	508 NE 2nd	Animal at large	Returned home	N/A	DB	
	6th/ Pine	Animal at large	UTL	N/A	DB	
	Our Savior's Lutheran Church	Animal at large	talked to owner	N/A	DB	
	4813 Clara Dr	Animal at large	1 Dog picked up	N/A	DB	
	1902 W Elm	Dog drop off	returned 2 dogs to owner	N/A	DB	
	North Heights Elementary	Trap pick up	1 trap picked up	N/A	DB	
	Shelter	Potential Adoption	Not Interested	N/A	DB	
	W Elm	Animal at large	Returned to Owner	1W	DB	
9/30/2022	1012 N 16th	Animal Complaint	Talked to owner Follow up	1W	DB	
	622 Louisiana	Animal at large	Took dog home talked to owner	1W	DB	
	1422 W Elm	Animal in trap	Took trap	N/A	DB	
	115 Nth 16th	Needed to talk to Animal Control	Talked to caller	N/A	DB	
	515 Louisiana	Animal Complaint	Talked to owner follow up	1W	DB	
	112 Cornell Dr	Trap pick up	1 trap picked up	N/A	DB	
	Fisherman Ln	Animal at large	1 dog picked up	NA	DB	

City of Durant

Neighborhood Services

Daily Animal Control Log (Beckham)

September-2022

Day	Calls for Service	Citation/Warning	Parvo Deaths	Dogs Picked Up	Cats Picked Up	Dogs Adopted	Cats Adopted	Dogs to Rescue	Cats to Rescue	Dogs Claimed by Owner	Cats Claimed by Owner	Bite Calls	Dogs Euthanized	Cats Euthanized	Dart Gun Deployed
1	6	1W	0	2	0	0	0	0	0	0	0	0	0	0	0
2	12	4W	0	1	1	0	0	0	0	2	0	0	0	1	0
3	8	4W	0	0	0	0	0	0	0	0	0	0	0	0	0
4															
5															
6															
7															
8	8	3W/2C	0	0	0	0	0	0	0	0	0	0	0	0	0
9	11	3C	0	3	0	0	0	3	0	0	0	0	0	0	0
10	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0
12	5	1W/1C	0	2	0	0	0	0	0	1	0	0	0	0	0
13	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	7	1W	0	0	0	0	0	0	0	0	0	0	0	0	0
16	8	0	0	3	0	0	0	0	0	0	0	0	0	0	0
17	5	0	0	1	0	0	0	0	0	0	0	0	0	0	0
18	4	0	0	0	0	0	0	0	0	1	0	0	0	0	0
19															
20	3	0	0	0	0	0	0	2	0	1	0	0	0	0	0
21	8	1W	0	0	0	0	0	0	0	0	0	0	0	0	0
22	10	0	0	1	0	0	0	0	0	0	0	0	0	1	0
23	12	1W	0	0	0	0	0	0	0	0	0	0	0	0	0
24															
25															
26	12	1W	0	3	0	0	0	0	0	0	0	1	0	0	0
27	7	1C	0	2	0	1	0	0	0	1	0	0	0	0	0
28	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29	8	1W	0	1	0	0	0	0	0	0	0	0	0	0	0
30	8	0	0	1	0	0	0	0	0	0	0	0	0	0	0
31															
Total	172	18W/4C	0	22	1	1	0	5	0	6	0	1	0	2	0

Comments:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks, Recreation, Durant Multi Sports Complex, Lake and Pool Reports - September 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. September 2022 Parks Dept Monthly Report



THE CITY OF DURANT

Parks and Recreation Department

TO: Durant City Council
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: September 26, 2022
SUBJECT: Monthly Report for September 2022

Parks Department

The following work in September was completed

1. Mowed trimmed and general maintenance for all grounds the parks crews cover including parks, right of ways, flood plains and highways.
2. Continued work for the Unity Statue area at Carl Albert.
 - a. Currently waiting on Texoma Manufacturing to place the monument in place so we can continue with the ground work to bring everything up to the correct grade. After grade work we are going to install the concrete sidewalk and ring. And finally install the benches and the LED Multi color lights around the monument.
3. Launched Civic Rec to be open for field, pavilion and other facility reservations.
4. Completed Pouring concrete at Lake Durant to make bathrooms ADA compliant and strengthened the Hole 2 pyramid to help with safety.
5. Completed work on replacing the hydrants at Lake Durant for RV camping to stop leaks.
6. Started the planning phase with moving the Dixon Durant Statue from Market square to City Hall. This project should be completed by end of October.

Durant Multi Sports Complex

The following work has been completed or started in July at the Sports complex

1. General park maintenance mowing edging trimming grass
2. Passed health inspection and received our official health code license to prepare and sell food and drink on September 26, 2022.
3. Hosted Durant High school softball tournament September 15-17th
4. Soccer, football, flag football, softball, and baseball recreation leagues have officially started in the month of September

Swimming Pool

1. Closed the pool the last week of August started deep cleaning and organizing everything to be prepared for next year.
2. Will start work on making improvements or repairs on the pool decking, flooring and surfacing

Lake Durant

1. General Park maintenance
2. Completed Pouring concrete at Lake Durant to make bathrooms ADA compliant and strengthened the Hole 2 pyramid to help with safety.
3. Completed work on replacing the hydrants at Lake Durant for RV camping to stop leaks.



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Carl Meade, Street Department
Re: Street Department Monthly Report - September 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. September 2022



THE CITY OF DURANT

Office of the Street Department

Monthly Report
September 1, 2022 – September 30, 2022

Tasks Completed:

1. Asphalt was added to the streets that were reported through the Public Works Admin office and were completed in order by severity.
2. Street Sweeping has been done daily and on an "as-needed basis". Street sweeping is done starting on Monday beginning with the north side of town and the driver works his way to the north side by week's end. Also being sure to address any streets that have been called in or reported online as needing attention.
3. Traffic signal maintenance was completed on University and Bryan Dr, where the signal light was out.
4. During the month of September an estimated 150 potholes were filled with asphalt to ensure there would be no further damage to the roads and to make sure our roads were safe and in compliance with our city standards.
5. 20 street cuts were repaired with asphalt after M&O completed fixing water leaks throughout the city.
6. We got all the first side of the parking area done and have begun adding curb and steel for the second phase of the Airport parking area.

Planned Tasks:

1. Continue our goal to provide better and safer streets by addressing any issues as they arise or are reported.
2. Address any and all signage issues throughout the city that need to be replaced or repaired.
3. Continue to repair street cuts as M&O repair water leaks.
4. We plan on starting the EOC within the next couple of weeks.

Respectfully Submitted,

Carl Meade



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Lisa Taylor, Interim City Manager
Re: Consider Approval of Resolution Creating, Changing, and Abolishing Offices and Departments; Amending Organizational Chart to Conform; and Providing Effective Date (R-2022-14)

A Resolution Creating, Changing, and Abolishing Offices and Departments; Amending Organizational Chart to Conform; Providing Effective Date

Council Information / Action Requested

Adopt Resolution 2022-14, effective immediately.

City Staff Information / Action Follow-up, if Council authorizes this action:

Staff will take the following actions:

1. Post job announcements and share via available channels.
2. Reorganize departments to reflect the new organizational chart.

ATTACHMENTS:

1. Resolution 2022 14

RESOLUTION NO. 2022-14

A RESOLUTION CREATING, CHANGING, AND ABOLISHING OFFICES AND DEPARTMENTS; AMENDING ORGANIZATIONAL CHART TO CONFORM; PROVIDING EFFECTIVE DATE.

WHEREAS, Title 11, Section 10-106 of the Oklahoma Statutes empowers the Durant City Council to create, change, and abolish offices and departments of the City; and,

WHEREAS, on the advice of the City Manager, certain offices and departments should be created, abolished, or reorganized.

NOW THEREFORE BE IT RESOLVED that the Durant City Council hereby acts as follows;

Section 1: The following offices shall be created, shall report directly to the City Manager, and shall each be included in Grade 14 of the Non-Collective Bargaining Unit Wage and Salary Plan which shall be amended to conform accordingly:

1. Director of Public Safety
2. Director of Planning.

Section 2: The following office shall be abolished: Assistant City Manager.

Section 3: The Organizational Chart attached hereto as Exhibit A is included herein and shall be approved and included in the Employee Handbook and shall reflect the intended organization of departments and offices.

Section 3: The modifications contained herein shall become effective immediately upon approval.

PASSED AND APPROVED this 11th day of October, 2022,.

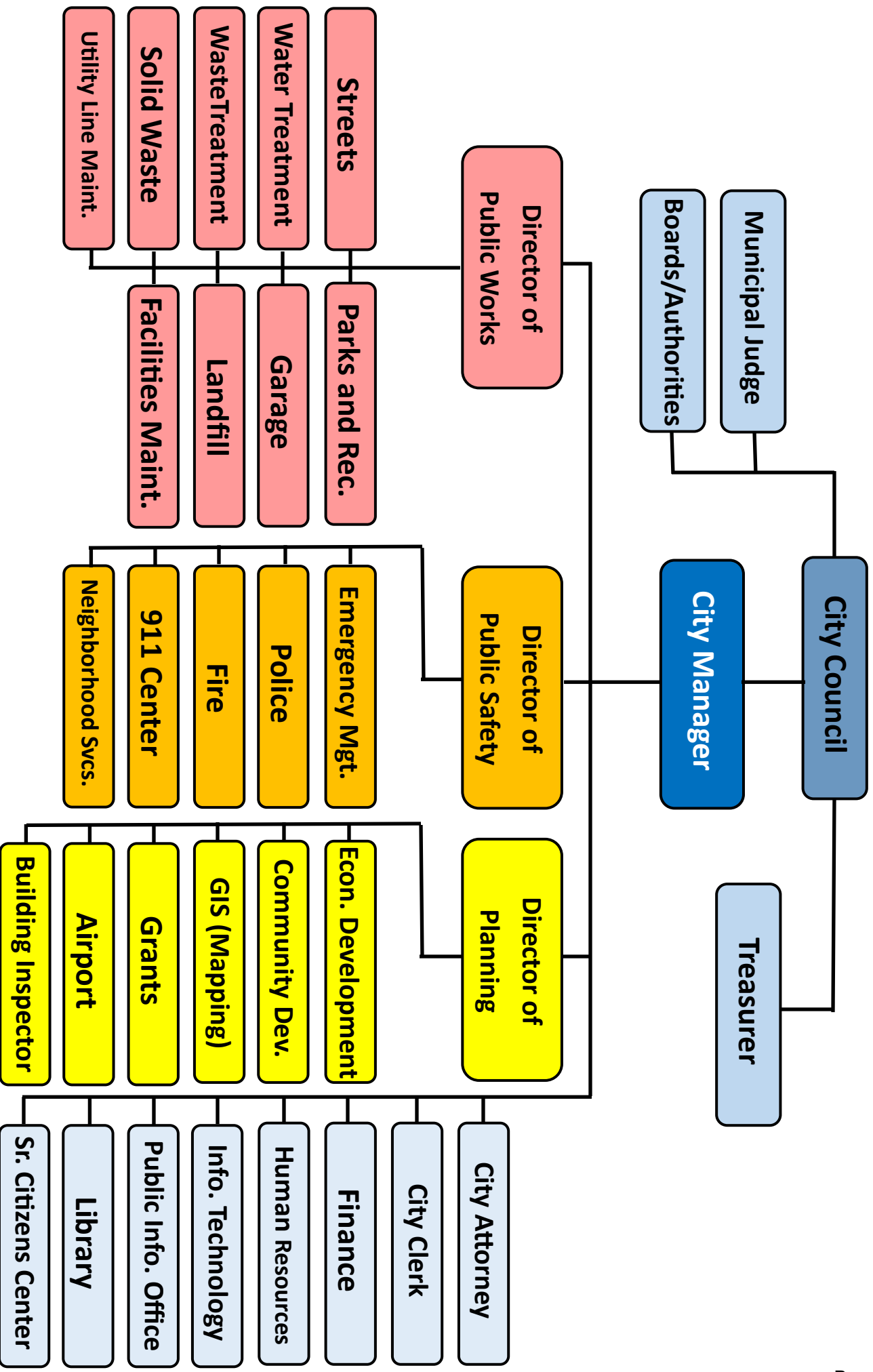
DURANT CITY COUNCIL

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, Secretary

City of Durant Organizational Chart



Non-Collective Bargaining Unit Wage and Salary Plan

<u>Title</u>	<u>Minimum</u>	<u>Mid-Range</u>	<u>Maximum</u>
Grade 1 Intern Library Assistant	\$12.24	14.68	\$17.12
Grade 2 Firefighter Recruit* Custodian	\$12.84	15.49	\$18.15
Grade 3 Customer Service Representative Refuse Worker Transfer Station Operator Meter Reader Community Center Manager Maintenance Worker I Administrative Specialist I	\$14.14	17.06	\$19.98
Grade 4 Maintenance Worker II WTP Operator I (new or Class D) WWTP Operator I (new or Class D) Airport Maintenance Technician Animal Control Officer Police Records Specialist Library Associate Scalehouse Attendant	\$15.28	18.43	\$21.58
Grade 5 HR Specialist I Customer Service Representative - Lead 911 Dispatcher Evidence Technician Municipal Court Clerk Equipment Operator WWTP Operator II (Class C) WTP Operator II (Class C) Refuse Driver Landfill Driver Accounting Specialist I Police Recruit Permit Technician Lab Technician Sign Technician Fuel Quality and Maintenance Technician Mechanic Assistant Grants Coordinator Administrative Specialist II	\$16.44	19.83	\$23.22
Grade 6 Accounting Specialist II Payroll/Benefits Specialist Maintenance Worker III Code Enforcement Officer Code Enforcement Officer/ Building Inspector Literacy Program Coordinator Library/Circulation Supervisor 911 Supervisor	\$17.65	21.29	\$24.94
Grade 7 Pretreatment Coordinator Crew Leader HR Specialist II IT Technician GIS Technician/911 Addressing Coordinator Recreation Events Coordinator** Assistant to the City Manager Senior Center Coordinator** Building Inspector I (no or res cert only)	\$19.15	23.11	\$27.06

Non-Collective Bargaining Unit Wage and Salary Plan

Grade 8 Parks Foreman Streets Foreman Solid Waste Foreman Utility Line Foreman WWTP Operator III (Class B) WTP Operator III (Class B) Building Inspector II (res & comm)	\$20.69	24.97	\$29.24
Grade 9 Parks and Recreation Manager Landfill Manager WWTP Manager Equipment Manager 911 Dispatch Manager EM Deputy Director Public Information Officer Safety Coordinator Utility Billing Manager Airport Operations Manager Assistant Finance Director	\$46,560	\$56,174	\$65,788
Grade 10 Grants Coordinator Solid Waste Manager Library Director Streets Manager IT Manager WTP Manager Utility Line Manager Human Resources Manager	\$53,388	\$64,412	\$75,436
Grade 11 City Clerk Deputy Fire Chief Deputy Police Chief IT Director	\$62,175	\$75,013	\$87,851
Grade 12 Airport Director Community Development Director Emergency Management Director Economic Development Director	\$65,202	\$78,666	\$92,129
Grade 13 Police Chief Fire Chief Public Works Director	\$75,316	\$88,728	\$102,141
Grade 14 City Attorney Assistant City Manager Treasurer/Finance Director	\$85,443	\$103,086	\$120,729

*Firefighter Recruit pay is based on 112 hours a pay period

**Salaried position within Grade 7



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action

Employee health benefits renewal with Blue Cross Blue Shield for the 22/23 plan year reflects a ____% increase in the City's premium for medical benefits.

There is no change in the premium for dental coverage or the employee-paid vision benefits with VSP.

Council Information / Action Requested

Staff recommends approval of the quoted renewals for the 22/23 benefit plan year.

City Staff Information / Action Follow-up, if Council authorizes this action:

Human Resources is to provide all appropriate documentation to INSURICA, the City's Broker of Record.

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Discussion, Consideration and Possible Action on Acceptance of a Proposal for Renewal of Excess Insurance with Arch Insurance Company.

To ensure no gaps in coverage between the City of Durant's self-funded workers' compensation plan and potential catastrophic claims, Human Resources requested Insurica obtain a renewal proposal for our excess insurance coverage through Arch insurance.

The renewed policy will continue to cover up to:

- \$1,000,000 Bodily Injury by Accident (each accident)
- \$1,000,000 Bodily Injury by Disease (policy limit)
- \$1,000,000 Bodily Injury By Disease (each employee)

The renewed policy will provide additional coverage once the City has paid the required \$750,000 per eligible claim, and coverage will remain for the life of the claim (or until it meets the \$1,000,000 limit). The proposed premium is \$128,322.00 (page 12) with optional Terrorism Coverage for an additional \$3,849.00.

These funds were accounted for in the FY 22/23 budget.

Council Information / Action Requested

Staff recommends approval of renewal from Arch Insurance

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 22-23 EXCW Final Proposal EFF 10.1.22
2. 22-23 EXCW Excess Workers Compensation Quote EFF 10.1.22 - AMWINS



INSURICA INSURANCE PROPOSAL

PREPARED FOR:

THE CITY OF DURANT

PROPOSED TERM:

OCTOBER 1, 2022 to OCTOBER 1, 2023

Presented By:

GLEN TOLENTINO

INSURICA ■

This presentation is designed to provide an overview and summary of the insurance coverages prepared for your review. This proposal is meant to facilitate a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies in place or presented within. This proposal does not alter or amend the insurance contracts. Please refer to the actual policies for details on coverages, conditions and exclusions that will govern in the event of a loss.

EXECUTIVE OVERVIEW

INSURICA is an independent insurance agency that specializes in core industries and business disciplines.

Our unique structure provides INSURICA customers with unparalleled access to the best coverage and risk management expertise available, all delivered through a local agent relationship.

Industry Specializations

Our industry-specific knowledge and in-depth experience gives us valuable insight into the unique and often challenging needs of the following key industries:

- | | |
|-----------------|------------------|
| ◆ Agriculture | ◆ Hospitality |
| ◆ Construction | ◆ Manufacturing |
| ◆ Education | ◆ Ministries |
| ◆ Energy | ◆ Not-For-Profit |
| ◆ Environmental | ◆ Staffing |
| ◆ Financial | ◆ Technology |
| ◆ Healthcare | ◆ Transportation |

Our Approach

Our approach is not about selling an individual policy, but rather understanding our clients' entire business structure and developing a comprehensive insurance management plan. With an in-depth understanding of our clients' business operations, we uncover unseen risks and opportunities that can dramatically lower exposure and costs.

Our Future

With nearly \$1 billion in annual premiums, INSURICA is among the 50 largest insurance brokers in the United States and is currently the 27th largest privately-held independent agency in the country. INSURICA employs more than 500 colleagues in 30 offices located throughout Oklahoma, Texas, Arkansas, Colorado, Arizona, and California. We are constantly looking to expand our network with partners who bring additional value and expertise to the enterprise and our clients.

Our focus on finding quality and experienced partners positions INSURICA as one of the preeminent insurance brokerages in the country and further emphasizes our customer pledge that we "*Specialize in You.*"



- DIRECT CONTACT TO SERVICE -

CONTACT NAME	TITLE	OFFICE	MOBILE	EMAIL
Glen Tolentino	Producer	(405) 556-2296	(405) 229-5287	Glen.Tolentino@INSURICA.com
Cecile Kadia-Cosentino	Account Manager	(405) 556-2311		Cecile.Kadia@INSURICA.com
Jason Rogers	Claims Consultant	(405) 556-2384		Jason.Rogers@INSURICA.com

- CLAIM REPORTING -

MAIN NUMBER	EMAIL
844-556-3208	claims@INSURICA.com

- GENERAL OFFICE INFORMATION -

MAIN NUMBER	TOLL FREE	FAX NUMBER	WEBSITE	INSURICA 24/7 CLIENT PORTAL
(405) 523-2100	(800) 880-0291	(405) 556-2332	www.INSURICA.com	https://portal.csr24.com/mvc/2731625

| NOTIFY US IF

It is important we be informed when a significant change in your operation takes place, such as any:

- ◆ Additional locations, new construction
- ◆ Changes in property values
- ◆ Change in ownership
- ◆ Sudden change in sales
- ◆ Increased or decreased hazards (i.e. type of work to be insured or new activities undertaken)
- ◆ Change in security or protection (i.e. burglar, sprinkler, fire alarm, watchguard, lighting, etc)
- ◆ Change in product lines
- ◆ New contractual obligations
- ◆ Changes in vehicles and/or drivers
- ◆ Expansion or moving of operations to a new state
- ◆ Employees hired in a new state
- ◆ Higher limits and/or additional coverages required or desired (i.e. Flood, Earthquake, Pollution, Professional Liability)
- ◆ Vacancy of building you own, operate, or occupy

| CLAIMS NOTIFICATION REQUIREMENTS

Many policies include CLAIMS REPORTING OBLIGATIONS that require immediate notification, as soon as you are aware of an incident which could result in a claim. Failure to report or late reporting could result in denial of defense and/or claim payment or settlements. To avoid denial of coverage, be sure to notify us and/or the insurance carrier as soon as practicable of any occurrence or offense which may result in a claim. Additionally, the incident should be confirmed in writing. Please review policies for claim reporting provisions.

The above are examples of situations of which we should be made aware; there are many others as well.

If any questions arise, please contact us.

** Disclaimer: While this list is not inclusive, failure to notify us can affect your coverage.*

| ITEMS TO DISCUSS

Please respond or comment to the following points and/or questions:

- ◆ Higher limits and/or additional coverages required or desired (i.e. Flood, Earthquake, Pollution, Professional Liability)
- ◆ ADD/REMOVE items to review here.

| ADDITIONAL COVERAGES TO CONSIDER

Active Assailant

The current unendorsed commercial general liability policy does not confirm nor deny coverage, leaving coverage determination to the courts in the event of the claim. A business owner should consider active assailant coverage as it not only defines the gray area of a commercial general liability policy but can also be written to include onsite active shooter and security vulnerability assessment, as well as preparedness seminars and training modules, and post-event crisis management services.

Business Income/Extra Expense

If your business suffered a covered cause of loss that caused a slowdown or suspension of operations, would you be able to sustain? Business income coverage is available to cover loss of income in the event that business is diminished due to a covered cause of loss to the insured premise, such as a fire or a natural disaster. This type of insurance also covers operating expenses, a move to a temporary location if necessary, payroll, taxes, and loan payments.

Business Income on Equipment

Most frequently you will find this coverage related to your property coverages. However, you can purchase business income coverage on equipment particularly specialized, high-value, equipment used in manufacturing or construction processes. This covers loss of income suffered when damage to your equipment by a covered cause of loss causes a slowdown or suspension of its operations.

Commercial Crime Coverage

Don't let the actions of dishonest individuals put your business at financial risk. Crime coverage forms are available to protect against losses of money, securities and property by such claims of loss as employee dishonesty, forgery, theft, burglary, robbery, kidnap, extortion and fraud. ERISA coverage can also be obtained on a crime policy.

Contractors Professional Liability

Today many contractors provide in-house design work, engineering evaluations, and shop drawings. This can open you to design liability and construction errors you could be held liable. Construction managers are also exposed to professional liability claims. General Liability usually exclude any construction errors or omission claims. A Contractors Professional Liability policy provides coverage for errors made by the contractor and third-parties hired by the contractor. Often this coverage can be coupled with Contractors Pollution Liability on a package type policy.

Cyber Liability

Neither a Property, General Liability, or Business Interruption policy will respond to outages caused by computer viruses or hackers. In addition, 47 U.S. states have mandatory requirements for data breach notification, as well as fines and penalties for not reporting the breach. Many Carriers offer policies that can cover regulatory fines or penalties you might incur because of a data breach.

A cyber-attack can result in costly first-party expenses required to comply with regulatory requirements and out-of-pocket legal expenses incurred to navigate the process.

Many data breaches occur because of an employee error or an "inside job" from rogue employees. A large portion of security breaches occur because of your employee actions. Also, keep in mind that a data breach can occur from paper records as well.

Cyber liability coverage pricing can be quite cost effective and easy to procure. Keep in mind that without this coverage, in the event of a cyber-attack you will be liable for first-party expenses including hiring forensic IT experts, notification of customers, providing annual credit monitoring, lawyer expenses, and any applicable state or federal fines or penalties.

Directors and Officers Coverage

As a director or officer of any company, public or private, not-for-profit and educational institutions, you can be held personally liable for your management actions. In effect, the policy functions as "management errors and omissions liability insurance," covering claims resulting from managerial decisions that have adverse financial consequences. Directors and Officers Liability Insurance provides coverage for allegations of mismanagement and/or breach of fiduciary duty or loyalty.

Earthquake

Coverage can be added on Property, Equipment, Installation Floater/Builders Risk policies. Depending on the property locations, the premiums can be insignificant compared to the coverage.

Employment Practices Liability Coverage

Employment Practices Liability claims arise from the following broad categories: Discrimination, Wrongful Termination, Sexual Harassment, Retaliation, Workplace Torts (e.g. invasion of privacy and defamation), and Defense for Wage and Hour claims. Coverage under this policy is available for legal costs to defend claims including legal liability for such acts. The coverage is rated on the number of employees and review of your employee handbook. Inclusion of a discrimination and harassment policy is usually required to be incorporated if not in the employee handbook.

Equipment Breakdown Coverage

Equipment breakdown (formerly called "boiler and machinery") insurance covers many types of equipment. Most equipment now contains sensitive and fragile technology that can be easily damaged. More equipment is mission critical so breakdowns bring operations - and income - to a halt. Increased system complexity and interdependency mean a breakdown elsewhere can impact you, yet standard property insurance excludes the risks unique to equipment. Coverage can be endorsed onto many property policies or purchased stand-alone.

Fiduciary Liability

The responsibility on trustees, employers, fiduciaries, professional administrators, and the plan itself with respect to errors and omissions in the administration of employee benefit programs as imposed by the Employee Retirement Income Security Act (ERISA).

Flood

Flooding is the most common of all natural hazards. On average, flooding causes more than \$2 billion in damage to property each year. Standard commercial property policies do not provide coverage for damage caused by flooding. Depending on the property locations, Flood can be obtained on a standard property policy or coverage secured through the National Flood Insurance Program (NFIP).

Higher Umbrella Limits

While there is no definitive answer to the question about how much umbrella or excess coverage a business entity should carry, there is some analysis you can do as a business owner to try to determine what is an adequate limit. Companies can begin their analysis by using the net worth of their company as a guideline. As an example, the more you have, the more you should carry. Benchmarking data for limits carried by other similar in class and size can also be provided.

Increased Ordinance or Law Coverage

Coverage for loss caused by enforcement of ordinances or laws regulating construction and repair of damaged buildings. Older structures that are damaged may need upgraded electrical; heating, ventilating, and air-conditioning (HVAC); and plumbing units based on city codes. There are three types of ordinance and law coverages that are normally excluded in standard property coverage forms. The coverages available by endorsement are cost to demolish the undamaged portion of the building, cost to replace with superior construction as required by law, and cost to clear the land of debris after demolition.

International Travel Accident Insurance

If you or any of your employees travel internationally, consider this coverage. The policy provides coverage for accidental death and dismemberment or other life-changing incidents that may be excluded by other policies. Travel accident insurance plans are designed to fill coverage gaps in standard life and disability insurance and provide high limit coverage or coverage for specific risks that many disability policies do not cover. Benefits vary and are paid depending on the severity of the incident, helping alleviate some of the financial stress that may result from serious illnesses, injuries, or death.

Pollution Liability

Pollution Liability is limited or excluded on the standard Commercial General Liability, Business Auto, Property, Inland Marine, Directors & Officers, Excess/Umbrella and an array of other policies. Because of this many insureds purchase Pollution Liability insurance to help protect assets from unforeseen environmental exposures that could impact earnings; protect against natural catastrophes beyond the standard property exposures; facilitate property transactions and financing; assist in mergers and acquisitions, separating the unknown environmental risk from the business risk.

Types of Pollution Liability include:

- ◆ Contractor's pollution liability (CPL) insurance can provide protection against the environmental liabilities left uncovered by standard commercial general liability with restrictive pollution exclusions. CPL aids to minimize loss when sudden or gradual pollution conditions are created through covered operations and addresses third-party coverage for bodily injury, property damage, defense, and cleanup as a result of sudden and gradual pollution incidents arising from contracting operations of or on behalf of the contractor.

- ◆ **Site Pollution Liability.** Most businesses have pollution exposures that are often considered incidental to the business's operations. Such environmental liability exposures can arise from materials storage, air emissions from heating or other processes, storm water runoff, spills during natural catastrophes, or even the possibility of unknown activities of previous site owners.
- ◆ **Auto Pollution Exposures and Coverages available.** Standard Business Auto policies exclude coverage for pollution events unless they result from gas, brake fluid, or other substances that are vital to the operation of the vehicle. However, pollution incidents involving other materials are excluded. Options to address this include an MCS90 Endorsement, Broadened Auto Pollution Endorsement (CA9948), and Transportation Pollution Liability (TPL). The MCS90 is a required filing of for-hire interstate operations (and certain other operations) that responds if you cause an auto pollution incident. However, the form requires that you reimburse the carrier for any payment made on your behalf. Another option is the Broadened Auto Pollution form (CA9948) that is similar to the MCS90 endorsement without the threat of the carrier seeking reimbursement. Finally, the most comprehensive is a Transportation Pollution Liability (TPL) policy which provides protection for products or materials transported, shipped, or delivered by the insured or by a carrier on the insured's behalf and can also specifically include loading and unloading.

Professional Liability / E&O

A type of liability coverage designed to protect traditional professionals (e.g., accountants, attorneys) and quasi-professionals (e.g., real estate brokers, consultants) against liability incurred as a result of errors and omissions in performing their professional services. The vast majority of professional liability policies are written with claims-made coverage triggers. In most professional liability policies payment of defense costs reduces available limits.

Social Engineering

When you or your employees receive a message that appears to be from a legitimate vendor, client, internal employee, or authorized person via email, fax, letter or even a phone call that contains a variety of misleading requests and information. This is Social Engineering Fraud. The purpose is to divert funds to the fraudster willingly including wire transfers. This important coverage can be endorsed onto many Crime or Cyber policies or purchased stand-alone. Limits start at \$50,000 and higher can be obtained.

Please check below if interested in any of the above recommended coverages:

Coverage Type	Indication Requested
Active Assailant	
Business Income/Extra Expense	
Business Income on Equipment	
Crime Coverage	
Contractors Professional Liability	
Cyber Liability	
Directors & Officers	
Earthquake	
Employment Practices Liability	
Equipment Breakdown	
Fiduciary Liability	
Flood	
Higher Umbrella Limits	
International Travel Accident	
Ordinance & Law	
Pollution Liability	
Professional Liability	
Social Engineering	
Producer Signature	Client Signature
Dated:	Dated:

Contact your INSURICA Team for more information and coverage options on any of these coverages.

Disclaimer: Additional coverages to consider is not limited to those only on this list nor is this list all-inclusive of all coverage forms available. This list comprises of important coverages that are readily available to purchase.

- NAMED INSURED & LOCATION SCHEDULE – WORKERS COMPENSATION -

The coverages detailed in this document apply to the entities and locations listed below. If this list is not complete, please notify us immediately.

| SCHEDULE OF NAMED INSUREDS:

THE CITY OF DURANT

- WORKERS COMPENSATION -

INSURER: Arch Insurance Company

POLICY TERM: 10/1/2022 to 10/1/2023

EXPERIENCE MODIFICATION FACTOR: Anniversary Rating Date: 10/1/2021

LIMITS:

Coverage A: Workers' Compensation – Statutory	
Coverage B: Employer's Liability	
Bodily Injury by Accident – Each Accident	\$1,000,000
Bodily Injury by Disease – Policy Limit	\$1,000,000
Bodily Injury by Disease – Each Employee	\$1,000,000
Coverage C: Other States –	

COVERED STATES:

If you have work on the effective date of this policy in any state not listed as a Covered States (Item 3A of the policy), coverage will not be afforded for that state unless the insurer is notified within 30 days. Furthermore if you begin work in any state listed in the Other States (Item 3C of the policy) you must notify the carrier.

OFFICERS:	Name	Title	Included/Excluded	Class Code
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COVERAGE PLAN:

PREMIUM:

BASIS OF PREMIUM: 1.1935 per \$100 of Payroll of 10,751,703	POLICY AUDITABLE: Yes
MINIMUM PREMIUM: \$115,489 (90% Minimum)	

REMARKS:

Remarks
Premium due 20 days from effective date.

Endorsements included on Quotation:
 *Losses Redefined To Include Allocated Loss Adjustment Expenses Endorsement
 *Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
 *Oklahoma Amendatory Endorsement

Retained Limit
 Part One - Excess Workers Compensation Insurance and Part Two – Excess Employers Liability Insurance Combined:
 Retained Limit - Each Accident: \$750,000
 Retained Limit – Disease, Each Employee: \$750,000

QUESTIONS, CONDITIONS, AND/OR SUBJECTIVITIES:

COVERED STATES:

Any state with known exposures should be listed in Item 3.A. at policy inception. Employees working in these states normally will have choice of state laws if they were working in other states on a temporary basis.

Other States Insurance is added to provide temporary coverage for employees when operating in states not listed in Item 3.A. This unique feature provides the insured with coverage for possible workers compensation exposures in states where it does not now have (or expect to have) operations or work. The insurance carrier must be notified in writing within thirty (30) days of any work or operations in a state not listed in Item 3.A. to keep coverage in effect. Notification is also required if you hire residents of the state where the work is being done; if you have an employee who resides in another state; or you have a location in another state.

EARNED PREMIUM:

According to NCCI (National Council on Compensation Insurance) final earned premium for the policy must be determined on actual payroll as determined by the carrier at audit. Determination of final earned premium is governed by the rules, classifications, and rates in the NCCI Workers Comp Manual, subject to modification by applicable rating plans and state laws.

DISCLAIMERS:

All Premiums are subject to change due to changes in rates, experience modifications or any other items due to changes required from regulatory entities having jurisdiction over such areas.

| PREMIUM SUMMARY

LINE OF COVERAGE	EXPIRING PREMIUM	PROPOSED PREMIUM
Excess Workers Compensation & Employers Liability	\$ 119,278.00	\$ 128,322.00
TOTAL PREMIUM	\$ 119,278.00 incl. TRIA	\$ 128,322 incl. TRIA
Terrorism Coverage	\$ 3,578.00	\$ 3,849.00

| INSURICA 24/7

INSURICA strives to embrace technology that drives efficiency and is a resource to our partners.

INSURICA 24/7 is a client portal that enables you to access insurance information, view documents, and print your own Certificates of Insurance or auto ID cards online or via the INSURICA 24/7 Mobile App.

With access to your information where and when you need it, you can focus on your business rather than your insurance.

On-Demand Access to Your Information



Simply Login To:

- ✓ Pay using an electronic check or credit card
- ✓ Download certificates and auto ID cards.
- ✓ Access insurance documents including policies, endorsements, bonds, and risk control documents.
- ✓ View Team contact information
- ✓ Request changes to such as add/delete drivers and autos.



Why Choose Us:

- ✓ 24/7 access to your account
- ✓ Access to your policy information for review
- ✓ The ability to report a claim or loss any time



Reach Us Any Time:

- ✓ Standard business hours in our office
- ✓ Access online anytime
- ✓ 24/7 account access via the INSURICA 24/7 Mobile App

At INSURICA, we “*Specialize in You*”, so you can specialize in what you do best.

| DISCLOSURES

A.M. Best Rating

A Best Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. A.M. Best assigns to insurance related organizations one of two types of rating opinions, a Best's Rating, and a financial size category rating. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile. Best has seven (7) rating categories including plus "+" or minus "-" rating notches to permit further gradation of financial strength within a particular rating category.

The three highest ratings given by A.M. Best are the following:

<u>Rating</u>	<u>Definition</u>
A++, A+ (Superior)	Assigned to companies that have, in Best's opinion, a superior ability to meet their ongoing insurance obligations.
A, A- (Excellent)	Assigned to companies that have, in Best's opinion, an excellent ability to meet their ongoing insurance obligations
B++, B+ (Good)	Assigned to companies that have, in Best's opinion, a good ability to meet their ongoing insurance obligations

Financial Size Categories. Assigned to all companies and reflects their size based on their capital, surplus, and conditional reserve funds in millions of U.S. dollars, using the scale below.

Millions of U.S. Dollars							
Class I	Less	than	1	Class VIII	100	to	250
Class II	1	to	2	Class IX	250	to	500
Class III	2	to	5	Class X	500	to	750
Class IV	5	to	10	Class XI	750	to	1,000
Class V	10	to	25	Class XII	1,000	to	1,250
Class VI	25	to	50	Class XIII	1,250	to	1,500
Class VII	50	to	100	Class XIV	1,500	to	2,000
				Class XV	greater	than	2,000

The ratings are not assigned to specific insurance policies or contracts and do not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. A Best's Financial Strength Rating is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser.

Financial analysis of insurance companies is a complex process that requires specialized knowledge. INSURICA relies upon opinions expressed by A.M. Best Company in determining the financial strength and size of insurance companies. INSURICA makes no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

| DISCLOSURES

Admitted Company versus Non-Admitted Insurers

Admitted Company

A foreign or alien insurance company which has been licensed by the insurance department of the state in question and which, thereby, is authorized to conduct business within that state to the extent licensed. Also called an admitted market or admitted insurer. In the event of company insolvency, policies written with admitted insurers may have access to the state guaranty fund subject to a number of exceptions and limitations depending on the applicable state guarantee fund law.

Non-admitted Company

If an insurer is not licensed to write insurance in a specific state, then the insurer is a non-admitted insurer for that state. These companies are usually non-admitted because they do not meet the same capitalization requirements as an admitted company. Premiums paid to them are not protected by any state guaranty fund and they are not subject to state regulation. Although not admitted, the insurer must still be approved to write business in that state. Non-admitted companies are part of the excess and surplus lines insurance market. Insurance policies placed with non-admitted companies may require payment of surplus lines premium taxes at a percentage that varies state by state. Non-admitted policies may be subject to a minimum earned premium (MEP), usually twenty-five (25) percent but may be a higher percentage.

A.M. Best Ratings, Financial Size Categories, Admitted/Non-Admitted Proposed Program

| DISCLOSURES

The intent of this document is to provide an overview of the coverage offered in the insurance program, and is not meant to be all-inclusive. Read your actual policies for complete details including terms, conditions, limitations, and exclusions.

Exposure information, including but not limited to property values, auto schedules, payroll and revenues, used in the proposal were those presented by you and should be carefully reviewed and/or appraised for adequacy.

Compensation Disclosure

INSURICA is an Independent Agency. For our efforts, primarily commissions paid by insurance companies compensate us. The amount is based on the commission schedules established individually by each insurance company and is typically calculated as a percentage of the premium. INSURICA may also be eligible to receive various forms of incentive compensation, including contingent commissions and other awards and bonuses. This incentive compensation is based upon criteria that may include the volume, growth, profitability, and retention of business placed or other performance measures established by the individual insurers with whom we do business. On occasion insurance carriers will issue a policy at a net premium (no commission factored into the premium) and at that time, INSURICA will determine an appropriate fee which fairly reflects the various services provided for the policy being issued. These fees are disclosed and itemized as a separate billing amount to our clients.

Limits of Coverages

Higher limits of coverage may be available upon request.

Property Coverages

Vacant Properties: Property policies contain vacancy provisions excluding or reducing coverage for certain perils if a building or suite is vacant 60 or more days. A building or suite is considered vacant if less than 31% of the total square footage is used to conduct customary operations.

Flood and Earthquake Coverage: Unless specifically noted on the policy, Flood and Earthquake coverage is not provided. It is important to consider this coverage and it is available upon request subject to underwriting consideration and additional premium.

Appraisal: Obtaining an updated appraisal on an annual basis is a sound risk management technique. Failure to obtain an appraisal increases the risk that your property might be underinsured and that you may incur a coinsurance penalty.

Pollution Liability Exposures

Pollution Liability is limited or excluded on the standard Commercial General Liability, Business Auto, Property, Inland Marine, Directors & Officers, Excess/Umbrella and many other policies. Discuss your pollution risks with INSURICA. Pollution Liability coverage can be obtained to address many of the gaps in standard policies.

Terms, Conditions, Limitations and/or Exclusions

Where ever Terms, Conditions, Limitations and/or Exclusions are listed throughout this proposal, they are not all-inclusive. Please refer to the actual policies for specific Terms, Conditions, Limitations and/or Exclusions that will govern in the event of a loss. Specimen copies of policies are available for review upon request.

| TERRORISM RISK INSURANCE ACT DISCLOSURES

Terrorism Coverage and Premium

In accordance with the federal Terrorism Risk Insurance Act (also known as “TRIA”), insurance carriers are required to make coverage available under your policy for “certified acts of terrorism.” The actual coverage provided by your policy(ies) will be limited by the terms, conditions, exclusions, limits, and other provisions of your policy(ies), as well as any applicable rules of law.

If Terrorism coverage applies to a particular line of business, the portion of your premium attributable to this terrorism coverage has been noted. If Terrorism coverage is optional and requires you make an election to accept or reject the coverage, this has also been noted on noted. Election forms may be required upon inception, at renewal, or when changing carriers.

Definition of Certified Act of Terrorism

A “certified act of terrorism” means an act that is certified by the US Secretary of the Treasury, in accordance with the provisions of TRIA, to be an act of terrorism under TRIA. The criteria contained in TRIA for a “certified act of terrorism” include the following:

1. The act results in insured losses in excess of \$5 million in the aggregate, attributable to all types of insurance subject to TRIA; and
2. The act results in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and
3. The act is a violent act or an act that is dangerous to human life, property or infrastructure and is committed by an individual or individuals acting as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Disclosure of Federal Share of Terrorism Losses under TRIA

The United States Department of the Treasury will reimburse insurers for 85% of insured losses that exceed the applicable insurer deductible. Effective January 1, 2016, this percentage will be reduced to 84%, effective January 1, 2017 to 83%, effective January 1, 2018 to 82%, effective January 1, 2019 to 81%, and effective January 1, 2020 to 80%.

However, if aggregate industry insured losses under TRIA exceed \$100 Billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion. The United States government has not charged any premium for their participation in covering terrorism losses.

Cap on Insurer Liability for Terrorism Losses

If aggregate industry insured losses attributable to “certified acts of terrorism” under TRIA exceed \$100 Billion in a calendar year, and the insurance carrier(s) have met, or will meet, their respective insurer deductible under TRIA, they shall not be liable for the payment of any portion of the amount of such losses that exceed \$100 billion. In such case, your coverage for terrorism losses may be reduced on a pro-rata basis in accordance with procedures established by the Treasury, based on its estimates of aggregate industry losses and the insurance carrier(s) estimate that they will exceed our insurer deductible. In accordance with the Treasury’s procedures, amounts paid for losses may be subject to further adjustments based on differences between actual losses and estimates.

| ELECTRONIC COMMUNICATION AND DELIVERY CONSENT FORM

At INSURICA we continually strive to improve our speed of service to clients and to do so in the most efficient manner. One of the ways we are increasing our efficiency to clients is to use electronic communications, emailing of electronic documents, and electronic signatures. As our portal and electronic communications grow, we ask that you sign a consent form providing us your permission to work together using this type of technology.

Please review the following statement and electronically sign.

We ("Client") hereby give consent and agree to receive documents related to insurance coverage written through or quoted by INSURICA ("Agent/Broker") in the form of electronic records. Agent/Broker may transmit documents to Client through electronic media, including but not limited to electronic mail, optical disks (including but not limited to compact discs and digital versatile discs), floppy disks, hard drives, thumb drives, jump drives, magnetic tapes, facsimiles, downloads from Web sites, and any other kinds of electronic media acceptable to both Client and Agent/Broker. Documents to be so delivered include but are not limited to policy information pages and coverage forms; endorsements; binders; certificates and evidences of insurance; automobile insurance identification cards; premium quotations; premium worksheets; invoices; premium finance agreements; audit statements; loss control reports; claim reports; correspondence; and notices of cancellation and nonrenewal. Client's signature or that of Client's representative signifies that Client voluntarily agrees to use electronic records in accordance with the federal Electronic Signatures in Global and National Commerce Act.

Business Name: THE CITY OF DURANT

Signature: _____

Title: _____

Date: _____

| NON-DISCLOSURE AGREEMENT

This proposal has been prepared exclusively for the review and evaluation of:

THE CITY OF DURANT

The information contained herein includes proprietary information about INSURICA and our risk management services. Therefore, we request that this information not be copied or distributed to any third parties without the prior consent of INSURICA.

Should you choose not to accept the terms of our insurance and risk management proposal, please return this proposal in its entirety to us at your earliest convenience.

Received by: _____

Date: _____



TO: INSURICA - Glen Tolentino

FROM: Amwins Insurance Brokerage LLC - Shawn Mackey

September 23, 2022

RE: CITY OF DURANT

We would like to confirm our renewal quotation for the above account as follows:

TYPE OF INSURANCE: Excess Workers Compensation and Employers Liability

STATE(S) OF COVERAGE: Oklahoma

EFFECTIVE DATE: October 1, 2022

INSURANCE CARRIER: Arch Insurance Company

POLICY PERIOD: October 1, 2022 to October 1, 2023

YOUR RETAINED LIMIT: Part One - Excess Workers Compensation Insurance and Part Two – Excess Employers Liability Insurance Combined:

Your Retained Limit - Each Accident: \$750,000

Your Retained Limit – Disease, Each Employee: \$750,000

OUR LIMIT OF LIABILITY: A. Part One - Excess Workers Compensation Insurance

Our Limit of Liability - Each Accident: Statutory

Our Limit of Liability - Disease, Each Employee: Statutory

B. Part Two – Excess Employers Liability Insurance

Our Limit of Liability - Each Accident: \$1,000,000

Our Limit of Liability - Disease, Each Employee: \$1,000,000

Our Limit of Liability – Aggregate: \$1,000,000

POLICY PREMIUM: \$128,322

TERRORISM PREMIUM: \$3,849 *

SURCHARGES AND
ASSESSMENTS:

Not Applicable

BASIS OF PREMIUM: 1.1935 per \$100 of Payroll of \$10,751,703

MINIMUM PREMIUM: \$115,489 (90% Minimum)

REMARKS:

Our quote is valid for a period of 30 days from today or until the Effective Date shown above, whichever is earlier. Please advise promptly should you wish us to bind coverage.

*** This premium is included in, not in addition to, the POLICY PREMIUM.**

Please see the attached Exhibit for listing of endorsements

City of Durant

Endorsement Exhibit for October 1, 2022 to October 1, 2023 Quotation

Endorsements Included on Quotation:

- Losses Redefined To Include Allocated Loss Adjustment Expenses Endorsement
- Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
- Oklahoma Amendatory Endorsement



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action

Employee health benefits renewal with Blue Cross Blue Shield for the 22/23 plan year reflects a 3% decrease in the City's premium for medical benefits. There is no change in the premium for dental coverage or the employee-paid vision benefits with VSP. All covered services, co-insurance, and deductibles from the preceding year remain the same.

Council Information / Action Requested

Staff recommends approval of the quoted renewals for the 22/23 benefit plan year.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 2022-2023 Renewal Overview



City of Durant

2022-2023 RENEWAL OVERVIEW

October 11, 2022

PRESENTED BY:
DUSTIN BRAND, VICE PRESIDENT

GROUP HEALTH

BLUE CROSS & BLUE SHIELD OF OKLAHOMA



BlueCross BlueShield
of Oklahoma

INSURICA
INSURICA

Group Health Policy – Blue Cross & Blue Shield

- **LAST YEAR's RENEWAL:** City of Durant renewed it's Blue Cross group health plan at -7.5% below the premium year's premium expense which saved the City an estimated \$184,343 in premium expense. The reduction in premium cost was a direct result of having better than expected risk coming into the current 2021-2022 benefit plan year.
- **CURRENT PLAN YEAR:** Unfortunately unforeseen risk associated to high cost claims that developed in the current year resulted in the group health plan having a 110% premium versus claims paid loss ratio. This put Blue Cross in a negative position.
- Despite, Blue Cross being in a loss position the carrier proposed a 6% rate increase for the 2022-2022 renewal that would go into effect on November 1, 2022 and last throughout October 31, 2023. At 6% increase the City's annual premium cost would increase by \$150,050.
- Additional attempts to negotiate the rate increase were successful, because Blue Cross ultimately backed off the 6% reducing it by 50% down to only 3% above current. This reduces the proposed \$150,050 increase down to \$68,213 saving the City & it's enrolled plan members \$81,837.

Group Health Policy – Blue Cross & Blue Shield

		Previous (2020-2021)	Current (2021-2022)	Renewal (2022-2023)	Negotiated Renewal
		Blue Cross	Blue Cross	Blue Cross	Blue Cross
		Preferred PPO	Preferred PPO	Preferred PPO	Preferred PPO
Rates	Counts				
Employee	123	\$813.50	\$752.49	\$802.15	\$775.07
Employee & Family	78	\$1,343.15	\$1,242.41	\$1,324.41	\$1,279.68
Estimated Monthly Premium		\$204,826.20	\$189,464	\$201,968.43	\$195,148.65
Estimated Annual Premium		\$2,457,914	\$2,273,571	\$2,423,621	\$2,341,784
Percentage Change			-7.50%	6.6%	3.0%
Dollar Change			-\$184,343	\$150,050	\$68,213

- U Recommendation: Renewal with Blue Cross' negotiated renewal proposing premium cost will increase only 3% above current cost!
- U As illustrated above, City of Durant's upcoming benefit plan year (2022-2023) annual premium expense will continue to be **\$116,130** less than premium cost for the City's 2020-2021 benefit plan year.

GROUP DENTAL

BLUE CROSS & BLUE SHIELD OF OKLAHOMA



BlueCross BlueShield
of Oklahoma

INSURICA

Group Dental Policy – Blue Cross & Blue Shield

- **LAST YEAR's RENEWAL:** City of Durant's group dental plan continues to run very well with claims not exceeding premium paid to Blue Cross for dental insurance. As a result, City of Durant's dental plan premium did NOT increase for the current benefit plan year (2021-2022) with premiums being hold at the same cost!
- **CURRENT PLAN YEAR:** Claims have continued to perform well with the Plan's risk target decreasing for the coming 2022-2023 benefit plan year. Blue Cross is requesting a -7.59% rate reduction for the City's group dental plan which will take the annual premium from \$1411,931 down to \$131,153 reducing premium expense by \$10,779 below current cost!

Group Dental Policy – Blue Cross & Blue Shield

		Current		Renewal	
		Blue Cross		Blue Cross	
		Dental PPO		Dental PPO	
		In-Network	Out-of Network	In-Network	Out-of Network
Rates	Counts				
Employee	121	\$36.24		\$33.49	
Employee & Spouse	22	\$70.03		\$64.71	
Employee & Children	12	\$67.20		\$62.09	
Family	49	\$103.99		\$96.09	
Estimated Monthly Premium		\$11,828		\$10,929	
Estimated Annual Premium		\$141,931		\$131,153	
Percentage Change				-7.59%	
Dollar Change				-\$10,779	

U Recommendation: Renew Blue Cross & Blue Shield's dental policy accepting the proposed -7.59% rate reduction, which reduces dental premium expense by \$10,779 under current.

VISION

VSP VISION



Vision Policy – VSP Vision

		Current		Renewal	
		VSP		VSP	
		Voluntary Vision		Voluntary Vision	
		In-Network	Out-of-Network	In-Network	Out-of-Network
Rates	Counts				
Employee	77	\$8.58		\$8.58	
Employee + 1 Dependent	30	\$13.72		\$13.72	
Employee & Children	9	\$14.01		\$14.01	
Family	24	\$22.59		\$22.59	
Estimated Monthly Premium		\$1,741		\$1,741	
Estimated Annual Premium		\$20,886		\$20,886	
Percentage Change				0.00%	
Dollar Change				\$0	

- U City of Durant's vision benefit continues to be popular among enrolled plan members, and the associated cost for this benefit remains relatively low making it an affordable coverage for members to purchase not only for themselves, but also for their dependents too.
- U **RECOMMENDATION:** VSP is not increasing vision premiums for the 2022-2023 benefit plan year, so we are recommending it be approved for renewal.
- U As a voluntary benefit the premium is paid 100% by employees, therefore it is not a cost for the City to absorb.

GROUP LIFE / AD&D

BLUE CROSS & BLUE SHIELD OF OKLAHOMA



BlueCross BlueShield
of Oklahoma

INSURICA
A member of the Sun Life Group

Group Life / AD&D Policy – Blue Cross & Blue Shield

- LAST YEAR's RENEWAL: The City's Life / AD&D premium historically has remained stable and unchanged year-over-year.
- CURRENT PLAN YEAR: As a result of having had losses in the current year, Blue Cross & Blue Shield has requested an 8.98% increase in premium. This will increase the annual premium expense from \$18,446 up to \$20,103 in the coming 2022-2023 benefit plan year. The 8.98% increase will drive premiums up by \$1,657 per year.
- Unfortunately, we continue to see the life insurance industry in a loss position following the onset of the COVID-19 pandemic. The pandemic has created a 45% spike in life insurance claims across the nation. This spike has in turn created more need for life insurance carriers to increase premium expense for employers.

Group Life / AD&D – Blue Cross & Blue Shield of Oklahoma

	Current	Renewal
	Blue Cross	Blue Cross
	Group Life/AD&D	Group Life/AD&D
Rates		
Volume (monthly)	\$9,204,560	\$9,204,560
Life Rate (per \$1,000)	\$0.147	\$0.162
AD&D Rate (per \$1,000)	\$0.02	\$0.02
Estimated Monthly Premium	\$1,537	\$1,675
Estimated Annual Premium	\$18,446	\$20,103
Percentage Change		8.98%
Dollar Change		\$1,657

U RECOMMENDATION: It is recommended that the City renew it's group life / AD&D policy with Blue Cross & Blue Shield for the upcoming 2022-2023 benefit plan year.

DEPENDENT LIFE

BLUE CROSS & BLUE SHIELD OF OKLAHOMA



BlueCross BlueShield
of Oklahoma

INSURICA

Group Life / AD&D – Blue Cross & Blue Shield of Oklahoma

Rates	Current	Renewal
	Blue Cross	Blue Cross
	Group Life/AD&D	Group Life/AD&D
Rate Per Unit	\$3.21	\$3.21
Total Units	60	60
Monthly Cost	\$192.60	\$192.60
Annual Cost	\$2,311.20	\$2,311.20

U RECOMMENDATION: There will be no increase in cost for the Dependent Life benefit, therefore it’s recommended that the City renew this policy with Blue Cross & Blue Shield along with the Group Life / AD&D policy.

THANK YOU

Dustin Brand 

405-761-3724 

Dustin.brand@insurica.com 

www.insurica.com 

INSURICA INSURANCE
MANAGEMENT
NETWORK 



INSURICA 



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2022-26, A Rezoning Request from A-1, General Agriculture to C-2, Highway Commercial and Commercial Recreation for property located near Southeast 3rd Avenue and Rodeo Road (PC2022-24).
 (1) Ordinance O-2022-26. Section 1.
 (2) Ordinance O-2022-26. Section 2. Emergency Clause.

Request: Consider a request from DH Modern Construction, LLP, for a rezoning of the property located near Southeast 3rd Avenue and Rodeo Road

Current Zoning: A-1, General Agriculture

Requested Zoning: C-2, Highway Commercial and Commercial Recreation

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant
West	A-1	Vacant
South	A-1	Single Family Residential

Lot Characteristics (Current Lot):

Width	~642 ft.
Depth	~1,222 ft.
Total Area	~18 Acres (~784,524 sq. ft.)

Applicant: DH Modern Construction, LLP

Background: The applicant approached staff regarding rezoning and platting of this property with the desire to build a commercial and residential development while keeping a portion as an agricultural buffer. The commercial piece of the development is expected to be a total of approximately 6 acres that will service the residents in that area and will face Southeast 3rd Avenue. The residential piece of the development is expected to be a total of approximately 5 acres and expected to be single-family residential. The remaining approximately 7 acres is expected to remain as agriculture and a buffer to the existing area. The commercial area is expected to be directly on the corner of Southeast 3rd Avenue and Rodeo Road. The residential piece will abut the commercial piece and will face Rodeo Road.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters of support or protest regarding this rezoning request. During the Planning Commission meeting there were a couple of citizens that spoke in protest of this item. The main concerns they had were regarding the traffic

that would be created and any potential for aerobic systems that could potentially drain over to their property.

Analysis: The aforementioned property is approximately 18 acres total, the plat shows three 2-acre lots that are designated as commercial, five 1-acre lots designated as single-family residential and approximately 7 acres remaining as agriculture. The lot is currently vacant. The area is made up of mostly Agricultural Zoned property. The subject property does meet the requirements for each of the requested zoning types. There is city water available in the area, but city sewer is not available. Staff and Planning Commission researched the potential issues of spot zoning and found that there are factors for determining the reasonableness of spot zoning. These factors include the size of the area (and its particular characteristics), relation to the comprehensive plan/future land use map, degree of change in uses allowed and relative harm and benefit to the owner, neighbors and community. Research also encouraged gaining the perspective of the City Attorney, staff is awaiting comment.

The current Future Land Use Map has this area as commercial uses; therefore, this rezoning request is generally in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended approval of the rezoning request.

Staff Recommendation: Staff does not have any issue with this request. Staff researched spot zoning and one of the factors for determining the reasonableness for considering spot zoning that was considered in this instance was the relation to the comprehensive plan and future land use map.

Required Action: Hear the items and approve or deny Ordinance O-2022-26, a rezoning request for the property located near Southeast 3rd Avenue and Rodeo Road. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

The Planning Commission and City Staff recommend approval of Ordinance O-2022-26.

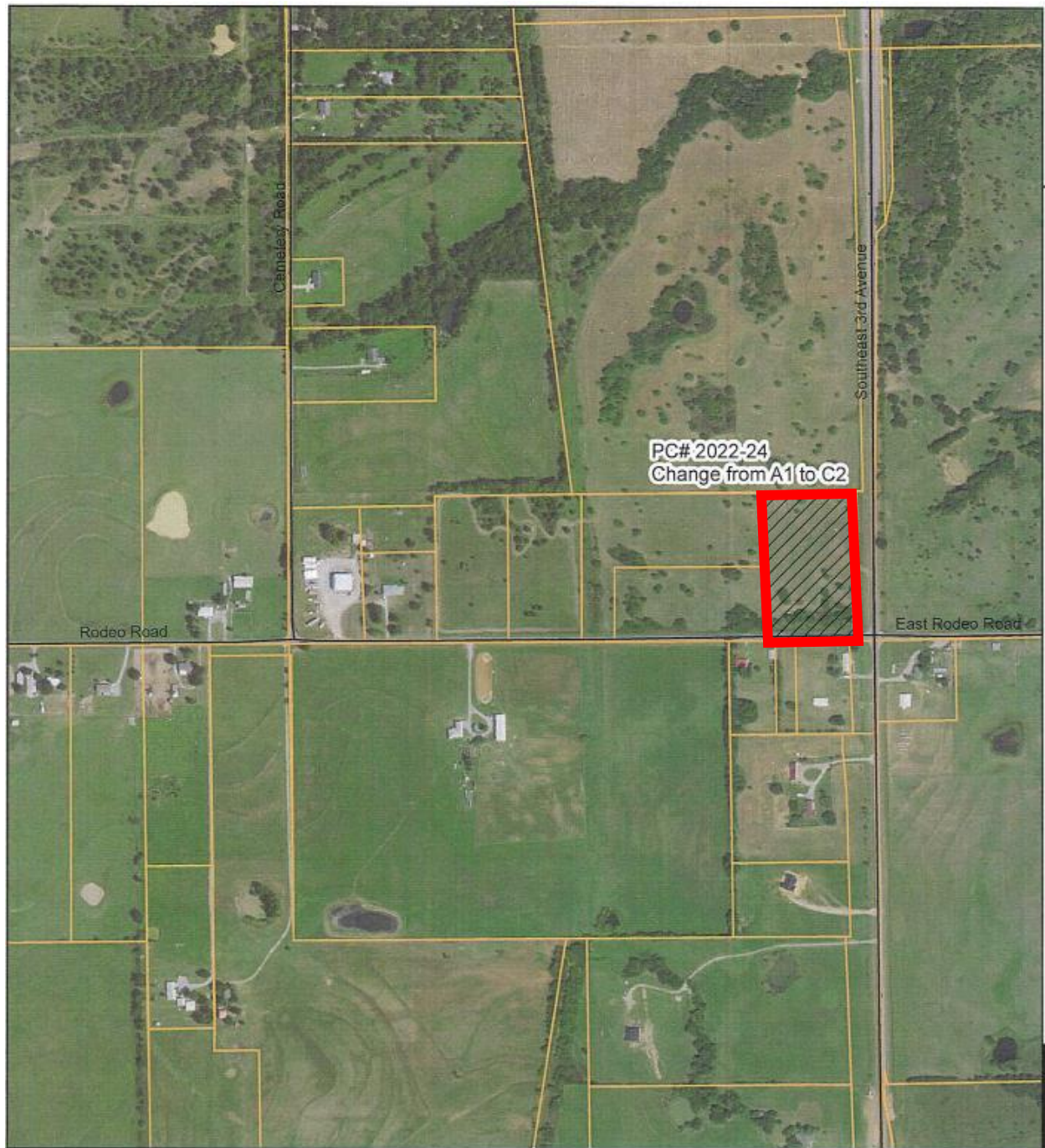
City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development
GIS

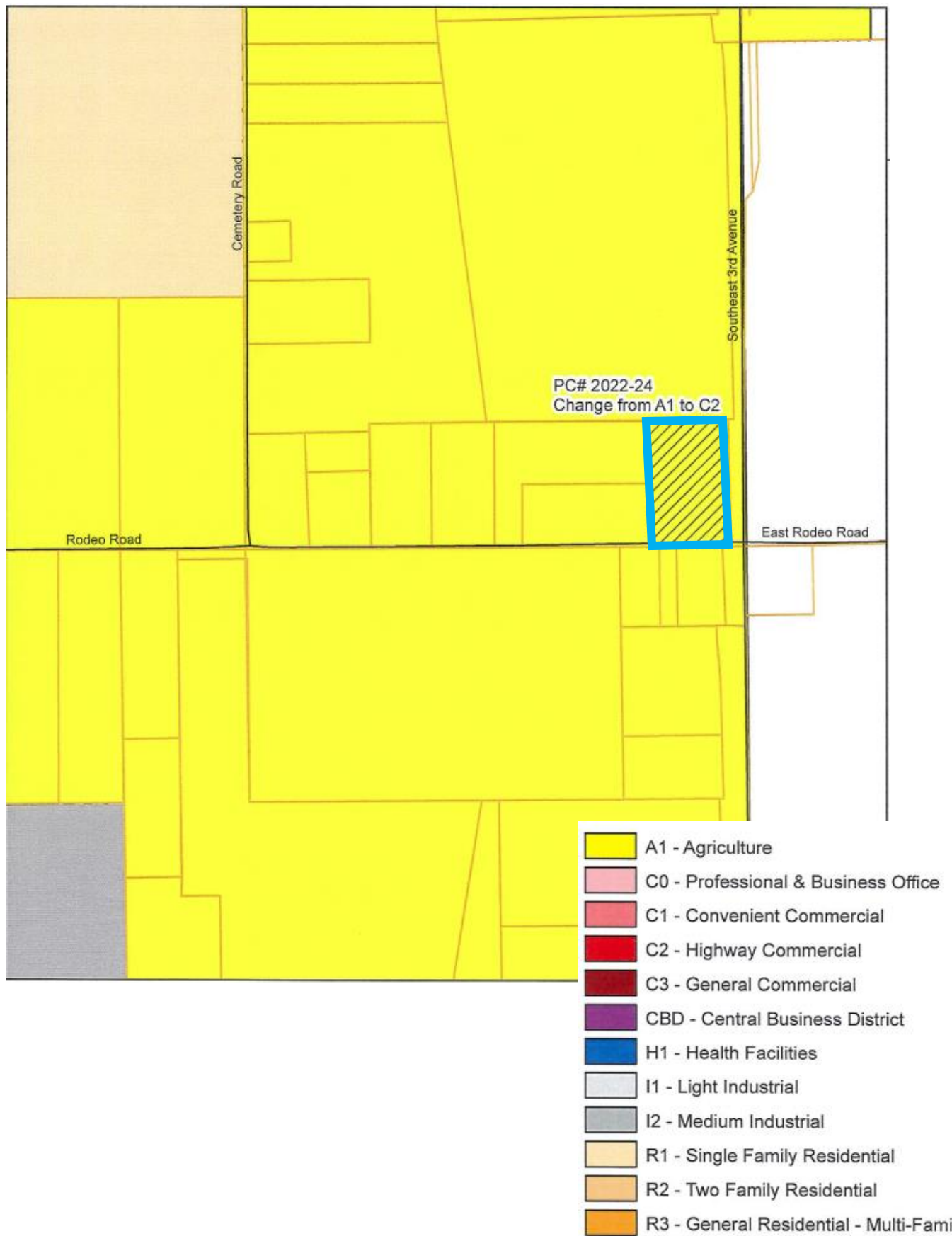
ATTACHMENTS:

1. PC 2022 24 (C-2) Maps
2. Ord O-2022-26
3. Rezoning Application
4. Deed
5. C-2 Highway Commercial and Commercial Recreation Ordinance

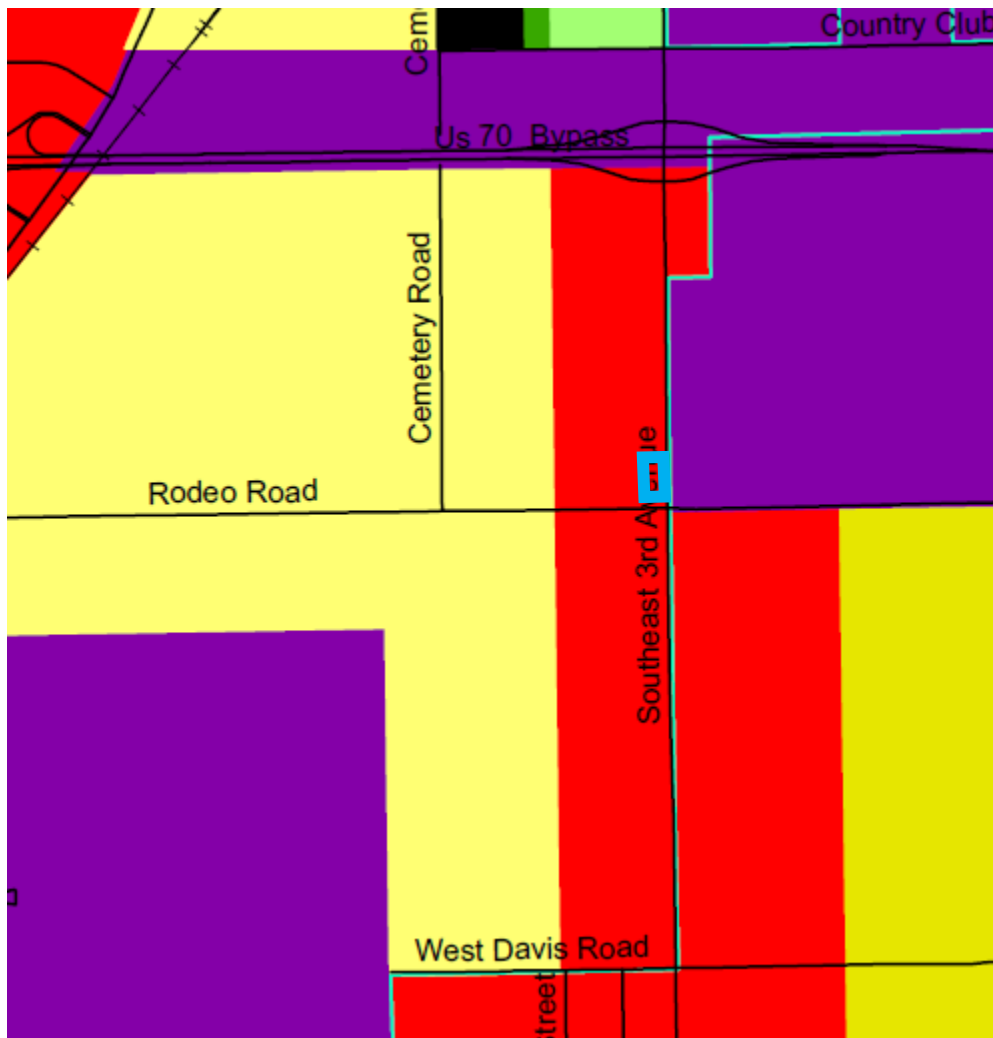
Aerial Map



Zoning Map

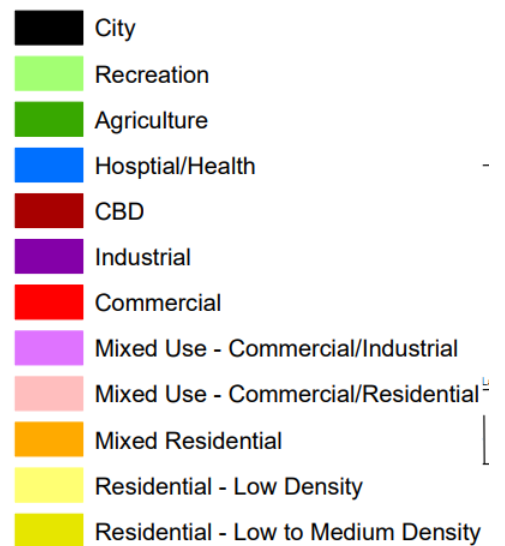


Future Land Use Map



Location is approximate

Future Land Use



[illegible]

ORDINANCE NO. O-2022-26

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1 General Agriculture Zoning Districts to the C-2, Highway Commercial and Commercial Recreation Zoning District for property located near Southeast 3rd Avenue and Rodeo Road, in Durant, and more particularly described as;

Being a part of the S/2 SE/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma and being more particularly described by metes and bounds as follows:

*Commencing at a 1/2" steel rod found at the Southeast Corner of said Section 8;
Thence South 89°20'43" West, a distance of 99.00 feet to a mag nail set with an aluminum washer marked COPLEY LPLS 1992 in the west right-of-way line of State Highway No. 78 for the True-Point-of-Beginning;*

Thence South 89°20'43" West, along the south line of the S/2 SE/4 SE/4 of said Section 8, a distance of 400.00 feet to a mag nail set with an aluminum washer marked COPLEY LPLS 1992;

Thence North 00°23'40" West, a distance of 660.80 feet to a 1/2" steel rod set with a cap marked COPLEY LPLS 1992;

Thence North 89°20'09" East, a distance of 400.00 feet to a 1/2" steel rod found with a cap marked LPLS 1827 in the west right-of-way of said State Highway No. 78;

Thence South 00°23'40" East, along the west right-of-way line of said State Highway No. 78, a distance of 660.86 feet to the Point-of-Beginning and containing 6.068 acres of land. Basis of Bearing Oklahoma State Plane Coordinate System, Oklahoma South (3502) (NAD 83), (Grid North) This property description was prepared on (9/28/2022) by John C. Copley, Licensed Professional Land Surveyor No. 1992.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of October, 2022.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk

REZONING APPLICATION

Petition # _____
Fee \$ _____

APPLICANT INFORMATION

Name: DH Modern Construction LLP (point of contact: Danny Khoury)		Email: dhmodernconstruction@gmail.com	Phone #1 (904) 661-9851
Mailing Address: 3324 Lazy Ln, Durant, Oklahoma 74701			Phone #2 (919) 519-7272
City: Durant	State: OK	Zip: 74701	Fax #
Applicant's Interest in Property: Owner			

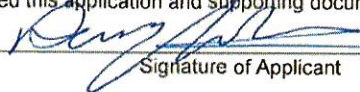
___ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: TPD			
___ Platted ___ Un-Platted	Subdivision	Lot	Block
Legal Description: The S/2, SE/4, SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma (If Un-platted)			

___ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: Agriculture		Request Rezoning To: Agriculture, C2, & R1	
Present Use: Agriculture (18.47 Acres)		Proposed Use: Agriculture (7.402 Acres) C2 Highway Commercial (6.068 Acres) R1 single family residential (5 Acres)	
Parcel Width: 660	Parcel Length: 1200	Acres: 18.4	Street/Road Frontage: HWY 78 and Rodeo Rd
<u>Durant</u> City Water (If City Water will be extended or improvements will be made, please explain:) No water line improvements is required. A fire hydrant will be installed to provide fire protection on the existing 6" waterline along Rodeo Rd.			
___ City Sewer (If City Sewer will be extended or improvements will be made, please explain:) Not applicable, Septic system with aerobic treatment will be used for each lot			
___ Private Water ___ Private Sewer			
Is Property in the Floodplain? NO	Is property in the Airport Zone. NO		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.


Signature of Applicant

8-12-2022
Date

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date	Initial
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date	Initial
Staff Recommendation ___ Approve ___ Deny	PC Recommendation ___ Approve ___ Deny	City Council Action ___ Approve ___ Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

The residence of this area has no fuel, food, or any commercial services within 2-miles range.

This project will provide services and job opportunity to the local residence in the area.

Also will additional residential properties considering the high demand in the current housing market.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

The zoning request will not conflict with the City of Durant Comprehensive Plan.

3. List any other reasons to support this zone change.

- I am providing more than 150 ft buffer of agricultural land between the proposed residential properties and the neighboring property along the west side.
- Providing 7.402 acres of agriculture land between the new development and the neighboring properties along the north side.

MODERN

abstract and title

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That B.R. Yandell and Mecky J Yandell, a married couple, party/parties of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do(es) by these presents grant, bargain, sell and convey unto DH Modern Construction LLP, a Limited Liability Partnership, 3324 Lazy Ln, Durant, OK 74701, party/parties of the second part, his/her/their grantees and heirs, all of the following described real property and premises, situated in Bryan County, Oklahoma, to wit:

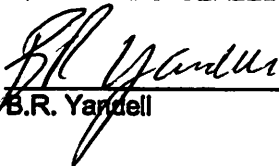
The S/2 SE/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the S/2 SE/4 SE/4, Section 8, Township 7 South, Range 9 East, Indian Base and Meridian, Bryan County, Oklahoma, said parcel of land being described by metes and bounds as follows: Commencing at the Southeast corner of said S/2 SE/4 SE/4; thence S 89°18'41" W along the South line of said S/2 SE/4 SE/4, a distance of 64.69 feet to a point on the present West right-of-way line of State Highway No. 78, said point being the Point of Beginning; thence continuing S 89°18'41" W along said South line, a distance of 25.00 feet; thence N 00°23'40" W, a distance of 661.35 feet to a point on the North line of said S/2 SE/4 SE/4; thence N 89°19'29" E along said North line, a distance of 25.00 feet to a point on said present West right-of-way line; thence S 00°23'40" E along said present West right-of-way line, a distance of 661.34 feet to said Point of Beginning.

together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto said party/parties of the second part, his/her/their grantees and the heirs and grantees of the survivors, forever, free, clear and discharged of and from all former grants, titles, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. Exceptions: Easements and rights of ways of record; oil, gas, and other mineral leases of record; prior oil, gas, and other mineral conveyances or reservations of record; restrictive and protective covenants of record; and applicable zoning ordinances.

Revenue Stamps: \$521.25

SIGNED AND SEALED this the 18 day of May, 2022.


B.R. Yandell


Mecky J Yandell

Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com

WARRANTY DEED
(Continued)

NOTARY AND ACKNOWLEDGMENT

STATE OF Oklahoma

COUNTY OF Delaware

I, Rachel R. Paquin, a Notary Public for the County of Delaware
and State of Oklahoma, do hereby certify that B.R. Yandell and Mecky J Yandell, a
married couple, personally appeared before me this day and acknowledged the due execution of the
foregoing instrument.

Witness my hand and official seal, this the 18 of May, 2022.


Notary Public

My Commission Expires: 05/20/2023

(SEAL)

File No.: 220310568



Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com

§ 156.028 C-2 HIGHWAY COMMERCIAL AND COMMERCIAL RECREATION DISTRICT.

This commercial district is established as a district in which the principal use of land is for establishments offering accommodations, supplies, or services to motorists and for certain specialized uses, such as retail outlets, extensive commercial amusements, and service establishments which may serve the entire community but do not and should not locate in the Central Business District or the Convenience District.

(Prior Code, § 157.026) (Ord. 1040, passed 4-12-1983)



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2022-27, A Rezoning Request from A-1, General Agriculture to R-1, Single-Family Residential for property located near Southeast 3rd Avenue and Rodeo Road (PC2022-24).
 (1) Ordinance O-2022-27. Section 1.
 (2) Ordinance O-2022-27. Section 2. Emergency Clause.

Request: Consider a request from DH Modern Construction, LLP, for a rezoning of the property located near Southeast 3rd Avenue and Rodeo Road

Current Zoning: A-1, General Agriculture

Requested Zoning: R-1, Single-Family Residential

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant
West	A-1	Vacant
South	A-1	Single Family Residential

Lot Characteristics (Current Lot):

Width	~642 ft.
Depth	1,222 ft.
Total Area	~18 acres (~784,524 sq. ft.)

Applicant: DH Modern Construction, LLP

Background: The applicant approached staff regarding rezoning and platting of this property with the desire to build a commercial and residential development while keeping a portion as an agricultural buffer. The residential piece of the development is expected to be a total of approximately 5 acres and expected to be single-family residential. The 5 acres are expected to be platted into five 1-acre tracts. The commercial area would make up approximately 6 acres and the remaining approximately 7 acres is expected to remain as agriculture and a buffer to the existing area. The residential piece will abut the commercial piece and will face Rodeo Road. The commercial piece is expected to be at the corner of Southeast 3rd Avenue and Rodeo Road and face Southeast 3rd Avenue.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters of support or protest regarding this rezoning request. During the Planning Commission meeting there were a couple of citizens that spoke in protest of this item. The main concerns they had were regarding the traffic

that would be created and any potential for aerobic septic systems that could potentially drain over to their property.

Analysis: The aforementioned property is approximately 18 acres total, the plat shows three 2-acre lots that are designated as commercial, five 1-acre lots designated as single-family residential and approximately 7 acres remaining as agriculture. The lot is currently vacant. The area is made up of mostly Agricultural Zoned property. The subject property does meet the requirements for each of the requested zoning types. There is city water available, but city sewer is not available. Staff and Planning Commission researched the potential issues of spot zoning and found that there are factors for determining the reasonableness of spot zoning. These factors include the size of the area (and its particular characteristics), relation to the comprehensive plan/future land use map, degree of change in uses allowed and relative harm and benefit to the owner, neighbors and community. Research also encouraged gaining the perspective of the City Attorney, staff is awaiting comment.

The current Future Land Use Map has this area as commercial uses; therefore, this rezoning request is generally not in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended approval of the rezoning request.

Staff Recommendation: While staff does not have an issue with the rezoning request, there is a concern about it not being completely in line with the Future Land Use Map. Staff researched spot zoning and one of the factors for determining the reasonableness for considering spot zoning that was considered in this instance was the degree of change in uses allowed.

Required Action: Hear the item and approve or deny Ordinance O-2022-27, a rezoning request for the property located near Southeast 3rd Avenue and Rodeo Road. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

The Planning Commission and City Staff recommend approval of Ordinance O-2022-27.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development
GIS

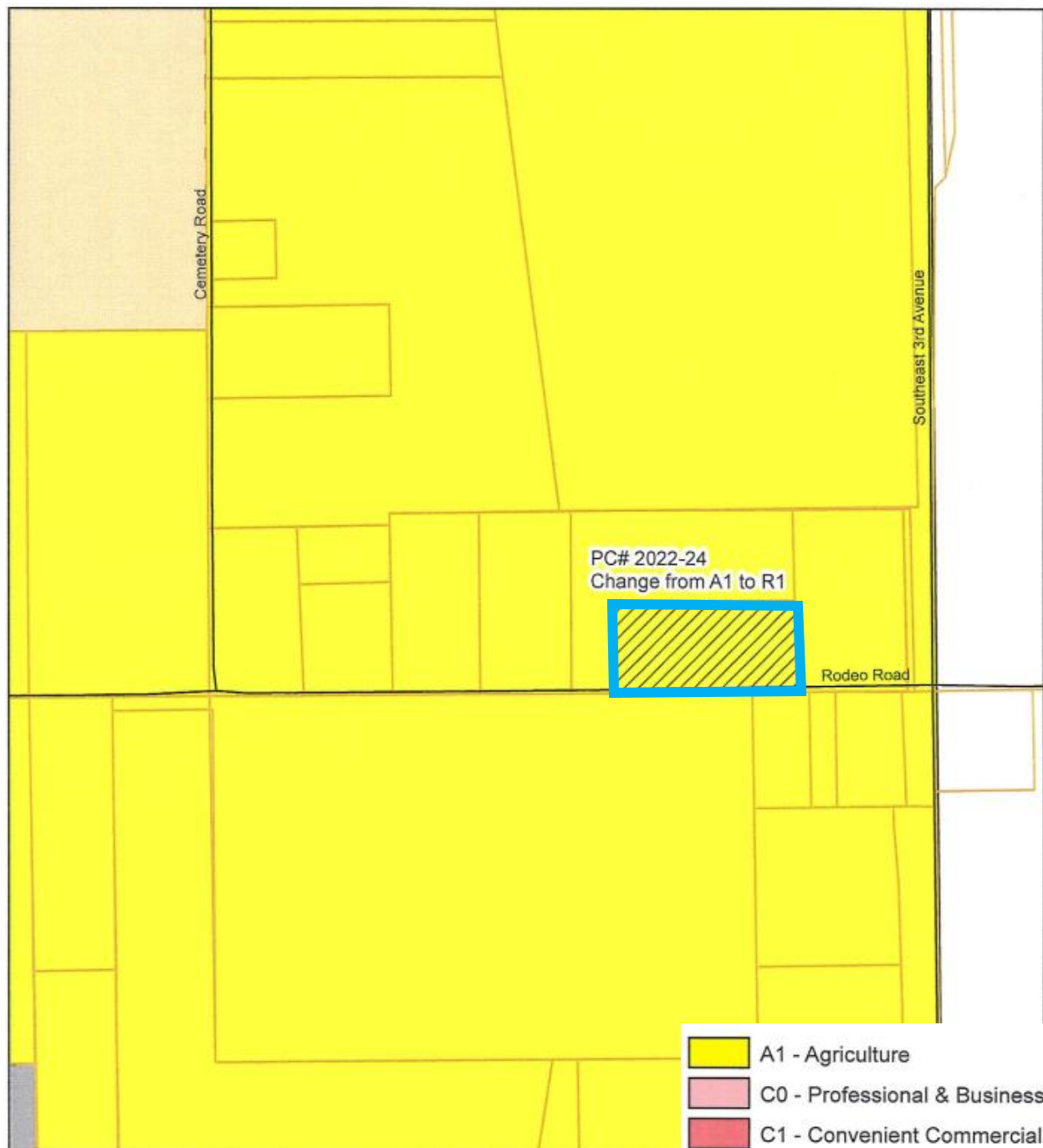
ATTACHMENTS:

1. PC 2022 24 (R-1) Maps
2. Ord. O-2022-27
3. Rezoning Application
4. Deed
5. R-1 Single Family Residential Ordinance

Aerial Map

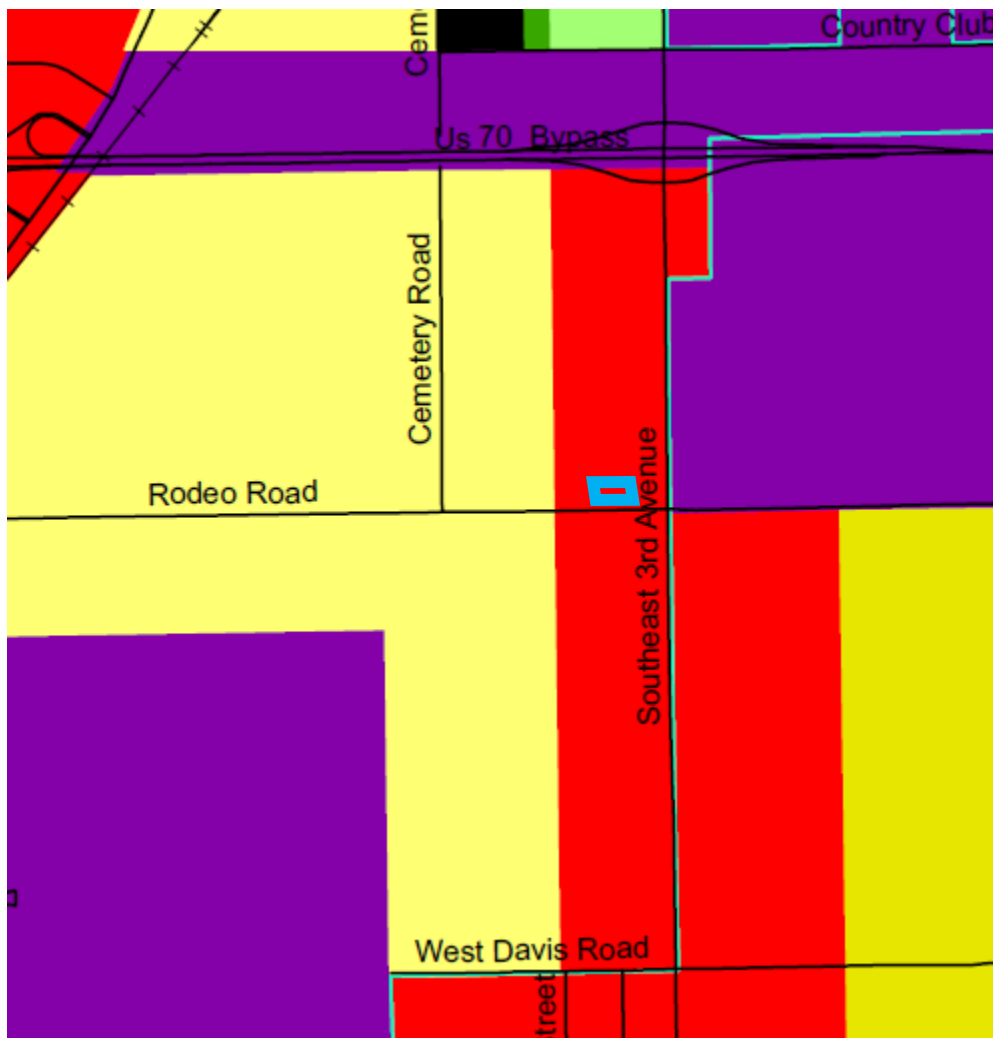


Zoning Map



- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Future Land Use Map

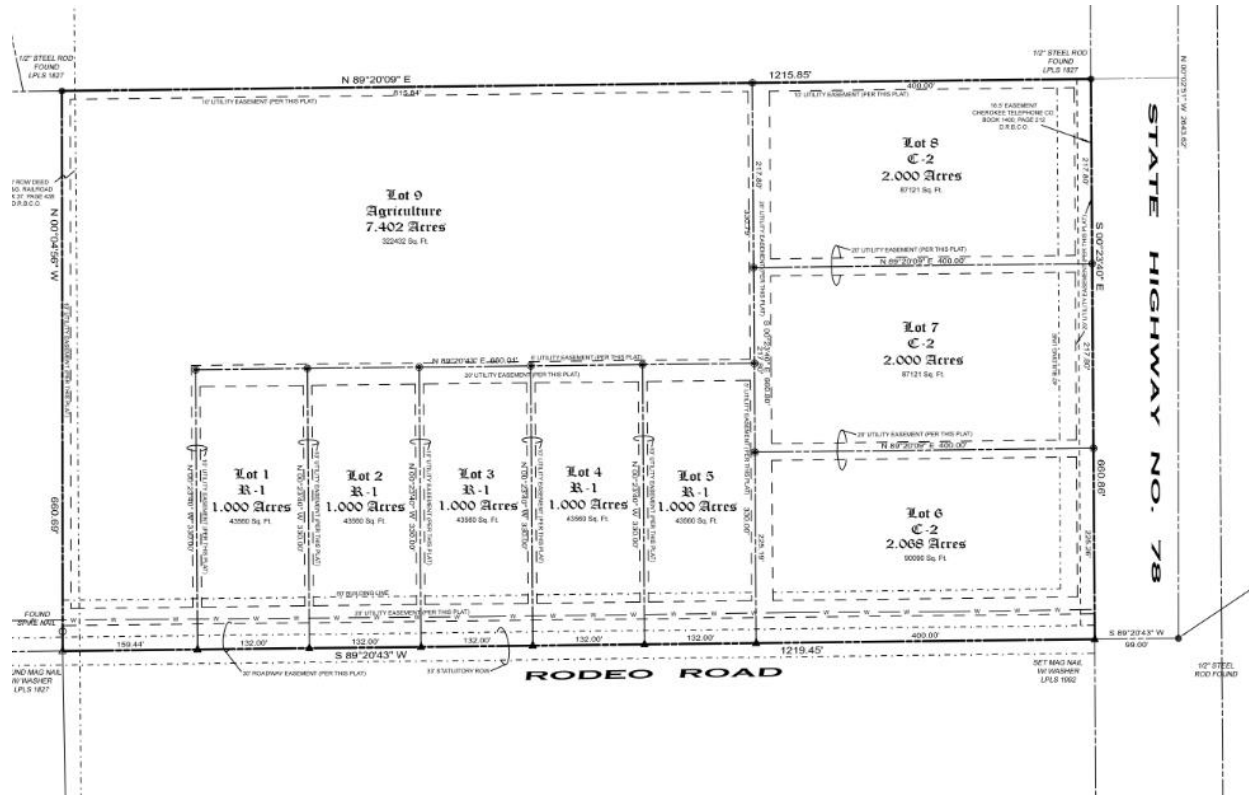


Location is approximate

Future Land Use

	City
	Recreation
	Agriculture
	Hospital/Health
	CBD
	Industrial
	Commercial
	Mixed Use - Commercial/Industrial
	Mixed Use - Commercial/Residential
	Mixed Residential
	Residential - Low Density
	Residential - Low to Medium Density

Final Plat



ORDINANCE NO. O-2022-27

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1 General Agriculture Zoning Districts to the C-2, Highway Commercial and Commercial Recreation Zoning District for property located near Southeast 3rd Avenue and Rodeo Road, in Durant, and more particularly described as;

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Thence South 89°20'43" West, a distance of 499.00 feet to a mag nail set with an aluminum washer marked COPLEY LPLS 1992 for the True-Point-of-Beginning;

Thence South 89°20'43" West, along the south line of the S/2 SE/4 SE/4 of said Section 8, a distance of 660.01 feet to a mag nail set with an aluminum washer marked COPLEY LPLS 1992;

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SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of October, 2022.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk

REZONING APPLICATION

Petition # _____
Fee \$ _____

APPLICANT INFORMATION

Name: DH Modern Construction LLP (point of contact: Danny Khoury)		Email: dhmodernconstruction@gmail.com	Phone #1 (904) 661-9851
Mailing Address: 3324 Lazy Ln, Durant, Oklahoma 74701			Phone #2 (919) 519-7272
City: Durant	State: OK	Zip: 74701	Fax #
Applicant's Interest in Property: Owner			

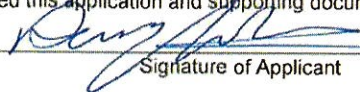
___ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: TPD			
___ Platted ___ Un-Platted	Subdivision	Lot	Block
Legal Description: The S/2, SE/4, SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma (If Un-platted)			

___ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

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Present Use: Agriculture (18.47 Acres)		Proposed Use: Agriculture (7.402 Acres) C2 Highway Commercial (6.068 Acres) R1 single family residential (5 Acres)	
Parcel Width: 660	Parcel Length: 1200	Acres: 18.4	Street/Road Frontage: HWY 78 and Rodeo Rd
<u>Durant</u> City Water (If City Water will be extended or improvements will be made, please explain:) No water line improvements is required. A fire hydrant will be installed to provide fire protection on the existing 6" waterline along Rodeo Rd.			
___ City Sewer (If City Sewer will be extended or improvements will be made, please explain:) Not applicable, Septic system with aerobic treatment will be used for each lot			
___ Private Water ___ Private Sewer			
Is Property in the Floodplain? NO	Is property in the Airport Zone. NO		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.


Signature of Applicant

8-12-2022
Date

Office Use Only

Date Filed		Date Payment Received		Notification Mailed		Comments	
Initial		Initial		Date		Initial	
Proof of Publication Received				Property Posting Verified		Comprehensive Plan Recommendations	
Date Initial		Date Initial		Date Initial		Date Initial	
Staff Recommendation ___ Approve ___ Deny		PC Recommendation ___ Approve ___ Deny		City Council Action ___ Approve ___ Deny		Ordinance #	

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

The residence of this area has no fuel, food, or any commercial services within 2-miles range.

This project will provide services and job opportunity to the local residence in the area.

Also will additional residential properties considering the high demand in the current housing market.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

The zoning request will not conflict with the City of Durant Comprehensive Plan.

3. List any other reasons to support this zone change.

- I am providing more than 150 ft buffer of agricultural land between the proposed residential properties and the neighboring property along the west side.
- Providing 7.402 acres of agriculture land between the new development and the neighboring properties along the north side.

MODERN

abstract and title

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That B.R. Yandell and Mecky J Yandell, a married couple, party/parties of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do(es) by these presents grant, bargain, sell and convey unto DH Modern Construction LLP, a Limited Liability Partnership, 3324 Lazy Ln, Durant, OK 74701, party/parties of the second part, his/her/their grantees and heirs, all of the following described real property and premises, situated in Bryan County, Oklahoma, to wit:

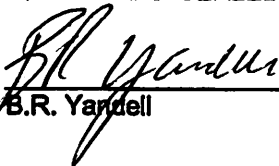
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together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto said party/parties of the second part, his/her/their grantees and the heirs and grantees of the survivors, forever, free, clear and discharged of and from all former grants, titles, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. Exceptions: Easements and rights of ways of record; oil, gas, and other mineral leases of record; prior oil, gas, and other mineral conveyances or reservations of record; restrictive and protective covenants of record; and applicable zoning ordinances.

Revenue Stamps: \$521.25

SIGNED AND SEALED this the 18 day of May, 2022.


B.R. Yandell


Mecky J Yandell

Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com

WARRANTY DEED
(Continued)

NOTARY AND ACKNOWLEDGMENT

STATE OF Oklahoma

COUNTY OF Delaware

I, Rachel R. Paquin, a Notary Public for the County of Delaware
and State of Oklahoma, do hereby certify that B.R. Yandell and Mecky J Yandell, a
married couple, personally appeared before me this day and acknowledged the due execution of the
foregoing instrument.

Witness my hand and official seal, this the 18 of May, 2022.


Notary Public

My Commission Expires: 05/20/2023

(SEAL)

File No.: 220310568



Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com

§ 156.021 R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT.

The R-1 Single-Family District is established as a district in which the use of the land is for single-family dwellings, except as noted. It is the purpose and intent of this district to promote the development of and the continued use of the land for single-family dwellings and to prohibit commercial and industrial use or any other use which would substantially interfere with the development or continuation of single-family dwellings in this district. The intent is to further discourage any use in this district which would generate traffic or create congestion on neighborhood streets other than the normal traffic which serves the residents in the area. This district further encourages only those uses which because of character or size would not create additional requirements and costs for public services which are in excess of such requirements and costs if the district was not developed solely for single-family dwellings.

(Prior Code, § 157.021) (Ord. 1040, passed 4-12-1983)



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on a Final Plat Request for Property Located Near Southeast 3rd Avenue and Rodeo Road (PC2022-24).

Request: Consider a request from DH Modern Construction, LLP, for a Final Plat Request for Bronco Acres, property located near Southeast 3rd Avenue and Rodeo Road.

Current Zoning: A-1, General Agriculture *Note* this case is tied to a rezoning request as well.

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant
West	A-1	Vacant
South	A-1	Single Family

Lot Characteristics (Current Lot):

Width	~642 ft.
Depth	~1,222 ft.
Total Area	~18 acres (~784,524 sq. ft.)

Applicant: DH Modern Construction, LLP

Background: The applicant approached staff regarding the rezoning and platting of this property with the desire to build a commercial and residential development while keeping a portion as an agricultural buffer. The final plat shows nine total lots being created. Three of those lots are 2-acre lots that are expected to be commercial lots. Five lots are shown as 1-acre lots and expected to be single-family residential lots. The remaining approximate 7-acre lot is expected to remain as an agricultural zoned lot and be a buffer. The commercial lots are expected to be on the corner of Southeast 3rd Avenue and Rodeo Road, facing Southeast 3rd Avenue. The residential lots are expected to abut the commercial lots and face Rodeo Road and the Agricultural lot is expected to be behind both of these with an entrance on Rodeo Road next to the residential lots.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters of support or protest regarding this request. During the Planning Commission meeting there were a couple of citizens that spoke in protest of this item. The main concerns they had were regarding the traffic that would be created and any potential for aerobic systems that could potentially drain over to their property.

Analysis: The subject property is approximately a total of 18 acres, and the plat shows nine separate lots. The plat and

application indicates which lots will be commercial, residential and agricultural. There is city water available in the area, but city sewer is not available. Therefore, the applicant will have to comply with the Oklahoma Department of Environmental Quality standards for septic or aerobic systems. The applicant has stated that they are intending to use aerobic systems. The development will not need any new public lines or infrastructure to serve the property. Staff has signed off supporting the approval of this plat.

The current Land Use Map has this area as commercial uses; therefore, this request is partially in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended approval of the final plat.

Staff Recommendation: Staff has signed off supporting the approval of the final plat. It should be noted, with this case being tied to rezoning cases, that should one of the rezoning cases not be approved, the plat may need to be changed.

Required Action: Hear the item and approve or deny the Final Plat request for Bronco Acres, property located near Southeast 3rd Avenue and Rodeo Road. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

The Planning Commission and City Staff recommend approval of this item.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development
GIS

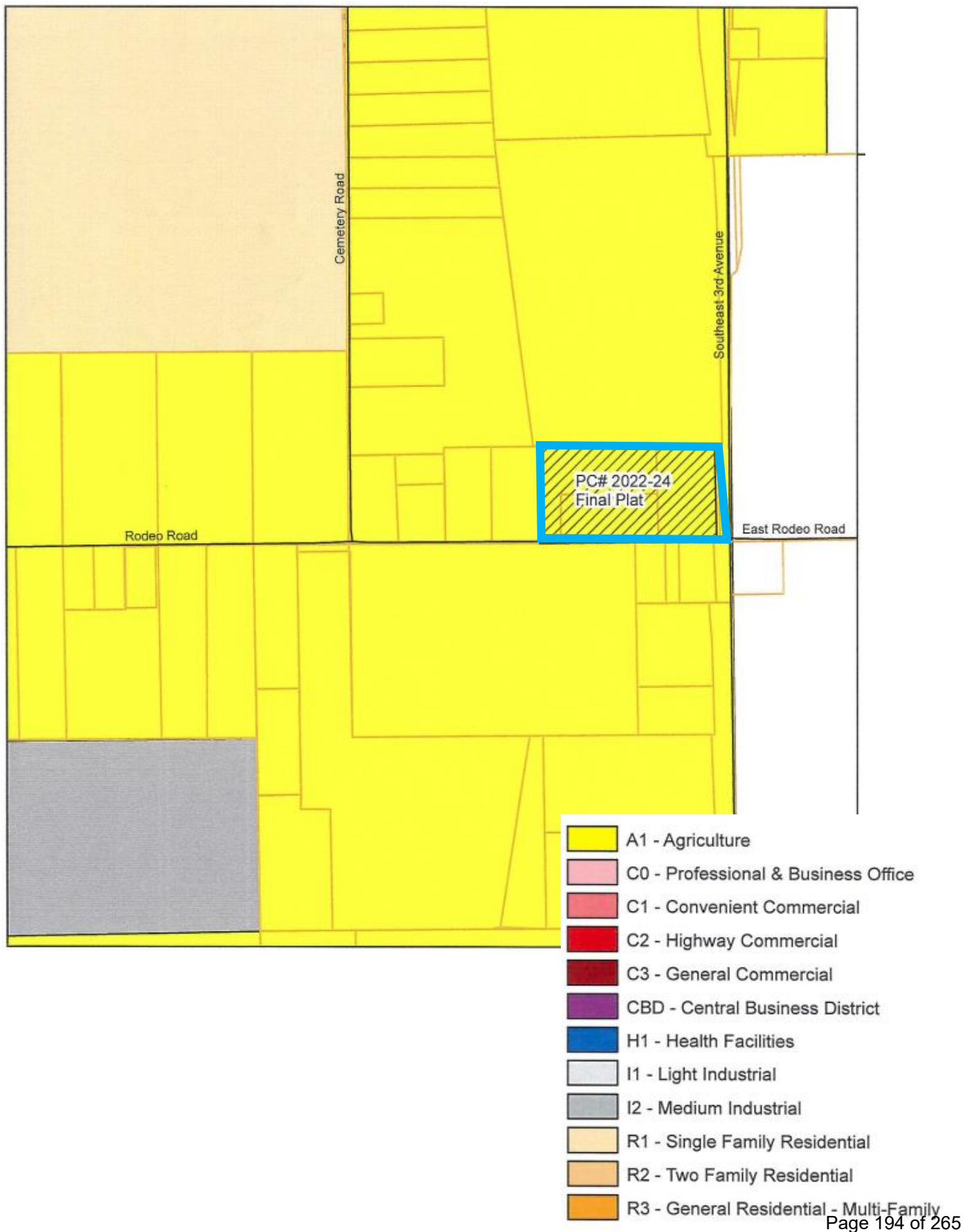
ATTACHMENTS:

1. PC 2022 24 (Final Plat) Maps
2. Sign Off Sheets Bronco Acres
3. Subdivision Application
4. Deed
5. Final Plat

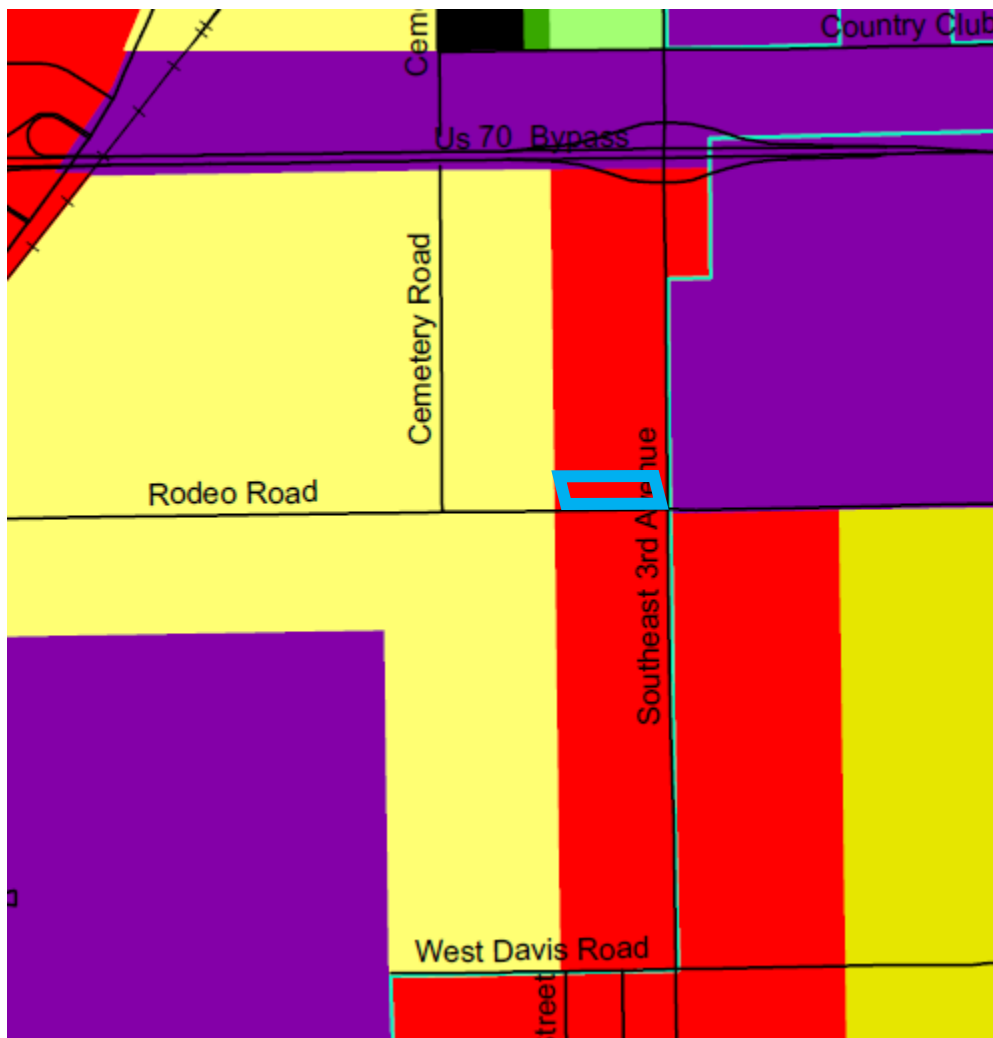
Aerial Map



Zoning Map



Future Land Use Map



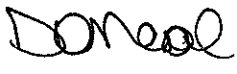
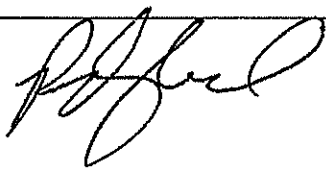
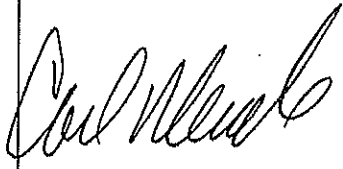
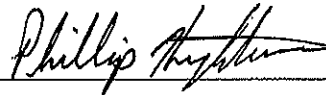
Location is approximate

Future Land Use

	City
	Recreation
	Agriculture
	Hospital/Health
	CBD
	Industrial
	Commercial
	Mixed Use - Commercial/Industrial
	Mixed Use - Commercial/Residential
	Mixed Residential
	Residential - Low Density
	Residential - Low to Medium Density

COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

Bronco Acres PC2022-24 Hwy 78 & Rooden

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		9/28/22	*need correct PC signature block*
M&O Randy Cantrell		09-07-2022	
Streets Carl Meade		9-7-22	
Public Works Director Phillip Hightower		9-7-22	
Fire Marshal Jonathan Strahorn		9-7-2022	
Building Official Shawn Jackson Mark Pierce		9-7-2022	
Engineer Brandon Wall	per email see attached	9-8-22	



Danielle O'Neal <doneal@durant.org>

Potential Plats for October Planning Commission

brandon@wallengineering.com <brandon@wallengineering.com>
To: Danielle O'Neal <doneal@durant.org>

Thu, Sep 8, 2022 at 8:49 AM

Danielle,

Per our discussion we are good with Rodeo Hills and Bronco Acres.

Thanks,

Brandon Wall, P.E., President

Wall Engineering, LLC

PO Box 1457, Durant, OK 74702 (mailing)

223 N Washington, Durant, OK 74701 (physical)

(c) 580.931.7998

[Quoted text hidden]

Subdivision/Plat Application

Sketch Plat: ☐
 Preliminary Plat: ☐
 Final Plat: ☐
 Re-Plat: ☐

Petition # _____
 Fee \$ _____
 Expedited Fee \$ _____

APPLICANT INFORMATION

Name: DH Modern Construction LLP (point of contact: Danny Khoury)		Email: dhmodernconstruction@gmail.com	Phone #1 (904) 661-9851
Mailing Address: 3324 Lazy Ln, Durant, Oklahoma 74701			Phone #2 (919) 519-7272
City: Durant	State: Oklahoma	Zip: 74701	Fax #
Applicant's Interest in Property: Owner			

SURVEYOR INFORMATION

Name: John C. Copley		Email: john@copleylandsurveying.com	Phone #1 580-980-0181
Mailing Address: 1702 Verdi Ln,			Phone #2
City: Sherman	State: Tx	Zip: 75090	Fax #
Surveyor Oklahoma License Number: L.P.L.S. No 1992			

ENGINEER INFORMATION

Name:		Email:	Phone #1
Mailing Address:			Phone #2
City:	State:	Zip:	Fax #
Engineer Oklahoma License Number:			

LAND INFORMATION

Legal Description: The S/2, SE/4, of Section 8, Township 7 South, Range 9 East of 11 and Meridian, Bryan County, Oklahoma		Parcel Number:
Proposed Subdivision Name: Bronco Acres		Current Zone: Ag
Proposed Use:		Proposed Zone: Ag, C2, & A1
Current Property Owner's Name: DH Modern Construction LLP		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant:  Date: 8-12-2022

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date Initial	

Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #
---	--	--	-------------

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

- * The property will have 7.402 acres of agriculture property.
- * 6.068 Acres of commercial C2 property divided into 3 lots to provide opportunity to the business owners to start a commercial investment to serve the area.
- * 5 acres of residential property divided into 5 lots .

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

Parking will be provided by the City of Durant requirements.

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

3. Traffic Impacts:

ODOT is improving the HWY 78 along the east side of the property to provide a turning lane. That will help with organizing the traffic in and out of the property.

4. Protection of Neighborhoods:

- Providing more than 150 ft buffer of agricultural land between the proposed residential properties and the neighboring property along the west side.
- Providing 7.402 acres of agriculture land between the new development and the neighboring properties along the north side.

What licenses and permits (if any) are required for this proposed use?

Please list or describe any other reasons to support this Planned Unit Dev. Permit Application.

MODERN

abstract and title

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That B.R. Yandell and Mecky J Yandell, a married couple, party/parties of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do(es) by these presents grant, bargain, sell and convey unto DH Modern Construction LLP, a Limited Liability Partnership, 3324 Lazy Ln, Durant, OK 74701, party/parties of the second part, his/her/their grantees and heirs, all of the following described real property and premises, situated in Bryan County, Oklahoma, to wit:

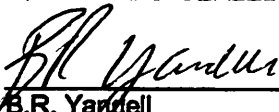
The S/2 SE/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the S/2 SE/4 SE/4, Section 8, Township 7 South, Range 9 East, Indian Base and Meridian, Bryan County, Oklahoma, said parcel of land being described by metes and bounds as follows: Commencing at the Southeast corner of said S/2 SE/4 SE/4; thence S 89°18'41" W along the South line of said S/2 SE/4 SE/4, a distance of 64.69 feet to a point on the present West right-of-way line of State Highway No. 78, said point being the Point of Beginning; thence continuing S 89°18'41" W along said South line, a distance of 25.00 feet; thence N 00°23'40" W, a distance of 661.35 feet to a point on the North line of said S/2 SE/4 SE/4; thence N 89°19'29" E along said North line, a distance of 25.00 feet to a point on said present West right-of-way line; thence S 00°23'40" E along said present West right-of-way line, a distance of 661.34 feet to said Point of Beginning.

together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto said party/parties of the second part, his/her/their grantees and the heirs and grantees of the survivors, forever, free, clear and discharged of and from all former grants, titles, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. Exceptions: Easements and rights of ways of record; oil, gas, and other mineral leases of record; prior oil, gas, and other mineral conveyances or reservations of record; restrictive and protective covenants of record; and applicable zoning ordinances.

Revenue Stamps: \$521.25

SIGNED AND SEALED this the 13 day of May, 2022.


B.R. Yandell


Mecky J Yandell

Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com

WARRANTY DEED
(Continued)

NOTARY AND ACKNOWLEDGMENT

STATE OF Oklahoma

COUNTY OF Delaware

I, Rachel R. Paquin, a Notary Public for the County of Delaware
and State of Oklahoma, do hereby certify that B.R. Yandell and Mecky J Yandell, a
married couple, personally appeared before me this day and acknowledged the due execution of the
foregoing instrument.

Witness my hand and official seal, this the 18 of May, 2022.


Notary Public

My Commission Expires: 05/20/2023

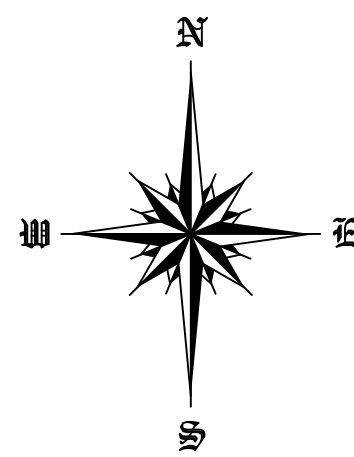
(SEAL)

File No.: 220310568



Fidelity National Title,
12404 Park Central, Suite 200S, Dallas, TX 75251

1100 W. Main Street | Durant, OK 74701 | (580)745-5363 | www.ModAbstractTitle.com



—BASIS OF BEARINGS—
OKLAHOMA STATE PLANE COORDINATE SYSTEM
OKLAHOMA SOUTH (SSS) (NAD 83)
BEARINGS DERIVED BY DIFFERENTIAL GPS
CONTROLLING CORNERS ARE EXISTING MONUMENTS FOUND AT THE
SECTION CORNERS AND THE QUARTER CORNERS OF SECTION 8,
TOWNSHIP 7 SOUTH, RANGE 9 EAST
INDIAN BASE AND MERIDIAN
BRYAN COUNTY, OKLAHOMA

Final Plat of Bronco Acres an addition to Durant, Oklahoma

MECKY YANDELL
B.R. YANDELL
VOL. 1516, PG. 342
O.P.R.B.C.O.

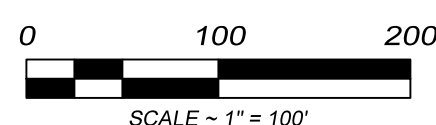
BUFFALO RURAL LLC
VOL. 1997, PG. 149
O.P.R.B.C.O.

SW CORNER
SECTION 8
T7S, R9E, W
5/8" STEEL
ROD FOUND

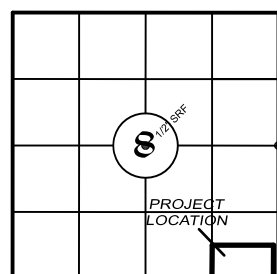
10' ROW DEED
BOOK 27, PAGE 438
O.P.R.B.C.O.

SE CORNER
SECTION 8
T7S, R9E

SE CORNER
SECTION 8
T7S, R9E



Location Map
Range 9 East



Bryan County, Oklahoma
(NOT TO SCALE)

DATE OF LAST SITE VISIT:
8-10-2022

Owners Certificate & Dedication

That DH Modern Construction LLP, being the sole owner in fee simple of the following described real property to wit:

The S/2 SE/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the S/2 SE/4 SE/4, Section 8, Township 7 South, Range 9 East, Indian Base and Meridian, Bryan County, Oklahoma, said parcel of land being described by metes and bounds as follows: Commencing at the Southeast corner of said S/2 SE/4 SE/4; thence S 89°19'41" W along the South line of said S/2 SE/4 SE/4, a distance of 64.89 feet to a point on the present West right-of-way line of State Highway No. 78, said point being the Point of Beginning, thence continuing S 89°18'41" W along said South line, a distance of 25.00 feet; thence N 00°23'40" W, a distance of 661.35 feet to a point on the North line of said S/2 SE/4 SE/4; thence N 89°19'29" E along said North line, a distance of 25.00 feet to a point on said present West right-of-way line; thence S 00°23'40" E along said present West right-of-way line, a distance of 661.34 feet to said Point of Beginning.

We hereby offer for dedication to the public use all streets and avenues, parks and public facilities, and easements as shown on the Final Plat of BRONCO ACRES, Durant, Oklahoma. The transaction of this irrevocable offer of dedication shall be consummated upon the execution of the Certificate of Acceptance of Dedication.

In witness whereof, DH Modern Construction LLP, has caused these presents to be signed this ____ day of _____, 2022.

Attest:

Danny J. Khoury
Partner

Hosam Adnan Abo Aytta
Partner

NOTICE: SELLING A PORTION OF THE ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY ORDINANCE AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

NOTE
1. This plat will be required to have sidewalks and street lights per the new subdivision ordinance.

OWNERS/DEVELOPER
DH MODERN CONSTRUCTION LLP,
3324 LAZY LANE
DURANT, OKLAHOMA

SURVEYOR
JOHN C. COPLEY
L.P.L.S. NO. 1992
1702 VERDI LN.
SHERMAN, TEXAS



Owners Notary

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared _____ to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared _____ to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

Bryan County Clerk Certificate

STATE OF OKLAHOMA) SS
COUNTY OF BRYAN)

This instrument was filed on the ____ day of _____, 2022 at _____ and duly recorded in Book Number _____, Page _____.

Bryan County Clerk

County Treasurer's Certificate

I, _____ do hereby that I am the duly elected, qualified and acting County Treasurer of Bryan County, State of Oklahoma. That the tax records of said county show all taxes are paid for the year 2022 and prior years on the land shown on the Final Plat of Bronco Acres in Bryan County, Oklahoma.

In witness whereof I have executed this instrument at _____, Oklahoma, on this ____ day of _____, 2022.

County Treasurer

Notary

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared _____ to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

City of Durant Council Approval

It is acknowledged by the City of Durant Planning Commission that the Plat of Bronco Acres, an addition to the City of Durant, Bryan County, Oklahoma has been approved at a meeting on the ____ day of _____, 2022.

ADOPTED by the Council of the City of Durant, Oklahoma this ____ day of _____, 2022.

City Clerk

Mayor

Notary

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared _____ to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

City Planning Commission Approval

It is acknowledged by the City of Durant Planning Commission that the Plat of McLean Addition, an addition to the City of Durant, Bryan County, Oklahoma has been approved at a meeting on the ____ day of _____, 2022.

Planning Commission Chair

Planning Commission Secretary

Notary

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared _____ to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

Department of Environmental Quality Approval

The Oklahoma Department of Environmental Quality certifies that this plat is approved for the construction of a public water system this ____ day of _____, 2022.

Environmental Specialist

Certificate of Survey

I, John Copley a Licensed Professional Land Surveyor in the State of Oklahoma, hereby certify that I have made a careful survey of the foregoing described property designated as Final Plat of BRONCO ACRES, DURANT, OKLAHOMA and that the above foregoing plat represents said survey and that 1/2" steel rods with aluminum caps marked (COPLEY LPLS 1992) have been placed at all new lot corners.

This Plat of Survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

Witness my hand and seal this ____ day of _____, 2022.

John Copley
Licensed Professional
Land Surveyor No. 1992
C.A. NO. 8279

Notary

Before me, the undersigned, a Notary Public in and for said County and State on this ____ day of _____, 2022, personally appeared John Copley to me known to be the identical person who executed the within and forgoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires: _____.

Copley Land Surveying
1702 Verdi Ln., Sherman, Texas 75090
TX 903-415-0643, ☎ 800-980-0181
john@copleylandsurveying.com



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Proposed US Department of Transportation 2022 Reconnecting Communities Pilot Program (RCP) Planning Grant Established Through the Bipartisan Infrastructure Law in the Amount of \$ _____ (TBD).

1. Discussion, Consideration, and Possible Action to Authorize City Staff to Prepare and Submit the 2022 US Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application for Proposed Roadway Infrastructure Improvements.
2. Discussion, Consideration, and Possible Action to Approve Resolution R-2022-13 for the Minimum of at Least 20% Non-Federal Match Commitment for the US Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application.
3. Authorize the Mayor, Vice-Mayor or City Manager to Sign Grant Related Documents as Required within the RCP Program Grant Guidelines.

Per some conversations on Friday between the City Manager, Grants Dept., Garver Engineer consultant, Duane Meredith and ODOT, the overall Project Scope may change to include more than a proposed roadway between Gerlach Drive and Red Bud Lane.

The final scope and cost estimate will be provided by Tuesday with a map.

This is a grant opportunity through the US Department of Transportation for a required Planning Phase to prepare for a future grant application with intent to request roadway construction funding. At this time, the next grant cycle would be released in Fall 2023.

DRAFT - the scope may change

Based upon prior discussions with City Administration, Durant Schools, engineers and community leaders, a roadway connecting Gerlach Drive to Red Bud Lane is vital for connectivity and improving safety in that area. The proposed roadway would provide benefits impacting the vicinity of the Durant High School, George Washington Elementary and the surrounding arterial roadways, housing and first responder facilities.

The grant is funded at 80 / 20, which requires the City to provide a 20% non-federal share to the 80% Federal grant share. At the time of this memo, we do not have the final cost estimate for the Planning Phase. The minimum grant request for the Planning Phase is \$100K. When the amount is determined, it will be inserted into the attached Resolution R-2022-13 and a final copy will be provided at the City Council meeting.

Per An chen, the Finance Department could designate the quarterly funding received from Choctaw Nation towards these roadway improvements.

Council Information / Action Requested

1. Authorize City Staff to Prepare and Submit the 2022 US Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application for **a Proposed Roadway Connecting Gerlach Drive to Red Bud Lane.**
2. Approve Resolution R-2022-13 for a Minimum of at Least 20% Non-Federal Match Commitment for the 2022 US

Department of Transportation Reconnecting Communities Pilot Program Planning Grant Application.

3. Authorize the Mayor, Vice-Mayor or City Manager to Sign Grant Related Documents as Required within the Grant Guidelines.

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Dept to complete the application and submit by October 13.

ATTACHMENTS:

1. DRAFT 2022 Reconnect Communities Lev Res R-2022-13
2. Durant Proposed USDOT Reconnecting Communities - Projected Improvements

DRAFT RESOLUTION NO. R-2022-13

A RESOLUTION FOR NON-FEDERAL LEVERAGED FUNDS

US DEPARTMENT OF TRANSPORTATION

2022 Reconnecting Communities Pilot Program Planning Grant

The City of Durant has determined the critical need for a Planning Project in preparation to seek future grant funding to construct a vital roadway (this may change to a larger scope) to remove barriers serving all demographics for community connectivity; including, but not limited to: neighborhoods, two Durant Independent School campuses, Southeastern Oklahoma State University, economic centers, low-income areas, Durant Master Trail System, parks, OK State Highway, as well as, mitigating transportation needs for safety, mobility, ADA accessibility and multi-agency first responder access.

WHEREAS, the proposed Planning Project will include: community engagement activities, traffic studies, National Environmental Protection Act (NEPA) review process and preliminary design for an approved plan with objectives to implement future construction to make the essential infrastructure improvements a reality; and

WHEREAS, the City of Durant is submitting a grant application through the US Department of Transportation 2022 Reconnecting Communities Pilot Grant Program established through the Bipartisan Infrastructure Law requesting funding in the amount of \$ _____ to develop a successful plan; and

WHEREAS, the City of Durant is committing local funds, as the minimum 20% required non-federal leverage source, in the form of city budget cash funds to support the 2022 Reconnecting Communities Pilot Grant Program for a Planning Project.

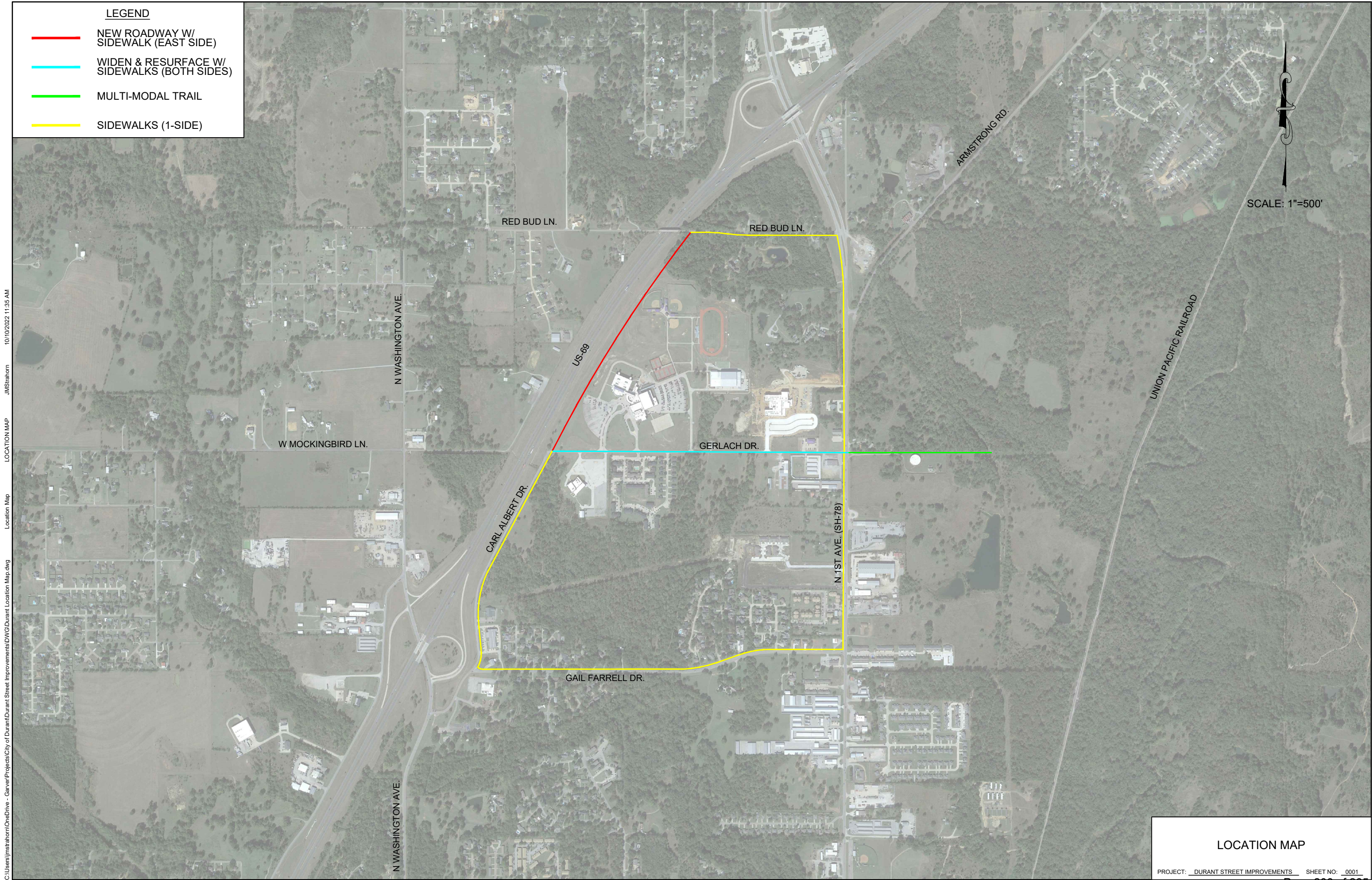
NOW THEREFORE, BE IT RESOLVED, the City of Durant commits a minimum of \$ _____ - as cash match for the 2022 Reconnecting Communities Pilot Grant budget towards the Planning Project.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this October 11, 2022 at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



C:\Users\jstrahorn\OneDrive - Carver\Projects\City of Durant\Durant Street Improvements\DWG\Durant Location Map.dwg
Location Map
JMStrahorn
10/10/2022 11:35 AM



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Section 3 Resolution and Plan Necessary for Community Development Block Grant Requirements

1. Discussion, Consideration and Possible Action to Approve Resolution R-2022-12 and Section 3 Plan Required for Housing and Urban Development (HUD) and Community Development Block Grant (CDBG) Projects. (C-2022-12 Plan)
2. Discussion, Consideration and Possible Action to Appoint or Recruit an Executive Official as Equal Opportunity Officer (EOO) to Coordinate the Implementation of the Approved Section 3 Plan.

What is Section 3?

Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

The Section 3 Program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide training, employment, contracting and other economic opportunities to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons.

Per HUD guidelines, every CDBG grant recipient must agree to implement affirmative steps to comply with the Section 3 requirements set forth at 24 CFR 75 directed at increasing the utilization of lower income residents and businesses within project site. This information will be included in bid proposals when construction is expected to exceed \$200K, and will require contractor involvement when procured for a CDBG project.

At this time, this resolution and plan are specific to the City's current project 18114 CDBG-CR and an updated plan will be presented to council for future CDBG projects.

Council Information / Action Requested

1. Approve Resolution R-2022-12 and Section 3 Plan Required for Housing and Urban Development (HUD) and Community Development Block Grant (CDBG) Projects. (C-2022-12 Plan)
2. Appoint or Recruit an Executive Official as Equal Opportunity Officer (EOO) to Coordinate the Implementation of the Approved Section 3 Plan. (C-2022-12 Plan)

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Department will submit the approved Resolution and Plan to OK Department of Commerce for 18114 CDBG-CR

project, and provide to engineers, architects or contractors working on related project.

ATTACHMENTS:

1. Resolution R-2022-12 and Section 3 Plan

RESOLUTION NO. R-2022-12

A RESOLUTION FOR SECTION 3 PLAN

**OK DEPARTMENT OF COMMERCE
2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
18114 CDBG CR-20**

WHEREAS, the City of Durant has been awarded a contract from the Oklahoma Department of Commerce, Community Development Block Grant as 18114 CDBG CR 20. The City of Durant is required by the Oklahoma Department of Commerce and the Housing and Urban Development Act of 1968 to adopt a Section 3 Plan; and

WHEREAS, the Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by the U.S. Department of Housing and Urban Development projects be given to low residents of the Section 3 project area and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns.

WHEREAS, it is the intention of the City of Durant to implement its Community Development Block Grant project activities in accordance with all program regulations including the said Section 3 requirements.

NOW THEREFORE, BE IT RESOLVED that the City of Durant adopts the Community Development Block Grant Section 3 Plan, which is attached hereto as “Attachment A” and made a part hereof.

ADOPTED this 11th day of October 2022.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk

“Attachment A”
SUB-RECIPIENT SECTION 3 PLAN

The City of Durant agrees to implement affirmative steps to comply with the Section 3 requirements set forth at 24 CFR 75 directed at increasing the utilization of lower income residents and businesses within project site.

- A. To implement Section 3 requirements by determining the exact boundaries of the applicable project area.
- B. To attempt to recruit from within the City of Durant / Bryan County lower income residents by posting a notification of project advertisement, signs placed at the proposed site for the project, and informing related community agencies operating within or serving the project area.
- C. To maintain a list of all lower income residents who have applied either on their own or on referral from any source, and to employ such persons, if otherwise eligible and if a vacancy exists.
- D. To insert this Section 3 plan in all bid documents, and to require all bidders to submit a Section 3 affirmative action plan including utilization goals and the specific steps planned to accomplish these goals.
- E. To ensure that all appropriate project area business concerns are notified of pending sub contractual opportunities.
- F. To maintain records, including copies of correspondence, memoranda, etc., which document that all the above affirmative action steps have been taken.
- G. To appoint or recruit an executive official as Equal Opportunity Officer (EOO) to coordinate the implementation of this Section 3 plan.
- H. To require Contractors to list all current workforce for this project by job title.
- I. To require Contractors to list all projected workforce needs for this project by job classification and time frame for potential hire.

The City of Durant fully agrees to the above and is committed to the full implementation of this program.

Oden Grube, Mayor

Date

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Action to Accept a Grant Award from the Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program Through the Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, Supported by the National White Collar Crime Center (NW3C) on Behalf of BJA and Approve Subrecipient Contract for Services Microgrant / Subaward Contract # 72-115 Related to BJA Grant Number 2020-MU-BX-K001 (C-2022-66) in the Amount of \$33,630 to Purchase License Plate Reader Equipment for the Durant Police Department.

This project is funded through the: Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, Northern and Middle States Rural Law Enforcement Assistance Program, supported by the National White-Collar Crime Center (NW3C).

The award notice was received October 5, with the attached contract for the License Plate Readers equipment. In October 2021, a grant application was submitted with a grant request of \$ 149,920. Due to the high number of applications received, many of the award budgets were reduced.

Unfortunately, the approved grant amount of \$33,630 is less than 23% of what was requested in Oct 2021. A Police Department representative will provide details of the equipment to be purchased.

Council Information / Action Requested

Accept a Grant Award from the Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program Through the Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, Supported by the National White Collar Crime Center (NW3C) on Behalf of BJA and Approve Subrecipient Contract for Services Microgrant / Subaward Contract # 72-115 Related to BJA Grant Number 2020-MU-BX-K001 (C-2022-66) in the Amount of \$33,630 to Purchase License Plate Reader Equipment for the Durant Police Department.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will coordinate the grant documentation with the Police Department and grant Agency to proceed with the project.

ATTACHMENTS:

1. 2022 Durant PD License Plate Reader Grant C-2022-66



Subrecipient Contract for Services- Microgrant/Subaward

Contract # **72-115**

This agreement is effective as of **September 25, 2022** between the National White Collar Crime Center (hereinafter referred to as NW3C or prime recipient), a Virginia corporation, located at 4901 Dickens Road, Suite 110, Richmond, VA 23230 and **Durant Police Department** (hereinafter referred to as "**DPD**" or the "subrecipient") for work performed under the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance ("BJA" or "grantor"), for Grant Award Number Cooperative Agreement No. 2020-17373, federal CFDA number **16.738** for the initiative entitled, "**Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program**".

1.0 Agreement of the Parties:

1.1 **WHEREAS**, NW3C has received funds under Cooperative Agreement No. 2020-17373 from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to conduct a project entitled, "**Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program**" **WHEREAS**, NW3C wishes to engage and provide resources and Training and Technical Assistance (TTA) to sheriffs, and rural and tribal law enforcement agencies, located in the northern and middle states of the United States to support their efforts to address precipitous increases of all types of crime unique to this region, including human trafficking and sexual assaults, drug trafficking, and other forms of violent crime.

1.2 The subrecipient agrees to provide services in accordance with the terms and conditions contained herein.

1.3 In consideration of the promises and mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, NW3C and the subrecipient agree to the following terms and conditions.

2.0 Term of Agreement:

This Agreement shall be in effect for the period October 2020 through September 30, 2023.

3.0 Scope of Service:

The subrecipient will provide NW3C with the services described in Schedule A, Scope of Services, which is attached to and made a part of this Agreement, during the period described in Section 2.0 above.

4.0 Compensation and Method of Payment:

4.1 NW3C agrees to pay the subrecipient a total, not to exceed, **\$33,630.00**, for any and all services and materials, described in Schedule A, arising under the Agreement, provided that the services are performed by the subrecipient as

required by, and upon the deadlines specified by NW3C during the Term of the Agreement. All payments are subject to the availability of funding from OJP/BJA.

Funds shall not be paid by NW3C until services have been rendered and documented by the subrecipient to the satisfaction of NW3C's designated Contract Coordinator for this contract: **James Lee**

- 4.2 The subrecipient acknowledges and agrees that, except as provided in this Section 4.0 and Schedule A, the subrecipient shall not be entitled to, and NW3C shall not be obligated to pay, any monies or other compensation for the services or materials provided and rights granted under this Agreement.
- 4.3 Invoices will be provided to NW3C based on actual expenditures incurred. Actual expenditures incurred should be supported by a financial report and receipts detailing expenses. The total amount to be paid by NW3C shall not exceed **\$33,630.00** over the award period. To document completion of the work required under this contract, the subrecipient agrees to submit to NW3C, at the Notice Address listed below quarterly reports on accomplishments, lessons learned, and promising practices that could be replicated.
- 4.4 The subrecipient understands that any invoices or receipts shall remain available for audit as may be required by law. Upon receipt of the completed invoice and supporting documentation, approval by the Contractor Coordinator, and the availability of federal funds, NW3C shall send payment to the subrecipient at the Notice Address listed below.
- 4.5 Notwithstanding the total amount to be paid by NW3C as listed above and elsewhere in this agreement, NW3C may, in its discretion, provide additional compensation to address inflationary factors. Nothing in subsection obligates NW3C to pay compensation beyond the amounts listed in this agreement.

5.0 Contractor Status:

- 5.1 The subrecipient warrants and represents to NW3C that the subrecipient is acting solely as an Independent Contractor and not as a NW3C employee, and that the subrecipient has the full right and authority to enter into this Agreement and to perform all the subrecipient obligations under this Agreement. The parties to this Agreement recognize that this Agreement does not create any actual or apparent agency, partnership, franchise, or relationship of employer and employee between NW3C and the subrecipient. The subrecipient is not authorized to enter into or commit NW3C to any agreements, and the subrecipient shall not represent itself as the agent or legal representative of NW3C.
- 5.2 Further, the subrecipient acknowledges and agrees that the subrecipient shall not be entitled to (i) participate in any of NW3C's benefits, including without limitation any employee benefits or health or retirement plans, and (ii) receive any additional remuneration or payment of expenses other than as specifically provided for in this Agreement.
- 5.3 The subrecipient is responsible for payment of all applicable state and federal taxes relating to payments made under the terms of this Agreement. NW3C shall not be liable for taxes, Worker's Compensation, unemployment insurance, employers' liability, employer's FICA, social security, withholding tax, or other taxes or withholding for or on behalf of the subrecipient or any other person consulted or employed by the subrecipient in performing Services under this Agreement. The subrecipient acknowledges and

agrees that all of the costs specified in Section 5.0 and any cost required to complete the work specified in Schedule A of this Agreement are the responsibility of the subrecipient.

- 5.4 By signing this Agreement, the subrecipient attests and certifies that the subrecipient meets all U. S. Department of Labor or the Bureau of Citizenship and Immigration Services requirements for eligibility to receive payments.
- 5.5 Subrecipient acknowledges that the Services and the products have been specially commissioned or ordered by NW3C as "works made-for-hire" as that term is used in the Copyright Law of the United States, and that NW3C is deemed to be the author of, and the owner of all copyrights in and to the materials created; however, NW3C grants to subrecipient a nonexclusive license to use the products and materials created under this Agreement. Subrecipient must get written permission from NW3C prior to any such use of the products and materials created under this Agreement.
- 5.6 The subrecipient agrees that the subrecipient will not use NW3C's name or the name of any member of NW3C's staff in any form of promotion or publicity without the prior written consent of NW3C.

6.0 Eligibility Requirements:

Applicants must meet the following eligibility requirements to be considered for this program.

- 6.1 Be a small, rural, or tribal law enforcement agency located within the Northern or Middle States of Arkansas, Oklahoma, Missouri, Kansas, Iowa, Nebraska, South Dakota, Minnesota, North Dakota, Montana, Wyoming, Colorado, Utah, Idaho, Nevada, Louisiana, Oregon, Washington, Illinois, Indiana, Michigan, Wisconsin, or Alaska.
- 6.2 A small or rural law enforcement agency is one that serves a population size of 100,000 or less AND is located in either; An area or community, respectively, where no part is within an area designated as a standard metropolitan statistical area, or an area or community, respectively, that is within an area designated as a metropolitan statistical area or considered as a part of a metropolitan statistical area but is located within a rural census tract.
- 6.3 A tribal law enforcement entity must be one that is part of a federally recognized Indian Tribe and is located within Arkansas, Oklahoma, Missouri, Kansas, Iowa, Nebraska, South Dakota, Minnesota, North Dakota, Montana, Wyoming, Colorado, Utah, Idaho, Nevada, Louisiana, Oregon, Washington, Illinois, Indiana, Michigan, Wisconsin, or Alaska.
- 6.4 Have permission from the agency governing authority to receive the award
- 6.5 Be able to comply with Post Award reporting requirements
- 6.6 If applicable, be able to provide to law enforcement staff members with necessary training on the use and implementation of purchased equipment or systems
- 6.7 Those agencies receiving awards for specialized equipment that would normally require officer or personnel training on the appropriate and legal use of those items, especially privacy implications, will be required to provide confirmation of receipt of training.
- 6.8 Agencies receiving awards to fund subscriptions, or access to an intelligence information system or service, will be required to provide certificates of completion of 28 CFR Part 23 training, available at www.ncirc.gov/28cfr/

7.0 Subrecipient Requirements

As a condition of receiving the Cooperative Agreement from the Bureau of Justice Assistance, is required to ensure that any subrecipient of grant funds complies with the conditions shown on Schedule B to this Agreement and with the following requirements from the Office of Justice Programs' Financial Guide (<https://www.ojp.gov/funding/financialguidedojo/overview>). As a subrecipient under the BJA/OVC grant, subrecipient agrees to:

1. Maintain financial records and other records for invoicing purposes in the format specified in this Agreement for a period of three (3) years from the completion of the Project.
2. Allow NW3C to conduct on-site audits and/or review of all documentation created and maintained by subrecipient to comply with the OJP/BJA cooperative agreement, including financial data, work products, and data relating to deliverables.
3. Provide closeout information and reports as requested by NW3C at least 120 days prior to the date the grant or any GAN terminates.
4. Meet with NW3C regularly to discuss program activities and performance.
5. Comply with applicable special conditions specified in the OJP/BJA cooperative agreement, which have been incorporated into this Agreement as Schedule B.
6. Complete the work specified in Schedule A, as requested by NW3C.
7. Provide timely reports and data in the format specified by NW3C upon NW3C's request.
8. Provide a Debarment and Suspension Certification in the form specified in Schedule C.
9. Maintain property records for equipment acquired under this Agreement, including in such records a description of the equipment, a serial number or other identification number, the title holder, the acquisition date, and cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. The Subrecipient agrees to provide NW3C with property records within five (5) business days of a request for a copy of property records by NW3C.
10. Ensure the title to equipment acquired under this Agreement remains unencumbered until the Subrecipient receives disposition instructions from NW3C.
11. Maintain policies and procedures to ensure equipment acquired under this Agreement is safeguarded against damage, loss, and theft.
12. Ensure any equipment acquired under this Agreement is disposed of in accordance with NW3C's disposition instructions. NW3C will provide the subrecipient with disposition instructions prior to the termination of this agreement.

13. Prepare and submit to NW3C for approval a budget showing costs associated with deliverables and reports and identify any property or equipment that subrecipient intends to purchase with award funds.
14. Submit only those costs which are included in the budget approved by NW3C.
15. Comply with all applicable civil rights nondiscrimination requirements.
16. Certify to NW3C that subrecipient is in compliance with the lobbying restrictions in 28 C.F.R. Part 69, and provide a certification in the form specified in Schedule C.
17. Comply with requirements associated with the operation of motor vehicles while conducting business under this Agreement, including requiring all individuals who are performing award-related work to wear seat belts and are prohibited from texting while driving.
18. Certify that subrecipient has established and maintains an accounting system and financial records that are sufficient to accurately account for award funds.
19. At the time the Agreement is signed by subrecipient, provide a fully executed original of the Lobbying, Drug-free Workplaces, and Suspension Certification, which is attached to this Agreement as Schedule C and incorporated by reference.

8.0 Partial Performance or Early Termination:

- 8.1 This Agreement is funded by a federal Cooperative Agreement. Should funding not be available, NW3C will notify subrecipient and this Agreement shall be rendered null and void immediately. Payments are subject to the availability of funds from OJP/BJA and subrecipient providing the required documentation as per Section 4.3.
- 8.2 This Agreement may be terminated immediately at the option of NW3C if the subrecipient fails to perform the services under this Agreement to the satisfaction of NW3C.
- 8.3 In the event of partial performance by the subrecipient, NW3C's obligation to pay the subrecipient shall be limited to only those services performed, invoiced, and documented to the sole satisfaction of NW3C.

9.0 Notices:

All notices and other communications required by this Agreement shall be in writing and shall be delivered either by Express Mail or by certified or registered mail. All notices and any other written communications under this Agreement shall be addressed as indicated below, or as specified by subsequent written notice delivered by the party whose address has changed.

Notices To

Durant Police Department
 Attention: Rebecca Payne
 300 West Evergreen Street
 Durant, OK 74701
 Email: beccapayne@durant.org
 Telephone: 580-931-6623

Notices to NW3C: Kathie Alexander
Contract Administrator and Risk Manager
NW3C, Inc., d/b/a the National White Collar Crime Center
4901 Dickens Road; Suite 110
Richmond, VA 23230
Email: kalexander@nw3c.org
Telephone: 804-217-5624

10.0 Indemnification:

10.1 The subrecipient agrees to defend, indemnify and hold NW3C harmless from any claim, action, or cause of action, or liabilities, including reasonable attorney's fees to the prevailing party, arising out of the **subrecipient's** performance of subrecipient's obligations pursuant to this Agreement to the extent allowed by applicable law.

10.2 This Section 9.0 shall survive the termination of this Agreement.

11.0 Choice of Law:

This Agreement shall be governed by the laws of the Commonwealth of Virginia.

12.0 Force Majeure:

12.1 Neither party shall be liable for delay in performance due to fire, flood, strike, or other labor difficulty, act of God, act of any governmental authority, acts or omissions of the other party, riot, fuel or energy shortage, or due to any other cause beyond the party's reasonable control.

12.2 In the event of delays in performance due to any of the events specified in Section 11.1, the dates for performance by the parties will be postponed by a period of time equal to the delay period.

13.0 Assignment:

This Agreement shall not be assigned by either party without the prior written consent of the other party.

14.0 Severability:

The illegality or invalidity of any provisions of this Agreement shall not impair, affect, or invalidate the other provisions of this Agreement.

15.0 Attorney Fees and Costs:

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party in litigation shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred before or after judgment.

16.0 Entire Agreement and Amendment:

16.1 This Agreement contains the entire Agreement between the parties and supersedes all previous agreements and understandings of the parties relating to the Scope of Services to be performed under this Agreement.

16.2 This Agreement may be amended only by another written Agreement duly executed by both parties.

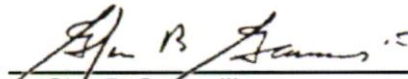
IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

NW3C, INC.

BY:

Durant Police Department

BY:


Glen B. Garner III
President and CEO

DATE: _____

DATE: 9-12-2022

**SCHEDULE A
SCOPE OF SERVICES
TO CONTRACT # 72-115
BETWEEN NW3C AND Subrecipient**

I. SERVICES:

NW3C desires to have the subrecipient provide services in support of Federal Cooperative Agreement 2020-17373 FY 20 "**Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program**" awarded to NW3C by the Department of Justice ("DOJ"), Office of Justice Programs ("OJP"), Bureau of Justice Assistance. Subrecipients will identify and request resources to assist in:

- Improving the agency's investigative, intelligence, and/or interdiction capabilities
- Enhancing information sharing, including investigative and intelligence data sharing with other agencies
- Enabling agencies to participate in projects within the Northern and Middle states
- Assisting in projects/initiatives unique to an agency or its region
- Improving dedicated communications capabilities
- Reducing precipitous increases in crime

Subrecipient will provide the following services under the Program:

Project: **FY20 "Northern and Middle States Rural Law Enforcement Training and Technical Assistance Grant Program"**

Period of Performance: October 1, 2020 through September 30, 2023

Contract Price: **\$33,630.00**

Subrecipient Contact: Durant Police Department
Attention: Rebecca Payne
300 West Evergreen Street
Durant, OK 74701
Email: beccapayne@durant.org
Telephone: 580-931-6623

NW3C Contact: James Lee
Program Manager
NW3C, Inc., d/b/a the National White Collar Crime Center
5000 NASA Blvd., STE 2100
Fairmont, WV 26554 Email:
jlee@nw3c.org Telephone:
(304) 368-2883

A. Project:

Subrecipient STATEMENT OF WORK

The Subrecipient will provide the following services under this Agreement:

- 1) **Applications/Documentation:** Upon being selected as a subrecipient, agencies will be required to update their applications and provide proper financial documentation to include bids, invoices, and receipts of purchase prior to funds being reimbursed by NW3C.
- 2) **Quarterly Reports:** Following implementation, the subrecipient will be contacted and surveyed by NW3C Program Manager on a quarterly basis. This survey will report accomplishments, lessons learned, and promising practices that could be replicated. **Questions may include:**
 - What was the problem identified to be addressed through the funding?
 - How was/were the item(s) used/implemented?
 - How was the information and/or intelligence sharing improved?
 - What other benefits, if any, were gained through this award?
 - How many officers were given/use the items(s) or benefited from the award?
 - What best practices can be recommended based on the agency's use/implementation experience?
 - What lessons learned (and challenges faced) can you share from the use/implementation?
 - Did this award help reduce crime in your area?
 - Was the project or implementation completed by the target date?

II. PAYMENT SCHEDULE:

Upon selection, subrecipients will provide NW3C all financial documentation to include bids, invoices, and receipts of approved purchase based on actual expenditures incurred. Actual expenditures incurred should be supported by a financial report detailing expenses. The subrecipient will monitor the total budget by category, and current period expenditures. The total amount to be paid by NW3C shall not exceed \$33,630.00 over the award period. To document completion of the work required under this contract, the subrecipient agrees to submit to NW3C, at the Notice Address listed below an Invoice, documenting the services provided under Schedule A, by listing (i) the period of service, (ii) the grant number, (iii) a description of the work performed and supporting documentation for actual expenses, and the amount.

NW3C shall pay the subrecipient for approved purchases, subject to the availability of federal funds from OJP/BJA. NW3C will not be obligated to make any payment if the applicable payment request (the Invoice) is not received or if the required deliverable is not received and approved by NW3C. If OJP/BJA funds are available, NW3C will make payment thirty (30) days from receipt of the invoice and approval by the NW3C Contract Coordinator.

SCHEDULE B**TO THE AGREEMENT BETWEEN NW3C AND subrecipient****DOJ OFFICE OF JUSTICE PROGRAMS, Bureau of Justice Assistance****PROJECT NUMBER: BJA-2020-17373****AWARD DATE: September 25, 2022****SPECIAL CONDITIONS**

The following Special Conditions are applicable to the use of funds from OJP/BJA by NW3C, as the Cooperative Agreement recipient, and by **Durant Police Department**, as a subrecipient:

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or - unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

7. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. Employment eligibility verification for hiring under the award

- The recipient (and any subrecipient at any tier) must--
 - A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the

individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

- Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

- Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

- Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to

participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

11. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

12. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

- No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

- Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

- Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

- Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

13. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

14. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

15. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

16. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

17. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

18. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

19. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

23. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

24. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent,

subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

26. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- In accepting this award, the recipient--
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--
 - a. it represents that--
 - (1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors

that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

27. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

28. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

29. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

30. Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.

31. The recipient agrees to submit to NW3C for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2020-MU-BX-K001 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

32. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

33. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by NW3C prior to obligation or expenditure of such funds.

34. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP

program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

35. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

36. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

37. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

38. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

39. The recipient understands and agrees to track and report data on all training and technical assistance activities and deliverables using the guidance, format, or tool provided by the Program Office or OJP.

40. The recipient agrees to track and report to BJA on its training and technical assistance activities and deliverables progress using the guidance and format provided by BJA.

41. Cooperating with OJP Monitoring

The recipient agrees to cooperate with NW3C monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with NW3C (including the program manager for this

award and the Chief Financial Officer (CFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to NW3C all documentation necessary for NW3C to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by NW3C for providing the requested documents. Failure to cooperate with NW3C's monitoring activities is a breach of this agreement and may result in actions that affect the recipient's access to funds under this agreement.

42. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

SCHEDULE C
OJP CERTIFICATION FORM 4061/6
FOR SIGNATURE BY Durant Police Department AS A SUBRECIPIENT
TO THE AGREEMENT BETWEEN NW3C AND U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or

transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

- B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVC Applicants, to OVW, at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

- A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).
- B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

- A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:
 - For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;
 - For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.
- Notice shall include the identification number(s) of each affected award;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

As the duly authorized representative of the Subrecipient, I hereby certify that the Subrecipient will comply with the above certifications.

Subrecipient Name and address:

Durant Police Department
Attention: Rebecca Payne
300 West Evergreen Street
Durant, OK 74701
Email: beccapayne@durant.org
Telephone: 580-931-6623

Subrecipient IRS/Vendor Number:

BY: _____
Durant Police Department

DATE: _____

OJP FORM 4061/6 <https://www.ojp.gov/funding/apply/forms>

SCHEDULE D

**TO THE AGREEMENT BETWEEN NW3C AND subrecipient
NW3C TRAVEL AND EXPENSE MANAGEMENT POLICY**

ADMINISTRATIVE POLICY AND PR
TITLE: TRAVEL AND EXPENSE M
REVISION DATE: 08/17/

a. POLICY:

In order to accomplish NW3C's mission, it is necessary for NW3C's employees and non-employees to travel. An employee or non-employee who is traveling on authorized NW3C business is representing NW3C. NW3C is committed to conducting its travel program in a professional, efficient, cost effective, and ethical manner. Travelers must be familiar and comply with all applicable federal, state, and local laws particularly regarding the use of hand-held cell phone devices, as well as NW3C's prohibition against texting while driving.

NW3C employees, non-employees, or designee, and guests are required to maintain all travel reservations through Concur Solutions (Concur). In order to be eligible for reimbursement for travel and business expenses, NW3C employees and non-employees, or their designee, must submit the appropriate documentation in Concur for reimbursement. Requests for reimbursement of travel expenses arising from federally-funded travel that is not eligible for reimbursement under NW3C's Travel and Expense Management Policy and Procedure will be denied. For Travel that is funded using non-program revenue, NW3C's President, or designee, in his sole discretion, may approve exceptions to NW3C's Travel and Expense Management Policy and Procedure on a case-by-case basis. Violations of NW3C's Travel and Expense Management Policy and Procedure may result in disciplinary action, up to and including dismissal.

b. PURPOSE:

NW3C's Travel and Expense Management Policy and Procedure establishes the process to book authorized travel in Concur and to request expense reimbursement for business expenses when NW3C employees and non-employees Travel.

c. REFERENCES:

This Travel and Expense Management Policy and Procedure is authorized under NW3C's Policies, Procedures, and Forms Manual.

d. DEFINITIONS:

i. Accounting Processor:

These are the Finance staff designated to process, review, approve, and issue payment for Authorized Travel and business expense reimbursements.

ii. Authorized Travel:

This is any travel on NW3C business for which travel has been assigned and approved by the Traveler's manager or supervisor prior to any travel arrangements being made, cancelled, changed, or reimbursed and which results in the Traveler incurring travel expenses for transportation, lodging, meals, mileage or registration.

iii. Concur Expense Approver:

This is the manager or supervisor that must review and approve all Concur Expense Reports submitted by NW3C employees, consultants, the Board of Directors, and guests.

iv. Concur Expense Report: This is the report used to request reimbursement for Authorized Travel or business expenses.

v. Concur Profile:

This is the documentation in Concur, which must be completed by all employees, the Board of Directors, delegates, consultants, and non-employees or their designee prior to requesting travel or business expense reimbursement.

vi. Concur Solutions System (Concur System):

This is the travel and automated expense management system provider used by NW3C to book Authorized Travel and provides expense reimbursement for Travel and Business Expenses

vii. Consultant Travel Form:

This is the NW3C form that must be completed by the any employee who acts as a coordinator for Consultants. The Consultant Travel Form must be completed and sent to the Contract Administrator. The Contract Administrator will conduct an Independent Contractor Review at least once a year or if the Consultant information changes.

viii. Concur Travel Itinerary:

After booking Travel in Concur, the Concur System will provide a Travel Itinerary to the Traveler and the manager, supervisor, coordinator or delegate.

ix. Delegate:

This is a person who books travel and/or submits expense reimbursements on behalf of an employee or non-employee.

x. Guest Traveler:

These are non-employees traveling on behalf of NW3C, up to two times per year, and who are required to submit a Guest Travel Profile and Request for Travel Form that will be submitted to and approved by the manager. This travel will be booked and expenses entered into the Concur System by the Travel Administrator. At the conclusion of the trip, guests must complete a Request for Reimbursement Form with all required receipts attached and forward to the Travel Administrator (or the requesting manager).

xi. Incidental Travel Expenses:

These are the miscellaneous expenses including but not limited to tolls, parking, fees, laundry, rental car fuel, and tips.

xii. Interrupted Travel:

This means Travel interrupted for the convenience of the Traveler. The Traveler will fill out the Acknowledgment/Waiver of NW3C Liability During Interrupted Travel Form (Interrupted Travel Form) and provide the Interrupted Travel Form to their manager, supervisor or coordinator prior to Travel. Once approved, the manager or supervisor will retain the Interrupted Travel Form. The Traveler will indicate on the Concur Expense Report any expenses incurred during the Interrupted Travel that will not be reimbursed as Authorized Travel.

xiii. Point of Origin:

This is the Traveler's departure location from which Travel begins, which is either the Traveler's workstation or the Traveler's home, whichever is closer to the Traveler's final destination.

xiv. Portal / Intranet

Central repository for NW3C documentation, which may include Policies and Procedures and other NW3C materials.

xv. Privately-Owned Vehicle:

This is a vehicle that is owned by a Traveler who uses it when traveling on NW3C business up to fifty (50) miles from the Traveler's Point of Origin or to the Common Carrier transportation location (ex. Fairmont to Pittsburgh International Airport).

xvi. Request for Travel Advance:

This is the NW3C form that the Traveler, or their designee, must complete and submit for Controller approval to request advance payment of funds for use in paying travel expenses incurred during Authorized Travel.

xvii. Traffic Fines:

This includes all fines or tickets related to moving or non-moving traffic violations incurred while on Authorized Travel or when using a NW3C vehicle, POV or rental. NW3C will not reimburse employees for costs incurred for Traffic Fines.

xviii. Travel and Business Expenses:

This refers to those expenses, including travel, meals, lodging, mileage, fees, or taxes, and other business costs that are incurred by a Traveler during Authorized Travel or when conducting business for NW3C.

xix. Traveler:

This is any NW3C employee or non-employee that has been authorized to travel on behalf of NW3C.

e. GENERAL RULES APPLICABLE TO ALL NW3C TRAVEL:

i. AUTHORIZATION:

Prior approval is required for all Authorized Travel. NW3C employees are authorized to make travel arrangements, including, but not limited to, airfare, rental car, and lodging.

ii. CONDUCT:

1. While on travel status, the employee's or non-employee's conduct must be professional at all times, in accordance with NW3C's policies and procedures, and in compliance with applicable federal, state, and local laws and regulations.
2. Any action, behavior, or conduct which reflects negatively on NW3C is prohibited and may result in disciplinary action, including, but not limited to, disallowance of Travel Expenses, partial payment of Travel Expenses, delay in payment, suspension, or dismissal. Any circumstance which occurs during Authorized Travel that would negatively reflect on NW3C must be reported by the next business day to the Traveler's supervisor, manager, or coordinator.

iii. TRAVEL BY COMMON CARRIER:

1. Employees making Authorized Travel arrangements must examine the rates and schedules of all possible common carriers. The Employee will obtain the most economical fare with the most direct routing, after considering all time constraints and ancillary charges. Approval of the manager or supervisor may be required.
2. NW3C will not reimburse the Traveler for business class travel, except for train travel or where business class is equal to or cheaper than economy class. All Travelers, even those on international flights, will fly in economy class or the least expensive class otherwise available. Any deviations must be approved by the President, or designee.
3. Travelers may retain all benefits from any frequent flyer or other club or frequent traveler memberships. It is the responsibility of the Traveler to register, maintain, and pay all dues or fees for club membership and to keep the membership information updated in Concur.
4. Travelers will be reimbursed only for one standard bag fee for air travel per destination, unless prior approval is received from the manager, supervisor, or coordinator.

iv. GROUND TRANSPORTATION:

1. Travelers must determine what type of ground transportation is available and may select the most expedient and reasonable means of ground transportation.
2. If there are two or more Travelers traveling to the same destination together, Travelers must share ground transportation, unless prior approval is received from the manager, supervisor, or coordinator. When multiple Travelers share ground transportation, only one Traveler

may claim reimbursement for this Travel Expense.

3. Ride-sharing companies or transportation network companies, such as Uber, Lyft, or other mobile ride-hailing applications may be used by the Traveler and reimbursed for rideshares if the ride-sharing company's or the transportation network company's rates are an efficient and cost-effective alternative to taxis and rental cars. Travelers must obtain receipts for travel by ride-sharing company and submit electronic copies of the receipts in Concur for reimbursement. Tips for ride-sharing companies should not exceed twenty percent (20%) of the fare.
4. NW3C will reimburse Travelers for compact, mid-size, or intermediate automobiles, unless three or more Travelers are traveling together, in which case a full-size car or comparable vehicle may be utilized. Any deviation from this Policy and Procedure must be noted in the Concur System.
5. When submitting the Concur Expense Report, the Traveler must include a justification for using an alternate vehicle and the approval from their manager, supervisor or coordinator. Travelers will be reimbursed only for the cost of the class of vehicle approved.
6. Travelers are not permitted to request reimbursement for luxury upgrades or certain optional services or equipment, including, but not limited to, optional insurance, prepaid fuel, navigational systems, or any other unapproved extra- cost options.
7. Telecommuter and non-employee Travelers will be reimbursed for mileage while driving a Privately Owned Vehicle (POV) from a reasonable point of origin to the common carrier location. Other NW3C employees will be reimbursed for mileage to the common carrier location only to the extent that the distance exceeds the distance of their regular daily commute to and from their home to their official workstation. All mileage reimbursements will be at the maximum Internal Revenue Service established rate.
8. NW3C's insurance policy covers Travelers on Authorized Travel. Therefore, when renting an automobile, the Traveler must decline the optional insurance coverage. Travelers on Authorized Travel, who use a rental automobile, are required to print and carry a copy of NW3C's Certificate of Liability Insurance. Coordinators must ensure that all Consultant or Guest Travelers receive the Certificate of Liability Insurance. All accidents must be reported in accordance with NW3C's Safety Policy and Procedure. In the event of an accident or injury while traveling, the Traveler or coordinator must notify the automobile rental company, follow the company's accident procedure, and notify NW3C's Safety

Officer/Contract Administrator, the Human Resources Director, and the Traveler's supervisor, manager, or coordinator immediately.

v. PRIVATELY-OWNED VEHICLES:

1. NW3C Travelers must use rental cars when driving on Authorized Travel. When a Traveler uses a Privately-Owned Vehicle for Authorized Travel, NW3C will reimburse the Traveler at the maximum Internal Revenue Service established rate only if (i) there are no NW3C-owned vehicles available, (ii) a rental car is not available or is more expensive, or (iii) the distance of the trip is less than fifty (50) miles from the Traveler's Point of Origin or will be used to travel to a Common Carrier location.
2. Use of a Privately-Owned Vehicle may be approved only if the vehicle is properly licensed, registered, insured, and state inspected (if required by state law), and if the Traveler has a valid driver's license.
3. The Traveler assumes sole responsibility for all traffic fines and for compliance with NW3C's Safety Policy and Procedure. Traffic violations conviction for reckless driving or the suspension or revocation of the Traveler's driver's license must be reported in writing to NW3C's President, or designee, and the Safety Officer/Contract Administrator at least by the first business day following the violation.
4. Employees are prohibited from transferring NW3C's mobile labs in Privately- Owned Vehicles. Mobile labs may be transported only in NW3C vehicles and rental cars. Prior approval from the Traveler's manager, supervisor, or coordinator is required to transport any other NW3C owned property or equipment in a Privately-Owned Vehicle.

vi. LODGING:

1. Lodging expenses incurred by Travelers on Authorized Travel will be reimbursed only to the extent of the prevailing General Services Administration (GSA) Per Diem Rate plus taxes and fees. Any requests for lodging that deviate from the GSA Per Diem Rate must be noted in the Concur System when booking Travel and approved by the manager or supervisor prior to booking.
2. All hotel reservations must be guaranteed by, and charged to, the Traveler's personal credit card or a debit card, unless NW3C has established a direct bill account with the hotel.
3. If cancellation of a reservation is necessary, the Traveler is responsible for canceling hotel reservations in the manner prescribed in the hotel's cancellation policy. Generally, NW3C will not reimburse the Traveler or the hotel for "no

show" fees or early departure fees. Requests for any exceptions to this requirement must be submitted by the Traveler in Concur.

4. The Traveler must submit a lodging receipt with their reimbursement in Concur.
5. Unapproved Incidental and miscellaneous charges incurred at a hotel are the responsibility of the Traveler.

vii. MEALS:

1. Travelers will be reimbursed for meals based on the daily Meals and Incidental Expense (M&IE) Rate published by the General Services Administration (GSA) for the location at which the Traveler will be lodging each travel day. In cases where the Traveler's destination city and county are not listed on the GSA web site, the standard rate will be used. Meal rates for Travel to non-contiguous states and U.S. territories will be reimbursed at the rate specified in the Defense Travel Management Office (DoD) Per Diem Rates. Meal Travel Expenses for foreign Travel may be reimbursed according to the State Department Foreign Per Diem Travel Rates in effect at the time of Travel.
2. If a meal is furnished at any event or at the Traveler's hotel, there will be no reimbursement for those meals. A continental breakfast supplied by the hotel is not considered a meal under the terms of this Policy and Procedure. Any exceptions must be noted in Concur.
3. For any Authorized Travel that requires an overnight stay, the Traveler will be reimbursed at a rate of seventy-five percent (75%) of the established GSA M&IE rate on the first and last day of Authorized Travel using the M&IE rate for the respective lodging location.
4. For single day travel that is more than fifty (50) miles from the Traveler's Point of Origin, the seventy-five percent rule applies. For travel of less than fifty (50) miles that does not require an overnight stay, no meal reimbursement applies.

viii. SUPPORT:

1. All account administration and management for user access will be routed to the NW3C Help Desk: Internal: ext. 4357; External: 304-367-8787; and Email: HelpDesk@nw3c.org. Please refer to the Help Desk Policies and Procedures at http://portal.nw3c.org/docs/default-source/default-document-library/nw3c_help-desk-policy-and-procedures.pdf.
2. Assistance pertaining to travel and expenses, including but not limited to, creating expense reports, Concur website

access, per diem rates, etc. should be routed to the NW3C HelpDesk. If additional assistance is required, the NW3C HelpDesk will coordinate and escalate the ticket to the best suited, available support person. For immediate assistance with travel and expense user questions and issues, support is available through the Concur Support Hotline: 1-866-793-4040, 24x7 online chat from the Concur website, Concur frequently asked questions from the Concur website, and the Gant Travel Support Number: 877-924-0303.

f. GENERAL RULES RELATING TO MISCELLANEOUS TRAVEL EXPENSES:

- i. Travelers are responsible for properly completing and submitting the Concur Expense Report when requesting reimbursement for Travel and Business Expenses.
- ii. NW3C employees and non-employees must report actual costs for all expenses other than meals incurred while on Authorized Travel.
- iii. Copies of the following receipts must be attached to the Concur Expense Report: hotel receipts, which include documented business calls and charges for other business expenses (such as fax, telephone, Internet access, or photocopy fees);
 1. all parking, which may include, but not be limited to, hotels, events, airports, long- term/extended stay parking and toll receipts over five dollars (\$5.00) per day;
 2. taxicab receipts; and
 3. receipts for expenses incurred during Authorized Travel, including, but not limited to, travel by air, bus, train, rental car, NW3C-owned automobile or Privately-Owned Vehicle.
- iv. Any personal expenses, or purely optional expenses, are non-reimbursable. Examples of non- reimbursable expenses include, but are not limited to, the following: alcoholic beverages; club dues for airlines or rental car companies, unless President/CEO approved as business necessity; in-air items such as headset rentals, internet, Wi-Fi access, movies or other entertainment; in-room hotel movies or other entertainment items; fines for traffic violations; optional insurances selected by the Traveler; or personal items needed while traveling.

g. RESPONSIBILITIES OF THE MANAGER, SUPERVISOR, OR COORDINATOR:

- i. Travel for NW3C employees must be authorized and assigned by the employee's manager or supervisor. The manager and supervisor will be the Approver for the Concur Expense Report.
- ii. The coordinator for Consultants will fill out the Consultant Travel Information Form and will book Authorized Travel in Concur for the Consultant. The Consultant Travel Information Form must include the non-employee's name, address, email address, occupation, employment status, and purpose for the non-employee Authorized

Travel, the dates of the event, and the funding source. A copy of this Consultant Travel Information Form must be sent to the Contract Administrator to conduct an Independent Contractor Review at least once a year. If any changes occur to the Consultant's or Guest's information previously provided, such as, changing employers, moving to a different state or changing employment status to retired or part-time, the coordinator will submit a new Consultant Travel Form to the Contract Administrator, prior to booking Authorized Travel.

- iii. Guests traveling on behalf of NW3C up to two (2) times per year must complete a Guest Travel Profile and Request for Travel Form that will be approved and submitted by the requesting manager. This Authorized Travel will be booked and expenses entered into Concur by the Travel Administrator. At the conclusion of the trip, Guests must complete a Request for Reimbursement Form and must attach all required receipts and forward to the Travel Administrator or requesting manager.
- iv. Authorized Travel for Guests and Consultants must be authorized and assigned by the coordinator of the training or event and will be approved by the manager or supervisor.
- v. The manager, supervisor, or coordinator is responsible for ensuring that NW3C Travelers are aware of, understand, and comply with all applicable NW3C policies and procedures.
- vi. The manager, supervisor, or coordinator is responsible for reviewing and approving the Concur Expense Report and that all necessary documentation required is included.

h. RESPONSIBILITIES OF THE CONTRACT ADMINISTRATOR/ SAFETY OFFICER:

- i. The Contract Administrator is responsible for conducting an independent contractor review, updating the status of Consultants, as necessary, and receiving and maintaining The Consultant Travel Form.
- ii. The Contract Administrator will receive information on all moving and non-moving traffic violations and reported accidents in accordance with NW3C's Safety Policy and Procedure. The Contract Administrator will notify the appropriate manager, the President, or designee, and the Insurance Company on all accidents and traffic violations.

i. RESPONSIBILITIES OF THE ACCOUNTING PROCESSOR:

- i. After an expense report in Concur has been approved, the expense report will be marked as "Approved & In Accounting Review," and ready for processing. Only NW3C Finance staff identified as the Accounting Processors in Concur may process Concur Expense Reports.
- ii. The Accounting Processor will take one of the following actions

on the Concur Expense Report:

1. Mark the Expense Report as "Approved" for payment;
 2. Return the Expense Report to the Traveler for any necessary edits or corrections; or
 3. Return the Expense Report to the initial Approver for further review.
- iii. The Accounting Processor is responsible for ensuring any Concur Expense Report is accurate, in compliance with the Travel and Expense Management Policy and Procedure, and complete based on the information provided.

j. RESPONSIBILITIES OF THE TRAVELER:

- i. Traveler must complete and maintain Concur Profile including all hotel, airline and rental car reward programs. It is the responsibility of the Traveler to pay all fees associated with club memberships. Charges for club memberships are not eligible for reimbursement. NW3C is not responsible or liable for any misuse, problems, or mistakes relating to club memberships and travel reservations. Travelers may retain all benefits of their club memberships. NW3C will not reimburse Travelers for any estimated value of Reward Program points when used for NW3C Authorized Travel.
- ii. Travelers are authorized to book any airline tickets, hotels and/or rental cars for authorized NW3C Authorized Travel based on the established policy and guidelines. The Traveler should purchase airline tickets in the Concur System thirty (30) days, but not less than ten (10) days, before departure date to obtain the most cost effective means of Travel. Management approval is required for Authorized Travel booked more than thirty (30) days in advance.
- iii. Travelers must complete all required sections in Concur relating to the Authorized Travel. Concur has specific limitations, exclusions, and parameters built into the Concur System to ensure adherence to the Travel and Expense Management Policy and Procedure. As long as the Traveler books travel that does not generate a policy violation and is within allowable variances, the Authorized Travel may be booked, subject to the cancellation policy of the specific vendor. If the Travel item being booked violates a policy or is outside an allowable variance, the Approver will receive an alert and the Travel item will require an exception based approval from the manager or supervisor.
- iv. Travelers must notify their manager, supervisor or coordinator of any cancellations or changes to a reservation. Any changes resulting in additional charges or fees must have management approval and receipts are required for reimbursement. Failure to follow this procedure may result in disallowance of reimbursement of these fees and/or surcharges.
- v. Travelers must make every effort to use original NW3C airline tickets issued for business travel.
- vi. Travelers must submit all required receipts to be eligible

for expense reimbursement.

- vii. Travelers must carry their NW3C identification with them at all times when traveling. NW3C identification may be required by hotels to receive the established government rate.

k. RESPONSIBILITIES OF THE TRAVEL ADMINISTRATOR:

- i. Based on guidelines established by the President, or designee, the Travel Administrator will act as the point of contact for system modifications, updates, corporate travel policies, and required fields in Concur.
- ii. The Travel Administrator will process requests for Guest Travel to include booking and reimbursements.
- iii. The Travel Administrator will receive and distribute unused ticket reports as applicable.
- iv. In an emergency situation, any changes to the Travel Itinerary that does not incur an additional cost to NW3C may be booked by the Traveler. The Traveler must contact the Travel Administrator, their manager or supervisor for approval prior to incurring any additional cost. Any additional costs must be noted and an explanation provided in the Concur Expense Report with the required documentation.

l. INDIRECT ROUTE/INTERRUPTED TRAVEL:

When a Traveler requests Interrupted Travel while on Authorized Travel, reimbursement is limited to the amount that would have been paid for the direct or regularly traveled route.

Travelers must sign a waiver when Authorized Travel will be interrupted using the Acknowledgement Waiver of NW3C Liability During Interrupted Travel. The Interrupted Travel Form must be signed by employees, Consultants, and Guests. Employees must use leave without pay or vacation for those business days during the Interrupted Travel period. Expenses incurred for or during Interrupted Travel days are not reimbursable.

m. EMPLOYEE TRAVEL ADVANCES:

When requesting money in advance of Authorized Travel to pay for Authorized Travel, a NW3C employee must submit a NW3C Request for Travel Advance Form at least two (2) weeks prior to travel to allow for processing of the request. An employee must receive approval by the Controller prior to travel. The Travel Advance will be deducted from the Concur Expense Report when it is processed.

n. TRAVEL TO ALASKA, HAWAII, AND PUERTO RICO:

Authorized Travel to non-contiguous states and U.S. territories must be approved by the President, or designee, prior to booking Authorized Travel in Concur. If approved, lodging and meal expense reimbursement rates will be determined using the Defense Travel Management Office (DoD) Per Diem Rates.

o. FOREIGN TRAVEL:

- i. For the purposes of NW3C's Travel Policy and Procedure, foreign travel is defined as Authorized Travel outside the United States and U.S. territories.
- ii. Because foreign travel using federal funds must be pre-approved in advance by grant-funding agencies, the Traveler must submit a memorandum requesting approval for foreign travel to the President at least sixty (60) business days in advance of the requested foreign travel. The memorandum should describe in detail the purpose, funding source, costs that may be incurred that are specific to the traveler's destination, destination(s), dates, and any other relevant information about the foreign travel. Lodging and meal Travel Expenses for foreign travel may be reimbursed according to the State Department Foreign Per Diem Rates in effect at the time of Authorized Travel.



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, Possible Action to Designate the City Manager as an Authorized Official to Execute Grant Program Documents and Submit Through the OKGrants System

Currently, both Mayor Grube and Lisa Taylor are listed as Authorized Officials within the OKGrants system. The Oklahoma Department of Commerce has requested for each community to document the designation of a city manager, who may need to be a "backup" for a mayor.

Council Information / Action Requested

Approval to Designate the Interim City Manager or Future City Manager as an Authorized Official to Execute Grant Program Documents and Submit Through the OKGrants System.

City Staff Information / Action Follow-up, if Council authorizes this action:

Rebecca Payne will provide a written document for the Mayor to sign, which will be submitted to the Oklahoma Department of Commerce.

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Resolution No. 2022-15 Proposing Amendments to the City Council Ward Boundaries Following the Decennial Census; Directing Publication

The University of Oklahoma prepared the updated city ward map for the City of Durant based on the 2020 census results. The amended ward boundaries are proposed so that each ward is substantially equal in population one to the other.

Council Information / Action Requested

Approval of Resolution No. 2022-15 Proposing Amendments to the City Council Ward Boundaries Following the Decennial Census; Directing Publication

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. R-2022-15 Proposing Amendments to the City Council Ward Boundaries Following the Decennial Census, Directing Publication
2. Metes And Bounds Report
3. Population Summary Report 2020
4. University of Oklahoma 2020 Durant Ward 2020 Map
5. 2020 City Wards Map

RESOLUTION NO. 2022-15

A RESOLUTION PROPOSING AMENDMENTS TO THE CITY COUNCIL WARD BOUNDARIES FOLLOWING THE DECENNIAL CENSUS; DIRECTING PUBLICATION.

WHEREAS, Title 11, Section 20-101 of the Oklahoma Statutes requires a review of ward boundaries following each decennial census conducted by the federal government; and,

WHEREAS, each ward shall be comprised of compact and contiguous territory and substantially equal in population one to the other.

NOW THEREFORE BE IT RESOLVED that the Durant City Council upon review of the ward boundaries and associated criteria, proposes amended boundaries as follows and directs the same for publication in compliance with 11 O.S. §20-103;

WARD 1

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 4.35 miles along Unnamed Boundary, thence southeasterly 0.00 miles along Blue River , thence westerly 6.97 miles along Unnamed Boundary, thence westerly 0.01 miles along Ury Drive , thence southerly 0.29 miles along State Hwy 78 , thence southeasterly 1.21 miles along Unnamed Boundary, thence easterly 0.09 miles along Unnamed Private Road, thence easterly 0.01 miles along Roadrunner Drive , thence easterly 1.08 miles along Unnamed Boundary, thence southerly 0.07 miles along Unnamed Local Road, thence southerly 2.24 miles along Unnamed Boundary, thence southerly 0.26 miles along Mineral Bayou, thence southerly 1.05 miles along Unnamed Boundary, thence easterly 0.07 miles along US Hwy 70 , thence easterly 0.13 miles along E Hwy 70 , thence easterly 0.31 miles along US Hwy 70 , thence easterly 0.19 miles along Unnamed Boundary, thence easterly 0.34 miles along US Hwy 70 , thence southerly 2.47 miles along Unnamed Boundary, thence westerly 0.03 miles along Mason St , thence westerly 0.64 miles along Unnamed Boundary, thence southerly 0.39 miles along N McLean Drive , thence southerly 0.14 miles along S McLean Drive , thence easterly 0.41 miles along Unnamed Boundary, thence easterly 0.67 miles along Old Hwy 70 , thence southerly 0.77 miles along Unnamed Boundary, thence westerly 0.89 miles along Burlington Northern RR , thence southerly 0.14 miles along McLean , thence westerly 1.25 miles along Unnamed Boundary, thence southerly 0.25 miles along SE 3rd Ave , thence westerly 0.49 miles along Country Club Road , thence westerly 0.57 miles along Unnamed Boundary, thence northeasterly 1.19 miles along Missouri-Kansas-Texas RR , thence westerly 0.02 miles along Unnamed Boundary, thence westerly 0.03 miles along W Tennessee St , thence northerly 0.50 miles along S 2nd Ave , thence westerly 0.20 miles along Burlington Northern RR , thence southerly 0.01 miles along S 5th Ave , thence westerly 0.48 miles along W Arkansas St , thence northerly 0.11

miles along S 12th Ave , thence northerly 0.69 miles along N 12th Ave , thence easterly 0.14 miles along W Willow St , thence southerly 0.16 miles along N 10th Ave , thence easterly 0.41 miles along W Pine St , thence northerly 0.22 miles along N 4th Ave , thence easterly 0.18 miles along W Plum St , thence northerly 1.67 miles along N 1st Ave , thence northerly 0.32 miles along US Hwy 69 Bus , thence northerly 1.02 miles along State Hwy 78 , thence westerly 0.00 miles along Unnamed Local Road, thence northerly 3.54 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence southerly 0.02 miles along Mineral Spg , thence southeasterly 0.18 miles along Unnamed Boundary, thence easterly 0.05 miles along E Beech St , thence northerly 0.13 miles along Lee Ave, thence westerly 0.12 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence northerly 0.79 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence southerly 0.17 miles along Unnamed Boundary, thence northerly 0.24 miles along Unnamed Local Road, thence westerly 0.01 miles along Unnamed Boundary to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 1.36 miles along Unnamed Boundary, thence westerly 0.50 miles along Sand Stone Road , thence northerly 0.20 miles along N3735 Road , thence northerly 1.00 miles along Unnamed Boundary to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence easterly 0.03 miles along US Hwy 70 , thence westerly 0.31 miles along Unnamed Boundary, thence easterly 0.03 miles along US Hwy 70 to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 0.08 miles along Blue River , thence southwesterly 0.04 miles along Missouri-Kansas-Texas RR , thence southwesterly 0.08 miles along Unnamed Boundary, thence southwesterly 0.06 miles along Missouri-Kansas-Texas RR , thence northwesterly 0.12 miles along Unnamed Boundary, thence northwesterly 0.02 miles along Market St., thence northeasterly 0.14 miles along Caddo Hwy to the aforementioned point of beginning.

WARD 2

Beginning at the most northerly point of Ward 2, thence southerly 0.29 miles along Unnamed Boundary, thence easterly 0.21 miles along E2050 Road , thence easterly 0.08 miles along Unnamed Boundary, thence easterly 0.01 miles along Unnamed Local Road, thence easterly 0.09 miles along Folsom Drive , thence easterly 0.18 miles along Unnamed Local Road, thence southerly 1.02 miles along State Hwy 78 , thence southerly 0.32 miles along US Hwy 69 Bus , thence southerly 1.67 miles along N 1st Ave , thence westerly 0.18 miles along W Plum St , thence southerly 0.22 miles along N 4th Ave , thence westerly 0.41 miles along W Pine St , thence northerly 0.16 miles along N 10th Ave , thence westerly 0.14 miles along W Willow St , thence northerly 0.35 miles along N 12th Ave , thence westerly 0.24 miles along Chuckwa Drive , thence northerly 0.83 miles along N Washington Ave , thence northeasterly 0.86 miles along US Hwy 69 , thence westerly 0.59 miles along Red Bud Lane , thence northerly 0.75 miles along N Washington Ave , thence easterly 0.21 miles along Unnamed Boundary to the aforementioned point of beginning.

WARD 3

Beginning at the most northerly point of Ward 3, thence southerly 0.86 miles along N 12th Ave , thence southerly 0.11 miles along S 12th Ave , thence easterly 0.48 miles along W Arkansas St , thence northerly 0.01 miles along S 5th Ave , thence easterly 0.20 miles along Burlington Northern RR , thence southerly 0.50 miles along S 2nd Ave , thence easterly 0.03 miles along W Tennessee St , thence easterly 0.02 miles along Unnamed Boundary, thence southwesterly 1.19 miles along Missouri-Kansas-Texas RR , thence easterly 0.57 miles along Unnamed Boundary, thence easterly 0.87 miles along Country Club Road , thence easterly 1.00 miles along Unnamed Boundary, thence easterly 0.37 miles along Country Club Road , thence southerly 0.19 miles along McLean , thence westerly 1.31 miles along Unnamed Boundary, thence southerly 1.51 miles along SE 3rd Ave , thence southerly 0.01 miles along State Hwy 78 , thence southwesterly 3.14 miles along Unnamed Boundary, thence northerly 0.37 miles along Pate Road , thence westerly 0.59 miles along Unnamed Boundary, thence easterly 0.12 miles along Unnamed Line, thence northeasterly 1.60 miles along Unnamed Boundary, thence northerly 0.02 miles along Waldron Drive , thence westerly 1.23 miles along Unnamed Boundary, thence northerly 2.06 miles along Cale Switch Road , thence northerly 0.50 miles along Byp 70 , thence westerly 0.36 miles along E2090 Road , thence northwesterly 2.16 miles along Unnamed Boundary, thence westerly 0.11 miles along W Main St , thence northerly 0.58 miles along Unnamed Boundary, thence easterly 0.60 miles along Burlington Northern RR , thence southerly 0.33 miles along Unnamed Boundary, thence westerly 0.39 miles along W Main St , thence easterly 2.16 miles along Unnamed Boundary, thence easterly 2.01 miles along W Main St , thence northerly 0.31 miles along N 20th Ave , thence easterly 0.45 miles along W Locust St , thence northerly 0.05 miles along N Washington Ave, thence easterly 0.04 miles along W Mulberry St , thence northerly 0.25 miles along Grant Ave, thence westerly 0.01 miles along W University Blvd ,

thence northerly 0.07 miles along Grant Ave , thence easterly 0.21 miles along Denison St to the aforementioned point of beginning.

WARD 4

Beginning at the most northerly point of an area of land in Ward 4, thence easterly 0.45 miles along E2050 Road , thence southerly 0.50 miles along N Washington Ave , thence easterly 0.59 miles along Red Bud Lane , thence southwesterly 0.86 miles along US Hwy 69 , thence southerly 0.83 miles along N Washington Ave , thence easterly 0.24 miles along Chuckwa Drive , thence southerly 0.18 miles along N 12th Ave , thence westerly 0.21 miles along Denison St , thence southerly 0.07 miles along Grant Ave , thence easterly 0.01 miles along W University Blvd , thence southerly 0.25 miles along Grant Ave , thence westerly 0.04 miles along W Mulberry St , thence southerly 0.05 miles along N Washington Ave , thence westerly 0.45 miles along W Locust St , thence southerly 0.31 miles along N 20th Ave , thence westerly 2.01 miles along W Main St , thence northerly 1.25 miles along Unnamed Boundary, thence easterly 0.76 miles along Wilson St , thence northerly 0.50 miles along N 49th St , thence westerly 0.52 miles along Unnamed Boundary, thence westerly 0.00 miles along Chuckwa Creek , thence easterly 1.79 miles along Unnamed Boundary, thence easterly 0.24 miles along W Mockingbird Lane , thence northerly 1.00 miles along N3710 Road , thence easterly 0.55 miles along E2050 Road to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 4, thence easterly 0.19 miles along Silver Valley Road , thence easterly 0.42 miles along Unnamed Boundary, thence easterly 0.09 miles along Little Blue River , thence southerly 0.45 miles along Unnamed Boundary, thence southerly 0.18 miles along Jodi Drive , thence westerly 0.11 miles along Lakeshore Drive , thence northerly 0.09 miles along Unnamed Local Road, thence southwesterly 0.17 miles along Unnamed Boundary, thence westerly 0.17 miles along Lakeshore Drive , thence southwesterly 0.95 miles along Unnamed Boundary, thence easterly 0.07 miles along Unnamed Local Road, thence southerly 0.17 miles along Unnamed Boundary, thence westerly 0.08 miles along N Lake Road , thence southwesterly 2.16 miles along Unnamed Boundary, thence westerly 0.01 miles along Sand Stone Road , thence northerly 0.85 miles along N3710 Road , thence northwesterly 0.41 miles along Unnamed Boundary, thence easterly 0.13 miles along Forest Lane , thence easterly 0.28 miles along N Lake Road , thence easterly 0.11 miles along Unnamed Boundary, thence easterly 0.00 miles along Unnamed Local Road, thence northerly 1.24 miles along Unnamed Boundary, thence northerly 0.11 miles along Unnamed Local Road, thence easterly 0.20 miles along Silver Valley Road , thence easterly 0.39 miles along Unnamed Boundary to the aforementioned point of beginning.

PASSED AND APPROVED this 11th day of October, 2022.

DURANT CITY COUNCIL

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk

Metes And Bounds Report

Plan Name: Durant Wards

Plan Number: 5c530ca1b8fc438a96d4f2eed63d06ef

User: stie1681_uok

Date Created: 7/27/2022

Ward 1

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 4.35 miles along Unnamed Boundary, thence southeasterly 0.00 miles along Blue River , thence westerly 6.97 miles along Unnamed Boundary, thence westerly 0.01 miles along Ury Drive , thence southerly 0.29 miles along State Hwy 78 , thence southeasterly 1.21 miles along Unnamed Boundary, thence easterly 0.09 miles along Unnamed Private Road, thence easterly 0.01 miles along Roadrunner Drive , thence easterly 1.08 miles along Unnamed Boundary, thence southerly 0.07 miles along Unnamed Local Road, thence southerly 2.24 miles along Unnamed Boundary, thence southerly 0.26 miles along Mineral Byu , thence southerly 1.05 miles along Unnamed Boundary, thence easterly 0.07 miles along US Hwy 70 , thence easterly 0.13 miles along E Hwy 70 , thence easterly 0.31 miles along US Hwy 70 , thence easterly 0.19 miles along Unnamed Boundary, thence easterly 0.34 miles along US Hwy 70 , thence southerly 2.47 miles along Unnamed Boundary, thence westerly 0.03 miles along Mason St , thence westerly 0.64 miles along Unnamed Boundary, thence southerly 0.39 miles along N McLean Drive , thence southerly 0.14 miles along S McLean Drive , thence easterly 0.41 miles along Unnamed Boundary, thence easterly 0.67 miles along Old Hwy 70 , thence southerly 0.77 miles along Unnamed Boundary, thence westerly 0.89 miles along Burlington Northern RR , thence southerly 0.14 miles along McLean , thence westerly 1.25 miles along Unnamed Boundary, thence southerly 0.25 miles along SE 3rd Ave , thence westerly 0.49 miles along Country Club Road , thence westerly 0.57 miles along Unnamed Boundary, thence northeasterly 1.19 miles along Missouri-Kansas-Texas RR , thence westerly 0.02 miles along Unnamed Boundary, thence westerly 0.03 miles along W Tennessee St , thence northerly 0.50 miles along S 2nd Ave , thence westerly 0.20 miles along Burlington Northern RR , thence southerly 0.01 miles along S 5th Ave , thence westerly 0.48 miles along W Arkansas St , thence northerly 0.11 miles along S 12th Ave , thence northerly 0.69 miles along N 12th Ave , thence easterly 0.14 miles along W Willow St , thence southerly 0.16 miles along N 10th Ave , thence easterly 0.41 miles along W Pine St , thence northerly 0.22 miles along N 4th Ave , thence easterly 0.18 miles along W Plum St , thence northerly 1.67 miles along N 1st Ave , thence northerly 0.32 miles along US Hwy 69 Bus , thence northerly 1.02 miles along State Hwy 78 , thence westerly 0.00 miles along Unnamed Local Road, thence northerly 3.54 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence southerly 0.02 miles along Mineral Spg , thence southeasterly 0.18 miles along Unnamed Boundary, thence easterly 0.05 miles along E Beech St , thence northerly 0.13 miles along Lee Ave , thence westerly 0.12 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence northerly 0.79 miles along Unnamed Boundary to the aforementioned point of beginning.

Excepting the following: Beginning at the most northerly point of this excepted area, thence southerly 0.17 miles along Unnamed Boundary, thence northerly 0.24 miles along Unnamed Local Road, thence westerly 0.01 miles along Unnamed Boundary to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 1.36 miles along Unnamed Boundary, thence westerly 0.50 miles along Sand Stone Road , thence northerly 0.20 miles along N3735 Road , thence northerly 1.00 miles along Unnamed Boundary to the aforementioned point of

beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence easterly 0.03 miles along US Hwy 70 , thence westerly 0.31 miles along Unnamed Boundary, thence easterly 0.03 miles along US Hwy 70 to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 1, thence southeasterly 0.08 miles along Blue River , thence southwesterly 0.04 miles along Missouri-Kansas-Texas RR , thence southwesterly 0.08 miles along Unnamed Boundary, thence southwesterly 0.06 miles along Missouri-Kansas-Texas RR , thence northwesterly 0.12 miles along Unnamed Boundary, thence northwesterly 0.02 miles along Market St , thence northeasterly 0.14 miles along Caddo Hwy to the aforementioned point of beginning.

Ward 2

Beginning at the most northerly point of Ward 2, thence southerly 0.29 miles along Unnamed Boundary, thence easterly 0.21 miles along E2050 Road , thence easterly 0.08 miles along Unnamed Boundary, thence easterly 0.01 miles along Unnamed Local Road, thence easterly 0.09 miles along Folsom Drive , thence easterly 0.18 miles along Unnamed Local Road, thence southerly 1.02 miles along State Hwy 78 , thence southerly 0.32 miles along US Hwy 69 Bus , thence southerly 1.67 miles along N 1st Ave , thence westerly 0.18 miles along W Plum St , thence southerly 0.22 miles along N 4th Ave , thence westerly 0.41 miles along W Pine St , thence northerly 0.16 miles along N 10th Ave , thence westerly 0.14 miles along W Willow St , thence northerly 0.35 miles along N 12th Ave , thence westerly 0.24 miles along Chuckwa Drive , thence northerly 0.83 miles along N Washington Ave , thence northeasterly 0.86 miles along US Hwy 69 , thence westerly 0.59 miles along Red Bud Lane , thence northerly 0.75 miles along N Washington Ave , thence easterly 0.21 miles along Unnamed Boundary to the aforementioned point of beginning.

Ward 3

Beginning at the most northerly point of Ward 3, thence southerly 0.86 miles along N 12th Ave , thence southerly 0.11 miles along S 12th Ave , thence easterly 0.48 miles along W Arkansas St , thence northerly 0.01 miles along S 5th Ave , thence easterly 0.20 miles along Burlington Northern RR , thence southerly 0.50 miles along S 2nd Ave , thence easterly 0.03 miles along W Tennessee St , thence easterly 0.02 miles along Unnamed Boundary, thence southwesterly 1.19 miles along Missouri-Kansas-Texas RR , thence easterly 0.57 miles along Unnamed Boundary, thence easterly 0.87 miles along Country Club Road , thence easterly 1.00 miles along Unnamed Boundary, thence easterly 0.37 miles along Country Club Road , thence southerly 0.19 miles along McLean , thence westerly 1.31 miles along Unnamed Boundary, thence southerly 1.51 miles along SE 3rd Ave , thence southerly 0.01 miles along State Hwy 78 , thence southwesterly 3.14 miles along Unnamed Boundary, thence northerly 0.37 miles along Pate Road , thence westerly 0.59 miles along Unnamed Boundary, thence easterly 0.12 miles along Unnamed Line, thence northeasterly 1.60 miles along Unnamed Boundary, thence northerly 0.02 miles along Waldron Drive , thence westerly 1.23 miles along Unnamed Boundary, thence northerly 2.06 miles along Cale Switch Road , thence northerly 0.50 miles along Byp 70 , thence westerly 0.36 miles along E2090 Road , thence northwesterly 2.16 miles along Unnamed Boundary, thence westerly 0.11 miles along W Main St , thence northerly 0.58 miles along Unnamed Boundary, thence easterly 0.60 miles along Burlington Northern RR , thence southerly 0.33 miles along Unnamed Boundary, thence westerly 0.39 miles along W Main St , thence easterly 2.16 miles along Unnamed Boundary, thence easterly 2.01 miles along W Main St , thence northerly 0.31 miles along N 20th Ave , thence easterly 0.45 miles along W Locust St , thence northerly 0.05 miles along N Washington Ave , thence easterly 0.04 miles along W Mulberry St , thence northerly 0.25 miles along Grant Ave , thence westerly 0.01 miles along W University Blvd , thence northerly 0.07 miles along Grant Ave , thence easterly 0.21 miles along Denison St to the aforementioned point of beginning.

Ward 4

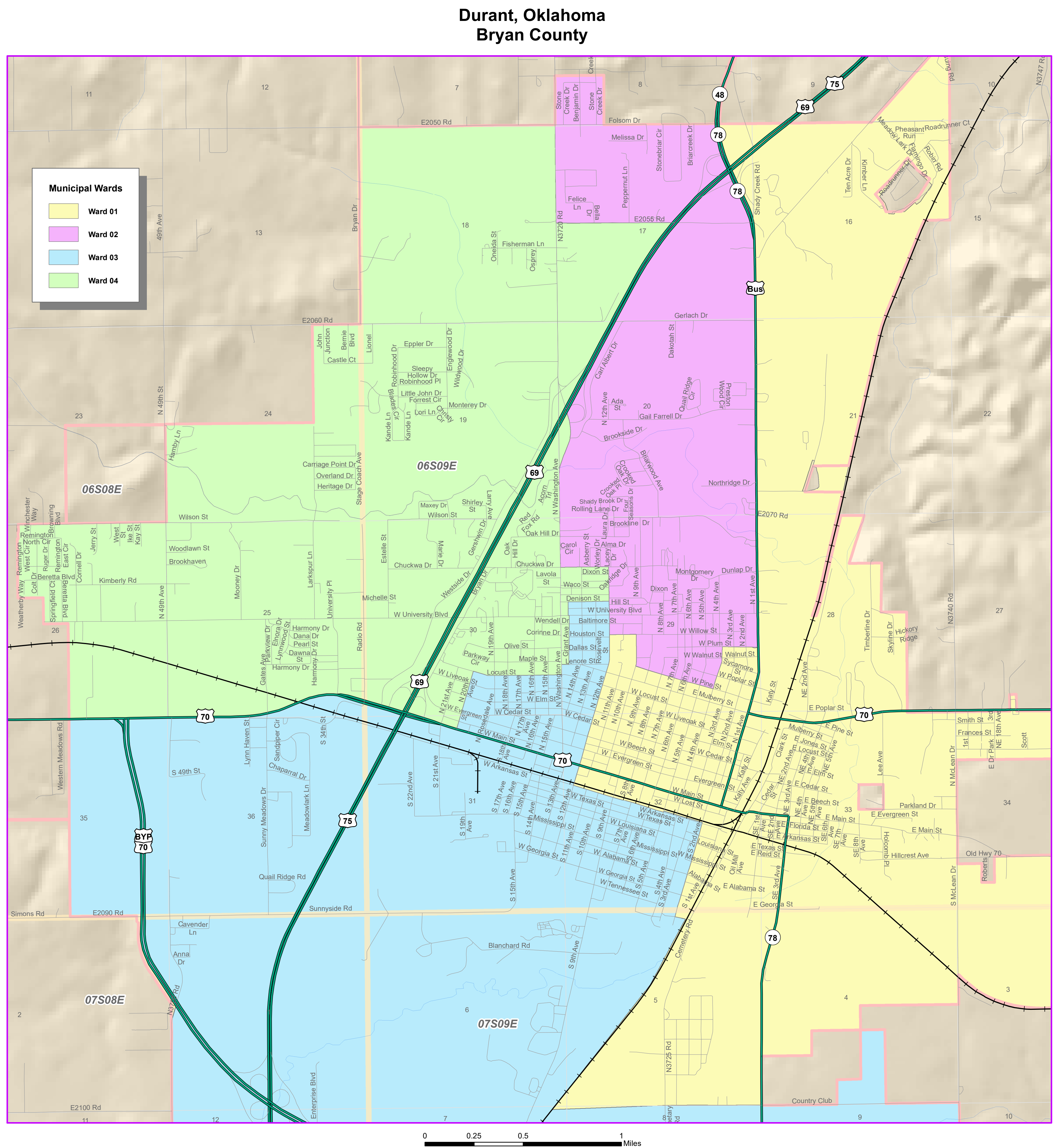
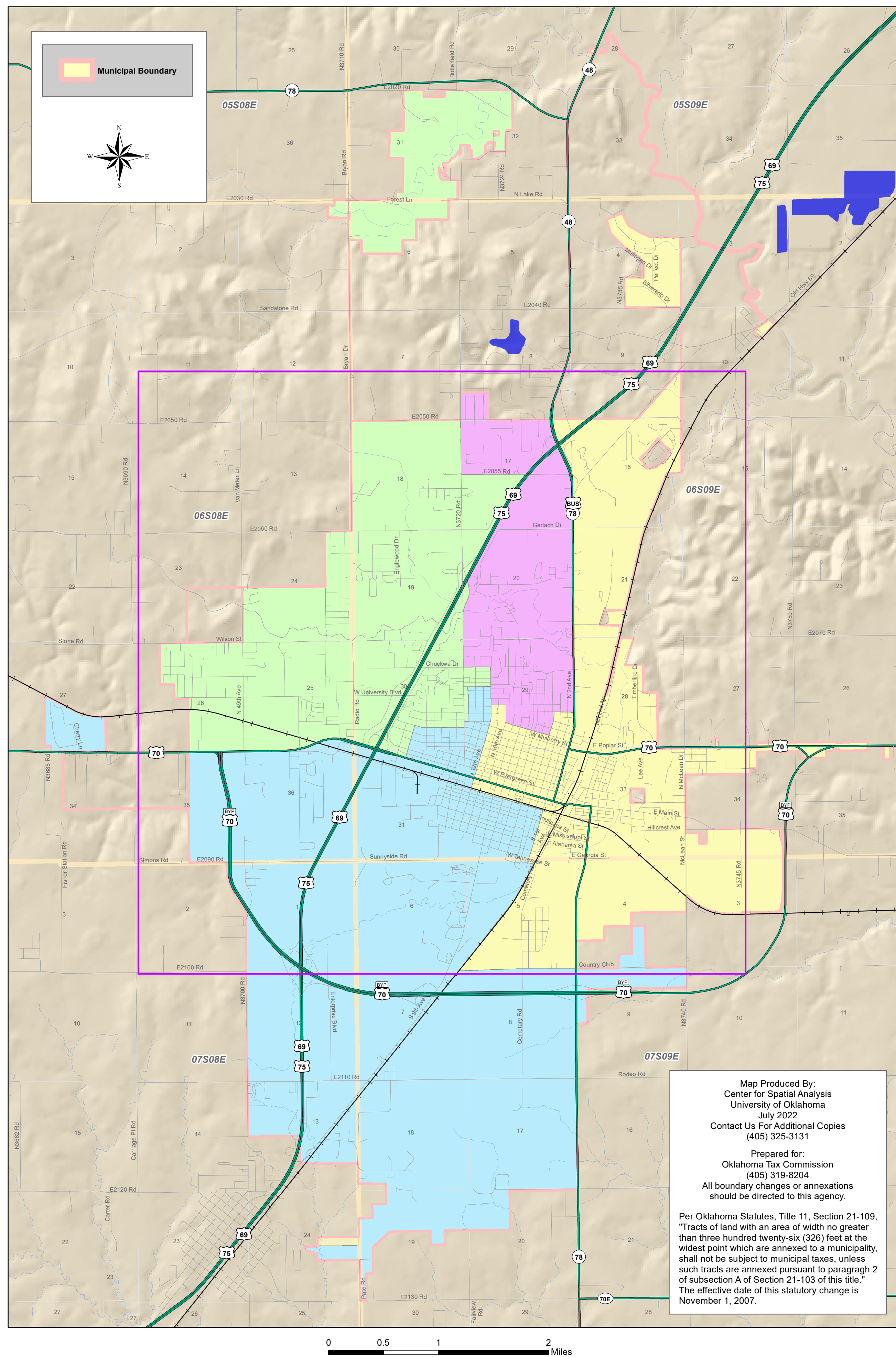
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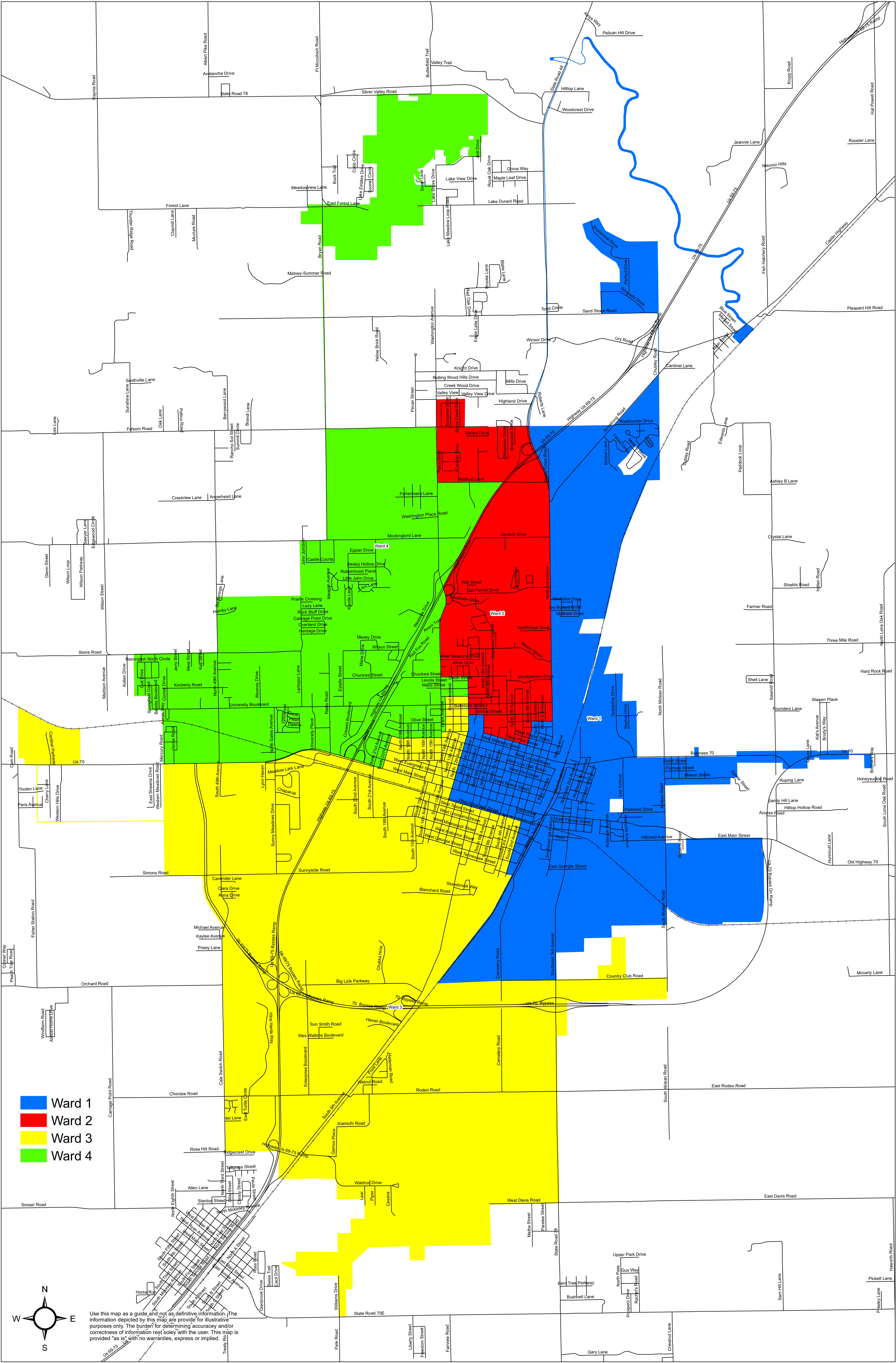
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Population Summary Report_2020

Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Total (%)
1	4,618	4,640	-22	-0.47	24.88%
2	4,695	4,640	55	1.19	25.30%
3	4,628	4,640	-12	-0.26	24.94%
4	4,619	4,640	-21	-0.45	24.89%

TOTAL Population:	18,560
Mean Target Population:	4,640
Mean Deviation:	28
Mean Percent Deviation:	0.59
Largest Positive Deviation:	55
Largest Negative Deviation:	-22
Overall Range in Deviation:	77
Overall Range in Deviation Percentage:	1.66







The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Executive Session to Discuss the Employment, Hiring, or Appointment of City Manager or Interim City Manager as Permitted by Title 25, Section 307 B(1) of the Oklahoma State Statutes Allowing Discussion of the Employment of an Individual Salaried Public Officer

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 10/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Action Pursuant to Executive Session Item 5(a)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: