

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

June 14, 2022

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of May 10, 2022
- b. Consider Approval of Special Called Meeting Minutes of May 16, 2022
- c. Consider Approval of Budget Supplements BA 22-10
- d. Discussion, Consideration, and Possible Action to Declare Identified Property of the City of Durant as Surplus and Dispose of Accordingly

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager's Report - May 2022
- b. City Clerk Report - May 2022

- c. City Manager Monthly Report - May 2022
- d. Community Development Monthly Report - May 2022
- e. Economic Development Director Monthly Report - May 2022
- f. Emergency Management Monthly Report - May 2022
- g. Financial Statements for April 2022 and Sales Tax May 2022
- h. Fire Department Monthly Report - May 2022
- i. Grants Department Report - May 2022
- j. Human Resources Monthly Report- May 2022
- k. Library Monthly Report - May 2022
- l. Neighborhood Services Monthly Report - May 2022
- m. Parks and Recreation Monthly Report- May 2022
- n. Police Department Monthly Report - April 2022
- o. Ron Cross Senior Center Monthly Report - May 2022
- p. Street Department Monthly Report - May 2022

4. Administration

- a. Discussion, Consideration, and Possible Action on Requesting a Forensic Audit by the Oklahoma State Auditor and Inspector
- b. Discussion, Consideration and Possible Action on Ordinance O-2022-14, Amending Sections of Chapter 150 (Building Regulations) of the Code of Ordinances of the City of Durant, Oklahoma
 - (1) Ordinance O-2022-14 Sections 1-3.
 - (2) Ordinance O-2022-14 Section 4 (Emergency Clause).
- c. Discussion, Consideration and Possible Action on a Re-Plat Request for Property Located Near South 12th Avenue and Texas Street (PC2022-16)
- d. Discussion, Consideration and Possible Action on Resolution R-2021-02E Amending the Comprehensive Fee Schedule.
- e. Discussion, Consideration and Possible Action on Acceptance of Donation of Furniture in the Amount of \$4,349.87 from the Bryan County Retired and Senior Volunteer Program, Inc., for the Ron Cross Senior Activity Center
- f. Change of Scope Proposal for the 18114 CDBG-CR 20 Grant Funded by the Oklahoma Department of Commerce 2020 Community Development Block Grant (CDBG) Coronavirus Response (CDBG-CR) Utility Assistance Program Benefitting Low to Moderate Income City Residents, Those Affected by the Coronavirus Pandemic and to Reduce COVID 19 Impact for the Durant Community in Adherence to the Program Criteria. (C-2021-19)
 - 1). Discussion, Consideration, and Possible Action to Approve Public Hearing Resolution R-2022-06 for the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Confirm the Public Hearing was Conducted on June 14, 2022

with Presentation to the Public and Durant City Council for a Proposed Change of Scope as Required to Request Approval from OK Department of Commerce for the Change of Scope to Re-Allocate Funding Balance for Eligible Projects.

2). Discussion, Consideration, and Possible Action to Approve Resolution R-2022-07 For the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Approve the Proposed Change of Scope Budget as Required to Request the Change of Scope Approval from OK Department of Commerce to Re-Allocate Funding Balance for Eligible Projects.

3). Discussion, Consideration, and Possible Action to Authorize the Mayor to Sign Relevant CDBG Documents for the Proposed Change of Scope Request Related to the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 Funding Re-Allocation for Eligible Projects.

- g. Discussion, Consideration, and Possible Action Regarding Request for Sewer Line at 5916 Wilson Street
- h. Discussion, Consideration, and Possible Action on a Request for a Water Line on Fish Hatchery Road

5. Public Hearings

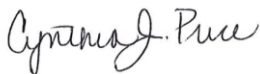
- a. 1. Public Hearing on Proposed FY2022-2023 Budget (Resolution R-2022-04)
2. Discussion, Consideration and Possible Action on Resolution R-2022-04 Adopting the Budget for Fiscal Year 2022-2023
- b. Public Hearing for the 2020 Community Development Block Grant (CDBG) Coronavirus Response (CDBG-CR) Utility Assistance Grant 18114 CDBG-CR 20 Requesting a Change of Scope from Oklahoma Department of Commerce (ODOC) to Re-Allocate the Utility Assistance Funding Balance for Eligible Projects, Including Continued Eligible City Utility Assistance, a Shuttle Bus for Senior Citizen Services, Lloyd Plyer Park Improvements, Generators for Some Public Facilities, COVID Prevention Items, and an Exterior Drive-Thru at the Donald W. Reynolds Library to Receive Customer Payments - With Efforts to Continue Benefitting Low to Moderate Income City Residents, Those Affected by the Coronavirus Pandemic and to Reduce COVID 19 Impact for the Durant Community in Adherence to the Program Criteria.\

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 8:15 a.m. on the 10th day of June, 2022.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of May 10, 2022

Council Information / Action Requested

Approval of Regular Meeting Minutes of May 10, 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 05102022 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 6:10 p.m. on the 5th day of May, 2022.

Cynthia J. Price

Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
May 10, 2022 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 6:01 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Danny Sherrer led the flag salute.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

PRESENTATIONS

1. Proclamation Declaring May 15-21, 2022 as National Police Week

Mayor Grube presented the Proclamation Declaring May 15-21, 2022 as National Police Week.

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of April 12, 2022
- b. Consider Approval of Special Called Meeting Minutes of April 27, 2022
- c. Consider Approval of Budget Supplements BA 22-8
- d. Consider Approval of Mayoral Recommendation for the Re-Appointment of Mike Davis and David Rhynes to the Board of Adjustments
- e. Consider Approval of Mayoral Recommendation for the Re-Appointment of Drew Jackson and Shane Knight to Durant Planning Commission

Motion To: Approve Consent Items as Presented.

Motion By: Humphrey Miller

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Managers Report - April 2022
- b. City Clerk Monthly Report - April 2022
- c. City Manager Monthly Report - April 2022
- d. Community Development Monthly Report - April 2022

- e. Economic Development Director Monthly Report - April 2022
- f. Emergency Management Monthly Report - April 2022
- g. Finance Monthly Reports - March 2022 & Sales Tax April 2022
- h. Fire Department Monthly Report - April 2022
- i. Grants Department Report - April 2022
- j. Human Resources Monthly Report- April 2022
- k. Library Monthly Report - April 2022
- l. Neighborhood Services Monthly Report - April 2022
- m. Parks and Recreation Monthly Report - April 2022
- n. Police Department Monthly Report - March 2022
- o. Ron Cross Senior Activity Center - April 2022
- p. Street Department Monthly Report - April 2022

4. Administration

- a. Presentation of the Main Street Drainage Study by Garver Engineering.

No action.

- b. Discussion, Consideration and Possible Action on Ordinance O-2022- 15, An Ordinance Granting to One Gas, Inc., Acting By and Through Its Oklahoma Natural Gas Company Division, and Its Successors and Assigns, For a Period of Twenty-Five (25) Years From Approval and Acceptance of This Ordinance, A Non-Exclusive Franchise and Right to Enter the Public Ways to Install, Operate and Maintain a Distribution System Within, Along, Across, Over and Under the Public Ways of the City of Durant, Oklahoma for the Transportation, Distribution and/or Sale of Gas to Consumers and the Public Generally in the City, Defining the Words and Phrases Therein; Providing for Assignment, Sale or Lease of the Franchise; Providing that the City May Enact an Ordinance Charging Persons Transporting Gas Through Grantee's Distribution System a Fee on the Calculated Value of Such Transported Gas; Providing for Use and Repair of the Public Ways; Providing for Regulation of Service; Establishing Depth of Pipelines; Establishing Rights and Duties in the Movement and Alteration of Pipelines; Providing for Indemnification of the City of Durant; Providing for Grantee's Rules and Regulations; Providing for Inspection of Grantee's Records; Requiring Grantee to Pay a Franchise Fee; Providing for Conditions of the Franchise; Providing for Construction of This Ordinance Upon the Invalidity of Any Part Thereof; Providing for the Submission of this Ordinance to an Election of the Qualified Voters of the City; Providing for Acceptance of This Franchise By Grantee and Both an Effective and an Operative Date Thereof; Repealing All Other Ordinances Directly in Conflict Herewith; and Providing for Severability.

(1) Ordinance O-2022-15 Sections 1 - 16

(2) Ordinance O-2022-15 Section 17 (Emergency Clause)

Motion To: Approve Ordinance O-2022-15, Sections 1-16

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-15, Section 17, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Resolution R-2022-05 Authorizing the Mayor of the City of Durant, Oklahoma, To Issue an Election Proclamation Calling for a Special Election in the City of Durant.

Motion To: Approve Resolution R-2022-05 Authorizing the Mayor of the City of Durant, Oklahoma, to Issue an Election Proclamation Calling for a Special Election in the City of Durant

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration and Possible Action on a Memorandum of Agreement with the Choctaw Nation of Oklahoma for the Design and Construction of Roadway Improvements to Sunnyside Road.

Motion To: Approve Memorandum of Agreement with the Choctaw Nation of Oklahoma for the Design and Construction of Roadway Improvements to Sunnyside Road (C-2022-22)

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration and Possible Action on a Memorandum of Agreement Between the City of Durant and the Choctaw Nation of Oklahoma for the Construction of a Water Tower and to Connect to the City Water System.

Motion To: Approve Memorandum of Agreement Between the City of Durant and the Choctaw Nation of Oklahoma for the Construction of a Water Tower and to Connect to the City Water System (C-2022-19)

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- f. Turn-Key Generator Equipment and Installation (C-2021-68 GEN) to Support the C-Doppler Weather Radar System Funded by the OK State of Appropriation EMPG-2021-ARPA-1. (C-2020-68 GC)

1. Discussion, Consideration, and Possible Action on the SEALED Bid Proposals to be Received and Publicly Opened on Monday, May 9 at 2:00 PM for a Turn-Key Generator Equipment and Installation (C-2021-68 GEN) to Support the C-Doppler Weather Radar System EMPG-2021-ARPA-1 (C-2021-68 GC).

2. Discussion, Consideration, and Possible Action to Authorize the Mayor to Sign all Documents Related to the Procurement of the Generator Equipment and Installation (C-2021-68 GEN) to Support the C-Doppler Weather Radar System EMPG-2021-ARPA-1 (C-2021-68 GC) Award Upon Completed Vendor Requirements, Legal Review and Approval.

Motion To: Award Bid to Dave's Electrical Service and Systems in the amount of \$45,474.00 for the Turn-Key Generator Equipment and Installation (C-2021-68 GEN) to Support the C-Doppler Weather Radar System EMPG-2021-ARPA-1 (C-2021-68 GC) Conditioned Upon Legal Review and Approval By the City Attorney

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Authorize the Mayor to Sign All Documents Related to the Procurement of the Generator Equipment and Installation (C-202168GEN) to Support the C-Doppler Weather Radar System EMPG-2021-ARPA-1 (C-2021-68GC) Award Upon Completed Vendor Requirements, Legal Review and Approval

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- g. Discussion, Consideration and Possible Action on Ordinance O-2022-16 Amending Section 110.041 of the Durant Code of Ordinances Regarding the Regulation of Food Trucks.

- (1) Ordinance O-2022-16 Section 1.

- (2) Ordinance O-2022-16 Section 2 (Emergency Clause).

Motion To: Approve Ordinance O-2022-16, Section 1

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-16, Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- h. Discussion, Consideration and Possible Action on Resolution R-2021-02D Amending the Comprehensive Fee Schedule.

Motion To: Approve Resolution R-2021-02D Amending the Comprehensive Fee Schedule as Stated with the Modification for \$100 For One Year

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- i. Discussion, Consideration and Possible Action on a Re-Plat Request for Property Located Near South 4th Avenue and Louisiana Street (PC2022-13)

Motion To: Approve Re-Plat Request for Property Located Near South 4th Avenue and Louisiana (PC2022-13)

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- j. Discussion, Consideration and Possible Action on a Preliminary Plat Extension for Property Located Near Washington Avenue and Mockingbird Lane (PC2022-14)

Motion To: Approve Preliminary Plat Extension for Property Located Near Washington Avenue and Mockingbird Lane (PC2022-14) With the Addition of the Current Subdivision Regulations

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Grube

Nays: Sherrer

Abstain: Morris

- k. Discussion, Consideration and Possible Action on Investigation and Report on the Location and Design of a New Playground Structure for Keithley Park

Motion To: Approve Investigation and Report on the Location and Design of a New Playground Structure for Keithley Park

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- l. Discussion, Consideration and Possible Action on a Memorandum of Understanding with the Durant Tourism Economic Development Authority Regarding Maintenance of the Area in the Vicinity of Main Street and 69/75 Intersection.

Motion To: Approve Memorandum of Understanding with the Durant Tourism Economic Development Authority Regarding Maintenance of the Area in the Vicinity of Main Street and 69/75 Intersection (C-2022-23)

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- m. Discussion, Consideration and Possible Action on Small Business Grant Programs and Budgeting \$260,000 of Economic Development Sales Tax Funds for Small Business Grants.

Motion To: Approve Small Business Grant Programs and Budgeting \$260,000 of Economic Development Sales Tax Funds for Small Business Grants

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- n. Discussion, Consideration and Possible Action on a Nutrition Site Sponsor Agreement with Social Services Foundation of Southern Oklahoma, Inc.

Motion To: Approve Nutrition Site Sponsor Agreement with Social Services Foundation of Southern Oklahoma, Inc.

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- o. Discussion, Consideration and Possible Action on Service Agreement with Crawford & Associates for Accounting and Consulting Services

Motion To: Approve Service Agreement with Crawford & Associates for Accounting and Consulting Services (C-2022-17)

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- p. Discussion, Consideration and Possible Action on Engaging HBC CPA's and Advisors to Conduct the Annual Financial Audit for the Fiscal Year ended June 30, 2022.

Motion To: Approve HBC CPAs and Advisors to Conduct the Annual Financial Audit for the Fiscal Year Ending June 30, 2022

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- q. Discussion, Consideration, and Possible Action on Resolution R-2021-14A Revising the Wage and Salary Plan.

Motion To: Approve Resolution R-2021-14A Revising the Wage and Salary Plan

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

7. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of May 16, 2022

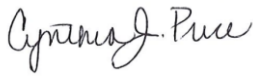
Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant City Council Minutes 05162022 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of May, 2022 and that an agenda of said meeting was posted at the place of such meeting at 9:05 a.m. on the 13th day of May, 2022.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
May 16, 2022 AT 11:00 AM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 11:05 a.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Mike Morris led the flag salute.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Humphrey Miller *
Council Member Curtis Morris
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

Vice Mayor Danny Sherrer

*Denotes Partial Absence

ORDER OF BUSINESS

1. Administration

- a. Discussion, Consideration and Possible Action on Entering into a Contract for Services to Assist with the 404 Permit Process in an Amount not to Exceed \$80,000

Motion To: Enter into a Contract to Assist with the 404 Permit Process in an Amount Not to Exceed \$80,000

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Brittingham, Morris, Grube

Nays: None

Abstain: None

****Council Member Humphrey Miller entered the meeting at 11:13 a.m.****

- b. Discussion, Consideration and Possible Action on Approval of Expenditure of Economic Development Sales Tax Funds to Pay a Consultant to Assist with the 404 Permit Process.

Motion To: Approve Expenditure of Economic Development Sales Tax Funds to Pay a Consultant to Assist with the 404 Permit Process Not to Exceed \$80,000

Motion By: Steve Brittingham

Seconded By: Mike Morris

Ayes: Brittingham, Miller, Morris, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration, and Possible Action to Purchase Approximately 0.931 acres of Real Property from ETS-Lindgren in the Amount of \$45,000.00 and Authorize the City Manager to Sign All Associated Documents for the Real Property Purchase.

Motion To: Approve Purchase of Approximately 0.931 Acres of Real Property from ETS-Lindgren in the Amount of \$45,000.00 and Authorize the City Manager to Sign All Associated Documents for the Real Property Purchase

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 22-10

Consider Approval of Budget Supplements BA 22-10

#00000012 FOR GENERAL FUND SPECIAL PAY LEAVE ADJUST. AND FD IPAD ACCESS. EXPENSES

#00000013 FOR HEALTH INSURANCE LEGAL EXPENSES

#00000014 FOR DIA UTILITIES EXPENSES

#00000015 FOR AIRPORT REPAIR TAXIWAY LIGHTING DAMAGE BY STROM & ADJ SALARIES & WAGES

#00000016 FOR DCUA OPERATION EXPENSES ADJUSTMENT.

Council Information / Action Requested

Approve the Budget Supplements BA 22-10

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 22-10 Budget Adjustment Register06142022



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT00344 - BA 22-10-74 TO 78

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000012	Budget 2021-2022	BA22-10 CITY ADM SPL. PAY ADJ	6/14/2022

Summary Description: #00000012 ADJ SPECIAL PAY LEAVE & BONUS ACCR.

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-001-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	ADJ SPECL. PAY	3,307.50	7,402.00	10,709.50
July: 616.83	October: 616.83	January: 616.83	April: 616.83		
August: 616.83	November: 616.83	February: 616.83	May: 616.83		
September: 616.83	December: 616.83	March: 616.83	June: 616.87		
001-001-510-1600	LIFE & HEALTH INSURANCE	BA22-10 BA22-10 CITY SPL. PAY ADJ	76,476.99	8,000.00	84,476.99
July: 666.67	October: 666.67	January: 666.67	April: 666.67		
August: 666.67	November: 666.67	February: 666.67	May: 666.67		
September: 666.67	December: 666.67	March: 666.67	June: 666.63		
001-001-530-3032	POSTAGE	BA22-10 CITY SPL. PAY ADJ	2,500.00	-2,000.00	500.00
July: -166.67	October: -166.67	January: -166.67	April: -166.67		
August: -166.67	November: -166.67	February: -166.67	May: -166.67		
September: -166.67	December: -166.67	March: -166.67	June: -166.63		
001-001-550-5051	OFFICE SUPPLIES	ADJ PSEC. LEAVE	3,000.00	-2,000.00	1,000.00
July: -166.67	October: -166.67	January: -166.67	April: -166.67		
August: -166.67	November: -166.67	February: -166.67	May: -166.67		
September: -166.67	December: -166.67	March: -166.67	June: -166.63		
001-002-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA22-10 SPEL PAY LEAVE ADJ	367.50	871.00	1,238.50
July: 72.58	October: 72.58	January: 72.58	April: 72.58		
August: 72.58	November: 72.58	February: 72.58	May: 72.58		
September: 72.58	December: 72.58	March: 72.58	June: 72.62		
001-002-510-1600	LIFE & HEALTH INSURANCE	BA22-10 SPL. PAY ADJ	25,492.30	-10,970.00	14,522.30
July: -914.17	October: -914.17	January: -914.17	April: -914.17		
August: -914.17	November: -914.17	February: -914.17	May: -914.17		
September: -914.17	December: -914.17	March: -914.17	June: -914.13		
001-002-530-3032	POSTAGE	BA22-10 CITY SPL. PAY ADJ	5,000.00	-1,303.00	3,697.00
July: -108.58	October: -108.58	January: -108.58	April: -108.58		
August: -108.58	November: -108.58	February: -108.58	May: -108.58		
September: -108.58	December: -108.58	March: -108.58	June: -108.62		
001-003-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA22-10 CITY SPL. PAY ADJ	1,470.00	5,330.00	6,800.00
July: 444.17	October: 444.17	January: 444.17	April: 444.17		
August: 444.17	November: 444.17	February: 444.17	May: 444.17		
September: 444.17	December: 444.17	March: 444.17	June: 444.13		
001-003-530-3032	POSTAGE	BA22-10 CITY SPL. PAY ADJ	4,000.00	-2,000.00	2,000.00
July: -166.67	October: -166.67	January: -166.67	April: -166.67		
August: -166.67	November: -166.67	February: -166.67	May: -166.67		
September: -166.67	December: -166.67	March: -166.67	June: -166.63		
001-003-570-7200	TRAINING AND TRAVEL	BA22-10 CITY SPL. PAY ADJ	10,940.00	-2,000.00	8,940.00
July: -166.67	October: -166.67	January: -166.67	April: -166.67		
August: -166.67	November: -166.67	February: -166.67	May: -166.67		
September: -166.67	December: -166.67	March: -166.67	June: -166.63		
001-004-510-1100	SALARIES AND WAGES	BA22-10 CITY SPL. PAY ADJ	119,600.00	-962.00	118,638.00
July: -80.17	October: -80.17	January: -80.17	April: -80.17		
August: -80.17	November: -80.17	February: -80.17	May: -80.17		
September: -80.17	December: -80.17	March: -80.17	June: -80.13		
001-004-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA22-10 CITY SPL. PAY ADJ	367.50	-368.00	-0.50
July: -30.67	September: -30.67	November: -30.67	January: -30.67		
August: -30.67	October: -30.67	December: -30.67	February: -30.67		

Budget Adjustment Register
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March: -30.67	April: -30.67	May: -30.67	June: -30.63
001-005-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	92,057.73	106,335.00 198,392.73
July: 8,861.25	October: 8,861.25	January: 8,861.25	April: 8,861.25
August: 8,861.25	November: 8,861.25	February: 8,861.25	May: 8,861.25
September: 8,861.25	December: 8,861.25	March: 8,861.25	June: 8,861.25
001-005-530-3033	UTILITIES BA22-10 CITY SPL. PAY ADJ	39,200.00	-30,000.00 9,200.00
July: -2,500.00	October: -2,500.00	January: -2,500.00	April: -2,500.00
August: -2,500.00	November: -2,500.00	February: -2,500.00	May: -2,500.00
September: -2,500.00	December: -2,500.00	March: -2,500.00	June: -2,500.00
001-008-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	46,830.00	65,976.00 112,806.00
July: 5,498.00	October: 5,498.00	January: 5,498.00	April: 5,498.00
August: 5,498.00	November: 5,498.00	February: 5,498.00	May: 5,498.00
September: 5,498.00	December: 5,498.00	March: 5,498.00	June: 5,498.00
001-008-530-3033	UTILITIES BA22-10 CITY SPL. PAY ADJ	18,500.00	-10,000.00 8,500.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33
August: -833.33	November: -833.33	February: -833.33	May: -833.33
September: -833.33	December: -833.33	March: -833.33	June: -833.37
001-008-550-5854	UNIFORMS BA22-10 CITY SPL. PAY ADJ	27,906.00	-15,976.00 11,930.00
July: -1,331.33	October: -1,331.33	January: -1,331.33	April: -1,331.33
August: -1,331.33	November: -1,331.33	February: -1,331.33	May: -1,331.33
September: -1,331.33	December: -1,331.33	March: -1,331.33	June: -1,331.37
001-009-510-1100	SALARIES AND WAGES BA22-10 CITY SPL. PAY ADJ	431,894.86	-28,000.00 403,894.86
July: -2,333.33	October: -2,333.33	January: -2,333.33	April: -2,333.33
August: -2,333.33	November: -2,333.33	February: -2,333.33	May: -2,333.33
September: -2,333.33	December: -2,333.33	March: -2,333.33	June: -2,333.37
001-009-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	4,777.50	17,456.00 22,233.50
July: 1,454.67	October: 1,454.67	January: 1,454.67	April: 1,454.67
August: 1,454.67	November: 1,454.67	February: 1,454.67	May: 1,454.67
September: 1,454.67	December: 1,454.67	March: 1,454.67	June: 1,454.63
001-009-550-5570	PARK FURN & EQUIP & MAINT BA22-10 CITY SPL. PAY ADJ	29,500.00	-8,291.00 21,209.00
July: -690.92	October: -690.92	January: -690.92	April: -690.92
August: -690.92	November: -690.92	February: -690.92	May: -690.92
September: -690.92	December: -690.92	March: -690.92	June: -690.88
001-009-570-0005	CONCRETE AND AGGREGATE BA22-10 CITY SPL. PAY ADJ	7,500.00	-3,000.00 4,500.00
July: -250.00	October: -250.00	January: -250.00	April: -250.00
August: -250.00	November: -250.00	February: -250.00	May: -250.00
September: -250.00	December: -250.00	March: -250.00	June: -250.00
001-013-510-1100	SALARIES AND WAGES BA22-10 CITY SPL. PAY ADJ	38,528.16	-15,000.00 23,528.16
July: -1,250.00	October: -1,250.00	January: -1,250.00	April: -1,250.00
August: -1,250.00	November: -1,250.00	February: -1,250.00	May: -1,250.00
September: -1,250.00	December: -1,250.00	March: -1,250.00	June: -1,250.00
001-013-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	367.50	-368.00 -0.50
July: -30.67	October: -30.67	January: -30.67	April: -30.67
August: -30.67	November: -30.67	February: -30.67	May: -30.67
September: -30.67	December: -30.67	March: -30.67	June: -30.63
001-014-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	2,572.50	278.00 2,850.50
July: 23.17	October: 23.17	January: 23.17	April: 23.17
August: 23.17	November: 23.17	February: 23.17	May: 23.17
September: 23.17	December: 23.17	March: 23.17	June: 23.13
001-014-530-3051	CONTRACT LABOR BA22-10 CITY SPL. PAY ADJ	100,000.00	-54,500.00 45,500.00
July: -4,541.67	October: -4,541.67	January: -4,541.67	April: -4,541.67
August: -4,541.67	November: -4,541.67	February: -4,541.67	May: -4,541.67
September: -4,541.67	December: -4,541.67	March: -4,541.67	June: -4,541.63
001-015-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA22-10 CITY SPL. PAY ADJ	4,042.50	15,003.00 19,045.50
July: 1,250.25	October: 1,250.25	January: 1,250.25	April: 1,250.25
August: 1,250.25	November: 1,250.25	February: 1,250.25	May: 1,250.25
September: 1,250.25	December: 1,250.25	March: 1,250.25	June: 1,250.25

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001-015-530-3032
POSTAGE
BA22-10 CITY SPL. PAY ADJ

July: -400.00
August: -400.00
September: -400.00

October: -400.00
November: -400.00
December: -400.00

January: -400.00
February: -400.00
March: -400.00

4,800.00 -4,800.00 0.00
April: -400.00
May: -400.00
June: -400.00

001-015-530-3033
UTILITIES
BA22-10 CITY SPL. PAY ADJ

July: -416.67
August: -416.67
September: -416.67

October: -416.67
November: -416.67
December: -416.67

January: -416.67
February: -416.67
March: -416.67

5,000.00 -5,000.00 0.00
April: -416.67
May: -416.67
June: -416.63

001-016-510-1100
SALARIES AND WAGES
BA22-10 CITY SPL. PAY ADJ

July: -5,937.83
August: -5,937.83
September: -5,937.83

October: -5,937.83
November: -5,937.83
December: -5,937.83

January: -5,937.83
February: -5,937.83
March: -5,937.83

578,305.69 -71,254.00 507,051.69
April: -5,937.83
May: -5,937.83
June: -5,937.87

001-016-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 CITY SPL. PAY ADJ

July: 1,528.75
August: 1,528.75
September: 1,528.75

October: 1,528.75
November: 1,528.75
December: 1,528.75

January: 1,528.75
February: 1,528.75
March: 1,528.75

5,880.00 18,345.00 24,225.00
April: 1,528.75
May: 1,528.75
June: 1,528.75

001-017-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 CITY SPL. PAY ADJ

July: 108.33
August: 108.33
September: 108.33

October: 108.33
November: 108.33
December: 108.33

January: 108.33
February: 108.33
March: 108.33

0.00 1,300.00 1,300.00
April: 108.33
May: 108.33
June: 108.37

001-018-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 CITY SPL. PAY ADJ

July: 399.17
August: 399.17
September: 399.17

October: 399.17
November: 399.17
December: 399.17

January: 399.17
February: 399.17
March: 399.17

1,102.50 4,790.00 5,892.50
April: 399.17
May: 399.17
June: 399.13

001-021-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 CITY SPL. PAY ADJ

July: 240.00
August: 240.00
September: 240.00

October: 240.00
November: 240.00
December: 240.00

January: 240.00
February: 240.00
March: 240.00

1,470.00 2,880.00 4,350.00
April: 240.00
May: 240.00
June: 240.00

001-022-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 ADJ

July: 1,078.25
August: 1,078.25
September: 1,078.25

October: 1,078.25
November: 1,078.25
December: 1,078.25

January: 1,078.25
February: 1,078.25
March: 1,078.25

1,837.50 12,939.00 14,776.50
April: 1,078.25
May: 1,078.25
June: 1,078.25

001-023-510-1202
SPECIAL PAY-LEAVE & BONUS AC...
BA22-10 C SPL. PAY ADJ

July: 73.92
August: 73.92
September: 73.92

October: 73.92
November: 73.92
December: 73.92

January: 73.92
February: 73.92
March: 73.92

367.50 887.00 1,254.50
April: 73.92
May: 73.92
June: 73.88

001-023-530-3033
UTILITIES
BA22-10 CITY SENR. CTR BULD PRJ ADJ

July: -1,434.25
August: -1,434.25
September: -1,434.25

October: -1,434.25
November: -1,434.25
December: -1,434.25

January: -1,434.25
February: -1,434.25
March: -1,434.25

24,000.00 -17,211.00 6,789.00
April: -1,434.25
May: -1,434.25
June: -1,434.25

001-023-550-5656
BUILDING AND MAINTENANCE
BA22-10 CITY SENR. CTR BULD PRJ ADJ

July: 1,434.25
August: 1,434.25
September: 1,434.25

October: 1,434.25
November: 1,434.25
December: 1,434.25

January: 1,434.25
February: 1,434.25
March: 1,434.25

20,000.00 17,211.00 37,211.00
April: 1,434.25
May: 1,434.25
June: 1,434.25

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000013	Budget 2021-2022	BA 22-10-75 ADJ LEGAL EXPENDITURE	6/14/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>005-000-301-1000</u>	BEGINNING UNENCUMBERED	BA 22-10-75 ADJ LEGAL EXPENDITURE	-581,900.00	-60,000.00	-641,900.00
July: -5,000.00	October: -5,000.00	January: -5,000.00	April: -5,000.00		
August: -5,000.00	November: -5,000.00	February: -5,000.00	May: -5,000.00		
September: -5,000.00	December: -5,000.00	March: -5,000.00	June: -5,000.00		
<u>005-066-570-7010</u>	MISC. EXPENDITURES	BA 22-10-75 ADJ LEGAL EXPENDITURE	10,000.00	60,000.00	70,000.00
July: 5,000.00	September: 5,000.00	November: 5,000.00	January: 5,000.00		
August: 5,000.00	October: 5,000.00	December: 5,000.00	February: 5,000.00		

Budget Adjustment Register
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March: 5,000.00 April: 5,000.00 May: 5,000.00 June: 5,000.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000014	Budget 2021-2022	BA 22-10-76 DIA BULDING UTILITIES	6/14/2022
Summary Description: CREATE AN ACCOUNT FOR THE DIA OWN PROPERTY UTILITY PAYMENT			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-017-530-3033	UTILITIES	BA 22-10-76 DIA BULDING UTILITIES	0.00	1,000.00	1,000.00
July: 83.33	October: 83.33	January: 83.33	April: 83.33		
August: 83.33	November: 83.33	February: 83.33	May: 83.33		
September: 83.33	December: 83.33	March: 83.33	June: 83.37		
020-067-570-7400	CONTINGENCY RESERVE	BA 22-10-76 DIA BULDING UTILITIES	285,447.00	-1,000.00	284,447.00
July: -83.33	October: -83.33	January: -83.33	April: -83.33		
August: -83.33	November: -83.33	February: -83.33	May: -83.33		
September: -83.33	December: -83.33	March: -83.33	June: -83.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000015	Budget 2021-2022	BA 22-10-77	6/14/2022
Summary Description:			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
206-000-301-1000	BEGINNING UNENCUMBERED	BA 22-10-77 TAWAY LIGHTING REPAIR REMB O...	-122,814.00	-2,500.00	-125,314.00
July: -208.33	October: -208.33	January: -208.33	April: -208.33		
August: -208.33	November: -208.33	February: -208.33	May: -208.33		
September: -208.33	December: -208.33	March: -208.33	June: -208.37		
206-000-361-1400	AIRPORT JET FUEL SALES	BA 22-10-77	-542,000.00	-70,000.00	-612,000.00
July: -5,833.33	October: -5,833.33	January: -5,833.33	April: -5,833.33		
August: -5,833.33	November: -5,833.33	February: -5,833.33	May: -5,833.33		
September: -5,833.33	December: -5,833.33	March: -5,833.33	June: -5,833.37		
206-000-361-4000	MISC. REVENUE	BA 22-10-77 TAXIWAY LIGHTING REPAIR REMB BY..	-10,500.00	-303,791.00	-314,291.00
July: -25,315.92	October: -25,315.92	January: -25,315.92	April: -25,315.92		
August: -25,315.92	November: -25,315.92	February: -25,315.92	May: -25,315.92		
September: -25,315.92	December: -25,315.92	March: -25,315.92	June: -25,315.88		
206-065-510-1100	SALARIES AND WAGES	BA 22-10-77	171,478.16	60,000.00	231,478.16
July: 5,000.00	October: 5,000.00	January: 5,000.00	April: 5,000.00		
August: 5,000.00	November: 5,000.00	February: 5,000.00	May: 5,000.00		
September: 5,000.00	December: 5,000.00	March: 5,000.00	June: 5,000.00		
206-065-510-1200	OVERTIME	BA 22-10-77	0.00	3,000.00	3,000.00
July: 250.00	October: 250.00	January: 250.00	April: 250.00		
August: 250.00	November: 250.00	February: 250.00	May: 250.00		
September: 250.00	December: 250.00	March: 250.00	June: 250.00		
206-065-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA 22-10-77 ADJ SPCL PAY LEAVE	1,837.50	3,374.00	5,211.50
July: 281.17	October: 281.17	January: 281.17	April: 281.17		
August: 281.17	November: 281.17	February: 281.17	May: 281.17		
September: 281.17	December: 281.17	March: 281.17	June: 281.13		
206-065-510-1300	UNEMPLOYMENT INSURANCE	BA 22-10-77	561.00	2,000.00	2,561.00
July: 166.67	October: 166.67	January: 166.67	April: 166.67		
August: 166.67	November: 166.67	February: 166.67	May: 166.67		
September: 166.67	December: 166.67	March: 166.67	June: 166.63		
206-065-510-1500	OMRF PENSION CONTRIBUTIONS	BA 22-10-77	10,699.38	5,000.00	15,699.38
July: 416.67	October: 416.67	January: 416.67	April: 416.67		
August: 416.67	November: 416.67	February: 416.67	May: 416.67		
September: 416.67	December: 416.67	March: 416.67	June: 416.63		
206-065-520-2142	SURVEYING & APPRAISING SERV...	BA 22-10-77 SPCL PAY LEAVE ADJ	6,000.00	-3,374.00	2,626.00
July: -281.17	October: -281.17	January: -281.17	April: -281.17		
August: -281.17	November: -281.17	February: -281.17	May: -281.17		
September: -281.17	December: -281.17	March: -281.17	June: -281.13		

Budget Adjustment Register

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[206-065-550-5660](#)

BUILDING MAINTENANCE BA 22-10-77 TAXIWAY LIGHTING REPR. REIMB O...

32,064.00 306,291.00 338,355.00

July: 25,524.25
 August: 25,524.25
 September: 25,524.25

October: 25,524.25
 November: 25,524.25
 December: 25,524.25

January: 25,524.25
 February: 25,524.25
 March: 25,524.25

April: 25,524.25
 May: 25,524.25
 June: 25,524.25

Adjustment Number **Budget Code** **Description** **Adjustment Date**

BA0000016 Budget 2021-2022 BA 22-10-78 OPERATION EXPNS. ADJ 6/14/2022

Summary Description: APPROPRIATE FUND FOR DCUA OPERATION EXPENSES

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-024-510-1100	SALARIES AND WAGES	BA 22-10-78 OPERATION EXPNS. ADJ	296,252.37	-6,136.00	290,116.37
July: -511.33	October: -511.33	January: -511.33	April: -511.33		
August: -511.33	November: -511.33	February: -511.33	May: -511.33		
September: -511.33	December: -511.33	March: -511.33	June: -511.37		
405-024-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA 22-10-78 OPERATION EXPNS. ADJ	1,102.50	5,236.00	6,338.50
July: 436.33	October: 436.33	January: 436.33	April: 436.33		
August: 436.33	November: 436.33	February: 436.33	May: 436.33		
September: 436.33	December: 436.33	March: 436.33	June: 436.37		
405-024-530-3031	PHONE & TELECOMMUNICATION	BA 22-10-78 OPERATION EXPNS. ADJ	1,264.00	500.00	1,764.00
July: 41.67	October: 41.67	January: 41.67	April: 41.67		
August: 41.67	November: 41.67	February: 41.67	May: 41.67		
September: 41.67	December: 41.67	March: 41.67	June: 41.63		
405-024-550-5049	COMP. SOFTWARE, SUPPLIES, A...	BA 22-10-78 OPERATION EXPNS. ADJ	1,000.00	400.00	1,400.00
July: 33.33	October: 33.33	January: 33.33	April: 33.33		
August: 33.33	November: 33.33	February: 33.33	May: 33.33		
September: 33.33	December: 33.33	March: 33.33	June: 33.37		
405-025-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA 22-10-78 OPERATION EXPNS. ADJ	1,470.00	5,727.00	7,197.00
July: 477.25	October: 477.25	January: 477.25	April: 477.25		
August: 477.25	November: 477.25	February: 477.25	May: 477.25		
September: 477.25	December: 477.25	March: 477.25	June: 477.25		
405-025-530-3031	PHONE & TELECOMMUNICATION	BA 22-10-78 OPERATION EXPNS. ADJ	0.00	1,000.00	1,000.00
July: 83.33	October: 83.33	January: 83.33	April: 83.33		
August: 83.33	November: 83.33	February: 83.33	May: 83.33		
September: 83.33	December: 83.33	March: 83.33	June: 83.37		
405-025-550-5655	MAINTENANCE CONTRACTS	BA 22-10-78 OPERATION EXPNS. ADJ	43,022.00	-6,727.00	36,295.00
July: -560.58	October: -560.58	January: -560.58	April: -560.58		
August: -560.58	November: -560.58	February: -560.58	May: -560.58		
September: -560.58	December: -560.58	March: -560.58	June: -560.62		
405-026-510-1202	SPEICAL PAY-LEAVE & BONUS AC...	BA 22-10-78 OPERATION EXPNS. ADJ	4,777.50	20,097.00	24,874.50
July: 1,674.75	October: 1,674.75	January: 1,674.75	April: 1,674.75		
August: 1,674.75	November: 1,674.75	February: 1,674.75	May: 1,674.75		
September: 1,674.75	December: 1,674.75	March: 1,674.75	June: 1,674.75		
405-026-550-5679	METER MAINT & REPAIR	BA 22-10-78 OPERATION EXPNS. ADJ	45,000.00	-20,097.00	24,903.00
July: -1,674.75	October: -1,674.75	January: -1,674.75	April: -1,674.75		
August: -1,674.75	November: -1,674.75	February: -1,674.75	May: -1,674.75		
September: -1,674.75	December: -1,674.75	March: -1,674.75	June: -1,674.75		
405-027-510-1100	SALARIES AND WAGES	BA 22-10-78 OPERATION EXPNS. ADJ	325,854.72	-10,210.00	315,644.72
July: -850.83	October: -850.83	January: -850.83	April: -850.83		
August: -850.83	November: -850.83	February: -850.83	May: -850.83		
September: -850.83	December: -850.83	March: -850.83	June: -850.87		
405-027-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA 22-10-78 OPERATION EXPNS. ADJ	31,290.00	10,210.00	41,500.00
July: 850.83	October: 850.83	January: 850.83	April: 850.83		
August: 850.83	November: 850.83	February: 850.83	May: 850.83		
September: 850.83	December: 850.83	March: 850.83	June: 850.87		
405-028-510-1202	SPECIAL PAY-LEAVE & BONUS AC...	BA 22-10-78 OPERATION EXPNS. ADJ	0.00	11,241.00	11,241.00
July: 936.75	September: 936.75	November: 936.75	January: 936.75		
August: 936.75	October: 936.75	December: 936.75	February: 936.75		

Budget Adjustment Register
Packet: GLPKT00344 - BA 22-10-74 TO 78

March: 936.75	April: 936.75	May: 936.75	June: 936.75
405-028-510-1300	UNEMPLOYMENT INSURANCE BA 22-10-78 OPERATION EXPNS. ADJ	1,262.25	1,000.00 2,262.25
July: 83.33	October: 83.33	January: 83.33	April: 83.33
August: 83.33	November: 83.33	February: 83.33	May: 83.33
September: 83.33	December: 83.33	March: 83.33	June: 83.37
405-028-510-1600	LIFE & HEALTH INSURANCE BA 22-10-78 OPERATION EXPNS. ADJ	58,632.35	25,000.00 83,632.35
July: 2,083.33	October: 2,083.33	January: 2,083.33	April: 2,083.33
August: 2,083.33	November: 2,083.33	February: 2,083.33	May: 2,083.33
September: 2,083.33	December: 2,083.33	March: 2,083.33	June: 2,083.37
405-028-530-3033	UTILITIES BA 22-10-78 OPERATION EXPNS. ADJ	180,000.00	-30,000.00 150,000.00
July: -2,500.00	October: -2,500.00	January: -2,500.00	April: -2,500.00
August: -2,500.00	November: -2,500.00	February: -2,500.00	May: -2,500.00
September: -2,500.00	December: -2,500.00	March: -2,500.00	June: -2,500.00
405-028-530-3038	GENERATOR ANNUAL SERVICE BA 22-10-78 OPERATION EXPNS. ADJ	20,000.00	-7,241.00 12,759.00
July: -603.42	October: -603.42	January: -603.42	April: -603.42
August: -603.42	November: -603.42	February: -603.42	May: -603.42
September: -603.42	December: -603.42	March: -603.42	June: -603.38
405-029-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA 22-10-78 OPERATION EXPNS. ADJ	5,145.00	24,247.00 29,392.00
July: 2,020.58	October: 2,020.58	January: 2,020.58	April: 2,020.58
August: 2,020.58	November: 2,020.58	February: 2,020.58	May: 2,020.58
September: 2,020.58	December: 2,020.58	March: 2,020.58	June: 2,020.62
405-029-550-5883	POLYCARTS BA 22-10-78 OPERATION EXPNS. ADJ	60,000.00	-24,247.00 35,753.00
July: -2,020.58	October: -2,020.58	January: -2,020.58	April: -2,020.58
August: -2,020.58	November: -2,020.58	February: -2,020.58	May: -2,020.58
September: -2,020.58	December: -2,020.58	March: -2,020.58	June: -2,020.62
405-049-510-1202	SPECIAL PAY-LEAVE & BONUS AC... BA 22-10-78 OPERATION EXPNS. ADJ	4,042.50	21,915.00 25,957.50
July: 1,826.25	October: 1,826.25	January: 1,826.25	April: 1,826.25
August: 1,826.25	November: 1,826.25	February: 1,826.25	May: 1,826.25
September: 1,826.25	December: 1,826.25	March: 1,826.25	June: 1,826.25
405-049-560-5666	ROLL OFF BINS BA 22-10-78 OPERATION EXPNS. ADJ	0.00	-21,915.00 -21,915.00
July: -1,826.25	October: -1,826.25	January: -1,826.25	April: -1,826.25
August: -1,826.25	November: -1,826.25	February: -1,826.25	May: -1,826.25
September: -1,826.25	December: -1,826.25	March: -1,826.25	June: -1,826.25

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2021-2022	Budget 2021-2022	001-001-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	3,307.50	7,402.00	10,709.50
		001-001-510-1600	LIFE & HEALTH INSURANCE	76,476.99	8,000.00	84,476.99
		001-001-530-3032	POSTAGE	2,500.00	-2,000.00	500.00
		001-001-550-5051	OFFICE SUPPLIES	3,000.00	-2,000.00	1,000.00
		001-002-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	367.50	871.00	1,238.50
		001-002-510-1600	LIFE & HEALTH INSURANCE	25,492.30	-10,970.00	14,522.30
		001-002-530-3032	POSTAGE	5,000.00	-1,303.00	3,697.00
		001-003-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,470.00	5,330.00	6,800.00
		001-003-530-3032	POSTAGE	4,000.00	-2,000.00	2,000.00
		001-003-570-7200	TRAINING AND TRAVEL	10,940.00	-2,000.00	8,940.00
		001-004-510-1100	SALARIES AND WAGES	119,600.00	-962.00	118,638.00
		001-004-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	367.50	-368.00	-0.50
		001-005-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	92,057.73	106,335.00	198,392.73
		001-005-530-3033	UTILITIES	39,200.00	-30,000.00	9,200.00
		001-008-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	46,830.00	65,976.00	112,806.00
		001-008-530-3033	UTILITIES	18,500.00	-10,000.00	8,500.00
		001-008-550-5854	UNIFORMS	27,906.00	-15,976.00	11,930.00
		001-009-510-1100	SALARIES AND WAGES	431,894.86	-28,000.00	403,894.86
		001-009-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	4,777.50	17,456.00	22,233.50
		001-009-550-5570	PARK FURN & EQUIP & MAINT	29,500.00	-8,291.00	21,209.00
		001-009-570-0005	CONCRETE AND AGGREGATE	7,500.00	-3,000.00	4,500.00
		001-013-510-1100	SALARIES AND WAGES	38,528.16	-15,000.00	23,528.16
		001-013-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	367.50	-368.00	-0.50
		001-014-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	2,572.50	278.00	2,850.50
		001-014-530-3051	CONTRACT LABOR	100,000.00	-54,500.00	45,500.00
		001-015-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	4,042.50	15,003.00	19,045.50
		001-015-530-3032	POSTAGE	4,800.00	-4,800.00	0.00
		001-015-530-3033	UTILITIES	5,000.00	-5,000.00	0.00
		001-016-510-1100	SALARIES AND WAGES	578,305.69	-71,254.00	507,051.69
		001-016-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	5,880.00	18,345.00	24,225.00
		001-017-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	0.00	1,300.00	1,300.00
		001-018-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,102.50	4,790.00	5,892.50
		001-021-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,470.00	2,880.00	4,350.00
		001-022-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,837.50	12,939.00	14,776.50
		001-023-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	367.50	887.00	1,254.50
		001-023-530-3033	UTILITIES	24,000.00	-17,211.00	6,789.00
		001-023-550-5656	BUILDING AND MAINTENANCE	20,000.00	17,211.00	37,211.00
		005-000-301-1000	BEGINNING UNENCUMBERED	-581,900.00	-60,000.00	-641,900.00
		005-066-570-7010	MISC. EXPENDITURES	10,000.00	60,000.00	70,000.00
		020-017-530-3033	UTILITIES	0.00	1,000.00	1,000.00
		020-067-570-7400	CONTINGENCY RESERVE	285,447.00	-1,000.00	284,447.00
		206-000-301-1000	BEGINNING UNENCUMBERED	-122,814.00	-2,500.00	-125,314.00
		206-000-361-1400	AIRPORT JET FUEL SALES	-542,000.00	-70,000.00	-612,000.00
		206-000-361-4000	MISC. REVENUE	-10,500.00	-303,791.00	-314,291.00
		206-065-510-1100	SALARIES AND WAGES	171,478.16	60,000.00	231,478.16
		206-065-510-1200	OVERTIME	0.00	3,000.00	3,000.00
		206-065-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,837.50	3,374.00	5,211.50
		206-065-510-1300	UNEMPLOYMENT INSURANCE	561.00	2,000.00	2,561.00
		206-065-510-1500	OMRF PENSION CONTRIBUTIONS	10,699.38	5,000.00	15,699.38
		206-065-520-2142	SURVEYING & APPRAISING SERVICES	6,000.00	-3,374.00	2,626.00
		206-065-550-5660	BUILDING MAINTENANCE	32,064.00	306,291.00	338,355.00
		405-024-510-1100	SALARIES AND WAGES	296,252.37	-6,136.00	290,116.37
		405-024-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,102.50	5,236.00	6,338.50
		405-024-530-3031	PHONE & TELECOMMUNICATION	1,264.00	500.00	1,764.00
		405-024-550-5049	COMP. SOFTWARE, SUPPLIES, ACCE	1,000.00	400.00	1,400.00
		405-025-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	1,470.00	5,727.00	7,197.00
		405-025-530-3031	PHONE & TELECOMMUNICATION	0.00	1,000.00	1,000.00
		405-025-550-5655	MAINTENANCE CONTRACTS	43,022.00	-6,727.00	36,295.00

Budget Adjustment Register

Packet: GLPKT00344 - BA 22-10-74 TO 78

405-026-510-1202	SPCEIAL PAY-LEAVE & BONUS ACCR	4,777.50	20,097.00	24,874.50
405-026-550-5679	METER MAINT & REPAIR	45,000.00	-20,097.00	24,903.00
405-027-510-1100	SALARIES AND WAGES	325,854.72	-10,210.00	315,644.72
405-027-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	31,290.00	10,210.00	41,500.00
405-028-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	0.00	11,241.00	11,241.00
405-028-510-1300	UNEMPLOYMENT INSURANCE	1,262.25	1,000.00	2,262.25
405-028-510-1600	LIFE & HEALTH INSURANCE	58,632.35	25,000.00	83,632.35
405-028-530-3033	UTILITIES	180,000.00	-30,000.00	150,000.00
405-028-530-3038	GENERATOR ANNUAL SERVICE	20,000.00	-7,241.00	12,759.00
405-029-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	5,145.00	24,247.00	29,392.00
405-029-550-5883	POLYCARTS	60,000.00	-24,247.00	35,753.00
405-049-510-1202	SPECIAL PAY-LEAVE & BONUS ACCR	4,042.50	21,915.00	25,957.50
405-049-560-5666	ROLL OFF BINS	0.00	-21,915.00	-21,915.00
2021-2022 Total:		2,079,949.96	0.00	2,079,949.96
Grand Total:		2,079,949.96	0.00	2,079,949.96

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2021-2022 - Budget 2021-2022 Fiscal: 2021-2022			
001	1,738,961.73	0.00	1,738,961.73
005	-571,900.00	0.00	-571,900.00
020	285,447.00	0.00	285,447.00
206	-452,673.96	0.00	-452,673.96
405	1,080,115.19	0.00	1,080,115.19
Budget Code 2021-2022 Total:	2,079,949.96	0.00	2,079,949.96
Grand Total:	2,079,949.96	0.00	2,079,949.96



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: David Houser, Chief
Re: Discussion, Consideration, and Possible Action to Declare Identified Property of the City of Durant as Surplus and Dispose of Accordingly.

Department heads have identified certain property as Surplus and would like to dispose of such items as ordinance and state law allow.

You will find attached a list of the items listed by department. If approved, the items will be placed for disposal at Renebates.com for public auction.

Council Information / Action Requested

Consider Approval or Denial/Staff Recommends Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

David Houser/Assist in the Disposal of Property as Allowed
City Clerk/Receipt Money from Sales & Provide Title Work to Buyers

ATTACHMENTS:

1. Surplus Equip



Durant Police Department

3104 Carl Albert Drive
Durant, Oklahoma 74701-5015
Phone: 580/924-3737 * Fax: 580/924-8928
David R. Houser, Chief of Police

SURPLUS EQUIPMENT

WWTP

Unit 26
1997 Ford F150
1FTDF17W5VLB76970 (VIN)
City License Plate # 3-42112

EM

FEMA Trailer
Emergency Living Unit
Modified to Command Post
INLIGHTR2961042783 (VIN)

FEMA Trailer
Emergency Living Unit
Bunkhouse
INLIGHTR2461043534 (VIN)

COMM DEV

2009 Dodge Charger
2B3KA43G38H228430 (VIN)

POLICE

2005 Toyota 4-Runner
JTEBU14R758045260

Round Table
5' Cherrywood
Made by OCI

Tahoe Center Consoles
Factory takeoffs

Go Rhino Push Bumpers

Setina Push Bumper

Prisoner Cage Partitions

Metal and Wire Cage

Lightbars

Lightbar Parts and Pieces

Motorola CP200 Handheld Radio (18)

CP200 Radio Charger (13)

CP200 Radio Antennae (16)

Motorola HT750 Handheld Radio (10)

With Antennae and Charger

Motorola P1225 Handheld Radio (17)

P1225 Radio Charger (17)

P1225 Battery (11)

P1225 antennae (6)

Motorola CPX200SXL3 Radio (11)

CPX200 Battery (12)

CPX200 Antennae (10)

CPX200 External Mic (14)

Rear Traffic Advisor Lights

Lightbar and Advisor Control Boxes

Canine Transport Box for 2015 Tahoe

Provo Craft Cricut Machine

Assorted Backpacks

Bicycles and Bicycle Parts



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Assistant City Manager's Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. ACM Report - May 2022



THE CITY OF DURANT

Assistant City Manager

TO: Durant City Council
FROM: James Dalton, Assistant City Manager
DATE: June 1, 2022
SUBJECT: Monthly Report for May 2022

Airport

1. We have identified the solution to the 100LL tank water drainage and partial corrections have been made to the base. Jesse Lewis of Green Oaks Landscaping has been contracted by the tank supplier, Innovative Fuels, to complete the drainage project. John Wyatt confirmed the contract with Green Oaks, but they are behind, and we're still waiting on the contractor.
2. We are continuing to work with our airport consults, KSA, OAC, and the FAA on developing an Airport Layout Plan with Narrative that will identify future growth at the airport. The next meeting date is scheduled for June 29th.
3. The Strength Analysis Study was completed on the new runway overlay and addition May 25-27. The work was primarily done at night and had minimal impact on airport operations. We should know the results from the Pavement Analyst in 3 to 4 weeks. Depending on the results of the initial study, The FAA may require an Environmental Analysis, at a cost of \$46,470. This pavement strength effects whether or not larger aircraft can use the runway on a regular basis. The price for this initial study is \$98,730. It will be a 90 / 10 cost share with the FAA paying the 90%. The City's maximum out of pocket cost is \$14,547, and there is money in the Airport Engineering GL for these costs.
4. The Airport suffered a significant lightning strike that has disabled the taxiway lighting system. We contacted our airport advisor KSA, who contacted Libra Electric Company, an airport electric specialist company to give us an initial report on the severity of the damage and to verify that the damage was a result of lighting. OMAG required this action for us to be able to file an insurance claim. Libra determined that the damage was catastrophic and that it was caused by a direct lightning strike to one of the taxiway lights that in turn caused a high voltage surge to be transmitted through the wiring, damaging the system. Initial damage estimates may exceed the \$303,000 insurance coverage. KSA is working with the FAA to assist us if the bids exceed the coverage limit. We anticipate going out for bids in early June.

Facilities

1. Facilities worker Mark Pierce is continuing to do the building inspections for the City, while we are taking applications for a permanent Building Inspector.
2. Mark Pierce has been coordinating with Maggie Southerland to get the Certificate of Occupancy at the new Senior Center. We have set June 13 as the official opening date.
3. Mark is continuing to coordinate repairs on all existing City Building, especially HVAC's

Senior Center

The City with funding from the DCFA continues remodeling the new Senior Center Building located at 1401 Chuckwa. Work during May, included the following:

1. The Street Department has poured a ramp at the back of the hallway in the kitchen area and are getting railings up for an emergency exit out of the kitchen area. This will allow us to get our Certificate of Occupancy.
2. We are in the process of cleaning the building and moving furniture into the office areas.
3. Opening is set for June 13. (See Maggie Southerland's Report for more)
4. Last week, one of the HVAC's in the old Senior Center went down. Mark Pierce is trying to determine the problem.

9-1-1

1. Currently we have 6 FTE Dispatchers, 1 FTE Dispatcher Trainee's and 1 PTE Dispatcher. Counting the 9-1-1 Manager, we have 13 full time positions, and we will continue testing and interviewing until we have a full crew. Our goal is to be completely staffed and trained by the end of 2022. We will be testing again the first week of June and each week thereafter as applicants become available. New Dispatchers and Trainees are continuing their ride-along phase. They will ride with LE and Fire to help them better understand the challenges in the field.
2. We continue to meet on the 2nd and 4th Wednesday's of each month with BCSO, OHP, BCEMS, Durant Fire, 9-1-1, and OHP to discuss the future of the 9-1-1 center, along with the conversion to a digital radio format. We're planning on switching to a digital radio format by January 2023. We learned last week that Motorola is having issues with supply and this date may have to be adjusted if we're unable to receive all of the equipment. We have adopted a numbering system so that each radio will have it's on ID number. This will help dispatch know who the calling radio is. This will help us identify if someone's is having radio issues or help identify a first responder needing assistance, who may not be able to verbalize the need.
3. I have been working with 911 Manager Channa Campbell to develop a written needs assessment showing immediate, short-term (1-2 years), mid-term (3-5 years), and long-range needs.
4. We are continuing to look at additional training equipment and courses for dispatchers.

Police Department

1. Chief Houser and staff are continuing to take applications, do testing, and reviewing background for new officers. Currently we have 7 police officer vacancies.
2. We have been informed that the License Plate Recognition Grant for cameras and software that will help identify stole vehicles, vehicles that were used in the commission of crimes, Amber Alerts, Silver Alerts, and Blue Alerts is now being reviewed for eligibility and possible funding. We are hopeful to receive positive information soon. The grant would equip 7 patrol vehicles, plus a portable trailered unit, with the cameras and software. This will be an outstanding tool and will increase officer safety dramatically, especially with the volume of traffic on US 69/75.

Emergency Management

1. The weather radar project is on track. Baron Weather received the bid for just slightly over 1 million. They have secured their bond, signed the contract, and received a notice to proceed. EM has secured a list of additional replacement parts that will be purchased as part of the grant; that was not included in the original bid. EM also received and awarded bids for the generator and fuel storage tank at the radar site. EM continues to look at additional lighting and fencing options at the location to make it more secure. EM is also looking at a battery backup system that will condition the power to remove any power surges and brown outs that could damage the electronics of the radar or the server. This unit would also serve as a backup power supply until the generator starts and is operational. Grants Coordinator Becca Payne is verifying with OEM what procurement documentation is needed and securing purchase orders. Becca has verified with OEM that they will release the \$1.6 million dollar award to us at one time to secure all that we need for the project. Baron Radar representatives came in May for a pre-construction site visit and determined that everything was in good order and that the site was the best site for the radar. On May 19, Baron Representatives conducted a two-hour training session on using the Baron Weather Radar Software for our EM personnel. The software is very robust and has multiple capabilities that will assist in tracking storm intensity, storm paths, and threats within the storm. Completion of the project is still on schedule for the end of summer.
4. Work continues on the EOC and the EM Warehouse. It has been difficult getting tradesmen to finish the project due to the amount of construction in the area and getting materials for the project. The warehouse is waiting on completion of restroom renovations, and the EOC is waiting on flooring in part of the building. There is also a need for additional parking at the EOC, which a portion of has been requested in next years' FY 2022-2023 budget.

Fire Department

1. DFD has purchased some new radios for some of the older trucks for digital capabilities. They're also replacing their old handheld radios. The new radios will allow the DFD to go to digital transmissions later this year. The digital radios have improved clarity and range. The truck radios have arrived, but the handhelds are still back ordered.
2. Chief Langford and Becca Payne have completed and submitted the AFG grant for 2022. DFD is asking for new SCBA (Self Contained Breathing Apparatus) equipment. The SCBA's will have to be replaced by 2023. The awards will be announced later this year. No update.
3. Chief Langford, Chief Houser, EM, and myself will be meeting every two weeks to enhance our response plan in the event of a weather or catastrophic event, including software to track searchers movements in the field via their cell phones.
4. Chief Langford and I have been discussing additional training that is needed for large scale events, aircraft incidents, and the use of drones.

James Dalton



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Report - May 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. CITY CLERK REPORT 06142022 cjp

CITY CLERK MONTHLY INFORMATION REPORT

JUNE 14, 2022

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

In April 2022, the City of Durant began transitioning from Incode Version 9 to Incode Version 10. This caused an interruption in the generation of reports which I use for my monthly report. You will see both April 2022 and May 2022 statistics are now reflected on the attached report bringing it up to date.

SPECIAL EVENT PERMIT APPLICATIONS -

There was one (1) Special Event Permit Application received in May 2022.

Events Held in City of Durant in May 2022:

Magnolia Farmers Market – May 7, 14, 21, 28, 2022.

Events To Be Held in City of Durant in June 2022:

Magnolia Farmers Market – June 4, 11, 18, 25, 2022;

Magnolia Run 5K Run and 1 Mile Walk – June 4, 2022;

Draggin' Main Car Show and Cruise – June 17-18, 2022

RECORD REQUESTS -

There were ten (10) record requests received and processed in May 2022.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets, which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

One of the glass cemetery chapel doors was smashed in May 2022. The item used to smash the door was not left at the scene and no other evidence was left behind which would have led us to the person or persons who perpetrated this crime. A police report was made. The door has been replaced.

A dumpster has been placed in front of the cemetery maintenance building as a courtesy for visitors to place old flowers or deteriorated grave decorations. Visitors are respectfully requested not to place these items on the roadside within the cemetery. The city sanitation trucks do not travel up and down the roads within the cemetery. Please stop by the dumpster provided as you exit the cemetery and dispose of these items at that location. Your cooperation in this effort is greatly appreciated and contributes to the overall appearance of the cemetery grounds for the benefit of all families, friends and loved ones who enter its gates.

BIDS -

Bids processed in May 2022:

Generator to Support Weather Radar System – Deadline May 9, 2022, Awarded

Multiple Abatement Bids (6 Properties) – Deadline: June 2, 2022, Awarded

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of May 2022:

Durant City Council;

Durant City Utility Authority;

Durant Airport Authority;

Parks and Recreation Advisory Board;

Durant Community Facilities Authority.

CITY OF DURANT MUNICIPAL COURT

2022	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared		
Jan	265	20	39	202	13	10	118	17	20	147	21	16
Feb	323	33	36	178	10	19	139	18	35	135	20	24
Mar	261	32	44	247	17	29	291	37	59	161	19	33
Apr	279	28	32	174	15	13	212	26	34	179	27	29
May	389	35	35	181	10	18	228	30	26	257	20	39
Jun												
Jul												
Aug												
Sep												
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2022	Transfer to County			Uncollectable Fees & Fines			Fine Suspended		
Jan	0	0	0	10	5	4	5	0	1
Feb	0	0	0	4	1	0	7	0	3
Mar	0	0	0	0	0	0	6	2	8
Apr	0	0	0	0	0	0	7	9	3
May	0	0	0	0	0	0	25	3	9
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

CITY OF DURANT MUNICIPAL COURT

DISMISSED CASES												
2022	Prosecutor's Motion			Completed Deferred			Dismissed by Complainant			Presented Insurance		
Jan	2	0	0	7	0	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0	0	0	0	0	0
Mar	1	0	0	41	1	3	0	0	0	0	0	0
Apr	2	0	0	10	1	2	0	0	0	0	0	0
May	0	0	0	28	2	2	0	0	0	0	0	0
Jun												
Jul												
Aug												
Sep												
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2022	Dismissed by Judge's Order			Dismissed Compliance		
Jan	33	1	5	0	0	0
Feb	26	7	9	0	0	0
Mar	23	4	3	0	0	0
Apr	17	0	3	0	0	0
May	33	2	1	0	0	0
Jun						
Jul						
Aug						
Sep						
Oct						
Nov						
Dec						
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

PERDUE LAW FIRM COLLECTION REPORT

2022	Letters	Address Correction	Phone Number Changes	Phone Contacts	New Accounts	New Accounts Total	Amount Collected
Jan	1,274	32	20	645	81	\$12,103.75	\$11,454.15
Feb	23	33	0	224	0	\$0.00	\$2,473.00
Mar	277	25	98	0	283	\$55,677.43	\$25,001.95
April	116	91	90	253	246	\$59,999.60	\$469.20*
May	187	345	59	617	244	\$43,326.33	\$12,041.70
June							
July							
Aug							
Sept							
Oct							
Nov							
Dec							

2022	Adjustment Total Disposed	Adjustment Amount Disposed	Discharged Case at Court Total	Discharged Case at Court Amount Total	Amount Outstanding
Jan	152	\$18,314.88	8	\$3,352.50	\$1,111,106.01
Feb	0	\$0.00	5	\$1,556.25	\$1,106,785.76
Mar	167	\$14,899.65	0	0	\$1,122,561.59
April	28	\$1,201.75	2	\$522.00	\$1,180,328.24
May	151	\$17,244.10	4	\$1,174.00	\$1,193,194.77
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					

*Perdue is researching this amount as it does not match that figure originally quoted.

**2022 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

 CASKET
 CREMAINS

2022 CEMETERY SALES
HIGHLAND CEMETERY

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

2022 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: City Manager Monthly Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Manager Monthly Report - May 2022



City of Durant

300 West Evergreen St
Durant, OK 74701

June 01, 2022

Mayor Grube and members of the City Council:

May, 2022 City Manager Monthly Report

- Weather Radar project:
 - Continued to move forward on schedule.
- Worked on FY 2022/23 Budget.
 - Provided Proposed Budget to City Council.
- Senior Center project is almost complete.
 - Met with SODA staff regarding the SONP services for the Senior Center.
 - The City only provides the site.
 - SONP is contracted by SODA to provide the congregate meals.
 - Contractor improvements completed
 - RSVP and SONP will begin to move items into the Facility after June 1st
 - Anticipated Final Completion – June 10, 2022
- Selected a new audit firm for audit services.
- Received the Downtown Drainage Study from Garver Engineering.
- Met with the Scharilli Construction team.
 - Traffic was reduced to a single lane flowing from east to west from Westside to University Place
 - Sewer line work began
 - Sidewalk work began
 - Asphalt removal began
- Staff met with KSA regarding the Taxiway lighting issue.
 - The issue did not constitute an emergency.
 - KSA is preparing the specifications to bid the project.
- Received completed engineering plans for Main Street improvements and provided them to Council.
- Council approved purchase of property needed to realign Waldron Rd.
- OMAG conducted training with all of the Department Heads.
- Continued to work toward a resolution with Choctaw Nation regarding delinquent excess wastewater charges.
 - Since 2011, the Choctaw Nation has received a 35% discount on sewer charges.
- Continued to look at options for remote/virtual and even a physical tower for Air Traffic Control working with SOSU and KSA.
- Worked on Unity Statue items.
- Met with several residents on issues or concerns.
- Pipeline Analysis continued work on the sewer line assessment.

- Conducted staff meetings.
- Kiamichi Railroad completed the second estimate to include additional grades changes to the approaches on the rail crossing on 49th.
 - Maintained contact with ODOT and Kiamichi Railroad.
- Worked with ODOT and SOSU regarding the Rails to Trails project.
- ODOT is bidding cleanup of the wooded right of way at the Main St and 69/75 intersection.
- Met with ODOT and DISD regarding the signalization of Gerlach and 1st Avenue.
 - Project is anticipated in 2025
- Met with Big Five regarding services in Durant.
- Attended DTEDA meeting.
 - DTEDA adopted the FY22-23 Budget
- Attended DIA meeting.
 - DIA adopted the FY22-23 Budget
- Attended DCFA meeting.
 - DCFA adopted the FY22-23 Budget

Respectfully Submitted,

John R Dean, Jr.

John R. Dean, Jr., City Manager



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Community Development Monthly Report - May 2022

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of May:

- A Municipal Planning Commission meeting was held in May where four cases were heard. Two cases involved platting, one case was regarding new playground equipment for Keithley Park and the last one was regarding updating building regulations. Three cases were recommended for approval to City Council with some contingencies. One case was tabled until the June Planning Commission meeting. For the June Planning Commission meeting, there are six items on the agenda, including the item that was tabled in May. One of the items the applicant has withdrawn his application and another staff is recommending having tabled until the July Planning Commission meeting. Two items are electing a new Chairperson and Vice-Chairperson and another is the building regulations update. The last item is regarding platting. Several cases are in various stages of being prepared for Planning Commission and City Council.
- The Board of Adjustment held a special meeting in May for a variance pertaining to lot size requirements. The Planning Commission and City Council heard this case in May. There is currently one application that will be placed on the June agenda. There are a couple of other applications that are in the works, but they are not currently scheduled for a meeting date.
- Staff met with citizens and developers to discuss various projects and/or issues they may have. Staff held several pre-development meetings for various projects.
- Staff was able to attend the May Leadership Durant Class as well as complete all requirements for graduation.
- Staff held the first meeting with the Title XV (Land Use Ordinances) Advisory Committee with Crafton Tull. While Crafton Tull was in town, they were able to ride around with staff to learn more about some of the struggles we are facing.
- Staff attended the OMAG Department Head training as well as assisted with Project Bison. Staff also attended the Baron Threat Net Training for the new radar as well as the initial Hazard Mitigation Plan meeting.
- Staff worked on updating a couple of ordinances as well as working to continue to improve our processes for various applications.
- Staff worked with Economic Development on several projects, including the Film Permit application and ordinance.
- Staff continues training and working on many different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff remains examining and working through some ordinance or policy issues that we are facing.

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Community Development Monthly Report May 2022
2. BP Valuation Report

Monthly Activity Report, May 2022

Community Development Department

1. Permits Issued	
Accessory	7
Commercial (New & Remodel)	2
Demolition	2
Excavation	0
Electrical	7
Mechanical	4
Plumbing	3
Residential (New & Remodel)	4
Roof	3
Sign	10
Swimming Pool	0
Total	42
2. Public Hearings	
Board of Adjustment	1
Planning Commission	2
City Council	2
Administrative Items (PC & Council)	7
Total	12

3. Licenses Issued	
Electrical	5
Mechanical	2
Plumbing	0
Roofing	0
Alcohol	10
Farmers Market	2
Fireworks	1
Food Truck	3
Itinerant Merchant	1
Total	24
4. Letters Mailed	
Public Hearings	60
Alcohol Renewals	45
Mobile Home Park Rene	3
Pawn Shop Renewals	3
Other	0
Total	111

6/01/2022 12:05 PM
PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 5/01/2022 THRU 5/31/2022
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032599	5/03/2022	SELF SERVICE HEATING & AIR	319 W MAIN ST	OWNER	CHANGE OUT	MECH
032600	5/03/2022	THE SIGN DEPOT	1346 W EVERGREEN ST A	OWNER	NEW WALL SIGN PERMIT (W SID SIGN	
032601	5/04/2022	SHINE SOLAR LLC	1105 TIMBERLINE DR	OWNER	HVAC CHANGE OUT	MECH
032602	5/05/2022	TWO BROTHERS CONSTRUCTION	2100 RODEO RD	OWNER	NEW SHOP BUILDING	ACC
032603	5/05/2022	VY, VANESSA	3825 N 1ST AVE 101	OWNER	COMM REMODEL PERMIT	COMM BLDG
032604	5/05/2022	THE SIGN DEPOT	1300 W EVERGREEN ST	OWNER	NEW WALL SIGN PERMIT	SIGN
032605	5/05/2022	THE SIGN DEPOT	1314 W EVERGREEN ST	OWNER	NEW WALL SIGN PERMIT	SIGN
032606	5/05/2022	THE SIGN DEPOT	1316 W EVERGREEN ST	OWNER	NEW WALL SIGN PERMIT	SIGN
032607	5/05/2022	THE SIGN DEPOT	1318 W EVERGREEN ST	OWNER	NEW WALL SIGN PERMIT	SIGN
032608	5/05/2022	THE SIGN DEPOT	1344 W EVERGREEN ST A	OWNER	NEW WALL SIGN PERMIT	SIGN
032609	5/05/2022	THE SIGN DEPOT	1344 W EVERGREEN ST B	OWNER	NEW WALL SIGN PERMIT	SIGN
032610	5/05/2022	THE SIGN DEPOT	1346 W EVERGREEN ST A	OWNER	NEW WALL SIGN PERMIT	SIGN
032611	5/05/2022	GROUNDS, GENE	127 S 18TH AVE	OWNER	DEMO PERMIT	DEMO
032612	5/06/2022	AHL BUILDERS LLC	4652 GAMCO PL	OWNER	DEMO PERMIT	DEMO
032613	5/06/2022	KYLE TUCKER PLUMBING	2020 W LOCUST ST	OWNER	GAS TEST	PLUMB
032614	5/09/2022	HAUSNERS	245 E 2ND AVE	OWNER	STORM SHELTER PERMIT	ACC
032615	5/09/2022	STAMPLEY ELECTRIC	1114 WEATHERBY WAY	OWNER	TEMP POLE PERMIT	ELEC
032616	5/09/2022	R&R CONSTRUCUTION	2425 UNIVERSITY BLVD	OWNER	COMMERCIAL REMODEL PERMIT	COMM BLDG
032617	5/11/2022	LANKFORD ROOFING	1309 W ELM ST	OWNER	ROOF PERMIT	ROOF
032619	5/16/2022	C & J ROOFING	1524 LOCUST ST	OWNER	NEW ROOF PERMIT	ROOF
032620	5/16/2022	ANGLELO, DUSTIN	2929 UNIVERSITY BLVD	OWNER	TEMP SIGN PERMIT (FLAG SIGN	SIGN
032621	5/16/2022	ELECTRA PRO LLC	216 E EVERGREEN ST	OWNER	REBUILD SERVICE MAST	ELEC
032622	5/17/2022	THE SIGN DEPOT	1522 W EVERGREEN ST	OWNER	NEW WALL SIGN PERMIT	SIGN
032623	5/17/2022	PERMACOLD ENGINEERING INC	1915 HWY 70 W	OWNER	UNDERFLOOR INSTALLATION	MECH

06/01/2022 12:05 PM
PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 5/01/2022 THRU 5/31/2022
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 2

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032624	5/17/2022	CANADA, AMANDA	610 N 18TH AVE	OWNER	RES REMODEL PERMIT	RES BLDG
032625	5/19/2022	MORTON ELECTRIC	805 W BEECH ST	OWNER	INSTALL METER DUE TO STORM	ELEC
032626	5/19/2022	LEWIS ELECTRIC	2011 W LOCUST ST	OWNER	REPAIR DUE TO STORM DAM	ELEC
032627	5/19/2022	LEWIS ELECTRIC	822 N 15TH AVE	OWNER	REPAIR DUE TO STORM DAM	ELEC
032628	5/19/2022	SALISBURY, NICK	3026 MEAGAN AVE	OWNER	NEW HOME PERMIT	RES BLDG
032629	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	NEW HOME PERMIT	RES BLDG
032630	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	45X20 SHOP/BARN	ACC
032631	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	STORAGE CONTAINER	ACC
032632	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	30X30 CARPORT	ACC
032633	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	16X16 PATIO	ACC
032634	5/20/2022	BLACKBURN BUILT LLC	1309 N 4TH AVE	OWNER	NEW HOME PERMIT	RES BLDG
032635	5/23/2022	KYLE TUCKER PLUMBING	3601 CARRIAGE POINT DR	OWNER	GAS TEST	PLUMB
032637	5/25/2022	SHINE SOLAR LLC	1105 TIMBERLINE DR	OWNER	SOLAR PANEL PERMIT	ELEC
032638	5/25/2022	HAYES, SHANNON D	5601 STONECREEK DR	OWNER	NEW CARPORT PERMIT	ACC
032639	5/25/2022	LEWIS ELECTRIC	1643 N 9TH AVE	OWNER	ELECTRIC SERVICE REPAIR	ELEC
032640	5/27/2022	B&H CONSTRUCTION	805 N 3RD AVE	OWNER	GAS METER REHANG	PLUMB
032641	5/31/2022	ALL SEASONS CONTRACTING	135 W MAIN ST	OWNER	NEW ROOF PERMIT	ROOF
032642	5/31/2022	LAKE TEXOMA AIR LLC	1128 E MAIN 10	OWNER	INSTALL CONDENSER	MECH
*** TOTALS ***				NUMBER OF PROJECTS:	42	
				VALUATION:	812,152.96	FEEES: 9,968.88

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 5/01/2022 THRU 5/31/2022
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	7	85,190.00	907.00
BLDG - NEW BUILDING PERMIT	6	573,175.00	2,781.36
DEMO - DEMOLITION	2	4,000.00	208.00
ELEC - NEW ELECTRIC PERMIT	13	27,757.00	1,449.84
FPM - FLOOD PLAIN MANAGEMENT	3	0.00	312.00
MECH - NEW MECHANICAL PERMIT	9	50,000.00	1,061.34
PLUMB - NEW PLUMBING PERMIT	8	0.00	1,057.34
ROOF - ROOF PERMIT	3	43,000.00	312.00
SIGN - SIGN PERMIT	10	29,030.96	1,880.00
*** TOTALS ***	61	812,152.96	9,968.88

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 5/01/2022 THRU 5/31/2022
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEE\$
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	7	8	85,190.00	1,083.50
CA - COMMERCIAL ALTERATION	4	7	87,175.00	1,258.00
DEMO - DEMOLITION	2	2	4,000.00	208.00
ROOF - ROOFING	3	3	43,000.00	312.00
SFR - SINGLE FAMILY RESIDENTIAL	3	15	428,000.00	3,843.38
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	13	16	135,757.00	1,384.00
SIGN - SIGN PERMIT	10	10	29,030.96	1,880.00
*** TOTALS ***	42	61	812,152.96	9,968.88

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 05/01/2022 THROUGH 05/31/2022
ISSUED RANGE FROM: 05/01/2022 THROUGH 05/31/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Economic Development Director Monthly Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. May 2022 Report

Monthly Economic Development Report

May 2022

To: Mayor and Council Members

From: Lisa Taylor, Director

Date: May 31, 2022

DIA Property Updates

- Country Club 20 Acre Parcel - Wall engineering has started assessments of property for the development of an industrial road.
- 20 Acre Parcel at Country Club & South McLean - Blue Line Stream discovered on Property
- Project Bison/ West Industrial Park - Virtual site visit took place on May 18, and additional information has been shared with the company. We are awaiting a response from Project Bison representatives. Of note, the Blue Line Stream process was a topic of concern at the end of the site visit, and may cause Durant to be removed from further participation in the selection process.
- 1903 West Arkansas - BCW has signed the lease, and has started repairing the building for their use. First lease payment will be due on August 13, 2022

Recruitment Activities

- Project Aussie - This company is interested in locating at the airport, and we are currently awaiting response from the FAA about whether the project will be allowed to locate at the airport.
- Met with an entrepreneur regarding shuttle service for Durant.
- Met with representatives of Retail Strategies. We currently have several national retail/ restaurant brands interested in Durant.

Retention Activities

- In collaboration with Durant Main Street, OKSBDC, and the Chamber of Commerce, more than 25 Business Retention & Expansion interviews were conducted.
- Applications for the Durant Small Business Bootcamp were accepted, and all fifteen applicants have been selected to participate in the first cohort (starts June 6, 2022).



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - May 2022

Emergency Management Monthly Report - May 2022

Council Information / Action Requested

None

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Emergency Management Monthly Report - May 2022



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: May 31, 2022

SUBJECT: Monthly Report for May 2022

Q2 EMPG payment of \$10,000 has been received and the Q3 EMPG payment of \$10,000 will be requested by June 10th.

Payment for the 2021 winter storm damage is in the OEM account and we are awaiting payment from the state. The payment was originally obligated at 75% but recent guidance says that all payments for disasters, which occurred during the COVID disaster period, will be paid at 90%. OKEMGrants now shows payment to be in batch processing at 75%.

We performed the Monthly Outdoor Warning Siren test on May 12th. All sirens in the City functioned properly. One siren was struck by lightning later in the month. Parts are arriving on 5/31 and we will install them immediately.

May 1- Sunday, attended Special Severe Weather Webinar with NWS.

May 2- Worked on monthly reports. Attended Special Severe Weather Webinar with NWS. Participated in Pre-Agenda meeting at City Hall. Activated EOC for severe weather.

May 3- Attended Special Severe Weather Webinar with NWS regarding upcoming severe weather threat.

May 4- Severe weather preparations. Attended Special Severe Weather Webinar with NWS. Activated EOC for Tornado Watch until 0400.

May 5- Took diesel generators to Seminole to run their well pumps after the tornadoes there. Investigated wind damage on the west side of Durant.

May 6- Took two LED message boards to Hwy 70 for traffic control in support of benefit concert for Kingston tornado victims.

May 9- Retrieved message boards from Hwy 70. Attended Special Severe Weather Webinar with NWS. Attended generator bid opening.

May 10- Attended OMAG training at City Hall. Attended City Council meeting at City Hall.

May 11- Opened Big Lots water tower for RISE Broadband. Baron Radar conducted their site visit at the Cardinal Glass water tower. Attended Public Safety Department meeting at City Hall. Attended 911 Communications meeting at City Hall.

May 12- Attended Post Agenda meeting at City Hall. Performed monthly Outdoor Warning Siren test.

May 15- Sunday, EOC activated for severe weather.

May 16- Worked on sirens, which were damaged in storms from May 15th.

May 17 – Worked on Sirens. Worked on siren move for Unity monument.

May 18- Natural gas connections for HVAC at EOC were completed. Worked on siren. Ran generators and small engines.

May 19- Baron ThreatNet training. Carl Albert siren was moved to make way for the Unity monument.

May 20- Severe weather preparations. Carl Albert siren connected to AC power and tested good. Participated in Hazard Mitigation Planning Committee meeting.

May 23- Opened Big Lots and 1st and Arkansas water towers for Rise Broadband.

May 24- Suspended ceiling installation at the EOC was completed. EOC activated for severe weather.

May 25- Performed State EOC weekly HF radio check-in. Trained Airport staff on the use of Baron ThreatNet.

May 26- Attended NWS monthly training webinar regarding the retrieval of historical weather data. Attended staff meeting at City hall.

May 30- Memorial Day holiday, Richard Ezell on-call.

May 31- Worked on monthly reports. Installed parts on siren, which was struck by lightning. Worked on NIMS compliance for City employees.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Financial Statements for April 2022 and Sales Tax May 2022

April 2022
General Fund (001
Capital Improvements Fund (015)
DCUA Fund (405)
AND
May 2022
Sales Tax Breakdown
10-Y Sales Tax Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. April 2022 General Fund (001) Revenue & Expense Report
2. April 2022 CI REV and Expenses
3. April 2022 DCUA Revenue & Expense Report
4. May 2022 Sales Tax Breakdown
5. May 2022 Sales Tax 10-Year Chart

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
APR 2022 - 83.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
Sales Tax (2%)	806,195	7,930,138	8,151,840	97.28%
Use Tax	172,979	2,027,990	1,728,000	117.36%
Alcoholic Beverage Tax	14,725	174,496	200,000	87.25%
Tobacco Excise Tax	11,949	139,709	180,000	77.62%
Telephone Franchise Tax	16,245	21,667	13,500	160.49%
Electric Service Franchise Tax	89,495	918,289	860,000	106.78%
Natural Gas Franchise Tax	11,387	63,122	60,000	105.20%
Cable TV Service Franchise Tax	-	162,013	71,000	228.19%
Vehicle Tax	9,769	122,338	131,000	93.39%
Gasoline Excise Tax	-	20,291	40,000	50.73%
Licenses - All Types	720	32,300	151,000	21.39%
Permits - All Types	26,422	239,761	277,500	86.40%
Swimming Pool Revenues	-	35,506	68,750	51.65%
Library Café Revenues	281	2,456	2,500	98.24%
Charges For Services	16,157	41,633	33,850	122.99%
Police Bonds & Fines	40,423	400,139	434,000	92.20%
Interest Earnings	1,468	15,271	18,000	84.84%
Proceeds From Sale of Assets	-	-	-	
Grant Revenues	10,000	62,871	146,080	43.04%
Miscellaneous Revenues	11,923	202,842	224,853	90.21%
Sub-Total Revenues	1,240,135	12,612,833	12,791,873	98.60%
Transfer from Emp Insurance	107,500	107,500	389,400	%
Transfer from Utility Authority	279,605	3,796,051	4,355,261	87.16%
Transfer from CDBG Fund (Reimb)	-	-	-	
Transfer from Capital Improvement	-	225,000	225,000	
Transfer From DCFA Reimbur	26,743	267,427	320,912	
	413,848	4,395,978	5,290,573	83.09%
USE OF FUND BALANCE			3,662,229	
Total Revenues & Other Financing Sources	1,653,983	17,008,811	21,744,675	78.22%
Department:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
City Administration	77,545	614,060	699,428	87.79%
City Clerk	11,520	86,015	124,971	68.83%
City Treasurer	38,975	329,167	391,810	84.01%
Legal Services - Attorney	-	3,263	231,650	1.41%
Law Enforcement - Police Dept	533,905	4,343,018	5,343,730	81.27%
Neighborhood Services	26,145	312,338	427,386	73.08%
Fire Dept	384,279	3,108,019	3,821,415	81.33%
Parks, Rec & General Services	103,876	678,265	979,353	69.26%
Swimming Pool	2,811	86,052	164,812	52.21%
Municipal Court	4,769	99,452	197,872	50.26%
Community Development	22,886	235,523	368,697	63.88%
Public Library	78,798	634,768	751,846	84.43%
Street Department	84,617	767,129	1,672,933	45.86%
Economic Development	17,963	193,320	234,589	82.41%
Civil Emergency Management	35,885	280,364	345,563	81.13%
General Government	34,408	370,151	823,555	44.95%
City Garage	13,846	141,803	352,789	40.19%
Senior Citizens Center	8,091	91,228	177,916	51.28%
Sub-Total Operating Expenditures	1,480,319	12,373,935	17,110,316	72.32%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	6,000	
Transfer to Insurance Cash Fund	-	138,612	138,612	100.00%
Transfer to Risk MGMNT Fund	-	188,350	188,350	100.00%
Transfer to Airport Authority	15,786	159,259	190,831	83.46%
Transfer to 911 Tax Fund	45,905	469,450	577,630	81.27%
Transfer to DMSC Fund	26,743	269,227	342,247	78.66%
Transfer to Capital Impr. Fund	83,333	2,850,833	3,017,500	94.48%
Transfer to Cemetery Operations Fund	7,966	79,658	95,590	83.33%
Transfer to DCUA Fund	-	77,600	77,600	100.00%
Sub-Total Transfers Out	179,733	4,232,990	4,634,360	91.34%
Total Expenditures & Other Financing Sources	1,660,052	16,606,925	21,744,676	76.37%
Net Gain / (Loss) - Excluding Balance Forward	(6,069)	401,886	(0)	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report APRIL 30, 2022

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget
Interest Earnings	1,096	8,117	5,000
Miscellaneous	9,342	259,074	259,018
CCPF Donation	-	216,000	200,000
FAA Grant	23,020	70,275	222,340
ODOT Streetscape V Grant	-	-	399,968
Homeland Security Grant	-	-	1,600,000
OPJ-BVP Bullet Proof Vest	-	-	6,000
2021 ARPA Grant	-	1,630,669	3,261,338
OWBR Loan Proceeds	-	-	2,470,686
Grant-2019 BOR-WEEG	-	779	178,031
Grant-2018 BOR-SWEP	-	-	-
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	225,345	225,344
DOT REIMB. 78S UTILITY RE	-	138,416	138,416
EDA 08-01-05284 WWTP IMP 69%	-	990,529	1,406,534
County Fire Tax Fund	-	-	-
Sub-Total Revenues	33,459	3,539,205	10,372,675
TRSF From General Fund	83,333	2,850,833	3,017,500
TRSF From 1% S.T. Rev. Fun	181,488	1,748,979	1,416,612
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	-	-	10,000
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	10,280,066
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	-	520,566
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	264,822	4,599,812	27,915,544
Balance Forward from FY20 (Unaudited)			1,575,269
Total Revenue & Other Financing Sources	298,280	8,139,017	39,863,488

Expenditure Type:	This Period	Year-To-Date	Current FY21/22 Budget
Law Enforcement - Police Dept	-	392,973	519,908
Neighborhood Services	-	85,720	191,618
Communication Ctr.	6,675	123,694	598,240
Fire Dept	127,130	127,130	346,418
Parks, Rec, & Gen Services	-	21,365	320,385
Community Development	-	-	25,000
Street	-	272,548	2,888,439
Economic Development	-	-	-
Civil Emergency Management	7,729	419,141	1,790,028
General Government	17,533	556,283	3,377,588
Information Technology	6,528	100,484	185,635
City Garage	-	13,462	70,000
Senior Citizens Center	-	350,295	435,975
Public Works Administration	28,336	28,336	64,192
Water / Sewer Line Maintenance	23,451	442,205	4,097,473
Water Treatment Plant	-	37,588	424,877
Wastewater Treatment Plant	12,627	828,467	1,088,293
Collection-Solid Waste	-	-	50,000
Disposal- Solid Waste	-	507,268	538,791
Eaker Field Airport	-	140,991	278,220
Sub-Total Expenditures	230,010	4,447,950	17,291,080
Sub-total of Transfer Expenses	-	-	-
Total Expenses	230,010	4,447,950	17,291,080
2020 U.S.S.T.R.N. Exp.	85,662	1,062,137	9,901,608
2020 CWSRF Exp.	139,567	139,567	12,670,800
Total Fund Expenditures	455,239	5,649,653	39,863,488
Net Gain / (Loss) - Excluding Balance Forward	(156,958)	2,489,364	0

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
APRIL 2022 - 83.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Licenses and Permits	415	7,318	40,000
Laboratory Test Performed	1,363	13,158	25,000
Water Service - City-Wide	220,591	2,558,438	3,280,000
Water Sales - RW Dist. #2	3,034	30,336	37,000
Water Sales - RW Dist. #5	97,090	1,031,453	1,135,000
Sewer Service Fees	193,183	2,048,664	2,900,000
Sewer Excessive Strength Fees	34,896	297,255	100,000
Sanitation Service Fees	286,910	2,814,013	3,200,000
Sanitation - Roll off Bins Revenue	58,961	647,357	1,008,000
Sanitation - Compactor Revenue	38,037	316,491	280,000
Landfill Gate Fees (excluding Xfer ST.)	747	439,153	854,000
Transfer Station Fees Revenue	25,679	472,568	350,000
Interest Earnings	1,215	11,704	13,500
Agri. Lease Revenue	-	800	3,500
Late Payment Penalties	6,170	80,865	105,000
Non Payment Fee	6,911	114,545	125,000
Bad Debt Collect Fees Revenue	605	4,547	19,980
Water Tower Lease	8,750	89,390	10,500
DCUA Service Initiation Fee	2,200	23,300	28,000
Tap Fees: Water & Sewer	3,317	65,871	120,000
Recyclable Products SW Dis.	-	2,936	18,000
Interest Earnings in 2007 USSTRN Proj. Acct.	8	153	
Miscellaneous Revenues	562	6,003	6,000
2020 Airport Tank Principal Pymt	1,776	17,749	21,303
2020 Airport Tank Interest Pymt	64	649	775
2020 LED Proj. Principal FM GF	4,304	43,005	51,617
2020 LED Proj. Interest FM GF	25	283	330
Trans from emp insurance 005	128,750	128,750	128,750
Trans from General Fund	-	77,600	77,600
Sub-Total Operating Revenues	1,125,562	11,344,352	13,938,855

USE OF FUND BALANCE 84,017

Total Revenues & Other Financing Sources	1,125,562	11,344,352	14,022,872
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Expense Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Public Works Administration	41,746	302,520	459,421
Utility Billing	39,088	417,342	582,294
Water/Sewer Line Maintenance	102,094	789,425	1,173,574
Water Treatment Plant	107,415	910,952	1,258,689
Wastewater Treatment Plant	83,714	768,871	1,043,099
Solid Waste - Collections	110,115	915,976	1,089,458
Utility General Administration	(728)	375,476	1,764,864
Lake Durant	2,941	29,477	64,850
Solid Waste - Disposals	202,190	1,463,240	1,789,052
Sub-Total Operating Expenses	688,574	5,973,280	9,225,300

Transfer to Insurance Cash Fund		234,304	234,304
Transfer to I.T. service Fund 010	-	-	12,978
Transfer to General Fund	279,605	3,796,051	4,355,261
Transfer to Risk MGT. Fund	-	24,500	24,500
Transfer to Capital Improvement Fund	-	-	10,000
Transfer 2007 USSTRN To CI Fund 015	-	-	
Transfer to Airport Authority	13,377	133,774	160,529
Sub-Total Transfer Expenses	292,983	4,188,629	4,797,572

Reserve - Contingency

Reserve for Payroll

DCUA Fund Expense & Transfer Totals:	292,983	4,188,629	4,797,572
Total Fund Expenses & Transfers	981,557	10,161,909	14,022,872
Net Gain / (Loss) - Excluding Balance Forward	144,006	1,182,443	(0)

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$102,935.11
1/4% Multi-Sports Facilities (eff	\$102,935.11
1/4% SOSU Improvements (effe	\$102,935.11
1% Capital Improvements (effect	\$411,740.50
2% General Operations	\$823,480.96
5/8% DISD Improvements (effec	\$257,337.80
Total Sales Tax Rev. May 2022 (	\$1,801,364.59

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	% Change	Single Month Period
July	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	9.30%	June / July
August	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	9.23%	July / Aug.
September	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	5.74%	Aug. / Sept.
October	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	9.88%	Sept. / Oct.
November	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	6.41%	Oct. / Nov.
December	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	13.72%	Nov. / Dec.
January	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	14.44%	Dec. / Jan.
February	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	22.36%	Jan. / Feb.
March	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947	1.02%	Feb. / March
April	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097	20.82%	March / April
May	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741	-6.35%	April. / May
June	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168			May / June
Total	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,376,809		8,868,979.72
FY Monthly Average	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$397,892		
% change from prior yr.	2.24%	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	10.73%		
\$ change from prior yr.	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	465,703		

Current Month Sales Tax Revenue Detail

1/4% Economic Development (effective 1/1/22)	\$102,935.11	
1/4% Multi-Sports Facilities (effective 1/1/22)	\$102,935.11	
1/4% SOSU Improvements (effective 1/1/22)	\$102,935.11	
1% Capital Improvements (effective 1/1/22)	\$411,740.50	
2% General Operations	\$823,480.96	
5/8% DISD Improvements (effective 1/1/22)	\$257,337.80	
Total Sales Tax Rev. May 2022 @ 4.375%	\$1,801,364.59	
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)		

Use Tax	\$33,877.02	\$291,214.82
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1% Sales Tax - Current Annual Growth

Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,339,274	\$4,804,977	10.73%



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Fire Department Monthly Report - May 2022

Fire Department Monthly Report - May 2022

Council Information / Action Requested

None / Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. City Council Monthly Report - May 2022



Durant Fire Department

Monthly Report

May 2022

Type of Response	Month				Year to Date							
	May				2021				2022			
	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls
Fires & Fire Related Calls	10	2	0	12	179	24	17	220	90	21	2	113
Rescue (MVC's) & Medical Calls	126	6		132	1513	54	0	1567	593	14	5	612
Hazardous Condition (No Fire)	8	1	0	9	79	11	5	95	21	2	0	23
Service Calls	7	0	0	7	67	6	0	73	28	2	1	31
Good Intent Calls	22	4	0	26	196	17	0	213	92	16	0	108
False Alarm & False Calls	13	0	0	13	94	1	0	95	55	1	0	56
Special Incident Type	6	1	0	7	0	0	0	0	7	1	1	9
Total Responses				206	2128	113	22	2263	886	57	9	952

Type of Service Performed	Month	Year to Date	
	May	2022	2021
Permits	11	50	78
Inspections	26	185	205
Plans Review	3	30	106
Smoke Alarm Installed	0	1	6
Public Education	0	2	2
Fire Investigations	2	7	10
Pre-Fire Plans	0	2	4
Total Services	42	277	411

Comments:

Training May 2022

Week 1: Elevator training at the new Choctaw Sky Tower, with emphasis on Lock out/Tag out procedures.

Week 2: Annual Hose & Nozzle testing.

Week 3: Annual Hose & Nozzle testing continued.

Week 4: Consisted of Shift training: A-shift finished their hose & nozzle testing, B-shift conducted some auto extrication training, and C-shift worked on some below grade rescues with the aerial truck and our rope rescue equipment.

Three members attended Fire Fighter 2 academy at OSU-FST

Six members attended ALERTT training held in Durant at SOSU. This is a intergrated training with law enforcement and fire personnel, to work on skills and techniques that would be used during any type of active shooter event.



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grants Dept Report May 2022

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2015	OK Dept of Transportation	Streetscape V	DT sidewalks - 4th & Evergreen	Completing ODOT info		399,968	
2016	Federal Highway / ODOT	Transp. Alternative-TAP	Rails to Trails	ODOT Plans to bid 2023		396,630	
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018 - Merged with Rails To Trails project		240,000	
2018	FEMA-Homeland Security -AFG	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial purchased Fall 2019- waiting on FEMA closeout	952,380		
2018	Bureau of Reclamation	WaterSMART - SWEP	300 Automatic Meter AMR Units	Complete 5-21; Closeout	34,914.99		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Operational. Final Reports		1,500,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System	Final inspection May 31 - change orders		1,500,000	
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Const Complete; job tracking		939,366	
2020	ODOC / CDBG	Small Cities	SCADA / WTP Improvements	Awarded 9-2020; Proj. begun		152,222	
2020	ODOC / CDBG	CARES Act Funding	Residential Utility Assistance	Planning for Change of Scope to be presented June 14		638,300	
2020	State of OK - CARES Forward	CARES Act Funding	COVID Related Expenditures & Public Safety Personnel Costs	Complete Fall 2020	1,439,319		
2021	FEMA-Homeland Security- AFG	Assistance to Firefighters	SCBAs (17 units) & RIT Pak	App Submitted to FEMA 1.21.22			163,750
2020	FAA 2020-014	CARES Act Funding	Install Windcone @ airport	Closeout Submitted to FAA	23,020		
2020	FAA 2020-015	CARES Act Funding	Personnel and Fuel expenditures	FAA Closeout Approved	69,000		
2020	OMAG	Public Safety Grant Prog	Confined Space Safety Equip	Equipment received		3,000	
2020	OK Emergency Mgmt 9-1-1	CAD Project	CAD System- Durant Comm Ctr	Proj Complete. Closeout	195,433		
2020	OK Emergency Mgmt 9-1-1	GIS System Project	GIS Addressing	Closeout complete	79,000		
2021	US Dept of Justice	Bulletproof Vests	15 vests	Award received 10.14.21		6,000	
2021	OK State Emgcy Mgmt	Weather Radar	Weather Radar (award 6.30.21)	FCC Licenses; Generator & Propane Tank ordered		1,600,000	
2021	FAA 2021-016	CARES Act Funding	CRRSA - Personnel costs	Closeout Submitted to FAA		23,000	
2021	FAA 2021-017	Aviation Improvements	Airport Layout Plan (award 8.26)	KSA - Project development		194,220	
2021	FAA 2021-018	American Rescue Plan	Personnel expenditures	Closeout Submitted to FAA		59,000	
2021	Texoma Health	Ron Cross Sr Center	Nutrition - meal services	Grant awarded 1.3.22		40,000	
2021	US Dept of Justice	Rural Law Enforcement	License Plate Readers & Trailer	Expect notification early July			149,920
2021	US Treasury	American Rescue Plan	WW Infrastructure	1st 50% rcvd 12.20.21		3,261,338	
2021	FEMA Hazard Mitigation	BRIC Building Resilience	Broadband Infrastructure	App Submitted-OKEM 12.31.21			1,907,824
2023	Dept of Environmental Quality	Equipment Program	Brush Chipper for Landfill	DEQ Award Notice: 5.24.22			25,000
2022	OK ARPA	State Additional ARPA	Water Distribution Lines	Prop Submitted - OML 2.18.22			16,521,720
2022	OK ARPA	State Additional ARPA	Durant Lake: expand water storage	Prop Submitted - OML 2.18.22			15,175,000
2022	OMAG	Sanitary Sewer Equip Prog	Sanitary Sewer Equipment	Award: March - Equip rcvd May		10,000	
TOTALS					2,793,067	10,963,044	33,943,214



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Human Resources Monthly Report- May 2022

Staffing info for May 2022:

1 Terminations (1 Full-time)
20 New Hires (7 Full-time, 13 Temporary)

247 Total Employees as of May 31st, 2022.
(222 Full-time, 6 Part-time, 19 Temporary)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Monthly Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report May2022

Donald W Reynolds Community Center & Library

May 2022

Statistical Report

Attendance monthly total -----library stats only, no community center----- 3,822

We were open 25 days this month.

Attendance daily average ----- 153
Circulation monthly (physical units)----- 4,541
Circulation average daily ----- 182
Computer usage total ----- 488
Computer users average daily----- 20
Computer usage average time----- 37 min
Computer guest passes----- 139
Computer guest passes average daily----- 5
New Library card holders----- 126
Materials donated ----- 1,088
(30 put in collection)

Statistics

Revenue : \$4,045.09 for April. The room revenue was \$2,025.00 with payments for: E School Academy testing, Metts Powerlines safety training, Webstaurant Hiring Event, Centric Home Health & Hospice meeting, bday party, Modern Abstract & Title meeting, a Bridal show, & an Alliance Health meeting.

Revenue breakdown: \$385 in copies, \$82 in faxes, \$744 in fines, \$66 in replacement cards, \$125 in out-of-county memberships, \$3 in laminating, \$224 in lost/damaged item fees, & \$370 from the public printer/copier coin-op. The café revenue is separate and that was \$287 for the month.

There was a variety of community events this month: GED Classes, Healing Hearts Support Group, Court ordered mediations, a City Ward meeting, Girl Scout award ceremony, DPD Banquet, Bryan Co Federation of Democratic Women meeting, a Genealogy class, City of Durant Equipment Safety classes, American Legion meeting, a Medicare info session, and a Chamber sponsored Town Hall for Candidates Running for Office.

Community Engagement/FOL

- The "Very Hungry Reader" food program gave out evening meals and snacks (M-F from 4:00pm to 6:00pm, ending on Fridays at 5:00) w/a total of **205** for the month with an average of **16** meals per day. This program ended on May 18 and will transition to the in-person meals for the summer beginning June 7th.

- The library has received a Health Literacy grant and began health/fitness related projects in September.

May classes: Four Line Dancing classes with **41** attendees, three Air Fryer classes with **35** attendees, one Self Defense class with **11** attendees, and a Blue Zones Healthy Kitchen Cooking class with **30** attendees.

- The library programs for non-school-aged children ended the end of May with preparation for Summer Reading beginning in May. Summer Reading program will be on TU & TH in June & July with classes beginning on June 7. Three sessions for 5-8 yr olds, two sessions for 9-12 yr olds, and then one teen session on Tuesdays only. Sessions are capped at 25 kids. "Oceans of Possibilities" is the theme for 2022 and the library has decorated the community center.

- The Chess sessions are well attended with a total of 24 adults & 7 kids over five Saturdays.

- The Summer Feeding Program, "The Very Hungry Reader" resumes its normal times this summer with in person dining either before or after the reading program. Lunches will be served on TU & TH from 11:00am to 3:00pm and is open to any child under age 18. Children do not need to register to attend the meal service. This year hot food will be served from a commercial food warmer. The meals come prepacked from the Regional Food Bank.

Projects

- The library applied for ARPA grant funds from the ODL in September. We were eligible for just over \$20,000 and were awarded just over \$23,000 in mid-October. Items purchased will be for extended programming, outdoor events, sound proofing meeting/study rooms, and enhancing video conferencing equipment.

- The library was approved to move on to the engineering for the Library Park and it began in August. This project is being funded by the Pendleton donation. The contract for engineering is ready to be implemented with the theorem company and Shane Knight. Library staff met with Shane in late December for updates on the planning and a look at the drawings. The engineering is at 60% at the end of February. The park will add a large outdoor space to extend library programming. Publicity for the park has garnered a lot of interest in the project with many asking how they can help. The Blue Zones Project has offered to help partner with some of the project and the library is working on other grants to help with the project. A local couple has kicked off the donation project with a sizeable gift, more details to come.

- The library will house the Covid relief grant program, Utility Billing Assistance Program, to help City of Durant utility customers with their bills. This program will help citizens needing help with their water bills for the next two years.

- The Blue Zones Project donated a water bottle refill station. The unit was installed in May. This feature will help cut down on waste from plastic bottles and is more sanitary than a public drinking fountain.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the weekly edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Neighborhood Services Monthly Report - May 2022

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Neighborhood Services Monthly Report 2022 - May 2022
2. Neighborhood Services Daily Bldg Insp Log 2022 (Pierce)_____ - May 2022
3. BP Valuation Report w Segments
4. Code Enforcement Daily Log 2022 (Jackson) - May 2022
5. Code Enforcement Daily Log 2022 (Cottrell) - May 2022
6. Animal Control Daily Log 2022 (Fulton) - May 2022
7. Animal Control Daily Count 2022 (Fulton) - May 2022

The City of Durant

Neighborhood Services Department

Monthly Activity Report, May 2022

1. Inspections		4. Animal Control	
Building	20	Calls for Service	181
Electrical	21	Citations Issued	2
Mechanical	7	Warnings Issued	72
Plumbing	31	Dogs Picked Up	24
Drainage Issues	0	Cats Picked Up	27
Other	1	Dog Adoptions	2
Total	80	Cat Adoptions	1
2. Code Enforcements		Dog Rescue	11
Contact Made	128	Cat Rescue	24
Trees & Shrubs	68	Claimed by Owner	9
Grass & Weeds	176	Animals Euthanized	1
Junk Vehicles	23	Parvo Deaths	0
Junk Appliances	10	Bite Calls	3
Dilapidated Structures	51	Total	357
Trash & Debris	114	5. Letters Mailed	
Other	52	Code Enforcement	20
24 Hour Nuisances Posted	0	Code Hearings	26
PD 24 Hour Nuisances Posted	0	Public Hearings	0
Code Enforcement	0	Total	46
Notices Posted	26		
Citations Issued	0		
Warnings Issued	6		
Total	654		
3. New Construction			
SFR	3		
MFR	0		
Commercial	0		
Industrial	0		
Total	3		

City of Durant
Neighborhood Services
Daily Building Inspections Log

May-2022

Date	Name	Location/Address	Inspection Type	Abr	Pass	Fail	Initials	Comments
5/2/22	Tucker	318 W Locust	Gas	P			MP	
	Innovative	833 W Elm	Plumb rough	P			MP	
	Owner	826 N 1st	CO	B			MP	
	Owner	3202 Castle Court	Fence	B			MP	
	Owner	508 W Main	Final	B			MP	
	Owner	508 W Main	Final	P			MP	
	Owner	3525 W Main	COC	B			MP	
5/3/22	Allison	1114 Colt	Pool deck	B			MP	
	Goad	418 N 49th	Final	B			MP	
	Goad	418 N 49th	Mech	M			MP	
	Goad	418 N 49th	Elect	E			MP	
	Goad	418 N 49th	Plumb	P			MP	
5/4/22	Blackburn	619 S 12th	Elect	E	N		MP	Not ready
	Owner	5215 Kimberly	Final	B			MP	
	Owner	5215 Kimberly	Mech	M			MP	
	Owner	5215 Kimberly	Elect	E			MP	
	Owner	5215 Kimberly	Plumb	P			MP	
	Owner	2020 W Locust	Gas	P			MP	
	Blackburn	3527 N Washington	Sewer	P			MP	
5/5/22	George Washington	3421 N 1st	Plumb rough	P			MP	501, 502, 503 & 504
		3421 N 1st	Mech rough	M			MP	501, 502, 503 & 504
		3421 N 1st	Elect rough	E			MP	501, 502, 503 & 504
		3421 N 1st	Framing	B			MP	501, 502, 503 & 504
5/6/22	Farris	619 S 12th	Elect rough	E			MP	
	Blackburn	619 S 12th	Plumb Rough	P			MP	
	Blackburn	619 S 12th	Mech rough	M			MP	
	Blackburn	619 S 12th	Framing	B			MP	
5/9/22	Owner	5212 Kimberly	Framing	B			MP	
	Owner	5212 Kimberly	Plumb Rough	P			MP	
	Owner	5212 Kimberly	Elect Rough	E			MP	
		5212 Kimberly	Mech Rough	M			MP	
	Blackburn	3527 N Washington	Sewer	P			MP	
	OG & E	2630 N 1st	Slab	B			MP	
	Hunter	4702 Issi	Plumb Rough	P			MP	
	Hunter	4710 Issi	Plumb Rough	P			MP	
	Hunter	4718 Issi	Plumb Rough	P			MP	
	Hunter	4717 Issi	Plumb Rough	P			MP	
	Hunter	4709 Issi	Plumb Rough	P			MP	
	Hunter	4701 Issi	Plumb Rough	P			MP	
	Hunter	4635 Issi	Plumb Rough	P			MP	

City of Durant

Neighborhood Services

Daily Building Inspections Log

May-2022

Date	Name	Location/Address	Inspection Type	Abr	Pass	Fail	Initials	Comments
	Story	3212 University	Plumb Ground	P			MP	
	Owner	5636 Stonebriar	Code Enforcement	O			MP	
5/10/22	Owner	618 S 12th	Carport	B			MP	
	Owner	4710 Issi	Temp Pole	E			MP	
	Owner	4709 Issi	Temp Pole	E			MP	
	Owner	4625 Issi	Temp Pole	E			MP	
	Owner	916 Rodeo Rd	Slab	B			MP	
5/11/22	Owner	5601 Stonecreek	Storage Bldg	B			MP	
	Owner	3601 Carriage Pt	Gas	P			MP	
	Lewis	1643 N 9th	Elect	E			MP	
	Owner	2020 W Locust	Gas	P			MP	
		805 N 3rd	Gas	P			MP	
5/12/22	Owner	206 E Evergreen	Elect meter	E			MP	
	Truss Works	92 Waldron	A/C	M			MP	
	Plyler	1915 Business 70	Elect meter	E			MP	
	Owner	1411 Wendell	Elect meter	E			MP	
5/13/22	Farris	902 Taylor Brynn	Temp Pole	E			MP	
	Farris	903 Taylor Brynn	Temp Pole	E			MP	
	Wilkey	1415 W Miss	Plumb Ground	P			MP	
5/17/22	F & M Const	515 Cardinal	Plumb Ground	P			MP	
	Owner	1415 W Miss	Slab	B			MP	
	BA&B	1114 Weatherby	Plumb Ground	P			MP	
	Owner	1114 Weatherby	Temp Pole	E			MP	
5/18/22	Wilco	214 E Texas	Plumb Ground	P			MP	
	Owner	214 E Texas	Slab	B			MP	
	Owner	805 W Beech	Elect Meter	E			MP	
	Owner	2011 W Locust	Elect Meter	E			MP	
	Owner	822 N 15th	Elect Meter	E			MP	
	Owner	515 Cardinal	Footing	B			MP	
5/20/22	Blackburn	619 S 12th	Lift station	P			MP	
	Owner	805 N 3rd	Gas	P			MP	
5/24/22	Owner	223 S 13th	Garage	B			MP	
	Wilkey	3123 Meagan	Plumb Ground	P			MP	
	SG Blocks	101 Waldron	Slab	B			MP	
5/25/22	Owner	3418 Lionel Lane	Framing	B			MP	
	Owner	3418 Lionel Lane	Mech Rough	M			MP	
	Owner	3418 Lionel Lane	Elect Rough	E			MP	
	Owner	3418 Lionel Lane	Plumb Rough	P			MP	
5/31/22	Wilkey	3104 Blades	Gas	P			MP	
	City	3902 N 1st	Elect	E			MP	

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 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032599 MECH	5/03/2022 5/03/2022	SELF SERVICE HEATING & AIR NEW MECHANICAL PERMIT	319 W MAIN ST CA - COMMERCIAL ALTERATION	OWNER OWNER	CHANGE OUT 0.00	MECH 54.00
032600 SIGN	5/03/2022 5/03/2022	THE SIGN DEPOT SIGN PERMIT	1346 W EVERGREEN ST A SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT (W SID SIGN 3,231.00	204.00
032601 MECH	5/04/2022 5/04/2022	SHINE SOLAR LLC NEW MECHANICAL PERMIT	1105 TIMBERLINE DR SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	HVAC CHANGE OUT 0.00	MECH 54.00
032602 ACC ELEC	5/05/2022 5/05/2022 5/05/2022	TWO BROTHERS CONSTRUCTION ACCESSORY PERMIT NEW ELECTRIC PERMIT	2100 RODEO RD ACCS - ACCESSORY STRUCTURES ACCS - ACCESSORY STRUCTURES	OWNER OWNER OWNER	NEW SHOP BUILDING 25,000.00 0.00	ACC 129.00 176.50
TOTAL VALUE					25,000.00 TOTAL FEE	305.50
032603 BLDG	5/05/2022 5/05/2022	VY, VANESSA NEW BUILDING PERMIT	3825 N 1ST AVE 101 CA - COMMERCIAL ALTERATION	OWNER OWNER	COMM REMODEL PERMIT 600.00	COMM BLDG 384.00
032604 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1300 W EVERGREEN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032605 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1314 W EVERGREEN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032606 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1316 W EVERGREEN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032607 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1318 W EVERGREEN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032608 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1344 W EVERGREEN ST A SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032609 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1344 W EVERGREEN ST B SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032610 SIGN	5/05/2022 5/05/2022	THE SIGN DEPOT SIGN PERMIT	1346 W EVERGREEN ST A SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,231.00	SIGN 204.00
032611 DEMO	5/05/2022 5/05/2022	GROUNDS, GENE DEMOLITION	127 S 18TH AVE DEMO - DEMOLITION	OWNER OWNER	DEMO PERMIT 4,000.00	DEMO 104.00
032612 DEMO	5/06/2022 5/06/2022	AHL BUILDERS LLC DEMOLITION	4652 GAMCO PL DEMO - DEMOLITION	OWNER OWNER	DEMO PERMIT 0.00	DEMO 104.00
032613 PLUMB	5/06/2022 5/06/2022	KYLE TUCKER PLUMBING NEW PLUMBING PERMIT	2020 W LOCUST ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00

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PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032614 ACC	5/09/2022 5/09/2022	HAUSNERS ACCESSORY PERMIT	245 E 2ND AVE ACCS - ACCESSORY STRUCTURES	OWNER OWNER	STORM SHELTER PERMIT 3,100.00	ACC 79.00
032615 ELEC	5/09/2022 5/09/2022	STAMPLEY ELECTRIC NEW ELECTRIC PERMIT	1114 WEATHERBY WAY SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	TEMP POLE PERMIT 0.00	ELEC 54.00
032616 BLDG ELEC MECH PLUMB	5/09/2022 5/09/2022 5/09/2022 5/09/2022 5/09/2022	R&R CONSTRUTION NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	2425 UNIVERSITY BLVD CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER OWNER	COMMERCIAL REMODEL PERMIT 36,575.00 0.00 0.00 <u>0.00</u>	COMM BLDG 314.00 134.00 134.00 <u>134.00</u>
TOTAL VALUE					36,575.00 TOTAL FEE	716.00
032617 ROOF	5/11/2022 5/11/2022	LANKFORD ROOFING ROOF PERMIT	1309 W ELM ST ROOF - ROOFING	OWNER OWNER	ROOF PERMIT 0.00	ROOF 79.00
032619 ROOF	5/16/2022 5/16/2022	C & J ROOFING ROOF PERMIT	1524 LOCUST ST ROOF - ROOFING	OWNER OWNER	NEW ROOF PERMIT 6,000.00	ROOF 79.00
032620 SIGN	5/16/2022 5/16/2022	ANGLELO, DUSTIN SIGN PERMIT	2929 UNIVERSITY BLVD SIGN - SIGN PERMIT	OWNER OWNER	TEMP SIGN PERMIT (FLAG SIGN 95.00	SIGN 44.00
032621 ELEC	5/16/2022 5/16/2022	ELECTRA PRO LLC NEW ELECTRIC PERMIT	216 E EVERGREEN ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	REBUILD SERVICE MAST 1,800.00	ELEC 54.00
032622 SIGN	5/17/2022 5/17/2022	THE SIGN DEPOT SIGN PERMIT	1522 W EVERGREEN ST SIGN - SIGN PERMIT	OWNER OWNER	NEW WALL SIGN PERMIT 3,087.96	SIGN 204.00
032623 MECH	5/17/2022 5/17/2022	PERMACOLD ENGINEERING INC NEW MECHANICAL PERMIT	1915 HWY 70 W CA - COMMERCIAL ALTERATION	OWNER OWNER	UNDERFLOOR INSTALLATION 50,000.00	MECH 104.00
032624 BLDG ELEC MECH PLUMB	5/17/2022 5/17/2022 5/17/2022 5/17/2022 5/17/2022	CANADA, AMANDA NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	610 N 18TH AVE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER OWNER OWNER OWNER	RES REMODEL PERMIT 108,000.00 0.00 0.00 <u>0.00</u>	RES BLDG 313.00 141.00 141.00 <u>141.00</u>
TOTAL VALUE					108,000.00 TOTAL FEE	736.00
032625 ELEC	5/19/2022 5/19/2022	MORTON ELECTRIC NEW ELECTRIC PERMIT	805 W BEECH ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	INSTALL METER DUE TO STORM 300.00	ELEC 54.00
032626 ELEC	5/19/2022 5/19/2022	LEWIS ELECTRIC NEW ELECTRIC PERMIT	2011 W LOCUST ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	REPAIR DUE TO STORM DAM 0.00	ELEC 54.00
032627 ELEC	5/19/2022 5/19/2022	LEWIS ELECTRIC NEW ELECTRIC PERMIT	822 N 15TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	REPAIR DUE TO STORM DAM 0.00	ELEC 54.00

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PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032628	5/19/2022	SALISBURY, NICK	3026 MEAGAN AVE	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	5/19/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	150,000.00	876.80
FPM	5/19/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	5/19/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	264.40
MECH	5/19/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	214.40
PLUMB	5/19/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	264.40
TOTAL VALUE					150,000.00	TOTAL FEE 1,724.00
032629	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	5/19/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	198,000.00	440.00
FPM	5/19/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	5/19/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	152.00
MECH	5/19/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	152.00
PLUMB	5/19/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	152.00
TOTAL VALUE					198,000.00	TOTAL FEE 1,000.00
032630	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	45X20 SHOP/BARN	ACC
ACC	5/19/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	21,500.00	129.00
032631	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	STORAGE CONTAINER	ACC
ACC	5/19/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	7,340.00	129.00
032632	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	30X30 CARPORT	ACC
ACC	5/19/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	8,500.00	129.00
032633	5/19/2022	PIXLER, JEFFREY	875 COUNTRY CLUB RD	OWNER	16X16 PATIO	ACC
ACC	5/19/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	4,750.00	129.00
032634	5/20/2022	BLACKBURN BUILT LLC	1309 N 4TH AVE	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	5/20/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	80,000.00	453.56
FPM	5/20/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	5/20/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	203.94
MECH	5/20/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	153.94
PLUMB	5/20/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	203.94
TOTAL VALUE					80,000.00	TOTAL FEE 1,119.38
032635	5/23/2022	KYLE TUCKER PLUMBING	3601 CARRIAGE POINT DR	OWNER	GAS TEST	PLUMB
PLUMB	5/23/2022	NEW PLUMBING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00
032637	5/25/2022	SHINE SOLAR LLC	1105 TIMBERLINE DR	OWNER	SOLAR PANEL PERMIT	ELEC
ELEC	5/25/2022	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	25,657.00	54.00
032638	5/25/2022	HAYES, SHANNON D	5601 STONECREEK DR	OWNER	NEW CARPORT PERMIT	ACC
ACC	5/25/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	15,000.00	183.00
032639	5/25/2022	LEWIS ELECTRIC	1643 N 9TH AVE	OWNER	ELECTRIC SERVICE REPAIR	ELEC
ELEC	5/25/2022	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00

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PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032640 PLUMB	5/27/2022 5/27/2022	B&H CONSTRUCTION NEW PLUMBING PERMIT	805 N 3RD AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS METER REHANG 0.00	PLUMB 54.00
032641 ROOF	5/31/2022 5/31/2022	ALL SEASONS CONTRACTING ROOF PERMIT	135 W MAIN ST ROOF - ROOFING	OWNER OWNER	NEW ROOF PERMIT 37,000.00	ROOF 154.00
032642 MECH	5/31/2022 5/31/2022	LAKE TEXOMA AIR LLC NEW MECHANICAL PERMIT	1128 E MAIN 10 SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	INSTALL CONDENSER 0.00	MECH 54.00
*** TOTALS ***		NUMBER OF PROJECTS: 42		VALUATION:	812,152.96 FEES:	9,968.88

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STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	7	85,190.00	907.00
BLDG - NEW BUILDING PERMIT	6	573,175.00	2,781.36
DEMO - DEMOLITION	2	4,000.00	208.00
ELEC - NEW ELECTRIC PERMIT	13	27,757.00	1,449.84
FPM - FLOOD PLAIN MANAGEMENT	3	0.00	312.00
MECH - NEW MECHANICAL PERMIT	9	50,000.00	1,061.34
PLUMB - NEW PLUMBING PERMIT	8	0.00	1,057.34
ROOF - ROOF PERMIT	3	43,000.00	312.00
SIGN - SIGN PERMIT	10	29,030.96	1,880.00
*** TOTALS ***	61	812,152.96	9,968.88

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 5/01/2022 THRU 5/31/2022
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEE\$
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	7	8	85,190.00	1,083.50
CA - COMMERCIAL ALTERATION	4	7	87,175.00	1,258.00
DEMO - DEMOLITION	2	2	4,000.00	208.00
ROOF - ROOFING	3	3	43,000.00	312.00
SFR - SINGLE FAMILY RESIDENTIAL	3	15	428,000.00	3,843.38
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	13	16	135,757.00	1,384.00
SIGN - SIGN PERMIT	10	10	29,030.96	1,880.00
*** TOTALS ***	42	61	812,152.96	9,968.88

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 05/01/2022 THROUGH 05/31/2022
ISSUED RANGE FROM: 05/01/2022 THROUGH 05/31/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
5/2/2022			Monthly Report					O	S.J.	
		4315 W Main	PD Request	Picked up dog				AC/MC	S.J.	Owner went to jail
		1400 Wendell	Call, Unsecured	Called owner				D/MC	S.J.	
		1821 W Evergreen	Trees overhanging street	Met owner, explained ordinance				TS/MC	S.J.	
		2007 W Evergreen	Trees overhanging street	Blocked street while limbs were cut				TS/MC	S.J.	
		1907 W Evergreen	Trees overhanging street	In Compliance				TS/MC	S.J.	
		1908 W Evergreen	Trees overhanging street	In Compliance				TS/MC	S.J.	
	ANIMAL CONTROL	1400 Blk W Texas	Aggressive Dog	Was able to catch and put up				AC/MC	S.J.	Owner 1325 W Texas
	ANIMAL CONTROL	Shelter	Feed					AC/MC	S.J.	
		1413 Wendell	Grass & Weeds	Courtesy Letter	CL			GW	S.J.	
		1414 Corinne	Tree & Shrubs	Courtesy Letter	CL			TS	S.J.	
		1502 W Evergreen	Grass & Weeds	Door Hanger				GW	S.J.	
5/3/2022	ANIMAL CONTROL	Shelter	Feed/Clean					AC	S.J.	
		2102 Rodeo	Accessory building, no permit	No contact made				O	S.J.	
		123 N 18th	Trees overhanging street	Met owner, explained ordinance				TS/MC	S.J.	
		312 N 5th	No active water account	Gave until May 5 @ 3pm				D/MC	S.J.	
		320 N 5th	Trash	Left hanger				TD	S.J.	
	ANIMAL CONTROL	Shelter	Feed					AC	S.J.	
		2013 W Evergreen	Complaint/Homeless going through trash					TD	S.J.	
	ANIMAL CONTROL	Shelter	Release dog to Michael Nicholas	Went to jail Monday from 4315 W Main				AC/MC	S.J.	
5/4/2022		1118 S 9th	Limbs	Wts on extra haul				TD	S.J.	
		719 N 12th	Follow up/Trash & Debris	No contact made				TD	S.J.	
		1003 E Main	Illegal dumping in creek	Met DEQ/In Progress				TD/MC	S.J.	
		1005 E Main	Illegal dumping in creek	Met DEQ/In Progress				TD/MC	S.J.	
		1011 E Main	Illegal dumping in creek	Met DEQ/In Progress				TD/MC	S.J.	
	ANIMAL CONTROL	518 W Locust	Attempted to make contact	No contact made				AC	S.J.	
		508 N 2nd	Refrigerator	Left hanger				JA	S.J.	
		1109 N 2nd	Grass & Debris	Spoke with owner				GW/TD/MC	S.J.	
		1023 W Elm	Overgrown lot	Will letter	L			GW	S.J.	
		515 W Mulberry	Met owner over violations	Explained ordinance				D/TD/MC	S.J.	
		724 W Willow	Trash & Debris	Left hanger & mailed courtesy letter	CL			TD	S.J.	
	ANIMAL CONTROL	201 W Main B	Pick up lost dog	Assisted ACO				AC/MC	S.J.	
	ANIMAL CONTROL	3018 Prestonwood	Anaconda	Released in the wild				AC/MC	S.J.	Assisted ACO
5/5/2022	Petsense	2501 W Main (108)	Complaint/Using wrong dumpster	Blamed Jimmy's Egg				TD/MC	S.J.	
	Jimmy's Egg	2501 W Main (110)	Complaint/Using wrong dumpster	Blamed Petsense				TD/MC	S.J.	
	College Inn	1506 N 7th	Solid Waste complaining hard to get to dumpsters	Did not see an issue				O	S.J.	
	Money Talks	1128 E Main (12)	Inspection	Condemned				D	S.J.	
		1128 E Main (15)	Inspection	Condemned				D	S.J.	
		1128 E Main (03)	Inspection	Condemned				D	S.J.	
		1128 E Main (08)	Inspection	Condemned				D	S.J.	
	ANIMAL CONTROL	2812 Robin	Pick up trapped dog	Released in the wild				AC	S.J.	Assisted ACO
	ANIMAL CONTROL	607 N 7th	Pick up lost & found dog	Returned to owner				AC/MC	S.J.	Assisted ACO
	ANIMAL CONTROL	714 W Beech	Returned lost & found dog					AC/MC	S.J.	Assisted ACO
5/9/2022		1526 Remington Circle West	Complaint/Grass & Weeds	Courtesy Letter	L			GW	S.J.	
		1910 W Evergreen	Trees overhanging street	In Compliance				TS/MC	S.J.	
		1911 W Evergreen	Trees overhanging street	In Compliance				TS/MC	S.J.	
		Remington Hills	Overgrown detention ponds	Will courtesy letter	CL			GW	S.J.	
	North of Arby's	SFP POOL TWO SHOPPING CENTERS	Overgrown detention ponds	Will courtesy letter	CL			GW	S.J.	
	ANIMAL CONTROL	Waste water		Release snake ACO caught				AC	S.J.	
	ANIMAL CONTROL	4812 University	Trapped Raccoon	Released in wild				AC	S.J.	
	ANIMAL CONTROL	Briarwood Apartments	Complaint/Puppies tied up on walking trail behind apartments	Picked up puppies				AC	S.J.	Assisted ACO
		424 NE 2nd	Met with property manager	Squatters, theft of utilities				D/MC	S.J.	
5/10/2022		Animal Shelter	Violation of grass & weeds	Mowed				GW	S.J.	
		214 W Sycamore	Grass & trees	Will meet owner				GW/TS/C	S.J.	
		218 W Sycamore	Grass & trees	Will meet owner				GW/TS/C	S.J.	
		923 W Texas (Empty Lot)	Grass & Limbs	Will Letter	L			GW/TD	S.J.	
		924 W Texas	Complaint/Trash & Junk Vehicle (Trailers)	Will Letter	L			TD/JV	S.J.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		1502 W Evergreen	Grass & Trees	Will Letter	L			GW/TS	S.J.	
		117 N 4th	Grass & Weeds	Will Letter	L			GW	S.J.	
		215 E Elm	Grass/Trash/Junk Vehicle	Will Letter	L			GW/TD/JV	S.J.	
		422 NE 2nd	Grass & Weeds	Will Letter	L			GW	S.J.	
		424 NE 2nd	No active water/squatters/dilapidated structure	Condemned				D/GW/TD/MC	S.J.	PD assisted
		1413 Wendell	Grass & Weeds	Will Letter	L			GW	S.J.	
			Nuisance Court						S.J.	
5/11/2022		625 NE 2nd	No active water/squatters/dilapidated structure	Condemned	L			D/GW/TD/MC	S.J.	
			Mailed violation letters (10)					O	S.J.	
		Sycamore & N 3rd	Grass & Trees	Met owner, will comply				GW/TS/MC	S.J.	
		1724 W Evergreen	Trees overhanging street	In Compliance				TS/MC	S.J.	
			Interviews for Animal Control					O/MC	S.J.	
5/12/2022		1012 E Main	Junk Vehicles	Will letter	L			JV	S.J.	
		1102 W Elm	Poly cart, grass and weeds	Educated tenant				O/GW/MC	S.J.	
	ANIMAL CONTROL	815 W Beech	Complaint/starving dog	Nothing Found				AC	S.J.	
5/13/2022		1413 Wendell	Post Letter/Take Pictures					GW	S.J.	
		1023 W elm	Post Letter/Take Pictures					GW	S.J.	
		923 W Texas	Post Letter/Take Pictures					GW/TD	S.J.	
		924 W Texas	Post Letter/Take Pictures					TD/JV	S.J.	
		117 N 4th	Post Letter/Take Pictures					GW	S.J.	
		1502 W Evergreen	Post Letter/Take Pictures					GW	S.J.	
		215 E Elm	Post Letter/Take Pictures					GW/JV	S.J.	
		422 NE 2nd	Post Letter/Take Pictures					GW/TD	S.J.	
		424 NE 2nd	Post Letter/Take Pictures					D/GW/TD/MC	S.J.	
		625 NE 2nd	Post Letter/Take Pictures					GW/TD	S.J.	
	Durant Iron & Metal	32 W Locust	Homeless trespassing	Asked to leave, has for now				O	S.J.	
		815 W Georgia	Unsecured Property	Will contact owner				D	S.J.	
5/16/2022		Railroad behind Jimmy's Egg	Trespassing	PD took to jail				O/MC	S.J.	Assisted PD
		429 E Cedar	Trespassing/Living in trailer	Instructed to leave				O/MC	S.J.	Assisted PD
		1003 W Evergreen	Complaint/Living in shed	No contact made				O	S.J.	Assisted PD
			Picked up signs					O	S.J.	5' from curb and in sight triangle
			Cleared limbs from streets						S.J.	
5/17/2022		1415 W Mulberry	Complaint/Grass and Weeds	Left Hanger				GW	S.J.	
		1415 W Main	Squatter living in abandoned house	Condemned				D	S.J.	Assisted PD
		905 W Mississippi	PD called/People living in campers on private property	Gave campers 24HR to vacate, homeowner living in trailer 14 days				O/MC	S.J.	
	ANIMAL CONTROL	Walmart	Pick up donated dog food					AC	S.J.	
		321 Magnolia	Bee called, theft of utilities	Condemned				D	S.J.	Assisted PD
			ACO Interviews					O	S.J.	
5/18/2022	ANIMAL CONTROL	Animal shelter	Spray weeds animal shelter					AC	S.J.	
		704 W Tennessee	Abandoned Vehicle blocking alley	Mike's A + towed				O	S.J.	
		704 W Tennessee	5 vehicles in alley	48 HR tags				O	S.J.	
		321 Magnolia	Possible theft of utilities (electricity)	OG&E notified and confirmed				O	S.J.	PD assisted
		905 W Mississippi	Follow up (campers)	1 gone other working on it				O/MC	S.J.	
	ANIMAL CONTROL	720 S 2nd	Aggressive dogs	24HR to relocate or they will be removed				AC/MC	S.J.	
	ANIMAL CONTROL	301 S 5th	Dead opossum	Picked up and disposed of				AC/MC	S.J.	
	ANIMAL CONTROL	1601 Liberty	Deliver statement report	Dog bite earlier				AC/MC	S.J.	
	ANIMAL CONTROL	1607 Liberty	Deliver statement report	Dog bite earlier				AC/MC	S.J.	
5/19/2022		630 S 10th	Vacant/premises check	Reported to U.B.				O	S.J.	
		1001 W Georgia	Vacant/premises check	Reported to U.B.				O	S.J.	
		1004 W Georgia	No active water account	Gave 48 HRS				O/MC	S.J.	
		629 S 10th	Routine	Addressed code violations				TD/GW	S.J.	
		729 S 9th	Possible theft of utilities (electricity)	No violation				O	S.J.	
	ANIMAL CONTROL	720 S 2nd	Follow up on aggressive dogs	They have removed from the city limits				AC	S.J.	
	Gates Trailer Park	D 50	Complaint/Tree from city property fell onto his property	Was not from city property				O	S.J.	
		1110 N 49th	Debris	Left door hanger				TD	S.J.	
	ANIMAL CONTROL	Animal Shelter	Mowed shelter					AC	S.J.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
5/20/2022		320 N 5th	No active water account	Condemned				D/MC	S.J.	Gave till May 23 @ 4pm
			Pick up signs					O	S.J.	
		321 Magnolia	Follow up on condemned house	Still no contact made				D	S.J.	
5/23/2022		401 S 9th	Possible sign in sight triangle	In compliance				O	S.J.	
			Political signs	Picked up ones in violation				O	S.J.	
		S 9th & W Mississippi	Sight triangle question	In compliance				O	S.J.	
	Dollar General	Radio Rd	Overgrown Grass	Spoke with manager				GW/TD/MC	S.J.	
		S 9th & W Mississippi	Sight triangle question	In compliance				O	S.J.	Was asked to remeasure
		320 N 5th	No active water account	PD trespassed tenant				D/MC	S.J.	
5/24/2022		1413 Wendell	Check property	Prior to nuisance court		OA		GW	S.J.	
		1023 W Elm	Check property	Prior to nuisance court		CTA		GW	S.J.	
		923 W Texas	Check property	Prior to nuisance court		OA		GW	S.J.	
		924 W Texas	Check property	Prior to nuisance court		CTA		TD/JV	S.J.	
		117 N 4th	Check property	Prior to nuisance court		CTA		GW	S.J.	
		1502 W Evergreen	Check property	Prior to nuisance court		OA		GW	S.J.	
		215 E Elm	Check property	Prior to nuisance court		OA		GW/TD/JV	S.J.	
		422 NE 2nd	Check property	Prior to nuisance court		OA		GW	S.J.	
		424 NE 2nd	Check property	Prior to nuisance court		OA		GW/TD	S.J.	
		625 NE 2nd	Check property	Prior to nuisance court		OA		GW/TD	S.J.	
			Nuisance Court					O	S.J.	
		625 NE 2nd	Trespassers	PD and Tribal called for assistance				O	S.J.	
		2508 Sunnyside	30 head of cattle out	With assistance was able to move them down the road and pastured				AC/MC	S.J.	Was able to get ahold of owner and notify him
5/25/2022		415 E Arkansas	Welfare check	Assist ACO				AC/MC	S.J.	
		117 N 4th	Inspect of property	Bid out to abate				GW	S.J.	
		1023 W Elm	Inspect of property	Bid out to abate				GW	S.J.	
		818 N 5th	Inspect of property	Bid out to abate				Gw/TD	S.J.	
		814 N 6th	Inspect of property	Bid out to abate				GW/TD	S.J.	
		1014 W Evergreen	Inspect of property	Bid out to abate				TS	S.J.	
		W Mississippi & S 19th	Possible Squatters	Attempted to find owner				O	S.J.	
		4801 University	Searching for owner of property	Sent to OK Assessor's				O	S.J.	Samual Ham owner
		603 N 3rd	Permit for roofing	On site				O	S.J.	
		1253 N Washington	Illegal dumping	Will attempt to locate				TD/MC	S.J.	Sara Tomlinson, 1523 Olive St
5/26/2022		1523 Olive	Illegal dumping	She had to apologize to property owner				TD/MC	S.J.	
		1408 Wendell	Junk Vehicles	Certified Letters Mailed	Certified L			JV	S.J.	
		1408 Wendell	Abandoned Vehicle In Street	48 HR Tag Placed				JV	S.J.	
		1016 Baltimore	Complaint/Tall Grass	Lettered	L			GW/TD/TS	S.J.	
		518 N 6th	PD called, unsanitary living conditions	Condemned				D/MC	S.J.	Property owner was notified
		2724 Pecan	Complaint/Dirt settled from boring, owner scared she going to fall	Attempted to contact plumber, will try again				O/MC	S.J.	
		815 N 10th	Dead cat	Disposed of properly				AC	S.J.	
		1024 W Willow	Dead cat	Disposed of properly				AC	S.J.	
5/27/2022		525 W Pine	Complaint/Neighbors overgrown lawn	Property was sent out for bid to have abated				GW/TD/JV/MC	S.J.	
		935 W Georgia	House was condemned but somehow had water turned on	Attempted to contact owner, will try again				D	S.J.	
		425/427 W Georgia	Complaint/Trash	Spoke with tenant to start clean up				TD/MC	S.J.	
		NE 5th & E Cedar	Illegally parked camper on private property	Court ordered to tow/Mud Monster				JV	S.J.	
		512 Willow	Unsecured/Tall grass	Contacted property manager				D/GW/MC	S.J.	
5/29/2022		1708 Cedar Ridge	PD called about dead dog	Assisted AC picking up				AC/MC	S.J.	Dog had been there numerous days
		Shelter	Assist AC cleaning/feeding					AC	S.J.	
5/31/2022			Pick up signs					O	S.J.	
		2824 University	Car vs Building	Minor damage				O	S.J.	
		1101 W Cedar	Overgrown Grass	Left hanger				GW	S.J.	
		1102 W Cedar	Overgrown Grass	Vacant, will letter				GW	S.J.	
		924 W Texas	Towed trailers per court orders	Texoma Wrecker/Mud Monster				JV	S.J.	
		924 W Texas	Unsafe/Unsanitary Conditions/PD assisted	Condemned				D/MC	S.J.	Daughter is involved, Adult Protective Service may need to be called
		1224 W Mississippi	Overgrown grass (empty lot)	Will letter				GW	S.J.	
		1526 Remington West Circle	Overgrown grass (empty lot)	Will letter				GW	S.J.	
		Shelter	Fed & Watered					AC	S.J.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		614 N 2nd	Fire/Unsecured	Condemned				D	S.J.	Waiting on report from FD to file

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
5/2/2022		1108 Brookline	Limbs stacked at curb	Spoke with the owner about list and rules				TD/MC	P.C.	
		1103 Four Seasons	Bags of leaves and brush	Hanger				TD	P.C.	
		1020 Four Seasons	Debris and carpet at curb	24hr				TD	P.C.	
		302 N 11th	Large Pile of brush at curb	Hanger				TD	P.C.	
		Lot between Criswell & Westside	Tall grass	Courtesy Letter	CL			GW	P.C.	
		Criswell Blvd	Tall grass	Courtesy Letter	CL			GW	P.C.	
		3424 Lazy Ln	Report of vacant house tall grass	Courtesy Letter	CL			GW	P.C.	
		3433 Lazy Ln	Report of vacant house tall grass	Courtesy Letter	CL			GW	P.C.	
	Animal Control	1506 N 7th	Report of stray dog	Neighbors friend took dog				ACO/MC	P.C.	
		Main St	Vendor/ License expired	Shut down, will renew Thursday				O/MC	P.C.	
	Animal Control	W Texas	Report of dog attack on another dog	Gate was open, put dog back will F/U with owner				ACO/MC	P.C.	
		Walgreens	Unlicensed Vendor	Vendor was gone				O	P.C.	
5/3/2022		611 N 19th	Limb at curb	Hanger				GW	P.C.	
		609 N 19th	Limb at curb	Hanger				GW	P.C.	
		618 N 19th	Limb at curb	Spoke with the owner about list and rules				GW/MC	P.C.	
		812 N 19th	Limb at curb	Hanger				GW	P.C.	
		1709 W Maple	Couch at curb	2 day, will F/U				TD	P.C.	
		318 W Locust	Huge pile of limbs, trimming company left	Spoke with property manager he will have removed this weekend				TD/MC	P.C.	
		703 N 3rd	Sink and remodel debris at curb	Owner is having removed				TD/MC	P.C.	
		515 W Locust	Report of high grass	Found no violation				GW	P.C.	
		518 W Locust	F/U on tall grass	Owner in compliance				GW	P.C.	
		624 N 5th	Vacant house, mattress pulled out of rolloff	Will let property owner know				TD	P.C.	
		403 W Walnut	Multiple bags of leaves	Hanger				TD	P.C.	
		321 N 2nd	Tall grass, couch @ curb, broken windows	Letter sent				TD/D/GW	P.C.	
	Animal Control	1323 Washington	Report of dog loose	Wasn't able to locate animal				ACO	P.C.	
5/4/2022		1115 Grand	Vacant home door kicked in, tall grass	Letter	L			D/GW	P.C.	
		1225 Houston	Very high grass, debris by polycart	Warning				TD/GW	P.C.	
		741 S 2nd	Couch at curb	2 days will F/U				TD	P.C.	
		125 W Alabama	Grass overgrown	Courtesy Letter	CL			GW	P.C.	
		123 W Alabama	Grass overgrown	Courtesy Letter	CL			GW	P.C.	
		119 W Alabama	Grass overgrown	Courtesy Letter				GW	P.C.	
		Cemetery Rd	Washing machine	Owner is removing				JA/MC	P.C.	
		1805 Magnolia	Brush	Owner is on list				TD/MC	P.C.	
		1721 Magnolia	Brush	Owner is on list				TD/MC	P.C.	
		800 N 2nd	Mattresses at dumpster	Notified property manager				TD/MC	P.C.	
		607 N 2nd	Tall grass	Hanger & Courtesy letter	CL			GW	P.C.	
5/5/2022		1018 Harmony Dr	Mattress and trash near carport	Warning				TD	P.C.	
		3608 Harmony Dr	Mattress at curb	Owner is removing				TD/MC	P.C.	
		1014 Harmony Dr	Couch at curb, mattress stacked in yard	House appears vacant, will contact owner				TD	P.C.	
		D 48 Harmony Dr	Washer and dryer in yard	Owner removed				JA/MC	P.C.	
		702 Virginia	Unsecured building, homeless using	Letter	L			D	P.C.	
		201 Meadowlark	Brush and trash at curb	Warning				TD	P.C.	
		109 Sandpiper	Polycart overload	Owner removed				TD/MC	P.C.	
		741 S 2nd	F/U on couch at curb	Owner removed				TD	P.C.	
		1502 N 8th	Vacant house, found shed occupied by homeless	Notified campus PD				D/MC	P.C.	
5/6/2022		75 W Live Oak	Complaint of tall grass	Owner is mowing				GW/MC	P.C.	
		54 W Locust	Tall grass and trash	Warning				GW/TD	P.C.	
		44 W Locust	Tall grass and trash	Warning				GW/TD	P.C.	
		1316 W Live Oak	Yard sale	Had permit				O/MC	P.C.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

May-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
	Animal Control	809 N 1st	Dog running into traffic	Attempted to catch, lost him behind store				ACO	P.C.	
		1604 N 10th	Complaint of sanitation knocking dumpster over in drive	Picked up and moved from drive				TD/MC	P.C.	
5/7/2022		1102 W Cedar	High grass	Hanger				GW	P.C.	
	Animal Control	Fed & watered at pound						ACO	P.C.	
		1018 Harmony Dr	Yard sale	Permit				O/MC	P.C.	
		211 Meadowlark	Yard sale	Permit				O/MC	P.C.	
		702 W Beech	Couch and tall grass	24hr				TD/GW	P.C.	
		123 N 16th	F/U on warning over Trash	Owner removed				TD	P.C.	
		508 W Main	Food truck	Valid				O/MC	P.C.	
5/9/2022		212 E Evergreen	Tall grass	Hanger				GW	P.C.	
		415 Northridge	Lettered for GW & trash	Met owner and went over violation				GW/TD/MC	P.C.	
		222 E Evergreen	Complaint of tall grass	Hanger				GW	P.C.	
		224 E Evergreen	Complaint of tall grass	Hanger				GW	P.C.	
		1305 Dallas	Junk vehicle, debris on porch, dilapidated structure	Letter	L			JV/D/TD	P.C.	
	Animal Control	City of Durant Waste Water	Report of snake in building	Removed snake				ACO/MC	P.C.	
		608 NE 4th	Trees over road, tall grass	Going to action, sent letter				TS/GW	P.C.	
		Sunnyside Rd	Illegal Dump	Notified streets				TD	P.C.	
		5218 Roadrunner	F/U on Dilapidated & Grass	Owner removed				D/GW	P.C.	
		5636 Stone Creek	Condemned property	Met with contractor to go over steps to come into compliance				D/MC	P.C.	
5/10/2022		215 E Elm	Junk cars, tall grass, Trash	Letter				JV/TD/GW	P.C.	
		422 NE 2nd	Dilapidated house, tall grass	Letter				D/GW	P.C.	
		424 NE 2nd	No water, broken windows, raw sewage	Condemned				D/MC	P.C.	
		625 NE 2nd	No water	1 week to turn on				D/MC	P.C.	
		1407 W Arkansas		Checked for CE				D/GW	P.C.	
		818 N 5th		Checked for CE				D/TD/GW/JV	P.C.	
		811 N 19th		Checked for CE				D	P.C.	
		1309 W Texas		Checked for CE				TS/GW	P.C.	
		528 NE 5th		Checked for CE				GW	P.C.	
		1014 W Evergreen		Checked for CE				TS	P.C.	
		1020 W Evergreen		Checked for CE				TS	P.C.	
5/11/2022		5636 Stone Creek	Inspection on structure	Inspection				O/MC	P.C.	
		624 N 11th	Brush at curb	24hr				TD	P.C.	
		623 N 11th	Tall grass	Owner removed				GW/MC	P.C.	
		1024 W Live Oak	Tall grass	Owner mowed				GW/MC	P.C.	
		1015 W Locust	Brush at curb	Owner removed				TD/MC	P.C.	
		318 W Locust	Brush left by tree service	Contacted company they removed brush				TD/MC	P.C.	
		320 NE 5th		Mailed for CE				GW	P.C.	
		429 E Cedar		Mailed for CE				D	P.C.	
		711 Blanchard		Mailed for CE				GW	P.C.	
		701 W Virginia		Mailed for CE				D/GW	P.C.	
		403 E Cedar		Mailed for CE				TS/GW	P.C.	
		420 NE 4th		Mailed for CE				TS/GW	P.C.	
		1305 Dallas		Mailed for CE				D/TD/JV	P.C.	
		115 Grand		Mailed for CE				D/GW	P.C.	
5/12/2022		2804 Briarwood	Complaint of boxes and debris beside house	Owner is removing				TD/MC	P.C.	
		104 W Main	Temp flag permit exp.	Owner removed				O/MC	P.C.	
		526 W Alabama	Yard sale	Had permit				O/MC	P.C.	
		Cemetery rd	F/U on washer	Owner removed				JA	P.C.	
		515 W Locust	Complaint of tall grass	Courtesy letter sent	CL			GW	P.C.	

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Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		417 W Live Oak	Tall grass, boxes piled on porch, couch in yard	Warning				TD/GW	P.C.	
		1220 & a Half N 5th	Complaint of trash	No violation found				TD/MC	P.C.	
		1020 W Evergreen	Trees over road	Spoke to the owner about removing				TS/MC	P.C.	
5/13/2022		320 NE 5th		Posted for CE				GW	P.C.	
		429 E Cedar		Posted for CE				D	P.C.	
		711 Blanchard		Posted for CE				GW	P.C.	
		701 W Virginia		Posted for CE				D/GW	P.C.	
		403 E Cedar		Posted for CE				TS/GW	P.C.	
		420 NE 4th		Posted for CE				TS/GW	P.C.	
		1305 Dallas		Posted for CE				D/TD/JV	P.C.	
		115 Grand		Posted for CE				D/GW	P.C.	
		3424 Lazy Ln	Complaint of grass	Owner mowed				GW	P.C.	
		1423 Chuckwa	Yard Sale	Had permit				O/MC	P.C.	
		701 W Locust	Vacant house, tall grass	Courtesy letter sent	CL	OA		GW	P.C.	
		702 W Beech	Vacant house, tall grass, couch at curb	Courtesy letter sent	CL			GW/TD	P.C.	
		1325 Denison	Empty lot high grass	Letter	L			GW	P.C.	
5/14/2022		1526 Remington West Cr	Empty lot high grass	Letter	L			GW	P.C.	
		3508 Heritage Dr	Tall grass	Hanger				GW	P.C.	
		3525 Heritage Dr	Tall grass	Hanger				GW	P.C.	
		3533 Heritage Dr	Boxes piled, tall grass	Owner cleaning				TD/GW/MC	P.C.	
		3501 Lazy Ln	Tall grass, trailer of debris by house	Owner is removing				TD/GW/MC	P.C.	
		3509 Lazy Ln	Tall grass	Home look vacant, put hanger will F/U				GW	P.C.	
		3608 Carriage Point Dr	Yard Sale	Getting permit monday				O/MC	P.C.	
		2708 Wilson St	Yard Sale	Permit				O/MC	P.C.	
		Signs						O	P.C.	
5/16/2022		321 N 2nd	Couch and tall grass	24hr/ Owner removed				TD/GW	P.C.	
		224 E Evergreen	Tall grass	Letter	L			GW	P.C.	
		1508 N 10th	Tree down	Spoke to the owner about city pick up				TD/MC	P.C.	
		1503 N 10th	Dilapidated/ Vacant house	Letter	L			D	P.C.	
		1502 N 10th	Multiple trees down	Spoke to the owner about city pick up				TD/MC	P.C.	
		1004 W Hill	Limbs scattered	Spoke to the owner about city pick up				TD/MC	P.C.	
		1124 W Hill	Limbs piled	Hanger				TD	P.C.	
		1225 Houston	Debris and tall grass	Letter	L			TD/GW	P.C.	
		1301 Houston	Grass and weeds	Courtesy letter				GW	P.C.	
		S 1st street	Limbs down in road	Removed the limbs				TD	P.C.	
		211 W Louisiana	Huge tree down	Spoke to the owner about city pick up				TD/MC	P.C.	
		304 W Louisiana	Limbs down	Spoke to the owner about city pick up				TD/MC	P.C.	
5/17/2022		5453 Barn Owl Dr	Complaint of unkept yard	Not in city limits				GW	P.C.	
		5416 Robin Rd	Items at curb	Owner removed				TD	P.C.	
		5404 Robin Rd	Limbs at curb	Hanger				TD	P.C.	
		5405 Robin Rd	Tall grass	Hanger				GW	P.C.	
		5430 Roadrunner	Tree down	Hanger				TD	P.C.	
		5429 Roadrunner	Limbs at curb	Hanger				TD	P.C.	
	Pecan Creek Subdivision	N 49th	High grass and weeds	Called owner				GW/MC	P.C.	
		1007 N 49th	Tall grass/ Polycart at road	Hanger				TD/GW	P.C.	
		1222 N 49th	Debris on drive	Warning				TD	P.C.	
		Signs						O	P.C.	
5/19/2022		1032 Stonebrook Cr	Debris and items thrown in yard, garage door broken	Spoke with manager they are removing and fixing				D/TD/GW/MC	P.C.	

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Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		702 Stonebrook Cr	Tall grass	Manager will address				GW/MC	P.C.	
		1124 Stonebrook Cr	Tall grass	Manager will address				GW/MC	P.C.	
		1702 Stonebrook Way	Tall grass	Manager will address				GW/MC	P.C.	
		1101 W Georgia	Trees over roadway	Letter	L			TS	P.C.	
		1001 W Georgia	Mattress at curb	24hr				TD	P.C.	
		629 S 10th	Old carpet pile in yard	Warning				TD	P.C.	
		1224 W Texas	Complaint of tall grass	Hanger				GW	P.C.	
		Cemetery Rd	Trees over road, tall grass	Letter	L			TS/GW	P.C.	
		Cemetery Rd	Trees over road, tall grass	Letter	L			TS/GW	P.C.	
		Cemetery Rd	Trees over road, tall grass	Letter	L			TS/GW	P.C.	
		Cemetery Rd	Trees over road, tall grass	Letter	L			TS/GW	P.C.	
	Storage Building	1222 S 9th	Tall grass	Courtesy Letter	CL			GW	P.C.	
5/20/2022		602 NE 2nd	Tall grass	Hanger				GW	P.C.	
		213 E Locust	Empty lot tall grass	Letter	L			GW	P.C.	
		214 E Locust	Empty lot tall grass	Letter	L			GW	P.C.	
		614 NE 2nd	Broken windows, possible person living in utility room, tall grass	Letter	L			D/GW	P.C.	
		93 Mathew Dr	Tall grass	Spoke to manager				GW/MC	P.C.	
		90 Mathew Dr	Tall grass	Spoke to manager				GW/MC	P.C.	
		78 Mathew Dr	Tall grass	Spoke to manager				GW/MC	P.C.	
		74 Mathew Dr	Tall grass	Spoke to manager				GW/MC	P.C.	
		80 Allison Way	Tall grass	Spoke to manager				GW/MC	P.C.	
		Thomas Cr West	Mattress and couch at dumpster	Spoke to manager				TD/MC	P.C.	
	Animal Control	516 S 13th	Dog hit by car, bit ACO	Took dog to vet				ACO/MC	P.C.	
5/23/2022		Sunnyside Rd	Illegal Dumping	Notify Public works				TD	P.C.	
	Animal Control	Sunnyside Rd	Kitten Dumped	Animal Control removed				ACO	P.C.	
		4410 W Main	Permit for temp signs expired	Spoke to owner, removed signs				O/MC	P.C.	
		Signs						O	P.C.	
		1220 Alma	Improper Parking					O/MC	P.C.	
		1800 W Arkansas	Tall grass and weeds	Letter	L			GW	P.C.	
		317 N 15th	Tall grass, Trees over road, Debris	Issued Warning				GW/TS/TD	P.C.	
		401 S 16th	Ice box on porch, hot water tank, tall grass	Issued Warning				JA/GW	P.C.	
		320 N 5th	Condemned house, no water	Removed & trespassed tenants				D/MC	P.C.	
5/24/2022		702 W Virginia	Checked for CE					D/GW	P.C.	
		1115 Grand	Checked for CE					D/GW	P.C.	
		1309 Dallas	Checked for CE					D/TD/GW/JV	P.C.	
		711 Blanchard	Checked for CE					GW	P.C.	
		320 NE 5th	Checked for CE					GW	P.C.	
		429 E Cedar	Checked for CE					D	P.C.	
		403 E Cedar	Checked for CE					GW/TS	P.C.	
		420 NE 4th	Checked for CE					GW/TS	P.C.	
		515 W Locust	Report of a substance dumped in alley	Nothing found				TD/MC	P.C.	
		935 Georgia	Tall Grass, trees over road	Call Owner				TS/GW	P.C.	
		S 10th	Lot tall grass and trees over road	County notified				TS/GW/MC	P.C.	
	Animal Control	Business 70	Report of dog in traffic	Dog was outside city limits				ACO	P.C.	
5/25/2022		1415 W Arkansas	Complaint if tall grass	No violation found				TD/MC	P.C.	
		Lot on Willow by school	Tall grass	Courtesy Letter sent	CL			GW	P.C.	
		1301 Houston	Tall Grass	Hanger				GW	P.C.	
		302 S 22nd	Tall grass, glass door broken	Letter	L			D/GW	P.C.	
		1024 W Louisiana	Recliners by curb	Contacted property owner				TD/MC	P.C.	
		1121 W Louisiana	Couch, mattress, boxes at curb	Warning				TD	P.C.	
		323 S 12th	Empty lot, Tall grass	Letter	L			GW	P.C.	
		1800 W Arkansas		Mailed for CE				GW	P.C.	
		1101 Georgia		Mailed for CE				TS	P.C.	

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		Cemetery Rd		Mailed for CE				TS/GW	P.C.	
		1526 Remington West		Mailed for CE				GW	P.C.	
		1215 Houston		Mailed for CE				TD/GW	P.C.	
		Cemetery Rd		Mailed for CE				TS/TD/GW	P.C.	
		614 NE 2nd		Mailed for CE				GW/D	P.C.	
5/26/2022		818 N 5th	Junk vehicle	Towed by Tehoma Service Center				JV	P.C.	
		813 N 5th	Debris in yard and at curb	Owner removed				TD/MC	P.C.	
		823 N 5th	Tall grass	Owner in mowing				GW/MC	P.C.	
		801 S 4th	Limbs over road	Cutting this weekend				TS/MC	P.C.	
		815 S 4th	Limbs over road, both ends	Letter	CL			TS	P.C.	
		714 S 3rd	Limbs over road	Letter	CL			TS	P.C.	
		731 S 3rd	Limbs over road, at back	Letter	CL			TS	P.C.	
		735 S 3rd	Limbs over road at side	Will call owner				TS/MC	P.C.	
		435 W Tennessee	Limbs over road	Letter	CL			TS	P.C.	
		1314 Denison	Trash piled under carport, tall grass	Reached out to owner				TD/MC	P.C.	
5/27/2022		420 N 1st		Posted Letter for CE				GW	P.C.	
		610 N 1st		Posted Letter for CE				GW	P.C.	
		1298 N 1st		Posted Letter for CE				GW	P.C.	
		614 NE 2nd		Posted Letter for CE				GW/D	P.C.	
		221 SE 4th		Posted Letter for CE				JV/TS	P.C.	
		321 Magnolia		Posted Letter for CE				D/TD/JV	P.C.	
	Losawyer	Cemetery Rd		Posted Letter for CE				GW/TS/TD	P.C.	
	Holdenmoore LLC	Cemetery Rd		Posted Letter for CE				TS/GW	P.C.	
		1800 W Arkansas		Posted Letter for CE				GW	P.C.	
		1101 W Georgia		Posted Letter for CE				TS	P.C.	
		1526 Remington West Cir		Posted Letter for CE				GW	P.C.	
		1225 Houston		Posted Letter for CE				TD/GW	P.C.	
		410 W Tennessee	Trees over road	Letter	CL			TS	P.C.	
		510 W Tennessee	Trees over road	Letter	CL			TS	P.C.	
		726 S 6th	Trees over road, truck no tag & flat	Letter	L			TS/JV	P.C.	
		622 W Tennessee	Trees over road	Spoke to tenant they are removing limbs		OA		TS/MC	P.C.	
		626 W Tennessee	Trees over road, trash in yard	Letter	L			TS/TD	P.C.	
		724 S 9th	Trees over road	Letter	CL			TS	P.C.	
5/31/2022		1101 W Georgia	Low limbs over roadway	Met with owner to verify if all limbs were removed		OA		TS/MC	P.C.	
		715 S 4th	F/U Low limbs over roadway	Owner cut what he could, has to call electric company for the limbs in line		OA		TS/MC	P.C.	
		1102 Grand	TV's, couches & chairs at curb	24hr				JA/TD	P.C.	
		818 N 5th	Old race car in yard	Had removed by tow company				JV	P.C.	
		702 W Beech	F/U on couch and tall grass	Owner removed		OA		TD/GW	P.C.	

City of Durant
Neighborhood Services
Daily Animal Control Log (Fulton)

May-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
5/2/2022	4315 W Main	PD arrest; Dog P/U	Impounded	N/A	KF	
	1015 W Evergreen	Dog @ large	UTC; Owner located continuing attempt to catch dog	N/A	KF	
	711 N 5th	Animal welfare	Animals OK	F/U	KF	
	401 N 8th	Dog @ large	UTL; Extra patrol	F/U	KF	
	414 S 2nd	Welfare concern	Dog tied up; Extremely skinny; Heavy chain; Owner given 24 hrs for better conditions	2W	KF	
	808 S 3rd	Vicious animal chasing street dept	UTL animal; Extra patrol	F/U	KF	
	2007 W Evergreen	*CE assist	Blocked traffic to have tree cut down	N/A	KF	
	Larkspur Village	Assist in trapping cat	Lent trap; Will F/U	N/A	KF	
5/3/2022	SICK					
5/4/2022	O'Reilly's	Dog @ large	UTL; Extra patrol	F/U	KF	
	717 N 5th	Welfare concern	UTL parties involved	F/U	KF	
	713 N 5th	Disturbance; Welfare concern	Spoke to owners, they will correct issues	1W	KF	
	Library	Dog @ large	Owner had removed dog when I arrived	F/U	KF	
	East Mississippi	2 Beware of dog signs on utility poles	Removed	N/A	KF	
	S 9th X Choctaw Rd	Dog @ large	P/U; Impounded	N/A	KF	
	Landfill	Goat @ large	UTC; Will attempt again	N/A	KF	
	District 1	Fire	Smoke seen from landfill; Permitted burning	N/A	KF	
	Southeastern	Dog @ large	UTL; Extra patrol	F/U	KF	
	501 S 13th	F/U; Welfare	Signs are visible from road	N/A	KF	
	458 Hilltop Hollow	Assistance	Out of CL; Contacted rescue agency	N/A	KF	
	3018 Prestonwood	Snake	Captured; Released	N/A	KF	
	Shelter	Owner reclaim	1 dog released to owner	N/A	KF	
	201 E Main	Dog @ large	P/U; Impounded	F/U	KF	
	Westside Dr	Abandoned kittens	P/U; Impounded	N/A	KF	
	719 N 12th	Dog @ large	UTL; F/U w/ owner	1W	KF	
5/5/2022	3611 Dana Dr	Feral cats	Lent trap; F/U	N/A	KF	
	2812 Eppler	Armadillos	Lent trap; F/U	N/A	KF	
	813 N 5th	Trapped Raccoon	P/U; Released	N/A	KF	
	1324 N 6th	Dog @ large	Spoke to owner	1W	KF	
	Hillcrest X Mclean	Puppies running @ large in roadway	Spoke to owner; Will contain	1W		
5/6/2022	607 N 7th	Found dog	P/U; Impounded	F/U	KF	
	817 N 18th	Opposum in trap	P/U; Released; Returned trap	N/A	KF	
	714 W Beech	Owner reclaim	Dropped dog off	1W	KF	
	813 N 5th	Raccoon issues	Dropped off trap	N/A	KF	
	Loves on Main	Animal welfare; Man beating dog	UTL; Heavy patrol	F/U	KF	
	Walmart	Food donation	P/U	N/A	KF	
	400 blk Tennessee	Animal welfare	Dropped off food; Dog ok	F/U	KF	
	1810 Oak Hills Dr	Cat w/ kittens	UTL; Will F/U	N/A	KF	
	1108 E Main	*CE; Ongoing issue	F/U regarding code violations	F/U	KF	
5/9/2022	Gail Ferrell	RK	Snake P/U	N/A	KF	
	S 9th X Tennessee	2 Snakes	P/U	N/A	KF	
	113 E Florida	Puppies @ large	Parents sent teenagers to say puppies were found in CL; Came from their own dog in county	1W	KF	
	Heritage Crossing	Dog @ large over weekend	Finder wants to keep dog; ATL original owner	N/A	KF	
	Water treatment plant	Snake! In building	Captured 6 foot water snake; Released in wild	N/A	KF	
	4812 W University	Opposum in trap	P/U; Released; Returned trap	N/A	KF	
	2715 Ruger Ln	Welfare concern	Dog in small concrete pen, no shade; Will F/U w/ owner	F/U	KF	
	Briarwood Apts	2 dogs tied to a tree	Abandoned animals; P/U; Impounded	F/U	KF	
	Shelter	Kitten adoption	Kitten adoption	N/A	KF	
	1526 Remington Cir	*CE; Trees	CE sent courtesy letter	F/U	KF	
	Shelter	Dog adoption				
5/10/2022	624 W Liveoak St	Raccoon in trap	P/U; Returned trap	N/A	KF	
	102 Lynn Haven	BITE	PD cited dog owner; UTD on rabies vaccination	PD	KF	

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	604 N 3rd	Barking Complaint	Spoke to party; Will advise if happens again	1W	KF	
	606 N 3rd	Cats coming into yard	Spoke to person feeding stray cats; Will stop	1W	KF	
	49th X University	Drop off trap		N/A	KF	
	Mason St	Large dog @ large	UTL; Extra patrol	F/U	KF	
	1826 Mason St	Small dog @ large	Spoke to owner; ESL; Translator; Will keep	1W	KF	
	Ciarra St	Dog @ large	UTL; Extra patrol	N/A	KF	
	507 N 7th	Dog @ large	UTL; Black collie; Extra patrol	N/A	KF	
	1325 Folsom Rd	Fox den in culvert	Wildlife advised leave them	N/A	KF	
5/11/2022	10th X Chuckwa	Several puppies @ large; Running in road	Spoke to owner, will contain	1W	KF	
	Landfill	2 Kittens dumped in load of trash	P/U; 1 taken to vet for eye infection	N/A	KF	
	113 E Main	Dog @ large	P/U; ATL owner	F/U	KF	
	1st St Apartments	Dogs @ large	UTL; Extra patrol	F/U	KF	
	Shelter	Cat rescue	Kittens released	N/A	KF	
	424 E Elm	Stray dogs	Owner found before I arrived	N/A	KF	
	BCAH	Kitten help	Severe URI; Antibiotics		KF	
5/12/2022	817 N 8th	2 Dogs @ large	UTL; Left DT	1W	KF	
	Little Arrows Daycare	Dog @ large in parking lot	Dog lives next door; Spoke to owner; will contain	1W	KF	
	713 W Beech	Welfare; Abandoned dog	Neighbor took in dog; No water @ house *CE; Left notice	2W	KF	
	174 Oak Ln	Dispatched by PD	Out of limits; Transferred to BCSO	N/A	KF	
	602 S 12th	Dogs @ large	Spoke to owner; will contain	2W	KF	
	622 W Louisiana	*CE; Unsecured pool	Spoke to owner will address w/ in 24 hours	1W	KF	
	817 S 3rd	Cat @ house will not leave	P/U; ATL kittens	N/A	KF	
	902 N 6th	Dog @ large	UTL; Spoke to owner; ATL lost dog	N/A	KF	
	615 W Tx	3 Kittens abandoned in shed	P/U; Transported to animal rescue after hours	N/A	KF	
	Shelter	Gentleman wanting to surrender dog	Out of CL; Threatened to dump animal on road	N/A	KF	
	Shelter	2 People wanting to surrender dog found in county	Out of CL	N/A	KF	
5/13/2022	40 1/2 Liveoak St	Dogs @ large	UTL; Extra patrol	N/A	KF	
	Durant Iron	*CE; Homeless encampment	Spoke to gentlemen will be gone w/in 3 hours	N/A	KF	
	713 W Beech	F/U regarding welfare and *CE concerns	UTL residents	F/U	KF	
	700 Blk Tx	*CE T&D	Left DT	1W	KF	
	929 W Tx	*CE; People living in condemned house	UTL persons staying in home; Left notice	1W	KF	
	1005 E Main St	Dog @ large	UTL; White w/ blue spots	F/U	KF	
	517 W Georgia	*CE; T&D	Spoke to resident will clean up	1W	KF	
	114 N 4th	*CE posted letter				
	Fisherman's Ln	Aggressive dog @ large	Dog jumped fence and is aggressive; 3rd warning	1W	KF	
	625 NE 2nd	*CE; No water; Welfare check on animals	24 hrs to turn on water; Dogs OK	2W	KF	
	1005 E Main	Welfare concern; Puppy loose	Neighbor holding puppy until owners return; 2nd notice left	2W	KF	
	424 NE 2nd	*CE check on condemned house	All people have left			
5/16/2022	5634 Stone Creek	Dog @ large	UTL Dog; Extra patrol	N/A	KF	
	201 S 13th	2 Dogs @ large	Both P/U; 1 impounded	F/U	KF	
	1325 W Tx	Dog dropped off	Owner given warning	1W	KF	
	PD	Dog put in truck due to arrest	Impounded	N/A	KF	
	Travel Plaza East	Dog @ large	UTL; Borrowed trap	F/U	KF	
	906 N Washington	RK cat	P/U	N/A	KF	
	429 S 2nd	Dog @ large	Owner found; Given warning	1W	KF	
	1108 Wilson	Found kitten	P/U; Impounded	N/A	KF	
	Shelter	Owner reclaim	1 Dog released to owner	1W	KF	
	Shelter	2 Dogs to rescue 5/15	2 Dogs to rescue	N/A	KF	
	1628 N 10th	3 dogs @ large	Put into shed; Welfare concern; Spoke to owner	3W	KF	
	907 W Beech	Dog @ large	Dog already inside his residence	1W	KF	
	Sunnyside	3 Dumped kittens	P/U; Impounded	F/U	KF	
	2343 Osage	Dogs @ large	Spoke to owner; Will make sure electric fence is working	1W	KF	
	Shelter	Rescue	3 Cals released to rescue	N/A	KF	
	Shelter	Dog adoption	Released to adopter			
5/17/2022	902 A W Beech	Raccoon trapped	P/U	2W	KF	

City of Durant

Neighborhood Services

Daily Animal Control Log (Fulton)

May-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	2122 W Locust	Dog @ large	UTC; F/U	F/U	KF	
	1948 W Liveoak	Dog owner letting dog out alone	PD on scene for unpaid tickets	2W	KF	
	1415 W Cedar	*CE & welfare check				
	Walmart	Pet food donation	P/U	N/A	KF	
	1604 Winchester Way	Mama cat & babies	Will attempt to trap	N/A	KF	
	1021 W Louisiana St	Dog @ large	Multiple neighbors allowing dogs to roam @ large	1W	KF	
	316 S 11th	Dog @ large	Spoke to owner will contain	2W	KF	
	322 S 11th	Dogs @ large @ night; *JV	Left DT	1W	KF	
	314 S 11th	*CE Furniture @ curb	Spoke to tenant will remove w/in 72 hours	1W	KF	
	905 W Cedar	Welfare concern	Spoke to owner will provide water at all times	1W	KF	
	902 B W Cedar	Welfare concern	Open live trap during heat of day; No water	1W	KF	
	301 B N 9th	*CE G&W; Open door	No one located on premises; DT left	1W	KF	
	Shelter	Owner reclaim	1 Dog released to owner	N/A	KF	
5/18/2022	1607 Patriots Way	BITE	Dogs got under fence and attacked each other; Separating male was bitten; Both UTD	2W	KF	
	223 E Pine	Welfare concern	House condemned several puppies on property; Given food/ water will F/U	F/U	KF	
	Radio Rd	2 Dogs @ large	UTL; Extra patrol	F/U	KF	
	1605 Hillcrest	Dogs @ large	Spoke to owner; Will contain all puppies	1W	KF	
	301 S 5th	RK Raccoon	P/U	N/A	KF	
	4718 Anna	Dog @ large	UTL; Extra patrol	F/U	KF	
	704 W Tennessee	*CE; Cars in alley	Tagged cars for tow		KF	
	Lyn Haven	F/U Regarding dog bite	No more issues	N/A	KF	
5/19/2022	1823 Radio Rd	2 Dumped puppies	P/U; Impounded; ATL offender	F/U	KF	
	223 E Pine	F/U regarding dog welfare; Utility theft investigation *CE	Dogs have been relocated	N/A	KF	
	1604 Winchester Way	Stray cats	Lent City trap	N/A	KF	
	2812 Eppler	F/U regarding armadillos	Extend trap loan	N/A	KF	
	Durant Animal Hospital	Dog hit by car	Came from county; Finder will keep dog	N/A	KF	
	720 S 2nd	Dogs @ large; Aggressive	Final warning; Will remove dogs from CL by 1700	3W	KF	
	4718 Anna	Dog @ large	P/U; Impounded	N/A	KF	
5/20/2022	Shelter	Owner reclaim	1 dog claimed by owner	N/A	KF	
	13th X Mississippi	Dog hit by car; Broken back	BITE; Sent for rabies testing		KF	
	12th X Mississippi	PD arrest	Dog in truck; Impounded	F/U	KF	
	Main X Mulberry	PD arrest	Dog in truck; Impounded	N/A	KF	
5/23/2022	Okie Donuts	Dog @ large	P/U; Impounded	F/U	KF	
	1125 Stonebrook	Found mama and kitten	P/U; Impounded	N/A	KF	
	Shelter	Rescue	2 dogs sent to rescue	N/A	KF	
	Sunny Meadows	Dog @ large	UTL; Extra patrol	F/U	KF	
	814 S 3rd	5 found kittens	P/U; Impounded	N/A	KF	
	Sunnyside Dr	Kitten found in dumped trash	P/U; Impounded	F/U	KF	
	Shelter	Cat rescue	18 cats/ kittens sent to animal rescue	N/A	KF	
5/24/2022	Victory Tabernacle	Found dog & puppies	Dog & 5 puppies P/U; Impounded	F/U	KF	
	1015 W Evergreen	Dog @ large	Apparent gunshot wound; Taken to vet	F/U	KF	
	416 Meadowlark Ln	Dogs running @ large	Spoke to owner will contain	1W	KF	
	BrucePac	Dog @ large	Hit by vehicle and killed	N/A	KF	
	S 15th X Byers	25 cows @ large	Owner UTL; Pushed 3 miles home and secured	1W	KF	
5/25/2022	415 E Arkansas	4 Dogs @ large; *CE camper in rd; Limbs; T&D; JV	Spoke to responsible parties	5W	KF	
	49th X Mockingbird	Cow @ large	UTL	F/U	KF	
	1401 Wendell	2 Dogs @ large	Family member secured dogs	2W	KF	
	415 E Arkansas	Dogs out 2nd time same day	Spoke to owner will cite next offense	2W	KF	
	Lindenwoods	Dog @ large	UTL; Extra patrol	F/U	KF	
	719 W Cedar	*CE T&D	DT	1W	KF	
5/26/2022	Whataburger	Found dog	P/U; Impounded	F/U	KF	
	1604 Winchester	Cat trapped	P/U; Impounded	N/A	KF	
	714 W Beech	Owner reclaim	2 Citations	2C	KF	
	BCAH	P/U dog	P/U; Impounded	N/A	KF	
	Larkspur Village	P/U trap	Picked up	N/A	KF	
	100 Blk Alabama	Welfare concern	Dog no water	1W	KF	

City of Durant

Neighborhood Services

Daily Animal Control Log (Fulton)

May-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	1323 W Cedar	Dog @ large	P/U; Impounded	N/A	KF	
	13th X Mississippi	ATL Dog owner	UTL; Ongoing attempt	F/U	KF	
	Shelter	Owner reclaim	Reclaimed dog	1W	KF	
	929 W Texas	*CE T&D; Animal welfare	Warnings for trash; Dog food given	2W	KF	
5/27/2022	NE 5th X Cedar	*CE Camper	Towing camper F/U remaining T&D	F/U	KF	
	714 Pine	*CE; Welfare	UTL resident; F/U; Several cats on property; DT	2W	KF	
	1016 W Baltimore	*CE; Welfare	Spoke to resident; Cats OK; Lettered for T&D/ G&W	1W	KF	
	2011 W Locust	Raccoon in trap	P/U; Released	N/A	KF	
	425 S 13th	Dog @ large	Spoke to resident	1W	KF	
	512 Willow St	*CE; Open door; G&W	ATL property owner	F/U	KF	
	Shelter	Rescue	6 dogs sent to rescue	N/A	KF	
	1607 Patriots Way	F/U regarding dog fight	Parties are all OK	N/A	KF	
	Sunnyside Dr	Dog @ large	Appears dumped; UTC; Ongoing attempt	F/U	KF	
5/29/2022	Cedar Ridge Cir	Assistance w/ deceased dog	Assisted	N/A	KF	
	PD	Arrest; Dog w/ person	Dog impounded	N/A	KF	
5/31/2022	Shelter	Owner reclaim	Dog released to owner	N/A	KF	
	Shelter	Cat released to rescue	1 cat released to rescue	N/A	KF	
	1604 Winchester Way	3 Kittens trapped	P/U; Impounded	N/A	KF	

City of Durant

Neighborhood Services

Daily Animal Control Log (Fulton)

May-2022

Day	Calls for Service	Citation/Warning	Parvo Deaths	Dogs Picked Up	Cats Picked Up	Dogs Adopted	Cats Adopted	Dogs to Rescue	Cats to Rescue	Dogs Claimed by Owner	Cats Claimed by Owner	Bite Calls	Dogs Euthanized	Cats Euthanized	Dart Gun Deployed
1	TEND POUND														
2	8	2W/OC	0	1	0	0	0	0	0	0	0	0	0	0	0
3	SICK														
4	17	2W/OC	0	2	5	0	0	0	0	1	0	0	0	0	0
5	5	2W/OC	0	0	0	0	0	0	0	0	0	0	0	0	0
6	9	1W/OC	0	1	0	0	0	0	0	1	0	0	0	0	0
7	CE TP														
8	CE TP														
9	11	1W/OC	0	2	0	1	1	0	0	0	0	0	0	0	0
10	10	3W/OC	0	0	0	0	0	0	0	0	0	1	0	0	0
11	7	1W/OC	0	0	2	0	0	0	2	0	0	0	0	0	0
12	11	7W/OC	0	0	4	0	0	0	0	0	0	0	0	0	0
13	12	8W/OC	0	0	0	0	0	0	0	0	0	0	0	0	0
14	TP														
15	TP														
16	16	8W/OC	0	3	4	1	0	3	3	2	0	0	0	0	0
17	14	11W/OC	0	0	0	0	0	0	0	1	0	0	0	0	0
18	8	3W/OC	0	0	0	0	0	0	0	0	0	1	0	0	0
19	7	3W/OC	0	3	0	0	0	0	0	0	0	0	0	0	0
20	4	0	0	1	0	0	0	0	0	1	0	1	1	0	0
21	CE TP														
22	TEND POUND														
23	7	0	0	1	8	0	0	2	18	0	0	0	0	0	0
24	5	2W/OC	0	7	0	0	0	0	0	0	0	0	0	0	0
25	6	10W	0	0	0	0	0	0	0	0	0	0	0	0	0
26	10	4W/2C	0	2	1	0	0	0	0	2	0	0	0	0	0
27	9	4W/OC	0	0	0	0	0	6	0	0	0	0	0	0	0
28	TEND POUND														
29	2	HOL	0	1	0	0	0	0	0	0	0	0	0	0	0
30	TEND POUND														
31	3	0	0	0	3	0	0	0	1	1	0	0	0	0	0
Total	181		0	24	27	2	1	11	24	9	0	3	1	0	0

Comments:

Total Calls: 181

Warnings: 72

Citations: 2



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks and Recreation Monthly Report- May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. May 2022 Parks Dept monthly report



THE CITY OF DURANT

Parks and Recreation Department

TO: Durant City Council
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: June 3, 2022
SUBJECT: Monthly Report for May 2022

Parks Department

The following work in May was completed

1. Pool opened May 28th had 600 patrons on opening day
2. Worked on clean up after storm damage
3. Mowed trimmed and general maintenance for the Parks
4. Did ground work at Unity Statue area.
5. Attended 3 of the 4 trainings for the new Civic Rec Parks website for field and pool reservations.
6. Put up new banners in the downtown business district of Durant and around City Hall.

Durant Multi Sports Complex

The following work has been completed or started in March at the Sports complex

1. General park maintenance mowing edging trimming grass
2. Finished filling out Health Department packet to start serving hot foods at concession stands
3. Finished organizing rugby tournament that will take place July 23

Swimming Pool

1. Pool opened May 28th had over 600 patrons attend opening day
2. Already have over 20 pool party reservations
3. Planning on having a Movie at the pool event in July.

Lake Durant

1. General Park maintenance



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: David Houser, Chief
Re: Police Department Monthly Report - April 2022

See/Review Attached Reports

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. NIBRS APR 2022

Durant Police Department



3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT Apr-22

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the National Incident Based Reporting system, the following offenses were reported

OFFENSES	Apr-22	Apr-21	YTD 2022
<i>NIBRS-GROUP "A" OFFENSES</i>			
ARSON	0	0	0
ASSAULT	13	13	37
BRIBERY	0	*	0
BURGLARY/BREAKING & ENTERING	19	5	46
COUNTERFEITING/FORGERY	3	*	11
DESTRUCTION/DAMAGE/VANDALISM	6	*	23
DRUG/NARCOTIC OFFENSES	44	*	137
EMBEZZLEMENT	1	*	3
EXTORTION/BLACKMAIL	0	*	0
FRAUD	9	*	27
GAMBLING	0	*	0
HOMICIDE	0	0	0
KIDNAPPING/ABDUCTION	0	*	0
LARCENY/THEFT	41	32	171
MOTOR VEHICLE THEFT	3	3	28
PORNOGRAPHY/OBSCENE MATERIAL	0	*	0
PROSTITUTION	0	*	0
ROBBERY	0	0	0
SEX OFFENSES/FORCIBLE	0	0	4
SEX OFFENSES/NONFORCIBLE	0	0	0
STOLEN PROPERTY	6	*	16
WEAPON LAW	2	*	10
TOTAL	147	53	513

* Stats were not individually reported using UCR system



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT Apr-22

OFFENSES	Apr-22	Apr-21	YTD 2022
<i>NIBRS-GROUP "B" OFFENSES</i>			
BAD CHECKS	0	*	0
CURFEW/LOITERING/VAGRANCY	0	*	1
DISORDERLY CONDUCT	17	*	46
DRIVING UNDER THE INFLUENCE	14	17	52
DRUNKENNESS	18	*	55
FAMILY OFFENSES/NONVIOLENT	2	*	7
LIQUOR LAW	0	*	2
PEEPING TOM	0	*	0
RUNAWAY	3	*	13
TESPASS OF REAL PROPERTY	1	*	6
ALL OTHER OFFENSES	72	*	214
TOTAL	127	17	396

* Stats were not individually reported using UCR system

CALLS FOR SERVICE	Apr-22	Apr-21	YTD 2022
Durant Police Department	2,155	2,346	7,534
Bryan County*	1,975	2,494	6,717
TOTAL CALLS FOR SERVICE	4,130	4,840	14,251

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Colbert PD; Department of Wildlife; OHP; and SOSU PD



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT Apr-22

ARRESTS	Apr-22	Apr-21	YTD 2022
ADULT	188	196	588
JUVENILE	2	4	9
TOTAL	190	200	597

CITATIONS	Apr-22	Apr-21	YTD 2022
Traffic/Non-Traffic Citations	358	656	1534
Warnings	153	260	666

MOTOR VEHICLE COLLISIONS	Apr-22	Apr-21	YTD 2022
Injury Accidents	7	4	24
Property Damage Accidents	28	51	124
Private Property Accidents	14	15	49
Fatality Accidents	0	0	0
TOTAL ACCIDENTS	49	70	197

DOMESTIC VIOLENCE	Included in "A" Offnses-Assaults	3	4	16
EOD Actions		13	18	44

Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

RESERVE HOURS	94	110	367
CHAPLAIN HOURS	39.75	18.75	124

GROUP "A" OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTAL
ARSON	0	0	0	0									0
ASSAULT	4	12	8	13									37
BRIBERY	0	0	0	0									0
BURGLARY/B&E	8	11	8	19									46
COUNTFT/FORGERY	2	1	5	3									11
DESTRN/DAMG/VAND	2	8	7	6									23
DRUG/NARCOTIC	37	17	39	44									137
EMBEZZLEMENT	1	1	0	1									3
EXTORTION/BLKMAIL	0	0	0	0									0
FRAUD	10	3	5	9									27
GAMBLING	0	0	0	0									0
HOMICIDE	0	0	0	0									0
KIDNAP/ABDUCT	0	0	0	0									0
LARCENY/THEFT	39	37	54	41									171
MTR VEH THEFT	8	4	13	3									28
PORN/OBSC MATERIAL	0	0	0	0									0
PROSTITUTION	0	0	0	0									0
ROBBERY	0	0	0	0									0
SEX OFF/FORCIBLE	3	0	1	0									4
SEX OFF/NON-FORCE	0	0	0	0									0
STOLEN PROPERTY	3	3	4	6									16
WEAPONS	1	5	2	2									10
Group "A" TOTAL	118	102	146	147	0	0	0	0	0	0	0	0	513
GROUP "B" OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTAL
BAD CHECKS	0	0	0	0									0
CURFEW/LOITER/VAGRANT	0	0	1	0									1
DISORDERLY CONDUCT	11	13	5	17									46
DUI	11	9	18	14									52
DRUNKENNESS	10	13	14	18									55
FAMILY OFFENSES/NON-V	0	4	1	2									7
LIQUOR	1	0	1	0									2
PEEPING TOM	0	0	0	0									0
RUNAWAY	3	4	3	3									13
TRESPASS OF REAL PROP	2	3	0	1									6
ALL OTHER OFFENSES	45	45	52	72									214
Group "B" TOTAL	83	91	95	127	0	0	0	0	0	0	0	0	396
DURANT PD CFS	1731	1648	2000	2155									7534
BRYAN COUNTY LE CFS	1496	1424	1822	1975									6717
Calls For Service TOTAL	3227	3072	3822	4130	0	0	0	0	0	0	0	0	14251
ARRESTS-ADULT	134	135	131	188									588
ARRESTS-JUVENILE	3	3	1	2									9
Arrests TOTAL	137	138	132	190	0	0	0	0	0	0	0	0	597
CITATIONS	388	410	378	358									1534
WARNINGS	119	196	198	153									666
MVC INJURY	8	2	7	7									24
MVC PROP DAMAGE	26	33	37	28									124
MVC PRIVATE PROP	4	15	16	14									49
MVC FATALITY	0	0	0	0									0
MVC TOTAL	38	50	60	49	0	0	0	0	0	0	0	0	197
DOMESTIC VIOLENCE (ASSLT)	4	4	5	3									16
EOD	10	10	11	13									44
RESERVE HOURS	132	70	71	94									367
CHAPLAIN HOURS	30	28	26.25	39.75									124



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Margret Southerland, Senior Citizen Center Director
Re: Ron Cross Senior Center Monthly Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Sr Citizen Center Highlight - May 2022



THE CITY OF DURANT

Ron Cross Senior Activity Center

06.1.2022

City Manager:

Highlights for 05.02-05.06:

Rotary Weekly Meeting, Scheduled Product Demo for SONP for next week, Scheduled Sales Rep from Curtis Equipment for Product Instructions for SONP as well as for the cook-top. Met with Janitorial Company on needs and cleaning scheduling. Met with Kelli on PR for soft opening. Coordinated with John Dean, James Dalton, and Cynthia Pierce on contracts for RCSAC. Meeting with SODA and City Manager. Sr. Citizen's Advisory Committee Meeting. Greenhouse work. Payroll. Met with Asst. City Manager on current Sr. Center. Mother's Day Celebration at current Sr. Center. Coordinating with Cavins and all sub-contractors on RCSAC project. Weekly RCSAC Report.

Highlights for 05.06 – 05.13:

Rotary Weekly Meeting, Met with SODA and SONP director as well as IT Director at RCSAC, SONP contract signing, Greenhouse Work, City Council Meeting – Presented SONP contract (approved), Kitchen Equipment Product Demo/Instructions, OMAG Dept. Head Training. Invoice Reconciliation, Mirror and Flammable Locking Cabinet for RCSAC. Hagar Jackson SONP Demo. Coordinating with SONP, RSVP on RCSAC move. RSVP contract signed. Cleaning Bids. Coordinating with Cavins and all sub-contractors on RCSAC project. Weekly RCSAC Report.

Highlights for 05.16 – 05.20:

Stainless Steel Insert and Completion Cleaning at RCSAC, Coordinating with SONP on Health Inspection, ADA inspection, and Fire Inspection. RCSAC Program Detail Implementation. Demo for SONP on kitchen equipment. Greenhouse Work. Sr. Citizen's Advisory Committee RCSAC decoration and Grand Opening planning. List of possible Sr. Citizen's Advisory Committee Members. Blue Angels Program for RCSAC and Greenhouse Work done per Community Service. Signage Bid. Invite Meeting with Kelli for Press Release. Payroll. Installed Bathroom Signage. Coordinating with Cavins and all sub-contractors on RCSAC project. Weekly RCSAC Report

Highlights for 05.23 – 05.27:

Meeting with Chief Houser on Blue Angels Program, Blue Zones Food Policy Committee Meeting, SODA Meeting, Greenhouse and RCSAC Work done per Community Service and myself, Meeting with Director of Finance on remaining budget, Coordinating with SONP on moving, Meeting with Director of Grants on THF Grant, Master Site Plan, Grant Research and Proposal. Scheduled Meeting with Unite Us for 5.31. Quotes on OK Commerce Grant. Weekly RCSAC Report. Invoice Reconciliation, Coordinating with Cavins and all sub-contractors on RCSAC project.

Warmest Regards,

Maggie Southerland, Sr. Center Coordinator



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Carl Meade, Street Department
Re: Street Department Monthly Report - May 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. May 2022



THE CITY OF DURANT

Office of the Street Department

Monthly Report
May 1, 2021 – May 30, 2022

Tasks Completed:

1. Asphalt was added to the streets that were reported through the Public Works Admin office and were completed in order by severity.
2. Street Sweeping has been done daily and on an “as-needed basis”. Street sweeping is done starting on Monday beginning with the north side of town and the driver works his way to the south side by week's end. Also being sure to address any streets that have been called in or reported online as needing attention.
3. Traffic signal maintenance was completed on W Main and Washington where the red bulb was found to be burned out.
4. During the month of May an estimated 150 potholes were filled with asphalt to ensure there would be no further damage to the roads and to make sure our roads were safe and in compliance with our city standards.
5. 20 street cuts were repaired with asphalt after M&O completed fixing water leaks throughout the city.
6. We replaced all of the street signs on Magnolia.
7. We put church signs up on Business 70 to warn drivers of the entrance and exiting citizens.

Planned Tasks:

1. Continue our goal to provide better and safer streets by addressing any issues as they arise or are reported.
2. Address any and all signage issues throughout the city that need to be replaced or repaired.
3. Continue to repair street cuts as M&O repair water leaks.
4. We will start the overlay of Stonebriar and Briarcreek this month

Respectfully Submitted,

Carl Meade



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Danny Sherrer, Vice Mayor
Re: Discussion, Consideration, and Possible Action on Requesting a Forensic Audit by the Oklahoma State Auditor and Inspector

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2022-14, Amending Sections of Chapter 150 (Building Regulations) of the Code of Ordinances of the City of Durant, Oklahoma

(1) Ordinance O-2022-14 Sections 1-3.
(2) Ordinance O-2022-14 Section 4 (Emergency Clause).

Request: Discussion, Consideration and Possible Action on Ordinance O-2022-14, Amending Sections of Chapter 150 (Building Regulations) of the Code of Ordinances of the City of Durant, Oklahoma

Background: Staff was made aware recently of a discrepancy between what the Community Development website showed as the current building codes and what was stated within City Ordinance. Staff was able to do some research and believe that it was previously understood that the current ordinance allowed for the building codes to be automatically updated and adopted as the State of Oklahoma updated and adopted the state building code. The City Attorney determined that is not how the current ordinance was written; therefore, staff began the process of determining the current state building codes and updating the ordinance.

Analysis: Staff worked to update the current ordinance to adopt most of the 2018 building codes with the exception of the National Electrical Code (NEC) and the International Residential Building Code (IRC). At the state level, the 2017 NEC and the 2015 IRC are the most current adopted codes. Staff further deleted the gas piping code as it is now covered under the fuel gas code. Staff also deleted the housing maintenance code as that is something that is no longer used. Staff did place the 2015 International Property Maintenance Code (IPMC) in place of the housing maintenance code. Staff did exclude the appendices in the International Building Code (IBC), International Existing Building Code (IEBC) and IRC because those pieces are covered in the other codes (i.e. Plumbing, Mechanical, Electrical and Fuel Gas Code). The appendices within the Plumbing and Mechanical code did exclude a couple of appendices only because we have ordinances that cover those appendices. For example, one of the appendices excluded was regarding permit fees and the City of Durant has their own fee schedule. Therefore, staff decided not to include those appendices.

Planning Commission Recommendation: The Planning Commission recommended approval of the amendments to Chapter 150 at their regular meeting.

Staff Recommendation: Staff recommends approval of Ordinance O-2022-14.

Required Action: Hear the item and approve or deny Ordinance O-2022-14, amending sections of Chapter 150 (Building Regulations). Any specific conditions imposed by City Council should be read into any approval motion.

Council Information / Action Requested

The Planning Commission and Staff recommend approval of Ordinance O-2022-14, amending Sections of Chapter 150 (Building Regulations).

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development
Neighborhood Services

ATTACHMENTS:

1. Building Code Ordinance Update

Ordinance No. O-2022-14

AN ORDINANCE AMENDING AND UPDATING SECTIONS OF CHAPTER 150, BUILDING REGULATIONS, OF THE DURANT CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma

SECTION 1. Amending Chapter 150 of the Durant Code of Ordinances to read as follows:

§150.001 BUILDING CODE ADOPTED

(A) A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Building Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as the Building Code of the city for the control of building and structures herein provided; each and all regulations, provisions, penalties, conditions, and terms of the International Building Code, **2018** ~~2003~~ Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions, and changes, if any, prescribed in § [150.002](#) of this subchapter.

(B) A certain document, three copies of which are on file in the office of the Community Development Department of the city, being marked and designated as the International Existing Building Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted for the control of existing building and structures herein provided; each and all regulations, provisions, penalties, conditions, and terms of the International Existing Building Code, **2018** ~~2015~~ Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions, and changes, if any.

(C) A certain document, three copies of which are on file in the office of the Community Development Department, being marked and designated as the International Residential Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted for the control of residential one- and two-family dwelling building and structures herein provided; each and all regulations, provisions, penalties, conditions, and terms of the International Residential Code, **2015** ~~2009~~ Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions, and changes, if any.

(Prior Code, § 150.001) (Ord. 1155, passed 12-11-1990; Ord. 1324, passed 9-11-2000; Ord. 1475, passed 9-13-2005; Ord. 1774, passed 12-8-2015)

Statutory reference:

Adoption of building codes and authorized codes, see 11 O.S. § 14-107 and 74 O.S. § 324.8

§150.025 PLUMBING CODE ADOPTED

That certain document, three copies of which are on file in the office of the Community Development Department and the city, being marked and designated as the International Plumbing Code, including Appendix Chapter B, C, D and E, as published by the International Code Council, Inc., be and is hereby adopted for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use, or maintenance of plumbing systems in the city and providing for the issuance of permits and collection of fees therefor; each and all of the regulations, provisions, conditions, and terms of such International Plumbing Code, **2018** ~~2003~~ Edition, and all subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, on file in the office of the Community Development Department are hereby referred to, adopted and made a part hereof as is fully set out in this subchapter.

(Prior Code, § 150.025) (Ord. 1155, passed 12-11-1990; Ord. 1328, passed 9-11-2000; Ord. 1476, passed 9-13-2005; Ord. 1613, passed 5-12-2009; Ord. 1775, passed 12-8-2015)

Statutory reference:

Plumbing regulations and licensing, see 59 O.S. §§ 1001 et seq.

§150.047 NATIONAL ELECTRICAL CODE ADOPTED.

Certain documents, three copies of which are on file in the office of the Community Development Department of the city, being marked and designated as the National Electric Code, **2017** ~~2000~~ Edition, including its Appendixes, as published by the National Fire Protection Association, and adopted and amended by the Oklahoma Uniform Building Code Commission be and is adopted as the Electric Code of the city in the state for the control of building and structures as herein provided; each and all of the regulations, provisions, conditions, and terms of such Electric Code, **2017** ~~2000~~ Edition, published by the National Fire Protection Association are referred to, adopted, and made a part hereof as is fully set out in this subchapter, with the additions, insertions, deletions, and changes, if any, prescribed in periodic corrections issued by the National Fire Protection Association.

(Prior Code, § 150.047) (Ord. 1155, passed 12-11-1990; Ord. 1363, passed 3-12-2002; Ord. 1778, passed 12-8-2015)

GAS PIPING CODE

~~§ 150.070 CODE ADOPTED.~~

~~—The BOCA National Mechanical Code, 2000 version thereof, Chapter 8, on gas pipe sizing charts by reference, and the BOCA National Plumbing Code, 2000 version thereof, Appendix F, gas pipe sizing charts by reference, which are the same as BOCA National Mechanical Code, 2000 version, and International Fuel Gas Code, 2000 version are referred to, adopted, incorporated, and made a part hereof as if fully set out in this code, with reference to chapters and appendix above, insertions, deletions, and changes, if any, prescribed in this subchapter. State licensed plumbing and mechanical contractors and persons authorized to install gas piping under state licensing laws are authorized to do so under this code.~~

~~(Prior Code, § 150.070) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.071 PURPOSE AND SCOPE.~~

~~—(A) The purpose of this subchapter is to provide minimum standards, provisions, and requirements for safe installation of gas appliances and gas pipes designed and intended to be employed by gas consumers in conveying natural gas to and utilizing the same in buildings and to regulate the sale, maintenance, and repair of such gas appliances. All such gas appliances or gas pipes to be utilized in connection therewith that are hereafter sold, installed, maintained, or repaired shall conform to the requirements of this subchapter.~~

~~—(B) This subchapter shall apply to any and all buildings and consumer premises located within the boundaries of the city.~~

~~—(C) These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and the installation and operation of residential and commercial gas appliances. They are intended to cover the design, fabrication, installation, tests, repairs, and operations of systems distributing natural gas. They are not intended to cover systems supplying equipment engineered, designed, and installed for specific manufacturing, production processing, and power generating applications, such as large and high pressure boilers, melting and treating furnaces, production ovens, and the like or for public utility piping in gas distribution and transmission systems, in gas compressing stations and in gas processing plants.~~

~~(Prior Code, § 150.071) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.072 GAS FITTER'S REGISTRATION REQUIRED; FEES FOR INSPECTION PERMITS.~~

~~—(A) No person shall practice or engage in the business, trade, or occupation of a gas fitter unless he or she holds a current state plumbing contractor's license or a current state mechanical contractor's license and obtains from the City Clerk a gas fitter's registration certificate. The fee for such registration or renewal is the same provided for the plumbing contractor or mechanical contractor pursuant to this code.~~

~~—(B) Before a permit shall be issued by the Plumbing or Mechanical Inspector for new installation of gas piping, repair or replacement of existing piping, or the installation of gas fired equipment, fees as set by the city shall be paid to the City Clerk. The fees shall be as set by the city.~~

~~(Prior Code, § 150.072) (Ord. 1155, passed 12-11-1990) Penalty, see § 150.999~~

~~§ 150.073 BOND AND INSURANCE.~~

~~—Bond and insurance requirements of contractors shall meet the requirements established by state law for plumbing or mechanical contractors prior to the issuance of a license or registration.~~

~~(Prior Code, § 150.073) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.074 PIPE SIZING.~~

~~—All consumer's gas piping from the point of delivery to the first opening in the house piping shall not be less than one and one-fourth inch in diameter. The minimum size of yard line required to serve a small or medium size house is one and one-half inch diameter, providing the length of the pipe is 150 feet or less; over 150 feet in length up to 400 feet will require one and one-half inch pipe; from 400 to 1,500 feet, two-inch pipe is required. If the house is larger than average, or there is auxiliary equipment such as brooder houses, boiler, gas engines, and the like, the gas company should be given full particulars. Assistance will be given in figuring the proper size of lines.~~

~~(Prior Code, § 150.074) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.075 UNVENTED GAS APPLIANCES.~~

~~—Any person or firm may install unvented gas appliances without a permit, providing the appliance is installed in accordance with the provisions of this subchapter and by connecting the appliance to existing room outlets.~~

~~(Prior Code, § 150.075) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.076 GAS SHUT OFF ON DANGEROUS PIPING AND APPLIANCES.~~

~~—(A) The Plumbing Inspector shall instruct the gas company to discontinue gas service to any residence or business house in the city when in his or her judgment, the gas installation is dangerous.~~

~~—(B) Gas service will remain shut off until such time as corrections are made by the property owner or the installing agency responsible and the installation approved by the Plumbing Inspector.~~

~~(Prior Code, § 150.076) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.077 QUALIFIED INSTALLING AGENCIES.~~

~~—State plumbing or mechanical contractors, or a state licensed journeyman plumber or mechanic, under supervision of the contractor, shall be a qualified agency to install gas piping and all types of gas appliances.~~

~~(Prior Code, § 150.077) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.078 GRIEVANCES.~~

~~—Any disagreement between a plumbing or mechanical contractor or journeyman employees and the gas company shall be referred to the Plumbing Inspector and his or her decision shall be final.~~

~~(Prior Code, § 150.078) (Ord. 1155, passed 12-11-1990)~~

~~§ 150.079 ENFORCEMENT, REVOCATION, AND DENIAL OF REGISTRATIONS.~~

~~—(A) This subchapter shall be enforced by the Plumbing Inspector or the Mechanical Inspector or assistants representing the city.~~

~~—(B) The Inspector may deny, suspend, revoke, or refuse to renew any license or registration issued or applied for under the provisions of this subchapter for any of the following reasons:~~

~~—(1) Material misstatement, misrepresentation, or fraud in obtaining the registration;~~

~~—(2) Loaning or illegally using a registration;~~

~~—(3) Violating any ordinance or regulation for the installation of electrical facilities made or enacted by the city;~~

~~—(4) Commitment of any act of gross negligence, incompetency, or misconduct in the practice of electrical contractor or journeyman electrician;~~

~~—(5) Employment of any person required to be registered or obtain a permit who has not obtained such registration or permit; or~~

~~—(6) Willfully failing to perform normal business obligations without justifiable cause.~~

~~—(C) Any person whose registration or license has been revoked by the Inspector may apply for new registration one year from the date of such revocation, provided his or her state license has not been suspended or revoked.~~

~~(Prior Code, § 150.079) (Ord. 1155, passed 12-11-1990)~~

§150.095 FUEL GAS CODE ADOPTED; ADDITIONS AND CHANGES; COMPLIANCE.

(A) It is unlawful for any person, firm, or corporation to manufacture, fabricate, assemble, install, or repair any system, container, apparatus, or appliance to be used for the transportation, storage, dispensing, or utilization of liquefied petroleum gas or to transport, handle, or store such gas unless such person has complied with and complies with all provisions of the law and ordinances relating thereto and has any license or permit which may be required by state law.

(B) Certain documents, three copies of which are on file in the office of the Community Development Department, being marked and designated as the International Fuel Gas Code, **2018** ~~2003~~ Edition, including its Appendices, as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the city in the state

for the control of buildings and structures as herein provided; each and all of the regulations, provisions, conditions, and terms of such Fuel Gas Code, **2018** ~~2003~~ Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby referred to, adopted, and made a part hereof as is fully set out in this subchapter, with the additions, insertions, deletions, and changes, if any, prescribed in division (C) below.

(Prior Code, § 150.095) (Ord. 1155, passed 12-11-1990; Ord. 1325, passed 9-11-2000; Ord. 1477, passed 9-13-2005; Ord. 1780, passed 12-8-2015) Penalty, see § [10.99](#)

Statutory reference:

Similar provisions, see 52 O.S. §§ 420.1 et se

~~HOUSING MAINTENANCE CODE~~

~~§ 150.110 ADOPTION OF HOUSING MAINTENANCE CODE.~~

~~—There is adopted and incorporated herein by reference a Housing Maintenance Code consisting of 23 pages and in booklet form heretofore approved by the City Council on July 11, 1978. The code establishes general provisions, definitions, specific regulations, regulations, and standards for rooming houses, administration and enforcement procedures, board of appeals, and methods of appeal and interpretation, all as more particularly set out in the code to be known and cited “Housing Maintenance Ordinance of the City of Durant.”~~

~~(Prior Code, § 150.110)~~

§150.110 ADOPTION OF PROPERTY MAINTENANCE CODE

That a certain document three (3) copies of which are on file in the office of the Community Development Department of the City of Durant being marked and designated as the International Property Maintenance Code, 2015 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the City of Durant, in the State of Oklahoma for regulating and governing the conditions and maintenance of all property, buildings and structures, by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use, and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures are herein provided, providing for the issuance of permits and collection of fees therefor, and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the City of Durant are hereby referred to, adopted, and made a part thereof, as if fully set out in this legislation.

§150.125 ADOPTION OF MECHANICAL CODE.

Certain documents, three copies of which are on file in the office of the Community Development Department and the city, being marked and designated as the International Mechanical Code, including Appendix Chapter A, as published by the International Code Council, Inc., be and is hereby adopted as the code of the city for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use, or maintenance of mechanical systems in the city and providing for the issuance of permits and collection of fees therefore; each and all of the regulations, provisions, conditions, and terms of such International Mechanical Code, **2018** ~~2003~~ Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, on file in the office of the

Community Development Department are hereby referred to, adopted, and made a part hereof as is fully set out in this subchapter.

(Prior Code, § 150.125) (Ord. 1125, passed 3-8-1988; Ord. 1155, passed 12-11-1990; Ord. 1327, passed 9-11-2000; Ord. 1478, passed 9-13-2005; Ord. 1781, passed 12-8-2015)

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 14th day of June 2022.

Oden Grube, Mayor
City of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on a Re-Plat Request for Property Located Near South 12th Avenue and Texas Street (PC2022-16)

Request: Consider a request from Mike Losawyer, for a Re-Plat Request for property located near South 12th Avenue and Texas Street.

Current Zoning: R-2, Two-Family Residential

Surrounding Properties:

Direction	Zoning	Use
North	R-2	Single Family Residential
East	R-3	Single Family Residential
South	R-3	Vacant
West	R-2	Single Family Residential

Lot Characteristics: (Current Lots)

Width	Lot 1 ~ 60 ft. Lot 2 ~115 ft.
Depth	~150 ft.
Total Area	~0.60 acres (~26,250 sq. ft.)

Applicant: Mike Losawyer

Background: The applicant approached staff regarding filing for a re-plat request with the hopes of separating two lots into four lots. The applicant intends to sell the homes that are at this location and, while going through that process discovered that these structures sit on two platted lots. State law and City ordinance prohibits the sale of any property that has not been properly subdivided. Furthermore, City ordinances require only one primary structure per lot. This area is a part of the original town site that was platted many years ago and has since had houses built and lot lines altered. As a note, the County Assessor's office shows these houses being built in the 1960s.

Notifications have been made to the surrounding property owners and at the time of this report, there had not been any letters or emails received by staff.

Analysis: The subject property is approximately 0.60 acres total. The two lots are shown on the plat to be divided into four lots, all approximately 0.14 acres apiece. A diagram is attached to this report showing the exact proposed lot lines and locations of the current houses. The lots being requested do not meet all of the requirements of current ordinances.

Therefore, should the request be approved, the applicant will also be required to go through the Board of Adjustment for a variance. There appears to be City Water and Sewer in the area; however, easements to provide access to all lots are required and are shown on the plat. The only comments from City staff were regarding the lots needing to go through the Board of Adjustment, should the re-plat be approved, since they do not meet current lot requirements.

The current Future Land Use Map has this area as mixed residential; therefore, this request is generally in line with the Comprehensive Plan.

Planning Commission Recommendation: The Planning Commission recommended denial at their regular meeting. The concerns were primarily around creating non-buildable lots in the future.

Staff Recommendation: Staff has signed off indicating any concerns regarding the re-plat request; however, the only concerns indicated are regarding how these lots are split up and does agree with the Planning Commission. It is recommended should this item be approved that the approval be contingent upon the Board of Adjustment granting a variance.

Required Action: Hear the item and approve or deny the Re-Plat request for the property located near South 12th Avenue and Texas Street. Any specific conditions imposed by Council should be read into any approval motion.

Council Information / Action Requested

Planning Commission and Staff recommend denial of the re-plat request.

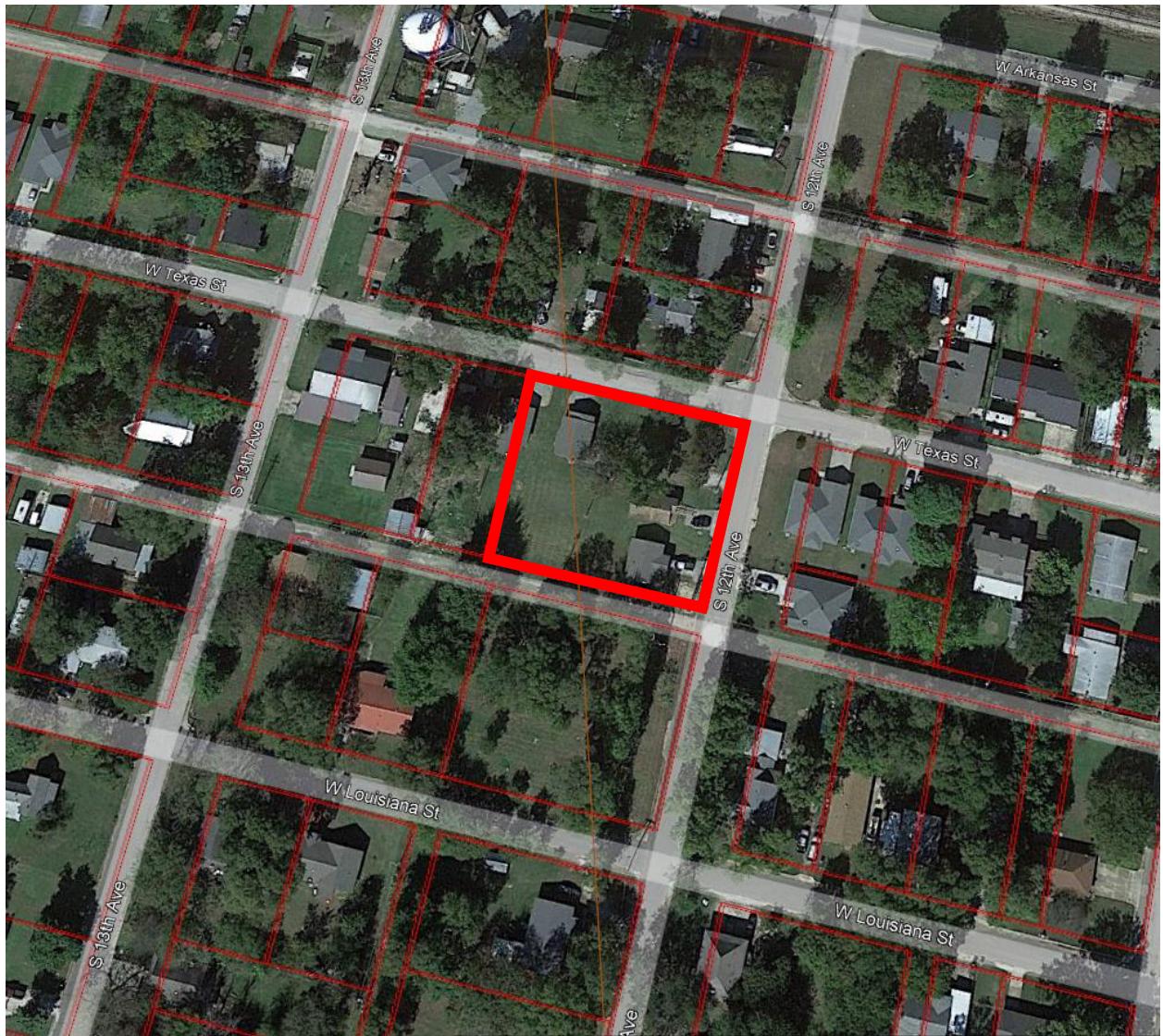
City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
GIS
Community Development

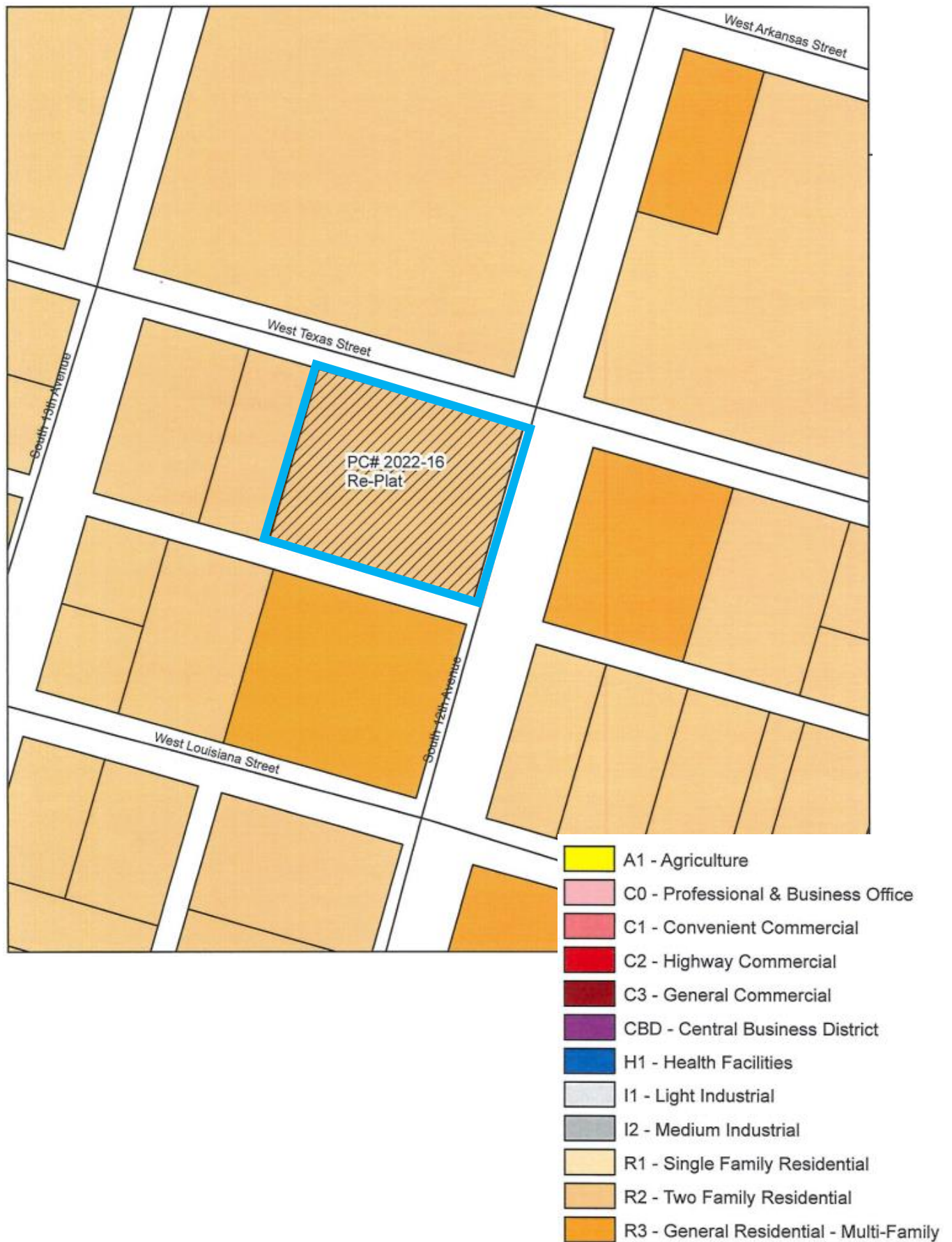
ATTACHMENTS:

1. PC 2022 16 Maps
2. PC2022-16 Re-Plat Staff Signatures
3. Application
4. Letter regarding variances
5. 22020143 HOUSES
6. Plat
7. Ordinance O-2021-20 Subdivision Ordinance Update

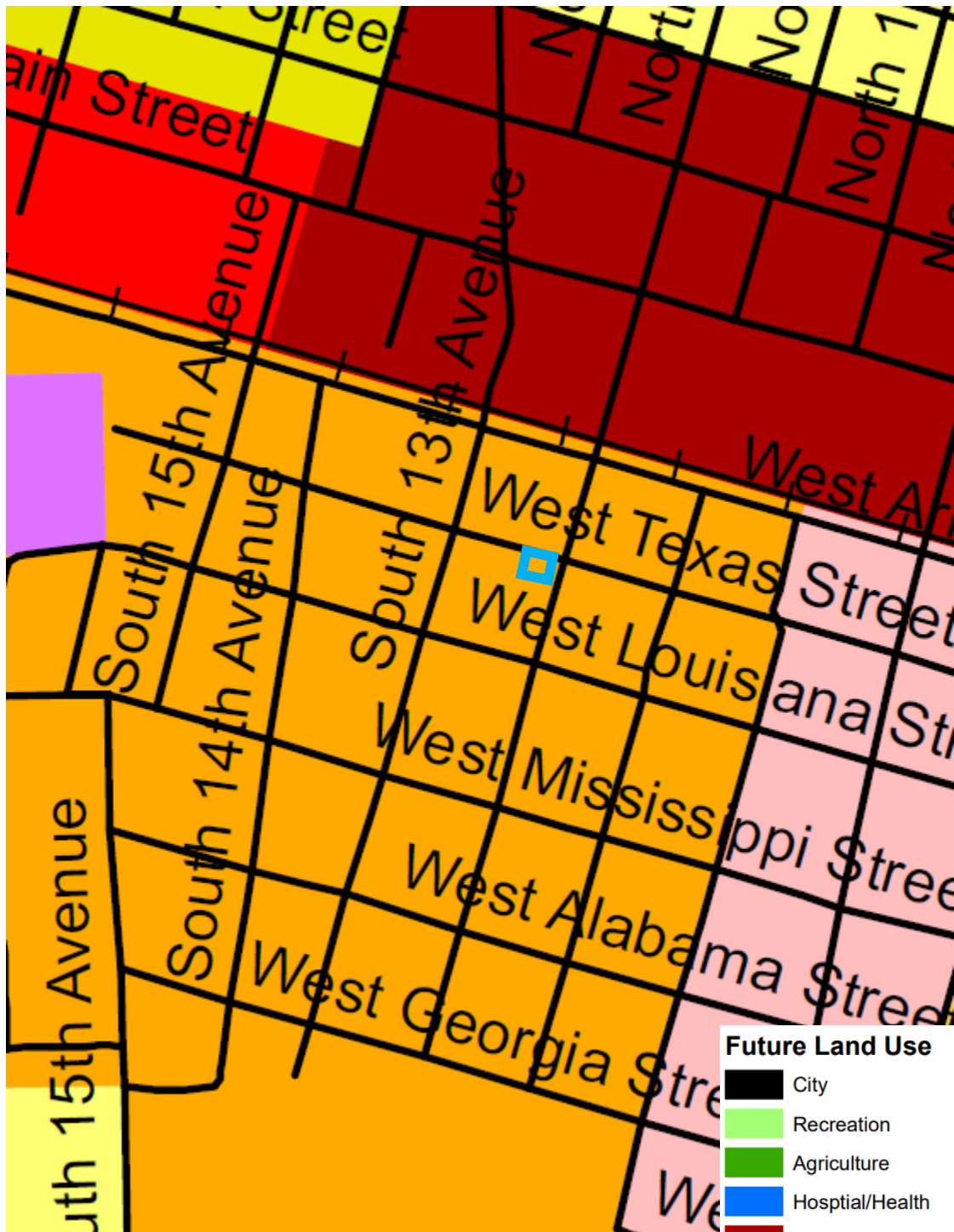
Aerial Map



Zoning Map

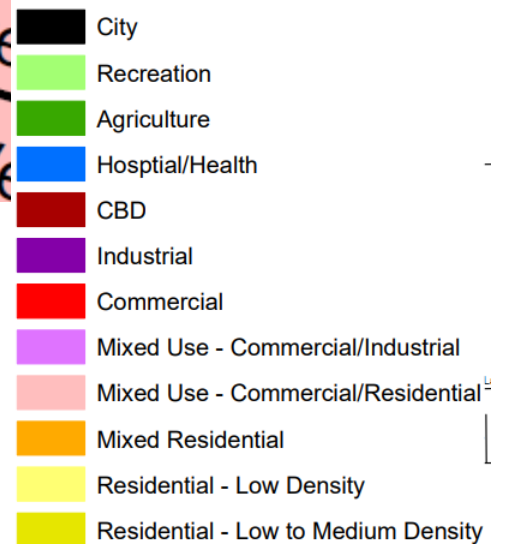


Future Land Use Map



Location is approximate

Future Land Use



COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

South 12th & Texas Re-plat PC 2022-16

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		5/14/22	Setbacks & lot sizes don't meet ord. will go before BDA
M&O Randy Cantrell		05-13-2022	Easements look Good
Streets Carl Meade			
Public Works Director Phillip Hightower		5-2-22	
Fire Marshal Wade Boyd		5-4-22	NO Comments.
Building Inspector Mark Pierce		5-4-22	NO Comments
Engineer Brandon Wall	see att	5-12-22	

COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

South 12th & Texas Re-plat

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal			
M&O Randy Cantrell			
Streets Carl Meade			
Public Works Director Phillip Hightower			
Fire Marshal Wade Boyd			
Building Inspector Mark Pierce			
Engineer Brandon Wall		05/12/2 2	No comments

Subdivision/Plat Application

Sketch Plat: ☐
 Preliminary Plat: ☐
 Final Plat: ☐
 Re-Plat: ☒

Petition # PC2022-16
 Fee \$ 300
 Expedited Fee \$ _____

APPLICANT INFORMATION

Name: <u>MICHAEL LOZAWY PR</u>	Email: <u>MLOZAWYPR@YAHOO.COM</u>	Phone #1: <u>918-758-7791</u>
Mailing Address: <u>614 E Bokchito</u>		Phone #2: <u>580-740-5041</u>
City: <u>BOKCHITO</u> State: <u>OK</u> Zip: <u>74726</u>		Fax #
Applicant's Interest in Property: <u>Owner</u>		

SURVEYOR INFORMATION

Name: <u>Underwood Drafting Survey</u>	Email: <u>km@underwoodsurveying.com</u>	Phone #1: <u>918-415-2151</u>
Mailing Address: <u>2001 INTERURBAN</u>		Phone #2
City: <u>DENISON</u> State: <u>TX</u> Zip: <u>75021</u>		Fax #
Surveyor Oklahoma License Number: <u>1307</u>		

ENGINEER INFORMATION

Name:	Email:	Phone #1
Mailing Address:		Phone #2
City:	State:	Zip:
Engineer Oklahoma License Number:		Fax #

LAND INFORMATION

Legal Description: <u>SEE ATTACHED</u>	Parcel Number:
Proposed Subdivision Name:	Current Zone:
Proposed Use: <u>ZONING TO R2</u>	Proposed Zone:
Current Property Owner's Name:	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: [Signature] Date: 4-11-22

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received	Property Posting Verified	Comprehensive Plan Recommendations	
Date Initial	Date Initial		

Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #
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APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

Residential

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

N/A

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

N/A

3. Traffic Impacts:

N/A

4. Protection of Neighborhoods:

N/A

What licenses and permits (if any) are required for this proposed use?

7

Please list or describe any other reasons to support this application.

*Houses have been there over 40 years
want to sell individual houses.*

(ORDER BY NUMBER)

WARRANTY DEED

Statutory Form--Individual

Know All Men by These Presents:

That DON AND ELOISE LOSAWYER

LIVING TRUST

of BRYAN County,

State of OKLAHOMA, part 4 of the first part, in consideration of the

sum of TEN & MORE DOLLARS

in hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and

Convey unto MICHAEL W. LOSAWYER, 2384 ROCKY CREEK DR.

of DALLAS County, State of TEXAS, party

of the second part, the following described real property and premises situate in BRYAN

County, State of OKLAHOMA, to-wit:

LOTS 1 & 2 IN BLOCK 250,
IN THE CITY OF DURANT, BRYAN COUNTY,
STATE OF OKLAHOMA

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said part of the second part, heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and incumbrances of whatsoever nature.

Signed and delivered this 19th day of April, 2018

Exempt Documentary Stamp Tax OS
Title 68, Article 32 Section 3201 or
3202, Paragraph 4

Don Losawyer
Eloise Losawyer

STATE OF OKLAHOMA }
COUNTY OF BRYAN } SS:

INDIVIDUAL ACKNOWLEDGMENT
Oklahoma Form

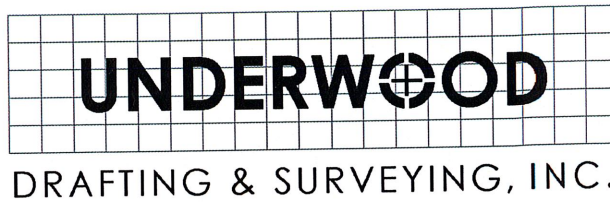
Before me, the undersigned, a Notary Public in and for said County and State on this 19th day of April, 2018, personally appeared DON AND ELOISE LOSAWYER

to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that executed the same as free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My commission expires Aug. 7th, 2021

Shyanne McIntire
SHYANNE MCINTIRE
Notary Public - State of Oklahoma
Commission Number 17007267
My Commission Expires Aug 7, 2021



April 13, 2022

Danielle O'Neal
Community Development Director
City of Durant
300 W. Evergreen
Durant, OK 74701

Re: Request for variance on 4 Lots for the Replat of Lots 1 and 2, Block 250 Original Town Plat of the City of Durant.

Danielle,

We are requesting a variance for the following lots and their frontage widths and setbacks. There are 4 houses already on Lots 1 and 2. This request is so that Michael Losawyer will be able to Replat with the houses at their current locations on said Lots.

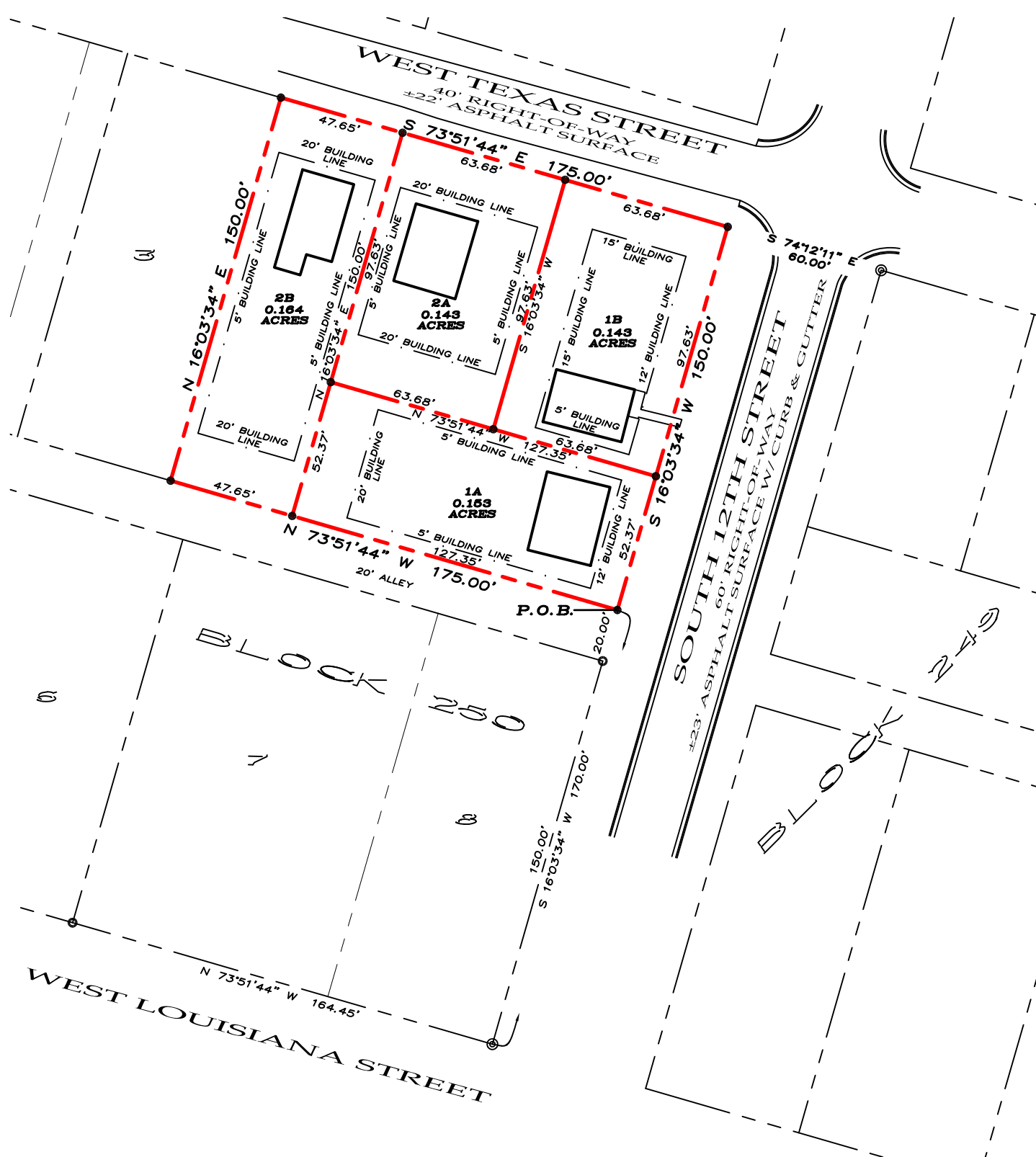
The following reflects the Replat we have prepared:

Lot No.	Lot Frontage Requested	Front Setback Requested	Rear Setback Requested	Street Setback Requested
1A	52.37'	12'	-	-
1B	-	12'	15'	15'
2A	-	20'	-	-
2B	47.65'	20'	-	-

Thank you for your attention in this matter. Please call me if you have any questions. Thank you.

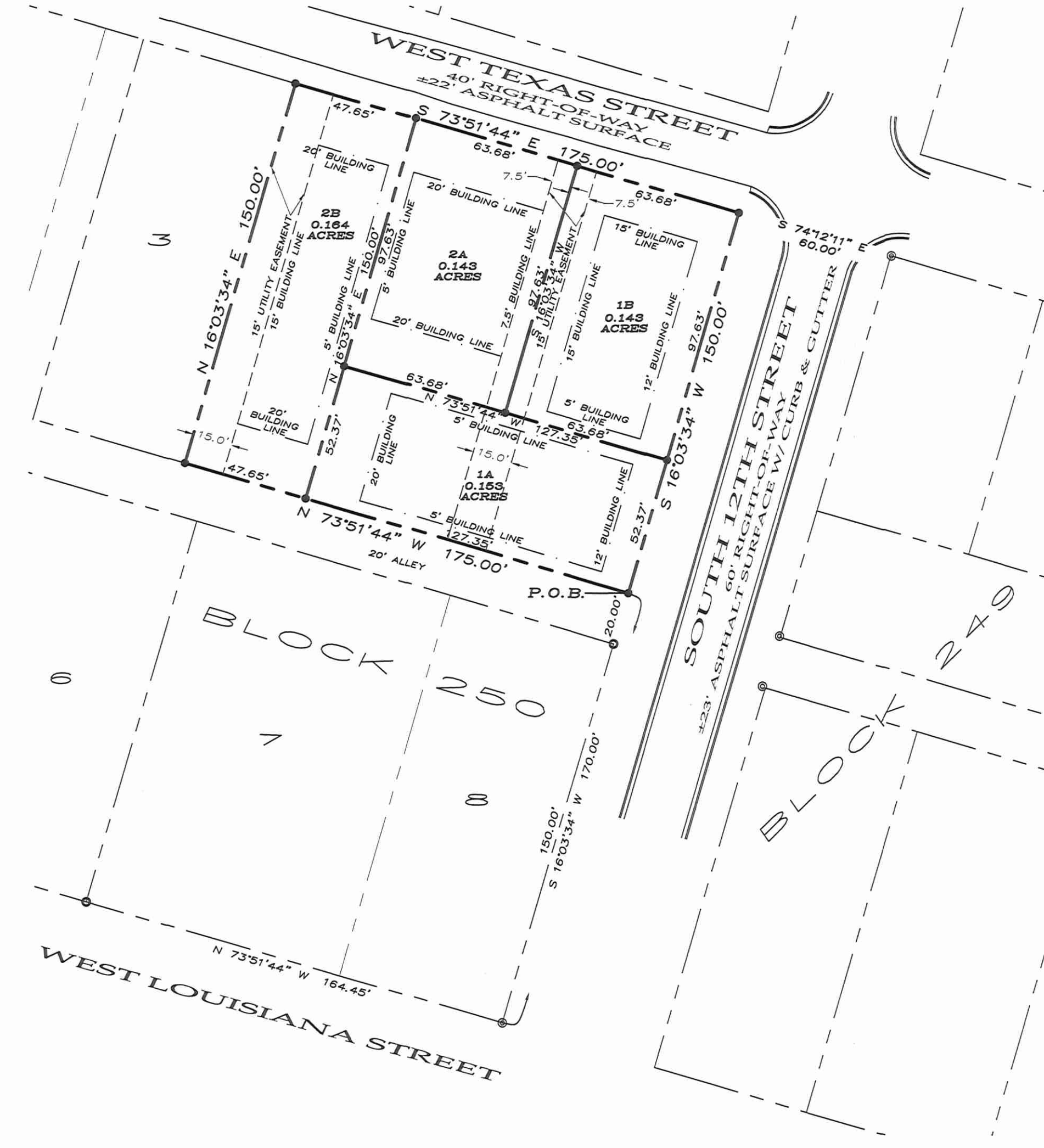
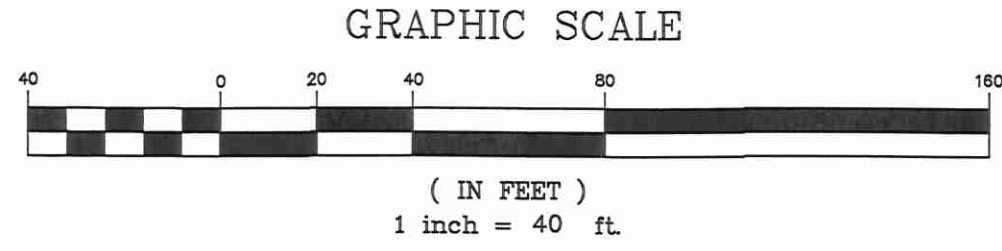
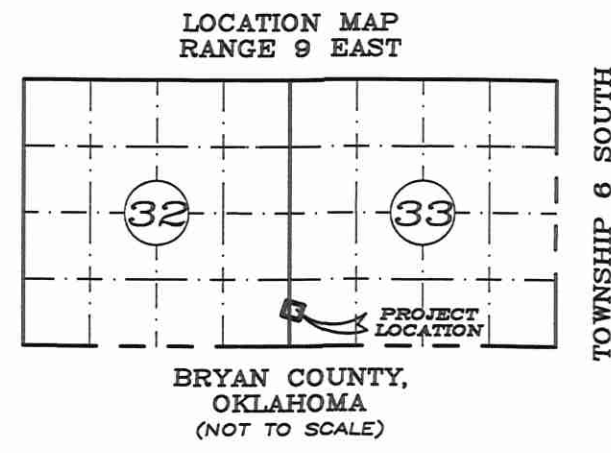
Regards,

Douglas W. Underwood
Registered Professional
Land Surveyor, No. 4709



FLOOD ZONE INFORMATION

SUBJECT PROPERTY IS IN ZONE X, AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, ACCORDING TO THE FLOOD INSURANCE RATE MAP NO. 40013C0310 E, DATED JUNE 2, 2011.



- LEGEND
- 1/2" STEEL ROD SET
 - 1/2" STEEL ROD FOUND
 - 1/2" STEEL PIPE FOUND
 - BOUNDARY LINE
 - PROPERTY LINE
 - BUILDING LINE

~BASIS OF BEARINGS~
OKLAHOMA STATE PLANE (NAD 83)
BEARINGS DERIVED BY DIFFERENTIAL G.P.S.
SECTION 32 AND SECTION 33,
TOWNSHIP 6 SOUTH, RANGE 9 EAST

Notice: Selling a portion of this addition by metes and bounds is a violation of the city ordinance and state law and is subject to fines and withholdings of utilities and any limitations of the easements.

OWNERS/DEVELOPER
DON & ELOISE LOSAWYER
LIVING TRUST
614 E. KESTREL,
BOKCHITO, OK 74726
CONTACT: MICHAEL LOSAWYER

SURVEYOR
DOUGLAS W. UNDERWOOD
R.P.L.S. NO. 1307
801 W. MAIN ST., SUITE D
DURANT, OKLAHOMA

REPLAT OF
LOTS 1 & 2, BLOCK 250,
ORIGINAL TOWN PLAT OF
THE CITY OF DURANT

BEING ALL OF A LOTS 1 AND 2, IN BLOCK 250
ADDITION HAS 4 LOTS AND CONTAINS
0.603 ACRES, MORE OR LESS

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENT:

That We, DON AND ELOISE LOSAWYER LIVING TRUST, being the only owner of record of the following described real property to wit:

LEGAL DESCRIPTION:

Being a part of Sections 32 & 33, Township 6 South, Range 9 East of the Indian Base and Meridian according to the Government Survey thereof, and being Lots 1 and 2 in Block 250 of the City of Durant, Bryan County, State of Oklahoma, recorded in the plat thereof, and being described by metes and bound as follows:

Beginning at a 1/2" steel rod set for the southeast corner of said Lot 1, and on the westerly right-of-way line of South 12th Street, and from which a 1/2" steel pipe found for the northeast corner of Lot 8 in said Block 250 bears South 16°03'34" East, a distance of 20 feet;

Thence North 73°51'44" West, with the southerly line of said Lot 1, and with the southerly line of said Lot 2, a distance of 175.00 feet to a 1/2" steel rod set for the southwest corner of said Lot 2;

Thence North 16°03'34" East, with the westerly line of said Lot 2, a distance of 150.00 feet to a 1/2" steel rod set for the northwest corner of said Lot 2, and on the southerly right-of-way line of West Texas Street;

Thence South 73°51'44" East, with the northerly line of said Lot 2, and with the northerly line of said Lot 1, and with the southerly right-of-way line of said West Texas Street, a distance of 175.00 feet to a 1/2" steel rod set for the northeast corner of said Lot 1, and at the intersection of said West Texas Street and aforesaid South 12th Street;

Thence South 16°03'34" West, with the easterly line of said Lot 1, and with the westerly right-of-way of said South 12th Street, a distance of 150.00 feet to the Point-of-Beginning.

Containing 0.603 acres of land, more or less.

We hereby certify that we have caused this property to be surveyed into lots and this plat truly and correctly represents the subdivision made by the herein listed owners of the above described lands. We hereby offer for dedication to the public, use of all streets, avenues, parks, public facilities and easements as shown on this plat and to be hereafter known as REPLAT OF LOTS 1 AND 2, BLOCK 250 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT, a subdivision of a portion of Bryan County, State of Oklahoma, the transaction of this irrevocable offer of dedication shall be consummated upon the execution of the certificate for acceptance of dedication, for the purpose of providing an orderly development of REPLAT OF LOTS 1 AND 2, BLOCK 250 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT. Said property covered by said map or plat and dedication is subject to certain restrictions, reservations and covenants contained in a separate instrument, which will be filed for record in the Office of the County Clerk of Bryan County, Oklahoma, subsequent to the filing of this plat.

DON AND ELOISE LOSAWYER LIVING TRUST

MICHAEL LOSAWYER DATE

STATE OF OKLAHOMA
COUNTY OF BRYAN

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 13 day of May 2022.

AMANDA RITCHIEHOUSE
Notary Public in and for
the State of Oklahoma

SURVEYOR'S CERTIFICATION

KNOWN ALL MEN BY THESE PRESENTS:

That I, Douglas W. Underwood, Registered Professional Land Surveyor, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments thereon were properly placed, under my personal supervision, in accordance with the subdivision regulations of the City of Durant, Oklahoma.

DOUGLAS W. UNDERWOOD
Licensed Professional
Land Surveyor No. 1307
C.A. No. 2315

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared DOUGLAS W. UNDERWOOD, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 12th day of May 2022.

KIMBERLY PEART
Notary Public in and for
the State of Texas

UNDERWOOD
DRAFTING & SURVEYING
801 W. MAIN ST., SUITE D DURANT, OKLAHOMA 74701 (580)924-2251

DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL

The Oklahoma State Department of Environmental Quality, certifies that this plat is approved for the construction of a _____ sewage disposal system and a _____ water system this _____ day of _____, 2022.

ENVIRONMENTAL SPECIALIST

COUNTY TREASURES CERTIFICATE

I, _____, the duly and qualified County Treasurer of Bryan County, Oklahoma, do hereby certify that there are no unpaid taxes up to and including the year _____ on the described real property known as REPLAT OF LOTS 1 AND 2, BLOCK 250 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT being a part of Bryan County, State of Oklahoma, and the required security has been deposited in the office of the County Treasurer guaranteeing payment of the current years taxes,

Witness my hand this _____ day of _____, 2022.

COUNTY TREASURER

STATE OF OKLAHOMA
COUNTY OF BRYAN

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2022.

Notary Public in and for
the State of Oklahoma

COUNTY CLERKS CERTIFICATE

That I, the undersigned, do hereby certify that the REPLAT OF LOTS 1 AND 2, BLOCK 250 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT, a replat in Section 32 and 33, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma; Together with the Owners Certificate and the Surveyors Certificate on the same were presented to the County Clerk of Bryan County, Oklahoma for approval; that said plat, Owners Certificate and Surveyors Certificate being found to conform to the platting requirements in all respects, are in all things approved on this _____ day of _____, 2022 at _____ and duly recorded in Book Number _____, Page Number _____.

TAMMY REYNOLDS
COUNTY CLERK

CERTIFICATE OF ACCEPTANCE

Pursuant to the Durant Subdivision Regulations, this document was given approval by the Durant City Council at a meeting held the _____ day of _____, 20____. All of the conditions of approval having been completed, this document is hereby accepted and this certificate executed under the authority of such regulations.

DATE OF EXECUTION

ATTEST: CITY CLERK

MAYOR

CERTIFICATE OF FINAL APPROVAL

I, _____, Chairman of the Bryan County, Planning Commission for the County of Bryan, State of Oklahoma, hereby certify that the said commission duly approved the REPLAT OF LOTS 1 AND 2, BLOCK 250 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT, this _____ day of _____, 2022.

CHAIRMAN

STATE OF OKLAHOMA
COUNTY OF BRYAN

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2022.

Notary Public in and for
the State of Oklahoma

SUBDIVISION RULES

FOR THE

CITY OF DURANT

Ordinance **O-2021-20**

Approved by City Council
on: August 10, 2021

GENERAL PROVISIONS

§ 156.001 PURPOSE AND INTENT.

(A) These regulations are designed to promote the health, safety, morals and general welfare of the community by establishing standards for the subdivision of land within the city's jurisdiction.

(B) The provisions of this chapter are specifically designed to lessen the congestion on streets; promote the orderly layout and use of land; secure safety from fire and other dangers; provide adequate light and air; facilitate adequate provisions for transportation, water, sewage, schools, parks, playgrounds and other public requirements; and protect neighborhood areas from the hazard of through traffic.

(C) These regulations are designed, intended and should be administered according to the purposes so to achieve the following:

- (1) Implement the Comprehensive Plan;
- (2) Provide for conservation of existing standard residential areas and prevent the development of slums and blight;
- (3) Harmoniously relate the development of the various tracts of land to the existing community and facilitate the future development of adjoining tracts;
- (4) Provide that cost of improvements which primarily benefit the tract of land being developed be borne by the owners or developers of the tract and that the cost of improvements which primarily benefit the whole community be borne by the whole community;
- (5) Provide the best possible design for the tract;
- (6) Reconcile any difference of interest; and
- (7) Establish adequate and accurate records of land subdivision.

§ 156.002 POLICY.

It is the policy of the Planning Commission and the city that these regulations are adopted for the purpose of establishing standards for reviewing of plans, plats and replats as provided for in 11 O.S. § 45-104.

§ 156.003 AUTHORITY.

(A) These subdivision regulations and minimum standards for land development are adopted by resolution of the Planning Commission and ratified by ordinance of the city in accordance with the provisions in 11 O.S. §§ 45-101 through 45-104.

(B) In all cases where these regulations provide for matters to be submitted to the Secretary of the Planning Commission those matters may be submitted to the Community Development Director or alternatively to the City Manager, and in all cases where these regulations provide for approvals by or actions to be taken by the Secretary of the Planning Commission those approvals or actions may be taken by the Community Development Director or alternatively the City Manager.

§ 156.004 VALIDITY.

If any section, clause, division, provision or portion of these regulations shall be held invalid, or unconstitutional, by any court of competent jurisdiction, such holding shall not affect any other section, clause, division, provision or portion of these regulations.

§ 156.005 ADMINISTRATION AND AMENDMENTS.

The Planning Commission and City Council may, from time to time, adopt, amend and make public rules and regulations for the administration of these regulations to the end that the public be informed and that approval of plats be expedited. These regulations may be enlarged or amended by the City Council after public hearing, due notice of which shall be given as required by law.

§ 156.006 JURISDICTIONS.

These regulations and development standards shall apply to the following forms of land subdivision:

- (A) The division or addition of land into two or more tracts, lots, sites or parcels, any part of which, when subdivided, shall contain less than ten acres in area;
- (B) The division or addition of land, previously subdivided or platted, into tracts, lots, sites or parcels;
- (C) The dedication, vacation or reservation of any public or private easement through any tract of land regardless of the area involved, including those for use by public and private utility companies; or
- (D) The dedication or vacation of any street or alley through any tract of land regardless of the area involved.

§ 156.007 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ADDITION. One lot, tract or parcel of land lying within the corporate boundaries of the city which is intended for the purpose of development.

ALLEY. A minor right-of-way dedicated to the public use, which gives a secondary means of vehicular access to the back or side of properties otherwise abutting a street and may be used for public utility purposes.

AMENDED PLAT. A revised plat correcting errors or making minor changes to the original recorded final plat.

AMENITY. An improvement to be dedicated to the public or the common ownership of the lot owners of the subdivision and providing an aesthetic, recreational or other benefit, other than those prescribed by this ordinance.

BLOCK. A parcel of land, intended to be used for urban purposes, which is entirely surrounded by public streets, highways, railroad rights-of-way, public walks, parks or greenstrips, rural land or drainage channels or a combination thereof.

BOND. Any form of a surety bond in an amount and form satisfactory to the city.

BUILDING LINE or **SETBACK LINE.** A line or lines designating the area outside of which buildings may not be erected.

CAPITAL IMPROVEMENTS PROGRAM. The official proposed schedule of all future public projects listed in order of construction priority together with cost estimates and the anticipated means of financing each project, as adopted by City Council.

CITY ENGINEER. The official with responsibility to review and release plans for construction projects, or his designee.

CITY. The City of Durant, Oklahoma.

COMMISSION. The Planning Commission for the City of Durant.

COMPREHENSIVE or GENERAL PLAN. A plan for development of the city prepared and adopted by the City Council, and including any part of such plan separately adopted and any amendment to such plan, or parts thereof.

CONSTRUCTION PLAN. The maps or drawings accompanying a plat and showing the specific location and design of public improvements to be installed in the subdivision or addition in accordance with the requirements of the Planning Commission as a condition of the approval of the plat.

CONTIGUOUS. Lots are contiguous when at least one boundary line of one lot touches a boundary line or lines of another lot.

COUNCIL. The City Council of the City of Durant, Oklahoma.

COUNTY. Bryan County, Oklahoma.

DEDICATION PLAT. A plat prepared for the purpose of dedicating land or easements for rights-of-way to the city.

DEVELOPER. The person, business, corporation or association responsible for the development of the subdivision or addition. In most contexts the terms Developer and Property Owner are used interchangeably in these regulations.

DEVELOPMENT EXACTION. Any dedication of land or easements for, construction of, or contribution toward construction of a public improvement required as a condition of plat approval by the city under these regulations.

DEVELOPMENT. Any man-made change to improved or unimproved real estate, including but not limited to, buildings or other structures, paving, drainage or utilities, but not agricultural activities.

DIRECTOR. The Director of the Community Development Department of the City of Durant, or his/her designee.

DRAINAGE WAY. All land areas needed to allow passage of the Base Flood, including sufficient access above the Base Flood elevation along each side of and parallel to the natural or excavated channel.

EASEMENT. A grant by the property owner to the public, a corporation or persons of the use of a strip of land for specific purposes.

ESCROW. A deposit of cash with the city in accordance with city policies.

FINAL PLAT. The map of a subdivision or addition to be recorded after recommendation of the Planning Commission and approval of the City Council. Including any accompanying material and additional requirements as described in these regulations.

FLOODPLAIN. Any land area susceptible to being inundated by water from the base flood.

IMPROVEMENT AGREEMENT. A contract entered into by the developer and the city by which the developer promises to complete the required public improvements within the subdivision or addition within a specified time period following final plat approval.

LOT OF RECORD. A lot created prior to January 1, 2008, which is the date of enactment of these subdivision regulations for the City of Durant through Ordinance. No. 1573.

LOT, CORNER. A lot which has at least two adjacent sides abutting for the full lengths on a street, provided that the interior angle at the intersection of such two sides is less than 135 degrees.

LOT, DOUBLE FRONTAGE. A lot which runs through a block from street to street and which has two nonintersecting sides abutting on two or more streets.

LOT. A subdivision of a block or other parcel intended as a unit for the transfer of ownership or for development.

MAJOR PLAT. All plats not classified as minor plats, including but not limited to subdivisions of more than four (4) lots, or any plat requiring creation of any new street or extension of the city's facilities.

MINOR PLAT. A subdivision resulting in four or fewer lots and not requiring the creation of any new street or the extension of municipal facilities.

MUNICIPAL FACILITY. An improvement owned and maintained by the city.

OFF-SITE IMPROVEMENT. Any public improvement located outside the physical boundaries of the subdivision or addition to be platted.

PERIMETER STREET. Any existing or planned street which abuts the subdivision or addition to be platted.

PRELIMINARY PLAT. A map of a proposed land subdivision showing the character and proposed layout of the tract in sufficient detail to indicate the suitability of the proposed subdivision of land that has a recommendation of the Planning Commission and is approved by the City Council.

PLAT. The plan or map for the subdivision or addition to be filed for record in the County where such subdivision or addition is located.

PLATTING. The act of preparing for approval and processing, pursuant to these regulations, the plan or map for the subdivision or addition to be filed for record in the County where such subdivision or addition is located.

PRIVATE STREETS & ALLEYS. A private vehicular access way shared by and serving two or more lots, which is not dedicated to the public and is not publicly maintained. Private streets and alleys may be established only under the terms of these regulations. The term private street shall be inclusive of alleys.

PROPERTY OWNER. Any person, group of persons, firm or firms, corporation or corporations, or any other legal entity having legal title to or sufficient proprietary interest in the land comprising the subdivision or addition, or any representative or agent thereto, who has express written authority to act on behalf of such owner.

PUBLIC IMPROVEMENT. Any drainage way, roadway, parkway, sidewalk, utility, pedestrian way, off-street parking area, lot improvement, open space, or other facility for which the city or other governmental entity will ultimately assume the responsibility for maintenance and operation, or which may affect an improvement for which local government responsibility is established.

REMAINDER. The residual land left after platting of a portion of a tract. Platting of a residual may in some instances be required under the provisions of this ordinance.

REPLATTING. Any change in a map of an approved or recorded plat, except as permitted as an amended plat, that affects any street layout on the map or area reserved or dedicated thereon for public use or any lot line, or that affects any map or plan legally recorded prior to the adoption of any regulations controlling subdivisions or additions. Replatting includes the combination of lots into a single lot for purposes of development. Replatting does require a recommendation from the Planning Commission and approval of the City Council.

RESUBDIVISION. The replatting of a subdivision plat.

RIGHT-OF-WAY. A parcel of land occupied or intended to be occupied by a street or alley. Where appropriate right-of-way may include other facilities and utilities, such as sidewalks, railroad crossings, electrical, communication, oil or gas, water or sanitary or storm sewer facilities, or for any other special use. The use of right-of-way shall also include parkways and medians outside of pavement. The usage of the term "right-of-way" for land platting purposes shall mean that every right-of-way hereafter established and shown on a final plat is to be separate and distinct from the lots or parcels adjoining such right-of-way and not included within the dimensions or areas of such lots or parcels.

ROADWAY. That portion of any street so designated for vehicular traffic and where curbs are normally placed, means that portion of the street between the curbs.

SECURITY. The letter of credit or cash escrow provided by the applicant to secure its promises in the improvement agreement.

SKETCH PLAT. A sketch preparatory to the preliminary plat or final plat, to enable the property owner to save time and expense in reaching general agreement with the Planning Commission and City Council as to the form of the plat and the objectives of these regulations.

STREET, COLLECTOR. A minor street as designated on the major street plan which collects traffic from other minor streets and serves as the most direct route to a major street or a community facility.

STREET, CUL-DE-SAC. A minor street having one end open to vehicular traffic and having one closed end terminated by a turnaround.

STREET, FRONTAGE OR SERVICE. A minor street auxiliary to and located on the side of a major street for service to abutting properties and adjacent areas and for control of access.

STREET, MAJOR. An arterial street which is designated on the major street plan or comprehensive plan.

STREET, MINOR. Any street not classified as a major street on the major street plan whose primary purpose is to provide access to adjacent properties.

SUBDIVIDER. Any person, firm, partnership, corporation or other entity, acting as a unit, subdividing or proposing to subdivide land as herein defined.

SUBDIVISION. A division of any tract of land situated within the corporate limits, or within the extraterritorial jurisdiction or regional planning district of the city, into two or more parts for the purpose of laying out any subdivision of any tracts of land or any addition to the city or for laying out suburban lots or building lots, or any lots, and streets, alleys or parts or other portions intended for public use or the use of purchasers or owners of lots fronting thereon or adjacent thereto for the purpose, whether immediate or future, of creating building sites.

SUBSTANDARD STREET. An existing street, or highway that does not meet the minimum specifications in the Thoroughfare Standards Ordinance and city Construction Standards and Specifications, or if a State Highway does not meet the minimum Standard Specifications of the Oklahoma Department of Transportation and is not constructed to the ultimate extent for the type of roadway it is designated for in the major thoroughfare plan. A standard street is a street or highway that meets or exceeds said standard specifications and major thoroughfare plan.

TEMPORARY IMPROVEMENT. Improvements built and maintained by an owner during construction of the development of the subdivision or addition and prior to release of the performance bond or improvements required for the short term use of the property.

GENERAL PROCEDURE

§ 156.020 PLAT APPROVAL.

For all cases of subdividing within the scope of these regulations, a plat of the land in question or an easement with a description in writing when appropriate shall be drawn and submitted to the Planning Commission and City Council for their approval or disapproval, as provided hereafter in these regulations.

§ 156.021 TIME LIMITATIONS.

(A) *Sketch Plats.* The applicant shall submit to the Community Development Department two copies including a digital copy of the proposed sketch plat. A notice of public hearing shall

be published in an official paper or a newspaper of general circulation in the city at least 15 days prior to the date of the public meeting. Notice shall be mailed to all owners of property located within 300 feet of the subject property as provided by a certified abstractor's list as the applicant's cost at least 20 days prior to the hearing. The sketch plat must receive a recommendation by the Planning Commission and be approved by the City Council. The approval of a sketch plat shall be valid for a period of two years. If a preliminary plat covering all or part of the land shown in a sketch plat has not been filed with the Secretary of the Planning Commission within two years of the date of approval of the sketch plat, then all approvals shall be void and the land owner shall have no rights or privileges based upon the former approval.

(B) *Preliminary Plats.* The applicant shall submit to the Community Development Department four copies including a digital copy of the preliminary plat and one copy of the preliminary plat check list. A notice of public hearing shall be published in an official paper or a newspaper of general circulation in the city at least 15 days prior to the date of the public meeting. Notice shall be mailed to all owners of property located within 300 feet of the subject property as provided by a certified abstractor's list at the applicant's cost at least 20 days prior to the hearing. At the option of the applicant a preliminary plat may be submitted without the necessary improvement plans with a request for conditional approval from the City Council after receiving a recommendation from the Planning Commission. After the granting of a conditional approval of such a partial submission of a preliminary plat, the applicant shall submit the necessary improvement plans within six months. If the improvement plans are not submitted within six months all conditional approvals shall be void. The Planning Commission and the City Council shall act upon all submissions related to the preliminary plats within 75 days of the receipt of materials or the plat shall be considered to have been approved. If a final plat covering all or part of the land shown in a preliminary plat has not been filed with the Community Development Department within two years after the approval of the preliminary plat, then all approvals shall be void.

(C) *Final Plats.* The applicant shall submit to the Community Development Department four copies including a digital copy of the final plat and two copies of the as-built plans for all improvements installed. A notice of public hearing shall be published in an official paper or a newspaper of general circulation in the city at least 15 days prior to the date of the public meeting. Notice shall be mailed to all owners of property located within 300 feet of the subject property as provided by a certified abstractor's list at the applicant's cost at least 20 days prior to the hearing. The Planning Commission and City Council shall act upon all submissions related to final plats within 75 days of the date of receipt of materials or the plat shall be considered to have been approved. If a final plat is not filed of record with the County Clerk within six months after the approval of the Planning Commission and City Council, then all approvals shall be void.

(D) *Certified Abstractor's List.* The certified abstractor's list will expire after 60 days of issuance. It will remain at the owner's cost to provide an updated list to Community Development.

§ 156.022 OFFICIAL RECORDING.

Except as provided and lots of record established prior to the effective date of these regulations (January 1, 2008), no plat or other land subdivision instrument shall be filed in the office of the County Clerk until it shall have been approved by the Planning Commission and by the City

Council as hereinafter set forth. All final plats shall be filed within two years of date of approval by the Planning Commission and City Council, and no lots shall be sold from any plat until recorded. Time extensions of the two-year filing requirement may be granted by the City Council after recommendation of the Planning Commission upon review of the final plat and a finding that circumstances prevail substantially as of the time of original approval.

§ 156.023 AGENDA.

Each plat submitted for preliminary or final approval shall be placed on the agenda of the Planning Commission only after fulfilling the appropriate requirements of these regulations. However, a plat not meeting all of the requirements may be submitted providing the subdivider presents with the plat a written request for specific exceptions and explains the reasons therefore.

§ 156.024 FILING FEE.

(A) Fees, as set by the City Council by resolution or motion, shall be paid to the city at the time of submitting each of the respective plats and applications for a hearing before the Planning Commission or Board of Adjustments.

(B) No part of the subdivision plat or hearing fees shall be refundable.

§ 156.025 VARIATIONS AND EXCEPTIONS.

Whenever the tract to be subdivided is of such unusual size or shape or is surrounded by such development or unusual conditions that the strict application of the requirements contained in these regulations would result in substantial hardship or inequity, the City Council may vary or modify, except as otherwise indicated, such requirements of design, but not of procedure or improvements, so that the subdivider may develop his or her property in a reasonable manner, but so, at the same time, that the public welfare and interests of the city are protected and that the general intent and spirit of these regulations be preserved. Such modification may be granted upon written request of the subdivider stating the reasons for each modification and such action shall be taken by the affirmative vote of three-fourths of the regular membership of the Planning Commission and confirmed by a simple majority vote of the City Council.

§ 156.026 SURETY BOND.

In lieu of filing a surety bond the subdivider or developer may secure and place on deposit with the city an irrevocable letter of credit or comparable instrument from a title company, banking institution or similar financial institution, stating that money will be held in escrow until all offsite improvements have been completed to the city's satisfaction. Such letter of credit or financial instrument shall be drawn in favor of the city for the entire cost of improvements for water mains, paving, sanitary sewers, storm sewers and other drainage facilities as estimated by the subdivider's registered professional engineer and approved by the City Engineer. The Building Official / Inspector or his or her designee, shall issue no building permit until the contractor submits offsite improvement plans for the project, conforming to the city standards, specifications and requirements. Upon completion of the public improvements the "as built" drawings shall be supplied by the developer's design engineer to the city.

§ 156.027 EXTENSION AND REINSTATEMENT PROCEDURE

(A) Sixty days prior to or following the lapse of approval for a sketch plat, preliminary plat, or final plat as provided in these regulations, the property owner may petition the Planning Commission and the City Council to extend or reinstate the approval. Such petition shall be considered for recommendation at a public meeting of the Planning Commission and shall be considered at the City Council.

(B) In determining whether to grant such requests, the Planning Commission and the City Council shall take into account the reasons for the lapse, the ability of the property owner to comply with any conditions attached to the original approval and the extent to which newly adopted subdivision regulations shall apply to the plat. The Planning Commission and the City Council shall extend or reinstate the plat, or deny the request, in which instance the property owner must submit a new application for approval.

(C) The Planning Commission and the City Council may extend or reinstate the approval subject to additional conditions based upon newly enacted regulations or such as are necessary to assure compliance with the original conditions of approval. The Planning Commission and the City Council may also specify a shorter time for lapse of the extended or reinstated plat than is applicable to original approvals.

(D) The approval of a preliminary plat for a portion or phase of a sketch plat, or the approval of a final plat for a portion or phase of a preliminary plat, shall not automatically affect the expiration of approval of the sketch plat or preliminary plat as it pertains to the balance of the property. Extensions and reinstatement of a sketch plat, preliminary plat, or final plat may be approved under the provisions of this section.

§ 156.028 AMENDMENTS TO SKETCH PLAT OR PRELIMINARY PLAT

(A) At any time following the approval of a sketch plat or preliminary plat, and before the lapse of such approval, a property owner may request an amendment. The rerouting of streets, addition or deletion of alleys, or addition or deletion of more than 10% of the approved number of lots shall be considered a major amendment. The adjustment of street and alley alignments, lengths, and paving details; the addition or deletion of lots within 10% of the approved number and the adjustment of lot lines shall be considered minor amendments.

(B) *Approval.* The City Council shall approve, conditionally approve or disapprove after recommendation from the Planning Commission any proposed amendment and may make any modifications in the terms and conditions of preliminary plat approval reasonably related to the proposed amendment. This shall occur at a public meeting in accordance with the same requirements for the approval of a sketch plat or preliminary plat.

(C) *Retaining Previous Approval.* If the applicant is unwilling to accept the proposed amendment under the terms and conditions required by the Planning Commission and the City Council, the applicant may withdraw the proposed amendment.

PLATTING PROCEDURES

§ 156.040 GENERAL.

(A) Whenever any subdivision of land is proposed, before any contract is made for the sale of any part of the land, before any permit for the erection of a structure in such proposed subdivision shall be granted, the owner of the land shall apply for and secure a recommendation the Planning Commission and approval of the City Council of such proposed subdivision. The proposed subdivision may be processed a standard subdivision as follows:

- (1) Standard subdivision:
 - (a) Sketch plat;
 - (b) Preliminary plat (and construction plans for improvements);
 - (c) Final plat;
 - (d) Building permit; and
 - (e) Occupancy permit;
- (2) Re-Plat.

(B) Upon initial receipt of a subdivision proposal, the Community Development Director shall determine if the proposal shall be classified as a minor or major subdivision or a re-plat. The Community Development Director shall determine what information, drawings and procedure will be necessary for the submission of the subdivision to the Planning Commission as well as to the City Council in accordance with these regulations and the policies of the Planning Commission and of the City Council. The Community Development Director, shall consider in each case the nature of a proposed subdivision and the relationship of the proposal to surrounding land uses, topography, property shape, property size, adjacent ownership, public access and public facilities in order to determine the extent to which the platting process must be followed. The above determinations of the Community Development Director may be reviewed and revised by the Planning Commission, and then the City Council upon request of the subdivider.

§ 156.041 CLASSIFICATION OF SUBDIVISIONS AND ADDITION AS MINOR OR MAJOR.

(A) Before any land is platted, the property owner shall apply for and secure approval of the proposed subdivision plat or addition plat in accordance with the following procedures, unless otherwise provided by these regulations. Subdivisions are classified as major or minor depending on the number of lots proposed and the extent of public improvements required.

(1) Minor subdivisions shall create no more than four lots and do not require the creation of a new street or the extension of municipal facilities. Minor subdivisions may be approved for residential and non-residential properties. Conveyance plats may be approved under the procedure for minor subdivisions provided that they establish no more than four lots and do not create a new street or extend municipal facilities. Minor plat approval requires the submission of

a final plat as described under these regulations, or the submission of a conveyance plat as described under these regulations.

(2) Major subdivisions involve the creation of new streets, the extension of municipal facilities or the creation of more than four lots. Major subdivisions may be approved for residential and non-residential properties. Conveyance plats are considered major subdivisions if they create more than four lots or involve the creation of new streets or the extension of municipal facilities. The procedure for approving a major plat typically requires three steps: sketch plat, preliminary plat, and final plat. Sketch plats require recommendation of the Planning Commission and approval of the City Council. The sketch plat requirement may be omitted if the subdivision creates no more than one new street and the Community Development Director determines that sufficient information exist to begin preparation of a preliminary plat. A concept plan or preliminary site plan that contains sufficient information to provide for the proper coordination of the development may be required for non-residential property

Except as otherwise permitted, the preliminary plat shall have a recommendation from the Planning Commission and approval by City Council and the approval of a preliminary plat is required prior to the construction of public improvements to the property. The preliminary plat and the associated engineering plans for the property may be amended during construction, with only major changes requiring reapproval by the City Council after recommendation of the Planning Commission. Major changes shall include amendments to any infrastructure that is expected to be adopted by the City of Durant or will impact infrastructure that is already adopted by the City of Durant.

Upon completion of the required public improvements, or the provision of a subdivision improvement agreement described in these regulations, the owner may submit a corrected final plat for the subdivision. Lots may be sold and building permits obtained after recommendation of the Planning Commission and approval of the plat by the City Council, and filing of the signed plat.

§ 156.042 SKETCH PLAT.

(A) *Purpose.* The purpose of the sketch plat is to provide the subdivider, the Planning Commission and the governing bodies an opportunity to identify any problems concerning the land use, general design and overall approaches to installation of improvements before the expenditure of large amounts of money and manpower in the preparation of more detailed platting documents. This step in the overall subdivision process is very important because it is at the initial part of the process when decisions are to be made that can have great value from the fulfillment of the comprehensive plan; or, conversely decisions wrongly made at this point can be very damaging to the fulfillment of the comprehensive plan. It is important that all of the land to be included in the proposed subdivision shall be included in the sketch plat so that an overview of an entire area can be accomplished.

(B) Before preparing the sketch plat the subdivider should review these regulations and discuss with the Community Development Director the procedures for the adoption of a subdivision plat and the general requirements as to the layout of streets and for any reservations of land, street improvements, drainage, sewerage, water supply, fire protection, the availability of services and similar matters.

(C) *Applicability.* A sketch plat shall be required as a condition precedent to approval of any application for a major plat, except where the Community Development Director determines:

(1) The subdivision will result in no more than one new street and sufficient information exists to begin preparation of a preliminary plat, or

(2) A concept plan, preliminary site plan or final site plan for the property provides sufficient information for the preparation of a preliminary plat.

(D) *Phasing of Development.* The City Council after recommendation of the Planning Commission may permit a sketch plat for a major plat to be divided into two or more phases, as indicated on the sketch plat, provided each phase satisfies the requirements of this ordinance. In considering phasing of a sketch plat, the City Council may approve certain conditions as it deems necessary to assure the orderly development of the platted land. Such conditions may include but are not limited to temporary street and alley extensions, temporary cul-de-sacs, and off-site utility extensions.

(E) *Application Procedure and Requirements:*

(1) *Pre-application Conference.* Before preparing the sketch plat, the applicant is strongly encouraged to schedule an appointment and meet with the Community Development Director to discuss the procedures for approval of the plat and the requirements as to general layout of streets and or reservations of land, street improvements, drainage, sewerage, fire protection, and similar matters, as well as the availability of existing services.

(2) *General Application Requirements.* Prior to platting of the land, the property owner shall file an application for approval of a sketch plat with the Community Development Department. The application and sketch plat shall meet the following minimum requirements:

(a) The application shall include all contiguous holdings of the property owner with an indication of the portion which is proposed to be developed or offered, sold or leased, accompanied by an affidavit of ownership, which includes an address and telephone number of an agent who shall be authorized to receive all notices required by these regulations.

(b) The study shall be drawn to scale of 1" = 200' or larger.

(c) The lower right hand corner of the sketch plat shall contain a title block clearly showing the proposed name of the subdivision or addition, the name and address of the Owner and the Engineer or Surveyor responsible for the designer survey, the scale of the drawing, the date the drawing was prepared, and the legal description of the tract.

(d) The sketch plat shall clearly show the limits of the tract and scale distances. True north shall be clearly indicated and shall be to the top or left of the study.

(e) The sketch plat shall show the names of adjacent subdivisions or additions or the name of record owners of adjoining parcels of unplatted land.

(f) The study shall contain the existing zoning on adjoining land, the location, width, and names of all existing or platted streets or other public ways within or adjacent to the tract, existing permanent buildings, railroad rights-of-way, utility and drainage easements, and topography with existing drainage channels or creeks, and other important features such as tree groupings, vegetation, political subdivisions or corporate limits and school district boundaries.

(g) The study shall show the layout, names and width of proposed thoroughfares, collector streets, and intersections, and shall show a general configuration of proposed streets and alleys.

(h) The study shall show a general arrangement of land uses, including but not limited to park and school sites, municipal facilities, private open space, floodplains and drainage ways, phasing plan, and proposed non-residential and residential uses and densities.

(i) The study shall show the location and style of streetlights within the subdivision.

(j) The study shall show the location and dimension of sidewalks throughout the subdivision.

(3) *Additional Requirements Prerequisite to Preliminary Plat Approval.* Except as permitted, prior to the submittal of a preliminary plat, the applicant shall submit for approval a sketch plat, at a scale of 1" = 100' or larger, depicting all information required and the following additional items:

(a) The layout, names, and width of proposed streets, alleys, and easements.

(b) Layout, numbers, and approximate dimensions of proposed lots and all building lines.

(c) The location of proposed screening walls and/or other forms of screening shall be clearly indicated.

(d) Existing contours of the tract in intervals of two feet or less, referred to sea level datum.

(e) Existing sewers, water mains, culverts, or other underground structures within the tract and immediately adjacent thereto with pipe sizes and locations included.

(f) Proposed water, sanitary sewer and storm sewer pipe lines with culverts, bridges, and other appurtenances or structures shown.

(g) Storm water retention or detention basins as required.

(h) Erosion mitigation of lots or roads next to creeks and drainage ways.

(i) General landscape information.

(4) *Standards for Approval.* No sketch plat shall be approved by the City Council for a plat which is intended for development unless it conforms to the Comprehensive Plan and the development ordinances of the city.

(5) *Approval Procedure.* After review of the sketch plat, the report and pertinent information as it relates to the plat and the exhibits submitted at a scheduled meeting, the Planning Commission shall recommend approval, conditional approval or disapproval the sketch plat. The sketch plat with the recommendation of the Planning Commission and the Community Development Director will be heard at a scheduled meeting of the City Council, who shall approve, conditionally approve or disapprove the sketch plat. One (1) copy of the proposed sketch plat shall be returned to the owner with the date of approval or disapproval and the reasons therefore accompanying the copy.

(6) *Effect of Approval.* Approval of the sketch plat in conformance to these procedures by the City Council constitutes authorization by the city for the property owner to submit application for approval of a preliminary plat subject to compliance with any conditions attached to approval of the sketch plat. The approval of any study or plat other than a preliminary plat does not certify the availability or capacity of infrastructure or that the property is suitable for development. The determination of infrastructure needs and capacity and the delineation of floodplain or other limitations on development will be done only during the review and approval of either a preliminary or final plat complete with required engineering plans and studies.

§ 156.043 PRELIMINARY PLAT.

(A) *Purpose.* The purpose of the preliminary plat is to provide an interim step in the procedure at which point the subdivider shall present drawings of the detail features of the subdivision. It is at this point that the items discussed at the sketch plat stage and as set down herein are prepared in a form from which determinations can be made as to the technical workability of the development proposal. If the subdivider is not required to go through the sketch plat process, the subdivider will be required to have a pre-application conference with city staff.

(B) After the City Council has approved the sketch plat, the subdivider may proceed with the preparation of the preliminary plat. After the subdivider has prepared the preliminary plat he or she may take either of the following actions:

(1) He or she may present the preliminary plat and preliminary plat checklist to the Planning Commission and the City Council and obtain approval thereof before proceeding with preparation of the improvement plans; or

(2) He or she may present the improvement plans and improvement plans checklist to the Planning Commission and the City Council at the time the preliminary plat and preliminary plat checklist are presented.

(C) Whenever the subdivider presents to the Planning Commission and City Council a preliminary plat and preliminary plat checklist, without improvement plans, the City Council may conditionally approve the preliminary plat, subject to City Council approval of the improvement plans within six months following the preliminary plat conditional approval.

(D) After review of the preliminary plat, the Planning Commission shall give a recommendation and the City Council shall, within 60 days of its submission, approve, conditionally approve or reject the plat. The subdivider shall be notified in writing of this action, together with any conditions of approval or the reasons for rejection.

(E) Whenever the subdivider presents to the Planning Commission and the City Council the preliminary plat, preliminary plat checklist, improvement plans and improvement plans checklist and the Planning Commission and the City Council finds that the plat and improvement plans meet all the requirements of these regulations, it shall approve the preliminary plat and improvement plans by placing a certificate of approval upon each copy of the plat and plans. Such certificate of approval shall bear the signature of the Chairperson and Secretary of the Planning Commission and Mayor of the City Council and shall provide that the approval given thereby does not constitute approval for purposes of recording.

(F) Approval of the preliminary plat shall not in all cases entitle the subdivider to approval of the final plat. Upon preliminary approval, if any conditions arise which would cause the preliminary plat to become unsatisfactory due to health, safety or welfare of the community, the Planning Commission shall recommend that the final plat be rejected.

(G) *Application Procedure and Requirements.* On forms approved by the city, the applicant shall file for approval of a preliminary plat, which conforms substantially with the sketch plat (if required) or alternate plan submitted by the applicant. The plat shall be prepared by or under the supervision of a registered public surveyor in the State of Oklahoma and shall bear his seal, signature and date on each sheet. The payment of all applicable fees shall be required at the time of submission.

- (1) *General Application Requirement.* Copies of the proposed preliminary plat shall be at a scale of 1" = 100' or larger and in a form substantially as follows:
- (a) The boundary lines with accurate distances and bearings and the exact location and width of all existing or recorded streets intersecting or abutting the boundary of the tract.
 - (b) True bearings and distances to the nearest established street lines and monuments, which shall be accurately described on the plat.
 - (c) Specific landscape plan.
 - (d) The exact layout including:
 - (i) *Proposed street names* - Street names must be submitted to the Community Development Department for approval in accordance with the city's guidelines for the naming of streets. The Community Development Department will maintain an index of street names which will contain these guidelines. Street names and subdivision names are fixed at the time of approval of the preliminary plat. A fee, as set by the City Council by motion or resolution, will be charged to change street names and subdivision names after approval of the preliminary plat.
 - (ii) The length of all arcs, radii, internal angles, points of curvature, length, and bearings of the tangents.
 - (iii) All easements for rights-of-way provided for public services or utilities and any limitations of the easements.
 - (iv) All lot numbers and lines with accurate dimensions in feet and hundredths of feet and with bearings and angles to street and alley lines.
 - (v) The location of the centerline of creeks or drainage ways should be tied with accurate dimensions in feet and hundredths of feet with bearings and angles. No unplatted remainder will be allowed between property boundaries and centerlines of creeks.
 - (e) The accurate location, material, and size of all monuments approved by the City Engineer. Horizontal and vertical control data shall be established for a minimum of two (2) corners of the subdivision or addition. One-inch iron rods shall be set at all block corners, angle points, points of corners, and points of tangents. One-half inch iron rods shall be set at all other lot corners.
 - (f) The accurate outline of all property which is offered for dedication for public use with the purpose indicated thereon, and of all property that may be reserved by deed covenant for the common use of the property owners in the subdivision or addition.
 - (g) Building setback lines.
 - (h) Location of streetlights
 - (i) Location, dimension and construction drawings for sidewalks throughout the subdivision
 - (j) Special restrictions including, but not limited to, drainage and floodway, fire lanes, and screening.
 - (k) Proposed name of the subdivision or addition. The name shall not duplicate, be the same in spelling or alike in pronunciation with any other recorded subdivision.

- (l) Names of adjacent subdivisions or additions or the name of record owners of adjoining parcels of unplatted land.
 - (m) Name and address of the property owner, the owner's Surveyor, and the owner's Engineer.
 - (n) North point, scale, and date.
 - (o) Legal description according to the real estate records maintained by the County Clerk's office and area calculations.
 - (p) Location by section, town, range, township, county and state.
 - (q) Additional documents necessary for dedication or conveyance of easements or rights-of-way, as required by the city. The city may, in some instances, require the conveyance of fee simple title for certain rights-of-way.
 - (r) Entry easements to allow city inspectors to enter the property being platted for the purpose of inspecting the construction of the public improvements.
 - (s) Important features such as existing permanent buildings;
 - (1) Large trees and water courses;
 - (2) Parks and other public lands;
 - (3) railway lines *or easements*;
 - (4) Existing public easements;
 - (5) Oil and gas lines or wells as shown on the records of the Oklahoma Corporation Commission (including abandoned or gas or oil wells and dry holes which remain unplugged),
 - (6) Existing utilities including sewer, water mains, culverts and other underground structures within the tract or immediately adjacent thereto, showing pipe sizes and grades indicates;
 - (7) Contours at intervals of 2 feet which are referenced to USGS data; and
 - (8) Any other relevant feature necessary for a full and complete understanding of the proposed subdivision.
 - (t) Title of document and a vicinity sketch drawn to a scale of a maximum of 2,000 feet to the inch.
 - (u) Copies of any private restrictions to be included in the deeds shall be attached to the preliminary plat.
 - (v) Regulatory flood boundaries, and the ten (10) year flood boundaries.
-
- (2) Other Required Documents and Information to Be Filed With Preliminary Plat.
 - (a) Proposed covenants and deed restrictions, if any.
 - (b) Source of water supply.
 - (c) Provisions for sewage disposal.
 - (d) Construction Plans

(3) *Standards for Approval.* No preliminary plat shall be approved by the City Council unless the following standards have been met:

(a) The plat substantially conforms with the approved sketch plat or other study as provided in these regulations.

(b) The construction plans have been reviewed by the City Engineer.

(c) Provision for installation and dedication of public improvements has been made.

(d) The plat conforms to applicable zoning and other regulations.

(e) The plat meets all other requirements of these regulations.

(4) *Timing of Public Improvements:*

(a) The City Council may require that all public improvements be installed, offered for dedication, and ready for acceptance by the city prior to the signing of the final plat.

The City Council may permit or require the deferral of the construction of public improvements if in its judgment, deferring the construction would not result in any harm to the public, or offer significant advantage in coordinating the site's development with adjacent properties and off-site public improvements. Any required public improvement(s) approved for deferred construction must be provided for as required prior to the approval of the final plat.

(b) If the City Council does not require that all public improvements be installed, offered for dedication and accepted by the city prior to signing of the final plat, it shall require that the applicant execute an improvement agreement and provide security for the agreement as provided in these regulations.

(c) This procedure shall also apply to the approval of a final plat if the preliminary plat is omitted.

(5) *Approval Procedure.* After review of the preliminary plat, the report and pertinent information for the Community Development Director concerning the land study and the application, the report and recommendation of the City Engineer on the construction plans, and any exhibits submitted at a public meeting, the applicant shall be advised of any required changes and/or additions. The Planning Commission shall make a recommendation and the City Council shall approve or disapprove the preliminary plat. One (1) copy of the proposed preliminary plat shall be returned to the owner with the date of approval, conditional approval or disapproval and the reasons therefore accompanying the plat.

(6) *Effect of Approval* - Approval of a preliminary plat by the City Council constitutes authorization for the City Engineer to release construction plans subject to his final approval and for the City Engineer to authorize for the property owner to commence grading of the site and construction of such public improvements as are required by the Planning Commission and the City Council. Approval of a preliminary plat also authorizes the property owner, upon fulfillment of all requirements and conditions of approval, to submit for approval an application for final plat approval. Upon release of the construction plans, the City Engineer may, upon request of the applicant, issue a certificate indicating the construction plans have been released and construction of the improvement is thereafter authorized. Additional certificates may be issued by the City Engineer authorizing the construction of private utilities on a phased schedule. The certificate shall read as follows:

"The preliminary plat for (insert name of the subdivision or addition) as approved by the City of Durant City Council on (insert date of approval) is authorized for use with engineering plans for the construction of public improvements as approved by the City Engineer. A final plat shall be approved by the City Council and have a recommendation from the Planning Commission upon the completion of all public improvements or the provision of a subdivision improvement agreement under the terms of the Subdivision Ordinance and submission of a final plat in compliance with the Subdivision Ordinance of the City of Durant.

Zoning regulations that affect exterior appearance of a single-family house or the landscaping of a single-family lot and that are adopted after approval of a preliminary plat for a single-family residential development, shall not apply for a period of two years from the latter of the date of plat approval or the date of the acceptance of public improvements related to the plat."

(7) *Lapse of Preliminary Plat Approval.* The approval of a preliminary plat shall be effective for a period of two (2) years from the date that the preliminary plat is approved by the City Council, at the end of which time the applicant must have submitted and received approval for a final plat. If a final plat is not submitted and approved within two (2) years, or an extension is not granted in accordance with these regulations, the preliminary plat approval shall be null and void, and the applicant shall be required to submit a sketch plat for review subject to the then existing zoning restrictions and subdivision regulations.

(H) Construction Plan Procedure and Requirements:

(1) *General Application Requirement.* Construction plans shall be prepared by or under the supervision of a professional engineer or architect registered in the State of Oklahoma as required by state law governing such professions. Plans submitted for review by the city shall be dated and bear the responsible engineer's or architect's name, serial number and the designation of "engineer," "professional engineer," or "P.E." or "architect" and an appropriate stamp or statement near the engineer's or architect's identification, stating that the documents are for preliminary review and are not intended for construction. Final plans acceptable to the city shall bear the seal and signature of the engineer or architect and the date signed on all sheets of the plans. Public works construction in streets, alleys or easements which will be maintained by the city shall be designed by a professional engineer registered in the State of Oklahoma.

(2) *Construction Plan Review Procedure.* Copies of the construction plans, and the required number of copies of the plat shall be submitted to the City Engineer for final approval. The plans shall contain all necessary information for construction of the project, including screening walls and other special features. All materials specified shall conform to the design standards of the city. Each sheet of the plans shall contain a title block including space for the notation of revisions. This space is to be completed with each revision to the plan sheet and shall clearly note the nature of the revision and the date the revision was made. The City Engineer will release the plans for construction, after recommendation of the preliminary plat by the Planning Commission and approval by the City Council and payment of all inspection fees. Upon such release, each Contractor shall maintain one set of plans, stamped with city release, on the project at all times during construction. This procedure shall also apply to approval of a final plat, if a preliminary plat is omitted.

(3) *Failure to Commence Construction.* If construction has not commenced within one (1) year after approval of the plans, resubmittal of plans may be required by the City Engineer for

meeting current standards and engineering requirements. "Construction" shall mean installation of city maintained public improvements.

§ 156.044 FINAL PLAT.

(A) *Purpose.* The purpose of the final plat is to create a record document which accurately describes the subdivided land, both as to accurate dimensions, and as to legal provisions which are pertinent to the subdivision. Much of the reason for this step is to make the transfer of the land simpler and certain. Land sales by reference to a legally filed plat are generally less complicated and more likely to provide the precise legal situation sought. The certainty of such sales derives from the assurance of an accurate survey and processes designed to assure the provision of facilities necessary to service the land.

(B) At the time the final plat and final plat checklist are submitted to the Community Development Department, the subdivider shall take one of the following courses of action:

(1) If the subdivider elects to, deposit the surety bond as specified in § 156.026, he or she shall submit plans for all improvements required under this chapter, such plans to bear the recommendation of the Planning Commission and approval of the City Council. Upon completion of a portion of the construction of the required improvements, the City Council may release a portion of the surety bond in the amount of the costs of the constructed improvements, as estimated by the City Council, Planning Commission, Secretary or municipal staff. Before any portion of the surety bond may be released, the City Engineer, City Building Inspector or City Manager shall approve the as-built plans and specifications for that portion of the improvements for which the subdivider has requested release of the surety bond;

(2) If the subdivider elects to complete all improvements as specified in the preliminary plat, he or she shall submit the as-built specifications and as-built original tracings of all improvements. If the Community Development Director or his or her designee finds that the as-built plan and specifications comply with requirements, and that the actual construction is as shown in the plans and specifications, he or she shall endorse his or her approval thereon.

(C) All actions of the Planning Commission, whether recommending approval of final plats for all or part of an area shown in a preliminary plat shall, in so far as the plat involves dedications to the public, constitute only an authorization for the subdivider to submit the plat to the City Council to which the dedications are proposed. Such Planning Commission actions shall not constitute an acceptance of dedication or a commitment to accept dedication.

(C) *Applicability.* A final plat shall be required for subdivisions of property and the recording of single lots in accordance with these regulations.

(D) *Application Procedure and Requirements.* A final plat for a subdivision shall require recommendation by the Planning Commission and approval of the City Council. Final plats shall comply to the preliminary plat where applicable. The application shall be accompanied by the following:

(1) Four (4) paper copies and a digital copy of the proposed final plat bearing all information specified in these regulations and the following:

(a) The final plat shall be clearly and legibly prepared by a Surveyor or Engineer. The size of the map shall not be less than 22 inches by 34 inches and shall be drawn to the scale of one inch

equals 100 feet, unless the Community Development Director authorizes a different scale in writing.

(b) *Notice Statement.* "Notice: Selling a portion of this addition by metes and bounds is a violation of city ordinance and state law and is subject to fines and withholding of utilities and building permits."

(c) Name of subdivision and the name and number of any larger subdivision of which this tract now subdivided was once a part.

(d) Number of lots and the acreage platted

(e) *Boundary Lines.* The boundary lines with accurate distances and bearings and the exact location and width of all existing or recorded streets intersecting the boundary of the tract.

(f) *Bearing Distances.* True bearings and distances to the nearest established street lines and monuments, which shall be accurately described on the plat

(g) *Property Offered For Dedication.* The accurate outline of all property which is offered for dedication for public use, and of all property that may be reserved by covenant in the deeds for the common use for the common use of the property owners in the subdivisions, with the purpose indicated thereon.

(h) The exact layout including:

(i) Street and alley lines, including their names, bearings, angles of intersection and widths (including widths along the line of any intersecting street):

(ii) The length of all arcs, radii, internal angles, points of curvature, length, and bearings of the tangents.

(iii) All easements for rights-of-way provided for public services or utilities and any limitations of the easements.

(iv) All lot numbers and lines with accurate dimensions in feet and hundredths of feet and with bearings and angles to street and alley lines.

(v) The location of the centerline of creeks or drainage ways with accurate dimensions in feet and hundredths of feet with bearings and angles.

(i) The accurate location, material, and size of all monuments approved by the City Engineer.

(k) Building setback lines for all properties within the platted area.

(k) Special restrictions including, but not limited to, drainage and floodway, fire lanes, and screening.

(l) In case the subdivision is traversed by water course, channel, stream, or creek, the prior or present location of such water course, channel, stream, or creek shall be shown on the plat and the boundary of the regulatory flood and the ten (10) year flood. It will be assumed that there is no significant difference between the two (2) and the regulatory flood will be used, unless the owner shows the ten (10) year flood on the map.

(m) North point, scale, and date.

- (n) Legal description according to the real estate records maintained by the County Clerk's office and area calculations.
- (o) Names of adjacent subdivisions or additions or the name of record owners of adjoining parcels of unplatted land.
- (p) Location by section, town, range, township, county and state.
- (q) Title of document and a vicinity sketch drawn to a scale of a maximum of 2,000 feet to the inch.
- (2) Formal irrevocable offers of dedication to the public of all streets, local government uses, utilities, parks, and easements, in a form approved by the City Attorney. The plat shall be marked with a notation indicating the formal offers of dedication.
- (3) The improvement agreement and security, if required, in a form satisfactory to the City Attorney and in an amount established by the City Council upon recommendation of the City Engineer and shall include a provision that the property owner shall comply with all the terms of the final plat approval as determined by the City Council.
- (4) As-built construction plans, where applicable.
- (5) Covenants and deed restrictions, if any.
- (5) Accurate legal description.
- (6) Certification by a Registered Public Surveyor to the effect that the plat represents a survey made by him and that all the monuments shown thereon actually exist, and that their location, size, and material description are correctly shown, and that the survey correctly shows the location of all visible easements and rights-of-way and all rights-of-way, easements and other matters of record affecting the property being platted.
- (7) The County Clerk's Office and applicable state statutes may require additional information to be submitted or included on the final plat
- (E) *Standards for Approval.* No final plat shall be approved by the Planning Commission or the City Council unless the following standards have been met:
 - (1) The plat substantially conforms to the preliminary plat.
 - (2) Required public improvements have been constructed and are ready to be accepted, and/or an improvement agreement has been accepted by the city providing for the subsequent completion of improvements.
 - (3) The plat conforms to applicable zoning and other regulations.
 - (4) Provision has been made for adequate public facilities under the terms of this ordinance.
 - (5) The plat meets all other requirements of this ordinance.
- (F) *Approval Procedure.* After review of the final plat, the Community Development Director shall place the final plat for consideration on the agenda of a public meeting of the Planning Commission and City Council. One copy of the final subdivision plat shall be returned to the applicant with the date of approval, conditional approval or disapproval noted on the final plat, and, if the final plat is disapproved, the reasons for disapproval accompanying the final plat.

(G) *Certificate of Compliance.* Upon final approval of a final plat required by these regulations, the Planning Commission and the City Council shall issue to the person applying for approval a certificate stating that the final plat has been recommended for approval by the Planning Commission and approved by the City Council. For purposes of this section, final approval shall not occur until all conditions of approval have been met.

(I) *Signing and Recording of Final Plat.*

(1) When an improvement agreement and security are required, the Chairman of the Planning Commission and the Mayor shall endorse approval on the final plat after the agreement and security have been recommended for approval by the Planning Commission and approved by the City Council and all the conditions pertaining to the final plat have been satisfied.

(2) When installation of public improvements is required prior to recordation of the final plat, the Chairman of the Planning Commission and the Mayor shall endorse approval on the final plat after all conditions of approval have been satisfied and all public improvements satisfactorily completed. There shall be written evidence that the required public improvements have been installed in a manner satisfactory to the city as shown by a certificate signed by the City Engineer stating that the necessary dedication of public lands and installation of public improvements has been accomplished.

(3) It shall be the responsibility of the applicant to file the final plat with the County Clerk. Simultaneously with the filing of the final plat, the applicant shall record such other agreements of dedication and legal documents as shall be required to be recorded by the City Attorney. The final plat, bearing all required signatures, shall be recorded after final approval and within ten working days of its receipt. One (1) copy of the recorded final plat shall be returned to the City prior to the issuance of any building permits.

(J) *Effect of Approval.* Approval of a final plat shall certify compliance with the regulations of the City of Durant pertaining to the subdivision of land. An approved and signed final plat may be filed with the County as a record of the subdivision of land and may be used to reference lots and interests in property thereon defined for the purpose of conveyance and development as allowed by these regulations.

(K) *Lapse of Final Plat Approval.* The approval of a final plat shall be effective for a period of six (6) months from the date that the final plat is recommended for approval by the Planning Commission and approved by the City Council, at the end of which time the applicant must have met the requirements for recording of the final plat with the County Clerk. If the applicant has not met the requirements for recording of the final plat with the County Clerk within six (6) months, or an extension is not granted in accordance with these regulations, the final plat approval shall be null and void, and the applicant shall be required to submit a new plat for review subject to the then existing zoning restrictions and subdivision regulations. No Certificate of Occupancy or Change of Occupancy permit will be allowed for the property until the applicant has met the requirements for filing of the final plat with the County Clerk.

§ 156.046 DEVELOPMENT PLAT

(A) This section applies to the platting and development of any single parcel greater than five acres or the subdivision and development of any property into parts, each part being greater than five acres. The term "development" means the new construction or the enlargement of any

exterior dimension of any building, structure, or improvement. The term "improvement" shall include the construction of a utility, road, parking, or drainage system. The term shall also apply to the grading of land or clearance of trees, except as may be permitted for valid agricultural use of the property.

(B) A development plat must be prepared by a registered professional land surveyor as a boundary survey showing:

(1) Each existing or proposed building, structure or improvement or proposed modification of the external configuration of the building, structure or improvement;

(2) Each easement and right-of-way within or abutting the boundary of the surveyed property; and

(3) The dimensions of each street, sidewalk, alley, square, park, or other part of property intended to be dedicated to public use or for the use of purchasers or owners of lots fronting on or adjacent to the street, sidewalk, alley, square, park, or other part; and

(4) Any additional information as required by this ordinance to apply for the approval of a plat

(C) The requirements and standards for design, reservation, construction, completion, maintenance, cost participation and escrow for public improvements applying to the approval of a plat shall also apply to a development plat.

(D) Development plats shall be processed under the same procedures and are subject to the same fees as apply to a plat. The procedures for a minor subdivision may be used when applicable.

(E) A development plat shall be approved if it conforms to the following standards:

(1) The general plans, rules, and ordinances of the city concerning its current and future streets, sidewalks, alleys, parks, playgrounds, and public utility facilities; and

(2) The general plans, rules, and ordinances for the extension of the city or the extension, improvement, or widening of its roads, streets, and public highways within the municipality.

(F) New development may not begin on the property until the development plat is filed with and approved by the city. Approved development plats and other agreements of dedication and legal documents as required shall be recorded with the County Clerk by the applicant.

§ 156.048 REPLATTING OF LAND

(A) *Replat Required.* Unless otherwise expressly provided for herein, a property owner who proposes to replat any portion of an already approved final plat, other than to amend or vacate the plat, must first obtain approval for the replat under the same standards and by the same procedures prescribed for the platting of land by these regulations. The Community Development Director may waive or modify requirements for a sketch plat under circumstances where the previously approved sketch plat is sufficient to achieve the purposes set forth in these regulations. Replats shall include all of the same information as previously described platting procedures.

(B) *Replatting Without Vacating Preceding Plat.* A replat of a final plat or portion of a final plat may be recorded and is controlling over the preceding plat without vacation of that plat if the replat:

- (1) Is signed and acknowledged by only the owners of the property being replatted;
- (2) Is approved, after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard, by the Planning Commission and City Council; and
- (3) Does not attempt to amend or remove any covenants or restrictions previously incorporated in the final plat.

(C) Additional Requirements for Certain Replats.

(1) A notice of the public hearing shall be published in an official paper or a newspaper of general circulation in the city at least 15 days prior to the date of the public hearing. Notice shall be mailed to all owners of property located within 300 feet of the subject property as provided by a certified abstractor's list at the applicant's cost at least 20 days prior to the hearing;

(2) If the proposed replat requires a variance, and the owners of 20 percent or more of the area of lots to whom notice is required to be given under Subsection (b) file with the Planning Commission and City Council a written protest of the replatting before or at the hearing, approval of the replat will require the affirmative vote of four of the City Council members. In computing percentages of ownership, each lot is considered equal to all other lots regardless of size or number of owners, and the owners of each lot are entitled to cast only one vote per lot. The area of streets and alleys shall be included in computing the percentage of land area.

(3) Any replat which adds or deletes lots must include the original lot boundaries.

§ 156.999 PENALTY.

(A) Except as provided in these regulations and lots of record established prior to the effective date of this ordinance, no building permit shall be issued for any new structure or change, improvement or alteration of any existing structure on any tract of land which does not comply with all of the provisions of this chapter.

(B) Except as provided in these regulations and lots of record established prior to the effective date of this ordinance, the city shall withhold all public improvements and utilities, including the maintenance of streets and the provision of sewage facilities and water service, from all tracts, lots or additions, the platting of which has not been officially approved by the City Council and for which a certificate of compliance has not been issued pursuant to these regulations.

(B) A violation of this chapter shall be deemed an offense and shall be punishable as provided in § 10.99 and in accordance with applicable state law. Any person, partnership or corporation violating any of the provisions of this chapter upon conviction thereof shall be punished as provided in § 10.99.

(C) The city may issue citations to suspected violators of this chapter, which citations shall state the violation that is alleged, the time of the observation of the offense, any correction of the violation which is sought, the time allowable for the accomplishment of the correction and the further action which will be taken to seek remedy should correction not be accomplished. The issuance of such citations does not preclude the filing of charges in district court, nor shall the

issuance of such citations be a mandatory process precedent to the filing of charges in district court.

DESIGN STANDARDS NEIGHBORHOOD FEATURES

§ 156.060 COMMUNITY GENERAL.

(A) The quality of the design of the community, both in the urban area and on the fringes of the urban development, is dependent on the quality of design of the individual subdivisions in the area. Good community design can be accomplished by following a few principles. These better approaches to the layout of new areas. The violation of some of the basic rules concerning design of streets, ditches and other features can lead to such unpleasant situations as: streets that deteriorate and are expensive to maintain, street intersections that are dangerous, drainage ditches that clog up and cause flooding, building lots that are difficult or expensive to construct upon or difficulties with erosion during the time of development and even throughout the life of the homes.

(B) The figures which follow show some of the better ways of creating a subdivision. The use of good design and holding to these methods of development can provide for the least expense in the building of a subdivision. This is especially true considering the costs that come to the purchasers of property that has been improperly developed and the fact that there is no cheaper time to solve development problems than before houses are built and lots are sold.

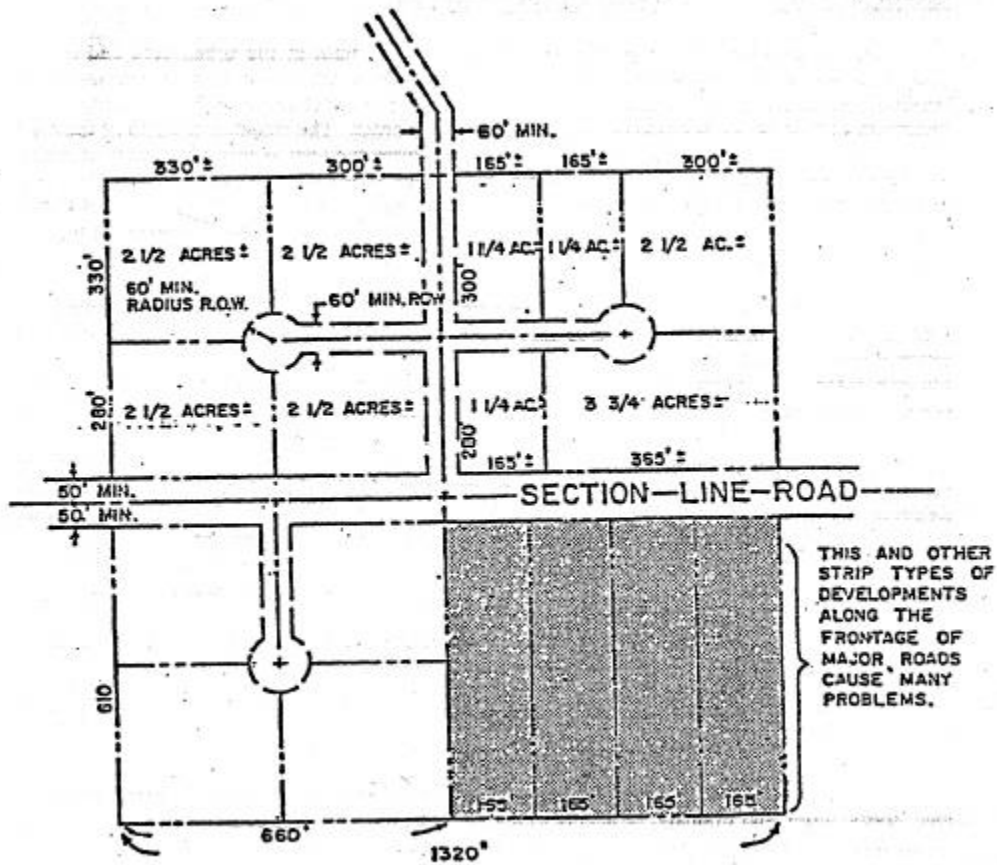
(C) Figure 1 shows some of the patterns of streets and lots that might be possible in the development of areas in large, rural estates type lots. In the shaded area is shown an all too frequent approach to the creating of lots in rural settings. There are a number of problems from the arrangement of lots in a road frontage strip as in the shaded area, such as:

- (1) Long narrow parcels which are of reduced usefulness to the buyer;
- (2) Increased numbers of driveways intersecting the section line road (this is a major problem to the county as it tries to keep ditches and culverts clean and working);
- (3) The narrower lots result in closer spacing of houses with less privacy and greater possibility of failure in the operation of individual sewer systems; and
- (4) (a) The frontage of each house upon a section line road means greater exposure to the dust, traffic, litter and drainage problems which occur along the major roads (also there is a loss of privacy and the danger that the road may have to be widened at some time in the future taking part of the front lawn).
- (b) On the other hand, some of the other styles of lot arrangements shown can provide lots of much more usable shape, more privacy, safer traffic, more workable utility layout, better spacing of buildings and the like.

(D) The majority of land developed in the manner shown in Figure 1 is expected to be in the jurisdiction of the regional planning commission outside the incorporated area of the city.

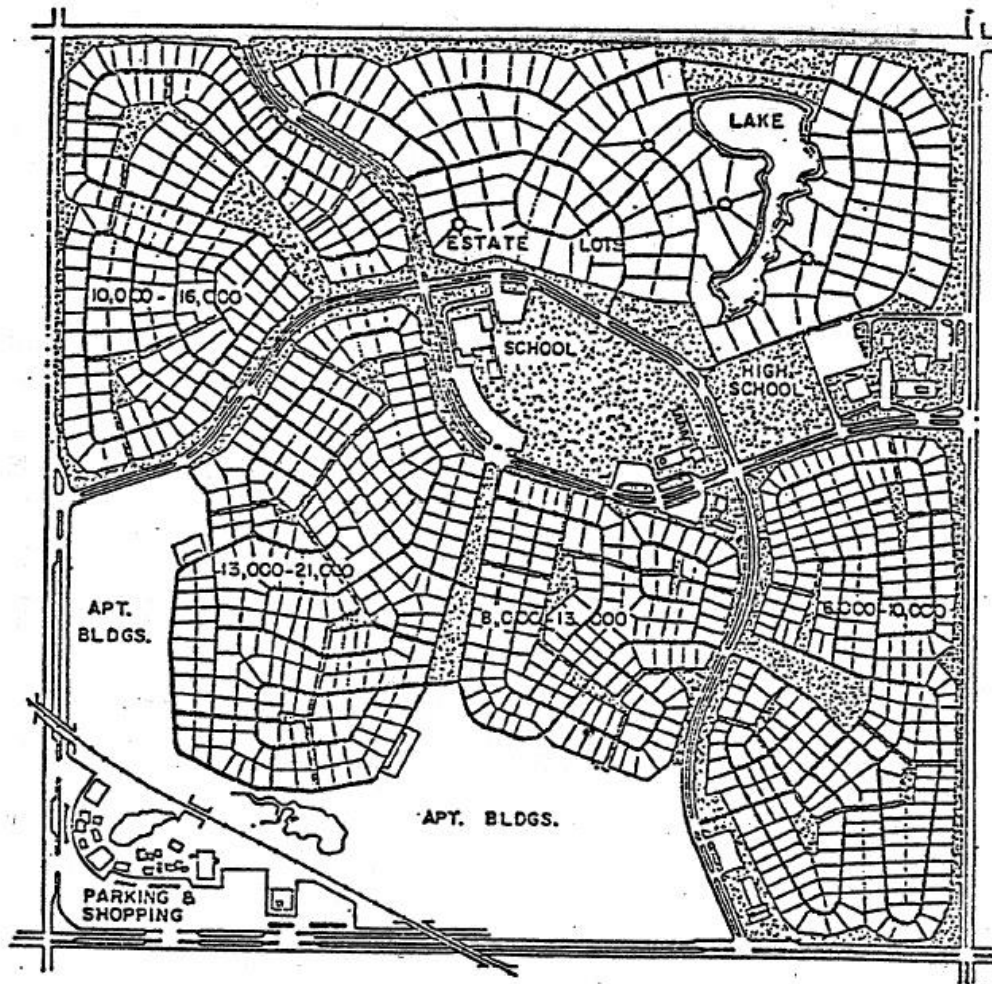
(E) These are not all of the possibilities for laying out a large lot development. In fact, a development usually turns out better if it is worked out to fit the shape of the particular piece of land considering the streams, hills and the like. However, from this figure it can be seen that almost any other arrangement is better than a strip of long, narrow lots along the frontage of a major road.

FIGURE 1
RURAL PLATTING PATTERNS



- Notes:
1. Property dimensions in many cases are shown as less the right-of-way dimension. This reflects the improvement of the street or road and dedication of it to the public.
 2. Covenants should provide for access to lots to be only from side roads.

FIGURE 2
AN EXAMPLE OF GOOD SUBDIVISION DESIGN



Notes: 1. Minor streets should be designed to provide access in a manner to discourage use by through traffic.

2. Collector streets should be designed to provide a direct route from minor streets to major streets.

3. Ingress and egress to residential properties should be provided only on minor streets.

4. Pedestrian ways should be separated from roadways.

5. The urban area shall be designed as a group of integrated residential neighborhoods with appropriate industrial, commercial and public facilities.

6. Lots, blocks and street systems should be designed for the most advantageous use of topography and natural physical features.

('93 Code, § 12-431) (Ord. 1041, passed 4-12-83)

§ 156.061 SIDEWALKS.

- (A) For purposes of this section, the terms “arterial streets”, “secondary thoroughfares”, “commercial streets”, “collector streets”, residential streets” shall be defined as indicated in the streets master plan.
- (B) Sidewalks no less than four feet in width shall be constructed along properties abutting residential streets, and no less than five feet in width along properties abutting collector streets, commercial streets, secondary thoroughfares, and arterial streets.
- (C) Sidewalks shall be constructed within dedicated streets rights-of-way along streets improved to city standards. On unimproved streets, covenants deferring sidewalk construction until street is improved according to city standards shall be required.
- (D) Within residential developments, required sidewalks shall be located adjacent to or within one foot of the property line. Within non-residential developments, the placement of required sidewalks shall be at the discretion of the City Council.
- (E) Sidewalks shall be laid out, graded and otherwise improved as specified in standards and specifications adopted by the City Council.
- (F) All sidewalks shall be incorporated into the street improvements construction plans required to be submitted by the developer for plat approval.
- (G) Sidewalks and walkways shall be completed at the time the streets are installed.
- (H) In order to facilitate access from streets to schools, parks, playgrounds, shopping centers, transportation facilities or other community facilities, the City Council may require pedestrian access ways or crosswalks not less than five feet wide to be located within perpetual unobstructed easements at least 20 feet in width. The easements shall be indicated on the plat.
- (I) No dwelling unit or business establishment that is required to install sidewalks shall be occupied until the required sidewalk construction is completed, inspected and accepted by the city.

§ 156.062 STREET LIGHTS.

- (A) Required new street lighting shall be installed by a franchised vendor, electric utility or the developer. The street lighting should be shown on preliminary and final plats. The primary objective for street lighting is for security and intersection identification.
- (B) Street lighting shall be chronologically integrated with a development and shall be installed prior to acceptance of public infrastructure by the City of Durant.
- (C) Should an easement be required to access power facilities, the easement should not be less than five (5) feet
- (D) The location of the street light shall be as follows and shall serve as the minimum lighting schedule:
 - a. One street light at each street or alley intersection
 - b. One street light at each end of each cul-de-sac or other permanently dead ended street
 - c. One street light at the approximate midpoint of curvilinear streets that prohibit visual contact between intersections

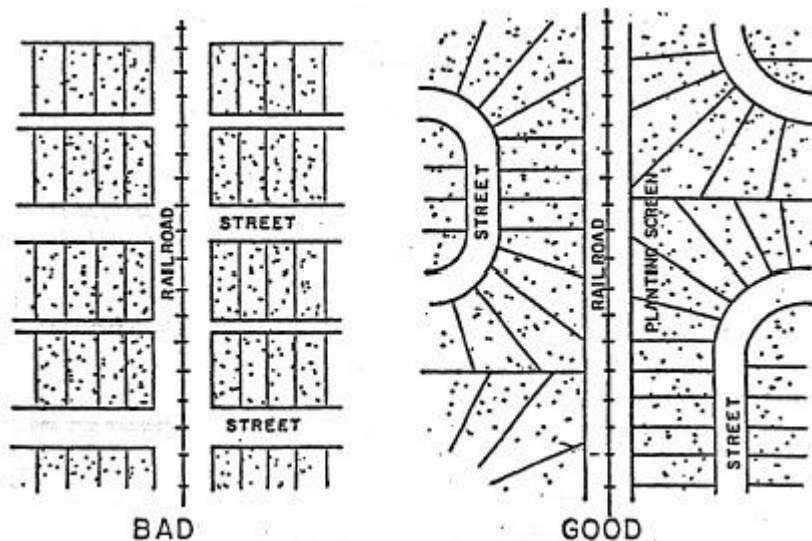
- d. One street light located midway between intersections that are spaced over 600' or more apart
- (E) The developer may choose to install lighting in addition to the minimum schedule set forth herein. If lighting is installed in addition to that maintained by the franchised vendor or electric utility, the developer shall ensure that a legal entity such as a homeowners association or equivalent is established and that the entity is assigned the obligation of maintaining the additional lighting in perpetuity.

§ 156.063 STREETS.

The arrangement, character, extent, width, grade and location of all streets shall conform to all of the elements of the general plan and shall be designed in accordance with the following provisions:

- (A) Major streets shall be planned to conform with the major streets shown in the comprehensive plan;
- (B) Whenever a subdivision abuts or contains an existing or proposed major street, the City Council may require service streets, reverse frontage with screen planting contained in a no access reservation along the rear property line, deep lots or such other treatment as may be necessary for adequate protection of residential properties and to afford separation from traffic;
- (C) Where a subdivision borders on or contains a railroad right-of-way of limited access highway right-of-way, the City Council may require a street approximately parallel to and on each side of such right-of-way at a distance suitable for the appropriate use of the intervening land. The following sketch illustrates both suitable and unsuitable ways of laying out developments bordering major right-of-way.

STREET LAYOUT ADJOINING LIMITED ACCESS RIGHT-OF-WAY FACILITIES



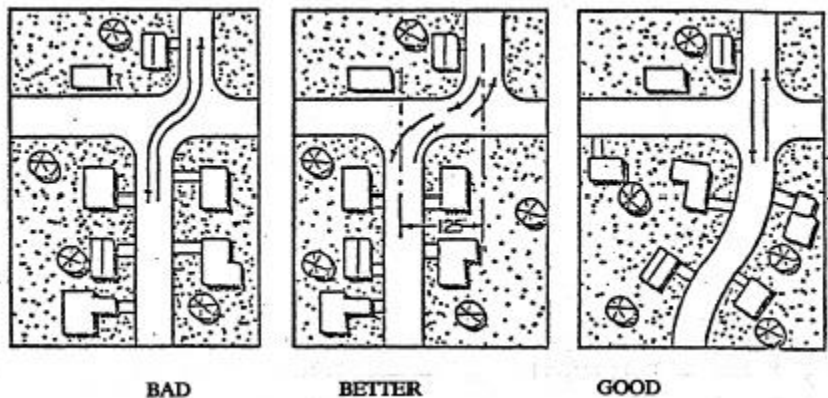
- (D) Reserve strips controlling access to streets shall be prohibited except where their control is placed in the city under conditions approved by the City Council and acceptable to the subdivider;

(E) Where the plat to be submitted includes the only part of the tract owned or intended for development by the subdivider, a tentative plan of a proposed future street system for the unsubdivided portion may be required by the City Council;

(F) Where a tract is subdivided into larger than normal building lots or parcels, such lots or parcels shall be arranged to permit the logical location and opening of future streets and appropriate resubdivision with provision for adequate utility easements; and

(G) Street jogs with centerline offsets of less than 125 feet shall be avoided.

STREET JOGS LESS THAN 125 FEET SHALL BE AVOIDED



(H) Street right-of-way widths shall be in accordance with the Comprehensive Plan and, where not designated therein, shall be not less than the following:

Street Type	R.O.W. Width
Arterial streets	85 feet
Secondary thoroughfares	80 feet
Commercial streets	80 feet
Collector streets	60 feet
Residential streets	60 feet

(I) The paved width of all streets shall be adequate to serve the existing and future estimated traffic load for the facility. Lane width for all streets shall be as follows:

(1) All major streets shall have lanes for traffic movement of not less than 11 feet or more than 12 feet in width, and lanes for parallel parking or emergency stopping of not less than 10 feet in width; and

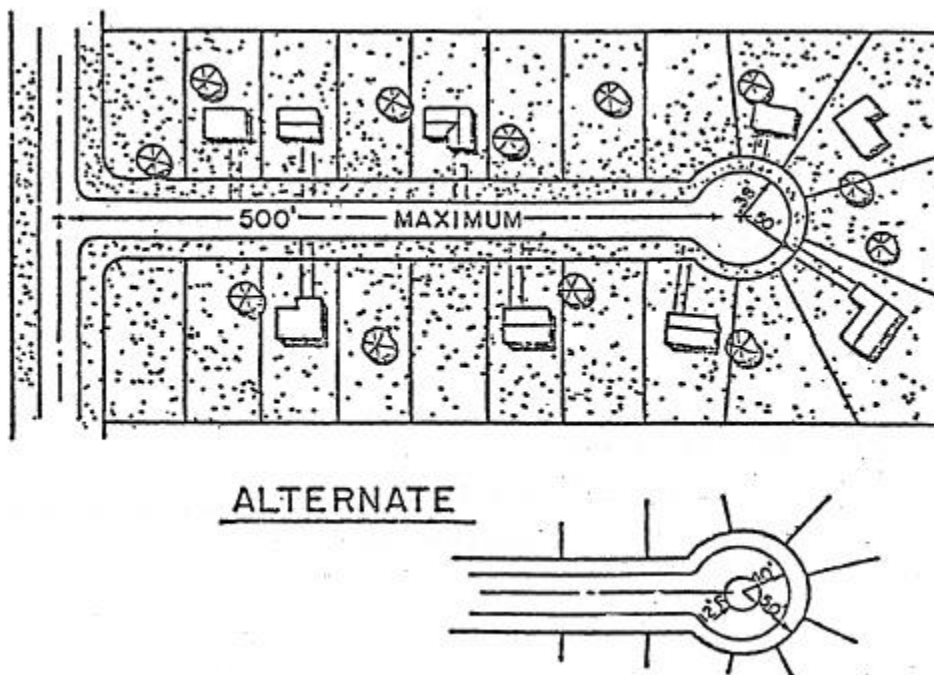
(2) All minor streets shall have lanes for traffic movement of not less than 9 feet or more than 12 feet in width and lanes for parallel parking of not less than 8 feet in width. Streets should be developed in accordance with the general standards given in the code of the city.

(J) (1) A cul-de-sac should not exceed 500 feet in length, measured from the entrance to the center of the turnaround unless a dedicated secondary emergency sealed-surface accessible ingress and egress is provided to the primary roadway to a point within 500 feet of the center of

the turnaround radius. The ingress and egress shall be, at a minimum, in the form of a 20- foot wide dedicated public easement that is graded, compacted, sealed-surface, and otherwise constructed to the city's specifications.

(2) If the cul-de-sac is longer than 150 feet then a turnaround radius of not less than 65 feet at the property line and 50 feet at the curb line shall be provided. If there is provided in the center of the turnaround an unpaved island, it shall be improved with landscaping that will not interfere with sight distance. The unpaved island shall have a radius of not less than 6 feet and the radius from the curb line of the island to the turnaround outside curb shall be 30 feet with the easement extending an additional 15 feet beyond the outer curb line.

CUL-DE-SAC

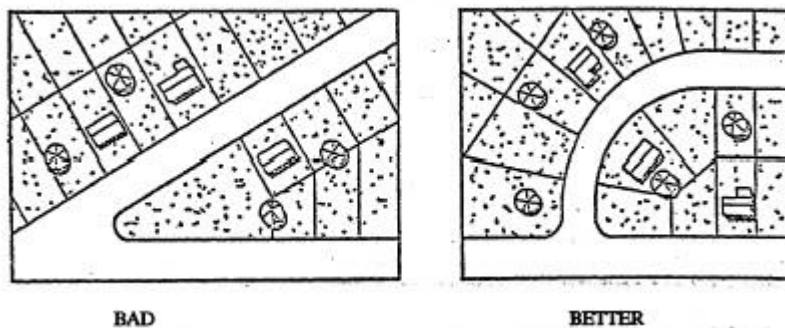


(K) Half streets shall be prohibited except where essential to the reasonable development of the subdivision in conformity with the other requirements of these regulations, provided that the City Council finds it will be practical to obtain the dedication of the other half of the street easement when the adjoining property is subdivided. Wherever a half street is adjacent to the tract to be subdivided, the other half of the street shall be platted within the tract being subdivided;

(L) The arrangement of streets shall be such as to cause no hardship in the subdividing of adjacent properties. The City Council may require the dedication of street rights-of-way to facilitate the development of adjoining properties;

(M) No street names shall be used which will duplicate or be confused with the names of existing streets. Street names shall be subject to the approval of the City Council;

(O) Minor streets shall be laid out so that their use by arterial traffic will be discouraged;



- (P) Streets shall intersect at approximately right angles;
- (Q) Street grades shall be as follows:
- (1) The minimum grade of all streets shall be 0.4%;
 - (2) Except where unusual topo-graphic conditions justify it, the maximum grade of all streets shall not be greater than the following:

Street Type	Grade
Major	5%
Collector	7%
Residential streets	10%

- (R) Street corners shall be as follows:
- (1) Street corners on local residential streets shall have a minimum radius of 20 feet at curb line or its equivalent;
 - (2) Street corners on collector streets shall have a minimum radius of 25 feet at the curb line or its equivalent;
 - (3) Street intersections involving major thoroughfares shall have a minimum street corner radius of 30 feet at the curb line or its equivalent;
 - (4) In order to provide for traffic safety, there shall be on each corner of each intersection of two streets a clear sight triangle. A clear sight triangle means a triangle formed by the curb lines of two intersecting rights of way and a third line connecting a full view zone of 25 feet from intersecting corners of the street. On streets with no curb and gutter, the same triangle will be used and measurements made twelve (12) feet from the center of the street if the street is two lanes in width and six (6) additional feet for each lane width as existing at the intersecting corner. The plat or the covenants of the addition shall clearly prohibit any construction or planting of landscaping materials in this area.
- ('93 Code, §12-441) (Ord. 1041, passed 4- 12-83; Am. Ord. 1859, passed 7-10-18)

§ 156.064 ALLEYS.

Alleys shall be as follows:

- (A) Alleys shall be provided in commercial and industrial districts, except that the City Council may waive this requirement where other definite and assured provision is made for

service access, such as off-street loading, unloading and parking consistent with and adequate for the uses proposed;

(B) Alleys serving commercial and industrial areas shall be not less than 30 feet in width;

(C) Alleys are not required for residential areas, but when provided shall be not less than 20 feet in width;

(D) Alley intersections and sharp changes in alignment should be avoided, but where necessary, corners shall be cut off sufficiently to permit safe vehicular movement;

(E) Dead-end alleys should be avoided, but if necessary, shall be provided with adequate turn around facilities at the dead end, as determined by the City Council; and

(F) Alleys shall be finished with a sealed surface and otherwise constructed to the city's specifications.

('93 Code, §12-442) (Ord. 1041, passed 4-12- 83; Am. Ord. 1859, passed 7-10-18)

§ 156.065 EASEMENTS.

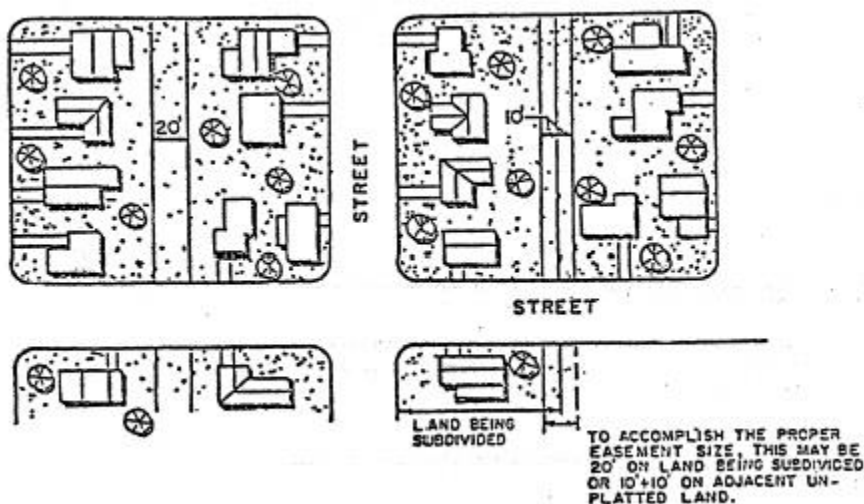
(A) Where alleys are not provided, easements not less than ten feet wide shall be provided along each rear lot line. A five-foot easement alongside lot lines of individual plots may be required where necessary for use by public and private utilities. The City Council may require air rights and easements of greater width for the extension of main storm and sanitary sewers and other utilities where it is deemed necessary.

(B) When a subdivision is adjacent to unplatted land, the easements for public and private utilities shall be:

(1) Provided as 20 feet wide on the land being subdivided; or

(2) Provided as ten feet wide on the land being subdivided with an easement ten feet wide being presented adjacent and simultaneous to the presentation of the final plat.

EASEMENTS



('93 Code, § 12-443) (Ord. 1041, passed 4-12-83)

§ 156.066 BLOCKS.

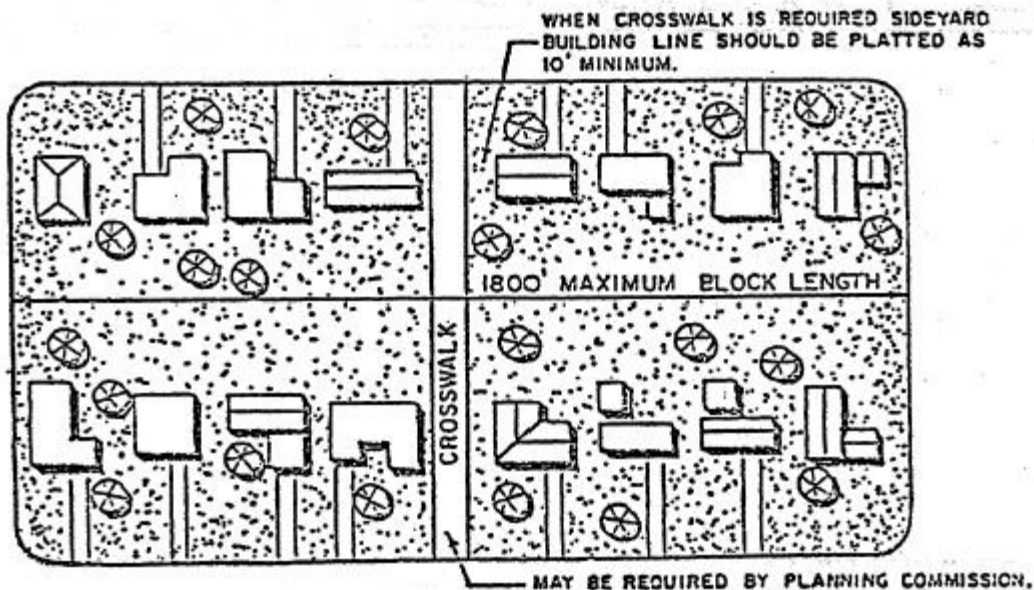
(A) The lengths, widths and shapes of blocks shall be determined with due regard for the following:

- (1) Provision of adequate building sites suitable to the special needs of the type of use contemplated;
- (2) Zoning requirements as to lot sizes and dimensions;
- (3) Needs for convenient access, circulation, control and safety of street traffic; and
- (4) Limitations and opportunities of topography.

(B) Blocks for residential use shall not be longer than 1,800 feet, measured along the center line of the block. When a block exceeds 600 feet in length, the City Council may require a dedicated easement not less than 5 feet in width and a paved crosswalk not less than 5 feet in width to provide pedestrian access across the block.

(C) Blocks used for residential purposes should be of sufficient width to allow for two tiers of lots of appropriate depth, but should be not less than 200 feet in width. Blocks intended for business and industrial use should be of a width suitable for the intended use, with due allowance for off-street parking and loading facilities.

BLOCKS



('93 Code, § 12-444) (Ord. 1041, passed 4-12-83)

§ 156.067 LOTS.

(A) Residential lots shall be not less than 60 feet in width at the front building line and shall abut a street a distance of not less than 35 feet.

(B) The area of residential lots shall be not less than 6,000 square feet.

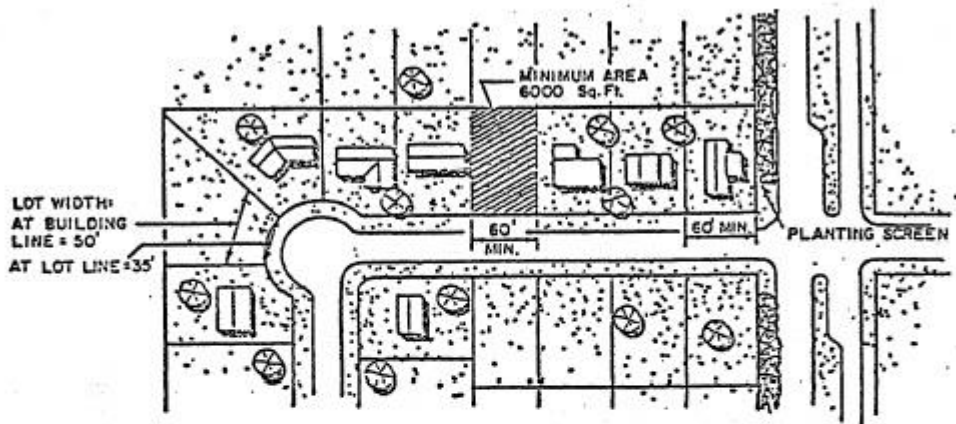
(C) In residential subdivisions where septic tank or individual sewage disposal devices are to be installed, the area of the lot shall be not less than 22,500 square feet.

(D) Lots are not required for subdivisions for commercial and industrial use, but when provided should be of appropriate size and arrangement to provide for adequate off-street parking and loading facilities based on the intended use.

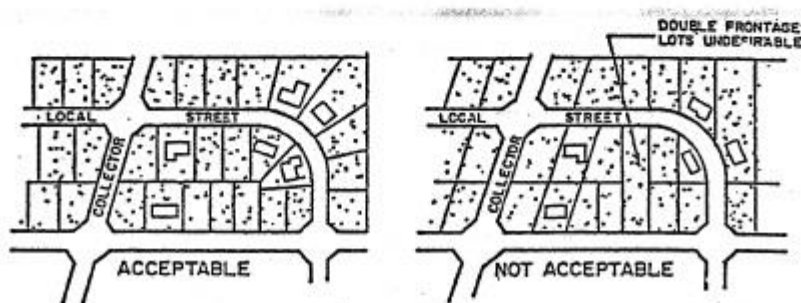
(E) Side lot lines should be approximately at right angles or radial to street lines.

(F) Double frontage and reverse frontage lots should be avoided except where they are needed to provide for the separation of development from traffic arteries or to overcome specific disadvantages of topography and orientation. A planting screen easement of at least 20 feet shall be provided along the portion of the lots abutting such a traffic artery or other use where screening is required. There shall be no right-of-access across a planting screen easement.

LOTS



LOT PATTERN

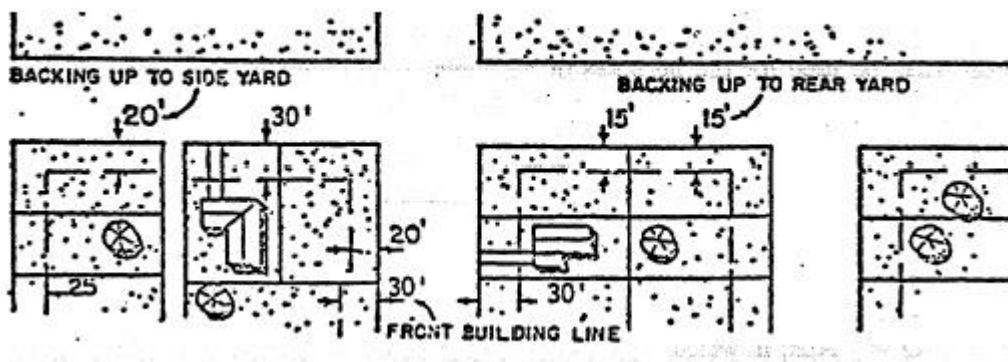


('93 Code, § 12-445) (Ord. 1041, passed 4-12-83)

§ 156.068 BUILDING LINES.

Building lines shall be provided for all residential subdivisions as follows:

- (A) A front building line shall be located 30 feet back of the street right-of-way line;
- (B) A side yard building line on the side of a corner lot abutting the street shall be located not less than 15 feet back of the street right-of-way when such lot is back to back with another corner lot and not less than 20 feet back of the street right-of-way line in every other case;
- (C) A side yard building line shall be provided not less than ten feet back of a crosswalk right-of-way line on the side of a lot abutting a midblock crosswalk; and
- (D) Restrictions requiring buildings to be located within the building lines shown on the plat shall be set forth on the plat or on a separate recorded instrument.



(`93 Code, § 12-446) (Ord. 1041, passed 4-12-83)

§ 156.069 DRAINAGE.

(A) These regulations and standards are designed, intended and should be administered in a manner to protect the various drainage areas in the city from flooding; to provide clean and sanitary channels for runoff; to prevent pollution of watersheds, streams and natural drainage channels; to prevent the encroachment of buildings and improvements on natural drainage channels; to equitably apportion the cost of improvements; to protect natural scenic areas; and to provide for the conservation of the natural resources of the area and to fulfill the requirements of the flood insurance administration. The regulations and standards herein contained shall apply to the incorporated area of the city. All subdivisions of land and all improvements of any character which affect drainage in any portion of the city shall be subject to the provisions of these regulations and be subject to approval by the City Public Works Director or his or her designee. Development within the limits of the 100-year flood shall be designed in such a manner that all finished floor elevations shall be at least one foot above the 100-year floor level; provided, however, that all earth fills within the 100-year flood level shall be approved by the City Engineer; and provided, further, that development within the 100-year flood shall not in any case plan for structures in the floodway as shown on the official flood maps.

- (B) (1) The two classes of drainage channels shall be:
 - (a) Primary drainage channels; and
 - (b) Secondary drainage channels.

(2) In general, it is intended that channels which are designated as primary channels serve a drainage area of 1,000 acres or more. It is intended by these regulations that the improvement of primary drainage channels shall be primarily the responsibility of the community as a whole, since the whole community is materially benefitted. However, the developer of the land containing a primary channel is expected to layout, design and otherwise plan and carry out his or her improvements in a manner that will not interfere with or restrict the natural flow of water or materially change the condition of runoff. Increased runoff and changes in primary channels which are created by improvements of an individual subdivision shall be the responsibility of the developer of the subdivision and shall be made in accordance with the provisions of these regulations. It is intended by these regulations that the improvement of a secondary channel shall be the responsibility of the developer of the area served by the channel, since the primary benefit is to the area served by the secondary channel and not to the community as a whole.

(C) The maximum condition of rainfall for a 100-year interval plus one-foot of freeboard shall be used for the purposes of determining all runoff for the sizing of drainage channels and structures for the city, unless otherwise specified herein. Values used in formulas for runoff and size of drainage structures shall reflect the degree of urbanization set forth in the projected land use pattern contained in the comprehensive plan for the city. The following formulas and values shall be used for calculating all stream flow and runoff for the policies and regulations established herein:

(1) Runoff from all drainage areas shall be determined by Rational Formula:

$Q = AIR$, in which

Q = Cubic feet per second

A = Area to be drained in acres, determined by field surveys for areas less than 1,000 acres and by latest government quadrangle maps for larger areas

I = Percent of imperviousness of the area may vary between 40% and 95%

R = Rate of rainfall over entire drainage area in inches per hour, based on time of concentration and latest government records for area (using 100-year storm plus one foot for primary and secondary channels).

(2) The size of closed storm sewers, open channels, culverts and bridges shall be determined using the Manning Formula:

$Q = \frac{1.486A r^{2/3} s^{1/2}}{n}$

Q = Discharge in cubic feet per second

A = Cross-sectional area of water in conduit in square feet

r = Hydraulic radius of water in conduit

s = Mean slope of hydraulic gradient, in feet of vertical rise per foot of horizontal distance

n = Roughness coefficient, based on condition and type of material of conduit lining, but not less than 0.013.

(D) All primary drainage channels which are located within, or immediately adjacent to an improvement or a subdivision shall be protected and improved by the developer as follows:

(1) All land having an elevation below the 50-year maximum flood elevation and not protected by levies or dikes shall be dedicated to the city for the purpose of providing drainage and for public park and utility easement use. The developer may retain unto himself or herself an

easement for landscaping, for installation and maintenance of ornamental elements and for fencing. Access for proper maintenance to the area of the 100-year flood shall not be obstructed;

(2) The existing channel laying within or immediately adjacent to the subdivision shall be cleaned to provide for the free flow of water, and the channel shall be straightened, widened and improved to the extent required to prevent overflow beyond the limits of the dedicated drainage area;

(3) Site improvement shall provide for the grading of all building sites and streets to an elevation where all lots, building areas and streets will not be subject to overflow and in a manner that will provide for the rapid runoff of all rainfall;

(4) Whenever channel improvement is carried out, sodding, back-sloping, cribbing and other bank protection shall be designed and constructed to control erosion for all the anticipated conditions of flow for the segment of channel involved. Planting of appropriate species for landscape beauty is encouraged;

(5) A drainage channel shall not be located in a street easement unless it is placed in an enclosed storm sewer; and

(6) Culverts, bridges and other drainage structures shall be constructed in accordance with the specifications of the city at all locations where drainage channels intersect with continuous streets or alleys.

(E) Surface drainage and all secondary channels within or adjacent to the addition shall meet the following conditions:

(1) When a subdivision is traversed by a secondary drainage channel, watercourse or stream which drains 160 acres or more of land, there shall be provided a right-of-way for drainage and public parks and public utility purposes adequate to contain all of the floodway of a 100-year maximum flood. The right-of-way shall include all of the land within the subdivision that is within the floodway as established by the official flood maps;

(2) Secondary drainage channels which have a primary function of collecting surface water from adjacent properties or intercepting and diverting side hill drainage shall be provided with an improved open channel;

(3) Secondary drainage channels which have a primary function of transporting water through the block or collecting water from cross channels and which have a drainage area of less than 40 acres shall be improved with closed storm sewers or an improved open channel when approved by the City Engineer of the city. Where the secondary drainage channel has a drainage area of greater than 40 acres, an improved open channel or closed storm sewer shall be provided;

(4) A drainage channel shall not be located in a street easement unless it is placed in a closed storm sewer;

(5) Site grading shall be carried out in such a manner that surface water from each lot will flow directly to a storm sewer, improved channel or paved street without crossing more than two adjacent lots;

(6) Surface water collected on streets shall be diverted to storm drains at satisfactory intervals to prevent overflow of six-inch high curbs during a ten- year frequency rain for the area and grades involved.

However, the minimum finished grade at the building line shall be such that it will not be affected by storms equivalent to a 100-year frequency plus one foot of freeboard;

(7) Drainage area allowed for surface flow on streets at a point of diversion shall not exceed 20 acres, regardless of flow;

(8) Drainage easements of satisfactory width to provide working room for construction and maintenance shall be provided for all storm sewers;

(9) Channel improvements shall be as follows:

(a) Open channels shall be improved by providing a paved section that will carry the runoff from a rain of 5-year frequency and a sodded section to carry the runoff from a rain of 10-year frequency. However, the minimum finished grade at the building line shall be such that it will not be affected by storms equivalent to a 100-year frequency plus one foot of freeboard. The design of the channel improvements shall be in accordance with the standards set forth on the three following figures. Where turbulence is sufficiently limited, where natural beauty is thereby preserved and where erosion will not result, the Planning and Zoning Commission may approve omitting the paved section; and

(b) Whenever an open improved channel is required or authorized for a secondary drainage channel under the provisions of these regulations and the channel crosses large residential lots (area of not less than 10,000 square feet) and the channel improvement is to be designed as an integral part of the landscaping of the area that will be maintained by the property owners of the area, then the City Council may modify the requirements of the first part of this provision to permit a channel improvement design in accordance with the third of the design alternatives shown.

(F) Requirements relating to improvements:

(1) Easements. All storm drainage features shall be placed in proper easements as set out in these regulations;

(2) Bridges and culverts. Bridges and culverts shall be as follows:

(a) All flow of water across continuous streets or alleys shall be through culverts or bridges;

(b) Bridges and culverts on primary drainage channels shall be sized to accommodate a 100-year frequency rain, plus one foot of freeboard, based on the drainage area involved;

(c) Bridges and culverts on secondary drainage channels which drain 160 acres or more of land shall be sized to accommodate a 100-year frequency rain, plus one foot of freeboard, based on the drainage area involved. However, a 50-year frequency may be used when overflow provisions are incorporated to accommodate a 100-year frequency rain;

(d) Bridges and culverts on secondary drainage channels which drain less than 160 acres of land shall be sized to accommodate a 10-year frequency rain, based on the drainage area involved; provided, that all building elevations shall have one foot of freeboard above overflows of the 100-year storm;

(e) Design of bridges and culverts shall be submitted to and have the approval of the City Engineer;

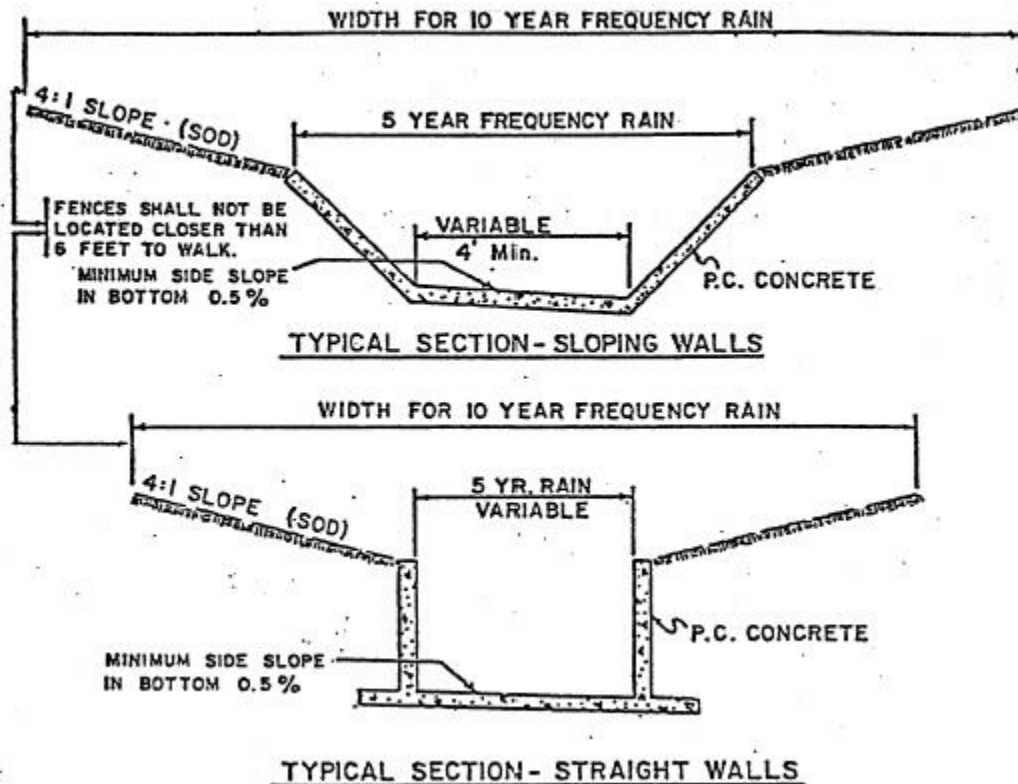
(3) Closed storm sewers. Closed storm sewers shall be constructed of pre-cast or pre-fabricated pipe or built in place of closed box design to serve a ten-year frequency rain for the drainage area involved; and

(4) Open paved storm drainage. Open paved storm drainage channels shall be approved in accordance with specifications approved by the City Engineer. Side slopes above the paved section shall be shaped and sodded on a slope of four horizontal to one vertical or flatter. Fences capable of limiting water flow or which would prevent proper maintenance and care of the drainage facility shall not be erected below the shoulder of the sodded section. Retaining walls or

other decorative elements which do not prevent necessary access for maintenance may be erected.

(G) The City Council reserves the right to require improvements, provisions of drainage easements and for provisions of agreements beyond the boundaries of the addition to facilitate flow of water through the addition and to provide continuous improvement of the overall storm sewer system.

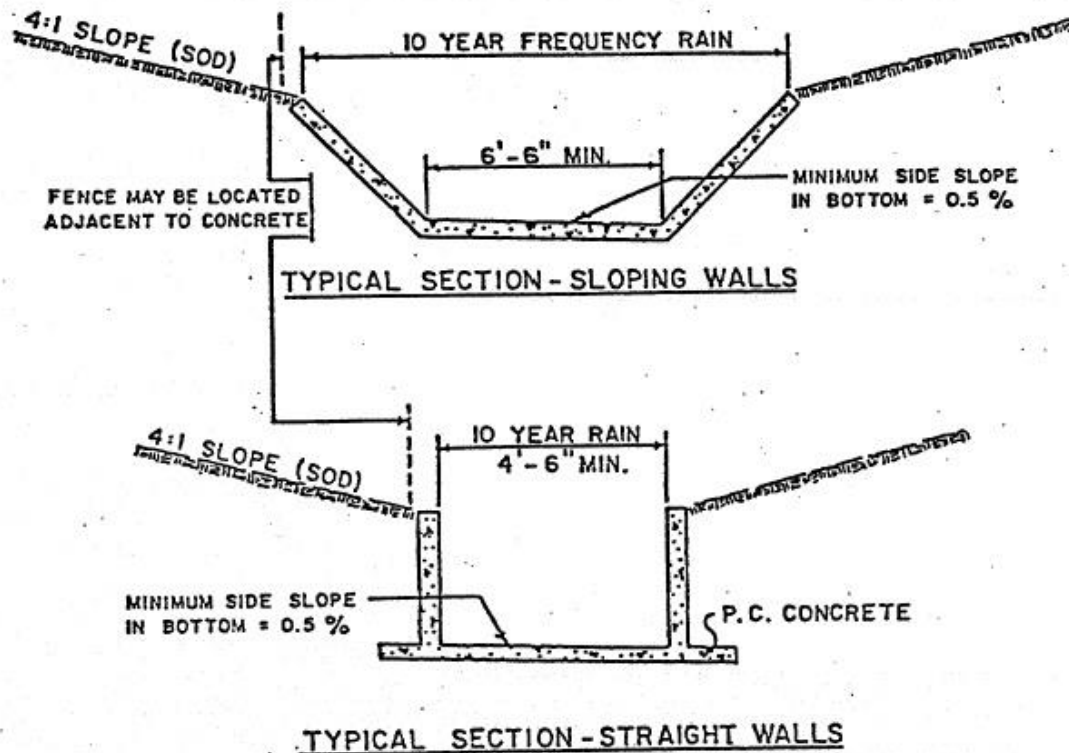
IMPROVED DRAINAGE CHANNEL



General Specifications

1. Use of sloping walls or straight walls is optional.
2. Construction of concrete lining shall conform to city specifications.
3. Straight walls shall be designed to withstand earth pressures.
4. Sloping walls shall have slope ratio of 1 horizontal to 1 vertical, or flatter.
5. Sodded slope ratio shall be 4 horizontal to 1 vertical, or flatter.
6. Concrete liners shall be structurally designed for calculated hydraulic load to be minimum 4 inches - maximum 6 inches of 3,500 lb. concrete.

IMPROVED DRAINAGE CHANNEL



General Specifications

1. Use of sloping walls or straight walls is optional.
2. Construction of concrete lining shall conform to city specifications.
3. Straight walls shall be designed to withstand earth pressures.
4. Sloping walls shall have slope ratio of 1 horizontal to 1 vertical, or flatter.
5. Sodded slope ratio shall be 4 horizontal to 1 vertical, or flatter.
6. Concrete liners shall be structurally designed for calculated hydraulic load to be minimum 4 inches - maximum 6 inches of 3,500 lb. concrete.

IMPROVED DRAINAGE CHANNEL

General Specifications

1. Slopes back of curb shall have a ratio of 4 horizontal to 1 vertical, or flatter.
 2. Slopes shall be sodded uniformly to permit mowing.
 3. Concrete construction shall conform to city specifications.
 4. This section shall be constructed only in those locations outlined in general policies and requirements.
 5. Concrete liners shall be structurally designed for calculated hydraulic load to be minimum 4 inches - maximum 6 inches of 3,500 lb. concrete.
- (`93 Code, § 12-447) (Ord. 1041, passed 4-12-83)



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Discussion, Consideration and Possible Action on Resolution R-2021-02E Amending the Comprehensive Fee Schedule.

The only changes to the Fee Schedule are regarding the Airport Hangar Rental Rates.

Staff has added an annual payment option. If paying for the year in advance, 1 month's rate is discounted from the total price.

Council Information / Action Requested

Staff recommends the approval of Resolution R-2021-02E amending the Comprehensive Fee Schedule.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. R-2021-02E Fifth Amended Resolution Updating Fee Schedule

RESOLUTION NO. R-2021-02E

A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF DURANT, DURANT CITY UTILITY AUTHORITY, AND DURANT AIRPORT AUTHORITY FOR DURANT SERVICES.

WHEREAS, the City Council of the City of Durant and the Trustees for the Durant City Utility Authority, and the Trustees for the Durant Airport Authority have reviewed various fees charged for inspections, utility services, zoning, and other services provided by Durant as set forth on the Exhibit A attached hereto; and,

WHEREAS, the costs charged for various fees are in need of adjustment to ensure the City of Durant, Durant City Utility Authority, and Durant Airport Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Durant, Oklahoma, and the Trustees for the Durant City Utility Authority, and the Trustees for the Durant Airport Authority that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Durant, Durant City Utility Authority, and Durant Airport Authority for the specific services enumerated.

BE IT FURTHER resolved that the City Manager is authorized to set additional temporary fees, as needed, to ensure Durant will recover its expenses for services.

PASSED AND APPROVED by the Durant City Council, the Durant City Utility Authority, and Durant Airport Authority on this 14th day of June, 2022, all rates will become effective the 14th day of June, 2022.

Mayor

DCUA Chairman

DAA Chairman

ATTEST:

Cynthia Price, City Clerk

EXHIBIT A

FEES AND OTHER CHARGES

FEE SCHEDULE

Section	Fee Description	Amount (in dollars)	
Administration			
Public Records Requests	Photocopy Costs, per page up to 8.5 x 14	\$0.25	
	Photocopy Costs, per page larger than 8.5 x 14	\$0.50	
	Certified Photocopy Costs, per page	\$1.00	
	Items on CD-ROM or DVD-ROM (additional charge of time to copy to media will apply if employee time exceeds 60 minutes)	\$5.00	
	Items on citizen supplied media (charge of time to copy to media will apply if employee time exceeds 60 minutes)	TBD	
	Returned Check Fee	\$45.00	
	Fingerprint Fee	\$25.00	
	Deferment Fee	\$40.00 plus the amount of ticket	
	Property Abatement Fee	Actual Costs	
	Property Condemnation Fee	Actual Costs	
	Asbestos Inspection Fee (per structure)	Actual cost of materials and shipping plus \$25.00	
	Equipment Costs	See Current FEMA Schedule of Equipment Rates https://www.fema.gov/assistance/public/schedule-equipment-rates	
	Actual Cost of Labor		
Airport			
Hangar Rental Monthly Rates			
Building #	Hangar Type & Number	Monthly Rate	Discounted Annual Rate*
4	Box Hangar (1-2)	\$400.00	\$4,400.00
4	Box Hangar (3-12)	\$310.00	\$3,410.00
8	Box Hangar (1-4)	\$440.00	\$4,840.00
8	Box Hangar (5-12)	\$350.00	\$3,850.00
10	T-Hangar (1-9)	\$230.00	\$2,530.00
10	T-Hangar (10)	\$340.00	\$3,740.00
12	T-Hangar (1)	\$230.00	\$2,530.00
12	T-Hangar (2)	\$340.00	\$3,740.00
12	T-Hangar (3-8)	\$230.00	\$2,530.00
12	T-Hangar (9)	\$260.00	\$2,860.00
12	T-Hangar (10)	\$310.00	\$3,410.00
24	Corp Hangar (A-D)	\$730.00	\$8,030.00
*For Annual payments, one year in advance, one month discount has been given (Discount does not apply for late payments)			
After Hours Call Out Fees	After Hours Call Out Fee	\$100.00 initial; plus \$50.00 per person	
Overnight Parking Fees	Single/Twin Engine Overnight Parking	\$5.00 - \$10.00/night – 3 nights Waived with 100-gallon fuel purchase	
	Turbine/Jet Overnight Parking	\$5.00 - \$10.00/night – 3 nights Waived with 200-gallon fuel purchase	
Ramp Fees	General Aviation Aircraft Ramp Fee	\$25.00 per night	
All ramp fees can be waived with a 200-gallon fuel purchase and at the	Small Turbo Props/Large Piston Ramp Fee	\$50.00 per night	
	Large/Twin Turbo Props Ramp Fee	\$75.00 per night	

discretion of the Airport Director	Jet Ramp Fee	\$100.00 per night
	Relocation of Aircraft	\$25.00 - \$100.00 based on size and type
	Airport Facility Fee/Conference Room Fee	\$100.00 per day
Animal Control		
Impound Fees and Costs	Impound Fee	\$10.00
	Redemption Fee	\$10.00
	Boarding Fee	\$7.00 per day
	Publication of Notice and Animal Care (including veterinary)	Actual Cost
	Pet Adoption Fees	No Charge
	Sterilization Deposit	\$35.00
License Fees	Dangerous Animals – additional license surcharge	\$10.00
	Kennels, Catteries, and Pet Shops – Annual	\$100.00
	Exotic Animal Owner Permit	\$2,400.00
Buildings and Building Regulations (All permits are subject to an additional \$4.00 State Fee)		
Residential Permit Fees	New Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$250.00 minimum)
	Remodel Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$100.00 minimum)
Commercial Permit Fees	New Commercial, Industrial, Warehouse Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$250.00 minimum)
	Remodel Commercial, Industrial, Warehouse Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$100.00 minimum)
Other Charges and Fees	Certificate of Occupancy	\$150.00
	Fencing	\$50.00
	Accessory Buildings	\$75.00
	Swimming Pools	\$150.00
	Roofing Residential	\$75.00
	Roofing Commercial	\$150.00
	Demolition	\$100.00
	Building/Structure Relocation Fee	\$50.00
	Electrical Permit	\$0.05 per square foot
	Plumbing Permit	\$0.05 per square foot
	Mechanical Permit	\$0.05 per square foot
	Fire, Health/Safety Code Compliance Certification Fee	\$50.00
	Zoning Code Compliance Certification Fee	\$50.00
	Antenna & Antenna Support Permit Fee	\$500.00
	Roll Off Permit Fee (Annual)	\$100.00 annually
	Non-Permanent Structure	N/A
	Permanent Structure	\$300.00
	Residential Building Inspection Fee	\$50.00/trade per inspection
	Commercial Inspection Fee	\$50.00/trade per inspection
	Electrical Inspection Fee	\$50.00/trade per inspection
	Plumbing or Mechanical Inspection Fee	\$50.00/trade per inspection
	Red Tag Fee	\$100.00 per visit
	Onsite Consultations	\$50.00 per labor hour (2 hour minimum)
	Night, Weekend, Holiday Inspections	\$75.00 per hour (2 hour minimum)
	Contractor License—Electrical, Mechanical, Plumbing, Roofing	\$100.00 annually (expires June 30 each year)
Signs	New Sign Construction Permit	\$200.00
	Sign Modification Permit	\$75.00
	New Sign/Modification Permit	\$25.00
	Temporary Sign Permit	\$40.00
	Billboard Sign Permit	\$500.00
Floodplain Development		
	Floodplain Development Review	\$300.00
	Flood Hazard Development Review	\$100.00
	Floodplain Development Inspection	\$100.00
	The floodplain fee schedule shall not exceed a cumulative amount of \$500.00, in accordance with the Title 82, Section 1604, Item 4.	

Engineering Review		
	In-House Engineering Review	\$500.00
	Consultant Engineering Review	\$50.00 plus invoiced cost
Plan Review Fee		
		25% of permit fee
Cemetery		
	Burial Plot	\$425.00
	Maintenance Fee (one time only, due at time of each burial)	\$75.00
	Highland Cemetery Chapel Rental Fee	\$200.00
	Pavilion Rental (if deceased will not be buried at Highland Cemetery)	\$100.00
	Deed Transfer Fee	\$25.00
Emergency Response Rate Schedule		
Structure Fire (Including Mobile Homes and Outbuilding)	*Minimum charge for first hour, first assignment (three apparatus typical with staff vehicle)	\$750.00*
	For each additional apparatus for the first hour	\$250.00
	For each apparatus for each additional hour or portion thereof	\$250.00
Hazardous Material Response	*Minimum charge for first hour, first alarm assignment (three apparatus typical with staff vehicle)	
	Hourly rate as listed plus actual replacement cost of materials to include, but not limited to: disposable supplies, personal protective equipment, monitoring equipment, and other contaminated unusable equipment. Additional charges may be incurred for specialized equipment and contractors	\$750.00*
	For each additional apparatus for the first hour	\$250.00
	For each apparatus for each additional hour or portion thereof	\$250.00
Vehicle Fire	*minimum charger for the first hour, first alarm assignment (one apparatus typical)	\$250.00*
Wildland Fire	*minimum charge for first hour, first alarm assignment (two apparatus typical)	\$300.00*
Trash Fire	*minimum charge for first hour, first assignment (one apparatus typical)	\$200.00*
Motor Vehicle Collision	*minimum charge for first hour, first alarm assignment (two apparatus typical with staff vehicle)	\$650.00*
	For each additional apparatus for the first hour	\$250.00*
	For each apparatus for each additional hour or portion thereof	\$250.00*
Other Charges and Fees	Firefighter Stand-by	\$50.00 per hour
	Brush Truck Stand-by	\$150.00 per hour
	Engine Stand-by	\$250.00 per hour
Fire Department Permits and Plan Review		
Residential Burn Permit	2 Day Permit	\$10.00
	30 Day Permit	\$25.00
	1 Year Permit	\$100.00
Commercial Burn Permit	1 Year Permit	\$100.00
	Fire Suppression Plan Review	\$50.00/min per .03 sqft
	Fire Alarm Plan Review	\$50.00/min per .03 sqft
	Fire Sprinkler Plan Review	\$50.00/min per .03 sqft
Legal Publications in newspaper or periodicals		
		Invoiced cost of publication
Library		
Late Fees	Books & Audiobooks	\$0.10 per day
	DVDs	\$0.25 per day
	Video Games & Launch Pads	\$1.00 per day
Room Rentals	Children's Story Room	\$50.00
(room set up free)	Conference Room	\$50.00
	Black Box Theater	\$250.00
	CC Meeting Room	\$125.00
	Computer Lab	\$50.00
Private Rentals	Deposit	\$200.00
Library Services	Copies	B&W \$0.10 Color \$0.50

	Fax Sending	\$1.00 per page; additional \$0.25 after 1 page
	Fax Receiving	\$0.10 per page
	Library Card Replacement	\$3.00
	Out of County Membership	\$25.00 for 3 years
	Interlibrary Loan (first loan free per month)	\$1.50
	Proctor	\$15.00 per hour
	Laminating	\$1.00 per business card \$2.00 per 8.5 x 11 sheet \$1.50 per foot
Licenses		
Business	Business License – Annual (January 1 st -December 31 st)	No Charge
	Family Amusement Center License – Base Fee (Annual)	\$75.00
	Additional for each pool or billiard table	\$15.00
	Additional for each card table	\$5.00
	Additional for each coin-operated amusement device	\$15.00
Caterer	Caterer License – Initial	\$1,000.00
	Caterer License – Renewal	\$900.00
Winemaker	Winemaker License	\$625.00
	Small Farm Winery License (Oklahoma Grown)	\$25.00
Brewer	Brewer License	\$1,250.00
	Small Brewer License	\$50.00
Distiller	Distiller License	\$3,125.00
Retail Alcohol	On Premise Beer License – Initial	\$500.00
	On Premise Beer License – Renewal	\$450.00
	Retail Beer	\$500.00
	Retail Wine	\$1,000.00
	Retail Alcohol	\$1,500.00
Retail Spirits Store	Retail Spirits Store	\$900.00
Mixed Beverage Establishment (Bars)	Mixed Beverage Establishment – Initial	\$1,000.00
	Mixed Beverage Establishment – Renewal	\$900.00
Wholesaler	Wholesaler License	\$2,500.00
	Class B Wholesaler License	\$625.00
Itinerant Merchant	Itinerant Merchant License (1-3 Days)	\$250.00
	Itinerant Merchant License (4-7 Days)	\$500.00
	Itinerant Merchant License (Annual)	\$1,000.00
	Locally Grown Produce Vendor License (Annual)	\$100.00
Mobile Home Park	Mobile Home Park License	\$500.00
Pawn Shop	Pawn Shop License	\$25.00
Taxicab	Taxicab Business License	\$125.00
Manufactured Housing and Mobile Homes		
	Manufactured Housing Development License – Initial	\$1,500.00
	Manufactured Housing Development License – Renewal	\$500.00
	Manufactured Housing Development License Transfer	\$500.00
	Manufactured Housing Development Review	\$500.00
	Manufactured Housing Placement Inspection	\$50.00 per home
	Manufactured Housing Development Annual Inspection Fee	\$500.00
	Mobile Home Alteration or Accessory Building Permit Fee	\$75.00
	Mobile Home Permit Fee	\$100.00
Maps and Digital Data		
	8 ½ x 11 Prints	\$5.00
	11 x 17 Prints	\$6.00
	8 ½ x 11 Prints with Aerial Background	\$20.00
	11 x 17 Prints with Aerial Background	\$24.00
	Plots	\$25.00 plus 3.00/linear foot
	Plots with Aerial Background	\$50.00 plus 3.00/linear foot
	Digital Aerial Photos	\$75.00 per section
	Customer Map & Data Research and Preparation	\$50.00 per hour (2 hour minimum)
	Mapping & Electronic Fees	\$25.00
	911 Information and Shape Files	\$1,000.00 per shape file
Oil/Gas and Associated Facilities		
	Oil/Gas Drilling Permit	\$1,000.00/Well

	Oil/Gas Well Drilling Inspection	\$100.00/Site
	Oil/Gas Construction (Tank Batteries, Booster Pumps, Compressor, Pipeline)	\$1,000.00/Site
	Oil/Gas Injection Well and Secondary Recovery Program Permit	\$1,000.00/Site
	Oil/Gas License – Initial	\$7,500.00 applicable structure
	Oil/Gas License – Annual Renewal	\$1,000.00 applicable structure
	Oil/Gas Well Operation Inspection Fee	\$250.00/Site
Parks		
Baseball and Softball Fields	Field Rental	\$50.00 per field/per day
Lake		
Durant City Residents	Lake Durant RV Camping Fees – Daily (28 day max.)	\$15.00 per day plus applicable taxes
	Lake Durant RV Camping Fees – Weekly (4 week max.)	\$87.50 per week plus applicable taxes
	Lake Durant RV Camping Cancellation Fee	\$10.00
	Lake Durant RV Domestic Sewage Disposal Fee	\$15.00
	Lake Durant Pavilion Reservation Fee	\$5.00 per hour (\$25.00 minimum)
Non-Durant City Residents	Lake Durant RV Camping Fees – Daily (28 day max.)	\$30.00 per day plus applicable taxes
	Lake Durant RV Camping Fees – Weekly (4 week max.)	\$175.00 per week plus applicable taxes
	Lake Durant RV Camping Cancellation Fee	\$10.00
	Lake Durant RV Domestic Sewage Disposal Fee	\$15.00
	Lake Durant Pavilion Reservation Fee	\$5.00 per hour (\$25.00 minimum)
Multi-Sports Complex		
Baseball and Softball Fields	Field Deposit (Refundable upon satisfactory inspection)	\$25.00 per field
	Tournament Use Fee	\$150.00 per field
	Durant Youth Complex Tournament Deposit	\$100.00 per day
	Durant Youth Complex – Youth League Use fee (Regular Season only)	\$10.00 per kid
Pool		
Daily Admission	Children (0 – 5 years)	\$1.00
On any day, if arrival fees after 5:00 pm, the fee is dropped to \$2.50 for ages 6-54 years.	Students (6 – 18 years)	\$3.50
	Adults (19 – 54 years)	\$4.00
	Seniors (55+ years)	\$1.00
Season Pass	Individual Pass	\$40.00
	Family (up to 3 members)	\$120.00
	Family (3+ members)	\$120.00 plus \$25.00 or each additional person after 3
Swim Lessons	Group Lessons (4 lessons Monday-Thursday)	\$65.00 per individual
	Private Lessons (4 lessons Monday-Thursday)	\$120.00
Pool Party	2 hour pool party (up to 60 guests)	\$220.00; \$100.00 deposit (non-refundable)
Petitions to the Board of Adjustments (does not include legal publication and engineering review fees)		
	Variances	\$300.00
	Appeals	\$300.00
	Expedited Hearing Fee	\$500.00
Petitions to the Planning Commission (does not include legal publication and engineering review fees)		
	Zoning Amendments	\$300.00
	Conditional Use Permits	\$300.00
	Planned Unit Developments	\$300.00
	Expedited Hearing Fee	\$500.00
Platting/Development (does not include legal publication and engineering review fees)		
	Platting/Subdivision Fee	\$300.00
	Airport Zone Permit	\$300.00
	Zoning Verification Letter	\$50.00
	Zoning Clearance	\$50.00

	Street Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Water Line Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Sanitary Sewer Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Storm Drainage Improvement Inspection Fee	\$500.00 plus actual cost of inspection
Permits		
Special Event Permit	Special Event Permit	\$25.00
Beverage Garden Permit	Beverage Garden Permit	\$50.00
Food Truck	Food Truck Permit (1 Day)	\$10.00
	Food Truck Permit (90 Days)	\$50.00
	Food Truck Permit (1 Year)	\$100.00
Firework Stand	Firework Stand Permit	\$25.00
Farmer's Market	Farmer's Market Permit	\$25.00
Mobile Boutique	Mobile Boutique Permit (3 Day)	\$25.00
	Mobile Boutique Permit (1 Month)	\$70.00
	Mobile Boutique Permit (Annual)	\$250.00
Produce	Produce Permit	\$25.00
Street Cut/Excavation Permit		
Street Cut/Excavation Permit	Minimum Application Deposit	\$200.00
	Inspection Fee	\$70.00
Type of Surface	Asphalt	\$2.00 per square foot
	Concrete	\$2.00 per square foot
	Earth	\$0.25 per square foot
	Directional Boring	\$1.00 per linear foot
	Work conducted without a permit additional 50% of cost of the permit	50% upcharge
Sanitation		
Residential Poly Cart (once per week)	Inside City Limits	\$20.35
	Additional Cart	\$11.45 each
	Outside City Limits	\$29.30
	Additional Cart	\$13.70 each
Commercial Poly Cart (once per week)	Inside City Limits	\$24.85
	Additional Cart	\$11.45 each
	Outside City Limits	\$29.90
	Additional Cart	\$13.70 each
	Poly Cart Replacement (if missing)	\$90.00
	Extra Dump Poly Cart	\$25.80
City Waste Collection Rates	Tires	\$6.00 each, 16" and below \$13.00 each, 17" and up
	One Ton Flat-Bed Load	\$49.90 per trip
	Furniture requiring 1-2 workers to collect	\$27.70 per piece
	Appliances requiring 1-2 workers to collect	\$27.70 per unit
	Freon laden appliances (refrigerators, freezers, AC units, etc.)	\$30.40 per unit
Landfill – Durant City Residents	Residential Customer C&D Landfill (min charge)	\$15.00
	Residential Customer C&D Landfill Charge per Ton (including DEQ fee)	\$30.00
Landfill – Commercial and Non-Durant City Residents	Commercial and Out of City Customer C&D Landfill (min charge)	\$25.00
	Commercial and Out of City Customer C&D Landfill Charge per Ton (including DEQ fee)	\$45.00
Landfill – Other Charges and Fees	Transfer Station MSW	\$19.30 minimum charge
	Transfer Station MSW	\$75.00 per ton
	Concrete Disposal	\$16.00 per ton
	Appliance w/ Freon	\$31.45
	Appliance w/o Freon	\$15.75
	Tires 16" and below	\$4.90

	Tires 17" and above	\$9.80
	Clean Dirt	\$10.80
	Unsecured Loads additional 50% of the cost of the load	50% upcharge
Roll Off Charge	Roll Off (container)	\$30.00 per container dumped
Roll Off \$25 one time delivery fee per container	20 yd. per dump on demand (you call)	\$307.05
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$208.40
	20 yd. 1x per week scheduled	\$631.85
	20 yd. 2x per week scheduled	\$1,263.75
	20 yd. 3x per week scheduled	\$1,895.60
	20 yd. 4x per week scheduled	\$2,527.45
	20 yd. 5x per week scheduled	\$3,159.35
Roll Off \$25 one time delivery fee per container	30 yd. per dump on demand (you call)	\$460.00
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$312.40
	30 yd. 1x per week scheduled	\$947.80
	30 yd. 2x per week scheduled	\$1,895.60
	30 yd. 3x per week scheduled	\$2,843.40
	30 yd. 4x per week scheduled	\$3,791.20
	30 yd. 5x per week scheduled	\$4,739.00
Roll Off \$25 one time delivery fee per container	40 yd. per dump on demand (you call)	\$615.25
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$372.85
	40 yd. 1x per week scheduled	\$1,263.75
	40 yd. 2x per week scheduled	\$2,527.45
	40 yd. 3x per week scheduled	\$3,791.20
	40 yd. 4x per week scheduled	\$5,054.95
	40 yd. 5x per week scheduled	\$6,318.65
	Relocating Roll Off Container fee	\$69.00
Commercial Rate Compactor per collection – City Owned	20 yd. self-contained	\$456.50
	30 yd. self-contained	\$684.65
	40 yd. self-contained	\$912.90
Commercial Rate Compactor per collection – Privately Owned	20 yd. compactor	\$345.60
	30 yd. compactor	\$518.40
	40 yd. compactor	\$691.05
Scheduled Collection Monthly Dumpster Rates	2 yd. dumpster (1 Collection per week)	\$69.10
	2 yd. dumpster (2 Collection per week)	\$138.25
	2 yd. dumpster (3 Collection per week)	\$207.35
	2 yd. dumpster (4 Collection per week)	\$276.50
	2 yd. dumpster (5 Collection per week)	\$345.60
	Additional pick up of 2 yd. dumpster	\$84.60
	3 yd. dumpster (1 Collection per week)	\$103.65
	3 yd. dumpster (2 Collection per week)	\$207.30
	3 yd. dumpster (3 Collection per week)	\$310.95
	3 yd. dumpster (4 Collection per week)	\$414.60
	3 yd. dumpster (5 Collection per week)	\$518.25
	Additional pick up of 3 yd. dumpster	\$126.90
Utilities		
Residential Water Inside City Limits	First 2000 gallons	\$12.00
	Next 1000 gallons	\$3.50
	Next 1000 gallons	\$3.60
	Next 1000 gallons	\$3.70
	Over 5000 gallons, rate per 1000 gallons	\$3.80
Residential Sewer Inside City Limits	First 2000 gallons	\$9.00
	Next 1000 gallons	\$2.63
	Next 1000 gallons	\$2.70

	Next 1000 gallons	\$2.78
	Over 5000 gallons, rate per 1000 gallons	\$2.85
Commercial Water and Sewer Inside City Limits	First 2000 gallons	\$17.95
	Next 1000 gallons	\$4.25
	Next 1000 gallons	\$4.50
	Next 1000 gallons	\$4.70
	Over 5000 gallons, rate per 1000 gallons	\$4.50
Residential and Commercial Water and Sewer Outside City Limits	First 2000 gallons	\$17.95
	Next 1000 gallons	\$4.25
	Next 1000 gallons	\$4.50
	Next 1000 gallons	\$4.70
	Over 5000 gallons, rate per 1000 gallons	\$4.50
Summer Residential Sewer Rates	Residential sewer customers whose sewer bill is based on water consumption, sewer charges shall be based on a maximum water usage of 10,000 gallons for the months of May, June, July, & August	
Sanitary Sewer Rates for customers not connected to City water service	Customers shall be charged based on RWD reported water usage	
Surcharges for Industrial Wastewater	Surcharge for BOD (Biochemical Oxygen Demand)	\$0.50 per lb.
	Surcharge for TSS (Total Suspended Solids)	\$0.40 per lb.
	Surcharge for FOG (Fats, Oil, Grease)	\$0.65 per lb.
	Surcharge for Nitrogen, Ammonia	N/A
	Table II & III Metals plus Molly	Monitored
Water and Sewer Distribution System Rates	Water Tap ¾-inch Fee	\$875.00
	Water Tap 1-inch Fee	\$1,012.50
	Water Tap 1 ½-inch Fee	\$1,712.50
	Water Tap 2-inch Fee	\$1,912.50
	ALL WATER TAP FEES ARE IN ADDITION TO THE CURRENT COST OF THE METER. LESS \$75.00 CHARGE FOR ANY NEW WATERLINE WITH AN OPEN DITCH NEW SUBDIVISION WITH PRIOR APPROVAL ONLY). STREET CUT FOR ROAD BORE FEES SHALL BE IN ADDITION TO WATER AND TAP FEES AND EQUAL TO \$6.00 PER INCH/FOOT FOR 2" THROUGH 10" DIAMETER PLUS CURRENT COST OF ENCASEMENT. FEES FOR WATER TAPS OVER 2" AND METER COSTS WILL BE SET BY THE M&O SUPERINTENDENT.	
	Sewer Tap 4-inch Fee	\$931.25
	Sewer Tap 6-inch Fee	\$1,393.75
	Sewer Tap 8-inch Fee	\$1,856.25
	PLUS, A MAINTENANCE FEE OF \$13.00 PER FOOT (FROM TAP TO SERVICE LINE EXCESSIVE DEPTH FEE \$13.00 PER LINEAR FOOT FOR EACH 5 FEET OR PORTION THEREOF LESS \$75.00 CHARGE FOR ANY NEW SEWER LINE WITH AN OPEN DITCH ALL USERS CONNECTED TO A SEWER LINE EXTENSION WHICH IS FUNDED IN PART BY THE CITY OF DURANT, EITHER BY CASH EXPENDITURE OR THE FURNISHING OF LABOR IN CONSTRUCTING SAID EXTENSION, SHALL PAY A CONNECTION FEE OF \$1061.00 FOR CONNECTING TO SAID SEWER LINE EXTENSION	
	Subdivision Development Water/Sewer Connection Inspection	\$188.00 per tap
	Water Main and Sub Main Installation Permit Fee	\$100.00
	Water Main and Sub Main Installation Plan Review	\$50.00 per hour
	Water Main and Sub Main Installation Testing	\$50.00 per hour
	Water Main and Sub Main Installation Inspection	\$50.00 per hour
	Collection Line Cleaning (Excessive Grease)	\$125.00 per hour

	Meter On/Off After Hours	\$50.00
	Pop Off Valve Installation & Inspection	\$38.00
Deposits	Residential Water/Sewer and Garbage	\$100.00
	Residential Garbage (only)	\$85.00
	Commercial Accounts	\$300.00
Miscellaneous Fees	Penalty if not paid by the due date (10% of the balance)	10%
	Nonpayment fee if not paid by 5:00 p.m. before the cut-off day	\$50.00
	Transfer Fee	\$25.00
	Clean Up Fee (5 business day clean-up for property owner/landlord)	\$25.00
	Hydrant Meter	\$1,350.00 deposit
	Tampering with Meter Fee	\$100.00
	Bacteriological Total Coliform Water Testing - 1 sample	\$31.25
	Bacteriological Total Coliform Water Testing - 2 samples or more	\$25.00
	Industrial Pretreatment Wastewater Discharge Permit Application Fee	\$312.50
	Annual Industrial Pretreatment Permit Fee	\$125.00
	Industrial Pretreatment Permit Modification Fee	\$31.25
	Accidental Discharge Procedure/Construction Plan Review	\$31.25 per plan
	Industrial Pretreatment Appeal Filing Fee	\$31.25
	Routine Pretreatment Facility Inspection	\$93.75
	Requested Pretreatment Facility Inspection	\$125.00
	Industrial Pretreatment Onsite Consultations	\$50.00
	Night, Weekend, Holiday Pretreatment Inspection Fee	\$93.75
	After Hours Industrial Visit	\$62.50
	Industrial Pretreatment Grab Sample Collection	\$31.25
	Industrial Pretreatment 24-hour Composite Sample Collection	\$31.25
	Industrial Pretreatment Analytical Testing/Shipping	Actual Cost
	Industrial Pretreatment Code Enforcement Administrative Fee	\$250.00
	Excessive Strength FOG Surcharge	\$0.65 per lb.
	Excessive Strength BOD Surcharge	\$0.50 per lb.
	Excessive Strength TSS Surcharge	\$0.40 per lb.
	Commercial Septic Disposal Permit	\$312.50
	Commercial Septic Waste Disposal Discharge	\$125.00 flat rate or \$0.05/gallon (whichever is greater)



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Margret Southerland, Senior Citizen Center Director
Re: Discussion, Consideration and Possible Action on Acceptance of Donation of Furniture in the Amount of \$4,349.87 from the Bryan County Retired and Senior Volunteer Program, Inc., for the Ron Cross Senior Activity Center

Council Information / Action Requested

Staff recommends Acceptance of Donation of Furniture in the Amount of \$4,349.87 from the Bryan County Retired and Senior Volunteer Program, Inc., for the Ron Cross Senior Activity Center

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BCRSVP

RHYNES & RHODES FURNITURE

3918 West Main
DURANT, OKLAHOMA 74701
(580) 920-0520

CUST. 924-7821		PHONE 924-3659		DATE 6/4/22		
NAME Bryon Co. RSVP						
ADDRESS 301 N 16th Durant, OK						
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D.	PAID OUT
QTY.	DESCRIPTION				PRICE	AMOUNT
4	Ashley A5000051 Accent Chairs				999	46
2	L77 Boy 28-431 C1610-53 Recl's				1,249	48
2	JL Lighting 5512 Lamps				179	48
1	Ashley T241-13 3 pk occ. tds				499	99
1	JL Lighting 3700 Lamp				99	99
1	Ashley Vase - white				69	49
1	Ashley D419-225 Din Set				399	99
1	Ashley W647-68 TV Stand				799	99
Bal Due						4,349.87
20% Restocking fee on all returns. No refunds or exchanges on special orders.						TAX
RECEIVED BY						TOTAL

C PRODUCT NO.

All claims and returned goods must be accompanied by this bill.

142381

Thank You



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Change of Scope Proposal for the 18114 CDBG-CR 20 Grant Funded by the Oklahoma Department of Commerce 2020 Community Development Block Grant (CDBG) Coronavirus Response (CDBG-CR) Utility Assistance Program Benefitting Low to Moderate Income City Residents, Those Affected by the Coronavirus Pandemic and to Reduce COVID 19 Impact for the Durant Community in Adherence to the Program Criteria. (C-2021-19)

- 1). Discussion, Consideration, and Possible Action to Approve Public Hearing Resolution R-2022-06 for the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Confirm the Public Hearing was Conducted on June 14, 2022 with Presentation to the Public and Durant City Council for a Proposed Change of Scope as Required to Request Approval from OK Department of Commerce for the Change of Scope to Re-Allocate Funding Balance for Eligible Projects.
- 2). Discussion, Consideration, and Possible Action to Approve Resolution R-2022-07 For the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Approve the Proposed Change of Scope Budget as Required to Request the Change of Scope Approval from OK Department of Commerce to Re-Allocate Funding Balance for Eligible Projects.
- 3). Discussion, Consideration, and Possible Action to Authorize the Mayor to Sign Relevant CDBG Documents for the Proposed Change of Scope Request Related to the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 Funding Re-Allocation for Eligible Projects.

As noted in the Public Hearing memo: Over the past two years, there have been numerous entities throughout Oklahoma who have received COVID 19 funding to provide many forms of assistance to citizens. The City received the 18114 CDBG-CR Grant award (C-2021-19) in April 2021 for financial assistance to the City's low to moderate income utility customers impacted by COVID, who met the CDBG eligibility requirements. Unfortunately, the City has not had the request response expected and there is a grant balance of \$ 633,148. Because the program availability has been under-utilized, the OK Department of Commerce is allowing grant recipients to utilize the funding balance for other eligible items. The City Management and staff have identified priorities as listed on the attached budget. These items are proposed for a Change of Scope to re-allocate funding awarded in 18114 CDBG-CR 20, originally funded for Utility Assistance. Final approval by OK Department of Commerce is required for the Change of Scope.

Attachments:
 Change of Scope Budget Proposal
 Resolution R-2022-06 to confirm the Public Hearing was conducted
 Resolution R-2022-07 for the Change of Scope and Budget

Council Information / Action Requested

- 1). Approve Public Hearing Resolution R-2022-06 for the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Confirm the Public Hearing was Conducted on June 14, 2022 with Presentation to the Public and Durant City Council for a Proposed Change of Scope as Required to Request Approval from OK Department of Commerce for the Change of Scope to Re-Allocate Funding Balance for Eligible Projects.

2). Approve Resolution R-2022-07 For the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 to Approve the Proposed Change of Scope Budget as Required to Request the Change of Scope Approval from OK Department of Commerce to Re-Allocate Funding Balance for Eligible Projects.

3). Authorize the Mayor to Sign Relevant CDBG Documents for the Proposed Change of Scope Request Related to the 2020 Community Development Block Grant (CDBG-CR) 18114 CDBG-CR 20 Funding Re-Allocation for Eligible Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

Staff will include all Public Hearing and Proposed Change of Scope items with the request of ODOC and upon approval work through the tasks to proceed.

ATTACHMENTS:

1. 18114 CDBG-CR Prop Scope Change Budget 6.8.22
2. 18114 CDBG-CR 20 Change of Scope PH R-2022-06
3. 18114 CDBG-CR 20 Change of Scope R-2022-07

UTILITY ASSIST PROGRAM

PROPOSED CHANGE OF SCOPE

PROGRAM BALANCE

\$633,148

Awarded: \$638,300

EXPENSES: (\$5,152)

POTENTIAL IDEAS	SIZE, ETC	COSTS	BALANCE
CONTINUED UTILITY ASSISTANCE	Mid-June 2022 to February 2023	\$3,200	(\$3,200)
	(averaging \$400 per month)		
LIBRARY DRIVE THRU FOR CITY PAYMENTS	Canopy on west side to include:	\$70,000	\$70,000
	modified window, customer payment drawer & lighting		
GENERATORS	With installation	\$405,000	\$405,000
	<i>Ron Cross Senior Center (100KW)</i>	\$75,000.00	
	<i>DWR Library (800KW)</i>	\$302,000.00	
	<i>1st & Ark tank - to support 911 center repeater (24KW)</i>	\$28,000.00	
LLOYD PLYLER PARK			
Continue sidewalks / curbing for east & north sides	895 LF (4474 sf) to provide complete park perimeter	\$50,000	\$50,000
SENIOR CITIZEN CENTER			
Van (14 passenger + 1 driver) w/ handicap lift	For nutrition site services	\$101,648	\$101,648
Water Dispensers (Sr Center, City Hall, PW)	No Touch: Free standing	\$1,500	\$1,500
	For water bottles or other drinking glass / cup		
Water Dispensers (DMSC) Sports Complex	No Touch: Wall mounted	\$1,800	\$1,800
	Water Bottle Filling Stations		
TOTAL PROPOSED		\$633,148	(\$633,148)

RESOLUTION No. R-2022-06

**A RESOLUTION FOR CHANGE OF SCOPE PUBLIC HEARING
OK DEPARTMENT OF COMMERCE
FY 20 COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS RESPONSE (CDBG-CV) PROGRAM
18114 CDBG-CR 20**

WHEREAS, the City of Durant received 18114 CDBG-CR grant award on April 1, 2021 from the OK Department of Commerce through the Community Development Block Grant FY20 CDBG – Coronavirus Response (CDBG-CV) Program benefiting Residential Utility Assistance for Low to Moderate Income eligible customers affected by the COVID 19 pandemic; and

WHEREAS, due to numerous other entities across Oklahoma providing direct utility assistance to citizens during the COVID 19 pandemic, the original projected requests for assistance from City Utility Customers has been significantly less than planned; and

WHEREAS, the Oklahoma Department of Commerce has announced an opportunity to allow a request for a Change of Scope to utilize re-allocated funding balance towards other eligible projects; and

WHEREAS, as required by the FY 2020 CDBG-CV grant program guidelines and the City's 2022 Citizen Participation Plan, a public hearing was scheduled to provide updated project and program information on Tuesday - June 14, 2022 within the regularly called council meeting; and

WHEREAS, the public hearing notice was posted in eight public view locations, as well as posted on the City of Durant's website and Facebook page, and identified as an agenda item within the official agenda sent to six media outlets, with public invitation to attend the public hearing or connect via a live stream option at 6:00 PM on June 14, 2022; and

WHEREAS, the City's on-staff Grants Coordinator conducted the public hearing on June 14, 2022 and provided information about the projects to be included with the Change Order request for the FY 2020 CDBG Coronavirus (CDBG-CV) 18114 CDBG-CR 20 program and proposed projects as outlined in Revised Budget; and

WHEREAS, the City's Grants Department will include all Public Hearing documentation with the Proposed Change Order request to OK Department of Commerce.

NOW THEREFORE, BE IT RESOLVED by the Durant City Council that the City of Durant confirms the Public Hearing was held on June 14, 2022 as stated in this Resolution in preparation for the 2020 CDBG-CR 18114 CDBG-CR 20 Change of Scope request, with a desire to utilize the funding balance for projects benefitting all Durant citizens, including at least 51% Low to Moderate Income and senior citizens.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this June 14, 2022, at a regular called meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk

RESOLUTION No. R-2022-07

**A RESOLUTION FOR PROPOSED CHANGE OF SCOPE REQUEST
OK DEPARTMENT OF COMMERCE
FY 20 COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS RESPONSE (CDBG-CV) PROGRAM
18114 CDBG-CR 20**

WHEREAS, the City of Durant received 18114 CDBG-CR grant award on April 1, 2021 from the OK Department of Commerce through the Community Development Block Grant FY20 CDBG – Coronavirus Response (CDBG-CV) Program benefiting Residential Utility Assistance for Low to Moderate Income eligible customers affected by the COVID 19 pandemic; and

WHEREAS, there is a current 18114 CDBG-CR grant balance of \$633,148, and the City is proposing to submit a Proposed Change of Scope Request to the Oklahoma Department of Commerce to include: continued eligible City Utility Assistance, a shuttle bus for Senior Citizen Services, Lloyd Plyler Park Improvements, Generators for some public facilities, COVID prevention items, and an exterior Drive-Thru at the Donald W. Reynolds Library to receive customer payments; and

WHEREAS, City staff will continue providing administration for the 18114 CDBG-CR 20 grant project and waiving delinquent fees for utility assistance; and

WHEREAS, for the Proposed Change of Scope items, the City will provide: necessary insurance and staffing for the van to serve senior citizens at the Ron Cross Senior Activity Center and Nutrition Site, as well as other support to successfully complete the Requested Change of Scope projects; and

WHEREAS, the City of Durant desires to obtain approval from the Oklahoma Department of Commerce for the Proposed Change of Scope assistance for responding to the Coronavirus 19 Pandemic, benefiting the citizens of Durant, to include at least 51% Low to Moderate Income households and senior citizens; and

NOW THEREFORE, BE IT RESOLVED by the Durant City Council that the City of Durant affirms its commitment to take all action within its power to facilitate the requested Change of Scope items funded through the assistance of the Community Development Block Grant (CDBG-CV) Program, if the City of Durant's Change of Scope is approved and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma and all empowered agencies thereof.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this June 14, 2022 at a special scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration, and Possible Action Regarding Request for Sewer Line at 5916 Wilson Street

This address is in the county. He wants to tie a sewer line into a sewer line that is connected to the City of Durant's sewer line.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Wilson Sewer

Untitled Map

Write a description for your map.



Yellow line is existing
sewer line
Orange is proposed sewer line
Property is located in the Northwest
corner of map



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Discussion, Consideration, and Possible Action on a Request for a Water Line on Fish Hatchery Road

They are building a house and want to tie on to the City of Durant's water line.

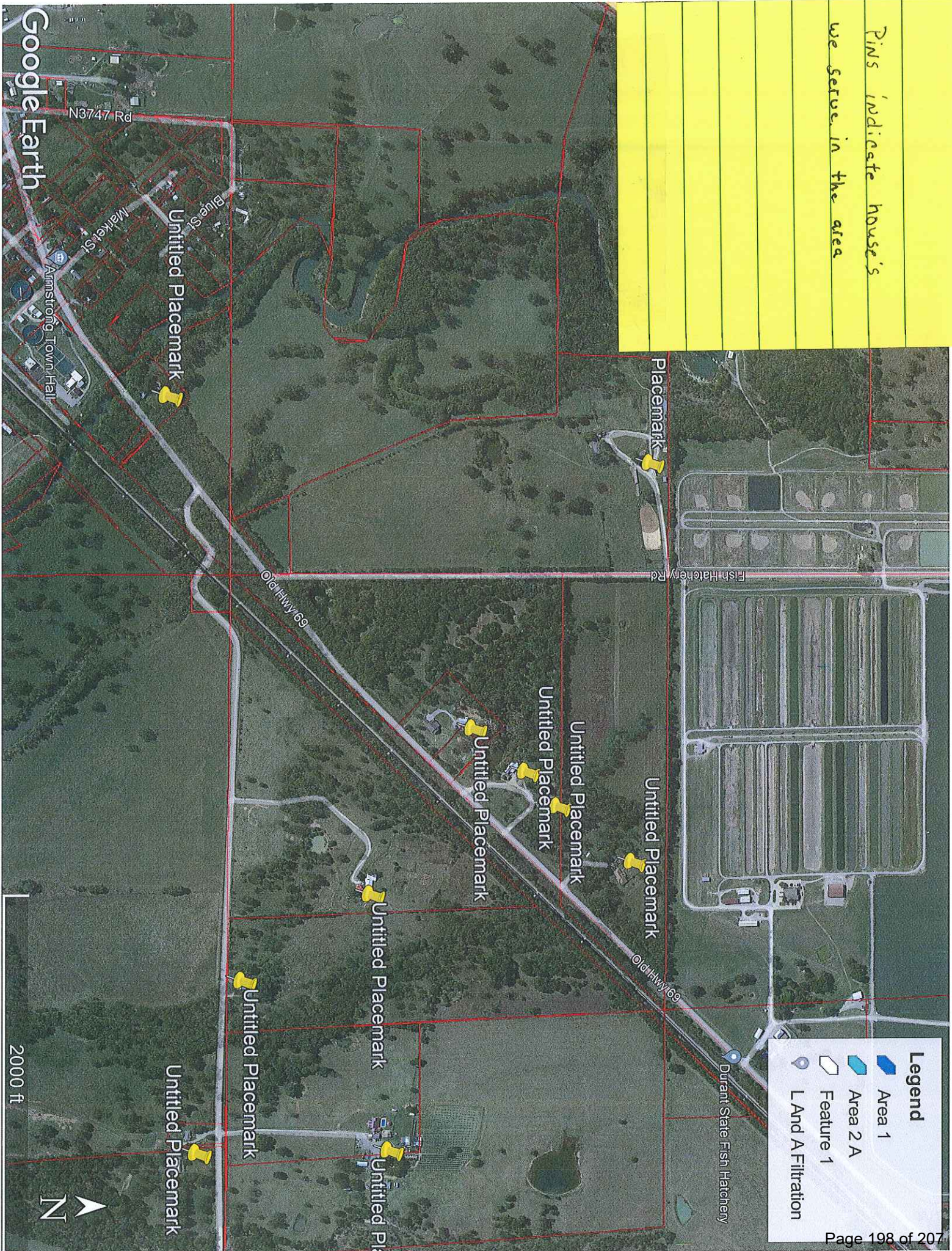
Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Cromer Waterline
2. Map

Pins indicate house's we serve in the area



Google Earth

Legend

- Area 1
- Area 2 A
- Feature 1
- L And A Filtration

OWRB General Viewer

OWRB Website

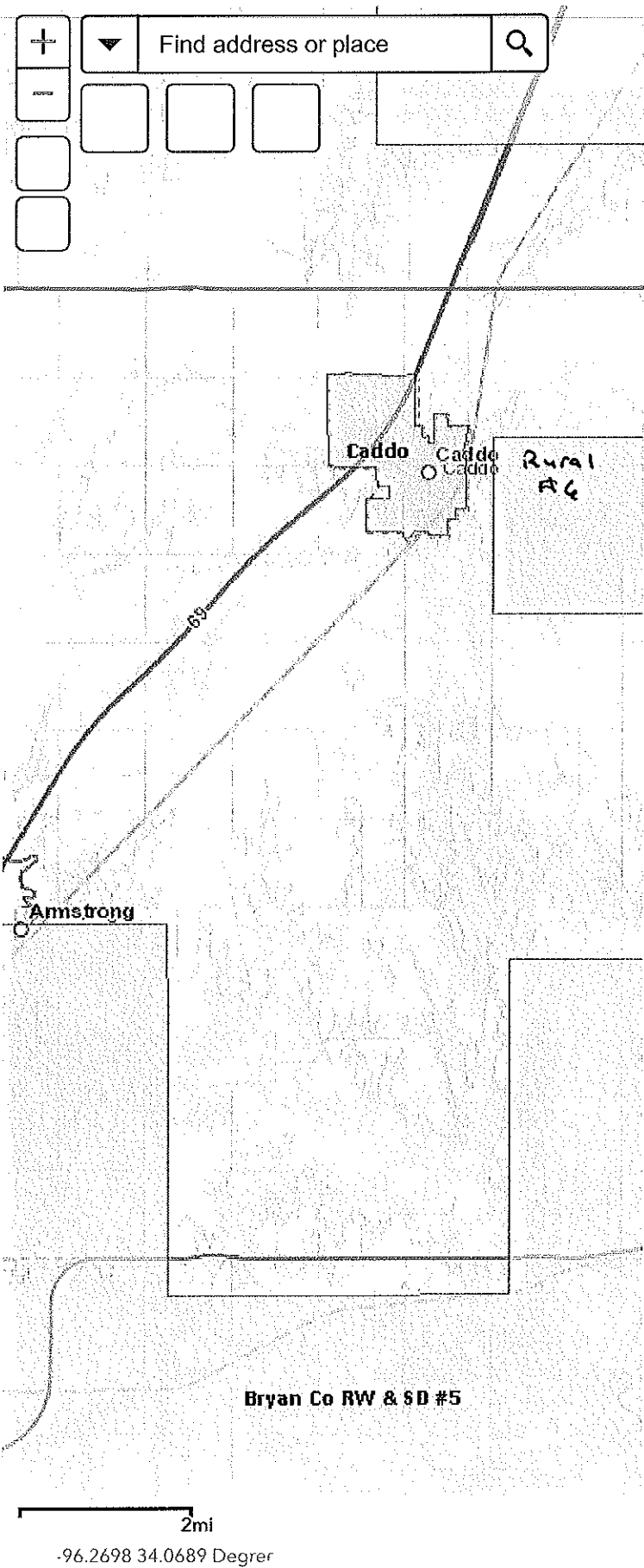
Print

Map title: ArcGIS Web Map

Layout: Letter ANSI A Landscape

Format: PDF

Advanced Print





The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: 1. Public Hearing on Proposed FY2022-2023 Budget (Resolution R-2022-04)
2. Discussion, Consideration and Possible Action on Resolution R-2022-04 Adopting the Budget for Fiscal Year 2022-2023

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Notice of Public Hearing
2. FY 2022-2023 Budget Resolution-R-2022-04

NOTICE OF PUBLIC HEARING
City of Durant, Oklahoma

A public hearing will be held to consider the proposed budgets for all funds of the City of Durant for 2022-23 fiscal year. **The public hearing will be held at 6:00 p.m., on Tuesday, June 14 , 2022, at Durant City Hall, 300 W. Evergreen St., in the Roscoe J. Hatfield Council Chambers.** Citizens of Durant are encouraged to attend the public hearing, where opportunity will be given to ask questions and/or voice concerns about the budget proposal. A PDF copy of the proposal can be found on the city's website at www.durant.org.

General Fund

City Administration	\$756,986
City Clerk	\$61,221
City Treasurer	\$372,485
City Attorney	\$231,571
Police Department	\$5,484,117
Neighborhood Services	\$504,889
Fire Department	\$3,680,990
Parks, Recreation & General Services Department	\$1,166,115
Swimming Pool	\$230,031
Municipal Court	\$222,241
Community Development	\$375,792
Public Library	\$762,511
Street Department	\$1,586,446
Economic Development	\$219,366
Civil Emergency Management	\$408,795
General Government	\$2,212,751
City Garage	\$355,086
Senior Citizens Center	\$158,501
Total	\$18,789,894

Durant City Utilities Authority

Public Works Administration	\$413,105
Utility Billing	\$616,082
Water and Sewer Line Maintenance	\$1,181,149
Water Treatment Plant	\$1,339,102
Wastewater Treatment Plant	\$1,194,994
Solid Waste Collection	\$1,324,806
Utility General Administration	\$6,232,744
Lake Durant	\$56,950
Solid Waste Disposal	\$2,116,897
Economic Development/Infrastructure	\$0
Total	\$14,475,828

Durant City Airport Authority

Eaker Field	\$1,747,979
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Durant Industrial Authority

Econ Dev Administration	\$86,012
Industrial Projects	\$914,936
Total	\$1,000,948

Durant Community Facilities Authority

Gen Gov & Debt Service	\$4,293,909
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Durant TIF Authority

Gen Gov & Debt Service	\$2,447,239
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Durant Development Authority

5/8% Sales Tax Education	\$2,906,336
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Other Funds

1/4% Sales Tax Economic Development Fund	\$3,286,844
1/4% Sales Tax SOSU Improvements Fund	\$1,044,455
1/4% Sales Tax Multi-Sports Improvements Fund	\$1,044,455
1% Sales Tax Revenue Fund	\$4,177,818
5/8% Sales Tax Education Fund	\$2,906,336
5% Lodging Tourism Tax	\$450,000
Capital Improvements Fund	\$5,149,759
Cemetery Operations Fund	\$133,775
Cemetery Care Fund	\$132,348
Special 911 Tax Fund	\$1,063,735
Employee Health Insurance Fund	\$2,928,000
Workers' Compensation-Risk Management Fund	\$447,200
Information Technology Service Fund	\$1,017,464
Durant Multi-Sports Complex Fund	\$1,159,739
PD Drug Enforcement Fund	\$2,376
R.L. Williams Library Fund	\$2,538
Holiday Lighting Fund	\$1,025
Insurance Cash Fund	\$418,500
Beautification Fund	\$56,907
CDBG Grant Fund	\$0
Utilities Authority Bonds Sinking Fund	\$25,600,855
Durant Tax Increment Authority	\$2,447,239
DWRF Community Ctr & Library Fund	\$909,132
Other Funds Total	\$54,380,500

RESOLUTION NO. 2022-04

**A RESOLUTION APPROVING THE CITY OF DURANT, OKLAHOMA BUDGET FOR
THE FISCAL YEAR 2022-23 AND
ESTABLISHING BUDGET AMENDMENT AUTHORITY**

Whereas, The City of Durant has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-218 (Resolution No 2009-17 effective July 1, 2010); and

Whereas, The City Manager has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-23) consistent with the Act; and

Whereas, The Act in section 17-215 provides for the City Manager of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund without further approval by the Durant City Council; and

Whereas, The proposed budget has been presented to the Durant City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

Whereas, The Durant City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. The City Council of the City of Durant does hereby adopt the FY 2022-23 Budget on the 14th day of June 2022. Legal appropriations are hereby established as follows:

Fund	FY 2020-2021 ACTUALS	FY 2021/2022 BUDGET	FY 2021/2022 PROJECTIONS	FY 2022/2023 BUDGET
General Fund Revenue Summary:				
Balance Forward		3,662,229		1,720,000
Taxes	12,787,059	11,435,340	12,688,368	11,917,836
Licenses & Permits	427,340	428,500	426,356	342,630
Recreation Activities	80,380	71,250	30,471	104,000
Charges for Services	23,411	33,850	25,680	35,500
Municipal Court Revenue	552,349	434,000	453,158	477,000
Miscellaneous Revenue	7,139,719	5,362,342	7,767,225	4,192,928
Total	21,010,258	21,427,511	21,391,257	18,789,894
General Fund Expense Summary:				
City Administration	584,456	699,428	537,507	756,986
City Clerk	71,451	124,971	71,176	61,221
City Treasurer	386,172	364,589	380,247	372,485
City Attorney	57,890	213,650	15,781	231,571
Police Department	4,949,034	5,388,230	5,045,326	5,484,117
Animal Control	100,555	0	103,310	0
Neighborhood Services	0	408,159	0	504,889
Fire Department	3,717,366	3,675,988	3,639,985	3,680,990
Parks, Rec. & Gen Services D	755,280	979,353	756,307	1,166,115
Swimming Pool	135,200	152,812	129,085	230,031
Municipal Court	163,957	197,872	168,845	222,241
Community Development	579,504	370,608	576,289	375,792
Public Library	672,450	717,496	654,878	762,511
Street Department	1,080,310	1,672,933	1,060,367	1,586,446
Economic Development	173,049	205,392	198,443	219,366
Emergency Management	323,145	329,079	309,158	408,795
General Government	3,847,756	5,378,246	4,623,664	2,212,751
City Garage	311,872	352,789	292,349	355,086
Senior Citizens Center	37,051	177,916	20,068	158,501
Total	17,942,498	21,427,511	18,582,785	18,789,894

Fund	FY 2020-2021 ACTUALS	FY 2021/2022 BUDGET	FY 2021/2022 PROJECTIONS	FY 2021/2023 BUDGET
Capital Improvements Fund Expense:				
Police Department	359,316	490,956	188,931	240,000
Neighborhood Services	6,500	191,618	7800	59,500
Communication Ctr.(PD)	255,503	598,240	50,556	20,000
Fire Department	557,652	346,418	836,477	661,557
Parks, Rec. & Gen Services	159,999	320,385	222,829	87,000
Swimming Pool	0	0	0	0
Community Development	0	25,000	0	0
Street Department	381,113	2,888,439	204,098	1,300,000
Economic Development	29,930	0	18,198	0
Emergency Management	186,476	1,780,028	83,183	124,000
General Government	668,673	3,368,246	769,502	722,821
Information Technology	28,717	185,635	37,067	30,000
City Garage	29,091	70,000	43,184	50,000
Senior Citizens Center	290,025	435,975	90,696	0
Public Works Administration	0	64,192	0	18,192
Water & Sewer Line Maint.	3,141,273	4,097,473	2,231,181	86,087
Water Treatment Plant	31,378	424,877	47,067	165,000
Wastewater Treatment Plant	1,462,488	1,088,297	342,336	33,582
Solid Waste Collection	223,341	50,000	46,494	750,000
Solid Waste Disposal	166,760	538,791	235,440	700,000
Eaker Field Airport	65,015	278,220	63,173	102,000
Multi-Sports Complex	0	0	0	0
2007 U.S.S.T.R.N	0	0	0	0
2009AU.S.S.T.R.N	0	0	0	0
2009BU.S.S.T.R.N	0	0	0	0
2010U.S.S.T.R.N.	0	0	0	0
2012U.S.S.T.R.N.	0	0		0
2013 U.S.S.T.R.N.	0	0	0	0
2020 U.S.S.T.R.N	2,963,911	9,901,608	3,396,358	0
2020 CWSRF	222,313	12,670,800	266,969	0
Total	11,229,474	39,815,198	9,181,541	5,149,759
Other Funds:				
1/4% Sales Tax Econ. Dev.	1,127,034	3,264,642	1,626,780	3,286,844
1/4% Sales Tax SOSU	1,108,622	1,018,980	1,082,102	1,044,455
1/4% Sales Tax Multi-Sports	1,108,622	1,018,980	1,082,102	1,044,455
1% Sales Tax Revenue Fund	4,434,490	4,075,920	4,328,407	4,177,818
5% Lodging Tourism Tax Rev.	0	375,000	0	450,000
5% Lodging Tourism Tax	244,944	805,800	334,914	890,067
5/8% Sales Tax Education	3,163,287	2,835,450	2,709,685	2,906,336
Durant Development Authority	0	0	0	2,906,336
Cemetery Operations Fund	125,993	132,390	130,546	133,775
Cemetery Care Fund	51,395	152,400	71,642	132,348
Special 911 Tax Fund	1,131,742	1,116,385	1,178,669	1,063,735
Employee Health Insurance	3,111,631	3,104,494	3,308,948	2,928,000
Risk Management Fund	252,822	615,650	242,294	447,200
Information Technology	969,530	1,091,665	939,709	1,017,464
Durant Multi-Sports Complex	454,816	55,512	486,824	1,159,739
PD Drug Enforcement Fund	865	525	0	2,376
R.L. Williams Library Fund	205	0	308	2,538
Holiday Lighting Fund	0	1,020	0	1,025
Insurance Cash Fund	310,183	414,000	451,862	418,500
Beautification Fund	1,724	112,600	0	56,907
CDBG Grant Fund	237,571	1,133,688	-1,583	0
Utilities Authority Sinking Fun	6,675,122	26,389,639	3,666,183	25,600,855
DWRF Community Ctr & Lib.	29,926	1989,910	42,574	909,132

- SECTION 2.** The Durant City Council does establish the legal level of control for the 2022-2023 fiscal year budget at the departmental level.
- SECTION 3.** The Durant City Council does hereby authorize the Durant City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout the 2022-2023 fiscal year, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Durant City Council with the exception of a transfer over \$50,000.
- SECTION 4.** All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Durant City Council and filed with the State Auditor and Inspector.
- SECTION 5.** No funds are deemed necessary to inactive.

Passed and Approved by the City Council of the City of Durant this 14th day of June, 2022.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 6/14/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Public Hearing for the 2020 Community Development Block Grant (CDBG) Coronavirus Response (CDBG-CR) Utility Assistance Grant 18114 CDBG-CR 20 Requesting a Change of Scope from Oklahoma Department of Commerce (ODOC) to Re-Allocate the Utility Assistance Funding Balance for Eligible Projects, Including Continued Eligible City Utility Assistance, a Shuttle Bus for Senior Citizen Services, Lloyd Plyer Park Improvements, Generators for Some Public Facilities, COVID Prevention Items, and an Exterior Drive-Thru at the Donald W. Reynolds Library to Receive Customer Payments - With Efforts to Continue Benefitting Low to Moderate Income City Residents, Those Affected by the Coronavirus Pandemic and to Reduce COVID 19 Impact for the Durant Community in Adherence to the Program Criteria.

Over the past two years, there have been numerous entities throughout Oklahoma who have received COVID 19 funding to provide many forms of assistance to citizens. The City received the 18114 CDBG-CR Grant award in April 2021 for financial assistance to the City's low to moderate income utility customers impacted by COVID, who met the CDBG eligibility requirements. Unfortunately, the City has not had the request response expected and there is a grant balance of \$ 633,148. Because the program availability has been under-utilized, the OK Department of Commerce is allowing grant recipients to utilize the funding balance for other eligible items. The City Management and staff have identified priorities as listed on the attached budget. These items are proposed for a Change of Scope to re-allocate funding awarded in 18114 CDBG-CR 20, originally funded for Utility Assistance. Final approval by OK Department of Commerce is required for the Change of Scope.

See the attached:
 Public Hearing Notice, which was posted on Friday, June 3.
 Proposed Change of Scope Budget

Council Information / Action Requested

No Action Necessary

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Staff will include the Public Hearing information with the Change of Scope request to ODOC.

ATTACHMENTS:

1. 18114 CDBG-CR PH Notice Change of Scope
2. 18114 CDBG-CR Prop Scope Change Budget 6.8.22

NOTICE OF PUBLIC HEARING

TO DISCUSS A CHANGE OF SCOPE PROPOSAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

FY 20 OK Department of Commerce Coronavirus Response Program 18114 CDBG-CR 20

The City of Durant is proposing to submit a Change of Scope request to the Oklahoma Department of Commerce for 18114 CDBG-CR Community Development Block Grant (CDBG) through the Coronavirus Response Program (CDBG-CR). The City of Durant will hold a Public Hearing announcing the Change of Scope proposed projects to benefit Low to Moderate Income City of Durant Residents affected by the Coronavirus Pandemic.

Tuesday • June 14, 2022 at 6:00 PM

City Council Chambers at Durant City Hall

300 West Evergreen • Durant, Oklahoma.

Public Hearing will also be live-streamed through the

City of Durant website at www.durant.org

within the GOVERNMENT tab: Live Stream - Youtube Channel link

• QR connect directly at - <https://durant.org/live> •

The purpose of the public hearing is to provide a clear explanation of the proposed Change of Scope and to give an opportunity for citizens to discuss the FY 20 CDBG Coronavirus Response projects, with city officials and fellow citizens. According to the National Objective for CDBG-CV (CR) Funds and Oklahoma Department of Commerce's Program guidelines, the project will benefit low and moderate-income residents.

All interested citizens are invited to attend the public hearing. Topics of discussion will include: OK State CDBG Program purpose, design and emphasis; the proposed City of Durant FY20 CDBG Coronavirus Response, to include project purpose and description.

If you will be unable to attend the Public Hearing for the Change of Scope at the scheduled time, and you would like more information, please write or call the City Clerk, 300 West Evergreen Street, Durant, Oklahoma 74701 or by phone (580) 931.6645 or at cprice@durant.org to comment on the proposed projects. A City of Durant official attending the Public Hearing will answer your comments or questions. A five-day comment period is allowed for this Public Hearing.

Posted Friday, June 3, 2022 before 5:00 p.m. on the City of Durant website (www.durant.org), City of Durant Facebook, Durant City Hall, Durant County Courthouse and Annex, Donald W. Reynolds Public Library, and Durant Chamber of Commerce.

POTENTIAL IDEAS	SIZE, ETC	COSTS	BALANCE
			\$633,148
CONTINUED UTILITY ASSISTANCE	Mid-June 2022 to February 2023	\$3,200	(\$3,200)
	(averaging \$400 per month)		
LIBRARY DRIVE THRU FOR CITY PAYMENTS	Canopy on west side to include:	\$70,000	\$70,000
	modified window, customer payment drawer & lighting		
GENERATORS	With installation	\$405,000	\$405,000
	<i>Ron Cross Senior Center (100KW)</i>	\$75,000.00	
	<i>DWR Library (800KW)</i>	\$302,000.00	
	<i>1st & Ark tank - to support 911 center repeater (24KW)</i>	\$28,000.00	
LLOYD PLYLER PARK			
Continue sidewalks / curbing for east & north sides	895 LF (4474 sf) to provide complete park perimeter	\$50,000	\$50,000
SENIOR CITIZEN CENTER			
Van (14 passenger + 1 driver) w/ handicap lift	For nutrition site services	\$101,648	\$101,648
Water Dispensers (Sr Center, City Hall, PW)	No Touch: Free standing	\$1,500	\$1,500
	For water bottles or other drinking glass / cup		
Water Dispensers (DMSC) Sports Complex	No Touch: Wall mounted	\$1,800	\$1,800
	Water Bottle Filling Stations		
TOTAL PROPOSED		\$633,148	(\$633,148)