

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

December 12, 2017

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of November 14, 2017

2. Consider Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

4. Administration

5. Information Items

- a. Airport Manager Monthly Report - November 2017

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said

meeting was posted at the place of such meeting at 4:30 p.m. on the 8th day of December, 2017.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 12/4/2017
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of November 14, 2017

Council Information / Action Requested

Approval of Regular Meeting Minutes of November 14, 2017.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 11.14.2017	Exhibit	12/4/2017

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 4:30 p.m. on the 9th day of November, 2017.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF November 14, 2017 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Tomlinson called the meeting to order at 7:51 p.m.

ROLL CALL

Present: Trustee Destry Hawthorne	City Attorney Tom Marcum
Trustee Oden Grube	City Manager Tim Rundel
Trustee Mike Dills	City Clerk Cynthia J. Price
Vice-Chairman Chad Hitchcock	
Chairman Jerry Tomlinson	

Absent: None (*denotes partial attendance)

Chairman Tomlinson declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of October 10, 2017

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve consent item as presented. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

2. Consideration Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

Motion was made by and seconded by to Motion. Motion with the following vote:

4. Administration

- a. Consider Approval of Request for Authorization to Purchase RFAP # 2018-85 in the amount of \$26,788.00 for the Purchase of a Complete Upgrade Kit for the Ceilometer Located at Eaker Field

Approved

Motion was made by Chad Hitchcock and seconded by Mike Dills to approve Request for Authorization to Purchase RFAP # 2018-85 in the amount of \$26,788.00 for the purchase of a complete upgrade kit for the ceilometer located at Eaker Field. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

5. Information Items

- a. Airport Manager's Monthly Report - October 2017

6. New Business

Motion was made by and seconded by to Motion. Motion with the following vote:

Adjournment

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 12/4/2017
To: Airport Authority
From: Dewayne Williams - Airport Manager
Re: Airport Manager Monthly Report - November 2017

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - November 2017	Exhibit	12/4/2017



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

December 12, 2017

Dewayne Williams, F.B.O.

- **Fuel Sales – 2017 Year to Date**

Avgas 100 Low Lead (100LL)

Year to Date – 33,199 Gallons

Monthly Average – 3,018 Gallons

November – 3,029 Gallons

Jet A w/prist (Deicing additive)

Year to Date – 108,697 Gallons

Monthly Average – 9,881 Gallons

November – 13,107 Gallons

- **Hangars – 100% Occupancy**

Interest is still high for both individual and corporate hangars.

- **Maintenance Issues**

Runway edge lighting is currently in temporary service. Wise electric is waiting on parts to return and complete the repair.

AWOS (Automated Weather Observation System) is partially in operation. Ceilometer is on order.

- **Questions/Concerns/Comments?**

- **Thank you.**