

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

PARKS AND RECREATION ADVISORY BOARD

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

May 17, 2022

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 15, 2022

2. Consider Items Removed from Consent

3. Information Items

- a. Parks and Recreation Manager Report

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the Nth day of MONTH, YEAR and that an agenda of said meeting was posted at the place of such meeting at HH:MM a.m. on the Nth day of MONTH, YEAR.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 5/17/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of February 15, 2022

Council Information / Action Requested

Approval of Regular Meeting Minutes of February 15, 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 02152022 Parks and Recreation Advisory Board Meeting Minutes cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 15th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 8:00 a.m. on the 11th day of February, 2022.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF PARKS AND RECREATION ADVISORY BOARD
February 15, 2022 AT 4:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

SWEARING IN CEREMONY OF PHILLIP HIGHTOWER

CALL TO ORDER

Vice Chairman Brittingham called the meeting to order at 4:09 p.m.

ROLL CALL

Board Member Bishop
Board Member Delloro
Board Member Hightower
Board Member Robinson
Vice Chairman Brittingham

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Meeting Minutes of August 17, 2021

Motion To: Approve Consent Item as Presented

Motion By: James Bishop

Seconded By: Mike Delloro

Ayes: Bishop, Hightower, Delloro, Robinson, Brittingham

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Parks and Recreation Manager Report
- b. Carl Albert Disc Golf Course Statistics

4. Administration

- a. Consider Nomination and Election of Chairman

Motion To: Nominate and Elect James Bishop as Chairman

Motion By: Mike Delloro

Seconded By: James Robinson

Ayes: Bishop, Hightower, Delloro, Robinson, Brittingham

Nays: None

Abstain: None

- b. Consider Nomination and Election of Vice Chairman if Needed

Motion To: Nominate and Elect Mike Delloro as Vice-Chairman

Motion By: James Bishop

Seconded By: James Robinson

Ayes: Hightower, Delloro, Robinson, Brittingham, Bishop

Nays: None

Abstain: None

- c. Consideration of Parks Master Plan for Possible Recommendation to Durant City Council

Board members stated they want to be involved and have input in the creation of the Parks Master Plan.

No action taken.

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Mike Delloro

Seconded By: Phillip Hightower

Ayes: Brittingham, Hightower, Robinson, Delloro, Bishop

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/17/2022
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks and Recreation Manager Report

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Rolling Hills - Keithley Park
2. Parks and Recreation Advisory Board Quarterly Report - May 2022



No matter what your recreation requirements might be—from large, inclusive, ramped units, to the smallest single deck structure—Play & Park Structures has a product line designed to meet your space requirements as well as your budget.

Features and Benefits:

1

Color Palette: waterfall
Age: 5-12
Capacity: 55-65
Critical Fall Height: 8'



THE CITY OF DURANT

Parks and Recreation Department

TO: Durant Parks Advisory Board
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: May 13, 2021
SUBJECT: FY 22 3rd quarter Report

Parks Department

The following work completed in the months February-April

1. Purchased CIP approved 325 G Compact track loader Skid Steer and brush hog attachment.
2. Received Quote, Purchased, Received, and Received approval for CIP approved playground structure. Ordered the Rolling Hills structure from Play and Park for \$68,317.20. Playground structure has been approved to be installed at Keithley Park. Will start installation in the fall.
3. Signed a 6 year Lease agreement with Turf Tank LLC for \$91500.00 to use to paint field lines on the Soccer fields. The robot can paint lines for almost all sport fields as long as we have the diagram for it.
4. Playground Certified Playground Mulch was purchased and spread out under all playground structures that have barriers on them.
5. Added Ball field clay and turface to all Baseball and softball fields in the city.
6. Hired Lorenzo Mitchell to be the new Pool Manager for May 22-Sept 22 pool season.
7. Sprayed for weeds at the Sports Complex
8. Put new banners up in the Downtown Durant Business District.
9. Worked several days at Ron Cross Senior Center to do minor repairs and ground work
10. Started the training for the Civic Rec website for field reservation, RV reservations, and Swimming lessons and pool memberships should be up and running by end of June
11. Recreation leagues for Soccer, Baseball, and Softball have started up and will wrap up either May 18 for Soccer or June 16 for Baseball and Softball.
12. Tournaments
 - a. Held 2 Disc Golf Tournaments at Lake Durant.
 - b. Adult Softball Tournament at DMSC
13. Special Events
 - a. Held Special Olympics at DMSC on April 6th
 - b. Held Easter B'Egg Hunt at Carl Albert Park on April 9th
 - c.
14. Attended the following Trainings

- a. Held Pesticide training February 17. So far have 4 Certified as a spraying technician and I am 2 test away to be a Core Applicator
 - b. Lorenzo Mitchell and Ryan Brewer went through Certified Pool Operator class and received our Operating License.
15. Current and ongoing Projects:
- a. Installing Unity statue at Carl Albert across the road from the pool.
 - b. Repaving and restriping Pool Parking Lot
 - c. Civic Rec Website
 - d. Installing more security lighting at Carl Albert Park and Dixon Durant Park.
 - e. Installing Fence on Billy Miller 3 field and replacing the lighting.
 - f.