

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

December 8, 2020

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of November 10, 2020

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - November 2020

4. Administration

- a. Present Status Update on Ongoing Airport Improvements

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:40 p.m. on the 3rd day of December, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 11/17/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of November 10, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of November 10, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 11.10.2020	Exhibit	11/17/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 7:17 a.m. on the 6th day of November, 2020.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF November 10, 2020 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:30 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager John Dean
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None (*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of October 13, 2020

b. Consider Approval of the 2021 Meeting Schedule of the Durant Airport Authority

Approved

Motion was made by Steve Brittingham and seconded by Mike Morris to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. New Business

City Manager John Dean announced that John Wyatt, who had previously served as interim airport manager, has been hired as the new airport manager.

Adjournment

Motion was made by Danny Sherrer and seconded by Steve Brittingham to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Airport

Memorandum

Date: 12/3/2020

To: Airport Authority

From: James Dalton, Assistant City Manager

Re: Airport Monthly Report - November 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Monthly Report - November 2020	Cover Memo	12/3/2020

Durant Airport Monthly Report – November 2020

Airport Monthly Sales

- Avgas 100LL - 1086.2 Gallons and \$ 4,301.35 in Sales
- Jet A w/Additive- 9207 Gallons and \$ 29,646.54 in Sales
- Total Sales – \$ 33,947.89
- Total Number of Sales- 84
- Parking/Misc - \$ 0

Hangers

- Working on Hanger Leases issuance and pricing
- Dealing with ongoing maintenance issues with Hanger doors and Lights. The crew for the City has been very helpful.

Project status

- The Installer (Innovative Fueling Solutions) has stated that they will be beginning on site work on Jan 4th 2021
- The Consultant has stated that they will supply a project board for the airport to display.
- The Consultant was asked by This Airport Manager to call in weekly with updates. We have set an appointment for 1:30 pm on Friday the 4th of December , to call in for a teleconference.

Incidents

- There have been no major incidents this month



The City of Durant

Office of City Manager

Memorandum

Date: 12/3/2020
To: Airport Authority
From: John Wyatt, Airport Manager
Re: Present Status Update on Ongoing Airport Improvements

Attachment not available at posting time. Please check back.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: