

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 3:00 p.m. on the 7th day of April, 2022.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
April 12, 2022 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 6:03 p.m.

INVOCATION/FLAG SALUTE

Police Chief David Houser provided the invocation. Council Member Mike Morris led the flag salute.

ROLL CALL

Present:
Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:
None

PRESENTATIONS

1. Presentation of Employee Service Awards - 1st Quarter 2022

The following employees received service awards.

5 YEARS

Rebecca Yeager - 911 Communications

10 YEARS

Royce (Brandon) Hendricks – Parks Dept
Philip Walston – Landfill

15 YEARS

Timothy Henson – Parks

2. Proclamation Recognizing April 2022 as Fair Housing Month

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 8, 2022
- b. Consider Approval of Special Called Meeting Minutes of March 22, 2022
- c. Consider Approval of Budget Supplements BA 22-7
- d. Consider Approval of Easement for a Fiber Optic Line near Big Lots Water Tower
- e. Consider Recommendation for 2022 Election of Two Trustees for Oklahoma Municipal Assurance Group

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - March 2022
- b. City Clerk Monthly Report - March 2022
- c. City Manager Monthly Report - March 2022
- d. Community Development Monthly Report - March 2022
- e. Economic Development Director's Monthly Report - March 2022
- f. Emergency Management Monthly Report - March 2022
- g. Financial Statements-February 2022 and Sales Tax Breakdown-March 2022
- h. Fire Department Monthly Report - March 2022
- i. Grants Department Monthly Report - March 2022
- j. Human Resources Monthly Report - March 2022
- k. Library Monthly Report - March 2022
- l. Neighborhood Services Monthly Report - March 2022
- m. Parks and Recreation Department Monthly Report - March 2022
- n. Police Department Monthly Report - February 2022
- o. Ron Cross Senior Activity Center Monthly Report - March 2022
- p. Street Department Monthly Report - March 2022

4. Administration

- a. Discussion, Consideration and Possible Acceptance of FY 2020-2021 Annual Financial Statements and Independent Auditor's Reports, including Single Audit Report

Speaker - Jake Winkler of Arledge & Associates presented an overview of the Independent Auditor's Reports and Single Audit Report.

Motion To: Accept FY 2020-2021 Annual Financial Statements and Independent Auditor's Reports, Including Single Audit Report

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration, and Possible Action on Ordinance O-2022-10 Amending Title III, Administration, Section 32.105 Composition, Appointment, and Terms of Members and Declaring An Emergency

Motion To: Approve Ordinance O-2022-10, Section 1

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-10, Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Ordinance O-2022-12 Regarding an Amendment to the City of Durant Plan Adopting the Revised and Restated OkMRF Master Defined Contribution Retirement Plan, and Declaring an Emergency

Motion To: Approve Ordinance O-2022-12, Sections 1-6

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-12, Section 7, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration and Possible Action on Ordinance O-2022-13 Regarding an Amendment to the City of Durant CMO Plan Adopting the Revised and Restated OkMRF Master Defined Contribution Retirement Plan, and Declaring an Emergency

Motion To: Approve Ordinance O-2022-13, Sections 1-6

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-13, Section 7, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration and Possible Action on Award of Bid for 2022 Street Improvement Project - Commercial Lane

Motion To: Award Bid for 2022 Street Improvement Project - Commercial Lane to J & L Paving LLC in the Amount of \$460,247.50

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- f. Discussion, Consideration and Possible Action on Street Striping by Action Safety Supply Company, LLC for the Estimated Amount of \$215, 443.64.

Motion To: Approve Striping of Approved City Streets by Action Safety Supply Company, LLC for the Estimated Amount of \$215,443.64.

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- g. Discussion, Consideration and Possible Action on a Preliminary Plat Request for Property Located Near Cale Switch Road and Orchard Road (PC 2022-03)

Speakers - Hengrui Qu, Texoma Park Investment LLC
Brian Danker, Choctaw Nation of Oklahoma

Motion To: Approve Preliminary Plat Request for Property Located Near Cale Switch Road and Orchard Road (PC-2022-03)

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- h. Discussion, Consideration and Possible Action on a Re-Plat Request for Property Located Near North 4th Avenue and Willow Street (PC 2022-05)

Motion To: Approve Re-Plat Request for Property Located Near North 4th Avenue and Willow Street (PC-2022-05) Contingent Upon the Board of Adjustment Approving the Variance

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- i. Discussion, Consideration and Possible Action on Ordinance O-2022-11, a Rezoning Request from A-1, General Agriculture District to C-0, Professional and Business Offices District for Property Located at 3202 W. University Boulevard (PC 2022-08)

Motion To: Approve Ordinance O-2022-11, Section 1, a Rezoning Request from A-1, General Agriculture District, to C-O, Professional and Business Offices District, for Property Located at 3202 W. University Boulevard (PC 2022-08)

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-11, Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- j. Discussion, Consideration and Possible Action on Resolution R-2022-03, a Conditional Use Permit to Place a Billboard Sign on Property Located at 4516 West Main Street (PC2022-09)

Motion To: Approve Resolution R-2022-03, a Conditional Use Permit to Place a Billboard Sign on Property Located at 4516 West Main Street (PC 2022-09)

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None