

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

November 12, 2019

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - October 2019

4. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

5. Administration

- a. Consider Approval of Resolution # 2019-26 to Update Certain Fees for the Durant Regional Airport - Eaker Field

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said

meeting was posted at the place of such meeting at 12:05 p.m. on the 5th day of November, 2019.

Cynthia J. Price, City of Durant



The City of Durant

Public Works Director

Memorandum

Date: 10/31/2019
To: Airport Authority
From: Katie Hefner - Airport Manager
Re: Airport Manager Monthly Report - October 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Monthly Report - October 2019	Exhibit	11/1/2019

Durant Airport Monthly Report – October 2019

OCTOBER 2019 FUEL SALES

- Avgas 100LL – 2,097 gallons and \$8,025 in sales
- Jet A/prist – 805 gallons and \$2,979 in sales

*Special Note: Fuel sales extremely low due to the primary runway closure and subsequent decrease of turbine/jet aircraft traffic.

Hangars

100% Occupancy. Hangar door repairs underway and to be completed in November.

Maintenance Issues

Fuel tanks and truck in need of service, replacement of hoses, filters, and fire extinguishers. Awaiting final quote for service, parts, and labor. Projected estimated to be between \$15,000 - \$20,000.

Safety Issues

Ramp, fuel truck and fuel tanks awaiting new fire extinguishers.

Construction Update

Taxiway and runway extension phase complete. Runway rehab stage in progress. 60% electrical work complete. Currently using existing taxiway for landing and take-offs.









The City of Durant

Public Works Director

Memorandum

Date: 10/31/2019
To: Airport Authority
From: Marty Cook - Public Works Director
Re: Consider Approval of Resolution # 2019-26 to Update Certain Fees for the Durant Regional Airport - Eaker Field

With the new staff operating and maintaining our Airport, we have come across some fees within our fee schedule that need to be adjusted for better consumer use. We have not addressed these fees in several years and feel that now is the time to make some minor changes. The attached Resolution will explain exactly what we are asking for as follows.

1. Call out fees used to be \$100/ Airplane.
2. We never have and should specify a no charge for medical flights.
3. Ramp/RON fees are way too high and never been charged. SEL/\$20/night MEL/\$50/night. We would recommend 3 nights waived if buying over \$100 in fuel for single/twin engine overnight parking at \$5/night, and 3 nights waived if buying over \$200 in fuel for Turban/Jet overnight parking. These are for outdoor, tied down, parking on the apron.
4. Hourly training room rate (we only have an airport facility fee per visit of \$150 for copier/fax/ice/coffee. This never gets used and we allow training room usage for free. This needs to be reclassified/redefined. Probably to an hourly rate for the training room. Ice/coffee/copies should be free usage with the training room rental for \$100.
5. Add a Grass Tie Down fee of \$25/week.
6. Remove fees for renting space in the Large Orange Hangar since we do not have access to it any longer.

Would like to have approved and give 60 days notice for fee changes (I believe our rules state we must give 30 days notice).

Let me know your thoughts.

Council Information / Action Requested

Approve Resolution #2019-36

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2019-26	Exhibit	11/7/2019

RESOLUTION NO.2019-26

**A RESOLUTION UPDATING FEES FOR THE DURANT REGIONAL AIRPORT -
EAKER FIELD**

WHEREAS, provisions are set forth in the Durant Code of Ordinances prescribing the establishment of fees for various services, permits, and licenses of which the fee amount shall be set by the Durant Airport Authority by motion or resolution; and

WHEREAS, the City of Durant periodically must review the fees charged for services performed, permits and licenses issued; and

WHEREAS, the Airport recently came back under City management and the fees have been evaluated as to their consistency and implementation.

NOW, THEREFORE, BE IT RESOLVED by the Durant Airport Authority of the City of Durant that the City Clerk shall ensure that following, proposed, fee schedule update is included in the comprehensive fee schedule as well as fee updates as appropriate and all fee amounts listed shall be in effect on January 1, 2019.

SECTION 1: The following fees shall be updated and remain in force until otherwise resolved:

Change Fees:

Afterhours Call Out Fee Airplanes -

New: \$150 / Occurrence

Afterhours Call Out Fee Helicopters -

\$50 / Occurrence - Same as before but with the intention to address and Waive
Emergency Medical

Single / Twin Engine Overnight Parking -

\$5 / night - 3 nights Waived with \$100 fuel purchase

Turban / Jet Overnight Parking -

\$15 / night - 3 nights Waived with \$200 fuel purchase

Airport Facility Fee / Training Room -

\$100 / Day

Additional Fee:

Grass Tie Down -

\$25 / Week

Remove Fee:

Single Engine Storage (Large Orange Hangar)

Large Twin Engine Storage (Large Orange Hangar)

PASSED AND APPROVED by the Durant Airport Authority of the City of Durant, Oklahoma,
on this 12th day of November, 2019.

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ATTEST:

Cynthia J. Price, City Clerk