

MINUTES OF THE MEETING OF DONALD W. REYNOLDS CC & LIBRARY BOARD
March 16, 2022 AT 3:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Bradley Gernand called the meeting to order at 3:02pm.

INVOCATION/FLAG SALUTE

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ROLL CALL

Board Members Present: Bradley Gernand, Carolyn Mabry, Gloria Hodge, Joe Littlejohn, Marion Hill, and Mike Morris

Robbee Tonubbee, Library Director, and Jennifer Simpkins, Library Board secretary, also attended the meeting.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of December 8, 2021

Bradley Gernand made a motion to approve the minutes from the December 8, 2021, meeting. Marion Hill seconded the motion. All members agreed, and the motion was passed.

2. Consider Items Removed from Consent

3. Information Items

- a. Report from the City

There was no report from the City.

- b. Report from The Friends of the Library

Carolyn Mabry shared a report from the Friends of the Library (FOL):

- I. The FOL has been meeting for book sorting each month and preparing for the annual Book Sale. Roby Mersecchi of Roby's Hallmark donated approximately 700 books, and the donation is appreciated.
- II. At the March 8, 2022, Friends of the Library meeting, Robbee Tonubbee reported that the FOL has received three deposits in the amount of \$573.83 from Thrift Books. The FOL sends unsold books to Thrift Books to supplement earnings from the book sale. They have been working with Thrift Books for the past three or four years.
- III. The Heritage Quilters Quilt Club will be having their Quilt Celebration quilt show at the Library on April 22 and 23, 2022. The FOL will set up a table with volunteers at the quilt show where they will greet guests and do surveys to assist the quilt club members.
- IV. The next big event for the FOL will be the Summer Reading Program.

c. Report from Librarian

Robbee Tonubbee, Library Director, shared a library report:

- I. The Library is looking into having some work done on the rooftop units for the heat and air conditioner systems. Shelburne Heat and Air has come to look at the units and vents to see what repairs and maintenance are needed.
- II. Spring Break activities are happening this week.
- III. The Library is still giving out free meals to kids through the Very Hungry Reader program. This program will stop in May.
- IV. The AARP volunteers are offering free preparation services again this year. Pat Tonubbee has been in charge of the program for several years now. The Covid-19 precautions have made the process more complicated because people having their taxes done are unable to stay for the entire process. Participants must drop off their tax documents, meet with an intake person, then leave while their taxes are being done, then return at the appointment time they are given to finalize their tax return and pick up their documents. There are no volunteer students from SOSU to assist the AARP volunteers this year, and last-minute vaccine requirements caused some volunteers to be unable to participate.
- V. The Heritage Quilters have donated a quilt for the Holiday Craft Show for the last two or three years. This is the first year they will have their quilt show at the Library. They are partnering with the FOL, and anyone who signs up to be a Friend of the Library for \$25 or more will receive free admission to the quilt show.
- VI. The Library has been busy with events in the meeting rooms and kids' activities, and pre-pandemic foot traffic is starting to resume. Some patrons still utilize the drive thru window for convenience.
- VII. Library employees have been helping people with verifying their identities with the IRS and the state and with downloading tax information from the IRS website and uploading documents as needed.
- VIII. The Library is concluding ordering and receiving items purchased with ARPA Grant funds. These items include a video conference system, a portable video conference system, a couple of laptops, a permanent Logitech system in the meeting room, and items for outdoor classroom use, such as carts, a PA system,

and an outdoor kitchen.

- IX. Blue Zones will do a cooking demo once a month on the last Thursday of each month, starting in March through the summer. The outdoor kitchen will come in handy for these events.
- X. Alvin Patterson, the library's new janitor who transferred from the Parks department, will maintain the library building and grounds.
- XI. Engineering for the Reading Park is ongoing and is currently at 60%. Robbee has been getting quotes for solar benches, solar picnic tables, and outdoor lighting. Gloria Hodge asked if the plans still included a dog park, and Robbee confirmed that was the case. Bradley Gernand asked for a refresher on how the Reading Park project was made possible. Robbee explained that land was donated to the library when the owners moved away. When the library opened in 2011, Mr. Pendleton wanted to leave a contribution to the library and donated money from a liquidated trust in the amount of \$350,000. When his heir passes away, oil and gas royalties will also pass to the library's building and maintenance fund in the amount of \$60,000 to \$80,000 per year. \$50,000 was set aside to maintain the Pendleton gravesite. \$25,000 was spent on engineering for the park, and \$275,000 remains to be used for the construction of the park. A gazebo will be built as a centerpoint in the park and will be named in honor of the Pendletons. Bradley also requested a description of the elements of the park. Robbee explained that the park will be fenced in and will only be open when the library is open. The plans include a dog park, a walking track, a water feature, trees, the gazebo pavilion in the middle, picnic tables, and a children's play area. The play area will be named after a child of the people who donated the land whom they lost at birth. People will also be able to purchase benches dedicated in memory of a loved one who has passed away. Purchasing dedicated trees and sponsoring sections of the walkway will also be a possibility. The construction plan will be accomplished in phases.

Mike Morris had a couple of comments to add to the Librarian's report. First, he shared that his significant other is part of the Heritage Quilters and how the quilters are proud to share their quilts and their time. Secondly, he shared praise for Dr. Rhonda Richards, who is part of the AARP volunteer tax preparation program.

4. Administration

Carolyn Mabry brought up the overflowing recycling bin in the library's southeast parking lot. Robbee told her the library will need the community to help with reaching out to the Choctaws' recycling facility. The library is on a schedule to receive new bins, but because the bin fills up so quickly, there is often overflow. The library needs two bins or more frequent pickups.

ADJOURNMENT

Bradley Gernand made a motion to adjourn the meeting. Gloria Hodge seconded the motion. All members agreed, and the motion was passed. The meeting adjourned at 3:40pm.

