

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **AIRPORT ADVISORY BOARD**

**4:00 PM**

**Roscoe J. Hatfield  
Council Chambers  
300 West Evergreen  
Durant, Oklahoma**

**April 4, 2022**

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **ORDER OF BUSINESS**

##### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Meeting Minutes of January 3, 2022

##### **2. Consider Items Removed from Consent**

##### **3. Information Items**

- a. Airport Manager Report

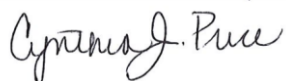
##### **4. Administration**

- a. Consider Approval of Date Change for Future Regular Called Meetings
- b. Discussion and Possible Recommendation to City Manager and City Council Regarding Commercial Lease Rates

#### **ADJOURNMENT**

## CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 19th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 4:15 p.m. on the 31st day of March, 2022.

A handwritten signature in cursive script, reading "Cynthia J. Price".

---

Cynthia J. Price, City of Durant

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 19th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 1:20 p.m. on the 29th day of December, 2021.



---

Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD  
January 3, 2022 AT 4:00 PM  
Roscoe J. Hatfield Council Chambers  
300 West Evergreen  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Craige called the meeting to order at 4:05 p.m.

**ROLL CALL**

Present:

Board Member Dufur  
Board Member Lambert  
Board Member Olsen  
Board Member Taylor  
Board Member Thomas  
Chairman Dan Craige

Absent:

Board Member Sherrer

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Meeting Minutes of October 4, 2021

Motion To: Approve Consent Item as Presented

Motion By: Casey Dufur

Seconded By: Mark Lambert

Ayes: Dufur, Lambert, Olsen, Taylor, Thomas, Craige

Nays: None

Abstain: None

**2. Consider Items Removed from Consent**

**3. Information Items**

- a. Airport Manager Report

**4. Administration**

**5. New Business**

There was no new business.

**ADJOURNMENT**

Motion To: Adjourn Meeting

Motion By: Casey Dufur

Seconded By: Kyle Thomas

Ayes: Dufur, Lambert, Olsen, Taylor, Thomas, Craige

Nays: None

Abstain: None



# The City of Durant

## Memorandum

**Date:** 4/4/2022  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Consider Approval of Date Change for Future Regular Called Meetings

---

I received a request from Municipal Court Judge Kenneth Rainbolt to change the time of his court sessions from 5:30 p.m. each Monday to 4:00 p.m. each Monday. The reason for Judge Rainbolt's request was to allow court staff and I.T. staff to work within regular business hours eliminating overtime costs to the city. In addition, surrounding municipalities already hold their court sessions during regular business hours so this change would align the city with standard regional practices.

The meeting time for the Airport Advisory Board has always been tightly scheduled and delays I.T. staff from transforming the council chambers into a court room and the court clerk from setting up her station in advance. Offenders often arrive well in advance of their court appearance and enter council chambers with nowhere else to pass the time.

The next regular called meeting is scheduled for the first Wednesday of the month due to the July 4th holiday. There is only one meeting left remaining in the 2022 calendar that would change from October 3, 2022 to October 5, 2022.

Chairman Craige requested the board be notified of this request and an email was sent to each board member on March 8, 2022. No responses were received. It is the city staff's recommendation that the meeting time be changed from the first Monday of the month every three months to the first Wednesday of the month every three months at 4:00 p.m. This will allow the Airport Advisory Board to utilize the council chambers without interference or constraint by the municipal court. The city manager has also reviewed this request and recommends approval.

### **Council Information / Action Requested**

Approval date change of all future regular called meetings to the first Wednesday of the month every three months at 4:00 p.m.

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

### **ATTACHMENTS:**