The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM **Roscoe J. Hatfield Council Chambers, Durant City Hall** **November 8, 2016**

AGENDA

DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. **Consent Items**
   a. Consider Approval of Regular Meeting Minutes of October 11, 2016
2. **Consider Items Removed from Consent**
3. **Information Items**
4. **Citizen Comments on Non-Agenda Items**

   Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.
5. **Administration**
6. **New Business**

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 3:40 p.m. on the 4th day of November, 2016.

Cynthia J. Price, City of Durant

Agenda Item: 1.a.

The City of Durant

Office of City Clerk

Memorandum

Date: 10/31/2016
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of October 11, 2016

Council Information / Action Requested

Approve Regular Meeting Minutes of October 11, 2016

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Regular Meeting Minutes 10.11.2016	Exhibit	10/31/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 7th day of October, 2016.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT AUTHORITY OF October 11, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall

CALL TO ORDER

Chairman Hoffman called the meeting to order at 7:57 p.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Jerry Tomlinson	Acting City Manager Donnalla Miller
Vice-Chairman Destry Hawthorne	City Clerk Cynthia J Price
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: Trustee Billy L. Orr

Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of September 13, 2016

b. Consider Approval of Special Called Meeting Minutes of September 22, 2016

c. Consider Approval of Contract Extension between the City of Durant and D/W Aviation

Approved

Vice Chairman Hawthorne requested Item 1(c) be removed for further discussion.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve remaining items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

2. Consideration Items Removed from Consent

2(c) - Jacque Wilson, Projects Manager, addressed council and stated contract negotiations are ongoing. Mr. Wilson further stated that both the City of Durant and D/W Aviation are in agreement with the proposed extension.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve contract extension between the City of Durant and D/W Aviation. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr

3. New Business

Dan Craige of the Airport Advisory Board addressed the authority board under 'Citizen Comments',

There was no new business.

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Tomlinson

Absent: Orr