The City of Durant encourages participation form all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT COMMUNITY FACILITIES AUTHORITY

3:00 PM | **Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma** | **March 1, 2022**

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Special Called Meeting Minutes of December 9, 2021

2. Consider Items Removed from Consent

3. Information Items

a. Financial Report of January 31, 2022

b. Ron Cross Senior Activity Center Renovation Project Update

c. Arena/Convocation Center Activity Update

d. Durant Multi-Sports Complex Activity Update

e. Carl Albert Park Playground Project Update

4. Administration

a. Discussion to Establish Goals and Objectives and Take Possible Action

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of December, 2021 and that an agenda of said meeting was posted at the place of such meeting at 8:05 a.m. on the 25th day of February, 2022.

Cynthia J. Price

Cynthia J. Price, City of Durant

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Cynthia Price, City Clerk
Re:	Consider Approval of Special Called Meeting Minutes of December 9, 2021

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 9, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Community Facilities Authority Minutes 12092021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 1st day of December, 2020 and that an agenda of said meeting was posted at the place of such meeting at 11:15 a.m. on the 3rd day of December, 2021.

Cynthia J. Price

Cynthia J. Price, City of Durant

MINUTES OF THE MEETING OF DURANT COMMUNITY FACILITIES AUTHORITY
December 9, 2021 AT 3:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma

CALL TO ORDER

Chairman Webb called the meeting to order at 3:05 p.m.

ROLL CALL

Present:
Trustee Keith Baxter
Trustee Natalie Blackburn
Trustee John Dean
Trustee Darin Grover
Trustee Humphrey Miller
Trustee Curtis Morris
Chairman Mark Webb

Absent:
Trustee Kelly Dillard
Vice Chairman Chris Pierce

ORDER OF BUSINESS

1. Consent Items

a. Consider Approval of Meeting Minutes of September 7, 2021

b. Consider Approval of 2022 Schedule of Meetings

Motion To: Approve Consent Items as Presented

Motion By: John Dean

Seconded By: Humphrey Miller

Ayes: Baxter, Dillard, Grover, Miller, Morris, Pierce, Tuttle, Webb

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

a. Financial Report as of October 31, 2021

b. Ron Cross Senior Activity Center Renovation Project Update

c. Arena/Convocation Center Activity Update

d. Durant Multi-Sports Complex Activity Update

e. Carl Albert Park Playground Project Update

4. Administration

a. Discussion of the Purposes of Sales Tax Revenues Established by Ordinances 1430 and 1431, the Use of the Funds, and Projected Balances at the End of the Sales Tax Term

No action.

b. Discussion and Take Possible Action to Establish Goals and Objectives of How to Spend Funds Now Through Termination of Durant Community Facilities Authority Trust

No action.

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Keith Baxter

Seconded By: John Dean

Ayes: Baxter, Blackburn, Dillard, Dean, Glover, Miller, Morris, Pierce, Webb

Nays: None

Abstain: None

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	An chen Lai, Finance Director/Treasurer
Re:	Financial Report of January 31, 2022

Council Information / Action Requested
Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:
1. Financial Report as of January 31, 2022

Financial Report as of January 31,2022

FY 2021-2022

For March 2, 2022 Meeting

Durant, OK - Magnolia Capital of Oklahoma

City of Durant, Oklahoma
Durant Community Facilities Authority
Sales Tax Deposit and Debt Service Activity
Gross Revenue Trust Account at First United Bank

Period	Total Deposit of Sales Tax: 2 @ 1/4% Ea.	Debt Service Transfer to BancFirst, OKC	Debt Service Transfer to FUB for loan	DMSC Reimburse	Interest Earnings	Ending Balance
Total FY2005/2006	$1,247,835.24	($1,180,754.20)			$1,449.96	$100,581.17
Monthly Average:	$103,986.27	($98,396.18)			$120.83	
Total FY2006/2007	$1,353,248.32	($1,216,761.98)			$8,085.07	$245,152.58
Monthly Average:	$112,770.69	($101,396.83)			$673.76	
Total FY2007/2008	$1,414,216.20	($1,235,259.49)			$6,360.35	$430,469.63
Monthly Average:	$117,851.35	($102,938.29)			$530.03	
Total FY 2008/2009	$1,513,065.68	($1,084,272.02)	($31,733.62)		$2,855.56	$790,456.85
Monthly Average:	$126,088.81	($90,356.00)	($5,288.94)		$237.96	
Total FY 2009/2010	$1,449,670.48	($1,235,204.18)	($74,251.70)		$4,631.43	$839,820.57
Monthly Average:	$120,805.87	($102,933.68)	($6,187.64)		$385.95	$888,069.97
Total FY 2010/2011	$1,493,842.98	See Attached Bank S	($109,186.68)		$4,352.03	$793,907.76
Monthly Average:	$124,486.92	($115,266.56)	($9,098.89)		$362.67	$814,180.18
Total FY 2011/2012	$1,521,951.84	($1,307,330.40)	($100,087.79)	($17,398.20)	$3,032.26	$685,833.07
Monthly Average:	$126,829.32	($108,944.20)	($8,340.65)	($1,449.85)	$252.69	$694,082.25
Total FY 2012/2013	$1,556,019.82	($1,234,819.16)	($118,285.57)	($126,445.36)	$1,556.36	$712,136.76
Monthly Average:	$129,668.32	($102,901.60)	($10,753.23)		$129.70	$709,324.83
Total FY 2013/2014	$1,615,746.80	($1,260,133.94)	($109,186.68)	($64,429.18)	$1,248.95	$843,660.31
Monthly Average:	$134,645.57	($105,011.16)	($9,098.89)		$104.08	$765,972.19
Total FY 2014/2015	$1,688,971.40	($1,265,921.90)	($109,186.68)	($68,300.00)	$1,526.57	$949,599.40
Monthly Average:	$140,747.62	($105,493.49)	($9,098.89)		$127.21	
Total FY 2015/2016	$1,715,424.44	($1,285,024.36)	($109,186.68)	($328,014.93)	$1,700.09	$982,203.46
Monthly Average:	$142,952.04	($107,085.36)	($9,098.89)		$141.67	
Total FY 2016/2017	$1,797,182.02	($1,299,765.12)	($109,186.68)	($97,796.15)	$5,960.16	$1,226,875.29
Monthly Average:	$149,765.17	($108,313.76)	($9,098.89)		$496.68	
Total FY 2017/2018	$1,849,583.04	($1,330,354.26)	($109,186.68)	($81,780.31)	$17,680.46	$1,530,488.26
Monthly Average:	$154,131.92	($110,862.86)	($9,098.89)	($6,815.03)	$1,473.37	
Total FY 2018/2019	$1,854,137.84	($1,237,917.58)	($100,078.89)	($79,953.88)	$17,150.43	$1,866,159.58
Monthly Average:	$154,131.92	($110,862.86)	($9,098.89)	($6,815.03)	$1,473.37	
Total FY 2019/2020	$2,011,989.87	($1,267,089.30)	($109,195.58)	($118,769.93)	$16,814.72	$2,284,870.94
Monthly Average:	$154,511.49	($105,590.78)	($9,099.63)	($9,897.49)	$1,401.23	
Total FY 2020/2021	$2,217,244.92	($1,418,809.50)	($109,186.68)	($1,014,437.87)	$6,149.47	$1,965,831.28
Monthly Average:	$184,770.41	($118,234.13)	($9,098.89)		$521.46	
FY 2021/2022						
July	$205,732.54	($118,580.83)	($9,098.89)	($6,320.61)	$431.68	$2,037,995.17
August	$202,760.82	($118,580.83)	($9,098.89)	($118,404.50)	$443.31	$1,995,115.08
September	$198,310.76	($118,580.83)	($9,098.89)	($28,981.14)	$428.39	$2,037,193.37
October	$197,419.92	($118,580.83)	($9,098.89)		$443.14	$2,107,376.71
November	$191,892.20	($125,273.75)	($9,098.89)	($89,478.12)	$437.58	$2,075,855.73
December	$194,550.28	($125,273.75)	($9,098.89)	($32,992.67)	$451.49	$2,103,492.19
January	$199,682.50	($125,273.75)	($9,098.89)	($34,550.09)	$462.40	$2,134,714.36
February						
March						
April						
May						
June						

AL 2/21/22

Durant Community Facilities Authority
New Debt - Sales Tax Revenue Note, Series 2011-FY

Reference Date:	Monthly Debt Service Requirement		Interest Payment	Total Payment	Bonds Outstanding
November 1, 2018	110,776.25	$535,000.00	129,657.50	664,657.50	7,830,000
May 1, 2019	113,560.83	$560,000.00	121,365.00	681,365.00	7,270,000
November 1, 2019	111,780.84	$565,000.00	112,685.00	677,685.00	6,705,000
May 1, 2020	117,321.25	$600,000.00	103,927.50	703,927.50	6,105,000
November 1, 2020	115,771.25	$600,000.00	94,627.50	694,627.50	5,505,000
May 1, 2021	120,054.58	635,000.00	85,327.50	720,327.50	4,870,000
November 1, 2021	118,414.16	635,000.00	75,485.00	710,485.00	4,235,000
May 1, 2022	125,107.08	685,000.00	65,642.50	750,642.50	3,550,000
November 1, 2022	122,504.17	680,000.00	55,025.00	735,025.00	2,870,000
May 1, 2023	124,080.83	700,000.00	44,485.00	744,485.00	2,170,000
November 1, 2023	123,105.83	705,000.00	33,635.00	738,635.00	1,465,000
May 1, 2024	125,451.25	730,000.00	22,707.50	752,707.50	735,000
November 1, 2024	124,398.75	735,000.00	11,392.50	746,392.50	-

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Revenue & Expense Summary

as of Janurary 31, 2022

Month	Total Revenue - Sales Tax & Interest	Debt Service Payments - Banc First, FUB, & City	Misc Expenses	Total Expenses	Monthly Net Gain (Loss)
Jul-21	$ 206,164.22	$ (9,098.89)	$ (55,528.94)	$ 64,627.83	$ 141,536.39
Aug-21	$ 203,207.87	$ (9,098.89)	$ (33,159.34)	$ 42,258.23	$ 160,949.64
Sep-21	$ 198,739.15	$ (9,098.89)	$ (33,164.89)	$ 42,263.78	$ 156,475.37
Oct-21	$ 197,863.06	$ (9,098.89)	$ (33,325.57)	$ 42,424.46	$ 155,438.60
Nov-21	$ 192,337.71	$ (9,098.89)	$ (34,716.76)	$ 43,815.65	$ 148,522.06
Dec-21	$ 195,001.77	$ (9,098.89)	$ (743,757.60)	$ 752,856.49	$ (557,854.72)
Jan-22	$ 200,144.90	$ (9,098.89)	$ (33,662.51)	$ 42,761.40	$ 157,383.50
Feb-22					$ -
Mar-22					$ -
Apr-22					$ -
May-22					$ -
Jun-22					$ -
TOTAL	$ 1,393,458.68	$ (63,692.23)	$ (967,315.61)	$ 1,031,007.84	$ 362,450.84

City of Durant, Oklahoma
Durant Community Facilities Authority
Sales Tax History Report

Two Sales Tax Levies at 1/4% Each *

* Reference: Ordinances 1430 and 1431 Effective October 1, 2004

	1/4% FY 2014/2015	1/4% FY 2015/2016	1/4% FY 2016/2017	1/4% FY 2017/2018	1/4% FY 2018/2019	1/4% FY 2019/2020	1/4% FY 2020/2021	1/4% FY 2021/2022	% Change from Prior FY
July	$ 68,748	$ 71,431	$ 70,529	$ 78,265	$ 82,381	$ 82,765	$ 94,114	$ 102,866	9.30%
August	$ 48,247	$ 75,303	$ 78,722	$ 82,304	$ 80,920	$ 85,845	$ 92,817	$ 101,380	9.23%
September	$ 96,751	$ 77,603	$ 73,186	$ 74,573	$ 77,414	$ 85,001	$ 93,776	$ 99,155	5.74%
October	$ 69,423	$ 73,119	$ 73,953	$ 78,490	$ 76,361	$ 82,286	$ 89,833	$ 98,710	9.88%
November	$ 69,817	$ 65,938	$ 76,306	$ 79,276	$ 73,081	$ 80,591	$ 90,162	$ 95,946	6.41%
December	$ 68,343	$ 70,240	$ 70,639	$ 71,979	$ 75,506	$ 84,232	$ 85,536	$ 97,275	13.72%
January	$ 71,789	$ 75,985	$ 79,156	$ 79,816	$ 79,987	$ 82,896	$ 87,242	$ 99,841	14.44%
February	$ 73,468	$ 70,520	$ 76,002	$ 78,592	$ 75,006	$ 85,028	$ 87,921	$ 107,582	22.36%
March	$ 66,490	$ 63,928	$ 69,723	$ 70,317	$ 68,829	$ 73,774	$ 86,851		
April	$ 67,808	$ 72,667	$ 76,319	$ 78,266	$ 74,837	$ 82,028	$ 83,411		
May	$ 72,688	$ 71,612	$ 79,436	$ 81,389	$ 83,175	$ 82,858	$ 109,918		
June	$ 70,914	$ 69,365	$ 74,619	$ 71,524	$ 79,570	$ 83,238	$ 107,042		
Total	$ 844,486	$ 857,712	$ 898,591	$ 924,792	$ 927,069	$ 990,541	$ 1,108,622	$ 802,756	
Monthly Average	$ 70,374	$ 71,476	$ 74,883	$ 77,066	$ 77,256	$ 82,545	$ 92,385	$ 100,345	

First United
SPEND LIFE WISELY
PO Box 130
Durant OK 74702
RETURN SERVICE REQUESTED

www.firstunitedbank.com
First United - 20
1400 W Main, PO Box 130
Durant OK 74702-0130

Customer Service (800) 924-4427

Account [redacted]

0007165 6302FUBT 7881A00X.002

*0007165 S1
CITY OF DURANT
DURANT COMMUNITY FACILITIES AUTH
GROSS REVENUE ACCOUNT
****
SEND TO CUSTOMER SERVICE DEPT - DUR
****

CHECKING ACCOUNTS

Advantage Now Public Funds A/A

Account Number	XXXXXX8756	Number of Enclosures	0
Previous Balance	$2,103,492.19	Statement Dates	1/01/22 thru 1/31/22
2 Deposits/Credits	$199,682.50	Days in Statement Period	31
5 Checks/Debits	$168,922.73	Average Ledger	$2,094,000.39
Service Charge	$0.00	Average Collected	$2,094,000.39
Interest Paid	$462.40	Annual Percentage Yield Earned	0.26%
Current Balance	$2,134,714.36	2022 Interest Paid	$462.40

Credit Transactions

Date	Description	Amount
1/24	Transfer from [redacted] TRSF SALES TAX SOSU TO GRO	$99,841.25
1/24	Transfer from [redacted] TRSF SALES TAX MS TO GROSS	$99,841.25
1/31	Interest Deposit	$462.40

Debit Transactions

Date	Description	Amount
1/03	BANCFIRST TRUST PPD CITY OF DURANT BF ACH DEP	$166.67-
1/20	BANCFIRST TRUST PPD [redacted] DURANT CFABF ACH DEP	$10,940.42-
1/20	BANCFIRST TRUST PPD BF ACH DEP	$114,166.66-
1/20	Transfer from [redacted] un ds Transfer via Online Conf #:	$9,098.89-
1/24	Transfer from [redacted] COVER DCFA EXPNESES Conf #	$34,550.09-

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
1/01	$2,103,492.19	1/20	$1,969,119.55	1/31	$2,134,714.36
1/03	$2,103,325.52	1/24	$2,134,251.96		

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

215-D.C.F.A. REVENUE FUND

58.33 % OF YEAR COMPLETED

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
BALANCE FORWARD	1,576,175.00	0.00	0.00	0.00	0.00	1,576,175.00
MISCELLANEOUS REVENUES	2,041,960.00	200,144.90	1,393,458.68	68.24	0.00	648,501.32
*** TOTAL REVENUES ***	3,618,135.00	200,144.90	1,393,458.68	38.51	0.00	2,224,676.32
EXPENDITURE SUMMARY						
GEN.GOVT. & DEBT SERVICE	3,618,135.00	42,761.40	1,031,007.84	28.56	2,351.93	2,584,775.23
*** TOTAL EXPENDITURES ***	3,618,135.00	42,761.40	1,031,007.84	28.56	2,351.93	2,584,775.23
*** REVENUE OVER/(UNDER) EXPENSES	0.00	157,383.50	362,450.84	0.00	(2,351.93)	(360,098.91)

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

215-D.C.F.A. REVENUE FUND

REVENUES 58.33 % OF YEAR COMPLETED

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BALANCE FORWARD						
000-301.10-00 BEGINNING UNENCUMBERED	1,576,175.00	0.00	0.00	0.00	0.00	1,576,175.00
TOTAL BALANCE FORWARD	1,576,175.00	0.00	0.00	0.00	0.00	1,576,175.00
MISCELLANEOUS REVENUES						
000-361.10-02 INTEREST P&I ACCTS. RESTRI	0.00	0.00	11.67	0.00	0.00	(11.67)
000-361.10-04 INT - GROSS REV. ACCOUNT	4,000.00	462.40	3,097.99	77.45	0.00	902.01
000-364.23-00 TRSF. FROM 1/4% S.T. M.S.	1,018,980.00	99,841.25	695,174.51	68.22	0.00	323,805.49
000-364.24-00 TRSF. FROM 1/4% S.T. SOSU	1,018,980.00	99,841.25	695,174.51	68.22	0.00	323,805.49
TOTAL MISCELLANEOUS REVENUES	2,041,960.00	200,144.90	1,393,458.68	68.24	0.00	648,501.32
*** TOTAL REVENUES ***	3,618,135.00	200,144.90	1,393,458.68	38.51	0.00	2,224,676.32

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

215-D.C.F.A. REVENUE FUND

PAUL LAIRD FIELD PROJECT

58.33 % OF YEAR COMPLETED

DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES						
OTHER EXPENSES						
	==============	==============	==============	======	==============	==============

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

215-D.C.F.A. REVENUE FUND

MULTI-SPORTS COMPLEX PRJ 58.33 % OF YEAR COMPLETED

DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER EXPENSES						

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

215-D.C.F.A. REVENUE FUND

GEN.GOVT. & DEBT SERVICE 58.33 % OF YEAR COMPLETED

DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES						
078-528.20-21 PRORATED AUDIT FEES	5,318.00	503.17	2,374.23	88.87	2,351.93	591.84
TOTAL PROFESSIONAL SERVICES	5,318.00	503.17	2,374.23	88.87	2,351.93	591.84
CONTRACTUAL EXPENDITURES						
078-528.30-01 TRUSTEE BANK FEE	2,000.00	166.67	1,186.69	59.33	0.00	813.31
TOTAL CONTRACTUAL EXPENDITURES	2,000.00	166.67	1,186.69	59.33	0.00	813.31
MATERIALS & SUPPLIES						
OTHER EXPENSES						
078-528.70-17 FUND RESERVE	812,269.00	0.00	0.00	0.00	0.00	812,269.00
078-528.70-99 RESERVE FROM G.R.ACCT. INT	750,000.00	0.00	0.00	0.00	0.00	750,000.00
TOTAL OTHER EXPENSES	1,562,269.00	0.00	0.00	0.00	0.00	1,562,269.00
DEBT SERVICE						
078-528.90-95 2004/2011 STRB INTEREST EX	141,128.00	0.00	75,485.00	53.49	0.00	65,643.00
078-528.90-96 2004/2011 STRB PRINCIPAL	1,320,000.00	0.00	635,000.00	48.11	0.00	685,000.00
078-528.90-97 2007 STRN INTEREST EXPENSE	16,453.00	1,365.46	10,193.50	61.96	0.00	6,259.50
078-528.90-98 2007 STRN PRINCIPAL PAYMEN	92,734.00	7,733.43	53,498.73	57.69	0.00	39,235.27
TOTAL DEBT SERVICE	1,570,315.00	9,098.89	774,177.23	49.30	0.00	796,137.77
TRANSFERS TO OTHER FUNDS						
078-528.99-13 TRSF TO INSURANCE CASH FUN	22,321.00	0.00	22,321.00	100.00	0.00	0.00
078-528.99-15 TRSF TO DMSC- CUSTOM SVC A	75,000.00	6,250.00	43,750.00	58.33	0.00	31,250.00
078-528.99-16 TRSF TO CI -MISC REIMBURSE	60,000.00	0.00	0.00	0.00	0.00	60,000.00
078-528.99-18 TRANSFER TO GF FOR DMSC RE	320,912.00	26,742.67	187,198.69	58.33	0.00	133,713.31
TOTAL TRANSFERS TO OTHER FUNDS	478,233.00	32,992.67	253,269.69	52.96	0.00	224,963.31
TOTAL GEN.GOVT. & DEBT SERVICE	3,618,135.00	42,761.40	1,031,007.84	28.56	2,351.93	2,584,775.23
*** TOTAL EXPENSES ***	3,618,135.00	42,761.40	1,031,007.84	28.56	2,351.93	2,584,775.23
*** REVENUE OVER/(UNDER) EXPENSES	0.00	157,383.50	362,450.84	0.00	(2,351.93)	(360,098.91)

*** END OF REPORT ***

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Margret Southerland, Senior Citizen Center Director
Re:	Ron Cross Senior Activity Center Renovation Project Update

Council Information / Action Requested
Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:
1. RCSAC Report - DCFA Meeting 3.1.2022
2. RCSAC DCFA Powerpoint March 2022

DCFA Meeting – 03/01/2022

RCSAC Report & Facility Updates

- Partitions for the men and women's bathrooms, and solid surface counter tops in the residential kitchen have been installed.
- The building now has permanent power and Ferris Electric has completed their portion of installation.
- Most all punch list items have been resolved and completed from Cavins.
- SONP came out to the RCSAC and filed their application review with the health department so they can be permitted to serve food out of the facility in the commercial kitchen. The City of Durant will be purchasing a Locking Hazmat Flammable Cabinet for the commercial kitchen as this a requirement per SONP to house chemicals.
- Wade Boyd will be doing the fire suppression test on 02/28 with Mark Pierce. Shortly after, we should be receiving occupancy and can move in to the facility after the Parks and Rec. Department does a finally walk-through with on minor repairs.
- The Greenhouse Project is now complete to help with supplemental nutrition as well as activities for our seniors.

Check-Off List for the RCSAC

- Rental Agreements for OHAI, SONP, RSVP to reside in the building along with General Rental Agreement for those to rent out the center for meetings, parties, et. (Pending Occupancy as well as City Manager and City Attorney Sign-Off)
- Hinges for the IT room and hall doors (Shane Knight to follow-up on weight)
- Mirror for the Dining Room Restroom
- Badges for SONP Personnel to enter the hall doors to and from the kitchen
- Bolts to be put and handles to be put on partitions in both men's and women's bathrooms
- Putting together/moving furniture into offices and other spaces
- Internet/Wifi & TV to be mounted in Dining Room, and TV to be put on rolling cart in the Hall
- Move Dirt and Dumpster from the Curb
- Center Deep-Cleaned and Outside North facing parking to be power washed and outside cleaning
- Landscaping

THE RON CROSS SENIOR ACTIVITY CENTER UPDATES

DCFA Meeting 03.01.2022

UPDATES AND IMPROVEMENTS

- **Partitions for the men and women's bathrooms, and solid surface counter tops in the residential kitchen have been installed.**
- **The building now has permanent power and Ferris Electric has completed their portion of installation.**
- **Most all punch list items have been resolved and completed from Cavins.**
- **SONP came out to the RCSAC and filed their application review with the health department so they can be permitted to serve food out of the facility in the commercial kitchen. The City of Durant will be purchasing a Locking Hazmat Flammable Cabinet for the commercial kitchen as this a requirement per SONP to house chemicals.**
- **Wade Boyd will be doing the fire suppression test on 02/28 with Mark Pierce. Shortly after, we should be receiving occupancy and can move in to the facility after the Parks and Recs Department does a finally walk-through with on minor repairs.**
- **The Greenhouse Project is now complete to help with supplemental nutrition as well as activities for our seniors.**

REMAINING ITEMS

- Rental Agreements for OHAI, SONP, RSVP to reside in the building along with General Rental Agreement for those to rent out the center for meetings, parties, et. (Pending Occupancy as well as City Manager and City Attorney Sign-Off)
- Hinges for the IT room and hall doors (Shane Knight to follow-up on weight)
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- Internet/Wifi
- TV to be mounted in Dining Room, and TV to be put on rolling cart in the Hall
- Move Dirt and Dumpster from the Curb
- Center Deep-Cleaned and Outside North facing parking to be power washed and outside cleaning
- Landscaping

RESIDENTIAL KITCHEN

GRAND HALL LIGHTING

GREENHOUSE GARDEN BEDS

COMMERCIAL KITCHEN

ADDITIONAL PHOTOS

ADDITIONAL PHOTOS

ADDITIONAL PHOTOS

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Cynthia Price, City Clerk
Re:	Arena/Convocation Center Activity Update

Council Information / Action Requested
Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Ryan Brewer, Parks and Recreation Manager
Re:	Durant Multi-Sports Complex Activity Update

Council Information / Action Requested
Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:
1. March 2022 DCFA Report

THE CITY OF DURANT

Parks and Recreation Department

TO: Durant Community Facilities Report
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: February 22, 2022
SUBJECT: March 2, 2022 report

Carl Albert

a. Drainage Ditch- 18" drainage pipe down Brookside is complete will do the 12" next north of the basketball courts soon to tie into the 18" pipe.
b. Parking Lots and Road way- After the ditches have been installed we will be resurfacing the parking lots and closing the through street, Brookside. We are permanently closing a 200 foot long section on Brookside to provide a safe area to cross for patrons to go from the north side of the park to south side. We are also resurfacing the pool parking lot, south parking lot by the skate park and the parking lot on the south east side of new playground to slope towards the new drainage ditches.
c. Lighting- Farris Electric is quoting lights what it will cost to install ground wire for 16 light poles. 5 Black Decorative Poles around the walking trail, 5 Black Decorative Poles around pool parking lot, and 6 grey poles along road ways. We already have the poles and will have to install the concrete pads. Should have the quote soon.

DMSC

a) Shade Structures- Contacting more construction companies to get quotes for the shade structures on the bleachers.
b) Concession stands- All concession stands have been completed waiting to schedule a walk through with the health department to get certified to serve Hot Food

Durant Dixon

a) Lighting- Once Carl Albert's project is completed we will start working on Durant Dixon. Already receiving a quote from Farris Electric to complete that package.

DURANT
· OKLAHOMA ·

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Ryan Brewer, Parks and Recreation Manager
Re:	Carl Albert Park Playground Project Update

Council Information / Action Requested
Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

The City of Durant

Memorandum

Date:	3/1/2022
To:	Mayor and City Council
From:	Cynthia Price, City Clerk
Re:	Discussion to Establish Goals and Objectives and Take Possible Action

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: