

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT INDUSTRIAL AUTHORITY

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

March 1, 2022

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Meeting Minutes of February 1, 2022
- b. Consider Approval of Financial Report

2. Consider Items Removed from Consent

3. Information Items

- a. Executive Director Report

4. Administration

- a. Discussion, Consideration and Possible Action on a Certificate of Deposit Held at Simmons Bank in the Amount of approximately \$353,311.66.
- b. Consider Sponsorship of the EAA Airventure Oshkosh Event at a Cost of \$5,000 (previously approved on January 4, 2022 in the amount of \$4,000)

5. Executive Session

- a. Consider Entering into Executive Session to confer on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the

development of products or services or if public disclosure would violate the confidentiality of the business. This Executive Session Authorized by Title 25, Section 307 (C)(11) of the Oklahoma State Statutes.

- b. Consider Action on Item 5a.

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 9:30 a.m. on the 25th day of February, 2022.



Ellie Flynn, City of Durant



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Approval of Meeting Minutes of February 1, 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA 2.1.2022 Minutes (1)

MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
February 1, 2022 AT 4:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Vice Chairman Hammock called the meeting to order at 4:04 p.m.

INVOCATION/FLAG SALUTE

Trustee Shattuck provided the invocation.

ROLL CALL

Present:

Trustee Edwin Boothe
Trustee Steve Brittingham
Trustee Mike Davis
Trustee Brett Rogers
Trustee Grace Rudolf
Trustee Jeff Shattuck
Vice Chairman Jeff Hammock
Advisory Member Tammye Gwin

Absent:

Advisory Member Thomas Newsom

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Motion was made by Trustee Davis and seconded by Trustee Shattuck to approve all consent items as presented.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None

- a. Consider Approval of Meeting Minutes of January 4, 2022
- b. Consider Approval of Financial Report

2. Consider Items Removed from Consent

3. Information Items

- a. Executive Director Report

4. Administration

- a. Discussion, Consideration and Possible Action to Hire Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580.

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve hiring Wall Engineering, LLC to provide engineering services for the amount of \$62,580.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: Davis

- b. Discussion, Consideration and Possible Action on the Expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road.

Motion was made by Trustee Brittingham and seconded by Trustee Boothe to approve the expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to pay for engineering services to design an industrial road for industrial property located along Country Club Road.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve the modification of the closing terms on Contract C-2021-76 (SG Purchase Agreement) to extend the closing date deadline to April 30, 2022.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None
Abstain: None

- d. Discussion, Consideration and Possible Action on Making Application to the USDA RDBG Program for Grant Money to Support a Small Business Bootcamp.

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve the Durant Industrial Authority to apply for grant funding from the USDA RDBG Program to support the hosting of a Small Business Bootcamp.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock
Nays: None
Abstain: None

- e. Elect a Trustee to Serve as Chairperson of the Durant Industrial Authority.

Motion was made by Trustee Davis and seconded by Trustee Shattuck to elect Vice Chairman Hammock to serve as the Chairperson of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock
Nays: None
Abstain: None

- f. Elect a Trustee to Serve as Vice Chairperson of the Durant Industrial Authority.

Motion was made by Trustee Davis and seconded by Trustee Brittingham to elect Trustee Rogers to serve as the Vice Chairperson of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rudolf, Shattuck, Hammock
Nays: None
Abstain: Rogers

- g. Elect a Trustee to Serve as Treasurer of the Durant Industrial Authority.

Motion was made by Chairman Hammock and seconded by Trustee Davis to elect Trustee Shattuck to serve as Treasurer of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Hammock
Nays: None
Abstain: Shattuck

5. New Business

There was no new business.

ADJOURNMENT

Motion was made by Vice Chairman Rogers and seconded by Trustee Shattuck to adjourn.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Approval of Financial Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 012022 DIA Monthly Report

Durant Industrial Authority

Cash Balance:	1/31/2022	1/31/2022
Fund 110	\$2,477,973.59	
Fund 020	\$1,194,311.81	

FUND 110		
Income Statement	1/31/2022	21/22 Budget
BEGINNING BAL.		\$2,188,662.00
Total Revenue	\$729,555.07	\$1,075,980.00
Total Expenses	\$813,845.81	\$1,109,450.00
FUTURE PROJECTS		\$2,155,192.00
Change in Net Position	(\$84,290.74)	

FUND 020		
Income Statement	1/31/2022	21/22 Budget
BAL FORWARD		\$1,200,573.00
Total Revenue	\$1,223,683.96	\$1,534,555.00
Total Expenses	\$1,600,655.61	\$2,443,998.00
Contingency Reserve		\$291,130.00
Change in Net Position	(\$376,971.65)	

DURANT INDUSTRIAL AUTHORITY - FUND 020
CLAIM ON POOLED CASH STATEMENT

January 31, 2022

RECEIVE:	CURRENT MONTH	TOTAL
PRIOR MONTH BALANCE		\$544,486.16
DIA ED Loan Repayment-Eagle Suspension	\$1,666.48	\$1,666.48
DIA ED Loan Repayment-Earth Biofuel	\$1,312.50	\$1,312.50
DIA ED Loan Repayment-	\$1,666.67	\$1,666.67
DIA Property Lease	\$3,377.21	\$3,377.21
Misc. Revenue		\$0.00
TIF#3 19 TUBACEX TAX REVENUE	\$0.00	\$0.00
Transfer from ED for Land & Project		\$0.00
Transfer from ED for Debt Service Payment	\$9,120.83	\$9,120.83
TOTAL RECEIVE	\$17,143.69	\$561,629.85

PAYMENT:	CURRENT MONTH	TOTAL
A/P REIMBUSE	\$1,857.33	\$1,857.33
Reverse Earth Biofuel	\$1,312.50	\$1,312.50
IT Service Fees	\$435.98	\$435.98
Transfer to DIA checking account		\$0.00
Transfer to DIA checking account	\$9,286.44	\$9,286.44
		\$0.00
TOTAL EXPENSES	\$12,892.25	\$12,892.25

ACCOUN BALANCE	\$4,251.44	\$548,737.60
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TRANSFER FROM CLAIM ON POOLED TO DIA CHECKING ACCOUNT	TRSF DATE
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7/01/2021-7/31/2021 Claim on Pooled	\$11,968.27	8/25/2021 #4375152
8/05/2021 Claim on Pooled	\$286,301.62	8/5/2021 #4279123 property
8/01/2021-8/31/2021 Claim on Pooled	(\$146.81)	9/21/2021-wrong trsfr #4511262
8/01/2021-8/31/2021 Claim on Pooled-correct	\$11,968.27	10/6/2021 #4591064
9/01/2021-9/30/2021 Claim on Pooled	\$10,666.04	10/22/2021 #4671301
10/01/2021-10/31/2021 Claim on Pooled	\$8,836.95	11/24/2021 #4838654
11/01/2021-11/30/2021 Claim on Pooled	\$11,435.19	12/28/2021 #5010203
12/01/2021-12/31/2021 Claim on Pooled	\$9,286.44	1/24/2022 #5146197
1/01/2022-1/31/2022 Claim on Pooled	\$13,537.88	2/22/2022 #5294865
2/01/2022-2/28/2022 Claim on Pooled		
3/01/2022-3/31/2022 Claim on Pooled		
4/01/2022-4/30/2022 Claim on Pooled		
5/01/2022-5/31/2022 Claim on Pooled		
6/01/2022-6/30/2022 Claim on Pooled		
YTD Transfer	\$363,853.85	

DURANT INDUSTRIAL AUTHORITY - FUND 020

INCOME & EXPENSE STATEMENT

58.33% of Fiscal Year

January 31, 2022

REVENUES:	Current Month		Fiscal Year To Date			
	% of		YTD		2021-2022	
	January-22	Total Revenue	Amount	Total Revenue	Budget	Budget
BEGINNING BALANCE					1,200,573	43.89%
Interest		0.00%	311	0.03%	1,000	0.04%
DIA Property Lease Revenue	3,377.21	21.33%	4,091	0.33%	2,000	0.07%
Misc. Revenue	0.00	0.00%	0	0.00%	-	0.00%
Transfer from Economic Development-DEBT PYMNT	9,120.83	57.61%	813,846	66.51%	859,450	31.42%
Transfer from Economic Development- REIMB		0.00%		0.00%	250,000	9.14%
CDBG Loan Pmt. Reimb - CG	1,666.67	10.53%	11,667	0.95%	20,000	0.73%
CDBG Loan Pmt. Reimb - CG	0.00	0.00%			-	0.00%
CDBG Loan Pmt. Reimb - ES	1,666.48	10.53%	11,665	0.95%	20,000	0.73%
TIF#3-19 TUBACEX TAX REFUND REV		0.00%	378,284	30.91%	378,284	13.83%
TIF#3-DIA 1% TAX REFND REV.	0.00	0.00%	3,821	0.31%	3,821	0.14%
PROJECT ENERGY						0.00%
TOTAL REVENUES	15,831.19	0.58%	1,223,684	44.74%	2,735,128	100.00%

EXPENSES:	Current Month		Fiscal Year To Date			
	% of		YTD		2021-2022	
	January-22	Total Revenue	Amount	Total Revenue	Budget	Budget
Economic Development:						
Legal Fees				0.00%	-	0.00%
Audit Fees (Prorated)	687.56	8.45%	3,244	6.47%	7,260	5.89%
Office Space Rent		0.00%		0.00%	-	0.00%
Phone & Communications		0.00%	-	0.00%	-	0.00%
Postage & Telecommunications		0.00%	20	0.04%	100	0.08%
Consulting Fees	4,500.00	55.34%	4,500	8.98%	55,000	44.66%
Publications & Advertising	1,000.00	12.30%	23,357	46.61%	34,417	27.94%
Contract Labor		0.00%	1,450	2.89%	2,000	1.62%
Comp. Software & Accessories	0.00	0.00%	-	0.00%	2,800	2.27%
Photo Copies		0.00%	-	0.00%	400	0.32%
Office Supplies	65.00	0.80%	318	0.63%	1,200	0.97%
Meeting Expenses		0.00%	466	0.93%	1,000	0.81%
Membership/Licenses/Certifications	950.00	11.68%	8,393	16.75%	3,755	3.05%
Janitorial Services		0.00%	-	0.00%	-	0.00%
Misc. Expenditures	0.00	0.00%	-	0.00%	-	0.00%
Training & Travel	493.51	6.07%	5,317	10.61%	10,000	8.12%
I. T. Service Fees	435.98	5.36%	3,052	6.09%	5,232	4.25%
Transfer to Capital Impr. Fund		0.00%		0.00%		0.00%
Total Economic Development Expenses	8,132.05	100.00%	50,118	100.00%	123,164	100.00%

Industrial Projects:						
CMP CDBG \$300K Loan Pmt.	1,250.00	9.51%	8,750	0.72%	15,000	0.96%
Big Lots CDBG \$500K Loan Pmt.	2,083.34	15.84%	14,583	1.20%	25,000	1.59%
CFG CDBG \$400K Loan Pmt.	1,666.67	12.68%	11,667	0.96%	20,000	1.27%
EB - CDBG \$400K Loan Pmt.	1,666.67	12.68%	5,104	0.42%	11,667	0.74%
ES - CDBG Loan Pmt.	1,666.48	12.67%	11,665	0.96%	20,000	1.27%
CG Land Acquisition Costs	4,815.21	36.62%	33,706	2.78%	57,783	3.68%
E.D. PROMOTION ACTIVITIES						0.00%
TIF#3 19 Tubacex Reimb Payment		0.00%	378,283.95	31.17%	378,284	24.11%
SG ECHO, LLC LOAN		0.00%	750,000.00	61.79%	750,000	47.81%
CONTINGENCY RESERVE		0.00%		0.00%	291,130	18.56%

Total Industrial Projects Expenses	13,148.37	100.00%	1,213,760	100.00%	1,568,864	100.00%
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Capital Expenditures:						
DIA Land Purchas		0.00%	336,778	100.00%	1,043,100	100.00%
Total Industrial Expenditures	0.00	0.00%	336,778	100.00%	1,043,100	100.00%

TOTAL EXPENSES	21,280.42	0.78%	1,600,656	58.52%	2,735,128	
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CHANGE IN NET POSITION	(5,449.23)		(376,972)		0	
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Funding for loan provided by Economic Development 1/4% Sales Tax transferred in from Fund 110.

ECONOMIC DEVELOPMENT FUND 110

INCOME & EXPENSE STATEMENT

58.33% of Fiscal Year

REVENUE:	CURRENT MONTH	Fiscal Year To Date	
	January 2022	YTD	% of
ACCOUNT GROUPS	Amount	Amount	Budget
Beginning Balance			0.00%
Interest Earnings	504.86	4,047.25	0.00%
Miscellaneous Revenue		-	0.00%
1/4% Sales Tax Revenue	99,841.25	695,174.51	68.22%
Loan Repymnt Interest Earned		1,018,980	0.00%
E.D. Loan Repayment (Texoma MFG)			0.00%
E.D. Loan Repayment (Eagle Suspensions)			0.00%
E.D. Loan Repayment (Pharmcare)	4,333.33	30,333.31	58.33%
TRANSFER IN	-	-	0.00%
TOTAL REVENUE	104,679.44	729,555.07	22.35%

EXPENSES:	CURRENT MONTH	Fiscal Year To Date	
	January 2022	YTD	% of
ACCOUNT GROUPS	Amount	Amount	Budget
TRSF TO DIA-DEBT PMNTS	9,120.83	813,845.81	0.00%
TRSF TO DIA (REIMB FOR EXPENSES)		250,000	0.00%
TOTAL EXPENSES	9,120.83	1,109,450	73.36%
FUTURE PROJECTS			
NET CHANGE IN FUND BALANCE	95,558.61	(84,290.74)	0.00%

AL 2/22/22

ECONOMIC DEVELOPMENT FUND 110

BALANCE SHEET (unaudited)

as of 01/31/2022

ASSETS	Amount	% of Total Assets
Claim on Pooled Cash	2,477,973.59	45.35%
Sales Tax Receivable (.25%)	140,521.66	2.57%
Due From DIA	2,850,000.00	
Accounts Receivable	(4,333.04)	
Total Current Assets	5,464,162.21	100.00%
Capital Assets	-	-
Construction in progress	-	-
Gross Fixed Assets	-	-
Less Accumulated Depreciation	-	-
Net Fixed Assets	-	-
Due from other Governments	-	-
Total Other Assets	-	-
TOTAL ASSETS	5,464,162.21	100.00%
LIABILITIES	Amount	% of Total Assets
Accounts payable-pending	-	-
Other Current Liabilities	-	-
Total Current Liabilities	-	-
Capital lease obligations	-	-
Notes payable	-	-
Total Long Term Debt	-	-
Total Liabilities	-	-
Fund Balance	5,548,452.95	101.54%
Invested in Capital Assets	-	-
Surplus (Deficit)-INCLUDE JUNE 2021	(84,290.74)	-1.54%
Total Fund Balance	5,464,162.21	100.00%
		0.00%
TOTAL LIABILITIES & FUND BALANCE	5,464,162.21	100.00%

Sales Tax Receivable is the audited 6/30/20 balance - sales tax was received in July 20 & Aug 20

AL 2/22/2022



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Executive Director Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. February 2022 Report

Monthly Economic Development Report

February 2022

To: Chairperson and Trustees

From: Lisa Taylor, Director

Date: February 24, 2022

DIA Property Updates

- East Industrial Park - Bryan County Abstract has completed the documents, and we are prepared to close on Friday, February 25, 2022, pending documents from Tom Marcum.
- Country Club 20 Acre Parcel - Documentation has been sent to Wall Engineering to start the process of road design.
- West Industrial Park - Information was provided to a prospect in December, and an ongoing discussion has since taken place. A formal proposal for the project was submitted, and Durant was selected to move forward in the process. It is unknown as of the writing of this report whether we are a finalist or the selected site for the project.
- West Arkansas - We have had some interest in the property on West Arkansas.

Recruitment Activities

- Met with Project Aussie to discuss a lease agreement from property located at the Durant Regional Airport. Currently working with team to develop a plan for utility development.
- Conducted a site visit meeting with representatives of a company interested in locating at the Durant Regional Airport. The project will require agreements from the City of Durant/ Airport Authority as well as from Southeastern Aviation School.
- Worked with Community Development to update the Taxicab ordinance. Have shared it with the Taxicab company interested in expanding to Durant. Currently waiting to hear back from them.
- Met with representatives of Retail Strategies. We currently have eleven national retail/ restaurant brands interested in Durant. Of note, I have been fielding calls/ discussions with seven development companies interested in developing in Durant for national brand tenants. Developers have been given local information and have been connected to representatives of Retail Strategies.

Retention Activities

- Continued to meet with OK SBDC, REI, and other groups to develop a plan for the Durant Small Business Bootcamp. The grant application is due February 28, 2022.

Other

- Participated in weekly grant development calls with SOSU and New Growth Group representatives. We have developed a grant proposal that, if funded, would provide funds for an expansion at the aviation school, and would train workforce for the aerospace industry.
- Followed up on Waldron Road realignment easement information. Easement request has been sent to representatives of ETC Lindgren. We hope to hear back soon.
- Participated in the following meetings: Durant Industrial Authority, City Council, Durant Area Chamber of Commerce, Select Oklahoma, Oklahoma Marketing Committee, and Community Development Council Board.
- Made updates to the DIA website and social media pages.
- Submitted grant application to the Oklahoma Department of Commerce. Our proposal has been selected to participate. The funding is to be used to hire a consultant to identify available sites capabilities, identify what industries sites can support, identify quantified site gaps and limitations, conduct competitive capability assessments, make recommendations for investment in infrastructure gaps, and development of a
- supplemental infrastructure funding request. Three consultants have been approved by the OK Department of Commerce for this project. We have requested the required quotes from each, and a company will be selected as our consultant by the end of March.



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Discussion, Consideration and Possible Action on a Certificate of Deposit Held at Simmons Bank in the Amount of approximately \$353,311.66.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Sponsorship of the EAA Airventure Oshkosh Event at a Cost of \$5,000 (previously approved on January 4, 2022 in the amount of \$4,000)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Oshkosh Oklahoma partner Agreement 2022
2. DIA 1.4.2022 Minutes (1)

**2022 EAA AirVenture - Oshkosh
OKLAHOMA PARTNER AGREEMENT**

This Agreement entered into on the date last written below between the Oklahoma Department of Commerce (hereinafter ODOC), as manager of the State of Oklahoma Booth and _____ (hereinafter Participant) for participation in the EAA AirVenture (hereinafter Expo) to be held July 25-31, 2022 at the EAA Fly-In Convention Grounds, Oshkosh, WI. The dates listed are pertaining only to the trade exhibition days for Expo.

The Participant commits to ODOC/ACES program he flat fee of \$5,000.00 made payable to the Oklahoma Business Roundtable for this expo. The participant must pay the funds by May 1, 2022.

**Oklahoma Business Roundtable
655 Research PKWY STE 420
Oklahoma City, OK 73104-6266**

Payment of the fee includes:

- Expenses for housing for 1 person per night from the Saturday before the event until the final Sunday of the event (the week may be split with multiple representatives per Participant and one additional person **may** be allowed for Wednesday night. If space is available). Additional people per Participant may be allowed for an additional \$100 per night as housing space is available.
- Booth space, including an area to display marketing material.
- 1 daily exhibitor pass (extra passes are at the individual's own expense).
- Setting appointments and participation in economic development meetings throughout the event.
- The Saturday lunch reception.

Fees do not include the following: conference registration, airfare, hotel accommodation, networking events/reception, and shipping of company marketing samples or giveaways, *except* for a reasonable amount of business literature, other services or products not specifically listed above.

ODOC will be responsible for coordination with the organizers of Expo. Participants will be responsible for their own liability insurance coverage for this event; The State of Oklahoma, ODOC, related parties and individuals employed by the State of Oklahoma will have no liability or responsibility to claims arising from the actions or omissions of exhibitors or Participant.

The Participant agrees to provide/complete a general testimonial/survey on any outcomes pertaining to Expo participation. The testimonial/survey can include number and quality of meetings, quality of service provided by ODOC staff, signed MOU's, sales transactions and or business partnerships during the event.

Cancellation Policy:

Cancellations must be submitted in writing to ODOC. Refund requests must be received by ODOC on or before May 9, 2022 and are subject to a processing fee of up to 50% of the fee. There will be no refunds after May 1, 2022.

Substitutions within the organization will be accepted without penalties but Participant no-shows will be responsible for full payment within thirty (30) days of the Expo. For all inquiries regarding cancellations and refunds, please contact Leshia Pearson at (405) 693-3439, or e-mail Leshia.Pearson@okcommerce.gov

**OKLAHOMA DEPARTMENT
OF COMMERCE**

Josh McGoldrick Date
Chief of Staff/General Counsel

"Participant"

Signature Date

Title

MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
January 4, 2022 AT 4:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Vice Chairman Hammock called the meeting to order at 4:01 p.m.

INVOCATION/FLAG SALUTE

Vice Chairman Hammock provided the invocation.

ROLL CALL

Present:

Trustee Edwin Boothe
Trustee Steve Brittingham
Trustee Mike Davis
Trustee Brett Rogers
Trustee Jeff Shattuck
Vice Chairman Jeff Hammock

Absent:

Chairman Chris Pierce

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve all consent items.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Shattuck, Hammock

Nays: None

Abstain: None

- a. Consider Approval of Meeting Minutes of December 7, 2021
- b. Consider Approval of Financial Report
- c. Consider Approval of Claims

2. Consider Items Removed from Consent

3. Information Items

- a. Director's Report
- b. Upcoming Sponsorship / Recruitment Opportunities

4. Administration

- a. Consider Sponsorship of the EAA Airventure Oshkosh Event at a Cost of \$4,000

Motion was made by Trustee Shattuck and seconded by Trustee Boothe to approve sponsorship of the EAA Airventure Oshkosh Event at a cost of \$4,000.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Shattuck, Hammock

Nays: None

Abstain: None

- b. Consider Approval of Hiring Southwest Valuation Service to Conduct Appraisal Services on three tracts of DIA Property, for a total cost of \$4,500

Motion was made by Trustee Rogers and seconded by Trustee Boothe to approve hiring Southwest Valuation Service to conduct appraisal services on three tracts of DIA Property, for a total cost of \$4,500.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Shattuck, Hammock

Nays: None

Abstain: None

5. Executive Session

6. New Business

There was no new business.

ADJOURNMENT

Motion was made by Trustee Rogers and seconded by Trustee Boothe to adjourn.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Shattuck, Hammock

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Entering into Executive Session to confer on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. This Executive Session Authorized by Title 25, Section 307 (C)(11) of the Oklahoma State Statutes.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/1/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Action on Item 5a.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: