

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 3rd day of February, 2022.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
February 8, 2022 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 6:05 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Humphrey Miller led the flag salute.

ROLL CALL

Present:
Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:
None

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of January 11, 2022
- b. Consider Approval of Budget Supplements BA 22-5

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - January 2022
- b. City Clerk Report - January 2022
- c. City Manager Monthly Report - January 2022
- d. Community Development Monthly Report - January 2022
- e. Economic Development Director Report - January 2022
- f. Fire Department Monthly Report - January 2022
- g. Emergency Management Monthly Report - January 2022
- h. Financial Statements for December 2021 and Sales Tax Report for January 2022
- i. Grants Department Monthly Report - January 2022
- j. Human Resources Monthly Report- January 2022
- k. Library Report - January 2022
- l. Neighborhood Services Monthly Report - January 2022
- m. Parks and Recreation Monthly Report - January 2022
- n. Police Department Monthly Report - December 2021

- o. Senior Citizen Center Monthly Report - January 2022
- p. Street Department Monthly Report - January 2022

4. Administration

- a. 1) Discussion, Consideration, and Possible Action on Award of Bid for Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery Without Garage Rental and Pioneer Cemetery;

2) Discussion, Consideration, and Possible Action on a Contract for 2022-2024 Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery and Pioneer Cemetery.

Motion To: Award Bid for Cemetery Mowing and Lawn Maintenance Services to Greenbelt Turf Management as Best Bid in the Amount of \$124,240.08 Without Garage Rental for Highland Cemetery and \$5,280.00 for Pioneer Cemetery

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Award Contract for Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery and Pioneer Cemetery to Greenbelt Turf Management (C-2022-03)

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration, and Possible Action to Hire Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580.

Motion To: Approve Hiring of Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration, and Possible Action on the Expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road.

Motion To: Approve Expenditure of Economic Development Sales Tax Funds in the Amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration, and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)

Motion To: Approve Modifying the Closing Terms of Contract C-2021-76 to April 30, 2022 (SG Purchase Agreement)

Motion By: Humphrey Miller

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. 1) Discussion, Consideration and Possible Action on Award of Proposal for the Durant Code of Ordinances Title XV Land Use Revisions.

2) Discussion, Consideration and Possible Action on a Professional Services Contract with Crafton Tull (C-2022-04) for the Durant Code of Ordinances Title XV Land Use Revisions and Authorize the City Manager to Sign all Associated Documents.

Motion To: Award Proposal for the Durant Code of Ordinances Title XV Land Use Revisions to Crafton Tull

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Professional Services Contract with Crafton Tull for the Durant Code of Ordinances Title XV Land Use Revisions and Authorize City Manager to Sign All Associated Documents

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- f. Discussion, Consideration and Possible Action on Resolution R-2022-02 Outlining the Expenditures of Year One American Rescue Plan Act Funds in the Amount of \$1,630,669.39.

Motion To: Approve Resolution R-2022-02 Outlining the Expenditures of Year One American Rescue Plan Act (ARPA) or State and Local Fiscal Recovery Funds (SLFRF) for Non-Entitlement Units of Government in the Amount of \$1,630,669.39

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- g. Discussion, Consideration and Possible Action on a Professional Services Contract with Pipeline Analysis, LLC for a Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with the Total Cost not to Exceed \$418,093.00 (C-2022-05).

Motion To: Approve Professional Services Contract with Pipeline Analysis, LLC for a Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with the Total Cost Not to Exceed \$418,093.00 (C-2022-05)

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- h. Discussion, Consideration, and Possible Action on Ordinance O-2022-06 Establishing Criteria for Annexation and Extending Utility Services Outside the City Limits; and Declaring an Emergency.

Motion To: Approve Ordinance O-2022-06, Section 1, Establishing Criteria in Considering the Annexation of Property into the City Limits; Establishing Approval Authority for Providing Utility Service Outside of the City Limits; Amending the Code of Ordinances of the City of Durant, OK and Declaring an Emergency

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-06, Section 2, Emergency Clause

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None