

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

February 8, 2022

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of January 11, 2022
- b. Consider Approval of Budget Supplements BA 22-5

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - January 2022
- b. City Clerk Report - January 2022
- c. City Manager Monthly Report - January 2022

- d. Community Development Monthly Report - January 2022
- e. Economic Development Director Report - January 2022
- f. Fire Department Monthly Report - January 2022
- g. Emergency Management Monthly Report - January 2022
- h. Financial Statements for December 2021 and Sales Tax Report for January 2022
- i. Grants Department Monthly Report - January 2022
- j. Human Resources Monthly Report- January 2022
- k. Library Report - January 2022
- l. Neighborhood Services Monthly Report - January 2022
- m. Parks and Recreation Monthly Report - January 2022
- n. Police Department Monthly Report - December 2021
- o. Senior Citizen Center Monthly Report - January 2022
- p. Street Department Monthly Report - January 2022

4. Administration

- a. 1) Discussion, Consideration, and Possible Action on Award of Bid for Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery Without Garage Rental and Pioneer Cemetery;

2) Discussion, Consideration, and Possible Action on a Contract for 2022-2024 Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery and Pioneer Cemetery.
- b. Discussion, Consideration, and Possible Action to Hire Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580.
- c. Discussion, Consideration, and Possible Action on the Expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road.
- d. Discussion, Consideration, and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)
- e. 1) Discussion, Consideration and Possible Action on Award of Proposal for the Durant Code of Ordinances Title XV Land Use Revisions.

2) Discussion, Consideration and Possible Action on a Professional Services Contract with Crafton Tull (C-2022-04) for the Durant Code of Ordinances Title XV Land Use Revisions and Authorize the City Manager to Sign all Associated Documents.

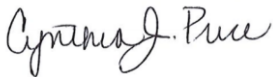
- f. Discussion, Consideration and Possible Action on Resolution R-2022-02 Outlining the Expenditures of Year One American Rescue Plan Act Funds in the Amount of \$1,630,669.39.
- g. Discussion, Consideration and Possible Action on a Professional Services Contract with Pipeline Analysis, LLC for a Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with the Total Cost not to Exceed \$418,093.00 (C-2022-05).
- h. Discussion, Consideration, and Possible Action on Ordinance O-2022-06 Establishing Criteria for Annexation and Extending Utility Services Outside the City Limits; and Declaring an Emergency.

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 3rd day of February, 2022.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of January 11, 2022

Council Information / Action Requested

Approval of Regular Meeting Minutes of January 11, 2022

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 01112022 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 3:15 p.m. on the 7th day of January, 2022.



Cynthia J. Price, City of Durant

MINUTES OF THE MEETING OF DURANT CITY COUNCIL
January 11, 2022 AT 6:00 PM
Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma

CALL TO ORDER

Mayor Grube called the meeting to order at 6:02 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Danny Sherrer provided the flag salute.

PRESENTATIONS

1. Presentation of Employee Service Awards for 4th Quarter 2021

The following employees received service awards:

Fifteen Years:

Jason Carr, Fire Department, Certificate, Pin \$150;

Jeffrey Orlando II, Fire Department, Certificate, Pin, \$150;

Aaron Walkup, I.T. Department, Certificate, Pin \$150;

Twenty Five Years:

Darrell Jones, Water & Sewer Line Maintenance Department, Plaque, Certificate, Pin, \$250.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Humphrey Miller

Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:
None

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of December 14, 2021
- b. Consider Approval of Budget Supplements - BA 22-4
- c. Consider the Appointment of Grace Rudolf to the Durant Industrial Authority.

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - December 2021
- b. City Clerk Monthly Report - December 2021
- c. City Manager Monthly Report - December 2021
- d. Community Development Monthly Report - December 2021
- e. Economic Development Monthly Report - December 2021
- f. Emergency Management Monthly Report - December 2021
- g. Finance Monthly Reports - November 2021 & December 2021 Sales Tax Report
- h. Fire Department Monthly Report - December 2021
- i. Grants Department Monthly Report - December 2021
- j. Human Resources Monthly Report- December 2021
- k. Library Monthly Report - December 2021
- l. Neighborhood Services Monthly Report - December 2021
- m. Parks Department Monthly Report - December 2021
- n. Police Department Monthly Report - November 2021
- o. Ron Cross Senior Activity Center Monthly Report - December 2021
- p. Street Department Monthly Report - December 2021

4. Administration

- a. Discussion, Consideration and Possible Action on Ordinance O-2022-02 Repealing the Occupation Tax; Amending the Code of Ordinances of the City of Durant, Oklahoma, and Declaring an Emergency.

Motion To: Approve Ordinance O-2022-02, Section 1, Repealing the Occupation Tax, Amending the Code of Ordinances of the City of Durant, Oklahoma, and Declaring an Emergency

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-02, Section 2, Emergency Clause

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration, and Possible Action on Ordinance O-2022-03 Amending Sections 112.02, 112.03, 112.04, 112.06, 112.13 of the Code of Ordinances of the City of Durant, Oklahoma, Regarding Taxicabs and Declaring an Emergency.

Motion To: Approve Ordinance O-2022-03 Section 1, Amending Sections 112.02, 112.03, 112.04, 112.06, 112.13 of the Code of Ordinances of the City of Durant, Oklahoma, Regarding Taxicabs and Declaring An Emergency

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2022-03 Section 2, Emergency Clause

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on the Use and Allocation of the American Rescue Plan Act funds of \$1,630,669.39 Received to Date.

Motion To: Approve Use and Allocation of the American Rescue Plan Act Funds of \$1,630,669.39 Received to Date as Described by City Manager John Dean.

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration, and Possible Action for KSA Engineering or their Consultant's to Perform a Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport, and Authorize the City Manager to Sign the Contract and Other Documentation for this Study.

Motion To: Approve Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport and Authorize the City Manager to Sign the Contract and Other Documentation for This Study

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration, and Possible Action on Adopting a 2022 Workplace Wellness Policy.

Motion To: Approve Adoption of 2022 Workplace Wellness Policy

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- f. Discussion, Consideration and Possible Action on Adoption of the 2022 Citizen Participation Plan - Required for 2022 Community Development Block Grant (CDBG) Applications and Projects.

Motion To: Approve Adoption of the 2022 Citizen Participation Plan Required for 2022 Community Development Block Grant (CDBG) Applications and Projects

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- g. Discussion, Consideration, and Possible Action Accepting the 2021 Texoma Health Foundation Grant Award Providing \$40,000 for Essential Funding to Enhance Meal Services at the Ron Cross Senior Citizen Activity Center (C-2022-01 GA).

Motion To: Approve Acceptance of the 2021 Texoma Health Foundation Grant Award Providing \$40,000 for Essential Funding to Enhance Meal Services at the Ron Cross Senior Citizen Activity Center (C-2022-01GA).

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- h. Discussion, Consideration, and Possible Actions Related to the Weather Radar System – Funded by Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

1. Discussion, Consideration, and Possible Action on Notice of Award Issued to Enterprise Electronics Corporation Related to the September 23, 2021 Bid Award and Notice of Award Issued on September 29, 2021 in the Amount of \$998,695 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

2. Discussion, Consideration, and Possible Action Related to Bids Received and Opened on September 17, 2021 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

3. Discussion, Consideration, and Possible Action to Conduct a Re-Bid Process for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

Motion To: Rescind Notice of Award Issued to Enterprise Electronics Corporation Related to the September 23, 2021 Bid Award and Notice of Award Issue on September 29, 2021 in the Amount of \$998,695 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68GC).

Motion By: Steve Brttingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Reject Bids Received and Opened on September 17, 2021 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68GC).

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Conduct a Re-Bid Process for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68GC).

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- i. Discussion, Consideration and Possible Action on Ordinance O-2021-36, a Rezoning request for property located at 802 Rodeo Road

The Planning Commission recommended denial. Property owner Phillip Smith was allowed the opportunity to address and answer questions from council.

This item died due to lack of motion.

- j. Discussion, Consideration and Possible Action on Ordinance O-2021-37, a Rezoning request for property located near Hillcrest Avenue and McLean Drive

Motion To: Approve Ordinance O-2021-37, Section 1, a Rezoning Request for Property Located Near Hillcrest Avenue and McLean Drive

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2021-37, Section 2, Emergency Clause

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

5. Public Hearings

- a. Discussion, Consideration and Possible Action on Ordinance O-2022-01 to Approve the Renaming of Magnolia Street

Hearing opened to public:

Call for comment.

There were three speakers:

Roy Aldridge - spoke in support of the renaming of Magnolia Street

Brady Miller - spoke in support of the renaming of Magnolia Street.

Deanna Bunch - spoke in support of the renaming of Magnolia Street.

2nd and 3rd call for comment.

No further comment.

Public Hearing closed.

Motion To: Approve Ordinance O-2022-01 to Approve the Renaming of Magnolia Street

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

6. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 22-5

Approval of Budget Supplements BA 22-5:

#2171 FOR OPERATION ADJUSTMENT- TREASURER, PARKS, LIBRARY, NEIGHBORHOOD SERVICES, STREETS, ARPA TRANSFER & SENIOR CITIZEN CENTER GRANT

#2172 FOR ADJUST ARPA PROJECT STREETS PROFESSIONAL SERVICES, STREET PAVING TRASF TO CI

#2173 FOR ADJUST AIRPORT OPERATION AND ARPA

#2174 FOR ADJUST SOLID WASTE COLLECTION MAINTENANCE & ARPA EXPENSES

#2175 FOR ADJUST DMSC OPERATION MAINTENANCE & ARPA

#2176 FOR IT ARPA

#2177 FOR 911 ARPA

#2178 FOR DURANT AREA CHAMBER OF COMMERCE MANAGE CONTRACT CHANGE

Council Information / Action Requested

Approval the Budget Supplement BA 22-5

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 22-5

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002171							
001 000-361.40-00 MISC. REVENUE	2/08/2022	BA22-5 TWF NUTRITIO	40,000.00	10,500.00-	10,708.00	61,208.00-	8,117.39
001 000-364.40-01 TRSF FROM CAPITAL IMPROVEMENT	2/08/2022	BA22-5 ARPA PERMIUM	225,000.00	0.00	0.00	225,000.00-	225,000.00-
001 003-515.10-11 SALARIES AND WAGES DEPT: CITY TREASURER DEPT.	2/08/2022	BA22-5 TRESR TRAINI	3,500.00-	241,050.26	0.00	242,350.26	83,123.13
001 003-515.70-72 TRAINING AND TRAVEL DEPT: CITY TREASURER DEPT.	2/08/2022	BA22-5TRESR TRAININ	3,500.00	7,440.00	0.00	10,940.00	7,608.60
001 009-532.70-72 TRAINING AND TRAVEL DEPT: PARKS, REC. & GEN. SVCS.	2/08/2022	BA22-5 PARK SAFETY&	800.00-	2,500.00	0.00	1,700.00	1,352.93
001 009-532.70-74 SAFETY SUPPLIES DEPT: PARKS, REC. & GEN. SVCS.	2/08/2022	BA22-5PARK SAFETY&	800.00	1,500.00	0.00	2,300.00	314.35
001 015-571.50-51 OFFICE SUPPLIES DEPT: PUBLIC LIBRARY	2/08/2022	BA22-5PARK SAFETY&	800.00-	3,600.00	0.00	2,800.00	1,667.87
001 015-571.50-33 LIBRARY CAFE INVENTORY DEPT: PUBLIC LIBRARY	2/08/2022	BA22-5PARK SAFETY&	800.00	1,200.00	0.00	2,000.00	680.50
001 023-592.50-33 THF NUTRITION PROVISION DEPT: SENIOR CITIZENS CENTER	2/08/2022	BA22-5 TWF NUTRITIO	40,000.00	0.00	0.00	40,000.00	40,000.00
001 001-513.10-11 SALARIES AND WAGES DEPT: CITY ADMINISTRATION	2/08/2022	BA22-5 APRA ADJ	6,000.00	451,048.60	0.00	457,048.60	167,290.27
001 002-514.10-11 SALARIES AND WAGES DEPT: CITY CLERK DEPARTMENT	2/08/2022	BA22-5 APRA ADJ	600.00	94,000.32	35,000.00-	59,600.32	24,948.47
001 003-515.10-11 SALARIES AND WAGES DEPT: CITY TREASURER DEPT.	2/08/2022	BA22-5 APRA ADJ	4,800.00	241,050.26	0.00	242,350.26	83,123.13
001 005-521.10-11 SALARIES AND WAGES DEPT: POLICE - LAW ENFORCEMENT	2/08/2022	BA22-5 APRA ADJ	36,200.00	3,241,853.29	274,918.00-	3,003,135.29	1,201,233.76

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002171							
001 007-517.10-11	2/08/2022	BA22-5 APRA ADJ	3,600.00	192,071.98	0.00	195,671.98	81,715.59
SALARIES AND WAGES							
DEPT: NEIGHBORHOOD SERVICES							
001 008-522.10-11	2/08/2022	BA22-5 APRA ADJ	23,800.00	2,295,182.50	0.00	2,318,982.50	1,058,810.83
SALARIES AND WAGES							
DEPT: FIRE DEPARTMENT							
001 009-532.10-11	2/08/2022	BA22-5 APRA ADJ	14,800.00	417,094.86	0.00	431,894.86	212,308.75
SALARIES AND WAGES							
DEPT: PARKS, REC. & GEN. SVCS.							
001 013-512.10-11	2/08/2022	BA22-5 APRA ADJ	1,800.00	36,728.16	0.00	38,528.16	28,746.26
SALARIES AND WAGES							
DEPT: MUNICIPAL COURT							
001 014-525.10-11	2/08/2022	BA22-5 APRA ADJ	1,000.00	119,730.43	0.00	120,730.43	23,915.93
SALARIES AND WAGES							
DEPT: COMMUNITY DEVELOPMENT							
001 015-571.10-11	2/08/2022	BA22-5 APRA ADJ	13,600.00	310,319.08	0.00	323,919.08	118,789.21
SALARIES AND WAGES							
DEPT: PUBLIC LIBRARY							
001 016-541.10-11	2/08/2022	BA22-5 APRA ADJ	14,800.00	580,168.69	16,663.00-	578,305.69	327,017.31
SALARIES AND WAGES							
DEPT: STREET DEPARTMENT							
001 004-516.10-11	2/08/2022	BA22-5 NEIGHBD OPE	0.00	126,000.00	0.00	119,600.00	119,600.00
SALARIES AND WAGES							
DEPT: LEGAL SERVICES-ATTORNEY							
001 017-537.10-11	2/08/2022	BA22-5 APRA ADJ	600.00	88,779.60	0.00	89,379.60	26,970.91
SALARIES AND WAGES							
DEPT: ECONOMIC DEVELOPMENT							
001 018-519.10-11	2/08/2022	BA22-5APRA ADJ	1,600.00	180,110.11	0.00	181,710.11	72,731.82
SALARIES AND WAGES							
DEPT: CIVIL EMERGENCY MGMT.							
001 021-541.10-11	2/08/2022	BA22-5 APRA ADJ	4,000.00	177,273.09	0.00	181,273.09	134,039.12
SALARIES AND WAGES							
DEPT: CITY GARAGE							
001 023-592.10-11	2/08/2022	BA22-5 APRA ADJ	600.00	38,165.40	0.00	38,765.40	17,582.76
SALARIES AND WAGES							
DEPT: SENIOR CITIZENS CENTER							
001 019-569.99-10	2/08/2022	BA22-5 APRA ADJ	6,000.00	0.00	0.00	6,000.00	6,000.00
P.TRSF TO I.T. SERVICE FUND							
DEPT: GENERAL GOVERNMENT							

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002171 -----							
001 019-569.99-17	2/08/2022	BA22-5 APRA ADJ	1,400.00	189,431.00	0.00	190,831.00	96,115.48
TRSF TO AIRPORT AUTHORITY							
DEPT: GENERAL GOVERNMENT							
001 019-569.99-19	2/08/2022	BA22-5 APRA ADJ	10,400.00	550,860.00	0.00	561,260.00	285,830.00
TRSF. TO 911 TAX FUND							
DEPT: GENERAL GOVERNMENT							
001 019-569.99-20	2/08/2022	BA22-5 APRA ADJ	1,800.00	320,912.00	0.00	322,712.00	162,255.98
TRSF TO DMSC FUND							
DEPT: GENERAL GOVERNMENT							
001 019-569.99-30	2/08/2022	BA22-5APRA ADJ	77,600.00	0.00	0.00	77,600.00	77,600.00
TRSF TO DCUA FUND							
DEPT: GENERAL GOVERNMENT							
001 004-516.10-11	2/08/2022	BA22-5 NEIGBHD OPER	6,400.00-	126,000.00	0.00	119,600.00	119,600.00
SALARIES AND WAGES							
DEPT: LEGAL SERVICES-ATTORNEY							
001 007-517.70-72	2/08/2022	BA22-5 NEIGBHD OPER	6,000.00	5,200.00	0.00	11,200.00	4,252.15
TRAINING & TRAVEL							
DEPT: NEIGHBORHOOD SERVICES							
001 007-517.50-51	2/08/2022	BA22-5 NEIGBHD OPER	400.00	1,000.00	0.00	1,400.00	494.28
OFFICE SUPPLIES							
DEPT: NEIGHBORHOOD SERVICES							
001 016-541.50-95	2/08/2022	BA22-5 ST PAV TRSF	2,000,000.00-	2,360,000.00	0.00	360,000.00	333,889.73
PAVING MAINTENANCE							
DEPT: STREET DEPARTMENT							
001 019-569.99-15	2/08/2022	BA22-5ST PAV TRSF	2,000,000.00	1,000,000.00	17,500.00	3,017,500.00	2,500,000.02
TRSF TO CAPITAL IMPR. FUND							
DEPT: GENERAL GOVERNMENT							
001 019-569.70-77	2/08/2022	BA22-5 GEN. GV. ADJ	3,000.00	8,913.00	27,739.00	39,652.00	2,226.16-
A & G MISCELLANEOUS							
DEPT: GENERAL GOVERNMENT							
001 019-569.70-17	2/08/2022	BA22-5GEN. GV. ADJ	3,000.00-	18,286.00	13,410.00-	1,876.00	1,876.00
FUND RESERVE							
DEPT: GENERAL GOVERNMENT							
Budget Adj. # 002172 -----							
015 000-364.11-00	2/08/2022	BA 22-5 STREET PAV.	2,000,000.00	0.00	1,017,500.00	3,017,500.00-	2,500,000.02-
TRSF FROM GENERAL FUND							

PACKET: 00440-BA 22-5 40-44
BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002172 -----							
015 019-569.61-04 2021 ARPA PROJECTS DEPT: GENERAL GOVERNMENT	2/08/2022	BA 22-5 ARPA PRJ TO	225,000.00-	0.00	3,261,338.00	1,630,669.00	1,630,669.00
015 019-569.99-01 TRSF TO GENERAL FUND DEPT: GENERAL GOVERNMENT	2/08/2022	BA 22-5 ARPA PREMIU	225,000.00	0.00	0.00	225,000.00	225,000.00
015 019-569.61-04 2021 ARPA PROJECTS DEPT: GENERAL GOVERNMENT	2/08/2022	BA 22-5 ARPA SEWER	1,405,669.00-	0.00	3,261,338.00	1,630,669.00	1,630,669.00
015 805-555.61-03 2020 STREET PROFESSIONAL SERVI DEPT: 2020 USSTRN EXPENSE	2/08/2022	BA 22-5 CITY LIGHT	56,930.00	0.00	515,043.00	571,973.00	515,119.20-
015 805-555.61-04 CITY WIDE TRAFFIC SIGNAL PRJ. DEPT: 2020 USSTRN EXPENSE	2/08/2022	BA 22-5CITY LIGHTIN	56,930.00-	0.00	500,000.00	443,070.00	443,070.00
015 016-541.61-07 PAVING & MAINTENANCE DEPT: STREET DEPARTMENT	2/08/2022	BA 22-5 STREET PAV.	2,000,000.00	0.00	0.00	2,000,000.00	2,000,000.00
015 026-551.61-12 SEWER COLL. SYS STUDY & IMPRV. DEPT: WATER/SEWER LINE MAINT.	2/08/2022	BA 22-5 ARPA SEWER	1,405,669.00	0.00	0.00	1,405,669.00	1,405,669.00
Budget Adj. # 002173 -----							
206 000-301.10-00 BEGINNING UNENCUMBERED	2/08/2022	BA 22-5 ADJ OPERATI	14,150.00-	0.00	132,964.00	122,814.00-	122,814.00-
206 000-301.10-00 BEGINNING UNENCUMBERED	2/08/2022	BA 22-5ADJ OPERATIO	1,000.00	0.00	132,964.00	122,814.00-	122,814.00-
206 000-301.10-00 BEGINNING UNENCUMBERED	2/08/2022	BA 22-5ADJ OPERATIO	1,500.00	0.00	132,964.00	122,814.00-	122,814.00-
206 000-301.10-00 BEGINNING UNENCUMBERED	2/08/2022	BA 22-5ADJ OPERATIO	1,500.00	0.00	132,964.00	122,814.00-	122,814.00-
206 000-361.15-00 AIRPORT AV-GAS SALES	2/08/2022	BA 22-5 ADJ OPERATI	15,000.00	124,000.00-	0.00	139,000.00-	3,516.78-
206 000-364.11-00 TRANSFER FROM GENERAL FUND	2/08/2022	BA 22-5 ARPA ADJ	1,400.00	189,431.00-	0.00	190,831.00-	96,115.48-
206 065-503.50-51 OFFICE SUPPLIES DEPT: EAKER FIELD	2/08/2022	BA 22-5ADJ OPERATIO	1,000.00	1,000.00	0.00	2,000.00	643.63

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002173							
206 065-503.50-58	2/08/2022	BA 22-5ADJ OPERATIO TERMINAL BLDG. MAINTENANCE DEPT: EAKER FIELD	1,500.00	7,000.00	0.00	8,500.00	340.76
206 065-503.50-61	2/08/2022	BA 22-5ADJ OPERATIO MINOR TOOLS AND EQUIPMENT DEPT: EAKER FIELD	1,500.00	7,000.00	0.00	8,500.00	617.01
206 065-503.80-07	2/08/2022	BA 22-5 TRUST ACT B FUTURE PRJCT TRUST ACC 62 RSVR DEPT: EAKER FIELD	14,150.00-	14,150.00	0.00	0.00	0.00
206 065-503.70-71	2/08/2022	BA 22-5ADJ OPERATIO MISC. EXPENDITURES DEPT: EAKER FIELD	65.00	0.00	0.00	65.00	1.56
206 065-503.70-72	2/08/2022	BA 22-5ADJ OPERATIO TRAINING AND TRAVEL DEPT: EAKER FIELD	1,065.00-	1,200.00	0.00	135.00	135.00
206 065-503.70-74	2/08/2022	BA 22-5ADJ OPERATIO SAFETY SUPPLIES DEPT: EAKER FIELD	1,000.00-	5,000.00	0.00	4,000.00	1,837.83
206 065-503.70-84	2/08/2022	BA 22-5ADJ OPERATIO CREDIT CARD EXPENSE DEPT: EAKER FIELD	2,000.00	15,000.00	0.00	17,000.00	4,365.85
206 065-503.70-87	2/08/2022	BA 22-5ADJ OPERATIO AVIATION GASOLINE PURCHASES DEPT: EAKER FIELD	15,000.00	100,000.00	0.00	115,000.00	10,078.44
206 065-503.10-11	2/08/2022	BA 22-5 ARPA ADJ SALARIES & WAGES DEPT: EAKER FIELD	1,400.00	170,078.16	0.00	171,478.16	74,215.80

Budget Adj. # 002174							
405 000-364.99-30	2/08/2022	BA 22-5 ARPA ADJ TRSF FROM GENERAL FUND	77,600.00	0.00	0.00	77,600.00-	77,600.00-
405 029-554.30-51	2/08/2022	BA 22-5SW COLLECT OP CONTRACT LABOR DEPT: COLLECTION - SOLID WASTE	28,000.00-	30,000.00	0.00	2,000.00	2,023.26
405 030-555.70-77	2/08/2022	BA 22-5SW COLLECT OP A & G MISCELLANEOUS DEPT: UTILITY GENERAL ADMIN.	15,000.00-	105,000.00	0.00	90,000.00	67,577.06

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002174 -----							
405 029-554.50-63	2/08/2022	BA 22-5SW COLLECT OP	43,000.00	70,000.00	0.00	113,000.00	14,285.43
VEHICLE MAINTENANCE							
DEPT: COLLECTION - SOLID WASTE							
405 024-565.10-11	2/08/2022	BA 22-5 ARPA ADJ	3,800.00	299,191.37	6,739.00-	296,252.37	159,556.63
SALARIES AND WAGES							
DEPT: PUBLIC WORKS ADMIN.							
405 025-550.10-11	2/08/2022	BA 22-5 ARPA ADJ	5,400.00	151,261.39	0.00	156,661.39	54,395.49
SALARIES & WAGES							
DEPT: UTILITY BILLING							
405 026-551.10-11	2/08/2022	BA 22-5 ARPA ADJ	15,000.00	424,154.09	0.00	439,154.09	191,323.86
SALARIES AND WAGES							
DEPT: WATER/SEWER LINE MAINT.							
405 027-552.10-11	2/08/2022	BA 22-5 ARPA ADJ	9,000.00	316,854.72	0.00	325,854.72	183,346.01
SALARIES AND WAGES							
DEPT: WATER TREATMENT PLANT							
405 028-553.10-11	2/08/2022	BA 22-5 ARPA ADJ	7,400.00	265,230.42	0.00	272,630.42	92,234.26
SALARIES AND WAGES							
DEPT: WWTP							
405 029-554.10-11	2/08/2022	BA 22-5 ARPA ADJ	18,400.00	430,619.28	0.00	449,019.28	186,248.80
SALARIES AND WAGES							
DEPT: COLLECTION - SOLID WASTE							
405 049-554.10-11	2/08/2022	BA 22-5 ARPA ADJ	18,600.00	428,594.16	0.00	447,194.16	162,893.08
SALARIES AND WAGES							
DEPT: DISPOSAL - SOLID WASTE							
Budget Adj. # 002175 -----							
500 000-364.11-00	2/08/2022	BA 22-5 ARPA ADJ	1,800.00	320,912.00-	0.00	322,712.00-	162,255.98-
TRSF FROM GF							
500 011-535.50-58	2/08/2022	BA 22-5 ADJ MAINTEN	1,000.00-	50,000.00	4,000.00-	45,000.00	34,331.79
BUILDING & GROUNDS MAINTENANCE							
DEPT: DURANT MULTI-SPORTS CMPLX							
500 011-535.50-71	2/08/2022	BA 22-5ADJ MAINTENA	1,000.00	3,500.00	0.00	4,500.00	2,121.72
RECREATION EQUIPMENT & MAINT							
DEPT: DURANT MULTI-SPORTS CMPLX							
500 010-534.10-11	2/08/2022	BA 22-5 ARPA ADJ	600.00	59,327.52	0.00	59,927.52	32,658.40
SALARIES & WAGES							
DEPT: RECREATIONAL MARKETING							

PACKET: 00440-BA 22-5 40-44
BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002175 -----							
500 011-535.10-11	2/08/2022	BA 22-5 ARPA ADJ	1,200.00	133,551.60	0.00	134,751.60	41,317.32
SALARIES AND WAGES							
DEPT: DURANT MULTI-SPORTS CMLPX							
Budget Adj. # 002176 -----							
010 000-364.11-00	2/08/2022	BA 22-5 ARPA ADJ	6,000.00	0.00	0.00	6,000.00-	6,000.00-
TRSF. FROM GENERAL FUND							
010 020-560.10-11	2/08/2022	BA 22-5 ARPA ADJ	6,000.00	228,234.22	0.00	234,234.22	85,404.83
SALARIES AND WAGES							
DEPT: INFO. TECH. SERVICE DEPT.							
Budget Adj. # 002177 -----							
101 000-364.11-00	2/08/2022	BA 22-5 ARPA ADJ	10,400.00	550,860.00-	0.00	561,260.00-	285,830.00-
TRSF FROM GF							
101 007-527.10-11	2/08/2022	BA 22-5 ARPA ADJ	10,400.00	532,090.10	0.00	542,490.10	366,234.80
SALARIES & WAGES							
DEPT: 911 COMMUNICATIONS CTR.							
Budget Adj. # 002178 -----							
125 070-518.70-17	2/08/2022	BA22-58 DOCOMMERCE	37,500.00-	394,489.00	73,000.00-	283,989.00	283,989.00
FUND RESERVE							
DEPT: ECONOMIC DEVELOPMENT							
125 070-518.30-51	2/08/2022	BA22-58 DOCOMMERCE	37,500.00	87,000.00	0.00	124,500.00	6,000.00
CONTRACT LABOR							
DEPT: ECONOMIC DEVELOPMENT							
PACKET NOTES:							
#2171 FOR OPERATION ADJUSTMENT-TREASURER, PARKS, LIBRARY,							
NEIGHBORHOOD, STREETS, ARPA TRANSFER AND SENIOR CTZ. CENTER							
GRANT							
#2172 FOR ADJUST ARPA PROJECT, STREET PROFESSIONAL SERVICE,							
STREET PAVING TRASF TO CI							
#2173 FOR ADJUST AIRPORT OPERATION EXPENSES							
#2174 FOR ADJUST SOLID WASTE COLLECTION MAINTENANCE EXPENSES							
#2175 FOR ADJUST DMSC OPERATION MAINTENANCE EXPENSE							
#2176 FOR ARPA WORKERS PREMIUM							
#2177 FOR ARPA WORKERS PREMIUM							
#2178 FOR DURANT AREA CHAMBER OF COMMERCE MANAGEMENT							
CONTRACT CHANGE							
TOTAL NO. ADJUSTMENTS--REVENUE:					13	2,367,050.00	
TOTAL NO. ADJUSTMENTS--EXPENSE:					70	2,367,050.00	
TOTAL IN PACKET--						4,734,100.00	

PACKET: 00440-BA 22-5 40-44

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
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Budget Adj. # 002178 -----

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 019-569.70-77	A & G MISCELLANEOUS	2,226.16-
015 805-555.61-03	2020 STREET PROFESSIONAL SERVI	515,119.20-

TOTAL WARNINGS: 2

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Assistant City Manager Report - January 2022

Assistant City Manager Report - January 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. ACM Report - January 2022



THE CITY OF DURANT

Assistant City Manager

TO: Durant City Council
FROM: James Dalton, Assistant City Manager
DATE: February 1, 2022
SUBJECT: Monthly Report for January 2022

Airport

We're continuing to work through various items at the Airport in an effort to maximize the full potential of our airport. Below is a list of some tasks in January.

1. We have identified the solution to the 100LL tank water drainage and partial corrections have been made to the base, but we're still waiting on drainage pipes to be installed.
2. We are continuing to work with our airport consults, KSA, and the OAC on developing an Airport Layout Plan with Narrative that will identify future growth at the airport. The next committee planning meeting is February 15th at 10 am, followed by a Citizens Public Information session from 5 and 6 pm. The Airport Layout Plan is 100% funded with an FAA grant. Normally there is a 10% match required by the City, but due to CARES money, the match has been waived.
3. We're also working with KSA to have a strength study done on the new runway overlay and addition. The FAA Grant deadline is April 11, but our application has already been submitted and KSA thinks we may receive authorization to proceed in March. This effects whether or not larger aircraft can use the runway on a regular basis. The price for this initial study is \$98,730. Depending on the results of the initial study, an Environmental Analysis may also be required by FAA at a cost of \$46,470. It will be a 90 / 10 cost share with the FAA paying the 90%. The City's maximum out of pocket cost is \$14,547, and there is money in the Airport Engineering GL to cover these cost.

Senior Center

The City with funding from the DCFA continues remodeling the new Senior Center Building located at 1401 Chuckwa. Work during January, includes the following:

1. Coordinating with Cavins Construction to finish the punch list on the building.
2. Commercial Kitchen equipment has been installed. We're waiting on OG&E and Farris Electric to complete service so that we can test all of the new equipment.
3. Met with new Senior Center Director Maggie Southerland and architect Shane Knight regarding multiple items; including completion of the Center, greenhouse, fencing, and what was needed for the Certificate of Occupancy.
4. Parking lot on east side of the building has been resealed and striped.
5. Restroom partitions arrived on Monday 1-31-22, and should be installed this week. That will complete the restrooms in the building.

9-1-1

1. 9-1-1 personnel are continuing to transition to our new 9-1-1 Computer Aided Dispatch (CAD) system. I. T. Director Brenton Rucker is helping with the transition and training. We're waiting on a couple of pieces of software.
2. We hired 3 Dispatcher Trainees in December and they have been training in January. Depending on their progress, they should be able to begin a shift within 90 days.
3. Our Dispatcher Trainee that was hired in October has good reviews from her trainers, and moved to day shift for training in January. Hopefully she will complete her training by the end of February or mid-March and be given her own shift.
4. On Friday, January 28, we tested 4 more for dispatch positions, 3 of the 4 passed and have moved on to the background phase. If their backgrounds are clear, they will move on to the oral interview phase. Following the interviews, we could make and offer of employment to some or all of these applicants as dispatcher trainees.
5. We continue to meet regularly with BCSO, OHP, BCEMS, Durant Fire, 9-1-1, and OHP to discuss the future of the 9-1-1 center. We're planning on switching to a digital radio format by January 2023. DPD has been wanting to make the switch for some time and the new radios at dispatch are capable of making the switch. Letters will be going out to all agencies in February so they can adjust their budgets in case they need to purchase digital P-25 compliant radios.

Police Department

1. Chief Houser and staff are continuing to take applications, do testing, and reviewing background for potential new officers. Currently we have 7 vacancies for police officers.
2. We have still not been informed on the status of the License Plate Recognition Grant for cameras and software that will help identify stole vehicles, vehicles that were used in the commission of crimes, Amber Alerts, Silver Alerts, and Blue Alerts. The grant would equip 7 patrol vehicles, plus a portable trailered unit, with the cameras and software. This will be an outstanding tool and will increase officer safety dramatically, especially with the volume of traffic on US 69/75.

Emergency Management

Emergency Management continues to be vigilant as the Point of Contact for COVID information and supplies. Durant Emergency Management Warehouse is the local distribution site for PPE to schools and governmental agencies. The EM warehouse is at 5542 Piper.

1. Due to EEC having trouble getting bonding on the weather radar, the award was rescinded and will be rebid in February. The pre-bid meeting was Friday, 1-28-22
2. We received notification that the OEMA (Oklahoma Emergency Management Association) Conference and Training will be held in Durant at the Choctaw Resort from February 21-24, 2022.
3. Work continues on the EOC and the EM Warehouse.

Fire Department

1. DFD has purchased some new radios for some of the older trucks for digital capabilities. They're also replacing their old handheld radios.
2. Chief Langford and Becca Payne have completed and submitted the AFG grant for 2022. DFD is asking for new SCBA (Self Contained Breathing Apparatus) equipment.
3. DFD has ordered a new brushtruck, but due to the microchip shortage and COVID, it has been delayed.

Facilities

1. We awarded a janitorial contractor for city facility janitorial services in December. They're started in January and seem to be doing a good job. There were 4 companies that submitted bids for the contract. The contract was awarded to American Facility Solutions, which is an Oklahoma based company.
2. We continue to add heaters to many of the park bathrooms, so that we can have them open for use in the winter months and not have to rent port-a-potties.
3. EM and Facilities are in the process of identifying all of the generators that are owned by the City at various locations for the purpose of securing a Generator Maintenance Contract to service all of the various generators. We are also identifying critical infrastructure that currently doesn't have generators and evaluating the size requirements for those facilities to become generated. Generators at critical infrastructure sites are eligible for FEMA Hazard Mitigation Grant Funds. FEMA will pay 75% of the cost, leaving only 25% for the City.

James Dalton



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Report - January 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Clerk Monthly Report - January 2022

CITY CLERK MONTHLY INFORMATION REPORT

JANUARY 2022

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

I have created a spreadsheet based on monthly reports provided by Perdue Law Firm which provides collection services for municipal court.

SPECIAL EVENT PERMIT APPLICATIONS -

There was one Special Event Permit Application received in January 2022.

Events Held in City of Durant in January 2022:

None requiring Special Event Permit.

Events To Be Held in City of Durant in February 2022:

None at this time.

RECORD REQUESTS -

There were seven (7) record requests received and processed in January 2022.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets, which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

The mowing and lawn maintenance services for both Highland and Pioneer Cemeteries went out for bid. The award of bid and approval of contract are administration items on the February 8, 2022 city council agenda.

BIDS -

There were two bids processed in January 2022:

Cemetery Mowing and Lawn Maintenance Services – Bid Deadline – January 27, 2022

Airport Agricultural Lease – Bid Deadline: February 10, 2022

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of January 2022:

Durant City Council;

Durant City Utility Authority;

Durant Airport Authority;

Durant Development Authority;

Airport Advisory Board.

CITY OF DURANT MUNICIPAL COURT

2022	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared		
Jan	265	20	39	202	13	10	118	17	20	147	21	16
Feb												
Mar												
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2022	Transfer to County			Uncollectable Fees & Fines			Fine Suspended		
Jan	0	0	0	10	5	4	5	0	1
Feb									
Mar									
Apr									
May									
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

CITY OF DURANT MUNICIPAL COURT

DISMISSED CASES												
2022	Fine Suspended			Completed Deferred			Dismissed by Complainant			Presented Insurance		
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance
Jan	2	0	0	7	0	0	0	0	0	0	0	0
Feb												
Mar												
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Oct												
Nov												
Dec												
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2022	Dismissed by Judge's Order			Dismissed Compliance			Prosecutor's Motion		
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance
Jan	33	1	5	0	0	0	2	0	0
Feb									
Mar									
Apr									
May									
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

PERDUE LAW FIRM COLLECTION REPORT

2022	Letters	Address Correction	Phone Number Changes	Phone Contacts	New Accounts	New Accounts Total	Amount Collected
Jan	1,274	32	20	645	81	\$12,103.75	\$11,454.15
Feb							
Mar							
April							
May							
June							
July							
Aug							
Sept							
Oct							
Nov							
Dec							

2022	Adjustment Total Disposed	Adjustment Amount Disposed	Discharged Case at Court Total	Discharged Case at Court Amount Total	Amount Outstanding
Jan	\$152.00	\$18,314.88	8	\$3,352.50	\$1,111,106.01
Feb					
Mar					
April					
May					
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					

**2022 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

 CASKET
 CREMAINS

**2022 CEMETERY SALES
HIGHLAND CEMETERY**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

**2022 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: City Manager Monthly Report - January 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Manager Report - January 2022



City of Durant

300 West Evergreen St
Durant, OK 74701

February 02, 2022

Mayor Grube and members of the City Council:

January, 2022 City Manager Monthly Report

- Weather Radar project:
 - Bid awarded to Enterprise Electronics Corporation rescinded.
 - Notified EEC.
 - Staff began the RFP process again.
 - Pre-bid meeting was held on January 28th.
 - Baron and EEC participated
- Magnolia Street named changed to “Business 70” approved by Council and staff began the process to make the changes. Notified Bryan County of the City’s action.
- Conferred with the City Attorney on several items.
- Durant Development Authority(DDA):
 - Authority approved for further investigation into the administration of the sales tax.
 - The intent of the investigation is to determine how to become compliant with Ordinance No. 1589 and the DDA Trust Indenture.
 - The DDA is the entity created specifically to administer the 5/8 cent sales tax and the entity through which the issuance of debt was to occur.
 - Staff intends to follow the current process outlined in the “Sales Tax Agreement” unless directed otherwise by the Authority.
- Worked on ARPA/SLFRF information and projects.
- Met with the Choctaw Nation representatives regarding the Nation’s water tower project.
- Met with staff to determine better practices to provide better quality service to commercial trash customers.
- Attended the transitional zoning committee meeting.
- Met with Imagine Durant and Blue Zones regarding TSET grant options.
- Worked on Unity Statue items.
- Met with several residents on issues or concerns.
- Dealt with increased staff shortages due to COVID.
- The Senior Center project is progressing.
- University Blvd Project continued.
- Prepared agenda items.
- Attended Ward meeting.
- Attended the City Council meeting.
- Attended the City Management Association of Oklahoma winter conference in Edmond.

- Durant Development Authority(DDA):
 - Conferred with bond counsel and he does not believe that we can become fully compliant with Ordinance 1589, approved by the people of Durant, because of the DISD refinancing of the debt through the Bryan County School Finance Authority in January of 2020.
 - The refinanced debt cannot be settled until 2030 without excessive interest being paid.
 - Staff intends to follow the current process outlined in the “Sales Tax Agreement” unless directed otherwise by the Authority.
- Met with the Commissioner Boyer regarding the County receipt of the Federal building from Choctaw Nation.
- Met with ODOT and Kiamichi Railroad regarding signalization of the rail crossing on 49th.
 - The signalization project is eligible for 90% federal match.
 - The City will have to meet the match requirement estimated to be \$20,000 - \$25,000.
 - ODOT’s position is that the RR is responsible for the grade improvements. The RR representatives said they could not commit to those improvements at the time of the meeting. We have the same position as ODOT because if the rail was not raised the street would not have the grade issues.
 - ODOT stated this is a 12-18 month project.
- We have dealt with increased staff shortages due to COVID throughout the month.
- Scheduled meeting with ODOT and SOSU regarding the Rails to Trails project.
- Conducted interviews with firms that submitted qualifications for development code revisions.

Respectfully Submitted,

John R Dean, Jr.

John R. Dean, Jr., City Manager



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Community Development Monthly Report - January 2022

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of January:

- A Municipal Planning Commission meeting was held in January where two rezoning request cases were heard. One of the cases was recommended for denial while the other was recommended for approval. Both cases were placed on the January City Council Agenda. For the February Planning Commission meeting, there are two items on the agenda. Both are ordinance updates regarding definitions as well as the permitted uses table as it refers to stockyards, motor freight terminal and feedlots. A couple of other minor changes within the airport zoning ordinance are also on the agenda. These minor changes are adding the definition of the air operations area and giving a distance where feedlots are not allowed from this area. There are several cases that are in various stages of being prepared for Planning Commission and City Council.
- The Board of Adjustment held a meeting in January where four cases were held, including those that were postponed from the December meeting. Three of the variances requested were approved as requested and the other requested a 30-foot variance to build a duplex and the Board granted a 10-foot variance to build a single family home. There are currently a couple other applications that are in the works, but no other meeting is currently scheduled for February.
- Staff held a meeting with a couple of colleagues that traveled to Durant and helped provide potential options and further thoughts about alternatives to transitional zoning. The next step will be holding another Transitional Zoning meeting to be held during the month of February.
- Staff met with several citizens and developers to discuss various projects and/or issues they may have.
- Staff attended several meetings with various partners in Durant.
- Staff attended the sixth class of the 2021-22 Leadership Durant class hosted by the Durant Area Chamber of Commerce. This particular meeting was the local government day, so staff helped put together the program for presentations by other department heads. Staff also helped out with the Durant Chamber of Commerce Awards Banquet.
- Staff finished reviewing and held interviews regarding the Request for Qualifications to help us update Title XV, Land Use Ordinances.
- Staff continues training and working on a lot of different items to help the department improve on all aspects in which will help streamline some processes and make things better for both citizens and staff.
- Staff remains examining and working through some ordinance or policy issues that we are facing. Staff is also working on several other projects that could help benefit the citizens of Durant.

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Monthly report January 2022
2. BP Valuation Report - 5412



The City of Durant

Office of Community Development

Monthly Activity Report, January 2022

Community Development Department

1. Permits Issued	38
Accessory	2
Electrical	8
Plumbing	8
Mechanical	0
Commercial (New & Remodel)	3
Residential (New & Remodel)	11
Excavation	0
Roof	4
Sign	2
Demolition	0
2. Public Hearings	8
Board of Adjustment	4
Planning Commission	2
City Council	0
Administrative Items (PC & Council)	2

4. Licenses Issued	10
Electrical	2
Plumbing	2
Mechanical	3
Roofing	1
Food Truck	2
6. Letters Mailed	48
Public Hearings	48
Other	0

2/1/2022 8:24 AM
PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032456	1/03/2022	AYCOCK, BRAD P	1624 MAPLE ST	OWNER	OVERHEAD TO UNDERGRD SERVIC	ELEC
032457	1/03/2022	AMERICAN ELECTRIC	519 N 9TH AVE	OWNER	UPGRADE PANEL BOX IN GARAGE	ELEC
032458	1/03/2022	ATTAWAY, TIMMY	5112 PEPPERNUIT LN	OWNER	TEMP POLE	ELEC
032459	1/03/2022	ABEL ALEMAN ROOFING COMPANY	1637 N 9TH AVE	OWNER	ROOF PERMIT	ROOF
032460	1/03/2022	TRAMMELL CONSTRUCTION	3418 LIONEL LN	OWNER	NEW HOME PERMIT	RES BLDG
032462	1/04/2022	COMMUNITY FIRST INVESTMENTS	807 E FLORIDA ST	OWNER	GAS TEST	PLUMB
032463	1/04/2022	COMMUNITY FIRST INVESTMENTS	809 E FLORIDA ST	OWNER	GAS TEST	PLUMB
032464	1/04/2022	COMMUNITY FIRST INVESTMENTS	811 E FLORIDA ST	OWNER	GAS TEST	PLUMB
032465	1/05/2022	MAXIMUM SERVICE	1306 N 1ST AVE	OWNER	COMMERCIAL BLDG PERMIT	COMM BLDG
032466	1/06/2022	ABEL ALEMAN ROOFING COMPANY	2313 WILSON ST	OWNER	ROOF PERMIT	ROOF
032467	1/07/2022	ABEL ALEMAN ROOFING COMPANY	3125 GREENBRIAR ST	OWNER	ROOF PERMIT	ROOF
032468	1/10/2022	PIAZZA CONSTRUCTION LTD	2712 ENTERPRISE BLVD SPRK	OWNER	COMMERICAL REMODEL PERMIT	COMM BLDG
032469	1/13/2022	CRAWFORD ELECTRIC PROPERTIE	633 S 3RD AVE	OWNER	SERVICE UPGRADE	ELEC
032470	1/13/2022	CRAWFORD ELECTRIC PROPERTIE	616 S 4TH AVE	OWNER	SERVICE UPGRADE	ELEC
032471	1/13/2022	CRAWFORD ELECTRIC PROPERTIE	635 S 3RD	OWNER	SERVICE UPGRADE	ELEC
032472	1/14/2022	TTA CONSTRUCTION	4625 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032473	1/14/2022	TTA CONSTRUCTION	4633 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032474	1/14/2022	TTA CONSTRUCTION	4701 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032475	1/14/2022	TTA CONSTRUCTION	4702 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032476	1/14/2022	TTA CONSTRUCTION	4709 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032477	1/14/2022	TTA CONSTRUCTION	4710 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032478	1/14/2022	TTA CONSTRUCTION	4717 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032479	1/14/2022	TTA CONSTRUCTION	4718 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
032480	1/14/2022	LEWIS ELECTRIC	600 MONTGOMERY ST	OWNER	(4) METER RELEASES	ELEC

01/11/2022 8:24 AM
PROJECTS: 0
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 2

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
032481	1/18/2022	OKLAHOMAS BUILDING COMPANY	919 RODEO RD	OWNER	NEW POLE BARN PERMIT	ACC
032482	1/18/2022	WILKEY PLUMBING	804 N 12TH AVE	OWNER	GAS LINE REPAIR	PLUMB
032483	1/18/2022	LNS SIGNS INC	5024 W HWY 70	OWNER	NEW SIGN PACKAGE (6 SIGNS)	SIGN
032484	1/19/2022	MATA M&C LLC	1901 UNIVERSITY BLVD	OWNER	PARKING LOT PERMIT	ACC
032485	1/19/2022	COUNTRY CHIC PROPERTIES	924 N 6TH AVE	OWNER	RES REMODEL PERMIT	RES BLDG
032486	1/19/2022	WILCOX PLUMBING LLC	3307 CASTLE CT	OWNER	GAS SERVICE LINE FOR POOL	PLUMB
032487	1/19/2022	TEXOMA PAINTING CONTRACTORS	323 N 7TH AVE	OWNER	RES REMODEL PERMIT	RES BLDG
032488	1/20/2022	KD PLUMBING	1419 W LOCUST ST	OWNER	GAS TEST	PLUMB
032489	1/20/2022	MORTON ELECTRIC	1119 HILL ST	OWNER	REPLACE METER BASE	ELEC
032490	1/24/2022	R&R SIGNS	318 N KATY ST	OWNER	NEW SIGN PERMIT	SIGN
032491	1/27/2022	PLYLER CONSTRUCTION CO	2011 W ARKANSAS ST	OWNER	COMM REMODEL PERMIT	COMM BLDG
032492	1/28/2022	BLACKBURN PLUMBING LLC	317 N 15TH AVE	OWNER	GAS TEST	PLUMB
032493	1/28/2022	BLACKBURN PLUMBING LLC	421 N 19TH AVE	OWNER	GAS LINE INSTALL	PLUMB
032494	1/28/2022	LANKFORD ROOFING	723 N 6TH AVE	OWNER	ROOF PERMIT	ROOF
032495	1/28/2022	SLSJ ASSOCIATES LLC	915 W MAIN ST	OWNER	COMM REMODEL PERMIT	COMM BLDG
*** TOTALS ***		NUMBER OF PROJECTS: 39		VALUATION:	5,624,400.00 FEES:	29,412.45

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	2	20,000.00	158.00
BLDG - NEW BUILDING PERMIT	15	5,590,400.00	14,585.90
ELEC - NEW ELECTRIC PERMIT	24	0.00	4,571.70
FPM - FLOOD PLAIN MANAGEMENT	9	0.00	936.00
MECH - NEW MECHANICAL PERMIT	15	0.00	3,263.70
PLUMB - NEW PLUMBING PERMIT	22	0.00	4,153.15
ROOF - ROOF PERMIT	4	0.00	316.00
SIGN - SIGN PERMIT	2	14,000.00	1,428.00
*** TOTALS ***	93	5,624,400.00	29,412.45

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEE\$
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	2	3	20,000.00	322.00
CA - COMMERCIAL ALTERATION	4	16	3,730,400.00	13,767.00
ROOF - ROOFING PERMIT	3	3	0.00	237.00
SFR - SINGLE FAMILY RESIDENTIAL	10	46	1,770,000.00	11,390.50
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	18	23	90,000.00	2,267.95
SIGN - SIGN PERMIT	2	2	14,000.00	1,428.00
*** TOTALS ***	39	93	5,624,400.00	29,412.45

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 01/01/2022 THROUGH 01/31/2022
ISSUED RANGE FROM: 01/01/2022 THROUGH 01/31/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Economic Development Director Report - January 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. February 2022 Report

Monthly Economic Development Report

January 2022

To: Mayor and Council Members **From:**

Lisa Taylor, Director

Date: January 31, 2022

DIA Property Updates

- Rezone request for the SG project was approved by City Council. During the title search, it was discovered that there is an issue with ownership that needs to be cleared up. City Attorney, Tom Marcum, is working to clear up the issue, which could take up to 60 days.
- Certified letters terminating leases were sent to lessees on November 18, 2021. Lessees have vacated all properties owned by the DIA.
- Submitted grant application to the Oklahoma Department of Commerce. Our proposal has been selected to participate. The funding is to be used to hire a consultant to identify available sites capabilities, identify what industries sites can support, identify quantified site gaps and limitations, conduct competitive capability assessments, make recommendations for investment in infrastructure gaps, and development of a supplemental infrastructure funding request.

Recruitment Activities

- Met with Tina Lindsay, Oklahoma Department of Commerce. Tina visited Durant on November 16 to visit the site formerly known as the Alorica Call Center. Followed up with Ms. Lindsay regarding information about a data center project.
- On January 11, 2022, I met with an aerospace prospect at the Oklahoma Department of Commerce and will be scheduling a site visit in Durant soon.
- Met with representatives of a taxi cab company with plans to expand to Durant. The Durant City Council voted on an update Taxicab ordinance in January, and it has been shared with owners of the taxicab business interested in expanding to Durant.
- Met with representatives of Retail Strategies. We currently have eleven national retail/restaurant brands interested in Durant. Of note, I have been fielding calls/ discussions with seven development companies interested in developing in Durant for national brand tenants. Developers have been given local information and have been connected to representatives of Retail Strategies.

Retention Activities

- Met with OSBDC and other organizations to discuss the development of a comprehensive small business bootcamp program. Discussed program idea with a representative from USDA Rural Development regarding grant funding.

Other

- Participated in weekly grant development calls with SOSU and New Growth Group representatives. We are currently developing a grant proposal that, if funded, would provide funds for an expansion at the aviation school, and would train workforce for the aerospace industry.
- Followed up on Waldron Road realignment easement information.
- Participated in the following meetings: Durant Industrial Authority, City Council, Durant Area Chamber of Commerce, Select Oklahoma, Oklahoma Marketing Committee, and Community Development Council Board.
- Made updates to the DIA website and social media pages.



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Fire Department Monthly Report - January 2022

Fire Department Monthly Report - January 2022

Council Information / Action Requested
Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:
N/A

ATTACHMENTS:

1. Monthly Report Jan. 2022



Durant Fire Department

Monthly Report

January 2022

Type of Response	Month		
	January		
	City	Outside	Mutual
Fires & Fire Related Calls	26	7	0
Rescue (MVC's) & Medical Calls	170	3	5
Hazardous Condition (No Fire)	6	1	0
Service Calls	5	1	0
Good Intent Calls	20	3	0
False Alarm & False Calls	9	0	0
Special Incident Type	0	0	0
Total Responses			
Type of Service Performed	Month	Year to Date	
	Jan	2022	2021
Permits	5	5	19
Inspections	41	41	29
Plans Review	14	14	38
Smoke Alarm Installed	0	0	1
Public Education	0	0	1
Fire Investigations	1	1	1
Pre-Fire Plans	0	0	0
Total Services	61	61	89
Comments:			
Training Jan 2022			
Week 1: Prepared new drivers for course			
Week 2: Synopsis with shifts of what was learned in AARF Course members at			
Week 3: All members with 18 months or less attended Driver/Pump operation			
Week 4: Basic Life Support resertification for all members and annual mask fit			

[illegible]





Durant Fire Department

Monthly Report

February 2022

Type of Response	Month				2021		
	February						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Feb	2022	2021				
Permits			26				
Inspections			58				
Plans Review			56				
Smoke Alarm Installed			2				
Public Education			1				
Fire Investigations			4				
Pre-Fire Plans			2				
Total Services	0	0	149				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

March 2022

Type of Response	Month				2021		
	March						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Mar	2022	2021				
Permits			48				
Inspections			102				
Plans Review			73				
Smoke Alarm Installed			2				
Public Education			2				
Fire Investigations			6				
Pre-Fire Plans			2				
Total Services	0	0	235				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

April 2022

Type of Response	Month				2021		
	April						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Apr	2022	2021				
Permits			63				
Inspections			164				
Plans Review			95				
Smoke Alarm Installed			4				
Public Education			2				
Fire Investigations			8				
Pre-Fire Plans			4				
Total Services	0	0	340				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

May 2022

Type of Response	Month				2021		
	May						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	May	2022	2021				
Permits			78				
Inspections			205				
Plans Review			106				
Smoke Alarm Installed			6				
Public Education			2				
Fire Investigations			10				
Pre-Fire Plans			4				
Total Services	0	0	411				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

June 2022

Type of Response	Month				2021		
	June						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Jun	2022	2021				
Permits			93				
Inspections			248				
Plans Review			132				
Smoke Alarm Installed			6				
Public Education			3				
Fire Investigations			13				
Pre-Fire Plans			7				
Total Services	0	0	502				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

July 2022

Type of Response	Month				2021		
	July						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Jul	2022	2021				
Permits			108				
Inspections			305				
Plans Review			138				
Smoke Alarm Installed			6				
Public Education			4				
Fire Investigations			14				
Pre-Fire Plans			7				
Total Services	0	0	582				
Comments:							



Durant Fire Department

Monthly Report

August 2022

Type of Response	Month				2021		
	August						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Aug	2022	2021				
Permits			122				
Inspections			356				
Plans Review			154				
Smoke Alarm Installed			8				
Public Education			5				
Fire Investigations			15				
Pre-Fire Plans			8				
Total Services	0	0	668				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

September 2022

Type of Response	Month				2021		
	September						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Sep	2022	2021				
Permits			139				
Inspections			406				
Plans Review			162				
Smoke Alarm Installed			9				
Public Education			9				
Fire Investigations			15				
Pre-Fire Plans			8				
Total Services	0	0	748				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

October 2022

Type of Response	Month				2021		
	October						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Oct	2022	2021				
Permits			150				
Inspections			435				
Plans Review			183				
Smoke Alarm Installed			10				
Public Education			19				
Fire Investigations			19				
Pre-Fire Plans			8				
Total Services	0	0	824				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

November 2022

Type of Response	Month				2021		
	November						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Nov	2022	2021				
Permits			163				
Inspections			494				
Plans Review			196				
Smoke Alarm Installed			21				
Public Education			19				
Fire Investigations			20				
Pre-Fire Plans			8				
Total Services	0	0	921				
Comments:							

[illegible]



Durant Fire Department

Monthly Report

December 2022

Type of Response	Month				2021		
	December						
	City	Outside	Mutual	Total	City	Outside	Mutual
Fires & Fire Related Calls				0	179	24	17
Rescue (MVC's) & Medical Calls				0	1513	54	0
Hazardous Condition (No Fire)				0	79	11	5
Service Calls				0	67	6	0
Good Intent Calls				0	196	17	0
False Alarm & False Calls				0	94	1	0
Special Incident Type				0	0	0	0
Total Responses				0	2128	113	22
Type of Service Performed	Month	Year to Date					
	Dec	2022	2021				
Permits			170				
Inspections			522				
Plans Review			205				
Smoke Alarm Installed			24				
Public Education			19				
Fire Investigations			20				
Pre-Fire Plans			8				
Total Services	0	0	968				
Comments:							

[illegible]



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - January 2022

EM Monthly Report January 2022

Council Information / Action Requested

Information Only - No Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Monthly EM Report January 2022-Council



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: January 31, 2021

SUBJECT: Monthly Report for January 2021

We applied for the EMPG Q1 payment on January 3, 2022

We performed the Monthly Outdoor Warning Siren test on January 6th. The siren at Carl Albert Park did not activate.

January 1- Richard worked from 0845-1315 documenting storm damage on the south side of Durant near South 14th & Alabama streets.

January 3- Michael Claborn attended Asbestos Inspector recertification class in Tulsa. Uploaded monthly EM report into CivicPlus. Ceiling grid installation began at EOC. Sent photos of storm damage to NWS. Uploaded EMPG grant quarter 1 reimbursement request to OKEMGRANTS website.

January 4- Attended OPAL Pipeline Safety Awareness training at Choctaw Resort.

January 5- Checked-in to OEM Statewide HF radio net from EOC.

January 6- Plumbers started running natural gas to the EOC generator. Participated in COVID Task Force Meeting. Performed siren test.

January 7- Ran generators and small engines. Made a batch of sanitizer to use in Sanitation Department vehicles and offices.

January 10- Performed monthly fire extinguisher inspection at EOC. Performed monthly WebEOC check-in with OEM. Let RISE into 1st & Arkansas water tower. Sent Subrecipient Certification form to FEMA. Mapped storm siren audible radius on Google Earth.

January 11- Let RISE into Chuckwa water tower. Attended City Council meeting at City Hall.

January 12- Held "Identifying Workplace Hazards" training at Public Works with OMAG. Performed monthly IPAWS test. Let RISE into 1st & Arkansas, Chuckwa and Big Lots water towers. Received payroll time sheets related to winter storm disaster DR-4587 and forwarded them to FEMA.

January 13- Let RISE into Chuckwa water tower. Participated in COVID Task Force meeting. Repaired Carl Albert Siren. Attended Post Agenda meeting at City Hall. Attended 911 communications meeting at City Hall.

January 14- Worked on adding P25 digital emission designator to FCC licenses for Police and Fire departments.

January 17- MLK holiday Kenneth on call.

January 18 - Worked on EOC radios. Opened water tower for RISE. Participated in WebEoc webinar with OEM.

January 19- Worked on truck orders.

January 20- Performed vehicle maintenance. Participated in COVID Task Force meeting.

January 21- Worked on radar RFP.

January 22- Worked on radar RFP.

January 23- Worked with national frequency coordinator to get P25 emission designator added to FCC licenses.

January 24- Worked on message board solar panel. Let RISE into Big Lots water tower.

January 25- Let RISE into Big Lots water tower. Worked on message board.

January 26- Checked-in to OEM Statewide radio net. Met with OEM regional coordinator. Participated in 911 communications meeting at City Hall.

January 27- Spoke to Leadership Durant class of 2022. Clifford Power came to commission EOC generator. Sent TMAG (Texoma Mutual Aid Group) invitations.

January 28- Met with 2 contractors to get bids for EOC warehouse bathrooms. Held pre-bid meeting for radar RFP. Worked on clearing out EOC training room for painters.

January 31- Distributed ice cleats to new employees in preparation for winter storm. Let RISE into Big Lots and 1st & Arkansas water towers. Attended pre-agenda meeting at City Hall. Worked on fuel trailer at warehouse. Prepared warehouse for possible use as a staging area during winter storm.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Financial Statements for December 2021 and Sales Tax Report for January 2022

Attached are the following statements:

December 2021
General Fund
Capital Improvements Fund
Durant City Utilities Authority Fund

AND

January 2022
Sales Tax Breakdown
1% 10- Year Sales Tax Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Dec. 2021 General Fund (001) Revenue & Expense Report
2. Dec. 2021 CI REV and Expenses
3. Dec. 2021 DCUA Revenue & Expense Report
4. Jan. 2022 Sales Tax Breakdown
5. Jan. 2022 10-Y 1% Sales Tax Report

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
DEC. 2021 - 50.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
Sales Tax (2%)	778,201	4,762,666	8,151,840	58.42%
Use Tax	217,502	1,205,012	1,728,000	69.73%
Alcoholic Beverage Tax	15,423	108,485	200,000	54.24%
Tobacco Excise Tax	13,507	89,587	180,000	49.77%
Telephone Franchise Tax	5	800	13,500	5.92%
Electric Service Franchise Tax	72,698	595,589	860,000	69.25%
Natural Gas Franchise Tax	4,916	22,991	60,000	38.32%
Cable TV Service Franchise Tax	-	90,925	71,000	128.06%
Vehicle Tax	11,695	77,672	131,000	59.29%
Gasoline Excise Tax	2,805	17,538	40,000	43.84%
Licenses - All Types	12,750	29,260	151,000	19.38%
Permits - All Types	42,838	160,150	277,500	57.71%
Swimming Pool Revenues	-	35,506	68,750	51.65%
Library Café Revenues	318	1,323	2,500	52.91%
Charges For Services	1,099	15,555	33,850	45.95%
Police Bonds & Fines	38,599	226,184	434,000	52.12%
Interest Earnings	1,407	9,151	18,000	50.84%
Proceeds From Sale of Assets	-	-	-	-
Grant Revenues	4,400	34,664	122,080	28.39%
Miscellaneous Revenues	13,772	135,221	173,589	77.90%
Sub-Total Revenues	1,231,933	7,618,276	12,716,609	59.91%
Transfer from Emp Insurance	-	-	107,500	-
Transfer from Utility Authority	279,605	1,677,630	4,355,261	38.52%
Transfer from CDBG Fund (Reimb)	-	-	-	-
Transfer From DCFA Reimbur	26,743	160,456.0	320,912	-
	306,348	1,838,087	4,783,673	38.42%
USE OF FUND BALANCE			3,662,229	
Total Revenues & Other Financing Sources	1,538,281	9,456,362	21,162,511	44.68%
Department:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
City Administration	56,593	354,030	693,428	51.06%
City Clerk	9,193	48,333	124,371	38.86%
City Treasurer	32,123	196,492	359,789	54.61%
Legal Services - Attorney	-	-	238,050	0.00%
Law Enforcement - Police Dept	358,441	2,501,526	5,352,030	46.74%
Neighborhood Services	28,224	203,386	398,159	51.08%
Fire Dept	265,951	1,839,699	3,652,188	50.37%
Parks, Rec & General Services	54,361	401,026	964,553	41.58%
Swimming Pool	1,266	79,116	152,812	51.77%
Municipal Court	4,137	71,798	196,072	36.62%
Community Development	22,726	146,902	369,608	39.75%
Public Library	50,877	354,841	703,896	50.41%
Street Department	63,596	442,013	3,658,133	12.08%
Economic Development	12,721	118,205	204,792	57.72%
Civil Emergency Management	22,471	158,548	327,479	48.41%
General Government	41,079	215,687	824,791	26.15%
City Garage	8,638	90,903	348,789	26.06%
Senior Citizens Center	5,107	30,169	137,316	21.97%
Sub-Total Operating Expenditures	1,037,504	7,252,674	18,706,257	38.77%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	-	-
Transfer to Insurance Cash Fund	-	138,612	138,612	100.00%
Transfer to Risk MGMT Fund	143,350.0	143,350	143,350	100.00%
Transfer to Airport Authority	15,786	94,716	189,431	50.00%
Transfer to 911 Tax Fund	45,905	275,430	550,860	50.00%
Transfer to DMSC Fund	26,743	160,456	320,912	50.00%
Transfer to Capital Impr. Fund	100,833	517,500	1,017,500	50.86%
Transfer to Cemetery Operations Fund	7,966	47,795	95,590	50.00%
Sub-Total Transfers Out	340,583	1,377,859	2,456,255	56.10%
Total Expenditures & Other Financing Sources	1,378,087	8,630,533	21,162,512	40.78%
Net Gain / (Loss) - Excluding Balance Forward	160,194	825,830	(0)	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

PA 01-14-2022

Monthly Revenue and Expense Report DECEMBER 31, 2021

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget
Interest Earnings	844	4,173	5,000
Miscellaneous	-	220,780	220,724
CCPF Donation	-	142,300	200,000
FAA Grant	-	-	222,340
ODOT Streetscape V Grant	-	-	399,968
Homeland Security Grant	-	-	1,600,000
OPJ-BVP Bullet Proof Vest	-	-	6,000
2021 ARPA Grant	1,630,669	1,630,669	3,261,338
OWBR Loan Proceeds	-	-	2,470,686
Grant-2019 BOR-WEEG	-	779	178,031
Grant-2018 BOR-SWEP	-	-	-
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	173,825	225,344
DOT REIMB. 78S UTILITY RE	138,416	138,416	138,416
EDA 08-01-05284 WWTP IMP 69%	-	990,529	1,406,534
County Fire Tax Fund	-	-	-
Sub-Total Revenues	1,769,930	3,301,472	10,334,381
TRSF From General Fund	100,833	517,500	1,017,500
TRSF From 1% S.T. Rev. Fun	167,492	1,051,679	1,416,612
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	10,270,668
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	-	520,566
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	268,325	1,569,179	25,896,146
Balance Forward from FY20 (Unaudited)			1,584,667
Total Revenue & Other Financing Sources	2,038,255	4,870,651	37,815,194

Expenditure Type:	This Period	Year-To-Date	Current FY21/22 Budget
Law Enforcement - Police Dept	-	97,455	490,956
Neighborhood Services	-	85,720	191,618
Communication Ctr.	-	92,760	598,240
Fire Dept	-	-	346,418
Parks, Rec, & Gen Services	-	19,161	320,385
Community Development	-	-	25,000
Street	-	272,548	888,439
Economic Development	-	-	-
Civil Emergency Management	1,520	38,147	1,780,028
General Government	60,038	220,634	4,773,915
Information Technology	-	84,974	185,635
City Garage	-	-	70,000
Senior Cityzens Center	-	307,021	435,975
Public Works Administration	-	-	64,192
Water / Sewer Line Maintenance	-	274,033	2,691,804
Water Treatment Plant	-	-	424,877
Wastewater Treatment Plant	12,628	823,283	1,088,293
Collection-Solid Waste	-	-	50,000
Disposal- Solid Waste	-	507,268	538,791
Eaker Field Airport	-	32,150	278,220
Sub-Total Expenditures	74,186	2,855,155	15,242,786
Sub-total of Transfer Expenses	-	-	-
Total Expenses	74,186	2,855,155	15,242,786
2020 U.S.S.T.R.N. Exp.	70,628	325,282	9,901,608
2020 CWSRF Exp.	-	-	12,670,800
Total Fund Expenditures	144,814	3,180,436	37,815,194
Net Gain / (Loss) - Excluding Balance Forward	1,893,441	1,690,215	0

*roll over budget from prior year after sept. 30th

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
DECEMBER 2021 - 50.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Licenses and Permits	518	5,908	40,000
Laboratory Test Performed	3,556	7,695	25,000
Water Service - City-Wide	220,327	1,621,981	3,280,000
Water Sales - RW Dist. #2	3,034	18,202	37,000
Water Sales - RW Dist. #5	87,721	687,161	1,135,000
Sewer Service Fees	173,596	1,261,642	2,900,000
Sewer Excessive Strength Fees	144,459	191,976	100,000
Sanitation Service Fees	282,118	1,673,832	3,200,000
Sanitation - Roll off Bins Revenue	56,437	423,373	1,008,000
Sanitation - Compactor Revenue	32,214	179,334	280,000
Landfill Gate Fees (excluding Xfer ST.)	45,207	328,159	854,000
Transfer Station Fees Revenue	41,884	223,624	350,000
Interest Earnings	1,179	6,672	13,500
Agri. Lease Revenue	-	-	3,500
Late Payment Penalties	7,622	45,904	105,000
Non Payment Fee	10,542	70,210	125,000
Bad Debt Collect Fees Revenue	379	2,722	19,980
Water Tower Lease	8,750	54,172	10,500
DCUA Service Initiation Fee	2,775	14,400	28,000
Tap Fees: Water & Sewer	5,435	44,742	120,000
Recyclable Products SW Dis.	-	2,936	18,000
Interest Earnings in 2007 USSTRN Proj. Acct.	19	94	
Miscellaneous Revenues	(5,754)	(2,768)	6,000
2020 Airport Tank Principal Pymt	1,775	10,645	21,303
2020 Airport Tank Interest Pymt	65	394	775
2020 LED Proj. Principal FM GF	4,301	25,792	51,617
2020 LED Proj. Interest FM GF	28	181	330
Trans from emp insurance 005	-	-	128,750
Sub-Total Operating Revenues	1,128,186	6,898,982	13,861,255
USE OF FUND BALANCE			84,017
Total Revenues & Other Financing Sources	1,128,186	6,898,982	13,945,272

Expense Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Public Works Administration	26,994	170,791	455,621
Utility Billing	36,686	243,564	589,872
Water/Sewer Line Maintenance	68,513	441,929	1,155,574
Water Treatment Plant	51,330	551,189	1,249,689
Wastewater Treatment Plant	61,919	462,917	1,035,699
Solid Waste - Collections	79,945	496,886	1,056,058
Utility General Administration	377	168,556	1,857,714
Lake Durant	2,471	18,235	64,850
Solid Waste - Disposals	141,810	814,789	1,730,102
Sub-Total Operating Expenses	470,044	3,368,856	9,195,178
Transfer to Insurance Cash Fund		234,304	234,304
Transfer to I.T. service Fund 010	-	-	-
Transfer to General Fund	279,605	1,677,630	4,355,261
Transfer to Capital Improvement Fund	-	-	-
Transfer 2007 USSTRN To CI Fund 015	-	-	-
Transfer to Airport Authority	13,377	80,265	160,529
Sub-Total Transfer Expenses	292,983	1,992,199	4,750,094

Reserve - Contingency

Reserve for Payroll

DCUA Fund Expense & Transfer Totals:	292,983	1,992,199	4,750,094
Total Fund Expenses & Transfers	763,027	5,361,055	13,945,272
Net Gain / (Loss) - Excluding Balance Forward	365,159	1,537,927	(0)

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$99,841.25
1/4% Multi-Sports Facilities (eff	\$99,841.25
1/4% SOSU Improvements (effe	\$99,841.25
1% Capital Improvements (effect	\$399,365.00
2% General Operations	\$798,730.00
5/8% DISD Improvements (effec	\$249,603.13
Total Sales Tax Rev. Jan. 2022 @	\$1,747,221.88

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	% Change	Single Month Period
July	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	9.30%	June / July
August	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	9.23%	July / Aug.
September	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	5.74%	Aug. / Sept.
October	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	9.88%	Sept. / Oct.
November	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	6.41%	Oct. / Nov.
December	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	13.72%	Nov. / Dec.
January	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	14.44%	Dec. / Jan.
February	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684			Jan. / Feb.
March	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403			Feb. / March
April	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643			March / April
May	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672			April. / May
June	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168			May / June
Total	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$2,780,698		8,868,979.72
FY Monthly Average	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$397,243		
% change from prior yr.	2.24%	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	12.49%		
\$ change from prior yr.	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	486,632		

Current Month Sales Tax Revenue Detail

1/4% Economic Development (effective 1/1/2022)	\$99,841.25	
1/4% Multi-Sports Facilities (effective 1/1/2022)	\$99,841.25	
1/4% SOSU Improvements (effective 1/1/2022)	\$99,841.25	
1% Capital Improvements (effective 1/1/2022)	\$399,365.00	
2% General Operations	\$798,730.00	
5/8% DISD Improvements (effective 1/1/2022)	\$249,603.13	
Total Sales Tax Rev. Jan. 2022 @ 4.375%	\$1,747,221.88	
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)		
Use Tax	\$40,113.06	\$289,716.19

1% Sales Tax - Current Annual Growth

Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,161,625	\$4,681,267	12.49%



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Monthly Report - January 2022

Council Information / Action Requested

Information only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grants Dept Report Jan 2022

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2015	OK Dept of Transportation	Streetscape V	Downtown sidewalk enhancements - 4th & Evergreen	Completing ODOT documentation		399,968	
2016	OK Tourism / LWCF	Outdoor Recreation	Carl Albert Park	Complete 12-2020; Funds rcvd	182,900		
2016	Federal Highway / ODOT	Transp. Alternative-TAP	Rails to Trails	Design; ODOT approval		396,630	
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Closed Summer 2020	17,635		
2018	Nancy Lieberman Charities	Dream Court	Additional funding for youth programming efforts	Complete Feb 2021	5,000		
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018; Design with Rails To Trails		240,000	
2018	FEMA-Homeland Security -AFG	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial purchased Fall 2019	952,380		
2018	Bureau of Reclamation	WaterSMART - SWEP	300 Automatic Meter AMR Units	Complete 5-21; Funds rcvd	34,914.99		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Operational. Final Reports		1,500,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System (Announcement late summer)	Project over 90% complete; partial funds rcvd		1,500,000	
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Const Complete; job tracking		939,366	
2020	ODOC / CDBG	Small Cities	SCADA / WTP Improvements	Awarded 9-2020; Proj. begun		152,222	
2020	ODOC / CDBG	CARES Act Funding	Residential Utility Assistance (no updates for # of customers) →	Awarded April 1, 2021; Assisted 44 customers & 124 individuals thru 12.31.21		638,300	
2020	State of OK - CARES Forward	CARES Act Funding	COVID Related Expenditures & Public Safety Personnel Costs	Complete Fall 2020	1,439,319		
2021	FEMA-Homeland Security -AFG	Assistance to Firefighters	SCBAs (17 units) & RIT Pak	App Submitted to FEMA 1.21.22			163,750
2020	FAA	CARES Act Funding	Install Windcone @ airport	Awarded 2020. Complete	23,020		
2020	OMAG	Public Safety Grant	Confined Space Safety Equip	Closed. Re-Apply Jan 2022			
2020	OK Emergency Mgmt 9-1-1	CAD Project	CAD System for Durant Communications Center	Awarded 3-2020; Project 95% complete		195,433	
2020	OK Emergency Mgmt 9-1-1	GIS System Project	GIS Addressing	Awarded 9-2019; Project complete. Final Reimb.		79,000	
2021	US Dept of Justice	Bulletproof Vests	15 vests	Award received 10.14.21		6,000	
2021	OK State Emgcy Mgmt	Weather Radar	Weather Radar (award 6.30)	All RFPs rejected 1.11.22 - 2nd		1,600,000	
2021	FAA	CARES Act Funding	CRRSA - Personnel costs	Awarded April 2021		23,000	
2021	FAA	Aviation Improvements	Airport Layout Plan (award 8.26)	Project implementation		194,220	
2021	Texoma Health	Ron Cross Sr Center	Nutrition - meal services	Grant awarded 1.3.22		40,000	
2021	T-Mobile Foundation	Hometown Program	Lloyd Plyler Park	App submitted Tmobile 9.30.21			50,000
2021	US Dept of Justice	Rural Law Enforcement	License Plate Readers & Trailer	App submitted to OJP 10.1.21			149,920
2021	US Treasury	American Rescue Plan	Infrastructure	1st 50% rcvd 12.20.21		3,261,338	
2021	FEMA Hazard Mitigation	BRIC Building Resilience	Broadband Infrastructure	App Submitted to OKEM 12.31.21			1,907,824
2023	Dept of Environmental Quality	Equipment Program	Brush Chipper for Landfill	App Submitted to DEQ 1.31.22			50,000
TOTALS					1,497,254	8,628,879	2,321,494



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Human Resources Monthly Report- January 2022

Staffing info for January 2022:

6 Terminations (6 Full- time)
7 New Hires (6 Full-time, 1 Part-time)

233 Total Employees as of January 31st, 2022.
(218 Full-time, 8 Part-time, 7 Temporary)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. January HR Report 2022



THE CITY OF DURANT

Administration/ Human Resources

Date: 02/01/2022

To: Mayor and City Council

From: Human Resources

Re: HR Report, January 2022

Staffing info for January 2022:

6 Terminations (6 Full- time)

7 New Hires (6 Full-time, 1 Part-time)

233 Total Employees as of January 31st, 2022.

(218 Full-time, 8 Part-time, 7 Temporary)



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Report - January 2022

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Jan2022

Donald W Reynolds Community Center & Library

January 2022

Statistical Report

Attendance monthly total ----- 3,776

We were open 24 days this month.

Attendance daily average ----- 157

Circulation monthly (physical units)----- 3,975

Circulation average daily ----- 165

Computer usage total ----- 398

Computer users average daily----- 17

Computer usage average time----- 37 min

Computer guest passes----- 131

Computer guest passes average daily----- 5

New Library card holders----- 75

Materials donated -----1635
(14 put in collection)

Statistics

Revenue : \$2848.51 for January. The room revenue was \$1300.00 with payments for: Metts Powerlines training, business retreat (Feb.), health screening (April), goal setting workshop, bday party (moved to Feb.), Americans for Prosperity meeting, and a baby shower.

Revenue breakdown: \$458 in copies, \$146 in faxes, \$402 in fines, \$48 in replacement cards, \$50 in out-of-county memberships, \$6 in laminating, \$200 in lost/damaged item fees, & \$233 from the public printer/copier coin-op. The café revenue is separate and that was \$3 for the month.

There was a variety of community events this month: Chess sessions on Saturdays, a city ward meeting, Blood Drives, Bryan County Sheriff's Dept OSBI Training, AARP Tax Aid training, Depositions, & a Genealogy class in the computer lab.

What's Happened

- The "Very Hungry Reader" food program resumed evening meals and snacks (M-F from 4:00pm to 6:00pm, ending on Fridays at 5:00 due to going back to regular hours) w/a total of **340** for the month with an average of **17** meals per day.

This program will continue through the end of May 2022 and then switch to the in-person meals for the summer.

-The library hosted court-ordered mediations & GED classes in the computer lab through the Ardmore Adult Ed. Center.

Community Engagement/FOL

- The library has received a Health Literacy grant and began health/fitness related projects in September. January was very busy! There was a Self Defense class with a total of **10** attendees. 3 Healthy Cooking classes with **19** attendees, 3 Yoga classes with **33** attendees, 3 Zumba classes with **19** attendees, and a Chair Yoga class that started up on 1/31 with **4** attendees. Tai Chi was postponed by the presenter from Big 5 Community Services.
- The library programs for non-school-aged children started back up in August along with a new “Baby Lap Sit” program. There are two programs on Fridays, the Baby Lap Sit at 9:30am and Story Time at 10:00am. School-aged children have Lego Club (Tuesdays at 3:30), The Lounge for Teens (Wednesdays at 3:30/4:00), and After School Program (Thursdays at 3:30) in the library’s Story Room. Attendance is as follows: Lapsit had four sessions with no attendance & Story Time had four sessions with 6 attendees. After School four sessions with 16 kids, the Lounge three sessions with 6 teens, and Lego Club three sessions with 33 kids. Due to the Durant School system being out for COVID we did not have programming on 1/18 & 1/19.
- The first Family Movie Event since 2020 took place on Saturday, 1/22 with about 34 adults and children in attendance. They watched the movie “Encanto” and enjoyed popcorn & pouch drinks sold by the Friends of the Library.
- Computer classes for adults will resume in February with sign ups in January. The first month will have a 3 session “Basic Computers” class and a three session “Microsoft Word” class. The classes are free and open to the community.

Projects

- The library applied for ARPA grant funds from the ODL in September. We were eligible for just over \$20,000 and were awarded just over \$23,000 in mid-October. Items purchased will be for extended programming, outdoor events, sound proofing meeting/study rooms, and enhancing video conferencing equipment.
- The library was approved to move on to the engineering for the Library Park and it began in August. This project is being funded by the Pendleton donation. The contract for engineering is ready to be implemented with the theorem company and Shane Knight. Library staff met with Shane in late December for updates on the planning and a look at the drawings. The park will add a large outdoor space to extend library programming. Publicity for the park has garnered a lot of interest in the project with many asking how they can help. The Blue Zones Project has offered to help partner with some of the project and the library is working on other grants to help with the project.
- The library will house the Covid relief grant program, Utility Billing Assistance Program, to help City of Durant utility customers with their bills. This program will help citizens needing help with their water bills for the next two years.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- **FACEBOOK FOR PHOTOS AND INFORMATION**

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

“Check it out at the Library” - weekly column with the weekly edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Neighborhood Services Monthly Report - January 2022

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Neighborhood Services Monthly Report 2022 - Jan 2022
2. BP Valuation Report - 5419 w Segments
3. Report_TicketsWarningsByOffice JANUARY 2022
4. Animal Control Daily Count 2022 (Page) - Jan 2022
5. Animal Control Daily Count 2022 (Fulton) - Jan 2022
6. Animal Control Daily Log 2022 (Fulton) - Jan 2022
7. Animal Control Daily Log 2022 (Page) - Jan 2022
8. Code Enforcement Daily Log 2022 (Jackson) - Jan 2022
9. Code Enforcement Daily Log 2022 (Cottrell) - Jan 2022

The City of Durant

Neighborhood Services Department

Monthly Activity Report, January 2022

1. Inspections		4. Animal Control	
Building	7	Calls for Service	223
Electrical	16	Citations Issued	47
Mechanical	2	Warnings Issued	17
Plumbing	11	Dogs Picked Up	36
Drainage Issues	0	Cats Picked Up	10
Other	6	Dog Adoptions	4
Total	42	Cat Adoptions	0
2. Code Enforcements		Dog Rescue	28
Contact Made	72	Cat Rescue	3
Trees & Shrubs	2	Claimed by Owner	7
Grass & Weeds	2	Animals Euthanized	6
Junk Vehicles	23	Parvo Deaths	0
Junk Appliances	7	Total	381
Dilapidated Structures	37	5. Letters Mailed	
Trash & Debris	158	Code Enforcement	17
Other	55	Code Hearings	14
24 Hour Nuisances Posted	16	Public Hearings	0
PD 24 Hour Nuisances Posted	0	Total	31
Code Enforcement	16		
Notices Posted	14		
Citations Issued	0		
Warnings Issued	3		
Total	405		
3. New Construction			
SFR	9		
MFR	0		
Commercial	0		
Industrial	0		
Total	9		

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STATUS: ALL

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032456 ELEC	1/03/2022 1/03/2022	AYCOCK, BRAD P NEW ELECTRIC PERMIT	1624 MAPLE ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	OVERHEAD TO UNDERGRD SERVIC 0.00	ELEC 54.00
032457 ELEC	1/03/2022 1/03/2022	AMERICAN ELECTRIC NEW ELECTRIC PERMIT	519 N 9TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	UPGRADE PANEL BOX IN GARAGE 0.00	ELEC 54.00
032458 ELEC	1/03/2022 1/03/2022	ATTAWAY, TIMMY NEW ELECTRIC PERMIT	5112 PEPPERNT LN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER	TEMP POLE 0.00	ELEC 54.00
032459 ROOF	1/03/2022 1/03/2022	ABEL ALEMAN ROOFING COMPANY ROOF PERMIT	1637 N 9TH AVE ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 0.00	ROOF 79.00
032460 BLDG FPM ELEC MECH PLUMB	1/03/2022 1/03/2022 1/03/2022 1/03/2022 1/03/2022	TRAMMELL CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	3418 LIONEL LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 650,000.00 0.00 0.00 0.00 0.00	RES BLDG 1,473.55 104.00 349.65 299.65 349.65
TOTAL VALUE					650,000.00	TOTAL FEE 2,576.50
032462 PLUMB	1/04/2022 1/04/2022	COMMUNITY FIRST INVESTMENTS NEW PLUMBING PERMIT	807 E FLORIDA ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00
032463 PLUMB	1/04/2022 1/04/2022	COMMUNITY FIRST INVESTMENTS NEW PLUMBING PERMIT	809 E FLORIDA ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00
032464 PLUMB	1/04/2022 1/04/2022	COMMUNITY FIRST INVESTMENTS NEW PLUMBING PERMIT	811 E FLORIDA ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00
032465 BLDG ELEC MECH PLUMB	1/05/2022 1/05/2022 1/05/2022 1/05/2022	MAXIMUM SERVICE NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	1306 N 1ST AVE CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER	COMMERCIAL BLDG PERMIT 38,000.00 0.00 0.00 0.00	COMM BLDG 1,454.00 354.00 304.00 354.00
TOTAL VALUE					38,000.00	TOTAL FEE 2,466.00
032466 ROOF	1/06/2022 1/06/2022	ABEL ALEMAN ROOFING COMPANY ROOF PERMIT	2313 WILSON ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	ROOF PERMIT 0.00	ROOF 79.00
032467 ROOF	1/07/2022 1/07/2022	ABEL ALEMAN ROOFING COMPANY ROOF PERMIT	3125 GREENBRIAR ST ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 0.00	ROOF 79.00
032468 BLDG ELEC MECH PLUMB	1/10/2022 1/10/2022 1/10/2022 1/10/2022	PIAZZA CONSTRUCTION LTD NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	2712 ENTERPRISE BLVD SPRK CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER	COMMERICAL REMODEL PERMIT 2,827,400.00 0.00 0.00 0.00	COMM BLDG 5,179.70 879.10 829.10 879.10
TOTAL VALUE					2,827,400.00	TOTAL FEE 7,767.00

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PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032469 ELEC	1/13/2022 1/13/2022	CRAWFORD ELECTRIC PROPERTIE NEW ELECTRIC PERMIT	633 S 3RD AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SERVICE UPGRADE 0.00	ELEC 54.00
032470 ELEC	1/13/2022 1/13/2022	CRAWFORD ELECTRIC PROPERTIE NEW ELECTRIC PERMIT	616 S 4TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SERVICE UPGRADE 0.00	ELEC 54.00
032471 ELEC	1/13/2022 1/13/2022	CRAWFORD ELECTRIC PROPERTIE NEW ELECTRIC PERMIT	635 S 3RD SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	SERVICE UPGRADE 0.00	ELEC 54.00
032472 BLDG FPM ELEC MECH PLUMB	1/14/2022 1/14/2022 1/14/2022 1/14/2022 1/14/2022	TTA CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	4625 ISSI LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 160,000.00 0.00 0.00 0.00 0.00	RES BLDG 436.50 104.00 201.50 151.50 201.50
TOTAL VALUE					160,000.00 TOTAL FEE	1,095.00
032473 BLDG FPM ELEC MECH PLUMB	1/14/2022 1/14/2022 1/14/2022 1/14/2022 1/14/2022	TTA CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	4633 ISSI LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 160,000.00 0.00 0.00 0.00 0.00	RES BLDG 436.50 104.00 201.50 151.50 201.50
TOTAL VALUE					160,000.00 TOTAL FEE	1,095.00
032474 BLDG FPM ELEC MECH PLUMB	1/14/2022 1/14/2022 1/14/2022 1/14/2022 1/14/2022	TTA CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	4701 ISSI LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 0.00 0.00 0.00 0.00 0.00	RES BLDG 436.50 104.00 201.50 151.50 201.50
TOTAL VALUE					0.00 TOTAL FEE	1,095.00
032475 BLDG FPM ELEC MECH PLUMB	1/14/2022 1/14/2022 1/14/2022 1/14/2022 1/14/2022	TTA CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	4702 ISSI LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 160,000.00 0.00 0.00 0.00 0.00	RES BLDG 436.50 104.00 201.50 151.50 201.50
TOTAL VALUE					160,000.00 TOTAL FEE	1,095.00
032476 BLDG FPM ELEC MECH PLUMB	1/14/2022 1/14/2022 1/14/2022 1/14/2022 1/14/2022	TTA CONSTRUCTION NEW BUILDING PERMIT FLOOD PLAIN MANAGEMENT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	4709 ISSI LN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN SFR - SINGLE FAMILY RESIDEN	OWNER OWNER OWNER OWNER OWNER	NEW HOME PERMIT 160,000.00 0.00 0.00 0.00 0.00	RES BLDG 436.50 104.00 201.50 151.50 201.50
TOTAL VALUE					160,000.00 TOTAL FEE	1,095.00

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PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032477	1/14/2022	TTA CONSTRUCTION	4710 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	1/14/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	160,000.00	436.50
FPM	1/14/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	1/14/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
MECH	1/14/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	151.50
PLUMB	1/14/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
TOTAL VALUE					160,000.00	TOTAL FEE 1,095.00
032478	1/14/2022	TTA CONSTRUCTION	4717 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	1/14/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	160,000.00	436.50
FPM	1/14/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	1/14/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
MECH	1/14/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	151.50
PLUMB	1/14/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
TOTAL VALUE					160,000.00	TOTAL FEE 1,095.00
032479	1/14/2022	TTA CONSTRUCTION	4718 ISSI LN	OWNER	NEW HOME PERMIT	RES BLDG
BLDG	1/14/2022	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	160,000.00	436.50
FPM	1/14/2022	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	104.00
ELEC	1/14/2022	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
MECH	1/14/2022	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	151.50
PLUMB	1/14/2022	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	201.50
TOTAL VALUE					160,000.00	TOTAL FEE 1,095.00
032480	1/14/2022	LEWIS ELECTRIC	600 MONTGOMERY ST	OWNER	(4) METER RELEASES	ELEC
ELEC	1/14/2022	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	216.00
032481	1/18/2022	OKLAHOMAS BUILDING COMPANY	919 RODEO RD	OWNER	NEW POLE BARN PERMIT	ACC
ACC	1/18/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	20,000.00	79.00
ELEC	1/18/2022	NEW ELECTRIC PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	0.00	164.00
TOTAL VALUE					20,000.00	TOTAL FEE 243.00
032482	1/18/2022	WILKEY PLUMBING	804 N 12TH AVE	OWNER	GAS LINE REPAIR	PLUMB
PLUMB	1/18/2022	NEW PLUMBING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	54.00
032483	1/18/2022	LNS SIGNS INC	5024 W HWY 70	OWNER	NEW SIGN PACKAGE (6 SIGNS)	SIGN
SIGN	1/18/2022	SIGN PERMIT	SIGN - SIGN PERMIT	OWNER	14,000.00	1,224.00
032484	1/19/2022	MATA M&C LLC	1901 UNIVERSITY BLVD	OWNER	PARKING LOT PERMIT	ACC
ACC	1/19/2022	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	0.00	79.00
032485	1/19/2022	COUNTRY CHIC PROPERTIES	924 N 6TH AVE	OWNER	RES REMODEL PERMIT	RES BLDG
BLDG	1/19/2022	NEW BUILDING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	50,000.00	383.40
ELEC	1/19/2022	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	108.20
MECH	1/19/2022	NEW MECHANICAL PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	108.20
PLUMB	1/19/2022	NEW PLUMBING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	108.20
TOTAL VALUE					50,000.00	TOTAL FEE 708.00

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 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

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PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
032486 PLUMB	1/19/2022 1/19/2022	WILCOX PLUMBING LLC NEW PLUMBING PERMIT	3307 CASTLE CT SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS SERVICE LINE FOR POOL 0.00	PLUMB 54.00
032487 BLDG ELEC MECH	1/19/2022 1/19/2022 1/19/2022 1/19/2022	TEXOMA PAINTING CONTRACTORS NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT	323 N 7TH AVE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER OWNER OWNER	RES REMODEL PERMIT 40,000.00 0.00 0.00	RES BLDG 323.85 92.55 92.55
TOTAL VALUE					40,000.00 TOTAL FEE	508.95
032488 PLUMB	1/20/2022 1/20/2022	KD PLUMBING NEW PLUMBING PERMIT	1419 W LOCUST ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00
032489 ELEC	1/20/2022 1/20/2022	MORTON ELECTRIC NEW ELECTRIC PERMIT	1119 HILL ST SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	REPLACE METER BASE 0.00	ELEC 54.00
032490 SIGN	1/24/2022 1/24/2022	R&R SIGNS SIGN PERMIT	318 N KATY ST SIGN - SIGN PERMIT	OWNER OWNER	NEW SIGN PERMIT 0.00	SIGN 204.00
032491 BLDG ELEC MECH PLUMB	1/27/2022 1/28/2022 1/28/2022 1/28/2022 1/28/2022	PLYLER CONSTRUCTION CO NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	2011 W ARKANSAS ST CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER OWNER	COMM REMODEL PERMIT 690,000.00 0.00 0.00 0.00	COMM BLDG 104.00 4.00 4.00 4.00
TOTAL VALUE					690,000.00 TOTAL FEE	116.00
032492 PLUMB	1/28/2022 1/28/2022	BLACKBURN PLUMBING LLC NEW PLUMBING PERMIT	317 N 15TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS TEST 0.00	PLUMB 54.00
032493 PLUMB	1/28/2022 1/28/2022	BLACKBURN PLUMBING LLC NEW PLUMBING PERMIT	421 N 19TH AVE SFRA - SINGLE FAMILY RESIDE	OWNER OWNER	GAS LINE INSTALL 0.00	PLUMB 54.00
032494 ROOF	1/28/2022 1/28/2022	LANKFORD ROOFING ROOF PERMIT	723 N 6TH AVE ROOF - ROOFING PERMIT	OWNER OWNER	ROOF PERMIT 0.00	ROOF 79.00
032495 BLDG ELEC MECH PLUMB	1/28/2022 1/28/2022 1/28/2022 1/28/2022 1/28/2022	SLSJ ASSOCIATES LLC NEW BUILDING PERMIT NEW ELECTRIC PERMIT NEW MECHANICAL PERMIT NEW PLUMBING PERMIT	915 W MAIN ST CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION CA - COMMERCIAL ALTERATION	OWNER OWNER OWNER OWNER OWNER	COMM REMODEL PERMIT 175,000.00 0.00 0.00 0.00	COMM BLDG 2,175.40 414.20 414.20 414.20
TOTAL VALUE					175,000.00 TOTAL FEE	3,418.00
*** TOTALS ***				NUMBER OF PROJECTS:	39	VALUATION: 5,624,400.00 FEES: 29,412.45

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	2	20,000.00	158.00
BLDG - NEW BUILDING PERMIT	15	5,590,400.00	14,585.90
ELEC - NEW ELECTRIC PERMIT	24	0.00	4,571.70
FPM - FLOOD PLAIN MANAGEMENT	9	0.00	936.00
MECH - NEW MECHANICAL PERMIT	15	0.00	3,263.70
PLUMB - NEW PLUMBING PERMIT	22	0.00	4,153.15
ROOF - ROOF PERMIT	4	0.00	316.00
SIGN - SIGN PERMIT	2	14,000.00	1,428.00
*** TOTALS ***	93	5,624,400.00	29,412.45

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 1/01/2022 THRU 1/31/2022
ISSUED DATES: 1/01/2022 THRU 1/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
-----	-----	-----	-----	-----
ACCS - ACCESSORY STRUCTURES	2	3	20,000.00	322.00
CA - COMMERCIAL ALTERATION	4	16	3,730,400.00	13,767.00
ROOF - ROOFING PERMIT	3	3	0.00	237.00
SFR - SINGLE FAMILY RESIDENTIAL	10	46	1,770,000.00	11,390.50
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	18	23	90,000.00	2,267.95
SIGN - SIGN PERMIT	2	2	14,000.00	1,428.00
*** TOTALS ***	39	93	5,624,400.00	29,412.45

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 01/01/2022 THROUGH 01/31/2022
ISSUED RANGE FROM: 01/01/2022 THROUGH 01/31/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Tickets and Warnings By Officer

DURANT POLICE DEPARTMENT			
<u>FULTON, KATELAND</u>			
	Tickets	Warnings	Total
	10	2	12
<u>JACKSON, SHAWN</u>			
	Tickets	Warnings	Total
	3	0	3
<u>PAGE, SONYA</u>			
	Tickets	Warnings	Total
	1	2	3
Area Total:	14	4	18
Total:	14	4	18

City of Durant							
Neighborhood Services							
Daily Animal Control Log (Page)							

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Day	Calls for Service	Citation/Warning	Parvo Deaths	Dogs Picked Up	Cats Picked Up	Dogs Adopted	Cats Adopted	Dogs to Rescue	Cats to Rescue	Dogs Claimed by Owner	Cats Claimed by Owner	Bite Calls	Dogs Euthanized	Cats Euthanized	Dart Gun Deployed
1	5			2	1										
2															
3	4			5	2										
4	3														
5	5				2									1	
6									3						
7															
8	3	1W						13							
9	4			1	1										
10	4														
11	2	1W													
12	1			2											
13															
14															
15	5	1W		1											
16	4	2C1W						1		2					
17															
18	3			1											
19	4	1W		1											
20															
21															
22															
23	5														
24															
25															
26	6	1W		1		1		1							
27															
28															
29	5			2				4							
30	4	1W						4							
31	1							4							
Total	68	2C / 7W	0	16	6	1	0	23	3	2	0	0	0	1	0

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January-2022

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City of Durant
Neighborhood Services
Daily Animal Control Log (Fulton)

1/1/2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
1/3/2022	709 N 6th Ave	Welfare concern from neighbor; Dogs getting out of fence; Thin	Dogs OK; Holes in fence; Unable to make contact w/ owner; Left DT	1W	KF	
	High Meadows 16105	Welfare concern from neighbor & prop. mgr; Noise complaints	*CE assist; PM conducting inspection; Dogs locked up no water; Given water; 24 hrs to move	2W	KF	
	312 S 15th	Dog @ large	UTC; F/U	N/A	KF	
	215 SE 3rd	Dog @ large	Dog lives @ 220 SE 3rd; UTC owner; Dog in own yard; Left DT; F/U	1W	KF	
	217 SE 2nd	Welfare check; No shelter	Owner advised dog comes in during bad weather	N/A	KF	
	215 SE 2nd	Welfare check; Neighbor advised dog left in freeze no shelter	UTC owner; Courtesy warning taped to door	1W	KF	
	500 Blk Evergreen St	Dog @ large; Anatolian Shep	UTL; Extra patrol	F/U	KF	
	603 N 2nd	Dog @ large; Ongoing issue	Owner combative/ abusive; High risk; D@L & Rabies citation	2C	KF	
	409 N 2nd	*PD; 2 dogs came on porch and killed cat; Owner has video	Spoke to RP's mother; Left statement to fill out; Saw pictures of dogs	F/U	KF	
	Corner of 3rd X Elm	Two dogs got loose and killed neighbor's cat	Spoke to owner; UTL dogs; F/U; Will issue citations	F/U	KF	
	4th X Elm	*CE; No water; Welfare concern reg dogs	24 hours to get water; Dogs OK	F/U	KF	
	403 E Arkansas St	Welfare concern; Dog thin; W/out shelter	Spoke to owner; Dogs are OK & UTD on shots	N/A	KF	
1/4/2022	Main X 3rd	2 Dogs @ large	UTL; Extra patrol	F/U	KF	
	420 S 12th	Deceased cat	P/U	N/A	KF	
	High Meadows 16105	F/U regarding animal welfare/ disturbance	Spoke to owner; Dogs are being removed from property w/in 12 hrs	N/A	KF	
	1205 4 Seasons Dr	Citizen concern; Welfare check	Spoke to dog's owner; Stated dog comes inside @ night	N/A	KF	
	301 Elm St	F/U regarding aggressive animals	Unable to contact owner; F/U	F/U	KF	
	1701 Timberline Dr	Dog @ large	Spoke to owner	1W	KF	
	1601 Timberline Dr	Animal welfare concern	4 Dogs in poor conditions; Unsanitary; No water; 72 hrs to correct	1C3W	KF	
	Dixon Park Apts G2	Aggressive dog @ large	Dog att. to bite me; Spoke to owner; Remove dogs from apt complex; Alerted PM	1C	KF	
	400 Blk W Tennessee	2 Dogs @ large	UTC; Extra patrol; F/U	F/U	KF	
	301B N 9th	Dog @ large; Welfare concerns	UTC dog/ make contact w/ owner or family; Left DT	F/U	KF	
1/5/2022	3rd X Mulberry	2 Cows @ large	Cows escaped trailer @ vet; Spoke to owner; Cows contained	1W	KF	
	623 S 2nd	Dog @ large	P/U; Owner met @ shelter & P/U	N/A	KF	
	720 S 7th	Ongoing issue dogs @ large	Owner uncooperative; 1 CIT	1C	KF	
	Gerlach Apts	Dog @ large	Spoke to owner	1W	KF	
	Dining Around	2 Dogs @ large	Spoke to owner; Unaware of leash law	1W	KF	
	804E Florida	Deceased chicken	P/U	N/A	KF	
	300 Robinson	Dog @ large	Spoke to owner	1W	KF	
	500 Blk NE 2nd	Dog @ large	Spoke to owner	1W	KF	
	413 NE 2nd	Dog @ large	Spoke to owner	1W	KF	
	411 W Alabama	Deceased opossum	P/U	N/A	KF	
	EZ Mart on Washington	Dog @ large	UTL; Extra patrol	F/U	KF	
1/6/2022	Avalon Apts B26	Welfare concern; Dog left out in freezing temps	Spoke to owner; Req. assistance; 1W; F/U	1W	KF	
	Walmart	Food donation	P/U	N/A	KF	
	Durant Animal Hospital	3 Dogs @ large	UTL; Extra patrol	F/U	KF	
	HWY 78 X Bypass	Dog @ large	UTL; Extra patrol	F/U	KF	
	917 W Texas	Puppy showed up on porch	Belongs to 919 W Tx; Spoke to owner	1W	KF	
	307 NE 3rd	2 Dogs @ large	P/U; Impounded; ATL owner	N/A	KF	
	604 W Alabama	*CE; Condemned sticker removed illegally	Reapplied; Notice	N/A	KF	
	818 N 11th	*CE; No water	UTC residents; Notice placed on door	F/U	KF	
	309 N 4th	Ongoing issues w/ neighbor dogs @ large	Spoke to complainant; Req. to make pol. report; Advised to F/U	F/U		
1/7/2022	608 Plum St	*CE; Letter posting	T&D	F/U	KF	
	303 Plum St	*CE; Letter posting	T&D	F/U	KF	
	911 Crooked Oak St	*CE; Letter posting; Welfare check for animals	No animals present on the property	F/U	KF	
	1028 Hill St	Chickens @ large; Raising livestock in City limits	UTC owner; Left DT to call	F/U	KF	
	US Cellular	Man beating dog	Brian Stowe; 2 dogs; 1 severely neglected; 1 emaciated; P/U 1 dog; 1 CIT	1CIT	KF	
1/10/2021	302 W Elm	F/U regarding aggressive dogs	UTL dogs; Spoke to owners; Ongoing issue; F/U	F/U	KF	
	Durant Animal Hospital	Cat attacked by dogs; Left @ pound by SP	1 Cat Euth	N/A	KF	
	Wrights DI	*CE; Sign	P/U	N/A	KF	
	Little Treehouse School	*CE; Sign	P/U	N/A	KF	
	5th X Mulberry	Dog @ large	P/U; Impounded; ATL owner	F/U	KF	
	612 NE 2nd	Puppy trying to get in out of the cold	P/U; Impounded; ATL owner	F/U	KF	
	306 N 3rd	Dog @ large	Spoke to owner	1W	KF	
	Woodmanor Apts	Dog @ large	UTL; Spoke to RP; Extra patrol	F/U	KF	

City of Durant
Neighborhood Services
Daily Animal Control Log (Fulton)

1/1/2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	800 Blk N 7th	Dog @ large	Had chain cutting neck; Good samaritan keeping dog for care	F/U	KF	
	1210 Dallas St	Dog @ large P/U by resident	P/U; Impounded; ATL owner	F/U	KF	
1/11/2022	Sports Complex	Goat @ large; In traffic	UTC; Contacted owner; F/U	F/U	KF	
	Walmart	Dog @ large	UTL; Extra patrol	F/U	KF	
	Lindenwoods	Dog @ large	P/U; ATL owner	F/U	KF	
	Walmart	Pet food donation	P/U	N/A	KF	
	Woodmanor	Dog @ large	UTL; Extra patrol	N/A	KF	
	615 N 8th	*CE; Welfare concern				
1/12/2022	1006 Willow St	2 Dogs P/U by resident	P/U outside City limits	N/A	KF	
	Shelter	Resident interested in adoption	1 Dog adopted	N/A	KF	
	221 N 7th	Cat in trap	P/U; Owner found; 1W	1W	KF	
	408 W Tennessee	Citizen complaint; Dogs @ large	Ongoing issue with this address; UTL owners; F/U	F/U	KF	
	3000 Arkansas	Dog @ shelter belongs @ this house	UTL owner; Left DT	N/A	KF	
	s 6th X Mississippi	Welfare concern	Dogs staying in car; Owner given 24 hours to provide better accommodations	2W	KF	
1/13/2022	Brucepac	Dog @ large	Dog had left when A/C arrived on scene; Continuing issue; Extra patrol	F/U	KF	
	324 Mulberry St	Welfare check F/U	UTL	F/U	KF	
	221 E Pine	Dog @ large	Spoke to owner	1W	KF	
	106 Poplar	*CE; Sewer issues/ exposed sewage	Adv. problems taken care of; F/U w/ landlord	F/U	KF	
	712 N 12th	*CE; Welfare issues	UTL residents; Left D/T; F/U	DT	KF	
	720 S 7th	Citizen complaint; Aggressive dogs @ large	Cited owner; F/U	1C	KF	
1/14/2022	1813 W Evergreen	Deceased cat	P/U	N/A	KF	
	1109 E Main	Dogs Attacking Goats	2 dogs P/U; Impounded; ATL owner	F/U	KF	
	Shelter	Dog adoption	1 dog adopted	N/A	KF	
	800 Blk S 3rd	Dogs @ large	UTL; Extra patrol	F/U	KF	
	700 Blk S 5th	Dogs @ large	UTL; Extra patrol	F/U	KF	
	504 N 4th	*CE; No water; Animal welfare concern	SJ addressed water; Dogs inside; Owner refused to show accommodations	F/U	KF	
1/17/2022 (HOL)	Shelter	Tend pound				
	Police Dept	Dog contained	A/C P/U			
	Shelter	Dog adoption				
1/18/2022	Choctaw Daycare	Dog @ large	Dog went home; Left D/T	1W	KF	
	Walmart	Pet food donation	P/U	N/A	KF	
	307 S 12th	2 Dogs @ large	Spoke to landlord & the evicted tenants; LL threw dogs outside; Tenant P/U	1W	KF	
	3524 Overland Dr	Dog @ large	UTL dog; RP	F/U	KF	
	Library	Dog @ large	UTL dog; Extra patrol	F/U	KF	
	3616 Overland Dr	Aggressive D@L	Dog contained; Spoke to owner	1W	KF	
	9th St X Cedar	Dog escaped rollover accident 1/16; UTL	Extra patrol; ATL dog	F/U	KF	
1/19/2022	Bryan County Animal Hospital	2 Dog Euthanasias	X	N/A	KF	
	1612 W Locust	Cat in trap	Feral; Euthanasia	N/A	KF	
	516 N 18th	Roadkill	P/U	N/A	KF	
	403 S 12th	Dog @ large; Abandoned	P/U; Impounded	N/A	KF	
	CVS	Extra patrol	Dog involved in rollover sighted; Spoke to party involved	F/U	KF	
	5218 Roadrunner Ln	Disturbing peace; Dogs @ large; Welfare check	Owner admitted dogs causing disturbance; Cited; Adv to take 1 dog to vet	1C	KF	
1/20/2022	301 A N 9th	Welfare concern; Dog outside in 8' W/C, Inadequate shelter	UTC owner; Left donated shavings; D/T; CE left DT for junk appliances	1W	KF	
	811 Willow St	Welfare concern; Dog outside in 8' W/C, Inadequate shelter	Dog has doghouse w/ insulation inside	N/A	KF	
	306 Willow St	Dog @ large	Spoke to owner; Also not current on R vaxx	2W	KF	
	929 Parkland Dr	Welfare concern; Dogs outside in 8' W/C, Inadequate shelter	Dogs have access to some* shelter	N/A	KF	
	209 SE 5th	Welfare concern; Dog outside in 8' W/C, Inadequate shelter	*CE, Dog has some shelter; Let warning for junk appliances	1W	KF	
	215 SE 5th	Welfare concern; Dog outside in 8' W/C, Inadequate shelter	Dog has access to some shelter	N/A	KF	
	311 E Florida	Welfare concern; Dogs outside in 8' W/C, Inadequate shelter	Dogs appear to have no shelter; Uwards of 40 roosters in bad cond.; ATL owner	2W	KF	
	221 E Pine	Dog @ large	Visitor to home let the dog out; Given a warning	1W	KF	
	802 SE 4th	Welfare concern; Dogs outside in 8' W/C, Inadequate shelter	Dogs have some shelter	N/A	KF	
	221 E Mulberry	Welfare concern; Dogs outside in 8' W/C, Inadequate shelter	Left D/T; Courtesy warning	1W	KF	

City of Durant
Neighborhood Services
Daily Animal Control Log (Fulton)

1/1/2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment
	317 S 5th	Resident requesting assistance; Are his dogs warm enough?	Adv. resident how to insulate his dog houses and of all applicable ordinances	N/A	KF	
	Shelter	Owner P/U dog	Dog released to owner w/ warning	1W	KF	
	2895 Thomas Circle Way	Wanting to turn in found dog; Was advised to hold by SP	Dog's owner lives in neighborhood; Dog reunited w/ owner	N/A	KF	
1/21/2022	Bucepac	Dog @ large; Ongoing issue	UTL dog; Spoke to surrounding community members still UTL; F/U	F/U	KF	
	Choclaw Daycare	Dog @ large	UTL dog; Spoke to security officer	F/U	KF	
	311 E Arkansas	F/U to provide livestock ordinances; Given til 2/10 to remove	Confrontation w/ male on sight; High risk; Do not visit this address alone	F/U	KF	
	924 W Texas	Stopped me requesting assistance w/ dog food	Given donated dog food	N/A	KF	
	611 S 3rd	Dog @ large	Spoke to owner; Given warning	1W	KF	
	524 W Locust	Dog @ large	UTL; Extra patrol	F/U	KF	
	1604 W Cedar	Small pregnant chi @ large	UTL; Extra patrol	F/U	KF	
	1612 W Locust	Drop off trap	D/O	N/A	KF	
	Ice Kiosk on S 9th	Roadkill	P/U	N/A	KF	
	Landfill	Vulture V. Injured Oppossum	Oppossum caught; Dispatched	N/A	KF	
	700 Blk N 4th	2 Dogs @ large	UTL; Spoke to RP; Heavy patrol	F/U	KF	
1/24/2022	BCAH	Sick dog evaluated	Neg. for parvo; Vet bill covered by donation	N/A	KF	
	1602 Jerry St	Dog @ large	UTL dog or RP; Extra patrol	F/U	KF	
	Alley between Liveoak/Locust & 2nd/3rd	Dog @ large	UTL; Heavy patrol	F/U	KF	
	1819 W Maple	Man beating dog w/ a belt; *PD; *CE	Confrontation w/ d. owner; Admitted to beating dog; Cited; 3 Puppies surrendered	1C	KF	
	611 S 3rd	Dog @ large	Warning	1W	KF	
	424 W Mulberry	Dogs chasing her on a bicycle	2 Nuisance dogs located @ 715 N 5th; P/U; Impounded; DT left	F/U	KF	
	324 W Mulberry	Dog @ large	P/U; Impounded	F/U	KF	
	1108 Wilson St	Dog @ large	UTL; Extra patrol	F/U	KF	
	Avalon	Severely injured dog	P/U; Impounded; ATL owner	F/U	KF	
	S 9th X Sherrers	Pedestrian w/ dog @ large	Given warning	1W	KF	
	Walmart	Animal food donation	P/U	N/A	KF	
1/25/2022	S 5th X Georgia	Dog @ large	UTC; ATL owner; Extra patrol	F/U	KF	
	518 NE 4th	Dog @ large	Spoke to owner	1W	KF	
	3115 Westside Dr	2 Dogs @ large	UTC; ATL owner; Extra patrol	F/U	KF	
	3rd X Liveoak	Dog @ large	1 Dog P/U; Impounded	F/U	KF	
	Fites TP	Dog @ large	Spoke to owner	1W	KF	
	Shelter	Owner claiming dog	Given warning	1W	KF	
1/26/2022	SICK					
1/27/2022	SICK; TEND SHELTER					
1/28/2022	Lindenwoods	2 Dogs @ large	UTL; Extra patrol	F/U	KF	
	809 W Elm	Injured cat	P/U	N/A	KF	
	BCAH	Injured cat euthanasia	P/U	N/A	KF	
	8th X Elm	2 Dogs @ large	UTC; Heavy patrol; Chasing dogs for over an hour	F/U	KF	
	401 N 7th	Dog @ large	UTL owner; F/U	F/U	KF	
	1302 N 7th	Male dog loose harassing female	Owner will receive citation	F/U	KF	
	811 Willow St	Man hitting dog w/ belt	Dog appeared to have striations matching beat w/ belt; Witness not willing to give statement	2W; F/U	KF	
	US Cellular	Cat @ large	Cat appears to be lost; P/U; Impounded; ATL owner	F/U	KF	
	Shelter	Dog P/U	Released to owner w/ citation	1C	KF	
1/31/2022	Shelter	Owner claiming cat	Cat released to owner	1W	KF	
	BCAH	P/U euthanized cat	P/U	N/A	KF	
	Walmart	Animal food donation	P/U	N/A	KF	
	1124 N 12th	Owl attacked by hawk	Rescued; Spoke to game warden; Released to rehabber	N/A	KF	
	500 Blk N 6th	Dog @ large	Spoke to family members of dogs; They will contain dog; Owner will be cited	F/U	KF	
	302 W Elm	F/U regarding dogs @ large	UTL owners; F/U	F/U	KF	
	49th St X Unversity	Raccoon caught in trap	P/U	N/A	KF	
	Avalon Apts 8A	DOG BITE	Dog impounded until owner can arrive; Small bite did break skin; Dog will Quar. owner cited	F/U	KF	
	408 S 3rd	*CE welfare concern	Owner not willing to be spoken to; Will F/U	F/U	KF	

City of Durant

Neighborhood Services

Daily Animal Control Log (Fulton)

1/1/2022

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City of Durant

Neighborhood Services

Daily Animal Control Log (Fulton)

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Daily Animal Control Log (Page)

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City of Durant

Neighborhood Services

Daily Animal Control Log (Page)

January-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment

[illegible]

City of Durant

Neighborhood Services

Daily Animal Control Log (Page)

January-2022

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment

[illegible]

City of Durant

Neighborhood Services

Daily Animal Control Log (Page)
 10/10/2023

January-2022						
Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials	Comment

[illegible]

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
1/3/2022		Sunnyside & S 15th	Complaint/Sink on side of road	No Sink Found				TD	S.J.	
	ANIMAL CONTROL	Highmeadow Apts 16/105	Dogs not taking care of	Apt gave 24HRS to get rid of				AC	S.J.	
		601 W Locust	Limb In Road	Notified Owner				TD/MC	S.J.	
		612 W Locust	Follow Up/Trash	In Compliance				TD	S.J.	
	ANIMAL CONTROL	709 N 6th	Welfare Check on dogs	They were fenced				AC	S.J.	
	ANIMAL CONTROL	Choctaw Day Care	Aggressive Dog	Aced/Returned to Owner				AC	S.J.	
		504 N 4th	No Active Account	Working with Choctaw				D	S.J.	
		324 W Mulberry	Follow Up/Shed	In Compliance				D	S.J.	
		McCraw Oil 1st & Mulberry	Complaint about homeless	Called Manager				O	S.J.	
1/4/2022		824 NE 4th	Checked For Court			CTA		GW,JA,JV	S.J.	
		702 W Virginia	Checked For Court			In Prog		D,TD	S.J.	
		2476 Cale Switch	Checked For Court			OA		GW,JV	S.J.	
		601 N 11th	Checked For Court			OA		GW	S.J.	
		203 W Locust	Checked For Court			CTA		TS,TD	S.J.	
		1323 Denison	Checked For Court			In Prog		GW	S.J.	
		1019 W Texas	Checked For Court			CTA		D,TD	S.J.	
		1637 N 9th	Checked For Court			In Prog		D,TD,GW	S.J.	
			Nuisance Court					O	S.J.	
	ANIMAL CONTROL	Highmeadow Apts 16/105	Follow Up	They were removing dogs				AC	S.J.	
		5912 Remington West Circle	Parking In Street	Reported Tp PD				O	S.J.	
		1817 W Main	Removed From Condemnation	In Compliance				D	S.J.	
	Tire Shop	S 9th & Georgia	Screening	Dropped Off Ordinance				O	S.J.	
		303 Holcomb	Replaced Condemned Sticker	Second Posting				D	S.J.	PD was called for assistance, Amber Kelsey was out of control
1/5/2022		824 NE 4th	Tow Vehicle That Had Been Lettered	Car Had Been Removed				JV/MC	S.J.	
		818 N 11th	Complaint about water meter	Resident didn't have active account				D/MC	S.J.	
		Meeting with Sanitation	Notice of Violation	Mailed Letter	L				S.J.	
1/6/2022		911 Crooked Oak	Notice of Violation	Mailed Letter	L			D/TD/GW	S.J.	
		601 N 9th	Notice of Violation	Mailed Letter	L			GW	S.J.	
		606 W Plum	Notice of Violation	Mailed Letter	L			TD	S.J.	
		323 W Plum	Notice of Violation	Mailed Letter	L			GW	S.J.	
		804 N 6th	Notice of Violation	Mailed Letter	L			TD	S.J.	
		1115 N Grand	Notice of Violation	Mailed Letter	L			TD	S.J.	
1/7/2022		911 Crooked Oak	Posted Letters					D/TD/GW	S.J.	
		601 N 9th	Posted Letters					GW	S.J.	
		606 W Plum	Posted Letters					TD	S.J.	
		323 W Plum	Posted Letters			OA		GW	S.J.	
		804 N 6th	Posted Letters					TD	S.J.	
		1115 N Grand	Posted Letters					TD	S.J.	
		818 N 11th	No Active Account	Condemned				D	S.J.	818 tied into 816 somewhere, owner notified
1/10/2022		534 S 5th	Meter Release	Electrical				O	S.J.	Passed
		723 N 10th	Funk Vehicle	Follow-up				JV/MC	S.J.	
		4325 Commercial	Outside Poly Cart Use	Compliant				O	S.J.	
		4301 Commercial	Outside Poly Cart Use	Non Compliant				O	S.J.	LTTS
		4206 Osage	Outside Poly Cart Use	Non Compliant				O	S.J.	LTTS
		818 N 11th	No Active Account	Condemned/Owner working with tenants				D/MC	S.J.	
1/11/2022		818 N 11th	No Active Account	Gave till 1/11 to vacate					S.J.	Owner gave timeline (Tracy Herron)
		116 E Pine	Dilapidated Structure	Condemned					S.J.	Can not find correct address
		427 S 11th	Compliant/Appliances	Owner placed door against wall until it can be removed				JA/MC	S.J.	
		609 S 12th	Follow up/Trash & Vehicles	Will Letter				TD/JV/MC	S.J.	
1/12/2022		603S 12th	Parking Violation	48HR Notice				O	S.J.	Logged with Dispatch
		609 S 12th	Ran Tags on Junk Vehicles					JV/MC	S.J.	
		1221 W Alabama	Limbs in Alley	Owner will remove				TD/MC	S.J.	

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Comments
		610 S 13th	Limbs in Alley	Owner will remove				TD/MC	S.J.	
		Sunnyside by gun Range	Complaint From PD	Hauled To Landfill				TD	S.J.	
		11th & 12th on Georgia	Limbs in Alley/Could not find Owner	Contacted Solid Waste				TD	S.J.	
1/13/2022		324 W Mulberry	Follow up on condemned property	Owner making progress				D/MC	S.J.	
		221 E Main	Complaint From PD	Wrote Warnings/Trash&Vehicles			3 Warnings	TD/JV/MC/ACO	S.J.	Warning for debris, junk vehicles, animals at large
		106 Poplar	Sewage leaking	Trying to get in contact with owner				D/MC	S.J.	
	ANIMAL CONTROL	702 S 2nd	Aggressive Dog	Dogs were put up				ACO/MC	S.J.	ACO wrote ticket, animal at large
		101 W Georgia	Living in sheds	Vacated and Warned				D/MC	S.J.	
		101 W Georgia	Trash and Debris	Verbal Warning				TD/MC	S.J.	Gave 10 days to comply, PD assisted
		First & Georgia	Homeless Camp	PD gave 12HRS to clean & vacate					S.J.	Spoke with solid waste about clearing what was left
1/14/2022	ANIMAL CONTROL	1813 W Evergreen	Dead Cat	Pick Up				ACO	S.J.	
	ANIMAL CONTROL	1109 E Main	Vicious Dogs	Pick Up				ACO	S.J.	RP had already caught and had them in crates
	ANIMAL CONTROL	1109 E Main	Adopted A Dog					ACO	S.J.	
		Pick Up Signs						O	S.J.	
	ANIMAL CONTROL	800 BLK S 3rd	Dogs At Large	Did Not Find				ACO	S.J.	
	ANIMAL CONTROL	700 BLK S 5th	Dogs At Large	Did Not Find				ACO	S.J.	
		504 N 4th Unit 1	No Water	Waiting to hear from Chickasaws				D	S.J.	
1/18/2022		First & Georgia	Clean City Property					TD	S.J.	Solid Waste brought brush truck
		609 S 13th	Follow Up/JV	Owner of property notified over violations				JV/MC	S.J.	
		504 N 4th Unit 1	No Water	Chickasaw Gave Guarantee				D/MC	S.J.	
		324 W Mulberry	Inspection of property	Removed from condemnation				D/MC	S.J.	
		303 Holcomb	Water bill paid in full	Removed from condemnation				D/MC	S.J.	
		Nuisance Court						O	S.J.	
		924 W Louisiana	Follow up/Condemned House	Spoke With Owner				D/MC	S.J.	Wrote Warnings/Trash & Vehicles
1/19/2022		504 N 4th Unit 1	Removed Condemned Placard					O	S.J.	
		2501 Rodeo Rd	Running business out of A-1 Zoning	Spoke with owner				O	S.J.	Owner uses shop for tools and trailer storage
	Ledford Auto & Body Repair	2406 S 9th	Screening Violation	Will Letter				O/GW/TD/JV	S.J.	
	C&S Glass&Auto	2202 S 9th	Screening Violation	Will Letter				O	S.J.	
	Villa Auto Repair	1707 S 9th	Screening Violation	Will Letter				O/MC	S.J.	
	Los Amigos	702 S 9th	Screening Violation	Will Letter				O	S.J.	
1/20/2022		1502 N 8th	Trash and Debris	Will Letter				TD	S.J.	
		1006 Chuckwa Unit B	No Active Water	Gave Warning				D	S.J.	
		1637 N 9th	Trash at Curb	Left Door Hanger				TD	S.J.	
		4102 HWY 70	Follow Up/Trash&Debris	Left Door Hanger				TD/MC	S.J.	
		401 N 10th	Dilapidated Structure	Will Letter				D	S.J.	Vacant House
		818 N 11th	Trespassed	PD Trespassed				D	S.J.	Condemned, no active water account
1/21/2022		1803 Rodeo Rd	Burn out/nothing has been done	Will Letter				D	S.J.	
		1901 Rodeo Rd	Burn out/nothing has been done	Will Letter				D	S.J.	
		4301 Commercial Ln	Outside Trash Service	Contacted LTTS				O	S.J.	
		4206 Osage	Outside Trash Service	Contacted LTTS				O	S.J.	
		1527 Kay	Outside Trash Service	Contacted LTTS				O	S.J.	
		5321 Wilson St	Outside Trash Service	Contacted LTTS				O	S.J.	
		1709 Lhoma	No Active Water	Vacant				D	S.J.	
1/24/2022		424 NE 2nd	No Active Water	Vacant Maybe				D	S.J.	Spoke with owner, not clear if anyone is there
		217 E Elm	Trash and Debris	Gave Verbal Warning				TD/MC	S.J.	
		1125 Grand	Trash and Debris	Spoke with Tenant				TD/MC	S.J.	
		1223 Grand	Trash and Debris	Spoke with Tenant				TD/MC	S.J.	
		1415 Wendell	Travel Trailer in Front Yard	Mailed Courtesy Letter	L			O	S.J.	
		312 S 15th	Trash and Debris	Door Hanger				TD	S.J.	
		311 S 13th	Trash and Debris	Will Letter				TD	S.J.	
		630 S 12th	Trash and Debris	Spoke with Tenant				TD/MC	S.J.	

January-2022

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City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

January-2022

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City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

January-2022

[illegible]

Neighborhood Services
Daily Code Enforcement Log (Cottrell)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Notes
1/3/2022		712 W Live Oak	F/U on recliner by curb	Owner removed				TD	PC	
		623 N 14th	F/U on TV by curb	Owner removed				TD	PC	
		1220 W Cedar	F/U on recliner by curb	Warning/ owner removed				TD	PC	Owner removed
		224 W Walnut	F/U on recliner by curb	Owner removed				TD	PC	
		1602 W Locust	F/U on recliner by curb	Owner removed				TD	PC	
		Wilson St	F/U on abandoned trailer	Owner removed				TD	PC	
		607 W Beech	Furniture piled at curb	Warning/ owner removed				TD	PC	Owner removed
		1312 Carol Cr	Parking on unsealed surface	Spoke to the owner to correct					PC	
		1615 W Main	Parking on unsealed surface	Hanger/Owner removed					PC	Owner Removed
		1609 W Main	Parking on unsealed surface	Spoke to the owner to correct					PC	
		1212 Alabama	Tree down due to wind	Gave owner city pick up rules & number				TD/MC	PC	
		424 S 9th	Couches and brush pile in the alley	Gave owner city pick up rules & discussed plan to remove the furniture				TD/MC	PC	
		511 S 13th	Tree down due to wind	Gave owner city pick up rules & number				TD/MC	PC	
1/4/2022		824 NE 4th	Checked For Court			CTA		GW,JA,JV	PC	
		702 W Virginia	Checked For Court			In Prog		D,TD	PC	
		2476 Cale Switch	Checked For Court			OA		GW,JV	PC	
		601 N 11th	Checked For Court			OA		GW	PC	
		203 W Locust	Checked For Court			CTA		TS,TD	PC	
		1323 Denison	Checked For Court			In Prog		GW	PC	
		1019 W Texas	Checked For Court			CTA		D,TD	PC	
		1637 N 9th	Checked For Court			In Prog		D,TD,GW	PC	
		1416 Byers	Brush at or near curb	Hanger				TD	PC	
	Animal Control	S 1st Ave	2 Dogs loose	Called ACO, I followed the dogs but lost them on 3rd st					PC	
		S 15th & Sunny Side	Report of a sink dumped on road	Found no sink				TD	PC	
		403 Walnut	Bags of leaves piled by road	Spoke with owner about Saturday pickup				TD/MC	PC	
		311 N 12th	Brush and limbs at curb	Hanger				TD	PC	
1/5/2022		416-418 N 18th	Pile of furniture at curb	F/U owner removed				TD	PC	
		421 W Arkansas	Trailer in front of property line	Spoke to the owner they will get it unloaded and removed asap					PC	
		1019 W Texas	Was doing a follow up, found hole in roof and broken window	Contacted owner about issue and submitting a plan of action				D,TD,MC	PC	
		1724 W Cedar	Pile of limbs and brush at curb	Hanger				TD	PC	
1/6/2022	Sick leave									
1/7/2022	Sick leave									
1/10/2022	Animal Control	302 W Elm	2 dog getting out killing cats	ACO gave the owner 24hr to remove the animals				ACO	PC	
1/11/2022		421 W Arkansas	F/U on trailer of installation in front of house	Owner removed					PC	
		601 S 11th	Large pile of brush, kids pools & water hoses	Will contact property manager				TD	PC	
		427 S 11th	Refrigerator and tv at or near curb	24hr/ owner called and is removing				JA/TD	PC	
		604 S 12th	F/U on junk vehicles	Owner will be contacted today with a time frame to have them gone				JV	PC	
		1121 W Louisiana	Pile of trash at curb	Tenant is supposed to remove will do F/U				TD	PC	
		303 S 4th	2 Refrigerator at curb	24hr				JA	PC	
		305 S 12th	Tree down/ limbs at curb	Smoke to the owner about removing				TD/MC	PC	
		821 N 15th	Unsecured building/ large pile of brush	Letter				D/TD	PC	

Neighborhood Services
Daily Code Enforcement Log (Cottrell)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Notes
		1603 W Olive	Couches near curb	Spoke to the owner said he would remove them this weekend				TD/MC	PC	
		1724 W Cedar	F/U on large pile of brush	Owner removed				TD	PC	
		319 W Louisiana	Empty lot limbs piled by road and hanging into road	Letter				TD	PC	
1/12/2022		904 Brookside Dr	Report of trash piled at the curb	Trash had been removed				TD	PC	
		123 S 14th	Chairs, mattress and trash at curb	Spoke to the owner about removing will F/U				TD	PC	
		1119 Oakridge Dr	20-30 bags of leaves at curb	Warning				TD	PC	
		1303 N 6th	Large pile of trash near alley	Warning				TD	PC	
		N 4th & Live Oak	Trash bag busted and left in street	Cleaned and removed				TD	PC	
		1407 W Arkansas	Report of man messing around abandoned house	Checked all doors and windows, all locked and boarded, found no one there					PC	
		216 N 20th	Overgrown grass and weeds	Hanger				GW	PC	
		omag safety training							PC	
1/13/2022		706 W Locust	Mattress stacked near curb	Spoke to home owner she will try to have them gone this weekend, next week at latest				TD/MC	PC	
		723 N 10th	F/U on junk vehicle	Informed owner of what steps to take to get vehicle in compliance				JV	PC	
		703 N 3rd	Bags of leaves in alley	Spoke to the owner about removing				TD/MC	PC	
		817 W Cedar	Couch near curb, shopping cart at curb	Letter				TD	PC	
		815 N 7th	Pile of brush at curb	Warning				TD	PC	
		702 W Pine	Trash piled under carport	Letter				TD	PC	
		1240 W Dixon	Large pile of bags of leaves behind house on chuckwa	Spoke to the owner about removing				TD/MC	PC	
		1717 Asberry Dr	Bags of leaves and trimming at curb	Owner is removing				TD/MC	PC	
		Signs							PC	
		402 N 4th	Report of dilapidated house and trash	Contacted property owner				D/TD/MC	PC	
1/14/2022		702 W Pine	trash piled under carport	Warning				TD	PC	
		723 N 13th	Old christmas decorations at curb	Warning				TD	PC	
		3606 Dana Dr	Ice box at curb no doors	Spoke with owner will F/U				JA/MC	PC	
		3488 Pearl Dr	Bags piled at curb	Spoke with owner will F/U				TD/MC	PC	
		3604 Pearl Dr	Old recliner, car seat and trash in yard	Warning				TD	PC	
		3501 Dawna Dr	Large brush pile and trash	Letter				TD	PC	
		D31 Harmony	Bags piled at curb	Spoke with owner will F/U				TD/MC	PC	
		D59 Harmony	Old entertainment center at curb	Warning				TD	PC	
		3624 Prairie Crossing	Report of abandoned car	Located Owner car was removed					PC	
		Arkansas & 21st	Sign and broken pallet	Removed both					PC	
		622 Mclean Dr	Old dilapidated home	Is getting tore down by owner				D	PC	
1/18/2022		1115 N Grand	Checked for court agenda					TD	PC	
		804 N 6th	Checked for court agenda					TD	PC	
		323 W Plum	Checked for court agenda					GW	PC	
		606 W Plum	Checked for court agenda					TD	PC	
		601 N 9th	Checked for court agenda					GW	PC	
		911 Crooked Oak	Checked for court agenda					TD/D	PC	
		2014 W Elm	Report of brush pile in yard	Owner removed				TD	PC	
		875 Country Club	Report of illegal dumping	Found 30 tires appear to have been dumped by a tire service business,will have picked up				TD	PC	
		402 N 4th	F/U on trash and junk vehicles	In progress				TD/JV	PC	
		507 N 2nd	Report of trash piled at curb	24hr notice				TD	PC	

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Notes
		315 N15th	Pile of carpet in yard	Warning				TD	PC	
		307 N 15th	Pile of brush at curb	Warning				TD	PC	
		708 N 19th	Couch at curb	Warning				TD	PC	
		1603 W Olive	F/U on couch at curb	Owner removed				TD	PC	
1/19/2022		818 N 5th	Junk vehicles, damaged roof, piles of trash debris in backyard	Letter				TD/JV/D	PC	
		Alley between Mulberry & Pine	Car parked in alley	48hr sticker				JV	PC	
		902 N 6th	Brush at or near curb	Warning				TD	PC	
		321 N 2nd	Shelf at or near curb	Warning				TD	PC	
		5119 Roadrunner	Brush at or near curb	Warning				TD	PC	
		1114 W Cedar	Polycart overloading falling into yard	Warning				TD	PC	
		402 N 12th	Limbs down in yard	Spoke the owner about removing				TD/MC	PC	
		1020 Grant	Brush and limbs all in yard	Letter				TD	PC	
		223 N Grant	Limbs and trash on lot	Letter				TD	PC	
		723 N 10th	F/U on junk vehicle	Owner has removed				JV		
		507 N 2nd	F/U on report of dumped trash	Property owner called said it was dumped, upon inspection of the trash found mail belonging to owner so the removed the trash				TD/MC	PC	
1/20/2022		301 A N 9th	Hot water tank in yard	Warning				TD	PC	
	Animal Control	306 W Willow	Dog running loose	Gave the owner a verbal warning				ACO	PC	
	Animal Control	929 Parkland	Animal welfare check	Animal ok				ACO	PC	
		209 SE 5th	Washer and dryer in yard	Warning				TD	PC	
	Animal Control	311 E Florida	Animal welfare check	Dog had shelter				ACO	PC	
	Animal Control	221 E PINE	Dog running loose	Gave the owner a verbal warning				ACO	PC	
		614 NE 2nd	Unsecured structure	Letter				D	PC	
		218 SE 4th	Vacant lot with small trailer, possibly someone living in it	Sent courtesy letter to property owner					PC	
	Animal Control	211 E Mulberry	Animal welfare check, Possible no electric	Owner is still in process of moving in will F/U				ACO/O	PC	
1/21/2022		Cemetery Rd at dead end	F/U to see if anymore tires had been dumped	No more had been dumped					PC	
		624 S 5th	Recliner, mattress, trash at curb	24hr				TD	PC	
		602 W Alabama	Polycart knocked over trash scattered	Warning				TD	PC	
		604 W Alabama	Boxes piled at curb	Warning				TD	PC	
		701 W Alabama	Debris piled in backyard	Letter				TD	PC	
		Alley between Mulberry & Pine	F/U on 48hr abandon car	Vehicle had been removed				JV	PC	
		601 S 11th	Posted for Court					TD	PC	
		609 S 12th	Posted for Court					JV/Trailer/TD	PC	
		319 W Louisiana	Posted for Court					GW	PC	
		817 W Cedar	Posted for Court					TD	PC	
		821 N 15th	Posted for Court					D/TD	PC	
		1209 Radio Rd	Posted for Court					TD	PC	
		124 E Pine	Posted for Court					D	PC	
1/24/2022		315 N15th	F/U on pile of carpet in yard	Owner removed				TD	PC	
		708 N 19th	F/U on couch at curb	Owner removed				TD	PC	
		922 Grant	Couch at curb	24hr				TD	PC	
		802 N 7th	vacant house, mail box fallen over in road	Set in back in yard					PC	
		720 W Locust	F/U on mattress (2) at curb	Owner removed				TD	PC	
		615 N 3rd	Couches at curb	24hr				TD	PC	
		431 W Tennessee	Recliner at curb	24hr				TD	PC	
		610 S 2nd	Mattress at curb, poly cart overloaded	Letter				TD	PC	
		1723 N 10th	Couch at curb	24hr				TD	PC	

Neighborhood Services
Daily Code Enforcement Log (Cottrell)

January-2022

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials	Notes
		123 S 14th	Pile of household items at curb	24hr				TD	PC	
		702 W Pine	No water	Attempted to make contact/ contacted property manager					PC	
		217 E Elm	Mattress at curb	Spoke to owner they are getting on extra haul list				TD/MC	PC	
		1125 Grand	Poly cart overloaded	Spoke to the owner about removing it and trash in the yard				TD/MC	PC	
		1223 Grand	Couch in yard	Gave owner extra haul info				TD/MC	PC	
		311 S 13th	Old cabinet at curb	Spoke to the owner about removal				TD/MC	PC	
1/25/2022	Animal Control	603 N 2nd	Report of 2 dogs in yard	No dogs were found				ACO	PC	
	Animal Control	220 SE 3rd	Animal at large	Found owner they put dog up				ACO/MC	PC	
		103 Cornell	Mattress, camping chairs, old windows at curb	Spoke to the owner they will haul it off				TD/MC	PC	
		606 Liberty Ln	2 chairs and small table	Owner set it out to give away will F/U				TD/MC	PC	
		1719 Patriot Way	Boat Left in road at curb	Letter				JV	PC	
		1607 Patriot Way	Polycart overloaded	Owner removed				TD/MC	PC	
		1600 Patriot Way	Cabinet/Shelf at curb	Warning				TD	PC	
		619 S 15th	Old desk at curb	Warning				TD	PC	
	Animal Control	1421 W Mississippi	Animal at large	Gave owner verbal warning				ACO/MC	PC	
	Animal Control	702 S 14th	Animal at large	Gave owner verbal warning				ACO/MC	PC	
	Animal Control		Picked up ACO truck dropped it off at PD					O	PC	
		1307 N 2nd	Mattress at curb	Warning				TD	PC	
1/26/2022		1122 N 6th	Limbs in yard	Hanger				TD	PC	
		507 S 13th	Trash piled on porch and throughout back yard	Courtesy letter sent				TD	PC	
		511 S 13th	Trash and limbs piled in backyard	Courtesy letter sent				TD	PC	
		508 S 14th	Tree down, pile of debris at side of house	Spoke to the owner, they have started cleaning it up and will have it done asap				TD/MC	PC	
		506 S 14th	Pile of debris on empty lot	Courtesy letter sent				TD	PC	
		610 S 2nd	Polycart overloaded, trash piled next to it, mattress at curb	Warning				TD	PC	
		625 S 7th	Trash piled at curb and in yard	Warning				TD	PC	
		1218 Stonebrook Cr	Brush at or near curb	Hanger				TD	PC	
		1136 Stonebrook Cr	Limbs in backyard	Hanger				TD	PC	
		1020 W Evergreen	Tall grass	Hanger				TD	PC	
		702 Virginia	Brush at curb, tree down, trash, unsecured building	Will letter				TD/D	PC	
		1119 Oak Ridge	Bags of leaves piled at curb	Hanger				TD	PC	
1/27/2022		208 W Sycamore	Couch at curb	24hr				TD	PC	
		1225 Houston	Trash and debris piled by garage	Warning				TD	PC	
		1305 Houston	Tall grass, trash scattered along fence and yard, couch and old pool in yard	Warning				GW/TD	PC	
		1231 N 9th	Haul Trailer left at curb	Warning					PC	
		1603 N 9th	Poly cart way over loaded, trash piled beside it	24hr				TD	PC	
		1625 N 9th	Improper Parking	Spoke to the owner, they moved the vehicle					PC	
		901 W Beech	Report of sewer backed up and running onto the neighbors lawn	Homeowner was contacted and called a plumber to fix the issue					PC	
1/28/2022		501 SE 1st	Couch at curb	Warning						
		711 W Beech	Couch at curb	Spoke to the owners, if no one gets it by this evening they will remove it						
		Georgia & S 7th	Trash Bag and debris in middle of 4 way	Removed it						
		N 7th and Cedar	Assisted ACO trying to catch 2 dogs					ACO		

Neighborhood Services

Daily Code Enforcement Log (Cottrell)

January-2022

January-2022

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The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks and Recreation Monthly Report - January 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. January 2022 Parks Dept monthly report



THE CITY OF DURANT

Parks and Recreation Department

TO: Durant City Council
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: February 1, 2022
SUBJECT: Monthly Report for January 2021

Parks Department

The following work in January was completed

1. Continued maintaining all Parks and city grounds.
2. Trimmed Trees at all parks
3. Removed trees at Carl Albert to clear land and eye line for the new unity statue.
4. Ordered new canvas for Market square stage shade structure.
5. Sent outdoor screen off for repair.
6. Removed Christmas Decorations from City Hall and on main street.

Durant Multi Sports Complex

The following work has been completed or started in January at the Sports complex

1. Received quotes for CIP approved Skid steer to have a brush hog attachment.
2. Finished refurbishing DMSC concession stands.
3. Painted DMSC Concession stands and bathroom
4. Applied surface and ball field clay to help with ball field drainage to all city ball fields

Lake Durant

The following work has been completed or started in January at Lake Durant

1. Maintained grounds
2. Winterized bathrooms
3. Trim trees
4. Started getting quotes to refurbish house.

Meetings

1. January 7-Met with Mayor and City manager about the Unity statue going up by Carl Albert. Tentative date to complete is April 30, 2022
2. January 11- Identify workplace hazards training.
3. January 18-Christmas Décor wrap up meeting to discuss what went well and how to make next year better.

4. January 19-Fall Concert Series wrap up to discuss what went well and if we want to do it again.
5. January 19- Disc Golf organization wanting to discuss changes they want to complete on Carl Albert Course.
6. January 20- Met with Turf Tank to possibly lease out a device that will paint field lines with little supervision.



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: David Houser, Chief
Re: Police Department Monthly Report - December 2021

See/Review Attached Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. DEC 2021



Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT December 2021

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Dec-21	Dec-20	YTD 2021
<i>UCR PART 1 CRIMES</i>			
Criminal Homicide	0	0	1
Forcible Rape	0	0	7
Robbery	1	0	4
Aggravated Assaults	2	3	41
Burglary	11	9	93
Larceny-Theft	45	26	400
Motor Vehicle Theft	5	5	63
Arson		0	1
<i>UCR Part 1 Crimes - TOTAL</i>	64	43	610
<i>UCR PART 2 CRIMES</i>			
Other Assaults (Simple)**	6	16	97
Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice;			
Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children;			
Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy;			
All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways**			
<i>**UCR Part 2 Crimes**-TOTAL</i>	224	191	3,493
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	288	234	4,103

Domestic Violence Cases	Dec-21	Dec-20	YTD 2021
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	6	13	70



Durant Police Department

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ARRESTS	Dec-21	Dec-20	YTD 2021
Adult Crimes	65	18	1550
Juvenile Crimes	3	6	30
TOTAL ARRESTS	68	24	1,580

EOD Actions	17	22	254
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Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Dec-21	Dec-20	YTD 2021
Injury Accidents		13	
Property Damage Accidents		39	
Private Property Accidents		10	
Fatality Accidents		0	
TOTAL ACCIDENTS	0	62	0

CITATIONS	Dec-21	Dec-20	YTD 2021
Traffic/Non-Traffic Citations	387	314	5,737
Warnings	94	52	1,648
DUI	12	3	137
TOTAL	493	369	7,522



Durant Police Department

3104 Carl Albert Drive

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<i>CALLS FOR SERVICE</i>	<i>Dec-21</i>	<i>Dec-20</i>	<i>YTD 2021</i>
Durant Police Department	2,296	1,815	25,506
Bryan County*	1,879	1,935	25,397
TOTAL CALLS FOR SERVICE	4,175	3,750	50,903

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	286	165	2,026.50
<i>CHAPLAIN HOURS</i>	22.5	1.5	502.25

Department Report Totals (OSBI-UCR)

2021	>>>			MISC OFFENSES								<<<				DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL			ADOP- TIONS			
JAN	0	0	1	1	6	10	23	1	0	36	280	316	7	6	129	1	136	23	8	37	8	1	54	490	105	10	605	2,044	1,889	3,933	147.0	17.25	128	6		0			
FEB	0	0	0	1	9	4	19	2	0	26	231	257	10	2	109	5	116	11	7	43	6	0	56	448	90	16	554	1,884	1,828	3,712	175.0	43.00	121	3		3			
MAR	0	0	0	3	4	10	23	6	0	42	319	361	4	11	181	1	193	32	9	48	16	0	73	577	116	13	706	2,359	2,762	5,121	90.0	7.50	127	7		0			
APR	0	0	0	5	8	5	32	3	0	45	330	375	4	5	191	4	200	18	4	51	15	0	70	656	260	17	933	2,346	2,494	4,840	110.0	18.75							
MAY	0	0	1	4	9	15	34	5	0	59	328	387	9	13	190	1	204	20	9	45	10	1	65	633	157	11	801	2,391	2,495	4,886	140.5	26.25							
JUNE	1	2	0	1	10	6	38	11	0	59	322	381	5	3	162	5	170	21	6	25	18	0	49	414	165	8	587	2,081	2,313	4,394	340.0	8.50							
JULY	0	0	1	6	7	3	23	10	0	43	200	243	6	6	128	0	134	15	10	50	18	0	78	420	186	5	611	1,741	1,794	3,535	70.0	43.50							
Spillman														ADULT		JUV																							
														1,136		17																							
AUG	0	0	0	6	16	10	49	6	1	72	359	431	3	86		3	89	23	14	43	9	0	66	352	105	9	466	1,827	1,918	3,745	84.0	98.00							
SEPT	0	1	0	5	8	10	32	5	0	53	381	434	4	132		5	137	26	12	32	13	0	57	444	138	10	592	2,102	1,829	3,931	172.0	117.50							
OCT	0	2	0	3	12	4	40	2	0	51	278	329	6	69		1	70	28	5	48	8	0	61	526	124	14	664	2,417	2,139	4,556	272.0	81.50							
NOV	0	2	0	4	2	5	42	7	0	60	241	301	6	62		1	63	20	10	32	10	0	52	390	108	12	510	2,018	2,057	4,075	140.0	18.00							
DEC	0	0	1	2	6	11	45	5	0	64	224	288	6	65		3	68	17					0	387	94	12	493	2,296	1,879	4,175	286.0	22.50							
TOTAL	1	7	4	41	97	93	400	63	1	610	3,493	4,103	70	1,550		30	1,580	254	94	454	131	2	681	5,737	1,648	137	7,522	25,506	25,397	50,903	2,026.50	502.25	376	16		3			

2020	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<	>>> ARRESTS <<<						> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS		
JAN	0	2	0	1	9	19	41	4	0	67	283	350	5	10	161	0	171	29	11	36	11	0	58	655	151	11	817	2,592	1,646	4,238	134.5	17.75	207	0			3	
FEB	0	1	1	1	10	3	32	5	1	44	270	314	3	5	152	2	159	16	11	41	11	0	63	569	118	12	699	2,263	1,633	3,896	90.0	26.25	172	1			2	
MAR	2	0	0	2	11	9	30	5	0	48	213	261	5	7	111	1	119	24	4	34	10	0	48	293	57	5	355	1,773	1,776	3,549	134.0	7.50	112	3			1	
APR	0	0	1	0	10	13	28	4	0	46	151	197	6	6	54	9	69	23	2	12	2	0	16	95	35	4	134	1,402	1,395	2,797	130.0	8.50	205	9			1	
MAY	0	1	0	9	9	14	34	1	0	59	284	343	6	6	125	1	132	27	6	23	11	1	41	622	155	13	790	2,735	1,993	4,728	207.0	22.75	239	5			1	
JUNE	0	1	0	2	19	17	37	4	0	61	332	393	11	3	148	1	152	33	5	31	14	0	50	645	374	6	1,025	2,430	2,073	4,503	204.0	23.25	194	23			1	
JULY	0	0	1	1	16	11	22	6	0	41	249	290	11	6	125	3	134	33	10	33	15	0	58	612	343	9	964	2,308	1,997	4,305	188.0	0.50	208	12			1	
AUG	0	0	1	2	11	12	47	3	0	65	346	411	10	9	167	4	180	27	8	32	9	0	49	522	196	16	734	2,220	2,204	4,424	210.0	12.25	157	19			0	
SEPT	0	1	0	3	8	10	22	3	0	39	254	293	8	7	149	2	158	42	13	36	8	1	58	297	78	4	379	2,091	1,919	4,010	194.0	9.25	227	9			3	
OCT	0	1	1	2	10	8	28	3	0	43	326	369	6	13	173	1	187	25	11	40	11	0	62	353	81	6	440	2,166	2,044	4,210	129.0	10.75	267	21			0	
NOV	0	0	0	0	10	10	30	4	0	44	231	275	7	8	112	3	123	17	9	36	5	0	50	499	73	4	576	2,231	2,106	4,337	177.0	4.25	184	34			0	
DEC	0	0	0	3	16	9	26	5	0	43	191	234	13	18	82	6	106	22	13	39	10	0	62	314	52	3	369	1,815	1,935	3,750	165.0	1.50	153	8			4	
TOTAL	2	7	5	26	139	135	377	47	1	600	3,130	3,730	91	98	1,559	33	1,690	318	103	393	117	2	615	5,476	1,713	93	7,282	26,026	22,721	48,747	1,962.50	144.50	2,325	144			17	

Department Report Totals (OSBI-UCR)

2019	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2		11
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2		7
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3		12
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3		22
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11		22
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6		8
DEC	0	1	2	1	8	30	46	4	0	84	272	356	4	10	164	1	175	31	13	30	11	1	55	244	122	14	380	2,141	1,797	3,938	528.0	8.00	222	4		41
TOTAL	1	7	5	52	142	190	534	57	2	848	2,923	3,771	96	144	1,629	21	1,794	256	140	377	185	5	707	3,856	2,107	152	6,115	25,085	21,961	47,046	2,617.50	108.25	2,372	40		144

2018	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	PEES COLL	ADOP- TIONS	
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31	
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29	
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42	
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38	
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41	
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5	
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3	
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4	
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7	
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12	
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2	
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6	
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220	

Department Report Totals (OSBI-UCR)

2017	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
				AGG	SIMP																																
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51	
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27	
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40	
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34	
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24	
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31	
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37	
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28	
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38	
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20	
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18	
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31	
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379	

2016	>>> >>> >>>			MISC OFFENSES							<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL		TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS							
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2			31				
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2			26				
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11			46				
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6			22				
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4			25				
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1			51				
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3			39				
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2			52				
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6			30				
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37			322				
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333	53	6	392	2,160	1,766	3,926	272.0	15.30	134	2			67					
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435	200	7	642	1,919	1,685	3,604	193.0	18.50	110	4			28					
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348	196	0	544	1,999	1,921	3,920	215.0	31.50	145	0			28					
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6			123					

Department Report Totals (OSBI-UCR)

TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445
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2015	>>> >>> >>>			MISC OFFENSES							<<<			<<<			<<<	>>> ARRESTS <<<					<<<	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV		TOTAL	EOD	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20					
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21					
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25					
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13					
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15					
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27					
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23					
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25					
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20					
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27					
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31					
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40					
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287					

2014	>>> >>> >>>			MISC OFFENSES							<<<				<<<		DOM	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE	Chaplain	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF	FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL		TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	HOURS	Hours	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS						
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28						
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13						
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22						
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15						
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27						
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22						
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24						
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13						
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17						
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19						
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17						
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19						
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236						

Department Report Totals (OSBI-UCR)

2013	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF			TOTAL		BRYAN CO	TOTAL					CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20		
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27		
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29		
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43		
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27		
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33		
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32		
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29		
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26		
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23		
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18		
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10		
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317		

2012	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES		MISD	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391

Department Report Totals (OSBI-UCR)

2011	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES	MISD		JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES		TRAF- FIC	NON- TRAF				DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50		
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51		
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52		
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45		
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58		
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32		
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50		
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49		
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39		
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40		
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59		
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58		
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583		

2010	>>> >>> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES	MISD		JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF				DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	\$326	14		
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22		
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49		
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26		
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15		
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9		
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19		
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9		
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24		
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22		
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37		
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25		
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271		



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Senior Citizen Center Monthly Report - January 2022

Council Information / Action Requested

Information only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Senior Citizen Center Monthly Report - January 2022



THE CITY OF DURANT

Ron Cross Senior Activity Center

Jan., 27th, 2022

City Manager:

01/03rd – 01/07th

Meals on Wheels, Met with Joe Barrett on speaking to the Kiwanis on 1/12. Coordinated moving OHAI on 01/12, Marketing and PR with Areli Medical, Meeting with Shane Knight on colors for the Sr. Center Partitions, Meeting with James Dalton, Shane Knight and Mark Pierce on the SONP Plan Application. Set up Meeting with Health Inspector to do a “dry run” of the center. Rescheduling speaking at current Sr. Center due to its closure. Coordinating with RSVP on furniture moving. Met with Director of SONP and we will have a meeting on 01/12 with Shane Knight to go over the Plan Application she will need for the health inspector and fire marshal to check off.

01/10th – 01/14th

Rescheduling Meeting with Health Inspector to do a “dry run” of the center. Met with Mark Pierce and Phillip Hightower to go over operations for the Sr. Center; Phillip to have Greenhouse leveled prior to the beginning of February. Coordinating this with the grant committee, which includes, Rotary Club, Lions Club, the Kiwanis, Durant Gardeners, and Blue-Zones. Speaking at Rotary Club Meeting on 1/11 and Speaking at Kiwanis Club on 1/12. Moving furniture into Sr. Center with OHAI. City council Meeting. SONP Walk-Thru with Shane Knight, Meals on Wheels, Post-Agenda Meeting, Federal Funding Meeting with City Manager and Asst. City Manager is post-poned TBD.

01/17th-01/21st

Martin Luther King Jr Day, Off Sick on Tuesday and Wednesday. I met with Patty Swink, and scheduled work days for the Greenhouse Project for Feb 5th, and Feb 12th, to complete the construction of the garden beds, the flooring, and etc. Coordinated the current Sr. Center and RSVP as they are shutting down due to rising positive cases of COVID-19. Met with SONP to go over final application steps for them to come and prepare meals in our new building and will let her know when our final fire inspection is complete. Administrative Work and Invoice Reconciliation.

01/24th -01/28th

On Bereavement from 01/24 – 01/26, returned on 01/27th.

Attended and Presented to Leadership Durant on history, updates/remodel, plans and vision for the new Ron Cross Sr. Activity Center. Spoke to Michael Calhoun and set date for walk through inspection, fire extinguisher placement, etc. Administrative Work and Invoice Reconciliation. Payroll.

Sincerely,

Margret Southerland, Sr. Center Director



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Carl Meade, Street Department
Re: Street Department Monthly Report - January 2022

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. January 2022



THE CITY OF DURANT

Office of the Street Department

Monthly Report
January 1, 2021 – January 31, 2022

Tasks Completed:

1. Asphalt street repair was done at many locations throughout the city
2. Street sweeping was done at various locations within the community
3. Traffic signal maintenance was done at various locations within the city
4. We have poured several yards of concrete throughout the city
5. Filled 100 potholes in the city
6. Fixed 30 street cuts throughout the city
7. We cleaned the old Country Club and hauled it off

Planned Tasks:

1. Continue street maintenance activities
2. Drainage improvements at Carl Albert Park
3. Relocate and improve signage throughout the city
4. City wide pothole repair (asphalt and/or concrete)
5. Continue repairing street cuts throughout the city

Respectfully Submitted,

Carl Meade



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: 1) Discussion, Consideration, and Possible Action on Award of Bid for Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery Without Garage Rental and Pioneer Cemetery;
2) Discussion, Consideration, and Possible Action on a Contract for 2022-2024 Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery and Pioneer Cemetery.

A courtesy bid packet was sent to four companies who expressed interest in participating in this bid. Six companies were represented at the pre-bid meeting. Four bids were received. One of those bids did not include an equipment list which was required for consideration pursuant to Section A, Paragraph 13 of the bid packet. The bid tab sheet has been attached for your review.

I recommend the bid be awarded to Greenbelt Turf Management as the best bid for Highland Cemetery and the low bid for Pioneer Cemetery. Greenbelt Turf Management holds the current contract for Highland Cemetery and Pioneer Cemetery which expires March 31, 2022. Their bid amount for Highland Cemetery is unchanged from their bid three years ago. Their bid for Pioneer Cemetery was the lowest bid. Their work product, experience and dependability are all factors in my recommendation.

Council Information / Action Requested

- 1) Award of Bid for Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery Without Garage Rental and Pioneer Cemetery to Greenbelt Turf Management;
- 2) Approval of Contract Between the City of Durant and Greenbelt Turf Management for 2022-2024 Cemetery Mowing and Lawn Maintenance Services for Highland Cemetery and Pioneer Cemetery in the Total Amount of \$129,240.08.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Cemetery Mowing and Lawn Maintenance Services Bid Tab Sheet
2. C-2022-03 2022-2024 Growing Season Cemetery Maintenance Contract Green Belt Turf Management

BID TABULATION SHEET
CEMETERY MOWING AND LAWN MAINTENANCE SERVICES

JANUARY 27, 2022 @ 10:00 A.M.

	COMPANY NAME AND ADDRESS	HIGHLAND CEMETERY	PIONEER CEMETERY	EQUIPMENT LIST
1	LaBrada Lawn Care P.O. Box 411 Boswell, OK 74727	W/GARAGE RENTAL No bid W/O GARAGE RENTAL \$120,000.00	\$28,800.00	Yes
2	Terrell Lawn Services 503 Bird Street Bokchito, OK 74726	W/GARAGE RENTAL \$162,000.00 W/O GARAGE RENTAL \$159,000.00	\$9,000.00	Yes
3	4G Landscapes LLC 5318 Jackson Road Bennington, OK 74723	W/GARAGE RENTAL No bid W/O GARAGE RENTAL \$113,000.00	\$7,000.00	No Equipment List DISQUALIFIED
4	Greenbelt Turf Management 1138 Bear Hollow Road Wilson, OK 73463	W/GARAGE RENTAL \$122,490.08 W/O GARAGE RENTAL \$124,240.08	\$5,280.00	Yes

Staff in Attendance: Cynthia Price, Kelli Simmons, Brenton Rucker

Staff Recommendation: Greenbelt Turf Management

**CITY OF DURANT
2022-2024 GROWING SEASONS
CEMETERY MOWING AND LAWN MAINTENANCE SERVICES**

THIS AGREEMENT made and entered into this 8th day of February 2022 by and between **Green Belt Turf Management** herein termed "Contractor" and **City of Durant** herein termed "Owner".

WITNESS

In consideration of the mutual promises of the parties, they AGREE as follows:

Section A: BASIC SERVICES-SCOPE OF WORK:

It should be understood that the work provided for in these specifications shall consist of furnishing all labor, materials, and equipment; and performing all work necessary to accomplish stated objectives together with other incidental and related work as set forth in these specifications, or as directed by the City Administrator, or his or her designated representative.

1. LAWN & GROUNDS MAINTENANCE AND TRIMMING SERVICES TO BE FURNISHED

The grounds to be maintained will all be general purpose lawn areas as specified herein and shown on **Attachment "A"- 2022-2024 Growing Seasons, Cemetery Mowing and Lawn Maintenance Services** attached hereto. General purpose lawn areas are defined as any area within the property lines or boundaries of each city facility. The City will not require the Contractor to finish mow areas designated as brush-hog areas. All types of turf grass areas will be maintained at the recommended height for the species being managed, normally 2 to 3 inches. All required Lawn & Grounds Maintenance will be included in the base price (no less than 24 mowings and 2 fire ant treatments at Highland Cemetery). Each Lawn & Grounds Maintenance service will include grounds detail work i.e. weed eating or application of growth regulator, edging, cleaning walkways and entrances, and removing all debris created during operation. The Contractor is liable for damages caused to trees due to the impact of Lawn & Grounds Maintenance equipment or excessive use of weed eaters on the bark of trees. Sub-contracting of cemetery mowing will not be permitted.

Specific duties shall include:

- A. Lawn & Grounds Maintenance and trimming around the buildings, including outbuildings (storage buildings), fencing, utility poles, parking lots and drives, sidewalks, dumpsters, trees, shrubs, flowerbeds, ditches, creeks, signs, and any associated areas not listed here.
- B. Lawn & Grounds Maintenance and weed eating around all fences and grave markers at Highland Cemetery. Periodic application of growth regulator around all

fences, grave markers and high water areas. **The use of weed killer of any kind for this purpose is strictly prohibited.**

- C. Lawn & Grounds Maintenance along access drives and right of ways.
- D. "Finish Mower" of commercial grade must be used on all lawn areas around the main buildings.
- E. Weed eating and/or chemical spraying of weeds and grass growing through cracks in concrete sidewalks and asphaltic pavement. These areas are to be maintained throughout the growing season. **Weeds and grass appearing between cracks in concrete, parking areas, and asphaltic payment will not be tolerated. This will be strictly enforced.**
- F. Routine tree limb and trash pickup/removal should be done as needed at each mowing.
- G. Two fire ant treatments of Highland Cemetery (April and late September).

2. DURATION

Performance of all mowing, trimming and maintenance work shall be performed on an as needed basis, for three consecutive twelve month time periods beginning April 1, 2022 through March 31, 2023, April 1, 2023 - March 31, 2024, April 1, 2024 through March 31, 2025.

Between April 1 and October 31 of each twelve month period there shall be no less than 24 total cuttings to keep grass and weed height at a maximum of 3" - 4" tall.

Between November 1 and March 31 of each twelve month period, **Owner** may request mowing services consistent with the terms of this contract to be performed on an as needed basis. Contractor shall charge Owner for each mowing event requested in accordance with the Unit Price calculated by dividing the bid amount for Mowing Area by twenty four (24) for the location listed in Attachment A.

3. NON-APPROPRIATION CLAUSE

The City shall be permitted to cancel this service contract, without penalty, at the end of a fiscal period, if its governing body elects not to include in the budget an appropriation for the contractual payments coming due in the next fiscal period.

4. EARLY TERMINATION CLAUSE FOR CONTRACTOR

Contractor shall have the right to terminate this service contract, without penalty, at the end of a twelve month period provided Contractor has provided City with required 120 days advance written notice of their intent to terminate service contract.

5. EQUIPMENT AND EQUIPMENT USAGE

All work performed by the Contractor is to be accomplished using the Contractor's owned and/or rented equipment. All equipment is to be inspected to assure safe

operation prior to use on the City's property. All rotary Lawn & Grounds Maintenance equipment will have the blades sharpened or replaced with new blades as necessary so as not to tear the grass. Patterns should be employed to permit recycling of grass clippings and to present a neat appearance. If turf cannot be mowed due to inclement weather and turf has exceeded the maximum height specified above, the turf must be mowed twice. All manufacturer's recommended Lawn & Grounds Maintenance equipment safety features such as guards, kill switches, etc., are to remain intact and operational.

6. CLEAN UP AFTER LAWN & GROUNDS MAINTENANCE

After Lawn & Grounds Maintenance is completed, the Contractor is required to remove all grass trimmings and clippings from all sidewalk areas. Removing or blowing grass trimmings with heavy-duty lawn and grounds maintenance equipment is unacceptable. Heavy lawn and grounds maintenance equipment can cause damage to the concrete sidewalks. Any damages caused by using heavy-duty lawn and grounds maintenance equipment in this manner will be repaired by the Contractor at his cost. Gas powered leaf blowers and hand sweeping are acceptable means of grass removal. The Contractor should always, whenever possible, discharge grass from lawn and grounds maintenance equipment away from the building and the sidewalk areas.

7. WEED MAINTENANCE

Spraying for weeds in inaccessible areas is to be administered at the City's discretion and is the responsibility of the Contractor. Cynthia Price, Cemetery Administrator, must be contacted at 580-931-6641 prior to spraying any weed killer. Spraying weed killer will only be permitted in cracks in pavement and sidewalks, parking areas, and between the areas where pavement and concrete sidewalks meet unless otherwise instructed by the City. Spray will not exceed more than 4 inches of width around the area being sprayed. Spraying around the entire perimeter of buildings to avoid string trimming will not be permitted. Trees, shrubs, or flowers planted on city grounds shall be protected from spray and those plants that are destroyed by spraying or Lawn & Grounds Maintenance will be replaced by the Contractor at the Contractor's cost. The Contractor will provide a list to the City of all pesticides and supplies to be utilized within the scope of this contract. All weed killers and supplies will be applied in compliance with all Federal, State and Local statutes governing their use. Spray will be administered at such times as to not endanger citizens or staff of the City. Liability for the spraying of weeds will be the sole responsibility of the Contractor. State and Federal mandated licenses for the application of weed poison is required and is the responsibility of the Contractor.

SECTION B: PAY REQUESTS

The specific duties listed in Section A: BASIC SERVICES-SCOPE OF WORK under "1. Lawn and Grounds Maintenance and Trimming Services to be Furnished" shall be

performed on a weekly basis or as needed at the discretion of the city personnel listed as "Approver". This contract will represent a total of no less than twenty-four units (24) "units". A "unit" consists of one (1) of the required twenty-four (24) complete mowings of Highland Cemetery. The cost of the growth regulator and the two (2) required fire ant treatments is incorporated into the unit cost.

As full consideration for performing all work and services set out in this Contract, the City agrees to pay the Contractor a weekly unit price based upon the minimal requirements set forth in Section A, Paragraph 1 of this contract. The Contractor is to submit an invoice for the facility **only after all work, including trimming and clean-up, is completed.** The city personnel responsible for property inspection and payment approval for each group is listed below.

LOCATION	APPROVER	SERVICES	UNIT COST
Highland Cemetery	Cynthia Price	24 Mowings and 2 Fire Ant Treatments	\$5,176.67

Partial payment or payments for unfinished work at the location **will not be processed under any circumstances.** The invoice must clearly state **INVOICE** with an associated invoice number, date, amount of pay requested, the company name and address, and an itemized description of the service provided; i.e. "Cemetery Lawn Maintenance Services" with the **location and dates** specified. **Invoices will not be processed the same work week as the work performed under any circumstances.** Invoices may be emailed to cprice@durant.org or by U.S. Mail to the address below:

City of Durant
ATTN: Cynthia Price
Cemetery Administrator
PO Box 578
Durant, OK 74702

All work must be inspected by City personnel prior to payment being made to the Contractor. Every effort will be made on the City's behalf to inspect the properties and process the pay requests as efficiently and promptly as humanly possible. All payments will be made no later than the 15th day of the month provided that invoices are received by the 25th day of each month prior.

SECTION C: INSURANCE AND OTHER REQUIREMENTS

The Contractors awarded the Contract(s) by the City shall provide a Certificate of Insurance for a minimum of one million dollars (\$1,000,000.00) for public liability and property damage with the City of Durant listed as the Certificate Holder prior to any work taking place. The policy shall provide for a combined single limit of five hundred thousand dollars (\$500,000.00) per occurrence for bodily and property damage with an aggregated limit of not less than one million dollars (\$1,000,000.00). The certificate shall

also provide for Comprehensive General and Vehicle Liability with minimum coverage of one million dollars (\$1,000,000.00) per incident. The Contractors shall provide Workers Compensation Insurance complying with the statutory requirements of the State of Oklahoma. Failure to provide any of these documents will be considered default and sufficient reason to terminate the contract upon notification of the Contractor.

SECTION D: DAMAGES TO CITY/PRIVATE PROPERTY

The Contractor is required to take necessary precautions to protect the City and private property. Any damages to property resulting from wrongful or negligent acts shall be reported to the Cemetery Administrator at 580-931-6641 immediately. The Contractor will be responsible for the repair or replacement of any damages caused to the City or private property, including vehicles on City's property, immediately and at the Contractor's expense. The replacement of materials/parts shall be identical or City approved equal to the property damaged. In the event that the Contractor does damage to City/private property and such damages are not repaired within a reasonable length of time, the City reserves the right to make such repairs and bill or deduct from payment the cost of such repairs.

SECTION E: SAFETY

Personal Protective Equipment (PPE) shall be worn as mandated in operational manuals provided by the equipment manufacturers. Contractor's employees, including applicators and handlers, will wear the PPE that is listed on any pesticide, fertilizers, weed killers, etc. label in order to satisfy the requirements of this contract.

All materials and performance of work will meet all Federal Health and Safety laws currently in effect and those of local authorities having jurisdiction. The Contractor will take all necessary precautions for the safety of his/her employees on the job and of the general public. Lawn, landscape, and maintenance work will be scheduled to provide the least inconvenience to the occupants of the building and the users of the fields.

SECTION F: NON-COLUSION

The Contractor warrants that he/she has not employed or retained any company or person other than a bona fide employee working solely for him/her to solicit or secure this contract. The Contractor further warrants that he/she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, compensation, percentage, gift or consideration contingent upon or resulting from the award or making of this contract. If the Contractor violates this provision, the City shall have the right (which shall be cumulative to the other rights the City may have) to forthwith terminate this Contract without liability. Contractor also certifies that his/her Contract is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, services, or equipment and is in respects fair and without collusion or fraud. The signing of this Contract indicates that the Contractor understands and agrees to this clause.

SECTION G: BANKRUPTCY/INSOLVENCY

At the time of the signing of this contract, the Contractor shall not be in the process of or engaged in any type of proceedings in insolvency or bankruptcy either voluntary or involuntary or receivership proceedings (a person legally appointed to receive and have charge of property or money involved in a lawsuit). If the Contractor files for bankruptcy during the term of, insolvency or receivership, the City may, at its option, terminate and cancel said contract in which all rights hereunder shall immediately cease and terminate.

Signed on this 8th day of February, 2022.

Green Belt Turf Management

City of Durant

BY: _____
John Longton, Owner

BY: _____
Oden Grube
City of Durant Mayor

REVIEWED AND APPROVED BY:

Thomas Marcum, City Attorney

ATTACHMENT "A"
2022-2024 GROWING SEASONS

CITY OF DURANT

CEMETERY MOWING AND LAWN MAINTENANCE SERVICES

<u>Pioneer Cemetery</u>	4.55 acres	1100 NE 2 nd Avenue	\$5,280.00
Grounds maintenance, weed eating around fences and grave markers. Periodic application of growth regulator around all fences, grave markers and on high water areas. No herbicide or weed killer allowed except on cracks in concrete, parking areas, sidewalks and asphaltic pavement. Two (2) Fire Ant Treatments (April and late September).			\$220.00 per unit
<u>Highland Cemetery</u>	80.48 acres	1620 Cemetery Road	\$124,240.08
Grounds maintenance, weed eating around fences and grave markers. Periodic application of growth regulator around all fences, grave markers and on high water areas. No herbicide or weed killer allowed except on cracks in concrete, parking areas, sidewalks and asphaltic pavement. Two (2) Fire Ant Treatments (April and late September).			\$5,176.67 per unit



The City of Durant

Memorandum

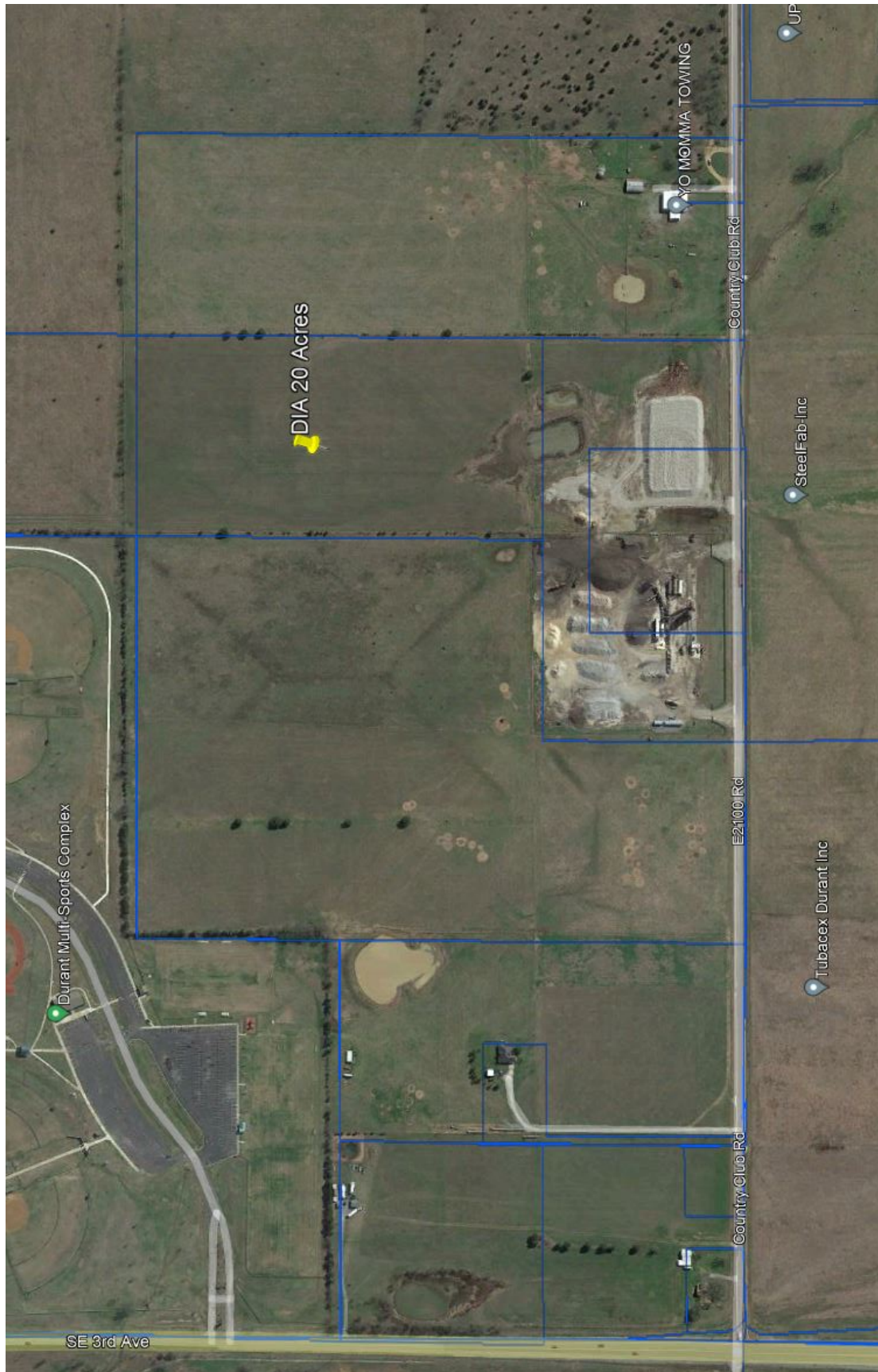
Date: 2/8/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Discussion, Consideration, and Possible Action to Hire Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580.

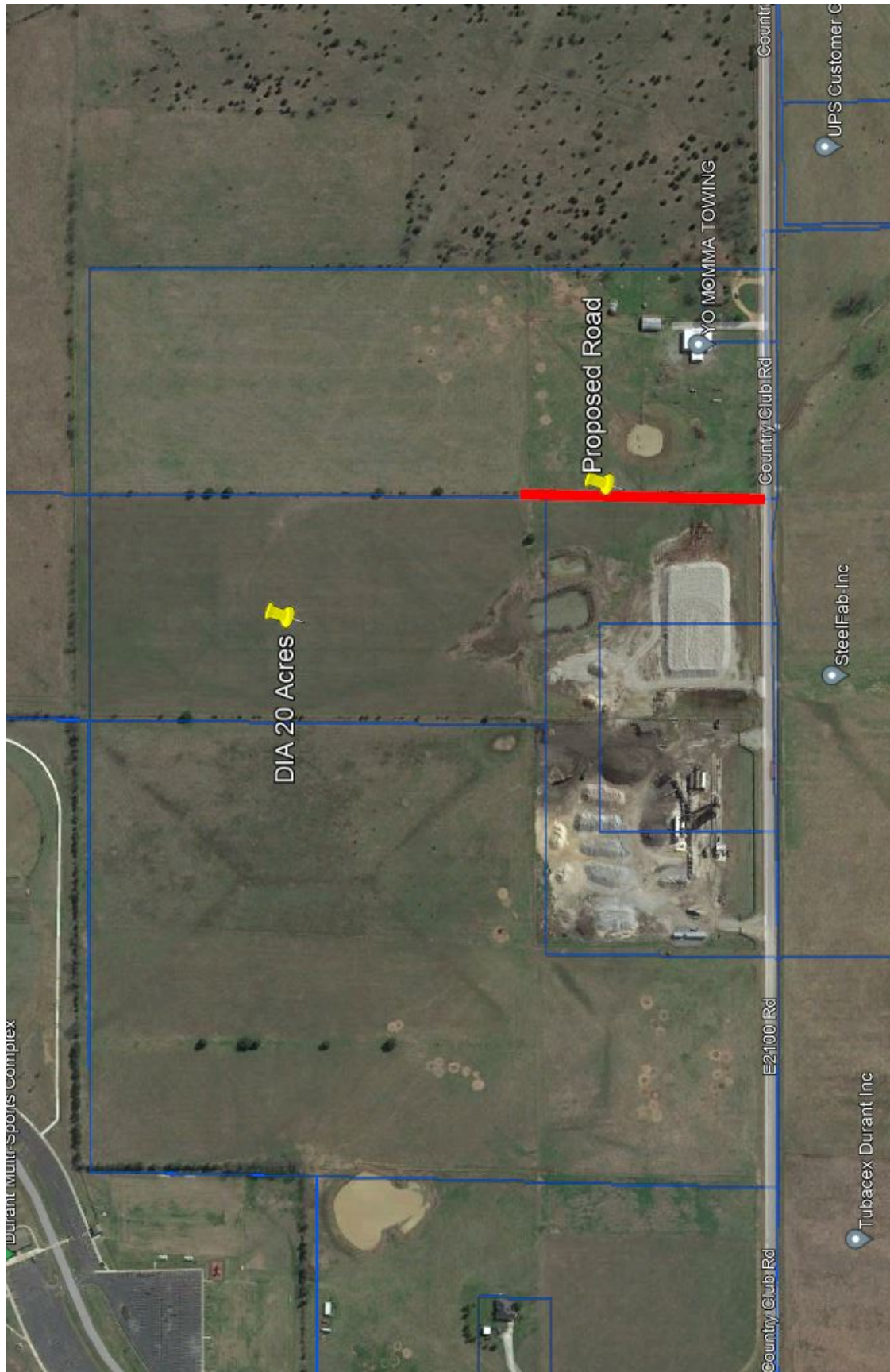
Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA 20 Acre Proposed Road





WALL ENGINEERING, LLC

223 N Washington Ave

Durant, OK 74702

Ph: 580-924-1800

Durant Industrial Authority Country Club Industrial Access Road Preliminary Cost Estimate January 24, 2022				
DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
Industrial Roadway (36' Concrete)	Linear Ft	700	\$ 731.00	\$ 511,700.00
Construction SubTotal				\$ 511,700.00
Contingency (15%)				\$ 76,760.00
Engineering Design, Plans & Specifications				\$ 57,140.00
Bidding & Procurement				\$ 9,880.00
Construction Engineering & Oversight				\$ 30,710.00
Asbuilts & Project Closeout				\$ 5,600.00
Geotechnical Engineering				\$ 5,440.00
Survey & Data Collection				By Owner
Project Total				\$ 697,230.00
Costs shown are approximate and represent engineer's best judgement at the time & date of cost estimate. The estimated costs outlined above are in no way guarantees of actual pricing which may vary from the estimated costs.				



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Discussion, Consideration, and Possible Action on the Expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA 2.1.2022 Minutes

MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
February 1, 2022 AT 4:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Vice Chairman Hammock called the meeting to order at 4:04 p.m.

INVOCATION/FLAG SALUTE

Trustee Shattuck provided the invocation.

ROLL CALL

Present:

Trustee Edwin Boothe
Trustee Steve Brittingham
Trustee Mike Davis
Trustee Brett Rogers
Trustee Grace Rudolf
Trustee Jeff Shattuck
Vice Chairman Jeff Hammock
Advisory Member Tammye Gwin

Absent:

Advisory Member Thomas Newsom

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Motion was made by Trustee Davis and seconded by Trustee Shattuck to approve all consent items as presented.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None

- a. Consider Approval of Meeting Minutes of January 4, 2022
- b. Consider Approval of Financial Report

2. Consider Items Removed from Consent

3. Information Items

- a. Executive Director Report

4. Administration

- a. Discussion, Consideration and Possible Action to Hire Wall Engineering, LLC to Provide Engineering Services in the Amount of \$62,580.

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve hiring Wall Engineering, LLC to provide engineering services for the amount of \$62,580.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: Davis

- b. Discussion, Consideration and Possible Action on the Expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to Pay for Engineering Services to Design an Industrial Road for Industrial Property Located Along Country Club Road.

Motion was made by Trustee Brittingham and seconded by Trustee Boothe to approve the expenditure of Economic Development Sales Tax Funds in the amount of \$62,580 to pay for engineering services to design an industrial road for industrial property located along Country Club Road.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve the modification of the closing terms on Contract C-2021-76 (SG Purchase Agreement) to extend the closing date deadline to April 30, 2022.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None
Abstain: None

- d. Discussion, Consideration and Possible Action on Making Application to the USDA RDBG Program for Grant Money to Support a Small Business Bootcamp.

Motion was made by Trustee Davis and seconded by Trustee Rogers to approve the Durant Industrial Authority to apply for grant funding from the USDA RDBG Program to support the hosting of a Small Business Bootcamp.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock
Nays: None
Abstain: None

- e. Elect a Trustee to Serve as Chairperson of the Durant Industrial Authority.

Motion was made by Trustee Davis and seconded by Trustee Shattuck to elect Vice Chairman Hammock to serve as the Chairperson of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock
Nays: None
Abstain: None

- f. Elect a Trustee to Serve as Vice Chairperson of the Durant Industrial Authority.

Motion was made by Trustee Davis and seconded by Trustee Brittingham to elect Trustee Rogers to serve as the Vice Chairperson of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rudolf, Shattuck, Hammock
Nays: None
Abstain: Rogers

- g. Elect a Trustee to Serve as Treasurer of the Durant Industrial Authority.

Motion was made by Chairman Hammock and seconded by Trustee Davis to elect Trustee Shattuck to serve as Treasurer of the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Hammock
Nays: None
Abstain: Shattuck

5. New Business

There was no new business.

ADJOURNMENT

Motion was made by Vice Chairman Rogers and seconded by Trustee Shattuck to adjourn.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Rogers, Rudolf, Shattuck, Hammock

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Discussion, Consideration, and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)

Discussion, Consideration and Possible Action on Modifying the Closing Terms of Contract C-2021-76 (SG Purchase Agreement)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. SG Purchase Agreement South McLean dated Nov 10 2021

Paul M. Doherty

November 10, 2021

*Lisa Taylor***CONTRACT FOR SALE OF REAL ESTATE**

This contract, made and entered into this 26 day of ~~October~~, 2021, by and between the The Durant Industrial Authority, ("Seller") and SG Blocks, Inc., ("Buyer").

WITNESSETH: That the Seller sells and agrees to convey, as herein provided, the following real property, in Bryan County, Oklahoma, to-wit:

Tract 1: 40 acres +/- : All that part of Lots 1 and 2 lying North and East of the Railroad Right-of-Way in Section 4, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof.

Tract 2: 55 acres +/-: The S/2 SE/4 SE/4 and all of that part of the SW/4 SE/4 lying North and East of A&C Railroad Right-of-Way in Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian in Bryan County, Oklahoma, according to the Government Survey, thereof. LESS AND EXCEPT a roadway and utility easement reserved by Seller more particularly described as follows: The North 80 feet of the West 60 feet of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section 33, Township 6 South, Range 9 East.

Tract 3: 20 acres +/-: The N/2 SE/4 SE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof.

for the sum of Eight Hundred Sixty-Five Thousand Dollars (\$865,000.00) ("Purchase Price"):

The Purchase Price shall be paid by Buyer at the time of closing, subject to adjustments that may accrue at that time.

Seller agrees to furnish proof of payment of all recorded liens against the property at the time of closing.

Conditions Precedent to Closing. The parties agree that Closing shall be conditioned upon the following items:

- (a) Seller shall have complied with all obligations to be performed prior to Closing.
- (b) Buyer shall have complied with all obligations to be performed prior to Closing.

Closing. This transaction shall be closed at the office of Bryan County Abstract and Company or at such other place as may be agreed upon by Buyer and Seller, after title objections and other requirements have been met or waived, on or before but not later than **March 30, 2022**, unless the date of Closing is extended in a written instrument signed by Seller and Buyer.

Deliveries at Closing. At the time of Closing, Seller shall execute and deliver good and sufficient General Warranty Deed ("Deed") in recordable form with sufficient revenue stamps

prepaid and canceled at Seller's expense, conveying all right, title and interest thereto, free and clear of all liens and encumbrances whatsoever. Buyer may elect, at Buyer's expense, to obtain a title insurance policy. In the event insurable (at regular market rates) and marketable title cannot be obtained, Buyer shall have the option to terminate the agreement or require Seller to remove the objections to title so that Seller may deliver clear title. Upon Buyer's request, Seller agrees to take all reasonable actions to clear title for Buyer, including but not limited to removing and discharging all liens, mortgages, deeds of trust, security interests, UCC-1 Financing Statements, assignments of leases or similar instruments or assignments given as security for indebtedness and the liens of unpaid taxes, assessments and water and sewer charges, with interest and penalties, mechanics' liens, and all judgments and federal, state and municipal tax liens (and providing satisfactory proof thereof) and the filing of a quiet title suit in District Court. At the time of Closing, Buyer shall deliver the sales price set forth on Page 1.

Earnest Money. Upon the execution of this document, Buyer shall place with Bryan County Abstract or other company agreed by the parties the sum of Ten Thousand Dollars (\$10,000.00) such amount to be retained by Seller as liquidated damages in the event Buyer breaches the terms set forth herein.

Proration of Taxes and Assessments. All ad valorem taxes and special assessments thereon for the current year shall be prorated to date of Closing. If the amount of ad valorem taxes or special assessments for the current tax year has not been fixed by the date of Closing, the proration of such taxes shall be based upon the rate of levy for the preceding tax year.

Possession. Possession of the Property shall be given to Purchaser at Closing.

Closing Costs. Seller shall pay the cost of providing Buyer with an abstract of title, certified to the date hereof, and any required title curative documents and the documentary tax stamps due on the Deed. Buyer shall pay the cost of recording the Deed and making subsequent certifications to the abstract. Buyer shall pay his own attorney's fees.

Default. Time is of the essence in this Agreement. In the event Buyer fails or refuses to complete the performance of Buyer's obligations under this Agreement, Seller's sole remedy, after demand upon Buyer and Buyer's failure or refusal to comply therewith within thirty (30) business days, shall be to terminate this Agreement and to retain the earnest Money Deposit as liquidated damages hereunder. In the event Seller fail to comply with the terms of this Agreement, buyer shall have the right either to recover all sums paid to Seller hereunder or to seek specific performance hereof, and shall have the right to recover all of such party's expenses and costs incurred by reason of such litigation, including, but not limited to, attorney's fees, court costs, and costs of suit preparation.

Commission. Seller agree to indemnify and save Buyer harmless from any claim made by any broker that such broker was authorized by Seller in connection with this transaction to receive a commission. Buyer agrees to indemnify and save Seller harmless from any claim made by any broker that such broker was authorized by Seller in connection with this transaction to receive a commission.

Assignment. This Agreement shall be binding upon the parties hereto, their respective heirs, successors and assigns, but shall not be assigned by any party hereto without the written consent of the other party.

Inspection. Buyer shall have the right to inspect the subject property. Buyer shall have the right to terminate this agreement upon the discovery of any condition, environmental or otherwise, that Buyer considers unacceptable

Survey and Easements. Buyer's obligation is contingent upon Seller providing sufficient proof of surveyed property boundaries free of encroachment and identification of any and all easements that exist on the subject property.

Rezoning. Buyer may, at its option, seek to have the subject property rezoned to R-3 multifamily residential classification prior to the closing of the sale. Buyer is authorized to act as the agent of Seller to apply for rezoning. Buyer is responsible for all costs and procedures associated with the rezoning.

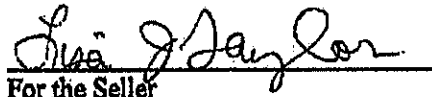
Additional terms. Buyer and its agents are granted access to the subject property for the purposes of geographical survey(s) and geotechnical investigations. In the event the property sale does not close, Seller, at Seller's discretion, may purchase any or all surveys or geotechnical reports from Buyer in an amount not to exceed the \$10,000.00 earnest money deposited by Buyer.

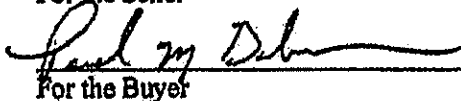
Choice of Law. This agreement shall be governed, construed and interpreted in accordance with the laws of the State of Oklahoma.

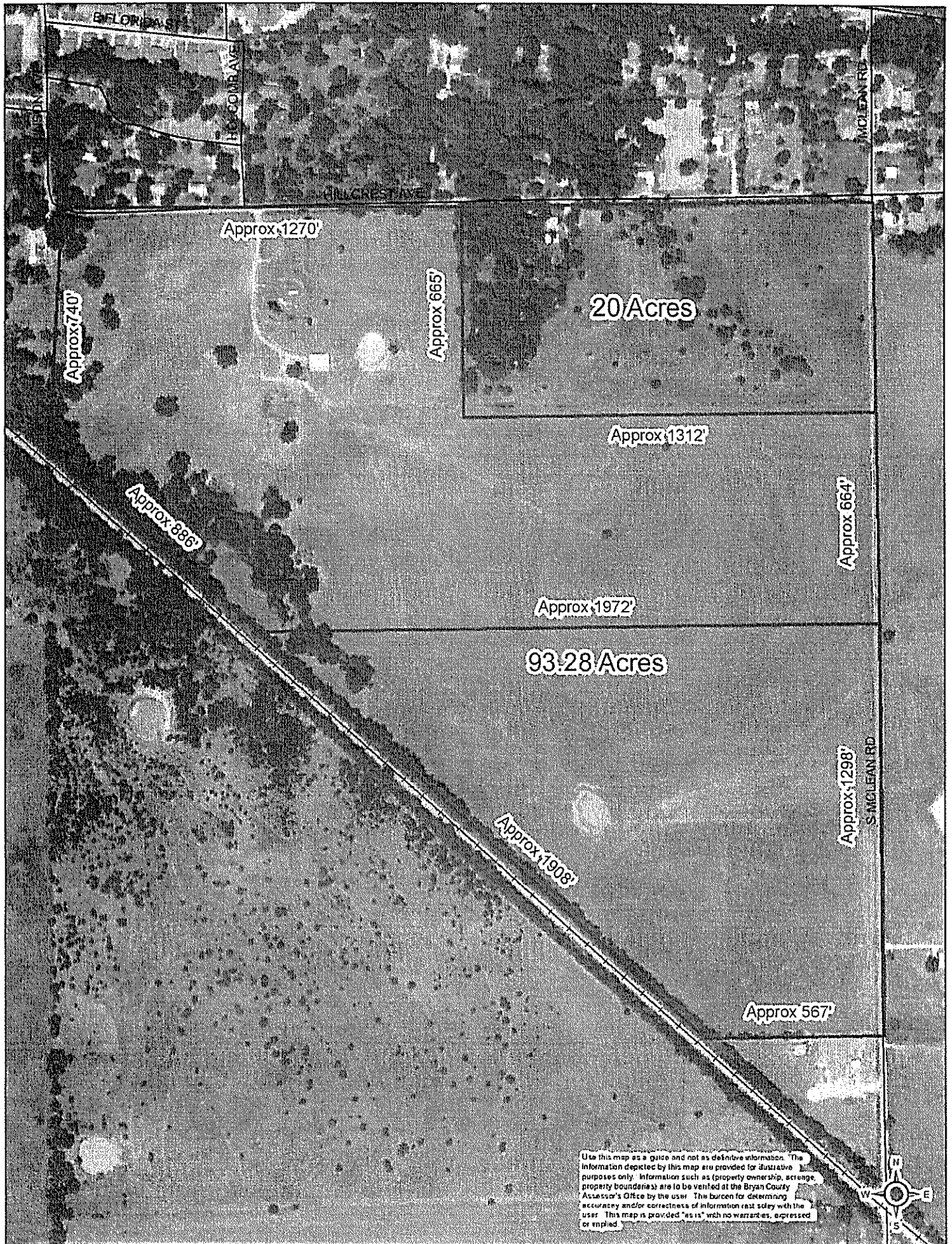
Covenants and Conditions. The covenants, conditions, representations and warranties contained herein shall survive the date of Closing.

THE TERMS SET FORTH HEREIN ARE CONTINGENT UPON THE APPROVAL OF THE DURANT INDUSTRIAL AUTHORITY.

IN WITNESS WHEREOF, we have hereunto set out hands the day and year first above written.


For the Seller


For the Buyer





The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: 1) Discussion, Consideration and Possible Action on Award of Proposal for the Durant Code of Ordinances Title XV Land Use Revisions.
2) Discussion, Consideration and Possible Action on a Professional Services Contract with Crafton Tull (C-2022-04) for the Durant Code of Ordinances Title XV Land Use Revisions and Authorize the City Manager to Sign all Associated Documents.

Request: Discussion, Consideration and Possible Action on Award of Proposal for the Durant Code of Ordinances Title XV revisions as well as a Professional Services Agreement with Crafton Tull.

Background: This past September, City Council adopted the Envision 2040, Comprehensive Plan and as next steps we will need to provide land use ordinance updates that will not only help support the Comprehensive Plan but also help bring our land use code up to date. This revision would include a full review and subsequent revisions to the entire Land Use Chapter of Ordinances. Staff sent out a Request for Qualifications as a courtesy to several firms that handle this type of work as well as published it in the local newspaper. Staff received four responses from the publication / outreach.

Analysis: Staff began the evaluation process by evaluating the responses, contacting references as well as conducting interviews with the consultants. The firms that went through the evaluation process are all very good firms and do great work. Staff's recommendation is for a firm that has completed this type of work in growing communities that are comparable to Durant. Staff believes that this firm will be a good fit for Durant and will help update our current code and help ensure we have a concise, cohesive and manageable product.

As a note, the money for this project has already been budgeted for this fiscal year.

Staff Recommendation: Staff recommends that we award the proposal and enter into a professional service agreement with Crafton Tull for the Durant Code of Ordinances Title XV revision.

Required Action: Hear the item and approve or deny the Award of Proposal and Professional Services Agreement for the Durant Code of Ordinances Title XV revisions.

Council Information / Action Requested

Staff recommends approval of the award of Proposal and the Professional Services Agreement for the Durant Code of Ordinances Title XV Revisions to Crafton Tull.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
Community Development

ATTACHMENTS:

1. CTA_Proposed scope and budget for Title XV Updates City of Durant
2. Crafton Tull Qualifications for Durant Code Update 2021



January 5, 2022

Ms. Danielle O'Neal
Community Development Director
City of Durant
300 W Evergreen
Durant, OK 74701

SENT VIA ELECTRONIC MAIL TO doneal@durant.org

RE: Proposed Scope and Budget
City of Durant RFQ for Title XV Land Use Ordinance Update

Dear Ms. O'Neal:

As requested, we have attached our proposed scope of services and budget for an update to the City of Durant's Title XV Land Use Ordinance as "Exhibit A". This scope is based on the project phases and schedule outlined in our RFQ submittal as follows:

- In Phase 1, project staff will thoroughly review existing codes and conduct stakeholder interviews to understand city processes and procedures, establish priorities, and create goals and objectives to support the City's comprehensive vision using evidence-based best practices. Stakeholder interviews will include in-person and digital meetings with city staff, as well as public surveys for community input.
- In Phase 2, an advisory board representing the community, business, and administrative interests will be formed to guide framework development. Following approval of the framework, drafting of new ordinances will begin. This is an iterative cycle and revisions will be made based on feedback from advisory board.
- In Phase 3, public education and outreach regarding the approved draft will begin. Outreach will include publication of the draft for the general public, development of any informational materials necessary, and community meetings to address questions and/or concerns. Any revisions deemed necessary as a result of public engagement would be made prior to the public hearing and adoption process.

We estimate a fee of \$92,000.00 plus reimbursement of direct project expenses, which in this case are travel expenses estimated at \$5,000 for five (5) in-person meetings for two (2) project staff. Additional services, if required, can be provided at an hourly rate or through a contract amendment.

If selected by the City of Durant, we can begin work immediately upon receipt of a signed contract, with a completion time of 18 months from commencement of work. We appreciate the opportunity to assist you with your efforts. Please contact me at your convenience with any questions or comments on our proposal.

Kind regards,

Michael Williams, P.E.
Sr. Project Manager

Robyn Lane, PhD, GISP, PLA
Sr. Environmental Scientist

Enclosure

Exhibit “A” Scope of Planning Services for:

Project:	Title XV Land Use Ordinance Updates
Client:	City of Durant, Oklahoma
Location of Project:	Durant, Oklahoma
Discipline:	Environmental Services
Discipline Manager:	Robyn Lane
Project Manager:	Karen McCurdy
Proposal Date:	January 5, 2022
Billing Type:	Lump Sum + Reimbursables
Fee/Estimate:	Planning Services = \$92,000 Reimbursable Direct Expenses (estimated travel) = \$5,000 TOTAL = \$97,000
Description of the Project:	Updates to City of Durant Land Use Ordinance

The services to be provided by the Consultant:

Planning Services

- *Phase I: Information gathering*
 - Review of existing codes to identify inconsistencies and contradictions
 - Collection of spatial data to examine existing zoning and patterns of development
 - Meetings with city officials/staff
 - Best practices/case studies research
 - Community engagement for public input
 - Preliminary report with supporting maps and spatial analyses
- *Phase II: Production*
 - Meetings with advisory board
 - Development of code framework
 - Initial draft of code revisions
- *Phase III: Education and outreach and code adoption*
 - Publication of initial draft to code revisions and any necessary informational materials
 - Community engagement through public meetings/presentations/work sessions
 - Production of final updated code based on reviews and recommended revisions

Scope of Services does NOT include the following:

- Surveying
- Municipal interactive web maps
- Stormwater modeling or management recommendations
- Landscape architectural or engineering services

Client shall provide:

- Existing city data in digital format (CAD or GIS)

This is the scope of land planning services for the Project. Should there be additions to this scope of services, those additional services shall be compensated for additional fee.



Exhibit "B"

Standard Hourly Rate Schedule Effective January 1, 2022

Category	Hourly Rate
ARCHITECTURE	
VICE PRESIDENT OF ARCHITECTURE	\$ 185
DIRECTOR OF ARCHITECTURE	\$ 175
SR. PROJECT MANAGER	\$ 160
PROJECT MANAGER	\$ 150
SR. PROJECT ARCHITECT	\$ 140
PROJECT ARCHITECT	\$ 130
INTERN ARCHITECT III	\$ 100
INTERN ARCHITECT II	\$ 90
INTERN ARCHITECT I	\$ 80
SR. DESIGNER	\$ 120
DESIGNER III	\$ 105
DESIGNER II	\$ 85
DESIGNER I	\$ 75
BIM COORDINATOR III	\$ 70
BIM COORDINATOR II	\$ 55
BIM COORDINATOR I	\$ 45
CIVIL ENGINEERING	
ENGINEERING PRINCIPAL	\$ 210
SR. ENGINEERING MANAGER	\$ 195
ENGINEERING MANAGER	\$ 175
SR. PROJECT ENGINEER	\$ 155
PROJECT ENGINEER	\$ 130
ENGINEER INTERN III	\$ 120
ENGINEER INTERN II	\$ 110
ENGINEER INTERN I	\$ 100
SR. ENGINEERING DESIGNER	\$ 140
ENGINEERING DESIGNER III	\$ 110
ENGINEERING DESIGNER II	\$ 90
ENGINEERING DESIGNER I	\$ 80
ENGINEERING CAD TECHNICIAN III	\$ 75
ENGINEERING CAD TECHNICIAN II	\$ 65
ENGINEERING CAD TECHNICIAN I	\$ 50
ENVIRONMENTAL	
ENVIRONMENTAL MANAGER	\$ 185
SR. ENVIRONMENTAL SCIENTIST	\$ 145
PROJECT ENVIRONMENTAL SCIENTIST	\$ 120
ENVIRONMENTAL SCIENTIST II	\$ 100
ENVIRONMENTAL SCIENTIST I	\$ 80
ADMINISTRATIVE	
ADMINISTRATIVE PRINCIPAL	\$ 185
ADMINISTRATIVE MANAGER	\$ 145
ADMINISTRATIVE IV	\$ 100
ADMINISTRATIVE III	\$ 80
ADMINISTRATIVE II	\$ 55
ADMINISTRATIVE I	\$ 45

Category	Hourly Rate
LANDSCAPE ARCHITECTURE	
SR. LANDSCAPE ARCHITECT	\$ 145
PROJECT LANDSCAPE ARCHITECT	\$ 110
LANDSCAPE ARCHITECT INTERN II	\$ 85
LANDSCAPE ARCHITECT INTERN I	\$ 75
LANDSCAPE ARCHITECTURE DESIGNER	\$ 80
PLANNING	
PLANNING MANAGER	\$ 170
SR. PLANNER	\$ 155
PROJECT PLANNER	\$ 120
PLANNER II	\$ 100
PLANNER I	\$ 85
INSPECTION	
SR. INSPECTOR	\$ 110
INSPECTOR II	\$ 95
INSPECTOR I	\$ 65
SURVEYING	
PROFESSIONAL SURVEYOR PRINCIPAL	\$ 190
SR. PROFESSIONAL SURVEYOR	\$ 150
PROFESSIONAL SURVEYOR	\$ 120
SURVEY PROJECT MANAGER	\$ 115
SURVEY COORDINATOR	\$ 95
SURVEYOR INTERN	\$ 85
SURVEY PARTY CHIEF II	\$ 85
SURVEY PARTY CHIEF I	\$ 75
SURVEY TECHNICIAN III	\$ 65
SURVEY TECHNICIAN II	\$ 55
SURVEY TECHNICIAN I	\$ 45
GEOGRAPHIC INFORMATION SYSTEMS	
GIS MANAGER	\$ 110
GIS ANALYST	\$ 90
GIS TECHNICIAN II	\$ 65
GIS TECHNICIAN I	\$ 50
REIMBURSABLE EXPENSES	
GPS Equipment.....	\$35/Hour
Robotic Survey Equipment.....	\$20/Hour
LiDAR Scanning Equipment	\$35/Hour
UAV	\$1000/Unit
Job Related Mileage.....	\$0.58/Mile
Per Diem for Out of Town Crews.....	Per GSA Allowable
Airfare and other travel related expenses.....	At Cost
Black and white 8.5"x11" Copies	\$0.15/sheet
Color 8.5"x11" Copies	\$1.50/sheet
Photo Paper Color Plan Sheet Copies	\$0.75/sq. ft.
Reproducible Plan Copies (Vellum)	\$1.50/sq. ft.
Reproducible Plan Copies (Bond)	\$0.35/sq. ft.
All rates are subject to change without notice.	



SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of January 5, 2022 ("Effective Date") between

("Owner")

and Crafton, Tull & Associates, Inc. ("Engineer")

Engineer agrees to provide the services described below to Owner for Updates to Title XV Land Use Code ("Project").

Description of Engineer's Services: Planning Services; see attached "Exhibit A" and "Exhibit B"

Street Address of Property *: City of Durant, 300 W Greenwood, Durant, OK 74701

Owner and Engineer further agree as follows:

1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare invoices in accordance with Engineer's standard invoicing practices and submit the invoices to Owner.

B. *Payment of Invoices.* Invoices are due and payable upon receipt*. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law,

if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

C. *Lien Rights**. The Owner understands that the Engineer is entitled to a lien against the property if not paid in full for services provided to improve the property. The Owner understands that this lien can be enforced by the sale of the property if necessary.

* This is a change from the standard EJCDC E-520 form.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above.

1 of 4

EJCDC E-520 Short Form of Agreement Between Owner and Engineer for Professional Services
Copyright © 2002 National Society of Professional Engineers for EJCDC. All rights reserved.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Engineer:

upon seven days written notice if Engineer believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case

more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of

others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract@ as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2002 Edition).

F. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other

party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. Files in electronic media format of text, data, graphics, or other types that are furnished by the Engineer to the Owner or to the Contractor upon the Owner's direction are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.*

J. In the event of a negligent error or omission in the Engineer's designs, plans, Specifications, or other services ("the defect"), the Engineer's sole responsibility and liability for the defect shall not exceed the Engineer's services to re-perform or redesign the plans, specifications, services or other deliverables related to the defect, plus the reasonable direct damages caused by the defect. The Engineer shall not be liable for and damages shall not include the cost of any addition, betterment, or improvement to the Work, nor for any item that otherwise would have been required to complete the Work, nor the cost and expense that would have been incurred by the Owner had such defect not occurred.*

* This is a change from the standard EJCDC E-520 document.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

K9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay Engineer as follows:

1. A Lump Sum amount of \$ 92,000. This amount includes compensation for Engineer's Basic Services. The Lump Sum noted herein accounts for labor, overhead, and profit.

2.* Reimbursable expenses and outside services shall be invoiced over and above the Lump Sum fee at cost times a 1.15 multiplier. Compensation for reimbursable expenses is estimated to be \$ 5,000.

3.* The Engineer may subcontract with other consultants to complete the services on the Project. The cost for such subconsultants shall be invoiced over and above the Lump Sum fee at cost times a 1.05 multiplier. The Owner shall have the opportunity to approve the use of such subconsultants prior the Engineer engaging their services.

4.* Additional services authorized in writing by the Owner shall be invoiced at the Engineer's Standard Hourly Rates, as shown in the attached Exhibit "B".

B. The Engineer's compensation is conditioned on the time to complete services not exceeding 18 months. Should the time to complete services be extended beyond this period, total compensation to Engineer shall be appropriately adjusted.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

OWNER:

ENGINEER: CRAFTON, TULL & ASSOCIATES, INC.

By:

John Dean

By:

Karen McCurdy

Title:

City Manager

Title:

Sr. Vice President

Date Signed:

Date Signed:

License or Certificate No. and
State

CofA #109 - AR

Address for giving notices:

Address for giving notices:

300 W Evergreen

901 N. 47th Street, Suite 400

Durant, OK 74701

Rogers, AR 72756

(580) 931-6600

(479) 636-4838

e-mail address:

e-mail address: Karen.McCurdy@craftontull.com

* This is an addition to the standard EJCDC E-520 document.



Crafton Tull

LAND USE CODE OF ORDINANCE UPDATE

City of Durant
November 4, 2021



November 4, 2021

Durant City Hall
Attention: Danielle O'Neal
Community Development Director
300 W. Evergreen
Durant, OK 74701

RE: City of Durant Land Use Code of Ordinance Update Statement of Qualifications

Dear Ms. O'Neal:

Crafton Tull was established in 1963. We are now an employee-owned, eight-city, multi-discipline firm offering quality civil engineering, surveying, landscape architecture, architecture, environmental studies, and planning services.

The breadth of in-house capabilities we offer allow us to draw on our broader experience with some of the goals expressed in the 2040 Durant Comprehensive Plan to update and streamline city ordinances into a functioning and modern document.

The team we have featured here are specific to this project. Michael Williams has a broad background in infrastructure development for communities. Robyn Lane has a background in geospatial data and academic research. She recently completed code revisions for a rapidly growing Arkansas city of similar size and this experience has offered helpful feedback in code development. They will be the primary points of contact in our targeted approach to code revision. We have additional team members with even more experience in holding charrettes, complete streets design, stormwater management, trail development, and environmental services such as air permitting.

After a review of the 2040 Durant Comprehensive Plan we feel that our experience would be an excellent fit for your vision and future growth. Part of our team is based in Oklahoma City and has watched city sprawl into smaller communities. The other part of the team has watched explosive growth in the Northwest Arkansas region that parallels the expected growth in Durant. We recognize that city ordinances have to channel development, not disrupt it. Primary members of our team will bring best management practices, but some members of our proposed team routinely work with developers. We feel a balanced approach will lead to workable solutions that retain the character of Durant, are attractive to development and establish standards that will make for a sustainable future for the city.

We have endeavored to keep our qualifications brief. Please let us know if you have questions for us.

Sincerely,

Michael Williams, P.E.
Sr. Project Manager
Michael.Williams@craftontull.com
405-290-4526

Robyn Lane, PhD. GISP, ASLA
Sr. Environmental Scientist | Environmental
Robyn.Lane@craftontull.com
479-636-4838 x:1052

300 Pointe Parkway Blvd.
Yukon, OK 73099
405-787-6270
craftontull.com

901 N. 47th Street, Suite 400
Rogers, AR 72756
479-636-4838
craftontull.com



ORGANIZATIONAL CHART



COMPANY OFFICER

Jason Spencer, P.E., LEED AP

Principal in Charge

PROJECT CONTACTS

Michael Williams, P.E.

Project Coordination,
Public Involvement

Robyn Lane, PhD., GISP, ASLA

Ordinance Development,
Public Involvement

PLAN REVIEW

Daniel Ellis, P.E., CPESC

Quality Control

SUPPORT TEAM

David Knowles, ASLA

Public Involvement,
Streetscape, Parks Design

Danny Williamson, P.E.

Drainage Design Support

AVAILABLE EXTENDED TEAM

Also available as needed, but not included
in the scope of this proposal are:

Dave Roberts, ASLA

Charettes, Walk Audits, Grant
Development, Accessible Playgrounds,
Master Planning

Julie Luther, AICP, ASLA

Bicycle, Pedestrian and Corridor Master
Planning

Denver Winchester, PLS

Surveying, Aerial Data Survey

Karen McCurdy

Air Permitting

PROJECT APPROACH

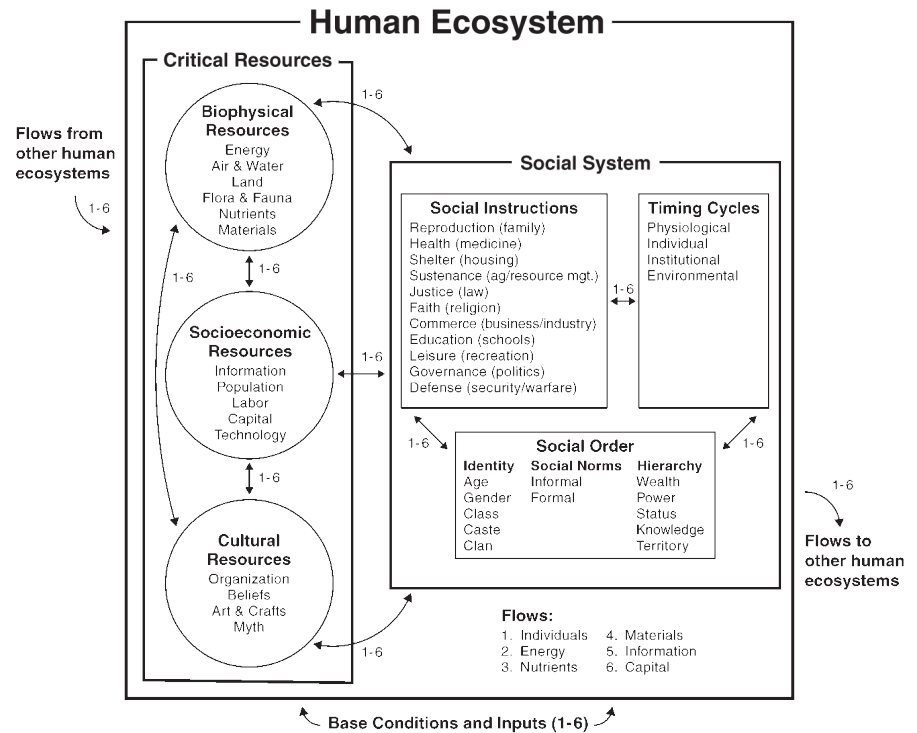


PROJECT APPROACH: A NARRATIVE OF PLACE

At Crafton Tull, we rely on a talented group of professionals with a broad range of knowledge and experience to develop innovative approaches and deliver holistic solutions to challenges. We are based in Oklahoma and northwest Arkansas, and for the last several decades, we've been key players in regional growth and community redevelopment during an unprecedented time of transition. Our project team has expertise in planning and urban systems, parks development, transportation, stormwater management and other key performance areas identified in Durant's Envision 2040 Comprehensive Plan, as well as backgrounds in community engagement, municipal code administration, and spatial analysis. This diversity provides a broad perspective that informs our collaborative approach to developing long-term, sustainable policies that promote economic growth and enhance quality of life in the communities in which we live and work.

PATTERNS AND PROCESSES

The Envision 2040 plan identified community values and key performance areas that have well-defined, actionable goals and strategies. Our approach to successful implementation of those strategies is based on the human ecosystem framework, a conceptual model for organizing



Graphic courtesy of Machlis et al (1997)

and understanding interactions between critical natural, cultural, and socioeconomic resources and human social systems. This framework provides the structure for our spatial analysis of the fundamental patterns, processes, and flows of resources that shape a unique community and situates the city in context across the regional, community, and neighborhood scales. The use of multiscale spatial analysis that integrates social and economic data with ecosystem processes enables a nuanced understanding of place that facilitates responsive decision-making and holistic, interconnected policies that:

- nurture an innovative, regionally connected economic system that is rooted in the assets of local residents and businesses;
- develop policies that promote a built environment that is accessible, flexible, and advances community health and resiliency;
- foster a vibrant, cohesive social environment that reflects the history and identity of the community.

PHASE I

2 MONTHS

Examine current code

2 MONTHS

Stakeholder interviews

3 MONTHS

Community Engagement

2 MONTHS

Best Practice Research

PHASE 2

1 MO

Establish Advisory

3 MONTHS

Develop Code Framework

8 MONTHS

Create Draft Code

PHASE 3

2 MONTHS

Public Education\Outreach

2 MONTHS

Revisions to Draft

2 MONTHS

Public Hearing & Code Adoption



PROJECT SCHEDULE

This timeline illustrates the sequence and duration of required tasks.

In **Phase 1**, project staff will thoroughly review existing codes and conduct stakeholder interviews to understand city processes and procedures, establish priorities, and create goals and objectives to support the City’s comprehensive vision using evidence-based best practices. Stakeholder interviews will include in-person and digital meetings as well as public surveys.

In **Phase 2**, an advisory board representing the community, business, and administrative interests will be formed to guide framework development. Following approval of the framework, drafting of new ordinances will begin. This is an iterative cycle and revisions will be made based on feedback from advisory board.

In **Phase 3**, public education and outreach regarding the approved draft will begin. Outreach will include publication of the draft for the general public, development of informational materials, and community meetings to address questions and/or concerns. Any revisions deemed necessary as a result of public engagement will be made prior to the public hearing and adoption process.



Robyn Lane PHD, GISP, ASLA **Ordinance Development**

Robyn's area of expertise is geospatial modeling and analysis with a focus on human-environmental systems and integrative urban ecosystem studies. Recent projects include revisions to the City of Lowell's land development code and a stormwater study for the City of Rogers.

Updates to the City of Lowell's land development code streamlined and modernized zoning districts and regulations to reflect form-based zoning practices that promote mixed-use development, walkability, and alternative transportation. This project included the updates to the City's Zoning Map, Master Street Plan, and Future Land Use plan. She is currently working on the City of Rogers stormwater study that will complete a comprehensive analysis of the city's stormwater system, identify best management practices, and offer cost-effective solutions for stormwater management based on subcatchment conditions. Prior to her employment with Crafton Tull, she was a research associate at the University of Arkansas Center for Advanced Spatial Technologies, where her responsibilities included grant-writing, education and outreach, and multidisciplinary projects that spanned social, economic, cultural, historical, and environmental topics.

EXPERIENCE

22 years

EDUCATION

Doctor of Environmental Dynamics, University of Arkansas

Master of Arts, Geography, University of Arkansas

Bachelor of Landscape Architecture, University of Arkansas

CORE AREAS OF EXPERTISE

Landscape Architecture, Geospatial Modeling & Analysis, Integrative Urban Ecology and Human-Environmental Systems

SELECTED PRESENTATIONS

Developing Custom GIS Tools with ArcGIS ModelBuilder (2017)

A Guide to Building 3D Virtual Environments (2016)

Estimating Mean Willingness to Pay for Resources with Geographically Weighted Regression (2011)

OTHER RELEVANT PROJECT EXPERIENCE

Old Tiger Stadium Park

Bentonville, AR

City of Bentonville public improvement project that included the rehabilitation and resurfacing of an existing asphalt track, connection to existing city trail system, and the addition of a restroom and pedestrian lighting.

Identifying Barriers and Opportunities in Strategic Rural Economic Development **Statewide, AR**

Developed a geographically weighted regression model that identified key components of rural economic development in Arkansas and analyzed how their significance varied across geographic regions to develop place-based strategies for economic growth.

QUALIFICATIONS CORE TEAM - LEADERSHIP (CONT.)



Michael Williams, P.E. **Project Coordination**

Michael's expertise lies in transportation solutions for streets and highways. He has worked with cities, ODOT, the Oklahoma Turnpike Authority and with an expansion at the Will Rogers World Airport. He was part of the team that reworked the ODOT standards specifications manual for its 2019 update.

One of his recent projects was street widening in Midwest City that took the existing 4-lane SE 29th Street and gave it a center turn lane, a 10-foot wide sidewalk section, a 5-foot sidewalk section, box culvert extension, drainage inlet modifications, and traffic signal upgrades. He was design lead for a Lawton street and sidewalk improvement that saw full pavement reconstruction, driveway, replacement, and sidewalk installation. He was project engineer for approximately 13 miles of ADA sidewalk at various locations throughout Oklahoma City. He worked on the I-235 / US-77 (Broadway Extension) I-44 Interchange with geometric design, multilevel interchanges and bridges, hydraulic analysis within FEMA floodplains, railroad crossings, intersection redesign and utility location and relocation.

EXPERIENCE

25+ years

EDUCATION

University of Oklahoma, Bachelor of Science, Civil Engineering



Daniel Ellis P.E., CPESC **Quality Control, Senior Vice President of Infrastructure**

Daniel has extensive experience in commercial and residential development. He's recently been the project manager for two hospitals and multiple associated clinics, and a cluster of office buildings, one of them 10 stories tall, and two associated parking garages. He oversaw the construction of a regional retention pond retrofitted to accommodate a Water Quality Capture Volume that involved a four tiered bioretention system. He's worked with drainage improvements for many years and worked with a FEMA map review for Rogers, AR in 2002 and is involved with a drainage review over the same area that kicked off this year.

He also currently functions as city engineer for the City of Lowell, AR where he reviews plans to make sure they comply with city code. He oversaw the recent code revisions there.

EXPERIENCE

19 years

EDUCATION

Missouri University of Science and Technology, Bachelor of Science, Civil Engineering



David Knowles, ASLA
Public Involvement

David has more than 25 years of experience in shepherding projects through public comment, landscape design, and streetscape design. His designs work to provide a sense of place through spatial design, monuments and plantings. He is familiar with project budgeting and setup. He's worked with multiple projects requiring public involvement.

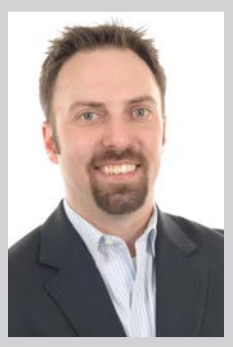
One of his recent successful projects was the Duncan Recreational Master Plan for four recreational lakes. This involved coordination with city and county residents to re-establish neglected recreational areas, set up new uses and create a capital improvement plan to fund the project. He's also crafted the Moore Parks Master Plan, provided design for placement of a pedestrian bridge in Edmond, completed a streetscape redevelopment plan in Garland, Texas that included a funding component and worked with multiple National Guard Readiness Centers providing charrettes and developing site plans.

EXPERIENCE

25+ years

EDUCATION

Purdue University, Bachelor of Science, Landscape Architecture



Jason Spencer, P.E., LEED AP
Principal-in-Charge, Vice President of Infrastructure

Jason brings prior experience as former Capital Project Engineer for the City of Norman where he assisted in the design of municipal improvement projects including several street reconstruction, storm sewer reconstruction, and various street overlays and emergency repairs. He reviewed construction plans for street widening projects and verified those construction documents met all city codes for Norman.

Jason coordinates multiple projects at Crafton Tull working with grading, drainage, utility and erosion control for residential development.

EXPERIENCE

11 years

EDUCATION

Oklahoma State University, Bachelor of Science, Civil Engineering

University of Oklahoma, Master of Business Administration



Danny Williamson, P.E.
Drainage Design Support

Danny works extensively with drainage concerns on a variety of projects. He has experience with sanitary sewer, waterline, paving, hydraulic analysis, and drainage - especially with connected storm sewer systems and detention ponds. He works extensively in subdivision design and redesign as established developments add phases and capacity to ponds and drainage systems.

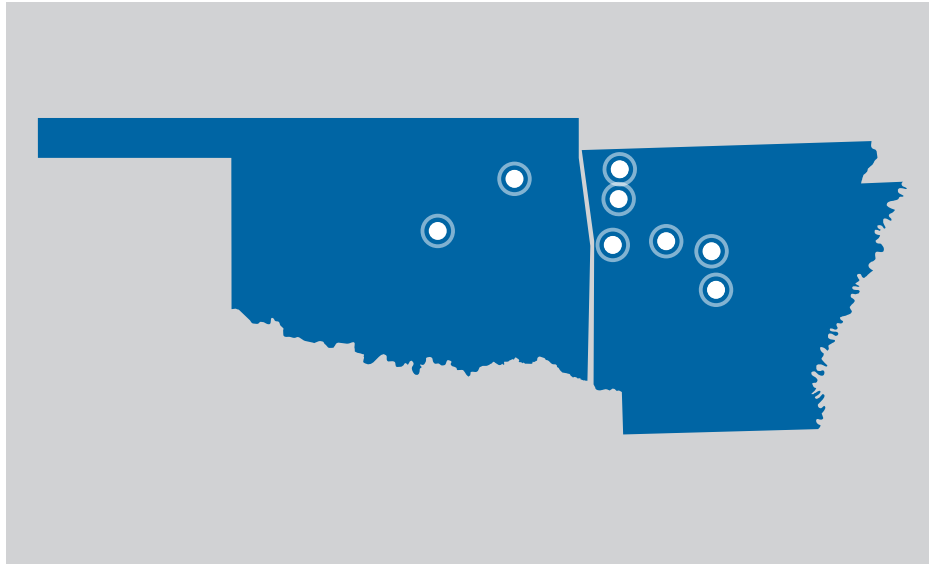
EXPERIENCE

6

EDUCATION

University of Oklahoma, Bachelor of Science, Civil Engineering

QUALIFICATIONS FIRM PROFILE



OFFICE LOCATIONS

ARKANSAS

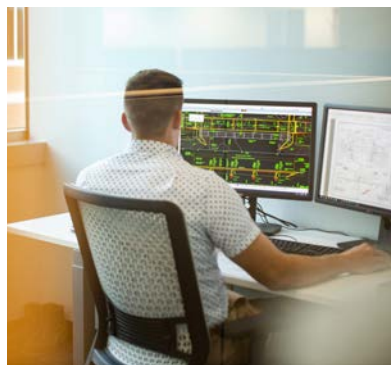
- Conway
- Fayetteville
- Fort Smith
- Little Rock
- Rogers
- Russellville

OKLAHOMA

- Oklahoma City
- Tulsa

HISTORY

Our dedication to client service began in 1963, with Crafton Tull's founding partners Bob Crafton and Lem Tull who, after eight years with the Arkansas Department of Transportation, set out to build their own firm founded on experienced infrastructure design and accountability to their clients. Crafton Tull is now an eight-city, multi-discipline firm offering quality civil engineering, surveying, landscape architecture, architecture, environmental studies, and planning services.



WHO WE ARE

Our firm has been contributing to the built environment for over 57 years. That longevity, coupled with investments in technologies and sustainable design practices, confirms that we are well crafted to lead in the 21st century. Based on client need, we are able to skillfully integrate our talents company-wide, and in doing so, harness the skills and ideas of professionals ranging from our civil department to our architecture division and everything in between. We are confident that our dedication to true collaboration has been – and will continue to be – what allows us to produce the exceptional quality results our clients know to be synonymous with the name Crafton Tull.

DUNCAN LAKES RECREATIONAL MASTER PLAN DUNCAN, OKLAHOMA



AMPHITHEATER SHELTER
SHELTER IMAGE FROM POLIGON



COMBINATION RESTROOM / CONCESSION BUILDING,
PLACE VENDING AND INFORMATION BOARD
IMAGE FROM ROMTEC, INC



RESTROOM IMAGE FROM CXT
CONCRETE BUILDINGS - MONTROSE



CLEAR CREEK LAKE



PLAYGROUND



BEACH



CANOE, KAYAK, TUBE RENTALS



INFORMATION KIOSK
COVERWORX.NET

SERVICES

Planning

SIZE

4 Lakes
4,000+ Acres
of Surrounding Recreational Lands

COMPLETION

September 2017

CONTACT

Kimberly Meek
City Manager
City of Duncan
P.O. Box 969
Duncan, OK 73534
580-251-7702

KEY PERSONNEL

David Knowles

The once vibrant and widely used four Duncan recreational lakes have suffered from neglect, disrepair and drought. The Lakes Commission wanted a master plan prepared as a way forward to bring the condition of the lakes back to what they once were, and more. The City selected the Crafton Tull Team to lead the community through the planning process that resulted in the production of the Recreational Master Plan. The community not only included the citizens of Duncan, but also the residents of all of Stephens County. Well-attended public meetings and an online survey gave voice to nearly 1,000 citizens. This master plan has identified a path forward; to not only get back what once was, but to also bring forward the contemporary lifestyles and desires of today's lakes users and residents. The plan includes a master capital improvement plan, an implementation plan, a maintenance plan and sources of funding. These plans, in concert with marketing and fee payment strategies, have produced a way forward to bring the lakes back to life.

ASSOCIATED PROJECTS



SERVICES

Planning

SIZE

12.5 Sq Miles

COMPLETION

In Progress

CONTACT

City of Tahlequah
Planning and
Development
111 S Cherokee
Tahlequah, OK
74464
918-456-0651

TAHLEQUAH COMPREHENSIVE PLAN TAHLEQUAH, OKLAHOMA

This scenic college town with an approximate population of 16,000 desired a vision for growth as well as a focus on their fiscal impacts, development strategies and zoning recommendations. A large public engagement component was included in the scope of services. The first public meeting was attended by over 150 residents who provided valuable feedback on their desired vision that will help shape their community's future. A week-long series of meetings, stakeholder interviews and public gatherings provides additional opportunities for the public to support the planning process with valuable input. The framework plan is the outcome of the week-long meetings and included the following plan elements: land use, transportation, housing and neighborhoods, parks, recreation, open space and trails, utilities, infrastructure and community facilities, community character, economic development and capital improvements. Action plans with implementation strategies as well as funding incentives were included in the document to guide the community toward the realization of the plan's directives.



SERVICES

Planning

SIZE

4 Mile Corridor

COMPLETION

2018

CONTACT

Bill Luther
President & CEO
El Dorado
Chamber of Commerce
11 W. Main Street
El Dorado, AR 71730

HILLSBORO GATEWAY MASTER PLAN EL DORADO, ARKANSAS

The Crafton Tull Team, which included Toole Design Group, created a community-driven plan for the planned expansion of the US 82 B corridor through an economically and socially diverse area of town. The project's primary purpose is to determine a street cross section that accommodates multiple modes of transportation, incorporates complete streets principles, minimizes impacts to existing structures, creates an environment to strengthen existing businesses, supports economic development, and creates a gateway into El Dorado's downtown festivals and events area. The plan also addresses land use and development regulatory issues along the corridor to create harmony between the public realm (within the right of way) and private realm (land uses beyond the right of way).

This project involved extensive community involvement with residents, business owners, property owners, and elected officials as employed to develop community consensus on the desired level of factors such as economic development, urban design/land use, streetscape, and access management, followed by close coordination with the Arkansas Department of Transportation to incorporate the City's vision into project implementation.

ASSOCIATED PROJECTS



SERVICES

Planning

SIZE

26,000 Acres

COMPLETION

Adopted April 2018

CONTACT

Hot Springs Village POA

895 DeSoto Blvd.

Hot Springs Village,

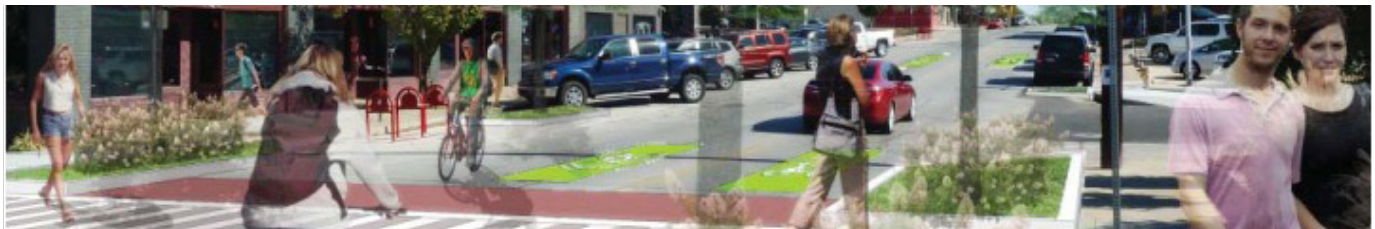
AR 71909

501.922.5536

HOT SPRINGS VILLAGE COMPREHENSIVE PLAN HOT SPRINGS VILLAGE, ARKANSAS

This 20-year Comprehensive Master Plan provided specific interventions to address challenges within the Village, and it established policies for governance, budget & finance, economic development, marketing & communications, amenities & recreation, health & economics, public safety, zoning & aesthetics and utilities, infrastructure & transportation. Numerous public engagement sessions, three public surveys, and a weeklong charrette were employed to ensure the residents of Hot Springs Village had input toward the plan. Development codes were reworked through the Architectural Control Committee as part of this process.

Crafton Tull worked in concert with five other firms to prepare this plan for the gated 26,000-acre development.



SERVICES

Planning

SIZE

11 Cities

COMPLETION

2015

CONTACT

INCOG

2 West Second Street,
Suite 800

Tulsa, OK 74103

918.579.9421

TULSA REGIONAL BIKE AND PEDESTRIAN MASTER PLAN TULSA REGION, OKLAHOMA

Crafton Tull partnered with Toole Design Group for this Bicycle/Pedestrian Master Plan which provides a comprehensive regional plan for pedestrian and bicycle improvements. The plan promotes connectivity to the existing regional trail network using on-street treatments, improvements to pedestrian and bicycle safety, a more strategic approach to competing for pedestrian and bicycle funding, and the identification of barriers, with solutions, for residents to safely access destinations using walking or bicycling modes within the Tulsa region.

The plan includes 11 cities in the Tulsa Metropolitan Area: Bixby, Broken Arrow, Catoosa, Collinsville, Coweta, Glenpool, Jenks, Owasso, Sand Springs, Skiatook, and Tulsa. The Crafton Tull team assisted with data collection and analysis, network recommendations and mapping, public engagement, and the creation of the final plan document. The final plan was adopted in December of 2015.

ASSOCIATED PROJECTS



SERVICES

Planning

SIZE

165 miles

COMPLETION

2020

CONTACT

Leesa Freasier
UAMS Healthy
Community Domain Lead
4815 W. Markham
Little Rock, AR 72205
p. (501) 280-4915
lfreasier@uams.edu

US BICYCLE ROUTE 80 FEASIBILITY STUDY CENTRAL ARKANSAS

The feasibility study evaluated two potential routes: a northern route through Forrest City and Des Arc, and a southern route through Marianna and Stuttgart. Existing infrastructure and amenities along each route were evaluated and scored. Infrastructure criteria included road lane width, shoulder width and condition, traffic volume, traffic speed, truck traffic, bridge condition and width, visibility, and lighting. Amenity criteria included availability of food, lodging, medical services, cellular service, points of interest, and distances between amenities along the route. After extensive field verification by the planning team, the 165-mile southern route was chosen because it had communities spaced at intervals better suited to support bicycle tourism that provide the critical amenities needed for multi-day cycling trips. The project team proofed the southern route by vehicle and by bicycle to identify issues along the route that should be addressed to create a safer, more enjoyable experience.



SERVICES

Planning

SIZE

Citywide

COMPLETION

Adopted by City Council
September 2017

CONTACT

City of Batesville
500 E. Main Street
Batesville, AR 72501
870-698-2400

BATESVILLE BICYCLE AND PEDESTRIAN MASTER PLAN BATESVILLE, ARKANSAS

Crafton Tull's Bicycle and Pedestrian Plan for Batesville provides alternative transportation solutions for Arkansas' oldest incorporated city, founded in 1821. The narrow streets added to the challenge of providing bicycle facilities and routes throughout the community. Extending bike-ped facilities along the White River created an east-west spine linking cyclists and pedestrians from the river to the historic downtown and along the city's drainage network. A major north-south connection was established to connect the White River to the new aquatics and community center, Lyon College, UACCB, and sports fields north of town to provided important recreational, cultural, and economic connections.

Bicycle lane marking, sharrows, road widening, complete street concepts, off-road multi-use trails, pedestrian spines and a partnership with Independence County for route signage were all identified as important pieces to the four phase plan stretched across 20 years. Comparative cost assessments helped planners prioritize portions of the plan.

INTEREST AFFIDAVIT

STATE OF Arkansas)
)SS
COUNTY OF Benton)

I, ROBERT M CRAFTON, of lawful age, being first duly sworn, on oath, state that I am the agent authorized by the seller to submit the attached Proposal. Affidavit further states that no officer or employee of the City of Durant either directly or indirectly owns a five percent (5%) interest or more in the Candidate's business or such a percentage that constitutes a controlling interest. Affidavit further states that the following officers and /or employees of the City of Durant own an interest in the Candidate's business which is less than a controlling interest, either direct or indirect.

N/A.

Robert M Crafton

Subscribed and sworn to before me this 2 day of November, 2021

Kerri Pingel

Notary Public

My Commission Expires: 8/2/2026

(SEAL)



NON-COLLUSION AFFIDAVIT

STATE OF Arkansas)
) SS.
COUNTY OF Benton)

ROBERT M CRAFTON, of lawful age, being first duly sworn on
oath that (s)he is the agent authorized by the firm of CRAFTON TULL
to submit the above Contract to the City of Durant.

Affiant further states that such firm has not paid, given, or donated or agreed to pay, give, or
donate to any officer or employee of the City of Durant, any money or other thing of value,
either directly or indirectly, in the procuring of the Contract.

Affiant further states that the bidder has not been a party to any collusion among bidders in
restraint of freedom of competition by agreement to bid at a fixed price or to refrain from
bidding; or with any city official or employee as to quantity, quality or price in the prospective
contract, or any other terms of said prospective contract; or in any discussions between bidders
and any state officials concerning exchange of money or other thing of value for special
consideration in the letting of a contract.

Robert M Crafton
CRAFTON TULL
Firm \ Contractor

Subscribed and sworn before me this 2 day of November,
2021

Kerri Pingel
Notary Public

My Commission Expires:

8/2/2026

(Seal)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Western Ins NWA 1601 Champions Drive Rogers, AR 72756 John Cobb	CONTACT NAME: John Cobb PHONE (A/C, No, Ext): 479-675-2400 FAX (A/C, No): 479-675-2987 E-MAIL ADDRESS: trodatz@fwinsurance.net
INSURER(S) AFFORDING COVERAGE	
INSURER A: EMCASCO Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
 Crafton Tull & Associates Inc.
 Jim Tull
 101 N 47th St. Ste 200
 Rogers, AR 72756

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
JR		INSD	WVD		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Additional insure ☒ primary/noncontri GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			4D83257	11/01/2020	11/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ Med Pay ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			4E83257	11/01/2020	11/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10000			4J83257	11/01/2020	11/01/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	4M83257 AR OK TX KS LA	11/01/2020	11/01/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For Proposal Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies Company 5141 Wheelis Drive Memphis TN 38117		CONTACT NAME: Patricia Griffin PHONE (A/C, No, Ext): E-MAIL ADDRESS: pgriffin@risk-strategies.com FAX (A/C, No):	
INSURED Crafton Tull & Associates, Inc. 901 North 47th Street, Ste. 200 Rogers AR 72758		INSURER(S) AFFORDING COVERAGE INSURER A: Beazley Insurance Company, Inc. NAIC # 37540 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER: AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ☐ Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			V2804A200201	02/15/2020	02/15/2021	Per Claim Limit \$5,000,000 Aggregate Limit \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Specimen For Proposal Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

M B Chaitin

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The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on Resolution R-2022-02 Outlining the Expenditures of Year One American Rescue Plan Act Funds in the Amount of \$1,630,669.39.

The Resolution outlines the use of the ARPA funds for premium pay and necessary sewer infrastructure projects.

Total ARPA Funds used for premium pay equal \$225,000.00. The final rule for the ARPA/SLFRF funds establishes all local government employees as essential employees and eligible for premium pay. However, the focus of the rule is for employees below 150% of the median individual income for the state or county. Kerry Manning of the Oklahoma Employment Security Commission provided us with the median individual income number for the State of Oklahoma, \$37,107.

A. Premium pay for essential full-time employees below 150% of the median individual income for the State of Oklahoma (\$55,660.50) as follows:

- Employed between April 1, 2020 through September 30, 2021:
 - o 18 consecutive months - one-time payment of \$1,800.00
 - o 12 consecutive months - one-time payment of \$1,200.00
 - o 6 consecutive months - one-time payment of \$600.00
 - o Less than 6 consecutive months - one-time payment of \$200.00

B. Premium pay for essential full-time employees above 150% of the median individual income for the State of Oklahoma (\$55,660.50) as follows:

- Employed between April 1, 2020 through September 30, 2021:
 - o 18 consecutive months - one-time payment of \$600.00
 - o 12 consecutive months - one-time payment of \$400.00
 - o 6 consecutive months - one-time payment of \$200.00

We know that our sewer plant receives a significant increased inflow during rain events. Therefore, it can be deduced that we have infiltration issues with our sewer collection system. Because of the increased inflow, the staff believe that it is critical to identify the issues and make repairs as feasible.

Necessary sewer infrastructure projects:

- Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with total cost not to exceed \$418,093.00.
- Sanitary sewer collection system improvements identified in the Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program and/or Additional Condition Assessment in the approximate amount of \$987,576.69.

Council Information / Action Requested

Staff recommends approval of Resolution R-2022-02.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Resolution R-2022-02 ARPA Funds

RESOLUTION NO. R-2022-02

A RESOLUTION OUTLINING THE EXPENDITURES OF YEAR ONE AMERICAN RESCUE PLAN ACT (ARPA) OR STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) FOR NON-ENTITLEMENT UNITS OF GOVERNMENT IN THE AMOUNT OF \$1,630,669.39.

WHEREAS, The City of Durant, Oklahoma received its year one funding allocation of the ARPA/SLFRF Funds for Non-Entitlement Units of Government in the amount of \$1,630,669.39; and

WHEREAS, The City of Durant City Council at the regular meeting held on January 11, 2022 approved outlining expenditures of \$1,630,669.39 of the City's year one ARPA/SLFRF funds; and

WHEREAS, a portion of these funds were allocated for Premium Pay in an amount up to of \$230,000.00 for full-time City employees; and

WHEREAS, the City of Durant has made the determination that the full-time employees were essential and substantially dedicated to the organization's ability to provide essential local government services to the public throughout the pandemic; and

WHEREAS, a portion of these funds were determined to be allocated for necessary investments in sewer infrastructure in an amount of \$1,400,669.39; and

WHEREAS, this resolution outlines \$225,000 of premium pay for essential full-time City of Durant employees; and

WHEREAS, this resolution outlines \$1,405,669.39 for necessary sewer infrastructure projects for the City of Durant.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Durant;

SECTION 1: The following program of premium pay shall be established:

- A. Premium pay for essential full-time employees below 150% of the median individual income for the State of Oklahoma (\$55,660.50) as follows:
 - Employed between April 1, 2020 through September 30, 2021:
 - 18 consecutive months - one-time payment of \$1,800.00
 - 12 consecutive months - one-time payment of \$1,200.00
 - 6 consecutive months - one-time payment of \$600.00
 - Less than 6 consecutive months - one-time payment of \$200.00
- B. Premium pay for essential full-time employees above 150% of the median individual income for the State of Oklahoma (\$55,660.50) as follows:
 - Employed between April 1, 2020 through September 30, 2021:
 - 18 consecutive months - one-time payment of \$600.00
 - 12 consecutive months - one-time payment of \$400.00
 - 6 consecutive months - one-time payment of \$200.00

SECTION 2: The following necessary sewer infrastructure projects shall be established:

- Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with the total cost not to exceed \$418,093.00.
- Sanitary sewer collection system improvements identified in the Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program and/or Additional Condition Assessment in the approximate amount of \$987,576.69.

PASSED and APPROVED this 8th day of February 2022.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on a Professional Services Contract with Pipeline Analysis, LLC for a Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program with the Total Cost not to Exceed \$418,093.00 (C-2022-05).

The purpose of this project is to perform a multi-year phased systematic condition assessment of the entire City of Durant wastewater collection system to identify system defects that contribute to wet weather infiltration/inflow. Best management practice is to perform a condition assessment of the wastewater collection system on a ten-year cycle or less. Such inspections and testing will identify system defects that, if repaired early, will minimize rehabilitation costs, and extend the life of system assets.

The first phase of work will be to inspect each manhole within the system and update the wastewater collection system map. A manhole rehabilitation plan will be developed from the collected data and presented in the Phase 1 Final Report. A second phase will prioritize areas of the collection based on wet weather infiltration/inflow, historical sanitary sewer overflow (SSO) locations, and customer complaint records. Temporary flow monitoring will be performed in Phase 2 to prioritize the sub-basins and rank them by priority. The multi-year program will follow this priority ranking, which will address the most severe portions of the system first.

The Durant wastewater collection system consists of approximately 750,000 linear feet of mainline sewer and 1,980 manholes.

Council Information / Action Requested

Staff recommends approval of the contract (C-2022-05) with Pipeline Analysis, LLC.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Professional Services Contract Pipeline Analysis

Professional Services Contract

Multi-Year

Sanitary Sewer Condition Assessment and Infiltration/Inflow Reduction Program



January 14, 2022



PIPELINE ANALYSIS LLC
1115 Main Street
Garland, Texas 75040
800-637-0164

CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES

THIS CONTRACT made and entered into on the date last stated below between the City of Durant, Oklahoma, hereinafter called "CITY", and Pipeline Analysis, LLC hereinafter called "ENGINEER".

WHEREAS, the CITY desires professional engineering services for a Sanitary Sewer Evaluation Survey of the wastewater collection system, hereinafter called "the PROJECT"; and

WHEREAS, the CITY has determined that the ENGINEER has experience in the area involved in the Project and is qualified to perform the work, and the ENGINEER is willing to enter into a contract with CITY to perform the engineering services desired by CITY in connection with the PROJECT.

CITY AND ENGINEER AGREE AS FOLLOWS:

The CITY hereby retains the ENGINEER to perform engineering services in connection with the PROJECT as described below.

1. Purpose of Project

The purpose of this project is to perform a multi-year phased systematic condition assessment of the entire City of Durant wastewater collection system to identify system defects that contribute to wet weather infiltration/inflow. Such inspections and testing will identify system defects that, if repaired early, will minimize rehabilitation costs, and extend the life of system assets.

2. Approach to Project

Refer to Exhibit A attached that provides a detailed scope of service.

3. City's Responsibilities

So as not to delay the services of ENGINEER, the CITY shall do the following in a timely manner:

Provide Existing Data - CITY will provide, if requested, to ENGINEER at no cost those sewer maps which it has available and any applicable previous reports. Existing data delivered to the ENGINEER by the CITY remains the property of the CITY and must be returned to the CITY after completion of the PROJECT.

Provide Access - Arrange for access to, and make all provisions for, ENGINEER to perform services under this AGREEMENT.

4. City Representative

CITY shall designate a representative to act as a contact person on behalf of the CITY.

5. Schedule

The ENGINEER'S services shall be performed in a timely manner consistent with sound professional practices. The ENGINEER will complete the work according to the following schedule:

Phase 1 - Manhole Inspection & Map Update

Task	Description	2022											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
100	Phase 1 -Mobilization												
200	Manhole/Pipe Inspection -(100%)												
300	Map Update												
400	Admin.,Project Mgt.												
500	Data Analysis, Cost Estimates, Final Report												

Phase 2 - Flow Monitoring/System Prioritization

Task	Description	2022											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
600	Phase 2 -Mobilization												
700	Review, Site Inspection and Installation*												
800	a. Flow Meter Site Inspection												
900	b. Flow Meter Installation/calibration												
1000	c. Rain Gauge Installation												
1100	Temporary Flow Monitoring												
1200	Temporary Rainfall Monitoring												
1300	Flow Data Analysis												
1400	Admin., Project Mgt, Final Report												

*Note: Anticipated range of flow meters required is 12-15 to be determined after Phase 1 map update.

The time limits set forth in the schedule shall include allowances for reasonable and expected review time by the CITY and approval by authorities having jurisdiction over the PROJECT, and shall not be allowed as cause for delay or adjustments to the schedule. Delays in the design critical path caused by review times by the CITY or a permitting agency exceeding those anticipated by the ENGINEER'S schedule are cause for adjustments in the schedule in addition to COVID-19 related delays due to isolation/quarantine, supply chain delays or labor shortage. Any adjustments made to the agreed upon schedule shall be made in writing and acceptable to both parties.

1. Completion of Services

ENGINEER'S services under each task of the Scope of Work shall be considered complete on the date when the submissions for that task have been accepted by the CITY.

2. Changes

If the CITY requests significant modifications or changes in the Scope of Services, general scope, extent or character of the PROJECT, the time of performance of ENGINEER'S services, the various rates of compensation and schedule shall be adjusted equitably.

3. Written Authorization for Additional Work

Any provision in this CONTRACT notwithstanding, it is specifically understood and agreed that the ENGINEER shall not authorize or undertake any work pursuant to this CONTRACT which would require the payment of any fee, expense or reimbursement in addition to the fees stipulated in Section 4. (Payment for Services) of this CONTRACT, without first having obtained the specific written authority to do so from CITY.

4. PAYMENT FOR SERVICES

5. Terms

Terms used in describing the applicable method of payment for services provided by the ENGINEER shall have the meaning indicated below:

Basic Engineering Fee:

Basic Engineering Fee shall mean those expenses incurred by the ENGINEER in prosecuting the PROJECT Scope of Services.

Reimbursable Expenses

Not applicable

Additional Services

Additional services **not** covered under the Scope of Services, will be provided to the CITY, if requested, on a unit price or lump sum basis. A revised written detailed scope of services for additional services will be provided with a pricing summary. Additional services must be approved by CITY along with a written notice to proceed.

6. Basis and Amount of Compensation for Basic Services

Compensation for basic services will be as shown in Exhibit B. These services will be billed monthly based on a percentage completed and will not exceed the total presented.

7. Basis and Amount of Compensation for Reimbursable Expenses

Not applicable.

8. Basis and Amount of Compensation for Additional Services

Any authorized additional services will be based on the quantities of field work to be undertaken. Any additional services will utilize estimated quantities and presented as a cost not to exceed amount and must be approved by CITY prior to performing the additional services.

9. Partial Payments for Services

Partial fee payments may be applied for at monthly intervals, based upon statements which reflect the percentage of work completed for the various items listed under Scope of Services, Reimbursable Expenses and Additional Services. These statements shall be prepared by the ENGINEER and must be verified and approved by CITY.

10. Delay

If ENGINEER'S design services or service during construction of the PROJECT are delayed or suspended in whole or in part by the CITY for more than one year for reasons beyond ENGINEER'S control the various rates of compensation, including Additional Services, provided for elsewhere in this CONTRACT shall be subject to equitable adjustment.

11. TERMINATION, SUSPENSIONS OR ABANDONMENT

12. Termination

The CITY or the ENGINEER may terminate this CONTRACT for any reason. In the event of such termination, the party effecting termination shall so notify the other party, and termination will become effective thirty (30) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination, CITY shall within thirty (30) calendar days of termination remunerate ENGINEER for services rendered and costs incurred up to the date of termination in accordance with the ENGINEER'S prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination. All plans, field survey, and other data related to the PROJECT shall become the property of CITY upon termination of the CONTRACT and shall be promptly delivered to CITY in a reasonably organized form. Should CITY subsequently contract with a new Engineer for continuation of services on the PROJECT, ENGINEER shall cooperate in providing information. No amount shall be due for lost or anticipated profits.

13. Suspension

If the Project is suspended by CITY for more than 30 consecutive days, the ENGINEER shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the ENGINEER'S compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the ENGINEER'S services.

14. Abandonment

This CONTRACT may be terminated by CITY upon not less than seven (7) days written notice to the ENGINEER in the event that the Project is permanently abandoned. If the Project is abandoned by CITY for more than ninety (90) consecutive days, the ENGINEER or CITY may terminate this CONTRACT by giving written notice.

15. Failure to Pay

Failure of CITY to make payments to the ENGINEER in accordance with this CONTRACT shall be considered substantial nonperformance and cause for termination.

If CITY fails to make payment to ENGINEER within thirty (30) days of a statement for services properly performed, the ENGINEER may, upon fourteen (14) days written notice to CITY, suspend performance of services under this CONTRACT. Unless ENGINEER receives payment in full within fourteen (14) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services under this section, the ENGINEER shall have no liability to CITY for delay or damage caused CITY because of such suspension of services.

16. GENERAL CONSIDERATIONS

17. Professional Standards

Services performed by the ENGINEER under this CONTRACT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. The ENGINEER shall comply with the applicable laws and rules of the current "Oklahoma Engineering Practice Act". CITY's approval, acceptance, use of or payment for all or any part of the ENGINEER'S services herein under or of the project itself shall in no way alter the ENGINEER'S obligations or CITY'S rights thereunder.

18. Progress and Performance

The provisions of this CONTRACT and the compensation to ENGINEER have been agreed to in anticipation of continuous and orderly progress through the completion of the ENGINEER'S services. Time for performance shall be extended to the extent necessary for delays due to circumstances over which the ENGINEER has no control. If the ENGINEER'S services are suspended or delayed the times of performance shall be extended to the extent of such delay or suspension. A delay or suspension shall not terminate this CONTRACT unless ENGINEER elects to terminate in accordance with the provisions of this CONTRACT. If a delay or suspension extends for a period of greater than one year for reasons beyond the control of the ENGINEER, the fees and rates of compensation set forth shall be subject to re-negotiating.

19. CITY Control

It is understood and agreed that CITY shall have complete control of the services to be rendered, and that no work shall be done under this CONTRACT until the ENGINEER is instructed to proceed with the work.

20. Independent Agent

ENGINEER and CITY agreed that ENGINEER and any officer, employee or agent of ENGINEER, in the performance of this CONTRACT shall act in an independent capacity and not as an officer, agent or employee of CITY.

21. Compliance with Laws

ENGINEER shall comply with all Federal, State, and local laws and ordinances in the execution of all work in connection with this PROJECT.

22. No Additional Work Without Authorization

Any provision in the CONTRACT notwithstanding, it is specifically understood and agreed that the ENGINEER shall not authorize or undertake any work pursuant to this CONTRACT, which would require the payment of any fee, expense or reimbursement in addition to the fee stipulated in this CONTRACT, without having first obtained specific written authority therefore from CITY.

23. Assignment & Subcontracting

This CONTRACT shall not be assigned or subcontracted in whole or part without the written consent of CITY.

24. Indemnification

ENGINEER, its officers, agents and employees agree to indemnify, hold harmless, and defend CITY, at ENGINEER'S cost, its officers, agents, and employees from and against any and all claims or suits for injuries, damages, loss, or liability of whatever kind of character, arising out of or in connection with the performance by the ENGINEER of those services contemplated by the CONTRACT, based upon negligent acts or omissions of ENGINEER, its officers, agents, employees, consultants and subcontractors, whether or not caused solely by the ENGINEER, its officers, agents, employees, consultants or subcontractors or jointly with any other party.

ENGINEER agrees that he is solely responsible for the safety of himself and his employees in the performance of this CONTRACT and agrees to indemnify and hold harmless CITY, its officers and agents from and against any liability arising from the personal injury or death of the ENGINEER or the employees of the ENGINEER arising

out of or in connection with this CONTRACT.

25. Insurance

ENGINEER shall secure and maintain insurance that will protect him from claims under the Worker's Compensation Act (statutory amounts).

ENGINEER shall secure and maintain Commercial General Liability Insurance that will protect him from claims for bodily injury, death or property damage which may arise from the performance of his services under this CONTRACT, **written on an occurrence basis**, in the following amounts:

ENGINEER shall maintain Comprehensive Automobile Liability Insurance covering all owned, non-owned, and hired vehicles with combined single limit coverage of \$1,000,000 for bodily injury, death or property damage.

ENGINEER shall maintain, at no expense to CITY, a professional liability (errors and omissions) insurance policy placed with a company rated at least A-/VII by Best's Key Rating Guide, authorized to do business in Oklahoma. This coverage must be maintained for at least two (2) years after the PROJECT is completed. Coverage must be written on an occurrence basis. However, at its sole discretion, the CITY may accept coverage written on a claims-made basis if the policy provides for a retroactive date equivalent to the inception date of the CONTRACT or earlier, maintained during the full term of the CONTRACT. The minimum limits of coverage shall be in the following amounts:

Insurance in an amount not less than five hundred thousand dollars (\$500,000).

All policies, except Worker's Compensation and Professional Liability, shall name the CITY as additional insured. All policies shall contain a waiver of subrogation in favor of the CITY and shall require the giving of written notice to CITY at least thirty (30) days prior to cancellation, non-renewal or material modification of any policies, evidenced by return receipt of United States Certified Mail. ENGINEER shall furnish CITY with copies of said policies or certificates evidencing such coverage.

26. Property

All documents, including drawings, field notes, surveys, tracings, calculations, computer input and output, digital or computer files, etc., prepared by the ENGINEER pursuant to this contract shall become the property of CITY. The ENGINEER may retain copies of all documents. Any reuse of the documents shall conform to The Oklahoma Engineering Practice Act.

27. Governing Law

This CONTRACT has been made under and shall be governed by the laws of the State of Oklahoma. The parties agree that the performance and all matters related thereto shall be in Durant, Oklahoma.

28. DOCUMENT EXECUTION

IN WITNESS WHEREOF, the parties have executed this CONTRACT the _____ day of _____, 2022.

CITY OF DURANT

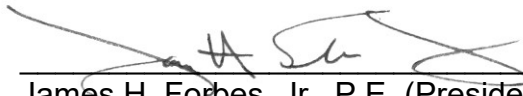
300 W Evergreen
Durant, OK 74701
Phone: 580-931-6600

By: _____

Date: _____

ENGINEER

Pipeline Analysis, LLC
1115 Main Street
Garland, Texas 75040
800-637-0164

By:  _____
James H. Forbes, Jr., P.E. (President)

Date: January 14, 2022

Exhibit A

Scope of Services

The purpose of this project is to perform a multi-year phased systematic condition assessment of the entire City of Durant wastewater collection system to identify system defects that contribute to wet weather infiltration/inflow. Best management practice is to perform a condition assessment of the wastewater collection system on a ten-year cycle or less. Such inspections and testing will identify system defects that, if repaired early, will minimize rehabilitation costs, and extend the life of system assets.

The first phase of work will be to inspect each manhole within the system and update the wastewater collection system map. A manhole rehabilitation plan will be developed from the collected data and presented in the Phase 1 Final Report. A second phase will prioritize areas of the collection based on wet weather infiltration/inflow, historical sanitary sewer overflow (SSO) locations, and customer complaint records. Temporary flow monitoring will be performed in Phase 2 to prioritize the sub-basins and rank them by priority. The multi-year program will follow this priority ranking which will address the most severe portions of the system first.

The Durant wastewater collection system consists of approximately 750,000 linear feet of mainline sewer and 1,980 manholes. Exhibit B presents the estimated cost of the first phases of a multi-year program. Such a program can be budgeted each year and the cost of system repairs can then also be included in an annual repair budget. The following summarizes the project tasks and approach to this phased project:

PHASE 1 – MANHOLE INSPECTION AND MAP UPDATE

Mobilize project team and coordinate startup. Establish personnel assignments and responsibilities. Inventory equipment needs and order expendable supplies. The City of Durant has provided existing maps that will be used and updated during the course of field inspections. Field verification of the map will be necessary to resolve flow directions, “race track” connections, split flow locations, and identify assets not shown on the existing sewer maps. The field verification process will define the Phase 2 flow metering sub-basins.

Manholes can be a significant source of extraneous infiltration/inflow and thereby reduce system wet weather capacity. For this reason, each manhole within the city is inspected and will undergo a condition assessment. The data gathered during this phase of the project will be used to prioritize manholes for rehabilitation and establish the base data necessary to accurately determine mainline sewer rehabilitation alternatives and costs. Other important deliverables resulting from this work task are the updating of the collection system map, determination of debris levels in pipes and verification of pipe sizes. This information is critical in preparing subsequent rehabilitation plans, cleaning requirements to restore capacity and updating of the system maps.

Inspection personnel will use digital cameras during the inspection of all manholes on this project. All photographs will be included in the field inspection computer database so that a permanent electronic record can be maintained. During inspection, each of the following types of information will be obtained to establish the condition and prioritize least cost repairs:

1. Manhole/Cleanout ID

2. Inspection Status – (including buried, could not locate, etc)
3. Address and GPS coordinates (sub-meter x,y) of manhole
4. Surface cover, grade, type of cover (paved, yard, etc.)
5. Material of construction – brick, concrete, etc.
6. Area and Internal photos of manhole
7. All incoming and outgoing pipe depths from rim to invert
8. All incoming and outgoing pipe digital photographs
9. Defects – Active, Evidence or No Infiltration/Inflow with digital photographs
10. Field corrections to collection system map

Upon completion of the manhole inspection, a prioritized manhole rehabilitation report will be prepared that will include:

- Documentation with summary of field observations
- List of manholes/lines requiring immediate attention
- Digital photos
- Documentation for preparing manhole rehabilitation quantities
- Field updated map(s)
- Prioritized Manhole Repair Recommendations and Cost Estimates

To Be Provided by City:

- Access (if requested) to manholes that are buried or could not be opened.
- Assistance in locating assets (if requested)

Measurement of Payment:

Payment for this work task shall be a unit price for each manhole documented. Those manholes that are located, but buried or could not be opened will be noted and a list provided to the City. Manholes that could not be located using metal detectors or probes will be listed as Could Not Locate (CNL). CNL manholes will not be billed. Manholes located, but were buried or could not be opened will be billed. The City will provide replacement covers at no cost should a cover be broken while attempting opening.

PHASE 2 -TEMPORARY FLOW AND RAINFALL MONITORING

To perform I/I analysis and establish the existing capacity being used during dry and wet weather, it will be necessary to obtain flow monitoring information during both dry and wet weather. Under ideal conditions, multiple events are recorded to establish the volume of extraneous water that enters the collection system. From this collected data, the inflow response for each storm event is determined. Information obtained during the monitoring period will be used to determine the following for each metering site:

- Average daily flow-dry weather
- Peak flow-dry weather
- Average daily flow-wet weather
- Peak flow-wet weather
- Total I/I volume

- Compare current data with flow data collected by the treatment plant to gauge increase/decrease in flows

The meter site selection will be determined based on service areas and a review of the updated collection system map from Phase 1 inspections. Each monitoring site will be selected so that the footage of the collection system upstream of the meter can be isolated for the purposes of determining extraneous I/I volume. Flow meters that record flow depth and velocity are used to obtain the necessary hydraulic information for subsequent analysis. By undertaking temporary flow monitoring, the existing performance of the collection system can be determined. Each flow meter uses cellular telemetry to send collected data to the Pipeline Analysis server.

Flow monitoring will be undertaken city-wide for forty-five (45) consecutive days. The target start date will be Spring 2022 to optimize the probability of obtaining multiple storm events for analysis. It is anticipated that up to 15 flow meters may be installed to collect city-wide hydraulic data.

Continuously recording rainfall gauges are used to accurately measure rainfall intensity and duration throughout the monitoring period over the service areas. This data will be used to establish the rainfall distribution over the entire study area using GIS mapping tools. The rainfall distribution will establish the amount of rain that fell over each meter basin. Analysis of the flow meter data for each rain event will establish the percentage of rainfall that entered the wastewater collection system.

Six (6) rainfall gauges will be installed during the flow monitoring period to correlate wastewater flows with rainfall intensity and duration. Rain gauges are calibrated during installation and prior to removal using a graduated cylinder with known volume of water. The rain gauges will call into the Pipeline Analysis server every day, and the data analyst reviews operational and maintenance parameters.

METER INSTALLATION, CALIBRATION AND DATA COLLECTION

All equipment will use wireless data transmission. The Telog™ wireless information management system provides an automated means of collecting, archiving, presenting, and sharing data from wastewater collection system remote sensors including flow meters and rain gauges.

Understanding the hydraulics of each proposed metering location will ensure that the site selection is appropriate and that the recorded data is accurate. Where flow hydraulics are poor due to abrupt changes in flow direction, large deposits of silt, restrictions, etc. a proposed meter location may be changed upstream or downstream to ensure proper hydraulic conditions to obtain accurate flow data.

The temporary flow meters proposed will utilize area/velocity technology. Both the Manning and continuity equations may be compared during analysis. Each flow meter will be calibrated in a hydraulic flume located at Pipeline Analysis's office. In addition, a field calibration check will be performed following installation and periodically throughout the monitoring period. Calibration of each meter is a simple procedure consisting of independently verifying depth of flow and recorded velocity. The flow sensors will be secured to a steel mounting band that fits securely in the pipeline. The data logger for each site will be installed in the top of each manhole and the meter will be activated at user defined sampling intervals, typically 15 minutes. Telemetry to each site will be established by wireless data link and confirmed by data transmission. Routine maintenance and service will be undertaken to confirm normal operation. Telog™ Enterprise software is used to review each meter status and sensor health. Crews will be dispatched to replace any malfunctioning

equipment. Written logs of each site visit will be maintained and will be used to record date and time of visit, meter velocity and depth reading, corresponding independent velocity and depth reading, maintenance items such as battery voltage, etc.

Each continuously recording rainfall gauge will be installed and calibrated to ensure proper operation and recording. Rainfall gauges are of the tipping bucket type with wireless telemetry and accurately record rainfall to 0.01 inches. Rainfall gauges will be set to 5-minute sampling intervals. Maintenance logs will be prepared for each site visit and will show as a minimum the date, time, operational check, verification of recordings, and other applicable maintenance items such as battery voltage, etc.

INFILTRATION/INFLOW PRIORITIZATION PLAN FINAL REPORT

During and following completion of the flow and rainfall monitoring, Pipeline Analysis will analyze the gathered data and develop tabular and graphical summaries. Comparisons with any previous historical flow meter data will be reviewed. The impact of silt and debris will also be evaluated. Information obtained during the monitoring period will be used to determine the following for each site:

1. Dry Weather Average Daily Flow – A typical dry weather week, not impacted by rainfall, will be established. Velocity data will be compared to debris levels to analyze the scouring velocity necessary to prevent deposition in the lines. Discrete flows from each monitored sub-basin will be calculated.
2. Dry Weather Peak Flow – Peak flows during dry weather will be determined from the recorded data.
3. Wet Weather Average Daily Flow – Wet weather flows for each rainfall event will be analyzed to determine the percentage of rainfall that enters the collections system (also known as the leakiness factor). Comparing the storm event flow with the dry weather flows will establish the Rainfall Derived Infiltration/Inflow (RDII). This value will vary for each storm duration and intensity. The discrete RDII for each sub-basin will be determined and will allow the ranking (prioritization) of each sub-basin by severity of RDII.
4. Wet Weather Peak Flow – Peak flow rates during wet weather are critical to the capacity analysis. Peaking ratios (Peak flow rate to average dry weather flow) will be compared for dry and wet weather.
5. Total I/I volume – The area under each storm event curve will be evaluated to establish the volume of rainfall induced infiltration/inflow. These values can then be normalized to establish the volume of RDII per inch of rainfall. Projections can then be made to accurately determine the impact of RDII during a normal year.
6. A comparison of the collected data with the treatment plant flow records.
7. Prioritized ranking of each metered sub-basin which will determine the order for field testing and inspection.

To Be Provided by City:

- Complaint and SSO records
- Known high maintenance areas of the City

Prepare and submit a Final Report that includes the following:

- Executive Summary

- Description of all tasks
- Recommendations and Cost Estimates for Prioritized Smoke Testing Program (Phase 3 work task)
- Prepare and submit three (3) Final Reports and electronic database.

Exhibit B Project Cost

PHASE 1 – MANHOLE INSPECTION AND MAP UPDATE



Sanitary Sewer Evaluation Survey Phase 1 - 1,980 Manholes

Task	Description	Estimated Quantity	Unit Price	Total
100	Mobilization	L.S.	L.S.	\$ 3,300.00
200	Manhole/Pipe Inspection -(100%)	1,980	\$ 120.00	\$237,600.00
300	Map Update	L.S.	L.S.	\$ 4,580.00
400	Admin., Project Mgt.	L.S.	L.S.	\$ 4,250.00
500	Data Analysis, Cost Estimates, Final Report	L.S.	L.S.	\$ 28,198.00
Total Not To Exceed				\$277,928.00

PHASE 2 -TEMPORARY FLOW AND RAINFALL MONITORING



Sanitary Sewer Evaluation Survey Phase 2 - Flow Monitoring/System Prioritization

Task	Description	Estimated Quantity	Unit Price	Total
600	Mobilization	L.S.	L.S.	\$ 2,130
700	Review, Site Inspection and Installation*			
	a. Flow Meter Site Inspection	15	\$480.00	\$ 7,200
	b. Flow Meter Installation/calibration	15	\$880.00	\$ 13,200
	c. Rain Gauge Installation	6	\$280.00	\$ 1,680
800	Temporary Flow Monitoring - 45 days x 15 sites	675	\$145.00	\$ 97,875
	Temporary Rainfall Monitoring - 45 days x 6 sites	270	\$18.00	\$ 4,860
900	Flow Data Analysis	L.S.	L.S.	\$ 3,340
1000	Admin., Project Mgt, Final Report	L.S.	L.S.	\$ 9,880
Total Not To Exceed**				\$ 140,165

*Note: Anticipated range of flow meters required is 12-15 to be determined after Phase 1 map update.

**Note: Phase 2 Cost Range is \$116,510 (12 meter sites) - \$140,165 (15 meter sites)

Total Cost Not to Exceed

\$418,093.00

Project Schedule

Phase 1 - Manhole Inspection & Map Update

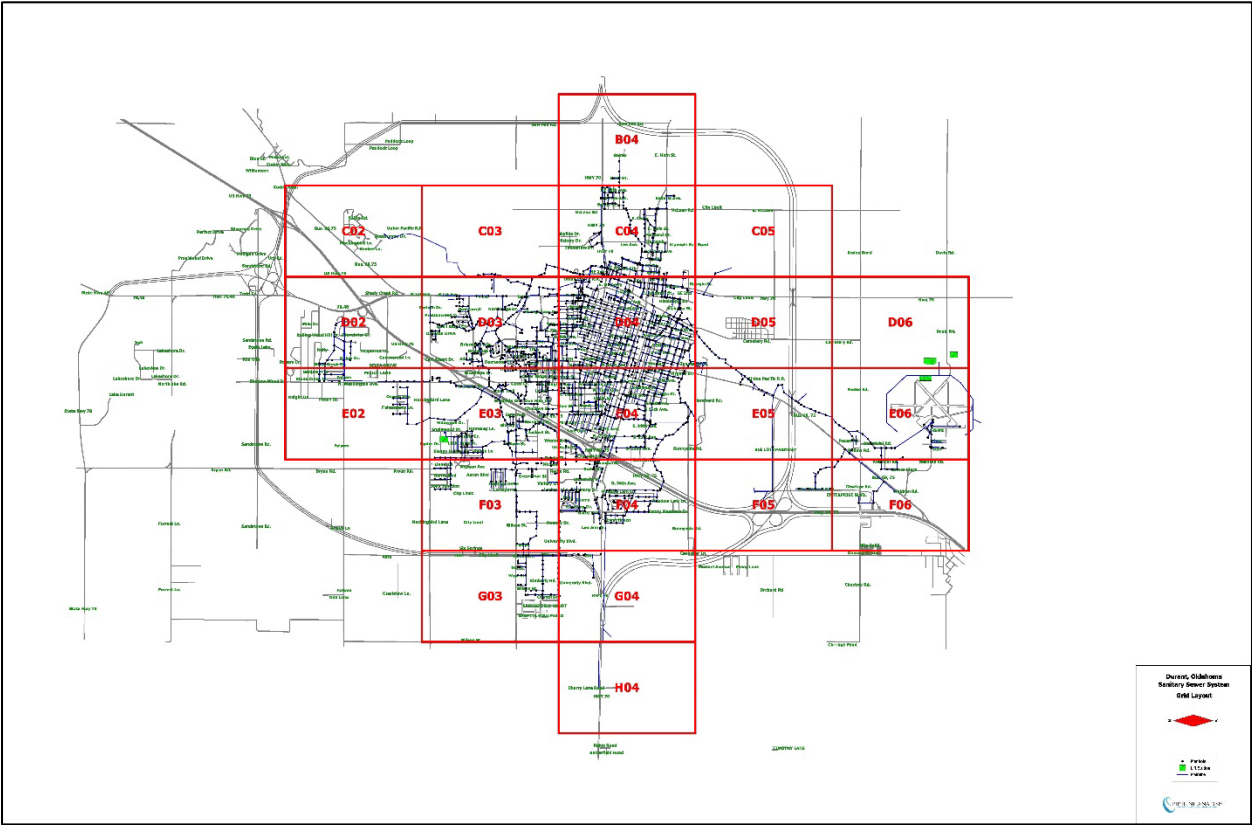
Task	Description	2022											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
100	Phase 1 -Mobilization												
200	Manhole/Pipe Inspection -(100%)												
300	Map Update												
400	Admin.,Project Mgt.												
500	Data Analysis, Cost Estimates, Final Report												

Phase 2 - Flow Monitoring/System Prioritization

Task	Description	2022											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
600	Phase 2 -Mobilization												
700	Review, Site Inspection and Installation*												
800	a. Flow Meter Site Inspection												
900	b. Flow Meter Installation/calibration												
1000	c. Rain Gauge Installation												
1100	Temporary Flow Monitoring												
1200	Temporary Rainfall Monitoring												
1300	Flow Data Analysis												
1400	Admin., Project Mgt, Final Report												

*Note: Anticipated range of flow meters required is 12-15 to be determined after Phase 1 map update.

Preliminary Durant System Map





The City of Durant

Memorandum

Date: 2/8/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration, and Possible Action on Ordinance O-2022-06 Establishing Criteria for Annexation and Extending Utility Services Outside the City Limits; and Declaring an Emergency.

Mayor Grube requested an Ordinance establishing criteria for annexing properties to be developed and regulating providing water and wastewater services outside of the city limits.

This Ordinance establishes criteria for considering the annexation of property into the city limits or not. It also establishes that the City Council as the approving authority for water and wastewater services outside of the city limits.

Council Information / Action Requested

Staff recommends approval of Ordinance O-2022-06.

1. Section 1.
2. Section 2. (Emergency Clause)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ordinance - O-2022-06 - Annexation Criteria

ORDINANCE NO. O-2022-06

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA; ESTABLISHING CRITERIA IN CONSIDERING THE ANNEXATION OF PROPERTY INTO THE CITY LIMITS; ESTABLISHING APPROVAL AUTHORITY FOR PROVIDING UTILITY SERVICE OUTSIDE OF THE CITY LIMITS; AMENDING THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, AND DECLARING AN EMERGENCY

WHEREAS, the City of Durant recognizes that there are limited construction and development standards applied outside of the city limits in Bryan County; and,

WHEREAS, the City of Durant recognizes that there limited water production and wastewater treatment capacities for the city facilities; and,

WHEREAS, the City of Durant recognizes that there are two Rural Water and Sewer Districts that have boundaries within the city limits and surrounding area of Durant; and,

WHEREAS, the City of Durant will attempt to secure agreements with Rural Water, Sewer, & Solid Waste Management District #2 and Rural Water and Sewer District #5 for the City of Durant to provide services inside the city limits where the rural districts do not provide services and where allowable by either law or rule; and,

WHEREAS, the City of Durant seeks to establish criteria for future annexation and utility extension decisions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1.

That a new section shall be inserted into the Durant City Code to read as follows:

ANNEXATION AND UTILITY EXTENSION CONSIDERATIONS

The City shall consider annexation of residential development, commercial development, and streets or roads that are designed, reviewed by the City Engineer, constructed to city standards with City inspection conducted during construction.

The City may consider annexation of residential development, commercial development, or residential streets or roads that are not designed, reviewed by the City Engineer, or constructed to city standards with City inspection conducted during construction only if a Street Improvement District is established for the proposed area of annexation consistent with Title 11, Section 36-201 et seq. of the Oklahoma Statutes.

The City shall not extend water or wastewater services outside the City limits without the approval of City Council.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 13th day of April, 2021, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk