

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

January 11, 2022

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

PRESENTATIONS

1. Presentation of Employee Service Awards for 4th Quarter 2021

ROLL CALL

CITIZEN COMMENTS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled start time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of December 14, 2021
- b. Consider Approval of Budget Supplements - BA 22-4
- c. Consider the Appointment of Grace Rudolf to the Durant Industrial Authority.

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - December 2021
- b. City Clerk Monthly Report - December 2021
- c. City Manager Monthly Report - December 2021
- d. Community Development Monthly Report - December 2021
- e. Economic Development Monthly Report - December 2021
- f. Emergency Management Monthly Report - December 2021
- g. Finance Monthly Reports - November 2021 & December 2021 Sales Tax Report
- h. Fire Department Monthly Report - December 2021
- i. Grants Department Monthly Report - December 2021
- j. Human Resources Monthly Report- December 2021
- k. Library Monthly Report - December 2021
- l. Neighborhood Services Monthly Report - December 2021
- m. Parks Department Monthly Report - December 2021
- n. Police Department Monthly Report - November 2021
- o. Ron Cross Senior Activity Center Monthly Report - December 2021
- p. Street Department Monthly Report - December 2021

4. Administration

- a. Discussion, Consideration and Possible Action on Ordinance O-2022-02 Repealing the Occupation Tax; Amending the Code of Ordinances of the City of Durant, Oklahoma, and Declaring an Emergency.
- b. Discussion, Consideration, and Possible Action on Ordinance O-2022-03 Amending Sections 112.02, 112.03, 112.04, 112.06, 112.13 of the Code of Ordinances of the City of Durant, Oklahoma, Regarding Taxicabs and Declaring an Emergency.
- c. Discussion, Consideration and Possible Action on the Use and Allocation of the American Rescue Plan Act funds of \$1,630,669.39 Received to Date.
- d. Discussion, Consideration, and Possible Action for KSA Engineering or their Consultant's to Perform a Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport, and Authorize the City Manager to Sign the Contract and Other Documentation for this Study.
- e. Discussion, Consideration, and Possible Action on Adopting a 2022 Workplace Wellness Policy.

- f. Discussion, Consideration and Possible Action on Adoption of the 2022 Citizen Participation Plan - Required for 2022 Community Development Block Grant (CDBG) Applications and Projects.
- g. Discussion, Consideration, and Possible Action Accepting the 2021 Texoma Health Foundation Grant Award Providing \$40,000 for Essential Funding to Enhance Meal Services at the Ron Cross Senior Citizen Activity Center (C-2022-01 GA).
- h. Discussion, Consideration, and Possible Actions Related to the Weather Radar System – Funded by Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
 - 1. Discussion, Consideration, and Possible Action on Notice of Award Issued to Enterprise Electronics Corporation Related to the September 23, 2021 Bid Award and Notice of Award Issued on September 29, 2021 in the Amount of \$998,695 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
 - 2. Discussion, Consideration, and Possible Action Related to Bids Received and Opened on September 17, 2021 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
 - 3. Discussion, Consideration, and Possible Action to Conduct a Re-Bid Process for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
- i. Discussion, Consideration and Possible Action on Ordinance O-2021-36, a Rezoning request for property located at 802 Rodeo Road
- j. Discussion, Consideration and Possible Action on Ordinance O-2021-37, a Rezoning request for property located near Hillcrest Avenue and McLean Drive

5. Public Hearings

- a. Discussion, Consideration and Possible Action on Ordinance O-2022-01 to Approve the Renaming of Magnolia Street

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 9th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 3:15 p.m. on the 7th day of January, 2022.

A handwritten signature in cursive script, reading "Cynthia J. Price".

Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 14, 2021

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 14, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 12.14.2021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 4:50 p.m. on the 9th day of December, 2021.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
December 14, 2021 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen,
Durant, Oklahoma**

CHRISTMAS PRESENTATION

Soloist Trista Davidson performed for the audience.

CALL TO ORDER

Mayor Grube called the meeting to order at 6:10 p.m.

INVOCATION/FLAG SALUTE

The Lord's Prayer was performed by District 9 Senior Miss Princess Haleigh Gibson, District 9 Junior Miss Princess Kenzie Wilson and District 9 Little Miss Princess Kiree Lewis. City Manager John Dean led the flag salute.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

CITIZEN COMMENTS

There were no citizen comments.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of November 9, 2021
- b. Consider Approval of Budget Supplements - BA 22-3
- c. Consider declaring Motorola Solutions a Sole Source Provider and Approval of Proposal to Purchase from Motorola Solutions for Handhelds & Apparatus Radios for Fire Department and Dispatch Console Systems for 911 center in the amount of \$520,566.
- d. Consider Award of \$520,566 for Equipment Financing for Handhelds & Apparatus Radios for Fire Department and Dispatch Console Systems for 911 Center
- e. Consideration to Support and Approve Submission of the 2021 FEMA Assistance to Firefighters Grant (AFG) Application in the Amount of \$ 163,750 with a 10% Match for Funding to Purchase 17 Self Contained Breathing Apparatus (SCBA) Units and a Rapid Intervention Unit (RIT Pak) Essential for the Durant Fire Department Operations to Enhance Firefighter and Public Safety.
- f. Consider Approval of Mayoral Appointment of Humphrey Miller to Keep Durant Beautiful Board
- g. Proclamation - Declaring December 2021 As National Impaired Driving Prevention Month

Motion To: Approve Consent Items as Presented.

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - November 2021
- b. City Clerk Monthly Report - November 2021
- c. City Manager Monthly Report - November 2021
- d. Community Development Monthly Report - November 2021
- e. Economic Development Monthly Report - November 2021
- f. Emergency Management Monthly Report - November 2021
- g. Finance Monthly Reports- October 2021
- h. Fire Department Monthly Report - November 2021
- i. Grants Department Monthly Report - November 2021
- j. Human Resources Monthly Report- November 2021
- k. Library Monthly Report - November 2021
- l. Neighborhood Services Monthly Report - November 2021
- m. Parks and Recreation Monthly Report - November 2021
- n. Police Department Monthly Report - October 2021
- o. Senior Center Monthly Report - November 2021
- p. Street Department Monthly Report - November 2021

4. Administration

- a. Consider Approval of Resolution R-2021-02C Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority

Motion To: Approve Resolution R-2021-02C Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority with Amended Number of Zero Dollars for Business License and Not Include AMR Antenna Replacement Fee

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- b. 1) Discussion, Consideration and Possible Action on Award of Bid for Janitorial Services;
- 2) Discussion, Consideration and Possible Action on a Janitorial Services Contract with American Facility Solutions, Inc. (C-2021-81).

Item 4(b)(1).

Motion To: Award Bid for Janitorial Services to American Facility Solutions, Inc.

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Item 4(b)(2).

Motion To: Approve Janitorial Services Contract with American Facility Solutions, Inc. (C-2021-81).

Motion By: Humphrey Miller

Seconded By: Curtis Morris

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Ordinance O-2021-35 Amending Section 157.032 (District Regulations) of the Durant Code of Ordinances and Declaring an Emergency.
 - 1) Sections 1 and 2.
 - 2) Section 3 Emergency Clause.

Item 4(c)(1).

Motion To: Approval of Ordinance O-2021-35, Sections 1 and 2, Amending Section 157.032 (District Regulations) of the Durant Code of Ordinances and Declaring an Emergency

Motion By: Curtis Morris

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Item 4(c)(2).

Motion To: Approve Ordinance O-2021-35, Section 3, emergency clause

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration, and Possible Action on Items Related to the 2021 Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities Grant (BRIC) Project Application in the Amount of \$ 1,907,824.40 for Broadband Infrastructure Improvements Necessary for Mitigating Risks Throughout the City of Durant, to Include Protecting Public Infrastructure and Community Lifelines.

- 1) Discussion, Consideration, and Possible Action on Resolution R-2021-26 to Include the Project Budget.
- 2) Discussion, Consideration, and Possible Action to Approve Submission of the 2021 FEMA BRIC Application.
- 3) Discussion, Consideration, and Possible Action to Authorize Mayor to Sign Relevant Application Documents Not Requiring Council Action.
- 4) Discussion, Consideration, and Possible Action to Authorize City Manager to Sign Relevant Application Documents Not Requiring an Elected Official Signature.

Item 4(d)(1).

Motion To: Approve Resolution R-2021-26 to Include the Project Budget

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Item 4(d)(2).

Motion To: Approve Submission of the 2021 FEMA BRIC Application

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Item 4(d)(3).

Motion To: Authorize Mayor to Sign Relevant Application Documents Not Requiring Council Action

Motion By: Curtis Morris

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

Item 4(d)(4).

Motion To: Authorize City Manager to Sign Relevant Application Documents Not Requiring an Elected Official Signature

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration, and Possible Action on an Airport Building and / or Land Lease Template Contract

Motion To: Approve Airport Building and/or Land Lease Template Contract

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

5. Executive Session

- a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claims Against the City of Durant (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

1) Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claims Against the City of Durant: Brittingham v. City of Durant, Oklahoma (CV-2018-34); (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

2) Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claims Against the City of Durant: Ballard v. City of Durant, Oklahoma (CV-2018-32); (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

3) Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claims Against the City of Durant: Ballard v. City of Durant, Oklahoma (CV-2019-58); (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

4) Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claims Against the City of Durant: Lovelace, et al. v. D & R Builders, et al., (CJ-20-89); (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes).

Council entered into executive session.

Council re-entered regular session.

b. Consider Action Pursuant to Item 5(a)(1), 5(a)(2), 5(a)(3), 5(a)(4) Above

No action on Item 5(a)(1).

No action on Item 5(a)(2).

No action on Item 5(a)(3).

No action on Item 5(a)(4).

6. New Business

City Attorney Tom Marcum - A lawsuit was filed by the Bryan County Commissioners. The subject matter of the lawsuit is a quarter cent sales tax that was passed several years ago by the voters to benefit fire protection services. The proceeds of that tax were to be divided equally among the Bryan County fire departments and the communication center. The Lakewood Fire Department has since ceased to exist. The funds that were due the Lakewood Fire Department pursuant to the tax have been accumulating and now total approximately \$160,000.00. The purpose of the declaratory judgement is to ask the court to do something with those funds.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements - BA 22-4

Consider Approval of Budget Supplements -BA 22-4
#2164 APPROP. FUND OHS GRANT, FD EQUIP. COMM. DEV. OPERATIONS, BUSINESS LICENSE REIMBURSEMENT
#2165 APPROP. LEGAL EXPENSES
#2166 APPROP. IT CELL, ROUTER, BRAKET, CABLE
#2167 APPROP. TRSF FROM GF TO COVER LOAN PAYMNT
#2168 APPROP. FD HANDHELD RADIO, 911 CONSOLETTTE, ODOT REIMBS
#2169 APPROP. DIA WEBSITE FEES
#2170 APPROP. UNIFORM EXPENSES

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA22-4 Budget Adjustment Register

PACKET: 00439-BA22-4-33-39

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002164							
001 000-362.31-00	1/11/2022	BA22-4-33OHS GRANT	31,805.00	26,000.00-	0.00	57,805.00-	51,541.07-
OHS TRAFFIC ENF. GRANT REV							
001 005-521.10-11	1/11/2022	BA22-4-33HANDHELD R	35,235.00-	3,241,853.29	96,333.00-	2,966,935.29	1,523,196.39
SALARIES AND WAGES							
DEPT: POLICE - LAW ENFORCEMENT							
001 005-521.80-02	1/11/2022	BA22-4-33HANDHELD R	35,235.00	0.00	0.00	35,235.00	0.43-
HANDHELD RADIOS							
DEPT: POLICE - LAW ENFORCEMENT							
001 005-521.10-11	1/11/2022	BA22-4-33 TRS TO RM	143,350.00-	3,241,853.29	96,333.00-	2,966,935.29	1,523,196.39
SALARIES AND WAGES							
DEPT: POLICE - LAW ENFORCEMENT							
001 019-569.99-13	1/11/2022	BA22-4-33 TRS TO RM	143,350.00	0.00	0.00	143,350.00	143,350.00
XFER TO RISK MGMNT FUND							
DEPT: GENERAL GOVERNMENT							
001 005-521.30-95	1/11/2022	BA22-4-33 OHS 22 GR	31,805.00	26,000.00	0.00	57,805.00	44,206.04
OHS TRAFFIC ENF. GRANT EXP.							
DEPT: POLICE - LAW ENFORCEMENT							
001 008-522.70-80	1/11/2022	BA22-4-33 TRS CI FD	17,500.00-	27,550.00	0.00	10,050.00	8,315.07
PAGERS & RADIOS							
DEPT: FIRE DEPARTMENT							
001 019-569.99-15	1/11/2022	BA22-4-33 TRS CI FD	17,500.00	1,000,000.00	0.00	1,017,500.00	600,833.35
TRSF TO CAPITAL IMPR. FUND							
DEPT: GENERAL GOVERNMENT							
001 007-517.50-52	1/11/2022	BA22-4-33 NEIB TO C	260.00-	8,000.00	0.00	7,740.00	5,987.77
FUEL							
DEPT: NEIGHBORHOOD SERVICES							
001 014-525.50-52	1/11/2022	BA22-4-33 NEIB TO C	260.00	500.00	0.00	760.00	3.65
FUEL							
DEPT: COMMUNITY DEVELOPMENT							
001 014-525.30-39	1/11/2022	BA22-4-33 LEGAL PUB	3,000.00	3,000.00	0.00	6,000.00	3,163.74
LEGAL PUBLICATIONS REIMB							
DEPT: COMMUNITY DEVELOPMENT							
001 014-525.30-38	1/11/2022	BA22-4-33 LEGAL PUB	3,000.00	300.00	0.00	3,300.00	1,894.75
LEGAL PUBLICATIONS NON REIMB							
DEPT: COMMUNITY DEVELOPMENT							
001 014-525.50-57	1/11/2022	BA22-4-33 TO TRAINI	1,000.00-	2,500.00	0.00	1,500.00	1,500.00
MMBRSHIP/LCNSE/CRTFCATION/ECT							
DEPT: COMMUNITY DEVELOPMENT							

PACKET: 00439-BA22-4-33-39

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002164 -----							
001 014-525.70-72	1/11/2022	BA22-4-33 TO TRAINI TRAINING AND TRAVEL DEPT: COMMUNITY DEVELOPMENT	1,000.00	2,000.00	0.00	4,500.00	2,262.90
001 014-525.70-72	1/11/2022	BA22-4-33 INCRSTRAI TRAINING AND TRAVEL DEPT: COMMUNITY DEVELOPMENT	1,500.00	2,000.00	0.00	4,500.00	2,262.90
001 014-525.50-61	1/11/2022	BA22-4-33 TO OFFIC MINOR TOOLS AND EQUIPMENT DEPT: COMMUNITY DEVELOPMENT	600.00-	700.00	0.00	100.00	100.00
001 014-525.50-51	1/11/2022	BA22-4-33 TO OFFIC OFFICE SUPPLIES DEPT: COMMUNITY DEVELOPMENT	600.00	1,000.00	0.00	2,100.00	902.26
001 014-525.50-51	1/11/2022	BA22-4-33 INCR OFFI OFFICE SUPPLIES DEPT: COMMUNITY DEVELOPMENT	500.00	1,000.00	0.00	2,100.00	902.26
001 019-569.70-45	1/11/2022	BA22-4-33 FACADE MAIN STREET PROGRAM MATCH DEPT: GENERAL GOVERNMENT	3,000.00	33,000.00	2,000.00	38,000.00	2,536.08
001 019-569.70-17	1/11/2022	BA22-4-33 CD OP.FAC FUND RESERVE DEPT: GENERAL GOVERNMENT	11,000.00-	18,286.00	2,410.00-	4,876.00	4,876.00
001 019-569.30-33	1/11/2022	BA22-4-33 REIMB BUS UTILITIES DEPT: GENERAL GOVERNMENT	10,800.00-	210,000.00	0.00	199,200.00	139,135.46
001 019-569.70-77	1/11/2022	BA22-4-33 REIMB BUS A & G MISCELLANEOUS DEPT: GENERAL GOVERNMENT	10,800.00	8,913.00	16,939.00	36,652.00	3,986.15-
Budget Adj. # 002165 -----							
005 066-569.20-05	1/11/2022	BA22-4-34 LEGAL EXP HEALTH INSURANCE PREMIUM DEPT: EMPLOYEE HEALTH INS.	10,000.00-	2,800,000.00	0.00	2,790,000.00	1,558,555.67
005 066-569.70-71	1/11/2022	BA22-4-34 LEGAL EXP MISC. EXPENDITURES DEPT: EMPLOYEE HEALTH INS.	10,000.00	0.00	0.00	10,000.00	0.00
Budget Adj. # 002166 -----							

PACKET: 00439-BA22-4-33-39

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002166 -----							
010 020-560.80-01	1/11/2022	BA22-4-35 IT CELL,R	43,805.00-	131,872.63	6,594.00	94,661.63	61,785.78
HARDWARE PURCHASES - PC's							
DEPT: INFO. TECH. SERVICE DEPT.							
010 020-560.80-03	1/11/2022	BA22-4-35 IT CELL,R	43,805.00	11,225.00	0.00	55,030.00	7,433.35
NETWORK HARDWARE UPGRADE							
DEPT: INFO. TECH. SERVICE DEPT.							
Budget Adj. # 002167 -----							
012 000-364.11-00	1/11/2022	BA22-4-36 TRS GV CV	143,350.00	0.00	0.00	143,350.00-	143,350.00-
TRSF FROM GENERAL FUND							
012 090-596.19-02	1/11/2022	BA22-4-36 TRS GV CV	143,350.00	50,000.00	0.00	193,350.00	7,415.96
DISABILITY PAYMENTS							
DEPT: WORKERS' COMPENSATION							
Budget Adj. # 002168 -----							
015 000-364.33-00	1/11/2022	BA22-4-37 FD RAD 91	520,566.00	0.00	0.00	520,566.00-	520,566.00-
EQUIPMENT FINANCING							
015 007-527.61-06	1/11/2022	BA22-4-37 FD RAD 91	354,148.00	70,000.00	21,779.00	408,717.00	54,715.00
BASE RADIO CONSOLETTES							
DEPT: COMMUNICATION CENTER (PD)							
015 008-522.61-17	1/11/2022	BA22-4-37 FD RAD 91	166,418.00	100,000.00	0.00	266,418.00	59,787.21
TRUCK & EQUIPMENT							
DEPT: FIRE DEPARTMENT							
015 000-364.11-00	1/11/2022	BA22-4-37 FD LOAN P	17,500.00	0.00	1,000,000.00	1,017,500.00-	600,833.35-
TRSF FROM GENERAL FUND							
015 019-569.85-71	1/11/2022	BA22-4-37 FD LOAN P	17,500.00	0.00	0.00	17,500.00	17,500.00
FD HANDHELD & RADIOS PYMNT							
DEPT: GENERAL GOVERNMENT							
015 007-527.61-06	1/11/2022	BA22-4-37911 LOAN P	37,210.00-	70,000.00	21,779.00	408,717.00	54,715.00
BASE RADIO CONSOLETTES							
DEPT: COMMUNICATION CENTER (PD)							
015 019-569.85-70	1/11/2022	BA22-4-37 911 LOAN	37,210.00	0.00	0.00	37,210.00	37,210.00
911 DISPATCH CONSOLES SYSTM							
DEPT: GENERAL GOVERNMENT							
015 000-362.51-16	1/11/2022	BA22-4-37 ODOT REIM	138,416.00	0.00	0.00	138,416.00-	0.40
ODOT REIMB. 78S UTILITY RELOC.							

PACKET: 00439-BA22-4-33-39
BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002168 -----							
015 028-553.61-48	1/11/2022	BA22-4-37 ODOT REIM	125,230.00	0.00	289,436.00	414,666.00	92.73-
RELOCATE 24" FORCE MAIN							
DEPT: WASTEWATER TREATMENT PLT.							
015 019-569.61-99	1/11/2022	BA22-4-37 ODOT REIM	13,186.00	54,179.00	374,251.00	441,616.00	441,616.00
FUND RESERVE							
DEPT: GENERAL GOVERNMENT							
Budget Adj. # 002169 -----							
020 017-537.50-57	1/11/2022	BA22-38 DIA WEBSITE	5,683.00	3,755.00	0.00	9,438.00	645.00
MMBRSHIP/LCNSE/CRTFCATION/ECT							
DEPT: ECON. DEV. ADMINISTRATION							
020 067-596.70-17	1/11/2022	BA22-4-38 DIA WEBSI	5,683.00-	751,689.00	460,559.00-	285,447.00	285,447.00
CONTINGENCY RESERVE							
DEPT: INDUSTRIAL PROJECTS							
Budget Adj. # 002170 -----							
500 011-535.50-58	1/11/2022	BA22-4-39 UNIFORMS	4,000.00-	50,000.00	0.00	46,000.00	38,320.47
BUILDING & GROUNDS MAINTENANCE							
DEPT: DURANT MULTI-SPORTS CMPLX							
500 011-535.50-54	1/11/2022	BA22-4-39 UNIFORMS	4,000.00	5,800.00	0.00	9,800.00	3,302.72
UNIFORMS							
DEPT: DURANT MULTI-SPORTS CMPLX							
PACKET NOTES:							
#2164 APPROP. OHS GRANT, FD EQUIPMNT, COMM. DEV. OPERATION,							
BUSINESS LICEN REIMB, MAIN STREET FACADE							
#2165 APPROP. LEGAL EXPENSES							
#2166 APPROP. IT CELL, ROUTER, BRAKET, CABLE							
#2167 TRSF FROM GF TO COVER PAYMENT							
#2168 APPROP. FD HANDHEL RADIO, 911 CONSOLETTTE, ODOT REIMBS							
#2169 APPROP. DIA WEBSITE							
#2130 APPROP. UNIFORM EXPNS.							
TOTAL NO. ADJUSTMENTS--REVENUE:						5	851,637.00
TOTAL NO. ADJUSTMENTS--EXPENSE:						37	851,637.00
TOTAL IN PACKET--							1,703,274.00

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 005-521.80-02	HANDHELD RADIOS	0.43-

PACKET: 00439-BA22-4-33-39

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002170							
001 019-569.70-77		A & G MISCELLANEOUS		3,986.15-			
015 028-553.61-48		RELOCATE 24" FORCE MAIN		92.73-			

TOTAL WARNINGS: 3

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Mayor Oden Grube
Re: Consider the Appointment of Grace Rudolf to the Durant Industrial Authority.

This appointment is to be effective February 1st, 2022 and to fill a four-year term. Ms. Rudolf would replace Chris Pierce, whose term expires January 31st, 2022.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. G. Rudolf Durant Industrial Authority Application



City of Durant, OK

Application for Appointment to a City Board, Commission, or Committee

Applicant Information

Full Name: Rudolf Grace E Date: 01/04/2022
Last First M.I. Suffix

Address: 705 W Arkansas St Apartment/Unit #
Street Address
Durant OK 74701
City State ZIP Code

☒ Phone: 580 - 380 - 1413 ☒ Email: grace@loststreetbrewing.com

Board, Commission, or Committee Appointment Desired: Durant Industrial Authority

Qualifications: (list educational background or experience that would assist you in carrying out the duties of this appointment)

Bachelor of Business Administration (B.B.A)
General Business Management & Marketing

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board, Commission, or Committee)

Small manufacturing business owner interested in
the economic development of Durant. Young with new ideas

Have you ever been convicted of a felony, or entered a guilty or no contest plea thereto?

YES
☐

NO
☒

If yes, please give details of the conviction(s) and explain:

Do you understand that attendance and active support is required for each appointee?

YES
☒

NO
☐

Signature

Signature: Grace E Rudolf Date: 01/04/2022

Please place a check in the ☐ (s) for your preferred method of contact. Once the City Council has filled a position, your application will be removed from the file and you must reapply for future openings.

This information will become a Public Record.
You may return this form to Durant City Hall, City Clerk's Office
300 W. Evergreen, P.O. 578 Durant, OK 74701
Or Fax to (833) 994-0399



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Assistant City Manager Report - December 2021

Assistant City Manager Report - December 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. ACM Report - December 2021



THE CITY OF DURANT

Assistant City Manager

TO: Durant City Council
FROM: James Dalton, Assistant City Manager
DATE: January 1, 2021
SUBJECT: Monthly Report for December 2021

Airport

The airport has multiple issues that we're in the process of working through in an effort to maximize the full potential of the airport. Below is a list of some tasks in December.

1. We had identified the solution to the 100LL tank water drainage and partial corrections have been made to the base, but we're still waiting on drainage pipes to be installed.
2. We are continuing to work with our airport consults, KSA, and the OAC on developing an Airport Layout Plan with Narrative that will identify future growth at the airport. The Airport Layout Plan will be 100% funded with an FAA grant. Normally there is a 10% match required by the City, but due to CARES money, that has been waived.
3. Air Evac Medical Helicopter is now based at Durant Regional Airport.
4. On October 15, I submitted a Notice of Intent Letter to OAC to participate either in their Hangar grant or low interest loan program for hangar construction. We were notified on December 20th, that we were not selected for this year's program, and were invited to resubmit next year.
5. We're working with KSA to have a strength study done on the new runway overlay and addition. This was not done when the runway was completed and we need to know the strength of the runway so that it can be published. This effects whether or not larger aircraft can use the runway on a regular basis. We're negotiating with KSA and FAA for a price for this study. It will be a 90 / 10 cost share with the FAA paying the 90%.

Senior Center

The City with funding from the DCFA continues remodeling the new Senior Center Building located at 1401 Chuckwa. Work during December, includes the following:

1. Coordinating with Cavins Construction to finish the punch list on the building.
2. Commercial Kitchen equipment has been installed.
3. Met with new Senior Center Director Maggie Southerland and architect Shane Knight regarding multiple items; including completion of the Center, greenhouse, fencing, and what was needed for the Certificate of Occupancy.
4. Tables and chair for the Center were ordered in October, and arrived in mid-December.
5. Parking lot will be resurfaced and striped soon.

9-1-1

1. 9-1-1 personnel are continuing to transition to our new 9-1-1 Computer Aided Dispatch (CAD) system. I. T. Director Brenton Rucker is helping with the transition and training. We're waiting on a couple of pieces of software.
2. Currently we have 1 dispatcher positions open at 9-1-1, but have one leaving in January.
3. We have hired 4 new Dispatcher Trainees in December and they will begin training the first week of January, and depending on their progress, should be able to start on a shift within 90 days.
4. Our Dispatcher Trainee that was hired in October has good reviews from her trainers, and moved to day shift at the end of December.
5. Channa Campbell, our new 9-1-1 Manager is acclimating well, and is making really good progress in filling the open dispatch positions.
6. We continue to meet regularly with BCSO, OHP, BCEMS, Durant Fire, 9-1-1, and OHP to discuss the future of the 9-1-1 center. We're planning on switching to a digital radio format by January 2023. DPD has been wanting to make the switch for some time and the new radios at dispatch are capable of making the switch.

Police Department

1. We're currently 3 Officers down on manpower. Chief Houser and staff are continuing to take applications, do testing, and reviewing background for potential new officers. 3 new were hired at the end of December.
2. Chief Houser, IT Director Rucker, and Grants Coordinator Becca Payne submitted a grant application for some License Plate Recognition cameras and software that will help identify stole vehicles, vehicles that were used in the commission of crimes, Amber Alerts, Silver Alerts, and Blue Alerts. The grant would equip 7 patrol vehicles, plus a portable trailered unit, with the cameras and software. We're still waiting to hear from the application. This will be an outstanding tool and will increase officer safety dramatically.
3. Durant PD received about \$30,000 in donations for Shop with a Cop this year and it was a great success.

Emergency Management

Emergency Management continues to be vigilant as the Point of Contact for COVID information and supplies. Durant Emergency Management Warehouse is the local distribution site for PPE to schools and governmental agencies. The EM warehouse is at 5542 Piper.

1. EM and Grants Coordinator Becca Payne are continuing to finalize all paperwork for the Weather Radar Project. We're waiting on the vendor to supply us their bonding documents. The project is scheduled to be completed and operational by June 2022. The vendor is experiencing some issues with parts and supplies for the radar.
2. We received notification that the OEMA (Oklahoma Emergency Management Association) Conference and Training will be held in Durant at the Choctaw Resort from February 21-24, 2022. This is the first time that in at least 20 years that the conference was held outside of the OKC or Tulsa area. It's been in Norman for the last 13 years.
3. Work continues on the EOC.

Fire Department

1. In October Chief Langford ordered a truck chassis to replace a brush truck that is 20+ years old. No word yet on when the truck will be delivered. The production has been slowed due to the computer chip issues that currently exist.
2. Durant Fire have filled all open position and will have the new firemen trained by May, which will help with scheduling and manpower.

Facilities

1. We awarded a janitorial contractor for city facility janitorial in December and they're scheduled to start in January. There were 4 companies that submitted bids for this contract.
2. We're in the process of adding heaters to many of the park bathrooms, so that we can have them open for use in the winter months and not have to rent port-a-potties.

James Dalton



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Monthly Report - December 2021

The municipal court spreadsheet will be forthcoming and added when available.

Council Information / Action Requested

Information only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Clerk Report - December 2021 cjp

CITY CLERK MONTHLY INFORMATION REPORT

DECEMBER 2021

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

I have created a spreadsheet based on monthly reports provided by Perdue Law Firm which provides collection services for municipal court.

SPECIAL EVENT PERMIT APPLICATIONS -

There were no Special Event Permit Applications received in December 2021.

Events Held in City of Durant in December 2021:

Durant's Polar Express – December 4, 11, 18, 2021

Christmas Parade – December 7, 2021

Events To Be Held in City of Durant in January 2022:

None at this time.

RECORD REQUESTS -

There were thirteen (13) record requests received and processed in December 2021.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets, which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

BIDS -

There were two bids processed in December 2021:

Janitorial Services – Awarded to American Facility Solutions, Inc.

Filter Media – Awarded to SNR Technologies

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of December 2021:

Durant City Council;

Durant City Utility Authority;

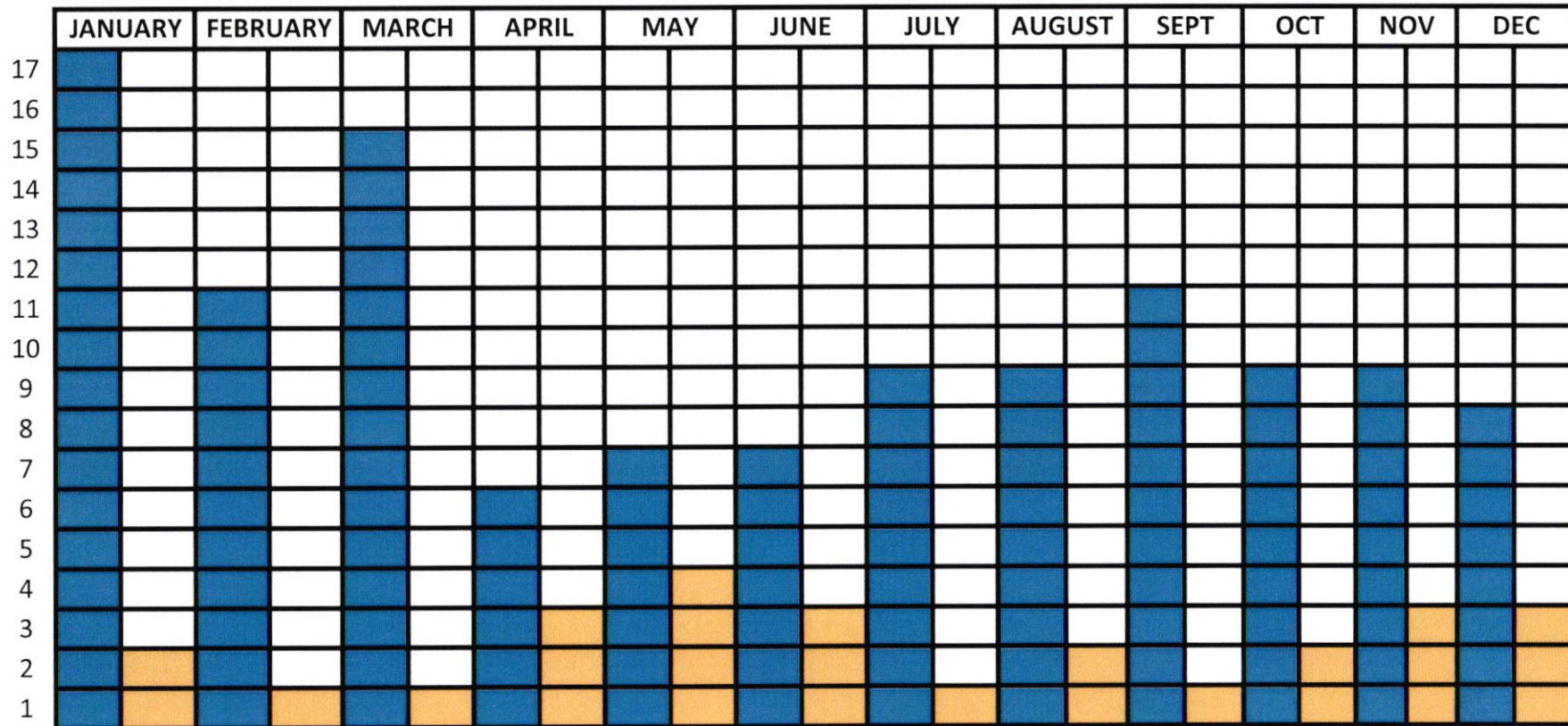
Durant Airport Authority;

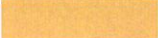
Durant Community Facilities Authority.

PERDUE LAW FIRM COLLECTION REPORT

	Letters	Address Correction	Phone Number Changes	Phone Contacts	New Accounts	New Accounts Total	Amount Collected	Adjustment Total Disposed	Adjustment Amount Disposed	Discharged Case at Court Total	Discharged Case at Court Amount Total	Amount Outstanding
2021												
Dec	0	163	25	193	76	\$11,879.80	\$23,830.75	51	\$4,725.60	4	\$1,211.25	\$1,132,123.79
Nov	1841	26	111	372	304	\$77,626.88	\$27,986.58	362	\$37,314.15	5	\$1,183.98	\$1,169,165.34

2021 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY



 CASKET
 CREMAINS

2021 CEMETERY SALES
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
26												
25												
24												
23												
22												
21												
20												
19												
18												
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

**2021 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: City Manager Monthly Report - December 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Manager Report December 2021.docx



City of Durant

300 West Evergreen St
Durant, OK 74701

January 03, 2022

Mayor Grube and members of the City Council:

December, 2021 City Manager Monthly Report

- Attended Council meeting.
- Conducted staff meetings.
- Attended COVID 19 task force meeting.
- Attended DTEDA meeting.
 - Management contract with the Chamber of Commerce approved for \$150,000 per year.
- Attended SODA meeting.
- Attended Planning Commission meeting.
 - No action taken on the Carrus request.
- Attended DCFA meeting.
 - Presented a summary of historical and projected revenue and expenditures of each tax at the meeting.
- Ron Cross Senior Center renovation project continued, materials are delayed due the supply chain issues. We are working to coordinate the most expedited process. Unfortunately, the anticipated mid-January opening will not happen.
- University Blvd Project start is progressing.
- Sent notice of public hearing on the possible renaming of Magnolia Street.
- Received NOV SW-21-03 regarding issues at the Landfill.
 - Conducted calls with ODEQ staff about the issues.
 - Implemented 24 hour monitoring of the site after receipt of the NOV.
 - Worked with staff and our Landfill consultant to develop a response to the NOV and plan for correcting the issues identified.
 - Response submitted to ODEQ on 12/23/2021.
 - Our Landfill Permit only allows for the following items to be placed in the cell:
 - "Construction/demolition waste" means waste composed of the following:
 - (A) asbestos-free waste from construction and/or demolition projects that may include such materials as metal, concrete, brick, asphalt, glass, roofing materials, limited amounts of packing materials, sheetrock, or lumber;
 - (B) wood waste that may include such materials as yard waste, lumber, woodchips, wood shavings, sawdust, plywood, tree limbs, or tree stumps;
 - (C) yard waste that may include such materials as grass clippings, tree limbs, tree stumps, shrubbery, flowers, or other vegetative matter resulting from land clearing or landscaping operations;
 - or (D)residential lead-based paint waste.
 - All other waste has to go through our transfer station.

- Worked on items to finalize receipt of ARPA funds.
 - \$1,630,669.39 Funds received on 12/20/2021
 - The second disbursement of ARPA funds should be disbursed in approximately 12 months in an equal amount.
- Met with Chief Patton and Dr. Newsom regarding the reorganization of lands at the airport to better serve all three entities' air operations. Staff is preparing options to present based on our meeting.
- Weather Radar project:
 - EEC was not able to secure the bonding in the allotted period (90 days).
 - The bid award needs rescinded.
 - Both bids received need rejected.
 - Staff needs authorization to rebid the project.
 - Both the local State legislators and OEM are aware of the situation.
- Conferred with the City Attorney on a number of items.
- Responded to a number of resident questions and issues.
- Sales Tax collections were up again over the same month last year.
- Worked with ODOT on the repair work to the damaged 69/75 overpass over Washington.
- Harassment and discrimination training conducted by OMAG for City Staff.
- Met with representatives from the County, Choctaw Nation and others regarding collaborating on the Broadband grant project.

Respectfully Submitted,

John R Dean, Jr.

John R. Dean, Jr., City Manager



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Community Development Monthly Report - December 2021

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of December:

- A Municipal Planning Commission meeting was held in December where two cases were heard. One of the cases had no action taken. The other case was recommended for approval and was placed on the December City Council Meeting. The Planning Commission did adopt the 2022 calendar for regular meetings. For the January Planning Commission meeting, there are two items on the agenda, both of which are rezoning requests. There are several cases that are in various stages of being prepared for Planning Commission and City Council.
- The Board of Adjustment meeting was postponed due to a lack of a quorum in December. These two cases will be placed on the agenda for the regular scheduled meeting in January. There are two items that are expected to be on the regular meeting scheduled in December.
- Staff remains working on transitional zoning and a meeting has been scheduled in January for a couple of colleagues that are familiar with this type of project. The committee and staff want to gain further knowledge before this comes back to the Planning Commission or City Council.
- Staff met with several citizens and developers to discuss various projects and/or issues they may have.
- Staff worked on refunding and talking with several local businesses regarding the reduction of the business license fee. We have businesses contacting staff regarding business licenses.
- Staff remotely attended the American Planning Association's State Legislative Summit that was held. Staff also attended several meetings with various partners in Durant.
- Staff attended the fifth class of the 2021-22 Leadership Durant class hosted by the Durant Area Chamber of Commerce. Staff also helped out with the Durant Christmas Parade and the Chamber Holiday Mixer.
- Staff reviewed the four responses to the Request for Qualifications to help us update Title XV, Land Use Ordinances.
- Staff continues training and working on a lot of different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff remains examining and working through some ordinance or policy issues that we are facing. Staff is also working on several other projects that could help benefit the citizens of Durant.

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Community Development Monthly Report - December 2021



The City of Durant

Office of Community Development

Monthly Activity Report, December 2021

Community Development Department

1. Permits Issued	19
Accessory	2
Electrical	4
Plumbing	2
Mechanical	1
Commercial (New & Remodel)	0
Residential (New & Remodel)	4
Excavation	2
Roof	0
Sign	3
Demolition	1
2. Public Hearings	4
Board of Adjustment	0
Planning Commission	2
City Council	1
Administrative Items (PC & Council)	1

4. Licenses Issued	127
Electrical	4
Plumbing	0
Mechanical	2
Roofing	1
Business *	119
Food Truck	1
6. Letters Mailed	71
Public Hearings	71
Other	0

* Fees refunded per City Manager

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 12/01/2021 THRU 12/31/2021

ISSUED DATES: 12/01/2021 THRU 12/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION		
032437	12/06/2021	SHIELD OF FAITH PROPERTIES	4810 KIMBERLY RD	OWNER	NEW HOME PERMIT (SPEC HOME)	1	
032438	12/06/2021	SHIELD OF FAITH PROPERTIES	4816 KIMBERLY RD	OWNER	NEW HOME PERMIT (SPEC HOME)	1	
032439	12/07/2021	SULLIVAN, JORDAN P	2902 W UNIVERSITY BLVD	OWNER	STORAGE BUILDING PERMIT	1	
032440	12/07/2021	THE SIGN DEPOT	105 W ELM	OWNER	SIGN MODIFICATION PERMIT	1	
032441	12/08/2021	FOREVER HOME CONSTRUCTION	4925 PARCO DR	OWNER	NEW HOME PERMIT	1	
032442	12/10/2021	KEENER INVESTMENTS LLC	1679 W ARKANSAS	OWNER	CURB CUT PERMIT	1	
032443	12/10/2021	KEENER INVESTMENTS LLC	1725 W ARKANSAS	OWNER	CURB CUT PERMIT	1	
032444	12/13/2021	SHELLPOINT MORTGAGE SERVICE	623 NE 2ND AVE	OWNER	DEMO PERMIT	1	
032445	12/14/2021	FAITH ELECTRIC INC	1708 RODEO RD	OWNER	INSTALL GENERATOR	1	
032446	12/14/2021	TEXOMA MAINTENANCE	224 S 9TH AVE	OWNER	HVAC CHANGE OUT	1	
032447	12/14/2021	CRAWFORD ELECTRIC PROPERTIES	1015 DONNA SUE PL	OWNER	SERVICE UPGRADE	1	
032448	12/14/2021	HARLESS, MICHAEL	701 N 1ST AVE	OWNER	SIGN MODIFICATION PERMIT	1	
032449	12/16/2021	SHIELD OF FAITH PROPERTIES	4714 KIMBERLY RD	OWNER	NEW HOME PERMIT	1	
032450	12/16/2021	KYLE TUCKER PLUMBING	1323 DENISON ST	OWNER	GAS TEST	1	
032451	12/22/2021	B & H CONSTRUCTION LLC	2708 UNIVERSITY BLVD	OWNER	GAS RELEASE	1	
032452	12/27/2021	HALL ELECTRIC	3002 QUAIL RIDGE CIR	OWNER	SOLAR PANEL PERMIT	1	
032453	12/30/2021	R&R SIGNS	1503 MAGNOLIA ST	OWNER	SIGN MODIFICATION PERMIT	1	
032454	12/30/2021	TEXWIN	4499 COMMERCIAL LN	OWNER	GARAGE/SHOP PERMIT	1	
032455	12/30/2021	HATTON'S ELECTRIC	3202 W UNIVERSITY BLVD	OWNER	SERVICE UPGRADE	1	
*** TOTALS ***		NUMBER OF PROJECTS:	19	VALUATION:	1,725,467.82	FEES:	1

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 12/01/2021 THRU 12/31/2021
ISSUED DATES: 12/01/2021 THRU 12/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	2	15,520.00	158.00
BLDG - NEW BUILDING PERMIT	4	1,700,000.00	4,565.95
DEMO - DEMOLITION	1	0.00	104.00
ELEC - NEW ELECTRIC PERMIT	8	0.00	1,424.85
EXCAV - EXCAVATION PERMIT	2	0.00	764.00
FPM - FLOOD PLAIN MANAGEMENT	4	0.00	416.00
MECH - NEW MECHANICAL PERMIT	5	0.00	1,062.85
PLUMB - NEW PLUMBING PERMIT	6	0.00	1,316.85
SIGN - SIGN PERMIT	3	9,947.82	237.00
*** TOTALS ***	35	1,725,467.82	10,049.50

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 12/01/2021 THRU 12/31/2021
ISSUED DATES: 12/01/2021 THRU 12/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	
ACCS - ACCESSORY STRUCTURES	2	2	15,520.00	
CA - COMMERCIAL ALTERATION	1	1	0.00	
DEMO - DEMOLITION	1	1	0.00	
EXCAV - EXCAVATION PERMIT	2	2	0.00	
SFR - SINGLE FAMILY RESIDENTIAL	4	20	1,700,000.00	{
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	6	6	0.00	
SIGN - SIGN PERMIT	3	3	9,947.82	
*** TOTALS ***	19	35	1,725,467.82	10

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 12/01/2021 THROUGH 12/31/2021
ISSUED RANGE FROM: 12/01/2021 THROUGH 12/31/2021
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Economic Development Monthly Report - December 2021

Economic Development Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. January 2022 Report

Monthly Economic Development Report

December 2021

To: Mayor and Council Members

From: Lisa Taylor, Director

Date: January 3, 2022

DIA Property Updates

- Contract for the South McLean property has been signed and delivered to Bryan County Abstract. Application for rezone was submitted in December, and will be heard at the Planning Commission Meeting on January 4, 2022.
- Certified letters terminating leases were sent to lessees on November 18, 2021. Mr. Self did not pick up his letter from the post office, and I am working with the City Attorney to have Mr. Self served.
- Submitted grant application to the Oklahoma Department of Commerce. If granted, the funding is to be used to hire a consultant to identify available sites capabilities, identify what industries sites can support, identify quantified site gaps and limitations, conduct competitive capability assessments, make recommendations for investment in infrastructure gaps, and development of a supplemental infrastructure funding request.

Recruitment Activities

- Met with Tina Lindsay, Oklahoma Department of Commerce. Tina visited Durant on November 16 to visit the site formerly known as the Alorica Call Center. Followed up with Ms. Lindsay regarding information about a data center project.
- Followed up with prospects from NBA. I will be meeting him, along with members from OK Commerce in Oklahoma City on January 11, 2022.
- Met with representatives of a taxi cab company with plans to expand to Durant. Have been working with Community Development to update our taxicab ordinance.
- Met with Clay Craft to discuss retail recruitment activities and related strategies. We have several prospects interested in Durant, and willing to commit if an anchor store will take the first step.

Retention Activities

- Met with representatives from various organizations in Durant to discuss the development of a comprehensive small business assistance program. We are working with the grant writers to identify possible funding opportunities.

Other

- Participated in weekly grant development calls with SOSU and New Growth Group representatives. We are currently developing a grant proposal that, if funded, would provide funds for an expansion at the aviation school, and would train workforce for the aerospace industry.
- Participated in SCORPTO (Southern Oklahoma Regional Transportation Organization) meeting as chairperson. We are working to develop and prioritize a list of transportation development needs for this region.
- Followed up on Waldron Road realignment easement information.
- Participated in the following meetings: Durant Industrial Authority, City Council, Durant Area Chamber of Commerce, Select Oklahoma, Oklahoma Marketing Committee, and Community Development Council Board.
- Made updates to the DIA website and social media pages.



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - December 2021

EM Monthly Report - December 2021

Council Information / Action Requested

Information Only - No Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Information Only - No Action Requested

ATTACHMENTS:

1. Monthly EM Report December 2021-Council



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: December 30, 2021

SUBJECT: Monthly Report for December 2021

We Received Q4 EMPG reimbursement on November 9th in the amount of \$10,000.

We applied for the 2021-2022 Emergency Management Performance Grant and were awarded \$40,000 to be paid quarterly in the upcoming State fiscal year starting November, 2021. We received notification that the application has been approved on November 21st. We will apply for the Q1 payment on January 10, 2022

We performed the Monthly Outdoor Warning Siren test on December 2nd. All sirens functioned properly this test.

December 1- Participated in OEM WEBEX webinar regarding upcoming grant opportunities.

December 2- 0900 attended quarterly Bryan County LEPC meeting. Met with OEM Southeast Area coordinator regarding local EM capabilities. Conducted Outdoor Warning Siren Test. Participated in 911 Communications meeting at City Hall.

December 3- Blanked message boards on West Main to allow batteries charge while there is no construction. Opened Cardinal water tower for RISE Broadband.

December 6- Staff meeting at City Hall.

December 7- Attended OEMA Southeast Area planning meeting in McAlester. Picked up message board from accident site on Washington 7 Hwy 69/75.

December 8- Attended mandatory training at the Donald W. Reynolds Library. Spoke with FEMA PDMG regarding questions about our reimbursement request submission. Filed Notice of Intent for 2 EM grants, both no match.

December 9- Participated in COVID Task Force Meeting. Participated in 911 Communications meeting at City Hall.

December 10- Worked on cleaning EM warehouse.

December 13- Documented EOC internet outages back to 2016 for the broadband grant proposal. Attended meeting at City Hall regarding broadband grant.

December 14- Worked on evaluations. Conducted after action review on airport emergency exercise at the airport. Participated in a phone meeting with FEMA regarding winter storm damages. Attended Regular City Council Meeting at City Hall.

December 15- Worked on evaluations.

December 16- Attended Post-Agenda meeting at City Hall. Repaired PLC output cards for WWTP.

December 20- Deployed message board to the Airport. Worked on a message board.

December 21- Performed vehicle maintenance. Worked on EOC.

December 23-24- Christmas Holiday. Kenneth on call.

December 27- Worked on evaluations. Worked on generator.

December 28- Installed High Frequency antenna at EOC for statewide communications. Installed HF radio.

December 29- Participated in Statewide Emergency Management HF radio net for the first time in 3 years. Worked on broadband grant supporting documentation.

December 30- Worked on broadband grant project supporting documentation.

December 31- New Year's Eve Holiday- Richard on call.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Finance Monthly Reports - November 2021 & December 2021 Sales Tax Report

November 2021
General Fund
Capital Improvements Fund
DCUA
AND
Sales Tax Breakdown
10-Y 1% Sales Tax Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. NOV. 2021 General Fund (001) Revenue & Expense Report
2. Nov. 2021 CI REV and Expenses
3. Nov. 2021 DCUA Revenue & Expense Report
4. Dec. 2021 Sales Tax Breakdown
5. 10 Y Sales Tax Report

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
Nov. 2021 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
Sales Tax (2%)	767,569	3,984,465	8,151,840	48.88%
Use Tax	193,744	987,510	1,728,000	57.15%
Alcoholic Beverage Tax	19,813	93,062	200,000	46.53%
Tobacco Excise Tax	15,274	76,080	180,000	42.27%
Telephone Franchise Tax	5	795	13,500	5.89%
Electric Service Franchise Tax	95,125	522,891	860,000	60.80%
Natural Gas Franchise Tax	3,639	18,075	60,000	30.12%
Cable TV Service Franchise Tax	-	90,925	71,000	128.06%
Vehicle Tax	11,676	65,977	131,000	50.36%
Gasoline Excise Tax	2,822	14,733	40,000	36.83%
Licenses - All Types	990	16,510	151,000	10.93%
Permits - All Types	16,493	117,437	277,500	42.32%
Swimming Pool Revenues	-	35,506	68,750	51.65%
Library Café Revenues	183	1,005	2,500	40.19%
Charges For Services	2,157	14,456	33,850	42.71%
Police Bonds & Fines	43,970	187,585	434,000	43.22%
Interest Earnings	1,437	7,744	18,000	43.02%
Proceeds From Sale of Assets	-	-	-	-
Grant Revenues	11,268	30,264	90,275	33.52%
Miscellaneous Revenues	65,130	121,457	173,589	69.97%
Sub-Total Revenues	1,251,293	6,386,476	12,684,804	50.35%
Transfer from Emp Insurance	-	-	107,500	-
Transfer from Utility Authority	279,605	1,398,025	4,355,261	32.10%
Transfer from CDBG Fund (Reimb)	-	-	-	-
Transfer From DCFA Reimbur	26,743	133,713.4	320,912	-
	306,348	1,531,739	4,783,673	32.02%
USE OF FUND BALANCE			3,662,229	
Total Revenues & Other Financing Sources	1,557,640	7,918,214	21,130,706	37.47%
Department:	This Period	Year-To-Date	Current FY21/22 Budget	% of Budget Y-T-D
City Administration	58,294	297,437	693,428	42.89%
City Clerk	9,057	39,140	124,371	31.47%
City Treasurer	30,056	164,369	359,789	45.68%
Legal Services - Attorney	-	-	238,050	0.00%
Law Enforcement - Police Dept	402,415	2,141,992	5,463,575	39.20%
Neighborhood Services	36,353	175,163	398,419	43.96%
Fire Dept	283,410	1,573,585	3,669,688	42.88%
Parks, Rec & General Services	58,292	346,665	964,553	35.94%
Swimming Pool	1,266	77,850	152,812	50.94%
Municipal Court	4,721	67,662	196,072	34.51%
Community Development	22,894	124,048	361,348	34.33%
Public Library	76,227	303,964	703,896	43.18%
Street Department	65,987	378,118	3,658,133	10.34%
Economic Development	13,350	105,485	204,792	51.51%
Civil Emergency Management	26,920	136,076	327,479	41.55%
General Government	43,691	174,398	832,791	20.94%
City Garage	12,353	82,265	348,789	23.59%
Senior Citizens Center	5,130	25,062	137,316	18.25%
Sub-Total Operating Expenditures	1,150,415	6,213,278	18,835,302	32.99%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	-	-	-
Transfer to Insurance Cash Fund	-	138,612	138,612	100.00%
Transfer to Airport Authority	15,786	78,930	189,431	41.67%
Transfer to 911 Tax Fund	45,905	229,525	550,860	41.67%
Transfer to DMSC Fund	26,743	133,713	320,912	41.67%
Transfer to Capital Impr. Fund	83,333	416,667	1,000,000	41.67%
Transfer to Cemetery Operations Fund	7,966	39,829	95,590	41.67%
Sub-Total Transfers Out	179,733	1,037,276	2,295,405	45.19%
Total Expenditures & Other Financing Sources	1,330,148	7,250,553	21,130,707	34.31%
Net Gain / (Loss) - Excluding Balance Forward	227,493	667,661	(0)	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report November 30, 2021

Revenue Type:	This Period	Year-To-Date	Current FY21/22 Budget
Interest Earnings	590	3,329	5,000
Miscellaneous	215,666	220,780	220,724
CCPF Donation	74,800	142,300	200,000
FAA Grant	-	-	222,340
ODOT Streetscape V Grant	-	-	399,968
Homeland Security Grant	-	-	1,600,000
OPJ-BVP Bullet Proof Vest	-	-	6,000
2021 ARPA Grant	-	-	3,261,338
OWBR Loan Proceeds	-	-	2,470,686
Grant-2019 BOR-WEEG	-	779	178,031
Grant-2018 BOR-SWEP	-	-	-
FY17 Land and Water Grant CA Park	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	173,825	225,344
EDA 08-01-05284 WWTP IMP 69%	-	990,529	1,406,534
County Fire Tax Fund	-	-	-
Sub-Total Revenues	291,056	1,531,543	10,195,965
TRSF From General Fund	83,333	416,667	1,000,000
TRSF From 1% S.T. Rev. Fun	162,175	884,187	1,416,612
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	-	10,270,668
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	-	-
TRSF From DCFA Fund-Misc	-	-	-
Sub-Total Transfers In	245,509	1,300,854	25,358,080
Balance Forward from FY20 (Unaudited)			1,584,667
Total Revenue & Other Financing Sources	536,565	2,832,397	37,138,712

Expenditure Type:	This Period	Year-To-Date	Current FY21/22 Budget
Law Enforcement - Police Dept	-	97,455	490,956
Neighborhood Services	-	85,720	191,618
Communication Ctr.	1,900	92,760	281,302
Fire Dept	-	-	180,000
Parks, Rec, & Gen Services	1,900	19,161	320,385
Community Development	-	-	25,000
Street	-	272,548	888,439
Economic Development	-	-	-
Civil Emergency Management	8,843	36,627	1,780,028
General Government	21,915	156,495	4,706,019
Information Technology	-	84,974	185,635
City Garage	-	-	70,000
Senior Cityzens Center	-	307,021	435,975
Public Works Administration	-	-	64,192
Water / Sewer Line Maintenance	-	236,549	2,691,804
Water Treatment Plant	-	-	424,877
Wastewater Treatment Plant	409,305	720,311	963,063
Collection-Solid Waste	-	-	50,000
Disposal- Solid Waste	-	507,268	538,791
Eaker Field Airport	-	32,150	278,220
Sub-Total Expenditures	443,863	2,649,040	14,566,304
Sub-total of Transfer Expenses	-	-	-
Total Expenses	443,863	2,649,040	14,566,304
2020 U.S.S.T.R.N. Exp.	-	183,974	9,901,608
2020 CWSRF Exp.	-	-	12,670,800
Total Fund Expenditures	443,863	2,833,014	37,138,712
Net Gain / (Loss) - Excluding Balance Forward	92,701	(617)	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
November 2021 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Licenses and Permits	620	5,390	40,000
Laboratory Test Performed	213	4,139	25,000
Water Service - City-Wide	264,691	1,401,629	3,280,000
Water Sales - RW Dist. #2	3,034	15,168	37,000
Water Sales - RW Dist. #5	107,401	599,441	1,135,000
Sewer Service Fees	211,669	1,088,046	2,900,000
Sewer Excessive Strength Fees	-	47,517	100,000
Sanitation Service Fees	286,011	1,391,714	3,200,000
Sanitation - Roll off Bins Revenue	60,235	367,661	1,008,000
Sanitation - Compactor Revenue	35,912	147,120	280,000
Landfill Gate Fees (excluding Xfer ST.)	4,432	282,952	854,000
Transfer Station Fees Revenue	18,775	181,740	350,000
Interest Earnings	1,116	5,493	13,500
Agri. Lease Revenue	-	-	3,500
Late Payment Penalties	7,102	38,286	105,000
Non Payment Fee	19,225	59,743	125,000
Bad Debt Collect Fees Revenue	663	2,342	19,980
Water Tower Lease	8,750	45,422	10,500
DCUA Service Initiation Fee	2,000	11,625	28,000
Tap Fees: Water & Sewer	6,826	39,307	120,000
Recyclable Products SW Dis.	-	2,936	18,000
Interest Earnings in 2007 USSTRN Proj. Acct.	14	75	
Miscellaneous Revenues	423	2,986	6,000
2020 Airport Tank Principal Pymt	1,775	8,870	21,303
2020 Airport Tank Interest Pymt	65	329	775
2020 LED Proj. Principal FM GF	4,300	21,491	51,617
2020 LED Proj. Interest FM GF	29	153	330
Trans from emp insurance 005	-	-	128,750
Sub-Total Operating Revenues	1,045,278	5,771,573	13,861,255

USE OF FUND BALANCE 84,017

Total Revenues & Other Financing Sources	1,045,278	5,771,573	13,945,272
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Expense Type:	This Period	Year-To-Date	Current FY 21/22 Budget
Public Works Administration	27,977	143,797	462,360
Utility Billing	40,441	206,295	589,872
Water/Sewer Line Maintenance	74,529	373,416	1,155,574
Water Treatment Plant	70,601	499,859	1,249,689
Wastewater Treatment Plant	77,377	400,939	1,035,699
Solid Waste - Collections	80,273	415,337	1,056,058
Utility General Administration	13,676	168,472	1,850,975
Lake Durant	4,171	15,764	64,850
Solid Waste - Disposals	85,081	636,057	1,730,102
Sub-Total Operating Expenses	474,126	2,859,938	9,195,178

Transfer to Insurance Cash Fund		234,304	234,304
Transfer to I.T. service Fund 010	-	-	-
Transfer to General Fund	279,605	1,398,025	4,355,261
Transfer to Capital Improvement Fund	-	-	-
Transfer 2007 USSTRN To CI Fund 015	-	-	-
Transfer to Airport Authority	13,377	66,887	160,529
Sub-Total Transfer Expenses	292,983	1,699,217	4,750,094

Reserve - Contingency

Reserve for Payroll

DCUA Fund Expense & Transfer Totals:	292,983	1,699,217	4,750,094
Total Fund Expenses & Transfers	767,108	4,559,154	13,945,272
Net Gain / (Loss) - Excluding Balance Forward	278,170	1,212,419	(0)

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$97,275.14
1/4% Multi-Sports Facilities (eff	\$97,275.14
1/4% SOSU Improvements (effe	\$97,275.14
1% Capital Improvements (effect	\$389,100.57
2% General Operations	\$778,201.15
5/8% DISD Improvements (effec	\$243,187.86
Total Sales Tax Rev. Dec. 2021 (	\$1,702,315.00

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	% Change	Single Month Period
July	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	9.30%	June / July
August	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	9.23%	July / Aug.
September	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	5.74%	Aug. / Sept.
October	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	9.88%	Sept. / Oct.
November	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	6.41%	Oct. / Nov.
December	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	13.72%	Nov. / Dec.
January	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969			Dec. / Jan.
February	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684			Jan. / Feb.
March	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403			Feb. / March
April	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643			March / Aprl.
May	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672			Aprl. / May
June	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168			May / June
Total	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$2,381,333		8,868,979.72
FY Monthly Average	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$396,889		
% change from prior yr.	2.24%	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	11.74%		
\$ change from prior yr.	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	486,632		

Current Month Sales Tax Revenue Detail

1/4% Economic Development (effective 12/1/20)	\$97,275.14	
1/4% Multi-Sports Facilities (effective 12/1/20)	\$97,275.14	
1/4% SOSU Improvements (effective 12/1/20)	\$97,275.14	
1% Capital Improvements (effective 12/1/20)	\$389,100.57	
2% General Operations	\$778,201.15	
5/8% DISD Improvements (effective 12/1/20)	\$243,187.86	
Total Sales Tax Rev. Dec. 2021 @ 4.375%	\$1,702,315.00	
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)		
Use Tax	\$36,250.28	\$279,438.14

1% Sales Tax - Current Annual Growth

Previous 12 - Month Period	Current 12 - Month Period	% Change
\$4,144,239	\$4,630,871	11.74%



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Jeff Langford, Fire Chief
Re: Fire Department Monthly Report - December 2021

Monthly Report - December 2021

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

N/A

ATTACHMENTS:

1. Dec. 2021 ERS Report
2. Dec. 2021 Council Monthly report
3. ERS yearly run report for 2021

Durant Fire Department

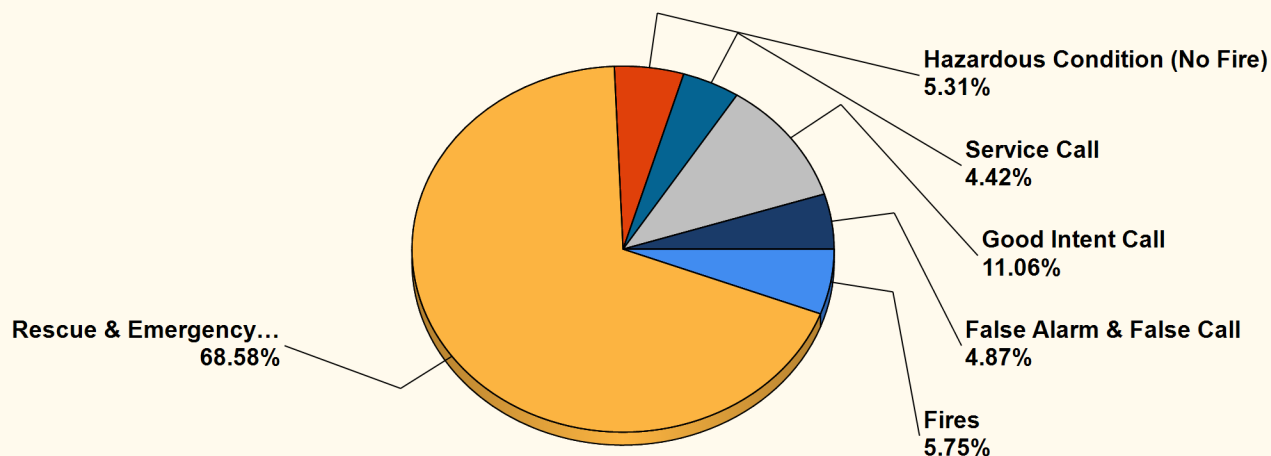
Durant, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	5.75%
Rescue & Emergency Medical Service	155	68.58%
Hazardous Condition (No Fire)	12	5.31%
Service Call	10	4.42%
Good Intent Call	25	11.06%
False Alarm & False Call	11	4.87%
TOTAL	226	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
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Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.88%
113 - Cooking fire, confined to container	1	0.44%
131 - Passenger vehicle fire	2	0.88%
132 - Road freight or transport vehicle fire	1	0.44%
137 - Camper or recreational vehicle (RV) fire	1	0.44%
142 - Brush or brush-and-grass mixture fire	1	0.44%
150 - Outside rubbish fire, other	1	0.44%
151 - Outside rubbish, trash or waste fire	3	1.33%
154 - Dumpster or other outside trash receptacle fire	1	0.44%
311 - Medical assist, assist EMS crew	137	60.62%
322 - Motor vehicle accident with injuries	10	4.42%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.44%
324 - Motor vehicle accident with no injuries.	6	2.65%
350 - Extrication, rescue, other	1	0.44%
400 - Hazardous condition, other	1	0.44%
412 - Gas leak (natural gas or LPG)	6	2.65%
440 - Electrical wiring/equipment problem, other	1	0.44%
444 - Power line down	1	0.44%
445 - Arcing, shorted electrical equipment	3	1.33%
550 - Public service assistance, other	1	0.44%
551 - Assist police or other governmental agency	1	0.44%
561 - Unauthorized burning	8	3.54%
611 - Dispatched & cancelled en route	18	7.96%
622 - No incident found on arrival at dispatch address	3	1.33%
631 - Authorized controlled burning	2	0.88%
651 - Smoke scare, odor of smoke	2	0.88%
700 - False alarm or false call, other	1	0.44%
733 - Smoke detector activation due to malfunction	3	1.33%
735 - Alarm system sounded due to malfunction	5	2.21%
743 - Smoke detector activation, no fire - unintentional	2	0.88%
TOTAL INCIDENTS:	226	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





Durant Fire Department

Monthly Report
December 2021

Type of Response	Month						Year to Date					
	DECEMBER						2020					
	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls	City Limits	Outside City Limits	Mutual Aid	Total Calls
Fires & Fire Related Calls	10	3	0	13	113	18	13	144	179	24	17	220
Rescue (MVCs) & Medical Calls	148	7	0	155	510	20	0	530	1513	54	0	1567
Hazardous Condition (No Fire)	12	0	0	12	65	1	1	67	79	11	5	95
Service Calls	9	1	0	10	35	1	0	36	67	6	0	73
Good Intent Calls	22	3	0	25	130	20	0	150	196	17	0	213
False Alarm & False Calls	11	0	0	11	88	3	1	92	94	1	0	95
Special Incident Type	0	0	0	0	3	1	1	5	0	0	0	0
Total Responses	212	14	0	226	944	64	16	1024	2128	113	22	2263

Type of Service Performed	Month		Year to Date	
	Dec	2020	2021	
Permits	7	341	170	
Inspections	28	602	522	
Plans Review	9	210	205	
Smoke Alarm Installed	3	7	24	
Public Education	0	6	19	
Fire Investigations	0	32	20	
Pre-Fire Plans	0	7	8	
Total Services	47	1205	968	

Comments:

Dec Training:

Week 1: Hazmat Ops Refresher

Week 2: OMAG Training

Week 3: New Hire Training

Week 4 New Hire Training

Conducted Multiple Probationary Employee evaluations

Blake Wilson successfully completed his 1-year probationary period. Blake was given permanent status and received his Blue shirts.

Purchased 3 new sets of snow chains for our frontline fire apparatus in preparation for the winter season.

Purchased new tires for Brush 1 & 3 and also for Battalion 1.

Durant Fire Department

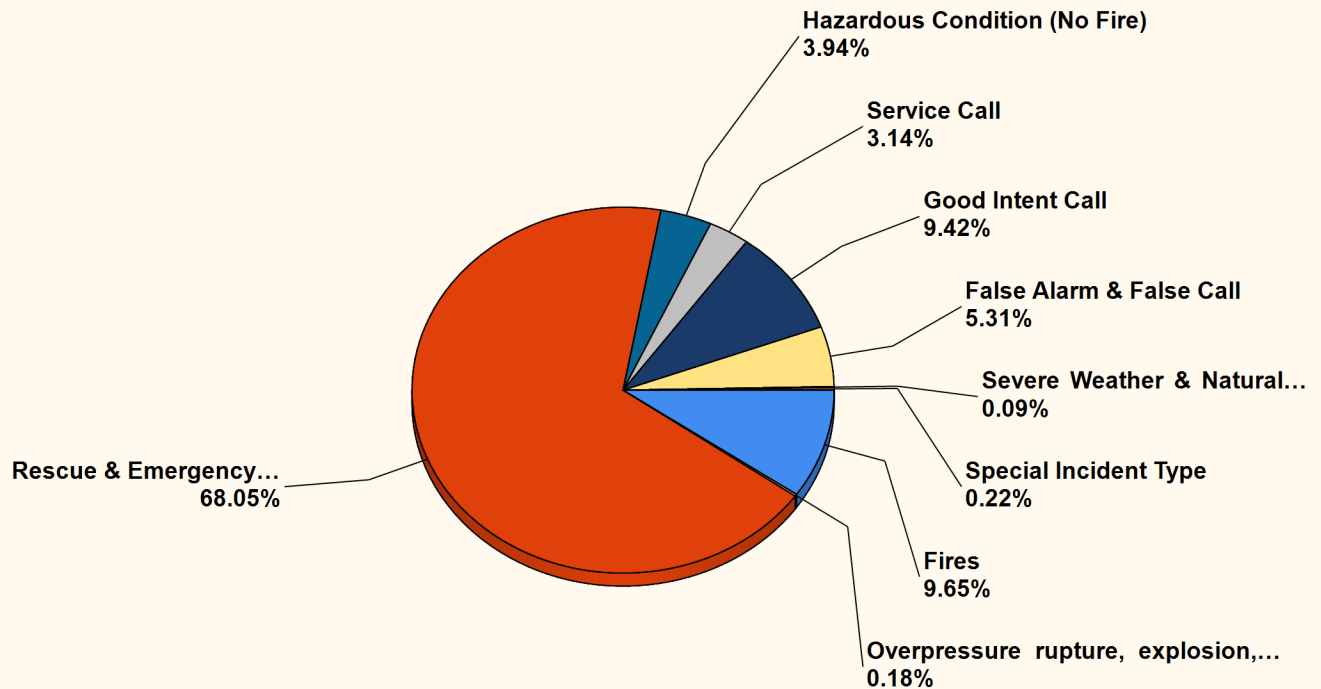
Durant, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	218	9.65%
Overpressure rupture, explosion, overheating - no fire	4	0.18%
Rescue & Emergency Medical Service	1538	68.05%
Hazardous Condition (No Fire)	89	3.94%
Service Call	71	3.14%
Good Intent Call	213	9.42%
False Alarm & False Call	120	5.31%
Severe Weather & Natural Disaster	2	0.09%
Special Incident Type	5	0.22%
TOTAL	2260	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	6	0.27%
111 - Building fire	26	1.15%
112 - Fires in structure other than in a building	5	0.22%
113 - Cooking fire, confined to container	10	0.44%
114 - Chimney or flue fire, confined to chimney or flue	1	0.04%
118 - Trash or rubbish fire, contained	33	1.46%
121 - Fire in mobile home used as fixed residence	3	0.13%
123 - Fire in portable building, fixed location	3	0.13%
130 - Mobile property (vehicle) fire, other	2	0.09%
131 - Passenger vehicle fire	20	0.88%
132 - Road freight or transport vehicle fire	4	0.18%
137 - Camper or recreational vehicle (RV) fire	1	0.04%
140 - Natural vegetation fire, other	6	0.27%
141 - Forest, woods or wildland fire	3	0.13%
142 - Brush or brush-and-grass mixture fire	31	1.37%
143 - Grass fire	28	1.24%
150 - Outside rubbish fire, other	17	0.75%
151 - Outside rubbish, trash or waste fire	11	0.49%
152 - Garbage dump or sanitary landfill fire	1	0.04%
154 - Dumpster or other outside trash receptacle fire	5	0.22%
160 - Special outside fire, other	1	0.04%
162 - Outside equipment fire	1	0.04%
200 - Overpressure rupture, explosion, overheat other	2	0.09%
240 - Explosion (no fire), other	1	0.04%
251 - Excessive heat, scorch burns with no ignition	1	0.04%
300 - Rescue, EMS incident, other	2	0.09%
311 - Medical assist, assist EMS crew	1312	58.05%
320 - Emergency medical service, other	4	0.18%
321 - EMS call, excluding vehicle accident with injury	2	0.09%
322 - Motor vehicle accident with injuries	87	3.85%
323 - Motor vehicle/pedestrian accident (MV Ped)	7	0.31%
324 - Motor vehicle accident with no injuries.	98	4.34%
331 - Lock-in (if lock out , use 511)	1	0.04%
350 - Extrication, rescue, other	2	0.09%
352 - Extrication of victim(s) from vehicle	9	0.4%
353 - Removal of victim(s) from stalled elevator	14	0.62%
400 - Hazardous condition, other	7	0.31%
411 - Gasoline or other flammable liquid spill	7	0.31%
412 - Gas leak (natural gas or LPG)	29	1.28%
413 - Oil or other combustible liquid spill	1	0.04%
420 - Toxic condition, other	1	0.04%
440 - Electrical wiring/equipment problem, other	9	0.4%
442 - Overheated motor	1	0.04%
444 - Power line down	19	0.84%
445 - Arcing, shorted electrical equipment	13	0.58%
460 - Accident, potential accident, other	2	0.09%
500 - Service Call, other	4	0.18%
510 - Person in distress, other	2	0.09%
511 - Lock-out	2	0.09%
520 - Water problem, other	1	0.04%
531 - Smoke or odor removal	6	0.27%
542 - Animal rescue	2	0.09%
550 - Public service assistance, other	5	0.22%
551 - Assist police or other governmental agency	20	0.88%
553 - Public service	1	0.04%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
554 - Assist invalid	1	0.04%
561 - Unauthorized burning	27	1.19%
600 - Good intent call, other	7	0.31%
611 - Dispatched & cancelled en route	138	6.11%
621 - Wrong location	1	0.04%
622 - No incident found on arrival at dispatch address	27	1.19%
631 - Authorized controlled burning	10	0.44%
641 - Vicinity alarm (incident in other location)	1	0.04%
650 - Steam, other gas mistaken for smoke, other	2	0.09%
651 - Smoke scare, odor of smoke	26	1.15%
671 - HazMat release investigation w/no HazMat	1	0.04%
700 - False alarm or false call, other	22	0.97%
711 - Municipal alarm system, malicious false alarm	3	0.13%
713 - Telephone, malicious false alarm	1	0.04%
715 - Local alarm system, malicious false alarm	2	0.09%
730 - System malfunction, other	4	0.18%
731 - Sprinkler activation due to malfunction	2	0.09%
732 - Extinguishing system activation due to malfunction	1	0.04%
733 - Smoke detector activation due to malfunction	17	0.75%
734 - Heat detector activation due to malfunction	1	0.04%
735 - Alarm system sounded due to malfunction	28	1.24%
736 - CO detector activation due to malfunction	2	0.09%
740 - Unintentional transmission of alarm, other	3	0.13%
741 - Sprinkler activation, no fire - unintentional	3	0.13%
743 - Smoke detector activation, no fire - unintentional	11	0.49%
744 - Detector activation, no fire - unintentional	1	0.04%
745 - Alarm system activation, no fire - unintentional	17	0.75%
746 - Carbon monoxide detector activation, no CO	2	0.09%
814 - Lightning strike (no fire)	2	0.09%
900 - Special type of incident, other	4	0.18%
911 - Citizen complaint	1	0.04%
TOTAL INCIDENTS:	2260	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Grants Department Monthly Report - December 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grants Dept Report Dec 2021

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2015	OK Dept of Transportation	Streetscape V	Downtown sidewalk enhancements - 4th & Evergreen	Completing ODOT documentation		399,968	
2016	OK Tourism / LWCF	Outdoor Recreation	Carl Albert Park	Complete 12-2020; Funds rcvd	182,900		
2016	Federal Highway / ODOT	Transp. Alternative-TAP	Rails to Trails	Design; ODOT approval		396,630	
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Closed Summer 2020	17,635		
2018	Nancy Lieberman Charities	Dream Court	Additional funding for youth programming efforts	Complete Feb 2021	5,000		
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Award: Dec 21 2018; Design with Rails To Trails		240,000	
2018	FEMA-Homeland Security -AFG	Assistance to Firefighters	95 FT 1550 GPM Aerial	Aerial purchased Fall 2019	952,380		
2018	Bureau of Reclamation	WaterSMART - SWEP	300 Automatic Meter AMR Units	Complete 5-21; Funds rcvd	34,914.99		
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Operational. Final Reports		1,500,000	
2019	Bureau of Reclamation	WaterSMART - WEEG	City-Wide AMR Units & System (Announcement late summer)	Project over 90% complete; partial funds rcvd		1,500,000	
2019	ODOC / CDBG-ED	Econ Dev Infrastructure	Tubacex Durant, Inc.	Const Complete; job tracking		939,366	
2020	ODOC / CDBG	Small Cities	SCADA / WTP Improvements	Awarded 9-2020; Proj. begun		152,222	
2020	ODOC / CDBG	CARES Act Funding	Residential Utility Assistance	Awarded April 1, 2021; Assisted 44 customers & 124 individuals thru 12.31.21		638,300	
2020	State of OK - CARES Forward	CARES Act Funding	COVID Related Expenditures & Public Safety Personnel Costs	Complete Fall 2020	1,439,319		
2021	FEMA-Homeland Security -AFG	Assistance to Firefighters	SCBAs (17 units)	App Due 1.21.22			
2020	FAA	CARES Act Funding	Install Windcone @ airport	Awarded 2020. Complete	23,020		
2020	OMAG	Public Safety Grant	Confined Space Safety Equip	Closed. Re-Apply Jan 2022			
2020	OK Emergency Mgmt 9-1-1	CAD Project	CAD System for Durant Communications Center	Awarded 3-2020; Project 95% complete		195,433	
2020	OK Emergency Mgmt 9-1-1	GIS System Project	GIS Addressing	Awarded 9-2019; Project complete. Final Reimb.		79,000	
2021	OMAG	Public Safety Grant	Sanitary Sewer Overflow Prevention	Project issues. OMAG approved for project to end.		5,000	
2021	US Dept of Justice	Bulletproof Vests	15 vests	Award received 10.14.21		6,000	
2021	OK State Emgcy Mgmt	Weather Radar	Weather Radar (award 6.30)	Vendor Agreement & bonds		1,600,000	
2021	FAA	CARES Act Funding	CRRSA - Personnel costs	Awarded April 2021		23,000	
2021	FAA	Aviation Improvements	Airport Layout Plan (award 8.26)	Project implementation		194,220	
2021	Texoma Health	Ron Cross Sr Center	Nutrition & fitness	App submitted 9.10.21			90,000
2021	T-Mobile Foundation	Hometown Program	Lloyd Plyler Park	App submitted 9.30.21			50,000
2021	US Dept of Justice	Rural Law Enforcement	License Plate Readers & Trailer	App submitted 10.1.21			149,920
2021	US Treasury	American Rescue Plan	Infrastructure	1st 50% rcvd 12.20.21		3,261,338	
2021	FEMA Hazard Mitigation	BRIC Building Resilience	Broadband Infrastructure	Submitted to OK EM 12.31.21			1,907,824
TOTALS					1,497,254	8,593,879	2,197,744



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Human Resources Monthly Report- December 2021

Staffing info for December 2021:

3 Terminations (2 Full- time, 1 Part-time)
8 New Hires (8 Full-time)

231 Total Employees as of December 31, 2021.
(217 Full-time, 7 Part-time, 7 Temporary)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. December HR Report 21



THE CITY OF DURANT

Administration/ Human Resources

Date: 01/04/2022

To: Mayor and City Council

From: Human Resources

Re: HR Report, December 2021

Staffing info for December 2021:

3 Terminations (2 Full- time, 1 Part-time)

8 New Hires (8 Full-time)

231 Total Employees as of December 31, 2021.

(217 Full-time, 7 Part-time, 7 Temporary)



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Monthly Report - December 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Dec2021

Donald W Reynolds Community Center & Library

December 2021

Statistical Report

Attendance monthly total ----- 3,657

We were open 24 days this month.

Attendance daily average ----- 152

Circulation monthly (physical units)----- 3,596

Circulation average daily ----- 149

Computer usage total ----- 433

Computer users average daily----- 18

Computer usage average time----- 38 min

Computer guest passes----- 156

Computer guest passes average daily----- 6

New Library card holders----- 112

Materials donated ----- 759

(38 put in collection)

Statistics

Revenue : \$1916.37 for December. The room revenue was \$550.00 with payments for two bday parties and a meeting for Lighthouse Behavioral Health.

Revenue breakdown: \$358 in copies, \$88 in faxes, \$415 in fines, \$27 in replacement cards, \$75 in out-of-county memberships, \$12 in laminating, \$100 in lost/damaged item fees, & \$286 from the public printer/copier coin-op. The café revenue is separate and that was \$318 for the month.

There was a variety of community events this month: Chess sessions on Saturdays, a city ward meeting, Blood Drives, Bryan County Sheriff's Dept OSBI Training, FOL's Holiday Craft Show, Girl Scout meetings, Families Feeding Families Board meeting, City OMAG Training, Bryan County Basketball League sign ups, a book signing by local optometrist Dr. Greg Clay, several school visits and more.

What's Happened

- The "Very Hungry Reader" food program resumed evening meals and snacks (M-F from 4:00pm to 6:00pm, ending on Fridays at 5:00 due to going back to regular hours) w/a total of **390** for the month with an average of **16** meals per day.

This program will continue through the end of May 2022 and then switch to the in-person meals for the summer.

-The library hosted court-ordered mediations, literacy sessions, and GED classes in the computer lab through the Ardmore Adult Ed. Center.

Community Engagement/FOL

- The library has received a Health Literacy grant and began health/fitness related projects in September. In December there was a Self Defense class with a total of **3** attendees. Tai Chi had 3 classes and **4** total attendees. Jan will be FULL of health literacy classes with a 4 session Healthy Cooking course, Tai Chi, Yoga, Zumba, Self Defense, and Chair Yoga.
- The library programs for non-school-aged children started back up in August along with a new “Baby Lap Sit” program. There are two programs on Fridays, the Baby Lap Sit at 9:30am and Story Time at 10:00am. School-aged children have Lego Club (Tuesdays at 3:30), The Lounge for Teens (Wednesdays at 3:30/4:00), and After School Program (Thursdays at 3:30) in the library’s Story Room. Attendance is as follows: Lapsit had 1 session with 1 family in attendance & Story Time had no attendees. After School three sessions with 15 kids, the Lounge three sessions with 8 teens, and Lego Club two sessions with 32 kids. Due to the Christmas holiday, and school being out, there were no school-aged kids’ programs the week of Dec. 20 & Dec. 27.
- There were three school visits the week of 12/13: 110 Calera 5th & 6th graders that rotated through three stations, ate lunch and then watched a movie with Grinch punch & cookies in the theater; 95 Calera Kindergarteners that came for the “Polar Express” movie, hot chocolate, and cookies followed by lunch; 25 children and family members from SE’s Big 5 Headstart for a Christmas movie and pizza lunch.
- The first kids’ holiday event since Christmas of 2019 occurred the week of 12/20. On Monday we showed a double feature of Christmas movies with 14 kids and 4 adults in attendance. Tuesday was a movie followed by a holiday craft with 11 kids and 3 adults in attendance. Wednesday was by far the most popular day, a movie followed by bingo, with 29 kids and 4 adults in attendance. This makes 54 kids and 11 adults served by programming over the break.

Projects

- The library applied for ARPA grant funds from the ODL in September. We were eligible for just over \$20,000 and were awarded just over \$23,000 in mid-October. Items purchased will be for extended programming, outdoor events, sound proofing meeting/study rooms, and enhancing video conferencing equipment.
- The library was approved to move on to the engineering for the Library Park and it began in August. This project is being funded by the Pendleton donation. The contract for engineering is ready to be implemented with the theorem company and Shane Knight. Library staff met with Shane in late December for updates on the planning and a look at the drawings. The park will add a large outdoor space to extend library programming.
- The library will house the Covid relief grant program, Utility Billing Assistance Program, to help City of Durant utility customers with their bills. This program will help citizens needing help with their water bills for the next two years.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

“Check it out at the Library” - weekly column with the weekly edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Neighborhood Services Monthly Report - December 2021

Council Information / Action Requested

None.

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Neighborhood Services Monthly Report - December 2021
2. BP Valuation Report - Dec 2021
3. Tickets & Warnings by Neighborhood Services - Dec 2021
4. Animal Control Daily Log Dec 2021 (Page)
5. Animal Control Daily Log Dec 2021 (Fulton)
6. Animal Control Daily Count Dec 2021 (Page)
7. Animal Control Daily Count Dec 2021 (Fulton)
8. Code Enforcement Daily Log Dec 2021 (Jackson)
9. Code Enforcement Daily Log Dec 2021 (Cottrell)

The City of Durant

Neighborhood Services Department

Monthly Activity Report, December 2021

1. Inspections	
Building	34
Electrical	21
Mechanical	16
Plumbing	26
Drainage Issues	0
Other	19
Total	116
2. Code Enforcements	
Contact Made	71
Trees & Shrubs	11
Grass & Weeds	47
Junk Vehicles	33
Junk Appliances	13
Dilapidated Structures	36
Trash & Debris	121
Other	86
24 Hour Nuisances Posted	10
PD 24 Hour Nuisances Posted	0
Code Enforcement	10
Notices Posted	14
Citations Issued	2
Warnings Issued	7
Total	461
3. New Construction	
SFR	4
MFR	0
Commercial	0
Industrial	0
Total	4

4. Animal Control	
Calls for Service	173
Citations Issued	7
Warnings Issued	54
Dogs Picked Up	32
Cats Picked Up	9
Dog Adoptions	3
Cat Adoptions	1
Dog Rescue	11
Cat Rescue	4
Claimed by Owner	12
Animals Euthanized	4
Parvo Deaths	1
Total	311
5. Letters Mailed	
Code Enforcement	10
Code Hearings	14
Public Hearings	0
Total	24

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2021 THRU 12/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
SEGMENT	SEGMENT DT	DESCRIPTION	BUILDING CODE	SEG. CONT.	VALUATION	

032437	12/06/2021	SHIELD OF FAITH PROPERTIES	4810 KIMBERLY RD	OWNER	NEW HOME PERMIT (SPEC HOME)	1
BLDG	12/06/2021	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	300,000.00	
FPM	12/06/2021	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
ELEC	12/06/2021	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
MECH	12/06/2021	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
PLUMB	12/06/2021	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
TOTAL VALUE					300,000.00	TOTAL FEE
032438	12/06/2021	SHIELD OF FAITH PROPERTIES	4816 KIMBERLY RD	OWNER	NEW HOME PERMIT (SPEC HOME)	1
BLDG	12/06/2021	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	300,000.00	
FPM	12/06/2021	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
ELEC	12/06/2021	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
MECH	12/06/2021	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
PLUMB	12/06/2021	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
TOTAL VALUE					300,000.00	TOTAL FEE
032439	12/07/2021	SULLIVAN, JORDAN P	2902 W UNIVERSITY BLVD	OWNER	STORAGE BUILDING PERMIT	1
ACC	12/07/2021	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	520.00	
032440	12/07/2021	THE SIGN DEPOT	105 W ELM	OWNER	SIGN MODIFICATION PERMIT	1
SIGN	12/07/2021	SIGN PERMIT	SIGN - SIGN PERMIT	OWNER	1,598.82	
032441	12/08/2021	FOREVER HOME CONSTRUCTION	4925 PARCO DR	OWNER	NEW HOME PERMIT	1
BLDG	12/08/2021	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	800,000.00	
FPM	12/08/2021	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
ELEC	12/08/2021	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
MECH	12/08/2021	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
PLUMB	12/08/2021	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
TOTAL VALUE					800,000.00	TOTAL FEE
032442	12/10/2021	KEENER INVESTMENTS LLC	1679 W ARKANSAS	OWNER	CURB CUT PERMIT	1
EXCAV	12/10/2021	EXCAVATION PERMIT	EXCAV - EXCAVATION PERMIT	OWNER	0.00	
032443	12/10/2021	KEENER INVESTMENTS LLC	1725 W ARKANSAS	OWNER	CURB CUT PERMIT	1
EXCAV	12/10/2021	EXCAVATION PERMIT	EXCAV - EXCAVATION PERMIT	OWNER	0.00	
032444	12/13/2021	SHELLPOINT MORTGAGE SERVICE	623 NE 2ND AVE	OWNER	DEMO PERMIT	1
DEMO	12/13/2021	DEMOLITION	DEMO - DEMOLITION	OWNER	0.00	
032445	12/14/2021	FAITH ELECTRIC INC	1708 RODEO RD	OWNER	INSTALL GENERATOR	1
ELEC	12/14/2021	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	
032446	12/14/2021	TEXOMA MAINTENANCE	224 S 9TH AVE	OWNER	HVAC CHANGE OUT	1
MECH	12/14/2021	NEW MECHANICAL PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	
032447	12/14/2021	CRAWFORD ELECTRIC PROPERTIES	1015 DONNA SUE PL	OWNER	SERVICE UPGRADE	1
ELEC	12/14/2021	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 12/01/2021 THRU 12/31/2021
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	
032448	12/14/2021	HARLESS, MICHAEL	701 N 1ST AVE	OWNER	SIGN MODIFICATION PERMIT	I
SIGN	12/14/2021	SIGN PERMIT	SIGN - SIGN PERMIT	OWNER	349.00	
032449	12/16/2021	SHIELD OF FAITH PROPERTIES	4714 KIMBERLY RD	OWNER	NEW HOME PERMIT	I
BLDG	12/16/2021	NEW BUILDING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	300,000.00	
FPM	12/16/2021	FLOOD PLAIN MANAGEMENT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
ELEC	12/16/2021	NEW ELECTRIC PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
MECH	12/16/2021	NEW MECHANICAL PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
PLUMB	12/16/2021	NEW PLUMBING PERMIT	SFR - SINGLE FAMILY RESIDEN	OWNER	0.00	
TOTAL VALUE					300,000.00	TOTAL FEE
032450	12/16/2021	KYLE TUCKER PLUMBING	1323 DENISON ST	OWNER	GAS TEST	I
PLUMB	12/16/2021	NEW PLUMBING PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	
032451	12/22/2021	B & H CONSTRUCTION LLC	2708 UNIVERSITY BLVD	OWNER	GAS RELEASE	I
PLUMB	12/22/2021	NEW PLUMBING PERMIT	CA - COMMERCIAL ALTERATION	OWNER	0.00	
032452	12/27/2021	HALL ELECTRIC	3002 QUAIL RIDGE CIR	OWNER	SOLAR PANEL PERMIT	I
ELEC	12/27/2021	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	
032453	12/30/2021	R&R SIGNS	1503 MAGNOLIA ST	OWNER	SIGN MODIFICATION PERMIT	I
SIGN	12/30/2021	SIGN PERMIT	SIGN - SIGN PERMIT	OWNER	8,000.00	
032454	12/30/2021	TEXWIN	4499 COMMERCIAL LN	OWNER	GARAGE/SHOP PERMIT	I
ACC	12/30/2021	ACCESSORY PERMIT	ACCS - ACCESSORY STRUCTURES	OWNER	15,000.00	
032455	12/30/2021	HATTON'S ELECTRIC	3202 W UNIVERSITY BLVD	OWNER	SERVICE UPGRADE	I
ELEC	12/30/2021	NEW ELECTRIC PERMIT	SFRA - SINGLE FAMILY RESIDE	OWNER	0.00	
*** TOTALS ***	NUMBER OF PROJECTS:		19	VALUATION:	1,725,467.82	FEE:

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY PERMIT	2	15,520.00	158.00
BLDG - NEW BUILDING PERMIT	4	1,700,000.00	4,565.95
DEMO - DEMOLITION	1	0.00	104.00
ELEC - NEW ELECTRIC PERMIT	8	0.00	1,424.85
EXCAV - EXCAVATION PERMIT	2	0.00	764.00
FPM - FLOOD PLAIN MANAGEMENT	4	0.00	416.00
MECH - NEW MECHANICAL PERMIT	5	0.00	1,062.85
PLUMB - NEW PLUMBING PERMIT	6	0.00	1,316.85
SIGN - SIGN PERMIT	3	9,947.82	237.00
*** TOTALS ***	35	1,725,467.82	10,049.50

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	
ACCS - ACCESSORY STRUCTURES	2	2	15,520.00	
CA - COMMERCIAL ALTERATION	1	1	0.00	
DEMO - DEMOLITION	1	1	0.00	
EXCAV - EXCAVATION PERMIT	2	2	0.00	
SFR - SINGLE FAMILY RESIDENTIAL	4	20	1,700,000.00	8
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	6	6	0.00	
SIGN - SIGN PERMIT	3	3	9,947.82	
*** TOTALS ***	19	35	1,725,467.82	10

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 12/01/2021 THROUGH 12/31/2021
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Tickets and Warnings By Officer

DURANT POLICE DEPARTMENT			
<u>FULTON, KATELAND</u>			
	Tickets	Warnings	Total
	8	3	11
<u>JACKSON, SHAWN</u>			
	Tickets	Warnings	Total
	2	0	2
<u>PAGE, SONYA</u>			
	Tickets	Warnings	Total
	1	1	2
Area Total:	11	4	15
Total:	11	4	15

City of Durant Neighborhood Services Daily Animal Control Log (Page)

December-2021

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials
12/1/21	617 S 3rd	Stray dog on porch	Picked up	U/L	SP
12/4/21	404 South 12th	Neighbors dog out	PU	U/L	SP
	1705 Beech	Raccoon	U/L	U/L	SP
	2nd and Main	Yellow dog	Warning	Warning	SP
12/5/21	201 Cornell	Dog loose	Warning	Warning	SP
	1015 Ford Seasons	Welfare	OK	OK	SP
	5th and Louisiana	Dead opossum	PU	PU	SP
12/8/21	1716 Cedar	Dog at large	SP	SP	SP
12/11/21	8th and Beech	Blue pit @ large	SP	SP	SP
	Washington and Liveoak	2 Golden Ret.	U/L	U/L	SP
	2200 A Seasons	Raccoon	Removed	WVNO	SP
	419 N 17th	Dog at large	Warning/PU up	WVNO	SP
	615 N Washington	Dog out	Warning/PU up	WVNO	SP
12/12	418 South 15th	Loose dog	U/L	U/L	SP
	10th and Geo.	2 dogs in street	U/L	U/L	SP
	Loves travel plaza w/ Main	2 large dogs	U/L	U/L	SP
12/13/21	2nd and Main	Female white momma dog	U/L	U/L	SP
	1305 Redbud	Dogs loose in yard	VW	VWNO	SP
	900 Blk Evergreen	2 bulldogs at large	U/L	U/L	SP
12/14/21	1705 Beech	Raccoon in trap	U/L	U/L	SP
	677 Mockingbird	Black Malinois w blue tag in yard	U/L	U/L	SP
	221 Louisiana	Dog in street	Citation issued	1C1W	SP
	3rd and Beech	Black Chi mix in street	Left door tag	U/L	SP
12/15/21	Timberline	Death	Took dog	U/L	SP
	3600 Dharma	Pup came in yard	Picked up	U/L	SP
	17th and Miss.	Husky at large	U/L	U/L	SP
	1900 Parkway circle	2 Dogs at large	U/L	U/L	SP
	913 Brookside	Black and Tan dog	Lives at 913 Brookside	VW	SP
12/18/21	Manolia and Sawmill	2 Guys fighting bulldogs on leashes	No one home	U/L	SP
	303 Holcomb	Welfare on puppies	Picked up	U/L	SP
	Walnut	Puppy found	U/L	U/L	SP
12/19/21	Shady Brooke	Raccoon	U/L	U/L	SP
12/20/21	Injured yellow cat	Alley by Courthouse 4th/5th	U/L	U/L	SP
	Behind Brauns by hwy ramp	Chickens and dog living in brush	U/L	U/L	SP
	14th and Mississippi	2 dogs out	U/L	U/L	SP
	15th and Mississippi	2 Puppies	U/L	U/L	SP
	303 Holcomb	Puppies dumped	U/L	U/L	SP
12/21/21	301 Holcomb	Welfare dogs tangled	U/L	U/L	SP
	Mortemery #232	White dog barking at door	U/L	U/L	SP
	Maxey Dr off Wilson	6 dogs dumped	U/L	U/L	SP
12/27/21	1100 Blk University	Brown dog parking	U/L	U/L	SP
	1725 Patriots way	Dog came into yard attacked their dog	Contacted Ro	U/L	SP
	1607 Patriots way	Dog lives at this address	No one home, left door tag	U/L	SP
	415 NE 3rd	Welfare puppies in crate	Code 4/ No dogs present	U/L	SP
12/28/21	300 Blk Magnolia	Tan momma dog at large	U/L	U/L	SP
	Bypass Eb/Ph	Sign 30 Hog	Contacted street dept to remove	U/L	SP
	624 Mulberry	Yellow dog	U/L	U/L	SP
	12th and Waco	3 Rotts	U/L	U/L	SP
	306/308 N 4th	Black dog gets out	U/L	U/L	SP
	12th and Louis.	White and black dog	2dogs Picked up	U/L	SP
12/29/21	Hillcrest	Puppies dumped	U/L	U/L	SP
	1100 Blk Wilson	Welfare dog tied to a tree	Code 4 no dog present	U/L	SP
	Vo-tech parking lot	Injured cat	U/L	U/L	SP
	1010 Brookline	Dog in yard	Picked up dog	U/L	SP
	427 S 11th	Stray dog came into house	Picked up dog	U/L	SP
	Lavola	White pit	U/L	U/L	SP
11/1/22	105 Texas	Cat turned in fire injured alive	Picked up/FAC took to ve	U/L	SP
	1010 Main	Brown pit at large	U/L	U/L	SP
	600 Mortemery	Dog followed Ro home	Picked dog up	U/L	SP
	3207 Castle court	Dog in yard	Picked dog up	U/L	SP
	315 Northridge	Dog followed Ro home	Picked dog up	U/L	SP

City of Durant

Neighborhood Services Daily Animal Control Log (Fulton)

December-2021

Date	Location/Address	Type of Call	Action Taken	Citation Issued	Initials
12/1/21	617 S 3rd	Dog @ large	UTL owners	DT	KE
	23 E Mississippi	Welfare concern	Owners appear to have moved out. No animals located	N/A	KE
	2504 S 8th	Dog @ large	Possibly abandoned. Landlord requested we take the dog, impounded	N/A	KE
	Aviation	Dog @ large	Spoke to owner. Checked service dog tags	N/A	KE
	317 S 5th	*CE: Two aggressive dogs tied up at condemned house	CE made contact w/ owner. FIU	FIU	KE
	Eppler Dr	Dogs running @ large	Spoke to owner. Will keep dogs contained	1W	KE
	518 N 5th	*CE: Code issues	Wait through. Tenant provided w/ list of violations to correct	CE	KE
12/22/21	EB Bypass X SE 3rd	Dog hit by car	UTL: Extra patrol	N/A	KE
	78 X Davis Rd	Complaint regarding swine	Zoned Agriculture	N/A	KE
	525 W Pine	Raccoon in trap	P/U: Reset trap	N/A	KE
12/3/21	924 W Texas	*CE: *PD: Code issues. Aggressive dog in bad conditions	Dog O/S to AC. Checked @ vet. Owner given 72 hours for better accommodations	1W	KE
	Village apartments	3 Raccoons in dumpster	P/U	N/A	KE
	1612 W Locust	2 Feral cats trapped	P/U	N/A	KE
	1st Street Apts	Abandoned cats. Prop mgr. req. assistance	Prop. manager turned cats over to AC	FIU	KE
	BCAH	Cats	2 Cat studs	FIU	KE
	Bypass Storage	2 dogs found	FIU: One has had surgery checked @ vet FIU	N/A	KE
	919 W Louisiana	*CE: Utility tampering. Code violations. Dogs on premises	CE issued citations. Dog welfare check. FIU w/ CE	FIU	KE
12/8/21	Miller's Short Stop	Dog hit by car	P/U: Broken back. Euthed	N/A	KE
	1400 Blvd N 9th	*PD: Arrest w/ dog in the car	P/U: Released to grandmother @ owner's request	N/A	KE
	Pruett's	2 Dogs @ large	P/U: Impounded	N/A	KE
	Shriener	Adoption	1 Cat adopted	N/A	KE
	BCAH	Parvo	Euth due to parvo	N/A	KE
	Walwart	Dog food donation	P/U	N/A	KE
	Blairwood CS	Citizen complaint. Dogs @ large	UTL: complainant @ dogs. Left warning	1W	KE
	913 W Louisiana	*CE: Assist w/ condemning house. Dog assistance	House condemned. 3 dogs in house. 2 in car. Advised to remove dogs by dark	N/A	KE
	Twth Oaks Bl	Dog @ large	Issued warning	1W	KE
	600 Blk Louisiana	Walkers w/ dog @ large	Spoke to owner. Attempting to catch dog	1W	KE
12/7	Washington X Mulberry	Dog @ large	Taken home. Spoke to owner. Warning	1W	KE
	215 E Elm	*CE: FIU	Owner making progress	N/A	KE
	217 E Elm	*CE: FIU regarding chickens, rabbits, code issues	Owner rehomed animals. Making progress w/ code issues	N/A	KE
	213 E Elm	Welfare concern	Dog is OK	N/A	KE
	604 W Louisiana	*CE: assist	Taking care of junk vehicles & other code issues. CE posted letters	N/A	KE
	317 S 5th	*CE: FIU concerning dogs	Dogs appear to be in better conditions	N/A	KE
	721 N 12th	*CE: FIU regarding welfare of dogs & code concerns	No progress made. Death in family. Given a few more days	FIU	KE
	507 N 10th	*CE: FIU regarding chickens & code concerns	UTL: owner. No dogs @ large. DT to explain	DT	KE
	618 N 15th	Citizen complaint regarding dogs @ large	Spoke to owners & informed of leash law	1W	KE
	607 N 7th	Dogs @ large	Spoke to owner. 1W	1W	KE
	522 Blanchard Rd	Dogs @ large	UTL: Extra patrol	N/A	KE
	400 Blk S 12th	Dogs @ large	Dog put up. UTL owner. DT	1W	KE
	303 S 13th	Dog @ large			KE
12/8	424 W Cedar	Roommate in jail & left dog abandoned in garage	Spoke w/ remaining roommate. ATL family member	FIU	KE
	607 S 12th	*CE: Dogs in terrible conditions. Code violations	Given 7 days to correct issues. 1C 3W	1C3W	KE
	802 Hickory Dr	Dog @ large	UTL: Extra patrol	N/A	KE
	9th X Elm	Dog @ large	Picked up. ATL owner	N/A	KE
	507 N 10th	Chicken & Code issues FIU	Paperwork posted to remove chickens and alley obstruction	2W	KE
	Happy Henm	Extremely emaciated dog @ large	UTC dog. Fed. Will FIU	FIU	KE
	323 Mulberry St	Dog @ large	Citation	1C	KE
	4th X Mulberry	Dog @ large	P/U: Impounded. ATL owner	N/A	KE
	618 S 12th	2 Dogs @ large. Welfare concern on 3rd. *CE: violations	Spoke to owner. Will correct issues	N/A	KE
	Hwy 78 X Davis	Pigs @ large	Spoke to owner. Wants to get rid of pigs. 1W	1W	KE
12/9/21	Cemetery	Dog tangled and restrained to a tree	Picked up. ATL owner	N/A	KE
	1004 N 4th	Cat got into garage and will not leave	Impounded. ATL owner	N/A	KE
	614 S 5th	Abandoned cat	P/U: Sick. Euth	N/A	KE
	221 S 7th	Stray cat issues	Learned trap. FIU	N/A	KE
	323 Mulberry	*CE: PD condemned house. 2 Dogs @ large	Picked up. Taken to family member	N/A	KE
12/10	525 W Pine	Cat in trap	P/U: Returned home	N/A	KE

[illegible]

Daily Animal Control Log (Page)

Day	Cats for Service	Cleation/Waiting	Para Dogs	Dogs Picked Up	Cats Picked Up	Dogs Adopted	Cats Adopted	Dogs to Rescue	Cats to Rescue	Dogs Claimed by Owner	Cats Claimed by Owner	Bite Calls	Dogs Euthanized	Cats Euthanized	Dart Gun Deployed
1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	4	1W	0	0	0	0	0	0	0	0	3	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	2	0	1	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	1	1W	0	0	0	1	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	3	1C1W	0	0	0	0	0	0	0	0	0	0	0	0	0
15	6	0	0	2	0	0	0	1	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	2	0	0	1	0	1	0	1	0	0	0	0	0	0	0
19	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	3	0	0	2	0	0	0	2	0	0	0	0	0	0	0
21	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	6	1W	0	6	0	0	0	6	0	0	0	0	0	0	0
29	5	0	0	2	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31	5	0	0	3	1	0	0	1	0	2	0	0	0	0	0
Total	59	3WHC	0	17	1	3	0	9	4	3	3	0	0	0	0

Comments:

December-2021

Comments:

City of Durant

Neighborhood Services

Daily Code Enforcement Log (Jackson)

December-2021

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials
12/01/21		215 E Elm 317 S 5th	Complaint/Living in shed Code Violations	They vacated addressed violations. 7 days to comply Gave 7 days to comply			W	TD/A/MC TD/A/MC	S.J. S.J.
		1817 W Main	No water/Plumbing leaks	Condemned				D	S.J.
		1405 Wendell	Complaint/Sewer	In Compliance				O	S.J.
		1408 Wendell	Complaint/Living in RV	7 days to comply				O	S.J.
		Monthly Report						O	S.J.
12/2/21	ANIMAL CONTROL	518 N 6th	Follow up/Trash	No answer/Not in compliance				TD	S.J.
	ANIMAL CONTROL	414 E Mulberry	Animal at large	Owner put up				AC	S.J.
	ANIMAL CONTROL	518 N 6th	Follow up/Neglected animal	No Answer				AC	S.J.
	ANIMAL CONTROL	317 S 5	Check paperwork on Dogs	Gave 3 days to comply				AC	S.J.
	J & N Tire	518 N 6th	Follow up/Trash	7 days to comply				TD/MC	S.J.
		201 E Main	Junk/Vehicles/Screening	Verbal Warning				JV/MC	S.J.
		10 E Alabama	PD Called/Living in shed	Condemned				D	S.J.
		5636 StoneCreek	Complaint/Burning Trash	Explained Ordinance				TD/MC	S.J.
12/3	ANIMAL CONTROL	924 W Texas	Welfare check with PD	7 days to comply with trash and debris				TD/MC	S.J.
		824 W Texas	Welfare check with PD	Surrendered dog with injuries				AC	S.J.
		1002 W Louisiana	Inspection/Junk Vehicles	Will Letter				D/JV/MC	S.J.
		919 W Louisiana	Inspected/UB, called no water	48-HR warning				D	S.J.
		10 E Alabama	Follow up on living in shed	No issues				D	S.J.
		City Property	Illegal Dumping	Will notify Parks				TD	S.J.
	ANIMAL CONTROL	919 W Louisiana	Picked up strays with injuries	Took to vet				AC	S.J.
		209 E Reid	Low Hanging Power Line	Notified O&E				O	S.J.
		919 W Louisiana	UB Notified/Theft Of Utilities	Whole Ticket			X	O	S.J.
		919 W Louisiana	UB Notified/Theft Of Utilities	Notified O&E				O	S.J.
		Steele Buffalo	Temp Flag	Explained Ordinance				O	S.J.
		5636 StoneCreek	Follow up/Trash	Complied				TD	S.J.
12/6/21	Avalon Apartments	1901 W Mississippi	Site Inspect/Trash & Debris	Spoke with manager				TD/MC	S.J.
	DanRob Properties	121 SE 5th	Asked for plan of action/ 30 days	Sent Email				D/MC	S.J.
	DanRob Properties	123 SE 5th	Asked for plan of action/ 30 days	Sent Email				D/MC	S.J.
	DanRob Properties	125 SE 5th	Asked for plan of action/ 30 days	Sent Email				D/MC	S.J.
	Smartmouth Dental	1220 N Washington	Unsecured Manhole	30 Days to Comply				O	S.J.
	Property Owner/Smartmouth	1330 Denison	Unsecured Manhole	30 Days to Comply				O	S.J.
12/6/21	Nancy Rodgers	10 E Alabama	Asked for plan of action/ 14 days	Will Letter				D	S.J.
		902 Briarwood Pl	Complaint/Refuse/Trash	Will Letter				D/TD	S.J.
		4410 W Main	Check for court agenda	Will Letter				TD/GW	S.J.
		339 Gates	Check for court agenda	Will Letter				TD/GW	S.J.
		49th & University	Check for court agenda	Will Letter				TD/GW	S.J.
		5300 Block University	Check for court agenda	Will Letter				TD/GW	S.J.
		5500 Block University	Check for court agenda	Will Letter				TD/GW	S.J.
		210 N 49th	Check for court agenda	Will Letter				TD/GW	S.J.
		1600 Block Mississippi	Check for court agenda	Will Letter				TD/GW	S.J.
		4102 W HWY 70	Check for court agenda	Will Letter				TD/GW	S.J.
		324 W Mulberry	Check for court agenda	Will Letter				TD/GW	S.J.
		504 N 4th	Check for court agenda	Will Letter				TD/GW	S.J.
		1208 W Mulberry	Check for court agenda	Will Letter				TD/GW	S.J.
		19 E Alabama	Illegal Dumping	Couldn't locate anyone				TD	S.J.
		215 E Elm	Follow up/living in shed	In Compliance				O/MC	S.J.
		604 W Alabama	No Active Water	No Contact				D	S.J.
		317 S 5th	Follow up/Trash	In Compliance				TD	S.J.
		721 N 12th	Follow up/Trash	In Progress				TD/MC	S.J.
		507 N 10th	Follow up/Trees in alley	Not in compliance/language barrier, will try back				TS/MC	S.J.

		1403 W Texas	Trash in yard	Spoke with tenant, will follow up						TD MC	S.J.
		603 N 12th	On property with animal complaint	Will Letter						TD/JV/JAMC	S.J.
		100 Black S Louisiana	Campers partially in road	Notified PD/Possibly stolen						JV/MC	S.J.
12/8/21	Stegers	10 W Main	Tell Grass	Spoke with owner						GW/MC	S.J.
		11 W Main	Tell Grass/Dilapidated Awning	Spoke with property manager						GW/D/MC	S.J.
		902 Briarwood Pl	Took Pics for Code Letter	Will Letter						O	S.J.
		1839 W Arkansas	Grass/Trash	Will Letter						GW/MTD	S.J.
		901 Briarwood Pl	Grass/Trash	24 HR						TD	S.J.
		1839 W Arkansas	Grass/Trash							GW/MTD	S.J.
		603 S 12th	Grass/Trash/Appliances							GW/MTD	S.J.
		1817 W Main	Dilapidated/Junk Vehicle							D/JV	S.J.
		1002 W Louisiana	Dilapidated/Junk Vehicle							D/JV	S.J.
		902 Briarwood Pl	Fence/Trash							D/MTD	S.J.
		826 Parkland	EVERYTING							TD/JV/JA	S.J.
		1021 W Evergreen	Dilapidated/Junk Vehicle							D/JV	S.J.
12/9/21		Mandatory Class	Trash and Debris	Follow up						D/JV/MC	S.J.
		924 W Texas	Water Tap	Follow up						TD/MC	S.J.
		919 E Evergreen	Grass/Trash	Posted at address						O	S.J.
12/10/21		1839 W Arkansas	Grass/Trash/Appliances	Posted at address						GW/JA	S.J.
		1817 W Main	Dilapidated/Junk Vehicle	Posted at address						D/JV	S.J.
		1002 W Louisiana	Dilapidated/Junk Vehicle	Posted at address						D/JV	S.J.
		902 Briarwood Pl	Fence/Trash	Posted at address						TD	S.J.
		826 Parkland	EVERYTING	Posted at address						D/JV	S.J.
		1021 W Evergreen	Dilapidated/Junk Vehicle	PD assisted						JV/MC	S.J.
		324 W Mulberry	Tow Vehicles	Will Letter						D/MTD	S.J.
		1019 W Texas	Call form PD Trash	Letter Hanger						J/A	S.J.
		1016 W Louisiana	Junk Appliances	Unable to make contact						AC	S.J.
		106 Poplar	Chickens at Large	Unable to make contact						O	S.J.
		1220 N 8th	Raw Sewage	Owner came in Compliance						OMC	S.J.
12/13/21		1012 E Main	Complaint/Living in RV	In Compliance						OMC	S.J.
		609 S 12th	Follow up/Sewer	Unable to make contact						O	S.J.
		106 Poplar	Complaint/Living in RV	In Compliance						OMC	S.J.
		1032 Stonebrook Circle	Complaint/Animal at Large	Owner came in Compliance						AC/MC	S.J.
		1019 W Mississippi/Avallon	Complaint/Animal at Large	ACO Whole tickets						AC/MC	S.J.
			Complaint/Stick Dog	ACO Whole tickets						AC/MC	S.J.
		1019 W Mississippi/Avallon	There on Animal Complaint	Addressed Code Violations						Courtesy Letters Sent (2)	S.J.
		Walmart	Pick up Donations	Attempted to contact owner						TD/MC	S.J.
12/14/21		602 S 3rd	Overgrown trees	Will Comply						TC	S.J.
		520 Cemetery	Fence Violation	Could not make contact						OMC	S.J.
		623 S 3rd	Complaint/No Electricity	Nothing found						O	S.J.
		1224 N 4th	Dogs at Large	M&O Notified						AC	S.J.
		421 W Arkansas	Water Leak	Owner removed						OMC	S.J.
			Non Permitted Sign	Assisted ACO pick up						OMC	S.J.
12/17/21		125 W Louisiana	Aggressive Dogs	Gave 48hrs to turn						AC	S.J.
		424 NE 2nd	U.B. sent no water	Gave 48hrs to turn						O	S.J.
		824 NE 4th	U.B. sent no water	Wrote Citation						T	S.J.
		504 N 4th	Canpot not in Compliance	Assist ACO						O	S.J.
		1517 N 10th	Animal at large	Gave 48hrs to Vacate						AC	S.J.
			Homeless Camp	Gave 48hrs to Vacate						O	S.J.
12/20/21		504 N 4th	U.B. sent no water	Trying to get Funds						O	S.J.
		424 NE 2nd	U.B. sent no water	Trying to get Funds						O	S.J.
		824 NE 4th	U.B. sent no water	Trying to get Funds						O	S.J.
			Homeless Camp	Vacated						O	S.J.
			Homeless Camp	Vacated						O	S.J.
12/21/21		Hardy Farms	Homeless Camp	Vacated						O	S.J.
		University & University Place	Homeless Camp	Vacated						O	S.J.
		Shop With A Cop	Checked for court agenda	Checked for court agenda						O	S.J.
		824 Parkland	Checked for court agenda	Checked for court agenda						O	S.J.
		10 E Alabama	Checked for court agenda	Checked for court agenda						O	S.J.
		1839 W Arkansas	Checked for court agenda	Checked for court agenda						O	S.J.
		1817 W Main	Checked for court agenda	Checked for court agenda						O	S.J.

Neighborhood Services Daily Code Enforcement Log (Cottrell)

December-2021

Date	Name	Location/Address	Inspection Type	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Code Violation	Initials
12/22/21		875 County Club Rd 802 W Alabama	Garbage in the street Above ground pool	Found no garbage Was in compliance Resident is getting them removed				TD O	PC PC
	ANIMAL CONTROL	502 W Mississippi NW Corner of Davis & Hwy 78 911 Chickwa	2 couches by curb Swine on rd Old carpet by curb F/U on complaint of water heater at curb	Didn't find them Warning				TD AC PC TD	PC AC PC PC
		519 N 9th		No water heater was found Will attempt to make contact				TD	PC
		601 N 9th	High grass and weeds in alley					GW GW	PC PC
		911 W University	Grass growing tall from storm drain	Will contact city					PC
12/3/21	ANIMAL CONTROL	417 N 3rd	Welfare check (Dog)s	Animals were ok				ACO	PC
	ANIMAL CONTROL	415 N 3rd	Welfare check (Dog)s	Animals were ok				ACO	PC
	ANIMAL CONTROL	414 E Midberry	Welfare check (Dog)s	Animals were ok				ACO	PC
	ANIMAL CONTROL	413 N 3rd	Welfare check (Dog)s	Animals were ok				ACO	PC
	ANIMAL CONTROL	217 E Elm	Chickens & rabbits	Owner is cleaning cages and removing chickens				ACO	PC
	ANIMAL CONTROL	Four Seasons Dr	Raccoons in dumpster	Trapped and took out and released				ACO	PC
	ANIMAL CONTROL	1612 W Locust	Feral cats in traps	Retrieved cats explained to owners what needed done				ACO	PC
	Play On Sporting Goods	221 SE 5th 500V Live Oak	F/U limbs over rd Temp sign in sight th	Owner took sign down Took dog to vet, will return to owner pending living condition		OA		O	PC PC
	ANIMAL CONTROL	924 Texas	Welfare check (Dog)					ACO	PC
12/6/21		5002 Kimber Ln 826 Parkland	Couch by curb Huge pile of household items in drive	Warning Will F/U Will letter	L			TD TD	PC PC
		Hillcrest	Mattress dumped in ditch	will contact city				TD	PC
		509 N 19th	Huge pile of household items at curb	24hr				TD	PC
	ANIMAL CONTROL	2911 Mason Washington Irving School	Couch by curb Report of dogs at large	Owner is removing No animals found				TD TD	PC PC
	ANIMAL CONTROL	1501 W Texas	Posted court letter					ACO	PC
	ANIMAL CONTROL	Chickawa & 10th	Dog at large	Owners retrieved dog				O	PC
	Assistance Center of Bryan County	425 NE 4th	Large pile of furniture & mattresses	24hr				ACO	PC
		4101 Sunnyside	Mattress & old recliner by road	24hr				TD	PC
12/07/21		418 Locust	Checked for court agenda			OB			PC
		628 NE 4th	Checked for court agenda			CTA			PC
		607 NE 4th	Checked for court agenda			OB			PC
		608 NE 4th	Checked for court agenda			OB			PC
		19 E Alabama	Report of dumping	Investigated 2 dump sites				TD	PC
		1125 Grand	Deflated air mattress and chair at curb	24hr				TD	PC
		1528 Estelle	Old pile of brush at curb	24hr				TD	PC
	ANIMAL CONTROL	522 Blanchard S 1st	Animal at large Abandoned camper on side of road	Dog was returned to owner Called it in to PD				ACO	PC
	ANIMAL CONTROL	412 S 12th	Report of 2 dogs at large	Found no dogs				ACO	PC
		1401 S Texas	Old furniture and trash piled around house	Owner will clean and remove items				TD/MC	PC
12/08/21		1021 E Evergreen	Unsecured house, trash everywhere,	Sent letter	L			DJV JA TD	PC
		121 SE 8th	Door knocked open	Contacted landlord				DMC	PC
		3820 Dakota	Loveseat by curb	Owner is removing				TD/MC	PC
		Sigs						O	PC
		1205 Arkansas	Mattress at curb	24hr				TD	PC
		34th & Arkansas	Illegal gate up on city street	Spoke to the owner will F/U				O	PC
		410 S 7th	Pile of household trash at curb	24hr				TD	PC

	ANIMAL CONTROL	76 & Davis 1st	Pigs out on roadway F/U on camper on roadside	Owner is removing the pigs FD 48hr tagged it Will attempt to make contact tomorrow					ACO JV	PC PC
	Unshakeable Fitness	424 S 9th	multiple feeders out back at alley						TD	PC
12/09/21		Durant Library Signs	OMAG Class							PC
		1240 Dickson Kimberly rd	Animal at large Measured in set back	Returned to owner					O ACO O	PC PC PC
		604 Sunny Meadows	Tail grass	Warning					O	PC
			Homeless campsite possible	Will continue to monitor						PC
12/10/21		1021 E Evergreen 828 Parkland	Posted Violation at Property						TW	PC
	Unshakeable Fitness	424 S 9th	Old couch and brush in alley	Warning					TW/JV/JAD	PC
		1325 Khrasas	Recliner by curb	Warning					TD	PC
		1201 W Elm	Furniture near curb	Warning					TD	PC
		817 W Cedar	Couch and baby items at curb	Warning					TD	PC
		Durant Police Department	Picked up AOC truck from shop and						O	PC
		58 Mathew dr	Tail grass	Owner is mowing tomorrow						PC
		2122 Thomas Way	File of boxes at curb	Owner removed					TD	PC
		1325 Denison	Empty lot High grass	Will letter						PC
12/13/21		75 Mathew Dr	Buckets plant pots traffic cone piled up next to house with grass grown up	Gave courtesy letter to property manager					TD	PC
		79 Mathew Dr	Poly cart left at curb	Gave courtesy letter to property manager					Poly cart	PC
		79 Joe Buland Dr	Poly cart left at curb	Gave courtesy letter to property manager					Poly cart	PC
		58 Joe Buland Dr	Car with no license plate in drive	Gave courtesy letter to property manager					JV	PC
		82 Britney Dr	Tail grass	Gave courtesy letter to property manager						PC
		90 Britney Dr	Vehicle expired tag, flat tires	Gave courtesy letter to property manager					JV	PC
		282 Allison Way	Tail grass	Gave courtesy letter to property manager						PC
		71 Joe Buland Dr	Tail grass	Gave courtesy letter to property manager						PC
		609 N 9th	Grass and weeds grown up in alley behind house, car with expired tag in	Took pictures and will send letter						PC
		Between N 10th & N 8th on W Willow	Empty lot Extremely grown up with	Will letter					L	PC
		88 Britney Dr	Car parked illegally at curb	Property manager will address					O	PC
		98 Mathew Dr	Car parked illegally at curb	Property manager will address					O	PC
		N 9th and Chucikwa	Couch and desk set at curb outside of apartments	Will contact property owner					TD	PC
		417 Willow Rd	Mattress at curb	Warning					TD	PC
12/14/21		1716 W Cedar	Small recliner by curb	Warning						PC
	Downtown Nutrition	100 N 1st	Trash bags piled at back of store	Spoke with neighboring business to unlock the dumpster for them					TD/MC	PC
		1631 N 9th	Tail grass in front yard	Harper						PC
		1601 N 9th	Couch and desk at curb	Called property owner they removed them					TD/MC	PC
		721 W Evergreen	Tail grass	Harper						PC
		601 N 11th	Tail grass, grass grown out over	Will letter					L	PC
		629 S 10th	Mattress and trash at curb	Contacted property owner and he is taking care of it					TD/MC	PC
		410 S 16th	Poly cart overflowing, Furniture at curb	Contacted property owner and he is taking care of it					TD/MC	PC
		3004 Quail Ridge	Property on willow overgrown	Gave courtesy letter						PC
12/16/21	Burkes Outlet	2710 W Main 1505 W Maple	Report of someone living by dumpster Brush and limbs along curb	Removed persons from property 24hr					O TD	PC PC

			F/U on large pile of furniture and household items at curb	Owner called and is removing it Saturday 24hr				TD/MC	PC
	1422 Waco		Vacuum, debris, brush at curb	24hr				TD	PC
	702 S 5th		Matress at curb (2)					TD	PC
	425 Georgia		Bush trimmings and brush at curb	Warning will F/U Monday				TD	PC
	303 N 10th		Homeless camp, report of burning trash	Spoke with them, they will pack up and move on within 3 days				TD	PC
	Sunnyside rd		Building inspection over fire wall	Spoke with the contractor about what needed to be done before final				O	PC
	1301 N 1st								
12/16/21			Alley and yard grown up	Met with owner they have a guy coming Tuesday to take care of the lawn					PC
	601 N 9th		Old carpet, TV, trash by garage	Spoke to the owner, they are removing asap				TD/MC	PC
	1915 Parkway Circle		Limbs hanging low over sidewalk, Large pile of bags of leaves at curb	House appears vacant will later				TD	PC
	203 W Locust		Pile of bags of leaves at curb	Warning will F/U Monday					PC
	701 N 2nd		Old dresser at curb	Spoke with the owner and he will get it removed immediately				TD/MC	PC
	Mikes Storage		Condemned House	Spoke with owner's son about what he needed to correct to have sticker removed				D	PC
	324 W Mulberry		Report of overgrown alley	Believe I found and addressed the issue will F/U					PC
	W Live Oak, W Elm, W Locust, N 8th, N 10th		Report of Trash and plastic bins in yard	Spoke with the owner he will address it this weekend				TD/MC	PC
	1637 N 9th		Very large pile of brush on curb	Will later				TD	PC
	702 S 7th								
12/17/21			F/U on TD, spoke with resident set up	Spoke with the resident about fixing and moving the truck, will F/U Tuesday of next week				TD/MC	PC
	1422 Waco		Report of vehicle parked in front of neighbor's house					OMC	PC
	2104 Four Seasons		Large pile of bags of leaves at curb	Spoke with residents they were missed by free pick up, were informed they be picked up next round				TD/MC	PC
	1119 Waco		Large pile of bags of leaves at curb	Spoke with residents they were missed by free pick up, were informed they be picked up next round				TD/MC	PC
	1020 Hill		Pile of brush at curb behind the house	Spoke to the owner he will remove it Saturday				TD/MC	PC
	1116 Hill								
12/20/21			F/U for TD warning	Owner removed				TD	PC
	303 N 10th		F/U for TD warning	Owner removed				TD	PC
	1716 W Cedar		F/U for TD warning	Owner removed				TD	PC
	701 N 2nd		Pictures for Letters					TD	PC
	325 Denison		Pictures for Letters					TD	PC
	203 W Locust		Pictures for Letters					TD	PC
	601 N 11th		Pictures for Letters					TD	PC
	702 S Virginia		High grass, 2 Junk vehicles	Will later				D,TD	PC
	Cable Switch		Abandoned Vehicle on road	48hr				O	PC
	Mc Graw Oil Co		Temporary Signs	Spoke with the owner and he removed them				O	PC
	2715 N 1st		Temporary Signs	Spoke with the owner and he removed them				O	PC
	1222 S 9th		Temporary Signs					O	PC
	Hill Top Pawn								
12/21/22			Checked for court agenda					TD	PC
	824 Parkland		Checked for court agenda					D	PC
	10 E Alabama		Checked for court agenda						PC
	1839 W Arkansas		Checked for court agenda						PC

			Found what was thought to be and abandoned vehicle	Located the owner, he had moved it temporarily so his kids could use the drive way				JV/MC	PC
	Kimber Ln		Pile of brush at the curb	Owner was on last month list but was missed and will be picked up next week				TD/MC	PC
	Kimber Ln		Pile of brush at the curb	Owner was on last month list but was missed and will be picked up next week				TD/MC	PC
	Kimber Ln Sunny Side Rd		Pile of brush at the curb FJU on van left on side of road	Owner was on last month list but was missed and will be picked up next week Owner removed				TD/MC JV	PC PC
	7712 W Live Oak		Kids toys & basketball goal at curb	Owner set them out to give away, will FJU				TD/MC	PC
	416 N 18th Ave		Elderly man in distress	Call emergency services				O	PC
	717 N 14th Ave		2 vehicles at curb, flats & tag out	Will letter				JV	PC
	623 N 14th Ave		large broken tv at or near curb	Warning				TD	PC
	1220 W Cedar		Recliner at or near curb	Owner set them out to give away, will FJU				TD	PC
	1023 Chuska		Compliancar port in easement	Measured set back				O	PC
123021	1024 Chuska		Compliancar port in easement	Measured set back				O	PC
	1115 N Grand		Inspected condemned house/secure	Made sure it was secure				D	PC
	224 Walnut		Recliner at or near curb	Owner will have gone by monday				TD/MC	PC
	818 N 4th		old tv at or near curb	Owner removed				TD/MC	PC
	1602 W Locust		Recliner at or near curb	Owner will have gone by monday				TD/MC	PC
	606 W Plum		Large pile of brush at curb	Will letter				TD	PC
	1122 N Grant		Boarded up home, padlock broken off	Will contact owner				D	PC



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks Department Monthly Report - December 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks Monthly Report - December 2021



THE CITY OF DURANT

Parks and Recreation Department

TO: Durant City Council
FROM: Ryan Brewer, Director of Parks and Recreation
DATE: January 7, 2022
SUBJECT: Monthly Report for December 2021

Parks Department

The following work in November was completed

1. Continued maintaining all Parks and city grounds.
2. Searching for the CIP approved Skid steer to have a Mulcher, Backhoe and Bucket attachments.
3. Trimmed Trees at all parks
4. Winterized all park bathrooms that do not currently have heaters installed.
5. Applied turfgrass to help with ball field drainage to all city ball fields
6. Finished refurbishing DMSC concession stands.
7. Painted DMSC Concession stands and bathroom
8. Anti-Harassment training
9. Completed all performance reviews in the Parks department.
10. Cleaned up the highway behind Braums



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: David Houser, Chief
Re: Police Department Monthly Report - November 2021

See/Review Attached Reports

Lieutenant Joe Sebourn has announced his retirement after 28 years and six months. Lt. Sebourn came to the Durant Police Department in 1993 after first serving as a Reserve Deputy in Johnston County and as Assistant Police Chief in Kingston. I have accepted his letter of retirement and congratulate him on his years of service. During his tenure with the City of Durant, Lt. Sebourn has been an integral and vital part of the development of Durant's officers. Lt Sebourn is a dedicated trainer, focusing on firearms skills. Personal testimony from officers engaged in critical incident situations proves that his dedication was and will remain successful in the lives of our officers for many years to come.

Lt. Sebourn's service record will reflect his service date from May 15, 1993 to January 13, 2022. Having 20 or more years of total service in the Oklahoma Police Pension and Retirement System qualifies him to maintain his issued service breast badge, a retired officer commission card, and his department issued handgun along with a letter acknowledging his retirement.

As a thank you and recognition of his untiring dedication to the firearms program since 1998, I would like to formally announce that the range facility will not only be referred to as the Durant Police Department firing range but will also be known as the Joe Arthur Sebourn Range Facility. Lt. Sebourn has certainly left a lasting legacy and a personal imprint in our department with his vision, training and direction in firearms training. Furthermore, I consider him a personal friend.

Lt. Sebourn has taken a position at the State of Oklahoma's Basic Police Academy as Range Master and will be responsible for the firearms training for more than 500 new officers per year, state, local and tribal. He has also agreed to maintain a Reserve Officer status with the Durant Police Department and continue to train our officers.

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. NOV 2021



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2021

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Nov-21	Nov-20	YTD 2021
<i>UCR PART 1 CRIMES</i>			
Criminal Homicide	0	0	1
Forcible Rape	2	0	7
Robbery	0	0	3
Aggravated Assaults	4	0	39
Burglary	5	10	82
Larceny-Theft	42	30	355
Motor Vehicle Theft	7	4	58
Arson	0	0	1
<i>UCR Part 1 Crimes - TOTAL</i>	60	44	546
<i>UCR PART 2 CRIMES</i>			
Other Assaults (Simple)**	2	10	91
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
<i>**UCR Part 2 Crimes**-TOTAL</i>	241	231	3,269
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	301	275	3,815

Domestic Violence Cases	Nov-21	Nov-20	YTD 2021
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	6	7	64



Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2021

ARRESTS	Nov-21	Nov-20	YTD 2021
Adult Crimes	62	120	1485
Juvenile Crimes	1	3	27
TOTAL ARRESTS	63	123	1,512

EOD Actions	20	17	237
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Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Nov-21	Nov-20	YTD 2021
Injury Accidents	10	9	94
Property Damage Accidents	32	36	454
Private Property Accidents	10	5	131
Fatality Accidents	0	0	2
TOTAL ACCIDENTS	52	50	681

CITATIONS	Nov-21	Nov-20	YTD 2021
Traffic/Non-Traffic Citations	390	499	5,350
Warnings	108	73	1,554
DUI	12	4	125
TOTAL	510	576	7,029



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT November 2021

<i>CALLS FOR SERVICE</i>	<i>Nov-21</i>	<i>Nov-20</i>	<i>YTD 2021</i>
Durant Police Department	2,018	2,231	23,210
Bryan County*	2,057	2,106	23,518
TOTAL CALLS FOR SERVICE	4,075	4,337	46,728

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	140	177	1,740.50
<i>CHAPLAIN HOURS</i>	18	4.25	479.75

Department Report Totals (OSBI-UCR)

2021	>>> >>> >>>			MISC OFFENSES							<<<			<<<			<<<	>>> ARRESTS <<<				<<<	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV		TOTAL	EOD	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	1	1	6	10	23	1	0	36	280	316	7	6	129	1	136	23	8	37	8	1	54	490	105	10	605	2,044	1,889	3,933	147.0	17.25	128	6			0			
FEB	0	0	0	1	9	4	19	2	0	26	231	257	10	2	109	5	116	11	7	43	6	0	56	448	90	16	554	1,884	1,828	3,712	175.0	43.00	121	3			3			
MAR	0	0	0	3	4	10	23	6	0	42	319	361	4	11	181	1	193	32	9	48	16	0	73	577	116	13	706	2,359	2,762	5,121	90.0	7.50	127	7			0			
APR	0	0	0	5	8	5	32	3	0	45	330	375	4	5	191	4	200	18	4	51	15	0	70	656	260	17	933	2,346	2,494	4,840	110.0	18.75								
MAY	0	0	1	4	9	15	34	5	0	59	328	387	9	13	190	1	204	20	9	45	10	1	65	633	157	11	801	2,391	2,495	4,886	140.5	26.25								
JUNE	1	2	0	1	10	6	38	11	0	59	322	381	5	3	162	5	170	21	6	25	18	0	49	414	165	8	587	2,081	2,313	4,394	340.0	8.50								
JULY	0	0	1	6	7	3	23	10	0	43	200	243	6	6	128	0	134	15	10	50	18	0	78	420	186	5	611	1,741	1,794	3,535	70.0	43.50								
Spillman														ADULT		JUV																								
														1,136		17																								
AUG	0	0	0	6	16	10	49	6	1	72	359	431	3	86		3	89	23	14	43	9	0	66	352	105	9	466	1,827	1,918	3,745	84.0	98.00								
SEPT	0	1	0	5	8	10	32	5	0	53	381	434	4	132		5	137	26	12	32	13	0	57	444	138	10	592	2,102	1,829	3,931	172.0	117.50								
OCT	0	2	0	3	12	4	40	2	0	51	278	329	6	69		1	70	28	5	48	8	0	61	526	124	14	664	2,417	2,139	4,556	272.0	81.50								
NOV	0	2	0	4	2	5	42	7	0	60	241	301	6	62		1	63	20	10	32	10	0	52	390	108	12	510	2,018	2,057	4,075	140.0	18.00								
DEC										0		0					0						0					0		0										
TOTAL	1	7	3	39	91	82	355	58	1	546	3,269	3,815	64	1,485		27	1,512	237	94	454	131	2	681	5,350	1,554	125	7,029	23,210	23,518	46,728	1,740.50	479.75	376	16			3			

2020	>>>			MISC OFFENSES					<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	0	1	9	19	41	4	0	67	283	350	5	10	161	0	171	29	11	36	11	0	58	655	151	11	817	2,592	1,646	4,238	134.5	17.75	207	0		3
FEB	0	1	1	1	10	3	32	5	1	44	270	314	3	5	152	2	159	16	11	41	11	0	63	569	118	12	699	2,263	1,633	3,896	90.0	26.25	172	1		2
MAR	2	0	0	2	11	9	30	5	0	48	213	261	5	7	111	1	119	24	4	34	10	0	48	293	57	5	355	1,773	1,776	3,549	134.0	7.50	112	3		1
APR	0	0	1	0	10	13	28	4	0	46	151	197	6	6	54	9	69	23	2	12	2	0	16	95	35	4	134	1,402	1,395	2,797	130.0	8.50	205	9		1
MAY	0	1	0	9	9	14	34	1	0	59	284	343	6	6	125	1	132	27	6	23	11	1	41	622	155	13	790	2,735	1,993	4,728	207.0	22.75	239	5		1
JUNE	0	1	0	2	19	17	37	4	0	61	332	393	11	3	148	1	152	33	5	31	14	0	50	645	374	6	1,025	2,430	2,073	4,503	204.0	23.25	194	23		1
JULY	0	0	1	1	16	11	22	6	0	41	249	290	11	6	125	3	134	33	10	33	15	0	58	612	343	9	964	2,308	1,997	4,305	188.0	0.50	208	12		1
AUG	0	0	1	2	11	12	47	3	0	65	346	411	10	9	167	4	180	27	8	32	9	0	49	522	196	16	734	2,220	2,204	4,424	210.0	12.25	157	19		0
SEPT	0	1	0	3	8	10	22	3	0	39	254	293	8	7	149	2	158	42	13	36	8	1	58	297	78	4	379	2,091	1,919	4,010	194.0	9.25	227	9		3
OCT	0	1	1	2	10	8	28	3	0	43	326	369	6	13	173	1	187	25	11	40	11	0	62	353	81	6	440	2,166	2,044	4,210	129.0	10.75	267	21		0
NOV	0	0	0	0	10	10	30	4	0	44	231	275	7	8	112	3	123	17	9	36	5	0	50	499	73	4	576	2,231	2,106	4,337	177.0	4.25	184	34		0
DEC	0	0	0	3	16	9	26	5	0	43	191	234	13	18	82	6	106	22	13	39	10	0	62	314	52	3	369	1,815	1,935	3,750	165.0	1.50	153	8		4
TOTAL	2	7	5	26	139	135	377	47	1	600	3,130	3,730	91	98	1,559	33	1,690	318	103	393	117	2	615	5,476	1,713	93	7,282	26,026	22,721	48,747	1,962.50	144.50	2,325	144		17

Department Report Totals (OSBI-UCR)

2019	>>>			MISC OFFENSES								<<<			<<<		>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE					>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1			UCR PT 2	JUV	TOTAL	EOD		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS						BRYAN CO				RESERVE HOURS	Chaplain Hours		CITA- TIONS
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2			4			
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1			3			
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4			6			
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1			4			
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1			4			
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2			11			
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2			7			
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3			12			
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3			22			
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11			22			
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6			8			
DEC	0	1	2	1	8	30	46	4	0	84	272	356	4	10	164	1	175	31	13	30	11	1	55	244	122	14	380	2,141	1,797	3,938	528.0	8.00	222	4			41			
TOTAL	1	7	5	52	142	190	534	57	2	848	2,923	3,771	96	144	1,629	21	1,794	256	140	377	185	5	707	3,856	2,107	152	6,115	25,085	21,961	47,046	2,617.50	108.25	2,372	40			144			

2018	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FELS COLL	ADOP- TIONS
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220

Department Report Totals (OSBI-UCR)

2017	MISC OFFENSES												DOM VIOL	ARRESTS				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379

2016	>>> >>> >>> MISC OFFENSES <<< <<< <<<												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31	
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26	
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46	
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22	
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25	
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51	
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39	
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52	
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30	
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	###	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322	
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67	
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28	
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28	
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116		449	13	1,578	6,078	5,372	11,450	680	65	389	6		123	
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445		

Department Report Totals (OSBI-UCR)

2015	>>>			MISC OFFENSES					<<<			DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2		TOTAL OFF	UCR PT 1	UCR PT 2	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO			TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	###	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287

2014	>>>			MISC OFFENSES						<<<				DOM	>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE				Chaplain	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF	FEL- ONIES		MISD	JUV	TOTAL	EOD		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			RESERVE HOURS	CFS	CITA- TIONS	FEES COLL
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28	
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13	
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22	
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15	
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27	
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22	
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24	
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13	
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17	
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19	
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17	
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19	
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	###	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236	

Department Report Totals (OSBI-UCR)

2013	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES	MISD	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TRAF- FIC	NON- TRAF					DURANT			BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20	
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27	
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29	
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43	
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27	
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33	
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32	
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29	
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26	
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23	
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18	
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10	
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	###	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317	

2012	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES	MISD	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO			TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	###	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391

Department Report Totals (OSBI-UCR)

2011	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF					DURANT	BRYAN CO	TOTAL				CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50	
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51	
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52	
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45	
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58	
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32	
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50	
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49	
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39	
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40	
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59	
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58	
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	###	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583	

2010	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF					DURANT	BRYAN CO			TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	\$326	14	
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22	
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49	
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26	
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15	
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9	
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19	
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9	
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24	
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22	
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37	
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25	
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271	



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Margret Southerland, Senior Citizen Center Director
Re: Ron Cross Senior Activity Center Monthly Report - December 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ron Cross Senior Activity Center Monthly Report - December 2021



THE CITY OF DURANT

Ron Cross Senior Activity Center

December 30th, 2021

City Manager:

High Lights for 11/29th –12/03rd:

Sr. Center Blood Pressure Clinic rescheduled, Sr. Center B-day Party, Rotary Club Meeting, finalizing the rental/lease agreements for OHAI/RSVP in new Sr. Center, Senior Center replacement trays/cups, and administrative work. Sr. Center. Coordinating with Southeastern Alarm. Met with Mike Davis with Big 5, scheduling meeting per Assistant City Manager's availability to cover all transport needs. Connected with Robert Bourne, OSU Extension office on Ag/4H/CED on Greenhouse project. Jana with OSU Extension office on her providing Senior Centered Nutrition outreach. Would start Mid-Jan to 1st of Feb., due to construction/finishing of Senior Center project. Administrative work.

Highlights for 12/06th –12/10th:

Meet with City Manager and Assistant City Manager on Greenhouse Project, Big 5 Transportation, and rental agreements for new Senior Center for OHAI/RSVP, and new dining ware purchase. Meals on Wheels, Rotary Club Meeting. Waiting on Webstaurant to approve the Tax Exempt, so new dining ware can be purchase and shipped to the new Senior Center. Per James Dalton, I will use his CC for purchase due to Webstaurant not accepting POs whatsoever. Meeting with David from Sodexo on Menu Management and possible integration of Primero Edge. OMAG Training at the Library, Special Called DCFA Meeting, RSVP and Board of Directors Christmas Social. Scheduled pre walk-through with Shane Knight, Mark Wall/, Wade Boyd, and Cavin's Sup. For Wed at 11:00 am. Invoice resolution and Administrative Work.

Highlights for 12/13th – 12/17th:

Meeting with Dr. Plumb for Senior Empowerment Series and his role as a speaker as well as guest speaking at the Senior Center Grand Opening, Post-Agenda Meeting, Ugly Sweater Contest, and Cavin's Completion date is 12/17th, with Walk-Through. Proposing to City Manager and Assistant City Manager on Grand Opening, tentative date now set for January 18th. Transportation Meeting with Mike and Big 5 Director on specific transport needs for seniors was rescheduled for next Monday, due to Mike Davis being out sick. Meeting with cleaning services and as well as moving services. SMART goals/Employee Evaluation. Met with movers and obtained quote for moving us into the new building. Coordinating with Rotary on the Garden-bed delivery on Friday. Parks and Recs will pick up the garden-bench. Next Wed., tables and chairs will arrive and I will be present for where they are to go.

Highlights for 12/20th – 12/23rd:

Reaching out to City Attorney Marcum about rental contract so OHAI can approve and be moved in Jan 18th. Met with Big 5 on Transportation and how we can partner with one another, with all their services they are willing to offer. They are offering to come and do in-services over in-home services free to seniors as well as activities at the Sr. Center. The Garden Beds are now being delivered on Dec. 21st. Scheduled to speak on Jan 6th at the current Sr. Center. Will be meeting with THF, and 2 council members as well as James, for the final walk through for the THF grant on Jan 10th. Coordinating with PIO on Sr. Center holiday closing. Table and chair delivery on Dec 22nd at 10:00 am. Invoice Resolution and Administrative Work.

Highlights for 12/27th – 12/30th:

Moving in the center on the 28th. Reschedule due to delays and it is moved to Jan 12th. Cory will be out to hook up everything on this week. No Rotary club meeting. Met with Mark Pierce of Sr. Center progress. He is reaching out to Ferris to see if we can expedite. JD to reach out to OG&E to get permanent power so we can get Temp C.O. for the Sr. Center Project. Coordinating with Mark Pierce on all moving aspects. Met with OneLife to give presentation the month of Jan on OEP exemptions for seniors. Met with RSVP and we will have a walk through on 12/28. Senior Center birthday party prep. Reached out to City Attorney Mr. Marcum, and no response on OHAI rental agreement. Updated OHAI that I have been working on this. Invoice Resolution and Administrative Work.



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Carl Meade, Street Department
Re: Street Department Monthly Report - December 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Street Department Monthly Report - December 2021



THE CITY OF DURANT

Office of the Street Department

Monthly Report
December 1, 2021 – December 31, 2021

Tasks Completed:

1. Asphalt street repair was done at many locations throughout the city
2. Street sweeping was done at various locations within the community
3. Traffic signal maintenance was done at various locations within the city
4. We have poured several yards of concrete throughout the city
5. Filled 75 potholes in the city
6. Fixed 25 street cuts throughout the city

Planned Tasks:

1. Continue street maintenance activities
2. Drainage improvements at Carl Albert Park
3. Relocate and improve signage throughout the city
4. City wide pothole repair and utility cut repair (asphalt and/or concrete)
5. Continue downtown brick street project
6. Overlay Stonebriar circle

Respectfully Submitted,

Carl Meade



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Tom Marcum, City Attorney
Re: Discussion, Consideration and Possible Action on Ordinance O-2022-02 Repealing the Occupation Tax; Amending the Code of Ordinances of the City of Durant, Oklahoma, and Declaring an Emergency.

This Ordinance repeals the Occupation Tax (Business License) as directed by City Council at the December 2021, meeting.

Council Information / Action Requested

Staff recommends adoption of Ordinance O-2022-02 with the emergency clause adopted separately.

- 1) Section 1.
- 2) Section 2. (Emergency Clause)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. O-2022-02 Ordinance Repealing Occupation Tax

ORDINANCE NO. O-2022-02

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA; REPEALING THE OCCUPATION TAX; AMENDING THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1.

§ 110.015 TAX LEVIED.

(A) There is fixed, levied, assessed and taxed against the trades, businesses, occupations, vocations, professions and callings, engaged in or operated within the corporate limits of the city ~~an occupation tax, to be paid in advance, as provided herein,~~ for the events listed in division (B) of this section a daily license fee as set by the City Council by motion or resolution, payable in advance to the City Clerk. In addition to the license fee, the applicant shall post a cash bond in the amount of \$500 to ensure the leaving of the premises in a condition free and clear of garbage, trash and refuse and for damages inflicted on public property. The City Clerk shall issue a license authorizing the activity at the designated place upon receipt of the fee and bond. Upon conclusion of the event and removal from the premises and after an inspection of the premises, the bond may be refunded, providing that the premises are left in a clean and orderly condition and providing there is no damage to public property.

(B) The following events, exhibits or activities:

- (1) Theatrical or vaudeville troupes;
- (2) Medicine shows;
- (3) Circuses; and
- (4) Carnivals, may be carried out at the county fairgrounds, provided that the required permit fee and bond is paid and the following requirements are met:

(a) The location is zoned commercial/industrial;

(b) The location has adequate ingress/ egress and has adequate parking and sanitation facilities;

(c) The location is approved by the City Council.

(C) Immoral, indecent, lewd and lascivious exhibitions, as provided in Title XIII of this code, are prohibited.

(D) A license is not required for local charitable organizations and civic clubs who personally conduct and put on shows, circuses and carnivals not for profit. Also exempt from the provisions of this section is the county free fair.

(E) In order to receive a license under this chapter, every person, firm or corporation regulated pursuant to this section is required to possess a valid and current state sales tax permit if such person, firm or corporation meets the definition of vendor subject to collection of sales taxes under the sales tax code of the city and state. A copy of this permit shall be provided by the applicant for a license to the City Clerk prior to issuance of the city license.

§ 110.016 TAX TO BE PAID ON EACH PLACE OF BUSINESS.

The tax levied shall be paid upon each place of business that is at one place and under one management; separate places of business each shall be taxed, although owned by one person, firm or corporation. The provisions set forth herein shall apply only to those enterprises identified in §110.015(B).

§ 110.017 USE OF REVENUE.

All moneys and funds derived from taxes, license fees and other assessments herein made shall be paid into the General Fund of the city and used to defray its general expenses.

§ 110.018 EXPIRATION; COLLECTION; LICENSE ISSUED.

All ~~occupation and~~ license taxes regulated by this chapter, except those issued for ~~one day~~ a designated period of time, shall expire on the last day of December next following the same are issued. Unless otherwise herein provided, no license shall be issued until the amount prescribed therefor shall have been paid. Fees and taxes provided for herein shall be collected by the City Clerk, and licenses shall be issued by the City Clerk.

§ 110.019 WHAT LICENSE SHALL SHOW.

The license shall show the date, amount of license to be paid, by whom paid and what occupation is licensed, the length of time for which license is paid and the name of the person to whom license is issued. No other person than the one to whom license is issued shall be protected by it.

§ 110.020 LICENSES TO BE CARRIED OR POSTED.

Itinerant licensees must carry license on their persons or exhibit same to any person upon being requested to do so or post same in public place of business.

§ 110.021 OBTAIN LICENSE BEFORE COMMENCING BUSINESS.

The license herein provided for shall be applied for and paid for as to all businesses, occupations, vocations and callings in the city covered by this chapter ~~on or before the last day of April each year~~ commencing any enterprises identified in §110.015(B). ~~All new businesses, trades, occupations, callings and the like covered by this chapter shall obtain a license before commencing business, and the license shall not be issued for any fraction of the period of which the license is paid, but shall be for the period prescribed herein.~~ No refund of any money paid for licenses shall ever be authorized or be made by any of the officials of the city for any unused or unexpired portion of the license period.

§ 110.022 NOT TO AUTHORIZE UNLAWFUL BUSINESS.

Nothing herein contained shall ever be construed as authorizing the conduct of any business or occupation which is by law prohibited.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 11th day of January, 2022, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Tom Marcum, City Attorney
Re: Discussion, Consideration, and Possible Action on Ordinance O-2022-03 Amending Sections 112.02, 112.03, 112.04, 112.06, 112.13 of the Code of Ordinances of the City of Durant, Oklahoma, Regarding Taxicabs and Declaring an Emergency.

This Ordinance updates the current code on Taxicabs and brings it in line with what other similar cities are doing regarding Taxicabs.

Council Information / Action Requested

Staff recommends adoption of Ordinance O-2022-03 with the emergency clause adopted separately.

- 1) Section 1.
- 2) Section 2. (Emergency Clause)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. O-2022-03 Amending Taxi Cab Regulation

ORDINANCE NO. O-2022-03

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA; AMENDING SECTIONS 112.02, 112.03, 112.04, 112.06, 112.13 OF THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA, REGARDING TAXICABS, AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1.

§ 112.01 OPERATORS TO COMPLY WITH CHAPTER.

It is unlawful for any person, firm or corporation, hereinafter designated as “person,” either as principal agent or employee, to operate within the corporate limits of the city any taxicab or to act as driver or chauffeur thereof without complying with the provisions of this chapter.

§ 112.02 TAXICAB DEFINED.

~~A TAXICAB, as the term is used in this chapter, is defined to be any motor vehicle used by any person within the corporate limits of the city for the purpose of transporting passengers and baggage and conducting a general taxicab business for profit.~~ TAXICAB or TAXI or CAB means a motor vehicle for hire designed to carry ten persons or less, operated upon any street or on call or demand, accepting or soliciting passengers indiscriminately for transportation for hire between such points along streets or highways as may be directed by the passenger or passengers so being transported, and equipped with a taximeter, for compensation fixed by a taximeter. TAXIMETER means a mechanical and/or electronic device attached to a taxicab, which calculates the authorized charge on the basis of distance traveled, waiting time, or a combination of both which reflects the rates previously submitted to the City. Charges shall be indicated upon such device in dollars and cents. A taximeter may not be an internet based application. A taxicab is not a motor vehicle which operates over fixed routes within the corporate limits. Rideshare vehicles or enterprises operating or dispatched via internet based applications shall not be construed as taxicabs under this section.

§ 112.03 PERMIT REQUIRED; APPLICATION; FEE.

Before any person shall operate a taxicab within the corporate limits of the city, he or she shall first make application for and obtain a permit to operate a taxicab. The application shall be made in writing to the City Clerk-Treasurer upon forms provided by the City Clerk-Treasurer. ~~Upon receipt of an application, the City Clerk-Treasurer shall present the application to the City Council at a regular meeting thereof, and the City Council shall thereupon approve or reject the application as the case may be.~~ If the application for a permit is approved, the ~~Council shall authorize the City Clerk to~~ shall issue to the applicant a permit to operate a taxicab within the corporate limits of the city upon payment of the sum per vehicle as set by the Council by motion or resolution to the City Clerk.

§ 112.04 LIMIT ON NUMBER OF PERMITS.

~~There shall not be more than 25 permits to operate taxicabs within the corporate limits of the city outstanding at any time.~~ Each permit shall be effective for a period of one year from the date it was issued.

§ 112.05 PERMIT TO SHOW.

The permit when issued to the applicant shall show:

- (A) Number of the permit;
- (B) To whom the permit is issued;
- (C) Date of expiration of the permit; and
- (D) The telephone number of the permit holder.

§ 112.06 PERMIT TRANSFERS.

In order to transfer a permit, the assignor must execute an assignment thereof on the back of the original permit and present the same to the City Manager. The City Manager shall then either accept or reject the assignment, ~~make proper endorsement thereof and present the same to the Council at its next regular meeting.~~ If the Council approves the transfer Upon approval, the City Clerk shall then cancel the valid permit and issue a new one to the assignee, which new permit shall expire at the same date as the old one, and the City Clerk shall charge and collect, before issuing the new permit, a fee as set by the Council by motion or resolution.

§ 112.07 MUST DISPLAY PERMIT.

The permits to operate a taxicab are transferrable from one motor vehicle to another. No motor vehicle shall be operated as a taxicab unless a permit is displayed in the motor vehicle and the provisions of § 112.05 are fully complied with.

§ 112.08 PERMIT TO FURNISH CERTAIN INFORMATION.

(A) A person holding a permit or permits to operate a taxicab or taxicabs within the corporate limits of the city shall furnish the City Clerk with a list of all the motor vehicles that he or she intends to operate as taxicabs. The list shall show the following information with regard to each motor vehicle:

- (1) Motor number of motor vehicle;
- (2) State taxicab license number;
- (3) Model number of motor vehicle; and
- (4) Color of the motor vehicle.

(B) Any changes made in the number of the motor vehicles shall be reported to the City Clerk. Any motor vehicle not properly listed shall not be used as a taxicab until it has been properly listed with the City Clerk as provided in this section.

§ 112.09 CERTIFICATES OF INSPECTION.

Permits are issued upon the condition that the city reserves unto itself acting through its City Manager or Police the right to inspect at any time any taxicab or taxicab stand for the purpose of determining if the taxicabs and taxi stands are being operated in compliance with this chapter. On or before January 15, April 15 and October 15 of each year, the Chief of Police of the city shall notify each person holding a permit or permits to operate a taxicab to report at a designated place for the purpose of having each motor vehicle used as a taxicab inspected. When the motor vehicle has been inspected and its mechanical condition approved by the Chief of Police, or officer designated by the Chief of Police to inspect the motor vehicles, a certificate of inspection shall be displayed on the windshield of the motor vehicle showing that it has been inspected and is in proper mechanical condition for use as a taxicab.

§ 112.10 TAXICABS TO BE IDENTIFIED.

Each motor vehicle used as a taxicab shall be properly identified by attaching to the top of the motor vehicle a sign containing the word "TAXI" or "TAXICAB" and the telephone number of the permit holder.

§ 112.11 SCHEDULE OF RATES TO BE DISPLAYED.

Every person engaged in the business of operating a taxicab shall exhibit, by attaching to the vehicle in a conspicuous place on the inside thereof, a card setting forth the schedule of rates, with the number of the driver's license on the bottom and attaching a photograph of the driver to the schedule with his or her name attached to the photograph.

§ 112.12 DRIVERS AND OPERATORS TO HAVE LICENSE; FEE.

(A) Every person who shall drive or operate any taxicab for wages or hire in the service of a permit holder shall first obtain a license therefor. No license shall be issued until an application shall have been made in writing accompanied by a certificate of character and the certificate shall enumerate the following:

- (1) Occupation and employment pursued over the next preceding five-year period;
- (2) Whether or not the applicant has had any collision or accident in which any person or property was injured or damaged and description of the same, in each case;
- (3) Whether or not the applicant has ever been charged with or convicted of any crime, and if so, the nature of the crime;
- (4) Whether or not the applicant has ever had a driver's or other license revoked or canceled and for what purpose;
- (5) Whether or not the applicant drinks any intoxicating liquors or has been under the influence of the same within the past year;
- (6) Whether or not the applicant has been convicted of violating any city ordinance within the past year;
- (7) Each applicant shall furnish the City Clerk with at least three references as to character; and
- (8) The applicant shall further have his or her fingerprints taken by the City Clerk or by the Police Department.

(B) The application and certificate of character shall be examined by an examining board, composed of the City Manager, Chief of Police and City Clerk. If the applicant is found to be competent to serve as a driver or chauffeur and that the representations made in the certificate relating to other matters are answered to the satisfaction of the examining board, the City Clerk shall issue to the applicant a driver's license upon the payment of \$1.25 by the applicant to the City Clerk, which driver's license shall expire on June 30 following the date of issue. The driver's license shall be carried on the person of the driver and upon request by any police officer of the city, the license shall be exhibited to the officer. Should the application be rejected or disapproved by the examining board then the applicant shall have the right of appealing to the City Council by filing with the City Clerk within three days after such rejection or disapproval a notice in writing that he or she is appealing to the City Council, which appeal shall then be heard by the City Council at its next regular meeting and the findings of the City Council shall be final.

§ 112.13 INSURANCE REQUIRED.

Each and every person owning and operating a vehicle as a taxicab shall take out and maintain, during the time such vehicle or vehicles shall be operated as a taxicab, public liability and property damage insurance as shall protect him or her while operating the vehicle or vehicles from claims arising out of damages to persons or property, including bodily injury and death as a result of the operation of the vehicle or vehicles. The insurance shall be in the form of a standard public liability policy and shall be in an amount of not less than ~~\$25,000~~1,000,000.00 for injury, including accidental death, to any one person, and a like amount for each person for a total of not less than ~~\$50,000~~2,000,000.00 for any one accident by way of personal injury and for property damage of not less than ~~\$25,000~~500,000.00 for any one accident, which policy

shall be filed with the City Clerk and shall be a condition and a prerequisite of the obtaining of a valid permit. A like amount of insurance shall be carried for each vehicle operated as a taxicab.

§ 112.14 PERMITS AND LICENSES MAY BE REVOKED.

All permits and licenses are issued on the condition that the same may be revoked at any time by the Mayor of the city for committing any of the offenses hereinafter specifically mentioned, the permits and licenses to be revoked for the period of time set opposite the offense:

(A) For violating any laws of the state commonly known as the Nonintoxicating Beverage, Alcoholic Beverage and/or Narcotic Acts, by any taxicab driver, taxi stand operator or employee while on duty or the permitting of any violation of the laws on any taxi stand premises or in any taxicab. The permit holder shall, insofar as this provision of the ordinance is concerned, be responsible and accountable for the acts of his or her drivers and employees, while on duty, and therefore any violation by the driver or employee shall be grounds for revocation of the permits. Any violation of the laws by a driver, in addition to the other penalties herein designated, shall be grounds for suspending or revoking the driver's license for a period of not less than 30 days. A conviction of any violation of the laws in a state court of record shall be prima facie proof of the violation of the laws. The permit shall be revoked for six months after a first offense and completely revoked after the second offense;

(B) The operation of a taxicab or taxi stand by a person other than the one to whom the permit was issued and his or her employees and licensed drivers shall be deemed a violation of this chapter for which the permit shall be revoked. It is the intention of the Council that only the permit holder shall be authorized to conduct the taxicab business and any operation of the business through a "straw man" shall be deemed an attempt to circumvent this chapter punishable by revocation of all permits by the person held. It is the intention of the Council that the permit holder shall himself or herself actively manage and conduct the business for which the permit is issued;

(C) For wrongfully using the permit in a taxicab not having proper license tags or motor vehicle not properly listed with City Clerk, the permit shall be revoked for a period of 30 days;

(D) To use the permit in motor vehicle operated by an unlicensed driver or chauffeur, the permit shall be revoked for a period of 30 days;

(E) For failure to renew the permit on or before the expiration date thereon shall be grounds for the cancellation of the same and a refusal to issue a new permit;

(F) For failure to display permit while operating a taxicab, the permit shall be suspended for 30 days; or

(G) For violation of the transfer ordinance of the city while driving a taxicab, the permit shall be suspended not to exceed 30 days.

§ 112.15 MAYOR TO NOTIFY VIOLATOR; HEARING TO BE HELD; RIGHT TO APPEAL.

(A) Upon accusation having been made that a permit holder of licenses has violated any of the provisions of this chapter, the City Manager or his or her designee shall notify the offender, orally or in writing, and hearing shall be set down upon reasonable notice. Hearing shall be held by the City Manager or his or her designee. For the purpose of the hearing, the City Manager or his or her designee is herewith authorized to compel them to produce any books or records by them maintained in conjunction with the business by them operated, and a failure to comply with such orders shall of and in itself be grounds for revocation of the permits or licenses, as the case may be.

(B) Any person aggrieved by the ruling of the City Manager or his or her designee shall have a right to appeal to the Council by filing a written notice with the City Clerk within ten days from the ruling of the City Manager or his or her designee of his or her intention to do so. Upon an appeal having thus been lodged, the Council shall, at its next regular Council meeting, hear the matter de novo and shall enter such order or orders as are just and proper.

SECTION 2. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED this 11th day of January, 2022, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on the Use and Allocation of the American Rescue Plan Act funds of \$1,630,669.39 Received to Date.

The American Rescue Plan Act (ARPA) or State and Local Fiscal Recovery Funds (SLFRF) funds can be used for limited purposes. The eligible purposes are listed below in accordance with the Department of the Treasury Compliance and Reporting Guidance version 2.1 dated November 15, 2021.

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
 - We used the initial CARES Act money to respond to the public health emergency.
 - The City did not experience a negative economic impact as defined in the guidance.
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
 - City workers are eligible for premium pay.
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
 - The City did not experience a reduction in revenue as defined in the guidance.
4. To make necessary investments in water, sewer, or broadband infrastructure.
 - These are project areas for which we can expect funds.

Eligible Costs Timeframe. Your organization, as a recipient of an SLFRF award, may use SLFRF funds to cover eligible costs that your organization incurred during the period that begins on March 3, 2021 and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 2024 are expended by December 31, 2026. Costs for projects incurred by the recipient State, territorial, local, or Tribal government prior to March 3, 2021 are not eligible, as provided for in Treasury's Interim Final Rule.

Premium Pay: Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be "in addition to" wages and remuneration already received and the obligation to provide such premium pay must not have been incurred by the recipient prior to March 3, 2021.

Investments in Water, Sewer, and Broadband: Recipients may use SLFRF award funds to make necessary investments in water, sewer, and broadband. Recipients may use SLFRF award funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the SLFRF award funds

were incurred by the recipient after March 3, 2021.

Any funds not obligated or expended for eligible uses by the timelines above must be returned to Treasury, including any unobligated or unexpended funds that have been provided to subrecipients and contractors as part of the award closeout process pursuant to 2 C.F.R. 200.344(d). For the purposes of determining expenditure eligibility, Treasury's Interim Final Rule provides that "incurred" has the same meaning given to "financial obligation" in 2 CFR 200.1.

Staff recommends that the Council consider:

1. Allocating up to \$230,000 of the funds for premium pay.
2. The remaining \$1,400,669.39 of the funds received to date be allocated for sewer collection system study and sewer collection system improvements identified in the study.

Council Information / Action Requested

Approve uses and allocation of the American Rescue Plan Act funds of \$1,630,669.39 received to date.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Compliance and Reporting Guidance

Compliance and Reporting Guidance

State and Local Fiscal Recovery Funds



November 15, 2021

Version: 2.1



Coronavirus State and Local Fiscal Recovery Funds

Guidance on Recipient Compliance and Reporting Responsibilities

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") program. This program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

This guidance provides additional detail and clarification for each recipient's compliance and reporting responsibilities under the SLFRF program, and should be read in concert with the Award Terms and Conditions, the authorizing statute, the [SLFRF implementing regulation](#), and other regulatory and statutory requirements, including regulatory requirements under [the Uniform Guidance \(2 CFR Part 200\)](#). Please see the [Assistance Listing](#) in SAM.gov under assistance listing number (formerly known as CFDA number), 21.027 for more information.

Please Note: This guidance document applies to the SLFRF program only and does not change nor impact reporting and compliance requirements for the Coronavirus Relief Fund ("CRF") established by the CARES Act.

This guidance includes two parts:

Part 1: General Guidance

This section provides an orientation to recipients' compliance responsibilities and the U.S. Department of the Treasury's ("Treasury") expectations, and recommends best practices where appropriate under the SLFRF Program.

A. Key Principles.....	P. 3
B. Statutory Eligible Uses.....	P. 3
C. Treasury's Rulemaking.....	P. 4
D. Uniform Guidance (2 CFR Part 200).....	P. 6
E. Award Terms and Conditions.....	P. 10

Part 2: Reporting Requirements

This section provides information on the reporting requirements for the SLFRF program.

A. Interim Report.....	P. 14
B. Project and Expenditure Report.....	P. 15
C. Recovery Plan Performance Report.....	P. 22
Appendix 1: Expenditure Categories.....	P. 30
Appendix 2: Evidenced-Based Intervention Additional Information.....	P. 32



Part 1: General Guidance

This section provides an orientation on recipients' compliance responsibilities and Treasury's expectations and recommended best practices where appropriate under the SLFRF program.

Recipients under the SLFRF program are the eligible entities identified in sections 602 and 603 of the Social Security Act as added by section 9901 of the American Rescue Plan Act of 2021 (the "SLFRF statute") that receive a SLFRF award. Subrecipients under the SLFRF program are entities that receive a subaward from a recipient to carry out the purposes (program or project) of the SLFRF award on behalf of the recipient.

Recipients are accountable to Treasury for oversight of their subrecipients, including ensuring their subrecipients comply with the SLFRF statute, SLFRF Award Terms and Conditions, Treasury's Interim Final Rule, and reporting requirements, as applicable.

A. Key Principles

There are several guiding principles for developing your own effective compliance regimes:

- Recipients and subrecipients are the first line of defense, and responsible for ensuring the SLFRF award funds are not used for ineligible purposes, and there is no fraud, waste, or abuse associated with their SLFRF award;
- Many SLFRF-funded projects respond to the COVID-19 public health emergency and meet urgent community needs. Swift and effective implementation is vital, and recipients must balance facilitating simple and rapid program access widely across the community and maintaining a robust documentation and compliance regime;
- Treasury encourages recipients to use SLFRF-funded projects to advance shared interests and promote equitable delivery of government benefits and opportunities to underserved communities, as outlined in [Executive Order 13985, On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government](#); and
- Transparency and public accountability for SLFRF award funds and use of such funds are critical to upholding program integrity and trust in all levels of government, and SLFRF award funds should be managed consistent with Administration guidance per [Memorandum M-21-20](#) and [Memorandum M-20-21](#).

B. Statutory Eligible Uses

As a recipient of an SLFRF award, your organization has substantial discretion to use the award funds in the ways that best suit the needs of your constituents – as long as such use fits into one of the following four statutory categories:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.



Treasury adopted an [Interim Final Rule](#) to implement these eligible use categories and other restrictions on the use of funds under the SLFRF program.¹ It is the recipient's responsibility to ensure all SLFRF award funds are used in compliance with these requirements. In addition, recipients should be mindful of any additional compliance obligations that may apply – for example, additional restrictions imposed upon other sources of funds used in conjunction with SLFRF award funds, or statutes and regulations that may independently apply to water, broadband, and sewer infrastructure projects. Recipients should ensure they maintain proper documentation supporting determinations of costs and applicable compliance requirements, and how they have been satisfied as part of their award management, internal controls, and subrecipient oversight and management.

C. Treasury's Rule

Treasury's [Interim Final Rule](#) details recipients' compliance responsibilities and provides additional information on eligible and restricted uses of SLFRF award funds and reporting requirements. Your organization should review and comply with the information contained in Treasury's Interim Final Rule, and any subsequent final rule when building appropriate controls for SLFRF award funds.

1. Eligible and Restricted Uses of SLFRF Funds. As described in the SLFRF statute and summarized above, there are four enumerated eligible uses of SLFRF award funds. As a recipient of an award under the SLFRF program, your organization is responsible for complying with requirements for the use of funds. In addition to determining a given project's eligibility, recipients are also responsible for determining subrecipient's or beneficiaries' eligibility and must monitor use of SLFRF award funds.

To help recipients build a greater understanding of eligible uses, Treasury's Interim Final Rule establishes a framework for determining whether a specific project would be eligible under the SLFRF program, including some helpful definitions. For example, Treasury's Interim Final Rule establishes:

- A framework for determining whether a project “responds to” a “negative economic impact” caused by the COVID-19 public health emergency;
- Definitions of “eligible employers”, “essential work,” “eligible workers”, and “premium pay” for cases where premium pay is an eligible use;
- A definition of “general revenue” and a formula for calculating revenue lost due to the COVID-19 public health emergency;
- A framework for eligible water and sewer infrastructure projects that aligns eligible uses with projects that are eligible under the Environmental Protection Agency's Drinking Water and Clean Water State Revolving Funds; and
- A framework for eligible broadband projects designed to provide service to unserved or underserved households, or businesses at speeds sufficient to enable users to generally meet household needs, including the ability to support the simultaneous use of work, education, and health applications, and also sufficiently robust to meet increasing household demands for bandwidth.

Treasury's Interim Final Rule also provides more information on four important restrictions on use of SLFRF award funds: recipients may not deposit SLFRF funds into a pension fund; recipients that are States or territories may not use SLFRF funds to offset a reduction in net tax revenue caused by the recipient's change in law, regulation, or administrative interpretation; and recipients may not use SLFRF funds as non-Federal match where

¹ Treasury's Interim Final Rule is effective as of May 17, 2021, and public comments are due July 16, 2021. This guidance may be clarified consistent with the final rule.

<https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf>



prohibited. In addition, the Interim Final Rule clarifies certain uses of SLFRF funds outside the scope of eligible uses, including that recipients generally may not use SLFRF funds directly to service debt, satisfy a judgment or settlement, or contribute to a “rainy day” fund. Recipients should refer to Treasury’s Interim Final Rule for more information on these restrictions.

2. **Eligible Costs Timeframe.** Your organization, as a recipient of an SLFRF award, may use SLFRF funds to cover eligible costs that your organization incurred during the period that begins on March 3, 2021 and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 2024 are expended by December 31, 2026. Costs for projects incurred by the recipient State, territorial, local, or Tribal government prior to March 3, 2021 are not eligible, as provided for in Treasury’s Interim Final Rule.

Recipients may use SLFRF award funds to provide assistance to households, businesses, nonprofits, and individuals within the eligible use categories described in Treasury’s Interim Final Rule for costs that those households, businesses, nonprofits, and individuals incurred prior to March 3, 2021. For example,

- a. **Public Health/Negative Economic Impacts:** Recipients may use SLFRF award funds to provide assistance to households, small businesses, and nonprofits – such as rent, mortgage, or utility assistance – for costs incurred by the household prior to March 3, 2021, provided that the recipient state, territorial, local or Tribal government did not incur the cost of providing such assistance prior to March 3, 2021.
- b. **Premium Pay:** Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be “in addition to” wages and remuneration already received and the obligation to provide such premium pay must not have been incurred by the recipient prior to March 3, 2021.
- c. **Revenue Loss:** Treasury’s Interim Final Rule gives recipients broad discretion to use funds for the provision of government services to the extent of reduction in revenue. While calculation of lost revenue begins with the recipient’s revenue in the last full fiscal year prior to the COVID-19 public health emergency and includes the 12-month period ending December 31, 2020, use of funds for government services must be forward looking for costs incurred by the recipient after March 3, 2021.
- d. **Investments in Water, Sewer, and Broadband:** Recipients may use SLFRF award funds to make necessary investments in water, sewer, and broadband. Recipients may use SLFRF award funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the SLFRF award funds were incurred by the recipient after March 3, 2021.

Any funds not obligated or expended for eligible uses by the timelines above must be returned to Treasury, including any unobligated or unexpended funds that have been provided to subrecipients and contractors as part of the award closeout process pursuant to 2 C.F.R. 200.344(d). For the purposes of determining expenditure eligibility, Treasury’s Interim Final Rule provides that “incurred” has the same meaning given to “financial obligation” in 2 CFR 200.1.

3. **Reporting.** Generally, recipients must submit one initial interim report, quarterly or annual Project and Expenditure reports which include subaward reporting, and in some cases annual Recovery Plan reports. Treasury’s Interim Final Rule and Part 2 of this guidance provide more detail around SLFRF reporting requirements.



Assistance Listing

The [Assistance Listing](#) for the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) was published May 28, 2021 on SAM.gov under Assistance Listing Number ("ALN"), formerly known as CFDA Number, **21.027**.

The assistance listing includes helpful information including program purpose, statutory authority, eligibility requirements, and compliance requirements for recipients. The ALN is the unique 5-digit number assigned to identify a federal assistance listing, and can be used to search for federal assistance program information, including funding opportunities, spending on USASpending.gov, or audit results through the Federal Audit Clearinghouse.

To expedite payments and meet statutory timelines Treasury issued initial payments under an existing ALN, 21.019, assigned to the CRF. If you have already received funds or captured the initial number in your records, please update your systems and reporting to reflect the new ALN 21.027 for the SLFRF program. **Recipients must use ALN 21.027 for all financial accounting, subawards, and associated program reporting requirements for the SLFRF awards.**

D. Uniform Administrative Requirements

The SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, [2 CFR Part 200](#) (the "Uniform Guidance"). In all instances, your organization should review the Uniform Guidance requirements applicable to your organization's use of SLFRF funds, and SLFRF-funded projects. Recipients should consider how and whether certain aspects of the Uniform Guidance apply.

The following sections provide a general summary of your organization's compliance responsibilities under applicable statutes and regulations, including the Uniform Guidance, as described in the [2020 OMB Compliance Supplement Part 3. Compliance Requirements \(issued August 18, 2020\)](#). Note that the descriptions below are only general summaries and all recipients and subrecipients are advised to carefully review the Uniform Guidance requirements and any additional regulatory and statutory requirements applicable to the program.

- 1. Allowable Activities.** Each recipient should review program requirements, including Treasury's Interim Final Rule and the recipient's Award Terms and Conditions, to determine and record eligible uses of SLFRF funds. Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.
- 2. Allowable Costs/Cost Principles.** As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that a recipient is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions of the award. Recipients must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.



SLFRF Funds may be, but are not required to be, used along with other funding sources for a given project. Note that SLFRF Funds may not be used for a non-Federal cost share or match where prohibited by other Federal programs, e.g., funds may not be used for the State share for Medicaid.²

Treasury's Interim Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonably proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

- a. **Administrative costs:** Recipients may use funds for administering the SLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.³ Further, costs must be reasonable and allocable as outlined in 2 CFR 200.404 and 2 CFR 200.405. Pursuant to the SLFRF Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the SLFRF program objectives, such as contract support, materials, and supplies for a project. Indirect costs are general overhead costs of an organization where a portion of such costs are allocable to the SLFRF award such as the cost of facilities or administrative functions like a director's office.⁴⁵ Each category of cost should be treated consistently in like circumstances as direct or indirect, and recipients may not charge the same administrative costs to both direct and indirect cost categories, or to other programs. If a recipient has a current Negotiated Indirect Costs Rate Agreement (NICRA) established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 CFR 200.414(f).
- b. **Salaries and Expenses:** In general, certain employees' wages, salaries, and covered benefits are an eligible use of SLFRF award funds. Please see Treasury's Interim Final Rule for details.

3. **Cash Management.** SLFRF payments made to recipients are not subject to the requirements of the Cash Management Improvement Act and Treasury's implementing regulations at 31 CFR part 205 or 2 CFR 200.305(b)(8)-(9).

As such, recipients can place funds in interest-bearing accounts, do not need to remit interest to Treasury, and are not limited to using that interest for eligible uses under the SLFRF award.

4. **Eligibility.** Under this program, recipients are responsible for ensuring funds are used for eligible purposes. Generally, recipients must develop and implement policies and

² See 42 CFR 433.51 and 45 CFR 75.306.

³ Recipients also may use SLFRF funds directly for administrative costs to improve efficacy of programs that respond to the COVID-19 public health emergency. 31 CFR 35.6(b)(10).

⁴ 2 CFR 200.413 Direct Costs.

⁵ 2 CFR 200.414 Indirect Costs.



procedures, and record retention, to determine and monitor implementation of criteria for determining the eligibility of beneficiaries and/or subrecipients. Your organization, and if applicable, the subrecipient(s) administering a program on behalf of your organization, will need to maintain procedures for obtaining information evidencing a given beneficiary, subrecipient, or contractor's eligibility including a valid SAM.gov registration. Implementing risk-based due diligence for eligibility determinations is a best practice to augment your organization's existing controls.

5. **Equipment and Real Property Management.** Any purchase of equipment or real property with SLFRF funds must be consistent with the Uniform Guidance at 2 CFR Part 200, Subpart D. Equipment and real property acquired under this program must be used for the originally authorized purpose. Consistent with 2 CFR 200.311 and 2 CFR 200.313, any equipment or real property acquired using SLFRF funds shall vest in the non-Federal entity. Any acquisition and maintenance of equipment or real property must also be in compliance with relevant laws and regulations.
6. **Matching, Level of Effort, Earmarking.** There are no matching, level of effort, or earmarking compliance responsibilities associated with the SLFRF award. See Section C.1 (Eligible and Restricted Uses of SLFRF Funds) for a discussion of restrictions on use of SLFRF funds. SLFRF funds may only be used for non-Federal match in other programs where costs are eligible under both SLFRF and the other program and use of such funds is not prohibited by the other program.
7. **Period of Performance.** Your organization should also develop and implement internal controls related to activities occurring outside the period of performance. For example, each recipient should articulate each project's policy on allowability of costs incurred prior to award or start of the period of performance. All funds remain subject to statutory requirements that they must be used for costs incurred by the recipient during the period that begins on March 3, 2021, and ends on December 31, 2024, and that award funds for the financial obligations incurred by December 31, 2024 must be expended by December 31, 2026. Any funds not used must be returned to Treasury as part of the award closeout process pursuant to 2 C.F.R. 200.344(d).
8. **Procurement, Suspension & Debarment.** Recipients are responsible for ensuring that any procurement using SLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, as applicable. The Uniform Guidance establishes in 2 CFR 200.319 that all procurement transactions for property or services must be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320, which allows for non-competitive procurements only in circumstances where at least one of the conditions below is true: the item is below the micro-purchase threshold; the item is only available from a single source; the public exigency or emergency will not permit a delay from publicizing a competitive solicitation; or after solicitation of a number of sources, competition is determined inadequate.⁶ Recipients must have and use documented procurement procedures that are consistent with the standards outlined in 2 CFR 200.317 through 2 CFR 200.320. The Uniform Guidance requires an infrastructure for competitive bidding and contractor oversight, including maintaining written standards of conduct and prohibitions on dealing with suspended or debarred parties. Your organization must ensure adherence to all applicable local, State, and federal procurement laws and regulations.
9. **Program Income.** Generally, program income includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under

⁶ 2 CFR 200.320(c)(1)-(3) and (5)



Federal awards and principal and interest on loans made with Federal award funds. Program income does not include interest earned on advances of Federal funds, rebates, credits, discounts, or interest on rebates, credits, or discounts. Recipients of SLFRF funds should calculate, document, and record the organization's program income. Additional controls that your organization should implement include written policies that explicitly identify appropriate allocation methods, accounting standards and principles, compliance monitoring checks for program income calculations, and records.

The Uniform Guidance outlines the requirements that pertain to program income at 2 CFR 200.307. Treasury intends to provide additional guidance regarding program income and the application of 2 CFR 200.307(e)(1), including with respect to lending programs.

- 10. Reporting.** All recipients of federal funds must complete financial, performance, and compliance reporting as required and outlined in Part 2 of this guidance. Expenditures may be reported on a cash or accrual basis, as long as the methodology is disclosed and consistently applied. Reporting must be consistent with the definition of expenditures pursuant to 2 CFR 200.1. Your organization should appropriately maintain accounting records for compiling and reporting accurate, compliant financial data, in accordance with appropriate accounting standards and principles.

In addition, where appropriate, your organization needs to establish controls to ensure completion and timely submission of all mandatory performance and/or compliance reporting. See Part 2 of this guidance for a full overview of recipient reporting responsibilities.

- 11. Subrecipient Monitoring.** SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

First, your organization must clearly identify to the subrecipient: (1) that the award is a subaward of SLFRF funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds.

Next, your organization will need to evaluate each subrecipient's risk of noncompliance based on a set of common factors. These risk assessments may include factors such as prior experience in managing Federal funds, previous audits, personnel, and policies or procedures for award execution and oversight. Ongoing monitoring of any given subrecipient should reflect its assessed risk and include monitoring, identification of deficiencies, and follow-up to ensure appropriate remediation.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

Recipients should note that non-entitlement units of local government (NEUs) are not subrecipients under the SLFRF program. They are SLFRF recipients that will report directly to Treasury.

Recipients should also note that subrecipients do not include individuals and organizations that received SLFRF funds as end users to respond to the negative economic impacts of COVID-19 on these organizations. Such individuals and organizations are beneficiaries and not subject to audit pursuant to the Single Audit Act and 2 C.F.R. Part 200, Subpart F.

Separately or in addition, many recipients may choose to provide a subaward (e.g., via contract or grant) to other entities to provide services to other end—users. For example, a recipient may provide a grant to a nonprofit to provide homeless services to individuals experiencing homelessness. In this case, the subaward to a nonprofit is based on the services that the Recipient intends to provide, assistance to households experiencing homelessness, and the nonprofit is serving as the subrecipient, providing services on behalf of the recipient. Subrecipients are subject to audit pursuant to the Single Audit Act and 2 CFR part 200, subpart F regarding audit requirements.

- 12. Special Tests and Provisions.** Treasury has received comments on the Interim Final Rule and will adopt a final rule after responding to these comments. In addition, Treasury may add clarifications to the Final Rule and other subregulatory guidance as well as frequently asked questions.

Across each of the compliance requirements above, Treasury described some best practices for development of internal controls. The table below provides a brief description and example of each best practice.

Table 1: Internal controls best practices

Best Practice	Description	Example
Written policies and procedures	Formal documentation of recipient policies and procedures	Documented procedure for determining worker eligibility for premium pay
Written standards of conduct	Formal statement of mission, values, principles, and professional standards	Documented code of conduct / ethics for subcontractors
Risk-based due diligence	Pre-payment validations conducted according to an assessed level of risk	Enhanced eligibility review of subrecipient with imperfect performance history
Risk-based compliance monitoring	Ongoing validations conducted according to an assessed level of risk	Higher degree of monitoring for projects that have a higher risk of fraud, given program characteristics
Record maintenance and retention	Creation and storage of financial and non-financial records.	Storage of all subrecipient payment information.

E. Award Terms and Conditions

The Award Terms and Conditions of the SLFRF financial assistance agreement sets forth the compliance obligations for recipients pursuant to the SLFRF statute, the Uniform Guidance, and Treasury's Interim Final Rule. Recipients should ensure they remain in compliance with all Award Terms and Conditions. These obligations include the following items in addition to those described above:

- 1. SAM.gov Requirements.** All eligible recipients are also required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>). To ensure timely receipt of funding, Treasury has stated that Non-entitlement Units of Government (NEUs) who have not previously registered with SAM.gov may do so after receipt of the award, but before the submission of mandatory reporting.⁷
- 2. Recordkeeping Requirements.** Generally, your organization must maintain records and financial documents for five years after all funds have been expended or returned to Treasury, as outlined in paragraph 4.c. of the Award Terms and Conditions. Treasury may

⁷ See flexibility provided in https://www.whitehouse.gov/wp-content/uploads/2021/03/M_21_20.pdf.



request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

Your organization must agree to provide or make available such records to Treasury upon request, and to the Government Accountability Office ("GAO"), Treasury's Office of Inspector General ("OIG"), and their authorized representative in order to conduct audits or other investigations.

3. **Single Audit Requirements.** Recipients and subrecipients that expend more than \$750,000 in Federal awards during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation at 2 CFR Part 200, Subpart F regarding audit requirements.⁸ Recipients and subrecipients may also refer to the [Office of Management and Budget \(OMB\) Compliance Supplements for audits of federal funds and related guidance](#) and the [Federal Audit Clearinghouse](#) to see examples and single audit submissions.
4. **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

In order to carry out its enforcement responsibilities under Title VI of the Civil Rights Act, Treasury will collect and review information from non-Tribal recipients to ascertain their compliance with the applicable requirements before and after providing financial assistance. Treasury's implementing regulations, 31 CFR part 22, and the Department of Justice (DOJ) regulations, [Coordination of Non-discrimination in Federally Assisted Programs, 28 CFR part 42](#), provide for the collection of data and information from recipients (see 28 CFR 42.406). Treasury may request that recipients submit data for post-award compliance reviews, including information such as a narrative describing their Title VI compliance status. This collection does not apply to Tribal Governments.

⁸ For-profit entities that receive SLFRF subawards are not subject to Single Audit requirements. However, they are subject to other audits as deemed necessary by authorized governmental entities, including Treasury, the GAO, and Treasury's OIG.



Part 2: Reporting Guidance

There are three types of reporting requirements for the SLFRF program.

- **Interim Report:** Provide initial overview of status and uses of funding. This is a one-time report. [See Section A, page 14.](#)
- **Project and Expenditure Report:** Report on projects funded, expenditures, and contracts and subawards over \$50,000, and other information. [See Section B, page 15.](#)
- **Recovery Plan Performance Report:** The Recovery Plan Performance Report (the "Recovery Plan") will provide information on the projects that large recipients are undertaking with program funding and how they plan to ensure program outcomes are achieved in an effective, efficient, and equitable manner. It will include key performance indicators identified by the recipient and some mandatory indicators identified by Treasury. The Recovery Plan will be posted on the website of the recipient as well as provided to Treasury. [See Section C, page 22.](#)

The reporting threshold is based on the total award amount allocated by Treasury under the SLFRF program, not the funds received by the recipient as of the time of reporting.

States and territories are also required to submit information on their distributions to NEUs. Please refer to Section D for additional details.

**Table 2: Reporting requirements by recipient type**

Tier	Recipient	Interim Report	Project and Expenditure Report	Recovery Plan Performance Report
1	States, U.S. territories, metropolitan cities and counties with a population that exceeds 250,000 residents	By August 31, 2021 or 60 days after receiving funding if funding was received by October 15, with expenditures by category	By January 31, 2022, and then 30 days after the end of each quarter thereafter ⁹	By August 31, 2021 or 60 days after receiving funding, and annually thereafter by July 31 ¹⁰
2	Metropolitan cities and counties with a population below 250,000 residents which received more than \$10 million in SLFRF funding		By April 30, 2022, and then annually thereafter ¹¹	Not required
3	Tribal Governments which received more than \$30 million in SLFRF funding			
4	Tribal Governments which received less than \$30 million in SLFRF funding			
5	Metropolitan cities and counties with a population below 250,000 residents which received less than \$10 million in SLFRF funding			
6	NEUs	Not required		

Note: Based on the period of performance, reports will be collected through April 30, 2027. See the specific due dates listed in Sections B and C.

The remainder of this document describes these reporting requirements. User guides describing how and where to submit required reports will be posted at www.treasury.gov/SLFRPReporting and updated on a regular basis.

⁹ Interim Final Rule Page 111

¹⁰ Interim Final Rule page 112

¹¹ Interim Final Rule Page 111



Comparison to reporting for the CRF

This guidance does not change the reporting or compliance requirements pertaining to the CRF. Reporting and compliance requirements for the SLFRF are separate from CRF reporting requirements. Changes from CRF to SLFRF include:

- **Project, Expenditure, and Subaward Reporting:** The SLFRF reporting requirements leverage the existing reporting regime used for CRF to foster continuity and provide many recipients with a familiar reporting mechanism. The data elements for the Project and Expenditure Report will largely mirror those used for CRF, with some minor exceptions noted in this guidance. The users' guide will describe how reporting for CRF funds will relate to reporting for the SLFRF.
- **Timing of Reports:** CRF reports were due within 10 days of each calendar quarter end. For quarterly reporters, SLFRF reporting will be due 30 days from quarter end. For annual reporters, SLFRF reporting will be due on an annual schedule (see table below).
- **Program and Performance Reporting:** The CRF reporting did not include any program or performance reporting. To build public awareness and accountability and allow Treasury to monitor compliance with eligible uses, some program and performance reporting is required for SLFRF.

A. Interim Report

States, U.S. territories, metropolitan cities, counties, and Tribal governments are required to submit a one-time interim report with expenditures¹² by Expenditure Category covering the period from March 3rd to July 31, 2021, by August 31, 2021 or sixty (60) days after first receiving funding if the recipient's date of award is between July 15, 2021 and October 15, 2021. The recipient will be required to enter obligations¹³ and expenditures and, for each, select the specific expenditure category from the available options. See Appendix 1 for Expenditure Categories (EC).

1. Required Programmatic Data

Recipients will also be required to provide the following information if they have or plan to have expenditures in the following Expenditure Categories.

- a. Revenue replacement (EC 6.1¹⁴): Key inputs into the revenue replacement formula in the Interim Final Rule and estimated revenue loss due to the Covid-19 public health emergency calculated using the formula in the Interim Final Rule as of December 31, 2020.
 - Base year general revenue (e.g., revenue in the last full fiscal year prior to the public health emergency)
 - Fiscal year end date
 - Growth adjustment used (either 4.1 percent or average annual general revenue growth over 3 years prior to pandemic)
 - Actual general revenue as of the twelve months ended December 31, 2020

¹² For purposes of reporting in the SLFRF portal, an expenditure is the amount that has been incurred as a liability of the entity (the service has been rendered or the good has been delivered to the entity).

¹³ For purposes of reporting in the SLFRF portal, an obligation is an order placed for property and services, contracts and subawards made, and similar transactions that require payment.

¹⁴ See Appendix 1 for the full Expenditure Category (EC) list. References to Expenditure Categories are identified by "EC" followed by numbers from the table in Appendix 1.



- Estimated revenue loss due to the Covid-19 public health emergency as of December 31, 2020
- An explanation of how revenue replacement funds were allocated to government services (Note: additional instructions and/or template to be provided in users' guide)

In calculating general revenue and the other items discussed above, recipients should use audited data if it is available. When audited data is not available, recipients are not required to obtain audited data if substantially accurate figures can be produced on an unaudited basis. Recipients should use their own data sources to calculate general revenue, and do not need to rely on revenue data published by the Census Bureau. Treasury acknowledges that due to differences in timing, data sources, and definitions, recipients' self-reported general revenue figures may differ from those published by the Census Bureau. Recipients may provide data on a cash, accrual, or modified accrual basis, provided that recipients are consistent in their choice of methodology throughout the covered period and until reporting is no longer required. Recipients' reporting should align with their own financial reporting.

In calculating general revenue, recipients should exclude all intergovernmental transfers from the federal government. This includes, but is not limited to, federal transfers made via a State to a locality pursuant to the CRF or SLFRF. To the extent federal funds are passed through States or other entities or intermingled with other funds, recipients should attempt to identify and exclude the federal portion of those funds from the calculation of general revenue on a best-efforts basis.

Consistent with the broad latitude provided to recipients to use funds for government services to the extent of reduction in revenue, recipients will be required to submit a description of services provided. This description may be in narrative or in another form, and recipients are encouraged to report based on their existing budget processes and to minimize administrative burden. For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for law enforcement operating expenses and \$50 were used for pay-go building of sidewalk infrastructure. As discussed in the Interim Final Rule, these services can include a broad range of services but may not be used directly for pension deposits or debt service.

Reporting requirements will not require tracking the indirect effects of Fiscal Recovery Funds, apart from the restrictions on use of Fiscal Recovery Funds to offset a reduction in net tax revenue. In addition, recipients must indicate that Fiscal Recovery Funds were not used to make a deposit in a pension fund.

B. Project and Expenditure Report

All recipients are required to submit Project and Expenditure Reports.

1. Quarterly Reporting

The following recipients are required to submit quarterly Project and Expenditure Reports:

- States and U.S. territories
- Tribal governments that received more than \$30 million in SLFRF funding
- Metropolitan cities and counties with a population that exceeds 250,000 residents
- Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding



For these recipients, the initial quarterly Project and Expenditure Report will cover three calendar quarters from March 3, 2021 to December 31, 2021 and must be submitted to Treasury by January 31, 2022. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 calendar days after the end of each calendar quarter. Quarterly reports are not due concurrently with applicable annual reports. The table below summarizes the quarterly report timelines:

Report	Year	Quarter	Period Covered	Due Date
1	2021	2 - 4	March 3 – December 31	January 31, 2022
2	2022	1	January 1 – March 31	April 30, 2022
3	2022	2	April 1 – June 30	July 31, 2022
4	2022	3	July 1 – September 30	October 31, 2022
5	2022	4	October 1 – December 31	January 31, 2023
6	2023	1	January 1 – March 31	April 30, 2023
7	2023	2	April 1 – June 30	July 31, 2023
8	2023	3	July 1 – September 30	October 31, 2023
9	2023	4	October 1 – December 31	January 31, 2024
10	2024	1	January 1 – March 31	April 30, 2024
11	2024	2	April 1 – June 30	July 31, 2024
12	2024	3	July 1 – September 30	October 31, 2024
13	2024	4	October 1 – December 31	January 31, 2025
14	2025	1	January 1 – March 31	April 30, 2025
15	2025	2	April 1 – June 30	July 31, 2025
16	2025	3	July 1 – September 30	October 31, 2025
17	2025	4	October 1 – December 31	January 31, 2026
18	2026	1	January 1 – March 31	April 30, 2026
19	2026	2	April 1 – June 30	July 31, 2026
20	2026	3	July 1 – September 30	October 31, 2026
21	2026	4	October 1 – December 31	March 31, 2027

2. Annual Reporting

The following recipients are required to submit annual Project and Expenditure Reports:

- Tribal governments that received less than \$30 million in SLFRF funding
- Metropolitan cities and counties with a population below 250,000 residents that are allocated less than \$10 million in SLFRF funding
- NEUs. To facilitate reporting, each NEU will need a NEU Recipient Number. This is a unique identification code for each NEU assigned by the State or territory to the NEU as part of its request for funding.

For these recipients, the initial Project and Expenditure Report will cover from March 3, 2021 to March 31, 2022 and must be submitted to Treasury by April 30, 2022. The subsequent annual reports will cover one calendar year and must be submitted to Treasury by April 30. The table below summarizes the report timelines:

Report	Period Covered	Due Date
1	March 3, 2021 – March 31, 2022	April 30, 2022
2	April 1, 2022 – March 31, 2023	April 30, 2023
3	April 1, 2023 – March 31, 2024	April 30, 2024
4	April 1, 2024 – March 31, 2025	April 30, 2025
5	April 1, 2025 – March 31, 2026	April 30, 2026
6	April 1, 2026 – December 31, 2026	April 30, 2027



3. Required Information

The following information will be required in Project and Expenditure Reports for both quarterly and annual reporting:

- a. Projects: Provide information on all SLFRF funded projects. Projects are new or existing eligible government services or investments funded in whole or in part by SLFRF funding. For each project, the recipient will be required to enter the project name, identification number (created by the recipient), project expenditure category (see Appendix 1), description, and status of completion. Project descriptions must describe the project in sufficient detail to provide understanding of the major activities that will occur, and will be required to be between 50 and 250 words. Projects should be defined to include only closely related activities directed toward a common purpose. Recipients should review the Required Programmatic Data described in 3.g. below and define their projects at a sufficient level of granularity.

Note: For each project, the recipient will be asked to select the appropriate Expenditure Category based on the scope of the project (see Appendix 1). Projects should be scoped to align to a single Expenditure Category. For select Expenditure Categories, the recipient will also be asked to provide additional programmatic data (described further below).

- b. Expenditures: Once a project is entered the recipient will be able to report on the project's obligations and expenditures. Recipients will be asked to report:
- Current period obligation
 - Cumulative obligation
 - Current period expenditure
 - Cumulative expenditure
- c. Project Status: Once a project is entered the recipient will be asked to report on project status each reporting period, in four categories:
- Not Started
 - Completed less than 50 percent
 - Completed 50 percent or more
 - Completed
- d. Adopted Budget (States, U.S. territories, metropolitan cities and counties with a population that exceeds 250,000 residents only): Each state, territory and metropolitan city and county with a population that exceeds 250,000 residents will provide the budget adopted for each project by its jurisdiction associated with SLFRF funds. Treasury will use this information to better understand the intended impact, identify opportunities for technical assistance, and understand the recipient's progress in program implementation. Treasury is not approving or pre-approving projects or budgets.
- Recipients will enter the Adopted Budget based on information that exists currently in the recipient's financial systems and the recipient's established budget process. Treasury understands that recipients may use different budget processes. For example, a recipient may consider a project budgeted once a legislature has appropriated funds; whereas another recipient may consider a project budgeted at the moment when the funds have been obligated.
 - Additional information will be provided on the differences between Adopted Budget, Obligations, and Expenditures as part of the forthcoming User Guide.
- e. Project Demographic Distribution – Collection of this data will be phased in; no data will be collected in this area before April 2022: Recognizing the disproportionate impact of the pandemic-related recession on low-income and economically disadvantaged communities,



the Interim Final Rule encourages recipients to direct Fiscal Recovery Funds toward disproportionately impacted communities. Recipients are encouraged to design projects that prioritize economic and racial equity and promote equitable outcomes. Treasury is committed to supporting recipients in executing and reporting on projects that promote equity. In a subsequent version of the Reporting Guidance and User Guide, which will be released after the issuance of the Fiscal Recovery Fund Final Rule, Treasury will issue detailed requirements for reporting the project demographic distribution of Fiscal Recovery Fund projects.

- f. Subawards: Each recipient shall also provide detailed obligation and expenditure information for any contracts and grants awarded, loans issued, transfers made to other government entities, and direct payments made by the recipient that are greater than \$50,000.

Recipients do not also need to submit separate monthly subaward reports to FSRS.gov as required pursuant to the 2 CFR Part 170, Appendix A award term regarding reporting subaward and executive compensation, which is included in the SLFRF Award Terms and Conditions. Treasury will submit this reporting on behalf of recipients using the \$50,000 reporting threshold, timing, and data elements discussed in this guidance. If recipients choose to continue reporting to FSRS.gov in addition to reporting directly to Treasury on these funds, they may do so and will be asked to notify Treasury as part of their quarterly submission.

In general, recipients will be asked to provide the following information for each Contract, Grant, Loan, Transfer, or Direct Payment greater than \$50,000:

- Subrecipient identifying and demographic information (e.g., DUNS number and location)
- Award number (e.g., Award number, Contract number, Loan number)
- Award date, type, amount, and description
- Award payment method (reimbursable or lump sum payment(s))
- For loans, expiration date (date when loan expected to be paid in full)
- Primary place of performance
- Related project name(s)
- Related project identification number(s) (created by the recipient)
- Period of performance start date
- Period of performance end date
- Quarterly obligation amount
- Quarterly expenditure amount
- Project(s)
- Additional programmatic performance indicators for select Expenditure Categories (see below)

Aggregate reporting is required for contracts, grants, transfers made to other government entities, loans, direct payments, and payments to individuals that are below \$50,000. This information will be accounted for by expenditure category at the project level.

As required by the 2 CFR Part 170, Appendix A award term regarding reporting subaward and executive compensation, recipients must also report the names and total compensation of their five most highly compensated executives and their subrecipients' executives for the preceding completed fiscal year if (1) the recipient received 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as provided by 2 CFR 170.320 (and subawards), and received \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the



Transparency Act (and subawards), and (2) if the information is not otherwise public. In general, most SLFRF Recipients are governmental entities with executive salaries that are already disclosed, so no additional information must be reported. The recipient is responsible for the subrecipients' compliance with registering and maintaining an updated profile on SAM.gov.

- g. Civil Rights Compliance: Treasury will request information on recipients' compliance with Title VI of the Civil Rights Act of 1964, as applicable, on an annual basis. This information may include a narrative describing the recipient's compliance with Title VI, along with other questions and assurances. This collection does not apply to Tribal Governments.
- h. Ineligible Activities: Tax Offset Provision (States and territories only): Treasury may collect additional information related to the Tax Offset Provision as described in section 602(c)(2) of the Social Security Act and implemented under 31 CFR 35.8 as part of the Project and Expenditure Report, such as but not limited to revenue reducing covered changes. Please see Section C.11 (Recovery Plan, Ineligible Activities: Tax Offset Provision) for more information.
- i. Required Programmatic Data (other than infrastructure projects): For all projects listed under the following Expenditure Categories (see Appendix 1), the information listed must be provided in each report.
 1. Payroll for Public Health and Safety Employees (EC 1.9) – *Collection to begin in January 2022*:
 - Number of government FTEs responding to COVID-19 supported under this authority
 2. Household Assistance (EC 2.1-2.5) – *Collection to begin January 2022*:
 - Brief description of structure and objectives of assistance program(s) (e.g., nutrition assistance for low-income households)
 - Number of households served (by program if recipient establishes multiple separate household assistance programs)
 - Brief description of recipient's approach to ensuring that aid to households responds to a negative economic impact of Covid-19, as described in the Interim Final Rule
 3. Small Business Economic Assistance (EC 2.9) – *Collection of this data will be phased in; no data will be collected in this area before April 2022*:
 - Brief description of the structure and objectives of assistance program(s) (e.g., grants for additional costs related to Covid-19 mitigation)
 - Number of small businesses served (by program if recipient establishes multiple separate small businesses assistance programs)
 - Brief description of recipient's approach to ensuring that aid to small businesses responds to a negative economic impact of COVID-19, as described in the Interim Final Rule
 4. Aid to Travel, Tourism, and Hospitality or Other Impacted Industries (EC 2.11-2.12) – *Collection of this data will be phased in; no data will be collected in this area before April 2022*:
 - If aid is provided to industries other than travel, tourism, and hospitality (EC 2.12), a description of pandemic impact on the industry and rationale for providing aid to the industry
 - Brief narrative description of how the assistance provided responds to negative economic impacts of the COVID-19 pandemic



- For each subaward:
 - Sector of employer (Note: additional detail, including list of sectors to be provided in a users' guide)
 - Purpose of funds (e.g., payroll support, safety measure implementation)
5. Rehiring Public Sector Staff (EC 2.14) – Collection to begin in January 2022:
 - Number of FTEs rehired by governments under this authority
 6. Education Assistance (EC 3.1-3.5) – Collection to begin in January 2022:
 - The National Center for Education Statistics (“NCES”) School ID or NCES District ID. List the School District if all schools within the school district received some funds. If not all schools within the school district received funds, list the School ID of the schools that received funds. These can allow evaluators to link data from the NCES to look at school-level demographics and, eventually, student performance.¹⁵
 7. Premium Pay (both Public Sector EC 4.1 and Private Sector EC 4.2) – Collection to begin in January 2022:
 - List of sectors designated as critical to the health and well-being of residents by the chief executive of the jurisdiction, if beyond those included in the Interim Final Rule (Note: a list of sectors will be provided in the forthcoming users' guide).
 - Number of workers to be served
 - Employer sector for all subawards to third-party employers (i.e., employers other than the State, local, or Tribal government) (Note: a list of sectors will be provided in the forthcoming users' guide).
 - For groups of workers (e.g., an operating unit, a classification of worker, etc.) or, to the extent applicable, individual workers, for whom premium pay would increase total pay above 150 percent of their residing State's average annual wage, or their residing county's¹⁶ average annual wage, whichever is higher, on an annual basis:
 - A brief written narrative justification of how the premium pay or grant is responsive to workers performing essential work during the public health emergency. This could include a description of the essential workers' duties, health or financial risks faced due to COVID-19, and why the recipient government determined that the premium pay was responsive to workers performing essential work during the pandemic. This description should not include personally identifiable information; when addressing individual workers, recipients should be careful not to include this information. Recipients may consider describing the workers' occupations and duties in a general manner as necessary to protect privacy.
 8. Revenue replacement (EC 6.1) – Collection began in August 2021:

Under the Interim Final Rule, recipients calculate revenue loss using data as of four discrete points during the program: December 31, 2020, December 31, 2021, December 31, 2022, and December 31, 2023. Revenue loss calculated as of December 31, 2020 will be reported in the Interim Report, as described above. For future calculation dates, revenue loss will be reported only in the Quarter 4 reports

¹⁵ For more information on NCES identification numbers see <https://nces.ed.gov/ccd/districtsearch/> (districts) and <https://nces.ed.gov/ccd/schoolsearch/> (schools).

¹⁶ *County* means a county, parish, or other equivalent county division (as defined by the Census Bureau). See 31 CFR 35.3.



due January 31, 2022, January 31, 2023, and January 31, 2024. Reporting on revenue loss should include:

- General revenue collected over the past 12 months as of the most recent calculation date, as outlined in the Interim Final Rule (for example, for the January 31, 2022 report, recipients should provide 12 month general revenue as of December 31, 2021).
- Calculated revenue loss due to the Covid-19 public health emergency; and
- An explanation of how the revenue replacement funds were allocated to government services (note: additional instructions and/or template to be provided in user guide).

In calculating general revenue and the revenue loss due to the COVID-19 public health emergency, recipients should follow the same guidance as described above for the Interim Report.

- j. Required Programmatic Data for Infrastructure Projects (EC 5): For all projects listed under the Water, Sewer, and Broadband Expenditure Categories (see Appendix 1), more detailed project-level information is required. Each project will be required to report expenditure data as described above, but will also report the following information:

1. All infrastructure projects (EC 5) – Collection to begin in January 2022:

- Projected/actual construction start date (month/year)
- Projected/actual initiation of operations date (month/year)
- Location (for broadband, geospatial location data)
- For projects over \$10 million (based on expected total cost):
 - a. A recipient may provide a certification that, for the relevant project, all laborers and mechanics employed by contractors and subcontractors in the performance of such project are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the “Davis-Bacon Act”), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed, or by the appropriate State entity pursuant to a corollary State prevailing-wage-in-construction law (commonly known as “baby Davis-Bacon Acts”). If such certification is not provided, a recipient must provide a project employment and local impact report detailing:
 - The number of employees of contractors and sub-contractors working on the project;
 - The number of employees on the project hired directly and hired through a third party;
 - The wages and benefits of workers on the project by classification; and
 - Whether those wages are at rates less than those prevailing.¹⁷
 Recipients must maintain sufficient records to substantiate this information upon request.
 - b. A recipient may provide a certification that a project includes a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with section 8(f) of the National Labor Relations Act (29 U.S.C. 158(f)). If the recipient does not provide such certification, the recipient must provide a project workforce continuity plan, detailing:

¹⁷ As determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the “Davis-Bacon Act”), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed.



- How the recipient will ensure the project has ready access to a sufficient supply of appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project;
 - How the recipient will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;
 - How the recipient will provide a safe and healthy workplace that avoids delays and costs associated with workplace illnesses, injuries, and fatalities;
 - Whether workers on the project will receive wages and benefits that will secure an appropriately skilled workforce in the context of the local or regional labor market; and
 - Whether the project has completed a project labor agreement.
- c. Whether the project prioritizes local hires.
- d. Whether the project has a Community Benefit Agreement, with a description of any such agreement.
2. Water and sewer projects (EC 5.1-5.15) *Collection to begin in January 2022 and required once the project starts:*
- National Pollutant Discharge Elimination System (NPDES) Permit Number (if applicable; for projects aligned with the Clean Water State Revolving Fund)
 - Public Water System (PWS) ID number (if applicable; for projects aligned with the Drinking Water State Revolving Fund)
3. Broadband projects (EC 5.16-5.17) *Collection to begin in January 2022:*
- Confirm that the project is designed to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds.
 - If the project is not designed to reliably meet or exceed symmetrical 100 Mbps download and upload speeds, explain why not, and
 - Confirm that the project is designed to, upon completion, meet or exceed symmetrical 100 Mbps download speed and between at least 20 Mbps and 100 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.
 - Please note: additional programmatic data will be required for broadband projects beginning in July 2022 and will be defined in a subsequent version of the Reporting Guidance.
- k. NEU Documentation (NEUs only): Each NEU will also be asked to provide the following information once their accounts are established in Treasury's Reporting Portal and prior to the due date for their first annual Project and Expenditure Report (due April 30, 2022):
- Copy of the signed award terms and conditions agreement (which was signed and submitted to the State as part of the request for funding)
 - Copy of the signed assurances of compliance with Title VI of the Civil Rights Act of 1964 (which was signed and submitted to the State as part of the request for funding)
 - Copy of actual budget documents validating the top-line budget total provided to the State as part of the request for funding

NEU accounts will be established in Treasury's Portal based on information provided by the States or territories, as further described in Section Part 2 D below.

C. Recovery Plan Performance Report

States, territories, metropolitan cities, and counties with a population that exceeds 250,000 residents will also be required to publish and submit to Treasury a Recovery Plan performance report ("Recovery Plan"). Each Recovery Plan must be posted on the public-facing website of



the recipient by the same date the recipient submits the report to Treasury. This reporting requirement includes uploading a link to the publicly available document report along with providing data in the Treasury reporting portal.

The Recovery Plan will provide the public and Treasury information on the projects recipients are undertaking with program funding and how they are planning to ensure program outcomes are achieved in an effective, efficient, and equitable manner. While this guidance outlines some minimum requirements for the Recovery Plan, each recipient is encouraged to add information to the plan they feel is appropriate to provide information to their constituents on efforts they are taking to respond to the pandemic and promote economic recovery. Each jurisdiction may determine the general form and content of the Recovery Plan, as long as it includes the minimum information determined by Treasury. Treasury will provide a recommended template but recipients may modify this template as appropriate for their jurisdiction. The Recovery Plan will include key performance indicators identified by the recipient and some mandatory indicators identified by Treasury.

The initial Recovery Plan will cover the period from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021, or 60 days after receiving funding. Thereafter, the Recovery Plan will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period (by July 31). The table below summarizes the report timelines:

Annual Report	Period Covered	Due Date
1	Award Date – July 31, 2021	August 31, 2021
2	July 1, 2021 – June 30, 2022	July 31, 2022
3	July 1, 2022 – June 30, 2023	July 31, 2023
4	July 1, 2023 – June 30, 2024	July 31, 2024
5	July 1, 2024 – June 30, 2025	July 31, 2025
6	July 1, 2025 – June 30, 2026	July 31, 2026
7	July 1, 2026 – December 31, 2026	March 31, 2027

The Recovery Plan will include, at a minimum, the following information:

1. Executive Summary

Provide a high-level overview of the jurisdiction's intended and actual uses of funding including, but not limited to: the jurisdiction's plan for use of funds to promote a response to the pandemic and economic recovery, key outcome goals, progress to date on those outcomes, and any noteworthy challenges or opportunities identified during the reporting period.

2. Uses of Funds

Describe in further detail your jurisdiction's intended and actual uses of the funds, such as how your jurisdiction's approach would help support a strong and equitable recovery from the COVID-19 pandemic and economic downturn. Describe any strategies employed to maximize programmatic impact and effective, efficient, and equitable outcomes. Given the broad eligible uses of funds and the specific needs of the jurisdiction, please also explain how the funds would support the communities, populations, or individuals in your jurisdiction. Your description should address how you are promoting each of the following, to the extent they apply:

- a. Public Health (EC 1): As relevant, describe how funds are being used to respond to COVID-19 and the broader health impacts of COVID-19 and the COVID-19 public health emergency.



- b. Negative Economic Impacts (EC 2): As relevant, describe how funds are being used to respond to negative economic impacts of the COVID-19 public health emergency, including to households and small businesses.
- c. Services to Disproportionately Impacted Communities (EC 3): As relevant, describe how funds are being used to provide services to communities disproportionately impacted by the COVID-19 public health emergency.
- d. Premium Pay (EC 4): As relevant, describe the approach, goals, and sectors or occupations served in any premium pay program. Describe how your approach prioritizes low-income workers.
- e. Water, sewer, and broadband infrastructure (EC 5): Describe the approach, goals, and types of projects being pursued, if pursuing.
- f. Revenue Replacement (EC 6): Describe the loss in revenue due to the COVID-19 public health emergency and how funds have been used to provide government services.

Where appropriate, recipients should also include information on your jurisdiction's use (or planned use) of other federal recovery funds including other programs under the American Rescue Plan such as Emergency Rental Assistance, Housing Assistance, and so forth, to provide broader context on the overall approach for pandemic recovery.

3. Promoting equitable outcomes

Describe efforts to promote equitable outcomes, including how programs were designed with equity in mind. Please include in your description how your jurisdiction will consider and measure equity at the various stages of the program, including:

- a. Goals: Are there particular historically underserved, marginalized, or adversely affected groups that you intend to serve within your jurisdiction?
- b. Awareness: How equal and practical is the ability for residents or businesses to become aware of the services funded by the SLFRF?
- c. Access and Distribution: Are there differences in levels of access to benefits and services across groups? Are there administrative requirements that result in disparities in ability to complete applications or meet eligibility criteria?
- d. Outcomes: Are intended outcomes focused on closing gaps, reaching universal levels of service, or disaggregating progress by race, ethnicity, and other equity dimensions where relevant for the policy objective?

Treasury encourages uses of funds that promote strong, equitable growth, including racial equity. Please describe how your jurisdiction's planned or current use of funds prioritizes economic and racial equity as a goal, names specific targets intended to produce meaningful equity results at scale, and articulates the strategies to achieve those targets. In addition, please explain how your jurisdiction's overall equity strategy translates into the specific services or programs offered by your jurisdiction in the following Expenditure Categories:

- a. Negative Economic Impacts (EC 2): assistance to households, small businesses, and non-profits to address impacts of the pandemic, which have been most severe among low-income populations. This includes assistance with food, housing, and other needs; employment programs for people with barriers to employment who faced negative economic impacts from the pandemic (such as residents of low-income neighborhoods, minorities, disconnected youth, the unemployed, formerly incarcerated people, veterans, and people with disabilities); and other strategies that provide disadvantaged groups with access to education, jobs, and opportunity.
- b. Services to Disproportionately Impacted Communities (EC 3): services to address health disparities and the social determinants of health, build stronger neighborhoods and communities (e.g., affordable housing), address educational disparities (e.g., evidence-based tutoring, community schools, and academic, social-emotional, and mental health



supports for high poverty schools), and promote healthy childhood environments (e.g., home visiting, child care).

The initial report must describe efforts to date and intended outcomes to promote equity. Each annual report thereafter must provide an update, using qualitative and quantitative data, on how the recipients' approach achieved or promoted equitable outcomes or progressed against equity goals during the performance period. Please also describe any constraints or challenges that impacted project success in terms of increasing equity. In particular, this section must describe the geographic and demographic distribution of funding, including whether it is targeted toward traditionally marginalized communities.

For the purposes of the SLFRF, equity is described in the [Executive Order 13985 On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government](#), as issued on January 20, 2021.

4. Community Engagement

Please describe how your jurisdiction's planned or current use of funds incorporates written, oral, and other forms of input that capture diverse feedback from constituents, community-based organizations, and the communities themselves. Where relevant, this description must include how funds will build the capacity of community organizations to serve people with significant barriers to services, including people of color, people with low incomes, limited English proficient populations, and other traditionally underserved groups.

5. Labor Practices

Describe workforce practices on any infrastructure projects being pursued (EC 5). How are projects using strong labor standards to promote effective and efficient delivery of high-quality infrastructure projects while also supporting the economic recovery through strong employment opportunities for workers? For example, report whether any of the following practices are being utilized: project labor agreements, community benefits agreements, prevailing wage requirements, and local hiring.

6. Use of Evidence

The Recovery Plan should identify whether SLFRF funds are being used for evidence-based interventions¹⁸ and/or if projects are being evaluated through rigorous program evaluations that are designed to build evidence. Recipients must briefly describe the goals of the project, and the evidence base for the interventions funded by the project. Recipients must specifically identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), and Services to Disproportionately Impacted Communities (EC 3) Expenditure Categories.¹⁹

Recipients are exempt from reporting on evidence-based interventions in cases where a program evaluation is being conducted. Recipients are encouraged to use relevant evidence Clearinghouses, among other sources, to assess the level of evidence for their interventions and identify evidence-based models that could be applied in their jurisdiction; such evidence clearinghouses include the U.S. Department of Education's [What Works Clearinghouse](#), the U.S. Department of Labor's [CLEAR](#), and the [Childcare & Early Education Research Connections and the Home Visiting Evidence of Effectiveness](#) clearinghouses from

¹⁸As noted in Appendix 2, evidence-based refers to interventions with strong or moderate levels of evidence.

¹⁹ Of note, recipients are only required to report the amount of the total funds that are allocated to evidence-based interventions in the areas of Public Health, Negative Economic Impacts, and Services to Disproportionately Impacted Communities that are marked by an asterisk in Appendix 1: Expenditure Categories.



Administration for Children and Families, as well as other clearinghouses relevant to particular projects conducted by the recipient. In such cases where a recipient is conducting a program evaluation in lieu of reporting the amount of spending on evidence-based interventions, they must describe the evaluation design including whether it is a randomized or quasi-experimental design; the key research questions being evaluated; whether the study has sufficient statistical power to disaggregate outcomes by demographics; and the timeframe for the completion of the evaluation (including a link to completed evaluation if relevant).²⁰ Once the evaluation has been completed, recipients must post the evaluation publicly and link to the completed evaluation in the Recovery Plan. Once an evaluation has been completed (or has sufficient interim findings to determine the efficacy of the intervention), recipients should determine whether the spending for the evaluated interventions should be counted towards the dollar amount categorized as evidence-based for the relevant project.

For all projects, recipients may be selected to participate in a national evaluation, which would study their project along with similar projects in other jurisdictions that are focused on the same set of outcomes. In such cases, recipients may be asked to share information and data that is needed for the national evaluation.

Recipients are encouraged to consider how a Learning Agenda, either narrowly focused on SLFRF or broadly focused on the recipient's broader policy agenda, could support their overarching evaluation efforts in order to create an evidence-building strategy for their jurisdiction.²¹

Appendix 2 contains additional information on evidence-based interventions for the purposes of the Recovery Plan.

7. Table of Expenses by Expenditure Category

Please include a table listing the amount of funds used in each Expenditure Category (See Appendix 1). The table should include cumulative expenses to date within each category, and the additional amount spent within each category since the last annual Recovery Plan.

8. Project Inventory

List the name and provide a brief description of all SLFRF funded projects. Projects are new or existing eligible government services or investments funded in whole or in part by SLFRF funding. For each project, include the project name, funding amount, identification number (created by the recipient and used thereafter in the quarterly Program and Expenditure Report), project Expenditure Category (see Appendix 1), and a description of the project which includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, and intended outcomes. Include a link to the website of the project if available. This information will provide context and additional detail for the information reported quarterly in the Project and Expenditure Report.

For infrastructure investment projects (EC 5), project-level reporting will be more detailed, as described for the Project and Expenditure Report above. Projects in this area may be grouped by Expenditure Category if needed, with further detail (such as the specific project name and identification number) provided in the Project and Expenditure Report. For infrastructure projects, descriptions should note how the project contributes to addressing climate change.

9. Performance Report

The Recovery Plan must include key performance indicators for the major SLFRF funded projects undertaken by the recipient. The recipient has flexibility in terms of how this information is presented in the Recovery Plan, and may report key performance indicators for

²⁰ For more information on the required standards for program evaluation, see [OMB M-20-12](#).

²¹ For more information on learning agendas, please see [OMB M-19-23](#)



each project, or may group projects with substantially similar goals and the same outcome measures. In some cases, the recipient may choose to include some indicators for each individual project as well as crosscutting indicators.

Performance indicators should include both output and outcome measures. Output measures, such as number of students enrolled in an early learning program, provide valuable information about the early implementation stages of a project. Outcome measures, such as the percent of students reading on grade level, provide information about whether a project is achieving its overall goals. Recipients are encouraged to use logic models²² to identify their output and outcome measures. While the initial report will focus heavily on early output goals, recipients must include the related outcome goal for each project and provide updated information on achieving these outcome goals in annual reports. In cases where recipients are conducting a program evaluation for a project (as described above), the outcome measures in the performance report should be aligned with those being evaluated in the program. To support their performance measurement and program improvement efforts, recipients are permitted to use funds to make improvements to data or technology infrastructure and data analytics, as well as program evaluations.

10. Required Performance Indicators and Programmatic Data

While recipients have discretion on the full suite of performance indicators to include, a number of mandatory performance indicators and programmatic data must be included. These are necessary to allow Treasury to conduct oversight as well as understand and aggregate program outcomes across recipients. This section provides an overview of the mandatory performance indicators and programmatic data. This information may be included in each recipient's Recovery Plan as they determine most appropriate, including combining with the section above, but this data will also need to be entered directly into the Treasury reporting portal. Below is a list of required data for each Expenditure Category:

- a. Household Assistance (EC 2.2 & 2.5) and Housing Support (EC 3.10-3.12):
 - Number of people or households receiving eviction prevention services (including legal representation)
 - Number of affordable housing units preserved or developed
- b. Negative Economic Impacts (EC 2):
 - Number of workers enrolled in sectoral job training programs
 - Number of workers completing sectoral job training programs
 - Number of people participating in summer youth employment programs
- c. Education Assistance (EC 3.1-3.5):
 - Number of students participating in evidence-based tutoring programs²³
- d. Healthy Childhood Environments (EC 3.6-3.9):
 - Number of children served by childcare and early learning (pre-school/pre-K/ages 3-5)
 - Number of families served by home visiting

The initial report should include the key indicators above. Each annual report thereafter should include updated data for the performance period as well as prior period data, and a brief

²² A logic model is a tool that depicts the intended links between program investments and outcomes, specifically the relationships among the resources, activities, outputs, outcomes, and impact of a program.

²³ For more information on evidence-based tutoring programs, refer to the U.S. Department of Education's [2021 ED COVID-19 Handbook \(Volume 2\)](#), which summarizes research on evidence-based tutoring programs (see the bottom of page 20).



narrative adding any additional context to help the reader interpret the results and understand the any changes in performance indicators over time. To the extent possible, Treasury also encourages recipients to provide data disaggregated by race, ethnicity, gender, income, and other relevant factors.

11. Ineligible Activities: Tax Offset Provision (States and territories only)

The following information is required for Treasury to ensure SLFRF funding is not used for ineligible activities.

In each reporting year, States and territories will report certain items related to the Tax Offset Provision as described in section 602(c)(2) of the Social Security Act and implemented by 31 CFR 35.8. Additional guidance will be forthcoming for reporting requirements regarding the tax offset provision and additional information that Recipients will report once the Final Rule goes into effect.

a. Revenue-reducing Covered Changes: Collection began August 2021:

For each reporting year, a recipient must report the value of covered changes that the recipient predicts will have the effect of reducing tax revenue in a given reporting year (revenue-reducing covered changes), similar to the way it would in the ordinary course of its budgeting process. The value of these covered changes may be reported based on estimated values produced by a budget model, incorporating reasonable assumptions, that aligns with the recipient government's existing approach for measuring the effects of fiscal policies, and that measures relative to a current law baseline. The covered changes may also be reported based on actual values using a statistical methodology to isolate the change in year-over-year revenue attributable to the covered change(s), relative to the current law baseline prior to the change(s). Estimation approaches should not use dynamic methodologies that incorporate the projected effects of the policies on macroeconomic growth. In general, and where possible, reported values should be produced by the agency of the recipient government responsible for estimating the costs and effects of fiscal policy changes. Recipients must maintain records regarding the identification and predicted effects of revenue-reducing covered changes. The term "covered change," and "tax revenue" are described in the Interim Final Rule, 31 CFR 35.3. For additional information, see 602(c)(2) of the Social Security Act, the Interim Final Rule, and 31 CFR 35.8.

D. Distributions to NEUs

Each State and territory is asked to provide regular updates on their NEU distribution as well as their distributions to units of general local government within counties that are not units of general local government (Non-UGLG). The distribution template generally requests information on whether the local government has (1) received funding; (2) declined funding and requested a transfer to the State under Section 603(c)(4) of the Act; or (3) not taken action on its funding or declined funding.

For NEUs, states and territories should be prepared to report on their information, including the following:

- NEU name
- NEU DUNS number
- NEU Taxpayer Identification Number (TIN)
- NEU Recipient Number (a unique identification code for each NEU assigned by the State or territory to the NEU as part of the request for funding)
- NEU contact information (e.g., address, point of contact name, point of contact email address, and point of contact phone number)
- NEU authorized representative name and email address



- Initial allocation and, if applicable, subsequent allocation to the NEU (before application of the 75 percent cap)
- Total NEU reference budget (as submitted by the NEU to the State or territory as part of the request for funding)
- Amount of the initial and, if applicable, subsequent allocation above 75 percent of the NEU's reference budget which will be returned to Treasury
- Payment amount(s)
- Payment date(s)

States with "weak" minor civil divisions (i.e., Illinois, Indiana, Kansas, Missouri, Nebraska, North Dakota, Ohio, and South Dakota) should also list any minor civil divisions that the State deemed ineligible.

For each eligible NEU that declined funding and requested a transfer to the State under Section 603(c)(4), the State or territory must also attach a form signed by the NEU, as detailed in the [Guidance on Distributions of Funds to Non-Entitlement Units of Local Government](#).



Appendix 1: Expenditure Categories

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to as a category (e.g., EC 1) it includes all Expenditure Categories within that level.

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^



3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers
5: Infrastructure²⁴	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: "Last Mile" projects
5.17	Broadband: Other projects
6: Revenue Replacement	
6.1	Provision of Government Services
7: Administrative	
7.1	Administrative Expenses
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

²⁴ Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see:

<https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-reports>.



Appendix 2: Evidenced-Based Intervention Additional Information

What is evidence-based?

For the purposes of the SLFRF, evidence-based refers to interventions with strong or moderate evidence as defined below:

Strong evidence means that the evidence base can support causal conclusions for the specific program proposed by the applicant with the highest level of confidence. This consists of one or more well-designed and well-implemented experimental studies conducted on the proposed program with positive findings on one or more intended outcomes.

Moderate evidence means that there is a reasonably developed evidence base that can support causal conclusions. The evidence base consists of one or more quasi-experimental studies with positive findings on one or more intended outcomes OR two or more non-experimental studies with positive findings on one or more intended outcomes. Examples of research that meet the standards include: well-designed and well-implemented quasi-experimental studies that compare outcomes between the group receiving the intervention and a matched comparison group (i.e., a similar population that does not receive the intervention).

Preliminary evidence means that the evidence base can support conclusions about the program's contribution to observed outcomes. The evidence base consists of at least one non-experimental study. A study that demonstrates improvement in program beneficiaries over time on one or more intended outcomes OR an implementation (process evaluation) study used to learn and improve program operations would constitute preliminary evidence. Examples of research that meet the standards include: (1) outcome studies that track program beneficiaries through a service pipeline and measure beneficiaries' responses at the end of the program; and (2) pre- and post-test research that determines whether beneficiaries have improved on an intended outcome.

**Revision Log**

Version	Date Published	Summary of changes
1.0	June 17, 2021	Initial publication
1.1	June 24, 2021	• Pg. 12, removed references to “summary” level with respect to reporting by Expenditure Categories in the Interim Report to avoid confusion. • Pg. 13, revised the coverage period end date for the Interim Report from June 30, 2021 to July 31, 2021 to align with the IFR. • Pg. 13, removed references to “summary” level with respect to reporting by Expenditure Categories in the Interim Report to avoid confusion. • Pg. 31, removed references to “summary level” with respect to Expenditure Categories in Appendix 1 to avoid confusion.
1.1	September 30, 2021	• Announced the extension in the Project and Expenditure Report submission date, originally due on October 31, 2021.
2.0	November 5, 2021	• Updated Subrecipient Monitoring section to clarify beneficiaries and recipients. • Updated references to Interim Final Rule comment period as comment period is closed. • Updated reporting tiers, thresholds and timelines in Part 2 Table 2, Reporting Requirements by recipient type, as well as Part 2 A and Part 2 B. • Updated reporting periods for Interim Report and Project and Expenditure reports. • Added concept of Adopted Budget to Project and Expenditure Report data fields. • Noted phase in of Required Programmatic Data in the Project and Expenditure Report. • Removed certain data fields from the Ineligible Activities: Tax Offset Provision under the Recovery Plan. • Separated reporting of NEU Distributions (for States and territories) from the Interim Report and Project and Expenditure Reports as information will be provided on an ongoing basis.
2.1	November 15, 2021	• Updated pages 9 and 11 to note that civil rights certification is not applicable to Tribal Governments.



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Discussion, Consideration, and Possible Action for KSA Engineering or their Consultant's to Perform a Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport, and Authorize the City Manager to Sign the Contract and Other Documentation for this Study.

This will allow KSA Engineering or their Consultant's to Perform a Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport, and Authorize the City Manager to Sign the Contract and Other Documentation for this Study.

Council Information / Action Requested

Approve the Scope of Work and Fee for KSA Engineering or their Consultant to Perform a Pavement Analysis and if Needed Noise Analysis and Environment Assessment Amendment at the Durant Regional Airport, and Authorize the City Manager to Sign the Contract and Other Documentation for this Study.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Staff will Prepare the Necessary Documents, Coordinate with KSA Engineering to Conduct the Study, and Coordinate with both the Oklahoma Aeronautics Commission and the FAA to Ensure That All Steps are Completed in this Process.

ATTACHMENTS:

1. Airport - Pavement Analysis Scope_with Fee_Project 100341

January 5, 2022

James Dalton
Assistant City Manager
300 W. Evergreen
P.O. Box 578
Durant, OK 74701

via email only
jdalton@durant.org

**RE: Durant Regional Airport Pavement Structural Analysis – Scope and Fee Proposal
KSA Project No. 100341**

Dear Mr. Dalton,

KSA is pleased to submit our proposal to perform a Structural Analysis for Runway 17-35, the parallel taxiway, connectors, and the terminal apron at the Durant Regional Airport. We understand the Airport believes the actual in place pavement strength is greater than the current published pavement strength. Should the structural analysis determine that published pavement strengths can increase, a runway noise analysis and update to the runway extension EA will be completed. The pavement analysis and environmental tasks are broken up in this proposal.

This proposal provides the scope, schedule, and fee for the implementation of the Pavement Structural Analysis. Services related to the project will be performed as described in this proposal. Proposed fees and related information are developed in association with Applied Research Associates (ARA) and Midwest Engineering and Testing Corporation (METCO).

Scope of Services

KSA proposes to provide the services outlined as follows:

Task 1 – Structural Analysis of Airfield Pavement

Phase 1.00 – Project Kickoff and Records Review:

- Project management, coordination, and conduct project kick-off meeting with Airport staff and other stakeholders
- Collect, review, compile, and summarize available data of the existing Airport pavement infrastructure, including record drawings and existing geotechnical reports
- Generation and review of traffic data and aircraft fleet mix

Phase 2.00 – Mobilization and Field Data Collection:

- Non-destructive Heavy-Weight Deflectometer (HWD) testing performed by ARA with the total number of test points to be collected per FAA Advisory Circular AC 150/5370-11B. A single mobilization fee will be charged by ARA, regardless of which pavement sections are tested. Note that if multiple mobilizations are required by the Airport, additional fee may apply. Anticipate 4 days of testing.
- Ground Penetrating Radar (GPR) testing performed by ARA to determine continuous pavement layer thickness. This will occur during the same mobilization for the HWD. Anticipate 1 day of testing.
- HWD field data collection will be completed *overnight* when the temperature differential is at its minimum value and Airport operations are expected to be the least impacted.
- Geotechnical subsurface investigation performed by METCO to collect pavement structure details that are not currently available to KSA via 14 – 4 inch diameter cores at a depth of 10 feet with soil classification and associated testing; estimated to take 3 days to complete.
- The areas of pavement to be tested will need to be closed to all traffic during field data collection.

Phase 3.00 – Data analysis:

- HWD deflection data will be processed by ARA to compute pavement elasticity properties
- Determine the PCN using FAA COMFAA 3.0 software in accordance with AC 150/5335-5C
- Determine the PCR using FAARFIELD 2.0 software in accordance with Draft AC 150/5335-5D

- Determine the pavement load-bearing capacity using the COMFAA support spreadsheet for PCN and the load bearing capacity tables for PCR within Draft AC 150/5335-5D
- Prepare conceptual structural overlay and/or rehabilitation options if the pavement is determined to be structurally inadequate for the fleet mix or operating under overloading conditions in accordance with FAA AC 150/5320-6F.

Phase 4.00 – Report Preparation

- Provide a detailed Structural Analysis Report with results of the field data collection, PCN, and PCR for the selected pavement sections. A summary of structural adequacy of analyzed pavement, and conceptual pavement rehabilitation and/or overlay section (if required).

Task 2 – Noise Analysis and EA Amendment

Phase 5.00 – Noise Contour Development

- Noise Contour Analysis to be performed by Environmental Science Associates (ESA).
- Aircraft Fleet Mix and AEDT Substitutions: Develop aircraft fleet mix tables for modeling in AEDT; including aircraft models, frequency, and engine types. This task will rely on operational forecast and fleet mix information provided by KSA for each study scenario. Additional research and analysis including discussions with KSA, airport representatives, and/or users may be required to develop fleet mix tables.
- Air Traffic Operational Profile: Based on the role of DUA, fleet mix, and current level of activity at the Airport, it is anticipated that aircraft will be modeled by straight-out flight tracks in the immediate vicinity of the runway ends. There are two published Instrument Arrival Procedures, RNAV (GPS) RWY 17 and RNAV (GPS) RWY 35, which will be used to model aircraft arrival tracks. If recent noise complaint data and/or flight track data from previous studies are available, ESA will utilize this information to make minor flight track adjustments where appropriate. This scope does not include full development of detailed flight tracks and the analysis or preparation of a memorandum to the FAA for the development of custom aircraft profiles.
- Future Year Noise Contours: Generation of two sets of future noise exposure contours at DNL 60, 65, 70, and 75 dB. One set for the year of project completion and one set for 5 years after project completion. Each set of noise exposure contours will reflect the No Action and the Proposed Action alternatives.
- Land Use data, provided by KSA, will be used to calculate acreage contained within each DNL contour for each type of land use. Information pertaining to the DNL 60 contour will only be reported if there is a noise increase of DNL 1.5dB or greater at or above DNL 65 or if there is a noise increase of DNL 3.0 dB or greater at or above DNL 60, in accordance with FAA Order 1050.1F.
- If requested by the FAA, a grid-point analysis will also be prepared within the DNL 45-60 range to determine the potential for a reportable DNL 5 dB or greater change.
- ESA will provide land use impacts and graphics depicting the noise contours and flight tracks. ESA will provide an exported grid file and a brief technical report documenting all assumptions and modeling inputs used to produce the noise exposure contours.

Phase 6.00 – Amendment to Environmental Assessment (EA)

- In accordance with Federal Aviation Administration (FAA) Order 5050.4B, FAA Order 1050.1F, and the FAA Environmental Desk Reference, KSA will prepare a supplemental Environmental Assessment (EA) to analyze potential noise and compatible land use impacts resulting from an increase in published pavement strength at Durant Regional Airport.
- Using the Noise Contour Analysis provided by Environmental Science Associates (ESA), KSA will analyze potential impacts to noise sensitive within the Area of Potential Effect (APE) resulting from the proposed action.
- KSA will perform Agency Coordination and Public Involvement as deemed necessary by the FAA during the project scoping process.

Exclusions

The following services are excluded from this proposal but can be added to the scope and a fee negotiated if desired:

- Design, Bidding, Permitting, and Construction Phase services
- Opinion of Probable Construction Cost (OPCC) Creation
- Surveying services
- Subsurface utility engineering
- Public meetings and coordination

Compensation

We propose to perform the services described under Task 1 and 2 for the above outlined scope at a lump sum fee of the following:

Task 1 – Structural Analysis of Airfield Pavement

Phase 1.00 – Project Kickoff and Records Review	\$ 6,710.00
Phase 2.00 – Mobilization and Field Data Collection	\$ 54,205.00
Phase 3.00 – Data analysis	\$ 21,550.00
Phase 4.00 – Report Preparation	\$ 16,265.00

Total for Pavement Analysis Services	\$ 98,730.00
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Task 2 – Noise Analysis and EA Amendment

Phase 5.00 – Noise Contour Development	\$ 24,200.00
Phase 6.00 – Amendment to Environmental Assessment (EA)	\$ 22,540.00

Total for Environmental Services	\$ 46,740.00
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Total for Task 1 and Task 2	\$ 145,470.00
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Schedule

We propose to perform the Airfield Structural Analysis in accordance with the following schedule.

- Structural Analysis for Durant Regional Airport
 - ↳ Project Kickoff and Records Review 2 weeks from Notice to Proceed
 - ↳ Mobilization and Field data collection..... 4 weeks
 - ↳ Data analysis 4 weeks
 - ↳ Report preparation..... 4 weeks
 - Total Analysis Schedule 14 weeks
- Noise Analysis and EA Amendment
 - ↳ Project Kickoff 2 weeks from Notice to Proceed
 - ↳ Noise Contour Development 10 weeks
 - ↳ Amendment to Environmental Assessment (EA) 24 weeks
 - Total Analysis Schedule 36 weeks

Proposal Acceptance

If this scope of services and proposed fees are acceptable, KSA will prepare the Standard Form of Agreement and project Task Order for review and execution. As always, KSA appreciates the opportunity to provide professional services for the City of Durant and the Durant Regional Airport. If you have any questions, please do not hesitate to call.

Respectfully,
KSA Engineers, Inc.



Adam Marsh, P.E.
Project Manager



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Action on Adopting a 2022 Workplace Wellness Policy.

This policy is vital for our continued Certified Healthy Business Certification and future grant application through the Tobacco Settlement Endowment Trust Funds Programs. Also, this document will provide a benefit to better compete in various grant opportunities.

Council Information / Action Requested

Approve and Adopt the 2022 Workplace Wellness Policy.

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants Department will incorporate the Workplace Wellness Policy when necessary for applicable grant opportunities.

ATTACHMENTS:

1. Durant Workplace Wellness Policy Jan 2022

The City of Durant Workplace Wellness Policy

Our workplace cares about the health and well-being of our employees and strives to create an environment that supports and encourages healthy living. We acknowledge that people who are inactive, overweight, or obese have a higher risk for many serious health conditions, including diabetes, heart disease, stroke, certain types of cancer, and premature death. We recognize the City of Durant can encourage the health and wellness of our employees by providing and promoting healthy food options, and opportunities for physical activities.

SECTION I. WELLNESS PROGRAM SUPPORT

The City of Durant commits to creating a workplace environment conducive to eating healthy, being physically active, and living tobacco and vapor free, by supporting the following:

- a) Establishing and providing support for a wellness committee, team, and/or champion as needed for the implementation of the wellness policy.
- b) Making healthy choices easier by providing opportunities for physical activity.
- c) Promoting healthy behaviors and choices through appropriate communications resources, such as pamphlets, brochures, posters, newsletters, webinars, and meetings.
- d) Conducting ongoing evaluations of wellness policies and programs.
- e) Promoting health events, such as health fairs, classes and incentive competition activities.

SECTION II. NUTRITIOUS FOODS AND BEVERAGES

The City of Durant commits to making healthy food and beverage options widely available and easily accessible to its employees by doing the following:

- a) Promoting good nutrition and healthy eating habits through these activities and services:
 - 1) Ensuring cool or room temperature drinking water is available throughout the day at no cost.
 - 2) Providing employees with access to a refrigerator, microwave, and sink with a water faucet.
 - 3) Encouraging employees to bring healthy foods to special occasions like birthdays, holiday and retirement parties or celebrating with nonfood items.

- 4) Identifying healthy food and beverage items with sign, symbols, and/or colors.
- 5) Promoting a farmers' market near Municipal Property that is open to the community.

SECTION III. OPPORTUNITIES FOR PHYSICAL ACTIVITY

The City of Durant commits to making physical activity opportunities widely available and easily accessible by doing the following:

- a) Providing employees with height adjustable work stations to either sit or stand while working.
- b) All employees are allowed to utilize the exercise area at City Hall during scheduled breaks and lunches, as well as before or after normal work hours.
- c) Employees who work at the Durant Police or Fire Departments have access to exercise areas and should follow the schedules allowed at these facilities.
- d) Providing information about local resources, facilities; such as walking trails, community parks, and/or recreational facilities; as well as information for activities throughout the year.
- e) Using posters, pamphlets, and other forms of communication to promote physical activity.
- f) Providing an on-site fitness facility at City Hall.
- g) Promoting physical activity through activities such as seminars, workshops, classes, newsletters and/or meetings.

SECTION IV. TOBACCO FREE AND VAPOR FREE

The City of Durant commits to supporting employees' access to clean air by limiting exposure to secondhand tobacco smoke and secondhand vapor by doing the following:

- a) Providing a safe work environment, smoking, vaping, and the use of smokeless tobacco is prohibited throughout the workplace and extends to 25 feet beyond any portion of City buildings or facilities.
- b) Prohibiting tobacco use in City-owned or leased vehicles.



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration and Possible Action on Adoption of the 2022 Citizen Participation Plan
- Required for 2022 Community Development Block Grant (CDBG) Applications and Projects.

This document is required annually for each CDBG application to implement identified activities at the time of grant application, including public hearings to inform citizens of any proposed CDBG grant project and encourage citizen participation.

The approved 2022 Citizen Participation Plan will meet necessary action for all CDBG applications applied for during 2022. For any CDBG eligible project applied for during 2022, the approved FY22 Citizen Participation Plan activities will be implemented, as part of the application process. When a CDBG grant is complete, the Citizen Participation Plan elements are also to be included for the closeout public hearing.

Council Information / Action Requested

Adopt the 2022 Citizen Participation Plan - Required for 2022 Community Development Block Grant (CDBG) Applications and Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants Department will ensure the FY 2022 Citizen Participation Plan elements are part of any CDBG application and closeout process throughout 2022.

ATTACHMENTS:

1. Jan 22 Durant Citiz Participation Plan

2022 CITIZEN PARTICIPATION PLAN

Community Development Block Grant (CDBG) Projects

City of Durant

The City of Durant intends to implement a **Citizen Participation Plan** to participate in the CDBG application process during 2022 to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate-income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notices of the 2022 CDBG program activities by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the appropriate City Council Agenda and City of Durant's website - <http://www.durant.org/>
 - 2. Adopting a comprehensive CDBG Statement of Needs with an approved Resolution.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed 2022 CDBG project and authorizing the Mayor in a formal City Council meeting to sign CDBG application documents.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities that may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate-income persons.
 - 4. The proposed 2022 CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Durant in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Durant may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Durant and does not necessarily include providing funding to such groups.

This requirement will be accomplished by discussing the 2022 CDBG proposal during regular or specially called Council meetings and in one formal public hearing prior to the submittal of the City of Durant's 2022 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2022 CDBG process will be maintained in the Durant City Hall by the City Clerk and will be available upon request for review by the public. A brief summary of the proposed 2022 CDBG project will be available for public review after the Durant City Council has considered project approval.

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and one (1) at the end of the grant period if the City of Durant receives funding, that discusses the City of Durant's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped.
 - 1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Durant's 2022 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited.
 - 2. Notice will be given approximately seven (7) to ten (10) business days in advance of this hearing by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the City of Durant's website. A second hearing will be held at the end of the grant period if the City of Durant is funded in the 2022 CDBG process. Notices for second public hearing will be posted in the same locations and length of time, as the application public hearing.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2022 CDBG process. The City of Durant does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Durant's funding request and on activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) business day notice for all public meetings and hearings in connection with the City of Durant's 2022 CDBG application or project closeout process is believed by the City of Durant to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Durant will use to provide a timely, written response to such complaints or grievances. Citizens with comments or grievances on the 2022 CDBG process may submit them in writing or in person at the Durant City Hall during regular business hours or may call the City Clerk at 580.931.6645. The City of Durant will respond to such comments or grievances within fifteen (15) working days, when practicable.

By formally adopting this 2022 Citizen Participation Plan, the City Council accepts the responsibility for implementing its provisions. The City of Durant further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2022 CDBG Funds Program.

Adopted this 11th day of January 2022 by the City Council of the City of Durant.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Action Accepting the 2021 Texoma Health Foundation Grant Award Providing \$40,000 for Essential Funding to Enhance Meal Services at the Ron Cross Senior Citizen Activity Center (C-2022-01 GA).

In September 2021, the Grants Department submitted a Texoma Health Foundation grant request in the amount of \$90,000 for funding to benefit the Ron Cross Senior Citizen Activity Center meal service and purchase exercise equipment. The attached award letter for \$40,000 was received on Tuesday, January 4 and members of the THF organization will present a check to the City in January. These funds are to be utilized from Jan – Dec 2022 for non-perishable food and supply items necessary for meal services at the RCSA Center.

Council Information / Action Requested

Accept the 2021 Texoma Health Foundation Grant Award Providing \$40,000 for Essential Funding to Enhance Meal Services at the Ron Cross Senior Citizen Activity Center.

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants Department will complete necessary tasks for the award to implement the project.

ATTACHMENTS:

1. THF Award Letter Jan 2022



January 3, 2022

City of Durant
Rebecca Payne
PO Box 578
Durant, Oklahoma 74702

Dear Rebecca,

We are pleased to inform you that a grant has been approved in the amount of **\$40,000.00** for **City of Durant**.

A representative of THF's Board and Staff are looking forward to presenting your check to you on our visit to your facility. If you will please sign, scan, and email the attached Grant Agreement to gilmore@texomahealth.org prior to our visit.

We thank you for your time in submitting a proposal. We look forward to working with you to maximize our joint impact on the lives of those in our community.

Sincerely,

Shunnay Gilmore, Grants & Giving Lead



Texoma Health Foundation Grant Agreement With City of Durant

As stated in the grant award letter dated January 3, 2022, to which these General Grant Terms, Conditions and Respective Roles and Responsibilities are attached, The Texoma Health Foundation is awarding this grant to you as the Grantee contingent upon the following:

Tax-Exempt Status:

You are a nonprofit organization currently recognized by the Internal Revenue Service as a public charity described in sections 501(c)(3) and 509(a)(1), (2), or (3) of the Internal Revenue Code of 1986 as amended (the "Code") or as a governmental unit:

- Your tax-exempt status under sections 501(c)(3) and 509(a) of the Code has not changed since the issuance of the IRS determination letter which you provided to The Foundation, and
- There is no issue presently pending before any office of the Internal Revenue Service that could result in any proposed changes to your tax-exempt status under Sections 501(c)(3) and 509(a) of the Code.

Grant Description:

The Texoma Health Foundation has approved an award of **\$40,000** to **City of Durant**. **City of Durant** is responsible for fulfilling objectives and timelines submitted in your grant application, as well as the following Grant Terms and Conditions as stated below.

Grant Terms and Conditions:

- 1. Purpose:** Our shared understanding of the purpose of this Grant is set out above in the Grant Description. Funds from the Texoma Health Foundation may only be used for this purpose. Written consent from the Texoma Health Foundation is needed for any change to this purpose, or any use of funds for a different purpose.
- 2. Grant period:** Our shared understanding of the time frame for this Grant is January 1, 2022, through December 31, 2022. **City of Durant** will promptly advise the Texoma Health Foundation if there are any issues with the time frame. Both parties will enter into discussions in good faith about any timing issues. The Texoma Health Foundation may extend the Grant period at its discretion.
- 3. Payment Guidelines/Restrictions (if applicable):** for the purchase of non-perishable food, and paper goods/supplies.
- 4. Financial Responsibility:** The Texoma Health Foundation may, at its own expense, examine, audit, or have audited the records of **City of Durant** insofar as they relate to activities supported by this Grant. **City of Durant** will provide all reasonable assistance in such circumstances. Funds may be asked to be returned if used for purposes outside of the approved request.
- 5. Reporting, evaluation, and site visits:** We see our grantees as an extension of THF and expect timely submission of progress reports, open communication with staff, etc. **City of Durant** will provide report/s on the expenditure of our grant after nine months and a final report after one year. The reports are an opportunity to reflect on what has worked well and what has not and

should be treated as an opportunity for sharing your learnings. We understand that certain high-risk projects will have failures, and we embrace failures and mistakes as an opportunity to learn. The Texoma Health Foundation may, at its own expense, conduct an evaluation of the operations/project under this Grant. In addition to the report/s and any evaluation, we are likely to also stay in touch with each other through face-to-face meetings and visits, phone calls, and emails. When available, please furnish us with a copy of any audited statement of the finances of the project.

*Please submit a **budget vs. actual** with both reports outlining THF funds and any match dollars expended to-date.

- 6. Relationships and contact points:** Both parties will endeavor to continue to build and maintain a positive and collaborative relationship. We are both open to talking openly and honestly about any issues we encounter.

For the duration of the Grant, the key contact on behalf of the Texoma Health Foundation is Shunnay Gilmore at gilmore@texomahealth.org.

If for any reason the key contact changes, you will be notified of the change.

- 7. Publicity, acknowledgement, and communications:** If you choose to work with the Texoma Health Foundation, we expect you to represent our partnership together positively. Know that you do not have to accept the funds.

Any use of the Texoma Health Foundation's name and logo must be agreed to by the Texoma Health Foundation prior to use. [City of Durant](#) will ensure, in consultation with the Texoma Health Foundation, that the Texoma Health Foundation's contribution to the Project is suitably acknowledged in any dissemination, in all publications and publicity concerning the Project or the Grant.

- 8. Scope of agreement:** The Grant provided for in this agreement is a 'donation' or 'gift', made for the purpose specified above. This is a gift to support efforts that we believe will collectively move us toward our vision of a healthier and happier Texoma. Grantees should never have any pre-expectation that dollars are due or there is an entitlement of additional funds past the one year granted.

This agreement sets out the basis on which the Grant will be made and governs how funds provided are to be used.

- 9. Stopping this grant/gift:** (a) The Texoma Health Foundation has the right at its sole and unfettered discretion to terminate this agreement, and/or suspend funding of this Grant, by notice in writing to [City of Durant](#). [City of Durant](#) accepts that no reason for such a decision needs to be given. Without limiting that discretion in any way, a Grant is likely to be suspended or terminated if:
- The Texoma Health Foundation is not satisfied with the progress on the Grant;
 - The Texoma Health Foundation considers that funds are not being used for the purpose for which they were provided; or

- The Texoma Health Foundation considers that **City of Durant** is undertaking the work in a manner that is contrary to the Texoma Health Foundation's vision and mission, or that the Texoma Health Foundation considers may harm its reputation.

- (b) The Texoma Health Foundation confirms that it will normally give notice in writing before exercising its power to terminate this agreement, to provide an opportunity for the parties to enter into good faith discussions to resolve any issues that may have arisen, unless it considers (in its sole and unfettered discretion) that earlier termination is appropriate.
- (c) **City of Durant** has the right at its sole and unfettered discretion to terminate this agreement by notice in writing to the Texoma Health Foundation. If **City of Durant** terminates the agreement it must repay all funds received under the agreement within 30 days of termination, except to the extent that the Texoma Health Foundation (in its sole and unfettered discretion) agrees in writing that **City of Durant** may retain all or part of the funds received to cover costs incurred in good faith in connection with the project.

10. Unused funds and reversion: As the Grant is intended to support a particular project and purpose (as set out above under 'Grant Description' and 'Purpose'), any funds not required for this purpose must be returned to the Texoma Health Foundation unless agreed upon by both parties for reallocation. **City of Durant** must return to the Texoma Health Foundation any unexpended and uncommitted funds within 30 days of the end of the Grant period, unless otherwise agreed in writing.

11. Entire Agreement: This Agreement constitutes the whole agreement between **City of Durant** and the Texoma Health Foundation and supersedes all prior written or oral agreements or representations in connection with the Project. This Agreement may only be amended by a written amendment agreed by the Texoma Health Foundation and Grantee.

Last, be sure to mark your calendars for our next grant cycle scheduled to open Summer 2022. Thank you for your partnership and the wonderful work you are doing to create a better Texoma.

Signatures

On behalf of **City of Durant**, I, _____, ED/CEO
and I, _____, Board Chair declare that I have read this Grant Agreement, and that the terms and conditions herein are acceptable, and I will comply with them.

City of Durant ED/CEO:

Signature: _____

Date: _____

City of Durant Board Chair:

Signature: _____

Date: _____



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Discussion, Consideration, and Possible Actions Related to the Weather Radar System – Funded by Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

1. Discussion, Consideration, and Possible Action on Notice of Award Issued to Enterprise Electronics Corporation Related to the September 23, 2021 Bid Award and Notice of Award Issued on September 29, 2021 in the Amount of \$998,695 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
2. Discussion, Consideration, and Possible Action Related to Bids Received and Opened on September 17, 2021 for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
3. Discussion, Consideration, and Possible Action to Conduct a Re-Bid Process for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

City staff conducted an extensive public solicitation process with invitations to submit proposals. As listed on the attached Bid Tab, only two bids were received and opened on September 17, 2021. Following legal and staff review, with a written recommendation from Kenneth Eppler, the bid proposal received from Enterprise Electronics Corporation in the amount of \$ 998,695 was approved at a Special City Council meeting on September 23, 2021. A Notice of Award was issued on September 29, 2021. (See attached)

Unfortunately, due to many factors, the Enterprise Electronics Corporation was unable to secure required bonding within the maximum 90-day period allowed by the Public Competitive Bidding Act. Following legal counsel's direction, the City Council is requested to rescind the bid award, reject two bids received and approve a re-bid process.

Council Information / Action Requested

1. Rescind Bid Award to Enterprise Electronics Corporation in the Amount of \$998,695 for the C-Doppler Weather Radar System - Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
2. Reject the Two Bids Received and Opened on September 17, 2021 for the C-Doppler Weather Radar System - Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).
3. Approve for Staff to Conduct a Re-Bid Process for the C-Doppler Weather Radar System Funded Through the Oklahoma State Appropriation EMPG-2021-ARPA-1 (C-2021-68 GC).

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants and Emergency Management Departments will complete tasks determined by the Council's actions, which will

be necessary to expedite the project.

ATTACHMENTS:

1. EEC - Weather Radar NOA
2. Weather Radar Proposal Bid Tab Review
3. Weather Radar Recommendation Letter KE

City of Durant, OK
NOTICE OF PROPOSAL AWARD

TO: **Enterprise Electronics Corporation**
128 S. Industrial Blvd.
Enterprise, AL 36330

City of Durant Project No. **EMPG-2021-ARPA-1**
Owner Contract No. **C-2021-68GC**
Project Description: **C-Doppler Weather Radar System**

Phone No.: **(334) 347-3478**

Duns No.: **53564372**

FEI No.: **63-0591044**

Wage Rate Dec. #: **OK20210069**

Mod #: **5** Date: **September 3, 2021**

Acceptance of Proposal:

The Owner has considered the Sealed Proposal submitted by **Enterprise Electronics Corporation** for the described project in response to the Advertisement for Proposals dated August 12 and 19, 2021. The Proposals were opened on September 17 and reviewed for presentation to City Council on September 23, 2021. You are hereby notified that your Proposal was accepted in the amount of **\$ 998,695 for:**

The C-Doppler Weather Radar System - Defender Simultaneous 350kW Dual Polarization. Work generally includes the construction of a new Weather Radar System, including hardware, software, (1) year warranty and maintenance, and all related appurtenances as contained in the Proposal Documents.

Dated this 29th day of September, 2021.

Name of Entity: **City of Durant**

Signature of Authorized Official: _____

John R. Dean Jr.

Typed Name & Title: **John R. Dean, Jr. - City Manager**

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [2] counterparts of the Agreement, fully executed by Proposer.
2. Deliver with the executed Agreement(s): the Contract security [e.g., performance, maintenance and payment bonds] and insurance documentation as specified in the Instructions to Proposers and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Proposal security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Acknowledged by: _____

Richard Stedronsky
Richard Stedronsky, CEO

Date: September 29, 2021

Company: _____

Enterprise Electronics Corporation (EEC)

C-BAND DOPPLER WEATHER RADAR SYSTEM

Proposal Review

Durant City Hall - 300 West Evergreen, Durant OK

Friday - September 17, 2021

Following Proposal Opening

PROPOSAL REQUIREMENTS & ADDITIONAL INFORMATION	BARON SERVICES, INC. 4930 Research Drive NW Huntsville, AL 35805	ENTERPRISE ELECTRONIC CORPORATION 128 S Industrial Blvd. Enterprise, AL 36330
BASE PROPOSAL AMOUNT	\$1,150,000.00	\$998,695.00
1st Year Warranty / Maintenance	\$0.00	\$0.00
TOTAL PROPOSAL	\$1,150,000.00	\$998,695.00
Hardware, Software & Licenses (Required)	\$105,000.00	\$0.00
TOTAL INCLUDING HARDWARE & SOFTWARE	\$1,255,000.00	\$998,695.00
OPTIONS		
Extended Annual Service Contract (Both offer guaranteed price for 4 yrs @ proposed price)	\$15,000.00	\$18,000.00
TOTAL w/ OPTIONS		
EXTRA PARTS		
Magnetron Tube		
Power Supply		
Warranty Terms	(1) year: Maint, Parts & labor	(1) year: Maint, Parts & labor
Beginning	Upon delivery	18 mths from ship date OR 12 mths from completion
Delivery Date	May 15, 2022	April 22, 2022
Installation Complete	June 21, 2022	June 13, 2022
General Liability Insurance	\$10 million	\$5 million



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: September 21, 2021

SUBJECT: Radar Purchase Recommendation

Mayor, City Council Members,

On Friday, September 17th at 2:00 pm, we opened the SEALED Proposal packages from the two vendors who responded with a proposal for the new radar system for the City of Durant. Both vendors responded with a proposal for a 350,000 Watt C-Band dual polarization radar with a magnetron tube. Each vendor offers the options of a maintenance agreement and the purchase of spare parts to keep on hand.

Staff studied the proposals over the weekend and met again on Monday morning at 10am to discuss them. We developed questions for each vendor and conducted calls to each vendor, starting at 3pm on Monday, September 20.

The Baron Radar base proposal was for \$1,150,000 and the Enterprise Electronics Corporation (EEC) base proposal was in the amount of \$998,695. The Baron proposal listed the radar workstation computers as an option which would cost \$105,000 more over a 5-year period with a recurring cost of \$15,000 per year for data and software licensing after the 5 year period. The equivalent EEC workstations were included in the EEC base price with no recurring costs for data. This makes the EEC quote \$256,305 less than the Baron proposal, all things being equal.

I have read case studies of EEC radar system owners and visited with Dr. Todd Murphy of LSU-Monroe, who operates an EEC radar at the university. Dr. Murphy enthusiastically endorsed the EEC radar, he cites performance, reliability and support in his endorsement.

In conclusion, EEC is the lowest price and the consensus among those reviewing the proposals request the City council to approve acceptance of the EEC proposal moving forward. We will have excess project budget funding, which may be used to purchase spare parts and other incidental items for the continued operation of the radar.

Thank you for your consideration,

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-36, a Rezoning request for property located at 802 Rodeo Road

Request: Consider a request from Philip and Amanda Smith, for a rezoning of the property located at 802 Rodeo Road from A-1, General Agriculture to C-3, General Commercial

Current Zoning: A-1, General Agriculture

Requested Zoning: C-3, General Commercial

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant
West	A-1	Residential
South	A-1	Residential
East	A-1	Residential

Applicant: Philip & Amanda Smith

Background: The applicant approached staff regarding the rezoning of this property to maintain their existing business ventures. The applicant has requested some additional terms to go along with their rezoning. Those terms are attached to this report.

Notifications have been made to the surrounding property owners and at the time of this report, staff received one letter of protest regarding this rezoning request. That letter is attached to this report.

Analysis: The aforementioned property is approximately 4.6 acres and currently has a shop building on the property. The area is made up mostly of Agricultural Zoned properties and this request appears to be what is considered spot zoning. The subject property does meet the requirements for the lot area that is required within the requested zoning type.

It should be noted that the façade ordinance that is referenced in the terms being requested by the applicant does not apply to property zoned Agricultural but does apply to Commercial zoned properties. Additionally, current off-street parking requirements require all off-street parking areas, driveways, etc. to be surfaced with concrete, asphalt, or double bituminous asphalt, in accordance with ODOT (Oklahoma Department of Transportation) standards.

The current Future Land Use Map has this area as low density residential land uses; therefore, this rezoning request is not in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended denial of the rezoning request.

Staff Recommendation: Staff's concerns regarding the rezoning are regarding the potential spot zoning as well as the request not being in line with the Future Land Use Map.

Required Action: Hear the item and approve or deny the rezoning request for the property located at 802 Rodeo Road. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

The Planning Commission and City Staff recommend denial of the rezoning request.

Action: Hear the item and approve or deny the rezoning request for the property located at 802 Rodeo Road. Any specific conditions imposed by the Council should be read into any approval motion.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk

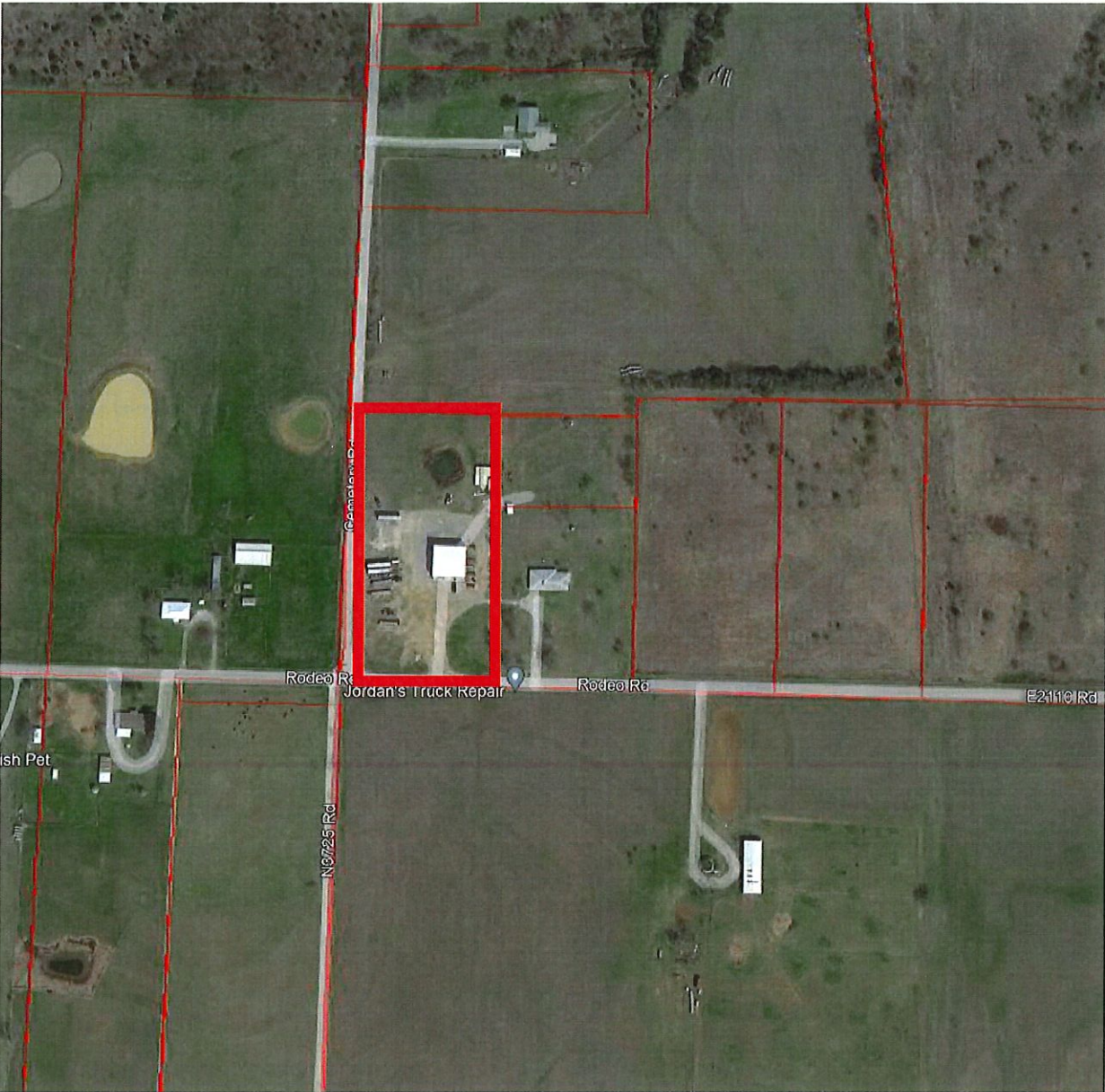
GIS

Community Development

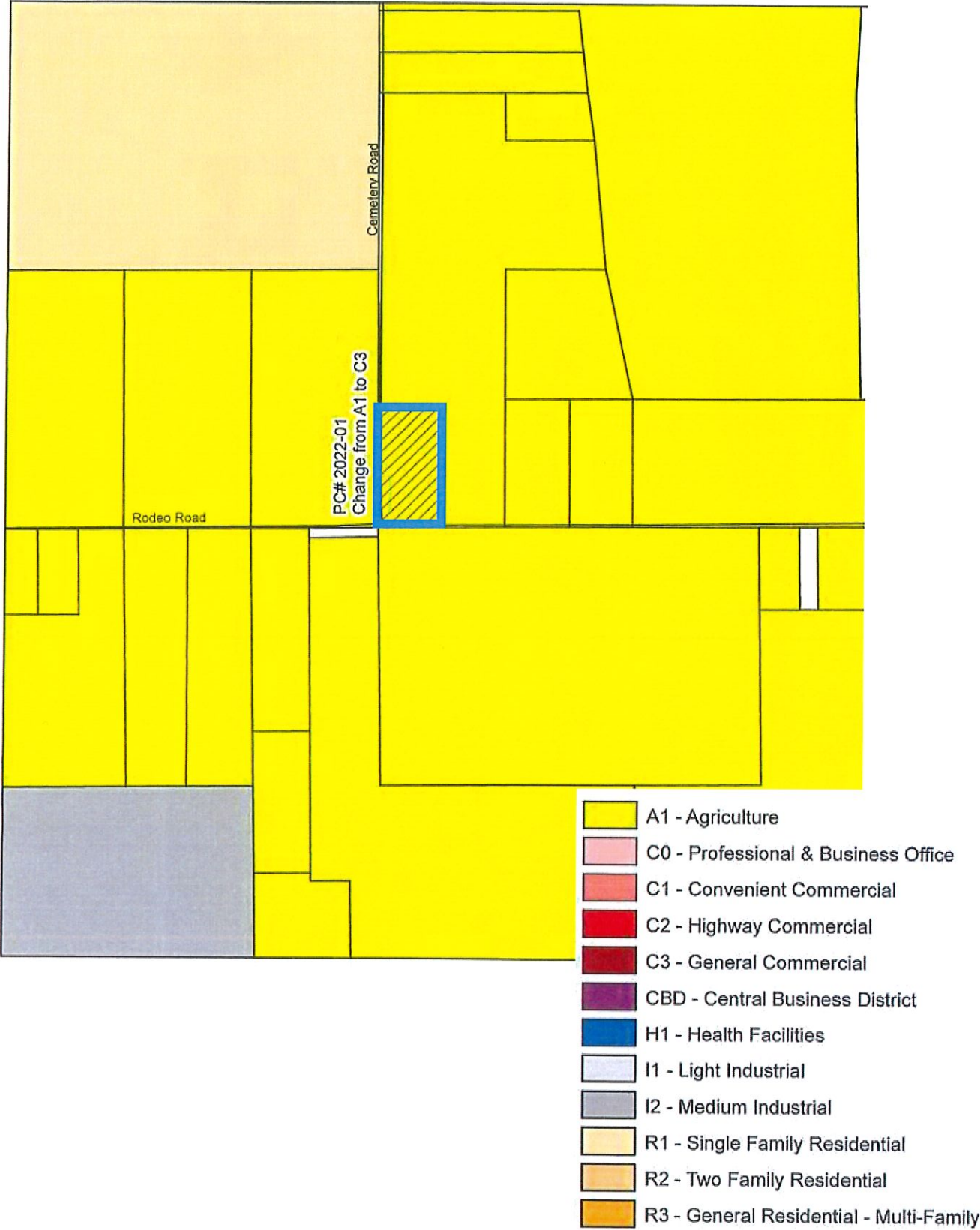
ATTACHMENTS:

1. PC2022--01 Supporting Documents
2. PC2022 01 Citizen Response

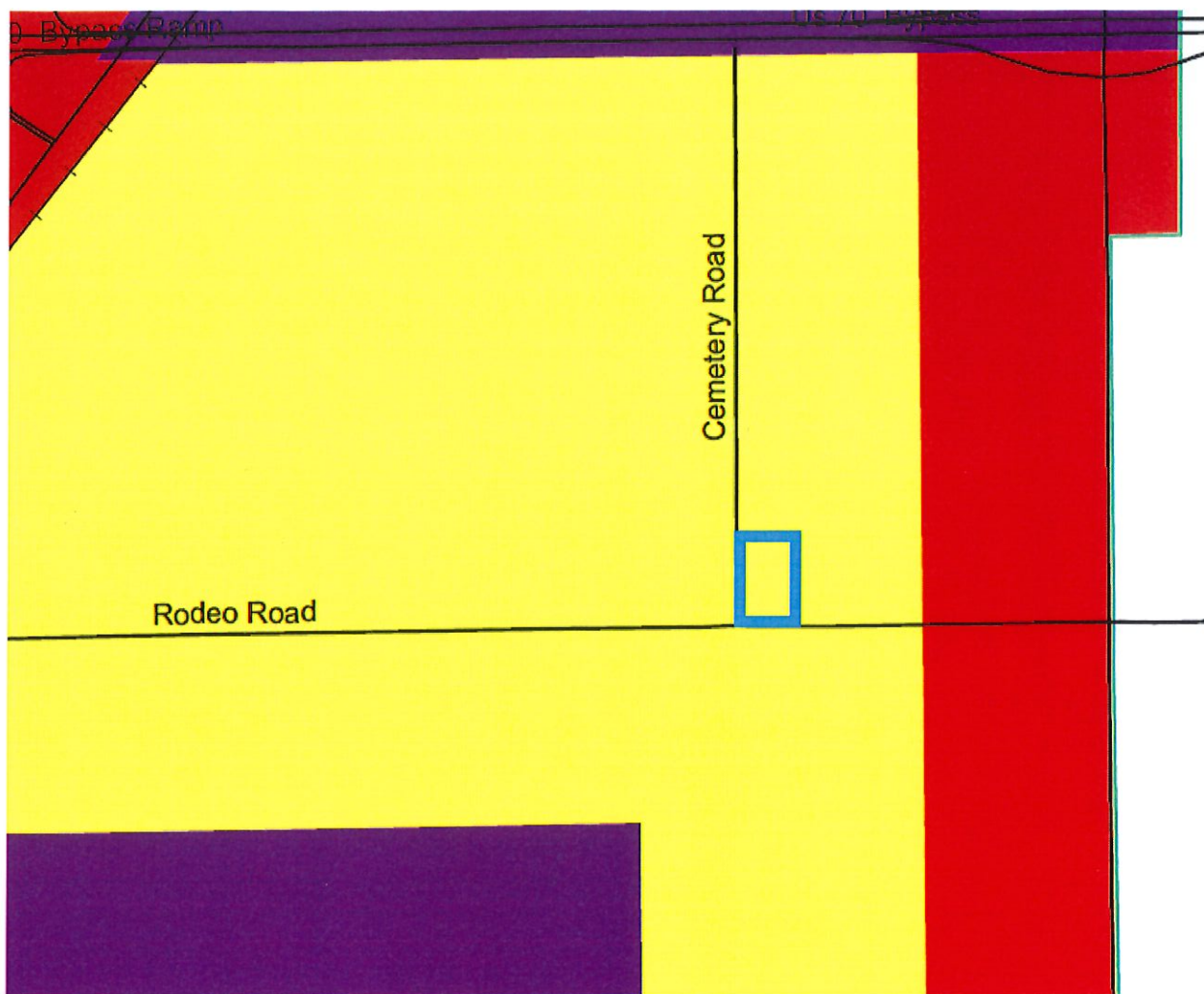
Aerial Map



Zoning Map



Future Land Use Map



Location is approximate

Future Land Use

	City
	Recreation
	Agriculture
	Hospital/Health
	CBD
	Industrial
	Commercial
	Mixed Use - Commercial/Industrial
	Mixed Use - Commercial/Residential
	Mixed Residential
	Residential - Low Density
	Residential - Low to Medium Density

ORDINANCE NO. O-2021-36

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1, General Agriculture District to the C-3, General Commercial Zoning District for property located at 802 Rodeo Road, in Durant, and more particularly described as;

A tract of land being a part of the South 9.2 acres of the SW/4 SW/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, being more particularly described by metes and bounds as follows: Commencing at the Southwest Corner of the SE/4, being ½" rebar as filed by ODOT, also being the True Point of Beginning; thence N00°29'44"W along the West line of the SE/4 as monumented by ODOT a distance of 605.73 feet to the Northwest Corner of the South 9.2 acres of the SW/4 SW/4 SE/4; thence N89°18'35"E along the North line of the South 9.2 acres of the SW/4 SW/4 SE/4 a distance of 317.24 feet; thence S02°00'00"E a distance of 605.89 feet to a point on the South line of the SE/4 as monumented by ODOT; thence S89°18'35"W along the South line of the SE/4 as monumented by ODOT a distance of 333.15 feet back to the True Point of Beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of January, 2022.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk

§ 157.027 C-3 GENERAL COMMERCIAL DISTRICT.

This commercial district is designed for the conduct of personal and business services and the general retail trade of the community. It is designed to accommodate a wide variety of commercial uses in the Central Business District or areas of mixed business enterprises. It will not normally be applied in the case of new commercial areas.

(`93 Code, § 12-214) (Ord. 1040, passed 4-12-83)

§ 157.060 METAL BUILDINGS AND BUILDING FACADES IN ALL COMMERCIAL, RESIDENTIAL AND HEALTH FACILITIES DISTRICTS.

(A) *Purpose.* The architectural design guidelines of this section are intended to preserve historical, cultural, and architectural character and development patterns compatible with new construction and major modifications in order to respect the original architectural character and development patterns within the city.

(B) *Applicable zones.* Facade treatments for metal buildings will be required for properties zoned all Commercial Districts (C-0, C-1, C-2, C-3, CBD), all Residential Districts (R-1, R-2, R-3, and R-4), and Health Facilities District (H-1). The provisions of this section will not apply to properties zoned General Agricultural District (A-1) and Industrial Districts I-1 and I-2.

(C) *Facade treatments.* Facade treatment will be on all facades visible from the street but not to include the rear of the structure. The facade treatment shall cover 100% of the front exterior facing the street, or on a corner lot, the front and side facing the street. The sides will have 25% of the area improved with facade treatment floor (bottom) to deck (top), and shall be constructed using the recommended and acceptable materials listed below in division (D)(3), excluding the window areas.

(D) *Facade design.* All visible building facades shall conform to the following design criteria.

(1) *Windows and glazing.* All facades visible from the street must contain glazed glass windows. Windows shall be recessed and include visually obvious sills. Columns and mullions, shall form spaces between windows or material found elsewhere on the facade. Clear window glass is recommended; green, blue, bronze, or smoke tints are permitted. Window shapes shall be rectangular, square, or Palladian (mostly rectangular with semi-circular top). Glazing shall comply with Chapter 24 or the 2003 *International Building Code* or the latest version thereof. The maximum permitted reflectance of glass used as a facade material varies depending upon where the glass is used. The reflectance of glass used on the first two stories may not exceed 15%. The reflectance of glass used above the first two stories may not exceed 27%.

(2) *Building materials.* Building materials must be consistent with the surrounding neighborhood character, as determined by the Community Development Director or his/her designee. Building materials on the front facade, or any facade visible from a public right-of-way, must be primarily of natural materials conveying permanence, as determined by the Community Development Director or his/her designee.

(3) *Recommended and acceptable materials.* Brick, stone, wood siding, concrete slab (poured-in-place, tilt-up construction). Split face, scored, or ground face block, or brick veneer, vinyl siding, beveled wood siding (lap, board and batter, shake), stucco, and exterior insulation finish systems (EIFS).

(4) *Disallowed materials.* Metal siding (standing seam panels, aluminum siding, "R" panels), mirrored or reflective glass.

(E) *Architectural features.* These architectural design guidelines are intended to preserve the architectural character while encouraging adaptive reuse of existing buildings, and allowing for compatible new construction and major modifications. Building facades shall contain architectural features, details, and ornaments that are consistent with predominating architectural styles found within the district, such as: arches; roof cornices; contrasting bases; contrasting masonry courses, water tables, or molding; pilasters or columns; corbeling; contrasting bands or color; stone or ceramic accent tiles; colonnades; or porches. Elements such as wall clocks, decorative light fixtures, and door or window canopies are recommended. Architectural features will be consistent with the residential neighborhood or the business area.

(F) *Compliance.* If there is a question as to interpretation of any provision of this section, a written request can be filed with the Community Development Department for administrative review and action. A review can be submitted to the Planning Commission and that decision may be appealed to the Board of Adjustment.

(Ord. 1473, passed 9-13-05; Am. Ord. 1871, passed 12-11-18)

§ 157.047 OFF-STREET PARKING REQUIREMENTS.

(A) In all zoning districts, in connection with every industrial, commercial, institutional, recreational, residential or any other use, there shall be provided, at the time any building or structure is erected or enlarged or increased in capacity, or any other use is established, off-street parking spaces for automobiles in accordance with the requirements in the "parking spaces required" column in the table of permitted uses. Parking space used in connection with an existing and continuing use or building on the effective date of these regulations up to the number required by these regulations shall be continued and may not be counted as serving a new structure or addition; nor may a parking space be substituted for a loading space or a loading space substituted for a parking space.

(B) Off-street parking space may be a part of the required open space associated with the permitted use and shall not be reduced or encroached upon in any manner.

(C) The off-street parking lot shall be located within 200 feet, exclusive of street and alley widths, of the principal use and shall have direct access to a street or alley.

(D) Whenever two or more uses are located together in a common building, shopping center or other integrated building complex, the parking requirements may be complied with by providing a permanent common parking facility, cooperatively established and operated, which contains the requisite number of spaces for each use. The total number of spaces provided shall not be less than the sum of the individual requirements.

(E) The size of a parking space for one vehicle shall consist of a rectangular area having dimensions of not less than 9 feet by 20 feet, plus adequate area for ingress and egress.

(F) Off-street parking and loading facilities shall be provided in all districts in accordance with figures shown in § 157.032 and as shown below:

(1) Commercial establishments not otherwise classified: one parking space for each 150 square feet of floor space used for retail trade in the building and including all areas used by the public;

(2) Industrial establishments: one off-street parking space for each 1,000 square feet of gross floor area or one off-street parking space for each three employees, whichever is greater, and one loading or unloading berth for each 25,000 square feet or fraction thereof of gross floor area.

(G) All off-street parking areas, including parking and loading spaces, driveways and aisles, shall be surfaced with concrete, asphalt or double bituminous asphalt in accordance with the Oklahoma State Department of Transportation specifications for materials and construction methods and approved by the City Engineer or other designee appointed by the City Manager.

(1) Paving Exemption. Storage of farm implements, industrial tractor/trailer parking not including dock parking, equipment, containers or other similar products in Convenience Commercial District (C-1), Highway Commercial and Commercial Recreation District (C-2), General Commercial District (C-3), Central Business District (CBD), Light Industrial District (I-1), and Medium Industrial District (I-2) zones, as an accessory use to their sales, service or rental, shall not be required to pave that portion of the lot devoted to storage as mentioned above. The business shall still meet number and quality of paved parking spaces, aisles, drives, loading dock, customer and employee parking, as otherwise provided by ordinance. The provisions of this section will not apply to properties having General Agricultural District (A-1) zoning classification and specifically used for agricultural purposes such as framing, dairying, pasturage and etc.

(2) Any commercial or industrial facility in existence before the date of approval of this ordinance, which is in violation hereof, shall be deemed a non-conforming use. Such non-conforming uses shall not in any manner be enlarged, extended, altered or rebuilt except that such use may be changed so as to comply with the provisions of this section. Existing non-conforming uses shall be permitted to continue in their present configuration and use unless such use is terminated for any reason whatsoever for a period of 30 days or more, thereafter such non-conforming use shall be permanently terminated or come into compliance.

(3) Compliance. The sealed surface of parking areas, loading space, driveways and aisles will be completed at the time of a certificate of occupancy for the building. If the sealed surface is not completed upon occupancy, a plan for compliance is to be filed with the Community Development Department for administrative review and action.

(H) Whenever off-street parking lots for more than six vehicles are to be located within or adjacent to a residential district, the following provisions shall apply:

(1) No parking shall be permitted within a front yard setback line whenever the parking lot is located in a residential district or immediately abuts the front yard of a residential unit. In all other cases, a minimum five-foot setback shall be required;

(2) Driveways used for ingress and egress shall be confined to and shall not exceed 25 feet in width, exclusive of curb returns;

(3) All of the lot used for parking and driveway purposes shall be paved with a sealed surface pavement. Self-service storage facilities will have a sealed surface for the paved area in the front of the building line to the curb;

(4) Whenever lighting is provided, it shall be arranged so that all light is deflected from adjoining residential uses; and

(5) No sign of any kind shall be erected except information signs used to guide traffic and to state the condition and terms of the use of the lots. Only nonintermittent white lighting of signs shall be permitted.

(I) The following off-street parking requirements shall be used when referenced in the "parking spaces required" column in the table of permitted uses:

(1) *Parking #1 - Parking requirements for manufacturing and wholesaler land uses:* Four spaces per 1,000 square feet GFA devoted to office use, plus 0.5 spaces per 1,000 square feet GFA devoted to warehousing and storage use, or 1.2 spaces for every employee on maximum shift, whichever is greater.

(2) *Parking #2 – Parking requirements for restaurant land uses:* One space for every three seats to be provided in areas allocated to table seating, plus two spaces for every three employees on the maximum shift, plus one space for every 12 square feet allocated to a queuing or waiting area (including enclosed vestibules, air lock areas between entry doors, areas allocated to food service waiting lines, and areas allocated to order taking and delivery), plus all applicable parking standards for areas of the establishment which are allocated to bar and drinking areas.

(3) *Parking #3 – Parking requirements for drinking places:* One space for every two seats provided in areas allocated to table seating, plus two spaces for every three employees on the maximum shift, plus one space for every four lineal feet of bar frontage, plus one space for every four lineal feet of bar rail applied along interior walls or columns, plus one space for every standing-type cocktail table, plus one space for every 12 square feet of open area where patrons may stand, plus one space for every 12 square feet allocated to a queuing or waiting area (including enclosed vestibules, air lock areas between entry doors, areas allocated to food service waiting lines, and areas allocated to order taking and delivery).

(J) Stacking. Six stacking spaces shall be required for the first drive-in/through window and four stacking spaces for each additional window.

('93 Code, § 12-233) (Ord. 1040, passed 4-12-83; Am. Ord. 1233, passed 9-10-96; Am. Ord. 1470, passed 9-13-05; Am. Ord. 1562, passed 8-14-07)

REZONING APPLICATION

Petition # PC 2022-01
 Fee \$ 300

APPLICANT INFORMATION

Name: <u>Philip + Amanda Smith</u>	Email: <u>philipandamanda1@yahoo.com</u>	Phone #1: <u>580 916 6370</u>
Mailing Address: <u>801 N 5th</u>		Phone #2: <u>580 775 1331</u>
City: <u>Durant</u>	State: <u>OK</u>	Zip: <u>74701</u>
Applicant's Interest in Property: <u>Owners</u>		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: <u>802 Rodeo Road Durant OK 74701</u>			
☐ Platted ☒ Un-Platted	Subdivision	Lot	Block
Legal Description: (If Un-platted) <u>See attached</u>			
☒ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: <u>A-1</u>		Request Rezoning To: <u>C-3</u>	
Present Use: <u>Cattle storage and parking for a Durant small business</u>		Proposed Use: <u>Cattle storage and sales and parking for a Durant small business</u>	
Parcel Width: <u>See attached legal</u>	Parcel Length: <u>See attached legal</u>	Acres: <u>See attached legal</u>	Street/Road Frontage: <u>See attached legal</u>
☒ City Water (If City Water will be extended or improvements will be made, please explain:)			
☒ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)			
☒ Private Water		☒ Private Sewer	
Is Property in the Floodplain? <u>no</u>	Is property in the Airport Zone.		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Philip Smith
 Signature of Applicant

12/7/21 12/7/21
 Date

Office Use Only			
Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date	Initial
Staff Recommendation ___ Approve ___ Deny	PC Recommendation ___ Approve ___ Deny	City Council Action ___ Approve ___ Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

This building has been there since 2008. Up until this time there have been no issues. The area has been used as a parking facility since 2008. The building was used by previous owners as a business in which the City of Durant collected city sales tax with it still being zoned as Ag-1. We have added a cattle operation under our ownership and wish to rezone as commercial for cattle sales.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

The Comprehensive Plan according to Aaron Walkup shows Rodeo Road from Silt-78 going west halfway to Cemetery Road to already be Commercial. There would be no reason not to extend this zoning all the way to Cemetery Road due to no neighbor disapproval.

3. List any other reasons to support this zone change.

Other commercial entities already operate in this Ag-1 area. There is no neighbor disapproval. There will be no different activity than what has been there since 2008.

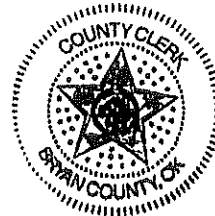
Addendum to Rezoning Application for 802 Rodeo Road:

The rezoning application is submitted for 802 Rodeo Road from Ag-1 with the following terms. The building that is currently there has been on this property since 2008. We request that the same building be allowed to remain as is, as it was built prior to 2018 as per the façade ordinance (157.060) as there are no major modifications or new construction. The parking lot shall remain the combination of gravel, dirt and concrete as it has been since being built in 2008. Any new construction will be built according to new construction code following all ordinances for commercial or agriculture.

2

I-2015-675793 Book 1382 Pg: 812
03/02/2015 1 13 pm Pg 0812-0812
Fee: \$ 13.00 Doc: \$ 225.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

**JOINT TENANCY
WARRANTY DEED**



File No.: 14120011

Documentary Stamp: \$225.00

That Jimmy Lee Clark, a single person, party of the first part, in consideration of the sum of TEN & NO/100 Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto Phillip M. Smith and Amanda J. Smith, husband and wife, the whole estate to vest in the survivor, party(ies) of the second part, the following described real property and premises situate in Bryan County, State of Oklahoma, to wit:

A tract of land being a part of South 9.2 acres of the SW/4 SW/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma; Being more particularly described by metes and bounds as follows:
Commencing at the Southwest corner of the SE/4, Being 1/4' Rebar as filed by ODOT, also being the true Point of Beginning; Thence North 00 degrees, 29 minutes, 44 seconds West along the West Line of the SE/4 as monumented by ODOT a distance of 605.73 feet to the Northwest corner of the South 9.2 acres of SW/4 SW/4 SE/4; Thence North 89 degrees, 18 minutes, 35 seconds East along the North line of the South 9.2 acres of SW/4 SW/4 SE/4 a distance of 317.24 feet; Thence South 02 degrees, 00 minutes, 00 seconds East a distance of 605.89 feet to a point on the South line of the SE/4 as monumented by ODOT; Thence South 89 degrees, 18 minutes, 35 seconds West along the South line of the SE/4 as monumented by ODOT a distance of 333.15 feet back to the True Point of Beginning.

Property Address: 802 Rodeo Rd, Durant, OK 74701

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, as such joint tenants, and to the heirs, successors and assigns of the survivor, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. EXCEPT covenants, conditions, easements, restrictions and mineral conveyances of record.

Signed and delivered this 27th day of February, 2015.


Jimmy Lee Clark

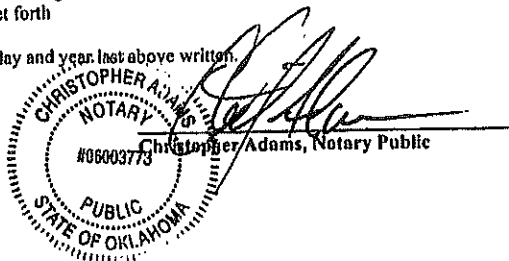
STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 225.00

ACKNOWLEDGMENT - OKLAHOMA FORM

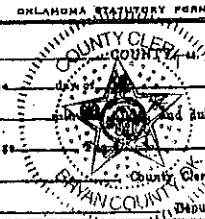
State of: Oklahoma)
County Of: Bryan)

Before me, the undersigned, a Notary Public, in and for said County and State, on this 27th day of February, 2015 personally appeared Jimmy Lee Clark to me known to be the identical person(s) who executed the within and foregoing Instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth

Given under my hand and seal the day and year last above written.



My Commission Expires: 4/12/2018
Commission No. 06003773



QUIT CLAIM DEED

(JOINT TENANT)

KNOW ALL MEN BY THESE PRESENTS:

THAT Jimmy Clark, Single

This instrument was filed for record the _____ day of _____, A. D. 19____, at _____ o'clock _____ and _____ recorded in Book No. _____ At Page _____ By _____ County Clerk _____ Deputy

_____ part Y of the first part, in consideration of the sum of Ten Dollars (\$ 10.00) DOLLARS in hand paid, the receipt of which is hereby acknowledged, do es hereby quit claim, grant, bargain, sell and convey unto Philip Smith and Amanda Smith
801 N 5th Durant OK 74701
as joint tenants, the survivor to take all, and not as tenants in common, part ies of the second part, their grantees, and the heirs and grantees of the survivors, the following described real property and premises, situated in the County of Bryan, State of Oklahoma, to-wit:

See attached copy

STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 19.50

together with all improvements thereon and the appurtenances thereto belonging.

TO HAVE AND TO HOLD said described premises unto the said part ies of the second part, their grantees and the heirs and grantees of the survivor, forever.

SIGNED AND DELIVERED this 30th day of March, 2016
Jimmy Clark

STATE OF OKLAHOMA Bryan County, ss.
Before me, the undersigned, a Notary Public in and for said County and State, on this 30th day of March, 2016, personally appeared Jimmy Clark, Single and _____
to me known to be the identical person he who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.
WITNESS my hand and Seal the day and year last above written.
My Commission Expires 2-11-2017 Debra Watkins Notary Public
STATE OF OKLAHOMA

ACKNOWLEDGMENT BY CORPORATION
STATE OF OKLAHOMA _____ County, ss.
Before me, the undersigned, a Notary Public in and for said County and State, on this _____ day of _____, 19____, personally appeared _____ and _____
to me known to be the identical person _____ who subscribed the name of the maker thereof to the foregoing instrument as its _____ President and acknowledged to me that _____ he executed the same as his _____ free and voluntary act and deed and as the free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.
Given under my hand and Seal of office the day and year last above written.
My Commission Expires _____ Notary Public

A TRACT OF LAND IN A PART OF THE SOUTH 9.2 ACRES OF THE SW/4 SW/4 SE/4 OF SECTION 8, TOWNSHIP 7 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS WITH A BASE GRID BEARING BEING N 00°05'27" W, BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM (NAD 83), ALONG THE EAST LINE OF THE SW/4 OF THE SW/4 OF THE SE/4 OF SECTION 8, TOWNSHIP 7 SOUTH, RANGE 9 EAST, MORE PARTICULARLY DESCRIBED AS:
COMMENCING AT THE SE CORNER OF THE SW/4 SW/4 SE/4 OF SECTION 8, TOWNSHIP 7 SOUTH, RANGE 9 EAST;
THENCE N 00°05'27" W, ALONG THE EAST LINE OF THE SW/4 SW/4 SE/4 OF SAID SECTION 8, A DISTANCE OF 403.03 FEET TO THE TRUE POINT OF BEGINNING;
THENCE S 89°19'38" W, A DISTANCE OF 321.77 FEET TO A POINT ON THE EAST LINE OF A TRACT OF LAND PREVIOUSLY DESCRIBED IN BOOK 1382, PAGE 812 IN THE OFFICE OF THE BRYAN COUNTY CLERK;
THENCE N 02°00'14" W, ALONG THE EAST LINE OF A TRACT OF LAND PREVIOUSLY DESCRIBED IN BOOK 1382, PAGE 812 IN THE OFFICE OF THE BRYAN COUNTY CLERK, A DISTANCE OF 204.98 FEET;
THENCE N 89°20'10" E, ALONG THE NORTH LINE OF THE SOUTH 9.2 ACRES OF THE SW/4 SW/4 SE/4 OF SAID SECTION 8, A DISTANCE OF 328.61 FEET TO A POINT ON THE EAST LINE OF THE SW/4 SW/4 SE/4 OF SAID SECTION 8;
THENCE S 00°05'27" E, ALONG THE EAST LINE OF THE SW/4 SW/4 SE/4 OF SAID SECTION 8, A DISTANCE OF 204.97 FEET BACK TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 1.53 ACRES MORE OR LESS.
SAID TRACT OF LAND BEING DESCRIBED BY DAVID L. PAGE JR, PLS #1566, ON OCTOBER 5, 2015.

I-2016-685648 Book 1410 Pg: 404
03/30/2016 1:32 pm Pg 0403-0404
Fee: \$ 15.00 Doc: \$ 19.50
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

To Whom It May Concern,

My wife and I are protesting the re-zoning of property located on Rodeo Rd that is being requested. We have made our lifetime investment at 2501 Rodeo Rd which is located ½ a mile down Rodeo Road. We have a 4,000 square foot shop which is used as a warehouse for materials for our business and workshop. We have a 2,000 square foot home that sits on 10 acres. Re-zoning the requested property would drastically lower our property value and investment. There is already a lot of traffic on Rodeo Road due to the Casino and with the Casino expansion the traffic has increased. We are not thrilled with the re-zoning requested as we feel this may bring in rental homes and/or trailer homes that this would decrease our property value and the value of the homes around. We are also not thrilled about the extra amount of traffic that this re-zoning would bring. So therefore, we are protesting a re-zoning.

Thank You,

James & Whitney Ford



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-37, a Rezoning request for property located near Hillcrest Avenue and McLean Drive

Request: Consider a request from SG Blocks, Inc., for a rezoning of the property located near the intersection of Hillcrest Avenue and McLean Drive from I-1, Light Industrial to R-3, General Residential

Current Zoning: I-1, Light Industrial

Requested Zoning: R-3, General Residential

Surrounding Properties:

Direction	Zoning	Use
North	R-3	Residential
West	I-1	Vacant
South	I-1	Vacant
East	I-2	Vacant / Industrial

Applicant: SG Blocks, Inc.

Background: The applicant approached staff regarding the rezoning of this property with the desire to develop a new multi-family residential development.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters regarding this rezoning request.

Analysis: The aforementioned property is approximately 20 acres and is currently a vacant piece of property. The area is made up of a mix of Residential and Industrial Zoned properties. The subject property does meet the requirements for the lot area that is required within the requested zoning type.

It should be noted that the Durant Industrial Authority (DIA) has a contract to sell this piece of property to SG Blocks and a letter has been provided by the DIA giving permission for the buyer to apply for the rezoning. This letter has been approved by the City Attorney.

The current Future Land Use Map has this area as industrial land uses; therefore, this rezoning request is not in line with the Future Land Use Map.

Planning Commission Recommendation: The Planning Commission made a recommendation for approval of the rezoning request.

Staff Recommendation: Staff's concerns regarding the rezoning of this property is largely that the request is not in line with the Future Land Use Map.

Council Information / Action Requested

The Planning Commission and Staff recommend approval of the rezoning request.

Action: Hear the item and approve or deny the rezoning request for the property located near the intersection of Hillcrest Avenue and McLean Drive. Any specific conditions imposed by the Council should be read into any approval motion.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk

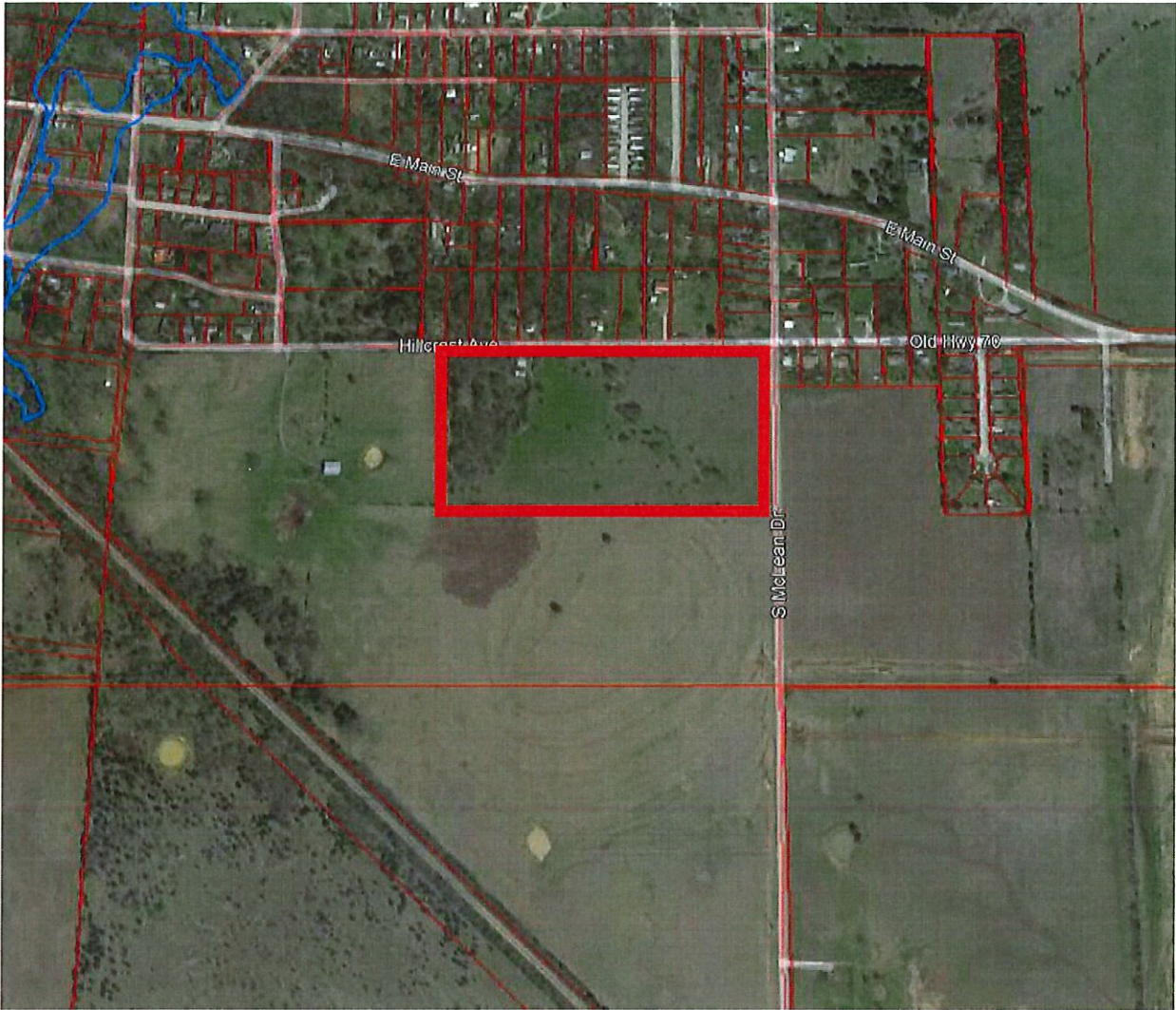
GIS

Community Development

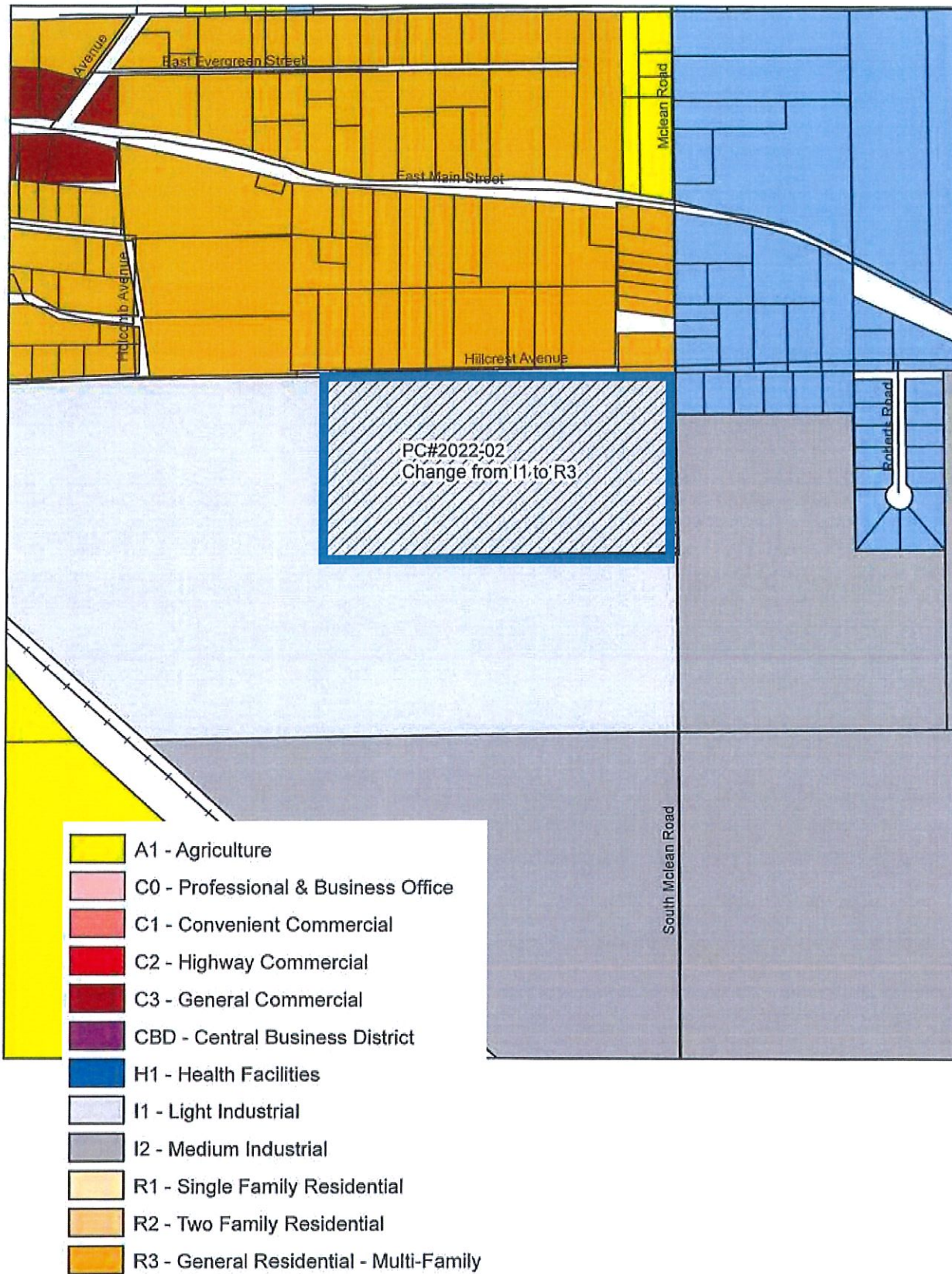
ATTACHMENTS:

1. PC 2022 - 02 Supporting Documents

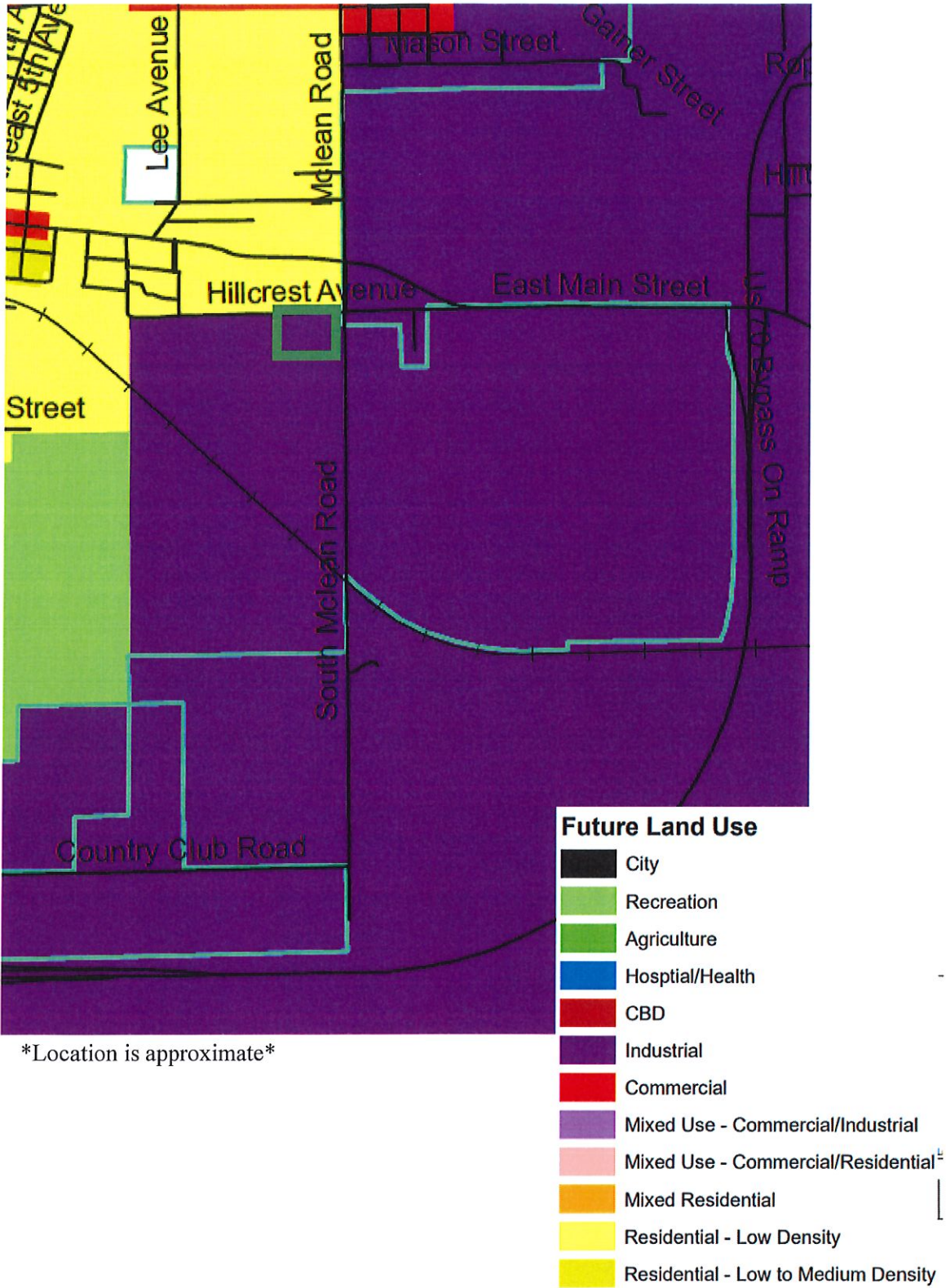
Aerial Map



Zoning Map



Future Land Use Map



ORDINANCE NO. O-2021-37

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the I-1, Light Industrial District to the R-3, General Residential Zoning District for property located near the intersection of Hillcrest Avenue and McLean Drive, in Durant, and more particularly described as;

The N/2 SE/4 SE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of January, 2022.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk

§ 157.023 R-3 GENERAL RESIDENTIAL DISTRICT.

This residential district is intended to provide for a complete range of density in population from low to fairly high. It is established as a district in which the principal uses of the land are for multi-family dwellings and similar higher density residential development. The intent is to encourage the development and the continued use of land for multi-family dwellings and to prohibit commercial and industrial uses or any other use which would substantially interfere with the development or continuation of multi-family dwellings in this district. It is further intended to discourage any use which would generate traffic which serves the multi-family dwelling or similar residential uses in this district and discourage any use which, because of its characteristics or size, would create additional requirements and costs for public services which are in excess of such requirements and costs if the district were developed solely for multi-family or other similar residential uses.

(`93 Code, § 12-210) (Ord. 1040, passed 4-12-83)

REZONING APPLICATION

Petition # PC2022-02
 Fee \$ 300

APPLICANT INFORMATION

Name: SG Blocks, Inc.	Email: drulien@sblocks.com rbutler@sblocks.com	Phone #1 (646) 240-4235
Mailing Address: 195 Montague Street, 14th Floor		Phone #2
City: Brooklyn Heights	State: NY	Zip: 11201
Applicant's Interest in Property: Purchaser/Developer to develop multifamily residential property		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: SWC of Hillcrest & South McLean Durant, Bryan County, OK			
☒ Platted ☐ Un-Platted	Subdivision See Legal description	Lot	Block
Legal Description: (BOOK 1482, PAGE 727): (If Un-platted) N/2 SE/4 SE/4, OF SECTION 33, TOWNSHIP 6 SOUTH, RANGE 9 EAST, BRYAN COUNTY,			
☒ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: I-1 Industrial		Request Rezoning To: R-3 Multifamily residential rental property	
Present Use: no improvements		Proposed Use: multifamily residential	
Parcel Width: 1314.59'	Parcel Length: 658.1'	Acres: 19.91	Street/Road Frontage: 2020.88'
☒ City Water (If City Water will be extended or improvements will be made, please explain:)			
☒ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)			
☐ Private Water ☐ Private Sewer			
Is Property in the Floodplain? No	Is property in the Airport Zone. No		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

David Rulien
 Signature of Applicant

12/9/2021
 Date

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date	Initial
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date	Initial
Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.
Durant is a growing community with increased residential needs for the community. See attached marketing study on Durant.
OK*

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.
Yes, it is in accordance with the comprehensive plan

3. List any other reasons to support this zone change.

Source City of Durant 2040 Comprehensive Plan

Much has changed since Durant adopted its last Comprehensive Plan in 2002. The Durant of 2019 is facing a growing, increasingly diverse population and tremendous housing and infrastructure pressures due to thriving industry and plentiful job supply (6.6% 2016 unemployment rate; U.S.: 7.4%). With growth comes change, and City leaders should look to the comprehensive plan to guide decisions related to future land use and development in the community

N/2 SE/4 SE/4, OF SECTION 33, TOWNSHIP 6 SOUTH, RANGE 9 EAST, BRYAN COUNTY, OKLAHOMA

2. ALL MEASUREMENTS AS SHOWN ARE IN GRID (SPC M/D 83) BEARINGS, AND GROUND DISTANCES UNLESS OTHERWISE NOTED.

1. WARRANTY DEED FROM DON AND KATHIE SINGLETON TO DON AND KATHIE SINGLETON, FILED ON NOVEMBER 13, 2018, IN BOOK 1482, PAGE 727 IN THE RECORDS OF BRYAN COUNTY, OKLAHOMA.

2. OKLAHOMA CERTIFIED CORNER RECORDS FILED WITH THE OKLAHOMA DEPARTMENT OF LIBRARIES FOR SECTION 33, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE.

3. GLO PLAT WITH FIELD NOTES

5. THIS FIRM WAS NOT CONTRACTED TO RESEARCH EASEMENTS OR ENCUMBRANCES OF RECORD

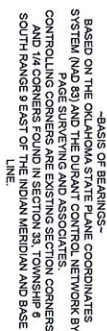
SURVEY PLAT.

83) BEARINGS



PLAT OF SURVEY

DURANT INDUSTRIAL AUTHORITY
SECTION 33, TOWNSHIP 6 SOUTH, RANGE 9 E
BRYAN COUNTY, STATE OF OKLAHOMA.



These standard symbols may be found in the drawing.

- | | |
|---|------------------------------|
|  | UNDERGROUND WATERLINE |
|  | UNDERGROUND FIBER OPTIC LINE |
|  | UNDERGROUND TELEPHONE LINE |
|  | OVERHEAD ELECTRIC |
|  | PIPE FENCE |
|  | WIRE FENCE |
|  | LINE NOT TO SCALE |
|  | 16.5 STATUTE YW |

G.P.S. BASE POINT INFORMATION

NAD 83 COORDINATE
NORTHING: 239476.53
EASTING: 2467274.505

WGS 84 DATA
LAT: 33°58'48.73676" N

LONG: 96°21'16.96139" W

HT. 580.088

[illegible]



DURANT INDUSTRIAL AUTHORITY

PO Box 578 • Durant, OK 74701
(580) 924-7254 | (580) 916-1512
Email: ltaylor@durant.org
www.ok-durant.org



December 2, 2021

Danielle O'Neal
City of Durant
Community Development
PO Box 578
Durant, OK 74701

Re: Durant Industrial Authority/ SG Blocks Rezone Request

Dear Mrs. O'Neal,

I am reaching out in regards to the rezone request submitted by SG Blocks, Inc. (SG) for the property located at the corner of Hillcrest Avenue and South Mclean. The Durant Industrial Authority (DIA) is the current owner of the property, and we are under contract to sell it to SG. During contract negotiations, the DIA agreed to allow the buyer, SG, to submit application on behalf of DIA for rezone of this 20-acre parcel from I-1 to R-3.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Taylor'.

Lisa Taylor
Executive Director
Durant Industrial Authority

Enclosure: Warranty Deed

1-2021-733804 Book 1561 Pg: 750
05/21/2021 1:37 pm Pg 0750-0750
Fee: \$ 18.00 Doc: \$ 300.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

Doc Stamps: \$300.00

The N/2 SE/4 SE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof.

TO HAVE AND TO HOLD said described premises unto said Grantee, and to the heirs, successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Don Singleton
Don Singleton

Kathie Singleton
Kathie Singleton

STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 300.00

ACKNOWLEDGMENT - OKLAHOMA FORM

State of: Oklahoma)
)SS.
County Of: Bryan)

Before me, the undersigned, a Notary Public, in and for said County and State, on this 21st day of May, 2021 personally appeared **Don Singleton and Kathie Singleton, husband and wife** to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth

Given under my hand and seal the day and year last above written.

My Commission Expires: 10/01/2023

File No.: 2021030099 OF OKLA
Name of Title Insurer: First American Title Insurance Company

Streamline - Warranty Deed - Statutory Individual Rev 05/21/21



The City of Durant

Memorandum

Date: 1/11/2022
To: Mayor and City Council
From: Danielle O'Neal
Re: Discussion, Consideration and Possible Action on Ordinance O-2022-01 to Approve the Renaming of Magnolia Street

Information: At the November City Council meeting, Council asked staff to move forward with the renaming of Magnolia Street to Business 70. This renaming would only affect the sections that are within City Limits. Since then, staff followed Ordinance 1927 and made the necessary notifications. As a note, this ordinance would not take effect until at least 90 days if this ordinance is approved.

Staff has not received any calls or letters regarding the street renaming.

Staff Recommendation: Staff recommends approval of Ordinance O-2022-01

Required Action: Hold a public hearing and approve or deny Ordinance O-2022-01.

Council Information / Action Requested

Staff recommends approval of Ordinance O-2022-01

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
GIS
Community Development

ATTACHMENTS:

1. Ord 2022 01 Street Name Change (Magnolia Street)

ORDINANCE NO. O-2022-01

AN ORDINANCE TO APPROVE THE RENAMING OF MAGNOLIA STREET

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That Magnolia Street in Durant, be renamed to Business 70,

EFFECTIVE DATE. The street name change will become effective on April 11, 2022.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of January, 2022.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk