

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

September 12, 2017

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of August 8, 2017

2. Consider Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

4. Administration

5. Information Items

- a. Airport Manager's Monthly Report - August 2017

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 4:45 p.m. on the 8th day

of September, 2017.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 9/5/2017
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of August 8, 2017

Council Information / Action Requested

Approval of Regular Meeting Minutes of August 8, 2017.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 8.8.2017	Exhibit	9/5/2017

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 3:40 p.m. on the 4th day of August, 2017.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF August 8, 2017 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Tomlinson called the meeting to order at 8:40 p.m.

ROLL CALL

Present: Trustee Mike Dills	City Attorney Tom Marcum
Trustee Oden Grube	City Manager Tim Rundel
Trustee Destry Hawthorne	City Clerk Cynthia J. Price
Vice-Chairman Chad Hitchcock	
Chairman Jerry Tomlinson	

Absent: None (* denotes partial attendance)

Chairman Tomlinson declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of July 11, 2017

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve consent item as presented. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

2. Consideration Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

There were no citizen comments.

4. Administration

- a. Consider Approval of Overland Corporation Construction Contract for the South Hangar Development Area Repairs - Durant Regional Airport Eaker Field (C-2017-52)

Approved

Jacque Wilson, Public Works Director, addressed council and stated the bid was already awarded on this project at the July 11, 2017 meeting. Mr. Wilson stated repairs are being made to make way for commercial development. Council Member Grube noted the Certificate of Insurance attached to the proposed contract has expired.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Overland Corporation Construction Contract for the South Hangar Development Area Repairs Durant Regional Airport Eaker Field (C-2017-52) contingent upon proof of current insurance certificate. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

5. Information Items

- a. Airport Manager's Monthly Report - July 2017

6. New Business

There was no new business.

Adjournment

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 9/5/2017
To: Airport Authority
From: Dewayne Williams, F.B.O.
Re: Airport Manager's Monthly Report - August 2017

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
August 2017 Monthly Report	Exhibit	9/5/2017



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

September 12, 2017

Dewayne Williams, F.B.O.

- **Fuel Sales – 2017 Year to Date**

Avgas 100 Low Lead (100LL)

Year to Date – 22,798 Gallons

Monthly Average – 2,795 Gallons

August – 4,248 Gallons

Jet A w/prist (Deicing additive)

Year to Date – 78,724 Gallons

Monthly Average – 9,635 Gallons

August – 9,791 Gallons

- **Hangars**

Interest is still high for both individual and corporate hangars.

- **Community Hangar**

Securing the community hangar with door locks and security cameras has been approved.

- **Maintenance Issues**

No major maintenance issues at this time.

AWOS (Automated Weather Observation System) is partially in operation. Ceilometer is not working and not repairable. Replacement is under evaluation. Entire AWOS system upgrade is under evaluation.

- **Questions/Concerns/Comments?**

- **Thank you.**