

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **DURANT AIRPORT AUTHORITY/ DAA**

**6:00 PM**

**Roscoe J. Hatfield  
Council Chambers, 300  
West Evergreen,  
Durant, Oklahoma  
AGENDA**

**September 10, 2019**

**DURANT CITY HALL  
300 W. EVERGREEN, DURANT, OK  
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

### **CALL TO ORDER**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Consent Items**

- a. Consider Approval of Regular Meeting Minutes of August 13, 2019

#### **2. Consider Items Removed from Consent**

#### **3. Information Items**

- a. Airport Manager Monthly Report - August 2019

#### **4. Citizen Comments on Non-Agenda Items**

*Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.*

#### **5. Administration**

#### **6. New Business**

### **ADJOURNMENT**

#### **CERTIFICATE**

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at \_\_\_\_\_ on the 6th day

of September, 2019.

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Cynthia J. Price, City of Durant



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 8/30/2019  
**To:** Airport Authority  
**From:** Cynthia J. Price, City Clerk  
**Re:** Consider Approval of Regular Meeting Minutes of August 13, 2019

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### Council Information / Action Requested

Approval of Regular Meeting Minutes of August 13, 2019

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description       | Type    | Upload Date |
|-------------------|---------|-------------|
| Minutes 8.13.2019 | Exhibit | 8/30/2019   |

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 5:50 p.m. on the 9th day of August, 2019.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT  
AUTHORITY OF August 13, 2019 AT 6:00 PM, Roscoe J. Hatfield Council Chambers,  
300 West Evergreen, Durant, Oklahoma**

**CALL TO ORDER**

Chairman Grube called the meeting to order at 7:28 p.m.

**ROLL CALL**

|                                 |                                 |
|---------------------------------|---------------------------------|
| Present: Trustee Mike Morris    | Interim City Manager Paul Buntz |
| Trustee Danny Sherrer           | City Attorney Tom Marcum        |
| Trustee Jerry Tomlinson         | City Clerk Cynthia J. Price     |
| Vice Chairman Steve Brittingham |                                 |
| Chairman Oden Grube             |                                 |

Absent: None (\*denotes partial attendance)

Chairman Grube declared a quorum.

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

a. Consider Approval of Regular Meeting Minutes of July 9, 2019

b. Consider Approval of Budget Adjustments for FY 19-20

Approved

Motion was made by Steve Brittingham and seconded by Danny Sherrer to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

**2. Consideration Items Removed from Consent**

**3. Citizen Comments on Non-Agenda Items**

There were no citizen comments.

**4. New Business**

There was no new business.

**Adjournment**

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 9/5/2019  
**To:** Airport Authority  
**From:** Dewayne Williams, Airport Manager  
**Re:** Airport Manager Monthly Report - August 2019

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### Council Information / Action Requested

Information only.

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description                                  | Type    | Upload Date |
|----------------------------------------------|---------|-------------|
| Airport Manager Monthly Report - August 2019 | Exhibit | 9/6/2019    |



## Durant Regional Airport Eaker Field

Airport Managers Final Monthly Report

September 10, 2019

Dewayne Williams, F.B.O. DW Aviation

- **Fuel Sales – August 31, 2019**  
Avgas 100 Low Lead (100LL) - 3,618 Gallons      Year to Date - 24,610 Gallons  
Jet A w/prist (Deicing additive) - 8,660 Gallons      Year to Date - 76,840 Gallons
- **Hangars – 100% Occupancy**
- **Ramp Space Parking Issues – Prioritize and Expand Ramp Area Parking**
- **Maintenance Issues – No major issues. Minor issues continue.**  
*Discuss plan for AWOS system with Charles Cousins (DUA AWOS Technician).*



***DW Aviation has had the privilege of conducting business as the Fixed Base Operator (FBO) at Durant Regional Airport for seventeen years (17) including three (3) years as Airport Manager. We shall continue our operations until 12:00 PM, September 21, 2019. It has been an honor and a privilege to service the aviation community. I would like to thank the City of Durant for their support and wish them well for the future of the Durant Regional Airport Eaker Field.***

***Dewayne Williams***