

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **PARKS AND RECREATION ADVISORY BOARD**

**4:00 PM**

**Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**November 16, 2021**

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **ORDER OF BUSINESS**

##### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Meeting Minutes of August 17, 2021
- b. Consider Approval of 2022 Schedule of Meetings

##### **2. Consider Items Removed from Consent**

##### **3. Information Items**

- a. Parks and Recreation Manager Report

##### **4. Administration**

- a. Consider Nomination and Election of Chairman
- b. Consider Possible Nomination and Election of Vice Chairman

##### **5. New Business**

**ADJOURNMENT**

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2021 and that an agenda of said meeting was posted at the place of such meeting at 8:55 a.m. on the 12th day of November, 2021.

*Cynthia J. Price*

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Cynthia J. Price, City of Durant



# The City of Durant

## Memorandum

**Date:** 11/16/2021  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Consider Approval of Meeting Minutes of August 17, 2021

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### **Council Information / Action Requested**

Approval of Meeting Minutes of August 17, 2021

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

#### **ATTACHMENTS:**

1. Parks and Recreation Advisory Board Minutes 08172021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 3:35 p.m. on the 13th day of August, 2021.



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Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF PARKS AND RECREATION ADVISORY BOARD  
August 17, 2021 AT 4:00 PM  
Roscoe J. Hatfield Council Chambers  
300 West Evergreen  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Simulescu called the meeting to order at 4:01 p.m.

**ROLL CALL**

Present:

Board Member Bishop  
Board Member Delloro  
Board Member Robinson  
Vice Chairman Brittingham  
Chairman Simulescu

Absent:

None

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Meeting Minutes of May 18, 2021

Motion To: Approve Consent Item As Presented

Motion By: James Bishop

Seconded By: Mike Delloro

Ayes: Bishop, Brittingham, Delloro, Robinson, Simulescu

Nays: None

Abstain: None

**2. Consider Items Removed from Consent**

**3. Information Items**

- a. Parks and Recreation Manager Report

**4. Administration**

**5. New Business**

There was no new business.

**ADJOURNMENT**

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Mike Delloro

Ayes: Bishop, Brittingham, Delloro, Robinson, Simulescu

Nays: None

Abstain: None



# The City of Durant

## Memorandum

**Date:** 11/16/2021  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Consider Approval of 2022 Schedule of Meetings

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### **Council Information / Action Requested**

Approval of 2022 Schedule of Meetings

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

#### **ATTACHMENTS:**

1. Parks and Recreation Advisory Board 2022 Schedule of Meetings

**Schedule of Regular Meetings for  
Parks and Recreation Advisory Board  
Calendar Year 2022**

*Third Tuesday of the Month on a Quarterly Basis*

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
February 15	4:00 P.M.	City Hall Conference Room
May 17	4:00 P.M.	City Hall Conference Room
August 16	4:00 P.M.	City Hall Conference Room
November 15	4:00 P.M.	City Hall Conference Room

Filed By:  
Cynthia J. Price, Secretary of the  
Parks and Recreation Advisory Board

Durant City Hall  
P.O. Box 578  
Durant, OK 74702-0578  
(580) 931-6641

Filed in the office of the Durant City  
Clerk on November 16, 2021.

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Cynthia J. Price, City Clerk



# The City of Durant

## Memorandum

**Date:** 11/16/2021  
**To:** Mayor and City Council  
**From:** Ryan Brewer, Parks and Recreation Manager  
**Re:** Parks and Recreation Manager Report

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### **Council Information / Action Requested**

Information only.

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

#### **ATTACHMENTS:**

1. Park Advisory Board Quarterly Meeting November



# THE CITY OF DURANT

## Parks and Recreation Department

**TO:** Durant Parks Advisory Board  
**FROM:** Ryan Brewer, Director of Parks and Recreation  
**DATE:** November 10, 2021  
**SUBJECT:** FY 21 2<sup>nd</sup> quarter Report

### Parks Department

The following work completed in the months August, September, and October

1. Filled the Recreation Event Coordinator position hiring Christopher Lovelady. He is starting September 7, 2021.
2. Pool season has ended
  - a. This year we had 12,069 guest, 226 swim lessons, and 108 pool parties resulting in \$94,957.50 in net sales
3. Four Score Boards have been install at DMSC. Programming for the video advertisement on November 13. Youth Scoreboard, a Barry Switzer Company at no cost to the city we had to provide the wiring to power the boards, provided the scoreboards.
4. Started searching for the CIP approved Skid Steer to have a mulcher, backhoe and bucket attachments.
5. Carl Albert Playground Grant work finished.
6. Held a Ribbon Cutting ceremony at Carl Albert with a pumpkin painting event. Had roughly 60 people paint pumpkins
7. Heaters installed into Park Bathrooms. So Far, we have installed heaters in Carl Albert, Dixon Durant, Billy Miller 1 and Lake Durant. Other Bathrooms are going too completed in November.
8. Temporary Pickle ball Courts painted at Dixon Durant. Supplies can be checked out from the Library. Clinics planned to start soon. Partnered with Imagine Durant, Blue zone Projects and Ardmore Institute of Health.
9. Recreation leagues have wrapped up or are wrapping up had a total of 977 players participate in various leagues
  - a. Soccer had 368 players totaling to be \$3680
  - b. Softball had 168 players totaling to be \$1680
  - c. Baseball Bryan County Sports had 108 players totaling to be \$1080, OK Kids had 121 kids for \$1210
  - d. Football had 212 players totaling to be \$2320.
  - e. Fall Recreation leagues revenue is \$9770 excluding football
10. Tournaments
  - a. Held 1 Adult Softball Tournament at DMSC

- b. Possibility of having 10 Slow Pitch Softball Tournaments in 2022 with National Champion Sports

11. Special Events

- a. September 23<sup>rd</sup>- attended the first concert at Market Square
- b. September 25<sup>th</sup>- Cube Mobile Race at Carl Albert Park
- c. September 30<sup>th</sup>- second Concert in Market Square
- d. October 7<sup>th</sup>- Durant Concert Series
- e. October 14<sup>th</sup>- Durant Concert Series
- f. October 15<sup>th</sup>- Carl Albert Ribbon Cutting and Pumpkin Painting
- g. October 19<sup>th</sup>- Durant Concert Series
- h. October 26<sup>th</sup>- Held a Pickle ball clinic with Ardmore Health and Imagine Durant.

12. Attended the following Trainings

- a. September 9<sup>th</sup> - Training Good News in Parks
- b. September 16<sup>th</sup> - Training Make a splash best practices for designing inclusive water play destinations
- c. September 29<sup>th</sup>- Training Empowering professionals to dismantle health inequities and systemic racism in Parks and Recreation
- d. October 6<sup>th</sup>- Sent Rick Mote to Pesticide and Herbicide conference to keep his license to spray parks.
- e. October 13<sup>th</sup>- Sent Dewey Bias and Shawn Watkins to Work zone safety and flagging training.



# The City of Durant

## Memorandum

**Date:** 11/16/2021  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Consider Nomination and Election of Chairman

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Michael Simulescu resigned from his seat on the board on which he served as chairman leaving this position vacant.

### **Council Information / Action Requested**

Nomination and election of chairman.

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 11/16/2021  
**To:** Mayor and City Council  
**From:** Cynthia Price, City Clerk  
**Re:** Consider Possible Nomination and Election of Vice Chairman

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This item is placed on the agenda in the event the current vice chairman position is vacated due to the election of a new chairman.

### **Council Information / Action Requested**

Nomination and election of vice chairman if that position is vacated due to election of a new chairman.

### **City Staff Information / Action Follow-up, if Council authorizes this action:**

### **ATTACHMENTS:**