This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 2:20 p.m. on the 10th day of July, 2020.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT AUTHORITY OF July 14, 2020 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Chairman Grube called the meeting to order at 7:29 p.m.

ROLL CALL

Present: Trustee Mike Morris
Trustee Danny Sherrer
Trustee Jerry Tomlinson
Vice Chairman Steve Brittingham
Chairman Oden Grube

City Manager John Dean
City Clerk Cynthia J. Price

City Attorney Tom Marcum appeared remotely via Zoom.

Absent: None

(*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of June 9, 2020

Approved

Motion was made by Steve Brittingham and seconded by Jerry Tomlinson to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

a. Airport Manager Monthly Report - June 2020

4. Administration

Consider Acceptance of Close Out Documents for the Runway Rehabilitation Design Project for FAA Grant AIP 3-40-0025-011-2016

Approved

Public Works Director Marty Cook addressed the Authority Board and stated this grant allowed for design at the beginning of the project and design and surveying at the end of the project. Mr. Cook stated funds have been fully reimbursed and all deadlines have been met.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to accept close-out documents for the Runway Rehabilitation Design Project for FAA Grant AIP 3-40-0025-011-2016.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

b. Consider Award of Bid to Innovative Fueling Solutions to Install a Fuel Storage and Delivery System to Include Alternate Number 1

Approved

Airport Manager Katie Hefner addressed the Authority Board and stated two bids were received. Ms. Hefner introduced Steve Harris, Project Engineer with H. W. Lochner, Inc., who handled the bid process. Mr. Harris stated he could not recommend the lower bid as it was an incomplete bid. Mr. Harris recommends Innovative Fueling Solutions LLC as the best bid.

Motion was made by Danny Sherrer and seconded by Jerry Tomlinson to award best bid to Innovative Fueling Solutions to install a fuel storage and delivery system to include Alternate Number 1 in the total amount of $321,559.38.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

c. Consider Approval of Loan Agreement Between Durant Airport Authority and Durant City Utilities Authority (C-2020-39)

Approved

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve loan agreement between Durant Airport Authority and Durant City Utilities Authority (C-2020-39) in the amount of $325,000.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

d. Consider Approval of Lease Agreement Between Titan Aviation Fuels and City of Durant (C-2020-38)

Approved

Airport Manager Katie Hefner addressed the Authority Board and stated the purpose of the lease is to temporarily provide 100 low lead fuel using a refueler truck. Ms. Hefner stated there is no cost associated with the lease other than the cost of transportation for the refueler truck. Titan Aviation Fuels is waiving any use fee. This is a one year contract. Ms. Hefner recommends approval of the lease agreement.

Motion was made by Jerry Tomlinson and seconded by Mike Morris to approve lease agreement between Titan Aviation Fuels and City of Durant (C-2020-38).

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

e. Consider Approval of Aviation Fuels Contract with Eastern Aviation Fuels, Inc. dba Titan Aviation Fuels (C-2020-40)

Approved

Airport Manager Katie Hefner addressed the Authority Board and stated the contract is for temporary support for providing 100 low lead fuel at the Durant Regional Airport. This is a one year agreement. Subsequent agreements will be for 3-5 years.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Aviation Fuels Contract with Eastern Aviation Fuels, Inc. dba Titan Aviation Fuels (C-2020-40).

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

f. Consider Approval of Amendment #6 to Contract C-2015-04 with LBR, Inc. to Include New Services and Fees for the Planned New Windcone Installation Project

Approved

Airport Manager Katie Hefner addressed the Authority Board and stated the Federal Aviation Administration (FAA) approved the windcone installation for this year's grant. Ms. Hefner stated the grant is funded by the FAA and grant matched by the FAA.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Amendment #6 to Contract C-2015-04 with LBR, Inc. to include new services and fees for the planned New Windcone Installation Project.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

5. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson