

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

PARKS AND RECREATION ADVISORY BOARD

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

August 17, 2021

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. **Consent Items**

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of May 18, 2021

2. **Consider Items Removed from Consent**

3. **Information Items**

- a. Parks and Recreation Manager Report

4. **Administration**

5. **New Business**

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 3:35 p.m. on the 13th day of August, 2021.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 8/17/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of May 18, 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Parks and Recreation Advisory Board Minutes 5.18.2021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 9:10 a.m. on the 12th day of May, 2021.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF PARKS AND RECREATION ADVISORY BOARD
May 18, 2021 AT 4:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Simulescu called the meeting to order at 4:00 p.m.

ROLL CALL

Present -
Board Member Bishop
Board Member Delloro
Board Member Jones - Resigned
Board Member Robinson
Vice Chairman Brittingham
Chairman Simulescu

Absent -
Board Member Cook

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Board member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 23, 2021

Motion To: Approve Regular Meeting Minutes of February 23, 2021

Motion By: James Robinson

Seconded By: Steve Brittingham

Ayes: Bishop, Delloro, Robinson, Brittingham, Simulescu

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Parks Department Report

Parks and Recreation Manager Caleb Gwaltney presented his report which was followed by a question/answer period. The report is attached herein and made a part of the minutes.

4. Administration

5. New Business

Citizen Brad Dollar - Conditions at Durant Multi Sports Complex.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Michael Simulescu

Seconded By: James Bishop

Ayes: Bishop, Delloro, Robinson, Brittingham, Simulescu

Nays: None

Abstain: None

Park and Recreation Advisory Board Report

Durant Multi-Sport Complex

- Complex locker rooms, soccer restrooms and complex office required maintenance due to the freeze to repair broken pipes
- 16 benches were purchased for soccer and football fields
- Tournaments have begun since the last meeting
- Still waiting on arrival of 4 new scoreboards
- Filled playgrounds with mulch
- Regular maintenance of fields taking place (mowing, fertilizing, etc.)
 - Every Monday, Tuesday and Thursday is spent getting ball fields ready; Fridays if we have tournaments
- Concession windows have been installed at softball, in process of completing baseball and football
 - Looking at possibility of larger windows
 - Required by health code
- Received estimates on what it would cost to turf softball or baseball fields
- Hired 2 new workers at DMSC, mostly trying to catch up at DMSC and Parks

Parks Update

- Carl Albert
 - Playground fences were fully installed

- Netting, hoops and goals were fully installed
- Old tennis courts has been repaved as parking lot
- Lights around the park have been replaced/updated
- Playgrounds have been covered with canopies and turfing
- Still looking to add some minor additions such as playground equipment, benches and finish work
- Dog Day Easter Egg Hunt event took place at Carl Albert Park
- Pool has been cleaned and will be ready for May 29th start date
 - Additional signage, policies, etc. being worked on
- Interviewed 35-40 pool candidates and made selections
- Hired Aundrea Boyd again as Pool Manager
- Ordered and installing a handicap pool lift
- Ordered 20 new benches for park pavilions (Carl Albert, Rocket Park)
- New brush hogging contracts have been finalized and started
- Submitted a five year capital improvement plan, three projects were approved for the next fiscal year
 - Add lighting around Rocket Park
 - Replace Billy Miller 3 fence and lighting
 - New finish mower for Lake Durant
- Submitted budget for Parks/DMSC/Lake Durant/Pool
- Hired 2 seasonal workers, possibility of others
 - Still behind and trying to catch up



The City of Durant

Memorandum

Date: 8/17/2021
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Parks and Recreation Manager Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: