

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

August 10, 2021

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of July 13, 2021

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - July 2021

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 4:25 p.m. on the 5th day of August, 2021.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 8/10/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Called Meeting Minutes of July 13, 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DAA Minutes 07132021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 8th day of July, 2021.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
July 13, 2021 AT 6:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:53 p.m.

ROLL CALL

Present:

Trustee Steve Brittingham
Trustee Humphrey Miller
Trustee Curtis Morris
Vice Chairman Danny Sherrer
Chairman Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of June 8, 2021
Motion To: Approve Consent Item As Presented.

Motion By: Humphrey Miller

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - June 2021

4. Administration

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn meeting.

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 8/10/2021
To: Mayor and City Council
From: John Wyatt, Manager
Re: Airport Manager Monthly Report - July 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Monthly Report- July - 2021

Durant Airport Monthly Report –July 2021

Airport Monthly Sales

• Avgas 100LL -	2,702.2 Gallons	\$ 10,958.70
• Jet A w/Additive-	17,151 Gallons	\$ 60,307.19
• Total Sales –	19,853.2 Gallons	\$ 71,265.89
• Total Number of Sales-	150 sales	
• Parking/Misc. - \$	3 Ramp fees \$3,980	\$ 75,245.89
• Self-Serve	July 2,265.16g	\$9,037.96

With all these sales the Airport made a gross revenue for the month of July in the amount \$84,283.85. This is a record high in gross revenue for the airport.

Hangers

- Not worked on Hangers Lately (No PM)

Project status

Incidents

- On July 3rd there was a disabled aircraft on Rwy 35 due to a wheel breaking. The aircraft was on the Rwy for approximately 4 hours while Joshua Matekovic and various local pilots attempted to recover the aircraft. Finally, with all the assistance we were able to push the aircraft off the Rwy to David Brays Hangar.

- The application to the FCC for our frequency change was submitted on July 11th. There is a projected 30-45-day waiting process before receiving any word in regards to the decision.
- Fuel orders are beginning to pick up, which is requiring longer operating hours for the FBO. This is also including earlier and later operations during the weekends. This means the Airport Director and the Operations Supervisor are needing to work extended hours to ensure proper coverage due to the lack of employees at the airport.
- Greatly need fiber connect to Airport for Camera connections and Internet stability. We have had a few instances of complete internet loss at the airport. With complete internet loss at the airport we are unable to process fuel payments, monitor flight-aware and respond to email inquiries.

New Items:

- 1- We are setting up training and requirements to follow for movement of aircraft in ALL movements areas including Apron and Taxiway. Vehicles need Radio's, Lights or checkered flags etc.

On Hand Inventory:	100LL	Truck-	988g
		Tank-	2747g
Worth			\$ 12,512.25
	Jet A	Truck-	1994g
		Tank-	5379g

Worth \$ 17,179.09

***Most recent 100ll cost per gallon- \$3.35 per gallon and full service is \$4.19 (25%)**

***Most recent Jet A cost per gallon- \$2.34 per gallon and sale price is \$3.59 per gallon (53%)**